



**Department of Business and Community Services**

**MULTNOMAH COUNTY OREGON**

**MEMORANDUM**

**Facilities and Property Management**  
401 North Dixon  
Portland, Oregon 97227  
(503) 988-3322 phone  
(503) 988-5082 fax

**DATE:** August 8, 2005

**TO:** Public Contract Review Board  
Multnomah County Oregon

**FROM:** Doug Butler, Manager *DB for DB*  
Facilities and Property Management

**SUBJECT:** **REQUEST APPROVAL TO AMEND CONTRACT NUMBER 460000998 WITH MW CONSULTING ENGINEERS FOR ADDITIONAL ENGINEERING DESIGN SERVICES ON THE JUSTICE CENTER'S DETENTION ELECTRONICS AND FIRE ALARM SYSTEMS UPGRADE PROJECT**

**General**

Facilities and Property Management requests the Public Contract Review Board to approve an amendment to contract number 460000998 with MW Consulting Engineers for the purpose of adding funding for additional engineering services.

**Background**

When the new PCRB Rules went into effect on March 1, 2005, they created new or different requirements for the processing of amendments to various types of contracts. Architectural, Engineering, Land Surveying and Related Service Contracts now require approval of the Public Contract Review Board to amend a contract that exceeds 20% of the original amount of the contract per PCRB Rule 48-0330, Contract Amendments.

The County currently has a contract in place with MW Consulting Engineers to provide engineering services for the installation of new detention electronics and fire alarm systems at the Justice Center. Competition was solicited at the start of this project and the contract was awarded to MW Consulting Engineers as the highest scoring proposer via RFP P918-193-0117 issued in December of 1995. The original contract required design services for both the Courthouse and the Justice Center.

The original amount of the contract was \$241,130.00. Subsequently eleven amendments have been processed for this contract. All eleven amendments were processed via exemption, where required, under the rules in existence at the time of the exemption requests. The previous amendments requested the following changes:

- 1) Add creation of electronic documents that were thought to be in existence at the time of procurement and contracting and provide design services for the replacement and modification of the sprinkler system. These addition services required a time extension of the contract to September 1, 1997. The increase to the contract was \$23,000.00 and the new contract total was \$264,130.00. (See Attachment 1)
- 2) Add redesign work for the Jail portion of the Courthouse. No change to the termination date of the contract. The increase to the contract was \$13,600.00 and the new contract total was \$277,730.00 (See Attachment 2)
- 3) Extend the contract termination date to December 1, 1998. No documentation is currently available indicating the reason for this time extension. No increase in contract total. No documentation for the change in the contract file.
- 4) Add "unexpected Architectural design fees". Extend the contract termination date to December 1, 1999.. The increase to the contract was \$9,000.00 and the new contract total was \$286,730.00. No documentation for the change currently in the contract file.

- 5) Extend the contract termination date to April 1, 2001. No increase in contract total. No documentation for the change in the contract file.
- 6) Emergency exemption to increase the amount of the contract by \$98,700.00 to \$385,430.00. Needs and decisions of the Sheriff's Office and code requirements of the Fire Marshall and the City of Portland resulted in scope changes for additional design services for detention electronics, fire detectors and sprinklers and the speaker/strobe system. (See Attachment 3)
- 7) Extend the contract termination date via exemption request to June 30, 2002. Delay "due to a number of factors not related to this vendor". No increase in contract total. (See Attachment 4)
- 8) Increase contract amount by \$160,000.00 and extend termination date to November 30, 2004 via exemption FX02-0505. New contract total is \$545,430.00. Based on design by MW Consulting Engineers, the contract for construction work was bid and awarded. During the course of the construction contract, the electronics supplier went into bankruptcy and the county had issues with the prime contractor. Therefore this contract was terminated. After re-evaluation of the project, Multnomah County determined that a different software technology required for the electronic control panels was required to maintain a fully functional system compatible with existing equipment. This new approach required significant re-design and an exemption was approved to continue design services with MW to expedite the project and keep it on track. (See Attachment 5)
- 9) Via amendment to exemption FX02-0505, an increase to the contract of \$10,000 for a new total of \$555,430.00 and extension of the contract term to December 31, 2005 was approved. The fire alarm system and the security alarm system were separated to allow for separate bidding of each system. (See Attachment 6)
- 10) The Equal Opportunity Employer certification was added as a contract requirement. It had not been adopted at the time of original contract execution. No change to amount or length of the contract.
- 11) Via amendment (#2) to exemption FX02-0505, an increase to the contract of \$25,000 for a new total of \$580,430.00 was approved. The Fire Marshall required additional work to be done to reflect a modified interpretation of the Fire Code and its recent updates. Additionally, the scope was increased to include several requirements made by the City of Portland (as co-owner) that were not originally identified. (See Attachment 7)

#### **Current Need**

Multnomah County, in conjunction with the Project Principals, have determined that additional work is needed and justified to accommodate the redesign of the deputy workstations that house the control panels. The decision to change these panels was made primarily as spare parts required for the originally designed panels are increasingly difficult to acquire. Additionally, the touch panel system will require significantly fewer maintenance calls and will accommodate feature updates more readily than the former "hard panel" system.

Although the fire alarm documents were reviewed and accepted by the Fire Marshall before bidding, additional notification devices were required primarily due to floor plan changes since the construction documents were prepared. This also includes verification of system inter-operability and coordination between the fire alarm system and the security control system.

#### **Scope of Services and Estimated Cost**

A total of \$13,000.00 is required to complete the additional work required on the project. The new total for the contract is \$593,430.00.

#### **Summary**

For the reasons stated above Facilities and Property Management believes it is in the best interest of Multnomah County to request this amendment to the contract in order to complete the construction project at the lowest cost. Existing project funding is sufficient to accommodate this change.

Please contact Glenn Schnaidt, Project Manager, at extension 84384 if additional information is required.

#### **Attachments**

c: John Lindenthal  
Glenn Schnaidt  
File

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

**ATTACHMENT 7**

Pre-approved Contract Boilerplate (with County Attorney signature)  Attached  Not Attached

Contract #: 4600000998  
Amendment #: 11

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input checked="" type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue <b>CLASS III B</b> <input type="checkbox"/> Government Contracts (Non-190 Agreement)  <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue  <input type="checkbox"/> Interdepartmental Contracts

Department: DBCS Division: Facilities Management Date: 07/21/2004  
 Originator: Glenn Schnaidt Phone: x84384 Bldg/Rm: 274/L1  
 Contact: David Laney Phone: X24338 Bldg/Rm: 274/1

Description of Contract: Redesign of Justice Center detention alarm and fire system signal system . This amendment adds additional design service as a result of a New Fire Marshalls requirements on each of the 18 floors of the Justice Center.

RENEWAL:  PREVIOUS CONTRACT #(S): 301036  
 RFP/BID: 30-01-350 RFP/BID DATE: 5/8/2001  
 EXEMPTION #: FX02-0505 A-2 EXPIRATION DATE: 12/31/2005 ORS/AR #:  
 Effective DATE: 04/02/2004  
 CONTRACTOR IS:  MBE  WBE  ESB  QRF State Cert# or  Self Cert  Non-Profit  N/A (Check all boxes that apply)

Contractor <u>MW CONSULTING ENGINEERS</u>				Remittance address _____	
Address <u>North 222 Wall Street</u>				(If different) _____	
City/State <u>Spokane, Washington</u>				Payment Schedule / Terms	
ZIP Code <u>99201-0813</u>				<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
Phone <u>509-838-9020</u>				<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Employer ID# or SS# <u>76-0723410</u>				<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Contract Effective Date <u>07/01/2000</u>		Term Date <u>12/31/2005</u>		<input type="checkbox"/> Requirements Funding Info:	
Amendment Effect Date <u>04/02/2004</u>		New Term <u>n/a</u>		Original Requirements Amount	\$ _____
Original Contract Amount		\$241,130.00		Total Amt of Previous Amendments	\$ _____
Total Amt of Previous Amendments		\$314,300.00		Requirements Amount Amendment:	\$ _____
Amount of Amendment		\$ 25,000.00		Total Amount of Requirements	\$ _____
Total Amount of Agreement \$		\$580,430.00			

**REQUIRED SIGNATURES:**

Department Manager [Signature] DATE 7-29-04  
 Purchasing Manager [Signature] DATE 8/5/04  
 County Attorney \_\_\_\_\_ DATE \_\_\_\_\_  
 County Chair [Signature] DATE 8/5/04  
 Sheriff \_\_\_\_\_ DATE \_\_\_\_\_  
 Contract Administration [Signature] DATE 8/4/04

COMMENTS:

**INS. EXPIRES: 11/9/04**

## LANEY David

---

**From:** THOMPSON Jan  
**Sent:** Thursday, July 22, 2004 2:57 PM  
**To:** LANEY David  
**Subject:** FW: MW Consulting A-11 review

Please process amendment. Per conversation with John Thomas on 7/22/04, further review of Attachment 1 indicates hourly rates are included and the amendment can be processed.

Jan Thompson, CPPB, CDT  
Multnomah County Facilities & Property Mgmt  
401 N Dixon St  
Portland, OR 97227-1865  
Phone 503.988.4238 Fax 503.988.5082  
[jan.thompson@co.multnomah.or.us](mailto:jan.thompson@co.multnomah.or.us)

-----Original Message-----

**From:** THOMAS John S  
**Sent:** Wednesday, July 21, 2004 3:31 PM  
**To:** THOMPSON Jan  
**Subject:** RE: MW Consulting A-11 review



46-998a11+jst.doc  
(29 KB)

I made one minor change. The attachment describes work but does not indicate a price. Therefore I assume that the work is to be done based on hourly rates in the original contract. Please confirm that the original contract contains hourly rates and provides that the work will be done on that basis. If it does,

This contract amendment has been reviewed and may be circulated for signature as amended.

John Thomas  
Assistant County Attorney

If the original contract does not provide that work will be done on an hourly basis please call me to discuss.

-----Original Message-----

**From:** THOMPSON Jan  
**Sent:** Wednesday, July 21, 2004 12:58 PM  
**To:** THOMAS John S  
**Cc:** LANEY David  
**Subject:** FW: MW Consulting A-11 review

Please review and approve.

Jan Thompson, CPPB, CDT  
Multnomah County Facilities & Property Mgmt  
401 N Dixon St  
Portland, OR 97227-1865  
Phone 503.988.4238 Fax 503.988.5082  
[jan.thompson@co.multnomah.or.us](mailto:jan.thompson@co.multnomah.or.us)

-----Original Message-----

**From:** LANEY David  
**Sent:** Wednesday, July 21, 2004 11:23 AM  
**To:** THOMPSON Jan  
**Subject:** MW Consulting A-11 review

<< File: 46-998a11.doc >> << File: 46-0998a11attachment1.tif >> Jan, Please review and then onto John Thomas for review and approval, thanks Dave...



