

ANNOTATED MINUTES

Tuesday, February 8, 1994 - 9:30 AM  
Multnomah County Courthouse, Room 602

BOARD BRIEFINGS

B-1 *Request for Board Direction on a Strategy for the Processing of Appeals of Hearings Officer/Planning Commission Decisions on Quasi-Judicial Land Use Applications. Continued from December 14, 1993. Presented by Scott Pemble and Laurence Kressel.*

**LAURENCE KRESSEL AND SCOTT PEMBLE PRESENTATION AND RESPONSE TO BOARD QUESTIONS. BOARD TO HEAR NEXT FIVE LAND USE APPEAL CASES DE NOVO, WITH POLICY DIRECTION TO STAFF TO MAKE SURE HEARINGS OFFICER CLEARLY PRESENTS CRITERIA USED AND IDENTIFIES POLICY ISSUES; FIGURE OUT HOW TO GET MORE LEAD TIME FOR BOARD REVIEW OF MATERIALS; ATTEND MONDAY BOARD STAFF BRIEFINGS; AND REVIEW HEARINGS OFFICER REPORT FORMAT PERTAINING TO POLICY ISSUES AND CRITERIA. STAFF ALSO DIRECTED TO POST LAND USE RULES OF PROCEDURE IN BOARD ROOM; LOOK INTO IMPLEMENTING A PRE-APPLICATION CONFERENCE WHICH INCLUDES OTHER PARTIES AND TO SEE IF THERE IS ANY WAY TO INCORPORATE MEDIATION INTO THAT PROCESS; STAFF TO LOOK INTO CONDUCTING FINAL ANALYSIS OF APPLICATION PRIOR TO BEGINNING TIME CLOCK. STAFF DIRECTED TO ORGANIZE CASES, IDENTIFY CRITICAL ISSUES, AND SUBMIT CLEAR RECOMMENDATIONS FROM STAFF AND/OR HEARINGS OFFICER; AND TO CLEARLY DEFINE ROLE OF HEARINGS OFFICER. STAFF DIRECTED TO INCLUDE CRITICAL ISSUES AND/OR POLICY IMPLICATIONS TO THE COVER SHEET SUBMITTED WITH AGENDA PLACEMENT MATERIALS. COUNTY COUNSEL TO PREPARE RESOLUTION CONCERNING TEMPORARY DE NOVO HEARINGS. PLANNING STAFF DIRECTED TO REPORT BACK TO BOARD IN TWO WEEKS.**

B-2 *Description of the Process Leading to Recent Changes in How Services Are Being Delivered to Teens in Multnomah County and Information on Building a System to Fill Gaps in Services to Teens. Presented by Karen Lamica and Carol Wire.*

**CAROL WIRE, KAREN LAMICA, FRANCINE GOTEINER, RIKKI BROWN, AMBER BARTON, JOAN MIGGINS, DIANE TURNER, BOB DONOUGH AND BILLI ODEGAARD PRESENTATION AND RESPONSE TO BOARD QUESTIONS.**

Tuesday, February 8, 1994 - 1:30 PM  
Multnomah County Courthouse, Room 602

**PLANNING ITEMS**

Chair Beverly Stein convened the meeting at 1:31 p.m., with Vice-Chair Tanya Collier, Commissioners Gary Hansen and Dan Saltzman present.

P-1 CU 1-94 Review the January 13, 1994 Hearings Officer Decision APPROVING, Subject to Conditions, A Conditional Use Request for a Single Family Residence Not in Conjunction With a Farm Use, on an 8.46-Acre Lot of Record in the EFU Zoning District, for Property Located at 31115 SE WOODARD ROAD, TROUTDALE.

**DECISION READ, NO APPEAL FILED, DECISION STANDS.**

P-2 LD 36-93 Review the January 21, 1994 Hearings Officer Decision APPROVING, Subject to Conditions, A Requested 14-Lot Land Division, for Property Located at 500 NW MILLER ROAD, PORTLAND.

**DECISION READ, NO APPEAL FILED, DECISION STANDS.**

Commissioner Sharron Kelley arrived at 1:33 p.m.

P-3 HV 23-93 Review the January 18, 1994 Hearings Officer Decision Granting the Appeal of a Hillside Variance in the Rural Residential Zoning District, Reversing the Planning Director's Decision and DENYING HV 23-93, for Property Located at 1875 NW RAMSEY DRIVE, PORTLAND.

**DECISION READ, NO APPEAL FILED, DECISION STANDS.**

P-4 TP 6-93 Review the January 18, 1994 Hearings Officer Decision DENYING Applicant's Appeal and DENYING Applicant's Request for a Temporary Permit to Place a 10' x 42' Trailer on the Subject Site to be Used as a Temporary Home Office for the Start-Up of a Business, for Property Located at 18015 NW SAUVIE ISLAND ROAD, PORTLAND.

**DECISION READ, NO APPEAL FILED, DECISION STANDS.**

P-5 C 12-93 Second Reading and Possible Adoption of a Proposed ORDINANCE Amending the R-20 and R-30 Residential Zoning Districts by Adding a Definition of Lot

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF THE SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 786 UNANIMOUSLY APPROVED.**

**SCOTT PEMBLE DISCUSSED PLAT ISSUES, EXPLAINING**

**THE COUNTY IS IN COMPLIANCE WITH STATE LAW CONCERNING THE SIGNING OF FINAL PLATS BY THE CHAIR OR HER DESIGNEE INSTEAD OF AT LEAST THREE COMMISSIONERS; AND ADVISED THAT COUNTY COUNSEL AND PLANNING STAFF ARE REVIEWING WHETHER THE SIX OTHER COUNTY JURISDICTIONS HAVE CHANGED THEIR ORDINANCES. MR. PEMBLE ADVISED THAT STAFF WILL NOTIFY THE JURISDICTIONS OF THE COUNTY'S PREFERRED METHOD OF HAVING ONLY THE CHAIR SIGN FINAL PLATS AND REQUEST THAT THEY AMEND THEIR ORDINANCES ACCORDINGLY.**

*There being no further business, the meeting was adjourned at 1:44 p.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**

  
Deborah L. Bogstad

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*Thursday, February 10, 1994 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**REGULAR MEETING**

*Chair Beverly Stein convened the meeting at 9:30 a.m., with Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman present.*

**CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, THE CONSENT CALENDAR WAS UNANIMOUSLY APPROVED.**

**CHILDREN AND FAMILIES SERVICES DIVISION**

C-1 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 100234 Between Multnomah County and Tri-Met, Providing Transportation Services for Certain Clients of the Developmental Disabilities Program Office, for the Period January 1, 1994 through June 30, 1994*

**REGULAR AGENDA**

**DEPARTMENT OF HEALTH**

R-1 *Presentation of Awards to the Insights Teen Parent Program for Their Service to the Teen Community. Presented by Billi Odegaard.*

*Vice-Chair Tanya Collier arrived at 9:32 a.m.*

**BILLI ODEGAARD EXPLANATION AND PRESENTATION OF PLAQUE ACKNOWLEDGING CONTRIBUTIONS OF INSIGHTS TEEN PARENT PROGRAM. DIANE TURNER COMMENTS, STAFF AND ASSISTING AGENCY ACKNOWLEDGEMENTS.**

R-2 *Ratification of Intergovernmental Agreement Contract 201964 Between Oregon Office of Medical Assistance Programs and Multnomah County, Wherein the State Will Provide Initial Managed Care Training to County, Provide Application Forms, Managed Care Booklets, Comparison Charts, Provider Listings, et cetera, and the County Will Conduct Outreach, Informational and Counseling Sessions to State Clients About the Oregon Health Plan and Allow Clients to Apply for Oregon Health Plan Services at County Locations, for the Period January 20, 1994 through September 30, 1994*

**MS. ODEGAARD AND MARY LOU HENNRICH EXPLANATION AND PROGRAM UPDATE. MS. HENNRICH RESPONSE TO BOARD QUESTIONS AND ACKNOWLEDGEMENT OF STAFF CONTRIBUTIONS. UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER COLLIER, R-2 WAS UNANIMOUSLY APPROVED.**

R-3 *Second Reading and Possible Adoption of a Proposed ORDINANCE Amending MCC 5.10.350 by Revising the Emergency Medical Services (EMS) User Fees to be Paid by Licensees for Fiscal Year 1993-1994*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF THE SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 787 UNANIMOUSLY APPROVED.**

**NON-DEPARTMENTAL**

R-4 *A RESOLUTION of the Board of County Commissioners of Multnomah County, Oregon Authorizing the Issuance and Negotiated Sale of \$22,000,000 General Obligation Library Bonds, Series 1994; Authorizing a Special Ad Valorem Tax Levy; Designating an Authorized Representative, Underwriters, Paying Agent and Bond Registrar, Financial Advisor and Bond Counsel; and Authorizing the Negotiated Sale of the Bonds*

**COMMISSIONER COLLIER MOVED AND COMMISSIONER SECONDED HANSEN, APPROVAL OF R-4. DAVE BOYER EXPLANATION AND RESPONSE TO BOARD QUESTIONS. MR. BOYER TO CHECK WITH UNDERWRITERS CONCERNING POSSIBLE ISSUANCE OF \$1,000 BONDS. RESOLUTION 94-22 UNANIMOUSLY APPROVED.**

R-5 *RESOLUTION in the Matter of Renaming the Multnomah County Multidisciplinary*

**COMMISSIONER SALTZMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-5. COMMISSIONER SALTZMAN EXPLANATION. RESOLUTION 94-23 UNANIMOUSLY APPROVED.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- R-6 *Budget Modification DES 9 Requesting Authorization to Reclassify Two Construction Project Specialist Positions to Construction Project Specialist/Senior Positions and Creating Two New Construction Project Specialist Positions, for the Period through June, 1994*

**COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-6. JIM EMERSON EXPLANATION AND RESPONSE TO BOARD QUESTIONS. CHAIR STEIN TO REPORT BACK TO BOARD WITHIN WEEK OR SO. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**PUBLIC CONTRACT REVIEW BOARD**

*(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)*

- R-7 *ORDER in the Matter of Exempting from Public Bidding a Contract with Gateway Technologies for the Provision of Inmate Telephone Services*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-7. ROGER BRUNO EXPLANATION AND RESPONSE TO BOARD QUESTIONS. ORDER 94-24 UNANIMOUSLY APPROVED.**

*(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)*

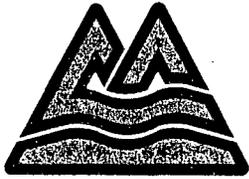
**PUBLIC COMMENT**

- R-8 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

*There being no further business, the meeting was adjourned at 10:29 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**

  
Deborah L. Bogstad



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	• 248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	• 248-5219
TANYA COLLIER •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •	248-3277	• 248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

FEBRUARY 7, 1994 - FEBRUARY 11, 1994

- Tuesday, February 8, 1994 - 9:30 AM - Board Briefings. . . . . Page 2*
- Tuesday, February 8, 1994 - 1:30 PM - Planning Items. . . . . Page 2*
- Thursday, February 10, 1994 - 9:30 AM - Regular Meeting. . . . . Page 3*

*Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:*

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers*
- Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers*
- Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers*
- Saturday 12:00 Noon, Channel 21 for East Portland and East County subscribers*

**INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.**

Tuesday, February 8, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

**BOARD BRIEFINGS**

- B-1 *Request for Board Direction on a Strategy for the Processing of Appeals of Hearings Officer/Planning Commission Decisions on Quasi-Judicial Land Use Applications. Continued from December 14, 1993. Presented by Scott Pemble and Laurence Kressel. 9:30 AM TIME CERTAIN, 1-1/2 HOURS REQUESTED.*
- B-2 *Description of the Process Leading to Recent Changes in How Services Are Being Delivered to Teens in Multnomah County and Information on Building a System to Fill Gaps in Services to Teens. Presented by Karen Lamica and Carol Wire. 11:00 AM TIME CERTAIN, 30 MINUTES REQUESTED.*
- 

