

ANNOTATED MINUTES

Thursday, July 2, 1992 - 9:30 AM
Multnomah County Courthouse, Room 602

REGULAR MEETING

Chair Gladys McCoy convened the meeting at 9:30 AM, with Vice-Chair Sharron Kelley, Rick Bauman and Gary Hansen present. Commissioner Pauline Anderson was excused.

CONSENT CALENDAR

FOLLOWING A MOTION BY SHARRON KELLEY, SECONDED BY GARY HANSEN, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-4) WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF HEALTH

- C-1 Ratification of an Intergovernmental Agreement, Contract #200952, between Multnomah County Health Department and the State Health Division to Continue to Perform the Research Components of the Outreach and AIDS Prevention Project Funded by a Grant from the national Institute of Drug Abuse (NIDA)

NON-DEPARTMENTAL

- C-2 In the Matter of the Appointments of **Marian C. Mayfield-Hill**, term expires 6/30/94; and **Yolanda Valdes-Rementeria**, term expires 6/30/94; to the **Metropolitan Arts Commission**
- C-3 In the Matter of the Appointments of **James Taylor**, term expires 6/30/94; **Christian Scarzello**, term expires 6/30/94; **Derry Jackson**, term expires 6/30/94; **Hal Elston**, term expires 6/30/94; and **Tanna Reynolds**, term expires 6/30/94; to the **Citizen Involvement Committee**
- C-4 In the Matter of the Appointments of **Carolyn Piper**, term expires 7/94; **Jerald Furgurson**, term expires 7/95; and **Luis Alvarez**, term expires 7/93; to the **Housing and Community Development Commission**

REGULAR AGENDA

DEPARTMENT OF HEALTH

- R-1 Second Reading and Possible Adoption of an ORDINANCE to Provide Fee Schedule Changes for the Environmental Health Section of the Department of Health [Increases License Fees for All Restaurant Categories, Tourist Accommodations, Swimming Pools and Spas and Plan Reviews of Pools, Spas and Food Service Facilities]

FOLLOWING MOTION BY GARY HANSEN, SECONDED BY SHARRON KELLEY, ITEM R-1 (ORDINANCE 726) WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 ORDER in the Matter of the Grant of an Anchor Easement and an Underground Distribution Easement on County land at the Farm Parcel, Sections 26 and 33, T1N, R3E, W.M.. Multnomah County, Oregon

FOLLOWING MOTION BY SHARRON KELLEY, SECONDED BY GARY HANSEN, ITEM R-2 (RESOLUTION 92-123) WAS UNANIMOUSLY APPROVED.

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-3 Ratification of an Intergovernmental Agreement to Allow Multnomah County's Contract for the Purchase of Herman Miller Furnishings to be Used by Polk County in Accordance with Bid #B43-100-6044

FOLLOWING MOTION BY SHARRON KELLEY, SECONDED BY GARY HANSEN, ITEM R-3 WAS UNANIMOUSLY APPROVED.

- R-4 ORDER in the Matter of Exempting from Public Bidding to Exceed the 20% Limitation for Contract Change Orders for the Tax Supervisor's Office Remodel

FOLLOWING MOTION BY SHARRON KELLEY, SECONDED BY GARY HANSEN, ITEM R-4 (ORDER 92-124) WAS UNANIMOUSLY APPROVED.

R-5 ORDER In the Matter of Exempting the Purchase of a Fixed Wing Aircraft for the Multnomah County Sheriff's Office

**FOLLOWING MOTION BY SHARRON KELLEY, SECONDED BY
GARY HANSEN, ITEM R-5 (ORDER 92-125) WAS
UNANIMOUSLY APPROVED.**

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

Thursday, July 2, 1992
Multnomah County Courthouse, Room 602

BOARD BRIEFING

B-2 Update Briefing on the Woodlawn Terrace Condominiums -
Presented by Larry Baxter

**STAFF PRESENTATION ON WOODLAWN TERRACE
CONDOMINIUMS.**

There being no further business, the meeting was adjourned.

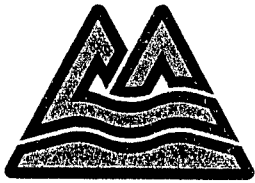
OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON

Carrie Anne Parkerson

BOARD OF COUNTY COMMISSIONERS
FORMAL BOARD MEETING
RESULTS

MEETING DATE: 7-2-92

Agenda Item #	Motion	Second	APP/NOT APP
<u>C-1</u>	<u>SK</u>	<u>GH</u>	<u>App</u>
<u>C-2</u>	<u>§</u>	<u>§</u>	<u>§</u>
<u>C-3</u>	<u>§</u>	<u>§</u>	<u>§</u>
<u>C-4</u>	<u>§</u>	<u>§</u>	<u>§</u>
<u>R-1</u>	<u>GH</u>	<u>SK</u>	<u>App</u>
<u>R-2</u>	<u>SK</u>	<u>GH</u>	<u>App</u>
<u>R-3</u>	<u>SK</u>	<u>GH</u>	<u>App</u>
<u>R-4</u>	<u>SK</u>	<u>GH</u>	<u>App</u>
<u>R-5</u>	<u>SK</u>	<u>GH</u>	<u>App</u>
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MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS FOR THE WEEK OF

June 29 - July 3, 1992

Tuesday, June 30, 1992 - 9:30 AM - Regular Meeting.Page 2

Tuesday, June 30, 1992 - 11:00 AM - Board Briefing.Page 2

AGENDA REVIEW CANCELLED

Thursday, July 2, 1992 - 9:30 AM - Regular Meeting.Page 2

Thursday, July 2, 1992 - Briefing - Immediately Following
Regular Meeting. .Page 5

FRIDAY, JULY 3, 1992 - HOLIDAY - OFFICES CLOSED

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF SOCIAL SERVICES

- C-1 Ratification of an Intergovernmental Agreement, Contract #100482, Amendment #2, between Multnomah County Developmental Disabilities Program Office and the Oregon Commission for the Blind to Increase Employment Transportation Services \$176 to Provide Service to One Client, Effective June 1 through June 30, 1992
- C-2 Ratification of an Intergovernmental Agreement, Contract #100522, Amendment #7, between Multnomah County Developmental Disabilities Program Office and the Oregon Health Sciences University Child Development Rehabilitation Center to Decrease Contract Amount (\$1,640) to Remove Services for one Client Added in Error in Amendment #6 Effective March 1 through June 30, 1992
- C-3 Ratification of an Intergovernmental Agreement, Contract #102312, Amendment #4, between Multnomah County Mental and Emotional Disabilities Program Office and the Oregon Health Sciences University to Decrease Non-Residential Adult Services by \$38,462 in State Funds Necessary to Purchase Additional Medicaid Match for FY 92
- C-4 Ratification of an Intergovernmental Agreement, Contract #103332, Amendment #1, between Multnomah County Developmental Disabilities Program Office and the Oregon Health Sciences University Children's Psychiatric Day Treatment for Early Intervention Services Increase of \$1,640 in State Funds to Provide Treatment for One Additional Child, Effective March 1 through June 30, 1992

REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-1 Ratification of an Intergovernmental Agreement, Contract #303132, to Formalize a Co-Application between Multnomah County Transportation Division and the City of Gresham for a National Pollutant Discharge Elimination System (NPDES) Permit within the Gresham Urban Services Boundary to Comply with EPA and Oregon DEQ Requirements

SERVICE DISTRICTS

(Recess as the Board of County Commissioners and convene as the Governing Body of the Dunthorpe-Riverdale Sanitary Service District No. 1)

- R-2 RESOLUTION in the Matter of the Adoption of the 1992-93 Budget for Dunthorpe-Riverdale Sanitary Service District No. 1, for the Fiscal Year July 1, 1992 to June 30, 1993 and Making the Appropriations Thereunder, Pursuant to ORS 294.435

(Recess as the Governing Body of the Dunthorpe-Riverdale Sanitary Service District No. 1 and convene as the Mid County Street Lighting Service District No. 14)

- R-3 RESOLUTION in the Matter of the Adoption of the 1992-93 Budget for Mid County Street Lighting Service District No. 14, for the Fiscal Year July 1, 1992 to June 30, 1993 and Making the Appropriations Thereunder, Pursuant to ORS 294.435

(Recess as the Mid County Street Lighting Service District No. 14 and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-4 RESOLUTION in the Matter of the Adoption of a Second 1991-92 Supplemental Budget for Multnomah County, Oregon, for the Fiscal Year July 1, 1991 to June 30, 1992, and Making the Appropriations thereunder, Pursuant to ORS 294.435
- R-5 RESOLUTION in the Matter of Levying Ad Valorem Property Taxes for Multnomah County, Oregon for Fiscal Year 1992-93
- R-6 RESOLUTION in the Matter of the Adoption of the 1992-93 Budget for Multnomah County, Oregon, for the Fiscal Year July 1, 1992 to June 30, 1993 and Making the Appropriations Thereunder, Pursuant to ORS 294.435
- R-7 In the Matter of Approval of County Chair Appointments to the CITIZEN STEERING COMMITTEE for the CITIZEN CONVENTION Pursuant to Multnomah County Ordinance No. 714. (continued from Thursday, June 25, 1992)

MANAGEMENT SUPPORT

- R-8 RESOLUTION in the Matter of Determining the Ability of County-owned Structures to Withstand Potential Seismic Activity

Tuesday, June 30, 1992 - 11:00 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-1 Portland Development Commission (PDC) Urban Renewal Finance Briefing. Presented by Fred Neal and Pat LaCrosse. 11:00 AM TIME CERTAIN. 45 MINUTES REQUESTED.

Thursday, July 2, 1992 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF HEALTH

- App*
- C-1 Ratification of an Intergovernmental Agreement, Contract #200952, between Multnomah County Health Department and the State Health Division to Continue to Perform the Research Components of the Outreach and AIDS Prevention Project Funded by a Grant from the national Institute of Drug Abuse (NIDA)

NON-DEPARTMENTAL

- App*
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- C-3 In the Matter of the Appointments of James Taylor, term expires 6/30/94; Christian Scarzello, term expires 6/30/94; Derry Jackson, term expires 6/30/94; Hal Elston, term expires 6/30/94; and Tanna Reynolds, term expires 6/30/94; to the Citizen Involvement Committee
- C-4 In the Matter of the Appointments of Carolyn Piper, term expires 7/94; Jerald Furgurson, term expires 7/95; and Luis Alvarez, term expires 7/93; to the Housing and Community Development Commission

REGULAR AGENDA

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DEPARTMENT OF ENVIRONMENTAL SERVICES

- App*
- R-2 ORDER in the Matter of the Grant of an Anchor Easement and an Underground Distribution Easement on County land at the Farm Parcel, Sections 26 and 33, T1N, R3E, W.M.. Multnomah County, Oregon 92-123

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- App* R-3 Ratification of an Intergovernmental Agreement to Allow Multnomah County's Contract for the Purchase of Herman Miller Furnishings to be Used by Polk County in Accordance with Bid #B43-100-6044
- App* R-4 ORDER in the Matter of Exempting from Public Bidding to Exceed the 20% Limitation for Contract Change Orders for the Tax Supervisor's Office Remodel *92-124*
- R-5 ORDER In the Matter of Exempting the Purchase of a Fixed Wing Aircraft for the Multnomah County Sheriff's Office *92-125*
- App* (Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)
-

Thursday, July 2, 1992

IMMEDIATELY FOLLOWING THE REGULAR MEETING

Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-2 Update Briefing on the Woodlawn Terrace Condominiums - Presented by Larry Baxter
-

PLEASE NOTE NEW OFFICE ADDRESSES:

Chair Gladys McCoy
1120 SW Fifth Avenue, Room 1410

Vice-Chair Sharron Kelley
1120 SW Fifth Avenue, Room 1500

Commissioner Pauline Anderson
1120 SW Fifth Avenue, Room 1500

Commissioner Rick Bauman
1120 SW Fifth Avenue, Room 1500

Commissioner Gary Hansen
1120 SW Fifth Avenue, Room 1500

Office of the Board Clerk
1120 SW Fifth Avenue, Room 1510

PAULINE ANDERSON
Multnomah County Commissioner
District 1



605 County Courthouse
Portland, Oregon 97204
(503) 248-5220

TO: Office of the Clerk of the Board
Board of County Commissioners

FROM: Pauline Anderson

RE: Absence from office

BOARD OF
COUNTY COMMISSIONERS
1992 JUN 17 PM 2:15
MULTNOMAH COUNTY
OREGON

I will be on vacation and away from the office July 1st through
July 30th.

Meeting Date: JUL 02 1992

Agenda Number: C-1

(Above for Clerk's Office Use Only)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

Subject: Ratification of Intergovernmental Agreement with State Health Dept.

Board Briefing: _____ Regular Meeting: _____
(date) (date)

Department: Health Division: _____

Contact: Tom Fronk/Jeanne Gould Telephone: X4724

Person(s) Making Presentation: Tom Fronk/Jeanne Gould

Action Requested

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 minutes or less

Check if you require official written notice of action taken: ☒

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of a \$57,394 Intergovernmental Agreement with the State Health Division whereby state agrees to continue to be responsible for all the research components of County's Outreach and AIDS Prevention Project funded by a grant from the National Institute of Drug Abuse (NIDA).

BOARD OF
COUNTY COMMISSIONERS
1992 JUN 25 AM 10:12
MULTI-NUMAL COUNTY
OREGON

Signatures

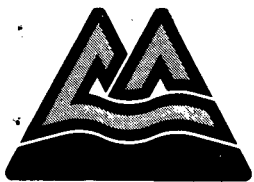
Elected Official _____

OR

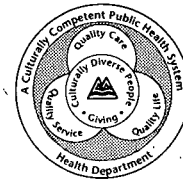
Department Director Billi Odegaard

(All accompanying documents must have required signatures!)

Sent Original OGA & Contacts to Herman Brenne 7-2-92.



MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204-2394
(503) 248-3674
FAX (503) 248-3676
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Bill Oddegard, Director, Health Department

FROM: Tom Fronk, Business Services Manager,
Health Department

DATE: June 9, 1992

SUBJECT: Intergovernmental Agreement with State Health Division

Retroactive: The National Institute on Drug Abuse (NIDA), did not determine the amount of funds available to renew the contract until April 24, 1992. The County did not receive the Notice of Grant award until after the contract expired April 30, 1992.

Recommendation: The Health Department recommends County Chair approval and Board ratification of this \$57,394 Intergovernmental Agreement with the State Health Division for the period May 1, 1992 to and including December 31, 1992.

Analysis: The County's grant from the National Institute on Drug Abuse (NIDA) has a major research component. The State Health Division agrees to accept the responsibility for conducting all research related to the grant. Specifically, the State will perform data research and analysis, report preparation, submission of reports to appropriate agencies, technical assistance, and ongoing study quality assurance, etc. The agreement is for an eight month period because the grant source (NIDA) can only guarantee a project period up to December 31, 1992.

Background: The National Institute on Drug Abuse made the initial grant award to the County effective September 30, 1988 will be extending the grant through December 31, 1992. The State Health Division has conducted all research related to the grant.

[0941k-p]



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 200952

Amendment # _____

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <div style="text-align: center;"> RATIFIED Multnomah County Board of Commissioners C-1 July 2, 1992 </div>

Contact Person Brame Phone X2670 Date _____

Department Health Division _____ Bldg/Room 160/2

Description of Contract State continues to perform the research components of the Outreach and AIDS Prevention Education to IV Drug Users Research Demonstration Grant (NIDA Grant).

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name State Health Division
 Mailing Address HIV Program
800 N.E. Oregon St., #21
Portland, OR 97232
 Phone 731-4000
 Employer ID # or SS # N/A
 Effective Date May 1, 1992
 Termination Date Dec. 31, 1992
 Original Contract Amount \$ _____
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ 57,394.00

Payment Term

- ☐ Lump Sum \$ _____
☒ Monthly \$ 7,174.25 per month
☐ Other \$ upon submission of invoice
☐ Requirements contract - Requisition required.
 Purchase Order No. _____
☐ Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Belli Odegard

Purchasing Director
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 6/19/92

Date _____

Date 6-24-92

Date 7/2/92

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	015	0320 0300			05060		0362		\$57,394		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

RESEARCH SERVICES AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT, made and entered into as of the 1st day of May, 1992, by and between MULTNOMAH COUNTY, a home rule political subdivision of the State of Oregon (hereinafter referred to as "COUNTY"), and the State of Oregon acting by and through HEALTH DEPARTMENT (hereinafter referred to as "STATE").

W I T N E S S E T H:

WHEREAS, COUNTY is in receipt of a grant for "Outreach and AIDS Prevention Education to IV Drug Users" from the National Institute on Drug Abuse (NIDA) for the period May 1, 1992, through December 31, 1992; and

WHEREAS, COUNTY's Health Department requires services which STATE is capable of providing, under terms and conditions hereinafter described; and

WHEREAS, STATE is able and prepared to provide such services as COUNTY does require, under the terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. Term.

The term of this Agreement shall be from May 1, 1992, to and including December 31, 1992, unless sooner amended or terminated under the provisions in paragraphs 14.

2. Services.

A. STATE's services under this Agreement shall consist of the following:

1. Assume responsibility for all research components of Multnomah County's "Outreach and AIDS Prevention Education to IV Drug Users Research Demonstration Grant." (NIDA Identification #1936002309A7 P2015)

2. In a timely fashion, transmit all data provided by COUNTY or NIDA forms, Outreach Contact and Screener form, and AFA to the National Institute on Drug Abuse.

3. Provide monthly reports to COUNTY outlining information required by COUNTY for ongoing quality assurance and process evaluation.

4. Provide technical assistance in area of research design and process to COUNTY operations staff.

5. Assist in compilation of all progress reports required by National Institute on Drug Abuse.

6. Represent COUNTY in all negotiations with National Institute on Drug Abuse which involve research components of the Outreach and AIDS Prevention Project including any required out-of-state meetings.

7. Produce reports and publications as follows:

A. Evaluation of the treatment coupon program (American Journal of Public Health) by June 30, 1992.

B. Perinatal substance abuse (JTBD*) by November 30, 1992.

C. The role of drug treatment in the natural history of injected drug use (JTBD*) by November 30, 1992.

D. Mortality Rate of NIDA Respondents (JTBD) by October 31, 1992.

E. Use of the Needle Exchange Program (JTBD*) by October 31, 1992.

* Journal to be determined.

3. Compensation.

A. COUNTY agrees to pay STATE a maximum of \$57,394.00 for the performance of those services provided hereunder.

B. STATE will send to COUNTY quarterly expenditure and revenue reports (Attachment A). The first report will be submitted no later than July 31, 1992. The second report will be submitted no later than October 31, 1992. The final report will be submitted no later than January 31, 1993.