**MULTNOMAH COUNTY  
CENTRAL PROCUREMENT AND  
CONTRACT ADMINISTRATION**

<b>Amendment 2</b>	
Approved by:	<i>J. Diane Lewis</i> County Chair or Designee
Date:	_____

**Professional Services Notification**

**FX 02-0505**  
OTHER EXEMPTION

To:

This is to inform you that a Professional Services exemption has been approved for the following items/services:

**DESIGN SVCS FOR THE JUSTICE CENTER DETENTION ELECTRONICS PROJECT**

Services shall be provided by the following contractor(s):

MW CONSULTING ENGINEERS

Exemption Amount  
195,000.00

Original exemption amount: \$ 160,000.00

Total exemption amount: \$ 195,000.00

This Exemption will start on: February 22, 2002

and expire on: December 31, 2005 (amended)

Additional remarks:

Approved by: Tony Mounts (for the Chair)

Please note: The tracking number assigned to this exemption is FX 02-0505

Please refer to this exemption number and the expiration date on all future orders and communications.

Should you have any questions regarding this notification or the exemption,

please contact: Christine Moody at extension 22378

**Amendments to this Exemption:**

Description	Effective	New End Date	Additional Amt	Per Year
1 Funding and Budget issues have created the need for an Extension of expiration date and addition of \$10,000.	8/14/2003	12/31/2005	10,000.00	No
2 MW Engineering - Additional design services as a result of new Fire Marshall requirements on each of the 18 floors of the Justice Center.	4/2/2004	12/31/2005	25,000.00	No



# Class II Contract

### Vendor Address

MW CONSULTING ENGINEERS  
 GREAT NORTHWEST BLDG STE 200  
 NORTH 222 WALL ST  
 SPOKANE WA 99201-0813

### Information

**Contract Number** 4600000998  
**Date** 07/01/2000  
**Vendor No.** 10601  
**Contact/Phone** BCS Facilities / X83322  
**Validity Period:** 07/01/2000 - 12/31/2005  
**Minority Indicator:** Not Identified

**Estimated Target Value:** 580,430.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	<p><b>Detention Center</b></p> <p>Plant: F030 Business &amp; Community Service            Requirements Tracking Number: P93-0117</p> <p><b>Ship to:</b>            Multnomah County            Dept of Business &amp; Community Servic            501 SE Hawthorne Blvd, 4th floor            Portland OR 97214</p>	0.000	each	\$ 1.0000
0002	<p><b>Courthouse Jail</b></p> <p>Plant: F030 Business &amp; Community Service            Requirements Tracking Number: P93-0117</p> <p><b>Ship to:</b>            Multnomah County            Dept of Business &amp; Community Servic            501 SE Hawthorne Blvd, 4th floor            Portland OR 97214</p>	0.000	each	\$ 1.0000
0003	<p><b>AMEN#8 JC DETENTON ELECT&amp;FIRE SUPPRESSIO</b></p> <p>Plant: F030 Business &amp; Community Service            Requirements Tracking Number: FX02-0505  <i>REDESIGN OF THE JUSTICE CENTER DETENTION ELECTRONICS            AND FIRE SUPPRESSION SYSTEMS</i></p> <p><b>Ship to:</b></p>	160,000.000	Dollars	\$ 1.0000
0004	<p><b>MODIFY CONSTRUCTION DOCUMENTS B119</b></p> <p>Plant: F030 Business &amp; Community Service            Requirements Tracking Number: FX02-0505  <i>AMENDMENT #9, CHANGES TO JC CONTRACT SEPARATE            PROJECTS (DETENTION ELECTRONICS AND FIRE ALARM            UPGRADES) SCOPE CHANGES TO THE PORTIONS OF THE            BUILDING THE CITY OCCUPIES. jmt 12/2/03            AMENDMENT #10, ADD EEO CLAUSE TO UPDATE CONTRACT. dpl            12/16/2003</i></p> <p><b>Ship to:</b></p>	10,000.000	Dollars	\$ 1.0000



# Class II Contract

### Vendor Address

MW CONSULTING ENGINEERS  
GREAT NORTHWEST BLDG STE 200  
NORTH 222 WALL ST  
SPOKANE WA 99201-0813

### Information

**Contract Number** 4600000998  
**Date** 07/01/2000  
**Vendor No.** 10601  
**Contact/Phone** BCS Facilities /  
X83322  
**Validity Period:** 07/01/2000 - 12/31/2005  
**Minority Indicator:** Not Identified

Item	Material/Description	Target Qty	UM	Unit Price
0005	<p><b>MODIFY SCOPE CHANGE BY FIRE MARSHALL</b></p> <p>Plant: F030 Business &amp; Community Service Requirements Tracking Number: FX02-0505 <i>Amendment #11 INCREASE CONTRACT AMOUNT BY \$25,000.00 TO ACCOMODATE SCOPE CHANGE REQUIRED BY CITY OF PORTLAND AND THE FIRE MARSHALL. dpl 04-02-2004</i></p> <p><b>Ship to:</b> Multnomah County Dept of Business &amp; Community Serv 501 SE Hawthorne Blvd, 4th floor Portland OR 97214</p>	25,000.000	Dollars	\$ 1.0000

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/17/03

<b>PRODUCER</b> USI Northwest of Washington 20415 72nd Ave. South Suite 300 Kent, WA 98032	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b> MW Consulting Engineers North 222 Wall Street, Ste 200 Spokane, WA 99201-0877	INSURER A: <b>U S F &amp; G Insurance</b>	
	INSURER B: <b>MARKETING USE ONLY</b>	
	INSURER C:	
	INSURER D:	
	INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	BK01249470	11/09/03	11/09/04	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$2,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
A		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BAO1315107	11/09/03	11/09/04	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	BK01249470 (E/L WA Stop Gap)	11/09/03	11/09/04	<input type="checkbox"/> WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B		OTHER Professional Liability	EDN5656229	11/09/03	11/09/04	\$2,000,000 per claim \$2,000,000 annl aggr.

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

Re: Multnomah City Detention Center & Courthouse Contract  
 Certificate holder is included as an Additional Insured on the General Liability Policy, but only as respects work performed by the Named Insured, for the Certificate Holder.

**CERTIFICATE HOLDER**

Multnomah County  
 Attn: Jan Thompson  
 401 N. Dixon St.  
 Portland, OR 97227

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*M. J. [Signature]*



**MULTNOMAH COUNTY  
CENTRAL PROCUREMENT AND  
CONTRACT ADMINISTRATION**

**Amendment 2**

Approved by: J. David Hein

County Chair or Designee

Date: \_\_\_\_\_

**Professional Services Notification**

**FX 02-0505**

OTHER EXEMPTION

To: Jon Thompson / Glenn Schraicht

This is to inform you that a Professional Services exemption has been approved for the following items/services:

**DESIGN SVCS FOR THE JUSTICE CENTER DETENTION ELECTRONICS PROJECT**

Services shall be provided by the following contractor(s):

MW CONSULTING ENGINEERS

Exemption Amount  
195,000.00

Original exemption amount: \$ 160,000.00

Total exemption amount: \$ 195,000.00

This Exemption will start on: February 22, 2002

and expire on: December 31, 2005 (amended)

Additional remarks:

Approved by: Tony Mounts (for the Chair)

Please note: The tracking number assigned to this exemption is FX 02-0505  
Please refer to this exemption number and the expiration date on all future orders and communications.

Should you have any questions regarding this notification or the exemption, please contact: Christine Moody at extension 22378

**Amendments to this Exemption:**

Description	Effective	New End Date	Additional Amt	Per Year
1 Funding and Budget issues have created the need for an Extension of expiration date and addition of \$10,000.	8/14/2003	12/31/2005	10,000.00	No
2 MW Engineering - Additional design services as a result of new Fire Marshall requirements on each of the 18 floors of the Justice Center.	4/2/2004	12/31/2005	25,000.00	No

MULTNOMAH COUNTY SERVICES CONTRACT AMENDMENT

AMENDMENT #11
CONTRACT NO. 4600000998

This is an amendment to Multnomah County Contract referenced above effective April 2, 2004 between Multnomah County, Oregon, hereinafter referred to as County, and MW Consulting Engineers hereinafter referred to as Contractor.

The parties agree:

- 1. The following changes are made to Contract No. 4600000998:

Contractor shall perform the additional work described in the attached Letter dated April 2, 2004. (Attachment 1)

The total amount of the contract shall be increased by \$25,000.00.

Paragraph 2 of Exhibit 1 is amended to read: The maximum payment under this Contract, including expenses, is \$580,430.00.

- 2. All other terms and conditions of the contract shall remain the same.

CONTRACTOR DATA AND SIGNATURE

Contractor Address: North 222 Wall Street, Spokane Washington 99201-0813 Phone 509-838-9020

Federal Tax ID# or Social Security: 76-723410

Business Designation (check one): Sole Proprietorship Partnership
X Corporation-for profit Corporation-Non-profit
Other [describe here: ]

Federal tax ID numbers or Social Security numbers are required pursuant to ORS 305.385 and will be used for the administration of state, federal and local laws. Payment information will be reported to the Internal Revenue Service under the name and Federal tax ID number or, if none, the Social Security number provided above.

I have read this Contract Amendment. I understand the Contract Amendment and agree to be bound by its terms.

Signature [Handwritten Signature]

Title VP

Name (please print) RWELT

Date Aug 19, 2004

MULTNOMAH COUNTY SIGNATURE

(This contract is not binding on the County until signed by the Chair or the Chair's designee)

County Chair or Designee\*\* [Handwritten Signature]

Date 8/5/04

\*\* Department Director signs here for Class 1 Contracts (unless retroactive). For all other contracts, Chair or Chair's designee signs here.

Department and County Attorney Approval and Review

Approved: Not Required
Department Manager or Designee Date

Reviewed: J.T. July 22, 2004
Assistant County Attorney Date

**ATTACHMENT 1 TO AMENDMENT #11  
CONTRACT #460000998**



**MW Consulting Engineers**

James W. Moore, PE, Robert H. Welt, PE  
Janet S. Welt, MBA  
James T. Schmitz, PE  
Jason K. Smith, PE  
Dylan J. Cunningham, PE

Mr Glenn Schnaidt  
Multnomah County  
Department of Business & Community Services  
401 N Dixon St  
Portland, OR 97227-1865

2 April 2004

Project: MCDC Electronic & FA Upgrade  
Re: Additional Services Request - Rev

Contract Number 460000998

Dear Mr Schnaidt,

Thank you for taking the time to discuss the additional services the County has requested from MW Consulting Engineers and for reviewing our previous requests for additional design services.

We have with this letter, combined our previous proposals (dated 5 January and 25 February of this year) into a single coordinated proposal as per our telephone conversation on March 19, 2004.

