



Multnomah County Oregon

Board of Commissioners & Agenda

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APRIL 20 & 22, 2010 BOARD MEETINGS

10:00 am Tuesday – PD-2 - Board Policy Discussion
East County Court House Schematic Design, Direction
& Next Steps

9:30 am Thursday - Opportunity for Public Comment on
Non-Agenda Matters

9:30 am – R-1 & 2 - Dunthorpe-Riverdale Sanitary
Service Dist. No. 1 – Budget Hearing, Public Testimony,
Budget Approval for 2010-2011

9:40 am – R-3 & 4 – Mid-County Street Lighting Service
Dist. No. 14 – Budget Hearing, Public Testimony,
Budget Approval for 2010-2011

9:50 am – R-5 - PROCLAMATION April 18th
through April 24th, 2010 as Multnomah County
Volunteer Week.

10:10 am – R-7 – ORDINANCE Amending County
Land Use Code, Plans and Maps to Adopt
Portland's Recent Land Use Code and Map
Revisions to adopt the Regulatory Improvement
Code Amendment Package 5 in Compliance with
Metro's Functional Plan and Declaring an
Emergency.

10:30 am – R-13 - RESOLUTION Regarding East
County Court House Schematic Design, Direction
Regarding Next Steps with Public Testimony.

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Tuesday, April 20, 2010 – 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD POLICY DISCUSSIONS

NON-DEPARTMENTAL – 9:30 am

- PD-1 Briefing Capital Financing Tools Available to Multnomah County.
Presenter: Commissioner Shiprack, Mark Campbell, Acting Director
of Finance & Risk Management & OFA Reps (30 min)
- PD-2 Briefing East County Court House Schematic Design, Direction and
Next Steps (90 min.) Presenters: Doug Obletz, Steve Cruzen, Paul
Boundy, John Lindenthal, Mark Campbell & Peggidy Yates

Thursday, April 22, 2010 - 9:30 AM
Multnomah Building, Commissioners Board Room 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM

COUNTY MANAGEMENT

C-1 RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to ROMAN MAGAC.

REGULAR AGENDA

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony limited to three minutes per person unless otherwise designated by the presiding officer. This is a time for the Board to hear public testimony, not for Board deliberation. Fill out a yellow speaker form available at the back of the Boardroom and give it to the Board Clerk. Unless otherwise recognized by the presiding officer, testimony is taken in the order the forms are submitted.

SERVICE DISTRICTS – 9:30 am TIME CERTAIN

(Recess as the Board of County Commissioners and convene as the governing body for DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1)

R-1 Appoint Dunthorpe-Riverdale Sanitary Service District No. 1 Budget Committee Chair and Secretary for Fiscal Year 2010-2011
BOARD TO NOMINATE COMMISSIONER JUDY SHIPRACK AS CHAIR AND COMMISSIONER JEFF COGEN AS SECRETARY
Presentation: Tom Hansell (VERBAL) (5 min)

R-2 Dunthorpe-Riverdale Sanitary Service District No. 1

- a) Hear Budget Presentation
- b) Open Public Hearing to Consider Testimony Presented by Public About the Budget
- c) Approval of the 2010-2011 Dunthorpe Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to Tax Supervising and Conservation Commission.
Presenter: Tom Hansell (5 min)

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as governing body for MID-COUNTY STREET LIGHTING SERVICE DISTRICT NO. 14)

- R-3 Appoint Mid-County Street Lighting Service District No. 14 Budget Committee Chair and Secretary for Fiscal Year 2010-2011
BOARD TO NOMINATE COMMISSIONER JUDY SHIPRACK AS CHAIR AND COMMISSIONER JEFF COGEN AS SECRETARY
Presenter: Tom Hansell (VERBAL) (5 min)

- R-4 Mid-County Street Lighting Service District No. 14
- a) Hear Budget Presentation
 - b) Open Public Hearing to Consider Testimony Presented by Public About the Budget
 - c) Approval of the 2010-2011 Mid-county Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission.
- Presenter: Tom Hansell (5 min)

(Adjourn as the governing body for Mid-County Street Lighting Service District No. 14 and reconvene as BOARD OF COUNTY COMMISSIONERS)

NON-DEPARTMENTAL – 9:50 am

- R-5 PROCLAMATION April 18th through April 24th, 2010 as Multnomah County Volunteer Week.
Presenters: Kathleen Todd and Volunteers (10 min)

- R-6 Briefing on Earth Day 2010 and the Multnomah County Green Team and Hope Garden.
Presenters: Commissioner Shiprack, Tim Lynch (Sustainability Program), Alan Proffitt (Facilities), Steve Wright (MCSO) & Grant Swanson – (Library) (10 min)

COMMUNITY SERVICES – 10:10 am

- R-7 ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code and Map Revisions to adopt the Regulatory Improvement Code Amendment Package 5 in Compliance with Metro's Functional Plan and Declaring an Emergency. Presenter: Don Keinholz (5 min)

COUNTY MANAGEMENT – 10:15 am

- R-8 RESOLUTION Certifying an Estimate of Expenditures for Fiscal Year 2010-11 for Assessment & Taxation in accordance with ORS 294.175. Randy Walruff (10 min)

HEALTH DEPARTMENT – 10:25 am

- R-9 BUDGET MODIFICATION HD-10-28 - Request Approval to Appropriate \$97,000 in Revenue from the State of Oregon – Department of Human Services – Metro Area Pertussis Surveillance Grant. Presenters: Arlene Warren & Loreen Nichols
- R-10 BUDGET MODIFICATION HD-10-29 – Request Approval to Appropriate \$10,000 in Revenue from Portland City Water Bureau for Participation in Peer Review Panel. Presenters: Dr. Amy Sullivan & Loreen Nichols
- R-11 BUDGET MODIFICATION HD-10-30 – Request Approval to Appropriate \$30,000 in Revenue from David Douglas School District. Presenters: Kathy Norman & Loreen Nichols
- R-12 BUDGET MODIFICATION HD-10-31 Request Approval to Appropriate \$95,759 in Revenue from the State of Oregon DHS - Women, Infants & Children Grant. Presenters: David Brown & Loreen Nichols

NON-DEPARTMENTAL – 10:30 am TIME CERTAIN

- R-13 RESOLUTION Regarding East County Court House Schematic Design and Direction Regarding Next Steps with Public Testimony. Presenters: Hector Roche & Peggidy Yates (90 min)



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

**PRESENTERS WILL DELIVER
MATERIALS MON. 4/19/2010**

Board Clerk Use Only

Meeting Date: 4/20/2010
Agenda Item #: PD-1
Est. Start Time: 9:30 am
Date Submitted: 4/13/2010

Agenda Title: Capital Financing Tools Available to Multnomah County

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: 4/20/2010 Amount of Time Needed: 45 Minutes
Department: Non-Departmental Division: Commissioner Shiprack
Contact(s): Mark Campbell
Phone: (503) 988-6229 Ext. x86229 I/O Address: 501/531
Presenter(s): Mark Campbell, Acting Director of Finance & Risk Management and OFA Reps

General Information

1. What action are you requesting from the Board?

This briefing is designed to provide the Board with background on the various types of borrowing the County can enter into for the financing of capital projects. We will also highlight provisions of the American Recovery and Reinvestment Act (ARRA) that relate to the issuance of municipal bonds. In addition, representatives of the Oregon Facilities Authority (OFA) will present information on the state's SNAP Bond Program.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County may enter into financing agreements under statutory authority (ORS 287a), the County's Home Rule Charter, and Financial Policies that are adopted annually with the budget.

The total amount of debt that may be issued is limited by both state statute and the County's internal Financial Policies. The statutory limitations are stated as a percentage of Real Market Value (RMV). The County's internal policy takes a more conservative approach and expresses the limit as a percentage of General Fund revenues.

This briefing will identify the variety of capital financing tools available to the County and provide background on the status of bonds that are currently outstanding.

The ARRA legislation includes a number of bond programs that are available to municipal borrowers. This briefing will identify the programs which the County would be most likely to take advantage of. The bonding provisions in ARRA expire on 12/31/2010 but there has been some discussion in Washington that they could be extended beyond that date.

The Oregon Facilities Authority (OFA) helps charities of all sizes secure low-cost financing to remodel, expand, construct, or purchase new facilities, through the use of tax-exempt revenue bonds. OFA Bonds can also be used to refinance existing debt previously incurred for such purposes.

In addition to OFA's traditional bond program, the Authority offers a streamlined program for simple (and generally smaller) transactions, called the "SNAP Bond Program".

The OFA was created in 1989 and is empowered to issue bonds assisting with the financing of property and facilities for health, housing, educational and cultural uses. The Authority reviews proposed projects and makes recommendations to the State Treasurer about the issuance of bonds.

3. Explain the fiscal impact (current year and ongoing).

N/A

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

The County's non-profit partners are invited to attend.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date:



Capital Financing Overview

April 20, 2010





Agenda

- **Municipal Bonding Authority**
 - ORS, 287a
- **Debt Instruments Available to County**
 - Bonds, Leases, Conduit Financing
- **Provisions In Stimulus Bill (ARRA)**
 - BABs, RZBs, QECBs, Bank Qualifications
- **Statutory Limits and County Policies**
 - Impact on Debt Capacity



Municipal Bonding Authority

- **ORS, 287A.100**

“ . . . a county may issue general obligation bonds to finance capital construction or capital improvements upon approval of the electors of the county.”

- **ORS, 287A.150**

“ . . . a public body may authorize revenue bonds by resolution or nonemergency ordinance pursuant to this section for a public purpose.”

- **ORS, 287A.315**

“ . . . when a public body pledges its full faith and credit and taxing power to pay an obligation, the pledge constitutes an enforceable promise or contract by the public body to pay the obligation out of lawfully available funds of the public body . . . ”

- **Establishes Limits For Debt Issuance Based on RMV**



Debt Instruments Available

■ General Obligation Bonds

- ☐ Require Voter Approval
- ☐ Highest Credit Rating (Aa1 From Moody's)
- ☐ Finance "Essential" Capital Projects
- ☐ Property Tax Levy Outside of Measure 5 and 50 Limits
- ☐ Subject to Statutory Limits

■ Revenue Bonds

- ☐ Have Dedicated Funding Source(s)
- ☐ Size of Bond Measure Dependent on Revenue Estimates
- ☐ Slightly Higher Risk; Rating Based on Cash Flow

■ Full Faith & Credit Obligations

- ☐ Used For Capital Projects w/ Useful Life of 20 Years or Less
- ☐ Pledges "Full Faith & Credit" of County
- ☐ Authorized by Board Resolution
- ☐ Subject To Statutory and Policy Limits
- ☐ Credit Rating One Step Lower Than GO Bonds (Aa2)



Debt Instruments Available

■ Capital Leases

- ☐ Equipment/Projects w/ Limited Useful Life
- ☐ Used When Bonding Is Not Economically Feasible
- ☐ Payments Included In Operating Budgets

■ Conduit Financings

- ☐ Issued On Behalf Of External Organizations
- ☐ Universities, Adult Housing Facilities, Hospital Facilities
- ☐ No Risk To County; County "Lends" Credit Rating
- ☐ County Receives Fee To Act As Issuer



Stimulus Bond Provisions

- Build America Bonds (BABs)
 - Taxable Bonds w/ 35% Interest Subsidy
 - No Limit To How Much Can Be Issued
 - Subject to Same Rules As FFCO Bonds
 - Authorization Expires 12/31/2010
- Recovery Zone Economic Development Bonds (RZEDBs)
 - Taxable Bonds w/ 45% Interest Subsidy
 - County Allocation = \$3.6 Million
 - Requires Designation Of "Recovery Zone"
 - Authorization Expires 12/31/2010
- Recovery Zone Facility Bonds (RZFBs)
 - Similar To Private Activity Bonds
 - Currently No Authorization For County To Be Issuer



Stimulus Bond Provisions

■ Qualified Energy Conservation Bonds (QECBs)

- ☐ Taxable Bonds w/ 70% Interest Subsidy
- ☐ Applicable For Many Types Of Energy Projects
- ☐ Unclear If County Can Be An Issuer
- ☐ No Expiration Date

■ Bank Qualifications

- ☐ Previous Limit Was \$10 Million; Increased To \$30 Million
- ☐ Lower Issuance Costs/Less Time
- ☐ Interest Rates Comparable To Bonded Debt
- ☐ No Expiration Date



Statutory & Policy Limits

- Debt Limits
 - GO Bonds = 2% of Countywide RMV
 - Revenue/FFCO = 1% of Countywide RMV
 - County Policy = 5% of General Fund Revenues For FFCO
- Financial Policies State Preference For Pay-Go
 - Current Debt Levels Low (Approx. 55% of Policy Limit)
- Debt Management Important To Credit Ratings
 - Overall Debt Load Should Not Exceed GF Reserves
- Interfund Loans
 - Limited To 10 Years
 - Analyze For Cost Savings/Likelihood Of Payback



Financial Policy Limit

	Principal Balance	Annual Debt Service	# Years to Payoff
General Obligation Bonds	\$ 45,175,000	\$ 8,432,000	7
Revenue Bonds	2,845,000	550,000	6
Pension Obligation Bonds	151,373,000	15,200,000	20
Full Faith & Credit Obligations	67,645,000	10,400,000	10
Capital Leases	1,020,000	118,000	22
Total Debt	\$ 268,058,000	\$ 34,700,000	
(Less) GO Bonds	(45,175,000)	(8,432,000)	
(Less) Pension Obligation Bonds	(151,373,000)	(15,200,000)	
(Less) Revenue Bonds	(2,845,000)	(550,000)	
Debt Subject to County Policy	\$ 68,665,000	\$ 10,518,000	
General Fund Revenues (FY 2010)		\$ 358,000,000	
Current GF Supported Debt as % of Revenue		2.94%	
Available Annual Debt Service per Policy		\$ 7,382,000	

Oregon Facilities Authority ("OFA")

Frequently Asked Questions

What is OFA?

OFA is the state agency that facilitates the issuance of tax-exempt conduit revenue bonds for nonprofit organizations in the State of Oregon that wish to build, buy, renovate, or improve their facilities. OFA was created in 1989 to help Oregon nonprofits access the tax-exempt bond market.

What are tax-exempt conduit revenue bonds?

Most people know that municipalities can issue tax-exempt bonds in order to borrow money at low interest rates for public projects. What most people don't realize is that nonprofits can also access the tax-exempt bond market and enjoy these low rates of interest. But nonprofits can't issue bonds directly. Instead, they must be issued through a governmental entity, like OFA. The government agency issues the tax-exempt bonds and the proceeds are then loaned to the borrowing nonprofit. The bonds are called "conduit" bonds because OFA acts as a conduit between the borrower (the nonprofit) and the people or institutions that buy the bond. The interest paid to the purchasers of tax-exempt bonds is just that -- tax-exempt -- so the interest rate paid by the borrowing nonprofit is lower than for a traditional loan.

How does OFA add value?

OFA provides a sound process for bond issuance oversight and a reliable, cost-effective process for issuance. OFA and its team of professionals have experience in a wide range of nonprofit financings (taxable and tax-exempt). The Office of the State Treasurer is also involved in the process.

A nonprofit that issues through OFA can benefit in the following ways:

- Because all OFA does is bond financing, it has developed expertise in the world of tax exempt financing, as well as an effective and efficient issuance process.
- OFA has negotiated attractive fees with bond counsel and trustees. These fees can lower the overall cost of issuance to a borrower and provide certainty in this portion of the issuance costs.
- OFA's Financial Adviser reviews all bond transactions, and offers insight and advice about the transaction to OFA, which is also available to borrowing nonprofits. This helps a nonprofit know how its transaction compares with other

transactions in the wider world of tax exempt financing, an important aspect of oversight.

- OFA can assist any §501(c)(3) borrower with a project in the state of Oregon and is the only conduit issuer that can provide these services state-wide.

The OFA Executive Director can help a borrower "get started" in exploring tax exempt bond financing options. OFA's experienced team of professionals can assist a nonprofit in choosing the best offering method and structure and creating a successful bond offering.

Does the State guarantee repayment of an OFA Bond?

No. The government agency is not "on the hook" for the bonds; the bonds are repaid by the loan payments made by the nonprofit.

May all nonprofits use OFA's services?

Only organizations that qualify under Internal Revenue Code §501(c)(3) can borrow through OFA. The financed facilities must be located within Oregon and must serve a public purpose. The facilities must not be used for sectarian purposes. The OFA Board may impose additional requirements for borrowers and projects.

A nonprofit borrower must be creditworthy in order to qualify for a bond, so the nonprofit should talk to its financial advisors about this issue prior to considering a bond transaction. The credit of a borrower may be enhanced by various financial vehicles, such as guarantees, letters of credit or bond insurance.

May bonds be issued for any purpose?

No. Bonds can only be issued for the purchase, construction, renovation, improvement or remodeling of facilities of a nonprofit. These facilities must be used in the nonprofit's mission (not rented out to for-profit entities, for example). In some situations, equipment purchases may qualify. Bonds can also be used to refinance existing loans that were taken on for these purposes.

Who buys these bonds?

Bonds are sold in one of two ways: a "public offering" or a "private placement." It is up to the borrowing nonprofit to decide which method of sale to use, and the nonprofit's financial advisor plays a big role in this decision.

In a public offering, members of the public or institutions may purchase the bonds. The nonprofit receives assistance from an underwriter and others to help structure the

transaction. A public offering usually results in the lowest interest rate, but typically has higher up-front costs.

In a private placement, an institution (such as a bank or insurance company) purchases the bond and holds it as an investment. The nonprofit borrower will usually pay a higher interest rate than if it went the public offering route, but less than the rate for taxable financing. This is usually a less complicated transaction than a public offering, and has lower up-front costs – but not always.

What are OFA's Two Private Placement programs?

OFA offers two different private placement programs.

For transactions that resemble a traditional real estate commercial loan – simple in structure – OFA offers the “SNAP” program, which is discussed below.

For transactions that are more complicated – that involve underwriters or placement agents, tax credits, etc. or for which a traditional real estate loan is not appropriate, OFA offers a traditional private placement program.

What is the interest rate on these bonds?

The interest rate varies according to market conditions, the creditworthiness of the borrowing nonprofit, and other factors. In a public offering, the underwriter and others assist the nonprofit in structuring the transaction, which includes setting the interest rate on the bonds. In a private placement, the institutional lender and the borrower negotiate the appropriate interest rate.

Nonprofits will want to visit with various banks or underwriters to discuss the interest rate that applies to a particular loan because different institutions will offer different rates.

What are the costs to the borrowing nonprofit?

There are a number of fees involved in any kind of conduit bond transaction. In order for bond financing to make sense, it is critical that the savings in interest costs be greater than the costs of issuing the bonds, when calculated over the expected life of the bonds. The financial advisor to the nonprofit can assist in this calculation. The costs incurred in issuing bonds can usually be financed as part of the bond amount, within limits.

Public offerings usually involve more up-front costs than private placements, because there is a lot more to be done by lawyers and others to ensure that the bonds are suitable for public purchase. The OFA costs the nonprofit can expect to pay for a Traditional Bond (not a SNAP Bond) are:

Application fee:	\$500
OFA Financial Advisor fee:	\$500 - \$25,000 depending on bond amount
OFA fee:	.3% of the amount of the bond, which may be reduced for bond amounts over \$5 million
Treasurer's fee:	Varies from \$5,000 to \$20,000+/- depending on bond amount and issuance method
OFA Bond Counsel fees:	Varies
Nonprofit Attorney fees:	Varies
Nonprofit Financial Advisor fees:	Varies

There is also the time involved for the nonprofit in putting together the application and seeing the transaction through to the issuance of the bond and for the nonprofit's attorney fees, underwriter fees, and other costs of a traditional bond offering.

For relatively simple loans, OFA offers a less expensive approach, discussed below (see "SNAP Bonds").

What is a "SNAP Bond"?

For relatively straightforward real estate loans, a nonprofit might use a SNAP (small nonprofit accelerated program) Bond, which is a kind of private placement bond.

A SNAP Bond transaction uses standardized bond documents and a streamlined approach, which significantly reduces Bond Counsel and Financial Advisor fees. In this approach, a bank or investor makes a loan to the nonprofit, and then "trades" its loan for a tax-exempt OFA bond, which the bank holds as an investment. The nonprofit, its bank, and OFA work closely together on these kinds of transactions. From the nonprofit's point of view, the transaction looks and feels like a standard commercial real estate loan, except that the interest rate is lower and the process of approval is different.

SNAP Bond fees are based on the amount of bond for which the nonprofit applies. Bond Counsel fees are a fixed amount based on a sliding scale, with some exceptions. OFA's fees and other expected fees can be found on the OFA website.

SNAP Bonds are not suitable for complicated transactions, such as those involving placement agents, underwriters, or the need for specialized bond documents.

The OFA Executive Director can help a nonprofit sort out which transactions qualify for the SNAP Bond program.

What is the process for getting OFA bond financing?

A nonprofit borrower will normally work with an underwriter and others (for public offerings and traditional private placements) or its bank or other financial institution (for private placements) to weigh the pros and cons of financing through an OFA bond sale. If this approach seems viable, the nonprofit should call the OFA Executive Director (541-342-8027) to discuss an overview of the transaction.

The nonprofit borrower then applies to OFA using the process described on the OFA website. The OFA Board considers the application at one of its monthly meetings. At that meeting the nonprofit and its advisors (including the Bank that will be purchasing the bonds, if applicable) will make a presentation to the Board. The Board may have questions for the nonprofit and its advisors because it has the responsibility of recommending to the Treasurer that the bond be issued. If the Board approves the application, this is the go-ahead for Bond Counsel to work with the nonprofit and others to prepare the transaction. During this phase, the nonprofit's status as a §501(c)(3) organization and its intended use of the proceeds for its mission will be scrutinized by Bond Counsel. The nonprofit has to provide a legal opinion about its §501(c)(3) status. When the documents are in substantially complete form, the applicant returns to the OFA Board for final approval.

Along the way, OFA's advisors can help in resolving concerns that arise and making sure the transaction complies with Internal Revenue Code and applicable rules. These advisors represent OFA, however, so the nonprofit will also want to have its own lawyer and advisors look over the transaction.

The process can take as little as two months, or much longer – depending on the complexity of the transaction and other factors.

How can I find out more?

Check out OFA's website (www.ost.state.or.us/Divisions/DMD/OFA/Index.htm) or contact the Executive Director, Gwendolyn Griffith, at 503-802-5710 or email: ofa@tonkon.com.

The Register-Guard: *CityRegion: City/Region*

Pearl Buck center moves into new home, holds open house

By Andrea Damewood

The Register-Guard

Published: February 28, 2008 12:00AM

After more than 50 years in one location, employees at the Pearl Buck Center like to joke that their new home in west Eugene isn't like moving from coach to first class — it's like getting yanked out of the cargo hold.

The 54-year-old nonprofit agency's new digs — a former warehouse on West First Avenue that has been converted into a 50,000-square-foot megacenter — will allow a massive expansion of services to people with developmental disabilities and their families.

"This is a new dawn for Pearl Buck Center," Resource Developer Dena Amend said Wednesday as staff members prepared for an open house from 11 a.m. to 2 p.m. today.

The Pearl Buck Center purchased the windowless, dark warehouse last year for \$2.7 million and is sinking an additional \$2 million into its remodel, which will bring the agency's preschool, work space, offices and therapeutic programs under one roof. Previously, the center was stretched between two rumbling buildings located on West Amazon Parkway and Fifth Avenue, both of which have since sold for a combined \$1.2 million.

The open house comes during a capital campaign to help subsidize the new building, with a total of \$3.38 million raised toward a total goal of \$6.5 million.

The completed first phase of renovation includes a lunch room, locker room, work center and employee offices, with the rest of the services moving to the site by June 1, Amend said.

The extra space will allow 40 to 50 more developmentally disabled people to join the center's workforce. The preschool, for children ages 2 to 4 with parents who have disabilities, will go from two classrooms to six, and allow the program to grow from 30 to 90 children, organizers said. The Life Enhancement program could also double in size to 60 people.

"We have to see ourselves for the first time as a larger organization," Pearl Buck Board Chairman Ron Crasilneck said. "Before, we couldn't grow, couldn't expand. Now we're twice the size. It means a whole new mentality for our staff and board."

In the completed wing, fresh paint, carpet, new appliances and bright windows brought smiles to the faces of staff and clients alike. Life-sized cutouts painted by some of the center's 30 Life Enhancement Activity Program participants line the walls.

Adding to the lighthearted mood was the agency's recent news that it had secured a \$3 million

low-interest loan under a new state program that allows small, nonprofit agencies a chance at savings that had before only been available to larger institutions.

Before, most small nonprofits in need of a loan received the same interest rates as private borrowers, but state legislators voted last year to extend lower government-rate loans to qualified nonprofit agencies under the Oregon Facilities Authority's Small Nonprofit Accelerated Program.

"We're a well-kept state secret," OFA Executive Director Gwen Griffith said, adding the state program is working to get the word out to the thousands of small nonprofit agencies that may qualify and benefit from the lower interest rates.

This fiscal quarter, the state program is allowed to provide up to \$500 million to groups by using refinancing or loans facilitated by banks, she said.

"It lowers their costs, so they have more money to do the other things they want to do," OFA board Chairwoman Sue Cutsogeorge said.

Since the change, the OFA has awarded financing to just three nonprofits, including Pearl Buck and Looking Glass, Griffith said. However, she said she has a stack of inquiries 3 inches thick. "What we're seeing is these nonprofits are bursting at the seams," she said.

"Many nonprofits have been in their buildings for a while — now is the time to expand or remodel."

At Pearl Buck, the OFA loan, locked in at 5.4 percent, will save the agency \$450,000 in interest if it finishes payments within 5 years, Crasilneck said. "I quite frankly thought it was too good to be true," he said.

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OREGON FACILITIES AUTHORITY
Gwendolyn Griffith
Executive Director

SNAP BOND INFORMATIONAL SESSION
April 22, 2010
2:30 – 4:00 PM

16TH FLOOR
PIONEER TOWER
888 SW FIFTH AVE
PORTLAND, OR

On April 22, 2010, the Oregon Facilities Authority (OFA) will hold an informational session for nonprofits and banks about OFA's "Small Nonprofit Accelerated Bond Program" (SNAP Bonds).

The SNAP Bond program allows §501(c)(3) nonprofits to benefit from low cost financing for bank loans for the construction, purchase or remodeling of their facilities. A nonprofit organization works closely with a bank and OFA to arrange a SNAP Bond. Recent examples of the SNAP Bond borrowers include Northwest Human Services in Salem (\$1,850,000) and Pearl Buck Center in Eugene (\$3,000,000).

The informational session will begin at **2:30 p.m.** The discussion will focus on the benefits of the program for nonprofits and the structure/ requirements of the program. OFA's Executive Director will be available for questions during and after the presentation.

Nonprofit and bank representatives are welcome and nonprofits should feel welcome to bring staff and board members.

Nonprofit representatives and bankers interested in attending the program to learn more about SNAP Bonds should contact Shannon Sullivan at 503-802-2096 to reserve seats at the presentation.

We look forward to seeing you there!

Oregon Facilities Authority
503-802-5710
OFA@tonkon.com

1600 Pioneer Tower
888 SW Fifth Avenue
Portland, OR 97204
(503) 802-5710 · Fax: (503) 972-7510 ·
www.ost.state.or.us/About/OFA/

OREGON FACILITIES AUTHORITY
Gwendolyn Griffith
Executive Director

OFA BOND PROGRAMS FOR NONPROFITS

**INFORMATIONAL SESSION
FOR NONPROFITS AND BANKERS**

**MAY 18, 2010
10:00 A.M. – 11:30 A.M.**

**MAJESTIC THEATER
115 SW 2ND ST.
CORVALLIS, OR**

The Oregon Facilities Authority --- OFA --- is the state agency that helps §501(c)(3) organizations access low-cost financing for the purchase, construction and renovation of facilities. It will be holding an informational session to help nonprofits and bankers learn more about its program in Corvallis on May 18, 2010.

OFA has several programs for nonprofits. The recently created SNAP Bond program is of special interest to both nonprofits and bankers. This is a low-cost, streamlined way for nonprofits to access bank real estate loans at low interest rates and for banks to serve their nonprofit customers with attractive rates. SNAP Bonds range in size from about \$500,000 to upwards of \$10 million. For large projects, OFA has other financing programs that can help nonprofits save money.

Nonprofits, bankers, and others interested in attending the program to learn more should **contact Shannon Sullivan at 503-802-2096** to reserve seats at the presentation.

Where: Majestic Theater
115 SW 2nd Street
Corvallis, Oregon

When: May 18, 2010
10:00 a.m. – 11:30 a.m.

RSVP: OFA@tonkon.com or (503) 802-2096

Need more information? Please call or e-mail OFA.

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888 SW Fifth Avenue
Portland, OR 97204
(503) 802-5710 · Fax: (503) 972-7510 ·
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GWENDOLYN GRIFFITH
EXECUTIVE DIRECTOR

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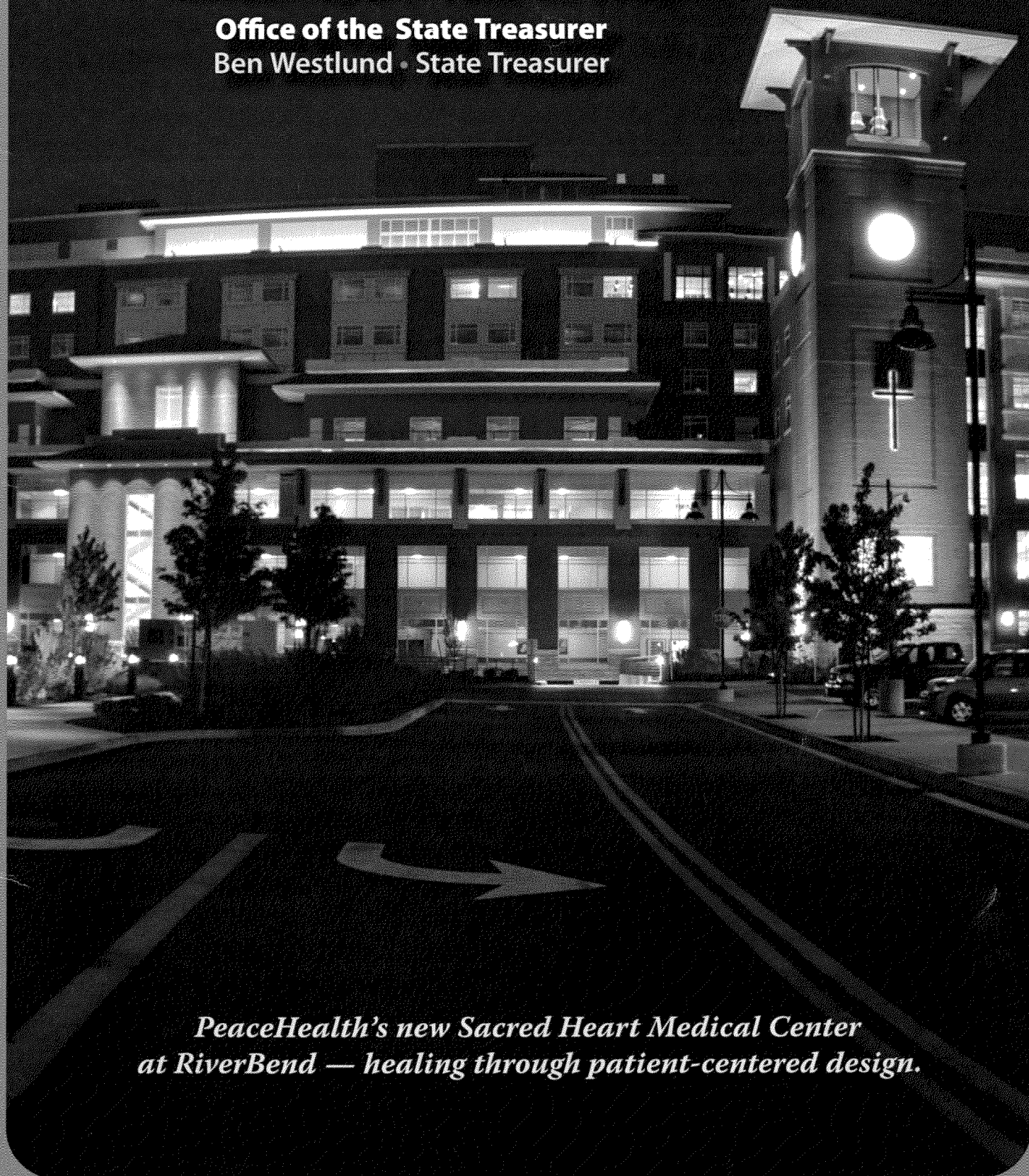
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Oregon Facilities Authority

Annual Report • June 30, 2009

Office of the State Treasurer
Ben Westlund • State Treasurer

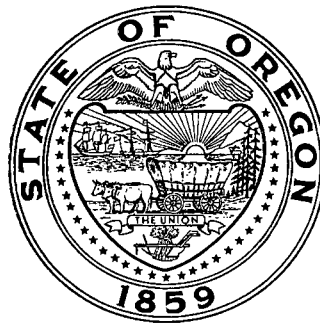


*PeaceHealth's new Sacred Heart Medical Center
at RiverBend — healing through patient-centered design.*

OREGON FACILITIES AUTHORITY

A N N U A L R E P O R T

J U N E 3 0, 2 0 0 9



OFFICE OF THE STATE TREASURER

BEN WESTLUND

OREGON STATE TREASURER

Gwendolyn Griffith · Executive Director
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GWENDOLYN GRIFFITH
Executive Director

SHANNON A. SULLIVAN
Executive Assistant



OREGON FACILITIES AUTHORITY
1600 Pioneer Tower
888 SW Fifth Avenue
Portland, Oregon 97204
Phone: 503-802-5710
Email: ofa@tonkon.com

September 30, 2009

Greetings:

I am pleased to provide to you the annual report for fiscal year 2008-09 for the Oregon Facilities Authority (OFA). This year has been challenging for OFA, as it has been for nonprofit issuers in other states. The bond market experienced major disruptions, as did credit markets for traditional commercial real estate loans. With bond insurers leaving the market and letters of credit becoming scarce, it is not surprising that nonprofit borrowers were hesitant to enter the market for either new issues or refunding of outstanding bonds or other borrowings. As a result, OFA did not close any traditional bonds during this fiscal year, and closed only two SNAP (small nonprofit accelerated program) bonds.

However, OFA was able to use this year productively to further develop and market OFA's programs and to integrate new team members. The Authority finalized the parameters of the SNAP bond program, and OFA has conducted several well-attended informational sessions throughout the State. Banks and nonprofits continue to be quite interested in SNAP bonds.

In addition, this year OFA reorganized its bond counsel structure. OFA now allows borrowers to choose among four bond counsel for traditional (non-SNAP) bonds. This change is intended to invite more borrowers to use OFA as an issuer, recognizing that many borrowers have long-established relationships with these firms. The law firm of Orrick, Herrington and Sutcliffe, LLP now serves as Lead Bond Counsel for OFA's traditional (non-SNAP bonds). The law firms of K&L Gates LLP, Mersereau Shannon LLP, and Foster Pepper PLLC serve as Special Bond Counsels. K&L Gates continues as SNAP Bond Counsel, and has counseled many nonprofits throughout the year about the possibility of using SNAP Bonds.

In the coming year, OFA will continue its efforts to be the issuer of choice for nonprofits. Our new bond counsel structure further extends OFA's expertise in structuring transactions for the benefit of nonprofits and in responding to new federal regulatory initiatives. We are in the process of reviewing and streamlining our procedures and reaching out to the bond and nonprofit community to let them know how OFA can add value to their transactions. We welcome the opportunity to discuss transactions with nonprofits and their advisers.

We are excited to continue our work with the new Oregon State Treasurer, Ben Westlund, and his staff, in assisting Oregon nonprofits in lowering their financing costs. As always, if you have any questions about the Authority or its programs, please feel free to call. I look forward to a successful year for the Authority.

A handwritten signature in cursive script, reading "Gwendolyn Griffith".
Gwendolyn Griffith
Executive Director



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REPORT OF
OREGON FACILITIES AUTHORITY
TO THE
GOVERNOR, STATE OF OREGON
TREASURER, STATE OF OREGON
LEGISLATIVE ASSEMBLY, STATE OF OREGON
FOR THE FISCAL YEAR ENDING JUNE 30, 2009

September 30, 2009

TO:

The Honorable Ted Kulongoski
Governor
State of Oregon
900 Court St. NE, Suite 254
Salem, Oregon 97301

The Honorable Ben Westlund
State Treasurer
State of Oregon
900 Court St. NE, Suite 159
Salem, Oregon 97301

The Honorable Peter Courtney
President of the Senate
State of Oregon
900 Court St. NE, S-201
Salem, Oregon 97301

The Honorable Dave Hunt
Speaker of the House
State of Oregon
900 Court St. NE, H-269
Salem, Oregon 97301

The Honorable Richard Devlin
Senate Majority Leader
State of Oregon
900 Court St. NE, S-223
Salem, Oregon 97301

The Honorable Ted Ferrioli
Senate Republican Leader
State of Oregon
900 Court St. NE, S-323
Salem, Oregon 97301

The Honorable Mary Nolan
House Majority Leader
State of Oregon
900 Court St. NE, H-295
Salem, Oregon 97301

The Honorable Bruce Hanna
House Republican Leader
State of Oregon
900 Court St. NE, H-395
Salem, Oregon 97301

This twentieth annual report by the Oregon Facilities Authority [OFA or Authority] is submitted in compliance with ORS 289.240. It covers the period commencing July 1, 2008, and ending June 30, 2009. Prior to January 1, 2002, the Authority's name was the "Health, Housing, Educational and Cultural Facilities Authority" (HHECFA).

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OREGON FACILITIES AUTHORITY

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INTRODUCTION TO THE OREGON FACILITIES AUTHORITY

INTRODUCTION

The Authority is a public body, corporate, and politic, created by the Oregon Legislature in 1989 at the instigation of the Treasurer of the State of Oregon [State Treasurer]. The law is codified in Oregon Revised Statutes Chapter 289 [the Act]. The law first became effective in October of 1989; the Authority became operational early in 1990. This was the result of a considerable amount of attention given by the 1989 Legislative Assembly to the creation of financing alternatives for qualified public and nonprofit projects.

For many years, the Authority could only assist institutions engaged in missions relating to education, housing, health care or cultural activities. In August, 2007, the Governor signed House Bill 3482, which expanded OFA's ability to provide tax exempt financing to any §501(c)(3) organization operating within the State of Oregon, not just the four types of projects previously allowable. The bill also expanded the Authority members from five to seven.

The Authority is empowered to assist with projects essential to the mission of a nonprofit organization. Financing proceeds obtained through the Authority must be used for facility or project development. Typical projects include the construction or acquisition of real property or equipment (or both) and the refinancing of loans taken out for these purposes.

All nonprofit applicants must satisfy the tax-exempt requirements of Section 501(c)(3) of the Internal Revenue Code of 1989, as amended [Code]. An applicant need not be organized within the State of Oregon, but all projects must be located within the State.

Institutions primarily engaged in religious or sectarian activities or projects used for sectarian instruction or places of worship do not qualify for financing under the Act.

If the Authority determines that a proposed project is eligible and merits financing under the Act, it formally recommends the financing to the State Treasurer, who is empowered to determine whether revenue notes or bonds [Bonds] are to be issued to finance the project. Bonds under the Act are issued by the State Treasurer. The State Treasurer is the sole final authority as to whether Bonds are issued pursuant to a favorable recommendation by the Authority. The Authority works closely with the Office of the State Treasurer in considering Bonds to be recommended. Mr. Lee Anaya is the Authority liaison to the Office of the State Treasurer.

LIMITED OBLIGATION REVENUE BONDS

All Bonds issued by the State Treasurer, upon recommendation of the Authority, are to be repaid solely from revenues generated by the projects or from other sources available to the applying institution. In no case is the credit of the State of Oregon at risk nor is the State responsible for any Bond issuance expenses or costs.

Except for certain private placements to a limited number (not more than three without a waiver by the Authority) of sophisticated institutional investors, Bonds issued to the general public must be of investment grade quality (unless this requirement is otherwise expressly waived by the Authority). The State Treasurer has the power, whenever it is deemed appropriate, to issue refunding Bonds.

Interest on qualified OFA Bonds is generally tax-exempt for federal income tax

purposes and is also exempt from personal income taxes imposed by the State of Oregon. As a result, the cost of financing for an OFA borrower is substantially less than would otherwise be the case for financing which is not tax-exempt.

HIGHLIGHTS OF 2008-09

Mr. Ben Westlund is the new Oregon State Treasurer. The Authority continues to work closely with the Office of the State Treasurer, and Mr. Westlund has been instrumental in helping raise OFA's profile among nonprofits within the State.

In 2007, the Authority approved a pilot program for a streamlined Bond program designed to make tax-exempt Bonds accessible for smaller nonprofits that wished to borrow amounts that would not justify issuance in the traditional Bond program, because of the costs of that program. The streamlined process uses standardized documents to lower the cost of Bond issuance, which had been a major impediment to financing for smaller nonprofits and smaller projects. This program is called the "SNAP Bond" program (*"Small Nonprofit Accelerated Program"*).

In 2008, the Authority finalized the parameters of the SNAP Bond program, which has been welcomed by both nonprofits and banks within the State. During the 2008-09 year, the Authority issued two SNAP Bonds, for a total issued amount of \$2,403,526. As of June 30, 2009, the Authority has issued eight SNAP Bonds, ranging in size from \$553,526 to \$5,350,000.

In 2008, the Authority welcomed a new member to its Board, Ms. Beth deHamel. With over 25 years experience in the

municipal bond market, Ms. deHamel brings a wealth of expertise to the Authority.

In 2008, the Authority moved from a single-bond counsel model to multiple bond counsels for Bonds other than SNAP Bonds. A borrower and its financing team may choose from among the four firms that have been appointed in arranging a financing with the Authority. The Authority appointed four new bond counsels, and the firm of Orrick, Herrington, & Sutcliffe, Portland, Oregon, serves as Lead Bond Counsel for Traditional Bonds. The firm of K&L Gates, Portland, Oregon continues to serve as the exclusive bond counsel for the SNAP Bond program.

During this year, the bond market has been in turmoil. The exit of bond insurers from the market, along with the general economic recession, has resulted in a reduction in the ability of nonprofits to issue debt. The Authority hopes to see a stabilization in the market in the coming year.

CURRENT BONDING AUTHORITY

The 2007 Oregon Legislature authorized \$500,000,000 in Authority bonding for the 2007-2009 biennium. By the end of the fiscal year ending June 30, 2009, the Authority had utilized \$291,012,126 of this authorized amount, which does not include refundings of \$498,625,000. (Refundings do not affect the \$500,000,000 authorized.) In total, the Authority issued \$2,403,526 of Bonds during this fiscal year. For the biennium, the Authority has issued a total of \$789,637,126 in Bonds.

MEMBERS OF THE AUTHORITY

The Authority consists of seven residents of Oregon appointed by the State Treasurer for a term of four years. The Act requires that at least one of the members be a person knowledgeable in the field of state and

municipal finance, one knowledgeable in the building construction field, and that not more than four members be of the same political party. At meetings of the Authority, the presence, in person or telephonically, of at least four (4) members is required. Action by the Authority requires at least four (4) affirmative votes. Meeting minutes are kept for all meetings of the Authority at the principal offices of the Authority.

The Authority Members appointed and acting as of the end of the fiscal year ending June 30, 2009 were:

Sue Cutsogeorge, Chair: Finance Director, City of Eugene, Eugene, Oregon. Term expires June 30, 2012.

Kevin McAuliffe, Vice-Chair: President, McAuliffe Financial, Lake Oswego, Oregon. Term expires June 30, 2011.

Al Gosiak, Member: Chief Executive Officer, Diamond Fruit Growers, Odell, Oregon. Mr. Gosiak's term expires June 30, 2012.

Ellsworth P. Ingraham, Immediate Past Chair: Investor, Portland, Oregon. Term expires June 30, 2012.

Karen J. Weylandt, Member: Regional Director of Design and Construction for Providence Health System, Portland, Oregon. Term expires June 30, 2010.

Courtney Wilton, Member: Vice President of College Services, Clackamas Community College, Oregon City, Oregon. Term expires June 30, 2011.

Beth deHamel, Member: Finance and Administration Executive Director, Tri-Met. Term expires June 30, 2012.

Authority Members are entitled to be reimbursed for out-of-pocket costs incurred in the same manner and subject to the same conditions as other Oregon administrative employees or agency members. They are not entitled by law to any per diem allowance for meeting participation.

EXECUTIVE DIRECTOR

The administrative affairs of the Authority are handled by its Executive Director, Gwendolyn Griffith. She serves part-time as the Executive Director and Chief Administrator of the Authority. The Authority's offices are located within the law firm of Tonkon Torp LLP:

1600 Pioneer Tower
888 SW Fifth Avenue
Portland, Oregon 97204

Telephone: 503-802-5710
Email: ofa@tonkon.com

The Executive Director is compensated at a prescribed hourly rate for services actually performed, and is entitled to be reimbursed for out-of-pocket costs incurred on behalf of OFA in the same manner as State executive employees. The Executive Director fees and expenses are paid from fees generated by OFA transactions.

The Authority has no employed staff, has no separate or independent office, and pays no rent. The operations are consistent with the philosophies of the Oregon Legislature, Treasury and Authority of keeping expenses to a minimum to provide funds to the participating recipients at the lowest possible cost.

AUTHORITY ADVISORS

As provided by law and after requesting proposals, the State Treasurer contracted for services as follows:

Lead Bond Counsel — Traditional Bond Program: The law firm of Orrick, Herrington & Sutcliffe, Portland, Oregon. Among the lawyers serving as Lead Bond Counsel: Doug E. Goe, Michael E. Schrader, Christine Cadman, Scott E. Schickli, Christine E. Reynolds, and Greg A. Blonde.

Special Bond Counsel — Traditional Bond Program: The law firm of K&L Gates, Portland, Oregon. Among the lawyers serving as counsel: Carol J. McCoog, Harvey W. Rogers and Jennifer B. Cordova.

Special Bond Counsel — Traditional Bond Program: The law firm of Mersereau Shannon, LLP, Portland, Oregon. Among the lawyers serving as counsel: James P. Shannon and Courtney L. Dausz.

Special Bond Counsel — Traditional Bond Program: The law firm of Foster Pepper PLLC, Seattle, Washington. Among the lawyers serving as counsel: Marc R. Greenough and Deborah Winters.

Bond Counsel — SNAP Bonds: The law firm of K & L Gates, Portland, Oregon. Among the lawyers serving as counsel: Carol J. McCoog, Harvey W. Rogers and Jennifer B. Cordova.

Financial Advisor — Western Financial Group. Patrick Clancy serves as the primary contact for the Authority.

Trustee — Wells Fargo Bank Northwest, National Association, Portland, Oregon. Alice J. Garrett serves as the primary contact for the Authority.

The above companies/persons have been compensated by the applicants from Bond proceeds or other sources of funds and have not generally been paid by OFA or the State Treasurer except for special projects that do not relate to a specific Bond transaction. The State Attorney General's office provides general counsel services to OFA. Accounting, monetary, and financial matters are coordinated for the Authority by the State Treasurer's office.

RULES

The Authority has adopted as its procedural rules the Attorney General of Oregon's Uniform and Model Rules of Procedure under the Administrative Procedure Act as the rules of procedure for administrative rule-making and other administrative law functions.

Permanent Administrative and Operating Rules have been adopted by the Authority and are compiled in OAR Chapter 172.

All governing rules are filed with the Secretary of State's office.

PROCEDURE

Applications for financing are filed by a potential borrower [the Applicant] with the Executive Director, who reviews the filings for eligibility and legal compliance. Prior to official filing, two actions must be taken. First, the Applicant must participate in a pre-application scoping call with the Executive Director, Bond Counsel, and the Office of the State Treasurer. That call involves a review of the project and financing plan. Second, the governing body of the Applicant must take official action authorizing the filing and requesting the funding. Copies of the application are sent to the Authority Members as well as to the

appropriate Bond Counsel, the Financial Advisor, the Attorney General's office, and the State Treasurer. If the project contemplates utilization of housing tax credits for low-income housing or assisted-living projects, a copy of the application is also forwarded to the Housing and Community Services Department of the State, which grants and administers such credits. The Financial Adviser, Bond Counsel and Executive Director prepare an analysis of the application and offer their recommendations to the Authority. At the next meeting of the Authority, the application is presented, considered, discussed, and evaluated. If the Authority finds that the application has merit, it adopts a Preliminary Resolution approving the application and recommending that the State Treasurer indicate his intent to issue revenue Bonds to finance the project. If in agreement, the State Treasurer executes a certificate of intent to issue Bonds and appoints an underwriter for the Bond issue if requested. A Preliminary Agreement is entered into between OFA and the applicant.

Appropriate steps are then taken by the parties to coordinate the details of the financing and to fully document the transaction. These must merit approval of the Financial Advisor, Bond Counsel, and Executive Director.

After the appropriate due diligence has taken place, the details of the transaction are agreed upon, and the finalized documentation is substantially completed, the Applicant again appears at an Authority meeting for final evaluation and review. If found satisfactory by the Authority, a resolution is adopted recommending that the State Treasurer issue the Bonds.

The State Treasurer reviews and evaluates the recommendation and supporting

documents. If in agreement, the State Treasurer certifies the issuance of the Bonds.

The final authority regarding issuance of the Bonds rests at all times with the State Treasurer.

Prior to the tax-exempt Bonds being issued involving new money for projects, federal law (Section 141(f) of the Code) requires a public Tax Equity and Fiscal Responsibility Act [TEFRA] hearing. Public notice of the hearing must be given in the manner prescribed by federal law. TEFRA hearings are not required for refinancings of outstanding OFA Bonds.

Under its operating rules, the Authority retains the right, where appropriate in its discretion, to waive any of the requirements of its administrative rules which are not otherwise imposed by law. For example, in certain transactions it may be possible to complete Authority review, evaluation, and action in one, rather than two, meetings of the Authority. Such a process would involve Authority approval contingent upon internal administrative review and approval by the Executive Director, Financial Advisor, Office of the State Treasurer, and Bond Counsel. The Authority is considering including such a process in its administrative rules for certain types of transactions. However, the two-meeting process would remain the standard method of operation of the Authority.

FEES

Filing Fee with the Application to OFA.

The applicant pays a statutory filing fee of \$250 if the application amount requested does not exceed \$500,000, and \$500 if greater than \$500,000.

Transaction Fee to OFA. The Act provides that the Authority may assess a closing fee of up to one-half of one percent of the Bond issue. The Authority's current fee schedule, until further notice, is as follows:

I. Fee for new money:

- (a) For SNAP Bonds, and for Traditional Bond issues up to \$5,000,000, .3% of amount issued.
- (b) For Traditional Bond issues between \$5,000,000 and \$10,000,000, \$15,000 plus .2% of amount issued in excess of \$5,000,000.
- (c) For Traditional Bond issues between \$10,000,000 and \$20,000,000, \$25,000 plus .15% of amount issued in excess of \$10,000,000.
- (d) For Traditional Bond issues over \$20,000,000, \$40,000 plus .05% of amount issued in excess of \$20,000,000.

II. Fee for refinancing of existing Traditional OFA-related Bonds, .05% of amount of OFA-related bonds refinanced and costs related thereto.

The revised Fee Schedule is consistent with the Legislative intent and the Authority's mission to provide a source of tax-exempt bond financings for public and nonprofit [Section 501(c)(3)] entities with a minimum of cost. Since the Authority must be self-financing (it receives no legislative appropriation), transaction fees for administrative purposes may be modified (increased or decreased) in the future as circumstances warrant to allow the Authority to effectively carry out its mission.

Continuing Service Fees. In addition, the recipient may be called upon to pay the reasonable share of costs incurred annually in connection with Authority Bond administration, and with audits performed and other services rendered by the Secretary of State or the State Treasurer with respect to the Authority's outstanding Bonds. To date, no recipient of bond funds has been asked to make any such payments.

Fees to Treasury. The State Treasurer requires a fee to cover the costs of its services in issuing the Bonds. The amount of the fee varies with the type of offering and amount of offering. For direct bank placements, the fee is \$5,000 for placements of \$5 million or less and \$15,000 for placements in excess of that amount. For other offerings, the minimum fee is \$15,000 and varies depending on series and amount of offering.

Other Fees. Applicants are also responsible for costs and fees of Bond Counsel, Financial Advisor, and the Trustee. Subject to certain restrictions, these fees may become part of the Bond amount. Bond counsel fees for SNAP Bonds are set forth in a schedule, with the fee dependent on the size of the offering. Borrowers in the Traditional Bond program pay hourly rates to Bond Counsel.

Private Activity Bond Volume Allocation. The 2001 Legislature added the Authority to the list of state agencies receiving legislative grants for tax-exempt private activity bond [PAB] volume allocation authorized by the Internal Revenue Code. Availability of PAB bond volume is essential to the development of many low-income housing and assisted living projects involving ventures with private developers and investors and utilization of housing tax credits.

The PAB volume allocated to the Authority for the calendar year 2007 was \$8,000,000. If volume cap is required for Authority-related projects in addition to that authorized directly on a current year basis or made available to the Authority via the State's Private Activity Bond Committee [Committee] as a volume cap carry forward, the Authority is eligible to apply to the Committee for consideration of an additional cap allocation. At this time, the Authority has a carry forward of \$8,000,000 of PAB allocation.

OPERATIONAL REPORT

Meetings. In the 2008-2009 fiscal year, the Authority held meetings approximately once a month. All meetings were open to the public. Meeting notices were given in compliance with Oregon's public meeting laws.

In September of 2008, the Authority held its second planning session in Salem, Oregon, which was attended by the Authority Members, OFA's advisors, the State Treasurer and staff. In August of 2008, the Authority held its meeting in Bend, Oregon at the offices of the Deschutes Children's Foundation, an OFA borrower. The Authority combined its Bend meeting with an informational session about OFA's services, which was well attended by nonprofit executives and bankers in the area.

Inquiries. The State Treasurer and Executive Director received numerous inquiries for information about OFA and the opportunities available. Inquirers were given information about OFA's programs. Approximately once a month, OFA holds an informational session for nonprofits and bankers at its office.

Applications – Final Action. The 2008-2009 fiscal year was a quiet year for the

Authority, in large part due to general disruption in the bond market. The Authority closed no traditional (non-SNAP) Bonds. The Authority considered, took final action and/or closed the following transactions, both of which were for SNAP Bonds:

1. **Northwest Human Services**, Salem, Oregon. 2008 Series A, in the amount of \$1,850,000. The proceeds of this Bond were used for four projects relating to the organization:

(1) Purchase of the Agency headquarters at 681 Center St. NE, where the administrative offices have been located for more than fifteen years;

(2) Purchase of two properties adjoining the agency's youth shelter;

(3) Remodeling the West Salem Clinic; and

(4) Refinancing a loan originally undertaken to purchase a portion of the West Salem Clinic complex and a loan originally undertaken to purchase the medical clinic in Monmouth.

2. **Morrison Child and Family Services**, Portland, Oregon. 2008 Series A, in the amount of \$553,526. The proceeds of this Bond were used to refinance existing taxable debt relating to Morrison's acquisition of the Rosemont Treatment Center and School, a residential facility for girls with mental health and substance abuse issues.

Reorganization of borrowers resulted in the assignment of certain OFA Bonds and assumption of these obligations during the fiscal year. Oregon Health Sciences University assumed the OHSU Medical Group Revenue Note (2005 Series A). As

of the date of this report, an entity related to Catholic Charities, Portland, Oregon, is considering assumption of the Revenue Bonds issued with respect to Faith Enhanced Development Enterprises (2004 Series A) as part of the assignment of the project.

Bonds in Default as of June 30, 2009.

One bond was in default as of June 30, 2009. This involved the Health, Housing, Educational and Cultural Facilities Authority Revenue Bonds for the Aspen Foundation II – Valley View Assistant Living Project, 1998 Series A, CUSIP No. 68608FMX4. There are payment and covenant defaults with respect to this Bond, and the sole bondholder is working with the borrower to resolve these matters.

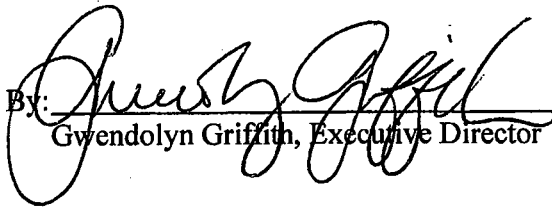
Financial Statements. The State Treasurer keeps and maintains the financial books of account for the Authority. Attached to this report as "Exhibits" are the (1) Balance Sheet, (2) Statement of Revenues, Expenses and Changes in Fund Net Assets, (3) Statement of Cash Flows, and (4) Notes to Financial Statements, all as of June 30, 2009, with comparative totals as of June 30, 2009, as prepared by the Office of the State Treasurer.

Bonds Issued by the Authority Since Its Inception and Bonds Outstanding at Fiscal Year End (June 30, 2009).

"Table 1," as provided in the "Supplemental Information" Section below, sets forth the Bonds issued via the Authority since its inception and the outstanding balances of Bonds outstanding on June 30, 2009. "Table 2" lists separately the SNAP Bonds issued and their outstanding amounts as of June 30, 2009.

Respectfully submitted,

OREGON FACILITIES AUTHORITY

By: 
Gwendolyn Griffith, Executive Director

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GENERAL PURPOSE FINANCIAL STATEMENTS

Prepared by the Office of the State Treasurer

Exhibit 1

Enterprise Fund

Balance Sheet**Oregon Facilities Authority**

June 30, 2009

(With Comparative Totals for the Fiscal Year Ended June 30, 2008)

(Unaudited)

	6/30/2009	6/30/2008
Assets		
Cash in State Treasury	\$ 324,879	\$ 469,526
Accounts Receivable	<u>0</u>	<u>0</u>
Total Assets	<u>\$ 324,879</u>	<u>\$ 469,526</u>
Liabilities and Net Assets		
<i>Liabilities:</i>		
Accounts Payable	<u>\$ 14,593</u>	<u>\$ 11,731</u>
Total Liabilities	<u>\$ 14,593</u>	<u>\$ 11,731</u>
<i>Net Assets:</i>		
Net Fund Assets	<u>\$ 310,286</u>	<u>\$ 457,795</u>
Total Liabilities and Net Assets	<u>\$ 324,879</u>	<u>\$ 469,526</u>

The notes to the financial statements are an integral part of this report.

Exhibit 2

Enterprise Fund

Statement of Revenues, Expenses and Changes in Fund Net Assets**Oregon Facilities Authority**

For the Fiscal Year Ended June 30, 2009

(With Comparative Totals for the Fiscal Year Ended June 30, 2008)

(Unaudited)

	6/30/2009	6/30/2008
Operating Revenues		
Interest Income	\$ 8,650	\$ 8,938
Miscellaneous Income	0	0
Application Fees	3,000	6,000
Charges for Services	<u>8,209</u>	<u>537,453</u>
Total Operating Revenues	<u>\$ 19,860</u>	<u>\$ 552,392</u>
Operating Expenses		
Director's Fees and Expenses	\$ 129,154	\$ 123,160
Other Expenses	<u>38,215</u>	<u>52,413</u>
Total Operating Expenses	<u>\$ 167,369</u>	<u>\$ 175,573</u>
Operating Gain (Loss)	(147,509)	376,819
Net Assets at Beginning of Year	<u>457,795</u>	<u>80,976</u>
Net Assets at End of Year	<u>\$ 310,286</u>	<u>\$ 457,795</u>

The notes to the financial statements are an integral part of this report.

Exhibit 3

Enterprise Fund
Statement of Cash Flows
Oregon Facilities Authority

For the Fiscal Year Ended June 30, 2009

(With Comparative Totals for the Fiscal Year Ended June 30, 2008)

(Unaudited)

	6/30/2009	6/30/2008
Cash Flows from Operating Activities		
Receipts from Customers	\$ 19,860	\$ 52,392
Payments to Suppliers	<u>(164,508)</u>	<u>(172,388)</u>
Net Cash Gained (Used) in Operating Activities	\$ <u>(144,648)</u>	\$ <u>380,004</u>
Net Increase (Decrease) in Cash	(144,648)	380,004
Beginning Cash Balance	\$ <u>469,526</u>	\$ <u>89,522</u>
Ending Cash Balance	<u>\$ 324,878</u>	<u>\$ 469,526</u>

Reconciliation of operating income to net cash used by operating activities

Operating Gain (Loss)	\$ (147,509)	\$ 376,819
Net Changes in Assets and Liabilities:		
(Increase)/Decrease in Interest Receivable	0	0
Increase/(Decrease) in Accounts Payable	<u>\$ 2,861</u>	<u>\$ 3,185</u>
Total Adjustments	\$ 2,861	\$ 3,185
Net Cash Gained (Used) by Operating Activities	<u>\$ (144,648)</u>	<u>\$ 380,004</u>

The notes to the financial statements are an integral part of this report.

Notes to Financial Statements**Oregon Facilities Authority**

June 30, 2009

1. Summary of Significant Accounting Policies**A. Reporting Entity**

The Oregon Facilities Authority (OFA) was created by the Oregon Legislature, Chapter 820, Oregon Laws 1989. OFA operates pursuant to the provisions of ORS Sections 289.005 through 289.240.

OFA was established to assemble and finance lands for housing, educational and cultural uses and for the construction and financing of facilities for such uses through the issuance of revenue bonds. In 1991, the Legislature, through Senate Bill 17, expanded OFA by allowing health facilities to approach OFA for debt financing approval. Effective January 1, 2002, the 2001 Oregon Legislature further expanded OFA by adding pre-kindergarten through grade 12 schools to the authorized list. In 2007, the Legislature expanded OFA's mission to allow financing for qualifying projects for any §501(c)(3) organization.

B. Basis of Presentation

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Government Accounting Standards Boards, the Financial Accounting Standards Board, and the American Institute of Certified Public Accountants.

C. Fund Structure

The accounts of OFA are organized and operated as an Enterprise Fund. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. Enterprise funds account for those operations that are financed and operated in a manner similar to private business or where management has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

D. Basis of Accounting

Enterprise funds, a proprietary fund type, are accounted for using the flow of economic resources measurement focus and are maintained on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. All assets and liabilities associated with

operations of the enterprise fund are included on the balance sheet. Proprietary fund type operating statements present increases and decreases in net total assets.

E. Fixed Assets, Inventory, Personal Services Expenses

OFA does not currently have any employees, fixed assets, or supplies inventory. It has a personal services contract with EDServices, LLC to provide the services of Gwendolyn Griffith as Executive Director of OFA.

2. Cash

Cash includes all cash deposited in the State Treasury.

3. No-Commitment Debt

No-commitment debt refers to debt issued to finance public purpose expenditures intended for the beneficial ownership by private entities. Such debt bears the name of the State of Oregon and OFA but is secured solely by the credit of the private entity and usually is serviced and administered by a trustee independent of the State of Oregon and OFA. Neither the State of Oregon nor OFA has an obligation for payment of this debt. Accordingly, this debt is not reported in the accompanying financial statements. As of June 30, 2009, \$1,002,928,735 of no-commitment debt was reported as outstanding. Table 1 provides the details of this debt.

SUPPLEMENTAL INFORMATION

Table 1
Obligations Issued by the Authority through June 30, 2009
(unaudited)

Set forth below is a list of bonds issued by the Oregon State Treasurer through the Oregon Facilities Authority and the outstanding balances as of June 30, 2009.

Name of Obligation	Original Principal Amount	Participating Institution	Outstanding Principal Balance as of June 30, 2009
Revenue Bonds (Lewis & Clark College Project), 1990 Series A	11,450,000	Lewis & Clark College	0
Bond Anticipation Notes (Oregon Coast Aquarium Project), 1990 Series A	14,000,000	Oregon Coast Aquarium	0
Revenue Bonds (Reed College Project), 1991 Series A	14,825,000	The Reed Institute	0
Revenue Bonds (George Fox College Project), 1991 Series A	1,530,000	George Fox College	0
Adjustable Rate Revenue Bonds (Oregon Museum of Science and Industry Project), 1991 Series A	17,195,000	Oregon Museum of Science and Industry	0
Bond Anticipation Notes (Oregon Museum of Science and Industry Project), Series 1991	12,025,000	Oregon Museum of Science and Industry	0
Revenue Bonds (YMCA Project), 1992 Series	2,545,000	YMCA of Columbia-Willamette	0
Refunding Revenue Bonds (Linfield College Project), 1993 Series A	4,090,000	Linfield College	0
Revenue Bonds (Holladay Park Plaza Project), 1993 Series A	18,000,000	Holladay Park Plaza (Presbytery of the Cascades Retirement Residence, Inc.)	0
Refunding Revenue Bonds (Oregon Coast Aquarium Project), 1993 Series A	14,110,000	Oregon Coast Aquarium	0
Revenue Bonds (Pacific Northwest Museum of Natural History Project), 1993 Series A	3,170,000	Pacific Northwest Museum of Natural History	0
Revenue Bonds (Linfield College Residence Hall Project), 1994 Series A	2,745,000	Linfield College	0
Revenue Bonds (George Fox College Project), 1994 Series A	3,000,000	George Fox College	0
Revenue Bonds (Friendsview Manor), 1994 Series A	455,000	Friendsview Manor	0

Name of Obligation	Original Principal Amount	Participating Institution	Outstanding Principal Balance as of June 30, 2009
Revenue Bonds (Lewis & Clark College Project), 1994 Series A	40,980,000	Lewis & Clark College	0
Adjustable Rate Revenue Bonds (Guide Dogs for the Blind, Inc.), 1995 Series A	14,200,000	Guide Dogs for the Blind, Inc.	0 ¹
Construction Financing Notes (Saint Aidan's Place, Inc. Project), 1995 Series A	2,000,000	Saint Aidan's Place, Inc.	0
Variable Rate Health Facilities Revenue Bonds (The Evangelical Lutheran Good Samaritan Society Project), 1995 Series A	5,050,000	The Evangelical Lutheran Good Samaritan Society	3,250,000
Revenue Bonds (Oak Tree Foundation Project), 1995 Series A and Series B	3,500,000	Oak Tree Foundation/Pacific University	0
Variable Rate Demand Revenue Bonds (PeaceHealth Project), 1995 Series A	16,000,000	PeaceHealth	7,705,000
Revenue Bonds (Reed College Project), 1995 Series A	21,330,000	The Reed Institute	1,335,000 ²
Revenue Bonds (Oregon Baptist Retirement Homes -- Weidler Retirement Center Project), 1996 Series A	7,720,000	Oregon Baptist Retirement Homes	0 ³
Revenue Bonds (Hawthorne Villa Project), 1996 Series A	3,952,000	Tualatin Valley Housing Partners	2,690,000
Revenue Bonds (Pier Park Project), 1996 Series A	6,655,000	The Foundation for Social Resources	6,045,000
Revenue Bonds (Oregon State University Alumni Association Project), 1997 Series A	1,500,000	Oregon State University Alumni Association	0
Revenue Bonds (George Fox University Project), 1997 Series A	9,000,000	George Fox University	0 ⁴

¹ Bonds were fully defeased and advance refunded via 2007 Series A with an appropriate deposit in an escrow account with Wells Fargo Bank, National Association.

² A portion of the bonds were defeased and advance refunded via 2006 Series A with an appropriate deposit in an escrow account with Wells Fargo Bank, National Association.

³ These bonds were fully defeased and advance refunded through a local issuer (Hospital Financing Authority of Multnomah County) with an appropriate deposit with Wells Fargo Bank, N.A.

⁴ The bonds were fully defeased and advance refunded via another public entity (Yamhill County 2005A) with an appropriate deposit in an escrow account with Wells Fargo Bank, National Association.

