

ANNOTATED MINUTES

Tuesday, June 12, 2001 - 8:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BRIEFING/WORK SESSION

Chair Diane Linn convened the meeting at 8:34 a.m., with Vice-Chair Lisa Naito, Commissioners Serena Cruz, Lonnie Roberts and Maria Rojo de Steffey present.

WS-1 Briefing/Work Session Regarding Closure of Pacific Gateway Hospital and Potential Closure of the Crisis Triage Center. Discussion of Board's Response to Events and How to Continue Services for Clients.

CHAIR DIANE LINN, MADELINE OLSON OF THE STATE OF OREGON DEPARTMENT OF HUMAN RESOURCES, JIM GAYNOR, COUNTY MENTAL HEALTH COORDINATOR, JOHN RAKOWITZ, CHAIR LINN'S CHIEF OF STAFF, AND JASON RENAUD, EXECUTIVE DIRECTOR OF THE NATIONAL ALLIANCE FOR THE MENTALLY ILL (NAMI) PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON ISSUES INCLUDING THE MENTAL HEALTH SYSTEM; THE STATE'S POSITION; REPORT ON NEGOTIATIONS TO KEEP THE CRISIS TRIAGE CENTER OPEN AN ADDITIONAL 90 DAYS; COMPOSITION OF THE CHAIR'S RED TEAM, INCLUDING DALE JARVIS, PETER DAVIDSON, ROBIN MACK AND KATHY TINKLE; THE NEED TO INCLUDE LABOR AND PRIVATE INDUSTRY IN DISCUSSIONS; CLOSURE OF PACIFIC GATEWAY; NAMI'S EXPECTATIONS OF MULTNOMAH COUNTY'S MENTAL HEALTH MANAGED CARE ORGANIZATIONS. CHAIR LINN'S RED TEAM TO HAVE A PROPOSED IMPLEMENTATION PLAN BY THURSDAY, JULY 5, 2001. CHAIR LINN DIRECTED THAT JIM PETERSON CONTACT COMMISSIONER CRUZ

REGARDING ALCOHOL AND DRUG CONTRACT QUESTIONS; THAT STAFF KEEP BOARD INVOLVED AND RESPOND TO BOARD CONCERNS, INCLUDING LABOR ISSUES AND THE STATUS OF UNITY.

The briefing was adjourned at 9:27 a.m.

Tuesday, June 12, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET DELIBERATIONS

Chair Diane Linn convened the meeting at 9:37 a.m., with Vice-Chair Lisa Naito, Commissioners Serena Cruz, Lonnie Roberts and Maria Rojo de Steffey present.

WS-2 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

CHAIR LINN ANNOUNCED THE THURSDAY BUDGET SESSION IS CANCELLED AND THE NEXT BUDGET WORK SESSION WILL BE FROM 9:00 A.M. TO 2:00 P.M., TUESDAY, JUNE 19, 2001.

GINA MATTIODA UPDATE ON LEGISLATIVE ISSUES AND FINANCIAL RECAP. MARK CAMPBELL GENERAL FUND REVENUE FORECAST AND BUSINESS INCOME TAX DATA PRESENTATION AND RESPONSE TO QUESTIONS OF COMMISSIONER ROBERTS. DAVE WARREN GENERAL FUND RESERVE; SHERIFF'S OFFICE REVENUES; REVENUE REVIEW SCHEDULE AND QUARTERLIES AND TIME CERTAIN DATES REVIEW PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. BOARD POLICY DISCUSSION REGARDING SHERIFF'S PROPOSED INMATE LABOR FOR LANDSCAPE, WINDOW WASH, DRAIN CLEAN AND CUSTODIAN SERVICES WITH JOHN RAKOWITZ, LARRY AAB,

**SHERIFF NOELLE. ELYSE CLAWSON
PRESENTATION AND DISCUSSION WITH BOARD
ON PROPOSED AMENDMENT TO ELIMINATE
COMMUNITY JUSTICE FOREST PROJECT;
FOSTER CARE TREATMENT AND MENTOR
PROGRAMS; DEPARTMENT OF COMMUNITY
JUSTICE REVENUE CHANGES AND PROPOSED
BUDGET NOTE.**

*The meeting was recessed at 11:10 a.m. and reconvened at 11:19 a.m., with
Vice-Chair Naito returning at 11:22 a.m.*

**BOARD DISCUSSION AND TENTATIVE
CONSENSUS ON PROPOSED BUDGET
AMENDMENTS; SUMMARY OF BUDGET
CHANGES; CONTINGENCY LIST; BUDGET
NOTES; CAPITAL IMPROVEMENT PROGRAM;
PROGRAM AMENDMENTS; CARRYOVER
AMENDMENTS AND OTHER BUDGET ISSUES,
WITH DAVE WARREN, BILL FARVER, DON
CARLSON, WENDY LEAR, SHAUN COLDWELL,
BOB THOMAS, PETER WILCOX, KATHY INNES,
LARRY AAB, KATHY BUSSE AND JOHN
RAKOWITZ.**

There being no further business, the meeting was adjourned at 12:17 p.m.

Thursday, June 14, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

*Chair Diane Linn convened the meeting at 9:30 a.m., with Commissioners
Serena Cruz and Maria Rojo de Steffey present, and Vice-Chair Lisa Naito and
Commissioner Lonnie Roberts excused.*

CONSENT CALENDAR

**UPON MOTION OF COMMISSIONER CRUZ,
SECONDED BY COMMISSIONER ROJO, THE**

CONSENT CALENDAR (ITEMS C-1 THROUGH C-12) WAS UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

- C-1 Appointments of Harold Pollin, John Jenkins and Craig Thompson (Representing the Tri-County Lodging Association) to the VISITOR DEVELOPMENT FUND BOARD OF DIRECTORS

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- C-2 Renewal of Intergovernmental Agreement 4600001906 with Portland Public Schools, Purchasing Services Including Alternative School, Teen Child Care and TLC/TNT Summer Camp
- C-3 Budget Modification CFS 55 Increasing the Division of Community Program and Partnerships Winter Shelter Program Budget by \$25,175 to Reflect Amendments to the City of Portland Omnibus Contract and Increasing the Evaluation Budget by \$60,850 to Recognize Unanticipated Deferred Revenue from Westat Evaluation Contract
- C-4 Budget Modification CFS 56 Adjusting Expenditures and Revenues in the Division of Community Program and Partnerships Program Budgets to Bring the Budget in Line with Actual Expenditures and Revenue Agreements and to Reflect Additional Unanticipated Low Income Energy Assistance Program and Housing Urban Development Funding
- C-5 Budget Modification CFS 57 Increasing the Verity Budget by \$3,970,000 to Reflect Estimated Increase in Interest Income (\$120,000), ODS Set Aside Funds (\$350,000) and (\$3,500,000) Title XIX Premiums Resulting from Increased Enrollment
- C-6 Budget Modification CFS 58 Increasing the Behavioral Health Division Budget by \$1,789,645 and the Developmental Disabilities Services Division Budget by \$3,040,224 to Reflect Changes in the State Mental Health Intergovernmental Agreement through Revised Grant Award #109; and Adjusting the Behavioral Health Budget to Bring the Budget in Line with Actual Program Expenditures and Revenue Agreements

DEPARTMENT OF HEALTH

- C-7 Budget Modification HD 3 Approving \$510,000 Increase in the Pharmacy Program Budget, Funded with Medicaid Fee Revenue
- C-8 Budget Modification HD 5 Approving Increase in the Appropriations for the Immunization Program to Account for Use of Vaccine Inventory Received from the State (Budget Neutral - for Accounting Transaction Only)
- C-9 Budget Modification HD 6 Approving Appropriation Shift of \$9,113,845 to Pay Local Match for Enhanced FQHC Program from General to Federal State Fund (Budget Neutral)
- C-10 Budget Modification HD 7 Approving Increase of \$140,000 in the Communities in Charge Grant Budget to Reflect Robert Wood Johnson Grant Funds Received to Fund Program for the Period January 1, 2001 to June 30, 2001

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

- C-11 Intergovernmental Revenue Agreement 0110974 with the Oregon Department of Transportation, for the 223rd Avenue from Sandy Boulevard to Bridge Street (UPRR Under Xing) Preliminary Engineering Project

DEPARTMENT OF SUPPORT SERVICES

- C-12 Budget Modification 01-DSS-BM-03 Transferring December 1, 2000 Unspent Balances of A&T and Elections Budgets from DSCD to DSS, and of Emergency Management from DSS to DSCD to Complete the Shift of those Functions in Accordance with the Ordinance Creating DSCD and Shifting Functions from DES to DSS and from DSS to DSCD

REGULAR AGENDA **PUBLIC COMMENT**

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

PHIL GOFF AND ROD MERRICK COMMENTS IN SUPPORT OF IMPROVEMENTS TO BIKE LANE SYSTEM ON MORRISON AND SELLWOOD BRIDGE AND CONNECTING COMMUNITIES FROM GRESHAM, SE PORTLAND, MILWAUKIE AND DOWNTOWN, AND IN RESPONSE TO BOARD

QUESTIONS, ADVISED THAT JPACT HEARINGS START MONDAY. COMMISSIONER CRUZ ADVISED COMMISSIONER LONNIE ROBERTS REPRESENTS BOARD ON JPACT. YUGEN FARDAN RASHAD IN SUPPORT OF FUNDING NORTH NORTHEAST FAITH COMMUNITY'S WE'RE HERE WE CARE PROGRAMS. FREDRICK KING IN SUPPORT OF ENFORCEMENT OF LEASH LAWS IN CITY PARKS, INCLUDING KERNS PARK. CHAIR LINN EXPLANATION REGARDING EFFORTS WITH CITY COMMISSIONER JIM FRANCESCONI. STEPHANIE RICKERT IN SUPPORT OF RETAINING THE POSITION OF RICK SCHWARZ AS COMMUNITY SAFETY SPECIALIST IN THE MULTNOMAH COUNTY SHERIFF'S OFFICE. HENRY GREENIDGE AND LEROY HAYNES RASHAD IN SUPPORT OF FUNDING NORTH NORTHEAST FAITH COMMUNITY'S WE'RE HERE WE CARE PROGRAMS AND RESPONSE TO CHAIR LINN AND COMMISSIONER CRUZ' COMMENTS IN SUPPORT.

NON-DEPARTMENTAL

R-1 PROCLAMATION Proclaiming Sunday June 17, 2001 "Lesbian, Gay, Bi, and Trans Pride" Parade and Celebration Day in Multnomah County, Oregon

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-1. KATHY MILLARD READ PROCLAMATION, REPORTED ON PARADE DETAILS. CHAIR LINN ASKED WHY ORGANIZERS CHOSE FATHER'S DAY SUNDAY FOR PARADE, WHICH MAKES IT HARDER FOR FOLKS TO PARTICIPATE. CHAIR LINN AND COMMISSIONERS CRUZ AND ROJO COMMENTS IN SUPPORT. PROCLAMATION 01-076 UNANIMOUSLY APPROVED.

DEPARTMENT OF SUPPORT SERVICES

- R-2 Second Reading and Possible Adoption of a Proposed ORDINANCE Amending Multnomah County Code §§ 9.230 et. seq. Relating to Employees' Benefit Board

ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 963 UNANIMOUSLY ADOPTED.

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT - 9:40 AM

- R-3 RESOLUTION Establishing Fees and Charges for Chapter 13 of the Multnomah County Code Relating to Animal Control and Repealing Resolution No. 99-79

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-3. GARY HENDEL EXPLANATION AND RESPONSE TO QUESTIONS OF CHAIR LINN. MR. HENDEL TO REACTIVATE ANIMAL CONTROL ADVISORY COMMITTEE IN JULY. CHAIR LINN AND COMMISSIONER CRUZ COMMENTS IN SUPPORT. RESOLUTION 01-077 UNANIMOUSLY ADOPTED.

MR. HENDEL REPORTED ON PARK SWEEPS ACTIVITIES AND ADVISED HE WOULD BE MEETING WITH COMMISSIONER FRANCESCONI LATER TODAY.

- R-4 RESOLUTION Vacating a Portion of NW Cleetwood Avenue, a Local Access Road, Pursuant to ORS 368.326 to 368.366

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-4. EXPLANATION BY TRANSPORTATION STAFF PATRICK HINDS AND JIM BOND OF THE SCAPPOOSE FIRE DISTRICT BOARD OF DIRECTORS. RESOLUTION 01-078 UNANIMOUSLY ADOPTED.

The regular meeting was adjourned and the briefing convened at 10:15 a.m.

Thursday, June 14, 2001 - 10:00 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFING

- B-1 Briefing by the Oregon Department of Environmental Quality Regarding the Gorge Air Quality Project Work Plan. Presented by David Collier and Susan Muir.

***ANNETTE LIEBE AND SUSAN MUIR
PRESENTATION AND RESPONSE TO BOARD
QUESTIONS AND DISCUSSION.***

There being no further business, the meeting was adjourned at 10:34 a.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad

BOGSTAD Deborah L

From: DARGAN Karyne A
Sent: Monday, June 11, 2001 4:05 PM
To: #DISTRICT 1; #DISTRICT 2; #DISTRICT 3; #DISTRICT 4; ROJO DE STEFFEY Maria;
#ALL CHAIR'S OFFICE; LINN Diane M
Cc: FARVER Bill M; RAKOWITZ John A; WARREN Dave C; BUSSE Kathy A; JOSLIN Amy M;
AAB Larry A; THOMAS Bob C; YANTIS Wanda; BROWN Daniel R; OSWALD Michael L;
SHERIFF; #BUDGET
Subject: Attachments to Facilities Amendment Memo 6/12/01 from Farver, Rakowitz

attached for your convenience are the responses from DSCD referenced by the 06.06.01 Facilities June 8 document



DSCD Response to
May 29th BCC ...



June 8th response on
5th flr M...

—Original Message—

From: FARVER Bill M
Sent: Monday, June 11, 2001 3:19 PM
To: #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 3; #ALL DISTRICT 2; #ALL DISTRICT 4; #BUDGET
Cc: OSWALD Michael L; BROWN Daniel R; YANTIS Wanda; THOMAS Bob C; SHERIFF; AAB Larry A; BUSSE Kathy A; JOSLIN Amy M
Subject: Suggested Process for Facilities Issues



06.06.01FacilitiesJune
8.doc

Attached is a suggested process for Board consideration of the unresolved issues in Facilities (not including janitorial contracts). Please review.

June 12, 2001

To: Board of County Commissioners

From: John Rakowitz; Bill Farver

Re: Facilities Amendments

The Board proposed a number of Facilities amendments on May 29, the last Board session reviewing departmental budgets. Because of the late date of the worksession, suggested resolution of those issues was not part of the draft memo that we sent last week. Also, the resolution of these issues involves more tradeoffs within Facilities, than reprioritization of funds to meet other budget needs.

Since, there has not been an opportunity to for the Board to review the Departmental responses, we recommend that the Board include Facilities in their Tuesday, June 19, deliberations. (The exception is the Green Roof, which we recommend the Board discuss on June 14 if possible, because of staff vacation plans).

If the Board is ready to make decisions, the Department would welcome the directions. If, however, the Board would like to delay decisions on any or all of these issues, they could be scheduled for July worksessions. The Budget could be approved as submitted with the understanding that work would not proceed until final approval is gained.

Based on what we have heard to date from the Department and budget staff, we suggest the Board consider the issues in the following order.

1. Green Roof – Questions 55,56,57

The Departmental response presents the requested case for the green roof which was not available during our discussion. This seems like a clear public policy issue for Board consideration. If the roof is not approved, the

answers to questions 62 and 69 provide the Board with information about alternative uses of the funds.

2. Use of Yeon Shops for MCSO operations – Questions 76,78, 79 -

The Departmental issue paper (#33) outlines the case for using the Yeon Shops for MCSO, FREDs, and Animal Control operations. Their responses explain the tradeoffs with building a new Sheriff's office on County owned land in Troutdale. (note the market value of that land or the need to purchase land at a different site is not included)

The Facilities proposal is probably the quickest way of completing the Sheriff's move out of the Hansen Building, which in turn will trigger its reuse and/or sale and use of proceeds to bolster the Asset Preservation fund.

In terms of the issues raised in the Sheriff's memo, we still need information on the potential to relocate aspects of his operation which might benefit from a more central location (e.g. concealed weapons permits; remaining alarm ordinance permits)

Again, this is a public policy issue that the Board needs to decide. Facilities will present a clearer explanation of the comparison between the costs and pros and cons of proceeding with the Yeon plan versus building a new facility. The analysis is complicated by the fact that the Yeon proposal includes building improvements and moves that are unrelated to the Sheriff.

Facilities recommends this move because it is cheaper, moves the Sheriff out of the Hansen Building quicker, and makes more efficient use of current County space.

3. Fifth Floor Multnomah Building – Question 67

If the Board approves Facilities's Yeon plan, Land use planning will have to move. The Fifth Floor is one viable option.

The Department's response to Question 67 outlines the policy advantages to moving land use staff to the Multnomah Building, which were not available during the hearing.

If the Yeon plan is not approved and/or the Board believes there is a better tenant for the fifth floor, most of the costs will need to be incurred regardless to prepare the space for another tenant. Therefore, the \$492,000 will need to be approved as a budget amendment for new tenants, unless the Board wishes the space to continue in its relatively unused state.

The Board asked for more detail concerning the investment to move land use into the Yeon facility and whether that investment would be lost if they were to move again. That information is attached.

**4. Gresham Temporary Court Space expansion – new amendment
\$300,000 (including \$75,000 OTO)**

While you have an issue paper on the Gresham Court space (#23), the Board has not discussed it. The specific proposal arose too late to be considered in the executive budget. Under this proposal, Facilities will lease space for two courtrooms, dealing with the short term issues. Facilities has identified potential sources of one year funding in asset preservation funds or capital funds, with the operating costs issues funding issue deferred to 02-03. That information is attached.

5. River Patrol – question 69 (#2)

The Department provided a status update. We believe it useful to clarify the Board's and public's expectation of the County's commitment to contribute funds to this project beyond the amount noted in the response. We do not believe the County has committed to funding this project to date. A decision could be postponed until this summer, but planning should not proceed without approval of a project charter by the Board.

6. Master Plan - questions 70, 71, 72, 73

In view of the extent and complexity of issues involved, we recommend that the Board postpone decisions about the master plan until July. We were suggest the Board approve the submitted budget, but that the Department not proceed with the planning until they receive more specific direction. The

budget office will develop a budget note to that effect. The use of Asset Preservation Funds could be included within this discussion.

7. Other questions

We believe that a review of the other questions and responses does not require further Board action. Of course, other amendments or suggestions may emerge when the responses are reviewed.



OFFICE MEMORANDUM...
DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

To: Karyne Dargan, Budget Office
From: Bob Thomas, DSCD Director's Office
Date: June 4, 2001 (Revised)
Subject: Response to May 29th Board Questions

This is DSCD's collective response to questions raised by the Board at May 29th Capital Budget Hearing.

Question 55 Provide more information on the green roof concept and project for Multnomah Building; Is a new roof needed anyway?; What is the environmental advantage? What is additional cost to make the roof green as opposed to a "standard" roof? What are tradeoffs?

Response from Amy Joslin, DSCD Sustainability Program:

The following bullets speak to the environmental / economic / social advantages of a green roof, as well as the trade-offs:

Background:

- The Multnomah Building is in a combined sewer overflow area - meaning stormwater and sewer flow through the same pipes and existing pipes are at capacity with sewer flows alone - when you add stormwater they overflow directly into the Willamette river by-passing the treatment plant.

Environmental Advantage:

- **Raw sewage** from the Multnomah building dumps into the Willamette River *every day it rains more than 1/10 inch*. During an average year, this occurs *over 70 times*. This is equivalent to **37,500 gallons of raw sewage from the Multnomah building during a 1.5" rain event**.
- Green roof also acts as a "carbon sink" absorbing carbon dioxide. Carbon dioxide is the biggest contributor to global warming.

Economic Advantage:

- Reduced stormwater run-off saves the City of Portland and local taxpayers big dollars from the energy and materials required to treat stormwater.
- Direct energy and stormwater savings for the Multnomah building are estimated at \$2,500 annually at current rates - with pending rate increases these savings could increase significantly.
- A Green Roof will double the life expectancy of the existing roof from 20 years to 40 years. (Ultraviolet rays and extreme temperature swings cannot attack the roof surface.)

Social Advantage:

- Human health impacts from Multnomah Building raw sewage entering the Willamette River will be reduced. Health impacts occur to people that come in contact with the Willamette River including recreation such as fishing, boating, and swimming etc. Willamette River has been proposed as a future drinking water source!!

- Employee benefits - the patio and green roof area will provide a relaxing and natural environment for employees of the Multnomah Building to get some fresh air and enjoy the views that this building provides. This educational benefit will hopefully extend beyond the workplace as employees institute their own green measures at home.

Trade-Offs:

- Stand to lose a potential \$30,000 grant from the City of Portland to participate in their Stormwater Pilot program.
- The City of Portland has estimated costs to upgrade sewer / stormwater infrastructure will cost over \$400 million for the Eastside alone. By taking the Multnomah Building "off the combined sewer overflow grid" could reduce the investment required. If all buildings were to take similar actions, this cost might be avoided entirely.
- The art project will be stand-alone on the Multnomah building without any explanation to the public. This art project is being advertised as "sustainable" yet lacks real sustainable design features. By sending the wrong message to the public, we are damaging the credibility of the County's sustainability initiative.
- A green roof on the Multnomah Building offers tremendous demonstration project potential as a visible County commitment to sustainability and a showcase of sustainable technology for the Pacific Northwest region.

Response from Dan Brown, Facilities & Property Management Director:

- The roof of the Multnomah Building was replaced as part of the renovation contract work performed. It was desired to include a green roof within the original scope of work, but was not done due to budget considerations. Chair Stein expressed her disappointment in the green roof not being done and directed FPM to seek every opportunity to include a green roof at some future date. Due to new information on the lightweight green roof technology now available, structural strengthening of the Multnomah Building is not necessary, thus reducing the cost of installing this roof system.
- The environmental advantage of a green roof is that it will reduce the amount of storm water runoff that is generated by the Multnomah Building. This advantage is quantifiable. Another environmental advantage is that inducing vegetation into the urban environment produces the benefit of reducing carbon dioxide emissions. Finally, the environmental education perspective of installing a green roof on the Multnomah Building is highly beneficial to promoting the County goals of achieving a sustainable society.
- The estimated additional cost of installing the green roof on the 5th floor of the Multnomah Building is \$328K. Design fees of \$50K have already been obligated. Final construction cost is estimated at \$278K.
- Not installing the green roof will not have a functional impact on the Multnomah Building and the green roof can be installed at a later date if the BCC elects to proceed with the project.

Question 56 What is the amount of the next \$300,000 worth of projects that got bumped down to fund the green roof? What happened to partnership with the city?

Response from Dan Brown:

The \$300K (approximately) will go back into the CIP fund for use on future projects. These funds are savings from the Multnomah Building project and existing funds that have not been obligated.

From Amy Joslin, DSCD Sustainability Program:

Partnership with the City includes application for a \$30,000 grant as a stormwater pilot. Final applicants are to be selected in June. Partnership also includes active technical support from Tom Liptan, environmental specialist, who is a member of the project team.

Question 57 What is the status of private funding for the green roof?

From Dan Brown:

FPM has acknowledgment from the vendor of the opportunity to promote their green roof system but they have not followed up with a formal proposal or commitment.

Question 58 Provide a list of the unanticipated or unfunded Multnomah Building costs/projects.

From Dan Brown:

Projects for Multnomah Building currently unfunded include:

- Fifth Floor Remodel - \$492K (In FY02 Approved Budget)
- Cafeteria Remodel - \$100K (In FY02 Approved Budget)
- Green Roof - \$282K (In FY02 Approved Budget)
- Wellness Facility - \$200K (Not in FY02 Approved Budget)

Question 59 Worksession Item: Review prioritized capital projects and reallocated funding.

From Dan Brown:

The removal of Master Planning and the Yeon Complex from Asset Preservation will not impact the prioritized Asset Preservation projects identified. It is recommended that those funds not expended be placed in Asset Preservation reserve for funding future projects of high priority.

Question 60 Remove the \$260,000 from bond fund contingency and make available as a resource. Provide additional discussion. **Response below refers to AP Fund only, not Project Bond Fund.** Finance provided the proper response for this question.

Response from Bob Thomas:

The Facilities Priority Committee felt that placing \$260,000 in Asset Preservation Fund Contingency was the best use of those funds. After the group had reviewed the prioritized list of projects to fund with Asset Preservation revenue, they felt that additional funds should be set aside for emergency or unforeseen work. They placed \$100,000 in a line item for Emergency Repairs. They also placed \$260,000 in Fund Contingency to be used to replenish the Emergency Repairs item (only with formal Board Action), and to serve as a Beginning Working Capital for FY03, since the Asset Preservation Fund is currently the only ongoing source for future capital project funding. If the Fund Contingency is programmed directly into FY02 projects, there will be no *non-committed* carryover funds available for FY03.

Question 62 What is the annual building maintenance on courthouse?

From Dan Brown:

The Courthouse is one of the most expensive facilities for the County to operate and maintain. The costs are outlined below:

COURTHOUSE BUILDING MANAGEMENT COSTS

\$577,411	Utilities
\$886,395	Maintenance Contracts and Supplies
\$351,150	Asset Preservation
\$60,660	Capital Surcharge
\$57,684	Energy Loans
\$2,500	Enhanced Services
\$268,605	County Labor
\$2,204,405	Total Annual Cost

The Courthouse has 212,818 billable square feet, which works out to be \$9.10 per square foot, or \$5.70 per square foot without utilities, AP, Surcharge, Enhanced Services and Labor Costs.

Question 64 Want future work sessions earlier in budget process to prioritize and plan road/ bridge projects. Involve BCC earlier in process.

Response from Harold Lasley, Transportation Director:

In the next couple of months, we will schedule work sessions with the BCC on policies, priorities, and funding options for the FY2003 – 05 transportation capital improvement program.

Question 65 Have discussion about “deal making” process and when return to board, or board staff (i.e. R.A.C.C. move into 1st floor of McCoy Bldg.) Dialog of boundaries and when appropriate for department to move forward of the need to bring before BCC. Brief BCC staff with Rakowitz.

From Dan Brown:

- John Rakowitz has worked closely with FPM to place a retail operation in the first floor of the McCoy Building per the County Good Neighbor Agreement with the Association For Portland Progress.
- Providing office space for R.A.C.C. was looked into as an alternative to locating a retail operation in the McCoy Building and was presented to the BCC during the CIP Budget hearing to confirm work had progressed. The County is working very hard to get an appropriate occupant in the McCoy Building and R.A.C.C. appears to be more feasible than locating a retailer in this building.
- The process consists of preparing lease documents and tenant improvement agreements that will make the move from the Solomon Building to the McCoy Building attractive to R.A.C.C. The BCC must approve the lease agreement and it was anticipated by FPM that more specific details would be presented at a future executive session.

Question 67 Why did we bring LUP away from customer base in east county and locating at the Multnomah Building? What was the investment in Yeon Annex to locate LUP there two years ago?

Response from Kathy Busse, Land Use Planning Director:

Land Use Planning has the following functional working relationships within the Multnomah Building

- A&T (records and mapping)
- County Attorney
- DSCD Administration
- BCC and Chair's Office
- GIS mapping servers

- Metro and City of Portland Permitting are within 1 mile travel distance of the Multnomah Building.

Land Use Planning Customer Relationships

- 60% of LUP customers are from West County
- 40% are from east county, however, some of these customers must also go to City of Portland Permitting for septic approvals.
- BCC Hearing Room is easily accessible, available and convenient for evening Planning Commission meetings

Note: The Multnomah Building is the "County Seat" providing the basic government services to east and west Multnomah County. In county offices, this typically includes the Chair and Commissioner's offices, A&T, and Permitting. There was a substantial negative reaction to the move to east county from west county residents when permitting moved. This move back to a central location would consolidate trips for the largest percentage of customers, while at the same time, re-establish "equity" in distance traveled for all.

From Dan Brown:

Project costs for the construction of the Yeon Annex were \$3,345,000 as budgeted in Facilities-controlled funds. If Land Use Planning costs for the construction of the Annex were on the basis of square footage occupied, their share would have been 28.4% of \$3.345 million, which equaled \$950,000. Debt Service payments on the COPs used to finance the construction are included in the Building Management charges of all Annex tenants, present and future.

Question 68 Need to include BCC in the loop for space planning.

From Dan Brown: It is the intent of FPM to have the BCC participate in space planning by reviewing and approving a County Master Plan. BCC direction should be strategic and global. The Master Plan will provide the opportunity to control space utilization.

Question 69 Amendment: Remove the follow projects from the CIP Budget: Green Roof Construction (\$282,000) and Design (\$49,700) and 5th floor remodel for LUP \$492,000). Provide a list of alternative projects (i.e. wellness center, mainframe migration, Sheriff move, or other things throughout the county).

From Dan Brown:

Provided below is a non-prioritized list of Multnomah Building projects not funded.

Not Constructed / Not Funded

M = Maintenance

I = Improvement

R = Repair

- (1) Penthouse cooling tower (ccc-1) - make up pump - \$25,000 ncnf M
- (2) Mezzanine fan (ahu-5) - booster pump - \$5,000 ncnf I
- (3) Public research (tu 1-27) - additional cooling - \$5,000 ncnf I
- (4) Telephone rooms (6) – added exhaust - \$6,500 ncnf I
- (5) Workbench - additional cooling - \$10,000 ncnf I
- (6) Penthouse - egress lighting - \$10,000 ncnf I
- (7) LUP on 5th floor (95%) - \$384,000 nc (nf?) I
- (8) Café on 5th floor (0%)- \$150,000 nc I
- (9) Health & Wellness Center - \$175,000 - \$225,000 nc I

Deferred from Original Scope (non-prioritized)

- (1) Building entry vestibule - \$150,000 - I
- (2) Gas meter vent shaft - \$5,000 I
- (3) Add exit from File Storage - \$2,500 I
- (4) Removal of UST - \$10,000 M
- (5) Parking Garage waterproofing - \$407,500 M
- (6) Parking Garage ADA access - \$20,500 I
- (7) Roof garden & terrace replacement - \$150,000 I
- (8) Loading dock door replaced - \$17,500 R
- (9) Elevator lobbies panel replacement - \$60,000 I
- (10) Elevator cab upgrade - \$180,000 I
- (11) Toilet room partitions - \$7,500 M
- (12) Lobby information system - \$32,500 I
- (13) Parking Garage auto-attendant - \$85,000 I
- (14) Pump overhauls - \$40,000 M
- (15) Chiller replacement - \$285,000 M
- (16) Cooling tower rebuild - \$35,000 M
- (17) Domestic HWH replacement - \$20,000 M
- (18) Boiler replacement - \$200,000 M
- (19) Enhanced lighting controls - \$15,000 I
- (20) Elevator security upgrade - \$33,000 I
- (21) Security desk upgrades - \$65,000 I

Question 69 Provide additional information about River Patrol capital project.

From Dan Brown:

- 100% Construction Documents due June 21st
- Site permits:
 - Multnomah County will contribute \$10,000 to the permitting process.
 - Metro is submitting a "Master Plan" application for the, land side improvements. This application would take; optimistically, 6 months through the City of Portland's permit process. The benefit of this approach is a 12 year period for the project permit and that each component will not have to go through the permitting process.
 - The Oregon Marine Board will submit the water side permit application.
- Phasing
 - Phase 1 will consist of the access road
 - Phase 2 will be the construction of the Multnomah County River Patrol facility
 - Phase 3 will consist of removing the old River Patrol building , parking lot improvements, and water side improvements

- Construction Data
 - Total Building Area is 12,741 Square feet (includes 500 sq. ft. of canopy entrances)
 - Direct Construction Cost is \$2.4 million (from Architectural Cost Consultants, LLC estimate from 4/22/01)
- Observation

At best, this project will not be funded until next fiscal year. This will coincide well with the permitting process and the Phase 1 construction.

Question 70 Provide more information on costs and tradeoffs of Master Plan; What are we buying for \$700,000? Alternatives to consider, hire 1.00 FTE vs. \$400,000 of professional services contracts.

See response for Question 73, below.

Question 71 Is Master Planning an “Asset Preservation” item or a “Capital”, describe rationale.

From Dan Brown:

- The Master Plan will be one of the primary planning documents needed for Multnomah County to cope with its Asset Preservation needs. The Master Plan will include information on the condition of existing facilities and identify those facilities in which it would be advantageous for the County to vacate versus to continue to attempt to maintain and operate.
- The Master Plan will be a living document that will be referenced prior to expending Asset Preservation funds on a facility. The future use of a building will influence how the Capital Improvement Program Prioritization Committee interprets the priority of need for a building.
- The Master Plan will also identify those capital construction projects the County wants to complete and the funding strategies identified. New initiatives will be considered against the County long-range capital construction goals.
- It is a key part of the process linking asset planning, asset use, and asset disposition (where appropriate) to achieving the optimum useable life of each facility.
- The Asset Preservation Fund is the only stable ongoing revenue source among the various capital funds, so is needed to support the continuous nature of staff planning work in a dynamic environment such as County government.

Question 72 Provide other Asset Preservation options if it was not used to fund the Master Plan. What would not be funded in CIP plan if the Master Plan was funded there.

From Dan Brown:

If Master Planning were funded by the CIP Fund, most of the funds in the FY02 CIP Fund are carryovers to complete committed projects, so options would be very limited. Likely deleted projects would be the Multnomah Green Roof, MCSO move costs, and some ADA improvements.

Question 73 Facilities to review other options for preparing Master Plan within current resources.

From Dan Brown:

This line item actually is the full funding for the Long-Range Planning Branch of Facilities' Planning and Project Development Section. It has been called “Master Planning” since that is a primary task, one which links all other activities, but the \$700,000 contains the following:

- 4 FTE County employees with experience in Planning, Community Development, Architecture, Estimating, Project Management, and Facilities Management. These people are dedicated to optimizing County facilities uses, establishing partnership and development opportunities, analyzing options and properties (owned and leased) for use or reuse, and forecasting space and budget needs for facilities capital. They develop the Project Charters which form the basis for all major projects.
FY02 : Pay, benefits, supplies, telecomm. \$305,000

- Consulting services of \$395,000 forecast as follows for FY02, as a startup year for the Master Planning concept (forecast for FY03 for consulting services is only \$150,000)

- Consulting services detail:

- Master Plans and related

- \$75,000 North/Northeast Master Plan
 - \$60,000 East County Master Plan
 - \$30,000 Mid-County Master Plan
 - \$50,000 Westside/Central Eastside Master Plan, initiation (finish FY03)
 - \$40,000 Future Options Studies for Surplus/Underutilized Properties
 - \$15,000 Urban Renewal and Development Financing Expertise/Analysis
 - \$15,000 Seismic/Structural Reports Summary and Presentation Support
 - \$15,000 (up to) Graphics, publication, and photographic support

- Subtotal : \$300,000

- Other ongoing and anticipated work

- \$ 50,000 Courthouse Renovation Study Followup and Action Support
 - \$10,000 Rockwood Commons Feasibility analyses
 - \$10,000 ADA and potential Departmental Service Request support
 - \$15,000 Preliminary Siting analyses (both lease and own) as needed
 - \$10,000 (up to) Graphics, publication, and photographic support

Subtotal: \$95,000

TOTAL: \$ 395,000

- The Long-Range Planning Branch's current Hot Issues List (5-25-01) reveals that the Master Plans are only 4 of the 27 listed initiatives underway, and that most of those initiatives would benefit from being developed, analyzed, and presented in the context of a Master Plan.
- Long-Range/Master Planning, at \$700K, represents under 2% of Facilities' operating budget, which is itself under 4% of the County Budget. To help shape effective, documented decisions about space with a replacement cost of over \$500 million, housing 5000 County employees, the Master Plan expense is minimal for the potential savings realized.
- Alternatives:
 - In-house vs consulting: It is possible to add 1 or more FTE instead of paying \$300K + for consultants. However, the lead time to hire/train is a short-term barrier; and the projected reduction in Master Plan activity after the initial 12-18 months (FPM will maintain the structure of the Master Plan via continuous in-house updating, once approved) is a long-term barrier. The current 4 FTE is the appropriate size for the long term.
 - Master Planning within current resources: If limited to the \$305,000 of existing staff, FPM would not be able to leverage our contacts and judgment via consulting assistance, and would have to

either severely constrict the Master Plan concept to a listing of upcoming activities captured in some basic analysis statements or devote staff to Master Planning and leave the detailed specific project development work alone for one or more years. FPM currently has no other staff performing major project pre-planning and estimating.

Question 74 Facilities to follow up with more information on McCoy Building improvements. See last page of this document for response from Dan Brown:

Question 75 Budget Note: Have discussion about Asset Preservation. Definition of asset preservation projects vs. capital improvement projects and what those dollars would fund; more information on particulars of projects. Include Facilities Sub-Committee.

DSCD will lead this in FY03.

Question 76 Amendment: Remove \$2,000,000 Asset Preservation project of Yeon Shop/Annex (AP scope yet to be determined).

DSCD will work with the Budget Office to accomplish this.

Question 78 Provide information (County Policy and ORS) on the definition and requirements of an "essential facility" for law enforcement buildings.

From Dan Brown:

An "Essential Facility" as defined in the 1997 addition of the Uniform Building Code Volume 2 Division 4 "are those structures which are necessary for emergency operations subsequent to a natural disaster". Fire and Police Stations are an occupancy type or a function of the structure and are by code considered an "Essential Facility".

Note: Uniform Building Code 1997 Table 16- K- Occupancy Category.

The Hansen Building Seismic Report notes that the structure does not comply with requirements for an "Essential Facility". Since the long range plan for the Sheriff's Administration Offices assumes a move from this facility, and that the current use is "grand fathered in"- the structure has not been brought up to current building or seismic codes for an essential facility.

Some but not all Police Precincts comply with essential facility, for instance the Justice Center does not comply. A structure may meet Zone 3 seismic code but be lacking in some area that, at the discretion of building code officer, not be an impediment to occupancy.

Uniform Building Code 1997 Volume 1 Section 104.2.1 Powers and Duties of Building Official states that "The Building Official shall have the power to render interpretations of this code and to adopt and enforce rules and separate regulations to clarify the application of its provisions. Such interpretations, rules and regulations shall be in conformance with the intent and purpose of this code."

It is the opinion of FPM that since the Yeon Annex nearly meets the "essential building" criteria under the 1997 UBC and that we are reusing an existing building, that the local Building Official will issue an occupancy permit for locating Sheriff Office administration activities in the Yeon Annex.

* Preliminary Structural Seismic Evaluation, Hansen Building, March 21, 1995

** 1997 Uniform Building Code Volume 1

** * 1997 Uniform Building Code Volume 2

Question 79 Facilities to provide/resurrect costs for option re: MCSO move to Yeon Annex vs. building a new facility. Provide information on land available in east county as a comparison against the \$4.8 million price tag for Yeon remodel (incorporation information re: “Clackamas County Sheriff Office at Clackamas Town Center”).

From Dan Brown:

Clackamas County Sheriff's North Precinct

Comments from Chief Neil Buttler, project manager for North Precinct development.

- Construction was completed three years ago, (Construction costs have increased approximately 3 to 3.5% per year during this time)
- Total development cost was around \$7 million dollars, which included construction, land, remediation and capping a contaminated site. (A cost breakdown has been requested from Chief Buttler)
- Building size is 12,000 square feet.
- Use is for patrol services only.
- Building was built to the “Essential Facility” standard.
- Funding – The original intent was to construct a much smaller building but Clackamas Community College contacted the CCSO about partnering in this project. Clackamas Community College wanted to construct a gun range and felt it would have fewer objections from neighbors with the CCSO as a partner. The College issued certificates of participation and built the building. The College's program did not work out so the CCSO is now buying the facility on a 20-year program.

Assumptions for MCSO East Precinct:

Multnomah County Sheriff's Program

1. The Sheriff's Office has forecasted a space need in 2020 of 29,097 square feet for the East County Precinct. Space allocation for the purposes of this comparison is 23,241 square feet. This is the available space of the Yeon Annex without any floor area addition. The space available at the Yeon Annex is adequate for the current MCSO program with the ability to add a 3rd floor if/when there is a need.
2. It is presumed the County owned Edgefield site in Troutdale is the likely alternative MCSO East County Precinct site.
3. Land Use Planning is scheduled to move to the Multnomah Building and consequently will not be a factor in staff space planning.
4. County owned land in Troutdale is available and has market value but is not calculated as a lost resource. A market value calculation would include all impacted parcels, Yeon, Troutdale, and the Hansen site, which is beyond the scope of this comparison.
5. This is a space and gross cost comparison and does not address program objectives and requirements.

	Yeon Annex	Troutdale Site
Site Ownership	Multnomah County	Multnomah County
Adequacy of lot area	Existing development	Large lot available
Presumed date of occupancy	Fall 2002	Summer 2004
Development Cost ^{1, 2, 3}	\$3,200,000	\$4,800,000
Site development	\$1,500,000	
Renovation	\$1,500,000	
Warehouse	\$200,000	
Floor space	23,241 sq. ft.	23,241 sq. ft.
Code development issues	<ul style="list-style-type: none"> • Potential for a "change of use" issue with Gresham, which could result in a required new Community Service permit process. • Parking change triggers a DEQ site evaluation. 	<ul style="list-style-type: none"> • Current zoning on potential sites will require a Conditional Use permit. • Potential sites will require wetland analysis.
Non-MCSO staff cost ⁴	\$900,000	0
Yeon Asset Utilized	Yes	No
Hansen Building vacated	Yes	Yes
Public Transit access	Poor	Limited
Total Site Costs ⁵	\$4,100,000	\$4,800,000

¹. Troutdale hard costs are estimated at \$150 per square foot and soft costs at \$60 per square foot for a total project cost of \$210 per square foot. This estimate includes wetlands delineation and protection where required.