Following is the combined Scope of Work covered by this proposal:

**SCOPE OF WORK**

1. Remove all project reference to existing city control workstations except to advise the bidders of their existence. We understand that no work is to be done on the systems that serve the city facilities. The city will remain on their stand-alone, existing systems and equipment. Adjustments, additions and/or changes to the city's systems are no longer a part of this project. We will remove from the project documents those tasks previously included for the city's systems.
2. We understand the need for providing a conduit/raceway system of some kind from the interior side of the outer lobby doors on 2<sup>nd</sup> Ave, to the city electronic equipment closet. We also understand that at this time, MW will not be involved with electronic systems or hardware planned for this entry location. MW will pursue design of the raceway only in two parts as follows:
  - a. Visit the site with a specialist experienced in dealing with the existing architectural finishes and remodeling of same. Study the options available to provide the required raceway path with minimum impact on the existing finishes. Provide a comparative cost estimate for each option for County evaluation.
  - b. Upon selection of an option by the County, provide the required design documents for bidding and installation of the raceway path.
3. We have been advised that further adjustments to the fire alarm system will be required by the Fire Marshal. MW will make the necessary adjustments to the bid documents per the official comments.

North 222 Wall Street, Suite 200, Spokane, WA 99201-0813  
Telephone: 509.838.9020 Fax: 509.838.1123  
A Professional Limited Liability Company

911 Western Avenue, Suite 301, Seattle, WA 98104-1034  
Telephone: 206.515.4004 Fax: 206.515.2026  
www.mwengineers.com

4. We have been advised that the County wishes to include in the replacement fire alarm system, the ability for the City to use the voice paging feature for their own purposes. Further, we understand that the Fire Marshal has accepted this concept with the condition that any use of this feature connected with the fire alarm system must over-ride any other use. We believe we can revise the fire alarm system design to incorporate this idea and we have received your written release acknowledging that this modification is specifically requested and accepted by the Authority Having Jurisdiction
5. It was agreed that until this proposal is formally accepted and a contract modification has been executed, MW will proceed with the changes noted above and invoice the work against the 'existing unbilled balance' already in the County's fee budget for this project. We have previously called this 'existing unbilled balance' the fee allotment for Construction Administration (CA) services. We anticipated that the full amount allotted to the CA services part of our fee will be reinstated once a new contract modification is executed.

#### **FEE PROPOSAL**

We propose to provide the above Scope of Work on an hourly basis in accordance with the schedule on the next page.

<u>Item</u>	<u>Item #</u>	<u>Principal</u>	<u>Senior Engr</u>	<u>Drfr</u>	<u>Total</u>
Remove work for city systems	1	4	8	6	18 hrs
Raceway options	2a	8	16	-	24 hrs
Raceway design	2b	4	30	8	52 hrs
Fire alarm system adjustments	3	2	8	4	14 hrs
Add User access to FA voice paging	4	4	24	12	40 hrs
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<b>Rate</b>		<b>\$ 110/hr</b>	<b>\$ 95/hr</b>	<b>\$ 65/hr</b>	
<b>Sub-Total</b>		<b>\$ 2420</b>	<b>\$ 8170</b>	<b>\$ 1950</b>	<b>\$12,540</b>
<b>Historical Architect</b>	<b>2b</b>				<b>\$ 2000</b>
<b>Site Visits (1)</b>	<b>2a</b>		<b>\$ 950</b>		<b>\$ 950</b>
<b>Estimated Site Visit Expenses</b>					<b>\$ 400</b>
<b>Proposal Total Fee</b>					<b>\$ 15,890</b>

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Robert H. Welt

PCATS: 505

OK CH  
7/19/04



Department of Business and Community Services

**MULTNOMAH COUNTY OREGON**

**MEMORANDUM**

Facilities and Property Management  
401 N. Dixon Street  
Portland, Oregon 97227  
(503) 988-3322 phone  
(503) 988-5082 fax

RECEIVED  
PURCHASING SECTION  
2004 JUN 24 AM 11:08  
MULTNOMAH COUNTY

DATE: June 23, 2004

TO: Franna Hathaway, CPPO Manager  
Central Procurement & Contract Administration

FROM: *Tony Mounts*  
Tony Mounts, Director by Doug Butler, Manager FPM  
Department of Business Services

SUBJECT: **EXEMPTION REQUEST TO AMEND EXEMPTION #FX02-02505  
TO INCREASE CONTRACT #4600000998 BY \$25,000.00**

**General**

Facilities and Property Management (F&PM) is requesting amendment #2 to the exemption cited above so that we may amend the existing contract (4600000998) with MW Engineering (MW) for design services at the Justice Center Detention Electronics Project. This Exemption Request will allow an increase to MW's contract amount by \$25,000.00 for a new contract total of \$580,430.00. The contract termination date will remain the same at December 31, 2005.

**Background**

The Fire Marshall is requiring additional work on the facility. The Fire Marshall's office submitted a set of notes to FPM with limited general notes (see attachments), indicating areas of concern on each of the 18 floors with additional design left to MW. This work required designing for an additional 150-2000 fire notification devices. Additionally this work will require more meetings and consulting with FPM. Also included are costs for the City of Portland required work not originally scoped (as co-owners of the building.) The \$25,000.00 is an estimated amount to cover the additional costs incurred for completion of this work.

**Summary**

Facilities and Property Management believes the additional work is necessary to protect the County's interest in the Justice Center, to protect the lives of those who work and are held in the facility and in the best interest of the Sheriff's Office and the project. **Existing funding for this project is sufficient to accommodate this fee change.**

Please feel free to contact Glenn Schnaidt, CIP Project Manager at extension 84384 if additional information is required.

- c: John Lindenthal *Cap for J.C.*
- Glenn Schnaidt
- Jan Thompson *JT*

*PUR-1, XIV. A. Exceeds 20%  
signature: TONY MOUNTS*



Department of Business and Community Services

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Janet S. Welt, MBA  
James T. Schmitz, PE  
Jason K. Smith, PE  
Dylan J. Cunningham, PE

Mr Glenn Schnaidt  
Multnomah County  
Department of Business & Community Services  
401 N Dixon St  
Portland, OR 97227-1865

2 April 2004

Project: MCDC Electronic & FA Upgrade  
Re: Additional Services Request - Rev

Contract Number 4600000998

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	<u>9110</u>

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Robert H. Welt

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

ATTACHMENT 6

Pre-approved Contract Boilerplate (with County Attorney signature)  Attached  Not Attached

Contract #: 4600000998  
Amendment #: 9

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input checked="" type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts  <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue  <b>CLASS III B</b> <input type="checkbox"/> Government Contracts (Non-190 Agreement)  <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue  <input type="checkbox"/> Interdepartmental Contracts

Department: Department of Business Services Division: Facilities and Property Mgmt. Date: 12/01/03  
 Originator: Glenn Schnaidt Phone: x84384 Bldg/Rm: 274  
 Contact: Jan Thompson Phone: x84238 Bldg/Rm: 274

Description of Contract: **REDESIGN OF JUSTICE CENTER DETENTION ALARM AND FIRE SIGNAL SYSTEMS. CHANGE SCOPE, INCREASE CONTRACT AMOUNT AND EXTEND TERMINATION DATE.**

RENEWAL:  PREVIOUS CONTRACT #(S): 301036  
 RFP/BID: 30-01-350 RFP/BID DATE: 5/8/2001  
 EXEMPTION #: FX02-0505 Amendment #1 ORS/AR #:  
 EFFECTIVE DATE: 2/22/02 EXPIRATION DATE: 12/31/05  
 CONTRACTOR IS:  MBE  WBE  ESB  QRF State Cert# or  Self Cert  Non-Profit  N/A (Check all boxes that apply)

Contractor: <u>MW CONSULTING ENGINEERS</u>		Remittance address	
Address: <u>North 222 Wall Street</u>		(If different)	
City/State: <u>Spokane, WA</u>		Payment Schedule / Terms	
ZIP Code: <u>99201-0813</u>		<input type="checkbox"/> Lump Sum \$ <input type="checkbox"/> Due on Receipt <input type="checkbox"/> Monthly \$ <input type="checkbox"/> Net 30 <input checked="" type="checkbox"/> Other \$ <u>Upon Inv.</u> <input type="checkbox"/> Other	
Phone: <u>509-838-9020</u> <u>FAX 509.838.1123</u>		<input type="checkbox"/> Requirements Funding Info:	
Employer ID# or SS#: <u>91-1271521</u>	Contract Effective Date: <u>07/1/2000</u> Term Date: <u>11/30/2004</u>	Original Requirements Amount: \$	
Amendment Effect Date: <u>                    </u> New Term Date: <u>12/31/2005</u>		Total Amt of Previous Amendments: \$	
Original Contract Amount: <u>\$241,130.00</u>		Requirements Amount Amendment: \$	
Total Amt of Previous Amendments: <u>\$304,300.00</u>		Total Amount of Requirements: \$	
Amount of Amendment: <u>\$ 10,000.00</u>			
Total Amount of Agreement: <u>\$ 555,430.00</u>			

**REQUIRED SIGNATURES:**

Department Manager: *Jonny Monte by DS* DATE: 12/3/03  
 Purchasing Manager: *[Signature]* DATE: \_\_\_\_\_  
 County Attorney: NOT REQUIRED DATE: \_\_\_\_\_  
 County Chair: *[Signature]* DATE: 12/3/03  
 Sheriff: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Contract Administration: *Spiveilla Sahador* DATE: 12/3/03

COMMENTS:

INS. EXPIRES: 11/9/04



**MULTNOMAH COUNTY  
CENTRAL PROCUREMENT AND  
CONTRACT ADMINISTRATION**

<b>Amendment 1</b>	
Approved by:	<i>[Signature]</i> County Chair or Designee
Date:	<i>9/26/03</i>

**Professional Services Notification**

**FX 02-0505**  
OTHER EXEMPTION

To: JOHN LINDENTHAL

This is to inform you that a Professional Services exemption has been approved for the following items/services:

**DESIGN SVCS FOR THE JUSTICE CENTER DETENTION ELECTRONICS PROJECT**

Services shall be provided by the following contractor(s):

Vendor Name	Exemption Amount
MW CONSULTING ENGINEERS	170,000.00

This exemption is approved on the following use schedule:

	Starting Amt	Amendments			Available for the Year
		Number	Flat Amt	Amt Per Year	
2/22/02 - 2/21/03	160,000.00				160,000.00
2/22/03 - 12/31/05	160,000.00	1	10,000.00		170,000.00
<b>Total Exemption Amount</b>					<b>170,000.00</b>

This Exemption will start on: **February 22, 2002**  
and expire on: **December 31, 2005 (amended)**

Additional remarks:

Approved by:

Please note: **The tracking number assigned to this exemption is FX 02-0505**

**Please refer to this exemption number and the expiration date on all future orders and communications.**

Should you have any questions regarding this notification or the exemption, please contact: **Christine Moody** at extension **22378**

**Amendments to this Exemption:**

Description	Effective	New End Date	Additional Amt	Per Year
1 Funding and Budget issues have created the need for an Extension of expiration date and addition of \$10,000.	8/14/2003	12/31/2005	10,000.00	No



