

**ANNOTATED MINUTES**

Tuesday, December 15, 1992 - 9:30 AM  
Multnomah County Courthouse, Room 602

**BOARD BRIEFINGS**

- B-1 Children's Services Division Presentation of Projected Fiscal Outlook and Program Cuts for Services to Delinquent Youth as a Result of Measure Five and Discussion of Impact to Multnomah County Youth in the Juvenile Justice System. Presented by Dwayne McNannay and Children's Services Division Representatives.

**PRESENTATION AND RESPONSE TO BOARD QUESTIONS WITH HAL OGBURN, BILL CAREY, RICK HILL, BENJAMIN DeHAAN, JUDGE LINDA BERGMAN AND DR. GARY NAKAO.**

- B-2 Presentation of the Results of the Department of Revenue Performance Review Audit of the Division of Assessment and Taxation, Including Findings and Recommendations. Presented by Jim Kenney, Department of Revenue.

**PRESENTATION AND RESPONSE TO BOARD QUESTIONS WITH JIM KENNEY, RICK MAIN, JANICE DRUIAN, ROBERT ELLIS AND FRED NEAL.**

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Tuesday, December 15, 1992 - 11:00 AM  
Multnomah County Courthouse, Room 602

**AGENDA REVIEW**

- B-3 Review of Agenda for Regular Meeting of December 17, 1992.

R-4 **STAFF PRESENTATION AND RESPONSE TO BOARD QUESTIONS. BOARD DISCUSSION AND STAFF DIRECTION.**

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Tuesday, December 15, 1992 - 1:30 PM  
Multnomah County Courthouse, Room 602

**PLANNING ITEM**

Chair Gladys McCoy convened the meeting at 1:36 p.m., with Vice-Chair Sharron Kelley, Commissioners Pauline Anderson, Rick Bauman and Gary Hansen present.

- P-1 SEC 6-91a  
HDP 4-91a Review the Case Concerning a Culvert-Fill Driveway Crossing Over a Tributary of Balch Creek. REHEARING, with Oral Argument On the Record Only, Limited to 15 Minutes Per Side, for Property Located at 6125 NW THOMPSON ROAD.

**PLANNER MARK HESS REVIEWED THE CASE HISTORY,**

PRESENTED THE STAFF REPORT, REQUESTED THAT THE BOARD MAKE A DETERMINATION ON THE STREAM CLASS DESIGNATION AND SUBMITTED PHOTOS OF THE SUBJECT SITE FOR BOARD REVIEW. COUNTY COUNSEL PETER LIVINGSTON REQUESTED THAT ALL PARTIES STIPULATE ON THE RECORD TO CHAIR McCOY'S PARTICIPATION IN TODAY'S HEARING. BOARD CLAIMED NO EX PARTE CONTACTS.

ATTORNEY MICHAEL ROBINSON ADVISED HIS CLIENT HAD NO OBJECTION TO CHAIR McCOY'S PARTICIPATION IN THE HEARING AND TESTIFIED IN SUPPORT OF A DETERMINATION THAT THE STREAM BE DESIGNATED A CLASS II STREAM AND THAT THE BOARD ALLOW THE CULVERT TO STAND. RESPONSE TO BOARD QUESTIONS. APPLICANT DAN MCKENZIE TESTIFIED IN SUPPORT OF ALLOWING THE CULVERT TO STAND.

ATTORNEY DAN KEARNS ADVISED HIS CLIENTS HAD NO OBJECTION TO CHAIR McCOY'S PARTICIPATION IN THE HEARING AND TESTIFIED IN OPPOSITION TO ALLOWING THE CULVERT TO STAND. OPPOSITION TESTIMONY FROM MOLLY O'REILLY AND JOHN SHERMAN. RESPONSE TO BOARD QUESTIONS.

ARNOLD ROCHLIN ADVISED HE HAD NO OBJECTION TO CHAIR McCOY'S PARTICIPATION IN THE HEARING AND TESTIFIED IN OPPOSITION TO THE PROCEEDING, STATING A BOARD REHEARING OF THE MATTER IS WITHOUT LAWFUL AUTHORIZATION BECAUSE THE MOTION TO REHEAR WAS MADE AFTER THE 10 DAY APPEAL PERIOD HAD RUN.

REBUTTAL AND RESPONSE TO BOARD QUESTIONS BY MR. ROBINSON. BOARD AND STAFF DISCUSSION. COMMISSIONER ANDERSON MOVED, SECONDED BY COMMISSIONER HANSEN, APPROVAL OF THE HDP PERMIT, SUBJECT TO CONDITIONS IMPOSED BY THE HEARINGS OFFICER, AND APPROVAL OF A FINDING THAT THE HEARINGS OFFICER ERRED IN APPLYING THE REQUIREMENTS OF A SEC PERMIT, AND APPROVAL OF A FINDING THAT THE STREAM IS NOT A CLASS I STREAM, SO A SEC PERMIT IS NOT REQUIRED IN THIS CASE. FOLLOWING FURTHER DISCUSSION WITH STAFF, COMMISSIONER ANDERSON MOVED, SECONDED BY COMMISSIONER HANSEN, AMENDING THE PRIOR MOTION TO REFLECT THAT THE HDP PERMIT CONDITIONS TO BE IMPOSED WERE NOT THOSE OF THE HEARINGS OFFICER, BUT CAME FROM THE MARCH PLANNING DIRECTOR DECISION. VOTE ON THE SEC PERMIT PORTION OF THE MOTION WAS APPROVED, WITH COMMISSIONERS ANDERSON, HANSEN AND McCOY VOTING AYE, AND COMMISSIONERS BAUMAN AND KELLEY VOTING NO. FOLLOWING CLARIFICATION BY COUNTY COUNSEL, COMMISSIONER HANSEN MOVED, SECONDED BY COMMISSIONER ANDERSON, APPROVAL OF THE HDP PERMIT SUBJECT TO CONDITIONS IMPOSED BY PLANNING STAFF AND APPROVED BY THE HEARINGS

OFFICER. THE MOTION WAS APPROVED, WITH COMMISSIONERS ANDERSON, HANSEN AND McCOY VOTING AYE, AND COMMISSIONERS BAUMAN AND KELLEY VOTING NO. BOARD DIRECTED STAFF TO PREPARE FINDINGS AND A FINAL ORDER TO BE SUBMITTED FOR BOARD CONSIDERATION ON TUESDAY, DECEMBER 29, 1992.

There being no further business, the meeting was adjourned at 2:39 p.m.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON

By Deborah C. Bousted

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Wednesday, December 16, 1992 - 1:30 PM  
Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(d) to Discuss Labor Negotiations. Presented by Darrell Murray.

EXECUTIVE SESSION HELD.

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Thursday, December 17, 1992 - 9:30 AM  
Multnomah County Courthouse, Room 602

REGULAR MEETING

Chair Gladys McCoy convened the meeting at 9:35 a.m., with Vice-Chair Sharron Kelley, Commissioners Pauline Anderson and Gary Hansen present, and Commissioner Rick Bauman absent.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, THE CONSENT CALENDAR (C-1 THROUGH C-3) WAS UNANIMOUSLY APPROVED.

JUSTICE SERVICES  
SHERIFF'S OFFICE

C-1 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows: Package Store for CORBETT COUNTRY MARKET, 36801 NE CROWN POINT HIGHWAY, CORBETT; and PLEASANT VALLEY MARKET, 16880 SE FOSTER, PORTLAND.

DEPARTMENT OF ENVIRONMENTAL SERVICES

C-2 ORDER in the Matter of the Execution of Deed D930818 Upon

Complete Performance of a Contract to Ronald J. Welsh and John L. Welsh

ORDER 92-224.

- C-3 ORDER in the Matter of Contract 15717 for the Sale of Certain Real Property to Theodore James Theoe

ORDER 92-225.

REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-1 PUBLIC HEARING and Consideration of an ORDER in the Matter of Offering to Surrender Jurisdiction to the City of Portland All County Roads Within the Areas Annexed to the City of Portland Effective June 30, 1992

NO PUBLIC TESTIMONY OFFERED. UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER KELLEY, RESOLUTION 92-226 WAS UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

- R-2 PROCLAMATION in the Matter of Proclaiming Appreciation to Carole Pope, Founder and Executive Director of "Our New Beginnings".

PROCLAMATION READ. TESTIMONY PRESENTED BY JANICE WILSON, MICHAEL SCHRUNK, JOE CENICEROS, BILL WOOD, JOANNE FULLER, WAYNE SALVO AND THE BOARD. UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, PROCLAMATION 92-227 WAS UNANIMOUSLY APPROVED. COMMEMORATIVE PLAQUE PRESENTED BY CHAIR MCCOY. RECEPTION FOLLOWED.

The meeting was recessed at 9:55 a.m. and reconvened at 10:10 a.m. with Chair Gladys McCoy, Vice-Chair Sharron Kelley, Commissioners Pauline Anderson, Rick Bauman and Gary Hansen present.

- R-3 BRIEFING in the Matter of the Report of the 1992 Multnomah County Citizen's Convention. Presented by Convention Chair Richard C. Levy

PRESENTATION AND RESPONSE TO BOARD QUESTIONS BY RICHARD LEVY, JOHN LEGRY AND CONVENTION PARTICIPANTS ANGEL OLSEN, JACK ADAMS, JIM DUNCAN, KAY DURTSCHI AND ARLENE COLLINS. FOLLOW UP BRIEFING SCHEDULED FOR TUESDAY, JANUARY 12, 1993.

- R-4 RESOLUTION in the Matter of an Intergovernmental Agreement with the Portland School District and City of Portland, Designating PILOT [Portion of Payments in Lieu of Taxes]

**Fund Use and Transferring Title to Dickinson Park and Kennedy School**

**BOARD DISCUSSION. DAN STEFFEY RESPONSE TO BOARD QUESTIONS. CHAIR McCOY SUGGESTED AMENDING RESOLUTION TO READ "THE TRANSFER OF DICKINSON PARK TO THE DISTRICT PENDING A MUTUALLY SATISFACTORY RESOLUTION OF THE FUTURE USE OF DICKINSON PARK BY THE DISTRICT AND MULTNOMAH COUNTY AND THE ROLE OF MULTNOMAH COUNTY PLANNED FOR KENNEDY SCHOOL". COMMISSIONER BAUMAN MOVED, SECONDED BY COMMISSIONER KELLEY, TO CONTINUE THE MATTER TO DECEMBER 29, 1992, WITH INSTRUCTIONS TO STAFF TO NEGOTIATE THE TWO ISSUES BETWEEN NOW AND THEN IF POSSIBLE.**

Commissioner Bauman left at 11:29 a.m.

**TESTIMONY IN FAVOR OF THE PROPOSED TRANSFER FROM CLAUDIA BLACK, (FOR SENATOR RON CEASE) RONALD FOSSUM AND MELISSA DARBY. VOTE ON MOTION TO CONTINUE RESOLUTION TO TUESDAY, DECEMBER 29, 1992, UNANIMOUSLY APPROVED.**

- R-5 **Second Reading and Possible Adoption of an ORDINANCE Establishing the Duties and Responsibilities of Purchasing, Contracts and Central Stores (From December 10, 1992)**

**ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. NO PUBLIC TESTIMONY OFFERED. COMMISSIONER KELLEY MOVED, SECONDED BY COMMISSIONER HANSEN, APPROVAL OF THE SECOND READING. COUNTY COUNSEL JOHN DuBAY SUBMITTED AND DISCUSSED A NON-SUBSTANTIVE AMENDMENT TO PAGE 2 RELATING TO THE DUTIES OF THE PURCHASING DIRECTOR. UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER KELLEY, THE AMENDMENT WAS UNANIMOUSLY APPROVED. VOTE ON MOTION TO APPROVE SECOND READING AND ADOPTION OF ORDINANCE 746 AS AMENDED, UNANIMOUSLY APPROVED.**

**DEPARTMENT OF SOCIAL SERVICES**

- R-6 **Budget Modification DSS #34 Requesting Authorization to Add \$75,000 Casey Foundation Funding to the Juvenile Justice Division Budget, for a Detention Alternatives Planning Project**

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER ANDERSON, R-6 WAS UNANIMOUSLY APPROVED.**

- R-7 **Budget Modification DSS #35 Requesting Authorization to Add \$100,000 to the Mental Health, Youth and Family Services Division, Developmental Disabilities Case Management Budget, from Portland Public Schools for the Evaluation and Eligibility Determination of Early Intervention Services**

and Early Childhood Education

**UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, R-7 WAS UNANIMOUSLY APPROVED.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-8 ORDER in the Matter of Acceptance of a Deed from Columbia Brick Works, Inc. and the Economic Development Commission of the State of Oregon, Conveying Said Deed to Multnomah County for Road Purposes, Item No. 89-323. [Hogan Road, County Road No. 4974, South of Palmquist Road]

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER ANDERSON, ORDER 92-228 WAS UNANIMOUSLY APPROVED.**

R-9 ORDER in the Matter of Acceptance of a Deed from Columbia Brick Works, Inc., Eldon L. Erickson, Carol F. Erickson, Norma L. Hulett, Worley E. Jeffries, and Lola M. Jeffries, Conveying Said Deed to Multnomah County for Road Purposes, Item No. 89-324 and 89-325. [Hogan Road, County Road No. 4974, South of Palmquist Road]

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER ANDERSON, ORDER 92-229 WAS UNANIMOUSLY APPROVED.**

R-10 RESOLUTION in the Matter of the Improvement of N.E. Halsey Street, No. 4996 [Request for Condemnation of the Necessary Right-of-Way in the Vicinity of N.E. 192nd to N.E. 195th]

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER ANDERSON, RESOLUTION 92-230 WAS UNANIMOUSLY APPROVED.**

R-11 RESOLUTION in the Matter of the Improvement of S.E. 242nd Drive, No. 4997 [Request for Condemnation of the Necessary Right-of-Way in the Vicinity of S.E. Hall to S.E. Division]

**UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER HANSEN, RESOLUTION 92-231 WAS UNANIMOUSLY APPROVED.**

R-12 ORDER in the Matter of the Grant of a STREET LIGHT FACILITY EASEMENT on County Land at the Exposition Center Parcel, George W. Force DLC, T2N, R1E, WM, Multnomah County, Oregon

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER ANDERSON, ORDER 92-232 WAS UNANIMOUSLY APPROVED.**

R-13 Intergovernmental Agreement, Contract #300983, Between Metropolitan Service District and Multnomah County, to Reimburse County Transportation Division for its Participation in the I-205/Milwaukie Preliminary Alternative Analysis Study to Select Future Light Rail

Transit Routes, for the Period Upon Signature to September  
30, 1993

UPON MOTION OF COMMISSIONER KELLEY, SECONDED  
BY COMMISSIONER ANDERSON, R-13 WAS UNANIMOUSLY  
APPROVED.

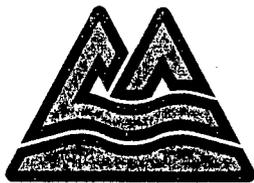
PUBLIC COMMENT

R-14 Opportunity for Public Comment on Non-Agenda Matters.  
Testimony Limited to Three Minutes Per Person.

There being no further business, the meeting was adjourned  
at 11:40 a.m.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON

By DEBORAH C. BOASTO



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277 • 248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

DECEMBER 14 - 18, 1992

Tuesday, December 15, 1992 - 9:30 AM - Board Briefings. . . .Page 2  
Tuesday, December 15, 1992 - 11:00 AM - Agenda Review . . . .Page 2  
Tuesday, December 15, 1992 - 1:30 PM - Planning Item. . . .Page 2  
Wednesday, December 16, 1992 - 1:30 PM - Executive Session. .Page 2  
Thursday, December 17, 1992 - 9:30 AM - Regular Meeting . . .Page 3

#### PLEASE NOTE - THE BOARD

MEETS ON TUESDAYS ONLY, DECEMBER 22 AND DECEMBER 29, 1992

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers  
Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers  
Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers  
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, December 15, 1992 - 9:30 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFINGS

- B-1 Children's Services Division Presentation of Projected Fiscal Outlook and Program Cuts for Services to Delinquent Youth as a Result of Measure Five and Discussion of Impact to Multnomah County Youth in the Juvenile Justice System. Presented by Dwayne McNannay and Children's Services Division Representatives. 9:30 AM TIME CERTAIN, 60 MINUTES REQUESTED.
- B-2 Presentation of the Results of the Department of Revenue Performance Review Audit of the Division of Assessment and Taxation, Including Findings and Recommendations. Presented by Jim Kenney, Department of Revenue. 10:30 AM TIME CERTAIN, 20 MINUTES REQUESTED.
- 

Tuesday, December 15, 1992 - 11:00 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-3 Review of Agenda for Regular Meeting of December 17, 1992.
- 

Tuesday, December 15, 1992 - 1:30 PM

Multnomah County Courthouse, Room 602.

PLANNING ITEM

- P-1 SEC 6-91a  
HDP 4-91a Review the Case Concerning a Culvert-Fill Driveway Crossing Over a Tributary of Balch Creek. REHEARING, with Oral Argument On the Record Only, Limited to 15 Minutes Per Side, for Property Located at 6125 NW THOMPSON ROAD. 1:30 PM TIME CERTAIN, 60 MINUTES REQUESTED.
- 

Wednesday, December 16, 1992 - 1:30 PM

Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(d) to Discuss Labor Negotiations. Presented by Darrell Murray. 1:30 PM TIME CERTAIN, 60 MINUTES REQUESTED.

Thursday, December 17, 1992 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-1 Liquor License Application Renewals Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
Package Store for CORBETT COUNTRY MARKET, 36801 NE CROWN POINT HIGHWAY, CORBETT; and PLEASANT VALLEY MARKET, 16880 SE FOSTER, PORTLAND.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-2 ORDER in the Matter of the Execution of Deed D930818 Upon Complete Performance of a Contract to Ronald J. Welsh and John L. Welsh
- C-3 ORDER in the Matter of Contract 15717 for the Sale of Certain Real Property to Theodore James Theoe

REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-1 PUBLIC HEARING and Consideration of an ORDER in the Matter of Offering to Surrender Jurisdiction to the City of Portland All County Roads Within the Areas Annexed to the City of Portland Effective June 30, 1992. 9:30 AM TIME CERTAIN.

NON-DEPARTMENTAL

- R-2 PROCLAMATION in the Matter of Proclaiming Appreciation to Carole Pope, Founder and Executive Director of "Our New Beginnings". RECEPTION IMMEDIATELY FOLLOWING. 20 MINUTES REQUESTED.
- R-3 BRIEFING in the Matter of the Report of the 1992 Multnomah County Citizen's Convention. Presented by Convention Chair Richard C. Levy. 10:00 AM TIME CERTAIN, 60 MINUTES REQUESTED.
- R-4 RESOLUTION in the Matter of an Intergovernmental Agreement with the Portland School District and City of Portland, Designating PILOT [Portion of Payments in Lieu of Taxes] Fund Use and Transferring Title to Dickinson Park and Kennedy School
- R-5 Second Reading and Possible Adoption of an ORDINANCE Establishing the Duties and Responsibilities of Purchasing, Contracts and Central Stores (From December 10, 1992)

DEPARTMENT OF SOCIAL SERVICES

- R-6 Budget Modification DSS #34 Requesting Authorization to Add \$75,000 Casey Foundation Funding to the Juvenile Justice Division Budget, for a Detention Alternatives Planning Project
- R-7 Budget Modification DSS #35 Requesting Authorization to Add \$100,000 to the Mental Health, Youth and Family Services Division, Developmental Disabilities Case Management Budget, from Portland Public Schools for the Evaluation and Eligibility Determination of Early Intervention Services and Early Childhood Education

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-8 ORDER in the Matter of Acceptance of a Deed from Columbia Brick Works, Inc. and the Economic Development Commission of the State of Oregon, Conveying Said Deed to Multnomah County for Road Purposes, Item No. 89-323. [Hogan Road, County Road No. 4974, South of Palmquist Road]
- R-9 ORDER in the Matter of Acceptance of a Deed from Columbia Brick Works, Inc., Eldon L. Erickson, Carol F. Erickson, Norma L. Hulett, Worley E. Jeffries, and Lola M. Jeffries, Conveying Said Deed to Multnomah County for Road Purposes, Item No. 89-324 and 89-325. [Hogan Road, County Road No. 4974, South of Palmquist Road]
- R-10 RESOLUTION in the Matter of the Improvement of N.E. Halsey Street, No. 4996 [Request for Condemnation of the Necessary Right-of-Way in the Vicinity of N.E. 192nd to N.E. 195th]
- R-11 RESOLUTION in the Matter of the Improvement of S.E. 242nd Drive, No. 4997 [Request for Condemnation of the Necessary Right-of-Way in the Vicinity of S.E. Hall to S.E. Division]
- R-12 ORDER in the Matter of the Grant of a STREET LIGHT FACILITY EASEMENT on County Land at the Exposition Center Parcel, George W. Force DLC, T2N, R1E, WM, Multnomah County, Oregon
- R-13 Intergovernmental Agreement, Contract #300983, Between Metropolitan Service District and Multnomah County, to Reimburse County Transportation Division for its Participation in the I-205/Milwaukie Preliminary Alternative Analysis Study to Select Future Light Rail Transit Routes, for the Period Upon Signature to September 30, 1993

PUBLIC COMMENT

- R-14 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

DATE SUBMITTED: December 7, 1992

(For Clerk's Use)  
Meeting Date DEC 17 1992  
Agenda No. C-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Sergeant Kathy Ferrell TELEPHONE 251-2431

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sergeant Kathy Ferrell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store license renewal application for the Corbett County Market at 36801 NE Crown Point Highway, Corbett, Oregon 97019. The applicant, Suzanne McCarthy, has no criminal record or delinquent taxes to effect approval of this application.

ACTION REQUESTED:

() INFORMATION ONLY () PRELIMINARY APPROVAL () POLICY DIRECTION () APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

() FISCAL/BUDGETARY

() GENERAL FUND

Other \_\_\_\_\_

*12/18/92 original to Sgt. Ferrell*

BOARD OF  
COUNTY COMMISSIONERS  
1992 DEC 10 AM 9:05  
MULTI-COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: K. Ferrell

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

KF/jlz/976-AINT

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1993

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R00351A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1992.

CORBETT COUNTRY MARKET INC  
 CORBETT COUNTRY MARKET  
 36801 NE CROWN POINT HWY  
 CORBETT OR 97019

CORBETT COUNTRY MARKET INC

CORBETT COUNTRY MARKET  
 36801 NE CROWN POINT HWY  
 CORBETT OR 97019

1. Please list a daytime phone number in case we need more information: 695-2234
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
 YES \_\_\_\_\_ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES \_\_\_\_\_ NO X  
 If yes, please give name(s) and explain: \_\_\_\_\_
4. Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.  
 \$ 30,450

### RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".  
 LATE RENEWAL ADDITIONAL FEE

If the OLCC has your complete renewal application by 12-12-92, indicated by a legible postmark, there is no late charge. From 12-12-92 to 12-31-92, you will have to pay a late fee of \$12.50. After 12-31-92, the late fee is \$20.00.

### ENDORSEMENT

The (CITY OR/COUNTY OF) MULTNOMAH recommends that this license be GRANTED X REFUSED \_\_\_\_\_

DATE OF ENDORSEMENT: 12/17/92

SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
 Gladys McCoy

### SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

SUZANNE MCCARTHY  
 PRINT YOUR NAME  
Suzanne McCarthy 10/14/92  
 SIGNATURE DATE  
540-42-6581 9-4-41  
 SOCIAL SECURITY NUMBER D.O.B.

PRINT YOUR NAME  
 SIGNATURE DATE  
 SOCIAL SECURITY NUMBER D.O.B.

PRINT YOUR NAME  
 SIGNATURE DATE  
 SOCIAL SECURITY NUMBER D.O.B.

DATE SUBMITTED: December 7, 1992

(For Clerk's Use)  
Meeting Date DEC 17 1992  
Agenda No. C-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Sergeant Kathy Ferrell TELEPHONE 251-2431

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Sergeant Kathy Ferrell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store OLCC Renewal Application for the Pleasant Valley Market at 16880 SE Foster, Portland, Oregon 97236. The applicants, Okay Son and Yang Son, have no criminal records or delinquent taxes to effect approval of this application.

ACTION REQUESTED:

( ) INFORMATION ONLY ( ) PRELIMINARY APPROVAL ( ) POLICY DIRECTION (xx) APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

( ) FISCAL/BUDGETARY

( ) GENERAL FUND

Other \_\_\_\_\_

*12/18/92 original to Sgt. Ferrell*

1992 DEC 19 AM 9:05  
CLERK OF  
SHERIFF'S OFFICE  
MULTI-STATE COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: K. Ferrell

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

KF/jlz/976-AINT

# LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1993

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00356A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1992.

SON OK  
PLEASANT VALLEY MARKET  
16880 SE FOSTER  
PORTLAND OR

97236

SON OK  
SON YANG

PLEASANT VALLEY MARKET  
16880 SE FOSTER  
PORTLAND OR 97236

1. Please list a daytime phone number in case we need more information: 667-0147
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).  
YES  NO  IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): \_\_\_\_\_

OFFENSE	DATE	CITY/STATE	RESULT
---------	------	------------	--------

3. Will anyone share in the profits who is not a licensee? YES  NO   
If yes, please give name(s) and explain: \_\_\_\_\_

## RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC"  
LATE RENEWAL ADDITIONAL FEE

If the OLCC has your complete renewal application by 12-12-92, indicated by a legible postmark, there is no late charge. From 12-12-92 to 12-31-92, you will have to pay a late fee of \$12.50. After 12-31-92, the late fee is \$20.00.

## ENDORSEMENT

The (CITY OR COUNTY OF) MULTNOMAH recommends that this license be GRANTED  REFUSED

DATE OF ENDORSEMENT: 12/17/92

SIGNED: Gladys McCoy TITLE OF SIGNER: CHAIR, BOARD OF COMMISSIONERS  
GLADYS MCCOY

## SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>OK Rye Son</u> PRINT YOUR NAME	<u>Yang Oh Son</u> PRINT YOUR NAME	_____ PRINT YOUR NAME
<u>Ohll Son 11-12</u> SIGNATURE                      DATE	<u>Yang Oh Son 11-12</u> SIGNATURE                      DATE	_____ SIGNATURE                      DATE
<u>550-47-7320 12-16-92</u> SOCIAL SECURITY NUMBER      D.O.B.	<u>548-47-6871 6-6-48</u> SOCIAL SECURITY NUMBER      D.O.B.	_____ SOCIAL SECURITY NUMBER      D.O.B.

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date **DEC 17 1992**  
Agenda No. **C-2**

REQUEST FOR PLACEMENT ON THE AGENDA

SUBJECT: Request approval of deed upon complete performance of contract.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OF PERSON(S) MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

Request approval of deed to former owner for satisfaction of contract.

Order and Deed attached. D930818

*12/18/92 ORIGINALS AND 1 COPY TO LARRY BAXTER*

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 MINUTES

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contracts) *Peter Dunne*

OTHER Facilities & Property Management *[Signature]*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CLERK OF  
COUNTY COMMISSIONERS  
1992 DEC - 2 PM 3:50  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of the Execution of )  
Deed D930818 Upon Complete Performance of ) ORDER  
a Contract to ) 92-224  
RONALD J. WELSH )  
and JOHN L. WELSH )

It appearing that heretofore, on November 2, 1990, Multnomah County entered into a contract with RONALD J. WELSH and JOHN L. WELSH for the sale of the real property hereinafter described; and

That the above contract purchasers have fully performed the terms and conditions of said contract and are now entitled to a deed conveying said property to said purchasers;

NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the contract purchasers the following described real property, situated in the county of Multnomah, State of Oregon:

SEC 9, 1S 3E  
TL #95 0.21 AC (SEE ATTACHED EXHIBIT A)

Portland, Oregon this 17 day of December, 1992.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Gladys McCoby*  
\_\_\_\_\_  
Gladys McCoby  
Multnomah County, Oregon -

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By *Peter Livingston*  
\_\_\_\_\_  
Peter Livingston

EXHIBIT A

Beginning at a point in the north line of Section 9, 1 S, 3 E, being westerly 1092.98' from the quarter Section corner on the north line of said Section 9; thence south 822' to a point which is the true point of beginning of the tract to be described; thence south 59'; thence west 153.08'; thence north 59'; thence east 153.27' to the point of beginning. Being known as Tract 15, Unrec Pierce's Home Tracts.

DEED D930818

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to RONALD J. WELSH and JOHN L. WELSH, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

SEC 9, 1S 3E  
TL #95 0.21 AC (SEE ATTACHED EXHIBIT A)

The true and actual consideration paid for this transfer, stated in terms of dollars is \$9,021.24.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

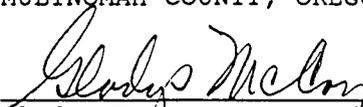
Until a change is requested, all tax statements shall be sent to the following address:

725 NW ANGELINE  
GRESHAM, OR 97030

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 17 day of December, 1992, by authority of an Order of the Board of County Commissioners heretofore entered of record.

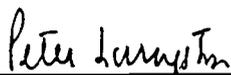


BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Gladys McCoy  
Multnomah County Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management

  
\_\_\_\_\_  
Peter Livingston

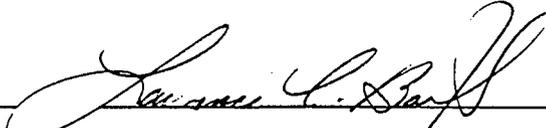
  
\_\_\_\_\_  
F. Wayne George

EXHIBIT A.

Beginning at a point in the north line of Section 9, 1 S, 3 E, being westerly 1092.98' from the quarter Section corner on the north line of said Section 9; thence south 822' to a point which is the true point of beginning of the tract to be described; thence south 59'; thence west 153.08'; thence north 59'; thence east 153.27' to the point of beginning. Being known as Tract 15, Unrec Pierce's Home Tracts.

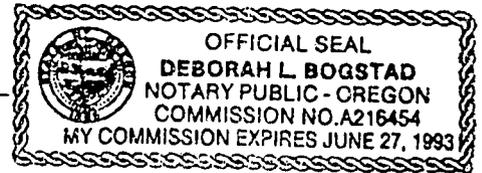
STATE OF OREGON )

COUNTY OF MULTNOMAH )

On this 17th day of December, 1992, before me, a Notary Public in and for said County and State, personally appeared Gladys McCoy, Board of Commissioners Chair for Multnomah County, Oregon authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of said County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.

Deborah L. Bogstad  
Notary Public for Oregon



My commission expires 6/27/93

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date DEC 17 1992  
Agenda No. C-3

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of contract to former owner-occupant

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

Request approval of contract #15717 to former owner-occupant.

Order, contract #15717 and application form and supporting documents attached.

*12/16/92 originals and 1 copy to Larry Baxter*

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER *[Signature]*

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL:(Ordinances, Resolutions, Agreements, Contract *Peter Lurynston*

OTHER: Facilities & Property Management *[Signature]*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 DEC - 4 AM 10:20

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Contract 15717 )  
for the Sale of Certain Real Property ) ORDER  
to ) 92-225  
THEODORE JAMES THEOE )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes and that THEODORE JAMES THEOE is the former owner thereof and has applied to the county to enter into a contract to repurchase said property for the amount of \$12,784.91, which amount is not less than that required by ORS 275.180; and that it is for the best interest of the county that said application be accepted and that said property be sold to said former owner for said amount;

NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners enter into a contract with THEODORE JAMES THEOE for the sale of the following described real property situated in the County of Multnomah, State of Oregon:

LUTKE ADD  
LOT 6, BLOCK 2

for the sum of \$12,784.91, payable as follows: \$1,278.49 in cash upon the execution of this agreement, and the balance in equal monthly installments of \$123.69 each, over a term of 180 months. Payments to include interest at the rate of 10 percent per annum on the entire unpaid balance of the purchase price accrued at the time of payment of each installment. Each payment to be first applied to interest to the date of payment, the balance to principal. Said contract to contain provisions requiring the purchaser to pay before delinquency all taxes thereafter assessed against said real property and to discharge before delinquency all municipal assessments and liens assessed thereon; to prevent the use of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555; comply with all laws, ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property and prohibit and prevent any act or omission on or about the property that could subject the property of the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

Dated at Portland, Oregon this 17th day of December, 1992



Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Gladys McCoy*  
Gladys McCoy  
Multnomah County Chair

By *Peter Livingston*  
Peter Livingston

THIS AGREEMENT, made this 17th day of December ,1992 by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter called County, and THEODORE JAMES THEOE hereinafter called Purchaser; the County agrees to sell to Purchaser the property hereinafter described for the price and on the terms and conditions set forth below:

LUTKE ADD  
 LOT 6, BLOCK 2

A. Purchase Price.

Purchaser agrees to pay the sum of \$12,784.91, to be paid \$1,278.49 in cash upon the execution of this agreement, receipt whereof is hereby acknowledged, and the balance of said purchase price in equal monthly installments of not less than \$123.69 over a term of 180 months. Payment to include interest at the rate of 10 percent per annum on the entire unpaid balance of the purchase price remaining at the time of payment of each installment. Each payment shall first be applied to interest to date of payment; the balance to principal. First of said installments to be paid on March 15, 1993 and a like payment on the 15th of each and every month thereafter until the entire purchase price, both principal and interest, shall have been paid. Purchaser shall have the privilege of prepayment without penalty.

B. Terms and Conditions.

1. In addition to payment of installments hereinabove provided, Purchaser agrees to pay, before delinquency, all taxes lawfully assessed and levied against said property during the life of this agreement and to pay and discharge, before delinquency, all municipal liens and assessments of any kind and nature lawfully assessed against said property.

2. Purchaser will keep all improvements on the property in at least as good condition and repair as they were on the date of possession by Purchaser and shall not permit any waste or removal of all or part of the improvement.

3. Purchaser will not use or permit others to use any of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555, as those statutes may now or hereafter be amended, supplemented or superseded, or otherwise do or allow any act or omission on or about the property that could subject the property or the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

4. Purchaser will promptly comply with and cause all other persons to comply with all laws, ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property. In this connection, Purchaser shall promptly make all required repairs, alterations and additions. These include, without limitation, any required alteration of the property because of the purchaser's specific use alterations or repairs necessary to comply with, and all applicable federal, state, local laws, regulations, or ordinances pertaining to air and water quality, hazardous materials as defined herein and other environmental zoning, and other land use statutes, ordinances and regulations.

5. Purchaser will not cause or permit any Hazardous Material to be brought upon, kept, or used in or about the property by Purchaser or Purchaser's agents, employees, contractors, or invitees without the prior written consent of the County, which shall not be unreasonably withheld as long as Purchaser demonstrates to County's reasonable satisfaction that such Hazardous Material is necessary to Purchaser's business and will be used, kept, and stored in a manner that complies with all laws regulating any such Hazardous Materials brought upon or used or kept in or about the property;

6. As used in this Agreement, the term Hazardous Material means any hazardous or toxic substance, material, or waste, including, but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR § 172.101), or by the United States Environmental Protection Agency as hazardous substances (40 CFR pt 302) and amendments thereto, petroleum products, or other such substances, materials, and wastes that are or become regulated under any applicable local, state, or federal law.

7a. Purchaser will indemnify, defend, and hold harmless the County, its elected officials, officers, and employees from and against any claims, loss or liability of any kind arising out of or related to any activity on the property occurring while Purchaser is entitled to occupy the property under this or any predecessor agreement, whether or not the property is leased to others.

7b. This indemnification of the County by Purchaser includes, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal, or restoration work required by any federal, state or local governmental agency or political subdivision because of Hazardous Material present in the soil or groundwater or under the property. Without limiting the foregoing, if the presence of any Hazardous Material on property caused or permitted by Purchaser or purchaser's agents or contractors results in any contamination of the property, Purchaser shall promptly take all actions at Purchaser's sole expense as are necessary to return the property to the condition existing prior to the release of any such Hazardous Material onto the property, provided that the County's approval of such action shall first be obtained, and approval shall not be unreasonably withheld, as long as such actions would not potentially have any material adverse long-term or short-term effect on the property. This indemnification by Purchaser includes, without limitation, reimbursement for any diminution in the value of the property and reimbursement for sums paid in settlement of claims, attorney fees, consultant fees, and expert fees. The obligations of paragraph B7a. and B7b. shall survive any termination or cancellation of this agreement for any reason.

8. Purchaser will keep all improvements now existing or which shall hereafter be placed on the property insured against fire and other casualties covered by a standard policy of fire insurance with extended coverage endorsements. The policy shall be written to the full replacement value and loss payable to County and Purchaser as their respective interests may appear, and certificates evidencing the policy shall be delivered to County and shall contain a stipulation providing that coverage will not be canceled or diminished without a minimum of ten days' written notice to the County. In the event of a loss, Purchaser shall give immediate notice to County. County may make proof of loss if Purchaser fails to do so within fifteen days of casualty.

### C. Default

Time is the essence of the Agreement; a default shall occur if:

1. Purchaser fails to make any payment within ten days after it is due;
2. Purchaser fails to perform or comply with any condition and does not commence corrective action within ten days after written notice from the County specifying the nature of the default, or, if the default cannot be cured within that time, fails to commence and pursue curative action with reasonable diligence.
3. Purchaser becomes insolvent; a receiver, trustee or custodian is appointed to take possession of all or a substantial part of Purchaser's property or properties; Purchaser makes an assignment for the benefit of creditors or files a voluntary petition in bankruptcy; or Purchaser is subject to an involuntary bankruptcy which is not dismissed within ninety days.

4. Purchaser makes or allows to be made a fraudulent transfer under applicable federal or state law, conceals any of his property from creditors; makes or allows to be made a preference within the meaning of the federal bankruptcy laws; or allows a lien or distraint upon any of his property.

D. Tax Notice

Until a change of address is requested, all tax statements shall be sent to the following address:

5403 NE 74TH AVE PORTLAND, OR 97218-3724

E. Assignment

This contract cannot be assigned.

F. Conveyance of Title

Upon complete performance by Purchaser of all the terms and conditions of this contract, County agrees to convey to Purchaser the title to the aforesaid property by good and sufficient deed of conveyance.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN WITNESS WHEREOF, Purchaser has set his hand the year and day first above written, and County has caused these presents to be executed by the Chair of the Multnomah Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Gladys McCoy  
Multnomah County, Oregon

By Theodore James Theoe  
THEODORE JAMES THEOE



By Peter Lurupstein for  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

CONTRACT APPROVED:

By F. Wayne George  
F. Wayne George  
Facilities and Property Management

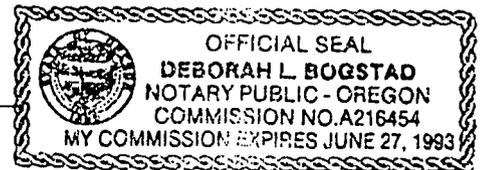
STATE OF OREGON )

COUNTY OF MULTNOMAH )

On this 17th day of December, 1992, before me, a Notary Public in and for said County and State, personally appeared Gladys McCoy, Board of Commissioners Chair for Multnomah County, Oregon authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of said County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.

Deborah L Bogstad  
Notary Public for Oregon



My commission expires 6/27/93





Date: 11/25/92

To: Larry Baxter

From: David Drescher

Subject: Taxes on Ted Theoe's Home

We, Alyce and David Drescher, will help our cousin Ted Theoe with the contract to repurchase his home from Multnomah County for back taxes, including penalties and interest. We will pay the 10% down and set up an account with Ted's bookkeeper to make the required monthly payments.

Please send the monthly bill to:

20/20 Properties, Inc.  
Larry Benson  
P.O. Box 1952  
Gresham, Oregon 97030

The money for the payments will be made available through an investment that pays regular dividends (see attached). If you have any questions, we can be reached at 245-5753.

Ted's home is at 5403 NE 74th Ave; R517000590.



REGISTERED



UNITED STATES OF AMERICA  
SCHOOL DISTRICT NO. 25 (DICKEY PRAIRIE)  
CLACKAMAS COUNTY, OREGON  
GENERAL OBLIGATION BOND  
SERIES 1992

REGISTERED



SEE REVERSE FOR CERTAIN CONDITIONS

DATED: June 1, 1992

INTEREST RATE: 6.30 % Per Annum

MATURITY DATE: 06/01/2007

CUSIP: 179097 AQ 3

REGISTERED OWNER

\*\*\*ALYCE E DRESCHER & DAVID E DRESCHER JT TEN\*\*\*

PRINCIPAL AMOUNT

\*\*\*TWENTY THOUSAND\*\*\*

DOLLARS

SCHOOL DISTRICT NO. 25 (DICKEY PRAIRIE), in Clackamas County, Oregon (the "District"), for value received, acknowledges itself indebted and hereby promises to pay to the registered owner hereof, or registered assigns, the principal amount indicated above on the above maturity date together with interest thereon from the date hereof at the rate per annum indicated above. Interest is payable semiannually on the first day of June and the first day of December in each year until maturity or prior redemption, commencing December 1, 1992. Interest upon this Bond is payable by check or draft through the principal corporate trust office of the District's paying agent and registrar, which is currently First Interstate Bank of Oregon, N.A., in Portland, Oregon (the "Registrar"). Check or draft will be mailed on the interest payment date (or the next business day if the interest payment date is not a business day) to the registered owner at the address shown on the bond register as of the fifteenth day of the month prior to the interest payment date. Bond principal is payable upon presentation and surrender of this Bond to the Registrar.

ADDITIONAL PROVISIONS OF THIS BOND APPEAR ON THE REVERSE SIDE; THESE PROVISIONS HAVE THE SAME EFFECT AS IF THEY WERE PRINTED HEREIN.

THIS BOND SHALL NOT BE VALID UNLESS PROPERLY AUTHENTICATED BY THE REGISTRAR IN THE SPACE INDICATED BELOW.

Dated: AUGUST 24, 1992

CERTIFICATE OF AUTHENTICATION

This is one of the District's General Obligation Bonds, Series 1992, issued pursuant to the Bond Resolution described herein.

FIRST INTERSTATE BANK OF OREGON, N.A., as Registrar

By

Authorized Signatory

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all conditions, acts, and things required to exist, to happen, and to be performed precedent to and in the issuance of this Bond have existed, have happened, and have been performed in due time, form, and manner as required by the Constitution and Statutes of the State of Oregon; that the issue of which this Bond is a part, and all other obligations of such District, are within every debt limitation and other limit prescribed by such Constitution and Statutes; and that the District has provided for the levying annually of a direct ad valorem tax upon all the property within the District so taxable for its purposes in an amount sufficient, with other available funds, to pay the interest on and the principal of the Bonds of such issue as such obligations become due and payable.

IN WITNESS WHEREOF, the Board of School District No. 25 (Dickey Prairie), Clackamas County, Oregon, has caused this Bond to be signed by facsimile signature of its Chairman and attested by facsimile signature of its Clerk as of the date indicated above.

SCHOOL DISTRICT NO. 25 (DICKEY PRAIRIE)  
CLACKAMAS COUNTY, OREGON

Chairman

Attest

Clerk

LEGAL OPINION

I, RICHARD S. JONES, Clerk for School District No. 25 (Dickey Prairie), Clackamas County, Oregon, hereby certify that the following is a true copy of the signed legal opinion of Preston Thorgrimson Shidler Gates & Ellis, Bond Counsel, in Portland, Oregon, the original of which was dated and issued as of the date of delivery of and payment for the bonds referred to, and was delivered to the initial purchaser of the bonds.

RICHARD S. JONES [facsimile] Clerk

School District No. 25 (Dickey Prairie) 16897 S. Callahan Road Molalla, Oregon 97038

United States National Bank of Oregon 111 S.W. Fifth Avenue, Suite 1080 Portland, Oregon 97204

Subject: \$650,000 School District No. 25 (Dickey Prairie) Clackamas County, Oregon General Obligation Bonds, Series 1992

We have acted as bond counsel in connection with the issuance by School District No. 25 (Dickey Prairie), in Clackamas County, Oregon (the "Issuer") of its General Obligation Bonds, Series 1992 (the "Bonds"), which are dated June 1, 1992 and are in the aggregate principal amount of Six Hundred Fifty Thousand Dollars (\$650,000).

We have examined the law, a duly certified transcript of proceedings of the Issuer, prepared in part by us, and other documents which we deem necessary to render this opinion.

We have relied on the certified proceedings and other certifications of public officials regarding questions of fact material to our opinion and have not undertaken to verify the same by independent investigation.

We have not been engaged or undertaken to review the accuracy, completeness or sufficiency of the official statement or other offering material relating to the Bonds, except to the extent stated in the official statement, and we express no opinion relating thereto, except to the extent stated in the official statement.

Based on our examination, we are of the opinion, under existing law, as follows:

1. The Bonds have been legally authorized under and pursuant to the Constitution and Statutes of the State of Oregon. The Bonds are valid and legally binding general obligations of the Issuer. The Issuer has pledged its full faith and credit to the payment of the Bonds. The Bonds are payable from ad valorem taxes which may be levied without limitation as to rate or amount on all taxable property within the boundaries of the Issuer, to the extent necessary funds are not provided from other sources.

2. Interest on the Bonds is excluded from gross income for purposes of federal income taxation under Section 103(a) of the Internal Revenue Code of 1986, as amended (the "Code"). We are also of the opinion that the Bonds are not private activity bonds.

3. Interest on the Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals or corporations, but is taken into account in the computation of adjusted current earnings for purposes of the corporate alternative minimum tax under Section 55 of the Code and in the computation of the environmental tax on corporations under Section 59A of the Code.

4. Under the Code, the Issuer is required to comply with certain requirements relating to the use of the facilities financed with the proceeds of the Bonds and the use and investment of the proceeds of the Bonds. The Issuer has covenanted to comply with these requirements and our opinion assumes such compliance. Failure to comply with these requirements may cause the interest on the Bonds to be included in gross income for federal income tax purposes retroactively to the date of issuance of the Bonds.

5. The Issuer has designated the Bonds as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Code.

6. Interest on the Bonds is exempt from State of Oregon personal income taxes.

Except as stated herein, we express no opinion regarding any federal, state or local tax consequences arising with respect to ownership of the Bonds. Owners of the Bonds should be aware that the ownership of tax-exempt obligations may result in collateral tax consequences.

The opinions set forth above are qualified only to the extent that certain rights and remedies of the Bondowners may be limited or rendered ineffective by applicable bankruptcy, insolvency, reorganization, moratorium or other laws or judicial decisions or principles of equity relating to or affecting the enforcement of creditors' rights or contractual obligations generally.

Our opinion is limited to matters of Oregon law and applicable federal law, and we assume no responsibility as to the applicability of laws of other jurisdictions.

Respectfully submitted, PRESTON THORGRIMSON SHIDLER GATES & ELLIS Lawyers

ADDITIONAL PROVISIONS

This Bond is one of a series of General Obligation Bonds, Series 1992 of the District in the aggregate principal amount of \$650,000 and is issued by the District for the purpose of financing school facilities in full and strict accordance and compliance with all of the provisions of the Constitution and Statutes of the State of Oregon.

The District reserves the right to redeem all or any portion of the Bonds then outstanding in inverse order of maturity and by lot within a maturity on June 1, 2002 and on any interest payment date thereafter, at par plus accrued interest to the date fixed for redemption.

The Bonds maturing on June 1, 2012 are subject to mandatory redemption prior to maturity in part by lot on June 1 of the following years in the following principal amounts plus accrued interest to the redemption date:

Table with 2 columns: Year, Amount. Rows: 2008 (\$40,000), 2009 (\$45,000), 2010 (\$50,000), 2011 (\$50,000), 2012\* (\$55,000)

\*Maturity

Principal amounts paid to redeem term bonds by optional redemption will be applied to reduce amount of bonds subject to mandatory redemption.

Notice of any call for redemption, unless waived by any holder of the Bonds to be redeemed, shall be mailed not less than thirty days and not more than sixty days prior to such call to the registered owners of the Bonds, and otherwise given as required by the authorizing Bond Resolution (the "Resolution") and by law; however, any failure to give notice shall not invalidate the redemption of the Bonds. All Bonds called for redemption shall cease to bear interest from the date designated in the notice.

The Bonds are issuable in the form of registered Bonds without coupons in the denominations of \$5,000 or any integral multiple thereof. Bonds may be exchanged for Bonds of the same aggregate principal amount, but different authorized denominations.

Any transfer of this Bond must be registered, as provided in the Resolution upon the Bond Register kept for that purpose at the principal corporate trust office of the Registrar. The District and the Registrar may treat the person in whose name this Bond is registered as its absolute owner for all purposes, as provided in the Resolution.

The Bondowner may exchange or transfer any Bond only by surrendering it, together with a written instrument of exchange or transfer which is satisfactory to the Registrar and duly executed by the registered owner or his duly authorized attorney, at the principal corporate trust office of the Registrar in the manner and subject to the conditions set forth in the Resolution.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

Please insert social security or other identifying number of assignee

this Bond and does hereby irrevocably constitute and appoint

as attorney to transfer this Bond on the books kept for registration thereof with the full power of substitution in the premises.

Dated:

NOTICE: The signature to this assignment must correspond with the name of the Registered Owner as it appears upon the face of this Bond in every particular, without alteration or enlargement or any change whatever.

Signature Guaranteed

(Bank, Trust Company or Brokerage Firm)

Authorized Officer

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

- TEN COM—tenants in common
TEN ENT—as tenants by the entireties
JT TEN—as joint tenants with right of survivorship and not as tenants in common
OREGON CUSTODIANS use the following
CUST UL OREG (name of minor) MIN as custodian for
OR UNIF TRANS MIN ACT under the Oregon Uniform Transfer to Minors Act

Additional abbreviations may also be used though not in the list above.