Name of Obligation	Original Principal Amount	Participating Institution	Outstanding Principal Balance as of June 30, 2009
Revenue Bonds (Society of St. Vincent de Paul Housing Projects), 1997 Series A, B, C and D	9,200,000	Society of St. Vincent de Paul of Portland	0
Revenue Bonds (The National College of Naturopathic Medicine Project), 1998 Series A	2,524,873	National College of Naturopathic Medicine	0 ⁵
Revenue Bonds (Cedarwest Housing Project), 1998 Series A	5,250,000	The ARC of Central Oregon	0
Revenue Bonds (Quatama Crossing Housing Project), 1998 Series A and B	54,000,000	Tudor Foundation	0 ⁶
Revenue Bonds (College Housing Northwest Project), 1998 Series A	16,130,000	College Housing Northwest, Inc.	0
Revenue Bonds (Goodwill Industries of Lane County Project), 1998 Series A	4,300,000	Goodwill Industries of Lane County	3,245,000
Revenue Bonds (St. Anthony Village Housing Project), 1998 Series A	10,000,000	St. Anthony Village Enterprise	8,610,000
Revenue Bonds (Sacred Heart Medical Foundation Project), 1998 Series A	10,700,000	Sacred Heart Medical Foundation	7,650,000
Revenue Bonds (Oregon Coast Aquarium Project), 1998 Series A	14,110,000	Oregon Coast Aquarium	0 ⁷
Revenue Bonds (Linfield College Project), 1998 Series A	14,900,000	Linfield College	12,945,000
Variable Rate Demand Revenue Bonds (PeaceHealth), Series 1998	15,000,000	PeaceHealth	0
Revenue Bonds (Weidemann Park Project), 1998 Series A	2,740,000	Accessible Living, Inc.	2,329,363 ⁸
Revenue Bonds (Trillium Affordable Housing Projects), 1999 Series A and B	9,600,000	Portland Habilitation Center, Inc.	8,430,000 ⁹

⁵ These bonds were defeased and advance refunded via 2008 Series A OFA Revenue SNAP Bonds (National College of Natural Medicine).

⁶ The 1998 bonds (both Series A and B) were fully defeased and advance refunded by the 2005 bonds (both Series A and B).

⁷ The 1998 bonds were exchanged for 2005 bonds per consent of 100% of the bondholders.

⁸ Private Placement. Partnership used the proceeds of its loan to finance the acquisition and rehabilitation of an existing low-income apartment complex. Principal and interest on these bonds are paid monthly.

⁹ This bond issue involved seven separate low-income apartment complexes. The proceeds of these Bonds were used to make separate loans to Trillium Equity Limited Partnership and seven Trillium Affordable Housing limited liability companies (LLCs), all of which are jointly and severally parties to the loans. Trillium Partnership and independence Housing I, LLC, which is the general partner of Trillium Partnership, are members of each of Trillium LLCs.

Name of Obligation	Original Principal Amount	Participating Institution	Outstanding Principal Balance as of June 30, 2009
Variable Rate Revenue Bonds (St. Vincent de Paul Society of Lane County, Inc. Projects), 1999 Series A	3,210,000	St. Vincent de Paul Society of Lane County, Inc.	0
Revenue Bonds (Aspen Foundation II – Valley View Assisted Living Project), 1999 Series A and B	3,500,000	Aspen Foundation II	3,015,000
Revenue Bonds (YMCA Project), 1999 Series A	2,580,000	YMCA of Columbia-Willamette	0
Revenue Bonds (Western States Project) 1999 Series A	7,800,000	Western States Chiropractic College	0
Revenue Bonds (Hillside Manor Project) 2000 Series A	21,650,000	Hillside Manor a Christian Retirement Center, Inc.	0
Revenue Bonds (Reed College Project) 2000 Series A	20,000,000	The Reed Institute	19,345,000
Revenue Bonds (Shelter America Project) 2000 Series A and B	2,000,000	Shelter America Group	0
Revenue Bonds (Linfield College Project) 2000 Series A	14,490,000	Linfield College	865,000
Variable Rate Revenue Bonds (Lewis & Clark College Project) 2000 Series A	50,000,000	Lewis & Clark College	0
Adjustable Rate Revenue Bonds (Assumption Village Assisted Living Project) 2001 Series A	11,100,000	Village Enterprises	9,970,000
Mortgage Backed Secured Notes (Necanicum Village Assisted Living Project) 2001 Series A and B	7,815,000	Seaside Senior Care Associates, Inc.	0
Adjustable Rate Revenue Bonds (Newman Commons Student Housing Project) 2001 Series A	2,700,000	Trinity Court, LLC	0
Revenue Bonds (Linfield College Project) 2001 Series A	2,000,000	Linfield College	2,000,000
Revenue Bonds (PeaceHealth Project) 2001 Series A	70,000,000	PeaceHealth	70,000,000
Revenue Bonds (French American International School Project) 2002 Series A	5,465,000	French American International School	4,650,000
Variable Rate Revenue Bonds (Lewis & Clark College Project) 2002 Series A	20,000,000	Lewis & Clark College	0
Revenue Bonds (College Housing Northwest Project), 2002 Series A & I	23,030,000	College Housing Northwest	19,945,000
Revenue Bonds (Cascadian Terrace Apartment Project) 2002 Series A	3,440,000	Portland Affordable Housing Preservation Trust	3,145,000

Name of Obligation	Original Principal Amount	Participating Institution	Outstanding Principal Balance as of June 30, 2009
Revenue Bonds (Hazelden Springbrook Project) 2002 Series A and Series One	5,700,000	Hazelden Springbrook, Inc.	4,800,000
Variable Rate Revenue Bonds (Lewis & Clark College Project) 2003 Series A	73,400,000	Lewis & Clark College	0
Revenue Bonds (Hearthstone Bend Housing Project) 2003 Series A	5,800,000	Hearthstone Housing Foundation, Inc.	5,800,000
Revenue Bonds (Willamette University Project) 2004 Series A	15,075,000	Willamette University	4,580,000 ¹⁰
Revenue Bonds (PeaceHealth Project) 2004 Series A-F	208,350,000	PeaceHealth	15,000,000 ¹¹
Revenue Bonds (Lewis & Clark Project) 2004 Series A	35,800,000	Lewis & Clark College	0
Revenue Bonds (Oregon Episcopal School Project) 2004 Series A	12,000,000	Oregon Episcopal School	12,000,000
Revenue Bonds (FEDE Sacred Heart Project) 2004 Series A	6,350,000	Faith Enhanced Development Enterprises (FEDE)	6,089,627
Revenue Bonds (College Inn Student Housing) 2005 Series A, B & One	19,320,000	College Housing Northwest-Corvallis, LLC	18,760,000
Revenue Bonds (Linfield College Project) 2005 Series A	19,930,000	Linfield College	19,930,000
Revenue Bonds (Oregon Coast Aquarium Project) 2005 Series A	12,965,000	Oregon Coast Aquarium	12,865,000 ¹²
Revenue Bonds (Tenino Terrace/Powell Plaza I and II Projects), 2005 Series A	7,475,000	AOF/Pacific Affordable Housing Corp.	7,152,446 ¹³
Revenue Bonds (Quatama Crossing Housing Project), 2005 Series A and B	53,732,104	Quatama Crossing LLC	51,092,104
Revenue Bonds (Willamette University Project), 2005 Series A	13,000,000	Willamette University	12,470,000
Revenue Note (OHSU Medical Group Project) 2005 Series A	19,000,000	OHSU Medical Group	10,180,195
Revenue Bonds (Western States Chiropractic College Project) 2005 Series A	7,305,000	Western States Chiropractic	7,025,000

¹⁰ A portion of the bonds (\$8,420,000) were defeased and advance refunded via 2007 Series A with an appropriate deposit in an escrow account with Wells Fargo Bank, National Association.

¹¹ Series B-F were defeased and advance refunded in the 2008 Series A, B, C & D.

¹² See Note 7.

¹³ Involved are three low income apartment complexes with a separate but coordinate Series A bond issue for each.

Name of Obligation	Original Principal Amount	Participating Institution	Outstanding Principal Balance as of June 30, 2009
Revenue Bonds (Reed College Projects) 2006 Series A	16,650,000	Reed College	0
Revenue Bonds (Guide Dogs for the Blind) 2007 Series A	11,775,000	Guide Dogs for the Blind	0
Revenue Bonds (Willamette University) 2007 Series A	31,820,000	Willamette University	31,545,000
Revenue Bonds (Childpeace Montessori Community) 2007 Series A	7,000,000	Childpeace Montessori Community	7,000,000
Revenue Bonds (Peace Health Projects) 2007 Series A & B	150,000,000	PeaceHealth Projects	0 ¹⁴
Revenue Bonds (Reed College) 2007 Series A	30,000,000	Reed College	0 ¹⁵
Revenue Bonds (Trillium Charter) 2007 Series A and Series One	3,395,000	Trillium Charter	3,360,000
Revenue Bonds (University of Portland) 2007 Series A	86,570,000	University of Portland	82,905,000
Revenue Bonds (Reed College) 2008 Series A	47,060,000	Reed College	47,060,000
Revenue Bonds (Lewis & Clark College Projects) 2008 Series A	106,400,000	Lewis & Clark College Projects	104,400,000
Revenue Bonds (Peace Health Projects) 2008 Series A, B, C and D	344,670,000	PeaceHealth Projects	341,745,000
TOTALS	\$2,040,803,977.00		\$1,002,928,735.00

¹⁴ Series A & B were defeased and advance refunded in the 2008 Series A, B, C & D.

¹⁵ Series A was defeased and advance refunded in the 2008 Series A.

Table 2
OFA SNAP Bonds
 (Small Nonprofit Accelerated Bond Program Bonds)

Set forth below is a list of SNAP bonds issued by the Oregon State Treasurer through the Oregon Facilities Authority and the outstanding balances as of June 30, 2009.

Name of Obligation	Original Principal Amount	Participating Institution	Outstanding Principal Balance as of June 30, 2009
Revenue Express Bonds (The International School) 2007 Series A	1,494,000	The International School	1,457,714
Revenue Bonds (Looking Glass) 2008 Series A -- SNAP	1,447,357	Looking Glass	1,326,588
Revenue Bonds (Pearl Buck Center) 2008 Series A -- SNAP	3,040,000	Pearl Buck Center	2,077,915
Revenue Bonds (Albertina Kerr Centers) 2008 Series A -- SNAP	999,900	Albertina Kerr Centers	948,367
Revenue Bonds (Deschutes Children's Foundation) 2008 Series A -- SNAP	700,000	Deschutes Children's Foundation	693,106
Revenue Bonds (National College of Natural Medicine) 2008 Series A	5,350,000	National College of Natural Medicine	5,236,226
Revenue Bonds (Morrison Child & Family Services, Inc.) 2008 Series A	553,526	Morrison Child & Family Services	547,281
Revenue Bonds (NW Human Services, Inc.) 2008 Series A	1,850,000	Northwest Human Services	1,380,218
TOTALS	\$15,434,783.00		\$13,667,415.00

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MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 4/20/2010
Agenda Item #: PD-2
Est. Start Time: 10:00 am
Date Submitted: 4/15/2010

Agenda Title: East County Courts Schematic Design Briefing

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 20, 2010 Amount of Time Needed: 60 Minutes
Department: Facilities Division:
Contact(s): John Lindenthal
Phone: Ext. I/O Address:
Doug Obletz, Steve Cruzen, Paul Boundy, John Lindenthal, Mark Campbell, Peggidy
Presenter(s): Yates

General Information

1. What action are you requesting from the Board?

Review the Schematic Design portion of the East County Court project as outlined in the East County Courts Development Update FAC-1 approved by the Multnomah County Board of Commissioners in Resolution No. 09-121 on October 1, 2009. Present funding options associated with the project.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

On October 1, 2009 in Resolution No. 09-121, The Board of County Commissioners approved the revised Project Plan for the East County Courts and District Attorney facility on the County owned property at 185th and Stark in Rockwood and approved to proceed through the Schematic Design with a cost not to exceed \$800,000. This briefing will present the work completed to date on the Schematic Design.

3. Explain the fiscal impact (current year and ongoing).

None

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

The Project Team and Project Oversight Committee made up of Project Stakeholders continues to work in conjunction with the Multnomah County District Courts, Multnomah County District Attorney, Multnomah County Sherriff's Office, City of Gresham and Community Organizations East of 122nd.

Required Signature

**Elected Official or
Department/
Agency Director:** _____

Date: _____

East County Courts Executive Summary for the Schematic Design Package - April 2010

Background:

Last October 1st, the Multnomah County Board of Commissioners approved Board Resolution 09-121 for the Revised Project Plan for the East County Courts and District Attorney Facility on the County Owned Property at 185th and Stark in Rockwood. This Resolution:

- Approved the Revised Project Plan (See **Exhibit A**)
- Directed Facilities and Property Management Division to implement and complete the Schematic Design Phase of the Project Plan without exceeding \$800,000 in expenditures
- Upon completion of the Schematic Design bring the project back to the Board of County Commissioners to approve completion of the Final Design
- Establish a Project Oversight Committee in accordance with the Project Plan

Multnomah County Project Objectives:

- **Identity:** Facility will reflect prominence and importance of providing due process to Multnomah County citizens east of 122nd while reflecting fiscal responsibility to the taxpayers.
- **Operation:** Use of durable, sensible materials and systems, focused on low long-term operational cost, and a functional, efficient facility that is easy to maintain.
- **Longevity:** The facility is intended to last at least 80 years, and designed to accommodate future growth of three additional courtrooms.
- **Sustainability:** The project team is working toward the goal to achieve a LEED Gold rating, the Architecture 2030 challenge, and will incorporate the 1.5% Solar program.
- **Minority involvement:** The County is seeking high levels of participation from M/W/ESB businesses and organizations.

Significant Accomplishments since Oct. 1 2009:

- **Architect team selection** resulting in contract with LRS Architects in January.
- **Facilitation of a CM/GC Contractor selection** to be completed this month.
- **Coordination and review of entitlements issues** with the City of Gresham and initiation of formal review processes.
- **Completion of the Programming and Schematic Design** phases of the design and cost estimate. An additional cost estimate by a Contractor is anticipated in May.
- **Public Outreach** through community meetings including but not limited to City of Gresham Rockwood Urban Renewal Agency, Rockwood Neighborhood Association, Rockwood Business Coalition.
- **Analysis of multiple financing strategies and grants.**
- **Operational and ownership costs estimated** with Facilities, District Attorney, Multnomah District Courts and Sheriffs office.
- **Alternative lease space options analyzed**, including renovation cost estimate, financing and operational cost analysis to evaluate feasibility.
- Schematic Design has been completed **using only \$450,000 of the \$800,000 authorized.**

Schematic Design Package Deliverables

The following is a summary status report of the "list of deliverables" identified last October as the components to the Schematic Design report. Some items are supplemented by additional information contained in the attached Exhibits:

1. Program Statement

Multiple programming work sessions conducted February and March attended by:

- Facilities and Property Management
- Multnomah County District Courts
- District Attorney,
- Multnomah County Sheriff's Office

Workshops were monitored by SOJ to ensure that whenever practical, the minimum functional space and feature requirements were identified. Each workshop was followed with progressively detailed notes and diagrams that were reviewed by all parties to ensure accuracy of the data. A final draft of this data was provided to the user groups and the Project Oversight Committee. Final comments were collected on March 24th, and the final document will be included in the Schematic Design Report. In summary, the space program falls within the same 35,000 to 40,000 s.f. range originally anticipated.

2. Preliminary Plans, Elevations, Site Plan, Building Sections for Range of Options

The diagrams included in this Section are primarily developed around a 2-story configuration for the building, however, a 3-story option is also being studied. Select diagrams, drawings and renderings are included in **Exhibit B**. The complete set of drawings and diagrams will be included in the Schematic Design Report.

3. Preliminary Architectural Specifications and Finishes Schedules

As clarified in the Architect RFP, LRS Architects have been working to select materials that are durable, come from sustainable sources, and reflect the County's desire to show fiscal responsibility with the County taxpayers funds. The Preliminary Architectural Specifications and Finishes Schedules will be contained in the Schematic Design Report.

4. Narratives for Structural, Mechanical, Electrical and Plumbing

Also as clarified in the Architect RFP, LRS Architects have been working closely with FP&M staff and Sustainability professionals to evaluate building systems including analysis for operational simplicity, conformance with County maintenance and monitoring standards, and opportunities for long-term operation savings. The narratives for Structural, Mechanical, Electrical and Plumbing will be contained in the Schematic Design Report.

5. Preliminary Report on LEED Strategies

The project has targeted LEED Gold certification. To meet a Gold certification, a minimum of 60 points is needed, and 65 points are currently under consideration for incorporated into the project. The Project Team will continue to work to incorporate the most economical and practical LEED strategies as they work toward achievement of the goal. A preliminary LEED scorecard is included in **Exhibit C**. More details on the Sustainability strategies being pursued will be included in the Schematic Design Report, including the Architecture 2030 Challenge and the County's 1.5% Solar Program.

6. Cost Estimates by Contractor and Cost Estimating Consultant

The Schematic Design Cost Estimates are now based on preliminary drawings and specifications that identify general quality of finishes, structure type, mechanical, electrical and plumbing systems

and material take-offs, quantities. The estimates have been prepared for the 4 versions previously identified:

- Option A – 2 Courtrooms
- Option B – 2 Courtrooms plus 3rd Courtroom Shell
- Option C – 2 Courtrooms plus finished Flex Space
- Option D – 3 Courtrooms

These estimates, prepared by Hill International, will be included in the Schematic Design Report. The Contractor's cost estimate is anticipated in May, but is not expected to vary materially from current estimates.

7. Updated Hard & Soft Cost Budget Estimate

In conjunction with the Hill International estimates, detailed Overall Project Estimates have been prepared and will be included in the Schematic Design Report. Summary Estimates for the 4 Options are provided in **Exhibit D**. In comparison to the estimates presented in October, all the estimates are lower.

8. Updated Overall Project Schedule

The updated Overall Project Schedule essentially remains the same as anticipated last October, with functional use of the new building beginning in March 2012. The project team is encouraged by possible opportunities to reduce some design time as well as construction time. Updated schedules will be provided to the Project Oversight Committee on a regular basis. A detailed Overall Project Schedule will be included in the Schematic Design Report, and a Summary Schedule is included in **Exhibit E**.

9. Status of Planning & Development Issues with City of Gresham

The current status of the land use process with the City of Gresham is in line with current schedule expectations. Three informal and preliminary meetings were held with the County, SOJ and City of Gresham last fall to determine fundamental development requirements for the Project. More recently, an informal meeting was held with City of Gresham planning and building staff on February 22nd to review land use issues with the new design team. In addition, the Project Team held a formal Pre-Application Conference to initiate the Land-Use process on March 31st, and held the official Neighborhood Meeting with the Rockwood Neighborhood Association on April 20th. A Community Open House was held on March 30th to present the project to residents of Gresham and East Portland. The Open House included a presentation of the project by Commissioners McKeel and Shiprack, LRS Architects and SOJ. A gallery walk afforded interested parties the opportunity to interact with the design team and provide input into selected aspects of the project.

The next steps of the land-use process include the completion of the application and submittal for a Type II Land Use Review. This process will include the consolidation of the multiple lots and the dedication of the right-of-way for 185th to the City. This application will be submitted in May or early June. The project will be substantially in compliance with the proposed Rockwood Design Guidelines. The outstanding issues the Project Team is currently working through with the City of Gresham include:

- Resolution of the extent of the improvements required for the extension of 185th
- Potential for requesting a variance from the Floor Area Ratio requirement to allow improved parking
- Traffic Study requirements

10. Project Management Plan

The written project management plan will be included in the Schematic Design Report.

Lease Space Options

1. Preliminary site search for lease space for 2 Courtrooms in Gresham based on
 - Suitability of building and property for renovation
 - Access to public transportation
 - Size of space
 - Parking requirements
 - Code and Zoning requirements
2. Architects and engineers evaluated a vacant and available facility to quantify cost of required building upgrades
3. Cost of conversion was only incrementally less than building new facility see **Exhibit F**
4. The Goodwill Building Study is included in the Schematic Design Report

Financing and Operating Costs

1. Financing package for the project needs to commence prior to Approval of Construction Documents
2. Project financing will consist of combination of:
 - East County Courts Dedicated Funds
 - Bonding
3. Maximum bonding request is for \$15MM as outlined in **Exhibit G**
4. Operating Expenses for the East County Courts consist of the following:
 - Asset Preservation Fee
 - Operations and Maintenance
 - Utilities
 - Multnomah County Sheriff's Office Personnel
5. Additional personnel for the District Attorney's office based on the initial operations of two courtrooms will be provided within existing budget.
6. Multnomah County District Courts is committed to staffing all Court functions.
7. Summary of Operating Costs provided in **Exhibit G**

Support and Commitment

- Letters of support and commitment provided in **Exhibit H**

Recommendations:

- Approve the Schematic Design Phase on the condition the Contractor's estimate does not exceed 3.5% of the current estimates.
- Approve continued design work through Construction Documents at a cost Not to Exceed \$1.8MM.
- Approve development of a financing package Not to Exceed \$15MM.
- Project Team to return for approval to construct the project prior to the end of 2010.
- Finance the project through a combination of ECC Dedicated Capital Funds resulting from the sale of South Edgefield and bond financing up to \$15MM.
- With the Project Oversight Committee, continue to seek guidance and recommendations while reporting progress on a regular basis.

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT A – REVISED PROJECT PLAN (FAC-1) OCT. 1, 2009

EAST COUNTY COURTS DEVELOPMENT UPDATE

**FAC-1 AMENDMENT
SUBMISSION to the MULTNOMAH COUNTY
BOARD of COMMISSIONERS
OCTOBER 1, 2009**

Prepared jointly by Multnomah County Department of
Facilities & Property Management and
Shiels Obletz Johnsen, Inc.



EAST COUNTY COURTS

FAC – 1 AMENDMENT

Submission to Multnomah County Board of Commissioner - October 1, 2009

SUMMARY OF RECENT PROJECT HISTORY

In February 2007, Multnomah County F&PM presented the FAC-1 Project Plan for the East County Justice Center Project (ECJC). The Project Plan established a building program consisting of 3 to 4 Courts, District Attorney, Multnomah County Sheriff's Office and City of Gresham Police. The plan was approved, and the architectural team of HDR and Emmons Architects was selected and contracted to undertake programming and conceptual cost estimating. Hoffman Construction was selected as the Construction Manager / General Contractor and engaged in pre-design assistance and cost estimating.

At the time of approval of the original Project Plan approved February 22, 2007, the ECJC had an anticipated cost of \$14,645,100 for hard construction, soft costs and Fixtures, Furnishings & Equipment (FF&E). Land costs were not included in this figure. When programming was complete, the project cost jointly estimated by the Contractor and the Cost Consultants was found to be substantially higher than the approved \$14,645,100 budget figure. In August 2008, the County solicited proposals to engage an independent project management consultant for the project with experience in multi-disciplined, multi-jurisdictional and cost control management.

In September 2008, Shiels Oblatz Johnsen, Inc. was retained by the County to provide specialized project management services. As Multnomah County's Representative for the project, some of these responsibilities include:

- Developing a project action plan
- Seeking, obtaining and implementing County decisions
- Leading the architect, contractor and others in executing the project plan
- Negotiating and managing contracts for consultants on the County's behalf
- Managing a single-source channel for communications
- Overseeing team performance
- Managing the budget

SOJ worked with the County, HDR and Emmons Architects to continue pre-design of the East County Justice Center Project. This work first focused on analysis of development options for the site at 185th & Stark, related entitlement procedures and consideration of other sites.

In late 2008, several events began to transpire that generated material shifts in the scope of the project. The Multnomah County Sheriff's Office began to consider remaining in the existing Hansen Building. The City of Gresham was concerned about the costs

associated with re-location to the new ECJC, specifically without the presence of the Multnomah County Sheriff's Office. With potential movement toward a downsized program, an alternative building site was identified and a site analysis was initiated for property at N.E. 8th Avenue in downtown Gresham owned by the County.

While discussions between Multnomah County and the City of Gresham continued on the Rockwood purchase, the project remained dormant through the first half of 2009. In mid-2009, based on the economic climate, the City of Gresham notified it was not moving forward with the purchase of the Rockwood property. This effectively eliminated a practical option to further consider the 8th Avenue site.

The County then requested SOJ, Inc. to re-address the status of the project and to begin looking at options to develop a project of reduced scope at the original Rockwood site.

As the re-consideration of a reduced scope facility on the Rockwood site evolved, it was evident that many of the more significant challenges of the site were diminished. Parking needs and compliance with the Floor to Area Ratio (FAR) requirements were more manageable. The elimination of the Law Enforcement components of the program reduced or eliminated the more complex construction issues such as holding cells, sally port and law enforcement parking. The reduced program resulting in more flexibility in locating the building on the site, so a more prominent and appropriate position at Stark Street could be considered.

PURPOSE OF THIS FAC-1 AMENDMENT REQUEST

The Project Plan approved February 2007 evolved from a building program consisting of 3 to 4 Courts, District Attorney, Multnomah County Sheriff's Office and City of Gresham Police to a reduced program consisting of three (3) courts and District Attorney offices. In terms of basic programming, this changes the project from an original 70,000 square foot facility to approximately 40,000 square feet.

This change relates directly to the FAC-1 Policy, which clarifies in Section IV – D – b of the Policy that should a project be revised in excess of 20% +/- in scope or square footage, it is deemed a "Significant Change" and requires approval of an amendment to the FAC-1.

The information provided in this FAC – 1 Amendment is intended to satisfactorily illustrate only the revisions from the original FAC-1 approval dated Feb. 22, 2007. That document is available separately for reference.

The following is an **excerpt** of the FAC-1 Policy requirements that pertains to the "Project Plan". Of the elements of the Project Plan below, only the elements shown in bold lettering are materially changed for this FAC – 1 Amendment.

C. PROJECT PLAN

1. Project Charter (previously approved, no changes required)
2. **Development Plan** (changes included herein)
 - Define Project Scope**
 - Outline of Project Team**
 - Comprehensive Schedule**
 - Estimates**
3. Siting Plan (previously approved, no changes required)
4. **Operational Funding** (changes included herein)
5. **Capital Funding** (changes included herein)

**FAC – 1 AMENDMENT:
PART C – 2: DEVELOPMENT PLAN**

DEFINE PROJECT SCOPE

The Feb. 22, 2007 Project Scope was:

Building Program (in square feet):

Courtrooms, Court Support, District Attorney	36,000
Multnomah Co. Sheriff	20,000
Gresham Police	12,000
County Information Technology	<u>2,000</u>
TOTAL	70,000

The October 1, 2009 Project Scope is:

Building Program (in square feet):

Courtrooms	15,000
Court Support	6,000
District Attorney	5,200
Building Support Common Area	3,800
Building Efficiency Factor	7,500
Multnomah Co. Sheriff	0
Gresham Police	0
County Information Technology	<u>0</u>
TOTAL	37,500

OUTLINE OF PROJECT TEAM

The Feb. 22, 2007 Project Team was:

- Multnomah County Board of Commissioners
- Facilities & Property Management
- Architect to be determined (HDR Architecture, Emmons Architects later selected)
- Construction Contractor to be selected (Hoffman Construction later selected)

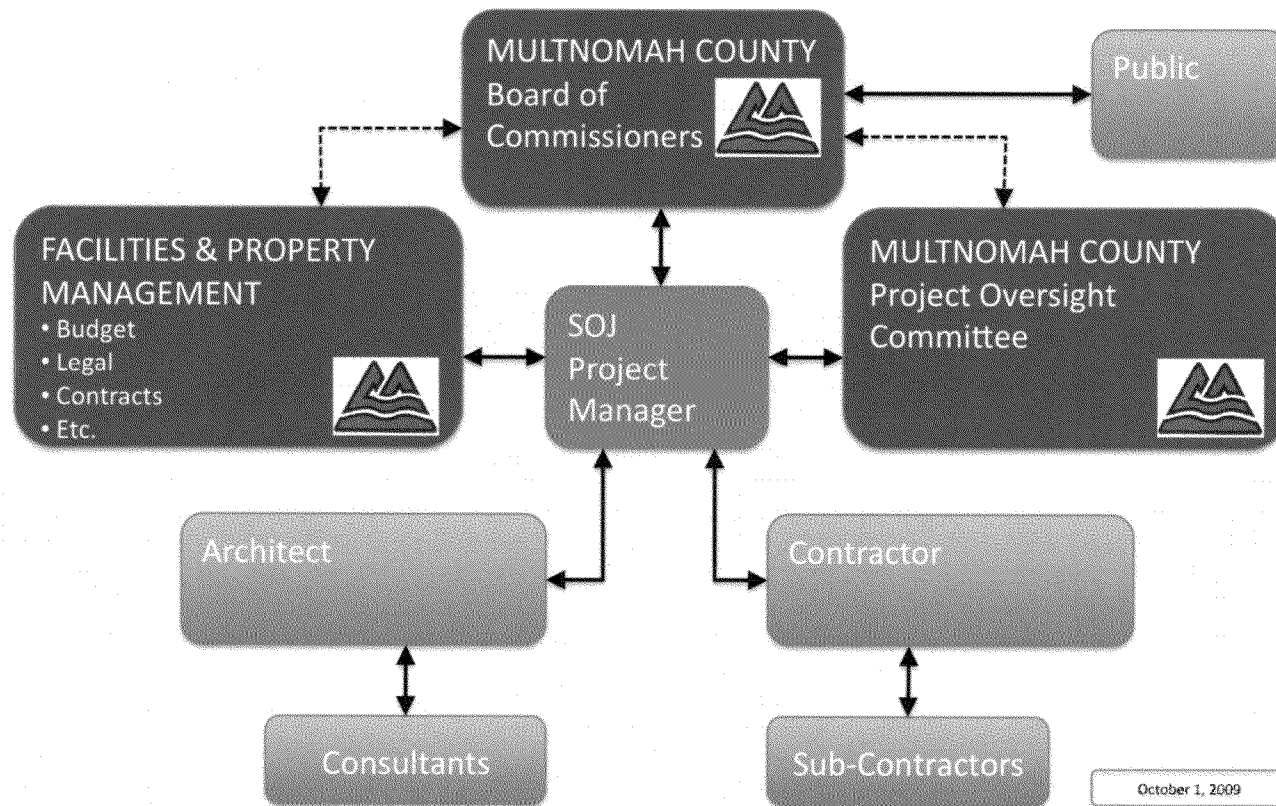
The October 1, 2009 Project Team is:

- Multnomah County Board of Commissioners
- Facilities & Property Management
 - Budget Office
 - County Counsel
 - Contracting
 - Risk Management
 - Public Affairs Office
- Project Oversight Committee
- Shields Oblatz Johnsen, Inc.
- Architect to be determined
- Pre-Construction Consultant (Contractor) to be determined
- Construction Contractor to be determined

The Project Oversight Committee consists of representatives from the Commissioners' offices, District Attorney, Multnomah County Circuit Court and Facilities. They will meet periodically to monitor the project as well as receive meeting minutes from the Project Team meetings.

Project Management is to be provided primarily by Shields Oblatz Johnsen, Inc., with direct communication and interface with County Facilities & Property Management. SOJ will be the primary contact for all other major team members, and will report directly to Chair Wheeler, the Board of Commissioners and Project Oversight Committee as necessary. SOJ will coordinate with Facilities & Property Management, Risk Management, Contracting, Budget and County Counsel Departments to ensure integration of all County standards and administrative procedures into the Project. An organizational and communications chart follows:

EAST COUNTY COURTS ORG CHART



COMPREHENSIVE SCHEDULE*

A preliminary list of major milestones and approximate dates follows. Key Multnomah County decision and approval points are in **Bold**:

DATE	MILESTONE	COUNTY APPROVAL
October 1, 2009	Request Approval of Revised FAC 1 Project Plan	Yes
October – December 2009	Procurement of Architecture Team	
October '09-January 2010	Procurement of the Pre-Construction Contractor	
January -February 2010	Facility Programming	
February 2010	Multnomah County Review & Approval of Programming Phase	Yes
January-March 2010	Schematic Design	
April 2010	Schematic Design Cost Estimate	
April 2010	Review and Approval of Schematic Design	Yes
April – July 2010	Design Development	
July – August 2010	Design Development Cost Estimates	
August 2010	Review and Approval of Design Development Phase	Yes
August – November 2010	Construction Documents	
November 2010	Construction Documents Cost Estimate	
November 2010	Approval of Construction Documents	Yes
December 2010	Request Board Approval for Construction of East County Court	Yes
December 2010- January 2011	Final Cost Estimate, Bidding, Contractor Negotiations	
February 2011-February 2012	Construction	
March 2012	Move In	

A Conceptual Overall Project (Bar-Chart) Schedule follows:

*Schedule information is conceptual, and based on similar project types.

EAST COUNTY COURTS PROJECT
CONCEPTUAL OVERALL PROJECT SCHEDULE
 VERSION DATED OCTOBER 01, 2009

ID	Task Name	Duration	Start	Finish
1	PRE-DESIGN	1 day?	Mon 8/17/09	Mon 8/17/09
2	Development Options Research	40 days	Mon 8/17/09	Fri 10/9/09
3	Pre - Design Agreements	33 days?	Wed 9/9/09	Fri 10/23/09
4	Project Financing Plan	75 days	Mon 10/5/09	Fri 1/15/10
5	Intra-Governmental Agreements	75 days	Mon 11/16/09	Fri 2/26/10
6				
7	MULTNOMAH COUNTY APPROVALS	1 day?	Mon 8/17/09	Mon 8/17/09
8	MC Board Approval Start Design	0 days	Thu 10/1/09	Thu 10/1/09
9	MC Approval of Programming	5 days	Thu 2/11/10	Wed 2/17/10
10	MC Approval of Schematic Design	21 days?	Thu 3/25/10	Thu 4/22/10
11	MC Approval of Design Development	20 days	Tue 7/13/10	Mon 8/9/10
12	MC Board Approval to Construct	0 days	Tue 9/28/10	Tue 9/28/10
13	MC Approval of Construction Documents	21 days?	Tue 11/30/10	Fri 12/28/10
14	Building Permit Review & Approval	50 days	Mon 10/4/10	Tue 12/10/10
15				
16	ARCHITECT SELECTION	58 days?	Fri 10/2/09	Tue 12/22/09
17				
18	CONTRACTOR SELECTION	79 days?	Fri 10/2/09	Wed 1/20/10
19				
20	PRE-DESIGN & DESIGN	1 day	Mon 8/17/09	Mon 8/17/09
21	Finalize Arch Contract / Execute	16 days	Wed 12/23/09	Wed 1/13/10
22	Project Design Kick-Off	0 days	Wed 1/13/10	Wed 1/13/10
23	Programming	20 days	Thu 1/14/10	Wed 2/10/10
24	Schematic Design	53 days	Mon 1/11/10	Wed 3/24/10
25	Design Development	57 days	Fri 4/23/10	Mon 7/12/10
26	Construction Documents	80 days	Tue 8/10/10	Mon 11/29/10
27				
28	PRE-CONSTRUCTION & CONSTRUCTION	1 day?	Mon 8/17/09	Mon 8/17/09
29	Schematic Design Cost Estimate	16 days	Thu 3/25/10	Thu 4/15/10
30	Design Development Cost Estimate	15 days	Tue 7/13/10	Mon 8/2/10
31	Mid Construction Documents Cost Estimate	16 days?	Mon 9/13/10	Mon 10/4/10
32	Bidding	17 days	Tue 11/30/10	Wed 12/22/10
33	Bid Evaluation / Interviews	16 days?	Thu 12/23/10	Thu 1/13/11
34	Finalize Contract with Lead Contractor	15 days	Fri 1/14/11	Thu 2/3/11
35	Construction	265 days	Fri 2/4/11	Thu 2/9/12
36	County Move-In	21 days	Fri 2/10/12	Fri 3/9/12
37	First Cases	0 days	Fri 3/9/12	Fri 3/9/12

COST ESTIMATES

MULTNOMAH COUNTY - EAST COUNTY COURTS

CONCEPTUAL DEVELOPMENT COST ESTIMATE

Project Component	Cost/SF *	3 Courtrooms, including 1 for Flexible Community Use	
		Area	Cost
Courtrooms	\$318	15,000	\$ 4,770,000
Phase 2 Courtroom Shell	\$186	0	0
Flexible Community Space	\$249	0	0
Court Support Space	\$265	6,000	1,590,000
District Attorney	\$255	5,200	1,326,000
Building Support/Common Area	\$286	3,800	1,086,800
Building Efficiency Factor	\$212	7,500	1,590,000
Subtotal Building Costs		37,500	\$ 10,362,800
Site Development			2,000,000
FF&E Allowance			900,000
Soft Costs	25%		3,315,700
Contingencies	25%		4,144,625
TOTAL PROJECT COST			\$ 20,723,125

Source: Architectural Cost Consultants, Sept. 15, 2009

* Adjusted to June 2011 dollars

CONCEPTUAL OCCUPANCY COST ESTIMATE (YEAR 1)

Occupancy Costs	Factor	3 Courtrooms, including 1 for Flexible Community Use	
TOTAL PROJECT COST			\$ 20,723,125
(-) ECC Reserve Fund			(4,800,000)
BOND AMOUNT			\$ 15,923,125
Interest Rate	5.50%		
Term	20		
ANNUAL DEBT SERVICE			\$ 1,332,436
(+) Operating & Maintenance Expenses	\$ 8.00		285,000
(+) Asset Preservation Fee	\$ 2.75		98,111
TOTAL ANNUAL OCCUPANCY COST			\$ 1,715,548
(-) Taco Bell Lease Income			(83,000)
(-) Existing Courthouse Lease & Expenses			(70,000)
(-) D.A. Lease Pmts. (from 8th & Kelly)			(30,500)
NET ANNUAL OCCUPANCY COST			\$ 1,532,048
NET OCCUPANCY COST/SF/NLA			\$ 43.00

OPERATIONAL FUNDING

The operational funding of Multnomah County Circuit Court personnel is budgeted through the State of Oregon's judicial system. Additional staffing by the Multnomah County Sheriff's office and District Attorney will be managed through the annual budgeting process.

CAPITAL FUNDING



Department of County Management

MULTNOMAH COUNTY OREGON

Finance & Risk Management Division

501 SE Hawthorne, Suite 531

Portland, Oregon 97214

(503) 988-3312 phone

(503) 988-3292 fax

TO: Peggidy Yates, Economic Development Advisor

FROM: Mark Campbell, Sr. Revenue & Financial Analyst

DATE: September 18, 2009

SUBJECT: Preliminary Debt Capacity Calculation

This memo offers an overview of the County's outstanding debt obligations that are anticipated as of July 1, 2010. It also provides an analysis of the County's estimated debt capacity based on the Financial Policies adopted with the FY 2010 budget.

FULL FAITH AND CREDIT BONDS AND DEBT OBLIGATIONS – SUMMARY

The FY 2010 Approved Budget includes bond proceeds from the sale of Full Faith & Credit Obligations. All projects to be supported by these funds are new projects reflected in program offers purchased by the County Chair.

Debt payments for existing obligations are budgeted according to established schedules. It is worth noting that the FY 2009 budget used approximately \$24 million of one-time-only (OTO) General Fund revenue to "buydown" current and future debt payments. It supports **\$4.1 million of annual debt payments** that would otherwise need to be charged to departments.

There are two statutory limits on County borrowing as well as the internal County policy on outstanding debt limits. The more restrictive, the County's internal policy, would **provide for additional long term borrowing of up to approximately \$110 million in FY 2011**. Planned borrowing in the FY 2010 budget could use up to \$24.6 million of that estimated capacity.

The FY 2010 budget authorized up to \$24.6 million in short-term (7 years) borrowing for the following projects:

- \$12 million for Capital Improvement Program projects related to deferred maintenance and energy efficiency improvements;
- \$ 6 million for Information Technology infrastructure upgrades;
- \$ 5 million for implementation of a new Assessment & Taxation system; and
- \$ 1.6 million for the second phase of a Library materials movement system.

At this time, bonds have not been issued for these projects. The Board will hold a worksession in October to discuss which projects should be financed and determine the overall size of the debt offering.

OUTSTANDING DEBT AND DEBT CAPACITY

There are two statutory limits on County borrowing and a County policy on outstanding debt limits. The most restrictive, the County policy, would allow for estimated additional borrowing of approximately \$110 million in FY 2011. If all the debt authorized in the FY 2010 budget is issued there would be approximately \$85 million available under this policy.

ORS 287.054 provides a debt limit on voter approved general obligation bonds of 2% of the real market value of all taxable property within the County's boundaries. The following table represents the estimated debt capacity at June 30, 2010.

Real Market Value 2008 - 2009	\$107,381,958,130
Debt limit at 2%	2,147,639,163
Est. Outstanding Debt (6/30/2010)	(49,710,000)
Legal Debt Margin	\$2,097,929,163

ORS 287.053 provides a debt limit on full faith and credit bonds of 1% of the real market value of all taxable property within the County's boundaries. The following table represents the estimated debt capacity at June 30, 2010.

Real Market Value 2008 - 2009	\$107,381,958,130
Debt limit at 1%	1,073,819,581
Est. Outstanding Debt (6/30/2010)	(210,238,000)
Legal Debt Margin	\$863,589,581

In addition to statutory debt limits, the County's internal *Financial Policies*, adopted by the Board, further limit our debt on non-voter approved debt to annual payments that will not exceed 5% of General Fund budgeted revenues. As of June 30, 2010, the County will have an estimated \$56,504,000 in outstanding debt subject to the limit established by policy. The County could authorize up to a total of approximately \$167 million of General Fund supported debt - assuming a 20 year payback at 5.25% annual interest - which would allow us to issue additional debt of approximately \$110 million after considering existing outstanding debt.

The real issue when considering the issuance of debt has to do with ability to pay. The General Fund is heavily reliant on two revenue sources – Property Tax and Business Income Tax. One source, Property Tax, is limited by state constitution. The other is highly volatile and tends to follow changes in the economy. Given the mix of revenues in the General Fund the issuance of additional debt should be viewed in terms of how it may limit the ability of the County to support ongoing programs and operations.

It should be noted that the estimates prepared for this analysis use FY 2009 assessed values and FY 2010 budgeted General Fund revenues. That data, along with information related to the debt issue authorized in the FY 2010 budget, will be updated over the next few months and will be incorporated into a revised memo which will be presented to the Board next spring.

The following table highlights the County's estimated outstanding debt and debt limit, per the Financial & Budget Policies, as of June 30, 2010 (\$'s are in \$1,000s).

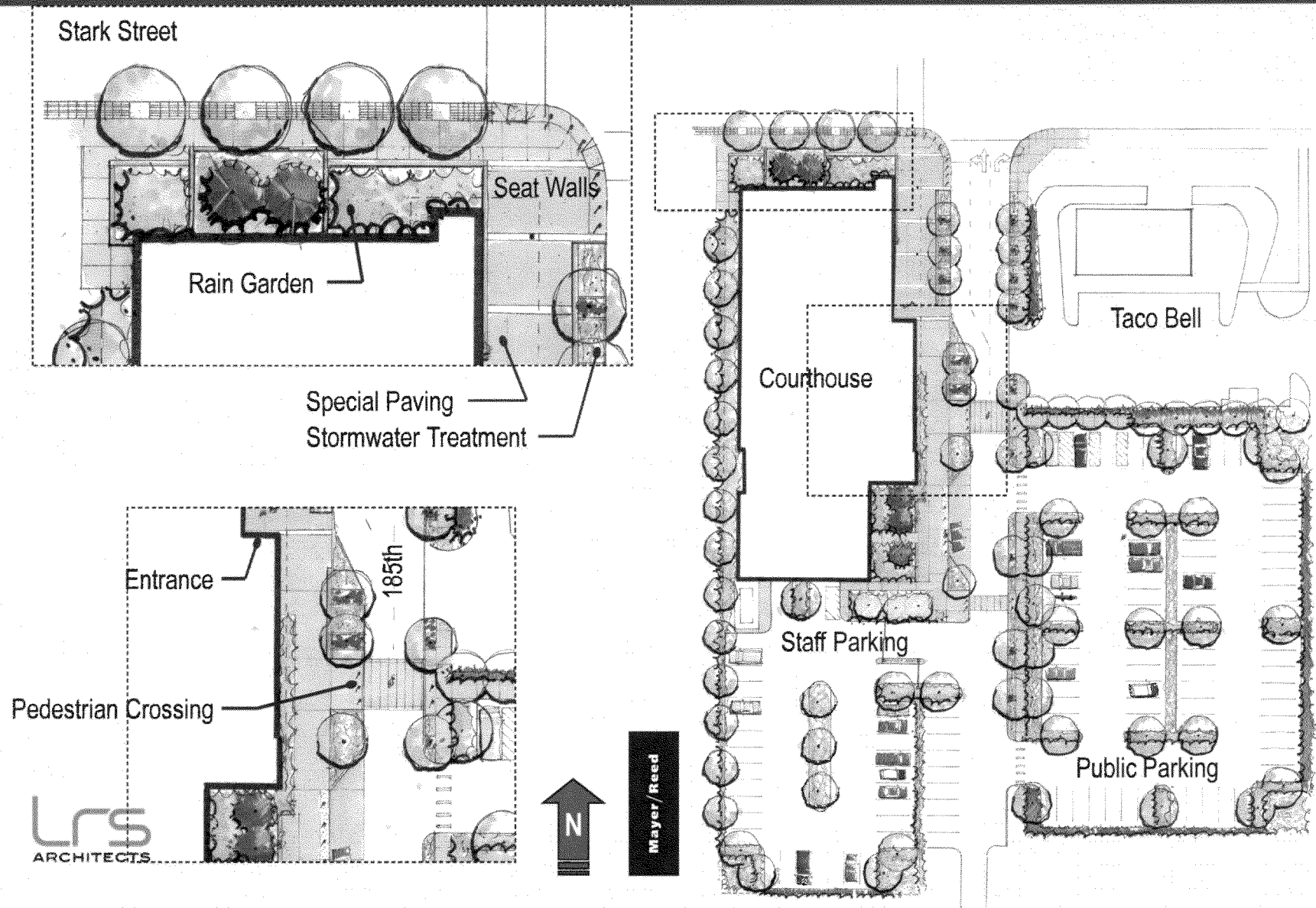
Description	Moody's Rating	Dated	Maturity Date	Amount Issued	Principal Outstanding	2010-11 Prin & Int Payment
General Obligation Bonds	Aa1	2/1/1999	10/1/2016	\$ 66,115	\$ 49,710	\$ 9,253
<u>Revenue Bonds</u>						
Port City (Revenue Bond/2000A)	Aaa	11/1/2000	11/1/2015	\$ 2,000	\$ 1,030	\$ 198
Oregon Food Bank (Revenue Bond/2000B)	Aaa	11/1/2000	11/1/2015	3,500	1,815	350
				<u>\$ 5,500</u>	<u>\$ 2,845</u>	<u>\$ 548</u>
Pension Obligation Revenue Bonds	Aa2	12/1/1999	6/1/2030	\$ 184,548	\$ 151,373	\$ 15,202
<u>Full Faith and Credit Obligations</u>						
Series 2003 Full Faith & Credit	Aa2	7/1/2000	7/1/2013	\$ 9,615	\$ 4,175	\$ 1,103
Series 2004 Full Faith & Credit	Aa2	10/1/2004	8/1/2019	54,235	53,670	7,878
				<u>\$ 63,850</u>	<u>\$ 57,845</u>	<u>\$ 8,981</u>
<u>Capital Leases</u>						
Sellwood Lofts Capital Lease	N/A	1/1/2002	1/1/2032	\$ 1,093	\$ 1,020	\$ 118
Total FFFCO and Capital Leases					\$ 58,865	\$ 9,099
Less Non General Fund Supported Debt						
Road Fund (Series 2000A/Series 2004 FFCO)					(1,341)	(288)
Library Fund (Sellwood Lofts)					<u>(1,020)</u>	<u>(118)</u>
Total General Fund Obligations					\$ 56,504	\$ 8,693
(Less) Annual Payment From Prior Year's Debt Buydown						(5,170)
Net General Fund Obligation						\$ 3,523
REMAINING BORROWING CAPACITY						
Debt Capacity (Supported by General Government Fund Types Only)						
2009-2010 General Fund Revenues (Excluding ITAX and BWC)						\$ 356,000
Policy Limitation (5% of GF Revenues)					x	5.00%
5% Policy Limit Dollar Amount						\$ 17,800
Lease/Debt Capacity Used (Total General Fund Obligations)						(8,693)
Annual Payment Available					\$ 9,107	
Estimated Principal Value Available						\$ 110,000

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT B – DIAGRAMS, DRAWINGS & RENDERINGS