C. COUNTY will advance to STATE \$7,174.25 per month (one-eighth of Agreement amount). Final payment will be reconciled to STATE'S actual expenditures identified in the "total" column of the January 31, 1993 expenditure report.

4. Contractor is Independent Contractor

A. STATE is an independent contractor and is solely responsible for the conduct of its programs. STATE, its employees and agents shall not be deemed employees or agents of COUNTY.

B. STATE shall defend, hold and save harmless COUNTY, its officers, agents, and employees from damages arising out of the tortious acts of STATE, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

C. COUNTY shall defend, hold and save harmless STATE, its officers, agents, and employees from damages arising out of the tortious acts of COUNTY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

D. COUNTY will send monthly payments to: Manager, Fiscal Services Section, Oregon State Health Division, P.O. Box 231, Portland, Oregon 97207.

5. Workers Compensation

A. STATE shall maintain Workers' Compensation insurance coverage for all non-exempt workers, employees, and subcontractors either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised Statutes.

6. Contractor Identification

STATE shall furnish to COUNTY its employer identification number, as designated by the Internal Revenue Service.

7. Subcontracts and Assignment

STATE shall neither subcontract with others for any of the work prescribed herein, nor assign any of STATE'S rights acquired hereunder without obtaining prior written approval from COUNTY. COUNTY by this Agreement incurs no liability to third persons for payment of any compensation provided herein to STATE.

8. Access to Records

A. STATE agrees to permit authorized representatives of COUNTY, and/or the applicable Federal or State government audit agency to make such review of the records of the STATE as COUNTY or auditor may deem necessary to satisfy audit and/or program evaluation purposes. STATE shall permit authorized representatives of COUNTY Health Department to site visit all programs covered by this Agreement. Agreement costs disallowed as the result of such audits, review or site visits will be the sole responsibility of STATE. If a Agreement cost is disallowed after reimbursement has occurred, STATE will make prompt repayment of such costs.

9. Waiver of Default.

Waiver of a default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the provisions of this Agreement.

10. Adherence to Law

A. STATE shall adhere to all applicable laws governing its relationship with its employees, including but not limited to laws, rules, regulations and policies concerning workers' compensation, and minimum and prevailing wage requirements.

B. STATE shall not unlawfully discriminate against any individual with respect to hiring, compensation, terms, conditions or privileges or employment, nor shall any person be excluded from participation in, be denied the benefits or, or be subjected to discrimination under any program or activity because of such individual's race, color, religion, sex, national origin, age or handicap. In that regard, STATE must comply with all applicable provisions of Executive Order Number 11246 as amended by Executive Order Number 11375 of the President of the United States dated September 24, 1965, Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000(d)) and Section 504 of the Rehabilitation Act of 1973 as implemented by 45 C.F.R. 84.4. STATE will also comply with all applicable rules, regulations and orders of the Secretary of Labor concerning equal opportunity in employment and the provisions of ORS Chapter 659.

11. Modification

A. In the event that COUNTY's Agreement obligation is amended by a federal or state initiated change, COUNTY shall amend this Agreement through written notification of changes sent to STATE by mail. STATE shall sign the amendment and return to COUNTY within twenty (20) working days of receipt of COUNTY's notification document.

B. Any other amendments to the provisions of this Agreement, whether COUNTY or STATE initiated, shall be reduced to writing and signed by both parties.

12. Integration

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral discussions or Agreements.

13. Record Confidentiality

STATE agrees to keep all client records confidential in accordance with State and Federal statutes and rules governing confidentiality.

14. Early Termination

A. Violation of any of the rules, procedures, attachments, or conditions of this Agreement may, at the option of either party, be cause for termination of the Agreement and, unless and until corrected, of funding support by COUNTY and services by STATE, or be cause for placing conditions on said funding and/or services, which may include withholding of funds. Waiver by either party of any violation of this Agreement shall not prevent said party from invoking the remedies of this paragraph for any succeeding violations of this Agreement.

B. This Agreement may be terminated by either party by sixty (60) days written notice to the other party.

C. Immediate termination or amendment by COUNTY may occur under any of the following conditions; or

1) Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by STATE to provide a service under this Agreement.

2) Upon notice if STATE fails to start-up services on the date specified in this Agreement, or if STATE fails to continue to provide service for the entire Agreement period.

3) Upon notice to COUNTY of evidence that STATE has endangered or is endangering the health and safety of clients/residents, staff, or the public.

4) Upon evidence of STATE'S financial instability which COUNTY deems sufficient to jeopardize customary level and/or quality of service.

D. Payment to STATE will include all services provided through the day of termination and shall be in full satisfaction of all claims by STATE against COUNTY under this Agreement.

E. Termination under any provision of this section shall not affect any right, obligation or liability of STATE or COUNTY which accrued prior to such termination.

15. Litigation.

A. STATE shall give COUNTY immediate notice in writing of any action or suit filed or any claim made against STATE or any subcontractor of which STATE may be aware of which may result in litigation related in any way to this Agreement.

16. Oregon Law and Forum

This Agreement shall be construed according to the law of the state of Oregon.

17. Property Management

All capital equipment purchased with federal funds is property of COUNTY and/or the federal government. STATE shall meet the following procedural requirements for all such property:

A. Capital Equipment is defined as an expenditure for an item with a purchase price in excess of \$500 and with a life expectancy greater than one year. It is necessary to itemize all capital equipment by cost and description. If additional space is needed for capital equipment, record the total outlay on Line 3 of the expenditure and report form and attach an addendum to the report.

B. Property records shall be maintained accurately and provide for a description of the property, manufacturer's serial number, acquisition date and cost, and location of the property.

C. A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft of the property shall be investigated and fully documented.

D. Adequate maintenance procedures shall be implemented to keep the capital equipment in good condition.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers the date first written above.

HEALTH DEPARTMENT

By _____

Date _____

93-606-1752

Federal I.D. Number

MULTNOMAH COUNTY, OREGON

By Gladys McCoy

Gladys McCoy
Multnomah County Chair

Date 7/2/92

HEALTH DEPARTMENT

By Billi Odegaard

Billi Odegaard, Director

Date: 6/10/92

HEALTH DEPARTMENT

By Joanne Lanced

Program Manager

Date: 6/18/92

REVIEWED:

LAURENCE B. KRESSEL, County Counsel
for Multnomah County, Oregon

LA Kressel
Deputy County Counsel

Date: 6-24-92

RATIFIED

Multnomah County Board
of Commissioners

C-1 7-2-92

Meeting Date: JUL 02 1992

Agenda No.: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: APPOINTMENTS

BCC Informal _____ BCC Formal July 2, 1992
(date) (date)

DEPARTMENT Non-departmental DIVISION Chair's Office

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: Consent Calendar

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Appointment to:

The Metropolitan Arts Commission

Marian C. Mayfield-Hill, term expires June 30, 1994
Yolanda Valdes-Rementeria, term expires June 30, 1994

CLERK OF
COUNTY COMMISSIONERS
1992 JUN 25 PM 12:26
MULTNOMAH COUNTY
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gladys McLaughlin
Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)



9 June 30, 1994

M E T R O P O L I T A N A R T S C O M M I S S I O N

June 22nd, 1992

— KM
GLADYS MCCOY
MULTNOMAH COUNTY CHAIR
1120 S.W. 5th, Room 1410
PORTLAND, OREGON 97204
6/22/92

Gladys McCoy
Chair, Multnomah County Commission
Room 1402, Portland Building
1120 SW 5th
Portland, Oregon 97204

Dear Commissioner McCoy:

The Metropolitan Arts Commission would be very pleased to have you appoint Marian Mayfield-Hill to the Commission for a two year term commencing July 1, 1992. Ms. Mayfield-Hill would like to serve and would bring important perspectives to our Commission.

In addition to Marian's musical accomplishments and employment by Portland Public Schools a classroom teacher, Marian has donated her services to a variety of community organizations over the past 20 years. In 1991 she served as a member of the Arts Plan 2000 Facilities Task Force.

If there are any questions we might answer, please do not hesitate to call on me. Thank you for your on-going support for the arts in Multnomah County.

Very truly yours,

Isabella Chappell
Isabella Chappell
Chair, Board Development Committee

Metropolitan Arts Commission
1120 SW Fifth Avenue, Room 1023
Portland, Oregon 97204-1963
(503) 796-5111

Member of the National
Assembly of Local Arts Agencies

Commissioners
Virginia Willard
Chairperson
Clark Worth
Vice Chairperson
Jeffrey Aiden
Richard J. Brown

Judy Bryant
Isabella Chappell
Kancy Chernoff
Robert Francis
Patrick Harrington
Michelle Kossig
M. J. ...

Annie Painter
Joan Shipley
Ramona Soto-Rank
Patricia Wong

Dorothy Pracentini
Ed Carpenter
ex-officio

An agency of the
City of Portland
and Multnomah County

Executive Director
William D. Fritch
City Liaison
Commissioner Mike Lindberg
County Liaison
Commissioner Pauline Anderson

Marian Mayfield-Hill

Name: Marian Mayfield-Hill

Instruments: Vocalist for the past five years, but since age 13, she has played acoustic bass violin.

Place of Birth: Fresno, California

Why Oregon?: She came to Oregon as part of a girl's trio - The Three V's. She was booked into Oregon, like what she saw, and moved here.

Musical Influences: Leroy Vinnegar, Paul Chambers, Ray Brown, Percy Heath - all world-class bassists. Vocally, she has been influenced by Ella Fitzgerald, Sarah Vaughan and Edye Gormé.

Favorite jazz musicians or groups:

Those listed above, plus Clifford Brown, Charlie Parker and Oscar Peterson.

Favorite style of jazz: "The standards."

Least favorite jazz style: She has no least favorite.

Training, education: She played the bass for Woodrow Wilson Junior High School in Oakland, Cal. at the age of 13. Then it was on to Oakland Tech where she played cymbals as member of the marching band, and string bass in the orchestra. She also played bass in the

school's swing band. She later went on to become a professional musician. Her jazz education was attained mainly from playing bass and singing with "The Three V's." She decided to go back to college at Portland State University in 1968 and received a BS in Education in 1972. She has been employed by Portland Public Schools for 20 years as a classroom teacher.

Discography (LPs, cassettes, CDs): She recorded a cassette in 1982 at a Portland Zoo concert. She also had a leading role in the PDX Jazz Summit video that was filmed in 1991 by OPB, with a major assist from JSO's Nancy Tice and her associates Al Criado and Kathy Forrest.

Where playing currently: Fridays and Saturdays at Parchman Farm.

Ambitions or goals: To be in a recording studio before the year is over. To get enough energy and chops to do a jazz gig as a bassist.

Most satisfying experience: OPB's PDX Jazz Summit. Others are still happening.

Marital Status: She has been married to Raymond Hill for the last 10 years.



Marian Mayfield: A bass hit

Other Interesting Facts: Marian played 12 years in a duo with pianist Julian Henson, performing as a bassist and vocalist. Mel Brown was her drummer when he was just 17 years old. She also was the bassist for guitarist Buddy Fite on his first demonstration LP.

- Interviewed by Jack Rosenberg



MULTNOMAH COUNTY OREGON

BOARDS AND COMMISSIONS

INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Metropolitan Arts Commission

- B. Name Marian C. Mayfield-Hill

Address 6129 S.W. Seville Ave.

City Lake Grove/Oswego State Oregon Zip 97035

Do you live in No unincorporated Multnomah County or No a city within Multnomah County.

Home Phone 636-1103

- C. Current Employer Portland Public Schools

Address 501 N. Dixon St.

City Portland State Oregon Zip 97227

Your Job Title Teacher

Work Phone 280-6144 (Ext) _____

Is your place of employment located in Multnomah County? Yes ☒ No ☐

- D. Previous Employers _____ Dates _____ Job Title _____

Worked for PPS for 20 yrs.

CONTACT:

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134
PORTLAND, OREGON 97204

(503) 248-3308

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Arts Plan 2000	1991	Facilities Task Force
Played for various groups/organizations and donated time, money + talent.		

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
PSU	1968-1972	BS Education
Classes through PSU	1973-1992	

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

1. Verda Allen	6909 N.E. Garfield, 97211	285-0982
2. Donna Milrany	1120 S.W. 5th, 97204	796-5111

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

I. Affirmative Action Information

F Black
sex / racial ethnic background

birth date: Month 8 Day 26 Year 36

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Marion C. Mayfield - Hill Date 6/15/92



M E T R O P O L I T A N *KAC* A R T S C O M M I S S I O N

GLADYS McCoy
MULTNOMAH COUNTY CHAIR
 1120 S.W. 5th, ROOM 1410
 PORTLAND, OREGON 97204

May 5, 1992

6/22/92

Gladys McCoy
 Chair, Multnomah County Commission
 Room 1402, Portland Building
 1120 S.W. 5th
 Portland, Oregon 97204

Dear Commissioner McCoy:

The Metropolitan Arts Commission would be very pleased to have you appoint Yolanda Valdes-Rementeria to the Commission for a two year term commencing July 1, 1992. Ms. Valdes would like to serve and would bring important perspectives to our Commission.

As her enclosed resume indicates, Yolanda was born in Mexico and has been an educator and visual artist for many years. She is well known in Portland for her many volunteer activities and in the visual arts community for her unique contributions as organizer of the Annual Hispanic Art Exhibition.

A vacancy currently exists on the Commission and we would be pleased to have Yolanda fill that vacancy prior to beginning her official term in July.

If there are any questions we might answer, please do not hesitate to call on me. Thank you for your on-going support for the arts in Multnomah County.

Very truly yours,

Isabella Chappell

Isabella Chappell
 Chair, Board Development Committee

Metropolitan Arts Commission
 1120 SW Fifth Avenue, Room 1023
 Portland, Oregon 97204-1983
 (503) 796-5111

Member of the National
 Assembly of Local Arts Agencies

Commissioners
 Virginia Willard
 Chairperson
 Clark Worth
 Vice Chairperson
 Jeffrey Alden
 Richard J. Brown

Judy Bryant
 Isabella Chappell
 Nancy Chernoff
 Robert Frasca
 Patrick Harrington
 Michihiro Kosuge
 Michael McKeel, DMD

Annie Painter
 Joan Shipley
 Ramona Soto-Rank
 Patricia Wong

Dorothy Piacentini
 Ed Carpenter
 ex-officio
 An agency of the
 City of Portland
 and Multnomah County

Executive Director
 William D. Bulick
 City Liaison
 Commissioner Mike Lindberg
 County Liaison
 Commissioner Pauline Anderson

R E S U M E

YOLANDA VALDES-REMENTERIA

Post Office Box 40654
Portland, Oregon 97240
(503) 292-3193

BIRTHPLACE: Ensenada, Baja California, Mexico

ACADEMIC
PREPARATION: Juan-Jacobo Rousseau Pre-School/Kindergarten,
Colegio Particular Mexico Elementary-Secondary
School, Ensenada, BC, Mexico

Bachelor of Education, Escuela Normal Nueva
Galicia School of Education, Guadalajara,
Mexico 1968, Thesis and Certification, 1976

Associate of Science (with honors), Clackamas
Community College, Oregon City, Oregon 1982

Bachelor of Arts, Arts and Letters in Foreign
Language: Spanish, Portland State University
Portland, Oregon 1988

Summer studies: Universidad Alcala De Henares,
Instituto de Cooperacion Iberoamericano and
Museo de Prado, Madrid, Spain 1990

PROFESSIONAL
EXPERIENCE: September 1988 to present:
The Catlin Gabel School, Portland, Oregon
Spanish Instructor, grades 3-6. Art instructor,
Summer school 1989.

Summers 1987 and 1988:
Summer Migrant Education School, Clackamas County
Educational Service District, Canby & Sandy, Oregon
Art Instructor, Hispanic and Russian students, K-6.

1984-1988:
Lake Oswego, Oregon, Public School System:
Spanish Instructor, grades 1-6

1983-1987:
West Linn School District Community Education Program,
West Linn, Oregon. Spanish and Art Instructor, grades
K-6 and Adult Evening School.

1969-1978
Jardin de Ninos Particular Incorporado
Ensenada, Baja California, Mexico
Principal owner, private preschool and kindergarten.

CURRENT
AFFILIATIONS:

- * National Image of Oregon, Inc.
- * Hispanics in Unity for Oregon
- * Confederation of Oregon Foreign Language Teachers
- * The American Association of Teachers of Spanish and Portuguese
- * National Association of Migrant Educators
- * Partners of the Americas, Oregon/Costa Rica
- * National Women's Caucus for Art

SELECTED VOLUNTEER EXPERIENCE AND AWARDS:

- | | |
|-----------|--|
| 1991 | Oregon Human Development Corporation: award of recognition. |
| 1990 | National Image Conference, Oakland, California: award of recognition. |
| 1990 | Full scholarship, summer studies, Universidad Alcala De Henares/ICI and Museo de Prado, Madrid Spain. |
| 1989 | Organized art workshop and exhibit at World Trade Center Portland for first National Children's Day. |
| 1988-90 | Originated and produced Hispanic Heritage Month art show at World Trade Center Portland. |
| 1987 | Partners of the Americas community involvement project with elders, youths and children in Costa Rica. |
| 1985 | Red Cross Disaster Volunteer Coordinator in Mexico City organized shelters for earthquake victims. |
| 1986-1989 | American Red Cross Disaster Action Team. |
| 1986-1990 | American Red Cross Hispanic Outreach Committee. |
| 1980-1983 | Coordinator, "Experiences in Art" summer program for preschool through college students, Ensenada, Mexico. |
| 1980-1981 | Community Education Art Program, Colton, Oregon. |
| 1979 | First Prize and Supernumerary of Children's Carnival and Festival-Parade, Ensenada, Mexico. |
| 1978-1979 | Coordinator of cultural and art programs and social activities, "Colegio Ensenada", Mexico. |
| 1973-1976 | 1st, 2nd and 3rd prizes for floats, Children's Carnival and Festival-Parade, Ensenada, Mexico. |

GROUP INVITATIONAL ART EXHIBITIONS:

Sep 1984	Tijuana, Mexico, Group Invitational Show.
Jun 1985-89	Lake Oswego, Oregon, Festival of The Arts. Best in Show 1985. Special 25th Anniv. Section 1988.
Apr 1986-89	Molalla, Oregon, Spring Fling of Art. Best in Show 1987. Publisher's Choice Award 1989.
May 1986-89	Gladstone, Oregon, Art Guild Annual Show.
May 1986	Woodburn, Oregon, Arts League Annual Show.
Jun 1986	Lake Oswego, Oregon, Paul Kane Society Exhibit.
Jul 1987	Oregon City, Oregon, Paul Kane Society Exhibit at Clackamas Community College.
Sep/Oct 1988-90	Portland, Oregon, Hispanic Heritage Month Art Exhibit at World Trade Center Portland.
Sep 1988-91	Portland, Oregon, The Catlin Gabel School.
May 1989	Portland, Oregon, Mexican Art Exhibit at World Trade Center Portland. Show organizer and coordinator.
May 1989	Austin, Texas, Group Invitational Show.
Sep 1989	Portland, Oregon, Minority Business Conference.
Oct 1989	Portland, Oregon, Wyatt/Green Federal Building.
Oct 1989	Portland, Oregon, Lewis & Clark College.
May 1990	Gresham, Oregon, Cinco de Mayo Art Exhibition.
May 1990	Salem, Oregon, Cultural Diversity in the '90s, Chemeketa Community College.
Aug/Sep 1990	Seattle, Washington, Bumbershoot Festival Invitational.
Aug 1990-91	Ensenada, Mexico, Galeria de la Ciudad.
Sep 1989-91	Ensenada, Mexico, Galeria Todos Santos.
Nov 1991	Oregon City, Oregon, Clackamas Community College, Alumni Artist Invitational Exhibit.
Nov 1991	Beaverton, Oregon, Judge, Best-In-Show category and individual categories, Beaverton Arts Commission Showcase '91.

