

## ANNOTATED MINUTES

Tuesday, February 19, 1991 - 9:00 AM  
Multnomah County Courthouse, Room 602

### WORK SESSION

1. Work Session to Discuss Public Testimony Regarding Budget Reductions and to Hear Committee Reports. Presented by Merlin Reynolds and Dave Warren

**MERLIN REYNOLDS FACILITATED BOARD DISCUSSION ON PUBLIC TESTIMONY, COMMITTEE REPORTS AND BUDGET PRIORITIES. COMMISSIONERS ANDERSON AND KELLEY SUBMITTED BUDGET REDUCTION SUGGESTIONS. HANK MIGGINS REPORTED ON STATUS OF CITY/COUNTY CONSOLIDATION STUDY; LINDA ALEXANDER REPORTED ON STATUS OF COST EFFICIENCY/PRODUCTIVITY SAVING EFFORTS. BOARD CONSENSUS FOR MS. ALEXANDER TO ESTABLISH AN EXECUTIVE STEERING COMMITTEE TO REVIEW THE WORK PLAN FOR PURCHASING AND WAREHOUSING INTEGRATION AND AN IMPLEMENTATION PROJECT TEAM TO LOOK AT SAVINGS IN THE TRAFFIC PLAN, PRINTING AND DUPLICATION AND COPIER SERVICE OPTIONS. BOARD DISCUSSED TIER 1 AND TIER 2 AT RISK PROGRAMS AND IDENTIFIED AREAS OF POTENTIAL REDUCTIONS.**

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Tuesday, February 19, 1991 - 1:30 PM  
Multnomah County Courthouse, Room 602

### BOARD BRIEFING

2. Budget Office Briefing on Revenue Projections. Presented by Ben Buisman

**BEN BUISMAN SLIDE PRESENTATION. MR. BUISMAN AND JANICE DRUIAN RESPONSE TO BOARD QUESTIONS AND DISCUSSION.**

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Tuesday, February 19, 1991 - 2:00 PM  
Multnomah County Courthouse, Room 602

### AGENDA REVIEW

3. Review of Agenda for Regular Meeting of February 21, 1991

- R-1 LINDA ALEXANDER ADVISED BUDGET MUST BE SUBMITTED TO DEPARTMENT OF REVENUE BY MARCH 1. COMMISSIONER HANSEN ADVISED HE MAY NEED ADDITIONAL TIME TO REVIEW DATA.
- R-2 LARRY BAXTER ADVISED THERE WAS NO RESPONSE TO THE PUBLISHED NOTICE. COUNTY COUNSEL LARRY KRESSEL SUBMITTED PROPOSED RESOLUTION FOR CONSIDERATION THURSDAY. BOARD EXPRESSED NEED FOR ORDINANCE AMENDMENT REQUIRING COUNTY TO NOTIFY OTHER TAXING DISTRICTS OF PROPOSED PROPERTY TRANSFERS.
- R-4 DENNIS FITZ DISCUSSED ASSET FORFEITURE CASES.

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Thursday, February 21, 1991 - 9:30 AM  
Multnomah County Courthouse, Room 602

**REGULAR MEETING**

Chair Gladys McCoy convened the meeting at 9:32 a.m., with Vice-Chair Rick Bauman and Commissioners Pauline Anderson, Sharron Kelley and Gary Hansen present.

**CONSENT CALENDAR**

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER ANDERSON, THE CONSENT CALENDAR (ITEMS C-1 AND C-2) WAS UNANIMOUSLY APPROVED.

**JUSTICE SERVICES**

**SHERIFF'S OFFICE**

- C-1 Liquor License Application Change of Ownership Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
Retail Malt Beverage for the King's Wild, 13550 SE Powell Blvd, Portland.

**DEPARTMENT OF HUMAN SERVICES**

**AGING SERVICES AND JUVENILE JUSTICE DIVISIONS**

- C-2 Ratification of Amendments #6 and #7 to the Intergovernmental Agreement Between the Oregon Department of Human Resources and Multnomah County,

**REGULAR AGENDA**

**DEPARTMENT OF GENERAL SERVICES**

- R-1        RESOLUTION in the Matter of Certifying an Estimate of Expenditures for the  
FY 1991-92 Property Tax Program in Accordance with HB 2338

COMMISSIONER BAUMAN MOVED AND  
COMMISSIONER ANDERSON SECONDED, APPROVAL  
OF R-1. UPON REQUEST FOR ADDITIONAL TIME  
FOR CONSIDERATION, COMMISSIONER HANSEN  
MOVED AND COMMISSIONER KELLEY SECONDED,  
THAT R-1 BE CONTINUED FOR ONE WEEK. LINDA  
ALEXANDER EXPLANATION AND RESPONSE TO  
BOARD QUESTIONS AND DISCUSSION. IT WAS  
APPROVED THAT R-1 BE CONTINUED TO  
THURSDAY, FEBRUARY 28, 1991, WITH  
COMMISSIONERS ANDERSON, BAUMAN, KELLEY  
AND HANSEN VOTING AYE AND COMMISSIONER  
McCOY VOTING NO.

- R-2        PUBLIC HEARING in the Matter of the Request for Approval to Transfer  
Five Tax Foreclosed Properties to the Housing Authority of Portland

COMMISSIONER BAUMAN MOVED AND  
COMMISSIONER ANDERSON SECONDED, APPROVAL  
OF R-2. HELEN BARNEY EXPLANATION AND  
TESTIMONY IN SUPPORT OF REQUEST. ORDER  
91-20 UNANIMOUSLY APPROVED.

**JUSTICE SERVICES**

**SHERIFF'S OFFICE**

- R-3        Ratification of an Intergovernmental Agreement Between Multnomah County  
and the City of Gresham wherein the Multnomah County Sheriff's Office will  
Conduct Background Checks on Purchasers of Weapons for the City of  
Gresham

UPON MOTION OF COMMISSIONER BAUMAN,  
SECONDED BY COMMISSIONER ANDERSON, R-3  
WAS UNANIMOUSLY APPROVED.

- R-4        Ratification of an Intergovernmental Agreement Between Multnomah County  
and the City of Gresham to Provide Enforcement of Multnomah County

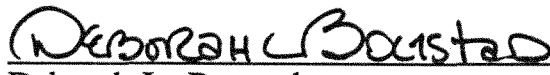
**UPON MOTION OF COMMISSIONER KELLEY,  
SECONDED BY COMMISSIONER HANSEN, R-4 WAS  
UNANIMOUSLY APPROVED.**

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**A PRESS CONFERENCE WAS HELD IMMEDIATELY  
FOLLOWING THE REGULAR AGENDA WITH KEN  
UPTON AND ARLENE COLLINS ANNOUNCING THAT  
LOCAL 88 AFSCME RATIFIED A 1 YEAR CONTRACT  
WHICH INCLUDES A WAGE FREEZE IN RESPONSE  
TO MEASURE 5. MR. UPTON AND MS. COLLINS  
RESPONSE TO BOARD AND PRESS QUESTIONS.**

There being no further business, the meeting was adjourned at 10:05 a.m.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON



Deborah L. Bogstad

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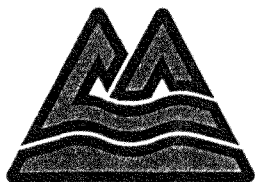
Friday, February 22, 1991 - 1:30 PM  
Multnomah County Courthouse, Room 602

**WORK SESSION**

1. Work Session to Provide Policy Guidance for the Preparation of the Chair's Executive Budget. Presented by Merlin Reynolds and Dave Warren

**MERLIN REYNOLDS FACILITATED BOARD REVIEW  
OF POLICY DIRECTION AND STRATEGIC PLANNING  
MANDATES. MR. REYNOLDS AND DAVE WARREN  
RESPONSE TO QUESTIONS AND BOARD DISCUSSION  
ON THE \$8 TO \$13 MILLION REMAINING  
SHORTFALL. VICE-CHAIR BAUMAN SUGGESTED  
ALTERNATIVE FUNDING FOR THE LIBRARY FOR  
\$7.1 MILLION. COMMISSIONERS BAUMAN AND  
ANDERSON TO DISCUSS ISSUE AT FEBRUARY 26  
LIBRARY BOARD MEETING. COMMISSIONER  
HANSEN SUGGESTED 1% BIT INCREASE FOR \$12  
MILLION. CHAIR McCOY INVITED  
COMMISSIONERS TO ATTEND MARCH 1 MEETING  
TO DISCUSS ISSUE WITH BUSINESS COMMUNITY.  
COMMISSIONER KELLEY SUBMITTED PROPOSED**

REMEDIES SUGGESTING THE COUNTY FOCUS ON EFFICIENCIES RATHER THAN ALTERNATIVE REVENUE FUNDING AT THIS TIME. COMMISSIONER ANDERSON SUGGESTED INCREASED USER AND BUSINESS LICENSE FEES. MR. WARREN DESCRIBED THE BUDGET PROCESS AND REVIEWED THE CALENDAR FOR PREPARING THE PRINTED BUDGET, HOLDING PUBLIC HEARINGS AND THE MANDATED ADOPTION DATE.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

FEBRUARY 18 - 22, 1991

Monday, February 18, 1991 - HOLIDAY - Courthouse Closed. . . . .  
Tuesday, February 19, 1991 - 9:00 AM - Work Session. . . .Page 2  
Tuesday, February 19, 1991 - 1:30 PM - Board Briefing. . .Page 2  
Tuesday, February 19, 1991 - 2:00 PM - Agenda Review . . .Page 2  
Thursday, February 21, 1991 - 9:30 AM - Regular Meeting. .Page 2  
Friday, February 22, 1991 - 1:30 PM - Work Session . . . .Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers  
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers  
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, February 19, 1991 - 9:00 AM - 12:00 PM

Multnomah County Courthouse, Room 602

WORK SESSION

1. Work Session to Discuss Public Testimony Regarding Budget Reductions and to Hear Committee Reports. Presented by Merlin Reynolds and Dave Warren
- 

Tuesday, February 19, 1991 - 1:30 PM

Multnomah County Courthouse, Room 602

BOARD BRIEFING

2. Budget Office Briefing on Revenue Projections. Presented by Ben Buisman
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Tuesday, February 19, 1991 - 2:00 PM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

3. Review of Agenda for Regular Meeting of February 21, 1991
- 

Thursday, February 21, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-1 Liquor License Application Change of Ownership Submitted by Sheriff's Office with Recommendation for Approval as Follows:  
Retail Malt Beverage for the King's Wild, 13550 SE Powell Blvd, Portland.

