



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # R-11 DATE 10/13/11  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 10/13/11

Agenda Item #: R.11

Est. Start Time: 10:25 am

Date Submitted: 9/19/11

**BUDGET MODIFICATION: DCHS12-08**

<b>BUDGET MODIFICATION # DCHS12-08 Increases the Sun Service System</b>
<b>Agenda Division Federal/State Appropriation by \$716,000 for enhanced services at SUN</b>
<b>Title: Community School sites.</b>

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

<b>Requested Meeting Date:</b>	<u>Oct. 6, 2011 or after</u>	<b>Amount of Time Needed:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>County Human Services</u>	<b>Division:</b>	<u>SUN Service System Division</u>
<b>Contact(s):</b>	<u>Dana Lloyd</u>		
<b>Phone:</b>	<u>503-988-3691</u>	<b>Ext.</b>	<u>26858</u>
		<b>I/O Address:</b>	<u>167/620</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>Peggy Samolinski, Division Manager</u>		

**General Information**

**1. What action are you requesting from the Board?**

The Department of County Human Services recommends approval of budget modification DCHS12-08, which will increase the SUN Service System Division (SUNSD) federal/state appropriation by \$716,000.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

Program Offer # 25145A - SUN Community Schools federal/state funds will increase by \$513,000 in additional funding from David Douglas School District (\$31,000); Centennial School District (\$35,000); Reynolds School District (\$120,000); Gresham-Barlow School District (\$30,000);

Portland Public School District (\$240,000); Institute for Educational Leadership (IEL) (\$50,000) and Partners for a Hunger Free Oregon (\$7,000). The SUN Community Schools program focuses on school-age children, at risk of academic failure, and their families and works to provide school-based educational, recreational, social and health services that remove barriers for students and families so that they can achieve educational success and lifelong self-sufficiency. The budget modification is expected to do the following:

- David Douglas School District – Provides for the .07 of position number 712159 and .03 of position number 700545 to be paid from this fund to increase evaluation and services at David Douglas High school; off setting funds will increase professional services.
- Centennial School District – Support enhanced academic and parent involvement activities at 4 existing SUN Community School sites
- Reynolds School District – Create new SUN Community Schools at Reynolds Middle School and Hartley Elementary
- Gresham Barlow School District – Create a new SUN Community School at Gordon Russell Middle School
- Portland Public Schools – Funding will be used to sustain 4 existing SUN Community Schools at Boise Eliot, Vernon, Harris Park and Bridger schools
- Institute for Educational Leadership – Increase for Program Development Specialist position #714082 by .18 FTE and implement Mind in the Making project which is an early childhood development curriculum that will be made available to early childhood educators, elementary school teachers and other early childhood professionals in our community.
- Partners for a Hunger Free Oregon: \$7,000 to provide parent/guardian meals at selected SUN Community School summer meal sites.

Program Offer # 25149 – Social & Support Services for Education Success (SSSES) federal/state funds will increase by \$203,000 additional funding from Portland Public Schools. The additional funding is for the continuation of an attendance program using the existing Regional Service Providers at specific Academic Priority Zone (APZ) schools including: Sitton K-8, George Middle, Ockley Green K-8, King K-8, Kelly K-8 and Bridger schools. All of these schools have been identified by PPS as APZ schools due to their repeated failure to meet Adequate Yearly Progress standards as defined by No Child Left Behind. The 7<sup>th</sup> school, Madison High School is also targeted for attendance support services as part of this funding. The District is deepening investments in these schools – both on the academic side as well as in wraparound services. The SUNSS, through Regional Contractors, will provide wraparound in the form of attendance support in these schools.

**3. Explain the fiscal impact (current year and ongoing)**

The Fiscal Year 2012 budget for federal/state funds in program offer # 25145A - SUN Community Schools will increase by \$513,000 and in program offer # 25149 - Social & Support Services for Education Success (SSSES) will increase by \$203,000. The funding is one-time-only in nature and once the funding has been fully utilized these services will end and return to current service levels.

**4. Explain any legal and/or policy issues involved.**

There are no legal and /or policy issues associated with this grant.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Program Offer # 25145 A – SUN Community Schools fed/state revenues will increase by a total of \$513,000 as follows: David Douglas School District - \$31,000; Centennial School District - \$35,000; Reynolds School District - \$120,000; Gresham Barlow School District - \$30,000; Portland Public Schools - \$240,000; Institute for Educational Leadership - \$50,000 and Partners for a Hunger Free Oregon - \$7,000.

Program Offer # 25149 – Social & Support Services for Education Success fed/state revenues will increase by \$203,000 from Portland Public School District (CFDA #84.389).

- **What budgets are increased/decreased?**

Program Offer # 25145 A - SUN Community Schools, FY12 budget will be increased by \$513,000. Pass-through and program support will increase by \$442,000; Personnel expenses increase by \$15,159; Professional Services will increase by \$41,341; Materials & Services will increase by \$14,500.

Program Offer # 25149 – Social & Support Services for Education Success FY12 budget will be increased by \$203,000. Pass-through and program support will increase by \$203,000.

- **What do the changes accomplish?**

Program Offer # 25145 – SUN Community Schools FY12 budget will increase by \$513,000.

Program Offer # 25149 – Social & Support Services for Education Success FY12 budget will increase by \$203,000.

