

ANNOTATED MINUTES

Tuesday, December 21, 1993 - 9:00 AM - 5:00 PM  
Multnomah County Courthouse, Room 602

WORK SESSIONS

WS-1      *Program Measurements and Program Narrative for the Health Department.*

**BILLI ODEGAARD, JOANNE DeHOFF, JEANNE GOULD,  
JAN SINCLAIR AND KAREN LAMB PRESENTATION AND  
RESPONSE TO BOARD QUESTIONS. SESSION TO BE  
CONTINUED NEXT WEEK.**

WS-2      *Program Measurements and Program Narrative for the Department of Environmental Services.*

**BETSY WILLIAMS, DAVE FLAGLER, JANICE DRUIAN,  
MIKE ZOLLITICH, VICKI ERVIN AND LARRY NICHOLAS  
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-3      *Program Measurements and Program Narrative for the Department of Environmental Services.*

**BETSY WILLIAMS, MIKE ZOLLITICH, TOM GUINEY, JIM  
MUNZ, SCOTT PEMBLE AND WAYNE GEORGE  
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-4      *Program Measurements and Program Narrative for the Auditor's Office.*

**GARY BLACKMER PRESENTATION AND RESPONSE TO  
BOARD QUESTIONS.**

WS-5      *Program Measurements and Program Narrative for Management Support Services.*

**SESSION TO BE CONDUCTED NEXT WEEK.**

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Wednesday, December 22, 1993 - 8:30 AM - 5:00 PM  
Multnomah County Courthouse, Room 602

WORK SESSIONS

WS-6      *Program Measurements and Program Narrative for Juvenile Justice Division.*

**HAROLD OGBURN AND MEGANNE STEELE  
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-7      *Program Measurements and Program Narrative for Aging Services Division.*

**JIM McCONNELL, KATHY GILLETTE, JUNE SCHUMANN,  
HOLLY BURMAN AND STEVE BALOG PRESENTATION AND  
RESPONSE TO BOARD QUESTIONS.**

WS-8      *Program Measurements and Program Narrative for Children and Families Services.*

**MURIEL GOLDMAN, DOUGLAS MONTGOMERY, RAY  
ESPANA, CECILE PITTS, MARY LI, SUSAN CLARK AND  
HOWARD KLINK PRESENTATION AND RESPONSE TO  
BOARD QUESTIONS. SESSION TO BE CONTINUED NEXT  
WEEK.**

WS-9      *Program Measurements and Program Narrative for the Multnomah County Sheriff's  
Office.*

**JOHN SCHWEITZER, LARRY AAB AND DAVE WARREN  
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-10     *Program Measurements and Program Narrative for the Department of Community  
Corrections.*

**TAMARA HOLDEN, WILLIAM DRAPEE, SUSAN KAESER,  
DAVE WARREN, WAYNE SALVO AND MEGANNE STEELE  
PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

WS-11     *Overflow Program Measurements and Program Narrative for Various Departments  
as Needed.*

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*Thursday, December 23, 1993 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**REGULAR MEETING**

*Chair Beverly Stein convened the meeting at 9:34 a.m., with Vice-Chair Gary  
Hansen, Commissioners Sharron Kelley, Tanya Collier and Dan Saltzman present.*

**CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED  
BY COMMISSIONER KELLEY, THE CONSENT CALENDAR  
(ITEMS C-1 THROUGH C-11) WAS UNANIMOUSLY  
APPROVED.**

**SHERIFF'S OFFICE**

C-1      *Package Store Liquor License Renewal Application Submitted by Sheriff's Office with  
Recommendation for Approval, for the POWELL SUNSHINE MARKET, 13580 SE  
POWELL, PORTLAND.*

- C-2      Restaurant Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for the CHINA GATEWAY CO. INC., 11642 NE HALSEY, PORTLAND.
- C-3      Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for BOTTOMS UP!, 16900 NW ST. HELENS ROAD, PORTLAND.
- C-4      Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for DOTTY'S #004, 16353 SE DIVISION #116, PORTLAND.
- C-5      Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for SPRINGDALE TAVERN, 32302 EAST CROWN POINT HIGHWAY, CORBETT.