DEPARTMENT OF HUMAN SERVICES

AGING SERVICES AND JUVENILE JUSTICE DIVISIONS

- C-2 Ratification of Amendments #6 and #7 to the Intergovernmental Agreement Between the Oregon Department of Human Resources and Multnomah County, Providing Additional Petroleum Violation Escrow, Stripper Well and Low Income Energy Assistance Weatherization Funds through June 30, 1991

## REGULAR AGENDA

### DEPARTMENT OF GENERAL SERVICES

- R-1 RESOLUTION in the Matter of Certifying an Estimate of Expenditures for the FY 1991-92 Property Tax Program in Accordance with HB 2338
- R-2 PUBLIC HEARING in the Matter of the Request for Approval to Transfer Five Tax Foreclosed Properties to the Housing Authority of Portland (From January 31, 1991)

### JUSTICE SERVICES

#### SHERIFF'S OFFICE

- R-3 Ratification of an Intergovernmental Agreement Between Multnomah County and the City of Gresham wherein the Multnomah County Sheriff's Office will Conduct Background Checks on Purchasers of Weapons for the City of Gresham
- R-4 Ratification of an Intergovernmental Agreement Between Multnomah County and the City of Gresham to Provide Enforcement of Multnomah County Ordinance No. 633 (Forfeiture) within the Jurisdiction of the City of Gresham

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Friday, February 22, 1991 - 1:30 PM - 4:30 PM

Multnomah County Courthouse, Room 602

#### WORK SESSION

1. Work Session to Provide Policy Guidance for the Preparation of the Chair's Executive Budget. Presented by Merlin Reynolds and Dave Warren
-



Meeting Date: FEB 2 2 1991

Agenda No.: WORK Session\*2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Board Work Session

BCC ~~XXXXXXXX~~ FRIDAY Feb. 22, 1991 BCC ~~XXXXXX~~ Thursday  
(date) (date)

DEPARTMENT Nondepartmental DIVISION County Chair's Office

CONTACT Merlin Reynolds/Dave Warren TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Merlin Reynolds, Dave Warren

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 1:30 p.m. - 4:30 p.m.

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Work Session to provide policy guidance for the preparation of the Executive Budget.

BOARD OF  
COUNTY COMMISSIONERS  
1991 FEB 14 AM 8:20  
MULTNOMAH COUNTY  
OREGON

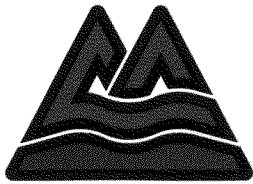
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SIGNATURES:

ELECTED OFFICIAL Gladys McCoy  
Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

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SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •		248-3277

BOARD OF COUNTY COMMISSIONERS  
Multnomah County, Oregon  
February 22, 1991

Work Session  
1:30 p.m. - 4:30 p.m.

A G E N D A

1. Opening and Ground Rules
2. Budget gap between initial recommendations and 24 million. Dave Warren
3. Board recommendations to fill the budget gap
4. 1991-1992 budget process and timeline
5. Closing

6714G

DEVELOPED BY THE BOARD AT A DECEMBER 5, 1990 WORKSESSION  
Board Policy Direction Concerning 1991-1992 Budget

Public Safety & Health

- \* Life & Death services should be the highest priority of county public health and safety programs.
- \* Preserve essential, basic levels of service for public health and safety programs.
- \* Emphasize healthy children and strong families through a continuum of services that focus on child abuse/family violence, prenatal care, and alcohol and drug abuse.

Reduction Guidelines

- \* All departments will have reductions to bear some of the burden of Measure 5.
- \* Treat employees fairly and well
- \* Do not reduce funding that effectively leverages state, federal and/or private funds based on priorities of the Board and the County mission.
- \* Need to look for reductions even in mandated services and ensure that low priority mandates are done at a minimum level.
- \* Need to evaluate short-term, long-term, and life-cycle consequences in budget reductions.
- \* Shrink and focus services through economies of scale and efficiencies.
- \* Consolidate general and support services wherever possible and practical.
- \* For programs we continue, do them efficiently and well.
- \* Serious discussions with other local governments will begin immediately and continue throughout the budget process concerning opportunities to maximize efficiencies through economies of scale and transfer of functions.

Fees and Alternative Revenue

- \* Explore user fees
- \* Include other government agencies in the region and statewide in alternative revenue discussions in an attempt to develop a balanced mix of taxes and fees regionally.

D R A F T

MULTNOMAH COUNTY

MANDATES

STRATEGIC PLANNING

JANUARY 3, 1989

## INTRODUCTION

Mandates are an integral part of making strategic planning decisions. They are a set of formal requirements that the County and its officers must meet.

The mandates in this document are specific to Multnomah County. They have been developed by answering the following questions.

What does federal law require the County to do? Where and at what level?

What do the Oregon Revised Statutes require us to do?

What does the Multnomah County Charter requires the County to do? Where?

Intergovernmental agreements and ordinances are not included as part of the mandates. Requirements established by these are within the control of the County and can be changes as necessary. Also not included are regulations regarding general county operations such as standards covering employers.

The mandates were developed internally department-wide. They include relevant federal rules, Oregon Revised Statutes and, Multnomah County Charter provisions. To provide a context to some mandates other permissive regulations have been included. These inclusions are intended to provide some better understanding to current operations within the County.

The document is presented in two parts. The first part is a summary of the entire list of mandates. The second part serves as an appendix. It contains the long list of mandates and the legal citations. Each one is divided into the order of the five functional committees.

## HUMAN SERVICES MANDATES

### HEALTH DIVISION

#### Family Planning

Multnomah County must offer family planning and birth control services within the limit of available funds. Fees may be charged to recover costs.

#### Food Stamps

Multnomah County must pay a portion of food stamp programs. The amount will be 30% of the non-federal share that Adult and Family Services determines reasonable.

#### Vector Control

Multnomah County must control noxious weeds. In doing so the county may create weed control districts, though it is not required. Each district must have a weed inspector who has the right to destroy noxious weeds on private land when notice is posted.

The public has the right to vote on a county tax for weed control. Such a tax will be submitted by the county courts.

#### Enforcement of Health Laws

Health laws must be enforced by state and local officers and employees. The District Attorney must prosecute violators of health laws.

Members of the Conference of Local Health Officials must be compensated for attending no more than two meetings per year.

#### Health Board

The County Board of Commissioners is the local public health authority. It may relinquish its responsibilities to the state or contract them out. The Board may appoint a health advisory board unless the people elect a county board of health.

The local health authority must submit a yearly health plan.

The health board must provide an administrator whose expenses are paid by the appointing board. Facilities and operating funds must be paid by Multnomah County.

#### County Registrar

Expenses for the county registrar must be paid from the county general fund. The registrar must prepare abstracts of all births, deaths, wills, marriages and divorces.

#### Immunizations

Immunizations required for school children must be made available by local health officials.

## HEALTH DIVISION (cont.)

### Tuberculosis

Multnomah County must pay for the travel expenses, personal effects and burial costs of county residents admitted to the State Tuberculosis Hospital.

### State Delegated Duties

Multnomah County may assume responsibility for the State's functions related to sanitation if it can show its ability to carry out the laws effectively. This also applies to rules regulating mobile home parks, swimming pools, restaurant and bed and breakfast facilities. If the county chooses to take on food service enforcement, it must appoint a food service advisory committee.

The county must give 15% of the fee collected for enforcement of food service facilities laws to the state.

## SOCIAL SERVICES DIVISION

### Mental Health

Psychiatric care, custody and treatment must be paid by the county with state money. County money is used when state money is exhausted.

### Commitment

Costs of commitment proceedings must be paid by the county of the person's residence. The county must pay for the cost of those hearings requested by committed patients or when the patient cannot afford it. When the resident of another county is committed in Multnomah County, the other county must repay Multnomah County for all expenses. Travel expenses to a state training center must be paid by the county. Diagnostic evaluations of the mentally retarded must be paid by the county.

### Alcohol and Drug

Money received from the state's Mental Health Alcoholism and Drug Services account must be used for alcohol and drug abuse prevention and treatment.

## AGING SERVICES

### Public Guardian/Indigent Burial

Multnomah County must dispose of bodies of indigent persons in the least costly and lawful manner.

## JUVENILE JUSTICE DIVISION

### Juvenile Courts

Multnomah County must pay the travel costs for juveniles in their custody. The county must also pay Juvenile Court referees when they are appointed by a county court. A Juvenile Court judge has the option of appointing a juvenile advisory council. Its activities may be paid by the county.

### Management and Support

Multnomah County must appoint a director of the Juvenile Department. That director must run the juvenile department and detention facilities.

### Detention

Multnomah County has the option of building and maintaining juvenile detention facilities. If the county chooses to build such a facility, it must pay for maintenance and personnel costs. Within the facility the county must provide proper detention rooms and hospital wards.



## JUSTICE SERVICES MANDATES

### FAMILY SERVICES

Multnomah County must pay for conciliation and mediation services as requested by the Circuit Court. The Board of County Commissioners approves the payment. Any fees collected for these services must be used to pay for the services.

### DISTRICT ATTORNEY

The District Attorney must prepare indictments for the Grand Jury, investigate all deaths in Multnomah County and prosecutes criminal cases in District, Circuit and Juvenile Court. No legal level is specified in carrying out these mandates. In addition to these general mandates, the District Attorney must also do the following at an unspecified level:

- \* Inform victims of trial settings;
- \* Give written notice of objections to requests for expunction of records;
- \* Start proceedings against parties violating public health laws;
- \* Enforce restraining orders in the context of divorce;
- \* Appear in suits for annulment or dissolution of marriage when the Court requires;
- \* Appear in Juvenile Court when requested;
- \* Prosecute individuals suits to recover wrongfully transferred food stamps;
- \* Prosecute for all penalties and forfeitures to the state and defend actions to which the state is a party;
- \* Attend court in Gresham;
- \* Start proceedings against individuals violating public health laws, when reported; and
- \* Act to close places used for prostitution or unlawful abortions;
- \* Pay for presentence and psychiatric investigations requested by the District Attorney; and
- \* Enforce liens on the places unlawfully handling liquor.

The County must provide the District Attorney with office space and facilities. It must also pay the deputy District Attorneys' salaries. The

## DISTRICT ATTORNEY (cont.)

County may pay the District Attorney's salary above the level provided by the state.

## MEDICAL EXAMINER

Multnomah County must provide a Medical Examiner's Office and pay all costs. The office will investigate all deaths that require investigation and will pay for the disposal of unclaimed bodies. No legal level is specified.

## CORRECTIONS

The Sheriff must house, feed, provide bedding, clothing and necessary medical aid, and put to work, prisoners confined in County correctional facilities. All statutory standards must be met. No legal level is specified in carrying out these mandates. In addition, the County and the Sheriff are required to:

- \* Pay for transporting convicts to state institutions;
- \* Receive and keep federal prisoners committed to it by a federal court with reimbursement for the prisoner's support;
- \* Pay for transportation and other costs when prisoners are transferred to a regional facility but are not responsible for medical care costs when requested to transport by other agency;
- \* Provide and maintain a local correctional facility and is authorized to develop regional correctional facilities with other jurisdictions; and
- \* Pay for prisoners held in jurisdictions outside Multnomah County when it has original jurisdiction.