². Yeon Annex occupancy cost estimates include DEQ required site changes, renovation costs at \$65 per square foot and warehouse space renovation in the Old Yeon building at \$25 per square foot.

³. Yeon Annex site and renovation cost does not include costs associated with moving any County staff besides the MCSO.

⁴. Cost of moving Transportation staff from Yeon Annex to the Old Yeon building estimated at \$65 per sq. ft.

⁵. The \$4.8 million originally programmed for the Yeon move included funds to renovate basement space in the Old Yeon building for Records and Central Stores. This \$700,000 difference between the project cost and the Yeon Total Site Cost has been re-programmed to stabilize the sinking front wall of the Old Yeon Building.

FPM RESPONSE TO BUDGET WORKSESSION QUESTIONS FROM MAY 29, 2001

QUESTION # 74, McCOY BUILDING CAPITAL IMPROVEMENTS

The FY02 Capital Budget Request for Facilities includes the following projects at the McCoy Building, the site of the Health Department's Westside Primary Care Clinic, principal Specialty Clinics, and Laboratory.

Project	Budget	Fund	Scope	Timing
McCoy Retail Space 8/01?	\$ 1,235,041	Bldg. Proj. (2504)	Basic HVAC, electrical, egress, etc. work	Negotiate lease
Design/bid/constr. and		(two C.O.P.'s)	to allow occupancy, + tenant improvements but not furniture, fixtures, moves.	Occupy by 10/02
South Wall Asbestos	\$ 279,853	Def. Maint.(2505)	Remove and replace screen at common wall, remove flaking asbestos mastic and repair/rewaterproof wall.	Charter by 9/01 Design/bid by 3/0 Constr. Summer 0
McCoy Exhaust Fans	\$ 11,182	Asset Pres. (2509)	Repair/replace building exhaust fans	by 6/02
McCoy Fire Escapes	\$ 90,000	" "	Repairs required by City inspection	by 6/02
McCoy HVAC/Electrical	\$ 585,000	" "	Upgrade ventilation capacity to code and repair/replace equipt. at life cycle	Charter by 10/02 Design/bid by 6/0 Constr. by 5/0
Water Meter Upgrade	\$ 50,000	" "	City-required replacement of water meter to accommodate increased flow needs due to recent clinic remodels	by 6/02
Health Dept. Expansion	\$ 470,000	" "	Listed in error. Duplicates Retail line item. \$\$ will be reprogrammed in Asset Preservation Fund.	



OFFICE MEMORANDUM...
DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

To: Karyne Dargan, Budget Office
From: Bob Thomas, DSCD Director's Office
Date: June 8, 2001
Subject: Further Info on 5th Floor Multnomah Building and Gresham Court Space

This memo provides additional information that you requested about two issues still pending in the FY02 budget process. Your questions are listed first, followed by the DSCD response.

5th Floor Multnomah Building. need to expand on the response to question #67 regarding the cost to locate LUP to MB from Yeon Annex. the Board was looking for information about what it cost to move LUP to Yeon (where were they located prior to yeon), was there any special investment to make the space suitable for them in Yeon or MB, or is it considered general office space? they want to see some sort of cost benefit--if we didn't use 5th floor space for LUP, would we need to spend the \$\$'s anyway? what are the tradeoffs?

Prior to 1998, Land Use Planning's offices had been located in the Morrison Building, along with DES Administration, Right of Way Permits, parts of Property Valuation and other agencies. The construction of the Yeon Annex in 1998 was seen as one of the first steps in the process of vacating the aging Morrison Building. Project costs for the construction of the Yeon Annex were \$3,345,000 as budgeted in Facilities-controlled funds. Construction was financed through certificates of participation and debt service is being repaid through the monthly Building Management charges of Annex tenants. Land Use Planning occupies about 28.4% of the Annex space.

The Annex was built as a 100% general office space facility, with little or no special tenant improvements made for Land Use Planning's occupancy. Due to the public service nature of LUP functions, the office space provided must have good public access and a service counter. These requirements would not be viewed as special requirements and LUP space is charged as standard office space. Therefore, no specific investments were made to move LUP to the Yeon Annex. The Yeon Annex provided desirable features for LUP in the form of public parking and ground floor access for the public.

The remodeling of the 5th floor of the Multnomah Building is the final step in gaining full utilization of that facility for County service delivery. As part of the proposed remodeling, the under utilized cafeteria / food service will be reconfigured and reduced in size to allow for additional general use office space on that floor. For the many reasons listed below, Land Use Planning and DSCD felt that relocation to the Multnomah Building would be a wise move. This remodeling would most likely have taken place with or without Land Use Planning being the proposed tenant. If the space is not remodeled, the County will lose the added office area provided and keep a cafeteria / food service that is too large for the building tenant's use. Proposed budget for the remodeling of the 5th floor office space is \$477,448 and for the cafeteria is \$100,000. These available funds come from cost savings on the Multnomah Building and Yeon Annex COP projects.

Note: If Land Use Planning does not leave its space in the Yeon Annex, there would not be room at the Yeon complex for the Sheriff's Office to move to that location.

Programmatic reasons for moving to the Multnomah Building:

(Response from Kathy Busse, Land Use Planning Director)

Land Use Planning has the following functional working relationships within the Multnomah Building

- A&T (records and mapping)
- County Attorney
- DSCD Administration
- BCC and Chair's Office
- GIS mapping servers
- In addition, Metro and City of Portland Permitting are within 1 mile travel distance of the Multnomah Building.

Land Use Planning Customer Relationships

- 60% of LUP customers are from West County
- 40% are from east county, however, some of these customers must also go to City of Portland Permitting for septic approvals.
- BCC Hearing Room is easily accessible, available and convenient for evening Planning Commission meetings

Note: The Multnomah Building is the "County Seat" providing the basic government services to east and west Multnomah County. In county offices, this typically includes the Chair and Commissioner's offices, A&T, and Permitting. There was a substantial negative reaction to the move to east county from west county residents when permitting moved. This move back to a central location would consolidate trips for the largest percentage of customers, while at the same time, re-establish "equity" in distance traveled for all.

Gresham Temporary Court Space. the issue paper is a real good start, but does not provide options surrounding funding. the program amendment proposed general fund, which is certainly one option. we would like to see some additional funding options presented (i.e. facilities fund, capital fund, within dscd) and what the implications of those options would be (i.e. offsetting cuts). if the bcc were to fund with general fund, something else would need to be cut.

As described in Issue Paper #23, it is now necessary for the County to provide temporary court space for Gresham Circuit Court. The FY02 cost for leasing space and making needed tenant improvements is estimated to be \$300,000. Ongoing annual lease cost will be approximately \$150,000.

The Facilities Management Fund was faced with significant constraints while developing the 7% reduced FY02 budget. One of the assumptions in that budget was that it would carry \$261,630 in Beginning Working Capital into the FY02 year. Latest estimates show that the FY02 BWC will be negligible at best, meaning there would be no room for adding an additional burden of \$300,000 to the Facilities Management Fund.

There may be some flexibility in finding enough to cover the FY02 costs in one of the Facility Capital Construction Funds. However, any plans for Gresham Court costs being covered by the Capital Funds should be considered for FY02 only, and future years' obligations should be from the General Fund or some other source.

In the Public Safety Bond Fund, the ballot measure that authorized project funds did not describe court facilities in East County or Gresham as potential use for these dedicated resources. The Finance Office does not advise considering bond interest from this fund as a source for the FY02 Gresham Court lease / improvements.

The most accessible funds may be in the FY02 Asset Preservation Fund, where we know that one project, the McCoy Health Department Expansion, was double budgeted (\$470,000) and is now available for reprogramming. This change is included in a technical amendment (02_DSCD_TA_11) already under consideration by the Board. The Board should have the ability to redirect these funds toward Gresham Courts if needed. There is also a FY02 Fund Contingency of \$772,066 that the Facility Priority Committee recommended be set aside for future use. Any use of capital funds, of course, reduces the capacity to repair building systems or make necessary building improvements.

After the Board makes changes to the Capital Program during Budget Adoption, the department will reconvene the Facilities Priority Committee to reallocate any remaining capital funds made available by the Board actions. Once the committee has reviewed prioritized projects and made their recommendations, the Board will then be involved in final approval of the revised FY02 Capital Program. These steps will ensure that the capital project decision making process created by Resolution 00-048 is carried out.

Tuesday, June 12, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET DELIBERATIONS

WS-2 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

BOGSTAD Deborah L

From: WARREN Dave C
Sent: Thursday, May 31, 2001 10:02 AM
To: BOGSTAD Deborah L; WALKER Brett T
Cc: NEBURKA Julie Z; DARGAN Karyne A
Subject: RE: Budget Amendment

Brett, normal practice is for Commissioner Roberts to propose the amendment at a work session or Budget Hearing. We've got a budget hearing on June 7, and a work session on June 12. Commissioner Cruz suggested yesterday that "we stay after and review these amendments." I thought she meant after the June 7 morning Board meeting, but I'm not sure. Anyway, whenever the Board does that, I think that would be another appropriate time.

No paperwork is needed. We'll prepare any amendment any Commissioner proposes.

-----Original Message-----

From: BOGSTAD Deborah L
Sent: Thursday, May 31, 2001 9:57 AM
To: WALKER Brett T
Cc: NEBURKA Julie Z; DARGAN Karyne A; WARREN Dave C
Subject: RE: Budget Amendment

This sounds like it may be part of the budget process - if not, it would be a budget modification probably. You need to work with your budget analyst regarding this - it's not something that can be brought up without proper notice and agenda submittal.

Deb Bogstad, Board Clerk
Multnomah County Chair's Office
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us

-----Original Message-----

From: WALKER Brett T
Sent: Thursday, May 31, 2001 9:09 AM
To: BOGSTAD Deborah L
Subject: Budget Amendment
Importance: High

Deb,
Lonnie would like to make a budget amendment to redirect some funding to the Reynolds High School Latino Student Retention Program. Can he do this at today's board meeting, and if so what is the protocol? What kind of paperwork, if any, do we need to get in to you and the rest of the board?
Please let me know if it would be better to do this today or next week.
Thanks,

Brett Walker
Staff Assistant
Commissioner Lonnie Roberts
Phone: (503) 988-5213
Fax: (503) 988-5262



Department of Community Justice
MULTNOMAH COUNTY OREGON

Elyse Clawson
06/12/01

MEMORANDUM

To: Board of County Commissioners
From: Elyse Clawson, Director
Date: June 6, 2001
Subject: Proposed Amendment to Eliminate the DCJ Forest Project

The Forest Project currently operates as a sanction for 28 adults during the week at the cost of \$60 per day and 18 juveniles on the weekends at a cost of \$124 per day. Participants complete maintenance work on the camp and provide over 46,000 hours of community service annually to a wide array of public and non-profit agencies, including East Multnomah County. An amendment has been proposed to eliminate funding for the Forest Project in order to replace one-time-only with ongoing funding for the Multi-Systemic Therapy program.

Adult Forest Project: The Adult Forest Project provides adult offenders with a short-term intermediate sanction combined with the opportunity to complete community service. The project is used broadly by the adult justice system, including use as a direct sentence by Judges and as a sanction for violations committed by offenders participating in the STOP drug diversion program. Eliminating the Adult Forest Project would increase jail bed use by 20-30 beds.

Juvenile Forest Project: The Juvenile Forest Project is used as a sanction for youth in lieu of detention. Elimination of the Juvenile Forest Project would seriously compromise the integrity of the County's nationally recognized Detention Reform Initiative, developed through the collaborative efforts of the District Attorney, the Courts, the Defense, and DCJ. Use of this system has limited our juvenile detention population to one of the lowest in the nation as well as decreased the over-representation of minorities held in detention. The Forest Project provides a residential sanction that would be extremely difficult to replace.

If the Juvenile Forest Project was closed, those youth who would be otherwise sanctioned to the Forest Project, would be placed in detention. Due to the limited number of general detention beds available in open units, DCJ would be forced to either open an additional detention unit or release youth already held in detention who have been identified as high risk.

InterGovernmental Agreement: Elimination of the Forest Project would include terminating the IGA with the U.S. Forest Project. Siting of any similar project in the future would be extremely difficult. Agreements with Columbia Gorge communities have already been negotiated for community service work to be completed by Forest Project crews during the summer and fall of this year.

Budget: DCJ recommends that the Board retain the Forest Project as budgeted. DCJ will continue to pursue the strategy to secure federal funding for the Juvenile Secure Sex Offender Treatment Unit and the Juvenile Secure Residential Alcohol and Drug Treatment Unit. When federal funding is secured (projected for late Fiscal Year 2002), those dollars will free up ongoing Juvenile Crime Prevention funds and General Fund resources for MST.

The Board may choose to review county revenue at the first quarter of next fiscal year. If, at that time, revenues are falling short of projections, the Department could eliminate the Treatment Foster Care and Mentorship Programs or the Board could look to other areas for savings. Awaiting this possibility, the Department proposes delayed start of up these two programs until September. This delayed start also allows for more comprehensive planning for both of these programs.



Department of Community Justice
MULTNOMAH COUNTY OREGON

Elyse Clawson
06/12/01

MEMORANDUM

To: Board of County Commissioners
From: Elyse Clawson, Director
Date: June 12, 2001
Subject: DCJ Revenue Changes

The Department of Community Justice (DCJ) received adjusted grant figures from the Oregon Department of Corrections (DOC) after the proposed budget had been submitted. Those figures are still tentative, pending the end of the legislative session, but DCJ could potentially receive \$521,231 more DOC community corrections grant revenue than was included in the approved budget (\$349,293 Grant-in-Aid and \$171,938 Local Control).

The following priorities have been identified for consideration of funding through the additional DOC grant dollars:

- ❖ **Additional Parole and Probation Officers (PPOs):** The Department is facing rising adult caseloads and additional PPOs would ameliorate this situation.
- ❖ **STOP Drug Diversion Funding:**
 - The Department currently receives \$204,000 from the Oregon Office of Alcohol and Drug Abuse Programs (OADAP) that is used to fund the STOP Drug Diversion program. Continuation of this funding is in serious jeopardy as it was not included in OADAP's budget for the 2001-2003 biennium. We are hopeful that this funding will be restored prior to the end of the legislative session.
 - The STOP program also receives funding from Local Law Enforcement Block Grant funds (\$225,000 for the 2001-2002 biennium). The \$112,500 budgeted for Fiscal Year 2001 is projected to be underspent, leaving a carryover of \$87,500 for Fiscal Year 2002. This may help offset the potential decrease in the OADAP grant.
- ❖ **Community Court:** The District Attorney's office has reached the end of a federal grant that funds the NE, SE and West Community Courts, including two DCJ positions (1 corrections technician and 1 community works leader) in support of those courts. In order for DCJ to continue supporting the Community Courts with these two positions, the Department will need to add on-call costs for back filling these positions at approximately \$90,000.
- ❖ **Operational Funding for Expanded Housing:** The Department is working to expand housing options for offenders through remaining levy funding. If additional housing is secured, operational funding will be required.
- ❖ **Bridge Funding for the Drug Treatment Court:** Implementation of the Drug Treatment Court was contingent upon securing additional Local Law Enforcement Block Grant funds from the City of Portland. In lieu of those grant dollars, the additional DOC revenue may be used as bridge funding for this program until we determine the revenue from criminal forfeitures.
- ❖ **Rent for the Dexco Building:** The Department planned to vacate the Dexco building at the end of this fiscal year in concert with the redesign of Centralized Team Supervision and moving that restructured program to the Mead building. The current lease agreement restricts the Department's ability to opt out as planned. Facilities is working to find alternate tenants for the facility, but if they are unsuccessful, DCJ may need to pay the \$171,000 in annual rent for the building.

BOGSTAD Deborah L

From: CRUZ Serena M
Sent: Monday, June 11, 2001 3:02 PM
To: NAITO Lisa H; BOGSTAD Deborah L; ROBERTS Lonnie J; ROJO DE STEFFEY Maria
Cc: BIANCO Diana M; DARGAN Karyne A; WARREN Dave C; LEE Beckie K; WALKER Brett T; STRICKLAND Cynthia A; KIRKLAND Debbie D; FARRELL Delma D; BRIDGES Laura M
Subject: RE: New Budget Briefings scheduled for June 19th and June 14th

Lisa and I both agree that all of us should be present for any future budget briefings/discussions. Is there another alternative?

-----Original Message-----

From: BOGSTAD Deborah L
Sent: Monday, June 11, 2001 11:29 AM
To: CRUZ Serena M; ROBERTS Lonnie J; ROJO DE STEFFEY Maria
Cc: NAITO Lisa H; BIANCO Diana M; DARGAN Karyne A; WARREN Dave C; Beckie Lee; Brett Walker; Cynthia Strickland; Debbie Kirkland; Delma FARRELL; Laura Bridges
Subject: New Budget Briefings scheduled for June 19th and June 14th
Importance: High

I've been directed to ask the Board (but Commissioner Naito who will be out of town) if they can stay in the Boardroom for a budget work session until noon, as the regular meeting and briefing should only go until 10:15, this Thursday, June 14th. Let me know. Thanks.

Deb Bogstad, Board Clerk
Multnomah County Chair's Office
501 SE Hawthorne Blvd., Suite 600 (503/600)
Portland, Oregon 97214
phone (503) 988-3277 fax (503) 988-3013
<http://www.co.multnomah.or.us/cc/index.html>

-----Original Message-----

From: CRUZ Serena M
Sent: Monday, June 11, 2001 10:35 AM
To: LINN Diane M; ROJO DE STEFFEY Maria; NAITO Lisa H; ROBERTS Lonnie J
Cc: RAKOWITZ John A; BOGSTAD Deborah L; CARROLL Mary P; ROMERO Shelli D; NAITO Terri W; COMITO Charlotte A; WALKER Gary R
Subject: New Budget Briefing scheduled for June 19th

Hello all:

It will be exciting to finally wrap up all of these budget briefings and hearings. I have attended every budget briefing throughout this cycle. All of us agreed to two additional budget briefings to work out all of the final agreements in June. Chair Linn has requested and scheduled a third briefing on June 19th. I cannot get out of commitments that I have made in order to attend this session. I can rearrange my schedule to attend a session Tuesday, June 12th in the afternoon and I am available on June 20th as well.

It is very important to me, given all of the work that we have all put into this budget, that we all be present for any final budget briefings. Thank you very much, Serena.

BOGSTAD Deborah L

From: NAITO Lisa H
Sent: Monday, June 11, 2001 3:57 PM
To: BOGSTAD Deborah L
Subject: RE: New Budget Briefings scheduled for June 19th and June 14th

I want to be present for all the budget discussions. I have opinions on most of the matters slated for discussion. Thank you for your consideration. Lisa

-----Original Message-----

From: BOGSTAD Deborah L
Sent: Monday, June 11, 2001 11:29 AM
To: CRUZ Serena M; ROBERTS Lonnie J; ROJO DE STEFFEY Maria
Cc: NAITO Lisa H; BIANCO Diana M; DARGAN Karyne A; WARREN Dave C; Beckie Lee; Brett Walker; Cynthia Strickland; Debbie Kirkland; Delma FARRELL; Laura Bridges
Subject: New Budget Briefings scheduled for June 19th and June 14th
Importance: High

I've been directed to ask the Board (but Commissioner Naito who will be out of town) if they can stay in the Boardroom for a budget work session until noon, as the regular meeting and briefing should only go until 10:15, this Thursday, June 14th. Let me know. Thanks.

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June 12, 2001

To: Board of County Commissioners

From: John Rakowitz; Bill Farver

Re: Facilities Amendments

The Board proposed a number of Facilities amendments on May 29, the last Board session reviewing departmental budgets. Because of the late date of the worksession, suggested resolution of those issues was not part of the draft memo that we sent last week. Also, the resolution of these issues involves more tradeoffs within Facilities, than reprioritization of funds to meet other budget needs.

Since, there has not been an opportunity to for the Board to review the Departmental responses, we recommend that the Board include Facilities in their Tuesday, June 19, deliberations. (The exception is the Green Roof, which we recommend the Board discuss on June 14 if possible, because of staff vacation plans).

If the Board is ready to make decisions, the Department would welcome the directions. If, however, the Board would like to delay decisions on any or all of these issues, they could be scheduled for July worksessions. The Budget could be approved as submitted with the understanding that work would not proceed until final approval is gained.

Based on what we have heard to date from the Department and budget staff, we suggest the Board consider the issues in the following order.

1. Green Roof – Questions 55,56,57

The Departmental response presents the requested case for the green roof which was not available during our discussion. This seems like a clear public policy issue for Board consideration. If the roof is not approved, the

answers to questions 62 and 69 provide the Board with information about alternative uses of the funds.

2. Use of Yeon Shops for MCSO operations – Questions 76,78, 79 -

The Departmental issue paper (#33) outlines the case for using the Yeon Shops for MCSO, FREDs, and Animal Control operations. Their responses explain the tradeoffs with building a new Sheriff's office on County owned land in Troutdale. (note the market value of that land or the need to purchase land at a different site is not included)

The Facilities proposal is probably the quickest way of completing the Sheriff's move out of the Hansen Building, which in turn will trigger its reuse and/or sale and use of proceeds to bolster the Asset Preservation fund.

In terms of the issues raised in the Sheriff's memo, we still need information on the potential to relocate aspects of his operation which might benefit from a more central location (e.g. concealed weapons permits; remaining alarm ordinance permits)

Again, this is a public policy issue that the Board needs to decide. Facilities will present a clearer explanation of the comparison between the costs and pros and cons of proceeding with the Yeon plan versus building a new facility. The analysis is complicated by the fact that the Yeon proposal includes building improvements and moves that are unrelated to the Sheriff.

Facilities recommends this move because it is cheaper, moves the Sheriff out of the Hansen Building quicker, and makes more efficient use of current County space.

3. Fifth Floor Multnomah Building – Question 67

If the Board approves Facilities's Yeon plan, Land use planning will have to move. The Fifth Floor is one viable option.

The Department's response to Question 67 outlines the policy advantages to moving land use staff to the Multnomah Building, which were not available during the hearing.

If the Yeon plan is not approved and/or the Board believes there is a better tenant for the fifth floor, most of the costs will need to be incurred regardless to prepare the space for another tenant. Therefore, the \$492,000 will need to be approved as a budget amendment for new tenants, unless the Board wishes the space to continue in its relatively unused state.

The Board asked for more detail concerning the investment to move land use into the Yeon facility and whether that investment would be lost if they were to move again. That information is attached.

4. Gresham Temporary Court Space expansion – new amendment \$300,000 (including \$75,000 OTO)

While you have an issue paper on the Gresham Court space (#23), the Board has not discussed it. The specific proposal arose too late to be considered in the executive budget. Under this proposal, Facilities will lease space for two courtrooms, dealing with the short term issues. Facilities has identified potential sources of one year funding in asset preservation funds or capital funds, with the operating costs issues funding issue deferred to 02-03. That information is attached.

5. River Patrol – question 69 (#2)

The Department provided a status update. We believe it useful to clarify the Board's and public's expectation of the County's commitment to contribute funds to this project beyond the amount noted in the response. We do not believe the County has committed to funding this project to date. A decision could be postponed until this summer, but planning should not proceed without approval of a project charter by the Board.

6. Master Plan - questions 70, 71, 72, 73

In view of the extent and complexity of issues involved, we recommend that the Board postpone decisions about the master plan until July. We were suggest the Board approve the submitted budget, but that the Department not proceed with the planning until they receive more specific direction. The

June 12, 9:30 a.m. BOARD BUDGET WORKSESSION

1. **Financial Recap** (35 minutes) - 9:30 – 10:05

- a. Report from Salem - Gina (10 minutes)
- b. General Revenue Assumptions - BIT current data (5 minutes)
- c. Reserve Discussion - Where we started in the 2000-01 budget, what happened since, what we expect to have at the end of next FY Daves (5 minutes)
- d. Sheriff Revenues - Pay to stay, Marshal rate increase, Federal Beds for next year Dave W (10 minutes)
 - a. What we budgeted for each
 - b. Worst case scenario for eachTotal potential gap about \$2.3 million
- e. Revenue Review Schedule, Dave W (5 minutes) – quarterlies and time certain date reviews
 - Sheriff Revenues - Health/CFS FFP Revenues
 - BIT - Property Tax

2. **Policy Information and Discussion** (60 minutes) 10:05 – 11:05

- a. Sheriff - Janitorial options – John Rakowitz; Larry Aab; Steve Wright: Wanda Yantis– 40 minutes
- b. Forest Project Options – Elyse Clawson - 10 minutes
- c. State Community Corrections funding status and options – Elyse Clawson – 10 minutes

3. **Amendments** (55 minutes) 11:05 to noon : Distribute, initial review and discuss how to process – possibly continue with Board on Thursday June 14th)

Program amendments (starting with Board proposals, continuing with department program amendment proposals -- (30 minutes)

Other amendments (20 minutes) Budget Office explanation/discussion.
Carryover amendments
Technical amendments
Staff amendments
Revenue amendments

June 14, BOARD BUDGET WORKSESSION after Regular Board Meeting approximately 10:15 a.m (Commissioner Naito not available - TENTATIVE (otherwise, Tuesday morning)

- 1. Continue discussion of **Program and Other Amendments**
- 2. **Green Roof** (Amy Joslin and Facilities staff

June 19, 9:30 a.m. BOARD BUDGET WORKSESSION

1. Program Issues (90 minutes)

- A. Sheriff's Governmental Beds leasing – projections and options
– 30 minutes
- B. Facilities issues/amendments – 60 minutes (see memo –
decisions can be deferred to July if necessary)
 - Green Roof (if not decided)
 - Yeon Shops
 - Fifth Floor Multnomah Bldg
 - Gresham Temporary Courts
 - River Patrol
 - Master Plan – Asset Preservation Plan

2. Program Amendments – complete review (30 minutes; if needed)

3. Other Amendments – complete review (30 minutes if needed)

4. Review of Thursday agenda – voting to complete the budget

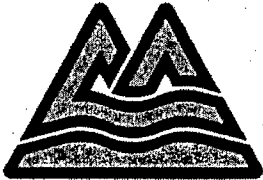
June 19, 1:30 p.m. BOARD BUDGET WORKSESSION

ONLY IF ABSOLUTELY NECESSARY (Commissoner Cruz not available)

budget office will develop a budget note to that effect. The use of Asset Preservation Funds could be included within this discussion.

7. Other questions

We believe that a review of the other questions and responses does not require further Board action. Of course, other amendments or suggestions may emerge when the responses are reviewed.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES
BUDGET & QUALITY DIVISION

BUDGET
EVALUATION & RESEARCH

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MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD
4TH FLOOR
P.O. BOX 14700
PORTLAND, OREGON 97293-0700

TO: Board of County Commissioners

FROM: Dave Warren, Budget Manager *DCW*

DATE: June 8, 2001

SUBJECT: Proposed Amendments to Approved FY2001-02 Budget

Each year, between the time the Board approves the budget and the time the Board adopts the budget, circumstances change, decisions are fleshed out, and mistakes are uncovered. These all result in requests to amend the budget. There are generally a sizable number of such requests.

Most of them are necessary and desirable but do not change the programs of the County or the policy direction of the elected officials. To help manage the amendment process, the Budget Office attempts to categorize these requests into four groups: carryover amendments, technical amendments, staff amendments, and revenue amendments.

Some amendments change program direction or scope. The Budget Office attempts to identify these and group them separately so that the Board can be fully informed on their proposed impacts. We also ask departments to prepare staff reports similar to those that accompany regular agenda items so that the Board has enough background information to get a sense of the consequences of these proposals. We call these amendments program amendments.

The model here is familiar from weekly Board meetings. Program amendments are analogous to regular agenda items. The other types of amendments we see as parallel to consent agenda items. If any Commissioner wants a fuller discussion of any carryover, technical, staff, or revenue amendment, it is pulled from those lists and dealt with as a program amendment. Program amendments are often voted on individually, although groupings of them into packages is also common, where a consensus of the Board is to approve them as blocks.

SUMMARY

- **Program Amendments.**

Board-Proposals: A list is attached, printed on white paper.

Department-Proposals A separate list is on the purple pages.

Keep in mind that the program amendment lists include ALL the proposed amendments, some of which supersede earlier ones. For example, it includes a number of amendments reflecting all the various proposals to add back GIFT, SKIP, Connections, etc, as well as a consolidated one that will implement the CCFC budget compromise.

More important, remember that the Approved Budget is balanced. With the exception of the General Fund Contingency account and the Reserve, all revenues have been allocated to cover expenditures. While the Board can reduce the Contingency or Reserve, I do not recommend it. Additional appropriations should be matched by revenue increases or expenditure cuts.

After receiving Board direction on June 12 and June 19, the Budget Office will filter the program amendment list to reflect those with Board support versus those that don't have support or are no longer required. We will do this to shorten the Board's deliberations on June 21, but any Commissioner is always free, of course, to propose an amendment that was overlooked or may have become more interesting since the last time the Board discussed it.

- **Other Amendments.** I recommend approval of the attached lists for:

Carryover Amendments (green pages). General Fund amendments are generally connected to existing commitments (a purchase order or contract). If a department is requesting to carry over General Fund appropriations, and those appropriations have not been committed through an associated purchase order, they are generally classified as program amendments. There are three exceptions, however. Two of them are in the Sheriff's Office, associated with the temporary booking facility. They are MCSO 06 and MCSO 08 on the Carryover Amendment list. The third exception is Nond 16, carrying over unspent balances in the Chair's Office to be used for remodeling.

The Budget Office will review year end balances in August to report on whether departments were successful in meeting their 96% expenditure targets. If the overall General Fund Beginning Balance is less than budgeted and a department did not meet its spending target, the Budget Office recommends that the department's carryover amendments be revisited as potential cuts.

Technical Amendments (printed on yellow). These are housing keeping proposals. One, however, DSCD 01, reduces the General Fund Contingency by \$24,345.

Staff Amendments (pink pages). These are also housekeeping proposals but those involving personnel. Again, adjustments in state and federal funds may impact the General Fund indirect cost recovery.

Revenue Amendments (orange sheets). These are, by and large, grant and dedicated funding housekeeping proposals that adjust additional revenues and have offsetting expenditure changes.

Based on direction from the Board on June 12, the Budget Office will prepare the amendment lists for approval on June 21, 2001 when the Board votes on budget adoption.

AN EQUAL OPPORTUNITY EMPLOYER

Contingency Requests

In addition to requests that meet normal criteria for transfer, the Board will consider requests for transfers from the General Fund Contingency account during FY 2002 for the following purposes. Additional information for some of these contingency requests can be found in the budget note section.

- **Court Day Care:** The Board will consider providing a match to the State and/or private business or non profit groups interested in providing operating funds for a court day care facility (\$25,000)
- **Single Access Point Homeless Shelter:** The Board will consider a contingency funding request for a single access point into the homeless families system as provided in the Homeless Families Plan. The Board recognizes that this service is ongoing in nature and ongoing funding would have to be provided within the County's financial constraints
- **CARES Child Care Grant:** The Board will consider contingency funding as grant match for potentially new state child care funds.

Budget Notes

Quarterly Reporting Process

The FY 2002 budget process highlighted the tension between allocating scarce resources and developing new revenue sources to offset budget reductions. Given the department's creative responses in developing new revenue sources and the lack of historical data to forecast these new revenues, the Board directs the Budget Office and those affected departments to return to the Board on a quarterly basis to report on revenue and expenditure data in the form of a Quarterly Financial Report. That report should include the status of a department's expenditures and revenues, an explanation of seasonal trends and unusual expenditures and revenue receipts, and whether or not the department will meet year end targets and/or appropriations. The report will also include a section updating and advising the Board on the status of bond fund activity.

If revenues fail to meet projections, the Board directs the Budget Office in consultation with the Departments to return to the board with a reduction plan evaluating and outlining options to bring expenditures in line with new revenue projections.

Specific revenues to be addressed include, but are not limited to:

- Pay to Stay Fee Collection
- Animal Control Fines and Fees
- Property Tax
- Motor Vehicle Rental Tax
- Gas Tax
- Business Income Tax
- Federal Bed Rental Revenue
- Federal Financial Participation Revenue
- Primary Care Clinic Revenues
- Recording Fees
- Internal Service Revenues (Facilities Management, FRED's, Data Processing, Risk Fund)
- Assessment & Taxation Supplement
- Strategic Investment Program Revenues
- State Revenues including Department of Corrections Revenue
- DUII Fee Revenues

State Funding Formula Issues

The Direct Report Managers (DRMs) are to develop a countywide policy for the Boards consideration, to address state funding formula issues (grants-in-aid, ADS equity issue). As part

of the construction of the policy issue/statement, the DRMS are to collaborate with the State Department of Human Resources reorganization efforts in a partnership context

Non-County Agencies

Prior to planning for FY 2003 the Board will consider the array of Nondepartmental appropriations to non-County agencies and how to knit them more closely into the County policy web.

Primary Care Clinic Revenues

The Health Department and the Budget Office will monitor the client flow and access issues in the County's primary care clinics, and return to the Board quarterly with an update. Should budgeted fee revenues fail to materialize after the first quarter, the Health Department is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

Pretrial Release System Redesign

The Local Public Safety Coordinating Council (LPSCC) has been reviewing the County's Pre-Trial Release System for increased efficiencies, effectiveness, and potential for cost savings. The Court Work Group has been designated as the group responsible for deciding how to best proceed. The Court Work Group is currently reviewing and validating pre-trial release criteria. It is also forming recommendations for an information system that will eliminate duplicate information collection during various pre-trial release interviews and the booking process and allow information to be shared more easily. LPSCC will brief the Board at the conclusion of these activities.

Pay to Stay Review

The Sheriff's Office shall return to the Board in the fall with a review of the Pay-to-Stay program, including information about number of clients billed, percent of billings collected, civil judgments entered against clients for reimbursement, and impact on families, if known. Also, the Board will discuss the policy implications of collecting from clients whose significant assets (homes, cars, etc.) may be seized.

INS/US Marshal Revenue Review

During FY 2002, the Sheriff's Office shall report monthly to the Board and the Budget Office on federal bed rental receipts. Should budgeted revenues fail to materialize at budgeted levels by the first quarter, the Sheriff's Office is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

Oregon Project Independence

The Board wishes to ensure that funding for Oregon Project Independence remains at the top of the County's legislative agenda. To that end, the Board directs the Public Affairs Office to report on efforts to assist the state in approaching the federal government for sufficient revenue support for this program.

Federal Financial Participation Work group and Schools

The Federal Financial Participation work group is directed to work with Portland Public Schools to explore billing the federal government for the portion of PPS employees time that is potentially reimbursable.

Mental Health Redesign Budget

The Department of Community and Family Services will present the Board with a revised mental health budget that reflects the redesign of the mental health system no later than July 30. The necessary budget modifications to reallocate funding should be submitted shortly thereafter and reflect any Board feedback.

Comprehensive Services for Children and Families in Foster Care System

The Board will make final budget decisions on early intervention services for foster children and their families in the fall. This partnership model will start with the opening of the CRC, but will only require County funds in FY 2002-03, currently estimated at \$250,000- \$300,000.

Bienestar at Rockwood

The Adopted Budget includes \$100,000 of funding for a spring start-up of Bienestar at Rockwood, contingent on sufficient Federal Financial Participation funds being realized. Prior to start-up, the Department of Community and Family Services should discuss with the Board the availability of sufficient ongoing funds to support this program as well as plans for expansion of Bienestar into Columbia Villa.

Information Technology Issues

DSS will arrange a peer review (or due diligence report) on the organizational implications of the Information Technology Organization.

DSS will move forward with the mainframe migration implementation. DSS shall report to the Board with information on alternative financing options. The Board may choose different financing sources than those currently budgeted.

Facilities Issues

The Facilities Priority Committee will schedule a worksession with the Board to examine current Asset Preservation Policy and Fund. The worksession agenda should include definition of asset preservation, deferred maintenance and capital improvement projects. The Board would also like information on the history of Asset Preservation, fund status, unfunded projects and descriptive information.

Budget Office will recommend a threshold dollar value with respect to the use of Asset Preservation Emergency appropriation and when it should be reported back to the Board.