Transactions By Vendor

11/17/92

TRAN NUM	REFERENCE	DATE	VENDOR PTY #	VENDOR NAME PROPERTY ADDRESS		AMOUNT	ACCOUNT NAME	REMARKS
			woo	Ralph Wooten Sanitary				
509	3310R	02/07/92	the1	5403 N. E. 74th.	t	56.00	the1 - Garbage	01506-7 Garbage
1570	3553R	04/04/92	the1	5403 N. E. 74th.	t	35.00	the1 - Garbage	01506-7 Mar-April
2418	3808R	06/05/92	the1	5403 N. E. 74th.	t	35.00	the1 - Garbage	01506-7 May-June
3465	4077R	08/07/92	the1	5403 N. E. 74th.	t	34.80	the1 - Garbage	01506 7 July-Aug Garbage
4615	4391R	10/07/92	the1	5403 N. E. 74th.	t	34.60	the1 - Garbage	01506-7 Sept-Oct Garbage
						----- 195.40		
				TOTAL DISBURSEMENTS		195.40		
				TOTAL UNPAID BILLS		0.00		

**RALPH WOOTEN SANITARY**  
7880 S.W. PINE • TIGARD, OR 97223 • (503) 246-5391

**RALPH WOOTEN SANITARY**  
7880 S.W. PINE • TIGARD, OR 97223 • (503) 246-5391

OFFICE HOURS  
8:00 AM TO 5:00 PM  
MON THRU FRI

CLOSING DATE	ACCOUNT NO.	PREVIOUS BALANCE
02/31/92	01506-7	
5403 NE 74TH		
02-31 MAR-APR SERVICE		35.00

*P2*  
*4/4/92*  
*#3553*

.00	.00	35.00
AMOUNT ON WHICH FINANCE CHARGE COMPUTED	FINANCE CHARGE	AMOUNT DUE
RETAIN THIS STUB FOR YOUR RECEIPT		

CLOSING DATE	ACCOUNT NO.	PREVIOUS BALANCE
01/31/92	01506-7	
5403 NE 74TH		
01-31 JAN-FEB SERV		56.00

*P2*  
*2/2/92*  
*#3310*

.00	.00	56.00
AMOUNT ON WHICH FINANCE CHARGE COMPUTED	FINANCE CHARGE	AMOUNT DUE
RETAIN THIS STUB FOR YOUR RECEIPT		

**WOOTEN SANITARY, INC.**  
7880 S.W. PINE • TIGARD, OR 97223 • (503) 246-5391

**WOOTEN SANITARY, INC.**  
7880 S.W. PINE • TIGARD, OR 97223 • (503) 246-5391

CITY WIDE RATE ADJUSTMENT  
EFFECTIVE 8-1-92

OFFICE HOURS  
8:00 AM TO 5:00 PM  
MON THRU FRI

CLOSING DATE	ACCOUNT NO.	PREVIOUS BALANCE
07/31/92	01506-7	
5403 NE 74TH		
07-31 JUL-AUG SERV		34.80

*P2*  
*5/7/92*  
*#4077*

.00	.00	34.80
AMOUNT ON WHICH FINANCE CHARGE COMPUTED	FINANCE CHARGE	AMOUNT DUE
RETAIN THIS STUB FOR YOUR RECEIPT		

CLOSING DATE	ACCOUNT NO.	PREVIOUS BALANCE
05/31/92	01506-7	
5403 NE 74TH		
05-31 MAY-JUN SERV		35.00

*the*  
*P2*  
*5/5/92*  
*#3508*

.00	.00	35.00
AMOUNT ON WHICH FINANCE CHARGE COMPUTED	FINANCE CHARGE	AMOUNT DUE
RETAIN THIS STUB FOR YOUR RECEIPT		

**WOOTEN SANITARY, INC.**  
7880 S.W. PINE • TIGARD, OR 97223 • (503) 246-5391

CITY WIDE RATE ADJUSTMENT  
EFFECTIVE 8-1-92

CLOSING DATE	ACCOUNT NO.	PREVIOUS BALANCE
09/30/92	01506-7	
5403 NE 74TH		
09-30 SEP-OCT SERV		34.60

*the*  
*P2*  
*10/7/92*  
*#4371*

.00	.00	34.60
AMOUNT ON WHICH FINANCE CHARGE COMPUTED	FINANCE CHARGE	AMOUNT DUE
RETAIN THIS STUB FOR YOUR RECEIPT		

Transactions By Vendor

11/17/92

TRAN NUM	REFERENCE	DATE	VENDOR PPTY #	VENDOR NAME PROPERTY ADDRESS		AMOUNT	ACCOUNT NAME	REMARKS
			pw	Portland Water Bureau				
776	3390R	02/25/92	thel	5403 N. E. 74th.	t	35.68	thel - Water & Sew 67051400005	10/29-1/31
2269	3773R	05/27/92	thel	5403 N. E. 74th.	t	32.93	thel - Water & Sew 6705140005Q0151	1/31-4/30
3641	4176R	08/27/92	thel	5403 N. E. 74th.	t	34.46	thel - Water & Sew 6705140005Q01514/30-7/30	
5341			thel	5403 N. E. 74th.	t	33.46	thel - Water & Sew 6705140005Q0151	7/30-10/28
						136.53		
				TOTAL DISBURSEMENTS		136.53		
				TOTAL UNPAID BILLS		33.46		

**HF** **CITY OF PORTLAND**  
 BUREAU OF WATER WORKS      BUREAU OF ENVIRONMENTAL SERVICES  
 THE PORTLAND BUILDING - Room 106/601  
 1120 S.W. 5th AVE.  
 PORTLAND, OR. 97204-1974  
 PHONE: (503) 796-7770

TED J THEOE  
 C/O 20/20 PROPERTIES  
 PO BOX 1952  
 GRESHAM OR 97030

Please Indicate Amount Paid	
-----------------------------	--

DATE DUE	AMOUNT DUE
12/04/92	\$33.46

IF NOT RECEIVED IN OUR OFFICE BY 12/09/92 PLEASE PAY \$35.96

ADDRESS SERVED
5403 NE 74TH A
ACCOUNT NUMBER
6705140005 Q 0151

PLEASE RETURN THIS STUB WITH YOUR PAYMENT



CHECKS ONLY; PAYABLE TO: BUREAU OF WATER WORKS  
 1120 S.W. 5th AVE., PORTLAND, OR 97204-1974 PHONE (503) 796-7770

TED J THEOE  
 C/O 20/20 PROPERTIES  
 PO BOX 1952  
 GRESHAM OR 97030

ADDRESS SERVED
5403 NE 74TH A

ACCOUNT NUMBER
6705140005 Q 0151

SERVICE PERIOD
07-30-92 TO 10-28-92

CHARGES	READING PRIOR / CURRENT	USAGE 100'S CUBIC FT.	AMOUNT
WATER SERVICE CHARGE			\$ 12.67
WATER USAGE	326 353	27	20.79
WATER AMOUNT LAST BILLED			34.46
***PAYMENT			34.46CR

PLEASE PAY THIS AMOUNT \$33.46  
 THANK YOU FOR YOUR PROMPT ATTENTION. PLEASE REMEMBER,  
 IF PAYMENT IS NOT RECEIVED BY 12/09/92, COLLECTION COSTS  
 WILL INCREASE YOUR BILL TO \$35.96

PLEASE READ IMPORTANT INFORMATION ON BACK OF THIS NOTICE



BUREAU OF WATER WORKS AND BUREAU OF ENVIRONMENTAL SERVICES  
1120 S.W. 5th AVE., PORTLAND, OR 97204-1974 PHONE (503) 796-7770

TED J THEOE  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

ADDRESS SERVED	
5403	NE 74TH A
ACCOUNT NUMBER	
6705140005	Q 0151
SERVICE PERIOD	
04-30-92	TO 07-30-92

CHARGES	READING PRIOR / CURRENT	USAGE 100'S CUBIC FT.	AMOUNT
WATER SERVICE CHARGE			\$ 11.78
WATER USAGE	296 326	30	22.68
WATER AMOUNT LAST BILLED			32.93
***PAYMENT			32.93CR

P 2  
8/27/92  
# 4176

PLEASE PAY THIS AMOUNT \$34.46  
THANK YOU FOR YOUR PROMPT ATTENTION. PLEASE REMEMBER,  
IF PAYMENT IS NOT RECEIVED BY 09/08/92, COLLECTION COSTS  
WILL INCREASE YOUR BILL TO \$36.96  
DO NOT MAIL CASH  
PLEASE READ IMPORTANT INFORMATION ON BACK OF THIS NOTICE



BUREAU OF WATER WORKS AND BUREAU OF ENVIRONMENTAL SERVICES  
1120 S.W. 5th AVE., PORTLAND, OR 97204-1974 PHONE (503) 796-7770

TED J THEOE  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

ADDRESS SERVED
5403 NE 74TH A
ACCOUNT NUMBER
6705140005 Q 0151
SERVICE PERIOD
01-31-92 TO 04-30-92

CHARGES	READING PRIOR / CURRENT	USAGE 100'S CUBIC FT.	AMOUNT
WATER SERVICE CHARGE			\$ 11.18
WATER USAGE	257 296	29	21.75
WATER AMOUNT LAST BILLED			35.68
***PAYMENT			35.68

*PL  
SL 27/12  
# 3773*

PLEASE PAY THIS AMOUNT \$32.93  
THANK YOU FOR YOUR PROMPT ATTENTION. PLEASE REMEMBER,  
IF PAYMENT IS NOT RECEIVED BY 06/09/92, COLLECTION COSTS  
WILL INCREASE YOUR BILL TO \$35.43

DO NOT MAIL CASH

PLEASE READ IMPORTANT INFORMATION ON BACK OF THIS NOTICE



**BUREAU OF WATER WORKS AND BUREAU OF ENVIRONMENTAL SERVICES**  
 1120 S.W. 5th AVE., PORTLAND, OR 97204-1974 PHONE (503) 796-7770

TED J THEOE  
 C/O 20/20 PROPERTIES  
 PO BOX 1952  
 GRESHAM OR 97030

ADDRESS SERVED	
5403	NE 74TH A
ACCOUNT NUMBER	
6705140005	Q 0151
SERVICE PERIOD	
10-29-91	TO 01-31-92

CHARGES	READING PRIOR / CURRENT	USAGE 100'S CUBIC FT.	AMOUNT
WATER SERVICE CHARGE			\$ 11.68
WATER USAGE	235 267	32	24.00
WATER AMOUNT LAST BILLED			35.18
***PAYMENT			35.18CR

*PL  
 2/25/92  
 H 3390*

PLEASE PAY THIS AMOUNT \$35.68  
 THANK YOU FOR YOUR PROMPT ATTENTION. PLEASE REMEMBER,  
 IF PAYMENT IS NOT RECEIVED BY 03/11/92, COLLECTION COSTS  
 AND INTEREST, AT THE RATE OF 9 PERCENT PER YEAR, WILL INCREASE  
 YOUR BILL TO ~~\$38.09~~ NOT MAIL CASH  
**PLEASE READ IMPORTANT INFORMATION ON BACK OF THIS NOTICE**

Transactions By Vendor

11/17/92

TRAN NUM	REFERENCE	DATE	VENDOR PTY #	VENDOR NAME PROPERTY ADDRESS	AMOUNT	ACCOUNT NAME	REMARKS
			ppl	Pacific Power & Light			
356	3277R	01/27/92	the1	5403 N. E. 74th.	t	125.38	the1 - Electricity 14214452401408 12/7-1/8
847	3394R	02/25/92	the1	5403 N. E. 74th.	t	113.37	the1 - Electricity 1421445240148 1/8-2/6
1318	3507R	03/23/92	the1	5403 N. E. 74th.	t	107.27	the1 - Electricity 14214452401408 2/6-3/6\\
1820	3659R	04/28/92	the1	5403 N. E. 74th.	t	100.64	the1 - Electricity 14214452401408 3/6-4/6
2282	3785R	05/27/92	the1	5403 N. E. 74th.	t	88.26	the1 - Electricity 14214452401408 4/6-5/6
2766	3893R	06/16/92	the1	5403 N. E. 74th.	t	76.00	the1 - Electricity 14214452401408 5/6-6/5
3275	4054R	07/28/92	the1	5403 N. E. 74th.	t	74.72	the1 - Electricity 14214452401408 6/5-7/7
3780	4178R	08/27/92	the1	5403 N. E. 74th.	t	73.15	the1 - Electricity 14214452401408 7/7-8/6
4378	4333R	09/25/92	the1	5403 N. E. 74th.	t	75.31	the1 - Electricity 14214452401408 8/6-9/8
4991	4487R	10/26/92	the1	5403 N. E. 74th.	t	68.57	the1 - Electricity 14214452401408 9/8-10/7
5566			the1	5403 N. E. 74th.	t	83.34	the1 - Electricity 14214452401408 10/7-11/5
						986.01	
				TOTAL DISBURSEMENTS		986.01	
				TOTAL UNPAID BILLS		83.34	



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY

**YOUR ACCOUNT NUMBER**

**142-1445240-1 4 08**

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
5403 NE 74TH AVE  
PORTLAND OR 97218

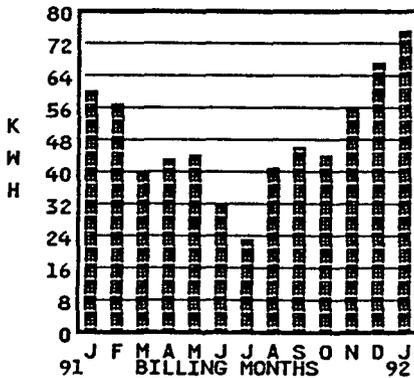
WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

METER NUMBER	RATE/TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	DEC 7	JAN 8	32		91000	93400	1	2400		119.42
CUSTOMER BASIC CHARGE:						5.00					
300 KWH @ 4.343¢ =						13.03					
2100 KWH @ 4.828¢ =						101.39					
2400 KWH TOTAL						119.42					
											3.69
											0.48
											1.79

P2  
1/27/92  
#3277

**TOTAL AMOUNT DUE JAN 28, 1992**

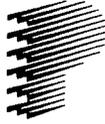
<b>CURRENT AMOUNT</b>		125.38
LAST MONTH BILLING	112.59	
PAYMENTS - THANK YOU	-112.59	
THROUGH	1/10/92	
OTHER CHARGES (+/-)	0.00	
<b>BALANCE FORWARD</b>	0.00	0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$125.38</b>



YOUR AVERAGE DAILY KWH USAGE BY MONTHS

PERIOD ENDING	AVG. DAILY TEMPERATURE	TOTAL KWH	KWH/DAY
JAN 92	41	2400	75
JAN 91	32	1993	60

HELP YOUR NEIGHBOR STAY WARM THIS WINTER BY CONTRIBUTING TODAY TO PROJECT HELP/OREGON HEAT FUEL ASSISTANCE FUND, P.O. BOX 5080 PORTLAND OR, 97208.



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY

PRINTED ON RECYCLED PAPER  
YOUR ACCOUNT NUMBER

142-1445240-1 4 08

THEODORE JAMES THEOE  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
5403 NE 74TH AVE  
PORTLAND OR 97218

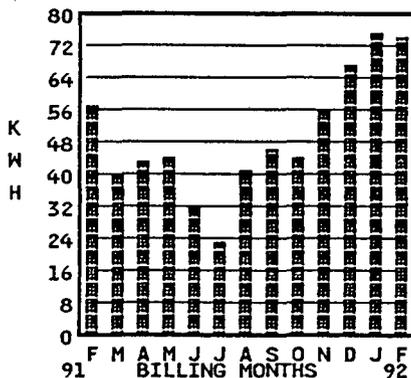
WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

METER NUMBER	RATE/TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	JAN 8	FEB 6	29		93400	95556	1	2156		107.64
CUSTOMER BASIC CHARGE: 5.00 300 KWH @ 4.343¢ = 13.03 1856 KWH @ 4.828¢ = 89.61 2156 KWH TOTAL 107.64											
PREMIUM HASSLE FREE 3.69 COUNTY TAX 0.43 1.5% CITY UTILITY TAX 1.61											

*P2  
2/25/92  
#3394*

<b>CURRENT AMOUNT</b>		113.37
LAST MONTH BILLING	125.38	
PAYMENTS - THANK YOU	-125.38	
THROUGH	2/10/92	
OTHER CHARGES (+) (-)	0.00	
<b>BALANCE FORWARD</b>	0.00	0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$113.37</b>

TOTAL AMOUNT DUE FEB 26, 1992



YOUR AVERAGE DAILY KWH USAGE BY MONTHS

PERIOD ENDING	AVG. DAILY TEMPERATURE	TOTAL KWH	KWH/DAY
FEB 92	45	2156	74
FEB 91	41	1723	57

JOIN PACIFIC IN PROVIDING WARMTH TO LESS FORTUNATE NEIGHBORS THIS WINTER. SEND CONTRIBUTIONS TO PROJECT HELP/ OREGON HEAT FUEL ASSISTANCE FUND, PO BOX 5080 PORTLAND OR, 97208.



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY

**YOUR ACCOUNT NUMBER**

**142-1445240-1 4 08**

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
5403 NE 74TH AVE  
PORTLAND OR 97218

WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

METER NUMBER	RATE/TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	FEB 6	MAR 6	29		95556	97586	1	2030		101.55

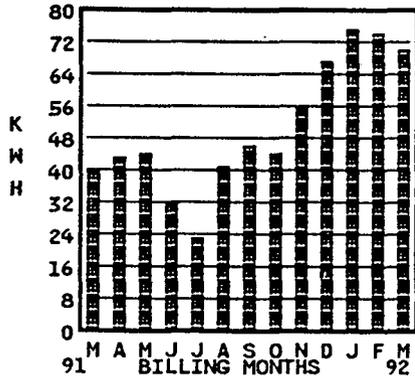
CUSTOMER BASIC CHARGE: 5.00  
 300 KWH @ 4.343¢ = 13.03  
 1730 KWH @ 4.828¢ = 83.52  
 2030 KWH TOTAL 101.55

PREMIUM HASSLE FREE 3.69  
 COUNTY TAX 0.51  
 1.5% CITY UTILITY TAX 1.52

*P2  
3/23/92  
# 3507*

<b>CURRENT AMOUNT</b>		107.27
LAST MONTH BILLING	113.37	
PAYMENTS - THANK YOU	-113.37	
THROUGH	3/10/92	
OTHER CHARGES (+) (-)	0.00	
<b>BALANCE FORWARD</b>	0.00	0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$107.27</b>

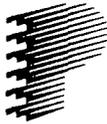
**TOTAL AMOUNT DUE MAR 26, 1992**



YOUR AVERAGE DAILY KWH USAGE BY MONTHS

PERIOD ENDING	AVG. DAILY TEMPERATURE	TOTAL KWH	KWH/DAY
MAR 92	48	2030	70
MAR 91	47	1129	40

MANY THANKS TO ALL WHO GAVE TO PROJECT HELP/ENERGY SHARE THIS WINTER. YOUR CONTRIBUTION MADE A DIFFERENCE.



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY

**YOUR ACCOUNT NUMBER**

**142-1445240-1 4 08**

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

**SERVICE ADDRESS IF  
OTHER THAN MAILING**  
5403 NE 74TH AVE  
PORTLAND OR 97218

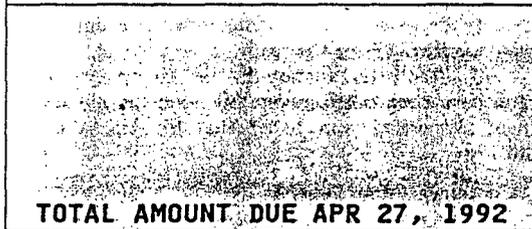
**WHEN MAKING INQUIRIES  
PLEASE CONTACT:**  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

METER NUMBER	RATE/TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	MAR 6	APR 6	31		97586	99481	1	1895		95.04

**CUSTOMER BASIC CHARGE:** 5.00  
 300 KWH @ 4.343¢ = 13.03  
 1595 KWH @ 4.828¢ = 77.01  
 1895 KWH TOTAL 95.04

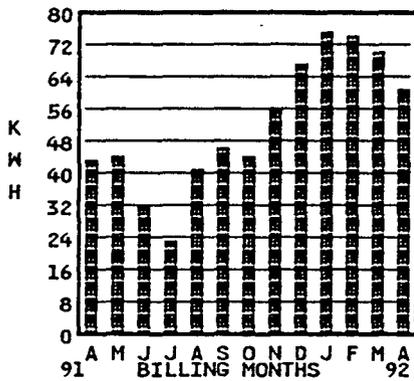
PREMIUM HASSLE FREE 3.69  
 COUNTY TAX 0.48  
 1.5% CITY UTILITY TAX 1.43

>>> YOUR BILL WOULD BE \$94 WITH THE EQUAL PAYMENT PLAN.  
 >>> PLEASE READ THE ENCLOSED BROCHURE FOR MORE DETAILS.

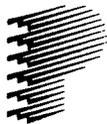


<b>CURRENT AMOUNT</b>		100.64
LAST MONTH BILLING	107.27	
PAYMENTS - THANK YOU	-107.27	
THROUGH	4/08/92	
OTHER CHARGES (+) (-)	0.00	
BALANCE FORWARD	0.00	0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$100.64</b>

**TOTAL AMOUNT DUE APR 27, 1992**



*P2  
4128/92  
4365*



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY



PRINTED ON RECYCLED PAPER

**YOUR ACCOUNT NUMBER**

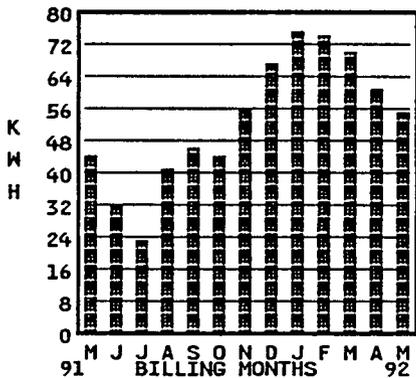
**142-1445240-1 4 08**

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
**5403 NE 74TH AVE**  
**PORTLAND OR 97218**

WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
**3345 NE 82ND AVE**  
**PORTLAND OR**  
**PHONE 256-6800**

METER NUMBER	RATE/TYPE	1992 SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT																				
		FROM	TO			PREVIOUS	PRESENT																								
68859813	4E	APR 6	MAY 6	30		99481	1125	1	1644		82.92																				
<p><b>CUSTOMER BASIC CHARGE:</b> 5.00</p> <p>300 KWH @ 4.343¢ = 13.03</p> <p>1344 KWH @ 4.828¢ = 64.89</p> <p>1644 KWH TOTAL 82.92</p>																															
<p>PREMIUM HASSLE FREE 3.69</p> <p>COUNTY TAX 0.41</p> <p>1.5% CITY UTILITY TAX 1.24</p>																															
<p><i>P2</i> <i>5/27/92</i> <i>123785</i></p>																															
<table border="1"> <thead> <tr> <th colspan="2">CURRENT AMOUNT</th> <th>88.26</th> </tr> </thead> <tbody> <tr> <td>LAST MONTH BILLING</td> <td>100.64</td> <td></td> </tr> <tr> <td>PAYMENTS - THANK YOU</td> <td>-100.64</td> <td></td> </tr> <tr> <td>THROUGH</td> <td>5/08/92</td> <td></td> </tr> <tr> <td>OTHER CHARGES (+) (-)</td> <td>0.00</td> <td></td> </tr> <tr> <td>BALANCE FORWARD</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td><b>TOTAL AMOUNT DUE</b></td> <td></td> <td><b>\$88.26</b></td> </tr> </tbody> </table>											CURRENT AMOUNT		88.26	LAST MONTH BILLING	100.64		PAYMENTS - THANK YOU	-100.64		THROUGH	5/08/92		OTHER CHARGES (+) (-)	0.00		BALANCE FORWARD	0.00	0.00	<b>TOTAL AMOUNT DUE</b>		<b>\$88.26</b>
CURRENT AMOUNT		88.26																													
LAST MONTH BILLING	100.64																														
PAYMENTS - THANK YOU	-100.64																														
THROUGH	5/08/92																														
OTHER CHARGES (+) (-)	0.00																														
BALANCE FORWARD	0.00	0.00																													
<b>TOTAL AMOUNT DUE</b>		<b>\$88.26</b>																													
<p><b>TOTAL AMOUNT DUE MAY 27, 1992</b></p>																															



YOUR AVERAGE DAILY KWH USAGE BY MONTHS

PERIOD ENDING	AVG. DAILY TEMPERATURE	TOTAL KWH	KWH/DAY
MAY 92	57	1644	55
MAY 91	52	1262	44

SEE DISNEY GRAND MARSHALL AT PACIFIC POWER'S JUNIOR PARADE ON WEDNESDAY, JUNE 3 AT 1:00 P.M. THE PARADE RUNS THROUGH PORTLAND'S HOLLYWOOD DISTRICT.



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY

PRINTED ON RECYCLED PAPER

**YOUR ACCOUNT NUMBER**

**142-1445240-1 4 08**

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
5403 NE 74TH AVE  
PORTLAND OR 97218

WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

METER NUMBER	RATE/TYPE	1992 SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	MAY 6	JUN 5	30		1125	2520	1	1395		70.90

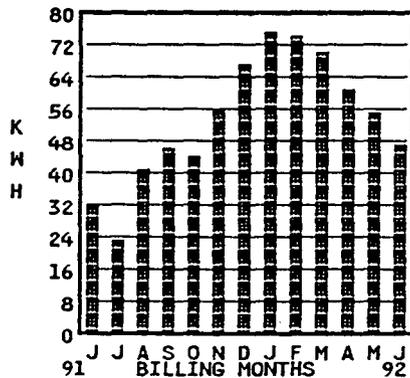
<b>CUSTOMER BASIC CHARGE:</b>		5.00
300 KWH @	4.343¢ =	13.03
1095 KWH @	4.828¢ =	52.87
1395 KWH	<b>TOTAL</b>	<b>70.90</b>

PREMIUM HASSLE FREE 3.69  
COUNTY TAX 0.39  
1.5% CITY UTILITY TAX 1.06

*P2  
6/8e/22  
L 3893*

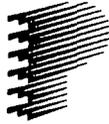
<b>CURRENT AMOUNT</b>		76.00
LAST MONTH BILLING	88.26	
PAYMENTS - THANK YOU	-88.26	
THROUGH	6/09/92	
OTHER CHARGES (+) (-)	0.00	
<b>BALANCE FORWARD</b>	0.00	0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$76.00</b>

**TOTAL AMOUNT DUE JUN 25, 1992**



YOUR AVERAGE DAILY KWH USAGE BY MONTHS

PERIOD ENDING	AVG. DAILY TEMPERATURE	TOTAL KWH	KWH/DAY
JUN 92	62	1395	47
JUN 91	54	967	32



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY



PRINTED ON RECYCLED PAPER

YOUR ACCOUNT NUMBER

142-1445240-1 4 08

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
5403 NE 74TH AVE  
PORTLAND OR 97218

WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

METER NUMBER	RATE/TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	JUN 5	JUL 7	32		2520	3889	1	1369		69.64

CUSTOMER BASIC CHARGE: 5.00  
 300 KWH @ 4.343¢ = 13.03  
 1069 KWH @ 4.828¢ = 51.61  
 1369 KWH TOTAL 69.64

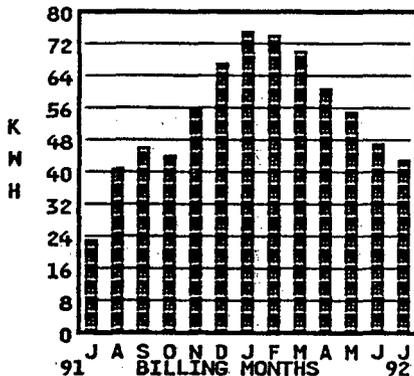
PREMIUM HASSLE FREE 3.69  
 COUNTY TAX 0.35  
 1.5% CITY UTILITY TAX 1.04

*the*

*P2  
7/28/92  
# 4053*

CURRENT AMOUNT		74.72
LAST MONTH BILLING	76.00	
PAYMENTS - THANK YOU	-76.00	
THROUGH	7/09/92	
OTHER CHARGES (+) (-)	0.00	
BALANCE FORWARD	0.00	0.00
TOTAL AMOUNT DUE		\$74.72

TOTAL AMOUNT DUE JUL 28, 1992



YOUR AVERAGE DAILY KWH USAGE BY MONTHS

PERIOD ENDING	AVG. DAILY TEMPERATURE	TOTAL KWH	KWH/DAY
JUL 92	67	1369	43
JUL 91	63	767	23



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY

PRINTED ON RECYCLED PAPER

**YOUR ACCOUNT NUMBER**

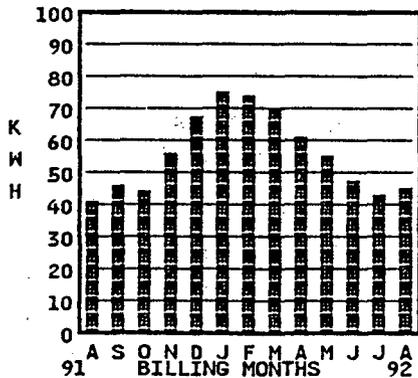
**142-1445240-1 4 08**

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
5403 NE 74TH AVE  
PORTLAND OR 97218

WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

1992											
METER NUMBER	RATE/TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	JUL 7	AUG 6	30		3889	5226	1	1337		68.10
CUSTOMER BASIC CHARGE:						5.00					
300 KWH @ 4.343¢ =						13.03					
1037 KWH @ 4.828¢ =						50.07					
1337 KWH TOTAL						68.10					
PREMIUM HASSLE FREE											3.69
COUNTY TAX											0.34
1.5% CITY UTILITY TAX											1.02
<i>the</i>											
<b>CURRENT AMOUNT</b>											<b>73.15</b>
LAST MONTH BILLING											74.72
PAYMENTS - THANK YOU											-74.72
THROUGH 8/10/92											
OTHER CHARGES (+) (-)											0.00
<b>BALANCE FORWARD</b>											<b>0.00</b>
<b>TOTAL AMOUNT DUE</b>											<b>\$73.15</b>
<b>TOTAL AMOUNT DUE AUG 27, 1992</b>											



*P2 8/27/92 4178*



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY

PRINTED ON RECYCLED PAPER  
YOUR ACCOUNT NUMBER

142-1445240-1 4 08

THEODORE JAMES THEOE  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
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5403 NE 74TH AVE  
PORTLAND OR 97218

WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

METER NUMBER	RATE/TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	AUG 6	SEP 8	33		5226	6607	1	1381		70.22

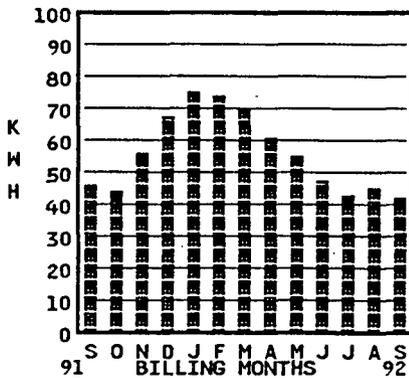
CUSTOMER BASIC CHARGE: 5.00  
300 KWH @ 4.343¢ = 13.03  
1081 KWH @ 4.828¢ = 52.19  
1381 KWH TOTAL 70.22

PREMIUM HASSLE FREE 3.69  
COUNTY TAX 0.35  
1.5% CITY UTILITY TAX 1.05

*P2  
9/25/92  
LH 4333  
Thee*

<b>CURRENT AMOUNT</b>		75.31
LAST MONTH BILLING	73.15	
PAYMENTS - THANK YOU	-73.15	
THROUGH	9/10/92	
OTHER CHARGES (+) (-)	0.00	
<b>BALANCE FORWARD</b>	0.00	0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$75.31</b>

TOTAL AMOUNT DUE SEP 28, 1992



YOUR AVERAGE DAILY KWH USAGE BY MONTHS

PERIOD ENDING	AVG. DAILY TEMPERATURE	TOTAL KWH	KWH/DAY
SEP 92	67	1381	42
SEP 91	69	1509	46



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY



PRINTED ON RECYCLED PAPER  
**YOUR ACCOUNT NUMBER**

**142-1445240-I 4 08**

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
5403 NE 74TH AVE  
PORTLAND OR 97218

WHEN MAKING INQUIRIES  
PLEASE CONTACT:  
3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

1992

METER NUMBER	RATE TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	SEP 8	OCT 7	29		6607	7851	1	1244		63.61

*the*

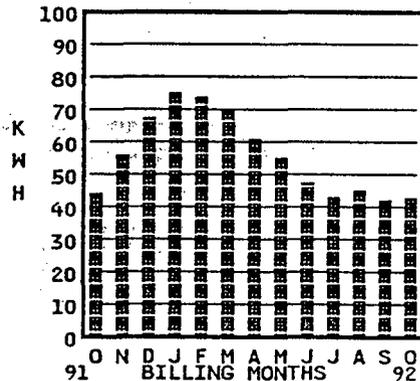
CUSTOMER BASIC CHARGE: 5.00  
300 KWH @ 4.343¢ = 13.03  
944 KWH @ 4.828¢ = 45.58  
1244 KWH TOTAL 63.61

*P2 10/24/92*

PREMIUM HASSLE FREE 3.69  
COUNTY TAX 0.32  
1.5% CITY UTILITY TAX 0.95

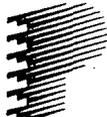
<b>CURRENT AMOUNT</b>		68.57
LAST MONTH BILLING	75.31	
PAYMENTS - THANK YOU THROUGH 10/09/92	-75.31	
OTHER CHARGES (+)(-)	0.00	
<b>BALANCE FORWARD</b>	0.00	0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$68.57</b>

**TOTAL AMOUNT DUE OCT 27, 1992**



YOUR AVERAGE DAILY KWH USAGE BY MONTHS

PERIOD ENDING	AVG. DAILY TEMPERATURE	TOTAL KWH	KWH/DAY
OCT 92	60	1244	43
OCT 91	65	1277	44



**PACIFIC POWER**  
THE ENERGY SERVICES COMPANY

PRINTED ON RECYCLED PAPER

**YOUR ACCOUNT NUMBER**

142-1445240-1 4 08

**THEODORE JAMES THEOE**  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030

SERVICE ADDRESS IF  
OTHER THAN MAILING  
5403 NE 74TH AVE  
PORTLAND OR 97218

WHEN MAKING INQUIRIES  
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3345 NE 82ND AVE  
PORTLAND OR  
PHONE 256-6800

METER NUMBER	RATE/TYPE	SERVICE PERIOD		NO. OF DAYS	DEMAND	METER READINGS		METER MULT.	KILOWATT HOURS USED (KWH)	BILL CODE	AMOUNT
		FROM	TO			PREVIOUS	PRESENT				
68859813	4E	OCT 7	NOV 5	29		7851	9395	1	1544		78.09

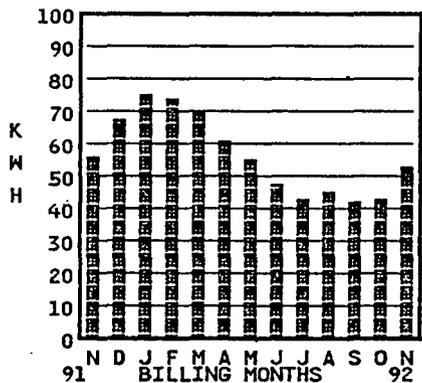
CUSTOMER BASIC CHARGE: 5.00  
 300 KWH @ 4.343¢ = 13.03  
 1244 KWH @ 4.828¢ = 60.06  
 1544 KWH TOTAL 78.09

PREMIUM HASSLE FREE 3.69  
 COUNTY TAX 0.39  
 1.5% CITY UTILITY TAX 1.17

>>> YOUR APPROXIMATE BILL WOULD BE \$92 WITH THE EQUAL PAYMENT PLAN.  
 >>> PLEASE READ THE ENCLOSED BROCHURE FOR MORE DETAILS.

TOTAL AMOUNT DUE NOV 25, 1992

<b>CURRENT AMOUNT</b>	83.34
LAST MONTH BILLING	68.57
PAYMENTS - THANK YOU	-68.57
THROUGH	11/09/92
OTHER CHARGES (+) (-)	0.00
<b>BALANCE FORWARD</b>	0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$83.34</b>



**PACIFIC POWER**

FOR CUSTOMER SERVICE  
AND BILLING INQUIRIES

3345 NE 82ND AVE  
PORTLAND OR 97220

3345 NE 82ND AVE  
PORTLAND OR  
256-6800

**ACCOUNT NUMBER**

142-1445240-1 4 08

**CURRENT AMOUNT  
DUE DATE**

NOV 25, 1992

**AMOUNT DUE**

\$83.34

THEODORE JAMES THEOE  
C/O 20/20 PROPERTIES  
PO BOX 1952  
GRESHAM OR 97030-0577

\$ AMOUNT ENCLOSED  
THANK YOU FOR YOUR PAYMENT

H 1217 142 14452401 446 000008334 08

RETURN ADDRESS ON BACK

For the year Jan.-Dec. 31, 1991, or other tax year beginning , 1991, ending , 19 OMB No. 1545-0074

Label

(See instructions on page 11.)

Use the IRS label. Otherwise, please print or type.

Label area with fields for name (TED J. THEOE), address (5403 N.E. 74TH AVE., PORTLAND, OREGON 97218), and social security numbers.

Your social security number 541 : 56 : 5836
Spouse's social security number

For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Presidential Election Campaign (See page 11.)

Do you want \$1 to go to this fund? Yes/No options with checkboxes.

Filing Status

Check only one box.

Filing status options: 1 Single, 2 Married filing joint return, 3 Married filing separate return, 4 Head of household, 5 Qualifying widow(er).

Exemptions (See page 12.)

If more than six dependents, see page 13.

Exemptions section including 6a Yourself, 6b Spouse, 6c Dependents table, and 6d Total number of exemptions claimed (1).

Income

Attach Copy B of your Forms W-2, W-2G, and 1099-R here.

If you did not get a W-2, see page 10.

Attach check or money order on top of any Forms W-2, W-2G, or 1099-R.

Income section with lines 7 through 23, including wages, interest, dividends, and total income of 1160 25.

Adjustments to Income (See page 19.)

Adjustments to income section with lines 24a through 30, including IRA deductions and other adjustments.

Adjusted Gross Income

Adjusted gross income section with line 31, resulting in 1160 25.

**Tax Computation**

If you want the IRS to figure your tax, see page 24.

<b>32</b>	Amount from line 31 (adjusted gross income)	<b>32</b>	1160	25
<b>33a</b>	Check if: <input type="checkbox"/> You were 65 or older, <input type="checkbox"/> Blind; <input type="checkbox"/> Spouse was 65 or older, <input type="checkbox"/> Blind. Add the number of boxes checked above and enter the total here	<b>33a</b>		
<b>b</b>	If your parent (or someone else) can claim you as a dependent, check here	<b>33b</b>		
<b>c</b>	If you are married filing a separate return and your spouse itemizes deductions, or you are a dual-status alien, see page 23 and check here	<b>33c</b>		
<b>34</b>	Enter the larger of your: { <b>Itemized deductions</b> (from Schedule A, line 26), <b>OR</b> <b>Standard deduction</b> (shown below for your filing status). <b>Caution:</b> If you checked any box on line 33a or b, go to page 23 to find your standard deduction. If you checked box 33c, your standard deduction is zero. • Single—\$3,400 • Head of household—\$5,000 • Married filing jointly or Qualifying widow(er)—\$5,700 • Married filing separately—\$2,850	<b>34</b>	3400	00
<b>35</b>	Subtract line 34 from line 32	<b>35</b>	00	00
<b>36</b>	If line 32 is \$75,000 or less, multiply \$2,150 by the total number of exemptions claimed on line 6e. If line 32 is over \$75,000, see page 24 for the amount to enter	<b>36</b>		
<b>37</b>	<b>Taxable income.</b> Subtract line 36 from line 35. (If line 36 is more than line 35, enter -0-.)	<b>37</b>	00	00
<b>38</b>	Enter tax. Check if from a <input type="checkbox"/> Tax Table, b <input type="checkbox"/> Tax Rate Schedules, c <input type="checkbox"/> Schedule D, or d <input type="checkbox"/> Form 8615 (see page 24). (Amount, if any, from Form(s) 8814 ▶ e _____)	<b>38</b>		
<b>39</b>	Additional taxes (see page 24). Check if from a <input type="checkbox"/> Form 4970 b <input type="checkbox"/> Form 4972	<b>39</b>		
<b>40</b>	Add lines 38 and 39.	<b>40</b>	00	00

**Credits**

(See page 25.)

<b>41</b>	Credit for child and dependent care expenses (attach Form 2441)	<b>41</b>		
<b>42</b>	Credit for the elderly or the disabled (attach Schedule R)	<b>42</b>		
<b>43</b>	Foreign tax credit (attach Form 1116)	<b>43</b>		
<b>44</b>	Other credits (see page 25). Check if from a <input type="checkbox"/> Form 3800 b <input type="checkbox"/> Form 8396 c <input type="checkbox"/> Form 8801 d <input type="checkbox"/> Form (specify) _____	<b>44</b>		
<b>45</b>	Add lines 41 through 44	<b>45</b>	0	00
<b>46</b>	Subtract line 45 from line 40. (If line 45 is more than line 40, enter -0-.)	<b>46</b>	0	00

**Other Taxes**

<b>47</b>	Self-employment tax (attach Schedule SE)	<b>47</b>	163	94
<b>48</b>	Alternative minimum tax (attach Form 6251)	<b>48</b>		
<b>49</b>	Recapture taxes (see page 26). Check if from a <input type="checkbox"/> Form 4255 b <input type="checkbox"/> Form 8611 c <input type="checkbox"/> Form 8828	<b>49</b>		
<b>50</b>	Social security and Medicare tax on tip income not reported to employer (attach Form 4137)	<b>50</b>		
<b>51</b>	Tax on an IRA or a qualified retirement plan (attach Form 5329)	<b>51</b>		
<b>52</b>	Advance earned income credit payments from Form W-2	<b>52</b>		
<b>53</b>	Add lines 46 through 52. This is your <b>total tax</b> .	<b>53</b>	163	94

**Payments**

Attach Forms W-2, W-2G, and 1099-R to front.

<b>54</b>	Federal income tax withheld (if any is from Form(s) 1099, check <input type="checkbox"/> )	<b>54</b>	00	00
<b>55</b>	1991 estimated tax payments and amount applied from 1990 return	<b>55</b>		
<b>56</b>	<b>Earned income credit</b> (attach Schedule EIC)	<b>56</b>		
<b>57</b>	Amount paid with Form 4868 (extension request)	<b>57</b>		
<b>58</b>	Excess social security, Medicare, and RRTA tax withheld (see page 27)	<b>58</b>		
<b>59</b>	Other payments (see page 27). Check if from a <input type="checkbox"/> Form 2439 b <input type="checkbox"/> Form 4136	<b>59</b>		
<b>60</b>	Add lines 54 through 59. These are your <b>total payments</b>	<b>60</b>	0	00

**Refund or Amount You Owe**

<b>61</b>	If line 60 is more than line 53, subtract line 53 from line 60. This is the amount you <b>OVERPAID</b> .	<b>61</b>	0	00
<b>62</b>	Amount of line 61 to be <b>REFUNDED TO YOU</b>	<b>62</b>		
<b>63</b>	Amount of line 61 to be <b>APPLIED TO YOUR 1992 ESTIMATED TAX</b>	<b>63</b>		
<b>64</b>	If line 53 is more than line 60, subtract line 60 from line 53. This is the <b>AMOUNT YOU OWE</b> . Attach check or money order for full amount payable to "Internal Revenue Service." Write your name, address, social security number, daytime phone number, and "1991 Form 1040" on it.	<b>64</b>	163	94
<b>65</b>	Estimated tax penalty (see page 28). Also include on line 64.	<b>65</b>		

**Sign Here**

Keep a copy of this return for your records.

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Your signature	Date	Your occupation
X <i>Ted J. Thore</i>	4-15-92	Self Employed
Spouse's signature (if joint return, BOTH must sign)	Date	Spouse's occupation

**Paid Preparer's Use Only**

Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	Preparer's social security no.
Firm's name (or yours if self-employed) and address		E.I. No.	
		ZIP code	

For the year Jan.–Dec. 31, 1990, or other tax year beginning 1990, ending

19 OMB No. 1545-0074

Label

(See Instructions on page 8.)

Use IRS label. Otherwise, please print or type.

Label area containing personal information: Your first name and initial (THEODORE J.), Last name (THEOE), Home address (5403 N.E. 74th Ave.), City, town or post office, state, and ZIP code (PORTLAND, OREGON 97218).

Your social security number (541 56 5836) and Spouse's social security number.

For Privacy Act and Paperwork Reduction Act Notice, see Instructions.

Presidential Election Campaign

Do you want \$1 to go to this fund? (Yes/No) and If joint return, does your spouse want \$1 to go to this fund? (Yes/No)

Filing Status

Check only one box.

Filing status options: 1 Single, 2 Married filing joint return, 3 Married filing separate return, 4 Head of household, 5 Qualifying widow(er).

Exemptions

(See Instructions on page 10.)

If more than 6 dependents, see Instructions on page 11.

Exemption section: 6a Yourself, 6b Spouse, 6c Dependents table with columns for name, age, SSN, relationship, and months lived.

Income

Attach Copy B of your Forms W-2, W-2G, and W-2P here.

If you do not have a W-2, see page 8.

Attach check or money order on top of any Forms W-2, W-2G, or W-2P.

Income section: Lines 7 through 23 including wages, interest, dividends, and other income.

Adjustments to Income

(See Instructions on page 17.)

Adjustments section: Lines 24a through 30 including IRA deductions, self-employment tax, and other adjustments.

Adjusted Gross Income

Adjusted Gross Income section: Line 31 showing the final adjusted gross income of 2313 61.

<b>32</b> Amount from line 31 (adjusted gross income)		<b>32</b>	2313	61
<b>Tax Computation</b>	<b>33a</b> Check if: <input type="checkbox"/> You were 65 or older <input type="checkbox"/> Blind; <input type="checkbox"/> Spouse was 65 or older <input type="checkbox"/> Blind	<b>33a</b>		
	Add the number of boxes checked above and enter the total here			
	<b>b</b> If your parent (or someone else) can claim you as a dependent, check here	<b>33b</b>		
<b>c</b> If you are married filing a separate return and your spouse itemizes deductions, or you are a dual-status alien, see page 19 and check here	<b>33c</b>			
<b>34</b> Enter the larger of:	• Your standard deduction (from the chart (or worksheet) on page 20 that applies to you), OR	<b>34</b>	3250	00
	• Your itemized deductions (from Schedule A, line 27). If you itemize, attach Schedule A and check here.			
<b>35</b> Subtract line 34 from line 32	<b>35</b>		00	00
<b>36</b> Multiply \$2,050 by the total number of exemptions claimed on line 6e	<b>36</b>		2050	00
<b>37</b> Taxable income. Subtract line 36 from line 35. (If line 36 is more than line 35, enter -0-.)	<b>37</b>		00	00
<b>38</b> Enter tax. Check if from: a <input type="checkbox"/> Tax Table, b <input type="checkbox"/> Tax Rate Schedules, or c <input type="checkbox"/> Form 8615 (see page 21). (If any is from Form(s) 8814, enter that amount here ▶ d _____)	<b>38</b>		00	00
<b>39</b> Additional taxes (see page 21). Check if from: a <input type="checkbox"/> Form 4970 b <input type="checkbox"/> Form 4972	<b>39</b>			
<b>40</b> Add lines 38 and 39	<b>40</b>			
<b>Credits</b>	<b>41</b> Credit for child and dependent care expenses (attach Form 2441)	<b>41</b>		
	<b>42</b> Credit for the elderly or the disabled (attach Schedule R)	<b>42</b>		
	<b>43</b> Foreign tax credit (attach Form 1116)	<b>43</b>		
	<b>44</b> General business credit. Check if from: a <input type="checkbox"/> Form 3800 or b <input type="checkbox"/> Form (specify) _____	<b>44</b>		
	<b>45</b> Credit for prior year minimum tax (attach Form 8801)	<b>45</b>		
<b>46</b> Add lines 41 through 45	<b>46</b>			
<b>47</b> Subtract line 46 from line 40. (If line 46 is more than line 40, enter -0-.)	<b>47</b>		00	00
<b>Other Taxes</b>	<b>48</b> Self-employment tax (attach Schedule SE)	<b>48</b>	326	90
	<b>49</b> Alternative minimum tax (attach Form 6251)	<b>49</b>		
	<b>50</b> Recapture taxes (see page 22). Check if from: a <input type="checkbox"/> Form 4255 b <input type="checkbox"/> Form 8611	<b>50</b>		
	<b>51</b> Social security tax on tip income not reported to employer (attach Form 4137)	<b>51</b>		
	<b>52</b> Tax on an IRA or a qualified retirement plan (attach Form 5329)	<b>52</b>		
	<b>53</b> Advance earned income credit payments from Form W-2	<b>53</b>		
	<b>54</b> Add lines 47 through 53. This is your total tax	<b>54</b>		326
<b>Payments</b>	<b>55</b> Federal income tax withheld (if any is from Form(s) 1099, check ▶ <input type="checkbox"/> )	<b>55</b>		
	<b>56</b> 1990 estimated tax payments and amount applied from 1989 return	<b>56</b>		
	<b>57</b> Earned income credit (see page 23)	<b>57</b>		
	<b>58</b> Amount paid with Form 4868 (extension request)	<b>58</b>		
	<b>59</b> Excess social security tax and RRTA tax withheld (see page 24)	<b>59</b>		
	<b>60</b> Credit for Federal tax on fuels (attach Form 4136)	<b>60</b>		
	<b>61</b> Regulated investment company credit (attach Form 2439)	<b>61</b>		
<b>62</b> Add lines 55 through 61. These are your total payments	<b>62</b>		00	00
<b>63</b> If line 62 is more than line 54, enter amount OVERPAID	<b>63</b>			
<b>64</b> Amount of line 63 to be REFUNDED TO YOU	<b>64</b>			
<b>65</b> Amount of line 63 to be APPLIED TO YOUR 1991 ESTIMATED TAX ▶ <b>65</b>	<b>65</b>			
<b>66</b> If line 54 is more than line 62, enter AMOUNT YOU OWE. Attach check or money order for full amount payable to "Internal Revenue Service." Write your name, address, social security number, daytime phone number, and "1990 Form 1040" on it.	<b>66</b>		326	90
<b>67</b> Estimated tax penalty (see page 25)	<b>67</b>			

**Sign Here**

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Keep a copy of this return for your records.

