

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 2010-072**

Adopting the 2011 Budget for Multnomah County and Making Appropriations Thereunder,  
Pursuant to ORS 294.435

**The Multnomah County Board of Commissioners Finds:**

- a. The Multnomah County budget, as prepared by the duly appointed Budget Officer has been considered and approved by the Board.
- b. A public hearing on this budget was held before the Multnomah County Tax Supervising and Conservation Commission on the 9th day of June 2010.
- c. The budget is on file in the Office of the Chair of Multnomah County.
- d. The Board has made certain amendments to the above-described budget and those amendments are attached to this resolution as Attachment A.
- e. The appropriations authorized are attached to this resolution as Attachment B.
- f. Board budget notes of actions to be taken during the next year are attached to this resolution as Attachment C.
- g. The Tax Supervising and Conservation Commission has certified the budget and there is one recommendation and no objections.

**The Multnomah County Board of Commissioners Resolves:**

1. The budget, including Attachments A, B, C, and D is adopted as the budget of Multnomah County, Oregon.
2. The appropriations shown in Attachment B as amended are authorized for the fiscal year July 1, 2010 to June 30, 2011.

ADOPTED this 10th day of June, 2010.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON



\_\_\_\_\_  
Jeff Logan, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_

Agnes Sowle, County Attorney

SUBMITTED BY:

Karyne Kieta, Budget Director

**ATTACHMENT A**  
**MULTNOMAH COUNTY**  
**FY 2011 BCC ADOPTED BUDGET AMENDMENTS**  
 Adopted on June 10, 2010



Proposed Funding Sources						
Proposed By		Program	PO #	Exec Budget (General Fund)	Proposed (General Fund)	Available Funding
0		General Fund Contingency Balance (for reference only)	95000	500,000	0	\$500,000
1	Kafoury	Fleet – Pay for the cost differential of the electric vehicles out of the Fleet Contingency	72081A	74,000	0	\$74,000
<b>TOTAL AVAILABLE TO BALANCE BUDGET</b>						<b>\$574,000</b>

Proposed New Expenditures						
Proposed By		Program	PO #	Exec Budget (General Fund)	Proposed (General Fund)	Additional Expenditure
5	McKeel	Non-Profit Hotel <i>(See Budget Note)</i>	25121	413,507	Move to Contingency	0
6	Shiprack	Child and Family Hunger Relief – Backpack Program Only \$48,957 <i>(See Budget Note)</i>	25147	235,000	Move to Contingency	0
9	Willer	Restore \$50,000 for alcohol & drug prevention only (not to be used for treatment slots). Funded with additional GF contingency funds	25154	153,000	203,000	50,000
10	Cogen	Shift DA's \$407,284 to \$203,642 in the Misdemeanor Unit and \$203,642 at the DA's discretion (to be identified)	15017A and Various	n/a	n/a	0
11	Kafoury	Executive/Management Class Comp Study <i>(See Budget Note)</i>	72061	200,000	Move to Contingency	0
12	Kafoury	Mental Health Peer Clubhouse Strengthening Families – Addictions Prevention <i>(See Budget Note)</i>	25065 and 25087	388,300	Move to Contingency	0
14	Cogen	Working Smart Initiative <i>(See Budget Note)</i>	10033	217,907	Move to Contingency	0
<b>TOTAL NEW EXPENDITURES</b>						<b>\$50,000</b>

Available Funding From Above  
 New Expenditures

\$574,000  
 \$50,000

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FY 2011 Departmental Amendments  
Adopted June 10, 2010



Prog. #	Program Name	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
<b>Technical Amendments</b>								
Various	Internal Service Rebalance	DCM			0		Accounts for internal service cost changes contained in the following amendments and re-balances internal service funds.	11_Over_TA_01
72024 and 72012	Worker's Compensation and Employee Benefits	DCM	0	0	0	0.00	Adjusts line items and creates a new cost center in the Worker's Comp program to better track expenses in the existing Employer At Injury Program.	11_DCM_TA_01
72051	Tax Title	DCM	546,623	(546,623)	0	0.00	The Tax Title Fund is not legally required and will be abolished in FY 11. This amendments moves the budget for the Tax Title function from the Tax Title Fund into the General Fund.	11_DCM_TA_03
15007A	District Attorney's Office – Unit A Property Crimes	DA	0	0	0	0.00	Updates a grant accounting object (WBS) to reflect ARRA grant funding.	11_DA_TA_01
Various	IT	NOND	0	0	0	0.00	Updates project accounting objects (WBS) to reflect correct project descriptions in FY 11.	11_Nond_TA_01
Various	Health Department	HD	0	0	0	0.00	Updated grant accounting object (WBS) for Office of Multicultural Health & Services, DHS Child Safety Seat, DHS Healthy Birth Outcomes, and National Association of County and City Health Officials Medical Reserve Corps.	11_HD_TA_01
60030A 60040A 60041A	Corrections Administration MCDC MCIJ	MCSO	0	0	0	0.00	The Sheriff's Office was notified that the proposed budget reduction in the food services contract to discontinue providing coffee, tea, and soft drinks to the corrections staff violates a Memorandum of Agreement between Multnomah County and Multnomah County Corrections Deputy Association (MCCDA) that was negotiated in 1997. Due to this agreement, it is necessary to provide MCCDA with the opportunity to bargain this benefit before any reductions. Supplies are reduced so the budget remains balanced and to allow necessary time to work through and complete the bargaining process.	11_MCSO_TA_01