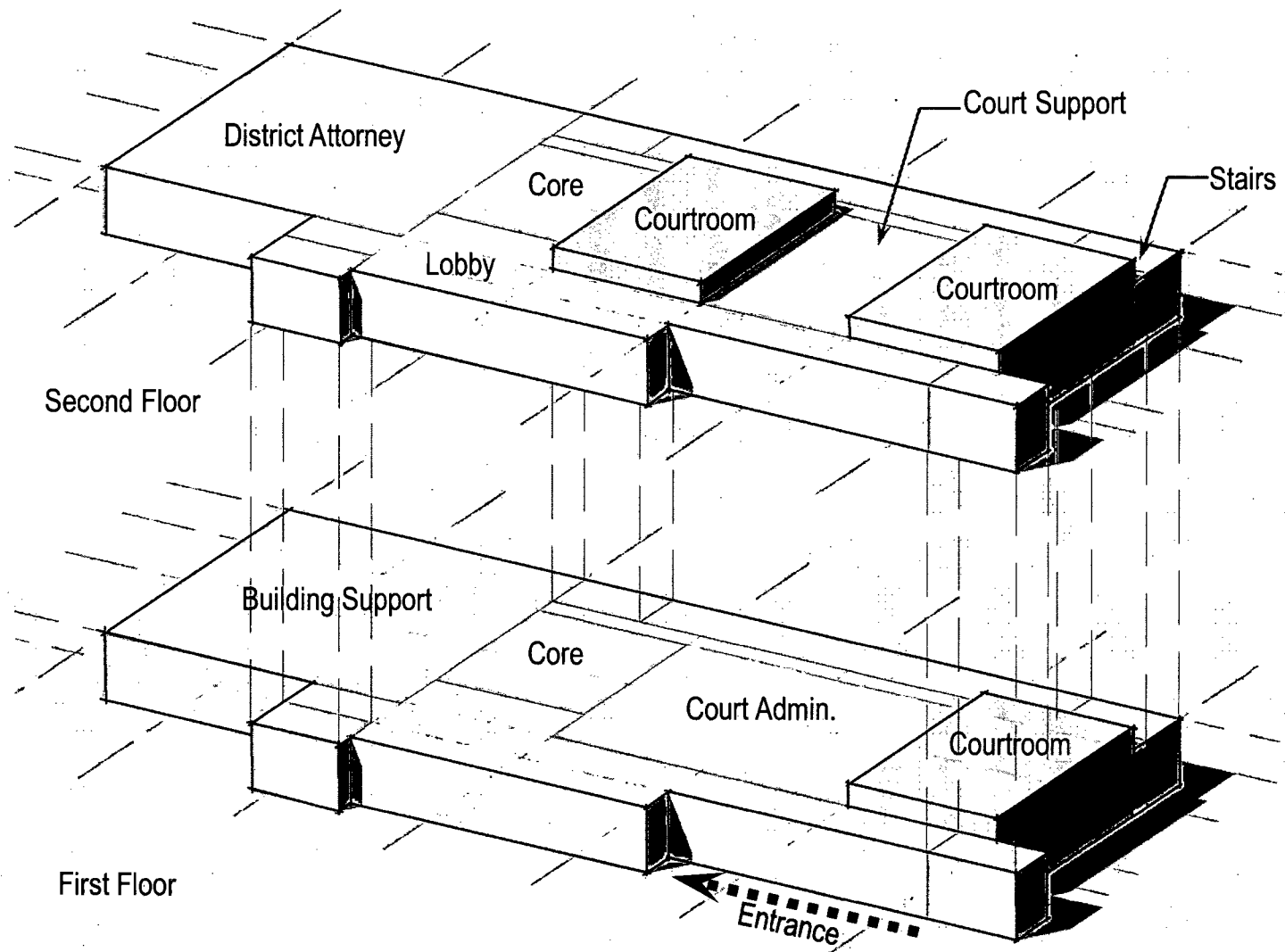
Site Plan

East County Courts



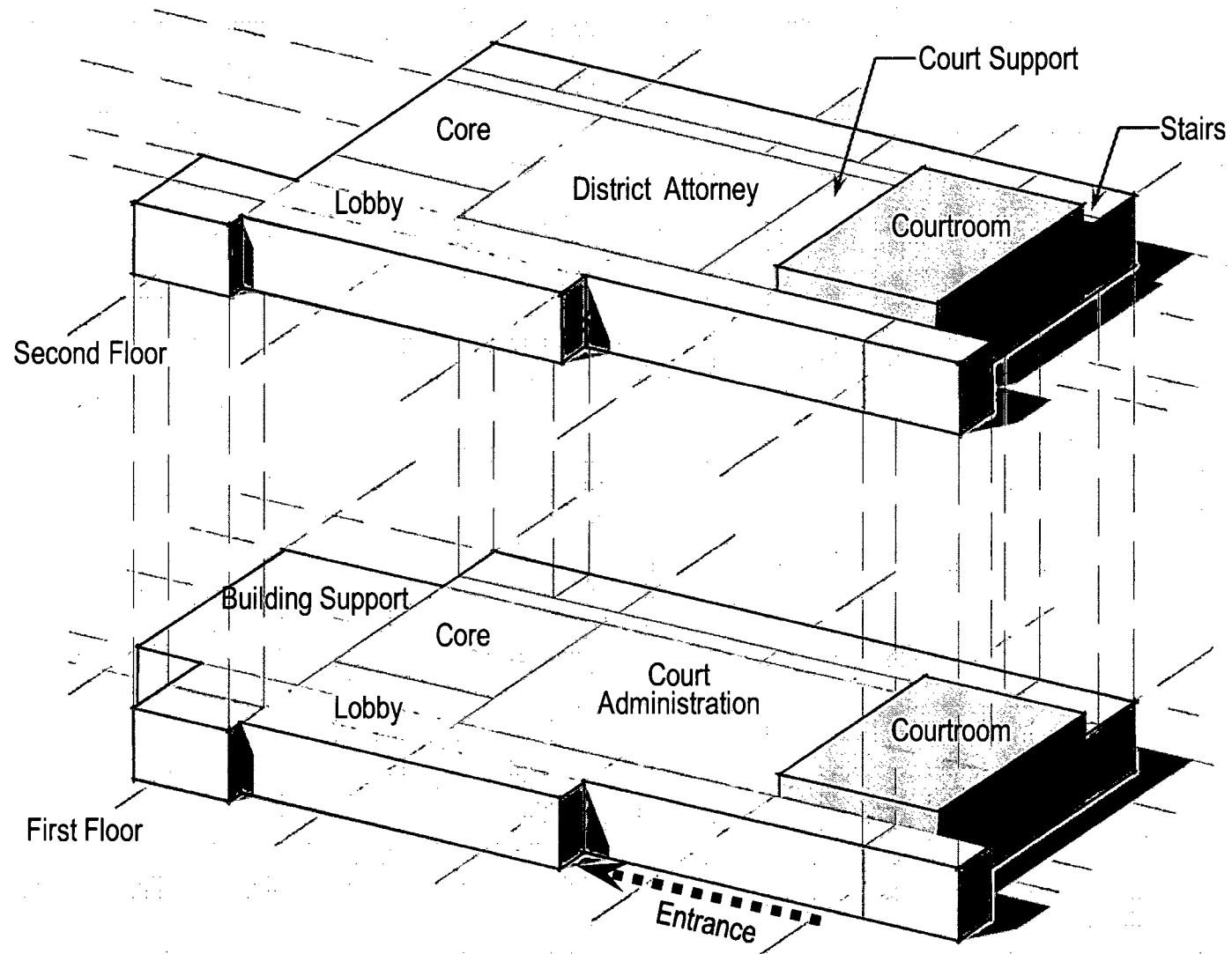
Three Courtroom Scheme

East County Courts



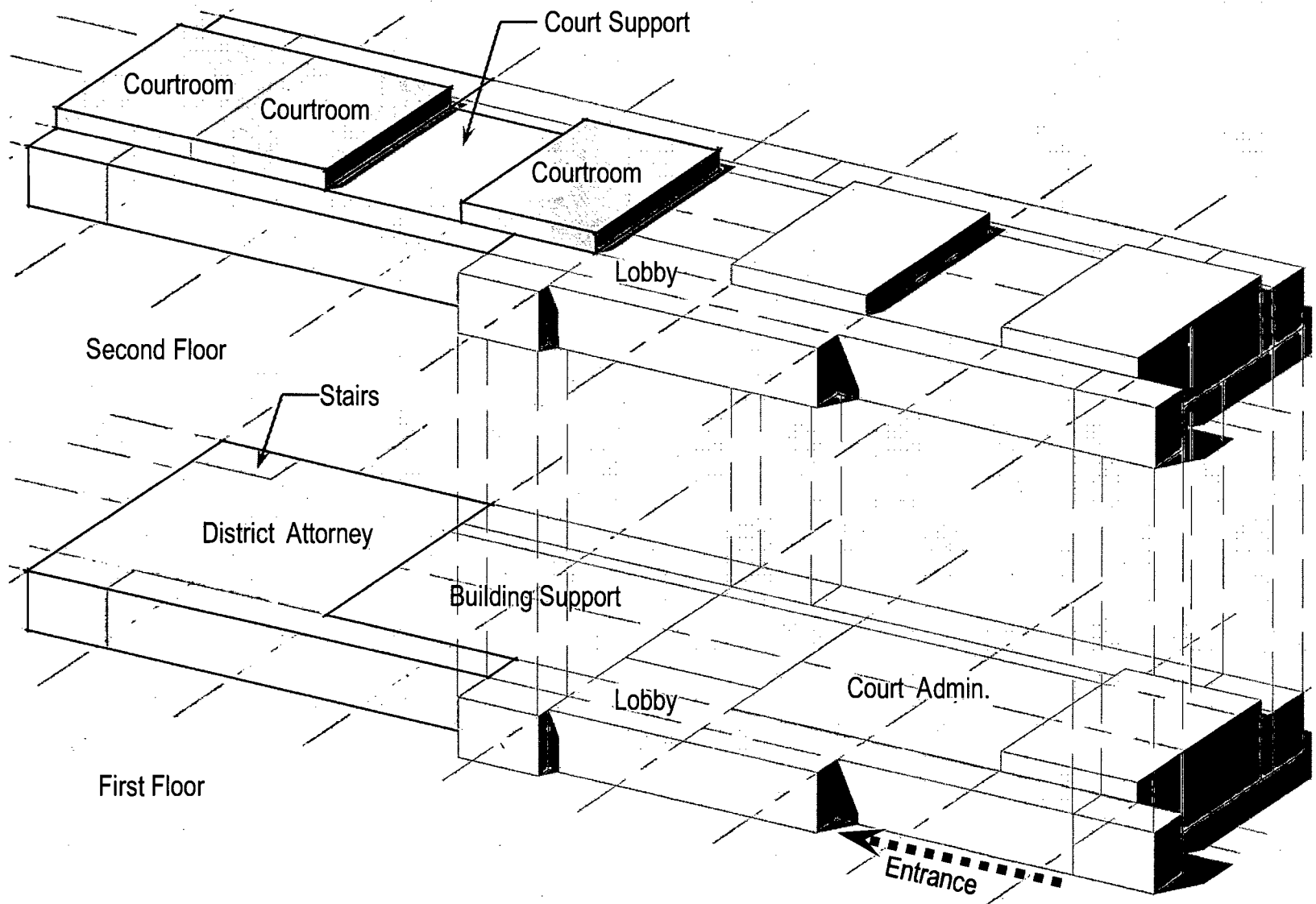
Two Courtroom Scheme

East County Courts



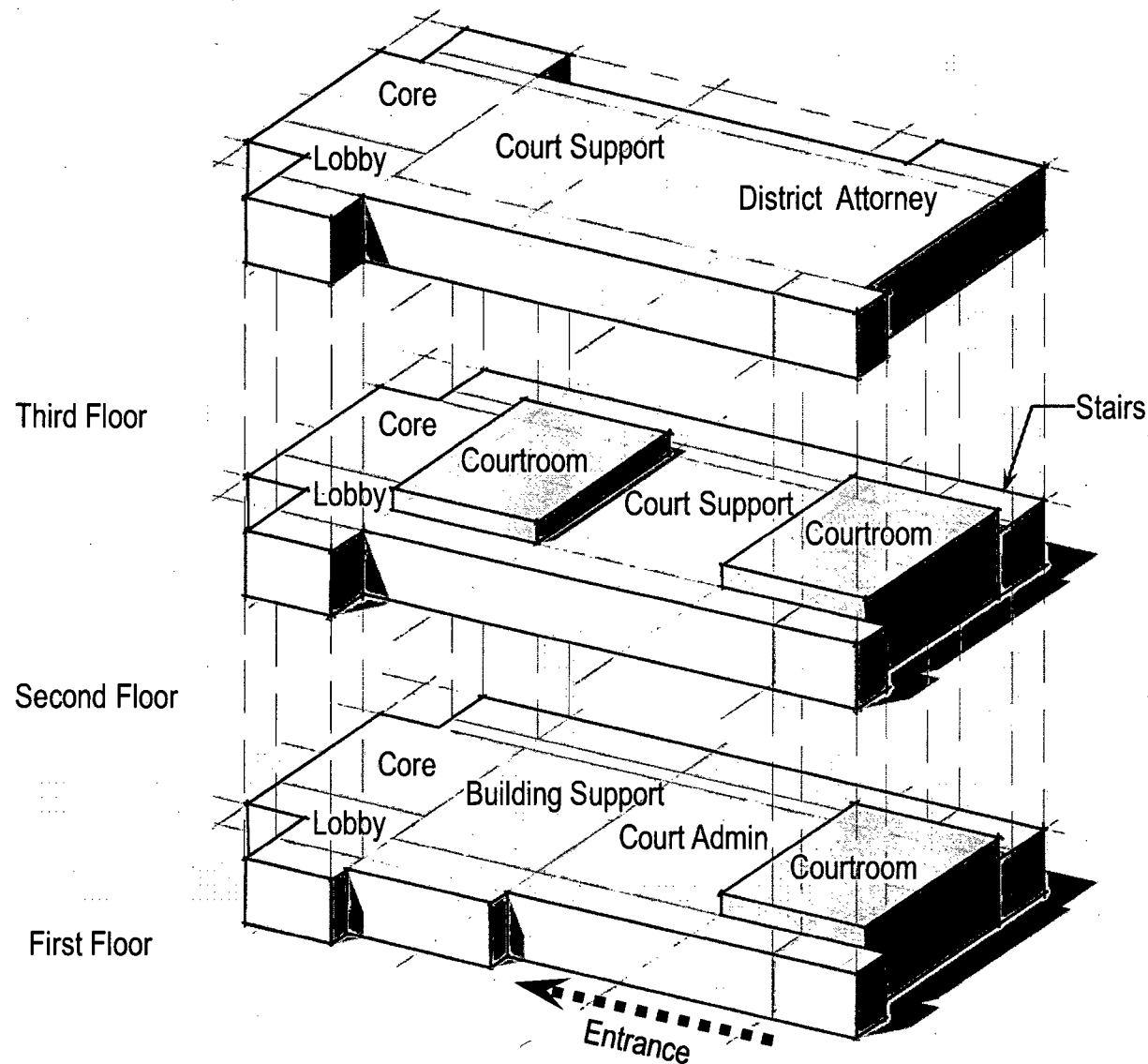
Expansion Scheme

East County Courts



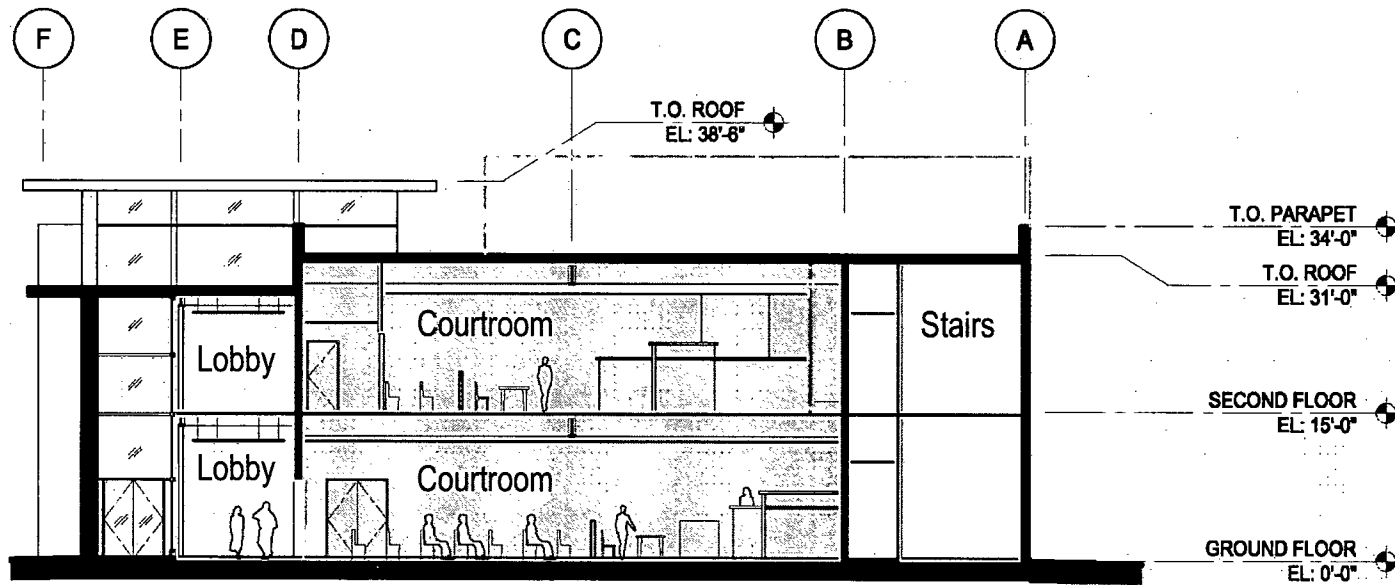
Three Story Scheme

East County Courts



Building Section

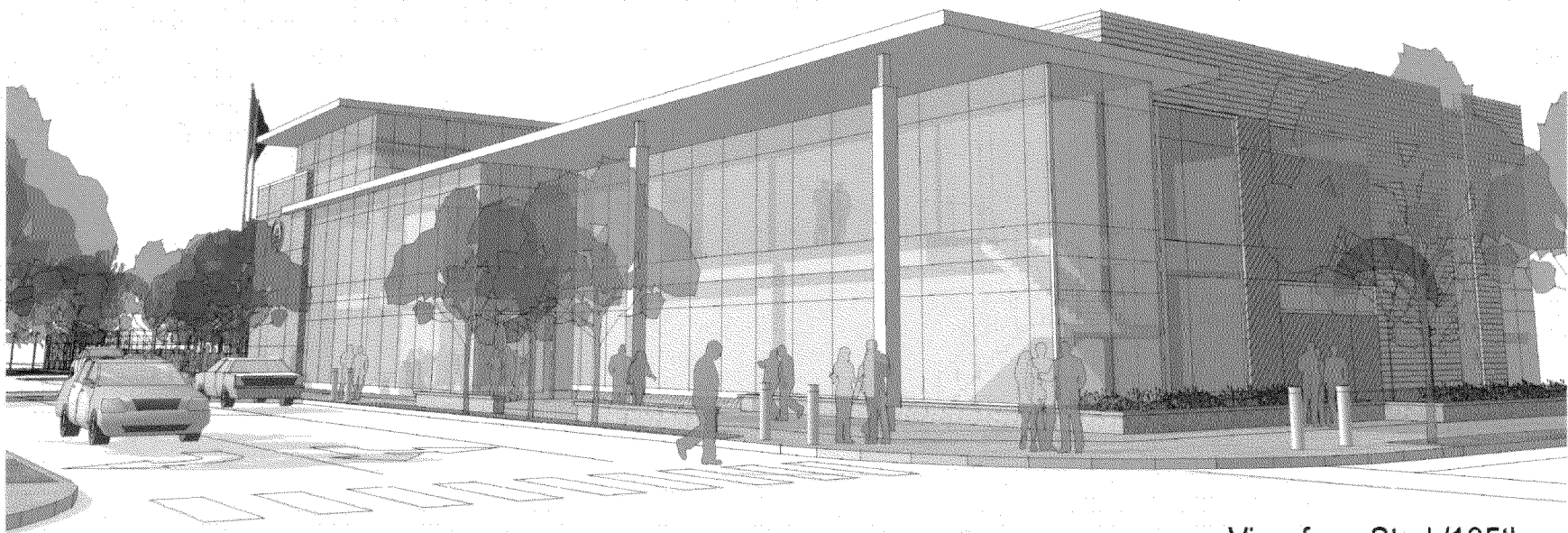
East County Courts



East-West Section

Conceptual Views

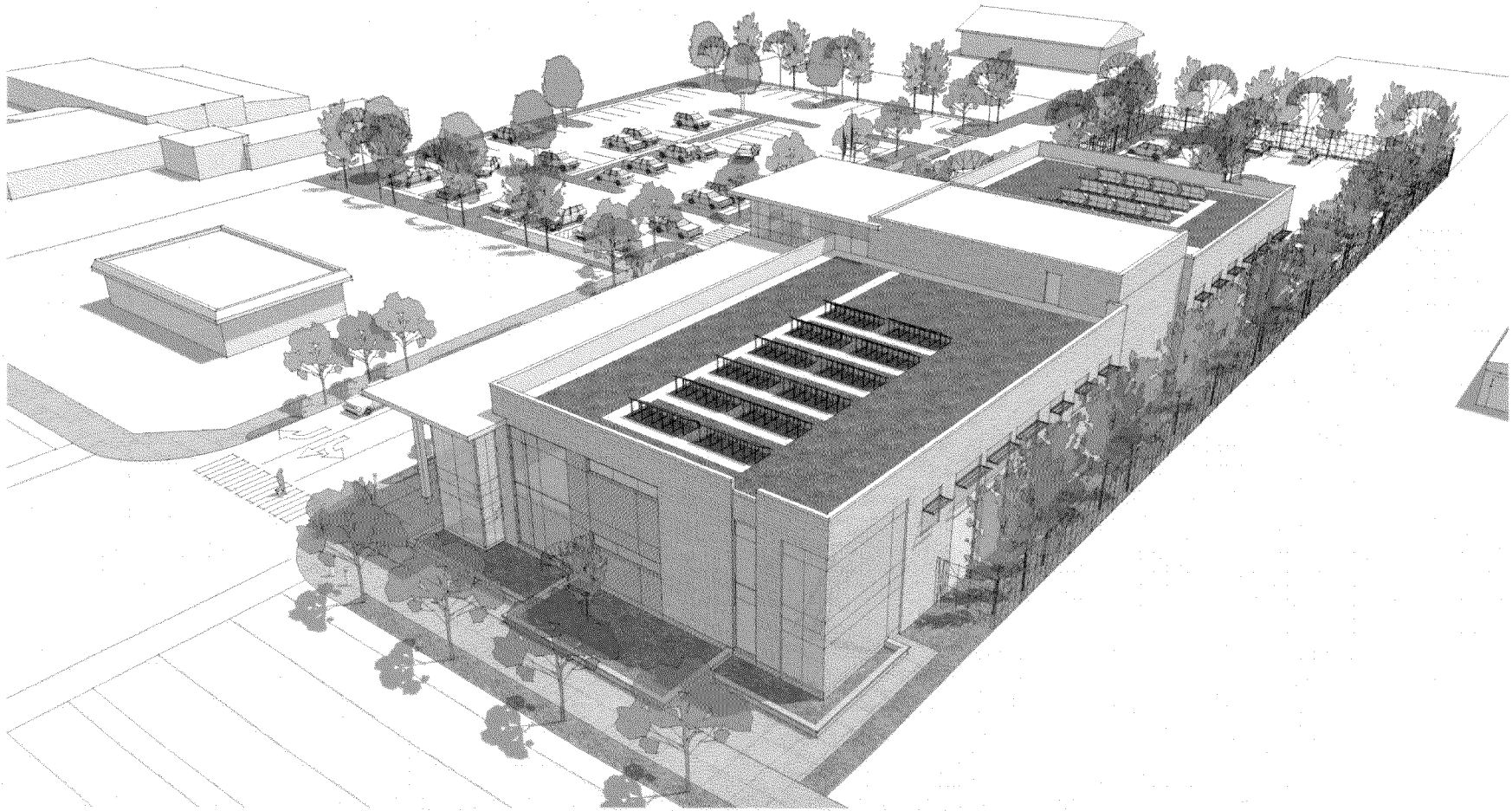
East County Courts



View from Stark/185th

Conceptual Views

East County Courts



View from NW

Conceptual Views

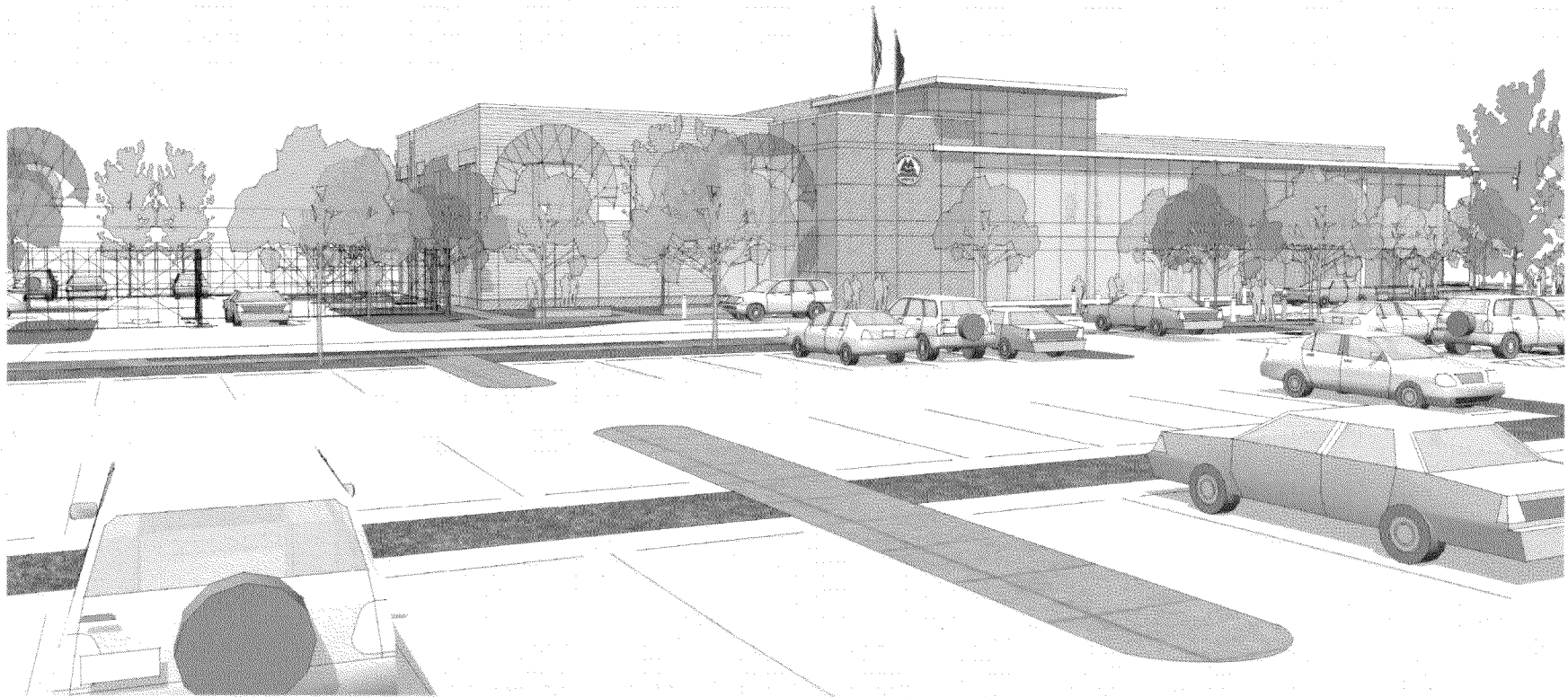
East County Courts



View from NE

Conceptual Views

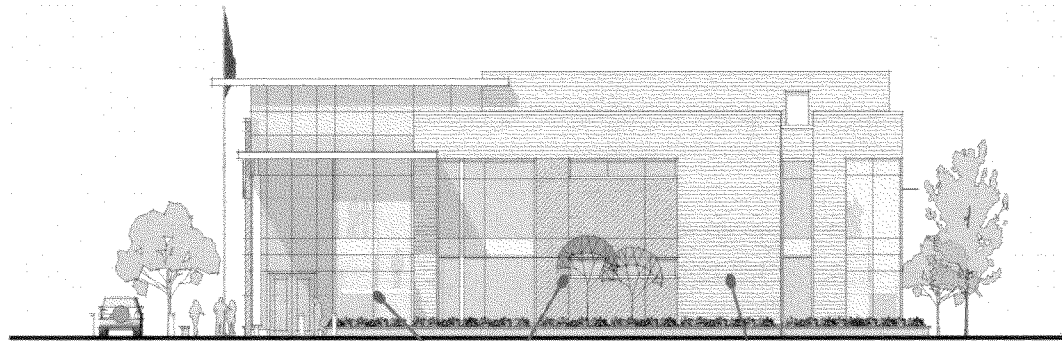
East County Courts



View from Southeast

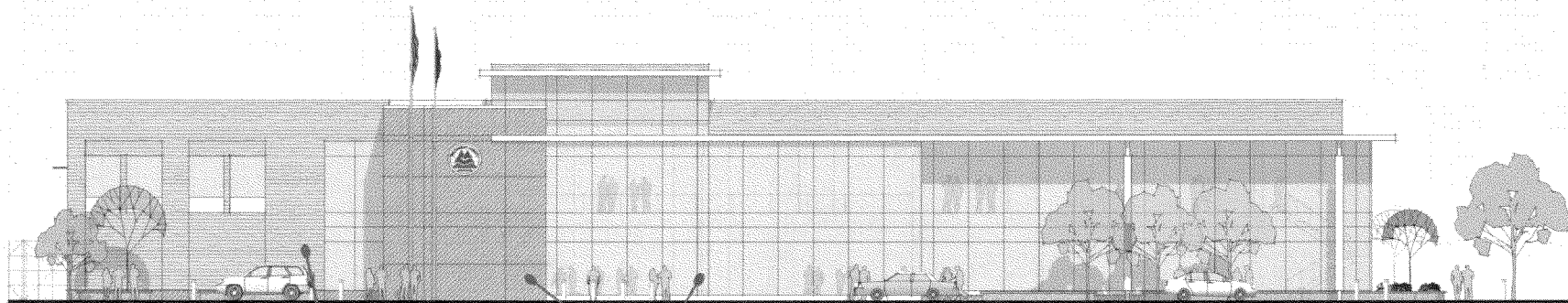
Conceptual Views

East County Courts



Stone Veneer
Brick Veneer
Aluminum Window Wall

North Elevation – Stark Street

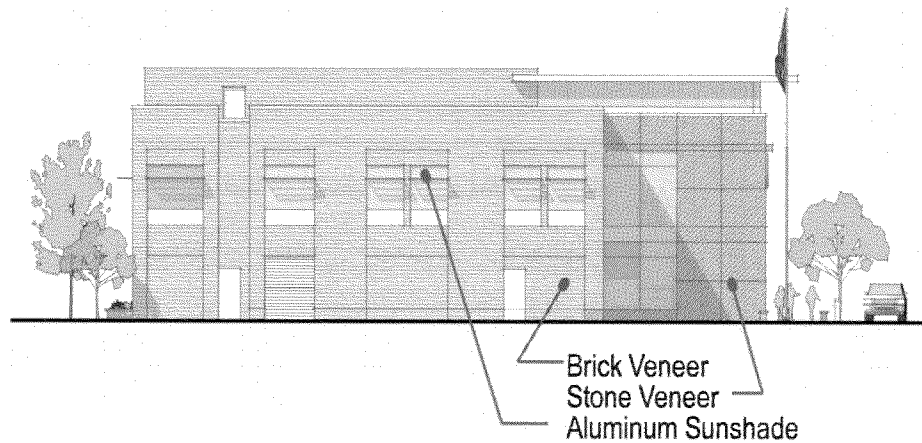


Stone Veneer
Aluminum Window Wall
Brick Veneer

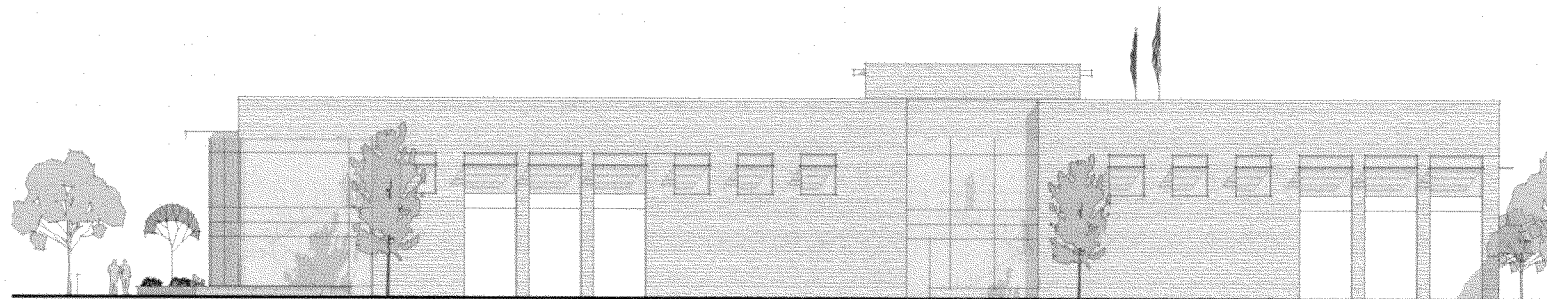
East Elevation – 185th Street

Conceptual Views

East County Courts



South Elevation



West Elevation

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT C – LEED™ PROJECT CHECKLIST

5	5	3	Materials and Resources	Possible Points	14	Responsible Party	Last Verified	Comments / Additional Cost
Y			Prereq 1	Storage & Collection of Recyclables		LRS		
	3		Credit 1.1	Building Reuse; Maintain Existing Walls, Floors and Roof	1 to 3	N/A		Demolishing all existing buildings
	1		Credit 1.2	Building Reuse; Maintain 50% of Interior Non-Structural Elements	1	N/A		Demolishing all existing buildings
2			Credit 2.1	Construction Waste Management; Divert 50% from Disposal	1 to 2	Contractor		Easy to do in Portland Metro area.
	1		Credit 3	Materials Reuse	1 to 2	Contractor		Incorporate salvaged material worth ~\$300,000
2			Credit 4	Recycled Content	1 to 2	Contractor/LRS		Will specify material with recycled content
1	1		Credit 5	Regional Materials	1 to 2	Contractor/LRS		Will specify material with regional content
	1		Credit 6	Rapidly Renewable Materials	1	Contractor/LRS		2.5% of total material cost ~\$150,000
	1		Credit 7	Certified Wood	1	Contractor/LRS		50% of wood products must be FSC
11		4	Indoor Environmental Quality		15			
Y			Prereq 1	Minimum Indoor Air Quality Performance		Interface		
Y			Prereq 2	Environmental Tobacco Smoke (ETS) Control		Owner/LRS		
1			Credit 1	Outdoor Air Delivery Monitoring	1	Interface (Adam C.)		First cost include systems to monitor OA and to measure CO2 in densely occupied areas
	1		Credit 2	Increased Ventilation	1	Interface (Adam C.)		No equipment cost associated to this credit, slight hit to energy performance
1			Credit 3.1	Construction IAQ Management Plan, During Construction	1	Contractor		
1			Credit 3.2	Construction IAQ Management Plan, Before Occupancy	1	Contractor		Scheduling is key.
1			Credit 4.1	Low-Emitting Materials, Adhesives & Sealants	1	Contractor/LRS		Will specify low emitting materials
1			Credit 4.2	Low-Emitting Materials, Paints & Coatings	1	Contractor/LRS		Will specify low emitting materials
1			Credit 4.3	Low-Emitting Materials, Flooring Systems	1	Contractor/LRS		Will specify low emitting materials
1			Credit 4.4	Low-Emitting Materials, Composite Wood & Agrifiber Products	1	Contractor/LRS		Will specify low emitting materials
1			Credit 5	Indoor Chemical & Pollutant Source Control	1	Interface/LRS		Walk off mats, Merve 13 filters, exhaust systems. Cost of filters?
	1		Credit 6.1	Controllability of Systems, Lighting	1	Interface (Ken S.)		County will provide task lights - LED
	1		Credit 6.2	Controllability of Systems, Thermal Comfort	1	Interface (Adam C.)		
1			Credit 7.1	Thermal Comfort - Design	1	Interface		
1			Credit 7.2	Thermal Comfort - Verification	1	Interface		Occupant Survey after 1 yr.
	1		Credit 8.1	Daylight & Views - Daylight	1	LRS		Will verify during SD
	1		Credit 8.2	Daylight & Views - Views	1	LRS		Will verify during SD
6			Innovation & Design Process		6			
1	1		Credit 1.1	Innovation in Design: 40% Water Reduction - WE3	1			Exceeding WE3
1			Credit 1.2	Innovation in Design: Specific Title	1			Dark Building - Energy Reduction
1			Credit 1.3	Innovation in Design: Specific Title	1			Leasing Carpet or Water Pre-cooling
1			Credit 1.4	Innovation in Design: Specific Title	1			Public Education
1			Credit 1.5	Innovation in Design: Specific Title	1			Green Housekeeping
1			Credit 2	LEED Accredited Professional	1	LRS		
1	2	1	Regional Priority Credits	Possible Points	4			
1			Credit 1.1	Regional Priority: SS3 Brownfield	1			
	1		Credit 1.2	Regional Priority: WE2 Innovative Wastewater Technologies	1			
	1		Credit 1.3	Regional Priority: Specific Credit	1			
	1		Credit 1.4	Regional Priority: Specific Credit	1			
65	12	16	Total	Possible Points	110			

Certified 40 to 49 points Silver 50 to 59 points Gold 60 to 79 points Platinum 80 or 110



LEED 2009 for New Construction and Major Renovation Project Checklist

Multnomah County East Court Facility
2010.03.17

The project has attempted enough points for: **GOLD**

22	2	2	Sustainable Sites	Possible Points	26	Responsible Party	Last Verified	Comments / Additional Cost
Y	N	?						
Y			Prereq 1 Construction Activity Pollution Prevention			Cardno-WRG		
1			Credit 1 Site Selection	1		LRS		
5			Credit 2 Development Density & Community Connectivity	5		LRS		Community connectivity
1			Credit 3 Brownfield Redevelopment	1		Owner/LRS		Need proof
6			Credit 4.1 Alternative Transportation, Public Transportation Access	6		LRS		
1			Credit 4.2 Alternative Transportation, Bicycle Storage & Changing Rooms	1		LRS		
3			Credit 4.3 Alternative Transportation, Low-Emitting & Fuel Efficient Vehicles	3		LRS		5% of parking capacity :: closest to main entrance - no additional cost
2			Credit 4.4 Alternative Transportation, Parking Capacity	2		LRS		Max. capacity < zoning requirement + 5% car pool, closest to main entrance
1			Credit 5.1 Site Development, Protect or Restore Habitat	1		Carol-Mayer/LRS		Restore at least 47,500 sq.ft
1			Credit 5.2 Site Development, Maximize Open Space	1		Carol-Mayer/LRS		Will Verify at SD - Building footprint is in flux. Req - 20% of total site area
1			Credit 6.1 Stormwater Design, Quantity Control	1		Cardno-WRG		infiltration/detention will decrease volume of the 2yr event by more than 25%
1			Credit 6.2 Stormwater Design, Quality Control	1		Cardno-WRG		Infiltration/water quality planters to be implemented
1			Credit 7.1 Heat Island Effect, Non-Roof	1		LRS/Carol-Mayer		shade 50% of hardscape (permanent or within 5 yrs with trees)
1			Credit 7.2 Heat Island Effect, Roof	1		LRS		75% of roof should have SRI >= 78 - white EPDM
1			Credit 8 Light Pollution Reduction	1		Interface (Ken S.)		Building sits very close to two property lines. Illumination generated by our building will spill over.
6	2	2	Water Efficiency	Possible Points	10			
Y			Prereq 1 Water Use Reduction, 20% Reduction			Interface (Stacey L.)		
2	2		Credit 1 Water Efficient Landscaping	2 - 4		Carol-Mayer		
2	2		Credit 2 Innovative Wastewater Technologies	2		Interface (Adam C.)		May need rain water reclaim systems to accomplish this.
4			Credit 3 Water Use Reduction	2 - 4		Interface (Adam C.)		Should be able to do this with just low flow fixtures
14	1	4	Energy and Atmosphere	Possible Points	35			
Y			Prereq 1 Fundamental Commissioning of Building Energy Systems			Interface		
Y			Prereq 2 Minimum Energy Performance			Interface		
Y			Prereq 3 Fundamental Refrigerant Management			Interface		
10			Credit 1 Optimize Energy Performance	1 to 19		Interface (Stacey L.)		
1			Credit 2 On-Site Renewable Energy	1 to 7		Interface (Ken S.)		Depends upon how much roof/site area is available for placement of photovoltaic panels
2			Credit 3 Enhanced Commissioning	2		Interface		
2			Credit 4 Enhanced Refrigerant Management	2		Interface		
3			Credit 5 Measurement and Verification	3		Interface (Adam C.)		Most likely yes, County has LEED-EB goals
1			Credit 5 Green Power	2		Owner/LRS		

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT D – SUMMARY OVERALL PROJECT ESTIMATES






CONCEPTUAL DEVELOPMENT COST ESTIMATE - OCT 1, 2009										
		OPTION								
		A		B		C		D		
Project Component	Cost/SF	2 Courtrooms		2 Courtrooms + Shell for Future Courtroom		2 Courtrooms + Flexible Community Space/Future Courtroom		3 Courtrooms, including 1 for Flexible Community Use		
		Area	Cost	Area	Cost	Area	Cost	Area	Cost	
Courtrooms	\$318	10,000	\$ 3,180,000	10,000	\$ 3,180,000	10,000	\$ 3,180,000	15,000	\$ 4,770,000	
Phase 2 Courtroom Shell	\$186	0	0	5,000	930,000	0	0	0	0	
Flexible Community Space	\$249	0	0	0	0	5,000	1,245,000	0	0	
Court Support Space	\$265	6,000	1,590,000	6,000	1,590,000	6,000	1,590,000	6,000	1,590,000	
District Attorney	\$255	5,200	1,326,000	5,200	1,326,000	5,200	1,326,000	5,200	1,326,000	
Building Support/Common Area	\$286	3,800	1,086,800	3,800	1,086,800	3,800	1,086,800	3,800	1,086,800	
Building Efficiency Factor	\$212	6,250	1,325,000	7,500	1,590,000	7,500	1,590,000	7,500	1,590,000	
Subtotal Building Costs		31,250	\$ 8,507,800	37,500	\$ 9,702,800	37,500	\$ 10,017,800	37,500	\$ 10,362,800	
Site Development			2,000,000		2,000,000		2,000,000		2,000,000	
FF&E Allowance			650,000		650,000		700,000		900,000	
Soft Costs	25%		2,789,450		3,088,200		3,179,450		3,315,700	
Contingencies	25%		<u>3,486,813</u>		<u>3,860,250</u>		<u>3,974,313</u>		<u>4,144,625</u>	
TOTAL PROJECT COST			\$ 17,434,063		\$ 19,301,250		\$ 19,871,563		\$ 20,723,125	

SUMMARY SCHEMATIC DESIGN COST ESTIMATE - APRIL, 2010										
			OPTION							
			A		B		C		D	
Project Component		Basis	2 Courtrooms		2 Courtrooms + Shell for Future Courtroom		2 Courtrooms + Flexible Community Space/Future Courtroom		3 Courtrooms, including 1 for Flexible Community Use	
			Area	Cost	Area	Cost	Area	Cost	Area	Cost
Hard Costs										
Building Cost			30,160 SF	\$ 8,593,509	37,880 SF	\$ 10,579,124	37,880 SF	\$ 10,694,417	37,880 SF	\$ 10,897,378
Site Development Cost				\$ 1,002,405		\$ 1,002,405		\$ 1,002,405		\$ 1,002,405
Existing Building Abatement & Recycling				\$ 406,173		\$ 406,173		\$ 406,173		\$ 406,173
3-Story Configuration (Option D only)										\$ 400,000
Sub-Total				\$ 10,002,087		\$ 11,987,702		\$ 12,102,995		\$ 12,705,956
Fees										
Profit & Overhead		2.50%		\$ 250,052		\$ 299,693		\$ 302,575		\$ 317,649
Contractor Insurance		0.75%		\$ 75,016		\$ 89,908		\$ 90,772		\$ 95,295
Contractor Bond		0.75%		\$ 75,016		\$ 89,908		\$ 90,772		\$ 95,295
Building & Site Development Sub-Total				\$ 10,402,170		\$ 12,467,210		\$ 12,587,115		\$ 13,214,194
Estimating Contingency		12%		\$ 1,248,260		\$ 1,496,065		\$ 1,510,454		\$ 1,585,703
Construction Contingency		8%		\$ 932,034		\$ 1,117,062		\$ 1,127,805		\$ 1,183,992
Total Hard Costs				\$ 12,582,465		\$ 15,080,337		\$ 15,225,374		\$ 15,983,889
Soft Costs:										
FF&E				\$ 460,000		\$ 460,000		\$ 500,000		\$ 661,440
All other Soft Costs				\$ 2,889,194		\$ 2,935,598		\$ 2,940,019		\$ 2,952,353
Total Project Costs				\$ 15,931,659		\$ 18,475,935		\$ 18,665,393		\$ 19,597,682
DELTA FROM OCT ESTIMATES				(\$1,502,403)		(\$825,315)		(\$1,206,169)		(\$1,125,443)

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT E – OVERALL PROJECT SCHEDULE

Shiels Oblatz Johnsen
Development & Project Management

Project: ECC OVERALL PROJECT S( Progress  Summary  External Tasks  Deadline 

Date: Sun 4/11/10 Milestone Project Summary External Milestone

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT F – LEASE SPACE OPTIONS

EAST COUNTY COURTS

2-COURT LEASE PROPOSAL

Site Selected for Analysis:

Former Goodwill Building
1776 NW Fairview Avenue
Gresham, OR 97030

DEVELOPMENT COSTS:

Project Component	Basis	Cost	
		Area	Cost
Hard Costs			
Building Cost	\$ 244.44	25,000	\$ 6,111,052
Site Development Cost			\$ 130,081
Sub-Total			\$ 6,241,133
Fees:			
Profit & Overhead	5.50%		\$ 343,262
Contractor Insurance	0.75%		\$ 46,808
Contractor Bond	0.75%		\$ 46,808
Building & Site Development Sub-Total			\$ 6,678,012
Estimating Contingency	15%		\$ 1,001,702
Construction Contingency	10%		\$ 767,971
Total Hard Costs			\$ 8,447,686
Soft Costs:			
FF&E			\$ 350,000
All other Soft Costs			\$ 2,219,656
TOTAL PROJECT COSTS			\$ 11,017,342

ESTIMATED LEASE COSTS:

LEASE ESTIMATE:

GLA		25,000
Base Rent/SF/Year (Shell Only)	\$	10.00
Pass-Through Expenses/SF/Year	\$	1.50
Annual Inflation		3.0%

DEBT SERVICE ESTIMATE FOR T.I.s:

Cost Per Preliminary Est.	\$	11,017,342
(-) ECC Reserve Funds	\$	(4,677,000)
(+) SD Costs to Date	\$	500,000
Net Cost to Finance	\$	6,840,342
Interest Rate		4.75%
Term (Years)		20
Annual Debt Service		\$537,312

		<u>Year 1</u>	<u>Year 5</u>	<u>Year 10</u>	<u>Year 15</u>	<u>Year 20</u>
Base Lease (Shell Only)	\$	250,000	\$ 289,819	\$ 335,979	\$ 389,492	\$ 451,528
Pass-Through Expenses		<u>37,500</u>	<u>43,473</u>	<u>50,397</u>	<u>58,424</u>	<u>67,729</u>
TOTAL RENT AND EXPENSES	\$	287,500	\$ 333,291	\$ 386,376	\$ 447,916	\$ 519,257
<u>County Expenses:</u>						
Debt Service on Tenant Improvements	\$	537,312	\$ 537,312	\$ 537,312	\$ 537,312	\$ 537,312
O&M - Basic services, janitorial, etc	\$ 6.00	150,000	173,891	201,587	233,695	270,917
Utilities	\$ 3.10	77,500	89,844	104,154	120,742	139,974
Incremental MSCO Expense	LS	<u>200,000</u>	<u>231,855</u>	<u>268,783</u>	<u>311,593</u>	<u>361,222</u>
TOTAL COUNTY EXPENSES	\$	964,812	\$ 1,032,902	\$ 1,111,836	\$ 1,203,343	\$ 1,309,425
TOTAL OCCUPANCY COST	\$	1,252,312	\$ 1,366,193	\$ 1,498,212	\$ 1,651,259	\$ 1,828,682
(-) Current Court Rental Costs		(70,000)	(81,149)	(94,074)	(109,058)	(126,428)
(+) DA Space Rental		<u>30,000</u>	<u>34,778</u>	<u>40,317</u>	<u>46,739</u>	<u>54,183</u>
NET OCCUPANCY COSTS	\$	1,212,312	\$ 1,319,822	\$ 1,444,456	\$ 1,588,940	\$ 1,756,437

15-Apr-09

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT G – FINANCING AND OPERATING COSTS

Financing Scenarios for East County Courthouse

Assume Borrowing @ \$15 Million Amortized Over 20 Years

Fiscal Year	Taxable w/ BABS & RZB	Tax Exempt Level Debt Service	Tax Exempt Interest Only	Tax Exempt Bullet Maturity
2011	\$ 978,184	\$ 1,128,297	\$ 717,123	\$ 583,676
2012	987,611	1,128,297	717,123	583,676
2013	997,628	1,128,297	717,123	583,676
2014	1,008,270	1,128,297	717,123	583,676
2015	1,019,578	1,128,297	717,123	583,676
2016	1,031,592	1,128,297	717,123	583,676
2017	1,044,357	1,128,297	717,123	583,676
2018	1,057,920	1,128,297	717,123	583,676
2019	1,072,331	1,128,297	717,123	583,676
2020	1,087,642	1,128,297	717,123	583,676
2021	1,103,910	1,128,297	1,714,182	7,083,676
2022	1,121,195	1,128,297	1,709,947	352,058
2023	1,139,561	1,128,297	1,712,135	352,058
2024	1,159,074	1,128,297	1,711,526	352,058
2025	1,179,807	1,128,297	1,713,070	352,058
2026	1,201,835	1,128,297	1,712,065	352,058
2027	1,225,241	1,128,297	1,713,110	352,058
2028	1,250,109	1,128,297	1,710,635	352,058
2029	1,276,532	1,128,297	1,713,886	352,058
2030	1,304,606	1,128,297	1,710,105	8,852,058
Total	\$ 22,246,983	\$ 22,565,940	\$ 24,291,891	\$ 24,588,958

Summary of Costs Associated w/ East County Courthouse

OPTION D - 3 Courtrooms, Including 1 for Flexible Community Use

Financing Scenario 1 - Use of BABS/RZEBD Allocation

	2011	2012	2013	2014	2015
Debt Service	\$ 978,184	\$ 987,611	\$ 997,628	\$ 1,008,270	\$ 1,019,578
Operating Costs	-	483,229	663,635	683,544	704,050
(Less) Current Facility Costs	-	(75,375)	(103,515)	(106,620)	(109,819)
Total Annual Costs	\$ 978,184	\$ 1,395,465	\$ 1,557,748	\$ 1,585,194	\$ 1,613,809

Financing Scenario 2 - Tax Exempt w/ Level Debt Service

	2011	2012	2013	2014	2015
Debt Service	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297
Operating Costs	-	483,229	663,635	683,544	704,050
(Less) Current Facility Costs	-	(75,375)	(103,515)	(106,620)	(109,819)
Total Annual Costs	\$ 1,128,297	\$ 1,536,151	\$ 1,688,417	\$ 1,705,221	\$ 1,722,528

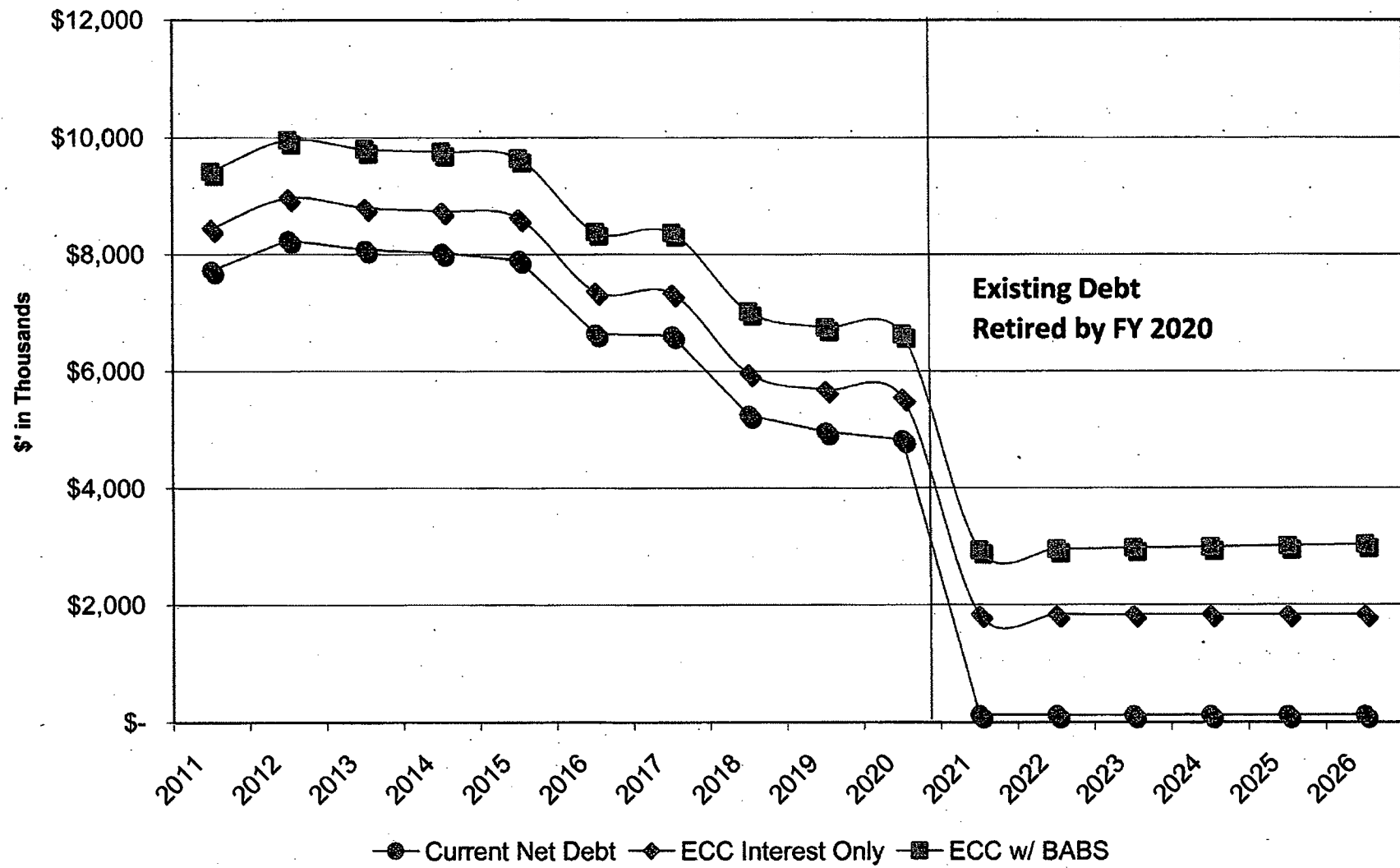
Financing Scenario 3 - Tax Exempt w/ Interest Only First 10 Years

	2011	2012	2013	2014	2015
Debt Service	\$ 717,123	\$ 717,123	\$ 717,123	\$ 717,123	\$ 717,123
Operating Costs	-	483,229	663,635	683,544	704,050
(Less) Current Facility Costs	-	(75,375)	(103,515)	(106,620)	(109,819)
Total Annual Costs	\$ 717,123	\$ 1,124,977	\$ 1,277,243	\$ 1,294,047	\$ 1,311,354

Financing Scenario 4 - Tax Exempt w/ Bullet Maturities @ 10 and 20 Years

	2011	2012	2013	2014	2015
Debt Service	\$ 583,676	\$ 583,676	\$ 583,676	\$ 583,676	\$ 583,676
Operating Costs	-	483,229	663,635	683,544	704,050
(Less) Current Facility Costs	-	(75,375)	(103,515)	(106,620)	(109,819)
Total Annual Costs	\$ 583,676	\$ 991,530	\$ 1,143,796	\$ 1,160,600	\$ 1,177,907

Debt Analysis (FY 2011 - FY 2026)



**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT H – LETTERS OF SUPPORT AND COMMITMENT



MICHAEL D. SCHRUNK, District Attorney for Multnomah County

1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • www.co.multnomah.or.us/da/

April 12, 2010

Jeff Cogen, County Chair
Multnomah County Commissioners
501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214

RECEIVED

APR 14 2010

Re: East County Court

Dear Chair Cogen: *Jeff*

After years of committee meetings, site planning meetings, public meetings, Board presentations and briefings and the hard work of countless people, it is gratifying to think that we are now poised to begin construction on a new courthouse facility that will serve the good people of East County.

The building of two new functioning courtrooms and a third which could be put into operation quickly, not only relieves pressure from the downtown courthouse by allowing additional East County cases to be heard at the new facility, but also allows for expansion as the need increases in the future.

Once completed, my office will transfer sufficient existing staff and deputy district attorneys to facilitate two full time courtrooms, and move our Gresham Child Support Office and Gresham Neighborhood DA. I believe we can accomplish this without the need for additional positions until such time as the third courtroom becomes operational. At that time, I do foresee a need to re-evaluate whether additional positions would be required. Co-locating our Child Support Office and Neighborhood DA in the same office is not only more efficient, but also enables citizens to view their courthouse as a place where they can achieve a sense of personal and social justice.

The need for a new East County courthouse has been well documented over the years. Those who have either visited or worked in the existing facility know that it is woefully inadequate and that the need grows more intense with each passing month. This is why I am pleased that this project is moving forward and proud that my office has been a part of this effort.

Very truly yours,

MICHAEL D. SCHRUNK
District Attorney

c: Peggid Yates ✓



CIRCUIT COURT OF THE STATE OF OREGON

FOURTH JUDICIAL DISTRICT
MULTNOMAH COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OR 97204-1123

JEAN KERR MAURER
JUDGE

PHONE (503) 988-3846
FAX (503) 276-0962

April 13, 2010

Hon. Jeff Cogen, County Chair
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Deborah Kafoury, Commissioner District 1
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Barbara Willer, Commissioner District 2
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Judy Shiprack, Commissioner District 3
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Diane McKeel, Commissioner District 4
501 SE Hawthorne Blvd.
Portland, OR 97214

re: **Serving The East County With Appropriate Circuit Court Services Housed in An
Appropriate Courthouse Facility – Circuit Court Commitment**

Dear Chair Cogen and Commissioners Kafoury, Willer, Shiprack and McKeel:

Since the early 1960's, Multnomah County has been required under Oregon law (ORS 3.014 is the current version of this statute) to provide a facility and court services to the geographic area described as "east of 122nd Avenue." According to the Center for Population Research, this geographic area encompasses approximately 30 per cent of the total population of Multnomah County, the City of Gresham – Oregon's fourth largest city; it also includes the majority of the county's land mass. Since the east county court services requirement became law, approximately 50 years ago, services in the east county have been provided from "make do" facilities. The most recent of these facilities, in use since 1980, is now a leaky, dry rot and mold infested structure that reflects both the hard economic times we face and the difficulty in making a commitment to building a permanent East County Courthouse. This current facility is so small and limited that there is no ability to offer to the people residing or doing business in the east county the particular circuit court services that will improve the community; there is not even room to offer the minimum services required by statute other than by providing evening hours for court appearances.

For the last 10 years, the circuit court has worked to expand the level of service provided to the east county population. In order to accommodate more services, the traffic violation daily calendar was moved to the evening and pretrial conferences and a community court were created in the day time program for misdemeanor offenses. These programs ultimately crowded out the small claims case calendar. The current facility is so limited that small claims hearings and case mediations could not be

accommodated. A one courtroom facility does not meet the minimum need for court programs for the east county area.

In 2004 planning began for an expanded court facility. At that time a community based group identified a range of services which are appropriate to be provided, and modified in 2005 the statute, regarding court services in Gresham to make clear to the various interests the scope of court work envisioned for the future facility. In 2004, then Presiding Judge Dale R. Koch, after working with those interested in expanded court services in east county, presented the following list of court functions for a three courtroom facility:

1. Misdemeanors (all matters through trial and sentencing)
2. Violations
3. Small Claims (with pretrial mediation)
4. Landlord and Tenant Actions (FED proceedings) (with pretrial mediation)
5. Ex Parte hearings, including Preliminary Family Abuse Prevention Act (FAPA) and Elderly Persons and Persons With Disabilities Abuse Prevention Act (EPPDADA), and Stalking Orders
6. Domestic relations self help center for Self Represented Litigants who are using Oregon Judicial Department self-help domestic relations forms
7. East County document filing for all Civil and Domestic Relations Actions (accepting documents for filing in cases that have been filed at the downtown courthouse)

The circuit court remains committed to providing these services, but the scope of work requires a court facility with more than one courtroom and, within five years, will require more than two courtrooms. In addition, as the court's presence in the east county matures in a permanent courthouse facility, there may be other services to add to this 2005 list.

When opened in early 2012, under the 2005 list of services there are estimated to be 35,377 cases, as follows for annual case processing:

Small Claims	4132
FEDs	1935
FAPAs	837
Misdemeanors	3157
<u>Violations</u>	<u>25,316</u>
Total	35,377

At present, Multnomah County "east of 122nd" is increasing in population at a faster rate than the remainder of the County, and it is expected that the case load will continue to grow without any added subject matter jurisdiction due to population increases.

In addition to it being a sign of community commitment, and providing the above listed court services, there are other reasons to build a three courtroom facility in East County. A courthouse facility, when opened, becomes an anchor in a community for legal services, dispute resolution and an information point for collateral contacts for additional personal and business related resources. The East County

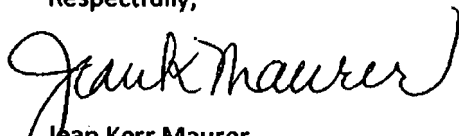
Letter to Chair Cogen and Commissioners Kafoury, Willer, Shiprack and McKeel
April 13, 2010
Page 3

Courthouse, if built, will attract service providers to locate in the same area. There will be a constant stream of court parties, witnesses, and jurors in this facility every day and many of them will not reside in the east county area but will be visiting the area. East County and the Rockwood Neighborhood, through urban renewal, seek to become a safe and attractive destination. The location and functions of the circuit court and the scale of its operation will help Rockwood area achieve its new identity in the county and will provide a steady stream of visiting witnesses to its success. This will not happen overnight, but it will play an important part in the renewal of this area. Finally, in the short run, until there is a new court facility built in downtown Portland, a three courtroom facility in Gresham eases not only the unmet demand for immediate services downtown, but also provides courtroom facilities for some of the three judges who do not have an assigned courtroom in the downtown facility.

The circuit court remains committed fully to the East County Courthouse. The court will ensure that the East County Courthouse is successful in meeting the full program of court services outlined above in providing to the community a fully accessible courthouse with daily services for hearings and trials, court information, court payments and filings, and assistance to parties in domestic relations proceedings through the self help center.

The circuit court is asking each of you now to please support the construction of the East County Courthouse facility, and if possible, to construct it with three courtrooms at opening. The demand for local court services in the east county area will grow both as to the existing offer of services on opening, and by the identification of additional, appropriate services to be added to those. Strong courts build strong communities, and the circuit court is prepared to establish a presence and services in the east county area that will add to the strength of this community.

Respectfully,



Jean Kerr Maurer
Presiding Judge

JKM:lms

c: Chief Justice Paul DeMuniz
Chief Criminal Judge Julie E Frantz
Chief Family Court Judge Nan Waller
Circuit Court Judge Alicia Fuchs
Doug Bray, Trial Court Administrator



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: C-1
Est. Start Time: 9:30 am
Date Submitted: 4/8/2010

Agenda Title: RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to ROMAN MAGAC.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: 4/22/2010 Amount of Time Needed: Consent
Department: County Management Division: Assessment, Recording and Taxation / Tax Title
Contact(s): Sally Brown
Phone: 503-988-3349 Ext. 22349 I/O Address: 503/1
Presenter(s): Sally Brown

General Information

1. What action are you requesting from the Board?

The Tax Title Section is requesting the Board to approve the private sale of a tax-foreclosed property to Roman Magac.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The subject property is a triangular shaped vacant strip that came into county ownership through the foreclosure of delinquent tax liens on June 16, 1977. The lot is more or less 10' x 10' x 14' and contains approximately 436 square feet. The attached plat map Exhibit A shows it as Tax Lot #1600. The strip is located between 2812 & 2800 NE Bryant & 7005 NE 29th. An aerial photo, Exhibit B, shows the strip in relation to the two adjacent properties. We propose to sell the strip to the owner of the 2812 NE Bryant St property for a proposed amount of \$300.

This action affects our Program Offer 91003 by placing a tax-foreclosed property back onto the tax roll.

3. Explain the fiscal impact (current year and ongoing).

The private sale will allow for the recovery of the delinquent taxes, fees, and expenses. The sale will also reinstate the property on the tax roll (see Exhibit C).

4. Explain any legal and/or policy issues involved.

No legal issues are expected. The parcel will be deeded "As Is" without guarantee of clear title.

5. Explain any citizen and/or other government participation that has or will take place.

No citizen or government participation is anticipated.

Required Signature

**Elected Official or
Department/
Agency Director:**

Mindy Harris

Date: 4/8/10

EXHIBIT A

R315275 Subject Strip 2812 NE Bryant St

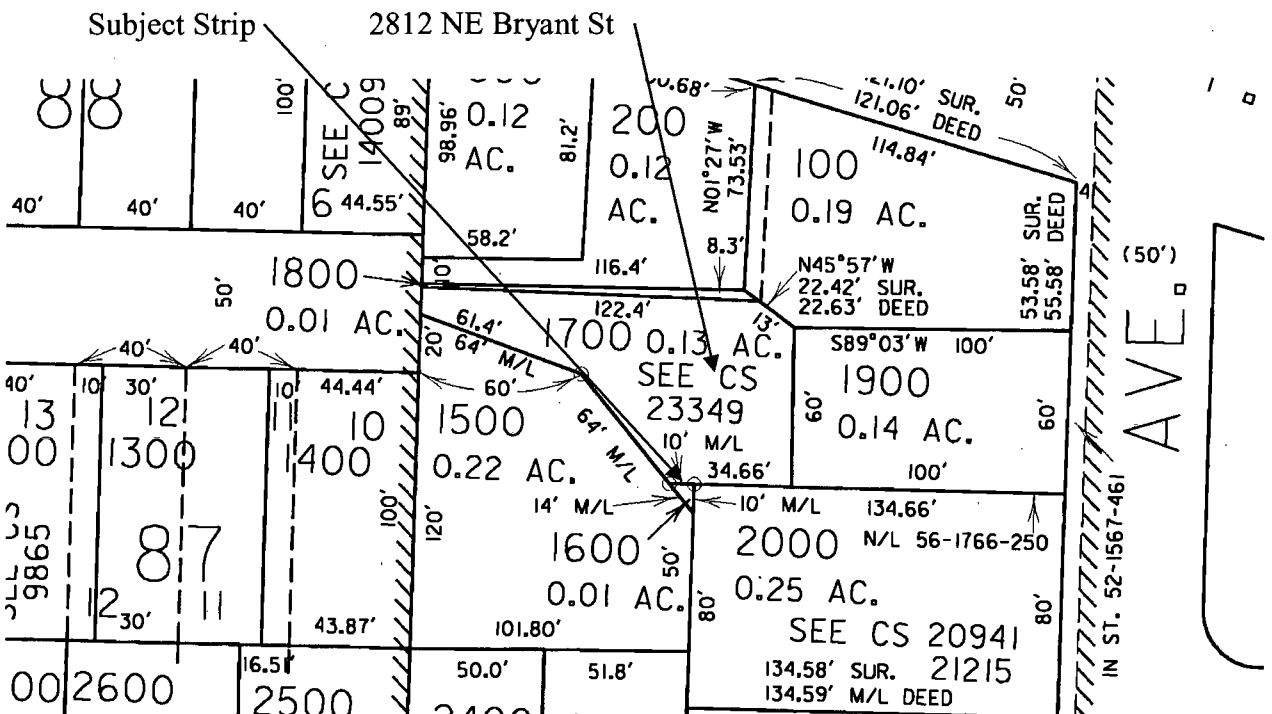
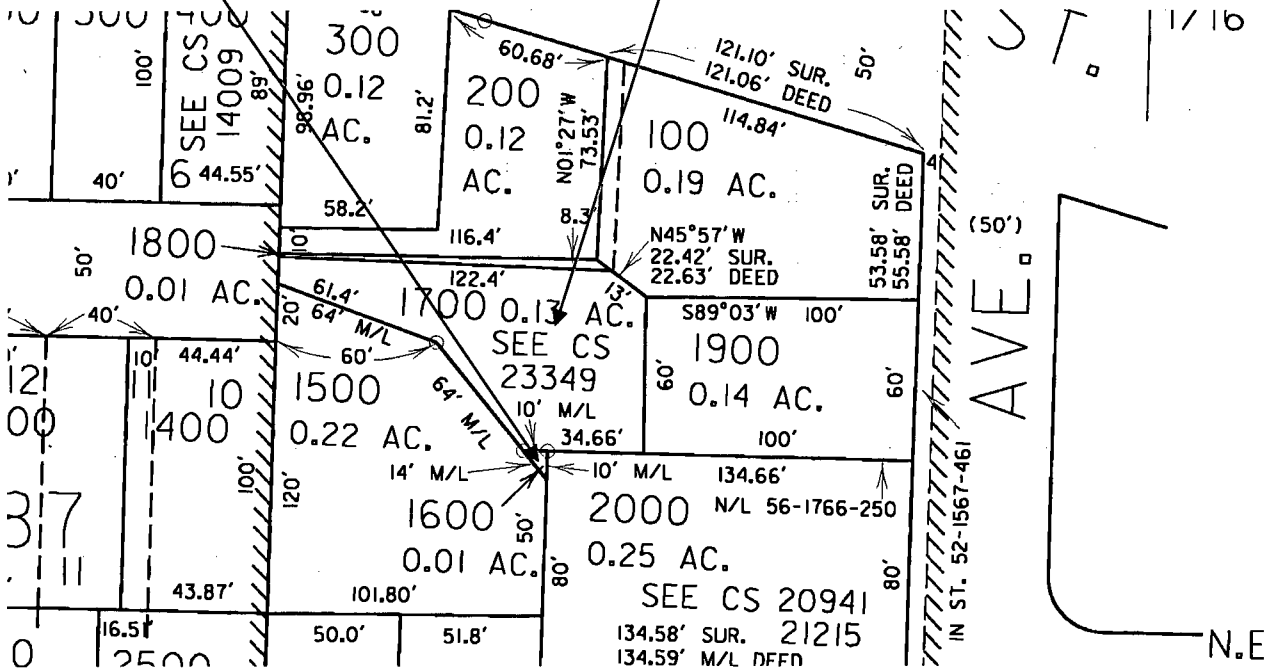


EXHIBIT B

R315275 Subject Strip 2812 NE Bryant St



Exhibit C

LEGAL DESCRIPTION:

Described in that certain TAX FORECLOSURE DEED dated the 16th day of June 1977, and recorded on June 16, 1977 at Book 1186 and Page 1607 in the Multnomah County Deed Records; being the 24th property interest listed on Page 1610 of said TAX FORECLOSURE DEED.

ADJACENT PROPERTY	2812 NE Bryant St
TAX ACCOUNT NUMBER:	R315275
GREENSPACE DESIGNATION:	No designation
SIZE OF PARCEL:	More or less 436 square feet
ASSESSED VALUE:	\$400

ITEMIZED EXPENSES FOR TOTAL PRICE OF PRIVATE SALE

BACK TAXES, INTEREST & FEES:	\$13.20
TAX TITLE MAINTENANCE COST & EXPENSES:	\$0.0
RECORDING FEE:	\$26.00
SUB-TOTAL	\$39.20
MINIMUM PRICE REQUEST OF PRIVATE SALE	\$300.00

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 2010-045

Authorizing the Private Sale of a Tax Foreclosed Property to Roman Magac.

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County acquired through the foreclosure of liens for delinquent real property taxes the following real property:

Described in that certain TAX FORECLOSURE DEED dated the 16th day of June 1977, and recorded on June 16, 1977 at Book 1186 and Page 1607 in the Multnomah County Deed Records; being the 24th property interest listed on Page 1610 of said TAX FORECLOSURE DEED.

- b. The property has a real market value of \$400 on the assessment roll prepared for the County, consistent with the requirement of ORS 275.225(1) (a).
- c. Although no written confirmation from the City of Portland was obtained, the Tax Title Division is confident that the shape and size of the property make it unsuitable for the construction or placement of a dwelling thereon under applicable zoning ordinances and building codes, as provided under ORS 275.225(1) (b).
- d. Tax Title has received \$300 from Roman Magac, an amount the Board finds to be a reasonable price for the property in conformity with ORS 275.225.

The Multnomah County Board of Commissioners Resolves:

1. The County Chair on behalf of Multnomah County is authorized to execute a deed, substantially in compliance with the attached deed; conveying to Roman Magac the real property described above.

ADOPTED this 22nd day of April, 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney

SUBMITTED BY:
Mindy Harris, Director, Dept. of County Management

Until a change is requested, all tax statements shall be sent to the following address:

ROMAN MAGAC
2812 NE BRYANT ST
PORTLAND OR 97211

After recording return to:

Multnomah County Tax Title 503/4

Deed D102200 for R315275

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, **Grantor**, conveys to ROMAN MAGAC, **Grantee**, the following real property:

Described in that certain TAX FORECLOSURE DEED dated the 16th day of June 1977, and recorded on June 16, 1977 at Book 1186 and Page 1607 in the Multnomah County Deed Records; being the 24th property interest listed on Page 1610 of said TAX FORECLOSURE DEED.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009.

The true consideration for this conveyance is \$300.

IN WITNESS WHEREOF, the Multnomah County Board of Commissioners by authority of a Resolution of the Board, entered of record; has caused this deed to be executed by the Chair of the of County Board.

Dated this 22nd day of April, 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

STATE OF OREGON)
) ss
COUNTY OF MULTNOMAH)

This Deed was acknowledged before me this 22nd day of April 2010, by Jeff Cogen, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

Lynda Grow,
Notary Public for Oregon;
My Commission expires:

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-4
Est. Start Time: 9:40 am
Date Submitted: 4/8/2010

Agenda Title: Public Hearing and Consideration of Approval of the 2010-2011 Mid-County Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 22, 2010 Amount of Time Needed: 10 minutes
Department: Community Services Division: Road Services
Contact(s): Tom Hansell
Phone: (503) 988-5050 Ext. 29833 I/O Address: 425/2
Presenter(s): Tom Hansell

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Mid-County Street Lighting Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve on the budget for submittal to Tax Supervising and Conservation Commission

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service Districts have been created under the provisions of Chapter 451 of the Oregon Revised Statutes to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each District. The budget committee for each District consists of the members of the Board of County Commissioners and resident(s) of the District. Returning budget committee member Paula Watari joins the Board of County Commissioners as a District resident holding equal authority with the governing body during the budget committee process to ask questions, comment, and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by

the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as the Budget Officer and Administrator of the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the Districts.

Multnomah County's Departments of County Management and Community Services provide financial, administrative, and illumination engineering services to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as administration and fiscal services, are met with revenue received from a tax assessment to real property within the street lighting service District.

The District was organized to provide street lighting in the unincorporated areas of Multnomah County and the cities of Maywood Park, Troutdale, and Fairview.

3. Explain the fiscal impact (current year and ongoing).

The District proposes a total budget of \$587,844 for fiscal year 2010. This budget represents an \$8,100, or 1.3% decrease, below the current adopted budget. The reduction results from a \$22,000 drop in the unappropriated fund balance less the anticipated energy rate increase from Portland General Electric. A reduction to the fund balance remains viable since no major capital equipment replacement projects are projected for the next five years. The District continues to manage a moderate level of equipment replacement for luminaires which have reached end of life. The District capital budget at \$25,000 will continue the practice of adding new street lighting requests, submitted by District residents and cities which respond to vehicular and pedestrian conflict areas and respond to general traffic safety issues.

The revenues necessary to support the operations of the District are collected through user fees and special assessments collected through the property tax system. The District's current assessment is \$45.00 per property per year. For FY 2011, the District proposes to move the annual rate to \$48.00.

4. Explain any legal and/or policy issues involved.

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published two Notices of Public Hearing for the Budget Committee Meeting.

Required Signature

Elected Official or
Department/
Agency Director:



Date:

Multnomah County Service Districts

**Dunthorpe-
Riverdale Sanitary
Service District No. 1
&
Mid-County Street
Lighting
District No. 14
Proposed Budgets**



Fiscal Year 2010-2011

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MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2010-2011

Introduction

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County.

The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board and residents of the district appointed by the Board.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Explanation of the Budget Document

This document consists of a detailed schedule of the resources and requirements of each of the two districts in Multnomah County.

Preceding the financial information for each district is a brief budget message, which discusses special items pertaining to the individual district, including any major changes in either resources or requirements.

Service Districts' Financial Policies

Multnomah County Departments of Community Services and County Management provide administrative and financial services respectively, to the two districts. Each district is, however, a separate and independent financial entity.

Expenses incurred, such as administration, finance and engineering are met with revenue from sewer user charges, connection fees and/or assessments to real property within the street lighting or sanitary sewer service district.

For the purposes of countywide financial reporting, each district is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles (GAAP). Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time they are incurred. Budgets and comparative historical cost summaries are prepared using these bases. This practice conforms to Oregon's Local Budget Law.

Summary of Service Districts' Requirements

SERVICE DISTRICT	ACTUAL 07-08	ACTUAL 08-09	BUDGET 09-10	PROPOSED 10-11
Dunthorpe-Riverdale Service District No. 1	\$874,159	\$1,007,149	\$1,206,500	\$1,157,750
Mid-County Service District No. 14	\$663,999	\$597,755	\$596,000	\$587,844
TOTAL	\$1,538,158	\$1,604,904	\$1,802,500	\$1,745,594

Summary of Administrative Reimbursements (Charges by Multnomah County to Service Districts)

SERVICE DISTRICT	ACTUAL 07-08	ACTUAL 08-09	BUDGET 09-10	PROPOSED 10-11
Dunthorpe-Riverdale Service District No. 1	\$36,491	\$46,163	\$46,250	\$47,500
Mid-County Service District No. 14	\$42,299	\$45,169	\$46,250	\$46,250
TOTAL	\$78,790	\$91,332	\$92,500	\$93,750

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2010-2011

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The district contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The fiscal year 2011 capital program is proposed at \$200,000. The capital work will focus on preliminary engineering for the planned rehabilitation of the force main pipe exiting the Riverview pump station, final construction payments associated with Elk Rock bypass pipe, site improvements at the Elk Rock pump station and miscellaneous smaller pipe rehabilitation projects spread throughout the district. The Projects are identified in the District's twenty (20) year sanitary systems facilities plan as requiring attention to ensure the District is prepared to offer reliable service to the properties it serves.

The current service charge is \$114.00 per month for line connections to the District system. To meet the anticipated treatment, maintenance, debt repayment and capital requirements for FY 2011 the District rate is proposed to move to \$ 119.00 per month. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance at 350,250 is intended to support the District's capital plan.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

DUNTHORPE-RIVERDALE DISTRICT No. 1
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 2010		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
1				1. Available cash on hand* (cash basis) or				1
2	\$227,079	\$291,275	\$430,000	2. Net working capital (accrual basis)	\$345,000			2
3	\$9,704	\$11,168	\$6,500	3. Previously levied taxes estimated to be received	\$10,000			3
4	\$24,193	\$11,536	\$12,500	4. Interest	\$8,000			4
5				5. Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	\$15,111	\$10,028	\$2,500	7 Connection Fees / Service reimbursements	\$2,500			7
8	\$598,072	\$683,142	\$755,000	8 Sewer Assessments	\$792,250			8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$874,159	\$1,007,149	\$1,206,500	29. Total resources, except taxes to be levied	\$1,157,750	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$874,159	\$1,007,149	\$1,206,500	32. TOTAL RESOURCES	\$1,157,750	\$0	\$0	32

*Includes ending balance from prior year

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 10		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$318,424	\$328,068	\$340,000	8 System maintenance and disposal	\$394,000			8
9	\$36,491	\$46,163	\$46,250	9 Administrative Costs	\$47,500			9
10	\$94,314	\$94,314	\$95,000	10 Other District Expenses (incl. debt payment)	\$116,000			10
11	\$3,258			11 Pass-through (Connection Permit)				11
12				12				12
13				13				13
14	\$452,487	\$468,545	\$481,250	14 TOTAL MATERIALS AND SERVICES	\$557,500	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$130,397	\$62,949		15				15
16			\$300,000	16 Elk Rock By Pass	\$66,000			16
17			\$35,000	17 Riverview Force Main Rehabilitation	\$23,000			17
18			\$80,000	18 Elk Rock Pump Station	\$67,000			18
19			\$35,000	19 Miscellaneous Pipe Repairs	\$44,000			19
20				20				20
21	\$130,397	\$62,949	\$450,000	21 TOTAL CAPITAL OUTLAY	\$200,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	\$0	\$0	\$0	25 TOTAL TRANSFERS	\$0	\$0	\$0	25
			\$50,000	26 OPERATING CONTINGENCY	\$50,000			
26	\$291,275	\$475,655		27 Ending balance (prior years)				26
27			\$225,250	28 UNAPPROPRIATED ENDING FUND BALANCE	\$350,250			27
28	\$874,159	\$1,007,149	\$1,206,500	29 TOTAL REQUIREMENTS	\$1,157,750	\$0	\$0	28

150-504-030 (Rev 12/09)

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2010-2011

Budget Message — Mid-County Service District No. 14

This County Service District originally known as Tulip Acres Lighting District when formed in 1967 now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations.

Portland General Electric (PGE) provides energy and maintenance services for the District. The County's Department of Community Service's Road Services Division provides administration, illumination engineering, and design services to the District and its customers.

The District capital program has slowed significantly and has moved towards individual or small group pole replacement projects. The District proposes a \$25,000 capital pole replacement program for the fiscal year 2011 budget to respond to replace equipment that is at end of life.

The district's current assessment is \$45.00 per property per year. FY 2011 the District rate is proposed to move to \$ 48.00 per year. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance of \$137,594 is intended to support future replacement of depreciated District equipment.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

MID-COUNTY DISTRICT No. 14
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 2010		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
1				1. Available cash on hand* (cash basis) or				1
2	\$378,731	\$329,606	\$246,000	2. Net working capital (accrual basis)	\$221,344			2
3	\$5,988	\$5,608	\$5,000	3. Previously levied taxes estimated to be received	\$6,000			3
4	\$17,528	\$6,897	\$10,000	4. Interest	\$2,500			4
5				5. OTHER RESOURCES				5
6	\$254,100	\$255,644	\$335,000	6 Assessments	\$358,000			6
7	\$7,652			7 Other				7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$663,999	\$597,755	\$596,000	29. Total resources, except taxes to be levied	\$587,844	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$663,999	\$597,755	\$596,000	32. TOTAL RESOURCES	\$587,844	\$0	\$0	32

*Includes ending balance from prior year

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
MID-COUNTY DISTRICT No. 14

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 10		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$272,319	\$311,579	\$290,000	8 Energy, maintenance and pole rental expenses	\$304,000			8
9				9 (services provided by Portland General				9
10				10 Electric)				10
11	\$42,299	\$45,169	\$46,250	11 Administrative costs (reimbursement to county	\$46,250			11
12				12 general fund and road fund)				12
13	\$3,022	\$2,464	\$50,000	13 Other expenses	\$50,000			13
14	\$317,640	\$359,212	\$386,250	14 TOTAL MATERIALS AND SERVICES	\$400,250	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$16,753		\$25,000	15 Equipment Replacement	\$25,000			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	\$16,753	\$0	\$25,000	21 TOTAL CAPITAL OUTLAY	\$25,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	\$0	\$0	\$0	25 TOTAL TRANSFERS	\$0	\$0	\$0	25
			\$25,000	26 OPERATING CONTINGENCY	\$25,000			
26	\$329,606	\$238,543		27 Ending balance (prior years)				26
27			\$159,750	28 UNAPPROPRIATED ENDING FUND BALANCE	\$137,594			27
28	\$663,999	\$597,755	\$596,000	29 TOTAL REQUIREMENTS	\$587,844	\$0	\$0	28

150-504-030 (Rev 12/09)



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-2
Est. Start Time: 9:30 am
Date Submitted: 4/8/2010

Agenda Title: **Public Hearing and Consideration of Approval of the 2010-2011 Dunthorpe-Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to Tax Supervising and Conservation Commission**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 22, 2010 **Amount of Time Needed:** 10 minutes
Department: Community Services **Division:** Road Services
Contact(s): Tom Hansell
Phone: (503) 988-5050 **Ext.** 29833 **I/O Address:** 425/2
Presenter(s): Tom Hansell

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Dunthorpe-Riverdale Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve on the budget for submittal to Tax Supervising and Conservation Commission

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service Districts were created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each District. The budget committee for each District consists of the members of the Board and residents of the District appointed by the Board for terms of three years. Returning budget committee members Mrs. Ruth Spetter and Mr. Jeffery

Van Osdel join the Board of County Commissioners as District residents and holding equal authority with the governing board during the budget committee process to ask questions, comment, and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as the Budget Officer for the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the Districts.

Multnomah County's Departments of County Management and Community Services provide financial and administrative services, respectively, to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as external auditing and administration and financial management provided by both departments are met with revenue from sewer user charges, connection fees, and/or assessments to real property within the service District.

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County and the City of Portland. District growth has stabilized due to substantial completion of municipal annexations and slowing in new residential construction starts.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain District lines and treat the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the District's facilities.

3. Explain the fiscal impact (current year and ongoing).

The District has a proposed total budget of \$1,157,750 for fiscal year 2011. This proposed budget represents a \$48,750, or a 4% decrease, from the current year's budget. Significant budget changes for the District result from a planned 8% treatment service fee increase from the City of Portland, \$250,000 reduction in capital outlay and the \$125,000 increase to the unappropriated fund balance (dedicated towards future District capital projects).

The District capital program at \$200,000 provides funds for final construction payments towards the Elk Rock Bypass project, miscellaneous pipe repairs, Riverview force main replacement design work, and site improvements at the Elk Rock Pump Station. In anticipation of projects carrying beyond FY 2011 the proposed budget includes an unappropriated fund balance of \$350,250 to help support future District needs identified in the District's Sanitary System Facility Plan.

The current service charge is \$114.00 per month per property for line connections to the District system. To meet current operations, maintenance, capital and repayment of capital debt charges for fiscal year 2011, the District rate is proposed to move to \$119.00 per month. The rate adjustment represents a 4% increase. Due to a limited customer base, the District rate increases are necessary to meet the annual expenditures and prepare for future capital project work.

4. Explain any legal and/or policy issues involved.

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published two Notices of Public Hearing for the Budget Committee Meeting.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date:

Multnomah County Service Districts

**Dunthorpe-
Riverdale Sanitary
Service District No. 1
&
Mid-County Street
Lighting
District No. 14
Proposed Budgets**



Fiscal Year 2010-2011

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MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2010-2011

Introduction

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County.

The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board and residents of the district appointed by the Board.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Explanation of the Budget Document

This document consists of a detailed schedule of the resources and requirements of each of the two districts in Multnomah County.

Preceding the financial information for each district is a brief budget message, which discusses special items pertaining to the individual district, including any major changes in either resources or requirements.

Service Districts' Financial Policies

Multnomah County Departments of Community Services and County Management provide administrative and financial services respectively, to the two districts. Each district is, however, a separate and independent financial entity.

Expenses incurred, such as administration, finance and engineering are met with revenue from sewer user charges, connection fees and/or assessments to real property within the street lighting or sanitary sewer service district.

For the purposes of countywide financial reporting, each district is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles (GAAP). Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time they are incurred. Budgets and comparative historical cost summaries are prepared using these bases. This practice conforms to Oregon's Local Budget Law.

