



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 09/23/13)

Board Clerk Use Only

Meeting Date: 5/28/14
Agenda Item #: BWS-14a
Est. Start Time: 9:00 am
Date Submitted: 5/14/14

Agenda Title: **FY 2015 Budget Work Session – Follow Up & Amendments**

Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.

Requested

Meeting Date: May 28th, 2014 Time Needed: 1.5 hrs

Department: County Management Division: Budget Office

Contact(s): Karyne Kieta

Phone: 503-988-7968 Ext. 87968 I/O Address: 503/5/531

Presenter

Name(s) &

Title(s): Karyne Kieta, Deputy Director, County Management and invited others

General Information

1. What action are you requesting from the Board?

No action – this final work session will provide the Board, acting in its capacity as the budget committee pursuant to ORS 294.423, with any requested follow up from the prior budget work sessions and an opportunity to discuss Board or Department budget amendments and any budget notes.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

After the Chair's Proposed Budget is approved for submission to the Tax Supervising and Conservation Commission (TSCC), the Board may begin deliberations on it. Over several weeks, the Board holds work sessions to hear from the departments, ask clarifying questions and deliberate on the approved budgets. Occasionally, questions arise during the work sessions that require follow up at a later date. In addition, Board members may propose budget notes or amendments at any time in the process during a public work session. Budget Notes document policy discussions and decisions made by the Board during the work sessions and provide direction to Departments in achieving the Board's policy goals during the fiscal year. Board Amendments must be sponsored by a commissioner and can propose changes to any fund of up to 10% from the Approved Budget. Departments also have an opportunity to submit amendments for Board approval.

There are five types of amendments:

- **Program Amendments** – make a programmatic or policy-driven change in a department’s budget such that funding levels are increased or decreased or staff are added or subtracted.
- **Technical Amendments** – make adjustments between object codes that do not change the bottom line in a department, a fund, or in staffing levels.
- **Staffing Amendments** – technical amendments that only affect positions and reflect no bottom line changes in a department’s staffing levels.
- **Revenue Amendments** – a means of recognizing revenues that were not included in the program offers submitted in a department request.
- **Carryover Amendments** – are one-time-only re-appropriations in the new year of an expenditure authorized in the prior year. Carryover amendments are limited to the General Fund.

3. Explain the fiscal impact (current year and ongoing).

The work session provides information to assist the Board in reaching its final decisions regarding the FY 2015 budget. Adopting the budget will set the legal limits for spending during FY 2015 and is required to comply with Oregon Budget Law.

4. Explain any legal and/or policy issues involved.

The Board, acting in its capacity as budget committee, approved the Chair’s Executive Budget on April 24th and submitted the Approved Budget to the Tax Supervising and Conservation Commission (TSCC). After the budget has been submitted, no Fund may be increased by more than 10% in total revenue, and no property tax greater than the amounts included in the Approved Budget may be levied.

5. Explain any citizen and/or other government participation that has or will take place.

Three evening public hearings were held on April 30th, May 7th, and May 14th to collect public input on the budget. Citizen Budget Advisory Committees have reviewed the program offers and made presentations with recommendations to the Board of County Commissioners. Transmitting the Executive Budget to the TSCC allows the public and Board further time to review the Chair’s Budget before final adoption.

Required Signature

**Elected
Official or
Department**

Director: Karyne Kieta /s/

Date: 5/14/2014

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.