Your signature _____ Spouse's signature (if joint return, BOTH must sign) _____	Date _____ Date _____	Your occupation _____ Spouse's occupation _____	Preparer's signature _____ Firm's name (or yours if self-employed) and address _____	Date _____ E. I. No. _____ ZIP code _____	Preparer's social security no. _____
--	--------------------------------	--	---	--	---

**Paid Preparer's Use Only**

For the year Jan.—Dec. 31, 1990, or other tax year beginning 1990, ending

19 OMB No: 1545-0074

Label

(See Instructions on page 8.)

Use IRS label. Otherwise, please print or type.

LABEL HERE	Your first name and initial THEODORE J.	Last name THEOE
	If a joint return, spouse's first name and initial	Last name
	Home address (number and street). (If you have a P.O. box, see page 9.) 5403 N.E. 74th Ave.	Apt. no.
	City, town or post office, state, and ZIP code. (If you have a foreign address, see page 9.) PORTLAND, OREGON 97218	

Your social security number  
541 56 5836

Spouse's social security number

For Privacy Act and Paperwork Reduction Act Notice, see Instructions.

Presidential Election Campaign

(See page 9.)

Do you want \$1 to go to this fund?  Yes  No

If joint return, does your spouse want \$1 to go to this fund?  Yes  No

Note: Checking "Yes" will not change your tax or reduce your refund.

Filing Status

Check only one box.

1	<input checked="" type="checkbox"/>	Single. (See page 10 to find out if you can file as head of household.)
2	<input type="checkbox"/>	Married filing joint return (even if only one had income)
3	<input type="checkbox"/>	Married filing separate return. Enter spouse's social security no. above and full name here. ▶
4	<input type="checkbox"/>	Head of household (with qualifying person). (See page 10.) If the qualifying person is your child but not your dependent, enter this child's name here. ▶
5	<input type="checkbox"/>	Qualifying widow(er) with dependent child (year spouse died ▶ 19 ). (See page 10.)

Exemptions

(See Instructions on page 10.)

If more than 6 dependents, see Instructions on page 11.

6a  Yourself If your parent (or someone else) can claim you as a dependent on his or her tax return, do not check box 6a. But be sure to check the box on line 33b on page 2

b  Spouse

c Dependents:	(2) Check if under age 2	(3) If age 2 or older, dependent's social security number	(4) Dependent's relationship to you	(5) No. of months lived in your home in 1990
(1) Name (first, initial, and last name):				

d If your child didn't live with you but is claimed as your dependent under a pre-1985 agreement, check here

e Total number of exemptions claimed  1

No. of boxes checked on 6a and 6b 1

No. of your children on 6c who:

• lived with you  
• didn't live with you due to divorce or separation (see page 11)

No. of other dependents on 6c

Add numbers entered on lines above ▶ 1

Income

Attach Copy B of your Forms W-2, W-2G, and W-2P here.

If you do not have a W-2, see page 8.

Attach check or money order on top of any Forms W-2, W-2G, or W-2P.

7	Wages, salaries, tips, etc. (attach Form(s) W-2)	7		
8a	Taxable interest income (also attach Schedule B if over \$400)	8a		
8b	Tax-exempt interest income (see page 13). DON'T include on line 8a	8b		
9	Dividend income (also attach Schedule B if over \$400)	9		
10	Taxable refunds of state and local income taxes, if any, from worksheet on page 14	10		
11	Alimony received	11		
12	Business income or (loss) (attach Schedule C)	12	2313	61
13	Capital gain or (loss) (attach Schedule D)	13		
14	Capital gain distributions not reported on line 13 (see page 14)	14		
15	Other gains or (losses) (attach Form 4797)	15		
16a	Total IRA distributions	16a		
16b	Taxable amount (see page 14)	16b		
17a	Total pensions and annuities	17a		
17b	Taxable amount (see page 14)	17b		
18	Rents, royalties, partnerships, estates, trusts, etc. (attach Schedule E)	18		
19	Farm income or (loss) (attach Schedule F)	19		
20	Unemployment compensation (insurance) (see page 16)	20		
21a	Social security benefits	21a		
21b	Taxable amount (see page 16)	21b		
22	Other income (list type and amount—see page 16)	22		
23	Add the amounts shown in the far right column for lines 7 through 22. This is your total income ▶	23	2313	61
24a	Your IRA deduction, from applicable worksheet on page 17 or 18	24a		
24b	Spouse's IRA deduction, from applicable worksheet on page 17 or 18	24b		
25	One-half of self-employment tax (see page 18)	25		
26	Self-employed health insurance deduction, from worksheet on page 18	26		
27	Keogh retirement plan and self-employed SEP deduction	27		
28	Penalty on early withdrawal of savings	28		
29	Alimony paid. Recipient's SSN ▶	29		
30	Add lines 24a through 29. These are your total adjustments ▶	30	00	00
31	Subtract line 30 from line 23. This is your adjusted gross income. If this amount is less than \$20,264 and a child lived with you, see page 23 to find out if you can claim the "Earned Income Credit" on line 57 ▶	31	2313	61

Adjustments to Income

(See Instructions on page 17.)

Adjusted Gross Income

<b>32</b> Amount from line 31 (adjusted gross income)		<b>32</b>	2313	61
<b>Tax Computation</b>	<b>33a</b> Check if: <input type="checkbox"/> You were 65 or older <input type="checkbox"/> Blind; <input type="checkbox"/> Spouse was 65 or older <input type="checkbox"/> Blind. Add the number of boxes checked above and enter the total here	<b>33a</b>		
	<b>b</b> If your parent (or someone else) can claim you as a dependent, check here	<b>33b</b>		
	<b>c</b> If you are married filing a separate return and your spouse itemizes deductions, or you are a dual-status alien, see page 19 and check here	<b>33c</b>		
<b>34</b> Enter the larger of: • Your standard deduction (from the chart (or worksheet) on page 20 that applies to you), OR • Your itemized deductions (from Schedule A, line 27). If you itemize, attach Schedule A and check here: <input type="checkbox"/>	<b>34</b>	3250	00	
<b>35</b> Subtract line 34 from line 32	<b>35</b>	00	00	
<b>36</b> Multiply \$2,050 by the total number of exemptions claimed on line 6e	<b>36</b>	2050	00	
<b>37</b> Taxable income. Subtract line 36 from line 35. (If line 36 is more than line 35, enter -0-.)	<b>37</b>	00	00	
<b>38</b> Enter tax. Check if from: a <input type="checkbox"/> Tax Table, b <input type="checkbox"/> Tax Rate Schedules, or c <input type="checkbox"/> Form 8615 (see page 21) (If any is from Form(s) 8814, enter that amount here) d _____	<b>38</b>	00	00	
<b>39</b> Additional taxes (see page 21). Check if from: a <input type="checkbox"/> Form 4970 b <input type="checkbox"/> Form 4972	<b>39</b>			
<b>40</b> Add lines 38 and 39	<b>40</b>			
<b>Credits</b> (See Instructions on page 21.)	<b>41</b> Credit for child and dependent care expenses (attach Form 2441)	<b>41</b>		
	<b>42</b> Credit for the elderly or the disabled (attach Schedule R)	<b>42</b>		
	<b>43</b> Foreign tax credit (attach Form 1116)	<b>43</b>		
	<b>44</b> General business credit. Check if from: a <input type="checkbox"/> Form 3800 or b <input type="checkbox"/> Form (specify) _____	<b>44</b>		
	<b>45</b> Credit for prior year minimum tax (attach Form 8801)	<b>45</b>		
<b>46</b> Add lines 41 through 45	<b>46</b>			
<b>47</b> Subtract line 46 from line 40. (If line 46 is more than line 40, enter -0-.)	<b>47</b>	00	00	
<b>Other Taxes</b>	<b>48</b> Self-employment tax (attach Schedule SE)	<b>48</b>	326	90
	<b>49</b> Alternative minimum tax (attach Form 6251)	<b>49</b>		
	<b>50</b> Recapture taxes (see page 22). Check if from: a <input type="checkbox"/> Form 4255 b <input type="checkbox"/> Form 8611	<b>50</b>		
	<b>51</b> Social security tax on tip income not reported to employer (attach Form 4137)	<b>51</b>		
	<b>52</b> Tax on an IRA or a qualified retirement plan (attach Form 5329)	<b>52</b>		
	<b>53</b> Advance earned income credit payments from Form W-2	<b>53</b>		
<b>54</b> Add lines 47 through 53. This is your total tax	<b>54</b>	326	90	
<b>Payments</b> Attach Forms W-2, W-2G, and W-2P to front.	<b>55</b> Federal income tax withheld (if any is from Form(s) 1099, check <input type="checkbox"/> )	<b>55</b>		
	<b>56</b> 1990 estimated tax payments and amount applied from 1989 return	<b>56</b>		
	<b>57</b> Earned income credit (see page 23)	<b>57</b>		
	<b>58</b> Amount paid with Form 4868 (extension request)	<b>58</b>		
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<b>62</b> Add lines 55 through 61. These are your total payments	<b>62</b>	00	00	
<b>63</b> If line 62 is more than line 54, enter amount OVERPAID	<b>63</b>			
<b>64</b> Amount of line 63 to be REFUNDED TO YOU	<b>64</b>			
<b>65</b> Amount of line 63 to be APPLIED TO YOUR 1991 ESTIMATED TAX	<b>65</b>			
<b>66</b> If line 54 is more than line 62, enter AMOUNT YOU OWE. Attach check or money order for full amount payable to "Internal Revenue Service." Write your name, address, social security number, daytime phone number, and "1990 Form 1040" on it.	<b>66</b>	326	90	
<b>67</b> Estimated tax penalty (see page 25)	<b>67</b>			

**Sign Here**

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Keep a copy of this return for your records.

Your signature	Date	Your occupation
Spouse's signature (if joint return, BOTH must sign)	Date	Spouse's occupation
Preparer's signature	Date	Preparer's social security no.
Firm's name (or yours if self-employed) and address	Check if self-employed <input type="checkbox"/>	E. I. No.
		ZIP code

**Paid Preparer's Use Only**

Meeting Date DEC 17 1992

Agenda No.: R-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Surrendering Jurisdiction of County Roads to the city of Portland

BCC Informal December 15, 1992  
(date)

BCC Formal December 17, 1992  
(date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 3838

PERSON(S) MAKING PRESENTATION Bob Pearson

ACTION REQUESTED:

/ INFORMATIONAL ONLY

/ POLICY DIRECTION

/X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: \_\_\_\_\_

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Recommendation of Director of Environmental Services for the surrendering of jurisdiction to the city of Portland of county roads within areas annexed to the city effective June 30, 1992.

Order offering to surrender jurisdiction to the city of Portland.

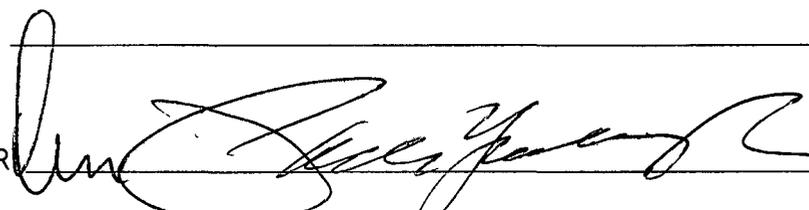
*12/18/92 original & copy to Bob Pearson, sent to  
true copy to Kathleen Hall, City of Portland, RE: BOB PEARSON*  
(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

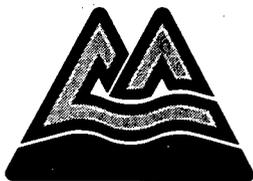
Or

DEPARTMENT MANAGER \_\_\_\_\_



BOARD OF  
COUNTY COMMISSIONERS  
1992 NOV 31 AM 8:22  
CLERK  
TINIANAH COUNTY  
OREGON

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVE.  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

November 24, 1992

Multnomah County  
Board of County Commissioners  
1021 SW 4th Avenue, Room 602  
Portland, Oregon 97204

Subject: Surrendering jurisdiction to the city of Portland certain county roads lying within the corporate limits of the City of Portland

Dear Commissioners:

In accordance with the Intergovernmental Agreement approved March 8, 1984, regarding the transition of urban services from the jurisdiction of Multnomah County to the city of Portland, Section III B, and in accordance with ORS 373.270, initiating the proceeding for the transfer of jurisdiction of certain county roads lying within the boundaries of the city of Portland, a public hearing is scheduled for December 17, 1992, at 9:30 a.m.

The public hearing is scheduled to provide the public the opportunity to voice support, concerns, or general testimony, and to determine whether it is in the best interest of the county to surrender jurisdiction of those county roads to within the city of Portland to the city of Portland. The list of roads has been advertised in The Oregonian on five successive Monday, beginning November 16, 1992.

It is the recommendation of this Department that the Board of County Commissioners authorize the order offering to surrender jurisdiction to the city of Portland of those county roads.

The executed Order should be forwarded to Kathryn Hall, Right-of-Way Section, Room 814, Portland Building.

Very truly yours,



Paul Yarborough, Director  
Environmental Services

PY:BP:cmk

Attachments

0170E



OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Carrie Parkerson  
Clerk of the Board

FROM: Bob Pearson  
Transportation Division *Bob Pearson*  
*3F 3F*

DATE: September 24, 1992

SUBJECT: Surrendering County Roads to the City of Portland

Following is the tentative schedule to surrender county roads to the city of Portland of certain county roads within the city:

Department Head Meeting	October 26, 1992
BCC Set Hearing Date	November 5, 1992
First Advertisement	November 16, 1992
Second Advertisement	November 23, 1992
Third Advertisement	November 30, 1992
Fourth Advertisement	December 7, 1992
Fifth Advertisement	December 14, 1992
Public Hearing	December 17, 1992

cc: Susan Schneider (city of Portland)  
Kathryn Hall (city of Portland)  
Ron Edson (city of Portland)  
Paul Yarborough  
Betsy Williams  
Larry Nicholas  
Ike Azar  
Al Young  
Don Hauskins  
Mike Gilsdorf  
Ed Pickering  
John Dorst  
Jim Czmowski (Assessors Office)

1992 SEP 25 AM 9:02  
MULTNOMAH COUNTY  
OREGON  
BUREAU OF  
COUNTY ADMINISTRATIVE SERVICES

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Offering to Surrender )  
Jurisdiction to the City of Portland )  
all County Roads within the areas )  
annexed to the City of Portland )  
effective June 30, 1992 )

ORDER  
92-226

This Matter before the Board is to offer to Surrender Jurisdiction to the City of Portland, all County Roads within the areas annexed to the City of Portland effective June 30, 1992, as described in Boundary Change Final Order Nos. 3015, 3042, 3044, 3051, 3052, 3064, 3075, and 3076 of the Portland Metropolitan Area Local Government Boundary Commission shall be surrendered to the City of Portland; and

It appearing to the Board that this Matter has been initiated in accordance with Section III, B of the Intergovernmental Agreement approved by Portland City Council March 1, 1984, and Multnomah County Board of County Commissioners March 8, 1984, regarding the transition of urban services from the jurisdiction of Multnomah County to the City of Portland; and

It further appearing that this Matter before the Board is in accordance with ORS 373.270 initiating the proceeding for the transfer of jurisdiction of County Roads within the limits of the City of Portland to the City of Portland, by public hearing; and

It further appearing that the public was notified by advertisement in the Oregonian, a newspaper of general circulation, on five successive Mondays beginning November 16, 1992, and ending December 14, 1992, of the time, location, and list of County Roads offered for surrender of jurisdiction by Multnomah County to the City of Portland;

It further appearing that by advertisement, the public was invited to attend a public hearing on this matter on December 17, 1992, to offer testimony and voice their concerns or support for this matter, to enable the Board of County Commissioners to determine whether it's in the best interest of the County to offer to surrender jurisdiction of all County roads within the areas annexed to the City of Portland effective June 30, 1992, as described in Boundary Change Final Order Nos. 3015, 3042, 3044, 3051, 3052, 3064, 3075, and 3076 of the Portland Metropolitan Area Local Government Boundary Commission.

NOW THEREFORE, IT IS HEREBY ORDERED, and the Board hereby FINDS, that it is necessary and expedient and for the best interest of the County of Multnomah, to offer to surrender jurisdiction of all County Roads within the areas annexed to the City of Portland effective June 30, 1992, as described in Boundary Change Final Order Nos. 3015, 3042, 3044, 3051, 3052, 3064, 3075, and 3076 of the Portland Metropolitan Area Local Government Boundary Commission shall be surrendered to the City of Portland, to wit:

List of County roads to be transferred to the City of Portland within the areas annexed to the City of Portland effective June 30, 1992:

**Northeast Area**

N.E. Halsey Street, No. 732  
(From N.E. 162nd Avenue to a point 751 feet, more or less, west of N.E. 162nd Avenue)

N.E. Halsey Street, No. 732, 2451 & 3087  
(From a point 420 feet, more or less, west of N.E. 160th Avenue to N.E. 162nd Avenue)

**Southeast Area**

S.E. Alder Street, No. 4401, 3601 & 3950  
(From S.E. 155th Avenue to S.E. 160th Avenue)

S.E. Ankeny Court, No. 4230  
(From S.E. 133rd Avenue to a point 231 feet, more or less, west of S.E. 133rd Avenue)

S.E. Ankeny Street, No. 2161  
(From S.E. 130th Avenue to S.E. 131st Place)

S.E. Ash Street, No. 2209  
(From S.E. 130th Avenue to a point 500 feet, more or less, east of S.E. 130th Avenue)

S.E. Cora Street, No. 2274  
(From S.E. 107th Avenue to a point 329 feet, more or less, east of S.E. 107th Avenue)

ORDER

Offering to Surrender Jurisdiction

Page 3

S.E. Harold Street, No. 528

(From S.E. 102nd Avenue to a point 250 feet, more or less, east of S.E. 113th Avenue)

S.E. Holgate Boulevard, No. 3924

(From a point 135 feet, more or less, west of S.E. 107th Avenue to a point 305 feet, more or less, east of S.E. 107th Avenue)

S.E. Long Street, No. 3481 & 2602

(From a point 320 feet, more or less, east of S.E. 104th Avenue to S.E. 108th Place)

S.E. Long Street, No. 3585

(From S.E. 113th Avenue, No. 3584, to S.E. 113th Avenue, No. 3166)

S.E. Mitchell Street, No. 4483 & 2440

(From a point 660 feet, more or less, west of S.E. 104th Avenue to S.E. 106th Avenue)

S.E. Morrison Street, No. 4613 & 3962

(From S.E. 156th Place to a point 255 feet, more or less, west of S.E. 156th Place)

S.E. Pardee Street, No. 2248

(From S.E. 113th Avenue to a point 158 feet, more or less, east of S.E. 113th Avenue)

S.E. Pardee Street, No. 2467

(From S.E. 105th Avenue to S.E. 108th Place)

S.E. Pine Street, No. 4203

(From S.E. 133rd Avenue to S.E. 134th Place)

S.E. Raymond Street, No. 4344 & 2438

(From a point 665 feet, more or less, west of S.E. 104th Avenue to S.E. 106th Avenue)

S.E. Schiller Street, No. 3308

(From S.E. 104th Avenue to S.E. 111th Avenue)

S.E. Stark Street, No. 2774 & 2980

(From a point 175 feet, more or less, west of S.E. 126th Avenue to S.E. 142nd Avenue)

S.E. Steele Street, No. 3587

(From S.E. 104th Avenue to a point 660 feet, more or less, west of S.E. 104th Avenue)

ORDER

Offering to Surrender Jurisdiction

Page 4

S.E. Yamhill Street, No. 3963

(From S.E. 156th Place to a point 200 feet, more or less, west of S.E. 156th Place)

S.E. 103rd Avenue, No. 833

(From a point 130 feet, more or less, north of S.E. Foster Road to a point 125 feet, more or less, south of S.E. Ellis Street)

S.E. 104th Avenue, No. 1250

(From S.E. Harold Street to S.E. Long Street)

S.E. 105th Avenue, No. 3283

(From S.E. Harold Street to S.E. Mitchell Street)

S.E. 105th Avenue, No. 2466

(From a point 142 feet, more or less, south of S.E. Holgate Boulevard to S.E. Pardee Street)

S.E. 106th Avenue, No. 2439

(From S.E. Mitchell Street to S.E. Raymond Street)

S.E. 107th Avenue, No. 2234

(From S.E. Holgate Boulevard to S.E. Cora Street)

S.E. 108th Place, No. 2601

(From a point 130 feet, more or less, south of S.E. Long Street to a point 130 feet, more or less, north of S.E. Pardee Street)

S.E. 108th Avenue, No. 2892

(From S.E. Schiller Street to S.E. Harold Street)

S.E. 109th Avenue, No. 4628

(From S.E. Harold Street to a point 580 feet, more or less, north of S.E. Mitchell Street)

S.E. 111th Avenue, No. 1895

(From S.E. Harold Street to a point 265 feet, more or less, north of S.E. Schiller Street)

S.E. 111th Avenue, No. 1296 & 1950

(From S.E. Harold Street to a point 681 feet, more or less, north of S.E. Foster Road)

S.E. 113th Avenue, No. 3166

(From S.E. Holgate Boulevard to S.E. Long Street)

ORDER

Offering to Surrender Jurisdiction

Page 5

S.E. 113th Avenue, No. 3584  
(From S.E. Harold Street to S.E. Long Street)

S.E. 115th Avenue, No. 1369  
(From S.E. Holgate Boulevard to a point 130 feet, more or less, south of S.E. Holgate Boulevard)

S.E. 127th Avenue, No. 3969  
(From S.E. Stark Street to a point 258 feet, more or less, north of S.E. Stark Street)

S.E. 128th Avenue, No. 3311  
(From S.E. Stark Street to a point 140 feet, more or less, south of S.E. Stark Street)

S.E. 129th Avenue, No. 2431  
(From S.E. Stark Street to a point 270 feet, more or less, north of S.E. Stark Street)

S.E. 130th Avenue, No. 2827  
(From S.E. Stark Street to a point 210 feet, more or less, south of S.E. Stark Street)

S.E. 130th Avenue, No. 2162  
(From a point 137 feet, more or less, south of S.E. Ash Street to S.E. Ankeny Street)

S.E. 131st Place, No. 2160  
(From S.E. Ankeny Street to E. Burnside Street)

S.E. 133rd Avenue, No. 1550  
(From S.E. Stark Street to a point 195 feet, more or less, north of S.E. Ankeny Court)

S.E. 134th Place, No. 4813  
(From S.E. Pine Street to a point 265 feet, more or less, north of S.E. Pine Street)

S.E. 136th Avenue, No. 1551  
(From S.E. Stark Street to a point 126 feet, more or less, south of E. Burnside Street)

S.E. 139th Avenue, No. 1102  
(From a point 370 feet, more or less, south of S.E. Stark Street to a point 179 feet, more or less, south of E. Burnside Street)

S.E. 141st Avenue, No. 1552  
(From S.E. Stark Street to a point 170 feet, more or less, south of E. Burnside Street)

S.E. 143rd Avenue, No. 1557  
(From a point 311 feet, more or less, north of S.E. Stark Street to a point 873 feet, more or less, north of S.E. Stark Street)

S.E. 156th Avenue, No. 3960  
(From S.E. Alder Street to a point 345 feet, more or less, north of S.E. Alder Street)

S.E. 156th Place, No. 3961  
(From S.E. Alder Street to S.E. Yamhill Street)

S.E. 157th Avenue, No. 3577  
(From S.E. Stark Street to S.E. Alder Street)

be offered for transfer of jurisdiction from the County of Multnomah to the City of Portland, Oregon; and it is

FURTHER ORDERED, that the City of Portland shall specifically accept jurisdiction of said County Roads by appropriate ordinance.

DATED this 17th day of December, 1992.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

*Gladys McCoy*  
\_\_\_\_\_  
Gladys McCoy, Chair

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By *Peter Livingston*  
Assistant County Counsel  
Peter Livingston

Meeting Date: DEC 17 1992

Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Proclamation

BCC Informal \_\_\_\_\_ BCC Formal December 17, 1992  
(date) (date)

DEPARTMENT Non-departmental DIVISION Chair's Office

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION Gladys McCoy

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 - 20 minutes which includes  
reception.  
CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

In the Matter of Proclaiming Appreciation to Carole Pope, Founder and Executive Director of Our New Beginnings

*12/17/92 original to Carole Pope  
12/18/92 copy to Kathy Millard*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 DEC - 9 PM 3:02

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gladys McCoy

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF MULTNOMAH COUNTY

In the Matter of Proclaiming )  
Appreciation to Carole Pope, ) PROCLAMATION  
Founder and Executive Director ) 92-227  
of Our New Beginnings )

WHEREAS, Our New Beginnings, a nationally recognized and exemplary program which was the first of its kind for women in the State of Oregon to function as a sentencing alternative for female offenders, an option for women upon release from prison, and a condition of probation, was created by Carole Pope who has served as Executive Director for twelve years; and

WHEREAS, Our New Beginnings has added to the existing data about female ex-offenders and their special needs while helping hundreds of women turn their lives around by providing structure, consistency, love, and support in a safe and nurturing environment; and

WHEREAS, Our New Beginnings has served as a home to many children - some newly born and some who were born drug addicted, giving them special care and attention while their mothers in the program received guidance, professional counseling and learned skills to help them transit into society in a non-criminal manner; and

WHEREAS, Carol Pope's total commitment and outstanding work has been accomplished at a tremendous personal sacrifice, as she has focused on the day to day operations of the program, advocated for the needs of female ex-offenders, educated the public to understand and recognize the value of this population, and strived to make the system more responsive and responsible.

NOW, THEREFORE, IT IS PROCLAIMED, that the Board of County Commissioners sincerely appreciates the service rendered to our community by Carole Pope and Our New Beginnings; and

IT IS FURTHER PROCLAIMED, that the Board of County Commissioners wishes Carole the best of luck in pursuing future endeavors in a manner which is mutually satisfying to herself and the people she chooses to serve, as she continues her efforts to enhance the quality of life for others.

ADOPTED this 17th day of December, 1992.

MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Gladys McCoy, County Chair



Meeting Date: DEC 17 1992

Agenda No.: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Briefing - Citizens Convention

BCC Informal 12/17/92 THURSDAY BCC Formal \_\_\_\_\_  
(date) (date)

DEPARTMENT Nondepartmental DIVISION CIC

CONTACT Carol Ward TELEPHONE 248-3450

PERSON(S) MAKING PRESENTATION Richard Levy

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

BOARD OF  
COUNTY COMMISSIONERS  
1992 DEC - 8 AM 11:03  
MULTNOMAH COUNTY  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Madys McCarty*

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

## CITIZENS CONVENTION DELEGATES

ABRAMS, MARC  
ADAMS, ERNEST  
ADAMS, JACK  
ADAMS, RUSSELL  
ADAMS, SHIRLEY  
AINSLIE, TINA  
AL-SOFI, JOY  
ALBACH, RICHARD B  
ALBERTS, PHIL  
ANTTILA, MARINA  
BAKER, JAMES B  
BASILIKO, BILL  
BATLY, ANNE  
BAUER, LINDA  
BEEBE, DOUGLAS D  
BEIGHLEY, LUCILLE  
BELANGER, MARILIN  
BENSON, LORETTA  
BIRES, MARIANNE  
BLAIR, BEVERLY  
BLATT, ALICE  
BLENKINSOP, PATTI  
BOTKIN, MARY  
BOUWMAN, MARK L  
BOYLES, MARGRET  
BRADY, JEFFREY  
BREMER, JAMES  
BRIM, GENE  
BRODERICK, BARBARA  
BROWN, HARLEN D  
BRUMMELL, CLYDE  
BUHRMASTER, SHARON  
BUSCH, TOM  
CABLE, LAURENCE J  
CACERES, CLYDE J K  
APRA-SMITH, RAMONA  
CASEY, BILL  
CASH, FRED  
CAWLEY, DARRELL R  
CECOTTI, DEANNA  
CLARK, ANITA  
CLARK, PAULA  
CLARK, ROBERT  
COLLIER, KAY L  
COLLINS, ARLENE  
COLOMBO, PHIL  
CONGDON, ROGER D  
CONNOLLY,  
    PRICIILLA  
COWLEY, SHARON

CRAIG, LINDA  
CROPPER, TOM  
CURRENT, THOMAS  
CVETKO, MARK  
CWIK, LARRY  
DECOURCY, PETER  
DERLAEMINCK, JOE  
DERLAEMINCK, JULIE  
DEROUCHEY, BILL  
DICKMAN, ERIC  
DOLL, LORI  
DORETY, WILLIAM W  
DREYER, PHIL  
DUNCAN, JIM  
DURTSCHI, KAY  
DYSINGER, JANICE  
DYSINGER, WILLIAM  
EDDY, RODGER  
EGLAND, PATRICK  
ENRIQUEZ, AGUSTIN  
EVANS, HUBERT  
EVERS, NEON  
FAGERENG, PER  
FARRELL, RUSS  
FICHTNER, ANN  
FISHER, GLORIA  
FLOCK, CYNDY  
FOXALL, LEIGH ANNA  
FRANCESE, ARLEEN  
FRANK, CLAIR  
FREDRICH, RUTH O  
FURMAN, MARC  
GARDELLA, PATRICK  
GARDNER, DANIEL  
GILLILAND, GAIL  
GLERUM, NANCY  
GLERUM, ROLF  
GLYNN, RONALD B  
GORDON, DR. JANE  
GRAHAM, DOUG  
GREENE, BRUCE  
GROSVENOR, JOHN  
HAMILTON, SHIRLEY  
HAMLTON, MEL  
HANCOCK, GARY  
HARANGI, LASZLO  
HARTH, MICHIEL M  
HEINSON, DAVID  
HERMAN, PAT  
HERNDON, CHARLES

HESS, MARK  
HICKOX, JOHN  
HINKLE, LINDA  
HITES, RAYMOND  
HOLLAND, JACK B  
HOLT, MAVIS  
HOWELL, WARREN G  
HOWLAND, LAWRENCE  
HURST, HOWARD  
HURST, LOUISE  
HUSS, ROSALIE  
HUSS, WALTER  
IRWIN, JANET  
JACKSON, WILLIAM  
JACOB, JON  
JAROS, EVERETT  
JOHANSEN, JAN  
JOHNSON, CONNIE  
JONES, CARL  
KEATON, LAFAYETTE  
KIZE, GREG  
KNAPP, FRANK  
LARSON, SUE  
LAUBER, REBECCA  
LEGRY, JOHN  
LEITNER, BELDA  
LEONETTI, FRED  
LEONETTI, SHANNON  
LEVY, DICK  
LITTLE, DAVID  
LOWERY, EARL  
LUDLOW, SHARON  
MACGILLIVRAY, DON  
MAEY, JOANN  
MARIHART, EDWARD  
MARKS, MARTHA S  
MARKS, JOHN  
MARTIN, ARTHUR H  
MARTIN, CHARLES  
MARTIN, PRISCILLA  
MARTINEZ, YVONNE  
MAXWELL, JUDY  
MCCOY, DEANA  
MCCOY, MARIA  
MCCOY, PAUL  
MCFARLING, KEN  
MCKINNEY, LINDA  
MCMULLEN, MARIE  
MCMULLEN, SANDRA  
MCSWEENEY, JOE

MENELEY, DOUG  
MITCHELL, MICHAEL  
MONTGOMERY, WM.  
MOTSCHENBACHER,  
PETER  
MUMA, ANDREA L  
NELSON, CLINTON  
NETBOY, JANE  
NICHOLS, DOROTHY  
NICHOLS, JOHN T  
NIELSON, KARLA  
OGAN, DENNIS  
OLSON, LAURIE  
OSBORN, HARVEY J  
PALMER, BOB  
PARTIN, LYNN  
PAUSTIAN, JEFF  
PFENNING, MYRA K  
PHILLIPS, STEVEN  
PLOCK, GORDON A  
POPPERT, CLAY  
PRAGGASTIS, JOHN  
RAIES, MELANIE R  
RAMSTEN, JEANNE  
REESE, MICHEAL  
REPP, CONRAD  
RICHEY, DENNIS  
RIDINGS, JEAN  
RIPMA, DAVID  
RITTER, ALMON S

ROBISON, JIM  
ROSEBERRY, COLLEEN  
ROTH, CARL E  
SANTOS, ALLISON M  
SCHAFFNER, FRANK  
SCHIEWE, GLORIA  
SCHLATTER, DAVID  
SCHLECHTER,  
ROBERTA  
SEWELL, ELIZABETH  
SHANNON, GABRIEL  
SHAUGHNESSY, BRUCE  
SHERWOOD, RAY  
SILMON, KAY  
SIMMONS, ANN  
SLATEA, KARA L  
SMITH, CLIFFORD  
SMITH, JAMES  
SMITH, ROBERT M  
SPAAN, SCOTT  
STEIN, MARC K  
STERNS, NELLIE  
STOLL, NORM  
(HANCOCK)  
STOLL, NORMAN  
STRAND, JOHN  
TEBBS, WILLIS L  
TESCHNER, BONNIE  
THAW, ARTHUR R  
TIMM, CHERYLE L

TODEA, GLORIA  
TODEA, OLIVIU  
TOLLEN, ROBERTA  
TROEN, ROGER S  
TRUITT, DALE R  
TUKUFU, DARRYL S  
VENUTO, CHAUNCE  
VERHOEVEN, ANN  
WALKER, BETTY  
WATKINS, FRANK  
WEBSTER, TOM  
WELCH, DANIEL C  
WHILE, DON  
WILLIAMS, JIM  
WILLIAMS, LINDA  
WILLIAMS, LOREN  
WILLIAMS, ROBIN  
WITKA, CHRISTINE  
WOOD, AARON J  
WOOD, JON  
WOODBURN, BOB  
WOODRUFF, LAURA  
WOR, SHIRLEY  
WORTHINGTON, JIM  
WULZEN, TOM  
WYATT, ALISON M  
WYATT, SANDRA W  
WYRICK, ROBYN  
YOUNG, ROBERT  
ZIMMER, JUDY

# Citizen Convention



Bruce Greene, Chairperson  
220 S.E. 102nd  
Portland, Oregon 97213  
(503) 257-4820 (Ofc.)  
289-4153 (H)

November 30, 1992

Chair Gladys McCoy  
1120 SW Fifth Avenue, Rm. 1410  
Portland, OR 97204

Dear ~~Chair McCoy~~ *Gladys*

On behalf of the Multnomah County Citizens Convention, I have the great pleasure of forwarding to you the completed document summarizing our activities of November 21, 1992. We are working with the Citizen Involvement Committee to obtain a time certain on your December 10, 1992 Agenda for presentation to the entire Board of County Commissioners.

The enclosed report includes only items passed by vote of the Citizens Convention. At a future date we will be forwarding to you, for information purposes only, a complete compilation of all of the resolutions presented by the various committees of the Convention. Several members of the Steering Committee along with the other elected officers of the Convention plan on attending the meeting of December 10, 1992 and so we are respectfully requesting a time certain for that morning of 9:30 am.

I will be glad to meet with members of your staff or with others working for the Board of County Commissioners to review the materials if you feel that may be helpful. The diverse group which attended the Convention developed many excellent ideas and some which may be of little merit. At the Board Meeting on the 10th of December I will be happy to try to answer any other questions which you or others may have.

We thank you for your consideration and ask that you note, the CIC has been asked to serve as a continuing source of information for you and the public as related to the Convention.

I look forward to meeting with you and the Board.

Very sincerely yours,

A handwritten signature in cursive script that reads "Richard C. Levy".

Richard C. Levy  
Chair, 1992 Multnomah County Citizens Convention

**REPORT  
OF  
1992 MULTNOMAH COUNTY CITIZEN'S  
CONVENTION  
NOVEMBER 21, 1992**

**STEERING COMMITTEE**

**BRUCE GREENE, CHAIR  
GLORIA SHIEWE, VICE CHAIR  
A. E. BRIM, TREASURER**

**DOUG GRAHAM  
CLYDE BRUMMEL  
NORMAN STOLL  
GAIL GILLILAND  
DAVID LITTLE**

**LORETTA BENSON  
LAFAYETTE KEATON  
PHIL ALBERTS  
ALICE BLATT  
CHUCK HERNDON**

**SUB-COMMITTEE CHAIRS**

**KAY DURTSHI  
MARC ABRAHMS  
JOHN LEGRY  
BOB SMITH  
JOY AL-SOFI  
CHAUNCE VENUTO  
GLORIA TODEA  
MEL HAMILTON  
KATHLEEN SILMON  
JIM DUNCAN  
DICK LEVY  
THOMAS BUSCH**

**LAW ENFORCEMENT AND CORRECTIONS  
CONVENTION RULES  
ADMINISTRATION / LABOR RELATIONS  
MENTAL HEALTH  
TAXES AND ASSESSMENT  
ROADS AND BRIDGES  
ELECTIONS  
PLANNING AND ZONING  
EDUCATION  
WATER, SEWER, FIRE AND ENVIRONMENT  
HEALTH AND HUMAN SERVICES  
PARKS AND RECREATION**

## PRELIMINARIES

The meeting was called to order at 8:10 am by Steering Committee Chairman Bruce Greene.

There was a salute to the flag of the United States of America.

Keynote speaker, Former Governor Victor Atiyeh, spoke to the assembly about cooperation of the electeds and the citizens and challenged the citizens to know what they want from government before they start asking for services.

The recommendations of the Rules Committee were approved with only one change deleting the rule that there would be no tabling of any motions or resolutions.

Officers for the Convention were then elected:

Chairman	Dick Levy
Vice-Chair	Kay Durtschi
Parliamentarian	Darlene Knox
Secretary	Chuck Herndon

## CITIZENS CONVENTION

The Citizens Convention was called to order by the Chairman Dick Levy.

Resolutions of the committees were read by the various chairs, who took questions for clarification, during the morning session.

Further questions and discussion on morning session was presided over by the Vice-Chair Kay Durtschi, from 12:30 to 1:30 pm.

Chairman Dick Levy took the gavel at 1:30 for the voting on the resolutions and their amendments, with debate.

Convention adjourned 5:10 pm.

## RESOLUTIONS

As amended, with addenda, included.

**RESOLUTION  
ADMINISTRATION/LABOR  
SUB-COMMITTEE**

WHEREAS the November 21, 1992 Citizens' Convention of Multnomah County was the product of a ballot measure approved by a vote of the people and

WHEREAS many citizens labored many hours to come to the conclusions incorporated in the final report of the Convention and

WHEREAS citizens have the right and responsibility to be directly involved in their own goverance

THEREFORE BE IT RESOLVED that there be created a committee of citizens to carry forward the recommendations of the Citizens' Convention in accordance with the attached proposal.

## A RESOLUTION CREATING THE COMMITTEE ON GOVERNMENT REVIEW

**Task.** The task of The Committee on Government Review (known hereafter as the Committee) shall be to: 1) carry forward those recommendations from the Citizen's Convention, held on November 21, 1992; 2) facilitate, coordinate and affect change in local government services which shall produce cost savings to the tax payer, improve service delivery, protect individual rights, enhance public safety, health, welfare and the livability of the community.

As appropriate, recommendations of the Committee shall be placed before the voters by the most expeditious process after a review by the cities within Multnomah County and the Multnomah County Board of Commissioners.

**Time line.** Preliminary proposals from the Committee on Government Review should be circulated within two years of its inception. These proposals should receive broad public review for the purpose of revising, amending and/or augmenting the Committee's recommendations. The Committee shall have one additional year to refine its recommendations during which time it will continue to seek public comment. By the end of the third year since the Committee's inception, and through the most expeditious and appropriate process, the recommendations of the Committee shall be sent to the voters for their approval. If the Committee is unable to meet this time line, they may, with the approval of four of the seven governments ie. the SW cities and the county, be granted an extension for an amount of time that seems appropriate to the task which remains to be accomplished.

The Committee's report and/or recommendations may be submitted to the voters in whole or in parts, according to a format which the Committee deems appropriate but shall be submitted for ratification at the next scheduled election after the report and/or recommendations are approved by the Committee.

After the report and/or recommendations are sent to the voters and have been approved or rejected, the Committee shall be dissolved and the Secretary/Treasurer shall be responsible for returning any unspent funds to local governments on the same pro rated basis as they were collected. Any disputes over amounts shall be determined by binding arbitration and paid for by parties to the dispute, excluding the Committee or any of its members.

**Goverance.** Any and all duties not here assigned to the officers of the Committee shall be the work of the Committee.

## COMMITTEE COMPOSITION

Membership of the Committee shall be comprised of: a) the chair of the Citizens Convention Steering Committee; b) the Mayor of Portland or a designated City Commissioner; c) the Mayor of Gresham or a designated City Councilor; d) one representative selected jointly by the city governments of Troutdale, Wood Village, Fairview and Maywood Park; e) the chair of Multnomah County or a designated County Commissioner; f) one representative from the business community appointed jointly by the Chambers of Commerce in Multnomah County and the Alliance of Portland Neighborhood Business Associations; g) one representative from Labor appointed by the Northwest Labor Council; h) two citizens at large appointed by the Citizen's Involvement Committee of Multnomah County; i) one citizen representative of the League of Women Voters, appointed jointly by the chapters in Multnomah County; j) one representative appointed by the Ecumenical Ministries; k) one representative non-elected democrat; l) one representative non-elected republican. The Committee thus constituted shall be comprised of thirteen members each of whom shall be a resident of Multnomah County.

## OFFICERS OF THE COMMITTEE

The Chair, Vice-Chair and Secretary/Treasurer of the Committee shall be elected by a majority of the Committee members no later than the third meeting of the Committee. The Chair of the Convention Steering Committee shall act as temporary chair until the election of a permanent chair. No elected government official or designee may serve as Chair or Vice-Chair of the Committee.

## DUTIES OF THE CHAIR

The Chair shall be responsible for: calling regular or emergency meetings of the full Committee; setting the agenda, time and place of meetings; creating, appointing and/or abolishing sub-committees that are either permanent or temporary, as may be necessary; managing staff and the office of the Committee, including the power to hire and fire employees, contractors and to select the work site of the Committee; presiding at meetings of the Committee; providing timely notice of meeting in accordance with the Oregon Public Meeting Law; interfacing with media; replacing vacancies of the Committee by notifying the appropriate appointing body or bodies of the vacancy and facilitating a timely reappointment so that the work of the Committee is not impeded. To facilitate communication, the Chair of the Committee may serve as ex-officio member of any sub-committee created and shall be responsible for mediating disputes that occur during the Committee's work. The permanent chair may delegate authority at the chair's discretion.

## DUTIES OF THE VICE-CHAIR

The Vice-Chair shall fulfill all the duties of the Chair during the chair's absence or in case the Chair is incapacitated. In case of a permanent vacancy, the Vice-Chair shall serve as Chair.

## DUTIES OF THE SECRETARY/TREASURER

The Secretary/Treasurer shall be responsible for keeping the minutes of meetings of the Committee or may delegate the task to staff retaining the responsibility for accuracy of those minutes; shall be charged with oversight of the Committee's budget, making financial recommendations to the Committee and ensuring that the financial practices of the Committee are in accordance with the requirements of the law; shall make quarterly reports to the Committee and assist the Chair in the development of the annual budget to be submitted to the appropriate jurisdictions for funding.

## DUTIES OF THE COMMITTEE

**Attendance.** Any member who is absent more than three consecutive meetings may be removed from the Committee by a majority vote of the members at a regularly scheduled session. The member must be notified; in a timely manner, that action is pending to allow for show of cause.

**Quorum.** A majority of the Committee shall constitute a quorum for the transaction of business. The Committee may act only with the affirmative concurrence of a majority of its members present at a meeting.

**Meetings.** The Committee shall adopt Robert's Rules of Order for the conduct of its meetings.

**Minutes** of the meetings of the Committee shall be kept and accessible to the public upon request. Fees may be levied to cover the cost of such requests.

**Public notice** of the time and place of the meetings shall be a least 72 hours immediately preceding the meeting for regular meetings and at least 24 hours preceding the meeting in case of a special meeting. Public notice shall mean the posting of information about the meeting in a conspicuous place in the Multnomah County Courthouse and at a place designated by the governing bodies of each of the cities that reside in Multnomah County.

**A special meeting** of the Committee that is not called by the Chair may be called by a majority of Committee members providing that all members of the Committee are given timely notice.

The Committee may take action on an item not on the agenda if it is deemed an emergency by a majority of those present at a regular or special meeting. However, no action taken at a special meeting becomes the rule of the Committee until it is ratified by a vote of the majority at the next regularly scheduled meeting.

**Finances.** The Committee shall be responsible for approving the annual budget.

The level of support from public funds shall be sufficient to carry out its mission and shall be a percentage formula based on the amount of general fund dollars available to each city within Multnomah County. In-kind contributions may be substituted in lieu of dollars if a majority of the Committee deem it appropriate. Basic requirements of the Committee are as follows:

- a: one office manager
- b: two clerical staff
- c: printing and postage costs
- d: telephone and utilities costs
- e: cost of office space
- f: office equipment
- g: custodial service dollars
- i: education and research

\*The Committee may solicit private funding to supplement public dollars if it chooses.

\*\*The amount of public funds to be expended to underwrite the work of the Committee is capped at \$150,000 per year, but does not preclude in-kind contributions.

The Committee shall approve all unbudgeted expenditures over \$100. With prior notice to the Secretary/Treasurer, the Committee may ask for a review of the financial records at any regularly scheduled meeting and shall make financial records available to the public upon request.

Fees may be levied to cover the cost of those requests.

The Committee shall determine the appropriate level of any and all fees.

We the delegates to the Multnomah County Citizens Convention request that the Multnomah County Citizen Involvement Committee track the progress of Convention-approved Resolutions. When Convention backed resolutions are scheduled for public discussion, we request that the Citizens Involvement Committee notify subcommittee members who may wish to be present at the hearing to speak in support of the resolution.

## Resolution Administration/Labor Relations Committee

We make the following recommendations to all branches of government.

### CITIZEN INVOLVEMENT/PEOPLE

1) Take people into account in planning activities, rather than placing theories or technical/financial arguments first.

Citizens deserve and want to be involved at the front end in decision making activities, not simply heard in a "public hearing" at the conclusion of a governmental process.

Government should make every effort to include citizens who hold no vested interest in or have no relationship to matters under discussion on all of its planning groups and should evaluate individual and social impacts before considering other factors.

2) Greater citizen involvement at all levels.

In the sixties and seventies, citizen efforts resulted in creation of citizen advisory committees and public hearings requirements. Many of these creations have been co-opted by the government.

Citizens should be included at the front-end of all government decision making activities as part of the planning group. These citizen advisors should be appointed by independent citizen organizations and not by elected officials or bureaucrats.

3) Create ongoing process for Citizens Convention planning and implementation. The Convention process itself should be restarted once every seven years (perhaps, tied to the Charter Review process). This will provide for regular, periodic citizen review of their government services.

### PROCESS

1) Create a process to manage change. Communicate, coordinate, cooperate and consolidate when feasible.

While local governments have separately determined efficiencies and economies, no plan exists for the deliberate consideration of interjurisdictional changes leading to improved services at lower cost. Turf issues prevent a strong collective effort to manage the change process in the public interest.

2) Support zero-based budgeting - eliminate sacred cows, review government activities on a five year schedule for relevance, need, etc.

Each program of local government should be regularly scrutinized for continued relevance. Sunset provisions should apply to every program and functional area. Lack of regular ground up

If a program cannot justify its right to life, it should be terminated.

3) Create economies of scale - don't combine for the sake of combining.

Each service should be reviewed for the optimum service economy and productivity. There is tendency in government as elsewhere, to reach out and "grab" for extra authority, market areas. These impulses are not sensible by themselves, but must be evaluated in light of impact on individuals and communities and the ultimate cost and value of the service to be provided. It is unreasonable to suggest merger of local street services when areas of the county vary so widely in need, but it is reasonable to suggest merger of administrative activities shared by two or more agencies wherever such activities are duplicative in nature.

4) Support the Tax Supervising and Conservation Commission as a citizen managed oversight of government spending, including public corporations.

This existing agency deserves public support and encouragement as the only citizen managed taxing oversight body in the county. Its functions should be encouraged and expanded, with careful attention to the appointment process which should favor citizen nominations over those special interests of government-interested individuals.

It is noted that Governor Robert's Task Force on Local Government Services proposed three public corporations (Roads, Mental Health and Purchasing) which would not be accountable to the TSCC. the citizens Convention takes strong issue to creation of any public entity which attempts to divorce itself from this responsible and responsive public oversight body.

5) Insure government wages and benefits are reflective of local private sector economy, rather than compared with other government examples.

There is a tendency in government bargaining to compare local government wage and benefits scales with "comparable" cities which often include examples from Southern California, Colorado, or Washington, and smaller east coast municipalities/counties.

All things being equal, all things aren't equal in this far flung search for comparable wages and benefits examples. The local private sector economy forms the only valid foundation for local government cost of living discussions. Government would do itself a favor if this apparent anomaly in determining wages and benefits was corrected.

#### ADMINISTRATION

1) Flatten top of administration in government. Protect service at the street level.

Organizations and departments heavy in administrators and supervisors should be cut back. But, do not cut back the workers who provide the service. Privatize as possible and use

privatization as a "cudgel" to encourage greater productivity in government workers.

