

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS

2 FOR MULTNOMAH COUNTY, OREGON

3 ORDINANCE NO. 810

4 An ordinance amending those sections of Multnomah County Code Chapter 5.10
5 regarding fees for services of the Multnomah County Sheriff's Office (MCSO).

6 (Language in brackets [] is to be deleted; underlined language is new.)

7 Multnomah County Ordains as follows:

8 Section I. Findings.

9 A. Multnomah County Code Chapter 5.10.005 provides, "[b]ecause of the
10 increasing costs to Multnomah County of providing services to the public and of discharging
11 the legal responsibilities of the county, and because of the decreased availability of general
12 county revenue to defray costs, the Board of County Commissioners of Multnomah County,
13 Oregon, declares it to be in the best interests of the people of the county for the fees
14 established in the chapter to be imposed and collected by Multnomah County from the
15 persons directly served or affected by the provision of such services and the performance of
16 such responsibilities."

17 B. The Board of County Commissioners finds the policy statement announced in
18 paragraph A above to be no less relevant and appropriate than it was when adopted in 1979.

19 C. In addition to the inherent home rule powers of Multnomah County to pass
20 legislation regarding matters of local concern, the Oregon legislative assembly continues to
21 pass legislation that permits local governments, including counties, to charge for services fees
22 that are calculated to recover the cost of such services.

23 D. MCSO has completed a comprehensive review of the schedule of fees charged
24 for services by MCSO. This ordinance implements the findings of MCSO regarding those
25 fees.

1 Section II. Amendments.

2 Multnomah County Code Chapter 5.10.420 is amended to read as follows:

3 **5.10.420 Fees for services of Multnomah County sheriff's office.**

4 (1) Except as provided by section (2) of this section, the Multnomah County sheriff's office
5 shall collect the following for providing the following documents or services:

6 [(A) Law enforcement reports (includes accidents, arrest, incident and related
7 records); does not apply to requests from victims of crimes; nonrefundable;
8 initial reports (front and back): \$5.00.

9 [(B) Additional pages contained in reports: \$1.00/page.

10 [(C) File search of computerized and/or manual records: \$50.00.

11 [(D) Filing letters of subrogation: \$5.00.

12 [(E) 8 x 10 color print: \$5.00.

13 [(F) 4 x 5 color print: \$3.50.

14 [(G) Black and white prints: \$1.50 less than color print of the same size.

15 [(H) ID photos (per set): \$3.00.

16 [(I) Fingerprinting: \$6.00.

17 [(J) Good conduct letter: \$5.00.

18 [(K) Administration records:

19 Up to 5 pages: \$2.00.

20 Additional pages: \$0.25/page.

21 [(L) Procedural and administrative publications: \$25.00/set.

22 Subscription for updates: \$25.00/year.]

23 [(M) Firearms licenses:

24 (1) Concealed handgun license: \$38.00

25 (2) Duplication of concealed handgun license: \$10.00.

26 (3) Renewal of concealed handgun license: \$25.00

- 1 (4) Dealer fee for background check for purchaser of a firearm (Oregon
2 laws 1989, chapter 839): \$15.00.
- 3 (5) The sheriff's office may charge a safety and education course fee up to
4 \$25.00.
- 5 (6) The fee required under subsection (M)(4) shall be the obligation of the
6 firearm dealer and shall be charged with respect to requests for
7 background checks received by the sheriff on or after the effective date
8 of Ordinance No. 646. The sheriff shall pursue all appropriate legal
9 remedies upon a failure of a dealer to submit a required fee, but shall
10 not refuse to conduct a background check for that reason. The fee shall
11 be annually reviewed by the sheriff, who shall report to the board on
12 the sufficiency of the fee to cover the costs of conducting the required
13 checks.

14 [(N) Explosives permit: \$10.00.

15 [(O) Service upon judgment debtor of court order authorizing sale of residence or
16 homestead property: \$15.00.

