



# Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

## Contingency Request

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R.12 DATE 12/8/16  
MARINA BAKER, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 12/8/16  
Agenda Item #: R.12  
Est. Start Time: 11:05 am approx  
Date Submitted: 11/23/16

**Agenda Title:** BUDGET MODIFICATION # HD-33-17: Requesting General Fund contingency transfer to appropriate \$800,000 in LEAD Program

Requested Meeting Date: December 8, 2016 Time Needed: 5 Minutes  
Department: 40 - Health Department Division: Mental Health & Addiction Services

Contact(s): Robert Stoll - Budget & Finance Manager

Phone: 503-988-8445 Ext. 88445 I/O Address 167/2/210

Presenter Name(s) & Title(s): Devarshi Bajpai, Senior Manager, MHASD

### General Information

#### 1. What action are you requesting from the Board?

Approval to appropriate \$800,000 in General Fund contingency revenue for the Multnomah Law Enforcement Assisted Diversion (LEAD) program.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

In FY17, the Multnomah County Board of County Commissioners approved a budget note and placed \$800,000 in contingency for "Jail Diversion Program" to fund a LEAD program based on the successful model in Seattle, Washington. LEAD is a harm reduction, prebooking diversion program, offering services and treatment in response to drug possession in lieu of booking and criminal prosecution. LEAD focuses on low-level misdemeanor and felony drug possession crimes. The intent of LEAD is to decrease reliance on the criminal justice system and reduce criminal activity by diverting people engaged low-level drug crimes into appropriate support services.

This contingency transfer will increase the Mental Health and Addition Services FY2017 general fund budget by \$800,000 to cover pass-through expenditures.

These changes will impact program offer 40085: Adult Addictions Treatment Continuum.

**3. Explain the fiscal impact (current year and ongoing).**

This change will increase the Health Department General Fund budget in FY17 by \$800,000.

**4. Explain any legal and/or policy issues involved.**

The District Attorney will deflect individuals caught possessing controlled substances in the target neighborhood (downtown Portland) from booking and prosecution.

**5. Explain any citizen or other government participation.**

Community involvement and engagement has been a key theme during LEAD planning. A variety of community engagement events and strategies are being planned. A robust team of many government stakeholders, including the Multnomah County Local Public Safety Coordinating Council (LPSCC), has also been very engaged in planning.

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

County contingency funds will be transferred to the Health Department which will increase the department's FY 2017 general fund by \$800,000. Funds will be used to support the LEAD program.

**7. What budgets are increased/decreased?**

The Health Department's pass-through budget will increase by \$800,000.

**8. What do the changes accomplish?**

The intent of LEAD is to decrease reliance on the criminal justice system and reduce criminal activity by diverting people engaged low-level drug crimes into appropriate support services.

**9. Do any personnel actions result from this budget modification?**

N/A

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This contingency transfer action is one-time-only.

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

FY17 allocated \$800,00 to launch the LEAD program. Approximately \$200,000 from the MacArthur Foundation Safety and Justice Challenge is also used for project management and community engagement, and general support of LEAD implementation. Ongoing budget requests are to be determined.

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**For Contingency Requests Only:**

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**13. Why was the expenditure not included in the annual budget process?**

An FY17 Budget Note requested a plan be developed jointly between the District Attorney's Office, Sheriff's Office, Portland Police Bureau, Gresham Police Bureau, Department of Community Justice, Health Department, Local Public Safety Coordinating Council and the County Commission. Contingency funds for this program were set aside at that time.

**14. What efforts have been made to identify funds from other sources within the department/agency to cover this expenditure?**

As part of the FY17 budget process contingency funds were set aside for the LEAD program. Additional support for the program is coming from the MacArthur Foundation Safety and Justice Challenge grant.

**15. Why are no other department/agency fund sources available?**

This contingency request is the result of an FY17 Budget Note.

**16. Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?**

Ongoing funding needs will be evaluated as part of the FY18 Budget development process.

**17. Has this request been made before? When? What was the outcome?**

A Board briefing was conducted on November 1, 2016 for the LEAD program. This contingency request is a result of that briefing.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense and Revenues Worksheet and/or a Budget Modification Personnel Worksheet*

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**Required Signature**

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**Elected Official or** Wendy Lear /s/  
**Dept. Director:**

**Date:** November 22, 2016

**Budget Analyst:** Jeff Renfro /s/

**Date:** November 23, 2016

**Department HR:** N/A

**Date:** N/A

**Countywide HR:** N/A

**Date:** N/A



**Exp/Rev/FTE - Budget Modification**

Budget Year: 2017

Budget Modification: HD-33-17

**Expenditures & Revenues**

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	40085-17	1000	40-10	0030	41207-GF2	60160 - Pass-Thru & Pgm Supt	0	800,000	800,000	
	1000 Total									800,000
	40-10 Total									800,000
					Program Offer Number 40085-17 Total					800,000
2	95000-17	1000			9500001000	60470 - Contingency	12,458,893	11,658,893	(800,000)	
	1000 Total									(800,000)
	Total									(800,000)
					Program Offer Number 95000-17 Total					(800,000)

## Exp/Rev/FTE - Budget Modification

Budget Year: 2017

Budget Modification: HD-33-17

### Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

No positions were affected by this Budget Modification.

### Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

No positions were affected by this Budget Modification.



Department of County Management  
**MULTNOMAH COUNTY OREGON**

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Budget Office

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(503) 988-5758 fax  
(503) 988-5170 TDD

TO: Board of County Commissioners  
FROM: Jeff Renfro, Principal Budget Analyst  
DATE: November 28, 2016  
SUBJECT: General Fund Contingency request for \$800,000 to fund Multnomah Law Enforcement Assisted Diversion (LEAD) program. (Budget Modification HD-33-17)

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The Health department is requesting \$800,000 of General Fund contingency to fund the Multnomah Law Enforcement Assisted Diversion (LEAD) program.

An FY 2017 budget note set aside \$800,000 in contingency for this purpose. On November 1<sup>st</sup>, the Health Department briefed the Board of County Commissioners on the development of the plan for LEAD, created by a collaboration of local public safety-related groups. The presentation plans for the use of funds, as well as the role played by each participating organization.

LEAD will be implemented as a pilot. As part of the FY 2018 budget development process, the need for additional funds to support ongoing program activity will be evaluated.

If this request is approved, the General Fund Contingency will be reduced by \$800,000 and the remaining balance (not including the BIT Reserve) will be \$2,723,502, of which \$1,438,046 is earmarked.

### **Contingency Policy Compliance**

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the guidelines for using the General Fund Contingency.

In particular,

- Criteria 1 states contingency requests should be for one-time-only purposes.  
*This contingency request is OTO. The need for ongoing implementation will be evaluated as part of the FY 2018 development process.*
- Criteria 2 addresses emergencies and unanticipated situations.  
*N/A*
- Criteria 3 addresses items identified in Board Budget Notes.  
*This issue was identified in the Jail Diversion Program Contingency Funding Budget Note.*