Tuesday, February 8, 1994 - 1:30 PM

Multnomah County Courthouse, Room 602

**PLANNING ITEMS**

- P-1 *CU 1-94 Review the January 13, 1994 Hearings Officer Decision APPROVING, Subject to Conditions, A Conditional Use Request for a Single Family Residence Not in Conjunction With a Farm Use, on an 8.46-Acre Lot of Record in the EFU Zoning District, for Property Located at 31115 SE WOODARD ROAD, TROUTDALE.*
- P-2 *LD 36-93 Review the January 21, 1994 Hearings Officer Decision APPROVING, Subject to Conditions, A Requested 14-Lot Land Division, for Property Located at 500 NW MILLER ROAD, PORTLAND.*
- P-3 *HV 23-93 Review the January 18, 1994 Hearings Officer Decision Granting the Appeal of a Hillside Variance in the Rural Residential Zoning District, Reversing the Planning Director's Decision and DENYING HV 23-93, for Property Located at 1875 NW RAMSEY DRIVE, PORTLAND.*
- P-4 *TP 6-93 Review the January 18, 1994 Hearings Officer Decision DENYING Applicant's Appeal and DENYING Applicant's Request for a Temporary Permit to Place a 10' x 42' Trailer on the Subject Site to be Used as a Temporary Home Office for the Start-Up of a Business, for Property Located at 18015 NW SAUVIE ISLAND ROAD, PORTLAND.*
- P-5 *C 12-93 Second Reading and Possible Adoption of a Proposed ORDINANCE Amending the R-20 and R-30 Residential Zoning Districts by Adding a Definition*
-

Thursday, February 10, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

CHILDREN AND FAMILIES SERVICES DIVISION

- C-1      *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 100234 Between Multnomah County and Tri-Met, Providing Transportation Services for Certain Clients of the Developmental Disabilities Program Office, for the Period January 1, 1994 through June 30, 1994*

REGULAR AGENDA

DEPARTMENT OF HEALTH

- R-1      *Presentation of Awards to the Insights Teen Parent Program for Their Service to the Teen Community. Presented by Billi Odegaard. 9:30 AM TIME CERTAIN, 15 MINUTES REQUESTED.*
- R-2      *Ratification of Intergovernmental Agreement Contract 201964 Between Oregon Office of Medical Assistance Programs and Multnomah County, Wherein the State Will Provide Initial Managed Care Training to County, Provide Application Forms, Managed Care Booklets, Comparison Charts, Provider Listings, et cetera, and the County Will Conduct Outreach, Informational and Counseling Sessions to State Clients About the Oregon Health Plan and Allow Clients to Apply for Oregon Health Plan Services at County Locations, for the Period January 20, 1994 through September 30, 1994*
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NON-DEPARTMENTAL

- R-4      *A RESOLUTION of the Board of County Commissioners of Multnomah County, Oregon Authorizing the Issuance and Negotiated Sale of \$22,000,000 General Obligation Library Bonds, Series 1994; Authorizing a Special Ad Valorem Tax Levy; Designating an Authorized Representative, Underwriters, Paying Agent and Bond Registrar, Financial Advisor and Bond Counsel; and Authorizing the Negotiated Sale of the Bonds*
- R-5      *RESOLUTION in the Matter of Renaming the Multnomah County Multidisciplinary Team the Multnomah County Child Abuse Team*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-6      *Budget Modification DES 9 Requesting Authorization to Reclassify Two Construction Project Specialist Positions to Construction Project Specialist/Senior Positions and Creating Two New Construction Project Specialist Positions, for the Period through June, 1994*

PUBLIC CONTRACT REVIEW BOARD

*(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)*

- R-7      *ORDER in the Matter of Exempting from Public Bidding a Contract with Gateway Technologies for the Provision of Inmate Telephone Services*

*(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)*

PUBLIC COMMENT

- R-8      *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

MEETING DATE: FEB 10 1994

AGENDA NO: C-1

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Ratification of Amendment #1 with Tri-Met

**BOARD BRIEFING**      **Date Requested:** \_\_\_\_\_

**Amount of Time Needed:** \_\_\_\_\_

**REGULAR MEETING:**      **Date Requested:** \_\_\_\_\_

**Amount of Time Needed:** 5 Minutes

**DEPARTMENT:** \_\_\_\_\_      **DIVISION:** Children and Families Services

**CONTACT:** Kathy Tinkle      **TELEPHONE #:** 248-3691 x6858  
**BLDG/ROOM #:** \_\_\_\_\_

**PERSON(S) MAKING PRESENTATION:** Susan Clark/Kathy Tinkle

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

Ratification of Amendment #1 between the Multnomah County Children and Families Services Division's Developmental Disabilities Program Office and Tri-Met for the period January 1 through June 30, 1994. This action has no fiscal impact on the agreement. Amendment #1 changes language in a portion of the Special Conditions section of the agreement only.

*2/10/94 originals to KATHY TINKLE*

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_

OR

**DEPARTMENT MANAGER:** *Lorenzo Poe*

1994 FEB - 1 11M 3:19  
MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Office of the Board Clerk 248-3277/248-5222**



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691 / FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## M E M O R A N D U M

TO: Board of County Commissioners

FROM: Lorenzo T. Poe, Jr., Director  
*Lorenzo T. Poe, Jr.*  
Children and Families Services Division

DATE: January 14, 1994

REQUESTED PLACEMENT DATE:

RE: Approval of Amendment #1 with Tri-Met

I. Action Requested:

Approval of amendment #1 to an Intergovernmental Agreement with Tri-Met.

II. Background/Analysis:

Amendment #1 revises a portion of the Special Conditions section of the agreement to more accurately define items such as; hours of guaranteed ridership, premium services and payment terms for no-shows. Tri-Met is a long time provider of Transportation Services for persons with developmental disabilities who are served by the Multnomah County Developmental Disabilities Program Office. Specialized transportation services are necessary for persons who are unable to use standard transportation services available to go to medical appointments and jobs.

III. Financial Impact:

The amendment attached has no affect on the contract total which remains at \$360,000 for FY 93/94.

IV. Legal Issues:

N/A

V. Controversial Issues:

N/A

VI. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

N/A



### CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 100234

Amendment # 1

<p><b>CLASS I</b></p> <input type="checkbox"/> Professional Services under \$25,000	<p><b>CLASS II</b></p> <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p><b>CLASS III</b></p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS          AGENDA # <u>C-1</u> DATE <u>2/10/94</u>  <u>DEB BOGSTAD</u>          BOARD CLERK</p>
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Department \_\_\_\_\_ Division CFSD Date DEC 30, 1993

Contract Originator \_\_\_\_\_ Phone \_\_\_\_\_ Bldg/Room \_\_\_\_\_

Administrative Contact KATHY TINKLE Phone 248-3691 Bldg/Room 160/6

Description of Contract Amendment #1 has no fiscal impact on the contract. This amendment changes language in special condition #5 effective January 1, through June 30, 1994.

RFP/BID # N/A IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name TRI MET  
 Mailing Address 4012 SE 17th AVE  
PORTLAND OR 97202  
 Phone 238-4879  
 Employer ID# or SS# 93-0579353  
 Effective Date January 1, 1994  
 Termination Date June 30, 1994  
 Original Contract Amount \$ 360,000  
 Total Amount of Previous Amendments \$ \_\_\_\_\_  
 Amount of Amendment \$ -0-  
 Total Amount of Agreement \$ 360,000

Remittance Address \_\_\_\_\_ (If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

Lump Sum \$ \_\_\_\_\_  Due on receipt  
 Monthly \$ \_\_\_\_\_  Net 30  
 Other \$ \_\_\_\_\_  Other \_\_\_\_\_  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager *Salenzo Poe*  
 Purchasing Director (Class II Contracts Only) \_\_\_\_\_  
 County Counsel *[Signature]*  
 County Chair / Sheriff *[Signature]*  
 Contract Administration (Class I, Class II Contracts Only) \_\_\_\_\_

Encumber: Yes  No   
 Date 1/18/94  
 Date \_\_\_\_\_  
 Date 28 Jan 94  
 Date February 10, 1994  
 Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT	\$
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/DEC IND
01.	NO	FISCAL	IMPACT								
02.											
03.											

MULTNOMAH COUNTY CHILDREN AND FAMILIES SERVICES DIVISION  
 SUBCONTRACT AMENDMENT NUMBER 1

Duration of Agreement: January 1, 1994 to June 30, 1994

Contractor: TRI-MET  
 Address: 4012 S.E. 17TH AVE.  
 PORTLAND OR 97202

Contract#: 100234  
 Phone: 238-4879  
 IRS No.: 93-0579353

This AMENDMENT to the Contract for Services is made between:  
 The Children and Families Services Division, referred to as the COUNTY, and  
 TRI-MET, referred to as the CONTRACTOR.

It is understood by the parties that all conditions and agreements in the original  
 Contract not superseded by this AMENDMENT are still in force and apply to this  
 AMENDMENT. These amounts are subject to the Notes/Special Conditions in Part II.

Service Element	Fund Source	Current Amount	Increase (Decrease)	Revised Amount	Payment Basis: Monthly Allotment According To:
DD53-ET		\$360,000.00	\$0.00	\$360,000.00	FEE FOR SERVICE
Employment Transportation					
TOTALS:		\$360,000.00	\$0.00	\$360,000.00	

FY94

MULTNOMAH COUNTY CHILDREN AND FAMILIES SERVICES DIVISION  
SUBCONTRACT AMENDMENT NUMBER 1

CONTRACTOR:  
TRI-MET

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Part II - Notes and Special Conditions

Notes:

DD53 ET funding -

A change in the Special Condition noted below is effective 1/1/94. No changes in authorized annual payment limit as per page one of this agreement.

Special Conditions:

All existing Special Conditions remain in effect, and the following are added or changed:

DD53 ET - Section 5.2.

MULTNOMAH COUNTY CHILDREN AND FAMILIES SERVICES DIVISION  
SUBCONTRACT AMENDMENT NUMBER 1

CONTRACTOR:

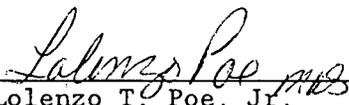
TRI-MET

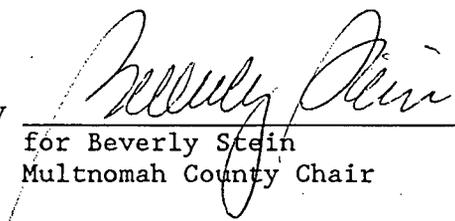
COUNTY:

\_\_\_\_\_  
Agency Executive Director Date

By   
Dennis Adams  
Program Manager  
12-28-93  
Date

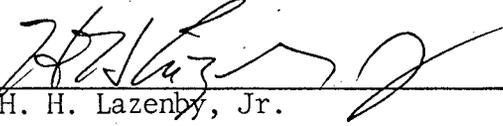
\_\_\_\_\_  
Agency Board Chairperson Date

By   
Lorenzo T. Poe, Jr.  
Division Director  
1-18-94  
Date

By   
for Beverly Stein  
Multnomah County Chair  
2/10/94  
Date

Reviewed:

Laurence Kressel, County Counsel for  
Multnomah County, Oregon

By   
H. H. Lazenby, Jr.  
28 Jan 94  
Date

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-1 DATE 2/10/94  
DEB BOGSTAD  
BOARD CLERK

MULTNOMAH COUNTY  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
DEVELOPMENTAL DISABILITIES PROGRAM  
FISCAL YEAR 1993-94 CONTRACT CONDITIONS

5 DD 53 - EMPLOYMENT TRANSPORTATION

5.1 STATE MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES DIVISION REQUIREMENTS

5.1.1 SERVICE DESCRIPTION

Employment Transportation provides transportation services for adults with developmental disabilities when public transportation is not available or feasible due to the need for accommodation of a person's disability and transportation is required for effective participation in employment and/or other needed services such as medical/dental and community access.