- **Do any personnel actions result from this budget modification? Explain.**

Position number 714082 will increase from a .62 to a .8. The funding for positions 712159 and 700545 will be partially paid for by DD Douglas where they were previously funded by CGF.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Grant sources in this bud mod do not permit indirect charges.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The additional revenue from the schools represents one-time-only funding. This funding is provided by the schools in addition to the funding already provided by Multnomah County board. When the funding ends, the enhanced services will discontinue or return to previous levels.

- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?

The grant period covered is 7/01/2011 - 06/30/2012. At that time services will end and return to current spending levels. There are no specific match requirements.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

## ATTACHMENT B

### BUDGET MODIFICATION:

#### Required Signatures

Elected  
Official or  
Department/  
Agency  
Director:

*Dana C. Lloyd for Kathy Jinkle*

Date: 9/13/11

*[Signature]*

9/19/2011

Budget Analyst:

*Urnika Shatter*

Date: \_\_\_\_\_

Department  
HR:

Date: 9/16/11

*John Kaneshki*

Countywide  
HR:

Date: 9/16/11

Budget Modification ID: **DCHS12-08****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

**Budget/Fiscal Year: 2012**

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	22-20	32368	25145	40			SCPSP.SUN.DDOUGLA	50190		(31,000)	(31,000)		IG-OP-Fed Thru St
2	22-20	32368	25145	40			SCPSP.SUN.DDOUGLA	60000		7,030	7,030		Permanent
3	22-20	32368	25145	40			SCPSP.SUN.DDOUGLA	60130		2,080	2,080		Salary Related Expns
4	22-20	32368	25145	40			SCPSP.SUN.DDOUGLA	60140		1,890	1,890		Insurance Benefits
5	22-20	32368	25145	40			SCPSP.SUN.DDOUGLA	60170		10,000	10,000		Professional Services
6	22-20	32368	25145	40			SCPSP.SUN.DDOUGLA	60160		10,000	10,000		Pass-Thru & Pgm Supt
7													
8	22-20	1000	25145	40			SUN.CS.CGF	50190		7,278	7,278		IG-OP-Fed Thru St
9	22-20	1000	25145	40			SUN.CS.CGF	60000		(4,677)	(4,677)		Permanent
10	22-20	1000	25145	40			SUN.CS.CGF	60130		(1,361)	(1,361)		Salary Related Expns
11	22-20	1000	25145	40			SUN.CS.CGF	60140		(1,240)	(1,240)		Insurance Benefits
12	22-20	1000	25145	40			SCPSS.CGF	50190		3,722	3,722		IG-OP-Fed Thru St
13	22-20	1000	25145	40			SCPSS.CGF	60000		(2,353)	(2,353)		Permanent
14	22-20	1000	25145	40			SCPSS.CGF	60130		(719)	(719)		Salary Related Expns
15	22-20	1000	25145	40			SCPSS.CGF	60140		(650)	(650)		Insurance Benefits
16													
17	22-20	1000	25145	40			SCPSP.SUN.CGF	50190		(11,000)	(11,000)		IG-OP-Fed Thru St
18	22-20	1000	25145	40			SCPSP.SUN.CGF	60170		11,000	11,000		Professional Services
19													
20	22-20	32335	25145	40			SCPSP.SUN.IEL	50190		(50,000)	(50,000)		IG-OP-Fed Thru St
21	22-20	32335	25145	40			SCPSP.SUN.IEL	60000		10,439	10,439		Permanent
22	22-20	32335	25145	40			SCPSP.SUN.IEL	60130		3,205	3,205		Salary Related Expns
23	22-20	32335	25145	40			SCPSP.SUN.IEL	60140		1,513	1,513		Insurance Benefits
24	22-20	32335	25145	40			SCPSP.SUN.IEL	60170		20,343	20,343		Professional Services
25	22-20	32335	25145	40			SCPSP.SUN.IEL	60180		4,000	4,000		Printing
26	22-20	32335	25145	40			SCPSP.SUN.IEL	60240		5,000	5,000		Supplies
27	22-20	32335	25145	40			SCPSP.SUN.IEL	60260		4,500	4,500		Travel & Training
28	22-20	32335	25145	40			SCPSP.SUN.IEL	60270		1,000	1,000		Local Travel/Mileage
29										0			
											0	0	<b>Total - Page 1</b>
											0	0	<b>GRAND TOTAL</b>

**ANNUALIZED PERSONNEL CHANGE**

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

[illegible]

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

[illegible]

FM Side			PS/CO Side			Cost Element/ Commitment	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	Notes
<b>General Fund Contingency</b>				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
<b>Indirect Central</b>							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
<b>Departmental</b>							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
<b>Telecommunications</b>							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
<b>Data Processing</b>							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240	Budgets offsetting expenditures
<b>PC Flat Fee</b> (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240	Budgets offsetting expenditure
<b>Electronic Service Reimbursement</b>							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
<b>Motor Pool:</b> Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240	Budgets offsetting expenditure
<b>Fleet:</b> Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
<b>Building Management</b>							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
<b>Insurance Service Reimbursement</b>							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
<b>Lease Payments to Capital Lease Retirement Fund</b>							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure
							Contact your Budget Analyst to complete this.
<b>Mail &amp; Distribution</b>							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
<b>Records</b>							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
<b>Stores</b>							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure