

# ADOPTED BUDGET 83-84



MULTNOMAH COUNTY OREGON

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**MULTNOMAH COUNTY OREGON**

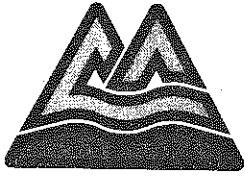
Dennis Buchanan County Executive

Budget Committee

A. Arnold Biskar, District 1  
Gladys McCoy, District 2  
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Earl Blumenauer, District 4  
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# MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES  
BUDGET AND MANAGEMENT ANALYSIS DIVISION  
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DENNIS BUCHANAN  
COUNTY EXECUTIVE

## BUDGET OFFICER'S MESSAGE

At the time the 1982-83 Multnomah County Executive Budget was prepared, fiscal projections indicated that within two years the County would reach a major crossroads -- a juncture requiring either a substantial increase in the General Fund revenue base or a significant reduction in program responsibilities.

Shortly after the new fiscal year began, it became clear that the choice between raising revenues or cutting expenditures needed to be confronted immediately. Largely as a result of the impact of the depressed economy on revenues, the 1982-83 General Fund budget was estimated to be \$6-million out of balance. 1983-84 resources, in turn, were projected to fall as much as \$14.0-million below 1982-83 budgeted levels.

Data reviewed and analyzed in the intervening months has proven these projections to be accurate. Consequently, the 1983-84 Executive Budget reflects a \$14.6-million or approximately 15% reduction in General Fund resources and the commensurate restructuring and down-sizing of Multnomah County government outlined in the County Executive's Budget Message.

The revenue estimates on which the General Fund budget is based assume little or no improvement in economy-sensitive revenues from 1982-83's revised projections. In addition, they reflect the depletion of the County's Revenue Sharing Fund (\$3.8-million) and the one-time-only nature of other 1982-83 transfers into the General Fund from the Fleet Management, Sewage Facilities, and Capital Reserve Funds (\$1.6-million); the elimination of Court-related revenues as a result of the state takeover of the Courts system in January 1983 (\$2.3-million); and the assumption that City of Portland annexation of Hayden Island by March 31, 1984, will contribute to a reduction in Transient Lodging Receipts of \$180,000.

Looking ahead, the expiration of the \$6-million, three-year operating serial levy at the end of 1983-84; the marked drop in cash carryover from prior years; the reduction of reserve accounts to minimally acceptable levels; and the continuing climate of economic uncertainty



all point to a loss of flexibility in responding to unanticipated fiscal difficulties and underline the need to continue rigorous tracking and analysis of revenues and expenditures.

Current long-term projections, however, indicate the beginning of a period of relative fiscal stability for the County General Fund in 1984-85, given 1983-84's reduced expenditure base and the policy direction it implies and assuming a gradual improvement in the economy.

#### Notes

1. The 1983-84 Executive Budget reflects a number of organizational changes, some as a result of the approval of changes in the County Charter placed on the ballot by initiative petition during 1982-83.

- The Charter amendments created four new elected County officials -- a Sheriff, Assessor, County Clerk, and District Court Clerk. Their salaries, as well as those of other County elected officials, were also approved by the electorate and cannot be further modified without voter approval.
- The Charter amendments also assigned the newly elected Sheriff responsibility for managing the County's correctional institutions, previously part of a separate Corrections Division within the Department of Justice Services.

The 1983-84 budget is modified accordingly with all but the Community Corrections component of the former Corrections Division budget combined with the appropriation for Public Safety.

- Two County departments -- Administrative Services and Intergovernmental Relations -- are eliminated. With the exception of Assessment and Taxation and Elections (now headed by the newly elected Assessor and County Clerk, respectively), all functions in these two departments are now organizationally housed with all former Office of County Management divisions in the newly created Department of General Services.

Assessment and Taxation and Elections are included in the Nondepartmental section of the budget.

Budget Officer's Message

- The Department of Human Services has reorganized its direct service components into two divisions -- Health Services and Social Services. Accompanying the organizational change is a substantial increase in the proportion of the department's total General Fund appropriation designated as match in the Federal/State Fund -- just over one-third of the total in 1982-83 compared with just over two-thirds in 1983-84.

2. In 1982-83, the County's newly hired Risk Manager was assigned the task of working with an actuarial consultant to determine adequate reserve and funding levels for the County's Insurance Fund. Their recommendations resulted in a \$1,068,180 one-time reduction in the Fund's contingency reserve and the separate appropriations for Property, Liability, Workers' Compensation, and Medical and Dental benefits included in the 1983-84 budget.

The Fund is now displayed as a part of the Finance Division in the Department of General Services and includes an appropriation to pay for unemployment claims previously budgeted under Countywide Appropriations in the Nondepartmental section of the budget.

The table below breaks out the insurance and other fringe benefit costs by employee:

FRINGE BENEFIT ESTIMATES PER EMPLOYEE			
	Sworn Law Officers	Corrections Officers	All Other Employees
<u>Percentage of Payroll</u>			
F.I.C.A.	6.7% up to \$35,700	6.7% up to \$35,700	6.7% up to \$35,700
Workers' Compensation	1.55%	1.55%	1.55%
Retirement (PERS)	25.05%	21.02%	15.18%
<u>Insurance Costs Per Year</u>			
Life Insurance	\$ 34	\$ 83	\$ 59
Dental Insurance			
Blue Cross	\$ 410	\$ 410	\$ 410
Kaiser	\$ 356	\$ 356	\$ 356
Health Insurance			
Blue Cross - single	\$ 1,063	\$ 1,063	\$ 1,063
double	\$ 2,406	\$ 2,406	\$ 2,406
multiple	\$ 2,687	\$ 2,687	\$ 2,687
Kaiser - single	\$ 634	\$ 634	\$ 634
double	\$ 1,269	\$ 1,269	\$ 1,269
multiple	\$ 1,903	\$ 1,903	\$ 1,903

3. The County has a long-standing practice of recovering to the maximum extent possible the cost of all services the General Fund provides to other funds. Although the Road Fund has directly reimbursed General Fund programs for specific services in prior years, 1983-84 marks the first time that indirect costs from the Road Fund to the General Fund are included in the budget.

The 5.56% rate represents an adjustment of the 13.1% the Department of Environmental Services will charge on Federal grants in 1983-84.

4. The replacement in August 1983 of the centrex telephone system serving most County programs has caused two notable changes in the budget document:

- Throughout the budget, new system users show significant increases in their appropriations for line item 614 -- Communications. The increase represents the first year lease/purchase payment on the \$1.9 million system. Similar charges will appear in each of the next four years. At the end of 1987-88, the County will own the system and annual equipment costs will drop as much as 70 percent.
- The lease/purchase charges included in the Communications line items are displayed again in the Resource Summary of the Capital Reserve Fund (page B-56) as service reimbursements from user funds totaling \$660,000.

They will become a part of the first payment of principal on the certificates of participation (third party financing) sold in 1982-83 to finance the purchase of the telephone system and other County equipment and construction costs. Because the initial principal payment is not due until 1984-85, a portion of the \$660,000 recovered from system users for that purpose is shown in the Capital Reserve Fund's Unappropriated Balance.

5. In November 1983, the County will begin operation of a 430-bed detention facility in the new downtown Justice Center, constructed as a replacement for Rocky Butte Jail with state, federal, and County dollars. Appropriations for the operation and maintenance of the new facility are located in four division or section budgets -- Sheriff, Corrections Health, Facilities Management and Radio -- and summarized in the Notes to the Sheriff's budget on page D-29. Just over \$1.4-million of the facility's \$6-million 1983-84 budget represents new costs absorbed by the County.

Helen G. Barney, Budget Officer  
Budget & Management Analysis Division  
Multnomah County, Oregon

# SUMMARY OF RESOURCES

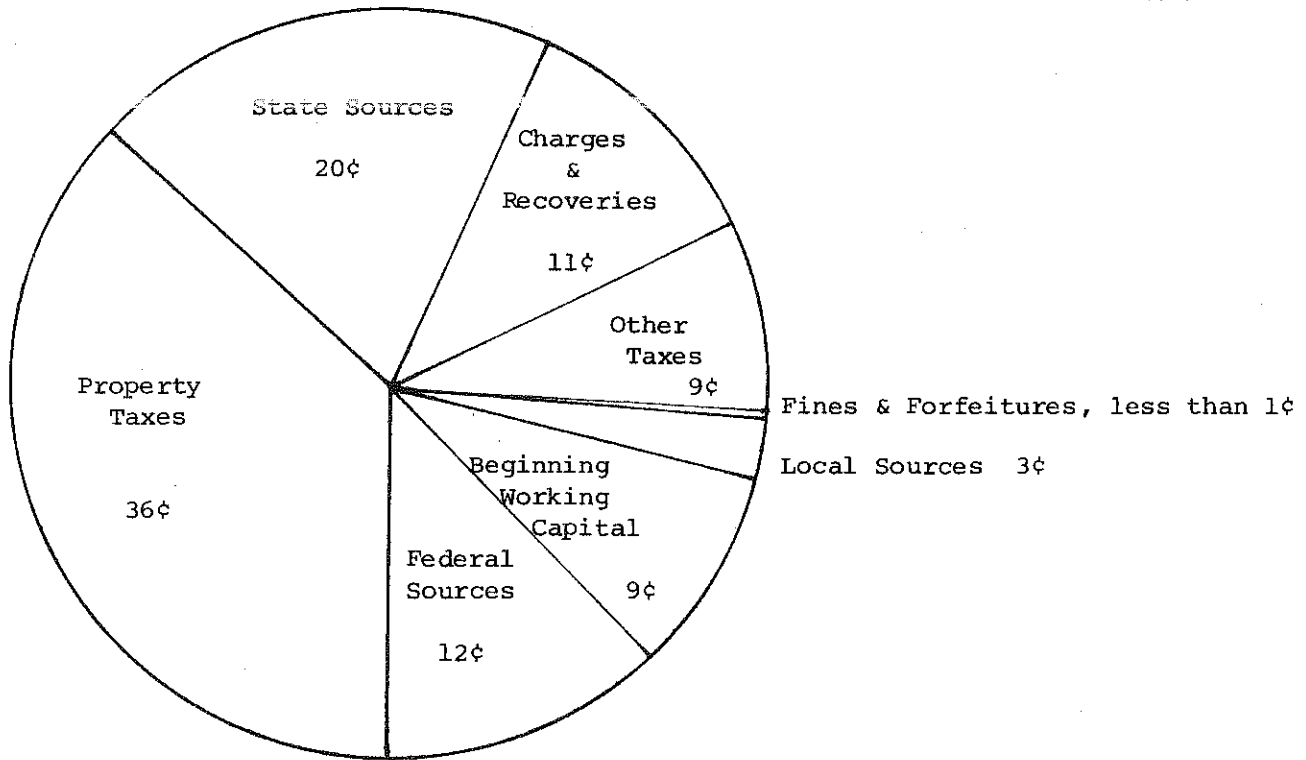
FUND	BEGINNING WORKING CAPITAL	PROPERTY TAXES	OTHER TAXES	CHARGES AND RECOVERIES	FINES AND FORFEIT	FEDERAL SOURCES	STATE SOURCES	LOCAL SOURCES	CASH BUDGET SUBTOTAL	SERVICE REIMBURSEMENT	CASH TRANSFERS	TOTAL RESOURCES
General Fund	1,750,021	49,384,492	5,769,000	10,115,136	190,000	408,750	3,435,349	0	71,052,748	2,293,511	8,641,584	81,987,843
Road Fund	3,921,070	250,000	6,605,000	965,932	0	1,500	7,235,000	0	18,978,502	883,831	320,000	20,182,333
Federal/State	0	0	0	0	0	10,726,937	17,000,295	3,176,605	30,903,837	0	8,266,105	39,169,942
Animal Control	0	0	0	1,045,450	18,000	0	0	0	1,063,450	0	224,905	1,288,355
Assess.District	655,000	0	0	586,200	0	0	0	0	1,241,200	0	0	1,241,200
Bond Sinking	1,000	0	0	23,000	0	0	0	0	24,000	0	0	24,000
Assess.District	0	0	0	930,000	0	0	0	0	930,000	0	30,000	960,000
Improvement	300,500	0	0	0	0	0	0	0	300,500	0	70,250	370,750
Assess.District	313,802	0	0	130,000	0	39,734	0	0	483,536	660,000	326,569	1,470,105
Operating	80,000	83,333	0	0	0	0	0	0	163,333	0	1,145,000	1,308,333
Bike Path Const.	432,953	0	0	570,547	0	0	0	796,418	1,799,918	2,845,578	0	4,645,496
Capital Reserve	0	0	0	0	0	0	280,000	0	280,000	0	100,000	380,000
County School	185,000	0	0	32,500	0	0	0	0	217,500	1,516,173	0	1,733,673
Data Processing	0	0	0	0	0	0	0	0	0	0	0	0
Emergency Comm.	0	0	0	0	0	0	0	0	0	0	0	0
Fleet Management	0	2,031,126	0	0	0	0	0	0	2,031,126	0	0	2,031,126
General Operating	4,947,500	0	0	163,000	0	0	0	0	5,110,500	3,557,486	1,017,468	9,685,454
Serial Levy	220,000	0	0	334,010	0	0	0	0	554,010	0	0	554,010
Insurance	16,000	0	0	253,000	0	0	0	0	269,000	0	0	269,000
Inverness	200,000	0	0	180,000	0	6,200,000	0	0	6,580,000	0	0	6,580,000
Recreational Fac.	0	0	0	172,650	0	0	0	0	172,650	0	0	172,650
Revenue Sharing	125,000	0	0	160,800	0	0	0	3,000	288,800	0	0	288,800
Sewage Facilities	0	0	0	0	0	0	0	0	0	0	0	0
Tax Title Land	0	0	0	0	0	0	0	0	0	0	0	0
Sales Trust	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	13,147,846	51,748,951	12,374,000	15,662,225	208,000	17,376,921	27,950,644	3,976,023	142,444,610	11,756,579	20,141,881	174,343,070

# SUMMARY OF REQUIREMENTS

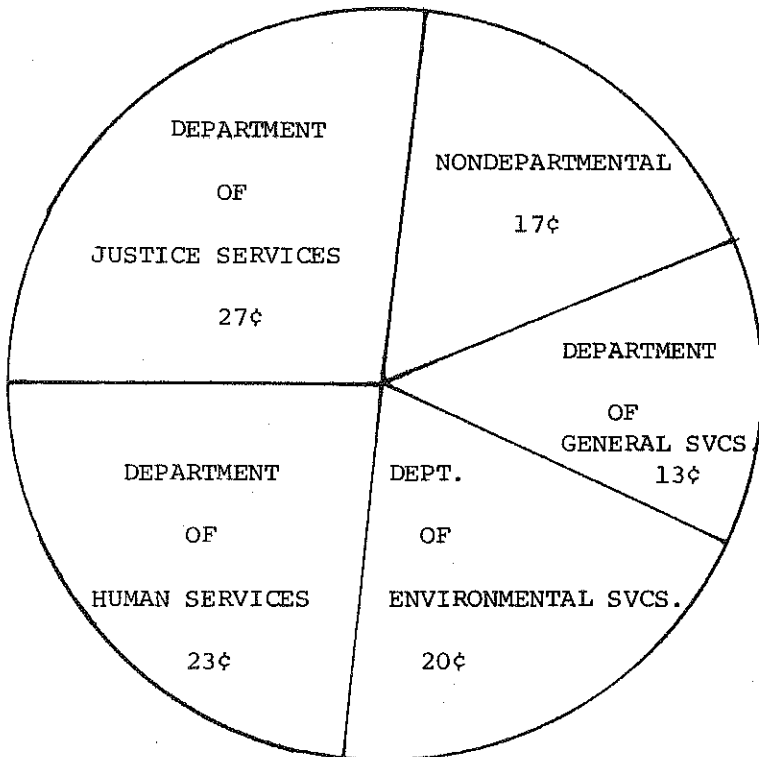
FUND	HUMAN SERVICES	JUSTICE SERVICES	ENVIRONMENTAL SERVICES	GENERAL SERVICES	NON- DEPARTMENTAL	TOTAL EXPENDITURES	CASH TRANSFERS	CONTINGENCY	BALANCE	TOTAL REQUIREMENTS
General Fund	\$ 3,659,532	34,777,663	3,645,657	8,828,822	17,661,940	68,573,614	11,012,257	1,951,972	450,000	81,987,843
Road Fund	0	0	19,638,543	0	0	19,638,543	353,322	190,468	0	20,182,333
Federal/State	29,114,440	4,457,653	1,277,034	682,615	3,603,674	39,135,416	34,526	0	0	39,169,942
Animal Control	0	0	1,288,355	0	0	1,288,355	0	0	0	1,288,355
Assess. District Bond Sinking	0	0	574,036	0	0	574,036	0	0	667,164	1,241,200
Assess.District Improvement	0	0	0	0	0	0	24,000	0	0	24,000
Assess.District Operating	0	0	930,000	0	0	930,000	30,000	0	0	960,000
Bike Path Const.	0	0	290,488	0	0	290,488	0	80,262	0	370,750
Capital Reserve	0	0	0	0	1,027,930	1,027,930	0	50,000	392,175	1,470,105
County School	0	0	0	0	1,308,333	1,308,333	0	0	0	1,308,333
Data Processing	0	0	0	4,481,460	0	4,481,460	0	164,036	0	4,645,496
Emergency Comm.	380,000	0	0	0	0	380,000	0	0	0	380,000
Fleet Management	0	0	1,325,107	0	0	1,325,107	0	408,566	0	1,733,673
General Operating	0	0	0	0	0	0	2,031,126	0	0	2,031,126
Serial Levy	0	0	0	0	0	0	0	0	0	0
Insurance	0	0	0	4,837,373	0	4,837,373	0	4,848,081	0	9,685,454
Inverness	0	0	554,010	0	0	554,010	0	0	0	554,010
Recreational Fac.	0	0	3,000	0	0	3,000	266,000	0	0	269,000
Revenue Sharing	0	0	0	0	0	0	6,200,000	380,000	0	6,580,000
Sewage Facilities	0	0	0	0	0	0	172,650	0	0	172,650
Tax Title Land	0	0	0	0	0	0	0	0	0	0
Sales Trust	0	171,614	0	0	0	171,614	18,000	5,000	94,186	288,800
<b>TOTAL</b>	<b>\$ 33,153,972</b>	<b>39,406,930</b>	<b>29,526,230</b>	<b>18,830,270</b>	<b>23,601,877</b>	<b>144,519,279</b>	<b>20,141,881</b>	<b>8,078,385</b>	<b>1,603,525</b>	<b>174,343,070</b>

# YOUR COUNTY DOLLAR

## WHERE IT COMES FROM



## WHERE IT GOES



SUMMARY OF DEPARTMENTAL REQUIREMENTS

ORGANIZATION	POSI- TIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
Department of Human Services	502.1*	\$13,370,208	\$19,735,585	\$ 48,179	\$ 33,153,972	\$ 908,437	\$ 32,245,535
Department of Justice Services	822	26,951,074	12,435,546	20,310	39,406,980	1,929,688	37,477,292
Department of Environmental Svcs.	343	11,374,111	9,626,250	8,525,869	29,526,230	2,090,647	27,435,583
Department of General Services	195	5,931,370	12,849,656	49,244	18,830,270	1,363,311	17,466,959
Nondepartmental Appropriations Total	197	5,690,218	15,778,680	2,132,979	23,601,877	1,381,060	22,220,817
Total	2,059.1	63,316,981	70,425,717	10,776,581	144,519,279	7,673,093	136,846,186
<p>* Includes FTE's in Human Services</p>							

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PROPERTY TAX COMPUTATION

General Fund

Tax Base - Fiscal Year ending June 30, 1983	\$ 47,947,506
Plus: Constitutionally allowed 6% increase	<u>2,876,850</u>
TOTAL GENERAL FUND PROPERTY TAX	\$ 50,824,356
Tax Base - Fiscal Year ending June 30, 1984	\$ 50,824,356
Less: Delinquencies and Discounts	<u>(4,574,192)</u>
TOTAL AVAILABLE FOR APPROPRIATION	\$ 46,250,164

General Operating Serial Levy Fund

3-Year Serial Levy - Fiscal Year ending June 30, 1984	\$ 2,133,655
Less: Delinquencies and Discounts	<u>(192,029)</u>
TOTAL AVAILABLE FOR APPROPRIATION	\$ 1,941,626

<u>Tax Levy Analysis</u>	<u>1980-81</u>	<u>1981-82</u>	<u>1982-83</u>	<u>1983-84</u>
Levy within 6% limitation	\$ 42,673,110	\$ 45,233,496	\$ 47,947,506	\$ 50,824,356
Levy outside 6% limitation	0	0	0	0
Levy outside 6% limitation (serial levy)	0	2,133,655	2,133,655	2,133,655
Not subject to limitation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Proposed Levy	\$ 42,673,110	\$ 47,367,151	\$ 50,081,161	\$ 52,958,011
TOTAL BUDGET ALL FUNDS	\$187,120,894	\$192,828,024	\$196,801,150	\$174,343,070

SUMMARY OF ALL RESOURCES/REQUIREMENTS ALL FUNDS

FUND	ACTUAL 80-81	ACTUAL 81-82	BUDGET 82-83	BUDGET 83-84
General	\$ 91,336,298	\$ 92,955,586	\$ 95,130,429	\$ 81,987,843
Road	18,555,860	19,550,281	23,198,678	20,182,333
Federal/State Program	32,600,616	30,864,558	35,120,072	39,169,942
Animal Control	928,623	1,080,349	1,195,087	1,288,355
Assessment District Bond Sinking	662,854	961,021	1,094,100	1,241,200
Assessment District Improvement	105,129	62,318	65,000	24,000
Assessment District Operating	(686,411)	(940,873)	2,631,700	960,000
Bicycle Paths Construction	641,725	439,779	305,750	370,750
Capital Reserve	5,638,571	6,003,455	4,073,806	1,470,105
County School	1,659,622	1,528,102	1,282,667	1,308,333
Data Processing	3,586,949	5,140,563	5,426,285	4,645,496
Emergency Communications	728,211	889,680	650,000	380,000
Fleet Management	1,848,402	1,900,099	2,425,003	1,733,673
General Operating Serial Levy	0	1,970,304	2,032,463	2,031,126
Insurance	7,134,999	9,030,771	8,995,505	9,685,454
Inverness	1,354,466	1,689,253	1,323,483	554,010
Library Serial Levy	40,897	0	0	0
Recreational Facilities	241,387	331,842	319,000	269,000
Revenue Sharing	15,289,598	12,852,605	10,203,000	6,580,000
Sewage Facilities	219,308	219,308	1,042,789	172,650
Tax Title Land Sales	316,517	291,480	286,333	288,800
<b>TOTAL ALL FUNDS</b>	<b>\$182,203,621</b>	<b>\$186,820,481</b>	<b>\$196,801,150</b>	<b>\$174,343,070</b>

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 9,268,495	\$ 9,612,999	\$ 7,782,902	\$ 1,400,021
Inventories	392,887	448,638	400,000	450,000
Accounts Receivable	1,326,704	403,936	1,900,000	1,050,000
Accounts Payable	(2,072,149)	(2,659,550)	(2,500,000)	(1,150,000)
TOTAL BEGINNING WORKING CAPITAL	\$ 8,915,937	\$ 7,806,023	\$ 7,582,902	\$ 1,750,021
PROPERTY TAXES				
Prior Year's Taxes - Library Levy	\$ 0	\$ 14,012	\$ 5,500	\$ 3,250
Current Year's Property Taxes	39,698,717	41,767,758	44,111,705	46,250,164
Current Penalties and Interest	125,663	101,582	100,000	145,000
Prior Year's Property Taxes	3,743,312	1,531,058	2,165,500	2,693,078
Prior Year's Penalties and Interest	218,098	228,136	182,000	257,000
Payments in Lieu of Taxes	72,098	124,142	0	0
Sale on Foreclosures	13,755	27,747	12,000	36,000
TOTAL PROPERTY TAXES	\$ 43,871,643	\$ 43,794,435	\$ 46,576,705	\$ 49,384,492
OTHER TAXES				
Business Income Tax	\$ 3,216,211	\$ 2,923,750	\$ 3,494,000	\$ 3,190,000
Transient Lodging Tax	717,092	725,322	900,000	629,000
Motor Vehicle Rental Tax	1,735,352	1,724,387	1,950,000	1,950,000
TOTAL OTHER TAXES	\$ 5,668,655	\$ 5,373,459	\$ 6,344,000	\$ 5,769,000

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
CHARGES AND RECOVERIES - ACTIVE ACCOUNTS				
Administration				
Sanitation				
Vital Statistics Fees	\$ 91,109	\$ 66,700	\$ 65,000	\$ 75,000
Traveler - Tourist Facility License	17,065	18,408	18,000	18,000
Food Service License	263,842	270,300	255,000	315,000
Food Handler License	57,321	46,652	50,000	45,000
Swim Pool License	29,500	34,500	32,000	45,000
Health Sanitation Fees	4,920	20,979	25,000	34,126
SUBTOTAL	\$ 463,757	\$ 457,539	\$ 445,000	\$ 532,126
Other DHS				
Public Guardian Fees	14,429	\$ 23,502	\$ 17,000	\$ 26,319
Conciliation Court Fees	203,550	197,441	*	*
Marriage License Surcharge	32,060	56,130	*	*
Ambulance Fees	0	0	2,000	0
Miscellaneous Health Fees	3,327	901	1,000	0
SUBTOTAL	\$ 253,366	\$ 277,974	\$ 20,000	\$ 26,319
TOTAL HUMAN SERVICES - CHARGES AND RECOVERIES	\$ 717,123	\$ 735,513	\$ 465,000	\$ 558,445

\*Transferred to Federal/State Program Fund

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Sheriff				
Public Safety Record Sales	\$ 31,871	\$ 22,756	\$ 20,400	\$ 21,000
BPST	50	0	0	0
Public Safety Miscellaneous Reimbursements	395	2,783	2,000	2,000
ID Processing	689	2,201	2,000	2,000
Escheats	4,451	16,034	4,000	5,000
Alarm Control Fees	63,445	70,775	66,000	75,000
Towing Licenses	4,705	315	0	0
Towing Reimbursements	1,240	2,182	2,500	2,500
U.S. Forest Service Contract	19,868	8,495	17,000	22,250
State Park Police Contract	48,685	24,275	25,000	30,000
Gas Reimbursement	0	1,222	2,000	1,000
State of Oregon - Process Serving	0	0	66,000	0
Civil Process Fees - Circuit Court	61,335	164,918	72,000	46,000
Civil Process Fees - District Court	204,959	138,081	200,000	131,000
Civil Process Fees - Miscellaneous	50,449	59,101	174,800	124,000
Liquor License Inspection Fee	7,775	8,250	7,800	8,375
Room & Board Prisoners - Rocky Butte	20,260	12,839	32,000	11,994
Room & Board Prisoners - MCCF	101,241	37,783	27,000	26,300
Room & Board Prisoners - Claire Argow	10,814	75	2,000	655
Room & Board - Downtown Detention Center	0	0	0	29,922
Day Care Food Services	0	0	0	6,084
Institutional Meals	1,151	447	1,000	0
SUBTOTAL	\$ 633,383	\$ 572,532	\$ 723,500	\$ 545,080

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Juvenile Services				
Juvenile Room & Board	\$ 8,293	\$ 9,336	\$ 10,000	\$ 12,000
Juvenile Home Miscellaneous Recoveries	2,440	1,187	2,500	2,000
Attorney Fee Reimbursement - Juvenile	19,786	7,576	5,000	0
Children's Fund Donations	0	0	0	2,000
SUBTOTAL	\$ 30,519	\$ 18,099	\$ 17,500	\$ 16,000
Medical Examiner				
Clackamas-Washington County Reimbursement	\$ 0	\$ 0	\$ 0	\$ 16,574
SUBTOTAL	\$ 0	\$ 0	\$ 0	\$ 16,574
Other Justice Services				
Miscellaneous Justice Services	\$ 188,346	\$ 74,085	\$ 89,025	\$ 0
Child Support - Juvenile	300	300	0	0
SUBTOTAL	\$ 188,646	\$ 74,385	\$ 89,025	\$ 0
TOTAL JUSTICE SERVICES - CHARGES AND RECOVERIES	\$ 852,548	\$ 665,016	\$ 830,025	\$ 577,654

**FINANCIAL SUMMARY**  
**GENERAL FUND**

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Fair				
Parking Fees - Fair	\$ 549	\$ 21,794	\$ 30,000	\$ 26,500
Admissions - Fair	164,644	165,283	165,000	145,000
Fair Booth & Space Rental	43,153	65,107	53,000	63,000
Fair Carnival Fees	36,526	37,554	37,000	37,000
Fair Food Concessions	23,448	23,976	25,000	19,000
Entries - Fair	0	1,336	1,300	1,600
Fair - Miscellaneous	1,164	2,292	1,000	1,000
SUBTOTAL	\$ 269,484	\$ 317,342	\$ 312,300	\$ 293,100
Expo Center				
Expo Parking	\$ 68,184	\$ 104,766	\$ 80,000	\$ 130,000
Expo Concessions	69,649	113,197	80,000	120,000
Expo Building Rent	120,232	166,549	160,000	170,000
P.I. Show Rent & Profit	0	0	60,000	60,000
Expo Miscellaneous	23,773	27,292	21,000	25,000
SUBTOTAL	\$ 281,838	\$ 411,804	\$ 401,000	\$ 505,000
Racing Revenues				
Parimutuel Dogs	\$ 154,028	\$ 139,660	\$ 140,000	\$ 140,000
Parimutuel Horses	40,959	31,569	28,000	30,000
SUBTOTAL	\$ 194,987	\$ 171,229	\$ 168,000	\$ 170,000

FINANCIAL SUMMARY  
GENERAL FUND

B-9

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Parks & Memorials				
Grave Openings	\$ 16,521	\$ 4,543	\$ 9,000	\$ 4,500
Grave Sales	13,049	14,753	14,000	20,000
Liner Sales	6,876	4,786	0	0
Cemetery Foundations	4,640	1,603	400	0
Vase Sales	196	164	165	0
Cremation Removal	1,405	1,520	1,400	0
Cemeteries, Miscellaneous Recoveries	0	24	50	150
Boat Rental Concessions - Blue Lake	1,760	2,926	2,500	5,000
Electric Stove Units - Blue Lake	452	360	300	500
Food Concessions - Blue Lake	987	0	3,000	15,000
Picnic Reservations - Blue Lake	12,248	13,835	14,000	20,000
Camping Fee - Oxbow Park	2,351	10,247	5,000	15,000
43rd Street Boat Ramp	1,634	3,081	4,500	12,500
Oxbow Wood Sales	724	904	800	1,000
Blue Lake Admissions	0	23,033	18,000	39,000
Alcohol Permit - Blue Lake and Oxbow	1,826	525	800	4,000
Special Use Permit - Parks	687	14,825	1,800	0
Miscellaneous Park Recoveries	1,580	3,038	200	0
Oxbow Admissions	1,634	303	12,000	33,800
Blue Lake Miscellaneous	3,858	800	4,500	300
Oxbow Miscellaneous	2,583	7,598	600	1,400
Group Camping Fees - Oxbow	0	4,459	0	0
House Rental - Blue Lake Park	0	0	0	7,500
Swim Center	0	0	0	59,300
SUBTOTAL	\$ 75,011	\$ 113,327	\$ 93,015	\$ 238,950



FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Permits				
Right of Way Permits	\$ *	\$ 22,069	\$ 41,000	\$ 15,000
Plumbing Permits	78,732	62,365	115,000	81,038
Plumbing Licenses	8,411	8,350	7,400	9,660
Building Permits	188,470	158,771	240,000	194,470
Mechanical Permits	23,197	26,706	35,000	30,835
Mobile Home Hookup Permit	984	1,901	2,000	2,294
Plan Check Fees	117,740	109,617	160,000	132,405
Fire Inspection Fees	7,957	4,933	10,000	7,917
Subsurface Permit	94,544	81,070	106,700	94,950
Subsurface VA/FHA	8,331	1,955	7,000	2,277
Zoning Permits	3,099	2,980	0	0
Zoning Plan Review/Inspection	29,844	24,113	35,000	65,545
Building Code Book Sales	142	29	0	0
Troutdale Plumbing Inspection	0	7,711	0	0
Outdoor Advertising Permit Fee	0	0	0	35,000
SUBTOTAL	\$ 561,451	\$ 512,570	\$ 759,100	\$ 671,391
Planning and Development				
Comprehensive Plan Amendment Fee	\$ 982	\$ 2,200	\$ 1,250	\$ 1,800
Zoning Hearing fee	41,264	29,915	45,000	51,000
Subdivision Fee	14,165	7,668	8,000	11,500
Street Vacation Fee	3,000	2,700	3,000	1,500
Preliminary Design Review Fee	23,030	17,015	20,000	72,700
Miscellaneous Sales - Planning	3,365	2,839	0	0

\*Included in Road Fund for 1980-81

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Planning and Development (Con't)				
Planning Publication Sales - Planning	\$ 6,888	\$ 6,446	\$ 0	\$ 0
Planning Services	85	8	0	0
Revenue Bond Review	0	1,000	6,000	5,200
SUBTOTAL	\$ 92,779	\$ 69,791	\$ 83,250	\$ 143,700
Other Environmental Services				
Electrical and Radio Services	\$ 2,459	\$ 605	\$ 400	\$ 400
Other DES	2,038	1,129	0	0
SUBTOTAL	\$ 4,497	\$ 1,734	\$ 400	\$ 400
TOTAL ENVIRONMENTAL SERVICES - CHARGES & RECOVERIES	\$ 1,480,047	\$ 1,597,797	\$ 1,817,065	\$ 2,022,541

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Purchasing				
Outside Purchasing Fees	\$ 3,983	\$ 5,177	\$ 6,500	\$ 3,772
Public Safety Sheriff Sales	13,488	129,853	17,000	20,000
Capital Equipment Sales	2,262	9,540	4,500	10,000
Tiffany Food Services	11,145	16,672	15,000	11,020
Fixed Asset Sales	56,024	9,544	0	0
Vending Machines	0	2,286	1,800	8,500
SUBTOTAL	\$ 86,902	\$ 173,072	\$ 44,800	\$ 53,292
Facilities and Property Management				
Property Management Fees	\$ 533	\$ 25	\$ 100	\$ 0
Tax Exemption Refund	18,381	18,855	19,000	12,727
Property Management Sales	9,908	24,429	9,600	9,290
Property and Space Rentals	362,206	435,774	495,310	633,292
Telephone Rentals	1,426	4,923	4,500	5,000
Recycling - Paper	2,169	326	2,500	5,000
Justice Center Reimbursement-City	0	0	0	173,000
U.S. Food and Nutrition Building Contribution	0	0	0	5,000
PGE Building Contribution	0	0	0	2,500
SUBTOTAL	394,623	484,332	531,010	845,809
TOTAL GENERAL SERVICES - CHARGES AND RECOVERIES	\$ 481,525	\$ 657,404	\$ 575,810	\$ 899,101

# FINANCIAL SUMMARY

## GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Assessment and Taxation				
Marriage Licenses	\$ 116,720	\$ 132,775	\$ 132,100	\$ 150,000
Passport Applications	15,144	19,485	18,000	18,500
Miscellaneous License Fees	8,331	10,398	9,500	10,000
Firearms Dealers License	1,125	1,350	1,500	1,200
Notary Fees	1,167	440	0	400
Assessor Late Fees	13,181	19,699	11,500	18,000
Assessor Sales	48,488	40,516	20,000	25,000
Assessment and Taxation - Recording	631,396	554,918	602,200	554,500
Marriage Ceremony	1,410	2,830	3,000	4,000
Indexing Fee	0	0	0	70,000
SUBTOTAL	\$ 836,962	\$ 782,411	\$ 797,800	\$ 851,600
Elections				
Elections Cost Reimbursements	\$ 368,626	\$ 223,188	\$ 432,500	\$ 162,745
Registrar Filing Fees	930	1,150	1,000	1,000
Voter Lists	4,484	9,719	5,500	9,000
Registrar Sales	2,560	3,662	3,200	3,500
SUBTOTAL	\$ 376,600	\$ 237,719	\$ 442,200	\$ 176,245

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Interest				
Interest on Investments	\$ 6,127,151	\$ 5,318,284	\$ 5,800,000	\$ 4,800,000
Interest on Charges	9,444	8,592	8,500	8,500
SUBTOTAL	\$ 6,136,595	\$ 5,326,876	\$ 5,808,500	\$ 4,808,500
Dividends and Refunds				
State Gasoline Tax Refund	\$ 1,161	\$ 421	\$ 1,000	\$ 500
Insurance Dividends	22,634	0	0	0
SUBTOTAL	\$ 23,795	\$ 421	\$ 1,000	\$ 500
Miscellaneous				
Miscellaneous Charges and Recoveries	\$ 211,699	\$ 179,876	\$ 100,000	\$ 100,000
County Service Districts Charges	0	0	133,178	76,000
Judgment Collections	1,857	916	0	0
Youth Catalog Sales	196	0	0	0
County Counsel Book Revenue	140	660	500	500
Deferred Compensation Admin. Charge	0	4,932	4,600	4,500
Manpower Service Fees	6,014	3,620	4,000	4,000
Auto Rental Revenue	3,368	7,061	6,000	7,000
Car Pool Parking	0	3,275	3,000	3,200
Cable Television Franchise Fee (80-81)	0	0	47,500	*
Inmate Trust Fund Reimbursement	0	0	61,697	0
Clerk of the Board Tape Sales	0	0	0	350
Tri Met Reimbursement - Utilities Relocation	0	0	0	25,000
SUBTOTAL	\$ 223,274	\$ 200,340	\$ 360,475	\$ 220,550
TOTAL NONDEPARTMENTAL CHARGES AND RECOVERIES	\$ 7,597,226	\$ 6,547,767	\$ 7,409,975	\$ 6,057,395
TOTAL CHARGES AND RECOVERIES - ACTIVE ACCOUNTS	\$ 11,128,469	\$ 10,203,497	\$ 11,097,875	\$ 10,115,136
* Moved to Federal/State Program Fund				

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
CHARGES AND RECOVERIES - HISTORY ONLY				
Community Health Services				
Belmont - Patient (District III)	\$ 9,263	\$ 0	\$ 0	
Hansen - Patient (District IV)	6,473	0	0	
Westside - Patient (District I)	3,858	0	0	
Belmont - Welfare (District III Medicaid)	6,688	0	0	
Hansen - Welfare (District IV Medicaid)	5,424	0	0	
Westside - Welfare (District I Medicaid)	12,180	0	0	
Medi-Check - Well Baby - Welfare	5,884	0	0	
Immunization Fees - Travel	10,558	1,295	0	
Immunization Fees - Flu	15,598	0	0	
Immunization Fees - Other	9,747	0	0	
Corrections Health - 3rd Party Reimbursement	3,300	17,087	0	
SUBTOTAL	\$ 88,973	\$ 18,382	\$ 0	History
Edgefield				
Edgefield Nursing Home - Welfare	\$ 675,951	\$ 416,583	\$ 0	
Edgefield Nursing Home - Private	10,423	2,231	0	
Edgefield Home for the Aged - Welfare	43,234	16,120	0	
Edgefield Home for the Aged - Private	5,584	1,489	0	
Edgefield Prescriptions	391	0	0	
Edgefield Physicians Services	8,098	251	0	
Edgefield Meal Sales	2,592	948	0	
Edgefield Rent	250	340	0	
Miscellaneous Sales	52	11	0	
SUBTOTAL	\$ 746,575	\$ 437,973	\$ 0	

FINANCIAL SUMMARY  
GENERAL FUND

B-16

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Social Services Division				History
Mental Health				
Involuntary Commitment Recoveries	\$ 11,175	\$ **	\$ **	
Mental Health Fees - Patient	18,490	14,404	12,000	
SUBTOTAL	\$ 29,665	\$ 14,404	\$ 12,000	
Health Division				History
Project Health				
Doctor Refunds	\$ 1,171	\$ 0	\$ *	
Hospital Refunds	20,275	0	*	
Transportation Refunds	1,954	2,071	0	
Client Payments	73,362	135,819	180,000	
Rape Refunds - Third Party	0	654	300	
Other Refunds	2,314	29,694	45,000	
SUBTOTAL	\$ 99,076	\$ 168,238	\$ 225,300	
Lab				History
Lab Fees - City of Portland	\$ 12,963	\$ 19,693	\$ 15,000	
Lab Fees - Family Planning	2,591	2,681	3,400	
Other Lab Fees	6,997	4,477	3,050	
SUBTOTAL	\$ 22,551	\$ 26,851	\$ 21,450	

\*Included in "Other Refunds"

\*\*Included in DJS

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Circuit Court				History
Circuit Court Filing Fee	\$ 309,654	\$ 392,658	\$ 210,000	
Circuit Court Trial Fee	57,798	75,333	40,000	
Court Reporter Fee	130,360	137,612	75,000	
Circuit Court Cost Reimbursement	35,931	36,870	21,250	
Circuit Court Cost Out of Bail	36,813	32,524	18,500	
Domestic Court Affidavits	14,682	20,330	11,000	
Other Circuit Court Fees	57,923	62,089	30,000	
Attorney Fee Reimbursement - Circuit Court	45,554	74,848	76,597	
SUBTOTAL	\$ 688,715	\$ 832,264	\$ 482,347	
Probate Court				
Probate Filing Fees	\$ 270,440	\$ 339,814	\$ 135,000	
Court Reporter Fees - Probate	5,544	2,856	1,250	
Involuntary Commitment Recoveries	*	12,759	7,000	
SUBTOTAL	\$ 275,984	\$ 355,429	\$ 143,250	
District Court				
District Court Filing Fee	\$ 289,750	\$ 322,368	\$ 160,000	
Other District Court Fees	88,067	107,411	62,000	
Forms - District Court	15,423	12,242	6,500	
DUII Diversion Program	0	62,791	46,200	
Alcohol Education Fees	10,020	4,590	2,400	
Court Costs - District Court	5,052	36	*	
Attorney Fee Reimbursement - District Court	2,723	23,347	10,500	
SUBTOTAL	\$ 411,035	\$ 532,785	\$ 287,600	
TOTAL CHARGES AND RECOVERIES - HISTORY ONLY	\$ 2,362,574	\$ 2,386,326	\$ 1,171,947	

\*Included in "Other District Court Fees"



FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
FINES AND FORFEITURES				
Traffic and Parking Fines				
Traffic Fines	\$ 649,170	\$ 1,092,738	\$ 560,000	\$ 190,000
Traffic Fines Out of Bail	189,849	*	*	*
Traffic Forfeits	335,204	*	*	*
Parking Tags	1,537,359	2,112,808	877,500	0
SUBTOTAL	\$ 2,711,582	\$ 3,205,546	\$ 1,437,500	\$ 190,000
Criminal and Other Fines				
Criminal Fines - Circuit Court	\$ 124,865	\$ 180,544	\$ 72,000	\$ 0
Criminal Fines - District Court	41,597	95,068	50,000	0
Criminal Fines - Both Courts	31,681	**	**	0
Criminal Fines - Out of Bail	31,276	**	**	0
Other Fines	9,827	8,654	5,100	0
SUBTOTAL	\$ 239,246	\$ 284,266	\$ 127,100	\$ 0
TOTAL FINES AND FORFEITURES	\$ 2,950,828	\$ 3,489,812	\$ 1,564,600	\$ 190,000
FEDERAL SOURCES				
O and C Grant	\$ 1,063,916	\$ 1,064,972	\$ 500,000	\$ 408,750
TOTAL FEDERAL SOURCES	\$ 1,063,916	\$ 1,064,972	\$ 500,000	\$ 408,750

\*Included in "Traffic Fines"

\*\*Included in "Criminal Fines - District & Circuit Courts"

FINANCIAL SUMMARY  
GENERAL FUND

B-19

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
STATE SOURCES				
State Non-Grant				
Liquor Revenue Sharing	\$ 1,368,748	\$ 1,346,160	\$ 1,330,000	\$ 1,414,000
Cigarette Tax Sharing	799,143	742,881	760,000	725,000
Amusement Device Tax Sharing	45,486	76,022	68,000	98,000
Racing Apportionment	58,485	50,504	52,000	52,000
SUBTOTAL	\$ 2,271,862	\$ 2,215,567	\$ 2,210,000	\$ 2,289,000
State Grants				
State Board of Health - Subsidy	\$ 137,416	\$ 140,700	\$ 140,000	\$ 140,000
National School Lunch Program	21,163	24,011	21,000	24,000
District Attorney Salary Contribution	338,580	246,768	247,000	337,000
State Court Reimbursement	1,250,124	1,101,738	550,620	0
CCA Felon Reimbursement	583,077	857,391	676,000	500,000
Circuit Court Grant	1,200	0	0	0
CCA-State Mental Health*	0	0	0	145,349*
SUBTOTAL	\$ 2,331,560	\$ 2,370,608	\$ 1,634,620	\$ 1,146,349
TOTAL STATE SOURCES	\$ 4,603,422	\$ 4,586,175	\$ 3,844,620	\$ 3,435,349
<p>* Previously included as a service reimbursement.</p>				

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
LOCAL SOURCES				
City Health Contract	\$ 91,000	\$ 0	\$ 0	\$ 0
Metro Youth Commission - City	41,126	47,674	0	0
Centrex - Other External Organizations	4,135	0	10,000	0
Centrex System - City	21,608	22,342	80,000	0
TOTAL LOCAL SOURCES	\$ 157,869	\$ 70,016	\$ 90,000	\$ 0
TOTAL GENERAL FUND DIRECT RESOURCES	\$ 80,723,313	\$ 78,774,715	\$ 78,772,649	\$ 71,052,748
SERVICE REIMBURSEMENTS				
Road Fund	\$ 66,000	\$ 100,000	\$ 60,656	\$ 741,442
Federal/State Program Fund	444,988	563,387	0	0
Data Processing Fund	0	746,174	814,120	670,582
Animal Control Fund	0	0	90,110	75,000
Fleet Management Fund	0	0	400	1,200
Building Management	444,137	435,927	0	0
Community Health Services - Federal/State	78,932	410,237	267,789	0
Project Health - Federal/State	400,414	232,307	256,011	0
DHS Special Services	98,689	0	0	0
Justice Services - Federal/State	114,045	133,531	1,024,811	259,205
Mental Health - Federal/State	0	0	128,172	0
Emergency Medical Services - Federal/State	0	0	2,300	2,300
MCCAA - Federal/State	0	0	24,459	0
Environmental Services - Federal/State	0	0	38,220	18,320
C.C.A.-State Mental Health-General Fund	0	0	0	10,102
Health Services - Federal/State	0	0	0	318,222
Social Services - Federal/State	0	0	0	119,424

FINANCIAL SUMMARY  
GENERAL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
SERVICE REIMBURSEMENTS (Con't)				
Administrative Services	\$ 0	\$ 0	\$ 12,900	\$ 0
Nondepartmental- Federal/State Fund	0	0	15,000	15,000
Insurance Fund	0	0	2,160	35,489
General Services - Federal/State	0	0	3,336	20,240
Inverness	0	0	3,400	2,950
Tax Title Land Sales Fund	0	0	420	0
Capital Reserve Fund	0	0	8,238	4,035
TOTAL SERVICE REIMBURSEMENTS	\$ 1,647,205	\$ 2,621,563	\$ 2,752,502	\$ 2,293,511
CASH TRANSFERS				
Fleet Management Fund	\$ 0	\$ 0	\$ 300,000	\$ 0
Revenue Sharing Fund	8,800,000	9,400,000	10,000,000	6,200,000
Sewage Facilities Fund	165,150	173,808	1,042,789	172,650
Tax Title Land Sales Trust Fund	630	18,000	18,000	18,000
Road Fund	0	0	207,237	185,282
Emergency Communications Fund	0	12,040	0	0
General Operating Serial Levy Fund	0	1,955,460	2,032,463	2,031,126
Inverness Fund	0	0	4,789	0
Capital Reserve Fund	0	0	0	0
Federal/State Fund	0	0	0	34,526
TOTAL CASH TRANSFERS	\$ 8,965,780	\$ 11,559,308	\$ 13,605,278	\$ 8,641,584
TOTAL GENERAL FUND RESOURCES	\$ 91,336,298	\$ 92,955,586	\$ 95,130,429	\$ 81,987,843

FINANCIAL SUMMARY  
GENERAL FUND

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Human Services				
Personal Services	\$ 5,896,067	\$ 4,905,665	\$ 3,984,822	\$ 2,816,401
Materials & Services	5,154,859	4,596,692	5,461,467	841,831
Capital Outlay	20,571	30,160	1,982	1,300
TOTAL	\$ 11,071,497	\$ 9,532,517	\$ 9,448,271	\$ 3,659,532
Justice Services				
Personal Services	\$ 24,397,265	\$ 28,029,512	\$ 27,097,079	\$ 24,067,095
Materials & Services	10,052,314	11,767,233	12,324,332	10,700,156
Capital Outlay	231,950	106,118	36,855	10,412
TOTAL	\$ 34,681,529	\$ 39,902,863	\$ 39,458,266	\$ 34,777,663
Environmental Services				
Personal Services	\$ 3,129,632	\$ 2,877,150	\$ 2,773,485	\$ 2,471,221
Materials & Services	1,085,218	1,142,108	1,297,101	1,153,951
Capital Outlay	63,377	112,907	16,210	20,485
TOTAL	\$ 4,278,227	\$ 4,132,165	\$ 4,086,796	\$ 3,645,657
Administrative Services				
Personal Services	\$ 5,684,060	\$ 6,403,328	\$ 6,556,419	\$ 0
Materials & Services	4,824,458	5,235,644	6,068,489	0
Capital Outlay	148,516	26,995	0	0
TOTAL	\$ 10,657,034	\$ 11,665,967	\$ 12,624,908	\$ 0

**FINANCIAL SUMMARY**  
GENERAL FUND

REQUIREMENTS	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
General Services				
Personal Services	\$ 1,810,687	\$ 2,095,768	\$ 2,217,813	\$ 3,808,822
Materials & Services	721,112	952,021	937,039	4,980,321
Capital Outlay	4,911	11,984	0	39,679
TOTAL	\$ 2,536,710	\$ 3,059,773	\$ 3,154,852	\$ 8,828,822
Nondepartmental				
Personal Services	\$ 1,389,868	\$ 1,473,812	\$ 1,471,235	\$ 5,640,750
Materials & Services	9,582,082	8,534,868	9,761,478	10,396,013
Capital Outlay	1,853,824	2,224,523	3,291,689	1,625,177
TOTAL	\$ 12,825,774	\$ 12,233,203	\$ 14,524,402	\$ 17,661,940
Intergovernmental Relations				
Personal Services	\$ 205,493	\$ 205,244	\$ 246,038	\$ *
Materials & Services	65,512	21,599	126,831	*
Capital Outlay	2,160	3,172	1,973	*
TOTAL	\$ 273,165	\$ 230,015	\$ 374,842	\$ *
TOTAL EXPENDITURES	\$ 76,323,936	\$ 80,756,503	\$ 83,672,337	\$ 68,573,614
* Moved to Department of General Services				

**FINANCIAL SUMMARY**  
GENERAL FUND

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
CASH TRANSFERS TO				
Road Fund	\$ 962,795	\$ 0	\$ 0	\$ 0
Federal/State Program Fund	3,809,905	5,587,103	6,059,406	8,266,105
County School Fund	1,334,700	1,244,900	1,166,000	1,145,000
Insurance Fund	732,550	731,745	364,500	949,678
Animal Control Fund	528,762	650,177	698,687	224,905
Capital Reserve Fund	0	0	40,000	326,569
Recreational Facilities Fund	0	53,000	0	0
Emergency Communications Fund	0	0	0	100,000
TOTAL CASH TRANSFERS	\$ 7,368,712	\$ 8,266,925	\$ 8,328,593	\$ 11,012,257
UNEXPENDED BALANCE	\$ 7,195,012	\$ 3,471,864	\$ 0	\$ 0
CONTINGENCY	\$ 0	\$ 0	\$ 2,829,499	\$ 1,951,972
ENDING WORKING CAPITAL (INVENTORIES)	\$ 448,638	\$ 460,294	\$ 300,000	\$ 450,000
TOTAL REQUIREMENTS	\$ 91,336,298	\$ 92,955,586	\$ 95,130,429	\$ 81,987,843

FINANCIAL SUMMARY  
ROAD FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 5,843,647	\$ 6,743,367	\$ 6,037,303	\$ 4,326,070
Accounts Receivable	172,778	383,275	200,000	350,000
Accounts Payable	(692,697)	(1,659,700)	(400,000)	(755,000)
Inventories	371,489	0	300,000	0
TOTAL BEGINNING WORKING CAPITAL	\$ 5,695,217	\$ 5,466,942	\$ 6,137,303	\$ 3,921,070
PROPERTY TAXES				
Forest Reserve Yield/In Lieu of Taxes	\$ 748,959	\$ 593,599	\$ 350,000	\$ 250,000
TOTAL PROPERTY TAXES	\$ 748,959	\$ 593,599	\$ 350,000	\$ 250,000
OTHER TAXES				
County Gasoline Tax	\$ 2,276,917	\$ 5,315,445	\$ 7,190,000	\$ 6,605,000
TOTAL OTHER TAXES	\$ 2,276,917	\$ 5,315,445	\$ 7,190,000	\$ 6,605,000
CHARGES AND RECOVERIES				
Right of Way Permits	\$ 45,814	\$ *	\$ *	\$ *
Miscellaneous Charges & Recoveries	43,518	64,279	15,000	10,000
Rents and Leases	3,012	2,015	2,400	2,400
Telephone and Pay Phone Rental	1,568	2,141	2,200	2,300
Chevron Pipeline	1,567	1,567	1,567	1,567
Service District Reimbursements	20,393	22,654	60,200	215,500
Auto Sales	50,460	17,905	20,000	10,000
Sale of Real Property/Contracts	29,179	15,836	13,135	11,091
Miscellaneous Sales	16,982	15,537	10,200	18,000
Rocky Butte Shop	202,175	58,827	0	0
Tri Mot Reimbursement - Utilities Relocation	0	0	0	244,000

\*Included in General Fund



FINANCIAL SUMMARY  
ROAD FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
<b>CHARGES AND RECOVERIES (Con't)</b>				
Plat Check Fee	\$ 13,487	\$ 9,344	\$ 10,000	\$ 4,500
Interest on Investments	530,750	447,905	650,000	390,000
Interest on Charges	6,532	8,325	9,435	8,574
Property Damage Reimbursements	5,591	5,347	3,000	6,000
Gas Tax Refund	9,247	3,220	8,000	4,000
Project Agreement Fees	14,667	50,432	20,000	38,000
Boat Concession	*	*	*	*
Camping Fee/Oxbow	*	*	*	*
Blue Lake Picnic Reservations	*	*	*	*
Electric Stoves	*	*	*	*
Food Concessions	*	*	*	*
Miscellaneous Park Recoveries	*	*	*	*
<b>TOTAL CHARGES AND RECOVERIES</b>	<b>\$ 994,942</b>	<b>\$ 725,334</b>	<b>\$ 825,137</b>	<b>\$ 965,932</b>
<b>FEDERAL SOURCES</b>				
Sale/Lease of Federal Lands	\$ 0	\$ 2,737	\$ 1,500	\$ 1,500
<b>TOTAL FEDERAL SOURCES</b>	<b>\$ 0</b>	<b>\$ 2,737</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>STATE SOURCES</b>				
Motor Vehicle Fee Sharing	\$ 6,551,292	\$ 6,111,489	\$ 7,275,000	\$ 7,025,000
FAU Engineering Reimbursement	198,279	188,474	204,000	210,000
<b>TOTAL STATE SOURCES</b>	<b>\$ 6,749,571</b>	<b>\$ 6,299,963</b>	<b>\$ 7,479,000</b>	<b>\$ 7,235,000</b>
<b>TOTAL ROAD FUND DIRECT RESOURCES</b>	<b>\$ 16,465,606</b>	<b>\$ 18,404,020</b>	<b>\$ 21,982,940</b>	<b>\$ 18,978,502</b>

\*Included in General Fund

FINANCIAL SUMMARY  
ROAD FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
SERVICE REIMBURSEMENTS				
General Fund	\$ 294,917	\$ 302,636	\$ 245,800	\$ 219,500
Inverness Fund	15,091	16,750	0	0
Fleet Management Fund	377,565	452,611	560,557	562,600
Bike Path Construction Fund	18,499	47,012	20,000	34,491
Assessment District Improvement Fund	0	0	0	0
Assessment District Operating Fund	116,954	54,408	51,800	65,340
Federal/State Program Fund	717	5,303	0	0
Animal Control Fund	2,705	3,110	3,581	1,700
Data Processing Fund	249	231	0	200
TOTAL SERVICE REIMBURSEMENT	\$ 826,617	\$ 882,061	\$ 881,738	\$ 883,831
CASH TRANSFERS				
General Fund	\$ 969,637	\$ 0	\$ 0	\$ 0
Assessment District Improvement Fund	100,000	36,000	65,000	24,000
Recreational Facilities Fund	194,000	228,200	269,000	266,000
Assessment District Operating Fund	0	0	1,515,700	30,000
TOTAL CASH TRANSFERS	\$ 1,263,637	\$ 264,200	\$ 1,849,700	\$ 320,000
TOTAL ROAD FUND RESOURCES	\$ 18,555,860	\$ 19,550,281	\$ 24,714,378	\$ 20,182,333

FINANCIAL SUMMARY  
ROAD FUND

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Environmental Services				
Personal Services	\$ 5,537,931	\$ 6,785,378	\$ 7,307,179	\$ 7,476,161
Materials & Services	2,800,868	4,205,152	4,905,126	5,012,705
Capital Outlay	4,610,217	2,851,897	10,086,026	7,149,677
TOTAL	\$ 12,949,016	\$ 13,842,427	\$ 22,298,331	\$ 19,638,543
Cash Transfer To				
Insurance Fund	\$ 72,450	\$ 73,255	\$ 40,500	\$ 67,790
Bike Path Construction Fund	65,513	61,109	72,750	70,250
General Fund	0	0	207,237	185,282
Federal/State Fund	1,940	286,714	258,000	0
Assessment District Operating Fund	0	0	1,515,700	30,000
TOTAL	\$ 139,903	\$ 421,078	\$ 2,094,187	\$ 353,322
UNEXPENDED BALANCE	\$ 5,466,941	\$ 5,286,776	\$ 0	\$ 0
CONTINGENCY	\$ 0	\$ 0	\$ 321,360	\$ 190,468
TOTAL REQUIREMENTS	\$ 18,555,860	\$ 19,550,281	\$ 24,714,378	\$ 20,182,333

**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY SOURCE**

B-29

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
<b>FEDERAL SOURCES</b>				
Human Services Grants	\$ 4,722,391	\$ 3,728,225	\$ 3,422,165	\$ 4,615,067
Justice Services Grants	1,123,609	1,007,444	1,343,537	1,243,796
Environmental Services Grants	497,145	1,076,149	1,696,990	1,264,400
CETA Grants	7,191,449	4,140,710	3,911,000	3,603,674
<b>TOTAL FEDERAL SOURCES</b>	\$ 13,534,594	\$ 9,952,528	\$ 10,373,692	\$ 10,726,937
<b>STATE SOURCES</b>				
Human Services Grants	\$ 11,608,940	\$ 11,583,018	\$ 14,315,907	\$ 15,525,655
Justice Services Grants	2,407,755	1,816,215	1,682,470	1,462,006
Environmental Services Grants	125,157	36,961	29,476	12,634
Administrative Services Grants	0	112,961	59,898	0
<b>TOTAL STATE SOURCES</b>	\$ 14,141,852	\$ 13,549,155	\$ 16,087,751	\$ 17,000,295
<b>LOCAL SOURCES</b>				
Human Services Grants	\$ 938,958	\$ 1,049,343	\$ 1,152,558	\$ 1,531,274
Justice Services Grants	152,644	314,468	857,754	962,716
Environmental Services Grants	0	3,890	75,000	0
General Services* Grants	20,723	108,086	255,911	682,615
<b>TOTAL LOCAL SOURCES</b>	\$ 1,112,325	\$ 1,475,787	\$ 2,341,223	\$ 3,176,605
<b>TOTAL DIRECT RESOURCES</b>	\$ 28,788,771	\$ 24,977,470	\$ 28,802,666	\$ 30,903,837
* Funded in Intergovernmental Relations in 1980-81 through 1982-83				

FINANCIAL SUMMARY  
FEDERAL/STATE FUND BY SOURCE

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
CASH TRANSFERS FROM GENERAL FUND FOR: Human Services				
MCCAA	\$ 151,370	\$ 80,178	\$ 92,143	\$ 79,657
Mental Health	1,233,274	1,706,970	1,297,786	1,470,809
Food Stamps	49,000	29,723	0	0
Family Planning	74,536	180,059	268,923	193,778
Children - Youth Grant	257,486	526,432	0	0
PIP	42,199	14,087	0	0
Community Health - Mental Health Clinics	193,777	215,646	196,042	0
Maternity Services	67,776	86,927	97,123	96,113
Hypertension Grant	62,766	36,398	52,900	0
Emergency Medical Services	66,173	34,205	247,950	163,841
WIC	55,326	145,213	164,586	203,614
Primary Health Care	63,938	1,056,904	1,419,887	462,311
Hooper Detox	2,223	100,159	280,250	0
VD Program	168,227	231,825	241,236	221,573
TB Program	75,144	110,245	80,166	41,694
Urban Health Initiative	324,289	226,450	0	0
NE Mental Health Clinic	159,833	155,145	145,154	94,875
Hearing Conservation	7,355	0	0	0
Community Health Response	0	0	755,559	457,741
W/SE/East Clinic	0	0	0	2,717,744
N/NE Clinic	0	0	0	656,009
General Assistance	0	0	0	337,018
Laboratory	0	0	0	245,667
TOTAL HUMAN SERVICES MATCH	\$ 3,054,692	\$ 4,936,572	\$ 5,339,705	\$ 7,442,444

**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY SOURCE**

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Intergovernmental Relations				
Regional Jail/Court Takeover	\$ 18,141	\$ 0	\$ 0	\$ 0
TOTAL INTERGOVERNMENTAL RELATIONS MATCH	\$ 18,141	\$ 0	\$ 0	\$ 0
Justice Services				
River Patrol	\$ 0	\$ 17,111	\$ 80,030	\$ 39,930
Crime Prevention	73,133	93,781	0	0
D.D.C. Training and Transition	0	0	0	209,916
Major Violator	61,118	0	0	0
Juvenile Court Subsidy	36,310	49,110	37,111	23,497
Community Corrections - Mental Health	63,947	48,153	56,873	91,790
Emergency Preparedness	54,421	88,105	65,683	62,465
Support Enforcement - District Attorney	211,673	152,384	168,623	201,063
Community Corrections	87,823		0	0
Presentence Investigation	2,131	0	0	0
Circuit Court Training	1,415	0	0	0
Circuit Court Microfilming	3,481	0	0	0
Circuit Court Planner/Evaluator	0	0	0	0
Operations & Systems Analysis	8,848	0	0	0
Jail O & P Detainer	3,191	4,696	0	0
MSD - RAIN	(1,194)	0	0	0
Humanities Committee	0	0	0	0
Property Crimes	1,033	0	0	0
Federal Marshall	0	89,428	64,018	0
Juvenile Services Commission - Serial Levy	0	0	244,675	195,000
Support Enforcement - Circuit Court	0	5,538	2,688	0
Termination of Parental Rights	0		0	0
Juvenile Services Act	0	102,225	0	0
TOTAL JUSTICE SERVICES MATCH	\$ 607,330	\$ 650,531	\$ 719,701	\$ 823,661

FINANCIAL SUMMARY  
FEDERAL/STATE FUND BY SOURCE

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Administrative Services				
Tax Plan Implementation	\$ 129,741	\$ 0	\$ 0	\$ 0
TOTAL ADMINISTRATIVE SERVICES MATCH	\$ 129,741	\$ 0	\$ 0	\$ 0
TOTAL CASH TRANSFER FROM GENERAL FUND	\$ 3,809,904	\$ 5,587,103	\$ 6,059,406	\$ 8,266,105
TOTAL CASH TRANSFER FROM ROAD FUND	\$ 1,941	\$ 299,985	\$ 258,000	\$ 0
TOTAL RESOURCES	\$ 32,600,616	\$ 30,864,558	\$35,120,072	\$ 39,169,942

**FINANCIAL SUMMARY**  
FEDERAL/STATE FUND

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Human Services				
Personal Services	\$ 7,811,389	\$ 10,087,273	\$ 10,299,386	\$ 10,553,807
Materials & Services	11,952,492	10,960,211	13,906,751	18,513,754
Capital Outlay	561,100	249,674	24,198	46,879
TOTAL HUMAN SERVICES EXPENDITURES	\$ 20,324,981	\$ 21,297,158	\$ 24,230,335	\$ 29,114,440
Justice Services				
Personal Services	\$ 2,527,373	\$ 2,488,907	\$ 2,404,688	\$ 2,857,315
Materials & Services	1,712,357	1,229,578	2,196,574	1,597,440
Capital Outlay	51,608	70,173	2,200	2,898
TOTAL JUSTICE SERVICES EXPENDITURES	\$ 4,291,338	\$ 3,788,658	\$ 4,603,462	\$ 4,457,653
Environmental Services				
Personal Services	\$ 160,505	\$ 211,387	\$ 173,412	\$ 108,075
Materials & Services	193,992	544,546	731,502	702,752
Capital Outlay	269,746	661,052	1,154,552	466,207
TOTAL ENVIRONMENTAL SERVICES EXPENDITURES	\$ 624,243	\$ 1,416,985	\$ 2,059,466	\$ 1,277,034



**FINANCIAL SUMMARY**  
FEDERAL/STATE FUND

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
Nondepartmental				
Personal Services	\$ 69,145	\$ 0	\$ 0	\$ 0
Materials & Services	7,122,304	4,140,710	3,911,000	3,603,674
Capital Outlay	0	0	0	0
TOTAL NONDEPARTMENTAL EXPENDITURES	\$ 7,191,449	\$ 4,140,710	\$ 3,911,000	\$ 3,603,674
Administrative Services				
Personal Services	\$ 95,074	\$ 94,712	\$ 41,094	\$ 0
Materials & Services	34,667	18,249	18,304	0
Capital Outlay	0	0	0	0
TOTAL ADMINISTRATIVE SERVICES EXPENDITURES	\$ 129,741	\$ 112,961	\$ 59,398	\$ 0
General Services*				
Personal Services	\$ 36,213	\$ 10,147	\$ 58,752	\$ 92,028
Materials & Services	2,651	97,939	162,059	585,487
Capital Outlay	0	0	35,100	5,100
TOTAL GENERAL SERVICES	\$ 38,864	\$ 108,086	\$ 255,911	\$ 682,615
TOTAL EXPENDITURES	\$ 32,600,616	\$ 30,864,558	\$ 35,120,072	\$ 39,135,416
Cash Transfer to General Fund	\$ 0	\$ 0	\$ 0	\$ 34,526
TOTAL FEDERAL/STATE REQUIREMENTS	\$ 32,600,616	\$ 30,864,558	\$ 35,120,072	\$ 39,169,942
* Funded in Intergovernmental Relations in 1980-81 through 1982-83				

**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY ORGANIZATION**

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
HUMAN SERVICES				
Social Services Division				
Mental Health/Detox				
Title XIX (State)	\$ 100,990	\$ 116,045	\$ 154,440	\$ 50,000
State Mental Health Division (State)	8,041,723	8,034,749	10,911,347	11,448,563
Community Corrections Act (State)	0	0	0	0
School District No. 1 Grants (Local)	91,218	112,113	118,000	126,861
2145 Alcohol (State)	489,887	416,837	455,000	455,000
Residential Care 3044 Alcohol (State)	261,312	305,518	0	0
Portland CETA (Local)	8,568	0	0	0
TOTAL DEDICATED REVENUES	\$ 8,993,698	\$ 8,985,262	\$ 11,638,787	\$ 12,080,424
COUNTY GENERAL REVENUES	\$ 1,235,497	\$ 1,807,135	\$ 1,578,036	\$ 1,470,809
TOTAL MENTAL HEALTH	\$ 10,229,195	\$ 10,792,397	\$ 13,216,823	\$ 13,551,233
MCCAA				
CSA Basic Grant (Federal)	\$ 306,758	\$ 387,533	\$ 217,009	\$ 235,047
Winterizing Grant (Federal)	7,382	0	0	0
Food & Nutrition (Federal)	23,703	8,662	7,800	0
Youth Recreation (Federal)	5,761	0	0	0
AAA Social Services (Local)	168,360	181,243	170,820	179,361
Donations (Local)	12,601	16,793	0	500
Tri-Met (Local)	291,195	378,726	391,750	387,787

FINANCIAL SUMMARY  
FEDERAL/STATE FUND BY ORGANIZATION

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
MCCAA (Con't)				
CSA/Fuel Crisis Funds (Federal)	\$ 82,292	\$ 111,799	\$ 120,470	\$ 111,729
CSA/Housing Funds (Federal)	50,232	51,694	15,655	190,516
State Transportation Contracts (State)	4,860	0	0	0
Community Services/DOE Funds (Federal)	214,921	130,615	286,674	0
HUD Counseling (Federal)	23,493	16,074	10,000	0
County Mental Health (Local)	0	0	4,500	0
PP & L Weatherization (Local)	0	0	0	103,915
CSA Low Income Weatherization (State)	0	0	0	696,791
TOTAL DEDICATED REVENUES	\$ 1,191,558	\$ 1,283,139	\$ 1,224,678	\$ 1,905,646
COUNTY GENERAL REVENUES	\$ 151,370	\$ 80,178	\$ 92,143	\$ 79,657
TOTAL MCCAA	\$ 1,342,928	\$ 1,363,317	\$ 1,316,821	\$ 1,985,303
Health Division Project Health				
Medicaid Demonstration Project (Federal)	\$ 1,316,867	\$ 0	\$ 0	\$ 0
330 Grant (Federal)	1,891,549	853,701	820,902	0
Medical Refunds - Recoveries (Local)	118,797	0	0	0
330 Refunds - Recoveries (Local)	10,170	0	0	0
TOTAL PROJECT HEALTH	\$ 3,337,383	\$ 853,701	\$ 820,902	\$ 0

**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY ORGANIZATION**

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Health Division				
Lab Grants				
Laboratory - Refugee	\$ 0	\$ 0	\$ 0	\$ 40,060
Laboratory - Communicable Disease (State)	0	0	0	30,000
Laboratory - Detox (Local)	0	0	0	1,500
Laboratory - Patient Fees (Local)	0	0	0	39,276
Laboratory - City of Portland (Local)	0	0	0	20,000
Laboratory - 330 Grant (Federal)	0	0	0	20,000
Laboratory - State Mental Health (State)	0	0	0	16,100
TOTAL DEDICATED REVENUES	\$ 0	\$ 0	\$ 0	\$ 166,936
COUNTY GENERAL REVENUES	\$ 0	\$ 0	\$ 0	\$ 245,667
TOTAL LAB GRANTS	\$ 0	\$ 0	\$ 0	\$ 412,603

FINANCIAL SUMMARY  
FEDERAL/STATE FUND BY ORGANIZATION

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RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Community Health Services				
USDA WIC Program (State)	\$ 259,674	\$ 270,237	\$ 272,584	\$ 377,594
Primary Health Care Grant (Federal)	462,652	1,439,164	1,779,590	408,737
Primary Health Care - Welfare (State)	49,937	97,898	156,826	28,000
Primary Health - MSD Patient Fees (Local)	38,567	160,081	189,086	106,000
Family Planning (State)	245,770	210,281	217,702	140,068
Family Planning Welfare (State)	12,686	18,656	20,000	20,000
Family Planning - Third Party (Local)	30,485	35,673	39,300	42,500
Family Planning Drug (State)	128,050	174,285	188,635	209,884
Children & Youth - Maternal Child Hlth Blk (State)	216,814	199,260	214,439	151,908
Children & Youth - Welfare (State)	50,188	77,423	0	0
Children & Youth - Patient Fees (Local)	0	1,570	20,100	0
Community Mental Health Center Funds (Local)	0	30,062	25,502	0
Primary Health Care Medicare (Federal)	0	451,986	30,000	0
Burnside Clinic Contract (Local)	0	6,585	4,800	0
Burnside Consortium Grant (Local)	0	3,674	22,890	0
Maternity Services (State)	48,087	32,474	48,087	80,247
Maternity Services - Welfare (State)	2,637	2,797	5,000	5,000
Maternity Services - Patient Fees (Local)	2,748	3,667	6,000	6,000
State Mental Health Division (State)	195,877	175,931	177,988	95,845
State Mental Health N.E. Clinic (State)	72,544	149,354	154,448	158,107
N.E. Mental Health - Welfare (State)	15,187	36,346	74,267	75,000
N.E. Mental Health - Patient Fees (Local)	2,213	2,144	2,000	5,000
Hypertension - Community Health Resp. (State)	61,912	83,566	59,000	54,499
Hearing Conservation (State)	55,492	58,215	0	0
Refugee Services (State)	554,170	988,338	1,073,762	665,481
Refugee Services - Welfare (Federal)	260,222	270,015	134,065	217,645
Refugee - Patient Fees (Local)	0	2,181	1,200	2,700
Community Health Response (State)	0	0	0	51,950

**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY ORGANIZATION**

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Community Health Services (Con't)				
Family Planning - Planned Parenthood (Local)	\$ 0	\$ 0	\$ 0	\$ 20,047
W/SE/East Clinic Services (Local)	0	0	0	50,365
W/SE/East Clinic Services (Federal)	0	0	0	1,340,588
W/SE/East Clinic Services (State)	0	0	0	120,000
W/SE/East Clinic Services - Patient Fees (Local)	0	0	0	133,492
W/SE/East Clinic Services - Detox (Local)	0	0	0	23,576
W/SE/East Clinic Services - Welfare (State)	0	0	0	110,000
Community Health Response - Patient Fees (Local)	0	0	0	20,000
Community Health Response - Welfare (State)	0	0	0	10,000
Dental Health Fluoride Education (Federal)	8,164	6,982	0	0
PIP - Welfare (State)	3,028	3,491	0	0
PIP (Local)	24,220	0	0	0
TB (State)	37,907	50,281	10,000	144,928
TB - Welfare (State)	511	289	100,266	172,999
TB - Patient Fees (Local)	2,892	1,800	2,700	3,300
VD (State)	40,824	25,363	21,816	22,470
VD - Patient Fees (Local)	38,256	54,925	70,000	81,200
VD - Welfare (State)	0	2,013	300	5,161
School District #1 (Local)	12,338	9,149	13,400	13,802
Food Stamps (State)	0	53,371	0	0
Urban Health Grant (Federal)	328,617	0	0	0
Urban Health - Welfare (State)	8,490	0	0	0
Urban Health - Patient Fees (Local)	12,348	0	0	0
N/NE Clinic Services - Patient Fees (Local)	0	0	0	100,100
N/NE Clinic Services - Welfare (State)	0	0	0	90,000
N/NE Clinic Services - 330 Grant (Federal)	0	0	0	2,090,805
TOTAL DEDICATED REVENUES	\$ 3,283,507	\$ 5,189,527	\$ 5,135,753	\$ 7,454,998
COUNTY GENERAL REVENUES	\$ 1,552,652	\$ 3,015,054	\$ 3,421,576	\$ 5,482,470
TOTAL COMMUNITY HEALTH SERVICES	\$ 4,836,159	\$ 8,204,581	\$ 8,557,329	\$ 12,937,468

FINANCIAL SUMMARY  
FEDERAL/STATE FUND BY ORGANIZATION

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Administration				
Emergency Medical Services (Local)	\$ 73,982	\$ 48,957	\$ 70,510	\$ 63,992
TOTAL DEDICATED REVENUES	\$ 73,982	\$ 48,957	\$ 70,510	\$ 63,992
COUNTY GENERAL REVENUES	\$ 66,173	\$ 34,205	\$ 247,950	\$ 163,841
TOTAL HEALTH PROTECTION	\$ 140,155	\$ 83,162	\$ 318,460	\$ 227,833
Food Stamps				
State Reimbursement (State)	\$ 247,510	\$ *	\$ *	\$ *
COUNTY GENERAL REVENUES	\$ 49,000	\$ *	\$ *	\$ *
TOTAL FOOD STAMPS	\$ 296,510	\$ *	\$ *	\$ *
Corrections Health				
CCA - State Corrections (State)	\$ 0	\$ *	\$ *	\$ *
CCA - State Mental Health (State)	142,651	*	*	*
TOTAL CORRECTIONS HEALTH	\$ 142,951	\$ *	\$ *	\$ *
TOTAL DHS DEDICATED REVENUES	\$ 17,720,289	\$ 16,360,586	\$ 18,890,630	\$ 21,671,996
TOTAL COUNTY GENERAL REVENUES	\$ 3,054,692	\$ 4,936,572	\$ 5,339,705	\$ 7,442,444
TOTAL DHS - FEDERAL/STATE FUND	\$ 20,324,981	\$ 21,297,158	\$ 24,230,335	\$ 29,114,440

\*Moved to Community Health Services Division

**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY ORGANIZATION**

RESOURCES	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
JUSTICE SERVICES				
Sheriff				
Community Crime Prevention (Federal)	\$ 93,904	\$ 0	\$ 0	\$ 0
Hazardous Materials Grant (Federal)	37,511	0	0	0
Crime Prevention (State)	2,494	81,257	0	0
Marine Board River Patrol (State)	198,588	186,161	131,642	131,642
Emergency Preparedness (Federal)	36,054	23,522	53,519	54,958
Property Crimes (Federal)	55,964	11,791	0	0
River Patrol (Local)	0	36,901	41,460	43,706
Library Security (Local)	7,050	15,689	21,688	23,917
Juvenile Data Systems (State)	31,738	28,443	0	0
Corrections Mental Health (State)	54,474	46,231	50,670	0
CCA - Corrections (State)	1,384,502	769,217	676,117	*
Jail Overcrowding Phase II (Federal)	201,611	33,817	0	0
Pre-Sentence Investigation (Federal)	8,886	8,240	0	0
Pre-Trial Release (Federal)	83,320	136,110	19,691	0
Federal Marshal (Federal)	171,264	306,948	749,398	734,279
Probation Client Fees (Local)	0	63,225	231,120	**
Day Care Food Services (Local)	0	5,663	7,875	0
Probation Center (State)	0	0	0	162,749
D.D.C. Training and Transition (State)	0	0	0	246,531
Commissary Fund (Local)	0	0	0	184,526
TOTAL DEDICATED REVENUES	\$ 2,367,360	\$ 1,753,215	\$ 1,983,180	\$ 1,582,308
TOTAL GENERAL REVENUES	\$ 285,679	\$ 341,274	\$ 266,604	\$ 312,311
TOTAL SHERIFF	\$ 2,653,039	\$ 2,094,489	\$ 2,249,784	\$ 1,894,619
* "Probation Center" previously appeared in C.C.A. - Corrections				
** Moved to Community Corrections Division				



**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY ORGANIZATION**

RESOURCES	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
Community Corrections				
Probation Client Fees (Local)	\$ *	\$ *	\$ *	\$ 153,879
Contracts (State)	*	*	*	46,181
Training/Evaluation (State)	*	*	*	8,863
Enhancement (State)	*	*	*	94,541
TOTAL DEDICATED REVENUES	\$ *	\$ *	\$ *	\$ 303,464
COUNTY GENERAL REVENUES	\$ *	\$ *	\$ *	\$ 91,790
TOTAL COMMUNITY CORRECTIONS	\$ *	\$ *	\$ *	\$ 395,254
District Attorney				
Major Violator (Federal)	\$ 57,445	\$ 0	\$ 0	\$ 0
Support Enforcement (Federal)	308,639	478,146	520,929	454,559
Termination of Parental Rights (State)	62,878	76,625	92,417	92,247
Domestic Relations (State)	8,964	0	0	0
Family Violence (Local)	25,989	0	0	0
Food Stamp Fraud (Federal)	0	8,870	0	0
TOTAL DEDICATED REVENUES	\$ 463,915	\$ 563,641	\$ 613,346	\$ 546,806
COUNTY GENERAL REVENUES	\$ 266,376	\$ 152,384	\$ 168,623	\$ 201,063
TOTAL DISTRICT ATTORNEY	\$ 730,291	\$ 716,025	\$ 781,969	\$ 747,869
Family Services				
Conciliation Court Fees (Local)	\$ **	\$ **	\$ 229,780	\$ 246,160
Marriage License Fees (Local)	**	**	58,000	53,084
TOTAL DEDICATED REVENUES	\$ **	\$ **	\$ 287,780	\$ 299,244