#### CHILDREN AND FAMILIES SERVICES DIVISION

- C-6      *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 103354 Between the City of Portland and Multnomah County, Adding \$72,000 Emergency Shelter Grant Funds from the City in Order to Provide Emergency Shelter and Housing Services for Homeless People and Families, for the Period Upon Execution through June 30, 1994*
- C-7      *Ratification of Intergovernmental Agreement Contract 104334 Between Multnomah County and the City of Cascade Locks, Providing a Payment Mechanism to Reimburse the City for Home Energy Supplied to Households Eligible for Low Income Home Energy Assistance Program (LIEAP) Benefits, for the Period Upon Execution through June 30, 1995*
- C-8      *Ratification of Intergovernmental Agreement Contract 104344 Between Multnomah County and the Department of Veterans Affairs, Authorizing Home Energy Suppliers to Receive Low Income Home Energy Assistance Program (LIEAP) Payments for Energy Assistance Provided to Low Income Customers, for the Period Upon Execution through June 30, 1995*

#### DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-9      *ORDER in the Matter of the Execution of Deed D940973 Upon Complete Performance of a Contract to William J. Lambert and Jenny M. Lambert*

**ORDER 93-391.**

#### DEPARTMENT OF HEALTH

- C-10      *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 201403 Between Multnomah County and the City of Portland, Extending the Bloodborne Pathogen Program Services Contract Termination Date from December 31, 1993 to March 31, 1994*

- C-11      *Ratification of Amendment No. 2 to Intergovernmental Agreement Contract 201523 Between the Oregon Office of Medical Assistance Programs (OMAP) and Multnomah County, Extending the Contract from February 1, 1994 Until Implementation of the Oregon Basic Health Services Act (Senate Bill 27)*

**REGULAR AGENDA**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- R-1      *PUBLIC HEARING and Consideration of an ORDER in the Matter of Offering to Surrender Jurisdiction to the City of Portland All County Roads within the Areas Annexed to the City of Portland Effective June 30, 1993*

**COMMISSIONER SALTZMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-1. HEARING HELD, NO ONE WISHED TO TESTIFY. ORDER 93-392 UNANIMOUSLY APPROVED.**

- R-2      *ORDER in the Matter of Cancellation of Property Taxes on Certain Properties in Multnomah County [Upon Petition of Portland Community Reinvestment Initiatives, Inc.]*

**COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-2. COMMISSIONER HANSEN EXPLANATION. ORDER 93-393 UNANIMOUSLY APPROVED.**

- R-3      *RESOLUTION in the Matter of the Approval of the Second Amendment to County Land Sale Contract 15522*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, RESOLUTION 93-394 WAS UNANIMOUSLY APPROVED.**

- R-4      *Budget Modification DES #8 Requesting Authorization to Reclassify One Custodian Position to a Facilities Maintenance Worker Position within the Facilities and Property Management Division*

**COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-4. BOB KIETA EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**DEPARTMENT OF HEALTH**

- R-5      *Ratification of Intergovernmental Agreement Contract 201224 Between Multnomah County and Oregon Health Sciences University, to Provide Mainframe Computer Hardware Support for Department and to Maintain Operating and Additional Support Systems, for the Period Upon Execution through December 15, 1998*

**UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, R-5 WAS UNANIMOUSLY APPROVED.**

**SHERIFF'S OFFICE**

- R-6      *Ratification of Intergovernmental Agreement Contract 800544 Between the City of Portland and Multnomah County, Providing Sheriff's Office Access to the 800 MHZ, Simulcast and Trunking Radio System (Continued from December 16, 1993)*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, R-6 WAS UNANIMOUSLY APPROVED.**

**DEPARTMENT OF COMMUNITY CORRECTIONS**

- R-7      *Budget Modification DCC #4 Requesting Authorization to Reduce Pass Through and Increase Personnel, Materials and Services, and Capital Equipment within the Mid-County District Budget*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-7. JOANNE FULLER EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BOARD COMMENTS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**NON-DEPARTMENTAL**