## PUBLIC SAFETY

The Sheriff is responsible for arresting and committing all persons who break the law, protecting public safety. When instructed, the Sheriff must attend court and execute the process orders and warrants of the court. No legal level is specified in carrying out these mandates. In addition to this general mandate, the Sheriff and appointed representatives have the following responsibilities and authorized powers:

- \* Must break into buildings to serve subpoenas on witnesses concealed within;
- \* Must provide for search and rescue activities;

## PUBLIC SAFETY (cont.)

- \* Must order to disperse or arrest rioters;
- \* Must enforce Abuse Prevention Act (marital disputes) and use reasonable means to prevent further abuse;
- \* Must report and investigate all child abuse incidences;
- \* Must enforce all provisions of the Liquor Control Act;
- \* Must enforce boating laws;
- \* Must pay interpreter fees for persons unable to speak English, medical examination fees for sex-crime victims and psychological fees when criminal defendant is thought dangerous;
- \* Must pay security costs of keeping a jury overnight or otherwise sequestered;
- \* Must maintain public records when fees are collected;
- \* Must provide enhanced law enforcement services in service districts; and

## COURTS

Counties must provide District and Circuit Courts with courtrooms, offices, jury rooms, maintenance and utilities. It must pay daily expenses, mileage and other expenses of government witnesses. In addition, Multnomah County must:

- \* Provide security costs of keeping a jury overnight or otherwise sequestered;
- \* Pay the woman officer required to be present when a female is questioned about a sex related crime;
- \* Pay indigent witnesses and witnesses from outside the state; and
- \* Pay wages, expenses and retirement benefits for Circuit Court services and personnel provided by the County.

## ENVIRONMENTAL SERVICES MANDATES

### LAND USE PLANNING

The County must appoint a Planning Director and such employees as necessary to perform the procedures and requirements outlined by law.

The County Board of Commissioners must adopt and follow a comprehensive land use plan that meets State planning goals and guidelines.

The County Board of Commissioners may create a County Planning Commission, the members serving without pay except reimbursement of expenses.

Multnomah County must carry out duties under the Columbia Gorge Compact.

### COMMUNITY DEVELOPMENT

#### Community Development Block Grant

Multnomah County must obey federal regulations in choosing to participate in the Community Development Block Grant. This includes preparing and publishing a statement of objectives and use of funds. The program must provide a detailed citizen participation plan and, performance and evaluation reports about the use of the funds. The funds must give a maximum benefit to at least 60% low and moderate income families.

#### Rental Rehabilitation Grant

Multnomah County must obey federal regulations in choosing to participate in the Rental Rehabilitation Program. One hundred percent of the funds must benefit low to moderate income families, with project and neighborhood guidelines.

#### Emergency Shelter Grant

Multnomah County must obey federal regulations in choosing to participate in the Emergency Shelter Program. It must submit a plan; notify other government entities of HUD grant allocations; obtain matching funds; and, develop building renovation guidelines.

### PARKS & CEMETERIES

Multnomah County is given authority to provide for the restoration of grounds, graves, and the future care and preservation of cemeteries it owns. The law requires notice to next of kin for removal of remains and markers.

## ANIMAL CONTROL

Upon presentation of a rabies certificate and fee, the County Clerk must issue a dog tag license. All animals caught and held must be properly maintained in adequate and sanitary pounds. These can be set up or contracted for by the County. No County or facility with whom the County has contracted can destroy a dog or cat except by injection of sodium pentobarbitol.

## TRANSPORTATION

### Roads

The County Road Official must keep an accounting of all road building in the County.

County funds from the Federal Forest Reserve Yield share must be distributed 75% to the Road Fund and 25% to the County School Fund.

Multnomah County must notify landowners whose sidewalks are in need of repair.

### Bridges

Multnomah County must be responsible for construction, operation, and maintenance of all bridges over the Willamette River.

### Surveyor

Multnomah County must have a qualified Surveyor to perform the duties required by law or by court order. The Surveyor's wages are to be paid from the County Treasury, along with all necessary materials and equipment paid at County expense.

Multnomah County must adopt standards and procedures governing approval of plats, plans, and maps. Procedures for plat approval, recording of plats, building roads or streets for partition of lands, outlined by law. The County Surveyor must re-check a landowner's survey to make sure the monument corners of a existing recorded plat are accurate. The Surveyor must survey any tract of land as required by court order.

The County Surveyor is required to keep records of surveys made by Multnomah County. The Surveyor is required to set a monument when establishing a section, quarter-section or center corners and to reset any corners that are disturbed.

The Surveyor is required to prepare legal descriptions of the boundaries of proposed cities; mark locations of towns, plats or roads; and file all surveys of county roads.

### Bike Paths

One-percent of funds received by Multnomah County from the State Highway Fund must be spent to provide footpaths and bicycle trails.

## EMERGENCY MANAGEMENT

Multnomah County must set up an emergency management agency to perform the duties as required by law. The County is authorized to acquire, temporarily or permanently, housing units for disaster victims. Federal rules provide for funding to the states and their political subdivisions to increase civil defense capability.

## PERMITS

The County must appoint a person to administer and enforce the state building code. (Multnomah County does this by way of a contract with Portland and Gresham.)

## SUPPORT SERVICES MANDATES

### FINANCE

The County Treasurer must account for receipts and disbursements, and must prepare monthly and annual financial statements.

### BUDGET

Multnomah County must appoint a Budget Officer. It must prepare a budget that includes estimates of expenditures and receipts, four years of history, estimates of the tax levy and, a budget message. The County must then hold public hearings and publish notice of those hearings.

Multnomah County must fund the Tax Supervising Commission.

### RECORDS

Multnomah County must maintain and destroy county-generated documents and records under public records statutes and rules. It must deliver records to the State Archivist as necessary.

Multnomah County must furnish the public a reasonable opportunity to examine records and furnish certified copies as needed. It must also follow storage area standards. The County must conduct an inventory and appraisal of records under its custody.

### PURCHASING

The Purchasing section buys goods and services for all County agencies. In doing so it must obey all requirements, standards, and rules governing contracting, bidding, advertising, and exemption requirements. It must operate a central store and dispose of surplus property.

### FACILITIES MANAGEMENT

Multnomah County must provide facilities in the City of Gresham for a District Court judge to hold court. The County may lease, purchase, sell, or convey real property under certain conditions. Real property of historic significance must be registered and catalogued.

## GENERAL GOVERNMENT MANDATES

### ASSESSMENT AND TAXATION

#### Assessment and Appraisal

The County Assessor must maintain a map outlining each property subject to separate taxation, preserve records of a property's last appraisals and, include specific information on all owners and their property. Each property must be appraised at least once a year following State standards.

If action is taken by the Department of Revenue, due to failure to follow legal requirements, then the County must repay the state for its costs.

The County must fund the Board of Equalization.

#### Tax Collections

County Board must appoint a Tax Collector. The Tax Collector must mail a written tax statement each year and, collect taxes for Multnomah County as well as other taxing bodies. The Tax Collector must also record tax payments made on the tax rolls and give receipts.

The Tax Collector must send notice to persons owing money on real or personal property.

#### Records

The County Clerk must carry out official recording duties and maintain custody of certain public records. These include deeds and mortgages on real property, certificates of the sale of real property, death certificates, and powers of attorney.

The Clerk, as the County Recording Officer, must receive a record of plats before any lot in a subdivision is sold. Plats must be recorded when made and approved by the County Surveyor and County Board of Commissioners as required.

The County Clerk must keep a general index of all records; books about the platting maps of towns, villages and cemeteries; and, estates certified by the Clerk of the Court. The Clerk must search records upon request, furnish certificates and, record certain financial instruments.

County Clerk must issue and maintain a file of marriage licenses.

### BOARD OF EQUALIZATION

The Board of Equalization must take act to ensure compliance with the true cash value standard. It must accept and hear petitions for the reduction and equalization of true cash value placed on property, examine, correct, increase or reduce the true cash value of any property and, assess omitted taxable property.



## BOARD OF EQUALIZATION (cont.)

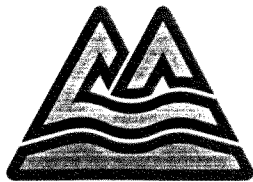
The Board of Equalization must keep records of all proceedings. Its members must be paid from the County budget. They must examine the preliminary ration study using the services of independent (non-county) appraisers. The Board must follow various other procedural requirements.

## ELECTIONS

The County Clerk is responsible for running elections, establishing precincts and polling places, preparing ballots, receiving and processing votes, supervising local election officials. The Clerk must keep the same hours as the polls on Election Day, must appoint persons to serve on Elections Boards, obey various procedural election laws.

Multnomah County must pay for the expenses of carrying out elections laws. It is responsible for finding evidence of election law violation.

Multnomah County must maintain a register of all electors in the county, determine the qualification of persons to register to vote and, certify signatures of petitions. It must follow various procedural laws about the election of precinct committee persons, follow guidelines about petitions and declarations of candidacy, and follow the directives of the Secretary of State.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY  
PAULINE ANDERSON  
GRETCHEN KAFOURY  
RICK BAUMAN  
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING  
1120 SW FIFTH, 14TH FLOOR  
PORTLAND, OR 97204-1934

AT OTHER LOCATIONS:

OFFICE OF THE DIRECTOR (503) 248-3303  
EMPLOYEE SERVICES (503) 248-5015  
FINANCE (503) 248-3312  
LABOR RELATIONS (503) 248-5135  
PLANNING & BUDGET (503) 248-3883

ADMINISTRATIVE SERVICES (503) 248-5111  
ASSESSMENT & TAXATION (503) 248-3345  
ELECTIONS (503) 248-3720  
INFORMATION SERVICES (503) 248-3749

## MEMORANDUM

TO: Board of County Commissioners  
FROM: David Warren, Budget Manager **DCW**  
DATE: February 20, 1991  
SUBJECT: Remaining Shortfalls

Here are quick and dirty analyses of the amount of the \$24 million shortfall that remains to be solved under each of the Commissioners' February 19 scenarios. I hope they will be helpful February 22.

The "gaps" that remain under each of the scenarios range from \$10.3 million to \$12.7 million. In each case, I have assumed the savings from wage freezes, whether the Commissioner verbalized them or not.

Commissioner	Gap
Commissioner Anderson	\$12,225,000
Commissioner Bauman	10,279,000
Commissioner Hansen	12,713,000
Commissioner Kelley	12,713,000

### Commissioner Anderson

Commissioner Anderson's proposal was fairly complex. Here are the components she spoke about as opposed to those she distributed in writing.

Proposals and Remaining Shortfall  
February 20, 1991

Exempt COLA	700,000	*
Workers comp rate reduction	490,000	*
contractors	215,000	*
exempt class comp	250,000	*
union wage freeze	1,725,000	*
5% rollback on M&S	2,400,000	
DHS		
Admin	284,000	
EMS	112,000	
SSD Indirect	27,000	
HSD Levy Cut	174,000	
DCC		
A&D Beds, Levy reduction	257,000	
Sheriff		
Alarm ordinance fees	150,000	
Jail Levy reduction	1,069,000	
DES		
Tier 1 Animal Control	298,000	
Tier 1 Fac Mgmt	1,272,000	
Tier 1 Levy reduction	72,000	
DES Admin	230,000	
DGS		
All Tier 1 OK	916,000	
NOND		
All Tier 1 OK	1,034,000	
TOTAL	\$ 11,775,000	

\* See further discussion below

I have also reviewed the document which Commissioner Anderson circulated at the February 19 meeting.

