

**ANNOTATED AGENDA FOR THE
MEETING OF THE
BOARD OF COMMISSIONERS**

Tuesday, May 18, 2010 - 9:00 a.m.
Multnomah Building, Commissioners Board Room 100
501 SE Hawthorne Blvd. Portland, Oregon

FY 2011 BUDGET WORK SESSION
WHAT'S DIFFERENT/IMPACT OF STATE BUDGET

Chair Jeff Cogen convened the meeting at 9:05 a.m. with Vice-Chair Diane McKeel and Commissioners Deborah Kafoury, Barbara Willer, and Judy Shiprack present.

WS-1 9:00 a.m. COUNTY HUMAN SERVICES (DCHS)

Ms. Joanne Fuller, Director, DCHS, provided the introduction. She spoke about DCHS' mission and vision to enhance the quality of life for individuals and families and to develop safe, healthy, caring and diverse communities where hope, independence, learning and opportunity prevail for all. DCHS' budget approach is to develop guiding principles; create divisional budget teams; share ideas with supervisors and managers; meet with individual advisory groups; hold joint meeting with all 12 advisory groups; and have a leadership team develop the budget with a departmental focus. She spoke about their budget guiding principles, changes, and the impact County General Fund (CGF) reductions will have on DCHS programs.

Ms. Fuller spoke about some of DCHS' innovations and partnerships, including: 30 Families in 30 Days; Action for Prosperity; Moving Energy Bill Pay assistance to electronic records; the opening of the James Hawthorne and the Martha Washington low-income housing; Verity Pay for Performance Incentives; the Crisis Assessment and Treatment Center; Children's Mental Health Wrap Around Project; continued commitment to the education cabinet; ADS preparing to become an Aging & Disability Resource Center; and bed bugs. She described State funding issues and gave a breakdown of the requested DCHS FY11 executive budget of \$212,471,740.

She responded to Board questions and comments. The Board thanked her for the presentation.

WS-2 10:30 a.m. HEALTH DEPARTMENT (MCHD)

Ms. Lillian Shirley, Director, MCHD, provided the introduction. She described MCHD's mission as assuring access to necessary and dignified health care and protecting and promoting the health of all County residents. She spoke about their FY11 budget guiding principles, such as: health promotion activities; policy changes that improve health; reducing health inequities in underserved communities; increasing access to health services; and incorporating quality and performance management principles in all

they do. She noted that anticipated changes in Federal and State funding and health care reform were other consideration in the formation of their budget. Chair Cogen called for a recess at 10:32 a.m.

The meeting was reconvened at 10:37 a.m.

Ms. Wendy Lear, Sr. Finance Manager, MCHD, provided details of the FY11 budget. She spoke about budget revenue and personnel changes from FY10. The total requested MCHD budget for FY11 is \$154 million. She outlined the specific dollars and fees involved. She described the benefits of the Federal health care reform, such as coverage of 85% of today's 600k uninsured people.

The presenters responded to Board questions and comments. The Board thanked them for their presentation.

Chair Cogen called for a recess at 12:00 p.m.

Chair Cogen reconvened the meeting at 1:00 p.m.

WS-3 1:00 p.m. COUNTY MANAGEMENT (DCM)

Ms. Mindy Harris, Interim Director, DCM, provided the introduction. She gave a breakdown of the requested 380.30 FTEs and \$231 million in the expenditure budget by fund and division. She spoke about the guiding budget principles and budgetary changes. DCM will focus on County-wide financial management, fiscal integrity and organizational stability; a quality workforce; spending aligned with Board's priorities; business process and efficiency improvements; minimizing overall risk to organization; opportunities to increase revenue; prioritizing required versus optional services; and conducting best practices.

Mr. Bob Thomas, Director, Facilities and Property Management, spoke about the facilities fund. This fund has 86.5 FTE and \$1.5 million reserves used to close the gap between revenues and operating expenditures to maintain service levels. Currently building plans include two new library branches and one new health clinic for FY11. The vacancy rate is currently at 3.65%, which is largely due to the Kelly Building and Walnut Park vacancies.