5.1.2 PERFORMANCE REQUIREMENTS

100% of individuals receiving assistance will be enrolled in an Activity Center Program (DD40), Sheltered Services Program (DD 42), Supported Employment (DD 43) or a DD Residential Facility (DD50), unless otherwise authorized in writing by the State Mental Health and Developmental Disabilities Division.

MULTNOMAH COUNTY  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
DEVELOPMENTAL DISABILITIES PROGRAM  
FISCAL YEAR 1993-94 CONTRACT CONDITIONS

5 DD 53 - EMPLOYMENT TRANSPORTATION

5.2 MULTNOMAH COUNTY REQUIREMENTS

5.2.1 TRI-MET - DOOR-TO-DOOR TRANSPORTATION

5.2.1.1 SERVICES

Rides - Subject to scheduling requirements and availability, Tri-Met shall provide rides to individuals as ordered by COUNTY's Vocational Program Development Specialist.

Scheduling Requirements - All rides under this agreement shall be scheduled by COUNTY with Tri-Met at least two full working days in advance of the ride and in accordance with agreed upon scheduling procedures.

Scope of Service - Tri-Met shall provide door-to-door service and will provide assistance to all passengers upon entering and leaving Tri-Met vehicles. Tri-Met drivers shall not leave individuals at unattended group homes, residence or work site. In such an event, driver shall transport the individual to an alternate site, after consulting residential or vocational agency representative. Tri-Met shall not provide rides for individuals who require ambulance service due to medical disabilities. The COUNTY shall be responsible for informing individuals of the scope of service to be rendered by Tri-Met under this agreement.

Guaranteed Ridership - Hours of guaranteed ridership shall be 6:00 a.m. to 6:00 p.m., Monday through Friday.

Premium Service - Individualized transportation ordered by County utilizing cab services. On a daily basis, no more than 10 individuals will be served through premium service.

5.2.1.2 COMPENSATION

Payment will be made monthly for individual rides upon submission of a bill at the rate of \$4.28 per ride. Payment for premium service will be based on actual cab expense, retroactive to 10/1/93.

No-shows will be considered the equivalent of one ride; two late cancellations (rides canceled later than 5:00 p.m. the day preceding the scheduled ride) will be considered the equivalent of one ride.

Tri-Met will submit a detailed monthly ridership billing statement including:

- A. Summary of trips by charge code for each month.
- B. Summary of trips by purpose.
- C. Subtotal of cost for each rider.
- D. Summary of premium rides.
- E. Summary of no-shows and late cancellations.

Tri-Met shall assure sufficient matching funds to continue estimated existing level of ridership (approximately 6,926 monthly rides) for the remainder of the contract year.

MULTNOMAH COUNTY  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
DEVELOPMENTAL DISABILITIES PROGRAM  
FISCAL YEAR 1993-94 CONTRACT CONDITIONS

5 DD 53 - EMPLOYMENT TRANSPORTATION (cont.)

5.2 MULTNOMAH COUNTY REQUIREMENTS (cont.)

5.2.1 TRI-MET - DOOR-TO-DOOR TRANSPORTATION (cont.)

5.2.1.3 SUBCONTRACTORS

Tri-Met may enter into subcontracts for work scheduled under this agreement without obtaining prior written approval from COUNTY. Any subcontracts entered into will not terminate the legal responsibility of Tri-Met to COUNTY.

MEETING DATE: FEB 10 1994

AGENDA NO.: R-1

(Above space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: AWARDS PRESENTATION TO INSIGHTS TEEN PARENT PROGRAM

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: FEBRUARY 10, 1994

Amount of Time Needed: 15 minutes (9:30 time certain)

DEPARTMENT: HEALTH DIVISION: FIELD SERVICES

CONTACT: KAREN LAMICA TELEPHONE #: 248-3674  
BLDG/ROOM #: 160/8

PERSON(S) MAKING PRESENTATION: BILLI ODEGAARD

**ACTION REQUESTED:**

[X] INFORMATIONAL ONLY [ ] POLICY DIRECTION [ ] APPROVAL [ ] OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Presentation of awards to the Insights Teen Parent Program for their service to the teen community.

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

Or

DEPARTMENT MANAGER: Billi Odegard

(ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES)

BOARD OF  
COUNTY COMMISSIONERS  
1994 JAN 25 PM 2:15  
MULTNOMAH COUNTY  
OREGON

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

MEETING DATE: FEB 10 1994

AGENDA NO: R-2

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Ratification of agreement with the Office of Medical Assistance Programs(OMAP).

**BOARD BRIEFING** Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

**REGULAR MEETING:** Date Requested: February 10, 1994

Amount of Time Needed: 5 minutes or less

**DEPARTMENT:** Health **DIVISION:** \_\_\_\_\_

**CONTACT:** Tom Fronk **TELEPHONE #:** 4274

**BLDG/ROOM #:** 160/7

**PERSON(S) MAKING PRESENTATION:** Tom Fronk

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

With this intergovernmental agreement OMAP agrees to provide initial managed care training to County staff and will provide application forms, managed care booklets, comparison charts, provider listings, etc. The Health Department agrees to conduct outreach, informational and counseling sessions to state clients about the Oregon Health Plan and to allow the clients to apply for Oregon Health Plan services at County locations.

*2/10/94 originals to Jim Kennedy*

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_

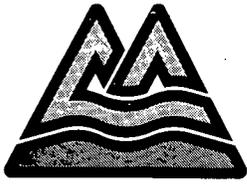
OR

**DEPARTMENT MANAGER:** Bill Odgaard

BOARD OF  
COUNTY COMMISSIONERS  
1994 FEB 10 PM 3:19  
MULTNOMAH COUNTY  
OREGON

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Office of the Board Clerk 248-3277/248-5222**



# MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204-2394  
(503) 248-3674  
FAX (503) 248-3676  
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Beverly Stein, Multnomah County Chair

From: *B. Odegaard*  
Bill Odegaard, Health Department Director

REQUESTED PLACEMENT DATE: February 10, 1994

DATE: January 28, 1994

SUBJECT: Intergovernment Agreement with Oregon Medical Assistance Program (OMAP).

I. Recommendation/Action Requested: The Health Department recommends approval of this intergovernmental agreement with OMAP for period January 20, 1994 through September 30, 1994. This agreement was received in this office January 27, 1994.

II. Background/Analysis: This agreement is in direct support of CareOregon. OMAP agrees to provide initial managed care training to County staff and will provide application forms, managed care booklets, comparison charts, provider listings, etc. The Health Department agrees to conduct outreach, informational and counseling sessions to state clients about the Oregon Health Plan and to allow the clients to apply for Oregon Health Plan services at County locations.

III. Financial Impact: There is no consideration under this agreement, however, costs associated with works under this agreement can be included on cost reports submitted to OMAP and will be reimbursed in accordance with OMAP administrative rules

IV. Legal Issues: none

V. Controversial Issues: none.

VI. Link to Current County Policies: This agreement is in direct support of CareOregon. The County Board passed a resolution in December, 1993 in support of CareOregon.

VII. Citizen Participation: none.

VIII. Other Government Participation: OMAP is a division of the Oregon Department of Human Resources. Clackamas County Health Department and OHSU are participating in CareOregon.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 201964

Amendment # \_\_\_\_\_

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$25,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</p> <p style="text-align: center;">AGENDA # <u>R-2</u> DATE <u>2/10/94</u>  <u>DEB BOGSTAD</u>          BOARD CLERK</p>
--	--	---

Department Health Division \_\_\_\_\_ Date 28 JAN 94

Contract Originator Jim Kennedy Phone 4274 Bldg/Room 160/7

Administrative Contact Tom Fronk Phone 4274 Bldg/Room 160/7

Description of Contract State will provide training to County: will provide application forms, managed care forms, comparison charts, provider listings, etc. County will conduct outreach, informational and counseling sessions to State clients about Oregon Health Plan and allow them to apply for Oregon Health Plan services at County locations.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Office of Medical Assistance Programs

Mailing Address 500 Summer Street NE  
Salem, Oregon 97310-1014

Phone 378-2263

Employer ID# or SS# \_\_\_\_\_

Effective Date January 20, 1994

Termination Date September 30, 1994

Original Contract Amount \$ none

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ none

Remittance Address \_\_\_\_\_  
(If Different)

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

Lump Sum \$ \_\_\_\_\_  Due on receipt

Monthly \$ \_\_\_\_\_  Net 30

Other \$ \_\_\_\_\_  Other \_\_\_\_\_

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager Bill Odegaard

Purchasing Director \_\_\_\_\_  
(Class II Contracts Only)

County Counsel John F. DuBois

County Chair / Sheriff Timothy Olsen

Contract Administration \_\_\_\_\_  
(Class I, Class II Contracts Only)

Encumber: Yes  No

Date 1/31/94

Date \_\_\_\_\_

Date 1/31/94

Date February 10, 1994

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT \$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/DEC IND.
01.											
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

OMAP Contract #40025

## OUTREACH SERVICES AGREEMENT

This agreement is between the State of Oregon acting by and through Department of Human Resources, Office of Medical Assistance Programs, Adult and Family Services Division and the Senior and Disabled Services Division, hereinafter called DHR and

MULTNOMAH COUNTY HEALTH DIVISION  
426 SW STARK, 8TH FLOOR  
PORTLAND, OREGON 97204

hereinafter called FACILITATOR.

### I. TERM

This agreement shall become effective on January 20, 1994. This agreement shall expire, unless otherwise terminated or extended, on September 30, 1994.

### II. PURPOSE

The purpose is to allow potential DHR clients to apply for Oregon Health Plan (OHP) Program services at the locations of the facilitator. All costs incurred under this agreement shall be the responsibility of the Facilitator.

### III. STATEMENT OF WORK

FACILITATOR responsibilities:

1. The Facilitator shall only provide OHP application and enrollment services for families with pregnant females or families with children. The Facilitator shall not provide their services for single adults or households without children in the home.
2. The Facilitator shall provide application and enrollment services for the entire household if the household is under the Federal Poverty Level (FPL).
3. The Facilitator shall provide application and enrollment services for pregnant women and children under the age of six (6) living in families with income between 100% and 133% of the FPL.
4. The Facilitator shall establish a date of request for all applicants by date stamping the application in the appropriate place.



Barbara Roberts  
Governor

500 Summer Street NE  
Salem OR 97310-1014  
Salem - (503) 378-2263  
FAX - (503) 378-7689  
TDD - (503) 378-6791

5. The Facilitator shall provide informational sessions to potential applicants. Informational sessions shall explain the OHP program and provide counseling that will give the applicant enough information to make an informed choice when selecting a health care provider/plan. The session shall, at a minimum, include answering questions and assisting in filling out application forms. Language or sign language interpreters must be available at the information sessions, as requested by applicants in advance.
  - a. Oregon Health Plan (OHP) eligibility criteria;
  - b. Managed health care;
  - c. Criteria for choosing a health and dental plan;
  - d. How to enroll in a health/dental plan or primary care case manager;
  - e. How to read the medical care identification form;
  - f. Services that are covered under the Oregon Health Plan and those that are not;
  - g. Doctor referrals;
  - h. Preventive medical services;
  - i. Emergency room use;
  - j. Medical transportation;
  - k. Client rights and responsibilities;
  - l. Client complaint procedures.
6. The Facilitator shall provide unbiased managed care choice counseling.
7. The Facilitator shall make copies of and submit all eligibility verification information that is required to accompany the application to the DHR OHP Central Branch.
8. The Facilitator shall be held accountable for a 90% accuracy and completeness standard on all applications and verifications submitted to the DHR OHP Central Branch.
9. The Facilitator shall be held accountable for an 80% correct response rate to 5 basic questions about the OHP (supplied by the DHR) from all applicants screened.

10. The Facilitator shall provide separate reports to DHR and the DHR OHP Central Branch weekly on the number of applications distributed including name, zip code, social security number, and date of birth of applicant.
11. The Facilitator will ensure that the percentage of clients who change plans within the first 30 days shall be less than 5%.