\* Previously located in Sheriff's Office - Corrections

\*\* Previously located in General Fund

**FINANCIAL SUMMARY**  
FEDERAL/STATE FUND BY ORGANIZATION

RESOURCES	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
Administration & Planning				
Juvenile Services Administration (State)	\$ *	\$ 0	\$ 343,333	\$ 528,518
TOTAL DEDICATED REVENUE	\$ *	\$ 0	\$ 343,333	\$ 528,518
TOTAL GENERAL REVENUES	\$ *	\$ 0	\$ 244,675	\$ 195,000
TOTAL ADMINISTRATION & PLANNING	\$ *	\$ 0	\$ 588,008	\$ 723,518
Juvenile Services				
Juvenile Court Subsidies (State)	\$ 43,317	\$ 102,461	\$ 53,708	\$ 72,000
Juvenile Services Act (State)	358,735	252,723	0	0
Regional Detention (Local)	112,979	192,990	267,831	257,444
Probation Support (State)	49,946	65,256	326,127	0
Case Management (State)	193,052	155,753	0	0
City of Portland CETA (Local)	1,384	0	0	0
RAIN (Federal)	898	0	0	0
RAIN (State)	296	0	0	0
Juvenile Court Options (State)	0	22,783	0	78,734
TOTAL DEDICATED REVENUES	\$ 760,607	\$ 791,966	\$ 647,666	\$ 408,178
COUNTY GENERAL REVENUES	\$ 35,116	\$ 151,335	\$ 37,111	\$ 23,497
TOTAL JUVENILE SERVICES	\$ 795,723	\$ 943,301	\$ 684,777	\$ 431,675

\*Previously located in Juvenile Services Division

FINANCIAL SUMMARY  
FEDERAL/STATE FUND BY ORGANIZATION

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Circuit Court				
Circuit Court - WIN (State)	\$ 1,461	\$ 0	\$ 0	\$ 0
Support Enforcement (State)	15,337	16,615	8,456	0
Training Grnat (Federal)	12,735	0	0	0
Microfilming Grant (Federal)	13,100	0	0	0
Jury Utilization - LEAA (Federal)	9,990	0	0	0
Case Flow Management (Federal)	16,951	0	0	0
City CETA (Local)	5,242	0	0	0
TOTAL DEDICATED REVENUES	\$ 74,816	\$ 16,615	\$ 8,456	\$ 0
COUNTY GENERAL REVENUES	\$ 20,159	\$ 5,538	\$ 2,688	\$ 0
TOTAL CIRCUIT COURT	\$ 94,975	\$ 22,153	\$ 11,144	\$ 0
District Court				
District Court Rules Project (State)	\$ 17,310	\$ 12,690	\$ 0	\$ 0
TOTAL DISTRICT COURT	\$ 17,310	\$ 12,690	\$ 0	\$ 0
TOTAL DJS DEDICATED REVENUE	\$ 3,684,008	\$ 3,138,127	\$ 3,883,761	\$ 3,668,518
TOTAL GENERAL REVENUES - DJS	\$ 607,330	\$ 650,531	\$ 719,701	\$ 823,661
TOTAL DJS - FEDERAL/STATE FUND	\$ 4,291,338	\$ 3,788,658	\$ 4,603,462	\$ 4,492,179

**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY ORGANIZATION**

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Environmental Services				
LCDC Planning Grant (State)	\$ 107	\$ 36,961	\$ 29,476	\$ 12,634
Oregon Traffic Safety Commission (State)	36,701	0	0	0
Marine Board (State)	88,349	0	0	0
HUD Planning Grant (Federal)	260,708	712,094	1,196,990	1,205,400
Solar Heating Grant (Federal)	183,442	123,845	0	0
EDA Grant (Federal)	0	25,931	500,000	59,000
Parkrose Water District - Inverness Drive (Local)	0	3,890	75,000	0
UMTA Transit Station Planning (Federal)	52,995	120,875	0	0
EPA Grant - Blue Lake Study (Federal)	0	93,404	0	0
TOTAL DEDICATED REVENUES	\$ 622,302	\$ 1,117,000	\$ 1,801,466	\$ 1,277,034
TOTAL ROAD FUND REVENUES	\$ 1,941	\$ 299,985	\$ 258,000	\$ 0
TOTAL DES - FEDERAL/STATE FUND	\$ 624,243	\$ 1,416,985	\$ 2,059,466	\$ 1,277,034
Nondepartmental				
Multnomah-Washington CETA Consortium (Federal)	\$ 7,191,449	\$ 4,140,710	\$ 3,911,000	\$ 3,603,674
TOTAL NONDEPARTMENTAL - FEDERAL/STATE FUND	\$ 7,191,449	\$ 4,140,710	\$ 3,911,000	\$ 3,603,674

**FINANCIAL SUMMARY**  
**FEDERAL/STATE FUND BY ORGANIZATION**

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
Assessment & Taxation				
Tax Plan Implementation (State)	\$ 0	\$ 112,961	\$ 0	\$ 0
Court Records Microfilming Contract (State)	0	0	59,898	0
TOTAL DEDICATED REVENUES	\$ 0	\$ 112,961	\$ 59,898	\$ 0
TOTAL GENERAL REVENUES	\$ 129,741	\$ 0	\$ 0	\$ 0
TOTAL A&T - FEDERAL/STATE FUND	\$ 129,741	\$ 112,961	\$ 59,898	\$ 0
General Services*				
Regional Jail/Court Takeover (Local)	\$ 20,723	\$ 0	\$ 0	\$ 0
Cable Television Planning (Local)	0	108,086	255,911	9,300
Cable Franchise Fees (Local)	0	0	0	673,315
TOTAL DEDICATED REVENUES	\$ 20,723	\$ 108,086	\$ 255,911	\$ 682,615
COUNTY GENERAL REVENUES	\$ 18,141	\$ 0	\$ 0	\$ 0
TOTAL GENERAL SERVICES	\$ 38,864	\$ 108,086	\$ 255,911	\$ 682,615
TOTAL DEDICATED REVENUES	\$ 28,788,771	\$ 24,977,470	\$ 28,802,666	\$ 30,903,837
TOTAL COUNTY GENERAL REVENUES	\$ 3,809,904	\$ 5,587,103	\$ 6,059,406	\$ 8,266,105
TOTAL COUNTY ROAD FUND REVENUES	\$ 1,941	\$ 299,985	\$ 258,000	\$ 0
TOTAL FEDERAL/STATE FUND RESOURCES	\$ 32,600,616	\$ 30,864,558	\$ 35,120,072	\$ 39,169,942
* Funded in Intergovernmental Relations in 1980-81 through 1982-83				

FINANCIAL SUMMARY  
ANIMAL CONTROL FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 29,613	\$ 22,999	\$ 0	\$ 0
Accounts Receivable	0	0	0	0
Accounts Payable	(3,173)	(9,495)	0	0
Inventories	0	0	0	0
TOTAL BEGINNING WORKING CAPITAL	\$ 26,440	\$ 13,504	\$ 0	\$ 0
CHARGES AND RECOVERIES				
Animal Licenses	\$ 267,024	\$ 287,705	\$ 360,000	\$ 892,050
Animal Fees	93,464	81,321	90,000	125,000
Facilities License	0	7,779	6,400	6,400
Field Operations	0	0	0	0
Cash Over/Short	151	(217)	0	0
Spay/Neuter Fees	0	19,986	28,000	22,000
Donations	911	0	0	0
SUBTOTAL	\$ 361,550	\$ 396,574	\$ 484,400	\$ 1,045,450
FINES AND FORFEITURES				
Dog Fines	\$ 6,701	\$ 18,955	\$ 9,000	\$ 18,000
Fines Out of Bail	1,499	440	1,000	0
Forfeits	3,671	699	2,000	0
SUBTOTAL	\$ 11,871	\$ 20,094	\$ 12,000	\$ 18,000
TOTAL DIRECT RESOURCES	\$ 399,861	\$ 430,172	\$ 496,400	\$ 1,063,450
CASH TRANSFER FROM GENERAL FUND	\$ 528,762	\$ 650,177	\$ 698,687	\$ 224,905
TOTAL RESOURCES	\$ 928,623	\$ 1,080,349	\$ 1,195,087	\$ 1,288,355

**FINANCIAL SUMMARY**  
**ANIMAL CONTROL FUND**

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Environmental Services				
Personal Services	\$ 641,898	\$ 777,098	\$ 834,837	\$ 887,014
Materials and Services	266,146	292,425	359,700	397,341
Capital Outlay	7,077	8,595	500	4,000
TOTAL EXPENDITURES	\$ 915,121	\$ 1,078,118	\$ 1,195,037	\$ 1,288,355
UNEXPENDED BALANCE	\$ 13,502	\$ 2,231	\$ 0	\$ 0
TOTAL REQUIREMENTS	\$ 928,623	\$ 1,080,349	\$ 1,195,037	\$ 1,288,355

**FINANCIAL SUMMARY**  
**ASSESSMENT DISTRICT BOND SINKING FUND**

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<b>RESOURCES</b>	<b>1980 - 81 Actual</b>	<b>1981 - 82 Actual</b>	<b>1982 - 83 Budget</b>	<b>1983 - 84 Budget</b>
<b>BEGINNING WORKING CAPITAL</b>				
Cash	\$ 171,939	\$ 506,405	\$ 525,000	\$ 675,000
Accounts Receivable	0	0	0	0
Accounts Payable	(10,988)	(12,953)	(25,000)	(20,000)
Inventories	0	0	0	0
<b>TOTAL BEGINNING WORKING CAPITAL</b>	<b>\$ 160,951</b>	<b>\$ 493,452</b>	<b>\$ 500,000</b>	<b>\$ 655,000</b>
<b>CHARGES AND RECOVERIES</b>				
Street Assessments	\$ 304,685	\$ 261,623	\$ 382,000	\$ 300,000
Interest on Assessments	163,129	143,000	152,100	231,200
Interest on Investments	34,089	62,946	60,000	55,000
<b>TOTAL CHARGES AND RECOVERIES</b>	<b>\$ 501,903</b>	<b>\$ 467,569</b>	<b>\$ 594,100</b>	<b>\$ 586,200</b>
<b>TOTAL RESOURCES</b>	<b>\$ 662,854</b>	<b>\$ 961,021</b>	<b>\$ 1,094,100</b>	<b>\$ 1,241,200</b>

<b>REQUIREMENTS</b>	<b>1980 - 81 Actual</b>	<b>1981 - 82 Actual</b>	<b>1982 - 83 Budget</b>	<b>1983 - 84 Budget</b>
<b>EXPENDITURES</b>				
Environmental Services				
Materials and Services	\$ 169,912	\$ 366,497	\$ 629,926	\$ 574,036
<b>TOTAL EXPENDITURES</b>	<b>\$ 169,912</b>	<b>\$ 366,497</b>	<b>\$ 629,926</b>	<b>\$ 574,036</b>
<b>UNEXPENDED BALANCE</b>	<b>\$ 492,942</b>	<b>\$ 594,524</b>	<b>\$ 464,174</b>	<b>\$ 667,164</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 662,854</b>	<b>\$ 961,021</b>	<b>\$ 1,094,100</b>	<b>\$ 1,241,200</b>



FINANCIAL SUMMARY  
ASSESSMENT DISTRICT IMPROVEMENT FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 56,287	\$ 5,119	\$ 36,000	\$ 1,000
Accounts Receivable	0	0	0	0
Accounts Payable	0	0	0	0
Inventories	0	0	0	0
TOTAL BEGINNING WORKING CAPITAL	\$ 56,287	\$ 5,119	\$ 36,000	\$ 1,000
CHARGES AND RECOVERIES				
Street Assessments	\$ 33,329	\$ 41,330	\$ 25,000	\$ 20,000
Interest on Assessments	6,988	9,004	2,000	2,000
Interest on Investments	8,525	6,865	2,000	1,000
TOTAL CHARGES AND RECOVERIES	\$ 48,842	\$ 57,199	\$ 29,000	\$ 23,000
TOTAL RESOURCES	\$ 105,129	\$ 62,318	\$ 65,000	\$ 24,000

**FINANCIAL SUMMARY**  
**ASSESSMENT DISTRICT IMPROVEMENT FUND**

REQUIREMENTS	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
EXPENDITURES				
Environmental Services				
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	0	0	0	0
Capital Outlay	0	0	0	0
TOTAL EXPENDITURES	\$ 0	\$ 0	\$ 0	\$ 0
CASH TRANSFER TO ROAD FUND	\$ 100,000	\$ 36,000	\$ 65,000	\$ 24,000
UNEXPENDED BALANCE	\$ 5,129	\$ 26,318	\$ 0	\$ 0
CONTINGENCY	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL REQUIREMENTS	\$ 105,129	\$ 62,318	\$ 65,000	\$ 24,000

FINANCIAL SUMMARY  
ASSESSMENT DISTRICT OPERATING FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ (2,590,249)	\$ (1,228,510)	\$ (1,515,700)	\$ 0
Accounts Receivable	8,155	72,069	100,000	0
Accounts Payable	(191,568)	(48,161)	(100,000)	0
TOTAL BEGINNING WORKING CAPITAL	\$ (2,773,662)	\$ (1,204,602)	\$ (1,515,700)	\$ 0
CHARGES AND RECOVERIES				
Street Assessments	\$ 122,714	\$ 175,665	\$ 30,000	\$ 30,000
Interest on Assessments	3,662	76,337	1,700	20,000
Bond Sales	1,960,875	0	2,000,000	450,000
Sale of Improvement Warrants	0	0	600,000	430,000
Multnomah County Cost Sharing	0	11,727	0	0
TOTAL CHARGES AND RECOVERIES	\$ 2,087,251	\$ 263,729	\$ 2,631,700	\$ 930,000
TOTAL DIRECT RESOURCES	\$ (686,411)	\$ (940,873)	\$ 1,116,000	\$ 930,000
CASH TRANSFERS				
Transfer from Road Fund	\$ 0	\$ 0	\$ 1,515,700	\$ 30,000
TOTAL RESOURCES	\$ (686,411)	\$ (940,873)	\$ 2,631,700	\$ 960,000

**FINANCIAL SUMMARY**  
**ASSESSMENT DISTRICT OPERATING FUND**

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Environmental Services				
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	0	54,408	766,000	555,000
Capital Outlay	517,719	402,955	350,000	375,000
TOTAL EXPENDITURES	\$ 517,719	\$ 457,363	\$ 1,116,000	\$ 930,000
UNEXPENDED BALANCE	\$ (1,204,130)	\$ (1,398,236)	\$ 0	\$ 0
CASH TRANSFERS				
Transfer to Road Fund	\$ 0	\$ 0	\$ 1,515,700	\$ 30,000
TOTAL REQUIREMENTS	\$ ( 686,411)	\$ ( 940,873)	\$ 2,631,700	\$ 960,000

FINANCIAL SUMMARY  
BICYCLE PATHS CONSTRUCTION FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 426,212	\$	\$ 233,000	\$ 300,500
Accounts Receivable	0		0	0
Accounts Payable	0		0	0
TOTAL BEGINNING WORKING CAPITAL	\$ 426,212	\$ 378,670	\$ 233,000	\$ 300,500
STATE SOURCES				
Oregon State Parks Division (Heritage Conservation & Recreation)	\$ 150,000	\$ 0	\$ 0	\$ 0
TOTAL DIRECT RESOURCES	\$ 576,212	\$ 378,670	\$ 233,000	\$ 300,500
CASH TRANSFER FROM ROAD FUND	\$ 65,513	\$ 61,109	\$ 72,750	\$ 70,250
TOTAL RESOURCES	\$ 641,725	\$ 439,779	\$ 305,750	\$ 370,750

**FINANCIAL SUMMARY**  
**BICYCLE PATHS CONSTRUCTION FUND**

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Environmental Services				
Personal Services	\$ 0	\$ 16,505	\$ 27,957	\$ 29,440
Materials and Services	18,514	50,654	46,600	55,048
Capital Outlay	244,541	114,806	220,000	206,000
TOTAL EXPENDITURES	\$ 263,055	\$ 181,965	\$ 294,557	\$ 290,488
UNEXPENDED BALANCE	\$ 378,670	\$ 257,814	\$ 0	\$ 0
CONTINGENCY	\$ 0	\$ 0	\$ 11,193	\$ 80,262
TOTAL REQUIREMENTS	\$ 641,725	\$ 439,779	\$ 305,750	\$ 370,750

FINANCIAL SUMMARY  
CAPITAL RESERVE FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 5,628,534	\$ 5,417,540	\$ 3,716,706	\$ 313,802
Accounts Receivable	10,211	23,077	0	0
Accounts Payable	(174)	(2,749)	0	0
TOTAL BEGINNING WORKING CAPITAL	\$ 5,638,571	\$ 5,437,868	\$ 3,716,706	\$ 313,802
CHARGES AND RECOVERIES				
Proceeds from Certificates of Participation	\$ 0	\$ 0	\$ 0	\$ 0
Interest on Investments	0	537,463	317,100	48,000
State Courts Telephone Charges	0	0	0	82,000
TOTAL CHARGES AND RECOVERIES	\$ 0	\$ 537,463	\$ 317,100	\$ 130,000
FEDERAL SOURCES				
Regional Corrections Facilities Grant	\$ 421,534	\$ 28,124	\$ 0	\$ 39,734
TOTAL DIRECT RESOURCES	\$ 6,060,105	\$ 6,003,455	\$ 4,033,806	\$ 483,536
CASH TRANSFER FROM GENERAL FUND	\$ 0	\$ 0	\$ 40,000	\$ 326,569
SERVICE REIMBURSEMENTS				
General Fund	\$ 0	\$ 0	\$ 0	\$ 516,950
Federal/State Fund	0	0	0	96,452
Road Fund	0	0	0	26,074
Bike Path Fund	0	0	0	565
Fleet Management Fund	0	0	0	424
DPA Fund	0	0	0	18,892
Insurance Fund	0	0	0	643
TOTAL SERVICE REIMBURSEMENTS	\$ 0	\$ 0	\$ 0	\$ 660,000
TOTAL RESOURCES	\$ 6,060,105	\$ 6,003,455	\$ 4,073,806	\$ 1,470,105

**FINANCIAL SUMMARY**  
CAPITAL RESERVE FUND

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Nondepartmental				
Personal Services	\$ 45,592	\$ 40,181	\$ 44,695	\$ 49,468
Materials and Services	22,351	37,856	317,769	470,660
Capital Outlay	554,294	2,189,217	3,622,000	507,802
TOTAL EXPENDITURES	\$ 662,237	\$ 2,267,254	\$ 3,984,464	\$ 1,027,930
CASH TRANSFER TO GENERAL FUND	\$ 0	\$ 0	\$ 0	\$ 0
CONTINGENCY	\$ 0	\$ 0	\$ 1,242	\$ 50,000
UNEXPENDED BALANCE	\$ 5,437,868	\$ 3,736,201	\$ 88,100	\$ 392,175
TOTAL REQUIREMENTS	\$ 6,060,105	\$ 6,003,455	\$ 4,073,806	\$ 1,470,105



FINANCIAL SUMMARY  
COUNTY SCHOOL FUND

RESOURCES	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 75,269	\$ 85,336	\$ 0	\$ 80,000
PROPERTY TAXES				
Forest Reserve Yield	\$ 249,653	\$ 197,866	\$ 116,667	\$ 83,333
SUBTOTAL	\$ 249,653	\$ 197,866	\$ 116,667	\$ 83,333
CASH TRANSFER FROM GENERAL FUND	\$ 1,334,700	\$ 1,244,900	\$ 1,166,000	\$ 1,145,000
TOTAL RESOURCES	\$ 1,659,622	\$ 1,528,102	\$ 1,282,667	\$ 1,308,333

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REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Nondepartmental				
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	1,574,286	1,499,552	1,282,667	1,308,333
Capital Outlay	0	0	0	0
TOTAL EXPENDITURES	\$ 1,574,286	\$ 1,499,552	\$ 1,282,667	\$ 1,308,333
UNEXPENDED BALANCE	\$ 85,336	\$ 28,550	\$ 0	\$ 0
TOTAL REQUIREMENTS	\$ 1,659,622	\$ 1,528,102	\$ 1,282,667	\$ 1,308,333

FINANCIAL SUMMARY  
DATA PROCESSING FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 289,428	\$ 453,375	\$ 450,000	\$ 362,953
Accounts Receivable	91,693	68,702	70,000	140,000
Accounts Payable	(120,352)	(77,655)	(80,000)	(70,000)
SUBTOTAL	\$ 260,769	\$ 444,422	\$ 440,000	\$ 432,953
CHARGES AND RECOVERIES				
Washington County Title Charges	\$ 9,813	\$ 0	\$ 0	\$ 0
Multnomah County Title Charges	58,880	67,044	57,061	40,662
Miscellaneous Charges and Sales	836	8,268	0	0
Tri-Met	110,356	106,322	85,036	127,126
Clackamas County Juvenile	0	0	0	2,700
Portland Development Commission	801	748	0	0
State of Oregon - Courts	0	0	234,410	393,902
State of Oregon - Dept of Transportation	0	462	0	0
Washington County Juvenile	0	0	0	6,157
SUBTOTAL	\$ 180,686	\$ 182,844	\$ 376,507	\$ 570,547
LOCAL SOURCES				
City of Portland Cost Sharing	\$ 1,073,427	\$ 1,223,828	\$ 1,028,690	\$ 774,325
Metropolitan Service District	40,105	49,815	36,367	22,093
SUBTOTAL	\$ 1,113,532	\$ 1,273,643	\$ 1,065,057	\$ 796,418
TOTAL DIRECT RESOURCES	\$ 1,554,987	\$ 1,900,909	\$ 1,881,564	\$ 1,799,918
SERVICE REIMBURSEMENTS FROM				
General Fund	\$ 2,253,037	\$ 3,216,798	\$ 3,488,230	\$ 2,524,181
Animal Control Fund	29,988	22,856	19,890	21,433
Federal/State Fund	339	0	1,854	246,113
Road Fund	0	0	34,747	53,851
SUBTOTAL	\$ 2,283,364	\$ 3,239,654	\$ 3,544,721	\$ 2,845,578
TOTAL RESOURCES	\$ 3,838,351	\$ 5,140,563	\$ 5,426,285	\$ 4,645,496

**FINANCIAL SUMMARY**  
**DATA PROCESSING FUND**

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
General Services				
Personal Services	\$ 1,848,463	\$ 2,255,631	\$ 2,336,702	\$ 1,963,431
Materials and Services	1,498,021	2,336,927	2,547,206	2,514,364
Capital Outlay	100,539	85,205	44,750	3,665
TOTAL EXPENDITURES	\$ 3,447,023	\$ 4,677,763	\$ 4,928,658	\$ 4,481,460
UNEXPENDED BALANCE	\$ 391,328	\$ 462,800	\$ 0	\$ 0
CONTINGENCY	\$ 0	\$ 0	\$ 497,627	\$ 164,036
TOTAL REQUIREMENTS	\$ 3,838,351	\$ 5,140,563	\$ 5,426,285	\$ 4,645,496

FINANCIAL SUMMARY  
EMERGENCY COMMUNICATIONS FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 135,944	\$	\$ 400,000	\$ 0
Accounts Receivable	3,070		0	0
Accounts Payable	0		0	0
TOTAL BEGINNING WORKING CAPITAL	\$ 139,014	\$ 210,403	\$ 400,000	\$ 0
OTHER TAXES				
Telephone Excise Tax	\$ 589,197	\$ 679,277	\$ 0	\$ 0
STATE SOURCES				
State Excise Sharing	\$ 0	\$ 0	\$ 250,000	\$ 280,000
CASH TRANSFER FROM GENERAL FUND	\$ 0	\$ 0	\$ 0	\$ 100,000
TOTAL RESOURCES	\$ 728,211	\$ 889,680	\$ 650,000	\$ 380,000

**FINANCIAL SUMMARY**  
**EMERGENCY COMMUNICATIONS FUND**

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Administrative Services				
Personal Services	\$ 6,257	\$ 0	\$ 0	\$ 0
Materials & Services	119,115	610,273	0	0
Capital Outlay	0	0	0	0
SUBTOTAL	\$ 125,372	\$ 610,273	\$ 0	\$ 0
Human Services				
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	392,436	249,941	233,312	380,000
Capital Outlay	0	0	0	0
SUBTOTAL	\$ 392,436	\$ 249,941	\$ 233,312	\$ 380,000
TOTAL EXPENDITURES	\$ 517,808	\$ 860,214	\$ 233,312	\$ 380,000
CASH TRANSFER TO GENERAL FUND	\$ 0	\$ 12,040	\$ 0	\$ 0
CONTINGENCY/UNEXPENDED BALANCE	\$ 210,403	\$ 17,426	\$ 416,688	\$ 0
TOTAL REQUIREMENTS	\$ 728,211	\$ 889,680	\$ 650,000	\$ 380,000

**FINANCIAL SUMMARY**  
**FLEET MANAGEMENT WORKING CAPITAL FUND**

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 754,520	\$ 841,662	\$ 840,000	\$ 284,500
Accounts Receivable	0	2,448	0	0
Accounts Payable	(43,063)	(177,649)	(100,000)	(100,000)
Inventories	697	495	1,000	500
TOTAL BEGINNING WORKING CAPITAL	\$ 712,154	\$ 666,956	\$ 741,000	\$ 185,000
CHARGES AND RECOVERIES				
Damage to Autos	\$ 7,151	\$ 4,967	\$ 10,000	\$ 7,500
Capital Equipment Sales	24,117	25,468	25,000	25,000
TOTAL CHARGES AND RECOVERIES	\$ 31,268	\$ 30,435	\$ 35,000	\$ 32,500
TOTAL DIRECT RESOURCES	\$ 743,422	\$ 697,391	\$ 776,000	\$ 217,500
SERVICE REIMBURSEMENTS FROM				
General Fund	\$ 967,036	\$ 1,018,502	\$ 1,438,744	\$ 1,252,821
Road Fund	0	1,729	317	0
Federal/State Program Fund	74,508	104,594	80,393	180,651
Data Processing Fund	3,250	5,755	5,851	5,055
Animal Control Fund	47,574	71,014	122,562	76,375
Capital Reserve Fund	46	0	0	0
Inverness Fund	0	1,114	1,336	1,271
SUBTOTAL	\$ 1,092,414	\$ 1,202,708	\$ 1,649,003	\$ 1,516,173
CASH TRANSFERS FROM GENERAL FUND	\$ 12,566	\$ 0	\$ 0	\$ 0
TOTAL RESOURCES	\$ 1,848,402	\$ 1,900,099	\$ 2,425,003	\$ 1,733,673

**FINANCIAL SUMMARY**  
**FLEET MANAGEMENT WORKING CAPITAL FUND**

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Environmental Services				
Personal Services	\$ 55,290	\$ 67,037	\$ 68,012	\$ 72,411
Materials & Services	761,098	906,226	1,108,680	948,196
Capital Outlay	365,058	276,304	476,769	304,500
TOTAL EXPENDITURES	\$ 1,181,446	\$ 1,249,567	\$ 1,653,461	\$ 1,325,107
UNEXPENDED BALANCE	\$ 666,956	\$ 650,532	\$ 0	\$ 0
CONTINGENCY	\$ 0	\$ 0	\$ 471,542	\$ 408,566
CASH TRANSFER TO GENERAL FUND	\$ 0	\$ 0	\$ 300,000	\$ 0
TOTAL REQUIREMENTS	\$ 1,848,402	\$ 1,900,099	\$ 2,425,003	\$ 1,733,673

FINANCIAL SUMMARY  
GENERAL OPERATING SERIAL LEVY FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL	\$ 0	\$ 0	\$ 0	\$ 0
PROPERTY TAXES				
Current Year's Taxes	\$ 0	\$ 1,968,880	\$ 1,962,963	\$ 1,941,626
Current Penalties and Interest	0	1,424	4,500	6,100
Prior Year's Taxes	0	0	60,000	76,400
Prior Year's Penalties and Interest	0	0	5,000	7,000
TOTAL	\$ 0	\$ 1,970,304	\$ 2,032,463	\$ 2,031,126

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REQUIREMENTS	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
CASH TRANSFER TO GENERAL FUND	\$ 0	\$ 1,955,460	\$ 2,032,463	\$ 2,031,126
UNEXPENDED BALANCE	\$ 0	\$ 14,844	\$ 0	\$ 0
TOTAL REQUIREMENTS	\$ 0	\$ 1,970,304	\$ 2,032,463	\$ 2,031,126



FINANCIAL SUMMARY  
INSURANCE FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
General Liability Insurance	\$ 903,887	\$ 1,401,470	\$ 1,675,000	\$ 1,495,000
Workers' Compensation	2,068,637	3,103,306	3,754,000	2,702,500
Medical/Dental Insurance	(42,819)	(119,777)	0	400,000
Property Insurance	0	0	0	350,000
SUBTOTAL	\$ 2,929,705	\$ 4,384,999	\$ 5,429,000	4,947,500
CHARGES AND RECOVERIES				
Refunds	\$ 73,098	\$ 112,718	\$ 111,000	\$ 115,000
Interest on Investments	33,432	56,646	0	48,000
SUBTOTAL	\$ 106,530	\$ 169,364	\$ 111,000	\$ 163,000
SERVICE REIMBURSEMENTS				
General Fund	\$ 2,296,153	\$ 2,415,586	\$ 2,007,186	\$ 2,050,422
Road Fund	296,408	382,443	299,972	402,514
Federal/State Program Fund	562,870	679,792	588,689	922,320
Animal Control Fund	33,404	47,052	38,010	48,469
Data Processing Fund	99,122	119,413	94,449	104,990
Inverness Fund	4,444	18,498	14,973	17,630
Fleet Management Fund	1,363	3,244	3,425	5,042
Capital Reserve Fund	0	2,310	1,435	2,666
Tax Title Fund	0	1,607	1,166	1,699
Bike Path Fund	0	1,463	1,200	1,734
SUBTOTAL	\$ 3,293,764	\$ 3,671,408	\$ 3,050,505	\$ 3,557,486
CASH TRANSFERS				
General Fund	\$ 732,550	\$ 731,745	\$ 364,500	\$ 949,678
Road Fund	72,450	73,255	40,500	67,790
SUBTOTAL	\$ 805,000	\$ 805,000	\$ 405,000	\$ 1,017,468
TOTAL RESOURCES	\$ 7,134,999	\$ 9,030,771	\$ 8,995,505	\$ 9,685,454

**FINANCIAL SUMMARY**  
INSURANCE FUND

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REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
Liability Insurance Materials & Services	\$ 307,416	\$ 365,724	\$ 405,000	\$ 0
Workers' Compensation Materials & Services	\$ 540,941	\$ 603,115	\$ 810,000	\$ 0
Medical/Dental Insurance Materials & Services	\$ 1,901,643	\$ 2,183,031	\$ 2,232,000	\$ 0
TOTAL NONDEPARTMENTAL EXPENDITURES	\$ 2,750,000	\$ 3,151,870	\$ 3,447,000	\$ 0
General Services				
Personal Services	\$ 0	\$ 3,330	\$ 64,199	\$ 67,089
Materials & Services	0	337	9,075	4,769,484
Capital Outlay	0	0	1,327	800
TOTAL GENERAL SERVICES	\$ 0	\$ 3,667	\$ 74,601	\$ 4,837,373
TOTAL EXPENDITURES	\$ 2,750,000	\$ 3,155,537	\$ 3,521,601	\$ 4,837,373
Contingency/Unexpended Balance				
General Liability Insurance	\$ 1,401,470	\$	\$ 1,699,130	\$ 1,490,000
Workers' Compensation	3,103,306		3,769,759	2,702,511
Medical/Dental Insurance	(119,777)		5,015	405,570
Property Insurance	0	0	0	250,000
TOTAL CONTINGENCY/UNEXPENDED BALANCE	\$ 4,384,999	\$ 5,875,234	\$ 5,473,904	\$ 4,848,081
TOTAL REQUIREMENTS	\$ 7,134,999	\$ 9,030,771	\$ 8,995,505	\$ 9,685,454

FINANCIAL SUMMARY  
INVERNESS FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 869,249	\$ 978,914	\$ 911,000	\$ 197,000
Accounts Receivable	88,858	111,213	30,000	25,000
Accounts Payable	(4,753)	(3,137)	(1,000)	(2,000)
Inventories	0	0	0	
TOTAL BEGINNING WORKING CAPITAL	\$ 953,354	\$ 1,086,990	\$ 940,000	\$ 220,000
CHARGES AND RECOVERIES				
Sewer User Charges	\$ 115,153	\$ 153,030	\$ 0	\$ 0
Sewer Tap Charges	1,350	360	0	0
Connection Charges	42,917	112,219	0	0
Service District Reimbursements	198,403	327,101	383,433	334,010
SUBTOTAL	\$ 357,823	\$ 592,710	\$ 383,433	\$ 334,010
TOTAL DIRECT RESOURCES	\$ 1,311,177	\$ 1,679,700	\$ 1,323,433	\$ 554,010
SERVICE REIMBURSEMENTS				
General Fund	\$ 10,436	\$ 4,717	\$ 0	\$ 0
Road Fund	2,789	4,836	0	0
SUBTOTAL	\$ 13,225	\$ 9,553	\$ 0	\$ 0
TOTAL RESOURCES	\$ 1,324,402	\$ 1,689,253	\$ 1,323,483	\$ 554,010

**FINANCIAL SUMMARY**  
**INVERNESS FUND**

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Environmental Services				
Personal Services	\$ 182,890	\$ 253,437	\$ 378,747	\$ 329,789
Materials & Services	91,904	146,733	82,808	224,221
Capital Outlay	49,260	176,671	0	0
TOTAL EXPENDITURES	\$ 324,054	\$ 576,841	\$ 461,555	\$ 554,010
CASH TRANSFER TO				
General Fund	\$ 0	\$ 0	\$ 4,789	\$ 0
Sewage Facilities Fund	0	0	857,139	0
TOTAL CASH TRANSFERS	\$ 0	\$ 0	\$ 861,928	\$ 0
UNEXPENDED BALANCE	\$ 1,000,348	\$ 1,112,412	\$ 0	\$ 0
CONTINGENCY	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL REQUIREMENTS	\$ 1,324,402	\$ 1,689,253	\$ 1,323,483	\$ 554,010

FINANCIAL SUMMARY  
LIBRARY SERIAL LEVY FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL - Cash	\$ 2,640	ABOLISHED	ABOLISHED	ABOLISHED
PROPERTY TAXES				
Prior Year's Taxes	\$ 38,179			
Prior Year's Penalties and Interest	78			
Donations	0			
SUBTOTAL	\$ 38,257			
TOTAL RESOURCES	40,897			

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REQUIREMENTS	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
EXPENDITURES		ABOLISHED	ABOLISHED	ABOLISHED
Nondepartmental				
Materials & Services	\$ 40,897			
UNEXPENDED BALANCE	\$ 0			
TOTAL REQUIREMENTS	\$ 40,897			

**FINANCIAL SUMMARY**  
**RECREATIONAL FACILITIES FUND**

<b>RESOURCES</b>	<b>1980 - 81 Actual</b>	<b>1981 - 82 Actual</b>	<b>1982 - 83 Budget</b>	<b>1983 - 84 Budget</b>
BEGINNING WORKING CAPITAL				
Cash	\$ 0	\$ 18,036	\$ 67,000	\$ 5,000
Accounts Receivable	27,394	28,351	24,000	11,000
Accounts Payable	(3,077)	0	(4,000)	0
Inventories	0	0	0	0
<b>SUBTOTAL</b>	<b>\$ 24,317</b>	<b>\$ 46,387</b>	<b>\$ 87,000</b>	<b>\$ 16,000</b>
CHARGES AND RECOVERIES				
Glendoveer Contract Revenue	\$ 217,070	\$ 232,455	\$ 232,000	\$ 253,000
CASH TRANSFERS FROM GENERAL FUND	\$ 0	\$ 53,000	\$ 0	\$ 0
<b>TOTAL RESOURCES</b>	<b>\$ 241,387</b>	<b>\$ 331,842</b>	<b>\$ 319,000</b>	<b>\$ 269,000</b>

<b>REQUIREMENTS</b>	<b>1980 - 81 Actual</b>	<b>1981 - 82 Actual</b>	<b>1982 - 83 Budget</b>	<b>1983 - 84 Budget</b>
EXPENDITURES				
Environmental Services				
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	1,000	3,442	3,000	3,000
Capital Outlay	0	21,773	47,000	0
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,000</b>	<b>\$ 25,215</b>	<b>\$ 50,000</b>	<b>\$ 3,000</b>
CASH TRANSFER TO ROAD FUND	\$ 194,000	\$ 228,200	\$ 269,000	\$ 266,000
UNEXPENDED BALANCE	\$ 46,387	\$ 78,427	\$ 0	\$ 0
<b>TOTAL REQUIREMENTS</b>	<b>\$ 241,387</b>	<b>\$ 331,842</b>	<b>\$ 319,000</b>	<b>\$ 269,000</b>

**FINANCIAL SUMMARY**  
**REVENUE SHARING FUND**

<b>RESOURCES</b>	<b>1980 - 81 Actual</b>	<b>1981 - 82 Actual</b>	<b>1982 - 83 Budget</b>	<b>1983 - 84 Budget</b>
<b>BEGINNING WORKING CAPITAL</b>				
Cash	\$ 6,380,695	\$ 4,889,592	\$ 2,275,000	\$ 200,000
Accounts Receivable	1,680,373	1,600,006	1,528,000	0
Accounts Payable	0	0	0	0
Inventories	0	0	0	0
<b>SUBTOTAL</b>	<b>\$ 8,061,068</b>	<b>\$ 6,489,598</b>	<b>\$ 3,803,000</b>	<b>\$ 200,000</b>
<b>CHARGES AND RECOVERIES</b>				
Interest on Investments	\$ 763,041	\$ 393,993	\$ 400,000	\$ 180,000
<b>FEDERAL SOURCES</b>				
Federal Revenue Sharing	\$ 6,465,489	\$ 5,969,014	\$ 6,000,000	\$ 6,200,000
<b>TOTAL RESOURCES</b>	<b>\$ 15,289,598</b>	<b>\$ 12,852,605</b>	<b>\$ 10,203,000</b>	<b>\$ 6,580,000</b>

<b>REQUIREMENTS</b>	<b>1980 - 81 Actual</b>	<b>1981 - 82 Actual</b>	<b>1982 - 83 Budget</b>	<b>1983 - 84 Budget</b>
<b>CASH TRANSFER TO GENERAL FUND</b>	<b>\$ 8,800,000</b>	<b>\$ 9,400,000</b>	<b>\$ 10,000,000</b>	<b>\$ 6,200,000</b>
<b>UNEXPENDED BALANCE</b>	<b>\$ 6,489,598</b>	<b>\$ 3,452,605</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>CONTINGENCY</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 203,000</b>	<b>\$ 380,000</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 15,289,598</b>	<b>\$ 12,852,605</b>	<b>\$ 10,203,000</b>	<b>\$ 6,580,000</b>

**FINANCIAL SUMMARY**  
**SEWAGE FACILITIES FUND**

<b>RESOURCES</b>	<b>1980 - 81 Actual</b>	<b>1981 - 82 Actual</b>	<b>1982 - 83 Budget</b>	<b>1983 - 84 Budget</b>
BEGINNING WORKING CAPITAL				
Cash	\$ 8,658	\$	\$ 20,500	\$ 0
Accounts Receivable	45,500		0	0
Accounts Payable	0		0	0
Inventories	0		0	0
SUBTOTAL	\$ 54,158	\$ 54,158	\$ 20,500	\$ 0
CHARGES AND RECOVERIES				
Fanno Plant Sale	\$ 122,214	\$ 128,325	\$ 134,741	\$ 141,478
Interest Income	42,936	36,825	30,409	23,672
Dunthorpe-Riverdale Loan Repayment	0	0	0	7,500
SUBTOTAL	\$ 165,150	\$ 165,150	\$ 165,150	\$ 172,650
CASH TRANSFER FROM INVERNESS FUND	\$ 0	\$ 0	\$ 857,139	\$ 0
TOTAL RESOURCES	\$ 219,308	\$ 219,308	\$ 1,042,789	\$ 172,650

<b>REQUIREMENTS</b>	<b>1980 - 81 Actual</b>	<b>1981 - 82 Actual</b>	<b>1982 - 83 Budget</b>	<b>1983 - 84 Budget</b>
CASH TRANSFER TO GENERAL FUND	\$ 165,150	\$ 173,808	\$ 1,042,789	\$ 172,650
UNEXPENDED BALANCE	\$ 54,158	\$ 45,500	\$ 0	\$ 0
TOTAL REQUIREMENTS	\$ 219,308	\$ 219,308	\$ 1,042,789	\$ 172,650



FINANCIAL SUMMARY  
TAX TITLE LAND SALES TRUST FUND

RESOURCES	1980 - 81 Actual	1981 - 82 Actual	1982 - 83 Budget	1983 - 84 Budget
BEGINNING WORKING CAPITAL				
Cash	\$ 78,265	\$ 190,051	\$ 124,333	\$ 127,000
Accounts Receivable	0	0	0	0
Accounts Payable	(1,732)	(625)	(2,000)	(2,000)
Inventories	0	0	0	0
SUBTOTAL	\$ 76,533	\$ 189,426	\$ 122,333	\$ 125,000
CHARGES AND RECOVERIES				
Sale on Foreclosed Property	\$ 228,481	\$ 88,074	\$ 150,000	\$ 150,000
Interest on Charges	9,959	13,433	12,000	10,800
Miscellaneous	0	0	0	0
SUBTOTAL	\$ 238,440	\$ 101,507	\$ 162,000	\$ 160,800
LOCAL SOURCES				
City Cost Sharing	\$ 1,544	\$ 547	\$ 2,000	\$ 3,000
TOTAL RESOURCES	\$ 316,517	\$ 291,480	\$ 286,333	\$ 288,800

**FINANCIAL SUMMARY**  
**TAX TITLE LAND SALES TRUST FUND**

REQUIREMENTS	1980-81 Actual	1981-82 Actual	1982-83 Budget	1983-84 Budget
EXPENDITURES				
Justice Services				
Personal Services	\$ 0	\$ 17,311	\$ 25,132	\$ 26,664
Materials & Services	126,461	201,310	134,528	137,950
Capital Outlay	0	0	0	7,000
TOTAL EXPENDITURES	\$ 126,461	\$ 218,621	\$ 159,660	\$ 171,614
CASH TRANSFER TO GENERAL FUND	\$ 630	\$ 18,000	\$ 18,000	\$ 18,000
UNEXPENDED BALANCE	\$ 189,426	\$ 54,859	\$ 103,673	\$ 94,186
CONTINGENCY	\$ 0	\$ 0	\$ 5,000	\$ 5,000
TOTAL REQUIREMENTS	\$ 316,517	\$ 291,480	\$ 286,333	\$ 288,800

## SECTION C - HUMAN SERVICES

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HUMAN SERVICES  
SUMMARY OF DEPARTMENTAL REQUIREMENTS

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
General Fund							
Administration	12	387,486	73,003	1,300	461,789	4,337	457,452
Support Services	16	352,012	77,636	0	429,648	0	429,648
Health Officer	30	908,121	150,013	0	1,058,134	29,357	1,028,777
Health Services	34.5	1,033,716	528,084	0	1,561,800	10,102	1,551,698
Social Services	5	135,066	13,095	0	148,161	3,998	144,163
Total	97.5	2,816,401	841,831	1,300	3,659,532	47,794	3,611,738
FEDERAL/STATE FUND							
Administration-Health Officer (EMS)	3	96,129	131,704	0	227,833	2,800	225,033
Health Services	291.6	7,969,791	5,344,280	36,000	13,350,071	573,688	12,776,383
Social Services	110	2,487,887	13,037,770	10,879	15,536,536	284,155	15,252,381
Total	404.6	10,553,807	18,513,754	46,879	29,114,440	860,643	28,253,797
EMERGENCY COMMUNICATIONS FUND							
Administration-Health Officer	0	0	380,000	0	380,000	0	380,000
DEPARTMENT TOTAL	502.1	13,370,208	19,735,585	48,179	33,153,972	908,437	32,245,535

HUMAN SERVICES  
ADMINISTRATION  
MANAGER: Tom Higgins  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	\$ 1,647,619	\$ 96,129	\$ 0	\$ 0	\$ 1,743,748
Materials & Services	300,652	131,704	0	380,000	812,356
Capital Outlay	1,300	0	0	0	1,300
<b>Total</b>	<b>\$ 1,949,571</b>	<b>\$ 227,833</b>	<b>\$ 0</b>	<b>\$ 380,000</b>	<b>\$ 2,557,404</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Dedicated Revenue	\$ 0	\$ 63,992	\$ 0	\$ 280,000	\$ 343,992
Federal/State	22,235	0	0	0	22,235
Svc. Reimbursement					
Operational Revenues	532,126	0	0	0	532,126
General Revenues	1,395,210	163,841	0	100,000	1,659,051
<b>Total</b>	<b>\$ 1,949,571</b>	<b>\$ 227,833</b>	<b>\$ 0</b>	<b>\$ 380,000</b>	<b>\$ 2,557,404</b>

**PURPOSE STATEMENT**

The Director is responsible for the overall management and basic policy directions of the Department. The Department's activities are guided by the Department's mission statement to access health and social problems affecting citizens of Multnomah County and to facilitate the generation of resources to address these problems.

A key objective is to identify and develop cost-effective modes of addressing human service needs within the County. Initiatives in this direction that will continue in the next fiscal year range from developing county-operated programs to identifying and contracting with cost-effective, quality providers in the community.

The Department also has identified other responsibilities including coordination of community groups who serve, or act as advocates for, the needs of the population it serves; and provision of policy direction to the community and to other governmental bodies in the area of human services delivery.

HUMAN SERVICES  
ADMINISTRATION  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

Health and Human Services Policy Control:

- Identify options for the financing and delivery of health care service to the medically indigent citizens of the County and build constituencies and coalitions in their support.
- Develop a network of community-based advocacy, planning and service organizations, particularly directed at elderly County residents.

Service Program Development:

- MULTICARE - Continued refinement of the County's health care program; a primary care network built upon the County health clinics.
- Development of a comprehensive service approach to serving Multnomah County residents.
- Implementation of Adult Care Home Registration ordinance requiring owners and operators of room and board homes to register if services are provided for compensation to frail elderly and/or handicapped persons.

Resource Generation:

- Maintain current external funding sources, despite the current period of fiscal constraints on Federal and State funds.
- Identify new sources of funding in order to meet increased need for services in the County.

Management Systems Development:

- Reach full operation of Department-wide word processing services.
- Continue development of a Department management information system.
- Consolidation of accounting functions into new Fiscal Services Unit.

**MAJOR CHANGES FROM LAST YEAR**

Major program changes reflected in the Fiscal Year 1983-84 are:

- The termination of the Project Health prepaid health care program.
- Reorganization of Mental Health Division and MCCA into the Social Services Division.
- Reorganization of the MULTICARE-related pieces of the prior Project Health Division and the Community Health Services Division into the Health Services Division.
- Consolidation of the Department's accounting functions into a centralized Fiscal Services Unit.
- Continued development of the Department's Word Processing Center with the inclusion of the Health Services Division's work into the Center and the transfer to the Center of the satellite unit in the Social Services Division. Accompanying staff transfers are also included.
- Establishment of Adult Care Home Registration program.

HUMAN SERVICES  
ADMINISTRATION

GENERAL FUND

EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 1,198,544	\$ 1,020,598	\$ 492,865	\$ 387,486
Materials & Services	214,453	167,919	115,798	73,003
Capital Outlay	2,183	15,309	0	1,300
<b>Total</b>	<b>\$ 1,415,180</b>	<b>\$ 1,203,826</b>	<b>\$ 608,663</b>	<b>\$ 461,789</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	461,789
<b>Total</b>	<b>\$ 461,789</b>

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HUMAN SERVICES  
ADMINISTRATION

DHS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	361,861	298,013
520	PART TIME	0	0
540	OVERTIME	384	0
550	PREMIUM	23,525	0
570	FRINGE	107,095	89,473
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		492,865 \$	387,486
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	42,000	26,700
612	PRINTING AND REPRODUCTION	7,400	8,391
613	UTILITIES	0	0
614	COMMUNICATIONS	9,160	15,912
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	26,230	0
618	REPAIRS AND MAINTENANCE	7,900	500
620	POSTAGE	1,500	2,892
621	OFFICE SUPPLIES	6,500	3,077
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	550
624	MINOR EQUIPMENT AND TOOLS	400	340
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	3,963	2,890
627	FOOD	0	0
631	EDUCATION AND TRAVEL	5,451	3,214
633	LOCAL TRAVEL AND MILEAGE	2,055	2,800
651	SPACE RENTALS	816	900
659	MISCELLANEOUS	500	500
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	1,723	4,037
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	200	300
TOTAL MATERIALS AND SERVICES		\$ 115,798 \$	73,003
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	1,300
TOTAL CAPITAL OUTLAY		\$ 0 \$	1,300
TOTAL REQUIREMENT		\$ 608,663 \$	461,789



HUMAN SERVICES  
ADMINISTRATION  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Administrative Assistant	3	1	2	1	20,587	6,357	26,943
Executive Program Director	0	1	1	1	50,008	11,807	61,815
Financial Technician	1	1	1	1	20,442	7,665	28,107
Management Assistant	2	1	1	1	35,475	8,744	44,219
Office Assistant 1	0	0	1	1	11,832	4,254	16,086
Office Assistant 3	1	2	1	1	17,790	6,486	24,276
Program Management Spec.	1	5	3	3	94,210	28,709	122,919
Program/Staff Assistant	0	0	1	1	27,812	7,565	35,377
Sanitarian	0	0	0	1	14,799	5,624	20,423
Administrative Spec. 2	1	1	0	0			
Facilities Coordinator	0	0	1	0			
Human Services Assistant	22	17	0	0			
Human Services Technician	1	1	0	0			
Laundry Supervisor	1	1	0	0			
Laundry Worker	1	1	0	0			
L.P.N.	2	1	0	0			
Nursing Services Supv.	1	1	0	0			
Occupational Therapy Asst.	1	1	0	0			
Office Assistant 2	2	1	2	0			
Office Assistant 4	0	0	1	0			
Program Manager 2	1	1	0	0			
R.N.	5	3	0	0			
<u>Partial Full Time</u>							
Office Assistant 2	0	0	0	1	5,058	2,263	7,321
<b>FULL TIME Total</b>	<b>46</b>	<b>40</b>	<b>15</b>	<b>12</b>	<b>298,013</b>	<b>89,473</b>	<b>387,486</b>
<b>PART TIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>OVERTIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>PREMIUM PAY</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>					<b>\$ 298,013</b>	<b>\$ 89,473</b>	<b>\$ 387,486</b>

NOTES

510 - Full Time \$298,013

The following positions were cut: Administrative Assistant  
Facilities Coordinator

The following positions were transferred to Support Services/Word Processing:  
(2) Office Assistant 2  
(1) Office Assistant 4

The following positions are new: Sanitarian  
Office Assistant 2

NOTES

611 - Professional Services \$26,700

- Technical assistance \$6,000
- Program development
  - (1) Financing of health care for the indigent \$6,000
  - (2) Reimbursable populations: \$5,000
  - Integration into MULTICARE
- Management information systems evaluation \$2,500
- Special services \$4,000
- Summer interns \$3,200

631 - Education and Travel \$3,214

The reduction reflects overall reduction in dollars available to the department.

651 - Space Rentals \$900

Parking space provided for handicapped employee.

659 - Miscellaneous \$500

Expenses related to Citizen Advisory Board meetings.

HUMAN SERVICES  
ADMINISTRATION - SUPPORT SERVICES

GENERAL FUND

EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 352,012
Materials & Services	0	0	0	77,636
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 429,648</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	407,413
Dedicated Revenues	
Federal/State Fund Service Reimbursements	22,235
<b>Total</b>	<b>\$ 429,648</b>

This is a new unit organized to provide centralized accounting, contract management, and word processing services for the entire department. The unit has been formed by bringing together the accounts receivable and payable functions from the program agencies into a central fiscal unit. The centralized word processing unit has been expanded with staff transferred from other divisions.

	<u>82-83</u>	<u>83-84</u>
Fiscal	0	289,682
Word Processing	<u>0</u>	<u>139,966</u>
	\$ 0	\$ 429,648

HUMAN SERVICES  
 ADMINISTRATION - SUPPORT SERVICES  
 DHS GENERAL FUND  
 REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	260,056
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	1,042
570	FRINGE	0	90,914
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	352,012
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	720
613	UTILITIES	0	0
614	COMMUNICATIONS	0	5,466
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	26,232
618	REPAIRS AND MAINTENANCE	0	7,625
620	POSTAGE	0	32,948
621	OFFICE SUPPLIES	0	3,895
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	750
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
690	DRUGS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES \$		0 \$	77,636
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY \$		0 \$	0
TOTAL REQUIREMENT \$		0 \$	429,648

HUMAN SERVICES  
ADMINISTRATION - SUPPORT SERVICES  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Financial Operations Supv.	0	0	0	1	\$ 20,546	\$ 5,912	\$ 26,548
Financial Specialist 1	0	0	0	1	26,121	8,438	34,559
Office Assistant 2	0	0	0	10	151,568	54,855	206,423
Office Assistant 3	0	0	0	2	35,580	13,024	48,604
Office Assistant 4	0	0	0	1	17,459	5,775	23,234
<u>Partial Full Time</u>							
Office Assistant 2	0	0	0	1	8,782	2,824	11,606
<b>FULL TIME Total</b>	0	0	0	16	\$ 260,056	\$ 90,828	\$ 350,884
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					1,042	86	1,128
<b>Total</b>					\$ 261,098	\$ 90,914	\$ 352,012

NOTES

510 Full Time \$260,056

The following positions were transferred from other DHS divisions:

Project Health: Financial Operations Supervisor  
Financial Specialist 1  
Office Assistant 2 (6)

Health Services: Office Assistant 3 and Office Assistant 2

Social Svcs: Office Assistant 2 (2)

Health Offcr: Office Assistant 3

Admin/Word Proc: Office Assistant 2 (2)  
Office Assistant 4

NOTES

617 - Equipment Rental \$26,232

The department operates a centralized word processing unit and this is the annual costs for the five workstations and central unit.

618 - Repairs and Maintenance \$7,625

This is the maintenance contract for the word processing equipment.

620 - Postage \$32,948

This is the departmental charges for U.S. postage that were previously budgeted in the Department of Administrative Services.

621 - Office Supplies \$3,895

Supplies associated with the word processing center and department membership in the International Word Processing Association.

624 - Minor Equipment and Tools \$750

This is for small tools costing less than \$100.

## HUMAN SERVICES

## ADMINISTRATION - HEALTH OFFICER

## GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 1,338,247	\$ 1,250,733	\$ 1,228,718	\$ 908,121
Materials & Services	649,303	179,976	191,828	150,013
Capital Outlay	4,370	10,975	500	0
<b>Total</b>	<b>\$ 1,991,920</b>	<b>\$ 1,441,684</b>	<b>\$ 1,421,046</b>	<b>\$ 1,058,134</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Operational Revenues	
Vital Statistics Fee	75,000
Swimming Pool License	45,000
Tourist & Travelers Facility License	18,000
Food Service License	315,000
Food Handler License	45,000
Health Sanitation Fees	34,126
General Revenues	526,008
<b>Total</b>	<b>\$ 1,058,134</b>

In FY 82-83, this section was referred to as the Health Protection Division. For FY 83-84, the Lab has been transferred to Health Services Division - Grants.

	<u>82-83</u>	<u>83-84</u>
Administration	\$ 150,622	\$ 138,516
Communicable Disease	210,575	237,998
Health Sanitation	675,973	681,620
Lab	<u>383,876</u>	<u>0</u>
	\$1,421,046	\$ 1,058,134

HUMAN SERVICES  
 ADMINISTRATION - HEALTH OFFICER  
 DHS GENERAL FUND  
 REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	916,584	673,955
520	PART TIME	0	0
540	OVERTIME	9,315	6,000
550	PREMIUM	10,024	5,000
570	FRINGE	292,795	223,166
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		1,228,718 \$	908,121
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	8,126	5,657
612	PRINTING AND REPRODUCTION	9,080	7,600
613	UTILITIES	0	0
614	COMMUNICATIONS	9,527	15,089
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	200
618	REPAIRS AND MAINTENANCE	3,750	1,425
620	POSTAGE	6,800	6,288
621	OFFICE SUPPLIES	4,075	3,350
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	52,629	3,431
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	120	120
626	MAINTENANCE SUPPLIES	300	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	14,412	14,896
651	SPACE RENTALS	4,200	3,600
659	MISCELLANEOUS	48,200	58,500
690	DRUGS	2,205	500
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	7,468	6,525
960	MOTOR POOL SERVICES	20,936	22,832
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 191,828 \$	150,013
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	500	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 500 \$	0
TOTAL REQUIREMENT		\$ 1,421,046 \$	1,058,134



## HUMAN SERVICES

## ADMINISTRATION - HEALTH OFFICER

GENERAL FUND

## PERSONNEL DETAIL

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Administrative Technician	0	0	1	1	\$ 20,052	\$ 5,747	\$ 25,799
Communtiy Health Nurse	0	3	3	4	106,381	32,829	139,210
Health Officer	0	1	1	1	49,548	12,940	62,488
Human Services Tech. 2	0	1	1	1	19,251	7,386	26,637
Office Assistant 1	2	2	1	1	12,831	4,055	16,886
Office Assistant 2	2	2	2	2	30,770	10,576	41,346
Office Assistant 3	1	4	3	3	50,147	15,533	65,680
Office Assistant 4	1	1	1	1	18,562	6,064	24,626
Program Manager 1	0	2	2	1	30,546	8,841	39,387
R.N.	0	1	1	1	23,918	8,760	32,678
Sanitarian	13	13	13	12	276,068	95,647	371,715
Sanitarian/Chief	1	1	1	1	27,957	8,869	36,826
Administrative Spec. 1	0	1	0	0			
Administrative Spec. 2	0	1	1	0			
Human Services Assistant	1	2	2	0			
Laboratory Technician	2	3	3	0			
Medical Technologist	2	3	1	0			
Microbiologist	5	5	5	0			
Nursing Services Supv.	0	1	1	0			
Program Supervisor	0	0	1	0			
<b>PARTIAL FULL-TIME</b>							
Medical Technologist	0	0	1	0			
Office Assistant 2	0	0	1	1	\$ 7,924	\$ 2,906	\$ 10,830
Office Assistant 3	0	0	1	0			
<b>FULL TIME Total</b>	36	47	47	30	\$ 673,955	\$ 220,153	\$ 894,108
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					6,000	1,500	7,500
<b>PREMIUM</b>					5,000	1,513	6,513
<b>TOTAL</b>					684,955	223,166	908,121

510 - Full Time \$673,955

The following 13 Lab positions are transferred to the Health Services Division - Grants and 2 Lab positions are eliminated.

Transferred:

- (2) Human Services Assistant
- (3) Laboratory Technician
- (2) Medical Technician
- (5) Microbiologist
- (1) Program Supervisor

Eliminated:

- (1) Program Manager 1
- (1) Office Assistant 2

In addition: (1) Sanitarian is cut  
(1) Office Assistant 3 is transferred to  
Administration/Support Services

540 - Overtime \$6,000

- Personnel costs in disease emergency situations \$2,000
- Personnel costs for inspections of temporary food service facilities \$4,000

550 - Premium Pay \$5,000

This is to pay for the unused sick leave upon the retirement of the Health Sanitation director.

611 - Professional Services \$5,657

- \$1,204 Consultation for computer programs for storing and retrieving health and disease information
- \$1,935 Temporary clerical assistance
- \$ 800 Special lab services
- \$ 243 Consultants for specific communicable disease episodes
- \$1,475 Consultant for development of efficient and effective methods of training foodhandlers

618 - Repairs and Maintenance \$1,425

The reduction in this request is due to the transfer of the lab to the Health Division.

## NOTES

623 - Operating Supplies \$3,431

The substantial decrease in this item is due to the costs of operating the Lab and appear in the Health Division budget for FY 83-84.

651 - Space Rentals \$3,600

This is for foodhandler classes at the Lloyd Center auditorium.

659 - Miscellaneous \$58,500

The increase from FY 82-83 is primarily due to the increase in the payment to the State of its share (15%) of revenues from Food Service, Swimming Pools, and Tourist/Travelers receipts.

- \$ 500 County membership in the National Association of City Health Officers
- \$ 400 County membership in the American Public Health Association
- \$ 300 Interagency functions
- \$ 600 Books and periodicals
- \$56,700 Payment to the State (15%)

## HUMAN SERVICES

ADMINISTRATION - HEALTH OFFICER/GRANTS

FEDERAL/STATE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 79,693	\$ 55,488	\$ 104,312	\$ 96,129
Materials & Services	39,281	22,649	213,148	131,704
Capital Outlay	21,180	5,138	1,000	0
<b>Total</b>	<b>\$ 140,154</b>	<b>\$ 83,275</b>	<b>\$ 318,460</b>	<b>\$ 227,833</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenue	
City of Portland	57,278
City of Gresham	5,314
City of Troutdale	1,012
City of Wood Village	388
General Revenues	163,841
<b>Total</b>	<b>\$ 227,833</b>

This budget represents the Emergency Medical Services program.

## HUMAN SERVICES

## ADMINISTRATION

DHS FEDERAL/STATE PROGRAM FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	75,882	70,446
520	PART TIME	0	505
540	OVERTIME	0	0
550	PREMIUM	3,072	0
570	FRINGE	25,358	25,178
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		104,312 \$	96,129
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	21,412	20,279
612	PRINTING AND REPRODUCTION	2,208	2,500
613	UTILITIES	0	0
614	COMMUNICATIONS	2,123	2,352
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	156	0
618	REPAIRS AND MAINTENANCE	1,400	1,400
620	POSTAGE	0	0
621	OFFICE SUPPLIES	1,000	1,000
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	1,378	500
633	LOCAL TRAVEL AND MILEAGE	254	775
651	SPACE RENTALS	500	250
659	MISCELLANEOUS	179,905	99,848
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	512	500
970	BUILDING MANAGEMENT SERVICES	2,300	2,300
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 213,148 \$	131,704
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,000	0
TOTAL CAPITAL OUTLAY		\$ 1,000 \$	0
TOTAL REQUIREMENT		\$ 318,460 \$	227,833

ADMINISTRATION - HEALTH OFFICER/GRANTS  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 Total
Office Assistant 2	1	0	1	1	\$ 13,349	\$ 6,284	\$ 19,633
Program Development Spec.	1	1	1	1	25,756	9,191	34,947
Program Management Spec.	1	1	1	1	31,341	9,661	41,002
<u>Partial Full Time</u>							
Office Assistant 3	0	0	1	0			
<b>FULL TIME Total</b>	3	2	4	3	\$ 70,446	\$ 25,136	\$ 95,582
<b>PART TIME</b>					505	42	547
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 70,951	\$ 25,178	\$ 96,129

## NOTES

[illegible]

## HUMAN SERVICES

## ADMINISTRATION - HEALTH OFFICER/GRANTS

FEDERAL/STATE FUND

## NOTES

510 - Full Time \$70,446

The Office Assistant 3 was transferred to the Health Officer/  
Administration budget.

611 - Professional Services \$20,279

- \$ 500 Hearings Officer
- \$2,880 Medical Advisory Board
- \$8,000 Taxi fund for indigent transport to hospitals
- \$2,183 Temporary clerical help
- \$6,716 Consultants for studies and monitoring of quality  
of care in EMS system

631 - Space Rentals \$250

Rental of meeting rooms for board meetings and hearings.

659 - Miscellaneous \$99,848

This reduction reflects reduced county support to private  
ambulance companies for transporting indigent clients.

## HUMAN SERVICES

## ADMINISTRATION - HEALTH OFFICER

## EMERGENCY COMMUNICATIONS FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	0	249,941	233,312	380,000
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 249,941</b>	<b>\$ 233,312</b>	<b>\$ 380,000</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenue Telephone Excise Tax	280,000
General Revenues	100,000
<b>Total</b>	<b>\$ 380,000</b>

This budget represents the County's share of 911 and EMS expenses.



## HUMAN SERVICES

## DHS EMERGENCY COMMUNICATIONS FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	233,312	380,000
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 233,312 \$	380,000
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 233,312 \$	380,000

HUMAN SERVICES  
HEALTH SERVICES DIVISION  
MANAGER: Billi Odegaard  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	1,033,716	7,969,791	0	0	9,003,507
Materials & Services	528,084	5,344,280	0	0	5,872,364
Capital Outlay	0	36,000	0	0	36,000
<b>Total</b>	<b>\$ 1,561,800</b>	<b>\$13,350,071</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$14,911,871</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Dedicated Revenues	145,349	7,621,934	0	0	7,767,283
Federal/State Svc. Reimbursement	70,525	0	0	0	70,525
General Revenues	1,345,926	5,728,137	0	0	7,074,063
<b>Total</b>	<b>\$ 1,561,800</b>	<b>\$13,350,071</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$14,911,871</b>

**PURPOSE STATEMENT**

Service missions for the Health Services Division are categorized as

- (1) prevention (e.g., family planning),
- (2) community protection (e.g., tuberculosis control) and,
- (3) provider of the last resort (e.g., medical care).

Clients served are primarily low income, with 73% having incomes below 100% of CSA poverty guidelines (\$677/month, family of 4). Discrete budgets are organized into 15 programs, with resources to serve over 80,000 County residents.

HUMAN SERVICES  
HEALTH SERVICES DIVISION  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

The Health Services Division provides a variety of health services through a decentralized clinical and field service network. In addition, eligible residents who are enrolled in the comprehensive health system, MULTICARE, receive needed referrals to medical specialists and hospital care from private sector providers who are reimbursed by the County.

During 1983-84, major efforts will be directed toward continued development of MULTICARE as an efficient, effective system for health care delivery. Further merging of categorical programs (e.g., hypertension, family planning) will occur within primary care centers located throughout the County.

Selected client services which will be provided during 1983-84 are:

Refugee Health Services	4,500 clients	15,000 visits
Venereal Disease Control	12,500 clients	19,000 visits
Dental Clinic	6,000 clients	16,000 visits
Medical/Primary Care Center	25,000 clients	60,000 visits
Maternity Services	1,000 clients	6,000 visits
WIC Services	7,000 clients	29,000 visits

**MAJOR CHANGES FROM LAST YEAR**

Budgets for Fiscal Year 1983-84 incorporate the following major changes from Fiscal Year 1982-83:

- The Health Services Division is a consolidation of the previous Community Health Services and Project Health Divisions and the Laboratory which had been a section of the Health Protection Division.
- Funds for continuation of prepaid health care (\$3,136,049) through Project Health are not included for Fiscal Year 1983-84, resulting in discontinuation of private sector health plan coverage for 4,000 individuals.
- Full time equivalent positions budgeted for Fiscal Year 1983-84 are 326.6. This includes an addition of 7.0 FTE identified for Corrections Health to staff the Justice Center infirmary.

HUMAN SERVICES  
HEALTH SERVICES DIVISION  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 2,312,095	\$ 1,547,458	\$ 1,367,964	\$ 1,033,716
Materials & Services	404,608	704,135	634,148	528,084
Capital Outlay	13,504	3,159	0	0
<b>Total</b>	<b>\$ 2,730,207</b>	<b>\$ 2,254,751</b>	<b>\$ 2,002,112</b>	<b>\$ 1,561,800</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenue	
Service Reimbursements from Federal/State Fund	70,525
State Community Corrections Grant	145,349
General Revenues	1,345,926
<b>Total</b>	<b>\$ 1,561,800</b>

In FY 82-83, this was referred to as the Community Health Services Division. For FY 83-84, the administration section has been transferred to Health Services Division - Grants.

	<u>82-83</u>	<u>83-84</u>
Corrections Health	\$ 1,203,066	\$ 1,561,800
Administration	<u>799,046</u>	<u>0</u>
	\$ 2,002,112	\$ 1,561,800

## HUMAN SERVICES

## HEALTH SERVICES

## DHS GENERAL FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	1,010,948	732,706
520	PART TIME	13,672	41,340
540	OVERTIME	9,740	19,308
550	PREMIUM	9,563	6,861
570	FRINGE	324,041	233,501

TOTAL SALARIES WAGES & FRINGE BENEFITS \$ 1,367,964 \$ 1,033,716

EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	421,680	455,005
612	PRINTING AND REPRODUCTION	4,295	4,213
613	UTILITIES	0	0
614	COMMUNICATIONS	17,144	9,450
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	4,820	1,320
618	REPAIRS AND MAINTENANCE	4,200	1,000
620	POSTAGE	21,181	0
621	OFFICE SUPPLIES	4,510	6,648
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	8,444	9,519
624	MINOR EQUIPMENT AND TOOLS	1,526	1,526
625	CLOTHING AND UNIFORMS	860	992
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	4,500
633	LOCAL TRAVEL AND MILEAGE	17,579	1,872
651	SPACE RENTALS	1,440	0
659	MISCELLANEOUS	0	0
690	DRUGS	22,439	21,937
		0	0

INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	10,102
950	DATA PROCESSING SERVICES	92,826	0
960	MOTOR POOL SERVICES	11,204	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0

TOTAL MATERIALS AND SERVICES \$ 634,148 \$ 528,084

CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0

TOTAL CAPITAL OUTLAY \$ 0 \$ 0

TOTAL REQUIREMENT \$ 2,002,112 \$ 1,561,800

HUMAN SERVICES  
HEALTH SERVICES DIVISION  
**PERSONNEL DETAIL**

GENERAL FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Nurse Practitioner	7	2	2	3	\$ 70,900	\$ 21,253	\$ 92,153
Nursing Services Supervisor	7	2	2	2	51,574	14,817	66,391
Office Assistant 2	19	10	7	3	42,094	14,761	56,855
Office Assistant 3	6	4	4	1	17,581	7,275	24,856
Program Manager 1	0	1	1	1	32,573	9,950	42,523
R.N.	6	15	15	19	398,055	122,527	520,582
X-Ray Technician	0	0	0	1	16,326	3,768	20,094
Administrative Specialist 1	0	2	1	0			
Assistant Health Officer	1	0	0	0			
Community Health Nurse	20	0	0	0			
Community Information Asst.	4	2	0	0			
Community Information Tech.	3	1	0	0			
Dental Health Officer	1	0	0	0			
Dental Hygienist	0	1	0	0			
Financial Specialist 1	1	1	1	0			
Health Educator	2	4	0	0			
Human Services Technician	6	1	0	0			
L.P.N.	2	0	0	0			
Office Assistant 1	3	0	1	0			
Operations Supervisor	1	0	0	0			
Program Development Spec.	0	1	2	0			
Program Development Tech.	2	0	0	0			
Program Management Spec.	3	3	3	0			
Program Manager 2	1	0	0	0			
Program Manager 3	1	1	1	0			
Program/Staff Assistant	1	1	1	0			
Program Supervisor	2	1	0	0			
Warehouse Worker	2	2	0	0			
Warehouse Worker/Chief Mental Health Associate	1	1	1	0			
PARTIAL FULL-TIME	0	0	0	1	18,479	6,044	24,523
Office Assistant 2	2	0	.8	1.4	\$ 18,701	\$ 8,395	\$ 27,096
Physician, Board Cert.	2	0	.5	1.1	46,546	9,644	56,190
R.N.	2	0	0	1.0	19,877	5,525	25,402
Administrative Spec. 1	0	0	.8	0			
Community Health Nurse	8	.5	.5	0			
Health Educator	0	.8	0	0			
Nurse Practitioner	3	0	0	0			
Physician	3	0	.6	0			
Office Assistant 1	2	.5	.5	0			
Office Assistant 3	0	0	.5	0			
Program Supervisor	0	0	.5	0			
<b>FULL TIME Total</b>	124	57.8	46.7	34.5	\$ 732,706	\$ 223,959	\$ 956,665
<b>PART TIME</b>					41,340	3,411	44,751
<b>OVERTIME</b>					19,308	4,524	23,832
<b>PREMIUM</b>					6,861	1,607	8,468
<b>TOTAL</b>					800,215	233,501	1,033,716

HUMAN SERVICES  
HEALTH SERVICES DIVISION  
NOTES

GENERAL FUND

510 - Full Time \$732,706

Reflects the transfer of the Administration Section to Health Services/Grants and an increase of 5.0 FTE Registered Nurses, 1.0 FTE Nurse Practitioner, and 1.0 FTE Xray/Lab Technician in Corrections Health to staff new jail facility.

520 - Part time \$41,340

Includes funds for coverage for staff vacation/days off (\$34,126) and for dental services (\$7,214).

540 - Overtime \$19,308

Includes funds for emergencies, holidays, and illness replacements.

550 - Premium Pay \$6,861

This is for shift differentials.

611 - Professional Services \$455,005

Hospital Inpatient Services	\$329,240
Specialty Referrals	\$ 90,285
Case Management	\$ 35,480

621 - Office Supplies \$6,648

Increase required for additional staff and patient population.

631 - Education and Travel \$4,500

Includes funds for training required of new employees, hiring trainers for staff training, and purchase of training and professional development materials.

633 - Local Travel and Mileage \$1,872

Travel for staff covering two facilities on one shift, for transporting of laboratory specimens, or for transport of inmates for medical reasons. In 1982-83, this included bus passes for the entire Community Health Division and local travel for the Administration Section.

940 - Indirect Costs \$10,102

Indirect costs in Community Corrections Grant.

HUMAN SERVICES

HEALTH SERVICES DIVISION - GRANTS

FEDERAL/STATE FUND

EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 3,408,778	\$ 6,068,128	\$ 6,734,914	\$ 7,969,791
Materials & Services	1,091,303	2,004,600	1,805,244	5,344,280
Capital Outlay	336,079	216,893	17,171	36,000
<b>Total</b>	<b>\$ 4,836,160</b>	<b>\$ 8,289,621</b>	<b>\$ 8,557,329</b>	<b>\$13,350,071</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenue	
State Mental Health Grants	\$ 270,052
Maternal Child Health Grants	332,155
State Health Division Grants	859,465
Primary Care - 330 Grant	2,358,900
Medicare (Title XVIII)	51,300
Medicaid (Title XIX)	638,806
City of Portland	20,000
Patient Fees	401,476
Detox Reimbursement - Burnside Consortium	25,076
Third-Party Payments	42,092
State Communicable Disease Contract	191,928
Planned Parenthood Contract	20,047
School District #1	13,802
Multicare Fees	126,000
Jobs Corps	2,400
State Refugee Health Grant	607,540
General Assistance Reimbursement (Refugee)	1,610,530
East County Mental Health Reimbursement	11,755
SE Mental Health Network Reimbursement	38,610
General Revenue	5,728,137
<b>TOTAL</b>	<b>\$13,350,071</b>

In FY 82-83, this was referred to as the Community Health Services Division/Grants. For FY 83-84, this budget includes the Lab, which was transferred from the Health Protection Division/General Fund, and the Division's Administration, which was transferred from the Community Health Services Division/General Fund.



## HUMAN SERVICES

## HEALTH SERVICES

## DHS FEDERAL/STATE PROGRAM FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	4,880,784	5,959,676
520	PART TIME	45,958	21,326
540	OVERTIME	0	0
550	PREMIUM	215,133	0
570	FRINGE	1,593,039	1,988,789
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		6,734,914	\$ 7,969,791
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	570,498	3,496,621
612	PRINTING AND REPRODUCTION	35,151	55,595
613	UTILITIES	23,070	38,176
614	COMMUNICATIONS	99,229	174,171
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	3,070	13,112
618	REPAIRS AND MAINTENANCE	1,500	9,100
620	POSTAGE	3,819	36,503
621	OFFICE SUPPLIES	26,568	51,803
622	JANITORIAL SUPPLIES	1,000	4,200
623	OPERATING SUPPLIES	60,552	133,056
624	MINOR EQUIPMENT AND TOOLS	25,217	3,020
625	CLOTHING AND UNIFORMS	4,140	3,508
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	2,400	2,400
631	EDUCATION AND TRAVEL	23,832	16,940
633	LOCAL TRAVEL AND MILEAGE	58,052	49,704
651	SPACE RENTALS	324,572	355,962
659	MISCELLANEOUS	0	0
690	DRUGS	274,785	326,721
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	216,400	254,059
950	DATA PROCESSING SERVICES	0	244,113
960	MOTOR POOL SERVICES	0	11,353
970	BUILDING MANAGEMENT SERVICES	2,025	41,928
990	OTHER INTERNAL SERVICES	49,364	22,235
TOTAL MATERIALS AND SERVICES		\$ 1,805,244	\$ 5,344,280
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	7,400	0
730	OTHER IMPROVEMENTS	0	1,000
740	EQUIPMENT	9,771	35,000
TOTAL CAPITAL OUTLAY		\$ 17,171	\$ 36,000
TOTAL REQUIREMENT		\$ 8,557,329	\$ 13,350,071

HUMAN SERVICES  
HEALTH SERVICES - GRANT  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Administrative Specialist 1	0	0	0	1	\$ 22,115	\$ 8,338	\$ 30,453
Assistant Health Officer	0	1	1	1	49,068	12,133	61,201
Child Development Specialist	3	4	3	2	29,455	12,375	41,830
Community Health Nurse	28	50	45	34	807,255	263,847	1,071,102
Community Information Assistant	1	0	2	2	29,103	10,821	39,924
Community Information Technician	0	2	2	2	38,325	13,184	51,509
Dental Asst/Receptionist	8	12	11	10	127,262	52,343	179,605
Dental Health Officer	0	1	1	1	41,760	12,534	54,294
Dental Hygienist	3	3	4	3	59,794	22,635	82,429
Dentist 1	1	2	4	3	93,207	30,467	123,674
Dentist 2	3	2	1	2	70,637	21,193	91,830
Enrollment Specialist	0	0	0	4	66,022	22,609	88,631
Financial Specialist 1	0	0	0	1	21,414	6,066	27,480
Health Educator	2	0	5	4	89,683	28,625	118,308
Human Services Assistant	0	0	0	1	13,593	5,498	19,091
Human Services Technician	21	34	31	29	398,641	158,152	556,793
Laboratory Technician	0	0	0	3	53,884	18,869	72,753
L.P.N.	4	5	4	3	48,546	20,003	68,549
Medical Technician	0	0	0	2	43,023	14,921	57,944
Mental Health Assistant	0	1	1	1	19,857	6,336	26,193
Mental Health Associate	0	5	5	3	78,509	24,080	102,589
Microbiologist	0	0	0	4	83,499	27,087	110,586
Nurse Practitioner	8	17	17	13	334,478	104,675	439,153
Nursing Services Supervisor	5	9	6	6	161,800	51,407	213,207
Nutritionist	2	4	4	4	90,256	28,287	118,543
Office Assistant 1	11	15	12	12	151,974	62,815	214,789
Office Assistant 2	18	42	41	38	554,303	207,125	761,428
Office Assistant 3	2	4	3	10	165,432	57,479	222,911
Operations Supervisor 1	0	0	3	5	105,841	35,754	141,595
Pharmacist	1	1	1	1	32,364	9,900	42,264
Physician, Board Certified	2	6	6	2	85,044	20,242	105,286
Program Development Specialist	1	1	0	2	47,608	17,186	64,794
Program Management Specialist	0	0	0	6	196,855	58,868	255,723
Program Manager 3	0	0	0	1	40,883	10,764	51,647
Program/Staff Assistant	0	1	1	2	50,006	15,333	65,339
Program Supervisor	1	0	0	2	53,411	15,095	68,506
Psychiatric R.N.	1	1	1	1	19,544	4,605	24,149
R.N.	13	25	24	25	592,248	194,527	786,775
Warehouse Worker	1	2	5	7	106,678	37,428	144,106
Warehouse Worker, Chief	0	0	0	1	20,003	6,218	26,221
Audiologist	1	0	0	0			
Audiometonist	1	0	0	0			
Health Services Specialist	2	0	0	0			
Home Economist	1	1	0	0			
Mental Health Specialist 1	2	0	0	0			
Mental Health Specialist 2	3	0	0	0			
Office Assistant 4	1	1	1	0			
Program Manager 2	0	1	1	0			

HUMAN SERVICES  
HEALTH SERVICES - GRANTS

FEDERAL/STATE FUND

**PERSONNEL DETAIL**

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 Total
Partial Full Time							
Child Development Specialist	2	0	0.5	1.0	\$ 14,796	\$ 3,900	\$ 18,696
Community Health Nurse	6	0	1.8	8.45	192,257	60,583	252,840
Dental Assistant/Receptionist	6	0	0	1.3	17,166	5,121	22,287
Dental Hygienist	3	0.6	0	1.0	18,166	5,072	23,238
Dentist 1	2	0.75	0	0.5	15,535	4,497	20,032
Enrollment Specialist	0	0	0	0.8	13,630	5,512	19,142
Health Educator	0	0.75	0	0.5	11,182	3,462	14,644
Human Services Assistant	0	0	0	0.8	10,874	5,704	16,578
Human Services Technician	1	0	0.5	1.8	24,291	7,015	31,306
L.P.N.	1	0.3	0.3	0.8	12,946	6,189	19,135
Microbiologist	0	0	0	.75	16,193	6,112	22,305
Nurse Practitioner	4	0.6	.25	4.9	134,363	38,699	173,062
Nursing Services Supervisor	0	0	0.8	1.3	35,125	11,257	46,382
Nutritionist	1	0.5	0.5	0.5	10,753	2,457	13,210
Office Assistant 1	2	0.5	0	1.0	12,462	3,736	16,198
Office Assistant 2	0	0.1	.35	4.1	56,945	18,359	75,304
Physician, Board Certified	0	0.8	0.4	4.4	186,607	46,739	233,346
Program/Staff Assistant	0	0	0	0.8	19,343	4,573	23,916
R.N.	0	0.5	0.5	2.4	51,750	14,560	66,310
Administrative Specialist 1	0	0	0.2	0			
Community Information Assistant	1	0	0	0			
Dentist 2	1	0.8	0.5	0			
Mental Health Associate	0	0.5	0.5	0			
Office Assistant 3	0	0	0.5	0			
Program Supervisor	0	0	0.5	0			
Mental Health Assistant	0	0	0	.5	11,912	3,708	15,620
Three-Month Funded							
Human Services Technician	11	0	0	0			
Office Assistant 1	1	0	0	0			
Office Assistant 2	2	0	0	0			
Physician	1	0	0	0			
R.N.	2	0	0	0			
<b>FULL TIME Total</b>	198	259.7	254.1	291.6	5,959,676	1,957,079	7,946,755
<b>PART TIME</b>					21,326	1,710	23,036
<b>OVERTIME</b>					0	0	0
<b>PREMIUM</b>					0	0	0
<b>TOTAL</b>					\$ 5,981,002	\$ 1,988,789	\$ 7,969,791

## NOTES

510 - Full Time \$5,959,676

Thirteen positions were transferred in from the Health Protection Division (Laboratory): (2) Human Services Assistants (1.8 FTE), (3) Laboratory Technicians, (2) Medical Technologists, (5) Microbiologists (4.75 FTE), and (1) Program Supervisor.