Summary of Budget Changes

Pending Amendments

BA - BCC Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
✓ 02_ADS_PA_01	CRUZ: Restores 4, half-time nurses that were cut in the Health Department, but who serve on ADS's MDTs. This is accomplished by budgeting \$100,000 of salary savings in the Health Department and moving the 'saved' General Fund to ADS. About \$60,000 of the General Fund will be used as local match to draw down Federal Funds, resulting in about \$74,000 of additional funds. The remaining, unmatched local funds will cover cost for clients who are not eligible for Medicaid.	176,613	0	6,693	2.00
	ADS Total	176,613	0	6,693	2.00
02_CFS_PA_02	NAITO: Restores funding for Native American Rehabilitation program - child care for children of parents in residential A&D treatment. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting).	32,290	0	-31,844	0.00
02_CFS_PA_03	NAITO & ANDERSON: Restores funding for Native American Student Retention. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting).	32,766	0	-32,314	0.00
02_CFS_PA_04	NAITO: Restores funding for PEIP - early intervention and screening program. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting).	148,712	0	-146,658	0.00
02_CFS_PA_05	CRUZ: Restores funding for 1 of the 3 GIFT (North/Northeast Gang Influenced Female Team) contracts.	65,165	0	-64,265	0.00
	CFS Total	278,933	0	-275,081	0.00
02_DCJ_BA_01	NAITO: Funds \$40,000 one-time only from the General Fund for contractual services (in the Transitional Unit) to support offenders leaving prison. (No net change in expenditures shown as reduction in contingency expenditure offsets increased contractual services.)	0	0	-40,000	0.00
BUDGET NOTE 02_DCJ_BA_02	CRUZ: Cuts the juvenile and adult community justice forest camp programs and uses \$502,000 of the general fund resources to replace the one time only resources in MST. The amendment also reprograms a portion of the remaining funds to cover service gaps created by the elimination of the forest camp services, and the one-time only resources are transferred to the general fund unappropriated fund balance account. The amendment reduces FTE by 7.70.	-257,771	0	-802	-7.70
BUDGET NOTE 02_DCJ_BA_03	CRUZ: Recognizes the increase State Department of Corrections revenue in the amount of \$300,000. Will be temporarily budgeted as Professional Services, pending final decisions on spending. (Net expenditures are higher due to indirect accounting).	315,289	0	15,289	0.00
REVISED AMOUNT	DCJ Total	57,518	0	-25,513	-7.70
02_DSCD_PA_03	CRUZ: Removes the following Capital Projects from the CIP budget: Green Roof Construction (\$282,000) and Design (\$49,700), 5th Floor Remodel of the Multnomah Building for Land Use Planning (\$492,000). Projects will be replaced with a yet to be approved list of projects by the Board of Commissioners.	0	0	0	0.00
OFFER DISCUSSION 02_DSCD_PA_04	CRUZ: Removes \$2,000,000 Yeon Shop/Annex (AP scope yet to be determined) from the Asset Preservation Project List. This amendment reallocates the funds to a list of projects yet to be approved by the Board of County Commissioners.	0	0	0	0.00
	DSCD Total	0	0	0	0.00
02_MCSO_BA_09	CRUZ: Eliminates janitorial contract provision from Sheriff's Office budget and restores to DSCD-Facilities.	0	0	0	0.00
DEFER DISCUSSION 02_MCSO_BA_10	CRUZ: Reduces the Sheriff's Office budget by \$600,000 to reflect evening/weekend closure of the Courthouse Jail. (No change in expenditures shown as detail not entered.)	0	0	0	0.00
	MCSO Total	0	0	0	0.00

Summary of Budget Changes

FY2002

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Pending Amendments

BA: BCC Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_NOND_BA_10	NAITO: Reorganizes CCFC and realigns staff to provide only mandated planning functions. Moves Early Words program to Library. Significantly reduces and re-assigns elements of the Take the Time program. Eliminates 3.00 FTE. Detail needs to be entered.	0	0	0	0.00
02_NOND_BA_11	NAITO: REVISED TRANSACTION: Reorganizes LPSCC office. Reduces Director position from 1.0 FTE to 0.8 FTE. Deletes Administrative Analyst; adds 0.5 FTE Administrative Secretary, 1.0 FTE Research Analyst 2, 1.0 FTE staff assistant. Carries over \$42,000 from FY 01 for contracted research services and for funding administrative secretary position for FY 02. Research Analyst position to be located in DSS-Budget & Quality Evaluation Research Unit.	48,990	0	1,149	0.30
02_NOND_BA_12	NAITO: Restores \$250,000 for second Olds Home Visiting Nurse Team. This is part of Commissioner Naito's 5/18 proposal. (Accounting to details to be revised.)	112,233	0	-390,500	5.00
02_NOND_BA_13	NAITO: Restores \$106,000 for Teen Connections program in the Health Department. This is part of Commissioner Naito's 5/18 proposal.	106,000	0	-106,000	0.00
02_NOND_BA_14	NAITO: Restores \$35,000 for SKIP program in the Health Department. This is part of Commissioner Naito's 5/18 proposal.	35,000	0	-35,000	0.00
02_NOND_BA_17	ROBERTS: Funds \$22,500 for El Programa Hispano. This is intended to be one-time bridge funding for FY 2002.	22,500	0	-22,500	0.00
02_NOND_PA_01	BOARD: Implements the June 7 CCFC budget compromise per the Rakowitz/Farver memo to the Board. This includes the Library's assumption of Early Words, staffing and budget changes within CCFC, and restoration of programs such as GIFT, PEIP, and Connections in the Health and CFS budgets. If approved, this amendment renders a number of individual amendments proposed by the Board obsolete. Detail needs to be entered into system.	0	0	0	0.00
NOND Total		324,723	0	-552,851	5.30
BCC Amendment Total		837,787	0	-846,752	-0.40

Contingency
ADD BACK
List

Summary of Budget Changes

FY2002

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Pending Amendments

PA: Program Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_ADS_PA_02	General Fund Carry Over: Increases the amount of GF carryover for ADS's IT project from \$115,000 to \$300,000. The \$300,000 will be matched at an estimated 33/67 rate. ADS anticipates spending \$305,000 in FY 2001, of which \$60,000 will be CGF resources. This will leave \$300,000 of the \$360,000 GF. This carryover is above and beyond the FY 2001 96% spending target. (The expenditure to the right also reflects expenditures supported by federal funds.)	949,721	0	19,115	0.00
	ADS Total	949,721	0	19,115	0.00
02_CFS_PA_01	General Fund Carry Over: \$24,325 for professional services relating to SUN School Evaluation costs. (Note that the \$56,376 in the expenditure column to the right reflects a higher amount due to accounting requirements).	56,376	0	0	0.00
	CFS Total	56,376	0	0	0.00
02_DCJ_PA_01	General Fund Carry Over: Carries over \$200,000 to move from the Dexco and the Justice Center into the Mead building.	200,000	0	0	0.00
	DCJ Total	200,000	0	0	0.00
02_DSCD_PA_01	The purchase of some of the vehicles budgeted as a capital expense in FY 2001 are being delayed until FY 2002 and need to be added as a Capital Expense. This amendment increases Beginning Working Capital for vehicles in FY 2002 and increases Capital Equipment to rebudget the purchase of some of those vehicles in FY 2002 and increases contingency (\$230,550) to balance the fund. The vehicle purchase totals \$444,350.	674,900	0	0	0.00
02_DSCD_PA_02	Request for \$25,000 (OTO) from General Fund to pay for professional services to the housing program to provide the County's portion of a professionally facilitated Strategic Planning & Program Development process utilizing a joint County/cities/non-profit supported housing task forces including a consumer advisory group as a direct follow-up to the Key Leaders Housing Summit. (No net change in expenditures shown as reduction in contingency expenditure offsets increased contractual services.)	0	0	-25,000	0.00
02_DSCD_PA_05	Request for \$300,000 (OTO) from the General Fund to pay for District Court space in Gresham. \$300,000 is the estimate for space leasing and tenant improvements that would be required. Ongoing expense starting in FY 2003 is estimated to be \$172,000 annually.	300,000	0	-300,000	0.00
	DSCD Total	974,900	0	-325,000	0.00
02_HD_PA_07	General Fund Carry Over: Carries over \$30,215 professional services for the OCHIN transition not spent in FY 2001.	30,125	0	0	0.00
02_HD_PA_08	Carries over \$168,000 in the Federal-State Fund for equipment and furnishings for new East County primary care clinic. Not spent in FY 01 due to project delay/lack of storage space. This is one-time-only for FY 2002.	168,000	0	0	0.00
02_HD_PA_09	Federal State Fund Carry Over: Carries over \$225,000 for equipment and furnishings for the new East County dental clinic. Not spent in FY 2001 due to project delay/lack of storage. This is one-time-only for FY 2002.	225,000	0	0	0.00
02_HD_PA_10	Federal State Fund Carry Over: Carries over \$120,000 for equipment and furnishings for new North Portland primary care clinic. Not spent in FY 2001 due to project delay/lack of storage space. This is one-time-only for FY 2002.	120,000	0	0	0.00
02_HD_PA_14	Adds 1.00 FTE plus expenses to support countywide Federal Financial Participation work group and activities. This will be funded with Federal Financial Participation (Medicaid) revenues.	126,530	0	3,273	1.00
	HD Total	669,655	0	3,273	1.00

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Summary of Budget Changes

FY2002

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Pending Amendments**PA: Program Amendments**

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_MCSO_CA_06	General Fund Carry Over: Carries over \$997,819 for the booking remodel in the Justice Center. This was OTO for FY 2001 and not spent then. (Net expenditure higher due service reimbursement accounting.)	1,685,268	0	0	0.50
02_MCSO_CA_08	General Fund Carry Over: Carries over \$380,004 for booking remodel. This was a one-time appropriation from the General Fund contingency in FY 2001 and not used then. (Net expenditure higher due service reimbursement accounting.)	760,008	0	0	0.00
	MCSO Total	2,445,276	0	0	0.50
	Program Amendment Total	5,295,928	0	-302,612	1.50

Summary of Budget Changes

FY2002

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Pending Amendments

CA: Carryover Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_CFS_CA_01 OK	State/Fed Fund Carry Over: \$49,500 of Annie E. Casey Foundation funding for pass through in support of SUN School sites. (Net expenditure higher due indirect accounting.)	50,194	0	0	0.00
	CFS Total	50,194	0	0	0.00
02_DA_CA_01	General Fund Carry Over: Carries over \$25,000 for a dedicated Juvenile case tracking system (CRIMES) system which was anticipated to be complete June 30, 2001 and will not due to a series of change orders.	25,000	0	0	0.00
	DA Total	25,000	0	0	0.00
02_DSCD_CA_01 OK	Fleet Fund Carry Over: Carries over appropriation for 5 Fleet vehicles authorized for purchase in FY 2001 that will not be delivered before June 30th, 2001. PO 45-13092, PO 45-13093 in the amount of \$109,800.	109,800	0	0	0.00
02_DSCD_CA_02 OK	Bike Fund Carry Over: \$25,000 for Powell Valley Grade School pedestrian crossing improvement delayed start until July 2001.	25,000	0	0	0.00
02_DSCD_CA_03 OK	General Fund Carry Over. \$10,000 in professional services for emergency animal care from the Dove Lewis Memorial Clinic, contract #4500002497.	10,000	0	0	0.00
02_DSCD_CA_04 OK	General Fund Carry Over: \$171,368 from current Land Use Planning contracts to FY 2002 to complete work started in FY 2001, but not completed. Contract #4600000877 Margo Blosser (GIS Consultant); #4600001528 Liz Fancher, Esq. (Hearings Officer); #4600001532 Kulla Ronnau (Hearings Officer); #4600001951 Parametrix (West of Sandy River Plan); #4600001961 City of Portland (Planning Services); #4600002075 City of Portland (Laboratory Services); #4600001951 Water Quality Management Legal Services.	171,368	0	0	0.00
02_DSCD_CA_05 OK	Emergency Management Fund Carry Over: Carries over a total of \$225,897. Hazardous Materials (SFMO/CCSO) \$35,997; Project Impact Grant extended to 3/30/02 (\$150,000); Emergency Management Mitigation Grant Carryover, \$39,900 for services that will not be complete by June 30, 2001.	225,897	0	0	0.00
	DSCD Total	542,065	0	0	0.00
02_DSS_CA_01 OK	Risk Fund Carry Over: Carries over \$5,000 to cover partial cost of moving a bench at the Juvenile Detention Home. Risk Management asked that the bench, a bronze artwork purchased with 1% for art funds, be moved out of the waiting and reception area where children were in danger of getting their legs stuck in the metal design. The piece is to be moved outside, but the cushions need to be refabricated in a waterproof material and the artist has not completed the work.	5,000	0	0	0.00
02_DSS_CA_02 OK	General Fund Carry Over: Carries over \$37,195 of General Fund in the Evaluation & Research Unit for the Bennett contract analyzing pretrial release. This is three months of the amount appropriated in FY 2001 and the contract did not begin until October 2000.	37,195	0	0	0.00
	DSS Total	42,195	0	0	0.00
02_HD_CA_06 OK	General Fund Carry Over: Carries over \$450,000. This was a one-time appropriation for HIS/OCHIN transition and implementation in FY 2001. FY 2001 fund source was enhanced FQHC reimbursements. Not spent in FY 2001 due to project delay.	450,000	0	0	0.00
	HD Total	450,000	0	0	0.00
02_NOND_CA_16 more info	General Fund Carry Over: Carries over \$175,000 savings in Chair's Office for transition/remodeling costs in FY 2002.	175,000	0	0	0.00
	NOND Total	175,000	0	0	0.00
Carryover Amendment Total		1,284,454	0	0	0.00

Summary of Budget Changes

FY2002

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Pending Amendments

TA: Technical Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_CFS_TA_01	This amendment: 1) corrects children's psychiatric day treatment wbs coding (CGF used for match was coded as subsidy); 2) corrects cost element coding for CAAP.ITS.37 and IS XIX (elements 50180 and 50170 were used instead of 50190); 3) adjusts Marshall and Roosevelt FRC revenue coding to distinguish between federal and state components of revenue; and, 4) moves \$3,294 of HUD funds between leasing and support services to reflect revised program estimates. There is no net impact to revenue or expenditures.	0	0	0	0.00
02_CFS_TA_02	Corrects cost element and wbs element coding for revenues and expenditures in Community Programs and Partnerships to fix coding errors and reflect updated accounting information from the State in the Low Income Energy Assistance Program. There is no net change in revenues or expenditures.	0	0	0	0.00
02_CFS_TA_03	Moves Low Income Weatherization Assistance program revenues and appropriations between WBS elements to reflect revisions from the State of Oregon. There is no net change to revenue or appropriations.	0	0	0	0.00
02_CFS_TA_04	Moves \$95,000 of funding for the Get a Clue contract from the Commission on Children, Families and Community to the Department of Community and Family Services.	1,330	0	0	0.00
02_CFS_TA_05	Cuts \$146,658 of assumed Oregon Children's Plan revenue that was added to backfill early childhood screening contract with Portland Public Schools and Multnomah Education Service District. See Board proposed amendment 02_CFS_PA_04 to restore with County General Fund and/or 02_NOND_PA_01 for June 7 CCFC budget compromise. (Net expenditure reduction higher due to indirect accounting.)	-148,712	0	0	0.00
CFS Total		-147,382	0	0	0.00
02_DCJ_TA_01	Shifts \$28,000 of Other Internal to Professional Services as the Library will now be picking up the costs to supply library books to juvenile justice youth.	0	0	0	0.00
02_DCJ_TA_02	Reconciles data to SAP, transfers costs from Treatment Services Management to Interchange as appropriate.	0	0	0	0.00
02_DCJ_TA_03	Moves \$200,000 of Professional Services from Turnaround School to Counseling Services Management.	0	0	0	0.00
DCJ Total		0	0	0	0.00

Summary of Budget Changes

FY2002

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Pending Amendments

TA: Technical Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_DSCD_TA_01	Funds \$24,345 for the electronics internal service charge for the Courts that was inadvertently left out of the budget request.	24,345	0	-24,345	0.00
02_DSCD_TA_02	Corrects FRED's Service Reimbursements revenues/expenditures in the Approved Budget to balance with Other Internal Expense budgeted by Transportation and Distribution.	100,156	0	0	0.00
02_DSCD_TA_03	Distribution Capital Expense was increased to offset an increase in Service Reimbursement Revenue - this increase should have been to Postage, not Capital. This amendment corrects that entry.	0	0	0	0.00
02_DSCD_TA_04	Transaction 02_MCSO_CC_03 (Proposed Budget) reduced Fleet Supplies to offset a reduction in Service Reimbursement Revenue. A portion of this reduction by MCSO is for replacement vehicles and does not affect Operation and Maintenance expense. This amendment reallocates that portion of the supplies reduction to contingency.	0	0	0	0.00
02_DSCD_TA_05	All of the reduction to Fund 3501 Service Reimbursement Revenue to balance the Internal Service Reimbursement was made to Cost Center 904100. This amendment moves the Electronics portion of that reduction to Cost Center 904200.	0	0	0	0.00
02_DSCD_TA_06	Increases the FY 2002 Cash Transfer from the Road Fund to the Willamette River Bridge Fund for Bridge Maintenance. Increase is due to the audited 2000 CPI of 3.1% (Portland Auditor).	25,163	0	0	0.00
02_DSCD_TA_07	Corrects a transaction from the Library that affected the Facilities Budget. This transaction restores \$102,955 to the Facilities Supplies budget. It also corrects budget to place departmental Services Requests into Professional Services instead of Salary Savings, as they are currently budgeted.	102,955	0	0	0.00
02_DSCD_TA_08	Revises Capital Budget Expenditures to reflect most recent information. See Capital Projects narrative section of budget document for additional detail. Net Change \$0.	0	0	0	0.00
02_DSCD_TA_09	Removes \$470,000 for the McCoy Building Health Department (Asset Preservation Fund) project from the FY 2002 budget and reallocates the funds to a list of projects yet to be approved by the Board of County Commissioners. The McCoy Building project was budgeted twice, and will not need the \$470,000 to complete the project.	0	0	0	0.00
DSCD Total		252,619	0	-24,345	0.00
02_DSS_TA_01	Shifts the cost of the Primary Election Voters Pamphlet (75,252) from Elections Administration to the Primary Election	0	0	0	0.00
02_DSS_TA_02	Corrects overbudgeting in the Public Safety Bond Fund (2500) by reducing Capital Equipment \$2,000,000 and Beginning Working Capital \$2,000,000. The overbudgeted amount resulted from a misread spreadsheet documenting the cost of mainframe migration. This transaction removes the unnecessary and erroneous appropriation.	-2,000,000	0	0	0.00
02_DSS_TA_03	Corrects the erroneous appropriation of Indirect Cost (\$171) in a General Fund organization and moves to dues and subscriptions. There is no net change in appropriations.	0	0	0	0.00
02_DSS_TA_04	Shifts four General Fund programs in DSS to the Data Processing Fund and substitutes service reimbursements for their total cost. This amendment will simplify accounting at ISD but has no program impact. The four programs are GIS, LAN, Data Warehouse, and Data Architecture.	0	0	0	0.00
DSS Total		-2,000,000	0	0	0.00
02_NOND_TA_15	Removes one position in Public Affairs Office that was included in the budget request in error. No change in dollars.	0	0	0	-1.00
NOND Total		0	0	0	-1.00
Technical Amendment Total		-1,894,763	0	-24,345	-1.00

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Pending Amendments

SA: Staff Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_ADS_SA_01	Adds a net 2.50 FTE back by increasing salary savings from approximately 1.2% to 2.0%. In particular, an Administrative Analyst in the N/NE District Office is changed to a Program Supervisor. A new Program Supervisor position for Adult Protective Services unit is added. A 0.50 FTE Veterans Services Officer position is cut. Three previously cut positions are restored. They are 0.50 FTE Case Manager in the N/NE District Office, a 0.50 FTE Community Health Nurse in the West District Office, and a 1.00 FTE Senior Research and Evaluation Analyst in the Planning Unit.	-1	0	0	2.50
02_ADS_SA_02	Moves several FTE within the Department to reflect staffing needs that have occurred since the ADS budget was submitted in February. In particular, a 0.50 FTE Community Health Nurse is moved from the Adult Care Home Program to the East District. A 1.00 FTE Administrative Analyst is moved from the West District to the N/NE District. 5.00 FTE of Office Assistant 2 positions are reallocated across the Department. There is no change in revenues, expenditures, or the number FTE within each job class.	0	0	0	0.00
ADS Total		-1	0	0	2.50
02_CFS_SA_01	Cuts a 0.85 FTE Program Development Specialist position that was restored using FFP funds and instead budgets the restoration as a pass through contract for the Youth Investment System Coordination.	0	0	0	-0.85
02_CFS_SA_02	Moves \$74,000 of anticipated Oregon Children's Plan funding from Nondepartmental to the Department of Community and Family Services to fund a 1.00 FTE Program Development Specialist Senior for Early Childhood Planning & Coordination in the Division of Community Programs & Partnerships.	0	0	0	1.00
CFS Total		0	0	0	0.15
02_DA_SA_01	Reallocates \$399,000 temporarily budgeted in Professional Services in the Approved Budget to fund 1.00 FTE Deputy DA1, 3.00 FTE Deputy DA2, 1.00 FTE Deputy DA 3, and 0.35 FTE Legal Assistant. (Expenditure change due to service reimbursement accounting).	21,701	0	0	5.35
DA Total		21,701	0	0	5.35
02_DCJ_SA_01	Annualizes staff at the Drug Diversion Unit (adds 0.77 FTE), cuts 1.00 FTE OA2, and transfers 3.00 FTE Probation Officers from Centralized Team Supervision to Adult Management, pending final siting of these positions.	-1,241	0	0	-0.23
02_DCJ_SA_02	Adds 1.00 OA2 to the Child Abuse program, cuts 1.00 Juvenile Counseling Assistant to reprogram funds for case management services in the School Attendance Initiative program.	-3,226	0	0	0.00
02_DCJ_SA_03	Implements reclassifications approved by HR and annualizes Drug Diversion positions. These are 2.00 FTE Deputy Director to Program Mgr/Sr; 2.00 FTE Employee Svcs Spec 1 to Employee Svcs Spec 2; 1.00 FTE Juvenile Justice Mgr to Program Mgr/Sr; 2.00 FTE Program Dvlp Spec Sr to Research/Evaluation Analyst 2; and, 2.00 FTE Juvenile Justice Mgr/Sr to Program Mgr/Sr. Annualizes positions by adding 0.23 FTE Corrections Tech and 0.16 FTE Corrections Counselor.	2,796	0	0	0.39
02_DCJ_SA_04	Reclassifies Word Processsing Operator to Office Assistant 2 and transfers Parole/Probation Office from SE to Gresham.	-2	0	0	0.00
02_DCJ_SA_05	Cuts 0.20 FTE Office Assistant 2, cuts 0.20 FTE in Treatment Services, adds 0.30 FTE Marriage and Family Counselor.	0	0	0	-0.10
02_DCJ_SA_06	Reprograms Fleet expense to annualize positions for the ACJ Drug Diversion program.	7,238	0	0	0.75
DCJ Total		5,565	0	0	0.81

Summary of Budget Changes

FY2002

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Pending Amendments

SA: Staff Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_DSCD_SA_02	Change Facilities and Property Management positions due to restructuring/reclassifications that took place in FY2001. There is no net change in cost for these personnel changes.	0	0	0	0.00
02_DSCD_SA_03	This amendment records classifications that took place during FY 2001 and deletes 0.50 FTE Engineering Tech Associate that is shown as 1.00 FTE in the Approved Budget.	0	0	0	-0.50
DSCD Total		0	0	0	-0.50
02_DSS_SA_01	Restores Fiscal Specialist 2 position to Treasury omitted in error in the Proposed Budget and substitutes salary savings in Finance to cover the cost.	0	0	0	1.00
02_DSS_SA_02	Transfers HR Analyst 2 from Human Resources to Finance to administer the Liability and Property Risk Management programs.	0	0	0	0.00
02_DSS_SA_03	Reclassifies two Information Systems Mgr Sr positions to Deputy Information Officer and one Network Analyst 3 to ISA Sr and moves the position from Help Desk to Application Mgmt. There is no net change in appropriations associated with these reclassifications	0	0	0	0.00
DSS Total		0	0	0	1.00
02_HD_SA_11	Increases 0.50 FTE Health Services Supervisor to 1.00 FTE. Staffing increase is funded within existing resources. (Expenditure change due to service reimbursement accounting.)	22,621	0	8,376	0.50
02_HD_SA_13	Increases 0.80 FTE Social Worker to 1.00 FTE. Staffing increase funded within existing resources.	0	0	0	0.20
HD Total		22,621	0	8,376	0.70
02_MCSO_SA_07	Restores 0.75 FTE Program Development Technician cut in the requested budget. Cuts 0.50 FTE OA II, Prof. Svcs., repairs, printing, and supplies to fund increase in FTE. (Net expenditures increase due to service reimbursement accounting.)	4,851	0	0	0.25
MCSO Total		4,851	0	0	0.25
Staff Amendment Total		54,737	0	8,376	10.26

Summary of Budget Changes

FY2002

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Pending Amendments

RA: Revenue Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_CFS_RA_01	Increases AITP program revenue by \$6,600 and Psychiatric Review Board revenue by \$9,918.	16,324	16,324	0	0.00
02_CFS_RA_02	Increases revenue by \$141,346 and adjusts appropriations to reflect adjustments to the City of Portland Omnibus contract. (Net expenditure higher due indirect accounting.)	143,692	143,692	0	0.00
02_CFS_RA_03	Reduces State Mental Health (MHS 21) Day & Residential Treatment Services by \$275,701 to reflect the State's revised grant award (RGA). (Net expenditure reduction lower due to indirect accounting.)	-279,561	-279,561	0	0.00
02_CFS_RA_04	Adds \$15,995 in anticipated State Mental Health carryover to fund temporary on-call coverage for the Involuntary Commitment Program. Reduces a 1.00 FTE Mental Health Position to a 0.83 FTE position to fund a 0.17 FTE temporary mental health consultant for the Summer School Program.	15,995	15,995	0	-0.17
02_CFS_RA_05	Reduces State revenue for treatment services at SCF branches by \$21,294 based on revised estimates.	-21,294	-21,294	0	0.00
02_CFS_RA_06	Adds \$86,703 of State Mental Health Grant - Local Administration funds and restores 1.00 FTE A&D Administrator that was funded with County General Fund and cut in the Proposed and Approved Budget.	86,703	86,703	0	1.00
02_CFS_RA_07	Increases Oregon Energy Assistance program revenue by \$52,000 to cover indirect costs.	52,000	52,000	0	0.00
02_CFS_RA_08	Adds \$223,000 of State Mental Health Grant - Developmental Disabilities revenue per revised allocation estimates. These funds are used to restore the PEIP-PPS/MESD non-general fund cuts. Combined with amendment 02_NOND_PA_01, the PEIP activities are fully restored. (Net expenditure higher due to indirect accounting.)	226,122	226,122	0	0.00
CFS Total		239,981	239,981	0	0.83
02_DA_RA_01	Reduces Termination of Parental Rights Program expenditures by \$115,230 and 1.00 FTE Deputy DA3 due to revenue decrease. (Net expenditure and revenue reduction higher due service reimbursement and indirect accounting.)	-127,548	-127,548	-5,943	-1.00
DA Total		-127,548	-127,548	-5,943	-1.00
02_DCJ_RA_01	Adds \$12,143 of one-time-only revenue from other agencies participating in training sessions on criminal justice matters, to cover one-time expense anticipated in hosting the sessions.	12,143	12,143	0	0.00
02_DCJ_RA_02	Adds \$87,500 of Law Enforcement Block Grant for Professional Services STOP Drug Diversion Program. Carries over \$47,286 Family Court License/Fees revenue for Professional Services.	141,302	141,302	6,516	0.00
DCJ Total		153,445	153,445	6,516	0.00
02_DSCD_RA_01	Adds \$2,377 due to higher projection of Federal Forest payments for timber sales.	2,377	2,377	2,377	0.00
02_DSCD_RA_02	Increase in fees charged for Land Use Permits are expected to bring in \$7,000 during FY 2002.	7,000	7,000	7,000	0.00
DSCD Total		9,377	9,377	9,377	0.00
02_DSS_RA_01	Reduces Beginning Working Capital and offsetting flat fee computer purchases in the Capital Acquisition Fund to reflect expenditures made in FY 2001	-239,181	-239,181	0	0.00
DSS Total		-239,181	-239,181	0	0.00
02_HD_RA_12	Adds \$5.5 million FQHC pass-through revenue and expenditure to safety net clinics state-wide.	5,500,000	5,500,000	0	0.00
HD Total		5,500,000	5,500,000	0	0.00
Revenue Amendment Total		5,536,074	5,536,074	9,950	-0.17



02-ADS-PA-02

Independence. Choice. Dignity.



MULTNOMAH COUNTY OREGON

AGING AND DISABILITY SERVICES
AREA AGENCY ON AGING
421 S.W. 6TH, Suite 300
PORTLAND, OREGON 97204
HELPLINE: (503) 988-3646 ADMINISTRATION: 988-3620
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BOARD OF COUNTY COMMISSIONERS
DIANE LINN CHAIR OF THE BOARD
MARIA ROJO DE STEFFEY DISTRICT 1 COMMISSIONER
SERENA CRUZ DISTRICT 2 COMMISSIONER
LISA NAITO DISTRICT 3 COMMISSIONER
LONNIE ROBERTS DISTRICT 4 COMMISSIONER

Date: June 4, 2001

To: Mike Jaspin, County Budget Office

From: Don Carlson

Re: Program Amendment (02_ADS_PA_02) to ADS FY 02 Approved Budget Regarding General Fund Carryover for the Client Information System

- **Recommendation/Action Requested**

ADS requests that the Board of County Commissioners approve the proposed amendment.

- **Background/Analysis**

ADS has entered into a joint program with the County's Information Services Department and the State Senior and Disabled Services Division to develop a client information system. ADS and ISD will be developing a system which will give case managers information they need to deliver more holistic services and give managers information to better manage the program. While the development of this system has statewide benefits, ADS/ISD are spearheading the work because of a backlog of work at the Department of Human Services. Part of the agreement with the State is that they will maintain and support the system in the future. Total cost of the project is approximately \$1.3 million. ADS has \$360,000 of County General Fund budgeted in the current fiscal year for this project which will be used as match for Title XIX Medicaid funds. At a 67% Federal and 33% local matching ratio, the \$360,000 will generate approximately \$1.1 million in Medicaid funds. During the current fiscal year it is anticipated that ADS will spend approximately \$60K in local matching funds for the project. The remainder of the local match will be used in FY 2002.

This amendment increases the amount of General Fund carry over from \$115,000 to \$300,000 to reflect revised spending estimates and does not require additional resources since it is being funded out of currently budgeted County General Funds which will be carried over to the next fiscal year.

- **Financial Impact**

There is no financial impact from this amendment. It does not require additional revenue to implement it.

- **Legal Issues**

None.

- **Controversial Issues**

None.

- **Link to Other County Policies**

Not Applicable.



Department of Community and Family Services
MULTNOMAH COUNTY OREGON

421 SW Sixth Avenue, Suite 700
Portland, Oregon 97204-1618
(503) 988-3691 phone
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MEMORANDUM

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director
Department of Community and Family Services

DATE: June 4, 2001

SUBJECT: Program Amendment 02_CFS_PA_01

I. RECOMMENDATION/ACTION REQUESTED: The Department of Community and Family Services recommends the approval of CFS Program Amendment 01. This amendment is a one time only reappropriation of \$24,325 County General Funds for Professional Services for SUN Schools Evaluation.

II. BACKGROUND ANALYSIS: We are requesting a carryover of SUN funds earmarked for evaluation purposes in order to have the evaluation match the school year. As SUN is a school-based initiative, the evaluation follows the school year. There are several forms of data collection that cannot be completed until the Fall 2001, after Portland Public Schools compiles and releases its achievement and other data. Carrying over these funds will allow the SUN evaluation workgroup to complete its second year of evaluation and produce an evaluation report by November, 2001. We were not able to spend all of the money necessary to produce the evaluation within the fiscal year as contract work will not be carried out or completed until the Fall, 2001.

III. FINANCIAL IMPACT: Program Amendment #1 increases pass through expenses by \$24,325 and indirect by \$3,863.

IV. LEGAL ISSUES: N/A

V. CONTROVERSIAL ISSUES: N/A

VI. LINK TO CURRENT COUNTY POLICY: N/A

VII. CITIZEN PARTICIPATIONS: N/A

VIII. OTHER GOVERNMENT PARTICIPATION : N/A

Decision Package Analysis Memo

TO: Ching Hay, Budget Analyst
FROM: Shaun Coldwell, Business Services Manager
DATE: June 7, 2001
RE: Department of Community Justice Decision Package 02_DCJ_PA_01

1. **Department Ranking of Decision Package:** Program Amendment
2. **Summary Title:** This budget amendment carries over \$200,000 for facilities moves.
3. **Background Analysis:** A total of \$421,480 in State Community Corrections funds was carried over from fiscal year 2000 to fiscal year 2001. This money was budgeted to pay for furnishings, remodeling costs and move costs into the Multnomah and Mead Buildings. Of that amount, approximately \$205,000 has been spent. For fiscal year 2002, DCJ has assumed moves out of the Dexco Building, where the CTS program is currently located, into the Mead Building and moves from the Justice Center into the Mead Building. This amendment carries over unspent general fund dollars to pay for these moves.
4. **Financial Impact:** The Department of Community Justice anticipates meeting the 96% general fund spending commitment for fiscal year 2001, and underspending by an additional \$200,000 for this purpose.
5. **Legal Issues:** N/A
6. **Controversial Issues:** N/A
7. **Link to Other County Policies:** N/A
8. **Other Government Participation:** N/A



Department of Sustainable Community Development
MULTNOMAH COUNTY OREGON

02 - DSCD - PA - 01

501 SE Hawthorne Blvd, Suite 320
Portland, Oregon 97214
(503) 248-5000 phone
(503) 248-3048 fax

SUPPLEMENTAL STAFF REPORT

To: Board of County Commissioners

From: Mike Oswald, Interim Director
Department of Sustainable Community Development

Date: June 11, 2001

Subject: Program Amendment – 02_DSCD_PA_01

1. Recommendation/Action Requested:

Recommend approval of Program Amendment – 02_DSCD_PA_01. This program amendment: increases Fleet Fund Beginning Working Capital for vehicles not purchased during FY01 as planned; increases Capital Equipment to re-budget the purchase of some vehicles in FY02; and increases Fleet Fund contingency to balance the Fleet Fund.

2. Background/Analysis

During FY01, Fleet Services instituted a temporary vehicle purchases freeze that resulted in the postponement of the purchase of 72 replacement vehicles. Approval of this amendment would allow the purchase of these vehicles during FY02, as needed. The amendment is similar to a carryover except that the replacement vehicles have not yet been ordered.

The temporary purchasing freeze was intended to allow time for implementation of the vehicle utilization guidelines in response to the Fleet Audit's recommendations. The utilization guidelines have been developed and are currently being implemented. The first utilization review has been performed and a number of vehicles were disposed of as a result. The next review will occur in July, 2001. Replacement vehicles would be purchased as needed after this next review.

3. Financial Impact

The financial impact is: an increase in the Fleet Fund Beginning Working Capital from the delayed purchases; an offsetting increase in capital equipment for the purchase of the vehicles; and an increase in Fleet Fund contingency. There is no General Fund financial impact.

4. Legal Issues:

There are no legal issues involved in this amendment.

5. Controversial Issues:

We are not aware of any controversial issues involved in this amendment.

6. Link to Current County Policies:

This amendment would be consistent with the established vehicle replacement program.

7. Citizen Participation:

Not Applicable

8. Other Government Participation:

Not Applicable



Department of Sustainable Community Development
MULTNOMAH COUNTY OREGON

02-DSCD-PA-02

501 SE Hawthorne Blvd, Suite 320
Portland, Oregon 97214
(503) 248-5000 phone
(503) 248-3048 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners
FROM: Mike Oswald, Interim DSCD Director
DATE: May 23, 2001
RE: Housing Program Strategic Planning
Program Amendment 02_DSCD_PA_02

1. Recommendation/Action Requested:

This program amendment adds \$25,000 (one time only) in Professional Services to the Housing Program (DSCD Director's Office) to provide the County's portion of a professionally facilitated Strategic Planning and Program Development process utilizing a joint County/cities/non-profit supported housing task force including a consumer advisory group as a direct follow up to the Key Leaders Housing Summit. The goals of this process are: (1) To coordinate and integrate the County's, cities', and non-profit's role in the development of supported housing for special needs populations within the county; (2) To make recommendations for best utilizing County, local and non-profit resources in this effort; and (3) To do the above with substantive input from representative consumers.

2. Background/Analysis:

The new Housing Program has been charged with "aggressively" increasing the supply of special needs supported housing in the County and coordinating the County's housing efforts. A Key Leaders Housing Summit will be held in late June. This will provide a natural starting point for a concerted planning effort to carry out the housing program's objectives with ample input and buy-in from the full range of county departments and divisions involved in housing, as well as from our natural partners within the broader community. These include city and regional government partners, the non-profit housing development and operating community, and consumers of County housing product. Without this kind of inclusive planning effort, there is a risk of a continuation of an ad hoc, uncoordinated, and inherently inefficient housing program in the County.

3. Financial Impact:

The cost is \$25,000 for a professional facilitator and project coordinator. Overall this may represent a savings versus doing this entirely with in-house staff because it will take less time, thereby leading to additional units produced sooner. Supported housing has been shown in many studies to be more cost effective than hospitalization or

incarceration, which is the ultimate outcome for a substantial portion of those in need who do not gain access to supported housing.

4. Legal Issues:

If the Cities of Portland and/or Gresham, for example, decide to partner with us in this planning effort, there will need to be an agreement as to cost/effort sharing, use and attribution.

5. Controversial Issues:

Virtually none, although it is possible that one or two housing advocates may argue that the \$25,000 could be better spent directly on housing. Countering this is the reality that this amount of funding would buy less than ¼ of a new housing unit, and that coordination and planning will certainly increase the ultimate supply by a much larger factor.

6. Link to Current County Policies:

Resolution 01-97: The DSCD shall pursue policies consistent with the following values:

- ◆ **Developing communities using approaches that emphasize affordable housing, mixed use developments, developing social capital as well as physical infrastructure and linking workforce, housing and economic development.**
- ◆ **DSCD shall develop systematic approaches in the following areas:**
 - **Aggressive development of supported housing opportunities for County clients in need of affordable, supported housing, using the Affordable Housing Preservation Trust as one vehicle.**
 - **Innovative mixed development projects consistent with neighborhood plans.**

Resolution 00-194, #10: Pursuant to the recommendation of the Supported housing Workgroup of the Mental Health Design Team, the Board of County Commissioners, with assistance from the Department of Environmental Services [DSCD], will convene a meeting of key decision makers before April 1, 2001 in order to develop specific strategies for increasing the supply of special needs housing in Multnomah County.

7. Citizen Participation:

Representative citizen consumers and housing development non-profit staff and board members will be invited to be full participants.

8. Other Government Participation:

As mentioned above, this is intended to be a joint County, cities, non-profits undertaking. This participation is invited, but of course cannot be guaranteed.

General Policy Issue: PROVIDE TEMPORARY COURT SPACE FOR GRESHAM CIRCUIT COURT. The policy issue has significant budgetary impact on Multnomah County.

Specific Recommended Program Change (including relevant background/history)

Multnomah County is required by State law to provide space for Courts and there is a specific Gresham requirement in State law. Courts have one courtroom today, they describe the need for two immediately, and project four in Gresham by 2005. Currently, the single courtroom provided for the Gresham Circuit Court is a substandard arrangement located in the Old Gresham City Hall. The annual cost for this arrangement is \$1.00 per year. Because of the low cost of providing this space for the Gresham Circuit Court, any improvement in providing improved space will have a significant budgetary impact on the County.

On February 13, 2001, Multnomah County Chair Beverly Stein and City of Gresham Mayor Charles Becker signed a joint statement announcing that any immediate plans for construction of an East County Justice Center, which would have included Gresham Circuit Court Space, were being placed on hold due to budgetary constraints.

Facilities and Property Management Division was informed in September 2000 that court services in Gresham would be expanded. Facilities proposed to the Chair that providing short-term court facilities was needed immediately to provide adequate facilities for the expanded court operations. The Chair directed Facilities to proceed with identification of leased space that would be capable of supporting expanded court operations in an adequate facility. Two vacant properties were initially identified that would meet the requirements defined. As negotiations proceeded, both owners declined to enter into a lease with Multnomah County because they did not want court activities in their buildings. Facilities continued to try and locate suitable commercial space for the Gresham Circuit Court. The Gresham Circuit Court began night court to expand court services with the single courtroom currently available.

On April 13, 2001, Facilities received a letter from Judge James Ellis that there is a bill pending in the Oregon Legislature to increase the circuit court in the east county region to two judges. Assignment of a second judge to the Gresham Circuit Court requires addition of a second courtroom.

The City of Gresham Police Department provides court security for the Gresham Circuit Court. Facilities has been informed by the Gresham Police Department that the existing facility is grossly substandard and presents significant security problems for the presiding judges.

Facilities has recently identified vacant commercial space that is well located and large enough to meet the Gresham Circuit Court requirements and recommend proceeding with entering into a lease for this space. The lease and tenant improvements for this facility are currently not in the Chair's budget.

Expected Outcome of Change (how will we measure whether it has been successful?)

Providing adequate short-term court facilities for the Gresham Circuit Court will permit efficient and safe court services for two judges and eliminate the operational costs of night court. This action will fulfill Multnomah County's mandated responsibility to provide adequate space for the Gresham Circuit Court.

This action will provide a temporary short-term solution to the steadily increasing demand for more court time for the existing traffic, criminal and small claim caseload currently being served, and the increasing pressure for expanded court services.

Impact on County's benchmarks?

Providing adequate judicial services is essential to a healthy social climate within Multnomah County. While this action does not directly impact County benchmarks, a judicial system that does not meet the needs of the citizens will indirectly make achievement of the County benchmarks more difficult.

Best Practice/Research relevant to recommended change (what evaluation or learnings support or question this change?)

The best solution for providing judicial services for the east county region is to construct a permanent court facility. Preliminary planning for an East County Justice Center had proceeded through the siting process and

negotiations with the City of Gresham were in progress. However, the high cost of this facility and limited funds available for capital improvement have delayed proceeding with this project.

Facilities and Property Management recommends that the East County Justice Center be included in the final solution determined for Countywide court facility needs. The existing Multnomah County Courthouse is in need of major repair, renovation, and expansion to meet the Fourth Judicial District needs.

Direct Budget Impact (what will it cost? What will be saved?) (What is the impact on employees – County or contracted)

Short term impact (FY 2002)

Facilities Costs Only

Estimated annual lease cost for space	\$150K per year
Operations and Maintenance	\$ 58K per year
Utilities	\$ 17K per year
<u>Tenant Improvements for Courts</u>	<u>\$ 75K one time expenditure</u>
Total	\$ 300K

Longer term impact (next five years)

Annual Lease Cost **\$1,125K**

Indirect budget impact (how does taking this action help ease the impact of other budget cuts for 2002?)

This action clearly is an additional budgetary requirement. Multnomah County is increasing the cost of providing Gresham Circuit Court from \$1.00 per year to a minimum of \$225K per year.

What are the downsides and potential risks to this recommended change?

None detected. Not providing improved temporary court space will inhibit the Fourth Judicial District in providing adequate court services for the east county region.

What alternatives were considered (if applicable)

Purchasing of the commercial space for court operations should be considered if County occupancy is going to be longer than 7 years. However, due to the budgetary constraints within the Capital Improvement Program, funds are not readily for purchasing identified property.

How does the recommended change need to be processed publicly?

This action demonstrates the Multnomah County commitment to supporting court services for east county residents and should be viewed as a very positive action.

Other comments (e.g. impacts on other jurisdictions, revenues, etc.)

Improves security for the Gresham Police Department.

Funding Alternatives:

It is now necessary for the County to provide temporary court space for Gresham Circuit Court. The FY 2002 cost for leasing space and making needed tenant improvements is estimated to be \$300,000. Ongoing annual lease cost will be approximately \$150,000.

The Facilities Management Fund was faced with significant constraints while developing the 7% reduced FY 2002 budget. One of the assumptions in that budget was that it would carry \$261,630 in Beginning Working Capital into the FY02 year. Latest estimates show that the FY 2002 BWC will be negligible at best, meaning there would be no room for adding an additional burden of \$300,000 to the Facilities Management Fund.

There may be some flexibility in finding enough to cover the FY02 costs in one of the Facility Capital Construction Funds. However, any plans for Gresham Court costs being covered by the Capital Funds should be considered for FY02 only, and future years' obligations should be from the General Fund or some other source.

In the Public Safety Bond Fund, the ballot measure that authorized project funds did not describe court facilities in East County or Gresham as potential use for these dedicated resources. The Finance Office does not advise considering bond interest from this fund as a source for the FY02 Gresham Court lease / improvements.

The most accessible funds may be in the FY02 Asset Preservation Fund, where we know that one project, the McCoy Health Department Expansion, was double budgeted (\$470,000) and is now available for reprogramming. This change is included in a technical amendment (02_DSCD_TA_11) already under consideration by the Board. The Board should have the ability to redirect these funds toward Gresham Courts if needed. There is also a FY02 Fund Contingency of \$772,066 that the Facility Priority Committee recommended be set aside for future use. Any use of capital funds, of course, reduces the capacity to repair building systems or make necessary building improvements.

After the Board makes changes to the Capital Program during Budget Adoption, the department will reconvene the Facilities Priority Committee to reallocate any remaining capital funds made available by the Board actions. Once the committee has reviewed prioritized projects and made their recommendations, the Board will then be involved in final approval of the revised FY02 Capital Program. These steps will ensure that the capital project decision making process created by Resolution 00-048 is carried out.

02-HD-PA-07



MULTNOMAH COUNTY HEALTH DEPARTMENT

HONOR CULTURE, CELEBRATE DIVERSITY, AND INSPIRE QUALITY

DATE: June 5, 2001

TO: Board of County Commissioners

FROM: Lillian Shirley, Health Department Director

SUBJECT: Budget Amendment Request to Carryover Funds to Purchase Equipment for New East County and North Portland Health Facilities

Supplemental Staff Report

Recommendation/Action Requested:

Approval of budget amendment to carryover the following amounts for the purchase of equipment needed for the new North Portland and East County health facilities:

- HD-8 A. \$ 168,000 East County Primary Care Clinic equipment
- HD-9 B. \$ 225,000 East County Dental Clinic equipment
\$ 393,000 Total East County
- HD-10 C. \$ 120,000 North Portland Primary Care Clinic equipment

Construction completion has been delayed several months on these facilities. Budget amendments are needed to carry funds forward in order to appropriately equip the new facilities.