17 [(P) Mailing letter of intent to sell, levying on real property, preparing notice of
18 judicial sale, submit notice to publication and mailing notice to judgment
19 debtor and others as requested: \$47.00.

20 [(Q) Post premises levied upon with notice of sale: \$15.00.

21 [(R) Publication costs of notice of sale: At current publication rates.

22 [(S) Mailing expense of pre-sale notice: At current postage rates.

23 [(T) Posting of after-sale notice: \$15.00.

24 [(U) Mailing of after-sale notice to judgment debtor: \$4.25.

25 [(V) Liquor license permit: See MCC 5.10.020.

26 [(W) Alarm permit: See MCC 7.50.020.]

- 1 (A) Record copy request -- may include agency reports, accident reports, law
2 enforcement reports, law enforcement deputy file/notebook entries,
3 administrative documents (e.g. memoranda, special orders, etc.), booking
4 records, visitors cards, etc.: \$10.00.
- 5 (i) Additional pages: \$2.00 per page.
- 6 (ii) If the record is on file, the fee charged under section (A) includes a
7 copy of a document 5 or fewer pages in length.
- 8 (iii) The fee charged under section (A) is not refundable, even though the
9 record requested is not on file or otherwise cannot be located.
- 10 (iv) The sheriff will not charge the fee as provided in section (A) to an
11 alleged victim of a crime listed on a law enforcement record.
- 12 (B) Archive Record Request: \$13.00 per 1/2 hour search time.
- 13 (C) Standard File Search: \$35.00 per search.
- 14 (D) Custom File Search: Actual costs for programming and computer usage time.
- 15 (E) Administrative Procedures Manual/Publications: \$50.00 per subscription;
16 \$25.00 for annual updates.
- 17 (F) Filing letter of subrogation: \$10.00.
- 18 (G) Photograph reprinting, per incident/accident:
- 19 First 4x5 print: \$8.50.
- 20 Each additional print: \$.50.
- 21 Other sizes: \$8.00 per request plus actual cost.
- 22 (H) Notary services (see, ORS 194.164(1) & OAR 160-100-400)
- 23 (1) Taking an acknowledgment: \$5.00.
- 24 (2) Taking a verification upon \$5.00.
25 an oath or affirmation:
- 26 (3) Certifying a copy of a document: \$5.00.

1	(4)	<u>Witnessing or attesting a signature:</u>	<u>\$5.00.</u>
2	(5)	<u>Protesting commercial paper, except</u>	
3		<u>a check drawn on an insolvent financial</u>	
4		<u>institution:</u>	<u>\$5.00.</u>
5	(6)	<u>Administering an oath or affirmation,</u>	
6		<u>without signature:</u>	<u>\$1.00.</u>
7	(7)	<u>Taking a deposition, each page:</u>	<u>\$1.00.</u>
8	(8)	<u>All other notarial acts not specified</u>	
9		<u>in subsections 1 through 7 above:</u>	<u>\$1.00.</u>
10	I.	<u>Recovering costs for dishonored checks (see MCC 5.10.090):</u>	<u>\$25.00.</u>
11	J.	<u>Tow charge reimbursement:</u>	
12		<u>Cost of tow</u>	
13	K.	<u>Video Imaging reproduction:</u>	
14		(1) <u>color image:</u>	<u>\$8.50.</u>
15		(2) <u>black and white image:</u>	<u>\$6.00.</u>
16	L.	<u>Video tape reproduction:</u>	<u>\$45.00.</u>
17	M.	<u>Audio tape reproduction:</u>	<u>\$45.00.</u>
18	N.	<u>Explosives permit approval:</u>	<u>\$15.00.</u>
19	O.	<u>Second hand dealer fee (see MCC 6.80.040):</u>	<u>\$15.00.</u>
20	P.	<u>Liquor license permit approval (see MCC 5.10.020):</u>	
21		(1) <u>Original application</u>	<u>\$100.00.</u>
22		(2) <u>Change in ownership/location/privilege:</u>	<u>\$75.00.</u>
23		(3) <u>Renewal:</u>	<u>\$35.00.</u>
24		(4) <u>Temporary license:</u>	<u>\$15.00.</u>
25	Q.	<u>Firearms licenses (see ORS 166.291(5))</u>	
26		(1) <u>Concealed handgun license - new</u>	<u>\$65.00.</u>