DHR responsibilities:

1. DHR will provide the initial training to Facilitator's staff on OHP eligibility, DHR application procedures and documentation requirements on January 20, 1994 through January 24, 1994 and additional training as required due to changes in policy or procedure.
2. DHR will provide OHP application forms, Managed Care Information booklet, Plan Comparison charts, Provider listings, and other necessary forms.
3. DHR will process all applications in accordance with DHR standards.
4. DHR will process completed OHP applications, which have satisfactory verification information, within the time requirements of DHR policy. In the event of a change in policy, the time for completion of processing shall be changed to the new time requirements.

#### IV. CONSIDERATION

There is no consideration under this agreement, however, costs associated with work under this agreement can be included on cost reports submitted to DHR and will be reimbursed in accordance with DHR administrative rules.

#### V. TRAVEL AND OTHER EXPENSES

No travel expenses will be reimbursed under this agreement.

#### VI. GENERAL PROVISIONS

##### 1. Effective Date and Duration

It is provided that the passage of the agreement expiration date shall not extinguish or prejudice the DHR's right to enforce this agreement with respect to any default or defect in performance that has not been cured.

## 2. Subagreements and Assignments

Facilitator may not enter into any subagreements for any of the work scheduled under this agreement or transfer any of its interest in this agreement without obtaining prior written approval from the DHR.

## 3. Termination

- A. This agreement may be terminated by mutual consent of both parties, or by either party upon 30 days notice in writing, and delivered by certified mail or in person.
- B. The DHR may terminate this agreement, effective immediately upon delivery of written notice to the Facilitator, or at such later date as may be established by the DHR if any license or certificate required by law or regulation to be held by the Facilitator to provide the services required by this agreement is for any reason denied, revoked, or not renewed.

Any such termination of this agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

- C. The DHR, may terminate the whole or any part of this agreement effective immediately upon delivery of a written notice of default (including breach of agreement) to the Facilitator:
  - 1) If the Facilitator, through its own fault, fails to provide services called for by this agreement within the time specified herein or any extension thereof; or
  - 2) If the Facilitator fails to perform any of the other provisions of this agreement, or so fails to pursue the work as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from the DHR, fails to correct such failures within 30 days or such longer period as the DHR may authorize.

The rights and remedies of the DHR provided in the above clause related to defaults (including breach of agreement) by the facilitator shall not be exclusive and are in addition to any other rights and remedies provided by law or under this agreement.

## 4. Access to Records

The DHR, the Secretary of State's Office of the State of Oregon, the Federal Government, and all duly authorized representatives shall have access to the books, documents, papers, and records of

the Facilitator which are directly pertinent to the specific agreement for the purpose of making audit, examination, excerpts, and transcripts.

5. State Tort Claims Act

Facilitator is insured under the provisions of ORS 30.260 through 30.300 (as now or hereafter amended) for its tort liabilities.

6. Compliance with Applicable Law

Facilitator agrees to comply with all federal, state, county, and local laws, ordinances and regulations applicable to work performed under this agreement. Facilitator shall certify compliance with ORS 670.600.

279.312 Conditions of public agreements concerning payment of laborers and materialmen, contributions to Industrial Accident Fund, liens and withholding taxes. Every public agreement shall contain a condition that the facilitator shall:

- A. Make payment promptly, as due, to all persons supplying to such facilitator labor or material for the prosecution of the work provided for in such agreement.
- B. Pay all contributions or amounts due the Industrial Accident Fund from such facilitator or subcontractor incurred in the performance of the agreement.
- C. Not permit any lien or claim to be filed or prosecuted against the state, county, school district, municipality, municipal corporation or subdivision thereof, on account of any labor or material furnished.
- D. Pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.167.

279.316 Condition concerning hours of labor.

No person shall be employed for more than eight hours in any one day, or 40 hours in any one week, except in cases of necessity, emergency or where the public policy absolutely requires it. Any person employed for more than 40 hour in any one week shall be paid at least time and a half for all overtime worked except for individuals who are excluded under ORS 653.010 to 653.261 or under 29 U.S.C. sections 201 to 209 from receiving overtime.

279.320 Condition concerning payment for medical care and providing workers' compensation.

- A. Facilitator shall promptly, as due, make payment to any person, copartnership, association or corporation, furnishing medical, surgical and hospital care or other needed care and attention, incident to sickness or injury, to the employees of such Facilitator, of all sums which the Facilitator agrees to pay for such services and all moneys and sums which the Facilitator collected or deducted from the wages of employees pursuant to any law, agreement or agreement for the purpose of providing or paying for such service.
- B. Facilitator is a subject employer and will comply with ORS 656.017.

**8. Indemnity**

Facilitator shall indemnify, defend and hold harmless the State of Oregon and its Department of Human Resources, its officers, divisions, agents, and employees, from all claims, suits or actions of any nature arising out of the activities of the Facilitator, its officers, subcontractors, agents or employees under this agreement to the extent permitted by Article XI, section 7 of the Oregon Constitution and the Oregon Tort Claims Act.

**9. Amendment**

The terms of this agreement may not be waived, altered, modified, supplemented or amended, except by written agreement signed by the parties.

**10. Ownership of Work Product**

All work products of the Facilitator which result from this agreement are the exclusive property of the DHR.

**11. Nondiscrimination**

Facilitator agrees to comply with Title VI of the Civil Rights Act of 1964, with Section V of the Rehabilitation Act of 1973, and with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

Facilitator shall also comply with the Americans with Disabilities Act of 1990, ORS 659.425, and all regulations and administrative rules established pursuant to those laws.

**12. Successors in Interest**

The provisions of this agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

13. Force Majeure

Facilitator will not be held responsible for delay or default caused by fire, civil unrest, labor unrest, acts of God, and war which is beyond the facilitator's reasonable control. Facilitator shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of its obligations under the agreement.

14. Severability

The parties agree that if any term or provision of this agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the agreement did not contain the particular term or provision held to be invalid.

15. Recycling:

As required by Oregon statute, in the performance of this agreement the Facilitator shall use, to the maximum extent economically feasible, recycled paper.

16. Insurance Requirements:

Facilitator is insured under the provisions of ORS 30.260 through 30.300 (as now or hereafter amended) for its tort liabilities.

17. Compliance with Tax Laws:

ORS 305.385(6) states:

No agreement or other agreement for the purpose of providing goods, services or real estate space to any agency shall be entered into, renewed or extended with any person, unless the person certifies in writing, under penalty of perjury, that the person is, to the best of the person's knowledge, not in violation of any tax laws described in ORS 305.380(4).

By signature on this agreement, Facilitator hereby swears/affirms, under penalty of perjury as provided in ORS 305.385(6), that to the best of Facilitator's knowledge Facilitator is not in violation of any of the tax laws described in ORS 305.380(4).

18. Waiver

The failure of the DHR to enforce any provision of this agreement does not waive the DHR's right to enforce any other provision.

19. WRITTEN NOTICE:

All notices regarding this agreement should be sent to the parties at the following addresses:

To DHR: Larry G. Daimler  
Senior and Disabled Services DHR  
500 Summer Street N.E., 3rd Floor  
Salem, OR 97310-1015

To Facilitator: Multnomah County Health Division  
426 SW Stark, 8th Floor  
Portland, Oregon 97204

Any written notice hereunder shall become effective as of the date of mailing by certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this agreement or such other address as may hereafter be specified by notice in writing.

20. Merger Clause

THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT. FACILITATOR, BY THE SIGNATURE BELOW OR ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

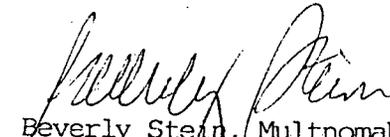
VII. SIGNATURES

I, the undersigned, agree to perform work outlined in this agreement in accordance to the terms and conditions listed herein and made a part of this agreement by reference; and hereby certify under penalty of perjury that I am not in violation of any Oregon tax laws; and hereby certify I am an independent contractor as defined in ORS 670.600.

Social Security Number:	Federal Tax ID Number:93-6002309
Citizenship	Non-resident Alien <input type="checkbox"/> Yes <input type="checkbox"/> No
Business Designation (Check One):	<input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship
	<input type="checkbox"/> Partnership <input type="checkbox"/> Estate/Trust <input type="checkbox"/> Corporation <input type="checkbox"/> Public Svc. Corp.
	<input checked="" type="checkbox"/> Government/Non Profit

Payment information will be reported to the IRS under the name and taxpayer

I.D. number provided above. Information must be provided prior to agreement approval. Information not matching IRS records could subject you to 20 percent backup withholding.

  
Beverly Stein, Multnomah County Chair 2/10/94  
Facilitator Signature Date

Office of Medical Assistance Programs Date  
Administrator/Delegate

Adult & Family Services Division Date  
Administrator/Delegate

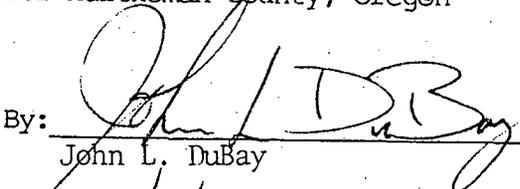
Senior & Disabled Services Division Date  
Administrator/Delegate

Reviewed by Prog. Asst. \_\_\_\_\_  
Initials Date

Reviewed by Contracts Unit \_\_\_\_\_  
Initials Date

REVIEWED:

LAURENCE B. KRESSEL, County Counsel  
for Multnomah County, Oregon

By:   
John L. DuBay  
Date: 1/31/94

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-2 DATE 2/10/94  
DEB BOGSTAD  
BOARD CLERK

MEETING DATE: ~~FEB 03 1994~~ FEB 10 1994

AGENDA NO.: ~~26~~ R-3

(Above space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: EMS AMBULANCE USER FEES

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: FEBRUARY 3, 1994

Amount of Time Needed: 10 to 15 minutes

DEPARTMENT: HEALTH DIVISION: REGULATORY HEALTH

CONTACT: BILL COLLINS TELEPHONE #: 248-3220  
BLDG/ROOM #: 160/9

PERSON(S) MAKING PRESENTATION: BILL COLLINS

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

An ordinance amending the Emergency Medical Services (EMS) User Fees. This ordinance requires payment of fees based upon the provider's percentage of 911 medical transports adjusted for collectability of patient charges. Approval of this ordinance is required to allow EMS to collect user fees. This amendment covers user fees for fiscal year 1993-94.

2/10/94 copies to Bill Collins and  
Ordinance Distribution List

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

Or

DEPARTMENT MANAGER: Bill Adgaard

(ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES)

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

1994 JAN 25 PM 2:14  
MULTNOMAH COUNTY  
OREGON  
MANAGER  
COUNTY COMMISSIONER'S



# MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204-2394  
(503) 248-3674  
FAX (503) 248-3676  
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS  
VIA: <sup>Bill</sup> BILL ODEGAARD, DIRECTOR  
HEALTH DEPARTMENT  
FROM: <sup>Gary</sup> GARY OXMAN, MD, HEALTH OFFICER  
BILL COLLINS, EMS DIRECTOR <sup>Bill</sup>  
DATE: JANUARY 19, 1994  
RE: AN ORDINANCE REVISING EMS USER FEES

=====

### I. Recommendation/Action requested:

Approval of an ordinance amending MCC 5.10.350, revising the EMS user fees for fiscal year 1993-1994.

### II. Background/Analysis:

MCC 6.32.040 allows for fees to be paid by ambulance licensees to cover the costs of regulating ambulances in Multnomah County. Each year the Board must approve the fees.

### III. Financial Impact:

Provides the necessary funds for the operation of the EMS office. The EMS program receives no general fund support.

### IV. Legal Issues:

None.

V. Controversial Issues:

This has been ongoing for a number of years without any opposition from the licensees.

VI. Link to Current County Policies:

This action is an amendment to the current County Code.

VII. Citizen Participation:

None.

VIII. Other Governmental Participation:

None.