Private enterprise is flattening its administrative hierarchies regularly in the present economic environment. Government, as usual, has been slow to follow this example, preferring to seek new revenue to continue to support poorly evaluated functions and programs.

Look at the layers of management - how many, how full? See when units were created and whether the function is still required. find out what is done and whether it is still important/necessary. combining functions can help to flatten administration as well.

2) "Tell" government to "knuckle down" and do the work. Establish incentives for administrator's performance and penalties for non-performance.

Establish performance guidelines and standards, including regular performance evaluations tied to documentable goals. Follow through on both reward and penalties as warranted. Hold top administrators accountable for performance of their subordinate administrators' performance.

Explore possibility of term limits on administrators. The permanent government vested in the bureaucracy will become more responsive if their leaders are held to a strict standard of accountability based upon demonstrated and documentable performance. but, in any event, no administrator should become so identified with their functional area that they themselves become institutions.

3) Encourage participatory management, including in planning activity.

One method of achieving optimum input in planning and implementing work is to involve all levels of the organization in decision making. Private enterprise is increasingly using this method to achieve greater efficiency and results.

Participatory management is like community policing in its dependence on a philosophical environment to support its success. From the top down, each layer of hierarchy must be included in decision making as an expected and valued resource. Anything less is lip service.

Organizations most often run into difficulty when the decision making is controlled in too narrow a loop - either a single strong willed administrator, or an oligarchy of a few empowered individuals. Such decision loops are constricted and often lack important information which opening the loop would provide.

Oftentimes, the best solution to a given problem is provided by the individual providing the service, not by his or her administrative superior. Information tends to deteriorate as it moves upward through bureaucracies.

4) Clarify jurisdictions - who does what?

Establish and clarify which jurisdiction or department provides each service. Sole source providers are preferred whenever possible to avoid confusion in access and to provide greater accountability. Eliminates duplication and over-lapping of service.

Resolution A began this process, but since it applies primarily to Multnomah County and the cities of Gresham and Portland, Resolution A does not go far enough. It is important that all local governments compare service levels and public need as expressed by their constituencies and then discuss the possibilities of combined, lower cost, improved local services for the benefit of the largest number of citizens, regardless of jurisdictional turf issues.

5) Reward workers for improvements, suggestions, savings, etc. Genuine rewards for improvements, savings, etc. should be part of each jurisdiction on going efficiency and economy measures. Too few government jurisdictions acknowledge worker contributions, or encourage them. The workers are a largely untapped source of cost saving and service improvement ideas which are now unused.

#### VISION

Re-invent local government - if we started from scratch, what would we build.

Local governments should collectively convene a committee to review local government services - in the light of modern technology - to develop models which will most benefit the citizens in providing the public services they require.

This is envisioned as a "think tank" committee utilizing a variety of expertise, including academic, business and professional, citizen and futurist members, as well as, elected officials and bureaucrats.

Local government should be a mechanism for exploring innovations and improvements on a regular basis, but depends instead upon serendipity and the good fortune to occasionally hire innovators. This should be regularized in the public interest to encourage the planned development of new patterns and methods of service delivery.

## RESOLUTION CABLE TELEVISION REGULATION

The Citizens Convention recommends that the jurisdictions create, through an intergovernmental agreement, a cable regulatory commission, named the "Consolidated Cable Communications Commission," which would administer and enforce cable television franchise agreements throughout Multnomah County.

The Citizens Convention further recommends the following mission statement for the Commission:

The mission of the Consolidated Cable Communications Commission is to enforce and administer cable television franchise agreements for the Jurisdictions of Portland, Gresham, Troutdale, Fairview, Wood Village and Multnomah County; to oversee contracts for community access television and for other public service obligations of the franchises; and to act as a source of information and advocacy on matters relative to cable communications for the member Jurisdictions and their citizens.

The Commission would have full enforcement authority and would serve an advisory role to the Jurisdictions in franchise issuances, renewals, revocation, extensions, amendments and change in control. The Commission could issue violations and penalties in the event a cable company failed to meet franchise obligations. However, the Jurisdictions would retain discretionary review over those Commission decisions.

**RESOLUTION #1**  
**EDUCATION/LIBRARIES SUBCOMMITTEE**

Whereas, the quality of life relates directly to the educational background of citizens of a community; and

Whereas, the quality of a community is a direct result of quality education of its citizens; and

Whereas, an education system is only as good as the efforts of its community support; and

Whereas, there is a need for a stable source of funding for education in the State of Oregon; and

Whereas, there is a need for accountability as to the content of the curriculum being taught; and

Whereas, there is a need to raise the achievement levels of our students; and

Whereas, there is a need to have more local community involvement in the education of our children,

Be it resolved that the Multnomah Board of County Commissioners actively pursue legislation efforts at the State level to stabilize funding of schools, encourage community involvement by bringing all of the community (business, safety, neighborhood and human services) together.

Be it further resolved that a program be established that has at least one full time employee with the knowledge and authority to bring elements of the community together to create an atmosphere conducive to learning that is healthy, safe, and stable.

**RESOLUTION #3**  
**EDUCATION AND LIBRARIES**

Whereas, a community's livability and quality of life are determined by the availability and accessibility of social, cultural and educational institutions; and

Whereas, the public library is an institution that offers all people in this community equal access to information services; and

Whereas, the Multnomah County Library system should be open more hours, be properly staffed and provide enhanced services in a safe and adequate environment,

Be it resolved that the Board of County Commissioners be charged by this convention with the task of providing adequate, stable funding -- from the County General Fund or elsewhere -- for a quality Multnomah County Library system.

## RESOLUTION ELECTIONS SUB COMMITTEE

We make the following recommendations to the Multnomah County Elections division.

We urge the County in its capacity to request of the state the necessary legislation required to expand the present system of "vote by mail", a method currently used only for elections other than primary or general. We would like to see the use of modified "vote by mail" system for all elections. As an early transition step, we encourage the County to allow voters to submit their absentee ballots at their respective polling places on election day, rather than submitting them only at the County Election Division.

While in Salem, we think the County should also make the necessary arrangements with the State in order that their respective monies may be combined to create one state/county voters pamphlet, rather than the current publication of two separate pamphlets.

Somewhat more limited to the county's jurisdiction, realizing that input from the State may still be necessary, we encourage the Multnomah county Election Division to expand its use of the United States Postal Service change of address cards for updating voter registration lists. Currently, if a registered voter changes address, the Election Division is informed of the change by the United States Postal Service, the voter is canceled from the registration list and is notified that they must re-register. We feel, as does the County Election Division, that the voter should be automatically re-registered.

Realizing some or all of these suggestions are not original to the Citizens Convention sub-committee on elections, we respectfully submit them as a show of our support to the continuing innovative and technical advances of the Multnomah County Elections Division.

**JOINT RESOLUTION**  
**HEALTH AND HUMAN SERVICES SUBCOMMITTEE**  
**and**  
**MENTAL HEALTH SUBCOMMITTEE**

Whereas, Multnomah County is the major governmental entity equipped and empowered to deliver health and social services to the residents of Multnomah County; and

Whereas, providing health and social services is crucial to the well-being of the community; and

Whereas, the diverse population has differing needs; and

Whereas, the State of Oregon has proposed recommendations for a tri-county public corporation to administer and provide mental health services;

Be it resolved that: we state our opposition to this plan and instead recommend the Multnomah County Integrated Human Services System. It is our decision that in order for this concept to be successful that members from the community representing the proposed six community service districts be involved in the integrated human services planning team, as well as, any appropriate work group.

Therefore be it further resolved that: In order to meet the needs of residents of Multnomah County, the Board of County Commissioners establish short and long term goals to balance the distribution of revenues, between preventive and treatment programs, in delivery of services in the Health, Social Service and Youth Service areas.

Therefore be it resolved that: Health and Social Services be provided in such a manner as to eliminate duplication of services through; 1) Co-location and/or more intensive use of existing facilities whether owned by the County or not e.g. hospitals, schools and community centers, etc. 2) Implement the Integrated Human Services System.

Therefore be it resolved that: In order to insure quality outcomes for clients of Health and Social Services Departments we propose; 1) Services be provided by Multnomah County employees who are required to meet the highest standards of service. 2) Where special needs occur and Multnomah County cannot provide the services, contracts may be secured and those contractors will be required to employ personnel with the same minimum qualifications as would be required if they were Multnomah County employees. 3) Contractor Performance Evaluations will be conducted on a regular basis with County incentives and sanctions and shall be stipulated as part of the Request For Proposal (RFP) process.

**RESOLUTION #1**  
**LAW ENFORCEMENT AND CORRECTIONS COMMITTEE**

Whereas, the personal safety and well being of every citizen in Multnomah county is a fundamental right and,

Whereas, the citizens feel that those involved in law enforcement decision making should have the public safety as their highest priority, and,

Whereas, the citizens and police will work together to enhance public safety, and,

Whereas, There will be some initial start up costs, but long run savings and benefits for all agencies in Multnomah County.

Therefore, be it resolved that: The safety of the citizens of Multnomah County will be enhanced by consolidation of all sworn police personnel into one agency under an elected official with a non-partisan board, elected by districts, and a tax base roughly equivalent to the amount currently being budgeted by the agencies being consolidated.

Be it further resolved that: the elimination of redundant efforts by the agencies will have a significant cost saving benefit to the taxpayers.

**RESOLUTION # 3**  
**LAW ENFORCEMENT AND CORRECTIONS SUBCOMMITTEE**

Whereas, the law enforcement committee recognizes its obligation toward optimum public safety for its constituency; and

Whereas, the committee is cognizant of the public outrage concerning the uncalled for crimes committed by convicted criminals who are set free before their sentenced time expires;

Whereas, the lack of adequate jail space in Multnomah County has been a continuing problem since the closure of Rocky Butte Jail in 1979;

Therefore, be it resolved: That the Citizens Convention proposes to the Multnomah County Commissioners that the number of jail beds sufficient for optimum citizen protection be assigned as one of its top priorities; and

Be it further resolved: That the County Commissioners work with the State to enhance the efficiency and effectiveness of our justice system; and

Be it further resolved: That no jail space be leased to other jurisdictions until all needs for confinement of dangerous criminals from Multnomah County and the cities within Multnomah County are met and maintained.

**RESOLUTION # 4**  
**MINORITY REPORT OF**  
**LAW ENFORCEMENT AND CORRECTIONS SUBCOMMITTEE**

Whereas, we, as a society, establish laws and institutions to enforce them in order to protect and maintain the public safety and to secure the rights of the individual; and

Whereas, inappropriate, incompetent, and abusive use of authority by police and penal personnel not only harms the person injured, but also undermines the law enforcement agency as a whole and is a burden on the taxpayer in cases where money is paid out to compensate injured parties; and

Whereas, as citizens in a democracy, we delegate the tasks of policing and corrections to public servants, but we retain ultimate responsibility for the policies and actions taken on our behalf;

Therefore be it resolved: That the Citizens Convention calls upon the Multnomah County Commission to establish, and create the structure for, a civilian review board, or boards, to review the policing and corrections functions of the Multnomah County Sheriff's Dept. at present, and, in the event of city-county consolidation or other reorganization, to review whatever agency(ies) may serve those functions for the county in the future.

Be it further resolved that the members of such civilian review board should be appointed from the community by the same elected body that authorizes the law enforcement agency's budget. It shall be the duty of the board to receive complaints directly from citizens regarding alleged misconduct by personnel of the county law enforcement agency and also alleged misconduct by employees of private security companies under contract to the county. The board shall have all of the powers necessary to investigate and review charges. In cases where misconduct is proven, the board shall recommend appropriate discipline. The board may also recommend changes in training or policy.

**RESOLUTION #1**  
**PARKS AND RECREATION SUBCOMMITTEE**

Be it resolved that any consolidation of the Parks Division Department of Environmental Services for Multnomah County with any government be done with citizen involvement at the decision and negotiation level with at least 3 volunteer citizen participants, and that the end product shall result in a government to run the parks that is readily responsive to its constituents. It is the recommendation of the Convention to the Board of Commissioners that this issue shall be placed before the voters at the first appropriate election; and

Because the Multnomah County Parks Services Division considers the following goal to be vital: to restore and protect the region's natural area systems and connecting corridors; and

Because the region's natural area systems and connecting corridors cross county and political boundaries; and

Because the counties most immediately involved in the region's natural area systems and connecting corridors are Multnomah, Clackamas and Washington counties, thus forming a tri-county region; and because the most effective strategy to manage this region's natural area systems and connecting corridors is through a single managing body that represents all 3 counties, and that has no mission other than to restore and protect the tri-county natural area systems and connecting corridors;

Be it further resolved that Multnomah County examine and work toward the development of a regional park system that will be the cooperative efforts of Multnomah, Clackamas and Washington counties and whose sole responsibility will be to restore and protect this region's natural area systems and connecting corridors.

**RESOLUTION #2**  
**PARKS AND RECREATION SUBCOMMITTEE**

Whereas, quality and cost effective maintenance of Multnomah County parks and Pioneer Cemeteries is paramount; and

Whereas, employees may be displaced through active budget manipulation to attain said maintenance; and

Whereas, the Exposition Center is a center of relaxation and recreation; and

Whereas, the Exposition Center generates a fiscal base,

Therefore be it resolved, that the Expo Center be turned over to the Park Division of Environmental Services Department and that all displaced employees be reassigned jobs of relatively equal value.

**RESOLUTION #1**  
**PLANNING AND ZONING SUBCOMMITTEE**

Because:

1) A significant number of private citizens and small business people at issue with the administration of land use, zoning and building requirements could probably have these issues resolved under existing policies, practices and procedures - if they were able to master them.

2) The administration of these laws has become so complicated that many taxpayers they are intended to serve find it impossible to address them in an economical, efficient and effective manner.

Therefore, we recommend a "citizens assistant" function be funded by the County and cities to help the citizen address this labyrinth. This function should be that of a coordinator, organizer and interpreter -- not an adversarial attorney. The goal would be to reduce those tasks to human scale, bite sized chunks and guide the citizen through the process. If relief is not accomplished, the aggrieved should receive a cogent description of the remedial actions left to the aggrieved. We also recommend a separate "hot line" number to be available to the citizenry.

**RESOLUTION #2**  
**PLANNING AND ZONING SUBCOMMITTEE**

Given that the residents of a locality are the people that are most effected favorably or unfavorably by any changes to that locality, and given that the present zonal procedural system has hurt such people as perceived by these people themselves (e.g. the reassignment of zones from a lower density to high density), and that given that the philosophy of our form of government is one in which the authorities are the servants of the people:

We therefore recommend that 1) Citizen involvement be procedurally encouraged; and 2) public meetings be conveniently scheduled; and 3) Neighborhood associations be timely informed of hearings.

**RESOLUTION #4**  
**PLANNING AND ZONING SUBCOMMITTEE**

Whereas, the citizens of Multnomah County often encounter uncertainty and frustration in identifying and contacting the governmental entity (or entities) responsible for assisting them in their inquiries and in the conduct of their business, both public and private; and

Whereas, this uncertainty and frustration is due in significant measure to the number of political subdivisions existing within or affecting Multnomah County, and to the division of their responsibilities by geographical boundaries (including Urban Growth Boundaries) which are unknown with precision by the citizens of Multnomah County; and

WHEREAS, the publication of an organizational diagram of the Multnomah county Government (clearly showing services provided by each subdivision and office, and the geographical boundaries within which Multnomah County is responsible for providing such services) would assist the citizens in the making of their inquiries and in the conduct of their business.

Be it resolved that the Multnomah Board of County Commissioners cause to be published an organizational diagram of the Multnomah County Government in a place and in a manner as set forth below for the information, use and convenience of the public:

- (1) The organizational diagram should show:
  - a) the chain or line of responsibility connecting each governmental subdivision or office with any superior subdivision, clearly defining a line of responsibility to the level of the Board of County Commissioners;
  - b) all existing subdivisions, together with their telephone numbers, in the boxes of the diagram;
  - c) a brief description, if feasible, of the functions and responsibilities of each subdivision;
  - d) an 'Information' office or section, with telephone number listed, to assist the public in identifying and contacting the subdivision responsible for addressing the particular concern of the citizen caller;
  - e) the names and telephone numbers of existing Citizen Involvement Organizations, Steering Committees, Advisory Committees and similar entities with a brief description of their functions and responsibilities, as a separate inset on the diagram page;
  - f) the particular responsibilities of the Multnomah County Auditor;
  - g) such other information as shall be deemed of particular use to the inquiring public, and which may be included without interfering with the clarity of the diagram.

(2) Publication, of this diagram, should be made in a place affording its widest possible dissemination and its continuing availability and accessibility over time, considering the means of the County. In descending order of preferred placement, the following placements are suggested:

- a) in the telephone directory for Multnomah County, in the EZ section of the directory. Prominent mention of the publication's location at that place should be made in the usual place of listing Multnomah County offices and telephone numbers;
- b) periodically, in a daily publication in general circulation in Multnomah County;
- c) periodically, in a weekly publication in general circulation in Multnomah County;
- d) periodically, in county publications to be furnished to the public libraries i.e. the *Conduit*, etc.

(3) The organizational diagram should include a detailed map of Multnomah County which clearly and accurately displays the geographical areas within which the County provides services through its subdivisions and offices shown in the organizational diagram. The map should show (by street and road designations for reference) those areas in which the County does not provide services, and should indicate which political subdivision of the State of Oregon (municipality, district, commission, port authority, etc.) is responsible for providing services within those areas. The map should show existing Urban Growth Boundaries, and by explanatory note should indicate the responsibilities of Multnomah County and of other political subdivisions for the provision of services in the various geographical areas displayed by the map. The map should be an integral part of the publication of the organizational diagram.

(4) (a) The organizational diagram and accompanying map should be updated regularly for the accurate information, use and convenience of the public.

(b) Multnomah County should request contributions from municipalities and other political subdivisions of the State existing within or affecting Multnomah County's provision of services in, Multnomah County, to defray costs of publication. The County should emphasize the benefit furnished to such political entities, and to their citizens, in the publication of the diagram and map.

**RESOLUTION #1**  
**ROADS AND BRIDGES SUBCOMMITTEE**

We recommend that, in making transportation decisions, hereafter, Multnomah County officials can best serve constituents by carefully studying every alternative for fulfilling needs; by calculating all of the costs attributable to adopting each alternative - not merely those costs which up to now have been delegated to the users of each technology. Particular attention should be given to space consumption. Far more extensive applications of railway technology are warranted.

**RESOLUTION #2**  
**ROADS AND BRIDGES SUBCOMMITTEE**

We recommend that the County continue with an aggressive program for bicycle path construction.

**RESOLUTION #3**  
**ROADS AND BRIDGES SUBCOMMITTEE**

We recommend that the County coordinate with the City of Portland and the State for the mutual utilization of road equipment to as great an extent as possible.

**RESOLUTION #1**  
**TAXES AND ASSESSMENT SUBCOMMITTEE**

Whereas, non profit Community Development Corporations in Multnomah County are created for the general good of its citizens by providing medium and low cost housing;

Whereas, Multnomah County receives foreclosed real property that it has difficulty disposing of;

Be it resolved, by the Multnomah County Citizens Convention, that we recommend that real property which has not been sold after its initial auction may be transferred to a non profit Community Development Corporation or non profit Community Land Trust. Such organization must repair and maintain such property in good condition. Such organization must use these properties to provide housing to low or moderate income people and/or families.

**RESOLUTION #3**  
**TAXES AND ASSESSMENT SUBCOMMITTEE**

Whereas, duplication of services either real or perceived have an economic impact on a community; and

Whereas, multiple layers of government are hardships to companies doing business with the County; and

Whereas, Multnomah County is the umbrella over both incorporated and unincorporated areas; and

Whereas, the Citizens Convention delegates wish to promote the highest standard of livability with the county;

Therefore be it resolved, that all proposals for change shall include a statement of its impact on community growth. This should include a review of how such changes will support or enhance environmental standards; support or enhance public safety and convenience; support or enhance service delivery; support or enhance funding for those services which the community deems necessary and/or desirable.

Proposals for change shall include measurements of accountability; measurements of cost; measurements that show economies and/or efficiencies are achieved by means other than by reductions in the health, safety, welfare or benefits of the workers.

Proposals for change shall be subject to community wide discussion and shall include a process for ratification by the public; and

Be it further resolved that proposals for change shall provide a process for resolving potential conflict among affected parties such as; 1) elected officials; 2) labor organizations; 3) management structures; and

Be it further resolved, that proposals for change shall provide rationale for determining which services are best delivered by which of the three key sectors: 1) public; 2) private; 3) quasi-public; and

Be it further resolved that proposals for change shall contain transition plans for displaced workers. It is the recommendation of the Convention to the Board of County Commissioners that this issue shall be placed before the voters at the first appropriate election.

**RESOLUTION #2**  
**WATER, SEWER, ENVIRONMENTAL SERVICES**  
**AND FIRE COMMITTEE**

Whereas, the residents of Multnomah County require a reliable, continuous, clean source of drinking water; and

Whereas, the Bull Run Watershed and buffer zone has, until recently, produced a clean, dependable source of water for Multnomah County; and

Whereas, Multnomah County needs to be a participant with the City of Portland to obtain adjudication water rights to the Little Sandy River; and

Whereas, the Oregon Legislature passed an act in 1989 requiring all contested water rights to be in the adjudication process with the Oregon Water Resources Dept. by Dec. 31, 1992;

Whereas, the Portland Water Bureau and its customers are dependent on the Bull Run Watershed as the only reliable water source; and

Whereas, the Bull Run Watershed is made up of the Bull Run River, its tributaries, and the north and south fork of the Little Sandy River, and was set aside by presidential proclamation in 1892 as the public domestic water source; and

Whereas, Portland water users cannot rely on the Columbia and Willamette Rivers or the East County well system as a dependable source of water because of radioactive and chemical contamination; and

Whereas, Multnomah County has an obligation to protect its residents from growth that destroys our ability to plan for adequate use of our natural resources which are vital to our livability; and

Whereas, Portland General Electric Co. had made known its intent to obtain control of the Little Sandy River water rights by adjudication proceedings; and

Whereas, Multnomah County must limit growth and strictly enforce urban growth boundaries to conserve and protect our drinking water supplies; and

Whereas, our congressional representatives, city council commissioners, and the Governor of Oregon have all supported the need to protect our water supply; and

Whereas, the Little Sandy River is an obtainable supply of clean water; and

Whereas, time is of the essence to obtain the water adjudication rights from the State of Oregon Water Resources Dept.; and

Whereas, the deadline to obtaining water adjudication rights from the State of Oregon Water Resources Dept. is Dec. 31, 1992;

Whereas, to ensure the livability and to protect the lifestyle of our Multnomah County residents, now therefore,

Be it resolved by the Multnomah County Citizens Convention, that we, the citizens of Multnomah County, present this mandate: To take the necessary steps, in cooperation and coordination with Federal, State, and the City of Portland, representatives, by condemnation, acquisition, legislation or ordinance to acquire the Little Sandy River water rights and any other reliable, pristine water source for the citizens of Multnomah County.

**RESOLUTION #3**  
**WATER, SEWER, ENVIRONMENTAL SERVICES**  
**AND FIRE SUBCOMMITTEE**

Whereas, urban natural areas wildlife habitat and open spaces are essential to our quality of life; and

Whereas, the State has directed through land use planning goals numbered 1, 5, and 8 the creation and maintenance of habitat, natural areas and recreational lands; and

Whereas, the opportunity presents itself now, prior to the population increase of the Metro 2040 plan; and

Whereas, interest rates are at a low point and the Metro Charter has been approved, the timing to introduce a small bond measure is soon; and

Whereas, the Metropolitan Service District already has a regional "Greenspaces" plan enacted; now therefore,

Be it resolved by the Citizens of Multnomah County, that the Board shall take and/or endorse any and all reasonable steps to acquire, zone or in any other way facilitate the creation of urban natural areas: re. County ordinance #90-57. To educate the public on these issues. To work with the State, Metro, and City governments to develop a regional approach to parks, habitats, and natural areas. And to consider the possibility of consolidating the Parks Division with the Metropolitan Service District.

Be it also resolved, that any consolidation of the Parks Division of Department of Environmental Services with METRO, be done with citizen involvement at the decision and negotiation level with at least 3 volunteer citizen participants.

# ADDENDUM

#1

## PARTICIPANTS

# ADDENDUM

#2

## RULES OF CONVENTION

PROPOSED RULES  
OF THE CITIZENS CONVENTION

Rules Committee:

Marc Abrams, Chair  
Thomas Current  
Conrad Repp  
Robert Tollen  
Jim Williams  
Robin Wyrick

Schedule:

The Rules Committee submits the proposed schedule: Registration can occur concurrently with other actions, and shall commence starting at 7:30 a.m.; commencement of the keynote address at 8:00 a.m.; presentation of the rules from 8:20 to 8:35; election of convention officers consisting of a chair, vice-chair, secretary and parliamentarian from 8:35 a.m. to 9:00 a.m.; committee resolutions at 9:00 a.m. until 11:30; lunch from 11:30 to 12:30; 12:30 to 1:30, "open mike" period; 1:30 through 5:00, reports discussed including discussion of all proffered amendments (for procedure regarding amendments, see next section).

Accordingly, the agenda looks as follows:

Registration	7:30 - 9:00
Keynote Speaker, Vic Atiyeh	8:00 - 8:20
Rules of Convention	8:20 - 8:35
Election of Officers	8:35 - 9:00
Committee Resolutions/ Initial Reports	9:00 - 11:30
Lunch	11:30 - 12:30
Open Mike <sup>1/</sup>	12:30 - 1:30
Committee Resolutions/ Amendments and Enactment <sup>2/</sup>	1:30 - 5:00

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<sup>1/</sup> Delegates to make comments of no more than two minutes (which may be lengthened or shortened by the Chair to accommodate microphone demand) about any issue germane to the reports from the morning.

<sup>2/</sup> The following procedure is suggested for the afternoon session: Reports will be taken one at a time. They will be presented, followed by any minority report and amendments, before any discussion. The report and certified amendments are before the body without formal motion or second. The Chair will set the time for that report. At the end of such  
(continued...)

- F. Discussions shall be by alternating speakers in favor and opposing any proposal or amendment. Microphones shall be labeled "pro" and "con," with, perhaps, a third microphone for procedural matters. Discussion shall continue only so long as there are both pro and con speakers. At any point at which one side of an issue no longer has any speakers, debate will cease and a vote will take place.
- G. Delegates may wish to amend Amendments. Because their intent can usually be achieved by submitting an original and timely Amendment, this procedure should only be allowed if, before any such discussion, 35 delegates indicate, by standing when so requested by the Chair, that they support the proposed sub-amendment.
- H. There shall be a general guideline of two minutes per speaker. The Chair shall have the authority to set tighter limits or to waive limits in the Chair's discretion.

These procedures will facilitate the swift progress of the convention while allowing the fullest possible debate given the time constraints involved.

DATED: December 17, 1992

Respectfully submitted,

  
\_\_\_\_\_  
Marc Abrams

# ADDENDUM

#3

## ORDINANCE CALLING FOR CONVENTION

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BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ORDINANCE NO. 714

An ordinance adopting and referring to the people legislation to create a Citizens Convention.

Multnomah County ordains as follows:

SECTION 1. PURPOSES.

A. There remains a great deal of public skepticism and apathy about the performance of local government in Multnomah County.

B. There is a need for citizens of Multnomah County to review and evaluate the delivery of services of all governments within Multnomah County in an effort to provide the greatest efficiency and avoid costly duplication of governmental services.

C. A Citizens Convention offers the opportunity to return government to the people and provide residents a direct role in shaping their future governments and services within Multnomah County.

D. It is important that the recommendations of the Citizens Convention truly reflect the needs and desires of the citizens of Multnomah County. It is the intent of the Board to respect the independence of the Citizens Convention as well as the Citizens Steering Committee which will set up the Citizens Convention.

E. The Board is well aware of economic constraints within the County. It is the Board's intention for private sources to pay for

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1 the expenses of this process as fully as possible and that no  
 2 taxpayer dollars be spent on this citizen effort, with the  
 3 exception of validating the petitions required in Sections 2 and 3  
 4 below by the Elections Division, and with the exception of  
 5 providing -- if requested by the Citizens Steering Committee --  
 6 surplus space and equipment as shall be available and potentially  
 7 paying the pro-rata share of an election, if required under  
 8 Section 4.

9 SECTION 2. PROVISIONS TO CREATE A CITIZENS CONVENTION.

10 A. CITIZENS STEERING COMMITTEE.

11 1. A Citizens Steering Committee (CSC) is hereby authorized  
 12 to convene a Citizens Convention to be held during 1992,  
 13 as determined by the CSC.

14 2. The CSC shall consist of volunteer members who are  
 15 residents of Multnomah County. They shall be appointed  
 16 by the Chair and approved by the Board, under the process  
 17 of Section 3.70 of the Multnomah County Home Rule  
 18 Charter, no later than July 1, 1992, in the following  
 19 manner:

20 (a) One member from each of the nine Oregon State  
 21 senatorial districts in Multnomah County shall be  
 22 selected from a list of four names provided by each  
 23 of the political party organizations, as defined in  
 24 ORS 248.006, in each of these senatorial districts,  
 25 but not more than five shall be from any one  
 26 political party.

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(b) Up to four at large members shall be selected from persons who submit petitions to the Elections Division bearing at least 100 signatures of registered voters of Multnomah County. Each county resident may sign one such petition. The Board will make every reasonable effort to reflect the diversity of Multnomah County, including consideration of residents who are independent voters.

(c) Employees or elected officials of Metro, any county, or any city, are ineligible to serve on the Citizens Steering Committee.

B. The Citizens Steering Committee shall select its own officers, plan for and call a Citizens Convention to be held during 1992, and prepare and present proposals to the Citizens Convention. All meetings of the Citizens Steering Committee shall be open to the public. The Citizens Steering Committee may extend any deadline contained in this ordinance.

**SECTION 3. CITIZENS CONVENTION.**

A. The delegates to the Citizens Convention (CC) shall be selected by the Citizens Steering Committee no later than September 15, 1992. The CC delegates shall be volunteers who are residents of Multnomah County. They shall be selected in the following manner:

1. One delegate from each precinct in Multnomah County for

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1 the precinct boundaries in effect on May 19, 1992  
 2 (approximately 349 members), to be selected from nominees  
 3 from each precinct provided by each of the political  
 4 party organizations, but not more than 175 of the total  
 5 selected shall be from any one political party. Any  
 6 nonprofit organization may also submit suggested  
 7 delegates to the political party organizations.

8 2. Members at large, up to a total convention membership of  
 9 500, to be selected from Multnomah County residents who  
 10 submit petitions to the Elections Division bearing at  
 11 least 25 signatures of registered voters of Multnomah  
 12 County. Each registered voter may sign one petition.  
 13 The Citizens Steering Committee will make every effort to  
 14 reflect the diversity in this County. The Chair and  
 15 other officers of the Citizens Convention shall be  
 16 elected by the Citizens Convention pursuant to rules  
 17 adopted by the Citizens Steering Committee.

18 B. The Citizens Convention shall review and evaluate  
 19 proposals submitted by the Citizens Steering Committee and by the  
 20 members of the Convention concerning the delivery of governmental  
 21 services, and the Convention Chair shall deliver in writing the  
 22 recommendations adopted to the Board of County Commissioners for  
 23 implementing ordinances not later than December 31, 1992. Meetings  
 24 of the Citizens Convention shall be open to the public.

25 **SECTION 4. BOARD ACTION FOLLOWING THE CONVENTION**

26 A. Within thirty days of receipt from the Chair of the

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1 Convention of each Convention recommendation that requires state  
 2 legislative action, the Chair of the Board of Commissioners shall  
 3 transmit these recommendations to the Multnomah County members of  
 4 the Oregon Legislative Assembly and to the Governor of the State of  
 5 Oregon.

6 B. Within ninety days of receipt from the Chair of the  
 7 Convention of each Convention recommendation that requires County  
 8 legislative action, the Board of Commissioners shall either refer  
 9 the legislative action to the voters, adopt the recommendation, or  
 10 pass a Resolution containing findings that the recommendation will  
 11 not improve the efficiency, economy, or effectiveness of the  
 12 delivery of governmental services within Multnomah County.

13 C. Within 30 days of receipt from the Chair of the Convention  
 14 of each convention recommendation that requires action by other  
 15 units of local government, the Chair of the Board of Commissioners  
 16 shall transmit these recommendations to the appropriate governing  
 17 bodies of such local government units.

18 SECTION 5. REFERRAL.

19 A. Sections 1-4 of this ordinance shall be submitted to the  
 20 voters of Multnomah County at the election to be held May 19, 1992.  
 21 The ballot title and voters' pamphlet statement for the measure  
 22 shall be substantially in the form attached to this ordinance as  
 23 Exhibits 1 and 2.

24 B. Multnomah County Code MCC 4.51.070(B) authorizes the Board  
 25 to call an election on a referendum of County legislation less than  
 26 90 days after the Board's order calling the election if it has been

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MULTNOMAH COUNTY COUNSEL  
 1120 E.W. Fifth Avenue, Suite 1530  
 P.O. Box 849  
 Portland, Oregon 97207-0849  
 (503) 248-3138

1 demonstrated that the public interest would be harmed by waiting  
 2 the full 90 days. The Board finds in this instance that the public  
 3 interest would be harmed by waiting for the full 90 days because a  
 4 November election to start this process would not allow the  
 5 recommendations for state legislative action to reach the state  
 6 legislature in time for the start of the 1993 legislative session  
 7 and because a special election during the summer would shift county  
 8 general fund dollars away from other programs.

9 ADOPTED this 19th day of March, 1992.



10  
 11 By Gladys McCoy  
 12 Gladys McCoy, Chair  
 13 Multnomah County, Oregon

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 15  
 16 By Laurence Kressel  
 17 Laurence Kressel, County Counsel  
 18 For Multnomah County, Oregon

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 03/19/92:1

MULTNOMAH COUNTY COUNSEL  
 1120 S.W. Fifth Avenue, Suite 1530  
 P.O. Box 849  
 Portland, Oregon 97207-0849  
 (503) 248-3138

SUBMITTED BY  
CAROLINE MILLER  
12/9/92

## A BILL OF RESOLUTIONS FOR PEACEFUL CHANGE

### PREAMBLE

There are times in the life of a community when certain vicissitudes-- be they economic, natural or social -- require a corresponding change in the fabric of that community. Discussions on how this change is to be accommodated should be broadly based and with an eye to preserving the highest and best standards of liveability which that society enjoys. Any remedies which arise, therefore, should be judged on the degree to which they preserve and/or enhance the quality of life. To this purpose, the following Bill of Resolutions for Peaceful Change is established.

### RESOLUTION 1

**Section 1. The public benefit.** All proposals for change shall include a statement of its impact on community growth. This should include a review of how such changes will support or enhance environmental standards; support or enhance public safety and convenience; support or enhance service delivery; support or enhance funding for those services which the community deems necessary and/or desirable.

**Section 2. Standards for change.** Proposals for change shall include measurements of accountability; measurements of cost; measurements that show economies and/or efficiencies are achieved by means other than by reductions in the health, safety, welfare or benefits of the workers.

**Section 3. Participation.** Proposals for change shall be subjected to community wide discussion and shall include a process for ratification by the public.

### RESOLUTION II

**Jurisdiction.** Proposals for change shall provide a process for resolving potential conflict among affected parties such as:  
1) elected officials; 2) labor organizations; 3) management structures.

### RESOLUTION III

**Providers.** Proposals for change shall provide a rationale for determining which services are best delivered by which of the three key sectors : 1) public; 2) private; 3) quasi-public.

### RESOLUTION IV

**Equity.** Proposals for change shall contain transition plans for displaced workers.

## A MISSION STATEMENT FOR LOCAL GOVERNMENTS

In a democracy, political power resides with the people. It is their right, therefore, is to alter, reform or abolish government in such manner as they think proper. Local reform must preserve the basic freedoms contained in the Constitutions of the United States of America and the State of Oregon, but citizens may enhance those rights or create new charges that will lead to a greater good. To this purpose the following mission statement for local governments is adopted.

### Section I. GENERAL MANDATES

Any and all local governments shall preserve and protect the community's livability by:

- a. using means which are the least restrictive to its citizens.
- b. choosing, as much as possible, methods of incentive rather than disincentives to achieve community cohesion and compliance to laws.
- c. promoting programs which enhance community standards.
- d. making no laws which discourage philosophical, ethnic, social and religious diversity.

### Section II. SPECIFIC MANDATES

At the peoples' direction, or that of their representatives, mandates which are necessary to protect, preserve or enhance basic freedoms and community livability shall be assigned to the appropriate level of government. Such assignments shall be made for the purpose of achieving the highest good for the community. Compassion as well as efficiency and cost shall be a part of the consideration. Those services which are appropriate to government and are deemed necessary for the viability of a community are listed below but do not denote any order of priority. They include but are not limited to:

#### PUBLIC SAFETY.

The government shall provide programs which deter and intervene against anti-social behavior;  
it shall provide humane corrections facilities for those accused or found guilty of a crime;  
it shall train and maintain an adequate level of law enforcement officers to maintain the public safety and shall integrate these officers into the community;  
it shall strive to provide a system of justice with maximum fairness to all;

#### HEALTH AND WELFARE.

The government shall provide programs that control the animal population; promote health and sanitation standards including rodent and pest control;

The government shall provide a safety net of services to preserve the life and dignity of those least able to care for themselves. This shall include shelter, medical care and counseling.

#### INFRA-STRUCTURE.

The government shall provide infra-structure such as roads, sewers, transportation;  
it shall preserve natural resources and enforce clean air and water standards;  
it shall provide waste management plans and these shall include programs to encourage recycling in the community.

#### PLANNING.

The government shall plan for population growth;  
as much as possible, it shall encourage a healthy business climate in the promulgation of its regulations and procedures;  
It shall protect natural and recreational habitat as it plans for growth;  
it shall plan for and encourage housing development for all economic levels;  
it shall enforce standards that comply with the American Disability Act of 1992.

#### PUBLIC POLICY

The government shall provide an open process for citizen participation in its policy decisions;  
it shall maintain policies that support the artistic and educational endeavors of the community;  
it shall make appropriate tax assessments and provide avenues for public notification and appeal;  
it shall invite harmonious interaction with other levels of government where appropriate.

#1

PLEASE PRINT LEGIBLY!

MEETING DATE

12/18/92

NAME

DAN STOFFER

ADDRESS

3510 NE 19th

STREET

PO BOX

97210

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

R-4

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

#2

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 12/17/92

**NAME** Claudia Black for

**ADDRESS** Senators Rm Chase  
2625 N.E. Hancock

**STREET** Portland 97212

**CITY** Portland **ZIP CODE** 97212

**I WISH TO SPEAK ON AGENDA ITEM #** R-4

**SUPPORT** \_\_\_\_\_ **OPPOSE** \_\_\_\_\_

**SUBMIT TO BOARD CLERK**



#4

PLEASE PRINT LEGIBLY!

MEETING DATE

12/1/92

NAME

Melissa Darby

ADDRESS

3327 NE Simpson

STREET

PO Box 1A

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

R-4

SUPPORT



OPPOSE

SUBMIT TO BOARD CLERK

Meeting Date: DEC 17 1992

Agenda No.: R-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: PILOT Transfer

BCC Informal \_\_\_\_\_ BCC Formal December 17, 1992  
(date) (date)

DEPARTMENT Non DIVISION BCC

CONTACT Fred Christ TELEPHONE 248-5276

PERSON(S) MAKING PRESENTATION Fred Christ, Hank Miggins

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution accepting terms of IGA with Portland Public Schools, City of Portland, transferring property and assigning PILOT funds

1992 DEC 10 PM 12:11  
MULTI-COUNTY CLERK OF COURT  
MULTI-COUNTY CLERK OF COURT  
OREGON

(If space is inadequate, please use other side)

SIGNATURES

ELECTED OFFICIAL 

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BEFORE THE BOARD OF COMMISSIONERS  
FOR  
MULTNOMAH COUNTY, OREGON

In the Matter of an Intergovernmental)  
Agreement with the Portland School )  
District and City of Portland, )  
Designating PILOT Fund Use and )  
Transferring Title to Dickinson Park )  
and Kennedy School )

RESOLUTION \_\_\_\_\_

WHEREAS Multnomah County is presently entitled to receive a portion of payments in lieu of taxes (PILOT) made by the Housing Authority of Portland, and

WHEREAS the Portland School District has agreed to forego its right to receive PILOT funds for up to ten years, and

WHEREAS the City of Portland is expected to agree to forego its right to receive its share of PILOT Funds, and

WHEREAS the Housing and Community Development Commission (HCDC) is a county-wide cooperative organization, with representation from the County, City of Portland and City of Gresham, concentrating on the development of low income housing and implementing the goals of the County-Wide Housing Affordability Strategy (CHAS), and

WHEREAS the HCDC would receive over one million dollars toward implementation of CHAS during the course of the PILOT agreement, and

WHEREAS the PILOT agreement would provide for the development of the Kennedy School site, and

WHEREAS the PILOT agreement would provide for the development of the building and campus at Jefferson High School, and

WHEREAS the PILOT agreement would provide funding to develop a social service siting policy to assist the County in equitably siting social services throughout the County, and

WHEREAS the PILOT agreement provides for a unique opportunity to cooperate with other jurisdictions to stabilize and assist in the development of housing, social services and related projects,

THEREFORE, BE IT RESOLVED, the Multnomah County Board of Commissioners will enter into an Intergovernmental Agreement with the Portland School District and the City of Portland providing for (a) the City of Portland and Multnomah County to forego its right to PILOT funds for not more than ten years, (b) the District to forego its right to receive PILOT funds for a period of not more than ten years, (c) the payment to the District of \$650,000 in installments for a portion of the development costs at Jefferson High School, (d) a transfer of Kennedy School to the City of Portland, and (e) a transfer of an unfettered Dickinson Park to the District.

Dated this \_\_\_\_\_ of \_\_\_\_\_, 1992.

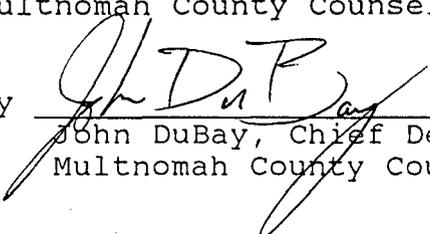
Board of County Commissioners  
for Multnomah County, Oregon

\_\_\_\_\_  
Gladys McCoy, Chair

Reviewed:

Laurence Kressel,  
Multnomah County Counsel

By

  
\_\_\_\_\_  
John DuBay, Chief Deputy  
Multnomah County Counsel

DEC 17 1992 R-5  
NOV 12 1992 NOV 24 1992  
R-3 R-11  
DEC 10 1992 R-9

Meeting Date: \_\_\_\_\_

Agenda No.: \_\_\_\_\_

(Above Space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: An ordinance establishing the duties and responsibilities of Purchasing, Contracts and Central Stores

BCC Informal November 10 BCC Formal November 12  
(date) (date)

DEPARTMENT Non-Departmental DIVISION Commissioner Kelley

CONTACT Robert Trachtenberg TELEPHONE 248-5213

PERSON(S) MAKING PRESENTATION Robert Trachtenberg

ACTION REQUESTED

       INFORMATIONAL ONLY        POLICY DIRECTION   X   APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Developed in consultation with Gary Blackmer and Lillie Walker, this ordinance consolidates existing executive orders into a single document, clarifies authority and responsibility of the purchasing director, and improves internal controls.

There should be savings from improving the likelihood of bids being awarded on the merits and reduction of error. There will be some workload increase for purchasing staff which cannot be fully assessed until after implementation, but an effort will be made to absorb with existing budgeted staff.

(If space is inadequate, please use other side)

12/10/92 copies to Robert Trachtenberg, Lillie Walker &  
ORDINANCE Distribution list, Hank McGinnis & Sharon Keller

ELECTED OFFICIAL Sharon Kelley

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

1517L-32

1/90

First Reading Approved. Second Reading 12-10-92.  
of Sub Ordin.

RECEIVED BY  
CLERK OF COMMISSIONER  
1992 NOV - 5 PM 2:35  
MULTI-COUNTY  
OREGON

ORDINANCE FACT SHEET

Ordinance Title: An Ordinance establishing the duties and responsibilities of Purchasing, Contracts and Central Stores

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

Developed in consultation with Gary Blackmer and Lillie Walker, this ordinance consolidates existing executive orders into a single document, clarifies authority and responsibility of the purchasing director, and improves internal controls.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Metro has made parallel efforts but different efforts with internal controls.

What has been the experience in other areas with this type of legislation?

Metro has an appeal process which is time consuming. The process in this ordinance is more streamlined.

What is the fiscal impact, if any?

There should be savings from improving the likelihood of bids being awarded on the merits and reduction of error. There will be some workload increase for purchasing staff which cannot be fully assessed until after implementation, but an effort will be made to absorb with existing budgeted staff.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: Robert J. Smith

Planning & Budget Division (if fiscal impact): David C. Warren

Department Manager/Elected Official: \_\_\_\_\_

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance to establish the duties and responsibilities of  
Purchasing, Contracts Administration and Central Stores

MULTNOMAH COUNTY ORDAINS AS FOLLOWS:

Section 1. Findings and Purpose

The purpose of this ordinance is to define the duties and responsibilities of the Purchasing Director, establish contract review procedures in special situations and reporting requirements for contract activities.

Section 2. Authority and Duties of Purchasing Director

The Purchasing Director shall:

A. Purchase or contract for supplies, materials, equipment and services when authorized by ordinance or administrative rule.

B. Ensure compliance with all applicable federal and state laws, Multnomah County ordinances, rules, policies and procedures governing public contracts.

C. Establish and enforce specifications to procure supplies, materials, equipment and services.

11/24/92:1

1 D. Execute County contracts on behalf of the County Chair  
2 when authorized by the Chair, using the signature of the County  
3 Chair and the initials or the name of the Purchasing Director.

4 E. Operate a Central Stores warehouse of supplies commonly  
5 used by County agencies and approved outside agencies.

6 F. Receive and distribute surplus County property to County  
7 agencies or provide for the sale or disposal of property no longer  
8 needed or obsolete, including stolen or unclaimed property if  
9 requested by the Sheriff.

10 G. Recommend to the Board of Commissioners and the County  
11 Chair new ordinances and amendments to the Public Contract Review  
12 Board Rules and County Administrative Procedures, as well as adopt  
13 new internal procedures to comply with applicable statutes,  
14 ordinances and administrative procedures.

15 H. Review and recommend exemptions from applicable public  
16 contract requirements.

17 I. Manage and monitor printing services required by county  
18 agencies for greater efficiency and economy.

19 J. Maintain a central file of all original executed copies  
20 of contracts.

21 K. Maintain a County-wide contracts information system.

22 L. Manage the County contract approval process.

23 Section 3. Special Contract Approval Requirements

24 A. Definitions:

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1 (a) "Familial relationships" shall include spouse,  
2 children, stepchildren, parents, grandparents,  
3 grandchildren, brothers, sisters, father-in-law,  
4 mother-in-law, sisters-in-law and brothers in law.

5 (b) "Financial relationships" includes the  
6 involvement of persons in the same partnership,  
7 joint venture, company, corporation, association,  
8 or any other organization or group of persons which  
9 could result in a monetary benefit to the  
10 enterprise or the persons involved.

11 B. Conflicts of Interest

12 a) Prior to approval of any County contract in  
13 excess of \$1000, the potential contractor shall  
14 submit to the responsible County contracting  
15 officer a conflict statement in a form approved by  
16 the County Auditor and Purchasing Director. The  
17 statement shall identify any County employees or  
18 officials with responsibility for processing,  
19 awarding, funding or monitoring the contract who  
20 have a familial or financial relationship with any  
21 owner, investor or employee of the contractor.

22 b) No contract or bid shall be awarded to a  
23 contractor with a familial or financial  
24 relationship described in Section 3(B)(a) without  
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1 approval of the County Auditor or the Auditor's  
2 designated representative after reviewing the  
3 contract award procedures for compliance with  
4 applicable laws and regulations.

5 C. Contracts not based upon lowest bid or highest  
6 scoring evaluation.

7 a) Contracts based upon competitive bidding or  
8 requests for proposals, if not awarded to the  
9 lowest bidder or proposer with the highest  
10 evaluation, shall not take effect until approved by  
11 at least three members of the Board of  
12 Commissioners. The Purchasing Director shall  
13 develop an appropriate form for such approvals.

14 b) Requests for approvals of contracts described  
15 in Subsection 3(C)(a) must be accompanied by a  
16 detailed explanation of the reasons for the  
17 contract award.

18 D. Single bids or proposals

19 Contracts requiring County expenditures exceeding  
20 \$15,000, for which only one bid or proposal was received, shall  
21 take effect only upon approval by three members of the Board of  
22 Commissioners. The Purchasing Director shall develop an  
23 appropriate form for such approvals. Requests for approvals shall  
24 include reasons why only one bid or proposal was received.

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1 E. Personal/Professional Services over \$1000

2 Except contracts for professional services subject to the  
3 Blanket Exemptions described in Section VIII, Administrative  
4 Procedure 2107, dated March 1992, no professional services contract  
5 in excess of \$1000 shall be awarded unless documentation is  
6 provided to the Purchasing Director that at least three providers  
7 were contacted or documentation of reasons for selection of a no  
8 bid contract.

9 Section 4. Contract Reports

10 A. Current Reports.

11 Not less often than quarterly, a report listing all contracts  
12 awarded since the prior report shall be furnished each member of  
13 the Board of Commissioners. The report shall identify the date of  
14 contract, contractor's name, and whether the contract was  
15 competitively bid or awarded based on evaluation of proposals. For  
16 contracts competitively bid or based on evaluated proposals, the  
17 report shall show the name of each bidder or proposer and the  
18 amount of each bid or evaluation score.