SOLO INVITATIONAL ART EXHIBITIONS:

Oct 1988	Portland, Oregon, Saint Patrick's Catholic Church.
Feb 1989, 92	Milwaukie, Oregon, Rose Villa Retirement Center.
Apr 1989	Portland, Oregon, Saint Michael's Catholic Church
May 1989	Austin, Texas, National Image, Inc. annual conference.
Oct 1989	Portland, Oregon, Corps of Engineers, Multnomah Bldg.
Feb 1990	San Jose, Costa Rica, Presentation of portrait, through Oregon/Costa Rica Partners of the Americas, to President Oscar Arias-Sanchez.
May 1990	Portland, Oregon, Red Cross, Oregon Trail Chapter HQ.
.. Sep/Oct 1990-91	Portland, Oregon, Portland Public Schools, Blanchard Educational Service Center.
Oct 1991	Portland, Oregon, US Forest Service, Multnomah Building.
Feb/Mar 1992	Oregon City, Oregon, Clackamas Community College
Currently:	Commissioned works hanging in The United States, Spain, Mexico, Costa Rica, Hong Kong, Germany, Argentina.



MULTNOMAH COUNTY OREGON

BOARDS AND COMMISSIONS

INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

M.A.C.

- B. Name Yolanda Valdes-Rementeria

Address P.O. BOX 40654

City Portland Or State Or Zip 97240

Do you live in _____ unincorporated Multnomah County or _____ a city within Multnomah County.

Home Phone (503) 292-3193

- C. Current Employer THE CATLIN GABEL SCHOOL

Address 8825 SW BARNES RD

City PORTLAND State OR Zip 97225

Your Job Title SPANISH TEACHER

Work Phone (503) 297-1894 (Ext) _____

Is your place of employment located in Multnomah County? Yes _____ No /

- D. Previous Employers _____ Dates _____ Job Title _____

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

CONTACT:

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Karen Clark — THE WORLD TRADE CENTER PORTLAND 464-2886
GAIL CASTILLO — HISPANIC UNITY FOR OREGON 245-6662

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

I. Affirmative Action Information

F HISPANIC
sex / racial ethnic background

birth date: Month 6 Day 19 Year 49

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Jolanda Valdez B Date 3-11-72

Meeting Date: JUL 02 1992

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: APPOINTMENTS

BCC Informal _____ BCC Formal July 2, 1992
(date) (date)

DEPARTMENT Non-departmental DIVISION Chair's Office

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: Consent Calendar

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Appointment to:

Citizen Involvement Committee

James Taylor, term expires June 30, 1994
Christian Scarzello, term expires June 30, 1994
Derry Jackson, term expires June 30, 1994
Hal Elston, term expires June 30, 1994
Tanna Reynolds, term expires June 30, 1994

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

Gladys Mc Coy

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
MULTI-COUNTY
OREGON
1992 JUN 25 PM 12:26



Citizen Involvement Committee

2115 SE MORRISON

PORTLAND, OREGON 97214

248-3450

June 10, 1992

MEMORANDUM

TO: Gladys McCoy, Chair

FROM: Carol Ward
Office of Citizen Involvement

RE: CIC appointment

Kathy
GLADYS MCCOY
MULTNOMAH COUNTY CHAIR
1120 S.W. 5th, ROOM 1410
PORTLAND, OREGON 97204
6/15/92

Please appoint the following to the Citizen Involvement Committee for a term ending June 30, 1994.

Christina Christian Scarzello - Nominated by Neighborhoods West/Northwest

Derry Jackson - Nominated by Cathedral Park Neighborhood Association

Hal Elston - Nominated by Southwest Neighborhood Information

Tanna Reynolds - Nominated by S.W. Neighborhood Information

VW GLADYS MCCOY
MULTNOMAH COUNTY CHAIR
1120 S.W. 5th, ROOM 1410
PORTLAND, OREGON 97204
6/17/92

June 16, 1992

MEMORANDUM

TO: Chair Gladys McCoy

FROM: Gloria Fisher
Office of Citizen Involvement

RE: CIC appointment

Please appoint James Taylor to the Multnomah County Citizen Involvement Committee, with a term to expire June 30, 1994.

Mr. Taylor's application and referral are enclosed.

INTEREST FORM FOR MULTNOMAH COUNTY
CITIZEN INVOLVEMENT COMMITTEE

In order for the Multnomah County Commission to assess more thoroughly the qualifications of persons interested in serving on the Citizen Involvement Committee, you are requested to fill out this interest form. Please feel free to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, affiliations, etc.

We consider information from Sections I through III public, and it may be used in press releases announcing appointments.

NAME OF NOMINATING GROUP: SELF-APPLICANT INTEREST

SECTION I

NAME: JAMES TAYLOR HOME PHONE: _____

ADDRESS: 6540 S.E. 62ND WORK PHONE: 115-6781

PORTLAND, OREGON 97266

Is your residence located in Multnomah County?

YES ☒ NO ☐

SECTION II

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

NOW 55 YRS OF AGE - SEMI-RETIRED, SERVED OVER 20 YRS AS A LAW ENFORCEMENT OFFICER & ADMINISTRATOR IN OREGON. NOT SATISFIED WITH SOME THINGS, KNOWLEDGEABLE IN THOSE FIELDS & BELIEVE BEST WAY IS TO "GET INVOLVED".

SECTION III

Please list three volunteer/civic activities:

ORGANIZATION: 1. AMERICAN EX-POW'S ASSOCIATION DATE: PRESENT
CERTIFIED OMBUDSMAN OREGON
2. LONG TERM SENIOR CARE PROGRAM DATE: PRESENT
3. INTERVUOL AARP 55+ALIVE PROGRAM DATE: PRESENT

RESPONSIBILITIES: (1) ADVOCATE FOR EX-POWS IN VETERANS AFFAIRS. (2) STATE CERTIFIED ADVOCATE FOR ELDERLY IN NURSING HOMES & ADULT FOSTER CARE. (3) CERTIFIED INSTRUCTOR IN NATIONAL DRIVING SAFETY COURSE FOR SENIOR CITIZENS.

SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

CAROLITA SWEARINGEN 12224 N.E. HOLLADAY ST. PORTLAND, OR. 97230 254-7630
JOSEPH ZOCHERT 3663 S.E. 69TH PORTLAND, OR 97206 771-8212

SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

NONE

SECTION VI

In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month 5 Day 2 Year 38 SEX: Female ☐ Male ☒

ETHNIC ORIGIN: Asian ☐ Black ☐ Hispanic ☐
Native American ☐ White ☒

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: Jan Taylor Date: 10-26-91

MAY 26, 1992

CAROL WARD

MULTNOMAH COUNTY CITIZEN'S INVOLVEMENT COMMITTEE

DEAR MS. WARD

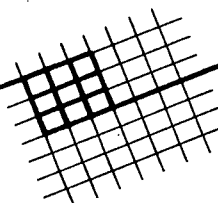
I AM WRITING TO RECOMMEND THAT JAMES TAYLOR
BE CONSIDERED AS A MEMBER OF YOUR COMMITTEE REPRESENTING
THE BRENTWOOD - DARLINGTON NEIGHBORHOOD. WE ALWAYS WELCOME
THE INPUT AND INVOLVEMENT OF CITIZENS IN THE COMMUNITY. IF YOU
WOULD LIKE ADDITIONAL COMMENTS, I CAN BE REACHED AT 775-1448 OR
645-3377.

DAVID MATTHEWS

PRESIDENT, BRENTWOOD - DARLINGTON

NEIGHBORHOOD ASSOCIATION

NEIGHBORHOODS WEST-NORTHWEST



1 8 1 9 Northwest Everett Street Rm. 205
Portland, Oregon 9 7 2 0 9
2 2 3 - 3 3 3 1

May 18, 1992

Christina Scarzello
1843 SW 16th #3
Portland, OR 97201

Dear Ms. Scarzello:

On behalf of the Neighbors West/Northwest Review Board I would like to commend you for your interest in participating as our representative to the Multnomah County Citizen Involvement Committee. We approved your appointment at our May 13, 1992 meeting.

The Review Board meets regularly at 5:30 p.m. on the second Wednesday of every month at the Multnomah Athletic Club, 1849 SW Salmon Street. I invite you to attend our meetings and report items you feel would be of interest to our nine neighborhoods.

Please find enclosed a copy of our 1990-91 Annual Report and our work plan for the 1992-93 fiscal year. I will forward a copy of our 1991-92 Annual Report upon its completion. Please feel free to call myself or Joleen Classen, Executive Director of Neighbors West/Northwest, at 223-3331. Thank you again for your commitment to citizen participation.

Sincerely yours,

Ike Bay, President
Neighbors West/Northwest Review Board

IB:lth

The Neighborhoods West/Northwest Coalition is one of seven officially recognized neighborhood District Coalitions in the City of Portland and its membership includes the following recognized neighborhood associations: Arlington Heights, Forest Park, Goose Hollow Foothills League, Hillside, Linnton, Northwest District Association, Northwest Industrial Neighborhood Association, Pearl District and Sylvan-Highlands.

**INTEREST FORM FOR MULTNOMAH COUNTY
CITIZEN INVOLVEMENT COMMITTEE**

In order for the Multnomah County Commission to assess more thoroughly the qualifications of persons interested in serving on the Citizen Involvement Committee, you are requested to fill out this interest form. Please feel free to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, affiliations, etc.

We consider information from Sections I through III public, and it may be used in press releases announcing appointments.

NAME OF NOMINATING GROUP: Southwest Neighborhood Info, Inc.

SECTION I

NAME: CHRISTINA SCARZELLO "Chris" HOME PHONE: 228 7931

ADDRESS: 1843 SW 16th #3 WORK PHONE: 671-5227

PORTLAND, OR Zip Code 97201

Is your residence located in Multnomah County?

YES ☒ NO ☐

SECTION II

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

I have an interest in participatory government, citizen involvement, and in encouraging additional citizens to keep up with issues that affect them. I strongly believe that interest and involvement with our communities is healthy and a wonderful education - for all.

SECTION III

Please list three volunteer/civic activities:

ORGANIZATION: 1. Oregon Dept of Fish & Wildlife DATE: started 1/91 - ongoing
2. Oregon Public Broadcasting DATE: started 1/91 - ongoing
3. Fauna/Greenspaces DATE: Fall '91 - ongoing
4. OSU/PSU/Lewis & Clark from 1984 - 1990

RESPONSIBILITIES: ① wetland monitoring ② fundraising volunteer
③ data entry, booth setup ④ trip leader

SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

Karen Ronning 1843 SW 16th #3 Portland 97201 497-9129
Linda Robinson/FAUNA PO Box 1815 Portland 97207 725-5181

SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

SECTION VI

In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month 3 Day 17 Year 55 SEX: Female ☒ Male ☐

ETHNIC ORIGIN: Asian ☐ Black ☐ Hispanic ☐

Native American ☐ White ☒

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: Christina Szazello Date: 4/16/92

INTEREST FORM FOR MULTNOMAH COUNTY
CITIZEN INVOLVEMENT COMMITTEE

In order for the Multnomah County Commission to assess more thoroughly the qualifications of persons interested in serving on the Citizen Involvement Committee, you are requested to fill out this interest form. Please feel free to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, affiliations, etc.

We consider information from Sections I through III public, and it may be used in press releases announcing appointments.

NAME OF NOMINATING GROUP: _____

SECTION I

NAME: DERRY JACKSON HOME PHONE: 283-4388

ADDRESS: 9540 N EDISON ST WORK PHONE: 735-6979

Portland, OR Zip Code: 97203

Is your residence located in Multnomah County?

YES X NO _____

SECTION II

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

I am interested in helping others see ① how just by giving a little bit of yourself can result in a lot of benefits to many; ② how one voice (incrementally) can

make a world of difference, only if you GET INVOLVED.

SECTION III

Please list three volunteer/civic activities:

ORGANIZATION: 1. Boy Scouts of America ^{SINCE} DATE: Oct, 1991

2. Riverside Little League DATE: Mar, 1992

3. _____ DATE: _____

RESPONSIBILITIES: Den Leader for Den 7 of Pack 75;

Pack 75 Committee Member; Pack 75 Award Coordinator.

SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

Steve Hainower 282-7951

Jersey Hamilton 281-7254

SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

I do not have any conflicts nor do

I foresee any potential conflicts.

SECTION VI

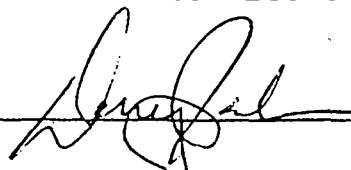
In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month 9 Day 20 Year 62 SEX: Female Male X

ETHNIC ORIGIN: Asian Black X Hispanic

Native American White

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: 

Date: 4/14/92

Laurie King
8728 N. Edison St.
Portland, Oregon 97203
286-5850
May 27, 1992

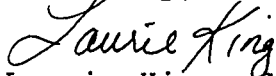
Multnomah County Citizen Involvement Committee
c/o Gloria Fisher or Carol Ward
2115 SE Morrison St.
Portland, Or. 97214

To Whom it May Concern:

This is to inform you that Friends of Cathedral Park Neighborhood Association unanimously endorses Derry Jackson to serve on The Multnomah County Citizen Involvement Committee. We will benefit by his reports back to our association about the Citizen Involvement Committee.

We believe that Derry is a concerned member of our community and our association. He is involved with the Little League and the Boy Scouts, and has a real interest in education. He also has a grasp of economics, especially as it relates to community life.

Sincerely,



Laurie King, Secretary, Friends of Cathedral Park Neighborhood Association



Southwest Neighborhood Information

7688 S.W. Capitol Highway, Portland, OR 97219 (503) 823-4592

May 28, 1992

John Legry
Office Of Citizen Involvement
Multnomah County
1120 SW 5th Ave.
Portland, OR 97204

Dear John Legry:

It was voted unanimously, at the May 27, 1992 SWNI Board meeting, to nominate Tanna M. Reynolds and Hal Elston as Southwest representatives to the Multnomah County Citizen Involvement Committee.

SWNI feel that both Tanna and Hal would do an excellent job representing the interests of the Southwest Portland area, and both fully understand the duties and responsibilities of being on the committee. If you have any questions, please contact the Southwest Neighborhood Office at 823-4592.

Sincerely,

Kay Durtschi
President, SWNI

INTEREST FORM FOR MULTNOMAH COUNTY
CITIZEN INVOLVEMENT COMMITTEE

APR 8 1992

In order for the Multnomah County Commission to assess more thoroughly the qualifications of persons interested in serving on the Citizen Involvement Committee, you are requested to fill out this interest form. Please feel free to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, affiliations, etc.

We consider information from Sections I through III public, and it may be used in press releases announcing appointments.

NAME OF NOMINATING GROUP: Southwest Neighborhood Information, Inc
& Hayhurst Neighborhood Assoc.

SECTION I

NAME: Hal Elston HOME PHONE: 245-6515

ADDRESS: 5306 SW 52nd Ave WORK PHONE: 245-2200
Portland, OR Zip Code 97221-1801

Is your residence located in Multnomah County?

YES ☒ NO ☐

SECTION II

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

Would like to help mold the future of
Multnomah County. Try to change
the political momentum

SECTION III

Please list three volunteer/civic activities:

ORGANIZATION: 1. Emergency Communications BAC DATE: 85-92
2. Portland BACC DATE: 85-90
3. Emergency Communications User Board DATE: 87-92

RESPONSIBILITIES: Chair Vice chair

SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

John Lagry

Leanne Thompson

SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

Tax payer

SECTION VI

In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month 11 Day 6 Year 46 SEX: Female Male ✓

ETHNIC ORIGIN: Asian Black Hispanic

Native American White ✓

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: Paul Elster Date: 4-5-92

MAY 06 1992

INTEREST FORM FOR MULTNOMAH COUNTY
CITIZEN INVOLVEMENT COMMITTEE

In order for the Multnomah County Commission to assess more thoroughly the qualifications of persons interested in serving on the Citizen Involvement Committee, you are requested to fill out this interest form. Please feel free to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, affiliations, etc.

We consider information from Sections I through III public, and it may be used in press releases announcing appointments.

NAME OF NOMINATING GROUP: SOUTHWEST NEIGHBORHOOD INFO.

SECTION I

NAME: Tanna Reynolds HOME PHONE: 452-1325
ADDRESS: 10465 SW 63rd Dr WORK PHONE: 378-8805
Portland Oregon 97219

Is your residence located in Multnomah County?

YES ☒ NO ☐

SECTION II

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

I am very concerned about our County, local government
and the impacts on our community. I would like to
have input in the decisions our County will be making
in ~~a strong~~ the livability of our community and what services
our County should provide in an efficient, cost
effective manner.

SECTION III Please list three volunteer/civic activities:

ORGANIZATION: 1. Neighborhood Accountability Board ^{NAB} DATE: 1989-present
2. Klamath County Juvenile Commission DATE: 1982
3. Child day-care treatment ^{Board of} DATE: 1980-82

RESPONSIBILITIES: NAB - assist in conducting hearing on
juveniles diverted from the formal juv process. On the
Board & Directors for a treatment Center for emotionally disturbed

SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

Martha White 244-4978
Scott Taylor 206-5484

SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

My employment is with State Department
of Corrections. My husband is a Multnomah County
employee.