Summary of Service Districts' Requirements

SERVICE DISTRICT	ACTUAL 07-08	ACTUAL 08-09	BUDGET 09-10	PROPOSED 10-11
Dunthorpe-Riverdale Service District No. 1	\$874,159	\$1,007,149	\$1,206,500	\$1,157,750
Mid-County Service District No. 14	\$663,999	\$597,755	\$596,000	\$587,844
TOTAL	\$1,538,158	\$1,604,904	\$1,802,500	\$1,745,594

Summary of Administrative Reimbursements (Charges by Multnomah County to Service Districts)

SERVICE DISTRICT	ACTUAL 07-08	ACTUAL 08-09	BUDGET 09-10	PROPOSED 10-11
Dunthorpe-Riverdale Service District No. 1	\$36,491	\$46,163	\$46,250	\$47,500
Mid-County Service District No. 14	\$42,299	\$45,169	\$46,250	\$46,250
TOTAL	\$78,790	\$91,332	\$92,500	\$93,750

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2010-2011

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The district contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The fiscal year 2011 capital program is proposed at \$200,000. The capital work will focus on preliminary engineering for the planned rehabilitation of the force main pipe exiting the Riverview pump station, final construction payments associated with Elk Rock bypass pipe, site improvements at the Elk Rock pump station and miscellaneous smaller pipe rehabilitation projects spread throughout the district. The Projects are identified in the District's twenty (20) year sanitary systems facilities plan as requiring attention to ensure the District is prepared to offer reliable service to the properties it serves.

The current service charge is \$114.00 per month for line connections to the District system. To meet the anticipated treatment, maintenance, debt repayment and capital requirements for FY 2011 the District rate is proposed to move to \$ 119.00 per month. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance at 350,250 is intended to support the District's capital plan.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

DUNTHORPE-RIVERDALE DISTRICT No. 1
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 2010		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
1				1. Available cash on hand* (cash basis) or				1
2	\$227,079	\$291,275	\$430,000	2. Net working capital (accrual basis)	\$345,000			2
3	\$9,704	\$11,168	\$6,500	3. Previously levied taxes estimated to be received	\$10,000			3
4	\$24,193	\$11,536	\$12,500	4. Interest	\$8,000			4
5				5. Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	\$15,111	\$10,028	\$2,500	7 Connection Fees / Service reimbursements	\$2,500			7
8	\$598,072	\$683,142	\$755,000	8 Sewer Assessments	\$792,250			8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$874,159	\$1,007,149	\$1,206,500	29. Total resources, except taxes to be levied	\$1,157,750	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$874,159	\$1,007,149	\$1,206,500	32. TOTAL RESOURCES	\$1,157,750	\$0	\$0	32

*Includes ending balance from prior year

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 10		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$318,424	\$328,068	\$340,000	8 System maintenance and disposal	\$394,000			8
9	\$36,491	\$46,163	\$46,250	9 Administrative Costs	\$47,500			9
10	\$94,314	\$94,314	\$95,000	10 Other District Expenses (incl. debt payment)	\$116,000			10
11	\$3,258			11 Pass-through (Connection Permit)				11
12				12				12
13				13				13
14	\$452,487	\$468,545	\$481,250	14 TOTAL MATERIALS AND SERVICES	\$557,500	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$130,397	\$62,949		15				15
16			\$300,000	16 Elk Rock By Pass	\$66,000			16
17			\$35,000	17 Riverview Force Main Rehabilitation	\$23,000			17
18			\$80,000	18 Elk Rock Pump Station	\$67,000			18
19			\$35,000	19 Miscellaneous Pipe Repairs	\$44,000			19
20				20				20
21	\$130,397	\$62,949	\$450,000	21 TOTAL CAPITAL OUTLAY	\$200,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	\$0	\$0	\$0	25 TOTAL TRANSFERS	\$0	\$0	\$0	25
			\$50,000	26 OPERATING CONTINGENCY	\$50,000			
26	\$291,275	\$475,655		27 Ending balance (prior years)				26
27			\$225,250	28 UNAPPROPRIATED ENDING FUND BALANCE	\$350,250			27
28	\$874,159	\$1,007,149	\$1,206,500	29 TOTAL REQUIREMENTS	\$1,157,750	\$0	\$0	28

150-504-030 (Rev 12/09)

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2010-2011

Budget Message — Mid-County Service District No. 14

This County Service District originally known as Tulip Acres Lighting District when formed in 1967 now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations.

Portland General Electric (PGE) provides energy and maintenance services for the District. The County's Department of Community Service's Road Services Division provides administration, illumination engineering, and design services to the District and its customers.

The District capital program has slowed significantly and has moved towards individual or small group pole replacement projects. The District proposes a \$25,000 capital pole replacement program for the fiscal year 2011 budget to respond to replace equipment that is at end of life.

The district's current assessment is \$45.00 per property per year. FY 2011 the District rate is proposed to move to \$ 48.00 per year. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance of \$137,594 is intended to support future replacement of depreciated District equipment.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

MID-COUNTY DISTRICT No. 14

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 2010		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
1				1. Available cash on hand* (cash basis) or				1
2	\$378,731	\$329,606	\$246,000	2. Net working capital (accrual basis)	\$221,344			2
3	\$5,988	\$5,608	\$5,000	3. Previously levied taxes estimated to be received	\$6,000			3
4	\$17,528	\$6,897	\$10,000	4. Interest	\$2,500			4
5				5. OTHER RESOURCES				5
6	\$254,100	\$255,644	\$335,000	6 Assessments	\$358,000			6
7	\$7,652			7 Other				7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
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18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$663,999	\$597,755	\$596,000	29. Total resources, except taxes to be levied	\$587,844	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$663,999	\$597,755	\$596,000	32. TOTAL RESOURCES	\$587,844	\$0	\$0	32

*Includes ending balance from prior year

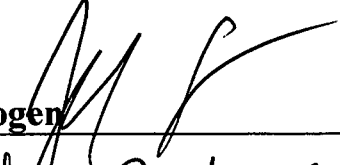
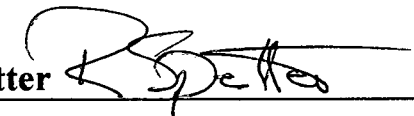


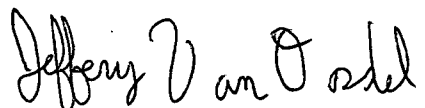


**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
MID-COUNTY DISTRICT No. 14**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 10		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$272,319	\$311,579	\$290,000	8 Energy, maintenance and pole rental expenses	\$304,000			8
9				9 (services provided by Portland General				9
10				10 Electric)				10
11	\$42,299	\$45,169	\$46,250	11 Administrative costs (reimbursment to county	\$46,250			11
12				12 general fund and road fund)				12
13	\$3,022	\$2,464	\$50,000	13 Other expenses	\$50,000			13
14	\$317,640	\$359,212	\$386,250	14 TOTAL MATERIALS AND SERVICES	\$400,250	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$16,753		\$25,000	15 Equipment Replacement	\$25,000			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	\$16,753	\$0	\$25,000	21 TOTAL CAPITAL OUTLAY	\$25,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	\$0	\$0	\$0	25 TOTAL TRANSFERS	\$0	\$0	\$0	25
			\$25,000	26 OPERATING CONTINGENCY	\$25,000			
26	\$329,606	\$238,543		27 Ending balance (prior years)				26
27			\$159,750	28 UNAPPROPRIATED ENDING FUND BALANCE	\$137,594			27
28	\$663,999	\$597,755	\$596,000	29 TOTAL REQUIREMENTS	\$587,844	\$0	\$0	28


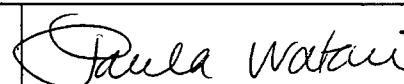
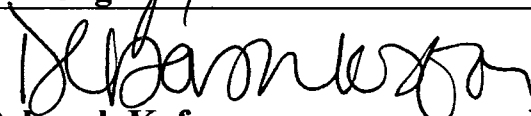
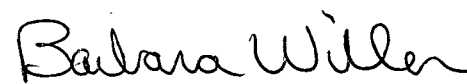


DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1
Budget Committee Approval

The following members of the budget committee for the Dunthorpe-Riverdale Sewer District met on April 22, 2010 and approved the proposed budget for Fiscal Year 2010-2011:

 Jeff Cogen	 Ruth Spetter
 Deborah Kafoury	Jeffery Van Osdel
 Barbara Willer	 Jeffery Van Osdel
 Judy Shiprack	
 Diane McKeel	

MID-COUNTY LIGHTING DISTRICT NO. 14
Budget Committee Approval

The following members of the budget committee for the Mid-County Lighting District met on April 22, 2010 and approved the proposed budget for Fiscal Year 2010-2011:

 Jeff Cogen	 Paula Watari
 Deborah Kafoury	
 Barbara Willer	
 Judy Shiprack	
 Diane McKeel	

Multnomah County Service Districts

**Dunthorpe-
Riverdale Sanitary
Service District No. 1
&
Mid-County Street
Lighting
District No. 14
Approved Budgets**



Fiscal Year 2010-2011



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MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2010-2011

Introduction

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County.

The Multnomah County Board of Commissioners serves as the governing body of each District. The budget committee for each District consists of the members of the Board and residents of the District appointed by the Board.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the Districts.

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This document consists of a detailed schedule of the resources and requirements of each of the two Districts in Multnomah County.

Preceding the financial information for each District is a brief budget message, which discusses special items pertaining to the individual District, including any major changes in either resources or requirements.

Service Districts' Financial Policies

Multnomah County Departments of Community Services and County Management provide administrative and financial services respectively, to the two districts. Each district is, however, a separate and independent financial entity. Expenses incurred, such as administration, finance and engineering are met with revenue from sewer user charges, connection fees and/or assessments to real property within the street lighting or sanitary sewer service district.

For the purposes of countywide financial reporting, each district is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles (GAAP). Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time they are incurred. Budgets and comparative historical cost summaries are prepared using these bases. This practice conforms to Oregon's Local Budget Law.

Summary of Service Districts' Requirements

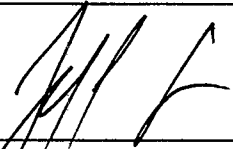

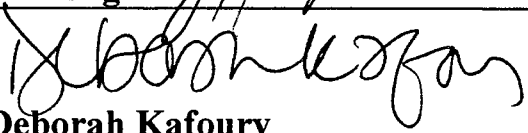
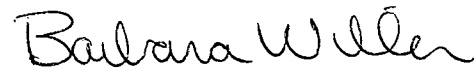
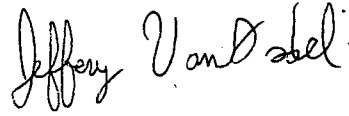


SERVICE DISTRICT	ACTUAL 07-08	ACTUAL 08-09	BUDGET 09-10	APPROVED 10-11
Dunthorpe-Riverdale Service District No. 1	\$874,159	\$1,007,149	\$1,206,500	\$1,157,750
Mid-County Service District No. 14	\$663,999	\$597,755	\$596,000	\$587,844
TOTAL	\$1,538,158	\$1,604,904	\$1,802,500	\$1,745,594

Summary of Administrative Reimbursements (Charges by Multnomah County to Service Districts)

SERVICE DISTRICT	ACTUAL 07-08	ACTUAL 08-09	BUDGET 09-10	APPROVED 10-11
Dunthorpe-Riverdale Service District No. 1	\$36,491	\$46,163	\$46,250	\$47,500
Mid-County Service District No. 14	\$42,299	\$45,169	\$46,250	\$46,250
TOTAL	\$78,790	\$91,332	\$92,500	\$93,750

DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1
Budget Committee Approval

The following members of the budget committee for the Dunthorpe-Riverdale Sewer District met on April 22, 2010 and approved the proposed budget for Fiscal Year 2010-2011:

 Jeff Cogen	 Ruth Spetter
 Deborah Kafoury	Jeffery Van Osdel
 Barbara Willer	
 Judy Shiprack	
 Diane McKeel	

MULTNOMAH COUNTY SERVICE DISTRICTS' APPROVED BUDGETS FOR FISCAL YEAR 2010-2011.

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the District's facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The fiscal year 2011 capital program is proposed at \$200,000. The capital work will focus on preliminary engineering for the planned rehabilitation of the force main pipe exiting the Riverview pump station, final construction payments associated with Elk Rock bypass pipe, site improvements at the Elk Rock pump station and miscellaneous smaller pipe rehabilitation projects spread throughout the District. The Projects are identified in the District's twenty (20) year sanitary systems facilities plan as requiring attention to ensure the District is prepared to offer reliable service to the properties it serves.

The current service charge is \$114.00 per month for line connections to the District system. To meet the anticipated treatment, maintenance, debt repayment and capital requirements for FY 2011 the District rate was approved to move to \$ 119.00 per month. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance at 350,250 is intended to support the District's capital plan.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

DUNTHORPE-RIVERDALE DISTRICT No. 1

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 2010		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
1				1. Available cash on hand* (cash basis) or				1
2	\$227,079	\$291,275	\$430,000	2. Net working capital (accrual basis)	\$345,000	\$345,000		2
3	\$9,704	\$11,168	\$6,500	3. Previously levied taxes estimated to be received	\$10,000	\$10,000		3
4	\$24,193	\$11,536	\$12,500	4. Interest	\$8,000	\$8,000		4
5				5. Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	\$15,111	\$10,028	\$2,500	7 Connection Fees / Service reimbursements	\$2,500	\$2,500		7
8	\$598,072	\$683,142	\$755,000	8 Sewer Assessments	\$792,250	\$792,250		8
9				9				9
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11				11				11
12				12				12
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23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$874,159	\$1,007,149	\$1,206,500	29. Total resources, except taxes to be levied	\$1,157,750	\$1,157,750	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$874,159	\$1,007,149	\$1,206,500	32. TOTAL RESOURCES	\$1,157,750	\$1,157,750	\$0	32

*Includes ending balance from prior year

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 10		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$318,424	\$328,068	\$340,000	8 System maintenance and disposal	\$394,000	\$394,000		8
9	\$36,491	\$46,163	\$46,250	9 Administrative Costs	\$47,500	\$47,500		9
10	\$94,314	\$94,314	\$95,000	10 Other District Expenses (Incid. debt payment)	\$116,000	\$116,000		10
11	\$3,258			11 Pass-through (Connection Permit)				11
12				12				12
13				13				13
14	\$452,487	\$468,545	\$481,250	14 TOTAL MATERIALS AND SERVICES	\$557,500	\$557,500	\$0	14
				CAPITAL OUTLAY				
15	\$130,397	\$62,949		15				15
16			\$300,000	16 Elk Rock By Pass	\$66,000	\$66,000		16
17			\$35,000	17 Riverview Force Main Rehabilitation	\$23,000	\$23,000		17
18			\$80,000	18 Elk Rock Pump Station	\$67,000	\$67,000		18
19			\$35,000	19 Miscellaneous Pipe Repairs	\$44,000	\$44,000		19
20				20				20
21	\$130,397	\$62,949	\$450,000	21 TOTAL CAPITAL OUTLAY	\$200,000	\$200,000	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	\$0	\$0	\$0	25 TOTAL TRANSFERS	\$0	\$0	\$0	25
				26 OPERATING CONTINGENCY	\$50,000	\$50,000		
26	\$291,275	\$475,655		27 Ending balance (prior years)				26
27			\$225,250	28 UNAPPROPRIATED ENDING FUND BALANCE	\$350,250	\$350,250		27
28	\$874,159	\$1,007,149	\$1,206,500	29 TOTAL REQUIREMENTS	\$1,157,750	\$1,157,750	\$0	28

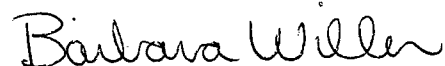
MID-COUNTY LIGHTING DISTRICT NO. 14
Budget Committee Approval

The following members of the budget committee for the Mid-County Lighting District met on April 22, 2010 and approved the proposed budget for Fiscal Year 2010-2011:


Jeff Cogen


Paula Watari


Deborah Kafoury


Barbara Willer


Judy Shiprack


Diane McKeel

MULTNOMAH COUNTY SERVICE DISTRICTS' APPROVED BUDGETS FOR FISCAL YEAR 2010-2011

Budget Message — Mid-County Service District No. 14

This County Service District originally known as Tulip Acres Lighting District when formed in 1967 now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations.

Portland General Electric (PGE) provides energy and maintenance services for the District. The County's Department of Community Service's Road Services Division provides administration, illumination engineering, and design services to the District and its customers.

The District capital program has slowed significantly and has moved towards individual or small group pole replacement projects. The District proposes a \$25,000 capital pole replacement program for the fiscal year 2011 budget to respond to replace equipment that is at end of life.

The District's current assessment is \$45.00 per property per year. FY 2011 the District rate was approved to move to \$ 48.00 per year. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance of \$137,594 is intended to support future replacement of depreciated District equipment.

**FORM
LB-20**

**RESOURCES
GENERAL**
(Fund)

MID-COUNTY DISTRICT No. 14

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 2010		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
1				1. Available cash on hand* (cash basis) or				1
2	\$378,731	\$329,606	\$246,000	2. Net working capital (accrual basis)	\$221,344	\$221,344		2
3	\$5,988	\$5,608	\$5,000	3. Previously levied taxes estimated to be received	\$6,000	\$6,000		3
4	\$17,528	\$6,897	\$10,000	4. Interest	\$2,500	\$2,500		4
5				5. OTHER RESOURCES				5
6	\$254,100	\$255,644	\$335,000	6 Assessments	\$358,000	\$358,000		6
7	\$7,652			7 Other				7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
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17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$663,999	\$597,755	\$596,000	29. Total resources, except taxes to be levied	\$587,844	\$587,844	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$663,999	\$597,755	\$596,000	32. TOTAL RESOURCES	\$587,844	\$587,844	\$0	32

*Includes ending balance from prior year

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
MID-COUNTY DISTRICT No. 14

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 10		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$272,319	\$311,579	\$290,000	8 Energy, maintenance and pole rental expenses	\$304,000	\$304,000		8
9				9 (services provided by Portland General				9
10				10 Electric)				10
11	\$42,299	\$45,169	\$46,250	11 Administrative costs (reimbursement to county	\$46,250	\$46,250		11
12				12 general fund and road fund)				12
13	\$3,022	\$2,464	\$50,000	13 Other expenses	\$50,000	\$50,000		13
14	\$317,640	\$359,212	\$386,250	14 TOTAL MATERIALS AND SERVICES	\$400,250	\$400,250	\$0	14
				CAPITAL OUTLAY				
15	\$16,753		\$25,000	15 Equipment Replacement	\$25,000	\$25,000		15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	\$16,753	\$0	\$25,000	21 TOTAL CAPITAL OUTLAY	\$25,000	\$25,000	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	\$0	\$0	\$0	25 TOTAL TRANSFERS	\$0	\$0	\$0	25
			\$25,000	26 OPERATING CONTINGENCY	\$25,000	\$25,000		
26	\$329,606	\$238,543		27 Ending balance (prior years)				26
27			\$159,750	28 UNAPPROPRIATED ENDING FUND BALANCE	\$137,594	\$137,594		27
28	\$663,999	\$597,755	\$596,000	29 TOTAL REQUIREMENTS	\$587,844	\$587,844	\$0	28

Multnomah County Service Districts

**Dunthorpe-
Riverdale Sanitary
Service District No. 1
&
Mid-County Street
Lighting
District No. 14
Proposed Budgets**



Fiscal Year 2010-2011

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MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2010-2011

Introduction

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County.

The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board and residents of the district appointed by the Board.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Explanation of the Budget Document

This document consists of a detailed schedule of the resources and requirements of each of the two districts in Multnomah County.

Preceding the financial information for each district is a brief budget message, which discusses special items pertaining to the individual district, including any major changes in either resources or requirements.

Service Districts' Financial Policies

Multnomah County Departments of Community Services and County Management provide administrative and financial services respectively, to the two districts. Each district is, however, a separate and independent financial entity. Expenses incurred, such as administration, finance and engineering are met with revenue from sewer user charges, connection fees and/or assessments to real property within the street lighting or sanitary sewer service district.

For the purposes of countywide financial reporting, each district is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles (GAAP). Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time they are incurred. Budgets and comparative historical cost summaries are prepared using these bases. This practice conforms to Oregon's Local Budget Law.

Summary of Service Districts' Requirements

SERVICE DISTRICT	ACTUAL 07-08	ACTUAL 08-09	BUDGET 09-10	PROPOSED 10-11
Dunthorpe-Riverdale Service District No. 1	\$874,159	\$1,007,149	\$1,206,500	\$1,157,750
Mid-County Service District No. 14	\$663,999	\$597,755	\$596,000	\$587,844
TOTAL	\$1,538,158	\$1,604,904	\$1,802,500	\$1,745,594

Summary of Administrative Reimbursements (Charges by Multnomah County to Service Districts)

SERVICE DISTRICT	ACTUAL 07-08	ACTUAL 08-09	BUDGET 09-10	PROPOSED 10-11
Dunthorpe-Riverdale Service District No. 1	\$36,491	\$46,163	\$46,250	\$47,500
Mid-County Service District No. 14	\$42,299	\$45,169	\$46,250	\$46,250
TOTAL	\$78,790	\$91,332	\$92,500	\$93,750

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2010-2011

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The district contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The fiscal year 2011 capital program is proposed at \$200,000. The capital work will focus on preliminary engineering for the planned rehabilitation of the force main pipe exiting the Riverview pump station, final construction payments associated with Elk Rock bypass pipe, site improvements at the Elk Rock pump station and miscellaneous smaller pipe rehabilitation projects spread throughout the district. The Projects are identified in the District's twenty (20) year sanitary systems facilities plan as requiring attention to ensure the District is prepared to offer reliable service to the properties it serves.

The current service charge is \$114.00 per month for line connections to the District system. To meet the anticipated treatment, maintenance, debt repayment and capital requirements for FY 2011 the District rate is proposed to move to \$ 119.00 per month. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance at 350,250 is intended to support the District's capital plan.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

DUNTHORPE-RIVERDALE DISTRICT No. 1
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 2010		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
1				1. Available cash on hand* (cash basis) or				1
2	\$227,079	\$291,275	\$430,000	2. Net working capital (accrual basis)	\$345,000			2
3	\$9,704	\$11,168	\$6,500	3. Previously levied taxes estimated to be received	\$10,000			3
4	\$24,193	\$11,536	\$12,500	4. Interest	\$8,000			4
5				5. Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	\$15,111	\$10,028	\$2,500	7 Connection Fees / Service reimbursements	\$2,500			7
8	\$598,072	\$683,142	\$755,000	8 Sewer Assessments	\$792,250			8
9				9				9
10				10				10
11				11				11
12				12				12
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21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$874,159	\$1,007,149	\$1,206,500	29. Total resources, except taxes to be levied	\$1,157,750	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$874,159	\$1,007,149	\$1,206,500	32. TOTAL RESOURCES	\$1,157,750	\$0	\$0	32

*Includes ending balance from prior year

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
DUNTHORPE-RIVERDALE SERVICE DISTRICT No. 1

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 10		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$318,424	\$328,068	\$340,000	8 System maintenance and disposal	\$394,000			8
9	\$36,491	\$46,163	\$46,250	9 Administrative Costs	\$47,500			9
10	\$94,314	\$94,314	\$95,000	10 Other District Expenses (incl. debt payment)	\$116,000			10
11	\$3,258			11 Pass-through (Connection Permit)				11
12				12				12
13				13				13
14	\$452,487	\$468,545	\$481,250	14 TOTAL MATERIALS AND SERVICES	\$557,500	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$130,397	\$62,949		15				15
16			\$300,000	16 Elk Rock By Pass	\$66,000			16
17			\$35,000	17 Riverview Force Main Rehabilitation	\$23,000			17
18			\$80,000	18 Elk Rock Pump Station	\$67,000			18
19			\$35,000	19 Miscellaneous Pipe Repairs	\$44,000			19
20				20				20
21	\$130,397	\$62,949	\$450,000	21 TOTAL CAPITAL OUTLAY	\$200,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	\$0	\$0	\$0	25 TOTAL TRANSFERS	\$0	\$0	\$0	25
			\$50,000	26 OPERATING CONTINGENCY	\$50,000			
26	\$291,275	\$475,655		27 Ending balance (prior years)				26
27			\$225,250	28 UNAPPROPRIATED ENDING FUND BALANCE	\$350,250			27
28	\$874,159	\$1,007,149	\$1,206,500	29 TOTAL REQUIREMENTS	\$1,157,750	\$0	\$0	28

150-504-030 (Rev 12/09)

MULTNOMAH COUNTY SERVICE DISTRICTS' PROPOSED BUDGETS FOR FISCAL YEAR 2010-2011

Budget Message — Mid-County Service District No. 14

This County Service District originally known as Tulip Acres Lighting District when formed in 1967 now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations.

Portland General Electric (PGE) provides energy and maintenance services for the District. The County's Department of Community Service's Road Services Division provides administration, illumination engineering, and design services to the District and its customers.

The District capital program has slowed significantly and has moved towards individual or small group pole replacement projects. The District proposes a \$25,000 capital pole replacement program for the fiscal year 2011 budget to respond to replace equipment that is at end of life.

The district's current assessment is \$45.00 per property per year. FY 2011 the District rate is proposed to move to \$ 48.00 per year. This new rate provides the District with the necessary operating resources to match needs. An unappropriated ending fund balance of \$137,594 is intended to support future replacement of depreciated District equipment.

**FORM
LB-20**

**RESOURCES
GENERAL
(Fund)**

MID-COUNTY DISTRICT No. 14
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 2010		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
1				1. Available cash on hand* (cash basis) or				1
2	\$378,731	\$329,606	\$246,000	2. Net working capital (accrual basis)	\$221,344			2
3	\$5,988	\$5,608	\$5,000	3. Previously levied taxes estimated to be received	\$6,000			3
4	\$17,528	\$6,897	\$10,000	4. Interest	\$2,500			4
5				5. OTHER RESOURCES				5
6	\$254,100	\$255,644	\$335,000	6 Assessments	\$358,000			6
7	\$7,652			7 Other				7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
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18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$663,999	\$597,755	\$596,000	29. Total resources, except taxes to be levied	\$587,844	\$0	\$0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	\$663,999	\$597,755	\$596,000	32. TOTAL RESOURCES	\$587,844	\$0	\$0	32

*Includes ending balance from prior year

FORM
LB-30

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL
MID-COUNTY DISTRICT No. 14

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2010 - 2011			
	Actual		Adopted Budget This Year 2009 - 10		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2007 - 08	First Preceding Year 2008 - 09						
				PERSONAL SERVICES				
1				1				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7	\$0	\$0	\$0	7 TOTAL PERSONAL SERVICES	\$0	\$0	\$0	7
				MATERIALS AND SERVICES				
8	\$272,319	\$311,579	\$290,000	8 Energy, maintenance and pole rental expenses	\$304,000			8
9				9 (services provided by Portland General				9
10				10 Electric)				10
11	\$42,299	\$45,169	\$46,250	11 Administrative costs (reimbursment to county	\$46,250			11
12				12 general fund and road fund)				12
13	\$3,022	\$2,464	\$50,000	13 Other expenses	\$50,000			13
14	\$317,640	\$359,212	\$386,250	14 TOTAL MATERIALS AND SERVICES	\$400,250	\$0	\$0	14
				CAPITAL OUTLAY				
15	\$16,753		\$25,000	15 Equipment Replacement	\$25,000			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21	\$16,753	\$0	\$25,000	21 TOTAL CAPITAL OUTLAY	\$25,000	\$0	\$0	21
				TRANSFERRED TO OTHER FUNDS				
22				22				22
23				23				23
24				24				24
25	\$0	\$0	\$0	25 TOTAL TRANSFERS	\$0	\$0	\$0	25
			\$25,000	26 OPERATING CONTINGENCY	\$25,000			
26	\$329,606	\$238,543		27 Ending balance (prior years)				26
27			\$159,750	28 UNAPPROPRIATED ENDING FUND BALANCE	\$137,594			27
28	\$663,999	\$597,755	\$596,000	29 TOTAL REQUIREMENTS	\$587,844	\$0	\$0	28

150-504-030 (Rev 12/09)



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: _____
Agenda Item #: _____
Est. Start Time: _____
Date Submitted: _____

Agenda Title: **Public Hearing and Consideration of Approval of the 2010-2011 Mid-County Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>April 22, 2010</u>	Amount of Time Needed:	<u>10 minutes</u>
Department:	<u>Community Services</u>	Division:	<u>Road Services</u>
Contact(s):	<u>Tom Hansell</u>		
Phone:	<u>(503) 988-5050</u>	Ext.	<u>29833</u>
Presenter(s):	<u>Tom Hansell</u>	I/O Address:	<u>425/2</u>

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Mid-County Street Lighting Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve on the budget for submittal to Tax Supervising and Conservation Commission

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service Districts have been created under the provisions of Chapter 451 of the Oregon Revised Statutes to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each District. The budget committee for each District consists of the members of the Board of County Commissioners and resident(s) of the District. Returning budget committee member Paula Watari joins the Board of County

Commissioners as a District resident holding equal authority with the governing body during the budget committee processs to ask questions, comment, and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community 'Services' Land Use and Transportation Program serves as the Budget Officer and Adminstrator of the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the Districts.

Multnomah County's Departments of County Management and Community Services provide financial, administrative, and illumination engineering services to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as administration and fiscal services, are met with revenue received from a tax assessment to real property within the street lighting service District.

The District was organized to provide street lighting in the unincorporated areas of Multnomah County and the cities of Maywood Park, Troutdale, and Fairview.

3. Explain the fiscal impact (current year and ongoing).

The District proposes a total budget of \$587,844 for fiscal year 2010. This budget represents an \$8,100, or 1.3% decrease, below the current adopted budget. The reduction results from a \$22,000 drop in the unappropriated fund balance less the anticipated energy rate increase from Portland General Electric. A reduction to the fund balance remains viable since no major capital equipment replacement projects are projected for the next five years. The District continues to manage a moderate level of equipment replacement for luminaires which have reached end of life. The District capital budget at \$25,000 will continue the practice of adding new street lighting requests, submitted by District residents and cities which respond to vehicular and pedestrian conflict areas and respond to general traffic safety issues.

The revenues necessary to support the operations of the District are collected through user fees and special assessments collected through the property tax system. The District's current assessment is \$45.00 per property per year. For FY 2011, the District proposes to move the annual rate to \$48.00.

4. Explain any legal and/or policy issues involved.

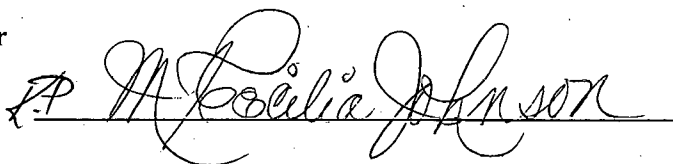
The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

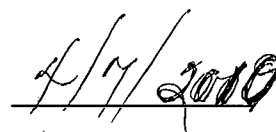
Published two Notices of Public Hearing for the Budget Committee Meeting.

Required Signature

Elected Official or
Department/
Agency Director:



Date:





MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: _____
Agenda Item #: _____
Est. Start Time: _____
Date Submitted: _____

Agenda Title: Public Hearing and Consideration of Approval of the 2010-2011 Dunthorpe-Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to Tax Supervising and Conservation Commission

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 22, 2010 Amount of Time Needed: 10 minutes
Department: Community Services Division: Road Services
Contact(s): Tom Hansell
Phone: (503) 988-5050 Ext. 29833 I/O Address: 425/2
Presenter(s): Tom Hansell

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Dunthorpe-Riverdale Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve on the budget for submittal to Tax Supervising and Conservation Commission

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service Districts were created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each District. The budget committee for each District consists of the members of the Board and residents of the District appointed by the Board for terms of three years. Returning budget committee members Mrs. Ruth Spetter and Mr. Jeffery

Van Osdel join the Board of County Commissioners as District residents and holding equal authority with the governing board during the budget committee process to ask questions, comment, and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as the Budget Officer for the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the Districts.

Multnomah County's Departments of County Management and Community Services provide financial and administrative services, respectively, to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as external auditing and administration and financial management provided by both departments are met with revenue from sewer user charges, connection fees, and/or assessments to real property within the service District.

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County and the City of Portland. District growth has stabilized due to substantial completion of municipal annexations and slowing in new residential construction starts.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain District lines and treat the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the District's facilities.

3. Explain the fiscal impact (current year and ongoing).

The District has a proposed total budget of \$1,157,750 for fiscal year 2011. This proposed budget represents a \$48,750, or a 4% decrease, from the current year's budget. Significant budget changes for the District result from a planned 8% treatment service fee increase from the City of Portland, \$250,000 reduction in capital outlay and the \$125,000 increase to the unappropriated fund balance (dedicated towards future District capital projects).

The District capital program at \$200,000 provides funds for final construction payments towards the Elk Rock Bypass project, miscellaneous pipe repairs, Riverview force main replacement design work, and site improvements at the Elk Rock Pump Station. In anticipation of projects carrying beyond FY 2011 the proposed budget includes an unappropriated fund balance of \$350,250 to help support future District needs identified in the District's Sanitary System Facility Plan.

The current service charge is \$114.00 per month per property for line connections to the District system. To meet current operations, maintenance, capital and repayment of capital debt charges for fiscal year 2011, the District rate is proposed to move to \$119.00 per month. The rate adjustment represents a 4% increase. Due to a limited customer base, the District rate increases are necessary to meet the annual expenditures and prepare for future capital project work.

4. Explain any legal and/or policy issues involved.

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published two Notices of Public Hearing for the Budget Committee Meeting.

Required Signature

Elected Official or
Department/
Agency Director:

AP M. Cecilia Johnson

Date:

4/7/2010



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-5
Est. Start Time: 9:50 am
Date Submitted: 4/7/2010

Agenda Title: PROCLAMATION Proclaiming April 18th through April 24th, 2010 as Multnomah County Volunteer Week.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: April 22, 2010 Amount of Time Needed: 10 minutes
Department: Non Departmental Division: _____
Contact(s): Kathleen Todd
Phone: 503-988-3450 Ext. 22438 I/O Address: 503/6/CIC
Presenter(s): Kathleen Todd and Volunteers

General Information

1. What action are you requesting from the Board?

Approval of a PROCLAMATION Proclaiming April 18th through April 24th, 2010 as Multnomah County Volunteer Week and April 27th as a special day of recognition for Multnomah County Volunteers.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Each year thousands upon thousands of volunteers across the nation tirelessly contribute to the betterment of their communities. National Volunteer Week is April 18th through April 24th this year. The Citizen Involvement Committee is requesting that the Multnomah County Board of Commissioners acknowledge and honor our community volunteers as well.

3. Explain the fiscal impact (current year and ongoing).

NA

4. Explain any legal and/or policy issues involved.

NA

5. Explain any citizen and/or other government participation that has or will take place.

The annual Citizen Involvement Committee Volunteer Awards Ceremony is scheduled for Tuesday, April 27, 2010.

Required Signature

Elected Official or
Department/
Agency Director:



Date: 4/6/10

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 2010-046

Proclaiming April 18 through April 24, 2010 as Multnomah County Volunteer Week and April 27th as a special day of recognition for Multnomah County Volunteers

The Multnomah County Board of Commissioners Finds:

- a. One of America's greatest national resources is its volunteers, and the invaluable resources they devote toward a healthy and productive society.
- b. Each year thousands upon thousands of volunteers across the nation tirelessly contribute to the betterment of their communities.
- c. It has long been a tradition in our community for volunteers - men, women and children alike - to perform work of the highest quality and to bring sunshine and hope to the lives of others.
- d. Our community volunteers, who give so freely of their time, energy, and ability, do so only for a smile and a thank you for their countless hours of service, and for the knowledge of providing an invaluable service to others.

The Multnomah County Board of Commissioners Proclaims:

The week of April 18th through April 24th, 2010 as **Multnomah County Volunteer Week** and April 27th as a Special Day of Recognition for Multnomah County Volunteers. We take great pleasure in honoring all volunteers with our sincere gratitude and appreciation for their dedicated, selfless, and compassionate efforts.

ADOPTED this 22nd day of April, 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

Deborah Kafoury
Commissioner District 1

Barbara Willer
Commissioner District 2

Judy Shiprack
Commissioner District 3

Diane McKeel
Commissioner District 4

SUBMITTED BY:

Kathleen Todd, Director, Office of Citizen Involvement



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-6
Est. Start Time: 10:00 am
Date Submitted: 4/8/2010

Agenda Title: Briefing on Earth Day 2010 and the Multnomah County Green Team Hope Garden

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 22nd, 2010 **Amount of Time Needed:** 15 Minutes
Department: Non-Departmental **Division:** District 3
Contact(s): Matthew Lashua
Phone: 503-988-4105 **Ext.** X84105 **I/O Address:** 503/6
Presenter(s): Tim Lynch (Sustainability Program), Alan Proffitt (Facilities), Steve Wright (MCSO) & Grant Swanson – (Library)

General Information

1. What action are you requesting from the Board?

None, briefing on Earth Day 2010 and Multnomah County's ongoing commitment to environmental stewardship; celebration of the successes of the Multnomah County Green Team; kickoff of the 2010 Hope Garden project.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Earth Day was established in 1970 to bring national attention to the need for action by individuals and organizations to protect the environment, and this year marks the 40th anniversary of the first Earth Day celebration. Multnomah County has a long history of leadership on environmental stewardship, both within the community and in its internal operations. Recognizing Earth Day 2010 will allow the Board to celebrate some of the County's achievements and reaffirm its commitment to sustainability.

The Multnomah County Green Team was formed to harness the enthusiasm of County staff for the environment, and to transform that energy into actions that ensure a healthy environment, economy, and community. The Green Team is an all volunteer organization that has achieved great success with projects that educate (Sustainability Film Series, Green Bag lectures, Earth events) and protect

(Adopt-a-Road Cleanup, Re-use-a-Shoe Collections).

One of the most significant Green Team successes was the 2009 Hope Garden. Located on the fifth floor eco-roof of the Multnomah Building, the Hope Garden produced nearly 500 pounds of healthy organic vegetables that were donated to the Oregon Food Bank. The all-volunteer effort, supported by generous donations of time and materials from the community, served as both a way to help support the neediest in the community during difficult economic times and a way to inspire others to do the same. The Green Team will plant the 2010 Hope Garden the afternoon of April 22nd, and anticipate the 2010 effort to be even more successful.

3. Explain the fiscal impact (current year and ongoing).

The Green Team is an all volunteer effort, and all materials associated with the Hope Garden project have been graciously donated by the community. No additional Board actions are being requested at this time, therefore there is no fiscal impact of this briefing.

4. Explain any legal and/or policy issues involved.

Public recognition and affirmation of the County's leadership role in environmental stewardship supports a number adopted County policies on sustainability, including the 2009 Portland/Multnomah Climate Action Plan.

5. Explain any citizen and/or other government participation that has or will take place.

The Green Team seeks to engage the community on issues of sustainability through activities like the Sustainability Film Series. Many of the policies and actions undertaken by Multnomah County that support sustainability are done collaboratively with other local governments and community groups.

Required Signature

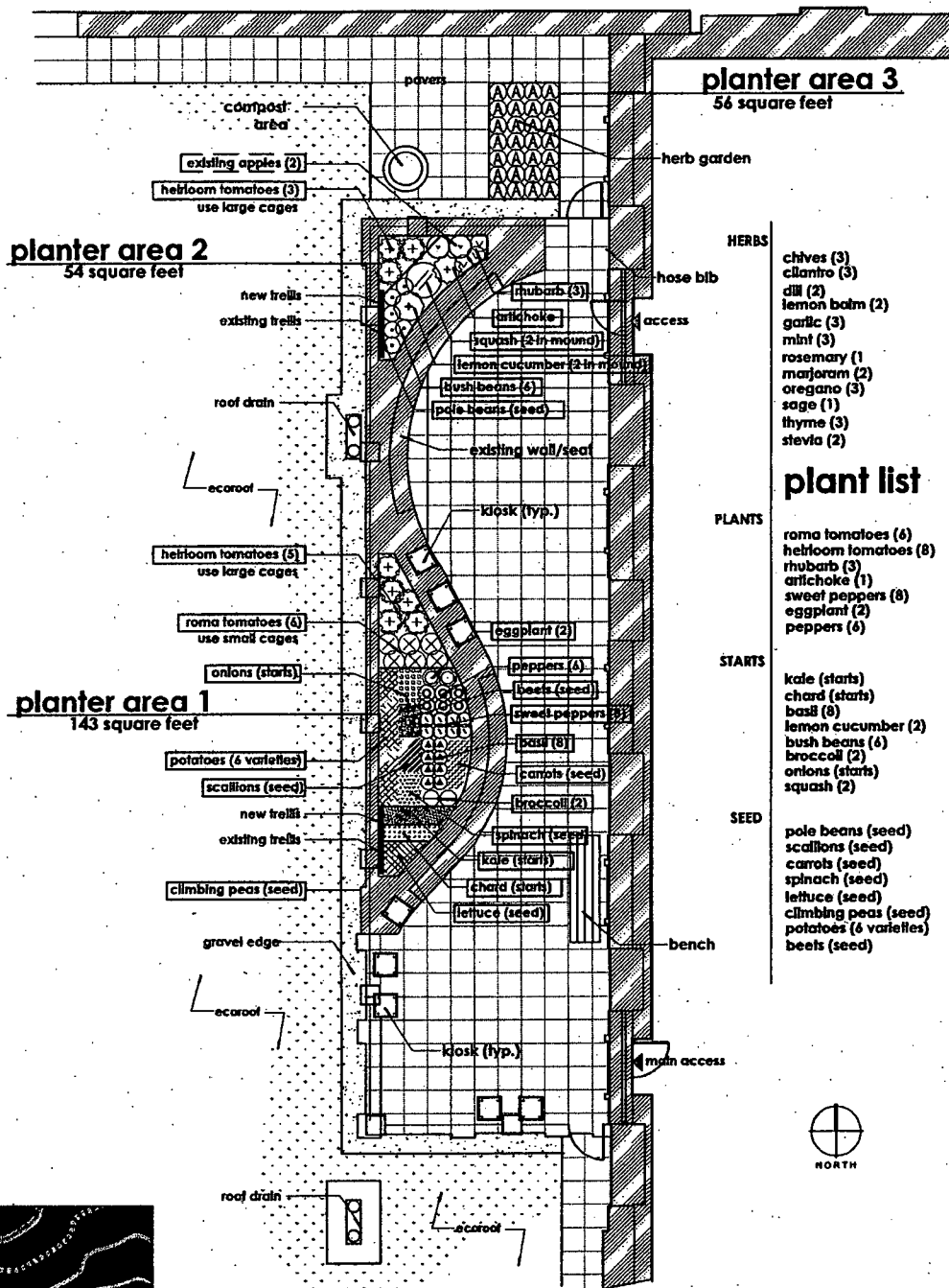
Elected Official or
Department/
Agency Director:



Date:

MULTNOMAH COUNTY HOPE GARDEN

rooftop urban demonstration plot 03.18.10



1 PLANTING PLAN (SPRING 2010)

0 2 4 8



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-7
Est. Start Time: 10:10 am
Date Submitted: 4/8/2010

Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code and Map Revisions to adopt the Regulatory Improvement Code
Agenda Amendment Package 5 in Compliance with Metro's Functional Plan and
Title: Declaring an Emergency.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Date Requested: April 22, 2010 Time Requested: 5 minutes
Department: Community Services Program: Land Use & Transportation
Contact(s): Don Kienholz
Phone: 503-988-3043 Ext. 29270 I/O Address: 455/116
Presenter(s): Don Kienholz

General Information

1. What action are you requesting from the Board?

Adopt the ordinance as recommended by the Portland Planning Commission and Portland City Council.

2. Please provide sufficient background information for the Board and the public to understand this issue.

On October 11, 2001 the Board adopted Ordinance 967 (effective date January 1, 2002) adopting, in summary, the Portland Comprehensive Plan and zoning ordinance. The County and the City of Portland have been engaged in agreements enabling the City of Portland to provide planning services to achieve compliance with the Metro Functional Plan for those areas outside the City limits, but within the urban growth boundary and urban service boundary of Portland. Since the adoption of Ordinance 967 and subsequently Ordinance 997, the attached ordinances have been passed by the Portland City Council and therefore the County must adopt them pursuant to our intergovernmental agreement to keep the code up to date. Multnomah County and the City of Portland entered into an Intergovernmental Agreement (IGA) to transfer land use planning responsibilities on January 1, 2002. The IGA lays out a process requiring the County to ensure that

any amendments to the City's comprehensive plan, zoning code and other regulations adopted by the City Council will be considered by the County Board of Commissioners at the earliest possible meeting. It also states "The County Board of Commissioners shall enact all comprehensive plan and code amendments so that they take effect on the same date specified by the City's enacting ordinance" (unless adopted by emergency). The City will have taken action on all of the above items by the hearing date of this ordinance. If the County does not adopt these amendments, the IGA will be void and the County will be required to resume responsibility for planning and zoning administration within the affected areas.

3. Explain the fiscal impact (current year and ongoing).

NA

4. Explain any legal and/or policy issues involved.

State law requires a notice be placed in a newspaper of general circulation 10 days prior (4/12/10) to the BCC hearing. The County Attorney's office was involved in the drafting of the original IGA and has been involved in coordinating our compliance effort through adoption of these code amendments.

5. Explain any citizen and/or other government participation that has or will take place.

The City included the County affected property owners in their noticing for these code revisions when required pursuant to the IGA and directed them to the City legislative process.

Required Signatures

Department/
Agency Director:



Date: 4/2/2010

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 1160

Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Code Revision to adopt the Regulatory Improvement Code Amendment Package 5 in Compliance with Metro's Functional Plan and Declaring an Emergency

The Multnomah County Board of Commissioners Finds:

- a. The Board of County Commissioners (Board) adopted Resolution A in 1983 which directed the County services towards rural services rather than urban.
- b. In 1996, Metro adopted the Functional Plan for the region, mandating that jurisdictions comply with the goals and policies adopted by the Metro Council.
- c. In 1998, the County and the City of Portland (City) amended the Urban Planning Area Agreement to include an agreement that the City would provide planning services to achieve compliance with the Functional Plan for those areas outside the City limits, but within the Urban Growth Boundary and Portland's Urban Services Boundary.
- d. It is impracticable to have the County Planning Commission conduct hearings and make recommendations on land use legislative actions pursuant to MCC 37.0710, within unincorporated areas inside the Urban Growth Boundary for which the City provides urban planning and permitting services. The Board intends to exempt these areas from the requirements of MCC 37.0710, and will instead consider the recommendations of the Portland Planning Commission and City Council when legislative matters for these areas are brought before the Board for action as required by intergovernmental agreement (County Contract #4600002792) (IGA).
- e. On April 8, 2010, the Board amended County land use codes, plans and maps to adopt the City's land use codes, plans and map amendments in compliance with Metro's Functional Plan by Ordinance 1159.
- f. Since the adoption of Ordinance 1159, the City's Planning Commission recommended land use code, plan and map amendments to the City Council through duly noticed public hearings.
- g. The City notified affected County property owners as required by the IGA.
- h. The City Council adopted the land use code, plan and map amendments set out in Section 1 below and attached as Exhibits 1 through 12. The IGA requires that the County adopt these amendments for the City planning and zoning administration within the affected areas.

Multnomah County Ordains as follows:

Section 1. The County Comprehensive Framework Plan, community plans, rural area plans, sectional zoning maps and land use code chapters are amended to include the City land use code, plan and map amendments, attached as Exhibits 1 through 12, effective on the same date as the respective Portland ordinance:

Exhibit No.	Description	Date
1	Ordinance to improve land use regulations through the Regulatory Improvement Code Amendment Package 5 (PDX Ord. #183598)	3/04/10
2	Regulatory Improvement Code Amendment Package 5 Proposed Draft Report	8/04/09
3	Attachment A Zone Change Criteria 33.855.050	3/04/10
4	Attachment B Development on Existing Lots 33.110.212	3/04/10
5	Attachment C Property Line Adjustment on Corner Lots 33.667.300	3/04/10
6	Attachment D Nonconforming Status for Existing Lots 33.258.065	3/04/10
7	Attachment E Definitions of Adjusted Lots and Lot Remnants 33.910	3/04/10
8	Attachment F Wind Turbines Chapter 33.299	3/04/10
9	Attachment G Green Energy and Use 33.110.100	3/04/10
10	Attachment H Bike Parking Ratios 33.266	3/04/10
11	Attachment I Retaining Walls 33.110.257	3/04/10
12	Revisions since Notice of Proposed Amendment	3/10/10

Section 2. In accordance with ORS 215.427(3), the changes resulting from Section 1 of this ordinance shall not apply to any decision on an application that is submitted before the applicable effective date of this ordinance and that is made complete prior to the applicable effective date of this ordinance or within 180 days of the initial submission of the application.

Section 3. In accordance with ORS 92.040(2), for any subdivisions for which the initial application is submitted before the applicable effective date of this ordinance, the subdivision application and any subsequent application for construction shall be governed by the County's land use regulations in effect as of the date the subdivision application is first submitted.

Section 4. Any future amendments to the legislative matters listed in Section 1 above, are exempt from the requirements of MCC 37.0710. The Board acknowledges, authorizes and agrees that the Portland Planning Commission will act instead of the Multnomah Planning Commission in the subject unincorporated areas using the City's own procedures, to include notice to and participation by County citizens. The Board will consider the recommendations of the Portland Planning Commission when legislative matters for County unincorporated areas are before the Board for action.

Section 5. An emergency is declared in that it is necessary for the health, safety and general welfare of the people of Multnomah County for this ordinance to take effect concurrent with the City code, plan and map amendments. Under section 5.50 of the Charter of Multnomah County, this ordinance will take effect in accordance with Section 1.

FIRST READING AND ADOPTION: April 22, 2010

BOARD OF COUNTY COMMISSIONERS,
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy, Assistant County Attorney

SUBMITTED BY:
M. Cecilia Johnson, Director, Department of Community Services

EXHIBIT LIST FOR ORDINANCE

1. Ordinance to improve land use regulations through the Regulatory Improvement Code Amendment Package 5 (**PDX Ord. #183598**).
2. Regulatory Improvement Code Amendment Package 5 Proposed Draft Report
3. Attachment A Zone Change Criteria 33.855.050
4. Attachment B Development on Existing Lots 33.110.212
5. Attachment C Property Line Adjustment on Corner Lots 33.667.300
6. Attachment D Nonconforming Status for Existing Lots 33.258.065
7. Attachment E Definitions of Adjusted Lots and Lot Remnants 33.910
8. Attachment F Wind Turbines Chapter 33.299
9. Attachment G Green Energy and Use 33.110.100
10. Attachment H Bike Parking Ratios 33.266
11. Attachment I Retaining Walls 33.110.257
12. Revisions since Notice of Proposed Amendment

Prior to adoption, this information is available electronically or for viewing at the Multnomah County Board of Commissioners and Agenda website (www.co.multnomah.or.us/cc/WeeklyAgendaPacket/). To obtain the adopted ordinance and exhibits electronically, please contact the Board Clerk at 503-988-3277. These documents may also be purchased on CD-Rom from the Land Use and Transportation Program. Contact the Planning Program at 503-988-3043 for further information.

ORDINANCE No. **183598** As Amended

Improve land use regulations through the Regulatory Improvement Code Amendment Package 5 (Ordinance; amend Title 33 and Official Zoning Map)

The City of Portland Ordains:

Section 1. The Council finds:

General Findings

1. This project is part of the Regulatory Improvement Workplan, an ongoing program to improve City building and land use regulations and procedures. Each package of amendments is referred to as a Regulatory Improvement Code Amendment Package (RICAP), followed by a number.
2. During the Spring and Summer of 2008, staff from the Bureau of Planning and Sustainability (BPS) and the Bureau of Development Services (BDS) worked with the Regulatory Improvement Stakeholder Advisory Team (RISAT) to develop a workplan for the fifth Regulatory Code Amendment Package (RICAP 5). The RISAT includes participants from city bureaus and the community and advises staff.
3. On July 31, 2008, notice was sent to all neighborhood associations and coalitions, and business associations in the City of Portland, as well as other interested parties, to notify them of the Planning Commission hearing for the RICAP 5 Workplan.
4. The *RICAP 5 Proposed Workplan* was published on August 6, 2008.
5. On August 26, 2008 the Planning Commission held a hearing and adopted the workplan for RICAP 5. The original workplan included 55 items. One item was added by the Planning Commission at the hearing. Six items were added after the adoption of the workplan, five at the request of BDS and one at the request of Mayor Adams. The total number of items was 62.
6. After preliminary work on all of the items, staff determined that five items did not warrant an amendment to the code, bringing the number of items recommended for amendment to 57.
7. During the Fall, Winter and Spring of 2008 and 2009, Planning staff worked with RISAT, BDS and other pertinent City agencies to address the issues in the workplan.
8. On June 19, 2009, the *RICAP 5 Discussion Draft Report* was published.
9. On July 8, 2009, notice of the proposed action was mailed to the Department of Land Conservation and Development in compliance with the post-acknowledgement review process required by OAR 660-18-020.
10. On July 14, 2009 staff held an open house at the Bureau offices. Seven people attended the open house.

11. On July 24, 2009 notice of the proposal as required by ORS 227.186 and PCC 33.740 was sent to all neighborhood associations and coalitions and business associations in the city of Portland, as well as other interested persons to notify them of the Planning Commission hearing on the proposed code changes for RICAP 5.
12. On August 4, 2009, the *RICAP 5 Proposed Draft Report* was published.
13. On August 25, 2009, the Planning Commission held a hearing on the *RICAP 5 Proposed Draft Report*. Staff presented the proposal and public testimony was received. Planning Commission directed staff to follow up on two new items and ten existing items 1, 28, 29, 32, 34, 37, 40, 55, 60, and 61.
14. On September 22, 2009, notice was sent to all previously notified parties and property management companies regarding the two new items initiated at the August 25, 2009 Planning Commission hearing.
15. On September 30, 2009, staff responded to Planning Commission's request and issued a follow-up memo on RICAP 5. The memo, directed to the Planning Commission, included responses to several issues and several amended recommendations.
16. On October 13, 2009, the Planning Commission held another hearing, continued consideration of the issues in the follow-up memo, and heard additional testimony.
17. At the conclusion of the hearing on October 13, the Planning Commission made several amendments to the Proposed Draft. They then voted to recommend that City Council adopt the amended version of the Proposed Draft.
18. On November 16 and 20, 2009 notice was sent to all those who testified, wrote, or asked for notice, as well as other interested persons to notify them of the City Council hearing on the Planning Commission's recommendations for RICAP 5.
19. City Council held a public hearing on RICAP 5 on January 6, 2010 and passed it to Second Reading.
20. On January 13, 2010 City Council voted to adopt this ordinance and amend the Portland Zoning Code and Official Zoning Maps.

Findings on Statewide Planning Goals

21. State planning statutes require cities to adopt and amend comprehensive plans and land use regulations in compliance with state land use goals. Only the state goals addressed below apply.
22. **Goal 1, Citizen Involvement**, requires provision of opportunities for citizens to be involved in all phases of the planning process. The preparation of these amendments has provided numerous opportunities for public involvement, including:
 - During the Spring and Summer of 2008, staff from the former Bureau of Planning (now the Bureau of Planning and Sustainability) and the Bureau of Development Services (BDS) met monthly with the Regulatory Improvement Stakeholder Advisory Team (RISAT) to review the items under consideration for RICAP 5. The RISAT includes participants from city bureaus and the community and advises staff.

- Concurrently, during the Spring and Summer of 2008, staff from the staff from the former Bureau of Planning (now the Bureau of Planning and Sustainability) and the Bureau of Development Services (BDS) convened the Lot Confirmation Task Force made up of various community stakeholders. The Task Force convened over the course of 6 meeting to discuss issued related to development of existing lots and lots of record. At the conclusion of its meetings, the Task put forth several recommendations , which were added to the proposed workplan for RICAP 5.
- On July 31, 2008, notice was sent to all neighborhood associations and coalitions, business associations in the City of Portland, and other interested parties, to notify them of the Planning Commission hearing for the RICAP 5 workplan.
- On August 6, 2008, the *Regulatory Improvement Code Amendment Package 5 (RICAP 5): Proposed Workplan* was published. The report was available to City bureaus and the public and mailed to all those requesting a copy. An electronic copy was posted to the Bureau's website.
- On August 26, 2008, the Planning Commission held a public hearing on the RICAP 5 Proposed Workplan and heard testimony from citizens on the proposed issues. The Planning Commission voted to adopt the workplan, directing staff to work on code amendments for the 55 original amendments and added one amendment.
- Following adoption of the workplan, five additional items were added at the request of the Bureau of Development Services and one additional item was added at the request of the Mayor's office.
- During the Fall, Winter and Spring of 2008 and 2009, staff worked monthly with RISAT as well as BDS and other pertinent city bureaus toward solutions to the workplan items.
- On June 19, 2009, the *Regulatory Improvement Code Amendment Package 5 (RICAP 5): Discussion Draft* was published. The report was available to City bureaus and the public and mailed to all those requesting a copy.
- On July 14, 2009 staff held an open house at the Bureau offices. Seven people attended the open house.
- On July 24, 2009 notice of the proposal was sent to all neighborhood associations and coalitions, and business associations in the City of Portland, and other interested parties, to notify them of the Planning Commission hearing on the staff proposal for RICAP 5.
- On August 4, 2009, the *Regulatory Improvement Code Amendment Package 5 (RICAP 5): Proposed Draft* was published. The report explained the proposed amendments to the Zoning Code. The report was available to City bureaus and the public and mailed to all those requesting a copy. An electronic copy was posted to the Bureau's website.
- On August 25 and October 13, 2009, the Planning Commission held public hearings to discuss and take testimony on the report.
- At the August 25 2009 hearing, the Planning Commission directed staff to convene a stakeholder group to explore alternatives to parts of one of the items, Item 55. The group met on two occasions, September 16th and October 7th, 2009. No alternatives were proposed.

- On September 22, 2009, notice was sent to all those previously notified and property management companies regarding the two new items initiated by the Planning Commission at the August 25, 2009 hearing.
 - On November 24, 2009, notice of the proposed City Council hearing on the Planning Commission recommendation for RICAP 5 was sent to those who testified at the Planning Commission hearings and to people interested in RICAP5,.
 - On December 21, 2009, the *Regulatory Improvement Code Amendment Package 5 (RICAP 5): Planning Commission Recommended Draft* was published. The report was available to City bureaus and the public and mailed to all those requesting a copy. An electronic copy was posted to the Bureau's website.
 - On January 6, 2010, the City Council held a public hearing to discuss and take testimony on the recommendations from the Planning Commission.
 - On January 13, 2010, the City Council voted to adopt the RICAP 5 ordinance and amend the Portland Zoning Code and Official Zoning Maps
23. **Goal 2, Land Use Planning**, requires the development of a process and policy framework that acts as a basis for all land use decisions and assures that decisions and actions are based on an understanding of the facts relevant to the decision. The amendments support this goal because development of the recommendations followed established city procedures for legislative actions, while also improving the clarity and comprehensibility of the City's codes. See also findings for Portland Comprehensive Plan Goal 1, Metropolitan Coordination, and its related policies and objectives.
24. **Goals 3 and 4, Agricultural Lands and Forest Lands**, requires the preservation and maintenance of the state's agricultural and forest lands, generally located outside of urban areas. The amendments regarding accessory dwelling units and FAR and Amenity Bonuses are supportive of this goal because they support additional housing opportunities and the efficient use of land within an urbanized area, thereby reducing development pressure on agricultural and forest lands.
25. **Goal 5, Open Space, Scenic and Historic Areas, and Natural Resources**, requires the conservation of open space and the protection of natural, historic and scenic resources. The amendments regarding procedures for local historic designation and incentives support this goal because they clarify procedures to ease administration of local historic resource protection. See also findings under Portland Comprehensive Plan Goal 12, Urban Design.
26. **Goal 6, Air, Water, and Land Resource Quality**, requires the maintenance and improvement of the quality of air, water, and land resources. The amendments regarding design standards as an alternative to discretionary review for eco-roofs and water collection cisterns support this goal because they increase the ease of local approval for these water resource quality improvement mechanisms.
27. **Goal 10, Housing**, requires provision for the housing needs of citizens of the state. The amendments support this goal by making it easier to create Accessory Dwelling Units and by modifying regulations that were barriers to quality courtyard housing. See findings for Portland Comprehensive Plan Goal 4, Housing and Metro Title 1.
28. **Goal 12, Transportation**, requires provision of a safe, convenient, and economic transportation system. The amendments support this goal because they align the approval criteria for amendments to the Zoning and Comprehensive Plan maps with the State Transportation Planning Rule and increases bicycle parking requirements for multi-dwelling development. See also findings for Portland Comprehensive Plan Goal 6, Transportation, and its related policies and objectives.

The Oregon Transportation Planning Rule (TPR) was adopted in 1991 and amended in 1996 and 2005 to implement State Goal 12. The TPR requires certain findings if a proposed Comprehensive Plan Map amendment, Zone Change, or regulation will significantly affect an existing or planned transportation facility.

This proposal will not have a significant effect on existing or planned transportation facilities because the amendments will not result in increases in housing units or additional jobs, or change allowed land use types or densities.

Findings on Metro Urban Growth Management Functional Plan

29. The following elements of the Metro Urban Growth Management Functional Plan are relevant and applicable to the RICAP 5 amendments.
30. **Title 1, Requirements for Housing and Employment Accommodation**, requires that each jurisdiction contribute its fair share to increasing the development capacity of land within the Urban Growth Boundary. This requirement is to be generally implemented through citywide analysis based on calculated capacities from land use designations. The amendments are consistent with this title because they do not significantly alter the development capacity of the city, though they do provide additional flexibility for housing infill development through accessory dwelling units, development on corner lots, and courtyard housing. See also findings under Comprehensive Plan Goal 4 (Housing).
31. **Title 3, Water Quality, Flood Management and Fish and Wildlife Conservation**, protects the public's health and safety by reducing flood and landslide hazards, controlling soil erosion and reducing water pollution by avoiding, limiting, or mitigating the impact of development on streams, rivers, wetlands, and floodplains. Title 3 specifically implements Statewide Land Use Goal 6. The findings for those statewide goals are incorporated here to show that the amendments are consistent with this Title. See also findings for Comprehensive Plan Goal 8, Environment.
32. **Title 7, Affordable Housing**, ensures opportunities for affordable housing at all income levels, and calls for a choice of housing types. The amendments are consistent with this title because they remove barriers to designs of alternative housing types such as courtyard housing, clarify when existing lots of record may be developed, and providing expanded opportunities for infill development on corner lots.

Findings on Portland's Comprehensive Plan Goals

33. The following goals, policies, and objectives of the Portland Comprehensive Plan are relevant and applicable to RICAP 5.
34. **Goal 1, Metropolitan Coordination**, calls for the Comprehensive Plan to be coordinated with federal and state law and to support regional goals, objectives and plans. The amendments are consistent with this goal because they do not change the policy or intent of existing regulations relating to metropolitan coordination and regional goals. One amendment aligns the approval criteria for amendments to the Zoning and Comprehensive Plan maps specifically with the State Transportation Planning Rule. **Policy 1.4, Intergovernmental Coordination**, requires continuous participation in intergovernmental affairs with public agencies to coordinate metropolitan planning and project development and maximize the efficient use of public funds. The amendments support this policy because a number of other government agencies were notified of this proposal and given the opportunity to comment. Notified agencies were US Department of Fish and Wildlife, Oregon

Department of Fish and Wildlife, Oregon Division of State Lands, Oregon Department of Transportation, University of Oregon, Portland State University, Multnomah County, Multnomah County Drainage District #1, Port of Portland, Metro, Tri-met, Portland Public Schools, Centennial School District, David Douglas School District, Parkrose School District, Reynolds School District, Riverdale School District, City of Gresham, and City of Salem.

35. **Goal 2, Urban Development**, calls for maintaining Portland's role as the major regional employment and population center by expanding opportunities for housing and jobs, while retaining the character of established residential neighborhoods and business centers. The amendments support this goal because they update and improve the City's land use regulations and procedures that hinder desirable development. By improving regulations, the City will better facilitate the development of housing and employment uses.
36. **Goal 3, Neighborhoods**, calls for the preservation and reinforcement of the stability and diversity of the city's neighborhoods while allowing for increased density. The amendments are consistent with this goal because they provide clarity on when residential infill development is allowed and provide more flexibility for residential infill through accessory dwelling units, on corner lots, and in courtyard housing development, but do not change the policy or intent of existing regulations relating to the stability and diversity of neighborhoods.
37. **Goal 4, Housing**, calls for enhancing Portland's vitality as a community at the center of the region's housing market by providing housing of different types, density, sizes, costs and locations that accommodates the needs, preferences, and financial capabilities of current and future households. The amendments are consistent with this goal because they remove barriers to designs of alternative housing types such as courtyard housing and Accessory Dwelling Units, clarify when existing lots of record may be developed, and provide expanded opportunities for infill development on corner lots. See also the findings for Statewide Planning Goal 10, Housing and for Metro Title 1.
38. **Goal 6, Transportation**, calls for developing a balanced, equitable, and efficient transportation system that provides a range of transportation choices; reinforces the livability of neighborhoods; supports a strong and diverse economy; reduces air, noise, and water pollution; and lessens reliance on the automobile while maintaining accessibility. The amendments support this goal because they align the approval criteria for amendments to the Zoning and Comprehensive Plan maps with the State Transportation Planning Rule and support a balanced transportation system by increasing bicycle parking requirements for multi-dwelling development and clarifying standards for its provision. See also findings for Statewide Planning Goal 12, Transportation.
39. **Goal 7, Energy**, calls for promotion of a sustainable energy future by increasing energy efficiency in all sectors of the city. Policy 7.3, Energy Efficiency in Residential Buildings and 7.4, Energy Efficiency through Land Use regulations are relevant to this proposal. The amendments support this goal because they remove barriers to implementation and clarify policies for solar panels, water collection cisterns, eco-roofs, wind turbines and other green technologies that increase energy efficiency and decrease energy consumption.
40. **Goal 8, Environment**, calls for maintaining and improving the quality of Portland's air, water, and land resources, as well as protecting neighborhoods and business centers from noise pollution. The amendments support this goal because they remove barriers to implementation and clarify policies for water collection cisterns, eco-roofs, and other technologies that decrease stormwater runoff and thereby maintain and improve water quality.
41. **Goal 9, Citizen Involvement**, calls for improved methods and ongoing opportunities for citizen involvement in the land use decision-making process, and the implementation, review, and

amendment of the Comprehensive Plan. This project supports the goal because it followed the process and requirements specified in Chapter 33.740, Legislative Procedure. See Statewide Planning Goal 1, Citizen Involvement for detail and further findings.

42. **Goal 10, Plan Review and Administration**, calls for periodic review of the Comprehensive Plan, for implementation of the Plan, and addresses amendments to the Plan, to the Plan Map, and to the Zoning Code and Zoning Map. Policy 10.10, Amendments to the Zoning and Subdivision Regulations, requires amendments to the zoning and subdivision regulations to be clear, concise, and applicable to the broad range of development situations faced by a growing urban city. The amendments support this policy because they clarify and streamline many of the regulations in the zoning code. They also respond to identified current and anticipated problems, including barriers to desirable development, and will help ensure that Portland remains competitive with other jurisdictions as a location in which to live, invest, and do business.
43. **Goal 12, Urban Design**, calls for enhancing Portland as a livable city, attractive in its setting and dynamic in its urban character by preserving its history and building a substantial legacy of quality private developments and public improvements for future generations. Policy 12.3, Historic Preservation, calls for protection of historic resources. Policy 12.7, Design Quality, calls for encouraging the built environment to meet standards of excellence while fostering creativity and Policy 12.6, Preserve Neighborhoods aims to preserve and support qualities of neighborhoods that make them attractive places.

There are several amendments that allow developers the option of an exception or standards as an alternative to discretionary design review or historic design review for "green" improvements to buildings in Historic or Conservation Districts. These amendments encourage "green" improvements while ensuring that historic resources and areas in design zones will not be degraded by the improvements. These amendments support Goal 12 and the listed policies.

Several amendments drawn from the Courtyard Housing Competition remove barriers to creativity while encouraging design that is in line with community character, including allowing additional architectural features in setbacks such as trellises and eaves. These amendments also support Goal 12 and the listed policies.