- R-8      *RESOLUTION in the Matter of Multnomah County's Participation in a Cities/County Coordinating Committee (Continued from December 9 & 16, 1993)*

**COMMISSIONER SALTZMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-8. CHAIR STEIN DISCUSSED PROPOSED RESOLUTION AS AMENDED BY HER OFFICE. KAY DURTSCHI TESTIMONY IN SUPPORT OF AMENDED RESOLUTION. ANGEL OLSEN TESTIMONY IN OPPOSITION TO RESOLUTION. CHAIR STEIN RESPONSE TO MS. OLSEN, ADVISING CIC CHAIR DERRY JACKSON SUPPORTS AMENDED RESOLUTION. ROBERT SMITH AND PAUL THALHOFFER TESTIMONY IN OPPOSITION TO RESOLUTION. CHAIR STEIN EXPLANATION AND COMMENTS IN SUPPORT OF HER AMENDED RESOLUTION. BOARD COMMENTS. COMMISSIONER KELLEY DISCUSSED HER PROPOSED AMENDMENTS TO RESOLUTION. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF AMENDMENT NO. 1. BOARD COMMENTS. AMENDMENT NO. 1 APPROVED WITH COMMISSIONERS KELLEY, HANSEN AND COLLIER VOTING AYE AND COMMISSIONERS SALTZMAN AND**

**STEIN VOTING NO. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF AMENDMENT NO. 2. BOARD COMMENTS. AMENDMENT NO. 2 APPROVED WITH COMMISSIONERS KELLEY, HANSEN AND COLLIER VOTING AYE AND COMMISSIONERS SALTZMAN AND STEIN VOTING NO. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF AMENDMENT NO. 3. BOARD COMMENTS. AMENDMENT NO. 3 UNANIMOUSLY APPROVED. UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER HANSEN, RESOLUTION 93-395, AS AMENDED, WAS UNANIMOUSLY APPROVED.**

**R-9**      *RESOLUTION in the Matter of Establishing a Task Force on Delinquency Prevention*

**COMMISSIONER HANSEN MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-9. BOARD COMMENTS. RESOLUTION 93-396 UNANIMOUSLY APPROVED.**

**PUBLIC CONTRACT REVIEW BOARD**

*(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)*

**R-10**      *ORDER in the Matter of an Exemption to Contract with Mighty Clean to Provide Custodial Services for the Justice Center*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-10. MR. KIETA EXPLANATION AND RESPONSE TO BOARD QUESTIONS. ORDER 93-397 UNANIMOUSLY APPROVED.**

*(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, CONSIDERATION OF THE FOLLOWING UNANIMOUS CONSENT ITEM WAS UNANIMOUSLY APPROVED.**

**JUVENILE JUSTICE DIVISION**

**UC-1**      *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 102304 Between Multnomah County and the State of Oregon, Children's Services Division, Providing Funding for the Second Half of FY 93-94 for Services in the Assessment Intervention Transition Program, the Gang Resource and Intervention Team, and Community Based Programs for Gang Impacted Youth, for the Period Upon Execution through June 30, 1994*

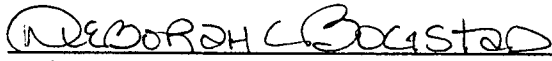
**COMMISSIONER KELLEY MOVED AND COMMISSIONER  
SALTZMAN SECONDED, APPROVAL OF UC-1. MARIE  
EIGHMEY EXPLANATION AND RESPONSE TO BOARD  
QUESTIONS. AGREEMENT UNANIMOUSLY APPROVED.**

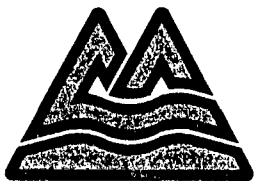
**PUBLIC COMMENT**

**R-11      Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to  
Three Minutes Per Person.**

*There being no further business, the meeting was adjourned at 10:30 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**