SECTION VI

In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month 5 Day 7 Year 51 SEX: Female ☒ Male ☐

ETHNIC ORIGIN: Asian ☐ Black ☐ Hispanic ☐

Native American ☐ White ☒

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: Janna Reynolds Date: 5/1/92

Meeting Date: JUL 02 1992

Agenda No.: C-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: APPOINTMENTS

BCC Informal _____ BCC Formal July 2, 1992
(date) (date)

DEPARTMENT Non-departmental DIVISION Chair's Office

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: Consent Calendar

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested,
as well as personnel and fiscal/budgetary impacts, if applicable):

Appointment to:

Housing and Community Development Commission

Carolyn Piper, term expires July, 1994
Jerald Furgurson, term expires July, 1995
Luis Alvarez, term expires July, 1993

(If space is inadequate, please use other side)

SIGNATURES:

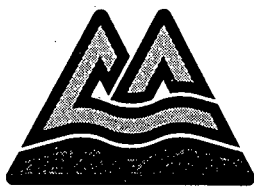
ELECTED OFFICIAL Gladys McCarty

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)

CLERK OF
COUNTY COMMISSIONERS
1992 JUN 25 PM 12:26
MULTI-NOMINATING COUNTY
OREGON



MULTNOMAH COUNTY OREGON


DEPARTMENT OF SOCIAL SERVICES
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339
COMMUNITY DEVELOPMENT PROGRAM OFFICE (503) 248-5000
2115 S.E. MORRISON
PORTLAND, OREGON 97214
FAX: (503) 248-3048

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

DATE: June 11, 1992

TO: Gladys McCoy, County Chair
Multnomah County Board of Commissioners

FROM: Cecile Pitts,  Community Development Director

SUBJECT: County Appointments to the Countywide Housing and Community Development Commission

Background

On April 23, 1992 the Multnomah County Board of Commissioners adopted the Housing and Community Development Commission (HCDC) Ordinance (Ordinance #719). The HCDC is designated as primary policy forum in which policy development, resource coordination and civic leadership are provided to address the affordable housing problems throughout Multnomah County. The HCDC is established to have 15 members appointed by the three participating jurisdictions: Gresham (3 members), Portland (9 members), and Multnomah County (3 members). The County appointments primarily represent affordable housing concerns of the Urban County territory.

Process of Applicant Selection

A Countywide recruitment was carried out in the spring. Review of the applications was conducted in coordination with the City of Portland. Applicants were screened for experience in housing development and social services. Consideration was given to ethnic and income diversity.

Recommendation

The recommendation for the Urban County appointments to the HCDC is as follows:

Jerry Furgurson (three year appointment)
Carolyn Piper (two year appointment)
Luis Alvarez (one year appointment)

Attached are the application materials from these candidates. The slate has been reviewed by the Urban County Policy Advisory Board for the Community Development Block Grant program.

CP:can
Attachments

15C/3375C

MISSION
LAH COUNTY

For more information, contact Steve Rudman, Bureau of Community Development, 823-2375.



APPLICATION FOR APPOINTMENT CAROLYN PIPER

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION

LETTER OF INTENT:

May 5, 1992

I am interested in serving on the Housing and Community Development Commission (HCDC) because housing is critical to the stability of individuals and families. Community development is a logical extension of housing activities, providing stability for communities in which families live. It seems to me that housing cannot be stable in an unstable community.

I am increasingly frugal with my time, but I value the HCDC as a logical opportunity for using my time to benefit the larger community.

As executive director of a private non-profit which serves low-income and homeless families in east Multnomah County, I expect to help provide policy guidance on housing linked with social services and to assist with the development of housing policy and planning. Having been on the CHAS steering committee I bring understanding of how the CHAS goals were developed. My work on the Mid-County Sewer Funding Alternatives Task Force brought clearly to my attention the need for careful planning and community development, as retrofitting can cause a great deal of upheaval for families and communities. I have also started a neighborhood association where I live and have learned the concerns of others through that process.

I have been involved in social services for several years, have been active in community affairs, am a manager and my agency has recently embarked on a development project. I am accustomed to leadership roles and enjoy decision-making. To the best of my knowledge, I meet the qualifications for participation on the HCDC. You requested a brief letter of intent. I trust this is sufficient.

Thank you for considering my application.

503-248-5201

2900 S.E. 122nd Avenue
Portland, Oregon 97236

APPLICATION FOR APPOINTMENT

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
SERVING THE
CITY OF PORTLAND, CITY OF GRESHAM AND MULTNOMAH COUNTY

5

Name: GERALD FURBURSON

Mailing

Address: 20110 NE BROADWAY CT, TRAUTDALE OR 97060 (resident of Fairview)

Daytime Phone: 665-3197

Affirmative Action Information (optional): Sex M Racial/Ethnic Background W
(Under State and Federal Law, this information may not be used to discriminate against you)

LIST MAJOR PAID EMPLOYMENT AND VOLUNTEER ACTIVITIES WHICH ILLUSTRATE YOUR INTEREST/INVOLVEMENT IN HOUSING AND COMMUNITY DEVELOPMENT:

<u>ORGANIZATION</u>	<u>RESPONSIBILITIES</u>	<u>DATES</u>
<u>East County Shelter Projects, Inc.</u>	<u>Help found the org. - serve as sec. of board</u>	<u>1989 -</u>
<u>East County Homeless Coalition</u>	<u>chair</u>	<u>1989 -</u>
<u>CHAS</u>	<u>steering comm vice-chair</u>	<u>1991</u>

PLEASE ATTACH A BRIEF LETTER OF INTENT EXPLAINING YOUR INTEREST IN SERVING ON THE COMMISSION AND OUTLINING PAST INVOLVEMENT IN HOUSING AND COMMUNITY DEVELOPMENT ISSUES AND ORGANIZATIONS.

RETURN THIS APPLICATION AND YOUR LETTER OF INTENT *NO LATER THAN* MAY 12, 1992, TO:

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
C/O BUREAU OF COMMUNITY DEVELOPMENT, CITY OF PORTLAND
808 SW THIRD AVENUE, SUITE 600
PORTLAND, OREGON 97204

For more information, contact Steve Rudman, Bureau of Community Development, 823-2375.

To whom it may concern:

My interest in being appointed to the Housing and Community Development Commission arises from my concern that the housing needs of the poor need to be addressed by a partnership of private and public planning and funding. I am concerned about the view that seems to be growing that government programs and participation in these areas (and, indeed, in all areas of social concern) are suspect and should be cut back. The backlash against spending tax money to help housing problems will become even more of a challenge as the state has to deal with the Ballot Measure 5 implications. A creative partnership needs to be established that will use all the resources of the various government partners, private non-profit organizations, and private housing interests to address the housing problems of our area. I believe the Housing and Community Development Commission is the tool to bring this partnership to reality.

I served as co-chair of the CHAS for Multnomah County, was one of the organizers of East County Shelter Projects, Inc., and am chair of East County Homeless Coalition.

East County Homeless Coalition is a group made up of representatives of over 40 churches, civic organizations, public agencies, and private agencies that meet to educate and raise public awareness of the needs of the homeless in our area.

East County Shelter Projects, Inc. is a private non-profit organization whose membership includes churches of East County. East County Shelter Projects, Inc., has developed a partnership with the county, City of Gresham, Human Solutions, Inc., and the Housing Authority of Portland to open Willow Tree Inn, Gresham's first emergency family shelter. Willow Tree Inn will be further developed to provide longer term housing for families in transition. ECSPH also operates Mayflower House, a transitional home for women with children. (I still serve on the board as secretary.)

I am not an expert on housing or the intricacies of public and private funding of housing. If I am appointed to the board, I will need to depend on the technical advisory staff for this kind of information as we work on different approaches for housing. I do have a grasp of the scope of the problem, am able to comprehend technical information when it is presented, and have the ability to see problems from different perspectives. I am used to working with group decision making.

I serve as pastor of Trinity Lutheran Church, Gresham, and am a resident of Fairview. Our church is active in the community concerns for the poor. We operate a free hot lunch program called Zarephath Kitchen, which feeds 100 people a day five days a week. We house Snow-Cap's Gresham branch.

Sarald Ferguson

APPLICATION FOR APPOINTMENT

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
SERVING THE
CITY OF PORTLAND, CITY OF GRESHAM AND MULTNOMAH COUNTY

Name: Luis Alvarez

Mailing Address: 9729 S.E. 222nd Gresham, Oregon 97080

Daytime Phone: 503-666-9638

Affirmative Action Information (optional): Sex M Racial/Ethnic Background HISPANIC
(Under State and Federal Law, this information may not be used to discriminate against you)

LIST MAJOR PAID EMPLOYMENT AND VOLUNTEER ACTIVITIES WHICH ILLUSTRATE YOUR INTEREST/INVOLVEMENT IN HOUSING AND COMMUNITY DEVELOPMENT:

<u>ORGANIZATION</u>	<u>RESPONSIBILITIES</u>	<u>DATES</u>
<u>Committee of Alonah Spokeny People of Oregon</u>	<u>Executive Director</u>	<u>1977-1983</u>
<u>Deputy Ombudsman - State of Oregon</u>		<u>1977-1979</u>
<u>Webb League</u>	<u>Board of Directors (Housing)</u>	<u>1973-1979</u>
<u>Image of Oregon</u>	<u>(National) Board of Directors</u>	<u>1976-1983</u>
<u>National Council of America</u>	<u>Board of Directors</u>	<u>1983-1986</u>

PLEASE ATTACH A BRIEF LETTER OF INTENT EXPLAINING YOUR INTEREST IN SERVING ON THE COMMISSION AND OUTLINING PAST INVOLVEMENT IN HOUSING AND COMMUNITY DEVELOPMENT ISSUES AND ORGANIZATIONS.

RETURN THIS APPLICATION AND YOUR LETTER OF INTENT NO LATER THAN
MAY 12, 1992, TO:

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
C/O BUREAU OF COMMUNITY DEVELOPMENT, CITY OF PORTLAND
808 SW THIRD AVENUE, SUITE 600
PORTLAND, OREGON 97204

For more information, contact ~~Steve~~ Steve Rudman, Bureau of Community Development, 823-2375.

A.M.A. Cable, Inc.

9729 Southeast 222nd Drive • Gresham, Oregon 97080
Telephone: (503) 666-9638 • Fax: (503) 667-6794

JUNE 10, 1992

Steve Rudman

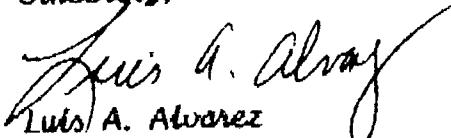
Housing and Community Development Commission
C/O Bureau of Community Development, City of Portland
808 SW Third Avenue, Suite 600
Portland, Oregon 97204

Dear Mr. Rudman,

I would like to express my interest in serving as a member of the
Housing and Community Development Commission.

I feel that my past experience would be useful to this board.

Sincerely,


Luis A. Alvarez

LA/klg

Meeting Date: JUN 25 1992 JUL 02 1992

Agenda No.: R-21 R-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Environmental Health Fees

BCC Informal

(date)

BCC Formal

June 25, 1992

(date)

DEPARTMENT: Health

DIVISION: Regulatory Health

CONTACT: Art Bloom

TELEPHONE: 248-3400

PERSON(S) MAKING PRESENTATION Art Bloom

ACTION REQUESTED:

☐ **INFORMATION ONLY**

☐ **POLICY DIRECTION**

☒ **APPROVAL**

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5-10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (Include statement of rationale for action requested, as well as personnel and fiscal /budgetary impacts, if applicable):

Increases license fees for all restaurant categories, tourist accommodations, swimming pools and spas, and plan reviews of pools, spas, and food service facilities. Also changes the departmental reference to the Health Department.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegard

(All accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
1992 JUN 17 PM 2:12
MULTNOMAH COUNTY
OREGON

Sent copy of Ord. 726 to Art Bloom 7-2-92 & to Ord. Sub. List on 7-6-92.

ORDINANCE FACT SHEET

Ordinance Title: 5.10.320 - 5.10.345 Food Service, Swimming Pool and Spas and Tourist Accommodation License Fees. 8.30.250 Food handler certificate fees.

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

Increases license fees for all restaurant categories, tourist accommodations, swimming pools and spas, and plan reviews of food service facilities, pools and spas. Also, this ordinance changes references in chapters from Department of Human Services to the Department of Health.

What other jurisdictions in the metropolitan area have enacted similar legislation?

Washington and Clackamas Counties

What has been the experience in other areas with this type of legislation?

They have been allowed to set up fees to cover the cost of providing the inspections and plan reviews

What is the fiscal impact, if any?

The proposed fees are an increase of 7.5% over last years fees and will cover the entire cost of providing these services.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: William W. Bloay

Planning & Budget Division (if fiscal impact): Kathleen Jones

Department Manager/Elected Official: Billi Odegaard

1 (C) If the department determines that the delinquency was due to
2 reasonable cause and without any intent to avoid payment, the penalty provided
3 by subsection (B) of this section shall be waived.

4 (D) When a license fee is due at any other time of the year other
5 than January 31, the license fee shall be payable to the department within
6 thirty days of application. If the license fee is not paid as provided in
7 this subsection, then subsection (B) of this section shall apply.

8 (E) The license fee for a seasonal facility, [one] which operates
9 six (6) or fewer consecutive months, shall be payable within thirty days of
10 the first day of operation for the current year. If the fee is not paid as
11 provided in this subsection, then subsection (B) of this section will apply.

12 (F) One-half of the license fee shall be refunded if an establishment
13 closes or changes ownership within the first two months of the year or within
14 any two-month period of ownership, and the application for a refund is made
15 within the same two-month period.

16 (G) The license fee for a temporary restaurant operating on an
17 intermittent basis at the same specific location in a grouping of less than
18 six (6) [such restaurants] shall be \$[90] 108 per month for the first four (4)
19 months of operation within a calendar year, and \$[30] 36 per month for the
20 remainder of the year.

21
22 SECTION 4. AMENDMENT.

23 MCC 5.10.323 is amended to read as follows:

24 5.10.323 Bed and Breakfast Facilities. Food service license fees:
25 For the services of the Department of [Human Services] Health in connection
26 with the inspection of food service facilities as those terms are defined in

1 services of the Department of [Human Services] Health in connection with the
2 issuance of licenses the department shall collect from every applicant at the time
3 of application, the following fees:

4 Tourist and travelers facilities and recreation parks:

5	1 - 25 units	[\$135]	<u>\$145</u>
	26 - 50	[\$160]	<u>\$172</u>
6	51 - 75	[\$185]	<u>\$199</u>
	76 - 100	[\$210]	<u>\$226</u>
7	100 and over	[\$210]	<u>\$226</u> plus \$1 per unit over 101 units
8	[Recreational parks		\$100]
	Picnic parks	[\$ 55]	<u>\$ 59</u>
9	Organizational camps	[\$110]	<u>\$118</u>

10 SECTION 8. AMENDMENT.

11 MCC Chapter 5.10 is amended to read as follows:

12 5.10.346 Bed and Breakfast Facilities. Tourist Accommodations license
13 fee. For the services of the Department of [Human Services] Health in connection
14 with the inspection of tourist accommodation facilities as those terms are defined
15 in ORS 446, the department shall collect a [\$55] \$59 annual license fee from each
16 applicant.

18 SECTION 9. AMENDMENT.

20 MCC Chapter 8.10 is amended to read as follows:

21 8.30.250 Fees. A \$[5] 6 fee shall be paid to Multnomah County for the
22 issuance of an original of a food handler's certificate and \$1 shall be paid for
23 the issuance of a replacement certificate in case of loss.

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS

2 FOR MULTNOMAH COUNTY, OREGON

3 ORDINANCE NO. 726

4
5 An ordinance to provide fee schedule changes for the Environmental
6 Health Section of the Department of [Human Services] Health.

7
8 (Language in brackets [] is to be deleted; underlined language is new)

9
10 Multnomah County ordains as follows:

11
12 SECTION 1. AMENDMENT.

13 MCC 5.10.320 is amended to read as follows:

14 5.10.320 Food Service License Fee. For the services of the Department
15 of [Human Services] Health in connection with issuance of food service licenses,
16 the department shall collect a fee from every applicant, at the time of
17 application.

18 The following fee structure shall apply for full service restaurants,
19 limited service restaurants, or commissary licenses issued or applied for
20 between January 1, and March 31:

21	Seating Capacity 0-15	[\$200]	<u>\$215</u>
	Seating Capacity 16-50	[\$260]	<u>\$280</u>
22	Seating Capacity 51-100	[\$310]	<u>\$333</u>
	Seating Capacity Over 100	[\$370]	<u>\$398</u>
23	Limited Service Restaurants	[\$200]	<u>\$215</u>
	Commissaries servicing 1-5		
24	mobile units and/or 1-50		
	vending machines	[\$200]	<u>\$215</u>
25	Commissaries servicing 6 or		
	more mobile units and/or		
26	51 or more vending		
	machines	[\$300]	<u>\$323</u>

Where there are more than two food service facilities located at the same address and licensed by the same licensee, the license fee shall be the amount listed above for the first two largest facilities and one-half the amount for each additional facility.

The following fee structure shall apply for full-service restaurants, limited service restaurants, or commissary licenses issued or applied for between April 1 and June 30:

Seating Capacity 0-15	[\$150]	<u>\$161</u>
Seating Capacity 16-50	[\$195]	<u>\$210</u>
Seating Capacity 51-100	[\$233]	<u>\$250</u>
Seating Capacity Over 100	[\$278]	<u>\$299</u>
Limited Service Restaurants	\$150	<u>\$161</u>
Commissaries servicing 1-5 mobile units and/or 1-50 vending machines	[\$150]	<u>\$161</u>
Commissaries servicing 6 or more mobile units and/or 51 or more vending machines	[\$225]	<u>\$242</u>

Where there are more than two food service facilities located at the same address and licensed by the same licensee, the license fee shall be the amount listed above for the first two largest facilities and one-half the amount for each additional facility.

The following fee structure shall apply for full-service restaurants, limited service restaurants, or commissary licenses issued or applied for between July 1 and December 31:

Seating Capacity 0-15	[\$100]	<u>\$108</u>
Seating Capacity 16-50	[\$130]	<u>\$140</u>
Seating Capacity 51-100	[\$155]	<u>\$167</u>
Seating Capacity Over 100	[\$185]	<u>\$199</u>
Limited Service Restaurants	[\$100]	<u>\$108</u>
Commissaries servicing 1-5 mobile units and/or 1-50		

vending machines	[\$100]	<u>\$108</u>
Commissaries servicing 6 or more mobile units and/or 51 or more vending machines	[\$150]	<u>\$161</u>

Where there are more than two food service facilities located at the same address and licensed by the same licensee, the licensee fee shall be the amount listed above for the first two largest facilities and one-half the amount for each additional facility.