NOW, THEREFORE, the Council directs:

- a. Adopt Exhibit A, *Regulatory Improvement Code Amendment package 5 (RICAP 5): Planning Commission Recommended Draft*, dated December 21, 2009 as amended.
- b. Amend Title 33, Planning and Zoning, as shown in Exhibit A, *Regulatory Improvement Code Amendment package 5 (RICAP 5): Planning Commission Recommended Draft*, dated December 21, 2009 as amended.
- c. Amend the Official Zoning Maps, as shown in Exhibit A, *Regulatory Improvement Code Amendment package 5 (RICAP 5): Planning Commission Recommended Draft*, dated December 21, 2009.
- d. Adopt the commentary and discussion in Exhibit A, *Regulatory Improvement Code Amendment Package 5 (RICAP 5): Planning Commission Recommended Draft*, dated December 21, 2009; as further findings and legislative intent as amended.
- e. Direct the Bureau of Planning and Sustainability to continue working with the Bureau of Environmental Services and other community partners to refine a study framework to evaluate the effect of small wind turbines on birds.
- f. Direct the Bureau of Planning and Sustainability to monitor the effect of the other amendments as part of their overall monitoring program.
- g. Direct the Bureau of Planning and Sustainability to prepare a work plan that improves the City's implementation of accessory dwelling unit program and expands upon the current compatibility standards.

Section 2. If any section, subsection, sentence, clause, phrase, diagram, designation, or drawing contained in this Ordinance, or the plan, map or code it adopts or amends, is held to be deficient, invalid or unconstitutional, that shall not affect the validity of the remaining portions. The Council declares that it would have adopted the plan, map, or code and each section, subsection, sentence, clause, phrase, diagram, designation, and drawing thereof, regardless of the fact that any one or more sections, subsections, sentences, clauses, phrases, diagrams, designations, or drawings contained in this Ordinance, may be found to be deficient, invalid or unconstitutional.

Section 3. This ordinance will be effective 45 days after adoption. The time between adoption and the effective date will be used by the Bureau of Planning and Sustainability and other City bureaus to print and distribute the new regulations, train city staff on the content of the new regulations and how to use them, and prepare other informational material for the Development Services Center and Development Review staff.

Passed by the Council: **MAR 10 2010**

Mayor Sam Adams
Prepared by: Emily Sandy
Date Prepared: December 21, 2009

LaVonne Griffin-Valade
Auditor of the City of Portland

By

Susan Parsons
Deputy

R-7 - April 22, 2010
This 266-page document
is available online in the
weekly board packet

Regulatory Improvement Workplan

Regulatory Improvement Code Amendment Package 5

(RICAP 5)



City of Portland
Bureau of
**Planning and
Sustainability**

Sam Adams, Mayor
Susan Anderson, Director

Proposed Draft Report
August 4, 2009

~~54 187 223 306~~
337

Agenda No.
ORDINANCE NO. 183598 As Amended
Title

Improve land use regulations through the Regulatory Improvement Code Amendment Package 5 (RICAP-5) (Ordinance; Amend Title 33 and Official Zoning Map)

INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams	CLERK USE: DATE FILED <u>DEC 31 2009</u>
COMMISSIONER APPROVAL	LaVonne Griffin-Valade Auditor of the City of Portland
Mayor—Finance and Administration - Adams	
Position 1/Utilities - Fritz	
Position 2/Works - Fish	
Position 3/Affairs - Saltzman	
Position 4/Safety - Leonard	
BUREAU APPROVAL	
Bureau: Planning and Sustainability Bureau Head: Susan Anderson <i>Susan Anderson/SPW</i>	
Prepared by: E. Sandy Date Prepared: December 21, 2009	
Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date January 6, 2010	
City Attorney Approval <i>KS Beaumont</i>	

ACTION TAKEN:

JAN 06 2010 **CONTINUED TO FEB 03 2010 3:30 PM** TIME CERTAIN

FEB 03 2010 **CONTINUED TO FEB 11 2010 2 P.M.** TIME CERTAIN

FEB 11 2010 **PASSED TO SECOND READING As Amended MAR 04 2010 2 P.M.** TIME CERTAIN

MAR 04 2010 **PASSED TO SECOND READING MAR 10 2010 9:30 A.M.** As Amended

AGENDA
TIME CERTAIN <input checked="" type="checkbox"/> Start time: <u>2:00 PM</u>
Total amount of time needed: <u>1.5 hours</u> (for presentation, testimony and discussion)
CONSENT <input type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	<input checked="" type="checkbox"/>	
4. Leonard	<input checked="" type="checkbox"/>	
Adams	<input checked="" type="checkbox"/>	

Attachment A: ZONE CHANGE CRITERIA

This replaces all language on page 221 of Proposed Draft

AMEND CHAPTER 33.855, ZONING MAP AMENDMENTS

33.855.050 Approval Criteria for Base Zone Changes

An amendment to the base zone designation on the Official Zoning Maps will be approved (either quasi-judicial or legislative) if the review body finds that the applicant has shown that all of the following approval criteria are met:

- A. Compliance with the Comprehensive Plan Map.** [No change.]
- B. Adequate public services.** ~~Public services for water supply, transportation system facilities and capacity, and police and fire protection are capable of supporting the uses allowed by the zone or will be capable by the time development is complete, and proposed sanitary waste disposal and stormwater disposal systems are or will be made acceptable to the Bureau of Environmental Services.~~
1. Adequacy of services applies only to the specific zone change site.
 2. Adequacy of services is determined based on performance standards established by the service bureaus. The burden of proof is on the applicant to provide the necessary analysis. Factors to consider include the projected service demands of the site, the ability of the existing and proposed public services to accommodate those demand numbers, and the characteristics of the site and development proposal, if any. the projected service demands of the site and the ability of the public services to accommodate those demands. Service demands may be determined based on a specific use or development proposal, if submitted. If a specific proposal is not submitted, determination is based on City service bureau demand projections for that zone or area which are then applied to the size of the site. Adequacy of services is determined by the service bureaus, who apply the demand numbers to the actual and proposed services to the site and surrounding area.
 - a. Public services for water supply, and capacity, and police and fire protection are capable of supporting the uses allowed by the zone or will be capable by the time development is complete.
 - b. Proposed sanitary waste disposal and stormwater disposal systems are or will be made acceptable to the Bureau of Environmental Services. Performance standards must be applied to the specific site design. Limitations on development level, mitigation measures or discharge restrictions may be necessary in order to assure these services are adequate
 - c. Public services for transportation system facilities are capable of supporting the uses allowed by the zone or will be capable by the time development is complete. Transportation capacity must be capable of supporting the uses allowed by the zone by the time development is complete, and in the planning period defined by the Oregon Transportation Rule, which is 20 years from the date the Transportation System Plan was adopted. Limitations on development level or mitigation measures may be necessary in order to assure transportation services are adequate.
 3. Services to a site that is requesting rezoning to IR Institutional Residential, will be considered adequate if the development proposed is mitigated through an approved impact mitigation plan or conditional use master plan for the institution.
- C. and D** [No change.]

Attachment B: DEVELOPMENT ON EXISTING LOTS

This replaces all language on page 15-21 of Proposed Draft

33.110.212 When Primary Structures are Allowed

- A. Purpose.** The regulations of this section allow for development of primary structures on lots and lots of record, but do not legitimize plots that were divided after subdivision and partitioning regulations were established. The regulations also allow development of primary structures on lots that were large enough in the past, but were reduced by condemnation or required dedications for right-of-way.
- B. Adjustments.** Adjustments to this section are prohibited.
- C. Primary structures allowed.** In all areas outside the West Portland Park Subdivision, primary structures are allowed as follows:
1. On lots created on or after July 26, 1979;
 2. On lots created through the Planned Development or Planned Unit Development process;
 3. On sites of any size that have not abutted a lot, lot of record, or lot remnant under the same ownership on July 26, 1979 or any time since that date.
 4. On lots, lots of record, lot remnants, or combinations thereof created before July 26, 1979 that meet the requirements of Table 110-6.

Table 110-6 Minimum Lot Dimension Standards for Lots, Adjusted Lots, Lots of Record, and Lot Remnants Created Prior to July 26, 1979		
RF through R7 Zones		
<u>Lots, including Adjusted Lots [1]</u>	<u>meets the minimum lot area requirement of</u> <u>Table 610-2.</u>	<u>36 feet wide and</u>
<u>Lot Remnants</u>		
<u>Lots of Record</u>		
R5 Zone		
<u>Lots, including Adjusted</u> <u>Lots [1, 3]</u>	<u>If the site has had a dwelling unit on it in</u> <u>the last five years or is in an environmental</u> <u>zone [2]</u>	<u>3000 sq. ft. and 36 ft. wide</u>
	<u>If the site has not had a dwelling unit on it</u> <u>within the last five years and is not in an</u> <u>environmental zone</u>	<u>2400 sq. ft. and 25 ft. wide</u>
	<u>If the site was approved through a property</u> <u>line adjustment under 33.667.300.A.1.d.</u>	<u>1600 sq. ft. and 36 ft. wide</u>
<u>Lot Remnants [3]</u>		<u>3000 sq. ft. and 36 ft. wide</u>
<u>Lots of Record [3]</u>		<u>3000 sq. ft. and 36 ft. wide</u>
R2.5 Zone		
<u>Lots, including Adjusted Lots [1]</u>		<u>1600 sq. ft.</u>
<u>Lot Remnants</u>		
<u>Lots of Record</u>		

Notes:

- [1] If the site is both an adjusted lot and a lot of record, the site may meet the standards for adjusted lots.
- [2] Primary structures are allowed if the site has had a dwelling unit on it within the last five years that has been demolished as a public nuisance under the provisions of Chapter 29.40.030 or 29.60.080. The site is exempt from minimum lot dimension standards.
- [3] Primary structures are allowed on a site if it has been under a separate tax account number from abutting lots or lots of record on [effective date of these regulations] or an application was filed with the City before [effective date of these regulations] authorizing a separate tax account and the site has been under separate tax account from abutting lots or lots of record by [one year after the effective date of these regulations]. The site is exempt from minimum lot dimension standards.

3. ~~On lots or combinations of lots created before July 26, 1979 that meet the requirements of this paragraph, and on lots of record or combinations of lots of record that meet the requirements of this paragraph. The requirements are:~~

a. ~~In the RF through R7 zones the lot, lot of record, or combination of lots or lots of record must:~~

(1) ~~Be at least 36 feet wide, and meet the minimum lot area requirement of Table 610-2; or~~

(2) ~~Not have abutted any lot or lot of record owned by the same family or business on July 26, 1979 or any time since that date;~~

b. ~~In the R5 zone the lot, lot of record, or combination of lots or lots of record must meet one of the following:~~

(1) ~~Be at least 36 feet wide, and be at least 3000 square feet;~~

(2) ~~Have been under a separate tax account from abutting lots or lots of record on November 15, 2003;~~

(3) ~~Have had an application filed with the City before November 15, 2003 to authorize a separate tax account and have been under a separate tax account from abutting lots by November 15, 2004; or~~

(4) ~~Have not had a dwelling unit on it since September 10, 2003, or for at least five years, and not have any portion in an environmental overlay zone.~~

c. ~~In the R2.5 zone the lot, lot of record or combination of lots or lots of record must meet one of the following:~~

(1) ~~Be at least 1600 square feet in area;~~

(2) ~~Have been under a separate tax account from abutting lots or lots of record on November 15, 2003; or~~

(3) ~~Have had an application filed with the City before November 15, 2003 to authorize a separate tax account and have been under a separate tax account from abutting lots by November 15, 2004;~~

4.5. Primary structures are allowed on lots, lots of record, lot remnants, and combinations thereof ~~of lots, or lots of record~~, that did meet the requirements of C.3 Table 110-6, above, in the past but were reduced below those requirements solely because of condemnation or required dedication by a public agency for right-of-way.

D. Regulations for West Portland Park. In the West Portland Park subdivision, primary structures are allowed as follows:

1. On lots created on or after July 26, 1979;
2. On lots, or combinations of lots created before July 26, 1979 that meet the requirements of this paragraph, and on lots of record or combinations of lots of record that meet the requirements of this paragraph. The requirements are:
 - a. R7 zone. In the R7 zone, the lot, lot of record, or combination of lots or lots of record must be at least 7,000 square feet in area;
 - b. R5 zone. In the R5 zone, the lot, lot of record, or combination of lots or lots of record must be at least 5,000 square feet in area; or
 - c. R2.5 zone. In the R2.5 zone, the lot, lot of record, or combination of lots or lots of record must meet the requirements of Table 110-6; or
 - d. On July 26, 1979, or any time since that date, the lot, lot of record, or combination of lots or lots of record did not abut any lot or lot of record owned by the same family or business;
3. Primary structures are allowed on lots, lots of record, and combinations of lots or lots of record that did meet the requirements of D.2, above, in the past but were reduced below those requirements solely because of condemnation or required dedication by a public agency for right-of-way.

E. Plots. Primary structures are prohibited on plots that are not lots, lots of record, lot remnants, or tracts.

F. Nonconforming situations. Existing development and residential densities that do not conform to the requirements of this chapter may be subject to the regulations of Chapter 33.258, Nonconforming Situations. Chapter 33.258 also includes regulations regarding damage to or destruction of nonconforming situations.

Attachment C: PROPERTY LINE ADJUSTMENTS ON CORNER LOTS

This replaces all language on page 195 of Proposed Draft

33.667.300 Regulations

A request for a Property Line Adjustment will be approved if all of the following are met:

A. Properties. For purposes of this subsection, the site of a Property Line Adjustment is the two properties affected by the relocation of the common property line.

1. ~~The properties will remain in conformance with Property Line Adjustment will not cause either property or development on either property to move out of conformance with any of the regulations of this Title, including those in Chapters 33.605 through 33.615 except as follows:~~

- a. If a property or development is already out of conformance with a regulation in this Title, the Property Line Adjustment will not cause the property or development to move further out of conformance with the regulation;
- b. If both properties are already out of conformance with maximum lot area standards, they are exempt from the maximum lot area standard; ~~and~~
- c. If one property is already out of conformance with maximum lot area standards, it is exempt from the maximum lot area standard; and
- d. If at least one lot is already out of conformance with the minimum lot area standards and the site is in the R5 zone, the minimum lot area is 1600 square feet and the minimum width is 36 feet, if:
 - (1) At least one lot is a corner lot;
 - (2) The adjusted property line must be perpendicular to the street lot line for it's entire length; and
 - (3) New houses must meet the standards of 33.110.213. Existing houses are exempt from the standards of 33.110.213.

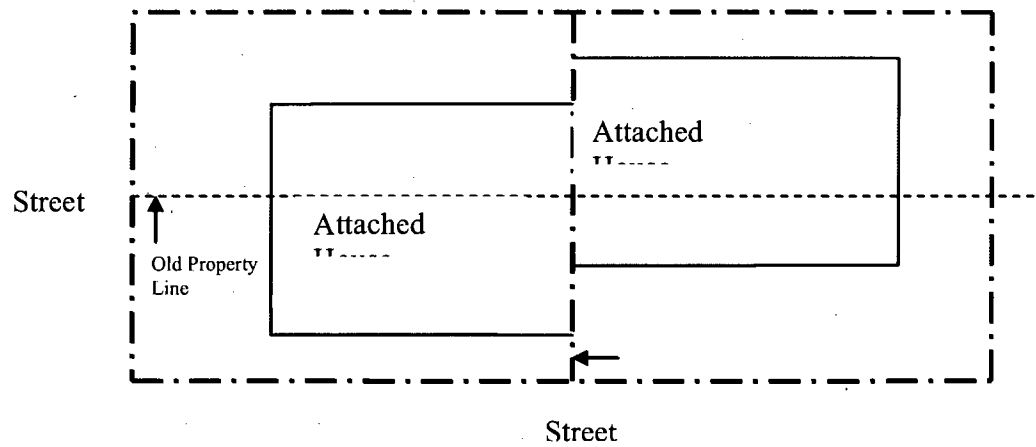
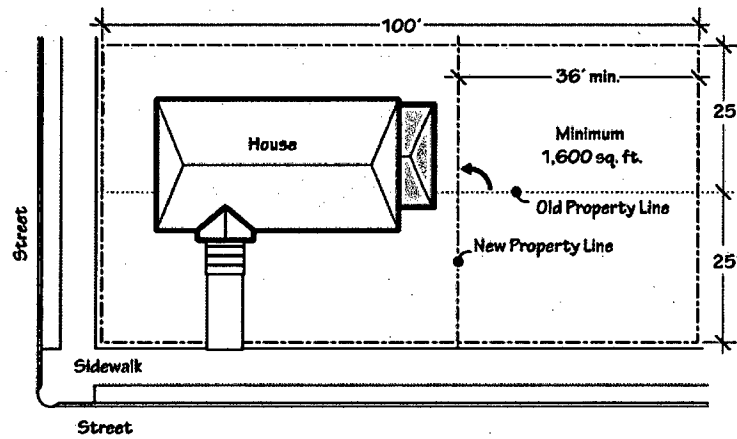
See Figure 667-1.

2. The Property Line Adjustment will not configure either property as a flag lot, unless the property was already a flag lot;
3. The Property Line Adjustment will not result in the creation of a buildable property from an unbuildable lot remnant;
- ~~43.~~ The Property Line Adjustment will not result in the creation of street frontage for a land-locked property;
- ~~54.~~ If any portion of either property is within an environmental overlay zone, the provisions of Chapter 33.430 must be met;
- ~~65.~~ The Property Line Adjustment will not result in a property that is in more than one base zone, unless that property was already in more than one base zone; and

76. The Property Line Adjustment will not create a nonconforming use.

B.-C. [No Change]

Figure 667-1
Property Line Adjustment on Corner Site in R5 Zone



Attachment D: NONCONFORMING STATUS FOR EXISTING LOTS

This deletes all proposed changes page 139 of Proposed Draft and adds substitute changes

33.258.065 Nonconforming Lots, Lots of Record, and Lot Remnants in Single-Dwelling Zones

A. Changes to dwellings. Existing dwelling units on nonconforming lots, lots of record, or lot remnants may continue, may be removed or enlarged, and amenities may be added to the site, but the building may not move further out of compliance with the base zone development standards.

B. Damage.

1. When a nonconforming lot, lot of record, or lot remnant contains a dwelling unit that is damaged or destroyed by fire or by other causes beyond the control of the owner, the structure may be rebuilt.
2. When a nonconforming lot, lot of record, or lot remnant contains a dwelling unit that is intentionally damaged or demolished, the structure may be rebuilt if it complies with the development standards that would apply to new development on the site.

Attachment E: DEFINITIONS OF ADJUSTED LOTS AND LOT REMNANTS

This replaces relevant language on page 223-225 of Proposed Draft

33.910, Definitions

Lot. A lot is a legally defined piece of land other than a tract that is the result of a land division. This definition includes the State definition of both lot, (result of subdividing), **and** parcel, (result of partitioning). See also, Ownership and Site.

- **Adjusted Lot.** A lot that has had one or more of its lot lines altered through an approved property line adjustment or through a deed, or other instrument relocating a property line, recorded with the appropriate county recorder prior to July 26, 1979. An adjusted lot may have equal or larger lot area than the original lot. An adjusted lot may have smaller lot area than the original lot, but must have a lot area that is more than 50% of the original lot area. Portions of an original lot that are 50% or less of the original lot area are defined as lot remnants. See Figures 910-17 and 010-18.

Figure 910-17
Adjusted Lot and Lot Remnant

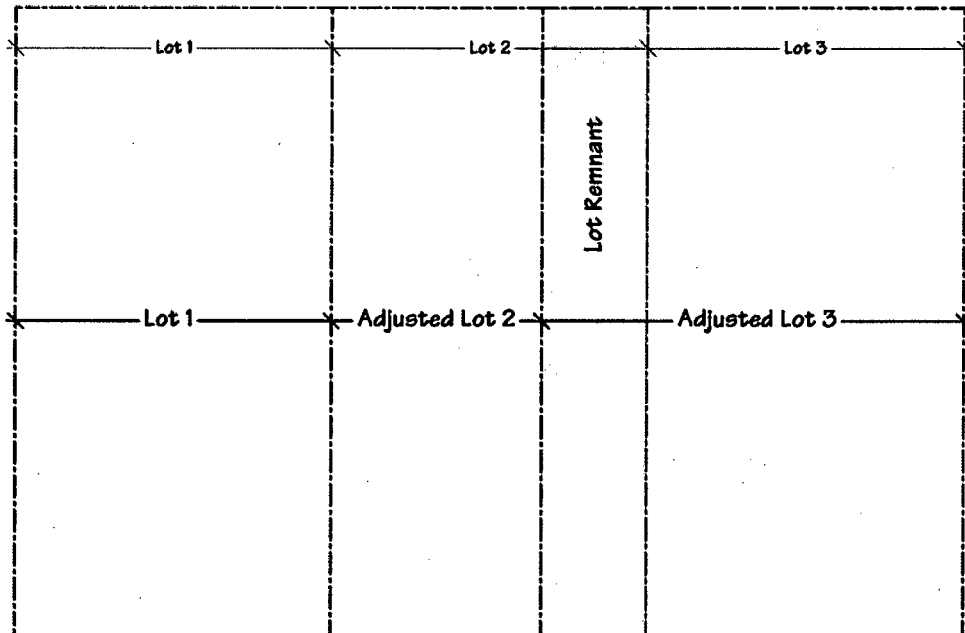
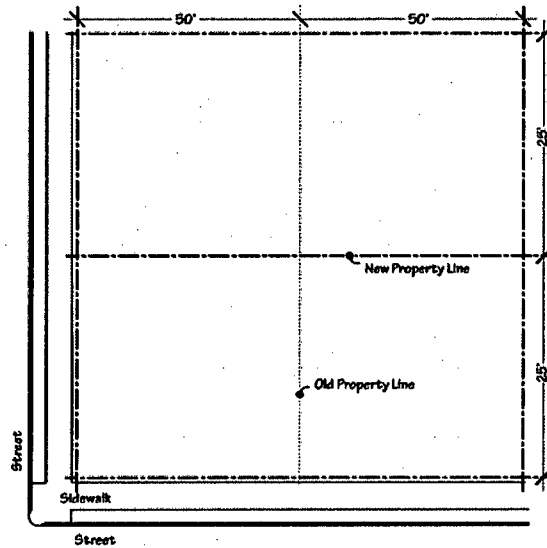
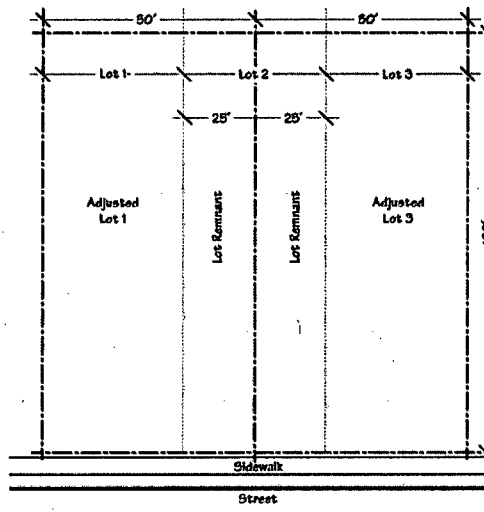


Figure 910-18
Adjusted Lots with Equal Lot Areas as the Original Lots



Lot Remnant. A portion of a lot that has a lot area of 50 percent or less of the original platted lot. See Figure 910-17 and 910-19.

Figure 910-19
Lot Remnants that are 50% of the Original Platted Lot Area



Attachment F: WIND TURBINES CHAPTER

This replaces and adds to affected language on page 163-165 of Proposed Draft

CHAPTER 33.299, WIND TURBINES

Sections:

33.299.010 Purpose

33.299.100 When These Regulations Apply

33.299.110 Rotor Swept Area

33.299.120 Setbacks and Height

33.299.130 Noise

33.299.010 Purpose.

These regulations allow small, urban-scale wind turbines while limiting potential negative impacts. In concert with a variety of City, State, and Federal programs, allowing the turbines in more locations may encourage further development of wind turbines that are appropriate for urban settings.

33.299.100 When These Regulations Apply

The regulations of this chapter apply to small wind turbines.

Large wind turbines and utility-scale wind turbines are regulated by the base zones, and are not subject to the regulations of this chapter.

33.299.110 Rotor Swept Area

The rotor swept area is the projected area as defined by the American Wind Energy Association (AWEA). In Residential zones, the maximum rotor swept area is 50 square feet. In Commercial zones, the maximum rotor swept area is 150 square feet. There is no maximum in the E and I zones.

33.299.120 Setbacks and Height

The height of a turbine is measured to the tip of the rotor blade at its highest point. For pole mounted turbines, height is measured from grade at the base of the pole. For building mounted turbines, height is measured from the base point of the building.

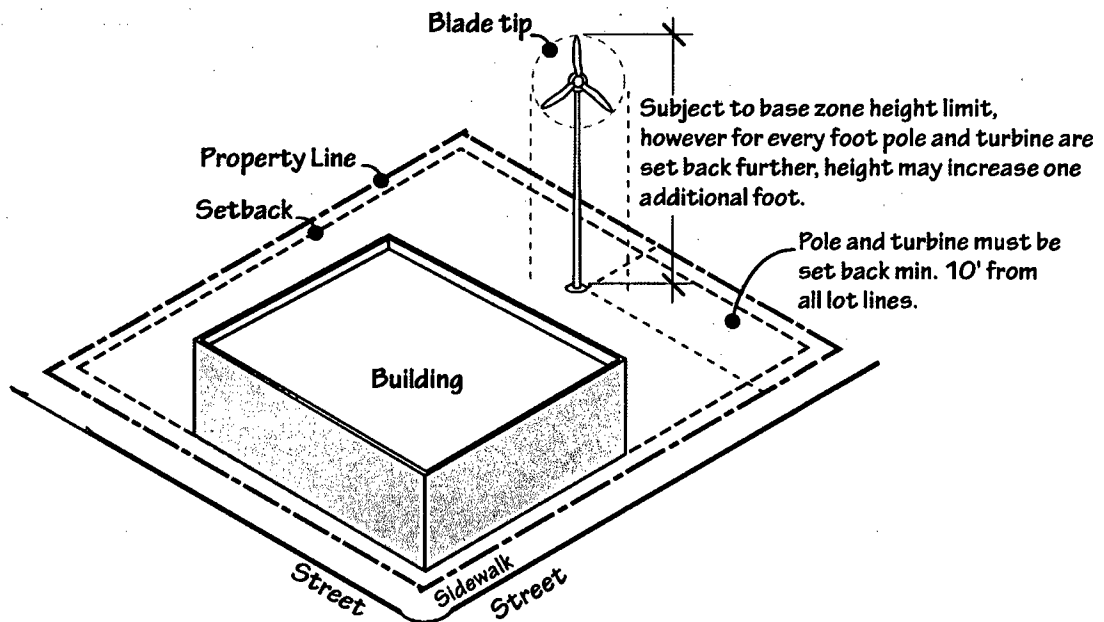
A. View Corridors. Although the regulations of this section allow wind turbines to exceed the height limits of the base zones, they are not allowed to extend into a view corridor designated by the *Scenic Resources Protection Plan*.

B. Pole mounted. Pole mounted turbines must meet the following. Distances between lot lines and the pole and turbine are measured at the closest points. :

1. Front and street setback. The pole and turbine are not allowed in a required front or street setback;
2. Setback from all lot lines. The pole and turbine must be set back at least 10 feet from all lot lines;
3. Height. The pole and turbine are subject to the base zone height limit. However, for every foot that the pole and turbine are set back farther than specified in A.1 and 2, the height of the turbine may increase one additional foot above the base zone height limit. Each additional foot of height is earned when the pole and turbine are set back from all property lines by an additional

foot. The height may not increase more than 50 percent above the base zone height limit. See Figure 299-1.

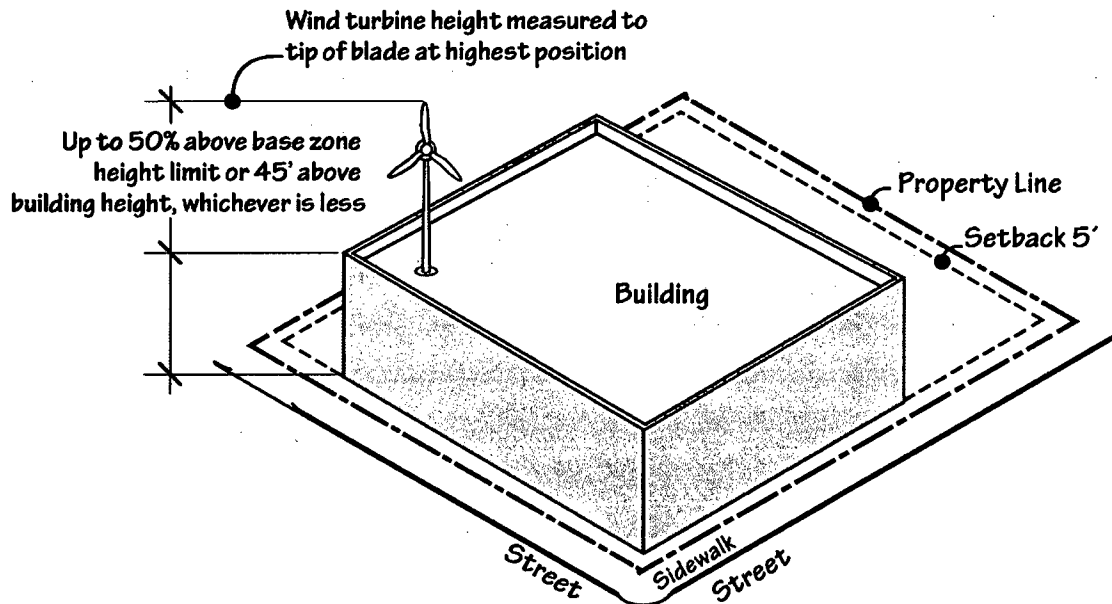
Figure 299-1
Pole-Mounted Wind Turbine



C. Building mounted.

1. Setbacks. Building mounted turbines are subject to the minimum building setbacks of the building they are mounted on.
2. Height. A turbine may be up to 50 percent above the base zone height limit, or 45 feet above the height of the building it is mounted on, whichever is less. See Figure 299-2.

Figure 299-2
Building-Mounted Wind Turbine



D. Exceptions.

1. RF zone. Turbines in the RF zone are subject to Subsections A and B. However, there is no height limit if the turbine is set back from all lot lines a distance equal to its height.
2. EG2, IG, and IH zones. In the EG2, IG, and IH zones, there is no setback or height limit except where lot lines abut R-zoned sites. Where the lot lines abut R-zoned sites:

a. Pole-mounted turbines are subject to the following:

- (1) Setback. They must be set back at least 10 feet from lot lines that abut R-zoned sites.
- (2) Height. They are subject to the height regulations for pole-mounted turbines that apply to the adjacent R-zone. If the site abuts more than one R-zone, the most restrictive height regulation applies.

For every foot that the pole and turbine are set back farther than 10 feet from the adjacent R-zone., the height of the turbine may increase one additional foot above the adjacent R-zone base zone height limit. Using this provision, the height may not increase more than 50 percent above the adjacent R-zone base zone height limit.

However, there is no height limit if the turbine is set back from all lot lines a distance equal to its height.

- b. Building-mounted turbines. Building-mounted turbines must meet the setbacks and height regulations that apply to building-mounted turbines in the adjacent R-zone. If the site abuts more than one R-zone, the most restrictive regulations apply.

33.299.130 Noise.

In residential zones, turbines must have an AWEA-rated sound level of 45dBA or less. The City noise standards of Title 18 also apply in all zones.

Attachment G: GREEN ENERGY AND USE

This replaced language shown on page 12, 44, 233, 235, and 237 of the Proposed Draft

Single Dwelling Zones

33.110.100

A. [No Change]

B. 1.-4 [No Change]

5. Basic Utilities. This regulation applies to all parts of Table 110-1 that have note [5].

a. Basic Utilities that serve a development site are accessory uses to the primary use being served.

b. Small Scale Energy Production that provides energy both on- and off-site are considered accessory to the primary use on the site. Installations that sell power they generate—at retail (net metered) or wholesale—are included. However, they are only considered accessory if they generate energy from biological materials or byproducts from the site itself, or conditions on the site itself; materials from other sites may not be used to generate energy. The requirements of Chapter 33.262, Off Site Impacts must be met;

c. All other Basic Utilities are conditional uses.

Multi-dwelling Zones

33.120.100

A. [No Change]

B. 1.-12 [No Change]

~~13. Basic Utilities in RX. This regulation applies to all parts of Table 120-1 that have note [13]. Public safety facilities are allowed by right up to 20 percent of the floor area exclusive of parking area or the ground floor of a multi-dwelling development, whichever is greater. If they are over 20 percent of the ground floor, a conditional use review is required; the approval criteria for public safety facilities are in Section 33.815.223.~~

~~14. Basic Utilities. This regulation applies to all parts of Table 120-1 that have note [14]. Basic Utilities that serve a development site are accessory uses to the primary use being served. All other Basic Utilities are conditional uses.~~

13 Basic Utilities. These regulations apply to all parts of Table 120-1 that have note [13].

a. Basic Utilities that serve a development site are accessory uses to the primary use being served;

b. Small Scale Energy Production that provides energy both on- and off-site are considered accessory to the primary use on the site. Installations that sell power they generate—at retail (net metered) or wholesale—are included. However, they are only considered accessory if they generate energy from biological materials or byproducts from the site itself, or

conditions on the site itself; materials from other sites may not be used to generate energy. In RX and IR zones, up to 10 tons per week of biological materials or byproducts from other sites may be used to generate energy. The requirements of Chapter 33.262, Off Site Impacts must be met;

- c. In the RX and IR zones, all other Basic Utilities are limited to 20 percent of the floor area on a site, exclusive of parking area, unless specified above. If they are over 20 percent of the floor area, a conditional use review is required. As an alternative to conditional use review, the applicant may choose to do a Conditional Use Master Plan or an impact Mitigation Plan. The requirements of Chapter 33.262, off Site Impacts must be met.

C-D. [No Change]

Use Categories

33.920.310 Manufacturing And Production

A-B. [No Change]

- C. **Examples.** Examples include processing of food and related products; catering establishments; breweries, distilleries, and wineries; slaughter houses, and meat packing; feed lots and animal dipping; weaving or production of textiles or apparel; lumber mills, pulp and paper mills, and other wood products manufacturing; woodworking, including cabinet makers; production of chemical, rubber, leather, clay, bone, plastic, stone, or glass materials or products; movie production facilities; recording studios; ship and barge building; concrete batching and asphalt mixing; production or fabrication of metals or metal products including enameling and galvanizing; manufacture or assembly of machinery, equipment, instruments, including musical instruments, vehicles, appliances, precision items, and other electrical items; production of artwork and toys; sign making; production of prefabricated structures, including manufactured dwellings; and the Utility Scale Energy production-of-energy.

D. Exceptions.

1. Manufacturing of goods to be sold primarily on-site and to the general public are classified as Retail Sales And Service.
2. Manufacture and production of goods from composting organic material is classified as Waste-Related uses.
3. Small Scale Energy Production is a Basic Utility.
4. Solid waste incinerators that generate energy but do not meet the definition of Small Scale Energy Production are considered Waste Related Uses.

33.920.340 Waste-Related

- A. **Characteristics.** Waste-Related uses are characterized by uses that receive solid or liquid wastes from others for disposal on the site or for transfer to another location, uses that collect sanitary wastes, or uses that manufacture or produce goods ~~or~~ **energy** from the biological decomposition of organic material. Waste-Related uses

also include uses that receive hazardous wastes from others and are subject to the regulations of OAR 340.100-110, Hazardous Waste Management.

B. Accessory Uses. Accessory uses may include recycling of materials, offices, and repackaging and transshipment of by-products.

C. Examples. Examples include sanitary landfills, limited use landfills, waste composting, ~~energy recovery plants,~~ solid waste incinerators that generate energy but do not meet the definition of Small Scale Energy Production, sewer treatment plants, portable sanitary collection equipment storage and pumping, and hazardous-waste-collection sites.

D. Exceptions.

1. Disposal of clean fill, as defined in OAR 340-093-0030, is considered a fill, not a Waste-Related use.
2. Infrastructure services that must be located in or near the area where the service is provided in order to function are considered Basic Utilities. Examples include sewer pipes that serve a development are considered a Basic Utility; or water re-use pipes and tanks, pump stations, and collection stations necessary for the water re-use that serve a development or institution.
3. Small Scale Energy Production is considered a Basic Utility.
4. Utility Scale Energy Production, other than solid waste incinerators that generate energy, is considered a Manufacturing and Production Use.

33.920.400 Basic Utilities

A.-B. [No change]

C. Examples. Examples include water and sewer pump stations; sewage disposal and conveyance systems; electrical substations; water towers and reservoirs; Small Scale Energy Production, water quality and flow control facilities; water conveyance systems; water harvesting and re-use conveyance systems and pump stations; stormwater facilities and conveyance systems; telephone exchanges; mass transit stops or turn arounds, light rail stations, suspended cable transportation systems, transit centers; and public safety facilities, including fire and police stations, and emergency communication broadcast facilities.

D. Exceptions.

1. Services where people are generally present, other than mass transit stops or turn arounds, light rail stations, transit centers, and public safety facilities, are classified as Community Services or Offices.
2. Utility offices where employees or customers are generally present are classified as Offices.
3. Bus and light rail barns are classified as Warehouse And Freight Movement.
4. Public or private passageways, including easements, for the express purpose of transmitting or transporting electricity, gas, oil, water, sewage, communication

signals, or other similar services on a regional level are classified as Rail Lines And Utility Corridors.

5. Utility Scale Energy Production is considered Manufacturing and Production.

6. Solid waste incinerators that generate energy but are not Small Scale Energy Production are considered Waste Related Uses

Attachment H: BIKE PARKING RATIOS

This is new language not shown in the Proposed Draft

CHAPTER 33.266, Parking and Loading

Table 266-6 Minimum Required Bicycle Parking Spaces			
Use Categories	Specific Uses	Long-term Spaces	Short-term Spaces
Residential Categories			
Household Living	Multi-dwelling	1 per 4 units 1.5 per 1 unit in Central City plan district; 1.1 per 1 unit outside Central City plan district	2, or 1 per 20 units
Group Living	[No change]		
Commercial Categories			
Industrial Categories			
Institutional Categories			
Other Categories			

Attachment I: RETAINING WALLS

This is new language not shown in the Proposed Draft

33.110.257 Retaining Walls

A. Purpose. The standards of this section help mitigate the potential negative effects of large retaining walls. Without mitigation, such walls can create a fortress-like appearance and be unattractive. By requiring large walls to step back from the street and provide landscaping, the wall is both articulated and visually softened.

B. Where these regulations apply.

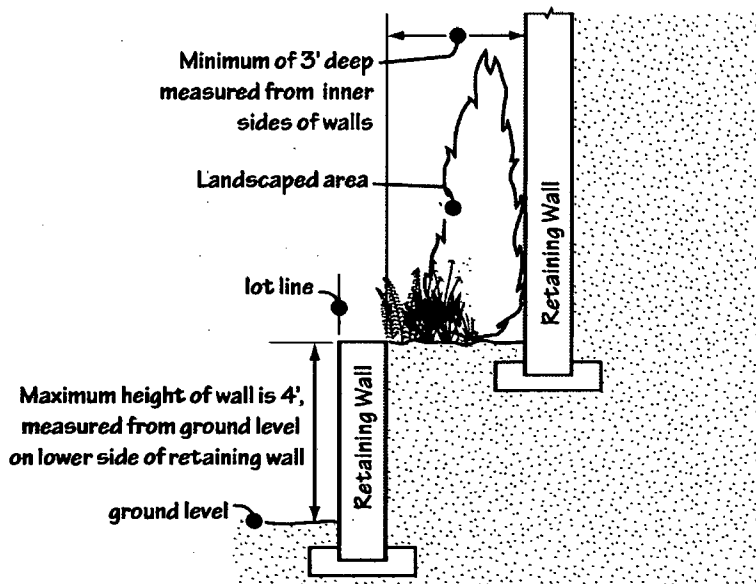
1. Generally. These regulations apply to the portions of retaining walls in required setbacks along street lot lines. Where there is no required setback, or the setback is less than 10 feet, the regulations apply to the first 10 feet from the lot line.
2. Exception. Retaining walls in the areas described in B.1 that are less than four feet high, measured from the ground level on the lower side of the retaining wall, are not subject to the regulations of this section.

C. Standards.

1. Retaining walls must include a step-back as shown in Figure 110-15.
2. The landscaped area shown in Figure 110-15 must be landscaped to at least the L2 standard, except that trees are not required. A wall or berm may not be substituted for the shrubs.

D. Sunset. This section will be removed from the Zoning Code on [six months after effective date of this regulation].

Figure 110-15
Retaining Walls



**Revisions Since Notice of Proposed Amendment (through Planning Commission or City Council hearing actions)
Regulatory Improvement Code Amendment Package 5 (RICAP 5)
Adopted March 10, 2010**

Item Number in Proposed Draft (Submitted with Notice of Proposed Amendment)	Description of Proposed Amendment (as shown in Proposed Draft)	Description of Adopted Amendment	Affected Page Number in Recommended Draft	Adopted Language.
8, 14, 15, 41, 42: Courtyard Housing and open space in shared courts or common greens	No proposal	Reiterate current administrative rule policy for shared courts in the zoning code that requires open space in shared court or common greet tracts.	N/A	33.654.120D.1.b <u>(3) Common Greens must include at least 400 square feet of grassy area, play area, or dedicated gardening space, which must be at least 15 feet wide at its narrowest dimension.</u> 33.654.120.G.1.c. <u>(3) Shared courts must include at least 250 square feet of grassy area, play area, or dedicated gardening space, exclusive of vehicle parking areas. This area must be at least 15 feet wide at its narrowest dimension.</u>
35: Environmental Zone Standards for Land Divisions and Utility Lines	Utility lines in Environmental overlay zones: When utility lines have to traverse an area that has already been approved for disturbance through environmental plan check or environmental review, the utility line does not have to be regulated by Section 33.430.130, Standards for Utility Lines.	Revised language to further clarify that when utility lines have to traverse an area that has already been approved for disturbance through environmental plan check or environmental review, the utility line does not have to be regulated by Section 33.430.130, Standards for Utility Lines.	170-171	33.430.150 G. Exemption. <u>If a proposed utility line or upgrade to a utility line runs through an area that has already been approved as a disturbance area, or allowed by the standards of this chapter, it is exempt from Subsections A, B, and D.</u>
48: Solar Panels and Conditional Use Reviews	Exempt ground mounted solar panels from conditional use review on school sites.	Exempt ground mounted solar panels from conditional use review on school sites, but clarify that development standards of the base zone must still be met.	160-161	33.281.050.A <u>9. The addition of roof-mounted solar panels that meet the requirements of the base zone, and ground mounted solar panels.</u>
52: Zone Map Amendments and State Transportation Planning Rule	Amend approval criteria for Zone Map Amendments to refer to a 20 year planning period, as required by State administrative rules.	Add clarification that implementing improvements to mitigate and support development can be made by the jurisdiction when deemed necessary, and does not relate to the Transportation Planning Rule planning period.	220-221	See Attachment A
55: Legal Lot of Record: When Lots are buildable	Revised code language through text	For clarity, much of revised code language was translated into table format	14-23	See Attachment B
55: Legal Lot of Record: Minimum Lot size for existing lots	Minimum lot size in West Portland Park in the R2.5 zone should be 2,500 square feet.	Resolve typo/error that minimum lot size in West Portland Park in the R2.5 zone should be 1,600 square feet, as consistent with the R2.5 zone in the remainder of the city.	20-21	33.110.212.D.2 (See Attachment B) c. <u>R2.5 zone. In the R2.5 zone, the lot, lot of record, or combination of lots or lots of record must meet the requirements of Table 110-6; or</u>

Item Number in Proposed Draft (Submitted with Notice of Proposed Amendment)	Description of Proposed Amendment (as shown in Proposed Draft)	Description of Adopted Amendment	Affected Page Number in Recommended Draft	Adopted Language.
55: Legal Lot of Record: Attached Houses for Design Review	Existing Lots in the R5 zone: Allow two attached houses to be built on lots not meeting the minimum lot size for new lots in the zone immediately (do not have to be vacant for 5 years) if reviewed through a Type II Design Review process.	Amendment removed. Not adopted.	16-17	N/A
55: Legal Lot of Record: Parking in front setback	Allow on-site parking on lots less than 3,000 square feet and 36 feet wide to be located in the front setback.	Amendment removed. Not adopted.	22-23	N/A
55: Legal Lot of Record: Garages on existing small lots	Remove exception that allows at least a 12 side garage on a street facing façade that is less than 22 feet wide, to be consistent with current standards for small lots newly created through a land division (New Narrow Lots)	Amendment removed. Not adopted.	40-41	N/A
55: Legal Lot of Record: Development on Lot Remnants	Existing Lots in the R5 zone: All properties defined as Lot Remnants are not buildable.	Properties defined as Lot Remnants are buildable if they are at least 3,000 square feet and 36 feet wide.	14-23 224-225	N/A
55: Legal Lot of Record: Corner lot property line adjustments	Existing Lots in the R5 zone: Allow a property line adjustment involving a corner lot in the R5 zone result in lots that are as small as 2400 sf/25' wide OR 1600 sf/36' wide, even if it takes them further out of conformance.	Allow a property line adjustment involving a corner lot in the R5 zone result in lots that are as small as 2400 sf/25' wide OR 1600 sf/36' wide, even if it takes them further out of conformance, only if at least one of the lots was already non-conforming.	16-17 194-195	See Attachment C
55: Legal Lot of Record: Corner lot property line adjustments	No proposal	For property line adjustments on non-conforming corner lots the following the relocated property line must be perpendicular to the street lot line, and clarify that if the resulting vacant property is subject to additional development standards of 33.110.213.	194-195	See Attachment C
55: Legal Lot of Record: Setback adjustments	No proposal	For existing "substandard" lots that are subject to the development standards additional development standards of 33.110.213, exceptions to setback standards may only be requested through Design Review, not through an Adjustment.	22-23	33.110.213 .C. <u>10. Setbacks. Adjustments to minimum required setbacks are prohibited. Modifications may be requested through Design Review.</u>

Item Number in Proposed Draft (Submitted with Notice of Proposed Amendment)	Description of Proposed Amendment (as shown in Proposed Draft)	Description of Adopted Amendment	Affected Page Number in Recommended Draft	Adopted Language.
55: Legal Lot of Record: Nonconforming status	Clarify that existing development on a nonconforming lot can be rebuilt in certain circumstances due to accidental destruction	Clarify that existing development on a nonconforming lot can be rebuilt in certain circumstances due to accidental destruction AND if intentionally demolished. Create new Section to address nonconforming lots for clarity.	138-139	See Attachment D
55: Legal Lot of Record: Definitions of Adjusted Lots and Lot Remnants	Create definitions for Adjusted Lots and Lot Remnants to help identify when they are buildable.	Create definitions for Adjusted Lots and Lot Remnants to help identify when they are buildable, and clarify that they could have been created by a city-approved property line adjustment OR by deed prior to 1979 (prior to partition regulations). Add clarifying figures	222-225	See Attachment E
59: Eaves in Setbacks	Allows eaves to project into setback up to 40 percent of depth of setback, instead of 20 percent per current standards. In R5 zones and, this means instead of 1-foot eaves, 2-foot eaves would be allowed.	Amendment removed. Not adopted.	28-29, 56-57, 84-85, 98-99	N/A
60: Wind Energy Systems	Create new chapter, 33.287, Wind Energy Systems.	Create new chapter, 33.299, Wind Turbines and restructure for clarity. Add figures.	162-165	See Attachment F
60: Development Standards for Wind Energy Systems: Wind turbines and View Corridors	No proposal.	Create standard that does not allow wind turbines to project into a view corridor designated by the <i>Scenic Resources Protection Plan</i> .	162-165	See Attachment F
60: Development Standards for Wind Energy Systems: Maximum height and rotor swept area of wind turbines.	<ul style="list-style-type: none"> Maximum turbine rotor swept area in Residential zones of 20 square feet, Maximum rotor swept area in Commercial zones of 100 square feet. Maximum height of building-mounted turbines of 50 percent of the base zone height or 25 feet above the roof, whichever is less. 	<ul style="list-style-type: none"> Maximum turbine rotor swept area in Residential zones of 50 square feet, Maximum rotor swept area in Commercial zones of 150 square feet. Maximum height of building-mounted turbines of 50 percent of the base zone height or 45 feet above the roof, whichever is less. 	166-173	See Attachment F
60: Wind Energy Systems and Design Review	No proposal	Exempt Wind Energy System turbines and anemometers from Design Review when not located in a Scenic View Corridor designated by the <i>Scenic Resources Protection Plan</i>	166-167	33.420.045, Exempt from Design Review <u>AA. Anemometers, which measure wind speed; and</u> <u>BB. Small wind energy turbines that do not extend into a view corridor designated by the <i>Scenic Resources Protection Plan</i>.</u> <u>Wind turbines are subject to the standards of Chapter 33.299, Wind Turbines.</u>

Item Number in Proposed Draft (Submitted with Notice of Proposed Amendment)	Description of Proposed Amendment (as shown in Proposed Draft)	Description of Adopted Amendment	Affected Page Number in Recommended Draft	Adopted Language
61: Green Energy and Use	Clarify that alternative energy producing systems located on buildings are not a primary manufacturing use.	Re-write and structure for clarity and updated terminology	12, 24, 233, 235, 237	See Attachment G
N/A: Long-Term Bike Parking Ratios in Multi-dwelling Development	No proposal	Increase for long term bicycle parking in multi-dwelling development from 0.25 spaces to 1.5 spaces per dwelling unit in the Central City Plan district, and 1.1 spaces per unit in the remainder of the city.	N/A	See Attachment H
N/A: Retaining Walls	No proposal.	Create development standards for retaining walls on street frontages in single dwelling zones.	N/A	See Attachment I
N/A: Accessory Dwelling Units and Density	No proposal	Add a cross reference to the definition of Density that corrects and clarifies when Accessory Dwelling Units are counted or not counted toward Density.	223	33.910.030 Density. A measurement of the number of people, dwelling units, <u>living units in Single Room Occupancy (SRO) housing</u> , or lots in relationship to a specified amount of land. Density is a measurement used generally for residential uses. Accessory Dwelling Units are not counted in calculations of minimum or maximum density. <u>See Chapter 33.205, Accessory Dwelling Units for how density is calculated for ADUs. See also Intensity.</u>
N/A: Accessory Dwelling Units and Size	Accessory Dwelling Units (ADUs): No proposal.	Increase the relative allowed size from 33% of size of primary dwelling unit or 800 square feet, whichever is less to 75% of size of main dwelling unit or 800 square feet, whichever is less.	N/A	33.205.030.C., Design Standards 6. Maximum size. The size of the accessory dwelling unit may be no more than 33% <u>75 percent</u> of the living area of the primary dwelling unit house, attached house, or manufactured home or 800 square feet, whichever is less. <u>The measurements are based on what the square footage of the primary dwelling unit and accessory dwelling unit will be after the accessory dwelling unit is created.</u>
Typos/Errors		Add clarification	205	33.730.030.E.3.a(2): "For Comprehensive Plan Map Amendments . . . the Hearings Officer will make a written recommendation in the form of a report . . ." Request: "For Comprehensive Plan Map Amendments . . . the Hearings Officer will make a written recommendation in the form of a report <u>to City Council</u> . . ."

Item Number in Proposed Draft (Submitted with Notice of Proposed Amendment)	Description of Proposed Amendment (as shown in Proposed Draft)	Description of Adopted Amendment	Affected Page Number in Recommended Draft	Adopted Language.
Typos/Errors		Correct error	67	<p>33.120.270.E.3:</p> <p><u>3. Accessory structures:</u></p> <p><u>a. Covered accessory structures for the common use of residents are allowed within common greens and shared courts. Covered accessory structures include gazebos, garden structures, greenhouses, picnic areas, play structures, and bike parking areas, but do not include structures listed in b., or e.-below;</u></p> <p><u>b. Structures for recycling or waste disposal are allowed within common greens, shared courts, private alleys, or parking tracts;</u></p> <p><u>c. Shared garages or carports are allowed within private alleys or parking tracts, but not within common greens or shared courts.</u></p>
Typos/Errors		Correct typo	33, 55	<p>33.110.220.D. 7(b) and 33.120.220.B.2.e:</p> <p>"When a dedication . . . along the frontage of an existing street is required . . . setback between an existing building <u>and the</u> lot line that abuts the right-of-way . . . "</p>
Typos/Errors		Add clarification	55	<p>33.120.220.B.2.e:</p> <p>"When a dedication . . . along the frontage of an existing street is required . . . setback . . . may be reduced to zero. <u>Eaves on an existing building may extend one foot into the reduced setback, except that they may not extend into the right-of-way. . .</u>"</p>

FORM 2

DLCD

Notice of Adoption

THIS FORM MUST BE MAILED TO DLCD
WITHIN 5 WORKING DAYS AFTER THE FINAL DECISION
PER ORS 197.610, OAR CHAPTER 660 - DIVISION 18

<input type="checkbox"/> In person	<input type="checkbox"/> electronic	<input type="checkbox"/> mailed
DATE S T A M P		
For DLCD Use Only		

Jurisdiction: **Portland**

Local file number: **N/A**

Date of Adoption: **3/10/10**

Date Mailed: **3/15/10**

Was a Notice of Proposed Amendment (Form 1) mailed to DLCD? **Yes** Date: 7/08/09

☐ Comprehensive Plan Text Amendment

☐ Comprehensive Plan Map Amendment

☒ Land Use Regulation Amendment

☒ Zoning Map Amendment

☐ New Land Use Regulation

☐ Other:

Summarize the adopted amendment. Do not use technical terms. Do not write "See Attached".
The Regulatory Improvement Code Amendment Package 5 (RICAP 5) is a collection of code amendments addressing multiple issues including several amendments to clarify and make the code consistent. Issues that affect policy include:

--Amendments to regulations for solar panels, wind turbines, water collection cisterns, and eco-roofs and weatherization structures;

--Amendments to regulations for small lots and lots of record;

--Amendments to regulations for multi-dwelling developments with common greens or shared courts.

Does the Adoption differ from proposal?

There are several changes from the proposal. Some of the changes are reflected in the Planning Commission Recommended Draft to City Council (attached). Additional changes from the Recommended Draft are reflected in the enclosed Revisions Since Notice of Proposed Amendment table and Attachments A-I, which are enclosed.

Plan Map Changed from: **N/A**

to: **N/A**

Zone Map Changed from: **CSadh, CSad, CMa and CGa**

to: **CSdh, CSd, CM and CG**

Location: **N/A**

Acres Involved: **0**

Specify Density: Previous: **N/A**

New: **N/A**

Applicable statewide planning goals:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Was an Exception Adopted? ☐ YES ☒ NO

Did DLCD receive a Notice of Proposed Amendment...

45-days prior to first evidentiary hearing?

☒ Yes ☐ No

If no, do the statewide planning goals apply?

☐ Yes ☐ No

If no, did Emergency Circumstances require immediate adoption?

☐ Yes ☐ No

DLCD file No. _____

Please list all affected State or Federal Agencies, Local Governments or Special Districts

Metro, Multnomah County

Local Contact: **Emily Sandy**

Phone: **(503) 823-6949** Extension: **n/a**

Address: **1900 SW 4th Ave. #7100**

Fax Number: **503-823-7700**

City: **Portland** Zip: **97201-5350**

E-mail Address: **Emily.sandy@portlandoregon.gov**

ADOPTION SUBMITTAL REQUIREMENTS

This form **must be mailed** to DLCD **within 5 working days after the final decision**
per ORS 197.610, OAR Chapter 660 - Division 18.

1. Send this Form and **TWO Complete Copies** (documents and maps) of the Adopted Amendment to:

**ATTENTION: PLAN AMENDMENT SPECIALIST
DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT
635 CAPITOL STREET NE, SUITE 150
SALEM, OREGON 97301-2540**

2. Electronic Submittals: At least **one** hard copy must be sent by mail or in person, but you may also submit an electronic copy, by either email or FTP. You may connect to this address to FTP proposals and adoptions: **webserver.lcd.state.or.us**. To obtain our Username and password for FTP, call Mara Ulloa at 503-373-0050 extension 238, or by emailing **mara.ulloa@state.or.us**.
3. Please Note: Adopted materials must be sent to DLCD not later than **FIVE (5) working days** following the date of the final decision on the amendment.
4. Submittal of this Notice of Adoption must include the text of the amendment plus adopted findings and supplementary information.
5. The deadline to appeal will not be extended if you submit this notice of adoption within five working days of the final decision. Appeals to LUBA may be filed within **TWENTY-ONE (21) days** of the date, the Notice of Adoption is sent to DLCD.
6. In addition to sending the Notice of Adoption to DLCD, you must notify persons who participated in the local hearing and requested notice of the final decision.
7. **Need More Copies?** You can now access these forms online at **<http://www.lcd.state.or.us/>**. Please print on **8-1/2x11 green paper only**. You may also call the DLCD Office at (503) 373-0050; or Fax your request to: (503) 378-5518; or Email your request to **mara.ulloa@state.or.us** - ATTENTION: PLAN AMENDMENT SPECIALIST.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-8
Est. Start Time: 10:15 am
Date Submitted: 4/8/2010

Agenda Title: RESOLUTION Certifying an Estimate of Expenditures for Fiscal Year 2010-11 for Assessment & Taxation in Accordance with ORS 294.175

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 22, 2010 Amount of Time Needed: 5 minutes
Department: County Management Division: Assessment & Taxation
Contact(s): Randy Walruff
Phone: 503-988-4668 Ext. I/O Address: 503/1
Presenter(s): Randy Walruff / Mindy Harris

General Information

1. What action are you requesting from the Board?

Approval of resolution and certification of an estimate of budgeted expenditures for FY 2010-11 for Assessment & Taxation totaling \$17,438,409. The department recommends approval.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The 1989 Legislative Assembly enacted House Bill (HB) 2338 (ORS 294.175) in response to statewide deterioration in the property tax system caused by a variety of factors, including a lack of local funding. The legislation established an annual grant program to help pay for assessment and taxation costs, to stem the deterioration and to maintain an adequate level of operation in the counties. A portion of the money was also marked for the Department of Revenue to administer the grant process and to appraise industrial and utility properties.

Funding for the grants comes from document recording fees (ORS 205.323) and a portion of the interest from delinquent property taxes (ORS 311.508). The county treasurer deposits these funds into the county's County Assessment and Taxation Fund (CATF) account, established pursuant to ORS 294.187. At the end of each fiscal quarter, the county treasurer transfers moneys, including interest earned on the account, from the CATF to the Department of Revenue's County Assessment Function Funding Assistance (CAFFA) account with the State Treasurer (ORS 294.184). The

distribution of the proportional grant funds from the state to the county's general fund occurs on the 25th of the month following the end of the fiscal quarter.

To receive the grant, each county must submit an application to the Department of Revenue on or before May 1 of each year, that includes its annual budget for assessment and taxation expenditures as approved by the county governing body. The grant application requests information about workload, staffing, and budgeted expenditures for the various components of the assessment and taxation program. Allowable expenditures include essential assessment and taxation functions (administration, valuation, assessment, appeals, tax collection & distribution, cartography, and information processing). Other allowable expenditures related to the assessment and taxation function include support provided by General Ledger, Treasury, Tax Supervising & Conservation Commission (TSCC), costs for management of foreclosed properties (Tax Title), and efforts related to development of assessor maps in GIS format.

The department reviews each application to determine if the county budget will provide the resources to adequately perform property assessment and taxation functions. If the county's proposed budget is not adequate, the department identifies the areas that must be improved. The county's share of the grant funds is withheld until these areas are addressed.

The Department of Revenue (DOR) distributes grant funds to the counties through the County Assessment Function Funding Assistance (CAFFA) account. Each year the Department of Revenue looks at market conditions and forecasts the amount that will be deposited into the CAFFA account in the following fiscal year. By June 15 of each year, the DOR sends a letter to each county giving an estimate of the amount that the county will receive. This amount is based on the county's percentage of department-approved Assessment & Taxation budgets for all counties participating in the grant, and the forecast of CAFFA deposits. CAFFA grants fund approximately 25% of the annual assessment and taxation expenditures statewide.

To be eligible to share in the dollars distributed from the CAFFA account for the tax year beginning July 1, 2010, on or before May 1, 2010, the county must file a completed grant application, a signed and dated grant application resolution, a signed and dated County Resolution certifying an estimate of expenditures for Assessment and Taxation in accordance with ORS 294.175. These documents attest to the county's assessment and taxation funding commitment in the grant application. The grant resolution provides that Multnomah County agrees to appropriate the budgeted dollars in the grant application based on 100 percent of the expenditures certified by the department as provided under ORS 294.175(5).

The DOR will review all County applications and by June 15, 2010 will inform Multnomah County of its percentage share of the forecasted CAFFA grant pool.

The following DCM Program Offers are included the "Estimate of Expenditures for Assessment & Taxation" in accordance with ORS 294.175:

72036 -DCM DART – Administration

72037 -DCM DART – Customer Service

72038 -DCM DART – County Clerk Functions – only the Board of Property Tax Appeals

72039 -DCM DART – Ownership

72040 -DCM DART – Tax Revenue Management

72041 -DCM DART – GIS & Parcel Management

72042 -DCM DART – Assessment Performance Analysis

72043 -DCM DART – Property Assessment / Special Programs

72044 -DCM DART – Personal Property Assessment & Collections

72045 -DCM DART – Property Assessment / Industrial
 72046 -DCM DART – Commercial Property Appraisal
 72047 -DCM DART – Residential Property Appraisal
 72048 -DCM DART – Assessment & Taxation Systems Upgrade – only budgeted operating expenses (maintenance & training), plus capitalized expenses up to the limitations per ORS 294 and OAR 150-294.175(1)(c).
 72049 -DCM DART Data Operations
 72050 -DCM DART Application Support
 72051 -DCM DART Tax Title Program
 10006 -Tax Supervising & Conservation Commission (TSCC)

3. Explain the fiscal impact (current year and ongoing).

The total proposed budget requested for approval is \$17,438,409, which includes direct current operating expenditures of \$15,667,932, allowable indirect expenses of \$783,397, and capital outlay expenditures of \$987,080. This represents the total expenditures for consideration in the county's CAFFA Grant application and resolution.

The proposed budget's direct expenditures of \$15,667,932 are a net increase of \$1,495,213 over last year's budget submittal, and includes an increase of \$454,271 in Personal Services. Personnel costs include 2% COLA and allowable Step Increases. Direct expenditures also include a increase of \$1,040,942 in Professional Services, Materials & Services and Internal Services, of which \$749K is software maintenance, hardware maintenance and training associated with the A&T System Upgrade. The proposed budget included in the CAFFA Grant Application includes an allowable Indirect Expense of \$783,397, calculated as 5% of direct expenditures. Capital expenditures of \$987,080 are included in the CAFFA Grant Application and are primarily attributable to A&T System Replacement costs which may be capitalized, up to the limitations provided in statute. Per ORS Chapter 294 and OAR 150-294.175(1)(c), capital outlay limitation is the greater of \$50,000 or six (6) % of the total expenditures (both Direct and Indirect).

Multnomah County's share of the FY 2010-11 CAFFA grant is projected to be \$3,500,000.

4. Explain any legal and/or policy issues involved.

ORS 294.175 requires the Board of Commissioners to approve and certify the Assessment & Taxation estimate of expenditures by May 1st for eligibility in the grant funding pool.

OAR 150-294.175(2)-(A) states:

(1) On or before May 1 of each year, each county must file with the Department of Revenue an application in order to participate in the grant program provided through the County Assessment Function Funding Assistance Account under ORS 294.178.

(2) The county must submit a grant application on forms provided by the department.

(3) The application must be accompanied by a resolution from the governing body of the county.

(a) The grant application resolution must be signed by the chairperson or judge of the governing body, or an appointee of the governing body that is acting under the authority of the governing body.

(b) If the chairperson or judge does not sign the resolution, the county also must submit a copy of the minutes of the meeting in which the governing body heard and approved the grant application resolution.

- (c) The resolution must provide that the county agrees to appropriate the budgeted dollars in the grant application based on 100 percent of the expenditures certified by the department as provided under ORS 294.175(5).
- (4) The department may reject an application that fails to meet the requirements of subsections (2) and (3).

OAR 150-294.175(2) states: On or before May 1 of each year, each county will file with the Department of Revenue an estimate of expenditures as required by ORS 294.175. The Department of Revenue will determine the adequacy of each county's estimates of expenditures to comply with the requirements of ORS 308.027, 308.232, 308.234, ORS Ch. 309, and other laws requiring equality and uniformity in the system of property taxation.

5. Explain any citizen and/or other government participation that has or will take place.

While taxation issues generate citizen interest, the approval of the Assessment & Taxation budget is unlikely to generate significant citizen participation issues.

The approval letter from the Department of Revenue, certifying Multnomah County's participation in the County Assessment Function Funding Assistance (CAFFA) program, which includes an estimate of CAFFA funds and the distribution rate for Multnomah County, is shared with the Tax Supervising and Conservation Commission.

Other than review and authorization by the State of Oregon Department of Revenue, no other government participation is expected.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date: 4/7/10

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 2010-047

Certifying an Estimate of Expenditures for FY 2010-11 for Assessment and Taxation in Accordance with ORS 294.175

The Multnomah County Board of Commissioners Finds:

- a. ORS 294.175 requires counties to file by May 1st of each calendar year an estimate of expenditures for assessment and taxation for the ensuing year with the Department of Revenue.
- b. Assessment & Taxation has prepared such an estimate of expenditures in accordance with the requirements of ORS 294.175 and Department of Revenue administrative rules. A copy of the estimate is attached.

The Multnomah County Board of Commissioners Resolves:

1. The attached estimate of expenditures for the fiscal year 2010-11 for assessment and taxation for Multnomah County is certified for filing with the Department of Revenue as required by ORS 294.175.

ADOPTED this 22nd day of April, 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogan, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Agnes Sowle, County Attorney

SUBMITTED BY:

Mindy Harris, Interim Director Department of County Management

Grant Application Resolution

Multnomah County is applying to the Department of Revenue in order to participate in the Assessment and Taxation grant.

This state grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Multnomah County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system. County is generally in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Multnomah County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$ \$17,438,409, the total expenditure amount for consideration in the grant. If 100 percent is not appropriated, no grant shall be made to the county for the quarter in which the county is out of compliance.

County designates:

<u>Randy Walruff</u>	<u>(503) 988-4668</u>	<u>randy.p.walruff@co.multn</u>
Name	Telephone	E-mail Address

as the county contact person for this grant application.

Signature of Chairperson or Judge of Governing Body

Date Signed



Jeff Cogan, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
Phone: (503) 988-3308
Email: mult.chair@co.multnomah.or.us

April 22, 2010

Grant Application Coordinator
Property Tax Division
Oregon Department of Revenue
P. O. Box 14380
Salem, Oregon 97309-5075

Enclosed is Multnomah County's FY 2010-11 Property Tax Program as approved by the Board of County Commissioners on April 22, 2010.

We trust the enclosed materials provide everything you require for your analysis. Should you have any questions, or if you require additional information, please contact Randy Walruff, Director, Division of Assessment, Recording and Taxation at 503-988-4668. We appreciate your anticipated cooperation in the review and approval of Multnomah County's plan.