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<b>Staffing Amendments</b>								
Various	Job Class Updates	Countywide	0	0	0	0.00	Updates the job class of 17 positions that the Board has approved for reclassification in FY 2010 but are not shown with the updated job class in the Approved Budget. Also updates 4 positions that had erroneous job class numbers in the Approved Budget.	11_Over_SA_01
72047	DART Residential Property Appraisal	DCM	0	0	0	0.00	Moves 1.00 FTE from Commercial Property Appraisal to Residential Property Appraisal.	11_DCM_SA_01
72070 and 72066	Capital Operating Costs and Facilities Admin & Business Services	DCM	0	0	0	0.00	Moves 1.00 FTE from the Capital Operating program to the Administration and Business Services program.	11_DCM_SA_02
80008, 80009, 80011	Library Various	LIB	0	2,122	2,122	0.25	Incorporates FY 2010 Library Budget Modification #05 approved by the Board on May 6th into the FY 2011 budget. (Realigned staff to increase website and finance support.)	11_LIB_SA_01
Various	IT	NOND	0	0	0	0.00	Moves two positions between cost centers.	11_NOND_SA_01

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<b>Revenue Amendments</b>								
25023	ADS Long Term Care	DCHS	4,889	350,772	355,661	3.00	Allocation of \$292,500 from the State of Oregon Department of Human Services (DHS) for the transfer of 3.00 Case Manager Seniors from the State to Multnomah County. The employees will be responsible for On-The-Move program duties and will be located at the Mid-County ASDD office.	11_DCHS_RA_01
25140	Housing	DCHS	2,364	53,067	55,431	0.00	Revenue from US Department of Housing and Urban Development not anticipated when preparing the FY 2011 budget. The additional revenue will support the preservation and creation of affordable housing in FY 2011.	11_DCHS_RA_02
25020A	ADS Access and Early Intervention Services	DCHS	10,858	254,599	265,457	0.50	\$242,874 from the Corporation of National and Community Services' Foster Grandparent Program to implement a volunteer program using low-income seniors to provide mentoring and other volunteer support for children and youth. Adds 0.50 FTE Volunteer Coordinator position.	11_DCHS_RA_03
25145	SUN Community Schools	DCHS	0	60,914	60,914	0.00	This amendment budgets new grants and rebudgets in FY 2011 grant amounts not fully expended in FY 2010. \$54,405 in 21st Century Learning Center grants from FY 2009 and 2010 are rebudgeted in FY 2011. This amendment also budgets City of Portland and Leaders Roundtable funding of \$6,509. The grants will support services that SUN provides.	11_DCHS_RA_04
25119	Energy Services	DCHS	0	260,000	260,000	0.00	Oregon Department of Housing and Community Services (HCS) received additional federal funds from Department of Energy (DOE) for furnace replacement and repair. HCS allocated \$260,000 on May 14th, 2010 to Multnomah County's Energy Services Program, which will be used in FY11 for furnace replacement and repair.	11_DCHS_RA_05

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<b>Revenue Amendments</b>								
25145	SUN Community Schools	DCHS	4,471	116,561	121,032	1.00	Increasing SUN Community Schools by \$100,000 from Multnomah County Health Department grant award (Centers for Disease Control ARRA Prevention and Wellness Communities Putting Prevention to Work). This two-year grant will add 1.00 limited duration Health Educator to promote healthy eating and a physically active lifestyle for youth and families.	11_DCHS_RA_06
25020A	ADS Access and Early Intervention Services	DCHS	4,471	116,561	121,032	1.00	Increasing ADS Access & Intervention Services by \$100,000 from Multnomah County Health Department grant from Centers for Disease Control ARRA Prevention and Wellness Communities Putting Prevention to Work. This two-year grant will add 1.00 FTE limited duration Health Educator to promote healthy eating and a physically active lifestyle for seniors and families.	11_DCHS_RA_07
25088 and 25050	Diversion for Persons with Mental Illness	DCHS	833	113,347	114,180	1.00	Adds 1.00 Mental Health Consultant funded using additional Local Admin revenue received in State Mental Health Grant (SMHG) \$47,184, combined with reallocating funding for a vacant Admin Analyst Senior position in program #25050 by using unobligated Verity funds. The Mental Health Consultant will help divert the mentally ill from the criminal justice system into mental health services.	11_DCHS_SA_01
72081A	FREDS Fleet Services	DCM	0	20,000	20,000	0.00	Adds Department of Environmental Quality – American Recovery and Reinvestment Act funds to FREDS for Fleet diesel emissions reduction retrofits.	11_DCM_RA_01
72082B	FREDS Fleet Vehicle Replacement	DCM	0	(89,530)	(89,530)	0.00	Cuts an existing contract between Metro and the County for vehicle maintenance was not renewed for FY 2011.	11_DCM_RA_02
72071 and 72072	Capital Improvement Program and Capital Asset Preservation	DCM	0	(1,974,200)	(1,974,200)	0.00	Reduces financing proceeds for East County Courts to reflect lower anticipated borrowing for the project. Adjusts Asset Preservation Fund to reflect anticipated ending balance and to program the Multnomah Building Elevator project; no net change in that fund.	11_DCM_RA_03