Background/Analysis:

The East County facility opening has been delayed until November 2001, requiring the \$393,000 carryover. Orders and bids for the equipment and furniture are in process but may not be complete by July 1, 2001. Also until the facility is basically complete, we have no space to store equipment.

- A. The \$168,000 for the East County primary care clinic equipment and furniture is currently budgeted in the facilities services reimbursement cost element because it had been incorrectly anticipated that the facility would have been open and the equipment purchased this year

FY02 Budget Amendment Request – Equipment Purchase Carryover

through Facilities. The budget should be adjusted to move the amount to a Health Department capital line item.

- B. The \$225,000 carryover for new East County dental clinic equipment and supplies is currently budgeted in the Facilities construction budget (\$75,000) and in the Health Dental Division operating budget (\$150,000). When the construction and startup budget for the dental clinic was developed, the Dental Division anticipated getting a grant that would fund a large portion of the new equipment and startup supplies needed. When they found out that the grant funding was not going to be available, the Dental Division held vacancies opened and cut other expenses in order to manage the shortfall by creating additional operating savings, \$150,000, rather than asking for the project budget to be increased. The budget should be adjusted by a carryover of the Facilities capital budget and the Health carryover for equipment and supplies.

The move to the new **North Portland Health Clinic** has been delayed until August 2001, requiring the \$120,000 carryover. All equipment bids have gone out but will not be finalized until storage at new facility is available. Orders and bids for the equipment are in process but may not be complete by July 1, 2001.

- C. Carryover of \$120,000 for the new North Portland Health Clinic is currently budgeted in the facilities services reimbursement cost element because it had been incorrectly anticipated that the facility would have been open and the equipment purchased this year through Facilities. The budget should be adjusted to carryover the amount to a Health Department capital line item.

Financial Impact:

- In FY2001, equipment purchases for the new East County (\$168,000) and North Portland (\$120,000) primary care clinics are budgeted but in the incorrect place, facilities services reimbursements. Budget amendments needed to carry funds forward in order to appropriately equipment the new facilities.
- In FY001, \$75,000 was budgeted in Facilities construction budget for East County dental equipment. The Dental Division created operating savings of \$150,000 for additional equipment and startup supply costs when grant funding was not received.

Legal Issues: N/A

Controversial issues: N/A

Link to current county policies:

- Access to Health Care and Good Government benchmarks – the carryover funds are needed to appropriately equipment the new East County and North Portland health facilities.

Citizen participation:

The Community Health Council also serves as the Department's Citizen Budget Advisory Committee.

Other government participation: N/A



MULTNOMAH COUNTY HEALTH DEPARTMENT

HONOR CULTURE, CELEBRATE DIVERSITY, AND INSPIRE QUALITY

DATE: June 5, 2001

TO: Board of County Commissioners

FROM: Dave Warren, Budget Manager

SUBJECT: Budget Amendment Request for FFP Staff Position

Supplemental Staff Report

Recommendation/Action Requested:

Approve the amendment adding Federal/State Partnership Liaison position to obtain FFP reimbursements.

Background/Analysis:

The County is in the primary stages of developing a broad, cohesive approach to gaining federal financial participation. As part of the federal financial participation team, this position will be central to plan development and implementation.

The primary purpose of this position is to recommend, develop, implement, and maintain systems of reimbursement for client services eligible for payment by the Federal government. The intended outcome is the full recovery of federal funds attributable to a wide range of County funded programs, and State funded programs administered by the County.

The position is assigned to the Director's Office, and will receive general direction from the Strategic Partnerships Director. The position will be part of a cross-departmental and jurisdictional work team implementing the **State – County Federal financial participation (FFP) Work Plan**. The position may supervise staff in the future, as the County makes the FFP Plan operational.

Financial Impact:

- The cost of the position and associated professional services and materials costs will be \$120,167. Given the administrative nature of the position, we expect full reimbursement from Title 19.

Legal Issues: N/A

FY02 Budget Amendment Request – FFP Partnership Liaison Position

Controversial issues: N/A

Link to current county policies:

- Access to Health Care and Good Government benchmarks

Citizen participation:

N/A.

Other government participation: Results from the FFP Workgroup analysis involving State of Oregon participants.

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF OPERATING COSTS FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

Request approval to carryover \$997,819 in operating expenditures for the temporary booking facility during remodel of the justice center.

II. Background/Analysis:

In FY 01, the amount of \$997,819 in order to operate the temporary booking facility while the facility in the justice center is being remodeled. The amount will pay for additional overtime, supplies, and professional services necessary to temporarily move, operate at a remote location, and vacate the location at completion. This amount was discussed and approved by the Board of County Commissioners. Planning, permitting and building delays resulted in the appropriation not being expended. However, the appropriation will be needed for the next fiscal year. Therefore, the Sheriff's Office requests that this amount be carried over into FY 02.

III. Financial Impact:

This will reduce BWC for FY 02 by \$997,819

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

N/A

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF CONTINGENCY FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

Request approval to carryover \$380,004 as a set aside in contingency for the booking remodel at the justice center.

II. Background/Analysis:

In FY 01, the amount of \$380,004 was set aside for costs associated with remodeling the booking center in the Justice Center. Facilities Management identified this amount as necessary to complete the booking remodel project. This amount was discussed and approved by the Board of County Commissioners. Planning, permitting and building delays resulted in the appropriation not being expended. However, the appropriation will be needed for the next fiscal year. Therefore, the Sheriff's Office requests that this amount be carried over into FY 02.

III. Financial Impact:

This will reduce BWC for FY 02 by \$380,004.

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

Facilities Management

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF OPERATING COSTS FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

This amendment will restore a .75 FTE Program Development Technician that was originally cut from the Corrections Volunteer Unit. The amendment converts the existing vacant .5 FTE OA2 position to a .75 FTE Program Development Technician using existing funds from Professional Services, Repairs & Maintenance, Printing, and Supplies.

II. Background/Analysis:

During budget planning a decision was made to cut a .75 Program Development Technician from the budget. After reflecting on the total cuts made from the budget, it was decided that the PDT would be extremely useful due to an increased dependency on volunteers. Therefore, a vacant OA 2 position was identified as a substitute.

III. Financial Impact:

There will be no impact on the budget. The restoration was made through cuts in the Sheriff's Office.

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

N/A

BOGSTAD Deborah L

From: NAITO Lisa H
Sent: Monday, June 11, 2001 4:09 PM
To: FARVER Bill M; #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; #BUDGET; WRIGHT Stephen M
Cc: SHERIFF; AAB Larry A; CLAWSON Elyse; JOPLIN Lore A; FULLER Joanne; MATTIODA Gina M; YANTIS Wanda; JOSLIN Amy M; OSWALD Michael L; HEDGPETH Mel L
Subject: RE: PROPOSED BUDGET SCHEDULE

I hope we can keep the budget discussion for the 19th and not on the 14th. I am out of town on the 14th for County business-I am attending a leadership meeting Public Safety Subcommittee of NACO in Pennsylvania and the focus will be on increasing the .5billion Congressional appropriation for the Law Enforcement Block Grant to a 2 billion Public Safety Block Grant that would include counties. I would rather meet Tuesday afternoon (the 12th) and cancel the existing conflict on the 12th. I told everyone about this NACO meeting several weeks ago and believed I received a commitment that budget meetings would not be held in my absence. Lisa

-----Original Message-----

From: FARVER Bill M
Sent: Monday, June 11, 2001 3:15 PM
To: #ALL CHAIR'S OFFICE; #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; #BUDGET; WRIGHT Stephen M
Cc: SHERIFF; AAB Larry A; CLAWSON Elyse; JOPLIN Lore A; FULLER Joanne; MATTIODA Gina M; YANTIS Wanda; JOSLIN Amy M; OSWALD Michael L; HEDGPETH Mel L
Subject: PROPOSED BUDGET SCHEDULE

<< File: 06;11;01budgetagenda.doc >>

Attached please find proposed budget agendas for the next two weeks. Please review and then confirm during your meeting tomorrow morning, so we can make sure the right people are in attendance at each session.

June 12, 2001

To: Board of County Commissioners

From: John Rakowitz; Bill Farver

Re: Facilities Amendments

The Board proposed a number of Facilities amendments on May 29, the last Board session reviewing departmental budgets. Because of the late date of the worksession, suggested resolution of those issues was not part of the draft memo that we sent last week. Also, the resolution of these issues involves more tradeoffs within Facilities, than reprioritization of funds to meet other budget needs.

Since, there has not been an opportunity to for the Board to review the Departmental responses, we recommend that the Board include Facilities in their Tuesday, June 19, deliberations. (The exception is the Green Roof, which we recommend the Board discuss on June 14 if possible, because of staff vacation plans).

If the Board is ready to make decisions, the Department would welcome the directions. If, however, the Board would like to delay decisions on any or all of these issues, they could be scheduled for July worksessions. The Budget could be approved as submitted with the understanding that work would not proceed until final approval is gained.

Based on what we have heard to date from the Department and budget staff, we suggest the Board consider the issues in the following order.

1. Green Roof – Questions 55,56,57

The Departmental response presents the requested case for the green roof which was not available during our discussion. This seems like a clear public policy issue for Board consideration. If the roof is not approved, the

answers to questions 62 and 69 provide the Board with information about alternative uses of the funds.

2. Use of Yeon Shops for MCSO operations – Questions 76,78, 79 -

The Departmental issue paper (#33) outlines the case for using the Yeon Shops for MCSO, FREDS, and Animal Control operations. Their responses explain the tradeoffs with building a new Sheriff's office on County owned land in Troutdale. (note the market value of that land or the need to purchase land at a different site is not included)

The Facilities proposal is probably the quickest way of completing the Sheriff's move out of the Hansen Building, which is turn will trigger its reuse and/or sale and use of proceeds to bolster the Asset Preservation fund.

In terms of the issues raised in the Sheriff's memo, we still need information on the potential to relocate aspects of his operation which might benefit from a more central location (e.g. concealed weapons permits; remaining alarm ordinance permits)

Again, this is a public policy issue that the Board needs to decide. Facilities will present a clearer explanation of the comparison between the costs and pros and cons of proceeding with the Yeon plan versus building a new facility. The analysis is complicated by the fact that the Yeon proposal includes building improvements and moves that are unrelated to the Sheriff.

Facilities recommends this move because it is cheaper, moves the Sheriff out of the Hansen Building quicker, and makes more efficient use of current County space.

3. Fifth Floor Multnomah Building – Question 67

If the Board approves Facilities's Yeon plan, Land use planning will have to move. The Fifth Floor is one viable option.

The Department's response to Question 67 outlines the policy advantages to moving land use staff to the Multnomah Building, which were not available during the hearing.

If the Yeon plan is not approved and/or the Board believes there is a better tenant for the fifth floor, most of the costs will need to be incurred regardless to prepare the space for another tenant. Therefore, the \$492,000 will need to be approved as a budget amendment for new tenants, unless the Board wishes the space to continue in its relatively unused state.

The Board asked for more detail concerning the investment to move land use into the Yeon facility and whether that investment would be lost if they were to move again. That information is attached.

4. Gresham Temporary Court Space expansion – new amendment \$300,000 (including \$75,000 OTO)

While you have an issue paper on the Gresham Court space (#23), the Board has not discussed it. The specific proposal arose too late to be considered in the executive budget. Under this proposal, Facilities will lease space for two courtrooms, dealing with the short term issues. Facilities has identified potential sources of one year funding in asset preservation funds or capital funds, with the operating costs issues funding issue deferred to 02-03. That information is attached.

5. River Patrol – question 69 (#2)

The Department provided a status update. We believe it useful to clarify the Board's and public's expectation of the County's commitment to contribute funds to this project beyond the amount noted in the response. We do not believe the County has committed to funding this project to date. A decision could be postponed until this summer, but planning should not proceed without approval of a project charter by the Board.

6. Master Plan - questions 70, 71, 72, 73

In view of the extent and complexity of issues involved, we recommend that the Board postpone decisions about the master plan until July. We suggest the Board approve the submitted budget, but that the Department not proceed with the planning until they receive more specific direction. The

budget office will develop a budget note to that effect. The use of Asset Preservation Funds could be included within this discussion.

7. Other questions

We believe that a review of the other questions and responses does not require further Board action. Of course, other amendments or suggestions may emerge when the responses are reviewed.

June 12, 9:30 a.m. BOARD BUDGET WORKSESSION

1. **Financial Recap** (35 minutes) - 9:30 – 10:05
 - a. Report from Salem - Gina (10 minutes)
 - b. General Revenue Assumptions - BIT current data (5 minutes)
 - c. Reserve Discussion - Where we started in the 2000-01 budget, what happened since, what we expect to have at the end of next FY Daves (5 minutes)
 - d. Sheriff Revenues - Pay to stay, Marshal rate increase, Federal Beds for next year Dave W (10 minutes)
 - a. What we budgeted for each
 - b. Worst case scenario for eachTotal potential gap about \$2.3 million
 - e. Revenue Review Schedule, Dave W (5 minutes) – quarterlies and time certain date reviews
 - Sheriff Revenues - Health/CFS FFP Revenues
 - BIT - Property Tax
2. **Policy Information and Discussion** (60 minutes) 10:05 – 11:05
 - a. Sheriff - Janitorial options – John Rakowitz; Larry Aab; Steve Wright: Wanda Yantis– 40 minutes
 - b. Forest Project Options – Elyse Clawson - 10 minutes
 - c. State Community Corrections funding status and options – Elyse Clawson – 10 minutes
3. **Amendments** (55 minutes) 11:05 to noon : Distribute, initial review and discuss how to process – possibly continue with Board on Thursday June 14th)

Program amendments (starting with Board proposals, continuing with department program amendment proposals -- (30 minutes)

Other amendments (20 minutes) Budget Office explanation/discussion.
Carryover amendments
Technical amendments
Staff amendments
Revenue amendments

19
June 14, BOARD BUDGET WORKSESSION after Regular Board Meeting approximately 10:15 a.m. (Commissioner Naito not available - ~~TENTATIVE~~ (otherwise, Tuesday morning)

1. Continue discussion of **Program and Other Amendments**
2. **Green Roof** (Amy Joslin and Facilities staff

9⁰⁰_{am} - 2⁰⁰_{pm}

June 19, ~~9:30~~ a.m. BOARD BUDGET WORKSESSION

1. Program Issues (90 minutes)

- A. Sheriff's Governmental Beds leasing – projections and options
– 30 minutes
- B. Facilities issues/amendments – 60 minutes (see memo –
decisions can be deferred to July if necessary)
 - Green Roof (if not decided)
 - Yeon Shops
 - Fifth Floor Multnomah Bldg
 - Gresham Temporary Courts
 - River Patrol
 - Master Plan – Asset Preservation Plan

2. Program Amendments – complete review (30 minutes; if needed)

3. Other Amendments – complete review (30 minutes if needed)

4. Review of Thursday agenda – voting to complete the budget

~~June 19, 1:30 p.m. BOARD BUDGET WORKSESSION~~

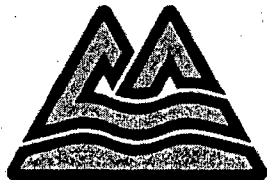
~~ONLY IF ABSOLUTELY NECESSARY (Commissioner Cruz not available)~~

THANK Campbell
06/12/01

General Fund Revenue Forecast

FY 00-01 Year to Date (YTD) thru June 8th

	YTD FY 00-01	Current Estimate FY 00-01	May 1 Estimate FY 00-01	Budget FY 01-02	Comments
Property Taxes	\$ 154,045,548	\$ 165,322,066	\$ 165,322,066	\$ 172,876,380	Need to accrue one more 1/3 payment for taxes due in current year
BIT	25,375,000	34,829,630	36,178,075	37,176,808	Estimated payment due June 15th
Motor Vehicle Rental Tax	8,653,569	12,632,947	12,942,980	13,590,129	
SB1145 Reimbursement	10,373,352	10,373,352	10,281,022	10,281,022	
Service Reimbursments	15,425,310	26,420,840	26,420,840	10,103,029	FY 00-01 includes about \$13M in General Fund paid indirect costs
Fed Detention Reimbursement	4,103,038	4,699,376	4,699,376	8,249,183	Averaging about 135-140 beds per day
State Shared Revenue	5,969,565	7,209,420	7,155,801	6,371,941	
Interest	5,670,359	5,670,359	4,725,000	4,725,000	
Recording Fees	3,017,369	3,224,383	3,700,000	3,500,000	Starting to pick up as interest rates have fallen
Health Inspections and EMS	2,511,601	2,662,031	2,393,121	2,617,645	
Subtotal - Major Sources	235,144,711	273,044,404	273,818,281	269,491,137	
All Other GF	13,411,826	23,158,173	23,482,323	22,247,872	
Total - Ongoing Sources	\$ 248,556,537	\$ 296,202,577	\$ 297,300,603	\$ 291,739,008	
Difference (Forecast v. Estimate)			\$ (1,098,026)		
Difference as % of Ongoing Revenue			-0.37%		



MULTNOMAH COUNTY OREGON

DAVE WARREN
06/12/01

DEPARTMENT OF SUPPORT SERVICES
BUDGET & QUALITY DIVISION

BUDGET
EVALUATION & RESEARCH

PHONE: 503 988-3883
FAX: 503-988-3292

MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD
4TH FLOOR
P.O. BOX 14700
PORTLAND, OREGON 97293-0700

TO: Board of County Commissioners

FROM: Dave Warren, Budget Manager

DATE: June 11, 2001

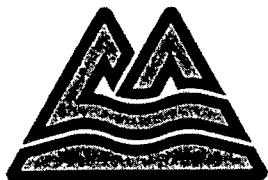
SUBJECT: Summary of General Fund Reserve Picture

When we adopted the 2001 Budget, we expected to begin the year with a \$10.1 million reserve. This was about 75% of the \$13.5 million reserve the Board's 5% reserve policy calls for.

Departmental spending in 1999-00 was slightly lower than we anticipated. Unfortunately, the Business Income Tax was significantly lower than we anticipated. Beginning Working Capital was \$6 million less than the budget assumed. However, one major revenue, the quarterly Video Lottery payment from the State, did not get credited properly back to last fiscal year and one significant expenditure, a MERLIN debt payment, was charged against 1999-00 rather than the current year. Taking those things into account meant that we actually started this year with a little more than half the budgeted reserve: approximately \$5.7 million.

We expect the 2000-01 BIT receipts to be \$7.9 million lower than the budgeted estimates. However, property taxes are almost \$750,000 higher than budgeted and departments are controlling spending within 96% of their budgets. We expect to start next year with a reserve of \$4.1 million.

Budgeted 2000-01 Reserve	\$	10,100,000
Less BWC shortfall		(6,130,000)
Misaccrued Video Lottery / MERLIN payment		1,700,000
"Actual" 2000-01 Reserve	\$	5,670,000
Less 2000-01 BIT shortfall		(7,900,000)
Plus Property tax above estimate		730,000
Spending less than "normal" 3% underexpenditure		5,600,000
Budgeted 2001-02 Reserve	\$	4,100,000



MULTNOMAH COUNTY OREGON

DAVE WARREN
06/12/01

DEPARTMENT OF SUPPORT SERVICES BUDGET & QUALITY DIVISION

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MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD
4TH FLOOR
P.O. BOX 14700
PORTLAND, OREGON 97293-0700

TO: Board of County Commissioners
FROM: Dave Warren, Budget Manager
DATE: June 11, 2001
SUBJECT: Sheriff's Office Revenues

The Board's concern about the revenue estimates in next year's budget is a reasonable one, but there are reasonable expectations behind those that have been most questioned, the estimates in the Sheriff's Office.

1. The Sheriff offset some of the cuts necessary to balance the budget by completing negotiations on the rate to bill the Federal government for jail beds. Assuming we lease no more beds next year than the 125 we budgeted for 2000-01, we will recover an additional \$706,000. This estimate is virtually certain to be realized.
2. Less certain is the number of beds the Federal government will lease from us. The following table shows how much we budgeted (195 beds, the top figure), and how much we will receive at various usage rates down to the 125 beds we budgeted to receive revenue for in 2000-01. The "worst case" on this revenue is probably the current level of use, approximately 140 beds. That would leave a \$2.285 million hole in the revenue stream. Obviously, the more beds we can lease to the Federal Marshal or INS, the less of a shortfall we will see.

If we rent out this number of beds per day,	We generate this much revenue	Potential Shortfall	Notes
195	8,185,000	0	Budgeted estimate
170	7,135,000	(1,050,000)	
150	6,300,000	(1,885,000)	
140	5,900,000	(2,285,000)	Current level being rented
125	5,250,000	(2,935,000)	Last year's budgeted number, next year's rates

3. Pay to Stay revenues involve charging a higher reimbursement for room and board to prisoners who can afford to pay. Given the change from \$15 per day to a potential \$60 per day at the Restitution Center, Julie Neburka believes the "worst case" would be between \$800,000 and \$850,000 of additional revenue next year. This makes the Sheriff's estimate of an additional \$1 million seem possible. However, the effects of this kind of change are often difficult to predict, so that early and frequent review of the receipts is advisable.

DAVE WARREN
06/12/01

FY 2002 Revenue Review Schedule

Revenue Source	Budgeted Estimate	Budget Office Review Points	Notes
Property Tax	\$172,984,447	Mid-October	The tax roll is finalized in late September; tax bills are mailed in early October
Internal Service Fund Revenues	105,869,842	Quarterly	Billings often lag by a month; Risk Fund (\$39M), Facilities (\$37M), DP and Telephone (\$24M), FREDS (\$5.5M)
Business Income Tax	37,176,808	Quarterly	Majority of revenue received on, or around, April 15th
State Department of Corrections Revenue	32,645,040	Quarterly	
Gas Tax	25,974,206	Quarterly	Most of this (approximately \$20 million) is passed through to cities
Beginning Working Capital (General Fund)	17,105,013	Mid-October	Although the final audit will not be done, we should have adequate information after the close of 2001 books
Motor Vehicle Rental Tax	13,590,129	Quarterly	Payments due quarterly with a quarter's lag
Primary Care Clinic Revenues	8,572,582	Quarterly	Dependent upon timing of billing for reimbursements
Federal Bed Rental Revenue	8,305,651	Monthly	Begin review at the end of July, report first week in August
Federal Financial Participation	7,300,000	October and March	Dependent upon timing of billing for reimbursements
Recording Fees	3,656,000	Monthly	
Assessment & Taxation Supplement	3,465,710	August 1	DOR provides us with the amount after reviewing A&T budgets in all 36 counties
Pay to Stay Fee Collection	1,435,000	Monthly	
Animal Control Fines and Fees	1,432,000	Quarterly	
Strategic Investment Program Revenues	1,310,001	Mid-October	We bill LSI Logic for 1/4 of taxes abated under the SIP when the assessed value is certified
DUII Fee Revenues	538,529	Monthly	

Suggested Dates for Regular Review w/ Board

First week in August
 First Quarter - September 25 or 27
 Second Quarter - December 13 or 18
 Third Quarter - March 12 or 14
 Final Review - May 9

Federal bed use and Pay to Stay.
 Valuation information should be available by this date
 Estimate BWC for FY 02-03; set parameters for budget process
 Incorporate information from State Economic & Revenue Forecast
 Adjustments to revenue estimated in Executive Budget



Dan Noelle
Sheriff

MULTNOMAH COUNTY

Sheriff's Office

501 SE Hawthorne Blvd., Suite 350

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LARRY AAB
06/12/01

MCSO PROPOSAL FOR JANITORIAL SERVICES

June 12, 2001

The Multnomah County Sheriff's Office has proposed the use of inmate work crews to perform janitorial services in Multnomah County facilities. Although proposed during a time of extreme financial crisis, the expected savings of \$1,000,000 is just a part of the benefits of this proposal. Teaching job skills is an important part of our efforts to break the cycle of criminal behavior and prepare our offenders to return to the community.

Over the past two weeks, representatives of the Sheriff's Office, the County Budget Office, and Facilities and Property Management have worked with John Rakowitz of Chair Linn's Office to develop a cost proposal that will integrate inmate work crews into Multnomah County landscaping and janitorial services. This proposal is attached to this document. The proposal uses a suggestion by Commissioner Naito for MCSO to assume janitorial and drain cleaning activities in MCSO facilities, and landscaping, window washing and pressure washing activities in all county facilities where these services are currently performed as a base proposal. Subsequent proposals add janitorial responsibilities in an incremental fashion for the Board's consideration.

Community Readiness Services is one of the four core business processes that the Sheriff's Office has identified as critical to its success in intervening in inmate behavior and preparing them to re-enter the community. Community readiness services seeks to provide educational, work and social management skills to offenders confined to the Sheriff's Office correctional facilities in order to facilitate a successful re-entry into the community and reduce the probability of re-offending.

As a component of this business process, implementation of these proposals at their maximum level will provide job training skills to as many as 80 inmate offenders per day. To take advantage of these job training skills, MCSO will seek to develop a One Stop Career Center System within Multnomah County that is complimentary to partnerships being established between the One Stop system and local DOC facilities, and the One Stop system developed by the Department of Community Justice Field Supervision Offices. The goal of this partnership is to focus a segment of inmate transition planning on employment and job readiness

Exemplary service for a safe, livable community.

skills so as to decrease the amount of time ex-offenders are unemployed upon their release from the correctional system. The Sheriff's Office will also seek modification of remaining county janitorial contracts to place trained ex-offenders into vacancies as they occur. We expect that placement of these ex-offenders into living wage jobs will have a positive impact upon their re-entry into the community.

The Sheriff's Office is excited about the possibilities of this proposal. The opportunity to partner with other county programs and Divisions to facilitate the successful re-entry of offenders into the community and reduce crime is a primary benchmark of Multnomah County government. We look forward to the successful implementation of this proposal.

**ANNUAL SAVINGS UTILIZING INMATE LABOR FOR
LANDSCAPE, WINDOW WASH, DRAIN CLEAN, AND CUSTODIAN SERVICES**

Option #	MCSO Proposal Based on Approved Budget Savings of \$1,000,000	ANNUAL COSTS AND RESULTING SAVINGS							IMPACT ON APPROVED BUDGET					
		Current Facilities Annual Cost	MCSO COSTS TO PERFORM SERVICE				Net Savings (Col 2 less Col 6)	Base + Option	Proposal Accepted				Additional to Balance to Approved	FTE Cuts to Balance to Approved/5
			Inmate Labor Crew /1	Sub- Contracts/2	Employ 4 Fac. Mgmt. Workers	Total MCSO Proposal Cost			FTE Impact					
									Fac Mgt	MCSO	Offenders Trained/3	Contract/4		
		< 2 >	< 3 >	< 4 >	< 5 >	< 6 >	< 7 >	< 8 >	< 9 >	< 10 >	< 11 >	< 12 >	< 13 >	< 14 >
1	Base Proposal													
	MCSO Facilities	\$328,284	\$180,000	\$0	\$0	\$180,000	\$148,284	\$148,284	0.0	2.0	20.0	-15.2	\$851,716	
	Co. Window/Pressure Wash	\$140,000	\$0	\$28,000	\$0	\$28,000	\$112,000	\$112,000	0.0	0.0	0.0	0.0	\$888,000	
	Drain Cleaning MCSO Fac	\$85,000	\$0	\$0	\$0	\$0	\$85,000	\$85,000	0.0	0.0	0.0	0.0	\$915,000	
	Landscaping	\$280,239	\$180,000	\$0	\$0	\$180,000	\$100,239	\$100,239	-4.0	2.0	20.0	-3.0	\$899,761	
	Total	\$833,523	\$360,000	\$28,000	\$0	\$388,000	\$445,523	\$445,523	-4.0	4.0	40.0	-18.2	\$554,477	11.1
	Janitorial Options													
2	Yeon and Ford Buildings	\$75,816	\$0	\$0	\$0	\$0	\$75,816	\$521,339	0.0	0.0	0.0	-4.1	\$478,661	9.6
	County Libraries													
3	- a) With MCRC Day Porter	\$547,619	\$270,000	\$0	\$0	\$270,000	\$277,619	\$723,142	0.0	3.0	30.0	-14.1	\$276,858	5.5
4	- b) Subcontracting Day Porter	\$547,619	\$270,000	\$72,066	\$0	\$342,066	\$205,553	\$651,076	0.0	3.0	30.0	-11.1	\$348,924	7.0
5	- c) With 4 Fac Emp.	\$547,619	\$270,000	\$0	\$191,701	\$461,701	\$85,918	\$531,441	4.0	3.0	30.0	-14.1	\$468,559	9.4
6	Multnomah Building	\$248,410	\$90,000	\$26,356	\$0	\$116,356	\$132,054	\$577,577	0.0	1.0	10.0	-9.2	\$422,423	8.4
7	Yeon, Ford, Option B Library & Multnomah Bldg.	\$871,845	\$360,000	\$98,422	\$0	\$458,422	\$413,423	\$858,946	0.0	4.0	40.0	-24.4	\$141,054	2.8
8	No Inmate Work Crews in Libraries but use displaced county landscaping employees as day porters in Central Library/6	\$72,066	\$0	\$0	\$191,701	\$191,701	(\$119,635)	\$325,888	4.0	0.0	0.0	-3.0	\$674,112	13.5

NOTE 1/ \$90,000 per work crew includes deputy supervision, vehicle, supplies and small tools - where no cost shown, can be performed with "MCSO Facility" Custodians

NOTE 2/ As appropriate, includes \$28,000 subcontract ext upper window washing, & \$72,066 Central Library day porter

NOTE 3/ Number of offenders receiving job skills each day based on 10 person work crews.

NOTE 4/ Total contract janitorial pool is 69.4 FTE's. Landscape contract employees equals 3 FTE

NOTE 5/ Additional FTE layoff based on cost of \$50,000 per FTE

NOTE 6/ Since this option does not involve MCSO, displaced employees will remain in F&PM

**INMATE LABOR WORK CREW PERFORMING
LANDSCAPE, WINDOW WASHING, DRAIN CLEAN AND
CUSTODIAN SERVICES**

Executive Summary

Base Proposal / Option # 1

- **AFFECTED BUILDINGS:**
 - **Custodian:** All MCSO Bldgs.
 - **Landscape/Window Washing:** All County Buildings
 - **Drain Cleaning:** MCSO Jail Facilities

- **CURRENT FACILITIES ANNUAL COST:**
 - **Sheltered:** \$91,538
 - **Not Sheltered:** \$741,985
 - **Total:** \$833,523

- **ANNUAL MCSO COST TO PERFORM SERVICE**
 - **Inmate Labor Crew Deputies: (4 Work Crews)** \$360,000
 - **Sub Contract Exterior Upper Floor Windows:** \$28,000
 - **Employ 4 Facilities Workers:** \$00
 - **Total MCSO Cost:** \$388,000

- **NET SAVINGS (Column # 8):** \$445,523

- **IMPACT ON APPROVED BUDGET:**
 - **PROPOSAL ACCEPTED::**
 - **FTE Impact**
 - **Facilities:** -4.0
 - **MCSO:** 4.0
 - **Offenders Trained:** 40.0
 - **Contract Employees Displaced:** -18.2

 - **ADDITIONAL \$ TO BALANCE
TO APPROVED:** \$554,447

 - **FTE CUTS TO BALANCE TO APPROVED:** 11.1

**INMATE LABOR WORK CREW PERFORMING
LANDSCAPE, WINDOW WASHING, DRAIN CLEAN AND
CUSTODIAN SERVICES**

Executive Summary

Base Proposal Plus Yeon and Ford Buildings / Option # 2

- **AFFECTED BUILDINGS:**
 - **Custodian:** All MCSO Bldgs, Yeon/Annex, Ford Bldgs
 - **Landscape/Window Washing:** All County Buildings
 - **Drain Cleaning:** MCSO Jail Facilities

- **CURRENT FACILITIES ANNUAL COST:**
 - **Sheltered:** \$91,538
 - **Not Sheltered:** \$817,801
 - **Total:** \$909,339

- **ANNUAL MCSO COST TO PERFORM SERVICE:**
 - **Inmate Labor Crew Deputies: (4 Work Crews)** \$360,000
 - **Exterior Upper Floor Windows:** \$28,000
 - **Employ 4 Facilities Workers:** \$00
 - **Total MCSO Cost:** \$388,000

- **NET SAVINGS (Column # 8):** \$521,339

- **IMPACT ON APPROVED BUDGET:**
 - **PROPOSAL ACCEPTED:**
 - **FTE Impacts:**
 - **Facilities:** -4.0
 - **MCSO:** 4.0
 - **Offenders Trained** 40.0
 - **Contract Employees Displaced:** -22.3

 - **ADDITIONAL \$ TO BALANCE
TO APPROVED:** \$478,661

 - **FTE CUTS TO BALANCE TO APPROVED:** 9.6

**INMATE LABOR WORK CREW PERFORMING
LANDSCAPE, WINDOW WASHING, DRAIN CLEAN AND
CUSTODIAN SERVICES**

Executive Summary

**Base Proposal Plus Library Buildings / Option # 3
(MCRC To Provide Central Library Day Porter)**

- **AFFECTED BUILDINGS:**
 - **Custodian:** All MCSO Bldgs, Library Bldgs
 - **Landscape/Window Washing:** All County Buildings
 - **Drain Cleaning:** MCSO Jail Facilities

- **CURRENT FACILITIES ANNUAL COST:**
 - **Sheltered:** \$91,538
 - **Not Sheltered:** \$1,289,604
 - **Total:** \$1,381,142

- **ANNUAL MCSO COST TO PERFORM SERVICES**
 - **Inmate Labor Crew Deputies: (7 Work Crews)** \$630,000
 - **Exterior Upper Floor Windows:** \$28,000
 - **Employ 4 Facilities Workers:** \$00
 - **Total MCSO Cost:** \$658,000

- **NET SAVINGS (Column # 8):** \$723,142

- **IMPACT ON APPROVED BUDGET:**
 - **PROPOSAL ACCEPTED:**
 - **FTE Impact:**
 - **Facilities:** -4.0
 - **MCSO:** 7.0
 - **Offenders Trained:** 70.0
 - **Contract Employees Displaced:** -32.3

 - **ADDITIONAL \$ TO BALANCE
TO APPROVED:** \$276,858

- **FTE CUTS TO BALANCE TO APPROVED:** 5.5

**INMATE LABOR WORK CREW PERFORMING
LANDSCAPE, WINDOW WASHING, DRAIN CLEAN AND
CUSTODIAN SERVICES**

Executive Summary

**Base Proposal Plus Library Buildings / Option # 4
(SUBCONTRACT CENTRAL LIBRARY DAY PORTER)**

- **AFFECTED BUILDINGS:**
 - **Custodian:** All MCSO Bldgs, and Library Bldgs
 - **Landscape/Window Washing:** All County Buildings
 - **Drain Cleaning:** MCSO Jail Facilities

- **CURRENT FACILITIES ANNUAL COST:**
 - **Sheltered:** \$91,538
 - **Not Sheltered:** \$1,289,604
 - **Total:** \$1,381,142

- **ANNUAL MCSO COST TO PERFORM SERVICES**
 - **Inmate Labor Crew Deputies: (7 Work Crews)** \$630,000
 - **Subcontract Exterior Windows/Day Porter :** \$100,066
 - **Employ 4 Facilities Workers:** \$00
 - **Total MCSO Cost:** \$730,066

- **NET SAVINGS (Column # 8):** \$651,076

- **IMPACT ON APPROVED BUDGET:**
 - **PROPOSAL ACCEPTED:**
 - **FTE Impact:**
 - **Facilities:** -4.0
 - **MCSO:** 7.0
 - **Offenders Trained:** 70.0
 - **Contract Employees Displaced:** -29.3

 - **ADDITIONAL \$ TO BALANCE
TO APPROVED:** \$348,924

 - **FTE CUTS TO BALANCE TO APPROVED:** 7.0

**INMATE LABOR WORK CREW PERFORMING
LANDSCAPE, WINDOW WASHING, DRAIN CLEAN AND
CUSTODIAN SERVICES**

Executive Summary

**Base Proposal Plus Library Buildings / Option # 5
(4 Facilities Employees Serve As Central Library Day Porters)**

- **AFFECTED BUILDINGS:**
 - **Custodian:** All MCSO Bldgs, plus Library Bldgs
 - **Landscape/Window Washing:** All County Buildings
 - **Drain Cleaning:** MCSO Jail Facilities

- **CURRENT FACILITIES ANNUAL COST:**
 - **Sheltered:** \$91,538
 - **Not Sheltered:** \$1,289,604
 - **Total:** \$1,381,142

- **ANNUAL MCSO COST TO PERFORM SERVICES**
 - **Inmate Labor Crew Deputies: (7 Work Crews)** \$630,000
 - **Exterior Upper Floor Windows:** \$28,000
 - **Employ 4 Facilities Workers:** \$191,701
 - **Total MCSO Cost:** \$849,701

- **NET SAVINGS (Column # 8):** \$531,441

- **IMPACT ON APPROVED BUDGET:**
 - **PROPOSAL ACCEPTED:**
 - **FTE Impact**
 - **Facilities:** 0.0
 - **MCSO:** 7.0
 - **Offenders Trained:** 70.0
 - **Contract Employees Displaced:** -32.3

 - **ADDITIONAL \$ TO BALANCE
TO APPROVED:** \$468,559

- **FTE CUTS TO BALANCE TO APPROVED:** 9.4

**INMATE LABOR WORK CREW PERFORMING
LANDSCAPE, WINDOW WASHING, DRAIN CLEAN AND
CUSTODIAN SERVICES**

Executive Summary

Base Proposal Plus and Multnomah Buildings / Option # 6

- **AFFECTED BUILDINGS:**
 - **Custodian:** All MCSO Bldgs, and Multnomah Building
 - **Landscape/Window Washing:** All County Buildings
 - **Drain Cleaning:** MCSO Jail Facilities

- **CURRENT FACILITIES ANNUAL COST:**
 - **Sheltered:** \$91,538
 - **Not Sheltered:** \$990,395
 - **Total:** \$1,081,933

- **ANNUAL MCSO COST TO PERFORM SERVICE:**
 - **Inmate Labor Crew Deputies: (5 Work Crews)** \$450,000
 - **Subcontract Ext Windows/Mult B Day Porter:** \$56,356
 - **Employ 4 Facilities Workers:** \$000
 - **Total MCSO Cost:** \$506,356

- **NET SAVINGS (Column # 8) :** \$577,577

- **IMPACT ON APPROVED BUDGET**
 - **PROPOSAL ACCEPTED:**
 - **FTE Impact**
 - **Facilities:** - 4.0
 - **MCSO:** 5.0
 - **Offenders Trained:** 50.0
 - **Contract Employees Displaced:** -27.4

 - **ADDITIONAL \$ TO BALANCE
TO APPROVED:** \$422,423

 - **FTE CUTS TO BALANCE TO APPROVED:** 8.4

**INMATE LABOR WORK CREW PERFORMING
LANDSCAPE, WINDOW WASHING, DRAIN CLEAN AND
CUSTODIAN SERVICES**

Executive Summary

**Base Proposal Plus Yeon, Ford Multnomah and Library Buildings / Option # 7
(Subcontract Central Library Day Porters)**

- **AFFECTED BUILDINGS:**
 - **Custodian:** All MCSO Bldgs, Yeon Bldg/Annex, Ford, Multnomah and Library Bldgs
 - **Landscape/Window Washing:** All County Buildings
 - **Drain Cleaning:** MCSO Jail Facilities

- **CURRENT FACILITIES ANNUAL COST:**
 - **Sheltered:** \$91,538
 - **Not Sheltered:** \$1,613,830
 - **Total:** \$1,705,368

- **ANNUAL MCSO COST TO PERFORM SERVICE:**
 - **Inmate Labor Crew Deputies: (7 Work Crews)** \$720,000
 - **Exterior Upper Floor Windows:** \$126,422
 - **Employ 4 Facilities Workers:** \$00
 - **Total MCSO Cost:** \$846,422

- **NET SAVINGS (Column # 8) :** \$858,946

- **IMPACT ON APPROVED BUDGET:**
 - **PROPOSED ACCEPTED**
 - **FTE Impact**
 - **Facilities:** - 4.0
 - **MCSO:** 8.0
 - **Offenders Trained:** 80.0
 - **Contract Employees Displaced:** -42.6

 - **ADDITIONAL \$ TO BALANCE
TO APPROVED:** \$141,054
 - **FTE CUTS TO BALANCE TO APPROVED:** 2.8

**INMATE LABOR WORK CREW PERFORMING
LANDSCAPE, WINDOW WASHING, DRAIN CLEAN AND
CUSTODIAN SERVICES**

Executive Summary

Base Proposal Modified / Option # 8

**(No Inmate Work Crews in Libraries But Use Displaced
County Landscaping Employees As Day Porters at Central Library)**

- **AFFECTED BUILDINGS:**
 - **Custodian:** All MCSO Bldgs, and Central Library (Day Porter Only)
 - **Landscape/Window Washing:** All County Buildings
 - **Drain Cleaning:** MCSO Jail Facilities

- **CURRENT FACILITIES ANNUAL COST:**
 - **Sheltered:** \$91,538
 - **Not Sheltered:** \$814,051
 - **Total:** \$905,589

- **ANNUAL MCSO COST TO PERFORM SERVICE:**
 - **Inmate Labor Crew Deputies: (4 Work Crews)** \$360,000
 - **Exterior Upper Floor Windows:** \$28,000
 - **Employ 4 Facilities Workers:** \$191,701
 - **Total MCSO Cost:** \$579,701

- **NET SAVINGS (Column # 8) :** \$325,888

- **IMPACT ON APPROVED BUDGET:**
 - **PROPOSED ACCEPTED**
 - **FTE Impact**
 - **Facilities:** 0.0
 - **MCSO:** 4.0
 - **Offenders Trained:** 40.0
 - **Contract Employees Displaced:** -21.2

 - **ADDITIONAL \$ TO BALANCE
TO APPROVED:** \$674,112

- **FTE CUTS TO BALANCE TO APPROVED:** 13.5

* *cash flow*

(Lane Co. model)
Variety's role?