Mr. Richard Swift, Director, Fleet & Distribution Funds (FREDs), spoke about the budgetary changes to FREDs. FREDs has 50 FTE and \$450k reserves used to offset cost increases. A State contract added \$75k of revenue to the FY11 fund and will be used to fund services to the State's Portland area fleet and add one FTE. The equipment budget increased to purchase four electric vehicles and one FTE was added for electronic records management.

Ms. Harris spoke about organizational department changes and major DCM projects for FY11. Their plan includes: implementation of a property tax system; business process

re-engineering; classification study of management/executives; and debt management. She concluded by stating that DCM provides an administrative backbone to the entire County organization and is constantly looking for efficiencies and reviewing the way they do business.

The presenters responded to Board questions and comments. The Board thanked them for their presentation.

WS-4 2:00 p.m. COMMUNITY SERVICES (DCS)

Ms. Cecilia Johnson, Director, DCS, provided the introduction and spoke about DCS' budgetary approach and guiding principles. They will focus on prioritizing public safety and trust; increasing revenue to maintain and enhance services; collecting public input; and developing Animal Services.

In Animal Services, DCS will enhance services per recommendation of the City/County task force by increasing license collection and compliance; investing in community education and outreach; enhancing neighborhood services; establishing a sustainable spay-neuter fund; and increasing pet registration fees.

Ms. Johnson and Mr. Jerry Elliott, Finance Manager, DCS, spoke about additional general fund changes. Land Use Planning will have a reduction of 1 FTE due to lower volume of business; the Director's Office will cut 0.5 FTE to meet constraints; and Elections will transfer passport functions to DCS along with 1 FTE. They also spoke about changes to other funds, such as roads, bridges, and the County Surveyor's office.

They responded to Board questions and comments. The Board thanked them for their presentation.

WS-5 3:00 p.m. INFORMATION TECHNOLOGY (IT)

Ms. Sherry Swackhamer, Chief Information Officer, IT, provided the introduction. She spoke about current IT industry trends and the tech cycle which led to mobile internet computing. She described IT's mission as leveraging technology to drive innovation, efficiency, and cost-savings, and helping government to respond effectively to community needs. The department's goals are to build an IT culture that promotes open communication, teamwork, and trust between management, staff, and customers. They want to focus on eliminating unnecessary data, systems and equipment, and leverage technologies that are innovative and cost-effective.

Mr. Richard Martinez, IT Finance Supervisor, described and provided a breakdown of the FY11 submitted budget. IT is requesting \$52.6 million.

The presenters responded to Board questions and comments. The Board thanked them for their presentation.

WS-6 4:00 p.m. LIBRARY SERVICES

Ms. Vailey Oehlke, Director, Multnomah County Library, provided the introduction. She described the Library's FY11 budget approach. She plans to sustain library services promised in the 2006 levy; fully operate new neighborhood libraries in Kenton and Troutdale; and meet pressing community needs. Priorities for the Library include providing exceptional customer service; a resource during the economic crisis; efficient materials movement; early literacy; support for K-12 student learning; resources for immigrants; and civic engagement.

Ms. Oehlke said that they have about 600k more visitors on their website than walking through the library doors daily. Ms. Becky Cobb, Deputy Library Director, noted that the library is also receiving positive feedback from patrons regarding their self-checkout system. This system has increased efficiency and is currently used in six libraries.

Ms. Cobb spoke about budget service impacts and the proposed budget, revenues and expenditures. The proposed budget will reduce expenditures by \$2.5 million from the FY10 budget; meet the 4% general fund constraint; and use \$1.9 million from the Beginning Working balance.

The presenters responded to Board questions and comments. The Board thanked them for their presentation.

ADJOURNMENT

There being no further business, Chair Cogen adjourned the meeting at 3:13 p.m.

Submitted by:
Lynda J. Grow, Board Clerk,
Marina Baker, Assistant Board Clerk and
Shirley Luo, Intern
Board of County Commissioners
Multnomah County