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<b>Revenue Amendments</b>								
80005 80004 80007 80013 80015 80002 80009	Library Various	LIB	14,254	1,071,022	1,085,276	4.00	\$852,740 to the Library Fund from The Library Foundation for Program and Collection Enhancements. Major programs supported include Raising A Reader (\$388,740), Books 2 U (\$175,000), Summer Reading (\$50,000), and St. Johns Library Projects (\$150,000).	11_LIB_RA_01
60041A and 60068	MCIJ and Warrant Task Force	MCSO	0	59,202	59,202	0.25	Measure 57 increased the prison terms for specified drug and property crimes. It requires courts to impose a minimum sentence for offenders and requires the Department of Corrections to provide treatment. DCJ, the DA and MCSO received a 2 year grant from the State Criminal Justice Commission (CJC) to work with offenders struggling with addiction and criminality. The goal is to reduce both addiction and recidivism. Funding is for 4 months and will provide 3 jail beds for sanctioning offenders and overtime funding to cover the cost of a Law Enforcement Deputy. The 0.25 FTE pays for the corrections deputy associated with the jail beds.	11_MCSO_RA_01
10007	CCFC Administration	NOND	0	169,853	169,853	0.00	Adds grant revenue omitted in the request.	11_NOND_RA_01
Various	Information Technology	NOND	0	995,780	995,780	0.00	Increases estimated Beginning Working Capital and project expenditures for FY 2011 to reflect projects underway but not anticipated to be completed in FY 2010.	11_NOND_RA_02

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Prog. #	Program Name	Dept(s)	GF Change	Other Funds Change	Total Change	FTE Change	Amendment Description	Amendment #
60030A 60046 60048	Corrections Administration Human Trafficking Telestaff Law Enforcement Data Systems Sergeant	MCSO	15,527	443,892	459,419	2.00	Uses one-time-only funding from the State Criminal Alien Assistance Program (SCAAP) grant to fund a 1.00 limited duration Corrections Sergeant for one year to establish intelligence-gathering and intervention methodology regarding human trafficking as proliferated among jail inmates and 1.00 limited duration Sergeant for one year to develop efficiencies available in the Telestaff scheduling system, conducting training for system users and supporting data for Time and Attendance activities and to establish Law Enforcement Data Systems certification and maintenance in the Training Unit.	11_MCSO_RA_02



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<b>Revenue Amendments</b>								
60063	MCSO Patrol	MCSO	4,105	64,332	68,437	0.00	Law Enforcement Terrorism Prevention Program sponsored by the Department of Homeland Security to assist law enforcement agencies in terrorism prevention activities. Activities include information sharing, target hardening, threat recognition and mapping, counter-terrorism and security planning, interoperable communications, and terrorist interdiction. Funds were carried over from last year in the Supplemental Budget in the amount of \$78,929 and must be used for specific terrorism prevention training classes to qualify for use under this grant. At the end of this year, we will have \$68,437 to carry into FY 2011 for training.	11_MCSO_RA_03
60070	Concealed Handgun Permits	MCSO	5,440	97,517	102,957	1.00	The number of permits has increased significantly corresponding in increased revenues in the dedicated fund which allows the entire program to be funded through the program fees. This was the original intent of the program, but in recent years the General Fund had to supplement the operations. Adds 1.00 FTE for an Office Assistant 2 to assist with the workload increase.	11_MCSO_RA_04
Various	Primary Care	HD	0	1,881,753	1,881,753	0.00	The carryover of the American Recovery and Reinvestment Act (ARRA) Capital Investment Program (CIP) grant will continue funding the capital improvement projects at primary care clinics. The remodeling began in FY 2010 and will be completed during FY 2011. Grant Begin/End- 06/09-06-11	11_HD_RA_01