For licenses issued or applied for the following special food service facilities, the following fees shall be charged:

Temporary Restaurants:

1 day	[\$ 55]	<u>\$ 59</u>
2-4 days	[\$ 90]	<u>\$ 97</u>
5 or more days	[\$100]	<u>\$108</u>

Seasonal Full Service, Commissaries or Limited Service Restaurants Operating Six (6) Months or Less

[\$100] \$108

Smoke Shops: Selling only prewrapped food without the use of reusable utensils

\$108

Warehouses

[\$ 120] \$ 129

Mobile Units

[\$ 107] \$ 115

Vending Machines:

1 - 10 units	[\$ 110]	<u>\$ 118</u>
11 - 20	[\$ 220]	<u>\$ 237</u>
21 - 30	[\$ 329]	<u>\$ 354</u>
31 - 40	[\$ 384]	<u>\$ 413</u>
41 - 50	[\$ 438]	<u>\$ 471</u>
51 - 75	[\$ 548]	<u>\$ 589</u>
76 - 100	[\$ 657]	<u>\$ 706</u>
101 - 250	[\$ 875]	<u>\$ 941</u>
251 - 500	[\$1,642]	<u>\$1,765</u>
501 - 750	[\$2,629]	<u>\$2,826</u>
751 - 1,000	[\$3,286]	<u>\$3,532</u>
1,001 - 1,500	[\$4,382]	<u>\$4,711</u>
1,502 - 2,000	[\$4,478]	<u>\$4,814</u>

plus \$1 each over 2,000 units

1 SECTION 2. AMENDMENT.

2 MCC Chapter 5.10 is amended to read as follows:

3 5.10.321 Food Service Plan Review. For the services of the
4 Department of [Human Services] Health in connection with the review of plans
5 for the construction of food service facilities as those terms are defined in
6 ORS 624, the department shall collect the following fees:

7 Mobile units	\$ [90]	<u>97</u>
Minor remodeling	\$ [90]	<u>97</u>
8 Major remodeling	\$(180)	<u>194</u>
9 New construction	\$(225)	<u>242</u>

10 The definition of these categories shall be established by
11 administrative rule.

12 SECTION 3. AMENDMENT.

13 MCC Chapter 5.10.322 is amended to read as follows:

14 5.10.322 Payment of license fees and delinquency penalty:

15 (a) ORS 624.020 states that all licenses issued under this section
16 (ORS 624.020) terminate and are renewable on December 31 of each year. The
17 renewal of license fees imposed by MCC 5.10.320 through 5.10.345 shall be paid
18 or postmarked on or before midnight of January 31 of the current license year,
19 to the department.

20 (B) Except as provided in subsection (C) of this section, to any
21 license fee not paid as required in subsection (A) and (D) of this section,
22 there shall be added a penalty of fifty percent of such license fees.
23

1 (C) If the department determines that the delinquency was due to
2 reasonable cause and without any intent to avoid payment, the penalty provided
3 by subsection (B) of this section shall be waived.

4 (D) When a license fee is due at any other time of the year other
5 than January 31, the license fee shall be payable to the department within
6 thirty days of application. If the license fee is not paid as provided in
7 this subsection, then subsection (B) of this section shall apply.

8 (E) The license fee for a seasonal facility, [one] which operates
9 six (6) or fewer consecutive months, shall be payable within thirty days of
10 the first day of operation for the current year. If the fee is not paid as
11 provided in this subsection, then subsection (B) of this section will apply.

12 (F) One-half of the license fee shall be refunded if an establishment
13 closes or changes ownership within the first two months of the year or within
14 any two-month period of ownership, and the application for a refund is made,
15 in writing, within the same two-month period.

16 (G) The license fee for a temporary restaurant operating on an
17 intermittent basis at the same specific location in a grouping of less than
18 six (6) [such restaurants] shall be \$[90] 108 per month for the first four (4)
19 months of operation within a calendar year, and \$[30] 36 per month for the
20 remainder of the year.

21
22 SECTION 4. AMENDMENT.

23 MCC 5.10.323 is amended to read as follows:

24 5.10.323 Bed and Breakfast Facilities. Food service license fees:
25 For the services of the Department of [Human Services] Health in connection
26 with the inspection of food service facilities as those terms are defined in

1 ORS 624, the department shall collect a [\$107] \$115 annual license fee from
2 each applicant.

3
4 SECTION 5. AMENDMENT.

5 MCC 5.10.340 is amended to read as follows:

6 5.10.340 Swimming pool license fee. For the services of the
7 Department of [Human Services] Health in connection with the inspection of
8 public swimming pools, public spa pools, and bathhouses as those terms are
9 defined in ORS 448.005, the department shall collect a [\$164] \$177 annual
10 license fee from each applicant, except where more than one public swimming
11 pool or public spa pool is located at the same address, and operated by the
12 same licensee, in which case the annual license fee shall be as follows:

13 For the first three pools [\$165] \$177

14 For each additional pool [\$ 82] \$ 89

15
16 SECTION 6. AMENDMENT.

17 MCC 5.10.341 is amended to read as follows:

18 5.10.341 Swimming pool and spa plan review. For the services of the
19 Department of [Human Services] Health in connection with the review of plans
20 for the construction of public swimming pools, public spa pools and bath
21 houses as those terms are defined in ORS 448.005 the department shall collect
22 a [\$440] \$473 fee from each applicant.

23
24 SECTION 7. AMENDMENT.

25 MCC 5.10.345 is amended to read as follows:

26 5.10.345 Tourist and travelers facilities license fees. For the

1 services of the Department of [Human Services] Health in connection with the
2 issuance of licenses the department shall collect from every applicant at the time
3 of application, the following fees:

4 Tourist and travelers facilities and recreation parks:

5	1 - 25 units	[\$135]	<u>\$145</u>
	26 - 50	[\$160]	<u>\$172</u>
6	51 - 75	[\$185]	<u>\$199</u>
	76 - 100	[\$210]	<u>\$226</u>
7	100 and over	[\$210]	<u>\$226</u> plus \$1 per unit over 101 units
8	[Recreational parks		\$100]
	Picnic parks	[\$ 55]	<u>\$ 59</u>
9	Organizational camps	[\$110]	<u>\$118</u>
	<u>Day Camps</u>		<u>\$75</u>

10 SECTION 8. AMENDMENT.

11 MCC Chapter 5.10 is amended to read as follows:

12 5.10.346 Bed and Breakfast Facilities. Tourist Accommodations license
13 fee. For the services of the Department of [Human Services] Health in connection
14 with the inspection of tourist accommodation facilities as those terms are defined
15 in ORS 446, the department shall collect a [\$55] \$59 annual license fee from each
16 applicant.


17
18 SECTION 9. AMENDMENT.

19
20 MCC Chapter 8.10 is amended to read as follows:

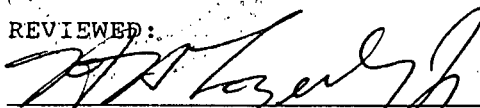
21 8.30.250 Fees. A \$[5] 6 fee shall be paid to Multnomah County for the
22 issuance of an original of a food handler's certificate and \$1 shall be paid for
23 the issuance of a replacement certificate in case of loss.
24
25
26

1 ADOPTED this 2nd day of July, 1992, being the date of
2 its Second reading before the Board of County Commissioners of Multnomah
3 County. ADOPTED this 2nd day of July, 1992, being the date
4 of its Second reading before the Board of County Commissioners of Multnomah
5 County, Oregon.

6
7 (SEAL)

8
9 
10 Gladys McCoy, Chair
11 Multnomah County, Oregon

12
13
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15
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21
22
23
24
25
26
REVIEWED:


Laurence Kressel, County Counsel
for Multnomah County, Oregon

Meeting Date: JUL 02 1992

Agenda No.: K-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

Grant of easement on County Farm Property in Sections 26 and 33,
SUBJECT: TIN, R3E to Portland General Electric for underground electric line.

BCC Informal June 30, 1992
(date)

BCC Formal July 2, 1992
(date)

DEPARTMENT Environmental Services

DIVISION Facilities & Property Management

CONTACT Bob Oberst

TELEPHONE 248-3851

PERSON(S) MAKING PRESENTATION Bob Oberst

ACTION REQUESTED:

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested,
as well as personnel and fiscal/budgetary impacts, if applicable):

PGE has requested an easement for construction of an underground power line to replace an overhead line on N.E. 238th Avenue which must be relocated to accomodate the County's N.E. 238th Avenue widening. The requested easements are on the westerly ten feet of the County Farm Property and will have no adverse effect on sale or use of the property.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER *Bob Oberst*

(All accompanying documents must have required signatures)

Sent Originals to Bob Oberst 7-2-92 & Copy of Order 92-123.

13480 JF
COUNTY CLERK/REGISTRAR
1992 JUN 25 PM 12:28
MULTNOMAH COUNTY
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the grant of an ANCHOR)
EASEMENT and an UNDERGROUND DISTRIBUTION)
EASEMENT on County Land at the County)
Farm Parcel, Sections 26 and 33, T1N,)
R3E, W.M., Multnomah County, Oregon.)

O R D E R
92-123

It appearing that Multnomah County Transportation Division desires to improve N.E. 238th Avenue in the vicinity of Multnomah County's County Farm Property, necessitating the relocation of Portland General Electric's electric line located on a portion of N.E. 238th Avenue; and

It appearing that the electric line to be relocated is needed to continue service to residents of Multnomah County in the area of the line; and

It appearing that a suitable location for the relocated line is on the westerly boundary of the County Farm property; and

It appearing that Portland General Electric has requested an Anchor Easement and an Underground Distribution Line Easement upon said parcel upon which to locate said electric line in consideration of the sum of \$1.00 each; and

It being determined that the requested easements will have little or no effect upon the use or value of said parcel, that the requested easements will assist in maintaining the electric energy service provided by Portland General Electric and the Board being fully advised in the matter:

It is ORDERED that Multnomah County execute the Anchor Easement and the Underground Distribution Line Easement before the Board this date and that the County Chair be, and she is hereby, authorized and directed to execute the same on behalf of Multnomah County.

Dated this 2nd day of July, 1992.

REVIEWED:

LAURENCE KRESSEL, County
Counsel for Multnomah
County, Oregon

By [Signature]

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By [Signature]

Gladys McCoy, County Chair

ANCHOR EASEMENT

In consideration of the receipt of one and no/100 dollars (\$1.00), MULTNOMAH COUNTY

("Grantors") hereby convey to PORTLAND GENERAL ELECTRIC COMPANY ("PGE"), an Oregon corporation, a perpetual easement over, under, upon and across the following described property (the "Property"), situated in Multnomah County, State of Oregon, being a strip of land 10 feet in width ~~extending xxxxxxxxxxxxxx feet on each side of a center line~~, more particularly described as follows:

Situated in Sections 26 and 33, Township 1 North, Range 3 East, Willamette Meridian;

A strip of land 10 feet in width lying adjacent to and North of the South line of said Section 26, said strip beginning on the West line of said Section 26, thence running parallel with said South line 40.00 feet to the terminus of said strip.

The above described strip is shown on P.G.E. Drawing E-8483, attached hereto which by reference thereto is made a part hereof.

e8483a

TERMS, CONDITIONS AND COVENANTS

1. This easement shall be for the right to install, maintain, extend and locate anchors and guy wires over, under, upon and across the Property and support electric line structures, poles, and towers.
2. The Grantors warrant that they have marketable title to the Property and that PGE may peaceably enjoy the rights and benefits of this easement.
- ~~3. Grantors agree that the consideration stated above is accepted by Grantors as full compensation for all damages which are incidental to the exercise of this easement.~~ *JLD*
4. If PGE shall fail to use this easement for a continuous period of five years after the construction of the power facilities, then this easement shall terminate and all rights granted hereunder shall revert to the Grantors.
5. As used herein, the singular shall include the plural and vice versa.
6. This easement inures to the benefit of and binds the parties hereto, their heirs, devisees, administrators, executors, successors and assigns.

IN WITNESS WHEREOF, the Grantors have executed this easement this 2nd day of July, 19 92

Grantor Gladys McCov. Chair

Grantor

Grantor

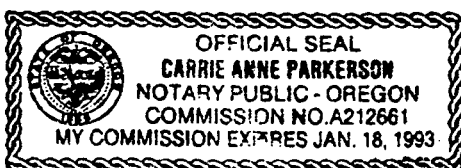
Grantor

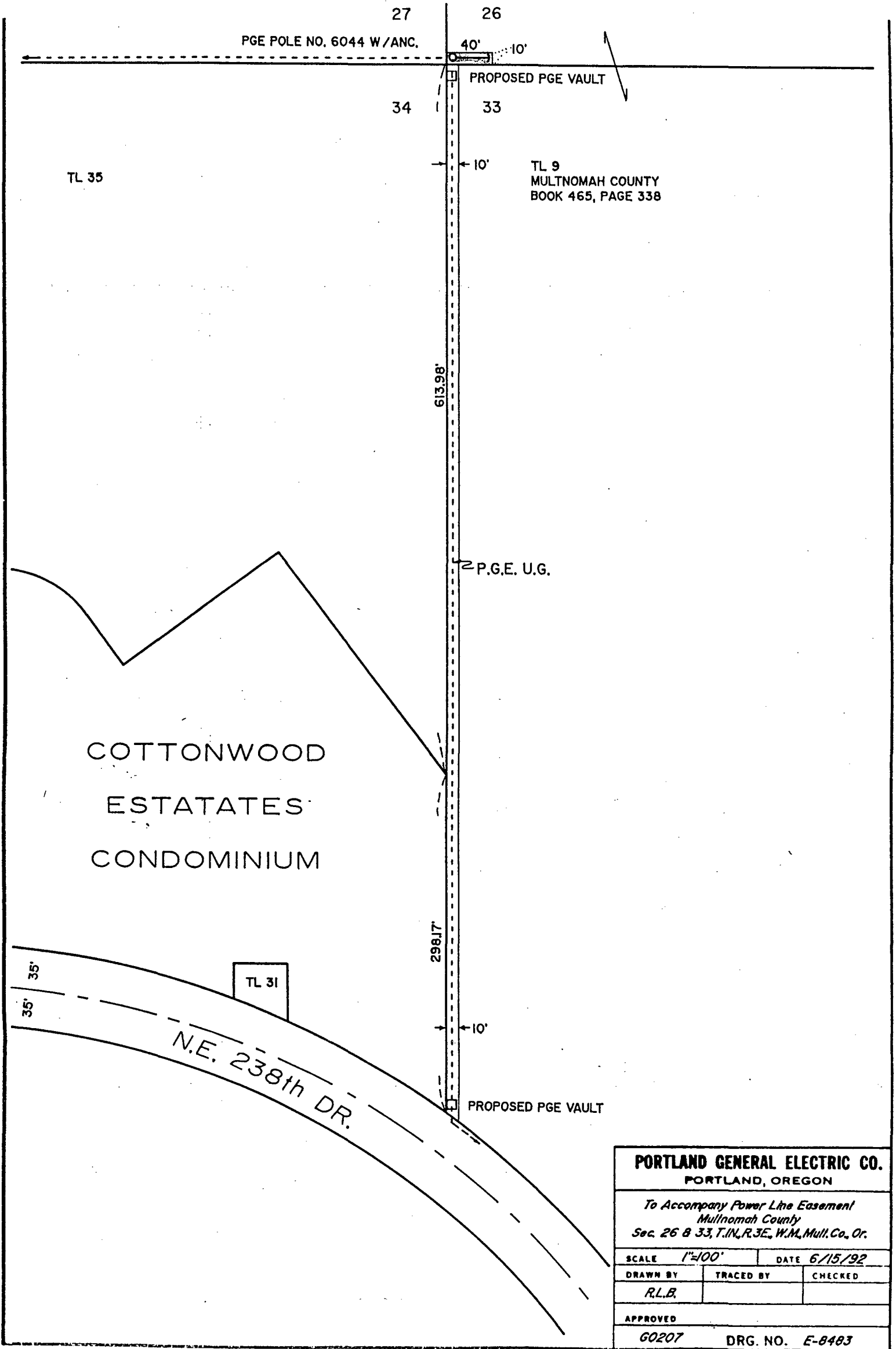
STATE OF OREGON)
) ss.
County of Multnomah)

On July 2nd, 19 92, the above-named Gladys McCoy, Chair,
and _____

personally appeared before me and acknowledge the foregoing instrument to be their voluntary act and deed.

Notary Public for Oregon
My Commission Expires: January 18, 1993





PORTLAND GENERAL ELECTRIC CO. PORTLAND, OREGON		
<i>To Accompany Power Line Easement Multnomah County Sec. 26 & 33, T.1N., R.3E., W.M., Mult. Co., Or.</i>		
SCALE 1"=100'	DATE 6/15/92	
DRAWN BY R.L.B.	TRACED BY	CHECKED
APPROVED		
G0207		DRG. NO. E-8483

UNDERGROUND DISTRIBUTION LINE EASEMENT

In consideration of the receipt of one and no/100 dollars (\$1.00), MULTNOMAH COUNTY

("Grantors") hereby convey to PORTLAND GENERAL ELECTRIC COMPANY ("PGE"), an Oregon corporation, a perpetual easement over, under, upon and across the following described property (the "Property"), situated in Multnomah County, State of Oregon, being a strip of land 10 feet in width, ~~extending xxxxxxxxxxxxxxxxxxxxxx feet~~ ~~on each side of a center line~~ more particularly described as follows:

Situated in Sections 26 and 33, Township 1 North, Range 3 East, Willamette Meridian;

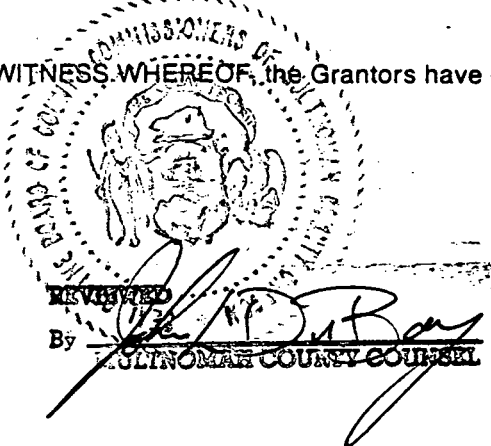
A strip of land 10.0 feet in width, lying adjacent to and East of the West line of said Section 33; said strip beginning on the Northerly right-of-way line of Northeast 238th drive, a 70-foot-wide road; thence running in a Northerly direction parallel with said West line to the North line of said Section 33 and the terminus of said strip.

