

**ANNOTATED MINUTES**

*Tuesday, June 21, 1994 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**BOARD BRIEFINGS**

- B-1** *Presentation of the Portland Police Bureau Strategic Planning and Community Policing Assessment Plan. Presented by Assistant Portland Police Chief Dave Williams, Lt. Dennis Merrill and Sgt. Darrel Schenck.*

**ASSISTANT PORTLAND POLICE DAVE CHIEF WILLIAMS, LT. DENNIS MERRILL AND SGT. DARREL SCHENCK PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION.**

- B-2** *Briefing on Federal Empowerment Zone Designation Application. Presented by Carol Linda Casson, Mark Clemons and Jan Burreson, Portland Development Commission; and Lorenzo Poe.*

**CAROL LINDA CASSON, PORTLAND DEVELOPMENT COMMISSION, AND RAY ESPANÁ PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

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*Thursday, June 23, 1994 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**REGULAR MEETING**

*Chair Beverly Stein convened the meeting at a.m., with Vice-Chair Tanya Collier, Commissioners Sharron Kelley and Gary Hansen present, and Commissioner Dan Saltzman excused.*

**CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER KELLEY, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-5) WAS UNANIMOUSLY APPROVED.**

**NON-DEPARTMENTAL**

- C-1** *In the Matter of the Reappointments of Larry Naito, County Appointment; and Bing Sheldon, Joint County & City of Portland Appointment to Central City Concern Board of Directors*

## AGING SERVICES DIVISION

- C-2 *Ratification of Amendment No. 1 to Intergovernmental Agreement, Contract #102284, between Multnomah County Aging Services Division and Oregon Senior and Disabled Services Division to Increase State and Federal Revenues by \$841,080 to Continue Providing Services for Elderly Residents in Multnomah County, Effective July 1, 1993 through June 30, 1994*

## DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-3 *ORDER in the Matter of the Execution of Deed D941017 Upon Complete Performance of a Contract to WILLIAM D. IRWIN*

**ORDER 94-122.**

## DEPARTMENT OF LIBRARY SERVICES

- C-4 *Ratification of an Intergovernmental Agreement, Contract #600035, between Multnomah County Department of Library Services and Washington County Cooperative Library Services to Provide Mail-Order Services to Rural Box Holders and Selected Homebound Residents of Multnomah County, Effective July 1, 1994 through June 30, 1997*
- C-5 *Ratification of an Intergovernmental Revenue Agreement, Contract #600045, between Washington County Cooperative Library Services (WCCLS) and Multnomah County Department of Library Services to Provide Housing of WCCLS Reference Staff at the Central Library and Provide Access to Multnomah County Library's Collection and Database, Effective July 1, 1994 through June 30, 1997*

## REGULAR AGENDA

### NON-DEPARTMENTAL

- R-1 *In the Matter of the Presentation of Certificates of Appreciation Awarded by the Association of Oregon Counties (AOC) Board of Directors to David Boyer, Janice Druian, Dennis Fantz and Gary Hansen for Their Extraordinary Efforts and Invaluable Contributions During the 1993 Oregon Legislative Session*

**CHAIR STEIN PRESENTED CERTIFICATES AND RECOGNITION OF THE ASSOCIATION OF OREGON COUNTIES TO COMMISSIONER GARY HANSEN, DAVID BOYER, JANICE DRUIAN AND DENNIS FANTZ. ALL WERE THANKED FOR THEIR TIME AND EFFORTS.**

R-2 *Budget Modification NOND #19 Requesting Authorization to Transfer \$10,000 from Materials and Services to Capital Outlay for Computer Equipment and Software*

**UPON MOTION OF COMMISSIONER COLLIER AND  
SECOND BY COMMISSIONER KELLEY, R-2 WAS  
UNANIMOUSLY APPROVED.**

R-3 *Budget Modification NOND #20 Requesting Authorization to Transfer \$3,000 from Personal Services to Materials and Services for Additional Printing and Distribution/Postage Costs, within Commission District 3's Current Budget*

**UPON MOTION OF COMMISSIONER KELLEY AND  
SECONDED BY COMMISSIONER HANSEN, R-3 WAS  
UNANIMOUSLY APPROVED.**

R-4 *RESOLUTION in the Matter of an Intergovernmental Agreement with the City of Portland to Nominate a Specific Area and Submit Application to the U.S. Department of Housing and Urban Development for Designation Under the Federal Empowerment Program*

**COMMISSIONER COLLIER MOVED AND  
COMMISSIONER HANSEN SECONDED, APPROVAL OF  
R-4. TESTIMONY RECEIVED FROM SANDY WILLOW  
OPPOSING THIS ITEM. CAROL LINDA CASSON OF  
PORTLAND DEVELOPMENT COMMISSION  
PRESENTED EXPLANATION AND RESPONSE TO  
BOARD QUESTIONS. RESOLUTION 94-123 WAS  
UNANIMOUSLY APPROVED.**

R-5 *Ratification of an Intergovernmental Agreement, Contract #500484, between Multnomah County and the City of Portland Regarding Designation of an Area within the Incorporated Boundaries of the City of Portland and Multnomah County by the U.S. Department and Urban Development as a Federal Empowerment Zone under the Federal Empowerment Program*

**COMMISSIONER COLLIER MOVED AND  
COMMISSIONER HANSEN SECONDED, APPROVAL OF  
R-5. CAROL LINDA CASSON OF PORTLAND  
DEVELOPMENT COMMISSION PRESENTED  
EXPLANATION AND RESPONSE TO BOARD  
QUESTIONS. TESTIMONY RECEIVED FROM SANDY  
WILLOW OPPOSING THIS ITEM.  
INTERGOVERNMENTAL AGREEMENT WAS  
UNANIMOUSLY APPROVED.**

**SHERIFF'S OFFICE**

R-6 *Restaurant Liquor License New Outlet Application Submitted by Sheriff's Office with Recommendation for Approval, for BIG BEAR'S CROWN POINT MARKET, 31815 E CROWN POINT HIGHWAY, TROUTDALE - (continued from 6/16/94)*

**UPON MOTION OF COMMISSIONER HANSEN, APPROVAL OF R-6 FAILED FOR LACK OF SECOND.**

**LARRY AAB PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. MIKE EBELING, CITY OF PORTLAND BUREAU OF BUILDINGS PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS REGARDING DETAILS OF REQUEST FOR NEW OUTLET LICENSE AND PROBLEMS OF SEWAGE DISPOSAL ON THIS SITE.**

**COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, TO MAKE RECOMMENDATION TO DENY APPLICATION UNTIL SEWAGE PROBLEM IS DEALT WITH IN ACCORDANCE WITH THE CITY OF PORTLAND.**

**COMMISSIONER HANSEN MOVED AND COMMISSIONER SECONDED KELLEY, TO AMEND MOTION TO DENY APPLICATION UNTIL A SUITABLE PLAN IS RECEIVED AND APPROVED BY THE CITY OF PORTLAND. MOTION WAS UNANIMOUSLY APPROVED AS AMENDED.**

R-7 *Ratification of an Intergovernmental Agreement, Contract #800734, between Oregon National Guard and the Sheriff's Office to Establish Policies, Procedures and Guidelines for Oregon National Guard in Support of the Multnomah County Sheriff's Office in Drug Interdiction Operations, Effective Upon Completion*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-7. LARRY AAB PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. INTERGOVERNMENTAL AGREEMENT WAS UNANIMOUSLY APPROVED.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

R-8 *Budget Modification DES #16 Requesting Authorization to Adjust Budget*

*Appropriations to Reflect Actual Direct Expenditures and Service Reimbursements Prior to Parks and Expo Center Transfer to METRO, and Move the Balance of FY 93-94 Appropriation to Pass-Through and Indirect Budget*

**COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-8. KERI HARDWICK PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION WAS UNANIMOUSLY APPROVED.**

**DEPARTMENT OF HEALTH**

R-9 *Budget Modification MCHD #9 Requesting Authorization to Adjust Health Department Budget to Reflect Changes in the Health Department Expenditures During the Ending Fiscal Year*

**COMMISSIONER COLLIER MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-9. TOM FRONK PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION WAS UNANIMOUSLY APPROVED.**

**COMMUNITY AND FAMILY SERVICES DIVISION**

R-10 *Budget Modification CFS #6 Requesting Authorization to Decrease Budgeted Revenues in the Community and Family Services Division by a Net Total of \$32,867 to Reflect Changes in State Mental Health Division Revenue for Plan/Amendment Approval Forms (PAAF's) #12, 13, 14, and 16-20*

**COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-10. REX SURFACE PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION WAS UNANIMOUSLY APPROVED.**

R-11 *Ratification of an Intergovernmental Agreement, Contract #102545, between the City of Portland and Multnomah County to Participate as a Member in the Portland HOME Consortium Cooperation Agreement for Program Years 1995-1997*

**COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-11. CECILE PITTS PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND NOTES ADDITION OF LANGUAGE "SUBJECT TO THE**

**LIMITATION IN SECTION II, D. 1, ABOVE." ON PAGE 3, SECTION IV ADMINISTRATION, B. LAST SENTENCE.**

**AMENDED SENTENCE TO READ: THE CITY OF PORTLAND WILL IDENTIFY HOME PROGRAM ADMINISTRATION COSTS IN ITS ANNUAL BUDGET AND EACH MEMBER WILL CONTRIBUTE TO THESE COSTS IN PRO-RATA SHARE SUBJECT TO THE LIMITATION IN SECTION II, D. 1, ABOVE.**

**UPON MOTION OF COMMISSIONER COLLIER SECONDED BY COMMISSIONER KELLEY, INTERGOVERNMENTAL AGREEMENT WAS UNANIMOUSLY APPROVED AS AMENDED.**

**PUBLIC COMMENT**

R-12      *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

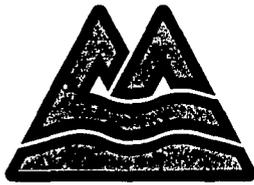
**NONE.**

*There being no further business, the meeting was adjourned at 11:00 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**



**Carrie A. Parkerson**



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	• 248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	• 248-5219
TANYA COLLIER •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •	248-3277	• 248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

#### JUNE 20, 1994 - JUNE 24, 1994

*Tuesday, June 21, 1994 - 9:30 AM - Board Briefings . . . . . Page 2*

*Thursday, June 23, 1994 - 9:30 AM - Regular Meeting . . . . . Page 2*

*Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen by Paragon Cable subscribers at the following times:*

*Thursday, 6:00 PM, Channel 30*

*Friday, 10:00 PM, Channel 30*

*Saturday, 12:30 PM, Channel 30*

*Sunday, 1:00 PM, Channel 30*

**INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.**

Tuesday, June 21, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

**BOARD BRIEFINGS**

- B-1 *Presentation of the Portland Police Bureau Strategic Planning and Community Policing Assessment Plan. Presented by Assistant Portland Police Chief Dave Williams, Lt. Dennis Merrill and Sgt. Darrel Schenck. 9:30 AM TIME CERTAIN, 1 HOUR REQUESTED.*
- B-2 *Briefing on Federal Empowerment Zone Designation Application. Presented by Carol Linda Casson, Mark Clemons and Jan Burreson, Portland Development Commission; and Lorenzo Poe. 10:30 AM TIME CERTAIN, 45 MINUTES REQUESTED.*
- 

Thursday, June 23, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

**REGULAR MEETING**

**CONSENT CALENDAR**

**NON-DEPARTMENTAL**

- Abb  
C-1 *In the Matter of the Reappointments of Larry Naito, County Appointment; and Bing Sheldon, Joint County & City of Portland Appointment to Central City Concern Board of Directors*

**AGING SERVICES DIVISION**

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**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- C-3 *ORDER in the Matter of the Execution of Deed D941017 Upon Complete Performance of a Contract to WILLIAM D. IRWIN 94-122*

**DEPARTMENT OF LIBRARY SERVICES**

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*Multnomah County Department of Library Services and Washington County Cooperative Library Services to Provide Mail-Order Services to Rural Box Holders and Selected Homebound Residents of Multnomah County, Effective July 1, 1994 through June 30, 1997*

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**REGULAR AGENDA**

**NON-DEPARTMENTAL**

*Presentation made*

R-1 *In the Matter of the Presentation of Certificates of Appreciation Awarded by the Association of Oregon Counties (AOC) Board of Directors to Davis/Boyer, Janice Druian, Dennis Fantz and Gary Hansen for Their Extraordinary Efforts and Invaluable Contributions During the 1993 Oregon Legislative Session*

*App*

R-2 *Budget Modification NOND #19 Requesting Authorization to Transfer \$10,000 from Materials and Services to Capital Outlay for Computer Equipment and Software*

*App*

R-3 *Budget Modification NOND #20 Requesting Authorization to Transfer \$3,000 from Personal Services to Materials and Services for Additional Printing and Distribution/Postage Costs, within Commission District 3's Current Budget*

*App*

R-4 *RESOLUTION in the Matter of an Intergovernmental Agreement with the City of Portland to Nominate a Specific Area and Submit Application to the U.S. Department of Housing and Urban Development for Designation Under the Federal Empowerment Program* 94-123

*App*

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**SHERIFF'S OFFICE**

*\* See notes*

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ASD  
R-7 *Ratification of an Intergovernmental Agreement, Contract #800734, between Oregon National Guard and the Sheriff's Office to Establish Policies, Procedures and Guidelines for Oregon National Guard in Support of the Multnomah County Sheriff's Office in Drug Interdiction Operations, Effective Upon Completion.*

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ASD  
R-8 *Budget Modification DES #16 Requesting Authorization to Adjust Budget Appropriations to Reflect Actual Direct Expenditures and Service Reimbursements Prior to Parks and Expo Center Transfer to METRO, and Move the Balance of FY 93-94 Appropriation to Pass-Through and Indirect Budget*

**DEPARTMENT OF HEALTH**

ASD  
R-9 *Budget Modification MCHD #9 Requesting Authorization to Adjust Health Department Budget to Reflect Changes in the Health Department Expenditures During the Ending Fiscal Year*

**COMMUNITY AND FAMILY SERVICES DIVISION**

ASD  
R-10 *Budget Modification CFS #6 Requesting Authorization to Decrease Budgeted Revenues in the Community and Family Services Division by a Net Total of \$32,867 to Reflect Changes in State Mental Health Division Revenue for Plan/Amendment Approval Forms (PAAF's) #12, 13, 14, and 16-20*

ASD  
Replacement Agreement  
R-11 *Ratification of an Intergovernmental Agreement, Contract #102545, between the City of Portland and Multnomah County to Participate as a Member in the Portland HOME Consortium Cooperation Agreement for Program Years 1995-1997*

**PUBLIC COMMENT**

R-12 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*



**DAN SALTZMAN, Multnomah County Commissioner, District One**

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

**M E M O R A N D U M**

TO: Clerk of the Board  
Board of County Commissioners

FROM: Dan Saltzman *Don*

RE: Out of Office

DATE: Wednesday, May 25, 1994

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I will be on vacation from June 20 thru 23 and will not be here to attend the June 21st *& June 23rd*  
BCC Meetings.

BOARD OF  
COUNTY COMMISSIONERS  
1994 MAY 25 AM 10:48  
MULTNOMAH COUNTY  
OREGON

DRS:pjp



Meeting Date: JUN 23 1994

Agenda No: C-2

(Abovespace for Board Clerk's Office Use ONLY)

AGENDA PLACEMENT FORM

Subject: Amendment to FY93/94 revenue contract with State Senior/Disabled Services Division

BOARD BRIEFING Date Requested:  
Amount of time:

REGULAR MEETING Date Requested: June 23, 1994  
Amount of time: 5 minutes

DEPARTMENT: Social Services

DIVISION: Aging Services

CONTACT: Caroline Sullivan/Kathy Gillette

TELEPHONE: 248-3620

BLDG/RM#: 161/3rd floor

PERSON(S) MAKING PRESENTATION: Jim McConnell/Kathy Gillette

ACTION REQUESTED:

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

SUMMARY (include statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Aging Services Division requests approval of the attached amendment to revenue contract #AAA-FY94-10330-0 (County #102284) with the State Senior and Disabled Services Division for the period July 1, 1993 through June 30, 1994.

This amendment increases total state and federal revenues by \$841,080 to a new total of 10,776,650. The changes result from increased allocations, adjustments of carry-over and a transfer within state Oregon Project Independence funds.

Revenue sources include Oregon Project Independence, the Older Americans Act and other federal sources. Budget modifications already submitted by the Aging Services Division for FY93/94 include the revenues contained in this amendment.

The purpose of the agreement is to continue the services for elderly residents provided through the four-year area plan for aging services in Multnomah County. Services include planning, coordination, advocacy, long term care, community services, adult care home licensing, Public Guardian and Conservatorship and other services which benefit older residents of Multnomah County. Fiscal Year 1993-94 is year three of the four-year plan.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: \_\_\_\_\_

*Jim McConnell*

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248/5222

0516C/63  
BCCSDSD.941

*Originals Sent to Caroline Sullivan on 6-24-94.*

1994 JUN 14 PM 2:48  
MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS



# MULTNOMAH COUNTY OREGON

AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH AVE., 3RD FLOOR  
PORTLAND, OREGON 97204-2238  
SENIOR HELPLINE: (503) 248-3646  
ADMINISTRATION: 248-3620  
TDD: 248-3683 FAX: 248-3656

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Beverly Stein, Chair  
Board of County Commissioners

FROM: Jim McConnell, Director  
Aging Services Division *Jim McConnell*

DATE: June 10, 1994

SUBJECT: FY93/94 Revenue Contract Amendment #AAA-FY94-10330-1 with State Senior and Disabled Services Division

I. Recommendation: The Aging Services Division recommends that the Board of County Commissioners approve the attached revenue contract amendment #AAA-FY94-10330-1 (Multnomah County #102284-1) with the State Senior and Disabled Services Division, for the period July 1, 1993 through June 30, 1994.

II. Background/Analysis: This amendment increases federal and state revenues by \$841,080 to a new total of \$10,776,650 to continue services for elderly residents in Multnomah County.

Services include planning, coordination, advocacy, long term care, community services, adult care home licensing, Public Guardian and Conservatorship, and other services which benefit older residents of Multnomah County. Fiscal Year 1993-1994 is year three of a four year plan of action.

Revenues are from multiple sources, including State Oregon Project Independence (OPI), the federal Older Americans Act of 1965, as amended, and federal Title XIX of the Social Security Act.

II. Financial Impact: No budget action is required. Previous budget modifications submitted by Aging Services Division include the revenues contained in this amendment.

IV. Legal Issues: NA

V. Controversial Issues: NA

VI. Link to County Policies: NA

VII. Other Government Participation: NA

tlssd941



**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102284

Amendment # 1

<p><b>CLASS I</b></p> <p><input type="checkbox"/> Professional Services under \$25,000</p>	<p><b>CLASS II</b></p> <p><input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p><b>CLASS III</b></p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</p> <p>AGENDA # <u>C-2</u> DATE <u>6/23/94</u></p> <p>Carrie A. Parkerson</p> <p>BOARD CLERK</p>
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Department Aging Services Division Division Aging Services Date June 10, 1994

Contract Originator Caroline Sullivan/Kathy Gillette Phone 248-3620 Bldg/Room 161/3rd floor

Administrative Contact Caroline Sullivan/Kathy Gillette Phone 248-3620 Bldg/Room 161/3rd floor

Description of Contract State revenue contract amendment with Senior and Disabled Services Division providing funding for Aging Services Division administration, Long Term Care, and contracted community services. Amendment increases revenue by \$841,080.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Oregon Senior and Disabled Services Division

Mailing Address 500 Summer Street NE  
Salem OR 97310-1015

Phone (503) 378-4728

Employer ID# or SS# N/A

Effective Date July 1, 1993

Termination Date June 30, 1994

Original Contract Amount \$ 9,935,570

Total Amount of Previous Amendments \$ 0

Amount of Amendment \$ 841,080

Total Amount of Agreement \$ 10,776,650

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

Lump Sum \$ \_\_\_\_\_  Due on receipt

Monthly \$ \_\_\_\_\_  Net 30

Other \$ \_\_\_\_\_  Other \_\_\_\_\_

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager *James M. Connell*

Purchasing Director \_\_\_\_\_  
(Class II Contracts Only)

County Counsel *[Signature]*

County Chair / Sheriff *[Signature]*

Contract Administration \_\_\_\_\_  
(Class I, Class II Contracts Only)

Encumber: Yes  No

Date \_\_\_\_\_

Date \_\_\_\_\_

Date 13 June 94

Date 6/23/94

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.			SEE ATTACHED								
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION    CANARY - INITIATOR    PINK - FINANCE

CONTRACT APPROVAL FORM SUPPLEMENT

ASD COMMUNITY SERVICES PROGRAM

CONTRACTOR: SDDS REVENUE CONTRACT SDDS #AAA-FY94-10330-1

CONTRACT#: 102284 MOD #: 1 DATE: 6/10/94 6/15/93 6/10/94

LINE	FUND	AGENCY	ORG CODE	REVENUE CODE	LGFS	DESCRIP	ORIGINAL AMOUNT	MOD 1	MOD 2	MOD 3	FINAL AMOUNT
1	156	010	1700	2063	III-D		\$36,043	(\$1,998)			\$34,045
2	156	010	1700	2064	III-B		786,215	4,571			790,786
3	156	010	1700	2065	III-C-1		409,076	5,478			414,554
4	156	010	1700	2066	III-C-2		493,891	0			493,891
5	156	010	1700	2067	IIIF		0	108,384			108,384
6	156	010	1700	2070	VII-B		0	12,421			12,421
7	156	010	1700	2212	III-G		722	6,775			7,497
8	156	010	1700	2387	OPI		754,552	208,130			962,682
9	156	010	1700	2399	OPI-A		17,602	(12,602)			5,000
10	156	010	1700	2609	TITLE XIX		7,437,469	509,921			7,947,390
TOTAL							9,935,570	841,080			10,776,650

SDDS Contract #AAA-FY94-10330-1

DEPARTMENT  
OF HUMAN  
RESOURCES

Human Resources Bldg.

