

Multnomah County Department of County Assets

**Budget Work Session
May 24, 2011**

Department of County Assets

- **Agenda**

- Introductions
- Department & Budget Overview
- FY2012 Keeps and Cuts
- State Budget Impacts
- Issues & Risks
- Questions

Department Overview

- Evolutionary Process
- Interim, Incremental Changes
- Long Term View



Department of County Assets

- Integrate primary assets
- Create financial accountability and efficiency
- Implement best practices: asset portfolio management

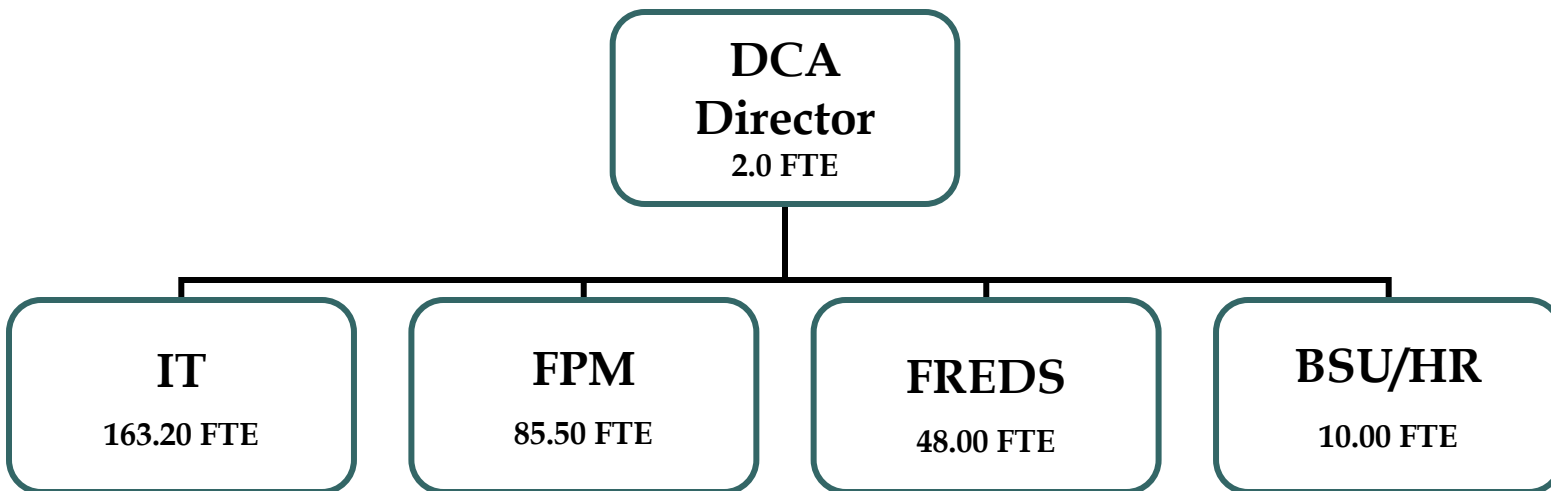
Who We Are

- DCM Business Services Unit
- DCM Human Resources Unit
- Facilities and Property Management
- Fleet, Records, Electronics, Distribution, and Stores
- Office of Information Technology

Landscape

- FTE ~308.7
- Buildings ~134
- Rentable Square Feet ~3.2 M
- Help Desk Tickets ~38,400 annually
- Computers, Laptops, and Tablets ~5,156
- Business Applications ~216
- Items Distributed by Central Stores ~1.3 M
- Records Maintained ~ 120 M
- Fleet Rolling Stock ~700 vehicles