19 B. Annual Reports.

20 The Purchasing Director shall file an annual report of  
21 contract activity with the Multnomah County Chair and Board of  
22 Commissioners. The report shall contain the following:

- 23 a) An index of contracts, contract price and  
24 contractors.

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1           b) Information regarding contracts with minority  
2           and female - owned business enterprises as well as  
3           Qualified Rehabilitation Facilities.

4           c) A summary of contract totals by department or  
5           function for the prior and current year.

6           d) A summary of contract processing costs for the  
7           prior and current year; and

8           e) A summary of contracting procedure changes  
9           implemented during the year.

10 Section 5.       Unauthorized Purchases

11           A.   Unauthorized Purchases Defined.

12           Unauthorized Purchases shall mean any County contract or  
13 representation by any County official or employee made on behalf of  
14 the County intended to bind the County to a legal obligation  
15 without compliance with all applicable public contracting  
16 requirements.

17           B.   Board of Commissioners approval required.

18           Claims for payment arising from unauthorized purchases or  
19 commitments shall require approval by the Board of County  
20 Commissioners upon recommendation of the Purchasing Director.

21           C.   Requests for approval.

22           Prior to processing requests for approval of unauthorized  
23 purchases or commitments made on or after the effective date of  
24  
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1 this ordinance, the Purchasing Director shall require the following  
2 information:

- 3 a) Description of the property or services furnished as  
4 a result of the unauthorized contract or commitment;
- 5 b) A detailed statement of facts relating to the  
6 unauthorized commitment, including the name and position  
7 of the person who made the unauthorized purchase and an  
8 explanation of the reason normal purchasing procedures  
9 were not used;
- 10 c) Documentation that the amount claimed by the  
11 supplier or contractor is fair and reasonable;
- 12 d) Copies of all invoices and other documents pertinent  
13 to the transaction;
- 14 e) Verification that the property or services have been  
15 received and accepted by the County;
- 16 f) The fund, organization and object codes for the  
17 purchase;
- 18 g) A statement of the steps taken or planned to prevent  
19 recurrence of such unauthorized purchases.

20 Section 6. Applicability and Administration

21 A. The provisions of this ordinance apply to formation of  
22 all County contracts and the actions of all County employees and  
23 all elected or non-elected officials related to formation of County  
24 contracts.

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26 11/24/92:1  
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1 B. In the event of conflict between any provision of this  
2 Ordinance and the County PCRB rules, Executive Orders or  
3 Administrative Procedures, the provisions of this Ordinance shall  
4 have priority and shall be given full force and effect.

5 C. The provisions of this Ordinance shall be codified as  
6 part of the Multnomah County Code as County Counsel deems  
7 appropriate.

8  
9 ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1992, being  
10 the date of its \_\_\_\_\_ reading before the Board of County  
11 Commissioners of Multnomah County, Oregon.

12  
13 (SEAL)

14 \_\_\_\_\_  
15 Gladys McCoy, Chair  
16 Multnomah County, Oregon

17 REVIEWED:

18 LAURENCE KRESSEL, COUNTY COUNSEL  
19 FOR MULTNOMAH COUNTY, OREGON

20 By John I. DuBay  
21 John I. DuBay  
22 Chief Assistant County Counsel

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26 11/24/92:1  
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BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

ORDINANCE NO. \_\_\_\_\_

An ordinance establishing the duties and responsibilities of Purchasing, Contracts and Central Stores.

Multnomah County ordains as follows:

Section 1. Findings and Purpose

Three Executive Orders, Nos. 94, 135, and 151, delegate or define the duties and responsibilities of Purchasing, Contracts and Central Stores and the function of the Purchasing Director/Agent. The purpose of this ordinance is to consolidate the executive orders in a single document, clarify the delegation of responsibility, and increase accountability. Executive Orders Nos. 94, 135, and 151 are hereby superseded. This ordinance shall apply to all elected officials and their staffs and all county departments.

Section 2. Authority and Duties of the County Purchasing Director/Agent

A. To purchase or contract for all supplies, materials, equipment, and services required by Multnomah County, subject to the provisions set forth.

B. To ensure compliance with all applicable federal and state laws as well as Multnomah County ordinances, rules, policies, and procedures governing the purchase and sale of

county goods, supplies, and property.

C. To establish and enforce specifications used to procure supplies, materials, equipment, and services.

D. To execute certain county contracts that are delegated by the County Chair, using the signature of the County Chair and the initials or the name of the Purchasing Director/Agent.

E. To operate a Central Stores warehouse of supplies commonly used by county agencies and approved outside agencies.

F. To receive and distribute surplus county property to county agencies or provide for the sale or disposal of property no longer needed or obsolete.

G. To develop or revise Public Contract Review Board Rules, Administrative Procedures and internal operation procedures to ensure compliance with Oregon statutes.

H. To process personal service and Public Contract Review Board exemptions in accordance with Oregon statutes and Public Contract Review Board rules.

I. To manage and monitor printing services required by county agencies for greater efficiency and economy.

J. To maintain a central file of all original executed copies of contracts in the Contracts Administration Section of Purchasing, Contracts and Central Stores.

K. To maintain a county-wide contracts information system.

L. To manage Multnomah County's contract approval

process.

Section 3. New Purchasing and Contract Regulations

A. Each applicant for any contract or bid in excess of \$1000 shall submit a conflict statement in a form agreed to by the County Auditor and Purchasing Director/Agent. The statement shall identify any county employees or officials with responsibility for processing, awarding, funding or monitoring the contract who have a familial or a financial relationship with any owner, investor or employee of the contractor.

"Familial relationships" are defined in Personnel Rule 7.

"Financial relationships" are defined as the involvement of persons in the same partnership, joint venture, company, corporation, association, or any other organization or group of persons which could result in a monetary benefit to the persons involved. No contract or bid shall be awarded to a contractor with a potential conflict unless the County Auditor or the designated representative of the Auditor has initialed the contract.

B. A Notice of Bid Award for each bid or contract shall be sent to each Commissioner. The notice should identify the price of each bid and the identity of each bidder. A Tabulation of Bid Results which identifies this information in a single document for more than one bid may also be used.

C. In any case where a low bid, quote, or proposal is not accepted, a detailed justification shall be included in

the contract file as well as included in the Notice of Bid Award sent to each Commissioner. Any such contract shall not take effect until it is initialed by at least three members of the Board of Commissioners.

D. Upon entering into any public contract or personal services agreement in an amount exceeding \$15,000 for which only one bid or response to a Request for Proposal was received, the Notice of Bid Award shall detail the reasons why only one bid or response was received. No such contract shall take effect until it is initialed by at least three members of the Board of Commissioners.

E. No consulting contract in excess of \$1000 shall be awarded unless documentation is provided to the Purchasing Director/Agent that at least three consultants were contacted as well as documentation of the reason for selection for a no bid contract. The Purchasing Director/Agent shall monitor compliance with this section and initial any such contract.

#### Section 4. Annual Report

The County Purchasing Director/Agent shall file an annual report of contract activity with the Multnomah County Chair and Board of County Commissioners. The annual report shall contain, at a minimum, the following items:

- (a) an index of contracts, contract prices and contractors;
- (b) information regarding contract awards to minority

and female-owned business as well as Qualified Rehabilitation Facilities;

(c) a summary of contract totals by department or function contrasting the present and prior year;

(d) a summary of contract processing costs contrasting the present and prior year; and

(e) an identification of any changes in contracting procedures during the year.

Section 5. Unauthorized Purchases

A. Prior to processing claims for payment arising from unauthorized purchases or commitments, the County Purchasing Director/Agent shall require the following information:

(1) Description of the supplies/services furnished as a result of the unauthorized commitment;

(2) A detailed statement of facts relating to the unauthorized commitment, including the name and position of the person who made the unauthorized purchase and an explanation of the reason why normal purchasing procedures were not used;

(3) Documentation that the amount claimed by the supplier or contractor is fair and reasonable;

(4) Copies of all invoices, including the original copy certifying that the supplies/services billed were received by the County and accepted, and any other pertinent documents related to the transaction;

- (5) The fund, organization and object codes for the purchase;
- (6) A statement of the steps taken or planned to prevent recurrence of such unauthorized purchases or commitments.

B. Claims for payment arising from unauthorized purchases or commitments shall require review and a written recommendation from the Purchasing Director to the Board of County Commissioners for payment approval.

Section 6. Adoption

This ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 1992, being the date of its second reading before the Board of County Commissioners of Multnomah County.

(SEAL)

By \_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

By: Peter Luximon  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

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1 when authorized by the Chair, using the signature of the  
2 County Chair and the initials or the name of the  
3 Purchasing Director.

4 (E) Operate a Central Stores warehouse of supplies commonly  
5 used by County agencies and approved outside agencies.

6 (F) Receive and distribute surplus County property to County  
7 agencies or provide for the sale or disposal of property  
8 no longer needed or obsolete.

9 (G) Recommend to the Board of Commissioners and the County  
10 Chair new ordinances and amendments to the Public  
11 Contract Review Board Rules and County Administrative  
12 Procedures, as well as adopt new internal procedures to  
13 comply with applicable statutes, ordinances and  
14 administrative procedures.

15 (H) Review and approve exemptions from applicable public  
16 contract requirements.

17 (I) Manage and Monitor printing Services required by County  
18 agencies for greater efficiency and economy.

19 (J) Maintain a central file of all original executed copies  
20 of contracts.

21 (K) Maintain a County-side contracts information system.

22 (L) Manage the County contract approval process.

23  
24 Section III. Special Contract Approval Requirements

25 (A) Definitions:

26 (1) "Familial relationships" shall include spouse,

12/07/92:1

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 746

An ordinance to establish the duties and responsibilities of Purchasing, Contracts Administration and Central Stores.

MULTNOMAH COUNTY ORDAINS AS FOLLOWS:

Section I. Findings and Purpose

The purpose of this ordinance is to define the duties and responsibilities of the Purchasing Director, establish contract review procedures in special situations and reporting requirements for contract activities.

Section II. Authority and Duties of Purchasing Director

The Purchasing Director shall:

- (A) Purchase or contract for supplies, materials, equipment and services when authorized by ordinance or administrative rule.
- (B) Ensure compliance with all applicable federal and state laws, Multnomah County ordinances, rules, policies and procedures governing public contracts.
- (C) Establish and enforce specifications to procure supplies, materials, equipment and services.
- (D) Execute County contracts on behalf of the County Chair

12/07/92:1

1 when authorized by the Chair, using the signature of the  
2 County Chair and the initials or the name of the  
3 Purchasing Director.

4 (E) Operate a Central Stores warehouse of supplies commonly  
5 used by County agencies and approved outside agencies.

6 (F) Receive and distribute surplus County property to County  
7 agencies or provide for the sale or disposal of property  
8 no longer needed or obsolete.

9 (G) Recommend to the Board of Commissioners and the County  
10 Chair new ordinances and amendments to the Public  
11 Contract Review Board Rules and County Administrative  
12 Procedures, as well as adopt new internal procedures to  
13 comply with applicable statutes, ordinances and  
14 administrative procedures.

15 (H) Review and recommend approval of exemptions from  
16 applicable public contract requirements.

17 (I) Manage and Monitor printing Services required by County  
18 agencies for greater efficiency and economy.

19 (J) Maintain a central file of all original executed copies  
20 of contracts.

21 (K) Maintain a County-side contracts information system.

22 (L) Manage the County contract approval process.

23  
24 Section III. Special Contract Approval Requirements

25 (A) Definitions:

26 (1) "Familial relationships" shall include spouse,

12/17/92:1

1 children, stepchildren, parents, grandparents,  
2 grandchildren, brothers, sisters, father-in-law,  
3 mother-in-law, sisters-in-law and brothers-in-law.

- 4 (2) "Financial relationships" includes the involvement  
5 of persons in the same partnership, joint venture,  
6 company, corporation, association, or any other  
7 organization or group of persons which could result  
8 in a monetary benefit to the enterprise or the  
9 persons involved.

10 (B) Conflicts of Interest

- 11 (1) Prior to approval of any County contract in excess  
12 of \$1,000, the potential contractor shall submit to  
13 the responsible County contracting officer a  
14 conflict statement in a form approved by the County  
15 Auditor and Purchasing Director. The statement  
16 shall identify any County employees or officials  
17 with responsibility for processing, awarding,  
18 funding or monitoring the contract who have a  
19 familial or financial relationship with any owner,  
20 investor or employee of the contractor.

- 21 (2) No contract or bid shall be awarded to a contractor  
22 with a familial or financial relationship described  
23 in Section 3(B)(1) without approval of the County  
24 Auditor or the Auditor's designated representative  
25 after reviewing the contract award procedures for  
26 compliance with applicable laws and regulations.

12/07/92:1

1 (C) Contracts Not Based Upon Lowest Bid or Highest Scoring  
2 Evaluation.

3 (1) Contracts based upon competitive bidding or  
4 requests for proposals, if not awarded to the  
5 lowest bidder or proposer with the highest  
6 evaluation, shall not take effect until approved by  
7 at least three members of the Board of  
8 Commissioners.

9 (2) Requests for approvals of contracts described in  
10 Subsection III(C)(1) must be accompanied by a  
11 detailed explanation of the reasons for the  
12 contract award.

13 (3) Individual approvals shall require a finding that  
14 the contract award procedures did not violate any  
15 applicable law or regulation and that approval will  
16 be in the best interest of the public and the  
17 County.

18 (4) The required number of individual approvals by  
19 Board members shall be given by signatures of  
20 assenting Board members on separate approval forms  
21 furnished by the Purchasing Director. Approvals  
22 shall not require Board action.

23 (D) Single Bids or Proposals

24 (1) Contracts requiring County expenditures exceeding  
25 \$15,000, for which only one bid or proposal was  
26 received, shall take effect only upon approval by

12/07/92:1

1 three members of the Board of Commissioners.

2 (2) Requests for approvals shall include reasons why  
3 only one bid or proposal was received.

4 (3) Individual approvals shall require a finding that  
5 the contract award procedures did not violate any  
6 applicable law or regulation and that approval will  
7 be in the best interest of the public and the  
8 County.

9 (4) The required number of individual approvals by  
10 Board members shall be given by signatures of  
11 assenting Board members on separate approval forms  
12 furnished by the Purchasing Director. Approvals  
13 shall not require Board action.

14 (E) Personal/Professional Services over \$1,000

15 Except contracts for professional services subject to the  
16 Blanket Exemptions described in Section VIII,  
17 Administrative Procedure 2107, dated March 1992, no  
18 professional services contract in excess of \$1,000 shall  
19 be awarded unless documentation is provided to the  
20 Purchasing Director that at least three providers were  
21 contacted as well as documentation of reasons for  
22 selection of a no bid contract.

23  
24 Section IV. Contract Reports

25 (A) Current Reports

26 Not less often than quarterly, a report listing all

12/07/92:1

1 contracts awarded since the prior report shall be  
2 furnished each member of the Board of Commissioners. The  
3 report shall identify the date of contract, contractor's  
4 name, and whether the contract was competitively bid or  
5 awarded based on evaluation of proposals. For contracts  
6 competitively bid or based on evaluated proposals, the  
7 report shall show the name of each bidder or proposer and  
8 the amount of each bid or evaluation score.

9 (B) Annual Reports

10 The Purchasing Director shall file an annual report of  
11 contract activity with the Multnomah County Chair and  
12 Board of Commissioners. The report shall contain the  
13 following:

- 14 (1) An index of contracts, contract price and  
15 contractors.
- 16 (2) Information regarding contracts with minority and  
17 female-owned business enterprises as well as  
18 Qualified Rehabilitation Facilities.
- 19 (3) A summary of contract totals by department or  
20 function for the prior and current year.
- 21 (4) A summary of contract processing costs for the  
22 prior and current year; and
- 23 (5) A summary of contracting procedure changes  
24 implemented during the year.
- 25

26 Section 5. Unauthorized Purchases

12/07/92:1

1 (A) Unauthorized Purchases Defined

2 Unauthorized purchases shall mean any County contract or  
3 agreement, other than Personal Services contracts for  
4 less than \$25,000, that is not binding solely because the  
5 County representative who made it lacked the authority to  
6 enter into the agreement on behalf of the County without  
7 compliance with all applicable public contracting  
8 requirements.

9 (B) Board of Commissioners Approval Required

10 Claims for payment arising from unauthorized purchases or  
11 commitments shall require approval by the Board of County  
12 Commissioners upon recommendation of the Purchasing  
13 Director.

14 (C) Requests for Approval

15 Prior to processing requests for approval of unauthorized  
16 purchases or commitments made on or after the effective  
17 date of this ordinance, the Purchasing Director shall  
18 require the following information:

- 19 (1) Description of the property or services furnished  
20 as a result of the unauthorized contract or  
21 commitment;
- 22 (2) A detailed statement of facts relating to the  
23 unauthorized commitment, including the name and  
24 position of the person who made the unauthorized  
25 purchase and an explanation of the reason normal  
26 purchasing procedures were not used;

12/07/92:1

- 1 (3) Documentation that the amount claimed by the
- 2 supplier or contractor is fair and reasonable;
- 3 (4) Copies of all invoices and other documents
- 4 pertinent to the transaction;
- 5 (5) Verification that the property or services have
- 6 been received and accepted by the County;
- 7 (6) The fund, organization and object codes for the
- 8 purchase;
- 9 (7) A statement of the steps taken or planned to
- 10 prevent recurrence of such unauthorized purchases.
- 11

12 Section VI. Applicability and Administration

- 13 (A) The provisions of this ordinance apply to formation of
- 14 all County contracts and the actions of all County
- 15 employees and all elected or non-elected officials
- 16 related to formation of County contracts.
- 17 (B) In the event of conflict between any provision of this
- 18 Ordinance and the County PCRB rules, Executive Orders or
- 19 Administrative Procedures, the provisions of this
- 20 Ordinance shall have priority and shall be given full
- 21 force and effect.
- 22 (C) The provisions of this Ordinance shall be codified as
- 23 part of the Multnomah County Code as County Counsel deems
- 24 appropriate.

25 ADOPTED this 17th day of December, 1992, being

26

12/07/92:1

1 the date of its second reading before the Board of County  
2 Commissioners of Multnomah County, Oregon.



3  
4 Gladys McCoy  
5 Gladys McCoy, Chair  
6 Multnomah County, Oregon

7 LAURENCE KRESSEL, COUNTY COUNSEL  
8 FOR MULTNOMAH COUNTY, OREGON

9 By John L. DuBay  
10 John L. DuBay  
11 Chief Assistant County Counsel

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BUDGET MODIFICATION NO. DSS 34

(For Clerk's Use) Meeting Date DEC 17 1992

Agenda No. R-6

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date)

DEPARTMENT: Social Services DIVISION: Juvenile Justice  
CONTACT: Marie Eighmey TELEPHONE: 248-3550  
\*NAME OF PERSON MAKING PRESENTATION TO BOARD: Harold Ogburn

SUGGESTED AGENDA TITLE:

Budget Modification DSS # 34 adds \$75,000 Casey Foundation funding to the Juvenile Justice Division For A Detention Alternatives Planning Project.

(Estimated Time Needed On The Agenda)

2. DESCRIPTION OF MODIFICATION:

{ } PERSONNEL CHANGES. Not applicable.

This budget modification adds the following items to the Division's budget:

- \$63,720, for contractual services consisting of project coordination, technical data support and a facilitator for groups focused upon detention policies and alternatives.
- \$9,708, for statistical software and an on-site review of other detention alternative programs.
- \$1,572 full Indirect Cost coverage.

3. REVENUE IMPACT:

Increases JJD Casey Foundation revenue by \$75,000.

4. CONTINGENCY STATUS:

Increases Contingency by \$1,572.

*Harold Ogburn*

Originated By <i>X Harold Ogburn</i>	Date
Budget Analyst <i>Kathleen Thomas</i>	Date <i>12-3-92</i>

Department Manager	Date
Personnel Analyst	Date

1992 DEC 8 11:03  
MULTI-COUNTY JUVENILE JUSTICE  
OREGON  
CLERK OF COURT

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

*Deborah Coystao* \_\_\_\_\_ *12/17/92*

EXPENDITURE  
 TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_  
 BUD MOD DSS # 34

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORGANIZATION	ACTIVITY	REPORT 'G CATEGORY	OBJECT	CURRENT AMOUNT	REVISED AMOUNT	CHANGE	SUB-TOTAL	DESCRIPTION
		156	010	2520			6230			2,758		Inc Supplies.
		156	010	2520			7100			320		Inc Indirect Cost.
											3,078	SUBTOTAL Org 2520, MS.
											3,078	TOTAL Org 2520.
		156	010	2540			6060			63,720		Inc Pass Thru Payments.
		156	010	2540			6310			6,950		Inc Educ/Training.
		156	010	2540			7100			1,252		Inc Indirect Cost.
											71,922	TOTAL Org 2540.
											75,000	TOTAL, JJD.
		100	045	9120			7700			1,572	1,572	GRANT PAID INDIRECT
											=====	
											\$76,572	TOTAL EXPENSE.

TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORGANIZATION	ACTIVITY	REPORT 'G CATEGORY	REVENUE SOURCE	CURRENT AMOUNT	REVISED AMOUNT	CHANGE	SUB-TOTAL	DESCRIPTION
		156	010	2520			NEW 6801			3,078		JJD CASEY FOUNDATION, Org 2520.
		156	010	2540			NEW 6801			71,922		JJD CASEY FOUNDATION, Org 2540.
											75,000	TOTAL, JJD FUND 156
		100	045	7410			6602			1,572	1,572	INDIRECT COST.
											=====	
											\$76,572	TOTAL REVENUE.

RECEIVED

OCT 30 1992

SOCIAL SERVICES ADM.  
MULTNOMAH COUNTY

---

**The Annie E. Casey Foundation**

One Lafayette Place  
Greenwich, Connecticut 06830  
203-661-2773  
FAX 203-661-3127

October 26, 1992

Ms. Gladys McCoy, Chair  
Multnomah County Commissioners  
Room 1410, Portland Building  
1120 S.W. Fifth Avenue  
Portland, OR 97204

Dear Ms. McCoy:

We are pleased to announce that the Annie E. Casey Foundation Board of Trustees voted at its October 21st meeting to award Multnomah County a \$75,000 planning grant as part of the Juvenile Detention Alternatives Initiative.

Congratulations! Multnomah County's selection was based on the quality of your planning grant application and the competence and dedication to detention reform demonstrated by Multnomah County's representatives during our visit in August.

Multnomah County is one of only five jurisdictions to be awarded a Juvenile Detention Alternatives Initiative planning grant. The others are Cook County, IL, Milwaukee County, WI, New York City, and Sacramento County, CA. After the nine month planning period, the Foundation anticipates making awards to as many as four jurisdictions for full scale implementation of the initiative. Each of these implementation sites will receive up to \$750,000 a year for three years.

While staff at the Foundation were impressed with your jurisdiction's application, there were a number of issues raised in the proposal that we will want to discuss in greater detail at or before the November planning conference for the initiative. Kathleen Feely, the Associate Director responsible for this initiative, or Bart Lubow, the Initiative Manager, will be in touch with Dr. Gary Nakao to begin these discussions within the next week.

Ms. Gladys McCoy  
October 26, 1992  
Page 2

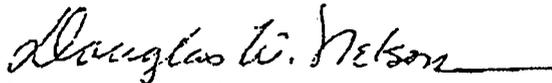
The planning conference will open at 6:00 p.m. on Wednesday, November 18 and will continue until 4:00 p.m. on Friday, November 20. The conference will be held at the Greenwich (Connecticut) Hyatt Regency. The Foundation will be responsible for both travel and lodging costs.

The Casey Foundation expects to issue a national press release on the grant awards on November 9. Mr. Lubow will be available to help coordinate that release with your staff if you so desire.

We are excited about joining with Multnomah County to demonstrate that jurisdictions can substantially reduce their reliance on secure detention without sacrificing public safety. We are hopeful and confident that the plan which Multnomah County will develop in the next nine months will be a model for detention reform across the nation. We are pleased to be able to work with you toward that end.

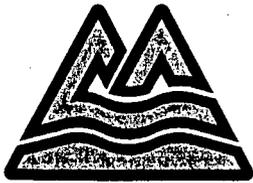
Once again, congratulations. We look forward to working with you in this challenging endeavor.

Sincerely,



Douglas W. Nelson  
Executive Director

cc. Hon. Linda Bergman  
Dr. Gary Nakao



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
JUVENILE JUSTICE DIVISION  
1401 N.E. 68TH  
PORTLAND, OREGON 97213  
(503) 248-3460

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Gladys McCoy  
Multnomah County Chair

VIA: Dr. Gary Nakao  
Director, Department of Social Services

FROM:  Harold Ogburn  
Director, Department of Social Services

DATE: November 24, 1992

SUBJECT: Budget Modification DSS # 34 . To Add \$75,000 Casey Foundation  
Revenue To the Juvenile Justice Division

RECOMMENDATION: The Juvenile Justice Division recommends Board of County Commissioners' approval of a request to add \$75,000 in Casey Foundation revenue to the Division's budget.

BACKGROUND/ANALYSIS: This budget modification funds a nine-month detention alternatives planning project. The money provides contractual services for a project coordinator, data handling, and the facilitating of focus groups to gain input towards the development of detention alternatives which meet the needs of the community. The grant also provides funding for statistical software and on-site reviews of other detention alternative programs.

The grant covers the full Indirect Cost.

On September 3, 1992, the Board approved the Division's Notice Of Intent to apply for the grant from the Annie E. Casey Foundation. The project's goal is to develop a plan for the revision of juvenile detention policies and practices, including the establishment of community-based alternatives to detention. A successful plan would result in an annual \$750,000 award for five years to reform juvenile detention policy and practice.

By letter to chairperson McCoy, dated October 26, 1992, the Annie E. Casey Foundation notified the County that it would be awarded the initial \$75,000 planning project funding.

me/caseycov.oct

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPT. SOCIAL SERVICES DIVISION MHYFSD  
CONTACT SUSAN CLARK/KATHY TINKLE PHONE 3691

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD GARY NAKAO/GARY SMITH

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DSS # 35 adds \$100,000 to the Mental Health, Youth and Family Services Division (MHYFSD) DD Case Management Budget from Portland Public Schools for the evaluation and eligibility determination of Early Intervention Services and Early Childhood Education.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION: (Explain the changes this Bud Mod makes. What budget does it increase: What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space).

[ X ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget Modification DSS # 35 adds \$100,000 from Portland Public Schools to the Developmental Disabilities Case Management Budget. These funds will be used to process and evaluate children referred from Portland Public Schools because they are suspected of being eligible for Early Intervention or Early Childhood Special Education.

This modification adds a 1.0 FTE Case Manager 2 and a .5 FTE Case Manager Assistant effective 9/1/92, and a .5 FTE Program Development Specialist effective 7/1/92. It also increases Materials and Services, Capital Outlay, and Indirect Costs for a total increase of \$103,983.

Up to 8% is paid for by the grant for allowable indirect costs. This total amount of \$7,037 is a direct increase to the General Fund Contingency.

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

Revenue from Portland Public Schools (Intergovernmental Agreement)	\$100,000
Increases cash transfer General Fund to Fed/State Fund	\$3,983
Increases Service Reimbursement Fed/State Fund to General Fund by	\$11,020
Increases Service Reimbursement Fed/State Fund to Insurance Fund by	\$3,781
Increases Service Reimbursement Fed/State Fund to Fleet Fund by	\$1,198
Increases Service Reimbursement Fed/State Fund to Telephone Fund by	\$500
Increases Service Reimbursement Fed/State Fund to Distribution Fund by	\$1,000
<b>Total</b>	<b>\$121,482</b>

1992 DEC - 8 AM 10:29  
 MULTNOMAH COUNTY  
 OREGON  
 BOARD OF  
 COUNTY COMMISSIONERS

4. CONTINGENCY STATUS (to be completed by Budget & Planning)

Fund Contingency BEFORE THIS MODIFICATION (as of \_\_\_\_\_): \$ \_\_\_\_\_  
 (Specify Fund) (Date)  
 AFTER THIS MODIFICATION: \$ \_\_\_\_\_

Originated By <i>[Signature]</i>	Date <i>12/3/92</i>	Department Director <i>Gary Nakao</i>	Date <i>2 Dec 92</i>
Plan/Budget Analyst <i>[Signature]</i>	Date <i>12-3-92</i>	Employee Services <i>[Signature]</i>	Date <i>12/3/92</i>
Board Approval <i>DEBORAH BOUSTAO</i>	Date <i>12/17/92</i>		

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO. 35

5. ANNUALIZED PERSONNEL CHANGES		(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)			
FTE Incr (Decr)	POSITION TITLE	ANNUALIZED			
		BASE PAY	FRINGE	INSUR	TOTAL
1.00	Case Manager 2 (Early Intervention Intake)	\$27,375	\$7,424	\$2,779	\$37,578
0.50	Case Manager Assistant (Early Intervention Intake)	\$9,139	\$2,478	\$1,253	\$12,870
0.50	Program Development Specialist (Early Intervention Coordinator)	\$15,956	\$4,327	\$563	\$20,846
	Temps	\$2,000	\$160	\$28	\$2,188
<b>2.00</b>	<b>TOTAL ANNUALIZED CHANGES</b>	<b>\$54,470</b>	<b>\$14,390</b>	<b>\$4,623</b>	<b>\$73,483</b>

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES		(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)				
FTE Incr (Decr)	POSITION TITLE	EXPLANATION	CURRENT YEAR			
			BASE PAY	FRINGE	INSUR	TOTAL
0.83	Case Manager 2 (Early Interv Intake)	1.0 FTE effective 9/1/92	\$19,063	\$2,985	\$2,197	\$24,245
0.42	Case Manager Asst (Early Interv Intake)	.50 FTE effective 9/1/92	\$6,348	\$1,722	\$993	\$9,063
0.50	Program Dev Spec (Early Interv Coord)	.50 FTE effective 7/1/92	\$15,956	\$4,327	\$563	\$20,846
	Temps		\$2,000	\$160	\$28	\$2,188
<b>1.75</b>	<b>TOTAL CURRENT FISCAL YEAR CHANGES</b>		<b>\$43,367</b>	<b>\$9,194</b>	<b>\$3,781</b>	<b>\$56,342</b>



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691  
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Gladys McCoy  
Multnomah County Chair

VIA: Dr. Gary Nakao  
Director, Department of Social Services

FROM: Gary Smith  
Director, Mental Health, Youth & Family Services

DATE: November 24, 1992

SUBJECT: Budget Modification DSS # 35

## RECOMMENDATION:

The Mental Health, Youth and Family Services Division recommends Board of County Commissioner's approval of this budget modification to add \$100,000 to the MHYFSD Developmental Disabilities Case Management Budget from Portland Public Schools for the evaluation and eligibility determination of Early Intervention services and Early Childhood Education.

## BACKGROUND/ANALYSIS:

This budget modification would support the Intergovernmental Agreement between Portland Public Schools and MHYFSD that is currently in the contract process. The funds will be used to process and evaluate children referred from Portland Public Schools because they are suspected of being eligible for Early Intervention and/or Early Childhood Special Education.

Funding provides a 1.0 FTE Case Manager 2 and a .5 FTE Case Manager Assistant effective 9/1/92, and a .5 FTE Program Development Specialist effective 7/1/92. It also provides for Materials and Services, Capital Outlay and Indirect Costs for a total budget increase of \$103,983. (The agreement with PPS allows for Indirect cost recovery of up to 8%, \$7,037. This amount is a direct increase to the General Fund Contingency.)

Previously these services were provided directly by MHYFSD via funding from the State Mental Health Division. However, the State Board of Education is now providing funding for this service and prefers to pass the revenue through Portland Public Schools.

Meeting Date DEC 17 1992

Agenda No.: R-8

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Hogan Road/Deed for Road Purposes

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Bob Pearson TELEPHONE Ext. 3838

PERSON(S) MAKING PRESENTATION Bob Pearson

ACTION REQUESTED:

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Authorizing the finance department to issue a check for \$955.00 for purchase of right-of-way for the relocation of the Hogan Road Bridge over Johnson Creek and further authorizing the Chair of the Board to accept the deed for road purposes.

*12/30/92 certified true copy to Bob Pearson*  
*12/21/92 original deed to Bob Pearson*  
(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *[Signature]*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 DEC - 2 AM 10:24

(All accompanying documents must have required signatures)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Acceptance of a )  
Deed from Columbia Brick Works, )  
Inc. and the Economic Development )  
Commission of the State of Oregon, )  
conveying said Deed to Multnomah )  
County for Road Purposes )  
ITEM NO. 89-323 )

ORDER ACCEPTING DEED  
FOR ROAD PURPOSES 91-28  
HOGAN ROAD  
COUNTY ROAD NO. 4974 92-228  
SOUTH OF PALMOUIST ROAD

It appearing to the Board at this time that Columbia Brick Works, Inc. and the Economic Development Commission of the State of Oregon, Grantor, has tendered to Multnomah County a deed conveying for road purposes the following described parcel of land; and

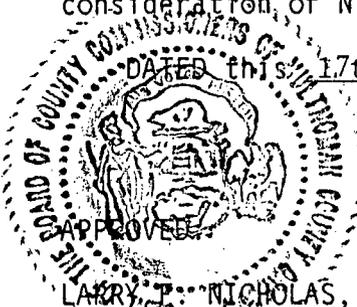
It further appearing that said parcel of land is necessary for the construction, use and maintenance of a county road, and the Director of the Department of Environmental Services of Multnomah County has recommended that said deed be accepted;

NOW, THEREFORE, IT IS HEREBY ORDERED that said deed of Columbia Brick Works, Inc. and the Economic Development Commission of the State of Oregon, conveying to Multnomah County the following real described property situated in the county of Multnomah, state of Oregon, to-wit: See attached EXHIBIT "A",

be accepted by the county and placed of record in the county of Multnomah, state of Oregon.

IT IS FURTHER ORDERED that said, designee of Grantor, be paid the agreed consideration of Nine Hundred Fifty-five and No/100 Dollars (\$955.00).

DATED this 17th day of December, 1992.



LARRY P. NICHOLAS, P.E.  
County Engineer  
for Multnomah County, Oregon

By Larry P. Nicholas

REVIEWED:

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By Peter Lumsden  
For JOHN L. DuBAY  
Chief Asst. County Counsel

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Gladys McCoy  
GLADYS McGOY/CHAIR

**DEED FOR ROAD PURPOSES**

**Columbia Brick Works, Inc. and The Economic Development Commission of the State of Oregon** convey to **MULTNOMAH COUNTY**, a political subdivision of the State of Oregon, for road purposes, the following described property:

See attached Exhibit "A", incorporated by reference and made part of this document.

In addition to the above described parcel of land, an easement for the construction and maintenance of slopes, walls, drainage facilities and/or utilities is described as follows:

See attached Exhibit "A", incorporated by reference and made part of this document.

The true and actual consideration for this conveyance is **Nine Hundred Fifty-Five and No/100 Dollars (\$955.00)**.

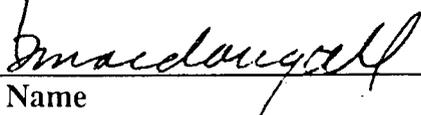
Dated this 14 day of August, 1992.

**Columbia Brick Works, Inc., an Oregon Corporation**

By   
Name

By   
Title

**The Economic Development Commission of the State of Oregon**

By   
Name

By Finance Officer  
Title

REVIEWED:

Hogan Road  
South of Palmquist Road  
Item No. 89-323

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By Peter Livingston  
John L DuBAY  
Assistant County Counsel

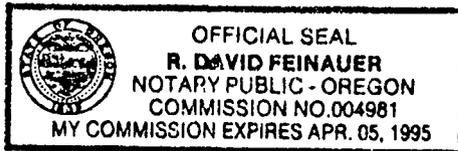
State of Oregon, County of Marion

SIGNED BEFORE ME this 21st day of August, 1992, personally appeared Barrett MacDougall, who, being sworn, stated that he is the Finance Officer of **The Economic Development Commission of the State of Oregon**, a corporation, and that this instrument was voluntarily signed in behalf of said corporation by authority of its Board of Directors. Before me:

Leslie C. Gallacher  
Notary Public for said State  
My Commission expires 12/7/92

State of Oregon, County of Multnomah

SIGNED BEFORE ME this 14th day of August, 1992, personally appeared Edwin Tarrett, who, being sworn, stated that he is the President of **Columbia Brick Works, Inc.**, a corporation, and that this instrument was voluntarily signed in behalf of said corporation by authority of its Board of Directors. Before me:



R. David Feinauer  
Notary Public for said State  
My Commission expires 4/5/95

After Recording Return To:

Transportation Division  
1620 SE 190th Ave.  
Portland, OR 97233

# EXHIBIT A

Columbia Brick Works, Inc.

HOGAN ROAD  
South of Palmquist Road  
Item No. 89-323  
November 6, 1989

A parcel of land situated in the southwest one-quarter of Section 14, T1S, R3E, W.M., Multnomah County, Oregon, described as follows:

Beginning at the point of intersection of the north line of that tract of land conveyed to Columbia Brick Works, Inc., by deed recorded September 28, 1983, in Book 1695, Page 302, Deed Records of Multnomah County, Oregon, and the east right-of-way line of Hogan Road, County Road No. 608 (said right-of-way line lying 25.00 feet east, when measured at right angles, of the centerline of said Hogan Road); thence S 0°09'00" W along said east right-of-way line, a distance of 82.27 feet to a point; thence northeasterly along the easterly right-of-way line of proposed Hogan Road on the arc of a 1,230.33 foot radius curve to the left, through a central angle of 03°50'18", an arc distance of 82.42 feet (the chord bears N 03°25'11" E, 82.41 feet), to a point on said north line of Columbia Brick Works, Inc., tract; thence N 89°51' W along said north line, a distance of 4.70 feet to the true point of beginning.

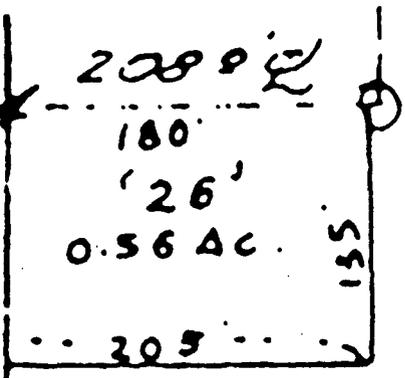
Containing 231 square feet, more or less.

In addition to the above described parcel of land, an easement for the construction and maintenance of slopes, walls, drainage facilities and/or utilities is described as follows:

Commencing at the point of intersection of the north line of that tract of land conveyed to Columbia Brick Works, Inc., by deed recorded September 28, 1983, in Book 1695, Page 302, Deed Records of Multnomah County, Oregon, and the east right-of-way line of Hogan Road, County Road No. 608 (said right-of-way line lying 25.00 feet east, when measured at right angles, of the centerline of said Hogan Road); thence S 0°09'00" W along said east right-of-way line, a distance of 82.27 feet to the true point of beginning; thence continuing S 0°09'00" W along said east right-of-way line, a distance of 247.73 feet to a point on the south line of said Columbia Brick Works, Inc., tract; thence S 89°51' E along said south line, a distance of 5.00 feet; thence N 0°09'00" E along a line that is parallel to and 5.00 feet east (when measured at right angles) of said east right-of-way line of Hogan Road, a distance of 330.00 feet to a point on said north line of Columbia Brick Works, Inc., tract; thence N 89°51' W along said north line, a distance of 0.30 feet; thence southwesterly along said easterly right-of-way line of proposed Hogan Road, on the arc of a 1,230.33 foot radius curve to the right, through a central angle of 03°50'18", an arc distance of 82.42 feet (the chord bears S 03°25'11" W, 82.41 feet) to the true point of beginning.

Containing 1,419 square feet, more or less.

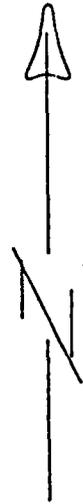
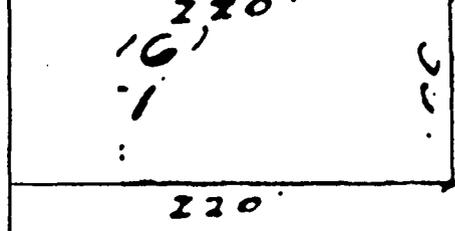
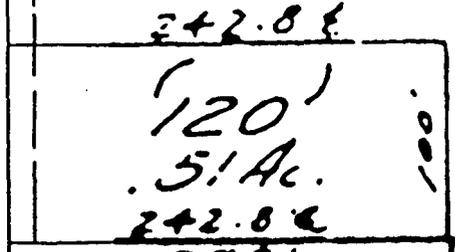
Hogan Road No. 608



dedication

slope easement

5'



N  
S

Meeting Date DEC 17 1992

Agenda No.: R-9

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Hogan Road/Deed for Road Purposes

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Bob Pearson TELEPHONE Ext. 3838

PERSON(S) MAKING PRESENTATION Bob Pearson

ACTION REQUESTED:

/ / INFORMATIONAL ONLY      / / POLICY DIRECTION      /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Authorizing the finance department to issue a check for \$1,645.00 for purchase of right-of-way for the relocation of the Hogan Road Bridge over Johnson Creek and further authorizing the Chair of the Board to accept the deed for road purposes.

*12/30/92 certified true copy to Bob Pearson  
12/21/92 original deeds to Bob Pearson*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *[Signature]*

(All accompanying documents must have required signatures)

3706V/2581W

1992 DEC -9 PM 3:52  
MULTI-MEDIA COUNTY  
OREGON  
CLERK OF COUNTY

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Acceptance of a	)	ORDER ACCEPTING DEED	
Deed from Columbia Brick Works,	)	FOR ROAD PURPOSES	
Inc., Eldon L. Erickson, Carol F.	)		
Erickson, Norma L. Hulett, Worley	)	HOGAN ROAD	
E. Jefferies, and Lola M. Jeffries,	)	COUNTY ROAD NO. 4974	92-229
conveying said Deed to Multnomah	)	<u>SOUTH OF PALMQUIST ROAD</u>	
County for Road Purposes	)		
<u>ITEM NO. 89-324 and 89-325</u>	)		

It appearing to the Board at this time that Columbia Brick Works, Inc., Eldon L. Erickson, Carol F. Erickson, Norma L. Hulett, Worley E. Jeffries, and Lola M. Jeffries, Grantors, have tendered to Multnomah County a deed conveying for road purposes the following described parcels of land; and

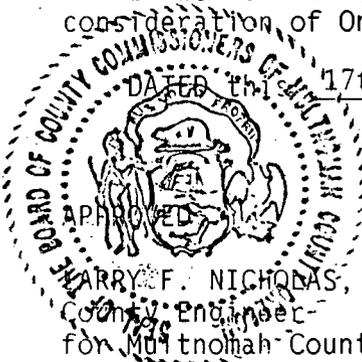
It further appearing that said parcel of land is necessary for the construction, use and maintenance of a county road, and the Director of the Department of Environmental Services of Multnomah County has recommended that said deed be accepted;

NOW, THEREFORE, IT IS HEREBY ORDERED that said deed of Columbia Brick Works, Inc., Eldon L. Erickson, Carol F. Erickson, Norma L. Hulett, Worley E. Jeffries, and Lola M. Jeffries, conveying to Multnomah County the following real described property situated in the county of Multnomah, state of Oregon, to-wit: See attached EXHIBIT "A",

be accepted by the county and placed of record in the county of Multnomah, state of Oregon.

IT IS FURTHER ORDERED that said, designee of Grantors, be paid the agreed consideration of One Thousand Six Hundred Forty-five and no/100 dollars (\$1,645.00).

DATED the 17th day of December, 1992.



HARRY F. NICHOLAS, P.E.  
County Engineer  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

*Gladys McCoy*  
 \_\_\_\_\_  
 GLADYS MCCOY/CHAIR

By *Laurence Kressel*

REVIEWED:

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By *Peter Livingston*  
PETER LIVINGSTON  
Deputy County Counsel

DEED FOR ROAD PURPOSES

Columbia Brick Works, Inc., and Oregon Corporation, Eldon L. Erickson and Carol F. Erickson, Norma L. Hulett, Worley E. Jeffries and Lola M. Jeffries convey to MULTNOMAH COUNTY, a political subdivision of the State of Oregon, for road purposes, the following described property:

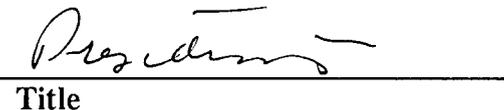
See attached Exhibit "A", incorporated by reference and made part of this document.

The true and actual consideration for this conveyance is **Nine Hundred Seventy and No/100 Dollars (\$970.00)**.

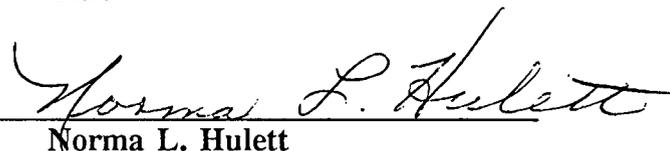
Dated this 14th day of August, 1992.

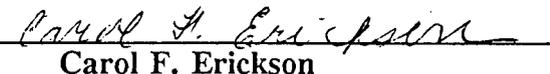
Columbia Brick Works, Inc., an Oregon Corporation

By   
Name

By   
Title

By   
Eldon L. Erickson

By   
Norma L. Hulett

By   
Carol F. Erickson

By   
Worley E. Jeffries

By   
Lola M. Jeffries

REVIEWED:

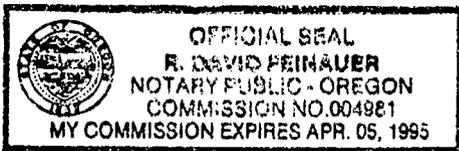
Hogan Road  
South of Palmquist Road  
Item No. 89-324

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By Peter Lurmgton  
for John L DuBAY  
Assistant County Counsel

State of Oregon, County of Multnomah

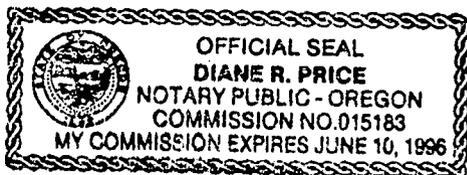
SIGNED BEFORE ME this 14<sup>th</sup> day of August, 1992, personally appeared Edwin Janett, who, being sworn, stated that he is the President of Columbia Brick Works, Inc., an Oregon corporation, and that this instrument was voluntarily signed in behalf of said corporation by authority of its Board of Directors. Before me:



R. David Feinauer  
Notary Public for said State  
My Commission expires 4/5/95

State of Oregon, County of Benton

SIGNED BEFORE ME this 28<sup>th</sup> day of October, 1992, personally appeared the above-named Eldon L. Erickson and Carol F. Erickson who acknowledged the foregoing instrument to be their voluntary act.



Diane R. Price  
Notary Public for said State  
My commission expires 6-10-96

State of ILLINOIS, County of COOK

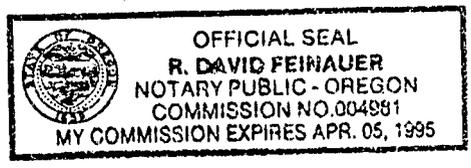
SIGNED BEFORE ME this 20 day of OCTOBER, 1992, personally appeared the above-named **Norma L. Hulett** who acknowledged the foregoing instrument to be her voluntary act.



Grace Losurdo  
Notary Public for said State  
My commission expires 11-6-93

State of Oregon, County of Multnomah

SIGNED BEFORE ME this 2nd day of September, 1992, personally appeared the above-named **Worley E. Jeffries and Lola M. Jeffries** who acknowledged the foregoing instrument to be their voluntary act.



R. David Feinauer  
Notary Public for said State  
My commission expires 4/5/95

After Recording Return To:  
  
Transportation Division  
1620 SE 190th Ave.  
Portland, OR 97233

Eldon L. Erickson,  
Carol F. Erickson,  
Norma L. Hulett,  
Worley E. Jeffries and  
Lola M. Jeffries

# EXHIBIT A

HOGAN  
Sc of Palmquist Road  
Item No. 89-324  
November 6, 1989

A parcel of land situated in the southwest one-quarter of Section 14, T1S, R3E, W.M., Multnomah County, Oregon, being described as follows:

Commencing at the west one-quarter corner of said Section 14; thence east along the north line of said southwest one-quarter of Section 14, a distance of 25.00 feet to a point on the east right-of-way line of Hogan Road, County Road No. 608, (said right-of-way line lying 25.00 feet east, when measured at right angles, of the centerline of said Hogan Road); thence  $S0^{\circ}09'00''$  W along said east right-of-way line, a distance of 135.00 feet to the westerly northwest corner of that tract of land conveyed to Eldon L. Erickson, Carol F. Erickson, Norma L. Hulett, Worley E. Jeffries and Lola M. Jeffries, by deed recorded September 29, 1976, in Book 1129, Page 1495, Deed Records of Multnomah County, Oregon, and the true point of beginning; thence  $S 0^{\circ}09'00''$  W continuing along said east right-of-way line, a distance of 195.00 feet to the westerly southwest corner of said Erickson-Hulett-Jeffries tract, said westerly southwest corner lying on the north line of that tract of land conveyed to Columbia Brick Works, Inc., by deed recorded September 28, 1983, in Book 1695, Page 302, Deed Records of Multnomah County, Oregon; thence  $S 89^{\circ}51' E$  along said north line, a distance of 4.70 feet; thence northeasterly along the east right-of-way line of proposed Hogan Road on the arc of a 1,230.33 foot radius curve to the left, through a central angle of  $01^{\circ}20'53''$ , an arc distance of 28.94 feet (the chord bears  $N 0^{\circ}49'27'' E$ , 28.94 feet) to a point of tangency, said point lying  $S 89^{\circ}51' E$ , 30.00 feet from proposed centerline Station 76+28.81, E.C.; thence  $N 0^{\circ}09'00'' E$  along a line that is parallel to and 5.00 feet east (when measured at right angles) of said east right-of-way line of Hogan Road, County Road no. 608, a distance of 166.04 feet to a point lying  $S 89^{\circ}51' E$ , 5.00 feet from said westerly northwest corner of Erickson-Hulett-Jeffries tract; thence  $N 89^{\circ}51' W$ , a distance of 5.00 feet to the point of beginning.