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<b>Revenue Amendments</b>								
40047	Chronic Disease	HD	311,756	4,453,800	4,765,556	14.00	This new grant from the CDC, Communities Putting Prevention to Work Program (CPPW), enables the Community Wellness & Prevention program to add new staff to implement policy, environmental, and systems-based change strategies to promote healthy eating and active living. The grant will also provide funding to 25 community partners, including school districts, the City of Portland, the City of Gresham, and variety of public health and culturally-specific non-profit organizations. Grant Begin/End- 03/10-03/12	11_HD_RA_02
40037	Environmental Health	HD	27,734	398,369	426,103	1.36	Community Asthma Inspection & Referral (CAIR) – New Environmental Health Healthy Homes Grant – The CAIR program is funded through HUD to provide Healthy Homes services. This program will provide medical intervention, environmental assessments and physical remediation to 320 low income families with health issues who live in Multnomah County. Grant Begin/End- 05/10-05/13	11_HD_RA_03
40034	Primary Care	HD	20,301	311,369	331,670	1.90	This is a quality incentive program from CareOregon that started at Mid-County Health Center (MCHC) as a pilot program and will be expanded to other Primary Care locations. Our success in caring for clients assigned by CareOregon has been instrumental in the expansion. Grant Begin/End- 07/10-07/11	11_HD_RA_04
40035	Health & Social Justice	HD	1,282	17,159	18,441	0.10	This is a grant from the Washington State Employee Security Department (ESD) to develop an evaluation plan for the Worksite Wellness program at ESD; analyze data collected from ESD employee surveys; and provide a summary of information, evaluated against related productivity measures, for ESD's senior management team. Grant Begin/End- 03/10-03/11	11_HD_RA_05

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<b>Revenue Amendments</b>								
40035	Health & Social Justice	HD	532	6,322	6,854	0.00	The Robert Wood Johnson Smoke Free Policy grant will examine attitudes toward compliance with & health effects of a smoke free policy in subsidized multi-unit housing, and it's impact on the property. Grant Begin/End- 11/09-11/10	11_HD_RA_06
40031	Pharmacy	HD	22,557	352,834	375,391	3.00	Productivity increases in the clinics as well as additional providers have had the effect of increased numbers of clients seen with the resulting increase in Title 18/Medicare fees.	11_HD_RA_07
40037	Environmental Health	HD	2,626	35,344	37,970	0.00	This grant, from the City of Portland, Bureau of Housing and Community Development (BHCD), will provide a one year contract to Multnomah County Environmental Health for \$34,942. This will help fund a temporary Environmental Health staff, training, and equipment and supplies needed for the new CAIR program. Grant Begin/End- 07/10-04/13	11_HD_RA_08
40011	HIV	HD	1,108	15,259	16,367	0.00	This amendment increases the 2011 State HIV Prevention Block Grant award. These funds primarily support development of HIV/Hepatitis C prevention materials targeted to populations at high risk for HIV/Hepatitis C/STDs to encourage testing and to promote behaviors that reduce risk. 07/10-06/11	11_HD_RA_09
40018	WIC	HD	3,879	53,366	57,245	0.00	The State provided Multnomah County Women, Infants and Children (WIC) with funding to help enhance the clients' through participant centered education (PCE). This may include rewriting lesson plans, improving the office experience, or improving a phone system that makes it easier to contact clients. WIC was also awarded state funds to support implementation of the use of fruit and vegetable vouchers at area farmer's markets. WIC staff will assist clients' in the use of voucher. Grant Begin/End- 07/10-06/11	11_HD_RA_10

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<b>Carryover Amendments</b>								
72056	Central Human Resources–Administration	DCM	17,000	0	17,000	0.00	Carryover for furniture purchased but not expected to be received by 6/30/10 for moving Central Human Resources from the 4th floor to the 3rd floor due to the IT staff move onto the 4th floor. Purchase order #4500123233	11_DCM_CA_01
60018	Property and Laundry	MCSO	172,900	71,415	244,315	0.00	In the warehouse contract, it states all permitting must be complete before MCSO takes occupancy (scheduled for June 11, 2010). In order to have the warehouse fully functioning, necessary modifications will need to take place. Modifications cannot be addressed until the Sheriff's Office takes possession of the warehouse. This does not give the Sheriff's Office sufficient time to complete the work or receive capital items that have been ordered. This amendment earmarks purchases planned for FY 2010 in FY 2011.	11_MCSO_CA_02