Sincerely,

Jeff Cogan, County Chair



Form 7 Summary of Expenses

2010-11

County Multnomah

Current Operating Expenses	A. Assessment Administration	B. Valuation	C. BOPTA	D. Tax Collection & Distribution	E. Cartography*	F. A&T Data Processing	TOTALS
1. Personal Services	2459982	6479121	92543	1764140	617862	217912	\$11,631,560
2. Materials & Services	610878	735292	34577	754470	97589	1728766	\$3,961,572
3. Transportation	1740	70309	75	2322	120	234	\$74,800
4. Total Current Operating Expenses (Total Direct Expenses)	\$3,072,600	\$7,284,722	\$127,195	\$2,520,932	\$715,571	\$1,946,912	\$15,667,932

* Include ORMAP-approved grant funding

Indirect Expenses

5. Total Direct Expenses (line 4)	\$15,667,932
6. If you use the 5 percent method to calculate your indirect expenses, enter .05 in this box.	0.05000
Total Indirect Expenses (line 5 × line 6)	\$783,397
6A. If you use a percent amount approved by a federal granting agency to calculate your indirect expenses, enter that percentage in this box	0.00000
Total Indirect Expenses (line 6A × the direct expense amount for the category/categories that your certificate allows)	0
7. Total Indirect Expenses	783397

Capital Outlay

	Assessment Administration	Valuation	BOPTA	Tax Collection & Distribution	Cartography	A&T Data Processing	Total Capital Outlay Without Regard to Limitation
8. Enter the actual capital outlay without regard to limitation.	0	0	0	0	0	3866351	\$3,866,351
9. Total direct and indirect expenses (line 4 + line 7)							\$16,451,329
10. Direct and indirect expenses × 0.06							\$987,080
11. The greater of line 10 or \$50,000							\$987,080
12. Capital outlay (the lesser of line 8 or line 11)							\$987,080
13. Total expenditures for CAFFA consideration (line 4 + line 7 + line 12)							\$17,438,409



Department of County Management
MULTNOMAH COUNTY OREGON

Division of Assessment & Taxation
Administration Section
501 SE Hawthorne, Suite 175
Portland, Oregon 97214-3501

(503) 988-3326 phone
(503) 988-6849 fax

April 8, 2010

Interoffice Memo

TO: Board Clerk
503/6

FROM: Debra Anderson
Administrative Services Manager
Division of Assessment, Recording & Taxation
503/1

Attached is the signed agenda placement request, confirming April 22, 2010 for the "Board Resolution Certifying an Estimate of Expenditures for Fiscal Year 10-11 for Assessment & Taxation in accordance with ORS 294.175."

Electronic documents have been forwarded to you. I have enclosed multiple copies of the Summary of Expenses for you, since this page does not require a signature.

Please let me know if you have any questions.

Thank you,

Debra Anderson
Administrative Services Manager
503-988-6355

GROW Lynda

From: ANDERSON Debra A
Sent: Thursday, March 11, 2010 5:51 PM
To: GROW Lynda
Subject: RE: Request to reserve space on BCC Agenda for April 22nd

Hello Lynda,

I am requesting that you please reserve space on the April 22, 2010 Board Agenda for the item noted below. The formal Agenda Placement Request form and other required documents will follow in a few weeks. Time needed 5 -10 minutes. Presenter: Randy Walruff

Agenda Title:

"Board Resolution Certifying an Estimate of Expenditures for Fiscal Year 2010-11 for Assessment & Taxation in accordance with ORS 294.175"

Please let me know if you have any questions.

Thank you,
Debra

Debra A. Anderson
Administrative Services Manager
Multnomah County
Division of Assessment, Recording & Taxation
501 SE Hawthorne Blvd, Suite 175
Portland, Oregon 97214
 503-988-6355
 debra.a.anderson@co.multnomah.or.us



Jeff Cogen, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
Phone: (503) 988-3308
Email: mult.chair@co.multnomah.or.us

April 22, 2010

Grant Application Coordinator
Property Tax Division
Oregon Department of Revenue
P. O. Box 14380
Salem, Oregon 97309-5075

Enclosed is Multnomah County's FY 2010-11 Property Tax Program as approved by the Board of County Commissioners on April 22, 2010.

We trust the enclosed materials provide everything you require for your analysis. Should you have any questions, or if you require additional information, please contact Randy Walruff, Director, Division of Assessment, Recording and Taxation at 503-988-4668. We appreciate your anticipated cooperation in the review and approval of Multnomah County's plan.

Sincerely,

Jeff Cogen
County Chair



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-9 DATE 4-22-2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 4/22/2010

Agenda Item #: R-9

Est. Start Time: 10:25

Date Submitted: 3/24/2010

BUDGET MODIFICATION: HD-10 - 28

**BUDGET MODIFICATION HD-10-28 Request approval to appropriate \$97,000
Agenda in revenue from the State of Oregon – Department of Human Services – Metro
Title: Area Pertussis Surveillance grant.**

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: 22 April 2010 Amount of Time Needed: 5 Minutes
Department: Health Department Division: Community Health Services
Contact(s): Lester A. Walker, Budget and Finance Manager
Phone: 503-988-3663 Ext. 26457 I/O Address: 167/2/210
Arlene Warren, Communicable Diseases Program Manager; Loreen Nichols, CHS
Presenter(s): Director

General Information

1. What action are you requesting from the Board?

Approval of appropriation of \$97,000 in revenue from the State of Oregon – Department of Human Services – Metro Area Pertussis Surveillance grant.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Pertussis is a common and sometimes fatal cough illness that stubbornly persists despite widespread childhood immunization and use of antibiotics.

Pertussis has been a significant problem in Oregon. In 2002, reported pertussis cases in Oregon began a steep rise to reach a 45-year high in 2004. The greatest increase in recent years has been in adolescents and adults. Now more than 60% of the pertussis cases are older than 10 years of age, and Oregon has seen a number of large and disruptive outbreaks among middle and high school

students. Because pertussis often goes undiagnosed in adolescents and adults and specimens are collected from but a tiny minority of cases, the actual number of cases must greatly exceed the number reported.

Infants too young to have completed their primary vaccine series account for the majority of pertussis-related complications, hospitalizations and deaths. Almost half of the 440 infants reported with pertussis in Oregon since 2000 have had to be hospitalized. At least four infants in Oregon have died of the disease since 2003. Infants also have the highest reported incidence of pertussis illness since 2000 in Oregon.

The primary accomplishments of this grant are:

- To complete pertussis case investigation and contact identification in Multnomah, Clackamas and Washington Counties per State Investigative Guidelines and Metro-Area Pertussis Surveillance (MAPS) expanded pertussis surveillance protocols as determined with the State and CDC;
- To review medical records of each hospitalized infant and pediatric pertussis case;
- To offer provider outreach and education to encourage recognition of and appropriate testing for pertussis; and
- To analyze the pertussis data.

This increase in funding affects Program Offer 40010: Communicable Disease Prevention & Control.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2010 budget by \$97,000.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

This is a collaboration between Multnomah County and the Oregon Public Health Division as well as Clackamas and Washington Counties.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$97,000 in FY 2010 as a result of this grant.

This is federal revenue, CFDA 93.283: Centers for Disease Control and Prevention (CDC), Investigations and Technical Assistance.

- **What budgets are increased/decreased?**

As a result of this budget modification, the Health Department's budget will have the following changes:

- Permanent budget will increase by \$30,684
- Temporary budget will increase by \$18,226
- Salary Related Expense budget will increase by \$8,898
- Non Base Fringe budget will increase by \$5,285
- Insurance Benefits budget will increase by \$7,954
- Non Base Insurance will increase by \$775
- Printing budget will increase by \$2,000
- Supplies budget will increase by \$6,000
- Medical and Dental Supplies budget will increase by \$2,000
- Local Travel/Mileage budget will increase by \$660
- Software Lic/Maint budget will increase by \$5,000
- Central Indirect budget will increase by \$2,413
- Department Indirect will increase by \$5,881
- Internal Services Telephone budget will increase by \$1,224

- **What do the changes accomplish?**

The primary accomplishments of this grant will be to complete pertussis case investigation and contact identification in Multnomah, Clackamas and Washington Counties per State Investigative Guidelines and Metro-Area Pertussis Surveillance (MAPS) expanded pertussis surveillance protocols as determined with the State and CDC.

- **Do any personnel actions result from this budget modification? Explain.**

This action will increase the Health Department's FTE budget by 0.50 FTE. One Community Health Nurse position will be added, as approved by Class Comp on request #1362. The internal services costs necessary to support this FTE are included in this budget modification.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The revenue covers these costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is a new and ongoing revenue stream. The Centers for Disease Control and Prevention (CDC) may choose to continue the study indefinitely in the event that the surveillance for pertussis is successful. If this funding source is discontinued, the Health Department will not continue to perform the expanded surveillance for pertussis.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is January 1, 2010 – June 30, 2010.

There are no match requirements or non-standard reporting requirements.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: HD-10 - 28

Required Signatures

Elected Official
or Department/
Agency Director:

KaRin Johnson for

03-24-2010

Date:

Lillian Shirley

[Signature]

03/24/2010

Budget Analyst:

Date:

Kathleen Miller-Poe

Department HR:

Date: 03/22/2010

Jon E. Don

March 24,
2010

Countywide HR:

Date:

Budget Modification ID: **HD-10-28****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	40-30	32392	40010	0030		403600	4SA100-1	50190	0	(97,000)	(97,000)		Increase IG-OP-Fed Thru St
2	40-30	32392	40010	0030		403600	4SA100-1	60000	0	30,684	30,684		Increase Permanent
3	40-30	32392	40010	0030		403600	4SA100-1	60100	0	18,226	18,226		Increase Temporary
4	40-30	32392	40010	0030		403600	4SA100-1	60130	0	8,898	8,898		Increase Salary Related Exps
5	40-30	32392	40010	0030		403600	4SA100-1	60135	0	5,285	5,285		Increase Non Base Fringe
6	40-30	32392	40010	0030		403600	4SA100-1	60140	0	7,954	7,954		Increase Insurance Benefits
7	40-30	32392	40010	0030		403600	4SA100-1	60145	0	775	775		Increase Non Base Insurance
8	40-30	32392	40010	0030		403600	4SA100-1	60180	0	2,000	2,000		Increase Printing
9	40-30	32392	40010	0030		403600	4SA100-1	60240	0	6,000	6,000		Increase Supplies
10	40-30	32392	40010	0030		403600	4SA100-1	60246	0	2,000	2,000		Increase Med & Dental Supplie
11	40-30	32392	40010	0030		403600	4SA100-1	60270	0	660	660		Increase Local Travel/Mileage
12	40-30	32392	40010	0030		403600	4SA100-1	60290	0	5,000	5,000		Increase Software Lic/Maint
13	40-30	32392	40010	0030		403600	4SA100-1	60350	0	2,413	2,413		Increase Central Indirect
14	40-30	32392	40010	0030		403600	4SA100-1	60355	0	5,881	5,881		Increase Dept Indirect
15	40-30	32392	40010	0030		403600	4SA100-1	60370	0	1,224	1,224		Increase Intl Svc Telephone
16										0			
17	72-10	3500		0020		705210		50316		(8,729)	(8,729)		Insurance Revenue
18	72-10	3500		0020		705210		60330		8,729	8,729		Offsetting Expenditure
19										0			
20	19	1000		0020		9500001000		50310		(2,413)	(2,413)		Indirect Reimb Rev in GF
21	19	1000		0020		9500001000		60470		2,413	2,413		CGF Contingency Expenditure
22										0			
23	40-90	1000	40040	0030		409050		50370		(5,881)	(5,881)		Dept Indirect Revenue
24	40-90	1000	40040	0030		409001		60000		5,881	5,881		Dept Indirect Offsetting Exp
25										0			
26	10-10	3503		0020		709000		50310		(1,224)	(1,224)		Intl Svc Telephone Rev
27	10-10	3503		0020		709000		60200		1,224	1,224		Offsetting Expenditure
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/Commitment		Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item		
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency	
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure	
xx-xx	xxxxx	0020						
Indirect Central					xxx	60350	Indirect Expenditure	
xx-xx	xxxxx							
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund	
19	1000	0020		9500001000		60470	CGF Contingency expenditure	
Departmental					xxx	60355	Indirect Department Expenditure	
xxx	xxxxx				xxx			
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund	
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund	
Telecommunications					xxx	60370	Departmental telecommunication expenditure	
xx-xx	xxxxx							
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement	
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund	
Data Processing					xxx	60380	Departmental data processing expenditures	
xx-xx	xxxxx							
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement	
10-10	3503	0020		709000		60240	Budgets offsetting expenditures	
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)					xxx	60390	Departmental PC Flat Fee expenditure	
xx-xx	xxxxx							
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee	
10-10	3503	0020		709617		60240	Budgets offsetting expenditure	
Electronic Service Reimbursement						60420	Departmental Electronics expenditure	
xx-xx	xxxxx							
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement	
72-55	3501	0020		904200		60240	Budgets offsetting expenditure	
Motor Pool: Use this cost center if you are adding funds for motor pool use.					xxx	60410	Departmental Motor Pool expenditure	
xx-xx	xxxxx							
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement	
72-55	3501	0020		904150		60240	Budgets offsetting expenditure	
Fleet: Use this cost center if you are adding funds for dedicated program cars.					xxx	60410	Departmental Fleet expenditure	
xx-xx	xxxxx							
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement	
72-55	3501	0020		904100		60240	Budgets offsetting expenditure	
Building Management					xxx	60430	Departmental Building Management expenditure	
xx-xx	xxxxx							
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement	
72-50	3505	0020		902575		60170	Budgets offsetting expenditure	
Insurance Service Reimbursement						60140 or 60145	Departmental Insurance expenditure	
xx-xx	xxxxx							
72-10	3500	0020		705210		50316	Insurance Revenue	
72-10	3500	0020		705210		60330	Offsetting expenditure	
Lease Payments to Capital Lease Retirement Fund						60450	Departmental Capital Lease Retirement expenditure	
xx-xx	xxxxx						Contact your Budget Analyst to complete this.	
Mail & Distribution					xxx	60460	Mail & Distribution expenditure	
xx-xx	xxxxx							
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904400		60230	Budgets offsetting expenditure	
Records					xxx	60460	Records expenditure	
xx-xx	xxxxx							
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904500		60240	Budgets offsetting expenditure	
Stores					xxx	60460	Stores expenditure	
xx-xx	xxxxx							
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904600		60240	Budgets offsetting expenditure	

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-10 DATE 4-22-2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-10
Est. Start Time: 10:26 am
Date Submitted: 4/1/2010

BUDGET MODIFICATION: HD-10 – 29

**BUDGET MODIFICATION HD-10-29 – Request approval to appropriate
Agenda \$10,000 in revenue from the City of Portland Water Bureau for participation in
Title: a peer review panel.**

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: 22 April 2010 Amount of Time Needed: 5 Minutes
Department: Health Department Division: Community Health Services
Contact(s): Lester A. Walker, Budget and Finance Manager
Phone: 503-988-3663 Ext. 26457 I/O Address: 167/2/210
Presenter(s): Dr. Amy Sullivan, Epidemiologist Manager; Loreen Nichols, CHS Director

General Information

1. What action are you requesting from the Board?

Approval of appropriation of \$10,000 in additional funding from the City of Portland Water Bureau for participation in a peer review panel.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The City of Portland Water Bureau (Portland) is attempting to obtain a variance from a Safe Drinking Water Act treatment requirement for cryptosporidium contained in the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR). This unique endeavor requires Portland to build a strong case to demonstrate protection of human health to the U.S. Environmental Protection Agency (USEPA). Along with collecting vast amounts of data, conducting an intensive sampling program, and monitoring at areas of potential concern, Portland will be modeling the Bull Run

watershed. EPA has directed Portland to use a watershed pathogen fate and transport model known as the Pathogen Catchment Budget Model. This model is a mathematical process-based model to be applied with the goal of better understanding the watershed (pathogen presence and occurrence and identify possible points where management changes could improve water quality). However, several adaptations will be required for this model to be applied to the Bull Run watershed. To ensure that the model application and adaptation are robust and sound, Portland requested an independent technical review of the model. A three-member peer review panel will be created to assess the model and model components to ensure its applicability to the Bull Run watershed. The panel will develop consensus comments, which will be consolidated as a technical memorandum addressed to Portland.

Dr. Amy Sullivan, Multnomah County Health Department (epidemiologist) is among the three individuals Portland has identified who are well suited to be part of the peer review panel.

This increase in funding affects Program Offer 40048 – Systems and Quality Support.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2010 budget by \$10,000.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

This process is being conducted by the Portland Water Bureau.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$10,000 in FY 2010 as a result of the work performed under this grant.

This is not a federal revenue source.

- **What budgets are increased/decreased?**

As a result of this budget modification, the Health Department's budget will have the following changes:

- Temporary budget will increase by: \$6,660
- Non Base Fringe budget will increase by: \$1,931
- Non Base Insurance budget will increase by: \$283
- Supplies budget will increase by: \$271
- Central Indirect budget will increase by: \$249
- Department Indirect will increase by: \$606

- **What do the changes accomplish?**

To serve on the expert review panel assembled by Portland Water Bureau to review pathogen model of the Bull Run Watershed. The panel is tasked to:

- Review the proposed model,
- Recommend modifications and determine suitability of model adaptations for the Bull Run Watershed, and
- If model is accepted, provide a report on the quality of the adapted model.

- **Do any personnel actions result from this budget modification? Explain.**

No additional FTE will result from this budget modification. The internal services costs necessary to support any temp/on-call staff utilized on this grant are included in the current FY 2010 budget.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The revenue covers these costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This revenue is one-time-only, and the function is not ongoing. The duties of the expert review panel will end at the end of the grant period.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is September 1, 2009 – December 31, 2010.

There are no match requirements or additional reporting requirements stipulated in this grant.

ATTACHMENT B

BUDGET MODIFICATION: HD-10 - 29

Required Signatures

Elected Official
or Department/
Agency Director:

KaRin Johnson

03-24-2010

Date:

Lillian Shirley

[Signature]

04/01/10

Budget Analyst:

Date:

Kathleen Miller-Poe

Department HR:

Date: 03/22/2010

Countywide HR:

Date:

Budget Modification ID: **HD-10-29****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-30	27670	40048	0030			4CA137-1	50195	0	(10,000)	(10,000)		Increase IG-OP-Fed Thru Othe
2	40-30	27670	40048	0030			4CA137-1	60100	0	6,660	6,660		Increase Temporary
3	40-30	27670	40048	0030			4CA137-1	60135	0	1,931	1,931		Increase Non Base Fringe
4	40-30	27670	40048	0030			4CA137-1	60145	0	283	283		Increase Non Base Insurance
5	40-30	27670	40048	0030			4CA137-1	60240	0	271	271		Increase Supplies
6	40-30	27670	40048	0030			4CA137-1	60350	0	249	249		Increase Central Indirect
7	40-30	27670	40048	0030			4CA137-1	60355	0	606	606		Increase Dept Indirect
8										0			
9	19	1000		0020		9.5E+10		50310		(249)	(249)		Central Indirect Reimbursemer
10	19	1000		0020		9.5E+10		60470		249	249		CGF Contingency Expenditure
11										0			
12	40-90	1000		0030		409050		50370		(606)	(606)		Indirect Dept Reimbursement
13	40-90	1000		0030		409001		60000		606	606		Offsetting Dept Expenditure
14										0			
15	72-10	3500		0020		705210		50316		(283)	(283)		Insurance Revenue
16	72-10	3500		0020		705210		60330		283	283		Offsetting Expenditure
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/Commitment		Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item		
General Fund Contingency				9500001000		60470		Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx		Increase Expenditure
xx-xx	xxxxx	0020						
Indirect Central					xxx	60350		Indirect Expenditure
xx-xx	xxxxx					50310		Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470		CGF Contingency expenditure
19	1000	0020		9500001000				
Departmental					xxx	60355		Indirect Department Expenditure
xxx	xxxxx			xxx	xxx	50370		Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx		Off setting Dept expenditure in General Fund
xx-xx	1000							
Telecommunications					xxx	60370		Departmental telecommunication expenditure
xx-xx	xxxxx					50310		Budgets receipt of reimbursement
10-10	3503	0020		709525		60200		Budgets offsetting expenditure in telecommunications fund
10-10	3503	0020		709525				
Data Processing					xxx	60380		Departmental data processing expenditures
xx-xx	xxxxx					50310		Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240		Budgets offsetting expenditures
10-10	3503	0020		709000				
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)					xxx	60390		Departmental PC Flat Fee expenditure
xx-xx	xxxxx					50310		Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240		Budgets offsetting expenditure
10-10	3503	0020		709617				
Electronic Service Reimbursement						60420		Departmental Electronics expenditure
xx-xx	xxxxx					50310		Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240		Budgets offsetting expenditure
72-55	3501	0020		904200				
Motor Pool: Use this cost center if you are adding funds for motor pool use.					xxx	60410		Departmental Motor Pool expenditure
xx-xx	xxxxx					50310		Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240		Budgets offsetting expenditure
72-55	3501	0020		904150				
Fleet: Use this cost center if you are adding funds for dedicated program cars.					xxx	60410		Departmental Fleet expenditure
xx-xx	xxxxx					50310		Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240		Budgets offsetting expenditure
72-55	3501	0020		904100				
Building Management					xxx	60430		Departmental Building Management expenditure
xx-xx	xxxxx					50310		Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170		Budgets offsetting expenditure
72-50	3505	0020		902575				
Insurance Service Reimbursement						60140 or 60145		Departmental Insurance expenditure
xx-xx	xxxxx					50316		Insurance Revenue
72-10	3500	0020		705210		60330		Offsetting expenditure
72-10	3500	0020		705210				
Lease Payments to Capital Lease Retirement Fund						60450		Departmental Capital Lease Retirement expenditure
xx-xx	xxxxx							Contact your Budget Analyst to complete this.
Mail & Distribution					xxx	60460		Mail & Distribution expenditure
xx-xx	xxxxx					50310		Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230		Budgets offsetting expenditure
72-55	3504	0020		904400				
Records					xxx	60460		Records expenditure
xx-xx	xxxxx					50310		Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240		Budgets offsetting expenditure
72-55	3504	0020		904500				
Stores					xxx	60460		Stores expenditure
xx-xx	xxxxx					50310		Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240		Budgets offsetting expenditure
72-55	3504	0020		904600				

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-11 DATE 4/22/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-11
Est. Start Time: 10:27 am
Date Submitted: 4/1/2010

BUDGET MODIFICATION: HD-10 - 30

Agenda BUDGET MODIFICATION HD-10-30 – Request approval to appropriate
Title: \$30,000 in revenue from David Douglas School District.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>22 April 2010</u>	Amount of Time Needed:	<u>5 Minutes</u>
Department:	<u>Health Department</u>	Division:	<u>Community Health Services</u>
Contact(s):	<u>Lester A. Walker, Budget and Finance Manager</u>		
Phone:	<u>503-988-3663</u>	Ext.	<u>26457</u>
		I/O Address:	<u>167/2/210</u>
Presenter(s):	<u>Kathy Norman, Adolescent Health Program Manager; Loreen Nichols, CHS Director</u>		

General Information

1. What action are you requesting from the Board?

Approval of appropriation of \$30,000 in funding from the David Douglas School District.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Multnomah County Health Department 4REAL program (formerly known as STARS) has been providing adolescent health education at Multnomah County high schools and middle schools since 1996. Because of the Health Department's longstanding partnership with the school district and the knowledge and skill set of Health Department staff, David Douglas has asked the 4REAL program to provide educational workshops to all 4th and 5th grade students in the district. The workshops provide information to students on the physical and emotional changes associated with puberty.

Under this fee for service contract, the Health Department will provide workshops to the 4th and 5th graders of the nine elementary schools in the David Douglas School District by February 2010.

This increase in funding affects Program Offer 40025 – Adolescent Health Promotion Program.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2010 budget by \$30,000.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**

The Health Department's federal/state revenue budget will increase by \$30,000 in FY 2010 as a result of the work performed under this grant.

- **What budgets are increased/decreased?**

As a result of this budget modification, the Health Department's budget will have the following changes:

- Temporary budget will increase by: \$20,222
- Non Base Fringe budget will increase by: \$5,864
- Non Base Insurance budget will increase by: \$859
- Supplies budget will increase by: \$490
- Central Indirect budget will increase by: \$746
- Department Indirect budget will increase by: \$1,819

- **What do the changes accomplish?**

The Health Department will provide workshops to the 4th and 5th graders of the nine elementary schools in the David Douglas School District by February 2010.

- **Do any personnel actions result from this budget modification? Explain.**

No additional FTE will result from this budget modification. The internal services costs necessary to support any temp/on-call staff utilized on this grant are included in the current FY 2010 budget.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The revenue covers these costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This contract will be renewed annually.

- **If a grant, what period does the grant cover?**

September 1, 2009 – June 1, 2010

- **If a grant, when the grant expires, what are funding plans?**

This is a fee for service contract that will be renewed annually.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: HD-10 - 30

Required Signatures

Elected Official
or Department/
Agency Director:

KaRin Johnson for

03/24/2010

Date:

Lillian Shirley

[Signature]

04/01/10

Budget Analyst:

Date:

Kathleen Miller-Poe

Department HR:

Date: 03/22/2010

Countywide HR:

Date:

Budget Modification ID: **HD-10-30****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-30	32379	40025	0030			4CA135-1	50195	0	(30,000)	(30,000)		Increase IG-OP-Fed Thru Othe
2	40-30	32379	40025	0030			4CA135-1	60100	0	20,222	20,222		Increase Temporary
3	40-30	32379	40025	0030			4CA135-1	60135	0	5,864	5,864		Increase Non Base Fringe
4	40-30	32379	40025	0030			4CA135-1	60145	0	859	859		Increase Non Base Insurance
5	40-30	32379	40025	0030			4CA135-1	60240	0	490	490		Increase Supplies
6	40-30	32379	40025	0030			4CA135-1	60350	0	746	746		Increase Central Indirect
7	40-30	32379	40025	0030			4CA135-1	60355	0	1,819	1,819		Increase Dept Indirect
8										0			
9	72-10	3500		0020		705210		50316		(859)	(859)		Insurance Revenue
10	72-10	3500		0020		705210		60330		859	859		Offsetting Expenditures
11										0			
12	19	1000		0020		9500001000		50310		(746)	(746)		Indirect Reimbursement
13	19	1000		0020		95000010000		60470		746	746		CGF Contingency Expenditure
14										0			
15	40-90	1000	40040	0030		409050		50370		(1,819)	(1,819)		Indirect Dept Reimbursement
16	40-90	1000	40040	0030		409001		60000		1,819	1,819		Offsetting Dept Expenditure
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/Commitment		
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	Notes	
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency	
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure	
xx-xx	xxxxx	0020						
Indirect								
Central								
xx-xx	xxxxx				xxx	60350	Indirect Expenditure	
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund	
19	1000	0020		9500001000		60470	CGF Contingency expenditure	
Departmental								
xxx	xxxxx				xxx	60355	Indirect Department Expenditure	
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund	
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund	
Telecommunications								
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure	
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement	
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund	
Data Processing								
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures	
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement	
10-10	3503	0020		709000		60240	Budgets offsetting expenditures	
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)								
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure	
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee	
10-10	3503	0020		709617		60240	Budgets offsetting expenditure	
Electronic Service Reimbursement								
xx-xx	xxxxx					60420	Departmental Electronics expenditure	
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement	
72-55	3501	0020		904200		60240	Budgets offsetting expenditure	
Motor Pool: Use this cost center if you are adding funds for motor pool use.								
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure	
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement	
72-55	3501	0020		904150		60240	Budgets offsetting expenditure	
Fleet: Use this cost center if you are adding funds for dedicated program cars.								
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure	
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement	
72-55	3501	0020		904100		60240	Budgets offsetting expenditure	
Building Management								
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure	
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement	
72-50	3505	0020		902575		60170	Budgets offsetting expenditure	
Insurance Service Reimbursement								
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure	
72-10	3500	0020		705210		50316	Insurance Revenue	
72-10	3500	0020		705210		60330	Offsetting expenditure	
Lease Payments to Capital Lease Retirement Fund								
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure	
							Contact your Budget Analyst to complete this.	
Mail & Distribution								
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure	
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904400		60230	Budgets offsetting expenditure	
Records								
xx-xx	xxxxx				xxx	60460	Records expenditure	
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904500		60240	Budgets offsetting expenditure	
Stores								
xx-xx	xxxxx				xxx	60460	Stores expenditure	
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement	
72-55	3504	0020		904600		60240	Budgets offsetting expenditure	

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # 2-12 DATE 4/22/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-12
Est. Start Time: 10:28 am
Date Submitted: 4/1/2010

BUDGET MODIFICATION: HD-10 - 31

**BUDGET MODIFICATION HD-10-31 Request approval to appropriate \$95,759
Agenda in revenue from the State of Oregon – Department of Human Services – Women,
Title: Infants, and Children grant.**

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: 22 April 2010 Amount of Time Needed: 5 Minutes
Department: Health Department Division: Community Health Services
Contact(s): Lester A. Walker, Budget and Finance Manager
Phone: 503-988-3663 Ext. 26457 I/O Address: 167/2/210
Presenter(s): David Brown, WIC Manager; Loreen Nichols, CHS Director

General Information

1. What action are you requesting from the Board?

Approval of appropriation of \$95,759 in revenue from the State of Oregon – Department of Human Services – Women, Infants, and Children (WIC) grant.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

WIC provides nutrition counseling, growth monitoring, food vouchers and program referrals to over 19,500 Multnomah County residents. During these difficult economic times the WIC caseload is growing dramatically. Due to the increased caseload, the WIC program received an increase of \$95,759 to the annual grant award. This increased funding will support WIC's efforts toward promoting positive health outcomes to clients and will also allow WIC staff to provide focused education in support of the new WIC fruit and vegetable voucher.

This increase in funding affects Program Offer 40018: Women, Infants and Children (WIC).

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2010 budget by \$95,759.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$95,759 in FY 2010 as a result of this grant.

This is federal revenue, CFDA 10.557: Special Supplemental Nutrition Program for Women, Infants, and Children.

- **What budgets are increased/decreased?**

As a result of this budget modification, the Health Department's budget will have the following changes:

- Temporary budget will increase by \$67,876
- Non Base Fringe budget will increase by \$12,665
- Non Base Insurance will increase by \$2,884
- Supplies budget will increase by \$4,146
- Central Indirect budget will increase by \$2,382
- Department Indirect will increase by \$5,806

- **What do the changes accomplish?**

This increased funding will allow WIC staff to continue to support the growing caseload, as well as to provide focused education about the new WIC fruit and vegetable voucher.

- **Do any personnel actions result from this budget modification? Explain.**

No additional FTE will result from this budget modification. The internal services costs necessary to support any temp/on-call staff utilized on this grant are included in the current FY 2010 budget.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The revenue covers these costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

WIC is a continuous grant, and the function and revenue stream will be ongoing.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is July 1, 2009 – June 30, 2010.

There are no match requirements or non-standard reporting requirements.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: HD-10 - 31

Required Signatures

**Elected Official
or Department/
Agency Director:**

KaRin Johnson for

03-24-2010

Date:

Lillian Shirley

Budget Analyst:

Date:

Michelle Miller-Poe

Department HR:

Date: 03/22/2010

Countywide HR:

Date:

Budget Modification ID: **HD-10-31****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	40-44	20580	40018	0030		404420	4SA76-01-1	50190		(62,456)	(62,456)		Increase IG-OP-Fed Thru St
2	40-44	20580	40018	0030		404420	4SA76-01-1	60100		44,198	44,198		Increase Temporary
3	40-44	20580	40018	0030		404420	4SA76-01-1	60135		8,247	8,247		Increase Non Base Fringe
4	40-44	20580	40018	0030		404420	4SA76-01-1	60145		1,878	1,878		Increase Non Base Insurance
5	40-44	20580	40018	0030		404420	4SA76-01-1	60240		2,792	2,792		Increase Supplies
6	40-44	20580	40018	0030		404420	4SA76-01-1	60350		1,554	1,554		Increase Central Indirect
7	40-44	20580	40018	0030		404420	4SA76-01-1	60355		3,787	3,787		Increase Dept Indirect
8										0			
9	40-44	20580	40018	0030		404435	4SA76-02-1	50190		(33,303)	(33,303)		Increase IG-OP-Fed Thru St
10	40-44	20580	40018	0030		404435	4SA76-02-1	60100		23,678	23,678		Increase Temporary
11	40-44	20580	40018	0030		404435	4SA76-02-1	60135		4,418	4,418		Increase Non Base Fringe
12	40-44	20580	40018	0030		404435	4SA76-02-1	60145		1,006	1,006		Increase Non Base Insurance
13	40-44	20580	40018	0030		404435	4SA76-02-1	60240		1,354	1,354		Increase Supplies
14	40-44	20580	40018	0030		404435	4SA76-02-1	60350		828	828		Increase Central Indirect
15	40-44	20580	40018	0030		404435	4SA76-02-1	60355		2,019	2,019		Increase Dept Indirect
16										0			
17	72-10	3500		0020		705210		50316		(2,884)	(2,884)		Insurance Revenue
18	72-10	3500		0020		705210		60330		2,884	2,884		Offsetting Expenditure
19										0			
20	19	1000		0020		9500001000		50310		(2,382)	(2,382)		Indirect Reimb Rev in GF
21	19	1000		0020		9500001000		60470		2,382	2,382		CGF Contingency Expenditure
22										0			
23	40-90	1000	40040	0030		409050		50370		(5,806)	(5,806)		Dept Indirect Revenue
24	40-90	1000	40040	0030		409001		60000		5,806	5,806		Dept Indirect Offsetting Exp
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/Commitment		Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item		
General Fund Contingency				9500001000		60470		Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx		Increase Expenditure
xx-xx	xxxxx	0020						
Indirect								
Central								
xx-xx	xxxxx				xxx	60350		Indirect Expenditure
19	1000	0020		9500001000		50310		Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470		CGF Contingency expenditure
Departmental								
xxx	xxxxx				xxx	60355		Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370		Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx		Off setting Dept expenditure in General Fund
Telecommunications								
xx-xx	xxxxx				xxx	60370		Departmental telecommunication expenditure
10-10	3503	0020		709525		50310		Budgets receipt of reimbursement
10-10	3503	0020		709525		60200		Budgets offsetting expenditure in telecommunications fund
Data Processing								
xx-xx	xxxxx				xxx	60380		Departmental data processing expenditures
10-10	3503	0020		709000		50310		Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240		Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)								
xx-xx	xxxxx				xxx	60390		Departmental PC Flat Fee expenditure
10-10	3503	0020		709617		50310		Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240		Budgets offsetting expenditure
Electronic Service Reimbursement								
xx-xx	xxxxx					60420		Departmental Electronics expenditure
72-55	3501	0020		904200		50310		Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240		Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.								
xx-xx	xxxxx				xxx	60410		Departmental Motor Pool expenditure
72-55	3501	0020		904150		50310		Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240		Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.								
xx-xx	xxxxx				xxx	60410		Departmental Fleet expenditure
72-55	3501	0020		904100		50310		Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240		Budgets offsetting expenditure
Building Management								
xx-xx	xxxxx				xxx	60430		Departmental Building Management expenditure
72-50	3505	0020		902575		50310		Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170		Budgets offsetting expenditure
Insurance Service Reimbursement								
xx-xx	xxxxx					60140 or 60145		Departmental Insurance expenditure
72-10	3500	0020		705210		50316		Insurance Revenue
72-10	3500	0020		705210		60330		Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund								
xx-xx	xxxxx					60450		Departmental Capital Lease Retirement expenditure
								Contact your Budget Analyst to complete this.
Mail & Distribution								
xx-xx	xxxxx				xxx	60460		Mail & Distribution expenditure
72-55	3504	0020		904400		50310		Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230		Budgets offsetting expenditure
Records								
xx-xx	xxxxx				xxx	60460		Records expenditure
72-55	3504	0020		904500		50310		Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240		Budgets offsetting expenditure
Stores								
xx-xx	xxxxx				xxx	60460		Stores expenditure
72-55	3504	0020		904600		50310		Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240		Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 4/22/2010
Agenda Item #: R-13
Est. Start Time: 10:30 am T.C.
Date Submitted: 4/16/2010

Agenda Title: East County Courts Review. Approval of Schematic Design, to Continue Through Final Design and Financing Package.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 22, 2010 Amount of Time Needed: 90 minutes
Department: Non-departmental Division: District 3 & 4
Contact(s): Matthew Lashua and Corie Wiren
Phone: 503-988-5213 Ext. 26234 I/O Address:
Presenter(s): Doug Obletz, Steve Cruzen, John Lindenthal, Mark Campbell, and Peggidy Yates

General Information

1. What action are you requesting from the Board?

Review and approve the Schematic Design portion of the East County Court project as outlined in the East County Courts Development Update FAC-1 approved by the Multnomah County Board of Commissioners in Resolution No. 09-121 on October 1, 2009. Approve proceeding through the final design portion of the project and financing of up to \$15 million.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

On October 1, 2009 in Resolution No. 09-121, The Board of County Commissioners approved the revised project plan for the East County Courts and District Attorney facility on the County owned property at 185th and Stark in Rockwood and to proceed through the schematic design with a cost not to exceed \$800,000. Upon completion of the schematic design the project would be brought back to the Board of County Commissioners for approval to proceed through the final design.

3. Explain the fiscal impact (current year and ongoing).

The actual East County Court Schematic Design cost through April 22 is below the budgeted \$800,000. The incremental cost of the project through Construction Documents is \$1.8 million. Both the Schematic Design and Construction Documents are one time only expenses and funded through the East County Courts Dedicated Capital Fund. On going funding is contingent on the

determination to construct the facilities and result in debt service and building operating costs.

4. Explain any legal and/or policy issues involved.

Since the 1960's, Multnomah County has been required under Oregon law (ORS 3.014 is the current version of this statute) to provide a facility and court services in the City of Gresham for residents east of 122nd Avenue. The current facility is woefully inadequate and in need of replacement. The demand for services is also increasing as the population is growing at a faster rate than the rest of the County. It is expected that the case load will continue to grow without any added subject matter jurisdiction due to population increases.

5. Explain any citizen and/or other government participation that has or will take place.

To date there has been extensive public outreach and involvement. Neighborhood Associations, Business Coalitions and other agencies have been instrumental in the evolution of this project. Other project stakeholders participating include the Multnomah County District Courts, Multnomah County District Attorney, Multnomah County Sheriff, City of Gresham, Rockwood Urban Renewal Agency and Gresham Design Commission.

Required Signature

**Elected Official or
Department/
Agency Director:** _____

Date: 4/13/2010 _____



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

REVISED

Meeting Date: 4/22/2010
Agenda Item #: R-13
Est. Start Time: 10:30 am T.C.
Date Submitted: 4/16/2010

Agenda Title: East County Courts Review. Approval of Schematic Design, to Continue Through Final Design and Financing Package.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 22, 2010 Amount of Time Needed: 90 minutes
Department: Non-departmental Division: District 3 & 4
Contact(s): Matthew Lashua and Corie Wiren
Phone: 503-988-5213 Ext. 26234 I/O Address:
Presenter(s): Doug Obletz, Steve Cruzen, John Lindenthal, Mark Campbell, and Peggidy Yates

General Information

1. What action are you requesting from the Board?

Review and approve the Schematic Design portion of the East County Court project as outlined in the East County Courts Development Update FAC-1 approved by the Multnomah County Board of Commissioners in Resolution No. 09-121 on October 1, 2009. Approve proceeding through the final design portion of the project and direct the Chief Financial Officer to develop financing options.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

On October 1, 2009 in Resolution No. 09-121, The Board of County Commissioners approved the revised project plan for the East County Courts and District Attorney facility on the County owned property at 185th and Stark in Rockwood and to proceed through the schematic design with a cost not to exceed \$800,000. Upon completion of the schematic design the project would be brought back to the Board of County Commissioners for approval to proceed through the final design.

3. Explain the fiscal impact (current year and ongoing).

The actual East County Court Schematic Design cost through April 22 is below the budgeted \$800,000. The incremental cost of the project through Construction Documents is \$1.8 million. Both the Schematic Design and Construction Documents are one time only expenses and funded

through the East County Courts Dedicated Capital Fund. On going funding is contingent on the determination to construct the facilities and result in debt service and building operating costs.

4. Explain any legal and/or policy issues involved.

Since the 1960's, Multnomah County has been required under Oregon law (ORS 3.014 is the current version of this statute) to provide a facility and court services in the City of Gresham for residents east of 122nd Avenue. The current facility is woefully inadequate and in need of replacement. The demand for services is also increasing as the population is growing at a faster rate than the rest of the County. It is expected that the case load will continue to grow without any added subject matter jurisdiction due to population increases.

5. Explain any citizen and/or other government participation that has or will take place.

To date there has been extensive public outreach and involvement. Neighborhood Associations, Business Coalitions and other agencies have been instrumental in the evolution of this project. Other project stakeholders participating include the Multnomah County District Courts, Multnomah County District Attorney, Multnomah County Sheriff, City of Gresham, Rockwood Urban Renewal Agency and Gresham Design Commission.

Required Signature

**Elected Official or
Department/
Agency Director:** _____

Date: 4/13/2010 _____

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT H – LETTERS OF SUPPORT AND COMMITMENT



MULTNOMAH COUNTY SHERIFF'S OFFICE

501 SE HAWTHORNE BLVD., SUITE 350 • PORTLAND, OR 97214

Exemplary service for a safe, livable community

Daniel Staton

SHERIFF

503 988-4300 PHONE

503 988-4500 TTY

www.mcso.us

MEMORANDUM

TO: Chair Jeff Cogen
Commissioner Deborah Kafoury
Commissioner Diane McKeel
Commissioner Judy Shiprack
Commissioner Barbara Willer

FROM: Sheriff Dan Staton

DATE: April 16, 2010

RE: Support for East County Court

This memo is to confirm my support for the funding and development of the East Multnomah County Court project.

I share in the opinions of many citizens and public safety stakeholders that there is a tremendous need to build this facility due to the poor and inadequate condition of the existing courthouse. The existing courthouse is antiquated, does not adequately provide judicial processes or accessibility needs of our community. Additionally, there are concerns that this facility does not provide a healthy and safe atmosphere to conduct important business.

East Multnomah County is increasing in population and the proposed location of the new building in Rockwood will benefit both commerce and livability to this area.

MCSO is committed to working with the courts to determine the best staffing plan to afford this new facility with necessary safety. This will be accomplished by utilizing both existing resources and aligning future operations where possible. ~~The impacts that the new facility will have on current county-wide court cases should allow us to align operations differently in order to optimize resources within our existing appropriation.~~

Citizens and Multnomah County members deserve to work in a facility that reflects the pride and quality of exemplary public safety services we provide every day. I fully support the construction of the East County Courthouse and encourage each of you to also support this project which will benefit our citizens for years to come.



CIRCUIT COURT OF THE STATE OF OREGON

FOURTH JUDICIAL DISTRICT
MULTNOMAH COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OR 97204-1123

JEAN KERR MAURER
JUDGE

PHONE (503) 988-3846
FAX (503) 276-0962

April 13, 2010

Hon. Jeff Cogen, County Chair
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Deborah Kafoury, Commissioner District 1
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Barbara Willer, Commissioner District 2
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Judy Shiprack, Commissioner District 3
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Diane McKeel, Commissioner District 4
501 SE Hawthorne Blvd.
Portland, OR 97214

re: **Serving The East County With Appropriate Circuit Court Services Housed in An
Appropriate Courthouse Facility – Circuit Court Commitment**

Dear Chair Cogen and Commissioners Kafoury, Willer, Shiprack and McKeel:

Since the early 1960's, Multnomah County has been required under Oregon law (ORS 3.014 is the current version of this statute) to provide a facility and court services to the geographic area described as "east of 122nd Avenue." According to the Center for Population Research, this geographic area encompasses approximately 30 per cent of the total population of Multnomah County, the City of Gresham – Oregon's fourth largest city; it also includes the majority of the county's land mass. Since the east county court services requirement became law, approximately 50 years ago, services in the east county have been provided from "make do" facilities. The most recent of these facilities, in use since 1980, is now a leaky, dry rot and mold invested structure that reflects both the hard economic times we face and the difficulty in making a commitment to building a permanent East County Courthouse. This current facility is so small and limited that there is no ability to offer to the people residing or doing business in the east county the particular circuit court services that will improve the community; there is not even room to offer the minimum services required by statute other than by providing evening hours for court appearances.

For the last 10 years, the circuit court has worked to expand the level of service provided to the east county population. In order to accommodate more services, the traffic violation daily calendar was moved to the evening and pretrial conferences and a community court were created in the day time program for misdemeanor offenses. These programs ultimately crowded out the small claims case calendar. The current facility is so limited that small claims hearings and case mediations could not be

accommodated. A one courtroom facility does not meet the minimum need for court programs for the east county area.

In 2004 planning began for an expanded court facility. At that time a community based group identified a range of services which are appropriate to be provided, and modified in 2005 the statute, regarding court services in Gresham to make clear to the various interests the scope of court work envisioned for the future facility. In 2004, then Presiding Judge Dale R. Koch, after working with those interested in expanded court services in east county, presented the following list of court functions for a three courtroom facility:

1. Misdemeanors (all matters through trial and sentencing)
2. Violations
3. Small Claims (with pretrial mediation)
4. Landlord and Tenant Actions (FED proceedings) (with pretrial mediation)
5. Ex Parte hearings, including Preliminary Family Abuse Prevention Act (FAPA) and Elderly Persons and Persons With Disabilities Abuse Prevention Act (EPPDADA), and Stalking Orders
6. Domestic relations self help center for Self Represented Litigants who are using Oregon Judicial Department self-help domestic relations forms
7. East County document filing for all Civil and Domestic Relations Actions (accepting documents for filing in cases that have been filed at the downtown courthouse)

The circuit court remains committed to providing these services, but the scope of work requires a court facility with more than one courtroom and, within five years, will require more than two courtrooms. In addition, as the court's presence in the east county matures in a permanent courthouse facility, there may be other services to add to this 2005 list.

When opened in early 2012, under the 2005 list of services there are estimated to be 35,377 cases, as follows for annual case processing:

Small Claims	4132
FEDs	1935
FAPAs	837
Misdemeanors	3157
<u>Violations</u>	<u>25,316</u>
Total	35,377

At present, Multnomah County "east of 122nd" is increasing in population at a faster rate than the remainder of the County, and it is expected that the case load will continue to grow without any added subject matter jurisdiction due to population increases.

In addition to it being a sign of community commitment, and providing the above listed court services, there are other reasons to build a three courtroom facility in East County. A courthouse facility, when opened, becomes an anchor in a community for legal services, dispute resolution and an information point for collateral contacts for additional personal and business related resources. The East County

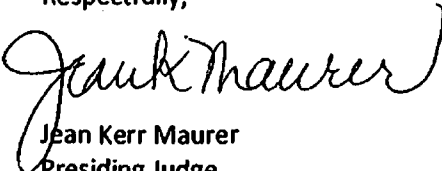
Letter to Chair Cogen and Commissioners Kafoury, Willer, Shiprack and McKeel
April 13, 2010
Page 3

Courthouse, if built, will attract service providers to locate in the same area. There will be a constant stream of court parties, witnesses, and jurors in this facility every day and many of them will not reside in the east county area but will be visiting the area. East County and the Rockwood Neighborhood, through urban renewal, seek to become a safe and attractive destination. The location and functions of the circuit court and the scale of its operation will help Rockwood area achieve its new identity in the county and will provide a steady stream of visiting witnesses to its success. This will not happen overnight, but it will play an important part in the renewal of this area. Finally, in the short run, until there is a new court facility built in downtown Portland, a three courtroom facility in Gresham eases not only the unmet demand for immediate services downtown, but also provides courtroom facilities for some of the three judges who do not have an assigned courtroom in the downtown facility.

The circuit court remains committed fully to the East County Courthouse. The court will ensure that the East County Courthouse is successful in meeting the full program of court services outlined above in providing to the community a fully accessible courthouse with daily services for hearings and trials, court information, court payments and filings, and assistance to parties in domestic relations proceedings through the self help center.

The circuit court is asking each of you now to please support the construction of the East County Courthouse facility, and if possible, to construct it with three courtrooms at opening. The demand for local court services in the east county area will grow both as to the existing offer of services on opening, and by the identification of additional, appropriate services to be added to those. Strong courts build strong communities, and the circuit court is prepared to establish a presence and services in the east county area that will add to the strength of this community.

Respectfully,



Jean Kerr Maurer
Presiding Judge

JKM:lms

c: Chief Justice Paul DeMuniz
Chief Criminal Judge Julie E Frantz
Chief Family Court Judge Nan Waller
Circuit Court Judge Alicia Fuchs
Doug Bray, Trial Court Administrator

To - Peggy Yates and Multnomah
County Commissioners
from Ron Clemens

March 30, 2010

To: The County Commissioners
McClernock County
and Peggy Yates - Project Mgr

From: Ron Clemenson
East Portland resident and
Centennial Community Assn - Vice Chair

Forster's meeting at Parklane Church was a very important meeting and one that I, and many, hope will be the catalyst for the final, and once and for all launch, towards approval, on April 22, 2010, by the Commission of this much needed Courts facility. It would be wonderful to see East County finally receive a unanimous favorable vote to show the thousands of residents east of I-205 that we are all important when it comes to community justice.

So let us get this done for the benefit of all concerned. It definitely is time! Thank you.
Sincerely,
Ron Clemenson



MICHAEL D. SCHRUNK, District Attorney for Multnomah County

1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • www.co.multnomah.or.us/da/

April 12, 2010

Jeff Cogen, County Chair
Multnomah County Commissioners
501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214

RECEIVED

APR 14 2010

Re: East County Court

Dear Chair Cogen: *Jeff*

After years of committee meetings, site planning meetings, public meetings, Board presentations and briefings and the hard work of countless people, it is gratifying to think that we are now poised to begin construction on a new courthouse facility that will serve the good people of East County.

The building of two new functioning courtrooms and a third which could be put into operation quickly, not only relieves pressure from the downtown courthouse by allowing additional East County cases to be heard at the new facility, but also allows for expansion as the need increases in the future.

Once completed, my office will transfer sufficient existing staff and deputy district attorneys to facilitate two full time courtrooms, and move our Gresham Child Support Office and Gresham Neighborhood DA. I believe we can accomplish this without the need for additional positions until such time as the third courtroom becomes operational. At that time, I do foresee a need to re-evaluate whether additional positions would be required. Co-locating our Child Support Office and Neighborhood DA in the same office is not only more efficient, but also enables citizens to view their courthouse as a place where they can achieve a sense of personal and social justice.

The need for a new East County courthouse has been well documented over the years. Those who have either visited or worked in the existing facility know that it is woefully inadequate and that the need grows more intense with each passing month. This is why I am pleased that this project is moving forward and proud that my office has been a part of this effort.

Very truly yours,

Michael D. Schrunk
MICHAEL D. SCHRUNK
District Attorney

c: Peggidy Yates ✓



MICHAEL D. SCHRUNK, District Attorney for Multnomah County

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Phone: 503 988-3162 • Fax: 503 988-3643 • www.co.multnomah.or.us/da/

April 13, 2010

Deborah Kafoury
Multnomah County Commissioner
501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214

Re: East County Court

Dear Commissioner Kafoury:

Deborah

After years of committee meetings, site planning meetings, public meetings, Board presentations and briefings and the hard work of countless people, it is gratifying to think that we are now poised to begin construction on a new courthouse facility that will serve the good people of East County.

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Very truly yours,

Michael D. Schrunk

MICHAEL D. SCHRUNK
District Attorney

c: Peggidy Yates /



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April 12, 2010

Jeff Cogen, County Chair
Multnomah County Commissioners
501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214

RECEIVED

APR 14 2010

Re: East County Court

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Very truly yours,

MICHAEL D. SCHRUNK
District Attorney

c: Peggidy Yates ✓



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1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • www.co.multnomah.or.us/da/

April 12, 2010

Barbara Willer
Multnomah County Commissioner
501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214

Re: East County Court

Dear Commissioner Willer:

Barbara

After years of committee meetings, site planning meetings, public meetings, Board presentations and briefings and the hard work of countless people, it is gratifying to think that we are now poised to begin construction on a new courthouse facility that will serve the good people of East County.

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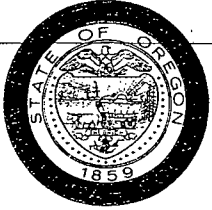
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Very truly yours,

Michael D. Schrunk

MICHAEL D. SCHRUNK
District Attorney

c: Peggidy Yates ✓



MICHAEL D. SCHRUNK, District Attorney for Multnomah County

1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • www.co.multnomah.or.us/da/

April 12, 2010

Diane McKeel
Multnomah County Commissioner
501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214

Re: East County Court

Dear Commissioner McKeel: *Diane*

After years of committee meetings, site planning meetings, public meetings, Board presentations and briefings and the hard work of countless people, it is gratifying to think that we are now poised to begin construction on a new courthouse facility that will serve the good people of East County.

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Very truly yours,

Michael D. Schrunk
MICHAEL D. SCHRUNK
District Attorney

c: Peggid Yates ✓



MICHAEL D. SCHRUNK, District Attorney for Multnomah County

1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • www.co.multnomah.or.us/da/

April 12, 2010

Judy Shiprack
Multnomah County Commissioner
501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214

Re: East County Court

Dear Commissioner Shiprack: *Judy*

After years of committee meetings, site planning meetings, public meetings, Board presentations and briefings and the hard work of countless people, it is gratifying to think that we are now poised to begin construction on a new courthouse facility that will serve the good people of East County.

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Very truly yours,

MICHAEL D. SCHRUNK
District Attorney

c: Peggidy Yates /



MICHAEL D. SCHRUNK, District Attorney for Multnomah County

1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • www.co.multnomah.or.us/da/

April 12, 2010

Judy Shiprack
Multnomah County Commissioner
501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214

Re: East County Court

Dear Commissioner Shiprack: *Judy*

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Very truly yours,

MICHAEL D. SCHRUNK
District Attorney

c: Peggidy Yates /

CONCEPTUAL DEVELOPMENT COST ESTIMATE - OCT 1, 2009										
		OPTION								
		A		B		C		D		
Project Component	Cost/SF	2 Courtrooms		2 Courtrooms + Shell for Future Courtroom		2 Courtrooms + Flexible Community Space/Future Courtroom		3 Courtrooms, including 1 for Flexible Community Use		
		Area	Cost	Area	Cost	Area	Cost	Area	Cost	
Courtrooms	\$318	10,000	\$ 3,180,000	10,000	\$ 3,180,000	10,000	\$ 3,180,000	15,000	\$ 4,770,000	
Phase 2 Courtroom Shell	\$186	0	0	5,000	930,000	0	0	0	0	
Flexible Community Space	\$249	0	0	0	0	5,000	1,245,000	0	0	
Court Support Space	\$265	6,000	1,590,000	6,000	1,590,000	6,000	1,590,000	6,000	1,590,000	
District Attorney	\$255	5,200	1,326,000	5,200	1,326,000	5,200	1,326,000	5,200	1,326,000	
Building Support/Common Area	\$286	3,800	1,086,800	3,800	1,086,800	3,800	1,086,800	3,800	1,086,800	
Building Efficiency Factor	\$212	6,250	1,325,000	7,500	1,590,000	7,500	1,590,000	7,500	1,590,000	
Subtotal Building Costs		31,250	\$ 8,507,800	37,500	\$ 9,702,800	37,500	\$ 10,017,800	37,500	\$ 10,362,800	
Site Development			2,000,000		2,000,000		2,000,000		2,000,000	
FF&E Allowance			650,000		650,000		700,000		900,000	
Soft Costs	25%		2,789,450		3,088,200		3,179,450		3,315,700	
Contingencies	25%		3,486,813		3,860,250		3,974,313		4,144,625	
TOTAL PROJECT COST			\$ 17,434,063		\$ 19,301,250		\$ 19,871,563		\$ 20,723,125	

SUMMARY SCHEMATIC DESIGN COST ESTIMATE - APRIL, 2010										
			OPTION							
			A		B		C		D	
Project Component		Basis	2 Courtrooms		2 Courtrooms + Shelled 3rd Court		2 Courtrooms + Flex Space / Future Court		3 Courtrooms	
			Area	Cost	Area	Cost	Area	Cost	Area	Cost
Hard Costs										
Building Cost			30,160 SF	\$ 8,593,509	37,880 SF	\$ 10,579,124	37,880 SF	\$ 10,694,417	37,880 SF	\$ 10,897,378
Site Development Cost				\$ 1,002,405		\$ 1,002,405		\$ 1,002,405		\$ 1,002,405
Existing Building Abatement & Recycling				\$ 406,173		\$ 406,173		\$ 406,173		\$ 406,173
3-Story Configuration (Option D only)										\$ 400,000
Sub-Total				\$ 10,002,087		\$ 11,987,702		\$ 12,102,995		\$ 12,705,956
Fees										
Profit & Overhead		2.50%		\$ 250,052		\$ 299,693		\$ 302,575		\$ 317,649
Contractor Insurance		0.75%		\$ 75,016		\$ 89,908		\$ 90,772		\$ 95,295
Contractor Bond		0.75%		\$ 75,016		\$ 89,908		\$ 90,772		\$ 95,295
Building & Site Development Sub-Total				\$ 10,402,170		\$ 12,467,210		\$ 12,587,115		\$ 13,214,194
Estimating Contingency		12%		\$ 1,248,260		\$ 1,496,065		\$ 1,510,454		\$ 1,585,703
Construction Contingency		8%		\$ 932,034		\$ 1,117,062		\$ 1,127,805		\$ 1,183,992
Total Hard Costs				\$ 12,582,465		\$ 15,080,337		\$ 15,225,374		\$ 15,983,889
Soft Costs:										
FF&E				\$ 460,000		\$ 460,000		\$ 500,000		\$ 661,440
All other Soft Costs				\$ 2,889,194		\$ 2,935,598		\$ 2,940,019		\$ 2,952,353
Total Project Costs				\$ 15,931,659		\$ 18,475,935		\$ 18,665,393		\$ 19,597,682
DELTA FROM OCT ESTIMATES			(\$1,502,403)		(\$825,315)		(\$1,206,169)		(\$1,125,443)	

507
E-0
1

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/10

SUBJECT: East Co Courthouse

AGENDA NUMBER OR TOPIC: R 13

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Senator Laurie Monnes Anderson

ADDRESS: PO Box 1531, Gresham

CITY/STATE/ZIP: 97030

PHONE: _____

DAYS: _____

EVES: _____

EMAIL: _____

FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: NO

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

203

*****This form is a public record*****

4/22

AGENDA NUMBER OR TOPIC: R-13

Representative

CITY/STATE/ZIP: GRESHAM, OR 97030

EVES:

FAX:

WRITTEN TESTIMONY:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

52
203

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/10

SUBJECT: E. County Court Facility

AGENDA NUMBER OR TOPIC: R-13

FOR: ☒ AGAINST: ☐ THE ABOVE AGENDA ITEM

NAME: Mayor Shane Bemis

ADDRESS: 1333 NW Eastman Pkwy.

CITY/STATE/ZIP: Gresham, OR 97030

PHONE: DAYS: _____ EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: Support moving project into final design
phase

WRITTEN TESTIMONY: N/A

IF YOU WISH TO ADDRESS THE BOARD:

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20
9

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: _____

SUBJECT: JUSTICE CENTER

AGENDA NUMBER OR TOPIC: _____

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Mike Weatherby (Mayor Mike Weatherby)

ADDRESS: P.O. Box 826

CITY/STATE/ZIP: FAIRVIEW OR 97024

PHONE: DAYS: 503-674-6412 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

20
45

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: _____

SUBJECT: JUSTICE CENTER

AGENDA NUMBER OR TOPIC: R13

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: DAVE FULLER

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ DAYS: _____ EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

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2. Written testimony will be entered into the official record.

E0
86

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: _____

SUBJECT: Courthouse Proposal

AGENDA NUMBER OR TOPIC: _____

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Matthew Ward for City of Troutdale

ADDRESS: 612 SW 25th Cir

CITY/STATE/ZIP: Troutdale OR 97060

PHONE: _____ DAYS: (503) 666-7114 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
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IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
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207

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/10

SUBJECT: County Court House

AGENDA NUMBER OR TOPIC: R-13

FOR: ☒ AGAINST: ☐ THE ABOVE AGENDA ITEM

NAME: Norm Thomas THOMAS

ADDRESS: 2751 SW Clare Ct

CITY/STATE/ZIP: Troutdale OR 97060

PHONE: DAYS: 503 402-3381

EVES: 503 667-4320

EMAIL: Thomas1@ci.troutdale.or.us

FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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E0
8

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4-22-10

SUBJECT: EAST COUNTY COURTS

AGENDA NUMBER OR TOPIC: _____

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: JOSH FUHRER

ADDRESS: 1332 NW BIRSDALE AVE

CITY/STATE/ZIP: GRESHAM, OR 97030

PHONE: DAYS: 503-869-1810

EVEN: SAME

EMAIL: josh.fuhrer@greshamoregon.gov

FAX: _____

SPECIFIC ISSUE: I'D LIKE TO ENCOURAGE THE COMMISSION TO
APPROVE THE EAST COUNTY COURTS PROJECT

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



April 21, 2010

Hon. Jeff Cogen
County Chair
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Barbara Willer
Commissioner District 2
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Diane McKeel
Commissioner District 4
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Deborah Kafoury
Commissioner District 1
501 SE Hawthorne Blvd.
Portland, OR 97214

Hon. Judy Shiprack
Commissioner District 3
501 SE Hawthorne Blvd.
Portland, OR 97214

RE: East County Courthouse Facility

Dear Chair Cogen and Commissioners Kafoury, Willer, Shiprack and McKeel:

This letter expresses the Gresham Area Chamber of Commerce's strong support for the construction of the East County Courthouse facility with three courtrooms. The Chamber recognizes this project as critical to support the need for citizens of East Multnomah County to address their legal needs and requirements.

The Chamber sees that this facility would fulfill a commitment, a promise and a need for this growing community. The proposal is environmentally friendly, reducing unnecessary trips downtown to the courthouse and will help support and promote mass transit options.

Not only will this proposal help ease court congestion at the current courthouse in Gresham, which is totally inadequate in room size and from a physical perspective, a new facility will bring several benefits to the East County area, including attracting service providers and consumers to our city, who do not reside in the area, but will shop locally during their time spent here for court matters.

Again, the Chamber of Commerce strongly supports the proposal to construct the East County Courthouse. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Bob McDonald".

Bob McDonald
President
Gresham Area Chamber of Commerce

1

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

*****This form is a public record*****

MEETING DATE: 4-22-10

SUBJECT: east county courthouse

AGENDA NUMBER OR TOPIC: _____

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Judy Edwards - Multnomah Bar Association

ADDRESS: 620 S.W. 5th Ave. Suite 1220

CITY/STATE/ZIP: Portland, OR 97204

PHONE: _____ DAYS: _____

EVE: _____

EMAIL: judy@mbabar.org

FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 04-22-10

SUBJECT: East County Earthquake

AGENDA NUMBER OR TOPIC: R-13

REPRESENTATIVE
OF

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Gresham Chamber of Commerce - ?

ADDRESS: 701 N.E. Hood

CITY/STATE/ZIP: Gresham, OR 97030

PHONE: DAYS: 503-260-8468 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: MUST BE BOB McDONALD
PRESIDENT

WRITTEN TESTIMONY: X

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
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**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/10

SUBJECT: East County Court House

AGENDA NUMBER OR TOPIC: R-13

FOR: ☒ AGAINST: ☐ THE ABOVE AGENDA ITEM

NAME: TRAVIS STOVALL - EAST METRO ECONOMIC ALLIANCE

ADDRESS: PO BOX 422

CITY/STATE/ZIP: GRESHAM OR 97030

PHONE: DAYS: 971.506.1493

EVE: SAME

EMAIL: _____

FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: Support moving forward with
building Courthouse.

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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4

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/10

SUBJECT: East County Courthouse

AGENDA NUMBER OR TOPIC: _____

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Jean DeMaster

ADDRESS: 12350 SE Powell

CITY/STATE/ZIP: Portland

PHONE: _____ DAYS: 503 548-0222 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: Support the East County Courthouse

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
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5

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/10

SUBJECT: East County Courthouse

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Joe D. Nuhn

ADDRESS: 1385 NE 49

CITY/STATE/ZIP: Port OR

PHONE: _____

DAYS: 503-282-1072

Cell
EVEN: 503-208-1398

EMAIL: Joe@ProjectCleanState.com

FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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6

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4-22-10

SUBJECT: R-13 East County Courts

AGENDA NUMBER OR TOPIC: _____

FOR: ✓ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: JOHN BILDSON

ADDRESS: PO BOX 1172 GRESHAM OR 97030

CITY/STATE/ZIP: _____

PHONE: DAYS: 503-250-2584 EVES: _____

EMAIL: _____ FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: This project has already come
a long way. And it won't go away.
Please approve it now so we can move forward
with our lives!
Thanks

IF YOU WISH TO ADDRESS THE BOARD:

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**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: _____

SUBJECT: Courthouse

AGENDA NUMBER OR TOPIC: R13

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Dina DiNucci

ADDRESS: 17934 SE Clay

CITY/STATE/ZIP: Portland OR 97233

PHONE: _____ DAYS: _____ EVES: _____

EMAIL: dina@parkplacecoffee.com FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4-22-10

SUBJECT: COURT HOUSE

AGENDA NUMBER OR TOPIC: _____

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: LORI STEGMANN

ADDRESS: 788 SE WENDY LN

CITY/STATE/ZIP: GRESHAM OR 97080

PHONE: DAYS: 503-667-7971 EVES: 503-618-0197

EMAIL: LSTEGMANN@FARMERS FAX: 503-666-8110
AGENT.COM

SPECIFIC ISSUE: _____

SUPPORT OF COURTHOUSE IN ROCKWOD

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
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**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/10

SUBJECT: East County Court

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Ron Clemenson

ADDRESS: 840 SE 156 Pl.

CITY/STATE/ZIP: Portland

PHONE: DAYS: (503) 252-3383

EVES: _____

EMAIL: _____

FAX: _____

SPECIFIC ISSUE: Courts / Rockwood

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
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**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4-22-2010

SUBJECT: EAST COUNTY JUSTICE CIR

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: TOM LEWIS

ADDRESS: 1333 S. E. 148TH

CITY/STATE/ZIP: PD X 97233

PHONE: DAYS: 503 347 5715 EVES: _____

EMAIL: GAMODATO @ AOL.com FAX: _____

SPECIFIC ISSUE: SUPPORT

WRITTEN TESTIMONY: NO

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
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11

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4-22-2010

SUBJECT: Court House in Rockwood

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Louis Bowerman

ADDRESS: 17844 SEDWISION ST

CITY/STATE/ZIP: PORTLAND OR 97236

PHONE: _____ DAYS: 503-679-9212 EVES: _____

EMAIL: Bowerman1941@yahoo.com FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: ✓

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 4/22/10

SUBJECT: East County Justice Center

AGENDA NUMBER OR TOPIC: _____

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Vance Hays

ADDRESS: 16035 SE Main St.

CITY/STATE/ZIP: Portland 97233

PHONE: DAYS: 503 253 4728 EVES: 503 253 0546

EMAIL: Vancehays@juno.com FAX: _____

SPECIFIC ISSUE: Support east county justice center construction

WRITTEN TESTIMONY: _____

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
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www.humansolutions.org

**Empowering Families, Strengthening Communities and Rebuilding Hope
Housing • Skill Development • Support Services**

Testimony in support of the East County Courthouse
4/22/10

My name is Jean DeMaster and I represent Human Solutions which is located at: 12350 SE Powell, Portland, Oregon.

Human Solutions focuses on services to people living in Mid to East Multnomah County--these are people who live between 5 and 20 miles from the Multnomah County Courthouse in Downtown Portland. This is an inconvenience, a problem, and a difficulty---at best if you have a car. However, thousands of low-income people in East Multnomah County do not have working vehicles. And, people in East Multnomah County also have limited access to public transportation in the North-South corridors. The result is huge problems and significant obstacles for thousands of low-income people who need to utilize the services of the Multnomah County Court system.

For example, a mother of two young children needed to file a restraining order against an abusive husband in a domestic violence situation. If she did not have a car, she might need to walk with her two children for a mile or more to the nearest bus stop and then take two or three buses to get to the current downtown courthouse. The amount of time she would need---and the problems she would encounter for herself and her children---might be enough to stop her from seeking the restraining order---putting herself and her children in danger.

While an East County Courthouse would not offer all of the services of the Courthouse in downtown Portland, it would go a long way toward providing fair access to the Court system for people living in Mid and East Multnomah County. Since low income people are less likely to have working vehicles, this issue of fairness is accentuated for low-income people in Mid and East Multnomah County. I encourage your support of the East County Courthouse.

There is no question that the Courtrooms now located in Gresham are no longer adequate. I encourage you to authorize the development of an East Court Courthouse adequate to meet the needs of the people in Mid and East Multnomah County---especially low income people.

Multnomah County Commission
East County Court Bldg Proposal
At Rockwood/Gresham Site
The Vote April 22, 2010

Comments in Favor by Ron Clemenson
Vice Chairman Centennial Community Assn /East Portland

Good morning I am Ron Clemenson resident of East Portland where my wife Jan and I have lived in our home since 1967. We are both active in Centennial Community Assn. for the last 13 years and I am Vice Chairman with focus on public safety issues among others.

We are all here today to discuss a matter of justice and a building project that houses matters of the courts and those who go there to do their business and the judges, their staffs, attorneys, police who work there. The old court house in downtown Gresham has long ago seen it's day and begs to be torn down. Facts we all know so well.