SENIOR AND  
DISABLED  
SERVICES  
DIVISION

CONTRACT FOR SERVICES

This contract is between the State of Oregon acting by and through its Department of Human Resources, Senior and Disabled Services Division, hereinafter called "Division", and

Multnomah County Aging Services Division  
421 SW Fifth  
Portland OR 97204

Encouraging  
independence,  
dignity and  
quality of life.

A Type 'B' Area Agency on Aging, hereinafter referred to as "AGENCY".

I. PURPOSE

The purpose of this amendment is the continuation of a cooperative effort between the DIVISION and the AGENCY for the provision of services to senior and disabled individuals in the State of Oregon. By this reference, the area plan is made a part of this contract.

II. TERM

This amendment is for the period July 1, 1993 through June 30, 1994, or when signed by all parties, whichever date is later.

III. STATEMENT OF WORK

Under this amendment, AAA will conduct activities and provide services as indicated in the area plan.

These activities and services will be provided as described in the following:

1. PART 1, SIGNATORS AND MATRIXES OF SERVICE OBJECTIVES AND RESOURCES AND FUNDING AND CONTRACT AMOUNTS;
2. PART 2, AREA AGENCY PLAN;
3. PART 3, GENERAL PROVISIONS; and,
4. PART 4, SPECIAL ASSURANCES

IV. CONSIDERATION

DIVISION agrees to pay AGENCY an amount not to exceed \$10,776,650, for the period July 1, 1993 through June 30, 1994, as detailed on the attached. 500 Summer St. NE, Salem, OR 97310-1015 • (503) 945-5811 Voice/TDD Toll Free 1-800-282-8096 Voice/TDD • (503) 373-7823 Fax



Barbara Roberts  
Governor

"We do not discriminate in employment, services or activities."

Matrices for accomplishment of the work as described in Part 2. Area Agency Plan.

V. DESIGNATION OF LIAISON

DIVISION and AGENCY intend to administer this contract through the following designated liaisons:

DIVISION: Assistant Administrator for Program Assistance  
313 Public Service Building  
Salem, OR 97310

AGENCY: Area Agency on Aging Director

Any official notice regarding this contract must be made in writing and mailed by certified mail. Such notice shall become effective as of the date of mailing by certified mail and shall be deemed sufficiently given if sent to the address above or such other address as may be specified by written notice to the DIVISION.

VI. SPECIAL CONDITIONS

VII. SIGNATURES

AGENCY

Multnomah County  
Aging Services Division  
(Print Name of Agency)

By James A. Connell 6-10-94  
Date  
Title AAO Director

DIVISION

State of Oregon, by and through its Department of Human Resources, Senior and Disabled Services Division

By \_\_\_\_\_  
Administrator/Designee Date

By Beverly Stein 6-23-94  
Date  
Beverly Stein  
Multnomah County Chair

VII. REVIEWED:

By Susan L. Dietrich 6/7/94  
Assistant Administrator Date  
Program Assistance

REVIEWED:  
LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

10512/dh/2  
06-24-91

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-2 DATE 6-23-94  
Cris A. Anderson  
BOARD CLERK

By [Signature] 13 June 94  
Date

\* May 25, 1994 \*

AREA PLAN FUNDING AND CONTRACT MATRIX

	Type B Funds	PART B Social Services	PART C-1 Congregat Meals	PART C-2 Home Del Meals	PART D In- Home Services	PART F Preventive Health	PART G Abuse Prevention	VII-B Elder Abuse	Other State Funds	Oregon Project Independence		TOTAL FUNDS
										60 Plus	Under 60	
FY 1994 Allocation	7,947,390	589,428	824,100	206,125	15,247	39,971	0	8,260		*		10,598,203
Carryover Amount	0	50,404	29,174	0	18,798	68,413	7,497	4,161		0	0	178,447
Transfers	0	150,954	(438,720)	287,766	0	0	0	0		(5,000)	5,000	0
Total Funds Available	7,947,390	790,786	414,554	493,891	34,045	108,384	7,497	12,421		962,682	5,000	10,776,650
Previous Total Contract	7,437,469	786,215	409,076	493,891	36,043	0	722	0		754,552	17,602	9,935,570
SSD Funds This Cont Amendment	509,921	4,571	5,478	0	(1,998)	108,384	6,775	12,421		208,130	(12,602)	841,080
New Total Contract	7,947,390	790,786	414,554	493,891	34,045	108,384	7,497	12,421		962,682	5,000	10,776,650
Balance Available	0	0	0	0	0	0	0	0		0	0	0

\*The FFY 1994 OPI allocation includes \$20,000 from the FY 1995 OPI allocation.

OK *(Signature)*

ATTACHMENT #2 -- Contract AAFY94-10330-1

State of Oregon  
Department of Human Resources  
Aging Services Division  
District 2 Multnomah

FY 93-94  
ALL CONTRACTORS

F-1 Budget Objectives  
Fiscal Year 1994

Contract #  
Date 06/01/94

Nat. Num (1)	Service Categories (2)	CASH RESOURCES																IN-KIND RESOURCES				BUDGET OBJECTIVES					
		XIX/SSBG (3)	III-B (4)	III-C1 (5)	III-C2 (6)	III-D (7)	III-G (9)	III-F (8)	VII-B (10)	OPI (11)	OPI ALZ (11)	PI (12)	Match (13)	USDA (14)	COUNTY (15)	CITY (16)	Other (17)	Sub-Total (18)	Match (19)	Other (20)	Grand Total (21)	Units of Service (22)	Cost per Unit (23)	No. of Pers. Served (24)	Cost per Case (25)	ASD Price/Unit (26)	
1	ASD Admin	1,066,705	110,610	60,174	0	0	0	0	0	78,612	0	0	57,042	0	1,217,793	0	0	2,590,936	0	0	2,590,936	0	NA	0	NA	NA	
1	ASD Admin	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
1	ASD Admin	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
1a	Alz Admin	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
2	AAA/Advocacy	40,465	80,941	26,689	0	0	0	0	0	0	0	0	35,948	0	(2,487)	0	0	181,556	0	0	181,556	0	NA	0	NA	NA	
7	ASD Case Mgmt	5,958,886	0	0	0	0	0	0	0	0	0	0	0	0	0	0	48,372	6,007,258	0	0	6,007,258	0	NA	0	NA	NA	
10	Training	0	1,137	0	0	0	0	7,497	0	12,421	0	0	7,032	0	(295)	0	0	27,792	0	0	27,792	0	NA	0	NA	NA	
11	Ombudsman	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
0 Subtotal/ASD		7,066,056	192,688	86,863	0	0	7,497	0	12,421	78,612	0	0	100,023	0	1,215,010	0	48,372	8,807,542	0	0	8,807,542	NA	NA	NA	NA	NA	
12	Info/Referral	74,363	129,691	5,595	0	0	0	0	0	0	0	3	0	0	9,862	0	13,996	331,510	1,800	6,973	242,283	37,632	6.44	24,771	9.78	5.83	
12a	Translation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
13	Outreach	0	46,868	1,500	0	0	0	0	0	0	0	0	3,000	0	0	0	2,076	53,438	0	20,037	73,475	24	3,061.46	NA	NA	2,140.33	
13a,b	Gatekeep\24 Acc	21,442	2,153	0	0	0	0	0	0	0	0	0	0	0	53,061	0	3,300	80,156	0	0	80,156	0	NA	0	NA	NA	
13a,b	Gatekeep\24 Acc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
17	Transportation	0	114,529	0	0	0	0	0	0	0	0	0	3,830	0	0	0	0	14,211	205,069	0	1,235	206,304	75,778	2.72	1,647	125.26	2.51
0 Subtotal/Access		95,805	293,241	7,095	0	0	0	0	0	0	0	0	6,833	0	134,689	0	31,511	572,173	1,800	28,245	602,218	NA	NA	NA	NA	NA	
20	Guardian/Cons	251,011	0	0	0	0	0	0	0	0	0	0	0	0	54,740	0	38,160	343,851	0	0	343,851	0	NA	0	NA	NA	
21	Legal Assist	0	29,492	0	0	0	0	0	0	0	0	0	30	0	15,830	0	65,177	110,529	95,253	0	205,782	1,782	115.48	1,300	158.29	25.45	
0 Subtotal/Legal		251,011	29,492	0	0	0	0	0	0	0	0	0	30	0	70,570	0	103,337	454,380	95,253	0	549,633	NA	NA	NA	NA	NA	
22	Congregate Meal	0	0	320,596	0	0	0	0	0	0	0	0	144,000	0	173,590	0	100,766	738,952	0	224,671	963,623	179,168	5.38	3,450	279.31	3.56	
22a	USDA Cushion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA
23	Sr Ctr Operation	0	20,915	0	0	0	0	0	0	0	0	0	0	0	71,777	117,999	63,589	274,280	10,228	22,196	306,704	84	3,651.24	NA	NA	2,508.23	
25	Education	0	0	0	0	0	0	83,065	0	0	0	0	0	0	0	0	0	83,065	0	0	83,065	0	NA	0	NA	NA	
32	Money Mgmt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
33	Volunteer Svcs	0	20,641	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20,641	0	0	20,641	6,071	3.40	0	NA	3.40	
34	Mental Health	116,244	0	0	0	0	0	0	0	0	0	0	0	0	74,000	0	0	190,244	0	0	190,244	0	NA	0	NA	NA	
34a	M.H. Spec. Proj.	0	0	0	0	0	0	25,319	0	0	0	0	0	0	0	0	0	25,319	0	0	25,319	0	NA	0	NA	NA	
37	Ctr. Renovation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
0 Subtotal/Comm.		116,244	41,556	320,596	0	0	0	108,384	0	0	0	0	144,000	0	173,590	145,777	117,999	164,355	1,332,501	10,228	246,867	1,589,596	NA	NA	NA	NA	
41	HomeDel. Meals	0	0	0	493,891	0	0	0	0	0	0	201,778	0	215,590	0	0	0	911,259	0	313,824	1,225,083	240,212	5.10	3,650	335.64	3.79	
41a	XIX H.D. Meals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	44,795	0	0	44,795	77,500	0.58	250	179.18	0.58	
44	Home Care	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,697	383,232	0	0	383,232	34,210	11.20	950	403.40	11.15	
45	CEP - In Home	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100,000	0	0	100,000	14,000	7.14	350	285.71	7.14	
46	Personal Care	0	0	0	34,045	0	0	0	0	0	0	0	0	0	0	0	0	208,305	0	0	208,305	14,700	14.17	500	416.61	14.17	
46a	Alz Personal Care	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0	0	1,000	70	14.29	10	100.00	14.29	
48	Chore	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0	0	2,000	0	NA	0	NA	NA	
51	Case Mgmt.	0	233,809	0	0	0	0	0	0	0	0	0	185,373	0	1,355	173,707	0	184,466	214,415	34,055	1,027,180	42,082	24.44	4,275	240.62	23.60	
51	OPI Case Mgmt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
51a	Alz OPI Case Mgmt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0	0	2,000	80	25.00	25	80.00	25.00	
60	Day Care	0	0	9	0	0	0	0	0	0	0	0	0	0	0	0	0	21,533	0	0	21,533	720	29.91	20	1,076.65	29.91	
60a	Alz Day Care	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0	0	1,000	34	29.41	10	100.00	29.41	
61	Respite Care	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26,967	0	0	26,967	2,765	9.75	35	770.49	9.75	
61a	Alz Respite	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0	0	1,000	105	9.52	15	66.67	9.52	
0 Subtotal/Inhome		0	233,809	0	493,891	34,045	0	0	0	884,070	5,000	210,731	173,707	260,385	184,466	214,415	35,752	2,730,271	0	315,280	3,045,551	NA	NA	NA	NA	NA	
63	AFH Licensing	418,274	0	0	0	0	0	0	0	0	0	0	0	0	67,486	0	72,436	558,190	0	0	558,190	0	NA	0	NA	NA	
65a	Temp Res Care	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
69a	Misc Med	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA	0	NA	NA	
0 Subtotal/AFH		418,274	0	0	0	0	0	0	0	0	0	0	0	0	67,486	0	72,436	558,190	0	0	558,190	NA	NA	NA	NA	NA	
Page/Grand Total		7,947,390	790,786	414,554	493,891	34,045	7,497	108,384	12,421	962,682	5,000	361,594	273,730	433,975	1,817,998	332,414	458,696	14,455,057	107,281	590,372	15,152,730	NA	NA	NA	NA	NA	

MEETING DATE: JUN 23 1994

AGENDA NO: C-3

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Request Approval of Deed to Contract Purchaser for Completion of Contract.

BOARD BRIEFING: Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: \_\_\_\_\_

Amount of Time Needed: Consent

DEPARTMENT: Environmental Services DIVISION: Assessment & Taxation

CONTACT: Kathy Tuneberg TELEPHONE #: 248-3590

BLDG/ROOM #: 166/200/Tax Title

PERSON(S) MAKING PRESENTATION: Kathy Tuneberg

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL [ ] OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Request approval of deed to contract purchaser for completion of Contract #15719. (Property originally repurchased by former owner.)

Deed D941017 and Board Orders attached.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1994 JUN 14 PM 2:48

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: *[Signature]*  
ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

*Sent Original Order 94-122 + Deed to Beverly Scott on 6-24-94.* 6/93

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of the Execution of )  
Deed D941017 Upon Complete Performance of ) ORDER  
a Contract to ) 94-122  
  
WILLIAM D. IRWIN )

It appearing that heretofore on January 14, 1993, Multnomah County entered into a contract with WILLIAM D. IRWIN for the sale of the real property hereinafter described; and

That the above contract purchaser has fully performed the terms and conditions of said contract and is now entitled to a deed conveying said property to said purchaser;

NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the contract purchaser the following described real property, situated in the County of Multnomah, State of Oregon:

KILLINGSWORTH GARDENS  
EAST 50' OF LOT 7, BLOCK 3

Dated at Portland, Oregon this 23rd day of June, 1994.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Beverly Stein*  
\_\_\_\_\_  
Beverly Stein, Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BY *Laurence Kressel*

DEED D941017

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to WILLIAM D. IRWIN, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

KILLINGSWORTH GARDENS  
EAST 50' OF LOT 7, BLOCK 3

The true and actual consideration paid for this transfer, stated in terms of dollars is \$13,856.84.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

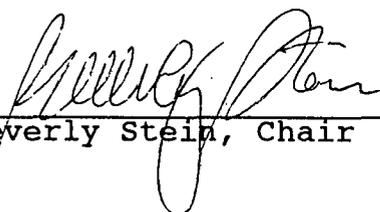
Until a change is requested, all tax statements shall be sent to the following address:

6320 NE SIMPSON ST  
PORTLAND OR 97218

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 23rd day of June, 1994, by authority of an Order of the Board of County Commissioners heretofore entered of record.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

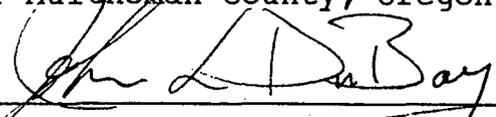
  
Beverly Stein, Chair

REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

DEED APPROVED:

Janice Druian, Director  
Assessment & Taxation

By 

By 

After recording, return to Multnomah County Tax Title, 166/200

STATE OF OREGON )  
 ) ss  
COUNTY OF MULTNOMAH )

*On this 23rd day of June, 1994, before me, a Notary Public in and for the County of Multnomah and State of Oregon, personally appeared Beverly Stein, Chair, Multnomah County Board of Commissioners, to me personally know, who being duly sworn did sat that the attached instrument was signed and sealed on behalf of the County by authority of the Multnomah County Board of Commissioners, and that said instrument is the free act and deed of said County.*

*IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed by official seal the day and year first in this, my certificate, written.*



*Carrie Anne Parkerson*  
\_\_\_\_\_  
Carrie Anne Parkerson  
Notary Public for Oregon  
My Commission expires: 1/24/97

MEETING DATE: JUN 23 1994

AGENDA NO: C-4

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

*RENEWAL*

**SUBJECT:** Agreement for Mail-Order Library Services to be provided by the Washington County Cooperative Library Services

**BOARD BRIEFING** Date Requested: \_\_\_\_\_

Amount of Time Needed: 15 minutes

**REGULAR MEETING:** Date Requested: \_\_\_\_\_

Amount of Time Needed: 10 minutes

**DEPARTMENT:** Library **DIVISION:** Administration

**CONTACT:** Ginnie Cooper **TELEPHONE #:** 5403  
**BLDG/ROOM #:** 317

**PERSON(S) MAKING PRESENTATION:** Ginnie Cooper / *CONSENT CALENDAR*

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

This is a request for approval to renew an agreement with the Washington County Cooperative Library Services, a department of Washington County. Multnomah County wishes to provide mail-order services to rural boxholders and selected homebound residents of Multnomah County. The WCCLS has an ongoing program for providing mail-order services to residents of Washington County and has been extending this service to Multnomah County. Multnomah County Library has used this service since 1988 and found it to be cost efficient and a valued service. The attached agreement with WCCLS would replace our current agreement with WCCLS and extend the mail-order service until June 30, 1997.

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_

OR

**DEPARTMENT MANAGER:** *Ginnie Cooper*

1994 JUN 14 PM 2:47  
MULTNOMAH COUNTY  
OREGON  
CLERK OF COUNTY COMMISSIONERS

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Office of the Board Clerk 248-3277/248-5222**

0516C/63 *Originals Sent to Wes Stevens on 6-24-94*



**CONTRACT APPROVAL FORM**  
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 600035  
Amendment # \_\_\_\_\_

<p><b>CLASS I</b></p> <p><input type="checkbox"/> Professional Services under \$10,000</p>	<p><b>CLASS II</b></p> <p><input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p><b>CLASS III</b></p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p style="text-align: center;"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p>AGENDA # <u>C-4</u> DATE <u>6/23/94</u> Carrie A. Parkerson</p> <hr/> <p style="text-align: center;">BOARD CLERK</p>
--	--	---

Contact Person Wes Stevens Phone 5432 Date 5-17094  
 Department Library Division Administration Bldg/Room 317  
 Description of Contract Agreement for Mail-Order Library Services to be provided by Washington County Cooperative Library Services. **RENEWAL**

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_  
 ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Washington Coop Library Services  
 Mailing Address PO Box 5129  
Aloha, OR 97006  
 Phone 642-1544  
 Employer ID # or SS # 93-6002316  
 Effective Date July 1, 1994  
 Termination Date June 30, 1997  
 Original Contract Amount \$ 99,000.00  
 Amount of Amendment \$ \_\_\_\_\_  
 Total Amount of Agreement \$ 99,000.00

Payment Term

Lump Sum \$ \_\_\_\_\_

Monthly \$ \_\_\_\_\_

Other \$ Quarterly as invoiced

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager [Signature]  
 Purchasing Director \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel [Signature]  
 County Chair/Sheriff [Signature]

Date 6-1-94  
 Date \_\_\_\_\_  
 Date 6/8/94  
 Date 6/23/94

VENDOR CODE		VENDOR NAME							TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	162	080	8670			6110					
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING    CANARY - INITIATOR    PINK - CLERK OF THE BOARD    GREEN - FINANCE

**AGREEMENT REGARDING  
MAIL-ORDER LIBRARY SERVICES**

This Agreement is made and entered into between Washington County, for Washington County Cooperative Library services (hereafter "WCCLS") and Multnomah County for the Multnomah County Library.

WHEREAS, the Multnomah County Library wishes to provide mail-order library services to selected rural and homebound residents of Multnomah County; and

WHEREAS, WCCLS has an ongoing program providing for mail-order library services to residents of Washington County and is capable of extending this service to residents of Multnomah County; and

WHEREAS, the parties are authorized to enter into agreements for the provision of such services pursuant to ORS Chapter 190;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereto agree as follows:

**I. Services of WCCLS**

A. WCCLS agrees to provide selected rural and homebound residents of Multnomah County ("Mail-Order Patrons") with mail-order library services similar to those offered to residents of Washington County by WCCLS. Such services shall include the mailing of catalogs to households in selected zip code areas in Multnomah County and to homebound individuals referred by Multnomah County Library. A postage-paid mailer shall be provided for filling Multnomah County residents' requests from the catalog. Multnomah County Library shall select the residents of Multnomah County served under this Agreement.

B. The library materials contained in the above-described catalog shall be selected in accordance with WCCLS's material selection policy, taking into consideration suggestions, recommendations and advice from the Multnomah County readers and the Multnomah County Library Outreach Services. However, the ultimate decision on catalog contents shall be made by WCCLS. Services provided pursuant to this Agreement shall be titles selected from the above-described catalogs and other library materials on request.

C. For the purposes of this Agreement, a "circulation" is each item (book) that is mailed by WCCLS.

D. WCCLS shall maintain a record of the number of circulations with Mail-Order Patrons and the number of new Mail-Order Patrons registered in Multnomah County, and shall provide to the Multnomah County Library an accounting of the circulations and new Mail-Order Patrons for each month by the tenth day of the following month.