DCA Organizational Chart

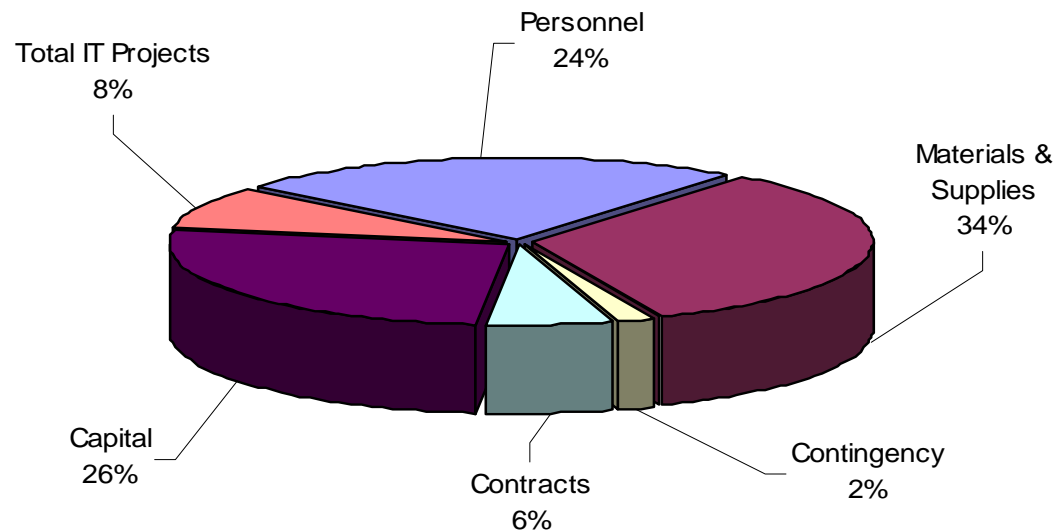


Total FTE 308.70

DCA FY 2012 Expense Budget

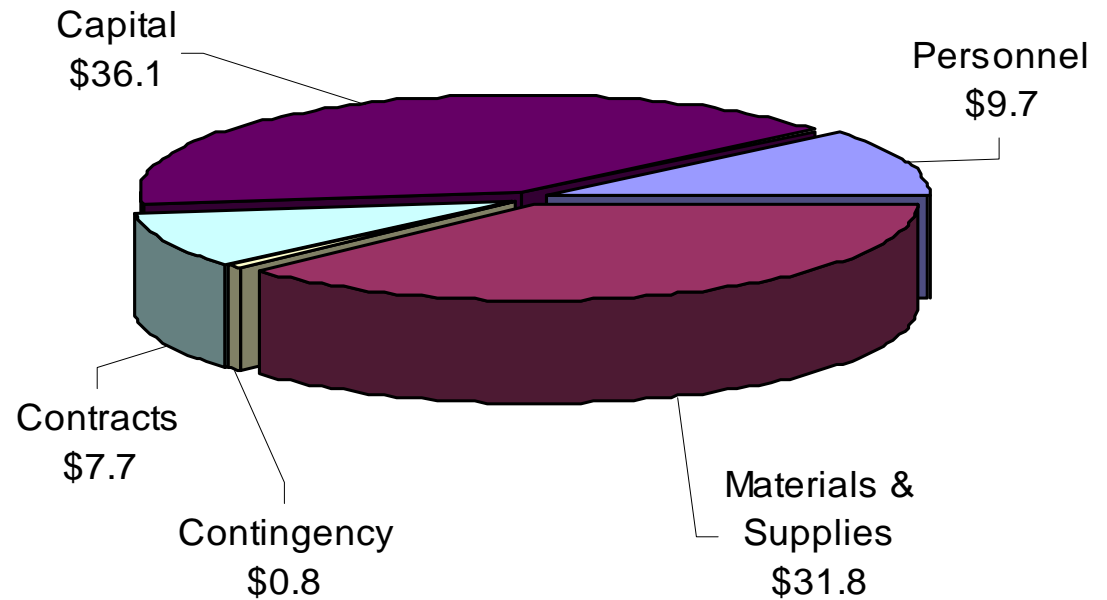
DCA Total (in Millions)

Personnel	\$ 37.6
Materials & Supplies	51.5
Contingency	3.7
Contracts	9.4
Capital	40.5
Total IT Projects	13.0
Total:	\$155.7