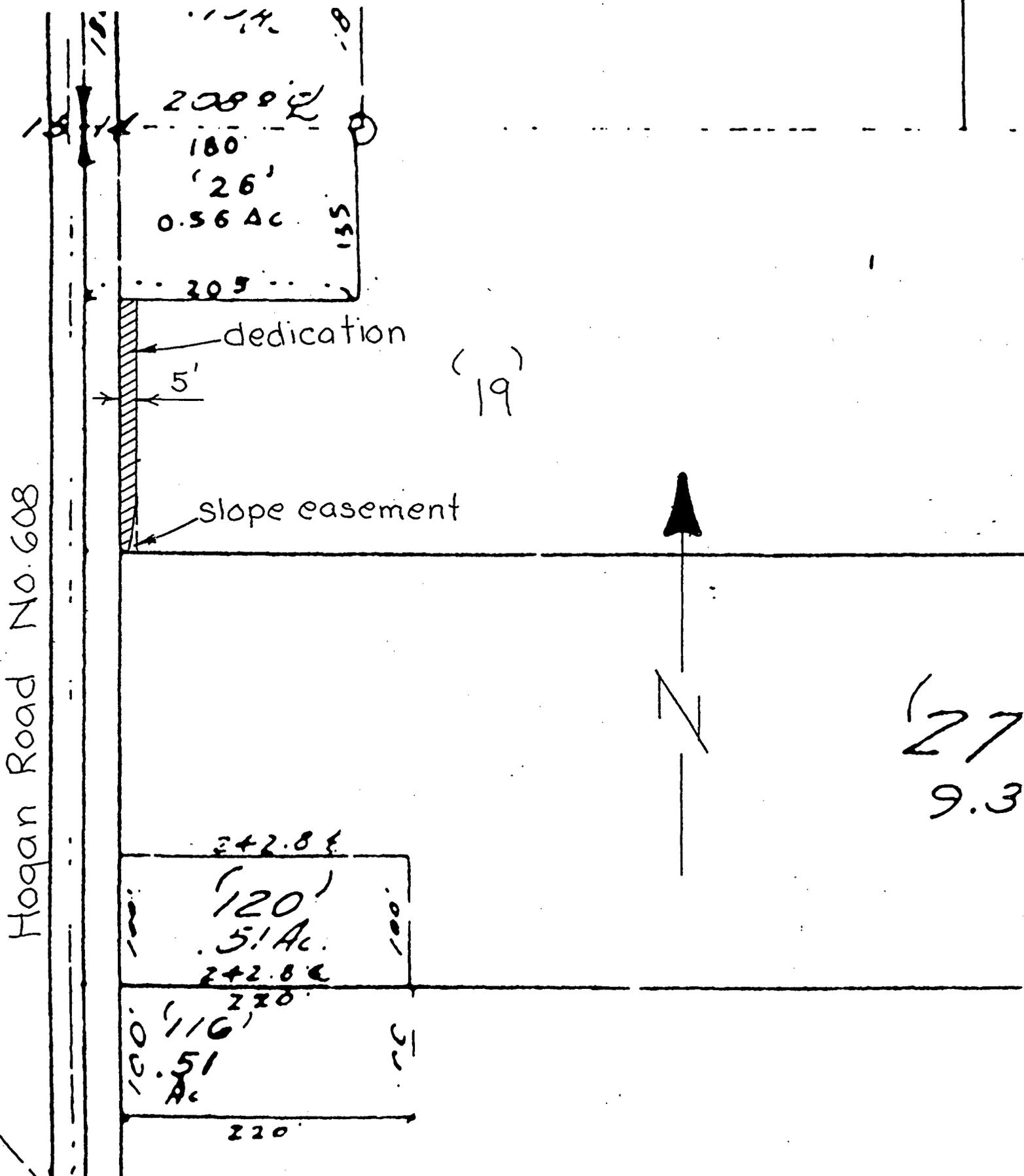
Containing 968 square feet, more or less.

In addition to the above described parcel of land, an easement for the construction and maintenance of slopes, walls, drainage facilities, and/or utilities is described as follows:

Beginning at the southeast corner of the above described tract; thence  $S 89^{\circ}51' E$  along the north line of said Columbia Brick Works, Inc., tract, a distance of 0.30 feet; thence  $N 0^{\circ}09'00'' E$  along a line that is parallel to and 5.00 feet east (when measured at right angles) of said east right-of-way line of Hogan Road, County Road No. 608, a distance of 28.94 feet to a point lying  $S 89^{\circ}51' E$ , 30.00 feet from proposed centerline Station 76+28.31, E.C.; thence southwesterly along the easterly right-of-way line of said proposed Hogan Road on the arc of a 1,230.33 foot radius curve to the right, through a central angle of  $01^{\circ}20'53''$ , an arc distance of 28.94 feet (the chord bears  $S 0^{\circ}49'27'' W$ , 28.94 feet) to the true point of beginning.

Containing 7 square feet, more or less.

# EXHIBIT "A"



DEED FOR ROAD PURPOSES

Columbia Brick Works, Inc., and Oregon Corporation, Eldon L. Erickson and Carol F. Erickson, Norma L. Hulett, Worley E. Jeffries and Lola M. Jeffries convey to MULTNOMAH COUNTY, a political subdivision of the State of Oregon, for road purposes, the following described property:

See attached Exhibit "A", incorporated by reference and made part of this document.

The true and actual consideration for this conveyance is Six Hundred Seventy-Five and No/100 Dollars (\$675.00).

Dated this 14<sup>th</sup> day of August, 1992.

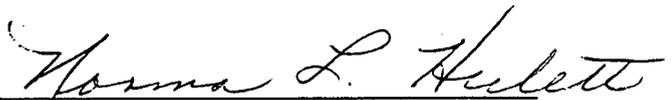
Columbia Brick Works, Inc., an Oregon Corporation

By   
Name

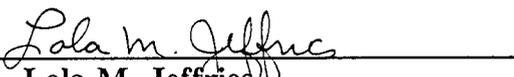
By   
Title

By   
Eldon L. Erickson

By   
Carol F. Erickson

By   
Norma L. Hulett

By   
Worley E. Jeffries

By   
Lola M. Jeffries

REVIEWED:

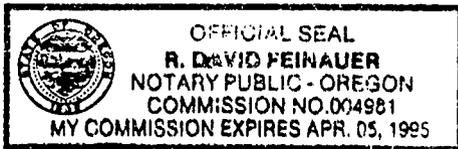
Hogan Road  
South of Palmquist Road  
Item No. 89-325

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By Peter Lury  
for John L DuBAY  
Assistant County Counsel

State of Oregon, County of Multnomah

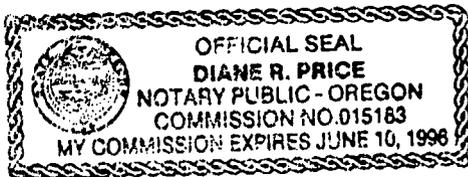
SIGNED BEFORE ME this 14<sup>th</sup> day of August, 1992, personally appeared Edwin Jarrett, who, being sworn, stated that he is the President of Columbia Brick Works, Inc., an Oregon corporation, and that this instrument was voluntarily signed in behalf of said corporation by authority of its Board of Directors. Before me:



R David Feinauer  
Notary Public for said State  
My Commission expires 4/5/95

State of Oregon, County of Benton

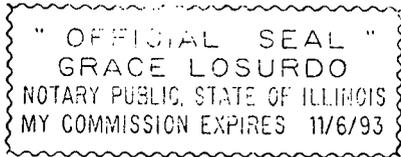
SIGNED BEFORE ME this 28<sup>th</sup> day of October, 1992, personally appeared the above-named Eldon L. Erickson and Carol F. Erickson who acknowledged the foregoing instrument to be their voluntary act.



Diane R. Price  
Notary Public for said State  
My commission expires 6-10-96

State of ILLINOIS, County of COOK

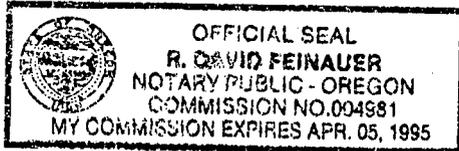
SIGNED BEFORE ME this 20 day of OCTOBER, 1992, personally appeared the above-named **Norma L. Hulett** who acknowledged the foregoing instrument to be her voluntary act.



Grace Losurdo  
Notary Public for said State  
My commission expires 11-6-93

State of Oregon, County of Multnomah

SIGNED BEFORE ME this 2<sup>nd</sup> day of September, 1992, personally appeared the above-named **Worley E. Jeffries and Lola M. Jeffries** who acknowledged the foregoing instrument to be their voluntary act.



R. David Feinauer  
Notary Public for said State  
My commission expires 4/5/95

After Recording Return To:

Transportation Division  
1620 SE 190th Ave.  
Portland, OR 97233

Lola M. Jeffries,  
Norma L. Hulett and  
Eldon Erickson

HOGAN ROAD  
South of Palmquist Road  
Item No. 89-325  
November 6, 1989

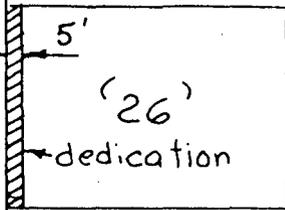
A parcel of land situated in the southwest one-quarter of Section 14, T1S, R3E, W.M., Multnomah County, Oregon, described as follows:

Commencing at the west one-quarter corner of said Section 14; thence S 89°51' E along the north line of said southwest one-quarter, a distance of 25.00 feet to the east right-of-way line of Hogan Road, County Road No. 608 (said right-of-way line lying 25.00 feet east, when measured at right angles, of the centerline), and the true point of beginning; thence S 0°09' W along said east right-of-way line, a distance of 135.00 feet to the westerly northwest corner of that tract of land conveyed to Eldon L. Erickson, Carol F. Erickson, Norma L. Hulett, Worley E. Jeffries and Lola M. Jeffries, by deed recorded September 29, 1976, in Book 1129, Page 1495, Deed Records of Multnomah County, Oregon; thence S 89°51' E along the north line of said Erickson-Hulett-Jeffries tract, a distance of 5.00 feet; thence N 0°09' E along a line that is parallel to and 5.00 feet east (when measured at right angles) of said east right-of-way line of Hogan Road, a distance of 135.00 feet to a point on said north line of the southwest one-quarter; thence N 89°51' W along said north line, a distance of 5.00 feet to the true point of beginning.

Containing 675 square feet, more or less.

1374W

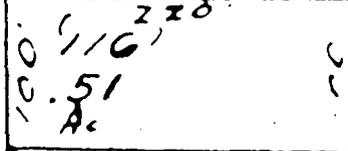
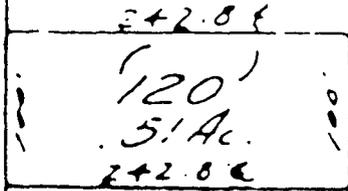
Hogan Road No. 608



(19)

(27)

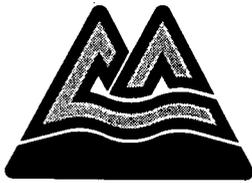
9.30



28

5





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVE.  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

November 30, 1992

Board of County Commissioners  
Multnomah County Courthouse  
1021 SW Fourth Ave.  
Portland, OR 97204

RE: N.E. Halsey Street, No. 4996  
Improvements in the vicinity of N.E. 192nd to N.E. 195th

Dear Commissioners:

The Oregon Department of Transportation is in the process of purchasing right of way for the construction of the above project.

To date, they have been unable to obtain the required right of way on one (1) parcel.

Therefore, it is the recommendation of this department that the Board of County Commissioners authorize the resolution for condemnation of the necessary right of way.

Very truly yours,

  
Paul Yarborough  
Director

PY:BP:rj

174E

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR  
MULTNOMAH COUNTY, OREGON

In the Matter of the Improvement of	)	RESOLUTION
N.E. Halsey Street, No. 4996	)	No. 92-230
_____	)	

The above-entitled matter is before the Board to consider the condemnation and immediate possession by Multnomah County of the real property hereinafter described for the purpose of improvement of N.E. Halsey Street; and

It appearing that the project has been planned and located in a manner which is most compatible with the greatest public good and the least private injury; and

It appearing that the real property hereinafter described is necessary for the improvement of N.E. Halsey Street; and

It appearing that it is necessary to acquire immediate possession of the property hereinafter described to allow construction to proceed and be completed on schedule within budgetary limitations; now, therefore,

BE IT RESOLVED by the Board of County Commissioners of Multnomah County that Multnomah County, by this Resolution, does hereby declare its intent to acquire real property situated in the County of Multnomah, State of Oregon, and described on Exhibit A attached hereto.

BE IT RESOLVED by the Board of County Commissioners as follows:

1. That the Board does hereby find and declare that it is necessary to acquire the property described herein for the improvement of N.E. Halsey Street; and
2. That in the event that no satisfactory agreement can be reached with the owners of the property as to the purchase price, legal counsel is hereby authorized and directed to commence and prosecute to final determination such proceedings as may be necessary to acquire the property. Such action shall be in accordance with all applicable laws, rules, and regulations governing such acquisition; and
3. That upon final determination of any such proceeding, the deposit of funds and payment of judgment conveying the property to the County is hereby authorized; and
4. That the Board hereby finds that it is necessary to obtain immediate possession of such property to allow construction to proceed and be completed on schedule within budgetary limitations; and

5. Legal counsel is hereby authorized and directed to take such action in accordance with law to obtain immediate possession of the property; and
6. That there is hereby authorized the creation of a fund in the amount of the estimate of just compensation for each such property, which shall, upon obtaining possession of each such property, be deposited with the Clerk of the Court wherein the action was commenced for the use of the defendants in the action, and the Director of the Finance Division is authorized to draw a warrant on the Road Fund of the County in such sum for deposit.

DATED this 17th day of December, 1992.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON



By *Gladys McCoy*  
Gladys McCoy, Chair

REVIEWED:

LAWRENCE KRESSEL, County Counsel  
for Multnomah County

By *Peter Livingston*  
PETER LIVINGSTON  
Deputy County Counsel

J. FRANK SCHMIDT FAMILY  
CHARITABLE TRUST

N.E. HALSEY STREET  
East of N.E. 192nd Avenue  
Item No. 91-137  
April 29, 1991

A parcel of land situated in the southeast one-quarter of Section 29, T1N, R3E, W.M., Multnomah County, Oregon, which is described as follows:

Beginning at a point on the north right-of-way line of N.E. Halsey Street, County Road No. 1014, said point being N 89°44' W, 182.93 feet from the west line of the William Taylor D.L.C., and is 30.00 feet north, when measured at right angles, of the centerline of said N.E. Halsey Street; thence N 89°44' W along said right-of-way line, a distance of 641.29 feet to a point on the east line of that tract of land conveyed to Bernard R. and Barbara A. Massinger, by deed recorded April 10, 1979, in Book 1343, Page 1242, Deed Records of Multnomah County, Oregon; thence N 0°05'40" W along said east line, 10.00 feet; thence S 89°44' E along a line 10.00 feet north of and parallel to said north right-of-way line, a distance of 641.29 feet to a point; thence S 0°05'40" E, a distance of 10.00 feet to the point of beginning.

Containing 6,413 square feet, more or less.

As shown on attached map marked EXHIBIT "A", and hereby made a part of this document.

2119W



Meeting Date DEC 17 1992

Agenda No.: R-11

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Condemnation

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Bob Pearson TELEPHONE 248-3838

PERSON(S) MAKING PRESENTATION Bob Pearson

ACTION REQUESTED:

/ / INFORMATIONAL ONLY      / / POLICY DIRECTION      /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution to consider condemnation and immediate possession of one (1) parcel of land on S.E. 242nd Drive, No. 4997, necessary for the improvement of S.E. 242nd Drive.

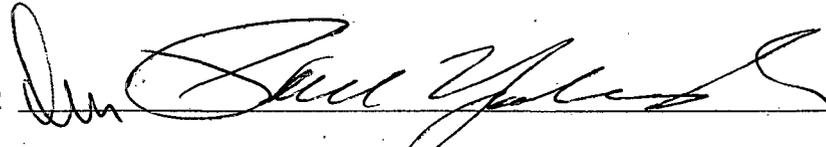
*12/30/92 2 CERTIFIED true copies to BOB PEARSON*

(If space is inadequate, please use other side)

SIGNATURES:

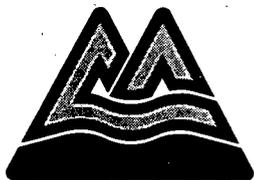
ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER  \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 DEC - 9 PM 3:52



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVE.  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

November 30, 1992

Board of County Commissioners  
Multnomah County Courthouse  
1021 SW Fourth Ave.  
Portland, OR 97204

RE: S.E. 242nd Drive, No. 4997  
Improvements in the vicinity of SE Hall to SE Division St.

Dear Commissioners:

The Oregon Department of Transportation is in the process of purchasing right of way for the construction of the above project.

To date, they have been unable to obtain the required right of way on one (1) parcel.

Therefore, it is the recommendation of this department that the Board of County Commissioners authorize the resolution for condemnation of the necessary right of way.

Very truly yours,

Paul Yarborough  
Director

PY:BP:rj

147E



5. Legal counsel is hereby authorized and directed to take such action in accordance with law to obtain immediate possession of the property; and
6. That there is hereby authorized the creation of a fund in the amount of the estimate of just compensation for each such property, which shall, upon obtaining possession of each such property, be deposited with the Clerk of the Court wherein the action was commenced for the use of the defendants in the action, and the Director of the Finance Division is authorized to draw a warrant on the Road Fund of the County in such sum for deposit.

DATED this 17th day of December, 1992.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON



By Gladys McCoy  
Gladys McCoy, Chair

LAWRENCE KRESSEL, County Counsel  
for Multnomah County

By Peter Livingston  
Deputy County Counsel  
Peter Livingston

A parcel of land situated in the southwest one-quarter of Section 2, T1S, R3E, W.M., Multnomah County, Oregon, more particularly described as follows:

Beginning at the southwesterly corner of COUNTRY CLUB ESTATE TOWNHOUSE CONDOMINIUMS, a recorded plat, recorded October 2, 1979, in Book 1212, Page 38, Plat Records of Multnomah County, Oregon, said corner being a point on the easterly right-of-way line of S.E. 242nd Drive, County Road No. 3085, said right-of-way line being 30.00 feet easterly, when measured at right angles, of the centerline of said S.E. 242nd Drive; thence southeasterly along said right-of-way line along the arc of a 1,462.39 foot radius curve to the right, through a central angle of 05°54'43", the chord of which bears S 04°01'50" E, a distance of 150.83 feet, an arc distance of 150.89 feet; thence S 88°27'07" E, a distance of 10.01 feet to a point that is 40.00 feet easterly, when measured at right angles, of the centerline of said S.E. 242nd Drive; thence northwesterly along the arc of a 1,472.39 foot radius non-tangent curve to the left, through a central angle of 05°52'17", the chord of which bears N 03°59'33" W, a distance of 150.82 feet, an arc distance of 150.88 feet; thence N 88°26'57" W, a distance of 10.11 feet to the point of beginning.

Containing 1,509 square feet, more or less.

In addition to the above described parcel, an easement for the construction and maintenance of slopes and utilities is described as follows:

A strip of land 5.00 feet in width lying easterly of and adjacent to the above described parcel.

Containing 754 square feet, more or less.

As shown on attached map marked EXHIBIT "A", and hereby made a part of this document.



Meeting Date: DEC 17 1992

Agenda No.: R-12

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Grant of street light facility easement to City of Portland

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Bob Oberst TELEPHONE 248-3851

PERSON(S) MAKING PRESENTATION Bob Oberst

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

City needs a 25 square feet easement on Expo land adjacent to N. Force Avenue at its intersection with N. Marine Dr. in order to construct a traffic control light. This will substantially improve traffic flow at this point, including Expo-bound traffic.

*12/30/92 original easement &  
2 certified true copies to  
Bob Oberst*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER 

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1992 DEC - 2 PM 3:49  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the grant of a STREET )  
LIGHT FACILITY EASEMENT on County Land )  
at the Exposition Center Parcel, George )  
W. Force DLC, T2N, R1E, WM, Multnomah )  
County, Oregon. )

O R D E R  
# 92-232

It appearing that the City of Portland, Oregon desires to improve N. Marine Drive and N. Force Avenue in the vicinity of Multnomah County's Exposition Center in order to serve present and future transportation needs in that area; and

It appearing that a suitable location for a street light facility is on the parcel of land upon which is located the Exposition Center and parking lot; and

It appearing that City of Portland has requested a STREET LIGHT FACILITY EASEMENT totalling approximately 26.5 square feet upon said parcel upon which to locate a traffic control signal light at the intersection of N. Marine Drive and N. Force Avenue for consideration of the sum of \$1.00; and

It being determined that the requested easement will have little or no effect upon the use or value of said parcel, that the requested easement will assist in maintaining the transportation service provided by N. Marine Drive and N. Force Avenue to Expo and the Board being fully advised in the matter:

It is ORDERED that Multnomah County execute this STREET LIGHT FACILITY EASEMENT before the Board this date and that the County Chair be, and she is hereby, authorized and directed to execute the same on behalf of Multnomah County.

Done at Multnomah, Oregon, this \_\_\_\_\_ day of \_\_\_\_\_, 1992.



DALRENC E. KRASSSEL, County  
Counsel for Multnomah  
County, Oregon

By Peter Livingston  
Peter Livingston

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Gladys McCoy, County Chair

**STREET LIGHT FACILITY EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that Multnomah County, a municipal subdivision of the State of Oregon, in consideration of the sum of One (\$1.00) and no/100 Dollars, and other good and valuable consideration, to it paid by the City of Portland, a municipal corporation of the State of Oregon, does hereby grant unto said City of Portland, the right to construct, operate, and perpetually maintain a street light facility or facilities on, through, and under the following described parcel:

R/W #4932

A parcel of land, being a portion of that certain tract of land described as Parcel I in deed to Multnomah County recorded August 9, 1965 in Book 353, Page 11 of the Multnomah County Deed Records and located within Section 33 of T2N, R1E, W.M. in the City of Portland, Multnomah County, Oregon and more particularly described as follows:

Commencing at the intersection of the Union Meat Company Baseline and the northwesterly line of said Multnomah County tract of land described as Parcel II in deed recorded August 9, 1965 in Book 353, Page 11 of the Multnomah County Deed Records; thence tracing said northwesterly line and its southerly projection S 24°55'31" W 88.2 feet to the southwesterly right-of-way line of N Portland Road (aka N Marine Drive); thence tracing said southwesterly right-of-way line S 65°04'29" E 6.31 feet to the southeasterly right-of-way line of N Force Avenue; thence tracing said southeasterly right-of-way line S 24°55'31" W 58.58 feet to the True Point of Beginning; thence leaving said southeasterly right-of-way line S 65°04'29" E 5.31 feet to a line being parallel with and 5.31 feet easterly of the southeasterly right-of-way line of N Force Avenue; thence tracing said parallel line, S 24°55'31" W 5.00 feet; thence N 65°04'29" W 5.31 feet to said southeasterly right-of-way line; thence tracing said southeasterly right-of-way line N 24°55'31" E 5.00 feet to the True Point of Beginning.

IT IS UNDERSTOOD and agreed that no building shall be erected, nor fill placed upon the above-described parcel without the prior written consent of the City Engineer.

---

After Recording Return to: \_\_\_\_\_

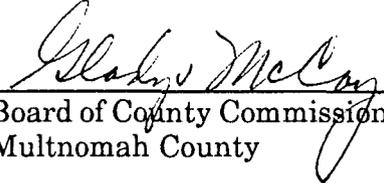
106/802/Phyllis I Redman \_\_\_\_\_

Tax Statement shall be sent to: \_\_\_\_\_

No Change \_\_\_\_\_

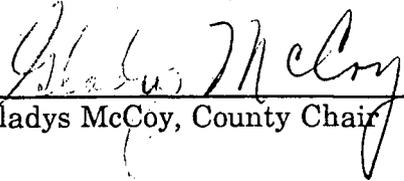
IN WITNESS WHEREOF, the grantor above named, has hereunto set its hand this 17th day of December, 1992.

MULTNOMAH COUNTY, A HOME-RULE  
POLITICAL SUBDIVISION

By:   
Board of County Commissioners for  
Multnomah County

By: Gladys McCoy, Chair

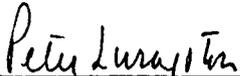
APPROVED:

By:   
Gladys McCoy, County Chair

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

Dated: December 17, 1992

By:   
Peter Livingston

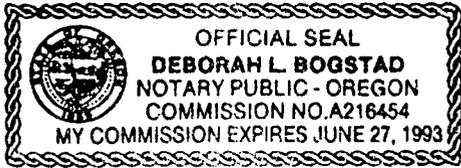
APPROVED:

Paul Yarborough, Director  
Department of Environmental Services

By: 

STATE OF OREGON            )  
  )ss  
County of Multnomah        )

On this 17 day of December, A.D., 1992, personally appeared Gladys McCoy, who being duly sworn did say that she is the Chair of the Board of Commissioners of Multnomah County, and that said instrument was signed on behalf of the Multnomah County by authority of its Board of Commissioners; and she acknowledged said instrument to be her voluntary act and deed.



DEBORAH L. BOGSTAD  
Notary Public for Oregon  
My Commission expires 6/27/93

Approved as to form:

\_\_\_\_\_  
City Attorney

Approved:

\_\_\_\_\_  
City Engineer

[4932]St-Lt-Fac-E

Meeting Date DEC 17 1992

Agenda No.: R-13

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Intergovernmental Agreement with METRO

BCC Informal \_\_\_\_\_  
(date)

BCC Formal \_\_\_\_\_  
(date)

DEPARTMENT Environmental Services

DIVISION Transportation Division

CONTACT Ed Pickering

TELEPHONE 248-3636

PERSON(S) MAKING PRESENTATION Ed Pickering

ACTION REQUESTED:

/ / INFORMATIONAL ONLY

/ / POLICY DIRECTION

/X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Metro will reimburse Multnomah County Transportation Division from federal funds for participation in the I-205/Milwaukie Preliminary Alternative Analysis study to select future light rail transit routes, per the Scope of Work in Exhibit B. Revenue totaling \$25,500 will accrue to the county as work tasks are performed.

12/30/92 originals to Ed Pickering

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Paul Hubbard/Haw

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1992 DEC - 8 AM 10:29  
MULTNOMAH COUNTY  
OREGON



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

Contract # 300983

MULTNOMAH COUNTY OREGON

Amendment #

CLASS I, CLASS II, CLASS III checkboxes for Professional Services, Intergovernmental Agreement, etc. Includes 'APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS' stamp.

Department DES Division Transportation Date 10-29-92

Contract Originator Ed Pickering Phone 248-3636 Bldg/Room 425

Administrative Contact same as above Phone Bldg/Room

Description of Contract Metropolitan Service District will reimburse County Transportation Division for its participation in the I-205/Milwaukie Preliminary Alternatives Analysis study as specified in Exhibit C.

RFP/BID # Date of RFP/BID Exemption Exp. Date

ORS/AR # Contractor is MBE WBE QRF

Contractor Name Metropolitan Service District
Mailing Address 2000 SW First Avenue
Portland, OR 97201-5398
Phone 221-1646
Employer ID # or SS #
Effective Date Upon Signature
Termination Date September 30, 1993
Original Contract Amount \$25,500
Amount of Amendment \$
Total Amount of Agreement \$25,500

Remittance Address (If Different)
Payment Schedule Terms
Lump Sum \$ Due on receipt
Monthly \$ Net 30
Other \$ Other
Requirements contract - Requisition required.
Purchase Order No.
Requirements Not to Exceed \$

REQUIRED SIGNATURES:
Department Manager Paul Yarbrough
Purchasing Director
County Counsel Peter Lynne
County Chair/Sheriff Gladys McCoy
Contract Administration

Encumber: Yes No
Date 11/12/92
Date 12-4-92
Date 12-17-92
Date

Table with columns: VENDOR CODE, VENDOR NAME, TOTAL AMOUNT, LINE NO., FUND, AGENCY, ORGANIZATION, SUB ORG, ACTIVITY, OBJECT/REV SRC, SUB OBJ, REPT CATEG, LGFS DESCRIPTION, AMOUNT, INC/DEC IND.

**Intergovernmental Agreement Between METRO and MULTNOMAH COUNTY  
I-205/Milwaukie Preliminary Alternatives Analysis**

THIS Agreement is entered into between the METROPOLITAN SERVICE DISTRICT, a municipal corporation, hereinafter referred to as "METRO," and MULTNOMAH COUNTY, hereinafter referred to as PARTICIPANT.

Recitals:

METRO and PARTICIPANT desire to jointly accomplish a special study of high capacity transit improvements in the I-205/Milwaukie corridor, a study hereinafter known as the I-205/Milwaukie Preliminary Alternatives Analysis, or I-205/Milwaukie Pre-AA.

METRO is empowered by Chapters 268 and 190 of the Oregon Revised Statutes to contract with any public agency to plan for the construction, preservation, improvement, operation, or maintenance of any mass transit system having significant impact upon the development of its metropolitan area.

PARTICIPANT has the authority under Chapter 190 of the Oregon Revised Statutes to enter into an intergovernmental agreement to plan, construct, operate, fund, and provide high capacity transportation service.

The I-205/Milwaukie Pre-AA has been estimated to cost a total of \$1,173,000 consisting of work to be completed by Metro, Tri-Met, the City of Portland, the Oregon Department of Transportation, Clackamas County, the City of Milwaukie, Multnomah County, and the Port of Portland.

The total Federal share of the project equals eighty-five percent (85%) of the project budget, or \$997,050, with \$425,000 derived from E(4) I-205 buslane withdrawal funds and \$572,050 derived from E(4) Interstate Transfer funds.

Fifteen percent (15%) of the funding for the I-205/Milwaukie Pre-AA is intended to consist of local match contributions from METRO, Tri-Met, City of Portland, Oregon Department of Transportation, Clackamas County, the City of Milwaukie, the Port of Portland, and Multnomah County.

Agreements:

1. Scope of Work

Exhibit B, "Work Plan - I-205/Milwaukie, Preliminary Alternatives Analysis," hereinafter referred to as Work Plan, is attached and incorporated by reference as part of this Agreement. It defines the project to be performed by METRO and all project participants.

PARTICIPANT shall perform the work described in the Scope of Work attached hereto as Exhibit "C," which are tasks from the Work Plan. All services and goods shall be of good quality and, otherwise, in accordance with the Scope of Work. Budget expenditure changes must be approved by the Project Manager.

## 2. Term of Agreement

The term of this Agreement shall commence on February 1, 1992, and terminate on September 30, 1993, unless terminated earlier under the provisions of this Agreement.

## 3. Obligations of METRO

- A. METRO shall provide overall project management and coordination for all participating jurisdictions.
- B. METRO shall promptly respond to all requests by PARTICIPANT for review and information regarding the project.
- C. METRO will be responsible for those tasks in the Work Plan identified as METRO responsibilities.
- D. METRO will receive monies from Tri-Met, METRO, ODOT, City of Portland, Clackamas County, Multnomah County, City of Milwaukie, and Port of Portland.
- E. METRO will reimburse PARTICIPANT for costs in accord with the Compensation and Method of Payment terms outlined below.

## 4. Obligations of PARTICIPANT

- A. PARTICIPANT shall perform those tasks included within the Scope of Work (Exhibit C) within the compensation amounts set forth in Section 6 below.
- B. PARTICIPANT shall submit monthly invoices to Metro in accord with the Method of Payment terms outlined below.
- C. PARTICIPANT shall submit monthly reports describing progress and work completed. Reports shall be itemized by Work Element subtask in accord with the Method of Payment terms outlined below.

5. Local Match Billing

PARTICIPANT hereby agrees to provide METRO a portion of the local matching funds in the amount of FOURTEEN THOUSAND SIX HUNDRED SIXTY TWO AND 50/100 DOLLARS. METRO shall bill PARTICIPANT one time for its portion of the local match totalling \$14,662.50. Payment shall be received no later than December 31, 1992.

6. Compensation to PARTICIPANT

PARTICIPANT shall be compensated for actual work performed as indicated in the Scope of Work up to the following amounts for each Work Element:

General	\$	--
Data Development		1,000
Prepare Methodologies and Guidelines		--
Develop and Screen Alternatives		4,000
Evaluate Corridors		17,000
Priority Corridor		1,500
Prepare Action Plan for Other Corridor		2,000
TOTAL		\$25,500

7. Method of Payment

- A. For work completed, PARTICIPANT shall send METRO an invoice and monthly progress report for one hundred percent (100%) of the actual work PARTICIPANT has completed for each Work Element up to the limits specified in Section 6 above. These invoices shall document services provided by PARTICIPANT itemized by Work Element as specified in the Work Plan.

METRO will review the invoice for consistency with the Scope of Work and this Agreement, and will approve or reject as is appropriate. If approved, METRO will bill the Federal Transit Administration (FTA) for 85% of the billing amount. Upon receipt of funds from FTA, METRO will compensate PARTICIPANT for 100% of the billing amount, with 85% paid from FTA funds and 15% paid from local match funds previously paid into METRO from all the project participants.

Invoices which Metro does not approve will be returned to PARTICIPANT with an explanation for the reason for rejection.

- B. Direct salary and fringe benefit costs refer to those costs incurred by PARTICIPANT in performing work on the project computed by multiplying actual time by the applicable hourly rate plus fringe benefits earned with actual time.

Direct non-salary costs refer to those expenses incurred in fulfilling the terms of this Agreement which do not involve personnel costs, such as reproduction, computer and communications expenses, telephone, supplies, and transportation.

- C. An original invoice must be received by Metro by the twentieth (20th) calendar day of the month in order for PARTICIPANT's expenses to be included in METRO's monthly billing to the Federal Transit Administration.

## 8. Notices

All notices provided for hereunder shall be in writing and sufficient if deposited in the United States mail, postage prepaid, to the parties addressed as indicated below:

### METRO

Mr. Leon Skiles  
Project Manager  
Transportation Department  
Metropolitan Service District  
2000 SW First Avenue  
Portland, OR 97201-5398

### PARTICIPANT

Mr. Ed Pickering  
Multnomah County  
1620 SE 190th  
Portland, OR 97233

## 9. Liability and Indemnity

PARTICIPANT shall indemnify METRO for, and hold METRO harmless from, all claims arising out of the negligence or intentional misconduct of PARTICIPANT or PARTICIPANT's officers, employees, or agents. PARTICIPANT shall be liable to METRO for any damage to METRO's property or injury to METRO's officers, employees, or agents caused by PARTICIPANT, subject to the provisions of the Oregon Tort Claims Act and the Oregon Constitution.

METRO shall indemnify PARTICIPANT for, and hold PARTICIPANT harmless from, all claims arising out of the negligence or intentional misconduct of METRO or METRO's officers, employees, or agents. METRO shall be liable to PARTICIPANT for any damage to PARTICIPANT's property or injury to PARTICIPANT's officers, employees, or agents caused by METRO subject to the provisions of the Oregon Tort Claims Act and the Oregon Constitution.

PARTICIPANT acknowledges that it is an independent contractor and assumes responsibility for liability arising out of its performance of this Agreement. PARTICIPANT

shall hold METRO harmless and indemnify METRO for any and all liability settlements, losses, costs, and expenses in connection with any action, suit, or claim resulting from PARTICIPANT's negligent errors, omissions, or acts performed pursuant to this Agreement subject to the provisions of the Oregon Tort Claims Act and the Oregon Constitution.

METRO agrees to hold PARTICIPANT harmless and indemnify PARTICIPANT for any and all liability settlements, losses, costs, and expenses in connection with any action, suit, or claim resulting from METRO's negligent errors, omissions, or acts performed pursuant to this Agreement subject to the limits of the Oregon Tort Claims Act and the Oregon Constitution.

#### 10. Termination for Default

PARTICIPANT shall be deemed to be in default if it fails to comply with any provisions of this Agreement or if its progress in performance of its obligations is so unsatisfactory that contract performance of the Scope of Work of this Agreement is seriously impaired. Prior to termination under this provision, METRO shall provide PARTICIPANT with written notice of default and allow PARTICIPANT thirty (30) days within which to cure the defect. In the event PARTICIPANT does not cure the defect within thirty (30) days, METRO may terminate all or any part of this Agreement. PARTICIPANT shall be paid the contract price only for services performed in accordance with the manner of performance set forth in this Agreement.

PARTICIPANT shall be liable to METRO for all reasonable costs and damages incurred by METRO as a result of a termination for default.

If, after notice of termination, the parties agree or a court finds that PARTICIPANT was not in default or that the default was excusable, such as a strike, fire, flood, or other event that is not the fault of, or is beyond the control of PARTICIPANT, METRO may allow PARTICIPANT to continue work, or may treat the termination as a termination for convenience, in which case the rights of the parties shall be the same as if the termination had been for METRO's convenience.

#### 11. Termination for Convenience

METRO may terminate all or part of this contract upon determining that termination is in the public interest. Termination under this paragraph shall be effective upon delivery of written notice of termination to PARTICIPANT. Upon termination under this paragraph, PARTICIPANT shall be entitled to payment in accordance with the terms of the contract for contract work completed before termination, and to payment for all reasonable contract close-out costs. Within thirty (30) days after termination pursuant to this paragraph, PARTICIPANT shall submit an itemized invoice for all unreimbursed work within the Scope of Work of this Agreement completed before termination and all close-out costs actually

incurred by PARTICIPANT. Metro shall not be liable for any costs invoiced later than thirty (30) days after termination unless PARTICIPANT can show good cause beyond its control for the delay.

#### 12. Documents are Public Property

All records, reports, data, documents, systems and concepts, whether in the form of writings, figures, graphs, or models which are prepared or developed in connection with this project shall become public property.

#### 13. Project Records

Comprehensive records and documentation relating to PARTICIPANT's Scope of Work relating to tasks in the I-205/Milwaukie Pre-AA project shall be maintained by PARTICIPANT.

PARTICIPANT shall establish and maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all direct and indirect costs of whatever nature claimed to have been incurred and anticipated to be incurred for the performance of this Agreement. To facilitate the administration of the project, separate accounts shall be established and maintained within PARTICIPANT's existing accounting system or set up independently. Such accounts are referred to herein collectively as the "Project Account." PARTICIPANT shall charge to a Project Account all eligible costs of the project. Costs in excess of the latest approved budget, not performed in accordance with the Work Plan or attributable to actions which have not received the required approval of METRO shall not be considered eligible costs. All costs charged to the project, including any approved services contributed by PARTICIPANT or others, shall be supported by properly executed payrolls, time records, invoices, agreements, or vouchers evidencing in proper detail the nature and propriety of the charges.

#### 14. Audits, Inspections, and Retention of Records

METRO, and any of its representatives, shall have full access to and the right to examine, during normal business hours and as often as they deem necessary, all of PARTICIPANT's records with respect to all matters covered by this Agreement. Such representatives shall be permitted to audit, examine, and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, payrolls and other matters covered by this Agreement. All documents, papers, timesheets, accounting records and other materials pertaining to costs incurred in connection with the project shall be retained by METRO and PARTICIPANT and all of their contractors for three years from the

date of completion of the project, or expiration of the grant agreement, whichever is later, to facilitate any audits or inspection.

A final determination of the allowability of costs charged to the project may be made on the basis of an audit or other review. Any funds paid to PARTICIPANT in excess of the amount to which PARTICIPANT is finally determined to be entitled under the terms of this Agreement constitute a debt to METRO, and shall be returned by PARTICIPANT to METRO.

15. Copyright, Patent Rights, Trademarks, and Trade Secrets

PARTICIPANT shall hold METRO harmless, indemnify and pay the entire cost of defending any claim or suit brought against METRO for alleged infringement of a copyright, patent, trademark, or trade secret based on work products supplied by PARTICIPANT or infringements caused by PARTICIPANT subject to the limits of the Oregon Tort Claims Act and the Oregon Constitution.

METRO shall hold PARTICIPANT harmless, indemnify and pay the entire cost of defending any claim or suit brought against PARTICIPANT for alleged infringement of a copyright, patent, trademark, or trade secret based on work products supplied by METRO or infringements caused by METRO subject to the limits of the Oregon Tort Claims Act and the Oregon Constitution.

16. Law of Oregon

This Agreement shall be governed by the laws of the State of Oregon, and the parties agree to submit to the jurisdiction of the courts of the State of Oregon.

All applicable provisions of ORS chapters 187 and 279, and all other terms and conditions necessary to be inserted into public contracts in the State of Oregon, are hereby incorporated as if such provision were a part of this Agreement including, but not limited to, ORS 279.015 to 279.320.

Specifically, it is a condition of this Agreement that contractor and all employers working under this Agreement are subject employers that will comply with ORS 656.017 as required by 1989 Oregon Laws chapter 684.

17. Compliance with Laws and Regulations

PARTICIPANT shall adhere to all applicable federal, state, and local laws, regulations and policies including, but not limited to those included in "Exhibit A, Federal

Requirements", and those related to Workers' Compensation, those in OMB Circular A-102 and its attachments, those of the Contract Work Hours and Safety Standards Act, and those relating to equal employment opportunity, nondiscrimination, and affirmative action including, but not limited to, those regulations implementing Executive Order No. 11246 of the President of the United States and Section 402 of the Vietnam Readjustment Act of 1973. PARTICIPANT shall adhere to all safety standards and regulations established by METRO for work performed on its premises or under its auspices.

18. Warranty

PARTICIPANT warrants that all work shall be completed in a manner consistent with standards prevailing in the industry for similar work. In this regard, PARTICIPANT will make every effort to understand METRO's intent with respect to the quality of work expected for this project, and to undertake its work accordingly. Time of performance will be a critical factor in the success of this effort. PARTICIPANT shall make every effort to comply with the timelines in the Scope of Work during its performance of activities under this Agreement.

19. Assignment

PARTICIPANT may not assign, delegate, or subcontract for performance of any of its responsibilities under this Agreement without prior written consent from METRO's Project Manager, identified in Section 8 above.

20. Labor and Material

PARTICIPANT shall provide and pay for all labor, materials, equipment, tools, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of all contract work, all at no cost to METRO other than the compensation provided in this Agreement.

22. Severability

If any covenant or provision in this Agreement shall be adjudged void, such adjudication shall not affect the validity, obligation, or performance of any other covenant or provision which in itself is valid, if such remainder would then continue to conform with the terms and requirements of applicable law and the intent of this contract.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates hereinafter indicated.

METRO

PARTICIPANT

By: \_\_\_\_\_

By: Gladys McCoy

Name: \_\_\_\_\_

Name: Gladys McCoy

Title: \_\_\_\_\_

Title: Multnomah County Chair

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-13 DATE 12/17/92  
DEB BOGSTAD  
BOARD CLERK

REVIEWED  
By Peter Lumsden  
MULTNOMAH COUNTY COUNSEL

**EXHIBIT A**

**Federal Requirements**

## EXHIBIT A

### FEDERAL REQUIREMENTS

#### 1. Disadvantaged Business Enterprises

A. Policy. It is the policy of the U.S. Department of Transportation (DOT) and Metro that disadvantaged business enterprises (DBEs) as defined in 49 CFR part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or part with the federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 23 apply to this agreement.

B. DBE Obligation. PARTICIPANT agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided under this agreement. In this regard, PARTICIPANT shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. PARTICIPANT shall not discriminate on the basis of race, creed, color, national origin, age or sex in the award and performance of DOT-assisted contracts.

C. No DBE goal has been assigned to this contract.

#### 2. Equal Employment Opportunity

In connection with the execution of this contract, PARTICIPANT shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age or national origin. PARTICIPANT shall take affirmative action to ensure that applicants are employed, and that employees are treated during their employment without regard to their race, color, religion, sex, age or national origin. Such action shall include, but not be limited to, the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. PARTICIPANT further agrees to insert a similar provision in all subcontracts, except subcontracts for standard commercial supplies or raw materials.

#### 3. Title VI Compliance

During the performance of this contract, PARTICIPANT, for itself and its assignees and successors in interest, agrees as follows:

A. Compliance with Regulations: PARTICIPANT shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of the Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which

are herein incorporated by reference and made a part of this contract.

**B. Nondiscrimination:** PARTICIPANT, with regard to the work performed by it during its contract, shall not discriminate on the grounds of race, religion, color, sex, age or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. PARTICIPANT shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

**C. Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by PARTICIPANT for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by PARTICIPANT of PARTICIPANT's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, age or national origin.

**D. Information and Reports:** PARTICIPANT shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Metro or the Federal Transit Administration (FTA) to be pertinent to ascertain compliance with such Regulations, orders or instructions. Where any information required of PARTICIPANT is in exclusive possession of another who fails or refuses to furnish this information, PARTICIPANT shall so certify to Metro, or the Federal Transit Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.

**E. Sanctions for Noncompliance:** In the event of PARTICIPANT's noncompliance with the nondiscrimination provisions of this contract, Metro shall impose such contract sanctions as it or the Federal Transit Administration may determine to be appropriate including, but not limited to:

(1) Withholding of payments to PARTICIPANT under the contract until PARTICIPANT complies, and/or

(2) Cancellation, termination or suspension of the contract, in whole or in part.

**F. Incorporation of Provisions:** PARTICIPANT shall include the provisions of subparagraphs A through E of this Paragraph in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. PARTICIPANT shall take such action with respect to any subcontract or procurement as Metro or the Federal Transit Administration may direct as a means of

enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event PARTICIPANT becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, PARTICIPANT may request Metro to enter into such litigation to protect the interests of Metro, and, in addition, PARTICIPANT may request the United States to enter into such litigation to protect the interests of the United States.

#### 4. Labor Provisions

A. Overtime requirements. Neither PARTICIPANT nor subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any work week in which he or she is employed on such work to work in excess of forty hours in such work week unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of eight hours in any calendar day or in excess of forty hours in such work week, whichever is greater.

B. Violation; Liability for Unpaid Wages; Liquidated Damages. In the event of any violation of the clause set forth in subparagraph (b) (1) of 29 CFR Section 5.5, PARTICIPANT or any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, PARTICIPANT and subcontractor shall be liable to the United States (in the case of work done under a contract for the District of Columbia or a territory, to such district or territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in the violation of the clause set forth in subparagraph (b) (1) of 29 CFR Section 5.5 in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of eight hours or in excess of the standard work week of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b) (1) of 29 CFR Section 5.5.

C. Withholding for Unpaid Wages and Liquidated Damages. DOT or Metro shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by PARTICIPANT or subcontractor under any such contract or any other federal contract with PARTICIPANT, or any other federally assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by PARTICIPANT, such sums as may be determined to be necessary to satisfy any liabilities of PARTICIPANT or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (b)(2) of 29 CFR Section 5.5.

D. Non-Construction Grants. PARTICIPANT or subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three years from the completion of the contract for all laborers and mechanics, including guards and watchmen, working on the contract. Such records shall contain the

name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made and actual wages paid. Further, Metro shall require the contracting officer to insert in any such contract a clause providing that the records to be maintained under this paragraph shall be made available by PARTICIPANT or subcontractor for inspection, copying or transcription by authorized representatives of DOT and the Department of Labor, and PARTICIPANT or subcontractor will permit such representatives to interview employees during working hours on the job.

E. Subcontracts. PARTICIPANT or subcontractor shall insert in any subcontracts the clauses set forth in subparagraphs A through E of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. PARTICIPANT shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs A through E of this paragraph.

## 5. Cargo Preference

PARTICIPANT agrees:

A. To utilize privately owned United States-flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners and tankers) involved, whenever shipping any equipment, materials or commodities pursuant to this section, to the extent such vessels are available at fair and reasonable rates for United States-flag commercial vessels.

B. To furnish within 30 days following the date of loading for shipments originating within the United States, or within 30 working days following the date of loading for shipment originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill of lading in English for each shipment of cargo described in paragraph A above to Metro (through PARTICIPANT in the case of subcontractor bills of lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, 400 Seventh Street, SW, Washington, DC 20550, marked with appropriate identification of the Project.

C. To insert the substance of the provisions of this clause in all subcontracts issued pursuant to this contract.

## 6. Conservation

PARTICIPANT shall recognize mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and conservation Act (42 USC Section 6321, et seq.).

7. Buy America

This procurement is subject to the Urban Mass Transportation Buy America Requirements in 49 CFR 661.

Section 165a of the Surface Transportation Act of 1982, as amended, permits FTA participation on this contract only if steel and manufactured products used in the contract are produced in the United States. By signing this contract, PARTICIPANT certifies that it will comply with the requirements of section 165a of the Surface Transportation Act of 1982, as amended, and of the regulations in 49 CFR 661.

8. Interest of Members of, or Delegates to, Congress

No member of, or delegate to, the congress of the United States shall be admitted to a share or part of this contract or to any benefit arising therefrom.

9. Prohibited Interest

Metro's officers, employees or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from PARTICIPANT, potential contractors or parties to subagreements.

10. Debarred Bidders

Neither PARTICIPANT, nor any officer of controlling interest holders of PARTICIPANT, is currently, or has been previously, on any debarred bidders' list maintained by the United States Government or by the State of Oregon.

11. Air Pollution

PARTICIPANT and suppliers must submit evidence to Metro that the governing air pollution criteria will be met. This evidence and related documents will be retained by Metro for on-site examination by FTA. This paragraph applies only to procurements for which governing air pollution criteria exist.

12. Maintenance and Inspection of Records

A. PARTICIPANT shall maintain comprehensive records and documentation relating to this contract, and shall permit the authorized representatives of Metro, the US Comptroller General, or the US Department of Transportation to inspect and audit all records and documentation for a period of three (3) years after Metro has made final payment to PARTICIPANT.