**II. Compensation and Payment Schedule**

The sum owed to WCCLS will be calculated quarterly by taking the number of circulations to Mail-Order Patrons times the annual per circulation rate. WCCLS will invoice Multnomah County Library quarterly (by the 10th of October, January, April and July) and payments will be due by the last day of these months.

<u>Year</u>	<u>Circulation Rate</u>	<u>Total Payments Shall Not Exceed</u>
FY1994-95	\$2.20	\$30,000
FY1995-96	\$2.30	\$33,000
FY1996-97	\$2.45	\$36,000

III. Term, Renewal and Termination

A. The term of this Agreement shall be for one year, commencing on July 1, 1994, through and including June 30, 1995. This Agreement shall automatically be renewed for two (2) one-year terms commencing July 1, 1995, and each July 1 thereafter unless either party provides written notice to the other at least sixty (60) days prior to the renewal date of its intention to terminate this Agreement.

B. This Agreement may be terminated by either party for any reason upon at least 60 days prior written notice. In the event of termination, payment in lieu of rent shall be adjusted pro rata.

IV. Hold Harmless

Each party shall be responsible for any damages it suffers in connection with this Agreement which are caused by residents of the other county, including but not limited to the loss or destruction of library materials, and shall hold the other party harmless therefrom.

V. Equal Opportunity

Washington County Personnel Rules provide that Washington County (and, consequently, WCCLS) shall enter into a contractual agreement only with equal opportunity employers. Therefore, Multnomah County hereby agrees that its employees and applicants for employment shall not be discriminated against because of race, color, national origin, religion, physical or mental handicaps, sex or age, except in the case of bona fide occupational qualifications as defined and provided by Oregon law.

VI. Captions

Captions and headings used in this Agreement are for convenience only and shall not be construed or interpreted so as to enlarge or diminish the rights or obligations of the parties hereto.

FOR WASHINGTON COUNTY

FOR MULTNOMAH COUNTY

\_\_\_\_\_  
Name

Ginni Coag  
Name

\_\_\_\_\_  
Title

Director of Libraries  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

6-1-94  
\_\_\_\_\_  
Date

Approved as to form:

Laurence Kessel  
CHAIR, MULTNOMAH COUNTY  
REVIEWED: DATE: 6-23-94

\_\_\_\_\_  
Assistant County Counsel

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY OREGON

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-4 DATE 6-23-94  
Carrie A. Peterson  
BOARD CLERK

By [Signature]  
Assistant County Counsel

MEETING DATE: JUN 23 1994

AGENDA NO: C-5

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

*RENEWAL*

SUBJECT: Housing for Washington County library staff at the Central Library

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: 10 minutes

REGULAR MEETING: Date Requested: \_\_\_\_\_

Amount of Time Needed: 10 minutes

DEPARTMENT: Library DIVISION: Administration

CONTACT: Wes Stevens TELEPHONE #: 5432  
BLDG/ROOM #: 317

PERSON(S) MAKING PRESENTATION: Ginnie Cooper / *CONSENT CALENDAR*

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

We are seeking approval of this IGA to continue an arrangement that has proven in the past to be beneficial to the Washington County Reference staff, Multnomah County Library and library patrons from both systems. This is a revenue generating agreement for Multnomah County Library that has the added benefit of being an excellent service to patrons as well as providing easier access and dissemination of information for the reference staff of Washington County.

BOARD OF  
COUNTY COMMISSIONERS  
1994 JUN 14 PM 2:47  
MULTNOMAH COUNTY  
OREGON

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: *Ginnie Cooper*

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/163 *Originals sent to Wes Stevens on 6-24-94.* 6193



**CONTRACT APPROVAL FORM**  
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 600045  
Amendment # \_\_\_\_\_

<p align="center"><b>CLASS I</b></p> <input type="checkbox"/> Professional Services under \$10,000	<p align="center"><b>CLASS II</b></p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCR B Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p align="center"><b>CLASS III</b></p> <input checked="" type="checkbox"/> Intergovernmental Agreement  <p align="center">APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>C-5</u> DATE <u>6/23/94</u> Carrie A. Parkerson BOARD CLERK</p>
--	---	--

Contact Person Wes Stevens Phone 5432 Date 5-18-94  
 Department Library Division Administration Bldg/Room 317  
 Description of Contract Housing of Washington County Cooperative Library Services reference staff at the Central Library and access to Multnomah County Library's collection and facilities by the WCCLS staff.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_  
 ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Washington County Coop Library Services  
 Mailing Address PO Box 5129  
Aloha, OR 97006  
 Phone 642-1544  
 Employer ID # or SS # 93-6002316  
 Effective Date July 1, 1994  
 Termination Date June 30, 1997  
 Original Contract Amount \$ 28,500.00  
 Amount of Amendment \$ \_\_\_\_\_  
 Total Amount of Agreement \$ 28,500.00

Payment Term  
 Lump Sum \$ \_\_\_\_\_  
 Monthly \$ \_\_\_\_\_  
 Other \$ 9500.00 annual payment  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager *[Signature]*  
 Purchasing Director *[Signature]*  
 (Class II Contracts Only)  
 County Counsel *[Signature]*  
 County Chair/Sheriff *[Signature]*

Date 5-1-94  
 Date \_\_\_\_\_  
 Date 6/8/94  
 Date 6/23/94

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	162	080	8208			6110						
02.												
03.												

**AGREEMENT REGARDING  
WASHINGTON COUNTY REFERENCE SERVICE**

This Agreement is made and entered into between Washington County, for Washington County Cooperative Library Services (hereafter "WCCLS") and Multnomah County for the Multnomah County Library.

WHEREAS, the Multnomah County Library has available facilities to house the WCCLS Reference staff; is willing to provide access to Multnomah County Library's collection to WCCLS libraries; has database searching capabilities; and

WHEREAS, WCCLS has a need for such staff housing, data base searching and access to Multnomah County Library's collection; and

WHEREAS, the parties are authorized to enter into agreements for the provision of such services pursuant to ORS Chapter 190;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereto agree as follows:

**I. Services of Multnomah County Library**

A. Multnomah County Library agrees to house the WCCLS Reference Service staff at the Central Library and further agrees to allow access to Multnomah County Library's collection and facilities during regular operating hours by the WCCLS network libraries and their patrons via the WCCLS Reference staff.

B. Multnomah County Library agrees to provide work space, tables and chairs, access to photocopiers and telefacsimile equipment, access to Dialog, DYNA and OCLC terminals and training as needed from subject specialists in use of the collection.

**II. Compensation**

A. In lieu of payment of rent and utility expenses incurred by Multnomah County Library in housing the WCCLS Reference staff, WCCLS shall pay Multnomah County Library \$9,500 per year. Payment shall be made by December 31 of each year.

B. WCCLS agrees to pay telephone and communication charges accrued by WCCLS Reference staff.

C. WCCLS shall pay as billed monthly for the cost of photocopies (10¢ each), microform copies (25¢ each), and overdue fines (at same rate charged other library users) which the WCCLS Reference staff use or accrue during the term of this agreement.

D. Dialog and other on-line data base search charges incurred by WCCLS staff will be billed directly to WCCLS by the vendor.

**III. Term, Renewal and Termination**

A. The term of this Agreement shall be for one year, commencing on July 1, 1994, through and including June 30, 1995. This Agreement shall automatically be renewed for two (2) one-year terms commencing July 1, 1995, and each July 1 thereafter unless either party provides written notice to the other at least sixty (60) days prior to the renewal date of its intention to terminate this Agreement.

B. This Agreement may be terminated by either party for any reason upon at least 60 days prior written notice. In the event of termination, payment in lieu of rent shall be adjusted pro rata.

IV. Employment of Outstationed Personnel

A. WCCLS agrees to directly employ the Reference Librarian and Library Assistant(s) as outstationed personnel at Multnomah County Library. It is understood that these employees will abide by Multnomah County Library's circulation policies and procedures.

B. Employees of WCCLS and the Multnomah County Library shall remain the employees of each. WCCLS and Multnomah County Library shall be responsible for salaries, benefits, rights and liabilities that accrue from the employment of their own respective employees. WCCLS and Multnomah County shall each comply with ORS 657.017 for all employees.

V. Hold Harmless

Each party shall be responsible for any damages it suffers in connection with this Agreement which are caused by residents of the other county, including but not limited to the loss or destruction of library materials, and shall hold the other party harmless therefrom.

VI. Equal Opportunity

Washington County Personnel Rules provide that Washington County (and, consequently, WCCLS) shall enter into a contractual agreement only with equal opportunity employers. Therefore, Multnomah County hereby agrees that its employees and applicants for employment shall not be discriminated against because of race, color, national origin, religion, physical or mental handicaps, sex or age, except in the case of bona fide occupational qualifications as defined and provided by Oregon law.

VII. Captions

Captions and headings used in this Agreement are for convenience only and shall not be construed or interpreted so as to enlarge or diminish the rights or obligations of the parties hereto.

FOR WASHINGTON COUNTY

FOR MULTNOMAH COUNTY

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

*Ginnie Coog*  
Director of Libraries

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

6-01-94

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*Laurence Kressel* Date 6/23/94  
REVIEWED: Multnomah County, Chair

Approved as to Form:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY OREGON

\_\_\_\_\_  
Assistant County Counsel

By

*[Signature]*  
Assistant County Counsel

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-5 DATE 6-23-94  
*Carrie A. Peterson*  
BOARD CLERK

Meeting Date: JUN 23 1994

Agenda No.: X-1

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: AOC Certificates of Appreciation Presentation

BOARD BRIEFING: Date Requested:  
Amount of Time Needed:

REGULAR MEETING: Date Requested: 6/23/94  
Amount of Time Needed: 5 Minutes

DEPARTMENT: Nondepartmental

DIVISION: County Chair's Office

CONTACT: Delma Farrell

TELEPHONE: X-3953

BLDG/ROOM: 106/1410

PERSON(S) MAKING PRESENTATION: Bob Cantine, Executive Director, Association of Oregon Counties

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if available):

Presentation of Certificates of Appreciation awarded by the AOC Board of Directors to David Boyer, Janice Druian, Dennis Fantz and Gary Hansen for their extraordinary efforts and invaluable contributions during the 1993 Oregon Legislative Session

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1994 JUN 14 PM 2:46

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

*Any Questions? Call the Office of the Board Clerk at 248-3277 or 248-5222.*

*Awards Presented*



LOCAL GOVERNMENT CENTER 1201 COURT STREET N.E., P.O. BOX 12729, SALEM, OREGON 97309-0729, (503) 585-8351

**RECEIVED**

**JUN 06 1994**

**BEVERLY STEIN  
MULTNOMAH COUNTY CHAIR**

May 19, 1994

**TO:** Multnomah County Board of Commissioners  
**FROM:** Robert R. Cantine, Executive Director  
**SUBJECT:** Certificates of Appreciation

We ask your help in presenting the enclosed Certificates of Appreciation to David Boyer, Janice Druian, Dennis Fantz, and Gary Hansen.

Certificates of Appreciation are awarded by the AOC Board of Directors to a select group of county officials and employees around the state in recognition of their extraordinary efforts and invaluable contributions during the preceding legislative session.

The 1993 Oregon Legislative Assembly considered a record number of measures affecting county government. More than 1,700 such bills were introduced by the legislature, of which 454 were enacted into law during the course of the six month session. The diversity and complexity of the issues involved, coupled with intense competition for legislators' attention in a highly adversarial environment, causes an extreme workload demand that vastly exceeds AOC resources. The degree to which that overload is assumed by voluntary efforts of county officials and employees over and above their normal success in 1993 speaks well for the competence and hard work of the many county officials and employees who rose to the challenge. Not only did our "county team" bring home millions of dollars in additional resources to address underfunded local programs in human services, economic development, and parks systems, they also stopped hundreds of bills that would have created additional problems or exacerbated existing ones.

We would also like to express our appreciation to the many county governing bodies that have encouraged their employees to become active players in the Association's legislative program.

Would you please present these certificates on behalf of our Board of Directors with their profound thanks for a job well done.

Enc.

BUDGET MODIFICATION NO.

Nov 19

(For Clerk's Use) Meeting Date JUN 28 1994

Agenda No. R-2

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

6-16 or 6-23

(Date)

DEPARTMENT Nondepartmental

DIVISION Tax Supervising Commission

CONTACT Susan Pape

TELEPHONE X3054

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

This budget modification requests a transfer of \$10,000 from Materials and Services to Capital Outlay for computer equipment and software.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

Personnel changes are shown in detail on the attached sheet

This budget modification moves funds from materials and services to capital outlay. The Commission is updating its software and purchasing another PC.

All changes are within budget authorization and statute limitation.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1994 JUN 14 PM 2:48

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of \_\_\_\_\_)

\$ \_\_\_\_\_

Date

After this modification

\$ \_\_\_\_\_

Originated By

Susan V Pape

Date

6-2-94

Department Director

Susan V. Pape

Date

6-2-94

Plan/Budget Analyst

Chris Hays

Date

6/8/94

Employee Services

Date

Board Approval

Carrie A. Pederson

Date

6-23-94

This change has been authorized by the Tax Supervising Commission members and by the new Administrative Officer, Courtney Wilton who will begin on June 9, 1994. Originals sent to Budget on 6-24-94.

EXPENDITURE

TRANSACTION EB GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
										0		
NOND 09	C	100	50	9040			6110	21,843	11,843	(10,000)		Professional Services
										0		
NOND 09	C	100	05	9040			8400	2,500	12,500	10,000		Capital Outlay
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
TOTAL EXPENDITURE CHANGE										0	0	

REVENUE

TRANSACTION EB GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
TOTAL REVENUE CHANGE										0	0	

BUDGET MODIFICATION NO.

Nond 20

(For Clerk's Use) Meeting Date JUN 23 1994

Agenda No. R-3

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 06/23/94 (Date)

DEPARTMENT Nondepartmental DIVISION Commissioner Collier  
CONTACT Stuart Farmer TELEPHONE \_\_\_\_\_  
\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Commissioner Collier

SUGGESTED  
AGENDA TITLE (to assist in preparing a description for the printed agenda)

This budget modification requests to move \$3,000 from Personal Services to Materials and Services for additional printing and distribution/postage costs, within District 3's current budget.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

Personnel changes are shown in detail on the attached sheet

This budget modification reduces Fringe by \$2,000 and Insurance by \$1,000 and increases Printing by \$2,000 and Distribution/Postage by \$1,000.

It does not increase Commissioner Collier's overall budget

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

Insurance fund is reduced by \$1,000

CLERK OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1994 JUN 16 PM 1:04

4. CONTINGENCY STATUS (to be completed by Budget & Planning)  
NA Fund Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
Date \_\_\_\_\_  
After this modification \$ \_\_\_\_\_

Originated By Stuart Farmer Date 6/14/94 Department Director Langan Date 6/16/94  
Plan/Budget Analyst Cheryl Gray Date 06/14/94 Employee Services \_\_\_\_\_ Date \_\_\_\_\_  
Board Approval Barbara Parkinson Date 6-23-94

Originals sent to Budget on 6-24-94.

EXPENDITURE

TRANSACTION EB GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
										0		
Nond 20	C	100	50	9250			5500	33,720	31,720	(2,000)		Fringe
Nond 20	C	100	50	9250			5550	14,529	13,529	(1,000)		Insurance
Nond 20	C	100	50	9250			6120	987	2,987	2,000		Printing
Nond 20	C	100	50	9250			7560	1,400	2,400	1,000		Dist/Postage
										0		
		400	50	7550			6580		(1,000)	(1,000)		Ins Fund
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
TOTAL EXPENDITURE CHANGE										(1,000)	0	

REVENUE

TRANSACTION EB GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
										0		
Nond 20	C	400	50	7040			6600		(1,000)	(1,000)		SR from GF
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
										0		
TOTAL REVENUE CHANGE										(1,000)	0	

✓ Spoke on R-4 + R-5

**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

6/23/94

**NAME**

SANDY WILLOW

**ADDRESS**

2936 NW SAUER ST

**STREET**

PORTLAND, OR

97210

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #**

R4 + R5

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

2 ✓ Spoke on R-4 & R-5

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 03 June 94

**NAME** CAROL-LINDA CASSON (POC)

**ADDRESS** 1120 SW FIFTH AVE

**STREET**

PORTLAND, OR 97204

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** R-4

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

Meeting Date: JUN 23 1994

Agenda No.: R-4

(Above Space for Board Clerk's Use *ONLY*)

AGENDA PLACEMENT FORM

SUBJECT: RESOLUTION

BOARD BRIEFING: Date Requested:  
Amount of Time Needed:

REGULAR MEETING: Date Requested: 6/23/94  
Amount of Time Needed: 5 Minutes

DEPARTMENT: Nondepartmental

DIVISION: County Chair's Office

CONTACT: Jo Ann Allen

TELEPHONE: X-3963

BLDG/ROOM: 106/1410

PERSON(S) MAKING PRESENTATION: Carol Linda Casson, Mark Clemons, Jan Burreson, Jo Ann Allen, Lorenzo Poe

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if available):

RESOLUTION in the Matter of an Intergovernmental Agreement with the City of Portland to Nominate a Specific Area and Submit Application to the U.S. Department of Housing and Urban Development for Designation Under the Federal Empowerment Program

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

*Beverly Steen*

OR

DEPARTMENT MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1994 JUN 16 PM 2 16  
MULTNOMAH COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

*Any Questions? Call the Office of the Board Clerk at 248-3277 or 248-5222.*

*Copy of Resolution 94-123 sent to Jo Ann Allen & Carol Linda Casson, POC on 6-24-94.*

Meeting Date: JUN 23 1994

Agenda No.: \_\_\_\_\_

(Above Space for Board Clerk's Use *ONLY*)

**AGENDA PLACEMENT FORM**

SUBJECT: Resolution

BOARD BRIEFING:      Date Requested:  
                                 Amount of Time Needed:

REGULAR MEETING:      Date Requested: June 23, 1994  
                                 Amount of Time Needed: 5 Minutes

DEPARTMENT: Nondepartmental

DIVISION: County Chair's Office

CONTACT: Jo Ann Allen

TELEPHONE: X-3963

BLDG/ROOM: 106/1410

PERSON(S) MAKING PRESENTATION: Carol Linda Casson, Jo Ann Allen, Lorenzo Poe

**ACTION REQUESTED:**

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL       OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if available):

RESOLUTION in the Matter of Increased U.S. Department of Health and Human Services, Social Services Block grant (SSBG) Funding Dedicated to the Nominated Area for Carrying Out Aspects of the Strategic Plan and Giving Preference to Any/All Grant Applications Subsequently Submitted by Entities Serving the Nominated Area with Regard to Designation as a Federal Empowerment Zone

1994 JUN 14 PM 2:46  
CLERK OF COUNTY COMMISSIONERS  
MULTIOMAH COUNTY  
OREGON

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Steind  
OR  
DEPARTMENT MANAGER: \_\_\_\_\_

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

*Any Questions? Call the Office of the Board Clerk at 248-3277 or 248-5222.*

JOHN L. DuBAY

---

MULTNOMAH COUNTY COUNSEL  
1120 S.W. FIFTH AVENUE, SUITE 1530  
P.O. BOX 849  
PORTLAND, OREGON 97207-0849  
(503) 248-3138  
FAX (503) 248-3377

Note - This resolution doesn't  
authorize anyone to sign  
the IGA. I will that  
come later }  
Joh

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

In the Matter of an Intergovern- )  
mental Agreement with the City ) RESOLUTION  
of Portland to nominate a specific ) 94-123  
area and submit application to )  
the U.S. Department of Housing )  
and Urban Development for )  
designation under the Federal )  
Empowerment Program )

WHEREAS the Federal Empowerment Program is a revitalization program that sets forth guidelines for targeting future Federal resources to designated urban entities that form partnerships that include community and private sector entities, to achieve new levels of human and economic development in areas of high poverty and economic distress; and

WHEREAS Multnomah County and the City of Portland are legally formed local governments, and thereby eligible, by Federal guidelines, to be joint applicants in nominating a qualified area for competitive consideration for designation under the Federal Empowerment Program; and

WHEREAS the community has nominated an area in Multnomah County, within the incorporated City of Portland, that meets Federal criteria for poverty and general economic and social distress; and

WHEREAS Multnomah County is the lead government in providing social services to County residents, including residents of the incorporated City of Portland; and the City of Portland is the lead government in providing job linkages and community economic development services for residents of the incorporated City; and

WHEREAS successful designation will bring new U.S. Department of Health and Human Services, Social Services Block Grant (SSBG) funding, to support initiatives that further the objectives of the application's Strategic Plan; and

WHEREAS the Strategic Plan sets forth the County as the lead administrator of the SSBG entitlement for the purposes of facilitating distribution of the funding, assuring accountability to the Federal government, the State, and the local community; now therefore

IT IS HEREBY RESOLVED that the Multnomah County Board of Commissioners intend to enter into an Intergovernmental Agreement with the City of Portland providing for (a) participation as a joint applicant in the Portland application for designation under the Federal Empowerment Program; and (b) agree to be the fiscal administrator of any, all

SSBG funds that may result from successful designation. The form of the proposed Agreement is attached as Exhibit A.

DATED this 23rd day of June, 1994.