The above described strip is shown on P.G.E. Drawing E-8483, attached hereto which by reference thereto is made a part hereof.

TERMS, CONDITIONS AND COVENANTS

- 1. This easement shall be for the right to enter upon the Property and to install, maintain, repair, rebuild, operate and patrol underground electrical power lines and appurtenances, including but not limited to the right to install surface or subsurface mounted transformers, surface mounted connection boxes, meter cabinets and temporary overhead service lines.
- 2. Grantors shall have the right to use the Property for all purposes not inconsistent with the uses and purposes of this easement, except Grantors shall not build or erect any structure or improvement upon, over or under the Property without the prior written consent of PGE.
- 3. ~~The Grantors warrant that they have marketable title to the Property and that PGE may peaceably enjoy the rights and benefits of this easement.~~ LD
- 4. If PGE shall fail to use this easement for a continuous period of five years after the installation of underground power lines, then this easement shall terminate and all rights granted hereunder shall revert to the Grantors.
- 5. As used herein, the singular shall include the plural and vice versa.
- 6. This easement inures to the benefit of and binds the parties hereto, their heirs, devisees, administrators, executors, successors and assigns.

IN WITNESS WHEREOF, the Grantors have executed this easement this 2nd day of July, 19 92



Grantor Gladys McCoy, Chair (SEAL)
Multnomah County, Oregon
Grantor _____ (SEAL)
Grantor _____ (SEAL)
Grantor _____ (SEAL)

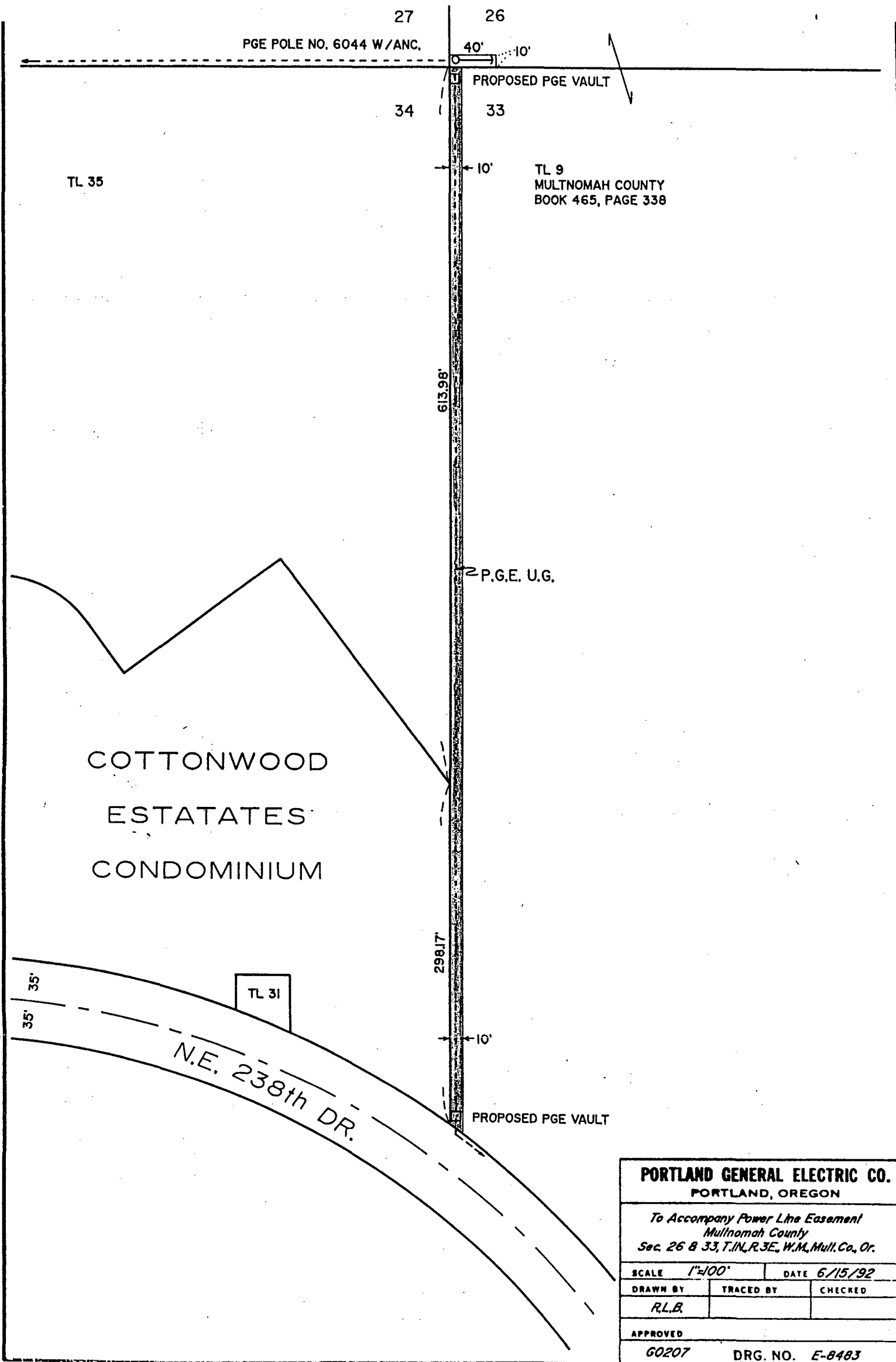
STATE OF OREGON)
County of Multnomah) ss.

On July 2nd, 19 92, the above-named Gladys McCoy, Chair and _____

personally appeared before me and acknowledge the foregoing instrument to be their voluntary act and deed.



Carrie Anne Parkerson
Notary Public for Oregon
My Commission Expires: January 18, 1993



DATE SUBMITTED June 15, 1992

(For Clerk's Use)
Meeting Date JUL 02 1992
Agenda No. 2-3

REQUEST FOR PLACEMENT ON THE AGENDA

Informal Only * _____ (Date) _____ Formal Only _____ (Date) _____

DEPARTMENT Management Support Services

DIVISION Purchasing, Contracts & Stores

CONTACT Lillie Walker / Shirley Schumann

TELEPHONE 248-5111

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Shirley Schumann

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request of the Board of County Commissioners, acting as PCRB, for approval of an Intergovernmental Agreement with Polk County to purchase Herman Miller furnishings under Contract No. 500262.

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

☐ OTHER _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER Lillie M. Walker
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent original GA & Contract to Lillie Walker 7-2-92.
Sent notice to PCRB list.*



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204


GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Thursday, July 2, 1992, and approved 1) An Intergovernmental Agreement to Allow Multnomah County's Contract for the Purchase of Herman Miller Furnishings to be Used by Polk County in Accordance with Bid #B43-100-6044; 2) Approved Order 92-124 In the Matter of Exempting from Public Bidding to Exceed the 20% Limitation for Contract Change Orders for the Tax Supervisor's Office Remodel; and 3) Approved Order 92-125 In the Matter of Exempting the Purchase of a Fixed Wing Aircraft for the Multnomah County Sheriff's Office.

A copy of the Orders are attached.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD


Carrie A. Parkerson
Office of the Board Clerk

enclosures

0516C/cap



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
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SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

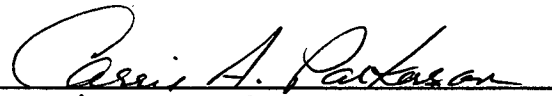
NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on Thursday, July 2, 1992, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, 1) In the Matter of an Intergovernmental Agreement to Allow Multnomah County's Contract for the Purchase of Herman Miller Furnishings to be Used by Polk County in Accordance with Bid #B43-100-6044; 2) In the Matter of Exempting from Public Bidding to Exceed the 20% Limitation for Contract Change Orders for the Tax Supervisor's Office Remodel; and 3) In the Matter of Exempting the Purchase of a Fixed Wing Aircraft for the Multnomah County Sheriff's Office.

A copy of the application is attached.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or the Office of the Board Clerk at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD


Carrie A. Parkerson
Office of the Board Clerk

enclosures

0516C



POLK COUNTY

General Services

POLK COUNTY COURTHOUSE ★ DALLAS, OREGON 97338 ★ (503) 623-8172 ★ (503) 370-2534

GREG HANSEN
Director

June 4, 1992

Attn. Jeff Bear
Multnomah County Purchasing
2505 S.E. 11th
Portland, OR 97202

Dear Jeff;

In reference to our earlier phone conversation, Polk County General Services is very interested in establishing an intergovernmental agreement that allows the County to utilize Multnomah County's purchasing contract with Environetics, Inc..

It is my understanding that the contract that Multnomah County has with Environetics offers discounts on Herman Miller which would benefit our jurisdiction greatly and any help you can provide would be appreciated.

If you have any questions please call me at (503) 623-8172.

Thank you.

Sincerely,

A handwritten signature in cursive script, reading "Greg P. Hansen", written over a horizontal line.

Greg Hansen, Director
General Services

RECEIVED
JUN 10 1992

92 JUN -5 PM 1:20

1992 JUN 10

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 500852

Amendment #

CLASS I <input type="checkbox"/> Professional Services under \$25,000	CLASS II <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	CLASS III <input checked="" type="checkbox"/> Intergovernmental Agreement RATIFIED Multnomah County Board of Commissioners R-3 July 2, 1992
---	---	--

Department Nondepartmental Division Purchasing Date 6/12/92Contract Originator Shirley Schumann Phone x5111 Bldg/Room 421/1Administrative Contact Brian W. Lewis Phone x5111 Bldg/Room 421/1Description of Contract Intergovernmental Agreement to allow the County's contract for the purchase of Herman Miller furnishings to be used by Polk County in accordance with Bid #B43-100-6044.RFP/BID # B43-100-6044 Date of RFP/BID 08/20/91 Exemption Exp. DateORS/AR # Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name Polk CountyMailing Address Polk County Courthouse
Dallas OR 97338Phone (503) 623-8172Employer ID # or SS # ATTN: Greg HansenEffective Date Upon SignatureTermination Date 08/31/92

Original Contract Amount \$

Amount of Amendment \$

Total Amount of Agreement \$

Remittance Address (If Different)

Payment Schedule Terms

☐ Lump Sum \$ ☐ Due on receipt☐ Monthly \$ ☐ Net 30☐ Other \$ ☐ Other☐ Requirements contract - Requisition required.

Purchase Order No.

☐ Requirements Not to Exceed \$Encumber: Yes ☐ No ☐

Date

Date 6/16/92Date 6/18/92Date 7/2/92

Date

Date

REQUIRED SIGNATURES:Department Manager [Signature]Purchasing Director [Signature]
(Class II Contracts Only)County Counsel [Signature]County Chair/Sheriff [Signature]Contract Administration [Signature]
(Class I, Class II contracts only)

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION
421/1st Flr

CANARY - INITIATION

GREEN - FINANCE
106/1430

**INTERGOVERNMENTAL AGREEMENT
FOR PURCHASE OF FURNISHINGS AND OFFICE SYSTEMS**

THIS AGREEMENT, dated June 12, 1992, is between Multnomah County, a political subdivision of the State of Oregon (hereinafter County), and Polk County, a political subdivision of the State of Oregon (hereinafter Polk County);

WHEREAS, the parties hereto are both political entities authorized to enter into intergovernmental agreements pursuant to ORS Chapter 190; and

WHEREAS, the County has conducted a request for bids and has selected Environetics, Inc. as the vendor of Herman Miller Action Office Furnishings and Accessories; and

WHEREAS, The County's contract with the vendor requires the vendor to make the same discounts on pricing available to other public entities through August 31, 1992; and

WHEREAS, Polk County wishes to make Herman Miller Action Office Furnishings and Accessories purchases pursuant to the County contract since such purchases will be in the public interest and will benefit Polk County due to the advantageous pricing offered and the thoroughness of the County's bidding process;

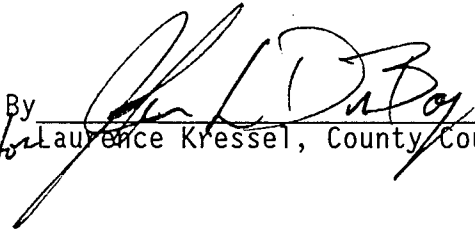
NOW, THEREFORE, the parties hereto agree as follows:

1. County assigns to Polk County the right to make purchases under the County's contract with Environetics, Inc. under County contract # 500852 dated June 12, 1992.
2. This Agreement will expire on August 31, 1992.
3. The County assumes no liability, financial or otherwise, on behalf of Polk County for Polk County's use of the County's contract with Environetics, Inc.

IN WITNESS WHEREOF, Polk County and the County have caused this contract to be executed by their duly authorized representative(s), all on the day and year first written above.

REVIEWED:

COUNTY OF MULTNOMAH, STATE OF OREGON

By 
Laurence Kressel, County Counsel

By 
Gladys McCoy, County Chair

RATIFIED
Multnomah County Board
of Commissioners

R-3 7-2-92

By _____

Title

R E Q U I R E M E N T S

C O N T R A C T

No. 500262

THIS AGREEMENT, made and entered into this 1st day of September, 1991, by and between the COUNTY OF MULTNOMAH, a home rule political subdivision of the State of Oregon (hereinafter referred to as "COUNTY"), and ENVIRONETICS, INC., 17380 Boones Ferry Road, Lake Oswego, 97034, Phone: (503) 635-8141, Lou Scott, (hereinafter referred to as "CONTRACTOR").

W I T N E S S E T H:

WHEREAS, the COUNTY requires services which CONTRACTOR is capable of providing, under terms and conditions described; and

WHEREAS, CONTRACTOR is able and prepared to provide such services as COUNTY does hereinafter require, under those terms and conditions set forth,

IN CONSIDERATION of those mutual premises and the terms and conditions set forth hereinafter, the parties agree as follows:

ARTICLE I. Description of Goods

CONTRACTOR shall and will sell and deliver to the COUNTY, Herman Miller Action Office Furnishings and Accessories on a requirements basis per Bid No. B43-100-6044, in strict accordance with the plans and specifications prepared for the same, which plans and specifications shall be and are a part of this contract as much so as though they had been fully copied hereinto.

ARTICLE II. Payment

The COUNTY will pay to the CONTRACTOR for said services and material so sold and delivered the amount specified by the CONTRACTOR in response to the bid and incorporated herein, as Article VIII, being the sum named in the CONTRACTOR'S bid, subject to additions and deductions as hereinafter provided. Payment will be made not later than the 15th of the month following the current month within which services have been provided by the Contractor.

ARTICLE III. Payment Approval

No payment shall be made except upon the approval of the services and material so sold and delivered. Delivery shall be made at the time and place indicated by said official.

REQUIREMENTS CONTRACT

#500262

Page 2

ARTICLE IV. Failure to Deliver

That in case of the CONTRACTOR'S failure to deliver said services within the time limited herein, the COUNTY shall have the right to supply the deficiency by procurement in the open market or otherwise purchasing any of the materials so required at such place as the COUNTY may elect, with a view to promptly obtaining said material, and at a fair and reasonable price at the expense of the CONTRACTOR, and in case said CONTRACTOR fails to perform any of the conditions of said contract, the right is hereby expressly reserved to the COUNTY to elect whether the CONTRACTOR shall be permitted to continue performance as to the remaining parts or whether the entire unperformed part shall be procured at the expense of the CONTRACTOR; provided, that in the event additional time for the performance of the contract is granted to the CONTRACTOR, the cost of inspection and other expense and damages to the COUNTY incidental thereof, if any, shall be charged to the CONTRACTOR.

ARTICLE V. Indemnification

The CONTRACTOR agrees to hold and save the COUNTY and all its officers and agents harmless from and against all claims of every nature or kind for or on account of the use of any patented article, combination or process which may affect the material delivered or work done under this contract.

ARTICLE VI. State Law Compliance

The CONTRACTOR agrees to make payment promptly as due to the all persons supplying such CONTRACTOR with labor or materials for the prosecution of the work provided for in this contract, and that said CONTRACTOR will not permit any lien or claim to be filed or prosecuted against the COUNTY on account of any labor or material furnished, and agrees further that no person shall be employed for more than eight (8) hours in any one day, or forty (40) hours in any one week; unless in case of necessity or emergency, or where the public policy absolutely requires it, and in such case to pay wages in accordance with the provisions of ORS 279.334 and ORS 279.338 where applicable.

The CONTRACTOR agrees that should the CONTRACTOR fail, neglect or refuse to make prompt payment of any claim for labor or services furnished by any person for the prosecution of the work provided in this contract as said claim becomes due, whether said services and labor performed for said CONTRACTOR or a sub-contractor, fail, neglect, or refuse to make all contributions or amounts due the State Industrial Accident Fund or to the State Department of Revenue, then and in such event that said COUNTY and the other proper officers representing said COUNTY may pay such claim or funds to the person furnishing such labor or services or to the State Industrial Accident Commission or to the State Department of Revenue and charge the amount thereof against funds due or to become due said CONTRACTOR by reason of said contract, but payment of any such claims in the manner herein authorized shall not relieve the CONTRACTOR or his surety from its obligation with respect to any unpaid claims.

REQUIREMENTS CONTRACT

#500262

Page 3

The CONTRACTOR shall promptly, as due, make payment to any person, co-partnership, association or corporation furnishing medical, surgical or hospital care or other needed care and attention incident to sickness or injury to the employees of such CONTRACTOR of all sums which the said CONTRACTOR may or shall have deducted from the wages of his/her employees for such services.

ARTICLE VII. Nonappropriation

CONTRACTOR agrees to that if payment for this contract extends into COUNTY'S next fiscal year, it is made subject to future appropriations by the Board of County Commissioners of Multnomah County upon thirty (30) days written notice to CONTRACTOR of any such failure.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly authorized officers the day and year first above written.

ENVIRONETICS, INC.

By [Signature]

Date: 9/30/91

93-0745619
Federal I.D. Number

MULTNOMAH COUNTY, OREGON

Gladys McCoy

By [Signature]
Gladys McCoy
Multnomah County Chair

REVIEWED:

LAURENCE B. KRESSEL, County Counsel
for Multnomah, Oregon

By [Signature]

Date: 9/24/91

MULTNOMAH COUNTY, OREGON

INVITATION FOR BIDS B43-100-6044 To be opened 2:00 p.m., August 20, 1991.