* *A + D contracts brought back to Variety?*

with the board.
- labor
- not involved people

Talking Points for June 12 BCC Briefing on Multnomah County's Acute Care Crisis

Care Oregon

Diane Linn: The Rationale behind taking Mental Health on as her first top priority in her administration

- ✓ Recognition of the need for real system wide changes was identified over 2.5 years ago
- ✓ Solutions that were needed then, as identified through the comprehensive and inclusive design planning that I was actively involved in, are the same as those that are needed now 2 years downstream
- ✓ Talking about change in lieu of implementing planned changes have allowed for the problems to accrue and escalate to this point in time we find ourselves today-flirting with system collapse. The symptoms of this urgent reality are all around us:
- ✓ Fact: The already severe shortage of Inpatient Psychiatric Beds has been significantly compromised by the recent elimination of Pacific Gateway's 66 beds brought about by the horrifying Jose Poot tragedy
- ✓ Fact: The cost to the County for these filled Inpatient Beds is about to increase by 70% in the new service contracts with the hospitals scheduled to go into effect July 1
- ✓ Fact: CTC's demand for a 5 year guaranteed commitment at a significantly inflated rate for the same service level has forced us to seek other vendor solutions
- ✓ The most important Fact: People are dying. Senior Poot being the most tragic example to be sure, however, others continue to die or experience insufferable pain due to a severe lack of responsive acute, sub-acute, and crisis care alternatives. (If you feel up to it, this could be an appropriate place for some personal testimony, "I know this to be true, because I too suffered the loss of relative...")

- The time for sweeping change is long past overdue
- We are on my watch now, and I will accept nothing less than a dramatic and rapid turnaround towards a system that delivers

on its promise to positively impact the quality of life for every consumer in this county. Whatever it takes.

- Jim was hired with the (insert adjective here e.g. awesome/crucial/exciting/damn-near-impossible, etc.) task of making this change happen. I am committed to ensuring that he has the resources necessary to accomplish this ambitious and crucial turnaround in what is now a very compressed time frame. Consumers deserve nothing less. Many other stakeholder partners will be severely impacted as well if we fail to act in delivering a solution.

Madeline Olson: Overview of State's investment in a rapid and effective solution deployment

- ✓ State's perspective of what's at stake
 - Cannot afford another tragedy (waiting to happen), current situation is a fertile breeding ground for more bad outcomes
 - OHP impact, alternative contingencies available to State if they are forced to act in lieu of a successful solution deployment
 - Invested partner. Phase I system reinvestment funds were deployed to facilitate the types of systemic solutions outlined in Jim's plan (versus poor approximations to date)
 - MHO contract compliance with performance expectations

Jim Gaynor: Status report on current events, transition management and the Acute Care Crisis plan

- ✓ Despite media reports to the contrary, the CTC situation is under control for now until an alternative is successfully deployed
 - CTC is not going to shut it's doors effective July 1
 - CTC and the County will negotiate a 90 day transition contract to ensure that this vital service capacity remains in place prior to handing off to an enhanced alternative
 - Negotiations with Woodland Park are underway to provide an expanded secure hold facility and 23 hour observation beds. We expect more crisis triage capacity at a reduced cost.
 - Development of a greatly expanded outreach service capacity including mobile crisis teams, assertive community treatment teams, walk in crisis centers, peer support sanctuaries, and acute care coordination

- ✓ 4 week business plan finalization process
 - Identification and deployment of "red team" priority task force (Lorenzo to describe further)
 - Consistent with BCC Resolution goals and in line with core values (list out all pertinent examples)
 - Will include performance benchmarks of measuring Quality of Life, Consumer Satisfaction, Stakeholder Satisfaction, Inpatient Utilization Rates, and Access to Care targets
 - Plan will have the key clinical service expansion components described, costed out, and outline the means to resource this new capacity
 - Integrative restructuring to decrease administrative costs for re-investment into service capacity with minimal impact on County direct service staff (per resolution)
 - Mutually dependant public/private partnership that is Consumer driven, Accountability driven, via active management of a performance based contracting process
 - Will provide status reports to BCC at every juncture of new information release

→

Dale Jarvis?
Peter Davidson
county staff
Robin Mack
Kathy Tinkle
consumers

need for hospitalization

Lorenzo Poe: Brief overview of Red Team Process

- ✓ Clinical Design, Demand Analysis, and Actuarial Design
 - Hand outs walk through
 - Red Team Composition : Lorenzo Poe, Jim Gaynor, Jason Renaud, Peter Davidson, Dale Jarvis, Kathy Tinkle, Seth Lyons, Robin, and others TBD

e-mail all members to BCC.

Jason Renaud (NAMI): Overview of NAMI's "Call for Action" Plan

- ✓ NAMI desired system components crosswalked against identified components in the County's Acute Care Plan
 - Other priorities (e.g. 50% representation on governing boards etc.)
 - Real change for real consumers versus cosmetic window dressing, an appeal to act.

John Rakowitz: Partnerships and the Era of New Accountability

- ✓ The belief that the solution successfully deployed (consistent with resolution and ensuring that consumer's needs be the driving catalyst) will translate to more productive partnerships between all other stakeholding partners. When consumers win, everybody wins:
 - All county departments touching consumer lives
 - Law enforcement getting back to law enforcement. Provide back-up to rapid response Mobile Crisis Teams when indicated. No longer serve as County's mental health ambulance service.
 - State (as Madeline has so finely articulated.....readdress and validate her points)
 - Labor. Jobs expand in proportion to service expansion. Labor-Management partnerships as co-creators of a new nationally recognized publicly managed mental health organization.

* Unity
cash flow

* non-profit
(Lane Co. model)
Verity's role?

* A + D contracts brought back
to Verity?

* communication
w/ the board.
- labor
- not involved people

Talking Points for June 12 BCC Briefing on Multnomah County's Acute Care Crisis

Core Oregon

Diane Linn: The Rationale behind taking Mental Health on as her first top priority in her administration

- ✓ Recognition of the need for real system wide changes was identified over 2.5 years ago
 - ✓ Solutions that were needed then, as identified through the comprehensive and inclusive design planning that I was actively involved in, are the same as those that are needed now 2 years downstream
 - ✓ Talking about change in lieu of implementing planned changes have allowed for the problems to accrue and escalate to this point in time we find ourselves today-flirting with system collapse. The symptoms of this urgent reality are all around us:
 - ✓ Fact: The already severe shortage of Inpatient Psychiatric Beds has been significantly compromised by the recent elimination of Pacific Gateway's 66 beds brought about by the horrifying Jose Poot tragedy
 - ✓ Fact: The cost to the County for these filled Inpatient Beds is about to increase by 70% in the new service contracts with the hospitals scheduled to go into effect July 1
 - ✓ Fact: CTC's demand for a 5 year guaranteed commitment at a significantly inflated rate for the same service level has forced us to seek other vendor solutions
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NATIONAL ALLIANCE FOR THE MENTALLY ILL
Of Multnomah County

Jason Renaud
Executive Director

Office: (503) 228-5692
Fax: (503) 226-9385

619 SW 11th Ave Ste 121
Portland, OR 97205
e-mail: namiport@teleport.com

J.11 Fox

Tuesday, June 12, 2001 - 8:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BRIEFING/WORK SESSION

WS-1 Briefing/Work Session Regarding Closure of Pacific Gateway Hospital and Potential Closure of the Crisis Triage Center. Discussion of Board's Response to Events and How to Continue Services for Clients.

BOGSTAD Deborah L

From: BOGSTAD Deborah L
Sent: Friday, June 08, 2001 1:41 PM
To: NAITO Lisa H
Subject: RE: Special Meetings/Board Rules

Yes. Here is how special meetings are handled by our current Board Rules:

- (1) The Chair or three other Board members may call special meetings. The special meeting notice must include an agenda of items for consideration. The notice must be delivered personally to each Commissioner or the Commissioner's office or residence at least 24 hours before the meeting.
- (2) Board action at a special meeting, except adoption of an emergency ordinance, does not take effect unless ratified at the next regular meeting.

Since I have not yet completed the agenda for next week, I was trying to save everyone from having to call this a "special meeting", thus utilizing the usual notice practices, plus trying to be sensitive to our new administration and making sure she and Commissioner Roberts would be available to attend.

Deb Bogstad, Board Clerk
Multnomah County Chair's Office
501 SE Hawthorne Blvd., Suite 600 (503/600)
Portland, Oregon 97214
phone (503) 988-3277 fax (503) 988-3013
<http://www.co.multnomah.or.us/cc/index.html>

-----Original Message-----

From: NAITO Lisa H
Sent: Friday, June 08, 2001 12:24 PM
To: BOGSTAD Deborah L
Subject: RE:

Deb, I spoke with John and it was OK. But for the record, can't three commissioners set an emergency meeting?
Lisa

-----Original Message-----

From: BOGSTAD Deborah L
Sent: Friday, June 08, 2001 11:49 AM
To: NAITO Lisa H
Subject: RE:

I'm trying to get an answer for you - next week's agenda hasn't been approved yet, so there would still be time to add your requested briefing if my new boss agrees . . .

Deb Bogstad, Board Clerk
Multnomah County Chair's Office
501 SE Hawthorne Blvd., Suite 600 (503/600)
Portland, Oregon 97214
phone (503) 988-3277 fax (503) 988-3013
<http://www.co.multnomah.or.us/cc/index.html>

-----Original Message-----

From: NAITO Lisa H
Sent: Friday, June 08, 2001 11:40 AM
To: BOGSTAD Deborah L
Subject: FW:

Maria has also agreed. Lisa

-----Original Message-----

From: NAITO Lisa H
Sent: Friday, June 08, 2001 11:39 AM
To: #DISTRICT 1; #DISTRICT 2; #DISTRICT 3; #DISTRICT 4; CHAIR Mult
Cc: GAYNOR Jim G; POE Lorenzo T
Subject:

I have been concerned about the closure of Gateway and the reported June 30 closure of the Crisis Triage Center. I assume the entire Board is concerned as well. I discussed this with Comm. Cruz and we are proposing an emergency Board briefing and worksession on Tuesday at 8:30 (before the 9:30 meeting) to discuss the Board's response to these events and how we continue services for clients.



Oregon

John A. Kitzhaber, M.D., Governor

Department of Human Resources

Office of Medical Assistance Programs

500 Summer Street NE

Salem, OR 97310-1014

Voice - (503) 945-5772

FAX - (503) 373-7689

TTY - (503) 378-6791

**A&E UNIT
FAX TRANSMITTAL SHEET
FOR SINGLE RECIPIENT**DATE: 6/11/01 TOTAL # OF PAGES 3
(including this page)TO: Deb Bogstad FAX #: 503-988-3013
PHONE #: _____FROM: Kathy Lortz FAX #: 503-373-7689
PHONE #: 503-945-6590

COMMENTS: _____

Please distribute to County
Commissioners prior to the meetingThanks -
Kathy -**CONFIDENTIALITY**

This facsimile transmission (and/or documents accompanying it) may contain confidential information belonging to the sender. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this information is strictly prohibited. If you have received this transmission in error, please notify us immediately by telephone and arrange for the return of the documents.

Assisting People to Become Independent, Healthy and Safe
An Equal Opportunity Employer



Oregon

John A. Kitzhaber, M.D., Governor

Department of Human Services*Office of Medical Assistance Programs*

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FAX - (503) 373-7689

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June, 11, 2001

To: State of Oregon Mental Health Division
Multnomah County Commissioners

The Oregon Health Plan (OHP) Medical Directors express their concern regarding the continued problems with Mental Health access throughout the State of Oregon. In Multnomah County it appears that access will be getting much worse in the near future as Multnomah County cancels its contract with the Crisis Triage Center (CTC) at Providence Portland Medical Center on July 1, 2001. Managed Care Organizations (MCOs) which serve the tri-county OHP clients have no choice to provide for the mental health needs of these people. They receive mental health services via county-sponsored Mental Health Organizations (MHOs). To plan to move from a comprehensive evaluation and triage process that now exists at CTC to a poorly defined and nonexistent community process stretches the credulity of MCOs that are responsible for the remainder of the health needs of this population. We worry that the emergency rooms of our community hospitals will become the new defacto triage centers. This will result in the cost-shifting from MHOs to MCOs and a further diminution in the quality of care. We encourage the Multnomah County Commissioners to reconsider their crisis triage plan until a better alternative is in place.

Sincerely,

A handwritten signature in dark ink, appearing to read "Lyle Jackson M.D.", written over a horizontal line.

Lyle Jackson

Chairman, MCO Medical Directors

(Please see attached list of MCO Medical Directors)

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Oregon

John A. Kitzhaber, M.D., Governor

MCO Medical Directors:

Department of Human Services

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Thomas Lytle MD

T. Sy Itebo Kaiser Permanente
North West

Kathleen Cleaver MD.

CHPR

Robt D/L MD Douglas County IPA

Al Miller MD, Central Oregon
Independent Health Service

Carla McKelvey MD DOCS

H. Whitney Payne Jr DOCS, MAH
and/or MAH

Robert Whelan MD
Robert Whelan, MD, Lane Endorsed
Practice Association

Gary W. AIG - DMD, MS
Willamette Dental Group

MS Rodland Providence

Thomas Morris, MD. OHS

Robt Lytle MD
MREPA

David Laff Cam Ore

"Assisting People to Become Independent, Healthy and Safe"
An Equal Opportunity Employer



What Does NAMI Expect From Multnomah County's Mental Health Managed Care Organizations?

June 1999

While the Multnomah County Mental Health Task Force is assessing how our managed behavioral health care organizations serve individuals with serious brain disorders and their families, the components of a successful treatment program must be defined. The National Alliance for the Mentally Ill of Multnomah County (NAMI) reports what components of a managed care system are essential for people with serious brain disorders and how NAMI defines success in providing this care.

The nine key components of a managed system of care include:

- Treatment guidelines and practice protocols
- Inpatient treatment
- Intensive case management
- Medication access
- Response to suicide attempts
- Involvement of consumers and family members
- Outcomes measures and management
- Rehabilitation
- Housing

NAMI selected these measures because they address essential components of high-quality, comprehensive care for people with serious brain disorders such as schizophrenia, and severe mood and anxiety disorders. Research and experience have shown what constitutes necessary and high-quality treatment for people with serious brain disorders: a comprehensive system of care. These include incorporating effective medication, hospital care, crisis intervention, outreach, rehabilitation, housing, and supports in the community – tailored to the needs of the consumer and meaningfully engaging the consumer and care-giving family members.

These measures of success are only the first step. Not all the essential components of care are addressed. For example, the needs of individuals requiring intensive, long-term care are not fully addressed; nor are the needs of children or adolescents with serious brain disorders.

From the point of view of people with serious brain disorders and their families, the adequacy and quality of the treatment and the support services delivered – not whether the payment mechanism employed is fee-for-service or managed-care – is paramount. And CAAPCare and Ceres policies do make a difference. Policies which deal with inpatient care, suicide attempts, and access to the most effective medications may have life-or-death consequences. Other managed care organization policies may make a critical difference in whether an individual will achieve a meaningful recovery or be consigned to years of hospitalization or homelessness.

For CAAPCare and Ceres to successfully treat people with serious brain disorders, all the service components examined here must be in place. As these managed care organizations vie for Multnomah County funds and become central figures in providing services to people with serious brain disorders, NAMI will hold them to the highest standards on the measures of success described below.

This report was presented to the Multnomah County Mental Health Task Force on January 19, 2000 as attached to testimony from Jason Renaud and Tom Moore, Ph.D., representing the National Alliance for the Mentally Ill of Multnomah County.

Treatment Guidelines and Practice Protocols

There is increasing interest in the use of treatment guidelines and practice protocols as tools to improve the quality and cost effectiveness of health care. Treatment guidelines and practice protocols are typically illness-specific instructions concerning the type and duration of particular treatments (e.g., medications, forms of psychotherapy) and services. CAAPCare and Ceres may rely on or adapt guidelines developed externally by professional organizations or expert panels.

Alternatively, they may develop their own guidelines to specify the location of care – inpatient or outpatient, for example – or the level or extent of care. Essentially, guidelines and protocols are the rules that determine how a managed care organization provides care. Both will provide direction to CAAPCare and Ceres staff and shape the behavior of their service delivery network.

Our county's Behavioral Health Division must ask how treatment guidelines and practice protocols are developed and updated. These should be publicly available documents.

NAMI evaluates treatment guidelines and practice protocols by the following standards:

- CAAPCare and Ceres' approach should facilitate comprehensive, scientifically up-to-date treatment and services.
- CAAPCare and Ceres should link findings from outcomes research to its treatment guidelines and practice protocols.
- The guidelines should foster sound, individualized clinical judgment by the provider seeing the patient.
- The guidelines should include the newest medications shown to be effective.
- The guidelines should promote attention to addiction treatment and to supportive housing – especially alcohol and drug free housing.
- The guidelines should reflect more than a restrictive gate-keeping tool that reduces access and may shift costs outside the managed care organization.
- Providers, consumers, and families should participate in the development and continual updating of treatment guidelines and practice protocols.

"Primary fear is that she will use up all her benefits. Therefore she is afraid to call the doctor during a crisis because it will be an extra visit."

NAMI member

Inpatient Treatment

Even with new medications, a variety of outpatient treatment settings, and effective modes of rehabilitation and support, the treatment of serious brain disorders continues to require the availability of inpatient care. As with other illnesses, serious symptoms as well as certain forms of treatment sometimes require 24-hour care in an hospital setting. Too-short an inpatient stay to treat the presenting condition or premature discharge without adequate planning for intensive case management, medication review, and housing can have grave and even life-threatening consequences.

Inpatient care is extremely vulnerable in managed systems, as cuts in hospital days account for much of managed care's cost-savings. Consumers, families, and members of the public generally are increasingly alarmed at the shortening of inpatient stays across the wide range of health conditions.

NAMI evaluates inpatient treatment by the following standards:

- CAAPCare and Ceres' approach to determining the necessity for inpatient treatment should take into account more than the traditional involuntary hospitalization criteria of the person's being dangerous to self or others. For example, a person may benefit from voluntary inpatient care to adjust medications to prevent further deterioration.
- Admission decisions should include a realistic assessment of the availability of community supports and treatment options that would serve as an alternative to inpatient care. At times, a

continued inpatient stay may be necessary and should be authorized by the CAAPCare and Ceres if alternative community services are lacking.

- Only a psychiatrist experienced with adults with serious brain disorders – or for children, a child psychiatrist – should make the decision to deny inpatient care.
- If inpatient care is denied, CAAPCare and Ceres must offer alternatives for treatment and provide alternatives for treatment and provide information on how to appeal the denial. If the Multnomah County contract includes an ombudsman program or other entity that assists with appeals, the company should provide this information.
- CAAPCare and Ceres inpatient treatment decisions should facilitate care for people with serious brain disorders, including people who are ordered by a court to receive treatment. Consumers should not be denied inpatient care or be prematurely discharged because of a lack of rapid improvement, or noncompliance.
- Inpatient treatment should be of high quality and employ scientifically up-to-date treatment of sufficient duration to treat the disorder.
- Community treatment and inpatient treatment should be linked. Inpatient and outpatient providers should coordinate discharge planning. No one should be discharged without housing and treatment in place in the community – and case management to assist with access to ongoing treatment.
- Discharge planning should always involve the consumer, family members providing support, and community providers. Adequate attention should be given to pharmacology so that the consumer has enough medication until the outpatient psychiatrist assumes responsibility for medication.

“The mind set that a few visits a year or a limited hospital stay will take care of a long-term illness is unrealistic and scary.”

NAMI member

Intensive Case Management

Many people with the most disabling brain disorders can achieve a significant level of recovery if the appropriate treatments and supports are available in the community. More than two decades of research have shown that a model of intensive case management – the Program for Assertive Community Treatment (PACT) – constitutes effective and cost-effective care for people with the most disabling illnesses by decreasing hospital stays, improving functioning and quality of life, and promoting patient and family satisfaction.

“The ‘gate-keepers’ for the doctors aren’t trained well enough to recognize a crisis and refer intelligently. They don’t recognize side-effects of medication on a regular basis. They don’t have a 24-hour crisis line. They don’t have a pharmacist on duty. The case managers, on the whole, need to be fired. They do not help the caregivers with anything.”

NAMI member

Unfortunately *case management* and even *intensive case management* are terms which have come to have many meanings. They often simply refer to gate-keeping functions aimed at moving patients to less costly treatments. Intensive case management programs modeled after PACT use a multidisciplinary team of care-givers, including a psychiatrist. This form of intensive case management provides 24-hour, seven-day-a-week care, reaches out to the individual disabled by a serious brain illness, and assures the full range of treatment and supports necessary to effectively serve individuals with these illnesses.

NAMI evaluates intensive case management against the following measures

- The case management team should provide a multidisciplinary approach and include care-providers of various backgrounds and specialties. The multidisciplinary team should offer most services directly rather than brokering services to other entities.
- A psychiatrist should always be included as a member of the team
- A team should be mobile; consumers should not be required to come to a facility for most team-provided services.

- Intensive case management should include crisis intervention services and assertive outreach.
- The team should be on call 24-hours a day, seven days a week.
- The assertive community treatment model of intensive case management should be an option available to all people with serious brain disorders.

Access to Medication

One of NAMI's highest priorities is to ensure first-line access to the most effective medications for the treatment for serious brain disorders. This means access to the newest medications, as the Food and Drug Administration approves their use. Newer medications are strikingly more effective in treating serious brain disorders and have fewer deleterious side-effects than those developed over a decade ago. A growing body of evidence shows these drugs are more effective in preventing or delaying relapse of a psychotic episode, reduce hospitalization, and much less frequently incur some of the most troubling side-effects of older agents, including irreversible movement disorders.

The measures NAMI uses to judge the access to medication are summarized below.

- CAAPCare and Ceres' plan should provide prompt access to the new atypical antipsychotic medications.
- Consumers should never be required to try and fail on outmoded drugs with undesirable side-effects before obtaining coverage for state-of-the-art pharmacological treatment.

"Our experience in trying to obtain care for Lee was as follows: he was 'non-compliant' so was not even seen though he was extremely and obviously ill. He was a danger to himself and took his own life."

NAMI member

Response To Suicide Attempt

More than 10 percent of individuals with schizophrenia kill themselves; more than 15 percent of those with major mood disorders commit suicide. Death by suicide is one of the most serious risks associated with a serious brain disorders. Suicide attempts represent an emergency situation and must be treated as such. Prompt treatment followed up by appropriate care is essential. Inpatient treatment is likely to be required and should be of adequate intensity and duration to address the individual's circumstances. Discharge should be made only when a comprehensive outpatient treatment plan – including suitable housing and support to keep the person safe – is in place.

NAMI evaluates CAAPCare and Ceres' response to suicide against the following measures

- Ensure swift intervention, without delay, for individuals who have attempted suicide.
- Arrange intensive follow-up treatment.
- Continually assess the circumstances surrounding suicide attempts and death by suicide by plan enrollees.
- Keep sound data on suicide attempts and deaths by suicide.
- Continually review interventions and organizational policy to reduce suicide attempts and deaths.

"I have yet to see a good system of accountability. I am on the state board of trustees and on a regional planning committee. I have screamed to no avail."

NAMI member

Involvement of Consumers and Family Members

The central tenet for NAMI members is "nothing about us without us." This principle reflects the belief that people who live with a chronic and disabling illness have a special expertise that professional training cannot replicate. It is more than a slogan – people with severe illness and their families must be educated about the illness and engaged in treatment for the best possible outcomes. Furthermore, these individuals have no vested interest, no money to make, no profession to maintain – other than affecting treatment.

Accordingly, in many states consumer and family-member advocates now have a long history of active and meaningful involvement with state mental health authorities – who have been the traditional managers of the public mental health system.

Consumer and family involvement extends beyond policy-making and oversight to treatment itself. Research has documented improved compliance with treatment and better outcomes when consumers and involved family members are actively engaged in treatment planning and are educated about the illness and treatments.

While commercial managed care organizations may find these practices somewhat alien to their usual practice, private-sector organizations do bring a customer-service orientation that can complement the public sector tradition of consumer and family involvement. Specifically, managed care organizations can apply satisfaction surveys and focus groups to the public sector to enhance consumer and family member feedback.

The standards for consumer and family member involvement are listed below.

- Consumers and family members must assume an integral role in the governance and oversight functions of CAAPCare and Ceres. Real input must be achieved at the contract level and should not be segregated into “consumer” or “family” only committees of issues.
- Patients and care-giving family members should receive education about the illness and its treatment and should be actively engaged in treatment planning.
- Patients and family members should be able to choose a provider with whom they are comfortable.
- Information about the satisfaction of both consumers and family members should be regularly gathered and fed back into the company’s operations. Feedback from people with the most severe mental illnesses must be specifically included.

Outcomes Measures and Management

It is almost universally recognized today that what matters in terms of quality of a health care delivery system is not the processes of care delivery or even the amount spent on care. It is how good the outcomes of care are, especially in the eye of the consumer. Some have looked to private-sector managed care organizations to improve outcomes measurement and management – the linkage of outcomes data to treatment improvement – because their investment in information systems and quality assurance technologies. Many view outcomes as vital for fighting managed care systems that are primarily cost-driven

Even as outcomes measurement and management enjoy near-universal acclaim, their implementation appears to be slow because of technical factors as well as the dominance of cost-control in managed care.

NAMI’s standards for outcomes measurement and management are listed below.

- Outcomes measures should include scientifically sound and person-centered measures of clinical status, functioning, and quality-of-life measures such as housing status, employment status, education, treatment status, addiction, treatment side-effects, suicide rates, and involvement with the criminal justice system.
- Outcomes measurement should gather information from consumers and family members as well as providers.
- The methods used to measure outcomes should ensure that people with serious brain disorders are targeted, as this population runs the risks of some of the most grave consequences of insufficient treatment and services.
- Data from outcomes measurement must be used to improve provider performance as well as the managed care organizations own policies and activities. Data alone are not the goal; a constantly improving, self-correcting, system of care that serves people with serious brain disorders and their families is.

"Services for which I qualify and which I need as part of my treatment and which I have been prescribed by doctors and other medical staff have been denied me by general office staff who seem to have no understanding of my illness or of Medicaid-covered services."

NAMI member

Vocational Rehabilitation

Today consumers with serious brain disorders enjoy unprecedented potential for recovery. Realizing the promise of recovery means access to both medical treatment and rehabilitative services, which have a two-way relationship. Advances in medical treatment have made the successful provision of rehabilitation services possible. For example, a program, such as IPS+, providing medical treatment, supported employment, and consumer-run services can result in 50-percent employment rates after one year along with high levels of consumer and family satisfaction.

There are significant barriers to the provision of rehabilitation services. Historical under-investment in these services and a fragmented public mental health system have resulted in 85-percent unemployment rates and higher among people with serious brain disorders. Multnomah county does not require CAAPCare or Ceres to directly manage any rehabilitative services – but psychiatric rehabilitative services are included in Oregon's Medicaid program and NAMI expects these services to continue under managed care.

NAMI insists managed care organizations with contracts in Multnomah County must be held responsible for each consumer who can benefit from rehabilitation to receive necessary services, either through the managed care organization or itself or from other agencies. NAMI of Multnomah County has written a letter supporting IPS+ in its effort to become a standard of care in Oregon.

NAMI evaluates rehabilitation by the following standards:

- Opportunities and support should be made available to all people with serious brain disorders who want to pursue a vocational goal such as competitive employment, volunteer employment, and educational course work – and high school equivalency, technical training, college, or graduate-school level – either directly or indirectly by the managed care organization.
- If required by contract to provide rehabilitative services, the managed care organization should include a variety of supported-employment providers in its network of community providers. This may include IPS+, federally-funded Vocational Rehabilitation, and clubhouse programs.
- CAAPCare and Ceres should promote the development of rehabilitation / vocational programs.
- CAAPCare and Ceres should effectively coordinate with other agencies in the provision of rehabilitation services.
- CAAPCare and Ceres should keep data on clients receiving rehabilitation services.

Housing

Housing is a major problem for people with serious brain disorders, for two reasons: limited affordable housing, and limited supportive services. In the absence of stable housing – especially alcohol and drug free housing – effective treatment and recovery are virtually impossible.

Oregonians who are eligible for Medicaid because they are eligible for Supplemental Security Income (SSI) not only have a long-term disability, but are also poor. For a single adult the monthly amount of SSI is under \$600, substantially below the poverty level and too low to pay for housing, food and other human needs.

This low level of income cause SSI recipients require a housing subsidy, typically the Housing Authority of Portland, if they are to avoid the risk of homelessness and (re)hospitalization.

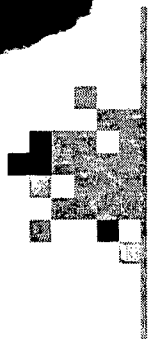
Poverty alone is not the only barrier to successful residence in the community; assistance in living is also necessary – in various forms and degrees. For example, consumers with serious brain disorders may require 24-hour supervision, such offered by the Ryles Center, access to group housing with limited supervision, such as offered by the Bridgeview Community, of simply support services such as home visits in a permanent housing situation.

As with rehabilitation programs, housing in Portland is not always under the direct purview of the managed care organization. Nonetheless, NAMI requires these prominent players in the public mental health system to ensure access to housing and housing support.

NAMI evaluates a managed care organization's response to housing by the following standards:

- CAAPCare and Ceres should be responsible for helping to ensure access to decent, affordable housing units in sufficient number so that all plan members with serious brain disorders who need subsidized housing units have them
- CAAPCare and Ceres should provide – or prove linkage to – a variety of housing options with service intensity ranging from 24-hour supervision, group housing to affordable, permanent housing – with support services, such as home visits, available in rentals, and among the general public.
- To facilitate access to affordable housing, managed care organizations should collaborate with the City's Bureau of Housing and Community Development and the Housing Authority of Portland. Managed care organizations should link with state housing finance agencies, units of state and county government that receive community development block grant funds, HOME funds, NOAH funds, low income housing tax credits, and HUD rental assistance. Companies and / or providers in their networks should negotiate memoranda of understanding for set-asides of housing units that are decent and affordable, especially when they are financed by public funds.
- Some of the savings obtained by using a managed care approach should be "reinvested" in affordable housing and housing support services. CAAPCare and Ceres should promote housing resource development so that lack of adequate housing does not cause (re)hospitalization stays because suitable and affordable housing is unavailable.
- CAAPCare and Ceres should keep data on the housing status of clients with serious brain disorders.

Much of this report listed above comes from ***Stand and Deliver: Action Call to a Failing Industry*** – **The NAMI Managed Care Report Card**, by Laura Lee Hall, Ph.D., Elizabeth Edgar and Laurie Flynn. This report is available for \$7 from NAMI, 619 SW 11th Avenue #121, Portland, Oregon 97205.



NAMI Multnomah Reporter

National Alliance for the Mentally Ill of Multnomah County sent monthly to over 800 NAMI members, subscribers and friends- Send all mail to 619 SW 11th Avenue #219, Portland, Oregon 97205 telephone (503) 226- 5692 fax (503) 226-9385 email: Portland@NAMI.org

A publication of the National Alliance for the Mentally Ill of Multnomah County -- an affiliate of the National Alliance for the Mentally Ill. Our mission is to improve the quality of life for people with chronic mental illnesses and their families. We provide support groups, inform and educate, reach out to the community, advocate for improved services and research, and fight to eliminate stigma in mental illness. Sent free to people in jail, prison or hospital. Your contribution is welcome and tax deductible, annual family membership is \$30.

County and State Report: Mejia Poot's Family Could Have Made The Difference

The redacted County and State Protective Services report on the Pacific Gateway shooting is available at NAMI's web site on the internet at http://multnomah.nami.org/PS_Report.htm

This is the final report due from the State and Multnomah County on the tragic event.

A large number of media stories on the Pacific Gateway shooting are listed on NAMI's policy web site at <http://www.nami.org/multnomah/index.htm>

NAMI commends the Multnomah County's Department of Community and Family Services for creating and releasing this report. This report is significantly more substantial than recent protective services reports.

Overlooked by the media, the content of this report is clear.: if the same event occurred today -the events between the Multnomah County Jail, the Providence Hospital Crisis Triage Center and Pacific Gateway Hospital would occur again today.

This report is clear.: if Jose Victor Santos Mejia Poot had access to peers and - most importantly - his family, the outcome would have been entirely different and probably averted.

At no time, according to the report, did any responsible agency attempt to contact Mejia Poot's family. When his family did come to Pacific Gateway Hospital there was no engagement to use the family as informants or as part of Mejia Poot's treatment plan.

Page 10: "Dr. [David] Pollock believed that contacting AV's [Alleged Victim - the report's term for Mr. Mejia Poot] family would have been an appropriate action for CTC [Crisis Triage Center] or PACIFIC GATEWAY HOSPITAL to take."

Page 11: "Asked about notification of family for clinical information and to debrief seclusion early am on 4/1. Hospital Policy (seclusion and restraint policy reviewed for Evidence) requires notification of family "as soon as possible" after any seclusion or restraint. This was not documented in the medical record. W1 [an informant to the report identified as a Pacific Gateway employee] did not have a comment about her assessment of whether the hospital policy was followed regarding the family notification.

"W1 also did not comment on about whether staff did an adequate job in documenting family involvement in treatment planning or consultation with the family for clinical information despite nothing being documented in the record."

"No efforts were found in documentation at PACIFIC GATEWAY HOSPITAL or CTC to contact AV's family for medical or psychiatric information."

Page 15: "At 5 p.m., W9, W10 and a cousin [Ws 9 and 10 are witnesses interviewed in the report, presumably from context of the report Mejia Poot's family members] went to PACIFIC GATEWAY HOSPITAL in a taxi to assure their arrival. They report bringing AV's medication with them. Upon arriving to PACIFIC GATE-

WAY HOSPITAL, W9 showed the medication at the reception desk and only W9 was allowed to enter. W9 was escorted to the adult unit. On the unit, W9 met AV.

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June 2001

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NAMI Board 2001

Cindy Bambam
Ann Beckett, PhD
Jerald Block, MD
Phillip Chadsey, JD
Wendy Chesney
Susan Marmaduke, JD
Rev. John Paul Davis
Ross Fortner, JD
Patrick Jensen, JD
Robert Lothian
Tom Moore, PhD
Clyde Pope, PhD
Richard Reilly
Don Spiegel
Ed Verdurmen

W9 and AV spoke. AV asked for medication and W9 gave the to AV in the presence of a Nurse. W9 claims the Nurse took the medication out of W9's hand. AV asked for the medication from the Nurse stating, "I need it, it helps me."

Mejia Poot was not given the medication for a duration of time - until after his family member, W9, had left, and then perhaps did not take the medication, Tegretol, correctly.

Page 16: Q: The team asks how or who notified the family of AV's death. A: W9 reports that the Mexican consulate contacted them. Reportedly, neither PACIFIC GATEWAY HOSPITAL nor the police contacted them before or after the incident.

From the report's "Significant Findings of Evidence":

Page 28: "Release of Information form was signed by AV for sharing information with AV's father on 3/31/2001 at admission to PACIFIC GATEWAY HOSPITAL."

Page 28: "No efforts were found in documentation at PACIFIC GATEWAY HOSPITAL or CTC to contact AV's family for medical or psychiatric information."

"During AV's stay at PACIFIC GATEWAY HOSPITAL there were many opportunities for hospital staff to speak to AV's family to obtain vital information and encourage their participation in treatment planning and delivery. Specifically accurate assessment information regarding medical -and psychiatric history should have been obtained from the family. The family should also have been encouraged to assist in the development of the treatment plan, plans to manage challenging behaviors, discharge planning, and should have been notified when AV was placed in seclusion and restraint. Family involvement in the planning and delivery of treatment to acute care patients, when available, is vital to the success of the treatment."

There were literally dozens of opportunities listed within this report where clinicians could have involved family members in Mejia Poot's "treatment." No mention is made in the report of County Public Health Department staff at the

jail who may have also seen Mejia Poot and made an assessment.

This event cost this community plenty - a man's life, a husband, a son, a friend. It has cost us sixty-six psychiatric beds. It has cost us the trust of every consumer of mental health services and their family members and friends within a hundred miles. To simply chalk this up to experience is impossible.

NAMI's expectations for the community's mental health system have been on the table for years - and ignored. See: <http://multnomah.nami.org/expectations.htm>. If these measures were taken - if peers and family members were integrated into the treatment of people with severe mental illness - or in Mejia Poot's case happen to be in a psychiatric hospital, this would never have happened. This integration must be the priority of every policeman, bureaucrat and clinician. Any other standard fails and should step aside.

This standard of true integration will come when Multnomah County and the State of Oregon make it their policy to only sign contracts with organizations whose Boards of Directors are made up of at least 51% consumers of public mental health services or their family members. Currently this contract requirement does not exist, and consumer and family representation on these boards are negligible.

This type of integration is County policy already, approved by Commissioners as Resolution 01-161—creating a consumer and family-centered mental health system for Multnomah County. See: <http://www2.co.multnomah.or.us/boardclerk/viewdetail.cfm?DocID=8054>



The Health & Safety Risk Review—Pacific Gateway Hospital, written by Larry Marx, M.D. and Heeseung Kang, M.S., April 19, 2001, which was reprinted in the May NAMI Multnomah Reporter, is also available on the internet at http://multnomah.nami.org/PGH_engl.htm

Meanwhile, Pacific Gateway is still closed to County and State contracts—meaning consumers of mental health services who are on the Oregon Health Plan. There are no indications it will be reopened as a mental health facility.

NAMI Reporter: Terri Anne Taylor

Last month we asked readers of NAMI's Multnomah Reporter to make contributions. Aside from the professional and commercial submissions, our friend Terri Taylor chimed in:

I believe I have had exceptional experience getting help.

I have been in therapy for 18 years. I have made the most progress in the last 10 months. Although I know therapy is a two-way street; meaning the patient has to meet the therapist halfway in the work toward recovery. I believe what really helped me get the help I needed was being a patient in a very reliable, professional facility; and I must add that I am on the Oregon Health Plan. I see a therapist (MSW) once a week and a doctor (psychiatrist MD) once a month to manage my medication at Unity, Inc. I believe Unity is an organization that specializes in providing assistance to low income patients.

I have had an opportunity to compare them with another facility offering the same type of benefits. There was an enormous difference in service. The facility I will not name, but was in Oregon. There I would spend over an hour in the waiting room to see the doctor at every visit. I had an important meeting regarding my General Assistance and needed documentation from them. Their paperwork was extremely inaccurate. Things I specifically had said to the counselor were transcribed in reverse. It was a disaster. Luckily, I transferred to Unity, Inc. and have never had to wait in the waiting room for more than fifteen minutes to see the doctor. As my doctor visits and therapy visits are separate, I have never had to wait to see the therapist.

I would like to recognize a special volunteer.

I first met my friend Susan Johnson when she came to me as a client. I had a sewing business and she needed some clothing altered. We hit it off right away in sharing of our common symptoms of depression. I always get confused as to the date of our first meeting. I think it was in 1993. Susie and I followed different paths in our journeys toward recovery as she was married with a supportive husband, eventually found a good psychiatrist and was on Social Security Disability. Her symptoms were much different than mine. She suffered tremendously and at times was totally incapacitated over the next few years. We continued to keep in touch.

Susie encouraged me to seek Social Security Disability. I was doubtful that I would qualify. After being turned down at least once, over more than a year, a miracle happened and I qualified for Social Security Disability. To make a long story short, I worked in spite of being on SSD and was unqualified for about two years. I guess I still did not believe I was really disabled. I made up my mind that I wanted to be a nurse. I went to Portland Community College and Portland State University. I had completed all my prerequisites and was accepted at a local nursing school. During my first semester I became extremely ill. I ended up at Susie's house for dinner one night. She could see how sick I was. I still did not want to quit. I continued to go on to the beginning of the second semester and nursing school, but became extremely suicidal. Susie stayed with me while I was admitted to the hospital. It took two different hospital stays before we got the right kind of help. Then she took me in her home for four months, while we waited for me to get housing, assisted by HUD and General Assistance, while I waited to get back on Social Security Disability.

The amazing thing about Susie is that I am not the only one she has helped. Every time I talk to her she tells me about the many others who she has transported to doctor visits, here and there. She is an instructor in the Family To Family Program with NAMI. This program teaches families with mentally ill members to deal with their illnesses and get them the help they need. It also teaches the families to get help for themselves. Susie hopes some day I will be strong enough to be a teacher too. Susie is a special volunteer.

Terri Anne Taylor





County cuts might affect 19 nonprofits

According to *The Oregonian*, nineteen small non-profit agencies which work to keep minority and immigrant youths in school, off drugs and out of gangs might have to slash programs because of proposed budget cuts by Multnomah County.

This cut occurs amidst County politicians Diane Linn and Maria de Rojo Steffy chirping during election mode about being helpful to families with mental illness.

Each year, the 19 agencies serve thousands of low-income children and teen-agers, such as housing Native American children while their parents get alcohol treatment, helping African American mothers develop parenting skills or supporting young men as they get out of jail.

According to *The Oregonian*, the County Board of Commissioners has been besieged by clients of these agencies at each of its budget hearings.

Grants of \$10,000, \$30,000 or \$50,000 usually would be small potatoes in Multnomah County's \$879 million budget. This year, however, the county has to cut at least \$22 million -- resulting in the loss of about 120 jobs and reductions in services from the health department to the sheriff's department. Ironically, as these agency budgets are being cut,

According to an early budget document, the cuts to the 19 agencies totaled \$1.26 million. In the past two weeks, county officials said the document wasn't accurate.