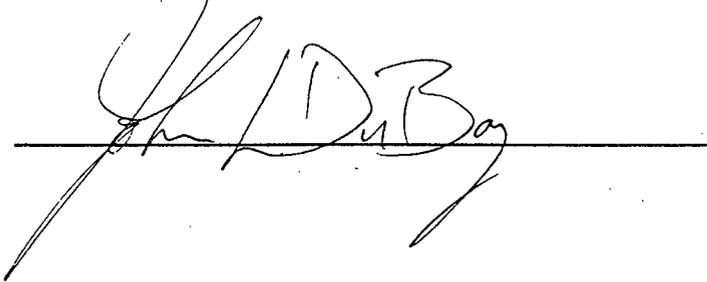


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

REVIEWED:

LAURENCE KRESSEL  
MULTNOMAH COUNTY COUNSEL



## Exhibit A

### INTERGOVERNMENTAL AGREEMENT

between the

### GOVERNMENTS OF MULTNOMAH COUNTY AND THE CITY OF PORTLAND

The governments of Multnomah County (County) and the City of Portland (City) recognize the opportunities offered under President Clinton's Federal Empowerment Program as strategic support to the current joint efforts to combat crime, unemployment, poverty and distress among their citizens in the nominated area. They also recognize that bringing the nominated area to share equitably the region's healthy, vigorous and growing economy transcends traditional governmental boundaries; such efforts must be based upon integrated strategies, implemented by strong partnerships involving governments, community-based organizations and the private sector.

#### ARTICLE I

##### PURPOSE AND AUTHORITY

1. The Agreement establishes a cooperative, voluntary arrangement among the elected officials of the County and the City in order to nominate an area within the incorporated boundaries of the City of Portland, in Multnomah County, that meets eligibility requirements for designation by the U.S. Department of Housing and Urban Development under the Federal Empowerment Program.
2. The Agreement further authorizes a partnership between these governments and the community of the nominated area in planning and implementing the Strategic Plan set forth in their joint application, targeting their resources to meet the Plan's human and economic development objectives. The Strategic Plan is primarily comprised of vision statements, programs and activities of two publicly adopted community plans: the Albina Community Plan and the Central City Plan.
3. The nominated area includes contiguous full census tracts in the downtown, inner Northeast, and Columbia Corridor districts, set forth by legal description and map, attached to this Agreement. These tracts are eligible by distress criteria related to poverty, sufficient to meet Federal requirements.
4. Successful designation brings with it increased U.S. Department of Health and Human Services, Social Services Block Grant (SSBG) funding dedicated to the nominated area for carrying out aspects of the Strategic Plan, and preference to any/all grant applications that subsequently are submitted by entities serving the nominated area.

5. The Agreement establishes that the County shall have the lead authority on programs, collaborations, and SSBG funding and resulting in human support/development services; and the City shall have the lead authority on programs and collaborations resulting in economic development and housing. Both County and City shall coordinate closely with the community and each other to bring together support from the private sector and other public governments to fully implement the Plan.
6. There is hereby authorized the formation of a local "Empowerment Board" to convene and recommend appropriate actions and approvals on community initiatives and other activities of the Strategic Plan that are funded by the special SSBG funding.
7. The application for Federal Empowerment Program designation shall be signed by the Chair of the County Commission and the Mayor of the City.

## ARTICLE II

### GOVERNANCE

1. The County and the City shall authorize the creation of an Empowerment Board comprised of nine (9) members, appointed in the following manner:
  - a. Six (6) representatives shall be appointed by the N/NE Economic Development Alliance, a community-based policy forum comprised of representatives of eighteen (18) organizations of the nominated area.
  - b. Two members (one each) shall be appointed by the County and the City.
  - c. One member shall be appointed jointly by the County and the City.
2. Appointments to the Empowerment Board shall be for three year terms, except for initial appointments which shall be for staggered terms of one, two and three years determined by lottery.
3. The powers of the Empowerment Board are set forth in the Strategic Plan portion of the application for designation, under the section on resources.

## ARTICLE III

### DURATION AND TERMINATION

1. This Agreement shall take effect upon the date of its execution and shall remain in full force and effect until termination as provided for herein.

2. Failure to obtain a Federal designation for the nominated area under the Federal Empowerment Program shall render this Agreement null and void.

#### ARTICLE IV

#### AMENDMENT

1. Any amendment to this Agreement must be agreed to by both member governments.

IN WITNESS THEREOF, this Agreement is executed by the parties hereto:

## EXECUTIVE SUMMARY

### **I. Introduction:**

The North/Northeast Economic Development Alliance, the governments of Multnomah County and the City of Portland, are proud to submit this application for designation under the new Federal Empowerment Program for revitalizing distressed communities. We are delighted to discover that the Program substantially validates the innovative strategies that our City and County are currently implementing in community economic development. We request that our application be considered under both Empowerment Zone and Enterprise Community categories.

### **II. Portland As A Model:**

Portland is a model for demonstrated initiatives. In May of 1989, the North/Northeast Economic Development Alliance (Alliance), a unique coalition of local businesses, neighborhoods, institutions and non-profits, prepared a plan document setting forth goals and objectives for community-wide social and economic development. Divided into seven sections: 1) Land Use & Transportation; 2) Business Growth and Development; 3) Jobs & Employment; 4) Housing; 5) Education; 6) Public Safety and; 7) Family Services, these community-developed goals (and subsequent implementation plans) stem from the belief that community ownership is the key component of true economic viability.

### **III. Community-Based Partnerships:**

Through partnerships and formal recognition between the Alliance and local governments, the same document became the framework for the goals, policies, and actions of the Albina Community Plan (ACP). The ACP is a twenty year comprehensive plan which took the community and government four (4) years, at a cost of more than \$1 million, to create. It is the first community plan in the United States to bring together issues of land use, business and housing development, and transportation, with community services, education and human resources.

While the ACP sets out the actions needed to achieve the nominated area's revitalization, funding is lacking. Therefore, Federal designation will serve a two-fold purpose:

- 1) Provide funding to properly implement these programs.

The weakest component in our community development strategy is the linkage between community development and the flow of benefits directly to nominated area households. The Federal Empowerment Program's emphasis on social resources will significantly reduce [or close] this gap, providing the final critical linkage for the realization of our vision of Albina's future.

2) Shorten the twenty year (20) time frame by as much as five years.

These goals, coupled with the strong belief that community-wide ownership and collaboration is integral for sustainable community prosperity, form the basis for government and private sector involvement in revitalization efforts in the nominated area.

#### **IV. Co-Sponsor Designation:**

The City of Portland Planning Commission, the City Council, and the Multnomah County Commission formally designated the Alliance as co-sponsor for all community and citizens involvement programs for the ACP process and follow-up. The Alliance has served as the sponsoring organization to develop this application. This is our assurance that the community will remain a vital and active partner in the implementation of an EZ/EC designation.

#### **V. Community Distress:**

With community-based partnerships established, the nominated area (the subject of this application) clearly has higher concentrations of pervasive poverty, unemployment and general distress than anywhere else in the City and the region. For example:

- The nominated area includes fifteen (15) census tracts that comprise \_\_\_ square miles in the City's core that demonstrate pervasive unemployment, high poverty, crime and under investment. Eleven (11) of these tracts meet or exceed Program guidelines for 35% poverty; one (1) meets Program guidelines at more than 25% poverty; with the remaining three (3) tracts establishing concentrations of commercial and industrial land use to support economic opportunity and jobs for the 30,000+ residents within the aggregate boundary.
- Work force age adults in the nominated area have not shared proportionately in the job growth in the City and region. Their rates of unemployment remain disproportionately high from 1970-90, both in times of economic boom and recession.
  - African-American males 16 to 25 experience unemployment rates of 30% or higher, even when the regional unemployment rate falls below 8%.
  - Similar, although less severe rates, are also evidenced in the nominated area's Hispanic and Native American populations.

#### **VI. Measuring Our Success--Benchmarks:**

Not only do we have a plan, but we are ready to clearly demonstrate and measure our success through a series of established benchmarks. At this point, we are the only community in the

country which has, at all levels of government, adopted benchmarks establishing priorities, measurable goals, and the standards with which we hold ourselves accountable.

To effect systemic change you must meet the needs of the child in the context of the family, and those of the family in the context of the community, thereby empowering the community to take responsibility for their own future. For success, government assists community initiatives; it does not direct or control. Government's responsibility is to insure that public resources are spent efficiently and effectively.

In Oregon, we check our accountability at three levels: Community; City-County; and State. For instance, in May 1994, The Portland City Council adopted seventeen (17) performance-based benchmarks for community plans. They are grouped under five general headings:

- Community and Neighborhood Participation and Outreach
- Community Plan Implementation
- Community and Neighborhood Livability
- Community Investment
- Regulatory Streamlining

Due to extensive collaboration, these measures fit within the broader frameworks provided by the Portland-Multnomah County and State of Oregon benchmarks. They bring the broader benchmarks to a community scale, and are program specific to community planning.

For this application, benchmarks results will be reported on an annual basis to a newly created local Empowerment Board. This Board will be made up of nine (9) members, six (6) to be appointed by the North/Northeast Economic Development Alliance, and three (3) appointees of the City and County. Their responsibilities include: monitoring the implementation of the Strategic Plan and Social Services Block Grant (SSBG) funds; developing criteria for funding community initiatives; and reviewing and recommending applicant proposals for use of the SSBG. The County will be the fiscal agent for the SSBG.

## **VII. Portland--The Economic Realities:**

Portland, Oregon, a city of 437,000 people is an incorporated jurisdiction within Multnomah County; it is anchor to the largest metropolitan region in the state. As a commercial and cultural center, Portland contributes to the vitality of nearby cities and counties. And, until 1980, a growing regional economy benefited the City of Portland.

However, since 1980, the bulk of the job and population growth has been in suburban locations. This has impacted Portland's quality of life dismally. Portland is now behind the rest of the region in growth that is necessary to sustain a healthy society.

- Between 1970 and 1990 Portland's population grew by 57,350, a 15% increase, while population in the rest of the region grew by 263,600, a 49% increase.

- Between 1970 and 1980 employment in Multnomah County increased by 97,000 jobs while employment in the rest of the region increased by 70,800 jobs. During the next decade, Multnomah County added only 41,000 new jobs while the rest of the region added 78,000 new jobs.
- In 1970 Portland's per capita income was significantly higher than the rest of the region's, but by 1990 the City's average per capita income fell below the rest of the region.

In turn:

- As the rate of job and population growth in Portland has declined, unemployment rates, particularly in Northeast, the core of the nominated area, have increased dramatically compared to the rest of the region.
- In 1990 when the City's average per capita income fell below the rest of the region - North/Northeast Portland's per capita income averaged 32 percent less than the City's.
- The gap between the Albina Community's median household income and that of the City and Region has been widening since the 1970's. Households in the nominated area have not been benefitting proportionately from City or regional economic growth.

Clearly, the nominated area is intrinsically connected to a healthy downtown.

### **VIII. The Vision:**

The nominated area includes both the inner-City neighborhoods of North/Northeast and the commercial downtown core. It is a district with substantial assets and serious needs. Our vision entails building on these assets and meeting current unmet needs. To do this we will link human, community, and economic development by implementing existing plans and projects that encourage partnerships, corroboration and shared responsibility for benchmarked outcomes. The challenge is to balance economic, social and cultural opportunities for all residents of the nominated area by increasing self-sufficiency through economic opportunity.

Stated in future terms...

Because of the Federal Empowerment Program designation, economic and social development has focused on our nominated area ensuring the intrinsic connection among healthy neighborhoods, the strong commercial downtown and a prosperous region.

Diverse populations have become economic, cultural, and social assets and are integrated into all areas of the community. Cooperation among city and county government, neighborhoods, schools, and the business community has resulted in community-based programs that serve

the social needs of families. These programs are tailored to the respective needs of each neighborhood. Adequate and accessible health care, child care, and increased rehabilitation of existing housing and construction of affordable housing have contributed to strong, stable, safe neighborhoods. Empowered residents work within their neighborhoods to prevent unwanted and illegal activity, and support their youth. Crime has decreased.

Lifelong education is among the highest community priorities. Portland and Multnomah County lead the nation with the lowest dropout and highest literacy rates. The school system has developed curriculum that provides students the necessary skills to make decision, work with diverse groups of people, and build a stronger economy. Students develop an appreciation of the arts, humanities, and foreign cultures and languages. Businesses continually work with educational institutions to develop education, training, and re-training for existing and projected employment needs. Business finds well-educated, talented workers among graduates of the community's educational institutions.

As the region's economic and cultural center, the downtown supports the growth and development of the nominated area by providing economic opportunities; a mix of housing types for all citizens; a home for a regional urban research university; and cultural, social and recreational amenities for all. The transportation network: rail, bus, pedestrian, bicycle and auto continues to connect all area residents and serve as the basis for an urban environment which is unrivaled anywhere in the the United States.

## INTRODUCTION

### Our Approach to Positive Change

In Portland, the County is the local government responsible for human services; and the City is responsible for community economic development. Through partnerships with community-based organizations and other providers, these services are delivered to neighborhoods in targeted areas.

The established working partnership between the City and the County is evidenced by their joint commitment to the Portland-Multnomah County Benchmarks, and their joint working partnership (with the community-based North/Northeast Economic Development Alliance [Alliance] ), to submit this application.

The commitment is to EMPLOY EVERYONE: We are committed to move every able-bodied adult from public assistance to work.

- To work in partnerships (community-based, private sector, and government agencies) to deliver directly to low and very low income individuals in the nominated area, a compendium of human services, that increase the likelihood of all individuals becoming employed at a family-wage scale.
- To eliminate conditions of blight that burden the quality of life in low/very low income communities, neighborhoods, families, and individuals.
- To promote the City's economic development policy which is focused on promoting a healthy downtown, a growing industrial job base and healthy neighborhoods. The Empowerment Zone is an area where special programs, partnerships and funding will produce substantial results.

### The Community's Nominated Area

This application is for designation under the Federal Empowerment Zone Program; it is submitted by the joint governments of the City of Portland and Multnomah County in Oregon. Proposed by the community itself through its own initiative, and endorsed by the applicant governments, the boundaries of the Portland nomination include concentrated areas of service and retail commercial, and industrial uses as a critical asset in providing economic opportunity and jobs to the 30,000+ residents within the aggregate boundary.

The nominated area includes fifteen (15) contiguous census tracts that comprise \_\_\_ square miles in the City's core that demonstrate pervasive unemployment, high poverty, crime and under investment. Eleven (11) of these tracts meet or exceed Program guidelines for 35% poverty; one (1) meets Program guidelines at more than 25% poverty; with the remaining three (3) tracts of primarily commercial and industrial land use.

## **Distress Characteristics of the Nominated Area**

Portland, Oregon, a city of 437,000 people is an incorporated jurisdiction within Multnomah County; it is anchor to the largest metropolitan region in the state. As a commercial and cultural center, Portland has contributed to the vitality of nearby cities and counties. In turn, a growing regional economy has benefited the City of Portland. Partnerships between Portland and neighboring communities have contributed to the general economic strength of the metropolitan area.

But since 1980, the bulk of the job and population growth has been in suburban locations - not in the City of Portland. This has impacted Portland's quality of life, with Portland falling behind the rest of the region in growth that is necessary to sustain a healthy society, particularly in the inner-city area of N/NE Portland.

- As the rate of job and population growth in Portland has declined, unemployment rates, particularly in Northeast, the core of the nominated area, have increased dramatically compared to the rest of the region.
- In 1970 Portland's per capita income was significantly higher than the rest of the region's, but by 1990 the City's average per capita income fell below the rest of the region - with North/Northeast Portland averaging 32 percent lower.
- The adult workforce in the nominated area has not shared proportionately in the job growth in the City and region. Their rates of unemployment remain disproportionately high from 1970-90, both in times of economic boom and recession.
  - African-American males 16 to 25 experience unemployment rates in excess of 30%, even when the regional employment rate falls below 8%.
  - Similar, although less severe rates, are also evidenced in the nominated area's Hispanic and Native American populations.

The nominated area of this application, clearly demonstrates disproportionate impact of these economic conditions in higher concentrations than anywhere else in the City and the region.

## **The Community is at the Partnership Table**

The people of the nominated area have demonstrated their ability to turn problems into progress, to create positive change from challenge. In the early spring of 1989, a unique coalition of local businesses, neighborhoods, institutions and non-profits, eighteen (18) in all, established the North/Northeast Economic Development Alliance (Alliance) as a policy body for community-based initiatives and public planning in the nominated area. Their on-going effort has been to

assure that the community has the lead role in assessing its own needs, setting the vision, and providing parameters on long-term planning in their district, based on the belief that community owned homes and businesses are key to true economic viability.

In May, 1989, the Alliance issued their policies and guidelines for public planning and projects in the nominated area. City Council and the Multnomah County Commission authorized the Alliance to convene the community meetings for the Albina Community Plan (ACP) process, and adopted the Alliance's guidelines and policies. These policies established the framework for the ACP, and launched a slate of focused community-based activities to further Alliance objectives in areas of family services, business growth and development, education, and jobs for residents.

Over the past five (5) years, the Alliance has updated the community through quarterly forums on critical initiatives and results, culminating in their May 1994 five-year update with work plans and benchmarks (many of which are included in this application). It is their vision, commitment, and experience that has culminated in policies, guidelines, and projects for economic revitalization in the nominated area.

### **Our Strategy**

The Strategy of the Portland proposal for designation under the Federal Empowerment Program is to build upon and expand the strategic plan of the Albina Community Plan to the extent that we:

- Link quality jobs and training to the residents to simultaneously support these individuals with requisite human and family services. This will enable them to: work productively--empowering them economically; and further develop their own self-fulfillment as they (and their families) reclaim independence that is lost through disenfranchisement.
- Work with the community to plan and implement programs and projects that: revitalize areas of business and housing disinvestment; and assure economic opportunity, and basic services and amenities are provided for neighborhood, family, and individual benefit in the nominated area.
- Link like providers across government, private sector, and community non-profit lines in order to improve services to residents of the nominated area, and to increase efficiency.
- Leverage Social Services Block Grant (SSBG) funds resulting from Federal designation to create a dedicated fund, under the auspices of the proposed "Empowerment Board," through the County, to support initiatives that meet these strategies.
- Measure our progress and evaluate our experiences in approaching these strategies by developing specific benchmarks.

## Intergovernmental Agreements and the Empowerment Board

The City of Portland and Multnomah County, along with the State of Oregon, commit to achieving a set of measurable outcomes and present a strategy for how we will achieve those outcomes within the combined dollar resources available from federal, state, and local dollars. The Federal government will waive established regulations that defeat implementation of the Strategic Plan, combine funding streams, and provide multi-year funding.

The co-applicants propose to focus Federal Empowerment Program benefits, with the approval of a local Empowerment Board appointed by the community and the co-applicants, to achieve measurable objectives in the following areas: Family Services, Education, Public Safety, Business Development, Jobs and Employment, Transportation, and Housing.

## Benchmarks

Oregon is a nationally recognized leader in developing benchmarks which monitor progress towards goals. The City and the County have officially adopted benchmarks and the North-Northeast Economic Development Alliance is incorporating benchmarks in its updated plan. For each program area, benchmarks will be developed and used to measure progress towards goals.

## The Empowerment Zone

The strategy further calls for **linking** areas of poverty and unemployment in North/Northeast with the job generating areas of Rivergate, the Columbia Corridor and the Central City.

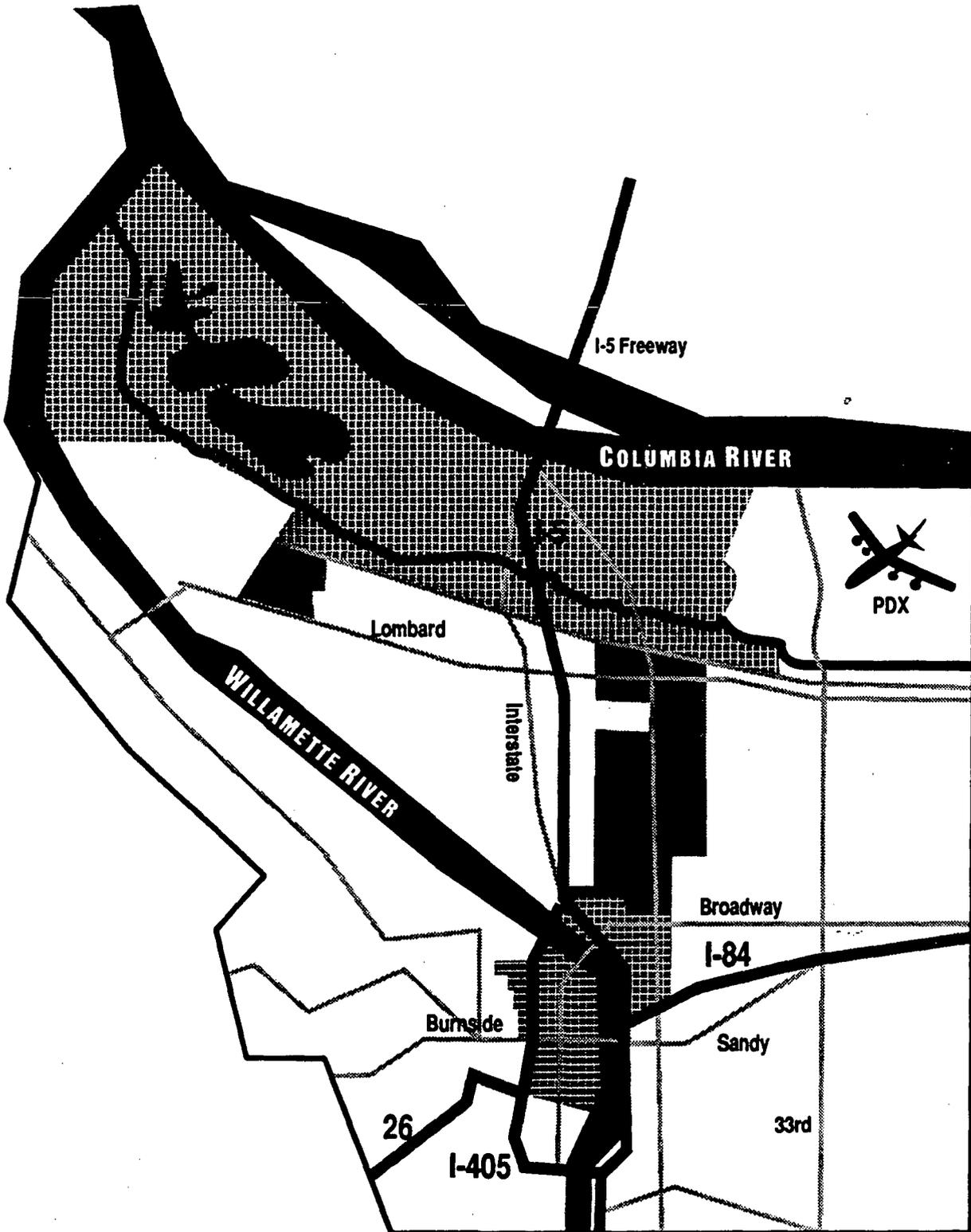
With high rates of unemployment, low income, and general distress, the Albina Community in North-Northeast Portland forms the core of the Empowerment Zone. Also included is downtown Portland's commercial core where further job growth is anticipated, as well as the Columbia Corridor--an area of primarily industrial and commercial land with a small residential population --which is also expected to be a source of future jobs. (Refer to map on page 5 for details.)