The new court house site at 185th and SE Stark, owned by the County, is a great site for all concerned and it begs to be built for ALL THE RIGHT REASONS!

It will sit on a main street of travel SE Stark It is a block from Light Rail/MAX It is on a bus line and is accessible by car from all directions from Corbett down to I-205 and from Marine Dr. north to the Clackamas County line. It will have convenient parking space and most important, a building that will do justice to and for Justice matters.

Secondly, it is not only going to benefit all the above named people, in East County, but it will also relieve pressure for those same named people who might otherwise have to travel to the downtown Portland Courthouse. This court also generates money from fines and fees for Multnomah County as citizens who go there usually must pay for their indiscretions, etc. (My speed ticket was received by mail a few years back with the photo radar picture of me behind the wheel, was too good to deny responsibility and the judge and I agreed and I paid up!)

Third, Rockwood/Gresham needs such a vital linchpin building to retain existing businesses that have been hanging in there all these years and those who will come to this business area. And with that comes much needed jobs for many people both in the construction phase of the courthouse and from new businesses that will come.

Since the arrival of Light Rail/MAX, outer east has grown in leaps and bounds, as multiple dwelling housing has mushroomed. All this, part of the Cities, County planning for growth in a ever growing population. Thus, the need now for new job opportunities for residents and to help reduce crime activities and to support efforts by crime prevention folks like Teri Poppino and Roseanne Lee at ONI and the police officers who are making a difference even as we meet here today, ie. Sgt John Scruggs of recent tv fame and his Neighborhood Response Team of Portland Police and officers as well from Gresham PD>

So Multnomah County Commissioners, this vote today should be a unanimous YES VOTE for all these reasons and for Multnomah County, it's citizens, it's employees and for you as our elected officials. I rest my case--- and let's do this today and get the ball for construction rolling post haste. Time is money and we cannot waste either, not one day more! Thank you and again. Please do this unanimously with 5 Yeses.

Ron Clemenson



✓ copy: Judy Shiprock

Rockwood Business Coalition

18709 SE Stark,
Portland, OR 97233
www.rockwoodbusinesscoalition.org

April 21, 2010

Chair Jeff Cogen
Multnomah County Commission
501 SE Hawthorne Blvd. #600
Portland, OR 97214

Dear Chair Cogen & Fellow Commissioners,

We write to you collectively as local businesses united through the Rockwood Business Coalition. For six years Rockwood businesses have focused many hours on working with the County to find a mutually beneficial plan to bring a Justice Facility to the neighborhood. Many times over these years the County has presented their plans to our constituents and many times we have questioned the feasibility of the plan and whether it was realistic to bring the project to Rockwood.

Fiscal responsibility is indeed a concern that the County must address. Our members have dedicated their time to stay apprised of this project and the current financial projections. We believe, as do many of your County staff and consultants, this project is financially achievable. But financial feasibility CANNOT be the ONLY consideration for this project.

Integrity and honor of our County government and community responsibility must also be a factor in your decision. The County purchased a large amount of property in our commercial district and, in turn, vacated three businesses. As you know, this is an Urban Renewal area and the evacuation has decreased the tax increment revenue in Rockwood for three years. Our business community has accepted the additional blight to the area and waited patiently on the word from the County that the space would be replaced with a court facility.

(Continued, see page 2)

Continued, Page 2

We respect the County's need to make financially responsible decisions. However, budget decisions cannot be made in a vacuum, but must be carefully balanced with the effects on the community, promises made, and the effect on those constituents who support you.

Moving forward on the scaled down courthouse proposal is not only about budget numbers or a building. It is not only providing vital services to an area of your district that has often been neglected. Approving this project sends a strong statement that the many years that Rockwood businesses and residents have partnered with the County in the Justice Facility vision will not end by the County leaving Rockwood with a blighted empty lot and broken promises.

Sincerely,

Dina DiNucci, Chair
Rockwood Business Coalition
Owner, Park Place Coffee

Lori Stegmann, Vice-Chair
Rockwood Business Coalition
Owner, Stegmann Insurance

Electronic copy:
Commissioner Kafoury
Commissioner Willer
Commissioner Shiprack
Commissioner McKeel

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 2010-048

Approve the funding for the Construction Documents not to exceed \$1.8 million and Bond Financing Up to \$15 million for the East County Courts and District Attorney Facility on the County Owned Property at 185th and Stark in Rockwood.

The Multnomah County Board of Commissioners Finds:

- a. A Courthouse Blue Ribbon Steering Committee made recommendations in December 2003 for a new courts facility within the existing downtown Portland Government Center and four courtrooms within the City of Gresham to accommodate the Multnomah county court and supporting County functions for the next 40 years.
- b. Resolution 04-028 recommended a four courtroom facility with expansion capability to six courtrooms in East County/Gresham and convened a work group to provide options and partnership potentials of an East County Justice Center.
- c. On February 17, 2005, by Resolution 05-031 the Board approved a Preliminary Planning Proposal for an East County Justice Facility and directed the Facilities and Property Management Division (Facilities) to prepare a Project Proposal for Board review.
- d. On May 12, 2005 by Resolution 05-076 the Board approved the Project Proposal for an East County Justice Facility and directed Facilities to prepare a Project Plan for Board review.
- e. On March 30, 2006, by Resolution 06-038, the Board directed Facilities to prepare a Project Plan and recommendation for site acquisition in East County.
- f. On February 1, 2007, by Resolution 07-024, the Board approved a concept for an East County Justice Facility that included space for courtrooms and Sheriff's operations and directed Facilities to proceed with a final project plan.
- g. On February 22, 2007, by Resolution 07-038, the Board approved the East County Justice Facility Project Plan creating a capital project in accordance with Resolution 07-024 and FAC-1 procedures and directed facilities to proceed with implementation of the plan.
- h. On January 31, 2008, by Resolution 08-008, the Board authorized Facilities to proceed with soliciting proposals to construct the East County Justice Center Project.
- i. On October 1, 2009, by Resolution 09-121, the Board approved the East County Courts Development Update, FAC-1 Amendment revised September 30, 2009 and authorized Facilities to proceed through schematic design with the formation of a Project Oversight Committee to review and approve the project process.
- j. Facilities has completed the Schematic Design and has prepared an East County Courts Executive Summary for the Schematic Design Package - April, 2010 (Executive Summary) a copy of which is attached to this Resolution. Facilities is prepared to commence the final design through Construction Documents.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves Option D in the Executive Summary for final design. Facilities is directed to obtain a cost estimate for Option D from the CM/GC hired for the project. If the cost estimate is more than 103.5% of the \$19,600,000 estimated cost for Option D Facilities shall report back to the Board before proceeding further with final design. If the CM/GC cost estimate is less than 103.5% of the current cost estimate for Option D, Facilities is directed to complete the final design of the project through Construction Documents as outlined in the Project Plan at a cost not to exceed \$1.8 million. Such cost shall be funded by the East County Court Dedicated Capital Funds resulting from the sale of the Edgefield South property.
2. Upon completion of the final design the project will be brought back to the Board of County Commissioners for approval of Construction Documents by December 30, 2010.
3. The Project will be financed through the combination of ECC Dedicated Capital Funds resulting from the sale of South Edgefield and bond financing up to \$15 million.
4. The Project Oversight Committee will continue to provide guidance and recommendations in accordance with provisions of the Project Plan.

ADOPTED this ____ day of _____, 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Deputy County Attorney

SUBMITTED BY:

Presentation to the Multnomah County Board of Commissioners
April 22, 2010

EAST COUNTY COURTS

Schematic Design Report



Benefits of a New East County Courthouse

- Oregon State Statute requires provision of court services to citizens East of 122nd Avenue in Gresham
- East County is the fastest growing area of Multnomah County
- Targeted services include:
 - District Attorney Services
 - Misdemeanors through trial and sentencing
 - Violations – mostly traffic
 - Small Claims along with Pre-Trial Mediation
 - Ex Parte Hearings
 - Domestic Relations Self-Help Center
 - East County document filing
- Reduced commuting to the over-taxed downtown Courthouse
- Provides an anchor development in the Rockwood Community

Oct. 1, 2009 Resolution

- Approved the Revised Project Plan (FAC-1)
- Directed preparation of Schematic Design
- Limited expenditures to \$800,000
- Requested a report to BCC in April 2010 and required Board approval prior to proceeding with Final Design
- Established Project Oversight Committee

Project Objectives

- **Identity:** Facility will reflect prominence and importance of providing due process to Multnomah County citizens east of 122nd while reflecting fiscal responsibility to the taxpayers.
- **Operation:** Use of durable, sensible materials and systems, focused on low long-term operational cost, and a functional, efficient facility that is easy to maintain.
- **Longevity:** The facility is intended to last at least 80 years, and designed to accommodate future growth of three additional courtrooms.
- **Sustainability:** The project team is working toward the goal to achieve a LEED Gold rating, the Architecture 2030 challenge, and will incorporate the 1.5% Solar program.
- **Minority involvement:** The County is seeking high levels of participation from M/W/ESB businesses and organizations.

Significant Accomplishments

- **Architect Team Selected:** Contract Executed with LRS Architects / HOK
- **CM/GC Contractor Selected:** Contractor selected as of this week
- **Initiation of formal Entitlements Review** with the City of Gresham
- **Completion of Programming, Schematic Design and Cost Estimates:** An additional cost estimate by the Contractor is anticipated in May
- **Public Outreach:** City of Gresham, Rockwood Urban Renewal Agency, Rockwood Neighborhood Association, Rockwood Business Coalition, etc.
- **Analysis of Financing Strategies**
- **Operational and Ownership Costs Estimates**
- **Lease Space Options Analyzed:** Goodwill Building 1776 NW Fairview Ave.
- **\$450,000 of \$800,000** authorized used to date

Schematic Design Package Deliverables

- **Program Statement**
- **Preliminary Plans, Elevations, Site Plan, Sections**
- **Preliminary Architectural Specifications and Finishes Schedules**
- **Narratives for Structural, Mechanical, Electrical and Plumbing**
- **Preliminary Report on LEED Strategies**
- **Cost Estimates by Contractor and Cost Estimating Consultant**
- **Updated Hard & Soft Cost Budget Estimate**
- **Updated Overall Project Schedule**
- **Status of Planning & Development Issues with City of Gresham**
- **Project Management Plan**

Estimated Project Costs through Construction Documents Phase

EAST COUNTY COURTS

ESTIMATED PROJECT COSTS THRU CONSTRUCTION DOCUMENTS

Actual Costs for Schematic Design Phase

\$449,974

Estimated Project Costs from April 22 - December, 2010	
ESTIMATE CATEGORIES	ESTIMATE
Architect & Engineering Fees (Design Development & Construction Documents Phases)	\$740,000
Construction Consultant (Pre-Construction Services)	\$35,000
MC Facilities & P.M. / 3rd Party Project Management	\$260,000
KFC & Bowling Alley Abatement & De-Construct	\$435,000
Initial Plans Examination & Development Fees	\$170,000
Sub-total	\$1,640,000
10% Contingency	\$164,000
Estimated Costs for anticipated Project - related activities April 22 - December, 2010	\$1,804,000
ESTIMATED TOTAL PROJECT COSTS FROM INCEPTION THROUGH CD'S	\$2,253,974

\$1,804,000

FUNDING
APPROVAL
REQUEST

October 2009 Project Cost Estimates

CONCEPTUAL DEVELOPMENT COST ESTIMATE - OCT 1, 2009									
		OPTION							
		A		B		C		D	
Project Component	Cost/SF	2 Courtrooms		2 Courtrooms + Shell for Future Courtroom		2 Courtrooms + Flexible Community Space/Future Courtroom		3 Courtrooms, including 1 for Flexible Community Use	
		Area	Cost	Area	Cost	Area	Cost	Area	Cost
Courtrooms	\$318	10,000	\$3,180,000	10,000	\$3,180,000	10,000	\$3,180,000	15,000	\$4,770,000
Phase 2 Courtroom Shell	\$186	0	0	5,000	930,000	0	0	0	0
Flexible Community Space	\$249	0	0	0	0	5,000	1,245,000	0	0
Court Support Space	\$265	6,000	1,590,000	6,000	1,590,000	6,000	1,590,000	6,000	1,590,000
District Attorney	\$255	5,200	1,326,000	5,200	1,326,000	5,200	1,326,000	5,200	1,326,000
Building Support/Common Area	\$286	3,800	1,086,800	3,800	1,086,800	3,800	1,086,800	3,800	1,086,800
Building Efficiency Factor	\$212	<u>6,250</u>	<u>1,325,000</u>	<u>7,500</u>	<u>1,590,000</u>	<u>7,500</u>	<u>1,590,000</u>	<u>7,500</u>	<u>1,590,000</u>
Subtotal Building Costs		31,250	\$8,507,800	37,500	\$9,702,800	37,500	\$10,017,800	37,500	\$10,362,800
Site Development			2,000,000		2,000,000		2,000,000		2,000,000
FF&E Allowance			650,000		650,000		700,000		900,000
Soft Costs	25%		2,789,450		3,088,200		3,179,450		3,315,700
Contingencies	25%		<u>3,486,813</u>		<u>3,860,250</u>		<u>3,974,313</u>		<u>4,144,625</u>
TOTAL PROJECT COST			\$17,434,063		\$19,301,250		\$19,871,563		\$20,723,125

April 2010 Project Cost Estimates

SUMMARY SCHEMATIC DESIGN COST ESTIMATE - APRIL, 2010									
		OPTION							
		A		B		C		D	
Project Component	Basis	2 Courtrooms		2 Courtrooms + Shelled 3rd Court		2 Courtrooms + Flex Space / Future Court		3 Courtrooms	
		Area	Cost	Area	Cost	Area	Cost	Area	Cost
Hard Costs									
Building Cost		30,160 SF	\$8,593,509	37,880 SF	\$10,579,124	37,880 SF	\$10,694,417	37,880 SF	\$10,897,378
Site Development Cost		-	\$1,002,405	-	\$1,002,405	-	\$1,002,405	-	\$1,002,405
Existing Building Abatement & Recycling		-	\$406,173	-	\$406,173	-	\$406,173	-	\$406,173
3-Story Configuration (Option D only)		-		-		-		-	\$400,000
Sub-Total		-	\$10,002,087	-	\$11,987,702	-	\$12,102,995	-	\$12,705,956
Fees		-		-		-		-	
Profit & Overhead	2.50%	-	\$250,052	-	\$299,693	-	\$302,575	-	\$317,649
Contractor Insurance	0.75%	-	\$75,016	-	\$89,908	-	\$90,772	-	\$95,295
Contractor Bond	0.75%	-	\$75,016	-	\$89,908	-	\$90,772	-	\$95,295
Building & Site Development Sub-Total		-	\$10,402,170	-	\$12,467,210	-	\$12,587,115	-	\$13,214,194
Estimating Contingency	12%	-	\$1,248,260	-	\$1,496,065	-	\$1,510,454	-	\$1,585,703
Construction Contingency	8%	-	\$932,034	-	\$1,117,062	-	\$1,127,805	-	\$1,183,992
Total Hard Costs		-	\$12,582,465	-	\$15,080,337	-	\$15,225,374	-	\$15,983,889
Soft Costs:		-		-		-		-	
FF&E		-	\$460,000	-	\$460,000	-	\$500,000	-	\$661,440
All other Soft Costs		-	\$2,889,194	-	\$2,935,598	-	\$2,940,019	-	\$2,952,353
Total Project Costs		-	\$15,931,659	-	\$18,475,935	-	\$18,665,393	-	\$19,597,682
DELTA FROM OCT ESTIMATES		(\$1,502,403)		(\$825,315)		(\$1,206,169)		(\$1,125,443)	

Financing Options

Financing Scenarios for East County Courthouse Assume Borrowing @ \$15 Million Amortized Over 20 Years

Fiscal Year	Taxable w/ BABS & RZB	Tax Exempt Level Debt Service	Tax Exempt Interest Only	Tax Exempt Bullet Maturity
2011	\$ 978,184	\$ 1,128,297	\$ 717,123	\$ 583,676
2012	987,611	1,128,297	717,123	583,676
2013	997,628	1,128,297	717,123	583,676
2014	1,008,270	1,128,297	717,123	583,676
2015	1,019,578	1,128,297	717,123	583,676
2016	1,031,592	1,128,297	717,123	583,676
2017	1,044,357	1,128,297	717,123	583,676
2018	1,057,920	1,128,297	717,123	583,676
2019	1,072,331	1,128,297	717,123	583,676
2020	1,087,642	1,128,297	717,123	583,676
2021	1,103,910	1,128,297	1,714,182	7,083,676
2022	1,121,195	1,128,297	1,709,947	352,058
2023	1,139,561	1,128,297	1,712,135	352,058
2024	1,159,074	1,128,297	1,711,526	352,058
2025	1,179,807	1,128,297	1,713,070	352,058
2026	1,201,835	1,128,297	1,712,065	352,058
2027	1,225,241	1,128,297	1,713,110	352,058
2028	1,250,109	1,128,297	1,710,635	352,058
2029	1,276,532	1,128,297	1,713,886	352,058
2030	1,304,606	1,128,297	1,710,105	8,852,058
Total	\$ 22,246,983	\$ 22,565,940	\$ 24,291,891	\$ 24,588,958

Prepared by Multnomah County Finance

4/21/2010

Summary of Debt & Operational Costs

Summary of Costs Associated w/ East County Courthouse OPTION D - 3 Courtrooms

Financing Scenario 1 - Use of BABS/RZEBD Allocation

	2011	2012	2013	Year 5	Year 10	Year 20
Debt Service	\$ 978,184	\$ 987,611	\$ 997,628	\$ 1,019,578	\$ 1,087,642	\$ 1,304,608
Operating Costs	-	333,229	457,635	485,505	562,833	756,401
(Less) Current Facility Costs	-	(75,375)	(103,515)	(109,819)	(127,310)	(171,095)
Total Annual Costs	\$ 978,184	\$ 1,245,465	\$ 1,351,748	\$ 1,395,264	\$ 1,523,165	\$ 1,889,913

Financing Scenario 2 - Tax Exempt w/ Level Debt Service

	2011	2012	2013	Year 5	Year 10	Year 20
Debt Service	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297
Operating Costs	-	333,229	457,635	485,505	562,833	756,401
(Less) Current Facility Costs	-	(75,375)	(103,515)	(109,819)	(127,310)	(171,095)
Total Annual Costs	\$ 1,128,297	\$ 1,386,151	\$ 1,482,417	\$ 1,503,983	\$ 1,563,820	\$ 1,713,604

Financing Scenario 3 - Tax Exempt w/ Interest Only First 10 Years

	2011	2012	2013	Year 5	Year 10	Year 20
Debt Service	\$ 717,123	\$ 717,123	\$ 717,123	\$ 717,123	\$ 717,123	\$ 1,710,105
Operating Costs	-	333,229	457,635	485,505	562,833	756,401
(Less) Current Facility Costs	-	(75,375)	(103,515)	(109,819)	(127,310)	(171,095)
Total Annual Costs	\$ 717,123	\$ 974,977	\$ 1,071,243	\$ 1,092,809	\$ 1,152,646	\$ 2,295,412

Financing Scenario 4 - Tax Exempt w/ Bullet Maturities @ 10 and 20 Years

	2011	2012	2013	Year 5	Year 10	Year 20
Debt Service	\$ 583,676	\$ 583,676	\$ 583,676	\$ 583,676	\$ 583,676	\$ 8,852,058
Operating Costs	-	333,229	457,635	485,505	562,833	756,401
(Less) Current Facility Costs	-	(75,375)	(103,515)	(109,819)	(127,310)	(171,095)
Total Annual Costs	\$ 583,676	\$ 841,530	\$ 937,796	\$ 959,362	\$ 1,019,199	\$ 9,437,365

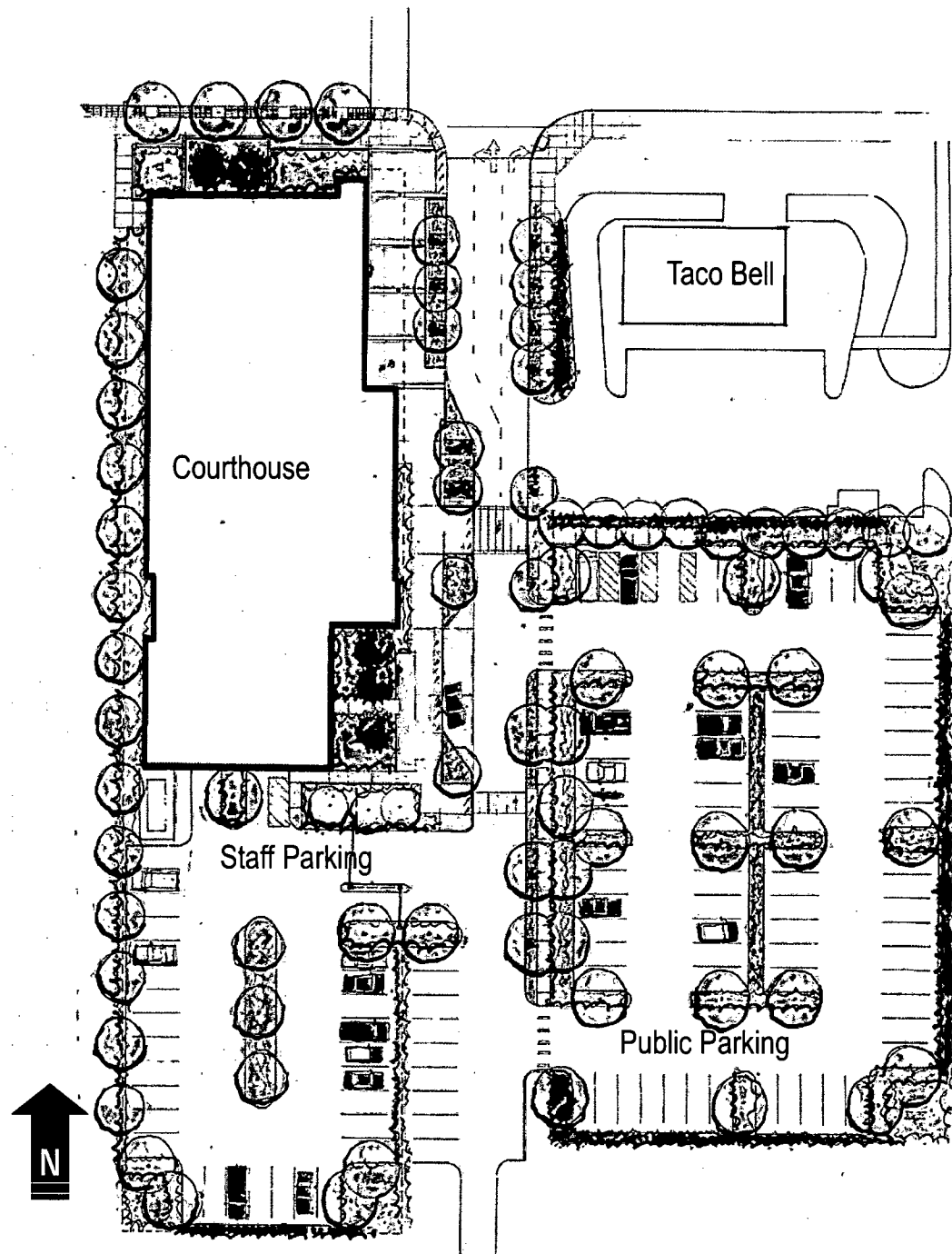
Project Schedule

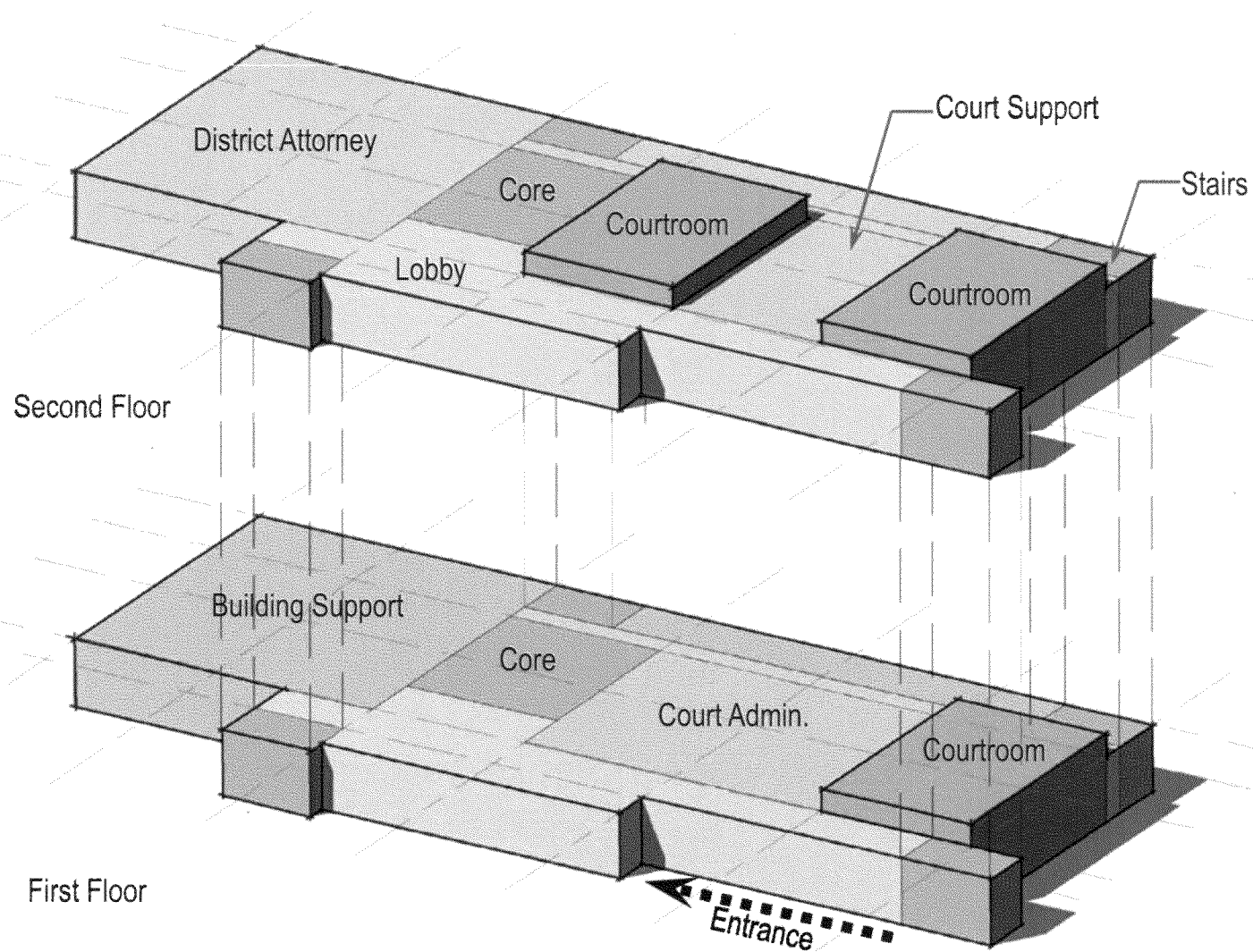
EAST COUNTY COURTS **COMPREHENSIVE SCHEDULE**

[illegible]

East County Courts

Schematic Design Concepts







Recommendations

- Approve Schematic Design
- Approve 3 – Court Facility
- Authorize preparation of Construction Documents
- Approve preparation of financing package
- Return to BCC in:
 - November for approval of finance package
 - December for approval to commence construction
- Target project completion in 1st Quarter 2012

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT A – REVISED PROJECT PLAN (FAC-1) OCT. 1, 2009

EAST COUNTY COURTS DEVELOPMENT UPDATE

**FAC-1 AMENDMENT
SUBMISSION to the MULTNOMAH COUNTY
BOARD of COMMISSIONERS
OCTOBER 1, 2009**

Prepared jointly by Multnomah County Department of
Facilities & Property Management and
Shiels Obletz Johnsen, Inc.



EAST COUNTY COURTS

FAC – 1 AMENDMENT

Submission to Multnomah County Board of Commissioner - October 1, 2009

SUMMARY OF RECENT PROJECT HISTORY

In February 2007, Multnomah County F&PM presented the FAC-1 Project Plan for the East County Justice Center Project (ECJC). The Project Plan established a building program consisting of 3 to 4 Courts, District Attorney, Multnomah County Sheriff's Office and City of Gresham Police. The plan was approved, and the architectural team of HDR and Emmons Architects was selected and contracted to undertake programming and conceptual cost estimating. Hoffman Construction was selected as the Construction Manager / General Contractor and engaged in pre-design assistance and cost estimating.

At the time of approval of the original Project Plan approved February 22, 2007, the ECJC had an anticipated cost of \$14,645,100 for hard construction, soft costs and Fixtures, Furnishings & Equipment (FF&E). Land costs were not included in this figure. When programming was complete, the project cost jointly estimated by the Contractor and the Cost Consultants was found to be substantially higher than the approved \$14,645,100 budget figure. In August 2008, the County solicited proposals to engage an independent project management consultant for the project with experience in multi-disciplined, multi-jurisdictional and cost control management.

In September 2008, Shiels Oblatz Johnsen, Inc. was retained by the County to provide specialized project management services. As Multnomah County's Representative for the project, some of these responsibilities include:

- Developing a project action plan
- Seeking, obtaining and implementing County decisions
- Leading the architect, contractor and others in executing the project plan
- Negotiating and managing contracts for consultants on the County's behalf
- Managing a single-source channel for communications
- Overseeing team performance
- Managing the budget

SOJ worked with the County, HDR and Emmons Architects to continue pre-design of the East County Justice Center Project. This work first focused on analysis of development options for the site at 185th & Stark, related entitlement procedures and consideration of other sites.

In late 2008, several events began to transpire that generated material shifts in the scope of the project. The Multnomah County Sheriff's Office began to consider remaining in the existing Hansen Building. The City of Gresham was concerned about the costs

associated with re-location to the new ECJC, specifically without the presence of the Multnomah County Sheriff's Office. With potential movement toward a downsized program, an alternative building site was identified and a site analysis was initiated for property at N.E. 8th Avenue in downtown Gresham owned by the County.

While discussions between Multnomah County and the City of Gresham continued on the Rockwood purchase, the project remained dormant through the first half of 2009. In mid-2009, based on the economic climate, the City of Gresham notified it was not moving forward with the purchase of the Rockwood property. This effectively eliminated a practical option to further consider the 8th Avenue site.

The County then requested SOJ, Inc. to re-address the status of the project and to begin looking at options to develop a project of reduced scope at the original Rockwood site.

As the re-consideration of a reduced scope facility on the Rockwood site evolved, it was evident that many of the more significant challenges of the site were diminished. Parking needs and compliance with the Floor to Area Ratio (FAR) requirements were more manageable. The elimination of the Law Enforcement components of the program reduced or eliminated the more complex construction issues such as holding cells, sally port and law enforcement parking. The reduced program resulting in more flexibility in locating the building on the site, so a more prominent and appropriate position at Stark Street could be considered.

PURPOSE OF THIS FAC-1 AMENDMENT REQUEST

The Project Plan approved February 2007 evolved from a building program consisting of 3 to 4 Courts, District Attorney, Multnomah County Sheriff's Office and City of Gresham Police to a reduced program consisting of three (3) courts and District Attorney offices. In terms of basic programming, this changes the project from an original 70,000 square foot facility to approximately 40,000 square feet.

This change relates directly to the FAC-1 Policy, which clarifies in Section IV – D – b of the Policy that should a project be revised in excess of 20% +/- in scope or square footage, it is deemed a "Significant Change" and requires approval of an amendment to the FAC-1.

The information provided in this FAC – 1 Amendment is intended to satisfactorily illustrate only the revisions from the original FAC-1 approval dated Feb. 22, 2007. That document is available separately for reference.

The following is an **excerpt** of the FAC-1 Policy requirements that pertains to the "Project Plan". Of the elements of the Project Plan below, only the elements shown in bold lettering are materially changed for this FAC – 1 Amendment.

C. PROJECT PLAN

1. Project Charter (previously approved, no changes required)
2. **Development Plan** (changes included herein)
 - Define Project Scope**
 - Outline of Project Team**
 - Comprehensive Schedule**
 - Estimates**
3. Siting Plan (previously approved, no changes required)
4. **Operational Funding** (changes included herein)
5. **Capital Funding** (changes included herein)

**FAC – 1 AMENDMENT:
PART C – 2: DEVELOPMENT PLAN**

DEFINE PROJECT SCOPE

The Feb. 22, 2007 Project Scope was:

Building Program (in square feet):

Courtrooms, Court Support, District Attorney	36,000
Multnomah Co. Sheriff	20,000
Gresham Police	12,000
County Information Technology	<u>2,000</u>
TOTAL	70,000

The October 1, 2009 Project Scope is:

Building Program (in square feet):

Courtrooms	15,000
Court Support	6,000
District Attorney	5,200
Building Support Common Area	3,800
Building Efficiency Factor	7,500
Multnomah Co. Sheriff	0
Gresham Police	0
County Information Technology	<u>0</u>
TOTAL	37,500

OUTLINE OF PROJECT TEAM

The Feb. 22, 2007 Project Team was:

- Multnomah County Board of Commissioners
- Facilities & Property Management
- Architect to be determined (HDR Architecture, Emmons Architects later selected)
- Construction Contractor to be selected (Hoffman Construction later selected)

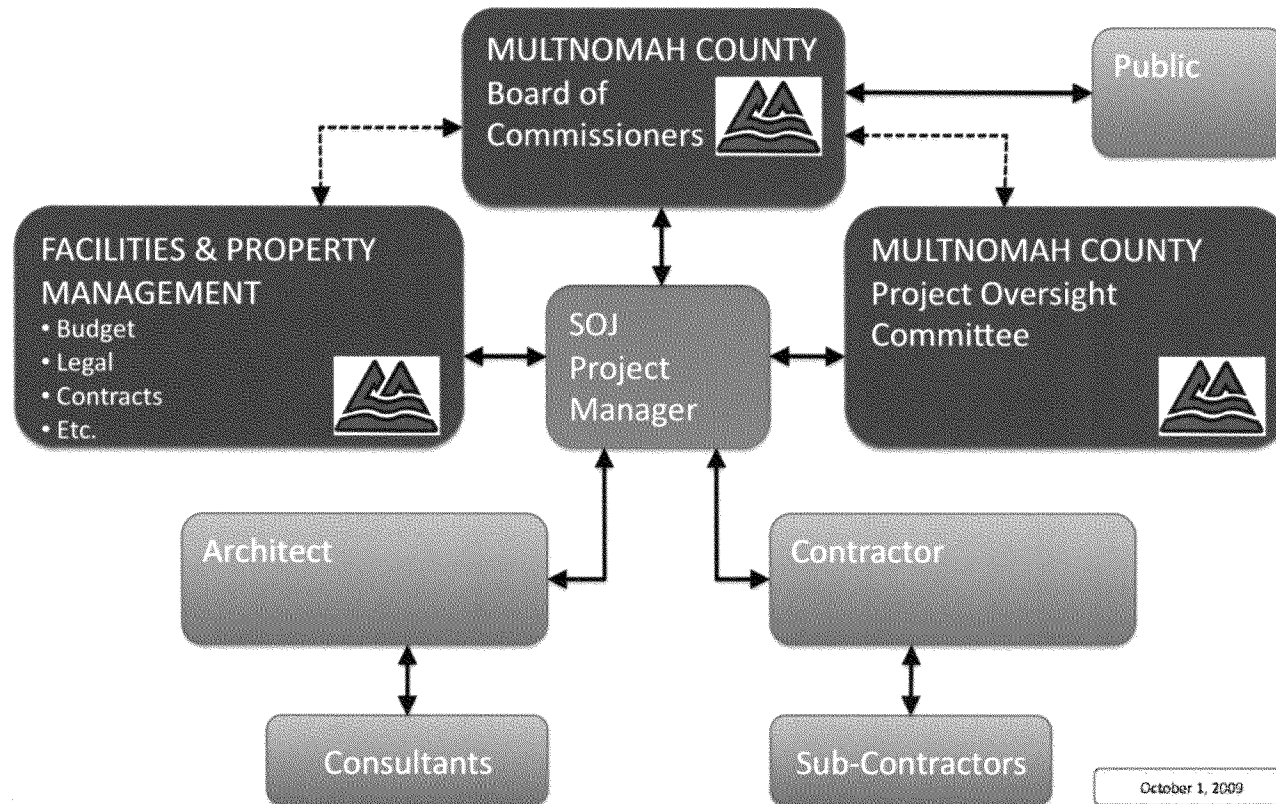
The October 1, 2009 Project Team is:

- Multnomah County Board of Commissioners
- Facilities & Property Management
 - Budget Office
 - County Counsel
 - Contracting
 - Risk Management
 - Public Affairs Office
- Project Oversight Committee
- Shiels Oblatz Johnsen, Inc.
- Architect to be determined
- Pre-Construction Consultant (Contractor) to be determined
- Construction Contractor to be determined

The Project Oversight Committee consists of representatives from the Commissioners' offices, District Attorney, Multnomah County Circuit Court and Facilities. They will meet periodically to monitor the project as well as receive meeting minutes from the Project Team meetings.

Project Management is to be provided primarily by Shiels Oblatz Johnsen, Inc., with direct communication and interface with County Facilities & Property Management. SOJ will be the primary contact for all other major team members, and will report directly to Chair Wheeler, the Board of Commissioners and Project Oversight Committee as necessary. SOJ will coordinate with Facilities & Property Management, Risk Management, Contracting, Budget and County Counsel Departments to ensure integration of all County standards and administrative procedures into the Project. An organizational and communications chart follows:

EAST COUNTY COURTS ORG CHART



COMPREHENSIVE SCHEDULE*










A preliminary list of major milestones and approximate dates follows. Key Multnomah County decision and approval points are in **Bold**:

DATE	MILESTONE	COUNTY APPROVAL
October 1, 2009	Request Approval of Revised FAC 1 Project Plan	Yes
October – December 2009	Procurement of Architecture Team	
October '09-January 2010	Procurement of the Pre-Construction Contractor	
January -February 2010	Facility Programming	
February 2010	Multnomah County Review & Approval of Programming Phase	Yes
January-March 2010	Schematic Design	
April 2010	Schematic Design Cost Estimate	
April 2010	Review and Approval of Schematic Design	Yes
April – July 2010	Design Development	
July – August 2010	Design Development Cost Estimates	
August 2010	Review and Approval of Design Development Phase	Yes
August – November 2010	Construction Documents	
November 2010	Construction Documents Cost Estimate	
November 2010	Approval of Construction Documents	Yes
December 2010	Request Board Approval for Construction of East County Court	Yes
December 2010- January 2011	Final Cost Estimate, Bidding, Contractor Negotiations	
February 2011-February 2012	Construction	
March 2012	Move In	

A Conceptual Overall Project (Bar-Chart) Schedule follows:

*Schedule information is conceptual, and based on similar project types.

Shiels Oblatz Johnsen
Development & Project Management

Project: ECC OVERALL PROJECT S Date: Thu 9/24/09	Task		Progress		Summary		External Tasks		Deadline	
	Split		Milestone		Project Summary		External Milestone			

Page 1

COST ESTIMATES

MULTNOMAH COUNTY - EAST COUNTY COURTS

CONCEPTUAL DEVELOPMENT COST ESTIMATE

Project Component	Cost/SF *	3 Courtrooms, including 1 for Flexible Community Use	
		Area	Cost
Courtrooms	\$318	15,000	\$ 4,770,000
Phase 2 Courtroom Shell	\$186	0	0
Flexible Community Space	\$249	0	0
Court Support Space	\$265	6,000	1,590,000
District Attorney	\$255	5,200	1,326,000
Building Support/Common Area	\$286	3,800	1,086,800
Building Efficiency Factor	\$212	7,500	1,590,000
Subtotal Building Costs		37,500	\$ 10,362,800
Site Development			2,000,000
FF&E Allowance			900,000
Soft Costs	25%		3,315,700
Contingencies	25%		4,144,625
TOTAL PROJECT COST			\$ 20,723,125

Source: Architectural Cost Consultants, Sept. 15, 2009

* Adjusted to June 2011 dollars

CONCEPTUAL OCCUPANCY COST ESTIMATE (YEAR 1)

Occupancy Costs	Factor	3 Courtrooms, including 1 for Flexible Community Use	
TOTAL PROJECT COST		\$ 20,723,125	
(-) ECC Reserve Fund		(4,800,000)	
BOND AMOUNT		\$ 15,923,125	
Interest Rate	5.50%		
Term	20		
ANNUAL DEBT SERVICE		\$ 1,332,436	
(+) Operating & Maintenance Expenses	\$ 8.00	285,000	
(+) Asset Preservation Fee	\$ 2.75	98,111	
TOTAL ANNUAL OCCUPANCY COST		\$ 1,715,548	
(-) Taco Bell Lease Income		(83,000)	
(-) Existing Courthouse Lease & Expenses		(70,000)	
(-) D.A. Lease Pmts. (from 8th & Kelly)		(30,500)	
NET ANNUAL OCCUPANCY COST		\$ 1,532,048	
NET OCCUPANCY COST/SF/NLA		\$ 43.00	

OPERATIONAL FUNDING

The operational funding of Multnomah County Circuit Court personnel is budgeted through the State of Oregon's judicial system. Additional staffing by the Multnomah County Sheriff's office and District Attorney will be managed through the annual budgeting process.

CAPITAL FUNDING



Department of County Management
MULTNOMAH COUNTY OREGON

Finance & Risk Management Division
501 SE Hawthorne, Suite 531
Portland, Oregon 97214
(503) 988-3312 phone
(503) 988-3292 fax

TO: Peggidy Yates, Economic Development Advisor
FROM: Mark Campbell, Sr. Revenue & Financial Analyst
DATE: September 18, 2009
SUBJECT: Preliminary Debt Capacity Calculation

This memo offers an overview of the County's outstanding debt obligations that are anticipated as of July 1, 2010. It also provides an analysis of the County's estimated debt capacity based on the Financial Policies adopted with the FY 2010 budget.

FULL FAITH AND CREDIT BONDS AND DEBT OBLIGATIONS – SUMMARY

The FY 2010 Approved Budget includes bond proceeds from the sale of Full Faith & Credit Obligations. All projects to be supported by these funds are new projects reflected in program offers purchased by the County Chair.

Debt payments for existing obligations are budgeted according to established schedules. It is worth noting that the FY 2009 budget used approximately \$24 million of one-time-only (OTO) General Fund revenue to "buydown" current and future debt payments. It supports **\$4.1 million of annual debt payments** that would otherwise need to be charged to departments.

There are two statutory limits on County borrowing as well as the internal County policy on outstanding debt limits. The more restrictive, the County's internal policy, would **provide for additional long term borrowing of up to approximately \$110 million in FY 2011**. Planned borrowing in the FY 2010 budget could use up to \$24.6 million of that estimated capacity.

The FY 2010 budget authorized up to \$24.6 million in short-term (7 years) borrowing for the following projects:

- \$12 million for Capital Improvement Program projects related to deferred maintenance and energy efficiency improvements;
- \$6 million for Information Technology infrastructure upgrades;
- \$5 million for implementation of a new Assessment & Taxation system; and
- \$1.6 million for the second phase of a Library materials movement system.

At this time, bonds have not been issued for these projects. The Board will hold a worksession in October to discuss which projects should be financed and determine the overall size of the debt offering.

OUTSTANDING DEBT AND DEBT CAPACITY

There are two statutory limits on County borrowing and a County policy on outstanding debt limits. The most restrictive, the County policy, would allow for estimated additional borrowing of approximately \$110 million in FY 2011. If all the debt authorized in the FY 2010 budget is issued there would be approximately \$85 million available under this policy.

ORS 287.054 provides a debt limit on voter approved general obligation bonds of 2% of the real market value of all taxable property within the County's boundaries. The following table represents the estimated debt capacity at June 30, 2010.

Real Market Value 2008 - 2009	\$107,381,958,130
Debt limit at 2%	2,147,639,163
Est. Outstanding Debt (6/30/2010)	(49,710,000)
Legal Debt Margin	\$2,097,929,163

ORS 287.053 provides a debt limit on full faith and credit bonds of 1% of the real market value of all taxable property within the County's boundaries. The following table represents the estimated debt capacity at June 30, 2010.

Real Market Value 2008 - 2009	\$107,381,958,130
Debt limit at 1%	1,073,819,581
Est. Outstanding Debt (6/30/2010)	(210,238,000)
Legal Debt Margin	\$863,589,581

In addition to statutory debt limits, the County's internal *Financial Policies*, adopted by the Board, further limit our debt on non-voter approved debt to annual payments that will not exceed 5% of General Fund budgeted revenues. As of June 30, 2010, the County will have an estimated \$56,504,000 in outstanding debt subject to the limit established by policy. The County could authorize up to a total of approximately \$167 million of General Fund supported debt - assuming a 20 year payback at 5.25% annual interest - which would allow us to issue additional debt of approximately \$110 million after considering existing outstanding debt.

The real issue when considering the issuance of debt has to do with ability to pay. The General Fund is heavily reliant on two revenue sources – Property Tax and Business Income Tax. One source, Property Tax, is limited by state constitution. The other is highly volatile and tends to follow changes in the economy. Given the mix of revenues in the General Fund the issuance of additional debt should be viewed in terms of how it may limit the ability of the County to support ongoing programs and operations.

It should be noted that the estimates prepared for this analysis use FY 2009 assessed values and FY 2010 budgeted General Fund revenues. That data, along with information related to the debt issue authorized in the FY 2010 budget, will be updated over the next few months and will be incorporated into a revised memo which will be presented to the Board next spring.

The following table highlights the County's estimated outstanding debt and debt limit, per the Financial & Budget Policies, as of June 30, 2010 (\$'s are in \$1,000s).

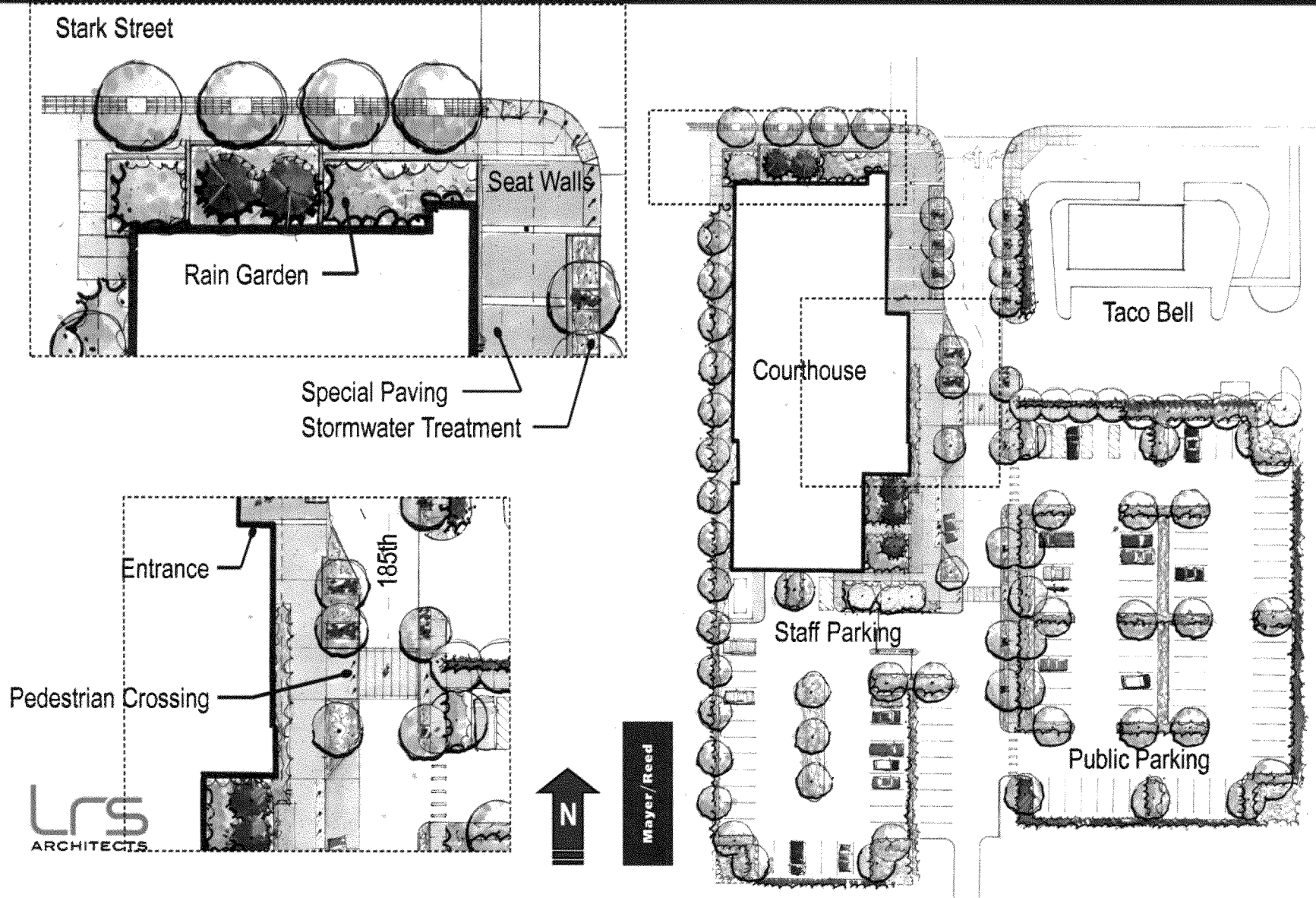
Description	Moody's Rating	Dated	Maturity Date	Amount Issued	Principal Outstanding	2010-11 Prin & Int Payment
General Obligation Bonds	Aa1	2/1/1999	10/1/2016	\$ 66,115	\$ 49,710	\$ 9,253
Revenue Bonds						
Port City (Revenue Bond/2000A)	Aaa	11/1/2000	11/1/2015	\$ 2,000	\$ 1,030	\$ 198
Oregon Food Bank (Revenue Bond/2000B)	Aaa	11/1/2000	11/1/2015	3,500	1,815	350
				\$ 5,500	\$ 2,845	\$ 548
Pension Obligation Revenue Bonds	Aa2	12/1/1999	6/1/2030	\$ 184,548	\$ 151,373	\$ 15,202
Full Faith and Credit Obligations						
Series 2003 Full Faith & Credit	Aa2	7/1/2000	7/1/2013	\$ 9,615	\$ 4,175	\$ 1,103
Series 2004 Full Faith & Credit	Aa2	10/1/2004	8/1/2019	54,235	53,670	7,878
				\$ 63,850	\$ 57,845	\$ 8,981
Capital Leases						
Sellwood Lofts Capital Lease	N/A	1/1/2002	1/1/2032	\$ 1,093	\$ 1,020	\$ 118
Total FFFCO and Capital Leases					\$ 58,865	\$ 9,099
Less Non General Fund Supported Debt						
Road Fund (Series 2000A/Series 2004 FFCO)					(1,341)	(288)
Library Fund (Sellwood Lofts)					(1,020)	(118)
Total General Fund Obligations					\$ 56,504	\$ 8,693
(Less) Annual Payment From Prior Year's Debt Buydown						(5,170)
Net General Fund Obligation						\$ 3,523
REMAINING BORROWING CAPACITY						
Debt Capacity (Supported by General Government Fund Types Only)						
2009-2010 General Fund Revenues (Excluding ITAX and BWC)						\$ 356,000
Policy Limitation (5% of GF Revenues)						x 5.00%
5% Policy Limit Dollar Amount						\$ 17,800
Lease/Debt Capacity Used (Total General Fund Obligations)						(8,693)
Annual Payment Available					\$ 9,107	
Estimated Principal Value Available						\$ 110,000

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT B – DIAGRAMS, DRAWINGS & RENDERINGS