Twelve positions were transferred in from Project Health: (5) Enrollment Specialists, (1) Financial Specialist 1, (2) Office Assistant 2, (1) Operations Supervisor 1, (1) Program Development Specialist, and (2) Program Management Specialist.

Sixteen positions were transferred in for the Administration Section, formerly budgeted in Community Health/General Fund: (1) Administrative Specialist 1, (1) Community Health Nurse (.5 FTE), (1) Office Assistant 1, (4) Office Assistant 2 (3.3 FTE) (3) Office Assistant 3 (2.5 FTE), (1) Program Development Specialist, (1) Program Management Specialist, (1) Program Manager 3, (2) Program/Staff Assistants (1.8 FTE), and (1) Program Supervisor.

611 - Professional Services \$3,496,621

The increase in professional services reflects the transfer of Multicare (formerly budgeted in Project Health Division/General Fund) and the Public Health Service 330 Grant, and the receipt of a General Assistance Contract to provide health services to eligible refugees.

- Specialty referrals for Multicare clients	\$ 300,000
- Hospital inpatient services for Multicare clients	1,381,397
- Contracts with obstetric/gynecological specialists and birth home for low risk Multicare clients	17,375
- Specialty referrals for General Assistance eligible refugee clients	200,400
- Hospital inpatient services for General Assistance eligible refugee clients	706,000
- Enrollment in prepaid health plans for General Assistance eligible refugee clients	144,000
- Contract with Urban Indian Council for primary health care services	163,016
- Contract with Oregon Health Sciences University for Cleave Allen Dental Clinic	313,110
- Contract with Pacific University College of Optometry for Multicare clients	80,230
- Specialty referral (dental)	1,000
- M.D. Services	5,040

## HUMAN SERVICES

## HEALTH SERVICES DIVISION - GRANTS

FEDERAL/STATE FUND

## NOTES

- Reimbursement to State for shared cost of mailing	\$ 38,600
Food Stamps	
- Contracts for evaluation of Multicare system software and preparation of risk formulas	17,102
- Immunization tracking	5,004
- Lab equipment maintenance contracts	1,305
- National Health Service Corps payback	4,000
- Laboratory services - dental	30,000
- Pap smears	9,600
- X-rays	19,440
- Temporary help	26,130
- Janitorial and garbage contracts	24,004
- Alarm and guard service	6,668
- Bus tickets and taxi service for clients	3,200

612 - Printing and Reproduction \$55,595

The increase reflects the cost of enrollment forms for Multicare (\$11,000) transferred into the Division, and the transfer of two sections, Administration and the Lab.

614 - Communications \$174,171

The increase results from the transfer in of Administration and the Lab, and the increases required for the purchase of the new telephone system.

620 - Postage \$36,503

This reflects the cost of interoffice mail, formerly budgeted in Community Health Services Division/General Fund.

621 - Office Supplies \$51,803

The increased budget for office supplies reflects the transfer of Administration and the Lab, the consolidation of Multicare functions (formerly budgeted in Project Health) in Health Services, and the addition of General Assistance and increased 330 Grant requirements.

623 - Operating Supplies \$133,056

The increase in operating supplies is the result of the transfer of the Lab (\$50,000), the addition of the East County Clinic, and the expansion in clinic services caused by the General Assistance Contract and the increased Multicare program.

624 - Minor Equipment and Tools \$3,020

Reduction is commensurate with FY 82-83 actual expenditures.

## HUMAN SERVICES

## HEALTH SERVICES DIVISION - GRANTS

FEDERAL/STATE FUND

## NOTES

631 - Education and Travel \$16,940

Includes funds for participation in management training program (\$2,025), travel to Seattle and Washington, D.C. (\$2,500), and other education and training (\$12,415).

633 - Local Travel and Mileage \$49,704

Includes funds for bus passes for exempt employees and other local travel, including home visits.

651 - Space Rentals \$355,962

Grace Peck Clinic	\$	183,162
Multi-Service Center		99,550
Refugee Health Clinic		48,615
Sabin Clinic		13,440
North Portland Clinic		5,500
Burnside Clinic		4,495
N.E. Mental Health-Church Space		1,200

690 - Drugs \$326,721

Increase is the result of expanded clinic services, including Multicare and General Assistance programs.

730 - Other Improvements \$1,000

Small maintenance projects at clinics.

740 - Equipment \$35,000

Includes clinic equipment and office equipment for primary care clinics (\$25,000) and replacement of hematology cell counter for Lab (\$10,000).

950 - Data Processing Services \$244,113

This request reflects costs for programs that were previously budgeted in Project Health (enrollment information) and Community Health General Fund Administration (clinic statistics).

970 - Building Management Services \$41,928

Increase reflects the cost of the space in the Gill Building occupied by Grant-funded programs.

990 - Other Internal Services \$22,235

This service reimbursement is to the Support Services Unit in DHS Administration. In FY 82-83, this service reimbursement was to cover the services provided by the Lab, then budgeted in the General Fund, but now budgeted in the Federal/State Fund.

HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
MANAGER: Robert Caulk  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	135,066	2,487,887	0	0	2,622,953
Materials & Services	13,095	13,037,770	0	0	13,050,865
Capital Outlay	0	10,879	0	0	10,879
<b>Total</b>	<b>\$ 148,161</b>	<b>\$ 15,536,536</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$15,684,697</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Dedicated Revenues	0	13,986,070	0	0	13,986,070
Operational Revenues	26,319	0	0	0	26,319
General Revenues	121,842	1,550,466	0	0	1,672,308
<b>Total</b>	<b>\$ 148,161</b>	<b>\$ 15,536,536</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$15,684,697</b>

**PURPOSE STATEMENT**

The Social Services Division was created to develop and refine a community-based social services delivery structure that will meet the needs of the poor, the elderly, and people disabled by mental illness, mental retardation, developmental disabilities and chemical dependence. This goal will be accomplished through a variety of activities, including assessing the needs of various populations, planning and developing service delivery systems, monitoring and evaluating County and subcontracted programs to assure effective use of public funds and quality of services provided to clients. These activities will be accomplished through funding from various State and local grants and County General Funds. Services are provided through five major program areas: Mental and Emotional Disabilities, Alcohol & Drug Program, Mental Retardation and Developmental Disabilities, Community Action Program (MCCAA) and Public Guardian.

HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

The Social Services Division will plan and develop social services and mental health services for the elderly, disabled and the poor who reside in Multnomah County, with the assistance of the community at large.

The Division will be responsible for fiscal and statutory monitoring and program development within County-operated programs as well as approximately 210 contracted services.

**MAJOR CHANGES FROM LAST YEAR**

The Social Services Division was created in January 1983. However, the various components existed as the Mental Health Division and MCCAA (a separate program under the Department), prior to this time. Major changes within these programs include:

- Development of community alternatives to institutionalization for mentally retarded people to reduce utilization of beds at Fairview Hospital.
- Transfer of all mental health clinic operations to private non-profit corporations, changing the County's role of providing direct services to contractors administration. (Westside Clinic transferred September 1982; Southeast Clinic transferred December 1982; and East County Clinic transferred July 1983.)
- Implementation of 24 hour crisis team services in each of the quadrants.
- Addition of 15 contracts with private alcohol treatment providers for alcohol diversion services to indigent drinking drivers referred by the courts.
- Elimination of MCCAA's Citizen Participation Program due to funding reductions. Loss of training and assistance to poor people which had enabled them to advocate in their own behalf.



HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 308,881	\$ 396,680	\$ 126,494	\$ 135,066
Materials & Services	13,261	17,521	8,636	13,095
Capital Outlay	118	716	1,482	0
<b>Total</b>	<b>\$ 322,260</b>	<b>\$ 414,917*</b>	<b>\$ 136,612*</b>	<b>\$ 148,161*</b>

RESOURCE SUMMARY

\*Public Guardian program

Resource Description	1983-84 BUDGET
Operational Revenue	
Public Guardian Fees	26,319
General Revenues	121,842
<b>Total</b>	<b>\$ 148,161</b>

In FY 82-83, this General Fund budget was referred to as the Mental Health Division. This budget reflects the Public Guardian Program.

HUMAN SERVICES  
SOCIAL SERVICES

DHS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	94,827	100,985
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	264	0
570	FRINGE	31,403	34,081
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		126,494 \$	135,066
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	500	1,350
612	PRINTING AND REPRODUCTION	970	1,006
613	UTILITIES	0	0
614	COMMUNICATIONS	1,408	3,304
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	2,740	2,847
621	OFFICE SUPPLIES	450	590
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
690	DRUGS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	2,568	3,998
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 8,636 \$	13,095
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	1,482	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 1,482 \$	0
TOTAL REQUIREMENT		\$ 136,612 \$	148,161

HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Financial Specialist 1	0	1	1	1	\$ 24,057	\$ 7,955	\$ 32,012
Office Assistant 2	4	3	1	1	14,269	5,027	19,296
Program Manager 1	2	2	1	1	31,153	10,455	41,608
Administrative Spec 1	1	1	1	1	25,597	7,682	33,279
Financial Technician	1	0	0	0			
Marriage/Family Counselor	4	6	0	0			
Office Assistant 1	1	0	0	0			
Office Assistant 4	1	1	0	0			
<u>Partial Full Time</u>							
Office Assistant 1	0	1	0	1	5,909	2,962	8,871
Office Assistant 2	0	0	1	0			
<b>FULL TIME Total</b>	<b>14</b>	<b>15</b>	<b>5</b>	<b>5</b>	<b>\$ 100,985</b>	<b>\$ 34,081</b>	<b>\$ 135,066</b>
<b>PART TIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>OVERTIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>PREMIUM PAY</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>					<b>\$ 100,985</b>	<b>\$ 34,081</b>	<b>\$ 135,066</b>

NOTES

611 - Professional Services \$1,350

This is for emergency legal consultation regarding estates and taxes.

## HUMAN SERVICES

## SOCIAL SERVICES DIVISION - GRANTS

FEDERAL/STATE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 2,207,161	\$ 2,951,317	\$ 3,460,160	2,487,887
Materials & Services	6,596,279	7,723,461	11,067,457	13,037,770
Capital Outlay	3,905	24,911	6,027	10,879
<b>Total</b>	<b>\$ 9,167,345</b>	<b>\$10,699,589</b>	<b>\$14,533,644*</b>	<b>\$15,536,536</b>

## RESOURCE SUMMARY

\*Combined Mental Health-Grants and MCCA

Resource Description	1983-84 BUDGET
Dedicated Revenues	
State Administration	\$ 465,143
State Mental & Emotional Disabilities	5,472,461
State Mental Retardation/Developmental Disabilities	2,475,023
State Alcohol & Drug	3,035,936
2145 Alcohol	455,000
Community Services Block Grant	223,589
Weatherization - Low Income	190,516
State Energy Assistance (LIEAP)	111,729
BPA - Weatherization	657,296
Area Agency on Aging	179,361
PP&L - Weatherization	103,915
Title XIX	50,000
Tri-Met	387,787
School Fees	126,861
Donations	500
City of Portland	4,715
Mult.-Wa. Employment & Training Agency	4,998
DOE - Weatherization	41,240
General Revenues	1,550,466
<b>Total</b>	<b>\$15,536,536</b>

In FY 82-83, comparable appropriations were budgtd as the Mental Health Division - Grants and the Multnomah County Community Action Agency.

	<u>82-83</u>	<u>83-84</u>
Mental Health/Grants	\$13,216,823	\$13,551,233
MCCA	<u>1,316,821</u>	<u>1,985,303</u>
	\$14,533,644	\$15,536,536

## HUMAN SERVICES

## SOCIAL SERVICES

## DHS FEDERAL/STATE PROGRAM FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	2,538,851	1,844,645
520	PART TIME	21,529	37,672
540	OVERTIME	3,456	1,658
550	PREMIUM	94,922	0
570	FRINGE	801,402	603,911
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		3,460,160	\$ 2,487,887
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	10,471,467	12,173,665
612	PRINTING AND REPRODUCTION	25,324	21,305
613	UTILITIES	13,446	11,647
614	COMMUNICATIONS	48,106	46,865
615	INSURANCE	300	0
616	EXTERNAL DATA PROCESSING	0	3,000
617	EQUIPMENT RENTAL	0	1,776
618	REPAIRS AND MAINTENANCE	7,170	4,172
620	POSTAGE	13,572	14,799
621	OFFICE SUPPLIES	15,528	12,905
622	JANITORIAL SUPPLIES	240	1,100
623	OPERATING SUPPLIES	73,139	373,865
624	MINOR EQUIPMENT AND TOOLS	2,775	13,260
625	CLOTHING AND UNIFORMS	250	650
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	3,938	1,050
631	EDUCATION AND TRAVEL	19,730	12,363
633	LOCAL TRAVEL AND MILEAGE	54,644	31,291
651	SPACE RENTALS	45,422	25,845
659	MISCELLANEOUS	8,649	4,057
690	DRUGS	35,100	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	15,459	61,058
950	DATA PROCESSING SERVICES	1,854	2,000
960	MOTOR POOL SERVICES	74,172	162,731
970	BUILDING MANAGEMENT SERVICES	132,402	58,366
990	OTHER INTERNAL SERVICES	4,770	0
TOTAL MATERIALS AND SERVICES		\$ 11,067,457	\$ 13,037,770
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	6,027	10,879
TOTAL CAPITAL OUTLAY		\$ 6,027	\$ 10,879
TOTAL REQUIREMENT		\$ 14,533,644	\$ 15,536,536

## HUMAN SERVICES

## SOCIAL SERVICES - GRANTS

## FEDERAL/STATE GRANT

## PERSONNEL DETAIL

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Community Information Asst.	1	1	1	1	13,767	4,265	18,032
Driver	11	13	9	9	140,777	49,500	190,277
Financial Specialist 1	3	2	2	2	51,851	16,783	68,634
Human Services Tech. 1	6	3	2	1	12,966	4,019	16,985
Human Services Tech. 2	5	3	3	3	49,492	17,611	67,103
Maintenance Worker 1	0	0	0	8	121,608	39,679	161,287
Maintenance Worker 2	0	0	3	3	70,825	23,072	93,897
Mental Health Aide	0	0	7	1	12,772	4,696	17,468
Mental Health Assistant	0	0	14	7	117,623	42,059	159,682
Mental Health Associate	0	0	7	1	26,998	9,200	36,198
Mental Health Attendant	3	2	3	3	61,418	20,008	81,426
Mental Health Attd/Lead	1	1	1	1	22,926	8,159	31,085
Office Assistant 1	7	3	2	3	36,916	16,087	53,003
Office Assistant 2	23	22	20	10	154,063	50,650	204,713
Office Assistant 3	2	0	0	2	33,659	11,652	45,311
Program Coordinator	7	6	3	5	100,316	32,913	133,229
Program Development Spec.	12	7	8	10	234,177	77,638	311,815
Program Management Spec.	2	1	2	1	28,689	8,186	36,875
Program Manager 1	6	5	3	3	94,396	27,847	122,243
Program Manager 2	0	0	1	1	36,999	11,256	48,255
Program Manager 3	1	1	1	1	44,948	12,285	57,233
Program Supervisor	5	5	6	2	51,010	14,587	65,597
Program/Staff Assistant	0	0	0	1	27,812	8,834	36,646
Warehouse Worker	0	0	1	1	14,845	5,190	20,035
Administrative Assistant	1	1	1	0			
Community Information Asst.	1	1	1	0			
Custodian	2	1	0	0			
Involuntary Commit. Invest.	5	0	0	0			
Human Services Asst.	20	6	0	0			
L.P.N.	1	0	0	0			
Mental Health Svcs Coord.	15	1	0	0			
Mental Health Spec. 1	4	0	0	0			
Mental Health Spec. 2	20	0	0	0			
Nursing Services Supv.	2	1	0	0			
Office Assistant 4	3	1	0	0			
Physician/Board Cert.	2	0	1	0			
Program Development Tech.	2	1	0	0			
Psychiatric Nurse	2	3	4	0			
Psychiatrist	0	1	0	0			
R.N.	5	0	0	0			
Senior Mental Health Spec.	0	0	3	0			
Administrative Aide	1	0	0	0			
<u>PARTIAL FULL-TIME</u>							
Community Information Asst	0	0	1	2	13,279	4,690	17,969
Mental Health Assistant	0	0	7	4	33,108	12,929	46,037
Mental Health Associate	0	9	7	8	119,773	42,611	162,384

HUMAN SERVICES  
SOCIAL SERVICES - GRANTS  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
<u>PARTIAL FULL-TIME (Con't)</u>							
Office Assistant 1	2	0	0	1	\$ 5,700	\$ 1,888	\$ 7,588
Program Development Spec.	0	0	2	2	24,419	7,300	31,719
Community Info. Assistant	1	1	1	0			
Custodian	1	2	0	0			
Emergency Medical Tech.	0	6	0	0			
Human Services Assistant							
Human Services Prog. Coord.	2	0	0	0			
Human Services Technician	1	0	0	0			
Involuntary Commit. Invest.	15	18	0	0			
Maintenance Worker 2	5	0	0	1	8,143	2,524	10,667
Mental Health Svcs Coord.	2	0	0	0			
Nursing Svcs Supervisor	0	1	0	0			
Office Assistant 2	0	4	1	0			
Physician/Board Cert.	2	2	2	0			
Program Coordinator	0	0	1	0			
Program Development Spec.	0	0	1	0			
Program Supervisor	0	1	1	1	19,372	5,290	24,662
Psychiatric Nurse	2	1	3	0			
R.N.	2	8	0	0			
Maintenance Worker 1	0	0	0	1	7,600	2,356	9,956
<u>FULL-TIME POSITIONS BUDGETED FOR LESS THAN 12 MONTHS</u>							
Human Services Assistant	0	2	8	8	\$ 41,949	\$ 3,460	\$ 45,409
Office Assistant 1	0	2	2	2	10,450	862	11,312
Community Info. Assistant	0	3	0	0			
Maintenance Worker 1	0	0	4	0			
Maintenance Worker 2	0	5	0	0			
Office Assistant 2	0	1	1	0			
Office Assistant 4	0	1	0	0			
<u>ONE-MONTH FUNDED</u>							
Human Services Technician	0	5	0	0			
Involuntary Com. Inv.	0	3	0	0			
Involuntary Com. Inv. (50%)	0	2	0	0			
Mental Health Svcs. Coord.	0	9	0	0			
Mental Health Svcs. Coord.	0	2	0	0			
Mental Health Spec. 1 (50%)	0	3	0	0			
Mental Health Spec. 2	0	10	0	0			
Mental Health Spec. 2 (75%)	0	1	0	0			

HUMAN SERVICES  
SOCIAL SERVICES - GRANTS  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
<u>THREE-MONTH FUNDED</u>							
Human Services Assistant	0	6	0	0			
<u>SIX-MONTH FUNDED</u>							
Program Manager 1	0	1	0	0			
<u>ELEVEN-MONTH FUNDED</u>							
Mental Health Aide	0	7	0	0			
Mental Health Assistant	0	16	0	0			
Mental Health Associate	0	7	0	0			
Senior Mental Health Spec.	0	3	0	0			
<b>FULL TIME Total</b>	219	250	151	110	\$1,844,646	\$ 600,086	\$2,444,732
<b>PART TIME</b>					37,672	3,372	41,044
<b>OVERTIME</b>					1,658	453	2,111
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$1,883,976	\$ 603,911	\$2,487,887

NOTES



NOTES

510 - Full Time

The following 49 positions are associated with Mental Health - Grants (97 in FY 82-83):

- Financial Specialist 1
- (11) Mental Health Assistant
- (9) Mental Health Associate
- (3) Mental Health Attendent
- Mental Health Attendent/Lead
- Office Assistant 1
- (5) Office Assistant 2
- Office Assistant 3
- (10) Program Development Specialist
- Program Management Specialist
- (2) Program Manager 1
- Program Manager 2
- Program Manager 3
- Program Supervisor
- Program Staff/Assistant

The following 61 positions are associated with MCCA (54 in FY 1982-83):

- Warehouse Worker
- (9) Driver
- (2) Program Supervisor
- Program Manager 1
- Financial Specialist 1
- (9) Maintenance Worker 1
- (3) Maintenance Worker 2
- (3) Human Services Technician 2
- Mental Health Aide
- (2) Program Development Specialist
- Human Services Technician 1
- (3) Community Information Assistant
- (5) Program Coordinator
- (7) Office Assistant 2
- (5) Office Assistant 1
- (8) Human Services Assistant

Mental Health position changes for 83-84:

Cut

- (10) Mental Health Assistants
- (6) Mental Health Associates
- (9) Office Assistant 2
- (1) Program Management Spec.
- (4) Program Supervisors
- (1) Administrative Assistant
- (1) Human Services Technician
- (6) Mental Health Aides
- (3) Physician/Board Certified
- (7) Psychiatric Nurses
- (3) Senior Mental Health Specialist

Transfers

- (2) Office Assistant 2 to Administration-Support Services

New

- (1) Office Assistant 1
- (1) Office Assistant 3
- (1) Program Development Specialist
- (1) Program/Staff Assistant
- (1) Mental Health Associate

MCCAA Position changes for 83-84:

Cut

- (2) Program Coordinator

Reclass

- (4) Maintenance Worker 1
- (1) Office Assistant 2
- (2) Program Coordinators
- (1) Program Development Specialist

New

- (5) Maintenance Worker 1
- (1) Office Assistant 2
- (2) Community Information Assistant
- (1) Office Assistant 1

## HUMAN SERVICES

## SOCIAL SERVICES DIVISION - GRANTS

## FEDERAL/STATE FUND

## NOTES

611 - Professional Services \$12,173,665

The increase from Fy 82-83 is mainly due to the additional funding identified for Mental Health in the State 1983-85 budget.

The \$11,557,476 the County expects to receive will be spent as follows:

Mental & Emotional Disabilities \$5,495,437

-- Community support services for the chronically mentally ill	\$ 2,881,187
-- Community crisis services	1,154,702
-- Pre-Commitment	350,175
-- Community treatment services for adolescents and adults	434,860
-- Day treatment and residential services to persons referred by the PSRB	130,049
-- Group home services	52,888
-- Residential care facilities	491,576

Mental Retardation/Developmental Disabilities \$2,271,937

-- Activity centers	\$ 782,460
-- Residential training homes	219,179
-- Residential care homes	211,552
-- Semi-independent living	96,186
-- Small care home	26,496
-- Activity center transportation	129,387
-- TMR classes	187,670
-- Pre-school classes	135,385
-- Title I	210,397
-- Parent training	74,700
-- Respite services	4,544
-- Family support	63,047
-- Intensive Training Home	112,702
-- Diagnostic services	9,511
-- Clerical assistance	5,237
-- Behavior Consultation	3,484

ALCOHOL/DRUGS \$3,790,102

-- DUII diversion services	\$ 143,843
-- Outpatient services for alcoholism and alcohol abuse to 2,971 persons	771,150
-- Residential care services for alcoholism and alcohol abuse to 303 persons	411,070

NOTES

ALCOHOL/DRUGS (Con't)

-- Residential care services for 84 drug abusers	\$ 266,428
-- Outpatient services for 1,144 drug abusers	859,808
-- Detox contract	1,128,771
-- Community intensive residential treatment	183,960
-- Prevention Services	21,728
-- Training Seminar	90
-- Manpower Services	3,254

-----  
Other anticipated Professional Services expenditures include:

-- Professional consultation to incorporate the mer- ging of MCCAA, Mental Health and AAA into the Social Services Division	\$ 7,500
-- Payments to hospitals for services provided to persons involuntarily detained, who are thought to be mentally ill (ICP)	\$ 567,817
-- Interpreter for the deaf or foreign languages	\$ 800
-- Audit	\$ 9,500
-- Clerical help	\$ 1,640
-- Legal fees to aid housing clients	\$ 500
-- Financial consultation	\$ 18,607
-- Janitorial contract (reduced from 5 to 4 days/wk.)	\$ 2,445
-- Art work and typesetting	\$ 500
-- Direct mail assistance	\$ 300
-- Work Study	\$ 6,580

616 - External Data Processing \$3,000

This cost is associated with the collection of data on clients and  
workloads in MCCAA's Weatherization Program.

618 - Repairs and Maintenance \$4,172

The reduction in funds is due to the County spin-off of three  
Mental Health Clinics.

NOTES

620 - Postage \$14,799

The increase is due to increased mailings to clients in various MCCA programs.

621 - Office Supplies \$12,905

The decrease in supplies relates to the County not operating the Mental Health Clinics in FY 1983-84.

623 - Operating Supplies \$373,865

The substantial increase is due to the large influx of funds from BPA and PP & L for weatherization of homes for low income clients. These costs are for the materials (insulation, caulk, batting, etc.) used in weatherizing homes.

624 - Minor Equipment & Tools \$13,260

This is for the purchase of small tools used in weatherizing homes.

631 - Education & Travel \$12,363

This reduction reflects fewer staff needs in terms of professional educational opportunities.

633 - Local Travel & Mileage \$31,291

Due to the spin-off of the three Mental Health Clinics, total staff mileage is less.

651 - Space Rentals \$25,845

The reduction in this request is due to the fact that the SE Mental Health Clinic is now operated by a non-profit organization paying rent directly to the County.

659 - Miscellaneous \$4,057

- subscriptions to management, federal reports, and trade journals.....\$ 1,557
- baby-sitting and meal reimbursement for low income committee/board members.....\$ 2,500

NOTES

690 - Drugs                      \$-0-

Since the County does not operate the Mental Health Clinics,  
there are no requests for drugs.

740 - Equipment                      \$10,879

(1) IBM typewriter	\$ 900
(2) Insulation blowers	\$5,000
(1) Word Processing terminal	\$4,979

940 - Indirect Costs                      \$61,058

The increase is due to collecting indirect costs on BPA and  
PP & L grants in MCCA.

960 - Motor Pool                      \$161,231

The increase from FY 82-83 is due to the new weatherization programs  
and their high utilization of vehicles. This request also includes  
the purchase of four vehicles.

970 - Building Management Services                      \$58,366

The reduction is due to the County not operating the Mental  
Health Clinics in FY 1983-84.

990 - Other Internal Services                      \$-0-

This is the elimination of the service reimbursements from the  
Mental Health Clinics to the Lab.

## FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 942,046	\$ 1,012,341	\$ 1,025,983	\$ 0
Materials & Services	388,293	354,973	289,038	0
Capital Outlay	13,213	2,832	1,800	0
<b>Total</b>	<b>\$ 1,343,552</b>	<b>\$ 1,370,146</b>	<b>\$ 1,316,821</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$

## HISTORY ONLY

This budget reflects the Multnomah County Community Action Agency (MCCAA) which is incorporated into the Social Services Division/ Grants in 1983-84.

## GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 738,300	\$ 690,197	\$ 768,781	\$ 0
Materials & Services	3,873,234	3,527,141	4,511,057	0
Capital Outlay	396	0	0	0
<b>Total</b>	<b>\$ 4,611,930</b>	<b>\$ 4,217,338</b>	<b>\$ 5,279,838</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

<b>Resource Description</b>	<b>1983-84 BUDGET</b>
<b>Total</b>	\$ 0

History Only.

The 1983-84 budget does not include funding for prepaid health care through Project Health. That portion of the Project Health Division's 1982-83 budget earmarked for Multicare is transferred in 1983-84 to the Health Division budget.



PROJECT HEALTH DIVISION - GRANTS

FEDERAL/STATE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	3,138,094	858,684	820,902	0
Capital Outlay	186,004	0	0	0
<b>Total</b>	<b>\$ 3,324,098</b>	<b>\$ 858,684</b>	<b>\$ 820,902</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$ 0

## HISTORY ONLY

For FY 83-84, the Public Health Service 330 Funds appear in the Health Division - Grants budget.

## GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 200,531	\$ 0	\$ 0	\$ 0
Materials & Services	6,190	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 206,721</b>	<b>\$ 0*</b>	<b>\$ 0</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

\*Combined with Mental Health Division

Resource Description	1983-84 BUDGET
Total	\$

History Only.

In 1982-83, the Family Services Program was transferred to the Department of Justice Services and budgeted in the Federal/State Fund.

SPECIAL SERVICES DIVISION - HOOPER DETOX

FEDERAL/STATE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 812,465	\$ 0	\$ 0	\$ 0
Materials & Services	248,669	0	0	0
Capital Outlay	719	0	0	0
<b>Total</b>	<b>\$ 1,061,853</b>	<b>\$ 0*</b>	<b>\$ 0*</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

\*Combined with Mental Health Division

Resource Description	1983-84 BUDGET
Total	\$

History Only.

In 1982-83, the County entered into a contract with Burnside Consortium for operation of the detoxification center. In 1983-84, the dollars for the contract are budgeted in the Professional Services line item of the Social Services Division - Grants budget.

## GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 325,565	\$ 0	\$ 0	\$ 0
Materials & Services	60,404	0	0	0
Capital Outlay	1,073	0	0	0
<b>Total</b>	<b>\$ 387,042</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$

History Only  
In 1981-82 and 1982-83, the Lab was a part of the Health Protection Division.  
In 1983-84, it is transferred to the newly created Health Services Division.

## HUMAN SERVICES

SPECIAL SERVICES DIVISION - EDGEFIELD MANOR

GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 767,219	\$ 0	\$ 0	\$ 0
Materials & Services	53,970	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 821,189*</b>	<b>\$ 0*</b>	<b>\$ 0</b>	<b>\$ 0</b>

\*Combined with Administration

## HUMAN SERVICES

SPECIAL SERVICES DIVISION - ADMINISTRATION

GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 116,972	\$ 0	\$ 0	\$ 0
Materials & Services	8,903	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 125,875</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## HUMAN SERVICES

SPECIAL SERVICES DIVISION - FOOD STAMPS

FEDERAL/STATE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 235,938	\$ 0	\$ 0	\$ 0
Materials & Services	60,571	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 296,509</b>	<b>\$ 0*</b>	<b>\$ 0*</b>	<b>\$ 0*</b>

\*Combined with Community Health Services Division/Grants

## HUMAN SERVICES

## SPECIAL SERVICES DIVISION - HEALTH SANITATION

GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 484,101	\$ 0	\$ 0	\$ 0
Materials & Services	93,996	0	0	0
Capital Outlay	1,618	0	0	0
<b>Total</b>	<b>\$ 579,715</b>	<b>\$ 0*</b>	<b>\$ 0*</b>	<b>\$ 0*</b>

\*Combined with Health Protection Division

## HUMAN SERVICES

## SPECIAL SERVICES DIVISION - CORRECTIONS HEALTH

GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 411,609	\$ 0	\$ 0	\$ 0
Materials & Services	486,000	0	0	0
Capital Outlay	1,679	0	0	0
<b>Total</b>	<b>\$ 899,288</b>	<b>\$ 0*</b>	<b>\$ 0*</b>	<b>\$ 0*</b>

\*Combined with Community Health Services Division

## HUMAN SERVICES

## SPECIAL SERVICES DIVISION - CORRECTIONS HEALTH GRANT

GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 125,307	\$ 0	\$ 0	\$ 0
Materials & Services	17,344	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 142,651</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

HUMAN SERVICES  
SPECIAL SERVICES DIVISION - PUBLIC GUARDIAN  
**EXPENDITURE SUMMARY**

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 108,350	\$ 0	\$ 0	\$ 0
Materials & Services	7,071	0	0	0
Capital Outlay	118	0	0	0
<b>Total</b>	<b>\$ 115,539</b>	<b>\$ 0*</b>	<b>\$ 0*</b>	<b>\$ 0*</b>

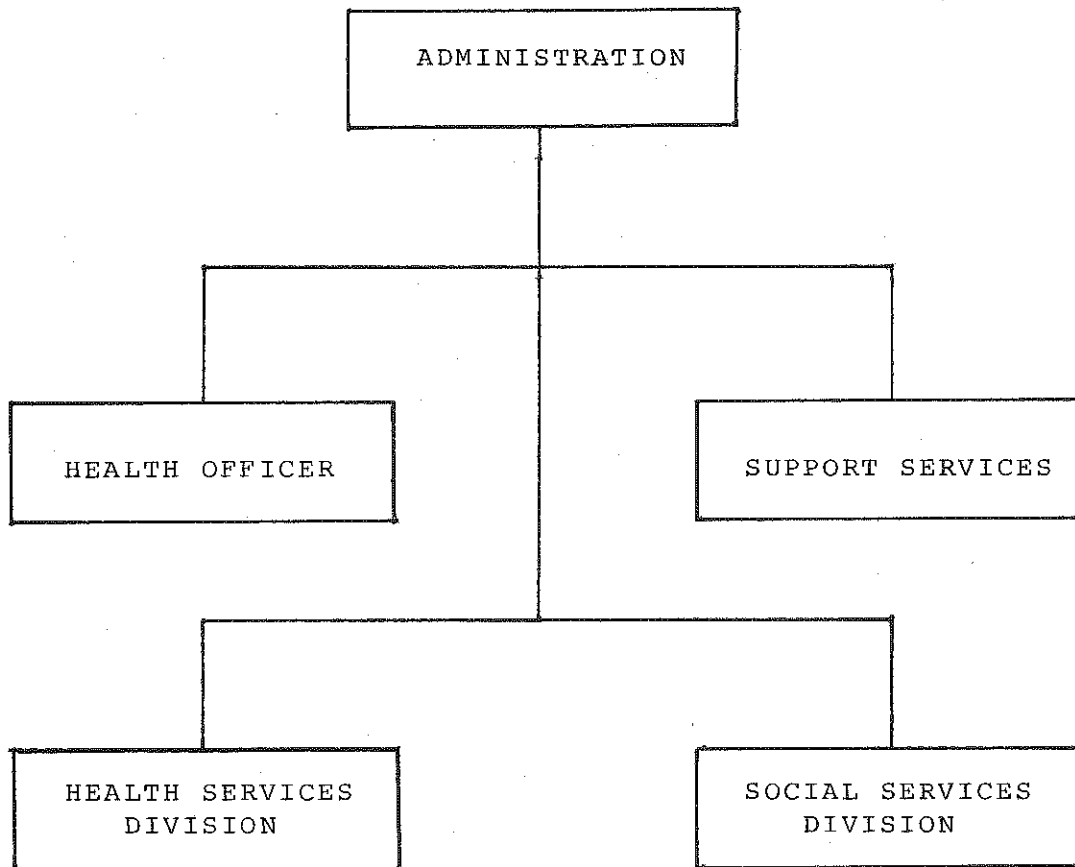
\*Combined with Mental Health Division

HUMAN SERVICES  
PROJECT HEALTH DIVISION - MEDICAID DEMONSTRATION  
**EXPENDITURE SUMMARY**

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	1,435,664	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 1,435,664</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

DEPARTMENT OF HUMAN SERVICES





SECTION D - JUSTICE SERVICES

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JUSTICE SERVICES  
SUMMARY OF DEPARTMENTAL REQUIREMENTS

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
GENERAL FUND							
Administration and Planning	2	67,363	5,460,325	0	5,527,688	0	5,527,688
Sheriff	508	17,261,624	4,121,792	0	21,383,416	1,331,873	20,051,543
Community Corrections	14	446,104	45,292	0	491,396	13,614	477,782
District Attorney	111	3,385,325	659,070	8,112	4,052,507	236,948	3,815,559
Juvenile Services	80	2,590,135	359,386	2,300	2,951,821	75,159	2,876,662
Medical Examiner	9	277,648	54,116	0	331,764	10,272	321,492
District Court Clerk	1	38,896	175	0	39,071	0	39,071
Subtotal	725	24,067,095	10,700,156	10,412	34,777,663	1,667,866	33,109,797
FEDERAL/STATE PROGRAM FUND							
Administration and Planning Juvenile Services Commission	3	65,048	658,470	0	723,518	13,724	709,794

JUSTICE SERVICES  
SUMMARY OF DEPARTMENTAL REQUIREMENTS

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
SHERIFF							
River Patrol	4	176,888	38,390	0	215,278	0	215,278
Emergency Management	3	97,123	18,700	1,600	117,423	2,350	115,073
Federal Marshal	17	500,176	234,103	0	734,279	76,293	657,986
D.D.C. Transition	13	326,289	130,158	0	456,447	0	456,447
Probation Center - C.C.A.	4	137,344	25,405	0	162,749	8,405	154,344
Library	1	21,787	2,130	0	23,917	1,311	22,606
Commissary	0	0	150,000	0	150,000	0	150,000
COMMUNITY CORRECTIONS							
Mental Health	3	86,878	4,912	0	91,790	0	91,790
Alternative Community Services - C.C.A.	3	82,864	11,677	0	94,541	5,183	89,358
Probation Fees	4	111,901	41,978	0	153,879	17,848	136,031
Contracts - C.C.A.		0	46,181	0	46,181	275	45,906
Training/Evaluation - C.C.A.	0	0	8,863	0	8,863	363	8,500

JUSTICE SERVICES  
SUMMARY OF DEPARTMENTAL REQUIREMENTS

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
DISTRICT ATTORNEY							
Support Enforcement	18	515,839	139,783	0	655,622	69,094	586,528
Termination of Parental Rights	3	92,247	0	0	92,247	0	92,247
JUVENILE SERVICES							
Regional Detention	5	187,455	68,691	1,298	257,444	62,247	195,197
Court Subsidy	3	95,497	0	0	95,497	0	95,497
Options	2	71,136	7,598	0	78,734	4,598	74,136
FAMILY SERVICES	10	288,843	10,401	0	299,244	81	299,163
Subtotal	96	2,857,315	1,597,440	2,898	4,457,653	261,772	4,195,881
TAX TITLE LAND SALES TRUST FUND							
Sheriff's Office	1	26,664	137,950	7,000	171,614	0	171,614
TOTAL	822	26,951,074	12,435,546	20,310	39,406,930	1,929,638	37,477,292

JUSTICE SERVICES  
ADMINISTRATION & PLANNING  
MANAGER: Larry Craig  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	67,363	65,048	0	0	132,411
Materials & Services	5,460,325	658,470	0	0	6,118,795
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 5,527,688</b>	<b>\$ 723,518</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 6,251,206</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	5,527,688	195,000	0	0	5,722,688
State of Oregon	0	528,518	0	0	528,518
<b>Total</b>	<b>\$ 5,527,688</b>	<b>\$ 723,518</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 6,251,206</b>

**PURPOSE STATEMENT**

- (A) Provide administrative coordination for the various components of the criminal justice system, consistent with the legal responsibilities of elected officials and the separation of the branches of government:
- (B) Coordinate the activities of the Justice coordinating Council.
- (C) Provide budgetary review with subsequent recommendations to the County Executive/ Board of Commissioners including the annual budget and all budget modifications to be presented to the Board of County Commissioners. This pertains to all components of the criminal Justice system, including those under elected officials.
- (D) Provide review of all grant proposals and all requests for outside funding with subsequent recommendations to the County Executive and the Board of Commissioners to insure that the funding obtained by one agency does not impact negatively on others.
- (E) Provide counseling of persons referred or ordered through the judicial process, including probation, parole and alternative community services; and
- (F) Provide counseling, detention and other juvenile services, all said services to be provided by the Juvenile Court.

JUSTICE SERVICES  
ADMINISTRATION & PLANNING  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

- 1) Monitor the development and construction of the Downtown Detention Center.
- 2) Continue development of data processing systems throughout the Department.
- 3) Continue development of program options for sentenced and unsentenced offenders.

**MAJOR CHANGES FROM LAST YEAR**

The Home Rule Charter Amendment of 1982 reinstated the selection of the Sheriff by popular vote and required that the jails and corrections institutions be placed in his operational control. The Department has been reorganized to reflect that change.

Effective January 1, 1983, financing of the trial courts became the responsibility of the State. The budget no longer includes the Circuit nor District Court.

The State Court takeover is budgeted in this Division for 83-84 as opposed to Contract Services in 82-83.

JUSTICE SERVICES  
ADMINISTRATION & PLANNING  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 142,671	\$ 150,618	\$ 208,483	\$ 67,363
Materials & Services	58,133	97,390	567,539	5,460,325
Capital Outlay	6,933	7,074	0	0
<b>Total</b>	<b>\$ 207,737</b>	<b>\$ 255,082</b>	<b>\$ 776,022</b>	<b>\$ 5,527,688</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	5,527,688
<b>Total</b>	<b>\$ 5,527,688</b>

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JUSTICE SERVICES  
ADMINISTRATION AND PLANNING  
DJS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	126,589	51,886
520	PART TIME	455	0
540	OVERTIME	0	0
550	PREMIUM	44,179	0
570	FRINGE	37,260	15,477
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		208,483 \$	67,363
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	545,000	5,432,433
612	PRINTING AND REPRODUCTION	3,300	2,500
613	UTILITIES	0	0
614	COMMUNICATIONS	5,063	9,984
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	2,500	0
618	REPAIRS AND MAINTENANCE	0	525
620	POSTAGE	2,200	7,208
621	OFFICE SUPPLIES	3,300	2,500
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	5,168	5,000
633	LOCAL TRAVEL AND MILEAGE	525	175
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	483	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 567,539 \$	5,460,325
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 776,022 \$	5,527,688

## GENERAL FUND

## NOTES

- o These are expenses which the State of Oregon was expected to pay for under the Court takeover process. This did not occur and the County needs to budget for them in 83-84.

JUSTICE SERVICES  
ADMINISTRATION & PLANNING  
NOTES

GENERAL FUND

\$5,343,433 - 83-84 payment to the State of Oregon required by HB 3292 (1981) the State Court assumption legislation. This amount is 90 percent of the adjusted expense/revenue base.

614 - Communications \$9,984

Includes phones for law library.

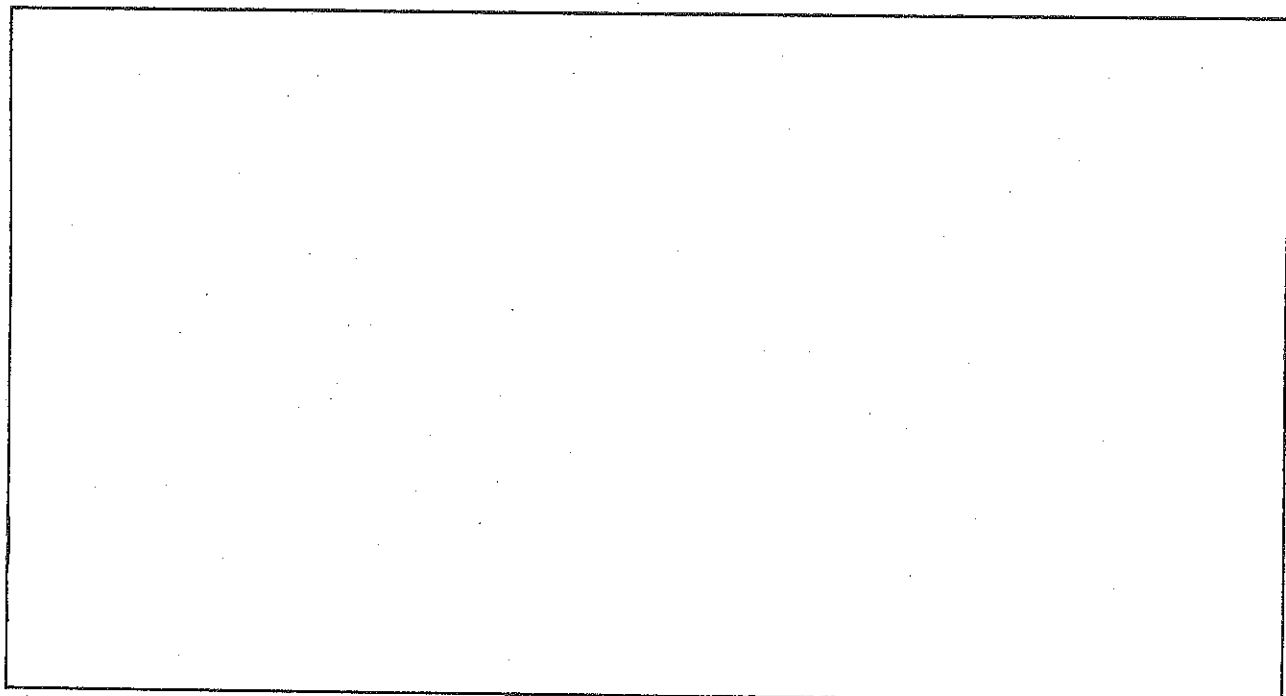
JUSTICE SERVICES  
JUVENILE SERVICES COMMISSION  
EXPENDITURE SUMMARY

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 58,106	65,048
Materials & Services	0	0	529,902	650,470
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 588,008</b>	<b>\$ 723,518</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Fund Match (Serial Levy)	150,000
General Fund Match (East County youth services)	45,000
State of Oregon	528,518
<b>Total</b>	<b>\$ 723,518</b>



JUSTICE SERVICES  
ADMINISTRATION AND PLANNING  
DJS FEDERAL/STATE PROGRAM FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	39,300	48,240
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	6,116	2,173
570	FRINGE	12,690	14,635
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		58,106 \$	65,048
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	512,091	638,801
612	PRINTING AND REPRODUCTION	1,056	1,800
613	UTILITIES	0	0
614	COMMUNICATIONS	925	1,650
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	575	1,150
621	OFFICE SUPPLIES	300	325
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	300	525
633	LOCAL TRAVEL AND MILEAGE	133	275
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	120	220
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	9,525	8,024
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	144	0
970	BUILDING MANAGEMENT SERVICES	4,733	5,700
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 529,902 \$	658,470
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 588,008 \$	723,518

JUSTICE SERVICES  
JUVENILE SERVICES COMMISSION  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Office Assistant 2	3	2	1	1*	8,519	2,470	10,989
Program Development Tech	0	0	0	1*	11,011	3,356	14,367
Program Management Spec	0	0	0	1	28,710	8,259	36,969
Juvenile Court Counselor	8	9	0	0			
Juvenile Court Referee	1	0	0	0			
Juvenile Group Worker	2	0	0	0			
Office Assistant 3	1	0	0	0			
Program Development Spec	1	1	1	0			
* Partial Full Time							
<b>FULL TIME Total</b>	16	12	2	3	48,240	14,085	62,325
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					2,173	550	2,723
<b>Total</b>					\$ 50,413	\$ 14,635	\$ 65,048

NOTES

510 - Full Time \$48,240

Increase of one position from 82-83 reflects the deletion of a full time OA 2 and the addition of a partial full time OA 2 and Program Development Technician. The Program Development Specialist has been reclassified to a Program Management Specialist.

611 - Professional Services \$638,801

- \$ 4,000 Brochures, speaker materials, training conferences for providers
- \$ 45,000 East County youth services.

JUSTICE SERVICES  
JUVENILE SERVICES COMMISSION  
NOTES

FEDERAL/STATE FUND

- \$ 50,553 Program Evaluation.
- \$ 21,728 Your Child Care Center.
- \$116,500 Morrison Center.
- \$ 45,177 Open Meadow Learning Center
- \$210,913 Urban League
- \$ 32,930 Parents United
- \$112,000 Harry's Mother

631 - Education and Travel \$525

Conferences, materials for Commission members.

970 - Building Management \$5,700

Service reimbursement to Facilities Management for rent of  
Commission staff space.

JUSTICE SERVICES  
SHERIFF  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	17,261,624	1,259,607	0	26,664	18,547,895
Materials & Services	4,121,792	598,886	0	137,950	4,858,628
Capital Outlay	0	1,600	0	7,000	8,600
<b>Total</b>	<b>\$21,383,416</b>	<b>\$ 1,860,093</b>	<b>\$ 0</b>	<b>\$ 171,614</b>	<b>\$23,415,123</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	20,338,336	312,311	0	0	20,650,647
Operational Revenues	545,080	0	0	0	545,080
State of Oregon	500,000	540,922	0	0	1,040,922
Federal	0	789,237	0	0	789,237
Library	0	23,917	0	0	23,917
City of Portland	0	43,706	0	0	43,706
Dedicated Revenue	0	0	0	171,614	171,614
Commissary	0	150,000	0	0	150,000
<b>Total</b>	<b>\$ 21,383,416</b>	<b>\$ 1,860,093</b>	<b>\$ 0</b>	<b>\$ 171,614</b>	<b>\$23,415,123</b>

**PURPOSE STATEMENT**

According to Oregon Revised Statutes, the general duties of the Sheriff are to:

- 1) Arrest and commit to prison all persons who break the peace, or attempt to break it, and all persons guilty of public offense.
- 2) Defend his County against those who, by risk or otherwise endanger the public peace or safety.
- 3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to him for that purpose, according to law.
- 4) Execute all warrants delivered to him for that purpose by other public officers according to law.
- 5) Attend the terms of the Supreme, Circuit, or County Court held within this County, and to obey its lawful orders or directions. (ORS 206.010)

As the chief law enforcement official in the County, the Sheriff serves the papers of the Court, provides patrol, criminal investigation, traffic enforcement, regulation of the navigable waterways, and manages the detention facilities of the County, which include booking, and pre- and post-adjudication detention.



JUSTICE SERVICES  
SHERIFF  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

- 1) Continued integration of Corrections and enforcement personnel and procedures.
- 2) Develop and pave leased site and provide seized vehicle warehouse behind the Hansen Fueling Station to reduce transport and eliminate lease costs of the Whitaker site.
- 3) Move into the new Downtown Detention Center and successfully obtain American Corrections Association accreditation for the facility.

**MAJOR CHANGES FROM LAST YEAR**

- 1) The May 1982 County Charter Amendment made the Sheriff an elected official with the additional responsibility of the jails.
- 2) The new Justice Center is scheduled for completion in November 1983. Transition planning began in September 1982 for the move into the new facility with the closure of the Rocky Butte Jail, Claire Argow Center, and the Courthouse Booking Facility.
- 3) County Auditor report #6-82 of the Operations and Services Divisions of the agency was completed.
- 4) Patrol district boundaries are being altered as recommended by the audit.
- 5) Security and procedural changes were made at Rocky Butte Jail as a result of the July 1982 escape of six inmates.
- 6) Property adjacent to the Sheriff's Headquarters was leased and the Hansen Fueling Station was opened in January 1983 to provide gasoline and minor maintenance to department vehicles.
- 7) Corrections personnel, training, equipment, records and inspections units were merged with their enforcement counterparts.
- 8) Recog and Central Intake responsibilities have been transferred to the State of Oregon.
- 9) Tax Title Land Sales Trust Fund has been transferred to the Sheriff from the Department of General Services.

## JUSTICE SERVICES

## SHERIFF

## EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$14,091,163	\$ 16,481,498	\$ 17,938,851	\$ 17,261,624
Materials & Services	3,403,497	3,916,900	4,078,426	4,121,792
Capital Outlay	63,615	34,008	1,168	0
<b>Total</b>	<b>\$ 17,558,275</b>	<b>\$ 20,432,406</b>	<b>\$ 22,018,445</b>	<b>\$ 21,383,416</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	20,338,336
Community Corrections Act General Fund Reimbursement	500,000
Operational Revenues	
Public Safety Record Sales	\$ 21,000
Public Safety Miscellaneous Reimbursements	2,000
ID Processing	2,000
Escheats	5,000
Alarm Control Fees	75,000
Towing Reimbursements	2,500
U.S. Forest Service Contract	22,250
State Park Police Contract	30,000
Gas Reimbursement	1,000
Civil Process Fees - Circuit Court	46,000
Civil Process Fees - District Court	131,000
Civil Process Fees - Miscellaneous	124,000
Liquor License Inspection Fee	8,375
Room & Board Prisoners - Rocky Butte	11,994
Room & Board Prisoners - MCCF	26,300
Room & Board Prisoners - Claire Argow	655
Room & Board - Downtown Detention Center	29,922
Day Care Food Services	6,084
<b>Total</b>	<b>545,080</b>
<b>Total</b>	<b>\$21,383,416</b>

The history above includes figures for the former Divisions of Public Safety, Corrections, and Food Services.

JUSTICE SERVICES  
Sheriff

DJS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	12,284,094	11,734,656
520	PART TIME	41,680	39,370
540	OVERTIME	594,000	513,100
550	PREMIUM	145,973	113,399
570	FRINGE	4,873,104	4,861,099
TOTAL SALARIES WAGES & FRINGE BENEFITS		\$ 17,938,851	\$ 17,261,624
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	879,885	938,981
612	PRINTING AND REPRODUCTION	57,426	52,500
613	UTILITIES	0	0
614	COMMUNICATIONS	173,449	316,535
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	174,625	157,984
618	REPAIRS AND MAINTENANCE	65,198	70,448
620	POSTAGE	25,766	45,536
621	OFFICE SUPPLIES	42,380	41,720
622	JANITORIAL SUPPLIES	19,484	24,620
623	OPERATING SUPPLIES	185,099	196,680
624	MINOR EQUIPMENT AND TOOLS	7,800	14,335
625	CLOTHING AND UNIFORMS	86,800	127,663
626	MAINTENANCE SUPPLIES	0	126
627	FOOD	675,562	658,555
631	EDUCATION AND TRAVEL	0	11,050
633	LOCAL TRAVEL AND MILEAGE	21,326	6,750
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	134,540	126,436
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	524,979	481,972
960	MOTOR POOL SERVICES	993,207	847,001
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	10,900	2,900
TOTAL MATERIALS AND SERVICES		\$ 4,078,426	\$ 4,121,792
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,168	0
TOTAL CAPITAL OUTLAY		\$ 1,168	\$ 0
TOTAL REQUIREMENT		\$ 22,018,445	\$ 21,383,416

JUSTICE SERVICES  
SHERIFF  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Administrative Aide	1	1	1	1	14,538	6,552	21,090
Administrative Spec. 2	0	0	0	1	31,414	9,789	41,203
Administrative Technician	0	1	0	1	19,182	6,856	26,038
Civil Deputy	12	12	12	12	245,132	86,417	331,549
Clothing Coordinator	1	1	1	1	17,038	5,514	22,552
Community Info. Technician	0	0	2	2	40,202	14,271	54,473
Cook	7	6	7	6	89,720	31,601	121,321
Corrections Counselor	15	10	14	10*	134,643	43,182	177,825
Corrections Hearing Officer	1	1	1	1	26,272	8,517	34,789
Corrections Investigator	1	1	1	1	25,620	8,522	34,142
Corrections Officer	122	129	138	137	2,978,600	1,195,712	4,174,312
Corrections Supervisor	14	14	21	24	678,172	259,434	937,606
Data Processing Manager	0	0	0	1	30,172	10,234	40,406
Deputy	152	157	161	144	3,927,390	1,668,660	5,596,050
Financial Specialist 2	2	2	1	1	30,519	10,380	40,899
Financial Technician	1	1	1	1	18,820	6,137	24,957
Food Service Worker	12	11	8	8**	91,419	33,077	124,496
Jail Steward	7	4	6	6**	74,792	25,359	100,151
Kitchen Supervisor	0	1	1	1	23,300	7,826	31,126
Office Assistant 2	39	40	43	43	608,961	221,413	830,374
Office Assistant 3	10	11	12	10	170,573	65,005	235,578
Office Assistant 4	6	6	6	4	74,590	24,856	99,446
Operations Supervisor 1	1	1	1	1	22,533	7,702	30,235
Operations Supervisor 2	1	1	1	1	23,448	7,182	30,630
Program Coordinator	1	1	1	1	21,684	6,754	28,438
Program Development Spec.	2	2	1	1	23,525	6,605	30,130
Program Mgr. 2/Corrections	1	1	1	1	37,207	10,402	47,609
Program Manager 1	6	7	6	6	192,700	73,088	265,788
Program Supervisor	1	2	2	2	49,497	15,743	65,240
Public Safety Aide	13	13	13	17	198,447	76,097	274,544
Public Safety Manager	14	13	12	12	441,049	175,639	616,688
Scientific Investigator	4	4	4	4	112,710	46,911	159,621
Sergeant	41	41	40	33	1,059,082	438,691	1,497,773
Sewing Specialist	1	1	1	1	12,695	5,840	18,535
Sheriff	0	0	0	1	46,000	18,003	64,003
Volunteer Coordinator	1	1	1	1	24,858	8,186	33,044
Warehouse Worker	5	5	5	5	82,379	29,065	111,444
Administrative Spec. 1	0	1	0	0			
Administrative Supv.	1	0	0	0			
(See next page)							
* (4) Funded for two months (July, August)							
** Funded for 4 months until D.D.C. opens.							

JUSTICE SERVICES  
SHERIFF  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Corrections Counselor Supv.	1	1	1	1***	5,047	1,579	6,626
Recognizance Officer	2	2	2	2***	6,543	2,582	9,125
Dietary Services Supv.	2	0	0	0			
Office Assistant 1	1	0	0	0			
Program Manager 3	2	2	1	0			
<u>Partial Full Time</u>							
Management Asst. (.5)	0	0	0	1	13,509	4,697	18,206
Office Assistant 3 (.6)	0	0	0	1	10,674	4,388	15,062
*** Positions funded for 2 months (July, August)							
<b>FULL TIME Total</b>	504	508	530	508	11,734,656	4,688,468	16,423,124
<b>PART TIME</b>					39,370	3,249	42,619
<b>OVERTIME</b>					513,100	157,973	671,073
<b>PREMIUM PAY</b>					113,399	11,409	124,808
<b>Total</b>					12,400,525	4,861,099	17,261,624

NOTES

510 - Full Time

\$11,734,656

The General Fund position count is 22 positions less than the 1982-83 Adopted Budget. The change is due to many changes made throughout 1982-83 either by Budget Modification or during the Executive Budget process. Also, the history for the Community Corrections Division appears in this Division. Below is a list of all position changes and a brief explanation of each:

# Change	POSITION CLASSIFICATION	EXPLANATION
+ (1)	Administrative Specialist 2	• Added by DJS Budget Modification #1 - Management reorganization

## JUSTICE SERVICES

SHERIFF  
NOTES

## GENERAL FUND

<u># Change</u>	<u>POSITION CLASSIFICATION</u>	<u>EXPLANATION</u>
+ (1)	Administrative Technician	<ul style="list-style-type: none"> <li>● Added by DJS Budget Modification #1 - Management reorganization</li> </ul>
- (1)	Cook	<ul style="list-style-type: none"> <li>● Cut during budget process</li> </ul>
- (4)	Corrections Counselors	<ul style="list-style-type: none"> <li>● 4 Federal Marshal positions transferred to the Federal/State Fund</li> <li>● 5 added by DJS Budget Modification #23 to staff Close Street Supervision</li> <li>● 9 which appeared in the 82-83 budget belong to the Community Corrections Division</li> <li>● 4 are budgeted for July and August only to perform recog function until the State of Oregon assumes responsibility</li> </ul>
+ (0)	Corrections Counselor Supv.	<ul style="list-style-type: none"> <li>● Budgeted for July and August until State assumes recog.</li> </ul>
- (1)	Corrections Officer	<ul style="list-style-type: none"> <li>● 11 added to staff the D.D.C.</li> <li>● 11 Federal Marshal positions transferred to the Federal/State Fund</li> <li>● 3 cut by DJS Budget Modification #17 during 82-83. The budget modification cut 3 vacant CO's and added 5 OA 2's to act as data entry clerks</li> <li>● 1 cut by DJS Budget Modification #23 - result of Cox audit</li> <li>● 3 added by DJS Budget Modification #4 for Close Street Supervision</li> </ul>

JUSTICE SERVICES  
SHERIFF  
NOTES

GENERAL FUND

<u># Change</u>	<u>POSITION CLASSIFICATION</u>	<u>EXPLANATION</u>
+ (3)	Corrections Supervisors	<ul style="list-style-type: none"> <li>• 4 added by DJS Budget Modification #23 - result of Cox audit</li> <li>• 1 cut by DJS Budget Modification #1 - Management reorganization</li> </ul>
+ (1)	Data Processing Manager	<ul style="list-style-type: none"> <li>• Reflects proper classification of individual. Prior classification was Program Manager 1</li> </ul>
- (17)	Deputy Sheriff	<ul style="list-style-type: none"> <li>• Cut during 83-84 budget process</li> </ul>
+ (0)	Office Assistant 2	<ul style="list-style-type: none"> <li>• 1 Federal Marshal position has been transferred to the Federal/State Fund</li> </ul>
- (0)		<ul style="list-style-type: none"> <li>• 2 positions belong to the Community Corrections Division</li> </ul>
		<ul style="list-style-type: none"> <li>• 5 were added by DJS Budget Modification #17 to perform data entry</li> </ul>
		<ul style="list-style-type: none"> <li>• 2 positions were cut during 83-84 budget process</li> </ul>
		<ul style="list-style-type: none"> <li>• 1 cut during 83-84 budget process</li> </ul>
- (2)	Office Assistant 3	<ul style="list-style-type: none"> <li>• 1 shows in 83-84 as Partial Full Time</li> </ul>
- (2)	Office Assistant 4	<ul style="list-style-type: none"> <li>• 1 cut during 83-84 budget process</li> <li>• 1 which appeared in the 82-83 budget belonged to the Community Corrections Division</li> </ul>
+ (0)	Program Manager 1	<ul style="list-style-type: none"> <li>• 1 reclassified to Data Processing Manager</li> </ul>
- (0)		<ul style="list-style-type: none"> <li>• 1 added by DJS Budget Modification #1 - Management reorganization</li> </ul>

# Change	POSITION CLASSIFICATION	EXPLANATION
+ (4)	Public Safety Aides	<ul style="list-style-type: none"> <li>● 2 cut during 83-84 budget process</li> <li>● 6 added to Approved Budget for Courthouse and Gill Building security</li> </ul>
+ (0)	Recognizance Officer	<ul style="list-style-type: none"> <li>● Budgeted for July and August until State assumes recog.</li> </ul>
- (7)	Sergeants	<ul style="list-style-type: none"> <li>● Cut during 83-84 budget process</li> </ul>
+ (1)	Sheriff	<ul style="list-style-type: none"> <li>● Reclasses Sheriff from Program Manager 3</li> </ul>
- (1)	Program Manager 3	

PARTIAL FULL TIME

+ (1)	Management Assistant	<ul style="list-style-type: none"> <li>● Adds a partial full time position to the Planning &amp; Research Unit</li> </ul>
+ (1)	Office Assistant 3	<ul style="list-style-type: none"> <li>● Partial full time position that was formerly budgeted as full time</li> </ul>

- (22) Net reduction from 82-83 budget

- As indicated in the information above, the history for the Community Corrections Division appears here. There are 13 such positions which appear in the history for 82-83. The net reduction in "Sheriff" positions is 9.
- The Program Manager 2/Corrections position which was added during the year does not appear in the 83-84 budget.

Position Count Summary

The following listing shows the net position number changes and the action which caused the changes:

● 1982-83 Adopted Budget	(530)
● Positions transferred to Community Corrections Div.	- (13)
● Federal Marshal positions transferred to Federal/State Fund	- (17)
● Positions added by DJS Budget Modification #4 - Close Street Supervision	+ (3)
● Positions added by DJS Budget Modification #1 - Management Reorganization	+ (3)



JUSTICE SERVICES  
SHERIFF  
NOTES

GENERAL FUND

- Positions added to fund Recog until assumed by the State of Oregon + (4)
  - Position added by DJS Budget Modification #23 - Audit results + (10)
  - Deletion of Corrections Officers and addition of Office Assistant 2's for data entry DJS Budget Modification #17 + (2)
  - Corrections Officers added during budget process to staff D.D.C. + (11)
  - Management Assistant position added during budget process + (1)
  - Public Safety Aides added to Approved Budget + (6)
  - Net positions cut during budget process - (32\*)
- 1983-84 Adopted Budget Total (508)

\* The (32) positions cut from the Sheriff's budget during the 83-84 budget process are distributed through the organization according to the chart below:

Position Organization	Deputy	Sergeant	PSA	CA 2	CA 3	CA 4	Cook	PM 2/Corr.	Total
PATROL	9	1							10
CORRECTIONS								1	1
PARKS/RESERVES		1							1
OPER. ANALYSIS	1			1					2
DETECTIVES	1	2							3
CRIME PREVENTION	1								1
TRAFFIC	1	1							2
RECORDS				1					1
WORD PROCESSING					1				1
INSPECTIONS	1								1
EQUIPMENT			1						1
S.I.U.	3	1	1						5
CIVIL PROCESS						1			1
PLANNING		1							1
FOOD SERVICES							1		1
TOTAL	17	7	2	2	1	1	1	1	32

JUSTICE SERVICES  
SHERIFF  
NOTES

GENERAL FUND

- In addition to positions cut, the following law enforcement positions were reassigned to the Transport and Court Services Unit (3/83):

- (17) Deputies ((13) patrol, (2) Traffic, (1) SIU, (1) Detectives)

- (1) Sergeant (patrol)

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(18) Total

520 - Part Time \$39,370

Funding for part time employees to assist during sick leave, vacations, or high workload; helps to lower overtime expenditure rates.

540 - Overtime \$513,100

Used for unexpected emergency situations such as extreme weather conditions and hostage situations (\$41,500).

Ensures full staffing to cover unavailable employees, due to sick leave or vacations or need for extra employees in emergency situations (\$471,600).

- Corrections Branch overtime is budgeted at \$175,000.

611 - Professional Services \$938,981

\$592,170 - BOEC payment to the City of Portland.

\$180,683 - Contracts for special medical, psychological and educational services for inmates; included are the I.D. technician contract with the Portland Police Bureau (\$80,000) and the laundry services contracts for all facilities (\$93,000).

\$34,900 - Funds in the Sheriff's Office Administration to be distributed to other units on an as needed basis, services of professional persons to provide necessary expertise or services not identifiable at budget preparation time.

\$24,000 - Trusty labor at the Justice Center and MCCF at the rate of \$2.00 per day of inmate work to assist in food preparation and distribution (Food Services Section).

JUSTICE SERVICES  
SHERIFF  
NOTES

GENERAL FUND

- \$20,000 - Special Investigations Unit funds for "buy" money, crime investigations, vice related activities, tactical crime reduction strategies and setting up anti-theft operations.
- \$16,932 - License and fees for software and consultants to assist with continuing development of the JAIN system.
- \$14,101 - Inmate labor for the Justice Center.
- \$12,000 - Primarily darkroom services from the Portland Police Bureau. Also detective informant money, psychoanalysts fees, and identification artist fees.
- \$11,500 - Physical evaluations, psychological evaluations, and credit report services for applicants for corrections officers, reserve deputy, deputy sheriff, PSA positions, etc. Also opthamologist fees, medical evaluations and psychological evaluations on employees.
- \$7,000 - Services Division funds for on-site training, Division personnel assessment centers, etc.
- \$4,750 - Veterinary services for Tactical Dog Unit.
- \$4,635 - Inmate labor at Rocky Butte Jail for four months, \$2.00 per inmate working day.
- \$4,000 - Instructors for corrections, deputy and reserve deputy academies, rental of PRI track for driver training, etc.
- \$3,000 - Funds in the Records and Word Processing Units for work study and temporary assistance.
- \$2,250 - Blood Analysis in relation to DUII cases.
- \$1,800 - Trusty labor for MCCF for 12 months.
- \$1,500 - Alarm Ordinance Control assistance costs.
- \$1,320 - Trusty labor for 4 months at Claire Argow Center.
- \$1,000 - Planning and Research Unit funds to solicit expertise in areas not within the resources of the Sheriff's Office.
- \$990 - Inmate labor costs for 4 months at the Booking Facility.
- \$350 - Safe Deposit Box rental in Property Control Unit.
- \$100 - Occasional lodging charges by other jurisdictions for persons under custody for extradition.

JUSTICE SERVICES  
SHERIFF  
NOTES

GENERAL FUND

617 - Equipment Rental \$157,984

Decreased in 1983-84 due to payoff on lease/purchase of Wang word processing equipment. Remaining appropriation is primarily for JAIN equipment payments.

625 - Clothing and Uniforms \$127,663

1982-83 appropriation did not include Corrections uniforms; current budget accounts for Public Safety and Corrections uniforms.

631 - Education and Travel \$11,050

Covers travel, conference, and training costs for the Sheriff and his staff. (\$10,522)

Rocky Butte Corrections Counselor vehicle mileage pay and local conference costs. (\$528).

659 - Miscellaneous \$126,436

\$100,000 - "Flash money"

\$ 8,986 - County match for work study students from local universities to help full need for clerical and counseling support staff in the Corrections Division.

\$ 8,700 - Vehicle towing.

\$ 4,400 - In-state prisoner transport expenses not covered by State.

\$ 4,000 - County match for work study students in the Services and Operations Divisions.

\$ 350 - Services Division miscellaneous expenditures.

950 - Data Processing Services \$481,972

CRISS	\$ 37,044	Warrants	\$ 22,844
Civil Process	105	Equipment	19,111
Planning	5,929	Jail Mgmt.	251,793
JAIN	145,146		

990 - Other Internal Services \$2,900

Service to the Road fund for sign painting services.

JUSTICE SERVICES

SHERIFF

NOTES

JUSTICE CENTER

In November 1983, Multnomah County will open a detention facility with a population capacity of 470 in the new downtown Justice Center and close Rocky Butte Jail, the Claire Argow Center, and the Courthouse Booking Facility. Appropriations for the new facility's operation are spread among four division or section budgets. The table below summarizes total anticipated 1983-84 requirements and indicates that just over \$1.4 million of the \$6 million budget represents new County General Fund obligations.

1983-84

JUSTICE CENTER APPROPRIATIONS

<u>ORGANIZATIONAL LOCATION</u>	<u>TOTAL COST</u>	<u>NEW COST</u>
<u>Sheriff (p. D-16)</u>		
Personal Services	\$ 3,576,470	\$ 190,908
Materials & Services	284,834	166,696
<u>Corrections Health (p. C-26)</u>		
Personal Services	\$ 758,245	\$ 154,441
Materials & Services	464,462	160,559
<u>Facilities Management (p. F-70)</u>		
Personal Services	\$ 329,509	\$ 329,509
Materials & Services	525,953	525,953
Capital Outlay	32,429	32,429
<u>Radio (p. E-85)</u>		
Personal Services	\$ 37,651	\$ 37,651
Materials & Services	3,403	3,403
<u>City of Portland Reimbursement</u>	\$ 0	\$ (173,000)
Total	\$ 6,012,956	\$ 1,428,549

Major New Cost Components

Sheriff

- 11 Corrections Officers (8 mos.)
- Telephone System

Corrections Health

- 6 Nurses )
- 1 X-ray Technician ) 11 mos.
- Professional Svcs. )

Facilities Management

- 9 Custodians (8 mos.)
- 2 Operating Engineers (12 mos.)
- 1 Electrician (12 mos.)
- 1 Carpenter (12 mos.)
- 1 Facility Supervisor (12 mos.)
- 1 Office Assistant 1 (8.5 mos.)
- Utilities (\$440,702)

Radio

- Radio Technician (12 mos.)

JUSTICE SERVICES  
SHERIFF - GRANTS  
EXPENDITURE SUMMARY

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	1,503,515	1,418,102	898,240	1,259,607
Materials & Services	1,119,623	641,341	1,349,644	598,886
Capital Outlay	29,898	35,045	1,900	1,600
<b>Total</b>	<b>\$ 2,653,036</b>	<b>\$ 2,094,488</b>	<b>\$ 2,249,784</b>	<b>\$ 1,860,093</b>

RESOURCE SUMMARY

Resource Description					1983-84 BUDGET
<u>Grant</u>	<u>State</u>	<u>Federal</u>	<u>Local</u>	<u>Match</u>	
Commissary	0	0	150,000	0	150,000
River Patrol	131,642	0	43,706	39,930	215,278
Emergency Management	0	54,958	0	62,465	117,423
Com. Corr. Act	162,749	0	0	0	162,749
Federal Marshal	0	734,279	0	0	734,279
D.D.C. Transition	246,531	0	0	209,916	456,447
Library	0	0	23,917	0	23,917
	540,922	789,237	217,623	312,311	
<b>Total</b>					<b>\$ 1,860,093</b>

The history above is for the grants of the former Divisions of Public Safety and Corrections including Community Corrections Act.

JUSTICE SERVICES  
 Sheriff/Grants

DJS FEDERAL/STATE PROGRAM FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	613,891	762,959
520	PART TIME	1,420	56,346
540	OVERTIME	14,250	68,976
550	PREMIUM	57,036	29,305
570	FRINGE	211,643	342,021
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		898,240 \$	1,259,607
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	471,158	233,526
612	PRINTING AND REPRODUCTION	6,300	17,000
613	UTILITIES	2,008	1,840
614	COMMUNICATIONS	12,960	11,104
615	INSURANCE	500	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	10,000	11,000
620	POSTAGE	0	200
621	OFFICE SUPPLIES	4,295	2,750
622	JANITORIAL SUPPLIES	450	500
623	OPERATING SUPPLIES	20,200	172,600
624	MINOR EQUIPMENT AND TOOLS	400	200
625	CLOTHING AND UNIFORMS	850	850
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	16,600	26,607
633	LOCAL TRAVEL AND MILEAGE	5,860	1,200
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	450	31,150
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	125,628	42,332
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	2,300	2,350
990	OTHER INTERNAL SERVICES	669,685	43,677
TOTAL MATERIALS AND SERVICES		\$ 1,349,644 \$	598,886
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,900	1,600
TOTAL CAPITAL OUTLAY		\$ 1,900 \$	1,600
TOTAL REQUIREMENT		\$ 2,249,784 \$	1,860,093

JUSTICE SERVICES  
SHERIFF - GRANTS  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
<u>River Patrol</u>							
Sergeant	1	1	1	1	32,406	13,922	46,328
Deputy	5	5	4	3	77,782	32,130	109,912
<u>Emergency Management</u>							
Program Management Spec.	0	1	1	1	29,711	8,687	38,398
Program Develop. Tech.	0	2	2	2	40,884	13,012	53,896
Administrative Technician	2	0	0	0			
Program Supervisor	1	0	0	0			
<u>Library Security</u>							
Public Safety Aide	0	1	1	1	12,521	6,743	19,264
<u>Community Corrections Act</u>							
Corrections Counselor	10	6	7	2	52,534	16,704	69,238
Corrections Counselor Supv.	2	1	2	1	24,179	7,379	31,558
Office Assistant 2	3	9	7	1	15,869	5,445	21,314
Administrative Spec. 1	1	0	0	0			
Community Coordinator	1	0	0	0			
Corrections Officer	3	1	0	0			
Deputy DA 1	2	0	0	0			
Program Develop. Spec.	1	0	0	0			
Program Manager 2	1	0	0	0			
Program Supervisor	2	0	0	0			
Restitution Assistant	1	0	0	0			
<u>Federal Marshal</u>							
Corrections Counselor	0	0	0	4	98,752	32,014	130,766
Corrections Officer	0	9	0	11	210,756	74,871	285,627
Office Assistant 2	0	0	0	2	28,209	11,470	39,679
<u>Transition Team/DDC Training</u>							
Corrections Officers (6mos)	0	0	0	12	124,364	53,476	177,840
Management Asst. (6mos)	0	0	0	1	14,992	6,669	21,661
<u>Crime Prevention</u>							
Community Infor. Tech.	3	3	0	0			
Deputy Sheriff	1	1	0	0			
Public Safety Manager 1	1	1	0	0			
<u>Hazardous Materials</u>							
Office Assistant 3	1	0	0	0			
* Budgeted in General Fund for 82-83							



JUSTICE SERVICES  
SHERIFF - GRANTS  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
<u>Property Crimes</u>							
Administrative Spec. 1	0	1	0	0			
Evidence Technician	1	0	0	0			
Intelligence Analyst	1	0	0	0			
<u>Pretrial Release</u>							
Administrative Technician	0	1	0	0			
Corrections Officer	0	3	0	0			
Corrections Officer Supv.	0	1	0	0			
<u>CETA</u>							
Office Assistant 1	2	0	0	0			
<u>Jail Overcrowding</u>							
Corrections Counselor	1	0	0	0			
Office Assistant 2	2	1	0	0			
Program Develop. Spec.	1	1	0	0			
Sr. Systems Analyst	1	0	0	0			
<u>Mental Health</u>							
Corrections Counselor	3	4	3	0			
Office Assistant 2	3	2	1	0			
Office Assistant 3	0	1	0	0			
<b>FULL TIME Total</b>	57	56	29	42	762,959	282,522	1,045,481
<b>PART TIME</b>					56,346	17,959	74,305
<b>OVERTIME</b>					68,976	29,660	98,636
<b>PREMIUM</b>					29,305	11,880	41,185
<b>TOTAL</b>					917,586	342,021	1,259,607

510 - Full Time \$762,959

Increase from 29 to 42 positions is accounted for as follows:

- (1) Deputy Sheriff has been cut from River Patrol
- (6) positions have been transferred to the Community Corrections Division which were budgeted in 82-83
- (17) positions funded by the Federal Marshal Grant were budgeted in the General Fund through a service reimbursement in 82-83. The 83-84 budget has them budgeted in the Federal/State Fund.
- (12) Corrections Officer positions were added by DJS #20
- (1) Management Assistant position has been added to the transition team for six months
- (4) Mental Health Grant positions have been transferred to the Community Corrections Division
- (6) Central Intake has been transferred to the State

The result of these changes is a net addition of 13 positions.