SEALED BIDS will be received by the Purchasing Director of Multnomah County in the Ford Building Lobby, 2505 S.E. 11th Avenue, Portland, OR 97202, until August 20, 1991, 2:00 Pacific Time and will be publicly opened and read for furnishing:

**HERMAN MILLER FURNISHINGS AND ACCESSORIES ON A REQUIREMENTS BASIS
FOR A PERIOD OF ONE YEAR WITH TWO, ONE YEAR OPTIONAL RENEWALS.**

in estimated quantities as per specifications as indicated herein. To ensure proper bid identification and handling, USE THE BID ENVELOPE, attached herewith.

Protests to the specifications will not be considered unless detailed in official correspondence to the Purchasing Director and received seven (7) days or more prior to the opening date.

As required by ORS 279.021, Multnomah County shall always, price, fitness, and quality being equal, prefer supplies, goods, wares, merchandise, manufacturers or produce that has been grown, manufactured, or produced in this State and shall next prefer such as have been partially manufactured, grown, or produced in this State.

Also, the constitutional debt limitation for counties requires any County contract which extends beyond the current fiscal year to be executed subject to future appropriations to fund its provisions, and contract documents will reflect this condition.

Pursuant to Multnomah County Administrative Rules, the County may, in its discretion, waive the bid security requirements of ORS 279.033 for contracts other than those for public improvements. No proposal will be considered unless accompanied by a check payable to Multnomah County, certified by a responsible bank, or in lieu thereof a surety bond for an amount equal to ten percent of the aggregate proposal, unless otherwise specified in the space provided below. The successful bidder shall furnish a bond satisfactory to the Board in the full amount of the contract.

Surety Bond: WAIVED

The right is expressly reserved to reject any and all bids.

Dated at Portland, Oregon, August 9, 1991.

Publication Date: August 9, 1991.

Board of County Commissioners
Multnomah County, Oregon

By Lillie M. Walker
Lillie M. Walker, Director
Purchasing Section


To the Board of County Commissioners:

The undersigned proposes to furnish the services herein mentioned at the unit price indicated, all in accordance with the specifications and provisions as herein above set forth, attached hereto and made a part hereof.

The undersigned bidder hereby represents as follows: That this bid is made without connection with any person, firm or corporation making a bid for the same material, and is in all aspects fair and without collusion or fraud.

Date: August 20, 1991

ENVIRONETICS, Inc.
Legal Name of Firm or Corporation

By 
(Signature of Bidder)

President
(Title)

17380 Boones Ferry Rd., Lake Oswego, OR 97035
(Address)

INSTRUCTIONS TO BIDDERS

IMPORTANT NOTICE RE: VENDOR SELECTION LIST

If your firm does not wish to bid at this time, but wishes to remain on the vendor selection list for other office furniture, please send a written "NO BID" to the above address or call Jeff Baer at (503) 248-5111 and submit a verbal "NO BID" no later than the opening date.

All vendors not responding (written or oral) to this invitation to bid may be automatically dropped from the future vendor selection list for this item category but will remain on all other lists applied for.

BID COPIES

ATTENTION!

The signature of the bidder supporting the bid must appear in the space provided for this purpose on the cover page.

The complete proposal should be submitted in its entirety and should not be torn apart.

THE BIDDER MUST SUBMIT ONE (1) ORIGINAL AND ONE (1) COMPLETE COPY OF THE BID DOCUMENTS.

METHOD OF AWARD

Award will be made to the bidder submitting the lowest responsive bid. The award will be made by an all or none basis either/or by individual item, as in the best interest of the County. The right is expressly reserved to reject any or all bids.

CANCELLATION OF AWARD

Multnomah County reserves the right to cancel award of the contract resulting from this bid at any time before execution of the contract by both parties if cancellation is deemed to be in Multnomah County's best interest. In no event shall Multnomah County have any liability for the cancellation of award. The bidder assumes the sole risk and responsibility for all expenses connected with the preparation of its bid.

EQUIVALENT PRODUCTS

No substitutions will be allowed on the Herman Miller brand, per Multnomah County PCRB exemption exempting this item from substitutions.

CLARIFICATION OF SPECIFICATIONS

Any vendor requiring further clarification of the information contained herein must submit specific questions in writing to:

Multnomah County
Purchasing Section
C/O Jeff Baer, Buyer
2505 S.E. 11th Avenue
Portland, Oregon 97202
(503) 248-5111
FAX (503) 248-3252

A written response will be provided to those questions which are deemed appropriate, copies of which will be sent to all vendors in receipt of this bid. Questions will not be answered verbally except those which would clarify specifications and requirements of this bid and as further provided herein. However, any actions or changes resulting from these communications will be forwarded to all bidders as an addendum to this bid. Oral instructions or information concerning the specifications for the projects or requirements given out by County Officers, employees, or agents to prospective bidders shall not bind the County. Any addenda shall be issued by the Purchasing Director no later than five (5) days prior to bid opening.

TERMS

F.O.B.

All prices are to be quoted F.O.B. destination to any location within Multnomah County, Oregon.

TERM OF PAYMENT

Discounts for early payment will be considered in awarding the bid if at least twenty (20) days are allowed for making payment. Discount time shall commence upon receipt of equipment or properly executed invoice, whichever is the later.

Please indicate terms in this space. Terms: net 15 days

If terms are not indicated on the Bid, the invoice will be paid on a net thirty (30) days basis.

DELIVERY

Timeliness is an integral part of the contract and the Contractor shall deliver and perform within the terms provided herein.

PRICE STABILITY

Prices shall be firm for the agreement period.

GUARANTEE OF PURCHASES

The County makes no guarantee as to the quantity of purchases that will be made from this agreement. The dollar figure being bid is an approximation only, based on prior usage.

CONTRACT CONDITIONS

TERM OF CONTRACT

The time period of this contract shall be from date of signature, 1991, through August 31, 1992.

TRIAL PERIOD

The first sixty (60) days of the contract shall be a trial period as related to contract service and specification compliance.

A Contractor who is not in compliance during this "Trial Period", may be terminated by the County within ten (10) calendar days notice of noncompliance. The Contractor shall also have the option to give ten (10) calendar days notice of termination to the County during this trial period should conditions arise which would preclude the Contractor from complying with the Contract provisions. Should such a transaction occur, the County shall have the option to make a contract award offer to the best qualified Contractor who is the next lowest bidder.

RENEWAL

The County shall have the option to renew this contract subject to approval of the Contractor, for two additional one year periods upon a thirty (30) day written notice. Any price adjustments must be submitted by the Contractor, with its approval of the renewal agreement, before the contract period expires. The County reserves the right to reject any renewal acceptance by the Contractor that contains modifications of the contract unacceptable to the County (at the sole discretion of the County).

Should the County not receive written acceptance of the renewal offer within two (2) weeks of the written notice to renew, it will be assumed that the Contractor accepts the terms, conditions, instructions, prices, percentages, etc., of the existing contract at time of renewal.

The County will be under no obligation to renew the contract. Multnomah County may, at its discretion, rebid the contract after the first or second contract period.

TERMINATION

This agreement may be terminated at any time, with cause, by the County or by the Contractor upon giving not less than thirty (30) days written notice of termination to the other party. The County may also terminate at any location that may be closed down or moved; such partial termination shall not affect the obligation of the Contractor to fulfill the contract at other locations. Failure to live up to the specifications will be considered good and sufficient cause.

INTERGOVERNMENTAL AGREEMENT

If requested, this offer shall be extended to any interested public agency pending the completion of an Intergovernmental Agreement between Multnomah County and the other public agency.

ASSIGNMENT

Neither the contract nor any of the requirements, rights, or privileges demanded by it may be sold, assigned, contracted, or transferred by the Contractor without the express written consent of the Purchasing Director of Multnomah County.

LIABILITY

The County does not accept any liability or responsibility, in whole or in part, for any damage which may be sustained in the performance of the contract, or injury to any employee, agent, representative, assignee or guest of the Contractor, including death, regardless of cause.

NONPERFORMANCE

In the event of nonperformance under the resulting contract, the County shall have the right to obtain from other sources such products and/or services as may be required to accomplish the work not performed, and it is agreed that the difference in cost, if any, for said work shall be borne by the Contractor.

For purposes of this section, nonperformance shall be defined as failure to appear and perform work and/or deliver goods as specified and scheduled.

NONAPPROPRIATION

This contract is made expressly conditioned upon future appropriations by the Board of County Commissioners to fund its provision, to the extent that performance and payment extends in to the fiscal year subsequent to the year of award.

INDEMNIFICATION

Contractor agrees to defend, hold and save the County and all its officers and agents harmless from and against all claims for loss, injury or damage to persons or property by Contractor arising out of any act or omission relating to this contract including but not limited to any damages, settlements, costs or attorney fees.

STATE LAW COMPLIANCE

The successful bidder agrees to make payment promptly as due to all persons supplying such successful bidder with labor or materials for the prosecution of the work provided for in this contract, and that said successful bidder will not permit any lien or claim to be filed or prosecuted against the County on account of any labor or material furnished, and agrees further that no person shall be employed for more than eight hours in any one day, or forty hours in any one week; unless in case of necessity or emergency, or where the public policy absolutely requires it, and in such cases to pay wages in accordance with the provisions of ORS 279.334 and ORS 227.338, where applicable.

The successful bidder agrees that should the successful bidder fail, neglect or refuse to make prompt payment of any claim for labor or services furnished by any person for the prosecution of the work provided in this contract as said claim becomes due, whether said services and labor be performed for said successful bidder or a sub-contractor, fail, neglect, or refuse to make all contributions or amounts due the State Industrial Accident Fund or to the State Unemployment Compensation Fund, and all sums withheld from employees due to the State Department of Revenue, then and in such event the said County and other proper officers representing said County may pay such claim or funds to the person furnishing such labor or services or to the State Industrial Accident Commission or to the State Unemployment Compensation or to the State Department of Revenue and charge the amount thereof against funds due or to become due said successful bidder by reason of his said contract, but payment of any such claims in the manner herein authorized shall not relieve the contractor or his surety from his or its obligation with respect to any unpaid claims.

The successful bidder shall promptly, as due, make payment to any person, copartnership, association or corporation furnishing medical, surgical or hospital care or other needed care and attention incident to sickness or injury by the employees of any successful bidder agrees to pay for such services, and all moneys and sums which the successful bidder may or shall have deducted from the wages of his/her employees for such services.

BIDDER RESIDENCY STATEMENT

The 1987 Oregon Legislative Assembly enacted a reciprocal preference law which states, in part:

In determining the lowest responsible bidder, a public contracting agency shall, for the purpose of awarding the contract, add a percent increase on the bid of a nonresident bidder equal to the percent. If any, of the preference given to that bidder in the state in which the bidder resides.

"Resident bidder" means a bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state, and has stated in the bid whether the bidder is a "resident bidder".

"Nonresident bidder" means a bidder who is not a "resident bidder" as defined. . . .

1. CHECK ONE: Bidder is ☒ a resident bidder ☐ a nonresident bidder.

2. If a resident bidder, enter your Oregon business address:

17380 Boones Ferry Rd.

Lake Oswego, OR 97035

3. If a nonresident bidder, enter state of residency: _____

Bidder certifies that the information provided above is true and accurate.

Signature: William D. Miller Title: President

Name (Print or Type): William D. Miller

Firm: Environetics, Inc.

Telephone: 503-635-8141 Date: August 20, 1991

BIDDING SHEET

Herman Miller furnishings and accessories on a requirements basis.

Prices will be based upon current list price minus discount at time of order.

Group A includes Action office, Encore and Eames tables.

Group B includes Equa and Ergon seating.

Group C includes Meridan and Freestanding files.

A. 61 % off list, standard delivery;
 58 % off list, rapid response; and
 64.5 % off list, for orders over \$ 250,000.00 list.

B. 54 % off list, standard delivery;
 54 % off list, rapid response; and
 Negotiable % off list, for orders over \$ 250,000.00 list

MERIDIAN:

C. 50 % off list, standard delivery;
 50 % off list, rapid response; and
 Negotiable % off list, for orders over \$ 250,000.00 list

Multnomah County purchases approximately \$100,000.00 worth of Herman Miller items per year.

C.b FREESTANDING FILES

 50% off list, standard delivery;
 48% off list, rapid response; and
Negotiable off list, for orders over \$ 250,000.00 list

Karen Anderson
Facilities Management

Please have Lilli Walke sign
the Change Order & Return to me.
Thanks. Carrie

Carrie

Can you please call me after
this goes through the approval
process. --- and I'll pick it up.
Thanks Karen

DATE SUBMITTED JUN 1 1992

(For Clerk's Use)
Meeting Date JUL 02 1992
Agenda No. R-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: PCRB Exemption

Informal Only * _____ (Date) Formal Only _____ (Date)

DEPARTMENT Management Support Services

DIVISION Purchasing, Contracts & Stores

CONTACT Lillie Walker/Karen Anderson

TELEPHONE 248-5111/248-3322

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lillie Walker/Karen Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request of the Board of County Commissioners, acting as PCRB, for approval of a contract Change Order in excess of 20% limitation, pursuant to PCRB Rule AR 10.130.

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ GENERAL FUND
OTHER _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCarty

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) FLD

OTHER Lillie M. Walker

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Copy of Resolution 92-124 to Karen Anderson w/ Original
(3) Change Order Forms. Also Sent Application & Approval
Notice to PCRB List & Lillie Walker*



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Thursday, July 2, 1992, and approved 1) An Intergovernmental Agreement to Allow Multnomah County's Contract for the Purchase of Herman Miller Furnishings to be Used by Polk County in Accordance with Bid #B43-100-6044; 2) Approved Order 92-124 In the Matter of Exempting from Public Bidding to Exceed the 20% Limitation for Contract Change Orders for the Tax Supervisor's Office Remodel; and 3) Approved Order 92-125 In the Matter of Exempting the Purchase of a Fixed Wing Aircraft for the Multnomah County Sheriff's Office.

A copy of the Orders are attached.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Carrie A. Parkerson
Office of the Board Clerk

enclosures

0516C/cap

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting From Public
Bidding to Exceed the 20% Limitation For
Contract Change Orders for the Tax
Supervisor's Office Remodel

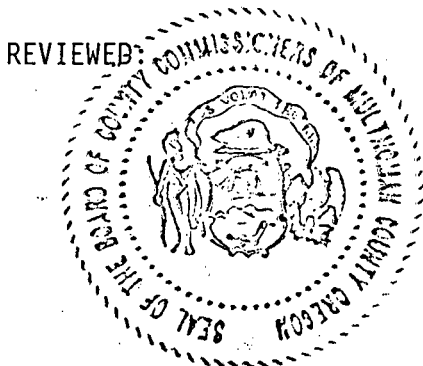
)
)
)
)
O R D E R 92-124

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Contract Review Board, to consider a request from the Department of Environmental Services, Facilities Management, to exceed the 20% limitation on Contract Change Orders. The estimated Change Order amount is \$7,905.00, for a total of 35% over the original amount of the contract.

This exemption request is due to the fact that unforeseen building and fire code issues were discovered during construction that required additional remodeling. Time constraints for several relocations required completion of the project within the contract period. Working in close conjunction with the contractor, the County was able to meet the Building Inspector's and Fire Marshall's requirements.

The Department of Environmental Services, Facilities Management, has appropriated funds to cover the cost of necessary Change Order(s) in the FY 1991-92 budget.

Dated this 2nd day of July, 1992.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT
REVIEW BOARD:

By Gladys McCoy
Gladys McCoy, County Chair

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By Laurence Kressel
Assistant County Counsel



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on Thursday, July 2, 1992, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, 1) In the Matter of an Intergovernmental Agreement to Allow Multnomah County's Contract for the Purchase of Herman Miller Furnishings to be Used by Polk County in Accordance with Bid #B43-100-6044; 2) In the Matter of Exempting from Public Bidding to Exceed the 20% Limitation for Contract Change Orders for the Tax Supervisor's Office Remodel; and 3) In the Matter of Exempting the Purchase of a Fixed Wing Aircraft for the Multnomah County Sheriff's Office.

A copy of the application is attached.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or the Office of the Board Clerk at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Carrie A. Parkerson
Office of the Board Clerk

enclosures

0516C

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of an Exemption to)
Exceed the 20% Limitation for) A P P L I C A T I O N
Tax Supervisor's Office Remodel)

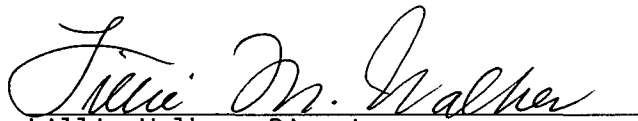
Application to the Public Contract Review Board on behalf of a request from the Department of Environmental Services, Facilities Management Division, is hereby made pursuant to the Board's Administrative Rules AR 10.130, adopted under the provisions of ORS 279.015 and 279.017, for an order of exemption to exceed the 20% limitation on Contract Change Orders for the Tax Supervisor's Office remodel. The amount of the Change Order is \$7,905.00. The total percentage increase is 35%

It appearing to the Board that the recommendation for exemption, as it appears in the application, is based upon the fact that unforeseen building and fire code issues were discovered during construction by the Fire Marshall and Building Inspector. Time constraints for relocation of several offices required that construction be completed within the original timeframe. Working in close conjunction with the contractor, the County was able to meet Building Inspector and Fire Marshall requirements within the required contract period.

It appearing to the Board that this request for an exemption is in accord with the requirements of the Multnomah County Public Contract Review Board Administrative Rules AR 10.100, 10.130, and 30.010; now, therefore,

IT IS ORDERED that the Change Order to exceed the 20% limitation be exempted from the requirement of an open public bid process.

Dated this 26th day of June, 1992.


Lillie Walker, Director
Purchasing, Contracts, and Stores

Attachments



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF FACILITIES AND
PROPERTY MANAGEMENT
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-3322

GLADYS McCOY
MULTNOMAH COUNTY CHAIR

MEMORANDUM

To: Lillie Walker
Purchasing Director

From: Karen Anderson
Construction Project Specialist

Date: 6-1-92

Re: Exemption to exceed 20% of Original Contract
on the Tax Supervisor's Office

I am writing to request exemption for the work already performed in the Tax Supervisor's Office. This work was done in the order of Change Order 2 (enclosed) after the contract #30261-2 was approved. The percentage of this exemption is 35% above the original contract. There was no time extension added to the contract.

The majority of work and cost was a result of unforeseen building and fire code issues that were discovered during the construction modification by the fire marshall and building inspector. Due to the tight time restraints, the County kept in close contact with the contractor, and kept the additional work to a minimum.

