

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-005

Establishing the Department of Community Justice InterChange Resident Commissary Trust Fund and Adopting Guidelines for Expenditure of These Funds

The Multnomah County Board of Commissioners Finds:

- A. The Department of Community Justice InterChange Alcohol and Drug Treatment Center receives monies from residents that are held in a trust fund and then used by the residents to purchase commissary items, such as hygiene and food items through a contracted commissary service provider.
- B. The County has established the InterChange Alcohol and Drug Treatment Center Commissary Trust Fund (Commissary Fund) and the Resident Welfare Fund to ensure these funds are expended and accounted for consistent with Department policy.
- C. Additional dollars generated through a slight cost mark-up on resident commissary purchases are posted to a Resident Welfare Fund and used to support residents' needs, including but not limited to medication for those who cannot afford it, recreational equipment, items for residents' special events and clothing for transitioning residents.
- D. The Department of Community Justice InterChange Alcohol and Drug Treatment Center desires to establish policies on expending these funds that are consistent with other County policies.

The Multnomah County Board of Commissioners Resolves:

- 1) The County will continue to have the Commissary and Resident Welfare Funds accounted for by the Department of Community Justice.
- 2) Residents who choose to participate in the voluntary Commissary Fund shall sign a memo of understanding that outlines the following rules:
 - a) Placing money in a Commissary Fund account is voluntary;
 - b) Residents not participating will be provided their daily living needs by InterChange;
 - c) Money may only be deposited in money order form;
 - d) If a resident is discharged from InterChange Monday through Friday 8am to 5pm, they are issued the balance in their Commissary Fund account by check;
 - e) Residents who are discharged during evening or weekend hours will receive their check by mail or may arrange to pick up the check at a later date.
- 3) All money orders received from residents shall be deposited into their Commissary Fund account.
- 4) Monies deposited by residents shall be made available to residents for the purchase of commissary items, provided through a contracted commissary service provider.

- 5) Any funds received through product mark-up will be posted to the InterChange Resident Welfare Fund and will be expended in accordance with County policy and used to support residents' needs, including but not limited to medication for those who cannot afford it, recreational equipment, items for residents' special events and clothing for transitioning residents.
- 6) When making deposits into the Commissary Fund or expending dollars from this fund, all other provisions contained in the County's Policies shall be followed.

ADOPTED this 18th day of January, 2001.

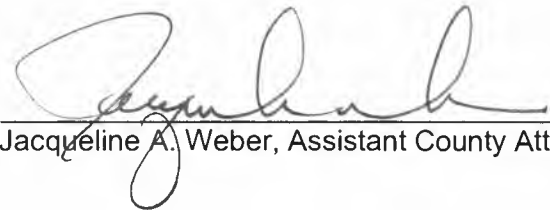


REVIEWED

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Beverly Stein, Chair

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
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