



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # R-8 DATE 4/28/11  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date:	4/28/11
Agenda Item #:	R.8
Est. Start Time:	10:25 am
Date Submitted:	4/5/11

**BUDGET MODIFICATION: HD-11-15**

**BUDGET MODIFICATION – HD-11-15 - Request approval to appropriate  
Agenda \$574,336 in revenue from the Virginia Garcia Memorial Health Center, Safety  
Title: Net Capacity Grant Program.**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

Requested Meeting Date:	April 28, 2011	Amount of Time Needed:	5 minutes
Department:	Health Department	Division:	Integrated Clinic Services
Contact(s):	Lester A. Walker – Budget & Finance Manager		
Phone:	(503) 988-3663	Ext.	26457
	I/O Address:		167/2/210
Presenter(s):	Susan Kirchoff, Health Centers Operations Director		

**General Information**

**1. What action are you requesting from the Board?**

Approval of appropriation of \$574,336 in revenue from the Virginia Garcia Memorial Health Center, Safety Net Capacity Grant program.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

Multnomah County Health Department (MCHD), as a member of the Safety Net Capacity Collaborative, will receive funding to support the delivery of comprehensive primary care services to children of low income households who are not eligible to benefit from public medical assistance programs because of immigration status. Based on the State Citizen Alien Waived Emergent Medical (CAWEM) population data, MCHD will extend services to 1,200 children, 80% of whom will be new patients. MCHD will utilize the expertise of the Department's Community Capacitation Center to share culturally appropriate health education and information with families. The grant

funds will also support the necessary outreach to ensure that the targeted populations in need have the knowledge and ability to access services.

This budget modification supports Program Offer 40029: Rockwood Health Clinic.

**3. Explain the fiscal impact (current year and ongoing).**

Approval of this budget modification will increase the Health Department's federal/state FY 2011 budget by \$574,336.

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen and/or other government participation that has or will take place.**

Community Health Council.

---

## ATTACHMENT A

---

---

### Budget Modification

---

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$574,336 in FY 2011 as a result of this grant.

- **What budgets are increased/decreased?**

The Health Department's budget will have the following changes:

- Permanent budget will increase by \$205,326
- Premium budget will increase by \$3,090
- Salary Related Expense budget will increase by \$62,566
- Insurance Benefits budget will increase by \$81,994
- Professional Services budget will increase by \$180,273
- Supplies budget will increase by \$4,351
- Central Indirect will increase by \$9,156
- Department Indirect will increase by \$27,580

These employees will be using space that the Rockwood Clinic already occupies and no increase in facilities management costs is expected.

- **What do the changes accomplish?**

This grant funding will increase access to healthcare for low-income children who are not eligible for the Oregon Health Plan.

- **Do any personnel actions result from this budget modification? Explain.**

- Add 3.00 FTE Eligibility Specialist, position numbers 714214, 714215, 714216. These positions were reviewed by Class/Comp and approved on 07/09/2009 (request #1273).
- Add 0.80 FTE Office Assistant Sr., position number 714565. This position was reviewed by Class/Comp and approved on 06/24/2010 (request #1477).
- Add 1.00 FTE Community Health Specialist, position number 714913. This position was reviewed by Class/Comp and approved on 10/29/2010 (request #1626).

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The grant language caps administrative support at 6.83%, or \$36,736. Central indirect expenses will be fully recovered, and the department will absorb any department indirect that can not be recovered through the grant.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This grant is a competitive, one-time-only award. The positions added on this budget modification have been included in the Department's proposed budget for FY 2012 using existing resources.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is July 1, 2010 to June 30, 2011.

There are no match requirements or non-standard reporting requirements.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