  
**Deborah L. Bogstad**



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

DECEMBER 20, 1993 - DECEMBER 24, 1993

Tuesday, December 21, 1993 - 9:00 AM - 12:00 PM Work Sessions. . . . .	Page 2
Tuesday, December 21, 1993 - 2:00 PM - 5:00 PM Work Sessions . . . . .	Page 2
Wednesday, December 22, 1993 - 8:30 AM - 12:00 PM Work Sessions. . . . .	Page 2
Wednesday, December 22, 1993 - 1:15 PM - 3:30 PM Work Sessions . . . . .	Page 2
Wednesday, December 22, 1993 - 3:30 PM - 5:00 PM Work Session If Needed. . . . .	Page 2
Thursday, December 23, 1993 - 9:30 AM - Regular Meeting . . . . .	Page 3
Friday, December 24, 1993 - HOLIDAY - OFFICES CLOSED. . . . .	

*Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:*

*Thursday, 10:00 PM, Channel 11 for East and West side subscribers*

*Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers*

*Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers*

*Saturday 12:00 Noon, Channel 21 for East Portland and East County subscribers*

**INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.**



Tuesday, December 21, 1993 - 9:00 AM - 5:00 PM

Multnomah County Courthouse, Room 602

WORK SESSIONS

- WS-1     *Program Measurements and Program Narrative for the Health Department. 9:00 AM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-2     *Program Measurements and Program Narrative for the Department of Environmental Services. 10:30 AM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-3     *Program Measurements and Program Narrative for the Department of Environmental Services. 2:00 PM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-4     *Program Measurements and Program Narrative for the Auditor's Office. 3:30 PM TIME CERTAIN, 20 MINUTES REQUESTED.*
- WS-5     *Program Measurements and Program Narrative for Management Support Services. 3:50 PM TIME CERTAIN, 1 HOUR, 10 MINUTES REQUESTED.*
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Wednesday, December 22, 1993 - 8:30 AM - 5:00 PM

Multnomah County Courthouse, Room 602

WORK SESSIONS

- WS-6     *Program Measurements and Program Narrative for Juvenile Justice Division. 8:30 AM TIME CERTAIN, 1 HOUR REQUESTED.*
- WS-7     *Program Measurements and Program Narrative for Aging Services Division. 9:30 AM TIME CERTAIN, 1 HOUR REQUESTED.*
- WS-8     *Program Measurements and Program Narrative for Children and Families Services. 10:30 AM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-9     *Program Measurements and Program Narrative for the Multnomah County Sheriff's Office. (Continued from December 15, 1993) 1:15 PM TIME CERTAIN, 45 MINUTES REQUESTED.*
- WS-10    *Program Measurements and Program Narrative for the Department of Community Corrections. 2:00 PM TIME CERTAIN, 1 1/2 HOURS REQUESTED.*
- WS-11    *Overflow Program Measurements and Program Narrative for Various Departments as Needed. 3:30 PM TIME CERTAIN, 1 1/2 HOURS IF REQUESTED.*
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Thursday, December 23, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

SHERIFF'S OFFICE

- C-1      *Package Store Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for the POWELL SUNSHINE MARKET, 13580 SE POWELL, PORTLAND.*
- C-2      *Restaurant Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for the CHINA GATEWAY CO. INC., 11642 NE HALSEY, PORTLAND.*
- C-3      *Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for BOTTOMS UP!, 16900 NW ST. HELENS ROAD, PORTLAND.*
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- C-5      *Retail Malt Beverage Liquor License Renewal Application Submitted by Sheriff's Office with Recommendation for Approval, for SPRINGDALE TAVERN, 32302 EAST CROWN POINT HIGHWAY, CORBETT.*

CHILDREN AND FAMILIES SERVICES DIVISION

- C-6      *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 103354 Between the City of Portland and Multnomah County, Adding \$72,000 Emergency Shelter Grant Funds from the City in Order to Provide Emergency Shelter and Housing Services for Homeless People and Families, for the Period Upon Execution through June 30, 1994*
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*Energy Assistance Provided to Low Income Customers, for the Period Upon Execution through June 30, 1995*

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- C-9      *ORDER in the Matter of the Execution of Deed D940973 Upon Complete Performance of a Contract to William J. Lambert and Jenny M. Lambert*