## The Stragic Plan

Our Strategic Plan for the nominated area consists of: a description of the planning process which has lead to the Plan; a vision statement for the Albina and Central City communities; an overall strategy description for realizing the vision; a detailed Strategic Revitalization Program for implementing the strategy; a listing of available and needed resources; and an explanation of the monitoring process we will use to evaluate progress (Oregon's innovative benchmarking program).

The key themes are: **community-based partnerships, linkages, and benchmarks.**

MAP OF EMPOWERMENT ZONE/ENTERPRISE COMMUNITY AREA



Meeting Date: JUN 23 1994

Agenda No.: X-5

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Intergovernmental Agreement

BOARD BRIEFING: Date Requested:  
Amount of Time Needed:

REGULAR MEETING: Date Requested: 6/23/94  
Amount of Time Needed: 5 minutes

DEPARTMENT: Nondepartmental DIVISION: County Chair's Office

CONTACT: Jo Ann Allen TELEPHONE: X-3963  
BLDG/ROOM: 106/1410

PERSON(S) MAKING PRESENTATION: Jo Ann Allen, Lorenzo Poe, Carol Linda Casson

**ACTION REQUESTED:**

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if available):

Intergovernmental Agreement with the City of Portland with regard to application for designation as a Federal Empowerment Zone under the Federal Empowerment Program

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Stein  
OR  
DEPARTMENT MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1994 JUN 15 PM 2:14  
MULTNOMAH COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

*Any Questions? Call the Office of the Board Clerk at 248-3277 or 248-5222.*

*Originals sent to Jo Ann Allen on 6-24-94, + copy to Carol Linda Casson, P.D.C.*





# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 500484  
Amendment # \_\_\_\_\_

<p><b>CLASS I</b></p> <input type="checkbox"/> Professional Services under \$25,000	<p><b>CLASS II</b></p> <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p><b>CLASS III</b></p> <input checked="" type="checkbox"/> Intergovernmental Agreement  <p>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>R-5</u> DATE <u>6/23/94</u> Carrie A. Parkerson BOARD CLERK</p>
---	---	--

Department Nondepartmental Division County Chair Date 6/16/94

Contract Originator Jo Ann Allen Phone 248-3963 Bldg/Room 106/1410

Administrative Contact Delma Farrell Phone 248-3953 Bldg/Room 106/1410

Description of Contract Intergovernmental Agreement with the City of Portland to apply for Federal Empowerment Zone status

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name City of Portland/Portland Development Commission  
 Mailing Address 1120 SW 5th Room 1102 Portland Oregon 97204  
 Phone (503) 823-3200  
 Employer ID# or SS# \_\_\_\_\_  
 Effective Date Upon Execution  
 Termination Date \_\_\_\_\_  
 Original Contract Amount \$ \_\_\_\_\_  
 Total Amount of Previous Amendments \$ N/A  
 Amount of Amendment \$ \_\_\_\_\_  
 Total Amount of Agreement \$ \_\_\_\_\_

Remittance Address \_\_\_\_\_ (If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

Lump Sum \$ \_\_\_\_\_  Due on receipt  
 Monthly \$ NA  Net 30  
 Other \$ \_\_\_\_\_  Other \_\_\_\_\_

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager Beverly Steing  
 Purchasing Director (Class II Contracts Only) John DeBay  
 County Counsel Beverly Stein  
 County Chair / Sheriff \_\_\_\_\_  
 Contract Administration (Class I, Class II Contracts Only) \_\_\_\_\_

Encumber: Yes  No   
 Date 6/15/94  
 Date \_\_\_\_\_  
 Date 6/16/94  
 Date 6/23/94  
 Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

## INTERGOVERNMENTAL AGREEMENT

between the

### GOVERNMENTS OF MULTNOMAH COUNTY AND THE CITY OF PORTLAND

The governments of Multnomah County (County) and the City of Portland (City) recognize the opportunities offered under President Clinton's Federal Empowerment Program as strategic support to the current joint efforts to combat crime, unemployment, poverty and distress among their citizens in the nominated area. They also recognize that bringing the nominated area to share equitably the region's healthy, vigorous and growing economy transcends traditional governmental boundaries; such efforts must be based upon integrated strategies, implemented by strong partnerships involving governments, community-based organizations and the private sector.

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1. The Agreement establishes a cooperative, voluntary arrangement among the elected officials of the County and the City in order to nominate an area within the incorporated boundaries of the City of Portland, in Multnomah County, that meets eligibility requirements for designation by the U.S. Department of Housing and Urban Development under the Federal Empowerment Program.
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2. Failure to obtain a Federal designation for the nominated area under the Federal Empowerment Program shall render this Agreement null and void.

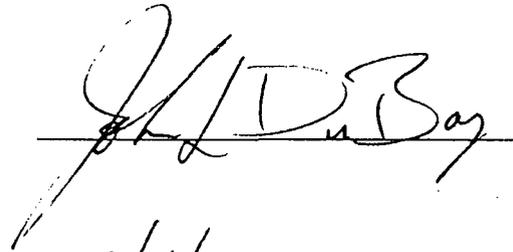
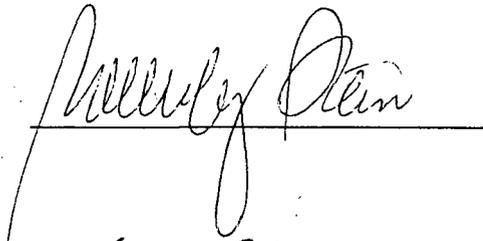
ARTICLE IV  
AMENDMENT

1. Any amendment to this Agreement must be agreed to by both member governments.

IN WITNESS THEREOF, this Agreement is executed by the parties hereto:

MULTNOMAH COUNTY, OREGON

LEGAL COUNSEL  
MULTNOMAH COUNTY, OREGON



6-23-94  
DATE

6/16/94  
DATE

CITY OF PORTLAND, OREGON

LEGAL COUNSEL  
CITY OF PORTLAND, OREGON

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-5 DATE 6-23-94  
Carrie A. Peterson  
BOARD CLERK

JUN 23 1994

MEETING DATE

~~JUN 16 1994~~

AGENDA NO.

~~C-7A~~ R-6

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

Subject: OLCC Application

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Sergeant Kathy Ferrell TELEPHONE 251-2431

BLDG/ROOM # 313/115

PERSON(S) MAKING PRESENTATION: Sergeant Ferrell

ACTION REQUESTED:

( ) INFORMATIONAL ONLY ( ) POLICY DIRECTION (  ) APPROVAL ( ) OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Attached is a restaurant/new outlet OLCC application for the Big Bear's Crown Point Market located at 31815 E. Crown Point Hwy., Troutdale, Oregon 97060. The owner, Phillip J. DuFresne, has no appreciable criminal history, and tax requirements have been met.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Sgt. K. Ferrell

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any questions call the Office of the Board Clerk, 248-3277/248-5222

KF/lbs/6887 *Original sent to Sgt. Ferrell on 6-24-94.*

WARD OF  
COUNTY COMMISSIONERS  
1994 JUN -7 PM 12:09  
MULTI-WARD COUNTY  
OREGON

0822094  
10/23/94  
5/1

STATE OF OREGON  
OREGON LIQUOR CONTROL COMMISSION

Return To:

APPLICATION

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)	(THIS SPACE IS FOR CITY OR COUNTY USE)
Application is being made for: <input type="checkbox"/> DISPENSER, CLASS A <input type="checkbox"/> DISPENSER, CLASS B <input type="checkbox"/> DISPENSER, CLASS C <input type="checkbox"/> PACKAGE STORE <input checked="" type="checkbox"/> RESTAURANT <input checked="" type="checkbox"/> RETAIL MALT BEVERAGE <input type="checkbox"/> SEASONAL DISPENSER <input type="checkbox"/> WHOLESALE MALT BEVERAGE & WINE <input type="checkbox"/> WINERY OTHERS: <u>742 1/2 Phillips Rd 501 G Ganner</u>	NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.  THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY COURT OF <u>MULTNOMAH COUNTY COMMISSIONERS</u> <small>(Name of City or County)</small> RECOMMENDS THAT THIS LICENSE BE: GRANTED _____ DENIED <u>X</u> DATE <u>June 23, 1994</u> BY <u>[Signature]</u> <small>(Signature)</small> TITLE <u>Multnomah County, Vice-Chair</u>
<input type="checkbox"/> Add Partner <input type="checkbox"/> Additional Privilege <input type="checkbox"/> Change Location <input type="checkbox"/> Change Ownership <input type="checkbox"/> Change of Privilege <input type="checkbox"/> Greater Privilege <input type="checkbox"/> Lesser Privilege <input type="checkbox"/> New Outlet <input type="checkbox"/> Other	

RECEIVED  
OCT 06 1992

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

1) Big Bears Crown Pt. Mkt Inc 2) \_\_\_\_\_  
 3) Phillip J. Du Fresno 4) \_\_\_\_\_  
 5) Judy K. Du Fresno 6) \_\_\_\_\_  
(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name Big Bears Crown Point Market

3. New Trade Name Big Bears Crown Point Market Year filed \_\_\_\_\_  
with Corporation Commissioner

4. Premises address 31815 E. CR. Pt. Hwy total mult. ore 97060  
(Number, Street, Rural Route) (City) (County) (State) (Zip)

5. Business mailing address 31815 E. CR. Pt. Hwy total ore 97060  
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)

6. Was premises previously licensed by OLCC? Yes X No \_\_\_\_\_ Year 92

7. If yes, to whom: Packaged Store Phillip J. Du Fresno Type of license: Pckg - Store

8. Will you have a manager: Yes \_\_\_\_\_ No X Name \_\_\_\_\_  
(Manager must fill out Individual History)

9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes \_\_\_\_\_ No X

10. What is the local governing body where your premises is located? Multnomah  
(Name of City or County)

11. OLCC representative making investigation may contact: Jeanne James Phill J  
Du Fresno WK 695-2255 - # 695 5812  
(Address) (Tel. No. - home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature (in case of corporation, duly authorized officer thereof)

1) X Phillip J. Du Fresno DATE 10-5-92  
 2) \_\_\_\_\_  
 3) \_\_\_\_\_  
 4) \_\_\_\_\_  
 5) \_\_\_\_\_  
 6) \_\_\_\_\_

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: IGA between Oregon National Guard and the Sheriff's Office

BOARD BRIEFING: Date Requested:

Amount of Time Needed:

REGULAR MEETING: Date Requested: April 28, 1994

Amount of Time Needed: 5 - 10 minutes

DEPARTMENT: Sheriff's Office DIVISION: Enforcement

CONTACT: Larry Aab TELEPHONE #: 251-2489 BLDG/ROOM #: 313/231

PERSON(S) MAKING PRESENTATION: Bob Skipper, Sheriff

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL [ ] OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Intergovernmental Agreement between Oregon National Guard and the Sheriff's Office to establish policies, procedures and guidelines for Oregon National Guard in support of the MCSO in Drug Interdiction operations.

REGULAR

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Bob Skipper, Jr.

OR

DEPARTMENT MANAGER:

1994 JUN 14 PM 2:48 MULTNOMAH COUNTY OREGON BOARD OF COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/5222

0516C/63 Sent Originals to Larry Aab on 6-24-94. 6/93

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM BRIEFING  
STAFF REPORT SUPPLEMENT**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: LARRY AAB, FISCAL MANAGER

TODAY'S DATE: April 14, 1994

REQUESTED PLACEMENT DATE: April 28, 1994

RE: IGA Between MCSO and Oregon National Guard (ORNG)

I. Recommendation/Action Requested:

Request commitment from the Board to approve this IGA.

II. Background/Analysis:

This IGA between MCSO and ORNG establishes policies, procedures and guidelines for ORNG's support of MCSO in drug interdiction operations.

The ORNG is authorized by federal and state law to provide limited drug law enforcement support to local law enforcement agencies. This IGA clarifies the scope and duties of both MCSO and ORNG in providing that support.

Section 112 of Title 32, United States Code, authorizes the Secretary of Defense (SECDEF) to provide funds to States that receive approval from SECDEF of plans for National Guard Counterdrug support to LEA's. ORNG personnel and equipment may be deployed on approved missions to support counterdrug activities of Federal, State, and Local LEA's.

ORNG personnel involved in counterdrug support operations are governed by State Law and (AR) 500-2/(AF) 55-6. ORNG personnel will provide counterdrug support in Title 32 or State Active Duty status and may not perform duty outside the territorial limits of the United States while assigned to the MCSO.

ORNG approved missions in support of MCSO include ground reconnaissance; ground surveillance; ground transportation; aerial reconnaissance; aerial surveillance; aerial transportation; ground radar support; cargo inspection; training programs; aerial photo reconnaissance/surveillance; liaison, planning, coordination and reporting; greenhouse/drug lab detection/eradication; film procession for photo reconnaissance; administrative, information, data processing, logistics and maintenance support; engineer support; and aerial interdiction.

III. Financial Impact:

None, other than each party bears its own costs of normal operations. No additional County expenses are anticipated by MCSO. The ORNG will bear the costs of providing its personnel assigned to assist MCSO.

IV. Legal Issues:

None, other than standard IGA indemnification issues.

V. Controversial Issues:

Some historical controversy, not involving MCSO, regarding the scope of assistance provided to local police by National Guard members. This IGA in part addresses those historical concerns by specifying the scope of involvement of the ORNG in support of local law enforcement agencies.

VI. Link to Current County Policies:

Fosters intergovernmental cooperation.

VII. Citizen Participation:

None.

VIII. Other Government Participation:

Oregon National Guard (ORNG)



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 800734

MULTNOMAH COUNTY OREGON

Amendment # \_\_\_\_\_

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$25,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCR B Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement  <p>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS          AGENDA # <u>R-7</u> DATE <u>6/23/94</u>  <u>Carrie A. Parkerson</u>          BOARD CLERK</p>
--	---	---

Department Sheriff's Office Division Enforcement Date April 4, 1994

Contract Originator Capt. Bud Johnson Phone 251-2425 Bldg/Room 313/

Administrative Contact Larry Aab Phone 251-2489 Bldg/Room 313/231

Description of Contract To establish policies, procedures and guidelines for Oregon National Guard in support of the MCSO in Drug Interdiction operations.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Oregon National Guard

Mailing Address 1776 Militia Way  
Salem, OR 97309-5047

Phone 538-1353

Employer ID # or SS # \_\_\_\_\_

Effective Date upon completion

Termination Date N/A

Original Contract Amount \$ N/A

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ \_\_\_\_\_

Remittance Address \_\_\_\_\_  
(If Different)

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

Lump Sum \$ \_\_\_\_\_  Due on receipt

Monthly \$ \_\_\_\_\_  Net 30

Other \$ \_\_\_\_\_  Other \_\_\_\_\_

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

Encumber: Yes  No

Date \_\_\_\_\_

Date \_\_\_\_\_

Date 4/22/94

Date \_\_\_\_\_

Date 6/23/94

### REQUIRED SIGNATURES:

Department Manager [Signature]

Purchasing Director (Class II Contracts Only) [Signature]

County Counsel [Signature]

County Chair/Sheriff [Signature]

Contract Administration (Class I, Class II contracts only) [Signature]

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT	\$
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	Not applicable										
02.											
03.											

\* If additional space is needed, attach separate page. Write contract # on top of page.

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

GREEN - FINANCE

421/1st Flr

106/1430

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**INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
THE MULTNOMAH COUNTY SHERIFF'S OFFICE  
AND THE  
OREGON NATIONAL GUARD**

I. PURPOSE

A. This Agreement establishes policies, procedures and guidelines for Oregon National Guard (ORNG) in support of the Multnomah County Sheriff's Office in Drug Interdiction operations.

II. AUTHORITY

A. This Agreement is made and entered into pursuant to the authority found in ORS 190.010 et seq. and ORS 206.345 between the Multnomah County Sheriff's Office (MCSO), jointly with and on behalf of Multnomah County (COUNTY), and the Oregon National Guard.

B. This Agreement is further authorized by ORS 475.940 to 475.995, Uniformed Controlled Substances Act; National Guard Regulation (NGR) (AR) 500-2/(AF) 55-6, dated October 1, 1992, Subject: "National Guard Counterdrug Support to Law Enforcement Agencies" (LEA's); and National Guard Counterdrug Coordinators Handbook, published quarterly, Subject: "Policies relating to National Guard support of Law Enforcement Agencies."

III. GENERAL

A. Section 112 of Title 32, United States Code, authorizes the Secretary of Defense (SECDEF) to provide funds to States that receive approval from SECDEF of plans for National Guard Counterdrug support to LEA's. ORNG personnel and equipment may be deployed on approved missions to support counterdrug activities of Federal, State, and Local LEA's.

B. ORNG personnel involved in counterdrug support operations are governed by State Law and (AR) 500-2/(AF) 55-6. ORNG personnel will provide counterdrug support in Title 32 or State Active Duty status and may not perform duty outside the

1 territorial limits of the United States while  
2 assigned to the MCSO.

3 C. [Reserved]

4 IV. RESPONSIBILITIES

5 A. Upon request and as resources allow, ORNG agrees  
6 to perform any and/or all of the following  
National Guard Bureau approved missions:

- 7 1. Ground reconnaissance; ground surveillance;  
8 ground transportation; aerial reconnaissance;  
9 aerial surveillance; aerial transportation;  
10 ground radar support; cargo inspection;  
11 training programs; aerial photo  
12 reconnaissance/surveillance; liaison,  
13 planning, coordination and reporting;  
14 greenhouse/drug lab detection/eradication;  
15 film procession for photo reconnaissance;  
16 administrative, information, data processing,  
17 logistics and maintenance support; engineer  
18 support; and aerial interdiction.
- 19 2. Assume full responsibility for salary,  
20 benefits, the administration of personnel  
21 records and other administrative needs of  
22 ORNG personnel assigned to the MCSO.
- 23 3. Be responsible for the placement, retention,  
24 and termination of ORNG personnel.
- 25 4. In no event charge any indirect cost rate to  
26 the MCSO for administration or implementation  
27 of this Agreement.
- 28 5. Ensure that ORNG personnel wear appropriate  
uniform or civilian attire while working for  
the MCSO. Air crew members will wear  
appropriate flight uniforms required by ORNG  
regulations.
6. Comply with MCSO procedures regarding the  
certification and passing of personnel  
security clearances and other personnel  
reliability and integrity measures.

1 B. The MCSO agrees to:

- 2 1. Assure that requests for ORNG counterdrug  
3 support under this Agreement originate either  
4 from the Special-Agent-in-charge (SAC) or  
5 designated representative.  
6  
7 2. Submit written requests for counterdrug  
8 support directly to the Counterdrug Support  
9 Program (CDSP) office, Newberg, OR.  
10  
11 3. Provide work space, equipment (to include the  
12 use of MCSO vehicles) and logistical support  
13 necessary for ORNG personnel to carry out  
14 support duties pursuant to this Agreement.  
15  
16 4. Provide necessary training to ORNG personnel  
17 in support of MCSO counterdrug operations.  
18  
19 5. Provide written job descriptions and submit  
20 annual performance evaluations to ORNG  
21 supervisors.  
22  
23 6. Pay temporary duty (TDY) expenses incurred by  
24 ORNG personnel for travel requested and  
25 approved by the MCSO in support of  
26 counterdrug operations.  
27  
28 7. Upon determination of necessity by the MCSO,  
provide ORNG personnel access passes or  
identification documents required to fulfill  
their counterdrug support duties. Issue and  
turn-in of MCSO access passes or  
identification documents will be controlled  
by the MCSO.  
8. In job description, specify the level of  
personnel security clearances required in  
connection with the duties to be performed  
for the MCSO.

