



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 09/23/13)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # R-7 DATE 12/12/13  
MARINA BAKER, ASST BOARD CLERK

## Board Clerk Use Only

Meeting Date: 12/12/13  
Agenda Item #: R.7  
Est. Start Time: 10:40 am  
Date Submitted: 12/3/13

**BUDGET MODIFICATION: DCHS14-25 Increasing the Department of County  
Agenda Human Services Aging and Disability Services Division Federal/State fund  
Title: appropriation by \$360,973**

*Note: if Contingency, use that form. If item other than a BudMod, please use different APR. : Title should not be more than 2 lines but sufficient to describe the action requested.*

Requested Meeting Date: Next Available Time Needed: 10 Minutes.  
Department: DCHS Division: Aging & Disability  
Contact(s): Lee Girard  
Phone: 503-988-3770 Ext. 83770 I/O Address: 167/240  
Presenter Name(s) & Title(s): Lee Girard, Manager Senior and Peggy Brey, ADS Division Director

## General Information

### 1. What action are you requesting from the Board?

The Department of County Human Services (DCHS), Aging and Disability Services Division (ADSD) is requesting approval of budget modification DCHS14-25, which increases ADSD FY2014 budget by \$360,973 in new State general funds for Oregon Project Independence (OPI).

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The State of Oregon, through a special session of the Oregon Legislature, has allocated additional funding for Oregon Project Independence (OPI). Multnomah County has been awarded an additional \$1,477,918 for the 2013-2015 biennium -- \$738,959 for FY2014. Of that amount, \$377,986 will be direct pay from the State to Home Care Workers for a net increase in ADSD budget appropriation of \$360,973. At present, the funds are one-time-only. Funds will be used to cover increases in provider rates for OPI Home Care Workers, add services to clients who are currently under-served and open the program for new individuals who are currently on a prioritized waiting list. The additional funding will

increase contracted services and add two full-time limited duration positions to assist with implementing services to new clients.

This funding will be included in ADSD Access & Early Intervention Services, Program Offer 25020A.

**3. Explain the fiscal impact (current year and ongoing)**

The FY2014 fiscal year budget for ADSD will increase by \$360,973.

This additional funding will increase personnel costs for the last six months of the fiscal year by \$74,947 (\$149,894 annually) to fund one full-time Limited Duration Administrative Analyst and one full-time Limited Duration Case Management Assistant. Material & Services expenses will increase by \$2,743. Contracted Pass-Through and Professional Services expense will increase by \$201,213 and \$82,070, respectively.

Service reimbursement to the risk management fund will increase by \$17,188 for increased insurance benefits expense.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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**Budget Modification**

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If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Funding from the State general fund for Oregon Project Independence will increase by \$360,973 based on a new allocation from the special session of the Oregon Legislature. There is no CFDA number.

- **What budgets are increased/decreased?**

The FY2014 budget for ADSD Access & Early Intervention Services, Program Offer 25020A, will increase by \$360,973.

Service reimbursement to the risk management fund will increase by \$17,188

- **What do the changes accomplish?**

The additional funding will provide the opportunity for enhanced direct client services for older adults who are eligible for OPI in-home services. The majority of funds will be distributed through contracts with community based organizations.

- **Do any personnel actions result from this budget modification? Explain.**

Yes. This budget modification results in an increase in Temporary personnel costs of \$74,947 to fund one full-time Limited Duration Administrative Analyst position and one full-time Limited Duration Case Management Assistant position for FY2014.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

No. This grant does not pay indirect charges.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

At present, this additional funding is one-time-only for the 2013-2015 biennium. Staff hired will be limited duration. ADSD will also promote short-term and one-time services that support older adults remaining in their homes (such as respite, heavy chore, hospital transition supports, etc.).

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

This is one-time only revenue for the 2013-2015 biennium.

There are no cash match or in kind match requirements.

**NOTE: Attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**Required Signatures**

**Elected Official or Dept Director:** Kathy Tinkle for Susan Myers /s/ **Date:** 11/29/13

**Budget Analyst:** Jennifer Unruh /s/ **Date:** 12/3/13

**Department HR:** Urmila Jhattu /s/ **Date:** 12/2/13

**Countywide HR:** Karie Miller for Susan Mullett /s/ **Date:** 11/29/13

*Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please date each signature. Use "n/a" when signature not applicable."*



## EXPENDITUR

Please show an increase in revenue as a negative value and a decrease as a positive value for c

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit	
					Cost Center	WBS Element
1	30-45	23870	25020A	0040		ADSDIVCS201OPI
2	30-45	23870	25020A	0040		ADSDIVCS201OPI
3	30-45	23870	25020A	0040		ADSDIVCS201OPI
4	30-45	23870	25020A	0040		ADSDIVCS201OPI
5	30-45	23870	25020A	0040		ADSDIVCS201OPI
6	30-45	23870	25020A	0040		ADSDIVCS201OPI
7	30-45	23870	25020A	0040		ADSDIVCS201OPI
8						
9						
10	30-45	23870	25020A	0040		ADSDIV35OPI
11	30-45	23870	25020A	0040		ADSDIV35OPI
12						
13						
14	30-45	23870	25020A	0040		ADSDIV63OPI
15	30-45	23870	25020A	0040		ADSDIV63OPI
16						
17						
18	30-45	23870	25020A	0040		ADSDIV64OPI
19	30-45	23870	25020A	0040		ADSDIV64OPI
20						
21						
22	72-80	3500		0020	705210	
23	72-80	3500		0020	705210	
24						
25						
26						
27						
28						
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**ANNUALIZED PERSONNEL CHANGE**

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

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Fund	Job #	HR Org	WBS	Position Title	Position Number
23870	6033	65183	ADSDIVCS201OPI	Administrative Analyst [LD] 1.00 FTE	TBD
23870	6299	65183	ADSDIVCS201OPI	Case Management Asst [LD] 1.00 FTE	TBD
<b>TOTAL ANNUALIZED CHANGES</b>					

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed

**Effective Date: 01-02-14**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed

**Effective Date: 01-02-14**

[illegible]