I believe that the Union Wage Freeze amount (stated as \$2,225,000 in the handout) overstates the potential savings. Assuming a 5% inflation in wages, the savings would be \$1,725,000 from union employees. However, the exempt COLA amount is \$700,000 which partly offsets the difference in savings from union employees.

I am not certain about either the savings attributed in the handout to a reduced workers compensation rate (\$490,000) or the savings from not

Proposals and Remaining Shortfall  
February 20, 1991

providing inflationary increases to contractors (\$215,000). The workers compensation rate reduction is about the equivalent of 1.7% of wages and is probably a greater reduction than Finance or Risk Management would find advisable. I believe the savings from not allowing an inflationary increase for contractors is based on the 90-91 increase and is probably in the ballpark, but I have not had time to check the figure.

The "exempt class comp" savings puts me in a bit of a quandary. The amount is slightly in excess of 2% of exempt costs including "rollup" benefits. It is probably as good a number as we need at this point. However, when computing the shortfall for next year, I have not included this item as a cost. It may not be large enough to be significant, and I have included it below in computing the remaining gap, but it is a bit troublesome to deal with.

Note that I have not had time to respond to Bill Farver's invitation to review the above amounts.

As a further note, some of the amounts differ between the programs on the handout and the Tier 1 and Tier 2 programs at risk. The following list shows the differences I noticed (for information only), but I have not used the amounts in the handout in computing the remaining gap.

---

Differences Between Commissioner Anderson's Handout and Tier 1 or Tier 2 Programs

	Anderson Handout	Tier 1/2 Amount	Notes
DGS			
ISD Maintenance	600,000	200,000	
DHS			
Administration	156,000	284,000	Handout excludes P.I.O, Fin Tech, OA 2, and cuts \$7,000 too much from Graphic Arts
Administration	70,000	0	
NOND			
Planning & Budget	200,000	260,000	Handout excludes Revenue analyst
Auditor	35,000	72,000	
County Counsel	75,000	158,000	
Sheriff			
Close MCCF	3,400,000	0	
Additional			
Admin/Efficiency	500,000	0	
West Side Car	275,000	0	

---

Proposals and Remaining Shortfall  
February 20, 1991

Assuming the total shortfall to be \$24 million, the gap remaining to be remedied under this scenario would be \$12,225,000.

Wage freeze, exempt and unions	\$ 2,425,000
Reductions stated on February 19	9,350,000
Shortfall	( <u>24,000,000</u> )
Remaining gap	( 12,225,000 )

Commissioner Bauman

Commissioner Bauman said that he found the Tier 1 cuts acceptable. I have not reviewed the budget requests yet to see if there are any gross discrepancies between the numbers we have been using for Tier 1 cuts and their costs next year. However, there are a few places where the published and distributed amounts are somewhat different from the current estimates:

---

Tier 1 Reductions Where Amounts Are Different from Published List

DEPARTMENT	PROGRAM	Original	Current	Difference
Human Services				
	Corrections Hlth (levy )	250,000	173,000	(77,000)
Community Corrections				
	Administration	300,000	305,000	5,000
	A&D Beds - levy reduction	400,000	257,000	(143,000)
Sheriff				
	Reduced Levy Collection	1,800,000	1,069,000	(731,000)
Environmental Services				
	Facilities Management	1,372,000	1,336,000	(36,000)
	Electronics reduction (includes levy)	35,000	31,000	(4,000)
Library				
	Reduced Levy Collection	<u>2,500,000</u>	<u>1,900,000</u>	<u>(600,000)</u>
Total of Items with Changes		6,657,000	5,071,000	(1,586,000)

---

Assuming the total shortfall to be \$24 million, the gap remaining to be remedied under this scenario would be \$10,279,000.

Proposals and Remaining Shortfall  
February 20, 1991

Original Tier 1 Programs at Risk	\$12,882,000
Minus Subtotal of reduced amounts	( <u>1,586,000</u> )
Revised Total Tier 1 Programs	11,296,000
Wage freeze, exempt and unions	2,425,000
Shortfall	( <u>24,000,000</u> )
Remaining gap	( 10,279,000 )

Commissioner Hansen

Commissioner Hansen's preference was for a 5% across the board cut. I have tried to show the impact on each department and elected official. I was not listening closely enough to know whether the cut was presumed to include cuts in the special levies. I have therefore computed it two ways.

The General Fund column shows the effects of a 5% General Fund Cut. The Special Levy column shows the effect of a further reduction of 5% in the levy funds. The Total column shows how much would result from a 5% cut in both funding sources.

This is important in the Sheriff's Office because the total cut would be consistent with proposals that have already been developed. However, a 5% reduction in the General Fund alone would require deeper reductions in General Fund programs than have been contemplated.

DEPT	90-91		91-92		TOTAL CUT AMOUNT
	TOTAL GENERAL FUND COST*	5% Cut Amount	SPECIAL LEVY ESTIMATE	5% Cut Amount	
DHS	36,357,007	1,817,850	1,332,266	66,613	1,884,464
DCC	4,479,200	223,960	1,968,630	98,432	322,392
DA	7,721,457	386,073			386,073
MCSO	34,141,351	1,707,068	8,197,621	409,881	2,116,949
DES	21,616,769	1,080,838	551,361	27,568	1,108,407
DGS	16,740,665	837,033			837,033
LIBRARY	4,466,654	223,333	10,160,201	508,010	731,343
NOND	13,768,580	688,429			
TOTAL	139,291,683	6,964,584	22,210,079	1,110,504	7,386,659

\*(Includes Transfers  
to other Funds)

I understood Commissioner Hansen to propose reductions in personnel

Proposals and Remaining Shortfall  
February 20, 1991

costs by freezing wages, etc. He mentioned a figure of \$4 million as potential savings resulting from such an action.

I am not sure of the components of his estimate. Here are some numbers that might be included in his proposal, but in order to reach \$4 million they must include both the one-time-only reduction of retiree health and benefits contribution and five days of furlough for all non-law enforcement staff.

Note that I have excluded potential savings from reductions in the benefits package (estimated at \$1.3 million) and from freezing step increases (estimated at \$582,000) on the assumption that negotiations with Local 88 are complete and did not affect these items.

---

POTENTIAL SAVINGS IN PERSONNEL CATEGORIES

COLA Freeze (assuming 5% inflation)	
Local 88	1,500,000
Exempt	700,000
Crafts	50,000
Nurses	175,000
Subtotal	2,425,000
Furlough	
(amount per day)	175,000
(amount for 5 days)	875,000
Retiree Health & Welfare	
Contributions	623,000

---

Assuming the total shortfall to be \$24 million, the gap remaining to be remedied under this scenario would be \$12,713,000.

5% Reductions	\$ 7,387,000
Wage freeze, exempt and unions	2,425,000
Personnel Savings	1,475,000
Shortfall	( <u>24,000,000</u> )
Remaining Gap	( 12,713,000 )

Proposals and Remaining Shortfall  
February 20, 1991

**Commissioner Kelley**

Commissioner Kelley seemed to be in basic agreement with Commissioner Hansen. She also identified some objects of expenditure where she felt reductions could occur as part of the 5% across the board reduction. As background information here are the 1990-91 budgeted figures for four of those objects of expenditure.

---

General Fund and Levy Fund Appropriations  
For Expenditures Specified by Commissioner Kelley

DEPT	Travel	Fleet	Dues	Telephone	Total
DHS	32,030	88,251	2,373	104,195	226,849
DCC	24,368	14,985	420	33,273	73,046
DA	6,500	35,346	26,305	130,969	199,120
MCSO	6,023	961,078	7,107	423,789	1,397,997
DES	10,198	466,429	8,564	96,835	582,026
DGS	77,845	22,118	16,910	142,463	259,336
LIBRARY	13,320	20,000	5,000	228,800	267,120
NOND	22,935	7,318	14,389	49,228	93,870
TOTAL	193,219	1,615,525	81,068	1,209,552	3,099,364

---

Please note that Commissioner Kelley also referred to consultants and conferences as potential areas for review. I cannot readily extract the 1990-91 budgeted figures for these items. I assume they are likely to be contained in Professional Services throughout the budget, but I do not know how much is appropriated for such expenditures.

Assuming the total shortfall to be \$24 million, and assuming Commissioner Kelley also agrees with the Personnel Savings of Commissioner Hansen, the gap remaining to be remedied under this scenario would be \$12,713,000.

5% Reductions	\$ 7,387,000
Wage freeze, exempt and unions	2,425,000
Personnel Savings	1,475,000
Shortfall	( 24,000,000)
Remaining Gap	( 12,713,000)

cc Department Managers  
Budget staff



SHARRON KELLEY  
Multnomah County Commissioner  
District 4



606 County Courthouse  
Portland, Oregon 97204  
(503) 248-5213

### Factors Affecting the Budget Gap

Revenue/Inflation Estimate of February 19 24.6

Regional Remedies Amount Total

Transfers (parks, MAC, MHRC, emer. mgmt.) 1.0 1.0

State Remedies

Utility Franchise Fee	3.75	4.75
County School Fund	1.25	6.00
Urban Renewal (P.D.C.)	2.00	8.00

County Remedies

Increase Fees	0.8	8.8
Increase Beginning Working Capital	2.5	11.3
Wage Freeze	3.0	14.3
5% Efficiency Cut	7.4 - 6.5	20.8
Inflation Account Procedure	1.6	22.4

Net Minimum Service Cuts 2.2

TO: Sharron  
FROM: Robert  
RE: Inflation, Constraint Inflation, and Budget Cuts  
DATE: February 13, 1991

-----

Last summer, when we met with Tom Dennehy and Dave Warren, Tom urged that our office pay close attention to how the budgets of each division were put together from square one, which he considered a key part of getting public spending under control.

Attached to this memo are copies of the constraints that each department received and how the constraint was calculated. Essentially, the Budget Office took last year's budget, expanded by 5.6 percent last year's budget for materials and services, capital outlay, and cash transfers (to other public and private agencies), and then subtracted from the constraint the budgets from programs listed on the Tier 1 and Tier 2 budget cuts lists forwarded by the Board in December.

The chart which follows isolates the impact of the constraint inflation of 5.6 percent.

Impact of 5.6 Percent Constraint Expansion

Function	M & S	Capital	Transfer	Total
DES	518,212	52,186	7,210	577,607*
DA	32,415	1,960	20,679	55,054
DCC	32,413	2,009	36,182	70,605*
MCSO	303,018	14,877	3,311	321,207*
DGS	296,261	18,470	0	314,732*
DHS	89,168	4,895	1,377,478	1,471,542*
Library	302,420	16,072	0	318,492
Non-dep't	34,114	2,080	0	36,195*
-----				
Total:	1,608,021	112,549	1,444,860	3,165,434*

\*The last digit in each of these numbers does not correspond to the sum of its components because of rounding of percentages by the budget office.

The key statistic is the final one: this budgeting procedure has spent \$3,165,434 of the general fund which could be spent for Board priorities (e.g. child abuse, community policing, teen clinics, etc.).

This procedure is fairly common in public budgeting. The theory is that since it was estimated that the consumer price index would rise by 5.6 percent, the expense of the materials and supplies purchased by the County will rise by roughly 5.6 percent.