# Class II Contract

Vendor Address
MW CONSULTING ENGINEERS GREAT NORTHWEST BLDG STE 200 NORTH 222 WALL ST SPOKANE WA 99201-0813

Information
<b>Contract Number</b> 4600000998
<b>Date</b> 07/01/2000
<b>Vendor No.</b> 10601
<b>Contact/Phone</b> BCS Facilities / X83322
<b>Validity Period:</b> 07/01/2000 - 12/31/2005
<b>Minority Indicator:</b> Not Identified

**Estimated Target Value:** 555,430.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	<b>Detention Center</b>  Plant: F030 Business & Community Service Requirements Tracking Number: P93-0117  <b>Ship to:</b> Multnomah County Dept of Business & Community Servic 501 SE Hawthorne Blvd, 4th floor Portland OR 97214	0.000	each	\$ 1.0000
0002	<b>Courthouse Jail</b>  Plant: F030 Business & Community Service Requirements Tracking Number: P93-0117  <b>Ship to:</b> Multnomah County Dept of Business & Community Servic 501 SE Hawthorne Blvd, 4th floor Portland OR 97214	0.000	each	\$ 1.0000
0003	<b>AMEN#8 JC DETENTON ELECT&amp;FIRE SUPPRESSIO</b>  Plant: F030 Business & Community Service Requirements Tracking Number: FX02-050 <b>REDESIGN OF THE JUSTICE CENTER DETENTION ELECTRONICS            AND FIRE SUPPRESSION SYSTEMS</b>  <b>Ship to:</b>	160,000.000	Dollars	\$ 1.0000
0004	<b>MODIFY CONSTRUCTION DOCUMENTS B119</b>  Plant: F030 Business & Community Service Requirements Tracking Number: FX02-0505 <b>AMENDMENT #9, CHANGES TO JC CONTRACT SEPARATE            PROJECTS (DETENTION ELECTRONICS AND FIRE ALARM            UPGRADES) SCOPE CHANGES TO THE PORTIONS OF THE            BUILDING THE CITY OCCUPIES. Jmt 12/2/03</b>  <b>Ship to:</b>	10,000.000	Dollars	\$ 1.0000

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/17/03

<b>PRODUCER</b> USI Northwest of Washington 20415 72nd Ave. South Suite 300 Kent, WA 98032		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
<b>INSURED</b> MW Consulting Engineers North 222 Wall Street, Ste 200 Spokane, WA 99201-0877		<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
		INSURER A: <b>U S F &amp; G Insurance</b>	
		INSURER B: <b>MARKETING USE ONLY</b>	
		INSURER C:	
		INSURER D:	
		INSURER E:	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	BK01249470	11/09/03	11/09/04	EACH OCCURRENCE <b>\$2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$2,000,000</b> MED EXP (Any one person) <b>\$10,000</b> PERSONAL & ADV INJURY <b>\$2,000,000</b> GENERAL AGGREGATE <b>\$4,000,000</b> PRODUCTS - COMP/OP AGG <b>\$4,000,000</b>
A		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BAO1315107	11/09/03	11/09/04	COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b>  BODILY INJURY (Per person) \$  BODILY INJURY (Per accident) \$  PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$  OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	BK01249470 (E/L WA Stop Gap)	11/09/03	11/09/04	<input type="checkbox"/> WC STATU-TORY LIMITS <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT <b>\$1,000,000</b> E.L. DISEASE - EA EMPLOYEE <b>\$1,000,000</b> E.L. DISEASE - POLICY LIMIT <b>\$1,000,000</b>
B		OTHER Professional Liability	EDN5656229	11/09/03	11/09/04	<b>\$2,000,000 per claim</b> <b>\$2,000,000 annl aggr.</b>

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

Re: Multnomah City Detention Center & Courthouse Contract  
 Certificate holder is included as an Additional Insured on the General Liability Policy, but only as respects work performed by the Named Insured, for the Certificate Holder.

**CERTIFICATE HOLDER**

Multnomah County  
 Attn: Jan Thompson  
 401 N. Dixon St.  
 Portland, OR 97227

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*[Signature]*

## **IMPORTANT**

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

Policy Number: BK01249470

**Owners, Lessees Or Contractors (Form C)**  
**ADDITIONAL INSURED**

---

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the following:

LIABILITY COVERAGE PART.

**Schedule**

**Name of Person or Organization:**

AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

1. SECTION II - WHO IS AN INSURED is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you.
2. With respect to 1. above the following additional provision applies:

SECTION IV. 5. **Other Insurance** is replaced by the following:

**5. Other Insurance.**

The insurance afforded by this Coverage Part is primary insurance and we will not seek contribution from any valid and collectible "other insurance" available to the insured unless the

valid and collectible "other insurance" is provided by a person or organization who is not shown in the schedule. Then we will share with that valid and collectible "other insurance" by the method described below.

If all of the valid and collectible "other insurance" permits contribution by equal shares, we will follow this method also. Under this approach, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the valid and collectible "other insurance" does not permit contribution by equal shares, we will contribute by limits. Under this method, each Insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

## THOMPSON Jan

---

**From:** THOMAS John S  
**Sent:** Monday, December 01, 2003 1:45 PM  
**To:** THOMPSON Jan  
**Subject:** Re: 4600000998, AMENDMENT #9

The attached Amendment has been reviewed and may be circulated, as modified, for signature.

John Thomas



46-998a9+jst.doc  
(30 KB)

**MULTNOMAH COUNTY SERVICES CONTRACT AMENDMENT**  
(Amendment to Change Contract Provisions During Contract Term)

**CONTRACT NO. 460000998, AMENDMENT #9**

This is an amendment to Multnomah County Contract referenced above effective July 1, 2000 between Multnomah County, Oregon, hereinafter referred to as County, and MW Consulting Engineers PLLC hereinafter referred to as Contractor.

The parties agree:

1. The following changes are made to Contract No. 460000998:  
In addition to the work described in Exhibit 1, paragraph 1, of the original contract, Contractor shall perform the following changes in scope to the Justice Center / Detention Electronics and Fire Alarm Upgrades Project:
  - Provide separate design documents for the fire alarm system and the security alarm system design so that the work for each system can be bid separately.

The Contract termination date is extended to December 31, 2005. The contract amount is increased by \$10,000.00. The maximum payment under this Contract, including expenses is \$555,430.00.

2. All other terms and conditions of the contract shall remain the same.

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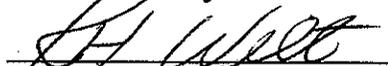
**CONTRACTOR DATA AND SIGNATURE**

Contractor Address: North 222 Wall Street, Spokane, WA 99201-0813 Phone 509.838.9020

Federal Tax ID# or Social Security: 91-1271521 76-0723410  
Business Designation (check one):  Sole Proprietorship  Partnership  
 Corporation-for profit  Corporation-Non-profit  
 Other [describe here: PLLC]

Federal tax ID numbers or Social Security numbers are required pursuant to ORS 305.385 and will be used for the administration of state, federal and local laws. Payment information will be reported to the Internal Revenue Service under the name and Federal tax ID number or, if none, the Social Security number provided above.

**I have read this Contract Amendment. I understand the Contract Amendment and agree to be bound by its terms.**

  
Signature

Principal  
Title

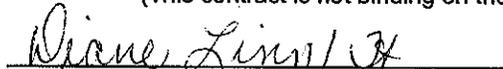
Robert H. Welt  
Name (please print)

12-08-03  
Date

---

**MULTNOMAH COUNTY SIGNATURE**

(This contract is not binding on the County until signed by the Chair or the Chair's designee)

  
County Chair or Designee

12/3/03  
Date

---

**Department and County Attorney Approval and Review**

Approved: N/A  
Department Manager or Designee Date

Reviewed: JT 12/1/03  
Assistant County Attorney Date



**MW Consulting Engineers**

James W. Moore, PE, Robert H. Well, PE  
Janet S. Well, MBA  
James T. Schmitz, PE  
Jason K. Smith, PE  
Dylan J. Cunningham, PE

Dear Glenn,

We would like to confirm our telephone discussions concerning our added work to separate the fire alarm system design from the security system design at the MCDG.

Because of funding issues related to circumstances beyond our control, MW has been asked to make the above design separation in order to expedite the fire alarm project and give the County the option to bid one or the other system either independently or at the same time.

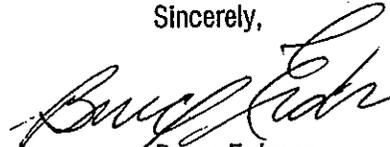
As we agreed, this work is not part of our Scope of Services but we have committed to finishing the effort on any hourly basis with a not to exceed amount of ten thousand (\$10,000) dollars plus any miscellaneous expenses.

At this time, we have nearly completed that work and anticipate forwarding the two separate packages to you in the near future. Although it has taken a greater effort to complete this work than we originally estimated, we will not invoice the County for more than the amount specified for our labor.

Upon our receipt of your acceptance of this added service agreement, we will ship the packages directly to you. Although we understand that we will eventually receive a contract amendment for this added work, if you would like the packages as soon as possible, we will accept your confirmation and acceptance of the above arrangements as evidenced by your signing in the space provided below and returning one signed copy to us.

We look forward to being of continued service to the County.

Sincerely,



Bruce Erdman

Multnomah County accepts and agrees with the above stated Scope revision and fee adjustment. Please proceed immediately to complete the work and forward the finished documents as soon as possible.

By \_\_\_\_\_

Date \_\_\_\_\_

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

**ATTACHMENT 5**

Pre-approved Contract Boilerplate (with County Counsel signature)  Attached  Not Attached Contract #: 460000998  
 Amendment #: 8

<p style="text-align: center;"><b>CLASS I</b></p> <input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<p style="text-align: center;"><b>CLASS II</b></p> <input checked="" type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<p style="text-align: center;"><b>CLASS III</b></p> <input type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue
---	--	--

RECEIVED

MAR 14 2002

CONTRACT ADMINISTRATION

Department: DEPARTMENT OF BUSINESS AND COMMUNITY SERVICE Division: FACILITIES MANAGEMENT Date: 03/01/2002

Originator: JOHN SNETHEN Phone: 503-988-3322 Bldg/Rm: 274  
 Contact: ROBERT L. FIELDS Phone: 503-988-3322 x29456 Bldg/Rm: 274

Description of Contract: REDESIGNING OF JUSTICE CENTER DETENTION ELECTRONICS AND FIRE SUPPRESSION SYSTEM.  
*REDESIGNING INCREASE CONTRACT AMT + extend term date.*

RENEWAL:  PREVIOUS CONTRACT #(S): 301036 RFP/BID DATE: 05/08/2001

RFP/BID: 30-01-350 EXEMPTION: IE 00 852 EXEMPTION EXPIRATION: 04/04/2002 ORS/AR #: N/A  
 #/DATE: FX 02-0505 DATE: 11/30/2004

CONTRACTOR IS:  MBE  WBE  ESB  QRF  N/A  NONE (Check all boxes that apply)

<p>Contractor <u>MW CONSULTING ENGINEERS</u>                  Address <u>GREAT NORTHWEST BUILDING, SUITE 200</u>  <u>NORTH 222 WALL STREET</u>  <u>SPOKANE, WASHINGTON 99201-0813</u>                  Phone <u>509-838-9020</u>                  Employer ID# or SS# <u>91-1271521</u>                  Effective Date <u>07/01/2000</u>                  Termination Date <u>11/30/2004</u>                  Original Contract Amount \$ <u>241,130.00</u>                  Total Amt of Previous Amendments \$ <u>144,300.00</u>                  Amount of Amendment \$ <u>160,000.00</u>                  Total Amount of Agreement \$ <u>545,430.00</u></p>	<p>Remittance address _____                  (If different) _____</p> <p>Payment Schedule / Terms  <input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt  <input checked="" type="checkbox"/> Monthly \$ <u>UPON INVOICE</u> <input type="checkbox"/> Net 30  <input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other _____</p> <p><input type="checkbox"/> Requirements Not to Exceed \$ _____</p> <p>Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
---	--

**REQUIRED SIGNATURES:**

Department Manager [Signature] DATE 3/14

Purchasing Manager [Signature] DATE \_\_\_\_\_  
 (Class II Contracts Only)

County Counsel [Signature] DATE 3/26/02

County Chair [Signature] DATE 3/22/02

Sheriff [Signature] DATE \_\_\_\_\_

Contract Administration [Signature] DATE 3/20/02  
 (Class I, Class II Contracts only)

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/ REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01											
02											
03											

Exhibit A, Rev. 3/25/98 DIST: Originator, Accts Payable, Contract Admin - Original If additional space is needed, attach separate page. Write contract # on top of page.