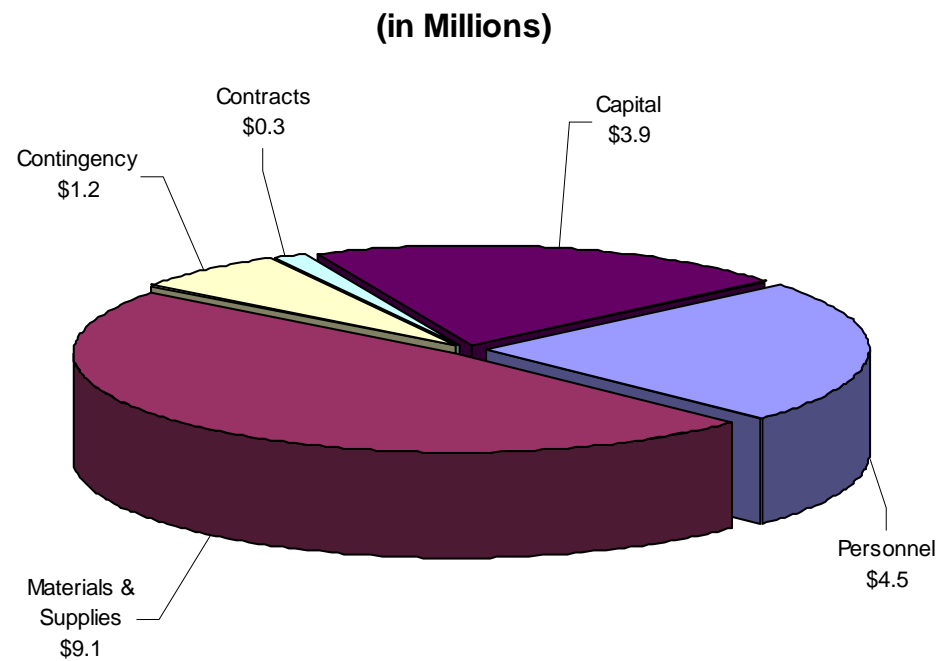
FPM FY 2012 Expense Budget

(in Millions)