611 - Professional Services \$233,526

\$58,051 - Word processing, health services, and other program consultants for D.D.C. transition

\$ 4,000 - Computer software and consultants for Emergency Management Grant

\$154,475- Contracted work release

\$17,000 - Third Party Recog.

623 - Operating Supplies \$172,600

\$150,000- Commissary

\$22,600 - D.D.C. Transition

659 - Miscellaneous \$31,150

Downtown Detention Center moving costs and other miscellaneous expenses.

JUSTICE SERVICES  
SHERIFF - GRANTS  
NOTES

FEDERAL/STATE FUND

940 - Indirect Costs \$42,332

Reduction is due to decreased indirect cost rate and transfer of Central Intake.

970 - Building Management \$2,350

Service reimbursement to the General Fund (Facilities Management) for space for the Emergency Management Grant.

990 - Other Internal Services \$43,677

Service reimbursement to the General Fund (Corrections Health) for two nurses.

## JUSTICE SERVICES

## SHERIFF

## EXPENDITURE SUMMARY

## TAX TITLE LAND SALES TRUST FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 17,311	\$ 25,132	\$ 26,664
Materials & Services	126,461	219,310	134,528	137,950
Capital Outlay	0	0	0	7,000
<b>Total</b>	<b>\$ 126,461</b>	<b>\$ 236,621</b>	<b>\$ 159,660</b>	<b>\$ 171,614</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenues	171,614
<b>Total</b>	<b>\$ 171,614</b>

In FY 82-83, this was a part of the Department of Administrative Services.

This fund is the repository for receipts from the sale of property seized and sold for unpaid taxes. The net receipts, after expenses of this fund are deducted, are distributed to the appropriate taxing bodies in the County.

JUSTICE SERVICES  
Sheriff

		DJS TAX TITLE LAND SALES TRUST FUND	
R E Q U I R E M E N T D E T A I L			
CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	18,776	19,273
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	6,356	7,391
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		25,132 \$	26,664
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	5,000	2,000
612	PRINTING AND REPRODUCTION	500	500
613	UTILITIES	500	300
614	COMMUNICATIONS	450	450
615	INSURANCE	1,000	1,000
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	1,650	5,000
620	POSTAGE	600	600
621	OFFICE SUPPLIES	75	100
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	122,333	125,000
653	REFUNDS	2,000	3,000
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	420	0
TOTAL MATERIALS AND SERVICES		\$ 134,528 \$	137,950
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	7,000
TOTAL CAPITAL OUTLAY		\$ 0 \$	7,000
TOTAL REQUIREMENT		\$ 159,660 \$	171,614

JUSTICE SERVICES  
SHERIFF  
PERSONNEL DETAIL

TAX TITLE LAND SALES TRUST FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Administrative Technician	0	0	1	1	\$ 19,273	\$ 7,391	\$ 26,664
<b>Total</b>	0	0	1	1	\$ 19,273	\$ 7,391	\$ 26,664
FULL TIME					0	0	0
PART TIME					0	0	0
OVERTIME					0	0	0
PREMIUM PAY					0	0	0
<b>Total</b>					\$ 19,273	\$ 7,391	\$ 26,664

NOTES

611 - Professional Services \$2,000

This is for advertising and appraisal fees.

618 - Repairs and Maintenance \$5,000

The increase from FY 82-83 is due to the repair costs on vacant and hazardous properties.

653 - Refunds \$3,000

Payments to the City of Portland on participation agreements.

659 - Miscellaneous \$125,000

Turnover of net receipts for FY 82-83.

740 - Equipment \$7,000

This is for a mini-computer to maintain between 450 and 700 tax title accounts.

JUSTICE SERVICES  
COMMUNITY CORRECTIONS  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	446,104	281,643	0	0	727,747
Materials & Services	45,292	113,611	0	0	158,903
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 491,396</b>	<b>\$ 395,254</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 886,650</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	491,396	91,790	0	0	583,186
Probation Fee	0	153,879	0	0	153,879
State of Oregon Community Corrections Act	0	149,585	0	0	149,585
<b>Total</b>	<b>\$ 491,396</b>	<b>\$ 395,254</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 886,650</b>

**PURPOSE STATEMENT**

The primary goal of the Community Corrections Division is the protection of the community and the administration of justice for offenders and victims of crimes. Using advanced corrections casework practices the Division provides a broad spectrum of services to the courts, jail system, victims of crime, pretrial detainees, and convicted offenders. Broad program objectives include:

- To interview, evaluate, and report to the sentencing courts pertinent factors surrounding the crime, victim(s), and defendant(s);
- To supervise, provide collary services and counsel persons placed on probation and to insure payments of restitution to victims of crimes, court costs and fines; and
- To develop community organization placements, supervise referrals, and report results on those offenders referred by the courts.



JUSTICE SERVICES  
COMMUNITY CORRECTIONS  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

Probation Services Section

Provide probation services to criminal misdemeanor and traffic offenders including supervision, service brokerage, and referral and counseling - total office caseload average: 3800. Supervision of criminal cases is enhanced by a joint venture with the statewide Law Enforcement Data System, which provides instantaneous updates on any contact between clients and law enforcement agencies.

Provide presentence reports, special reports, and selected data to the courts upon court order to aid in sentencing - total office average: 500.

Alternative Community Services Program Section

Provide community service placements, supervision and evaluation for 3000 per year misdemeanants and felons referred by sentencing courts. (Note: This program provided its 1,000,000th hour of public service for non-profit agencies in September 1982. 22,000 offenders were placed and supervised to reach the 1,000,000-hour total.)

**MAJOR CHANGES FROM LAST YEAR**

This is a new Division which was formerly a part of the Corrections Division responsible for the functions cited above.

Design, test, and implement an automated probation fee accounting system.

Design, test, and implement an automated Alternative Community Service client tracking system.

Design, test, and implement an increased service level model for traffic offenders.

JUSTICE SERVICES  
COMMUNITY CORRECTIONS  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	446,104
Materials & Services	0	0	0	45,292
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 491,396</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	491,396
<b>Total</b>	<b>\$ 491,396</b>

History for this Division is shown in the Sheriff's budget due to the difficulty in obtaining accurate numbers for prior year actuals when Community Corrections and Corrections institutions were part of a single budget. During 1982-83, the Sheriff was assigned responsibility for institutions by charter change.

## JUSTICE SERVICES

## COMMUNITY CORRECTIONS

## GENERAL FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	337,564
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	108,540
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	446,104
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	2,000
612	PRINTING AND REPRODUCTION	0	1,775
613	UTILITIES	0	0
614	COMMUNICATIONS	0	19,293
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	1,500
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	250
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	6,860
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	13,614
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES \$		0 \$	45,292
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY \$		0 \$	0
TOTAL REQUIREMENT \$		0 \$	491,396

JUSTICE SERVICES  
COMMUNITY CORRECTIONS  
**PERSONNEL DETAIL**

GENERAL FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Corrections Counselor	0	0	0	7*	169,414	53,765	223,179
Cor.Counselor/Team Leader	0	0	0	2	56,106	17,782	73,888
Cor. Counselor Supv.	0	0	0	1	29,942	9,389	39,331
Office Assistant 2	0	0	0	2	29,707	11,146	40,853
Office Assistant 4	0	0	0	1	19,171	7,357	26,528
Program Manager 1	0	0	0	1	33,224	9,101	42,325
<p>Because Community Corrections was formerly a part of the Corrections Division, the history appears in the Sheriff's budget.</p>							
<p>* One position at .5 FTE</p>							
<b>FULL TIME Total</b>	0	0	0	14	337,564	108,540	446,104
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM</b>					0	0	0
<b>TOTAL</b>					337,564	108,540	446,104

JUSTICE SERVICES  
COMMUNITY CORRECTIONS  
NOTES

GENERAL FUND

611 - Professional Services \$2,000

Work study funds.

950 - Data Processing Services \$13,614

Client tracking system and probation fee system.

JUSTICE SERVICES  
COMMUNITY CORRECTIONS  
EXPENDITURE SUMMARY

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	281,643
Materials & Services	0	0	0	113,611
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 395,254</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Community Corrections Act (State of Oregon)	149,585
Probation Fee	153,879
General Fund Match (Mental Health)	91,790
<b>Total</b>	<b>\$ 395,254</b>

Community Corrections Act Contracts	\$ 46,181
Community Corrections Act Training/Evaluation	8,863
Community Corrections Act Alternative Community Services	94,541
Probation Fees	153,879
Mental Health	91,790
	<b>\$ 395,254</b>
<p>The history for the Federal/State Fund is shown in the Sheriff's budget due to difficulty in obtaining prior year's actuals.</p>	

JUSTICE SERVICES  
COMMUNITY CORRECTIONS

DJS FEDERAL/STATE PROGRAM FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	204,168
520	PART TIME	0	5,708
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	71,767
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	281,643
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	52,520
612	PRINTING AND REPRODUCTION	0	2,165
613	UTILITIES	0	0
614	COMMUNICATIONS	0	2,000
615	INSURANCE	0	1,000
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	4,000
618	REPAIRS AND MAINTENANCE	0	1,000
620	POSTAGE	0	17,751
621	OFFICE SUPPLIES	0	694
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	600
624	MINOR EQUIPMENT AND TOOLS	0	100
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	6,000
633	LOCAL TRAVEL AND MILEAGE	0	2,112
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	5,821
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	17,848
TOTAL MATERIALS AND SERVICES \$		0 \$	113,611
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY \$		0 \$	0
TOTAL REQUIREMENT \$		0 \$	395,254

JUSTICE SERVICES  
COMMUNITY CORRECTIONS  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Corrections Counselor	0	0	0	4	89,872	31,620	121,492
Cor.Counselor/Team Leader	0	0	0	1	25,265	8,281	33,546
Cor. Counselor Supv.	0	0	0	1	29,921	8,694	38,615
Office Assistant 2	0	0	0	4	59,110	21,155	80,265
Because Community Corrections was formerly a part of the Corrections Division, the history appears in the Sheriff's budget.							
<b>FULL TIME Total</b>	0	0	0	10	204,168	69,750	273,918
<b>PART TIME</b>					5,708	2,017	7,725
<b>OVERTIME</b>					0	0	0
<b>PREMIUM</b>					0	0	0
<b>TOTAL</b>					209,876	71,767	281,643



NOTES

510 - Full Time \$204,168

Alternative Community Services has added one Corrections Counselor. One OA 2 has been transferred to the Finance Division for Probation Fee billing.

611 - Professional Services \$52,520

\$ 2,500 - Evaluation contract  
\$ 2,600 - Mental health diagnostic treatment services  
\$ 1,514 - Work study fees  
\$45,906 - Contracted pretrial monitoring services for persons released from jail

615 - Insurance \$1,000

Cost of liability insurance for Alternative Community Service clients performing community service work.

631 - Education and Travel \$6,000

Training and course work for C.C.A. staff.

990 - Other Internal Services \$17,848

Service Reimbursement to Department of General Services, Finance Division, to fund OA 2 for Probation Fee billing.

JUSTICE SERVICES  
DISTRICT ATTORNEY  
MANAGER: Michael Schrunk  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	3,385,325	608,086	0	0	3,993,411
Materials & Services	659,070	139,783	0	0	798,853
Capital Outlay	8,112	0	0	0	8,112
<b>Total</b>	<b>\$ 4,052,507</b>	<b>\$ 747,869</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,800,376</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	3,715,507	201,063	0	0	3,916,570
State of Oregon	337,000	546,806	0	0	883,806
<b>Total</b>	<b>\$ 4,052,507</b>	<b>\$ 747,869</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,800,376</b>

PURPOSE STATEMENT
<p>The District Attorney's Office serves as the prosecutor of felony, misdemeanor and local ordinance violation cases arising in Multnomah County; such cases compose about 35% of the State's criminal cases. Under the Oregon Constitution, the elected prosecutor is considered the chief law officer of the State within the County which presently translates into the review and prosecution of roughly 6,000 felonies, 17,000 to 18,000 misdemeanors, and 14,000 traffic crimes. The office will also represent the state in contested traffic infractions, animal control citations, and prosecutions involving juveniles.</p> <p>Mandated duties of the prosecutor can be found in the Oregon Revised Statutes, Chapters 8, 131-138, 156-157, 161-169. For juvenile services, see ORS, Chapter 419.</p>

JUSTICE SERVICES  
DISTRICT ATTORNEY  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

- 1) Prosecute major felony offenses in the County.
- 2) Continue level of support in Juvenile Court.
- 3) Maintain comprehensive victim services in the County.

**MAJOR CHANGES FROM LAST YEAR**

- 1) Implementation of Word Processing.
- 2) Enhancement of existing management information system.
- 3) Formalized CLE training for prosecutors.

JUSTICE SERVICES  
DISTRICT ATTORNEY  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 2,781,960	\$ 3,218,581	\$ 3,343,854	\$ 3,385,325
Materials & Services	477,392	566,363	571,564	659,070
Capital Outlay	6,436	1,920	0	8,112
<b>Total</b>	<b>\$ 3,265,788</b>	<b>\$ 3,786,864</b>	<b>\$ 3,915,418</b>	<b>\$ 4,052,507</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	3,715,507
Deputy District Attorney Salary Contribution - State of Oregon	337,000
<b>Total</b>	<b>\$4,052,507</b>

JUSTICE SERVICES  
DISTRICT ATTORNEY

DJS GENERAL FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	2,539,498	2,541,218
520	PART TIME	11,000	5,000
540	OVERTIME	3,700	3,000
550	PREMIUM	4,206	5,271
570	FRINGE	785,450	830,836
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		3,343,854	\$ 3,385,325
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	130,898	112,726
612	PRINTING AND REPRODUCTION	57,990	70,766
613	UTILITIES	0	0
614	COMMUNICATIONS	73,892	141,990
615	INSURANCE	0	300
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	22,898	27,886
618	REPAIRS AND MAINTENANCE	9,894	10,980
620	POSTAGE	8,702	22,762
621	OFFICE SUPPLIES	15,400	15,400
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	5,800	5,800
633	LOCAL TRAVEL AND MILEAGE	2,750	2,750
651	SPACE RENTALS	5,193	0
659	MISCELLANEOUS	7,594	10,762
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	203,635	205,325
960	MOTOR POOL SERVICES	26,918	31,623
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 571,564	\$ 659,070
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	8,112
TOTAL CAPITAL OUTLAY		\$ 0	\$ 8,112
TOTAL REQUIREMENT		\$ 3,915,418	\$ 4,052,507

JUSTICE SERVICES  
DISTRICT ATTORNEY  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Administrative Assistant	1	1	1	1	17,769	5,777	23,546
Deputy District Atty/Chief	0	1	1	1	42,052	11,617	53,669
Deputy District Atty/Senior	0	4	4	3	114,297	28,098	142,395
Deputy District Atty 1	16	10	13	10	246,520	77,994	324,514
Deputy District Atty 2	25	13	12	12	358,822	114,151	472,973
Deputy District Atty 3	6	10	12	11	347,511	102,441	449,952
Deputy District Atty 4	0	8	7	8	296,756	86,709	383,465
District Attorney	1	1	1	1	10,482	4,828	15,310
DA Investigator	2	2	2	2	51,351	16,851	68,202
Legal Assistant	10	10	10	10	192,326	66,115	258,441
Legal Intern	3	3	3	3	41,592	15,964	57,556
Legislative/Admin Secretary	1	1	1	1	16,850	7,105	23,955
Office Assistant 1	1	1	1	1	12,758	6,135	18,893
Office Assistant 2	31	25	25	23**	328,681	122,546	451,227
Office Assistant 3	12	12	13	13	221,848	80,570	302,418
Office Assistant 4	2	2	2	2	37,344	14,761	52,105
Operations Supervisor 2	3	3	3	2	43,911	14,985	58,896
Program Supervisor	1	2	1	1	28,230	9,778	38,008
Restitution Investigator	0	1	2*	2*	26,716	8,636	35,352
Staff Assistant 2	1	1	1	1	28,292	8,169	36,461
Staff Assistant 3	1	1	1	1	31,967	10,656	42,623
Victim Advocate	4	2	2	2	45,143	13,841	58,984
Program Development Tech.	1	0	0	0			
Staff Assistant 1	1	0	0	0			
<b>FULL TIME Total</b>	<b>123</b>	<b>114</b>	<b>118</b>	<b>111</b>	<b>2,541,218</b>	<b>827,727</b>	<b>3,368,945</b>
<b>PART TIME</b>					<b>5,000</b>	<b>1,172</b>	<b>6,172</b>
<b>OVERTIME</b>					<b>3,000</b>	<b>703</b>	<b>3,703</b>
<b>PREMIUM PAY</b>					<b>5,271</b>	<b>1,234</b>	<b>6,505</b>
<b>Total</b>					<b>\$ 2,554,489</b>	<b>\$ 830,836</b>	<b>\$3,385,325</b>

NOTES

\* 1.25 FTE

\*\* 23.5 FTE

510 - Full Time \$2,541,218

The loss of 7 General Fund positions will seriously impact the District Attorney's District Court operations with traffic cases no longer being prosecuted. Also, phone coverage for the records section will be reduced. Juvenile Court section will be impacted also.

JUSTICE SERVICES  
DISTRICT ATTORNEY  
NOTES

GENERAL FUND

611	- Professional Services	\$112,726
	\$4,000	- Consultant Services, investigation, etc.
	\$5,828	- Contracted courier service between Courthouse and 2nd and Oak
	\$70,536	- Trial related fees, subpoena costs, witness expenses for Circuit Court
	\$28,612	- Trial related fees, etc., for District Court
	\$250	- Trial related fees, etc., for Juvenile Court
	\$3,500	- Volunteer Victim advocates
631	- Education and Travel	\$5,800
	\$1,800	- District Attorney's travel requirements
	\$4,000	- Training for Deputy District Attorneys and Management staff
659	- Miscellaneous	\$10,762
	\$4,968	- ORS replacement
	\$2,360	- Advance Sheets
	\$3,240	- Books, subscriptions, etc.
	\$194	- Training films
740	- Equipment	\$8,112
	\$3,060	- Typewriters
	\$600	- 1/2 inch capacity video recorder
	\$615	- Bookshelves
	\$110	- Calculator
	\$3,727	- Word processing work station
950	- Data Processing Services	\$205,325
	PROMIS	- \$121,883
	Equipment	- \$83,442

JUSTICE SERVICES  
DISTRICT ATTORNEY GRANTS  
EXPENDITURE SUMMARY

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 589,872	\$ 556,815	\$ 615,540	608,086
Materials & Services	140,232	159,121	166,129	139,783
Capital Outlay	185	99	300	0
<b>Total</b>	<b>\$ 730,289</b>	<b>\$ 716,025</b>	<b>\$ 781,969</b>	<b>\$ 747,869</b>

RESOURCE SUMMARY

Resource Description			1983-84 BUDGET
	<u>STATE</u>	<u>MATCH</u>	
Support Enforcement	454,559	201,063	655,622
Termination of Parental Rights	92,247	0	92,247
	<hr/>	<hr/>	
	546,806	201,063	
<b>Total</b>			<b>\$ 747,869</b>



## JUSTICE SERVICES

## DISTRICT ATTORNEY GRANTS

## DJS FEDERAL/STATE PROGRAM FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
	PERSONAL SERVICES		
510	FULL TIME	437,608	445,622
520	PART TIME	0	12,372
540	OVERTIME	0	0
550	PREMIUM	43,397	4,143
570	FRINGE	134,535	145,949
	TOTAL SALARIES WAGES & FRINGE BENEFITS \$	615,540 \$	608,086
	EXTERNAL MATERIALS AND SERVICES		
611	PROFESSIONAL SERVICES	5,578	5,578
612	PRINTING AND REPRODUCTION	9,237	10,000
613	UTILITIES	0	0
614	COMMUNICATIONS	13,848	18,826
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	17,500	16,284
617	EQUIPMENT RENTAL	7,752	10,476
618	REPAIRS AND MAINTENANCE	1,600	1,600
620	POSTAGE	4,618	4,575
621	OFFICE SUPPLIES	2,000	2,000
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	500	500
633	LOCAL TRAVEL AND MILEAGE	0	350
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	500	500
		0	0
		0	0
	INTERNAL SERVICE REIMBURSEMENTS		
940	INDIRECT COSTS	72,196	36,608
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	2,140	2,486
970	BUILDING MANAGEMENT SERVICES	28,660	30,000
990	OTHER INTERNAL SERVICES	0	0
	TOTAL MATERIALS AND SERVICES	\$ 166,129 \$	139,783
	CAPITAL OUTLAY		
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	300	0
	TOTAL CAPITAL OUTLAY	\$ 300 \$	0
	TOTAL REQUIREMENT	\$ 781,969 \$	747,869

JUSTICE SERVICES  
DISTRICT ATTORNEY GRANTS  
**PERSONNEL DETAIL**

FEDERAL/STATE FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
<u>Support Enforcement</u>							
Deputy DA 1	2	2	1	1	23,594	7,060	30,654
Deputy DA 2	4	2	3	3	93,563	27,369	120,932
Deputy DA/Senior	0	1	1	1	37,793	9,135	46,928
Investigator	1	1	1	1	24,033	3,721	27,754
Office Assistant 1	2	2	1	0			
Office Assistant 2	10	8	8	8	121,333	45,722	167,055
Office Assistant 3	0	2	2	2	35,580	13,563	49,143
Office Assistant 4	1	1	1	1	17,228	7,139	24,367
Operations Supv. 1	1	1	1	0			
Operations Supv. 2	0	0	0	1	20,755	7,741	28,496
<u>Termination of Par. Rights</u>							
Deputy DA 2	0	1	1	1	31,584	8,932	40,516
Investigator	1	1	1	1	22,495	6,340	28,835
Office Assistant 3	0	1	1	1	17,664	5,232	22,896
Deputy DA 1	1	0	0	0			
Office Assistant 2	1	0	0	0			
<u>Family Violence</u>							
Deputy DA 1	1	0	0	0			
Office Assistant	1	0	0	0			
Victim Advocate	1	0	0	0			
<u>Major Violator</u>							
Deputy DA 2	3	0	0	0			
Legal Assistant	1	0	0	0			
Legal Clerk	0	0	0	0			
Office Assistant 2	1	0	0	0			
<b>FULL TIME Total</b>	32	23	22	21	445,622	141,954	587,576
<b>PART TIME</b>					12,372	2,992	15,364
<b>OVERTIME</b>							
<b>PREMIUM</b>					4,143	1,003	5,146
<b>TOTAL</b>					462,137	145,949	608,086

JUSTICE SERVICES  
DISTRICT ATTORNEY GRANTS  
NOTES

FEDERAL/STATE FUND

611 - Professional Services \$5,578

Court related expenses of Support Enforcement Grant

631 - Education and Travel \$500

Seminars and training

659 - Miscellaneous \$500

Legal publications

940 - Indirect Costs - \$36,608

Decrease is due to lower indirect cost rate for department.

970 - Building Management \$30,000

Rent costs for support Enforcement Grant personnel.

JUSTICE SERVICES  
JUVENILE SERVICES  
MANAGER: Hal Ogburn  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	2,590,135	354,088	0	0	2,944,223
Materials & Services	359,386	76,289	0	0	435,675
Capital Outlay	2,300	1,298	0	0	3,598
<b>Total</b>	<b>\$ 2,951,821</b>	<b>\$ 431,675</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,383,496</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	2,937,821	23,497	0	0	2,961,318
State of Oregon	0	150,734	0	0	150,734
Clackamas/Washington Co.	0	257,444	0	0	257,444
Operational Revenues	14,000	0	0	0	14,000
<b>Total</b>	<b>\$ 2,951,821</b>	<b>\$ 431,675</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,383,496</b>

**PURPOSE STATEMENT**

The overall purpose of both the Juvenile Court and the Juvenile Department (which are independent and interdependent) is defined within the context of the Juvenile Justice System. The reason the Juvenile Justice System exists anywhere is to uphold and act upon laws which limit behavior and hold youth accountable for their actions. These laws exist to both protect the individual and the community. The values of any Juvenile Justice System are dependent upon emerging societal values and norms. The acceptability of various types of services is also largely dependent on current philosophical trends -- some areas of the country being more conservative in approach than others.

The Juvenile Justice System has three primary components: a Court, which interprets law and makes decisions on the basis of evaluating evidence presented, a Juvenile Department, which is primarily responsible for insuring that the procedures and processes are carried out as mandated by law, policy and Court order, and a secure custody facility for youth for pre-dispositional housing, probation violators, or as an initial disposition for a law violation.

Other components which are directly related to the Juvenile Justice System include the police department, child welfare, and private service providers.

JUSTICE SERVICES  
JUVENILE SERVICES  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

Major activities will continue to focus on providing support staff for the work of the Court. Major focus on programs include counseling, intake, detention, regional detention, case management, probation support weekend, Juvenile Services Commission Options.

STATS: 12,000 referrals  
3,152 detention  
3,000 Court hearings

Probation Support Weekend	)	attempt to reduce
Options	)	commitments to
	)	State Training Schools

Return approximately \$40,000 to victim from restitution collection  
Refer 540 youths that will perform 11,173 hours in community service work  
Refer 500 to 700 to Youth Career Training  
Refer 450 youths to Mainstream for alcohol treatment services  
Divert 1,000 to 1,500 youth to Youth Service Centers

**MAJOR CHANGES FROM LAST YEAR**

- 1) The loss of two Counselors and one Supervisor since 1/1/82, mandates that either the quality or quantity of service be diminished. The Court has determined that quality be maintained. Therefore, a potential pool of 375 children and their families who would under normal circumstances receive service, will not be served, nor will the victims of their act be heard. Crimes including but not limited to theft below \$200, careless mischief with damages below \$200, intra-familial assaults, intra-familial vehicle thefts, minor in possession of alcohol, curfew, truancy, and beyond parental control will not be adjudicated nor will receive service.
- 2) In order to minimize the number of aforementioned incidents, three Counselors presently managing child abuse and neglect cases will be converted to delinquency caseloads. Total responsibility for investigating, evaluating, and implementing treatment plans will fall upon law enforcement agencies and the Childrens' Services Division of the State of Oregon. An OA2 will process the paperwork for the Court.
- 3) Detention has been reduced by approximately one-third. We are unable to separate the younger more vulnerable male youth from the older and more sophisticated adolescent. To ensure that we avoid litigation for overcrowding, the threshold for detention must be raised to include "A" and "B" felony charges, most notably Burglary in the First Degree.

JUSTICE SERVICES  
JUVENILE SERVICES  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 2,241,946	\$ 2,480,197	\$ 2,410,377	\$ 2,590,135
Materials & Services	491,991	534,001	343,239	359,386
Capital Outlay	41,614	14,566	2,000	2,300
<b>Total</b>	<b>\$ 2,775,551</b>	<b>\$ 3,028,764</b>	<b>\$ 2,755,616</b>	<b>\$ 2,951,821</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	2,937,821
Operational Revenues	
Room and Board	\$12,000
Miscellaneous Recoveries	2,000
	14,000
<b>Total</b>	<b>\$2,951,821</b>

JUSTICE SERVICES  
320 JUVENILE SERVICES  
200 DJS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	1,718,311	1,824,795
520	PART TIME	71,595	87,515
540	OVERTIME	38,123	34,629
550	PREMIUM	22,631	23,852
570	FRINGE	559,717	619,344
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		2,410,377	\$ 2,590,135
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	124,904	43,581
612	PRINTING AND REPRODUCTION	13,808	21,900
613	UTILITIES	0	0
614	COMMUNICATIONS	64,050	150,676
615	INSURANCE	660	660
616	EXTERNAL DATA PROCESSING	10,000	0
617	EQUIPMENT RENTAL	8,727	11,760
618	REPAIRS AND MAINTENANCE	5,418	10,294
620	POSTAGE	4,710	13,447
621	OFFICE SUPPLIES	5,375	13,255
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	4,362	3,270
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	2,204	2,204
626	MAINTENANCE SUPPLIES	448	448
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	500
633	LOCAL TRAVEL AND MILEAGE	5,548	7,582
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	1,325	4,650
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	73,989	61,463
960	MOTOR POOL SERVICES	17,711	13,696
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 343,239	\$ 359,386
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	2,000	2,300
TOTAL CAPITAL OUTLAY		\$ 2,000	\$ 2,300
TOTAL REQUIREMENT		\$ 2,755,616	\$ 2,951,821

JUSTICE SERVICES  
JUVENILE SERVICES  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Court Counselor	39	34	36	39*	988,411	317,226	1,305,637
Court Counselor Supv.	4	4	4	4**	102,312	32,396	134,708
Juvenile Group Worker	16	16	16	12	246,727	81,549	328,276
Juv. Group Worker Supv.	2	2	2	2	52,534	16,978	69,512
Office Assistant 2	11	10	10	12	174,168	62,927	237,095
Office Assistant 3	4	4	4	4	67,354	26,733	94,087
Office Assistant 4	2	2	2	2	36,543	11,758	48,301
Operations Supervisor 2	1	1	1	1	21,924	6,092	28,016
Program Manager 1	1	1	2	2	65,062	18,789	83,851
Program Manager 2	1	1	1	1	39,046	10,226	49,272
Traffic Referee	1	1	1	1	30,714	10,225	40,939
Detention Facilities Supv.	1	1	0	0			
Office Assistant 1	0	1	1	0			
Program Development Spec.	1	1	1	0			
Shelter Care Coordinator	0	0	0	0			
Volunteer Coordinator	1	1	1	0			
* (1) position is .44 FTE							
** (1) position is through 12/31/83 only							
<b>FULL TIME Total</b>	<b>85</b>	<b>80</b>	<b>82</b>	<b>80</b>	<b>1,824,795</b>	<b>594,899</b>	<b>2,419,694</b>
<b>PART TIME</b>					<b>87,515</b>	<b>11,153</b>	<b>98,668</b>
<b>OVERTIME</b>					<b>34,629</b>	<b>8,114</b>	<b>42,743</b>
<b>PREMIUM PAY</b>					<b>23,852</b>	<b>5,178</b>	<b>29,030</b>
<b>Total</b>					<b>\$1,970,791</b>	<b>\$619,344</b>	<b>2,590,135</b>

NOTES

510 - Full Time \$1,824,795

The following position changes have taken place since the 82-83 Adopted Budget:

- (2) Court Counselor positions were deleted in the 4 percent reductions
- (1) Court Counselor Supervisor was cut during the 83-84 budget process
- (4) Juvenile Groupworkers were deleted in the 4 percent cuts and a detention wing closed



- (1) Counselor position was reduced to .44 FTE to fund an additional Counselor Supervisor for 6 months
- (2) Court Counselor positions have been added for the Probation Support Weekend Program
- (1) Office Assistant 1 was reclassified to an Office Assistant 2
- (1) Program Development Specialist was deleted in the 4 percent cuts made during 1982-83.
- (1) Office Assistant 2 was added to the Approved Budget
- (1) Volunteer Coordinator was cut in the 4 percent cuts during 1982-83.
- (3) Court Counselor positions were added to the Approved Budget

The net result is that the Division has 2 less positions in the General Fund than it did in the 82-83 Adopted Budget.

520 - Part time \$87,515

- \$ 8,824 part time clerical help
- \$29,692 Counselor fill behind for vacations, sick leave, etc.
- \$48,999 Groupworker fill behind

540 - Overtime \$34,629

- \$ 1,900 Clerical staff overtime due to extended hearings, heavy dockets, etc.
- \$ 944 Counselor overtime for attending hearings, transport of children to training schools, etc.
- \$ 9,661 Holiday overtime for Counselors
- \$22,124 Groupworker overload and emergency coverage

550 - Premium \$23,852

- \$ 627 Word processing shift differential
- \$ 3,572 Lead Counselor premium
- \$10,240 Counselor shift differential
- \$ 9,413 Groupworker shift/out-of-class premium

JUSTICE SERVICES  
JUVENILE SERVICES  
NOTES

GENERAL FUND

611 - Professional Services \$43,581

● Overall large decrease from 82-83 Adopted Budget is due to the State Court takeover. In 82-83, indigent defense was budgeted in this line item.

- \$ 2,000 Attorney/Psychiatrist conferences
- \$ 2,220 Custodian Services
- \$22,500 Psychiatric/psychological evaluations
- \$ 5,000 Psychiatric/psychological appearances
- \$ 5,619 Shelter care in lieu of detention
- \$ 5,378 Laundry services for Donald E. Long Home
- \$ 864 Emergency dental care

NOTE: Increases in line items 612, 614, 617, 618, 620, 621, 659 are partially due to the fact that the 82-83 Adopted Budget assumed that the State would assume responsibility for many expenditures of the Juvenile Court and appropriations were reduced to reflect this with many items being budgeted only through 12/21/82. After the budget was adopted, the State refused to assume responsibility for many of the expenses and money was added back into the Court's budget. For 83-84 the Court has budgeted those expenditures which the State refused to accept responsibility for.

615 - Insurance \$660

Insures volunteers of the Court as well as juvenile clients performing court-ordered community service.

631 - Education and Travel \$500

Training for the input/update/access requirements of the Juvenile Tracking System.

659 - Miscellaneous \$4,650

- \$ 650 Publications, update of ORS
- \$ 2,000 Support for Juvenile Court Citizen Advisory Board
- \$ 2,000 Childrens Fund purposes (clothes, tuition, bus passes, etc.)

950 - Data Processing Services \$61,463

Case management system.

JUSTICE SERVICES  
JUVENILE GRANTS  
EXPENDITURE SUMMARY

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 400,013	\$ 494,433	\$ 547,533	354,088
Materials & Services	395,531	413,830	137,244	76,289
Capital Outlay	0	35,039	0	1,298
<b>Total</b>	<b>\$ 795,544</b>	<b>\$ 943,302</b>	<b>\$ 684,777</b>	<b>\$ 431,675</b>

RESOURCE SUMMARY

Resource Description				1983-84 BUDGET
	<u>OTHER COUNTIES</u>	<u>STATE</u>	<u>MATCH</u>	
Regional Detention	257,444	0	0	257,444
Juvenile Services Act	0	78,734	0	78,734
Court Subsidies	0	72,000	23,497	95,497
	<u>257,444</u>	<u>150,734</u>	<u>23,497</u>	
<b>Total</b>				<b>\$ 431,675</b>

Regional Detention	\$ 257,444
Court Subsidies	\$ 95,497
Options	\$ 78,734
	<u>\$ 431,675</u>

JUSTICE SERVICES  
 JUVENILE SERVICES GRANTS  
 DJS FEDERAL/STATE PROGRAM FUND  
 REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	339,407	222,896
520	PART TIME	46,122	39,515
540	OVERTIME	8,797	8,961
550	PREMIUM	41,268	2,506
570	FRINGE	111,939	80,210
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		547,533 \$	354,088
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	12,154	5,722
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	2,100	0
614	COMMUNICATIONS	3,900	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	550	550
620	POSTAGE	0	0
621	OFFICE SUPPLIES	200	100
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	1,789	1,889
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	735	735
626	MAINTENANCE SUPPLIES	448	448
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	3,284	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	61,334	18,711
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	12,600	9,240
990	OTHER INTERNAL SERVICES	38,150	38,894
TOTAL MATERIALS AND SERVICES		\$ 137,244 \$	76,289
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	1,298
TOTAL CAPITAL OUTLAY		\$ 0 \$	1,298
TOTAL REQUIREMENT		\$ 684,777 \$	431,675

JUSTICE SERVICES  
JUVENILE SERVICES GRANTS  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
<u>Court Subsidy</u>							
Juvenile Groupworker	1	1	1	1	\$ 19,721	\$ 7,486	\$ 27,207
Juvenile Court Referee	0	1	1	1	32,585	9,143	41,728
Office Assistant 2	0	1	1	1	15,201	5,094	20,295
Court Counselor	2	2	0	0			
<u>Juvenile Services Act</u>							
Court Counselor	0	0	7	2	52,534	18,602	71,136
Office Assistant 2	0	0	1	0			
<u>Regional Detention</u>							
Juvenile Groupworker	2	6	4	5	102,855	34,039	136,894
<u>Permanent Part-Time</u>							
Juvenile Groupworker	0	0	2	0			
<b>FULL TIME Total</b>	<b>5</b>	<b>11</b>	<b>17</b>	<b>10</b>	<b>\$ 222,896</b>	<b>\$ 74,364</b>	<b>\$ 297,260</b>
<b>PART TIME</b>					<b>39,515</b>	<b>3,229</b>	<b>42,744</b>
<b>OVERTIME</b>					<b>8,961</b>	<b>2,030</b>	<b>10,991</b>
<b>PREMIUM PAY</b>					<b>2,506</b>	<b>587</b>	<b>3,093</b>
<b>Total</b>					<b>\$ 273,878</b>	<b>\$ 80,210</b>	<b>\$ 354,088</b>

NOTES

The Probation Support Weekend Program and the Case Management Program will not receive Juvenile Service Commission funding for 1983-84. Probation Support Weekend has been funded in the General Fund.

510 - Full Time \$22,896

Reduction of seven positions results from the deletion of two permanent part time Groupworkers, the addition of a full time Groupworker, and the deletion of five Counselors and an OA 2 which had been funded by the Juvenile Services Commission.

JUSTICE SERVICES  
JUVENILE SERVICES GRANTS  
NOTES

FEDERAL/STATE FUND

- 611 - Professional Services \$5,722
- \$ 2,722 Laundry for Regional Detention Grant
  - \$ 3,000 Consultants for individual assessments and group structuring, includes special expertise with professional focus (e.g., health, education, sex abuse)
- 740 - Equipment \$1,298
- (2) Washers
  - (2) Dryers
- 940 - Indirect Costs \$18,711
- Decrease is due to lower indirect cost rate for department.
- 970 - Building Management \$9,240
- Service reimbursements to Facilities Management for detention wing used by Regional Detention Grant (\$9,240)
- 990 - Other Internal Services \$38,894
- \$12,045 Service reimbursement to Sheriff's Office for food services provided to Regional Detention Grant
  - \$26,849 Service reimbursement to Corrections Health (DHS) for health services provided to Regional Detention Grant

JUSTICE SERVICES  
 MEDICAL EXAMINER  
 MANAGER: ROBERT FELTON  
 DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	277,648	0	0	0	277,648
Materials & Services	54,116	0	0	0	54,116
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 331,764</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 331,764</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	315,190	0	0	0	315,190
Clackamas/Washington Cos.	16,574	0	0	0	16,574
<b>Total</b>	<b>\$ 331,764</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 331,764</b>

**PURPOSE STATEMENT**

The Medical Examiner Program is provided for statutorily by ORS Chapter 146 which was written in 1973. ORS 146 provides that death in the following categories must be investigated by the Medical Examiner:

- 1) Violent or unnatural deaths
- 2) Unattended deaths
- 3) Deaths which occur within 24 hours of admission to a hospital
- 4) Drug-related deaths
- 5) Jail deaths or deaths which occur while a subject is incarcerated
- 6) Deaths relating to employment
- 7) Deaths as a result of a communicable disease.
- 8) Any other deaths which occur under circumstances the Medical Examiner deems investigation to be advisable.

Category 1 above includes all homicides, suicides, motor vehicle accidents and all other deaths which are the direct result of trauma or trauma is a contributing factor. Category 2 includes all those deaths which occur outside of a nursing home or hospital in which the subject has not been followed closely by his/her personal physician.

JUSTICE SERVICES  
MEDICAL EXAMINER  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

The work plan of the Medical Examiner's Office changes little from year to year due to the fact that the State Law ORS 146, which defines and regulates our responsibilities, remains constant. We will continue to provide the same level of service as mandated and do our best to absorb the adverse effects of inflation. The State Medical Examiner's Office has been very supportive financially of the Multnomah County Program, and it is expected this same level of support will continue.

**MAJOR CHANGES FROM LAST YEAR**

\$16,574 of revenue is anticipated from Washington and Clackamas Counties for services which the Multnomah County Medical Examiner now performs.



JUSTICE SERVICES  
 MEDICAL EXAMINER  
 EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	244,007	265,293	274,970	277,648
Materials & Services	27,257	28,443	37,747	54,116
Capital Outlay	0	413	0	0
<b>Total</b>	<b>\$ 271,264</b>	<b>\$ 294,149</b>	<b>\$ 312,717</b>	<b>\$ 331,764</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	315,190
Clackamas/Washington County	16,574
<b>Total</b>	<b>\$ 331,764</b>

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## JUSTICE SERVICES

## MEDICAL EXAMINER

## DJS GENERAL FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	193,173	184,605
520	PART TIME	5,376	13,415
540	OVERTIME	8,797	9,261
550	PREMIUM	2,796	2,796
570	FRINGE	64,828	67,571
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		274,970 \$	277,648
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	18,220	19,740
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	4,108	8,067
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	1,200	1,200
618	REPAIRS AND MAINTENANCE	400	1,720
620	POSTAGE	1,230	6,667
621	OFFICE SUPPLIES	850	850
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	2,400	3,400
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	1,000	1,200
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	600	0
633	LOCAL TRAVEL AND MILEAGE	175	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	1,000	1,000
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	1,450
960	MOTOR POOL SERVICES	6,564	8,822
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 37,747 \$	54,116
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 312,717 \$	331,764

JUSTICE SERVICES  
MEDICAL EXAMINER  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Deputy Medical Examiner	6	7	5	5	\$ 111,193	\$ 37,863	\$ 149,056
Office Assistant 3	1	1	1	1	17,790	6,901	24,691
Pathologist Assistant	1	1	1	1	18,005	6,420	24,425
Program Manager 1	1	1	1	1	30,798	10,091	40,889
<u>Partial Full Time</u>							
Deputy Medical Examiner	0	0	1	0			
Office Assistant 1	0	0	1	1	6,819	2,364	9,183
<b>FULL TIME Total</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>\$ 184,605</b>	<b>\$ 63,639</b>	<b>\$ 248,244</b>
<b>PART TIME</b>					<b>13,415</b>	<b>1,107</b>	<b>14,522</b>
<b>OVERTIME</b>					<b>9,261</b>	<b>2,170</b>	<b>11,431</b>
<b>PREMIUM PAY</b>					<b>2,796</b>	<b>655</b>	<b>3,451</b>
<b>Total</b>					<b>\$ 210,077</b>	<b>\$ 67,571</b>	<b>\$ 277,648</b>

NOTES

510 - Full Time \$184,605

Reduction of one partial full time Deputy Medical Examiner from 82-83

520 - Part Time \$13,415

- (3) part time employees for phone coverage, illness, vacation, and personal holiday coverage.

Increase from 82-83 is due to increase in vacation, sick leave coverage.

JUSTICE SERVICES  
MEDICAL EXAMINER  
NOTES

GENERAL FUND

611 - Professional Services \$19,740

- \$ 500 Histology
- \$ 3,000 Indigent burial
- \$ 3,500 Weekend and holiday pathologist assistant
- \$ 720 Garbage disposal
- \$ 2,520 Janitorial service
- \$ 500 Professional dental medical consultations
- \$ 9,000 Decedent transport

620 - Postage \$6,667

Large increase from 82-83 is due to the fact that all postage now appears on this line item. US postage is no longer budgeted elsewhere.

659 - Miscellaneous \$1,000

Publications, periodicals, maps, out-of-area telephone books, corss directories, etc.

950 - Data Processing Services \$1,450

Statistical reporting system.

JUSTICE SERVICES  
FAMILY SERVICES  
MANAGER: JIM DUDLEY  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	288,843	0	0	288,843
Materials & Services	0	10,401	0	0	10,401
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 299,244</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 299,244</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Conciliation Fees	0	246,160	0	0	246,160
Marriage License Fees	0	53,084	0	0	53,084
<b>Total</b>	<b>\$ 0</b>	<b>\$ 299,244</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 299,244</b>

**PURPOSE STATEMENT**

To provide marriage counseling (conciliation) under the supervision of the Court of Domestic Relations, in accordance with ORS 107.510-615.

To maintain compliance with Court directed Child Custody and/or Visitation Evaluations in disputed cases, in accordance with ORS 107.425.

To provide diagnosis and treatment to parents and children who have become symptomatic as a result of family disruption.

To provide medication services under Mandatory Mediation rule.

JUSTICE SERVICES  
FAMILY SERVICES  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

In conciliation short-term counseling with both marital partners. In consultation parents, step-parents, children and significant other persons are interviewed, family histories studied, and parent-child relationships evaluated with a written report made to the Court. A recommendation is made using "future best interests of the child" as primary criterion. This report and/or the counselor's testimony may become part of a Court hearing. Provides mediation for child custody and visitation disputes as directed by the Court under the rule for mandatory mediation.

**MAJOR CHANGES FROM LAST YEAR**

In mediation the parties of a custody/visitation dispute are seen together in interviews for the purpose of developing a written mediation agreement.

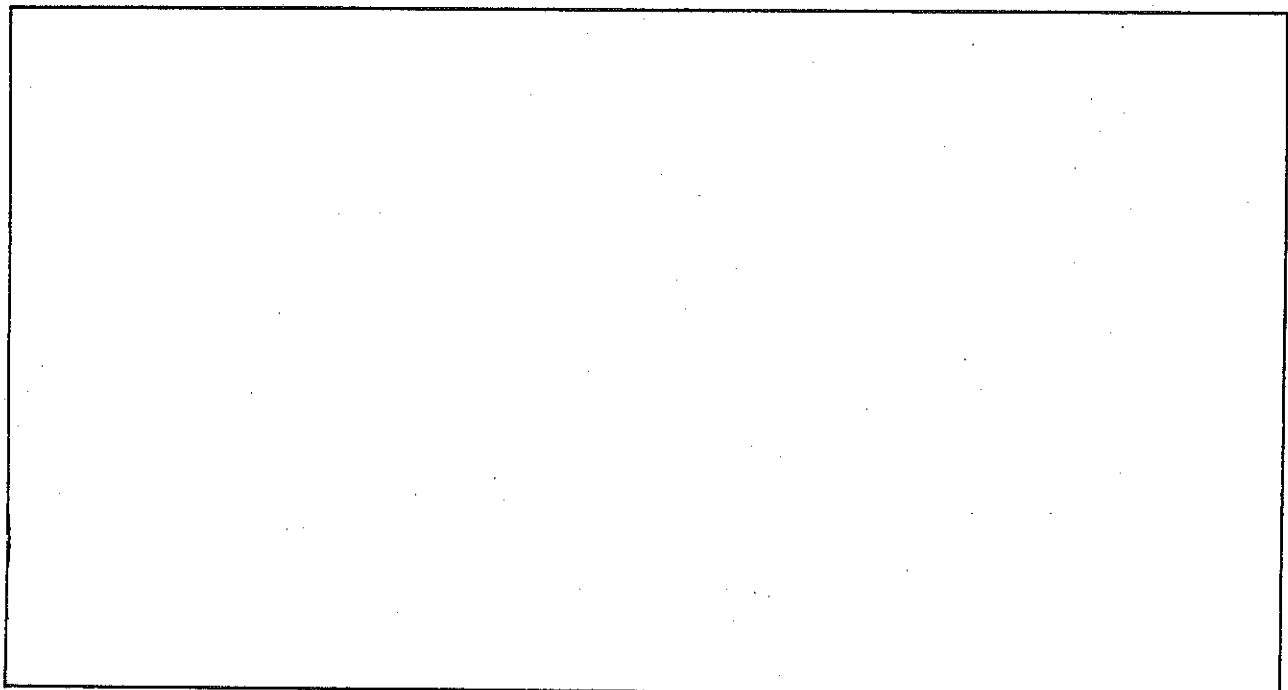
JUSTICE SERVICES  
FAMILY SERVICES  
**EXPENDITURE SUMMARY**

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 274,750	288,843
Materials & Services	0	0	13,030	10,401
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 287,780</b>	<b>\$ 299,244</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
Conciliation Fees	246,160
Marriage License	53,084
<b>Total</b>	<b>\$ 299,244</b>



JUSTICE SERVICES  
FAMILY SERVICES

DJS FEDERAL/STATE PROGRAM FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	199,632	209,921
520	PART TIME	0	8,356
540	OVERTIME	0	0
550	PREMIUM	9,790	0
570	FRINGE	65,328	70,566
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		274,750 \$	288,843
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	3,000	300
612	PRINTING AND REPRODUCTION	500	800
613	UTILITIES	0	0
614	COMMUNICATIONS	3,110	4,570
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	100	300
620	POSTAGE	2,000	2,000
621	OFFICE SUPPLIES	850	850
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	3,470	1,500
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	81
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 13,030 \$	10,401
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 287,780 \$	299,244



JUSTICE SERVICES  
FAMILY SERVICES  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Marriage/Family Counselor	0	0	5	4	107,583	35,074	142,657
Office Assistant 2	0	0	2	3	42,945	14,945	57,890
Program Manager 1	0	0	1	1	32,157	10,097	42,254
Offide Assiatant 3	0	0	1	0			
<u>PARTIAL FULL TIME</u>							
Marriage/Family Counselor	0	0	0	2	27,236	8,492	35,728
<b>FULL TIME Total</b>	0	0	9	10	209,921	68,608	278,529
<b>PART TIME</b>					8,356	1,958	10,314
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 218,277	\$ 70,566	\$ 288,843

NOTES

510 - Full Time \$209,921

Increase of one position from 82-83 is the result of a Marriage/Family Counselor position being shown as two partial full time positions.

611 - Professional Services \$300

Professional consultation

631 - Education and Travel \$1,500

Professional meetings and training workshops

JUSTICE SERVICES  
DISTRICT COURT CLERK  
MANAGER: Dan Wood

**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	38,896	0	0	0	38,896
Materials & Services	175	0	0	0	175
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 39,071</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 39,071</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	39,071	0	0	0	39,071
<b>Total</b>	<b>\$ 39,071</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 39,071</b>

**PURPOSE STATEMENT**

The District Court Clerk position was mandated by the citizens of Multnomah County on May 18, 1982, as part of a Charter Amendment.

JUSTICE SERVICES  
DISTRICT COURT CLERK  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

The District Court Clerk position was mandated by the citizens of Multnomah County on May 18, 1982 as part of a Charter Amendment.

**MAJOR CHANGES FROM LAST YEAR**

There was no elected District Court Clerk last year.

JUSTICE SERVICES  
DISTRICT COURT CLERK  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	38,896
Materials & Services	0	0	0	175
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 39,071</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	39,071
<b>Total</b>	<b>\$ 39,071</b>

JUSTICE SERVICES  
DISTRICT COURT CLERK  
DJS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
	PERSONAL SERVICES		
510	FULL TIME	0	30,130
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	8,766
	TOTAL SALARIES WAGES & FRINGE BENEFITS \$	0 \$	38,896
	EXTERNAL MATERIALS AND SERVICES		
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	175
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
	INTERNAL SERVICE REIMBURSEMENTS		
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
	TOTAL MATERIALS AND SERVICES \$	0 \$	175
	CAPITAL OUTLAY		
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
	TOTAL CAPITAL OUTLAY \$	0 \$	0
	TOTAL REQUIREMENT \$	0 \$	39,071

## GENERAL FUND

[illegible]

## NOTES

633	-	Education and Travel	\$175
		Bus Pass	

JUSTICE SERVICES  
CIRCUIT COURT  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 2,377,795	\$ 2,457,794	\$ 1,351,414	\$ 0
Materials & Services	2,503,461	2,574,125	1,153,705	0
Capital Outlay	26,399	35,477	21,220	0
<b>Total</b>	<b>\$ 4,907,655</b>	<b>\$ 5,067,396</b>	<b>\$ 2,526,339</b>	<b>\$ 0</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
<b>Total</b>	<b>\$</b>

On January 1, 1983, the Court became the responsibility of the State of Oregon. The numbers above are for history purposes only.

JUSTICE SERVICES  
CIRCUIT COURT

DJS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
	PERSONAL SERVICES		
510	FULL TIME	1,009,343	0
520	PART TIME	9,115	0
540	OVERTIME	805	0
550	PREMIUM	0	0
570	FRINGE	332,151	0
	TOTAL SALARIES WAGES & FRINGE BENEFITS \$	1,351,414 \$	0
	EXTERNAL MATERIALS AND SERVICES		
611	PROFESSIONAL SERVICES	858,918	0
612	PRINTING AND REPRODUCTION	22,750	0
613	UTILITIES	0	0
614	COMMUNICATIONS	25,021	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	112,500	0
617	EQUIPMENT RENTAL	5,500	0
618	REPAIRS AND MAINTENANCE	4,000	0
620	POSTAGE	13,100	0
621	OFFICE SUPPLIES	15,000	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	16,750	0
624	MINOR EQUIPMENT AND TOOLS	500	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	2,000	0
633	LOCAL TRAVEL AND MILEAGE	787	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
	INTERNAL SERVICE REIMBURSEMENTS		
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	75,466	0
960	MOTOR POOL SERVICES	1,413	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
	TOTAL MATERIALS AND SERVICES	\$ 1,153,705 \$	0
	CAPITAL OUTLAY		
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	21,220	0
	TOTAL CAPITAL OUTLAY	\$ 21,220 \$	0
	TOTAL REQUIREMENT	\$ 2,526,339 \$	0



FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 33,972	\$ 19,557	\$ 10,519	\$ 0
Materials & Services	40,659	2,596	625	0
Capital Outlay	20,345	0	0	0
<b>Total</b>	<b>\$ 94,976</b>	<b>\$ 22,153</b>	<b>\$ 11,144</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$

On January 1, 1983, the Court became the responsibility of the State of Oregon. The numbers above are for history purposes only.

JUSTICE SERVICES  
CIRCUIT COURT GRANTS

DJS FEDERAL/STATE PROGRAM FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	7,569	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	658	0
570	FRINGE	2,292	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		10,519 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	125	0
613	UTILITIES	0	0
614	COMMUNICATIONS	225	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	150	0
621	OFFICE SUPPLIES	125	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 625 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 11,144 \$	0

## GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 2,283,248	\$ 2,711,913	\$ 1,431,850	\$ 0
Materials & Services	1,070,080	1,486,409	817,024	0
Capital Outlay	76,965	10,373	10,610	0
<b>Total</b>	<b>\$ 3,430,293</b>	<b>\$ 4,208,695</b>	<b>\$ 2,259,484</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

<b>Resource Description</b>	<b>1983-84 BUDGET</b>
<b>Total</b>	\$

On January 1, 1983, the Court became the responsibility of the State of Oregon. The numbers above are for history purposes only.

JUSTICE SERVICES  
DISTRICT COURT

DJS GENERAL FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	1,056,892	0
520	PART TIME	17,240	0
540	OVERTIME	2,032	0
550	PREMIUM	3,418	0
570	FRINGE	352,268	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		1,431,850 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	469,181	0
612	PRINTING AND REPRODUCTION	68,749	0
613	UTILITIES	0	0
614	COMMUNICATIONS	24,041	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	10,657	0
618	REPAIRS AND MAINTENANCE	4,931	0
620	POSTAGE	50,000	0
621	OFFICE SUPPLIES	10,000	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	500	0
624	MINOR EQUIPMENT AND TOOLS	11,220	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	1,500	0
633	LOCAL TRAVEL AND MILEAGE	1,581	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	4,397	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	158,994	0
960	MOTOR POOL SERVICES	1,273	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 817,024 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	10,610	0
TOTAL CAPITAL OUTLAY		\$ 10,610 \$	0
TOTAL REQUIREMENT		\$ 2,259,484 \$	0

## FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	17,310	14,499	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 17,310</b>	<b>\$ 14,499</b>	<b>\$ 0</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$

On January 1, 1983, the Court became the responsibility of the State of Oregon. The numbers above are for history purposes only.

PROBATE COURT

## GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 234,474	\$ 263,618	\$ 137,280	\$ 0
Materials & Services	106,613	112,434	72,084	0
Capital Outlay	6,826	2,286	1,857	0
<b>Total</b>	<b>\$ 347,913</b>	<b>\$ 378,338</b>	<b>\$ 211,221</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$

On January 1, 1983, the Court became the responsibility of the State of Oregon. The numbers above are for history only.

JUSTICE SERVICES  
PROBATE COURT

DJS GENERAL FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	99,239	0
520	PART TIME	4,000	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	34,041	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		137,280 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	59,251	0
612	PRINTING AND REPRODUCTION	3,000	0
613	UTILITIES	0	0
614	COMMUNICATIONS	3,146	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	1,125	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	3,292	0
621	OFFICE SUPPLIES	1,500	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	250	0
633	LOCAL TRAVEL AND MILEAGE	170	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	350	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 72,084 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,857	0
TOTAL CAPITAL OUTLAY		\$ 1,857 \$	0
TOTAL REQUIREMENT		\$ 211,221 \$	0

JUSTICE SERVICES  
 CONTRACT SERVICES  
 EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	1,893,784	2,501,072	4,683,004	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 1,893,784</b>	<b>\$ 2,501,072</b>	<b>\$ 4,683,004</b>	<b>\$ 0</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
<b>Total</b>	<b>\$</b>

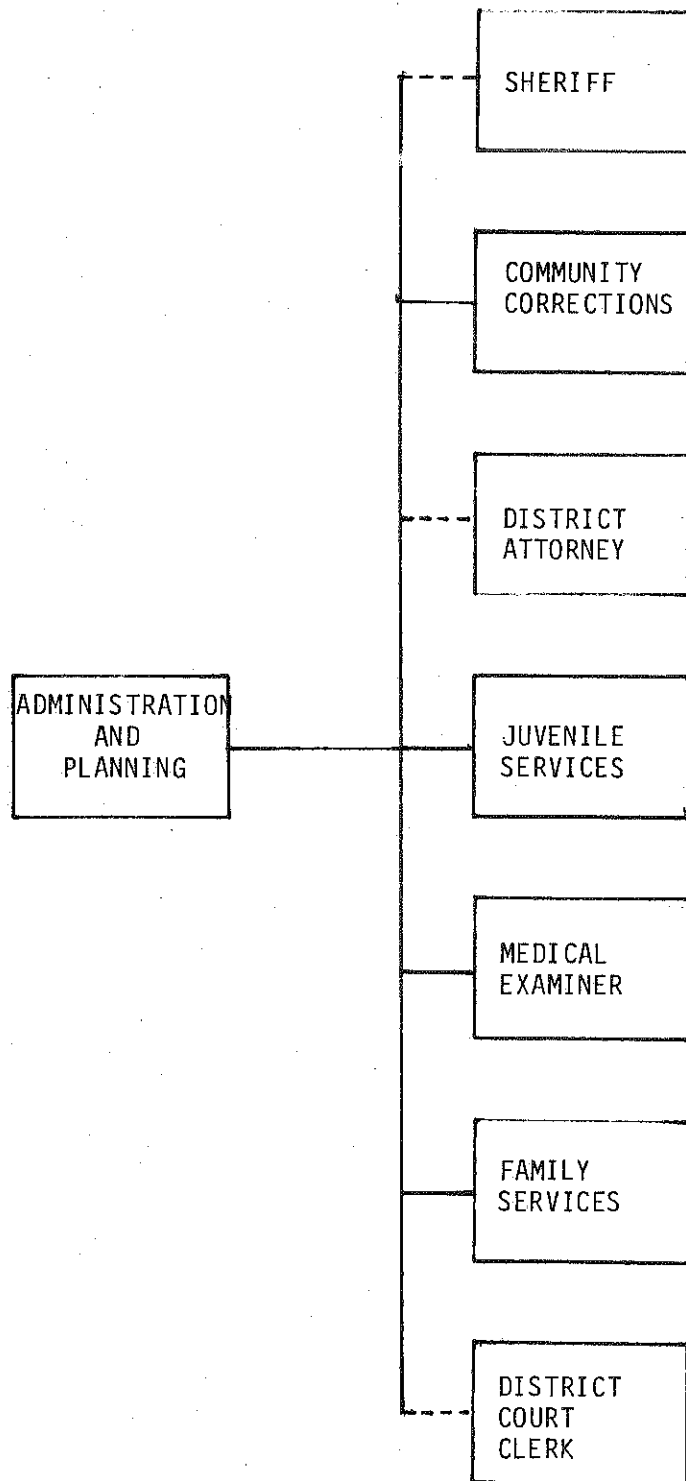
In 82-83 and previous years, the appropriation for the Metropolitan Public Defender and the parking patrol contract was budgeted here. With the State takeover of the courts, these are no longer County expenses. In 82-83 only, the State Court payment was budgeted here. In 83-84, it is budgeted in Administration and Planning.



JUSTICE SERVICES  
CONTRACT SERVICES

		DJS GENERAL FUND	
R E Q U I R E M E N T   D E T A I L			
CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	4,683,004	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 4,683,004 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 4,683,004 \$	0

DEPARTMENT OF JUSTICE SERVICES



## SECTION E - ENVIRONMENTAL SERVICES

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## SECTION E - ENVIRONMENTAL SERVICES

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SUMMARY OF DEPARTMENTAL REQUIREMENTS  
DEPARTMENT OF ENVIRONMENTAL SERVICES

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
GENERAL FUND							
Administration	4	139,868	50,326	0	190,194	18,972	171,222
Land Use Planning	14	450,756	95,271	125	546,152	40,228	505,924
Parks and Memorials/Vector Con.	20	737,597	334,655	0	1,072,252	196,014	876,238
Fair and Expo	5	187,398	410,026	0	597,424	19,872	577,552
Permits	23	759,929	118,940	0	878,869	40,824	838,045
Radio	5	195,673	36,733	20,360	252,766	7,264	245,502
Special Appropriations	0	0	108,000	0	108,000	108,000	0
Subtotal	71	2,471,221	1,153,951	20,485	3,645,657	431,174	3,214,483
FEDERAL/STATE FUND							
Community Development Block Grant	3	108,075	687,618	409,707	1,205,400	20,820	1,184,580
EDA Grant			2,500	56,500	59,000	1,000	58,000
Land Conservation and Development Commission Grant	0	0	12,634	0	12,634	0	12,634
Subtotal	3	108,075	702,752	466,207	1,277,034	21,820	1,255,214

SUMMARY OF DEPARTMENT REQUIREMENTS  
DEPARTMENT OF ENVIRONMENTAL SERVICES

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
FLEET MANAGEMENT FUND	3	72,411	948,196	304,500	1,325,107	563,800	761,307
ROAD FUND							
Accounting	5	138,124	113,233	3,725	255,082	53,851	201,231
Engineering	59	2,017,102	505,309	5,895,440	8,417,851	184,129	8,233,722
Road Maintenance	100	2,943,089	2,702,932	108,837	5,754,858	555,213	5,199,645
Bridge Maintenance	22	959,940	303,410	39,572	1,302,922	0	1,302,922
Traffic Aids	16	532,721	292,143	40,800	856,664	2,100	863,564
Fleet Maintenance	28	885,185	1,075,678	382,800	2,343,663	0	2,343,663
Special Appropriations	0	0	20,000	678,503	698,503	0	698,503
Subtotal	230	7,476,161	5,012,705	7,149,677	19,638,543	795,293	18,843,250
OTHER FUNDS							
Animal Control	30	887,014	397,341	4,000	1,288,355	174,508	1,113,847
Assessment District Bond Fund	0	0	574,036	0	574,036	0	574,036
Assessment District Operating Fund	0	0	555,000	375,000	930,000	65,340	864,660
Bicycle Path Construction Fund	1	29,440	55,048	206,000	290,488	34,491	255,997
Inverness Fund	10	329,789	224,221	0	554,010	4,221	549,789
Recreational Facilities Fund	0	0	3,000	0	3,000	0	3,000
Subtotal	41	1,246,243	1,808,646	585,000	3,639,889	278,560	3,361,329
DEPARTMENT TOTAL	344	11,374,111	9,626,250	8,525,869	29,526,230	2,090,647	27,435,583

ENVIRONMENTAL SERVICES  
ADMINISTRATION

MANAGER: Paul Yarborough

**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	139,868				139,868
Materials & Services	50,326				50,326
Capital Outlay	0				0
<b>Total</b>	<b>\$ 190,194</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 190,194</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Road Fund			140,744		140,744
General Revenue	49,450				49,450
<b>Total</b>	<b>\$ 49,450</b>	<b>\$</b>	<b>\$ 140,744</b>	<b>\$</b>	<b>\$ 190,194</b>

**PURPOSE STATEMENT**

This organization is responsible for the overall management and administration of the Department of Environmental Services. It develops departmental goals and objectives and provides administrative policy direction, coordination, and control. The department is composed of two divisions and seven sections responsible to the Director:

1. Division of Engineering
2. Division of Operations and Maintenance
3. Animal Control
4. Land Use Planning and Development
5. Sewer Development
6. Permits
7. Fair and Exposition Center
8. Community Development Block Grant
9. DES Accounting

ENVIRONMENTAL SERVICES  
ADMINISTRATION  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

1. Develop recommendations from Road Policy Studies to effectuate the efficient use of road fund resources within Multnomah County.
2. Continue to develop strategies to solve the shortage of sewers within Multnomah County.
3. Attempt to provide public service in program areas which:
  - (a) are mandated by State and local law.
  - (b) maximizes the generation of revenue for self-sufficiency.
  - (c) protects the public health and welfare.
  - (d) generates most benefit to the public at least cost.

**MAJOR CHANGES FROM LAST YEAR**

The Director of the Division of Community Services, Planning and Development (Program Manager 3) has been deleted. As a result, nine personnel will report directly to the Department Director instead of five. Out of necessity, the Department Director will devote greater time to the day-to-day detail supervision of program areas with a commensurate decrease in time previously spent developing policy.

As in fiscal year 82-83, 74 percent of expenditures in the Administration Section will be funded with road resources. This amount corresponds to the percentage of time spent administering road funded program areas. (\$140,744)



ENVIRONMENTAL SERVICES  
ADMINISTRATION  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 113,695	\$ 140,610	\$ 155,101	\$ 139,868
Materials & Services	52,957	107,305	78,046	50,326
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 166,652</b>	<b>\$ 247,915</b>	<b>\$ 233,147</b>	<b>\$ 190,194</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Road Fund Resources	140,744
General Resources	49,450
<b>Total</b>	<b>\$ 190,194</b>

ENVIRONMENTAL SERVICES  
415 ADMINISTRATION

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	112,664	106,844
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	8,821	0
570	FRINGE	33,616	33,024
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		155,101 \$	139,868
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	11,250	5,000
612	PRINTING AND REPRODUCTION	2,750	2,000
613	UTILITIES	0	0
614	COMMUNICATIONS	4,741	6,127
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	1,514	13,902
621	OFFICE SUPPLIES	800	800
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	6,492	3,000
633	LOCAL TRAVEL AND MILEAGE	525	525
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	30,780	0
960	MOTOR POOL SERVICES	8,394	8,172
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	10,800	10,800
TOTAL MATERIALS AND SERVICES		\$ 78,046 \$	50,326
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 233,147 \$	190,194

ENVIRONMENTAL SERVICES  
ADMINISTRATION  
PERSONNEL DETAIL

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Administrative Assistant	1	1	1	1	20,776	8,037	28,813
Executive Program Director	1	1	1	1	45,896	11,633	57,529
Management Assistant	1	1	1	1	31,508	10,558	42,066
Office Assistant 3	0	0	1	1*	8,664	2,796	11,460
* Budgeted for six months							
<b>FULL TIME Total</b>	3	3	4	4	106,844	33,024	139,868
<b>PART TIME</b>							
<b>OVERTIME</b>							
<b>PREMIUM PAY</b>							
<b>Total</b>					\$ 106,844	\$ 33,024	\$ 139,868

NOTES

- 611 - Professional Services \$5,000  
Contracts for specialized administrative services.
- 620 - Postage \$13,902  
For 83-84, the US postage charges for the 21st and Morrison Building are budgeted in administration.
- 950 - Data Processing \$0  
In 1982-83 funds were included for development of the cost accounting system. The system is in the Road Fund for 83-84.
- 970 - Other Internal Services \$10,800  
Reimbursement to the Road Fund for secretarial services (\$10,500) and Accounting (\$300).

ENVIRONMENTAL SERVICES  
LAND USE PLANNING  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	450,756	108,075			558,831
Materials & Services	95,271	700,252			795,523
Capital Outlay	125	409,707			409,832
<b>Total</b>	<b>\$ 546,152</b>	<b>\$ 1,218,034</b>	<b>\$</b>	<b>\$</b>	<b>\$ 1,764,186</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Operational Revenue					
Zoning Hearing Fees	51,000				51,000
Design Review Fees	72,700				72,700
Other Planning Fees	20,000				20,000
General Revenue	402,452				402,452
Community Development Block Grant		1,205,400			1,205,400
Land Conservation and Development Commission Grant		12,634			12,634
<b>Total</b>	<b>\$ 546,152</b>	<b>1,218,034</b>	<b>\$</b>	<b>\$</b>	<b>\$ 1,764,186</b>

**PURPOSE STATEMENT**

Section performs land use planning and land use regulatory functions for urban and rural areas of unincorporated County. Primary mission is to retain acknowledgement of Comprehensive Plan and program compliance with Statewide planning goals while adhering to mandated updates and revision schedules, as established by Board ordinance. The 1983-84 emphasis will be to retain compliance and prepare minimal plan revisions in line with State requirements and to address a limited number of the most important community issues in the areas of housing, economic development, and urban service issues.

Land Development Section is administrator for land development regulatory tools, zoning, land division approvals, and design review under Chapter 11, MCC. These activities are closely keyed to implementation of the Comprehensive Plan and include all aspects of land use actions related to the County Code for administrative and hearings decisions before the Planning Commission and Board.

ENVIRONMENTAL SERVICES  
LAND USE PLANNING  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

Planning Section: The County will continue to have planning responsibilities for the rural areas and to coordinate with other jurisdictions and agencies on issues of mutual interest and impact. The Planning function will deal with community issues in the areas of housing, economic development, light rail transit, and intergovernmental coordination for the provision of urban services. Planning will attempt to (a) update community plans - Cully/Parkrose and Columbia; (b) revise the zoning ordinances and areas around the light rail; (c) work toward streamlining the land development process; and (d) work with the community groups and the other cities toward finding solutions for urban services in East County. Planning will continue to provide staff support for the Economic Development Advisory Commission.

Land Development: The land development function will continue to provide services for development requests from the administrative level to the hearings stage.

**MAJOR CHANGES FROM LAST YEAR**

The major change in land development will be the reduction in services for public inquiries.

ENVIRONMENTAL SERVICES  
LAND USE PLANNING  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	568,618	591,823	568,668	450,756
Materials & Services	126,238	138,641	118,948	95,271
Capital Outlay	4,064	168	0	125
<b>Total</b>	<b>\$ 698,920</b>	<b>\$ 730,632</b>	<b>\$ 687,616</b>	<b>\$ 546,152</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Operational Revenue	
Zoning Hearing Fee	51,000
Design Review Fees	72,700
Other Planning Fees	20,000
General Revenue	402,452
<b>Total</b>	<b>\$ 546,152</b>

During the course of the year, the County Executive will explore with the Cities of Gresham and/or Portland the possibility of contracting to perform this service on the County's behalf.

Revenues generated by the program will be monitored monthly and summarized in report form for the Board of Commissioners on a quarterly basis by the Department of Environmental Services with the assistance of the Budget Division.

ENVIRONMENTAL SERVICES  
 435 PLANNING AND DEVELOPMENT  
 400 DES GENERAL FUND  
 R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	422,374	339,021
520	PART TIME	11,936	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	134,358	111,735
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		568,668 \$	450,756
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	19,000	7,697
612	PRINTING AND REPRODUCTION	23,975	14,835
613	UTILITIES	0	0
614	COMMUNICATIONS	6,409	16,309
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	300
620	POSTAGE	5,550	4,586
621	OFFICE SUPPLIES	5,843	4,200
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	350	350
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	9,760	6,766
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	1,183	5,398
960	MOTOR POOL SERVICES	6,478	1,630
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	40,400	33,200
TOTAL MATERIALS AND SERVICES		\$ 118,948 \$	95,271
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	125
TOTAL CAPITAL OUTLAY		\$ 0 \$	125
TOTAL REQUIREMENT		\$ 687,616 \$	546,152

ENVIRONMENTAL SERVICES  
LAND USE PLANNING  
PERSONNEL DETAIL

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 total
Administrative Assistant	1	1	1	1	18,667	7,542	26,209
Assistant Planner	3	3	3	1	21,800	8,210	30,010
Associate Planner	7	6	6	7	183,202	57,623	240,825
Office Assistant 2	1	1	1	1	14,372	6,242	20,614
Program Manager 1	1	1	1	1	31,696	9,160	40,856
Senior Planner	4	3	3	1	30,276	9,969	40,245
Zoning Technician	2	2	2	2	39,008	12,989	51,997
Office Assistant 3	1	1	0	0			
Program Manager 2	1	1	1	0			
Principal Planner	1	0	0	0			
<b>FULL TIME Total</b>	<b>22</b>	<b>19</b>	<b>18</b>	<b>14</b>	<b>339,021</b>	<b>111,735</b>	<b>450,756</b>
<b>PART TIME</b>							
<b>OVERTIME</b>							
<b>PREMIUM PAY</b>							
<b>Total</b>					<b>\$ 339,021</b>	<b>\$ 111,735</b>	<b>\$ 450,756</b>

NOTES



ENVIRONMENTAL SERVICES

LAND USE PLANNING

NOTES

510 - Full Time \$271,763

(1) Program Manager was cut during 82-83

Positions Cut:

(2) Assistant Planners

(2) Senior Planners

Position added in 1983-84 budget (1) Associate Planner

Total Reduction: (4) positions

611 - Professional Services \$7,697

Parks Commission carryover, \$7,697. Funds for the Hearings Officer were deleted during 82-83.

612 - Printing and Reproduction \$14,835

Printing of reports, plans and ordinance drafts. Reduced from 82-83 level during 82-83. Reduction in staff will reduce printing expenditure.

659 - Miscellaneous \$6,766

Newspaper notices for Planning Commission, Economic Development Advisory Commission, and Planning meeting. Reduction due to generally reduced planning services.

740 - Equipment \$250

Two-drawer locked file cabinet and desk calculator.

990 - Other Internal Services \$33,200

Reimbursement to the Road Fund for secretarial services (\$33,000) and Accounting (\$200).

Note: During 1983-84, the County Executive will explore the possibility of contracting with the cities of Gresham and/or Portland to perform this service on the County's behalf.

ENVIRONMENTAL SERVICES  
COMMUNITY DEVELOPMENT BLOCK GRANT  
EXPENDITURE SUMMARY

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 121,144	\$ 102,432	\$ 147,656	\$ 108,075
Materials & Services	141,504	401,730	719,282	687,618
Capital Outlay	0	208,120	330,052	409,707
<b>Total</b>	<b>\$ 262,648</b>	<b>\$ 712,282</b>	<b>\$ 1,196,990</b>	<b>\$ 1,205,400</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Housing and Urban Development Grant Revenue	1,205,400
<b>Total</b>	<b>\$ 1,205,400</b>

The Community Development Block Grant Program is designed to principally aid low and moderate income persons, elderly, and physically handicapped individuals residing in designated neighborhood target areas. The State of Oregon, working within the guidelines established by the U.S. Department of Housing and Urban Development, allows grant recipients to locally determine which types of eligible activities they choose to participate in within these designated neighborhoods. During its first three years of administering a CDBG program Multnomah County has placed (and will continue to) primary emphasis in the area of housing and related activities. These include providing housing rehabilitation loans to low and moderate income households, providing emergency home repair grant funds to low income homeowners, providing fair housing counseling and referral services, acquiring land for the Housing Authority to construct assisted housing, and providing limited public improvements to neighborhoods of concentrated need.

### WORK PLAN DESCRIPTION

Involves the fourth year of Multnomah County's participation in the HUD funded Community Development Block Grant Program funded by the Department of Housing and Urban Development. Fy 83-84 activities include:

1. Continued single-family, owner-occupied housing rehabilitation, deferred payment loan program for low income households. Program target is 20 loans.
2. Continued reduced-interest housing rehab loan program for moderate income households. Program target is 36 loans.
3. Continued fair-housing counseling and referral program provided through Metropolitan Human Relations Commission.
4. Continued work with Housing Authority to seek methods to finance assisted housing for low to moderate income, elderly, and physically disabled households.
5. Provide limited public improvements, in conjunction with housing activities of this program. Types of improvements may include sidewalks and curb cuts and water and sewer lines.

### MAJOR CHANGES FROM LAST YEAR

Assumption of the CDBG Small Cities Program by the State of Oregon has brought about a slight change in focus for the program. Because grants through the State are required to be "single-purpose" grants, the following changes are predicted:

1. An increased emphasis on housing rehabilitation through funds leveraged through the sale of mortgage revenue bonds.
2. Site acquisition activities decreased due to cutbacks at the federal level for assisted housing.
3. An increased emphasis in combining infrastructure improvements to neighborhoods receiving concentrated housing rehabilitation.
4. Increased emphasis in working with the Housing Authority to include new methods of financing housing for low and moderate income households.

ENVIRONMENTAL SERVICES  
545 PLANNING AND DEVELOPMENT

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	97,410	74,931
520	PART TIME	10,000	8,148
540	OVERTIME	0	0
550	PREMIUM	11,010	0
570	FRINGE	29,236	24,996
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		147,656 \$	108,075
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	675,072	652,000
612	PRINTING AND REPRODUCTION	3,000	5,000
613	UTILITIES	0	0
614	COMMUNICATIONS	1,950	2,888
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	1,500	1,500
621	OFFICE SUPPLIES	1,000	1,000
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	500
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	2,000	3,000
633	LOCAL TRAVEL AND MILEAGE	250	410
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	500	500
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	31,000	17,320
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	3,010	3,500
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 719,282 \$	687,618
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	330,052	409,707
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 330,052 \$	409,707
TOTAL REQUIREMENT		\$ 1,196,990 \$	1,205,400

ENVIRONMENTAL SERVICES  
COMMUNITY DEVELOPMENT BLOCK GRANT  
PERSONNEL DETAIL

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 total
Housing Rehab. Assistant	0	0	1	1	20,337	6,244	26,581
Housing Rehab. Specialist	0	0	1	1	23,525	7,883	31,408
Program Manager I	0	1	1	1	31,069	10,456	41,525
Community Infor. Tech.	0	1	0	0			
Senior Planner	0	1	1	0			
<b>FULL TIME Total</b>	0	3	4	3	74,931	24,583	99,514
<b>PART TIME</b>					8,148	413	8,561
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 83,079	\$ 24,996	\$ 108,075

NOTES

ENVIRONMENTAL SERVICES  
COMMUNITY DEVELOPMENT BLOCK GRANT

NOTES

510 - Full Time \$74,931

One senior planner has been eliminated.

520 - Part Time \$5,000

Part time person to assist in preparation of program renewal application. Data for performance reports, special studies.

611 - Professional Services \$652,000\*

Owner-occupied, deferred payment housing rehabilitation loan program \$200,000

Reduced interest housing rehabilitation loan program \$360,000

Metropolitan Human Relations Commission  
Fair Housing Counseling \$ 12,000

MCCAA's Emergency Home Repair Program \$ 30,000

Specialized Consulting Services and Financial Audit \$ 50,000

624 - Minor Equipment and Tools \$500

Equipment and tools required for rehabilitation inspectors

631 - Education and Travel \$3,000

Training seminars and HUD required workshops on grant management and rehabilitation loan administration.