There are several ways in which this educated estimate diverges from reality: actual inflation may differ from the projection; county purchases may receive different price increases than those for consumers in general; and some programs will experience greater cost increases than others, yet this increase is implemented in a manner which levels everyone.

A different way to handle inflation would be to set aside a pool of money (e.g. \$1.5 million equal to contingency) to be distributed in four quarterly distributions of \$375,000. Any function seeking money from this pool would document exactly how much their purchases/contracts had increased. The fund could be distributed by the Board on the basis of recommendations from the Budget Office, DGS or the Auditor. This would save over \$1.6 million.

Any change in this procedure is likely to be opposed by the managers. The current system essentially gives them an undesignated pool of money which they can spend as they please, independent of Board priorities. The problem with the current system is that this pool of money is being spent on manager priorities (equipment, conferences, additional staff) rather than Board or public priorities (visible services). When the available revenues are divided into constraints that expand each year and when each person who fills out his or her budget meets the constraint, the budget has been spent by the time it reaches the Board.

It may also be objected that it is too late to implement any change since the budgets have already been submitted to the budget office. However, the Executive Budget is not due until March 27, and it seems that each budget can be squeezed and re-written in one day.

If you are interested in pursuing this, decision day for the Board appears to be February 22. A memo similar to this might also be circulated beforehand.

# DEPARTMENT OF GENERAL SERVICES

Constraint Budget (FY 91-92)

11-Jan-91

DRAFT

Detail	Personal Services	Materials & Svces.	Capital Outlay	Cash Transfer	Total
Adopted Budget	10,717,631	5,178,898	324,129	366,902	16,587,560
Adjustments					
Library Support (DLS #1)		87,754	7,172	58,179	153,105
610 SW Alder Remodel		(126,125)	(1,475)		(127,600)
A&T Print Order C'over		(15,000)			(15,000)
M/WBE Contract		(20,000)			(20,000)
Class/Comp Contract		(6,345)			(6,345)
Planning & Budget	(560,280)	(59,052)			(619,332)
Liability Cash Transfer				(425,081)	(425,081)
FY 91 WC Insurance	(205,091)				(205,091)
FY 92 WC/Liability	174,707				174,707
Medical/Dental Increase	173,550				173,550
Tri-Met Tax	8,568				8,568
Primary Election	24,750	250,250			275,000
3% Step Increase	164,431				164,431
Extra 2 Days FY92	82,443				82,443
Subtotal	(136,922)	111,482	5,697	(366,902)	(386,645)
BASELINE	10,580,709	5,290,380	329,826	0	16,200,915
Constraint %		296,261 5.6%	18,470 5.6%		314,732
ADJUSTED BASELINE	10,580,709	5,586,641	348,296	0	16,515,647
TIER 1/TIER 2 REDUCTIONS					
Administrative Services	(50,000)				(50,000)
3% Departmental Cuts	(268,260)	(129,627)	(8,113)		(406,000)
ISD/GF Reduction	(132,148)	(63,856)	(3,996)		(200,000)
A&T/Elections Mandates	(495,555)	(239,458)	(14,987)		(750,000)
Subtotal	(945,963)	(432,941)	(27,096)	0	(1,406,000)
CONSTRAINT AMOUNT	9,634,746	5,153,700	321,200	0	15,109,647

DRAFT

1/11/91

## ENVIRONMENTAL SERVICES

## FY 1991-92 GENERAL FUND CONSTRAINT

	PERSONAL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CASH TRANSFERS	TOTAL
Adopted Budget	7,081,733	8,793,981	4,478,207	128,748	20,482,669
Plus:					
Bud Mod DLS 1		1,137,610			1,137,610
Class Comp-Union	36,679				36,679
Workers Comp 90-91	(135,208)				(135,208)
Workers Comp 91-92	207,819				207,819
Health Bens Adjust.	128,426				128,426
Two days add	54,529				54,529
Less:					
Carryover					
DES 7 Planning		(5,000)			(5,000)
DES 9 Admin		(15,988)			(15,988)
DES 10 Electronics			(5,700)		(5,700)
DES 12 Facilities		(46,400)	(28,000)		(74,400)
DES 16 Parks		(29,557)			(29,557)
DES 17 Parks		(27,350)			(27,350)
DES 22 Expo		(214,000)			(214,000)
CIP	(272,035)	(277,451)	(2,851,868)		(3,401,354)
Expo Cap Imp			(421,174)		(421,174)
Fair Cap Imp			(119,349)		(119,349)
Fair SR	(92,814)				(92,814)
Fair Rental		(29,100)			(29,100)
Marine Facilities	(43,633)	(17,967)	(120,228)		(181,828)
Planning Revenue		(5,000)			(5,000)
Strat Init-Planning		(10,000)			(10,000)
Subtotal	(116,236)	459,797	(3,546,319)	0	(3,202,758)
<b>BASELINE</b>	<b>6,965,497</b>	<b>9,253,778</b>	<b>931,888</b>	<b>128,748</b>	<b>17,279,911</b>
Constraint %		518,212 5.6%	52,186 5.6%	7,210 5.6%	577,607
<b>ADJUSTED BASELINE</b>	<b>6,965,497</b>	<b>9,771,990</b>	<b>984,074</b>	<b>135,958</b>	<b>17,857,518</b>
<b>TIER 1/TIER 2 REDUCTIONS</b>					
Animal Con. Tier 1	(258,000)	(40,000)			(298,000)
Animal Con. Tier 2	(950,000)	(140,000)			(1,090,000)
Fac Mgmt Tier 1	(1,236,000)				(1,236,000)
Fac Mgmt Tier 2	(1,000,000)				(1,000,000)
Fac Mgmt Parking		(36,000)			(36,000)
Administration		(123,000)			(123,000)
Admin-Film Indus.	(Included in above)				0
Admin-Columbia Gorge	(NON Chair's Office)				0
Planning	(37,000)				(37,000)
Parks		(85,845)	(398,155)		(484,000)
Emerg. Mgmt.				(10,000)	(10,000)
Surveyor		(60,000)			(60,000)
Electronics		(17,000)	(6,000)		(23,000)
Subtotal	(3,481,000)	(501,845)	(404,155)	(10,000)	(4,397,000)
<b>CONSTRAINT</b>	<b>3,484,497</b>	<b>9,270,145</b>	<b>579,919</b>	<b>125,958</b>	<b>13,460,518</b>

1/11/91

Adjustments:					
Fair Rental	Assumes that these categories will be added back.				0
Fair SR					0
Fair Cap Imp					0
Expo Cap Imp					0
Marine Facilities					0
CIP with 6% growth	288,357	278,984	810,204		1,377,544
Total Adjustments	288,357	278,984	810,204	0	1,377,544
TOTAL BUDGET	3,772,854	9,549,128	1,390,122	125,958	14,838,062

1/21/91

LIBRARY					
	PERSONAL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CASH TRANSFERS	TOTAL
Revised Budget	10,003,979	5,400,357	287,000	0	15,691,336
Workers Comp 90-91	(186,250)				(186,250)
Workers Comp 91-92	100,023				100,023
Two days add	77,031				77,031
Health Benefits	180,753				180,753
Subtotal	171,557	0	0	0	171,557
Constraint %		302,420 5.6%	16,072 5.6%	0	318,492
ADJUSTED BASELINE	10,175,536	5,702,777	303,072	0	16,181,385
LEVY REDUCTIONS					
1991-92 Levy w/o 5					(10,160,201)
1991-92 Levy w/ 5					8,251,361
Subtotal					(1,908,840)
LEVY CUT	10,175,536	5,702,777	303,072	0	14,272,545
Remaining 18% Cut					(915,600)
CONSTRAINT AMOUNT					13,356,944

1/24/91

NONDEPARTMENTAL  
FY 1991-92 GENERAL FUND CONSTRAINT

	PERSONAL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	CASH TRANSFERS	TOTAL
Adopted Budget	3,557,925	9,451,218	38,151	1,250,810	14,298,104
Less:					
TSCC	(197,453)	(31,547)	(1,000)		(230,000)
Dist 2 Diff	(8,641)				(8,641)
Auditor Diff	15,523				15,523
Charter Review	(6,555)	(705)			(7,260)
MAC (Tier 1)		(76,000)			(76,000)
MAC (Tier 2)		(303,000)			(303,000)
MHRC (Tier 1)		(25,000)			(25,000)
MHRC (Tier 2)		(98,000)			(98,000)
PMCOA (Tier 1)		(16,000)			(16,000)
PMCOA (Tier 2)		(63,000)			(63,000)
Soil and Water		(32,000)			(32,000)
Extension Svc		(151,000)			(151,000)
Or Hist Soc		(5,000)			(5,000)
Youth Today, Inc		(5,000)			(5,000)
Or Tourism All		(8,000)			(8,000)
Civic Action Teams		(25,000)			(25,000)
Metro (Tier 2)		(35,000)			(35,000)
County School Fund				(1,210,810)	(1,210,810)
Bus Income Tax		(1,769,897)			(1,769,897)
Boundary Comm		(7,051)			(7,051)
GPCVA		(4,375)			(4,375)
ISD Special Approps		(5,524,459)			(5,524,459)
Capital Lease Ret				(40,000)	(40,000)
TANs		(652,000)			(652,000)
Carryover					
DGS #4		(10,000)			(10,000)
Workers Comp 90-91	(64,458)				(64,458)
Workers Comp 91-92	34,616				34,616
Health Benefits	52,073				52,073
Class Comp	1,860				1,860
Two days add	27,396				27,396
Subtotal	(145,639)	(8,842,034)	(1,000)	(1,250,810)	(10,239,483)
<b>BASELINE</b>	<b>3,412,286</b>	<b>609,184</b>	<b>37,151</b>	<b>0</b>	<b>4,058,621</b>
Constraint		34,114 5.6%	2,080 5.6%	0 5.6%	36,195
<b>ADJUSTED BASELINE</b>	<b>3,412,286</b>	<b>643,298</b>	<b>39,231</b>	<b>0</b>	<b>4,094,816</b>
<b>ADJUSTMENTS</b>					
TSCC	197,453	31,547	1,000		230,000
County School Fund		Amounts to be determined			0
Bus Income Tax					0
Boundary Comm					0
GPCVA					0
ISD Special Approps					0
Cap Lease Retire				40,000	40,000
TANs					0
Subtotal	197,453	31,547	1,000	40,000	270,000
<b>TIER 1/TIER 2 REDUCTIONS</b>					
Chair 20%	(169,185)	0	0	0	(169,185)
Co Counsel 20%	(182,807)	0	0	0	(182,807)
BCC 20% - Dist.1	(44,351)	0	0	0	(44,351)
BCC 20% - Dist.2	(43,464)	0	0	0	(43,464)
BCC 20% - Dist.3	(41,815)	0	0	0	(41,815)
BCC 20% - Dist.4	(43,653)	0	0	0	(43,653)
Clerk of the Board	(25,000)	0	0	0	(25,000)
County Auditor	(72,000)	0	0	0	(72,000)
CIC	(80,000)	0	0	0	(80,000)
Planning & Budget	(260,000)	0	0	0	(260,000)
Subtotal	(962,274)	0	0	0	(962,274)
<b>CONSTRAINT AMOUNT</b>	<b>2,647,466</b>	<b>674,845</b>	<b>40,231</b>	<b>40,000</b>	<b>3,402,542</b>