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<b>Program Amendments</b>								
25120	Homeless Family Shelter System	DCHS	15,000	0	15,000	0.00	The pilot project "30 Families in 30 days" initiated in January 2010 budgeted rental assistance for 30 families for 6 months. Many of the families did not access the program until mid to late February 2010. Six months of rental assistance will not be completed until July or August of 2010, in FY 2011. Requests \$15,000 of General Fund to provide 6 months of rent assistance to the current 30 families.	11_DCHS_PA_01
25090	Detoxification and Post-Detoxification Housing	DCHS	0	0	0	0.00	Provides \$260,000 to ensure that Hooper Detox can continue to operate 24 hours per day, 7 days a week. Service levels will be reduced from 53 beds and 2,500 annual admissions to 45 bed level with 2,125 annual admissions. The \$260,000 for Detox will be covered with General Fund originally budgeted in the Multnomah Treatment Fund, Program Offer 25063A. The Multnomah Treatment Fund reduction will be offset by State Mental Health Grant funding. It is anticipated that the funding gap for Hooper Detox will be ongoing.	11_DCHS_PA_02
72038	DART County Clerk Functions	DCM	0	0	0	0.00	Transfers the passports program from DCS-Elections to DCM-DART includes 1.00 FTE with related materials and supplies expenses and \$70,000 in Fee revenue. DCS is reduced and DCM is increased in the same amount, no net change in General Fund.	11_DCM_PA_01
91013	Road Services	DCS	0	(98,540)	(98,540)	(1.00)	1.00 FTE engineering staff reduction (\$81,451) responds to the road capital improvement program moving away from construction and into a design phase for FY 2011.	11_DCS_PA_01
91016	Bridge Engineering	DCS	0	97,729	97,729	(1.00)	Increases ongoing Broadway Bridge project expenditures which will be funded from an unexpected reimbursement from Oregon Department of Transportation in FY 2010 and supplemented by the elimination of a <i>vacant</i> position.	11_DCS_PA_02

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<b>Program Amendments</b>								
40013A/ B	Early Childhood Services	HD	0	557	557	0.75	Early Childhood Services reorganized to ensure accountability, provide adequate system support and utilize evidence-based best practices. ECS consolidates offices from 3 sites to 2-Northeast and East; and maintains drop-in workstations at North and Southeast. Working to identify drop-in sites in Mid County. Net increase of 0.75 FTE.	11_HD_PA_01
<b>TOTAL</b>			<b>1,210,510</b>	<b>9,235,924</b>	<b>10,446,434</b>	<b>33.11</b>		

Attachment B  
 Appropriations Schedule  
 Multnomah County, Oregon  
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**GENERAL FUND (1000)**

<i>Nondepartmental</i>		20,196,751
<i>District Attorney</i>		19,053,548
<i>County Human Services</i>		47,717,994
<i>Health</i>		53,525,416
<i>Community Justice</i>		54,487,938
<i>Sheriff</i>		100,330,406
<i>County Management</i>		29,484,912
<i>Community Services</i>		11,469,612
<b>All Agencies</b>		<b>336,266,577</b>
<i>Cash Transfers</i>	Library Fund	15,093,244
	Financed Projects Fund	4,500,000
	Capital Improvement Fund	150,000
	Facilities Fund	120,000
<b>Total Cash Transfers</b>		<b>19,863,244</b>
<b>Contingency</b>		<b>7,232,629</b>
<b>Total Appropriation</b>		<b>363,362,450</b>

**STRATEGIC INVESTMENT PROGRAM FUND (1500)**

<i>Cash Transfers</i>	General Fund	161,000
<b>Total Appropriation</b>		<b>161,000</b>

**ROAD FUND (1501)**

<i>Community Services</i>		39,428,682
<i>Cash Transfers</i>	Willamette River Bridge Fund	5,600,000
	Bicycle Path Fund	68,000
<b>Total Cash Transfers</b>		<b>5,668,000</b>
<b>Total Appropriation</b>		<b>45,096,682</b>

**EMERGENCY COMMUNICATIONS FUND (1502)**

<i>Sheriff</i>		250,000
<b>Total Appropriation</b>		<b>250,000</b>

**BICYCLE PATH CONSTRUCTION FUND (1503)**

<i>Community Services</i>		90,000
<b>Contingency</b>		<b>340,500</b>
<b>Total Appropriation</b>		<b>430,500</b>

**RECREATION FUND (1504)**

<i>County Management</i>		101,700
<b>Total Appropriation</b>		<b>101,700</b>

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**FEDERAL STATE FUND (1505)**

<i>Nondepartmental</i>	3,665,807
<i>District Attorney</i>	6,440,927
<i>County Human Services</i>	122,444,989
<i>Health</i>	105,908,906
<i>Community Justice</i>	27,271,992
<i>Sheriff</i>	11,908,869
<i>County Management</i>	24,641
<i>Community Services</i>	128,127
<i>All Agencies</i>	<b>277,794,258</b>
<b>Total Appropriation</b>	<b>277,794,258</b>

**COUNTY SCHOOL FUND (1506)**

<i>Nondepartmental</i>	191,500
<b>Total Appropriation</b>	<b>191,500</b>

**ANIMAL CONTROL FUND (1508)**

<i>Community Services</i>	667,500
<i>Cash Transfers General Fund</i>	1,850,000
<i>Contingency</i>	173,873
<b>Total Appropriation</b>	<b>2,691,373</b>