22 V. ADMINISTRATIVE REPORTING PROCEDURES

- 23 A. When ORNG personnel are in support of the MCSO, the  
24 senior ORNG member will report daily to the CDSP  
25 Office when employed in a tactical mode and  
26 periodically as assigned in an administrative role,  
27 in accordance with (AR) 500-2/(AF) 55-6.  
28

1 VI. COMMAND AND CONTROL PROCEDURES

- 2 A. ORNG. The commander of the ORNG is the Adjutant  
3 General. The Adjutant General will exercise command  
4 authority through the ORNG Counterdrug Support Task  
5 Force Commander, and ORNG personnel will remain under  
6 the command of State Military authorities at all  
7 times.
- 8 B. MCSO. The Senior-Agent-in-Charge (SAC), or  
9 designated representative, who is the supervisory  
10 authority for enforcement operations conducted by the  
11 MCSO, shall exercise operational control over ORNG  
12 personnel engaged in counterdrug support.
- 13 C. ORNG personnel will be under the command of the  
14 senior ORNG member assigned to the MCSO. ORNG  
15 personnel agree to be responsive to MCSO directives  
16 and to comply with agency policies, regulations and  
17 procedures applicable to the counterdrug support they  
18 provide. If ORNG personnel perceive a conflict  
19 between applicable ORNG and MCSO policies,  
20 regulations or procedures, the senior ORNG member  
21 will bring the matter to the attention of the  
22 supervising SAC or designated representative for  
23 resolution.

24 VII. OPERATIONAL SECURITY (OPSEC) AND INFORMATION MANAGEMENT  
25 PROCEDURES

- 26 A. The MCSO will establish operational security  
27 requirements and make public information/news media  
28 releases.
- 29 B. The MCSO will ensure that the ORNG receives  
30 statistical results and other information concerning  
31 operational activities required for inclusion into  
32 ORNG reports/records in accordance with (AR) 500-  
33 2/(AF) 55-6.
- 34 C. The ORNG will ensure that personnel security  
35 clearances (for access to National Security  
36 Information) of ORNG personnel assigned to the MCSO  
37 are commensurate with agency mission requirements and  
38 will pass these clearances to the MCSO.
- 39 D. The MCSO will accept ORNG access clearances to  
40 National Security Information. The MCSO will  
41 complete standard security checks in accordance with

1 agency procedures before granting ORNG personnel  
2 access to sensitive information.

3 E. The MCSO will maintain all information gathered  
4 during counterdrug support operations to include  
5 written agency reports prepared by ORNG personnel.  
6 The MCSO is the release authority for this  
7 information.

8 F. Information provided to or gained by ORNG in  
9 connection with MCSO operations will not be released  
10 by ORNG or maintained with ORNG files.

11 VIII. SCOPE OF APPROVED OREGON NATIONAL GUARD COUNTERDRUG  
12 SUPPORT

13 A. Permissible support services and resources that may  
14 be provided to the MCSO by ORNG may consist of any  
15 missions identified in the ORNG State counterdrug  
16 support Plan approved SECDEF. These support services  
17 and resources are identified in Section IV (A) (1).

18 B. ORNG personnel will provide support specified in  
19 individual job descriptions written by LEA  
20 supervisors and approved by the Counterdrug Support  
21 Task Force Commander.

22 IX. FORCE PROTECTION AND RULES OF ENGAGEMENT

23 A. The MCSO and ORNG will ensure that ORNG personnel  
24 remain in a support role. Except in exigent  
25 circumstances, ORNG personnel will not become  
26 directly involved in law enforcement operations to  
27 include arrests, seizures or the direct physical  
28 collection of evidence.

B. ORNG personnel will not be deputized or cross-  
designated with Title 21 investigative authority.

C. Only specific ORNG personnel will be armed while  
performing counterdrug support functions for the  
MCSO.

1. The MCSO will request and justify in writing  
(outside of job description) for specific  
ORNG personnel to be armed.

- 1           2.           The Adjutant General or Counterdrug Support  
2                   Task Force Commander approved ORNG CDSP  
3                   personnel will then be trained and qualified  
4                   to MCSO and CDSP standards.
- 5           3.           ORNG CDSP personnel authorized to carry  
6                   firearms are responsible for complying with  
7                   all MCSO, State, and CDSP weapons policies  
8                   and procedures.
- 9           4.           The ORNG CDSP Logistics Officer will issue  
10                   authorized CDSP personnel firearms and  
11                   ammunition. No other firearms or ammunition  
12                   are authorized. Use of privately owned  
13                   firearms and ammunition is strictly  
14                   prohibited.

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X. PUBLIC AFFAIRS

- A.       The MCSO will make the final determination concerning  
public information requests relevant to joint  
MCSO/ORNG counterdrug support operations. (Refer to  
Section VII (F)).
- B.       ORNG personnel will not make public affairs  
disclosures regarding joint MCSO/ORNG counterdrug  
support operations.

XI. CIVIL LIABILITY/PROPERTY ACCOUNTABILITY

- A.       Subject to the limitations of the Oregon Torts Claims  
Act (OTCA) and the Oregon Constitution, the MCSO and  
the COUNTY shall indemnify, defend and hold harmless  
ORNG, its officers, employees and agents from all  
claims, suits, actions or expenses of any nature  
resulting from or arising out of the acts, errors or  
omissions of MCSO personnel acting pursuant to the  
terms of this Agreement. The MCSO also acknowledges  
that it is liable to its employees for workers  
compensation benefits to the extent permitted by the  
Oregon Worker's Compensation Act, ORS Chapter 659.

- 1 B. ORNG acknowledges that the United States is liable  
2 for the negligent or wrongful acts or omissions of  
3 ORNG members, while Oregon is liable for such  
4 negligent or wrongful act or omissions of ORNG  
5 members while acting in line of duty in state active  
6 duty status to the extent permitted by the OTCA, ORS  
7 30.260 et seq.
- 8 C. ORNG members engaged in counterdrug support  
9 activities while in State Active Duty status are  
10 entitled to protection and immunities afforded by the  
11 Oregon Tort Claims Act, ORS 30.260 et seq.
- 12 D. Both parties agree to contact the other party as soon  
13 as possible to report damage caused to the equipment  
14 of the other. To the extent permitted by the OTCA  
15 and other applicable laws and regulations, each party  
16 acknowledges its liability for damage to equipment of  
17 the other party, caused by the actions or omissions  
18 of the borrowing party's agent and employees, while  
19 acting within the scope of their employment.

20 XII. ACQUISITION OF WARRANTS

- 21 A. The MCSO will be solely responsible for securing any  
22 warrants required for searches or for determining  
23 that any searches, inspections, or observations did  
24 not require warrants. The requirement for a  
25 determination that legal authorization is not needed  
26 will be documented in counterdrug support reports.

27 XIII. TERM OF AGREEMENT

- 28 A. This Agreement is in effect upon the last signature  
and will remain in effect unless rescinded by either  
party on a 30-day written notice, or revised in  
writing by mutual consent.

1 IN WITNESS WHEREOF, the parties have caused this Agreement  
2 to be executed by their duly appointed officers on the last date  
3 written below.

4 OREGON NATIONAL GUARD

MULTNOMAH COUNTY, OREGON

5 \_\_\_\_\_  
6 Major General,  
7 The Adjutant General  
8 Oregon National Guard

*Beverly Stein*  
9 \_\_\_\_\_  
10 Beverly Stein, Chair

11 DATE: \_\_\_\_\_

12 DATE: 6-23-94

13 \_\_\_\_\_  
14 Bob Skipper, Sheriff

15 DATE: \_\_\_\_\_

16 REVIEWED:  
17 Lawrence Kressel  
18 Multnomah County Counsel

19 *Lawrence Kressel*  
20 \_\_\_\_\_  
21 DATE: 4/22/94

22 APPROVED MULTNOMAH COUNTY  
23 BOARD OF COMMISSIONERS  
24 AGENDA # R-7 DATE 6-23-94  
25 *Carrie A. Patterson*  
26 \_\_\_\_\_  
27 BOARD CLERK

BUDGET MODIFICATION NO.

DES 416

(For Clerk's Use) Meeting Date JUN 23 1994

Agenda No. X-8

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT Environmental Services

DIVISION Director's Office

CONTACT Lance Duncan

TELEPHONE 248-3278

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

**Final Reconciling Budget Modification Reflecting Transfer of Parks and Expo Center to METRO.**

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

Personnel changes are shown in detail on the attached sheet

This fund adjusts budget appropriations to reflect actual direct expenditures and service reimbursements prior to Parks and Expo's transfer to Metro, and moves the balance of FY 93-94 appropriation to Pass-Thru and Indirect.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

No revenue impact.

BOARD OF  
COUNTY COMMISSIONERS  
1994 JUN 14 PM 2:48  
MULTI-COUNTY  
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

General \_\_\_\_\_ Fund Contingency before this modification (as of \_\_\_\_\_ Date \_\_\_\_\_) \$ \_\_\_\_\_

After this modification:

Originated By <u>Damon Lance Duncan</u>	Date <u>03-Jun-94</u>	Department Director <u>[Signature]</u>	Date <u>6-6-94</u>
Plan Budget Analyst <u>[Signature]</u>	Date <u>6/7/94</u>	Employee Services <u>[Signature]</u>	Date
Board Approval <u>[Signature]</u>	Date <u>6-23-94</u>		

*Originals sent to Budget 6-24-94.*



Budget Modifications to Fund 330

	Current Budget Amounts	Available Amounts	Adjustments to Budget	Final Budget Amounts
<b>Org 5010</b>				
6060 Pass-Thru	0	(875,059.28)	1,867,158.00	1,867,158.00
7100 Indirect	0	(8,518.76)	13,071.00	13,071.00
<b>Org 5100</b>				
5100 Permanent	250,048	133,819.67	(133,820)	116,228
5200 Temporary	12,000	3,123.45	(3,123)	8,877
5300 Overtime	5,500	3,876.14	(3,876)	1,624
5400 Premium	0	(307.15)	307	307
5500 Fringe	68,799	34,326.30	(34,326)	34,473
5550 Insurance	60,878	31,598.27	(31,598)	29,280
6110 Professional Svcs	35,000	19,781.01	(19,781)	15,219
6120 Printing	5,000	3,119.03	(3,119)	1,881
6130 Utilities	180,000	96,767.74	(96,768)	83,232
6140 Communications	10,000	6,648.11	(6,648)	3,352
6180 Repair/Maintenance	35,000	24,667.65	(24,668)	10,332
6190 Maintenance Contracts	85,000	53,059.00	(53,059)	31,941
6200 Postage	0	(4.02)	4	4
6230 Supplies	32,000	26,669.80	(26,670)	5,330
6310 Education/Training	2,000	1,654.00	(1,654)	346
6330 Local Travel/Mileage	550	452.63	(453)	97
6620 Dues/Subscriptions	1,500	580.50	(581)	919
7100 Indirect	29,330	13,232.85	(13,233)	16,097
7150 Telephone	2,500	1,365.59	(1,366)	1,134
7300 Motor Pool	17,900	13,147.68	(13,148)	4,752
7400 Building Management	9,000	9,000.00	(9,000)	0
7500 Other Internal	8,000	5,222.41	(5,222)	2,778
7560 Distribution/Postage	3,200	1,992.81	(1,993)	1,207
8300 Other Improvements	297,974	247,639.15	(247,639)	50,335
8400 Equipment	12,500	12,500.00	(12,500)	0
<b>Org 5122</b>				
6110 Professional Services	0	(20.00)	20	20
7100 Indirect	0	(0.95)	1	1
8300 Other Improvements	0	(17,436.13)	17,436	17,436
<b>Org 5300</b>				
5100 Permanent	670,026	367,516.75	(367,517)	302,509
5200 Temporary	227,855	95,588.15	(95,588)	132,267
5300 Overtime	12,412	8,114.04	(8,114)	4,298
5400 Premium	1,993	959.80	(960)	1,033
5500 Fringe	202,136	95,186.52	(95,187)	106,949
5550 Insurance	163,570	82,916.68	(82,917)	80,653
6060 Pass-Thru	113,327	4,946.96	(4,947)	108,380
6110 Professional Services	290,653	196,552.14	(196,552)	94,101
6120 Printing	21,940	18,923.43	(18,923)	3,017
6130 Utilities	59,340	28,011.37	(28,011)	31,329
6140 Communications	0	(1,547.28)	1,547	1,547
6170 Rentals	27,950	12,608.50	(12,609)	15,341
6180 Repairs/Maintenance	6,800	(25,794.32)	25,794	32,594
6200 Postage	0	(46.90)	47	47
6230 Supplies	78,796	46,168.36	(46,168)	32,628
6270 Food	4,700	1,171.43	(1,171)	3,529
6310 Education/Training	6,597	4,805.00	(4,805)	1,792
6320 Conferences/Conventions	0	(1,558.68)	1,559	1,559
6330 Local Travel/Mileage	200	(708.88)	709	909
6620 Dues/Subscriptions	265	(1,724.00)	1,724	1,989
7100 Indirect	72,821	28,957.36	(28,957)	43,864
7150 Telephone	10,517	8,955.99	(8,956)	1,561
7300 Motor Pool	159,500	80,810.36	(80,810)	78,690
7500 Other Internal	72,499	43,120.29	(43,120)	29,379
7560 Distribution/Postage	5,539	2,727.06	(2,727)	2,812
8300 Other Improvements	115,597	57,092.56	(57,093)	58,504
<b>Org 9120</b>				
7700 Contingency	51,051	51,051.00	0	51,051
<b>Totals</b>	<b>3,539,763.00</b>	<b>1,047,701.19</b>	<b>0</b>	<b>3,539,763</b>



JUN 13 1994

BEVERLY STEIN  
COUNTY CHAIR


Post-It™ brand fax transmittal memo 7671		# of pages ▶ 2
To Delma	From Lance	
Co. Chair's office	Co.	
Dept.	Phone # 3278	
Fax #	Fax # 3048	

DEPARTMENT OF ENVIRONMENTAL SERVICES  
2115 S.E. MORRISON  
PORTLAND, OREGON 97214  
(503) 248-5000

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
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GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

To: Board of County Commissioners  
From: Lance Duncan, Fiscal Specialist, Department of Environmental Services  
Date: June 13, 1994  
Re: Budget Modification Reconciling Recreation Fund

## 1. Topic

Budget Modification to Reconcile Recreation Fund, Fiscal Year 1993-94.

## 2. What is the Recommended Action or Request

We request you approve the budget modification which reconciles budgeted amounts to actual direct expenditures within the Recreation Fund, and moves the remaining balance to Pass-Through in order to fulfill terms of the intergovernmental agreement transferring Parks and Expo to Metro.

## 3. Background Analysis

On October 14, 1993, the Board of County Commissioners adopted Resolution 93-345 which approved the Memorandum of Understanding between Metro and Multnomah County regarding the transfer of Parks and Expo to MERC. In December 1993, An intergovernmental agreement was signed to transfer Parks and Exposition Center to Metro as of January 1, 1994. This was done in support of Metro establishing a viable Metropolitan Greenspaces operation. This budget modification simply changes our budget to reflect the terms of this agreement.

## 4. Financial Impact

There is no net change in expenditures or revenues. This budget modification moves budgeted monies between various expenditure categories. Revenues remain unchanged.

5. **Legal Issues**

The significant legal issue is having the Board of County Commissioners authorize expenditures in the amounts and budget categories specified in the intergovernmental agreement.

6. **Controversial Issues**

Though there were controversial issues surrounding the intergovernmental agreement, there are no significant controversial issues regarding this budget modification. We anticipate no controversy or testimony at the time of the Board's consideration of this budget modification.

7. **Link to Current County Policies**

This budget modification reflects the changes in expenditure categories specified in the intergovernmental agreement transferring Parks and Expo to Metro.

8. **Citizen Participation**

There has been no citizen participation in the development of this budget modification, though the DES CBAC participated in budget preparation for the current and upcoming fiscal year.

9. **Other Government Participation**

METRO participated extensively in the development of the IGA which is reflected in this budget modification. No other governmental agencies have participated in the preparation of this budget request.

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR June 23, 1994

DEPARTMENT	<u>Health</u>	DIVISION	<u>Various</u>
CONTACT	<u>Tom Fronk</u>	TELEPHONE	<u>248-3674</u>

NAME OF PERSON MAKING PRESENTATION TO BOARD Tom Fronk or Billi Odegaard

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

Budget Modification MCHD 9 adjusts Health Department to reflect a changes in Health Department expenditures during the ending fiscal year.

(Estimated time needed on the Agenda: 5 minutes)

2. DESCRIPTION OF MODIFICATION

[ x ] PERSONNEL CHANGES ON ATTACHED PAGE

This budget modification makes several unrelated changes to Health Department appropriations:

Start up cost related to CareOregon are recognized. Specifically, staff positions in the CareOregon office and the cost of five months of the after hours access clinic are budgeted. For 1994-95 CareOregon is self funded, while the full year cost of after hours is included in the Chair's Budget (\$150,060).

Several budgetary problems are fixed in Corrections Health: The equivalent of three staff nurses are added, to cover increased nursing costs associated with increased bookings. The functions have been filled during the current year using two nurses on an overtime basis (\$182,641). In addition, increased pharmacy and referral costs are also covered (\$109,275).

The X-ray machine at the WSHC, which has failed, is replaced (\$42,500).

A replacement MIS system for this County's link to the state wide communicable disease data system is purchased and installed (\$44,400).

Two Personal Computers are purchased within the Business Services Office (\$6,400).

The Contingency account is increased by \$22,357 to reflect recovery on a past year overcharge copier services by the City.

BOARD OF COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
 1994 JUN 14 PM 2:41

3. REVENUE IMPACT See attached Detail.

4. CONTINGENCY STATUS

The General Fund contingency is increased by: **\$22,357**

Originated By <i>Tom Fronk</i>	Date <i>6/6/94</i>	Department Director <i>Billi Odegaard pmf</i>	Date <i>6/6/94</i>
Finance/Budget <i>Calvin Jones</i>	Date <i>6-13-94</i>	Employee Relations <i>S. Ayers</i>	Date <i>6-13-94</i>
Board Approval <i>Cris A. Peterson</i>	Date <i>6-23-94</i>		

*Originals Sent to Budget 6-24-94.*

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FISCAL YEAR \_\_\_\_\_

DOC NUMBER ACTION	FUND	AGENCY	ORG	OBJECT CODE	CURRENT AMOUNT	REVISED AMOUNT	INCREASE (DECREASE)	SUBTOTAL	DESCRIPTION
156	015	0716	0716	5100			20,155		Permanent
156	015	0716	0716	5500			5,241		Fringe
156	015	0716	0716	5550			2,866		Insurance
								28,262	<b>SUBTOTAL, After Hours Triage</b>
100	015	0950	0950	5100			96,450		Permanent
100	015	0950	0950	5500			25,077		Fringe
100	015	0950	0950	5550			15,468		Insurance
								136,995	<b>SUBTOTAL, Booking Desk</b>
169	015	0975	0975	5100			32,150		Permanent
169	015	0975	0975	5500			8,340		Fringe
169	015	0975	0975	5550			5,156		Insurance
								45,646	<b>SUBTOTAL, Inverness</b>
100	015	0250	0250	5200			19,500		Permanent
100	015	0250	0250	5500			1,950		Fringe
100	015	0250	0250	5550			780		Insurance
								22,230	<b>SUBTOTAL, Medical Examiner</b>
156	015	0650	0650	5100			87,353		Permanent
156	015	0650	0650	5500			21,042		Fringe
156	015	0650	0650	5550			13,403		Insurance
								121,798	<b>SUBTOTAL, CareOregon</b>
400	030	7531	7531	6520			37,673	37,673	Insurance Fund
100	015	0950	0950	6110			43,375		Inmate Referrals - MCDC
100	015	0950	0950	6550			9,000		Inmate Pharmacy - MCDC
								52,375	<b>SUBTOTAL, Corrections Health</b>
169	015	0975	0975	6110			30,900		Inmate Referrals - MCIJ
169	015	0975	0975	6180			26,000		Repairs and Maint - 1993 X-Ray
								56,900	<b>SUBTOTAL, Inverness Health</b>
156	015	0712	0712	6110			(225,460)	(225,460)	Client Referrals - REEP
100	015	0900	0900	7608			(223,100)	(223,100)	Cash Transfer to F/S
100	015	0975	0975	7613			(102,546)	(102,546)	Cash Transfer to Inverness
100	050	9120	9120	7700			22,357	22,357	Contingency
156	015	0440	0440	8400			24,000	24,000	Equipment - CD
156	015	0930	0930	8400			15,300	15,300	Equipment - Data Systems
100	015	0230	0230	8400			11,500	11,500	Equipment - Env Health
156	015	0715	0715	8400			42,500	42,500	X-Ray Machine - WSHC
TOTAL EXP CHANGE							66,430		

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FISCAL YEAR \_\_\_\_\_

DOC NUMBER ACTION	FUND	AGENCY	ORG	REVENUE CODE	CURRENT AMOUNT	REVISED AMOUNT	INCREASE (DECREASE)	SUBTOTAL	DESCRIPTION
156	015	0410	0410	2606			(225,460)		REEP
400	030			6602			16,269		Svc Reimb from F/S
400	030			6600			16,248		Svc Reimb from General Fund
400	030			6610			5,156		Svc Reimb from Inverness
156	015	0716	0716	2603			28,262		FQHC
156	015	0650	0650	2603			121,798		FQHC
156	015	0440	0440	2603			24,000		FQHC
156	015	0930	0930	2603			15,300		FQHC
156	015	0715	0715	2603			42,500		FQHC
156	015	0900	0900	2603			325,646		FQHC
156	015	0900	0900	7601			(325,646)		General Fund Support
100	045	7410	7410	4900			22,357		Misc Recovery
TOTAL REVENUE CHANGE							66,430		

PERSONNEL DETAIL FOR BUDGET MODIFICATION MCHD #9

5. ANNUALIZED PERSONNEL CHANGES			Compute on a full year basis even though this action affects part of the fiscal year.			
			ANNUALIZED			
FTE	CLASSIFICATION	UNIT	BASE PAY	FRINGE	INSURANCE	TOTAL
3.00	Community Health Nurse	Corrections - Bookings	96,450	25,077	15,468	136,995
1.00	Community Health Nurse	Inverness Facility	32,150	8,340	5,156	45,646
0.00	On-Call Coverage	Medical Examiner	19,500	1,950	780	22,230
0.60	Nurse Practitioner	After Hours Access	28,872	7,507	3,617	39,996
0.60	Community Health Nurse	After Hours Access	19,500	5,070	3,261	27,831
5.20	TOTAL ANNUAL CHANGE		196,472	47,944	28,282	272,698

6. CURRENT YEAR PERSONNEL CHANGES			Calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts changed on the budget modification.			
			CURRENT YEAR			
FTE	CLASSIFICATION	UNIT	BASE PAY	FRINGE	INSURANCE	TOTAL
3.00	Community Health Nurse	Corrections - Bookings	96,450	25,077	15,468	136,995
1.00	Community Health Nurse	Inverness Facility	32,150	8,340	5,156	45,646
0.00	On-Call Coverage	Medical Examiner	19,500	1,950	780	22,230
0.42	Health Services Manager	CareOregon Start Up	21,875	5,688	2,581	30,144
0.28	Health Services Administrator	CareOregon Start Up	12,750	3,315	1,675	17,740
1.50	Office Assistant 2	CareOregon Start Up	33,225	8,639	7,563	49,427
0.21	Budget Analyst	CareOregon Start Up	9,063	2,356	1,219	12,638
0.00	On-Call Coverage	CareOregon Start Up	10,440	1,044	365	11,849
0.25	Nurse Practitioner	After Hours Access	12,030	3,128	1,507	16,665
0.25	Community Health Nurse	After Hours Access	8,125	2,113	1,359	11,597
6.41	TOTAL CURRENT YEAR CHANGE		255,608	61,650	37,673	354,931



# MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204-2394  
(503) 248-3674  
FAX (503) 248-3676  
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Board of County Commissioners  
FROM:  E. Odgaard  
REQUESTED PLACEMENT DATE: June 23, 1994  
DATE: June 6, 1994  
SUBJECT: Budget Modification MCHD 9

I. Recommendation/Action Requested:

The Board of County Commissioners is requested to approve Budget Modification MCHD 9.