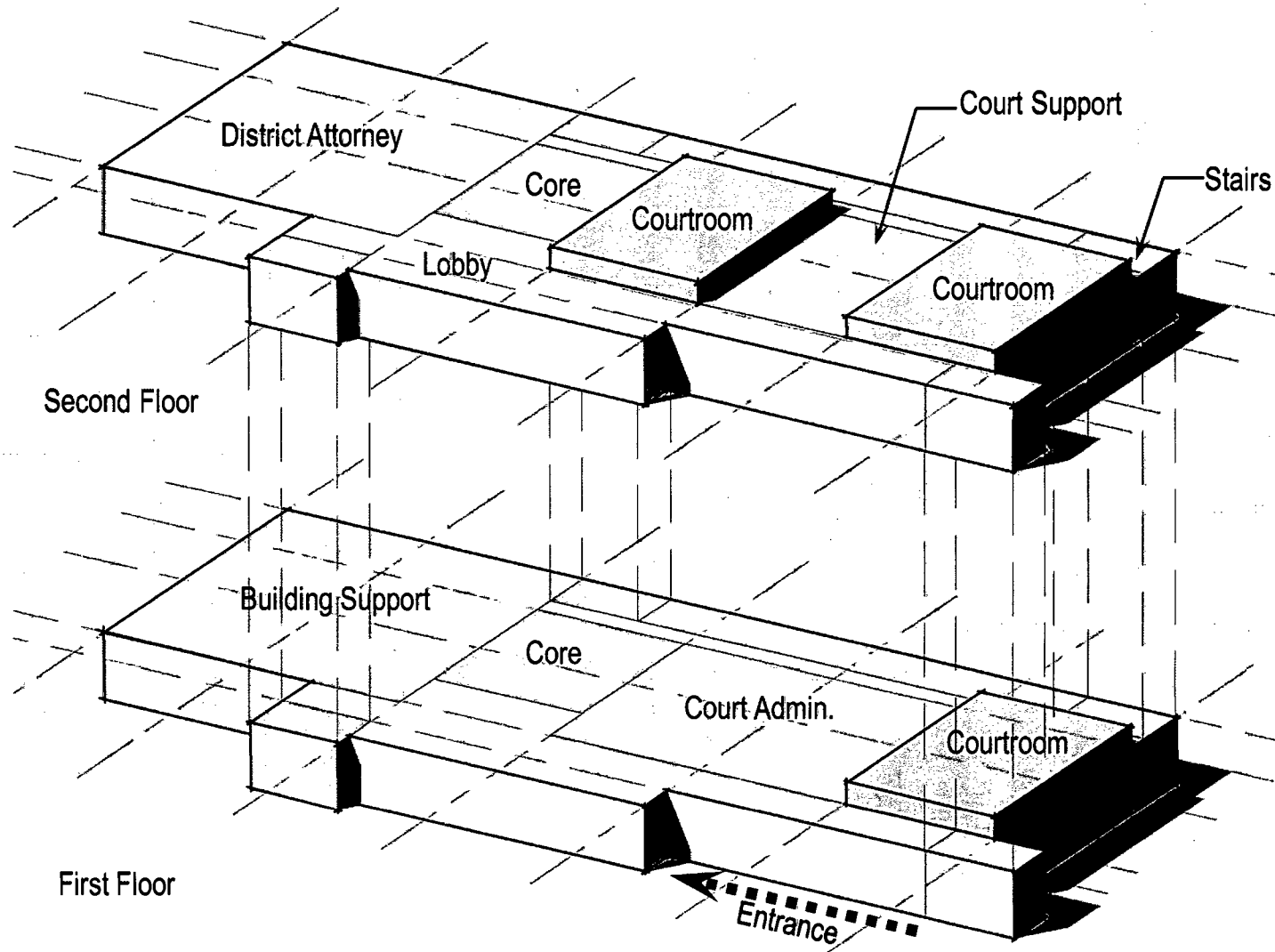
Site Plan

East County Courts



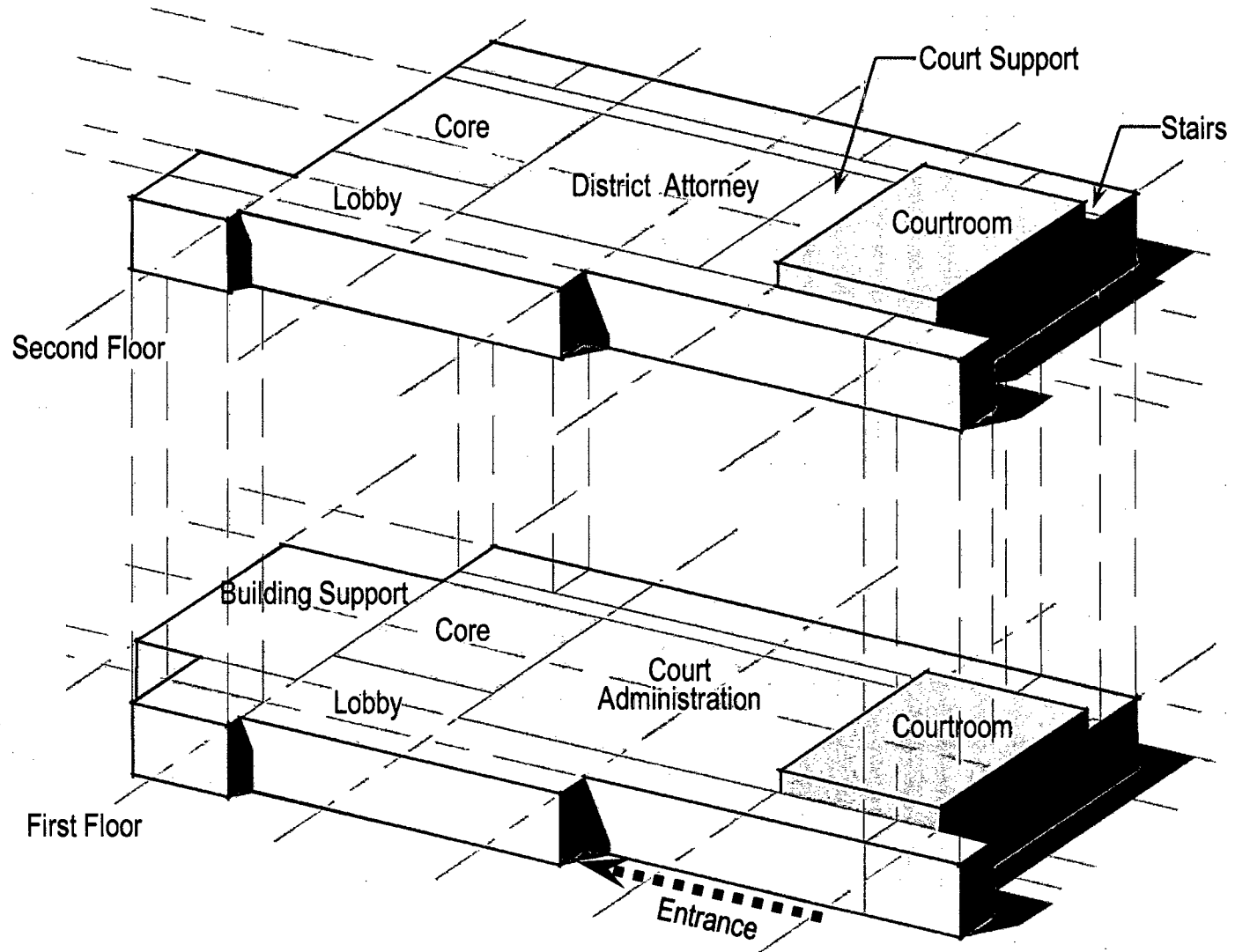
Three Courtroom Scheme

East County Courts



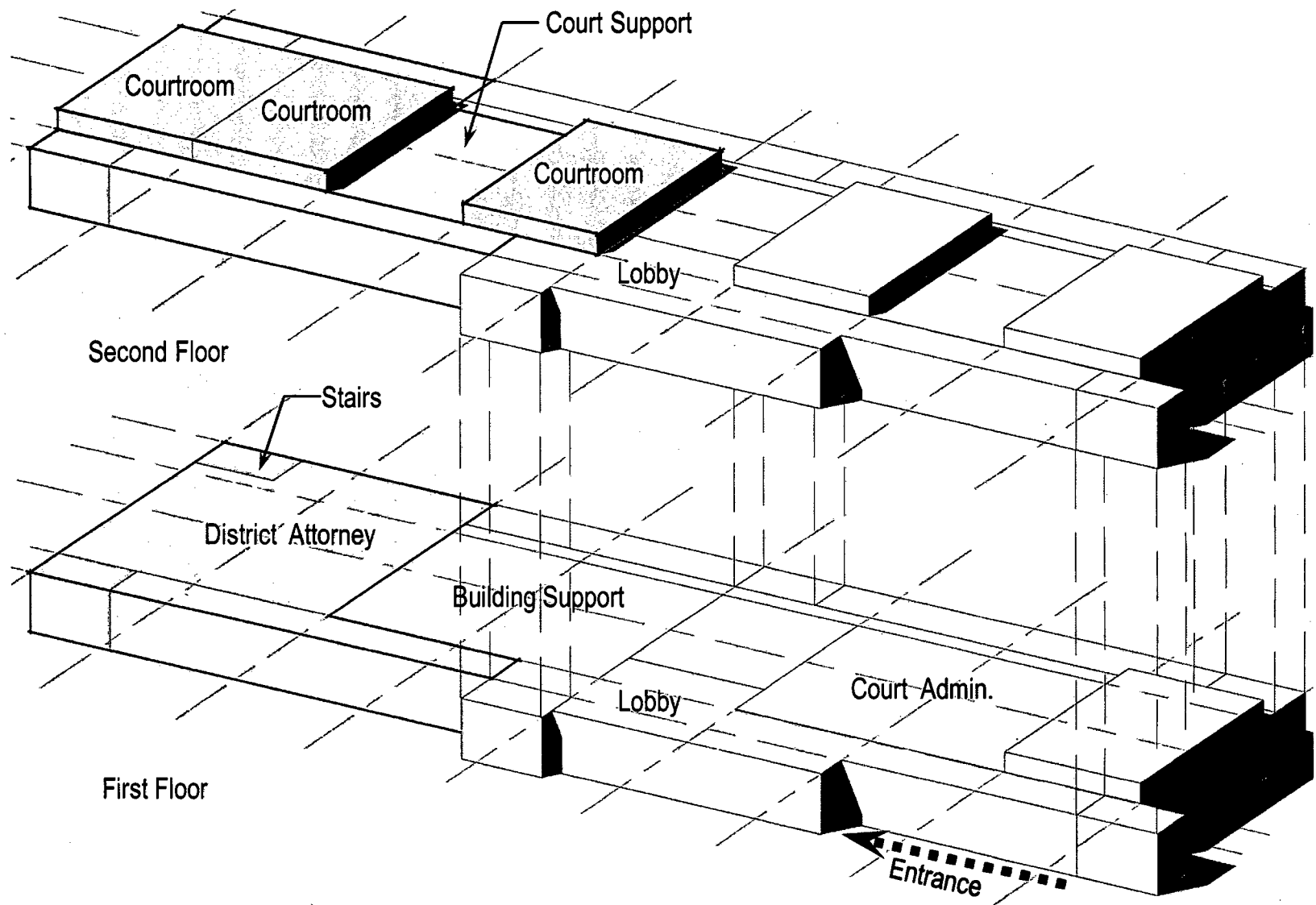
Two Courtroom Scheme

East County Courts



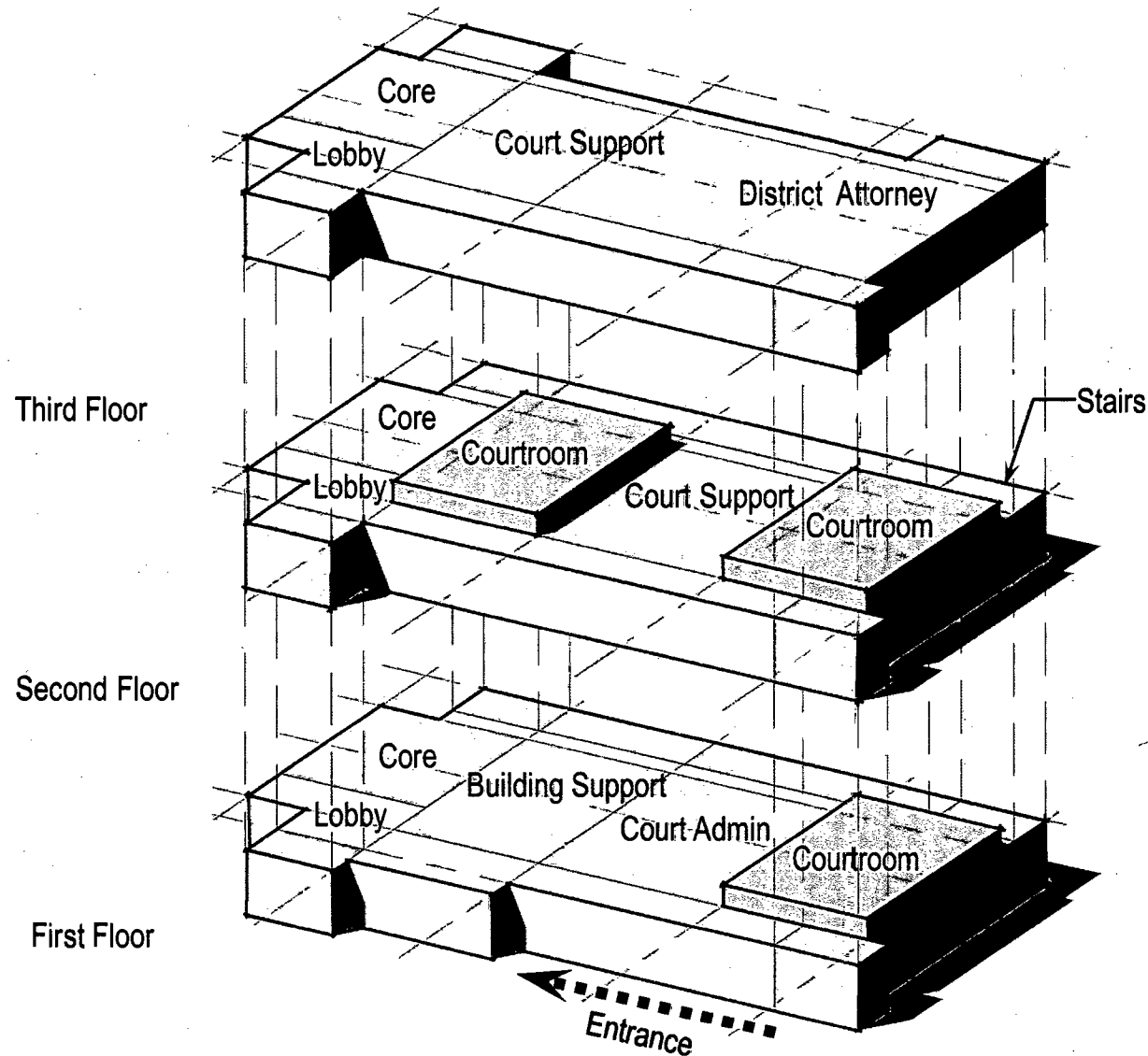
Expansion Scheme

East County Courts



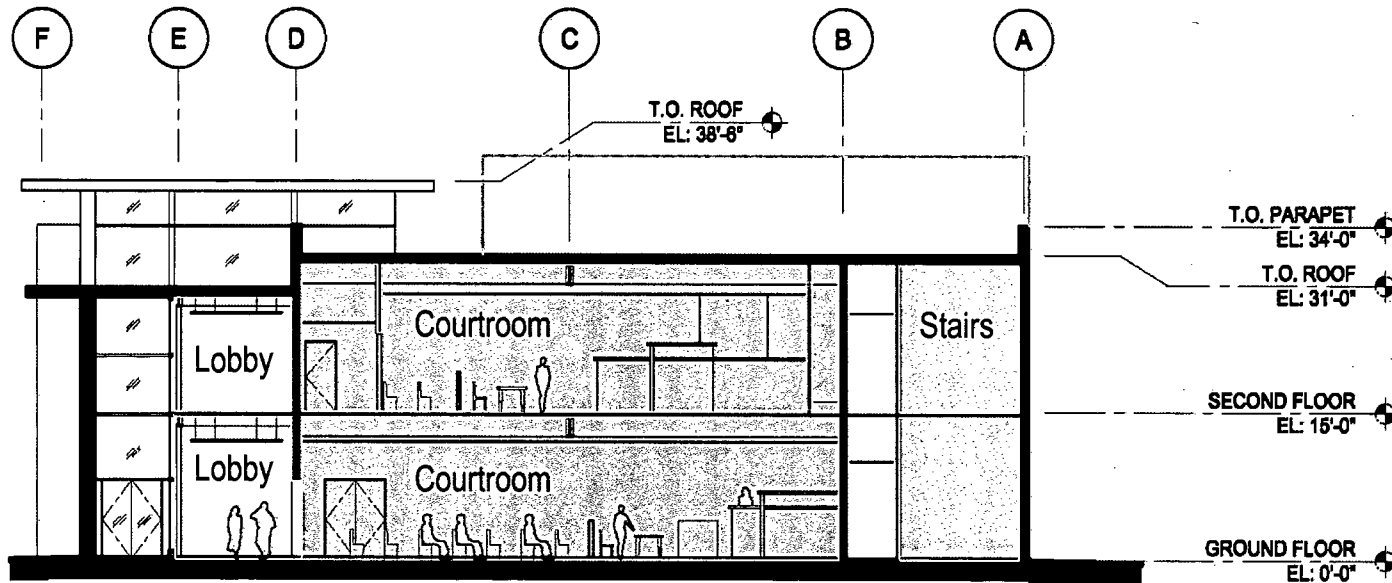
Three Story Scheme

East County Courts



Building Section

East County Courts



East-West Section

Conceptual Views

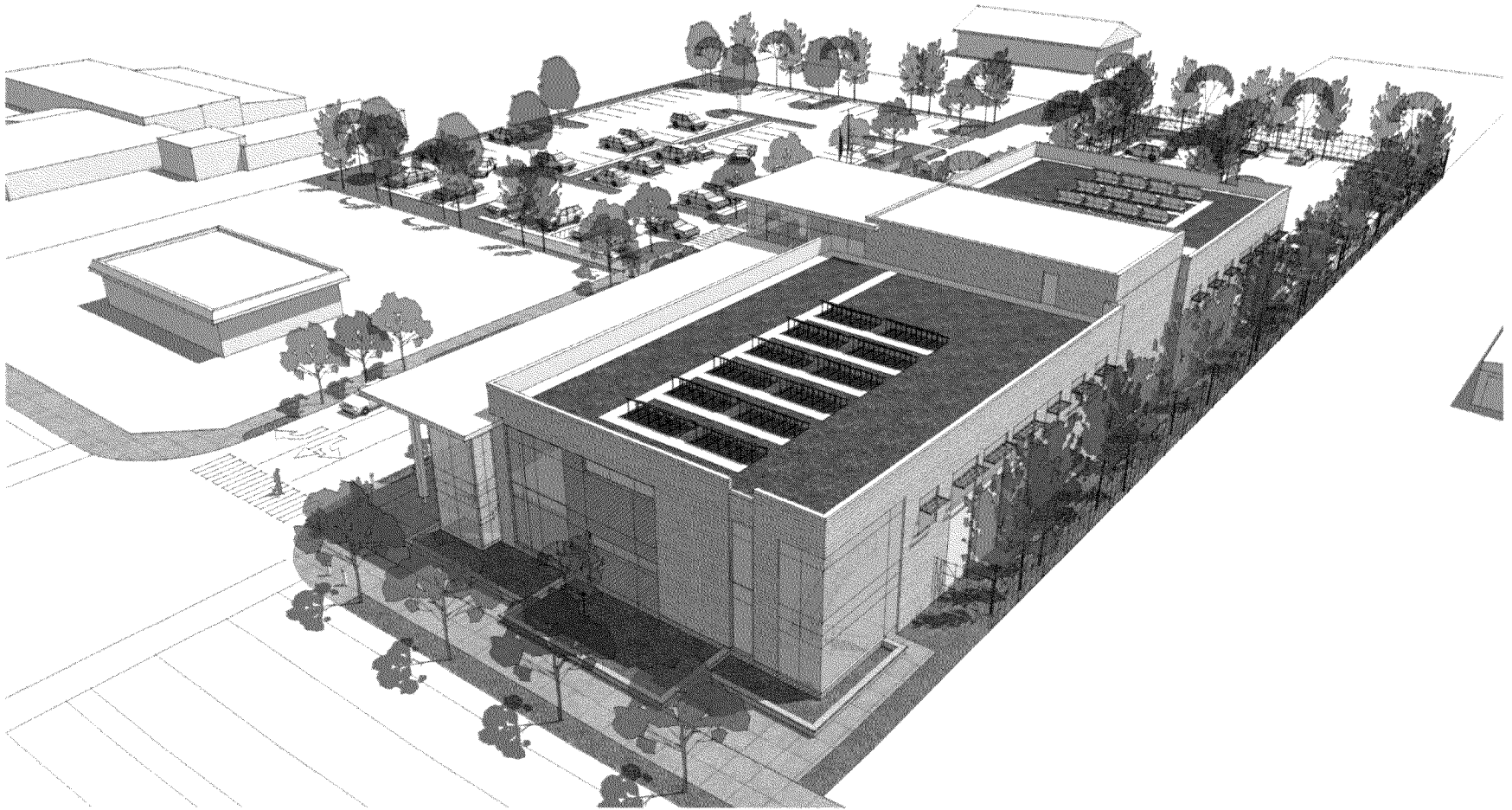
East County Courts



View from Stark/185th

Conceptual Views

East County Courts



Conceptual Views

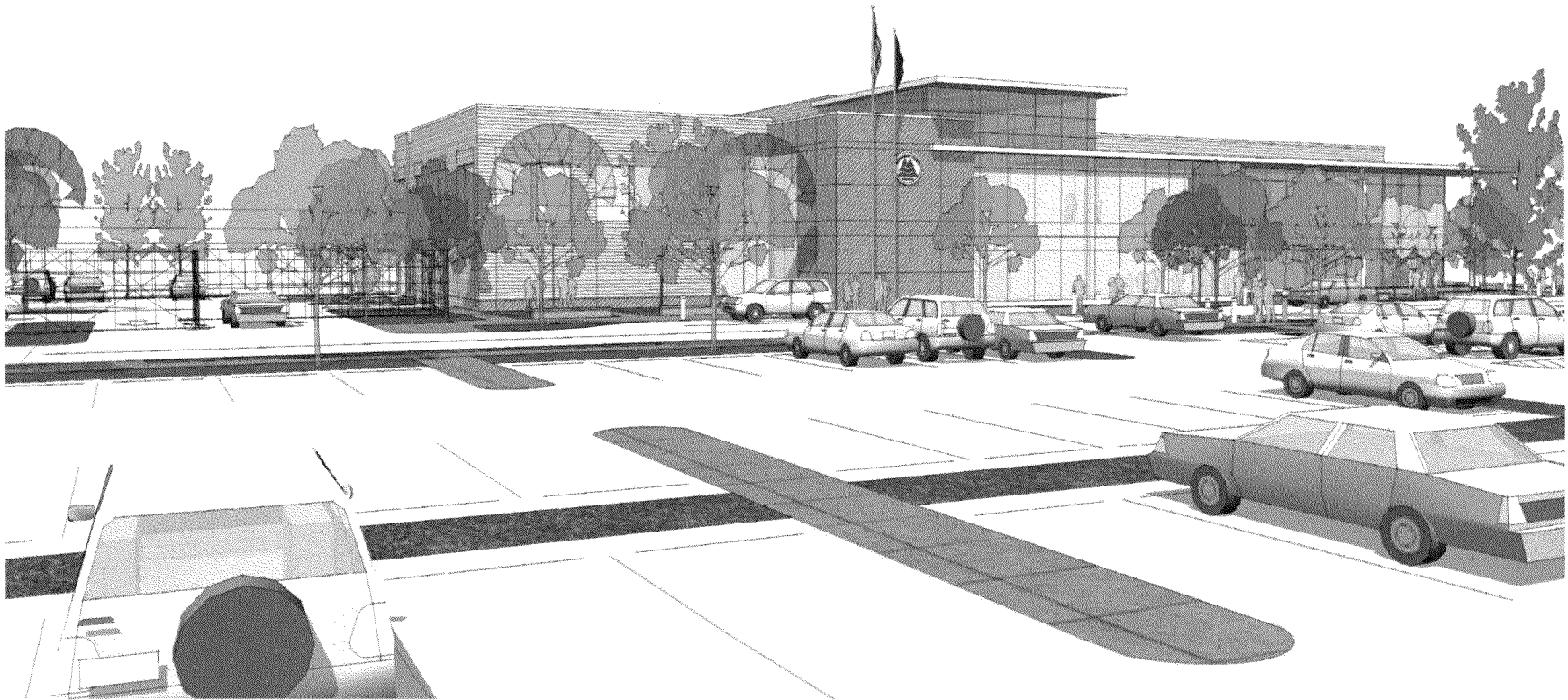
East County Courts



View from NE

Conceptual Views

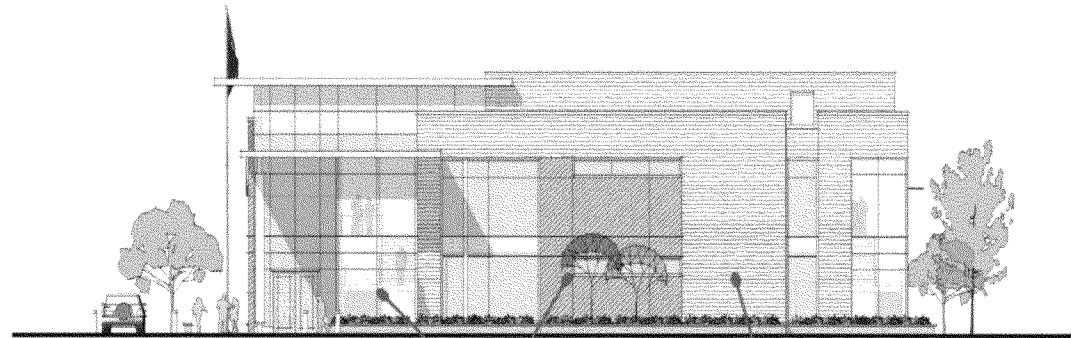
East County Courts



View from Southeast

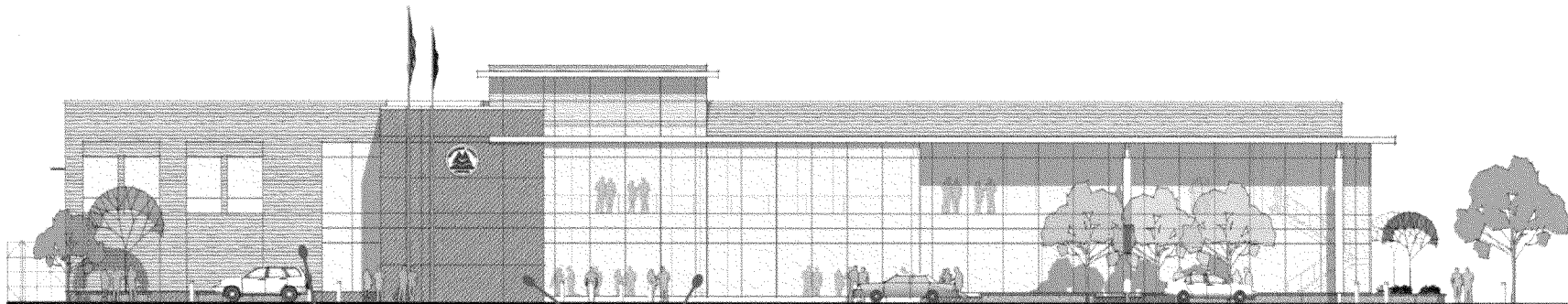
Conceptual Views

East County Courts



Stone Veneer
Brick Veneer
Aluminum Window Wall

North Elevation – Stark Street

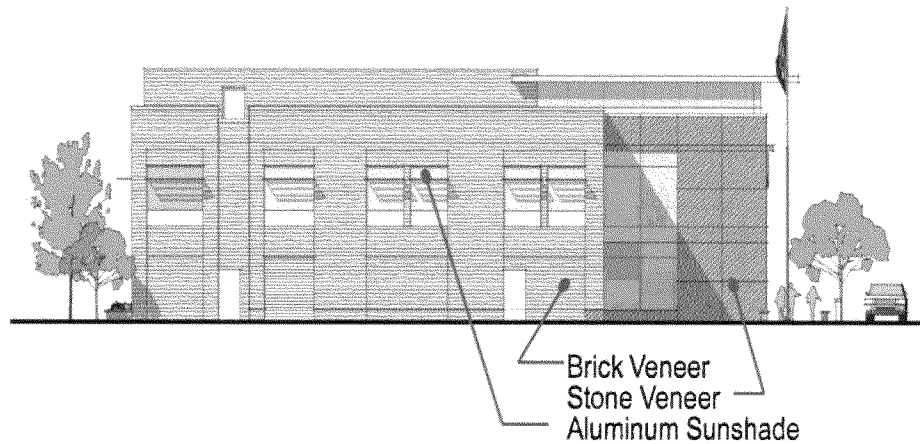


Stone Veneer
Aluminum Window Wall
Brick Veneer

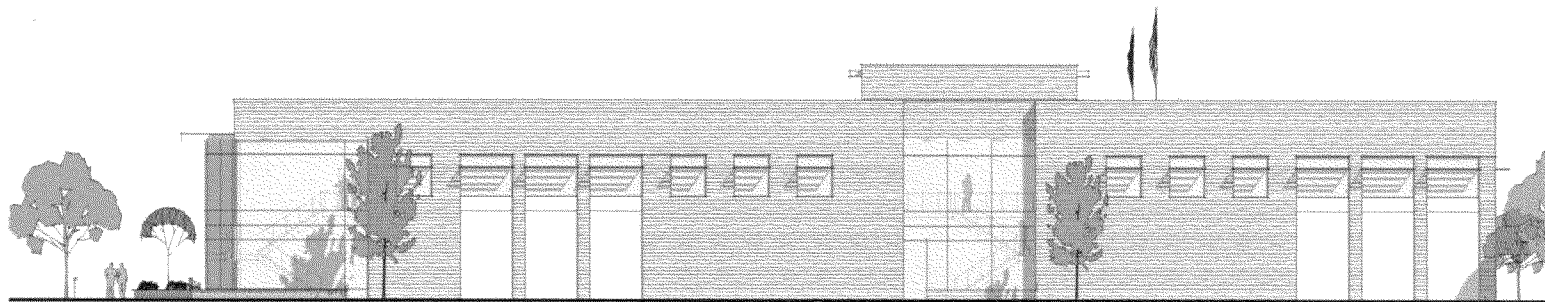
East Elevation – 185th Street

Conceptual Views

East County Courts



South Elevation



West Elevation

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT C – LEED™ PROJECT CHECKLIST

5	5	3	Materials and Resources	Possible Points	14	Responsible Party	Last Verified	Comments / Additional Cost
Y			Prereq 1	Storage & Collection of Recyclables		LRS		
	3		Credit 1.1	Building Reuse, Maintain Existing Walls, Floors and Roof	1 to 3	N/A		Demolishing all existing buildings
	1		Credit 1.2	Building Reuse, Maintain 50% of Interior Non-Structural Elements	1	N/A		Demolishing all existing buildings
2			Credit 2.1	Construction Waste Management, Divert 50% from Disposal	1 to 2	Contractor		Easy to do in Portland Metro area
	1		Credit 3	Materials Reuse	1 to 2	Contractor		Incorporate salvaged material worth ~\$300,000
2			Credit 4	Recycled Content	1 to 2	Contractor/LRS		Will specify material with recycled content
1	1		Credit 5	Regional Materials	1 to 2	Contractor/LRS		Will specify material with regional content
	1		Credit 6	Rapidly Renewable Materials	1	Contractor/LRS		2.5% of total material cost ~\$150,000
	1		Credit 7	Certified Wood	1	Contractor/LRS		50% of wood products must be FSC
11		4	Indoor Environmental Quality		15			
Y			Prereq 1	Minimum Indoor Air Quality Performance		Interface		
Y			Prereq 2	Environmental Tobacco Smoke (ETS) Control		Owner/LRS		
1			Credit 1	Outdoor Air Delivery Monitoring	1	Interface (Adam C.)		First cost include systems to monitor OA and to measure CO2 in densely occupied areas
	1		Credit 2	Increased Ventilation	1	Interface (Adam C.)		No equipment cost associated to this credit, slight hit to energy performance
1			Credit 3.1	Construction IAQ Management Plan, During Construction	1	Contractor		
1			Credit 3.2	Construction IAQ Management Plan, Before Occupancy	1	Contractor		Scheduling is key
1			Credit 4.1	Low-Emitting Materials, Adhesives & Sealants	1	Contractor/LRS		Will specify low emitting materials
1			Credit 4.2	Low-Emitting Materials, Paints & Coatings	1	Contractor/LRS		Will specify low emitting materials
1			Credit 4.3	Low-Emitting Materials, Flooring Systems	1	Contractor/LRS		Will specify low emitting materials
1			Credit 4.4	Low-Emitting Materials, Composite Wood & Agrifiber Products	1	Contractor/LRS		Will specify low emitting materials
1			Credit 5	Indoor Chemical & Pollutant Source Control	1	Interface/LRS		Walk off mats, Merve 13 filters, exhaust systems. Cost of filters?
1			Credit 6.1	Controllability of Systems, Lighting	1	Interface (Ken S.)		County will provide task lights - LED
	1		Credit 6.2	Controllability of Systems, Thermal Comfort	1	Interface (Adam C.)		
1			Credit 7.1	Thermal Comfort - Design	1	Interface		
1			Credit 7.2	Thermal Comfort - Verification	1	Interface		Occupant Survey after 1 yr.
	1		Credit 8.1	Daylight & Views - Daylight	1	LRS		Will verify during SD
	1		Credit 8.2	Daylight & Views - Views	1	LRS		Will verify during SD
6			Innovation & Design Process		6			
1			Credit 1.1	Innovation in Design: 40% Water Reduction - WE3	1			Exceeding WE3
1			Credit 1.2	Innovation in Design: Specific Title	1			Dark Building - Energy Reduction
1			Credit 1.3	Innovation in Design: Specific Title	1			Leasing Carpet or Water Pre-cooling
1			Credit 1.4	Innovation in Design: Specific Title	1			Public Education
1			Credit 1.5	Innovation in Design: Specific Title	1			Green Housekeeping
1			Credit 2	LEED Accredited Professional	1	LRS		
1	2	1	Regional Priority Credits	Possible Points	4			
1			Credit 1.1	Regional Priority: SS3 Brownfield	1			
	1		Credit 1.2	Regional Priority: WE2 Innovative Wastewater Technologies	1			
	1		Credit 1.3	Regional Priority: Specific Credit	1			
	1		Credit 1.4	Regional Priority: Specific Credit	1			
65	12	16	Total	Possible Points	110			

Certified 40 to 49 points Silver 50 to 59 points Gold 60 to 79 points Platinum 80 or 110



LEED 2009 for New Construction and Major Renovation Project Checklist

Multnomah County East Court Facility
2010.03.17

The project has attempted enough points for: **GOLD**

22	2	2	Sustainable Sites	Possible Points	26	Responsible Party	Last Verified	Comments / Additional Cost
Y	N	?						
Y			Prereq 1 Construction Activity Pollution Prevention			Cardno-WRG		
1			Credit 1 Site Selection	1		LRS		
5			Credit 2 Development Density & Community Connectivity	5		LRS		Community connectivity
1			Credit 3 Brownfield Redevelopment	1		Owner/LRS		Need proof
6			Credit 4.1 Alternative Transportation, Public Transportation Access	6		LRS		
1			Credit 4.2 Alternative Transportation, Bicycle Storage & Changing Rooms	1		LRS		
3			Credit 4.3 Alternative Transportation, Low-Emitting & Fuel Efficient Vehicles	3		LRS		5% of parking capacity :: closest to main entrance - no additional cost
2			Credit 4.4 Alternative Transportation, Parking Capacity	2		LRS		Max. capacity < zoning requirement + 5% car pool, closest to main entrance
1			Credit 5.1 Site Development, Protect or Restore Habitat	1		Carol-Mayer/LRS		Restore at least 47,500 sq.ft
1			Credit 5.2 Site Development, Maximize Open Space	1		Carol-Mayer/LRS		Will Verify at SD - Building footprint is in flux. Req. + 20% of total site area
1			Credit 6.1 Stormwater Design, Quantity Control	1		Cardno-WRG		Infiltration/detention will decrease volume of the 2yr event by more than 25%
1			Credit 6.2 Stormwater Design, Quality Control	1		Cardno-WRG		Infiltration/water quality planters to be implemented
1			Credit 7.1 Heat Island Effect, Non-Roof	1		LRS/Carol-Mayer		shade 50% of hardscape (permanent or within 5 yrs with trees)
1			Credit 7.2 Heat Island Effect, Roof	1		LRS		75% of roof should have SRP >= 78 - white EPDM
1			Credit 8 Light Pollution Reduction	1		Interface (Ken S.)		Building sits very close to two property lines. Illumination generated by our building will spill over.
6	2	2	Water Efficiency	Possible Points	10			
Y			Prereq 1 Water Use Reduction, 20% Reduction			Interface (Stacey L.)		
2		2	Credit 1 Water Efficient Landscaping	2 - 4		Carol-Mayer		
2			Credit 2 Innovative Wastewater Technologies	2		Interface (Adam C.)		May need rain water reclaim systems to accomplish this.
4			Credit 3 Water Use Reduction	2 - 4		Interface (Adam C.)		Should be able to do this with just low flow fixtures
14	1	4	Energy and Atmosphere	Possible Points	35			
Y			Prereq 1 Fundamental Commissioning of Building Energy Systems			Interface		
Y			Prereq 2 Minimum Energy Performance			Interface		
Y			Prereq 3 Fundamental Refrigerant Management			Interface		
10			Credit 1 Optimize Energy Performance	1 to 19		Interface (Stacey L.)		
1			Credit 2 On-Site Renewable Energy	1 to 7		Interface (Ken S.)		Depends upon how much roof/site area is available for placement of photovoltaic panels
2			Credit 3 Enhanced Commissioning	2		Interface		
2			Credit 4 Enhanced Refrigerant Management	2		Interface		
3			Credit 5 Measurement and Verification	3		Interface (Adam C.)		Most likely yes, County has LEED-EB goals
1			Credit 5 Green Power	2		Owner/LRS		

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT D – SUMMARY OVERALL PROJECT ESTIMATES

CONCEPTUAL DEVELOPMENT COST ESTIMATE - OCT 1, 2009										
		OPTION								
		A		B		C		D		
Project Component	Cost/SF	2 Courtrooms		2 Courtrooms + Shell for Future Courtroom		2 Courtrooms + Flexible Community Space/Future Courtroom		3 Courtrooms, including 1 for Flexible Community Use		
		Area	Cost	Area	Cost	Area	Cost	Area	Cost	
Courtrooms	\$318	10,000	\$ 3,180,000	10,000	\$ 3,180,000	10,000	\$ 3,180,000	15,000	\$ 4,770,000	
Phase 2 Courtroom Shell	\$186	0	0	5,000	930,000	0	0	0	0	
Flexible Community Space	\$249	0	0	0	0	5,000	1,245,000	0	0	
Court Support Space	\$265	6,000	1,590,000	6,000	1,590,000	6,000	1,590,000	6,000	1,590,000	
District Attorney	\$255	5,200	1,326,000	5,200	1,326,000	5,200	1,326,000	5,200	1,326,000	
Building Support/Common Area	\$286	3,800	1,086,800	3,800	1,086,800	3,800	1,086,800	3,800	1,086,800	
Building Efficiency Factor	\$212	6,250	1,325,000	7,500	1,590,000	7,500	1,590,000	7,500	1,590,000	
Subtotal Building Costs		31,250	\$ 8,507,800	37,500	\$ 9,702,800	37,500	\$ 10,017,800	37,500	\$ 10,362,800	
Site Development			2,000,000		2,000,000		2,000,000		2,000,000	
FF&E Allowance			650,000		650,000		700,000		900,000	
Soft Costs	25%		2,789,450		3,088,200		3,179,450		3,315,700	
Contingencies	25%		3,486,813		3,860,250		3,974,313		4,144,625	
TOTAL PROJECT COST			\$ 17,434,063		\$ 19,301,250		\$ 19,871,563		\$ 20,723,125	

SUMMARY SCHEMATIC DESIGN COST ESTIMATE - APRIL, 2010										
		OPTION								
		A		B		C		D		
Project Component	Basis	2 Courtrooms		2 Courtrooms + Shell for Future Courtroom		2 Courtrooms + Flexible Community Space/Future Courtroom		3 Courtrooms, including 1 for Flexible Community Use		
		Area	Cost	Area	Cost	Area	Cost	Area	Cost	
Hard Costs										
Building Cost		30,160 SF	\$ 8,593,509	37,880 SF	\$ 10,579,124	37,880 SF	\$ 10,694,417	37,880 SF	\$ 10,897,378	
Site Development Cost			\$ 1,002,405		\$ 1,002,405		\$ 1,002,405		\$ 1,002,405	
Existing Building Abatement & Recycling			\$ 406,173		\$ 406,173		\$ 406,173		\$ 406,173	
3-Story Configuration (Option D only)									\$ 400,000	
Sub-Total			\$ 10,002,087		\$ 11,987,702		\$ 12,102,995		\$ 12,705,956	
Fees										
Profit & Overhead	2.50%		\$ 250,052		\$ 299,693		\$ 302,575		\$ 317,649	
Contractor Insurance	0.75%		\$ 75,016		\$ 89,908		\$ 90,772		\$ 95,295	
Contractor Bond	0.75%		\$ 75,016		\$ 89,908		\$ 90,772		\$ 95,295	
Building & Site Development Sub-Total			\$ 10,402,170		\$ 12,467,210		\$ 12,587,115		\$ 13,214,194	
Estimating Contingency	12%		\$ 1,248,260		\$ 1,496,065		\$ 1,510,454		\$ 1,585,703	
Construction Contingency	8%		\$ 932,034		\$ 1,117,062		\$ 1,127,805		\$ 1,183,992	
Total Hard Costs			\$ 12,582,465		\$ 15,080,337		\$ 15,225,374		\$ 15,983,889	
Soft Costs:										
FF&E			\$ 460,000		\$ 460,000		\$ 500,000		\$ 661,440	
All other Soft Costs			\$ 2,889,194		\$ 2,935,598		\$ 2,940,019		\$ 2,952,353	
Total Project Costs			\$ 15,931,659		\$ 18,475,935		\$ 18,665,393		\$ 19,597,682	

DELTA FROM OCT ESTIMATES

(\$1,502,403)










(\$825,315)

(\$1,206,169)

(\$1,125,443)

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT E – OVERALL PROJECT SCHEDULE

Project: ECC OVERALL PROJECT SC Date: Sun 4/11/10	Task		Progress		Summary		External Tasks		Deadline	
	Split		Milestone		Project Summary		External Milestone			

Page 1

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT F – LEASE SPACE OPTIONS

EAST COUNTY COURTS

2-COURT LEASE PROPOSAL

Site Selected for Analysis:

Former Goodwill Building
1776 NW Fairview Avenue
Gresham, OR 97030

DEVELOPMENT COSTS:

Project Component	Basis	Cost	
		Area	Cost
Hard Costs			
Building Cost	\$ 244.44	25,000	\$ 6,111,052
Site Development Cost			\$ 130,081
Sub-Total			\$ 6,241,133
Fees:			
Profit & Overhead	5.50%		\$ 343,262
Contractor Insurance	0.75%		\$ 46,808
Contractor Bond	0.75%		\$ 46,808
Building & Site Development Sub-Total			\$ 6,678,012
Estimating Contingency	15%		\$ 1,001,702
Construction Contingency	10%		\$ 767,971
Total Hard Costs			\$ 8,447,686
Soft Costs:			
FF&E			\$ 350,000
All other Soft Costs			\$ 2,219,656
TOTAL PROJECT COSTS			\$ 11,017,342

ESTIMATED LEASE COSTS:

LEASE ESTIMATE:

GLA		25,000
Base Rent/SF/Year (Shell Only)	\$	10.00
Pass-Through Expenses/SF/Year	\$	1.50
Annual Inflation		3.0%

DEBT SERVICE ESTIMATE FOR T.I.s:

Cost Per Preliminary Est.	\$	11,017,342
(-) ECC Reserve Funds	\$	(4,677,000)
(+) SD Costs to Date	\$	500,000
Net Cost to Finance	\$	6,840,342
Interest Rate		4.75%
Term (Years)		20
Annual Debt Service		\$537,312

		<u>Year 1</u>	<u>Year 5</u>	<u>Year 10</u>	<u>Year 15</u>	<u>Year 20</u>
Base Lease (Shell Only)	\$	250,000	\$ 289,819	\$ 335,979	\$ 389,492	\$ 451,528
Pass-Through Expenses		<u>37,500</u>	<u>43,473</u>	<u>50,397</u>	<u>58,424</u>	<u>67,729</u>
TOTAL RENT AND EXPENSES	\$	287,500	\$ 333,291	\$ 386,376	\$ 447,916	\$ 519,257
<u>County Expenses:</u>						
Debt Service on Tenant Improvements		\$ 537,312	\$ 537,312	\$ 537,312	\$ 537,312	\$ 537,312
O&M - Basic services, janitorial, etc	\$ 6.00	150,000	173,891	201,587	233,695	270,917
Utilities	\$ 3.10	77,500	89,844	104,154	120,742	139,974
Incremental MSCO Expense	LS	<u>200,000</u>	<u>231,855</u>	<u>268,783</u>	<u>311,593</u>	<u>361,222</u>
TOTAL COUNTY EXPENSES	\$	964,812	\$ 1,032,902	\$ 1,111,836	\$ 1,203,343	\$ 1,309,425
TOTAL OCCUPANCY COST	\$	1,252,312	\$ 1,366,193	\$ 1,498,212	\$ 1,651,259	\$ 1,828,682
(-) Current Court Rental Costs		(70,000)	(81,149)	(94,074)	(109,058)	(126,428)
(+) DA Space Rental		<u>30,000</u>	<u>34,778</u>	<u>40,317</u>	<u>46,739</u>	<u>54,183</u>
NET OCCUPANCY COSTS	\$	1,212,312	\$ 1,319,822	\$ 1,444,456	\$ 1,588,940	\$ 1,756,437

15-Apr-09

**East County Courts
Executive Summary for the Schematic Design Package - April 2010**

EXHIBIT G – FINANCING AND OPERATING COSTS

Financing Scenarios for East County Courthouse

Assume Borrowing @ \$15 Million Amortized Over 20 Years

Fiscal Year	Taxable w/ BABS & RZB	Tax Exempt Level Debt Service	Tax Exempt Interest Only	Tax Exempt Bullet Maturity
2011	\$ 978,184	\$ 1,128,297	\$ 717,123	\$ 583,676
2012	987,611	1,128,297	717,123	583,676
2013	997,628	1,128,297	717,123	583,676
2014	1,008,270	1,128,297	717,123	583,676
2015	1,019,578	1,128,297	717,123	583,676
2016	1,031,592	1,128,297	717,123	583,676
2017	1,044,357	1,128,297	717,123	583,676
2018	1,057,920	1,128,297	717,123	583,676
2019	1,072,331	1,128,297	717,123	583,676
2020	1,087,642	1,128,297	717,123	583,676
2021	1,103,910	1,128,297	1,714,182	7,083,676
2022	1,121,195	1,128,297	1,709,947	352,058
2023	1,139,561	1,128,297	1,712,135	352,058
2024	1,159,074	1,128,297	1,711,526	352,058
2025	1,179,807	1,128,297	1,713,070	352,058
2026	1,201,835	1,128,297	1,712,065	352,058
2027	1,225,241	1,128,297	1,713,110	352,058
2028	1,250,109	1,128,297	1,710,635	352,058
2029	1,276,532	1,128,297	1,713,886	352,058
2030	1,304,606	1,128,297	1,710,105	8,852,058
Total	\$ 22,246,983	\$ 22,565,940	\$ 24,291,891	\$ 24,588,958

Summary of Costs Associated w/ East County Courthouse

OPTION D - 3 Courtrooms, Including 1 for Flexible Community Use

Financing Scenario 1 - Use of BABS/RZEBD Allocation

	2011	2012	2013	2014	2015
Debt Service	\$ 978,184	\$ 987,611	\$ 997,628	\$ 1,008,270	\$ 1,019,578
Operating Costs	-	483,229	663,635	683,544	704,050
(Less) Current Facility Costs	-	(75,375)	(103,515)	(106,620)	(109,819)
Total Annual Costs	\$ 978,184	\$ 1,395,465	\$ 1,557,748	\$ 1,585,194	\$ 1,613,809

Financing Scenario 2 - Tax Exempt w/ Level Debt Service

	2011	2012	2013	2014	2015
Debt Service	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297	\$ 1,128,297
Operating Costs	-	483,229	663,635	683,544	704,050
(Less) Current Facility Costs	-	(75,375)	(103,515)	(106,620)	(109,819)
Total Annual Costs	\$ 1,128,297	\$ 1,536,151	\$ 1,688,417	\$ 1,705,221	\$ 1,722,528

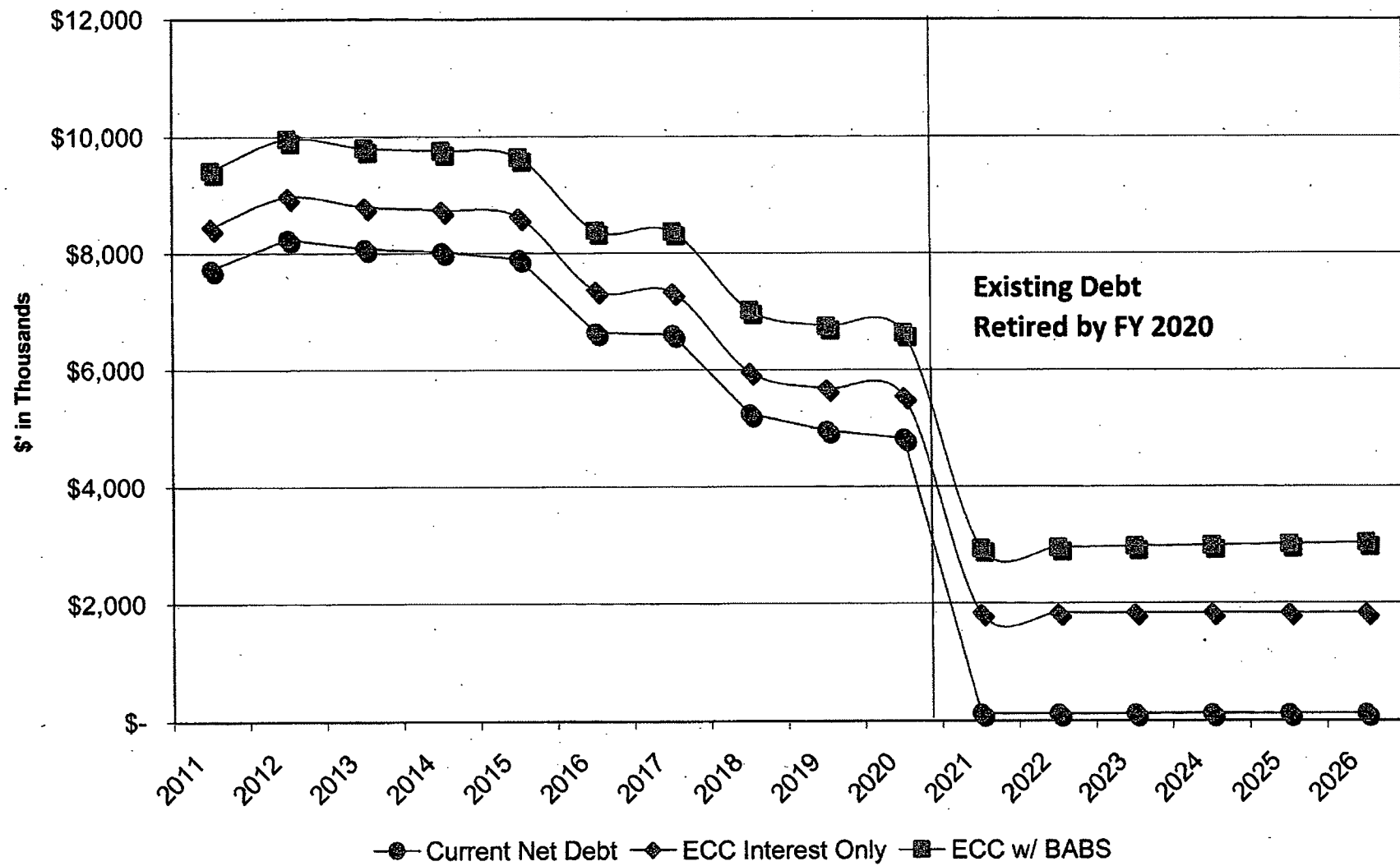
Financing Scenario 3 - Tax Exempt w/ Interest Only First 10 Years

	2011	2012	2013	2014	2015
Debt Service	\$ 717,123	\$ 717,123	\$ 717,123	\$ 717,123	\$ 717,123
Operating Costs	-	483,229	663,635	683,544	704,050
(Less) Current Facility Costs	-	(75,375)	(103,515)	(106,620)	(109,819)
Total Annual Costs	\$ 717,123	\$ 1,124,977	\$ 1,277,243	\$ 1,294,047	\$ 1,311,354

Financing Scenario 4 - Tax Exempt w/ Bullet Maturities @ 10 and 20 Years

	2011	2012	2013	2014	2015
Debt Service	\$ 583,676	\$ 583,676	\$ 583,676	\$ 583,676	\$ 583,676
Operating Costs	-	483,229	663,635	683,544	704,050
(Less) Current Facility Costs	-	(75,375)	(103,515)	(106,620)	(109,819)
Total Annual Costs	\$ 583,676	\$ 991,530	\$ 1,143,796	\$ 1,160,600	\$ 1,177,907

Debt Analysis (FY 2011 - FY 2026)



EAST COUNTY COURTS

ESTIMATED PROJECT COSTS THRU CONSTRUCTION DOCUMENTS

Actual Costs for Schematic Design Phase

\$449,974

Estimated Project Costs from April 22 - December, 2010

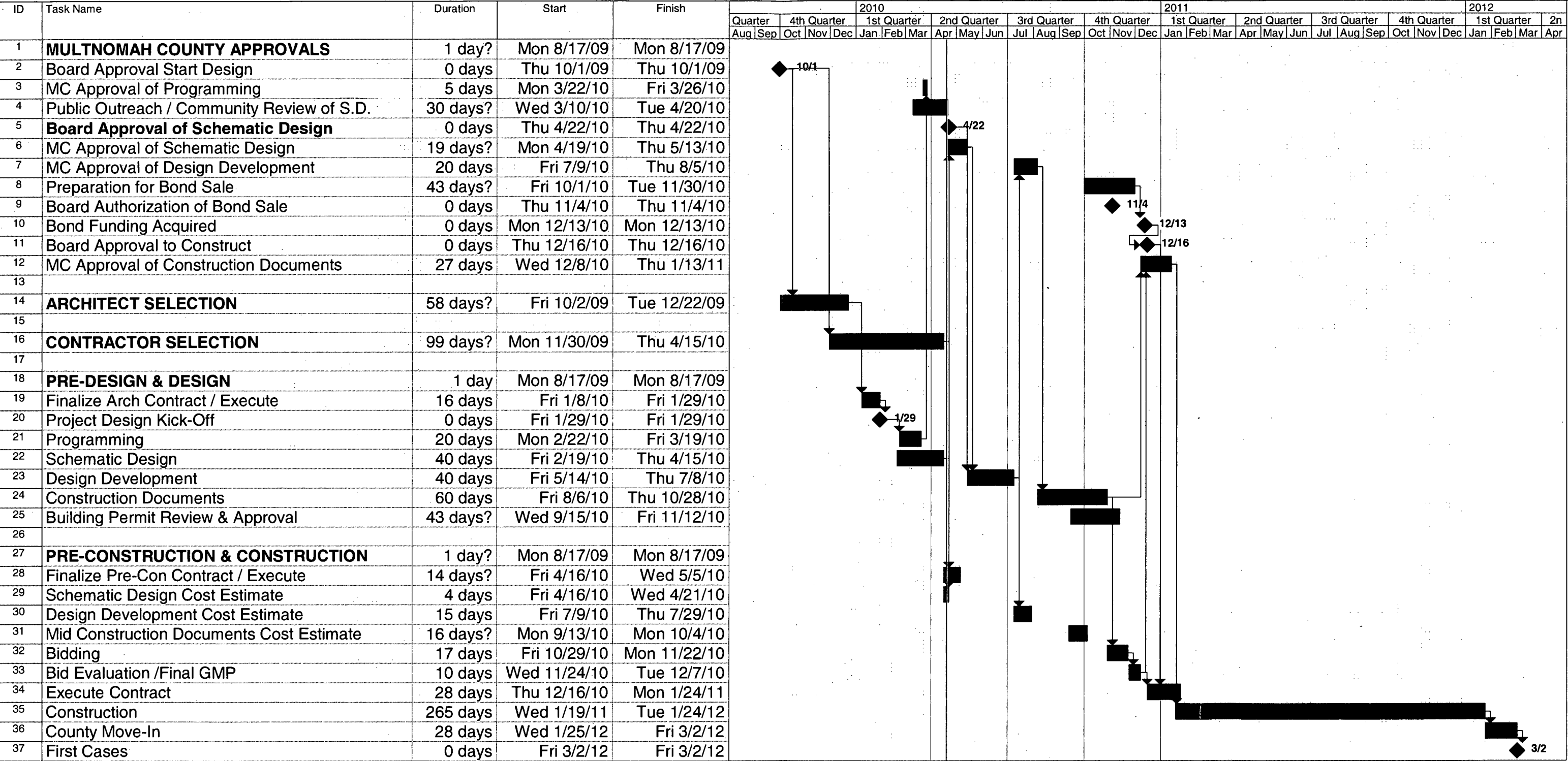
ESTIMATE CATEGORIES	ESTIMATE
Architect & Engineering Fees (Design Development & Construction Documents Phases)	\$740,000
Construction Consultant (Pre-Construction Services)	\$35,000
MC Facilities & P.M. / 3rd Party Project Management	\$260,000
KFC & Bowling Alley Abatement & De-Construct	\$435,000
Initial Plans Examination & Development Fees	\$170,000
Sub-total	\$1,640,000
10% Contingency	\$164,000
Estimated Costs for anticipated Project - related activities April 22 - December, 2010	\$1,804,000
ESTIMATED TOTAL PROJECT COSTS FROM INCEPTION THROUGH CD'S	

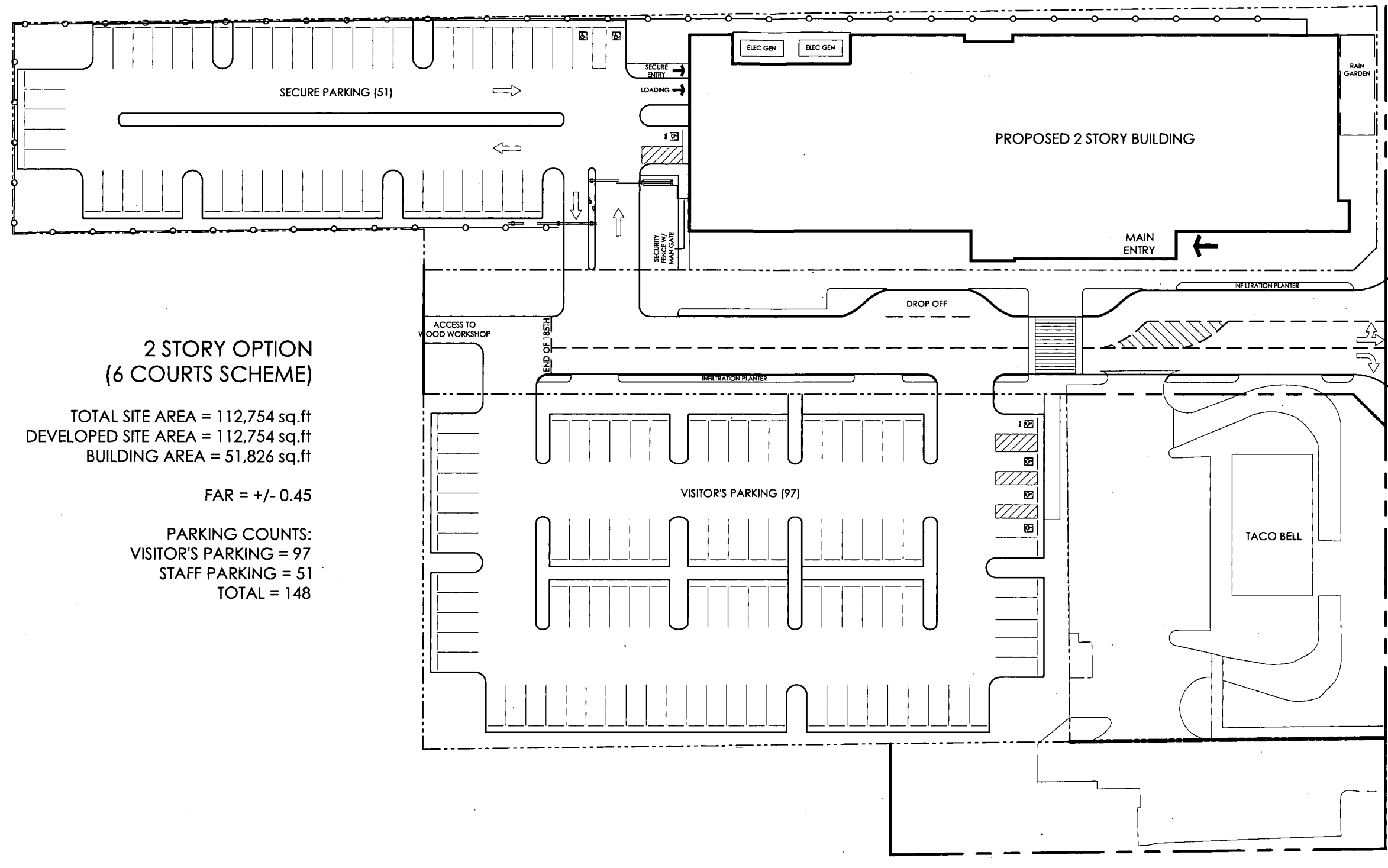
\$1,804,000

\$2,253,974

FUNDING APPROVAL
REQUEST

EAST COUNTY COURTS PROJECT
OVERALL PROJECT SCHEDULE
VERSION DATED APRIL 22, 2010





**2 STORY OPTION
(6 COURTS SCHEME)**

TOTAL SITE AREA = 112,754 sq.ft
DEVELOPED SITE AREA = 112,754 sq.ft
BUILDING AREA = 51,826 sq.ft

FAR = +/- 0.45

PARKING COUNTS:
VISITOR'S PARKING = 97
STAFF PARKING = 51
TOTAL = 148



SCALE: 1" = 50'

CONCEPTUAL SITE PLAN

LRS
ARCHITECTS

www.lrsarchitects.com

720 NW Davis
Suite 300
Portland OR 97209
503.221.1121
503.221.2077

LRS Architects, Inc. © 2008

**MULTNOMAH COUNTY
EAST COUNTY COURTS**

SE STARK & SE 185TH
GRESHAM, OREGON

PROJECT NAME: MULT. CO. EAST COURTS
PROJECT NUMBER: 209285
DATE ISSUED: APRIL 06/2010
REVISION:

SHEET:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 2010-048 REVISED

Approve the funding for the Construction Documents not to exceed \$1.8 million and Bond Financing Up to \$15 million for the East County Courts and District Attorney Facility on the County Owned Property at 185th and Stark in Rockwood.

The Multnomah County Board of Commissioners Finds:

- a. A Courthouse Blue Ribbon Steering Committee made recommendations in December 2003 for a new courts facility within the existing downtown Portland Government Center and four courtrooms within the City of Gresham to accommodate the Multnomah county court and supporting County functions for the next 40 years.
- b. Resolution 04-028 recommended a four courtroom facility with expansion capability to six courtrooms in East County/Gresham and convened a work group to provide options and partnership potentials of an East County Justice Center.
- c. On February 17, 2005, by Resolution 05-031 the Board approved a Preliminary Planning Proposal for an East County Justice Facility and directed the Facilities and Property Management Division (Facilities) to prepare a Project Proposal for Board review.
- d. On May 12, 2005 by Resolution 05-076 the Board approved the Project Proposal for an East County Justice Facility and directed Facilities to prepare a Project Plan for Board review.
- e. On March 30, 2006, by Resolution 06-038, the Board directed Facilities to prepare a Project Plan and recommendation for site acquisition in East County.
- f. On February 1, 2007, by Resolution 07-024, the Board approved a concept for an East County Justice Facility that included space for courtrooms and Sheriff's operations and directed Facilities to proceed with a final project plan.
- g. On February 22, 2007, by Resolution 07-038, the Board approved the East County Justice Facility Project Plan creating a capital project in accordance with Resolution 07-024 and FAC-1 procedures and directed facilities to proceed with implementation of the plan.
- h. On January 31, 2008, by Resolution 08-008, the Board authorized Facilities to proceed with soliciting proposals to construct the East County Justice Center Project.
- i. On October 1, 2009, by Resolution 09-121, the Board approved the East County Courts Development Update, FAC-1 Amendment revised September 30, 2009 and authorized Facilities to proceed through schematic design with the formation of a Project Oversight Committee to review and approve the project process.
- j. Facilities has completed the Schematic Design and has prepared an East County Courts Executive Summary for the Schematic Design Package - April, 2010 (Executive Summary) a copy of which is attached to this Resolution. Facilities is prepared to commence the final design through Construction Documents.

- k. It is appropriate to finance construction of the Project through a combination of ECC Dedicated Capital Funds resulting from the sale of Edgefield South and other financing up to \$15,000,000 recommended by the Chief Financial Officer.

The Multnomah County Board of Commissioners Resolves:

1. The Board approves Option D in the Executive Summary for final design. Facilities is directed to obtain a cost estimate for Option D from the CM/GC hired for the project. If the cost estimate is more than 103.5% of the \$19,600,000 estimated cost for Option D Facilities shall report back to the Board before proceeding further with final design. If the CM/GC cost estimate is less than 103.5% of the current cost estimate for Option D, Facilities is directed to complete the final design of the project through Construction Documents as outlined in the Project Plan at a cost not to exceed \$1.8 million. Such cost shall be funded by the East County Court Dedicated Capital Funds resulting from the sale of the Edgefield South property.
2. Upon completion of the final design the project will be brought back to the Board of County Commissioners for approval of Construction Documents by December 30, 2010.
3. The Chief Financial Officer is directed to develop a proposal for financing up to \$15,000,000 of the cost of the Project for presentation to the Board for approval not later than November 2010.
4. The Project Oversight Committee will continue to provide guidance and recommendations in accordance with provisions of the Project Plan.

ADOPTED this 22nd day of April, 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Deputy County Attorney

SUBMITTED BY:

Commissioner Judy Shiprack, District 3
Commissioner Diane McKeel, District 4

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

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2. Upon completion of the final design the project will be brought back to the Board of County Commissioners for approval of Construction Documents by December 30, 2010.
3. The Project will be financed through the combination of ECC Dedicated Capital Funds resulting from the sale of South Edgefield and bond financing up to \$15 million.
4. The Project Oversight Committee will continue to provide guidance and recommendations in accordance with provisions of the Project Plan.

ADOPTED this 22nd day of April, 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Deputy County Attorney

SUBMITTED BY:
Peggidy Coffman Yates, Economic Development Policy Advisor
Multnomah County Board of Commissioners

Thursday, April 22, 2010 - 9:30 AM
Multnomah Building, Commissioners Board Room 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Jeff Cogen convenes the meeting at 9:30 a.m. with Vice-Chair Diane McKeel and Commissioners Deborah Kafoury, Barbara Willer and Judy Shiprack present.

CONSENT CALENDAR - 9:30 AM

MAY I HAVE A MOTION ON THE CONSENT CALENDAR?

**COMMISSIONER _____ MOVES
COMMISSIONER _____ SECONDS
APPROVAL OF THE CONSENT CALENDAR**

**ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE CONSENT CALENDAR IS APPROVED**

COUNTY MANAGEMENT

C-1 RESOLUTION Authorizing the Private Sale of a Tax Foreclosed Property to ROMAN MAGAC.

REGULAR AGENDA

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony limited to three minutes per person unless otherwise designated by the presiding officer. This is a time for the Board to hear public testimony, not for Board deliberation. Fill out a yellow speaker form available at the back of the Boardroom and give it to the Board Clerk. Unless otherwise recognized by the presiding officer, testimony is taken in the order the forms are submitted.

LYNDA WILL LET YOU KNOW IF THERE ARE FOLKS SIGNED UP.

SERVICE DISTRICTS – 9:30 am TIME CERTAIN

(We will now recess as the Board of County Commissioners and convene as the governing body for DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1)

- R-1 Appoint Dunthorpe-Riverdale Sanitary Service District No. 1 Budget Committee Chair and Secretary for Fiscal Year 2010-2011. Board to Nominate Commissioner Judy Shiprack as Budget Committee Chair and Chair Jeff Cogen as Budget Committee Secretary. Presenter: Tom Hansell (5 min)

COMMISSIONER McKeel MOVES
COMMISSIONER Kaloupek SECONDS
APPROVAL OF R-1

OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE APPOINTMENTS ARE APPROVED

- R-2 Dunthorpe-Riverdale Sanitary Service District No. 1
- a) Hear Budget Presentation
 - b) Open Public Hearing to Consider Testimony Presented by Public About the Budget
 - c) Approval of the 2010-2011 Dunthorpe Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to Tax Supervising and Conservation Commission.

TOM HANSELL BUDGET MESSAGE PRESENTATION

COMMISSIONER Shiprack MOVES
COMMISSIONER Kaloupek SECONDS
APPROVAL OF R-2

OPPORTUNITY FOR PUBLIC TESTIMONY

OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE SERVICE BUDGET IS APPROVED

(We will now adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as governing body for MID-COUNTY STREET LIGHTING SERVICE DISTRICT NO. 14)

- R-3 Appoint Mid-County Street Lighting Service District No. 14 Budget Committee Chair and Secretary for Fiscal Year 2010-2011. Board to Nominate Commissioner Judy Shiprack as Budget Committee Chair and Chair Jeff Cogen as Budget Committee Secretary.
Presenter: Tom Hansell (5 min)

COMMISSIONER Shiprack MOVES
COMMISSIONER McKeel SECONDS
APPROVAL OF R-3

OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE APPOINTMENTS ARE APPROVED

- R-4 Mid-County Street Lighting Service District No. 14
- a) Hear Budget Presentation
 - b) Open Public Hearing to Consider Testimony Presented by Public About the Budget
 - c) Approval of the 2010-2011 Mid-County Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission.

TOM HANSELL BUDGET MESSAGE PRESENTATION

COMMISSIONER McKeel MOVES
COMMISSIONER Shiprack SECONDS
APPROVAL OF R-4

**OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS**

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE SERVICE BUDGET IS APPROVED

(Now we adjourn as the governing body for Mid-County Street Lighting Service District No. 14 and reconvene as BOARD OF COUNTY COMMISSIONERS)

NON-DEPARTMENTAL – 9:50 am

2010-046

R-5 PROCLAMATION April 18th through April 24th, 2010 as Multnomah County Volunteer Week. Presenters: Kathleen Todd and Volunteers (10 min)

COMMISSIONER _____ MOVES
COMMISSIONER _____ SECONDS
APPROVAL OF R-5

EXPLANATION, READ PROCLAMATION, RESPONSE TO
QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE PROCLAMATION IS ADOPTED

R-6 Briefing on Earth Day 2010 and the Multnomah County Green Team and Hope Garden. Presenters: Commissioner Shiprack, Tim Lynch, Alan Proffitt, Steve Wright & Grant Swanson (10 min)

40th Anniversary

5th Floor
let's go

NON-VOTING ITEM. PRESENTATION & RESPONSE TO BOARD QUESTIONS AND DISCUSSION

BOARD COMMENTS

ADD TO SCRIPT

COMMUNITY SERVICES – 10:10 am

R-7 ORDINANCE Amending County Land Use Code, Plans and Maps to Adopt Portland's Recent Land Use Code and Map Revisions to Adopt the Regulatory Improvement Code Amendment Package 5 in Compliance with Metro's Functional Plan and Declaring an Emergency. Presenter: Don Keinholz (5 min) ..

McKee Shiprack

COMMISSIONER McKee MOVES
COMMISSIONER Grampack SECONDS
APPROVAL OF THE FIRST READING AND ADOPTION

EXPLANATION, RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE FIRST READING IS APPROVED AND THE ORDINANCE
IS ADOPTED

COUNTY MANAGEMENT – 10:15 am

R-8 RESOLUTION Certifying an Estimate of Expenditures for Fiscal Year
2010-11 for Assessment & Taxation in accordance with ORS
294.175. Presenter: Randy Walruff (10 min)

COMMISSIONER Kofron MOVES
COMMISSIONER Grampack SECONDS
APPROVAL OF R-8

EXPLANATION, RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE RESOLUTION IS ADOPTED

HEALTH DEPARTMENT – 10:25 am

R-9 BUDGET MODIFICATION HD-10-28 - Request Approval to
Appropriate \$97,000 in Revenue from the State of Oregon –
Department of Human Services – Metro Area Pertussis Surveillance
Grant. Presenters: Arlene Warren & Loreen Nichols

COMMISSIONER Waller MOVES
COMMISSIONER Waller SECONDS
APPROVAL OF R-9

Ang Sullivan

*McKee
why move?*

**PRESENTATION & RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE BUDGET MODIFICATION IS APPROVED**

R-10 BUDGET MODIFICATION HD-10-29 – Request Approval to Appropriate \$10,000 in Revenue from Portland City Water Bureau for Participation in Peer Review Panel. Presenters: Dr. Amy Sullivan & Loreen Nichols

COMMISSIONER Katoun MOVES
COMMISSIONER Granger SECONDS
APPROVAL OF R-10

*Bull Run
Watershed
City of PDX
Reviewing &
will report*

**PRESENTATION & RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE BUDGET MODIFICATION IS APPROVED**

R-11 BUDGET MODIFICATION HD-10-30 – Request Approval to Appropriate \$30,000 in Revenue from David Douglas School District. Presenters: Kathy Norman & Loreen Nichols

COMMISSIONER McKeel MOVES
COMMISSIONER Waller SECONDS
APPROVAL OF R-

*Kathy
Norman Ed
Health since 1986
teen preg prev
health relations
puberty ed
they appropriate
no FTE
interview*

**PRESENTATION & RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS**

**ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE BUDGET MODIFICATION IS APPROVED**

R-12 BUDGET MODIFICATION HD-10-31 Request Approval to
Appropriate \$95,759 in Revenue from the State of Oregon DHS -
Women, Infants & Children Grant. Presenters: David Brown &
Loreen Nichols

COMMISSIONER _____ MOVES
COMMISSIONER _____ SECONDS
APPROVAL OF R-12

*Manager
for the
Program*

PRESENTATION & RESPONSE TO QUESTIONS
OPPORTUNITY FOR PUBLIC TESTIMONY
OPPORTUNITY FOR BOARD COMMENTS

ALL IN FAVOR, VOTE AYE, OPPOSED ____?
THE MOTION FAILS OR
THE BUDGET MODIFICATION IS APPROVED

*David Brown
is STICK #R-12
IN Traffic-car
accident - will Be
late - look for email*

FORGOT TO PUT RECESS, LANGUAGE IN

NON-DEPARTMENTAL – 10:30 am TIME CERTAIN

R-13 RESOLUTION Regarding East County Court House Schematic Design
and Direction Regarding Next Steps with Public Testimony.
Presenters: Hector Roche & Peggidy Yates (90 min)

COMMISSIONER McKeel MOVES
COMMISSIONER Shimprich SECONDS
APPROVAL OF R-13

WIC checks @ Farmers market 1x grant Education \$63K increase

McKeel

THE PRESENTER ASKS THAT THERE BE A SUBSTITUTION
AND THE CHAIR ASKS FOR THAT MOTION

MAY I HAVE A MOTION TO SUBSTITUTE THE REVISED
RESOLUTION?

COMMISSIONER _____ MOVES
COMMISSIONER _____ SECONDS

Brief Simon

BOTH MOTIONS ARE PENDING SO THE DIFFERENCES CAN
BE DISCUSSED – OR BOTH VERSIONS CAN BE
DISCUSSED

McKeel pending remarks

PRESENTERS THEN PROVIDE EXPLANATION, RESPONSE
TO QUESTIONS

OPPORTUNITY FOR PUBLIC TESTIMONY

Invited guests

OPPORTUNITY FOR BOARD COMMENTS

AFTER DISCUSSION, VOTE FIRST ON THE MOTION TO
SUBSTITUTE

ALL IN FAVOR ON THE MOTION TO SUBSTITUTE,
VOTE AYE, OPPOSED ____?
THE MOTION TO SUBSTITUTE IS APPROVED

IF THAT PASSES, VOTE ON THE SUBSTITUTED MOTION

ALL IN FAVOR OF THE SUBSTITUTED RESOLUTION
VOTE AYE, OPPOSED ____?
THE SUBSTITUTED RESOLUTION IS APPROVED

*8 Elected Officials Recognized
12 Public Testimony
Some were selected Officials*

Macre park site - opp for 20 add acres to be added to the park

Porter Vance Hayes

**THE SUBSTITUTED MOTION FAILS OR
THE RESOLUTION IS ADOPTED**

IF IT FAILS, VOTE ON THE ORIGINAL MOTION

ADJOURNMENT

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE
BOARD, THE MEETING IS ADJOURNED**

Board Meeting April 22, 2010
Convened @ 9:34 am

Dunthorpe
McKeel
Kafoury
Approved Shiprack & Cogen appointments

McKeel kafoury approved R 2

Ton Hansell
Pump station set aside funds for possible replacement
2 size projects
City of pdx approached
Interfund loan 5 yr payback period
Rate of construction schedule build up additional cash fund w/district
Buying debt down 1 yr early
4 yr time frame

Capital outlay section
Continue to respond to 3 primary projects
Bypass easements jan came to board asked approval to procure easements
IGA with riverdale IGA and district to construction
Collaborative effort with riverdale school riverdale grade school
Being reconstructed (b: 1921)

Collaborative effort and complements school reconstruction \$66K closing costs incur
next year
Riverview rehab proj
Design investigation phase
Build out in 2013
\$650-\$700K – district has allocation of overall cost
Pump station \$67K refurbishment structure holding pump station
Misc. \$44K ongoing mitigation piping etc. 50 yr old system

\$50K contingency for unforeseen overages
Fund bal anticipates future demands for capital projects to come
1 sig pushing out 10 yrs construction Willamette interceptor storage line goes into creek
in L.O. urban dev.
Rev req'd meet demands of distr.
Sewer assessments district proposed increase \$5 sewer assessment
Increased past 4 years hold districts accountable for maintaining systems
District is allowed to set those rates
Cover costs providing services
Budget approved once

Comm. Has authority to revise the budget
Plan adoption is for June 3rd
Your approval lets us submit to tax for review

R-5 tom brought Paula Watari

Only question other expenses from budget comm. Mtg

Luminaires fixtures attaches to poles seeing end of life system needs

\$3 yr increase Troutdale, Fairdale Maywood park pockets unincorp Mult Cty covered in this increase

Budget approved only once

Any changes after approval must make changes at adoption on June 3rd

Your approval allows me to submit to tax supervising conservation comm.

Kafoury \$3

Riverdale was per mo?

Kathleen

Rob Wilson in cit involve

Helen Williams comm. Serv seabac

R 6

Shiprack earth day

Tim lynch mult county sustainability

Grant swanson library

Steve wright with sheriff

Alan profit mult cty facilities

Grant swanson green team chair

Talked about projects

And expanding opportunities

Steve: sheriff

Replanting hope garden this aft in spirit of sustainability

Donate harvest to loaves and fishes

Last years harvest 500# veggies or 1500 meals veg portion

200 sq ft of land

25 varieties of veggies

Add 50 sq ft planting for herbs

Alan profit facilities

Thanked board for supporting this project

Recognize comm. Partners

Shiprack made board comments
Cogen made comments
Kafoury too
Re: earth day

Behavior changes all year long

Mult food initiative how to eat right!

R 7

Unincorporated areas of Mult Cty
Portland is our agent
This is for areas such as schools ferry dunthorpe etc.
IGA requires we adopt all zoning changes
Require emergency action so there aren't diff portions of the city being regulated under different codes
IGA says if we don't adopt IGA dissolved and county back in planning business

Board adopted some earlier this year
All residents notified
Open houses were held for public input

Mainly
modified definitions
adopted modified winter ord for urban area
mod parking
part of reg improvement plan improve process
there is no financial impact
this admin by city staff

peggidy read the changes in the Resolution

McKeel read opening remarks
She and Shiprack were presenters for R-13

Peggidy
Then doug olsen
Schematics

Next speaker was speaker from briefing on Tuesday
Slide: Project schedule doug olsen

Come back in NOVEMBER approval of bond sale to meet timing requirements for bond types being considered
Come back to board in DECEMBER for approval to start construction

2 story vs 3 story
2 story is what's recommended
Set up for expansion to south for 3 future court rooms

Recommendations slide
Looked @ 4 options
Recommend 3 court version given construction cost environment
Small incremental cost for 2 court vs. 3 court

Speakers
First invited Elected Officials spoke as guests

Senator Laurie Monnes Anderson
Representative Nick Kahl
Mayor Shane Bemis members of Gresham city council

Mayor Mike Weatherby

Next 4 elected officials

Dave Fuller Mayor

Matthew Ward Council Member

Norm Thomas Council Member

Josh Fuhrer City council member in Gresham

End of elected officials testimony

PUBLIC TESTIMONY

Judy Edwards

Bob McDonald

Travis Stovall

Jean demister

Cogen gateway ctr for dom violence 102nd & burnside and get restraining order

Lady came and spoke for chamber in place of bob mc Donald

She is a council woman – Gresham?

Joe Nunn

John Bildsoe

Dina DiNucci

Lori Stegmann

Ron clemenson

Tom lewis

Louis Bowenman

Vance Hays Pastor

This concludes public testimony received

Board comment

Comm Kafoury 1st thanked folks for coming making public testimony
Support 3 court proposal & thanked task force for all the documentation rec'd
Ref'd to Judge Mauer
Monetary access
City of PDX can tap urban renewal funds
If we do something we have to cut from somewhere else
We have limited & diminishing funds to support this
Thanks to Mark Campbell for listening to concerns

Continue chats about how to be creative about financing
How to build w/out devastating other programs equally important

Comm Willer

Thanked everyone for their commitment
It really was folks of east mult city that kept this before us agree w/kafoury on that
Great balancing act thanked staff for helping us understand how we could do that & move forward

Shiprack

Impressed quality testimony & nature of support from comm. For project of tremendous importance

This is of state wide importance

Another one going to come in future ????

Process has been collegial and collaborative

Balance level of services city can provide w/this infrastructure dev
Stuatorialy required and long time coming
Timely construction co's hungry interest rates low
Collect fees in this court house
It will be a well built functional building and there will be cost savings realized there
Monetary savings
Most important access to justice prominence and importance we are demonstrating in
the justice for multco
Our serv will then follow demographics to east county

McKeel

Thanked everyone for their support to move project forward
Thanked colleagues for their diligence in looking at this issue
Thanked staff for answering her questions & concerns

Cogen

Never skeptical about need for project
Present one doesn't do justice
My concern has always been about whether we can afford this
We've cut our budget 10 years in a row
Forecast 5 years out, more cuts
Incumbent on us absolutely certain before we approve
Least cost option and viable path

First can we afford to operate

Multco has built projects & not been able to operate them
Didn't want to fund new facility & have it sit there empty
Las few weeks we've had extremely important understanding from
Court, sheriff ofc etc
Assured we can operate with out additional expense
Right bldg at right time?
What about leasing
Lots of vacancies
Team analyzed that looked at options and costs including improvements conclusion no
savings of sig magnitude

Is this right time and right building

Schematic design work came in sig under budget
Heartened by fact revised estimates of costs being sig lower

We've got information about financing

Ablity to borrow cheaper
Stimulus related finance pkgs bring costs lower
Those are only available limited amt of time

Mark campbel has done debt schedule so he could show how we could afford this given tradeoffs involved

Moved by Rep Kahl perspective not just about bldg, it's about justice,
No doubt have demographics been shifting

Thanked team

Appreciate mc keel and shiprack for bringing forward

East county residents have let us know they want this

Comm. Lonnie Roberts pushed hard during his entire tenure at multco

Vote substitute

Motion to substitute

All in favor of substitute motion

Unanimous

11:47 am

Attach
a copy of
the Execution
Summary