ORDINANCE FACT SHEET

Ordinance Title: EMS USER FEES

---

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

To continue the requirement of user fees, paid by ambulance companies, to support the EMS Office.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

N/A

What has been the experience in other areas with this type of legislation?

Used in many jurisdictions to fund regulatory programs.

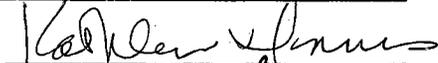
What is the fiscal impact, if any?

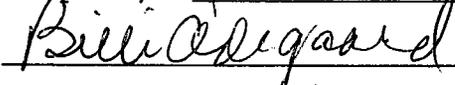
Provides necessary funds to operate the EMS Office. The office receives no general fund support.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: 

Planning & Budget Division (if fiscal impact): 

Department Manager/Elected Official: 

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS

2 FOR MULTNOMAH COUNTY, OREGON

3 ORDINANCE NO. 787

4  
5 An ordinance amending MCC 5.10.350 by revising the Emergency  
6 Medical Services (EMS) User Fees to be paid by Licensees for fiscal year  
7 1993-1994.

8 (Language in brackets [ ] is to be deleted; underlined  
9 language is new)

10 Multnomah County ordains as follows:

11 SECTION I: Findings

12 A. MCC 6.32.040(B)(4) authorizes the Board of County  
13 Commissioners to establish user fees for licensees to  
14 support the Emergency Medical Services (EMS) Program.

15 B. The EMS Director recommends the Board adopt the fee  
16 formula as described in this ordinance and Attachment A.

17 C. The fees described in the ordinance and Attachment A are  
18 derived from the activities of all current licensees  
19 during the previous fiscal year and are based on fair pro  
20 rata share of the costs of providing the EMS Program.

21 SECTION II. Amendment to MCC 5.10.350

22 MCC 5.10.350 is amended as follows:

23 MCC 5.10.350, Emergency Medical Services User Fees for Fiscal  
24 Year [1992-1993.] 1993-1994.

25 (A) Pursuant to MCC 6.32.040(B)(4), there are hereby  
26 established Emergency Medical Services user fees for  
27 fiscal year [1992-1993.] 1993-1994. Each licensee listed

1 in paragraph (D) of this section shall pay a user fee as  
2 provided in this section.

3 (B) Licensees under the EMS Program for fiscal year [1992-  
4 1993] 1993-1994 are the following companies: AA  
5 Ambulance; Buck Medical Services; Care  
6 Ambulance[/Tualitin Valley Ambulance] and Metro West  
7 Ambulance.

8 (C) The formula for the user fee to be paid by each licensee  
9 is:

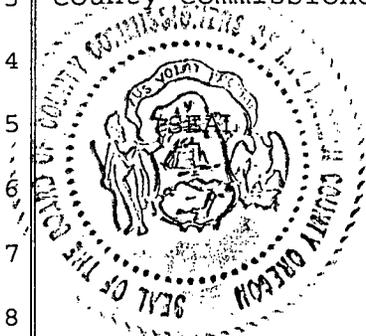
10 (Regulatory Program Budget for the Fiscal Year X  
11 (The proportion of the system's total transports provided  
12 by that licensee as adjusted for collections.)

13 (D) User fees for fiscal year [1992-1993] 1993-1994 are as  
14 follows:

15	(1) AA Ambulance . . . . .	[\$62,711]	\$ <u>71,887</u>
16	(2) Buck Medical Services . . . . .	[ 95,227]	\$ <u>107,832</u>
17	(3) Care Ambulance/TVA . . . . .	[ 74,324]	\$ <u>77,022</u>
18	(4) Metro West Ambulance . . . . .	200	

19 (E) Failure to make payments to Multnomah County as required  
20 by this section may be grounds for license revocation or  
21 suspension and reassignment of the licensee's ambulance  
22 service area, subject to the procedures in MCC 6.32.165  
23 and 6.32.180.

1 ADOPTED this 10th day of February, 1994,  
2 being the date of its second reading before the Board of  
3 County Commissioners of Multnomah County, Oregon.



*Beverly Stein*  
\_\_\_\_\_  
Beverly Stein, Chair  
Multnomah County, Oregon

8 REVIEWED:  
9 LAURENCE KRESSEL, COUNTY COUNSEL  
10 FOR MULTNOMAH COUNTY, OREGON

11 By *Matthew O. Ryan*  
\_\_\_\_\_  
12 Matthew O. Ryan  
Assistant County Counsel

14 N:\DATA\WPCENTER\COUNTYCO\LBM010'

## ATTACHMENT A

### EMS User Fees

(A) User fees charged to licensees providing 9-1-1 emergency medical transport have been calculated based on the following factors:

1. The total number of patients transported by all licensees and by each licensee as a result of 9-1-1 dispatch. For purposes of this rule, a 9-1-1 dispatch means any medical incident assigned an EMS incident number.

2. The Bureau of Emergency Communications' records for the period July 1, 1992, through June 30, 1993.

3. The EMS Regulatory Program budget of \$256,491 for County fiscal year 1993-1994.

(B) The formula for calculating the user fee to be paid by each licensee is:

(EMS Program Budget) x (The percent of the system's total transports provided by that licensee as adjusted for collections.)

(C) The collection rates used for adjusting transports are:

AA	53.9%
Buck	53.4%
Care	62.1%

Percentages are based on 1991 data.

(D) Transport volumes for the base period were:

<u>Company</u>	<u>Number of Transports</u>	<u>Adjusted Percentage</u>
AA Ambulance	6,521	28%
Buck Medical	9,744	42%
Care Ambulance	5,951	30%
Metro West	6	N/A
Total	22,213	

(E) User fees for fiscal year 1993-1994:

<u>Company</u>	<u>Total User Fee</u>
AA Ambulance	\$71,887
Buck Medical	\$107,832
Care Ambulance	\$77,022
Metro West	\$200
Total	\$256,941

Note: Metro-West Ambulance, because of transports totaling less than one percent (1%), which cannot be adjusted for collections, will be charged a flat fee of \$200.

January 19, 1994

MEETING DATE: FEB 10 1994

AGENDA NO: R-4

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Library General Obligation Bond Resolution

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: February 10, 1994

Amount of Time Needed: 5-10 minutes

DEPARTMENT: MSS DIVISION: Finance

CONTACT: Dave Boyer TELEPHONE #: 248-3903

BLDG/ROOM #: 106/1430

PERSON(S) MAKING PRESENTATION: DAVE BOYER

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Approve Library General Obligation Bond Resolution.

(See attached memorandum)

2/10/94 COPIES TO DAVE BOYER  
(CERTIFIED TRUE COPY)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1994 FEB - 1 PM 3:12

**SIGNATURES REQUIRED:**

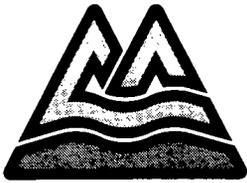
ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Paul Boyer

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222



# MULTNOMAH COUNTY OREGON

BEVERLY STEIN  
COUNTY CHAIR

EMPLOYEE SERVICES  
FINANCE  
LABOR RELATIONS  
PLANNING & BUDGET  
RISK MANAGEMENT

(503) 248-5015  
(503) 248-3312  
(503) 248-5135  
(503) 248-3883  
(503) 248-3797

(503) 248-5170 TDD

PORTLAND BUILDING  
1120 S.W. FIFTH, 14TH FLOOR  
P.O. BOX 14700  
PORTLAND, OREGON 97214

PURCHASING, CONTRACTS  
& CENTRAL STORES

(503) 248-5111

2505 S.E. 11TH, 1ST FLOOR  
PORTLAND, OREGON 97202

## MEMORANDUM

To: Board of County Commissioners  
From: Dave Boyer, Finance Director *DB*  
Date: January 26, 1994  
Requested Placement Date: February 10, 1994  
RE: Library General Obligation Bond Issue

### I. Recommendation/Action Requested:

Approve resolution authorizing the negotiated sale of \$22,000,000 Library General Obligation bond issue and appointing Underwriters, Bond Counsel, Paying/Registrar Agent and Authorized Officer.

### II. Background/Analysis:

On May 18, 1993 the voters approved a \$31,000,000 Library G.O. Bond measure. On January 7, 1994 the Circuit Court ruled in favor of the County on the use of G.O. Bond proceeds for a temporary lease. Facilities working with Library staff have advised us of the construction time lines and estimated costs associated with renovating the Central Library and expansion of the Midland Branch Library. Based on these estimates we are recommending that we incur two G.O. Bond issues. The IRS regulations require that all bond proceeds be spent within three years and this \$22,000,000 issue is the estimated amount that can be spent in the three year time frame. Based on the current market conditions the interest rate is estimated to be about 5%.

III. Financial Impact: No financial impact to the General Fund. The property tax levy to pay for the retirement of the G.O. Bonded debt has been levied at \$1,958,561 for fiscal year 1993-94. The estimated levy needed for 1994-95 will be approximately \$1,500,000. The 1993-94 rate per thousand is \$ .07 (7\$ on a \$100,000 home) and the estimated rate per thousand for 1994-95 will be \$ .05. The remaining \$9,000,000 of authorized G.O. Bonds will be issued in one to three years and will depend on the construction progress.

IV. Legal Issues: The Bond resolution contains all legal requirements that need to be disclosed and was reviewed by all parties involved.

V. Controversial Issues: The only issue that may be controversial is whether to capitalize the interest earned on bond construction funds. The Board has three options as it relates to interest earnings on the construction bond proceeds that will be spent over the three year period. Option 1 is to transfer the interest earnings to the debt retirement account which will reduce the amount of property tax levy in the first three years only. Option 2 is to capitalize the interest earnings, or use the interest earnings for construction purposes, and reduce the total bond issue by the interest earnings capitalized. Option 3 is to capitalize the interest earnings and not reduce the total bond issue.

It is our recommendation that we capitalize the interest on this issue and that when we issue the remaining bonds, in the next year or two, the Board will have better information on the total construction costs due to inflation or unanticipated construction costs and will be in a better position to make a final decision on whether to capitalize the interest earnings.

VI. Link to Current County Policies: Is consistent with County policy established by the Board on this issue.

VII. Citizen participation: None

VIII. Other Government Participation: None

**BEFORE THE BOARD OF COUNTY COMMISSIONERS**  
**FOR MULTNOMAH COUNTY, OREGON**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS )  
OF MULTNOMAH COUNTY, OREGON AUTHORIZING THE ISSUANCE )  
AND NEGOTIATED SALE OF \$22,000,000 GENERAL OBLIGATION )  
LIBRARY BONDS, SERIES 1994; AUTHORIZING A SPECIAL )  
AD VALOREM TAX LEVY; DESIGNATING AN AUTHORIZED )  
REPRESENTATIVE, UNDERWRITERS, PAYING AGENT AND BOND )  
REGISTRAR, FINANCIAL ADVISOR AND BOND COUNSEL; AND )  
AUTHORIZING THE NEGOTIATED SALE OF THE BONDS. )

RESOLUTION NO. 94-22

WHEREAS, the Board of County Commissioners of Multnomah County, Oregon (the "County") on February 18, 1993 adopted Order No. 93-53 submitting to the voters of the County at a measure election on May 18, 1993, the question of contracting a general obligation bonded indebtedness in an amount not to exceed \$31,000,000 to finance the renovation of the Central Library and reconstruction/remodeling of the Midland Branch Library, to possibly acquire additional land for the Midland Branch Library and to pay the cost of issuance of the bonds (the "Project").

WHEREAS, at the election held within the County the voters of the County voting at the measure election approved of the issuance of the general obligation bond indebtedness.

WHEREAS, the County shall issue the approved bonds in more than one series of bonds; the first series to be designated as the General Obligation Library Bonds, Series 1994, in the amount of \$22,000,000 (the "1994 Bonds").