Mental Health Notes

Oregon is the number two state in providing government dollars to providing direct prevention and treatment for alcoholism and addiction—including tobacco addiction.

In a report from Columbia University, Oregon spends \$91.21 per person on a variety of programs which are massively effected by alcoholism and addiction, including justice, education, health, child and family assistance, mental health, developmental disabilities, public safety, and workforce. This dollar number is lower than the national average but commensurate. But the amount Oregon spends on prevention and treatment is \$8.61, second only to North Dakota which spends \$10.22. Other examples are Washington, \$3.79, Maryland, \$2.71, and Colorado \$0.06. This Oregon dollar number is \$77,711,000 or 0.776 of the State's annual budget. The preponderance of these dollars are spent on prevention—only \$225,000 spent on treatment. The complete report, *Shoveling up: The Impact of Substance Abuse on State Budgets* is at www.casacolumbia.org.

County Hires New Family Staff

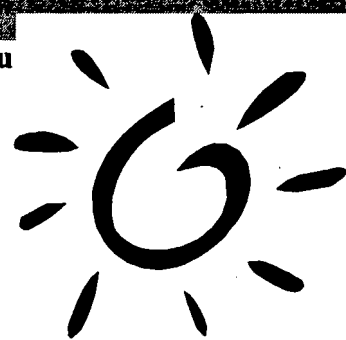
The Multnomah County Behavioral Health Division is pleased to announce that Angela Steckly has joined the County as the half-time Family Involvement Coordinator (replacing Liz Terrell). Angela became interested in family advocacy through her son (now age 14) who is has bipolar illness. She jumped into the mental health system redesign process by volunteering for the Mental Health Design Team's Child & Adolescent Work Group. Welcome, Angela!

To contact BHD's Family Involvement Coordinator:
angela.a.steckly@co.multnomah.or.us
(Angela Steckly, 503-988-5464 x24049)

Visions for Tomorrow Classes Start

NAMI's Visions For Tomorrow classes and support groups for families of children with mental illness have begun.

In March, NAMI members from Texas came to Oregon and trained twenty-three new teachers of this innovative program. Call our office for more information at 503-228-5692.



If you are homeless or have received
homeless services, join us at a

Discussion on Homeless Services

- **Date:** Monday, June 11, 2001
- **Time:** 5:30 pm to 7:30 pm
- **Location:** YWCA
1111 SW 10th Ave.
- **Bus Routes:** 56, 54, 59

☛ Dinner and child care will be provided.

**Please come and talk in small group settings to
let the Advisory Committee on Homeless Issues
hear about your experience accessing and using
homeless services.**

*The Advisory Committee on Homeless Issues is sub-committee of
the Housing and Community Development Commission. Your
input will assist the Advisory Committee on Homeless Issues in
their efforts to understand, evaluate and make recommendations
to local funders of homeless services.*

Rachael Duke

Phone: 503-802-8515

Email: rachael@hapdx.org



**Housing and Community
Development Commission**

For more information, call (503) 823-2392 or email
rbenson@ci.portland.or.us. To request accommodation un-
der Americans with Disabilities Act or child care needs, call
(503) 823-2392/823-6868 (TTY).



The Ten Principles of Support

We acknowledge and accept the fact that someone we love has a mental illness.

We accept that we have no control over this illness or the individual with the illness. We have control only over our own actions and thoughts.

We release all feeling of guilt concerning this mental illness for we are not to blame for the illness or its effects.

We understand and acknowledge that the mental illness has had an impact on all of our relationships.

We forgive ourselves for the mistakes we have made and we forgive others for wrongs we feel have been committed against us.

We choose to be happy and healthy. We choose to return to a healthy focus on ourselves.

We keep our expectations for ourselves and for our mentally ill loved one at realistic levels.

We believe that we have inner resources which will help us with our own growth and will sustain us through crisis.

We acknowledge the strength and value of this support system and we commit ourselves to sustaining it for our benefit and the benefit of other families.

We acknowledge that there is a higher power to whom we will turn to nurture and strengthen our ability to release those things we cannot control.

Family and Consumer Support Groups

Please send updates and additions to NAMI – Portland@nami.org

NAMI Multnomah County Family Support Group - at Augustana Lutheran Church, 15th and NE Knott Streets. Second and Fourth Thursdays 11:30 AM. Call Jeannie Maze at 503-239-0292 for more information and bring your lunch.

NAMI Multnomah County Family Support Group - at Northridge Community Church, 2816 SE Harrison in Milwaukie. Third Thursdays 6:30 PM. Call Jeannie Maze at 503-239-0292 for more information.

NAMI Multnomah County Family Support Group - at the Providence Medical Center, 4805 NE Glisan St. Room HCC8. First and third Mondays of each month at 7 PM. Facilitated by Jan Elliot, 503-775-5400.

NAMI Multnomah County Visions For Tomorrow Support Group—at Emanuel Hospital, Room 1700 June 26 at 6:30 PM. This is a new, free, family-run support group for family members and caregivers for children with mental illness. Call the NAMI office for more information at 503-228-5692.

NAMI Washington County Family Support Group - Second Tuesdays, 7 PM at the NAMI Center, 18680 SW Shaw in Aloha. Call Rosebud at 503-645.8227. Fourth Tuesdays, 7 PM at St. Andrews Lutheran Church, 12405 Butner Rd - Beaverton. Call Art Malley at 503-297-3248.

NAMI Clackamas County Family Support Group – Fall / Winter schedule: First Saturday – 9:00 AM. Oregon City Evangelical Church at 1024 Linn Ave., Oregon City. Questions? Call Judy Redler at 503-632-4453 See NAMI Clackamas' brand new web site at www.namicc.locality.com

NAMI Clackamas County Family Support Group – Second Tuesdays, 7 – 9 PM. 38975 Proctor Blvd. Call Jo for details at 503-492-6927.

NAMI Family Clark County Support Groups - all at 2102 E McLoughlin Blvd. Vancouver, WA. Call 360-695-2788 or 360-695-2823. **Bipolar Support Group** - for high school and college age people - Thursdays 3:00 PM. **NAMI Family Support Group** - First Mondays at 7:00 PM. **Support for Families with Children and Family Teams** - Third Thursdays at 1:00 PM.

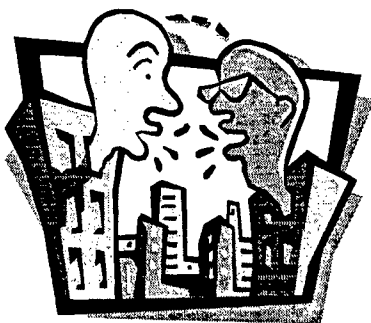
Oregon Family Support Network—Support Group - for families with children and youth under the age of 25 who have emotional, behavioral, or mental disorders. The group meets on the second and fourth Thursdays at Morrison Center—3355 SE Powell Blvd., 7 PM to 9 PM. Call Oregon Family Support Group at 1-800-323-8521 for more information.

Anxiety / Agoraphobia / Panic Attack - meets each 2nd Saturday of the month from 2:30 to 4:30 at the Mt. Hood Room at Mt. Hood Medical Center. Call Patricia L. Brost RN, at 503-674-1287.

Obsessive Compulsive Disorder 12-step group - meets every Tuesday at 7:00 PM at the Alano Club Board Room, 909 NW 24th Avenue in Portland. For more information, call Marna at 503-280-0197.

Obsessive Compulsive Disorder - support group attendees must be in treatment for OCD. At OHSU, on the first and third Thursdays, in Room 217, Old Library Bldg., 7:00—8:30 PM, for more information call Dr. James Hancey, 503-494-6176.

Asperger's Syndrome – support group for people with Asperger's Syndrome,



Need to call and talk to someone?

NAMI National Hotline

1-800-945-6264

CAAPCare Membership Services

503-306-5887

Crisis Triage Center

503-215-7082

Alcoholics Anonymous

503-223-8569

Al Anon / Alateen

503-292-1333

Cocaine Anonymous

503-256-1666

Narcotics Anonymous

503-284-1787

Dual Recovery Anonymous

1-360-690-1160

Community Alliance of Tenants

503-288-0130

Contact Roger Meyer at 503-775-0571.

Recovery, Inc. - A self-help group for people with nervous problems such as depression, anxiety, phobias, fears, anger, and low self-esteem. To get information on meeting times and places please call Jeanne Clawson at 503-231-1334.

Emotions Anonymous - 12 step support group which provides a safe setting for emotional and moral support for people dealing with depression. Group meets Thursdays, 7:30 PM. Call Julie or Michael Downs at 503-282-5963 for directions.

Mt. Hood Community Mental Health Center - Meeting for family members. 400 NE 7th, Gresham, Second Tuesdays 5:30 PM - 7:00 PM. For more information call Carol Laine at 503-661-5455.

Tourette's Syndrome - two groups for people with Tourette's: the last Sunday at 3 PM at Bethal Congregational Church in Beaverton, and, each 2nd Tuesday at 7 PM at Mt. Hood Medical Center, 4th Floor Conference Room. Call 503-674-1287

Family Support Group meetings, 4th Tuesdays, 5:30 PM at 2415 SE 43rd Ave. and meet in the first floor lobby. Part of Network Behavioral HealthCare, Inc. Please contact Cathy Kuehnl at 503-238-0705 for more information.

Brain Injury Support Groups - various meetings, various times, call Joan Brown at 503-413-8918.

Support Group for people dealing with mental health issues. Thursday evenings 6:30 PM. Contact Cathy Clemens at: cathy_clemens@yahoo.com 503-231-5057 for more information

Autism Society of Oregon

503-234-5729

Brain Injury Support Groups - various meetings, call Joan Brown 413-8918.

Children and adults with Attention Deficit Disorder 503-294-9504

Located in Portland.

Club 53

503-228-6570

Socializing and recreation opportunities for people with mental illness. No charge.

FolkTime

503-238-6428

Socializing and recreation opportunities for people with mental illness. No charge.

Depressive/Manic Depressive Assn - Clackamas 503-722-6500

Support group for individuals with depression, manic depression, bipolar disorder, and other affective illnesses. Groups are not designed as substitution for counseling or medical care. No specific treatments or medications will be recommended. Meets Tuesdays 5:30-7 pm at Clackamas County Mental Health; Steward Hilltop Center; 998 Library Court; Oregon City. Contact is Casadi Marino at the above number.

Friends of Forensics - Do you have a family member or loved one who is at the Oregon State Hospital? Support and information is available to you by calling Dale Rector at 503-492-2658. Meetings May 9, July 11, Sept. 12, Nov. 14, 2001.

Attachment Disorder Parents Network

503-761-3701

Support Group for Catholic Families with Family Members with a Disability

Call Molly at the Archdiocese Office of Disability Services

503-233-8319

At NAMI Our Friends Are Our Strength



We're on the Web!

<http://multnomah.nami.org/>

**NAMI of Multnomah
County is Portland's
Voice of Mental
Illness**

NAMI of Multnomah County
619 SW 11th Avenue #219
Portland, Oregon 97205

Many Thanks and Recognition to All Our Volunteers and Advisors

Metro Family to Family Education Program – Fern Momyer, Susan Johnson, Bridget Abbott, Jan Elliot, Molly Gorger, Jeannie Maze, Helen Chadsey, Wendy Chesney, Angela Davey, Margaret Roeter, Lin Haak, Lisa Morrison, Jean Martwick. *NAMI of Multnomah County Board of Directors* – Cindy Bambam, Ann Beckett, Jerald Block, Phillip Chadsey, Wendy Chesney, Paul Davis, Patrick Jensen, Robert Lothian, Tom Moore, , Ross Fortner, Clyde Pope, Richard Reilly, Ed Verdurmen, and *NAMI Oregon board members from Multnomah County* – Robert Paulson and Kenneth Klarquist. Special thanks to those who aided NAMI in the past month: Judy Robison, Peter Davidson, Fred Frese from NAMI national, the members of First Congregational Church, Val Owen, Kathleen O'Brien of MHA, David Jones, Jeff Donohoe and David Jones, the Waitte Foundation and Ken Jacobsen, members of the NAMI / OPA Public Information and Education committee, Drs Loeb, Wittkopp, Hughes and others, Ed Riddell and the CIT officers of the Portland Police Bureau, Marian Drake, Casadi Marino, Brian Lindstrom, Bob Joondeph and Kathleen O'Brien, Jim McConnell, Doris Cameron Minard, Ashley Trace, Rachael Post and Bob Paulson for good advice, Donna Deacon, Dr.

Ray North, Jeff Uncapher, Fred Lenzser, Judges James Ellis and Julie Frantz, Bob Nikkel, Dana Maginn and Rose Galante, Pam Mindt, Melinda Mowery, Wayne Miya and Paula Caster from Unity, Vicki Allen, Ed Granshaw, Steve Mayes and Don Colburn, Leslie Ford, Janice Gratton and Gloria Wang, John Ball and Pauline Anderson, Liz Terrell, Mary Mertz, Michelle Keyser, Jackie Mercer and Ken Stanley, Sandy Hayden, Karen Mayfield, David Pollock and Dan Casey, Patricia Backlar, Julie Larson and John Bischoff, Angela Steckly, Scott Snedecor, Kate Pollard from Project Respond, Julie Yamaka, Denise Chuckovich, Tom Wirshup, Don Spiegel, Judy Rinkin and Bob Nikkel from OMHS, Sally Featherstone, Ramona Shackelford, Lynn Barnes, Mary Albertson, Douglas Bigelow.

NAMI's Advisory Council—Mary McCarthy, MD, Traci Manning, Joe Parker, Jack Wolinsky, Jean Ewell, Roy Silberstein, Dana Buttler, Rachel Duke, Peter Davidson. *Office Volunteers*: Maxine Krueger, Joe Martell, *NAMI Reporter* Heidi Crane, Ian Chisholm, Michael Lake, Joe Martell, Janice Mason, our bulk mail driver is John Kahnert. Special thank you for a generous donations from the Wessinger Foundation, Dorothy Saucy, and for the memorial donations for Bill's son-Joshua Toomey.

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This newsletter is distributed thanks to a continuing and generous gift from Providence Health Systems

BOGSTAD Deborah L

From: Laddie Read [LaddieRead@msn.com]
Sent: Tuesday, June 12, 2001 10:55 AM
To: Charlotte Comito; Diane Linn; Deb Bogstad; Lorenzo Poe; Peter Wilcox; Scott Snedecor; **Jason Renaud; Diana Bianco
Subject: Fw: today's meeting

----- Original Message -----

From: Laddie Read
Sent: Tuesday, June 12, 2001 3:47 AM
To: James Gaynor
Subject: today's meeting

I agree that we are in a crises situation. I agree with the idea of more specialized training for persons working in the mental health field. What do we need to do to make this happen ? How quickly can we get this proposal on the table? How long after it's on the table can we expect any results? And what do our mental health patients or the police do in the mean time? These are just a few of the questions running around in my head today. I understand that funding is one of the biggest issues, and once that little problem is solved hopefully the rest will fall into place. Right? I sure hope so. Please let me know your thoughts on these subjects, sometimes I get too agitated to recall everything that is said at the meetings.

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June 12, 2001

To: Board of County Commissioners

From: John Rakowitz; Bill Farver

Re: Facilities Amendments

The Board proposed a number of Facilities amendments on May 29, the last Board session reviewing departmental budgets. Because of the late date of the worksession, suggested resolution of those issues was not part of the draft memo that we sent last week. Also, the resolution of these issues involves more tradeoffs within Facilities, than reprioritization of funds to meet other budget needs.

Since, there has not been an opportunity to for the Board to review the Departmental responses, we recommend that the Board include Facilities in their Tuesday, June 19, deliberations. (The exception is the Green Roof, which we recommend the Board discuss on June 14 if possible, because of staff vacation plans).

If the Board is ready to make decisions, the Department would welcome the directions. If, however, the Board would like to delay decisions on any or all of these issues, they could be scheduled for July worksessions. The Budget could be approved as submitted with the understanding that work would not proceed until final approval is gained.

Based on what we have heard to date from the Department and budget staff, we suggest the Board consider the issues in the following order.

1. Green Roof – Questions 55,56,57

The Departmental response presents the requested case for the green roof which was not available during our discussion. This seems like a clear public policy issue for Board consideration. If the roof is not approved, the

answers to questions 62 and 69 provide the Board with information about alternative uses of the funds.

2. Use of Yeon Shops for MCSO operations – Questions 76,78, 79 -

The Departmental issue paper (#33) outlines the case for using the Yeon Shops for MCSO, FREDS, and Animal Control operations. Their responses explain the tradeoffs with building a new Sheriff's office on County owned land in Troutdale. (note the market value of that land or the need to purchase land at a different site is not included)

The Facilities proposal is probably the quickest way of completing the Sheriff's move out of the Hansen Building, which is turn will trigger its reuse and/or sale and use of proceeds to bolster the Asset Preservation fund.

In terms of the issues raised in the Sheriff's memo, we still need information on the potential to relocate aspects of his operation which might benefit from a more central location (e.g. concealed weapons permits; remaining alarm ordinance permits)

Again, this is a public policy issue that the Board needs to decide. Facilities will present a clearer explanation of the comparison between the costs and pros and cons of proceeding with the Yeon plan versus building a new facility. The analysis is complicated by the fact that the Yeon proposal includes building improvements and moves that are unrelated to the Sheriff.

Facilities recommends this move because it is cheaper, moves the Sheriff out of the Hansen Building quicker, and makes more efficient use of current County space.

3. Fifth Floor Multnomah Building – Question 67

If the Board approves Facilities's Yeon plan, Land use planning will have to move. The Fifth Floor is one viable option.

The Department's response to Question 67 outlines the policy advantages to moving land use staff to the Multnomah Building, which were not available during the hearing.

If the Yeon plan is not approved and/or the Board believes there is a better tenant for the fifth floor, most of the costs will need to be incurred regardless to prepare the space for another tenant. Therefore, the \$492,000 will need to be approved as a budget amendment for new tenants, unless the Board wishes the space to continue in its relatively unused state.

The Board asked for more detail concerning the investment to move land use into the Yeon facility and whether that investment would be lost if they were to move again. That information is attached.

**4. Gresham Temporary Court Space expansion – new amendment
\$300,000 (including \$75,000 OTO)**

While you have an issue paper on the Gresham Court space (#23), the Board has not discussed it. The specific proposal arose too late to be considered in the executive budget. Under this proposal, Facilities will lease space for two courtrooms, dealing with the short term issues. Facilities has identified potential sources of one year funding in asset preservation funds or capital funds, with the operating costs issues funding issue deferred to 02-03. That information is attached.

5. River Patrol – question 69 (#2)

The Department provided a status update. We believe it useful to clarify the Board's and public's expectation of the County's commitment to contribute funds to this project beyond the amount noted in the response. We do not believe the County has committed to funding this project to date. A decision could be postponed until this summer, but planning should not proceed without approval of a project charter by the Board.

6. Master Plan - questions 70, 71, 72, 73

In view of the extent and complexity of issues involved, we recommend that the Board postpone decisions about the master plan until July. We were suggest the Board approve the submitted budget, but that the Department not proceed with the planning until they receive more specific direction. The

budget office will develop a budget note to that effect. The use of Asset Preservation Funds could be included within this discussion.

7. Other questions

We believe that a review of the other questions and responses does not require further Board action. Of course, other amendments or suggestions may emerge when the responses are reviewed.

Master Tracking Sheet

Budget Worksession Follow-Up Questions

6/12/01

No.	Date	Commissioner	Respondent/ Dept	Completed	Question
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12	5/9/01	Anderson	CCFC	5/25/01	Amendment: Native American Youth
13	5/9/01	Naito	CBAC	5/15/01	Amendment: CIC restoration \$16,000
14	5/9/01	Cruz	ONI/PAO	5/14/01	Provide a sense of the siting calls, in terms of operations of office.
15	5/9/01	Cruz	Budget Office/ Cooperative Extension	5/25/01	Budget Note: Review funding for non-d regarding (extension)agencies and county funding
16	5/15/01	Cruz	ADS/Health/ Budget Office	6/04/01	Amendment: How to fund the MDT Nurses? Total funding; Medicaid match and non-Medicaid match? And split between ADS and Health? Present options.
17	5/15/01	Cruz	Budget Office/ ADS/PAO	5/25/01	Budget Note: Keep OPI at the top of our legislative agenda. Help state approach federal government (federal to advocate for a change in Medicaid to recognize OPI for eligibility)
18	5/15/01	Farver	Budget Office DRMs	5/25/01	Budget Note: DRM's to develop county-wide policy paper for bcc consideration over the summer re: state funding for formula issues. (reference ADS equity issue). Consider DHR reorganization as part of the partnership context.
19	5/15/01	Farver	CFS/Mental Health		Clarify differences/costs between today's presentation and prior resolution (Lane County model). Commissioner concerns: Naito: Case management piece; more detail re: contracting out. Variation on theme how gatekeeping is done and how we would contract out. Why is this the best model with cost comparison of a couple of models. Want to see here is the best and why. Cruz- concerns center around where plan doesn't follow resolution case management; cost analysis consistent with resolution (case management function); wants collaborative process utilizing our expertise and the provider networks. Anderson-walk through the plan. Set up meeting at later time to review. Farver-looking for budget specifics and tradeoffs to make it real. Timelines.
20	5/15/01	Farver	Budget Office/ CFS/MH Dept.	5/25/01	Budget Note- come back with package of budget amendments; come back in a series of meetings over the course of the year. MH Redesign group to return with a group of amendments about the specifics of the system re-design.
21	5/16/01	Cruz	Budget Office/	5/25/01	Budget Note —Time frame for reviewing revenues coming into Health

			Health		Department/Primary care clinics. Include potential cuts, if revenues do not meet projections. Quarterly Status Report. Have a broader issue to capture FFP, fees, etc
22	5/16/01	Anderson	Health	6/4/01	How do you measure the success/effectiveness of the STARS program? Forward evaluation.
23	5/16/01	Cruz	Health	6/4/01	Amendment: Restore MDT Nurses (4, ½ time in ADS/Health) \$75,000-\$100,000.
24	5/16/01	Naito	Health	6/4/01	Amendment: Restore \$250,000 for second OLDs team in North Portland.
25	5/16/01	Naito	CFS	6/4/01	Amendment: Restore PEIP \$147,000 (early intervention). Explore DD settlement funding (even if not funded by Gov's Budget)
26	5/16/01	Naito	Health/CFS	6/4/01	Amendment: Restore \$106,000 for Connections contract (funded in CFS).
27	5/16/01	Naito	Health	6/4/01	Amendment: Restore \$35,000 for SKIP.
28	5/16/01	Farver	ADS		Follow-up information to address "shared" staff at the new East County Building.
29	5/16/01	Naito/Farver	Budget Office MCSO/Health/ DCJ	5/25/01	Budget Note: Pretrial release redesign briefing; mental health issue; impact/analysis of number of bookings on mental health system. Include the effect state mental health system (closing of hospitals) on mentally ill in local jails.
30	5/16/01	Naito	Health	6/4/01	Legal question about federal payments for mental health disabilities of jail inmates.
31	5/16/01	Cruz	Health	6/4/01	Provide information on HD Tobacco Cessation efforts.
32	5/16/01	Cruz	CFS	5/23/01	Additional information on CFS GF expenditures, direct and indirect; include information on how CFS made 7% target.
33	5/16/01	Cruz	Budget Office/ CFS	5/25/01	Budget Note: Future expansion of Bienestar into Columbia Villa
34	5/16/01	Cruz	CFS/SUN	Withdrawn 5/23/01 Cruz	Amendment: Cut funding for SUN Schools at Robert Gray, Buckman; Clear Creek. Return with additional information.
35	5/16/01	Farver	Budget Office/ CFS	5/25/01	Budget Note: Possible contingency request this fall for \$\$\$'s for single access point into Homeless Shelter. First priorities Homeless Families Plan.
36	5/22/01	Naito	Naito	5/25/01	Amendment: CCFC reorganization and alignment of staff and functions to legislated mandates and local priorities (\$731,439) (memo dated 5/18).
37	5/22/01	Cruz	DCJ	6/12/01	Did attendance for non-referred students increase as the same ratio as SAI attendance increase. What is the cost per student?
38	5/22/01	Anderson	Evaluation	5/31/01	Why do Interchange graduates fail to stay in contact with aftercare programs?
39	5/22/01	Cruz/ Anderson	Budget		Need more information about department cuts/restorations, shifts in funding. How much \$\$\$ was generated by 7% cuts, countywide, where were restorations made? 1 pager. Anderson wants a star on ephemeral (squishy) revenues and OTO.
40	5/22/01	Cruz	DCJ	5/30/01	Forest Project: What are program alternatives to the forest project that would be less expensive? And Impact on other pieces of the system? Blueprint model?

41	5/22/01	Cruz	Budget		Provide more information on FY 2001 under-spending, reserve balance, next years beginning balance.
42	5/22/01	Naito	LPSCC	5/25/01	Amendment: LPSCC merge 3 FTE into 2 FTE savings of \$20,000.
43	5/22/01	ALL	Budget/Finance		Board to review reserve policies and practices.
44	5/23/01	All	MCSO	5/25/01	Explore options for use of the courthouse jail (include information on cost savings from closing on nights and weekends).
45	5/23/01	Cruz	Budget Office/ MCSO	5/25/01	Budget Note: Review to Pay to Stay in 6 months to see how program is working; number of clients, impact on clients. Policy discussion on use of (home equity) assets for purpose of collections.
46	5/23/01	Cruz	Budget Office		Provide financial information on departments budgets to include requested, target constraints and executive budget. 1 Pager.
47	5/23/01	Naito	Budget Office/ MCSO	5/25/01	Budget Note: Come back to BCC on regular interval to report on INS/US Marshal, Pay to Stay revenues. Overall comprehensive review. MCSO to provide what would cut if Federal revenues don't come through.
48	5/23/01	Cruz	DSS		Why do you have to pay cash (as opposed to a check or credit card) for marriage licenses?
49	5/23/01	Naito	Budget Office/ DSS	5/25/01	Budget Note: Consideration of a due diligence report regarding mainframe migration (peer review) regarding cost effectiveness etc. also interested in "peer review" of the organizational implications of ITO
50	5/23/01	Cruz	MCSO	5/25/01	Amendment: Eliminate janitorial contract in the MCSO's budget, restore to Facilities budget; explore landscaping/contracting proposals/options.
51	5/23/01	Naito	DCJ	5/30/01	Amendment: Intensive Transition for Employment \$40,000
52	5/23/01	Cruz	CFS	5/25/01	Amendment: Restore GIFT. Provide detail on 3 contracts
53	5/23/01	Anderson	MCSO	5/25/01	Provide copy of MCSO Fleet Audit to Commissioner Anderson
54	5/23/01	Farver	Budget Office/ Chair's Office	5/25/01	Budget Note: Court Day Care \$25,000 from contingency as part of challenge grant.
55	5/29/01	Naito	DSCD	6/05/01	Provide more information on the green roof concept and project for Multnomah Building; Is a new roof needed anyway?; What is the environmental advantage? What is additional cost to make the roof green as opposed to a "standard" roof? What are tradeoffs?
56	5/29/01	Cruz	DSCD	6/05/01	What is the amount of the next \$300,000 worth of projects that got bumped down to fund the green roof? What happened to partnership with the city?
57	5/29/01	Farver	DSCD	6/05/01	What is the status of private funding for the green roof?
58	5/29/01	Cruz	DSCD	6/05/01	Provide a list of the unanticipated or unfunded Multnomah Building costs/projects.
59	5/29/01	Farver	DSCD/ Finance	6/05/01	Worksession Item: Review prioritized capital projects and reallocated funding.
60	5/29/01	Cruz	DSCD/ Finance	6/05/01	Remove the \$260,000 from bond fund contingency and make available as a resource. Provide additional discussion.
61	5/29/01	Cruz	Library	6/05/01	Prioritize any Library Project funds remaining for repayment of \$1.9 million COP
62	5/29/01	Cruz	DSCD	6/05/01	What is the annual building maintenance on courthouse?

63	5/29/01	Cruz	MCSO		Number of beds a Wapato? Clarify history of beds for A&D.
64	5/29/01	Farver	DSCD/ Transportation	6/05/01	Want future worksessions earlier in budget process to prioritize and plan road/bridge projects. Involve BCC earlier in process
65	5/29/01	Cruz	DSCD	6/05/01	Have discussion about "deal making" process and when return to board, or board staff (i.e. R.A.C.C. move into 1 st floor of McCoy Bldg.) Dialog of boundaries and when appropriate for department to move forward of the need to bring before BCC. Brief BCC staff with Rakowitz.
66	5/29/01	Cruz	Budget Office		Budget Office to bring back parameters for bringing projects back to board (over budget, change of scope, to the extent it does or doesn't fit in with Approved Master Plan) for update and approval.
67	5/29/01	Naito	DSCD/LUP	6/05/01	Why did we bring LUP away from customer base in east county and locating at the Multnomah Building? What was the investment in Yeon Annex to locate LUP there two years ago?
68	5/29/01	Naito	DSCD	6/05/01	Need to include BCC in the loop for space planning.
69	5/29/01	Naito/Anderson/ Cruz	DSCD	6/05/01	Amendment: Remove the follow projects from the CIP Budget: Green Roof Construction (\$282,000) and Design (\$49,700) and 5 th floor remodel for LUP (\$492,000). Provide a list of alternative projects (i.e. wellness center, mainframe migration, Sheriff move, or other things throughout the county).
69	5/29/01	Cruz	DSCD	6/05/01	Provide additional information about River Patrol capital project
70	5/29/01	Naito	DSCD	6/05/01	Provide more information on costs and tradeoffs of Master Plan; What are we buying for \$700,000? Alternatives to consider, hire 1.00 FTE vs. \$400,000 of professional services contracts.
71	5/29/01	Cruz	DSCD	6/05/01	Is Master Planning an "Asset Preservation" item or a "Capital", describe rationale.
72	5/29/01	Farver	DSCD	6/05/01	Provide other Asset Preservation options if it was not used to fund the Master Plan. What would not be funded in CIP plan if the Master Plan was funded there.
73	5/29/01	Anderson	DSCD	6/05/01	Facilities to review other options for preparing Master Plan within current resources.
74	5/29/01	Cruz	DSCD	6/05/01	Facilities to follow up with more information on McCoy Building improvements.
75	5/29/01	Cruz	DSCD	6/05/01	Budget Note: Have discussion about Asset Preservation. Definition of asset preservation projects vs. capital improvement projects and what those dollars would fund; more information on particulars of projects. Include Facilities Sub-Committee.
76	5/29/01	Cruz	DSCD	6/05/01	Amendment: Remove \$2,000,000 Asset preservation project of Yeon Shop/Annex (AP scope yet to be determined).
77	5/29/01	Naito	Budget Office	6/05/01	Budget Note: Create some threshold dollar value with respect to emergency fund which would trigger BCC notification. Attach to previous note for Budget Office policy development.
78	5/29/01	Cruz	DSCD	6/05/01	Provide information (County Policy and ORS) on the definition and requirements of an "essential facility" for law enforcement buildings.
79	5/29/01	Cruz	DSCD	6/05/01	Facilities to provide/resurrect costs for option re: MCSO move to Yeon Annex vs. building a new facility. Provide information on land available in east county

					as a comparison against the \$4.8 million price tag for Yeon remodel (incorporation information re: "Clackamas County Sheriff Office at Clackamas Town Center).
80	5/30/01	Farver	DSCD/MCSO	6/07/01	How many contract employees will lose their job due to MCSO proposal
81	5/30/01	Cruz	MCSO	6/07/01	Provide detail information on janitorial proposal. Include information regarding contract cuts, amount of savings, and financial and operational aspects.
82	5/30/01	Naito	MCSO/DSCD/ Budget/ Chair	6/07/01	Naito Proposal: <ul style="list-style-type: none"> - Workcrews for landscaping/janitorial in jails - No Workcrews in Libraries - Transfer 4.00 FTE cut in FM to MCSO; to act as Day Porters in Library - Will consider plumbing in jails - Return to BCC 6/12/01
83	5/30/01	Cruz	DCJ	6/05/01	Amendment: Cut Forest Project by a net amount of \$726,920. \$502,000 to restore MST that was previously funded by BWC. The balance to fill the gaps left by this cut.
84	5/30/01	Cruz	DCJ	6/05/01	Amendment: Recognize additional 300,000 DOC revenue for FY 2002; Additional discussion is needed prior to allocating to programs.
85	5/30/01	Cruz	MCSO	6/05/01	Amendment: Reduce the MCSO budget \$600,000 to reflect weekend and nighttime closure of the Courthouse Jail.
86	5/30/01			6/05/01	Budget Note: Move forward with Mainframe migration. Return to the Board (if, necessary) with information on financing options. The BCC may choose different financing sources than those currently budgeted.
87	5/30/01	Cruz	Budget Office		Budget Office to gather data on effectiveness of G.I.F.T. program
88	6/12/01	Linn	Budget Office		Budget Note: Review Forest Project Program for potential cut, if revenues fall below budget. Create a list of cuts, including Forest Project and Courthouse jail.
89	6/12/01	Roberts	MCSO		Amendment: Restore SRO at the Gresham/Barlow school district \$48,000.
90	6/12/01	Cruz			Amendment: Provide \$50,000 for Sexual Minority Youth; Restore Marshall School Counselor--To restore pending outcome of state funding and/or other resources. (Add Sexual Minority Youth to Budget Note Contingency Requests)
91	6/12/01	Naito	Budget Office		Budget Note: Create a list of add backs for children's services and other programs to consider in the event of additional funding.
92	6/12/01	Board	Budget Office/ DSCD		EXPLORE POSSIBILITY OF FUNDING THROUGH CIP FUND 02-dcj-pa-01 \$200,000 Mead Moves 02-dscd-pa-05 \$300,000 Gresham Temporary Court Space 02-hd--pa-08 \$168,000 EC Primary Care Clinic Furnishings 02-hd-pa-09 \$225,000 EC Dental Clinic Equipment/Furnishings 02-hd-pa-10 \$120,000 N. Portland Primary Care Clinic Furnishings 02-nond-ca-16 \$xxx,xxx Chair's Office Remodel
93	6/12/01	Cruz	Chair's Office		Provide additional detail on 02-nond-ca-16. Potentially fund remodel as part of capital costs. Provide impact on CIP fund.

94	6/12/01		Health		02-hd-pa-07. Move the \$30,215 to contingency. Health may return with additional information for funding. Add to Budget Note contingency requests.
95	6/12/01	Board	Budget Office		The following amendments are superseded by 02-nond-pa-01 and will be removed from the amendment list for the BCC to adopt: 02-cfs-pa-02 02-cfs-pa-03 02-cfs-pa-04 02-cfs-pa-05 02-nond-ba-10 02-nond-ba-13 02-nond-ba-14 02-nond-ba-17

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10	5/8/01	Anderson	DSCD	5/23/01	Provide information in advance of capital budget presentation on 5/29/01.
11	5/9/01	Naito	DSCD	5/25/01	Rail line between Portland and Lake Oswego - \$30,000/year have we been contributing that amount? IGA. What amount have we given? History and status. Possible amendment item.
12	5/9/01	Anderson	CCFC	5/25/01	Amendment: Native American Youth
13	5/9/01	Naito	CBAC	5/15/01	Amendment: CIC restoration \$16,000
14	5/9/01	Cruz	ONI/PAO	5/14/01	Provide a sense of the siting calls, in terms of operations of office.
15	5/9/01	Cruz	Budget Office/ Cooperative Extension	5/25/01	Budget Note: Review funding for non-d regarding (extension)agencies and county funding
16	5/15/01	Cruz	ADS/Health/ Budget Office	6/04/01	Amendment: How to fund the MDT Nurses? Total funding; Medicaid match and non-Medicaid match? And split between ADS and Health? Present options.
17	5/15/01	Cruz	Budget Office/ ADS/PAO	5/25/01	Budget Note: Keep OPI at the top of our legislative agenda. Help state approach federal government (federal to advocate for a change in Medicaid to recognize OPI for eligibility)
18	5/15/01	Farver	Budget Office DRMs	5/25/01	Budget Note: DRM's to develop county-wide policy paper for bcc consideration over the summer re: state funding for formula issues. (reference ADS equity issue). Consider DHR reorganization as part of the partnership context.
19	5/15/01	Farver	CFS/Mental Health		Clarify differences/costs between today's presentation and prior resolution (Lane County model). Commissioner concerns: Naito: Case management piece; more detail re: contracting out. Variation on theme how gatekeeping is done and how we would contract out. Why is this the best model with cost comparison of a couple of models. Want to see here is the best and why. Cruz- concerns center around where plan doesn't follow resolution case management; cost analysis consistent with resolution (case management function); wants collaborative process utilizing our expertise and the provider networks. Anderson-walk through the plan. Set up meeting at later time to review. Farver-looking for budget specifics and tradeoffs to make it real. Timelines.
20	5/15/01	Farver	Budget Office/ CFS/MH Dept.	5/25/01	Budget Note- come back with package of budget amendments; come back in a series of meetings over the course of the year. MH Redesign group to return with a group of amendments about the specifics of the system re-design.
21	5/16/01	Cruz	Budget Office/	5/25/01	Budget Note— Time frame for reviewing revenues coming into Health

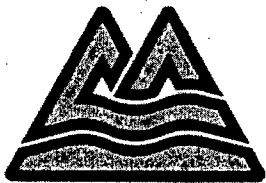
			Health		Department/Primary care clinics. Include potential cuts, if revenues do not meet projections. Quarterly Status Report. Have a broader issue to capture FFP, fees, etc
22	5/16/01	Anderson	Health	6/4/01	How do you measure the success/effectiveness of the STARS program? Forward evaluation.
23	5/16/01	Cruz	Health	6/4/01	Amendment: Restore MDT Nurses (4, ½ time in ADS/Health) \$75,000-\$100,000.
24	5/16/01	Naito	Health	6/4/01	Amendment: Restore \$250,000 for second OLDs team in North Portland.
25	5/16/01	Naito	CFS	6/4/01	Amendment: Restore PEIP \$147,000 (early intervention). Explore DD settlement funding (even if not funded by Gov's Budget)
26	5/16/01	Naito	Health/CFS	6/4/01	Amendment: Restore \$106,000 for Connections contract (funded in CFS).
27	5/16/01	Naito	Health	6/4/01	Amendment: Restore \$35,000 for SKIP.
28	5/16/01	Farver	ADS		Follow-up information to address "shared" staff at the new East County Building.
29	5/16/01	Naito/Farver	Budget Office MCSO/Health/ DCJ	5/25/01	Budget Note: Pretrial release redesign briefing; mental health issue; impact/analysis of number of bookings on mental health system. Include the effect state mental health system (closing of hospitals) on mentally ill in local jails.
30	5/16/01	Naito	Health	6/4/01	Legal question about federal payments for mental health disabilities of jail inmates.
31	5/16/01	Cruz	Health	6/4/01	Provide information on HD Tobacco Cessation efforts.
32	5/16/01	Cruz	CFS	5/23/01	Additional information on CFS GF expenditures, direct and indirect; include information on how CFS made 7% target.
33	5/16/01	Cruz	Budget Office/ CFS	5/25/01	Budget Note: Future expansion of Bienestar into Columbia Villa
34	5/16/01	Cruz	CFS/SUN	Withdrawn 5/23/01 Cruz	Amendment: Cut funding for SUN Schools at Robert Gray, Buckman; Clear Creek. Return with additional information.
35	5/16/01	Farver	Budget Office/ CFS	5/25/01	Budget Note: Possible contingency request this fall for \$\$\$'s for single access point into Homeless Shelter. First priorities Homeless Families Plan.
36	5/22/01	Naito	Naito	5/25/01	Amendment: CCFC reorganization and alignment of staff and functions to legislated mandates and local priorities (\$731,439) (memo dated 5/18).
37	5/22/01	Cruz	DCJ	6/12/01	Did attendance for non-referred students increase as the same ratio as SAI attendance increase. What is the cost per student?
38	5/22/01	Anderson	Evaluation	5/31/01	Why do Interchange graduates fail to stay in contact with aftercare programs?
39	5/22/01	Cruz/ Anderson	Budget		Need more information about department cuts/restorations, shifts in funding. How much \$\$\$ was generated by 7% cuts, countywide, where were restorations made? 1 pager. Anderson wants a star on ephemeral (squishy) revenues and OTO.
40	5/22/01	Cruz	DCJ	5/30/01	Forest Project: What are program alternatives to the forest project that would be less expensive? And Impact on other pieces of the system? Blueprint model?