659 - Miscellaneous \$500

Subscriptions, legal notices.

730 - Other Improvements \$409,707

Public improvements provided in conjunction with housing activities, e.g., sidewalks, water lines, street repairs.

940 - Indirect Cost \$17,320

\$140,680 x .10 = \$14,068

\$542,000 x .6% = \$ 3,252

\$17,320

\* Includes \$300,000 of estimated carryover and anticipated loan program repayment and interest income.

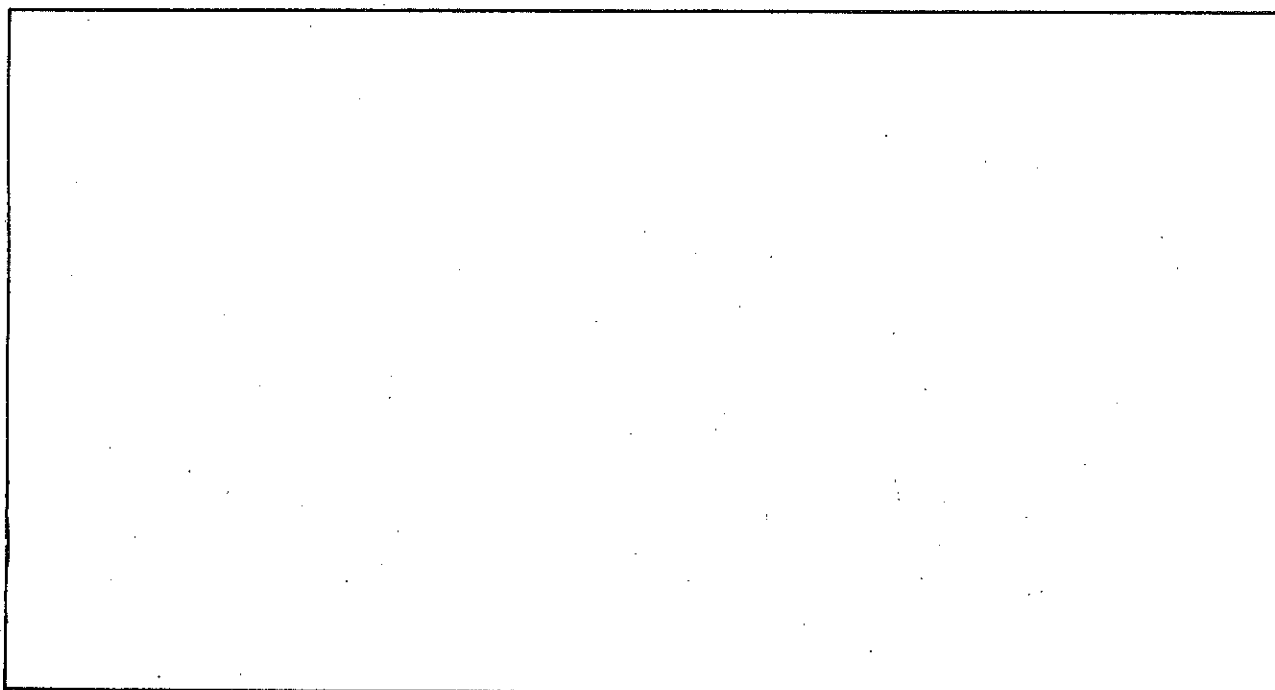
ENVIRONMENTAL SERVICES  
 LCDC GRANT  
 EXPENDITURE SUMMARY

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 31,298	\$ 25,756	\$ 0
Materials & Services	107	5,663	3,720	12,634
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 107</b>	<b>\$ 36,961</b>	<b>\$ 29,476</b>	<b>\$ 12,634</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Federal/State Fund	
Land Conservation and Development Commission Grant	12,634
<b>Total</b>	<b>\$ 12,634</b>



ENVIRONMENTAL SERVICES  
545 PLANNING AND DEVELOPMENT

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	17,811	0
520	PART TIME	624	0
540	OVERTIME	0	0
550	PREMIUM	1,862	0
570	FRINGE	5,459	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		25,756 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	12,634
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	3,720	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 3,720 \$	12,634
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 29,476 \$	12,634



## ENVIRONMENTAL SERVICES

LCDC GRANT

## PERSONNEL DETAIL

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Assistant Planner	0	0	1	0	0	0	0
<b>FULL TIME Total</b>	0	0	1	0	0	0	0
<b>PART TIME</b>					11,671	963	12,634
<b>OVERTIME</b>							
<b>PREMIUM PAY</b>							
<b>Total</b>					\$ 11,671	\$ 963	\$ 12,634

## NOTES

Assistant Planner position has been deleted and funds moved into Professional Services.

ENVIRONMENTAL SERVICES  
 PERMIT SECTION  
 MANAGER: Bill Whitfield  
 DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	759,929				759,929
Materials & Services	118,940				118,940
Capital Outlay	0				0
<b>Total</b>	<b>\$ 878,869</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 878,869</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Outdoor Advertizing Fees	35,000				35,000
Right of Way Permits	15,000		109,829		124,829
Plumbing Permits	81,038				81,038
Plumbing Licenses	9,660				9,660
Building Permits	194,470				194,470
Mechanical Permits	30,835				30,835
Mobile Home Hook-up Perm.	2,294				2,294
Plan Check Fees	132,405				132,405
Fire Inspection Fees	7,917				7,917
Subsurface Permits	94,950				94,950
Subsurface VA/FHA	2,277				2,277
Zoning/Plan Review Site	65,545				65,545
Inspection Fee				10,000	10,000
Transfer from Central County					87,649
General Revenues					
<b>Total</b>	<b>\$ 759,040</b>	<b>\$</b>	<b>\$ 109,829</b>	<b>\$ 10,000</b>	<b>\$ 878,869</b>

**PURPOSE STATEMENT**

All new construction, remodeling, and demolition requires a permit. Plans Examiners check designs for compliance with the building code. Building inspectors field inspect and enforce building code and zoning requirements. Plumbing installation plans are reviewed and construction inspected for compliance with the plumbing code. Subsurface sewage disposal plans are reviewed and construction inspected for compliance with DEQ regulations. Facilities located in the right of way under permit, have plans reviewed and are inspected for compliance with right of way use regulations.

ENVIRONMENTAL SERVICES  
PERMIT SECTION  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

Permits will continue to regulate building to protect health and safety and to provide for orderly development of public and private property. It will, to the extent of resources, assure compliance with Federal and State laws, County ordinances and public policy regarding development and maintenance of structures and use of public rights of way. The unit also regulates plumbing activity, sub-surface facilities, and provides field inspection and enforcement of land use/zoning, under permit.

**MAJOR CHANGES FROM LAST YEAR**

Plans review time will be extended and Plans Examiners public communication will be limited to permit applicants and their designers. Inspection response time will be extended from 24 hours after an inspection request to 48 hours during peak periods and vacations.

ENVIRONMENTAL SERVICES  
 PERMITS  
 EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 833,541	\$ 986,547	\$ 876,345	\$ 759,929
Materials & Services	68,650	87,060	80,953	118,940
Capital Outlay	1,433	640	500	0
<b>Total</b>	<b>\$ 903,624</b>	<b>\$ 1,074,247</b>	<b>\$ 957,798</b>	<b>\$ 878,869</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Operational Revenue	671,391
Road Funds	109,829
General Revenue	87,649
Transfer from Central County Service District	10,000
<b>Total</b>	<b>\$ 878,869</b>

During the course of the year, the County Executive will explore the possibility of contracting with the cities of Gresham and/or Portland to perform this service on the County's behalf.

Revenues generated by the program will be monitored monthly and summarized in report form for the Board of Commissioners on a quarterly basis by the Department of Environmental Services with the assistance of the Budget Division.

ENVIRONMENTAL SERVICES  
420 COMMUNITY SERVICES

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	654,943	565,460
520	PART TIME	4,571	3,050
540	OVERTIME	1,441	0
550	PREMIUM	1,242	7,676
570	FRINGE	214,148	183,743
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		876,345 \$	759,929
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	8,000	35,000
612	PRINTING AND REPRODUCTION	4,400	1,690
613	UTILITIES	0	0
614	COMMUNICATIONS	8,400	21,032
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	1,400	1,972
620	POSTAGE	2,000	3,390
621	OFFICE SUPPLIES	4,000	2,250
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	2,000	1,000
624	MINOR EQUIPMENT AND TOOLS	350	1,900
625	CLOTHING AND UNIFORMS	100	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	1,000
633	LOCAL TRAVEL AND MILEAGE	2,400	1,620
651	SPACE RENTALS	0	107
659	MISCELLANEOUS	3,500	7,155
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	200	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	42,703	38,324
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	1,500	2,500
TOTAL MATERIALS AND SERVICES		\$ 80,953 \$	118,940
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	500	0
TOTAL CAPITAL OUTLAY		\$ 500 \$	0
TOTAL REQUIREMENT		\$ 957,798 \$	878,869

## ENVIRONMENTAL SERVICES

## PERMITS

## PERSONNEL DETAIL

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Building Inspector 1	6	6	4	3	76,296	23,614	99,910
Building Inspector 2	1	1	1	1	26,935	9,467	36,402
Building Inspector/Chief	1	1	1	1	29,065	9,695	38,750
Building Plans Examiner 2	3	3	3	2	52,450	16,902	69,352
Bldg. Plans Examiner/Chief	1	1	1	1	29,065	8,547	37,612
Construction Inspector	2	2	2	2	47,836	17,390	65,226
Engineer/Structural	1	1	1	1	34,949	8,584	43,533
Office Assistant 2	4	4	3	3	45,994	15,153	61,147
Office Assistant 3	1	1	1	1	17,749	7,260	25,009
Office Assistant 4	1	1	1	1	18,692	6,062	24,754
Plumbing Inspector	2	2	2	1	25,432	8,277	33,709
Plumbing Inspector/Chief	1	1	1	1	28,454	8,351	36,805
Program Manager 1	1	1	1	1	35,830	10,093	45,923
Right/Way Permits/Chief	1	1	1	1	29,065	9,966	39,031
Sanitarian	2	2	2	2	46,768	14,862	61,630
Zoning Inspector	1	1	1	1	20,880	8,038	28,918
Assistant Engineer	1	1	0	0			
Bldg. Plans & Insp/Supv.	1	1	1	0			
<b>FULL TIME Total</b>	<b>32</b>	<b>32</b>	<b>28</b>	<b>23</b>	<b>565,460</b>	<b>182,251</b>	<b>747,711</b>
<b>PART TIME</b>					<b>3,050</b>	<b>1,492</b>	<b>4,542</b>
<b>OVERTIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>PREMIUM PAY</b>					<b>7,676</b>	<b>0</b>	<b>7,676</b>
<b>Total</b>					<b>\$ 576,186</b>	<b>\$ 183,743</b>	<b>\$ 759,929</b>

## NOTES

ENVIRONMENTAL SERVICES  
PERMITS  
NOTES

510 - Full Time \$565,460

Positions cut during 82-83:

- (1) Sanitarian Chief
- (1) Plumbing Inspector
- (1) Building Plans and Inspections Supervisor

Positions cut in 83-84 budget:

- (1) Building Plans Examiner 2
- (1) Building Inspector 1

Total Reduction of (5) positions

520 - Part Time \$4,542

Funds for .25 Office Assistant 2 for collection and record keeping for systems development charge.

550 - Premium Pay \$7,676

Compensation for sick and vacation pay upon termination.

611 - Professional Services \$35,000

Funds for implementation of review procedures for Outdoor Advertizing, \$35,000. Funds for consulting structural engineer services have been deleted.

659 - Miscellaneous \$7,155

Technical publications relating to the building code	\$1,000
Maps, certification, directories	\$ 651
Code books	\$3,500
Dues and Subscriptions	\$ 250
Design Review	\$1,754

Note: During 1983-84, the County Executive will explore the possibility of contracting with the cities of Gresham and/or Portland to perform this service on the County's behalf.

ENVIRONMENTAL SERVICES  
FAIR AND EXPO CENTER  
MANAGER: Sam Philip  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	187,398				187,398
Materials & Services	410,026				410,026
Capital Outlay	0				0
<b>Total</b>	<b>\$ 597,424</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 597,424</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Operational Revenue					
Expo Building Rent	170,000				170,000
Pacific Inter.Livestock Show Rent	60,000				60,000
Expo Parking	130,000				130,000
Expo Concessions	120,000				120,000
Expo Miscellaneous	25,000				25,000
Fair Revenue*	92,424				92,424
* Total Fair Revenue is \$293,100					
<b>Total</b>	<b>\$ 597,424</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 597,424</b>

**PURPOSE STATEMENT**

This section has responsibility for operating the annual Multnomah County Fair and the Multnomah County Exposition Center.



## DIVISION SUMMARY

### WORK PLAN DESCRIPTION

In 1982-83 Expo will continue to provide facilities for trade shows. The facility is used for home shows, car shows, sports shows, auctions, and agricultural shows. Multnomah County Fair will operate for six (6) days in 1983.

Plans to install heating, rest rooms, and insulation in the new barn are being processed.

### MAJOR CHANGES FROM LAST YEAR

The new barn was completed for the Pacific International Livestock Show.

Additional enhancements proposed for the new barn are expected to increase the facility's use.

ENVIRONMENTAL SERVICES  
FAIR & EXPO  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 175,090	\$ 194,593	\$ 177,453	\$ 187,398
Materials & Services	369,215	373,672	388,070	410,026
Capital Outlay	24,911	19,144	14,910	0
<b>Total</b>	<b>\$ 569,216</b>	<b>\$ 587,409</b>	<b>\$ 580,433</b>	<b>\$ 597,424</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Operational Revenue	
Expo Building Rent	170,000
Pacific International Livestock Show Rent	60,000
Expo Parking	130,000
Expo Concessions	120,000
Expo Miscellaneous	25,000
Fair Revenue	92,424*
 * Total Fair Revenue is \$293,100	
<b>Total</b>	<b>\$ 597,424</b>

ENVIRONMENTAL SERVICES  
420 COMMUNITY SERVICES


R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	107,351	113,106
520	PART TIME	25,968	25,968
540	OVERTIME	2,500	2,500
550	PREMIUM	1,400	1,400
570	FRINGE	40,234	44,424
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		177,453 \$	187,398
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	185,824	185,824
612	PRINTING AND REPRODUCTION	1,200	1,200
613	UTILITIES	75,616	85,616
614	COMMUNICATIONS	4,758	4,849
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	17,500	17,500
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	690	690
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	9,025	9,025
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	500	500
626	MAINTENANCE SUPPLIES	16,000	16,000
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	100	100
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	28,850	29,850
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	39,000	39,000
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	6,107	13,972
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	2,900	5,900
TOTAL MATERIALS AND SERVICES		\$ 388,070 \$	410,026
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	14,910	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 14,910 \$	0
TOTAL REQUIREMENT		\$ 580,433 \$	597,424

ENVIRONMENTAL SERVICES  
FAIR AND EXPO  
PERSONNEL DETAIL

[illegible]

## NOTES



ENVIRONMENTAL SERVICES  
FAIR AND EXPO  
NOTES

520 - Part Time \$25,968

Temporary help for the operation of Expo and for the set-up and take-down of the County Fair.

611 - Professional Services \$185,824

Advertising, promotion, and entertainment for the Fair, janitorial services for the Expo Center.

617 - Equipment Rental \$17,500

For the rental of tents and equipment for the Fair.

626 - Maintenance Supplies \$16,000

Supplies for the maintenance of Expo buildings and grounds.

659 - Miscellaneous \$29,850

Payment to Central County for repairs	\$ 1,000
Short-term help during the Fair	\$28,850

662 - Awards and Premiums \$39,000

Awards and premiums at the Fair.

990 - Other Internal Services \$5,900

Reimbursement to the Road Fund for parking	\$ 5,000
lot repair and signs	
Accounting	\$ 900

ENVIRONMENTAL SERVICES  
SPECIAL APPROPRIATIONS  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	145,845	105,491	135,000	108,000
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 145,845</b>	<b>\$ 105,491</b>	<b>\$ 0</b>	<b>\$ 108,000</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenue	108,000
<b>Total</b>	<b>\$ 108,000</b>

The \$108,000 service reimbursement budgeted in this section is a reimbursement to the Road Fund for County surveying costs incurred by the General Fund. The surveyor must record and file plats and maintain government corners, i.e., section and quarter section corners.

ENVIRONMENTAL SERVICES  
 438 SPECIAL APPROPRIATIONS  
 400 DES GENERAL FUND  
 R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	135,000	108,000
TOTAL MATERIALS AND SERVICES		\$ 135,000 \$	108,000
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 135,000 \$	108,000

ENVIRONMENTAL SERVICES  
ACCOUNTING  
EXPENDITURE SUMMARY

ROAD FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 106,150	\$ 121,618	\$ 146,170	\$ 138,124
Materials & Services	73,930	106,278	126,636	113,233
Capital Outlay	0	0	1,800	3,725
<b>Total</b>	<b>\$ 180,080</b>	<b>\$ 227,896</b>	<b>\$ 274,606</b>	<b>\$ 255,082</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Road Funds	255,082
<b>Total</b>	<b>\$ 255,082</b>

This organization performs the necessary accounting services for the Department of Environmental Services. It does the road work cost accounting mandated by ORS 368.150 and 279.023. It also performs the accounting period for petition street and sewer projects and Bancroft Bond sales. This section also assists in the financial management of three Sanitary Sewer Districts and one street lighting district by providing investment management, budget preparation, and auditing assistance. In addition, the section assists the County Finance Division with general accounting functions for the nine funds included in Environmental Services.



ENVIRONMENTAL SERVICES  
440 ACCOUNTING

441

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	89,973	94,451
520	PART TIME	7,398	7,734
540	OVERTIME	0	0
550	PREMIUM	17,384	562
570	FRINGE	31,415	35,377
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		146,170 \$	138,124
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	71,000	51,000
612	PRINTING AND REPRODUCTION	2,150	1,500
613	UTILITIES	0	0
614	COMMUNICATIONS	2,067	3,362
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	1,656	2,570
621	OFFICE SUPPLIES	650	650
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	300
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	34,747	53,851
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	1,340	0
990	OTHER INTERNAL SERVICES	13,026	0
TOTAL MATERIALS AND SERVICES		\$ 126,636 \$	113,233
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,800	3,725
TOTAL CAPITAL OUTLAY		\$ 1,800 \$	3,725
TOTAL REQUIREMENT		\$ 274,606 \$	255,082

## ROAD FUND

## NOTES

E - 40

ENVIRONMENTAL SERVICES  
ENGINEERING  
MANAGER: Larry Nichols  
DIVISION SUMMARY

ROAD FUND

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services		0	2,017,102		2,017,102
Materials & Services		2,500	505,309		507,809
Capital Outlay		56,500	5,895,440		5,951,940
<b>Total</b>	<b>\$</b>	<b>\$ 59,000</b>	<b>\$8,417,851</b>	<b>\$</b>	<b>\$ 8,476,851</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Road Fund			8,417,851		8,417,851
EDA Grant		59,000			59,000
<b>Total</b>	<b>\$</b>	<b>\$ 59,000</b>	<b>\$ 8,417,851</b>	<b>\$</b>	<b>\$ 8,476,851</b>

**PURPOSE STATEMENT**

Engineering is responsible for the planning and development of public facilities in the field of transportation and storm drainage. Also included in this section are the duties, functions and responsibilities required by the Oregon Revised Statutes for the Office of County Surveyor. This unit will continue to provide a record-keeping library for all roads under the jurisdiction of Multnomah County. Insurance of pedestrian and vehicular traffic safety on County roads will continue to be a high priority. The reconstruction and replacement of bridges on the County road system, including 5 trans Willamette River structures and approach ramps, are the responsibility of Engineering.

The Division also administers and provides engineering review and inspection for private development within the unincorporated County. Engineering services and management are provided for the Central County and West Hills Sewer Districts as well as the Mid County Lighting District.

This Division cooperates with the Planning Division in the implementation of the Comprehensive Land Use Plan. The Department is represented at METRO in coordinating transportation planning with the cities and State Highway for the Metropolitan Area.

ENVIRONMENTAL SERVICES  
ENGINEERING  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

The Engineering Services Division provides planning, design, and construction administration and inspection necessary to maintain the County road system. Approximately \$980,000 is allocated to reconstruction of high maintenance and transit segments of County roads. Normally high costs for prevention of bridge deterioration are scaled down this budget with \$60,000 allocated to design of upcoming projects. Storm drainage is \$590,000, including a major project on N.E. Fremont. \$100,000 has been allocated to traffic signals and safety. Grant Match for Federal and Urban Projects is \$395,000. This represents the County portion of approximately \$2,600,000 in construction costs. Private development support and joint economic development projects amount to \$437,000.

Engineering also maintains a library of survey and information pertinent to rights-of-way and public improvements. In addition, engineering services are used by the districts to petition street projects.

The Division provides support to the Planning Division, Administration Division, Bicycle Fund, Service Districts, and other units in the form of clerical staff and engineering as required.

**MAJOR CHANGES FROM LAST YEAR**

Staff support for the Service District has been transferred to the Division.

County liaison and inspection services will be provided to Tri-Met for construction of Line Segment 2 of the Burnside Light Rail Project.

The Division has been reorganized and staff levels reduced and downgraded to streamline operation. The net position allocation is 59 compared to 61 for FY 82-83. This includes the transfer of two positions for the Service Districts. An increased number of projects to be designed and ready for future years is a goal of the Division.

ENVIRONMENTAL SERVICES  
ENGINEERING  
EXPENDITURE SUMMARY

ROAD FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 1,534,742	\$ 1,780,021	\$ 1,950,467	\$ 2,017,102
Materials & Services	243,514	274,614	315,115	505,309
Capital Outlay	2,089,546	1,663,268	7,464,101	5,895,440
<b>Total</b>	<b>\$ 3,867,802</b>	<b>\$ 3,717,903</b>	<b>\$ 8,439,663</b>	<b>\$ 8,417,851</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Road Fund Resources	8,417,851
<b>Total</b>	<b>\$ 8,417,851</b>

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ENVIRONMENTAL SERVICES  
445 ENGINEERING SERVICES

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R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	1,426,150	1,437,691
520	PART TIME	36,480	34,200
540	OVERTIME	15,780	15,680
550	PREMIUM	5,710	38,011
570	FRINGE	466,347	491,520
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		1,950,467 \$	2,017,102
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	200,000	229,300
612	PRINTING AND REPRODUCTION	13,200	12,800
613	UTILITIES	0	0
614	COMMUNICATIONS	22,600	32,400
615	INSURANCE	300	330
616	EXTERNAL DATA PROCESSING	25,000	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	3,650	4,200
620	POSTAGE	3,100	3,350
621	OFFICE SUPPLIES	2,500	2,500
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	3,800	5,000
624	MINOR EQUIPMENT AND TOOLS	500	500
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	4,600
633	LOCAL TRAVEL AND MILEAGE	175	350
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	24,000	25,850
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	166,479
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	16,290	17,650
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 315,115 \$	505,309
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	7,422,251	5,848,506
740	EQUIPMENT	41,850	46,940
TOTAL CAPITAL OUTLAY		\$ 7,464,101 \$	5,895,440
TOTAL REQUIREMENT		\$ 9,729,683 \$	8,417,851

ENVIRONMENTAL SERVICES  
ENGINEERING  
PERSONNEL DETAIL

ROAD FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Construction Inspector	9	8	8	8	183,861	65,360	249,221
Drafter	4	3	4	4	86,748	31,044	117,792
Drafter/Chief	1	1	1	1	27,890	8,906	36,796
Engineer Assistant	4	4	4	5	140,830	45,862	186,692
Engineer Associate	6	6	6	5	154,824	50,205	205,029
Engineer Comp. Tech.	1	1	1	1	23,365	8,631	31,996
Engineer Structural	0	0	1	1	29,023	8,514	37,537
Engineer Traffic	1	2	2	2	62,410	20,135	82,545
Engineering Aide	2	2	2	2	40,490	15,800	56,290
Materials Testing Tech.	0	0	2	2	48,776	14,675	63,451
Neighborhood Imp. Spec.	1	1	1	1	23,365	7,846	31,211
Office Assistant 2	4	4	5	6	87,758	32,599	120,357
Office Assistant 3	3	3	3	3	52,562	20,718	73,280
Office Assistant 4	1	1	1	1	19,173	7,648	26,821
Planner Senior	1	1	1	1	30,276	8,626	38,902
Program Manager 1	1	1	1	3	104,253	30,819	135,072
Program Manager 3	0	1	1	1	41,948	11,144	53,092
Program Staff Assistant 2	2	1	0	1	31,529	10,563	42,092
Survey Supervisor	1	1	1	1	29,629	9,817	39,446
Survey Technician	7	7	7	7	146,785	50,143	196,928
Survey Tech. Chief	4	3	3	3	72,196	24,815	97,011
Bridge Paint Inspector	0	1	1	0			
Engineer Design & Const.	2	1	1	0			
Eng/Design & Const. Supv.	1	1	1	0			
Engineer Planning	1	1	1	0			
Planner Assistant	1	0	1	0			
Program Manager 2	1	1	1	0			
Traffic Aide	1	0	0	0			
<b>FULL TIME Total</b>	<b>60</b>	<b>56</b>	<b>61</b>	<b>59</b>	<b>1,437,691</b>	<b>483,870</b>	<b>1,921,561</b>
<b>PART TIME</b>					<b>34,200</b>	<b>2,822</b>	<b>37,022</b>
<b>OVERTIME</b>					<b>15,680</b>	<b>3,674</b>	<b>19,354</b>
<b>PREMIUM</b>					<b>38,011</b>	<b>1,154</b>	<b>39,165</b>
<b>TOTAL</b>					<b>1,525,582</b>	<b>491,520</b>	<b>2,017,102</b>

ENVIRONMENTAL SERVICES  
ENGINEERING  
NOTES

ROAD FUND

510 - Full Time \$1,437,691

Positions cut: (1) Associate Engineer  
(1) Bridge Paint Inspector  
(1) Engineer Design & Const.  
(1) Engineer Design & Const. Supervisor  
(1) Assistant Planner  
(1) Program Manager 2

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(6) Total

Positions added: (1) Assistant Engineer  
(1) Office Assistant 2  
(1) Program Manager 1  
(1) Program Staff Assistant

---

(4) Total

Net CUT of (2)

Reclasses: (1) Engineer/Planning to Program Manager 1

520 - Part Time \$34,200

Seasonal construction help.

540 - Overtime \$15,680

Management and supervision on construction projects.

611 - Professional Services \$229,300

Funds for outside studies, designing, inspections, right of way acquisition, appraisals, testing, environmental impact studies.

618 - External Data Processing \$0

Outside cost accounting has been absorbed by Data Processing.

659 - Miscellaneous \$25,850

Drainage Tax	\$ 2,900
Drainage Pumping Charge	\$21,000
Property Tax on Rental Property	\$ 1,000
Street Lighting Tax	\$ 450
Title Reports for Street Vacations	\$ 500

740 - Equipment \$46,940

Filing cabinet	\$ 500
2 Bookcases	\$ 300



## ENVIRONMENTAL SERVICES

## ENGINEERING

ROAD FUND

## NOTES

11 Chairs	\$ 1,990
Telephone Message Center	\$ 300
Display Board	\$ 600
Programmable Calculator	\$ 750
Electronic Distance Meter	\$ 9,000
Partitions	\$ 3,500
Carryover from 82-83 for word processing equipment	\$30,000

940 - Indirect Costs \$166,479

Indirect costs for Environmental Services Administration (\$36,594) and indirect costs paid to the General Fund (\$129,885).

ENVIRONMENTAL SERVICES  
ENGINEERING  
NOTES

ROAD FUND

730 - Other Improvements \$5,848,500

PROGRAM CATEGORY AND PROJECTS	SCHEDULED* FPR-11	EST. AMOUNT 1000's	PROJECTS	1983-84
			PROPOSED 1983-84	TOTALS
<b>A. <u>High Maintenance &amp; Transit</u></b>				
1) NE Morris/Stanton/127th	81-82	120 <sup>(a)</sup>		
4) SW Taylors Fy.Rd.(Terwil.to Spr.Gdn.)	81-82	250	0	
6) SE Yamhill St. (181-190th)	82-83	325		
7) SE 96th Ave. (Main-Grant)	82-83	460	460	
8) SW 49th Ave. (PCC to County Line)	83-84	520	520	
9) NE 238th Ave. (I-84 to Sandy)	83-84	160		
10) NE 60 Ave. (Ptld Hwy to Col.Blvd)	83-84	130 <sup>(b)</sup>		
11) Hall Road (242nd to 257th)	83-84	480		
				\$ 980,000
<b>B. <u>Bridge Reconstruction</u></b>				
4) Hogan Rd. at Johnson Creek	82-83	260	60 <sup>(c)</sup>	
8) Foster Rd. at Johnson Creek	83-84	365 <sup>(d)</sup>		
				\$ 60,000
<b>C. <u>Storm Drain Improvements</u></b>				
1) NE 148th Ave. (Siskiyou to Sandy)	81-82	160 <sup>(e)</sup>		
7) Hogan Rd. at Powell Blvd	82-83	40		
11) Barbara Welch Rd. at Johnson Creek	83-84	75	85	
13) SW Taylors Fy. Rd. Culvert Repl.	83-84	25	25	
NE Fremont/141st	---	450	450	
14) Miscellaneous	83-84	30	30	
				\$ 590,000
<b>D. <u>Traffic Signals &amp; Safety</u></b>				
1) Major Intersec. Signals & Upgrade	83-84	275	100,000	
2) Spot Improvements (Misc.)	83-84	50	0	
3) Signal Repl. & Spare Equip.	83-84	75	0	
				\$ 100,000

- (a) Project Withdrawn
- (b) Project Withdrawn
- (c) R/W only - Const. 84-85
- (d) Hold for anticipated Federal project
- (e) Project can be delayed

\* Project schedule contained in most recent update of Financial Planning Report #11 (FPR #11), the long range capital plan.

ENVIRONMENTAL SERVICES  
ENGINEERING  
NOTES

ROAD FUND

PROGRAM CATEGORY AND PROJECTS	SCHEDULED FPR-11	EST. AMOUNT 1000's	PROJECTS PROPOSED 1983-84	1983-84 TOTALS
<u>E. Grant Match &amp; Develop. Support</u>				
1) Grant Match - County Share	83-84	600(j)		
257th R.O.W. (1,230,000 at 15%)		185	185	
221/223rd (Towle Rd.) (Johnson Creek to Heiney) Bridge & Road		210	210	
				\$ 395,000(f)
2) Private Development Support:	83-84	300(j)		
Airport Way Fill (138-148th)		500(h)		
Private Project Match (MCC 11.60)		50	50	
Misc. Spot Improvements		25	25	
Joint Economic Development:				
E.Brunside (90-94th) W/C.O.P		120	120(g)	
SE Clinton St. (98-101st)		50	50	
SE 190th Ave. (County Shop & Division St.)		230		
NE Shaver St. (122 to 129th)		152	152	
LRT Park & Ride Support		200	0	
NE 158th Ave. (R.R. to Sandy)		40	40	
				\$ 437,000
SUBTOTAL				\$2,562,000

- (f) Required to meet committed Federal projects  
(g) Joint project with City of Portland  
(h) Need right-of-way to place fill  
(j) Program totals only - no specific projects identified in FPR-11

1983-84 CARRYOVER

Project Description	Estimated Bid Date	Estimated Cost Budgeted	Estimated Carryover in FY '83-84
Burnside Bridge Starlings	6-15-83	225,000	350,000
Hawthorne Bridge Medians	5-1-83	225,000	220,000
S.E. Stark St. (Vic. 257th) (Bud Mod 3-24-83)	6-1-83	140,000	0
N. Columbia Blvd.	6-1-83	568,000	568,000

ENVIRONMENTAL SERVICES  
ENGINEERING  
NOTES

ROAD FUND

Project Description	Estimated Bid Date	Estimated Cost Budgeted	Estimated Carryover in FY 83-84
Sandy Blvd. at 102nd Culvert		26,000	26,000
N.E. Prescott Street	U.C.*	300,000	270,000
Cornell Road Bridges	U.C.*	1,110,000	1,100,000
Misc. Traffic Safety (Burnside Vic. 242nd)	6-1-83	80,000	26,000
Pedestrian Signal	7-1-83	35,000	35,000
			<u>\$2,595,000</u>

ODOT PROJECTS

Obligations by Agreement for Federal Share Projects

Project Description	Estimated Bid Date	Estimated Cost Budgeted	Estimated Carryover in FY 83-84
Burnside Phase 2	9-1-83	280,000	266,500
Marine Drive	7-1-83	35,000	35,000
Rowe Road (Bud Mod 3-24-83)	Const.Compl.	8,000	8,000
Sellwood Bridge (Bud Mod 3-24-83)	Const.Compl.	35,000	35,000
			<u>\$ 344,500</u>

ODOT PROJECTS UNDER CONTRACT

Deposited Funds in Local Government Investment Pool  
for Local Match of Federal Share Projects

Project Description	Estimated Bid Date	Estimated Cost Budgeted	Estimated Carryover in FY 83-84
Gateway Signal Intertie	U.C.*	133,000	30,000
S.E. 182nd Avenue	U.C.*	167,600	100,000
S.E. 242nd Avenue	U.C.*	75,000	50,000
Sandy Blvd. TSM (Bud Mod 3-24-83)		89,000	89,000
221st/223rd - Towle Rd. (R/W) (Bud Mod 3-24-83)		18,000	18,000
			<u>\$ 287,000</u>

\* Under Contract

CITY OF PORTLAND

Joint Projects by Agreement

Project Description	Estimated Bid Date	Estimated Cost Budgeted	Estimated Carryover in FY 83-84
Misc. Drainage (Shattuck Road Culvert)	--	22,000	22,000
Foster Road (122-174th) Preliminary Engineering (Bud Mod 3-24-83)	--	25,000	25,000
S.W. Vermont St. 45th to County Line (Bud Mod 3-24-83)	--	13,000	13,000
			60,000
Subtotal			\$3,286,500
TOTAL			\$5,848,500

\* Under Contract

ENVIRONMENTAL SERVICES  
E.D.A. GRANT  
EXPENDITURE SUMMARY

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	0	545	8,500	2,500
Capital Outlay	0	42,673	824,500	56,500
<b>Total</b>	<b>\$ 0</b>	<b>\$ 43,218</b>	<b>\$ 833,000</b>	<b>\$ 59,000</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Carryover from 1982-83	59,000
<b>Total</b>	<b>\$ 59,000</b>

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ENVIRONMENTAL SERVICES  
545 PLANNING AND DEVELOPMENT

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	5,000	1,500
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	3,500	1,000
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 8,500 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	824,500	56,500
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 824,500 \$	0
TOTAL REQUIREMENT		\$ 833,000 \$	59,000

ENVIRONMENTAL SERVICES  
 OPERATIONS AND MAINTENANCE DIVISION  
 MANAGER: Tor Lyshaug  
 DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	933,270		5,320,935	72,411	6,316,616
Materials & Services	371,388		4,374,163	948,196	5,688,066
Capital Outlay	20,360		572,009	304,500	868,687
<b>Total</b>	<b>\$1,325,018</b>	<b>\$</b>	<b>\$10,267,107</b>	<b>\$ 1,325,107</b>	<b>\$12,873,369</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Road Fund Revenue			10,228,925		10,228,925
Fleet Management Fund Revenue				1,319,426	1,319,462
General Revenue*	1,325,018				1,325,018
<b>Total</b>	<b>\$1,325,018</b>	<b>\$</b>	<b>\$ 10,228,925</b>	<b>\$ 1,319,426</b>	<b>12,873,369</b>

**PURPOSE STATEMENT**

- 1) Road Maintenance Section's responsibility is to maintain the County's 927 mile public road system, to include the adjacent rights-of-way. The road evaluation system provides a comprehensive process to manage the maintenance requirements on a long-range, as well as short-range, basis.
- 2) The Bridge Section operates and maintains the County's bridges.
- 3) Traffic Aids maintains the County's striping, signals, and signing program.
- 4) Fleet Maintenance Section maintains over 1,500 vehicles.
- 5) Fleet Management provides the administration of the motor pool.
- 6) Parks Section is responsible for the operation and maintenance of County parks as well as cemeteries and vector control.
- 7) Radio Section maintains all the County's radio equipment.



ENVIRONMENTAL SERVICES  
OPERATION AND MAINTENANCE DIVISION  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

The Asphalt Paving Program is budgeted at \$1,613,160, based on the Road Evaluation Program.

The Road Evaluation Program will continue per schedule. Deflection testing will be done as well as normal road inventory.

The Reclamite Program will be enhanced to cover 500,000 square yards (three years' worth of roads) for a budgeted \$75,000.

Approximately 6 miles of oil resurfacing will be accomplished, a reduction from the previous year by 50%.

A crack sealing program will be developed and closely monitored with anticipation of postponing the overlay maintenance by approximately 4 years.

Routine maintenance of the County road system, such as street sweeping, drainage maintenance, hericide control, emergency maintenance, tec., will continue as in prior years.

Bridge Maintenance will continue to operate, maintain, and paint County bridges.

Traffic Aids will maintain the County signing and stripping program.

Fleet Maintenance will maintain over 1,500 pieces of equipment.

**MAJOR CHANGES FROM LAST YEAR**

Since last year two drawbridges have been placed on "on-call" status with a reduction of six Bridge Operators.

Fleet Maintenance will expand the heavy truck retrofit program and will initiate an automotive revitalization program, which will extend the useful life of vehicles.

Reduction in the Parks budget will result in reduced maintenance and development of Oxbow and Blue Lake Park. Oxbow and Blue Lake will be reduced to approximately 70% of the present level.

In 1983-84, the swim center at Blue Lake will be opened at a cost of \$59,285 and will operate 16 weeks.

Radio Section will begin the installation of the microwave system between Kelly Butte and Rocky Butte, which will replace 30 dedicated telephone lines. The elimination of the lines results in a less than 4-year payback at today's line rates. Radio section has added one technician for the new Justice Center.

ENVIRONMENTAL SERVICES  
ROAD MAINTENANCE  
**EXPENDITURE SUMMARY**

ROAD FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 2,260,542	\$ 2,801,735	\$ 2,896,610	\$ 2,943,089
Materials & Services	1,243,152	2,496,915	2,943,791	2,702,922
Capital Outlay	24,812	3,736	3,270	108,837
<b>Total</b>	<b>\$ 3,528,506</b>	<b>\$ 5,302,386</b>	<b>\$ 5,843,671</b>	<b>\$ 5,754,858</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
Road Fund Revenue	5,754,858
<b>Total</b>	<b>\$ 5,754,858</b>

Road Maintenance is responsible for the maintenance of over 900 miles of road surface and adjacent right-of-way. The roads range from rural gravel roads to four lane major arterials. The road evaluation program is designed to inventory roads, rate them, and establish priorities for re-paving.

ENVIRONMENTAL SERVICES  
450 OPERATION AND MAINTENANCE

451

R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	2,076,970	2,088,644
520	PART TIME	56,058	60,087
540	OVERTIME	24,000	24,000
550	PREMIUM	24,000	24,000
570	FRINGE	715,582	746,358
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		2,896,610	\$ 2,943,089
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	9,200	87,500
612	PRINTING AND REPRODUCTION	1,400	1,600
613	UTILITIES	31,200	38,085
614	COMMUNICATIONS	8,000	5,580
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	2,500
617	EQUIPMENT RENTAL	5,000	5,000
618	REPAIRS AND MAINTENANCE	15,000	15,000
620	POSTAGE	2,400	8,215
621	OFFICE SUPPLIES	1,400	1,500
622	JANITORIAL SUPPLIES	400	200
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	5,000	5,000
625	CLOTHING AND UNIFORMS	3,000	3,000
626	MAINTENANCE SUPPLIES	2,826,474	1,962,789
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	6,000
633	LOCAL TRAVEL AND MILEAGE	2,500	850
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	5,000	4,900
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	531,713
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	317	0
970	BUILDING MANAGEMENT SERVICES	27,500	23,500
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 2,943,791	\$ 2,702,932
CAPITAL OUTLAY			
710	LAND	0	10,000
720	BUILDINGS	0	29,520
730	OTHER IMPROVEMENTS	0	30,000
740	EQUIPMENT	3,270	39,317
TOTAL CAPITAL OUTLAY		\$ 3,270	\$ 108,837
TOTAL REQUIREMENT		\$ 5,843,671	\$ 5,754,858

ENVIRONMENTAL SERVICES  
ROAD MAINTENANCE  
PERSONNEL DETAIL

ROAD FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Administrative Assistant	1	0	1	1	19,544	6,305	25,849
Administrative Technician	0	1	1	1	17,685	5,858	23,543
Carpenter/Maintenance	1	1	1	1	23,177	6,480	29,657
Engineer/Associate	1	1	1	1	31,779	10,602	42,381
Heavy Equipment Operator	9	9	9	9	213,937	73,153	287,090
Maintenance Supervisor	1	1	1	9	239,788	77,603	317,391
Maintenance Worker 1	30	28	28	19	326,548	118,566	445,114
Maintenance Worker 2	18	18	17	19	353,496	126,670	480,166
Maintenance Worker 2/Lead	7	7	8	8	166,717	61,471	228,188
Office Assistant 2	1	1	2	2	27,693	12,519	40,212
Office Assistant 3	1	1	1	1	16,349	6,965	23,314
Prog. Develop. Manager	0	0	0	1	32,322	9,965	42,287
Prog. Develop. Spec.	0	0	0	1	21,360	6,718	28,078
Program Manager 2	0	0	0	1	32,322	10,729	43,051
Program Manager 3	1	1	1	1	44,433	11,538	55,971
Program Staff Assistant	1	1	2	2	57,190	19,755	76,945
Program Supervisor	0	0	0	1	30,965	10,431	41,396
Truck Driver	22	22	22	20	396,799	142,211	539,010
Warehouse Worker	1	1	1	1	16,537	6,192	22,729
Warehouse Worker/Chief	1	1	1	1	20,003	6,424	26,427
District Road Maint. Supv.	8	7	7	0			
Office Assistant 1	1	1	0	0			
Materials Testing Tech.	1	1	0	0			
Prog. Management Spec.	2	2	2	0			
Program Manager 1	1	1	1	0			
<b>FULL TIME Total</b>	<b>109</b>	<b>106</b>	<b>107</b>	<b>100</b>	<b>2,088,644</b>	<b>730,155</b>	<b>2,818,799</b>
<b>PART TIME</b>					<b>60,087</b>	<b>4,957</b>	<b>65,044</b>
<b>OVERTIME</b>					<b>24,000</b>	<b>5,623</b>	<b>29,623</b>
<b>PREMIUM</b>					<b>24,000</b>	<b>5,623</b>	<b>29,623</b>
<b>TOTAL</b>					<b>2,196,731</b>	<b>746,358</b>	<b>2,943,089</b>

NOTES

510 - Full Time \$2,088,644

Positions cut: (9) Maintenance Worker 1  
(2) Truck Drivers  
(1) Program Management Specialist

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(12) Total

Positions added: (1) Maintenance Supervisor  
(2) Maintenance Worker 2  
(1) Program Development Specialist  
(1) Program Supervisor

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(5) Total

Net Cut of (7)

Reclasses: (7) District Road Maintenance Supervisor  
to (7) Maintenance Supervisor  
(1) Program Management Specialist to  
to (1) Program Development Manager  
(1) Program Manager 1 to (1) Program Mgr. 2

520 - Part Time \$60,087

For seasonal work including paving, oiling, sealing, and reclamite.  
Also vacation relief.

540 - Overtime \$24,000

For emergency situations, such as slides, ice, or snow.

611 - Professional Services \$87,500

Building security and funds for the road rating process associated  
with road maintenance, \$27,500 and Development and implementation  
of a performance standards system, \$60,000.

613 - Utilities \$38,085

Estimated heat and power for the Road Districts, a portion of the  
Yeon Shops and power for rock crushing.

616 - External Data Processing \$2,500

Road Maintenance's share of Mainstem contract for inventory con-  
trol, cost accounting information, and non-fleet related equip-  
ment maintenance.

626 - Maintenance Supplies \$1,962,789

\$1,613,160 For asphaltic concrete  
54,758 tons at \$29.46 per ton

ENVIRONMENTAL SERVICES  
ROAD MAINTENANCE  
NOTES

ROAD FUND

\$60,000	Road oil for sealing and oiling	
\$30,000	Crack sealing materials	
\$60,000	Drainage materials	
\$75,000	Reclamite program for road sealing after road overlay	
\$40,000	Herbicide control chemicals	
\$20,000	Riser rings for manholes	
\$64,629	Miscellaneous materials, such as lumber, cement, concrete, crusher repair parts.	
659 -	Permits, Dumping Charges	\$4,900
710 -	Land	\$10,000
	Purchase of a lot adjacent to Road District #2 shop.	
720 -	Buildings	\$29,520
	Remodel of storage shed	\$17,760
	Storage buildings at Districts #6 and #1	\$ 5,760
	Demolish Crusher Building	\$ 2,000
	Energy Savings Modification	\$ 4,000
730 -	Purchase of Early Warning Ice Detection Plan, Units will be placed on roads.	\$30,000
740 -	Equipment	\$39,317
	Radios	\$ 5,400
	Magnetic Switch for Crusher	\$ 3,500
	Radio Base	\$ 1,000
	Hydraulic Tools	\$21,320
	Small Tools	\$ 4,000
	Carryover from 82-83 for tables and chairs	\$ 4,097
940 -	Indirect Costs	\$531,713
	Indirect costs for Environmental Services Administration, \$104,150 and for indirect costs paid to the General Fund, \$427,563.	

ENVIRONMENTAL SERVICES  
BRIDGE MAINTENANCE  
EXPENDITURE SUMMARY

ROAD FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 671,077	\$ 902,323	\$ 1,027,868	\$ 959,940
Materials & Services	205,998	176,510	274,533	303,410
Capital Outlay	9,465	22,624	100,287	39,572
<b>Total</b>	<b>\$ 886,540</b>	<b>\$ 1,101,457</b>	<b>\$ 1,402,688</b>	<b>\$ 1,302,922</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Road Fund Revenue	1,302,922
<b>Total</b>	<b>\$ 1,302,922</b>

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ENVIRONMENTAL SERVICES  
450 OPERATION AND MAINTENANCE

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	527,170	449,123
520	PART TIME	244,524	284,863
540	OVERTIME	25,616	23,814
550	PREMIUM	7,592	3,796
570	FRINGE	222,966	198,344
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		1,027,868 \$	959,940
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	40,350
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	61,000	56,000
614	COMMUNICATIONS	2,065	5,985
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	76,500	93,700
618	REPAIRS AND MAINTENANCE	24,715	17,000
620	POSTAGE	0	0
621	OFFICE SUPPLIES	750	1,000
622	JANITORIAL SUPPLIES	750	1,000
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	3,600	4,200
625	CLOTHING AND UNIFORMS	800	1,000
626	MAINTENANCE SUPPLIES	104,178	82,000
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	1,000
633	LOCAL TRAVEL AND MILEAGE	175	175
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 274,533 \$	303,410
CAPITAL OUTLAY			
710	LAND	0	15,000
720	BUILDINGS	12,837	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	87,450	24,572
TOTAL CAPITAL OUTLAY		\$ 100,287 \$	39,572
TOTAL REQUIREMENT		\$ 1,402,688 \$	1,296,637



## ROAD FUND

## NOTES

ENVIRONMENTAL SERVICES  
BRIDGES  
NOTES

510 - Full Time \$449,123

(6) Bridge operator positions were deleted during 82-83. When 2 bridges were assigned "on-call" status.

520 - Part Time \$284,863

Provide (7) on-call bridge operators \$ 40,826

Stand-by time for (7) on-call operators \$ 12,600

5 weeks seasonal help for Rose Festival  
and high water \$ 11,777

Bridge Maintenance Painting Crew \$205,260

Summer bridge maintenance work \$ 14,400

540 - Overtime \$23,814

Maintenance work required for weekends  
and emergency repairs \$ 14,033

Bridge operators on Hawthorne and Broadway \$ 9,781  
Bridges which must be staffed full time

611 - Professional Services \$40,350

Testing and structural analysis of timber ramps \$ 40,350  
on Hawthorne Bridge

617 - Equipment Rental \$93,700

Third year onlease purchase for bridge \$ 40,000  
inspection crane and truck

Rental of equipment for bridge maintenance \$ 53,700  
painting program

626 - Maintenance Supplies \$82,000

Operating supplies needed for bridge maintenance crew and bridge  
painting crew.

ENVIRONMENTAL SERVICES  
TRAFFIC AIDS

ROAD FUND

EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	395,535	438,499	502,152	532,721
Materials & Services	218,121	222,244	245,348	292,143
Capital Outlay	19,350	29,898	59,600	40,800
<b>Total</b>	<b>\$ 633,006</b>	<b>\$ 690,641</b>	<b>\$ 807,100</b>	<b>\$ 865,664</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Road Fund Revenue	865,664
<b>Total</b>	<b>\$ 865,664</b>

Traffic Aids Section repairs signs and letters new street signs and traffic control signs. It installs posts and paints road stripes and crosswalks. Traffic aids also repairs traffic signals and installs new signals.

ENVIRONMENTAL SERVICES  
450 OPERATION AND MAINTENANCE

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	349,347	366,223
520	PART TIME	28,200	29,754
540	OVERTIME	4,300	4,300
550	PREMIUM	1,200	1,200
570	FRINGE	119,105	131,244
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		502,152 \$	532,721
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	1,680
612	PRINTING AND REPRODUCTION	500	400
613	UTILITIES	80,400	115,000
614	COMMUNICATIONS	2,300	2,923
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	4,400
617	EQUIPMENT RENTAL	500	500
618	REPAIRS AND MAINTENANCE	1,500	1,500
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	600	600
625	CLOTHING AND UNIFORMS	800	0
626	MAINTENANCE SUPPLIES	156,048	162,290
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	550
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	200	200
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	2,500	2,100
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 245,348 \$	292,143
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	59,600	40,800
TOTAL CAPITAL OUTLAY		\$ 59,600 \$	40,800
TOTAL REQUIREMENT		\$ 807,100 \$	865,664

## ENVIRONMENTAL SERVICES

## TRAFFIC AIDS

## PERSONNEL DETAIL

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Carpenter/Maintenance	1	1	1	1	23,177	8,306	31,483
Electrician	2	2	2	2	58,172	19,942	78,114
Electrical Leadman	0	1	1	1	31,633	9,150	40,783
Maintenance Worker 1	1	1	1	1	15,201	5,276	20,477
Maintenance Worker 2	3	4	4	4	73,010	27,300	100,310
Program Manager 1	0	0	0	1	30,923	10,420	41,343
Sign & Marking Supv.	1	1	1	1	26,622	9,113	35,735
Sign Painter	2	2	2	2	46,144	16,843	62,987
Striping Machine Operator	0	0	0	3	61,341	21,151	82,492
Maintenance Worker 2/Lead	1	0	0	0			
Maintenance Worker 3	3	3	3	0			
Traffic Aids Supervisor	1	1	1	0			
<b>FULL TIME Total</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>366,223</b>	<b>127,501</b>	<b>493,724</b>
<b>PART TIME</b>					<b>29,754</b>	<b>2,455</b>	<b>32,209</b>
<b>OVERTIME</b>					<b>4,300</b>	<b>1,007</b>	<b>5,307</b>
<b>PREMIUM PAY</b>					<b>1,200</b>	<b>281</b>	<b>1,481</b>
<b>Total</b>					<b>\$ 401,477</b>	<b>\$ 131,244</b>	<b>\$ 532,721</b>

## NOTES

## ENVIRONMENTAL SERVICES

## TRAFFIC AIDS

## NOTES

520 - Part time \$29,754

For six temporary laborers for road striping and stenciling crew during summer.

540 - Overtime \$4,300

Traffic signal repair when failure occurs during non-working hours.

611 - Professional Services \$1,680

Laundry service for coveralls. Share of building security at Yeon Shops.

613 - Utilities \$115,000

Utilities for Yeon Shop Complex as well as power for traffic signals and flashing lights. Increase based on actual cost for 82-83.

626 - Repair and Maintenance Supplies \$162,290

14,000 gallons of traffic paint, solvent, and thinner.

55,000 lbs. of reflective beads

Sign posts and guard rails

Traffic signal maintenance

740 - Equipment \$40,800

2 early warning flashers \$3,250

Paint equipment \$3,500

Traffic signal controllers \$30,050

Diagnostic test equipment \$4,000

ENVIRONMENTAL SERVICES  
FLEET MAINTENANCE  
**EXPENDITURE SUMMARY**

ROAD FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 569,885	\$ 741,182	\$ 783,912	\$ 885,185
Materials & Services	777,796	882,706	999,703	1,075,678
Capital Outlay	336,766	402,131	599,968	382,800
<b>Total</b>	<b>\$ 1,684,447</b>	<b>\$ 2,026,019</b>	<b>\$ 2,383,583</b>	<b>\$ 2,343,663</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
Road Fund Revenue	2,343,663
<b>Total</b>	<b>\$ 2,343,663</b>

Fleet Maintenance is responsible for the repair and maintenance of the heavy equipment used by Road Maintenance Section in its paving programs, the Sheriff's vehicles and all other cars and trucks used by the County. This section performs required DEQ tests. It also does all body and fender work as well as paint repairs. Located at the Yeon Shop, this operation is generally responsible for the repair and maintenance of County equipment.

ENVIRONMENTAL SERVICES  
450 OPERATION AND MAINTENANCE

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	583,083	645,162
520	PART TIME	2,580	5,160
540	OVERTIME	4,000	4,000
550	PREMIUM	2,694	13,500
570	FRINGE	191,555	217,363
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		783,912 \$	885,185
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	6,200
612	PRINTING AND REPRODUCTION	900	900
613	UTILITIES	54,880	54,880
614	COMMUNICATIONS	3,500	5,000
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	28,000	28,000
617	EQUIPMENT RENTAL	135,000	143,000
618	REPAIRS AND MAINTENANCE	94,876	160,000
620	POSTAGE	0	0
621	OFFICE SUPPLIES	800	800
622	JANITORIAL SUPPLIES	1,000	1,000
623	OPERATING SUPPLIES	672,747	666,898
624	MINOR EQUIPMENT AND TOOLS	3,000	5,000
625	CLOTHING AND UNIFORMS	4,000	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	3,000
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	1,000	1,000
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 999,703 \$	1,075,678
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	599,968	382,800
TOTAL CAPITAL OUTLAY		\$ 599,968 \$	382,000
TOTAL REQUIREMENT		\$ 2,383,593 \$	2,343,663



ENVIRONMENTAL SERVICES  
FLEET MAINTENANCE  
PERSONNEL DETAIL

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Auto Service Worker	3	3	4	4	77,945	26,298	104,243
Blacksmith	2	2	2	2	48,024	16,145	64,169
Body & Fender Mechanic	3	3	3	3	72,036	25,508	97,544
Equipment Mechanic	14	14	13	14	335,032	111,928	446,960
Garage Attendant	3	2	2	2	30,986	10,712	41,698
Maintenance Worker 1	1	1	1	1	17,539	5,642	23,181
Program Manager 1	1	1	1	1	31,278	9,086	40,364
Program Manager 2	0	0	0	1	32,322	9,861	42,183
Equipment Mechanic/Lead	0	0	1	0			
<b>FULL TIME Total</b>	27	26	27	28	645,162	215,180	860,342
<b>PART TIME</b>					5,160	426	5,586
<b>OVERTIME</b>					4,000	937	4,937
<b>PREMIUM PAY</b>					13,500	820	14,320
<b>Total</b>					\$ 667,822	\$ 217,363	\$ 885,185

## NOTES

1. The first step in the process of identifying a problem is to recognize that a problem exists. This is often done by comparing current performance with a desired state or goal. If there is a significant difference, a problem is identified. For example, if a company's sales are declining while its expenses are increasing, this indicates a problem that needs to be addressed.

ENVIRONMENTAL SERVICES  
FLEET MAINTENANCE  
NOTES

510 - Full Time \$645,162

Positions added: (1) Program Manager 2  
(2) Equipment Mechanic

Positions deleted: (1) Equipment Mechanic/Lead

Net change (1) position added

520 - Part Time \$5,160

Vacation relief, annual updating of mainstem data base.

611 - Professional Services \$6,200

Independent property damage appraisals for accidents. Share of Yeon Shops security. Laundry service.

613 - Utilities \$54,880

Section's share of Yeon Shops complex utility costs.

616 - External Data Processing \$28,000

Section's share of the "Mainstem" vehicle management and inventory control system.

617 - Equipment Rental \$143,000

Specialized Tools	\$ 3,000
Lease payment John Deere blade	\$54,000
Lease payment Tymeo sweeper	\$48,000
Rental cost of dragline	\$38,000

618 - Repairs and Maintenance \$160,000

Repairs that are more cost effective to have performed by private contractors.

Auto Transmission Work	\$30,000
Radiator Repairs	\$10,000
Front end Alignment	\$ 3,000
Downtown Service Station Work	\$ 1,500
Towing	\$ 3,000
Upholstery Repairs	\$ 2,500
Engine Machine Work	\$20,000
Work on Heavy Equipment	\$30,000
MCCAA Vehicle	\$30,000
Automobile Retrofit Program	\$30,000

## ENVIRONMENTAL SERVICES

## FLEET MAINTENANCE

## NOTES

623 - Operating Supplies \$666,898

Repair and maintenance parts for all vehicles and equipment.

Fuel for Road Fund Vehicles	\$198,898
Tires	\$ 60,000
Oil and Chains	\$ 18,000
Tire Chains	\$ 10,000
Repair Parts and Supplies	\$380,000

631 - Education and Travel \$3,000

Schooling on new equipment and specialized equipment.

740 - Equipment \$365,000

1 Sweeper	\$ 90,000
1 6" Trash Pump	\$ 10,000
2 Pick-up Crew Cabs	\$ 22,000
1 Truck Mounted Broom	\$ 10,000
1 Passenger Van	\$ 14,000
1 Hydraulic Oil Pressor	\$ 10,000
3 Truck Mounted Early Warning Flashers	\$ 3,000
1 Crawler Tractor	\$ 70,000

Truck Retrofit Program	
5 Replacement Engines	\$ 45,000
2 Automatic Transmissions	\$ 7,000
6 Rear End Conversions	\$ 3,000
14 Air Brake Conversions	\$ 56,000

Shop Equipment	\$ 25,000
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Carryover from 82-83 for a hot tank, glass bead machine, 2 pickups	\$ 17,800
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ENVIRONMENTAL SERVICES  
FLEET MANAGEMENT  
EXPENDITURE SUMMARY

ROAD FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 55,290	\$ 67,036	\$ 68,012	\$ 72,411
Materials & Services	761,098	906,227	1,108,680	948,196
Capital Outlay	365,058	276,304	476,769	304,500
<b>Total</b>	<b>\$ 1,181,466</b>	<b>\$ 1,249,567</b>	<b>\$ 1,653,461</b>	<b>\$ 1,325,107</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Service Reimbursements	
General Fund*	1,249,821
Federal/State Fund	180,651
Data Processing Fund	5,055
Animal Control Fund	76,375
Inverness Fund	1,271
* Excess of reimbursements over expenditures go into vehicle replacement reserve	
<b>Total</b>	<b>\$ 1,325,107</b>

Fleet Management is an internal support organization which provides the administration of County vehicles for various users. This includes providing fuel, assigning vehicles, purchasing replacement vehicles, operating the Downtown Parking Lot, operating the circulating pool, coordinating maintenance with the Fleet Maintenance Section and all other administrative tasks related to the operation of the County's vehicular fleet.

Fleet Management is operated through a working capital fund. All costs are charged to other County organizations based on their usage of vehicles.

ENVIRONMENTAL SERVICES  
680 MOTOR POOL

681


R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	50,906	54,309
520	PART TIME	0	0
540	OVERTIME	681	980
550	PREMIUM	0	0
570	FRINGE	16,425	17,122
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		68,012 \$	72,411
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	240
612	PRINTING AND REPRODUCTION	300	300
613	UTILITIES	0	0
614	COMMUNICATIONS	2,197	2,200
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	12,000	13,050
617	EQUIPMENT RENTAL	17,200	0
618	REPAIRS AND MAINTENANCE	3,000	4,000
620	POSTAGE	800	1,000
621	OFFICE SUPPLIES	250	250
622	JANITORIAL SUPPLIES	400	400
623	OPERATING SUPPLIES	503,376	351,856
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	200	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	3,000
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	8,000	8,100
659	MISCELLANEOUS	0	0
		0	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	400	1,200
990	OTHER INTERNAL SERVICES	560,557	562,600
TOTAL MATERIALS AND SERVICES		\$ 1,108,680 \$	948,196
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	27,315	20,000
730	OTHER IMPROVEMENTS	100,000,000	0
740	EQUIPMENT	449,454	284,500
TOTAL CAPITAL OUTLAY		\$100,476,769 \$	304,500
TOTAL REQUIREMENT		\$101,653,461 \$	1,325,107

ENVIRONMENTAL SERVICES  
FLEET MANAGEMENT  
PERSONNEL DETAIL

<b>Position Title</b>	<b>80- 81</b>	<b>81- 82</b>	<b>82- 83</b>	<b>83- 84</b>	<b>Base</b>	<b>Fringe</b>	<b>1983-84 total</b>
Administrative Spec. 1	1	1	1	1	23,323	6,568	29,891
Garage Attendant	2	2	2	2	30,986	10,324	41,310
<b>Total</b>	3	3	3	3	54,309	16,892	71,201
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					980	230	1,210
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 55,289	\$ 17,122	\$ 72,411

## NOTES



## NOTES

General FundDES

Parks/Vector	\$	150,914
Expo		13,972
Permits		35,324
Radio		5,964
Planning		1,630
Administration		8,172

DJS

Juvenile Home	\$	13,696
District Attorney		31,623
Administration		483
Medical Examiner		8,822
Sheriff		847,001

DHS

Administration	\$	4,322
Sanitation		22,547
Public Guardian		3,998

OCM

County Counsel	\$	518
Budget		148
Employee Relations		835
Finance		4
Director		194
Purchasing		14,581
IGR		189
Facilities Management		59,705

NONDEPT

County Executive	\$	3,308
Clerk of Board		0
Comm. Biskar		125
Comm. Blumenauer		125
Comm. McCoy		2,896
Comm. Miller		2,436
Comm. Shadburne		5,622
Auditor		953
Tax Supervising		75
Board of Equalization		100
A&T		5,620
Elections		4,402

TOTAL GENERAL FUND	\$1,249,821
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Federal/State Fund

Family Services	\$	81
District Attorney		2,486
Mental Health		8,731
Health Services		11,353
Emerg.Med.Services		500
MCCAA		154,000
Block Grant		3,500

TOTAL FEDERAL/STATE	\$ 180,651
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DATA PROCESSING FUND	\$ 5,055
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ANIMAL CONTROL FUND	\$ 76,375
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INVERNESS FUND	\$ 1,271
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TOTAL REIMBURSEMENTS	\$1,513,173
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ENVIRONMENTAL SERVICES  
FLEET MANAGEMENT  
NOTES

611	- Professional Services	\$240	
	Section's share of Yeon Shops security system.		
616	- External Data Processing	\$13,050	
	Section's share of Mainstem fleet management and inventory control system.		
623	- Operating Supplies	\$347,375	
	Fueling station supplies, vehicle licensing, gasoline and diesel fuels.		
631	- Education and Travel	\$3,000	
	Expenses for American Public Works Association and Fleet-related seminars.		
651	- Space Rentals	\$8,100	
	Section's portion of the lease cost of the Hansen Fueling Station and adjoining land.		
720	- Buildings	\$20,000	
	Rain canopies for Hansen Fueling Station and Downtown Fueling Station.		
740	- Equipment	\$284,500	
	MCCAA Vans		\$ 56,000
	15 patrol vehicles		157,500
	2 cargo vans, Facilities Management and Pharmacy		22,000
	1 prisoner transport		35,000
	1 passenger van, Public Safety		14,000
990	- Other Internal Service Reimbursements	\$562,000	
	Service reimbursement to the Road Fund for vehicle repair and maintenance. This year's cost reflects 5% increase in repair parts cost and the retrofit program for automobiles which is related to a reduction in the capital equipment budget.		



ENVIRONMENTAL SERVICES  
PARKS & MEMORIALS/VECTOR CONTROL

GENERAL FUND

**EXPENDITURE SUMMARY**

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 770,362	\$ 817,435	\$ 848,155	\$ 737,597
Materials & Services	220,529	304,662	460,459	334,655
Capital Outlay	23,346	56,209	0	0
<b>Total</b>	<b>\$ 1,014,237</b>	<b>\$ 1,178,306</b>	<b>\$ 1,308,614</b>	<b>\$ 1,072,252</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
Road Funds	19,468
Operational Revenue	
Cemetery Fees	24,650
Parks Fees	
Blue Lake Admissions	39,000
Oxbow Admissions	33,800
Oxbow Camping	15,000
Other Park Fees	59,700
House Rental Blue Lake	7,500
Swim Center	59,300
General Revenue	813,834
<b>Total</b>	<b>\$ 1,072,252</b>

Parks Section is responsible for 14 pioneer cemeteries, 2 regional parks, 2 boat ramps, and other properties like the Bybee-Howell Estate on Sauvies Island. Vector Control performs a variety of activities involving rodent, solid waste, and harmful insect control. Nuisance Control enforces nuisance ordinances.

Cemeteries: grounds maintained; plots sold, graves opened for cremation burials; records maintained and geneology information furnished to public.

Vector Control: will respond to rodent complaints including baiting and trapping of mice and rats; provision of insect control activities including flood plain spraying and barn fly control at Expo Center; provision of assistance to Center for Disease Control and information to public on insect identification and eradication; collection, identification, and recording of larvae samples; distribution of Gambusia mosquito-fish; operation of roadside growth control program for Road Maintenance Section.

ENVIRONMENTAL SERVICES  
420 COMMUNITY SERVICES

421

R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	544,735	426,583
520	PART TIME	103,830	140,443
540	OVERTIME	7,488	5,561
550	PREMIUM	4,314	1,300
570	FRINGE	187,788	163,710
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		848,155 \$	737,597
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	9,200	24,950
612	PRINTING AND REPRODUCTION	8,200	2,200
613	UTILITIES	76,350	44,400
614	COMMUNICATIONS	8,247	7,578
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	13,000	300
617	EQUIPMENT RENTAL	14,400	3,000
618	REPAIRS AND MAINTENANCE	3,500	4,000
620	POSTAGE	1,900	3,130
621	OFFICE SUPPLIES	3,600	800
622	JANITORIAL SUPPLIES	5,850	4,400
623	OPERATING SUPPLIES	29,753	30,028
624	MINOR EQUIPMENT AND TOOLS	4,250	800
625	CLOTHING AND UNIFORMS	3,000	2,000
626	MAINTENANCE SUPPLIES	37,800	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	500	300
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	1,500	10,755
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	199,709	150,914
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	39,700	45,100
TOTAL MATERIALS AND SERVICES		\$ 460,459 \$	334,655
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 1,308,614 \$	1,072,252

ENVIRONMENTAL SERVICES  
PARKS MEMORIALS/VECTOR CONTROL  
PERSONNEL DETAIL

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Arborist	0	1	1	1	21,298	8,146	29,444
Gardener 1	1	1	1	1	19,544	6,951	26,495
Gardener 2	2	1	1	1	21,298	6,523	27,821
Maintenance Supervisor	1	1	1	2	47,815	16,959	64,774
Maintenance Worker 3	3	3	3	2	42,596	13,777	56,373
Nuisance Control Inspector	1	1	1	1	24,993	8,217	33,210
Office Assistant 2	0	0	0	1	14,205	6,484	20,689
Office Assistant 3	2	2	2	1	17,790	7,043	24,833
Parkworker	0	9	9	6	118,887	42,543	161,430
Program Manager 1	1	1	1	1	32,448	10,498	42,946
Regional Park Supv.	2	2	2	2	44,516	15,957	60,473
Sanitarian	2	2	2	1	21,193	6,498	27,691
Maintenance Carpenter	1	0	0	0			
Maintenance Worker 2	19	0	0	0			
Maint. Worker 2/Lead	2	0	0	0			
Park Designer	1	0	0	0			
Park Maint. Crew Supv.	2	0	0	0			
Program Coordinator	1	1	1	0			
Program Manager 3	1	1	1	0			
Vector Control Supv.	1	0	0	0			
<b>FULL TIME Total</b>	<b>43</b>	<b>26</b>	<b>26</b>	<b>20</b>	<b>426,583</b>	<b>149,596</b>	<b>576,179</b>
<b>PART TIME</b>					<b>140,443</b>	<b>12,806</b>	<b>153,249</b>
<b>OVERTIME</b>					<b>5,561</b>	<b>1,308</b>	<b>6,869</b>
<b>PREMIUM PAY</b>					<b>1,300</b>		<b>1,300</b>
<b>Total</b>					<b>\$ 573,887</b>	<b>\$ 163,710</b>	<b>\$ 737,597</b>

NOTES

Function	Direct Budget	
	1982-83	1983-84*
Blue Lake Park	\$425,000	\$282,800
Oxbow Park	258,000	188,500
Neighborhood Parks	81,700	0
Vector Control	287,000**	196,000
Nuisance Inspection		53,612
Cemeteries		63,000
<p>* Amounts listed include a pro-rate share of approximately \$100,000 of Parks administration</p> <p>** Includes nuisance and Cemeteries</p>		

ENVIRONMENTAL SERVICES  
PARKS AND MEMORIALS/VECTOR CONTROL  
NOTES

510 - Full Time \$426,583

One Maintenance Worker 3 was deleted during 82-83.

Positions cut:

- (1) Program Manager 3
- (3) Park Workers
- (1) Program Coordinator
- (1) Sanitarian

Positions added:

- (1) Maintenance Supervisor

Net Reduction in Positions: (6)

520 - Part Time \$139,655

Seasonal and Temporary help:

	<u>Base</u>	<u>Fringe</u>
Cemeteries	\$20,571	\$ 1,926
County Facilities	5,543	457
Glendoveer	5,543	457
Fair	5,081	419
Expo	462	38
43rd Street Boat Ramp	10,260	834
Oxbow Fee Collection	22,754*	2,487
Oxbow Maintenance	3,825	371
Blue Lake Fee Collection	2,880	279
Vector Control	25,056	2,430

Subtotal	\$101,975	\$ 9,698
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Swim Center		
Swim Center Manager	4,200	346
Cashiers	5,400	445
Lifeguards (4 x 600 hrs. at 4.50)	10,800	891
Seasonal Park Workers	17,280	1,426

Subtotal	\$ 37,680	\$ 3,108
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\* Includes \$19,000 for full time fee collector at Oxbow.  
There is also \$3,000 in Professional Services for advertising and promotion to increase park usage.

ENVIRONMENTAL SERVICES  
PARKS AND MEMORIALS/VECTOR CONTROL  
NOTES

611 - Professional Services \$24,950

Laundry Services	\$ 700
Helicopter for Blue Lake Spraying	1,500
Fireworks at Blue Lake	500
Burglar Alarm	350
Foundation Markers	1,675
Musical Performances	2,175
Promotion and Consultants	1,700
Promotion and Marketing for Swin Center	10,000
Promotion and Advertising for Oxbow	3,000
Nuisance Inspector	3,350

613 - Utilities \$44,400

Reduced due to scaling down all utilities.

616 - External Data Processing \$300

Parks and Vector share of Mainstem. Cost accounting has been absorbed by City/County DPA.

623 - Operating Supplies \$30,028

\$18,828 - Irrigation and plumbing supplies, seeds, bulbs, shrubs, fertilizer, chemicals for mosquito and rodent control.  
\$ 4,200 - Ticket booth and toilet rental for swim center.  
\$ 7,000 - Supplies for maintenance of Cemeteries and County facilities.  
Lumber, plywood needed for repairs to 43rd Street boat ramp dock, picnic shelters, play equipment.

626 - Maintenance Supplies \$0

Fund shifted to Line Item 623.

659 - Miscellaneous \$10,755

\$10,100 - Payment to Central County Services District for services to pumps.  
\$ 205 - Dues and subscriptions  
\$ 250 - Miscellaneous for swim center  
\$ 200 - Miscellaneous for nuisance inspection

Note:	Total Cost of Swim Center:	Personal Services	\$40,788
		Materials & Services	<u>\$17,950</u>
			\$58,738

ENVIRONMENTAL SERVICES  
PARKS AND MEMORIALS/VECTOR CONTROL  
NOTES

990 - Other Internal Services \$45,100

Reimbursement to the Road Fund:

Equipment repair (non-vehicle),	
parking lot repair, sign painting	\$35,000
Accounting	10,000

Direct Costs of Programs Without Parks Administration:

Blue Lake	\$246,800
Oxbow	164,500
Swim Center	59,285
Vector Control	171,000
Nuisance Control	46,612
Cemeteries	55,000

Revenues generated by the program will be monitored monthly and summarized in report form for the Board of County Commissioners on a quarterly basis by the Department of Environmental Services with the assistance of the Budget Division.

ENVIRONMENTAL SERVICES  
RADIO  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 443,107	\$ 146,141	\$ 147,763	\$ 195,673
Materials & Services	56,534	25,279	35,625	36,733
Capital Outlay	1,623	36,745	800	20,360
<b>Total</b>	<b>\$ 501,264</b>	<b>\$ 208,165</b>	<b>\$ 184,188</b>	<b>\$ 252,766</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Operational Revenue Radio Services	400
Road Funds	44,985
General Revenue	207,381
<b>Total</b>	<b>\$ 252,766</b>

The Radio Section installs, maintains, inspects, repairs, and rebuilds communications equipment ranging from portable radios to complex microwave systems. The section is responsible for radio equipment used in General Fund and Road Fund program areas.

ENVIRONMENTAL SERVICES  
 430 OPERATIONS AND MAINTENANCE  
 400 DES GENERAL FUND  
 R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	111,352	147,977
520	PART TIME	0	0
540	OVERTIME	1,000	1,000
550	PREMIUM	500	500
570	FRINGE	34,911	46,196
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		147,763 \$	195,673
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	553
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	2,400	2,240
614	COMMUNICATIONS	2,949	1,326
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	1,000	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	150	50
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	20,000	25,000
624	MINOR EQUIPMENT AND TOOLS	100	300
625	CLOTHING AND UNIFORMS	400	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	4,926	5,964
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	3,700	1,300
TOTAL MATERIALS AND SERVICES		\$ 35,625 \$	36,733
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	800	20,360
TOTAL CAPITAL OUTLAY		\$ 800 \$	20,360
TOTAL REQUIREMENT		\$ 184,188 \$	252,766



ENVIRONMENTAL SERVICES  
RADIO  
PERSONNEL DETAIL

[illegible]

## NOTES

510 - Full Time \$147,977

Positions added:

(1) Radio Technician 1 has been added to maintain electronic security equipment in the new Justice Center.

740	- Capital	\$20,360
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Starplex MUX 1100 (20)	\$ 14,060
Model 1741A Oscilloscope	6,000
Air Wrench with Sockets	300

ENVIRONMENTAL SERVICES  
ANIMAL CONTROL SECTION  
MANAGER: Betsy Williams  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services				887,014	887,014
Materials & Services				397,341	397,341
Capital Outlay				4,000	4,000
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 1,288,355</b>	<b>\$ 1,288,355</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Animal Control Fund					
Operational Revenue				1,063,450	1,063,450
General Revenues				224,905*	224,905
* Transfer from General Fund					
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 1,288,355</b>	<b>\$ 1,288,355</b>

**PURPOSE STATEMENT**

The goal of any animal welfare agency must be to work for the day when every pet that is born will be assured of a good home for all of its natural life and cared for by an owner who willingly accepts all of the responsibilities of pet ownership, including those toward the animal and those toward the community in which they live.

In keeping with this primary goal, the purpose of Multnomah County Animal Control is: 1) to protect human life and health from animals; 2) to protect property, livestock, and the environment from damage by animals; 3) to protect the community from the annoyances and hazards that uncontrolled animals create; and 4) to protect animals from human ignorance, abuse, and neglect.

In order to fulfill this purpose, MCAC operates a variety of programs. The function of Shelter Operations is to provide humane care to all unwanted and stray animals held in the Troutdale animal shelter. The function of Office Operations is to operate our pet licensing, adoption, redemption, and lost and found programs. The function of our Community Education Program is to increase awareness in the community of the services provided by MCAC and the responsibilities of pet ownership in Multnomah County, and the function of Field Operations is to respond to animal-related problems in the community.

**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

At this budget level, Multnomah County Animal Control (MCAC) will provide the following services to the community:

Shelter Operations: the animal shelter in Troutdale will be open to the public 4½ days per week (closed Sunday, Monday, and holidays) from noon to 7 p.m. Tuesday through Friday and noon to 4 p.m. on Saturday, for access to the shelter both in person and by phone. Quality care will continue to be provided to the animals in custody, including health checks; vaccinations; clean, sanitary and comfortable kennels; humane euthanasia; and basic veterinary care for injured and sick animals.

MCAC will continue to provide adoption, redemption, lost and found and pet licensing services 4½ days per week during hours mentioned above. Pet licensing will be augmented considerably, including an expansion of the vendor program, implementation of mandatory registration, and a major door-to-door canvassing effort.

Community education: This program will continue its efforts to promote responsible pet ownership in the community through the use of the mass media and presentation to the local organizations and service groups. Half of this program's time however, will be diverted specifically to the marketing of pet licenses in order to increase license revenues.

Field operations: Field staff will continue to respond to emergency situations and routine enforcement problems in the community. However, there will be a reduction in hours of operation and some services cut back or eliminated.

**MAJOR CHANGES FROM LAST YEAR**

In Shelter Operations, there will be a reduction in hours to the public. Shelter hours will be reduced from 6 days (42 hours) to 4½ days (32 hours) per week. In addition, telephone accessibility will be cut back from 60 hours per week to 32 hours (except for emergencies, which can be reported on a 24-hours basis).

Field Operations will be reduced from the current 14-hours, 6-day coverage (84 hours) to 10 hours, 5 days per week (50 hours). Also, some field services will be curtailed. The 24-hour emergency service for injured animals will be continued in the form of a contract to an outside agency.

Pet licensing will be greatly expanded, in order to maximize revenue, including implementation of mandatory cat and litter (puppy and kitten) registration; an expansion of our license vendor program to include retail stores; and an intensive countywide, door-to-door canvassing program. Finally, this budget includes funding for a spay-neuter and public education program.

ENVIRONMENTAL SERVICES  
ANIMAL CONTROL  
EXPENDITURE SUMMARY

ANIMAL CONTROL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 641,898	\$ 777,098	\$ 834,887	\$ 887,014
Materials & Services	266,146	292,424	359,700	397,341
Capital Outlay	7,077	8,595	500	4,000
<b>Total</b>	<b>\$ 915,121</b>	<b>\$ 1,078,117</b>	<b>\$ 1,195,087</b>	<b>\$ 1,288,355</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Animal Control Fund Revenue	1,288,355
* Includes \$224,905 General Fund transfer	
<b>Total</b>	<b>\$ 1,288,355</b>

The 1983-84 appropriation represents a substantial decrease in General Fund support of the Animal Control program and a commensurate increase in operational revenue.