# MULTNOMAH COUNTY OREGON

## COUNTY COMMISSIONERS

DIANE M. LINN, CHAIR  
MARIA ROJO DE STEFFEY, DISTRICT #1  
SERENA CRUZ, DISTRICT #2  
LISA NAITO, DISTRICT #3  
LONNIE ROBERTS, DISTRICT #4

## DEPARTMENT OF SUPPORT SERVICES

MULTNOMAH BUILDING  
501 SE HAWTHORNE BLVD., 4th FLOOR  
PO BOX 14700  
PORTLAND, OREGON 97293-0700  
TDD (503) 988-5170

CENTRAL PROCUREMENT AND  
CONTRACT ADMINISTRATION  
SECTION (CPCA)  
PHONE (503) 988-5111  
FAX (503) 988-3252

### MEMORANDUM

TO: Diane Linn, Chair  
Board of County Commissioners

FROM:  Franna Hathaway, Manager  
Central Procurement and Contract Administration

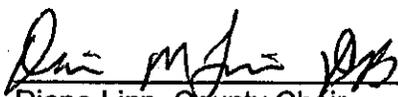
DATE: February 19, 2002

RE: Exemption No FX02-0505  
Professional Services Exemption for  
Design Services for the Justice Center Detention Electronics Project  
Contract #4600000998

In accordance with Administrative Procedure PUR-1, section XII, and based on the findings in the attached professional services exemption request dated February 5, 2002 from the Department of Management and Business Services, Facilities and property Management, CPCA recommends approval to contract with MW Consulting Engineers for an additional \$160,000 until November 30, 2004.

**APPROVED:**

**DENIED:**

  
\_\_\_\_\_  
Diane Linn, County Chair

\_\_\_\_\_  
Diane Linn, County Chair

Date: 2/22/02

Date: \_\_\_\_\_

**Attachments**

c: John Lindenthal  
Darin Matthews



Department of Management and Business Services

**MULTNOMAH COUNTY OREGON**

**MEMORANDUM**

Facilities and Property Management  
401 North Dixon  
Portland, Oregon 97227  
(503) 988-3322 phone  
(503) 988-5082 fax

**DATE:** February 5, 2002

**TO:** Franna Hathaway, CPPO, Manager  
Central Procurement & Contract Administration

**THROUGH:** Cecilia Johnson, Director  
Department of Management and Business Services

**FROM:** Doug Butler, Director  
Facilities and Property Management

**SUBJECT: EXEMPTION REQUEST FOR CONTRACT AMENDMENT  
DETENTION ELECTRONICS PROJECT  
MW CONSULTING ENGINEERS / CONTRACT #4600000998**

#### General

The Facilities and Property Management Division (FPM) is requesting an amendment to our existing contract with MW Consulting Engineers (MWCE) for Design Services for the Justice Center Detention Electronics Project.

#### Background

In accordance with RFP #918-03-0117, MWCE was awarded contract #4600000998 to provide design services for the Detention Center Electronics Project at the Justice Center. The original contract amount was \$241,130. Based upon MWCE's design, the County bid and awarded a contract to install a new system. Due to the bankruptcy of the electronics supplier, as well as other issues with the prime contractor, the County terminated that contract.

After much consideration, FPM and the Sheriff's Office feel that a re-design of this electronics system is necessary. In order to obtain a functional system that is compatible with existing County equipment and is readily available, we have determined that a PLC system is required. Since this is different technology, a fair amount of re-design will be required. We strongly feel that using the current engineer, MWCE, is the most practical approach. To bring in another firm that was not familiar with the project would be costly and inefficient. This project has already experienced significant delays, and keeping this contractor on the project team will help us ensure successful completion of this project.

#### Scope of Services and Estimated Cost

Based on previous amendments, the current contract value is \$385,430. The additional services required to complete this project are as follows:

- Review of current building conditions and verify design intent.
- Re-design of the man-machine interface for elevator control.
- Re-design of master control room layout.

- Review of functional logic for control sub-systems.
- Re-design of existing documents to reflect use of PLC equipment.
- Design of interface for PLC system in booking area.
- Provide capability for card access integration in door control system.
- Review and modify fire alarm system design.
- Design replacement master intercom system.
- Provide submittal of documents for County review at 50% completion.
- Provide printed drawing sets for final documents.
- Generate estimate of construction costs.
- Assist County with bid process, including walk-through and evaluation.
- Assist County through construction phase.
- Review contractor's schedule of values.
- Assist with system training for County staff.
- General record drawings.

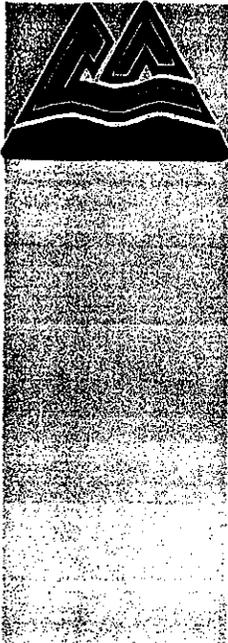
To accomplish these additional services, the contract needs to be increased by \$160,000. However, this is above the County's 20% limitation for contract amendments. Therefore we are requesting an exemption to that rule.

We also request that the contract termination date be extended through November 30, 2004 to allow adequate time to complete the work.

**Summary**

We feel this additional work is essential to the success and timing of this project for the Sheriff's Office, and that amending our existing contract is in the best interest of the County. Please feel free to contact John Lindenthal, Capital Program Manager, at extension 28858 if additional information is required.

Cc: John Lindenthal, CIP Manager  
Darin Matthews, Contracts Manager



Department of Sustainable Community Development

**MULTNOMAH COUNTY**

**MEMORANDUM**

Facilities and Property Management  
401 North Dixon Street  
Portland, Oregon 97227-1865  
(503) 988-3322 phone  
(503) 988-5643 fax

**DATE:** Dec. 27, 2001

**TO:** Doug Butler, Director of  
Facilities and Property Management

**THROUGH** John Lindenthal, CIPPS Section Manager *JL*

**FROM:** John Snethen, Project Manager *JS*

**SUBJECT:** **MW Consultant Engineering, Contract No. 4600000998**

The Justice Center Detention Electronics and Fire Suppression is beginning redesign, therefore the need to increase the MW Consultant Engineering contract amount by \$160,000 from \$385,430 to \$545,430, for Engineering fee that are necessary for the project to continue to proceed in the redesign.

Need to extend MW Consultant Engineering contract time to allow for design, construction administering, commissioning, and training from June 20, 2002 to November 30, 2004.



MULTNOMAH COUNTY OREGON

Class II Contract

**Vendor Address**  
 MW CONSULTING ENGINEERS  
 GREAT NORTHWEST BLDG STE 200  
 NORTH 222 WALL ST  
 SPOKANE WA 99201-0813

**Information**  
 Contract Number 4600000998  
 Date 07/01/2000  
 Vendor No. 10601  
 Contact/Phone BCS Facilities / X83322  
 Validity Period: 07/01/2000 - 11/30/2004  
 Minority Indicator: Not Identified

**Estimated Target Value:** 545,430.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	Detention Center  Plant: F030 Business & Community Service Requirements Tracking Number: P93-0117 Ship to: Multnomah County Dept of Business & Community Serv 501 SE Hawthorne Blvd, 4th floor Portland OR 97214	0	each	\$ 1.0000
0002	Courthouse Jail  Plant: F030 Business & Community Service Requirements Tracking Number: P93-0117 Ship to: Multnomah County Dept of Business & Community Serv 501 SE Hawthorne Blvd, 4th floor Portland OR 97214	0	each	\$ 1.0000
0003	AMEN#8 JC DETENTON ELECT&FIRE SUPPRESSIO  Plant: F030 Business & Community Service Requirements Tracking Number: FX02-050 REDESIGN OF THE JUSTICE CENTER DETENTION ELECTRONICS AND FIRE SUPPRESSION SYSTEMS Ship to: 274/FACILITIES MULTNOMAH CO FACILITIES MGMT 401 N DIXON ST PORTLAND OR 97227	160,000	Dollars	\$ 1.0000

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DP ID DA  
MFCO-1

DATE (MM/DD/YYYY)  
03/05/02

**PRODUCER**  
 USI Northwest  
 20415 72nd Ave. S., Suite 300  
 Kent WA 98032  
 Phone: 206-695-3100 Fax: 206-682-8494

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

### INSURERS AFFORDING COVERAGE

**INSURED**  
 M W Consulting Engineers  
 A Prof Limited Liability Co.  
 North 222 Wall Street, #200  
 Spokane WA 99201-0877

INSURER A: Lumbermens Mutual Casualty Co  
 INSURER B: U S F & G  
 INSURER C:  
 INSURER D:  
 INSURER E:

### COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> WA Stop Gap GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	BK01037740	11/09/01	11/09/02	EACH OCCURRENCE \$ 2,000,000 FIRE DAMAGE (Any one fire) \$ 2,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BK01037740	11/09/01	11/09/02	COMBINED SINGLr LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
<b>EXCESS LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				WC & STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
<b>OTHER</b> A Professional Liability	QL01820200	11/09/01	11/09/02	1,000,000 each claim & in the aggregate

### DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENTS/SPECIAL PROVISIONS

For Prof Liab, the aggregate limit is the total insurance available for all claims presented during the policy period. The limit will be reduced by payments of indemnity and expense. The Certificate Holder is added as additional insured but only as respects to work performed by the named insured. RE: Multnomah County Detention Center Security Upgrade.