1/10/91

DRAFT

## HUMAN SERVICES DEPARTMENTAL CONSTRAINT FOR 1991/92

		Personal Serv.	Materials&Serv	Capital	Transfer	TOTAL
Adopted Budget		9,827,335	1,612,078	91,158	24,773,382	
ADMIN minus cap carryover 3,754 DHS 40				(3,754)		
ADMIN minus M&S carryover 15,000 DHS 41			(15,000)			
HSD minus M&S carryover 4,792 DHS 58b			(4,792)			
HSD minus cap carryover 10,000 DHS 42					(10,000)	
HSD minus cap carryover 35,000 DHS 43					(35,000)	
SSD minus cap carryover 7,964 DHS 46					(7,964)	
SSD minus M&S OTO ADAPT 79,368 DHS 51					(79,368)	
SSD minus M&S carryover 8,699 DHS 54a					(8,699)	
SSD minus M&S PPS infant OTO 34,522 DHS 54b					(34,522)	
JJD Minus Grit Grant PS 134,520		(134,520)				
		9,692,815	1,592,286	87,404	24,597,829	35,970,334
Class Comp	654,195					
Worker's Comp(.027)	(189,432)					
Worker's Comp(.0115)	82,128					
Extra two days	53,734					
Medical .0213 149667/7015992	149,441					
Tri-Mut .0012	8,419					
		10,451,300	1,592,286	87,404	24,597,829	36,728,819
Baseline M&S,Cap.,Trans inflated 5.6%		10,451,300	81,168 1,681,454	4,815 92,299	1,377,473 25,975,307	38,200,361
Tier Cuts		(5,324,312)	(1,298,568)	(84,419)	(568,389)	(7,275,688)
CONSTRAINT		5,126,988	382,886	7,880	25,406,918	30,924,673

1,471,542

# MULTNOMAH COUNTY SHERIFF'S OFFICE

Constraint Budget (FY 91-92)

11-Jan-91

DRAFT

Detail	Personal Services	Materials & Svces.	Capital Outlay	Cash Transfer	Total
Adopted Budget	28,075,726	5,717,180	288,163	50,818	34,131,887
Adjustments					
MCSO #8 (OTSC/DUII)				8,315	8,315
Concealed Weapons Unit	(134,419)	(3,500)			(137,919)
Alarm Ordinance	(247,486)	(78,645)	(2,500)		(328,631)
Forfeitures (SEDE)	(98,842)	(224,000)	(20,000)		(342,842)
Deputy's/CO COLA (5.6%)	1,089,991				1,089,991
FY 91 WC Insurance	(514,082)				(514,082)
FY 92 WC/Liability	885,364				885,364
Medical/Dental Increase	465,169				465,169
Tri-Met Tax	21,116				21,116
Deputy's LTD	35,315				35,315
Extra Day in FY92	98,293				98,293
3% Step Increase	288,618				288,618
Subtotal	1,889,037	(306,145)	(22,500)	8,315	1,568,707
<b>BASELINE</b>	<b>29,964,763</b>	<b>5,411,035</b>	<b>265,663</b>	<b>59,133</b>	<b>35,700,594</b>
Constraint %		303,018 5.6%	14,877 5.6%	3,311 5.6%	321,207
<b>ADJUSTED BASELINE</b>	<b>29,964,763</b>	<b>5,714,053</b>	<b>280,540</b>	<b>62,444</b>	<b>36,021,801</b>
TIER 1/TIER 2 REDUCTIONS					
Sheriff's Proposed Cuts	(715,352)	(172,127)	(70,000)		(957,479)
Restitution Center	(1,112,120)	(226,466)	(11,415)		(1,350,000)
Courthouse Jail	(1,565,206)	(318,729)	(16,065)		(1,900,000)
River Patrol (GF Funds)	(298,185)	(46,017)			(344,202)
Subtotal	(3,690,862)	(763,339)	(97,479)	0	(4,551,681)
<b>CONSTRAINT AMOUNT</b>	<b>26,273,901</b>	<b>4,950,714</b>	<b>183,061</b>	<b>62,444</b>	<b>31,470,120</b>

# DEPARTMENT OF COMMUNITY CORRECTIONS

Baseline Budget (FY 91-92)

11-Jan-91

Detail	Personal Services	Materials & Svces.	Capital Outlay	Cash Transfer	Total
Adopted Budget	3,218,405	578,809	35,877	646,109	4,479,200
Adjustments					
DCC 12: Delay hiring OJP	11,000				11,000
Mgmt Analyst					0
FY 91 Worker's Comp	(59,688)				(59,688)
FY 92 Worker's Comp	37,582				37,582
Medical/Dental Increase	59,645				59,645
TRI-MET Increase	2,653				2,653
Increase to 2096 hrs	17,005				17,005
					0
Subtotal	68,197	0	0	0	68,197
<b>BASELINE</b>	<b>3,286,602</b>	<b>578,809</b>	<b>35,877</b>	<b>646,109</b>	<b>4,547,397</b>
Constraint %		32,413 5.6%	2,009 5.6%	36,182 5.6%	70,605
<b>ADJUSTED BASELINE</b>	<b>3,286,602</b>	<b>611,222</b>	<b>37,886</b>	<b>682,291</b>	<b>4,618,001</b>
TIER I					
OA II	(27,000)				(27,000)
Evaluator	(38,000)				(38,000)
Subtotal	(65,000)	0	0	0	(65,000)
3% CUTS:					
Council for Pro Alt.		(83,700)			(83,700)
MCDIP Program		(42,000)			(42,000)
Instl Mntl Hlth Suppt				(16,000)	(16,000)
Intrcnty Trsftr Prob Ofcrs	(80,400)				(80,400)
Prtrl Rls Spvsn Prog Red		(18,000)			(18,000)
Subtotal:	(80,400)	(143,700)	0	(16,000)	(240,100)
TIER II					
	(809,346)	(383,474)	(26,741)	0	(1,219,561)
Subtotal:	(809,346)	(383,474)	(26,741)	0	(1,219,561)
<b>CONSTRAINT AMOUNT</b>	<b>2,331,856</b>	<b>84,048</b>	<b>11,145</b>	<b>666,291</b>	<b>3,093,340</b>

DISTRICT ATTORNEY  
General Fund Constraint Budget (FY 91-92)  
10-Jan-91

DRAFT

Detail	Personal Services	Materials & Svcs	Capital Outlay	Cash Transfer	Total
Adopted Budget FY 91-92	6,638,071	678,834	35,000	369,265	7,721,170
Adjustments					
Forfeitures revenue FY 91		-100000			(100,000)
Forfeitures revenue FY92		?????			0
Class Comp Adjustments	6,201				6,201
FY 91 WC Insurance	(127,341)				(127,341)
Fy 92 WC/Liability (.0170+.006)	108,475				108,475
Medical/Dental Increase	105,053				105,053
Trimet Tax	11,705				11,705
Increase to 2096 hours	50,672				50,672
COLA for Deputy DAs	130,235				130,235
Subtotal	285,000	(100,000)	0	0	185,000
BASELINE	6,923,071	578,834	35,000	369,265	7,906,170
Inflation Rollups	0 0.0%	32,415 5.6%	1,960 5.6%	20,679 5.6%	55,054
ADJUSTED BASELINE	6,923,071	611,249	36,960	389,944	7,961,223
TIER 1/TIER 2 REDUCTIONS					
Service Cuts	(180,581)	(18,467)	(952)		(200,000)
Jail Neutral Policy Cuts	(270,871)	(27,700)	(1,428)		(300,000)
District Court Programs	(677,179)	(69,251)	(3,571)		(750,000)
Subtotal	(1,128,631)	(115,418)	(5,951)		(1,250,000)
CONSTRAINT AMOUNT	5,794,440	495,831	31,009	389,944	6,711,223

\*Note that total will be increased by forfeitures  
revenue estimate for FY92

BURNSIDE ADVOCATES GROUP  
1217 S.W. 11th Avenue  
Portland, Oregon 97205  
(503) 223-4874

To the Multnomah County Board of Commissioners:

Attached you will find a letter signed by social service providers and residents of the Burnside neighborhood asking you to find alternatives to cutting human services in the wake of Measure 5. Those alternatives could include new taxes and mergers of some county programs with the City of Portland, including the county sheriff's office with the Portland Police Bureau.

Cutting human services will cost the county more in the long run. As you know, if the AIDS prevention program at Outside In is cut than AIDS will increase. That means that the county will have to spend more money on health care down the road or allow people to die. With a closure of the Burnside Health Clinic, there will be few options available for those who are poor and sick. And closing down the Hooper detox van will force the police to respond to emergencies when they are already over worked responding to crimes.

If cuts must be made than please make sure that each department is cut in proportion to each other, including the county sheriff's office. Our sheriff has done everything in his power to avoid cuts. He must understand that crime will only increase if social services are cut to the bone. The county sheriff's budget should be cut along with human services, if new sources of revenue cannot be found.

Thank you for your time and consideration. I would be glad to forward any comments you might have on this subject to the people who have signed the attached letter.

In Peace,



Chuck Currie  
Board Moderator

BOARD OF  
COUNTY COMMISSIONERS  
1991 FEB 22 PM 2:35  
MULTNOMAH COUNTY  
OREGON

AN OPEN LETTER TO THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

There are other ways to deal with the Measure 5 crisis than to cut so many human service programs. Nearly 80% of the people who spoke at county hearings on Measure 5 have asked that social services be saved. That can only happen if each department, including the county sherriff's office, are cut in proportion to each other. One way to save funds would be to merge the county sheriff's office with the City of Portland's Police Bureau. We ask that you consider other ways to cut the county budget, including finding new sources of funding, before human services in Multnomah County become a thing of the past.

Martin Hanf

Perry Bill Brock

Darryl Raymond Aschur

Amelia D. Moore

Mrs. Margaret Whitman

Kathy J. Oliver

Maurice Brennan

Maggie O'Bryan

Steven Keenan

Daniel A. Widge

Elise K. Joyce

Billie Jo Bates

Pat Ferguson

Lin Co

Prinda S. Stacey

Randell

Louis Folkner

Margaret A. Harbe

Joseph White

Dave C. Leach

James M. Smith

Andy Dwyer

George Montgomery

Chris Hobing

Wendy Sims

Paul Shuphan

L. Thompson

Frank Thompson

John Phillips

Beverly Thrutt

Archie Minnick

AN OPEN LETTER TO THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

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Roy Rankin

Tony Adams

Zury Zorum

GORDON WATKIN

Juene Jones

Richard Lantz

Guadalupe Rivers

Edith Childs  
Walter Crane

John D. Miller

Michael S. Harrison

M. J. [unclear]

M.E. Gray Anella

Ann L. Davis

Lynn

Petrick [unclear]

Wanda Lisa Bailey

Erin Good

Raymond Llanos

Samantha Letheo-Starr

Stewart L. Wheeler

Richard Kacouras

Jim Fears

Ryland

Myrland Cook

Bob Smith

Carrie L. Taylor

Ryland [unclear]

Randell Letheo

Don Browner

Charles R. Wolff  
SPEC-4 9110  
ORARX

Rafael Meza

Jonathan M. Newson

Don Wilson

Galina Zawilets

[unclear]

AN OPEN LETTER TO THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

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Michelle R. Pittenger

Donald A. Keller

Walter Steinfeld

Henry Nelson

Cheryl Drouot

Chris M. Kuhn



AN OPEN LETTER TO THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

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July 7 Leonard  
Ron C. Hodgkins  
Gary Rayner

Mike Seeger

Erica Leigh Troseth  
Mary Legger

Stacey Campbell

Gene Ediger

AN OPEN LETTER TO THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

There are other ways to deal with the Measure 5 crisis than to cut so many human service programs. Nearly 80% of the people who spoke at county hearings on Measure 5 have asked that social services be saved. That can only happen if each department, including the county sherriff's office, are cut in proportion to each other. One way to save funds would be to merge the county sheriff's office with the City of Portland's Police Bureau. We ask that you consider other ways to cut the county budget, including finding new sources of funding, before human services in Multnomah County become a thing of the past.

