



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R.6 DATE 3-1-12  
LYNDA GROW, BOARD CLERK

**Board Clerk Use Only**

**Meeting Date:** 3/1/12  
**Agenda Item #:** R.6  
**Est. Start Time:** 10:45 am  
**Date Submitted:** 2/17/12

**Agenda Title:** **BUDGET MODIFICATION # DCS-06 Increasing Revenue for Columbia River Gorge National Scenic Area Grant.**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

<b>Requested Meeting Date:</b>	<u>March 1, 2012</u>	<b>Time Needed:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>DCS</u>	<b>Division:</b>	<u>Budget &amp; Ops Support</u>
<b>Contact(s):</b>	<u>Jerry Elliott</u>		
<b>Phone:</b>	<u>503.988.4624</u>	<b>Ext.:</b> <u>84624</u>	<b>I/O Address:</b> <u>455/2/224</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>Jerry Elliott - DCS Business Manager</u>		

**General Information**

**1. What action are you requesting from the Board?**

The Department is requesting the Board approve a budget modification to increase the budget for a National Scenic Area grant of \$35,000.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

Normally the Land Use Planning program receives a State grant to help offset the additional planning costs associated with implementing the Management Plan in the Columbia River Gorge National Scenic Area. The grant funding is available through the Department of Land Conservation and Development. This grant is normally \$35,000 per year. During the preparation of the FY12 budget, the State budget had not been approved so it was not included in the revenue projections of the Land Use Planning program. The grant was received earlier in this fiscal year, so this budget modification will include it in the budget.

**3. Explain the fiscal impact (current year and ongoing)**

Increase revenue by \$35,000 in the current fiscal year. No impact to future fiscal years.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

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**Budget Modification**

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**  
Increase state revenue for grant that was not included in the adopted budget.
- **What budgets are increased/decreased?**  
State revenue is being increased by \$35,000 with corresponding increases to Professional Services and Indirect expenses.
- **What do the changes accomplish?**  
Increases the Land Use Planning budget to account for this grant.
- **Do any personnel actions result from this budget modification? Explain.**  
None
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**  
Yes
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**  
This grant should be considered one-time-only since it is uncertain if it will be funded year to year. The County is required to perform planning in the Columbia River Gorge regardless of this grant.
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**  
This grant covers expenses incurred during FY12 with no match requirements. Generally, this funding covers approximately half of our expenditures for services in the National Scenic Area. We report at the end of the fiscal year the amount of time spent, the services and the permits (numbers and types) that we provide in the National Scenic Area to DLCD.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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**Required Signature**

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**Elected Official or Dept Director:** Cecilia Collier /s/ **Date:** 2/16/12

**Budget Analyst:** Ching Hay /s/ **Date:** 2/16/12

DCS-05

### EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 2012

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Description
				Internal Order	Cost Center	WBS Element					
1	91-40	23440	0020			HAVAHHS4	50190	-	(28,759)	(28,759)	Increase Fed thru State
2	91-40	23440	0020			HAVAHHS4	60430		27,632	27,632	Increase Bldg Mgmt
3	91-40	23440	0020			HAVAHHS4	60350	-	489	489	Increase Central Indirect
4	91-40	23440	0020			HAVAHHS4	60355	-	638	638	Increase Dept Indirect
5									0		
6	78-50	3505	0020		902575		50310		(27,632)	(27,632)	Increase Bldg Service Rev
7	78-50	3505	0020		902575		60170		27,632	27,632	Increase Bldg Service Exp
8	19	1000	0020		9500001000		50310		(489)	(489)	Increase Cen Indirect Rev
9	19	1000	0020		9500001000		60470		489	489	Increase Contingency
10	91-00	1000	0020		700000		50370	(485,913)	(486,551)	(638)	Increase Dept Indirect Rev
11	91-00	1000	0020		700000		60170	34,750	35,388	638	Increase Prof Svcs
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