B. PARTICIPANT shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that Metro, the US Comptroller General, or the US Department of Transportation shall, until the expiration of three (3) years after final payment under the subcontract, have access to and the right to examine any directly pertinent books, documents, papers and records of such subcontractor involving transactions related to the subcontract. The term "subcontract" as used in this clause excludes (1) purchase orders not exceeding \$10,000.00 and (2) subcontracts or purchase orders for public utility services at rates established for uniform applicability to the general public.

C. The period of access and examination for records that relate to (1) litigation of the settlement of claims arising out of the performance of this Contract, or (2) costs and expenses of this Contract as to which exception has been taken by the Comptroller General or any of his or her duly authorized representatives, shall continue until such litigation, claims or exceptions have been disposed of.

#### END OF EXHIBIT A - FEDERAL REQUIREMENTS

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**EXHIBIT B**

**I-205/Milwaukie Preliminary Alternatives Analysis  
Work Plan**

**EXHIBIT C**

**PARTICIPANT Scope of Work  
I-205/Milwaukie Preliminary Alternatives Analysis**

## I-205 / Milwaukie Preliminary Alternatives Analysis

### SCOPE of WORK

#### WORK ELEMENTS:

#### 2.1 General

##### 2.1.1 Administration

Multnomah County support role, budget = \$ 0.  
Assist Metro in its administration of the project through timely performance of tasks, quality assurance, budget control, timely filing of invoices, and periodic reports.

##### 2.1.2 Public Involvement

Multnomah County support role, budget = \$ 0.  
Assist in developing the public involvement process. Assist in the development, production and presentation of public information, staff public meetings and assist in establishing mailing lists and meeting schedules.

##### 2.1.3 Expert Review Panel

Multnomah County support role, budget = \$ 0.  
Prepare information in written and presentation formats as needed by the Expert Review Panel.

#### 2.2 Data Development

##### 2.2.1 Review Previous Studies

Multnomah County support role, budget = \$ 0.  
Review and analyze previous studies related to the I-205/Milwaukie Pre AA study. Assist in developing a database as the basis for traffic modeling assumptions and high capacity transit design issues.

##### 2.2.2 Review Concurrent Studies

Multnomah County support role, budget = \$ 0  
Assist in the review and analysis of selected, concurrent studies.

##### 2.2.3 Prepare Corridor Background Data

Multnomah County joint role, budget = \$1,000  
Provide past, present and future transportation and demographic data of Multnomah County relevant to the I-205 and Milwaukie corridors. Assist in preparing an annotated bibliography of data sources. Assist in updating regional forecast data to year 2010, and preparing a summary report of travel patterns and demographic trends within the corridors.

#### 2.2.4 Develop Draft Problem Statement

Multnomah County support role, budget = \$ 0  
Assist in preparing a problem statement that clearly states the transportation problems in the I-205 and Milwaukie corridors.

### 2.3 Prepare Methodologies and Guidelines

#### 2.3.1 Local Evaluation Methodology and Criteria

Multnomah County support role, budget = \$ 0  
Assist in determining the information needed by local policy-makers to make alternative and corridor decisions. Assist in developing evaluation methodology, criteria and measures and in preparing the State and Local Evaluation Methodology report.

#### 2.3.2 Facility and Operation Guidelines

Multnomah County support role, budget = \$ 0  
Assist in developing facility design and operational guidelines for alternatives, and preparing a facility and design guidelines manual.

#### 2.3.5 Financial Analysis Methodology

Multnomah County joint responsibility, budget = \$ 0  
Provide staff for a fiscal analysis subcommittee. Research and assist in preparing a report of methods to be used to develop a financing strategy for the construction and operation of a fixed guideway in the priority corridor, and short- and long-term development of transit in the remaining corridor.

### 2.4 Develop and Screen Conceptual Alternatives

#### 2.4.1 Prepare Alternatives

Multnomah County support role, budget = \$2,000  
Assist in developing a broad range of corridor alternatives and alignment options that address identified transportation problems. Develop a highway network for each alternative and explore tradeoffs between highway and transit investments. Assist in developing optimal configurations of highway and transit networks for each alternative.

#### 2.4.2 Prepare Data on Alternatives

Multnomah County support role, budget = \$1,000  
Assist in developing data necessary for evaluation and screening of alternatives relative to identified criteria and measures; and perform impact evaluations. Assist in developing reports.

### 2.4.3 Compare and Screen Alternatives

Multnomah County support role, budget = \$1,000  
Assist in screening selected alternatives at the technical and policy levels using previously developed criteria, measures and data.

## 2.5 Evaluate Corridors

### 2.5.1 Mapping and Definition of Alternatives

Multnomah County support role, budget = \$5,000  
Assist in more precisely defining alternatives. Work with other agencies in developing: conceptual definition of alternatives, detailed mapping of alternatives, right-of-way requirements and public presentation materials.

### 2.5.2 Conceptual Engineering for Significant Sites

Multnomah County support role, budget = \$5,000  
Assist in a fatal flaw analysis of each alternative, and provide design assistance relative to Willamette River Bridges. Assist in analysis of urban design and land use impacts and requirements.

### 2.5.5 Financial Analysis

Multnomah County joint role, budget = \$1,000  
Provide staff for a fiscal analysis subcommittee. Assist in determining the financial implications of each corridor alternative, and testing the financial viability of the alternatives.

### 2.5.6 Local/State Criteria

Multnomah County joint role, budget = \$5,000  
Assist in developing information on the alternatives and corridors which will be used by the public and local officials in selecting the priority corridor. Manage sub-tasks as required.

### 2.5.7 Transportation Impacts

Multnomah County support role, budget = \$1,000  
Assist in determining the transportation impacts on of the various alternatives in the two corridors. Assist in the development of the Transportation Impacts Summary Report.

## 2.6 Priority Corridor

### 2.6.1 Local Selection of Priority Corridor

Multnomah County support role, budget = \$ 500  
Assist in implementing the Local Evaluation Methodology, and in the decision process of selecting a priority corridor.

### 2.6.3 Refine Small Set of Alternatives

Multnomah County support role, budget = \$1,000  
Assist in: 1) refining the alternatives that will advance into Alternatives Analysis, and 2) optimizing the ability of alternatives to address defined corridor problems.

### 2.6.5 Finalize Systemwide Financial Plan

Multnomah County joint role, budget = \$0  
Provide staff for a financial analysis subcommittee, assist in finalizing the systemwide financial plan and corridor financial strategy.

### 2.6.6 Prepare Scope and Budget for AA

Multnomah County support role, budget = \$0  
Assist in determining the scope of work, and agencies' responsibilities and budgets, leading to a detailed AA work plan and project schedule and budget.

## 2.7 Prepare Action Plan for the Other Corridor

### 2.7.1 Prepare Transit Service and Facility Improvement Plan

Multnomah County support role, budget = \$2,000  
Assist in preparing transit service and capital improvement proposals for the non-HCT priority corridor, for incorporation into the RTP and Tri-Met's service development process.

### 2.7.2 Prepare Financing Strategy

Multnomah County joint role, budget = \$0  
Provide staff for a financial analysis subcommittee, assist in preparing a financial strategy for the phased implementation of transit service and capital improvements in the non-HCT priority corridor.

# Work Plan

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I-205/Milwaukie

Preliminary Alternatives Analysis

September 18, 1991

**Metropolitan Service District**

2000 S.W. First  
Portland, Oregon 97201  
(503) 221-1646

# Work Plan

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# Introduction

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# 1 Introduction

## 1.1 Study Purpose

The purpose of the I-205/Milwaukie Preliminary Alternatives Analysis study is to select the Portland/Vancouver region's next high capacity transit (HCT) priority corridor from the following candidates:

- **I-205 Corridor**, connecting the Portland Airport, Clackamas Town Center, Milwaukie and Oregon City;
- **Milwaukie Corridor**, connecting downtown Portland, Milwaukie, Clackamas Town Center and Oregon City.

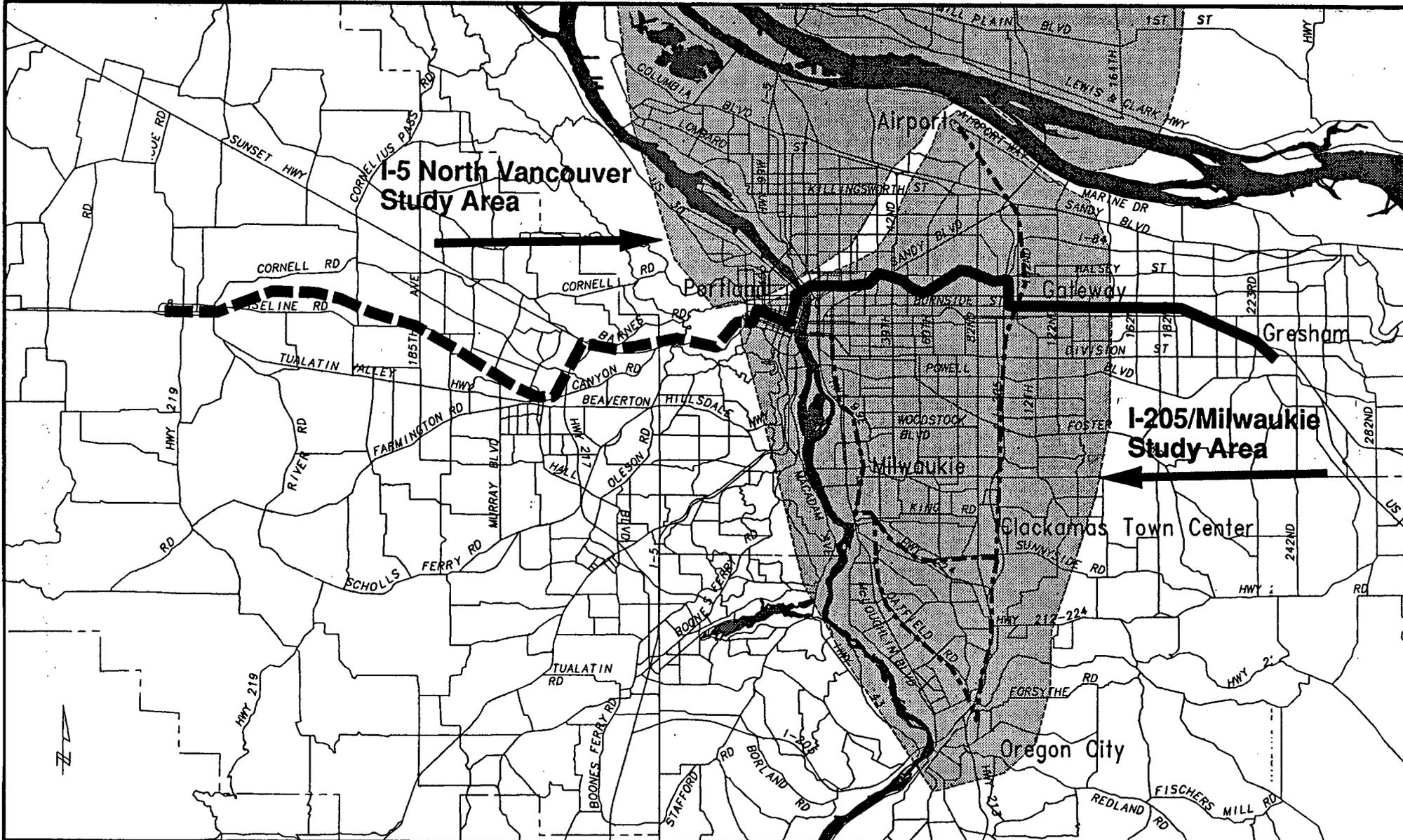
The result of the study will be an application to the Urban Mass Transportation Administration (UMTA) for advancement of the priority corridor into Alternatives Analysis. For the remaining corridor, the study will develop an action plan for the development of mid and long-term transit improvements to be included in the Regional Transportation Plan (RTP). A critical element of this study will be the development of financing strategies for each corridor that are consistent with the systemwide financing plan to be developed within the Regional HCT study.

## 1.2 Description of the Corridors

Figure 1 on page 2 illustrates the geographic limits of the I-205/Milwaukie Preliminary AA. Each of the corridors is described below as a complete travel shed, as well as by its component segments. By segmenting the analysis, the study will enable local officials to determine which segments within the priority corridor should be advanced into Alternatives Analysis, and which should be reserved as future extensions.

**I-205.** The I-205 Corridor has developed along the region's newest Interstate facility which connects Clark County, Washington with Multnomah and Clackamas Counties in Oregon. The corridor serves such major destinations as the Portland International Airport (PIA), the Gateway shopping district and transit center, Eastport Plaza and Clackamas Town Center (CTC). The primary travel shed is north and south, serving destinations along the corridor with additional travel movements to destinations east and west of the corridor via I-84 and arterials such as Columbia Boulevard, Sandy Boulevard, Division, Powell, Sunnyside Road and Highway 224.

The existing transit service in the corridor, including the MAX light rail line, is primarily radially oriented along the major and minor east-west arterials feeding the Portland CBD. North-south transit service is available on arterials paralleling I-205 such as 82nd Avenue and 122nd Avenue.



-  Banfield LRT
-  Proposed Westside LRT
-  HCT Corridors to be Considered

## I-205/Milwaukie Preliminary Alternatives Analysis

**Figure 1**  
**I-205 and Milwaukie Corridors**

This Preliminary AA will study alternatives for providing high capacity north-south transit service between PIA and CTC. One HCT segment is between PIA and the Gateway Transit Center. The PIA is the region's air travel center and is a current and future employment growth site. The Gateway area is a key transfer and collection point on the MAX light rail transit (LRT) line, including the Gateway Transit Center and Park-and-Ride lot. Another segment is between Gateway and Clackamas Town Center. CTC is a major activity center for retail and employment growth within Clackamas County. It also includes a major bus passenger transfer center. Additional segments to be studied are between the Town Center and Milwaukie and Oregon City.

**Milwaukie Corridor.** The Milwaukie Corridor is a radial corridor between the Portland CBD and central Milwaukie. The travel shed for this corridor includes origins and destinations along both sides of the Willamette River. By utilizing Macadam Avenue and the Sellwood Bridge, Westside origin and destinations would be served. By utilizing the Ross Island and Hawthorne Bridges and McLoughlin Boulevard, Eastside origin and destinations would be served. The Macadam Avenue portion of the corridor includes the Johns Landing area which is a major office/commercial redevelopment area just south of the Portland CBD. The McLoughlin Boulevard portion of the corridor serves the Central Eastside Industrial District at its north end and the downtown Milwaukie commercial area at its southern end.

The existing transit service in the corridor is radially oriented along Macadam Avenue and McLoughlin Boulevard, connecting the Portland CBD with the Milwaukie Transit Center. The primary trunk route service is provided across the Hawthorne Bridge via McLoughlin Boulevard serving the Southgate Park-and-Ride lot, Milwaukie Transit Center and continuing south to Oregon City. Other radial service is provided along McLoughlin with connections from Milwaukie Transit Center to Clackamas Town Center and Estacada and to the Oatfield Road, neighborhoods. There is also a radial line which operates on Macadam Avenue via the Sellwood Bridge, Tacoma and McLoughlin to Milwaukie Transit Center.

Another segment in the Milwaukie Corridor is between the Willamette River bridge crossing and the Milwaukie Transit Center. Depending on the river crossing location, there are several potential alignments in this segment. The southern anchor of this segment is central Milwaukie. Additional HCT segments in the corridor are from Milwaukie to Clackamas Town Center and from Milwaukie to Oregon City.

Several alternatives for providing high capacity transit in this corridor have been discussed in the past and will be examined as part of this study. Major issues common to all of the corridor alternatives to be examined include access within the Portland CBD and the Willamette River crossing. While the issue of how a fixed guideway alignment will connect into and through the Portland CBD is key in the analysis of the Milwaukie Corridor, that analysis will be conducted within the broader High Capacity Transit System study. Crossing the Willamette River with fixed guideway transit will be coordinated with the Southeast Corridor Traffic study. Because of the interdependent nature of corridor planning with CBD alignment, systemwide studies and corridor traffic studies, there will necessarily be close

coordination of analysis and results between the Regional HCT study, the Southeast Corridor Traffic study and the I-205/Milwaukie Alternatives Analysis.

### 1.3 Previous HCT Studies

**Banfield LRT.** In 1986, construction was completed on Portland's first high capacity transit facility, an LRT line, connecting downtown Portland to Gresham. Completed with Interstate Transfer and Section 3 funds, the line crosses the Willamette River on the Steel Bridge, parallels I-84 across I-205 to the Gateway Transit Center, and parallels Burnside Road to Gresham.

**Westside Project.** In 1983, the region completed the Westside AA and Draft Environmental Impact Analysis (DEIS). The locally preferred alternative was light rail from the Portland CBD via Highways 26 and 217 to downtown Beaverton, and on to 185th and Baseline via the Burlington Northern Railroad (BNRR). The region recently completed a Supplemental DEIS (SDEIS) for the Westside Corridor. It affirmed the selection of LRT as the preferred mode and refined alignment choices along Highway 26, through downtown Beaverton and in the vicinity of 185th Avenue. The project is progressing through Preliminary Engineering (PE) and the preparation of a Final EIS (FEIS).

**Hillsboro Corridor.** In 1990, the Hillsboro Corridor AA/DEIS study was initiated to determine whether the Westside LRT line should be extended west past 185th into downtown Hillsboro. The alignment would generally use an abandoned BNRR alignment, except in downtown Hillsboro where it would use surface streets. If LRT is selected as the preferred alternative, the corridor will advance into Preliminary Engineering and ultimately to inclusion in the Westside Project's Full-Funding Agreement allowing concurrent construction with the Westside Project.

**Milwaukie Corridor Phase I AA.** In 1984, Metro completed a Phase I Alternatives Analysis in the corridor from Portland to Milwaukie. Through that study, it was determined that HCT improvements appeared to be potentially cost-effective in working to solve the corridor's transportation problems and that HCT, including LRT alternatives, should be studied further. In addition, the interrelationship of transit to the need for and timing of highway improvement in the McLoughlin Boulevard corridor was established. Adoption of the McLoughlin Boulevard Improvement Program included the adoption of the Milwaukie Corridor as the next priority corridor, after the Westside corridor, for use of Section 3 funding for initiation of Alternatives Analysis. This has been reconfirmed several times through subsequent actions of the Joint Policy Advisory Committee on Transportation (JPACT) and the Metro Council.

**I-205 Corridor Phase I AA.** In 1987, Metro completed the Phase I Alternatives Analysis in the I-205 Corridor from the Portland International Airport to the Clackamas Town Center. As a result of that study, it was determined that there should be further consideration of LRT in the corridor. The region formally requested withdrawal of the I-205 bus lanes from the Interstate system and transfer of this funding toward an alternate HCT purpose. Concurrently, at the direction of UMTA,

Metro submitted a grant application to initiate an Alternatives Analysis and Environmental Impact Statement in the I-205 Corridor. The U.S. Department of Transportation approved the bus lane withdrawal in September, 1989. Proceeding with the AA is being held pending the outcome of this study.

**Clark County HCT Study.** The Intergovernmental Resource Center (IRC) of Clark County is studying HCT options in the I-5 and I-205 Corridors within Clark County. This study is examining several alternative modes in each corridor including light rail, busway and HOV lanes. The analysis in both corridors assumes a connection with LRT service south of the Columbia River; at Gateway in the I-205 Corridor and connecting with an I-5 North alignment along the I-5 Corridor. The study will advance alternatives and corridors to be considered within the locally funded I-5/I-205 Portland/Vancouver Preliminary AA.

#### 1.4 Study Objectives

Through this coordinated I-205/Milwaukie Preliminary AA, the region proposes to delay formal initiation of Alternatives Analysis in either the I-205 or Milwaukie corridors to provide a transition between past systems studies and formal initiation of Alternatives Analysis. Within the UMTA Guidance, this type of study is termed a transitional analysis. In particular, the objectives of this study are to:

1. Develop and refine the guidelines and methodologies necessary to conduct the preliminary Alternatives Analysis study;
2. Based upon local and UMTA criteria, select the Portland/Vancouver region's next Section 3 priority corridor to be advanced into Alternatives Analysis;
3. Identify the type and severity of transportation problems in the priority corridor;
4. Develop a small set of promising alternatives for dealing with the identified transportation problems;
5. Determine the preliminary cost-effectiveness of the alternatives proposed for further study;
6. Determine the financial feasibility of fixed guideway alternatives through the development of a systemwide financial plan;
7. Develop a scope of work and budget for Alternatives Analysis for the priority corridor;
8. Develop a mid and long-term transit improvement plan for the corridor not selected to advance into AA.

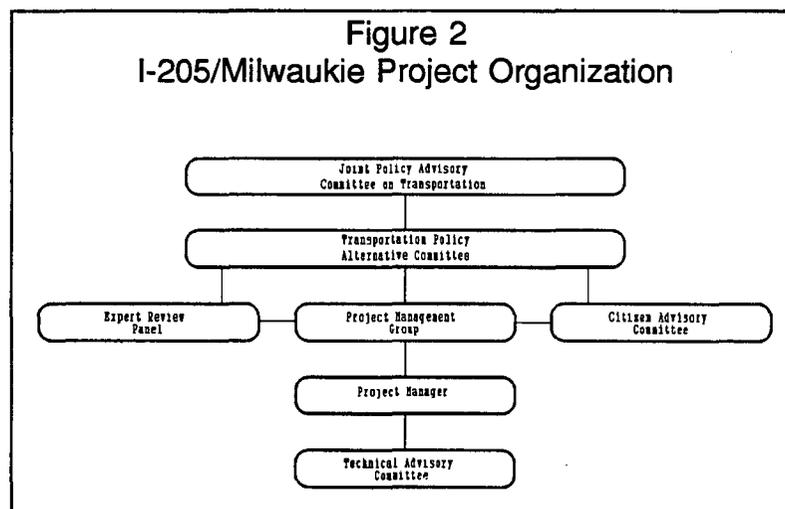
Because the I-205 and Milwaukie corridors present complex trade-offs, the study will first develop, evaluate and screen alternatives within each corridor. The remaining small set of promising alternatives within each corridor will provide the basis for the evaluation and selection of the region's next priority corridor. The small set of promising alternatives within the priority corridor will then be further refined and evaluated in order to prepare the information necessary to submit an application to advance into Alternatives Analysis.

## 1.5 Study Organization

Metro has adopted an organizational structure for HCT studies which will provide the basis for oversight of the I-205/Milwaukie Preliminary AA. Metro will be the lead agency for the I-205/Milwaukie project.

Supporting agencies and jurisdictions include Tri-Met, Oregon and Washington Departments of Transportation, the Port of Portland, Clackamas, Multnomah, and Clark Counties, and the cities of Portland and Milwaukie.

Figure 2 on page 6 illustrates the organizational structure for the I-205/Milwaukie Preliminary AA. Study oversight will be provided as follows:



**Joint Policy Advisory Committee on Transportation (JPACT).** JPACT is composed of elected officials, appointed officials and citizens representing agencies and jurisdictions from throughout the area. JPACT is housed within Metro and makes recommendations on transportation policy issues directly to the Metro Council. JPACT will provide policy oversight for the study. All policy decisions will be forwarded to and made by JPACT. Quarterly status reports will be presented to JPACT, with action items presented as required.

**Transportation Policy Alternatives Committee (TPAC).** TPAC is a senior staff level policy committee which reports to JPACT. TPAC will make recommendations for policy decisions to JPACT.

**Project Management Group (PMG).** A single I-205/Milwaukie and I-5/I-205 Portland/ Vancouver PMG will be established. It will be made up of senior management staff from the agencies participating in the study. The PMG will oversee the general management of the study, concentrating on schedule, scope, budget and

policy decisions to be forwarded to TPAC and JPACT. The project manager from Metro will report every two to four weeks to the PMG.

**Technical Advisory Committee (TAC).** The I-205/Milwaukie TAC will be made up of technical staff from the participating organizations. The committee will monitor and review technical aspects of the study, concentrating on the development of methodologies, analysis, alignment and operations assumptions and evaluation of the alternatives. The TAC will meet every two to four weeks, and various subcommittees of the TAC will be formed as necessary. Two subcommittees of the I-205/Milwaukie TAC will meet regularly, the one concentrating on the I-205 Corridor, and the other concentrating on the Milwaukie Corridor.

A second TAC for the locally funded I-5/I-205 Portland/Vancouver Preliminary AA will also be formed and will meet with the I-205/Milwaukie TAC as needed to monitor areas of the two studies that require coordination and consistency.

**Citizens Advisory Committee (CAC).** The CAC will be made up of a variety of citizens from throughout the corridor. The CAC will receive all material forwarded to TPAC, and will be asked to prepare independent recommendations to JPACT on all policy decisions requested of JPACT. The CAC will meet monthly and will receive regular reports from the project manager and other technical staff. The CAC will provide opportunities for public testimony at all of its regular meetings, and the public will be encouraged to attend and use the CAC meetings as a key point of citizen access into the study process.

**Expert Review Panel (ERP).** The intent of incorporating an expert review panel into the I-205/Milwaukie Preliminary AA is to provide independent review of project assumptions, methods and products to ensure that adequate and appropriate information is available to local decision makers when they screen alternatives and select the priority corridor. By seeking outside review early on in the fixed guideway planning process, Metro can ensure that the products and decisions made by local officials at the end of the process are optimal, cost-effective and efficient. Incorporating an expert review panel into the I-205/Milwaukie study will also ensure consistency with the I-5/I-205 Portland/Vancouver Preliminary AA, which is required by Washington State law to include an expert review panel.

The ERP will include five to ten outside experts, some located locally, and some brought in from throughout the U.S. A representation of disciplines will be sought in order to provide broad oversight in areas such as the development of alternatives, financial analysis, environmental review, economics, geography, architecture and urban design, engineering, public opinion, travel demand forecasting techniques and costing. Representatives will be sought from within the transit industry, from academia, and from non-transit disciplines (such as an economist from a major private company). Selection of the ERP will be coordinated with the I-5/I-205 Portland/Vancouver study. The selection process will incorporate Washington State's requirement that Washington's chair of the Legislative Transportation Committee, the Secretary of the Department of Transportation, and the Governor work with Metro to cooperatively

select ERP members. A chair of the ERP will be appointed by the member selection body.

The ERP will meet four to five times throughout the study. Those meetings will coincide with the following milestones:

- Initiation of the study;
- Completion of data development and the draft problem statement and the study's methodologies and guidelines;
- Screening of the alternatives within each corridor;
- Local selection of the priority corridor and conclusion of the financial analysis.

The ERP will be forwarded all of the study reports, but will concentrate on methodological issues, the development, screening and evaluation of alternatives, costs, patronage, financing and project evaluation. The ERP will be jointly staffed by Metro and the Washington State Department of Transportation, or their designate.

**Urban Mass Transportation Administration.** It is intended that Metro and Tri-Met will work closely with UMTA during the progress of this study. The culmination of the study will result in an application to UMTA to initiate Alternatives Analysis in the priority corridor. The work program has been carefully designed to produce the information that UMTA seeks from transitional planning studies as outlined in *Procedures and Technical Methods for Transit Project Planning*, revised September 1990.

Regional UMTA staff serve as the focal point for contacts between local agencies and UMTA. They review unified planning work programs, process grant applications and, once a grant has been approved, monitor projects for budget and schedule adherence. They also perform a technical monitoring and assistance function. Review points for this study by UMTA regional staff are proposed at the following points:

- This detailed work program; and
- Technical reports and working papers developed during the course of the study.

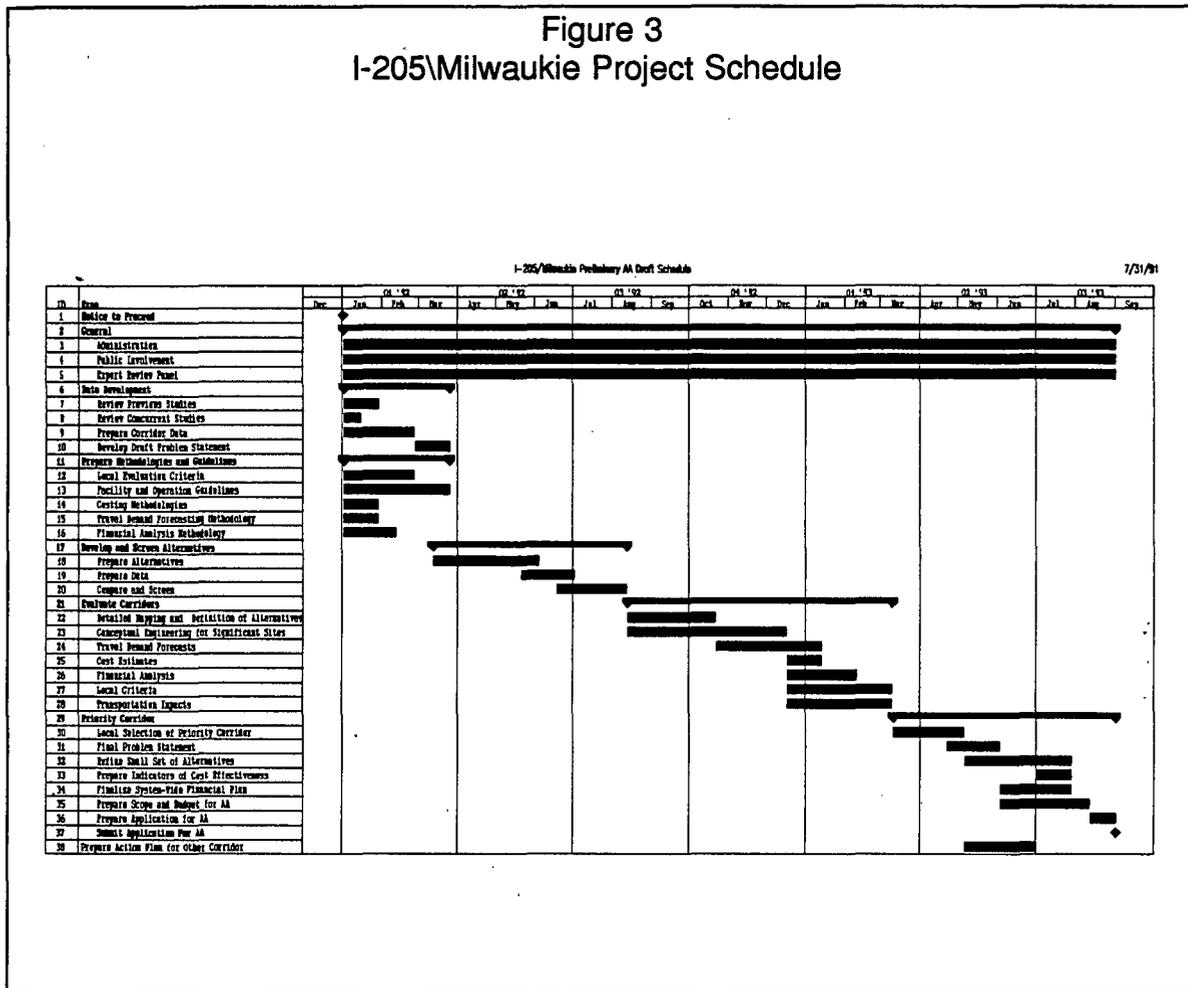
Headquarters staff generally does not become involved in individual system planning studies, except as assistance is requested by a regional office or local agency. However, because this is a transitional study aimed at submitting a request to initiate alternatives analysis in the priority corridor, it is expected that this study will have involvement from headquarters staff, as their workload allows. In any case, copies of all study reports will be forwarded to UMTA headquarters as they are transmitted to the regional office.

## 1.6 Schedule

The I-205/Milwaukie Preliminary AA is expected to continue over twenty-one months. The work flow for the project is illustrated in Figure 3 on page 9. The schedule is based on a critical path analysis of project tasks, sub-tasks and interrelationships. A

more detailed project schedule will be prepared within the administrative task of the project.

Figure 3  
I-205/Milwaukie Project Schedule



Management of each task in the study is either the responsibility of Metro or Tri-Met. The other participating agencies will be called upon by the lead agency to assist in the development of products. Table 1 on page 10 lists each task within the study, including the lead agency, the start date and the end date.

### 1.7 Budget

Responsibilities for project work are divided among Metro, Tri-Met, the City of Portland, Clackamas County, Milwaukie, the Oregon Department of Transportation (ODOT) and the Port of Portland. Intergovernmental agreements (IGAs) between Metro and each of the other participating agencies will be developed based upon the approved work program. The IGAs will specify the responsibilities of the various agencies and the maximum amount that each agency will be reimbursed for performing its tasks.

**Table 1**  
**Project Tasks and Leads**

ID #	Task	Start	Finish	Lead
1	Notice to Proceed	1/1/92	1/1/92	
2	General	1/2/92	9/1/93	
3	Administration	1/2/92	9/1/93	Metro
4	Public Involvement	1/2/92	9/1/93	Metro
5	Expert Review Panel	1/2/92	9/1/93	Metro
6	Data Development	1/2/92	3/25/92	
7	Review Previous Studies	1/2/92	1/29/92	Metro
8	Review Concurrent Studies	1/2/92	1/15/92	Metro
9	Prepare Corridor Data	1/2/92	2/26/92	Joint
10	Develop Draft Problem Statement	2/27/92	3/25/92	Metro
11	Prepare Methodologies and Guidelines	1/2/92	3/25/92	
12	Local Evaluation Criteria	1/2/92	2/26/92	Metro
13	Facility and Operation Guidelines	1/2/92	3/25/92	Tri-Met
14	Costing Methodologies	1/2/92	1/29/92	Tri-Met
15	Travel Demand Forecasting Methodology	1/2/92	1/29/92	Metro
16	Financial Analysis Methodology	1/2/92	2/12/92	Joint
17	Develop and Screen Alternatives	3/12/92	8/12/92	
18	Prepare Alternatives	3/12/92	6/3/92	Tri-Met
19	Prepare Data	5/21/92	7/1/92	Metro
20	Compare and Screen	6/18/92	8/12/92	Metro
21	Evaluate Corridors	8/13/92	3/10/93	
22	Detailed Mapping and Definition of Alternatives	8/13/92	10/21/92	Tri-Met
23	Conceptual Engineering for Significant Sites	8/13/92	12/16/92	Tri-Met
24	Travel Demand Forecasts	10/22/92	1/13/93	Metro
25	Cost Estimates	12/17/92	1/13/93	Tri-Met
26	Financial Analysis	12/17/92	2/10/93	Joint
27	Local Criteria	12/17/92	3/10/93	Joint
28	Transportation Impacts	12/17/92	3/10/93	Metro
29	Priority Corridor	3/11/93	9/1/93	
30	Local Selection of Priority Corridor	3/11/93	5/5/93	Metro
31	Final Problem Statement	4/22/93	6/2/93	Metro
32	Refine Small Set of Alternatives	5/6/93	7/28/93	Metro
33	Prepare Indicators of Cost-Effectiveness	7/1/93	7/28/93	Metro
34	Finalize Systemwide Financial Plan	6/3/93	7/28/93	Joint
35	Prepare Scope and Budget for AA	6/3/93	8/11/93	Metro
38	Prepare Action Plan for Other Corridor	5/6/93	6/30/93	
39	Prepare Transit Improvement Plan	5/6/93	6/16/93	Tri-Met
40	Prepare Financing Strategy	6/3/93	6/30/93	Joint

A significant portion of the work will also be performed by one or several consultants. In particular, consultant services will be sought for the preparation of presentation materials, financial analysis, alternative definition (including mapping, conceptual engineering, and operational strategies), transit operations analysis, traffic analysis, capital and O&M costing, and land use analysis.

A budget for the I-205/Milwaukie Preliminary AA expenditures is summarized in Table 2 on page 11. Table 2 is the budget for expenditures, broken down by task and sub-task. The project budget for the I-205/Milwaukie Preliminary AA is \$1,173,000.

Table 2  
Budget Expenditures

Task	Cost	Sub-Total Cost
<b>General</b>		<b>\$267,000</b>
Administration	\$75,000	
Public Involvement	\$150,000	
Expert Review Panel	\$42,000	
<b>Data Development</b>		<b>\$57,500</b>
Review Previous Studies	\$2,500	
Review Concurrent Studies	\$1,000	
Prepare Corridor Data	\$30,000	
Develop Draft Problem Statement	\$24,000	
<b>Prepare Methodologies and Guidelines</b>		<b>\$62,000</b>
Local Evaluation Criteria	\$9,000	
Facility and Operation Guidelines	\$40,000	
Costing Methodologies	\$5,000	
Travel Demand Forecasting Methodology	\$3,000	
Financial Analysis Methodology	\$5,000	
<b>Develop and Screen Alternatives</b>		<b>\$136,000</b>
Prepare Alternatives	\$79,000	
Prepare Data	\$40,000	
Compare and Screen	\$17,000	
<b>Evaluate Corridors</b>		<b>\$557,500</b>
Mapping and Definition of Alternatives	\$80,000	
Conceptual Engineering for Significant Sites	\$155,000	
Travel Demand Forecasts	\$106,000	
Cost Estimates	\$33,500	
Financial Analysis	\$25,000	
Local Criteria	\$108,000	
Transportation Impacts	\$50,000	
<b>Priority Corridor</b>		<b>\$63,000</b>
Local Selection of Priority Corridor	\$12,000	
Final Problem Statement	\$8,000	
Refine Small Set of Alternatives	\$18,000	
Prepare Indicators of Cost Effectiveness	\$3,000	
Finalize Corridor Financial Strategy	\$15,000	
Prepare Scope and Budget for AA	\$7,000	
<b>Prepare Action Plan for Other Corridor</b>		<b>\$30,000</b>
Prepare Transit Improvement Plan	\$20,000	
Prepare Financing Plan	\$10,000	
<b>Total</b>	<b>\$1,173,000</b>	<b>\$1,173,000</b>

The work required to complete each task will be spread among the various participating agencies and consultants, to be determined later through the completion of IGA's and consultant contracts. The consultant tasks may be performed by one or several consultants or sub-consultants, and the consultant contracts may be with any of the several participating agencies.

Table 3 on page 12 summarizes the revenue budget for the I-205/Milwaukie Preliminary AA. Federal share for the project is provided with \$425,000.00 in E(4) I-205 buslane withdrawal funds, and \$572,050.00 in E(4) Interstate Transfer funds allocated to the Milwaukie Corridor. The total federal share for the study is \$997,050, eighty-five percent of the project budget. The local match of fifteen percent, \$175,950.00, will be provided through local sources.

Table 3  
I-205/Milwaukie Preliminary AA Budget Revenue

Source	I-205 Corridor	Milwaukie Corridor	Total for Study
E(4) Buslane Transfer Funds	\$425,000	\$0	\$425,000
E(4) Interstate Transfer Funds allocated to Milwaukie Corridor	\$0	\$572,050	\$572,050
Local Match	\$75,000	\$100,950	\$175,950
<b>Total</b>	<b>\$500,000</b>	<b>\$673,000</b>	<b>\$1,173,000</b>

**1.8 Relationship to the Unified Work Program**

This scope of work modifies and further defines the I-205/Milwaukie element included in Metro's adopted FY 1992 Unified Work Program. By approval of the work scope, the Unified Work Program will be amended accordingly. I-205/Milwaukie Preliminary AA will be closely coordinated with several other studies included within the Unified Work Program. Those studies are described below:

**Regional HCT Study.** This study will prepare a regional HCT plan for the Portland metropolitan region. It will concentrate on achieving the following objectives: First, the study will reassess the primary high capacity transit corridors identified within the Regional Transportation Plan (RTP) using updated travel demand forecasts. Second, the study will analyze the impacts of expanding LRT capacity on the Portland mall or adjacent streets. Third, system operational needs, such as vehicle maintenance requirements, will be determined. And, fourth, a systemwide financing plan and staging plan will be developed.

The Regional HCT study's work on the Portland CBD and the systemwide financial plan will be closely coordinated with the I-205/Milwaukie Preliminary AA. Analysis of CBD alternatives will need to be consistent with requirements of alternatives

develop and screened within the Milwaukie and I-205 Corridors, and the CBD study will need to accurately account for demands placed upon downtown HCT and bus transit operations and facilities. The systemwide financial plan will be prepared taking into account the financial strategies developed for both the I-205 and Milwaukie corridors. The I-205/Milwaukie Corridor financial strategy will be required to fit within the systemwide financial plan and the region's capacity to finance major transit capital projects.

**I-5/I-205 Portland/Vancouver Preliminary AA.** In May 1991, JPACT adopted a regional agreement that called for a locally funded Preliminary AA for the I-5 Corridor from downtown Portland to Vancouver and other parts of Clark County, and the I-205 corridor into Clark County. The intent of the I-5/I-205 Portland/Vancouver Preliminary AA is to determine which North corridor should be advanced into Alternatives Analysis, to determine a financing strategy for improvements in each of the corridors evaluated, and to determine the most promising high capacity transit alternatives for the priority corridor to be advanced into AA. The agreement also called for a concurrent schedule and close coordination between the I-205/Milwaukie and I-5/I-205 Portland/Vancouver studies.

The region's Unified Work Program is expected to be modified to include the I-5/I-205 Portland/Vancouver Preliminary AA. Areas of cooperation and coordination between the two preliminary alternatives analyses are highlighted in the description of tasks and their relationship to other activities. In general, shared tasks between the I-205/Milwaukie and the I-5/I-205 Portland/Vancouver studies are within the Expert Review Panel, financial analysis and data development tasks, and in preparation of methodologies and guidelines.

**Southeast Corridor Traffic Study (Willamette River Bridge).** This study will evaluate the adequacy of Willamette River bridge capacity south of downtown Portland and will recommend needed improvements to the Ross Island Bridge or the Sellwood Bridge. It will also determine the need for, feasibility of and potential locations of a new bridge. This study will be closely coordinated with the I-205/Milwaukie Preliminary AA to ensure that the HCT, TSM and highway alternatives being evaluated and recommended for further study are consistent between the two studies.

# Work Elements



## 2 Work Elements

### 2.1 General

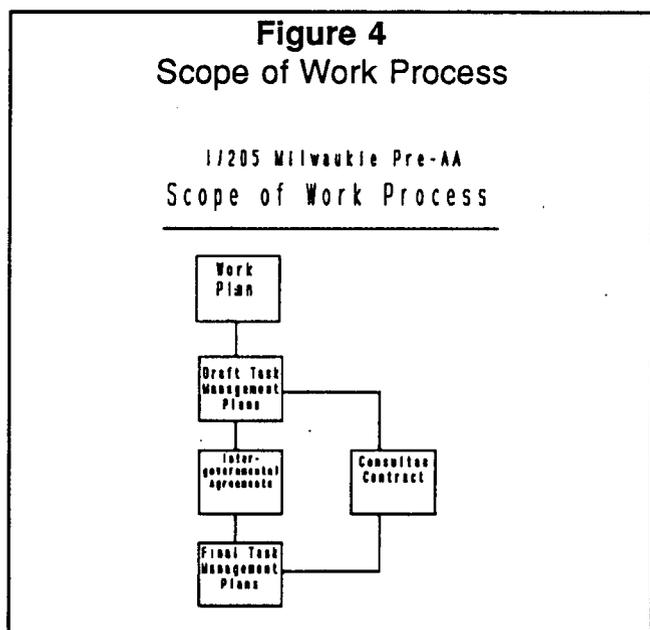
#### 2.1.1 Administration

**Task Objective:** The purpose of administration is to oversee the various elements of the project, to ensure that tasks are performed on time, with adequate quality, and within the allocated budget. Successful administration of the project will channel decisions to their appropriate levels, will ensure smooth and accurate communication, and will ensure that all participants in the project have consistent expectations of each other. Finally, administration will establish close coordination with the I-5/I-205 Portland/Vancouver Preliminary AA, the Regional HCT study and the Southeast Corridor Traffic study.

**Methodology:** Figure 4 on page 17 illustrates the process that will be used to develop and finalize a detailed scope of work for the I-205/Milwaukie Preliminary AA. Following approval of this work plan, the project manager shall work with other project staff to develop a draft project schedule and draft Task Management Plans (TMPs). These TMPs will identify sub-tasks, decision points, data requirements, schedules, staff responsibilities, and graphic requirements. Each task will have a single Task Manager who will be responsible for coordinating and overseeing the progress on that task. Task Managers will report and

consult regularly with the Technical Advisory Committee and the Project Manager. Then intergovernmental agreements (IGAs) will be prepared and executed which will formally establish the project budget, revenues and agency responsibilities. Scopes of work for any consultant contracts will then be developed. Finally, the TMPs will be finalized to reflect changes made in preparing the IGAs and consultant scopes of work.

The Project Manager will report to and consult regularly with the Project Management Group, TPAC and JPACT. Regular billings will be submitted by the participating agencies, and will be reviewed and approved through an invoice approval process. The Project Manager and Task Managers will oversee all work performed by consultants through regular meetings and summary reports. All work to be performed by consultants will be approved by the Project and Task Managers, and approval of products and authorization for payment shall be received from the Project and Task Managers. Regular meetings will be held with project staff from the I-205/Milwaukie



Preliminary AA, I-5/I-205 Portland/Vancouver Preliminary AA, the Regional HCT study and the Southeast Corridor Traffic study.

This task also will develop document and graphical standards for project publications and public presentation material.

**Data Requirements:**

- Approved I-205/Milwaukie Preliminary AA Work Plan;
- Work Plans from the I-5/I-205 Portland/Vancouver Preliminary AA, the Regional HCT study, and the Southeast Corridor Traffic study.

**Relationship to Other Activities:** The project budget, schedule and detailed Task Management Plans are fundamental management tools that will be used throughout the project. Close coordination with other HCT studies will be achieved through administration.

**Organizational Responsibilities:** Metro is the lead agency for the administration of this project. Other agencies and the consultant(s) will be responsible for assisting in the development of contracts, providing periodic reports, and submitting regular invoices.

**Products:**

- Intergovernmental Agreements;
- Task Management Plans;
- Monthly and quarterly reports;
- Detailed Project Schedule;
- Invoices;
- Meeting minutes;
- Consultant Contract Scopes of Work.

## 2.1.2 Public Involvement

**Task Objective:** The purpose of the public involvement process is to ensure adequate and appropriate public participation in the I-205/Milwaukie planning process. The process will facilitate both the dissemination of information to the general public, and will provide avenues of citizen and business input into the planning study.

**Methodology:** A public involvement plan will be developed to guide project management. It will include the following elements: A Citizen Advisory Committee (CAC) will be formed and will regularly meet to receive information from project staff, to receive public input and to form recommendations on proposals being forwarded to JPACT. A project mailing list of citizens, business, governmental agencies and the news media will be established. The mailing list will be used to distribute a regular project newsletter and announcements for project meetings and public presentations. Periodic presentations will be made to community, neighborhood, and business organizations. Special, high-profile public events may be held for major project milestones. Press releases will be issued at appropriate milestones.

### **Data Requirements:**

- Mailing lists from previous HCT and Southeast area transportation studies.

**Relationship to Other Activities:** Each task within the study will be evaluated to determine how the public should be involved in the completion of that task. This effort will determine the level of information that should be disseminated to the public from each task and what level of public comment should be received on the task's methodology and results. The public participation process will be closely coordinated with similar activities in the I-5/I-205 Portland/Vancouver, the Regional HCT study, and the Southeast Corridor Traffic study to provide a unified and consistent message to the public.

**Organizational Responsibilities:** Metro is responsible for the management of the public participation program. Metro will publish the newsletters, staff the CAC, issue press releases and coordinate other public meetings and presentations. Participating agencies are responsible for staffing public meetings and presentations, for assisting in the preparation of presentation materials, and in establishing the mailing list and meeting schedules. The public relations staff from all participating agencies will be involved in the development, production and presentation of public information.

### **Products:**

- CAC membership roster;
- Regular newsletters;
- Public presentation materials;
- Summaries of public meetings.

### 2.1.3 Expert Review Panel

**Task Objective:** The intent of incorporating an expert review panel into the I-205/Milwaukie Preliminary AA is to provide independent review of project assumptions, methods and products to ensure that adequate and appropriate information is available to local decision makers when they screen alternatives and select the priority corridor. By seeking outside review early on in the fixed guideway planning process, Metro can ensure that the products and decisions made by local officials at the end of the process are optimal, cost-effective and efficient. Incorporating an expert review panel into the I-205/Milwaukie study will also ensure consistency with the I-5/I-205 Portland/Vancouver Preliminary AA, which is required by Washington State law to include an expert review panel.

**Methodology:** The ERP will include five to ten outside experts, some located locally, and some brought in from throughout the U.S. A representation of disciplines will be sought in order to provide broad oversight in areas such as the development of alternatives, financial analysis, environmental review, economics, geography, architecture and urban design, engineering, public opinion, travel demand forecasting techniques and costing. Representatives will be sought from within the transit industry, from academia, and from non-transit disciplines (such as an economist from a major private company). Selection of the ERP will be coordinated with the I-5/I-205 Portland/Vancouver study. The selection process will incorporate Washington State's requirement that Washington's chair of the Legislative Transportation Committee, the Secretary of the Department of Transportation, and the Governor work with Metro to cooperatively select ERP members. A chair of the ERP will be appointed by the member selection body.

The ERP will meet four to five times throughout the study. Those meetings will coincide with the following milestones:

- Initiation of the study;
- Completion of data development and the draft problem statement and the study's methodologies and guidelines;
- Screening of the alternatives within each corridor;
- Local selection of the priority corridor.

The ERP will be forwarded all of the study reports, but will concentrate on methodological issues, the development, screening and evaluation of alternatives, costs, patronage, financing and project evaluation. The ERP will be allowed to provide independent recommendations to the PMG, TPAC and JPACT. The ERP will be jointly staffed by Metro and the Washington State Department of Transportation, or their designate.

#### **Data Requirements:**

- Various study reports as they are produced.

