



**Multnomah County**  
**Agenda Placement Request**  
**Budget Modification**  
(FY 2018)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R.3 DATE 1/18/18  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 1/18/18  
Agenda Item #: R.3  
Est. Start Time: 10:45 am approx  
Date Submitted: 1/3/18

**Agenda Title: BUDGET MODIFICATION # DCA-08-18: DCA Facilities Reallocation for the North Portland Health Clinic Sewer Replacement Project**

**Requested Meeting Date:** January 18, 2018

**Time Needed:** 5 Minutes

**Department:** 78 - County Assets

**Division:** DCA Facilities and Property Management

**Contact(s):** Lisa Whedon

**Phone:** 5039887580

**Ext.** 8-7580

**I/O Address** 503/04

**Presenter Name(s) & Title(s):** Alan Proffitt, Capital Program Manager, Greg Hockert, Strategic Project Manager, and Lisa Whedon, DCA Budget and Planning Manager.

**General Information**

**1. What action are you requesting from the Board?**

We are requesting Board approval of Budget Modification DCA-08-18 North Portland Health Clinic Sewer Replacement. This is a budget neutral reallocation of \$500,000 within the Capital Asset Preservation Fund (2509) Program Offer 78206. Reallocating \$500,000 from the Juvenile Justice Center Fire Alarm Upgrade project (CP10.13.12) to replace the sewer line at North Portland Health Clinic (CP10.18.50).

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

During a current remodel project at North Portland Health Clinic, video camera evidence of the existing plumbing revealed severe deterioration of the building's main sewer line. After technical evaluation of the sewer line by County engineers and professional plumbing contractor, it was determined this line is not repairable and needs to be replaced. Risk of failure is high and would have impacts to the Health services delivered from North Portland Health Clinic. The most cost effective replacement process is to incorporate the repairs into the existing contracting work being performed at the clinic. This will also minimize the impacts to the delivery of services from this clinic to the community.

Approval of this capital budget reallocation will create a total project budget for the North Portland Health Clinic Sewer replacement of \$500,000 as outlined below:

1. Sewer replacement
2. Installation of grease interceptor
3. Soft costs including project management time, and A/E consultation firm to complete full analysis of the sewer line for permitting this work.
4. Project contingency

While the Juvenile Justice Center Fire Alarm Upgrades is a needed project based on the age of the building and future risk, it is not currently causing issues. Approval of this budget modification will leave the project with \$250,000 (FY 2018) of funding to start the planning and design phases. Additional funding will be requested in the FY 2019 budget process.

**3. Explain the fiscal impact (current year and ongoing).**

The current and ongoing fiscal impact of this request is budget neutral.

This is a capital reallocation of \$500,000 within the FY 2018 Facilities Capital Asset Preservation Program (PO 78206) (Fund 2509) Project CP10.13.12 Juvenile Justice Center Fire Alarm Upgrades to North Portland Health Clinic Sewer Replacement CP10.18.50.

This reallocation will retain \$250,000 for the Juvenile Justice Center Fire Alarm Upgrades to start planning and design work and additional funding will be requested in FY 2019 as part of the Capital Asset Preservation budget process.

**4. Explain any legal and/or policy issues involved.**

FIN-15 requires Board of County Commissioner approval for reallocation of Facilities Capital project funds over \$100,000.

**5. Explain any citizen or other government participation.**

NA

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

NA

**7. What budgets are increased/decreased?**

The current and ongoing fiscal impact of this request is budget neutral. This is a reallocation of \$500,000 with the FY 2018 Facilities Capital Asset Preservation Program (PO 78206) (Fund 2509) Project CP10.13.12 Juvenile Justice Center Fire Alarm Upgrades to the North Portland Health Clinic Sewer Replacement CP10.18.50.

**8. What do the changes accomplish?**

NA

**9. Do any personnel actions result from this budget modification?**

NA

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

NA

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

NA

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

NA

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**Required Signature**

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**Elected Official or** Sherry Swackhamer /s/  
**Dept. Director:**

**Date:** 12/07/17

**Budget Analyst:** Ching Hay /s/

**Date:** 1/02/18

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: DCA-08-18

### Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	78206-18	2509	78-50	0060	CP10.13.12	60170 - Professional Svcs	750,000	250,000	(500,000)	
2	78206-18	2509	78-50	0060	CP10.18.50	60170 - Professional Svcs	0	500,000	500,000	
2509 Total										0
78-50 Total										0
Program Offer Number 78206-18 Total										0

## Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: DCA-08-18

### Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

No positions were affected by this Budget Modification.

### Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

No positions were affected by this Budget Modification.