



**Multnomah County
Agenda Placement Request
Budget Modification
(FY 2018)**

Contingency Request

Board Clerk Use Only

Meeting Date: _____
Agenda Item #: _____
Est. Start Time: _____
Date Submitted: _____

Agenda Title: BUDGET MODIFICATION # NOND-11-18: Contingency Request for Expenses Related to Eagle Creek Fire Response

Requested Meeting Date: 5/24/2018 **Time Needed:** 10 Minutes

Department: 1000 - Nondepartmental - All Other **Division:** _____

Contact(s): Adam Brown (Budget Office)

Phone: 503-988-7987 **Ext.** 87987 **I/O Address** _____

Presenter Name(s) & Title(s): Adam Brown, Senior Budget Analyst

General Information

1. What action are you requesting from the Board?

The Office of Emergency Management and the Sheriff's Office are requesting that the Board of County Commissioners appropriate a total of \$256,840 in General Fund Contingency for expenses related to the Eagle Creek Fire that cannot be covered within existing resources. A request for reimbursement of eligible expenses has been submitted to the Federal Emergency Management Agency, but any reimbursement will not take place until FY 2019.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

On Saturday, September 2, 2017, a fire was started on the Eagle Creek Trail, which runs along the border between Multnomah County and Hood River County. That evening, Multnomah County staff from the Sheriff's Office, Department of County Human Services, and the Office of Emergency Management began coordinating efforts to ensure County readiness for a response. Within 48 hours, the fire had traveled over 13 miles and grown to over 20,000 acres, and by the evening of Tuesday, September 5, 2017, Multnomah County had established a fully-activated emergency operations center (EOC) at the Troutdale Police Community Center.

For the next 14 days, the 24/7 EOC coordinated communication and response efforts among partner agencies, disseminated information to the public and the media, and otherwise facilitated support provided by County employees, local partner agencies, and the community. Deputies and volunteers went door to door to inform residents of calls for evacuation, while a multi-agency effort facilitated the evacuation of more than 1,100 Multnomah County residents (and an additional 700 from Hood River County) and 560 animals. A reception center for evacuees was set up in Troutdale and shelters were established in Gresham and Skamania County, Washington. Community meetings coordinated by the EOC and fire agencies held at Corbett High School and at McMenamins Edgefield were attended by over 650 people.

After fire containment, a re-entry center for residents was set up in Corbett on September 13, 2017, and evacuation orders began to be lifted on September 15. The EOC began demobilizing and moving to a virtual EOC that day and the EOC was fully deactivated on September 18.

The Multnomah County Sheriff’s Office incurred expenses related to personnel overtime and supplies as deputies rescued hikers, secured evacuation areas, coordinated communication efforts, and delivered supplies. These expenses cannot be covered within the department’s existing resources.

The Office of Emergency Management incurred expenses related to personnel, materials and supplies, and contracted services. These expenses cannot be covered within the office’s existing resources.

The following table shows the funding changes being implemented by this contingency request:

Department	Program Offer	Funding Change
MCSO	60063 - Patrol	210,999
NOND	10012 - Office of Emergency Management	45,841
	Total	256,840

3. Explain the fiscal impact (current year and ongoing).

Approval of this request will reduce General Fund Contingency by \$256,840 and increase the General Fund appropriation in the Sheriff’s Office by \$210,999 and the Office of Emergency Management by \$45,841.

The Risk Fund will increase by \$13,118 for medical benefits and other costs.

Multnomah County has submitted a request for reimbursement for eligible expenses to the Federal Emergency Management Agency. A decision on this request is anticipated to take place in FY 2019. Any reimbursement revenue will go to the General Fund when received.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please

list the Catalog of Federal Assistance Number (CFDA).

N/A

7. What budgets are increased/decreased?

Approval of this request will reduce General Fund Contingency by \$256,840 and increase the General Fund appropriation in the Sheriff's Office by \$210,999 and the Office of Emergency Management by \$45,841.

The Risk Fund will increase by \$13,118 for medical benefits and other costs.

8. What do the changes accomplish?

Approval of this request will allocate General Fund Contingency to cover expenditures associated with the Eagle Creek Fire that cannot be covered within existing departmental resources.

9. Do any personnel actions result from this budget modification?

No.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

N/A

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This is a one-time-only allocation of General Fund Contingency.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

N/A

For Contingency Requests Only:

13. Why was the expenditure not included in the annual budget process?

This event was unforeseen during the annual budget process.

14. What efforts have been made to identify funds from other sources within the department/agency to cover this expenditure?

Multnomah County has submitted a request for reimbursement of eligible expenses to the Federal Emergency Management Agency. A decision on this request is anticipated to take place in FY 2019. Any reimbursement revenue will go to the General Fund when received.

15. Why are no other department/agency fund sources available?

All departmental resources are committed to existing programs. Other departments/offices within the County incurred expenses associated with the Eagle Creek Fire and those expenses have been covered by existing resources where possible.

16. Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for

future ongoing funding?

Multnomah County has submitted a request for reimbursement of eligible expenses to the Federal Emergency Management Agency. A decision on this request is anticipated to take place in FY 2019. Any reimbursement revenue will go to the General Fund when received.

17. Has this request been made before? When? What was the outcome?

No.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense and Revenues Worksheet and/or a Budget Modification Personnel Worksheet

Required Signature

**Elected Official or
Dept. Director:** _____

Date: _____

Budget Analyst: _____

Date: _____

Department HR: _____

Date: _____

Countywide HR: _____

Date: _____