Total = \$86.1M

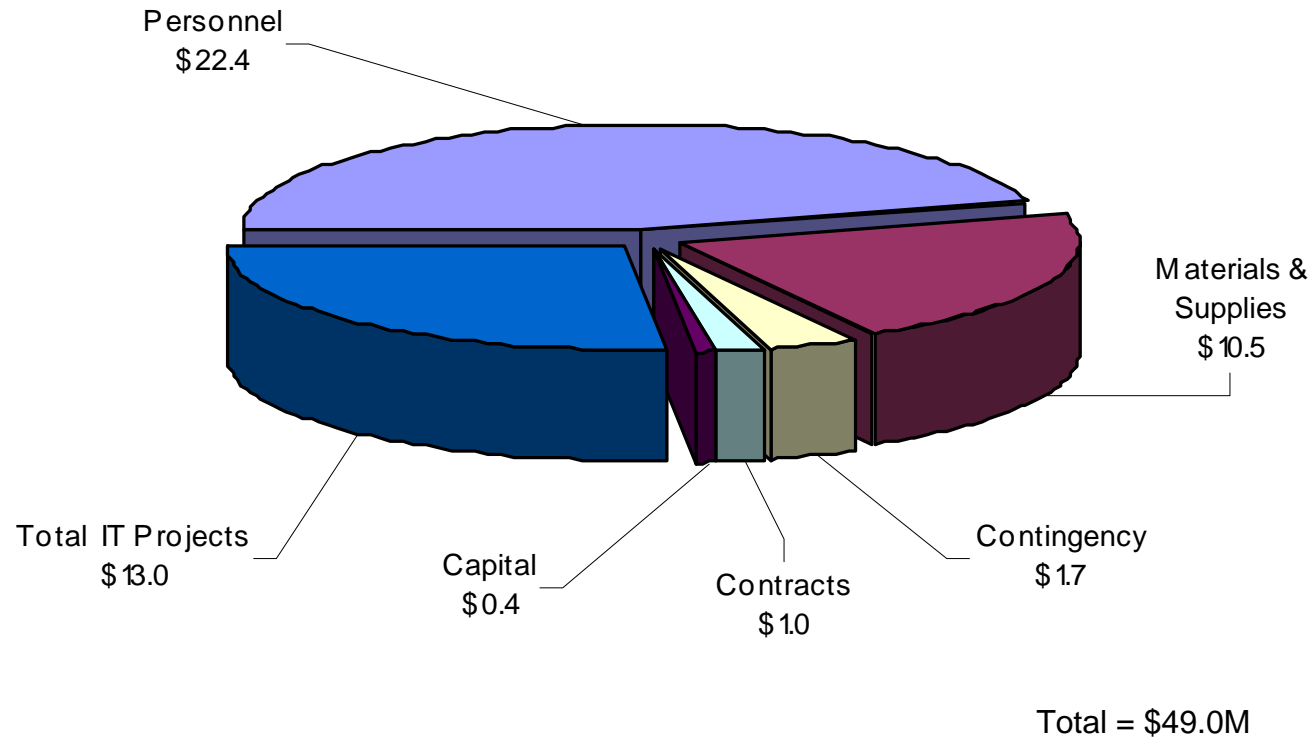
FREDS FY 2012 Expense Budget



Total = \$19.0M

IT FY 2012 Expense Budget

(in Millions)



BSU/HR FY 2012 Expense Budget

- DCM BSU Budget, \$1 M
- DCM HR Budget, \$0.6 M

What We Do

- Procure and/or Construct New Assets
 - Buildings
 - Business Applications and Websites
 - Vehicles
 - Central Stores Commodities
- Deploy, Manage and Maintain Assets
 - Leased and Owned Properties
 - Computers, Networks, Business Applications, Websites
 - Fleet Vehicles and Motor Pool
 - Records and Mail
 - Central Stores Stock
 - Specialized Electronics
- Provide Administrative Services
 - Human Resources
 - Finance and Budget
 - Contracts and Procurement

Who We Serve

- Multnomah County
 - Departments
 - Non-departmental Organizations
 - Internal Service Providers
- State of Oregon
 - Courts
 - Oregon Health Authority
 - Department of Administrative Services
- City Governments
 - Portland
 - Gresham
- Portland Public Schools
- Oregon Community Health Information Network
- Non-profits

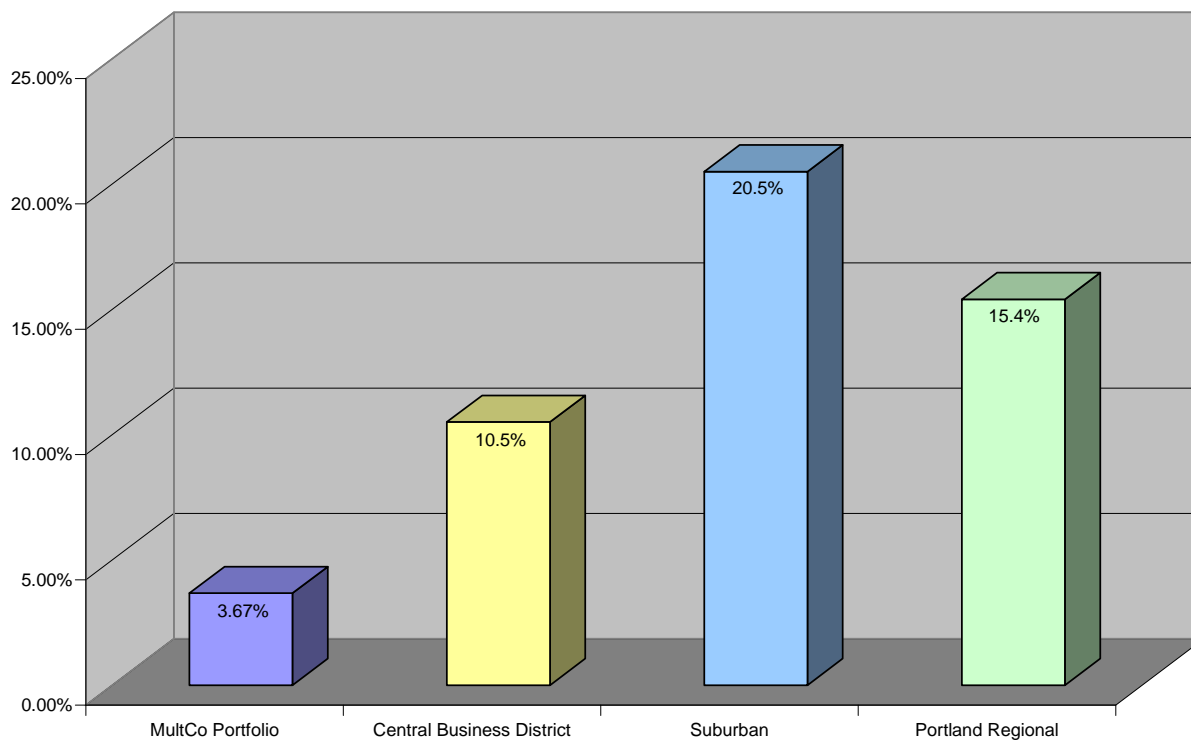
Performance

- Program Offer Measures
- Operational Performance Measures
- Manager Performance
- Employee Performance

