



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-7 DATE 2/24/11
SANDRA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	<u>2/24/11</u>
Agenda Item #:	<u>R-7</u>
Est. Start Time:	<u>10:20 am</u>
Date Submitted:	<u>2/9/11</u>

BUDGET MODIFICATION: FPM11-04

Agenda Title:	BUDGET MODIFICATION – FPM11-04 - Reallocation of Capital Project Funds to Justice Center Cooling Tower Project
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>February 24, 2011</u>	Amount of Time Needed:	<u>5 min</u>
Department:	<u>County Management</u>	Division:	<u>Facilities & Property Management</u>
Contact(s):	<u>John Lindenthal and Larry Whitney</u>		
Phone:	<u>503-988-4213</u>	Ext.:	<u>x84213</u>
		I/O Address:	<u>274/1</u>
Presenter Name(s) & Title(s):	<u>John Lindenthal, Capital Improvement Program Manager; Larry Whitney, Project Manager</u>		

General Information

1. What action are you requesting from the Board?

Request Board approval to reallocate adopted budgets from the following projects:

- \$ 130,000 Justice Center Siemens Upgrade (shared);
- \$ 50,000 Justice Center Roll-up Gates (shared);
- \$ 20,000 Justice Center West side Atrium window (shared);
- \$ 50,000 Reduce the Justice Center Macerator project, was \$100,000;
- \$ 150,000 Mead Building Exterior project;
- \$ 400,000 Total**

The funds would be reallocated to the Justice Center Cooling Towers Project for a total increase of \$400,000 (shared) for a new FY11 Justice Center Cooling Tower project budget total of \$781,900.

Please note that "(shared)" means the projects are funded jointly by the Multnomah County and the City of Portland as per the Condominium association agreement.

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2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

FY11 Program Offer 72071 - Program Offer 72071 totals will not be affected

During the course of project to replace one of the two cooling towers, the City of Portland requested that we replace both cooling towers at the same time. The second cooling tower is nearing the end of its life cycle. Further, there are project efficiencies related to project implementation to replace both towers at the same time. The two cooling towers on the Justice Center are critical systems.

The Justice Center Cooling Tower project is a shared cost with the City of Portland. Three projects selected for reallocation are also shared with the City.

3. Explain the fiscal impact (current year and ongoing)

The impact is to the individual project budgets and will not affect the overall FY11 Capital Improvement Program (CIP) budget.

Approval of this reallocation will result in some adjustments in the five-year Capital Improvement Program plan as follows:

- a. The Justice Center Siemens upgrade project is being delayed pending the outcome of the current Building Automation System upgrades being completed and their impact evaluated. If further changes to the building systems are needed, then the project will be placed in the Capital Improvement Program in a future year.
- b. The Justice Center Roll-up Gates project has had maintenance performed that appears to have corrected the deficiencies and lengthened its current life.
- c. The Justice Center West Side Atrium Window project may not need replacement as originally proposed and a less expensive repair is going to be made to see if that will correct the problem. If repair doesn't work then the project will be evaluated to determine the best replacement funding strategy.
- d. The Justice Center Macerator project is a system design review project to determine if a macerator system modification is necessary in order to improve performance.
- e. The Mead Building Exterior project was already scheduled as a multi-year project, and therefore, if this budget reallocation is approved, additional funds will be programmed in the County's Capital Improvement Program budget process.

The Capital Improvement Program five-year plan (FY12-FY16) is currently being requested and any other changes needed, if this budget reallocation is approved, will be incorporated as necessary.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

The City of Portland condominium representative is in agreement with this budget reallocation.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**
N/A.
- **What budgets are increased/decreased?**
No overall Capital Improvement Program budgets are being changed. The changes are only at the project level within the Capital Improvement Program budget.
- **What do the changes accomplish?**
Approval of this reallocation allows for the replacement of both Cooling towers at the Justice Center.
- **Do any personnel actions result from this budget modification? Explain.**
No.
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**
N/A.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
N/A.
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**
N/A.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: FPM11-04

Required Signatures

**Facilities and
Property
Management
Director:**



Date: 2/9/11

**Chief Financial
Officer:**



Date: 2/9/11

Budget Director:



Date: 2/9/11

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EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	72-50	2507	72071	60			CP08.10.71	60530		400,000	400,000		Buildings
2	72-50	2507	72071	60		902900		60530	35,986,600	35,586,600	(400,000)		Buildings
3													
4													
5													
6													
7													
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