II. Background/Analysis:

This budget modification makes several unrelated changes to Health Department appropriations. These changes include:

The Contingency Account is increased by \$22,357, to reflect an unanticipated recovery from the City of Portland. A staff person discovered a mistake in City charging for a copier shared between Health and CFS. The City has allowed the County a \$28,608 credit, of which \$22,357 is from prior fiscal years.

Start up costs related to CareOregon, and to the Department's role as a CareOregon provider, are budgeted. Staff positions in the CareOregon office, for the period prior to the beginning of capitation revenue in February, are funded (\$121,798). The after hours access clinic at Westside, necessary for the proper and efficient care of CareOregon clients who chose the Health Department as their provider, is funded (\$28,262).

A large increase in the number of bookings in the adult corrections system has led to increased nursing costs. The equivalent of two full time positions have been used virtually all year long, with staff hired on an overtime basis. Pharmacy and specialty/hospital costs have also risen. This budget modification recognizes these increased costs (\$289,916). The Health Department had planned to bring these costs to the Board as a third quarter contingency request.

The X-ray machine at WSHC is broken. We are replacing it, at an estimated cost of \$42,500. The Health Department had planned to bring this replacement cost to the Board as a third quarter contingency request.

Seven years ago the Department purchased a communicable disease data collection and interchange system, automating the office and allowing interchange of data with the State. That system is failing. The technology is obsolete, and no longer supported. In addition, the State has converted to a DOS based system. This modification replaces the system with a PC based, networked system (\$44,400). The transition is fortuitous, as the move to OHSU assumes future conversion of all Health Department data terminals to DOS based machines. to allow graphical display of medical data.

Two personal computers are added within Business Services, to complete the process of automating the office and to allow connection to an eventual McCoy building LAN (\$6,400).

III. Financial Impact:

The intent of this budget modification is to adjust Departmental appropriations to prevent overspending of a major category at year end. Except for the two personal computers, the actions on this budget modification are either in process, unavoidable, or completed.

The increases in appropriations are funded with Federally Qualified Health Center settlement revenue from 1993-94. This settlement is \$2.5 million. The settlement:

- a) Allows the Health Department to continue its clinical operations at current levels. Without the settlement, large cuts would have been necessary to reflect the reductions in Medicaid revenues caused by the implementation of the Oregon Health Plan.
- b) Funds the costs of preparing for the Oregon Health Plan, most of which are included on this budget modification.
- c) Funds two items that in a normal year would have been Contingency requests: the Westside Health Center X-ray unit, and the increase in staffing in Corrections Health.
- d) Will create a large under expenditure of the Department's 1993-94 General Fund Support. Even after this budget modification, an estimated \$1.1 to \$1.3 million of the Health Department's budgeted General Fund support will be unspent in the current year.

IV. Legal Issues:

There are no legal issues that we are aware of.

V. Controversial Issues:

The relationship between FQHC and the implementation of the Oregon Health Plan continues to be of great controversy, drawing national attention.

VI. Link to Current County Policies:

These grant increases enhance on-going Health Department projects.

VII. Citizen Participation:

None specifically for the changes detailed on this budget modification.

VIII. Other Government Participation:

CareOregon involves multiple jurisdictions. The changes in Corrections Health are a reaction to changes in Sheriff's Office activities. The change by the State Health Division to a new CD system necessitates this and other counties to obtain DOS based capabilities within communicable disease reporting and response offices.

STATE OF OREGON  
DEPARTMENT OF HUMAN RESOURCES  
SALEM, OREGON 97310

133358

96-10  
1232



190 289031

DOLLARS	CENTS	DATE	CHECK NUMBER
712983	00	031594	00133358

PAY to the order of

MULTNOMAH CO HEALTH DEPT  
426 SW STARK 8TH FLOOR  
PORTLAND OR 972042394

THE STATE TREASURER  
SALEM, OREGON

VOID AFTER 2 YEARS FROM  
DATE OF ISSUE

Authorized Signature

*Kevin W. Conner*

⑈ 133358 ⑈ ⑆ 123200101 ⑆ 46101 ⑈

STATE OF OREGON  
DEPARTMENT OF HUMAN RESOURCES  
SALEM, OREGON 97310

133357

96-10  
1232



190 289030

DOLLARS	CENTS	DATE	CHECK NUMBER
900000	00	031594	00133357

PAY to the order of

MULTNOMAH CO HEALTH DEPT  
426 SW STARK 8TH FLOOR  
PORTLAND OR 972042394

THE STATE TREASURER  
SALEM, OREGON

VOID AFTER 2 YEARS FROM  
DATE OF ISSUE

Authorized Signature

*Kevin W. Conner*

⑈ 133357 ⑈ ⑆ 123200101 ⑆ 46101 ⑈

STATE OF OREGON  
DEPARTMENT OF HUMAN RESOURCES  
SALEM, OREGON 97310

133356

96-10  
1232



190 289029

DOLLARS	CENTS	DATE	CHECK NUMBER
900000	00	031594	00133356

PAY to the order of

MULTNOMAH CO HEALTH DEPT  
426 SW STARK 8TH FLOOR  
PORTLAND OR 972042394

THE STATE TREASURER  
SALEM, OREGON

VOID AFTER 2 YEARS FROM  
DATE OF ISSUE

Authorized Signature

*Kevin W. Conner*

⑈ 133356 ⑈ ⑆ 123200101 ⑆ 46101 ⑈



# PAYMENT VOUCHER

TRANSACTION CODE	P V	AGENCY	050	VOUCHER NUMBER	74051507	VOUCHER DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y
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<input type="checkbox"/> MISC. VENDOR	<input checked="" type="checkbox"/> SINGLE CHECK	SCHEDULED PAYMENT DATE	m m d d y y	<b>CHECK DISTRIBUTION</b>							
VENDOR CODE	VENDOR NAME			<input type="checkbox"/> U.S. MAIL <input type="checkbox"/> HOLD FOR PICKUP <input type="checkbox"/> RETURN TO _____ CALL _____ BLDG _____ EXT _____ ROOM _____							
342039	City of Portland										
REMITTANCE ADDRESS											

LINE NO.	DOCUMENT REFERENCE			VENDOR (12) INVOICE NO.	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REV SOURCE	SUB REV	REPT CATEG	BS ACCT	DISC TYPE	AMOUNT	INC DEC	P F
	CODE	NUMBER	LINE															
01				86-2587	100	055	7310		6120							70,203.72		
DESCRIPTION (30) Print Per 8																		
02				Copier 2115	100	045	7410				4900					22,357.22	D	
DESCRIPTION (30) billing error - prior 74																		
03				Copier 2115	156	015	0668		6120							6,250.83	D	
DESCRIPTION (30) billing error - current 74																		
DESCRIPTION (30)																		
DESCRIPTION (30)																		
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DESCRIPTION (30)																		
DESCRIPTION (30)																		
DESCRIPTION (30)																		
<b>TOTAL</b>																		
																41,595.67		

COMMENTS: CC Joan Sears

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PAYMENT CERTIFICATION		A/P
I, the undersigned do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein or contracted for, and that the claim is just, due and unpaid obligation against Multnomah County and that I am authorized to authenticate and certify to said claim.		
SIGNATURE	DATE	
P BRUN	2/26/20	
PERSON PREPARING VOUCHER		TELEPHONE

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR: \_\_\_\_\_  
(Date)

DEPARTMENT: \_\_\_\_\_ DIVISION: COMMUNITY AND FAMILY SERVICES

CONTACT: KATHY TINKLE PHONE: 248-3691 EXT 6858

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: SUSAN CLARK/KATHY TINKLE

SUGGESTED AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification # CFS 6 decreases budgeted revenues in the Community and Family Services Division by a net total of \$32,867 to reflect changes in State Mental Health Division revenue for Plan/Amendment Approval Forms (PAAF's) #12, 13, 14, and 16-20.

2. DESCRIPTION OF MODIFICATION: [Explain the changes being made: What budget does it increase/decrease? What do the changes accomplish? Where does the money come from?

[ X ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification makes a variety of changes within the CFSD budget to reflect changes in State Mental Health Division funding levels for PAAF's #12, 13, 14, and 16-20. These PAAF's impact the Developmental Disabilities (DD) Program, the Adult Mental Health (AMHP) Program, the Child and Adolescent Mental Health (CAMHP) Program, and the Alcohol and Drug (A&D) Program. This modification is the first of several modifications necessary in order to make adjustments between the current budget and actual funding received from the State. Additional modifications will be processed within the next few weeks.

The DD Operations budget is increased by \$4,887 and the DD Contracts budget is decreased by the same amount to make adjustments within the Family Support budget. The AMHP Contracts budget is decreased by a net \$250,652 to bring budgeted revenues in line with actual State funding levels and the CAMHP Contracts budget is increased by \$28,384 for the same reason.

The CAMHP EPSDT budget is increased by \$146,162 in Local Administration revenue to fund three positions. 2.0 FTE Mental Health Consultants and 1.0 FTE Program Development Specialist. These staff are necessary because PAAF #13 awarded \$3,766,364 to the following Youth Care Centers:

Parry Center for Children, Waverly Children's Home and Rosemont School, Inc. These centers are jointly funded by the Children's Services Division (CSD) and the Mental Health & Developmental Disabilities Services Division (MHDDSD)

The Local Administration funding award to the County will be used by CAMHP to manage these facilities, manage the allocated residential resources, and also to manage the referrals made from Multnomah County to these facilities.

The A&D Contracts budget is increased by a net \$43,239 which reflects slot adjustments for Outpatient Minority Alcohol Services and the termination of federal SLIAG funding effective 11/93. At the same time, medicaid limitation is awarded for Outpatient services provided to referred Adult and Family Services (AFS) Division clients who are participants in the federal JOBS Program.

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

Increases State Mental Health LA 01 funding by	\$146,162
Decreases State Mental Health MHS funding by	(\$222,268)
Increases State Mental Health A&D funding by	\$43,239
Increases County General Fund Indirect by	\$8,992
Increases the Service Reimb from Fed/State Fund to General Fund by	\$8,992
Increases the Service Reimb from Fed/State to Insurance Fund by	\$7,523
Increases the Service Reimb from Fed/State to Fleet Fund by	\$600
Increases the Service Reimb from Fed/State to Telephone Fund by	\$343
<b>TOTAL</b>	<b>(\$6,417)</b>

BOARD OF COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
 1994 JUN 14 PM 2:47

4. CONTINGENCY STATUS (to be completed by Budget & Planning)

\_\_\_\_\_ Fund Contingency BEFORE THIS MODIFICATION (as of \_\_\_\_\_): \$ \_\_\_\_\_  
(Specify Fund) AFTER THIS MODIFICATION: \$ \_\_\_\_\_

Originated By: <i>Susan Clark</i>	Date: <i>6/8/94</i>	Department Director: <i>Lorenzo Paez</i>	Date: <i>6/8/94</i>
Plan/Budget Analyst: <i>David C. Warren</i>	Date: <i>6/10/94</i>	Employee Services: <i>Chimbras</i>	Date: <i>6/10/94</i>
Board Approval: <i>Carrie A. Peterson</i>	Date: <i>6-23-94</i>		

Originals sent to Budget 6-24-94.

EXPENDITURES

TRANS EB GM

TRANS DATE: \_\_\_\_\_ ACCTING PERIOD: \_\_\_\_\_

Budget Fiscal Year: 93/94

Doc No.	Action	Fund	Agency	Org	Activity	Report Category	Object	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
		156	010	1210			6110			4,887		Professional Services
		156	010	1210			7100			401		Indirect @ 8.2%
											<b>5,288</b>	<b>TOTAL ORG 1210</b>
		156	010	1215			6060			(4,887)		Pass-Through
		156	010	1215			7100			(34)		Indirect @ .7%
											<b>(4,921)</b>	<b>TOTAL ORG 1215</b>
		156	010	1305			6060			(250,652)		Pass-Through
		156	010	1305			7100			(1,755)		Indirect @ .7%
											<b>(252,407)</b>	<b>TOTAL ORG 1305</b>
		156	010	1361			6060			28,384		Pass-Through
		156	010	1361			7100			199		Indirect @ .7%
											<b>28,583</b>	<b>TOTAL ORG 1361</b>
		156	010	1362			5100			33,590		Permanent
		156	010	1362			5500			9,051		Fringe
		156	010	1362			5550			3,223		Insurance
		156	010	1362			6180			200		Repair/Maintenance
		156	010	1362			6230			6,891		Supplies
		156	010	1362			7300			600		Motor Pool
		156	010	1362			7100			4,392		Indirect @ 8.2%
											<b>57,947</b>	<b>TOTAL ORG 1362</b>
		156	010	1365			5100			47,237		Permanent
		156	010	1365			5500			12,727		Fringe
		156	010	1365			5550			4,300		Insurance
		156	010	1365			6310			2,000		Education/Training
		156	010	1365			6330			300		Local Travel
		156	010	1365			7150			343		Telephone
		156	010	1365			7100			5,486		Indirect @ 8.2%
		156	010	1365			8400			25,700		Capital
											<b>98,093</b>	<b>TOTAL ORG 1365</b>
		156	010	1415			6060			43,239		Pass-Through
		156	010	1415			7100			303		Indirect @ .7%
											<b>43,542</b>	<b>TOTAL ORG 1415</b>
		100	010	0104			7608			8,992	8,992	Cash Transfer
		400	040	7531			6520			7,523	7,523	Insurance
		401	030	5920			6230			600	600	Fleet
		402	040	7990			6140			343	343	Telephone
										<b>(\$6,417)</b>	<b>(\$6,417)</b>	<b>GRAND TOTAL</b>

**REVENUES**

TRANS EB GM

TRANS DATE: \_\_\_\_\_

ACCTING PERIOD: \_\_\_\_\_

Budget Fiscal Year: 93/94

Doc No.	Action	Fund	Agency	Org	Activity	Report Category	Rev Source	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	1210			2605			4,887		SMHG, DD
		156	010	1210			7601			401		CGF Indirect
											<b>5,288</b>	<b>TOTAL ORG 1210</b>
		156	010	1215			2605			(4,887)		SMHG, DD
		156	010	1215			7601			(34)		CGF Indirect
											<b>(4,921)</b>	<b>TOTAL ORG 1215</b>
		156	010	1305			2605			(250,652)		SMHG, MHS
		156	010	1305			7601			(1,755)		CGF Indirect
											<b>(252,407)</b>	<b>TOTAL ORG 1305</b>
		156	010	1361			2605			28,384		SMHG, MHS
		156	010	1361			7601			199		CGF Indirect
											<b>28,583</b>	<b>TOTAL ORG 1361</b>
		156	010	1362			2605			7,691		SMHG, LA 01
		156	010	1362			7601			45,864		CGF Direct
		156	010	1362			7601			4,392		CGF Indirect
											<b>57,947</b>	<b>TOTAL ORG 1362</b>
		156	010	1365			2605			138,471		SMHG, LA 01
		156	010	1365			7601			(45,864)		CGF Direct
		156	010	1365			7601			5,486		CGF Indirect
											<b>98,093</b>	<b>TOTAL ORG 1365</b>
		156	010	1415			2605			43,239		SMHG, A&D
		156	010	1415			7601			303		CGF Indirect
											<b>43,542</b>	<b>TOTAL ORG 1415</b>
		100	045	7410			6602			8,992	8,992	Svc Reimb F/S to Gen Fund
		400	040	7531			6602			7,523	7,523	Svc Reimb F/S to Insur Fund
		401	030	5920			6602			600	600	Svc Reimb F/S to Fleet Fund
		402	040	7990			6602			343	343	Svc Reimb F/S to Tel Fund
										<b>(\$6,417)</b>	<b>(\$6,417)</b>	<b>GRAND TOTAL</b>





# MULTNOMAH COUNTY OREGON

COMMUNITY AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
421 S.W. FIFTH AVENUE, 2ND FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691 / FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director *L. Poe*  
Community and Family Services Division

DATE: June 7, 1994

SUBJECT: Budget Modification CFSD # 6

### I. Recommendation/Action Requested:

The Community and Family Services Division (CFSD) recommends approval of Budget Modification CFSD # 6. This modification decreases budgeted State revenues by a net total of \$32,867 as the result of changes in State Mental Health Division revenue received in Plan/Amendment Approval Forms (PAAF's) #12, 13, 14, and 16-20.

### II. Background/Analysis:

This modification is the first of several "housekeeping" modifications that will come before the Board during the next few weeks. This modification, along with those to follow, will bring the CFSD County budget in line with actual State Mental Health Grant revenue allocations.

Preparation of this modification actually began in January, but due to staff time being devoted to the FY 94/95 budget process, this action was put on hold. This modification appropriates funding changes that have been received through PAAF #20, which was accepted in December 1993 and we have received 69 more PAAF's from the State since that time. A modification to appropriate those changes will be submitted within the next two weeks for approval prior to year end.

CFSD has a biennial intergovernmental agreement with the State Mental Health and Developmental Disabilities Services Division to provide mental health services. The funding allocation of this agreement is amended many times during the course of the biennium through PAAF's. PAAF's allocate increases and decreases in funding for current services and also fund new services. With the acceptance of the changes, contract amendments are processed with community services providers to initiate the actions. Specifically this modification will make the following changes:

In the Developmental Disabilities Program (DD), \$4,887 in State DD funding is transferred from Contracts to Operations to match the budget submitted to the State for the Family Support Program.

The Adult Mental Health Program (AMHP) Contracts budget is decreased by a net total of \$250,652 in Mental Health Services funding to bring the budgeted revenues in line with actual State funding levels as of PAAF #20. The Child and Adolescent Mental Health Program (CAMHP) Contracts budget is increased by \$28,384 in Mental Health Services funding for the same reason.

The CAMHP EPSDT budget is increased by \$146,162 in Local Administration revenue to fund two mental health consultant and one program development specialist positions. These staff are necessary to manage the Youth Care Center funding allocated to the County in PAAF #13. This includes managing the residential resources and the referrals made to these centers from Multnomah County.

In the Alcohol and Drug Program (A&D), the Contracts budget is increased by a net \$43,239 in State A&D funding which reflects slot adjustment for Outpatient minority alcohol services and the termination of federal SLIAG funding effective 11/93. Concurrently, medicaid limitation is awarded for Outpatient services provided to referred AFS clients who are participants in the federal JOBS program.

**III. Financial Impact:**

Although there are several increases and decreases in individual programs, the revenue changes reflect a net decrease to the division of \$32,867.

**IV. Legal Issues:**

Not Applicable.

**V. Controversial Issues:**

Not Applicable.

**VI. Link to Current County Policies:**

Not Applicable.