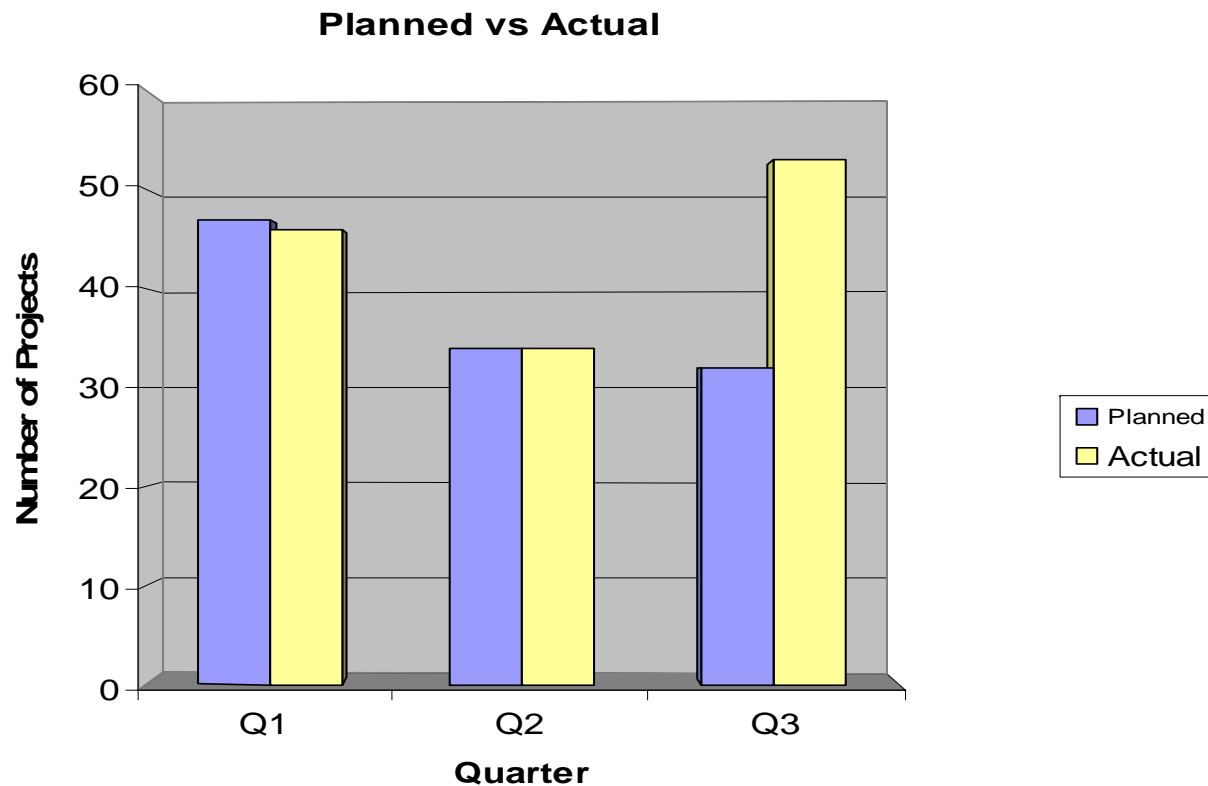
Key Performance Measures

- Vacancy Rates, 3.67%
- Average Age of Facilities, ~46 years
- 7,500 lbs of recycled toner cartridges, ~\$36,000 savings
- 9% increase in use of 100% recycled paper, ~68%
- Help Desk Calls Resolved, ~70%
- Quarterly Projects Completed, ~80%

FPM Vacancy Rates



IT Quarterly Projects Completed



Accomplishments

- Business Services
- Human Resources
- Facilities and Property Management
- Fleet, Records, Electronics, Distribution, and Stores
- Information Technology

Values and Guiding Principles

- Budget Office Guidance
- Citizen Input
- Customer Input
- Employee Input
- “First Do No Harm”