41	5/22/01	Cruz	Budget		Provide more information on FY 2001 under-spending, reserve balance, next years beginning balance.
42	5/22/01	Naito	LPSCC	5/25/01	Amendment: LPSCC merge 3 FTE into 2 FTE savings of \$20,000.
43	5/22/01	ALL	Budget/Finance		Board to review reserve policies and practices.
44	5/23/01	All	MCSO	5/25/01	Explore options for use of the courthouse jail (include information on cost savings from closing on nights and weekends).
45	5/23/01	Cruz	Budget Office/ MCSO	5/25/01	Budget Note: Review to Pay to Stay in 6 months to see how program is working; number of clients, impact on clients. Policy discussion on use of (home equity) assets for purpose of collections.
46	5/23/01	Cruz	Budget Office		Provide financial information on departments budgets to include requested, target constraints and executive budget. 1 Pager.
47	5/23/01	Naito	Budget Office/ MCSO	5/25/01	Budget Note: Come back to BCC on regular interval to report on INS/US Marshal, Pay to Stay revenues. Overall comprehensive review. MCSO to provide what would cut if Federal revenues don't come through.
48	5/23/01	Cruz	DSS		Why do you have to pay cash (as opposed to a check or credit card) for marriage licenses?
49	5/23/01	Naito	Budget Office/ DSS	5/25/01	Budget Note: Consideration of a due diligence report regarding mainframe migration (peer review) regarding cost effectiveness etc. also interested in "peer review" of the organizational implications of ITO
50	5/23/01	Cruz	MCSO	5/25/01	Amendment: Eliminate janitorial contract in the MCSO's budget, restore to Facilities budget; explore landscaping/contracting proposals/options.
51	5/23/01	Naito	DCJ	5/30/01	Amendment: Intensive Transition for Employment \$40,000
52	5/23/01	Cruz	CFS	5/25/01	Amendment: Restore GIFT. Provide detail on 3 contracts
53	5/23/01	Anderson	MCSO	5/25/01	Provide copy of MCSO Fleet Audit to Commissioner Anderson
54	5/23/01	Farver	Budget Office/ Chair's Office	5/25/01	Budget Note: Court Day Care \$25,000 from contingency as part of challenge grant.
55	5/29/01	Naito	DSCD	6/05/01	Provide more information on the green roof concept and project for Multnomah Building; Is a new roof needed anyway?; What is the environmental advantage? What is additional cost to make the roof green as opposed to a "standard" roof? What are tradeoffs?
56	5/29/01	Cruz	DSCD	6/05/01	What is the amount of the next \$300,000 worth of projects that got bumped down to fund the green roof? What happened to partnership with the city?
57	5/29/01	Farver	DSCD	6/05/01	What is the status of private funding for the green roof?
58	5/29/01	Cruz	DSCD	6/05/01	Provide a list of the unanticipated or unfunded Multnomah Building costs/projects.
59	5/29/01	Farver	DSCD/ Finance	6/05/01	Worksession Item: Review prioritized capital projects and reallocated funding.
60	5/29/01	Cruz	DSCD/ Finance	6/05/01	Remove the \$260,000 from bond fund contingency and make available as a resource. Provide additional discussion.
61	5/29/01	Cruz	Library	6/05/01	Prioritize any Library Project funds remaining for repayment of \$1.9 million COP
62	5/29/01	Cruz	DSCD	6/05/01	What is the annual building maintenance on courthouse?

63	5/29/01	Cruz	MCSO		Number of beds a Wapato? Clarify history of beds for A&D.
64	5/29/01	Farver	DSCD/ Transportation	6/05/01	Want future worksessions earlier in budget process to prioritize and plan road/bridge projects. Involve BCC earlier in process
65	5/29/01	Cruz	DSCD	6/05/01	Have discussion about "deal making" process and when return to board, or board staff (i.e. R.A.C.C. move into 1 st floor of McCoy Bldg.) Dialog of boundaries and when appropriate for department to move forward of the need to bring before BCC. Brief BCC staff with Rakowitz.
66	5/29/01	Cruz	Budget Office		Budget Office to bring back parameters for bringing projects back to board (over budget, change of scope, to the extent it does or doesn't fit in with Approved Master Plan) for update and approval.
67	5/29/01	Naito	DSCD/LUP	6/05/01	Why did we bring LUP away from customer base in east county and locating at the Multnomah Building? What was the investment in Yeon Annex to locate LUP there two years ago?
68	5/29/01	Naito	DSCD	6/05/01	Need to include BCC in the loop for space planning.
69	5/29/01	Naito/Anderson/ Cruz	DSCD	6/05/01	Amendment: Remove the follow projects from the CIP Budget: Green Roof Construction (\$282,000) and Design (\$49,700) and 5 th floor remodel for LUP (\$492,000). Provide a list of alternative projects (i.e. wellness center, mainframe migration, Sheriff move, or other things throughout the county).
69	5/29/01	Cruz	DSCD	6/05/01	Provide additional information about River Patrol capital project
70	5/29/01	Naito	DSCD	6/05/01	Provide more information on costs and tradeoffs of Master Plan; What are we buying for \$700,000? Alternatives to consider, hire 1.00 FTE vs. \$400,000 of professional services contracts.
71	5/29/01	Cruz	DSCD	6/05/01	Is Master Planning an "Asset Preservation" item or a "Capital", describe rationale.
72	5/29/01	Farver	DSCD	6/05/01	Provide other Asset Preservation options if it was not used to fund the Master Plan. What would not be funded in CIP plan if the Master Plan was funded there.
73	5/29/01	Anderson	DSCD	6/05/01	Facilities to review other options for preparing Master Plan within current resources.
74	5/29/01	Cruz	DSCD	6/05/01	Facilities to follow up with more information on McCoy Building improvements.
75	5/29/01	Cruz	DSCD	6/05/01	Budget Note: Have discussion about Asset Preservation. Definition of asset preservation projects vs. capital improvement projects and what those dollars would fund; more information on particulars of projects. Include Facilities Sub-Committee.
76	5/29/01	Cruz	DSCD	6/05/01	Amendment: Remove \$2,000,000 Asset preservation project of Yeon Shop/Annex (AP scope yet to be determined).
77	5/29/01	Naito	Budget Office	6/05/01	Budget Note: Create some threshold dollar value with respect to emergency fund which would trigger BCC notification. Attach to previous note for Budget Office policy development.
78	5/29/01	Cruz	DSCD	6/05/01	Provide information (County Policy and ORS) on the definition and requirements of an "essential facility" for law enforcement buildings.
79	5/29/01	Cruz	DSCD	6/05/01	Facilities to provide/resurrect costs for option re: MCSO move to Yeon Annex vs. building a new facility. Provide information on land available in east county

					as a comparison against the \$4.8 million price tag for Yeon remodel (incorporation information re: "Clackamas County Sheriff Office at Clackamas Town Center).
80	5/30/01	Farver	DSCD/MCSO	6/07/01	How many contract employees will lose their job due to MCSO proposal
81	5/30/01	Cruz	MCSO	6/07/01	Provide detail information on janitorial proposal. Include information regarding contract cuts, amount of savings, and financial and operational aspects.
82	5/30/01	Naito	MCSO/DSCD/ Budget/ Chair	6/07/01	Naito Proposal: <ul style="list-style-type: none"> - Workcrews for landscaping/janitorial in jails - No Workcrews in Libraries - Transfer 4.00 FTE cut in FM to MCSO; to act as Day Porters in Library - Will consider plumbing in jails - Return to BCC 6/12/01
83	5/30/01	Cruz	DCJ	6/05/01	Amendment: Cut Forest Project by a net amount of \$726,920. \$502,000 to restore MST that was previously funded by BWC. The balance to fill the gaps left by this cut.
84	5/30/01	Cruz	DCJ	6/05/01	Amendment: Recognize additional 300,000 DOC revenue for FY 2002; Additional discussion is needed prior to allocating to programs.
85	5/30/01	Cruz	MCSO	6/05/01	Amendment: Reduce the MCSO budget \$600,000 to reflect weekend and nighttime closure of the Courthouse Jail.
86	5/30/01			6/05/01	Budget Note: Move forward with Mainframe migration. Return to the Board (if, necessary) with information on financing options. The BCC may choose different financing sources than those currently budgeted.
87	5/30/01	Cruz	Budget Office		Budget Office to gather data on effectiveness of G.I.F.T. program
88	6/12/01	Linn	Budget Office		Budget Note: Review Forest Project Program for potential cut, if revenues fall below budget. Create a list of cuts, including Forest Project and Courthouse jail.
89	6/12/01	Roberts	MCSO		Amendment: Restore SRO at the Gresham/Barlow school district \$48,000.
90	6/12/01	Cruz			Amendment: Provide \$50,000 for Sexual Minority Youth; Restore Marshall School Counselor--To restore pending outcome of state funding and/or other resources. (Add Sexual Minority Youth to Budget Note Contingency Requests)
91	6/12/01	Naito	Budget Office		Budget Note: Create a list of add backs for children's services and other programs to consider in the event of additional funding.
92	6/12/01	Board	Budget Office/ DSCD		EXPLORE POSSIBILITY OF FUNDING THROUGH CIP FUND 02-dcj-pa-01 \$200,000 Mead Moves 02-dscd-pa-05 \$300,000 Gresham Temporary Court Space 02-hd-pa-08 \$168,000 EC Primary Care Clinic Furnishings 02-hd-pa-09 \$225,000 EC Dental Clinic Equipment/Furnishings 02-hd-pa-10 \$120,000 N. Portland Primary Care Clinic Furnishings 02-nond-ca-16 \$xxx,xxx Chair's Office Remodel
93	6/12/01	Cruz	Chair's Office		Provide additional detail on 02-nond-ca-16. Potentially fund remodel as part of capital costs. Provide impact on CIP fund.

94	6/12/01		Health		02-hd-pa-07. Move the \$30,215 to contingency. Health may return with additional information for funding. Add to Budget Note contingency requests.
95	6/12/01	Board	Budget Office		<p>The following amendments are superseded by 02-nond-pa-01 and will be removed from the amendment list for the BCC to adopt:</p> <p>02-cfs-pa-02 02-cfs-pa-03 02-cfs-pa-04 02-cfs-pa-05 02-nond-ba-10 02-nond-ba-13 02-nond-ba-14 02-nond-ba-17</p>



MULTNOMAH COUNTY OREGON

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TO: Board of County Commissioners

FROM: Dave Warren, Budget Manager *DCW*

DATE: June 8, 2001

SUBJECT: Proposed Amendments to Approved FY2001-02 Budget

Each year, between the time the Board approves the budget and the time the Board adopts the budget, circumstances change, decisions are fleshed out, and mistakes are uncovered. These all result in requests to amend the budget. There are generally a sizable number of such requests.

Most of them are necessary and desirable but do not change the programs of the County or the policy direction of the elected officials. To help manage the amendment process, the Budget Office attempts to categorize these requests into four groups: carryover amendments, technical amendments, staff amendments, and revenue amendments.

Some amendments change program direction or scope. The Budget Office attempts to identify these and group them separately so that the Board can be fully informed on their proposed impacts. We also ask departments to prepare staff reports similar to those that accompany regular agenda items so that the Board has enough background information to get a sense of the consequences of these proposals. We call these amendments program amendments.

The model here is familiar from weekly Board meetings. Program amendments are analogous to regular agenda items. The other types of amendments we see as parallel to consent agenda items. If any Commissioner wants a fuller discussion of any carryover, technical, staff, or revenue amendment, it is pulled from those lists and dealt with as a program amendment. Program amendments are often voted on individually, although groupings of them into packages is also common, where a consensus of the Board is to approve them as blocks.

SUMMARY

- **Program Amendments.**

Board-Proposals: A list is attached, printed on white paper.

Department-Proposals A separate list is on the purple pages.

Keep in mind that the program amendment lists include ALL the proposed amendments, some of which supersede earlier ones. For example, it includes a number of amendments reflecting all the various proposals to add back GIFT, SKIP, Connections, etc, as well as a consolidated one that will implement the CCFC budget compromise.

More important, remember that the Approved Budget is balanced. With the exception of the General Fund Contingency account and the Reserve, all revenues have been allocated to cover expenditures. While the Board can reduce the Contingency or Reserve, I do not recommend it. Additional appropriations should be matched by revenue increases or expenditure cuts.

After receiving Board direction on June 12 and June 19, the Budget Office will filter the program amendment list to reflect those with Board support versus those that don't have support or are no longer required. We will do this to shorten the Board's deliberations on June 21, but any Commissioner is always free, of course, to propose an amendment that was overlooked or may have become more interesting since the last time the Board discussed it.

- **Other Amendments.** I recommend approval of the attached lists for:

Carryover Amendments (green pages). General Fund amendments are generally connected to existing commitments (a purchase order or contract). If a department is requesting to carry over General Fund appropriations, and those appropriations have not been committed through an associated purchase order, they are generally classified as program amendments. There are three exceptions, however. Two of them are in the Sheriff's Office, associated with the temporary booking facility. They are MCSO 06 and MCSO 08 on the Carryover Amendment list. The third exception is Nond 16, carrying over unspent balances in the Chair's Office to be used for remodeling.

The Budget Office will review year end balances in August to report on whether departments were successful in meeting their 96% expenditure targets. If the overall General Fund Beginning Balance is less than budgeted and a department did not meet its spending target, the Budget Office recommends that the department's carryover amendments be revisited as potential cuts.

Technical Amendments (printed on yellow). These are housing keeping proposals. One, however, DSCD 01, reduces the General Fund Contingency by \$24,345.

Staff Amendments (pink pages). These are also housekeeping proposals but those involving personnel. Again, adjustments in state and federal funds may impact the General Fund indirect cost recovery.

Revenue Amendments (orange sheets). These are, by and large, grant and dedicated funding housekeeping proposals that adjust additional revenues and have offsetting expenditure changes.

Based on direction from the Board on June 12, the Budget Office will prepare the amendment lists for approval on June 21, 2001 when the Board votes on budget adoption.

AN EQUAL OPPORTUNITY EMPLOYER

Contingency Requests

In addition to requests that meet normal criteria for transfer, the Board will consider requests for transfers from the General Fund Contingency account during FY 2002 for the following purposes. Additional information for some of these contingency requests can be found in the budget note section.

- **Court Day Care:** The Board will consider providing a match to the State and/or private business or non profit groups interested in providing operating funds for a court day care facility (\$25,000)
- **Single Access Point Homeless Shelter:** The Board will consider a contingency funding request for a single access point into the homeless families system as provided in the Homeless Families Plan. The Board recognizes that this service is ongoing in nature and ongoing funding would have to be provided within the County's financial constraints
- **CARES Child Care Grant:** The Board will consider contingency funding as grant match for potentially new state child care funds.

Budget Notes

Quarterly Reporting Process

The FY 2002 budget process highlighted the tension between allocating scarce resources and developing new revenue sources to offset budget reductions. Given the department's creative responses in developing new revenue sources and the lack of historical data to forecast these new revenues, the Board directs the Budget Office and those affected departments to return to the Board on a quarterly basis to report on revenue and expenditure data in the form of a Quarterly Financial Report. That report should include the status of a department's expenditures and revenues, an explanation of seasonal trends and unusual expenditures and revenue receipts, and whether or not the department will meet year end targets and/or appropriations. The report will also include a section updating and advising the Board on the status of bond fund activity.

If revenues fail to meet projections, the Board directs the Budget Office in consultation with the Departments to return to the board with a reduction plan evaluating and outlining options to bring expenditures in line with new revenue projections.

Specific revenues to be addressed include, but are not limited to:

- Pay to Stay Fee Collection
- Animal Control Fines and Fees
- Property Tax
- Motor Vehicle Rental Tax
- Gas Tax
- Business Income Tax
- Federal Bed Rental Revenue
- Federal Financial Participation Revenue
- Primary Care Clinic Revenues
- Recording Fees
- Internal Service Revenues (Facilities Management, FRED's, Data Processing, Risk Fund)
- Assessment & Taxation Supplement
- Strategic Investment Program Revenues
- State Revenues including Department of Corrections Revenue
- DUII Fee Revenues

State Funding Formula Issues

The Direct Report Managers (DRMs) are to develop a countywide policy for the Boards consideration, to address state funding formula issues (grants-in-aid, ADS equity issue). As part

of the construction of the policy issue/statement, the DRMS are to collaborate with the State Department of Human Resources reorganization efforts in a partnership context

Non-County Agencies

Prior to planning for FY 2003 the Board will consider the array of Nondepartmental appropriations to non-County agencies and how to knit them more closely into the County policy web.

Primary Care Clinic Revenues

The Health Department and the Budget Office will monitor the client flow and access issues in the County's primary care clinics, and return to the Board quarterly with an update. Should budgeted fee revenues fail to materialize after the first quarter, the Health Department is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

Pretrial Release System Redesign

The Local Public Safety Coordinating Council (LPSCC) has been reviewing the County's Pre-Trial Release System for increased efficiencies, effectiveness, and potential for cost savings. The Court Work Group has been designated as the group responsible for deciding how to best proceed. The Court Work Group is currently reviewing and validating pre-trial release criteria. It is also forming recommendations for an information system that will eliminate duplicate information collection during various pre-trial release interviews and the booking process and allow information to be shared more easily. LPSCC will brief the Board at the conclusion of these activities.

Pay to Stay Review

The Sheriff's Office shall return to the Board in the fall with a review of the Pay-to-Stay program, including information about number of clients billed, percent of billings collected, civil judgments entered against clients for reimbursement, and impact on families, if known. Also, the Board will discuss the policy implications of collecting from clients whose significant assets (homes, cars, etc.) may be seized.

INS/US Marshal Revenue Review

During FY 2002, the Sheriff's Office shall report monthly to the Board and the Budget Office on federal bed rental receipts. Should budgeted revenues fail to materialize at budgeted levels by the first quarter, the Sheriff's Office is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

Oregon Project Independence

The Board wishes to ensure that funding for Oregon Project Independence remains at the top of the County's legislative agenda. To that end, the Board directs the Public Affairs Office to report on efforts to assist the state in approaching the federal government for sufficient revenue support for this program.

Federal Financial Participation Work group and Schools

The Federal Financial Participation work group is directed to work with Portland Public Schools to explore billing the federal government for the portion of PPS employees time that is potentially reimbursable.

Mental Health Redesign Budget

The Department of Community and Family Services will present the Board with a revised mental health budget that reflects the redesign of the mental health system no later than July 30. The necessary budget modifications to reallocate funding should be submitted shortly thereafter and reflect any Board feedback.

Comprehensive Services for Children and Families in Foster Care System

The Board will make final budget decisions on early intervention services for foster children and their families in the fall. This partnership model will start with the opening of the CRC, but will only require County funds in FY 2002-03, currently estimated at \$250,000- \$300,000.

Bienestar at Rockwood

The Adopted Budget includes \$100,000 of funding for a spring start-up of Bienestar at Rockwood, contingent on sufficient Federal Financial Participation funds being realized. Prior to start-up, the Department of Community and Family Services should discuss with the Board the availability of sufficient ongoing funds to support this program as well as plans for expansion of Bienestar into Columbia Villa.

Information Technology Issues

DSS will arrange a peer review (or due diligence report) on the organizational implications of the Information Technology Organization.

DSS will move forward with the mainframe migration implementation. DSS shall report to the Board with information on alternative financing options. The Board may choose different financing sources than those currently budgeted.

Facilities Issues

The Facilities Priority Committee will schedule a worksession with the Board to examine current Asset Preservation Policy and Fund. The worksession agenda should include definition of asset preservation, deferred maintenance and capital improvement projects. The Board would also like information on the history of Asset Preservation, fund status, unfunded projects and descriptive information.

Budget Office will recommend a threshold dollar value with respect to the use of Asset Preservation Emergency appropriation and when it should be reported back to the Board.

Summary of Budget Changes

FY2002

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Pending Amendments

BA/BCC Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_ADS_PA_01	CRUZ: Restores 4, half-time nurses that were cut in the Health Department, but who serve on ADS's MDTs. This is accomplished by budgeting \$100,000 of salary savings in the Health Department and moving the 'saved' General Fund to ADS. About \$60,000 of the General Fund will be used as local match to draw down Federal Funds, resulting in about \$74,000 of additional funds. The remaining, unmatched local funds will cover cost for clients who are not eligible for Medicaid.	176,613	0	6,693	2.00
	ADS Total	176,613	0	6,693	2.00
02_CFS_PA_02	NAITO: Restores funding for Native American Rehabilitation program - child care for children of parents in residential A&D treatment. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting).	32,290	0	-31,844	0.00
02_CFS_PA_03	NAITO & ANDERSON: Restores funding for Native American Student Retention. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting).	32,766	0	-32,314	0.00
02_CFS_PA_04	NAITO: Restores funding for PEIP - early intervention and screening program. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting).	148,712	0	-146,658	0.00
02_CFS_PA_05	CRUZ: Restores funding for 1 of the 3 GIFT (North/Northeast Gang Influenced Female Team) contracts.	65,165	0	-64,265	0.00
	CFS Total	278,933	0	-275,081	0.00
02_DCJ_BA_01	NAITO: Funds \$40,000 one-time only from the General Fund for contractual services (in the Transitional Unit) to support offenders leaving prison. (No net change in expenditures shown as reduction in contingency expenditure offsets increased contractual services.)	0	0	-40,000	0.00
02_DCJ_BA_02	CRUZ: Cuts the juvenile and adult community justice forest camp programs and uses \$502,000 of the general fund resources to replace the one time only resources in MST. The amendment also reprograms a portion of the remaining funds to cover service gaps created by the elimination of the forest camp services, and the one-time only resources are transferred to the general fund unappropriated fund balance account. The amendment reduces FTE by 7.70.	-257,771	0	-802	-7.70
02_DCJ_BA_03	CRUZ: Recognizes the increase State Department of Corrections revenue in the amount of \$300,000. Will be temporarily budgeted as Professional Services, pending final decisions on spending. (Net expenditures are higher due to indirect accounting.)	315,289	0	15,289	0.00
	DCJ Total	57,518	0	-25,513	-7.70
02_DSCD_PA_03	CRUZ: Removes the following Capital Projects from the CIP budget: Green Roof Construction (\$282,000) and Design (\$49,700), 5th Floor Remodel of the Multnomah Building for Land Use Planning (\$492,000). Projects will be replaced with a yet to be approved list of projects by the Board of Commissioners.	0	0	0	0.00
02_DSCD_PA_04	CRUZ: Removes \$2,000,000 Yeon Shop/Annex (AP scope yet to be determined) from the Asset Preservation Project List. This amendment reallocates the funds to a list of projects yet to be approved by the Board of County Commissioners.	0	0	0	0.00
	DSCD Total	0	0	0	0.00
02_MCSO_BA_09	CRUZ: Eliminates janitorial contract provision from Sheriff's Office budget and restores to DSCD-Facilities.	0	0	0	0.00
02_MCSO_BA_10	CRUZ: Reduces the Sheriff's Office budget by \$600,000 to reflect evening/weekend closure of the Courthouse Jail. (No change in expenditures shown as detail not entered.)	0	0	0	0.00
	MCSO Total	0	0	0	0.00

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Pending Amendments

BA: BCC Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_NOND_BA_10	NAITO: Reorganizes CCFC and realigns staff to provide only mandated planning functions. Moves Early Words program to Library. Significantly reduces and re-assigns elements of the Take the Time program. Eliminates 3.00 FTE. Detail needs to be entered.	0	0	0	0.00
02_NOND_BA_11	NAITO: REVISED TRANSACTION: Reorganizes LPSCC office. Reduces Director position from 1.0 FTE to 0.8 FTE. Deletes Administrative Analyst; adds 0.5 FTE Administrative Secretary, 1.0 FTE Research Analyst 2, 1.0 FTE staff assistant. Carries over \$42,000 from FY 01 for contracted research services and for funding administrative secretary position for FY 02. Research Analyst position to be located in DSS-Budget & Quality Evaluation Research Unit.	48,990	0	1,149	0.30
02_NOND_BA_12	NAITO: Restores \$250,000 for second Olds Home Visiting Nurse Team. This is part of Commissioner Naito's 5/18 proposal. (Accounting to details to be revised.)	112,233	0	-390,500	5.00
02_NOND_BA_13	NAITO: Restores \$106,000 for Teen Connections program in the Health Department. This is part of Commissioner Naito's 5/18 proposal.	106,000	0	-106,000	0.00
02_NOND_BA_14	NAITO: Restores \$35,000 for SKIP program in the Health Department. This is part of Commissioner Naito's 5/18 proposal.	35,000	0	-35,000	0.00
02_NOND_BA_17	ROBERTS: Funds \$22,500 for El Programa Hispano. This is intended to be one-time bridge funding for FY 2002.	22,500	0	-22,500	0.00
02_NOND_PA_01	BOARD: Implements the June 7 CCFC budget compromise per the Rakowitz/Farver memo to the Board. This includes the Library's assumption of Early Words, staffing and budget changes within CCFC, and restoration of programs such GIFT, PEIP, and Connections in the Health and CFS budgets. If approved, this amendment renders a number of individual amendments proposed by the Board obsolete. Detail needs to be entered into system.	0	0	0	0.00
NOND Total		324,723	0	-552,851	5.30
BCC Amendment Total		837,787	0	-846,752	-0.40

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PA: Program Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_ADS_PA_02	General Fund Carry Over: Increases the amount of GF carryover for ADS's IT project from \$115,000 to \$300,000. The \$300,000 will be matched at an estimated 33/67 rate. ADS anticipates spending \$305,000 in FY 2001, of which \$60,000 will be CGF resources. This will leave \$300,000 of the \$360,000 GF. This carryover is above and beyond the FY 2001 96% spending target. (The expenditure to the right also reflects expenditures supported by federal funds.)	949,721	0	19,115	0.00
	ADS Total	949,721	0	19,115	0.00
02_CFS_PA_01	General Fund Carry Over: \$24,325 for professional services relating to SUN School Evaluation costs. (Note that the \$56,376 in the expenditure column to the right reflects a higher amount due to accounting requirements).	56,376	0	0	0.00
	CFS Total	56,376	0	0	0.00
02_DCJ_PA_01	General Fund Carry Over: Carries over \$200,000 to move from the Dexco and the Justice Center into the Mead building.	200,000	0	0	0.00
	DCJ Total	200,000	0	0	0.00
02_DSCD_PA_01	The purchase of some of the vehicles budgeted as a capital expense in FY 2001 are being delayed until FY 2002 and need to be added as a Capital Expense. This amendment increases Beginning Working Capital for vehicles in FY 2002 and increases Capital Equipment to rebudget the purchase of some of those vehicles in FY 2002 and increases contingency (\$230,550) to balance the fund. The vehicle purchase totals \$444,350.	674,900	0	0	0.00
02_DSCD_PA_02	Request for \$25,000 (OTO) from General Fund to pay for professional services to the housing program to provide the County's portion of a professionally facilitated Strategic Planning & Program Development process utilizing a joint County/cities/non-profit supported housing task forces including a consumer advisory group as a direct follow-up to the Key Leaders Housing Summit. (No net change in expenditures shown as reduction in contingency expenditure offsets increased contractual services.)	0	0	-25,000	0.00
02_DSCD_PA_05	Request for \$300,000 (OTO) from the General Fund to pay for District Court space in Gresham. \$300,000 is the estimate for space leasing and tenant improvements that would be required. Ongoing expense starting in FY 2003 is estimated to be \$172,000 annually.	300,000	0	-300,000	0.00
	DSCD Total	974,900	0	-325,000	0.00
02_HD_PA_07	General Fund Carry Over: Carries over \$30,215 professional services for the OCHIN transition not spent in FY 2001.	30,125	0	0	0.00
02_HD_PA_08	Carries over \$168,000 in the Federal-State Fund for equipment and furnishings for new East County primary care clinic. Not spent in FY 01 due to project delay/lack of storage space. This is one-time-only for FY 2002.	168,000	0	0	0.00
02_HD_PA_09	Federal State Fund Carry Over: Carries over \$225,000 for equipment and furnishings for the new East County dental clinic. Not spent in FY 2001 due to project delay/lack of storage. This is one-time-only for FY 2002.	225,000	0	0	0.00
02_HD_PA_10	Federal State Fund Carry Over: Carries over \$120,000 for equipment and furnishings for new North Portland primary care clinic. Not spent in FY 2001 due to project delay/lack of storage space. This is one-time-only for FY 2002.	120,000	0	0	0.00
02_HD_PA_14	Adds 1.00 FTE plus expenses to support countywide Federal Financial Participation work group and activities. This will be funded with Federal Financial Participation (Medicaid) revenues.	126,530	0	3,273	1.00
	HD Total	669,655	0	3,273	1.00

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Pending Amendments**PA: Program Amendments**

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_MCSO_CA_06	General Fund Carry Over: Carries over \$997,819 for the booking remodel in the Justice Center. This was OTO for FY 2001 and not spent then. (Net expenditure higher due service reimbursement accounting.)	1,685,268	0	0	0.50
02_MCSO_CA_08	General Fund Carry Over: Carries over \$380,004 for booking remodel. This was a one-time appropriation from the General Fund contingency in FY 2001 and not used then. (Net expenditure higher due service reimbursement accounting.)	760,008	0	0	0.00
	MCSO Total	2,445,276	0	0	0.50
	Program Amendment Total	5,295,928	0	-302,612	1.50

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Pending Amendments

CA: Carryover Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_CFS_CA_01	State/Fed Fund Carry Over: \$49,500 of Annie E. Casey Foundation funding for pass through in support of SUN School sites. (Net expenditure higher due indirect accounting.)	50,194	0	0	0.00
	CFS Total	50,194	0	0	0.00
02_DA_CA_01	General Fund Carry Over: Carries over \$25,000 for a dedicated Juvenile case tracking system (CRIMES) system which was anticipated to be complete June 30, 2001 and will not due to a series of change orders.	25,000	0	0	0.00
	DA Total	25,000	0	0	0.00
02_DSCD_CA_01	Fleet Fund Carry Over: Carries over appropriation for 5 Fleet vehicles authorized for purchase in FY 2001 that will not be delivered before June 30th, 2001. PO 45-13092, PO 45-13093 in the amount of \$109,800.	109,800	0	0	0.00
02_DSCD_CA_02	Bike Fund Carry Over: \$25,000 for Powell Valley Grade School pedestrian crossing improvement delayed start until July 2001.	25,000	0	0	0.00
02_DSCD_CA_03	General Fund Carry Over. \$10,000 in professional services for emergency animal care from the Dove Lewis Memorial Clinic, contract #4500002497.	10,000	0	0	0.00
02_DSCD_CA_04	General Fund Carry Over: \$171,368 from current Land Use Planning contracts to FY 2002 to complete work started in FY 2001, but not completed. Contract #4600000877 Margo Blosser (GIS Consultant); #4600001528 Liz Fancher, Esq. (Hearings Officer); #4600001532 Kulla Ronnau (Hearings Officer); #4600001951 Parametrix (West of Sandy River Plan); #4600001961 City of Portland (Planning Services); #4600002075 City of Portland (Laboratory Services); #4600001951 Water Quality Management Legal Services.	171,368	0	0	0.00
02_DSCD_CA_05	Emergency Management Fund Carry Over: Carries over a total of \$225,897. Hazardous Materials (SFMO/CCSO) \$35,997; Project Impact Grant extended to 3/30/02 (\$150,000); Emergency Management Mitigation Grant Carryover, \$39,900 for services that will not be complete by June 30, 2001.	225,897	0	0	0.00
	DSCD Total	542,065	0	0	0.00
02_DSS_CA_01	Risk Fund Carry Over: Carries over \$5,000 to cover partial cost of moving a bench at the Juvenile Detention Home. Risk Management asked that the bench, a bronze artwork purchased with 1% for art funds, be moved out of the waiting and reception area where children were in danger of getting their legs stuck in the metal design. The piece is to be moved outside, but the cushions need to be refabricated in a waterproof material and the artist has not completed the work.	5,000	0	0	0.00
02_DSS_CA_02	General Fund Carry Over: Carries over \$37,195 of General Fund in the Evaluation & Research Unit for the Bennett contract analyzing pretrial release. This is three months of the amount appropriated in FY 2001 and the contract did not begin until October 2000.	37,195	0	0	0.00
	DSS Total	42,195	0	0	0.00
02_HD_CA_06	General Fund Carry Over: Carries over \$450,000. This was a one-time appropriation for HIS/OCHIN transition and implementation in FY 2001. FY 2001 fund source was enhanced FQHC reimbursements. Not spent in FY 2001 due to project delay.	450,000	0	0	0.00
	HD Total	450,000	0	0	0.00
02_NOND_CA_16	General Fund Carry Over: Carries over \$175,000 savings in Chair's Office for transition/remodeling costs in FY 2002.	175,000	0	0	0.00
	NOND Total	175,000	0	0	0.00
	Carryover Amendment Total	1,284,454	0	0	0.00

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Pending Amendments

TA: Technical Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_CFS_TA_01	This amendment: 1) corrects children's psychiatric day treatment wbs coding (CGF used for match was coded as subsidy); 2) corrects cost element coding for CAAP.ITS.37 and IS XIX (elements 50180 and 50170 were used instead of 50190); 3) adjusts Marshall and Roosevelt FRC revenue coding to distinguish between federal and state components of revenue; and, 4) moves \$3,294 of HUD funds between leasing and support services to reflect revised program estimates. There is no net impact to revenue or expenditures.	0	0	0	0.00
02_CFS_TA_02	Corrects cost element and wbs element coding for revenues and expenditures in Community Programs and Partnerships to fix coding errors and reflect updated accounting information from the State in the Low Income Energy Assistance Program. There is no net change in revenues or expenditures.	0	0	0	0.00
02_CFS_TA_03	Moves Low Income Weatherization Assistance program revenues and appropriations between WBS elements to reflect revisions from the State of Oregon. There is no net change to revenue or appropriations.	0	0	0	0.00
02_CFS_TA_04	Moves \$95,000 of funding for the Get a Clue contract from the Commission on Children, Families and Community to the Department of Community and Family Services.	1,330	0	0	0.00
02_CFS_TA_05	Cuts \$146,658 of assumed Oregon Children's Plan revenue that was added to backfill early childhood screening contract with Portland Public Schools and Multnomah Education Service District. See Board proposed amendment 02_CFS_PA_04 to restore with County General Fund and/or 02_NOND_PA_01 for June 7 CCFC budget compromise. (Net expenditure reduction higher due to indirect accounting.)	-148,712	0	0	0.00
CFS Total		-147,382	0	0	0.00
02_DCJ_TA_01	Shifts \$28,000 of Other Internal to Professional Services as the Library will now be picking up the costs to supply library books to juvenile justice youth.	0	0	0	0.00
02_DCJ_TA_02	Reconciles data to SAP, transfers costs from Treatment Services Management to Interchange as appropriate.	0	0	0	0.00
02_DCJ_TA_03	Moves \$200,000 of Professional Services from Turnaround School to Counseling Services Management.	0	0	0	0.00
DCJ Total		0	0	0	0.00

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Pending Amendments

TA: Technical Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_DSCD_TA_01	Funds \$24,345 for the electronics internal service charge for the Courts that was inadvertently left out of the budget request.	24,345	0	-24,345	0.00
02_DSCD_TA_02	Corrects FRED's Service Reimbursements revenues/expenditures in the Approved Budget to balance with Other Internal Expense budgeted by Transportation and Distribution.	100,156	0	0	0.00
02_DSCD_TA_03	Distribution Capital Expense was increased to offset an increase in Service Reimbursement Revenue - this increase should have been to Postage, not Capital. This amendment corrects that entry.	0	0	0	0.00
02_DSCD_TA_04	Transaction 02_MCSO_CC_03 (Proposed Budget) reduced Fleet Supplies to offset a reduction in Service Reimbursement Revenue. A portion of this reduction by MCSO is for replacement vehicles and does not affect Operation and Maintenance expense. This amendment reallocates that portion of the supplies reduction to contingency.	0	0	0	0.00
02_DSCD_TA_05	All of the reduction to Fund 3501 Service Reimbursement Revenue to balance the Internal Service Reimbursement was made to Cost Center 904100. This amendment moves the Electronics portion of that reduction to Cost Center 904200.	0	0	0	0.00
02_DSCD_TA_06	Increases the FY 2002 Cash Transfer from the Road Fund to the Willamette River Bridge Fund for Bridge Maintenance. Increase is due to the audited 2000 CPI of 3.1% (Portland Auditor).	25,163	0	0	0.00
02_DSCD_TA_07	Corrects a transaction from the Library that affected the Facilities Budget. This transaction restores \$102,955 to the Facilities Supplies budget. It also corrects budget to place departmental Services Requests into Professional Services instead of Salary Savings, as they are currently budgeted.	102,955	0	0	0.00
02_DSCD_TA_08	Revises Capital Budget Expenditures to reflect most recent information. See Capital Projects narrative section of budget document for additional detail. Net Change \$0.	0	0	0	0.00
02_DSCD_TA_09	Removes \$470,000 for the McCoy Building Health Department (Asset Preservation Fund) project from the FY 2002 budget and reallocates the funds to a list of projects yet to be approved by the Board of County Commissioners. The McCoy Building project was budgeted twice, and will not need the \$470,000 to complete the project.	0	0	0	0.00
DSCD Total		252,619	0	-24,345	0.00
02_DSS_TA_01	Shifts the cost of the Primary Election Voters Pamphlet (75,252) from Elections Administration to the Primary Election	0	0	0	0.00
02_DSS_TA_02	Corrects overbudgeting in the Public Safety Bond Fund (2500) by reducing Capital Equipment \$2,000,000 and Beginning Working Capital \$2,000,000. The overbudgeted amount resulted from a misread spreadsheet documenting the cost of mainframe migration. This transaction removes the unnecessary and erroneous appropriation.	-2,000,000	0	0	0.00
02_DSS_TA_03	Corrects the erroneous appropriation of Indirect Cost (\$171) in a General Fund organization and moves to dues and subscriptions. There is no net change in appropriations.	0	0	0	0.00
02_DSS_TA_04	Shifts four General Fund programs in DSS to the Data Processing Fund and substitutes service reimbursements for their total cost. This amendment will simplify accounting at ISD but has no program impact. The four programs are GIS, LAN, Data Warehouse, and Data Architecture.	0	0	0	0.00
DSS Total		-2,000,000	0	0	0.00
02_NOND_TA_15	Removes one position in Public Affairs Office that was included in the budget request in error. No change in dollars.	0	0	0	-1.00
NOND Total		0	0	0	-1.00
Technical Amendment Total		-1,894,763	0	-24,345	-1.00

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SA: Staff Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_ADS_SA_01	Adds a net 2.50 FTE back by increasing salary savings from approximately 1.2% to 2.0%. In particular, an Administrative Analyst in the N/NE District Office is changed to a Program Supervisor. A new Program Supervisor position for Adult Protective Services unit is added. A 0.50 FTE Veterans Services Officer position is cut. Three previously cut positions are restored. They are 0.50 FTE Case Manager in the N/NE District Office, a 0.50 FTE Community Health Nurse in the West District Office, and a 1.00 FTE Senior Research and Evaluation Analyst in the Planning Unit.	-1	0	0	2.50
02_ADS_SA_02	Moves several FTE within the Department to reflect staffing needs that have occurred since the ADS budget was submitted in February. In particular, a 0.50 FTE Community Health Nurse is moved from the Adult Care Home Program to the East District. A 1.00 FTE Administrative Analyst is moved from the West District to the N/NE District. 5.00 FTE of Office Assistant 2 positions are reallocated across the Department. There is no change in revenues, expenditures, or the number FTE within each job class.	0	0	0	0.00
ADS Total		-1	0	0	2.50
02_CFS_SA_01	Cuts a 0.85 FTE Program Development Specialist position that was restored using FFP funds and instead budgets the restoration as a pass through contract for the Youth Investment System Coordination.	0	0	0	-0.85
02_CFS_SA_02	Moves \$74,000 of anticipated Oregon Children's Plan funding from Nondepartmental to the Department of Community and Family Services to fund a 1.00 FTE Program Development Specialist Senior for Early Childhood Planning & Coordination in the Division of Community Programs & Partnerships.	0	0	0	1.00
CFS Total		0	0	0	0.15
02_DA_SA_01	Reallocates \$399,000 temporarily budgeted in Professional Services in the Approved Budget to fund 1.00 FTE Deputy DA1, 3.00 FTE Deputy DA2, 1.00 FTE Deputy DA 3, and 0.35 FTE Legal Assistant. (Expenditure change due to service reimbursement accounting).	21,701	0	0	5.35
DA Total		21,701	0	0	5.35
02_DCJ_SA_01	Annualizes staff at the Drug Diversion Unit (adds 0.77 FTE), cuts 1.00 FTE OA2, and transfers 3.00 FTE Probation Officers from Centralized Team Supervision to Adult Management, pending final siting of these positions.	-1,241	0	0	-0.23
02_DCJ_SA_02	Adds 1.00 OA2 to the Child Abuse program, cuts 1.00 Juvenile Counseling Assistant to reprogram funds for case management services in the School Attendance Initiative program.	-3,226	0	0	0.00
02_DCJ_SA_03	Implements reclassifications approved by HR and annualizes Drug Diversion positions. These are 2.00 FTE Deputy Director to Program Mgr/Sr; 2.00 FTE Employee Svcs Spec 1 to Employee Svcs Spec 2; 1.00 FTE Juvenile Justice Mgr to Program Mgr/Sr; 2.00 FTE Program Dvlp Spec Sr to Research/Evaluation Analyst 2; and, 2.00 FTE Juvenile Justice Mgr/Sr to Program Mgr/Sr. Annualizes positions by adding 0.23 FTE Corrections Tech and 0.16 FTE Corrections Counselor.	2,796	0	0	0.39
02_DCJ_SA_04	Reclassifies Word Processsing Operator to Office Assistant 2 and transfers Parole/Probation Office from SE to Gresham.	-2	0	0	0.00
02_DCJ_SA_05	Cuts 0.20 FTE Office Assistant 2, cuts 0.20 FTE in Treatment Services, adds 0.30 FTE Marriage and Family Counselor.	0	0	0	-0.10
02_DCJ_SA_06	Reprograms Fleet expense to annualize positions for the ACJ Drug Diversion program.	7,238	0	0	0.75
DCJ Total		5,565	0	0	0.81

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SA: Staff Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_DSCD_SA_02	Change Facilities and Property Management positions due to restructuring/reclassifications that took place in FY2001. There is no net change in cost for these personnel changes.	0	0	0	0.00
02_DSCD_SA_03	This amendment records classifications that took place during FY 2001 and deletes 0.50 FTE Engineering Tech Associate that is shown as 1.00 FTE in the Approved Budget.	0	0	0	-0.50
DSCD Total		0	0	0	-0.50
02_DSS_SA_01	Restores Fiscal Specialist 2 position to Treasury omitted in error in the Proposed Budget and substitutes salary savings in Finance to cover the cost.	0	0	0	1.00
02_DSS_SA_02	Transfers HR Analyst 2 from Human Resources to Finance to administer the Liability and Property Risk Management programs.	0	0	0	0.00
02_DSS_SA_03	Reclassifies two Information Systems Mgr Sr positions to Deputy Information Officer and one Network Analyst 3 to ISA Sr and moves the position from Help Desk to Application Mgmt. There is no net change in appropriations associated with these reclassifications	0	0	0	0.00
DSS Total		0	0	0	1.00
02_HD_SA_11	Increases 0.50 FTE Health Services Supervisor to 1.00 FTE. Staffing increase is funded within existing resources. (Expenditure change due to service reimbursement accounting.)	22,621	0	8,376	0.50
02_HD_SA_13	Increases 0.80 FTE Social Worker to 1.00 FTE. Staffing increase funded within existing resources.	0	0	0	0.20
HD Total		22,621	0	8,376	0.70
02_MCSO_SA_07	Restores 0.75 FTE Program Development Technician cut in the requested budget. Cuts 0.50 FTE OA II, Prof. Svcs., repairs, printing, and supplies to fund increase in FTE. (Net expenditures increase due to service reimbursement accounting.)	4,851	0	0	0.25
MCSO Total		4,851	0	0	0.25
Staff Amendment Total		54,737	0	8,376	10.26

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Pending Amendments

RA: Revenue Amendments

Trans ID	Description	Expenditure	Revenue	Effect on GF Contingency	FTE
02_CFS_RA_01	Increases AITP program revenue by \$6,600 and Psychiatric Review Board revenue by \$9,918.	16,324	16,324	0	0.00
02_CFS_RA_02	Increases revenue by \$141,346 and adjusts appropriations to reflect adjustments to the City of Portland Omnibus contract. (Net expenditure higher due indirect accounting.)	143,692	143,692	0	0.00
02_CFS_RA_03	Reduces State Mental Health (MHS 21) Day & Residential Treatment Services by \$275,701 to reflect the State's revised grant award (RGA). (Net expenditure reduction lower due to indirect accounting.)	-279,561	-279,561	0	0.00
02_CFS_RA_04	Adds \$15,995 in anticipated State Mental Health carryover to fund temporary on-call coverage for the Involuntary Commitment Program. Reduces a 1.00 FTE Mental Health Position to a 0.83 FTE position to fund a 0.17 FTE temporary mental health consultant for the Summer School Program.	15,995	15,995	0	-0.17
02_CFS_RA_05	Reduces State revenue for treatment services at SCF branches by \$21,294 based on revised estimates.	-21,294	-21,294	0	0.00
02_CFS_RA_06	Adds \$86,703 of State Mental Health Grant - Local Administration funds and restores 1.00 FTE A&D Administrator that was funded with County General Fund and cut in the Proposed and Approved Budget.	86,703	86,703	0	1.00
02_CFS_RA_07	Increases Oregon Energy Assistance program revenue by \$52,000 to cover indirect costs.	52,000	52,000	0	0.00
02_CFS_RA_08	Adds \$223,000 of State Mental Health Grant - Developmental Disabilities revenue per revised allocation estimates. These funds are used to restore the PEIP-PPS/MESD non-general fund cuts. Combined with amendment 02_NOND_PA_01, the PEIP activities are fully restored. (Net expenditure higher due to indirect accounting.)	226,122	226,122	0	0.00
CFS Total		239,981	239,981	0	0.83
02_DA_RA_01	Reduces Termination of Parental Rights Program expenditures by \$115,230 and 1.00 FTE Deputy DA3 due to revenue decrease. (Net expenditure and revenue reduction higher due service reimbursement and indirect accounting.)	-127,548	-127,548	-5,943	-1.00
DA Total		-127,548	-127,548	-5,943	-1.00
02_DCJ_RA_01	Adds \$12,143 of one-time-only revenue from other agencies participating in training sessions on criminal justice matters, to cover one-time expense anticipated in hosting the sessions.	12,143	12,143	0	0.00
02_DCJ_RA_02	Adds \$87,500 of Law Enforcement Block Grant for Professional Services STOP Drug Diversion Program. Carries over \$47,286 Family Court License/Fees revenue for Professional Services.	141,302	141,302	6,516	0.00
DCJ Total		153,445	153,445	6,516	0.00
02_DSCD_RA_01	Adds \$2,377 due to higher projection of Federal Forest payments for timber sales.	2,377	2,377	2,377	0.00
02_DSCD_RA_02	Increase in fees charged for Land Use Permits are expected to bring in \$7,000 during FY 2002.	7,000	7,000	7,000	0.00
DSCD Total		9,377	9,377	9,377	0.00
02_DSS_RA_01	Reduces Beginning Working Capital and offsetting flat fee computer purchases in the Capital Acquisition Fund to reflect expenditures made in FY 2001	-239,181	-239,181	0	0.00
DSS Total		-239,181	-239,181	0	0.00
02_HD_RA_12	Adds \$5.5 million FQHC pass-through revenue and expenditure to safety net clinics state-wide.	5,500,000	5,500,000	0	0.00
HD Total		5,500,000	5,500,000	0	0.00
Revenue Amendment Total		5,536,074	5,536,074	9,950	-0.17



02-ADS-PA-02

Independence. Choice. Dignity.