---

## ATTACHMENT B

---

**BUDGET MODIFICATION: HD-11-15**

---

### Required Signatures

---

**Elected Official or  
Department/  
Agency Director:**

**KaRin Johnson for**

**3-30-11**

**Date:**

*Lillian Shirley*

*[Signature]*

**04/05/2011**

**Budget Analyst:**

**Date:**

*Kiara Fuller*

**Department HR:**

**Date: 03/29/2011**

**Countywide HR:**

*Barbara J. Bawley*

**Date: March 31, 2011**

Budget Modification ID: **HD-11-15****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-79	26030	40016	0030			49250-00-26030	50236	(1,221,950)	(1,461,640)	(239,690)		Increase IG-Charges for Srvc
2	40-79	26030	40016	0030			49250-00-26030	60000	608,718	734,961	126,243		Increase Permanent
3	40-79	26030	40016	0030			49250-00-26030	60120	19,564	22,654	3,090		Increase Premium
4	40-79	26030	40016	0030			49250-00-26030	60130	191,722	230,547	38,825		Increase Salary Related Exps
5	40-79	26030	40016	0030			49250-00-26030	60140	233,273	282,823	49,550		Increase Insurance Benefits
6	40-79	26030	40016	0030			49250-00-26030	60240	0	3,960	3,960		Increase Supplies
7	40-79	26030	40016	0030			49250-00-26030	60350	19,211	22,980	3,769		Increase Central Indirect
8	40-79	26030	40016	0030			49250-00-26030	60355	59,777	74,030	14,253		Increase Dept Indirect
9													
10	40-70	26030	40019	0030			47600-00-26030	50236	(2,103,067)	(1,970,277)	132,790		Decrease IG-Charges for Srvc
11	40-70	26030	40019	0030			47600-00-26030	60000	1,120,633	1,042,584	(78,049)		Decrease Permanent
12	40-70	26030	40019	0030			47600-00-26030	60130	359,927	334,569	(25,358)		Decrease Salary Related Expn
13	40-70	26030	40019	0030			47600-00-26030	60140	410,014	390,615	(19,399)		Decrease Insurance Benefits
14	40-70	26030	40019	0030			47600-00-26030	60350	33,097	31,009	(2,088)		Decrease Central Indirect
15	40-70	26030	40019	0030			47600-00-26030	60355	125,186	117,290	(7,896)		Decrease Dept Indirect
16													
17	40-70	26030	40023	0030			47500-00-26030	50236	(4,964,103)	(4,888,233)	75,870		Decrease IG-Charges for Srvc
18	40-70	26030	40023	0030			47500-00-26030	60000	2,582,439	2,541,067	(41,372)		Decrease Permanent
19	40-70	26030	40023	0030			47500-00-26030	60130	828,229	815,809	(12,420)		Decrease Salary Related Expn
20	40-70	26030	40023	0030			47500-00-26030	60140	880,437	864,064	(16,373)		Decrease Insurance Benefits
21	40-70	26030	40023	0030			47500-00-26030	60350	78,044	76,851	(1,193)		Decrease Central Indirect
22	40-70	26030	40023	0030			47500-00-26030	60355	295,194	290,682	(4,512)		Decrease Dept Indirect
23										0			
24	40-45	26030	40024	0030			44545-00-26030	50236	(108,628)	(94,974)	13,654		Decrease IG-Charges for Srvc
25	40-45	26030	40024	0030			44545-00-26030	60000	58,887	50,786	(8,101)		Decrease Permanent
26	40-45	26030	40024	0030			44545-00-26030	60130	17,678	15,246	(2,432)		Decrease Salary Related Expn
27	40-45	26030	40024	0030			44545-00-26030	60140	20,353	18,259	(2,094)		Decrease Insurance Benefits
28	40-45	26030	40024	0030			44545-00-26030	60350	1,708	1,493	(215)		Decrease Central Indirect
29	40-45	26030	40024	0030			44545-00-26030	60355	6,460	5,648	(812)		Decrease Dept Indirect
											0	0	Total - Page 1
											0	0	GRAND TOTAL