**WILLAMETTE RIVER BRIDGES FUND (1509)**

<i>Community Services</i>	65,956,406
<i>Cash Transfers General Fund</i>	1,000,000
<i>Contingency</i>	8,661,336
<b>Total Appropriation</b>	<b>75,617,742</b>

**LIBRARY SERIAL LEVY FUND (1510)**

<i>Library</i>	61,994,423
<i>Contingency</i>	1,000,000
<b>Total Appropriation</b>	<b>62,994,423</b>

**SPECIAL EXCISE TAXES FUND (1511)**

<i>Nondepartmental</i>	19,014,000
<b>Total Appropriation</b>	<b>19,014,000</b>

**LAND CORNER PRESERVATION FUND (1512)**

<i>Community Services</i>	1,238,324
<i>Contingency</i>	446,676
<b>Total Appropriation</b>	<b>1,685,000</b>



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**INMATE WELFARE FUND (1513)**

<i>Community Justice</i>	2,000
<i>Sheriff</i>	1,382,015
<i>All Agencies</i>	<b>1,384,015</b>
<b>Total Appropriation</b>	<b>1,384,015</b>

**JUSTICE SERVICES SPECIAL OPERATIONS (1516)**

<i>District Attorney</i>	158,886
<i>Health</i>	1,892,545
<i>Community Justice</i>	2,659,143
<i>Sheriff</i>	3,486,240
<i>All Agencies</i>	<b>8,196,814</b>
<b>Total Appropriation</b>	<b>8,196,814</b>

**REVENUE BOND SINKING FUND (2001)**

<i>Nondepartmental</i>	8,000
<i>Debt Service</i>	547,665
<b>Total Appropriation</b>	<b>555,665</b>

**CAPITAL LEASE RETIREMENT FUND (2002)**

<i>Nondepartmental</i>	5,000
<i>Debt Service</i>	19,187,381
<b>Total Appropriation</b>	<b>19,192,381</b>

**GENERAL OBLIGATION BOND SINKING FUND (2003)**

<i>Debt Service</i>	9,252,873
<b>Total Appropriation</b>	<b>9,252,873</b>

**PERS BOND SINKING FUND (2004)**

<i>Nondepartmental</i>	25,000
<i>Debt Service</i>	15,201,805
<b>Total Appropriation</b>	<b>15,226,805</b>

**FINANCED PROJECTS FUND (2504)**

<i>County Management</i>	5,100,000
<i>Contingency</i>	6,000
<b>Total Appropriation</b>	<b>5,106,000</b>

**CAPITAL IMPROVEMENT FUND (2507)**

<i>County Management</i>	47,332,900
<b>Total Appropriation</b>	<b>47,332,900</b>

Attachment B  
 Appropriations Schedule  
 Multnomah County, Oregon  
 Fiscal Year July 1, 2010 to June 30, 2011

**CAPITAL ACQUISITION FUND (2508)**

<i>Nondepartmental</i>	6,000,000
<i>Contingency</i>	7,000
<b>Total Appropriation</b>	<b>6,007,000</b>

**ASSET PRESERVATION FUND (2509)**

<i>County Management</i>	4,927,865
<b>Total Appropriation</b>	<b>4,927,865</b>

**BEHAVIORAL HEALTH MANAGED CARE FUND (3002)**

<i>County Human Services</i>	42,742,596
<i>Contingency</i>	5,000,000
<b>Total Appropriation</b>	<b>47,742,596</b>

**RISK MANAGEMENT FUND (3500)**

<i>Nondepartmental</i>	3,680,576
<i>County Management</i>	87,299,119
<i>All Agencies</i>	90,979,695
<i>Contingency</i>	2,000,000
<b>Total Appropriation</b>	<b>92,979,695</b>

**FLEET FUND (3501)**

<i>County Management</i>	10,565,200
<i>Contingency</i>	752,405
<b>Total Appropriation</b>	<b>11,317,605</b>

**DATA PROCESSING FUND (3503)**

<i>Nondepartmental</i>	45,900,697
<i>Contingency</i>	1,811,393
<b>Total Appropriation</b>	<b>47,712,090</b>

**MAIL DISTRIBUTION FUND (3504)**

<i>County Management</i>	7,354,011
<i>Contingency</i>	771,831
<b>Total Appropriation</b>	<b>8,125,842</b>

**FACILITIES MANAGEMENT FUND (3505)**

<i>County Management</i>	37,765,550
<i>Cash Transfers</i>	
Capital Improvement Fund	3,366,100
Asset Preservation Fund	2,488,900
Total Cash Transfers	5,855,000
<i>Contingency</i>	534,444
<b>Total Appropriation</b>	<b>44,154,994</b>

# Attachment C - FY 2011 Budget Notes

Adopted June 10, 2010

## SUN Service System Fees

The Board directs DCHS to report on the status of fee collection efforts for the SUN Community Schools, no later than August 31st, 2010. The Board is concerned that the fees are not always collected from parents who could afford to contribute to the program. The County does not collect the fees itself, but the fees help to support the array of services that SUN provides. The report should detail the status of fees collected by school, whether the school has a parent advisory council and the number of parents serving on it, along with information about the demographics of each school and the services SUN provides on site. Information shall be provided for the past two years.