CERTIFICATE HOLDER

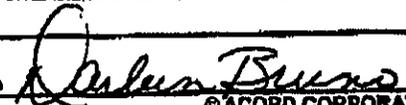
Y ADDITIONAL INSURED; INSURER LETTER:

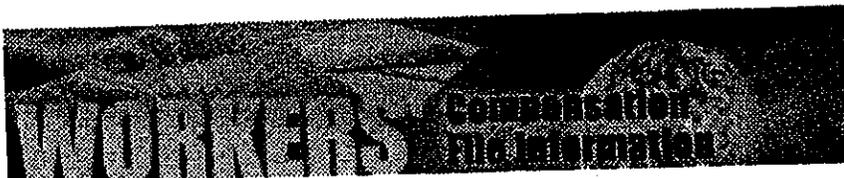
### CANCELLATION

MJLCO-1  
 Multnomah County  
 Fac. Fx: 503-988-5082  
 Attn: Robert Fields  
 2505 SE 11th Ave.  
 Portland OR 97202

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

Darleen Bruno





Information for Employers

CRUA1 - Employer Liability Certificate screen

Back to prompt

**Department of Labor & Industries**  
**Employer Liability Certificate**  
Date: 3/7/02

UBI Number	:	601 595 274
Legal Business Name	:	MW CONSULTING ENGINEERS PLLC
Firm Account Number	:	480,602-01
DBA Name	:	MW CONSULTING ENGINEERS
Quarterly Premium Reports Received Through	:	Quarter 4 of Year 2001
Employer Industrial Insurance Status	:	Account is Current
Team Number	:	T6

The status of this firm's industrial insurance account with Labor and Industries is shown above. Please note, firms report and pay industrial insurance premiums on a calendar-quarter basis after the work has been performed. In addition, the law does not allow any release from liability for premiums found later to be due for prior or future periods. Workers' compensation accounts in the state fund have no policy period, cancellation date or limitations of coverage. See RCW 51.12.050, RCW 51.12.070, and RCW 51.16.190.

**RCW 51.12.70**  
**WORK DONE BY CONTRACT**  
Please be aware that under state law you may be liable for the unpaid premiums of your contractor or subcontractor.



Back to prompt screen

**MULTNOMAH COUNTY SERVICES CONTRACT AMENDMENT**  
**(Amendment to Change Contract Provisions During Contract Term)**  
**AMENDMENT 8**  
**CONTRACT NO. 4600000998**

This is an amendment to Multnomah County Contract No. 4600000988 effective 07/01/2000 between Multnomah County, hereinafter referred to as County, and MW CONSULTANTS ENGINEERING hereinafter referred to as Contractor.

The parties agree:

1. The following changes are made to Contract No. 4600000998:

In addition to the work described in Exhibit 1, paragraph 1, of original contract Contractor shall perform the work described in the attached Exhibit dated 12/27/2001.

- The contract termination date is extended to 11/30/2004
- The total contract amount is hereby increased by \$160,000.00
- The maximum payment under this Contract, including expenses is 545,430.00

2. All other terms and conditions of the contract shall remain the same.

---

**CONTRACTOR DATA AND SIGNATURE**

Contractor Address: GREAT NORTHWEST BUILDING, SUITE 200, NORTH 222 WALL STREET, SPOKANE, WA. 99201-0813

Federal Tax ID# or Social Security: 91-1271521

Is Contractor a Nonresident alien?  Yes  No

Business Designation (check one):  Sole Proprietorship  Partnership  
 Corporation-for profit  Corporation-Non-profit  
 Other [describe here: \_\_\_\_\_]

Federal tax ID numbers or Social Security numbers are required pursuant to ORS 305.385 and will be used for the administration of state, federal and local laws. Payment information will be reported to the Internal Revenue Service under the name and Federal tax ID number or, if none, the Social Security number provided above.

**I have read this Contract Amendment. I understand the Contract Amendment and agree to be bound by its terms.**

RH Welt  
Signature

MEMBER  
Title

RH WELT  
Name (please print)

4/3/02  
Date

---

**MULTNOMAH COUNTY SIGNATURE**

(This contract is not binding on the County until signed by the Chair or the Chair's designee)

Diane Linn) B  
County Chair or Designee

3/22/02  
Date

---

**Department and County Counsel Approval and Review**

Approved: M. Cecilia Anderson 3/14/02  
Department Manager or Designee Date

Reviewed: [Signature] 3/26/02  
Assistant County Counsel Date

Robert H. Welt, P.E.

PROPOSAL

**MULTNOMAH COUNTY DETENTION CENTER**  
PORTLAND, OREGON

**ELECTRONIC SYSTEM, FIRE PROTECTION SYSTEM & FIRE DETECTION  
SYSTEM UPGRADE/IMPROVEMENT - PHASE 2**

### SCOPE OF WORK

This Scope of Work was developed in part as a result of meetings with County officials held on October 5 and 17, 2001 to discuss the scope of the project. The following description of the scope acknowledges that several unknowns exist, hence a completely detailed scope description is not possible at this time.

However, with respect to the County's desire to accelerate this project, this proposal has been prepared using descriptions of the known scope tasks and assumptions made concerning each of the not-fully-defined scope tasks. Proposal assumptions for tasks that are not fully defined are clearly indicated with the following words—"This task assumes...".

The intent of this approach is to allow preparation of this proposal based on both known scope tasks and specific assumptions regarding unknown scope tasks. The goal of this entire effort is to move the project forward while clarifying and detailing the unknown scope tasks.

#### Scope of Work

1. Review the current conditions in the building and verify that the design intent remains intact. For example, verify that spaces intended for use by this project remain available; observe/discuss control panel changes made since 1999; verify control logic remains unchanged; etc. Meet with County departments and the Sheriff to assure that project philosophy and project goals from 1999 remain unchanged. Incorporate those changes that are determined to be "easily" handled. Bring more difficult changes to the attention of the County and discuss impact to the design, construction cost, maintenance and operation of the facility. *This task assumes no significant changes to the original project intent.*
2. Redesign the man-machine interface for elevator control from a touch screen (currently shown on the documents) to a hard wired panel in accordance with the request from the Sheriff at the above meeting.
3. Redesign part of the master control room layout to reflect the change from touch screen to hard wired panel for elevator control.
4. Review the functional logic for each control sub-system with the Sheriff to assure acceptance of the existing design. *This task assumes no significant changes to the current logic as described in the existing bid documents.*
5. Redesign the existing documents to reflect use of PLC control equipment. Specifically, design around the GE Fanuc family of PLCs. *This task assumes that construction will be planned on a module by module basis. This concept may be modified based on cost evaluations which are to be pursued rigorously with the County immediately upon contract award and receipt of notice to proceed.*

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

Revised Dec 6, 2001

6. Include specific provisions in the contract documents requiring that contractor provided programming for the PLC's is in accordance with County requirements.
7. Design of an interface between the PLC system intended for installation in the Booking area of the facility (designed by others) and the redesign of the PLC door control system that is part of this proposal. The intent is for the Booking area to appear in the same manner as a typical detention floor in the redesigned system. County to provide contract documents for the Booking area control system for MW's use.
8. Provide the capability to integrate a card access system into the re-designed PLC door control system in the future. Forward a letter to the Owner indicating the limitations and/or requirements for this future integration.
9. Review and modify the design of the fire alarm system, as required, for compliance with current codes. Make adjustments to the design in accordance with Fire Marshal review comments. Modify the current design to reflect the use of current production fire alarm system equipment. Eliminate all fire alarm equipment from the design that is discontinued or being phased out by the manufacturer. Include interface to and extension of the fire alarm system intended for installation in the Booking area (design by others) to the new facility-wide fire alarm system. County to provide contract documents for the Booking area fire alarm system for MW's use. *This task assumes that no changes will be required to the existing building smoke evacuation system.*
10. The County has directed that the existing fire alarm system design shown on the project documents, which eliminates the Abort-Delay function, be redesigned to retain this function.
11. The County has directed that the existing fire sprinkler system design shown on the project documents, which employs a specially designed detention head, be redesigned to employ a deluge head.
12. Design a replacement master intercom system (MIS) for the sole use of the detention staff similar to the system currently installed at the Inverness facility. Include replacement of all stations throughout the facility (approx 86) and the "head end" equipment together with all necessary installation and programming. *This task assumes that the existing wiring and conduit currently in place can be successfully reused with the replacement system.*
13. Provide one interim submittal of the in-process documents for County review at approximately 50% complete. Submittal shall include four printed sets plus one electronic set. After submitting, meet with County representatives to discuss comments and necessary design adjustments.
14. Provide one reproducible and four printed sets of final documents, signed and stamped by a Registered Oregon Professional Engineer. Also provide an electronic set of documents on CD.

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

Revised Dec 6, 2001

15. Generate two estimates of construction cost. Include the first with the 50% submittal package and the second with the 100% documents.
16. Develop a bidder pre-qualification package and assist the County in evaluating prospective bidder responses.
17. Assist the County during the bid period by conducting a walk-thru of prospective bidders, answering questions and assisting with bid evaluation as requested.
18. Assist the County during the construction period by participating in:
  - a. Coordination of the project schedule
  - b. Issuing clarifications and changes as necessary
  - c. Hosting a post award meeting in Portland, OR to assure the successful bidder understands the intent of the documents
  - d. Hosting a shop drawing review meeting in Portland, OR to avoid delays due to repeated shop drawing re-submittals
  - e. Attending off-site testing of the equipment and systems prior to installation
  - f. Visiting the project twice monthly during the construction to review the work and reporting to the County
  - g. Providing a punch list and back check list upon notification that the work is complete
  - h. Advising the County when to accept the contractor's work
  - i. Verifying the installation is complete and functional in accordance with the documents
19. Professional time and reimbursable expenses for a total of forty (40) person-trips to the site are included as part of this proposal. These trips may be distributed in any manner during the duration of the project for design, construction, on- and/or off- site testing, startup or any other purpose.
20. Review and comment on the contractor's schedule of values, O&M manuals and training syllabus.
21. Assist the contractor in training County staff in the proper operation and maintenance of the new systems and equipment.
22. Generate Record Drawings based on As Built information provided by the installation contractor. Provide one electronic set of Record Drawings on CD.
23. Please refer to the General Conditions of the Proposal for additional information.

**GENERAL CONDITIONS OF THE PROPOSAL**

1. Drawings for this project will be produced using AutoCAD 2000 or 2002. Text materials will be produced using Word for Windows. If necessary, the County agrees to provide requested information to MW using the same or compatible formats.
2. This proposal does not include the following:
  - a. Printing and/or distribution of documents for County bidding
  - b. Management of the bidding process
  - c. Accommodation for any other demolition or construction work planned or underway in the building during the duration of this project except as specifically defined in the Scope of Work
  - d. Integration of any systems not designed by MW except as specifically defined in the Scope of Work
  - e. Insurance requirements beyond our standard policy amounts
  - f. Services, systems or functions not specifically defined in the Scope of Work
3. Additional services related to changes in the Scope of Work will be provided by MW subject to an executed amendment to the Consultant's contract.
4. Extended construction administration services beyond the originally anticipated construction contract duration will be provided by MW subject to an executed amendment to the Consultant's contract.
5. MW will be given timely access to the facility during the design and construction phases as necessary to complete its work.