	<u>1982-83</u>	<u>1983-84</u>
Operational Revenue	496,400	1,063,450
General Fund Transfer	<u>698,687</u>	<u>224,905</u>
<b>Total</b>	<b>\$1,195,087</b>	<b>\$1,288,355</b>

ENVIRONMENTAL SERVICES  
530 ANIMAL CONTROL FUND

531

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	579,693	549,737
520	PART TIME	26,248	92,660
540	OVERTIME	17,112	16,131
550	PREMIUM	4,373	0
570	FRINGE	207,461	228,486
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		834,887 \$	887,014
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	27,676	46,300
612	PRINTING AND REPRODUCTION	14,000	21,000
613	UTILITIES	0	0
614	COMMUNICATIONS	15,738	17,108
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	2,000	2,000
620	POSTAGE	12,500	20,720
621	OFFICE SUPPLIES	2,150	2,475
622	JANITORIAL SUPPLIES	4,500	5,000
623	OPERATING SUPPLIES	27,000	39,400
624	MINOR EQUIPMENT AND TOOLS	500	500
625	CLOTHING AND UNIFORMS	4,600	4,530
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	6,000	5,500
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	4,393	9,800
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	2,500	48,500
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	19,890	21,433
960	MOTOR POOL SERVICES	122,562	76,375
970	BUILDING MANAGEMENT SERVICES	90,110	75,000
990	OTHER INTERNAL SERVICES	3,581	1,700
TOTAL MATERIALS AND SERVICES		\$ 359,700 \$	397,341
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	500	4,000
TOTAL CAPITAL OUTLAY		\$ 500 \$	4,000
TOTAL REQUIREMENT		\$ 1,195,087 \$	1,288,355

ENVIRONMENTAL SERVICES  
ANIMAL CONTROL  
PERSONNEL DETAIL

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 total
Animal Con. Field Supv.	2	2	2	1	20,901	6,274	27,175
Animal Control Officer	13	10	10	9	168,192	57,342	225,534
Animal Health Tech.	0	1	1	1	17,142	5,066	22,208
Animal Shelter Attendant	10	9	9	8	124,944	49,086	174,030
Community Infor. Tech.	0	1	1	1	19,857	5,702	25,559
Office Assistant 2	4	5	5	6	77,033	33,460	110,493
Office Assistant 3	2	1	1	1	16,350	7,258	23,608
Program Manager 1	1	1	1	1	32,844	10,872	43,716
Program Supervisor	1	2	2	3	72,474	25,125	97,599
Animal Shelter Supv.	1	0	0	0			
Operations Supv.	0	1	1	0			
Veterinarian	1	0	1	0			
<b>FULL TIME Total</b>	<b>35</b>	<b>33</b>	<b>34</b>	<b>31</b>	<b>549,737</b>	<b>200,185</b>	<b>749,922</b>
<b>PART TIME</b>					<b>92,660</b>	<b>24,053</b>	<b>116,713</b>
<b>OVERTIME</b>					<b>16,131</b>	<b>4,248</b>	<b>20,379</b>
<b>PREMIUM PAY</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>					<b>\$ 658,528</b>	<b>\$ 228,486</b>	<b>\$ 887,014</b>

NOTES

ENVIRONMENTAL SERVICES

ANIMAL CONTROL

NOTES

510 - Full Time \$549,737

Positions cut during 82-83:

- (.5) Shelter Attendant
- (1) Veterinarian

Positions cut in 83-84 budget

- (1) Animal Control Field Supervisor
- (1) Animal Control Officer
- (.5) Shelter Attendant
- (1) Operations Supervisor

Total cut (5)

Positions added:

- (1) Program Supervisor
- (.5) Office Assistant 2

Total added (1.5)

The (.5) Office Assistant 2 is for implementation of a mandatory cat registration program.

Net Redution of (3.5) positions.

520 - Part Time \$92,660

Fund for (10) pet license canvassers and (1) pet license project supervisor for the implementation of an intensive door-to-door pet licensing project.

540 - Overtime \$16,131

Shelter attendants on holidays, officer overtime due to court appearances, and emergency services.

611 - Professional Services \$46,300

Sterilization surgery for adopted animals (collected from adopters)	\$18,000
Contract veterinarian services at shelter	6,000
Emergency veterinarian services	500
Contract for night rescue services	21,000
Veterinary services for rabies clinics	800

## ENVIRONMENTAL SERVICES

## ANIMAL CONTROL

## NOTES

612	-	Printing and Reproduction	\$21,000	
		Rental of copier and paper		\$ 2,088
		Printing of forms		5,400
		Citations, Report forms		3,958
		Brochures, door hangers, and letters for the door-to-door pet license project		8,554
		Printing for cat registration program		1,000
620	-	Postage	\$20,720	
		Mailing of license renewals and miscellaneous correspondence		\$15,000
		Postage for cat registration program		3,720
		Postage for door-to-door pet license project for mailing delinquent letters		2,000
623	-	Operating Supplies	\$39,400	
		Medical supplies, license tags, food bowls, leashes, snares, sodium pentobarbital, needles		\$26,000
		Supplies for the door-to-door pet license project, i.e., tags, processing forms		8,250
		Supplies for mandatory registration program i.e., license tags, processing forms		5,150
633	-	Local Travel and Mileage	\$9,800	
		Includes \$8,500 for door-to-door pet license project.		
659	-	Miscellaneous	\$48,500	
		Includes \$45,000 for implementation of a low cost spay-neuter and education program.		
740	-	Equipment	\$4,000	
		Additional cat cages.		
990	-	Other Internal Services		
		Reimbursement to the Road Fund		



ENVIRONMENTAL SERVICES  
ANIMAL CONTROL  
NOTES

Door-to-door pet license project:

Personal Services	\$126,713	
Materials and Services	<u>35,605</u>	
Total Cost		\$162,318

Mandatory Cat Registration Program:

Personal Services	\$ 9,233	
Materials and Services	10,620	
Capital	<u>4,000</u>	
Total Cost		\$ 23,853

Revenues generated by the program will be monitored monthly and summarized in report form for the Board of County Commissioners on a quarterly basis by the Department of Environmental Services with the assistance of the Budget Division.

ENVIRONMENTAL SERVICES  
ASSESSMENT DISTRICT BOND SINKING FUND  
**EXPENDITURE SUMMARY**

ASSESSMENT DISTRICT BOND  
SINKING FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	169,912	366,497	629,926	574,036
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 169,912</b>	<b>\$ 366,497</b>	<b>\$ 629,926</b>	<b>\$ 574,036</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
Assessment District Bond Sinking Fund Revenue	574,036
<b>Total</b>	<b>\$ 574,036</b>

Assessment installments payments are paid into this fund and used to retire Bancroft Bonds issued to meet the costs of petitioned streets.

The Bond Fund will pay approximately \$574,036 in the redemption of Bancroft Bonds and interest coupons during 1983-84. Payments will be made from the collections on assessment installment contracts.

## ENVIRONMENTAL SERVICES

## BONDS

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	325,000	302,800
652	INTEREST EXPENSE	304,926	271,236
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 629,926 \$	574,036
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 629,926 \$	574,036

ENVIRONMENTAL SERVICES  
ASSESSMENT DISTRICT BOND FUND  
NOTES

SCHEDULE 1

Issue Date: 10/15/78

Amount: \$629,833.15

Effective Interest Rate: .0564

Year	Principal	Interest	Total
1983-84	65,000	18,200	83,200
1984-85	65,000	14,950	79,950
1985-86	65,000	11,668	76,668
1986-87	65,000	8,353	73,353
1987-88	65,000	5,038	70,038
1988-89	65,000	1,690	66,690
	390,000	59,899	449,899

SCHEDULE 2

Issue Date: 11/01/80

Amount: \$1,960,875.00

Effective Interest Rate: .0751

Year	Principal	Interest	Total
1983-84	155,000	119,970	274,970
1984-85	170,000	106,705	276,705
1985-86	180,000	93,845	273,845
1986-87	200,000	80,275	280,275
1987-88	215,000	65,535	280,535
1988-89	235,000	49,100	284,100
1988-90	255,000	30,843	285,843
1990-91	280,000	10,640	290,640
	1,690,000	556,913	2,246,913

659 - Miscellaneous \$302,800

Principal payments on Bancroft Bonds.

652 - Interest \$271,236

Interest payments on Bancroft Bonds

ENVIRONMENTAL SERVICES  
ASSESSMENT DISTRICT BOND FUND  
NOTES

SCHEDULE 3

Issue Date: 10/1/82

Amount: \$1,397,800

Effective Interest Rate: .07769

Year	Principal	Interest	Total
1983-84	82,800	110,567	193,367
1984-85	90,000	98,993	188,993
1985-86	100,000	89,043	189,043
1986-87	115,000	79,903	194,903
1987-88	125,000	71,388	196,388
1988-89	140,000	61,973	201,973
1989-90	155,000	51,198	206,198
1990-91	175,000	38,813	213,813
1991-92	195,000	24,606	219,606
1992-93	220,000	8,525	228,525
	1,397,800	635,009	2,032,809

SCHEDULE 4

Proposed Issue Date: 12/1/83

Amount: \$450,000

Estimated Interest Rate: .10

Year	Principal	Interest	Total
1983-84	0	22,500	22,500
1984-85	45,000	42,750	87,750
1985-86	45,000	38,250	83,250
1986-87	45,000	33,750	78,750
1987-88	45,000	29,250	74,250
1988-89	45,000	24,750	69,750
1989-90	45,000	20,250	65,250
1990-91	45,000	15,750	60,750
1991-92	45,000	11,250	56,250
1992-93	45,000	6,750	51,750
1993-94	45,000	2,250	47,250
	450,000	247,500	697,500

ENVIRONMENTAL SERVICES  
ASSESSMENT DISTRICT OPERATING FUND  
EXPENDITURE SUMMARY

ASSESSMENT DISTRICT  
OPERATING FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	131,500	54,408	719,700	555,000
Capital Outlay	386,218	402,955	282,000	375,000
<b>Total</b>	<b>\$ 517,718</b>	<b>\$ 457,363</b>	<b>\$ 1,001,700</b>	<b>\$ 930,000</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Assessment District Operating Fund Revenue	930,000
<b>Total</b>	<b>\$ 930,000</b>

This fund is used to fund petition street projects. Upon completion, costs of the project are assessed against property owners. Costs of construction will be met with improvement warrants. The interest charge for the improvement warrants will be included in the total cost of the project assessed against the property owners. Construction of at least eight street improvements initiated by petition will occur in 1983-84. Bancroft Bond Sales of approximately \$450,000 are anticipated.

ENVIRONMENTAL SERVICES  
 505 ASSESSMENT DISTRICT OPERATING FUND  
 407 DES ASSESSMENT DISTRICT OPERATING FUND  
 R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	3,000
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	626,500	440,000
652	INTEREST EXPENSE	41,400	46,660
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	51,800	65,340
TOTAL MATERIALS AND SERVICES		\$ 719,700 \$	555,000
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	282,000	363,000
740	EQUIPMENT	0	12,000
TOTAL CAPITAL OUTLAY		\$ 282,000 \$	375,000
TOTAL REQUIREMENT		\$ 1,001,700 \$	930,000

ENVIRONMENTAL SERVICES  
ASSESSMENT DISTRICT OPERATING FUND  
NOTES

652 - Interest Expense \$46,660

Interest expense for construction warrants.

659 - Miscellaneous \$440,000

Bond sale costs including printing,  
legal opinions, and financial advisor \$ 10,000

Warrant Redemption Costs \$430,000

730 - Other Improvements \$363,000

Construction of petition street projects initiated in 82-83:

S.E. Main	\$ 20,000
S.E. 57th	34,000
S.E. 85th	22,000
S.E. 118th	122,000
S.E. Raymond	60,000
N.E. Holladay	21,000
S.E. 64th	58,000
S.W. Yamhill	26,000

740 - Accounting Machine \$12,000

990 - Other Internal Services \$65,340

Engineering on petition street projects, administration of the  
program and repayment of prior year loan from the Road Fund with  
interest:

Engineering	\$ 54,450
Administration	10,890
Loan Repayment	



ENVIRONMENTAL SERVICES  
BICYCLE PATH CONSTRUCTION FUND  
EXPENDITURE SUMMARY

BICYCLE PATH CONSTRUCTION FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 16,503	\$ 27,957	\$ 29,440
Materials & Services	18,514	50,655	46,600	55,048
Capital Outlay	244,541	114,806	220,000	206,000
<b>Total</b>	<b>\$ 263,055</b>	<b>\$ 181,964</b>	<b>\$ 294,557</b>	<b>\$ 290,488</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Bicycle Path Construction Fund Revenue	290,488
<b>Total</b>	<b>\$ 290,488</b>

This program entails preparation of bicycle route policies for the update of the Comprehensive Framework Plan and preparation of a Bicycle Route Capital Improvement Program. Once routes are identified, construction contracts will be prepared and monitored. The bulk of the work program for 82-83 focused on land inventory, route inventory, and interjurisdictional coordination. The work plan for 83-84 will focus on preparation of an update and prioritization of bicycle routes and implementation of the process for bicycle route construction and signing. Public education and safety education will also be major elements of the program.

ENVIRONMENTAL SERVICES  
405 DES BICYCLE PATH FUND

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	20,943	21,522
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	7,014	7,918
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		27,957 \$	29,440
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	21,000	15,000
612	PRINTING AND REPRODUCTION	2,500	2,500
613	UTILITIES	0	0
614	COMMUNICATIONS	1,000	1,457
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	500	500
621	OFFICE SUPPLIES	700	300
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	600	500
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	125	125
633	LOCAL TRAVEL AND MILEAGE	175	175
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	20,000	34,491
TOTAL MATERIALS AND SERVICES		\$ 46,600 \$	55,048
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	220,000	206,000
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 220,000 \$	206,000
TOTAL REQUIREMENT		\$ 294,557 \$	290,488

ENVIRONMENTAL SERVICES  
BICYCLE PATH CONSTRUCTION  
PERSONNEL DETAIL

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 total
Prog. Develop. Specialist	0	0	1	1	21,522	7,918	29,440
<b>Total</b>	0	0	1	1	21,522	7,918	29,440
<b>FULL TIME</b>							
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 21,522	\$ 7,918	\$ 29,440

NOTES

ENVIRONMENTAL SERVICES  
BICYCLE PATH CONSTRUCTION FUND  
NOTES

611 - Professional Services \$15,000

Contracts for special studies and engineering work for the 40-mile loop and East County bicycle routes.

730 - Other Improvements \$206,000

Design, construction, and maintenance of bicycle route segments of the 40-mile loop:

Marine Drive East (I-205 to Blue Lake)	\$109,000
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Marine Drive West (83rd to I-205)	\$ 62,000
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Bicycle Transportation Network Projects Signing and Striping	\$ 10,000
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Bicycle Projects	\$ 25,000
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990 - Other Internal Services \$34,491

Reimbursement to the Road Fund for Engineering Services and Operations and Maintenance for maintenance 7 miles of separated bike path.

ENVIRONMENTAL SERVICES  
 INVERNESS FUND  
 MANAGER: Burke Raymond  
 DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services				329,789	329,789
Materials & Services				224,221	224,221
Capital Outlay				0	0
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 554,010</b>	<b>\$ 554,010</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Inverness Fund Revenue				554,010	554,010
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 554,010</b>	<b>\$ 554,010</b>

<b>PURPOSE STATEMENT</b>

**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

The Inverness Fund budget will consist only of those costs related to personnel, materials and services, and other costs are reflected in the budget of the Central County Service District.

**MAJOR CHANGES FROM LAST YEAR**

Those charges which were budgeted in the materials and services portion of the 1982-83 Inverness budget will be included in the Central County Service District budget.

ENVIRONMENTAL SERVICES  
 475 OPERATION AND MAINTENANCE  
 402 DES INVERNESS FUND  
 R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	268,069	234,216
520	PART TIME	9,500	10,000
540	OVERTIME	4,000	4,000
550	PREMIUM	6,993	1,000
570	FRINGE	90,185	80,573
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		378,747 \$	329,789
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	30,000	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	48,072	220,000
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	1,336	1,271
970	BUILDING MANAGEMENT SERVICES	3,400	2,950
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 82,808 \$	224,221
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 461,555 \$	554,010

ENVIRONMENTAL SERVICES  
 INVERNESS FUND  
 EXPENDITURE SUMMARY

INVERNESS FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 182,890	\$ 253,437	\$ 378,747	\$ 329,789
Materials & Services	91,904	146,733	82,808	224,221
Capital Outlay	49,260	176,672	0	0
<b>Total</b>	<b>\$ 324,054</b>	<b>\$ 576,842</b>	<b>\$ 461,555</b>	<b>\$ 554,010</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Inverness Fund Revenue	554,010
<b>Total</b>	<b>\$ 554,010</b>

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## INVERNESS PERSONNEL DETAIL

[illegible]

## NOTES

ENVIRONMENTAL SERVICES

INVERNESS

NOTES

510 - Full Time \$234,216

(2) positions, a Program Staff Assistant and an Office Assistant 2 have been transferred to Engineering.

Personnel costs are reimbursed to Inverness Fund from Central County Service District.

520 - Part Time \$9,238

Temporary help for summer building and grounds maintenance. Vacation relief.

540 - Overtime \$3,240

Emergency sewer line and plant repairs which occur during non-working hours.

659 - Miscellaneous \$220,000

Disbursement to Central County Service District of revenue collected from Service District customers prior to 82-83.

ENVIRONMENTAL SERVICES  
RECREATIONAL FACILITIES FUND  
EXPENDITURE SUMMARY

RECREATIONAL FACILITIES FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	0
Materials & Services	1,000	3,441	3,000	3,000
Capital Outlay	0	21,773	47,000	0
<b>Total</b>	<b>\$ 1,000</b>	<b>\$ 25,214</b>	<b>\$ 50,000</b>	<b>\$ 3,000</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Recreational Facilities Fund Revenue	3,000
<b>Total</b>	<b>\$ 3,000</b>

Recreational Facilities Fund was created to oversee the County's contract for Glendoveer Golf Course and to receive funds transferred to the Road Fund. The \$3,000 is budgeted for the annual audit.

ENVIRONMENTAL SERVICES  
 480 RECREATION FACILITIES FUND  
 403 DES RECREATION FACILITIES FUND  
 R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	3,000	3,000
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 3,000 \$	3,000
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	47,000	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 47,000 \$	0
TOTAL REQUIREMENT		\$ 50,000 \$	3,000

## FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	2,045	3,823	0	0
Capital Outlay	181,397	406,609	215,770	0
<b>Total</b>	<b>\$ 183,442</b>	<b>\$ 410,432</b>	<b>\$ 215,770</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

<b>Resource Description</b>	<b>1983-84 BUDGET</b>
<b>Total</b>	<b>\$</b>

History only.

ENVIRONMENTAL SERVICES  
 535 OPERATION AND MAINTENANCE  
 414 DES FEDERAL/STATE PROGRAM FUND  
 R E Q U I R E M E N T D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES \$		0 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	215,770	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY \$		215,770 \$	0
TOTAL REQUIREMENT \$		215,770 \$	0

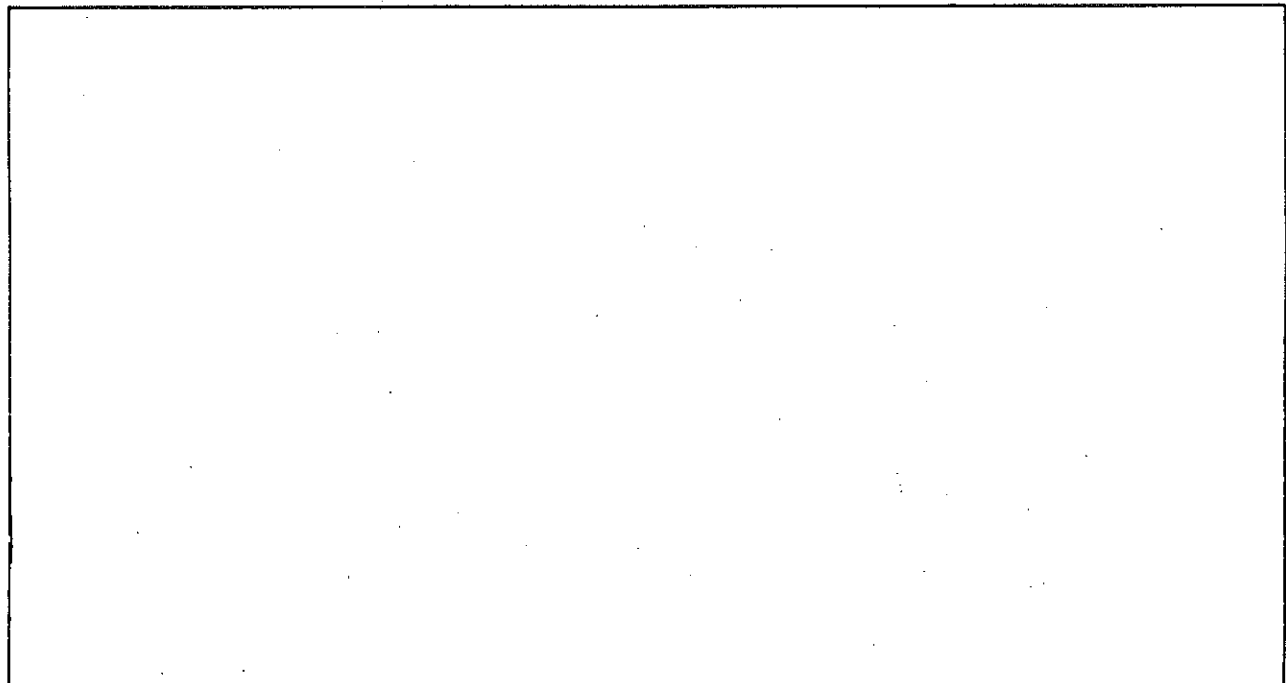
ENVIRONMENTAL SERVICES  
SPECIAL APPROPRIATIONS  
EXPENDITURE SUMMARY

ROAD FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	38,355	45,885	0	0
Capital Outlay	2,130,278	730,241	1,857,000	698,503
<b>Total</b>	<b>\$ 2,168,633</b>	<b>\$ 776,126</b>	<b>\$ 1,857,000</b>	<b>\$ 698,503</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Carryover from 82-83 for the new shop at Vance Pit	578,503
Road Funds	120,000
<b>Total</b>	<b>\$ 698,503</b>



ENVIRONMENTAL SERVICES  
460 SPECIAL APPROPRIATIONS

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	20,000
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
662	AWARDS AND PREMIUMS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 0 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	1,857,000	578,503
730	OTHER IMPROVEMENTS	0	100,000
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 1,857,000 \$	678,503
TOTAL REQUIREMENT		\$ 1,857,000 \$	698,503



ENVIRONMENTAL SERVICES  
MARINE BOARD-ROOSTER ROCK  
**EXPENDITURE SUMMARY**

FEDERAL/STATE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	0	0	0	0
Capital Outlay	88,349	0	0	0
<b>Total</b>	<b>\$ 88,349</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

TRANSIT STATION AREA GRANT  
**EXPENDITURE SUMMARY**

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	59,958	0	0
Materials & Services	0	57,534	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 117,492</b>	<b>\$ 0</b>	<b>\$ 0</b>

TRAFFIC FLOW STUDY GRANT  
**EXPENDITURE SUMMARY**

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	36,701	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 36,701</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

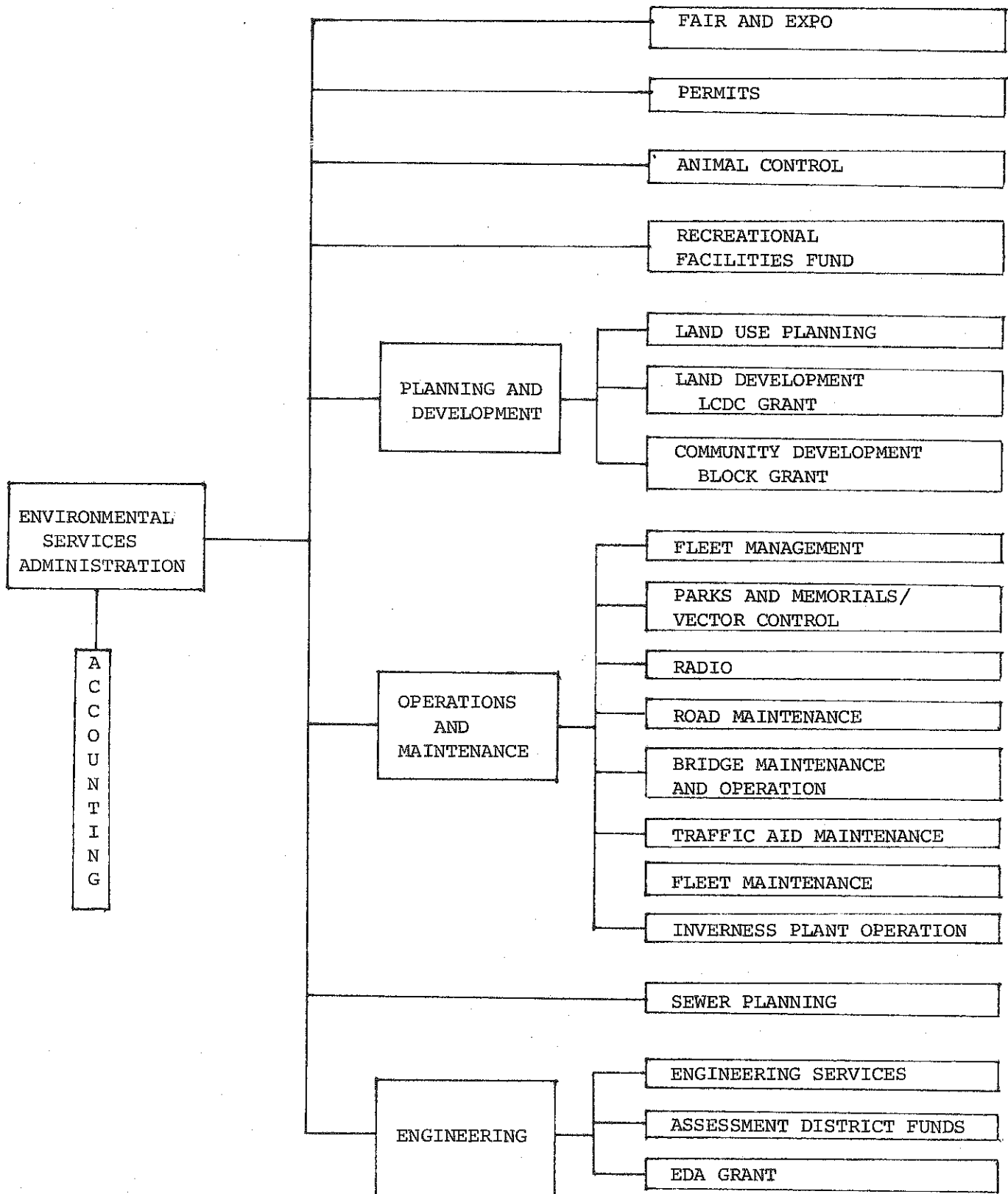
VECTOR CONTROL  
**EXPENDITURE SUMMARY**

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	225,219	0	0	0
Materials & Services	45,251	0	0	0
Capital Outlay	8,000	0	0	0
<b>Total</b>	<b>\$ 278,470</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

BLUE LAKE GRANT  
**EXPENDITURE SUMMARY**

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	0	100,514	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 100,514</b>	<b>\$ 0</b>	<b>\$ 0</b>

DEPARTMENT OF ENVIRONMENTAL SERVICES



SECTION F - DEPARTMENT OF GENERAL SERVICES

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SUMMARY OF REQUIREMENTS  
DEPARTMENT OF GENERAL SERVICES

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
GENERAL FUND							
Office of the Director	2	95,249	88,736	0	183,985	694	183,291
Operations	12	259,363	72,321	0	331,684	35,725	295,959
Budget and Management Analysis	7	246,431	46,552	0	292,983	17,834	275,149
Finance	21	610,825	480,538	0	1,091,363	361,782	729,581
County Counsel	8	307,631	30,770	0	338,401	518	337,883
Employee Relations	11	365,569	98,128	0	463,697	31,377	432,320
Intergovernmental Relations	3	98,397	53,094	0	151,491	189	151,302
Purchasing	16	418,523	189,545	0	608,068	113,471	494,597
Facilities Management	52	1,406,834	3,920,637	39,679	5,367,150	70,155	5,296,995
Subtotal	132	3,808,822	4,980,321	39,679	8,828,822	631,745	8,197,077
INSURANCE FUND	2	67,089	4,769,484	800	4,837,373	35,489	4,801,884
FEDERAL/STATE FUND	3	92,028	585,487	5,100	682,615	20,240	662,375
DATA PROCESSING FUND	59	1,963,431	2,514,364	3,665	4,481,460	675,837	3,805,623
DEPARTMENT TOTAL	195	5,931,370	12,849,656	49,244	18,830,270	1,363,311	17,466,959

GENERAL SERVICES  
OFFICE OF THE DIRECTOR  
MANAGER: Felicia L. Trader  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	\$ 95,249	\$ 0	\$ 0	\$ 0	\$ 95,249
Materials & Services	88,736	0	0	0	88,736
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 183,985</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 183,985</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	183,985	0	0	0	183,985
<b>Total</b>	<b>\$ 183,985</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 183,985</b>

**PURPOSE STATEMENT**

The Department of General Services is responsible for recommending Executive Orders and legislative policies to ensure most effective utilization of the County's fiscal and human resources.

The Director is responsible for allocating and managing the Department's own resources to further this purpose at minimum cost and maximum benefit to the County as a whole.

### WORK PLAN DESCRIPTION

- Meet regularly with the County Executive, the Board of Commissioners, County department heads and the public to identify new or modified management systems to more effectively administer County programs and policies.
- Represent the Executive to the Board of Commissioners and before the public on various management issues.
- Direct the Departmental work plan and provide the planning, coordination, and staff support necessary for its successful implementation.
- Examine the feasibility and benefits of automating information processing systems within the Department and chair the interdepartmental committee charged with proposing new data processing applications for the County as a whole.

### MAJOR CHANGES FROM LAST YEAR

- The Director's Office has transferred the responsibility of supervisory training to the Employee Relations Division.
- The responsibility for energy management is transferred to the Facilities Management Division.
- During 1982-83 the Department's responsibilities were expanded to include the Purchasing Division, Facilities Management, and IGR/Cable. The new organizational unit was designated by ordinance as the Department of General Services.

GENERAL SERVICES  
OFFICE OF THE DIRECTOR  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 172,577	\$ 179,275	\$ 249,519	\$ 95,249
Materials & Services	82,328	68,641	127,764	88,736
Capital Outlay	4,189	4,065	0	0
<b>Total</b>	<b>\$ 259,094</b>	<b>\$ 251,981</b>	<b>\$ 377,283</b>	<b>\$ 183,985</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	183,985
<b>Total</b>	<b>\$ 183,985</b>

The 1982-83 Budget history on this page is the history of the Office of County Management Director's Office only. The 1982-83 history for Department of Administrative Services Administration is on pages F-92 and F-93.

GENERAL SERVICES  
OFFICE OF THE DIRECTOR

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	170,256	75,575
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	28,294	0
570	FRINGE	50,969	19,674
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		249,519 \$	95,249
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	420	0
612	PRINTING AND REPRODUCTION	6,540	1,308
613	UTILITIES	0	0
614	COMMUNICATIONS	2,340	2,555
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	2,840	0
618	REPAIRS AND MAINTENANCE	2,540	0
620	POSTAGE	1,230	875
621	OFFICE SUPPLIES	1,600	300
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	108,009	82,484
633	LOCAL TRAVEL AND MILEAGE	900	520
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	560	0
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	85	194
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	700	500
TOTAL MATERIALS AND SERVICES		\$ 127,764 \$	88,736
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 377,283 \$	183,985



GENERAL SERVICES  
OFFICE OF THE DIRECTOR  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Executive Program Director	1	1	1	1	45,884	10,338	56,222
Management Assistant	1	1	1	1	29,691	9,336	39,027
Administrative Specialist 1	1	0	0	0			
Financial Specialist 2	0	0	1	0			
Management Analyst	0	1	1	0			
Office Assistant 3	1	1	1	0			
Program Management Spec.	1	1	1	0			
<b>Total</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>2</b>	<b>75,575</b>	<b>19,674</b>	<b>95,249</b>
<b>FULL TIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>PART TIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>OVERTIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>PREMIUM PAY</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>					<b>\$ 75,575</b>	<b>\$ 19,674</b>	<b>\$ 95,249</b>

NOTES

510 - Full Time \$29,691

The Program Management Specialist for Energy has been deleted. The Management Analyst for Training has been transferred to Employee Relations. The Office Assistant 3 position has been transferred to the new Department operations unit.

631 - Education and Travel \$82,484

Appropriation for DGS, DHS, DES, DJS (except Sheriff's Office and Corrections). Includes cost of each department's participation in Supervisor/Management Training Program. The 1982-83 appropriation included Education and Travel funds for Assessment & Taxation, Elections, and the Sheriff's Office. As a result of Charter changes, the dollars have been transferred to the elected officials' budgets in 1983-84.

GENERAL SERVICES  
OPERATIONS UNIT  
DIVISION SUMMARY

GENERAL FUND

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	259,363	0	0	0	259,363
Materials & Services	72,321	0	0	0	72,321
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 331,684</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 331,684</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	331,684	0	0	0	331,684
<b>Total</b>	<b>\$ 331,684</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 331,684</b>

PURPOSE STATEMENT

This unit has been established to provide centrally coordinated and supervised word processing and administrative support services (non-typing office activities) for the Office of the Director, Finance Division, Employee Relations Division, Budget and Management Analysis, and the Office of County Counsel.

**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

The Operations Unit is composed of clerical support personnel formerly budgeted in each of the DGS divisions located on the 14th floor of the Portland Building. With one less budgeted position than in 1982-83, it will provide centrally coordinated word processing and administrative support services to the Director, Employee Relations, County Counsel, Budget, and Finance.

**MAJOR CHANGES FROM LAST YEAR**

The fiscal year 1983-84 marks the implementation in the Department of General Services of the recommendations of the 1982-83 departmental task force report on word processing and administrative support.

Support staff for five Divisions will be under the supervision of one Operations Supervisor I.

The primary difference is the consideration of these eleven office assistants as departmental support staff rather than viewed from a divisional perspective. This will allow more efficient utilization of skills and staffing level as well as interdivision workload balancing.

GENERAL SERVICES  
OPERATIONS UNIT  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	259,363
Materials & Services	0	0	0	72,321
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 331,684</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	331,684
<b>Total</b>	<b>\$ 331,684</b>

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GENERAL SERVICES  
OPERATIONS UNIT

DGS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	187,667
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	3,132
570	FRINGE	0	68,564
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	259,363
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	540
613	UTILITIES	0	0
614	COMMUNICATIONS	0	16,646
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	2,772
618	REPAIRS AND MAINTENANCE	0	12,848
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	3,340
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	0	450
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	35,725
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 0 \$	72,321
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 0 \$	331,684

## GENERAL FUND

## NOTES

IBM OS6/450 - final six months lease/purchase at \$462/month.

GENERAL SERVICES  
OPERATIONS UNIT  
NOTES

GENERAL FUND

618 - Repairs and Maintenance \$12,848

IBM OS6/450	\$4,147
Saxon Copier	\$ 971
IBM Mag 2	\$1,000
Dictation Equipment	\$ 230
Word Processing Equipment	\$6,500

621 - Office Supplies \$3,340

Includes diskettes, printwheels, and printer ribbons for word processing equipment.

661 - Dues and Subscriptions \$450

Office administration and word processing periodicals.

950 - Data Processing Services \$35,725

Word Processing System planning and implementation services.

GENERAL SERVICES  
BUDGET & MANAGEMENT ANALYSIS  
MANAGER: Helen G. Barney  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	246,431	0	0	0	246,431
Materials & Services	46,552	0	0	0	46,552
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 292,983</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 292,983</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	292,983	0	0	0	292,983
<b>Total</b>	<b>\$ 292,983</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 292,983</b>

**PURPOSE STATEMENT**

The Budget & Management Analysis section is responsible for protecting and enhancing the County's fiscal and managerial stability by establishing principles and processes for sound budgetary and administrative practices.

Specific ongoing responsibilities include:

- Production and coordination of the preparation of the annual County budget.
- Monitoring of the Adopted Budget.
- Preparation and updating of reports and recommendations on the administrative practices of the County including administrative procedures, management studies, and fiscal projections for the Executive, the Board of County Commissioners, and Department administrators.



**WORK PLAN DESCRIPTION**

In addition to its ongoing responsibilities, the Budget Division will update the County Revenue Manual; investigate options for further automating annual budget preparation and monitoring activities; and evaluate in report form the current method of budgeting internal service reimbursements and internal support costs.

**MAJOR CHANGES FROM LAST YEAR**

A reduction in budgeted positions eliminates the ability to undertake productivity analysis and reduces the capacity for fiscal analysis.

One of two office systems analyst positions is transferred to the Data Processing Authority. The other is not included in the budget in accordance with the one-time-only nature of its 1982-83 funding.

GENERAL SERVICES  
BUDGET & MANAGEMENT ANALYSIS  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 206,330	\$ 321,546	\$ 366,784	\$ 246,431
Materials & Services	122,978	38,169	39,246	46,552
Capital Outlay	0	4,250	0	0
<b>Total</b>	<b>\$ 329,308</b>	<b>\$ 363,965</b>	<b>\$ 406,030</b>	<b>\$ 292,983</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	292,983
<b>Total</b>	<b>\$ 292,983</b>

GENERAL SERVICES  
 BUDGET AND MANAGEMENT ANALYSIS DIVISION  
 DGS GENERAL FUND  
 R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	280,638	186,350
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	86,146	60,081
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		366,784 \$	246,431
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	12,000	0
612	PRINTING AND REPRODUCTION	18,214	17,975
613	UTILITIES	0	0
614	COMMUNICATIONS	3,966	5,395
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	1,230	2,548
621	OFFICE SUPPLIES	2,000	1,750
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	1,575	1,050
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	17,686
960	MOTOR POOL SERVICES	261	148
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 39,246 \$	46,552
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 406,030 \$	292,983

## GENERAL SERVICES

## BUDGET & MANAGEMENT ANALYSIS

[illegible]

## NOTES

510 - Full Time \$246,431

Deletes three Management Analyst positions and transfers a fourth to the Data Processing Authority, eliminating productivity analysis and reducing capacity for fiscal and office systems analysis. Transfers one Office Assistant 3 position to the department's new Operations Unit.

612 - Printing \$17,975

## Budgets and accompanying forms

NOTES

633 - Local Travel \$1,050

Six bus passes at \$175 each.

950 - Data Processing Services \$17,686

Budget preparation processing time and equipment charges.

GENERAL SERVICES  
FINANCE DIVISION  
MANAGER: Andrew D. Thalter  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	610,825	0	0	67,089	677,914
Materials & Services	480,538	0	0	4,769,484	5,250,022
Capital Outlay	0	0	0	800	800
<b>Total</b>	<b>\$1,091,363</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,837,373</b>	<b>\$ 5,928,736</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Fund	1,073,515	0	0	0	1,073,515
Service Reimbursement from the Community Corrections Division (Federal/State Fund)	17,848	0	0	0	17,848
Insurance Fund Revenue	0	0	0	4,837,373	4,837,373
<b>Total</b>	<b>\$1,091,363</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,837,313</b>	<b>\$ 5,928,736</b>

**PURPOSE STATEMENT**

The Finance Division develops, maintains, and improves legally and administratively required systems to receive, disburse, and account for all County funds. It is responsible for prudently investing the available cash balance to maximize revenue. It serves upon request as bonding agent for other County jurisdictions; acts as liaison for County business income tax collected by the State Department of Revenue; monitors and makes recommendations for improving the automated financial systems.

GENERAL SERVICES  
FINANCE DIVISION

**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

Ongoing processes of the Finance Division:

- Issue warrants for expenditures and trust disbursements.
- Issue payroll warrants.
- Manage investments, cash flow, and bank accounts.
- Collect and account for monies due the County.
- Prepare Annual Financial Reports and coordinate independent audits.
- Provide financial and budgetary reports to departments.
- Maintain automated financial and payroll systems.
- Act as liaison with the State for the administration of the Business Income and Motor Vehicles Fuels taxes and retirement system.
- Manage the risk and insurance program.
- Act as bonding and trust agent for other public jurisdictions within the County.
- Monitor grant activities by other departments, reporting and collecting of funds.

All activities listed are legally mandated or required to maintain the County's financial records.

**MAJOR CHANGES FROM LAST YEAR**

Assumption of Probation Fees collection. Anticipated collections for FY 83-84 are \$300,000. Average monthly fee payment is \$10.00, requiring the maintenance of approximately 2500 accounts.

Reduced appropriation requires discontinuation of publication of Annual Consolidated Financial Report and loss of supervisory position in General Ledger section.

GENERAL SERVICES  
FINANCE DIVISION  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 615,085	\$ 700,544	\$ 729,170	\$ 610,825
Materials & Services	404,060	653,044	547,376	480,538
Capital Outlay	622	0	0	0
<b>Total</b>	<b>\$ 1,019,767</b>	<b>\$ 1,353,587</b>	<b>\$ 1,276,546</b>	<b>\$ 1,091,363</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	1,073,515
Service Reimbursements Federal/State Fund	17,848
<b>Total</b>	<b>\$ 1,091,363</b>



GENERAL SERVICES  
720 FINANCE DIVISION  
700 DGS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	554,946	463,140
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	174,224	147,685
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		729,170 \$	610,825
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	74,300	55,451
612	PRINTING AND REPRODUCTION	20,550	16,770
613	UTILITIES	0	0
614	COMMUNICATIONS	8,413	12,900
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	12,000	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	1,920	3,415
620	POSTAGE	15,000	25,000
621	OFFICE SUPPLIES	5,000	3,400
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	1,050	1,250
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	1,311	570
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	407,816	361,778
960	MOTOR POOL SERVICES	16	4
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 547,376 \$	480,538
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 1,276,546 \$	1,091,363

GENERAL SERVICES  
FINANCE  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Financial Oper. Supv.	0	2	2	2	52,450	15,618	68,068
Financial Specialist 1	4	4	4	3	72,289	24,172	96,461
Financial Specialist Supv.	1	1	1	1	27,436	7,407	34,843
Financial Technician	2	3	3	3	57,162	18,726	75,888
Office Assistant 2	13	10	9	6	92,849	34,472	127,321
Office Assistant 3	4	4	4	3	52,420	16,723	69,143
Program Manager 1	2	2	2	2	67,150	20,751	87,901
Program Manager 2	1	1	1	1	41,384	9,816	51,200
Financial Specialist 2	1	1	1	0			
Operations Supv. 1	1	0	0	0			
Payroll Specialist	1	0	0	0			
<b>FULL TIME Total</b>	<b>30</b>	<b>28</b>	<b>27</b>	<b>21</b>	<b>463,140</b>	<b>147,685</b>	<b>610,825</b>
<b>PART TIME</b>							
<b>OVERTIME</b>							
<b>PREMIUM PAY</b>							
<b>Total</b>					<b>\$ 463,140</b>	<b>\$ 147,685</b>	<b>\$ 610,825</b>

NOTES

510 - Full Time \$463,140

One Office Assistant 2 and one Office Assistant 3 positions were transferred to the Operations Unit.

One Financial Specialist 1, the Financial Specialist 2, and two Office Assistant 2 positions (budgeted for six months) have been deleted.

One Office Assistant 2 position has been added to do probation fee billing and will be funded through a service reimbursement from the Community Corrections Division.

GENERAL SERVICES  
FINANCE  
NOTES

GENERAL FUND

611 - Professional Services

\$59,200

Annual Independent Audit	\$ 57,000
State Audit Review Fee	600
Tax Anticipation Notes Expenses	1,000
Safekeeping Fees	600

612 - Printing and Reproduction

\$16,770

For items such as Payroll Warrants, W-2 Forms, OCR Tars, Payroll Registers, Tax Ledgers, Employee Benefit Statements, etc.

618 - External Repair and Maintenance

\$3,415

IBM Personal Computer	\$ 400
Microfiche	120
Burster/Signer	820
Copier	825
Perforator	150
Protectograph	100
Typewriters and Calculators	1,000

633 - Local Travel and Mileage

\$1,250

Bus passes for exempt employees and local mileage.

950 - Data Processing Services

\$361,778

- Retirement System	5,299
- Payroll	113,780
- General Ledger	206,162
- Tax Turnover	8,555
- Accounts Receivable	27,982

GENERAL SERVICES  
 FINANCE DIVISION  
 INSURANCE - ADMINISTRATION  
**EXPENDITURE SUMMARY**

INSURANCE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	64,199	67,089
Materials & Services	0	0	9,075	19,350
Capital Outlay	0	0	1,327	800
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 74,601</b>	<b>\$ 87,239</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
Insurance Fund Revenues	87,239
<b>Total</b>	<b>\$ 87,239</b>

INSURANCE APPROPRIATIONS

	<u>1982-83</u>	<u>1983-84</u>
Administration	74,601	87,239
Property	0	150,000
Liability	405,000	381,219
Medical/Dental	2,232,000	2,892,140
Workers' Compensation	810,000	781,500
Unemployment	300,000	545,275
<b>TOTAL</b>	<b>3,821,601</b>	<b>4,837,373</b>

In 1982-83, all components of the Insurance Fund with the exception of Administration were included in the Nondepartmental section of the Budget.

GENERAL SERVICES  
FINANCE/INSURANCE ADMINISTRATION

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	47,502	50,624
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	604	0
570	FRINGE	16,093	16,465
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		64,199 \$	67,089
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	3,000	3,000
612	PRINTING AND REPRODUCTION	1,000	5,000
613	UTILITIES	0	0
614	COMMUNICATIONS	1,400	1,100
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	200
620	POSTAGE	100	5,000
621	OFFICE SUPPLIES	390	1,500
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	500	0
633	LOCAL TRAVEL AND MILEAGE	175	300
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	350	950
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	2,160	2,300
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 9,075 \$	19,350
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,327	800
TOTAL CAPITAL OUTLAY		\$ 1,327 \$	800
TOTAL REQUIREMENT		\$ 74,601 \$	87,239

## INSURANCE FUND

## NOTES

Independent studies for compliance with OSHA/OSEA regulations and citations.

\$1,500 Workers' Compensation reporting forms.  
\$2,000 Completion of Risk Management Manual.  
\$1,500 Complete Profile and Property Reports.

GENERAL SERVICES  
FINANCE DIVISION  
NOTES

INSURANCE FUND

620 - Postage \$5,000

Increase is due to the fact that all postage appropriations appear in this line item.

740 - Equipment \$800

Two (2) five-drawer file cabinets.

970 - Building Management Service Reimbursement

Pays for space costs in the Portland Building.

GENERAL SERVICES  
FINANCE DIVISION  
INSURANCE - MEDICAL/DENTAL  
EXPENDITURE SUMMARY

INSURANCE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	0	0	0	2,892,140
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 2,892,140</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Service Reimbursements from various funds	2,842,140
Cash Transfer from General Fund	50,000
<b>Total</b>	<b>\$ 2,892,140</b>

611 - Professional Services \$173,000

Service fee paid to Blue Cross for administering claims.

615 - Insurance \$2,719,140

This appropriation includes \$50,000 for health, dental, and life insurance for retirees. The remaining \$2,669,140 covers the County's contribution to the medical and dental insurance who select Blue Cross coverage.



GENERAL SERVICES  
Health/Dental Insurance

Insurance Fund

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	173,000
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	2,719,140
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 0 \$	2,892,140
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 0 \$	2,892,140

GENERAL SERVICES  
 FINANCE DIVISION  
 INSURANCE - WORKERS' COMPENSATION  
 EXPENDITURE SUMMARY

INSURANCE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	0	0	0	781,500
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 781,500</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Service Reimbursements from various funds	715,346
Insurance Fund Revenues	66,154
<b>Total</b>	<b>\$ 781,500</b>

This section was formerly budgeted in Nondepartmental - Special Appropriations. It includes the appropriations to cover Workers' Compensation claims against the County.

611 - Professional Services \$748,500

\$600,000 - Paid losses

\$ 55,000 - Contract service fee paid to claims administrator

\$ 3,500 - Expenses outside normal course of process; legal counsel, investigation, filing fees, etc.

\$ 90,000 - Assessment paid to Workers' Compensation Department. This amount is based on payroll and is required whether County is or is not self-insured.

615 - Insurance \$33,000

Insurance premiums for catastrophic coverage.

## GENERAL SERVICES

## FINANCE/INSURANCE - WORKERS' COMPENSATION

## INSURANCE FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
	PERSONAL SERVICES		
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
	TOTAL SALARIES WAGES & FRINGE BENEFITS \$	0 \$	0
	EXTERNAL MATERIALS AND SERVICES		
611	PROFESSIONAL SERVICES	0	748,500
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	33,000
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	0	0
	INTERNAL SERVICE REIMBURSEMENTS		
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
	TOTAL MATERIALS AND SERVICES \$	0 \$	781,500
	CAPITAL OUTLAY		
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
	TOTAL CAPITAL OUTLAY \$	0 \$	0
	TOTAL REQUIREMENT \$	0 \$	781,500

## GENERAL SERVICES

## FINANCE DIVISION

INSURANCE - UNEMPLOYMENT  
EXPENDITURE SUMMARY

## INSURANCE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	0	0	0	545,275
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 545,275</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Cash transfer from the General Fund	545,275
<b>Total</b>	<b>\$ 545,275</b>

615 - Insurance \$545,275

Anticipated cost of unemployment claims paid to laid-off County workers. This appropriation was located in Nondepartmental County-wide appropriations in 1982-83.

Note: The Board of County Commissioners will be provided with quarterly reports by the Department of General Services on the status of the unemployment insurance appropriation and expenditures. It will be the intention of the Board of County Commissioners to reprogram on a quarterly basis any projected savings to Multi-care as the first priority and juvenile-related programs as the second priority.

GENERAL SERVICES  
Unemployment-Insurance

Insurance Fund

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	545,275
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 0 \$	545,275
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 0 \$	545,275

GENERAL SERVICES  
FINANCE  
INSURANCE - LIABILITY  
EXPENDITURE SUMMARY

INSURANCE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	0	0	0	381,219
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 381,219</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Cash Transfers	
General Fund	229,500
Road Fund	42,693
Insurance Fund Revenues	109,026
<b>Total</b>	<b>\$ 381,219</b>

This section was formerly budgeted in Nondepartmental. It contains the appropriations for liability coverage for the County.

## GENERAL SERVICES

## FINANCE/INSURANCE - LIABILITY

## REQUIREMENT DETAIL

## INSURANCE FUND

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	255,000
612	PRINTING AND REPRODUCTION	0	1,300
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	90,000
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	515
621	OFFICE SUPPLIES	0	420
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	175
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	0	620
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	33,189
TOTAL MATERIALS AND SERVICES		\$ 0 \$	381,219
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 0 \$	381,219

GENERAL SERVICES  
FINANCE DIVISION  
INSURANCE-LIABILITY  
NOTES

INSURANCE FUND

611	-	Professional Services	\$255,000
		\$175,000 -	Paid losses
		\$ 65,000 -	Contract service fee paid to claims administrator
		\$ 15,000 -	Allocated expense: investigation, legal counsel, filing fees, etc.
615	-	Insurance	\$90,000
		Premiums for liability insurance	
990	-	Other Internal Services	\$33,189
		Service reimbursement to General Fund - General Services - County Counsel to offset the cost of one Deputy Counsel who works on liability issues.	



GENERAL SERVICES  
FINANCE DIVISION  
INSURANCE - PROPERTY

INSURANCE FUND

EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	0	0	0	150,000
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 150,000</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Cash Transfers	
Road Fund	25,097
General Fund	124,903
<b>Total</b>	<b>\$ 150,000</b>

This section was formerly budgeted in Nondepartmental. It contains the appropriations for property loss coverage for County owned properties.

611 - Professional Services \$35,000

    \$10,000 - Reappraisal of larger valued properties

    \$25,000 - Cost of repair/replacement of County property not covered by insurance (expenses below deductible level).

615 - Insurance \$115,000

    Property Insurance Premiums

## GENERAL SERVICES

FINANCE/INSURANCE - PROPERTY

## REQUIREMENT DETAIL

## INSURANCE FUND

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	35,000
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	115,000
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 0 \$	150,000
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 0 \$	150,000

GENERAL SERVICES  
OFFICE OF COUNTY COUNSEL  
MANAGER: John B. Leahy  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	307,131	0	0	0	307,631
Materials & Services	30,770	0	0	0	30,770
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 338,401</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 338,401</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	305,212	0	0	0	305,212
Service Reimbursement from Insurance Fund	33,189	0	0	0	33,189
<b>Total</b>	<b>\$ 338,401</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 338,401</b>

**PURPOSE STATEMENT**

County Counsel and his staff are responsible for providing legal service to the County Executive, the Board of Commissioners, and the County departments.

Specific responsibilities of the County Counsel include:

- Representing Multnomah County in all federal and state courts and before administrative agencies in matters such as contract disputes; alleged civil rights violations; workers' compensation claims; casualty defense; and zoning code enforcement.
- Providing legal advice on a wide range of issues involving County retirement policies; ad valorem taxation questions; land use; and public contracting.
- Processing all tort claims under the County's self-insurance program and litigating them when necessary.
- Analyzing proposed legislation and drafting bills for introduction by the County at the state legislature.
- Drafting County's ordinances and updating the County code.

GENERAL SERVICES  
COUNTY COUNSEL  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

This division will:

- Continue to litigate tort claims brought against Multnomah County and to provide other litigation services to all county departments, most notably DES (Savage vs. Multnomah County), Assessment & Taxation (School District No. 1 vs. Multnomah County, and Dennehy vs. State of Oregon, et al.), Justice Services (Jordon vs. Multnomah County) and Employee Relations.
- Continue to provide advice and counsel to County Executive, Board of County Commissioners, and all County departments concerning all municipal law matters.

**MAJOR CHANGES FROM LAST YEAR**

- (1) Deputy County Counsel 1 position will be funded with a service reimbursement from the Insurance Fund.
- (2) Office Assistant 2 positions have been transferred to the newly established department operations unit.

GENERAL SERVICES  
COUNTY COUNSEL  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 289,904	\$ 332,798	\$ 331,687	\$ 307,631
Materials & Services	35,199	36,718	39,246	30,770
Capital Outlay	0	3,669	0	0
<b>Total</b>	<b>\$ 325,103</b>	<b>\$ 373,185</b>	<b>\$ 370,933</b>	<b>\$ 338,401</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	305,212
Service Reimbursement from Insurance Fund	33,189
<b>Total</b>	<b>\$ 338,401</b>

GENERAL SERVICES  
COUNTY COUNSEL

DGS GENERAL FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	252,658	236,027
520	PART TIME	880	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	78,149	71,604
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		331,687 \$	307,631
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	15,971	12,876
612	PRINTING AND REPRODUCTION	6,500	4,000
613	UTILITIES	0	0
614	COMMUNICATIONS	4,817	6,743
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	1,903	300
620	POSTAGE	2,058	1,983
621	OFFICE SUPPLIES	2,243	1,300
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	1,225	1,050
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	4,000	2,000
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	529	518
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 39,246 \$	30,770
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 370,933 \$	338,401

GENERAL SERVICES  
COUNTY COUNSEL  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
County Counsel	1	1	1	1	45,727	12,604	58,331
Deputy Counsel 1	2	2	2	2	50,237	16,190	66,427
Deputy Counsel 2	3	2	3	3	85,754	26,412	112,166
Deputy Counsel 3	1	1	1	1	36,519	10,502	47,021
Office Assistant 3	1	1	1	1	17,790	5,896	23,686
Office Assistant 2	2	2	2	0			
<b>FULL TIME Total</b>	10	10	10	8	236,027	71,604	307,631
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 236,027	\$ 71,604	\$ 307,631

NOTES

510 - Full Time \$236,027

Two Office Assistant 2 positions transferred to Operations Unit.

One Deputy Counsel position funded by service reimbursement from Insurance Fund.

611 - Professional Services \$12,876

Costs of witness depositions, court reports, legal research, work-study law clerks.

## NOTES

612 - Printing and Reproduction \$4,000

Printing of code revisions (\$2,500); City/County duplicating, photocopying, and other printing costs (\$1,500).

618 - Repairs and Maintenance \$300

Dictation equipment \$100

Typewriters and calculator \$200

633 - Local Travel and Mileage \$1,050

Six bus passes at \$175.

661 - Dues and Subscriptions \$2,000

Annual subscriptions for legal periodicals and reference materials.



GENERAL SERVICES  
EMPLOYEE RELATIONS DIVISION  
MANAGER:  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	365,569	0	0	0	365,569
Materials & Services	98,128	0	0	0	98,128
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 463,697</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 463,697</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	463,697	0	0	0	463,697
<b>Total</b>	<b>\$ 463,697</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 463,697</b>

**PURPOSE STATEMENT**

To provide comprehensive service and advice to the Executive, the Board of County Commissioners, and the County's departments in formulating the policies and administrative practices necessary to build, manage, and maintain a quality corps of County employees. To negotiate and administer fair and equitable labor agreements that maintain the County's flexibility to deliver services to the public within established economic restraints.

GENERAL SERVICES  
EMPLOYEE RELATIONS  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

The Employee Relations Division is responsible for the following:

- Administering the County's merit system of personnel recruitment, selection, classification, and compensation.
- Developing and assisting County departments in complying with affirmative action goals and equal employment laws.
- Negotiating and administering labor contracts within parameters established by the Board of County Commissioners and the County Executive.
- Administering the County's medical, dental, retirement and other contractual benefits.
- Providing ongoing opportunities for professional growth for County management and supervisory staff.

**MAJOR CHANGES FROM LAST YEAR**

The coordination of management and supervisory training has been moved from the Director's office to this budget.

The professional and technical staff has been reduced.

The clerical support staff has been moved to the Operations Unit due to the implementation of centralized word processing and administrative support services.

Professional services costs have been reduced by deleting the service award program and by introducing economies into the job advertisement program.

GENERAL SERVICES  
EMPLOYEE RELATIONS  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 526,790	\$ 561,605	\$ 540,653	\$ 365,569
Materials & Services	76,549	155,451	183,407	98,128
Capital Outlay	100	0	0	0
<b>Total</b>	<b>\$ 603,439</b>	<b>\$ 717,056</b>	<b>\$ 724,060</b>	<b>\$ 463,697</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	463,697
<b>Total</b>	<b>\$ 463,697</b>

GENERAL SERVICES  
 EMPLOYEE RELATIONS DIVISION  
 DGS GENERAL FUND  
 REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	404,139	276,614
520	PART TIME	6,254	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	130,260	88,955
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		540,653 \$	365,569
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	67,932	28,801
612	PRINTING AND REPRODUCTION	10,812	13,680
613	UTILITIES	0	0
614	COMMUNICATIONS	13,248	7,988
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	5,112	0
618	REPAIRS AND MAINTENANCE	5,587	0
620	POSTAGE	5,726	7,555
621	OFFICE SUPPLIES	6,863	5,352
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	200	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	1,225	875
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	2,790	2,500
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	62,768	30,542
960	MOTOR POOL SERVICES	1,144	835
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 183,407 \$	98,128
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 724,060 \$	463,697

GENERAL SERVICES  
EMPLOYEE RELATIONS  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 total
Administrative Specialist 2	4	3	2	2	58,402	17,896	76,298
Administrative Technician	4	4	4	3	56,914	20,386	77,300
Management Analyst	0	4	4	4	93,042	31,357	124,399
Program Management Spec.	0	1	1	1	31,069	8,993	40,062
Program Manager 2	2	1	1	1	37,187	10,323	47,510
Administrative Assistant	0	1	0	0			
Administrative Specialist 1	4	0	0	0			
Office Assistant 2	6	6	6	0			
Office Assistant 3	1	1	1	0			
Operations Supervisor	1	1	1	0			
<b>FULL TIME Total</b>	<b>22</b>	<b>22</b>	<b>20</b>	<b>11</b>	<b>276,614</b>	<b>88,955</b>	<b>365,569</b>
<b>PART TIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>OVERTIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>PREMIUM PAY</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>					<b>\$ 276,614</b>	<b>\$ 88,955</b>	<b>\$ 365,569</b>

NOTES

510 - Full Time \$276,614

The clerical staff (five Office Assistant 2's and one Operations Supervisor) has been transferred to the DGS Operations Unit due to implementation of centralized word processing and administrative services.

The Management Analyst position responsible for the County Supervisory Training program has been moved from the DGS Director's office to this budget.

Positions deleted:

- (1) Administrative Technician
- (1) Management Analyst (personnel analyst)
- (1) Office Assistant 2

611 - Professional Services \$28,801

Advertisements	\$11,166
Neutral party fees (factfinder, arbitrator, hearings officer)	\$15,000
Examination purchase	\$ 1,000
Recruiting services	\$ 1,635

612 - Printing and Reproduction \$13,680

Includes printing for training coordinator position.

614 - Communications \$4,276

Reduction commensurate with reduction in staff.

633 - Local Travel and Mileage \$800

Five TriMet bus passes at \$175 each.

661 - Dues and Subscriptions \$2,500

Professional publications and agency memberships.

950 - Data Processing Services \$30,542

Equipment, processing time and printout charges for Applicant  
Processing and Position Control Systems.

GENERAL SERVICES  
INTERGOVERNMENTAL RELATIONS  
MANAGER: Kathy Busse  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	98,397	92,028	0	0	190,425
Materials & Services	53,094	585,487	0	0	638,581
Capital Outlay	0	5,100	0	0	5,100
<b>Total</b>	<b>\$ 151,491</b>	<b>\$ 682,615</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 834,106</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Dedicated Revenues	0	682,615	0	0	682,615
General Revenues	151,491	0	0	0	151,491
<b>Total</b>	<b>\$ 151,491</b>	<b>\$ 682,615</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 834,106</b>

**PURPOSE STATEMENT**

The Intergovernmental Relations Division coordinates the legislative priorities of the County elected officials and serves as liaison for public and private agencies with which the County deals.

The division also provides staffing to support the Regulatory Commission for the Cable TV franchise serving unincorporated Multnomah County and the East Multnomah County cities. Funds will be provided by the franchisee as an advance against future franchise fees.

GENERAL SERVICES  
INTERGOVERNMENTAL RELATIONS  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

In 1983-84 Intergovernmental Relations will:

- Continue to cooperate on joint legislative proposals with jurisdictions in the metropolitan area.
- Encourage the resolution of the problem of financing mid-Multnomah County's urban growth.
- Coordinate the participation of Multnomah County elected officials for the remainder of the regular legislative session and any special sessions.
- Provide the first year of staffing to support the ongoing operations of a Cable TV Regulatory Commission which will come into existence after Board approval of a Cable TV franchise for unincorporated East Multnomah County.
- Oversee the establishment of the Cable Access Corporation that encourages and coordinates community programming.
- Manage the citizen participation program which funds a citizen administering board and community organization staff.

**MAJOR CHANGES FROM LAST YEAR**

The 1983-84 budget reflects the following changes that occurred during 1982-83:

- IGR was transitioned into a division within the Department of General Services.
- The director's position was eliminated, along with the professional lobbyist function for Multnomah County. The staff cut eliminated the federal lobbying effort for general transfer payments or other revenues.
- The administrative Specialist 2 position which provided the editorial support for County Lines and technical assistance to departments for publications was eliminated, along with County and State Fair exhibits.
- The ombudsman position was transferred to the County Executive.
- ViaCom Cablevision withdrew from the cable franchise negotiations. Negotiations have been resumed with the second bidder, Cablesystems Multnomah East.



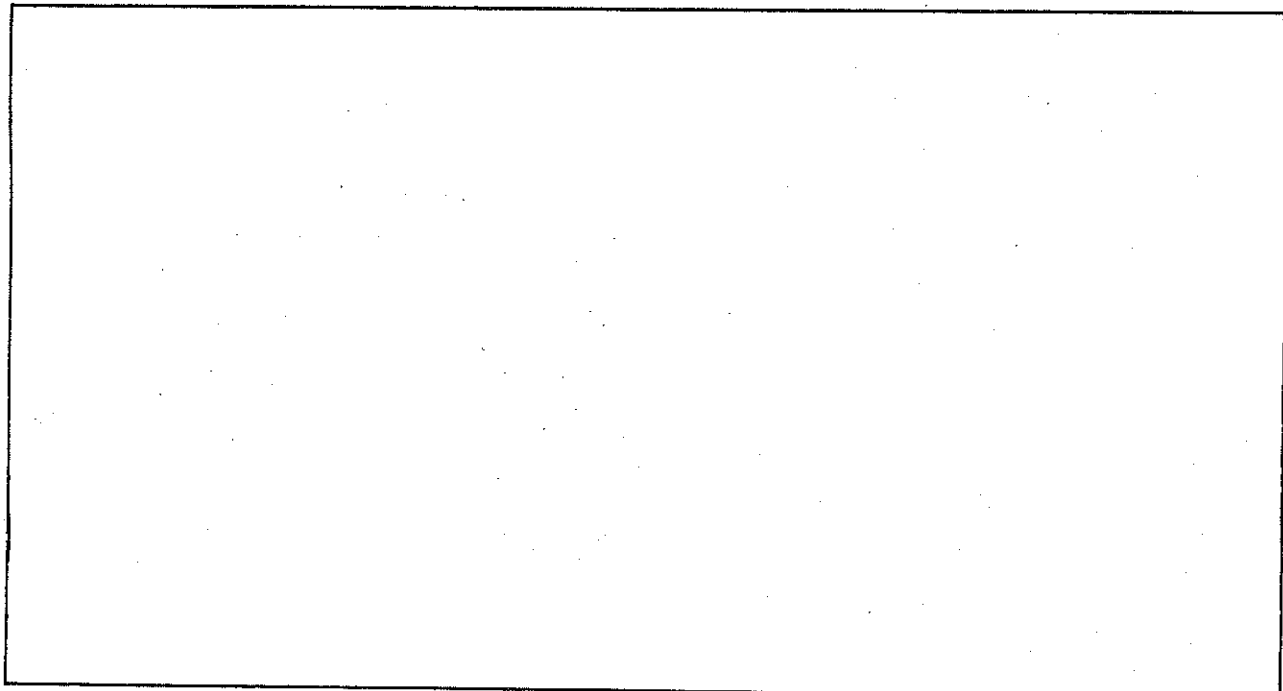
GENERAL SERVICES  
INTERGOVERNMENTAL RELATIONS DIVISION  
**EXPENDITURE SUMMARY**

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 205,493	\$ 205,244	\$ 246,038	\$ 98,397
Materials & Services	65,512	21,599	126,831	53,094
Capital Outlay	2,160	3,172	1,973	0
<b>Total</b>	<b>\$ 273,165</b>	<b>\$ 230,015</b>	<b>\$ 374,842</b>	<b>\$ 151,491</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
General Revenues	151,491
<b>Total</b>	<b>\$ 151,491</b>



GENERAL SERVICES  
 INTERGOVERNMENTAL RELATIONS  
 DGS GENERAL FUND  
 REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	177,107	69,299
520	PART TIME	6,786	3,372
540	OVERTIME	0	0
550	PREMIUM	3,670	0
570	FRINGE	58,475	25,726
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		246,038 \$	98,397
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	23,969	11,259
612	PRINTING AND REPRODUCTION	47,080	12,261
613	UTILITIES	0	0
614	COMMUNICATIONS	5,193	7,695
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	2,600	2,600
617	EQUIPMENT RENTAL	120	60
618	REPAIRS AND MAINTENANCE	1,200	300
620	POSTAGE	4,945	7,446
621	OFFICE SUPPLIES	5,128	2,903
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	250	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	25,172	500
633	LOCAL TRAVEL AND MILEAGE	6,671	4,706
651	SPACE RENTALS	1,600	850
659	MISCELLANEOUS	0	0
661	DUES AND SUBSCRIPTIONS	2,735	2,325
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	168	189
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 126,831 \$	53,094
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,973	0
TOTAL CAPITAL OUTLAY		\$ 1,973 \$	0
TOTAL REQUIREMENT		\$ 374,842 \$	151,491

GENERAL SERVICES  
INTERGOVERNMENTAL RELATIONS  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Community Coordinator	4	1	1	1	20,775	8,023	28,798
Office Assistant 2	1	0	1	1	15,868	6,874	22,742
Program Manager 1	0	0	0	1	32,656	10,526	43,182
Administrative Spec. 2	0	0	1	0			
Management Assistant	0	1	0	0			
Office Assistant 3	0	1	1	0			
Program Development Spec.	0	0	1*	0			
Program Management Spec.	2	1	1	0			
Program Manager 2	0	1	1	0			
<u>Partial Full Time</u>							
Staff Assistant 2	1	1	1*	0			
* One-Time-Only (OTO)							
<b>FULL TIME Total</b>	8	6	8	3	69,299	25,423	94,722
<b>PART TIME</b>					3,372	303	3,675
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 72,671	\$ 25,726	\$ 98,397

NOTES

510 - Full Time \$69,299

-- The following positions were eliminated during FY 82-83:

Administrative Specialist 2  
Program Development Specialist  
Program Manager 2  
Staff Assistant 2

-- The following positions are reclassified in the 83-84 budget:

Office Assistant 3 to an Office Assistant 2  
Program Management Specialist to Program Manager 1

-- The following position is cut for FY 83-84:

Office Assistant 2

520 - Part Time \$3,372

This is for clerical assistance during special sessions of the Legislature.

611 - Professional Services \$11,259

This is for legislative research, presentations, work study, Courthouse displays, and temporary clerical help.

612 - Printing and Reproduction \$12,261

The decrease is due to the elimination of County Lines and public information materials.

616 - External Data Processing \$2,600

This is for development of mailing lists for the citizen participation program.

620 - Postage \$7,446

This is for the cost of mailings associated with the citizen participation program.

621 - Office Supplies \$2,903

Due to the reduction in staff, the need for supplies is reduced.

## GENERAL SERVICES

CABLE T.V.

FEDERAL/STATE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 36,213	\$ 10,147	\$ 58,752	\$ 92,028
Materials & Services	2,651	97,939	162,059	585,487
Capital Outlay	0	0	35,100	5,100
<b>Total</b>	<b>\$ 38,864</b>	<b>\$ 108,086</b>	<b>\$ 255,911</b>	<b>\$ 682,615</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenues Cable Franchise Fees	682,615
<b>Total</b>	<b>\$ 682,615</b>

NOTES:

It is a high priority of the Board of County Commissioners to use receipts from the cable franchise for development of telecommunications-related services for the Multnomah County Library.

## GENERAL SERVICES

## CABLE TV OFFICE

## DGS FEDERAL/STATE PROGRAM FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	42,668	69,529
520	PART TIME	0	0
540	OVERTIME	885	0
550	PREMIUM	1,489	0
570	FRINGE	13,710	22,499
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		58,752 \$	92,028
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	137,000	514,300
612	PRINTING AND REPRODUCTION	6,887	8,744
613	UTILITIES	0	0
614	COMMUNICATIONS	1,770	4,669
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	5,000
618	REPAIRS AND MAINTENANCE	71	100
620	POSTAGE	4,541	4,541
621	OFFICE SUPPLIES	1,090	1,090
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	97	105
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	1,000	1,000
631	EDUCATION AND TRAVEL	4,175	9,490
633	LOCAL TRAVEL AND MILEAGE	1,092	1,552
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	13,656
661	DUES AND SUBSCRIPTIONS	1,000	1,000
		0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	15,360
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	3,336	4,880
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 162,059 \$	585,487
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	35,100	5,100
TOTAL CAPITAL OUTLAY		\$ 35,100 \$	5,100
TOTAL REQUIREMENT		\$ 255,911 \$	682,615

## GENERAL SERVICES

CABLE TV  
PERSONNEL DETAIL

FEDERAL/STATE FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Management Analyst	0	0	0	1	23,385	7,000	30,385
Office Assistant 2	0	0	1	1	13,530	6,326	19,856
Program Management Spec.	0	0	1	1	32,614	9,173	41,787
 <u>Permanent Part-Time</u>							
Office Assistant 1	4	0	0	0			
Office Assistant 2	0	1	0	0			
Management Assistant	1	0	0	0			
<b>FULL TIME Total</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>69,529</b>	<b>22,499</b>	<b>92,028</b>
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					<b>\$ 69,529</b>	<b>\$ 22,499</b>	<b>\$ 92,028</b>

## NOTES

510 - Full Time \$69,529

This reflects a new position of Management Analyst.

## GENERAL SERVICES

CABLE TV

## NOTES

FEDERAL/STATE FUND

## 611 - Professional Services \$514,300

- Funds for access corporation required by franchise agreement to be passed through the Regulatory Commission \$470,000
- Technical monitoring of system development 11,000
- Legal consultation, including development of FCC waiver request 16,000
- Technical assistance in developing a communication plan for jurisdictions, beginning with Multnomah County 6,000
- Technical services for interconnect of Fire District 10 and other government agencies with Portland's municipal cable system 1,000
- Temporary clerical and other outside agency assistance 1,000
- Legal (\$1,300), technical (\$8,000) consultation for development of Sylvan/Dunthorpe franchise 9,300

## 612 - Printing and Reproduction \$8,744

This is for reproducing a franchise agreement and related costs.

## 617 - Equipment Rental \$5,000

This is for rental of a word processor/computer.

## 659 - Miscellaneous \$13,656

These funds will be used to reimburse jurisdictions for cable-related administrative costs incurred.

## 661 - Dues and Subscriptions \$1,000

Trade magazines and subscriptions.

## 740 - Equipment \$5,100

This is for the purchase of a video monitor, 3/4 inch deck, 1/2 inch deck, porta pak and power supply, and related equipment.

## 940 - Indirect Costs \$15,360

These are indirect costs for the Regulatory Commission budget.



GENERAL SERVICES  
PURCHASING  
MANAGER: SHERRY JACOX  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	418,523	0	0	0	418,523
Materials & Services	183,957	0	0	0	189,957
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 602,480</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 602,480</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Operational Revenues					
County Auctions	75,000	0	0	0	75,000
Outside Purchasing Fees	3,772	0	0	0	3,772
Tiffany Food Service	11,020	0	0	0	11,020
Vending Machines	8,500	0	0	0	8,500
Portland Recycling Team	5,000	0	0	0	5,000
General Revenues	499,188	0	0	0	499,188
<b>Total</b>	<b>\$ 602,480</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 602,480</b>

**PURPOSE STATEMENT**

The Purchasing Division has central administrative responsibility for the Countywide procurement program. This includes procuring all equipment, materials, supplies, trade and skilled services, and construction projects. In addition, the Division administers professional services contracting over \$10,000, a fixed assets control program, listing all real and personal property, operates a central store that serves all County units and 72 outside agencies (fire and school districts), and is responsible for County auctions.

The Division is responsible for a Minority and Female Business Enterprise (MBE/FBE) program as an integral part of the purchasing function. County MBE/FBE goals last year were 11% for construction projects under \$100,000; 9% of professional services; 5% of all supplies and equipment; and 11% of all trade and skilled services.

The Division administrates a Countywide contract compliance program.

Authority: Functions are mandated by ORS 279 (Public Contracting), ORS 146.125 (Disposition of Personal Property), and Multnomah County Public Contract Review Board (PCRB) Administrative Rules.

### WORK PLAN DESCRIPTION

The Purchasing Division will provide the following services:

- Processing 30,000 requisitions for outside and Central Stores purchases.
- Delivering materials and supplies to county units.
- Holding quarterly auctions of surplus and unclaimed personal property.
- Administration of the fixed assets control program.
- Administration of a contract compliance program.
- Conducting an annual inventory of Central Stores.

In 1983-84, new emphasis will be put on the following:

- Implementation of a Countywide procurement planning program (cost containment system).
- Reducing bid and award processing time.
- Upgrading buyer qualifications and training.
- Improvement of the contract administration program.
- Increasing the County's ability to meet its goals for the Minority/Female Business Enterprise Program.

### MAJOR CHANGES FROM LAST YEAR

The completion of an automated data processing system for Purchasing and Inventory Control; increased participation by minority and female business enterprises; implementation of a Countywide procurement planning program; implementation of a new fixed assets control program; administrative responsibility for the following new Countywide contracts: vending machine, paper recycling, typewriter repair, and temporary help.

Personnel changes include the deletion of the following positions:

- (1) Office Assistant 3
- (2) Office Assistant 2
- (1) Office Assistant 1
- (1) Warehouse Worker

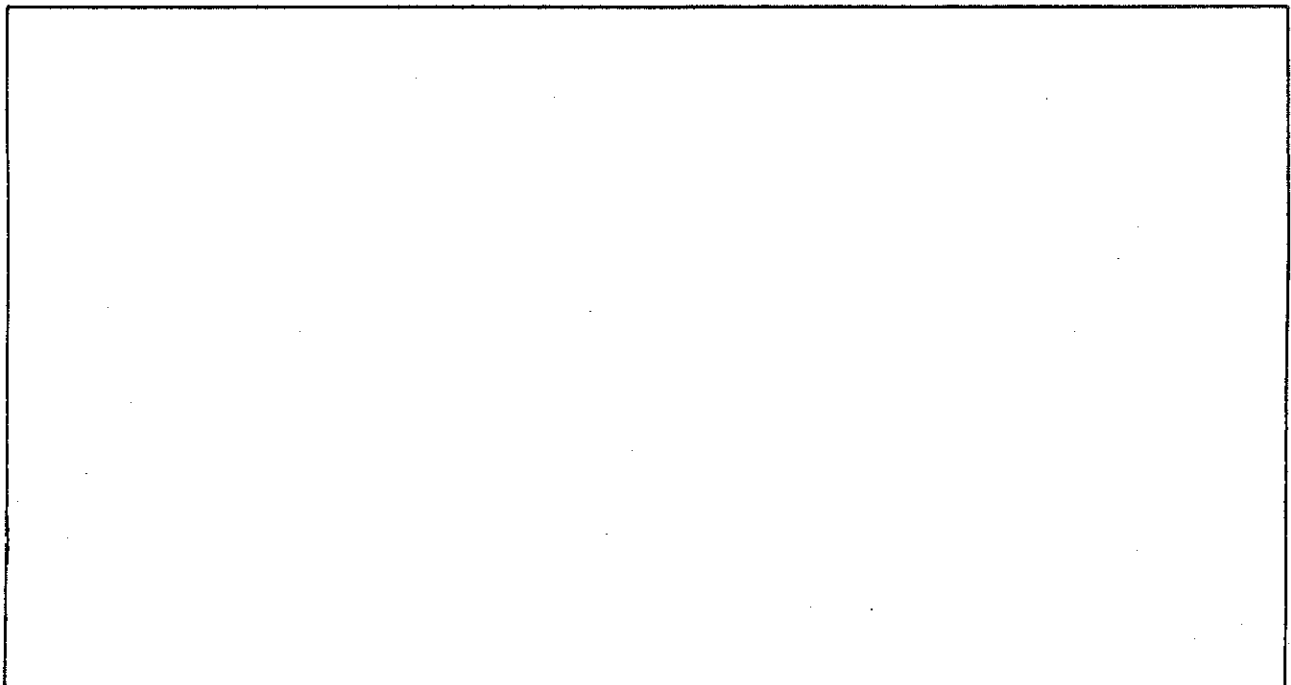
GENERAL SERVICES  
PURCHASING  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 268,193	\$ 400,287	\$ 408,796	\$ 418,523
Materials & Services	28,576	69,755	236,322	189,545
Capital Outlay	1,537	3,183	0	0
<b>Total</b>	<b>\$ 298,306</b>	<b>\$ 473,225</b>	<b>\$ 645,118</b>	<b>\$ 608,068</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Operational Revenues	
County Auctions	75,000
Outside Purchasing Fees	3,772
Tiffany Food Service	11,020
Vending Machines	8,500
Portland Recycling Team	5,000
General Revenues	504,776
<b>Total</b>	<b>\$ 608,068</b>



GENERAL SERVICES  
PURCHASING

DGS GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	303,793	309,576
520	PART TIME	0	0
540	OVERTIME	2,248	1,995
550	PREMIUM	0	1,252
570	FRINGE	102,755	105,700
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		408,796 \$	418,523
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	97,510	9,500
612	PRINTING AND REPRODUCTION	6,000	8,500
613	UTILITIES	0	0
614	COMMUNICATIONS	8,685	13,749
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	2,400	12,606
618	REPAIRS AND MAINTENANCE	1,100	3,000
620	POSTAGE	5,300	9,339
621	OFFICE SUPPLIES	3,700	8,280
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	3,150	1,600
624	MINOR EQUIPMENT AND TOOLS	500	100
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	100	100
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	825	1,000
651	SPACE RENTALS	300	300
659	MISCELLANEOUS	7,500	8,000
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	89,295	98,890
960	MOTOR POOL SERVICES	9,957	14,581
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 236,322 \$	189,545
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 645,118 \$	608,068

GENERAL SERVICES  
PURCHASING  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 total
Administrative Spec. 1	1	2	2	1	25,390	8,814	34,204
Administrative Spec. 2	1	1	1	1	31,424	9,681	41,105
Administrative Technician	2	2	3	3	56,291	18,261	74,552
Office Assistant 2	3	5	4	6	86,600	32,220	118,820
Office Assistant 4	1	0	0	1	19,606	5,687	25,293
Program Manager 2	0	0	0	1	37,188	10,873	48,061
Warehouse Worker	2	3	3	2	33,074	12,976	46,050
Warehouse Worker/Chief	1	1	1	1	20,003	6,360	26,363
Office Assistant 1	2	1	1	0			
Office Assistant 3	0	1	1	0			
Office Machine Technician	1	0	0	0			
Program Manager 1	0	1	1	0			
<b>FULL TIME Total</b>	<b>14</b>	<b>17</b>	<b>17</b>	<b>16</b>	<b>309,576</b>	<b>104,872</b>	<b>414,448</b>
<b>PART TIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>OVERTIME</b>					<b>1,995</b>	<b>469</b>	<b>2,464</b>
<b>PREMIUM PAY</b>					<b>1,252</b>	<b>359</b>	<b>1,611</b>
<b>Total</b>					<b>\$ 312,823</b>	<b>\$ 105,700</b>	<b>\$ 418,523</b>

NOTES

510 - Full Time \$309,576

The Program Manager 1 position has been reclassified to Program Manager 2.

