



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

## Board Clerk Use Only

Meeting Date: 10/28/2010

Agenda Item #: R-7

Est. Start Time: 10:18 am

**Agenda Title:** Request Approval to Amend the Existing Elevator Maintenance and Repair Contract with Thyssenkrupp Elevator Corporation to Extend its Expiration until January 31, 2011

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	October 28, 2010	<b>Amount of Time Needed:</b>	5 min
<b>Department:</b>	County Management	<b>Division:</b>	Facilities & Property Management
<b>Contact(s):</b>	Jon Schrotzberger		
<b>Phone:</b>	503.988-3073.	<b>Ext.</b>	N/A
<b>Presenter Name(s) &amp; Title(s):</b>	Jon Schrotzberger, Operations Manager Colleen Bowles, Business Services Manager		
<b>I/O Address:</b>	503/6		

## General Information

### 1. What action are you requesting from the Board?

Facilities and Property Management requests approval to amend Contract Number 4600005376 with Thyssenkrupp Elevator Corporation ("Existing Contract") to extend its expiration date from October 31, 2010 until January 31, 2011. This extension is to provide adequate time for the County to prepare a RFP and award a new contract ("Successor Contract") with a service provider for the elevator repair and maintenance services for the County's elevators.

### 2. Please provide sufficient background information for the Board and the public to understand this issue.

An amendment to extend this Contract beyond its five year term requires approval of the Public Contract Review Board under PCRB Rule 47-0800(2)(c).

### 3. Explain the fiscal impact (current year and ongoing).

The cost of the Existing Contract during the requested 3 month extension period is approximately \$54,000. Since the elevator services under the Existing Contract are required continuously, whether provided under the Current Contract or under a Successor Contract, there are no incremental costs

**Agenda Placement Request  
Submit to Board Clerk**

incurred as a result of this extension.

**4. Explain any legal and/or policy issues involved.**

The Public Contract Review Board is required to approve the three month extension of the Existing Contract.

**5. Explain any citizen and/or other government participation that has or will take place.**

NA

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## Required Signature

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**Elected Official or  
Department/  
Agency Director:**

*Mindy Harris*

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**Date:** 10/8/10

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