**DEPARTMENT OF HEALTH**

- C-10      *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 201403 Between Multnomah County and the City of Portland, Extending the Bloodborne Pathogen Program Services Contract Termination Date from December 31, 1993 to March 31, 1994*
- C-11      *Ratification of Amendment No. 2 to Intergovernmental Agreement Contract 201523 Between the Oregon Office of Medical Assistance Programs (OMAP) and Multnomah County, Extending the Contract from February 1, 1994 Until Implementation of the Oregon Basic Health Services Act (Senate Bill 27)*

**REGULAR AGENDA**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- R-1      *PUBLIC HEARING and Consideration of an ORDER in the Matter of Offering to Surrender Jurisdiction to the City of Portland All County Roads within the Areas Annexed to the City of Portland Effective June 30, 1993. 9:30 AM TIME CERTAIN REQUESTED.*
- R-2      *ORDER in the Matter of Cancellation of Property Taxes on Certain Properties in Multnomah County [Upon Petition of Portland Community Reinvestment Initiatives, Inc.]*
- R-3      *RESOLUTION in the Matter of the Approval of the Second Amendment to County Land Sale Contract 15522*
- R-4      *Budget Modification DES #8 Requesting Authorization to Reclassify One Custodian Position to a Facilities Maintenance Worker Position within the Facilities and Property Management Division*

**DEPARTMENT OF HEALTH**

- R-5      *Ratification of Intergovernmental Agreement Contract 201224 Between Multnomah County and Oregon Health Sciences University, to Provide Mainframe Computer Hardware Support for Department and to Maintain Operating and Additional Support Systems, for the Period Upon Execution through December 15, 1998*

### SHERIFF'S OFFICE

- R-6      *Ratification of Intergovernmental Agreement Contract 800544 Between the City of Portland and Multnomah County, Providing Sheriff's Office Access to the 800 MHZ, Simulcast and Trunking Radio System (Continued from December 16, 1993)*

### DEPARTMENT OF COMMUNITY CORRECTIONS

- R-7      *Budget Modification DCC #4 Requesting Authorization to Reduce Pass Through and Increase Personnel, Materials and Services, and Capital Equipment within the Mid-County District Budget*

### NON-DEPARTMENTAL

- R-8      *RESOLUTION in the Matter of Multnomah County's Participation in a Cities/County Coordinating Committee (Continued from December 9 & 16, 1993)*
- R-9      *RESOLUTION in the Matter of Establishing a Task Force on Delinquency Prevention*

### PUBLIC CONTRACT REVIEW BOARD

*(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)*

- R-10      *ORDER in the Matter of an Exemption to Contract with Mighty Clean to Provide Custodial Services for the Justice Center*

*(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)*

### PUBLIC COMMENT

- R-11      *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

GARY HANSEN  
Multnomah County Commissioner  
District 2



1120 S.W. Fifth Avenue, Suite 1500  
Portland, Oregon 97204  
(503) 248-5219

*MEMORANDUM*

TO: Board of County Commissioners  
Clerk of the Board

FR: Gary Hansen

DATE: December 21, 1993

RE: Absent from Board Meeting

Due to illness, I missed Board meeting today, Tuesday, December 21, 1993.

BOARD OF  
COUNTY COMMISSIONERS  
1993 DEC 21 PM 2:15  
MULTNOMAH COUNTY  
OREGON

MEETING DATE: DEC 21 1993

AGENDA NO: WS-4

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Program Narrative and key results (performance measurements) for 1994-95 Budget

**BOARD BRIEFING**

**Date Requested:** 12/21

**Amount of Time Needed:** 20 minutes

**DEPARTMENT:** Nondepartmental **DIVISION:** Planning & Budget

**CONTACT:** Dave Warren **TELEPHONE #:** 248 - 3822

**BLDG/ROOM #:** 160 / 1400

**PERSON(S) MAKING PRESENTATION:** see below

**ACTION REQUESTED:**

☒ INFORMATIONAL ONLY    ☒ POLICY DIRECTION    ☐ APPROVAL    ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Work session with the Board on program measurements and program narrative for the Auditor's Office. These work sessions were suggested by Commissioners at the November 30, 1993 retreat at Blue Lake.

