



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 8/18/11)

### Board Clerk Use Only

Meeting Date: 11/03/11  
 Agenda Item #: R.7  
 Est. Start Time: 11:30 am  
 Date Submitted: 10/19/11

**Agenda Title: Approval of ESRI GIS Software Under Special Procurement Sole Source Rule 47-0275.**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** November 3, 2011 **Time Needed:** 10 minutes  
**Department:** Department of County Assets **Division:** Information Technology  
**Contact(s):** Carrie White, x 84375 Chris Clancy, x84024, Tony Dornbusch x84873  
**Phone:** 503-988-4375 **Ext.**                      **I/O Address:** 503/4  
**Presenter Name(s) & Title(s):** Chris Clancy, Manager, Data & Reporting Services  
Amy Esnard, GIS Program Manager

## General Information

### 1. What action are you requesting from the Board?

Approval of Special Procurement request, for over \$150,000. Purchase of software licenses with maintenance/support, from Environmental Systems Research Institute (ESRI). Based on sole-source rule 47-0275.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The county has used ESRI software as our primary enterprise Geographic Information System (GIS) software for over a decade. It was cited in 1999 as a standard product countywide. Several departments have projects planned or ongoing that will increase their use of ESRI products substantially over the next 3 years. This is the first year that the cost is anticipated to exceed the intermediate procurement thresholds.

Our intent is to engage ESRI in a 3 year Enterprise License Agreement (ELA). An ELA will enable unlimited use of a mutually agreed upon listed products for a set price over a 3 year term. The agreement is renewable at the end of 3 years. The ELA includes software licenses, upgrades, support, training and annual conference registrations. Entering into an ELA rather than purchasing individual licenses as needed allows for flexibility in project schedules, reduces the administrative overhead by reducing the number of orders placed, and defers payment for added licenses for 3 years.

ESRI does not have resellers for their server licenses, developer subscriptions, product

maintenance, or any products purchased under and ELA. These can only be purchased directly from ESRI.

The State of Oregon has established ESRI as the standard for GIS software, has an ELA in place, and has mandated that all State agencies use ESRI software. The state established a standard brand to simplify GIS application development and information sharing between agencies and to optimize the cost and value of those strategic investments. The basis for the State's sole source declaration for an ESRI ELA was (1) Locational information is central to the business of government, (2) the vast majority of state agencies had already selected ESRI software to manage their locational information, (3) ESRI is the industry leader in GIS software, and (4) the State was already spending a significant amount on ESRI software annually.

**3. Explain the fiscal impact (current year and ongoing).**

The first 3 year ELA cost averages \$140,000 per year. The renewal in year 4, is expected to increase in cost, due to our expanded use, is estimated at \$190,000 per year, plus some additional funds for purchases of a few newer ESRI products that are not covered under the ELA. (It is expected that the average annual costs of ESRI products to exceed \$200,000 annually without the ELA)

**4. Explain any legal and/or policy issues involved.**

State of Oregon: Administrative Rule OAR 125-600-7550, sets ESRI as the enterprise GIS Software standard. State agencies must request and justify a special exemption to purchase any GIS products other than ESRI.

Multnomah County Enterprise Architecture for Applications (EAA) Standards Directory 1999 sets ESRI software as a standard GIS tool.

**5. Explain any citizen and/or other government participation that has or will take place.**

State of Oregon GIS manager Cy Smith has sent a letter explaining the State's rationale for establishing the standard and endorsing the idea of local governments creating their own agreements. Many Oregon local government agencies have similar Enterprise License Agreements, including Metro and the City of Portland.

---

**Required Signature**

---

Elected  
Official or  
Department  
Director:



Date: 10/26/11