WHEREAS, in order to promptly proceed with the Project it is necessary and desirable for the County to authorize the issuance and negotiated sale of the Series 1994 Bonds which shall mature over a period not exceeding twenty (20) years.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Issuance of Bonds. The Board of County Commissioners (the "Board") authorizes the issuance and negotiated sale of \$22,000,000 of its 1994 Bonds. The 1994 Bonds shall be issued in denominations of \$5,000 each, or integral multiples thereof, as negotiable general obligation bonds of the County and shall bear interest at a true interest cost not to exceed six percent (6.00%). The County authorizes the Finance Director or any other person designated by the Chair of the Board (the "Authorized Representative") to determine and designate the dated date, the maturity dates, the principal serial maturities, the optional redemption dates and premiums, if any, and the term bond maturity or maturities, with or without premium, and to determine the interest payment dates, underwriters' discount (not exceeding two percent (2.0%)),

original issue discount, if any, and to determine such other provisions as are deemed necessary and desirable for the sale and issuance of the 1994 Bonds.

If the Authorized Representative determines that it is necessary and beneficial for the County to capitalize the interest payable on the 1994 Bonds during the construction of the Project, the Authorized Representative is authorized to apply a portion of the 1994 Bond proceeds for this purpose.

Section 2. Title and Execution of 1994 Bonds. The 1994 Bonds shall be entitled "Multnomah County, Oregon General Obligation Library Bonds, Series 1994" and shall bear the manual or facsimile signature of the Chair of the Board of County Commissioners and shall be attested by the manual or facsimile signature of the Clerk of the Board of Commissioners. The 1994 Bonds shall be initially issued in book-entry form as a single typewritten bond for each maturity and issued in the registered name of the nominee of The Depository Trust Company, New York, New York in book-entry-only form. The 1994 Bonds will be issued without certificates being made available to the bondholder except in the event that the book-entry-only form is discontinued in which event the 1994 Bonds will be issued with certificates to be executed delivered and transferred as herein provided.

Section 3. Book-Entry-Only System. Ownership of the 1994 Bonds shall be recorded through entries on the books of banks and broker-dealer participants and correspondents that are related to entries on The Depository Trust Company book-entry-only system. The 1994 Bonds shall be initially issued in the form of a separate, single, fully registered typewritten bond for each maturity of the 1994 Bonds (the "Global Certificates"). Each Global Certificate shall be registered in the name of Cede & Co. as nominee (the "Nominee") of The Depository Trust Company (the "Depository") as the "Registered Owner", and such Global Certificates shall be lodged with the Depository until redemption or maturity of the Bond issue. The Paying Agent shall remit payment for the maturing principal and interest on the 1994 Bonds to the Registered Owner for distribution by the Nominee for the benefit of the bondholder (the "Beneficial Owner" or "Record Owner") by recorded entry on the books of the Depository participants and correspondents. While the 1994 Bonds are in book-entry-only form, the 1994 Bonds will be available in denominations of \$5,000 or any integral multiple thereof.

The Authorized Representative shall file with the Depository a Letter of Representations to induce the Depository to accept the 1994 Bonds as eligible for deposit at the Depository. The County is authorized to provide the Depository with the Preliminary Official Statement, together with the completed Depository's underwriting questionnaire.

The execution and delivery of the Letter of Representations and the providing to the Depository of the Preliminary Official Statement and the underwriting questionnaire shall not in any way impose upon the County any obligation whatsoever with respect to persons having interests in the 1994 Bonds other than the Registered Owners of the 1994 Bonds as shown on the registration books maintained by the Paying Agent and Bond Registrar. The Paying Agent and Bond Registrar, in writing, shall accept the book-entry-only system and shall agree to take all

action necessary to at all times comply with the Depository's operational arrangements for the book-entry-only system. The Authorized Representative may take all other action to qualify the 1994 Bonds for the Depository's book-entry-only system.

In the event (a) the Depository determines not to continue to act as securities depository for the 1994 Bonds, or (b) the County determines that the Depository shall no longer so act, then the County will discontinue the book-entry-only system with the Depository. If the County fails to identify another qualified securities depository to replace the Depository, the 1994 Bonds shall no longer be a book-entry-only issue but shall be registered in the registration books maintained by the Paying Agent and Bond Registrar in the name of the Registered Owner as appearing on the registration books of the Paying Agent and Bond Registrar and thereafter in the name or names of the owners of the 1994 Bonds transferring or exchanging 1994 Bonds in accordance with the provisions of Section 11 herein.

With respect to 1994 Bonds registered in the registration books maintained by the Paying Agent and Bond Registrar in the name of the Nominee of the Depository, the County, and the Paying Agent and Bond Registrar shall have no responsibility or obligation to any participant or correspondent of the Depository or to any Beneficial Owner on behalf of which such participants or correspondents act as agent for the Registered Owner with respect to:

(i) the accuracy of the records of the Depository, the Nominee or any participant or correspondent with respect to any ownership interest in the 1994 Bonds,

(ii) the delivery to any participant or correspondent or any other person, other than a Registered Owner as shown in the registration books maintained by the Paying Agent and Bond Registrar, of any notice with respect to the 1994 Bonds, including any notice of redemption,

(iii) the selection by the Depository of the beneficial interest in 1994 Bonds to be redeemed in the event the County redeems the 1994 Bonds in part, or

(iv) the payment to any participant, correspondent or any other person other than the Registered Owner of the 1994 Bonds as shown in the registration books maintained by the Paying Agent and Bond Registrar, of any amount with respect to principal or interest on the 1994 Bonds. Notwithstanding the book-entry-only system, the County may treat and consider the Registered Owner in whose name each Bond is registered in the registration books maintained by the Paying Agent and Bond Registrar as the Registered Owner and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, or for the purpose of giving notices of redemption and other matters with respect to such Bond, or for the purpose of registering transfers with respect to such Bond, or for all other purposes whatsoever. The County shall pay or cause to be paid all principal of and interest on the 1994 Bonds only to or upon the order of the Registered Owner, as shown in the registration books maintained by the Paying Agent and Bond Registrar, or their representative attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the County's obligation with respect to payment thereof to the extent of the sum or sums so paid.

Upon delivery by the Depository to the County and to the Registered Owner of a Bond of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee then the word "Nominee" in this Resolution shall refer to such new nominee of the Depository, and upon receipt of such notice, the County shall promptly deliver a copy thereof to the Paying Agent and Bond Registrar.

Section 4. Payment of 1994 Bonds. If the book-entry-system has been discontinued, then the principal of the 1994 Bonds shall be payable upon presentation of the 1994 Bonds at maturity at the principal corporate trust office of the Paying Agent in Portland, Oregon. Payment of each installment of interest due semiannually shall be made by check or draft of the Paying Agent mailed on each interest payment date to the registered owner thereof whose name and address appears on the registration books of the County maintained by the Paying Agent as of the close of business on the 15th day of the month next preceding any interest payment date.

Section 5. Optional Redemption. The 1994 Bonds may be subject to optional redemption, at a price determined by the Authorized Representative, together with accrued interest to the date fixed for the redemption, in whole, or in part, in integral multiples of \$5,000 and by lot within a maturity.

Notice of redemption shall be published as provided by law and shall be given by registered or certified mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owners of each Bond to be redeemed at the address shown on the registration books of the Paying Agent and the Bond Registrar acting for and on behalf of the County. If the book-entry-only system has been discontinued the 1994 Bonds are redeemable at the office of the Paying Agent and the Bond Registrar.

Section 6. Form of 1994 Bonds. The 1994 Bonds shall be issued substantially in the form as approved by the County and Bond Counsel to the County.

Section 7. Negotiated Sale of 1994 Bonds and Appointment of Underwriters. The Authorized Representative is authorized to negotiate and execute, on behalf of the County, a Bond Purchase Agreement providing for the purchase of the 1994 Bonds with Lehman Brothers Inc., as Managing Underwriter and United States National Bank of Oregon, as Co-Managing Underwriter (the "Underwriters").

Section 8. Appointment of Paying Agent and Bond Registrar and Financial Advisor. Bank of America Oregon, in Portland, Oregon is appointed Paying Agent and Bond Registrar to the County for the 1994 Bonds. The Authorized Representative is authorized to negotiate and execute, on behalf of the County, the Paying Agent and Bond Registrar Agreement. This Agreement shall provide for compliance with Oregon Administrative Rule 170-61-010. The County requests and authorizes the Paying Agent and Bond Registrar to execute the Certificate of Authentication as of the date of delivery of the 1994 Bonds.

In addition, the Board authorizes the appointment of Regional Financial Advisors, Inc. as the Financial Advisor to the County for the issuance of the 1994 Bonds.

Section 9. Appointment of Bond Counsel. The Board does appoint the law offices of Ater Wynne Hewitt Dodson & Skerritt of Portland, Oregon as bond counsel for the issuance of the 1994 Bonds.

Section 10. Covenant as to Arbitrage. The proceeds of the 1994 Bonds shall be used and invested in such manner that the 1994 Bonds shall not become "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and the applicable regulations. The County covenants that, within its lawful powers, it will not do, and will refrain from doing, anything in the issuance of the 1994 Bonds and in the investment and expenditure of the proceeds thereof which would result in the interest on the 1994 Bonds becoming taxable for federal income tax purposes.

Section 11. Transfer of 1994 Bonds. If the book-entry system is discontinued, the 1994 Bonds will be issued in certificate form. Then the 1994 Bonds are transferable, or subject to exchange, for fully registered 1994 Bonds in the denomination of \$5,000 each or integral multiples thereof by the registered owner thereof in person, or by the owner's attorney, duly authorized in writing, at the office of the Bond Registrar. The Bond Registrar shall maintain a record of the names and addresses of the registered owners of the 1994 Bonds. The records of the registered bond ownership are not public records within the meaning of Oregon Revised Statutes Section 192.410(4).

All bonds issued upon transfer of or in exchange for 1994 Bonds shall be valid general obligations of the County evidencing the same debt and shall be entitled to the same benefits as the 1994 Bonds surrendered for such exchange or transfer. All fees, expenses and charges of the Paying Agent and Bond Registrar shall be payable by the County. The Bond Registrar shall not be required to transfer or exchange any Bond after the close of business on the 15th day of the month next preceding any interest payment date or transfer or exchange any Bond called or being called for redemption.

Section 12. Printing of 1994 Bonds. If the 1994 Bonds are not in book-entry form, then the Authorized Representative is authorized to contract for the printing of the 1994 Bonds. The Authorized Representative may provide for the printing, in addition to the original issue of 1994 Bonds, of additional bonds to be printed in blank form as to registration and to be designated by appropriate number for the Bond Registrar for delivery to the registered owner upon transfer or exchange of 1994 Bonds. The additional bonds shall bear the dated date of the 1994 Bonds, shall be signed by the manual or facsimile signature of the Chair of the Board of County Commissioners and shall be attested by the manual or facsimile signature of the County Clerk and the Paying Agent and Bond Registrar shall manually sign the Certificate of Authentication as of the date of delivery or transfer of the 1994 Bonds.

Section 13. Tax Levy and Pledge. The County shall levy annually, as provided by law, a direct ad valorem tax upon all of the taxable property within the County in sufficient amount, without limitation, to pay the principal of and interest on the 1994 Bonds promptly as they become due and payable. The County covenants with the owners of the 1994 Bonds to pledge such ad valorem taxes in sufficient amount to pay the principal of and interest on the 1994 Bonds as they respectively become due and payable.

Section 14. Preliminary and Final Official Statement. The County shall cause the preparation of the preliminary official statement for the 1994 Bonds which shall be available for distribution to prospective investors. In addition, an official statement shall be prepared and ready for delivery to the purchasers of the 1994 Bonds no later than the seventh (7th) business day after the sale of the 1994 Bonds. When advised that the final official statement does not contain any untrue statement of a material fact or omit to state any material fact necessary to make the statements contained in the official statement not misleading in the light of the circumstances under which they are made, the Authorized Representative is authorized to certify the accuracy of the official statement on behalf of the County.

Section 15. Closing of the Sale and Delivery of the 1994 Bonds. The Authorized Representative is authorized to execute such additional documents, including a Tax Certificate, and any and all other things or acts necessary for the sale and delivery of the 1994 Bonds as herein authorized. Such acts of the Authorized Representative are for and on behalf of the County and are authorized by the Board of County Commissioners of the County.