Positions transferred to this budget from Department of Administrative Services Administration and Planning were:

- (1) Office Assistant 4
- (3) Office Assistant 2

GENERAL SERVICES  
PURCHASING  
NOTES

GENERAL FUND

Positions deleted:

- (1) Administrative Specialist 1 (Senior Buyer)
- (1) Office Assistant 1
- (1) Office Assistant 2
- (1) Office Assistant 3
- (1) Warehouse Worker

540 - Overtime \$1,995

Occasional word processing operations.  
Weekend work at County auctions.

611 - Professional Services \$9,500

County Auctions

Temporary help 192 hours at \$7.00	\$1,344
Auctioneer at 3% of estimated \$75,000	\$2,250

Special Projects, Vacations, Peak Loads

Temporary help approximately 488 hours at \$8.00	\$3,906
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MBE

Vendor's training	\$1,000
Evaluation consultant	\$1,000

612 - Printing and Reproduction \$8,500

Auction flyers	\$1,500
Specifications, bids, contracts, new users guide, and publishing vendor guide	\$7,000

617 - Equipment Rental \$12,606

CPT word processor \$668.47 per month	\$8,022
Copy machine - includes all paper, toner, maintenance and replacement - estimated 10,000 copies at 3.82 cents per copy	\$4,584

618 - Repairs and Maintenance \$3,000

Typewriter repair	\$ 500
Lift truck repair (Central Stores)	\$ 350
Electric pallet jack (Central Stores)	\$ 150
CPT Word Processor maintenance	\$2,000

GENERAL SERVICES  
PURCHASING  
NOTES

GENERAL FUND

621 - Office Supplies \$8,280

Covers supplies for Purchasing, Property Control, warehouse, auctions, MBE/FBE program, contracts, new automated systems, and increased volume related to centralized receiving/shipping, related supplies for new filing system.

623 - Operating Supplies \$1,600

Cartons, boxes, strapping tape, compressor oils, greases, freons, and miscellaneous.

624 - Minor Equipment and Tools \$100

Hand tools and cabinet/chest for minor repair/assembly of surplus property and auction items.

626 - Maintenance Supplies \$100

Miscellaneous bolts, fasteners, nails, glue for minor repairs/assembly of surplus property.

633 - Local Travel \$1,000

Two bus passes (exempt)	\$ 350
Bus tickets for employee use in lieu of pool cars	\$ 200
Legislative business meetings	\$ 300
MBE/FEB meetings	\$ 100

651 - Space Rentals \$300

MBE/FBE County exhibit space at two conferences at \$150 each \$300.

659 - Miscellaneous \$8,000

Advertising related to PCRB, formal bids, auctions, and MBE/FBE Program.

950 - Data Processing Services \$98,890  
New Inventory System

GENERAL SERVICES  
 FACILITIES & PROPERTY MANAGEMENT  
 MANAGER: F. Wayne George  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	1,406,834	0	0	0	1,406,834
Materials & Services	3,920,637	0	0	0	3,920,637
Capital Outlay	39,679	0	0	0	39,679
<b>Total</b>	<b>\$ 5,367,150</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,367,150</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Dedicated Revenues	0	0	0	0	0
Operational Revenues	838,309	0	0	0	838,309
General Revenues	4,528,841	0	0	0	4,528,841
<b>Total</b>	<b>\$ 5,367,150</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,367,150</b>

**PURPOSE STATEMENT**

The Facilities & Property Management Division is responsible for the safe and efficient operation, maintenance and improvements (including capital construction projects) to 56 County-owned and leased facilities. As in prior years, the Division is responsible for providing physical planning, remodeling, building code compliance and relocation, as well as construction and major remodeling.



GENERAL SERVICES  
FACILITIES AND PROPERTY MANAGEMENT  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

The Facilities and Property Management Division will do the following:

- Provide janitorial services, either directly or on a contractual basis, for 18 County facilities.
- Carry out an ongoing preventative maintenance program involving general repairs to the physical plant, HVAC, and electrical systems.
- Prepare specifications for and monitor all phases of budgeted construction projects.
- Develop or preserve County-owned surplus real property in accordance with new County policies and procedures.
- Process telephone change requests and investigate cost analysis for peripheral phone services to insure best service at lowest prices.
- Manage repair requests made by other departments.
- Review maintenance and operational cost at Justice Center to insure true cost evaluations.

**MAJOR CHANGES FROM LAST YEAR**

- Maintenance and operation of the new 472,000 square foot Justice Center scheduled to open in November 1983.
- Management responsibility for installation and operation of a new County-wide telephone system.
- The Construction budget, managed by the Division and located in Nondepartmental appropriations, includes a greater concentration on maintenance and repair projects and a lesser emphasis on interior office remodeling.
- The FY 83-84 budget reflects a diminished capacity to manage the County's real property holdings.

GENERAL SERVICES  
FACILITIES & PROPERTY MANAGEMENT  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 945,423	\$ 1,259,429	\$ 1,404,615	\$ 1,406,834
Materials & Services	1,733,239	2,406,918	3,285,273	3,920,637
Capital Outlay	306	4,982	0	39,679
<b>Total</b>	<b>\$ 2,678,967</b>	<b>\$ 3,671,329</b>	<b>\$ 4,689,888</b>	<b>\$ 5,367,150</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Operational Revenues	
Tax Exemption Refund	12,727
Property Management Sales	9,290
Property and Space Rentals	633,292
Telephone Rentals	5,000
Recycling - Paper	5,000
Justice Center Reimbursement - City of Portland	173,000
General Revenues	4,528,841
<b>Total</b>	<b>\$ 5,367,150</b>

In FY 82-83, this division was a part of the Department of Administrative Services.

GENERAL SERVICES  
 FACILITIES AND PROPERTY MANAGEMENT  
 DGS GENERAL FUND  
 REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	1,038,150	1,021,708
520	PART TIME	3,455	0
540	OVERTIME	12,869	23,852
550	PREMIUM	6,243	1,965
570	FRINGE	343,898	359,309
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		1,404,615	\$ 1,406,834
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	291,107	294,824
612	PRINTING AND REPRODUCTION	6,475	12,575
613	UTILITIES	1,439,177	2,048,045
614	COMMUNICATIONS	90,656	72,397
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	38,916	1,500
618	REPAIRS AND MAINTENANCE	60,008	63,580
620	POSTAGE	1,774	1,475
621	OFFICE SUPPLIES	3,975	3,950
622	JANITORIAL SUPPLIES	47,500	65,542
623	OPERATING SUPPLIES	28,700	72,950
624	MINOR EQUIPMENT AND TOOLS	1,850	4,200
625	CLOTHING AND UNIFORMS	2,550	3,825
626	MAINTENANCE SUPPLIES	44,000	52,300
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	700	675
651	SPACE RENTALS	1,108,387	1,068,734
659	MISCELLANEOUS	82,689	83,910
653	REFUNDS	0	0
652	INTEREST EXPENSE	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	1,450
960	MOTOR POOL SERVICES	36,809	59,705
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	9,000
TOTAL MATERIALS AND SERVICES		\$ 3,285,273	\$ 3,920,637
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	39,679
TOTAL CAPITAL OUTLAY		\$ 0	\$ 39,679
TOTAL REQUIREMENT		\$ 4,689,888	\$ 5,367,150

## GENERAL SERVICES

## FACILITIES &amp; PROPERTY MANAGEMENT

## GENERAL FUND

## PERSONNEL DETAIL

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Administrative Specialist 1	1	3	4	5	124,238	42,181	166,419
Administrative Specialist 2	0	1	1	1	26,016	7,634	33,650
Administrative Technician	1	0	1	1	18,120	7,087	25,207
Carpenter/Maintenance	5	4	5	4	94,441	33,099	127,540
Custodian 1	22	14	14	15	207,238	73,465	280,703
Custodian 2	0	2	1	2	28,147	10,105	38,252
Custodian Supervisor	2	1	1	1	20,029	6,366	26,395
Electrical Supervisor	0	0	1	1	31,717	9,717	41,467
Electrician	0	6	6	5	145,430	48,736	194,166
Facilities Supervisor	0	0	1	1	28,188	8,319	36,507
Office Assistant 1	0	0	0	1	9,038	3,832	12,870
Office Assistant 2	3	5	4	4	56,807	22,248	79,055
Plant Maint. Engineer	12	7	9	8	182,912	65,794	248,706
Program Manager 2	0	0	0	1	37,187	11,770	48,957
Carpenter/Lead	0	1	0	0			
Carpenter/Special Projects	0	1	0	0			
Electrician/Lead	0	1	0	0			
Office Assistant 4	0	0	1	0			
Plant Maint. Supervisor	1	1	1	0			
Program Manager 1	2	2	1	0			
Program Supervisor	1	1	1	0			
Telecommunications Tech.	0	0	1	0			
<u>Partial Full Time</u>							
Custodian <sup>1</sup>	0	0	0	1	5,481	453	5,934
Office Assistant 2	0	1	1	1	6,719	2,417	9,136
<b>FULL TIME Total</b>	<b>52</b>	<b>50</b>	<b>54</b>	<b>52</b>	<b>1,021,708</b>	<b>353,256</b>	<b>1,374,964</b>
<b>PART TIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>OVERTIME</b>					<b>23,852</b>	<b>5,592</b>	<b>29,444</b>
<b>PREMIUM</b>					<b>1,965</b>	<b>461</b>	<b>2,426</b>
<b>TOTAL</b>					<b>1,047,525</b>	<b>359,309</b>	<b>1,406,834</b>

510 - Full Time \$1,021,708

The following positions are eliminated for FY 83-84:

- (1) Program Supervisor
- (1) Carpenter
- (1) Engineer
- (6) Custodians
- (1) Electrician
- (1) Administrative Specialist 2
- (1) Plant Maintenance Supervisor

The following positions were reclassified:

- Program Manager 1 to Program Manager 2
- Telecommunications Technician and Office Assistant 4 to Administrative Specialist 1

The following position was transferred to Facilities & Property Management from the Construction Projects budget:

- Administrative Specialist 2

The following positions are associated with the operations and maintenance of the Justice Center:

Transfers

- Facilities Supervisor
- Carpenter
- (2) Engineers
- Electrician
- (4) Custodian 1

New

- (4) Custodian 1
- Custodian 2
- Office Assistant 1

611 - Professional Services \$294,824

- \$9,000 Security and fire alarms at County owned facilities
- \$3,285 Pest control services for County owned buildings
- \$4,750 Consultants for HVAC, Telecommunications, and custodial services
- \$54,522 Elevator maintenance contracts
- \$11,000 Interior and exterior window washing plus carpet cleaning at Justice Center
- \$4,000 Consultants over and above warranty service on elevators, boilers, chillers, and electrical systems
- \$250 Clerical assistance

## GENERAL SERVICES

## FACILITIES &amp; PROPERTY MANAGEMENT

## GENERAL FUND

## NOTES

- \$1,200 State inspection fees for elevators
- \$175 State air contaminate inspection fee (animal shelter)
- \$1,500 State boiler inspection fee
- \$350 Water testing back flow preventers
- \$100 Water testing various buildings
- \$203,892 Contracts with cleaning service companies for custodial services in eleven County owned/leased buildings five days per week
- \$800 Appraisal fees and advertising related to property

613 - Utilities \$2,048,045

The FY 83-84 requests reflect a 17% across the board increase. This request takes into account Rocky Butte Jail closing December 1, 1983, and other County leases being terminated. Utility costs for the Justice Center is \$440,702.

614 - Communications \$72,397

This request reflects not only monthly phone charges for the division, but also includes centrex consoles, directory listings, Seattle and Salem tie lines, three WATTS lines, two information phone consoles, phone service to the press room, Courthouse tour office, Courthouse cafeteria, and information booth, and pagers for Justice Center employees.

617 - Equipment Rental \$1,500

The reduction from FY 82-83 costs reflects the Toll Management System to outside users. In FY 83-84 there will be no outside users. The FY 83-84 costs are for equipment in the Justice Center.

622 - Janitorial Supplies \$65,542

The increase from FY 82-83 represents the cost of maintenance for the new Justice Center.

623 - Operating Supplies \$72,950

The increase from FY 82-83 is associated with the cost of the Justice Center and repaving of JDH parking lot after the Banfield Freeway is widened.

651 - Space Rentals \$1,068,734

The reduction from Fy 82-83 represents the termination of rental leases and consolidating those programs into County owned space. Office space costs are \$1,034,434 while parking spaces costs are \$34,300.

GENERAL SERVICES  
FACILITIES & PROPERTY MANAGEMENT  
NOTES

GENERAL FUND

659 - Miscellaneous \$83,910

- \$42,795 Taxes and assessments on County owned property.
- \$36,315 Local improvement district assessment for light rail.
- \$4,800 Parking meter hoods issued by the City of Portland.

740 - Equipment \$39,679

This request is for equipment associated with Engineering, custodial, electrical programs, and the Justice Center.

990 - Other Internal Services \$9,000

This is for work done by Road Fund personnel (i.e., signs).

626 - Miscellaneous Supplies \$52,300

This is for spare parts for the detention center electronics system, and costs associated with the engineering and carpenter operations.

GENERAL SERVICES  
FACILITIES & PROPERTY MANAGEMENT  
NOTES

GENERAL FUND

FACILITIES AND PROPERTY MANAGEMENT SERVICE REIMBURSEMENTS\*  
BY FUND AND ORGANIZATION

Federal/State Fund

DHS	
Mental Health	\$ 45,366
MCCAA	13,000
Emergency Medical Services	2,300
Health Services/Pharmacy	5,352
Health Services Division	36,576
DJS	
Support Enforcement	\$ 30,000
Juvenile Court/Case Management and Juvenile Services Commission	8,093
Juvenile Court/Donald E. Long Home	9,240
Emergency Management	2,350
DGS	
Cable TV	\$ 4,888
Total Federal/State Fund	\$157,165

Road Fund

Accounting and Engineering	\$ 17,650
Traffic Aid	2,100
Vance Pit Operations & Maintenance	23,500
Total Road Fund	\$ 43,250

Fleet Management Fund

\$ 1,200

Animal Control Fund

\$ 75,000

Data Processing Fund

\$204,130

Inverness Fund

\$ 2,905

Insurance Fund

\$ 2,300

Total Service Reimbursements

\$485,995

\* These are service reimbursements that appear throughout the budget as line item 970 Building Management Services



GENERAL SERVICES  
DATA PROCESSING AUTHORITY  
MANAGER: Don Dumont  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	0	0	1,963,431	1,963,431
Materials & Services	0	0	0	2,514,364	2,514,364
Capital Outlay	0	0	0	3,665	3,665
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,481,460</b>	<b>\$ 4,481,460</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Operational Revenue					
City of Portland	0	0	0	0	774,325
Metro (MDS)	0	0	0	0	22,093
Tri Met	0	0	0	0	127,126
Title Companies	0	0	0	0	40,662
State of Oregon-Courts	0	0	0	0	363,902
Clackamas Co.-Juvenile	0	0	0	0	2,700
Wash. County-Juvenile	0	0	0	0	6,157
Circuit Court	0	0	0	0	30,000
Service Reimbursements	0	0	0	0	2,845,578
Data Proc. Fund Revenue					268,917
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,481,460</b>

**PURPOSE STATEMENT**

It is the purpose of the Data Processing Authority to provide the expertise and to maintain the facilities for productive and effective use of data processing systems in support of the delivery of services by Multnomah County. This is done through planning and consulting services, systems development services, equipment and facilities management, and centralized computer services. To allow the most effective and greatest variety of data processing services at lowest cost, DPA provides these services to other governmental agencies in the local area.

GENERAL SERVICES  
DATA PROCESSING AUTHORITY  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

The 1983-84 Work Plan for DPA includes two areas of emphasis: upgrading service levels, and working to resolve a number of policy questions about the future of data processing in Multnomah County.

Improvements will be made in computer availability, on-line response times, and scheduling of batch work. At the proposed budget level, maintenance of applications will be at minimal levels (no enhancements) and new development will be severely limited. The final phases of the Inventory/Purchasing System will be installed and the General Ledger Replacement Project will continue. The Information Center will continue to work with users to provide data processing services, implement training programs for users, improve problem tracking and follow-up, and coordinate planning with users.

**MAJOR CHANGES FROM LAST YEAR**

Because of reduced operations, seventeen full time positions have been deleted and others cut back to less than full time. New development is restricted to completion of two projects begun in 1982-83, and enhancements to existing systems will not be possible. One office systems analyst position has been transferred to DPA from the Budget and Management Analysis Division.

GENERAL SERVICES  
DATA PROCESSING AUTHORITY  
EXPENDITURE SUMMARY

DATA PROCESSING FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 1,848,463	\$ 2,255,631	\$ 2,336,702	\$1,963,431
Materials & Services	1,498,021	2,336,927	2,547,206	2,514,364
Capital Outlay	100,539	85,205	44,750	3,665
<b>Total</b>	<b>\$ 3,447,023</b>	<b>\$ 4,677,763</b>	<b>\$ 4,928,658</b>	<b>\$4,481,460</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Operational Revenues	
City of Portland	774,325
Metro (MSD)	22,093
Tri Met	127,126
Title Companies	40,662
State of Oregon-Courts	363,902
Clackamas County-Juvenile	2,700
Washington County-Juvenile	6,157
Circuit Court	30,000
Service Reimbursements	
General Fund	2,524,181
Animal Control Fund	21,433
Federal/State Fund	246,113
Road Fund	53,851
Data Processing Fund General Revenues	268,917
<b>Total</b>	<b>\$4,481,460</b>

## GENERAL SERVICES

775 DATA PROCESSING FUND - DPA

701 DGS DATA PROCESSING FUND

## REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	1,734,975	1,458,283
520	PART TIME	0	0
540	OVERTIME	28,300	27,300
550	PREMIUM	19,719	7,934
570	FRINGE	553,708	469,914

TOTAL SALARIES WAGES & FRINGE BENEFITS \$ 2,336,702 \$ 1,963,431

EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	5,000	12,953
612	PRINTING AND REPRODUCTION	11,164	14,264
613	UTILITIES	0	0
614	COMMUNICATIONS	179,600	169,743
615	INSURANCE	9,000	2,000
616	EXTERNAL DATA PROCESSING	210,249	264,852
617	EQUIPMENT RENTAL	796,285	759,971
618	REPAIRS AND MAINTENANCE	386,652	491,441
620	POSTAGE	2,735	3,359
621	OFFICE SUPPLIES	8,400	7,440
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	98,000	91,000
624	MINOR EQUIPMENT AND TOOLS	1,755	1,100
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	541
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	4,100
633	LOCAL TRAVEL AND MILEAGE	2,545	2,200
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	14,350	11,800
661	DUES AND SUBSCRIPTIONS	1,500	1,763
		0	0

INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	583,972	441,174
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	5,851	5,055
970	BUILDING MANAGEMENT SERVICES	210,480	229,408
990	OTHER INTERNAL SERVICES	19,668	200

TOTAL MATERIALS AND SERVICES \$ 2,547,206 \$ 2,514,364

CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	44,750	3,665

TOTAL CAPITAL OUTLAY \$ 44,750 \$ 3,665

TOTAL REQUIREMENT \$ 4,928,658 \$ 4,481,460

GENERAL SERVICES  
DATA PROCESSING AUTHORITY  
PERSONNEL DETAIL

DATA PROCESSING FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Administrative Specialist 1	3	2	1	1	23,323	7,772	31,095
Computer Operator 1	4	4	4	3	58,096	19,932	78,028
Computer Operator 2	5	5	5	5	116,413	39,760	156,173
Computer Operator Supv.	0	3	3	2	52,033	16,839	68,872
Data Processing Manager 1	0	4	4	4	128,154	38,435	166,589
Data Processing Manager 2	0	3	3	3	110,851	29,305	140,156
Data Processing Specialist	2	3	3	3	73,872	23,704	97,576
Data Processing Technician	0	2	4	4	78,115	25,383	103,498
Financial Spec. 2 (1/2 time)	1	1	1	1	15,712	4,845	20,557
Office Assistant 1	1	1	1	1	12,758	6,135	18,893
Office Assistant 2	12	11	9	5	77,104	28,014	105,118
Office Assistant 3	5	6	6	6	101,627	35,371	136,998
Management Analyst	0	0	0	1	26,894	8,068	34,962
Program Manager 3	1	1	1	1	41,948	9,543	51,491
Programmer	3	3	5	4	85,410	25,808	111,218
Programmer/Analyst	7	9	9	6	154,831	49,465	204,296
Programmer/Senior	3	2	2	2	59,276	18,611	77,887
Software Specialist 2	3	2	3	3	94,941	27,461	122,402
Systems Analyst/Senior	6	5	7	5	146,925	46,962	193,887
Administrative Assistant	1	1	1	0			
Office Assistant 4	1	0	0	0			
Operations Supervisor 2	3	0	0	0			
Prog. Develop. Tech.	1	0	0	0			
Program Manager 1	3	0	0	0			
Software Specialist 1	2	3	2	0			
Software Systems Manager	4	0	0	0			
Software Systems Mgr.(1/2)	1	0	0	0			
Systems Manager	1	0	0	0			
<u>Regular Part Time</u>							
Administrative Specialist 2	4	4	2	0			
Data Processing Manager 1	0	1	0	0			
<b>FULL TIME Total</b>	<b>77</b>	<b>76</b>	<b>76</b>	<b>60</b>	<b>1,458,283</b>	<b>461,413</b>	<b>1,919,696</b>
<b>PART TIME</b>					<b>0</b>	<b>0</b>	<b>0</b>
<b>OVERTIME</b>					<b>27,300</b>	<b>6,589</b>	<b>33,889</b>
<b>PREMIUM</b>					<b>7,934</b>	<b>1,912</b>	<b>9,846</b>
<b>TOTAL</b>					<b>1,493,517</b>	<b>469,914</b>	<b>1,963,431</b>

## GENERAL SERVICES

## DATA PROCESSING AUTHORITY

## DATA PROCESSING FUND

## NOTES

510 - Full Time \$1,444,526

## Positions deleted:

- (1) Administrative Assistant
- (2) Administrative Specialist 2
- (1) Computer Operator 1
- (4) Office Assistant 2
- (2) Programmer
- (3) Programer/Analyst
- (1) Programmer/Senior
- (2) Software Specialist
- (1) Systems Analyst/Senior
- (1) Computer Operator Supervisor

## Positions added:

- (1) Management Analyst (Office Systems)

540 - Overtime \$27,300

Required to meet user production schedules during hardware and system malfunctions; to meet user requirements during 24 hr/day, 7 day/week operations; and word processing support during emergency situations.

550 - Premium Pay \$7,934

Shift differential and word processing premium.

614 - Communications \$169,743

Teleprocessing data lines and modern service for users of terminals and printers (\$139,062) and administrative telephone service (\$30,681).

615 - Insurance \$2,000

Computer property at DPA.

616 - External Data Processing \$264,852

Maintenance costs on software products	(\$201,252)
Keypunch services	(\$ 29,000)
Microfiche services	(\$ 34,600)

GENERAL SERVICES  
DATA PROCESSING AUTHORITY  
NOTES

DATA PROCESSING FUND

617 - Equipment Rental	\$759,971	
Miscellaneous Vendor Terminal Equipment		\$173,688
First National Bank (Amdahl 470Y5)		\$244,234
Univac		\$ 39,490
STC		\$ 37,416
Xerox		\$ 98,569
IBM		\$ 17,044
Disk Conversion Upgrade 2		\$ 29,330
Second CPU - Upgrade 3		\$120,000
Audio Visual Equipment		\$ 200
618 - Repairs and Maintenance	\$491,441	
Word Processing Equipment		\$ 3,024
Office Equipment		\$ 476
Univac		\$ 7,099
Miscellaneous Vendor Terminal Equipment		\$ 48,318
Amdahl		\$138,360
Computer Maintenance Service		\$ 12,000
DP Enterprises		\$ 1,644
Standard Register		\$ 1,500
Telegenics Inc.		\$ 2,484
Storage Technology Copr.		\$ 51,012
TIMA		\$ 3,850
IBM		\$ 44,846
Xerox		\$ 65,000
Overtime Maintenance		\$ 22,000
Rate Increase		\$ 12,350
Zell L. Sealer		\$ 500
Computer Link		\$ 500
Second CPU - Upgrade 3		\$ 76,478
623 - Operating Supplies	\$91,000	
Stock paper		\$ 57,000
Magnetic Media		\$ 6,000
Ribbons		\$ 12,500
Xerox Chemicals		\$ 13,500
Miscellaneous		\$ 2,000
631 - Education and Travel	\$4,100	
Video cassette training program for effective utilization of SAS software		\$3,000
Tuition reimbursement for job-related course work for 11 trainees at \$100 per educational course		\$1,100

NOTES

633	-	Local Travel and Mileage	\$2,200
		Bus passes for 10 employees and other authorized local mileage.	
659	-	Miscellaneous	\$11,800
		Freight charges on data processing equipment, reference and technical manuals.	
661	-	Dues and Subscriptions	\$1,763
		Professional journals.	
740	-	Equipment	\$3,665
		For replacement of office equipment items, such as executive desks, chairs, filing cabinets, calculators, etc.	
940	-	Indirect Costs	\$441,174
		County overhead computed at the rate of 11.8% of direct labor and materials.	
970	-	Building Management	\$229,408
		Service reimbursement for:	
		Cleaning	\$ 9,240
		Utilities	\$ 95,040
		Overhead	\$ 10,428
		Rent Transfer	\$114,700



DPA MULTNOMAH COUNTY SERVICE REIMBURSEMENTS AND REVENUE

Department of Human Services

Administration - Health Officer	\$ 6,525
Health Services Division	244,113
Social Services	<u>2,000</u>

Department of Human Services Total	\$ 252,638
------------------------------------	------------

Department of Justice Services

Sheriff	\$481,972
District Attorney	205,325
Juvenile	61,463
Medical Examiner	1,450
Community Corrections	<u>13,614</u>

Department of Justice Services Total	\$ 763,824
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Department of Environmental Services

Road Fund	\$ 53,851
Animal Control	21,433
Planning	<u>5,398</u>

Department of Environmental Services Total	\$ 80,682
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Department of General Services

Operations	\$ 35,725
Budget	17,686
Finance	361,778
Employee Relations	30,542
Purchasing	98,890
Facilities Management	<u>1,450</u>

Department of General Services Total	\$ 546,071
--------------------------------------	------------

Nondepartmental

Assessment & Taxation	\$836,470
Elections	220,741
Special Appropriations	<u>145,152</u>

Nondepartmental Total	\$ 1,202,363
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MULTNOMAH COUNTY SERVICE REIMBURSEMENT TOTAL	\$ 2,845,578
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# ADMINISTRATION AND PLANNING EXPENDITURE SUMMARY

HISTORY ONLY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	233,052	235,467	160,439	0
Materials & Services	19,832	20,555	212,929	0
Capital Outlay	3,749	820	0	0
<b>Total</b>	<b>\$ 256,633</b>	<b>\$ 256,842</b>	<b>\$ 373,368</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$

ADMINISTRATIVE SERVICES  
ADMINISTRATION

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
	PERSONAL SERVICES		
510	FULL TIME	106,032	0
520	PART TIME	0	0
540	OVERTIME	503	0
550	PREMIUM	16,883	0
570	FRINGE	37,021	0
	TOTAL SALARIES WAGES & FRINGE BENEFITS \$	160,439 \$	0
	EXTERNAL MATERIALS AND SERVICES		
611	PROFESSIONAL SERVICES	1,100	0
612	PRINTING AND REPRODUCTION	3,400	0
613	UTILITIES	0	0
614	COMMUNICATIONS	6,767	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	8,000	0
618	REPAIRS AND MAINTENANCE	3,000	0
620	POSTAGE	175,760	0
621	OFFICE SUPPLIES	3,500	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	4,302	0
633	LOCAL TRAVEL AND MILEAGE	725	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
653	REFUNDS	0	0
	INTERNAL SERVICE REIMBURSEMENTS		
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	6,375	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
	TOTAL MATERIALS AND SERVICES	\$ 212,929 \$	0
	CAPITAL OUTLAY		
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
	TOTAL CAPITAL OUTLAY	\$ 0 \$	0
	TOTAL REQUIREMENT	\$ 373,368 \$	0

COMMUNICATIONS

GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 320,291	\$ 381,367	\$ 0	\$ 0
Materials & Services	283,381	385,352	0	0
Capital Outlay	734	3,765	0	0
<b>Total</b>	<b>\$ 604,506</b>	<b>\$ 770,484</b>	<b>\$ 0</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

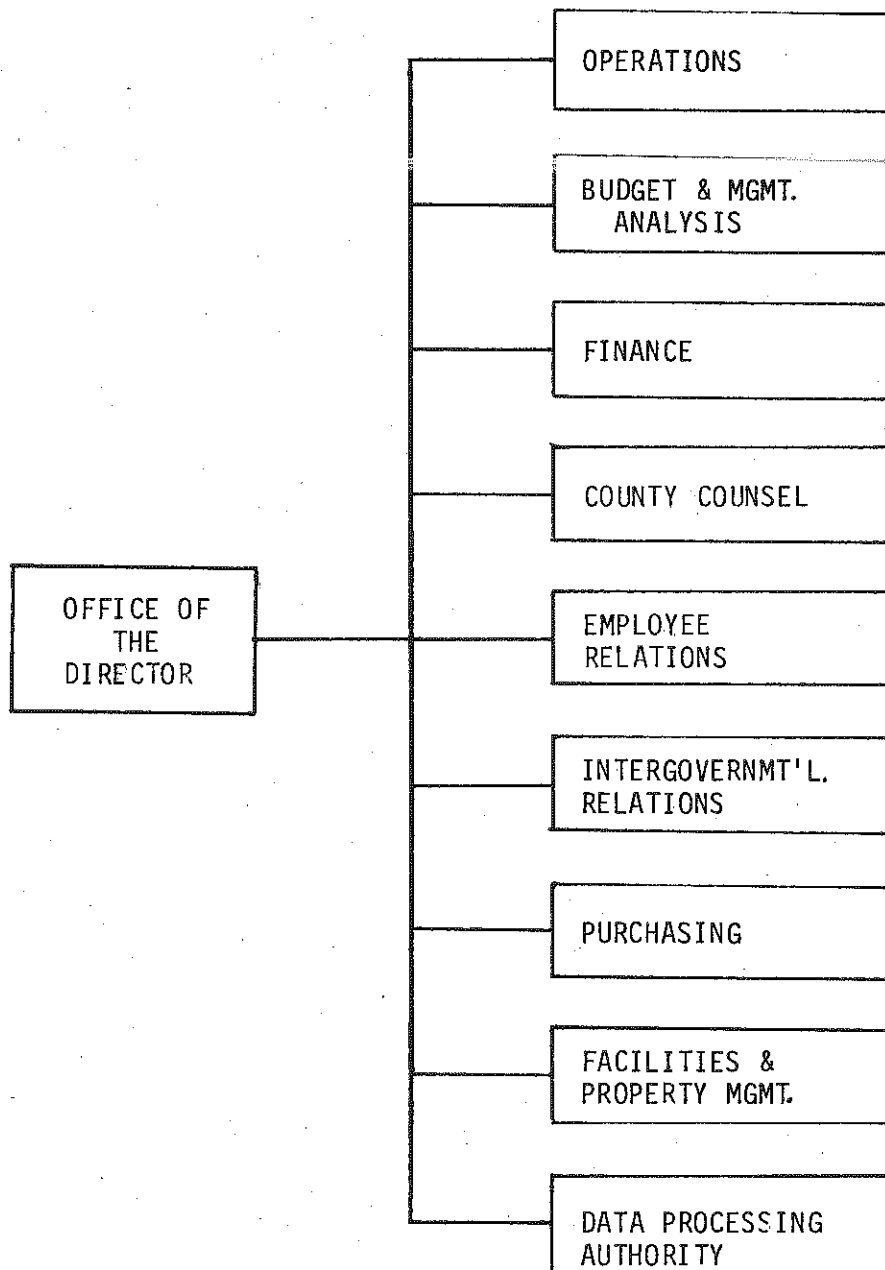
Resource Description	1983-84 BUDGET
Total	\$

## GENERAL SERVICES

EMERGENCY COMMUNICATIONS FUND

EMERGENCY COMMUNICATIONS FUND

DEPARTMENT OF GENERAL SERVICES



## SECTION G - NONDEPARTMENTAL APPROPRIATIONS

### SUMMARY OF DEPARTMENTAL REQUIREMENTS

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NONDEPARTMENTAL  
SUMMARY OF DEPARTMENTAL REQUIREMENTS

ORGANIZATION	POSITIONS	PERSONAL SERVICES	MATERIALS AND SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
<b>GENERAL FUND</b>							
Office of the County Executive	8	\$ 269,581	\$ 34,346	\$ 0	\$ 303,927	\$ 3,308	\$ 300,619
Board of County Commissioners	25	728,194	118,162	7,077	853,433	11,204	842,229
County Auditor	6	198,749	17,742	0	216,491	953	215,538
County Assessor	133	3,717,152	1,375,012	19,110	5,111,274	842,090	4,269,184
County Clerk	17	551,755	1,005,503	651	1,557,909	225,143	1,332,766
Tax Supervising <i>no baseline</i>	4	131,536	38,164	300	170,000	75	169,925
Board of Equalization	2	43,783	14,964	0	58,747	100	58,647
External Organizations	0	0	5,743,983	0	5,743,983	0	5,743,983
Countywide Appropriations	0	0	1,550,000	0	1,550,000	0	1,550,000
Construction Projects	0	0	218,985	1,598,039	1,817,024	0	1,817,024
Special Appropriations	0	0	279,152	0	279,152	279,152	0
subtotal	195	\$ 5,640,750	\$ 10,396,013	\$ 1,625,177	\$ 17,661,940	\$ 1,362,025	\$ 16,299,915
<b>FEDERAL/STATE FUND</b>							
Multnomah-Washington Employment and Training Agency	0	0	\$ 3,603,674	0	\$ 3,603,674	\$ 15,000	\$ 3,588,674
<b>COUNTY SCHOOL FUND</b>							
Expenditures	0	0	\$ 1,308,333	0	\$ 1,308,333	0	\$ 1,308,333
<b>CAPITAL RESERVE FUND</b>							
Special Construction	2	49,468	122,835	313,802	486,105	4,035	482,070
Third Party Financing	0	0	347,825	194,000	541,825	0	541,825
subtotal	2	\$ 49,468	\$ 470,660	\$ 507,802	\$ 1,027,930	\$ 4,035	\$ 1,023,895
<b>DEPARTMENT TOTAL</b>	197	\$ 5,690,218	\$ 15,778,680	\$ 2,132,979	\$ 23,601,877	\$ 1,381,060	\$ 22,220,817

See Lowry 2031,126



**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	269,581	0	0	0	269,581
Materials & Services	34,346	0	0	0	34,346
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 303,927</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 303,927</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	303,927	0	0	0	303,927
<b>Total</b>	<b>\$ 303,927</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 303,927</b>

**PURPOSE STATEMENT**

The purpose of the County Executive is described in the Home Rule Charter of Multnomah County.

Chapter VI - Section 6.10 states the following:

"The County Executive

- (1) shall be the chief executive officer of the County;
- (2) may attend and be heard at meetings of the board but shall have no vote;
- (3) shall have sole authority to appoint, order, direct and discharge administrative officers and employees of the County, except for the personal staff, employees or agents of the commissioners, auditor, judges, and district attorney. Appointment of department heads shall be subject to consent of the Board of Commissioners;
- (4) shall execute the policies of the board and the ordinances of the County;
- (5) shall sign all contracts, bonds and other instruments requiring County consent;
- (6) shall prepare the County budget for submission to the Board; and
- (7) may delegate his or her administrative powers but shall retain full responsibility for the acts of his or her subordinates."

NONDEPARTMENTAL  
OFFICE OF COUNTY EXECUTIVE  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

In order to fulfill the expectations of the Charter, the Executive's Office performs the following activities:

- Monitors the performance of County programs;
- Makes proposals to the Board regarding the adoption of policies;
- Proposes an Executive Budget;
- Responds to citizens complaints;
- Provides information to the Board as requested;
- Coordinates agenda items;
- Coordinates special projects;
- Provides public information on County programs and coordinates the public information effort;
- Recruits and proposes citizens for boards and commissions.

**MAJOR CHANGES FROM LAST YEAR**

NONDEPARTMENTAL  
COUNTY EXECUTIVE  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 260,191	\$ 292,756	\$ 286,739	\$ 269,581
Materials & Services	34,376	33,783	34,665	34,346
Capital Outlay	0	122	0	0
<b>Total</b>	<b>\$ 294,567</b>	<b>\$ 326,661</b>	<b>\$ 321,404</b>	<b>\$ 303,927</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	303,927
<b>Total</b>	<b>\$ 303,927</b>

1. During 1983-84, the Board of Commissioners requests the County Executive to establish uniform administrative guidelines offering County employees the option to supplement budgeted Education and Travel appropriations with their own resources to enable increased participation in job-related professional development opportunities.
2. The Board of Commissioners expects County-administered organizations to spend no more than 98% of their General Fund budgeted appropriations in 1983-84. The County Executive is requested to report quarterly to the Board on the projected level of year-end General Fund expenditures.

NON-DEPARTMENTAL  
OFFICE OF THE EXECUTIVE  
N-D GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	220,223	204,866
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	4,128	0
570	FRINGE	62,388	64,715
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		286,739 \$	269,581
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	2,000	1,000
612	PRINTING AND REPRODUCTION	4,500	4,000
613	UTILITIES	0	0
614	COMMUNICATIONS	5,898	11,832
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	3,700	2,817
618	REPAIRS AND MAINTENANCE	150	100
620	POSTAGE	4,152	4,919
621	OFFICE SUPPLIES	3,000	2,000
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	500	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	4,000	2,000
633	LOCAL TRAVEL AND MILEAGE	1,575	1,400
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	1,700	970
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	3,490	3,308
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES \$		34,665 \$	34,346
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY \$		0 \$	0
TOTAL REQUIREMENT \$		321,404 \$	303,927

NONDEPARTMENTAL  
COUNTY EXECUTIVE  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
County Executive	1	1	1	1	\$ 43,180	\$ 12,435	\$ 55,615
Executive Assistant	0	1	1	1	41,969	10,956	52,925
Legis./Admin. Secretary	2	1	1	1	13,823	6,114	19,937
Office Manager	1	1	1	1	16,892	6,276	23,168
Staff Assistant 2	5	5	5*	3	76,505	24,292	100,797
<u>Partial Full Time</u>							
Staff Assistant	0	0	0	1	12,497	4,642	17,139
*One position funded for half year.							
<b>FULL TIME Total</b>	9	9	9*	8	\$ 204,866	\$ 64,715	\$ 269,581
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 204,866	\$ 64,715	\$ 269,581

NOTES

510 - Full-Time \$204,866

Reduction of one position from 1982-83 is due to one position funded for half-year. One position reduced to partial full time.

611 - Professional Services \$1,000

Polling or other services as needed.

659 - Miscellaneous \$ 970

Subscriptions.

NONDEPARTMENTAL  
BOARD OF COUNTY COMMISSIONERS  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	728,194	0	0	0	728,194
Materials & Services	118,162	0	0	0	118,162
Capital Outlay	7,077	0	0	0	7,077
<b>Total</b>	<b>\$ 853,433</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 853,433</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	853,083	0	0	0	853,083
Operational Revenue	350	0	0	0	350
<b>Total</b>	<b>\$ 853,433</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 853,433</b>

**PURPOSE STATEMENT**

The purpose of the Board of County Commissioners is defined by the Multnomah County "Home Rule Charter" as amended July 1, 1979.

"2.10 General Grant of Powers

- (1) Except as this charter provides to the contrary, the county shall have authority over matters of county concern to the fullest extent granted or allowed by the constitutions and laws of the United States and the State of Oregon, as fully as though each particular power comprised in that general authority were specifically listed in the charter."

"2.20 Where Powers Vested

- (2) Except as this charter or a State Constitutional or statutory provision regarding the legislative and referendum provides to the contrary, the legislative power of the county shall be vested in and exercisable only by the Board of County Commissioners. Any other power of the County not vested by the charter elsewhere shall be vested in the board but may be delegated by it."

NONDEPARTMENTAL  
BOARD OF COUNTY COMMISSIONERS

DIVISION SUMMARY

WORK PLAN DESCRIPTION

The Board of County Commissioners conducts all legislative business of the County in two Board meetings per week. It holds one Informal meeting per week in addition, for the purpose of reviewing the formal agenda, hearing informational briefings from staff, departments and outside agencies, and receiving citizen input to items on the agenda. Some meetings are held outside the Courthouse, in County Districts as described by the Charter, and some are held at night to provide greater citizen access. The Board's staff functions as a research resource for matters that come before the Board.

The Board:

- Conducts official business of County as required by State law and the efficient operation of the County.
- Hears Land Use appeals from cases reviewed by the Hearings Officer, Planning Commission and Planning staff.
- Adopts policies which guide direction of County activities.
- Reviews the Executive Budget, holds hearings and adopts the final County Budget.
- Creates such boards and commissions as it deems necessary for advising on matters of interest to County, recruits and proposes citizens to serve on same, and confirms appointments by the County Executive to boards and commissions.
- Acts as the liaison to County departments and advisory boards and commissions.
- Monitors the activities of the Clerk of the Board and Assistant as official recorders of Board activities and repository for Board files.
- Consults with the labor negotiator for the County and adopts final labor agreements.
- May exercise bonding authority as prescribed by Charter and State law.
- May establish County Service Districts as prescribed by Charter.
- Conducts official business and adopts budgets of established service districts.
- Is empowered to make changes in County administrative departments.
- Fills vacancies in elective County offices.
- Responds to citizen complaints.

NONDEPARTMENTAL  
BOARD OF COUNTY COMMISSIONERS  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 637,923	\$ 698,233	\$ 744,259	\$ 729,649
Materials & Services	63,662	74,319	100,761	118,162
Capital Outlay	4,413	4,695	4,146	7,077
<b>Total</b>	<b>\$ 705,998</b>	<b>\$ 777,247</b>	<b>\$ 849,166</b>	<b>\$ 854,888</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	854,538
Operational Revenues Tape Sales	350
<b>Total</b>	<b>\$ 854,888</b>

This page is followed by the individual budgets of the Clerk of the Board and the five Commissioners. The total appropriation is distributed as follows:

Clerk of the Board	\$ 82,046
Commissioner District #1	144,633
Commissioner District #2	167,108
Commissioner District #3	161,657
Commissioner District #4	146,001
Commissioner District #5	153,443

<b>Total</b>	<b>\$854,888</b>
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NON-DEPARTMENTAL

CLERK OF THE BOARD  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	34,640	35,183
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	855	0
570	FRINGE	12,617	14,277
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		48,112 \$	49,460
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	10,000	5,000
612	PRINTING AND REPRODUCTION	3,300	4,500
613	UTILITIES	0	0
614	COMMUNICATIONS	1,736	4,509
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	2,030	2,590
620	POSTAGE	6,632	9,192
621	OFFICE SUPPLIES	1,600	2,300
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	900	900
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	250	0
633	LOCAL TRAVEL AND MILEAGE	350	350
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	1,300	2,000
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	195	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES \$		28,293 \$	31,341
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	2,776	1,245
TOTAL CAPITAL OUTLAY \$		2,776 \$	1,245
TOTAL REQUIREMENT \$		79,181 \$	82,046

BOARD OF COUNTY COMMISSIONERS - CLERK OF THE BOARD  
PERSONNEL DETAIL

PERSONNEL DETAIL

## NOTES

Secretarial relief, extra typing as well as legal services the Board may require from outside counsel.

Includes tapes which will be sold to the public.

NOTES

659 - Miscellaneous \$ 2,000

Legal notices for Board hearings.

740 - Equipment \$ 1,245

-- Locking cabinet for journals

-- 2 anti-static floor mats for word processing equipment

-- cabinet for storage of microfilm of Board records.

NON-DEPARTMENTAL  
COMMISSIONER - DISTRICT #1

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	105,963	102,237
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	1,749	0
570	FRINGE	32,524	34,503
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		140,236 \$	136,740
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	1,000	0
612	PRINTING AND REPRODUCTION	729	500
613	UTILITIES	0	0
614	COMMUNICATIONS	2,714	5,013
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	856	150
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	2,000	0
633	LOCAL TRAVEL AND MILEAGE	375	1,575
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	200	530
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	4,029	125
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 11,903 \$	7,893
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 152,139 \$	144,633

BOARD OF COUNTY COMMISSIONERS - DISTRICT #1  
PERSONNEL DETAIL

## PERSONNEL DETAIL

## NOTES

## NON-DEPARTMENTAL

COMMISSIONER - DISTRICT #2  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	106,756	107,238
520	PART TIME	300	0
540	OVERTIME	0	0
550	PREMIUM	1,770	0
570	FRINGE	35,205	38,345
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		144,031 \$	145,583
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	600	0
612	PRINTING AND REPRODUCTION	1,000	1,000
613	UTILITIES	0	0
614	COMMUNICATIONS	3,500	6,652
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	100	1,120
620	POSTAGE	700	0
621	OFFICE SUPPLIES	900	700
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	2,000	2,000
633	LOCAL TRAVEL AND MILEAGE	1,375	825
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	300	500
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	3,268	2,896
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 13,743 \$	15,693
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	5,832
TOTAL CAPITAL OUTLAY		\$ 0 \$	5,832
TOTAL REQUIREMENT		\$ 157,774 \$	167,108

## NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS - DISTRICT #2

GENERAL FUND

## PERSONNEL DETAIL

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
County Commissioner	1	1	1	1	\$ 33,345	\$ 10,130	\$ 43,475
Legis./Admin. Secretary	1	1	1	1	14,616	5,139	19,755
Staff Assistant	2	1	2	2	41,728	16,089	57,817
<u>Partial Full-Time</u>							
Staff Assistant	0	2	1	1	17,549	6,987	24,536
<b>FULL TIME Total</b>	4	5	5	5	\$ 107,238	\$ 38,345	\$ 145,583
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 107,238	\$ 38,345	\$ 145,583

## NOTES

740 - Equipment \$5,832  
 Word processing system

NON-DEPARTMENTAL

COMMISSIONER - DISTRICT #3  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	107,026	109,116
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	1,552	0
570	FRINGE	29,650	34,174
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		138,228 \$	143,290
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	1,200	1,800
612	PRINTING AND REPRODUCTION	1,500	1,500
613	UTILITIES	0	0
614	COMMUNICATIONS	3,700	8,066
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	420	0
618	REPAIRS AND MAINTENANCE	549	1,350
620	POSTAGE	200	400
621	OFFICE SUPPLIES	1,000	750
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	1,300	1,300
633	LOCAL TRAVEL AND MILEAGE	940	765
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	3,098	2,436
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 13,907 \$	18,367
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	370	0
TOTAL CAPITAL OUTLAY		\$ 370 \$	0
TOTAL REQUIREMENT		\$ 152,505 \$	161,657



BOARD OF COUNTY COMMISSIONERS - DISTRICT #3  
PERSONNEL DETAIL

## PERSONNEL DETAIL

## NOTES

\$1,100 - Word processor  
\$250 - other office equipment.

NON-DEPARTMENTAL

COMMISSIONER - DISTRICT #4  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	106,609	89,281
520	PART TIME	2,600	1,385
540	OVERTIME	0	0
550	PREMIUM	1,765	0
570	FRINGE	31,360	29,442
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		142,334 \$	120,108
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	1,000	10,000
612	PRINTING AND REPRODUCTION	1,000	1,200
613	UTILITIES	0	0
614	COMMUNICATIONS	3,750	6,318
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	625	600
620	POSTAGE	0	0
621	OFFICE SUPPLIES	1,200	800
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	2,500	2,750
633	LOCAL TRAVEL AND MILEAGE	2,000	3,200
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	1,200	900
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	107	125
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 13,382 \$	25,893
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 155,716 \$	146,001

## NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS - DISTRICT #4

GENERAL FUND

## PERSONNEL DETAIL

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
County Commissioner	1	1	1	1	\$ 33,345	\$ 10,969	\$ 44,314
Legis./Admin. Secretary	1	1	1	1	17,518	5,642	23,160
Staff Assistant	2	2	1	0			
<u>Partial Full-Time</u>							
Staff Assistant	0	0	2	2	38,418	12,716	51,134
<b>FULL TIME Total</b>	4	4	5	4	\$ 89,281	\$ 29,327	\$ 118,608
<b>PART TIME</b>					1,385	115	1,500
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 90,666	\$ 29,442	\$ 120,108

## NOTES

510 - Full-Time \$89,281

Reduction of one Staff Assistant from 1982-83.

611 - Professional Services \$10,000

Interns, special projects.

NON-DEPARTMENTAL

COMMISSIONER - DISTRICT #5

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	100,009	99,736
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	1,432	0
570	FRINGE	29,877	34,732
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		131,318 \$	134,468
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	2,636	1,000
612	PRINTING AND REPRODUCTION	2,500	2,500
613	UTILITIES	0	0
614	COMMUNICATIONS	3,340	4,927
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	110	900
620	POSTAGE	0	0
621	OFFICE SUPPLIES	1,000	1,000
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	3,000	1,500
633	LOCAL TRAVEL AND MILEAGE	1,425	900
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	500	626
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	5,022	5,622
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES \$		19,533 \$	18,975
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,000	0
TOTAL CAPITAL OUTLAY \$		1,000 \$	0
TOTAL REQUIREMENT \$		151,851 \$	153,443

## NONDEPARTMENTAL

BOARD OF COUNTY COMMISSIONERS - DISTRICT #5

GENERAL FUND

## PERSONNEL DETAIL

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 total
County Commissioner	1	1	1	1	33,345	10,969	44,314
Legis/Admin Secretary	1	1	1	1	15,555	5,103	20,658
Staff Assistant	2	2	2	2	39,881	15,561	55,442
<u>Partial Full Time</u>							
Staff Assistant	0	0	1	1	10,955	3,099	14,054
<b>FULL TIME Total</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>99,736</b>	<b>34,732</b>	<b>134,468</b>
<b>PART TIME</b>							
<b>OVERTIME</b>							
<b>PREMIUM PAY</b>							
<b>Total</b>					<b>\$ 99,736</b>	<b>\$ 34,732</b>	<b>\$ 134,468</b>

## NOTES

611 - Professional Services \$1,000  
 Clerical fill in  
 659 - Miscellaneous \$626  
 Subscriptions, dues, etc.

**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	198,749	0	0	0	198,749
Materials & Services	17,742	0	0	0	17,742
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 216,491</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 216,491</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Services	216,491	0	0	0	216,491
<b>Total</b>	<b>\$ 216,491</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 216,491</b>

**PURPOSE STATEMENT**

The goal of the County Auditor is to measure, evaluate, and promote efficiency, effectiveness and accountability in Multnomah County government. The Auditor's staff works with County managers to identify problem areas and make recommendations for improvements. Evidence or substantive allegations of fraud or material wrong-doing take priority over other scheduled audit work. Audit reports are issued to the public, County managers, and County officials.

The County Auditor's position is created by the Multnomah County Home Rule Charter and is charged under Section 8.10(3) to:

- (a) maintain a continuous audit of financial affairs of the County,
- (b) maintain a continuous internal audit of each administrative office and department of the County,
- (c) report to the Board of County Commissioners all irregularities that she/he finds in the financial affairs of the County, and
- (d) affix responsibility for the irregularities.

NONDEPARTMENTAL  
COUNTY AUDITOR  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

A major long-term objective of the present County Auditor is to produce the most significant improvement in terms of increasing efficiency, economy and effectiveness by scheduling internal audits which give heaviest emphasis to those areas of government where such results can be expected.

TENTATIVE 1983/84 SCHEDULE FOR MAJOR AUDITS

In process	Data Processing Authority
In process	Property Management/Fixed Assets
	Engineering Services
	Grants Management
	Assessment & Taxation
	Risk Management
	Selected External Organizations
	Contracted Services
	Selected activities/Department of Human Services

**MAJOR CHANGES FROM LAST YEAR**

INTERNAL AUDIT REPORTS ISSUED DURING 1982

#1-82	DJS	District Court Parking Tag Follow-up Review
#2-82	DES	Fleet Management & Maintenance
#3-82	DJS	Unreported Receipts & Expenditures/Circuit Court
#4-82	DES	Road Maintenance
#5-82	DGS	Contracting & Central Stores Function/Purchasing Division
#6-82	DJS	Law Enforcement Function/Public Safety Division
In process	DJS	Correction Institutions Commissary & Inmate Trust Funds

REPORT TO MANagements ISSUED DURING 1982

#A-82	DES	Vehicle Record Keeping & Work Order Processing
#B-82	DGS	Controls over County-wide Payroll Timekeeping
#C-82	DHS	Payroll Timekeeping Priorities in the Dept. of Human Services

NONDEPARTMENTAL

COUNTY AUDITOR

GENERAL FUND

**EXPENDITURE SUMMARY**

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 207,469	\$ 223,684	\$ 214,679	\$ 198,749
Materials & Services	16,981	16,272	28,389	17,742
Capital Outlay	945	2,478	1,090	0
<b>Total</b>	<b>\$ 225,395</b>	<b>\$ 242,434</b>	<b>\$ 244,158</b>	<b>\$ 216,491</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
General Revenues	216,491
<b>Total</b>	<b>\$ 216,491</b>



NON-DEPARTMENTAL  
COUNTY AUDITOR

N-D GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	160,228	152,674
520	PART TIME	2,700	0
540	OVERTIME	0	0
550	PREMIUM	2,829	0
570	FRINGE	48,922	46,075
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		214,679 \$	198,749
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	3,200	2,000
612	PRINTING AND REPRODUCTION	4,400	3,000
613	UTILITIES	0	0
614	COMMUNICATIONS	2,457	4,408
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	1,185	1,740
620	POSTAGE	950	1,241
621	OFFICE SUPPLIES	3,000	1,950
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	3,263	1,455
633	LOCAL TRAVEL AND MILEAGE	1,225	995
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	8,274	0
960	MOTOR POOL SERVICES	435	953
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 28,389 \$	17,742
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,090	0
TOTAL CAPITAL OUTLAY		\$ 1,090 \$	0
TOTAL REQUIREMENT		\$ 244,158 \$	216,491

## GENERAL FUND

## NOTES

Reduction from 1982-83 is due to the elimination of back-up secretarial appropriations.

611 - Professional Services \$2,000

Expert advice on audit issues.

618 - Repairs and Maintenance \$1,740

The increase from FY 83-84 is due to maintenance of word processor.

631 - Education and Travel \$1,455

Participation in Intergovernmental Audit Forums for two auditors.  
One training seminar for another auditor.

NONDEPARTMENTAL  
ASSESSOR: Jim Wilcox  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	3,717,152	0	0	0	3,717,152
Materials & Services	1,375,012	0	0	0	1,375,012
Capital Outlay	19,110	0	0	0	19,110
<b>Total</b>	<b>\$ 5,111,274</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,111,274</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	4,259,674				4,259,674
Operational Revenues	851,600	0	0	0	851,600
<b>Total</b>	<b>\$ 5,111,274</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,111,274</b>

**PURPOSE STATEMENT**

The Department of Assessment and Taxation appraises all taxable property in Multnomah County and collects all property taxes for taxing districts within the boundaries of the County. More specifically, ORS Chapters 305-312 and Chapter 321 mandate the following functions, subject to the supervisory authority of the Oregon Department of Revenue: 1) provide valuations for all assessable property in the County that result in equitable distribution of the tax burden; 2) maintain ownership records for all assessable property in the County and administer tax exemption provisions in order to identify taxpayers; 3) calculate, bill and collect taxes, distributing collections to various tax levying organizations.

In addition, the Department maintains the County archives, destroying unneeded records and converting most of the rest into compact, durable forms such as microfiche. These activities are mandated by ORS 192.005, 357.825, 42.410, 18.460(2), and Oregon Administrative Rules, Chapter 166.

Other mandated responsibilities include: recording of documents by the "County Clerk", issuance of marriage licenses and maintenance of related records; performance of marriages; issuance of dog licenses; issuance of retail firearm sales licenses; issuance of passports; collection of the County transient lodging and car rental taxes.

NONDEPARTMENTAL  
ASSESSOR  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

- 1) Continue to assess real and personal property, maintain property ownership records and collect property taxes in accordance with state law.
- 2) Continue to issue licenses as required by state law and county ordinance.
- 3) Continue to collect Car Rental and Transient Lodging tax as required by county ordinance.
- 4) Continue to administer state property tax relief plan.
- 5) Work with State Department of Revenue to establish a tax equalization plan that provides property tax equity and potential cost savings.
- 6) Continue to build property characteristics computer file to enhance computer-assisted property appraisal.
- 7) Continue to catalog and file the daily Book of Records.
- 8) Continue to inventory, store and microfilm county records.
- 9) Continue to receive and record documents as "County Clerk."

**MAJOR CHANGES FROM LAST YEAR**

A specialized Systems Analysis Section has been created, reporting directly to the Assessor and the Assistant Director. This section will perform as an independent team providing management and data processing consulting throughout the Department.

The clerical staff within the Appraisal area has been pooled into one section to provide the Residential, Commercial and Personal Property Appraisers with clerical support. Increased emphasis on cross-training and data processing utilization.

A \$50,000 grant has been requested from the National Historical Publications and Records Commission in order to fund a feasibility study regarding the consolidation of the City of Portland and the Multnomah County Records functions.

The entire cost of the Property Tax Relief program has been absorbed into the Assessment and Taxation budget.

Continued refinement of the computer-assisted appraisal system has provided the opportunity to eliminate three (3) Property Appraiser positions.

Further refinement of the automated Tax Accounting System has resulted in further personnel deductions.

NONDEPARTMENTAL  
ASSESSOR  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 3,299,416	\$ 3,588,259	\$ 4,015,421	\$ 3,717,152
Materials & Services	1,186,068	1,235,532	1,280,476	1,375,012
Capital Outlay	139,893	13,949	0	19,110
<b>Total</b>	<b>\$ 4,625,377</b>	<b>\$ 4,837,740</b>	<b>\$ 5,295,897</b>	<b>\$ 5,111,274</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	4,259,674
Operational Revenues	
Marriage Licenses	150,000
Passport Applications	18,500
Miscellaneous License Fees	10,000
Firearms Dealers License	1,200
Notary Fees	400
Assessor Late Fees	18,000
Assessor Sales	25,000
Assessment & Taxation - Recording	554,500
Marriage Ceremony	4,000
Indexing Fee	70,000
<b>Total</b>	<b>\$5,111,274</b>

ADMINISTRATIVE SERVICES  
ASSESSMENT AND TAXATION

GENERAL FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	2,951,544	2,702,783
520	PART TIME	90,126	53,127
540	OVERTIME	4,069	6,308
550	PREMIUM	5,000	3,856
570	FRINGE	964,682	951,078
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		4,015,421	\$ 3,717,152
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	55,500	53,226
612	PRINTING AND REPRODUCTION	79,345	88,868
613	UTILITIES	0	0
614	COMMUNICATIONS	30,063	69,242
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	22,080	25,788
618	REPAIRS AND MAINTENANCE	32,788	36,637
620	POSTAGE	151,817	149,671
621	OFFICE SUPPLIES	20,027	19,595
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	11,708	7,055
624	MINOR EQUIPMENT AND TOOLS	856	420
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	9,230
633	LOCAL TRAVEL AND MILEAGE	68,612	55,690
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	18,000	17,500
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	785,076	836,470
960	MOTOR POOL SERVICES	4,604	5,620
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 1,280,476	\$ 1,375,012
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	19,110
TOTAL CAPITAL OUTLAY		\$ 0	\$ 19,110
TOTAL REQUIREMENT		\$ 5,295,897	\$ 5,111,274

NONDEPARTMENTAL  
ASSESSOR  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80- 81	81- 82	82- 83	83- 84	Base	Fringe	1983-84 Total
Administrative Assistant	1	1	1	1	\$ 20,796	\$ 8,154	\$ 28,950
Administrative Spec 1	3	4	3	1	26,121	8,985	35,106
Administrative Spec 2	3	3	3	2	61,033	17,902	78,935
Assessor	0	0	0	1	41,676	11,827	53,503
Drafter	4	2	2	2	47,522	17,426	64,948
Financial Specialist 1	1	1	1	1	25,938	9,223	35,161
Financial Technician	4	3	3	3	61,228	20,537	81,765
Management Assistant	1	0	0	1	31,946	9,892	41,838
Microfilm Operator	7	7	7	4	68,152	25,077	93,229
Microfilm Supervisor	1	1	1	1*	11,400	3,535	14,935
Office Assistant 1	19	9	8	0			
Office Assistant 2	54	51	50	47	684,406	265,871	950,277
Office Assistant 3	9	10	11	11	189,860	68,475	258,335
Office Assistant 4	6	6	6	6	114,423	42,271	156,694
Operations Supervisor 1	5	4	5	4	83,602	27,947	111,549
Operations Supervisor 2	0	0	0	1	20,817	8,158	28,975
Personal Property Tax Coll.	3	2	3	3	58,904	22,959	81,863
Programmer Analyst	0	0	1	1	26,601	7,960	34,561
Program Coordinator	0	0	0	1	19,794	7,784	27,578
Program Manager 1	3	3	3	2	64,438	21,117	85,555
Program Manager 2	1	1	1	1	36,080	10,196	46,276
Program Manager 3	1	1	1	0			
Program Staff Assistant	1	0	0	1	27,791	9,386	37,177
Property Appraiser	52	40	36	29	707,303	233,724	941,027
Property Appraiser/Chief	3	3	3	3	93,960	29,801	123,761
Property Appraiser Supv.	10	7	7	6	166,996	53,066	220,062
Financial Specialist Supv.	1	1	0	0			
Drafter/Chief	0	0	0	0			
<u>Permanent Part-Time</u>							
Administrative Spec 1	0	0	0	1	11,996	4,384	16,380
*Budgeted for 6 months							
<b>FULL TIME Total</b>	193	160	156	134	\$2,702,783	\$ 945,657	\$3,648,440
<b>PART TIME</b>					53,127	4,524	57,651
<b>OVERTIME</b>					6,308	875	7,183
<b>PREMIUM</b>					3,856	22	3,878
<b>TOTAL</b>					\$2,766,074	\$ 951,078	\$3,717,152



## NOTES

510 - FULL-TIME \$2,702,783

A total of 22 positions have been eliminated since the adoption of the FY 82-83 budget. Many of the positions have been eliminated through reorganization:

- Appraisal has reorganized its clerical functions into a single centralized unit.

Positions cut

(7) OA 1

Positions added

(1) Oper. Supv. 2  
(1) OA 4  
(1) OA 2

- Appraisal anticipates further enhancements in computer assisted techniques:

Positions cut

(1) Appraiser Supv.  
(4) Appraisers

- Tax Collection has been assigned OOPR (Property Tax Relief), Veterans Exemption, and Senior Citizen Deferral:

Positions cut

(3) OA 2  
(2) Oper. Supv.

Positions added

(1) Program Staff Asst.  
(1) OA 3

- Administrative Section will reduce effort on sales analysis relying on Appraisal for detailed sales confirmation. A Systems Analysis Unit will be created from existing employees to consolidate data processing functions:

Positions cut

(1) Program Mgr. 1  
(2) Admin. Spec. 1

Positions added

(1) Mgmt. Asst.  
(1) Partial full-time  
Admin. Spec. 1

- Records will phase out the Microfilm Supervisor 12/31/83, reflecting a consolidation following the loss of the Court's records function.

- Eliminated in the 4 percent cuts made during 1982-83:

Positions cut

- (3) Appraisers
- (2) OA 2
- (1) Admin. Spec. 2

- Four (4) Records related positions were in the FY 82-83 General Fund budget for 6 months. They were budgeted in the Federal/State Fund for the remaining 6 months anticipating State reimbursement which did not occur. These positions are not in the FY 83-84 request:

Positions cut

- (1) OA 1
- (3) Microfilm Operators

- (1) OA 2 position has been added from savings accrued by others working less than full time.
- (1) OA 4 has been reclassified to an Operations Supv. 1.
- The Program Coordinator (Records) was reclassified from an OA 3 during the year.

520 - Part-Time \$53,127

- \$28,755 Personal Property Account Listers, December-February  
(3) OA 1 positions in Appraisal, February-June
- \$26,072 OA 2's to process tax collections

Reduction from FY 82-83 is due to reduced usage of Personal Property Account Listers.

611 - Professional Services \$53,226

- \$ 5,000 Management/supervisory training
- \$25,000 Technical support for implementation of 1983 legislative changes with emphasis on computer assisted appraisal and tax accounting
- \$23,226 Department of Revenue appraisers to appraise industrial property

631 - Education and Travel \$9,230

Tax Collection Conference, Assessors Association Conference, seminars and miscellaneous conferences. Budgeted in the Department of Administrative Services and Office of County Management in FY 82-83.

NONDEPARTMENTAL  
ASSESSOR  
NOTES

GENERAL FUND

633 - Local Travel \$55,690

Mileage for appraisers, listers, collectors, and exempt bus passes. Reduction from FY 82-83 is due to the fact that there are fewer appraisers and increased reliance on computer assistance.

659 - Miscellaneous \$17,500

Legal advertising of Service of Personal Property Tax Warrants and Real Property Foreclosure Redemption Notices.

740 - Equipment \$19,110

- \$ 800 Typewriter
  - \$ 110 Printing calculator
  - \$6,000 Letter quality printer with XL 40 interface for marriage license issue
  - \$2,200 XL 40 CRT for marriage license
  - \$10,000 Money safe with security alarm
- Equipment was budgeted in the Capital Reserve in FY 82-83.

940 - Data Processing Services \$836,470

- Indexing \$ 23,058
- Tax Roll \$132,069
- Tape Exchange with Banks \$523,205
- Equipment \$158,138

ASSESSOR

FEDERAL/STATE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 94,712	\$ 41,094	\$ 0
Materials & Services	0	18,249	18,804	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 112,961</b>	<b>\$ 59,898</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
<b>Total</b>	\$

The 1982-83 appropriation assumed that the County would receive money from the State of Oregon for Court records processing. That situation did not occur and there is no appropriaiton for 1983-84.

ADMINISTRATIVE SERVICES  
ASSESSOR

FEDERAL/STATE PROGRAM FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	29,741	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	1,469	0
570	FRINGE	9,884	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		41,094 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	5,689	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	4,500	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	215	0
970	BUILDING MANAGEMENT SERVICES	3,900	0
990	OTHER INTERNAL SERVICES	4,500	0
TOTAL MATERIALS AND SERVICES		\$ 18,804 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 59,898 \$	0

NONDEPARTMENTAL  
COUNTY CLERK - ELECTIONS  
MANAGER: Bill Radakovich  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	551,755	0	0	0	551,755
Materials & Services	1,005,503	0	0	0	1,005,503
Capital Outlay	651	0	0	0	651
<b>Total</b>	<b>\$ 1,557,909</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,557,909</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	1,381,664	0	0	0	1,381,664
Operational Revenues	176,245	0	0	0	176,245
<b>Total</b>	<b>\$ 1,557,909</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,557,909</b>

**PURPOSE STATEMENT**

Elections under the supervision of an elected County Clerk provides services for the registration of voters, conducts general and special elections, canvasses and certifies election results and performs such activities as prescribed by State law for registrars of election and/or County Clerks. Mandates concerning these activities are contained in ORS 246.260 and are supervised by the Secretary of State.

Specific activities include, but are not limited to:

- (1) Providing voter self-service registration forms at 659 locations;
- (2) Maintaining file of about 340,000 registered voters, including checking and purging the file and providing proof of registration certificates;
- (3) Checking petitions of office seekers, law change seekers, and sponsors of initiatives and referendums;
- (4) Establishing boundaries for 483 precincts;
- (5) Compiling ballot information on offices, candidates, and measures from state, county, cities, and districts;
- (6) Establishing polling places for each election, and recruiting and training 1,905 election board members to staff polling places;
- (7) Testing ballot configurations and printing runs for accuracy; and,
- (8) Counting ballots on election day.

NONDEPARTMENTAL  
COUNTY CLERK  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

The Primary election will be held in May 1984. In addition, funds are included to provide four special district elections, including the annual district election in March 1984 for boards of directors for all special districts except portions of Portland School District, community college, educational service district, and fire and water districts.

**MAJOR CHANGES FROM LAST YEAR**

No County-wide special election budgeted.

Presidential primary election in May 1984.

In accordance with a change in the County Charter approved by the voters in May 1982, the Elections function is now the responsibility of an elected County Clerk.

## NONDEPARTMENTAL

COUNTY CLERK

GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 514,461	\$ 532,077	\$ 567,148	551,755
Materials & Services	1,090,900	1,117,533	1,053,489	1,005,503
Capital Outlay	2,056	295	0	651
<b>Total</b>	<b>\$ 1,607,417</b>	<b>\$ 1,649,905</b>	<b>\$ 1,620,637</b>	<b>\$1,557,909</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	1,381,664
Operational Revenues	
Election Cost Reimbursement	\$162,745
Registrar Filing Fees	1,000
Voter Lists	9,000
Registrar Sales	<u>3,500</u>
	176,245
<b>Total</b>	<b>\$1,557,909</b>



ADMINISTRATIVE SERVICES  
COUNTY CLERK

GENERAL FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	319,255	330,619
520	PART TIME	82,360	67,214
540	OVERTIME	45,410	29,739
550	PREMIUM	0	0
570	FRINGE	120,123	124,183
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		567,148 \$	551,755
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	240,103	147,711
612	PRINTING AND REPRODUCTION	438,514	483,688
613	UTILITIES	0	0
614	COMMUNICATIONS	11,506	16,403
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	2,107	1,665
620	POSTAGE	38,424	37,524
621	OFFICE SUPPLIES	19,789	19,789
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	2,600
633	LOCAL TRAVEL AND MILEAGE	1,176	1,176
651	SPACE RENTALS	16,695	9,729
659	MISCELLANEOUS	102,309	60,075
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	177,500	220,741
960	MOTOR POOL SERVICES	5,366	4,402
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 1,053,489 \$	1,005,503
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	651
TOTAL CAPITAL OUTLAY		\$ 0 \$	651
TOTAL REQUIREMENT		\$ 1,620,637 \$	1,557,909

COUNTY CLERK  
PERSONNEL DETAIL

[illegible]

520	- Part Time	\$67,214
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Reduction from 1982-83 is due to lack of County-wide special election budgeted for 1983-84.

540 - Overtime \$29,739

Reduction is due to no County-wide special election budgeted for 83-84.

NONDEPARTMENTAL  
COUNTY CLERK  
NOTES

GENERAL FUND

611 - Professional Services

- \$98,754 Board workers, etc., for primary election
- \$18,804 March 27 Special Election Board workers, etc.
- \$23,728 Remaining Special Elections Board workers, etc.
- \$ 6,425 Election Center Reception and counter personnel  
for all elections

o Overall reduction is due to lack of special countywide election.

631 - Education and Travel \$2,600

Federal elections seminar, Oregon County Clerks meetings held  
in state. Management training (\$600).

651 - Space Rental \$9,729

Rental of polling places for elections

659 - Miscellaneous \$60,075

- \$ 450 Publications
- \$16,144 Legal advertising - Primary
- \$ 6,436 Legal advertising - Special Election
- \$ 4,635 Legal advertising - Other Elections
- \$24,598 Freight cartage - Primary delivery of all voting  
equipment, e.g., ballots, ovting devices, chairs,  
tables, voting booths, and other supplies
- \$ 3,513 Freight cartage - Special Election
- \$ 4,299 Freight cartage - Other Elections

740 - Equipment \$651

- \$ 220 Printing calculators (2)
- \$ 107 Hand truck
- \$ 324 Electric heaters for polling place Board workers (18)

940 - Data Processing Processing Services \$220,741

- Election Preperation \$60,528
- Datavote 20,325
- Absentee Voters 18,798
- Voter Master List 67,222
- Equipment 53,868

NONDEPARTMENTAL  
TAX SUPERVISING & CONSERVATION COMMISSION  
MANAGER: Gilbert Gutjahr  
**DIVISION SUMMARY**

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	131,536	0	0	0	131,536
Materials & Services	38,164	0	0	0	38,164
Capital Outlay	300	0	0	0	300
<b>Total</b>	<b>\$ 170,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 170,000</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	170,000	0	0	0	170,000
<b>Total</b>	<b>\$ 170,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 170,000</b>

**PURPOSE STATEMENT**

The Commission is prescribed by ORS Chapter 294 and is charged with the responsibility to review, coordinate, and supervise the budgeting and taxing activities of 51 local governments in Multnomah County.

Activities are directed by five unpaid commissioners appointed by the Governor for four year terms. Administrative employees are appointed by the Commission and the Attorney General is designated by law as legal counsel. The maximum annual operating expense is limited by the state legislature to \$170,000.

NONDEPARTMENTAL  
TAX SUPERVISING & CONSERVATION COMMISSION  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

The Commission's work is directly related to the number of agencies supervised, the magnitude and complexity of financial plan changes and tax program initiatives proposed by the agencies and the extent of public inquiries. The following table identifies the general categories of program activities.

	<u>Actual</u> <u>1980-81</u>	<u>Actual</u> <u>1981-82</u>	<u>Estimate</u> <u>1982-83</u>	<u>Estimate</u> <u>1983-84</u>
<u>Financial Plans</u>				
Annual & Supplemental Budgets	59	64	60	65
Special Levy & Bond Issues	41	16	45	40
Pre-Audits and Audits	79	98	102	100
Filed objections and recommendations	182	235	225	250

Records are not maintained of the number or the extent of contacts with the public and local officials.

**MAJOR CHANGES FROM LAST YEAR**

NONE.

## NONDEPARTMENTAL

## TAX SUPERVISING &amp; CONSERVATION COMMISSION

GENERAL FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 108,648	\$ 125,920	\$ 125,849	\$ 131,536
Materials & Services	10,366	11,123	28,329	38,164
Capital Outlay	0	0	800	300
<b>Total</b>	<b>\$ 119,014</b>	<b>\$ 137,043</b>	<b>\$ 154,478</b>	<b>\$ 170,000</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	170,000
<b>Total</b>	<b>\$ 170,000</b>

NON-DEPARTMENTAL  
TAX SUPERVISING AND CONSERVATION COMMISSION  
N-D GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	96,988	100,871
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	28,861	30,665
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		125,849 \$	131,536
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	13,881	23,178
612	PRINTING AND REPRODUCTION	4,000	4,000
613	UTILITIES	0	0
614	COMMUNICATIONS	1,298	1,861
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	400	400
620	POSTAGE	450	450
621	OFFICE SUPPLIES	1,000	1,000
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	3,000	3,000
633	LOCAL TRAVEL AND MILEAGE	2,600	2,600
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	1,600	1,600
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	100	75
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 28,329 \$	38,164
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	800	300
TOTAL CAPITAL OUTLAY		\$ 800 \$	300
TOTAL REQUIREMENT		\$ 154,978 \$	170,000

TAX SUPERVISING & CONSERVATION COMMISSION  
PERSONNEL DETAIL

## PERSONNEL DETAIL

## NOTES

Legal fees for the Attorney General, who is the Commission's legal advisor, and for special consultants as required.



NONDEPARTMENTAL  
TAX SUPERVISING AND CONSERVATION COMMISSION  
**NOTES**

GENERAL FUND

659 - Miscellaneous \$1,600

Professional dues, newspapers, periodicals, session laws,  
statutes, books, etc.

740 - Equipment \$300

Office equipment.

## NONDEPARTMENTAL

## BOARD OF EQUALIZATION

MANAGER: Patti Zikes

## DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	43,783	0	0	0	43,783
Materials & Services	14,964	0	0	0	14,964
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 58,747</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 58,747</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	58,747	0	0	0	58,747
<b>Total</b>	<b>\$ 58,747</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 58,747</b>

## PURPOSE STATEMENT

The Board of Equalization in its present form was created by the Oregon State Legislature in the 1953 Legislative Assembly to consider taxpayers' complaints and to review County property assessments (ORS 309.020).

The function of the Board of Equalization is to examine and correct the assessment roll prepared by the assessor, increase or reduce the valuation of any property therein assessed so that the valuation is the true cash value of the property, and assess omitted taxable property. (ORS 309.038)

NONDEPARTMENTAL  
BOARD OF EQUALIZATION  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

The Board of Equalization will process property tax appeals submitted by both Homestead and Non-Homestead property petitioners. During the 1982-83 property tax year, the Board processed 4,586 files (petitions) during the May Session and will process 1,800 files (petitions) during the February Session.

**MAJOR CHANGES FROM LAST YEAR**

New process aimed at reducing actual paperwork and number of hearings involved with volume of petitions.

An increase in petitions is expected based upon the already existing requests for the Spring Session beginning in May. To date, 200 requests have been received from non-homestead property owners. This is an unusually high amount of requests for this time of year.

NONDEPARTMENTAL  
BOARD OF EQUALIZATION  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 46,739	\$ 56,969	\$ 56,990	\$ 43,783
Materials & Services	19,419	21,185	19,942	14,964
Capital Outlay	0	923	1,450	0
<b>Total</b>	<b>\$ 66,158</b>	<b>\$ 79,077</b>	<b>\$ 78,382</b>	<b>\$ 58,747</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	58,747
<b>Total</b>	<b>\$ 58,747</b>

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NON-DEPARTMENTAL  
BOARD OF EQUALIZATION  
N-D GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	43,974	32,990
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	924	0
570	FRINGE	12,092	10,793
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		56,990 \$	43,783
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	11,594	8,474
612	PRINTING AND REPRODUCTION	1,900	1,900
613	UTILITIES	0	0
614	COMMUNICATIONS	983	1,748
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	696	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	1,997	2,167
621	OFFICE SUPPLIES	500	150
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	1,000	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	175	175
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	200	250
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	897	100
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 19,942 \$	14,964
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	1,450	0
TOTAL CAPITAL OUTLAY		\$ 1,450 \$	0
TOTAL REQUIREMENT		\$ 78,382 \$	58,747

NONDEPARTMENTAL  
BOARD OF EQUALIZATION  
PERSONNEL DETAIL

GENERAL FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Legis./Admin. Secretary	0	1	1	1	\$ 13,718	\$ 4,746	\$ 18,464
Staff Assistant 1	1	1	1	1	19,272	6,047	25,319
<u>Permanent Part-Time</u>							
Legis/Admin Secretary	0	1	1	0			
<b>FULL TIME Total</b>	1	3	3	2	\$ 32,990	\$ 10,793	\$ 43,783
<b>PART TIME</b>					0	0	0
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 32,990	\$ 10,793	\$ 43,783

NOTES

510 - Full-Time \$32,990

Reduction of one Legis./Admin. Secretary

611 - Professional Services \$8,474

Board orders, per diem and the appraiser for the Board.