Budget Modification ID: **HD-11-15****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
30	40-45	26030	40024	0030			47525-00-26030	50236	(148,296)	(130,920)	17,376		Decrease IG-Charges for Srvc
31	40-45	26030	40024	0030			47525-00-26030	60000	77,367	67,057	(10,310)		Decrease Permanent
32	40-45	26030	40024	0030			47525-00-26030	60130	25,408	22,313	(3,095)		Decrease Salary Related Expn
33	40-45	26030	40024	0030			47525-00-26030	60140	26,417	23,752	(2,665)		Decrease Insurance Benefits
34	40-45	26030	40024	0030			47525-00-26030	60350	2,331	2,058	(273)		Decrease Central Indirect
35	40-45	26030	40024	0030			47525-00-26030	60355	8,819	7,786	(1,033)		Decrease Dept Indirect
36										0			
37	40-70	32424	40029	0030			4CA153-01-1	50195	0	(574,336)	(574,336)		Increase IG-OP-Fed Thru Othe
38	40-70	32424	40029	0030			4CA153-01-1	60000	0	327,235	327,235		Increase Permanent
39	40-70	32424	40029	0030			4CA153-01-1	60130	0	100,164	100,164		Increase Salary Related Expsn
40	40-70	32424	40029	0030			4CA153-01-1	60140	0	109,810	109,810		Increase Insurance Benefits
41	40-70	32424	40029	0030			4CA153-01-1	60240	0	391	391		Increase Supplies
42	40-70	32424	40029	0030			4CA153-01-1	60350	0	9,156	9,156		Increase Central Indirect
43	40-70	32424	40029	0030			4CA153-01-1	60355	0	27,580	27,580		Increase Dept Indirect
44										0			
45	40-70	26020	40029	0030			47400-00-26020	60000	61,470	46,361	(15,109)		Decrease Permanent
46	40-70	26020	40029	0030			47400-00-26020	60130	26,616	22,080	(4,536)		Decrease Salary Related Expn
47	40-70	26020	40029	0030			47400-00-26020	60140	32,818	26,388	(6,430)		Decrease Insurance Benefits
48	40-70	26020	40029	0030			47400-00-26020	60170	21,025	47,100	26,075		Increase Prof Svcs
49										0			
50	40-70	26030	40023	0030			47500-00-26030	60000	2,582,439	2,556,932	(25,507)		Decrease Permanent
51	40-70	26030	40023	0030			47500-00-26030	60130	828,229	820,572	(7,657)		Decrease Salary Related Expn
52	40-70	26030	40023	0030			47500-00-26030	60140	880,437	870,557	(9,880)		Decrease Insurance Benefits
53	40-70	26030	40023	0030			47500-00-26030	60170	0	43,044	43,044		Increase Prof Svcs
54										0			
55	40-70	26030	40026	0030			47800-00-26030	60000	374,631	352,059	(22,572)		Decrease Permanent
56	40-70	26030	40026	0030			47800-00-26030	60130	123,509	116,733	(6,776)		Decrease Salary Related Expn
57	40-70	26030	40026	0030			47800-00-26030	60140	135,717	127,375	(8,342)		Decrease Insurance Benefits
58	40-70	26030	40026	0030			47800-00-26030	60170	3,620	41,310	37,690		Increase Prof Svcs
											0	0	Total - Page 2
											0	0	GRAND TOTAL

Budget Modification ID: **HD-11-15****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
59	40-45	26130	40024	0030			44545-00-26130	60000	16,202	3,683	(12,519)		Decrease Permanent
60	40-45	26130	40024	0030			44545-00-26130	60130	4,864	1,106	(3,758)		Decrease Salary Related Expn
61	40-45	26130	40024	0030			44545-00-26130	60140	4,188	952	(3,236)		Decrease Insurance Benefits
62	40-45	26130	40024	0030			44545-00-26130	60170	0	19,513	19,513		Increase Prof Svcs
63										0			
64	40-70	26030	40020	0030			47650-00-26030	60000	1,564,092	1,529,479	(34,613)		Decrease Permanent
65	40-70	26030	40020	0030			47650-00-26030	60130	510,098	499,707	(10,391)		Decrease Salary Related Expn
66	40-70	26030	40020	0030			47650-00-26030	60140	531,674	522,727	(8,947)		Decrease Insurance Benefits
67	40-70	26030	40020	0030			47650-00-26030	60170	6,193	60,144	53,951		Increase Prof Svcs
68										0			
69	72-10	3500		0020		705210		50316	(244,202)	(326,196)	(81,994)		Insurance Revenue
70	72-10	3500		0020		705210		60330	809,291	891,285	81,994		Offsetting Expenditure
71										0			
72	19	1000		0020		9500001000		50310	(5,466,225)	(5,475,381)	(9,156)		Indirect Reimb Rev in GF
73	19	1000		0020		9500001000		60470	6,634,547	6,643,703	9,156		CGF Contingency Expenditure
74										0			
75	40-90	1000	40040	0030		409050		50370	(5,929,918)	(5,957,498)	(27,580)		Dept Indirect Revenue
76	40-90	1000	40040	0030		409001		60000	355,952	383,532	27,580		Dept Indirect Offsetting Exp
77										0			
78										0			
79										0			
80										0			
81										0			
82										0			
83										0			
84										0			
85										0			
86										0			
87										0			
											0	0	Total - Page 3
											0	0	GRAND TOTAL