The remaining work and costs were generated by on-site conditions that did not reflect the plans and resulted in making modifications. The user also made it known that he would not move into the space until it was completed and met his satisfaction. This brought increased pressure that everything was to be installed and complete by his scheduled move-in date, being that the County Commissioners needed him out of his current space by the same date.

CHANGE ORDER

PROJECT: Tax Supervisor's Office

CHANGE ORDER NUMBER: 2

CONTRACT NUMBER: 30261-2

TO: Robertson, Hay & Wallace
1801 S.E. Grand Avenue
Portland, OR. 97214

PROJECT NUMBER: C0964

CONTRACT FOR: Building

CONTRACT DATE: April 15, 1992

You are directed to make the following changes in this contract:

- | | | | |
|-----|--|--|----------------|
| 2.1 | R/H/W Proposal Request
Letter dated 4-22-92 | Cut holes in plaster ceiling
remove all 3/4" dia. fire
sprinkler pipe w/1" dia. per
fire marshall PR #3 | Add \$5,940.00 |
| 2.2 | R/H/W Proposal Request
letter dated 4-22-92 | Furr out south side of wall
at door #007 PR #5 | Add \$300.00 |
| 2.3 | R/H/W Proposal Request
letter dated 5-8-92 | Furnish & install under cabinet
fluorescent light relocate
existing outlet at sink area PR#2 | Add \$243.00 |
| 2.4 | R/H/W Proposal Request
letter dated 5-8-92 | Paint existing glue dots w/fire
retardant paint per building
inspector PR#3 | Add \$413.00 |
| 2.5 | R/H/W Proposal Request
letter dated 5-8-92 | Increased cost for mini blinds
PR#4 | Add \$236.00 |
| 2.6 | R/H/W Proposal Request
letter dated 5-8-92 | Remove, clean & paint grilles
and diffusers from ceiling grid
system PR#6 | Add \$773.00 |

TOTAL \$7,905.00

The original contract sum was	\$	23,086.00
Net changes by previous Change Order	\$	4,479.00
The Contract Sum prior to this Change Order was	\$	27,565.00
The Contract Sum will be increased	\$	7,905.00
The new Contract Sum including this Change Order will be	\$	35,470.00
The Contract Time will be unchanged		

Karen Anderson

PROJECT MANAGER

BY

DATE

E. Wayne George

FACILITIES MANAGEMENT

BY

DATE

chord.pf 294KA

Robertson Hay & Wallace

CONTRACTOR

1801 S.E. Grand Ave.

ADDRESS

Portland, OR. 97214

DATE

BY

DATE

Multnomah County

OWNER

2505 SE 11th Avenue

ADDRESS

Portland, OR. 97202

Lillie Walker

PURCHASING DIRECTOR

BY

DATE

DATE SUBMITTED JUN 23 1992

(For Clerk's Use)
Meeting Date JUL 02 1992
Agenda No. R-5

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: PCRB Exemption

Informal Only * _____ (Date) Formal Only _____ (Date)

DEPARTMENT Management Support Services DIVISION Purchasing, Contracts & Stores

CONTACT Lillie Walker TELEPHONE 248-5111

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lillie Walker

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request of the Board of County Commissioners, acting as PCRB, for approval of an exemption from the formal competitive bid process to purchase a used fixed wing aircraft.

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ GENERAL FUND
OTHER _____

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1992 JUN 25 AM 10:12

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCay

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Sandra Duff

OTHER Lillie M. Walker
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

Sent copy of Resolution 92-125 to Lillie Walker, Larry Aub & PCRB List 7-2-92

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting the Purchase
of a Fixed Wing Aircraft for the
Multnomah County Sheriff's Office

)
)
)
O R D E R 92-125

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Contract Review Board, to consider a request from the Sheriff's Office for an order exempting from the requirement of public bidding of a fixed wing Cessna 182 aircraft.

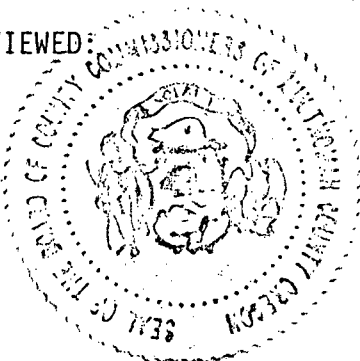
It appearing to the Board that the recommendation for exemption, as it appears in the application, is based upon the fact that the Sheriff's Office is currently leasing two Cessna 172's to perform aerial surveillance of narcotics suspects, spotting marijuana cultivation and aerial photography. Leasing is inconvenient and not as cost effective as ownership of the aircraft. Purchase of a used Cessna 182 is estimated to cost between \$40,000 and \$60,000. It is difficult to purchase used vehicles through the competitive bid method and once the vehicle has been identified there is insufficient time for the competitive bid process.

It appearing to the Board that this request for exemption is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules AR 10.010 and AR 10.140; now, therefore,

IT IS ORDERED that the purchase of a fixed wing Cessna 182 be exempted from the requirement of public bidding.

Dated this 2nd day of July, 1992.

REVIEWED:



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT
REVIEW BOARD:

By Gladys McCoy
Gladys McCoy, County Chair

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By Sandra Duff
Assistant County Counsel



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Thursday, July 2, 1992, and approved 1) An Intergovernmental Agreement to Allow Multnomah County's Contract for the Purchase of Herman Miller Furnishings to be Used by Polk County in Accordance with Bid #B43-100-6044; 2) Approved Order 92-124 In the Matter of Exempting from Public Bidding to Exceed the 20% Limitation for Contract Change Orders for the Tax Supervisor's Office Remodel; and 3) Approved Order 92-125 In the Matter of Exempting the Purchase of a Fixed Wing Aircraft for the Multnomah County Sheriff's Office.

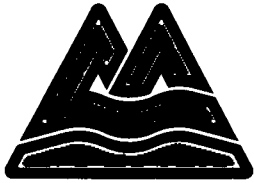
A copy of the Orders are attached.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD


Carrie A. Parkerson
Office of the Board Clerk

enclosures

0516C/cap



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
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SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277 • 248-5222

NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on Thursday, July 2, 1992, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, 1) In the Matter of an Intergovernmental Agreement to Allow Multnomah County's Contract for the Purchase of Herman Miller Furnishings to be Used by Polk County in Accordance with Bid #B43-100-6044; 2) In the Matter of Exempting from Public Bidding to Exceed the 20% Limitation for Contract Change Orders for the Tax Supervisor's Office Remodel; and 3) In the Matter of Exempting the Purchase of a Fixed Wing Aircraft for the Multnomah County Sheriff's Office.

A copy of the application is attached.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or the Office of the Board Clerk at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD


Carrie A. Parkerson
Office of the Board Clerk

enclosures

0516C

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting the Purchase)
of a Fixed Wing Aircraft For the) A P P L I C A T I O N
Multnomah County Sheriff's Office)

Application is hereby made to the Public Contract Review Board on behalf of a request from the Multnomah County Sheriff's Office pursuant to the Board's Administrative Rules AR 10.010 and AR 10.140, adopted under the provisions of ORS 279.015 and 279.017, for an order exempting from the requirement of public bidding, the purchase of a fixed wing Cessna 182 aircraft to be used for narcotics interdiction through surveillance of suspects, aerial spotting of marijuana cultivation, and aerial photography. The estimated cost of this type of aircraft in good condition is \$40,000 to \$60,000 and will be paid from SEDE forfeiture funds.

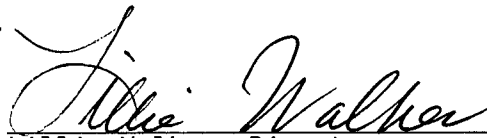
This request is made for the following reasons:

1. Currently, aerial surveillance, spotting, and photography are performed by leasing of an aircraft. Problems encountered are availability of the aircraft when needed on short notice and the inconvenience of installing and dismantling of necessary equipment each time the aircraft is used.
2. Purchase of an aircraft is more cost effective than the constant leasing of an aircraft.
3. Cessna 182 aircraft is in big demand; therefore, when an aircraft is identified which will meet the needs of the Sheriff's Office, it would need to be purchased in the most expeditious manner.
4. Used equipment or vehicles of this type are difficult to bid on a competitive basis.

The Sheriff's Office will fund this purchase through SEDE forfeiture funds.

Purchasing recommends approval of this purchase as the most cost effective method to acquire services when needed.

Dated this 26th day of June, 1992.



Lillie Walker, Director
Purchasing, Contracts, and Stores

Attachments



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

ROBERT G. SKIPPER
SHERIFF

(503) 255-3600

MEMORANDUM

TO: LILLIE WALKER
Purchasing Director

FROM: BOB SKIPPER
Sheriff

DATE: June 2, 1992

SUBJECT: EXEMPTION FROM PUBLIC BIDDING TO PURCHASE A FIXED WING AIRCRAFT FOR
MULTNOMAH COUNTY SHERIFF'S OFFICE

I have recently completed a study which was designed to address the various factors to be considered in determining whether the Sheriff's Office should purchase an aircraft, using SEDE funds, or to continue to rent aircraft as the need arises.

The principle anticipated use of an aircraft is for narcotics interdiction through surveillance of suspects. The aircraft is direct line of sight of suspect vehicles as they maneuver in traffic and go between buildings in both congested and rural areas. The information relayed to ground officers permits the ground surveillance units to maintain a discreet distance behind the suspect vehicle, thus avoiding a possible dangerous chase mode and having to proceed through congested intersections against red traffic signals in unmarked surveillance vehicles which would possibly alert the suspect as to the presence of undercover police officers.

The aircraft will also be used for the aerial spotting of marijuana cultivation. Outdoor marijuana grow operations are often well camouflaged and are usually most easily observed from the air.

Aerial photographs provide much needed information when designing raid plans. The photography from an aircraft applies to all types of raid plans during the execution of any search warrants. Officer safety as well as safety to innocent citizens is extremely important during those investigations and aerial photographs enable law enforcement officers to conduct such raids in the safest possible means.

Presently, the Sheriff's Office leases two Cessna 172 fixed wing aircraft. We have also examined the pros and cons of purchasing an aircraft as opposed to leasing. After contacting Washington State Patrol, Oregon State Police, California Highway Patrol, as well as the FBI and DEA, we have concluded, based on the experience and advice of these other law enforcement agencies, that ownership of an aircraft, as opposed to constant leasing of an aircraft, is definitely the most desirable avenue to pursue.

RECEIVED
PURCHASING SECTION
92 JUN 22 PM 1:29
MULTNOMAH COUNTY

Ownership of an aircraft definitely gives us greater availability in that an aircraft is available when needed as opposed to being uncertain whether one of the two leased aircraft are available as needed. The majority of our flights are required without much advanced notice.

Leased aircraft requires that all law enforcement related equipment, radios, electronic tracking devices, etc., be maintained in a portable mode due to the fact that we have to remove the equipment from the aircraft after each flight. These aircraft are also used by other citizens which precludes us from leaving the equipment in the aircraft. Oftentimes, we do not return back to our point of departure in a timely manner which creates a hardship on other citizens who have scheduled use of those aircraft.

After concluding our survey with other law enforcement agencies as to the make and model of aircraft preferred, we have determined that the Cessna brand, model 182, single engine, fixed wing aircraft is the most preferred aircraft to use for our type of missions. Rotary wing (helicopters) is definitely not preferred. They require much training and are often three to four times as expensive to fly and maintain.

Cessna Aircraft Company has not manufactured Cessna 172s/182s since the early 1980's. Although there are virtually thousands of single engine Cessna brand high wing aircraft being operated throughout the world, these aircraft are in high demand and a good Cessna 182 is a very desirable aircraft, both in law enforcement as well as in the general aviation industry.

Lieutenant Bud Johnson and Deputy Dennis Fitz are continually checking the advertisements for a Cessna 182 and they have also notified a select group of individuals in the aircraft sales industry regarding our desire to purchase a late 1970's Cessna model 182.

We have also identified an individual who is employed as an aircraft mechanic who will be involved in the final inspection of any aircraft selected to ensure that the aircraft is mechanically sound.

Once we identify an aircraft which we determine will fulfill our needs, as well as be mechanically fit, it will be extremely critical that we attempt to purchase that aircraft in a most expeditious manner. Because of the high demand for these type of aircraft, any requirement that we enter into a formal bidding procedure would greatly hamper our ability to purchase the best aircraft for the money. We anticipate the purchase price to be between \$40,000 and \$60,000 and will be paid from SEDE forfeiture funds.

The pilots designated to fly the aircraft for Multnomah County Sheriff's Office will be most sensitive to the fact that whatever aircraft we purchase will be in the most sound mechanical condition, but with consideration that we pay only what the aircraft is worth.

I request that you exempt me from public bidding to purchase an aircraft for the Sheriff's Office. The exemption would also curtail a media splash which would alert the criminal element of the fact that aircraft are being utilized during covert operations. This is a great concern to our pilots as well as my staff.

RECEIVED
PURCHASING SECTION

92 JUN 22 PM 1:29

MULTHOMAH COUNTY

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 800193

Amendment # _____

CLASS I <input checked="" type="checkbox"/> Professional Services under \$25,000	CLASS II <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	CLASS III <input type="checkbox"/> Intergovernmental Agreement
--	---	--

 Department Sheriff's Office Division Law Enforcement Date 5/6/92

 Contract Originator Dennis M. Fitz Phone 251-2425 Bldg/Room 313/205

 Administrative Contact Larry Aab, Sheriff's Exec Asst Phone 251-2489 Bldg/Room 313/205

 Description of Contract Rental of fixed wing aircraft when used as transportation from point and general surveillance

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

 ORS/AR # _____ Contractor is ☐ MBE ☐ WBE ☐ QRF
Contractor Name Gorge Winds Aviation, IncMailing Address P.O. Box 224Fairview, OR 97024Phone (503) 666-02660Employer ID # or SS # 93-0981605Effective Date July 1, 1992Termination Date June 30, 1993

Original Contract Amount \$ _____

Amount of Amendment \$ _____

 Total Amount of Agreement \$ As required, not to exceed \$9,000
REQUIRED SIGNATURES: DO NOT ENCDepartment Manager [Signature]
 Purchasing Director [Signature]
 (Class II Contracts Only)
County Counsel [Signature]County Chair/Sheriff [Signature]

Contract Administration _____

(Class I, Class II contracts only)

 Remittance Address _____
 (If Different)

Payment Schedule _____ Terms _____

☐ Lump Sum \$ _____ ☐ Due on receipt☐ Monthly \$ _____ ☐ Net 30
☒ Other \$Billed to be supplied ☐ Other _____
☐ Requirements contract - Requisition required.

Purchase Order No. _____

☐ Requirements Not to Exceed \$ _____Encumber: Yes ☐ No ☒

Date _____

Date _____

Date 6-11-92Date 6-22-92

Date _____

VENDOR CODE				VENDOR NAME						TOTAL AMOUNT	\$9,000 - excess
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	100	025	3122			6110					
02.	156	025	3124			6110					
03.	100	025	3320			6110					
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

GREEN - FINANCE

421/1st Flr

106/1430

INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 800213

MULTNOMAH COUNTY OREGON

Amendment # _____

CLASS I	CLASS II	CLASS III
<input checked="" type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input type="checkbox"/> Intergovernmental Agreement

Department Sheriff's Office Division SIU Date 2/6/92
Contract Originator Dennis M. Fitz Phone 251-2425 Bldg/Room 313/205
Administrative Contact Larry Aab, Sheriff's Exec Asst Phone 251-2489 Bldg/Room 313/225
Description of Contract Rental of fixed wing aircraft when used as transportation from point to point and general surveillance

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____
ORS/AR # _____ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Aero West, Inc
Mailing Address 920 Perimeter Road
Troutdale, OR 97060
Phone (503) 661-4940
Employer ID # or SS # 91-1276647
Effective Date July 1, 1992
Termination Date June 30, 1993
Original Contract Amount \$ _____
Amount of Amendment \$ As required, not to
Total Amount of Agreement \$ exceed \$9,000

Remittance Address _____
(If Different) _____

Payment Schedule _____ Terms _____
☐ Lump Sum \$ _____ ☐ Due on receipt
☐ Monthly \$ _____ ☐ Net 30
☒ Other Billing to be supplied ☐ Other _____
☐ Requirements contract - Requisition required.
Purchase Order No. _____
☐ Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES: DO NOT ENC

Department Manager [Signature]
Purchasing Director [Signature]
(Class II Contracts Only)
County Counsel [Signature]
County Chair/Sheriff [Signature]
Contract Administration [Signature]
(Class I, Class II contracts only)

Encumber: Yes ☐ No ☒

Date _____
Date _____
Date 6-11-92
Date 6-22-92
Date _____

VENDOR CODE				VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB- OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND		
01.	100	0265	3122			6110							
02.	100	025	3124			6110							
03.	100	025	3320			6110							
* If additional space is needed, attach separate page. Write contract # on top of page.													

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION
421/1st Flr

CANARY - INITIATION

GREEN - FINANCE
106/1430

INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
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23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 800203

Amendment # _____

CLASS I	CLASS II	CLASS III
<input checked="" type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input type="checkbox"/> Intergovernmental Agreement

Department Sheriff's Office Division SIU Date 5/6/92

Contract Originator Dennis M. Fitz Phone 251-2425 Bldg/Room 313/205

Administrative Contact Larry Aab, Sheriff's Exec Asst Phone 251-2489 Bldg/Room 313/225

Description of Contract Rental of fixed wing aircraft when used as transportation from point to point and general surveillance

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Harlen G. Veenker

Mailing Address 14127 SE Center
Portland, OR 97236

Phone (503) 761-5544

Employer ID # or SS # 544-26-9650

Effective Date July 1, 1992

Termination Date June 30, 1993

Original Contract Amount \$ _____

Amount of Amendment \$ _____

Total Amount of Agreement \$ As required, not to exceed \$9,000

Remittance Address _____
(If Different) _____

Payment Schedule _____ Terms _____

☐ Lump Sum \$ _____ ☐ Due on receipt

☐ Monthly \$ _____ ☐ Net 30

☒ Other \$Billing to be supplied ☐ Other _____

☐ Requirements contract - Requisition required.

Purchase Order No. _____

☐ Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager [Signature]

Purchasing Director _____
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Contract Administration [Signature]
(Class I, Class II contracts only)

Encumber: Yes ☐ No ☒

Date _____

Date 6/1/92

Date 6/4/92

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	100	025	3122			6110					
02.	100	025	3124			6110					
03.	100	025	3320			6110					

* If additional space is needed, attach separate page. Write contract # on top of page.

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION
421/1st Flr

CANARY - INITIATION

GREEN - FINANCE
106/1430

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5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.