ADOPTED this 10th day of February, 1994.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By *Beverly Stein*  
Beverly Stein  
Multnomah County Chair

REVIEWED:  
LAURENCE KRESSEL, COUNTY COUNSEL  
for MULTNOMAH COUNTY, OREGON

By *Laurence Kressel*

MEETING DATE: FEB 10 1994

AGENDA NO: R-5

(Above Space for Board Clerk's Use ONLY)

-----  
AGENDA PLACEMENT FORM

SUBJECT: In the Matter of Renaming the Multnomah County Multidisciplinary Team the Multnomah County Child Abuse Team

BOARD BRIEFING: Date Requested:

Amount of Time Needed:

REGULAR MEETING: Date Requested: February 10, 1994

Amount of Time Needed: 5 minutes

DEPARTMENT: Non-departmental

DIVISION: Commissioner Saltzman

CONTACT: Dan Saltzman

TELEPHONE #: 248-5220

BLDG/ROOM #: 106/1500

PERSON(S) MAKING PRESENTATION: Dan Saltzman

ACTION REQUESTED:

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Pursuant to state statute, the Multnomah County District Attorney has formed a multidisciplinary team consisting of different city, county, state and private agencies to coordinate efforts against child abuse. This week, important elements of that team have co-located in Multnomah County's building at 2115 S.E. Morrison. This resolution renames the team "Multnomah County Child Abuse Team." The new name more effectively communicates to the public the purpose and work of the team.

*2/10/94 copies to Co Saltzman*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

*Don Saltzman*

OR

DEPARTMENT MANAGER: \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1994 FEB - 3 AM 11:50

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the office of the Board Clerk 248-3277/248-5222



**DAN SALTZMAN**, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM BRIEFING  
STAFF REPORT SUPPLEMENT**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: COMMISSIONER DAN SALTZMAN *D.S.*

TODAY'S DATE: FEBRUARY 3, 1994

REQUESTED PLACEMENT DATE: FEBRUARY 10, 1994

RE: Resolution In the Matter of Renaming the Multnomah County  
Multidisciplinary Team the Multnomah County Child Abuse Team

I. Recommendation/Action Requested:

Approval of resolution.

II. Background/Analysis

Pursuant to state statute, the Multnomah County District Attorney has formed a multidisciplinary team consisting of different city, county, state and private agencies to coordinate efforts against child abuse. This fiscal year, Multnomah County increased its participation by dedicating two deputies full time to the team. This week, important elements of the team have co-located in Multnomah County's building at 2115 S.E. Morrison. The name "Multidisciplinary Team" does not effectively communicate the mission of the team, and has been seen by some as confusing. Renaming the team the Multnomah County Child Abuse Team will better communicate to the public the purpose and work of the team. Additionally, the Portland Police Bureau unit that is assigned to the team is called the Child Abuse Team. Conforming the names will also improve clarity.

III. Financial Impact

There is no significant financial impact. Any changes in signage and printed material can be absorbed within the current budget.

IV. Legal Issues

There are no legal issues. While the term "multidisciplinary team" appears in state statute, the District Attorney advises there is no problem in the name change.

V. Controversial Issues

No controversial issues are apparent.

VI. Link to Current County Policies:

This resolution does not change the mission or operation of the team. It does improve Multnomah County's communication to the public.

VII. Citizen Participation:

None necessary.

VIII. Other Government Participation:

The name change was approved by the members of the team.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON**

In the Matter of Renaming the Multnomah )  
County Multidisciplinary Team the ) RESOLUTION  
Multnomah County Child Abuse Team ) 94-23

WHEREAS ORS 418.747 requires that the District Attorney of each Oregon County establish a multidisciplinary team to develop protocols for the investigation of child abuse cases and to coordinate the efforts of different agencies in the investigation of child abuse; and,

WHEREAS Multnomah County has formed such a team; and,

WHEREAS important elements of the multidisciplinary team, including members of the District Attorney's office, the Multnomah County Sheriff's office, the Portland Police Bureau and the Children's Services Division have co-located at 2115 Southeast Morrison Street to facilitate its operations and rapid response to incidents of child abuse; and,

WHEREAS child abuse, neglect and fatalities have increased alarmingly over the past few years; and,

WHEREAS public awareness and involvement are important to curbing the incidence of child abuse; and,

WHEREAS the name "multidisciplinary team" does not effectively communicate to the public the nature of the team's work and its availability as a resource; and,

WHEREAS the Portland Police Bureau unit assigned to the team is also known as the Child Abuse Team.

NOW, THEREFORE, BE IT RESOLVED, that the name of the Multnomah County Multidisciplinary Team be changed to the Multnomah County Child Abuse Team.

BE IT FURTHER RESOLVED that signage and printed materials from and about the Child Abuse Team reflect the name change.

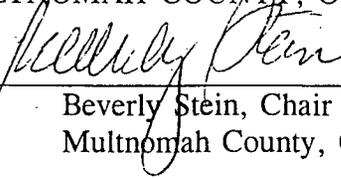
BE IT FURTHER RESOLVED that efforts be undertaken to inform the public of the existence of the Child Abuse Team as a community resource in cases of child abuse or suspected child abuse.

ADOPTED this 10th day of February, 1994.

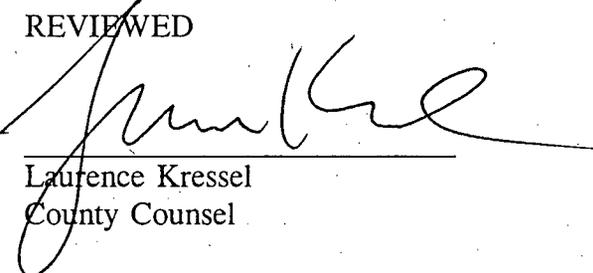


BOARD OF COUNTY COMMISSIONERS FOR  
MULTNOMAH COUNTY, OREGON

By

  
Beverly Stein, Chair  
Multnomah County, Oregon

REVIEWED

  
Laurence Kressel  
County Counsel

**BUDGET MODIFICATION NO.** DES-9

(For Clerk's Use) Meeting Date FEB 10 1994  
Agenda No. R-6

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_  
(Date) \_\_\_\_\_

DEPARTMENT ENVIRONMENTAL SERVICES DIVISION FACILITIES & PROPERTY MANAGEMENT  
CONTACT JIM EMERSON TELEPHONE 248-3322  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD JIM EMERSON

SUGGESTED  
AGENDA TITLE (to assist in preparing a description for the printed agenda)

PERSONNEL CHANGES IN FACILITIES CAPITAL IMPROVEMENTS SECTION.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

RECLASSIFIES TWO EXISTING CONSTRUCTION PROJECTS SPECIALIST POSITIONS TO CONSTRUCTION PROJECT SPECIALIST/SENIOR. CREATES TWO NEW CONSTRUCTION PROJECT SPECIALIST POSITIONS.

DUE TO EFFECTIVE DATES LATE IN YEAR, WILL BE COVERED WITHIN EXISTING C.I.P. CONTINGENCY IN 1993-94. FOR 1994-95 AND FUTURE YEARS, POSITIONS ARE BUILT INTO BASE BUDGET AS PART OF THE PROJECT COSTS.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

NONE

1994 FEB - 2 AM 10 19  
COUNTY COMMISSIONER  
JIM EMERSON

4. CONTINGENCY STATUS (to be completed by Finance/Budget)  
Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) \_\_\_\_\_ (Date) \_\_\_\_\_  
After this modification \$ \_\_\_\_\_

Originated By <u>JIM EMERSON</u>	Date <u>1-26-94</u>	Department Manager <u>Betsy Willis</u>	Date <u>1/26/94</u>
Budget Analyst <u>Ken Hardwick</u>	Date <u>1-28-94</u>	Personnel Analyst <u>Donald A. Winkley</u>	Date <u>1/31/94</u>
Board Approval <u>W. ROBERT COLEMAN</u>		Date <u>2/10/94</u>	



**PERSONNEL DETAIL FOR BUD MOD NO.**

DES-9

**5. ANNUALIZED PERSONNEL CHANGES** (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
2.0	Construction Project Spec/Sr	71,389	19,232	9,498	100,119
2.0	Construction Project Spec	60,636	16,336	10,564	87,536
(2.0)	Construction Project Spec (existing - reclass to SR)	(68,051)	(18,333)	(9,356)	(95,740)
<b>TOTAL CHANGE (ANNUALIZED)</b>		<b>63,974</b>	<b>17,235</b>	<b>10,706</b>	<b>91,915</b>

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES** (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
VA .5 (2.0) FTE	Delete 2 filled Construction Project Spec positions (3 month saving)	(17,013)	(4,583)	(2,339)	(23,935)
VA .5 2.0 FTE	Add 2 Construction Project Spec positions (4/94 thru 6/94)	15,159	4,084	2,641	21,884
VA .5 2.0 FTE	Add 2 Construction Project Spec/Sr positions (4/94 thru 6/94)	17,847	4,808	2,375	25,030

REQUEST TO CREATE/RECLASSIFY A POSITION

1. List the proposed duties of the position (please do not copy from the class specification):
  - a. Manage projects in the County's Facilities Capital Improvements Program, working with managers, building users, consultants and contractors.
  - b. Obtain design services and facilitate client communication. Provide or obtain advice, design and movers for office layouts and relocations.
  - c. Contract for and inspect small construction projects. Process bid documents, contracts and invoices.
  - d. Maintain project records. Write memos as needed to support project needs.

Use the reverse side or attach additional sheets, if needed.

2. State the proposed classification title:

CONSTRUCTION PROJECT SPECIALIST

3. Is this a new position?  YES  NO

4. If this is an existing position, state the name of the incumbent:

5. Proposed effective date of change: 4-1-94

Hiring Manager: Jim Emerson

Date: 1-25-94 Dept/Div: DES/FACILITIES & PROPERTY MANAGEMENT

EMPLOYEE RELATIONS DIVISION USE ONLY

Action:  Approved as submitted  
 Approved for classification title

Denied (for Reclassification Requests only)

Analyst Name Donald H. Winkley Date 1/26/94

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EMPLOYEE RELATIONS DIVISION USE ONLY

Action:  Approved as submitted  
 Approved for classification title

Denied (for Reclassification Requests only)

Analyst Name

Donald H. Winkley

Date

1/26/94

REQUEST TO CREATE/RECLASSIFY A POSITION

1. List the proposed duties of the position (please do not copy from the class specification):
  - a. Plan and implement major facilities projects, performing or obtaining planning, design, estimating, construction management, scheduling and project management.
  - b. Communicate effectively with County Divisions and Sections, and with consultants and other agencies to establish feasibility and scope of work. Keep client groups informed.
  - c. Write and administer contracts, plan and track budgets, maintain project records and prepare reports and presentations to support projects.
  - d. Apply knowledge of design and project management disciplines to achieve higher quality, broader scope, longer term, and higher value project results than would be expected from the non-senior positions.

Use the reverse side or attach additional sheets, if needed.

2. State the proposed classification title:

CONSTRUCTION PROJECT SPECIALIST/SENIOR

3. Is this a new position?  / YES  / NO

4. If this is an existing position, state the name of the incumbent:

CONSTRUCTION PROJECT SPECIALIST - KAREN ANDERSON

5. Proposed effective date of change: 3-1-94

Hiring Manager: Jim Emerson

Date: 1-25-94 Dept/Div: DES/FACILITIES & PROPERTY MANAGEMENT

EMPLOYEE RELATIONS DIVISION USE ONLY

Action:  / Approved as submitted

/ Approved for classification title

/ Denied (for Reclassification Requests only)

Analyst Name

Donald H. Winkley

Date

1/26/94

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  - c. Write and administer contracts, plan and track budgets, maintain project records and prepare reports and presentations to support projects.
  - d. Apply knowledge of design and project management disciplines to achieve higher quality, broader scope, longer term, and higher value project results than would be expected from the non-senior position.