Auditor's Office (Gary Blackmer)      20 minutes      Tuesday 12/21      3:30 -3:50

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** Beverly Stein

OR

**DEPARTMENT MANAGER:** \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions?:** Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 DEC 14 PM 1:09

# County Auditor

Elected Officials  
Nondepartmental

	Actual 1992-93	Adopted 1993-94	Estimated 1993-94	Projected 1994-95
1. Key Result name:				
Percent of recommendations implemented.	Survey later	Survey later	Survey later	Survey later

## 3. Definition:

The County Auditor makes recommendations to improve the efficiency and effectiveness of County operations. The recommendations are generally listed at the end of each audit report or chapter. Implemented means that the audited department resolved the deficiency identified by the audit. The percent will be calculated every two years based upon a survey of audited organizations.

## 4. Source:

The County Auditor recently developed a database of all the audit recommendations made in the past two fiscal years. The Office will survey audited organizations in November 1993 to determine the degree of implementation of our recommendations, then every two years after that. A listing will be available upon request.

## 5. Demonstrates:

This measure demonstrates the quality and appropriateness of the recommendations identified by the County Auditor.

## 6. Baseline:

There are no industry standards for this measure. A baseline of 75% could be expected since some audit recommendations require time to implement.

## 7. Potential:

In my judgment, the potential could be 95%.

# County Auditor

Elected Officials  
Nondepartmental

	Actual 1992-93	Adopted 1993-94	Estimated 1993-94	Projected 1994-95
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1. **Key Result name:**

Financial benefit of recommendations/dollar spent.	\$11.60	\$2.30	\$1.50	\$1.50
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3. **Definition:**

The County Auditor makes recommendations to improve the efficiency and effectiveness of County operations. Some of those recommendations can be measured in dollars and are explicitly described in audit reports. For purposes of this measure, financial benefits will be calculated for one year only. This will underestimate actual benefits in two ways: improvements which occur over many years, and improvements which are difficult to measure (such as better quality services for clients, cost avoidance, better information for Board decision-making, or better internal controls). Dollars spent on the County Auditor will be actual expenditures for prior years and budgeted amounts for projected years.

4. **Source:**

The County Auditor maintains a file of audits it releases and will begin tracking the financial benefits per fiscal year. A listing is available upon request.

5. **Demonstrates:**

This measure demonstrates the degree to which the public's investment in the County Auditor produces an overall benefit.

6. **Baseline:**

There are no industry standards for this measure. A baseline of \$1.00 could be expected since this measure significantly underestimates the financial benefit of audit recommendations. Because of the relatively small number and the timing of released audits there could be some fluctuation in this measure from year to year.

7. **Potential:**

In my judgment, the potential could be sustained at about \$2.00 over several years.

BD 19



# County Auditor

Elected Officials  
Nondepartmental

	Actual 1992-93	Adopted 1993-94	Estimated 1993-94	Projected 1994-95
1. Key Result name:				
Number of reports per auditor FTE/yr.	0.5	0.8	1.5	1.0

3. Definition:

The County Auditor prepares reports which review different aspects of County operations. Reports include financial or performance audits, reports to management, and special reports on specific topics. Some report areas are larger or more complex than others and require additional auditors to complete the task. Auditors are the full time equivalency of staff auditors budgeted in the office.

4. Source:

The County Auditor maintains a file of audits it releases and tracks the number of audits released per fiscal year. A listing is available upon request.

5. Demonstrates:

This measure demonstrates the degree to which staff resources accomplish the primary responsibility of the County Auditor: produce audit reports.

6. Baseline:

The rough baseline suggested by other County Auditors is 1 audit per year per auditor FTE. Because of the relatively small number of audits that can be produced by this office there is likely to be some fluctuation from year to year in this measure. Timing is also an issue in that an audit released on July 3 would be credited to the following fiscal year even though 99% of the staff time was spent in the previous fiscal year.

7. Potential:

In my judgment, the potential could be sustained at about 1.2 over several years.