## Animal Services – Downtown Pet Adoption Center

The County's Animal Services Division is requesting funding for a small, temporary animal adoption center in Portland. The animal adoption center has the goal to make Multnomah County's Animal Services visible and accessible to Portlanders and to reduce animal euthanasia rates. The 2,000-to-2,500-square-foot center is planned for Portland's core and would operate six to seven days a week. The downtown adoption center would feature a rotating cast of adoptable animals and would accept stray animals in addition to providing office space for one Animal Control Officer. \$75,000 has been earmarked in contingency for this project. Once the department raises \$225,000 they may return to the Board to access the funds in contingency.

## Child and Family Hunger Relief

The Board will revisit program 25147, Child and Family Hunger Relief by July 31<sup>st</sup>, 2010. \$186,043 is allocated to the program in the FY 2011 adopted budget to run the summer and non-school/weekday portions of the program. The Board would like to hear from DCHS how the program will leverage resources from the faith-based, not-for-profit, and business community after the one-time funding is spent. \$48,957 for the Back Pack Program will be earmarked in contingency should the Board decide to fund the weekend feeding program.

## Nonprofit Hotel

The Board did not fund program 25121, the Nonprofit Hotel. The Board directs DCHS to present a business plan to the Board no later than September 30, 2010. After hearing a detailed business plan on the operations, future funding plans, and timeline for implementing the program, the Board will consider funding this program. The \$413,507 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

## Juvenile Detention Electronics at Donald E. Long

The monitoring of and access to all internal areas (custody units, sleeping rooms, holding cells, hallways) and external areas (police gates, public entrance, sally ports) is currently operated by manual input-output switch systems located in Mail Control, Intake, Visiting Control and in each custody unit. Any time one of these system areas breaks down, extreme security and safety hazards are created. Community Justice, working with Facilities and Property Management and Electronic Services proposes to replace the existing control systems with modern, detention-grade control systems that allow for the County's Electronic Services group to provide cost effective servicing.

# Attachment C - FY 2011 Budget Notes

Adopted June 10, 2010

The Board directs Community Justice and County Management to return to the Board on or before August 31, 2010 and report on the following:

- Total estimated cost for a new or updated system
- Timeline and implementation schedule
- Financing/funding options.

## Work Smart Initiative

The Board desires a briefing on or before August 31, 2010, on the status of the Administrative Review and in particular the Business Process Reengineering. The report should include information about:

- the original plan and scope of work
- implementation and accomplishments
- remaining or incomplete tasks
- subsequent phases or rollout
- expenditures to date and FY 2011 proposed budget
- next steps and timeline

The \$217,907 will be earmarked in contingency should the Board decide to fund this program in FY 2011.

## Executive and Management Study

The Board will revisit program 72061 Executive and Management Class-Comp Study as part of the state budget rebalance process. The Board would like to hear from DCM about the scope of the project, what has happened to date, and the plan to move forward. The one-time funding of \$200,000 will be earmarked in contingency should the Board decide to fund this program.

## Mental Health Peer Clubhouse and Strengthening Families – Addictions Prevention

The Board did not fund program 25065 Mental Health Peer Clubhouse or program 25087 Strengthening Families – Addictions Prevention. The Board will revisit both programs as part of the state budget rebalance process. \$388,300 will be earmarked in contingency should the Board decide to fund either or both of these programs: \$263,300 for the Mental Health Peer Clubhouse, and \$125,000 for Strengthening Families – Addictions Prevention.

## Use of One-Time-Only (OTO) Funding

There are a number of programs that are funded with one-time-only funding (OTO) for FY 2011. Multnomah County's financial policies address OTO, but the BCC would like a detailed discussion about the use of this resource.

The Board directs the Budget Office to schedule a worksession prior to the mid-year state budget rebalance process. The discussion should include:

- The level of reserves set aside as established by Board policy
- One-time-only spending proposals for projects or pilot programs
- Ramping down or phasing out programs funded by OTO funds
- Bridge or gap financing for existing programs for a finite period of time
- Future funding impacts (i.e. loss of State or Federal funding).
- Best practices
- Survey of surrounding local governments' OTO policies.