David Bro

Michael Stogner

Carolyn Gendicott

Doris O. Skinner

Mike

Robert

Robert Henry

John

## BUDGET CALENDAR

<u>Function</u>	<u>Performed by</u>	<u>Date Started</u>	<u>Date Completed</u>
Project 1990-91 Revenues	P&B Division	10/15/90	12/14/90
Project 1991-92 Revenues	P&B Division	11/13/90	12/14/90
Prepare Personal Services Worksheet	P&B Division	11/13/90	12/07/90
Prepare and Print Budget Manual	P&B Division	11/13/90	12/14/90
Review 1990-91 Budget	CBAC's	11/14/90	01/11/91
Distribute Forms and Instructions	P&B Division	01/07/91	01/11/91
Prepare Budget Requests	Depts/Officials	01/07/91	02/19/91
Review Budget Requests	CBAC's	01/07/91	02/15/91
Final 1991-2 Revenues	P&B Division	02/18/91	03/08/91
Review Requests with Chair	Depts/P&B	03/04/91	03/13/91
Final Proposed Budget Allocations	Chair	03/13/91	03/13/91
Prepare/Print Proposed Budget	P&B Division	03/14/91	03/22/91
BUDGET HEARINGS	Board/CBAC's/ Depts/Officials/ P&B	03/27/91	04/25/91
Prepare/Print Approved Budget	P&B Division	04/26/91	05/10/91
Budget to Tax Supervising	P&B Division		05/15/91 LEGAL DEADLINE
Propose Amendments	Depts/Officials	05/24/91	06/07/90
Adopt Budget	Board		06/27/91

BCC WORKSESSION  
Summary  
February 22, 1991

1. Opening

- \* The facilitator identified the purpose of this worksession: To provide the Chair with Board budget priorities so that she may use them in developing the Executive Budget.
- \* Each Commissioner identified what their best hope is for this meeting.

Commissioner Kelley

- Common agenda for the Board
- Consensus on a common agenda

Commissioner Anderson

- Provide the Chair with direction for putting the Executive Budget together.

Chair McCoy

- Has agreed with what Commissioner Kelley and Anderson wanted to happen at this meeting.

Commissioner Bauman

- Establish a common track for the Chair and Board in dealing with this Budget.

Commissioner Hansen

- This is a key step in the evolution of this budget.
- Hopefully this meeting will make it easier for the Chair to develop the Executive Budget.
- Put closure to this part of the evolution of the budget.

2. Review budget gap that remains from the February 19, 1991 worksession. Dave Warren, Budget Office, reviewed the recommendations made on Tuesday by each Board member and what gap that left in getting to a \$24 million less budget (see attached). The budget gap is in the range of 8 to \$13 million.

3. Board recommendations to fill the budget gap.

Commissioner Bauman

- \* Important to note that this is the first government to have an employee wage freeze.
- \* Important to identify that we were the first government to identify the deep cuts that would be made because of the impact of Measure 5.
- \* We must focus this County Government on three service areas and then do them well: Public Safety, Health and Human Services and Libraries.
- \* Libraries cannot compete with other services, but they are an important part of the quality of life of our community. Libraries have strong community support.
- \* Alternative funding for the Library (\$7.1 million).
  - Remove Library Levy
  - City would get \$4 million in additional revenue with the removal of the Library Levy.
  - BCC direction in March after discussions with Library supporters. BCC to inact.by ordinance directly or refer to voters.
  - May need to partially collect levy the first year.
  - Must work closely with Library Board.
  - Any funding package should be characterized as a library funding package.
  - Package may possibly include Metro Arts Commission and Oregon Historical Society.

- \* Special Service District for law enforcement may be a long term solution for funding sheriff patrols in unincorporated areas.

Commissioner Hansen

- \* Library funding approach is a good one.
  - Problem is that it is not certain.
  - Package needs to be well developed.
  - Will take time to develop a good package
  - Should not rush development of the package.

Summary Minutes  
BCC Worksession-2-22-91  
Page 3

\* Increase BIT - 1% (\$12 million)

- Timing is very important
- It could be structured not to hurt the small businesses.
- BIT is not a permanent revenue solution and should not become too dependant on it.
- May need to put 2 year sunset clause on an increase.
- The BIT should only act as a temporary bridge in dealing with the devastation of Measure 5.
- This may work very well in concert with the Library proposal.

\* Commissioner Kelley's "remedies" are very good.

\* Video Lottery may provide some long term funding solution in the future, but nothing in short run. Totally dependant on State Legislature and therefore, should not factor in anything at this time.

Commissioner Kelley

- \* Important to give Chair some direction
- \* Time has been a major problem in seeking to explore all the options and possibilities.
- \* This is leading to statewide tax reform
- \* Measure 5 is also leading to changes in governance.
- \* Need to see this as a year of austerity. The focus of this budget should be on efficiencies not alternative revenue.

\* Proposed remedies (2 - 3 year process)  
State Remedies

- Transfer parks to Metro	\$ 1.00 mil
- Utility franchise fee (quick fix)	3.75 mil
- County School Fund	1.25 mil
- Urban Renewal (State)	2.00 mil

Local Remedies

- Increase fees	\$ .80 mil
- Beginning working capitol	2.50 mil
- Wage freeze	3.00 mil
- 5% efficiency cut	6.50 mil
- Inflation Accounting Procedures	1.60 mil
TOTAL	\$22.40 mil
Net minimum service cuts needed	\$ 2.20 mil

\* After efficiencies then look for remedies as part of a process.

Summary Minutes  
BCC Worksession-2-22-91  
Page 4

Commissioner Anderson

- \* Like Library proposal
  - Stable funding, but lots of details to work out. (\$7.1 mil)
- \* Efficiency cut of 5% is lots more than an efficiency cut. Programs will have to be cut to get 5%. Not acceptable.
- \* Increased user fees are remedies that need to continue to push for.
- \* Utility franchise fee is good idea, but it is a future revenue source (\$3.75 mil).
- \* Increase the BIT - 1% (\$12.0 mil)
  - Could be less if in cooperation with library funding.
  - Currently BIT is 1.46%.
  - Differential percent of BIT to focus on larger businesses that are receiving benefits from Measure 5 is a good idea.
  - Need to talk with City about their business license fee and if we could combine. There will be a report to City Council within a month. Budget Staff is closely monitoring and talking with City.
  - 1/10% equals \$1.2 million.

BCC Direction to the Chair

- \* The facilitator read into the Record the BCC Policy direction developed by the Board on December 5 (see attached).
  - \* Explore funding for Library \$7.1 million
    - Commissioner Anderson and Bauman will meet with Library Board to discuss options.
  - \* Increase BIT?
    - Commissioner Kelley stated concerns and thinks we need to be talking to business community about this.
    - Chair McCoy agreed and has gotten a group of business leaders together to discuss the proposals. She encouraged commissioners to attend the next meeting on March 1.
  - \* Continue to explore increased user fees and remedies.
  - \* Explore budget policies that would encourage departmental efficiencies.
4. 1991 - 92 Budget process and timeline
- \* Dave Warren reviewed the budget process and timeline with the Commissioners (see attached).

Summary Minutes  
BCC Worksession-2-22-91  
Page 5

- Chair McCoy said because of the many public meetings that have been held concerning the budget, she reducing the number. She wants to hear the commissioners thinking on this over the next couple of weeks.

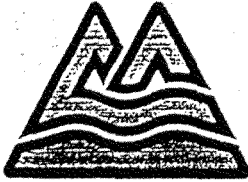
5. Closing

- \* Commissioner Hansen felt very good about the meeting.
- \* Other remaining commissioners had mixed feelings about the meeting.

Meeting adjourned at 3 p.m.

MGR/mrm  
6741G





# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY  
PAULINE ANDERSON  
GRETCHEN KAFOURY  
RICK BAUMAN  
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING  
1120 SW FIFTH, 14TH FLOOR  
PORTLAND, OR 97204-1934

AT OTHER LOCATIONS:

OFFICE OF THE DIRECTOR	(503) 248-3303
EMPLOYEE SERVICES	(503) 248-5015
FINANCE	(503) 248-3312
LABOR RELATIONS	(503) 248-5135
PLANNING & BUDGET	(503) 248-3883
ADMINISTRATIVE SERVICES	(503) 248-5111
ASSESSMENT & TAXATION	(503) 248-3345
ELECTIONS	(503) 248-3720
INFORMATION SERVICES	(503) 248-3749

## M E M O R A N D U M

TO: Board of County Commissioners  
FROM: David Warren, Budget Manager DCW  
DATE: February 20, 1991  
SUBJECT: Remaining Shortfalls

Here are quick and dirty analyses of the amount of the \$24 million shortfall that remains to be solved under each of the Commissioners' February 19 scenarios. I hope they will be helpful February 22.

The "gaps" that remain under each of the scenarios range from \$10.3 million to \$12.7 million. In each case, I have assumed the savings from wage freezes, whether the Commissioner verbalized them or not.

Commissioner	Gap
Commissioner Anderson	\$12,225,000
Commissioner Bauman	10,279,000
Commissioner Hansen	12,713,000
Commissioner Kelley	12,713,000

Commissioner Anderson

Commissioner Anderson's proposal was fairly complex. Here are the components she spoke about as opposed to those she distributed in writing.

Proposals and Remaining Shortfall  
February 20, 1991

Exempt COLA	700,000	*
Workers comp rate reduction	490,000	*
contractors	215,000	*
exempt class comp	250,000	*
union wage freeze	1,725,000	*

5% rollback on M&S	2,400,000
--------------------	-----------

DHS

Admin	284,000
EMS	112,000
SSD Indirect	27,000
HSD Levy Cut	174,000

DCC

A&D Beds, Levy reduction	257,000
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Sheriff

Alarm ordinance fees	150,000
Jail Levy reduction	1,069,000

DES

Tier 1 Animal Control	298,000
Tier 1 Fac Mgmt	1,272,000
Tier 1 Levy reduction	72,000
DES Admin	230,000

DGS

All Tier 1 OK	916,000
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NOND

All Tier 1 OK	1,034,000
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TOTAL \$ 11,775,000

\* See further discussion below

I have also reviewed the document which Commissioner Anderson circulated at the February 19 meeting.