NONDEPARTMENTAL  
EXTERNAL ORGANIZATIONS  
**EXPENDITURE SUMMARY**

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	6,439,817	6,150,076	6,918,080	5,743,983
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 6,439,817</b>	<b>\$ 6,150,076</b>	<b>\$ 6,918,080</b>	<b>\$ 5,743,983</b>

**RESOURCE SUMMARY**

Resource Description	1983-84 BUDGET
General Revenues	5,743,983
<b>Total</b>	<b>\$ 5,743,983</b>

This budget represents the Multnomah County contribution to various independent agencies. Except as noted below, the reductions reflect the County-wide revenue shortfall for FY 83-84. Other major changes from last year are:

1) One-time-only in 82-83

- Central County Service District Advance
- Urban Indian Council
- Youth Employment
- Day Care Center

- 2) Funds for the Multnomah County Charter Review Commission, the transition of responsibilities to cities for municipal services currently provided by Multnomah County and staff for Friends of the Library are on a one-time-only basis.

NON-DEPARTMENTAL  
 700 EXTERNAL ORGANIZATIONS  
 N-D GENERAL FUND  
 R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	6,917,580	5,743,983
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	500	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 6,918,080	\$ 5,743,983
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0	\$ 0
TOTAL REQUIREMENT		\$ 6,918,080	\$ 5,743,983



NONDEPARTMENTAL  
EXTERNAL ORGANIZATIONS  
NOTES

GENERAL FUND

<u>AGENCY</u>	<u>1982-83 BUDGET</u>	<u>1983-84 BUDGET</u>
Aging Services (Area Agency on Aging/PMCOA) (One-Time-Only) (23,516)	\$ 387,902	\$ 314,867
Association of O & C Counties	23,616	0
Association of Oregon Counties	1,221	1,133
Burnside Consortium	41,865	41,865
Burnside Projects	10,000	7,400
Central Co. Service District Advance (OTO)	10,666	7,893
East County Soil & Water Conservation District	152,000	0
East County Youth Service Center	0	0
Emergency Fuel Clearing Bureau	56,000	39,782
Extension Service	10,600	7,844
Metropolitan Arts Commission	84,083	59,733
Metropolitan Human Relations Commission	229,006	168,686
Metropolitan Service District	77,571	74,171
Multnomah County Library	72,346	72,316
Multnomah County Parks Commission	5,473,000	4,649,000
National Association of Counties	23,432	5,000*
Northwest Ex-Offender Association	6,705	6,705
Northwest Oregon Health Systems	4,000	0
Oregon Historical Society	12,696	5,000
Urban Indian Council (OTO)	15,452	12,577
PSU - Urban Fellowship	23,967	0
Watermaster Districts 1 and 16	6,000	1,500
Youth Employment (OTO)	0	0
Day Care Center (OTO)	176,033	0
Portland Area Metropolitan Boundary Commission	5,000	0
Charter Review Commission	14,919	15,026
Intergovernmental Agreements to Transition Responsibilities to Cities for Municipal Services Currently Provided by Multnomah County (OTO)	0	35,000**
New Beginnings	0	195,000
Friends of the Library (OTO)	0	985
OSU Foundation	0	15,000
		7,500***
	<hr/>	<hr/>
	\$ 6,918,080	\$ 5,743,983

\* Carryover from FY 82-83. The ongoing staffing for the Commission will be provided by the Parks Division of Department of Environmental Services.

\*\* The County Charter requires a Charter Review Committee for the purpose of making a comprehensive study of the Multnomah County Home Rule Charter.

\*\*\* This is the first of three annual payments to assist the Extension Service with costs associated with remodeling of the Montavilla Building.

NONDEPARTMENTAL  
COUNTYWIDE APPROPRIATIONS  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	2,279,711	0	1,381,000	1,550,000
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 2,279,711</b>	<b>\$ 0</b>	<b>\$ 1,381,000</b>	<b>\$ 1,550,000</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	1,550,000
<b>Total</b>	<b>\$ 1,550,000</b>

615 - Insurance \$0

Unemployment insurance, formerly budgeted here, is shown in the Insurance Fund in the Department of General Services.

652 - Interest Expense \$1,550,000

This is interest on money borrowed by the County to cover short-term cash flow problems. The actual 1982-83 cost is \$1,541,000 rather than the original budgeted appropriation.

NON-DEPARTMENTAL  
COUNTY-WIDE APPROPRIATIONS

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
	PERSONAL SERVICES		
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
	TOTAL SALARIES WAGES & FRINGE BENEFITS \$	0 \$	0
	EXTERNAL MATERIALS AND SERVICES		
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	300,000	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	1,081,000	1,550,000
653	REFUNDS	0	0
	INTERNAL SERVICE REIMBURSEMENTS		
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
	TOTAL MATERIALS AND SERVICES	\$ 1,381,000	\$ 1,550,000
	CAPITAL OUTLAY		
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
	TOTAL CAPITAL OUTLAY	\$ 0	\$ 0
	TOTAL REQUIREMENT	\$ 1,381,000	\$ 1,550,000

NONDEPARTMENTAL  
SPECIAL APPROPRIATIONS  
EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 34,971	\$ 0	\$ 10,000	\$ 0
Materials & Services	0	6,591	990,118	279,152
Capital Outlay	655,117	0	0	0
<b>Total</b>	<b>\$ 690,088</b>	<b>\$ 6,591</b>	<b>\$ 1,000,118</b>	<b>\$ 279,152</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenue	\$ 279,152
<b>Total</b>	<b>\$ 279,152</b>

This budget is for new computer system development. As projects are approved by the DPA Steering Committee and the Board of County Commissioners appropriations are transferred from this budget to the users' budgets.

The 1980-81 funds are strike-related expenditures.

950 - Data Processing \$145,152

Cost of computer time and analyst time at DPA for new development.

NON-DEPARTMENTAL  
SPECIAL APPROPRIATIONS

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	10,000	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		10,000 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	298,875	134,000
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	691,243	145,152
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 990,118 \$	279,152
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 1,000,118 \$	279,152

NONDEPARTMENTAL  
CONSTRUCTION PROJECTS  
MANAGER: F. Wayne George  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	0	0	0	0
Materials & Services	218,985	0	0	0	218,985
Capital Outlay	1,598,039	0	0	0	1,598,039
<b>Total</b>	<b>\$ 1,817,024</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,817,024</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
General Revenues	1,817,024	0	0	0	1,817,024
<b>Total</b>	<b>\$ 1,817,024</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,817,024</b>

**PURPOSE STATEMENT**

The Capital Improvement Program's first responsibility is to protect the County's investment in facilities by maintaining and repairing the building envelopes and the mechanical systems. Once dollars are allocated for the necessary maintenance projects, the remodeling projects that satisfy code, life safety and other legal requirements; that modify office space to accommodate changing program requirements; and that enhance productivity and efficiency, are selected. The overall goal is to keep County facilities structurally sound, mechanically updated, and functionally serviceable.

NONDEPARTMENTAL  
CONSTRUCTION PROJECTS  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

The work plan for 1983-84 is to schedule roof repair and other exterior work during the drier months and to undertake electrical, mechanical system, and other interior work during the fall and throughout the year. More complex projects must be preceded by a detailed design; construction on these projects would, therefore, begin later in the fiscal year.

**MAJOR CHANGES FROM LAST YEAR**

The Capital Improvement Program for Fy 83-84 does not differ radically from last year. There is, however, a greater concentration on maintenance and repair projects and a lesser emphasis on interior office remodeling. More projects deal with roof, masonry, window, and electrical system repair than last year's program, and fewer projects relate to major remodeling, design, and office space modification.

NONDEPARTMENTAL  
CONSTRUCTION PROJECTS  
EXPENDITURE SUMMARY

GENERAL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 29,623	\$ 32,719	0
Materials & Services	44,163	205,400	260,194	218,985
Capital Outlay	1,235,226	3,922,672	3,284,203	1,598,039
<b>Total</b>	<b>\$ 1,279,389</b>	<b>\$ 4,157,695</b>	<b>\$ 3,577,116</b>	<b>\$ 1,817,024</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
General Revenues	1,817,024
<b>Total</b>	<b>\$ 1,817,024</b>



NON-DEPARTMENTAL  
CONSTRUCTION PROJECTS  
N-D GENERAL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	25,265	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	623	0
570	FRINGE	6,831	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		32,719 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	42,694	35,620
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	217,500	183,365
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 260,194 \$	218,985
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	3,150,703	1,598,039
730	OTHER IMPROVEMENTS	103,500	0
740	EQUIPMENT	30,000	0
TOTAL CAPITAL OUTLAY		\$ 3,284,203 \$	1,598,039
TOTAL REQUIREMENT		\$ 3,577,116 \$	1,817,024

## GENERAL FUND

## NOTES

JANIS Repairs	\$ 15,000
Countywide Maintenance and Repairs	\$100,000
Countywide Emergency	\$ 50,000
Rocky Butte Jail Plumbing and Repairs	\$ 18,365

NONDEPARTMENTAL  
CONSTRUCTION PROJECTS  
NOTES

GENERAL FUND

FY 83-84 CAPITAL IMPROVEMENTS PROGRAM BUDGET

		<u>Category*</u>
<u>ANIMAL CONTROL</u>		
New Livestock barn and isolation facility	\$ 50,000	C
<u>MONTAVILLA BUILDING</u>		
Space Addition	25,000	R
<u>COURTHOUSE</u>		
Reroof and Insulate 6th and 8th floors	125,000	M
Courtroom No. 702 Remodel	15,000	R
New Courtyard Roof	60,500	M
Courtyard Terra Cotta and Window Repair	18,000	M
HVAC Modifications	100,000	O
Exterior Renovation, Phase II	80,000	M
<u>ENVIRONMENTAL SERVICES BUILDING</u>		
"Tunnel" Ceiling and Wall Resurfacing and Lighting Modification	18,000	M
Word Processing Remodel	11,000	R
<u>EXPO CENTER</u>		
Emergency Generator Replacement	20,000	M
Electrical Distribution System Replacement	6,000	M
Emergency Lighting Enhancement	5,000	O
<u>FORD BUILDING</u>		
Boiler Exhaust Stack Rebuilding	17,000	M
Masonry Renovation - Phase II	18,000	O
Electrical Distribution Panels Replacement	10,000	M
Window Replacement - Phase I	94,000	M

Category\*:

Major Maintenance (M), Remodel-Renovation (R), New Construction (C),  
Project Design (D), Ongoing Maintenance (O).

NONDEPARTMENTAL  
CONSTRUCTION PROJECTS  
NOTES

GENERAL FUND

HANSEN BUILDING

Reroof 17,000 M

JANIS HOUSES

Repairs 15,000 O

GILL BUILDING

HVAC Compressor Replacement 46,000 O

HVAC Balancing - Mezzanine & Floors 6 - 9 18,000 M

2nd Floor Ceiling & HVAC Remodel - Phase II 23,500 R

Computer Room Soundproofing 4,000 O

GRESHAM NEIGHBORHOOD CENTER

HVAC System Modification for Lower Floor 100,000 M

JUVENILE HOME

Interior Lighting Replacement in Detention Wings 5,000 M

Masonry Restoration - Phase I 15,000 M

M.C.C.A.A.

Masonry Restoration 5,000 M

Rear Parking Lot Paving 1,000 O

COUNTYWIDE

Carpeting/Draperies 40,000 O

Painting 60,000 O

Urgent Repairs and Maintenance 50,000 O

Design 84-85 25,000 O

1% Art Allocation 2,620 O

Category\*

Major Maintenance (M), Remodel-Renovation (R), New Construction (C),  
Project Design (D), Ongoing Maintenance (O).

NONDEPARTMENTAL  
CONSTRUCTION PROJECTS

GENERAL FUND

NOTES

		Category*
Maintenance and Repair	\$ 100,000	M
Security	50,000	O
Signs	10,000	O
Subtotal	\$1,259,620	
<u>PROJECTS IN PROGRESS - FY 82-83 CARRYOVER</u>		
<u>ROCKY BUTTE JAIL</u>		Category*
Security Plumbing and Smoke Detectors	\$ 18,365	O
<u>COURTHOUSE</u>		
District Court Courtroom	50,000	M
Retrofit	209,404	M
Computer Room Remodel	2,000	M
<u>COUNTYWIDE</u>		
Relocation	77,026	
Retrofit	84,609	M
<u>EDGEFIELD MANOR</u>		
Geotechnical Survey	8,000	
<u>JANIS</u>		
Repairs and Maintenance	7,000	M
<u>GILL BUILDING</u>		
2nd Floor Restroom and HVAC	36,000	M
<u>MCCAA</u>		
Shower wing, ceiling, dehumidifier	10,000	M
<u>HANSEN BUILDING</u>		
Pave Eschback Property	55,000	M
Subtotal	\$ 557,404	
FY 83-84 TOTAL	\$1,817,024	

NOTE: \$1,809,203 of the dollars budgeted in all Capital line items in 1982-83 represent carryover appropriations for 1981-82 projects in progress. In 1983-84, carryover projects total \$557,404.

Category\*:

Major Maintenance (M), Remodel-Renovation (R), New Construction (C), Project Design (D), Ongoing Maintenance (O).

## NONDEPARTMENTAL

## MULTNOMAH-WASHINGTON EMPLOYMENT &amp; TRAINING AGENCY

## DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	0	0	0	0	0
Materials & Services	0	3,603,674	0	0	3,603,674
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 3,603,674</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$3,603,674</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Dedicated Revenues	0	3,603,674	0	0	3,603,674
<b>Total</b>	<b>\$ 0</b>	<b>\$ 3,603,674</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$3,603,674</b>

## PURPOSE STATEMENT

The mission of the Multnomah-Washington Employment & Training Agency is to support and strengthen the economic health of the community through:

- Improving the employment potential of low income people;
- Working to increase the number of available unsubsidized job opportunities and,
- Assisting the community in addressing its unmet public needs and the needs of the unemployed.

NONDEPARTMENTAL  
MULTNOMAH-WASHINGTON EMPLOYMENT & TRAINING AGENCY  
**DIVISION SUMMARY**

**WORK PLAN DESCRIPTION**

The Agency work plan presently consists of an "Annual Plan Narrative" which is submitted to the Federal Department of Labor. The Annual Plan includes Certification Statement, Overview of Performance, General Narrative Description, Review of Authorized Grants, Program Planning Summary, Budget Information Summary, and a list of Advisory Council members.

The Annual Plan Narrative is certified by the Chairman of Executive Committee.

(NOTE: The Executive Committee is composed of a commissioner from each county and a representative of the advisory council.)

**MAJOR CHANGES FROM LAST YEAR**

During Fiscal Year 1983-84, the Agency will begin implementing the Job Training Partnership Act passed by Congress and signed by the President to replace the Comprehensive Employment and Training Act (CETA). The new Act transfers many responsibilities from the Federal Department of Labor to State Government. Details of the transition will be decided during the fiscal year, so the effects cannot be accurately described at this time. These decisions, including funding appropriations may result in currently unplanned changes in the Agency and the program services provided.

## NONDEPARTMENTAL

MULTNOMAH-WASHINGTON EMPLOYMENT &amp; TRAINING AGENCY

FEDERAL/STATE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 69,145	\$ 0	\$ 0	0
Materials & Services	6,411,593	3,393,257	3,896,000	3,603,674
Capital Outlay	0	0	15,000	0
<b>Total</b>	<b>\$ 6,480,738</b>	<b>\$ 3,393,257</b>	<b>\$ 3,911,000</b>	<b>\$ 3,603,674</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenues	3,603,674
<b>Total</b>	<b>\$ 3,603,674</b>



NON-DEPARTMENTAL  
N-D FEDERAL/STATE PROGRAM FUND

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	1,022,600	945,905
612	PRINTING AND REPRODUCTION	15,000	13,875
613	UTILITIES	30,000	27,750
614	COMMUNICATIONS	12,000	11,100
615	INSURANCE	20,500	18,962
616	EXTERNAL DATA PROCESSING	65,000	45,000
617	EQUIPMENT RENTAL	10,000	9,250
618	REPAIRS AND MAINTENANCE	2,000	1,850
620	POSTAGE	5,000	4,625
621	OFFICE SUPPLIES	17,000	15,725
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	20,000	18,500
633	LOCAL TRAVEL AND MILEAGE	15,000	13,875
651	SPACE RENTALS	140,000	129,500
659	MISCELLANEOUS	2,521,900	2,332,757
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	15,000	15,000
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 3,911,000	\$ 3,603,674
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0	\$ 0
TOTAL REQUIREMENT		\$ 3,911,000	\$ 3,603,674

## NOTES

- 611 - Professional Services \$945,905  
This reflects cost of Administrative and Participant Services staff and professional accounting, auditing, and legal services.
- 612 - Printing and reproduction \$13,875  
Xerox machine costs and print shop orders.
- 613 - Utilities \$27,750  
Utilities and maintenance costs for all space associated with operation of program.
- 614 - Communications \$11,100  
Centrex phone system costs.
- 615 - Insurance \$18,962  
Includes general blanket liability insurance and participant classroom insurance.
- 616 - External Data Processing \$45,000  
Cost of automated accounting system and automated management information system.
- 617 - Equipment Rental \$9,250  
Rental of word processor and various accounting equipment.
- 618 - Repairs and Maintenance \$1,850  
Maintenance contract.
- 620 - Postage \$4,625  
Mailing costs for all agency offices.
- 621 - Office Supplies \$15,725  
Office supplies for all agency offices.
- 631 - Education and Travel \$18,500  
Ongoing training and education including federal regional training sessions and professional dues and subscriptions.
- 633 - Local Travel and Mileage \$13,875  
Mileage costs for all staff.
- 651 - Space Rentals \$129,500  
Rental charges for all agency offices.
- 659 - Miscellaneous \$2,332,757  
Cost of funding, training, education and job placement programs in two-county area.
- 940 - Indirect Costs \$15,000  
Includes reimbursement to Multnomah County and community organizations for administrative overhead.

NONDEPARTMENTAL  
COUNTY SCHOOL FUND  
EXPENDITURE SUMMARY

COUNTY SCHOOL FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	1,574,286	1,499,552	1,282,667	1,308,333
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 1,574,286</b>	<b>\$ 1,499,552</b>	<b>\$ 1,282,667</b>	<b>\$ 1,308,333</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenues Forest Reserve Yield	83,333
General Revenues	1,145,000
County School Fund Carryover	80,000
<b>Total</b>	<b>\$ 1,308,333</b>

Oregon law requires the County to maintain a school fund to provide the Educational Service District (ESD) with ten dollars of General Fund revenues for each child within Multnomah County between the ages of four and 20, and with 25 percent of the money received from the sale of timber cut on Federal forest reserves.

NON-DEPARTMENTAL  
COUNTY SCHOOL FUND  
802 N-D SCHOOL FUND  
REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	1,282,667	1,308,333
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 1,282,667	\$ 1,308,333
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0	\$ 0
TOTAL REQUIREMENT		\$ 1,282,667	\$ 1,308,333

NONDEPARTMENTAL  
CAPITAL RESERVE FUND  
DIVISION SUMMARY

EXPENDITURES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Personal Services	\$ 0	\$ 0	\$ 0	\$ 49,468	\$ 49,468
Materials & Services	0	0	0	470,660	470,660
Capital Outlay	0	0	0	507,802	507,802
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,027,930</b>	<b>\$ 1,027,930</b>

RESOURCES	GENERAL FUND	FEDERAL/STATE FUND	ROAD FUND	OTHER	TOTAL
Dedicated Revenues					
Cash with fiscal agent (ODOT)	\$ 0	\$ 0	\$ 0	\$ 313,802	\$ 313,802
State of Oregon	0	0	0	39,734	39,734
Transfer from General Fund	674,394	0	0	0	674,394
	0	0	0		
<b>Total</b>	<b>\$ 674,394</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 353,536</b>	<b>\$ 1,027,930</b>

**PURPOSE STATEMENT**

The Capital Reserve Fund includes appropriations for two purposes:

- 1) Coordination of the relocation of Rocky Butte Jail under contract with the State of Oregon, Department of Transportation, Highway Division.
- 2) The purchase of capital and facilities through the issue of tax-exempt certificates of participation -- a third party financing mechanism similar to lease purchase financing but at a lower rate of interest.

NONDEPARTMENTAL  
CAPITAL RESERVE FUND  
DIVISION SUMMARY

**WORK PLAN DESCRIPTION**

Special Construction

The Downtown Detention Center will replace Rocky Butte Jail, the Booking Facility, and the Claire Agrow Center.

Third Party Financing

The Third Party section contains an additional \$194,000 of General Funds required for the new telephone system.

**MAJOR CHANGES FROM LAST YEAR**

Special Construction

No major changes from last year. Plans are proceeding according to schedule.

NONDEPARTMENTAL  
SPECIAL CONSTRUCTION  
EXPENDITURE SUMMARY

CAPITAL RESERVE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 45,592	\$ 40,181	\$ 44,695	\$ 49,468
Materials & Services	22,128	37,855	88,769	122,835
Capital Outlay	554,517	2,189,217	3,622,000	313,802
<b>Total</b>	<b>\$ 622,237</b>	<b>\$ 2,267,253</b>	<b>\$ 3,755,464</b>	<b>\$ 486,105</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Dedicated Revenues	
Cash with Fiscal Agent (ODOT)	313,802
State of Oregon	39,734
General Fund Cash Transfer	132,569
<b>Total</b>	<b>\$ 486,105</b>

## NON-DEPARTMENTAL

Capital Reserve Fund

## R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	30,735	36,543
520	PART TIME	3,348	1,433
540	OVERTIME	0	0
550	PREMIUM	759	0
570	FRINGE	9,853	11,492
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		44,695 \$	49,468
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	28,000	70,000
612	PRINTING AND REPRODUCTION	5,000	0
613	UTILITIES	0	0
614	COMMUNICATIONS	491	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	400	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	43,000	48,800
633	LOCAL TRAVEL AND MILEAGE	1,000	0
651	SPACE RENTALS	2,640	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	8,238	4,035
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 88,769 \$	122,835
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	3,622,000	313,802
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 3,622,000 \$	313,802
TOTAL REQUIREMENT		\$ 3,755,464 \$	486,105



NONDEPARTMENTAL  
SPECIAL CONSTRUCTION  
PERSONNEL DETAIL

CAPITAL RESERVE FUND

Position Title	80-81	81-82	82-83	83-84	Base	Fringe	1983-84 total
Program Management Spec.	1	1	1	1	\$ 33,283	\$ 10,954	\$ 44,237
<u>Partial Full-Time</u>							
Office Asst 2	0	0	0	1	3,260	538	3,798
<b>FULL TIME Total</b>	1	1	1	2	\$ 36,543	\$ 11,492	\$ 48,035
<b>PART TIME</b>					1,433	0	1,433
<b>OVERTIME</b>					0	0	0
<b>PREMIUM PAY</b>					0	0	0
<b>Total</b>					\$ 37,976	\$ 11,492	\$ 49,468

NOTES

510 - Full-Time \$36,543

Addition of one Partial Full-Time Office Assistant 2.

611 - Professional Services \$70,000

Payment to State of Oregon on \$400,000 D.D.C. advance \$40,000  
Contract with Multnomah County's agent \$30,000

631 - Education and Travel \$48,800

Interpersonal Relations Training for Corrections Officers who will be working in the D.D.C.

740 - Equipment \$313,802

Remainder of County's share of D.D.C, construction costs.

NONDEPARTMENTAL  
THIRD PARTY FINANCING  
EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	0	0	0	0
Materials & Services	0	0	229,000	347,825
Capital Outlay	0	0	0	194,000
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 229,000</b>	<b>\$ 541,825</b>

RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Cash Transfer from General Fund	541,825
<b>Total</b>	<b>\$ 541,825</b>

These funds are used to purchase capital equipment and were derived from a Certificate of Participation issue.

NON-DEPARTMENTAL  
872 SPECIAL CONSTRUCTION

832

R E Q U I R E M E N T   D E T A I L

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	0	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	0	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	58,000	0
652	INTEREST EXPENSE	171,000	347,825
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 229,000 \$	347,825
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	194,000
TOTAL CAPITAL OUTLAY		\$ 0 \$	194,000
TOTAL REQUIREMENT		\$ 229,000 \$	541,825

NONDEPARTMENTAL  
THIRD PARTY FINANCING  
NOTES

652 - Interest

Interest on Certificate of Participation.

Building \$150,000  
Estimates remaining funds available for Barns in 83/84.

Equipment \$650,592

740 - Additional funds for new telephone system \$ 194,000

Third Party financing available for lease purchase. \$ 309,443  
These funds are not appropriated.

Third Party financing available for lease purchase. \$ 147,149  
These funds are not appropriated.

Human Services  
Administration

Cabinet and Chairs \$ 1,010

Project Health

Calculator, recorder \$ 448

Health Protection

Lab equipment, furniture \$ 1,899  
Microcomputer \$ 3,000

Community Health

Office equipment \$ 303

Environmental Services

Parks, mowers \$ 27,500  
Expo, furniture, signs \$ 16,000  
Fleet Management \$ 78,210

Justice Services  
Administration

Miscellaneous equipment \$ 3,265

Sheriff

Shotguns, surveillance equipment \$ 4,181  
Corrections, training equipment

NONDEPARTMENTAL  
THIRD PARTY FINANCING  
NOTES

General Services  
Office of Director

Word processing equipment

\$ 2,896

Facilities and Property Management

Miscellaneous equipment

\$ 175

Assessment & Taxation

Typewriters, calculators

\$ 1,471

Nondepartmental

Board of County Commissioners

Word processing

\$ 4,501

PCG

OGG

NOW

## INSURANCE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Services	326,309	365,724	405,000	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 326,309</b>	<b>\$ 365,724</b>	<b>\$ 405,000</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$

History Only.

The Insurance Liability appropriation is budgeted in the Department of General Services Finance Division for 1983-84. The numbers above are for history only.

NON-DEPARTMENTAL  
INSURANCE FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
	PERSONAL SERVICES		
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
	TOTAL SALARIES WAGES & FRINGE BENEFITS \$	0 \$	0
	EXTERNAL MATERIALS AND SERVICES		
611	PROFESSIONAL SERVICES	70,000	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	335,000	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
	INTERNAL SERVICE REIMBURSEMENTS		
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
	TOTAL MATERIALS AND SERVICES	\$ 405,000 \$	0
	CAPITAL OUTLAY		
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
	TOTAL CAPITAL OUTLAY	\$ 0 \$	0
	TOTAL REQUIREMENT	\$ 405,000 \$	0

## NONDEPARTMENTAL

## INSURANCE - WORKERS' COMPENSATION

## INSURANCE FUND

## EXPENDITURE SUMMARY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	0	\$ 0	\$ 0
Materials & Services	522,050	603,115	810,000	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 522,050</b>	<b>\$ 603,115</b>	<b>\$ 810,000</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
<b>Total</b>	<b>\$ 0</b>

## History Only.

The Insurance-Workers' Compensation appropriation is budgeted in the Department of General Services Finance Division for 1983-84. The numbers above are for history only.



NON-DEPARTMENTAL  
INSURANCE FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
	PERSONAL SERVICES		
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
	TOTAL SALARIES WAGES & FRINGE BENEFITS \$	0 \$	0
	EXTERNAL MATERIALS AND SERVICES		
611	PROFESSIONAL SERVICES	52,000	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	627,000	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	131,000	0
		0	0
		0	0
	INTERNAL SERVICE REIMBURSEMENTS		
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
	TOTAL MATERIALS AND SERVICES	\$ 810,000 \$	0
	CAPITAL OUTLAY		
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
	TOTAL CAPITAL OUTLAY	\$ 0 \$	0
	TOTAL REQUIREMENT	\$ 810,000 \$	0

## INSURANCE FUND

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	0	\$ 0	\$ 0
Materials & Services	1,901,641	2,183,031	2,232,000	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 1,901,641</b>	<b>\$ 2,183,031</b>	<b>\$ 2,232,000</b>	<b>\$ 0</b>

## RESOURCE SUMMARY

Resource Description	1983-84 BUDGET
Total	\$ 0

History Only.

The Medical/Dental appropriation is budgeted in the Department of General Services Finance Division for 1983-84. The numbers above are for history only.

NON-DEPARTMENTAL  
INSURANCE FUND

REQUIREMENT DETAIL

CODE	OBJECT TITLE	1982-83 BUDGET	1983-84 BUDGET
PERSONAL SERVICES			
510	FULL TIME	0	0
520	PART TIME	0	0
540	OVERTIME	0	0
550	PREMIUM	0	0
570	FRINGE	0	0
TOTAL SALARIES WAGES & FRINGE BENEFITS \$		0 \$	0
EXTERNAL MATERIALS AND SERVICES			
611	PROFESSIONAL SERVICES	150,000	0
612	PRINTING AND REPRODUCTION	0	0
613	UTILITIES	0	0
614	COMMUNICATIONS	0	0
615	INSURANCE	2,082,000	0
616	EXTERNAL DATA PROCESSING	0	0
617	EQUIPMENT RENTAL	0	0
618	REPAIRS AND MAINTENANCE	0	0
620	POSTAGE	0	0
621	OFFICE SUPPLIES	0	0
622	JANITORIAL SUPPLIES	0	0
623	OPERATING SUPPLIES	0	0
624	MINOR EQUIPMENT AND TOOLS	0	0
625	CLOTHING AND UNIFORMS	0	0
626	MAINTENANCE SUPPLIES	0	0
627	FOOD	0	0
631	EDUCATION AND TRAVEL	0	0
633	LOCAL TRAVEL AND MILEAGE	0	0
651	SPACE RENTALS	0	0
659	MISCELLANEOUS	0	0
652	INTEREST EXPENSE	0	0
653	REFUNDS	0	0
INTERNAL SERVICE REIMBURSEMENTS			
940	INDIRECT COSTS	0	0
950	DATA PROCESSING SERVICES	0	0
960	MOTOR POOL SERVICES	0	0
970	BUILDING MANAGEMENT SERVICES	0	0
990	OTHER INTERNAL SERVICES	0	0
TOTAL MATERIALS AND SERVICES		\$ 2,232,000 \$	0
CAPITAL OUTLAY			
710	LAND	0	0
720	BUILDINGS	0	0
730	OTHER IMPROVEMENTS	0	0
740	EQUIPMENT	0	0
TOTAL CAPITAL OUTLAY		\$ 0 \$	0
TOTAL REQUIREMENT		\$ 2,232,000 \$	0

NONDEPARTMENTAL  
LIBRARY SERIAL LEVY FUND  
EXPENDITURE SUMMARY

HISTORY ONLY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 0	ABOLISHED	ABOLISHED	ABOLISHED
Materials & Services	40,897			
Capital Outlay	0			
<b>Total</b>	<b>\$ 40,897</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

NONDEPARTMENTAL  
MERIT SYSTEM CIVIL SERVICE COUNCIL  
EXPENDITURE SUMMARY

HISTORY ONLY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 22,933	\$ 0	\$ 0	\$ 0
Materials & Services	1,228	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 24,161</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

NONDEPARTMENTAL  
METROPOLITAN YOUTH COMMISSION  
EXPENDITURE SUMMARY

HISTORY ONLY

Classification	1980-81 ACTUAL	1981-82 ACTUAL	1982-83 BUDGET	1983-84 BUDGET
Personal Services	\$ 70,995	\$ 41,086	\$ 0	\$ 0
Materials & Services	11,586	16,571	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>\$ 82,581</b>	<b>\$ 57,657</b>	<b>\$ 0</b>	<b>\$ 0</b>

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## GLOSSARY OF TERMS AND ABBREVIATIONS

Accrual Basis of Accounting - The system of accounting under which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received.

Ad Valorem Taxes - Taxes levied in amounts proportional to the value of the objects of the tax. In Oregon this is largely a tax upon the true cash value of real property.

Appropriation - An authorization from the Board of County Commissioners to spend money for specific purposes - limited to a single fiscal year.

Assessed Valuation - A valuation set upon real estate or other property as a basis for levying taxes.

Beginning Working Capital - The net cash or assets available to a fund at the beginning of a fiscal year.

Capital Outlay - Expenditures which result in the acquisition of or addition to fixed assets; generally land, buildings, improvements, and equipment valued at more than \$100 and having a life expectancy greater than one year.

Cash Transfer - Any transfer of resources from one fund to another.

C.C.A. - Community Corrections Act (State of Oregon).

Contingency - An appropriation set aside to provide for unforeseen expenditures or for anticipated expenditures of uncertain amount.

Dedicated Resources - Resources stipulated before the commencement of the fiscal year for the operation of an organization with regard for varying quantities of service provided by the agency during the fiscal year. These include grant matches from outside the County.

D.P.A. - Data Processing Authority.

D.U.I.I. - Driving Under the Influence of Intoxicants.

Enterprise Fund - Is established to finance and account for services and commodities furnished by a governmental unit to other governmental units and the general public. Amounts expended from the fund are restored to it by billing the users for the services provided. Enterprise funds differ from working capital funds largely in that the latter provide services only to subdivisions of the County. Examples are the Data Processing Fund and the Inverness Fund.

Federal Sources - A contribution from the federal government to Multnomah County. The contribution is usually made to support a specific function or program, but it may also be provided for general purposes.

Fines and Forfeitures - A sum of money imposed as a penalty for an offense.

Fiscal Year - ORS 294.311 prescribes for any municipal corporation with the power to levy taxes a fiscal year commencing on July 1 and closing on June 30.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, resources and equities which are segregated for the purpose of carrying on specific activities.

General Fund - Is used to account for resources not allocated to specific purposes by law or contractual agreement; that is, any activity not financed from other funds is automatically financed from the General Fund.

General Revenues - Revenues not pegged to the operation of specific agency, although they may be derived from the operation of several organizations composing a system. These are taxes, fines, interest, and miscellaneous revenues not attached to the operation of a specific organization.

History Only Fund - A fund which is no longer used; carried for reference purposes only.

Levy Outside 6% Limitation/Not Subject to Limitation - As provided in Article XI, Section 11, subsection (3) of the Oregon Constitution, "that portion of any tax levied which is specifically voted outside the tax base and the portion of any tax levied which is for the payment of bonded indebtedness and interest thereon is not subject to the 6% tax limitation".

Levy Within the 6% Limitation - Article XI, Section 11, subsection (1) of the Oregon Constitution lays down the basic rule that no taxing district shall levy a tax in excess of its tax base. (See definition of Tax Base). Note: This means that no district can levy a tax amounting to more than 106% of the revenue received the previous year without a vote of the people to either increase the tax base or authorize a levy outside the 6% limitation.

Licensing Permits - Charges made in return for legal permission to carry out specific activities; primarily business licenses and building permits.

Local Government Sources - Revenues received from other local governments in Multnomah County; consists primarily of local cost-sharing contributions.

Materials and Services - Contractual and other services, materials and supplies, travel, building management, etc.

MCCAA - Multnomah County Community Action Agency.

Modified Accrual Basis of Accounting - The system of accounting under which revenues and expenditures are generally on an accrual basis; but under which modifications are made such as; revenues are recorded when received in cash except for those readily available and susceptible to accrual, encumbrances are an admissible accrual, and vacation pay is recorded as an expense when paid.

Modified Cash Basis of Accounting - The system of accounting under which revenues and expenditures are generally on a cash basis; but under which limited modifications are made such as: the accrual of federal and state program receivables or payroll payables. (The Audit Guide for State and Local Government Units lists admissable modifications.)

Nondepartmental Expenditures - Appropriations for organizations and expenditures that do not fall logically under control of one of the four departments of Multnomah County Government.

Operational Resources - Resources which are dependent on the quantity of service provided by the organization, i.e., fees, sales, recoveries, rentals, reimbursements, etc.

O.R.S. - Oregon Revised Statutes.

Personal Services - Wages, salaries, fringe benefits, part time, overtime, and special premium.

Property Taxes - Ad valorem taxes levied primarily on the true cash value of real property; the major source of local government tax revenue.

Service charges and Fees - Payments for professional or special services, includes public utility charges, health care charges, judicial fees, etc.

Service Reimbursements - Payments made by an organization to a fund for services and/or commodities received therefrom; e.g., payments from most organizations to Fleet Management Fund or Data Processing Fund.

Source of Funds - The origin of monies appropriated to each Operating Unit.

Special Revenue Fund - A fund used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government (e.g., Federal/State Program Fund, Road Fund).

State Sources - A contribution from the State of Oregon to Multnomah County. The contribution comes in either the form of shared revenue (e.g., cigarette tax revenues) or partial support cost sharing of a specific program.

Tax Base - 1) Article XI, Section 11, subsection (2) of the Oregon Constitution defines the tax base as either (a) the amount of tax levied in any one of the last three years plus 6% thereof or (b) the amount approved as a new tax base by a majority of the legal voters of the taxing district. (Both of these definitions refer to the dollar amount of tax revenue which can be lawfully levied).

2) The tax base is also defined, for purposes of the tax levy computation, as the total assessed valuation of all the taxable property within the tax levying jurisdictions.

Tax Levy - The total amount of taxes imposed by a governmental unit.

Tax Rate - The amount of tax stated in terms of a unit of the tax base; e.g., 25 dollars per thousand dollars of assessed valuation of taxable property.

Total Cash, Revenue - The dollar amount of actual revenues received from any source for any given fund.

Total Requirements - Total cash expenditures plus service reimbursements, contingencies, and cash transfers.

Trust Fund - Is used to account for assets held by a governmental unit as trustee or agent, acting in a fiduciary capacity for other individuals, private organizations or governmental units, having no equity of ownership over such funds.

Vector Control - A program to keep down the population of disease-carrying organisms, especially rats and mosquitoes.

Working Capital Fund - Is established to finance and account for services and commodities furnished by one department to another within a single governmental unit. Amounts expended from the fund are restored to it by service reimbursements from organizations in other funds. Working capital funds differ from enterprise funds in that the latter provide services to the general public and outside organizations as well as to subdivisions of the government.

## EXPLANATION OF REQUIREMENT DETAIL

<u>Code</u>	<u>Object Title</u>	<u>Definition</u>
<u>PERSONAL SERVICES</u>		
510	<u>Full Time</u>	Salaries and wages for straight time for the standard work week for positions intended to exist at least the full fiscal year.
520	<u>Part-Time</u>	Salaries and wages for straight time for positions for less than the standard work week or positions for the standard work week to exist less than the full fiscal year.
540	<u>Overtime</u>	Amounts paid for hours worked in excess of the standard number of hours per day or per week (depending upon union jurisdiction).
550	<u>Premium Pay</u>	Amounts paid in excess of normal hourly rates for shift differential, work out of class, equipment operations, hazardous duty, and holiday work.
570	<u>Fringe Benefits</u>	Amount contributed by the County for employee benefits, including social security, workmans' compensation, pensions, and insurance.
<u>MATERIALS AND SERVICES</u>		
	<u>External Materials and Services</u>	Materials and services provided by organizations that are not part of the County government.
611	<u>Professional Services</u>	Services obtained under agreement from companies and individuals external to the County. Such services include engineering, legal, accounting, medical, janitorial, work study, etc.
612	<u>Printing and Reproduction</u>	Rental of reproduction equipment, purchase of reproduction paper, printing, binding, blueprinting, and other reproduction services including services provided by City-County duplicating.
613	<u>Utilities</u>	Electricity, water, natural gas, fuel, oil, and garbage service.
614	<u>Communications</u>	Telephone and telegraph charges.
615	<u>Insurance</u>	Liability insurance, fire insurance, employees bonding, and other insurance. See <u>570-Fringe Benefits</u> for personnel insurance.
616	<u>External Data Processing</u>	Charges for data processing services when done by contract with private or non-County organizations.
617	<u>Equipment/Rental</u>	Rental of equipment from companies or individuals outside the County.
618	<u>Repairs and Maintenance</u>	Payments to companies or individuals for repairs and maintenance of buildings, machinery, equipment, etc.



<u>Code</u>	<u>Object Title</u>	<u>Definition</u>
620	<u>Postage</u>	- Inter-office mail and U.S. postage provided by City-County Distribution.
621	<u>Office Supplies</u>	- Stationary, envelopes, forms, maps, and other consumable office supplies.
622	<u>Janitorial Supplies</u>	- Cleaning and sanitation supplies.
623	<u>Operating Supplies</u>	- Fuel, oil, parts, and other motor vehicle repair and maintenance items; plumbing and electrical supplies, chemicals, drugs, and other items consumed in the normal course of operations.
624	<u>Minor Equipment and Tools</u>	- Tools and equipment with a unit cost of \$100 or less.
625	<u>Clothing and Uniforms</u>	- Clothing and uniforms provided by the County.
626	<u>Maintenance Supplies</u>	- Lumber, paint, gravel, asphalt, pipe, concrete, and other supplies used in repair and maintenance activities.
627	<u>Food</u>	- Costs of food provided by the County.
631	<u>Education and Travel</u>	- Classes, seminars, etc., and approved travel to such activities.
633	<u>Local Travel and Mileage</u>	- Public transit and mileage pay.
651	<u>Space Rentals</u>	- Rent of land, buildings, office, storage, etc.
659	<u>Miscellaneous</u>	- Items that cannot be classified in the above object titles.
	<u>Internal Service Reimbursements</u>	- Services provided by County organizations.
960	<u>Motor Pool Services</u>	- For use of County vehicles.
970	<u>Building Management Services</u>	- For services provided by Facilities Management Division.
950	<u>Data Processing Services</u>	- For services provided by Data Processing Authority.
940	<u>Indirect Costs-Grants</u>	- For services provided by the County grant-funded programs.
990	<u>Other Internal Services</u>	- For services provided to organizations in one fund by an organization in another fund.

<u>Code</u>	<u>Object Title</u>	<u>Definition</u>
<u>CAPITAL OUTLAY</u>		
710	<u>Land</u> - For purchase of land.	
720	<u>Buildings</u> - For purchase, construction, or betterment of buildings owned by the County.	
730	<u>Other Improvements</u> - For the purchase, construction, or betterment of structures other than buildings (such as roads, sewers, etc.)	
740	<u>Equipment</u> - For the purchase of equipment with a unit cost of \$100 or more and a lifespan of more than one year.	

## REVENUE CLASSIFICATIONS

An attempt has been made to roughly classify resources, especially in the General Fund, in order to distinguish between revenue tied to a particular agency, and that available for general purposes. The classifications are as follows:

a) Dedicated Resources

Resources which are pre-designated for the operation of an organization or program. They include Federal and State revenues designated to the operation of specific services, Federal and State grant matches, and transfers from funds dedicated to certain purposes.

b) Operational Resources

Fees and revenues deriving from the operation of county services. These are the "charges and recoveries" assigned to each department in the General Fund.

c) General Resources

Resources which are independent of the operation of particular agencies or which derive from the operation of several agencies which comprise a system. General resources include tax receipts, interest on investments, fines, and interfund transfers of a general nature. In the Federal-State Fund, general revenues include all local matches to grants and other organizations in the fund.

## DETAIL OF CASH TRANSFERS

FROM General Fund to Animal Control Fund, \$224,905

General Fund support to the Animal Control program.

FROM General Fund to Federal/State Program Fund, \$266,105

Monies transferred as match to grant programs for:

Justice Services	\$823,661
Human Services	\$7,442,444

FROM General Fund to County School Fund, \$ 1,145,000

ORS 366.005 designates a County School Fund. \$10 per child between the ages of 4 and 20 is transferred for support to County School districts.

FROM General Fund to Insurance Fund, \$949,678

Unemployment Insurance	\$545,275
Medical/Dental Insurance	
for retired county employees	\$ 50,000
Liability/Property Ins.	\$354,403

FROM General Fund to Capital Reserve Fund, \$326,569

Transfer for:

County phone system replacement cost in excess of dollars available from sale of Certificates of Participation.....	\$ 194,000
Match for Downtown Detention Center planning grant.....	\$ 92,569
Payback to state on advance for Downtown Detention Center costs not covered in fixed price construction agreement.....	\$ 40,000

FROM General Fund to Emergency Communications Fund, \$100,000

Difference between cost of emergency medical system dedicated revenue received from state.

FROM Road Fund to General Fund, \$185,282

Transfer to pay for General Fund expenditures on Road-related activities for:

Right-of-Way permits	\$109,829
Radio Maintenance	44,985
Right-of-Way Maint.	19,468
Word Processing Remodel	11,000

## DETAIL OF CASH TRANSFERS

FROM Road Fund to Bicycle Path Fund,     \$ 70,250

ORS 366.514 designates a special fund in which 1% of State Highway monies received by the County are held to be used for footpaths and bicycle paths.

FROM Road Fund to Insurance Fund     \$ 67,790

Transfer for liability and property insurance.

FROM Revenue Sharing Fund to General Fund     \$6,200,000

For the following:

Aging Services	\$ 240,000
Social Services	70,000
Health Services	1,100,000
Library	2,990,000
Sheriff	1,800,000

FROM Sewage Facilities Fund to General Fund     \$172,650

The General Fund provided the financing for the initial transactions of the Sewage Facilities Fund, and all current receipts are transferred back to the General Fund.

FROM Tax Title Land Sales Fund to General Fund     \$18,000

Reimbursement to the General Fund for administrative costs.

FROM General Operating Serial Levy Fund to General Fund     \$2,031,126

Special three-year levy passed in 1981-82 for the support of Health Services, Public Safety, Juvenile Services, District Attorney, and the Library.

FROM Inverness Fund to Road Fund     \$24,000

Transfer to cover Road Fund expenditures incurred on behalf of Inverness.

FROM Assessment District Improvement Fund to Road Fund     \$266,000

Recovery of money "front-ended" by the Road Fund for petition street improvements.

FROM Assessment District Operating Fund to Road Fund     \$30,000  
Repayment of advance from Road Fund.

FROM Road Fund to Assessment District Operating Fund     \$30,000  
Advance from Road Fund for cash flow purposes.

# NOTICE OF PROPERTY TAX LEVY

## MULTNOMAH

To the Assessor of \_\_\_\_\_ County

INFORMATION AND INSTRUCTIONS ON REVERSE SIDE

On 30 June, 1983, the Board of County Commissioners (Governing Body) of Multnomah County County, Oregon, levied a tax as follows:  
(Municipal Corporation)

	FUNDED PARTIALLY BY STATE OF OREGON	FUNDED TOTALLY BY LOCAL TAXPAYERS
1. Levy within the tax base (Cannot exceed Line 15, Part II of this form) .....	1 \$50,824,356	
2. Special levies to be partially funded by the State of Oregon Itemize these levies in Part IV—reverse side of this form. ....	2 2,133,655	
3. Special levies to be totally funded by local taxpayers (Amount exceeding Line 13, Part IV of Form LB-60) .....		3 0
Itemize these levies in Part IV—reverse side of this form. ....		4 0
4. The amount levied for payment of bonded indebtedness .....		
Total amount to be raised by taxation by type of funding 5. (Add boxes 1 and 2, enter in 5a; add boxes 3 and 4, enter in 5b) (5a cannot exceed Line 13, Part IV of Form LB-60) .....	5a 52,958,011	5b 0
6. TOTAL AMOUNT TO BE RAISED BY TAXATION (Add boxes 5a and 5b) .....	6	

## Part II: TAX BASE WORKSHEET

7. VOTED TAX BASE, IF ANY—On <u>18 May</u> , 19 <u>83</u> , a majority of the voters approved a tax base in the amount of .....	7 <u>\$11,985,000</u>	
8. CONSTITUTIONAL LIMITATION		
Tax Base Portion of Preceding Three Levies		
8a <u>\$42,673,110</u> 19 <u>80</u> -19 <u>81</u>	8b <u>\$45,233,496</u> 19 <u>81</u> -19 <u>82</u>	8c <u>\$47,947,506</u> 19 <u>82</u> -19 <u>83</u>
9. Largest of 8a, 8b and 8c:	9a <u>\$47,947,506</u>	multiplied by 1.06 = ..... 9b <u>\$50,824,356</u>

## ADJUSTMENT FOR ANNEXATION INCREASES DURING PRECEDING FISCAL YEAR (See Example for Part II on reverse side)

10. Assessed Value of Area Annexed on _____, 19____ (attach list of annexation dates and valuations) .....	10	
11. Tax Base of the annexing entity for fiscal year 1982-83 .....	11	
12. Assessed Value of annexing entity on January 1, 1982 .....	12	
13. Tax Base Rate of annexing entity (Divide line 11 by line 12) .....	13	
14. Annexation Increase (Line 10 times Line 13) = ADJUSTED TAX BASE	14a	multiplied by 1.06 = ..... 14b
15. Largest of (Line 9b plus Line 14b) or (Line 7 plus Line 14b if Line 7 has never been levied in full) .....	15	\$50,824,356

## Part III: LIMITATIONS PER OREGON REVISED STATUTES

(Does Not Apply To All Municipal Corporations. Refer to the ORS chapter under which the municipal corporation was organized.)

(DOES NOT APPLY TO BOND LIMITATIONS)

16. True Cash Value of Municipal Corporation from most recent tax roll .....	16
17. Statutory limitation of Municipal Corporation per ORS _____ of TCv	17
18. Total dollar amount authorized by statutory limit (line 16 multiplied by line 17) .....	18
19. The TOTAL amount of line 6 levied within statutory limitation .....	19

Any amount outside statutory limitation must be specifically allowed by statute, and have special voter approval.

By: Annis Buchanan Date: 13 July, 1983  
(Signature of Authorized Official) Title: County Executive Bus. Phone: 248-3308

THIS NOTICE MUST BE

THIS NOT H-17

ALL APPLICABLE PARTS C

NO LATER THAN JULY 15

BE SIGNED

NOTICE MUST BE COMPLETED



# Part IV: SCHEDULE OF SPECIAL LEVIES

FORM LB-60 AND SAMPLE BALLOTS FOR LEVY ELECTIONS (INCLUDING TAX BASE ELECTIONS) APPROVED IN CALENDAR YEARS 1982 AND 1983 FOR THE 1983-84 FISCAL YEAR MUST BE ATTACHED TO THIS FORM.

Purpose of Levy	Date voters approved ballot measure authorizing tax levy	Amount of taxes levied "inside"/"outside" the adjusted levy from box 9, form LB-60?	CONTINUING LEVY (see note below this schedule)	First Year Levied	Final Year To Be Levied	Continuing Tax Authorized Each Year	Total tax levy authorized by voters in ballot measure	Amount of tax levied this year as a result of voter approval
One-year Special Levy Outside Tax Base		"inside"/"outside"						
Three-Year Serial Levy Outside Tax Base	6/30/81	2,133,655/	\$2,133,655	1981-82	1983-84		\$6,400,965	\$2,133,655
		/						
		/						

TOTAL SPECIAL LEVIES: (This amount should equal total of Lines 2 and 3 Part I of this form)

NOTE: If approved prior to July 21, 1953 enter as mills. If approved September 13, 1967 to January 1, 1972 enter tax rate. Enter estimated true cash value used to determine the amount of taxes levied this year:

## GENERAL INSTRUCTIONS

The Notice of Property Tax Levy is used to certify the property tax levy of your district to the county assessor.

The Notice is to be completed after the public hearing(s) has been held, the proper ordinance or resolution enacted, the appropriations made and the property tax levy determined. The Notice and other required documents are to be submitted on or before July 15. Should circumstances exist that prevent these items from being filed by July 15, AN EXTENSION OF TIME MUST BE REQUESTED FROM THE COUNTY ASSESSOR.

The Notice of Property Tax Levy, a true and complete copy of the adopted budget document, the resolution or ordinance adopting and appropriating the budget, Form LB-60 (Levy Computation Worksheet), sample ballots of any levy elections approved for the ensuing fiscal year, and either a newspaper clipping; or, if posted or mailed, a copy of the financial summary (from Publication Packet) are to be distributed as follows:

- (1) One copy to the county clerk.
- (2) Two copies to the assessor of each county in which the district is located.
- (3) If a joint district, two copies to the assessor of the primary county and one copy to the assessor of each joint county.
- (4) One copy to the county treasurer if the district's bonded indebtedness is paid by that office. School districts are also required to send one copy to the ESD Superintendent, and one copy to the Oregon Department of Education, School Finance Section, Salem, OR 97310.

## SPECIFIC INSTRUCTIONS

PART I—Enter the date, name of governing body, name of municipal corporation, and county in the appropriate spaces.

Line 1—Enter the portion of the tax levy that is within your tax base as computed in Part II.

Line 2—Enter the total of those special levies for operating purposes (one year, serial, millage, or fixed) that were approved by the voters within the maximum amount determined on Form LB-60, Part IV, Line 13. These special levies should be itemized in Part IV of this form as "inside" the adjusted levy.

Line 3—Enter the total of tax levies approved by the voters in excess of the amount shown on Form LB-60, Part IV, Line 13. These special levies should also be itemized in Part IV of this form as "outside" the adjusted levy.

Line 4—Enter the portion of the tax levy necessary for the payment of Bonded Indebtedness.

Line 5—Sub-total the tax levy depending on whether it is partially financed by the state or totally financed by local taxpayers. (Add lines 1 and 2, enter in 5a; add lines 3 and 4, enter in 5b.)

Line 6—The total tax levy must be equal to or less than the amount published in the newspaper. If the total tax levy is greater than the amount published, the municipal corporation must republish the entire budget summary with revisions and hold another public hearing.

PART II—Enter the appropriate information concerning the approved tax base, if any.

Line 7—Enter the most recent voter approved tax base and date of voter approval.

Line 8—Enter the tax base portion only of the preceding three levies and indicate the year of the levy.

Line 9—Enter the largest of the tax base portion shown in 8 and multiply by 1.06.

Line 10—If the municipal corporation has annexed adjoining property during the 1982-83 fiscal year enter the date of annexation and the 1982-83 assessed value of the annexed property. If more than one annexation, please attach an additional schedule listing separately the date of annexation and the 1982-83 assessed value of the annexed property.

Line 11—Enter the tax base of the annexing entity for fiscal year 1982-83.

Line 12—Enter the total assessed value of the annexing entity as of January 1, 1982.

Line 13—Enter tax base rate per \$1,000 of assessed value from 1982-83 fiscal year for the annexing entity.

Line 14—Multiply line 10 by line 13 and enter in 14a. Multiply 14a by 1.06 and enter in 14b.

Line 15—Determine the adjusted tax base by entering the largest amount of (Line 9b plus 14b) or (Line 7 plus 14b if Line 7 has never been levied in full).

## EXAMPLE FOR PART II

Assessed value of annexing entity—as of January 1, 1982	\$400 Million
Tax Base of annexing entity—in fiscal year 1982-83	\$2 Million
Tax Base rate (2,000,000 ÷ 400,000,000 = .005)	\$5 per \$1,000
Assessed value of annexed area—as of January 1, 1982	\$100 Million
Annexation increase (100,000,000 × .005 × 1.06)	\$530,000

PART III—All municipal corporations are subject to a 6% levy limitation imposed by the Oregon Constitution, and some are further limited by statutory provisions. For those districts that are subject to statutory limitations such as hospital districts, road districts, vector control districts, etc., complete items 16-19b by inserting the dollar amount the district can levy within the statutory limitation and any amounts which were authorized to be approved outside the statutory authorization. The percentage limitation imposed by the statute and the true cash valuation of the taxing unit from the most recent tax roll are used in computing this limitation. Refer to publications by the Department of Revenue or contact your county assessor to determine your statutory limitation.

PART IV—Enter all special levies on the schedule. This includes one year special, fixed dollar serial, tax rate serial, millage, capital construction and mixed serial levies. DO NOT enter levies for bonded indebtedness or tax base levies. The total of this schedule should equal the total of lines 2 and 3 in Part I of this form.

NOTE: If you require assistance in completing this form, please contact your county assessor or the Department of Revenue, Local Budget Unit, Salem. (Phone 378-3603 or use the toll-free WATS number 1-800-452-7813, extension 83603 and we will return your call.)

# TAX SUPERVISING & CONSERVATION COMMISSION

Multnomah County, Oregon

1510 Portland Building  
Portland, Oregon 97204

1120 S.W. Fifth Avenue  
503/248-3054

June 23, 1983

Board of County Commissioners  
Multnomah County  
606 County Courthouse  
Portland, Oregon 97204

Ladies and Gentlemen:

The Tax Supervising and Conservation Commission has reviewed, given careful consideration to and on June 17th conducted a meeting and public hearing on the 1983-84 budget for Multnomah County. The budget is certified with the following objections and recommendations.

1. Certain adjustments, listed on the accompanying page, should be made to the adopted budget. Changes to 1983-84 estimates may result after reconciling Service District reimbursements with budgeted resource estimates.
2. County Auditor Report No. 1-83 recommended the establishment of a special revenue fund to account for institutional commissary functions. The 1983-84 budget does not report this activity either as a trust fund or as a special revenue fund. We recommend that the budget be amended, before adoption, to include the commissary fund. Estimates may have to be refined and amended at a later date, however, we believe it important that effective controls be applied to the commissary accounts beginning July 1st.
3. We recommend that the 1984-85 budget document include estimate sheets displaying information specified by ORS 294.376 and ORS 294.635 in a more complete format than appears in the 1983-84 budget document. In developing an alternate format we would appreciate the opportunity to consult with your staff.



4. This certification excludes amounts derived from the sale of Certificates of Participation as reported in the Capital Projects Fund. A similar exclusion was made in the 1982-83 budget. The Commission can find no basis for recognizing Certificate of Participation income or providing for its appropriation and disbursement. The Third Party contracts with Imperial Municipal Services provide specifically for an Escrow Agent to receive, hold, invest and disburse "directly to the payee" money obtained from the sale of the certificates.

It has been explained that the procedure followed by Multnomah County is one whereby equipment is acquired and paid for with county funds. Subsequently, the title or other evidence of ownership is delivered to the Escrow Agent with a request for reimbursement to Multnomah County. If this is the procedure the county desired to follow it should have been so stated in the Third Party contracts. We question the authority of the county to mortgage or otherwise encumber equipment or similar assets.

We have not and do not now question the basis of accounting. Under ORS 294.445 the county may select whatever basis of accounting it desires. It is significant, however, that the June 3, 1983 clarification provided by the Department of Revenue, on request of Multnomah County, states that reporting by Multnomah County of Third Party financing in accordance with NCGA Statement 5 would represent a change in the basis of accounting. ORS 294.416 allows a change in the basis of accounting at the start of each fiscal year provided that a prescribed notice and explanation is given. Such notice was not given in the 1982-83 or 1983-84 budget document.

Another issue to which we want to direct your attention is the question of indebtedness arising from implementation of NCGA Statement 5. This statement requires that in a lease purchase plan the lease purchase be treated like ordinary purchases at the inception of the agreement and that a liability in the same amount be recorded simultaneously. The liability would appear to be subject to the \$5,000 debt limit specified for counties in Article XI, Section 10, Oregon Constitution. Applying contemporary interpretations of the Attorney General and Oregon Courts, we note that the current and proposed budgets do not include appropriations or identified unappropriated fund balances in amounts sufficient to cover the existing Third Party debt.

We recommend that the 1983-84 budget be adjusted to delete all transactions related to Third Party finance except for the scheduled interest payment due on the contract. The Third Party projects should be accomplished by having the Trustee directly pay the vendor selected by the county.

This certification, made pursuant to ORS 294.645, is based on the following budget estimate and tax levy:

Budget Estimates:

General Fund	\$ 81,197,704	
Unappropriated Balance	(450,000)	
Road Fund	19,066,263	
Federal/State Program Fund	38,377,490	
Animal Control Fund	1,263,985	
Assessment District Bond Sinking Fund	1,241,200	
Unappropriated Balance	(667,164)	
Assessment District Improvement Fund	24,000	
Assessment District Operating Fund	945,000	
Bicycle Paths Construction Fund	370,750	
Capital Reserve Fund	853,130	
County School Fund	1,308,333	
Data Processing Fund	4,602,543	
Emergency Communications Fund	380,000	
Fleet Management Fund	1,729,192	
General Operating Serial Levy Fund	2,031,126	
Insurance Fund	10,201,979	
Inverness Fund	554,010	
Recreational Facilities Fund	269,000	
Revenue Sharing Fund	6,580,000	
Sewage Facilities	165,150	
Tax Title Land Sales	288,800	
Unappropriated Balance	<u>(94,186)</u>	
Total Budget Estimates		\$171,449,655
Total Unappropriated Balance		(1,211,350)

Tax Levy:

General Fund - Tax Base	\$ 50,824,356	
General Operating Serial Levy Fund -		
Outside 6% Limitation - Serial Levy	<u>2,133,655</u>	
Total Tax Levy		\$ 52,958,011

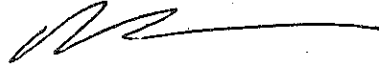
Board of County Commissioners  
Multnomah County

June 23, 1983  
Page 4

Please file a copy of the ordinance/resolution adopting the budget, making appropriations and levying taxes.

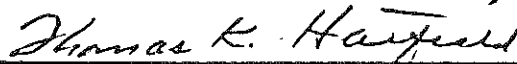
Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION



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Richard A. Rocci, Chairman



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Thomas K. Hatfield, Commissioner



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Oliver I. Norville, Commissioner

Corrections for 1983-84 Multnomah County Budget

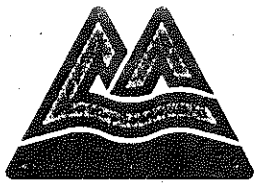
1. Page A-9. Summary columns do not add.
2. Page B-29/32. 1981-82 data does not match audit statement.
3. Page B-63-64. 1981-82 data does not match audit statement.
4. Page E-74. Wrong fund designation.
5. Page E-101. 1982-83 budget data incorrect.
6. Transactions between county funds and County Service Districts cannot be reconciled.

B-14 General Fund shows \$204,900 revenue; Service District \$219,420.

B-68 Inverness shows \$334,010; Service District \$333,789.

B-73 Sewage Facilities does not report \$7,500 shown in Service District.

E-83 General Fund payment to Service District \$10,100; recorded as \$11,100 in Service District.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF GENERAL SERVICES  
BUDGET AND MANAGEMENT ANALYSIS DIVISION  
1120 S.W. 5TH AVENUE, SUITE 1400  
PORTLAND, OREGON 97204  
(503) 248-3883

DENNIS BUCHANAN  
COUNTY EXECUTIVE

## MEMORANDUM

TO: Gil Gutjahr, Administrative Officer  
Tax Supervising & Conservation Commission

FROM: Helen Barney, Director *HAB*  
Budget and Management Analysis Division

SUBJECT: Certification of the 1983-84 Capital Reserve Fund

DATE: June 29, 1983

It is our understanding that your intention was to certify those portions of the Capital Reserve Fund dealing with jail construction and payment of principal and interest on the Third Party Lease/Purchase agreement. We believe the resources of the fund, in that case, should be:

Beginning Working Capital	\$ 313,802
Charges and Recoveries	130,000
Federal Sources	39,734
Cash Transfer from General Fund	297,769
Service Reimbursements	660,000
<b>TOTAL RESOURCES</b>	<b>\$ 1,441,305</b>

The appropriations for 1983-84 will be:

Personal Services	\$ 49,468
Materials & Services	441,860
Capital Outlay	507,802
<b>Expenditures</b>	<b>\$ 999,130</b>
<b>Contingency</b>	<b>\$ 50,000</b>

Remaining unappropriated as a reserve for future lease payments to the escrow agent will be \$392,175.

# TAX SUPERVISING & CONSERVATION COMMISSION

Multnomah County, Oregon

1510 Portland Building

Portland, Oregon 97204

1120 S.W. Fifth Avenue

503/248-3054

June 29, 1983

Board of County Commissioners  
Multnomah County  
606 County Courthouse  
Portland, Oregon 97204

Ladies and Gentlemen:

The Commission's certification dated June 23, 1983 of the 1983-84 Multnomah County budget is hereby amended as follows:

	<u>From</u>	<u>To</u>
Capital Reserve Fund	\$ 853,130	\$ 1,441,305
Unappropriated Balance	0	(392,175)
Total Budget Estimates	\$171,449,655	\$172,037,830
Total Unappropriated Balance	(1,211,350)	(1,603,525)

As is noted in the June 29th memorandum from Helen Barney, Budget Officer, it was indeed the Commission's intent to include in the certification all estimates concerned with jail construction and lease payments. The certification error resulted from a wrongful interpretation of the Estimate Sheets and we regret any inconvenience this may have caused.

Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION

  
G. J. Gutjahr  
Administrative Officer

GJG:pj

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR  
MULTNOMAH COUNTY, OREGON

---

In the Matter of the Adoption of the 1983-84  
Budget for Multnomah County, Oregon, for the  
Fiscal Year July 1, 1983, to June 30, 1984,  
and Making the Appropriations thereunder,  
Pursuant to ORS 294.435.

---

The above-entitled matter is before the Board to  
consider the adoption of the budget for Multnomah  
County for the fiscal year July 1, 1983, to June 30,  
1984; and,

It appearing to the Board that the Multnomah County  
budget as prepared by the duly appointed Budget Officer  
has been duly considered and approved by the Board;  
that a public hearing was held before the Multnomah  
County Tax Supervising and Conservation Commission on  
the 17th day of June, 1983, and that said budget was  
duly certified by the said Tax Supervising and Conser-  
vation Commission with certain objections and recommend-  
ations; and,

It further appearing to the Board that said budget  
as certified is on file in the Department of General  
Services of Multnomah County; and that the Board being  
fully advised in the premises; therefore,

The budget, a copy of which is appended hereto,  
and which is on file in the Department of General  
Services, and as amended herein, is hereby adopted as  
the budget of Multnomah County, Oregon, for the fiscal  
year July 1, 1983, to June 30, 1984, and the Board  
makes the following responses to the points of the  
Multnomah County Tax Supervising and Conservation  
Commission.

POINT 1: Certain adjustments should be made to the Adopted Budget.

RESPONSE: The changes are included in the Adopted Budget.

POINT 2: County Auditor Report No. 1-83 recommended the establishment of a special revenue fund to account for institutional commissary functions. The 1983-84 budget does not report this activity ~~either as a trust fund or as a special revenue fund.~~ We recommend that the budget be amended, before adoption, to include the commissary fund. Estimates may have to be refined and amended at a later date; however, we believe it important that effective controls be applied to the commissary accounts beginning July 1st.

RESPONSE: The appropriation schedule included in this action establishes a commissary account as recommended by County Auditor Report No. 1-83 with resources from operational revenue of \$184,526, authorized expenditures for supplies for inmates of \$150,000, and a cash transfer to the General Fund of \$34,526 to pay back an advance from the General Fund to cover the deficit generated by unbudgeted commissary activities in the past.

POINT 3: We recommend that the 1984-85 budget document include estimate sheets displaying information specified by ORS 294.376 and ORS 294.635 in a more complete format than appears in the 1983-84 budget document.

RESPONSE: The County will attempt to determine what information is required and how to display it in the 1984-85 budget. Before making any final decisions on format modifications, we will review them with T.S.C.C. staff.

POINT 4: The budget should be adjusted to delete all transactions related to Third Party finance except for the scheduled interest payment on the contract.

RESPONSE: In both the 1982-83 and 1983-84 budgets, Multnomah County has chosen a budgetary treatment for Third Party financing transactions which our external auditors believe most accurately complies with the procedures of the Financial Accounting Standards Board; makes the fullest public disclosure of Third Party resources and expenditures;



and has been described by the Attorney General's Office in response to a request from the Department of Revenue as "proper" and "consistent with the basic facts involved and could be used in the preparation of the budget".

As a result, we do not believe the change recommended by the Commission is warranted. However, the litigation that would very likely result from a decision to adopt a budget containing an appropriation greater than that certified by the Commission is not the most appropriate way to resolve the issue.

We have therefore amended the budget as recommended. At the same time, we will seek a formal Attorney General's opinion clarifying the circumstances under which the Tax Supervising and Conservation Commission can strike expenditures and withhold certification of the tax levy so that future differences of opinion can be resolved more expeditiously.

The funds are hereby appropriated as follows:

## Summary of Appropriations

### ALL FUNDS

General Fund	\$ 81,537,843
Road Fund	20,182,333
Federal/State Program Fund	39,169,902
Animal Control Fund	1,288,355
Assessment District Bond Sinking Fund	574,036
Assessment District Improvement Fund	24,000
Assessment District Operating Fund	960,000
Bicycle Paths Construction Fund	370,750
Capital Reserve Fund	1,470,105
County School Fund	1,308,333
Data Processing Fund	4,645,496
Emergency Communications Fund	380,000
Fleet Management Fund	1,733,673
General Operating Serial Levy Fund	2,031,126
Insurance Fund	9,685,454
Inverness Fund	554,010
Recreational Facilities Fund	269,000
Revenue Sharing Fund	6,580,000
Sewage Facilities Fund	172,650
Tax Title Land Sales Fund	194,614
	<hr/>
	\$ 173,131,680

GENERAL FUND

EXPENDITURES

DEPARTMENT OF HUMAN SERVICES

Personal Services	\$ 2,816,401	
Materials & Services	841,831	
Capital Outlay	1,300	
	<hr/>	\$ 3,659,532

DEPARTMENT OF JUSTICE SERVICES

Personal Services	\$ 24,067,095	
Materials & Services	10,700,156	
Capital Outlay	10,412	
	<hr/>	\$ 34,777,663

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$ 2,471,221	
Materials & Services	1,153,951	
Capital Outlay	20,485	
	<hr/>	\$ 3,645,657

DEPARTMENT OF GENERAL SERVICES

Personal Services	\$ 3,808,822	
Materials & Services	4,980,321	
Capital Outlay	39,679	
	<hr/>	\$ 8,828,822

NONDEPARTMENTAL APPROPRIATIONS

Personal Services	\$ 5,640,750	
Materials & Services	10,396,013	
Capital Outlay	1,625,177	
	<hr/>	\$ 17,661,940

<u>TOTAL EXPENDITURES</u>		\$ 68,573,614
---------------------------	--	---------------

CASH TRANSFER TO

Federal/State Program Fund	\$ 8,266,105	
County School Fund	1,145,000	
Insurance Fund	949,678	
Animal Control Fund	224,905	
Capital Reserve Fund	326,569	
Emergency Communications Fund	100,000	
	<hr/>	\$ 11,012,257

OPERATING CONTINGENCY \$ 1,951,972

TOTAL REQUIREMENTS: GENERAL FUND \$ 81,537,843

ROAD FUND

EXPENDITURES

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$ 7,476,161	
Materials & Services	5,012,705	
Capital Outlay	7,149,677	
	<hr/>	\$ 19,638,543

CASH TRANSFERS TO

General Fund	\$ 185,282	
Assessment District		
Operating Fund	30,000	
Insurance Fund	67,790	
Bicycle Path Construction Fund	70,250	
	<hr/>	\$ 353,322

OPERATING CONTINGENCY \$ 190,468

TOTAL REQUIREMENTS: ROAD FUND \$ 20,182,333

FEDERAL/STATE PROGRAM FUND

EXPENDITURES

DEPARTMENT OF HUMAN SERVICES

Personal Services	\$ 10,553,807	
Materials & Services	18,513,754	
Capital Outlay	46,879	
	<hr/>	\$ 29,114,400

DEPARTMENT OF JUSTICE SERVICES

Personal Services	\$ 2,857,315	
Materials & Services	1,597,440	
Capital Outlay	2,898	
	<hr/>	\$ 4,457,653

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$ 108,075	
Materials & Services	702,752	
Capital Outlay	466,207	
	<hr/>	\$ 1,277,034

FEDERAL/STATE PROGRAM FUND (continued)

NONDEPARTMENTAL APPROPRIATIONS

Personal Services	\$	0	
Materials & Services		3,603,674	
Capital Outlay		0	
			\$ 3,603,674

DEPARTMENT OF GENERAL SERVICES

Personal Services	\$	92,028	
Materials & Services		585,487	
Capital Outlay		5,100	
			\$ 682,615

TOTAL EXPENDITURES \$ 39,135,416

CASH TRANSFER TO GENERAL FUND 34,526

TOTAL REQUIREMENTS: FEDERAL/STATE PROGRAM FUND \$ 39,169,942

ANIMAL CONTROL FUND

EXPENDITURES

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$	887,014	
Materials & Services		397,341	
Capital Outlay		4,000	
			\$ 1,288,355

TOTAL EQUIREMENTS: ANIMAL CONTROL FUND \$ 1,288,355

ASSESSMENT DISTRICT BOND SINKING FUND

EXPENDITURES

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$	0	
Materials & Services		574,036	
Capital Outlay		0	
			\$ 574,036

TOTAL REQUIREMENTS: ASSESSMENT DISTRICT \$ 574,036  
BOND SINKING FUND

ASSESSMENT DISTRICT IMPROVEMENT FUND

CASH TRANSFER TO

Road Fund	\$	24,000
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<u>TOTAL REQUIREMENTS: ASSESSMENT DISTRICT</u>	\$	24,000
<u>IMPROVEMENT FUND</u>		

ASSESSMENT DISTRICT OPERATING FUND

EXPENDITURES

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$	0	
Materials & Services		555,000	
Capital Outlay		375,000	
		<hr/>	
	\$		930,000

<u>CASH TRANSFER TO ROAD FUND</u>		30,000
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<u>TOTAL REQUIREMENTS: ASSESSMENT DISTRICT</u>	\$	960,000
<u>OPERATING FUND</u>		

BICYCLE PATHS CONSTRUCTION FUND

EXPENDITURES

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$	29,440	
Materials & Services		55,048	
Capital Outlay		206,000	
		<hr/>	
	\$		290,488

<u>OPERATING CONTINGENCY</u>	\$	80,262
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<u>TOTAL REQUIREMENTS: BICYCLE PATHS</u>	\$	370,750
<u>CONSTRUCTION FUND</u>		

CAPITAL RESERVE FUND

EXPENDITURES

NONDEPARTMENTAL APPROPRIATIONS

Personal Services	\$ 49,468	
Materials & Services	470,660	
Capital Outlay	507,802	
	<hr/>	\$ 1,027,930

OPERATING CONTINGENCY \$ 50,000

TOTAL REQUIREMENTS: CAPITAL RESERVE FUND \$ 1,470,105

COUNTY SCHOOL FUND

EXPENDITURES

NONDEPARTMENTAL APPROPRIATIONS

Materials & Services	\$ 1,308,333
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TOTAL REQUIREMENTS: COUNTY SCHOOL FUND \$ 1,308,333

DATA PROCESSING FUND

EXPENDITURES

DEPARTMENT OF GENERAL SERVICES

Personal Services	\$ 1,963,341	
Materials & Services	2,514,364	
Capital Outlay	3,665	
	<hr/>	\$ 4,481,460

OPERATING CONTINGENCY \$ 164,036

TOTAL REQUIREMENTS: DATA PROCESSING FUND \$ 4,645,496



EMERGENCY COMMUNICATIONS FUND

EXPENDITURES

DEPARTMENT OF HUMAN SERVICES

Materials & Services	\$	380,000
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<u>TOTAL REQUIREMENTS: EMERGENCY</u>	\$	380,000
<u>COMMUNICATIONS FUND</u>		

FLEET MANAGEMENT FUND

EXPENDITURES

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$	72,411	
Materials & Services		948,196	
Capital Outlay		304,500	
		<hr/>	
	\$	1,325,107	

<u>OPERATING CONTINGENCY</u>	\$	408,566
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<u>TOTAL REQUIREMENTS: FLEET MANAGEMENT FUND</u>		1,733,673
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GENERAL OPERATING SERIAL LEVY FUND

CASH TRANSFER TO

General Fund	\$	2,031,126
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<u>TOTAL REQUIREMENTS: GENERAL OPERATING</u>	\$	2,031,126
<u>SERIAL LEVY FUND</u>		

INSURANCE FUND

EXPENDITURES

DEPARTMENT OF GENERAL SERVICES

Personal Services	\$	67,089	
Materials & Services		4,769,484	
Capital Outlay		800	
			\$ 4,837,373

<u>OPERATING CONTINGENCY</u>	\$	4,848,081
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<u>TOTAL REQUIREMENTS: INSURANCE FUND</u>	\$	9,685,454
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INVERNESS FUND

EXPENDITURES

DEPARTMENT OF ENVIRONMENTAL SERVICES

Personal Services	\$	329,789	
Materials & Services		224,221	
Capital Outlay		0	
			\$ 554,010

<u>TOTAL REQUIREMENTS: INVERNESS FUND</u>	\$	554,010
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RECREATIONAL FACILITIES FUND

EXPENDITURES

DEPARTMENT OF ENVIRONMENTAL SERVICES

Materials & Services	\$	3,000
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CASH TRANSFER TO

Road Fund	\$	266,000
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<u>TOTAL REQUIREMENTS: RECREATIONAL FACILITIES FUND</u>	\$	269,000
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REVENUE SHARING FUND

CASH TRANSFER TO

General Fund \$ 6,200,000

OPERATING CONTINGENCY \$ 380,000

TOTAL REQUIREMENTS: REVENUE SHARING FUND \$ 6,580,000

SEWAGE FACILITIES FUND

CASH TRANSFER TO

General Fund \$ 172,650

TOTAL REQUIREMENTS: SEWAGE FACILITIES FUND \$ 172,650

TAX TITLE LAND SALES TRUST FUND

EXPENDITURES

DEPARTMENT OF JUSTICE SERVICES

Personal Services	\$ 26,664	
Materials & Services	137,950	
Capital Outlay	7,000	
	<hr/>	\$ 171,614

CASH TRANSFER TO

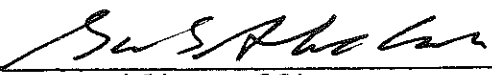
General Fund \$ 18,000

OPERATING CONTINGENCY \$ 5,000

TOTAL REQUIREMENTS: TAX TITLE LAND \$ 194,614  
SALES TRUST FUND

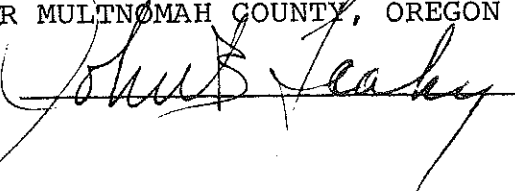
June 30, 1983

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By   
Presiding Officer

APPROVED AS TO FORM:

JOHN B. LEAHY, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By 

BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR  
MULTNOMAH COUNTY, OREGON

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Ad valorem property tax levy for MULTNOMAH  
COUNTY, OREGON, for fiscal year 1983-1984.

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On April 28, 1983, the Board of County Commissioners, after duly noticed hearings, approved a budget for Multnomah County, Oregon, for the fiscal year beginning July 1, 1983, and ending June 30, 1984.

On June 17, 1983, the Tax Supervising and Conservation Commission met and discussed the amended budget. On June 23, 1983, the Commission certified the budget with recommendations.


On June 30, 1983, in accordance with that certification, the Board of County Commissioners adopted the budget for Multnomah County, Oregon, for the fiscal year commencing July 1, 1983, and ending June 30, 1984. That budget required ad valorem property tax levy on all property in Multnomah County in the amount of \$52,958,011.00.

Now, therefore, a tax for Multnomah County is levied in the amount of \$52,958,011.00 on all taxable property in Multnomah County and this tax levy is certified to the Director of Assessment and Taxation of Multnomah County and the Department of Revenue of the State of Oregon.

June 30, 1983

(SEAL)

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By   
Presiding Officer

APPROVED AS TO FORM:

JOHN B. LEAHY, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By 

The 1983-84 Budget Prepared  
Under The Direction Of

The Department of General Services  
Felicia Trader, Director

Helen Barney,  
County Budget Officer

Mike Ballou  
Eleanor Brenne  
Shaun Coldwell  
Ardys Craghead  
Tom Feely  
Kathy Innes  
Jean Miley  
Kathy Nash  
John Rist  
Dave Warren