# Attachment C - FY 2011 Budget Notes

Adopted June 10, 2010

## Sheriff's Office Authorization for Over-Staffing Deputies

The recruitment, hiring and training of Law Enforcement Deputies and Corrections Deputies (Deputy) is a competitive and resource intensive process. Before a Sheriff's Deputy can become a self-sufficient employee, six months to a year of recruitment, hiring, and training must occur. The Sheriff's Office wants to minimize Deputy vacancies, as well as other post-driven classification vacancies. Over the next five years, approximately 32% of the Deputy work force will be eligible for retirement. Historically, the Sheriff's Office has averaged a 7% annual attrition rate in the Deputy job classifications. It is important to minimize the amount of time a position is vacant and careful management of vacancies by anticipating attrition events will result in both a positive impact on the employee's well-being and contribute to the reduction of the agency's dependence upon overtime. This budget note authorizes the Sheriff's Office to overfill budgeted Deputy positions by 10.00 FTE. It is expected that this strategy will provide the needed flexibility to keep vacancies filled yet remain within budgeted appropriation.

Additionally, the Sheriff's Office will keep the Board informed as to the progress of the State cuts to DPSST and the impact to Multnomah County.

## Board Briefings

The Board will hold a series of worksessions and briefings on items earmarked in contingency. The work sessions will be scheduled in July, 2010. The timing for work sessions on contingency earmarks are noted in individual budget notes. Those earmarks are as follows:

- Peer Clubhouse & Strengthening Families Addictions (schedule as part of the state budget rebalance process)
- Executive & Management Study (schedule as part of the state budget rebalance process)
- Child & Family Hunger Relief & Backpack Program (schedule by July 31, 2010)
- Pet Adoption Center (department to schedule once \$225,000 is raised).

## Evidence Based Sentencing

Data-driven reforms in sentencing are being developed around the nation that protect public safety, hold offenders accountable, and reduce corrections costs. In a study published in May, 2009, the Pew Center's Public Safety Performance Project recommends 10 evidence-based sentencing initiatives to control crime and reduce costs. In Multnomah County, sentencing recommendations are made by the District Attorney's Office. The Board of County Commissioners directs the District Attorney to brief the Board at a public meeting by September, 2010 to review, respond to, and make recommendations for implementing the ten evidence-based sentencing strategies from Pew's Public Safety Performance Project.

## ATTACHMENT D

The Board makes the following response to the recommendation made by the Tax Supervising and Conservation Commission (TSCC) which is contained in the letter certifying the FY 2011 County budget.

### **I. Recommendation – Expenditures exceeded appropriations**

The audit report notes the following over-expenditures in FY 2009. Expenditures of the various funds were within authorized appropriations except as noted:

Federal State Program Fund, Community Services	\$37,000
Federal State Program Fund, Health Services	\$2,484,000
Revenue Bond Fund, Nondepartmental	\$1,439,000

Local Budget Law does not allow for the expenditure of funds above approved appropriation levels. Care needs to be taken to ensure that spending is within approved limits or that budget adjustments are authorized prior to the expenditure of funds.

### **Response –**

Below are the management comments about these over-expenditures in the Comprehensive Annual Financial Report's (CAFR) Notes to the Basic Financial Statements, p. 51:

“In the Federal State Program Fund, the Community Services Department exceeded its appropriation as a result of a higher than expected beginning balance related to prior year revenues that were not expended until fiscal year 2009. The required budget amendments were not submitted for approval prior to the end of the fiscal year. This was a one-time adjustment with available fund balance to cover the expenditure.

In the Federal State Program Fund, the Health Department exceeded its appropriation primarily due to an increase in patient visits related to the Health Department's dental, pharmacy and primary care programs. These programs are funded by Medicaid revenues, private insurance and self-pay. In addition, the Health Department's annual vaccine allotment received from the State was greater than expected and the Department's budget did not reflect the increase in cost. The over expenditures were funded by available fund balance.

In the Revenue Bond Fund, the County exceeded its appropriation as a result of the early redemption of revenues bonds issued in October 1998. This early redemption was as a result of revenues recognized on a property sale in fiscal year 2008 committed for future revenues on this debt. The over expenditure was funded by available fund balance.”

Additionally, our FY 2009 CAFR was recently reviewed by the Secretary of State's Office. Their findings and recommendations about the above-noted over-expenditures referenced ORS 297.466, which requires the County to pass a resolution to address budget violations within 30 days of filing our audit report. Below is a relevant portion of the response we sent to the State Audit Division regarding our plans to address their recommendations going forward (emphasis added):

“County departments are responsible for closely monitoring their programs and the budget to actual status throughout the year in order to identify and prevent any potential budget violations. In

addition, General Ledger reviews year to date budget to actual reports and identifies any potential over expenditures. Any over-expenditures are further investigated. If necessary, budget modifications are requested and a corrective action plan is established by the department incurring the over-expenditure. *Going forward, we will provide the Secretary of State with a corrective action plan within the required time frame (30 days from date of issue of audit report)."*

We expect that this action will satisfy any future TSCC recommendations about fund over expenditures.