**FEE PROPOSAL**

MW Consulting Engineers proposes to provide the professional services and necessary reimbursable expenses under the conditions described in this proposal for a total fee amount of two hundred seventy two thousand five hundred ten (\$272,510) dollars.

Invoices will be submitted on a monthly basis to reflect the value of services and expenses expended during the previous 30 day period. Payment of un-contested invoices is expected within 45 days of the invoice date. MW must be notified of contested invoice items within 15 days of the invoice date.

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

Revised Dec 6, 2001

DETAILED FEE CALCULATION

TASK	STAFF	RATE	HOURS	SUB-TOTAL	FEE	VISITS	REIMB
Re-Design	PRNC-CHG	WELT	220	\$24,200			
	ENGR	ERDMAN/BEAMER	480	\$45,600			
	DRAFTER	NIEMAN	180	\$9,900			
	CLERICAL	STAFF	40	\$1,800			
	1 CD + 8 SETS						\$1,350
				\$81,500	\$81,500	5	\$2,500
Re-Design FA & Spldrs	PRNC-CHG	WELT	68	\$7,480			
	ENGR	ERDMAN/BEAMER	200	\$19,000			
	DRAFTER	NIEMAN	55	\$3,025			
	CLERICAL	STAFF	11	\$495			
				\$30,000	\$30,000		\$0
New MIS	PRNC-CHG	WELT	20	\$2,200			
	ENGR	ERDMAN/BEAMER	75	\$7,125			
	DRAFTER	NIEMAN	20	\$1,100			
	CLERICAL	STAFF	10	\$450			
				\$10,875	\$10,875	2	\$1,000
BID	PRNC-CHG	WELT	25	\$2,750			
	ENGR	ERDMAN/BEAMER	65	\$6,175			
	CLERICAL	STAFF	10	\$450			
				\$9,375	\$9,375	2	\$1,000
CA	PRNC-CHG	WELT	100	\$11,000			
	ENGR	ERDMAN/BEAMER	845	\$80,275			
	CLERICAL	STAFF	40	\$1,800			
				\$93,075	\$93,075	27	\$13,500
COMMISS	PRNC-CHG	WELT	30	\$3,300			
	ENGR	ERDMAN/BEAMER	115	\$10,925			
	CLERICAL	STAFF	10	\$450			
				\$14,675	\$14,675	3	\$1,500
TRAINING	PRNC-CHG	WELT	10	\$1,100			
	ENGR	ERDMAN/BEAMER	40	\$3,800			
	CLERICAL	STAFF	10	\$450			
				\$5,350	\$5,350	1	\$500
RECORD DWGS	PRNC-CHG	WELT	8	\$880			
	ENGR	ERDMAN/BEAMER	24	\$2,280			
	DRAFTER	NIEMAN	40	\$2,200			
	CLERICAL	STAFF	10	\$450			
	1 CD						\$500
				\$5,810	\$5,810		
	PROJECT TOTALS				\$250,660	40	\$21,850
		DESIGN			\$107,560		\$6,350
		FIRE DESIGN			\$30,000		\$0
		CA & COMMISSIONING			\$107,750		\$15,000
		TRAINING			\$5,350		\$500
					\$250,660		\$21,850
	GRAND TOTAL				\$272,510		



## MW Consulting Engineers

James W. Moore, PE, Robert H. Welt, PE  
 Janet S. Welt, MBA  
 James T. Schmitz, PE  
 Jason K. Smith, PE

*original doc  
 was revised*

John Snethen  
 Multnomah County Oregon  
 Facilities & Property Management  
 401 North Dixon Street  
 Portland, OR 07227-1865

18 October 2001

Project: Multnomah County Detention Center  
 Re: Electronics and Fire Protection  
 Upgrades - Proposal 2

Post-It® Fax Note	7671	Date	10/23	# of pages	21
To	JOHN SNETHEN	From	BOB WELT		
Co./Dept.	FAXED	Co.	ED		
Phone #		Phone #	509.838.9020		
Fax #	503.988.5643	Fax #			

Dear John,

MW Consulting Engineers is pleased to submit the attached proposal for professional services for design of upgrades to the electronics, fire detection and fire protection systems at the Multnomah County Detention Center in Portland.

We have attempted to assemble this proposal with the same information previously required by the County for the original project. Hence you will find herein a brief description of the following topics:

- The Design Team and Organizational Chart
- Qualifications of Key Personnel
- Relevant Experience Projects of Key Personnel
- References
- Scope of Work
- Fee Proposal
- General Conditions of the Proposal
- Preliminary Project Schedule
- Estimate of Probable Construction Cost

We hope you find the enclosed proposal complete and in accordance with your current concept of the project. We are ready to proceed immediately with the work of this project and with respect to the County's desire, we will continue to make every attempt at shortening the project schedule.

MW Consulting Engineers is pleased that you have invited us to participate in this project. Please do not hesitate to contact us with any questions or comments. We look forward to continuing our outstanding working relationship with Multnomah County.

Sincerely,

*Robert H. Welt*  
 Robert H. Welt, P.E.

Proposal3.wpd

PROPOSAL

**MULTNOMAH COUNTY DETENTION CENTER**  
PORTLAND, OREGON

**ELECTRONIC SYSTEM, FIRE PROTECTION SYSTEM & FIRE DETECTION SYSTEM  
UPGRADE/IMPROVEMENT - PHASE 2**

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

**THE DESIGN TEAM**

MW CONSULTING ENGINEERS is a multi-disciplined professional engineering firm offering electrical, mechanical and security electronics/communications consulting services for technologically complex projects. The firm was organized in November of 1984 by Robert Welt, PE and James Moore, PE with the goal of providing dependable, high quality engineering services for the most complex type projects. We currently serve clients throughout the northwestern United States, most of whom are long-term, repeat clients.

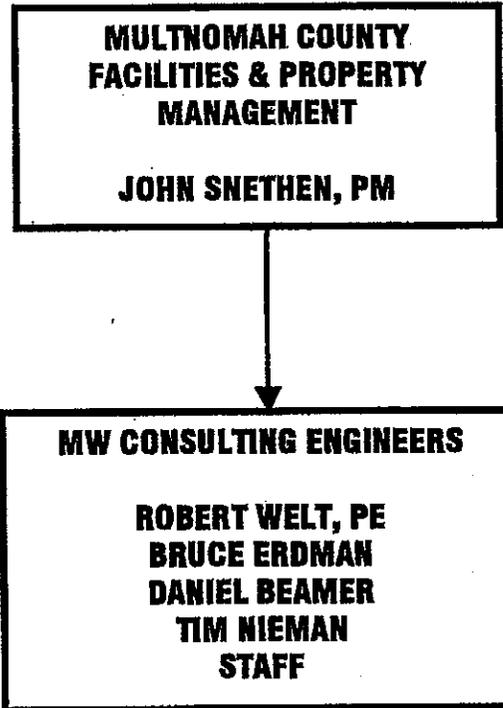
Today, MW CONSULTING ENGINEERS consists of a team of more than 40 engineers, designers, drafters and business administration professionals. The firm's growth and continued success flows from an uncompromising dedication to delivering quality, service and value. Our main office is located in Spokane, WA and our branch office is located in Seattle, WA.

Our target clients represent detention facilities, laboratories, hospitals, research facilities and the like. We are particularly experienced in working on multi-phased remodel projects for which minimum or zero down-time is a given.

MW Consulting Engineers intends to accomplish the work of this project without the use of outside consultants. This makes our organization chart, shown on the next page, very simple:

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

**ORGANIZATIONAL CHART**



**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

QUALIFICATIONS / RESPONSIBILITIES

**Robert Welt, PE** is a senior principal of the firm, responsible for all justice and detention projects. He represents the commitment of the firm to the attentive, continued pursuit of successful and satisfactory completion of the project, on time and within the agreed-upon budget. Mr. Welt is a registered professional engineer in fourteen western states, including Oregon, and has more than thirty years experience in the design and implementation of electronic control & communication systems for secure facilities. His direct contributions to this project will include:

- conceptualize and create direction for the project based on Owner input
- establish technology for electronic systems
- oversee the detailed design
- quality assurance for documents and services
- manage system testing and construction administration
- instruct the Owner in proper use of the equipment
- contract and administrative functions

**Bruce Erdman**, as the lead project engineer, and **Daniel Beamer**, as the backup project engineer, will be assigned to this project from start to finish. Both are project level engineers with more than fifteen years experience in the design of electronic systems. They are each capable of completing the design work for this project entirely independently and both have the authority and the experience to make informed design related decisions. They will work together and with Mr. Welt to assure a complete and constructible design and a continuous and stable interface with Multnomah County for the duration of the project. Their direct contributions to this project will include:

- participate in conceptualizing the project systems
- perform the detailed design
- oversee production of the drawings and specifications
- generate the cost estimates
- participate in system testing
- site observation during construction

**Tim Nleman** will be the lead drafter for this project with responsibility for production and production scheduling to assure timely completion of the work once the design is completed. As a "systems designer in training" Tim will also track design of the project and participate to the extent possible under guidance of the project engineers.

All other MW personnel who will ultimately participate on this project will be selected from those having specific and extensive experience working inside operating detention facilities.