**Relationship to Other Activities:** The ERP will be asked to review the project's problem statement, methodologies, definition of alternatives and recommendations for the priority corridor. ERP recommendations will be used both by project staff and consultants in refining products and by the PMG, TPAC and JPACT as they set policy and respond to staff recommendations. The selection and management of the ERP will be done in close coordination with the I-5/I-205 Portland/Vancouver study.

**Organizational Responsibilities:** Metro is responsible for coordinating and staffing the ERP in cooperation with the Washington State Department of Transportation, or their designate. Participating agencies and consultants are responsible for producing written material, presentation material and information needed by the ERP.

**Products:**

- ERP roster;
- ERP meeting packets and presentation material;
- Minutes of ERP meetings and recommendations.



## 2.2 Data Development

### 2.2.1 Review Previous Studies

**Task Objective:** The purpose of this task is to compile and review previously developed data on transportation issues in the I-205 and Milwaukie/McLoughlin corridors. These existing data sources will be used to develop a database which can serve as a basis for the transportation modeling assumptions and HCT design issues.

**Methodology:** The task objectives will be accomplished through contact with staff at Multnomah County, Clackamas County, Clark County, City of Portland, City of Milwaukie, Port of Portland, Tri-Met, ODOT and federal environmental agencies seeking information on studies which have been conducted in the two target corridors. These reports will be reviewed for background information and for any information which may be relevant to the development of this study.

#### **Data Requirements:**

- A compilation of studies and reports from a variety of sources. The data sources will include travel forecasting reports, traffic analyses, transit studies, background data from earlier HCT studies and environmental assessments.

**Relationship to Other Activities:** The results of this study will be used in Tasks 2.2.3 Corridor Background Data and 2.2.4, the Corridor Problem Statement. This background information can also be useful in the development of the methodologies (Task 2.3) and in the development of alignment options (Task 2.4.1). This task will be prepared as a cooperative effort of this study and the I-5/I-205 Portland/Vancouver study.

#### **Products:**

- An annotated bibliography of all relevant studies relating to either the Milwaukie Corridor or the I-205 Corridor;
- A collection of the most useful documents.

**Organizational Responsibilities:** Metro will assume the lead responsibility for this task. Other jurisdictions, such as Tri-Met, City of Portland, City of Milwaukie, C-TRAN, IRC, Port of Portland, and Clackamas, Clark and Multnomah Counties, will be responsible for providing assistance in the analysis of current studies.

## 2.2.2 Review Concurrent Studies

**Task Objective:** The purpose of this task is to review and analyze current studies either underway or planned. Studies which may have relevance to this study include traffic or travel demand analyses within either the Milwaukie or I-205 corridors, transit system level studies such as the TDP and the Regional HCT study, other HCT studies such as the Westside Corridor Project, Hillsboro AA and the I-5/I-205 Portland/Vancouver Preliminary AA or systemwide transportation plans such as the RTP, TIP, ASCP and local comprehensive plan transportation elements.

**Methodology:** Information on current studies will be garnered through contacts with all of the regional jurisdictions and agencies participating in this project including federal agencies. These studies will be reviewed for consistency with assumptions and methodology developed for this study.

**Data Requirements:** The data available through current studies will be the most current information available. These studies may provide an excellent source of data on traffic counts, planned highway and transit projects, highway network characteristics, traffic problem areas, travel movements, transit capital and operating costs, environmental trouble spots and a variety of other information that could be useful in developing the study methodology.

**Relationship to Other Activities:** The information developed in this task will aid in Task 2.2.3, Prepare Corridor Background Data, Task 2.2.4, Develop Problem Statement, in Task 2.3, Development of Methodologies and in Task 2.4.1, Development of Alignment Options. This task will be prepared as a cooperative effort of this study and the I-5/I-205 Portland/Vancouver study.

**Organizational Responsibilities:** Metro will be the lead agency for this task. Other jurisdictions, such as Tri-Met, City of Portland, City of Milwaukie, C-TRAN, IRC, Port of Portland, and Clackamas, Clark and Multnomah Counties, will be responsible for providing assistance in the analysis of current studies.

### **Products:**

- A summary of methodologies and assumptions currently in use in other studies within the region.

### 2.2.3 Prepare Corridor Background Data

**Task Objective:** The purpose of this task is to gather and summarize a variety of back-ground data on the I-205 and Milwaukie corridors that will be used throughout the study. The type of data to be summarized includes past, present and future transportation data and demographics. This data will be used extensively in the development of the problem statement and the various alternatives.

**Methodology:** Through the review of previous and concurrent studies, this task will initiate the gathering of data needed throughout the study. A variety of sources of data will be sought, and it is expected that much of the primary data will be provided directly from the various participating agencies. Except for forecasts that may need to be updated to the forecast year 2010, it is not expected that any new primary data will need to be acquired.

#### **Data Requirements:**

- A wide variety of primary and summarized data and forecasts from the participating agencies within the corridor.

**Relationship to Other Activities:** This task will use data provided from previous and concurrent studies identified in Tasks 2.2.1 and 2.2.2. The results of the task will be used in the preparation of corridor problem statements (Task 2.2.4) and in the generation and screening of alternatives (Task 2.4). This task will be prepared as a cooperative effort of this study and the I-5/I-205 Portland/Vancouver study.

**Organizational Responsibilities:** Metro is responsible for the management of this task. Each participating agency is responsible for acquiring, updating and documenting data within its jurisdiction, and making it available to this study.

#### **Products:**

- Annotated bibliography of data sources;
- Updates on forecasted data to 2010 as required;
- Summary report describing general travel patterns and demographic trends within the corridors.

## 2.2.4 Develop Draft Problem Statement

**Task Objective:** The purpose of this task is to identify the transportation problems within the I-205 and Milwaukie Corridors. A good understanding of the problems within the two corridors is essential in the development of alternatives because the alternatives are designed to be solutions to the problems.

**Methodology:** By examining past, current and forecasted travel patterns and demographics, this task will develop a list of problems within the I-205 and Milwaukie corridors. The problems identified will be as specific as possible, indicating the kind of problems, their location and severity. The list of problems will be categorized and ranked in order of priority, either uniquely or by grouping. This prioritized list of problems will then be presented to the public for comment and to project policy makers for review and approval.

### **Data Requirements:**

- Previous transit and traffic studies within the corridors;
- Travel pattern data, including traffic counts, level of service, accidents, pedestrian facilities, estimated travel times, etc.;
- Corridor demographic data.

**Relationship to Other Activities:** This task requires the gathering of background data in Tasks 2.2.1 through 2.2.3. The results from this task will be used to develop the alternatives being considered within this study. The problem statement will also be used to evaluate the effectiveness of those alternatives when they are compared and screened in Tasks 2.4 and 2.6.

**Organizational Responsibilities:** Metro is responsible for the management of this task.

### **Products:**

- Draft problem statement.

## 2.3 Prepare Methodologies and Guidelines

### 2.3.1 Local Evaluation Methodology and Criteria

**Task Objective:** The purpose of this task is to determine the methodology, criteria and measures of local importance that will be used to make alternative narrowing and priority corridor decisions called for in this study. This task will develop and implement a process to determine the information local policy-makers need to select which corridor to advance into Alternatives Analysis.

**Methodology:** Project staff will work with JPACT, TPAC and the CAC to determine the methodology, criteria and measures to be used to evaluate alternatives as they are screened and to select a priority corridor. The criteria and measures will relate directly to the problems identified in the corridors and will be designed to help decision-makers distinguish the ability of the alternatives to solve those problems. The data requirements will then be incorporated into the Task Management Plans to produce the information at the level of detail and at the time that it is needed for the various decisions. Consistency will be sought between the evaluation criteria and measures developed within the Regional HCT study and the I-5/I-205 Portland/Vancouver Preliminary AA. General areas that will be included within the local criteria include:

- Impacts on Land Use and its interrelationship with transportation;
- Environmental impacts (negative and beneficial);
- Economic impact, including development and redevelopment;
- Public opinion;
- Regional Urban Growth Goals and Objectives;
- The State of Oregon Land Conservation and Development Commission's Goal Twelve transportation rule;
- The State of Oregon Transportation Plan.

#### **Data Requirements:**

- Evaluation criteria and measures used in the Westside and Hillsboro AAs;
- Evaluation criteria and measures developed in the Regional HCT study;
- Indicators of the existing level of service in the corridor.

**Relationship to Other Activities:** The local evaluation methodology will provide a frame work under which data is developed on alternatives and corridors. The local evaluation methodology will ensure that the study produces the information needed to make decisions on alternatives and corridors. It will prescribe the process, criteria and measures used to compare, evaluate and screen alternatives and to select a priority corridor. This task will be prepared as a cooperative effort of this study and the I-5/I-205 Portland/Vancouver study.

**Organizational Responsibilities:** Metro is the lead agency for this task. All participating agencies will contribute to the development of criteria and measures.

**Products:**

- A methodology report describing the evaluation criteria, measures and methodology.

## 2.3.2 Facility and Operation Guidelines

**Task Objective:** The purpose of this task is to establish facility design and operation guidelines for alternatives to be developed and evaluated within this study. The guidelines will be used as standards by project staff and consultants as alternatives are designed and costed. Where there are existing Tri-Met design and operation guidelines, this task will refine them and, where no guidelines exist, this task will establish them.

**Methodology:** The first step in this task will be to establish the range of transportation modes that will be evaluated. At a minimum, conventional bus with TSM practices (including bus priority treatments, HOV facilities and passenger amenities), LRT, busway and transitway alternatives will be considered. In general, transitways are barrier-separated roadways for the exclusive use of transit buses, vanpools and carpools, such as in Houston, and busways are barrier-separated roadways for the exclusive use of transit buses, such as in Pittsburgh. Depending upon operational objectives, transitways and busways may have on-line or off-line stations and/or park-and-rides. Where Tri-Met facility and service design guidelines exist, they will be summarized, compared to current industry practice, evaluated, and modified if necessary. Where guidelines do not exist, a survey of industry practice will be performed and recommendations developed for establishing design and operations standards for this study. It is anticipated that busway and transitway facility and operation standards will need to be established while LRT and conventional bus with TSM practices will be reviewed, evaluated and potentially updated. For busways and transitways, this task will evaluate alternative operation strategies and facility designs. The guidelines then will be used as a framework in developing alternatives to be evaluated, and will be used to determine the capital and O&M costs of the alternatives.

### **Data Requirements:**

- Existing Tri-Met service and facility design guidelines for bus and LRT.

**Relationship to Other Activities:** The guidelines will be used as the framework in developing and refining alternatives, both in the design of their facilities and service. The guidelines will be developed in coordination with the Regional HCT study and the I-5/I-205 Portland/Vancouver Preliminary AA, to ensure consistency between the design and costing of similar alternatives in various corridors.

**Organizational Responsibilities:** Tri-Met is the lead agency for this task.

### **Products:**

- Facility and Design Guideline Manual.

### 2.3.3 Costing Methodologies

**Task Objective:** The purpose of this task is to provide consistent methodologies for costing capital and operating and maintenance (O&M) aspects of the developed alternatives. The costing methodology will determine and be consistent with the level of design detail available at each stage of alternative development and evaluation.

**Methodology:** Tri-Met currently has costing methodologies for capital and O&M that were developed for the Westside Project and the Hillsboro AA. These methodologies will be evaluated and refined to be consistent with the level of work to be performed within the Preliminary AA. It is expected for the initial screening of alternatives, that only coarse definitions of the alternatives will be available. As the alternatives are refined for corridor comparisons, further detail, including conceptual engineering at several key locations, will become available. This two-step process in the development of alternatives will require costing methodologies designed to be consistent with the level of information available at the current step in the process.

This task will determine the expenditure patterns and cost inflation rates to be assumed within the costing tasks, and will require the evaluation of past costing methodologies, inflation trends and expenditure patterns of major facility projects. The methodology will also prescribe unit construction and O&M costs.

#### **Data Requirements:**

- Westside and Hillsboro Capital and O&M costing methodology reports;
- Unit construction costs from local and national transit facility projects.

**Relationship to Other Activities:** The methodologies produced within this task will determine the level and type of information that will be generated on each alternative at each step in the evaluation process. The methodologies will then be used to develop capital and O&M costs for each alternative. These costs will then be used to compare and evaluate the alternatives in order to narrow the range of alternatives and to select a priority corridor. This task will be prepared as a cooperative effort of this study and the I-5/I-205 Portland/Vancouver study.

**Organizational Responsibilities:** Tri-Met is responsible for the management of this task.

#### **Products:**

- Costing Methodology Report.

## 2.3.4 Travel Demand Forecasting and Transportation Impact Methodology

**Task Objective:** The purpose of this task is to provide a methodology for forecasting travel demand and determining transportation impacts in the study area across the range of alternatives being evaluated. Because the study process involves both a screening of alternatives and a selection of a priority corridor, the travel demand forecasting methodology will prescribe the level of detail and methods to be used at each step in the planning process. It is critical that the methodology ensures accurate and consistent patronage forecasts across all alternatives being evaluated because these forecasts will be used to screen alternatives and select a priority corridor. Also, UMTA will use the evidence of cost-effectiveness, which relies heavily on transit patronage forecasts, to determine whether a corridor should move in to Alternatives Analysis.

**Methodology:** Metro has developed a travel demand forecasting methodology and model for use in the Westside and Hillsboro AAs and a wide variety of other transportation planning projects. In preparation for further HCT studies, Metro is updating the general model, zone structure and methodology. Building upon this work, a methodology will be developed that is refined at the various steps in the I-205/Milwaukie planning process. While the regional network model will be utilized throughout the study, some aspects of the study may require different, more simple or locally sensitive models to be developed in order to distinguish the travel demand impacts of the various alternatives.

Because the travel demand models require forecasting of other factors, such as income, population, employment, inflation, and trip production, the travel demand methodology will need to be consistent with the type and level of information available from forecasts of these other factors. In some cases, it may be necessary to refine or develop models to obtain the information required by the travel demand forecasting model. In particular, providing consistent forecast years for both the inputs to and outputs from the travel demand forecasting model will be essential. It is expected that 2010 will be the forecast year for the I-205/Milwaukie project.

A methodology will be established to identify the travel demand impacts caused by alternate land use and Transportation Demand Management policies. Also, travel demand estimation techniques need to be developed for special generation sites in the corridor such as the Clackamas Town Center, Lloyd Center and the Portland International Airport. Developing these methodologies will require national review of similar sites and their transit patronage, as well as a national review of other special generation site patronage forecasting models and methodologies.

### **Data Requirements:**

- The Westside and Hillsboro Travel Demand Forecasting Methodology Report;
- Refinements to the Metro travel demand forecasting model and zone structure;
- Travel characteristics of special generation sites within the corridor;
- Modeling products and methodologies for the various inputs to the travel demand forecasting mode.

**Relationship to Other Activities:** The travel demand forecast methodology will provide the framework under which forecasts of transit, auto, and pedestrian travel are made for the various alternatives being evaluated. It will determine the level and type of information needed from other tasks that supply inputs into the model, such as the operations plans or facility designs, and will prescribe the type and level of information that will be produced by the model to be used to evaluate the cost and effectiveness of the alternatives. This task will be prepared as a cooperative effort of this study and the I-5/I-205 Portland/Vancouver study.

**Organizational Responsibilities:** Metro is lead agency for this task.

**Products:**

- Travel Demand Methodology Report.

### 2.3.5 Financial Analysis Methodology

**Task Objective:** The Financial Analysis Methodology will provide a description of the methods to be used to develop a financing strategy for the construction and operation of a fixed guideway in the priority corridor, and for both short and long-term development of transit in the remaining corridor. The methodology will determine how the corridor financing needs, options and analysis are integrated with the system financing analysis being performed as a part of the Regional HCT study, and with the specific corridor financing strategy being developed for the I-5/I-205 Portland/Vancouver corridor.

**Methodology:** The Portland region has evaluated financing strategies for building and operating LRT and bus transit improvements. The region also has undertaken public opinion surveys related to public support for financing additional transit improvements. This task will examine these products and will develop a methodology for determining the level of need for additional finances, alternative sources of revenue, and the best methods of acquiring the additional revenue. This task will prescribe the method by which alternative financing strategies will be assessed, and how a preferred financing strategy for the corridor will be adopted. The methodology will need to account for assessing both transit needs and the region's ability to finance other transportation and public facility improvements. The methodology must also provide a way in which to differentiate between alignment alternatives and between the two corridors, and to determine how the alternative and corridor impact the financial capacity of the region to build and operate the transit improvements.

#### **Data Requirements:**

- Financial Analysis Methodology Reports from the Westside and Hillsboro Corridor studies;
- Financial Analysis Reports from the Westside and Hillsboro Corridor studies

**Relationship to Other Activities:** This task will be closely tied to the development of financial analysis methodologies for the I-5/I-205 Portland/Vancouver and the Regional HCT study to ensure that a systemwide financial analysis and plan can be prepared that adequately meets the corridor needs and expectations.

**Organizational Responsibilities:** Because of the corridor and systemwide significance of the financial analysis, this task, and all other financial analysis tasks, will be jointly managed by a subcommittee of JPACT, staffed by Metro, Tri-Met, Portland, Clackamas, Multnomah and Clark Counties, ODOT and IRC.

#### **Products:**

- Financial Analysis Methodology Report.



## 2.4 Develop and Screen Conceptual Alternatives

### 2.4.1 Prepare Alternatives

**Task Objective:** The purpose of this task is to develop a broad range of alternatives and alignment options that respond to the identified transportation problems within the corridors. Each of the alternatives will be defined to a level of detail that will allow them to be screened with the first level of criteria and measures identified in the evaluation methodology. These sketch level plans will supply the input to develop the data necessary to screen alternatives. The alternatives to be developed will range from No Build, to Transportation System Management, to LRT, and to transitways and busways. Several options may be developed within the No-Build, TSM and Build alternatives at this level of analysis to ensure that the alternatives that progress into the next stages of analysis are the most appropriate. A highway network will be developed for each alternative. Trade-offs between highway and transit investments will be explored, and optimal configurations of highway and transit networks for each alternative will be developed.

**Methodology:** Previous alternative and alignment development and screening has already taken place in previous studies for both the I-205 and the Milwaukie Corridors. This work will have been documented and summarized in Task 2.2.1. The previous work will form the foundation of the alternative development. Then the draft Purpose and Need Statement will be compared to the previously identified alternatives and will be refined to maximize their effectiveness. The alternatives will also be evaluated relative to the facility and operation design guidelines and will be refined as necessary. Further alternatives will be developed as necessary to provide a broad range of alternatives that respond to the transportation problems in the corridors and that comply with the design guidelines. Special attention will be paid to developing distinct alternatives that illustrate the costs, benefits and trade-offs of solving one problem over another and that span a variety of technology and cost levels.

While the evaluation methodology will finally determine the level of detail required for this stage of alternative development, the following aspects of the alternatives will be prepared in order to develop the information needed to evaluate and screen the alternatives:

- Mapping of alignment options;
- Sketch level description of the facility improvements;
- Operations strategies;
- Land use strategies;
- Station area concepts.

#### **Data Requirements:**

- Existing transit service within the corridors;
- Summary of previous studies and alternatives developed and evaluated;
- Purpose and Need Statement;
- Design standards;

- Evaluation methodology report.

**Relationship to Other Activities:** This task depends upon the data development task to develop the foundation for defining and screening alternatives. Also, the methodologies and guidelines prepared within Task 2.3 will set the standards for the design of alternatives. The alternatives defined in this task will then be evaluated and screened within Tasks 2.4.2 and 2.4.3. Development and evaluation of highway networks will be coordinated with the Southeast Corridor Traffic study, the update of the Regional Transportation Plan and highway planning efforts of local jurisdictions.

**Organizational Responsibilities:** Tri-Met will be responsible for the management of this task. The other participating agencies will have important roles in helping to define the alternatives within their area of jurisdiction. For example, Tri-Met will work closely with the Port of Portland in developing alternatives and options within the Portland International Airport, and ODOT staff will assist Tri-Met in developing alternatives that use state or Interstate highway right-of-way.

**Products:**

- Alternative alignment and facility improvement maps;
- Sketch-level description of alternatives.

## 2.4.2 Prepare Data on Alternatives

**Task Objective:** The purpose of this task is to prepare the various data necessary to evaluate in Task 2.4.3 the alternatives that were developed in Task 2.4.1. The intent is to provide the information necessary for technical and policy level staff to evaluate and screen a wide range of alternatives down to a handful of exemplary or most promising alternatives to be used later in evaluating the two corridors. This task will prepare the information on the criteria and measures called for in the Local Evaluation Methodology Report for this level of alternatives screening.

**Methodology:** Using the alternatives developed and defined in Task 2.4.1, this task will further define the alternatives and determine their impact in several areas. The Local Evaluation Methodology Report will contain the precise data to be developed, but the following areas will be covered:

- Transit patronage;
- Capital and operating cost;
- Public support;
- Land use and economic impact;
- Significant environmental impact;
- Traffic impact;
- Financial viability.

The level of detail and type of information developed within these broad categories will be defined beforehand in the Local Evaluation Methodology Report. All information will be forecast for the target evaluation year of 2010 and other dates as prescribed in the Local Evaluation Methodology Report.

### **Data Requirements:**

- Local Evaluation Methodology Report;
- Mapping and sketch plan description of Alternatives;
- Various forecasts for target year, including population, employment, VMT, etc.
- Capital Cost Methodology;
- Financial Analysis Methodology.

**Relationship to Other Activities:** This task requires the definition of alternatives, development of various methodology reports, and background data on the corridors. This task will provide the data for the criteria to be used in Task 2.4.3 to screen the alternatives.

**Organizational Responsibilities:** Metro has general responsibility for managing this task. Metro and the other participating agencies will share management of the various sub-tasks such as traffic impact analysis, financial viability and environmental impacts. Each agency will participate in the development of the various data. Precise organizational responsibilities will be defined in the Task Management Plans and the project contracts.

**Products:**

- Report summarizing the data developed within this task.

### 2.4.3 Compare and Screen Alternatives

**Task Objective:** The purpose of this task is to screen the alternatives using previously developed criteria, measures and data. The remaining most promising alternatives will then be developed in more detail and will be used to evaluate the two corridors and select a priority corridor.

**Methodology:** The Local Evaluation Methodology Report will specifically define the process and information used in comparing and screening alternatives. In general, the emphasis will be to select alternatives that best work to solve the problems in the corridor while meeting the project's goals and objectives. The evaluation will emphasize feasibility and desirability, with the intent to retain alternatives which are highly differentiated in their ability to ameliorate corridor problems and which illustrate the trade-offs encountered in solving the corridors' transportation problems.

The screening process will span three main levels:

- Technical Staff evaluation;
- Policy-Maker evaluation;
- Public comment.

The process will lead to the retention of a No Build, TSM and a few fixed guideway alternatives within each corridor that will provide a range of costs and modes for further study.

#### **Data Requirements:**

- Mapping and Definition of Alternatives;
- Task 2.4.3 Summary Report;
- Evaluation Methodology Report;
- Public involvement plan.

**Relationship to Other Activities:** This task is the culmination of the first phase of alternative development. This first phase includes the development of methodologies and guidelines, alternative development and definition, and the screening of alternatives to the most promising in each corridor. The process will ensure that a No Build and TSM Alternative and a range of costs and modes for the Build Alternative remain to be advanced into the next phase of the study. This task also will initiate the further development of the remaining alternatives to be used in selecting a priority corridor. The public participation program will play a key role in this task as public comment will be sought for screening the alternatives.

**Organizational Responsibilities:** Metro is responsible for managing this task. Other participating agencies will play important roles in the evaluation process, both at the technical and policy level. Agency staff will assist Metro in implementing the public participation plan.

**Products:**

- Public presentation materials summarizing the alternatives being considered;
- Summary of the process and decisions made to screen the alternatives.

## 2.5 Evaluate Corridors

### 2.5.1 Mapping and Definition of Alternatives

**Task Objective:** The purpose of this task is to define the alternatives in the greater level of detail needed to develop the information necessary to evaluate the two corridors and select a priority corridor.

**Methodology:** Using the sketch level plans for the remaining alternatives and the facility and operations design guidelines, the alternatives will be developed to a conceptual level of definition. This will require more detailed mapping and reconnaissance of right-of-way to more precisely define the alignment characteristics. While engineering drawings, plans and profiles will not be prepared for the entire alignment, this task will make a final determination of those locations that are very high cost, highly complex, or may contain engineering fatal flaws and that will require conceptual engineering in Task 2.5.2.

The level of detail and type of information required on each alternative will be prescribed in the methodology reports. This task will prepare the information on each alternative necessary to prepare cost, patronage, transportation impacts, financial and local criteria forecasts.

In particular, the following aspects of the alternatives will be developed within this task:

- 1" = 200' scale maps showing alignment, general right-of-way requirements and general elevations;
- Typical cross-sections for fixed guideway and roadway improvements;
- Facility requirements and typical drawings for transit centers, stations and park-and-rides;
- Vehicle requirements and typical characteristics;
- Operational plans, including analysis of headway requirements and limitations, and impacts of the operating plan on existing LRT and bus operations in other corridors. This analysis will concentrate on vehicle capacities and operations requirements in the Banfield corridor and on downtown LRT and transit mall operations. It is expected that this level of analysis will require computer simulation of rail operations within the proposed and existing LRT corridors.

As the alternatives are defined in greater detail, it is anticipated that they will be further refined and modified to reduce costs and increase their effectiveness. Preliminary results from Tasks 2.5.2 through 2.5.7 will also be used to further refine and modify alternatives.

This task will develop public presentation material describing the alternatives and corridors being evaluated.

### **Data Requirements:**

- Facility and design guidelines;
- Sketch level plans for remaining alternatives;
- Methodology reports;
- Base maps within the corridor, including topographical data;
- Property ownership maps within the corridor.

**Relationship to Other Activities:** This task is dependent upon the outcome of the design guidelines, methodology reports, and the first screening of alternatives. The product of this task, more precisely defined alternatives, will provide the inputs needed to prepare the information on each corridor and its alternatives that will be used to select a priority corridor.

**Organizational Responsibilities:** Tri-Met is responsible for managing this task. All other participating agencies have a high level of responsibility in defining the alternatives within their jurisdictions. Local jurisdictions will provide much of the information needed for right-of-way and alignment mapping.

### **Products:**

- Detailed mapping of the alternatives;
- Conceptual definition of alternatives;
- Right-of-way requirements;
- Public presentation materials.

## 2.5.2 Conceptual Engineering for Significant Sites

**Task Objective:** Selection of a priority corridor and confirmation of the alternatives that will move into Alternatives Analysis require the computation of the cost-effectiveness of each corridor's alternatives. While it is important to accurately judge the relative difference in cost and effectiveness of the corridors and alternatives, it is also important to have a relatively accurate absolute cost estimate when developing the financing plan. Several sites within the I-205/Milwaukie study area will constitute a relatively high percentage of capital costs and will have significant impacts on the operational characteristics of the transit system. The purpose of this task is to determine the conceptual engineering requirements at those sites which have significantly high construction costs, complex design requirements, or intricate relationships between facility design and operations. Conceptual engineering for the entire alignment of each alternative is not required, nor even desirable, at this stage of analysis. However, facilities at these significant sites are so crucial in their configuration and cost that it will be necessary to have more detailed and accurate information in order to select a priority corridor.

In particular, this task will seek to:

- Reveal any fatal flaws that might eliminate an alternative from consideration;
- Describe the site in sufficient detail to permit accurate estimates of capital costs;
- Describe the facilities in sufficient detail to allow alternate operational strategies to be developed and tested and to determine O&M costs accurately;
- Analyze urban design and land use impacts and requirements.

**Methodology:** Using the detailed mapping and conceptual definition of alternatives, conceptual engineering for several select sites will be prepared. Each alternative will be individually examined for atypical sections. Field work may be required to ascertain structural and soil conditions. Wherever possible, previous engineering studies will be used to determine geological conditions. Engineering solutions to specific problems will be developed and tested.

The following sites will require conceptual level engineering. This list may be modified as the alternatives are defined and screened, either by adding or removing sites from this list:

- Willamette River Bridge Crossing;
- Downtown Milwaukie;
- Clackamas Town Center;
- Gateway Transit Center and the intersection of I-84 and I-205;
- Portland International Airport.

### **Data Requirements:**

- Detailed mapping and definition of alternatives;
- Facility design standards;

- Alternative being considered within the Southeast Corridor Traffic study for a Willamette River bridge crossing.

**Relationship to Other Activities:** This task requires the detailed mapping and definition of alternatives and the facility design standards. Close coordination with the Willamette River bridge crossing will be required to ensure consistent alternatives and level of detail across the two studies in order that the highway and transit alternatives are optimized. The resulting designs from this task will be used by subsequent tasks aimed at determining costs, transportation impacts, and the various local evaluation criteria.

**Organizational Responsibilities:** Tri-Met is responsible for managing this task. Responsibility for the design work will be spread across the participating agencies as they provide design aid for facilities within their jurisdictions.

**Products:**

- Plans and profiles for specific sites within the two corridors.

### 2.5.3 Travel Demand Forecasts

**Task Objective:** The purpose of this task is to accurately forecast transportation travel demand for each of the alternatives and corridors for the target design years. In order to determine the priority corridor and the potential cost-effectiveness of the alternatives being considered, it is critical to be able to forecast transit and non-transit travel demand. These forecasts will be used as one source of information in locally selecting the priority corridor, and will be used in evaluating the potential cost-effectiveness of the alternatives.

**Methodology:** The specific methodology to be used in this task will be finalized in Task 2.3.4, the Travel Demand Forecast Methodology Report. Metro maintains a regional travel demand forecasting model. The model contains a modal split routine which is used to forecast public transportation patronage and roadway traffic volumes. This model will be updated and modified to comply with the requirements of this transitional study.

A new zone structure and a new forecast year will require updates and modification of the model inputs, which will be prepared or obtained by Metro and other participating agencies. If alternate land use plans are developed and assigned to specific alternatives, the land use variables of the model will be modified to reflect the differences between land use patterns. The Travel Demand Forecasting Methodology will prescribe the methods by which this is done.

The level of detail required on highway network forecasts will be determined by the Local Evaluation Methodology, Travel Demand Forecasting Methodology and detailed Task Management Plans for this and other tasks.

#### **Data Requirements:**

- Detailed mapping and definition of alternatives, including the operation strategies and plans;
- Land use plan and distribution of socioeconomic variables;
- Committed street and highway plans for the study area;
- Transit patronage and traffic counts in the study area and regionwide for calibration.

**Relationship to Other Activities:** Traffic and patronage forecasts require detailed mapping and definition of alternatives, including operating strategies and plans. Background work in establishing the socioeconomic characteristics of the corridors is also required. The results from this task will be used to evaluate the corridors and to determine the potential cost-effectiveness of alternatives within the priority corridor.

**Organizational Responsibilities:** Metro is responsible for the management of this task.

**Products:**

- Travel forecasts for streets and highways in the corridor for each of the alternatives;
- Transit patronage forecasts for each alternative, including the inputs required for the computation of UMTA's cost-effectiveness indices.

## 2.5.4 Cost Estimates

**Task Objective:** The purpose of this task is to provide comparable capital and O&M cost estimates for the alternatives and corridors being evaluated. In order to determine the priority corridor and to determine the potential cost-effectiveness of the alternatives being considered, it is necessary to be able to forecast future capital and O&M costs. These cost estimates will be used as one source of information in locally selecting the priority, and will be used in evaluating the potential cost-effectiveness of the alternatives.

**Methodology:** The detailed costing methodologies for this task will be developed within Task 2.3.3, Costing Methodology. The cost models will use inputs on quantities as provided by the detailed mapping and definition of alternatives, typical cross-sections, the facility and design guidelines and the conceptual engineering of significant sites. Estimate of costs will be provided both in current year and year-of-expenditure dollars. Close attention to capital costs will be paid to the significant sites that received conceptual engineering.

### **Data Requirements:**

- Cost Methodology Report, including inflation rates, rates of expenditure, and unit costs;
- Detailed mapping and definition of alternatives, including the operation strategies and plans, and list of construction materials required;
- Off-system costs associated with each alternative, including urban design elements, ancillary roadway and traffic system improvements;
- Results of travel demand forecasts which summarize transit operating characteristics.

**Relationship to Other Activities:** This task requires detailed mapping and definition of alternatives, conceptual engineering at significant sites, and application of the costing methodology. Results of this task will be used locally to help select the priority corridor and to determine the potential cost-effectiveness of alternatives.

**Organizational Responsibilities:** Tri-Met is responsible for the management of this task. Each participating agency will provide assistance and cost information for alignments and modes within their jurisdictions.

### **Products:**

- Capital cost projections for each alternative and corridor;
- O&M cost projections for each alternative and corridor.

## 2.5.5 Financial Analysis

**Task Objective:** The purpose of this task is to determine the financial implications of the alternatives within each corridor and to determine which corridor should be the local priority corridor that should advance into Alternatives Analysis. This task will test the financial viability of the various alternatives, as well as the financial capacity of the region to develop a fixed guideway in each corridor. Key purposes of this task are to ensure consistency with and incorporate results from the systemwide financial plan to be developed within the Regional HCT study and the corridor financing strategy to be developed within the I-5/I-205 Portland/Vancouver Preliminary AA.

**Methodology:** The precise methodology used for this task will be developed within Task 2.3.5, Financial Analysis Methodology. The task will evaluate various alternative financing strategies for transit development within each corridor for each alternative. The scope of alternative financing strategies will be developed within the Regional HCT study's systemwide financial planning effort. Similar methodologies will also be incorporated within the I-5/I-205 Portland/Vancouver Preliminary AA.

Revenues and costs will be forecast through the horizon year of the study on an annual basis. Deficits will be identified. Measures to cover the deficits will be explored, including taxes, charges, fees, joint public-private development, grants and dedicated revenues. The impact of each alternative on the ability of the region to develop further HCT corridors and a regional dedicated revenue for HCT development will be evaluated.

### Data Requirements:

- Financial Analysis Methodologies from this study and from the Regional HCT study, and the I-5/I-205 Portland/Vancouver Preliminary AA;
- Capital cost estimates for each alternative, including expected expenditure rates and assumed inflation rates;
- Patronage forecasts for each alternative;
- Operating plans for each alternative;
- O&M costs for each alternative;
- Detailed mapping and definition of alternatives.

**Relationship to Other Activities:** The financial analysis task begins early in this study. Cost estimates and defined alternatives will significantly affect the outcome of the financial analysis. In order to determine the financial feasibility of alternatives, output from Task 2.3.1 Local Evaluation Methodology and Criteria will also be required. Products from this task will be used to select the priority corridor and will be used to develop the system financing plan for the Regional HCT Plan and for application to initiate AA in the priority corridor.

**Organizational Responsibilities:** Because of the corridor and systemwide significance of the financial analysis, this task, and all other financial analysis tasks, will be jointly managed by a subcommittee of JPACT, staffed by Metro, Tri-Met, Portland, Clackamas, Multnomah and Clark Counties, ODOT and IRC.

**Products:**

- Projections of revenues for each alternative;
- Identification of new sources of revenue;
- Preparation of financial strategies for each alternative and corridor.

## 2.5.6 Local Criteria

**Task Objective:** The purpose of this task is to develop the information on the alternatives and corridors that is prescribed in Task 2.3.1, Local Evaluation Methodology and Criteria. This information will be used by local officials and the public in selecting the priority corridor.

**Methodology:** The precise methodology for this task will be developed in Task 2.3.1, Local Evaluation Methodology and Criteria. In general, information on each alternative will be developed within the following areas:

- Impacts on land use and transportation/land use interrelationships;
- Environmental impacts (negative and beneficial);
- Economic impact, including development and redevelopment;
- Public opinion;
- Regional Urban Growth Goals and Objectives;
- The State of Oregon Land Conservation and Development Commission's Goal Twelve transportation rule;
- The State of Oregon Transportation Plan.

### **Data Requirements:**

- Detailed mapping and definition of alternatives;
- Local Evaluation Methodology and Criteria.

**Relationship to Other Activities:** This task requires the detailed mapping and definition of alternatives in order to develop those aspects of each alternative which will be used to make a local decision on a priority corridor. The results of this task will be used in Task 2.6.1 in selecting a priority corridor. Results from this task may be used by other tasks, such as costing of the alternatives and the financial analysis.

**Organizational Responsibilities:** Metro is responsible for management of this overall task. Specific sub-tasks may be managed by other participating agencies depending upon the final evaluation methodology and criteria adopted. All participating agencies will assist the lead agencies in preparing the required information.

### **Products:**

- Summary of each alternative by the adopted evaluation criteria and measures.

## 2.5.7 Transportation Impacts

**Task Objective:** The purpose of this task is to determine the transportation impact, both transit and auto, of the various alternatives and the two corridors. The results from this task will be used by local decision-makers in selecting a priority corridor.

**Methodology:** The precise methodology used for this task will be determined in Task 2.3.4, Travel Demand Forecasting and Transit Impact Methodology. This task will make use of the service and patronage forecasts made in Task 2.5.3. Utility programs developed by Metro will generate travel time comparisons between the alternatives and corridors. The highway system will be examined with respect to level of service to determine if system degradations can be attributed to the transit alternatives. At significant sites which will receive conceptual engineering, or at other important traffic locations, more detailed analysis of level of service and travel patterns may be required.

This task will require coordination with the Southeast Corridor Traffic study, the Regional HCT study and the I-5/I-205 Portland/Vancouver Preliminary AA to ensure consistency between the alternatives being considered and the study results.

### **Data Requirements:**

- Detailed mapping and definition of alternatives;
- Travel demand forecasts.

**Relationship to Other Activities:** This task requires the detailed mapping and definition of alternatives and the travel demand forecasts. The results of this task will be used in selecting the priority corridor.

**Organizational Responsibilities:** Metro is responsible for the management of this task. The other participating agencies will participate closely with Metro in determining transportation impacts for the transportation systems that are under their jurisdictions.

### **Products:**

- Transportation Impacts Summary Report.



## **2.6 Priority Corridor**

### **2.6.1 Local Selection of Priority Corridor**

**Task Objective:** The purpose of this task is to select a priority corridor, based upon local evaluation criteria and measures, that will proceed into Alternatives Analysis. The intent of this task is to provide technical staff, local decision-makers and the public with the information prepared in this study in order to select the I-205 or Milwaukie corridor as the priority corridor. This task will implement the Local Evaluation Methodology.

**Methodology:** The precise methodology for this task will be prepared in Task 2.3.1, Local Evaluation Methodology and Criteria. In order to select a priority corridor, a local decision-making process will be undertaken which will involve technical staff, local decision-makers and the general public. A series of workshops and/or presentations will be made to a variety of groups including the PMG, CAC, ERP, TPAC, and JPACT. The presentations will summarize the information gathered in Task 2.5. Trade-offs between alternatives and corridors, on a wide variety of levels, will be presented.

#### **Data Requirements:**

- Public Involvement Plan developed in Task 2.4.3;
- Local Evaluation Methodology and Criteria;
- Public presentation material developed in Task 2.5.1;
- Information developed in Tasks 2.5.2 through 2.5.7.

**Relationship to Other Activities:** The purpose of this study is to select a priority corridor to advance into Alternatives Analysis. All tasks up to this point are in preparation for the decision to be made within this task. All following tasks are to prepare the priority corridor for application to UMTA for advancement into AA.

**Organizational Responsibilities:** Metro is responsible for the management of this task. All other participating agencies will be closely involved in the decision-making process, especially in presentations made to and decisions made by their local policy-makers.

#### **Products:**

- Summary of the local decision-making process and results.

## 2.6.2 Finalize the Priority Corridor Problem Statement

**Task Objective:** The purpose of this task is to finalize the problem statement for the priority corridor. The problem statement will be included in the application to UMTA seeking authorization to advance the priority corridor into AA.

**Methodology:** The draft problem statement for both corridors is to be developed in Task 2.2.4. This task will further refine and finalize the transportation problem statement for the priority corridor. This task will use the results from the various tasks that evaluated and developed alternatives to refine the problem statement.

### **Data Requirements:**

- Draft Problem Statement;
- Background data prepared in Task 2.2;
- Various results reports from Task 2.5;
- Summary of priority corridor selection process.

**Relationship to Other Activities:** Finalization of the problem statement requires the selection of the priority corridor and results from the analysis on the various alternatives and the two corridors. The problem statement will be submitted to UMTA with the application to advance the priority corridor into AA.

**Organizational Responsibilities:** Metro is lead agency for this task.

### **Products:**

- Final Problem Statement.

### 2.6.3 Refine Small Set of Alternatives

**Task Objective:** The purpose of this task is to further refine the alternatives that will be advanced into Alternatives Analysis in the priority corridor. Selection of the priority corridor and the analysis prepared on the alternatives may require modification and refinement of alternatives to optimize their performance and ability to respond to the corridor's problems.

**Methodology:** The alternatives defined in Task 2.5.1 that are within the priority corridor will be further refined based upon the results of the priority corridor selection process. Any further information on the alternative required to complete the cost-effectiveness analysis and financial analysis required to submit the corridor and alternatives to UMTA for approval to advance into AA will be prepared.

At a minimum, the report summarizing the alternatives within the priority corridor will include the following:

- Physical characteristics such as location of the proposed guideway and stations for each technology, the termini, and the number of lanes or tracks;
- Operating characteristics such as the operating strategy, fare policies, headways, and route spacing for both the guideway alternative and their feeder systems.

The alternatives will include at least one No Build and one TSM alternative that have been designed to respond to the transportation problems within the corridor without a major investment in new facilities.

#### **Data Requirements:**

- Detailed mapping and definition of alternatives;
- Conceptual engineering at significant sites;
- Summary of priority corridor selection process.

**Relationship to Other Activities:** This task requires the selection of a priority corridor and the definition of alternatives within the corridor. The product of this task will be submitted to UMTA with the application to advance the priority corridor into AA.

**Organizational Responsibilities:** Metro is lead agency for this task. Tri-Met will play a central role in the operational definition of alternatives. Other participating agencies are responsible to assist Metro and Tri-Met in refining the alternatives that fall within their jurisdiction.

#### **Products:**

- Definition of the small set of alternatives to advance with the priority corridor into AA.

## 2.6.4 Prepare Indicators of Cost-effectiveness

**Task Objective:** The purpose of this task is to prepare preliminary indicators of cost-effectiveness for the small set of alternatives within the priority corridor that will be submitted to UMTA.

**Methodology:** The preparation of cost-effectiveness indicators will use the results of the travel demand forecasts and cost-estimating tasks. This effort to evaluate the cost-effectiveness of the remaining alternatives will include the calculation of UMTA's total cost-effectiveness index. The precise method for computation of the indices are described within the Westside and Hillsboro Corridor's Evaluation Methodology Reports and within UMTA's guidance. Further refinement of this methodology may be developed by UMTA and may be documented in the Local Evaluation Methodology and Criteria Report.

The summary report will document the methods and assumptions underlying the estimates of ridership, travel time savings, and capital and operating costs.

This task may require refinement of patronage and cost estimates if refinement of the alternatives in Task 2.6.3 significantly modifies the alternatives being proposed.

### **Data Requirements:**

- Travel demand forecasts;
- Capital and O&M cost estimates.

**Relationship to Other Activities:** This task requires transit travel demand forecasts and costs estimates be prepared for the alternatives within the priority corridor. Results from this task will be included with application to UMTA to advance the priority corridor to advance into AA.

**Organizational Responsibilities:** Metro is responsible for managing this task. Tri-Met will work closely with Metro in developing the cost-effectiveness indices.

### **Products:**

- Revised patronage estimates, if required;
- Revised cost estimates, if required;
- Summary report on the cost-effectiveness indices for the alternatives within the priority corridor.

## **2.6.5 Finalize Systemwide Financial Plan**

**Task Objective:** The purpose of this task is to finalize the Systemwide Financial Plan and Priority Corridor financing strategy to demonstrate the financial feasibility of the alternatives to be considered within AA.

**Methodology:** This task will be the culmination of the corridor and systemwide financial analysis undertaken within this study, the I-5/I-205 Portland/Vancouver Preliminary AA and the Regional HCT study. For the priority corridor, this task will finalize the systemwide financial plan and corridor financing strategy. This final financial plan will take into account the cost of the planned transit improvements, the cost of rehabilitating existing facilities, and a realistic forecast for future revenues, both for the corridor and for long-term system development.

### **Data Requirements:**

- Alternative patronage forecasts;
- Alternative cost estimates;
- Definition of alternatives;
- Financial plans from the Regional HCT study and the I-5/I-205 Portland/Vancouver Preliminary AA.

**Relationship to Other Activities:** This task requires the financial plans from the Regional HCT study and the I-5/I-205 Portland/Vancouver Preliminary AA, and the patronage and cost estimates for the priority corridor. The product of this task will be submitted to UMTA with the application to advance the priority corridor into AA.

**Organizational Responsibilities:** Because of the corridor and systemwide significance of the financial analysis, this task and all other financial analysis tasks will be jointly managed by a subcommittee of JPACT, staffed by Metro, Tri-Met, Portland, Clackamas, Multnomah and Clark Counties, ODOT and IRC.

### **Products:**

- Systemwide financial plan and corridor financial strategy.

## 2.6.6 Prepare Scope and Budget for AA

**Task Objective:** The purpose of this task is to prepare the scope of work and detailed budget for alternatives analysis for the priority corridor.

**Methodology:** The problem statement and range of alternatives being considered within the priority corridor will be used to determine the scope and scale of effort required for AA. Work programs from the Westside and Hillsboro AAs will be reviewed and incorporated as appropriate. Close attention will be given to UMTA's Guidance, both current and likely modifications. The scope of work will be consistent with the Guidance, aimed at achieving both UMTA requirements and local decision-making needs. Responsibilities for participating agencies, costs per line item and revenue sources will be identified. A project schedule, highlighting task interdependencies will be prepared.

### **Data Requirements:**

- Westside and Hillsboro AA work programs and budgets;
- UMTA AA Guidance.

**Relationship to Other Activities:** The range of alternatives being considered and the identified problems will set the stage for determining the scope of work and budget for the AA process. The product of this task will be submitted to UMTA in the application to advance the priority corridor into AA.

**Organizational Responsibilities:** Metro is responsible for this task. Other participating agencies will work with Metro in determining the scope of work, agency responsibilities and the line item budget.

### **Products:**

- Detailed AA work plan;
- Project schedule;
- Project budget.

## **2.7 Prepare Action Plan for Other Corridor**

### **2.7.1 Prepare Transit Service and Facility Improvement Plan**

**Task Objective:** An important goal of the I-205/Milwaukie Preliminary AA is not only to select a priority corridor for further advancement into fixed guideway project planning but also to develop a plan for transit development that is aimed at solving the transportation problems in the remaining corridor. The purpose of this task is to prepare that mid and long-term transit service and capital improvement plan for the corridor that was not identified as the HCT priority corridor. A component of the study will be to prepare a phasing plan for the implementation of the transit improvements. The result of this task will be incorporated into Tri-Met's service development process and into the region's RTP.

**Methodology:** Building upon the problem statement for the corridor and the alternatives generated for it, this task will further evaluate and refine those alternatives. Attention will be paid both to the mid and long-term needs of the corridor. While the mid-term improvements are likely to be oriented around improvements for conventional bus service, TSM improvements and TDM efforts, the long-term alternative considered could include these types of improvements as well as development of HCT.

This task will assume as its starting point Tri-Met's Transit Development Plan's (TDP) that is currently under revision. Recommendations for transit improvements within this task will be used within the next revision of the TDP to define mid-term transit improvements and priorities for the corridor. Some adjustments to the current TDP could be recommended if they are necessary.

The results of this task will include transit patronage forecasts and cost estimates for the recommended service improvements.

#### **Data Requirements:**

- Tri-Met TDP;
- Problem Statement;
- Detailed mapping and definition of alternatives.

**Relationship to Other Activities:** This task is the culmination of the study for the remaining corridor. It will utilize the results from the problem statement and alternative development to prepare recommendations for mid and long-term transit improvements in the corridor. This task will provide input into Tri-Met's TDP and the region's RTP.

**Organizational Responsibilities:** Tri-Met is responsible for management of this task. Other participating agencies will work with Tri-Met in preparing the transit service and facility improvements within their jurisdiction.

**Products:**

- List of service and facility improvements;
- Phasing plan for the transit improvements.

## 2.7.2 Prepare Financing Strategy

**Task Objective:** The purpose of this task is to prepare a financing strategy which provides for the phased implementation of the transit service and facility improvements recommended for the remaining corridor. This task will ensure that the improvements may be financed within the systemwide financing plan and corridor strategies developed within this study, the Regional HCT study and the I-5/I-205 Portland/Vancouver Preliminary AA.

**Methodology:** The precise methodology for this task will be prepared in Task 2.3.5, the Financial Analysis Methodology. Paired with the financial strategy for the priority corridor, this task is the culmination of the corridor and systemwide financial analysis undertaken within this study, the Regional HCT study and the I-5/I-205 Portland/Vancouver Preliminary AA. This final financial plan will take into account the cost of the planned transit improvements, the cost of rehabilitating existing facilities, and a realistic forecast for future revenues.

### Data Requirements:

- List of service and facility improvements, including cost and patronage estimates;
- Phasing plan for the transit improvements;
- Tri-Met TDP;
- Systemwide financing plan and corridor financing strategies.

**Relationship to Other Activities:** This task is closely associated with the financial planning efforts for the priority corridor, the Regional HCT study and the I-5/I-205 Portland/Vancouver Preliminary AA. Results from this task will be incorporated into those efforts as well as into the Tri-Met TDP and the RTP.

**Organizational Responsibilities:** Because of the corridor and systemwide significance of the financial analysis, this task and all other financial analysis tasks will be jointly managed by a subcommittee of JPACT, staffed by Metro, Tri-Met, Portland, Clackamas, Multnomah and Clark Counties, ODOT and IRC.

### Products:

- Financial strategy for the remaining corridor.