Page 3  
June 7, 1994  
Budget Modification CFSD # \_\_\_\_\_

VII. Citizen Participation

Not Applicable.

**VIII. Other Government Participation:**

Not Applicable.

Attachment

(06019401/kt)

MEETING DATE: JUN 23 1994

AGENDA NO: R-11

(Above space for Board Clerk's Use Only)

**AGENDA PLACEMENT FORM**

SUBJECT: Consideration and action on the Portland HOME Consortium Cooperation

BOARD BRIEFING Agreement for program years 1995 - 1997.  
Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR BRIEFING Date Requested: June 23, 1994

Amount of Time Needed: 10 Minutes

DEPARTMENT: \_\_\_\_\_ DIVISION: Children & Families Svcs

CONTACT: Lorenzo Poe/ Cecile Pitts TELEPHONE: 248-5464  
BLDG/ROOM: B161/2nd

PERSON(S) MAKING PRESENTATION: Lorenzo Poe/Rey España/ Cecile Pitts

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Community and Families Services Division, Community Development Program, recommends the Board of County Commissioners approval of the attached Portland HOME Consortium Cooperation Agreement 1995 - 1997.

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: *Lorenzo Poe*

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

bcc

*Sent Originals to Martha Mc Lennan @ 157/600 on 6-24-94 per request of Cecile Pitts*

BOARD OF COUNTY COMMISSIONERS  
MULTI-COUNTY  
OREGON  
1994 JUN 15 PM 4:34



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339  
COMMUNITY DEVELOPMENT PROGRAM OFFICE (503) 248-5000  
2115 S.E. MORRISON  
PORTLAND, OREGON 97214  
FAX: (503) 248-3048

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director  
Community and Families Services Division *LP/KE*

Cecile Pitts, Director *[Signature]*  
Community Development Program

DATE: June 14, 1994

SUBJECT: Consideration and Action on the Portland HOME Consortium Cooperation Agreement for Program Years 1995 - 1997

**I. Recommendation/Action Requested:** The Community and Families Services Division, Community Development Program, recommend the Board of Commissioners approval of the attached Portland HOME Consortium Cooperation Agreement for program years 1995 -1997.

**II. Background Analysis:**

Under the 1990 National Affordable Housing Act as amended, the federal HOME Investments Partnerships program is distributed to local jurisdictions for the purpose of developing affordable housing for lower income persons. Multnomah County receives HOME Investment Partnerships funding through a HOME Consortium involving the City of Portland and the City of Gresham.

Under the terms of the Agreement the City of Portland functions as the lead agent (entitled the Representative Member). The City of Gresham and Multnomah County are Participating Members.

The Agreement is prescribed by the federal Department of Housing and Urban Development and must be submitted to HUD by June 30 to be eligible for funding in the 1995 program year.

The Agreement is attached for your review. The terms include the formula of distribution of funds locally among the members; the fair share responsibility of the members for the administrative costs born by Portland as Representative Member; and the fair share responsibility of all members for matching funds for projects initiated by the members.

This agreement does not replace the annual agreement outlining the specific activities selected by the county for funding with HOME funds.

**III. Financial Impact:** Execution of the Agreement and participation in the HOME Consortium will entitle the County for development funds to serve east county neighborhoods. The amount of the receipt is based on the annual federal budget. During the last three years of the program the County has received between \$231,000 and \$391,000 annually for affordable housing development.

The agreement provides for the County to pay the City of Portland for administrative costs associated with the management of the HOME grant as a Representative Member. The County's share shall be paid out of the HOME grant and shall be no more than its pro rata share.

**IV. Legal Issues:**

The County cannot access Consortium HOME funds without execution of the Agreement. The County attorney has reviewed the agreement and has signed the document.

**V. Controversial Issues:** The Agreement will qualify this community for needed development funds.

**VI. Link to Current County Policies:** All development using the HOME grant will comply with the adopted Comprehensive Housing Affordability Strategy.

**VII. Citizen Participation:** All activities carried out using HOME funding will comply with adopted citizen participation procedures. For the County this includes the public notification describing the proposed projects using HOME dollars, and a public hearing to take testimony on the proposals.

**VIII. Other Governmental Participation:** The Consortium is being heard for action by the City of Portland and the City of Gresham.



CONTRACT APPROVAL FORM  
(See Administrative Procedure #2106)

Contract # 102445  
Amendment # \_\_\_\_\_

MULTNOMAH COUNTY OREGON

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$25,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement  <p style="text-align: center;">APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>R-11</u> DATE <u>6/23/94</u>  <u>Carrie A. Parkerson</u>          BOARD CLERK</p>
--	--	---

Department Community and Family Services Division Date 6/14/94

Contract Originator Cecile Pitts Phone 3044 Bldg/Room 412/2nd

Administrative Contact Cilla Murray Phone 3691 Bldg/Room 161/2nd

Description of Contract This agreement establishes Multnomah County as a participating member in the Portland HOME Consortium Cooperation Agreement

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name City of Portland  
 Mailing Address 808 SW Third Ave., Rm. 600  
Portland, OR 97204  
 Phone 823-2375  
 Employer ID# or SS# \_\_\_\_\_  
 Effective Date \_\_\_\_\_  
 Termination Date \_\_\_\_\_  
 Original Contract Amount \$ -0-  
 Total Amount of Previous Amendments \$ \_\_\_\_\_  
 Amount of Amendment \$ \_\_\_\_\_  
 Total Amount of Agreement \$ -0-

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

Lump Sum \$ \_\_\_\_\_  Due on receipt  
 Monthly \$ \_\_\_\_\_  Net 30  
 Other \$ \_\_\_\_\_  Other \_\_\_\_\_  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES**

Department Manager [Signature]  
 Purchasing Director \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel [Signature]  
 County Chair / Sheriff [Signature]  
 Contract Administration \_\_\_\_\_  
 (Class I, Class II Contracts Only)

Encumber: Yes  No   
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date June 15, 1994  
 Date 6/23/94  
 Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

**PORTLAND HOME CONSORTIUM  
COOPERATION AGREEMENT**

Program Years 1995 - 1997

This Agreement is entered into between the City of Portland, Oregon, the City of Gresham, Oregon and Multnomah County, Oregon to form a Consortium for the purpose of participating in the HOME Investment Partnership Program of the U.S. Department of Housing and Urban Development.

WHEREAS, the HOME Investment Partnership Program is a Federal grant program to assist local governments with the provision of affordable housing for low and moderate income households; and

WHEREAS, the City of Portland, City of Gresham and Multnomah County have participated in a Consortium under this program to receive funds which support affordable housing programs throughout the county since 1992; and

WHEREAS, the City of Portland, City of Gresham and Multnomah County have jointly prepared a Comprehensive Housing Affordability Strategy (CHAS) to guide the utilization of HOME funds; and

WHEREAS, the City of Portland, City of Gresham and Multnomah County wish to continue to participate in a Consortium for the coming three years;

NOW, THEREFORE, the Consortium members agree as follows:

**I. DEFINITIONS**

- A. "HOME Program" means the HOME Investment Partnership Program authorized by Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended (42 USC 12701 et seq).
- B. "Member" means a unit of local government which is a signatory to this Agreement and therefore a member of the Portland HOME Consortium.
- C. "Portland HOME Consortium" means the particular Consortium operating under the HOME Program consisting of the City of Portland, City of Gresham and Multnomah County.
- D. "Representative Member" means the unit of local government designated by

the Portland HOME Consortium to act in a representative capacity for all members for the purposes of this Agreement.

## II. FUNDING

- A. Each member's participation in the Portland HOME Consortium contributes to the amount of federal funds awarded to the Consortium. Each member is entitled to plan for the expenditure of funds in an amount equal to their pro-rata share of the HOME grant award.
  - 1. The amount of funding attributable to each member will be calculated as a percentage based on the number of persons in poverty in the City of Portland, the City of Gresham and the balance of Multnomah County from the 1990 census, adjusted to the current population of each jurisdiction.
  - 2. This formula will be applied each year to the amount of the HOME grant award to determine the amount available for each member.
- B. Members may choose to collaborate in funding HOME projects or activities or may choose to pursue independent projects or activities.
- C. Each member is responsible for contributing a pro-rata share to the Consortium's obligations to the HOME Program as follows:
  - 1. Community Housing Development Organization (CHDO) Set-Aside: Each member is responsible to meet its pro-rata share of the CHDO Set-Aside obligations under 24 CFR 92.300.
  - 2. Match Obligations: To comply with Matching Contribution Requirements under 24 CFR 92.218-221, each member is responsible for ensuring that required amounts of qualified matching funds are contributed to HOME eligible projects initiated by the member.
- D. Each member is responsible for complying with the Consortium's limitations under the HOME Program in a pro-rata share as follows:
  - 1. Administrative Fund Cap: Each member is limited to its pro-rata share of the 10% of total Consortium HOME funds for administration costs under 24 CFR 92.207. From this amount each member is required to contribute to the overall grant administration costs of the Representative Member in pro-rata share. Remaining administrative funds may be used by each member to cover their administrative costs or pay for other HOME eligible activities.

2. CHDO Operating Support: Each member is limited to its pro-rata share of the 5% of total Consortium HOME funds which can be made available for CHDO operating support under 24 CFR 92.208.
- E. Each member is responsible for complying with the fund reservation, commitment and expenditure timeframes under 24 CFR 92.500(d).
  - F. Should any member fail to meet any of the obligations or exceed any of the limitations described in subsections C., D., or E. above, and should such failure jeopardize compliance of the Consortium as a whole, the Representative Member has final control over re-distribution of funds among members in order to insure that all grant requirements are met.
  - G. Should funds be de-obligated by HUD for any reason, the Representative Member will determine the impact of de-obligation on each consortium member and make appropriate adjustments to the amount allocated to each member.

### **III ACTIVITIES**

- A. The members agree to cooperate in undertaking housing assistance activities for the HOME Program in compliance with the adopted Comprehensive Housing Affordability Strategy.
- B. The members agree to affirmatively further fair housing in their jurisdictions. Such actions may include planning, education, outreach and enforcement activities.

### **IV ADMINISTRATION**

- A. The City of Portland is designated as the Representative Member of the Portland HOME Consortium and agrees to carry out overall responsibility, with cooperation of all members, for ensuring that the Consortium's HOME Program is carried out in compliance with the requirements of the HOME Program, including requirements for the Comprehensive Housing Affordability Strategy in accordance with HUD regulations in 24 CFR Part 92 and 91, respectively.
- B. As the Representative Member, the City of Portland will incur costs in conjunction with the overall administration of the HOME Program grant. The City of Portland will identify HOME Program administration costs in its annual budget and each member will contribute to these costs in pro-rata share subject to the limitation in Section II, D. 1. above.

- C. Each member agrees to carry out program activities in conformance with 24 CFR Part 92.
- D. Each member agrees to supply information necessary for participation (e.g. CHAS, program description, certifications, etc.), maintain records, and provide performance reports. All documents of the members relating to the HOME Investment Partnership Program are open to inspection by the Representative Member, or its designee, upon request.
- E. Any member responsible for findings which require repayment to HUD will bear the impact of such repayment from its pro-rata share of the HOME Program funds.

**V TERMS OF THE AGREEMENT**

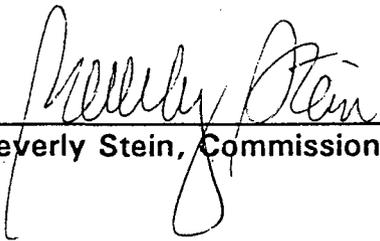
- A. This Agreement shall remain in full force and effect from the date of execution and approval by HUD for the period necessary to carry out all activities funded from the three federal fiscal years, 1995, 1996, 1997.
- B. Members are required to remain in the Consortium and cannot terminate this agreement or withdraw from the Consortium during the full term of this Agreement per CPD Notice 94-10 (dated April 14, 1994).

Agreed to this 23rd day of June, 1994.

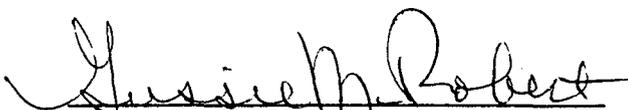
**CITY OF PORTLAND**

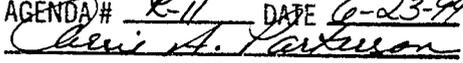
**MULTNOMAH COUNTY**

\_\_\_\_\_  
Vera Katz, Mayor

  
\_\_\_\_\_  
Beverly Stein, Commission Chair

**CITY OF GRESHAM**

  
\_\_\_\_\_  
Gussie McRobert, Mayor

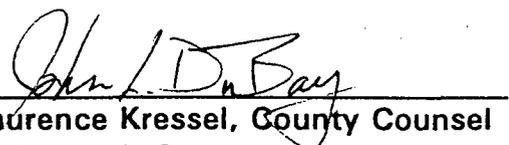
APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA# 2-11 DATE 6-23-94  
  
\_\_\_\_\_  
BOARD CLERK

We hereby find that the terms and provisions of this Agreement are fully authorized under state law by ORS 190.003 et seq. and local law by Portland City Charter §2-105(a)(4), Charter of the City of Gresham, Oregon, Chapter 2 §5, and Multnomah County Charter, Chapter 2, and that the Agreement provides full legal authority for the Consortium to undertake housing assistance activities for the HOME Program.

  
\_\_\_\_\_  
Jeffrey L. Rogers, City Attorney  
City of Portland

APPROVED AS TO FORM:

  
\_\_\_\_\_  
for Thomas Sponsler, City Attorney  
City of Gresham

  
\_\_\_\_\_  
for Laurence Kressel, County Counsel  
Multnomah County

**PORTLAND HOME  
COOPERATION**

**Program Years 1995 - 1997**

This Agreement is entered into between the City of Portland, Oregon, the City of Gresham, Oregon and Multnomah County, Oregon to form a Consortium for the purpose of participating in the HOME Investment Partnership Program of the U.S. Department of Housing and Urban Development.

WHEREAS, the HOME Investment Partnership Program is a Federal grant program to assist local governments with the provision of affordable housing for low and moderate income households; and

WHEREAS, the City of Portland, City of Gresham and Multnomah County have participated in a Consortium under this program to receive funds which support affordable housing programs throughout the county since 1992; and

WHEREAS, the City of Portland, City of Gresham and Multnomah County have jointly prepared a Comprehensive Housing Affordability Strategy (CHAS) to guide the utilization of HOME funds; and

WHEREAS, the City of Portland, City of Gresham and Multnomah County wish to continue to participate in a Consortium for the coming three years;

NOW, THEREFORE, the Consortium members agree as follows:

**I. DEFINITIONS**

- A. "HOME Program" means the HOME Investment Partnership Program authorized by Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended (42 USC 12701 et seq).
- B. "Member" means a unit of local government which is a signatory to this Agreement and therefore a member of the Portland HOME Consortium.
- C. "Portland HOME Consortium" means the particular Consortium operating under the HOME Program consisting of the City of Portland, City of Gresham and Multnomah County.
- D. "Representative Member" means the unit of local government designated by

the Portland HOME Consortium to act in a representative capacity for all members for the purposes of this Agreement.

## **II. FUNDING**

- A.** Each member's participation in the Portland HOME Consortium contributes to the amount of federal funds awarded to the Consortium. Each member is entitled to plan for the expenditure of funds in an amount equal to their pro-rata share of the HOME grant award.
1. The amount of funding attributable to each member will be calculated as a percentage based on the number of persons in poverty in the City of Portland, the City of Gresham and the balance of Multnomah County from the 1990 census, adjusted to the current population of each jurisdiction.
  2. This formula will be applied each year to the amount of the HOME grant award to determine the amount available for each member.
- B.** Members may choose to collaborate in funding HOME projects or activities or may choose to pursue independent projects or activities.
- C.** Each member is responsible for contributing a pro-rata share to the Consortium's obligations to the HOME Program as follows:
1. Community Housing Development Organization (CHDO) Set-Aside: Each member is responsible to meet its pro-rata share of the CHDO Set-Aside obligations under 24 CFR 92.300.
  2. Match Obligations: To comply with Matching Contribution Requirements under 24 CFR 92.218-221, each member is responsible for ensuring that required amounts of qualified matching funds are contributed to HOME eligible projects initiated by the member.
- D.** Each member is responsible for complying with the Consortium's limitations under the HOME Program in a pro-rata share as follows:
1. Administrative Fund Cap: Each member is limited to its pro-rata share of the 10% of total Consortium HOME funds for administration costs under 24 CFR 92.207. From this amount each member is required to contribute to the overall grant administration costs of the Representative Member in pro-rata share. Remaining administrative funds may be used by each member to cover their administrative costs or pay for other HOME eligible activities.

- C. Each member agrees to carry out program activities in conformance with 24 CFR Part 92.
- D. Each member agrees to supply information necessary for participation (e.g. CHAS, program description, certifications, etc.), maintain records, and provide performance reports. All documents of the members relating to the HOME Investment Partnership Program are open to inspection by the Representative Member, or its designee, upon request.
- E. Any member responsible for findings which require repayment to HUD will bear the impact of such repayment from its pro-rata share of the HOME Program funds.

**V TERMS OF THE AGREEMENT**

- A. This Agreement shall remain in full force and effect from the date of execution and approval by HUD for the period necessary to carry out all activities funded from the three federal fiscal years, 1995, 1996, 1997.
- B. Members are required to remain in the Consortium and cannot terminate this agreement or withdraw from the Consortium during the full term of this Agreement per CPD Notice 94-10 (dated April 14, 1994).

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 1994.

**CITY OF PORTLAND**

**MULTNOMAH COUNTY**

\_\_\_\_\_  
**Vera Katz, Mayor**

\_\_\_\_\_  
**Beverly Stein, Commission Chair**

**CITY OF GRESHAM**

\_\_\_\_\_  
**Gussie McRobert, Mayor**

2. **CHDO Operating Support:** Each member is limited to its pro-rata share of the 5% of total Consortium HOME funds which can be made available for CHDO operating support under 24 CFR 92.208.
- E. Each member is responsible for complying with the fund reservation, commitment and expenditure timeframes under 24 CFR 92.500(d).
- F. Should any member fail to meet any of the obligations or exceed any of the limitations described in subsections C., D., or E. above, and should such failure jeopardize compliance of the Consortium as a whole, the Representative Member has final control over re-distribution of funds among members in order to insure that all grant requirements are met.
- G. Should funds be de-obligated by HUD for any reason, the Representative Member will determine the impact of de-obligation on each consortium member and make appropriate adjustments to the amount allocated to each member.

### III **ACTIVITIES**

- A. The members agree to cooperate in undertaking housing assistance activities for the HOME Program in compliance with the adopted Comprehensive Housing Affordability Strategy.
- B. The members agree to affirmatively further fair housing in their jurisdictions. Such actions may include planning, education, outreach and enforcement activities.

### IV **ADMINISTRATION**

- A. The City of Portland is designated as the Representative Member of the Portland HOME Consortium and agrees to carry out overall responsibility, with cooperation of all members, for ensuring that the Consortium's HOME Program is carried out in compliance with the requirements of the HOME Program, including requirements for the Comprehensive Housing Affordability Strategy in accordance with HUD regulations in 24 CFR Part 92 and 91, respectively.
- B. As the Representative Member, the City of Portland will incur costs in conjunction with the overall administration of the HOME Program grant. The City of Portland will identify HOME Program administration costs in its annual budget and each member will contribute to these costs in pro-rata share.

We hereby find that the terms and provisions of this Agreement are fully authorized under state law by ORS 190.003 et seq. and local law by Portland City Charter §2-105(a)(4), Charter of the City of Gresham, Oregon, Chapter 2 §5, and Multnomah County Charter, Chapter 2, and that the Agreement provides full legal authority for the Consortium to undertake housing assistance activities for the HOME Program.

\_\_\_\_\_  
**Jeffrey L. Rogers, City Attorney**  
City of Portland

\_\_\_\_\_  
**Thomas Sponsler, City Attorney**  
City of Gresham

  
\_\_\_\_\_  
**Laurence Kressel, County Counsel**  
Multnomah County

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_  
BOARD CLERK



# MULTNOMAH COUNTY OREGON

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H.H. LAZENBY, JR.  
STEVEN J. NEMIROV  
MATTHEW O. RYAN  
JACQUELINE A. WEBER

## M E M O R A N D U M

TO: Cecille Pitts

FROM: Matthew O. Ryan (106/1530)  
Assistant County Counsel *Matthew O. Ryan*

DATE: June 15, 1994

SUBJECT: HOME Consortium IGA For June 23, 1994  
Board Agenda

This is to confirm our conversation of June 14, 1994 regarding the above and specifically the relationship between Sections II D.1 and IV B of the agreement. The clauses, as presently drafted, are ambiguous.

Section II D.1. establishes the County's obligation to contribute a pro-rata portion of its ten percent administrative share of HOME Funds to Portland's administrative costs. Section IV B, on the other hand, again addresses the County's contribution to Portland's administrative costs but with no express limitation on the amount of the County's contribution.

It was my recommendation the latter section be deleted or amended. However, it is my understanding, the Agreement must be approved by all the jurisdictions and submitted to H.U.D. by June 30, 1994. Further, the other jurisdictions have already scheduled this agreement as presently drafted, before their respective governing bodies, for next week. Time is now of the essence.

The County would, of course, take the position when and if a dispute arose regarding the agreement that Section II D.1. is controlling. Nevertheless, I feel the need to memorialize my concern about this issue in my review of the HOME Agreement.

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To <i>Cecille Pitts</i>	From <i>Matthew O. Ryan</i>	
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