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

**RELEVANT EXPERIENCE PROJECTS of KEY PERSONNEL**

**ROBERT WELT, PE**

Airway Heights Correctional Center Airway Heights, WA	Cook Inlet Pre-Trial Facility Anchorage, AK	Grant County Juvenile Detention Facility Grant County, WA
Alhambra Police Department Alhambra, CA	Dawson County Jail Dawson County, MT	Green Hill Juvenile Detention Facility Chehalis, WA
Arkansas Valley Correctional Facility Ordway, CO	D.E. Long Juvenile Detention Home Portland, OR	Idaho Intermediate Sanction Facility Lewiston, ID
Anchorage Courthouse Anchorage, AK	Deer Lodge Maximum Security Housing Deer Lodge, Montana	Kansas Juvenile Facility Pre-Design State of Kansas
Benton County Jail Richland, WA	Deer Lodge Prison Deer Lodge, MT	Kansas Maximum Security Facility Pre-Design State of Kansas
Cache County Jail Remodel Logan, UT	Douglas County Juvenile Facility Douglas County, OR	King County Adult Correctional Facility Phases I, II
California Institution for Men Folsom, CA	Elmwood Correctional Facility Milpitas, CA	King County Courthouse Revisions King County Integrated Security Plan
California Reception Center Los Angeles, CA	Fairbanks Courthouse Fairbanks, AK	King County Juvenile Detention Facility Seattle, WA
Carbon County Jail Price, UT	Federal Court Facility Couer d' Alene, ID	Kitsap County Youth Services Facility Kitsap County, WA
Chelan County Courthouse Chelan County Juvenile Detention Facility	Federal Court Facility Spokane, WA	Lane County Juvenile Justice Facility Eugene, OR
Chelan County Law and Justice Facility Wenatchee, WA	Flathead Juvenile Detention Facility Center Kalispell, MT	
City of North Las Vegas Detention Center Las Vegas, NV	Flathead Justice/Courts Facility Kalispell, MT	

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

**ROBERT WELT, PE (cont'd)**

Limon Correctional Facility Limon, CO	Multnomah County Detention Facility Remodel-Lower Level 1 - (Intake)	Santa Clara Courts Santa Clara, CA
Lynwood Regional Justice Facility Los Angeles, CA	Multnomah County Courthouse Portland, OR	Santa Clara Main Jail Santa Clara, CA
Madera County Adult Correctional Facility Madera, CA	Okanogan County Jail Okanogan, WA	Shelton Corrections Facility Shelton, WA
Maricopa Adult and Women's Detention Facility Phoenix, AZ	Oregon Dept. Of Corrections IMU Recreation Yards State of Oregon	Snohomish County Jail Booking Area Remodel Everett, WA
Martin Hall Juvenile Detention Facility Spokane, WA	Oregon Youth Authority Fencing and Security Upgrade State of Oregon	Southwest Justice Center Jail Addition and Remodel Courts Facility Juvenile Detention Facility Riverside, CA
McNeil Island Corrections Center McNeil, WA	Oregon Youth Authority Five Regional Facilities State of Oregon	Spokane County Detention Facility Spokane, WA
Missoula County Detention Facility Missoula, MT	Palmdale Sheriff Station Pamdale, CA	Sterling Correctional Facility Phase I, II & III Sterling, CO
Monroe Correctional Center Intensive Management Unit Monroe, WA	Pima County Main Jail Facility Pima, AZ	Trinidad Correctional Facility Trinidad, CO
Montana Women's Prison Design and Construction Administration Billings, MT	Pine Hill Juvenile Corrections Facility Miles City, MT	Utah Regional Correctional Facility Gunnison, UT
Monterey County Jail Monterey, CA	Pine Lodge Work Release Facility Spokane, WA	Utah State Prison Cell Blocks "B" and "D" Perimeter Security System UINTA 4 and 4A Draper, UT
Monterey Courthouse Holding Cells Monterey, CA	Pullman City Police Facility Pullman, WA	Walla Walla County Jail Walla Walla, WA
	Santa Clara Main Jail Santa Clara, CA	
	San Dimas Sheriff Station San Dimas, CA	

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

**ROBERT WELT, PE (cont'd)**

Washington State Penitentiary  
Intensive Management Unit  
Walla Walla, WA

Washington State Penitentiary  
Master Plan  
Walla Walla, WA

Washington Correctional Center for  
Women Phases I, II, III, IV  
Gig Harbor, WA

Washington Correctional Center for  
Women  
Segregation Needs Unit  
Gig Harbor, WA

Whatcom County Courts Facility  
and Juvenile Detention  
Bellingham, WA

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

**BRUCE ERDMAN and DANIEL BEAMER**

Airway Heights Correctional Center Airway Heights, WA	Green Hill Juvenile Detention Facility Chehalls, WA	Monterey Courthouse Holding Cells Monterey, CA
Alhambra Police Department Alhambra, CA	King County Adult Correctional Facility, Phases I, II	Multnomah County Detention Facility
Anchorage Courthouse Anchorage, AK	King County Courthouse Revisions King County Integrated Security Plan	Multnomah County Courthouse Portland, OR
Benton County Jail Richland, WA	King County Juvenile Detention Facility Seattle, WA	Oregon Youth Authority Five Regional Facilities State of Oregon
Cache County Jail Remodel Logan, UT	Lane County Juvenile Justice Facility Eugene, OR	Pine Hill Juvenile Corrections Facility Miles City, MT
Carbon County Jail Price, UT	Maricopa Adult and Women's Detention Facility Phoenix, AZ	San Dimas Sheriff Station San Dimas, CA
City of North Las Vegas Detention Center Las Vegas, NV	Martin Hall Juvenile Detention Facility Spokane, WA	Snohomish County Jail Booking Area Remodel Everett, WA
Cook Inlet Pre-Trial Facility Anchorage, AK	McNeil Island Corrections Center McNeil, WA	Southwest Justice Center Jail Addition and Remodel Courts Facility Juvenile Detention Facility Riverside, CA
Dawson County Jail Dawson County, MT	Missoula County Detention Facility Missoula, MT	Utah Regional Correctional Facility Gunnison, UT
D.E. Long Juvenile Detention Home Portland, OR	Monroe Correctional Center Intensive Management Unit Monroe, WA	Utah State Prison Cell Blocks "B" and "D" Perimeter Security System UINTA 4 and 4A Draper, UT
Douglas County Juvenile Facility Douglas County, OR	Montana Women's Prison Design and Construction Administration Billings, MT	
Elmwood Correctional Facility Milpitas, CA	Monterey County Jail Monterey, CA	
Fairbanks Courthouse Fairbanks, AK		

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

**BRUCE ERDMAN and DANIEL BEAMER (cont'd)**

Washington Correctional Center for  
Women Phases I, II, III, IV  
Gig Harbor, WA

Washington Correctional Center for  
Women  
Segregation Needs Unit  
Gig Harbor, WA

**MULTNOMAH COUNTY DETENTION CENTER  
SYSTEMS UPGRADE/IMPROVEMENT  
PHASE 2  
PROPOSAL**

**REFERENCES**

Lieutenant Dana Fredendall  
County of Riverside Sheriff's Department  
Riverside, California  
(909) 955-2520

Mr. Dan Searle - Project Manager  
County of Riverside  
Department of Facilities Management  
Riverside, California  
(909) 955-2809

Mr. Mark Gustafson - Facilities and Property  
Management  
Multnomah County  
Portland, Oregon  
(503) 988-3322 ext. 22804

Mr. Pat du Lac - Director of Facilities  
Chelan County  
Wenatchee, Washington  
(509) 664-5233

Mr. Robert Levine - Principal  
Cannon-Dworsky Architects  
Los Angeles, California  
(310) 229-2700

Mr. John Lynch - Chief, Engineering  
Washington Department of Corrections  
Olympia, Washington  
(360) 586-8739

Mr. Bill Phillips - Capital Programs  
Washington Department of Corrections  
Olympia, Washington  
(360) 586-3907

Mr. Ron May - Plant Manager  
Airway Heights Correctional Center  
Airway Heights, WA  
(509) 244-6776



MULTNOMAH COUNTY CONTRACT APPROVAL FORM

ATTACHMENT 4

(See Administrative Procedure CON-1)

Pre-approved Contract Boilerplate (with County Counsel signature)  Attached  Not Attached

Contract #: 4600000998 (301036)  
Amendment #: 7

<p><b>CLASS I</b></p> <input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<p><b>CLASS II</b></p> <input checked="" type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction / CMGC <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<p><b>CLASS III</b></p> <input type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue
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**RECEIVED**  
MAY 18 2001  
CONTRACT ADMINISTRATION

Department: Environmental Services - ASCA Division: Facilities Management Date: 5-07-01  
 Originator: John Snethen Phone: 503-988-3322 Bldg/Rm: 421/3<sup>rd</sup>  
 Contact: Diane Seaton Phone: 503-988-5070 X28227 Bldg/Rm: 421/3<sup>rd</sup>

Description of Contract: Multnomah County Detention Center / Courthouse Jail.  
 Increase termination date to JUNE 30, 2002. TIME EXTENSION ONLY.

RENEWAL:  PREVIOUS CONTRACT #(S): N/A CP  
 RFP/BID: P918-93-0117 RFP/BID DATE: 12-08-95  
 EXEMPTION #/DATE: N/A EXEMPTION # N/A ORS/AR #: N/A  
 CONTRACTOR IS:  MBE  WBE  ESB  QRF  N/A  NONE (Check all boxes that apply)

Contractor: MW Consulting Engineers  
 Address: Great Northwest Building  
Suite 200, North 222 Wall Street  
Spokane, WA 99201-0813  
 Phone: 509-838-9020 / fax: 509-838-1123  
 Remittance Address: \_\_\_\_\_  
 (If different) \_\_\_\_\_  
 Employer ID# or SS#: 91-1271521  
 Effective Date: Upon Signature  
 Termination Date: June 30, 2002  
 Payment Schedule / Terms:  
 Lump Sum \$ \_\_\_\_\_  Due on Receipt  
 Monthly \$ Upon invoice  Net 30  
 Other \$ \_\_\_\_\_  Other \_\_\_\_\_  
 Original Contract Amount \$ 241,130.00  
 Total Amt of Previous Amendments \$ 144,300.00  
 Amount of Amendment \$ 0.00  
 Total Amount of Agreement \$ 385,430.00  
 Requirements Not to Exceed \$ \_\_\_\_\_  
 Encumber  Yes  No

REQUIRED SIGNATURES:

Department Manager	<u>[Signature]</u>	DATE	<u>5/12/01</u>
Purchasing Manager	<u>[Signature]</u>	DATE	<u>6/4/01</u>
County Counsel	<u>[Signature]</u>	DATE	<u>6/5/01</u>
County Chair	<u>[Signature]</u>	DATE	<u>6/5/01</u>
Sheriff	<u>[Signature]</u>	DATE	_____
Contract Administration	<u>Herman L. Brown</u>	DATE	<u>5/25/01</u>

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/ REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01											
02											
03											

**INS. EXPIRES: 11/9/01**



# MULTNOMAH COUNTY OREGON

## COUNTY COMMISSIONERS

BEVERLY STEIN, CHAIR  
DIANE LINN, DISTRICT #1  
SERENA CRUZ, DISTRICT #2  
LISA NAITO, DISTRICT #3  
LONNIE ROBERTS, DISTRICT #4

## DEPARTMENT OF SUPPORT SERVICES

MULTNOMAH BUILDING  
501 SE HAWTHORNE BLVD., 4th FLOOR  
PORTLAND, OREGON 97214  
PHONE (503) 988-5111  
TDD (503) 988-5170

### MEMORANDUM

TO: Bill Farver, Chair  
Board of County Commissioners

FROM:  Franna Hathaway, Manager  
Central Procurement and Contract Administration

DATE: May 8, 2001

RE: Exemption No 01-350 (Extension)  
Professional Services Exemption for  
Justice Center Electronics Upgrade Project

In accordance with Administrative Procedure PUR-1, section XII, and based on the findings in the attached professional services exemption request dated April 13, 2001 from the Department of Sustainable Community Development, Facilities and Property Management Division, CPCA recommends approval to contract with MW Consulting Engineers through June 30, 2002. Total compensation for this contract shall remain the same.

APPROVED:

DENIED:

  
\_\_\_\_\_  
Bill Farver, County Chair

\_\_\_\_\_  
Bill Farver, County Chair

Date: 5/8/01

Date: \_\_\_\_\_

### Attachments

c: Diane Seaton ✓  
John Snethen