I believe that the Union Wage Freeze amount (stated as \$2,225,000 in the handout) overstates the potential savings. Assuming a 5% inflation in wages, the savings would be \$1,725,000 from union employees. However, the exempt COLA amount is \$700,000 which partly offsets the difference in savings from union employees.

I am not certain about either the savings attributed in the handout to a reduced workers compensation rate (\$490,000) or the savings from not

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providing inflationary increases to contractors (\$215,000). The workers compensation rate reduction is about the equivalent of 1.7% of wages and is probably a greater reduction than Finance or Risk Management would find advisable. I believe the savings from not allowing an inflationary increase for contractors is based on the 90-91 increase and is probably in the ballpark, but I have not had time to check the figure.

The "exempt class comp" savings puts me in a bit of a quandary. The amount is slightly in excess of 2% of exempt costs including "rollup" benefits. It is probably as good a number as we need at this point. However, when computing the shortfall for next year, I have not included this item as a cost. It may not be large enough to be significant, and I have included it below in computing the remaining gap, but it is a bit troublesome to deal with.

Note that I have not had time to respond to Bill Farver's invitation to review the above amounts.

As a further note, some of the amounts differ between the programs on the handout and the Tier 1 and Tier 2 programs at risk. The following list shows the differences I noticed (for information only), but I have not used the amounts in the handout in computing the remaining gap.

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Differences Between Commissioner Anderson's Handout and Tier 1 or Tier 2 Programs

	Anderson Handout	Tier 1/2 Amount	Notes
DGS			
ISD Maintenance	600,000	200,000	
DHS			
Administration	156,000	284,000	Handout excludes P.I.O, Fin Tech, OA 2, and cuts \$7,000 too much from Graphic Arts
Administration	70,000	0	
HOND			
Planning & Budget	200,000	260,000	Handout excludes Revenue analyst
Auditor	35,000	72,000	
County Counsel	75,000	158,000	
Sheriff			
Close MCCF	3,400,000	0	
Additional			
Admin/Efficiency	500,000	0	
West Side Car	275,000	0	

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Assuming the total shortfall to be \$24 million, the gap remaining to be remedied under this scenario would be \$12,225,000.

Wage freeze, exempt and unions	\$ 2,425,000
Reductions stated on February 19	9,350,000
Shortfall	( <u>24,000,000</u> )
Remaining gap	( 12,225,000 )

Commissioner Bauman

Commissioner Bauman said that he found the Tier 1 cuts acceptable. I have not reviewed the budget requests yet to see if there are any gross discrepancies between the numbers we have been using for Tier 1 cuts and their costs next year. However, there are a few places where the published and distributed amounts are somewhat different from the current estimates:

Tier 1 Reductions Where Amounts Are Different from Published List

DEPARTMENT	PROGRAM	Original	Current	Difference
Human Services				
	Corrections Hlth (levy )	250,000	173,000	(77,000)
Community Corrections				
	Administration	300,000	305,000	5,000
	A&D Beds - levy reduction	400,000	257,000	(143,000)
Sheriff				
	Reduced Levy Collection	1,800,000	1,069,000	(731,000)
Environmental Services				
	Facilities Management	1,372,000	1,336,000	(36,000)
	Electronics reduction (includes levy)	35,000	31,000	(4,000)
Library				
	Reduced Levy Collection	<u>2,500,000</u>	<u>1,900,000</u>	<u>(600,000)</u>
Total of Items with Changes		6,657,000	5,071,000	(1,586,000)

Assuming the total shortfall to be \$24 million, the gap remaining to be remedied under this scenario would be \$10,279,000.

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Original Tier 1 Programs at Risk	\$12,882,000
Minus Subtotal of reduced amounts	( <u>1,586,000</u> )
Revised Total Tier 1 Programs	11,296,000
Wage freeze, exempt and unions	2,425,000
Shortfall	( <u>24,000,000</u> )
Remaining gap	( 10,279,000 )

Commissioner Hansen

Commissioner Hansen's preference was for a 5% across the board cut. I have tried to show the impact on each department and elected official. I was not listening closely enough to know whether the cut was presumed to include cuts in the special levies. I have therefore computed it two ways.

The General Fund column shows the effects of a 5% General Fund Cut. The Special Levy column shows the effect of a further reduction of 5% in the levy funds. The Total column shows how much would result from a 5% cut in both funding sources.

This is important in the Sheriff's Office because the total cut would be consistent with proposals that have already been developed. However, a 5% reduction in the General Fund alone would require deeper reductions in General Fund programs than have been contemplated.

DEPT	90-91		91-92		TOTAL
	TOTAL GENERAL FUND COST*	5% Cut Amount	SPECIAL LEVY ESTIMATE	5% Cut Amount	CUT AMOUNT
DHS	36,357,007	1,817,850	1,332,266	66,613	1,884,464
DCC	4,479,200	223,960	1,968,630	98,432	322,392
DA	7,721,457	386,073			386,073
MCSO	34,141,351	1,707,068	8,197,621	409,881	2,116,949
DES	21,616,769	1,080,838	551,361	27,568	1,108,407
DGS	16,740,665	837,033			837,033
LIBRARY	4,466,654	223,333	10,160,201	508,010	731,343
NOND	13,768,580	688,429			
TOTAL	139,291,683	6,964,584	22,210,079	1,110,504	7,386,659

\*(Includes Transfers  
to other Funds)

I understood Commissioner Hansen to propose reductions in personnel

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costs by freezing wages, etc. He mentioned a figure of \$4 million as potential savings resulting from such an action.

I am not sure of the components of his estimate. Here are some numbers that might be included in his proposal, but in order to reach \$4 million they must include both the one-time-only reduction of retiree health and benefits contribution and five days of furlough for all non-law enforcement staff.

Note that I have excluded potential savings from reductions in the benefits package (estimated at \$1.3 million) and from freezing step increases (estimated at \$582,000) on the assumption that negotiations with Local 88 are complete and did not affect these items.

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POTENTIAL SAVINGS IN PERSONNEL CATEGORIES

COLA Freeze (assuming 5%  
inflation)

Local 88	1,500,000
Exempt	700,000
Crafts	50,000
Nurses	175,000
Subtotal	2,425,000

Furlough  
(amount per day) 175,000  
(amount for 5 days) 875,000

Retiree Health  
& Welfare  
Contributions 623,000

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Assuming the total shortfall to be \$24 million, the gap remaining to be remedied under this scenario would be \$12,713,000.

5% Reductions	\$ 7,387,000
Wage freeze, exempt and unions	2,425,000
Personnel Savings	1,475,000
Shortfall	( 24,000,000)
Remaining Gap	( 12,713,000)

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Commissioner Kelley

Commissioner Kelley seemed to be in basic agreement with Commissioner Hansen. She also identified some objects of expenditure where she felt reductions could occur as part of the 5% across the board reduction. As background information here are the 1990-91 budgeted figures for four of those objects of expenditure.

General Fund and Levy Fund Appropriations  
For Expenditures Specified by Commissioner Kelley

DEPT	Travel	Fleet	Dues	Telephone	Total
DHS	32,030	88,251	2,373	104,195	226,849
DCC	24,368	14,985	420	33,273	73,046
DA	6,500	35,346	26,305	130,969	199,120
HCSO	6,023	961,078	7,107	423,789	1,397,997
DES	10,198	466,429	8,564	96,835	582,026
DGS	77,845	22,118	16,910	142,463	259,336
LIBRARY	13,320	20,000	5,000	228,800	267,120
NOND	22,935	7,318	14,389	49,228	93,870
TOTAL	193,219	1,615,525	81,068	1,209,552	3,099,364

Please note that Commissioner Kelley also referred to consultants and conferences as potential areas for review. I cannot readily extract the 1990-91 budgeted figures for these items. I assume they are likely to be contained in Professional Services throughout the budget, but I do not know how much is appropriated for such expenditures.

Assuming the total shortfall to be \$24 million, and assuming Commissioner Kelley also agrees with the Personnel Savings of Commissioner Hansen, the gap remaining to be remedied under this scenario would be \$12,713,000.

5% Reductions	\$ 7,387,000
Wage freeze, exempt and unions	2,425,000
Personnel Savings	1,475,000
Shortfall	( 24,000,000)
Remaining Gap	( 12,713,000)

cc Department Managers  
Budget staff

DEVELOPED BY THE BOARD AT A DECEMBER 5, 1990 WORKSESSION  
Board Policy Direction Concerning 1991-1992 Budget

Public Safety & Health

- \* Life & Death services should be the highest priority of county public health and safety programs.
- \* Preserve essential, basic levels of service for public health and safety programs.
- \* Emphasize healthy children and strong families through a continuum of services that focus on child abuse/family violence, prenatal care, and alcohol and drug abuse.

Reduction Guidelines

- \* All departments will have reductions to bear some of the burden of Measure 5.
- \* Treat employees fairly and well
- \* Do not reduce funding that effectively leverages state, federal and/or private funds based on priorities of the Board and the County mission.
- \* Need to look for reductions even in mandated services and ensure that low priority mandates are done at a minimum level.
- \* Need to evaluate short-term, long-term, and life-cycle consequences in budget reductions.
- \* Shrink and focus services through economies of scale and efficiencies.
- \* Consolidate general and support services wherever possible and practical.
- \* For programs we continue, do them efficiently and well.
- \* Serious discussions with other local governments will begin immediately and continue throughout the budget process concerning opportunities to maximize efficiencies through economies of scale and transfer of functions.

Fees and Alternative Revenue

- \* Explore user fees
- \* Include other government agencies in the region and statewide in alternative revenue discussions in an attempt to develop a balanced mix of taxes and fees regionally.



## BUDGET CALENDAR

<u>Function</u>	<u>Performed by</u>	<u>Date Started</u>	<u>Date Completed</u>
Project 1990-91 Revenues	P&B Division	10/15/90	12/14/90
Project 1991-92 Revenues	P&B Division	11/13/90	12/14/90
Prepare Personal Services Worksheet	P&B Division	11/13/90	12/07/90
Prepare and Print Budget Manual	P&B Division	11/13/90	12/14/90
Review 1990-91 Budget	CBAC's	11/14/90	01/11/91
Distribute Forms and Instructions	P&B Division	01/07/91	01/11/91
Prepare Budget Requests	Depts/Officials	01/07/91	02/19/91
Review Budget Requests	CBAC's	01/07/91	02/15/91
Final 1991-2 Revenues	P&B Division	02/18/91	03/08/91
Review Requests with Chair	Depts/P&B	03/04/91	03/13/91
Final Proposed Budget Allocations	Chair	03/13/91	03/13/91
Prepare/Print Proposed Budget	P&B Division	03/14/91	03/22/91
BUDGET HEARINGS	Board/CBAC's/ Depts/Officials/ P&B	03/27/91	04/25/91
Prepare/Print Approved Budget	P&B Division	04/26/91	05/10/91
Budget to Tax Supervising	P&B Division		05/15/91 <i>LEGAL DEADLINE</i>
Propose Amendments	Depts/Officials	05/24/91	06/07/90
Adopt Budget	Board		06/27/91