



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 08/02/10)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-1 DATE 9/16/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 9/16/2010
Agenda Item #: C-1
Est. Start Time: 9:30 am

BUDGET MODIFICATION: NOND - 03

Agenda Title: BUDGET MODIFICATION # NOND-03, reclassifying one position in Information Technology

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: September 16, 2010 **Amount of Time Needed:** N/A (Consent)
Department: Nondepartmental **Division:** Information Technology
Contact(s): Richard Martinez
Phone: (503) 988-4528 **Ext.** 84528 **I/O Address:** 503/4
Presenter Name(s) & Title(s): N/A

General Information

1. What action are you requesting from the Board?

Information Technology is requesting Board approval of a budget modification authorizing the reclassification of one position.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Information Technology (IT) requests Board approval of a reclassification request for the following position.

Position Title (Old)	Position Title (New)	Position Number	FTE
Development Analyst Sr	Database Administrator Sr	701774	No FTE Change

Information Technology requested the Central Class Compensation Unit to examine the duties of this position. The Central Class Compensation Unit approved the classification changes noted

**Budget Modification APR
Submit to Board Clerk**

above. Position 701774 is budgeted for FY 2011 in Program Offer 79013 – Enterprise Application Services.

3. Explain the fiscal impact (current year and ongoing)

The reclassification request is being accomplished within current resources for FY 2011. Ongoing expenses for this position will be recovered via standard service rates.

4. Explain any legal and/or policy issues involved.

The reclassifications, for which approval is sought in this request, have been reviewed by the Human Resources Division.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

N/A

- What budgets are increased/decreased?

N/A

- What do the changes accomplish?

Reclassification of one position.

- Do any personnel actions result from this budget modification? Explain.

- If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

N/A

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?

N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: NOND - 03

Required Signatures

**Elected Official or
Department/
Agency Director:**


Sherry Swackhamer

Date: 8/24/10

Budget Analyst:


Julie Neburka

Date: 8/24/10

Department HR:

Date: _____

Countywide HR:

Date: _____

**Budget Modification APR
Submit to Board Clerk**

Budget Modification ID: **NOND - 03****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/Decrease	Subtotal	Description
1	10-10	3503	79013	0020		709140		60000	921,796	921,796	0		Reclass Development
2	10-10	3503	79013	0020		709140		60130	302,746	302,746	0		Analyst Sr to Database
3	10-10	3503	79013	0020		709140		60140	199,490	199,490	0		Analyst, Sr
4									0	0			Effective 12/22/2009
5									0	0			
6									0	0			
7									0	0			
8									0	0			
9									0	0			
10	72-10	3505		0020		705210		50316	0	0	0		No Change
11	72-10	3505		0020		705210		60330	0	0	0		No Change
12									0	0			
13									0	0			
14									0	0			
15									0	0			
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