Use the reverse side or attach additional sheets, if needed.

2. State the proposed classification title:

CONSTRUCTION PROJECT SPECIALIST/SENIOR

3. Is this a new position?  / YES  / NO

4. If this is an existing position, state the name of the incumbent:

CONSTRUCTION PROJECT SPECIALIST - MICHAEL HARRINGTON

5. Proposed effective date of change: 3-1-94

Hiring Manager: Jim Emerson

Date: 1-25-94 Dept/Div: DES/FACILITIES & PROPERTY MANAGEMENT

EMPLOYEE RELATIONS DIVISION USE ONLY

Action:  / Approved as submitted

/ Approved for classification title

/ Denied (for Reclassification Requests only)

Analyst Name Donald H. Winkley

Date 2/26/94



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
DIVISION OF FACILITIES AND  
PROPERTY MANAGEMENT  
2505 S.E. 11TH AVENUE  
PORTLAND, OREGON 97202  
(503) 248-3322

BEVERLY STEIN  
MULTNOMAH COUNTY CHAIR

## STAFF REPORT

To: Board of County Commissioners

From: Jim Emerson, Construction Manager 

Date: January 27, 1994

Re: Bud Mod for Personnel Changes in Facilities  
Capital Improvements Program

### I. Recommendation/Action Requested:

Approve Bud Mod to reallocate \$23,478 to different object codes within Facilities Capital Improvements Program.

### II. Background/Analysis:

Transfers budgeted dollars from Projects - Contingency to Personnel costs, to reclassify two existing Project Manager positions to the Senior level, and to add 2.0 FTE Project Managers to the CIP Section.

Reclassification is to accomodate increased level of responsibility due to several very large projects running simultaneously (such as Central Library and ADA,) following the guidelines of the job classifications. Justification for two additional positions at the non-Senior level follows:

The CIP Section lost a position to budget cuts in 1990. We managed with current staff (working manager and 4 Project Managers) until 1993, when several additional significant projects were approved within a few weeks: Central and Midland Libraries, McCoy Building and Walnut Park clinics and other projects, the D.A.'s remodels and moves in the Courthouse, and the Sheriff's Inverness warehouse. We have tried alternatives including assigning some projects to Operations and Maintenance staff, and hiring consulting project managers for specific projects (3 so far.) However, O & M staff have been so busy with their own tasks that several Capital projects languish; outside project managers are more expensive and less responsive than staff; and new Contracts rules have hamstrung efficient hiring of consulting professionals.

We are currently handling 28 projects, including all of the prominent ones, but 15 projects are waiting for a Project Manager to be assigned and will not be completed this year. With the new Five-Year Capital Plan providing indication of continued high levels of project activity, and existing CIP

Staff Report: Facilities CIP Bud Mod  
1-27-94  
page 2

employees accruing high levels of overtime and unused vacation, these two new positions are essential if Facilities Management is to provide the services expected by Departments and the bid process required by law.

III. Financial Impact:

Bud Mod does not affect the Section or Division bottom line in 1993-4. Under the Facilities Fund to start July 1, 1994, projects are being budgeted at a level to support the project management component of their costs.

IV. Legal Issues:

Capital projects require project management attention due to laws such as building codes, bidding rules, zoning, and environmental mandates. Jurisdictions include Federal, State, City, and County.

V. Controversial Issues: N/A

VI. Link to Current County Policies:

Consistent with desire to expend appropriated funds without a high percentage of carryover.

VII. Citizen Participation: N/A

VIII. Other Government Participation: N/A

MEETING DATE: \_\_\_\_\_

AGENDA NO: \_\_\_\_\_

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** PERSONNEL CHANGES IN FACILITIES CAPITAL IMPROVEMENTS SECTION

**BOARD BRIEFING**      *Date Requested:* \_\_\_\_\_

*Amount of Time Needed:* \_\_\_\_\_

**REGULAR MEETING:**      *Date Requested:* 2-10-94

*Amount of Time Needed:* 10 minutes

**DEPARTMENT:** Environmental Services      **DIVISION:** Facilities & Property Management

**CONTACT:** Jim Emerson      **TELEPHONE #:** 248-3322

**BLDG/ROOM #:** 421/3rd

**PERSON(S) MAKING PRESENTATION:** Jim Emerson

**ACTION REQUESTED:**

INFORMATIONAL ONLY       POLICY DIRECTION       APPROVAL       OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

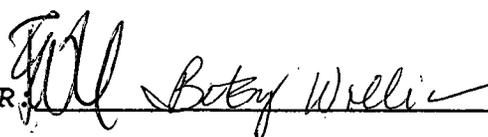
Approval and implementation of new projects of major scope and duration, including Central Library and the A.D.A modifications, makes reclassification of positions handling that work appropriate, and will create a balance between senior and non-senior positions.in the division.

Continued approval of C.I.P. Projects, and new contracting mandates, require more staff to accomplish the work. Two new non-senior positions are requested. FY1993/94: no budget impact. Future years: funded by projects.

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_

OR

**DEPARTMENT MANAGER:** 

MULTIPLAAR COUNTY  
1994 FEB - 1 PM 3:18  
COUNTY COMMISSIONERS  
BOARD OF

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Office of the Board Clerk 248-3277/248-5222**

MEETING DATE: FEB 10 1994  
AGENDA NO: R-7

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

RECEIVED

JAN 27 1994

SUBJECT: PCRB Exemption for Inmate Telephone Services

BEVERLY STEIN  
MULTNOMAH COUNTY CHAIR

BOARD BRIEFING Date Requested: \_\_\_\_\_  
Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: Thursday, February 10, 1994  
Amount of Time Needed: 15 MINUTES

DEPARTMENT: Juvenile Justice DIVISION: Purchasing/JJD

CONTACT: Lillie Walker/Jim Anderson TELEPHONE #: 248-5111/248-3596  
BLDG/ROOM #: 421/1st / 327

PERSON(S) MAKING PRESENTATION: Lillie Walker

ACTION REQUESTED:

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Request of Board of County Commissioners, acting as PCRB, for an exemption to contract with Gateway Technologies for the provision of Inmate Telephone Services. The revenue that will be generated is estimated to be \$7,350.00.

*2/2/94 notice & application to PCRB list, Lillie Walker & Jim Anderson*

*2/10/94 notice & order to PCRB list, Lillie Walker, SIGNATURE REQUIRED: ROGER BRUNO & Jim Anderson*

ELECTED OFFICIAL: \_\_\_\_\_  
OR

DEPARTMENT MANAGER: *Lillie Walker*

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1994 FEB - 1 PM 3:18

AGENDA ITEM BRIEFING  
STAFF REPORT SUPPLEMENT

TO: BOARD OF COUNTY COMMISSIONERS  
FROM: Lillie Walker, Purchasing Director  
TODAY'S DATE: October 22, 1993  
REQUESTED PLACEMENT DATE: November 4, 1993  
RE: Exemption request from formal competitive bid process for the Juvenile Justice Division (JJD) to provide Inmate Telephone Services.

I. RECOMMENDATION: The Juvenile Justice Division requests an emergency exemption to continue the contract with Gateway Technologies for the provision of inmate telephone services to the detention facility operated by the Division. the current contract for services at the Juvenile Justice Division Detention Facility is held between the Department of Environmental Services and Gateway Technologies. This exemption is requested for the period February 1, 1994 through June 30, 1994.

II. Background/Analysis: Up until September, Facilities Management believed that inmate phone service in the facility could be provided under the existing Sheriff's Department RFP. It became apparent that the scope of the RFP did not allow this usage and a new RFP process was necessary. Facilities Management processed a contract for three and a half months with the successful bidder to the Sheriff's Department RFP, Gateway Technologies, to avoid a lapse in service while an RFP was prepared. It was at this time that the Division became aware of the need to coordinate an RFP process.

Due to the complicated nature of this type of RFP, staffing levels and the length of time required to complete the process JJD together with Purchasing developed a timeline of approximately five month. The Division is beginning the RFP process now. This would allow for the selection of a successful bidder, the possible transfer in the provision of services from the current Contractor to the successful bidder, and the awarding of a contract by July 1, 1993. Thus, the Division would be able to write a contract for the entire 1994-95 fiscal year rather than the one or two months remaining in FY 1993-94 and then a contract for FY 1994-95.

III. Financial Impact: There is no cost to the county for these services. The anticipated revenue that will be generated is estimated at \$7,350.

IV. Legal Issues:

Other than the signing of the contract, there are no legal issues anticipated.

V. Controversial Issues:

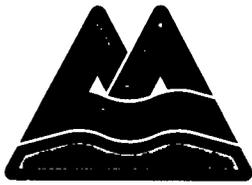
N/A

VI. Link to Current County Policies:

Current County policies require a competitive process for the purchase of telephone services that exceed \$1,000.00.

JJD requires a Single Source Exemption because of the time frame needed to process a Request for Proposal.

VII. Other Government Participation: The resulting contract will be open to other county departments and other government agencies.



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR • 248-3308  
DAN SALTZMAN • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
TANYA COLLIER • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277 • 248-5222

## NOTICE OF HEARING

*The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on Thursday, February 10, 1994, at 9:30 a.m. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, in the Matter of Exempting from Public Bidding a Contract with Gateway Technologies for the Provision of Inmate Telephone Services.*

*A copy of the application is attached.*

*For additional information, please contact Multnomah County Purchasing Director Lillie Walker, 248-5111 or the Office of the Board Clerk, 248-3277.*

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Deborah Bogstad  
Office of the Board Clerk

*enclosure*

*cc: Lillie Walker  
Jim Anderson  
12/16/93*

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting From Public )  
Bidding a contract with Gateway )  
Technologies for the provision of )  
Inmate Telephone Services. )

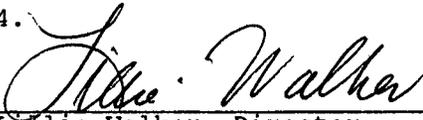
A P P L I C A T I O N

Application to the Public Contract Review Board on behalf of a request from the Juvenile Justice Division (JJD) is hereby made pursuant to the Board's Administrative Rule AR 10.140 and adopted under the provisions of ORS 279.015 for an order of exemption to contract for Inmate telephone Services. The revenue that will be generated is estimated to be \$7,350.

This Exemption Request is supported by to the following facts:

1. The attached memorandum from JJD requests an exemption form the competitive bidding process to contract with Gateway Technologies for the provision of Inmate Telephone Services. These services were originally purchased through the competitive Request for Proposal (RFP) process for the Sheriff's Office. This request is for the period ending June 30, 1994.
2. There is no cost to the county for these services. It is a revenue generating service which will provide an estimated \$7,350.00 during the contract period.
3. Competitive bidding for this item is required because the Sheriff's RFP does not allow add on services. JJD is beginning the RFP competitive process now and will have a new contract in place by the end of this contract period.
4. This is a one-time exemption.
5. The Purchasing has reviewed the information provided by JJD and found that it is compatible with proper purchasing procedures and is necessary to meet the timelines of an RFP process.
6. The Purchasing Section recommends approval of the requested exemption.

Dated this 21st day of January, 1994.

  
\_\_\_\_\_  
Lillie Walker, Director  
Purchasing, Contracts, & Central Stores

Attachments



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

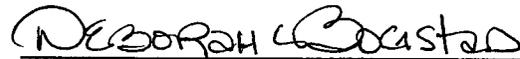
BOARD OF COUNTY COMMISSIONERS  
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TANYA COLLIER • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277 • 248-5222

## NOTICE OF APPROVAL

*The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Thursday, February 10, 1994, at 9:30 a.m. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, and approved Order 94-24 in the Matter of Exempting from Public Bidding a Contract with Gateway Technologies for the Provision of Inmate Telephone Services.*

*A copy of the Order is attached.*

**BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD**



*Deborah Bogstad  
Office of the Board Clerk*

0044C/4/db  
enclosure  
cc: Lillie Walker  
Jim Anderson