1	(2) <u>Renewal:</u>	<u>\$45.00 per towing vehicle.</u>
2	(3) <u>Inspection:</u>	<u>\$25.00.</u>
3	(4) <u>Re-application:</u>	<u>\$35.00.</u>
4	V. <u>Adult bookstore license (see MCC 6.65):</u>	
5	(1) <u>New license:</u>	<u>\$180.00.</u>
6	(2) <u>Re-application:</u>	<u>\$ 35.00.</u>
7	W. <u>Adult theater license (see MCC 6.65):</u>	
8	(1) <u>New license:</u>	<u>\$180.00.</u>
9	(2) <u>Re-application:</u>	<u>\$ 35.00.</u>
10	X. <u>Civil Process fees (see ORS 21.410; 23.360(2)):</u>	
11	(1) <u>Service upon judgment debtor of court</u>	<u>\$20.00.</u>
12	<u>order authorizing sale of residence</u>	
13	<u>or property homestead:</u>	
14	(2) <u>Mailing letter of intent to sell,</u>	<u>\$131.00.</u>
15	<u>levying on real property, preparing</u>	
16	<u>notice of judicial sale, submit notice</u>	
17	<u>to publication and mailing notice to</u>	
18	<u>judgment debtor and others as requested:</u>	
19	(3) <u>Seizure and sale of personal property:</u>	<u>\$130.00.</u>
20	(4) <u>Service of notice process:</u>	<u>\$ 20.00.</u>
21	(5) <u>Enforcement of other writs:</u>	<u>\$ 47.00.</u>
22	(6) <u>Service of provisional process order:</u>	<u>\$ 47.00.</u>
23	(7) <u>Processing distraint warrant:</u>	<u>\$ 6.25.</u>
24	(8) <u>Eviction:</u>	<u>\$ 47.00.</u>
25	(9) <u>Delivery of writ of garnishment:</u>	<u>\$ 9.50.</u>
26	(10) <u>Posting premises levied upon with</u>	
27	<u>notice of sale:</u>	<u>\$ 20.00.</u>
28		

1 (11) Publication of Notice of Sale: at current publication rate.

2 (12) Mailing of pre-sale notice: at current postage rate.

3 (13) Posting of after-sale notice: \$ 5.00.

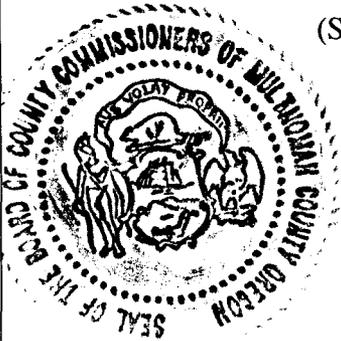
4 (14) Mailing of after-sale notice
5 to judgment debtor. \$ 4.25.

6 (2) Notwithstanding the provisions of section (1) of this section, the Sheriff may furnish any
7 service or copy of a public record of the Sheriff's office without charge or at a substantially
8 reduced fee if the Sheriff determines that the waiver or reduction of fees is in the public
9 interest because making the service or record available primarily benefits the general public.

10 (See, ORS 192.440(4)).

11
12 ADOPTED this 19th day of January, 1995, being the date of its second
13 reading before the Board of County Commissioners of Multnomah County, Oregon.

14 (SEAL)



15
16 for Sharon Kelly
17 Beverly Stein, Chair
18 Multnomah County, Oregon

19 REVIEWED:

20 Lawrence Kressel, County Counsel
21 For Multnomah County, Oregon

22 By Jacqueline Weber
23 Jacqueline Weber
24
25
26
27
28