Process Perspective



© Investors in People - UK Commission for Employment and Skills

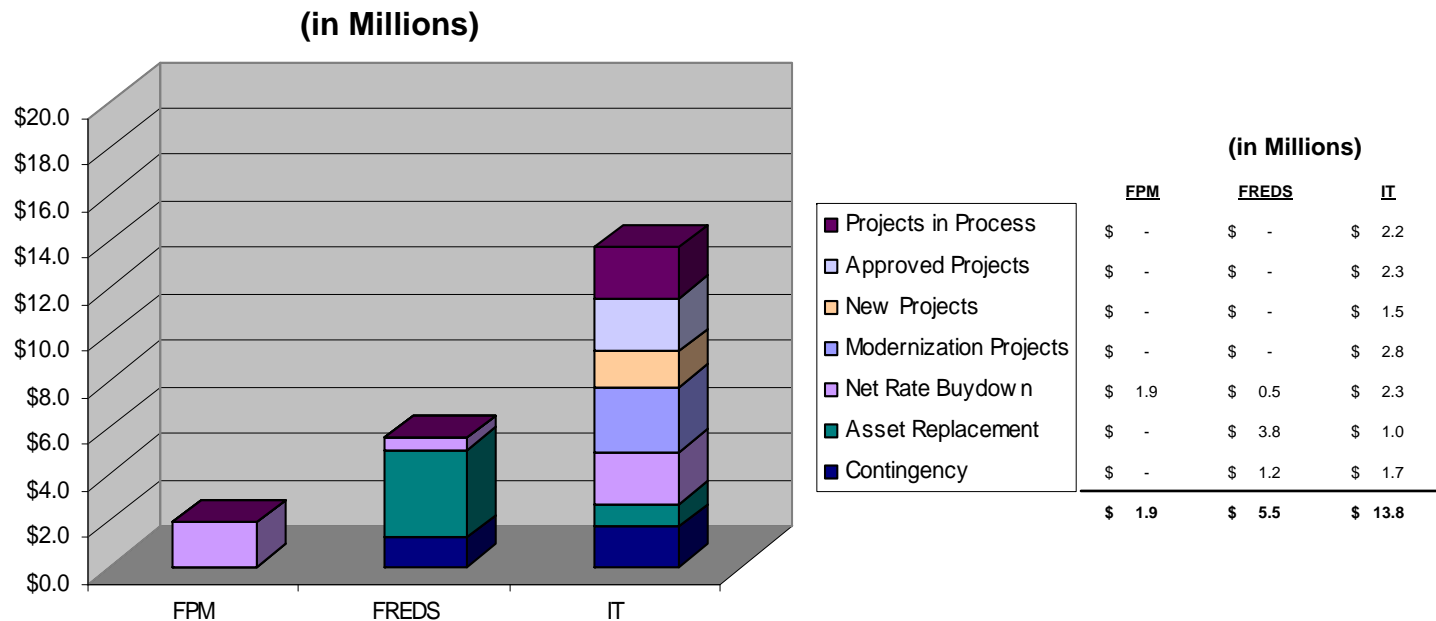
Program Offer Overview

- Department of County Management Divisions
- Department of County Management Business Services and Human Resources
- Office of Information Technology

One Time Only/New

- Offer 78008 – Capital Improvement & Asset Preservation, 8% or \$448 K
- Offer 78010 – Local Improvement District Project, \$380 K
- Offer 78001 – FPM Asset Strategic Plan/DCA BPI, \$350 K
- Offer 95000 – Health, Life, Safety and Seismic, \$1 M
- Offer 78024B – IT Innovation and Investment, \$1.5 M
- Offer 72030 – Budget Office Transfer, \$1.0 M
- Offer 50018C – Detention Electronics Replacement, \$1.4 M

DCA Beginning Working Capital



Total = \$21.2 M

State Cuts

- Driven by Departmental Impacts
- Reduction of Variable Costs
- Reallocation of Fixed Costs

Program Constraints/Cuts

- Met Constraint
- Span of Control
- Reclassifications

Issues, Risks, and Challenges

- Organizational and Cultural Change
- High Priority and High Risk Projects
- Retention and Recruitment
- Long-term Capital Funding

Questions