MULTNOMAH COUNTY OREGON

AGING AND DISABILITY SERVICES
AREA AGENCY ON AGING
421 S.W. 6TH, Suite 300
PORTLAND, OREGON 97204
HELPLINE: (503) 988-3646 ADMINISTRATION: 988-3620
TTY: 988-3683 FAX: (503) 988-3656

BOARD OF COUNTY COMMISSIONERS

DIANE LINN	CHAIR OF THE BOARD
MARIA ROJO DE STEFFEY	DISTRICT 1 COMMISSIONER
SERENA CRUZ	DISTRICT 2 COMMISSIONER
LISA NAITO	DISTRICT 3 COMMISSIONER
LONNIE ROBERTS	DISTRICT 4 COMMISSIONER

Date: June 4, 2001

To: Mike Jaspin, County Budget Office

From: Don Carlson

Re: Program Amendment (02_ADS_PA_02) to ADS FY 02 Approved Budget Regarding General Fund Carryover for the Client Information System

- **Recommendation/Action Requested**

ADS requests that the Board of County Commissioners approve the proposed amendment.

- **Background/Analysis**

ADS has entered into a joint program with the County's Information Services Department and the State Senior and Disabled Services Division to develop a client information system. ADS and ISD will be developing a system which will give case managers information they need to deliver more holistic services and give managers information to better manage the program. While the development of this system has statewide benefits, ADS/ISD are spearheading the work because of a backlog of work at the Department of Human Services. Part of the agreement with the State is that they will maintain and support the system in the future. Total cost of the project is approximately \$1.3 million. ADS has \$360,000 of County General Fund budgeted in the current fiscal year for this project which will be used as match for Title XIX Medicaid funds. At a 67% Federal and 33% local matching ratio, the \$360,000 will generate approximately \$1.1 million in Medicaid funds. During the current fiscal year it is anticipated that ADS will spend approximately \$60K in local matching funds for the project. The remainder of the local match will be used in FY 2002.

This amendment increases the amount of General Fund carry over from \$115,000 to \$300,000 to reflect revised spending estimates and does not require additional resources since it is being funded out of currently budgeted County General Funds which will be carried over to the next fiscal year.

- **Financial Impact**

There is no financial impact from this amendment. It does not require additional revenue to implement it.

- **Legal Issues**

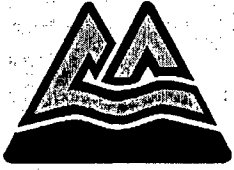
None.

- **Controversial Issues**

None.

- **Link to Other County Policies**

Not Applicable.



Department of Community and Family Services
MULTNOMAH COUNTY OREGON

421 SW Sixth Avenue, Suite 700
Portland, Oregon 97204-1618
(503) 988-3691 phone
(503) 988-3379 fax
(503) 988-3598 TDD

MEMORANDUM

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director
Department of Community and Family Services

DATE: June 4, 2001

SUBJECT: Program Amendment 02_CFS_PA_01

I. RECOMMENDATION/ACTION REQUESTED: The Department of Community and Family Services recommends the approval of CFS Program Amendment 01. This amendment is a one time only reappropriation of \$24,325 County General Funds for Professional Services for SUN Schools Evaluation.

II. BACKGROUND ANALYSIS: We are requesting a carryover of SUN funds earmarked for evaluation purposes in order to have the evaluation match the school year. As SUN is a school-based initiative, the evaluation follows the school year. There are several forms of data collection that cannot be completed until the Fall 2001, after Portland Public Schools compiles and releases its achievement and other data. Carrying over these funds will allow the SUN evaluation workgroup to complete its second year of evaluation and produce an evaluation report by November, 2001. We were not able to spend all of the money necessary to produce the evaluation within the fiscal year as contract work will not be carried out or completed until the Fall, 2001.

III. FINANCIAL IMPACT: Program Amendment #1 increases pass through expenses by \$24,325 and indirect by \$3,863.

IV. LEGAL ISSUES: N/A

V. CONTROVERSIAL ISSUES: N/A

VI. LINK TO CURRENT COUNTY POLICY: N/A

VII. CITIZEN PARTICIPATIONS: N/A

VIII. OTHER GOVERNMENT PARTICIPATION : N/A

Decision Package Analysis Memo

TO: Ching Hay, Budget Analyst
FROM: Shaun Coldwell, Business Services Manager
DATE: June 7, 2001
RE: Department of Community Justice Decision Package 02_DCJ_PA_01

1. **Department Ranking of Decision Package:** Program Amendment
2. **Summary Title:** This budget amendment carries over \$200,000 for facilities moves.
3. **Background Analysis:** A total of \$421,480 in State Community Corrections funds was carried over from fiscal year 2000 to fiscal year 2001. This money was budgeted to pay for furnishings, remodeling costs and move costs into the Multnomah and Mead Buildings. Of that amount, approximately \$205,000 has been spent. For fiscal year 2002, DCJ has assumed moves out of the Dexco Building, where the CTS program is currently located, into the Mead Building and moves from the Justice Center into the Mead Building. This amendment carries over unspent general fund dollars to pay for these moves.
4. **Financial Impact:** The Department of Community Justice anticipates meeting the 96% general fund spending commitment for fiscal year 2001, and underspending by an additional \$200,000 for this purpose.
5. **Legal Issues:** N/A
6. **Controversial Issues:** N/A
7. **Link to Other County Policies:** N/A
8. **Other Government Participation:** N/A



Department of Sustainable Community Development
MULTNOMAH COUNTY OREGON

02 - DSCD - PA - 01

501 SE Hawthorne Blvd, Suite 320
Portland, Oregon 97214
(503) 248-5000 phone
(503) 248-3048 fax

SUPPLEMENTAL STAFF REPORT

To: Board of County Commissioners

From: Mike Oswald, Interim Director
Department of Sustainable Community Development

Date: June 11, 2001

Subject: Program Amendment – 02_DSCD_PA_01

1. Recommendation/Action Requested:

Recommend approval of Program Amendment – 02_DSCD_PA_01. This program amendment: increases Fleet Fund Beginning Working Capital for vehicles not purchased during FY01 as planned; increases Capital Equipment to re-budget the purchase of some vehicles in FY02; and increases Fleet Fund contingency to balance the Fleet Fund.

2. Background/Analysis

During FY01, Fleet Services instituted a temporary vehicle purchases freeze that resulted in the postponement of the purchase of 72 replacement vehicles. Approval of this amendment would allow the purchase of these vehicles during FY02, as needed. The amendment is similar to a carryover except that the replacement vehicles have not yet been ordered.

The temporary purchasing freeze was intended to allow time for implementation of the vehicle utilization guidelines in response to the Fleet Audit's recommendations. The utilization guidelines have been developed and are currently being implemented. The first utilization review has been performed and a number of vehicles were disposed of as a result. The next review will occur in July, 2001. Replacement vehicles would be purchased as needed after this next review.

3. Financial Impact

The financial impact is: an increase in the Fleet Fund Beginning Working Capital from the delayed purchases; an offsetting increase in capital equipment for the purchase of the vehicles; and an increase in Fleet Fund contingency. There is no General Fund financial impact.

4. Legal Issues:

There are no legal issues involved in this amendment.

5. Controversial Issues:

We are not aware of any controversial issues involved in this amendment.

6. Link to Current County Policies:

This amendment would be consistent with the established vehicle replacement program.

7. Citizen Participation:

Not Applicable

8. Other Government Participation:

Not Applicable



Department of Sustainable Community Development
MULTNOMAH COUNTY OREGON

02-DSCD-PA-02

501 SE Hawthorne Blvd, Suite 320
Portland, Oregon 97214
(503) 248-5000 phone
(503) 248-3048 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Mike Oswald, Interim DSCD Director

DATE: May 23, 2001

RE: Housing Program Strategic Planning
Program Amendment 02_DSCD_PA_02

1. Recommendation/Action Requested:

This program amendment adds \$25,000 (one time only) in Professional Services to the Housing Program (DSCD Director's Office) to provide the County's portion of a professionally facilitated Strategic Planning and Program Development process utilizing a joint County/cities/non-profit supported housing task force including a consumer advisory group as a direct follow up to the Key Leaders Housing Summit. The goals of this process are: (1) To coordinate and integrate the County's, cities', and non-profit's role in the development of supported housing for special needs populations within the county; (2) To make recommendations for best utilizing County, local and non-profit resources in this effort; and (3) To do the above with substantive input from representative consumers.

2. Background/Analysis:

The new Housing Program has been charged with "aggressively" increasing the supply of special needs supported housing in the County and coordinating the County's housing efforts. A Key Leaders Housing Summit will be held in late June. This will provide a natural starting point for a concerted planning effort to carry out the housing program's objectives with ample input and buy-in from the full range of county departments and divisions involved in housing, as well as from our natural partners within the broader community. These include city and regional government partners, the non-profit housing development and operating community, and consumers of County housing product. Without this kind of inclusive planning effort, there is a risk of a continuation of an ad hoc, uncoordinated, and inherently inefficient housing program in the County.

3. Financial Impact:

The cost is \$25,000 for a professional facilitator and project coordinator. Overall this may represent a savings versus doing this entirely with in-house staff because it will take less time, thereby leading to additional units produced sooner. Supported housing has been shown in many studies to be more cost effective than hospitalization or

incarceration, which is the ultimate outcome for a substantial portion of those in need who do not gain access to supported housing.

4. Legal Issues:

If the Cities of Portland and/or Gresham, for example, decide to partner with us in this planning effort, there will need to be an agreement as to cost/effort sharing, use and attribution.

5. Controversial Issues:

Virtually none, although it is possible that one or two housing advocates may argue that the \$25,000 could be better spent directly on housing. Countering this is the reality that this amount of funding would buy less than ¼ of a new housing unit, and that coordination and planning will certainly increase the ultimate supply by a much larger factor.

6. Link to Current County Policies:

Resolution 01-97: The DSCD shall pursue policies consistent with the following values:

- ◆ **Developing communities using approaches that emphasize affordable housing, mixed use developments, developing social capital as well as physical infrastructure and linking workforce, housing and economic development.**
- ◆ **DSCD shall develop systematic approaches in the following areas:**
 - **Aggressive development of supported housing opportunities for County clients in need of affordable, supported housing, using the Affordable Housing Preservation Trust as one vehicle.**
 - **Innovative mixed development projects consistent with neighborhood plans.**

Resolution 00-194, #10: Pursuant to the recommendation of the Supported housing Workgroup of the Mental Health Design Team, the Board of County Commissioners, with assistance from the Department of Environmental Services [DSCD], will convene a meeting of key decision makers before April 1, 2001 in order to develop specific strategies for increasing the supply of special needs housing in Multnomah County.

7. Citizen Participation:

Representative citizen consumers and housing development non-profit staff and board members will be invited to be full participants.

8. Other Government Participation:

As mentioned above, this is intended to be a joint County, cities, non-profits undertaking. This participation is invited, but of course cannot be guaranteed.

General Policy Issue: PROVIDE TEMPORARY COURT SPACE FOR GRESHAM CIRCUIT COURT. The policy issue has significant budgetary impact on Multnomah County.

Specific Recommended Program Change (including relevant background/history)

Multnomah County is required by State law to provide space for Courts and there is a specific Gresham requirement in State law. Courts have one courtroom today, they describe the need for two immediately, and project four in Gresham by 2005. Currently, the single courtroom provided for the Gresham Circuit Court is a substandard arrangement located in the Old Gresham City Hall. The annual cost for this arrangement is \$1.00 per year. Because of the low cost of providing this space for the Gresham Circuit Court, any improvement in providing improved space will have a significant budgetary impact on the County.

On February 13, 2001, Multnomah County Chair Beverly Stein and City of Gresham Mayor Charles Becker signed a joint statement announcing that any immediate plans for construction of an East County Justice Center, which would have included Gresham Circuit Court Space, were being placed on hold due to budgetary constraints.

Facilities and Property Management Division was informed in September 2000 that court services in Gresham would be expanded. Facilities proposed to the Chair that providing short-term court facilities was needed immediately to provide adequate facilities for the expanded court operations. The Chair directed Facilities to proceed with identification of leased space that would be capable of supporting expanded court operations in an adequate facility. Two vacant properties were initially identified that would meet the requirements defined. As negotiations proceeded, both owners declined to enter into a lease with Multnomah County because they did not want court activities in their buildings. Facilities continued to try and locate suitable commercial space for the Gresham Circuit Court. The Gresham Circuit Court began night court to expand court services with the single courtroom currently available.

On April 13, 2001, Facilities received a letter from Judge James Ellis that there is a bill pending in the Oregon Legislature to increase the circuit court in the east county region to two judges. Assignment of a second judge to the Gresham Circuit Court requires addition of a second courtroom.

The City of Gresham Police Department provides court security for the Gresham Circuit Court. Facilities has been informed by the Gresham Police Department that the existing facility is grossly substandard and presents significant security problems for the presiding judges.

Facilities has recently identified vacant commercial space that is well located and large enough to meet the Gresham Circuit Court requirements and recommend proceeding with entering into a lease for this space. The lease and tenant improvements for this facility are currently not in the Chair's budget.

Expected Outcome of Change (how will we measure whether it has been successful?)

Providing adequate short-term court facilities for the Gresham Circuit Court will permit efficient and safe court services for two judges and eliminate the operational costs of night court. This action will fulfill Multnomah County's mandated responsibility to provide adequate space for the Gresham Circuit Court.

This action will provide a temporary short-term solution to the steadily increasing demand for more court time for the existing traffic, criminal and small claim caseload currently being served, and the increasing pressure for expanded court services.

Impact on County's benchmarks?

Providing adequate judicial services is essential to a healthy social climate within Multnomah County. While this action does not directly impact County benchmarks, a judicial system that does not meet the needs of the citizens will indirectly make achievement of the County benchmarks more difficult.

Best Practice/Research relevant to recommended change (what evaluation or learnings support or question this change?)

The best solution for providing judicial services for the east county region is to construct a permanent court facility. Preliminary planning for an East County Justice Center had proceeded through the siting process and

negotiations with the City of Gresham were in progress. However, the high cost of this facility and limited funds available for capital improvement have delayed proceeding with this project.

Facilities and Property Management recommends that the East County Justice Center be included in the final solution determined for Countywide court facility needs. The existing Multnomah County Courthouse is in need of major repair, renovation, and expansion to meet the Fourth Judicial District needs.

Direct Budget Impact (what will it cost? What will be saved?) (What is the impact on employees – County or contracted)

Short term impact (FY 2002)

Facilities Costs Only

Estimated annual lease cost for space	\$150K per year
Operations and Maintenance	\$ 58K per year
Utilities	\$ 17K per year
<u>Tenant Improvements for Courts</u>	<u>\$ 75K one time expenditure</u>
Total	\$ 300K

Longer term impact (next five years)

Annual Lease Cost	<u>\$1,125K</u>
--------------------------	------------------------

Indirect budget impact (how does taking this action help ease the impact of other budget cuts for 2002?)

This action clearly is an additional budgetary requirement. Multnomah County is increasing the cost of providing Gresham Circuit Court from \$1.00 per year to a minimum of \$225K per year.

What are the downsides and potential risks to this recommended change?

None detected. Not providing improved temporary court space will inhibit the Fourth Judicial District in providing adequate court services for the east county region.

What alternatives were considered (if applicable)

Purchasing of the commercial space for court operations should be considered if County occupancy is going to be longer than 7 years. However, due to the budgetary constraints within the Capital Improvement Program, funds are not readily for purchasing identified property.

How does the recommended change need to be processed publicly?

This action demonstrates the Multnomah County commitment to supporting court services for east county residents and should be viewed as a very positive action.

Other comments (e.g. impacts on other jurisdictions, revenues, etc.)

Improves security for the Gresham Police Department.

Funding Alternatives:

It is now necessary for the County to provide temporary court space for Gresham Circuit Court. The FY 2002 cost for leasing space and making needed tenant improvements is estimated to be \$300,000. Ongoing annual lease cost will be approximately \$150,000.

The Facilities Management Fund was faced with significant constraints while developing the 7% reduced FY 2002 budget. One of the assumptions in that budget was that it would carry \$261,630 in Beginning Working Capital into the FY02 year. Latest estimates show that the FY 2002 BWC will be negligible at best, meaning there would be no room for adding an additional burden of \$300,000 to the Facilities Management Fund.

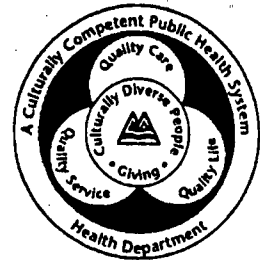
There may be some flexibility in finding enough to cover the FY02 costs in one of the Facility Capital Construction Funds. However, any plans for Gresham Court costs being covered by the Capital Funds should be considered for FY02 only, and future years' obligations should be from the General Fund or some other source.

In the Public Safety Bond Fund, the ballot measure that authorized project funds did not describe court facilities in East County or Gresham as potential use for these dedicated resources. The Finance Office does not advise considering bond interest from this fund as a source for the FY02 Gresham Court lease / improvements.

The most accessible funds may be in the FY02 Asset Preservation Fund, where we know that one project, the McCoy Health Department Expansion, was double budgeted (\$470,000) and is now available for reprogramming. This change is included in a technical amendment (02_DSCD_TA_11) already under consideration by the Board. The Board should have the ability to redirect these funds toward Gresham Courts if needed. There is also a FY02 Fund Contingency of \$772,066 that the Facility Priority Committee recommended be set aside for future use. Any use of capital funds, of course, reduces the capacity to repair building systems or make necessary building improvements.

After the Board makes changes to the Capital Program during Budget Adoption, the department will reconvene the Facilities Priority Committee to reallocate any remaining capital funds made available by the Board actions. Once the committee has reviewed prioritized projects and made their recommendations, the Board will then be involved in final approval of the revised FY02 Capital Program. These steps will ensure that the capital project decision making process created by Resolution 00-048 is carried out.

02-HD-PA-07



MULTNOMAH COUNTY HEALTH DEPARTMENT

HONOR CULTURE, CELEBRATE DIVERSITY, AND INSPIRE QUALITY

DATE: June 5, 2001

TO: Board of County Commissioners

FROM: Lillian Shirley, Health Department Director

SUBJECT: Budget Amendment Request to Carryover Funds to Purchase Equipment for New East County and North Portland Health Facilities

Supplemental Staff Report

Recommendation/Action Requested:

Approval of budget amendment to carryover the following amounts for the purchase of equipment needed for the new North Portland and East County health facilities:

- HD-8 A. \$ 168,000 East County Primary Care Clinic equipment
- HD-9 B. \$ 225,000 East County Dental Clinic equipment
\$ 393,000 Total East County
- HD-10 C. \$ 120,000 North Portland Primary Care Clinic equipment

Construction completion has been delayed several months on these facilities. Budget amendments are needed to carry funds forward in order to appropriately equip the new facilities.

Background/Analysis:

The **East County** facility opening has been delayed until November 2001, requiring the \$393,000 carryover. Orders and bids for the equipment and furniture are in process but may not be complete by July 1, 2001. Also until the facility is basically complete, we have no space to store equipment.

- A. The \$168,000 for the East County primary care clinic equipment and furniture is currently budgeted in the facilities services reimbursement cost element because it had been incorrectly anticipated that the facility would have been open and the equipment purchased this year

FY02 Budget Amendment Request – Equipment Purchase Carryover

through Facilities. The budget should be adjusted to move the amount to a Health Department capital line item.

- B. The \$225,000 carryover for new East County dental clinic equipment and supplies is currently budgeted in the Facilities construction budget (\$75,000) and in the Health Dental Division operating budget (\$150,000). When the construction and startup budget for the dental clinic was developed, the Dental Division anticipated getting a grant that would fund a large portion of the new equipment and startup supplies needed. When they found out that the grant funding was not going to be available, the Dental Division held vacancies opened and cut other expenses in order to manage the shortfall by creating additional operating savings, \$150,000, rather than asking for the project budget to be increased. The budget should be adjusted by a carryover of the Facilities capital budget and the Health carryover for equipment and supplies.

The move to the new **North Portland Health Clinic** has been delayed until August 2001, requiring the \$120,000 carryover. All equipment bids have gone out but will not be finalized until storage at new facility is available. Orders and bids for the equipment are in process but may not be complete by July 1, 2001.

- C. Carryover of \$120,000 for the new North Portland Health Clinic is currently budgeted in the facilities services reimbursement cost element because it had been incorrectly anticipated that the facility would have been open and the equipment purchased this year through Facilities. The budget should be adjusted to carryover the amount to a Health Department capital line item.

Financial Impact:

- In FY2001, equipment purchases for the new East County (\$168,000) and North Portland (\$120,000) primary care clinics are budgeted but in the incorrect place, facilities services reimbursements. Budget amendments needed to carry funds forward in order to appropriately equipment the new facilities.
- In FY001, \$75,000 was budgeted in Facilities construction budget for East County dental equipment. The Dental Division created operating savings of \$150,000 for additional equipment and startup supply costs when grant funding was not received.

Legal Issues: N/A

Controversial issues: N/A

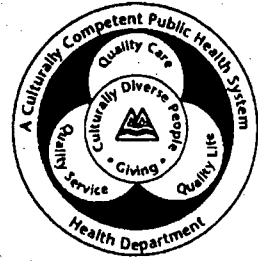
Link to current county policies:

- Access to Health Care and Good Government benchmarks – the carryover funds are needed to appropriately equipment the new East County and North Portland health facilities.

Citizen participation:

The Community Health Council also serves as the Department's Citizen Budget Advisory Committee.

Other government participation: N/A



MULTNOMAH COUNTY HEALTH DEPARTMENT

HONOR CULTURE, CELEBRATE DIVERSITY, AND INSPIRE QUALITY

DATE: June 5, 2001

TO: Board of County Commissioners

FROM: Dave Warren, Budget Manager

SUBJECT: Budget Amendment Request for FFP Staff Position

Supplemental Staff Report

Recommendation/Action Requested:

Approve the amendment adding Federal/State Partnership Liaison position to obtain FFP reimbursements.

Background/Analysis:

The County is in the primary stages of developing a broad, cohesive approach to gaining federal financial participation. As part of the federal financial participation team, this position will be central to plan development and implementation.

The primary purpose of this position is to recommend, develop, implement, and maintain systems of reimbursement for client services eligible for payment by the Federal government. The intended outcome is the full recovery of federal funds attributable to a wide range of County funded programs, and State funded programs administered by the County.

The position is assigned to the Director's Office, and will receive general direction from the Strategic Partnerships Director. The position will be part of a cross-departmental and jurisdictional work team implementing the **State – County Federal financial participation (FFP) Work Plan**. The position may supervise staff in the future, as the County makes the FFP Plan operational.

Financial Impact:

- The cost of the position and associated professional services and materials costs will be \$120,167. Given the administrative nature of the position, we expect full reimbursement from Title 19.

Legal Issues: N/A

FY02 Budget Amendment Request – FFP Partnership Liaison Position

Controversial issues: N/A

Link to current county policies:

- Access to Health Care and Good Government benchmarks

Citizen participation:

N/A.

Other government participation: Results from the FFP Workgroup analysis involving State of Oregon participants.

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF OPERATING COSTS FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

Request approval to carryover \$997,819 in operating expenditures for the temporary booking facility during remodel of the justice center.

II. Background/Analysis:

In FY 01, the amount of \$997,819 in order to operate the temporary booking facility while the facility in the justice center is being remodeled. The amount will pay for additional overtime, supplies, and professional services necessary to temporarily move, operate at a remote location, and vacate the location at completion. This amount was discussed and approved by the Board of County Commissioners. Planning, permitting and building delays resulted in the appropriation not being expended. However, the appropriation will be needed for the next fiscal year. Therefore, the Sheriff's Office requests that this amount be carried over into FY 02.

III. Financial Impact:

This will reduce BWC for FY 02 by \$997,819

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

N/A

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF CONTINGENCY FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

Request approval to carryover \$380,004 as a set aside in contingency for the booking remodel at the justice center.

II. Background/Analysis:

In FY 01, the amount of \$380,004 was set aside for costs associated with remodeling the booking center in the Justice Center. Facilities Management identified this amount as necessary to complete the booking remodel project. This amount was discussed and approved by the Board of County Commissioners. Planning, permitting and building delays resulted in the appropriation not being expended. However, the appropriation will be needed for the next fiscal year. Therefore, the Sheriff's Office requests that this amount be carried over into FY 02.

III. Financial Impact:

This will reduce BWC for FY 02 by \$380,004.

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

Facilities Management

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF OPERATING COSTS FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

This amendment will restore a .75 FTE Program Development Technician that was originally cut from the Corrections Volunteer Unit. The amendment converts the existing vacant .5 FTE OA2 position to a .75 FTE Program Development Technician using existing funds from Professional Services, Repairs & Maintenance, Printing, and Supplies.

II. Background/Analysis:

During budget planning a decision was made to cut a .75 Program Development Technician from the budget. After reflecting on the total cuts made from the budget, it was decided that the PDT would be extremely useful due to an increased dependency on volunteers. Therefore, a vacant OA 2 position was identified as a substitute.

III. Financial Impact:

There will be no impact on the budget. The restoration was made through cuts in the Sheriff's Office.

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

N/A



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

Diane Linn, Chair

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Email: mult.chair@co.multnomah.or.us

Maria Rojo de Steffey,

Commission Dist. 1

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Email: district1@co.multnomah.or.us

Serena Cruz, Commission Dist. 2

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Email: serena@co.multnomah.or.us

Lisa Naito, Commission Dist. 3

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Lonnie Roberts, Commission Dist. 4

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Email: lonnie.j.roberts@co.multnomah.or.us

ANY QUESTIONS? CALL BOARD

CLERK DEB BOGSTAD @ (503) 988-3277

Email: deborah.l.bogstad@co.multnomah.or.us

INDIVIDUALS WITH DISABILITIES PLEASE
CALL THE BOARD CLERK AT (503) 988-3277,
OR MULTNOMAH COUNTY TDD PHONE
(503) 988-5040, FOR INFORMATION ON
AVAILABLE SERVICES AND ACCESSIBILITY.

JUNE 12 & 14, 2001

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg. 2	8:30 a.m. Tuesday Briefing/Work Session
Pg. 2	9:30 a.m. Tuesday Budget Work Session
Pg. 4	9:30 a.m. Thursday 2001 Gay Pride Proclamation
Pg. 4	9:30 a.m. Thursday Animal Control Fees
Pg. 4	9:50 a.m. Thursday NW Cleetwood Avenue Road Vacation
Pg. 5	10:00 a.m. Thursday DEQ Briefing
Pg. 6	MCTV Cable Playback Schedule
*	Board and Agenda Web Site: <a href="http://www.co.multnomah.or.us/cc/ind
ex.html">http://www.co.multnomah.or.us/cc/ind ex.html

Thursday meetings of the Multnomah County
Board of Commissioners are cable-cast live and
taped and may be seen by Cable subscribers in
Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Friday, 11:00 PM, Channel 30
Saturday, 10:00 AM, Channel 30
(Saturday Playback for East County Only)
Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community
Television

Tuesday, June 12, 2001 - 8:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BRIEFING/WORK SESSION

WS-1 Briefing/Work Session Regarding Closure of Pacific Gateway Hospital and Potential Closure of the Crisis Triage Center. Discussion of Board's Response to Events and How to Continue Services for Clients.

Tuesday, June 12, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET DELIBERATIONS

WS-2 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

Thursday, June 14, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM

NON-DEPARTMENTAL

C-1 Appointments of Harold Pollin, John Jenkins and Craig Thompson (Representing the Tri-County Lodging Association) to the VISITOR DEVELOPMENT FUND BOARD OF DIRECTORS

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

C-2 Renewal of Intergovernmental Agreement 4600001906 with Portland Public Schools, Purchasing Services Including Alternative School, Teen Child Care and TLC/TNT Summer Camp

- C-3 Budget Modification CFS 55 Increasing the Division of Community Program and Partnerships Winter Shelter Program Budget by \$25,175 to Reflect Amendments to the City of Portland Omnibus Contract and Increasing the Evaluation Budget by \$60,850 to Recognize Unanticipated Deferred Revenue from Westat Evaluation Contract
- C-4 Budget Modification CFS 56 Adjusting Expenditures and Revenues in the Division of Community Program and Partnerships Program Budgets to Bring the Budget in Line with Actual Expenditures and Revenue Agreements and to Reflect Additional Unanticipated Low Income Energy Assistance Program and Housing Urban Development Funding
- C-5 Budget Modification CFS 57 Increasing the Verity Budget by \$3,970,000 to Reflect Estimated Increase in Interest Income (\$120,000), ODS Set Aside Funds (\$350,000) and (\$3,500,000) Title XIX Premiums Resulting from Increased Enrollment
- C-6 Budget Modification CFS 58 Increasing the Behavioral Health Division Budget by \$1,789,645 and the Developmental Disabilities Services Division Budget by \$3,040,224 to Reflect Changes in the State Mental Health Intergovernmental Agreement through Revised Grant Award #109; and Adjusting the Behavioral Health Budget to Bring the Budget in Line with Actual Program Expenditures and Revenue Agreements

DEPARTMENT OF HEALTH

- C-7 Budget Modification HD 3 Approving \$510,000 Increase in the Pharmacy Program Budget, Funded with Medicaid Fee Revenue
- C-8 Budget Modification HD 5 Approving Increase in the Appropriations for the Immunization Program to Account for Use of Vaccine Inventory Received from the State (Budget Neutral - for Accounting Transaction Only)
- C-9 Budget Modification HD 6 Approving Appropriation Shift of \$9,113,845 to Pay Local Match for Enhanced FQHC Program from General to Federal State Fund (Budget Neutral)
- C-10 Budget Modification HD 7 Approving Increase of \$140,000 in the Communities in Charge Grant Budget to Reflect Robert Wood Johnson Grant Funds Received to Fund Program for the Period January 1, 2001 to June 30, 2001

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

- C-11 Intergovernmental Revenue Agreement 0110974 with the Oregon Department of Transportation, for the 223rd Avenue from Sandy Boulevard to Bridge Street (UPRR Under Xing) Preliminary Engineering Project

DEPARTMENT OF SUPPORT SERVICES

- C-12 Budget Modification 01-DSS-BM-03 Transferring December 1, 2000 Unspent Balances of A&T and Elections Budgets from DSCD to DSS, and of Emergency Management from DSS to DSCD to Complete the Shift of those Functions in Accordance with the Ordinance Creating DSCD and Shifting Functions from DES to DSS and from DSS to DSCD

REGULAR AGENDA - 9:30 AM

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

NON-DEPARTMENTAL - 9:30 AM

- R-1 PROCLAMATION Proclaiming Sunday June 17, 2001 "Lesbian, Gay, Bi, and Trans Pride" Parade and Celebration Day in Multnomah County, Oregon

DEPARTMENT OF SUPPORT SERVICES - 9:35 AM

- R-2 Second Reading and Possible Adoption of a Proposed ORDINANCE Amending Multnomah County Code §§ 9.230 et. seq. Relating to Employees' Benefit Board

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT - 9:40 AM

- R-3 RESOLUTION Establishing Fees and Charges for Chapter 13 of the Multnomah County Code Relating to Animal Control and Repealing Resolution No. 99-79
- R-4 RESOLUTION Vacating a Portion of NW Cleetwood Avenue, a Local Access Road, Pursuant to ORS 368.326 to 368.366

Thursday, June 14, 2001 - 10:00 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFING

- B-1 Briefing by the Oregon Department of Environmental Quality Regarding the Gorge Air Quality Project Work Plan. Presented by David Collier and Susan Muir. 15 MINUTES REQUESTED.

MULTNOMAH COMMUNITY TELEVISION CHANNELS 21 & 30 CABLECAST SCHEDULE

Playback Date/Times for the
**Public Hearing and Testimony on the Multnomah County Budget, North
Portland Branch Library, 512 N Killingsworth, Portland** conducted on
Thursday, May 17, 2001 from 6:03 p.m. to 8:25 p.m., 53 speakers.

Thursday, June 7, 2001	7:00 p.m.	Cable Channel 30
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Playback Date/Times for the
**Public Hearing and Testimony on the Multnomah County Budget, Gresham
Branch Library, 385 NW Miller, Gresham** conducted on Wednesday, May 23,
2001 from 6:00 to 8:15 p.m., 43 speakers.

Thursday, June 7, 2001	5:00 p.m.	Cable Channel 30
Friday, June 8, 2001	9:00 a.m.	Cable Channel 30

Playback Date/Times for the
**Swearing In Ceremony for District 1 Commissioner-Elect Maria Rojo de
Steffey and Chair-Elect Diane M. Linn, to be held at the Multnomah Building
Commissioners Boardroom, 501 SE Hawthorne Boulevard, Portland** on
Tuesday, June 5, 2001 at 9:00 a.m.:

Thursday, June 7, 2001	8:00 p.m.	Cable Channel 30
Monday, June 11, 2001	4:30 p.m.	Cable Channel 30
Thursday, June 28, 2001	1:00 p.m.	Cable Channel 21
Saturday, June 30, 2001	2:00 p.m.	Cable Channel 21

Playback Date/Times for the
**Public Hearing and Testimony on the Multnomah County Budget, to be held
at the Multnomah Building Commissioners Boardroom, 501 SE Hawthorne
Boulevard, Portland** on Thursday, June 7, 2001 from 6:05 p.m. to 8:20 p.m., 55
speakers.

Live, Thursday, June 7, 2001	6:00 p.m.	Cable Channel 30
Monday, June 11, 2001	9:30 p.m.	Cable Channel 30
Tuesday, June 19, 2001	10:00 a.m.	Cable Channel 21
Wednesday, June 27, 2001	10:00 a.m.	Cable Channel 21

**For Additional Information Contact:
Multnomah Community Television @ (503) 491-7636, extension 333**

2001-2002 Multnomah County Budget Deliberations Schedule

***All sessions to be held in the Multnomah Building,
Commissioners Boardroom 100, 501 SE Hawthorne
Boulevard, except as noted***

Thur, April 26, 2001	9:30 to noon	Executive Budget Overview Presentation to Board and Regular Board Meeting
Tue, May 1, 2001	9:00 to 3:00 p.m.	Board Budget Work Session on Issues
Thur, May 3, 2001	9:30 to noon	Executive Budget Message and Board Approval of Budget for Transmission to Tax Supervising and Conservation Commission, Regular Board Meeting
Tue, May 8, 2001	9:30 to noon	Central Citizen Budget Advisory Committee Report & Department of Library Services Budget Hearing
Tue, May 8, 2001	1:30 to 4:00 p.m.	Department of Sustainable Community Development Budget Hearing
Wed, May 9, 2001	1:30 to 4:00 p.m.	Non-Departmental and Special Service Districts Budget Hearings
*Thur, May 10, 2001	6:00 to 8:00 p.m.	Public Hearing and Testimony on the Multnomah County Budget, Midland Branch Library, 805 SE 122nd Avenue, Portland
Tue, May 15, 2001	9:30 to noon	Public Affairs Office Legislative Update discussion, followed by Department of Aging and Disability Services Budget Hearing

2001-2002 Multnomah County Budget Deliberations Schedule
***All sessions to be in held in the Multnomah Building,**
Commissioners Boardroom 100, 501 SE Hawthorne
Boulevard, except as noted*

Tue, May 15, 2001	2:30 to 4:00 p.m.	Mental Health System Briefing
Wed, May 16, 2001	9:30 to noon	Health Department Budget Hearing
Wed, May 16, 2001	1:30 to 4:00 p.m.	Department of Community and Family Services Budget Hearing
*Thur, May 17, 2001	6:00 to 8:00 p.m.	Public Hearing and Testimony on the Multnomah County Budget, North Portland Branch Library, 512 N Killingsworth, Portland
Tue, May 22, 2001	9:30 to noon	District Attorney's Office Budget Hearing
Tue, May 22, 2001	1:30 to 4:00 p.m.	Department of Juvenile and Adult Community Justice Budget Hearing
Wed, May 23, 2001	9:30 to noon	Sheriff's Office Budget Hearing
Wed, May 23, 2001	1:30 to 3:00 p.m.	Department of Support Services Budget Hearing
*Wed, May 23, 2001	6:00 to 8:00 p.m.	Public Hearing and Testimony on the Multnomah County Budget, Gresham Branch Library, 385 NW Miller, Gresham
Tue, May 29, 2001	9:30 to noon	Capital Program Budget Hearing

2001-2002 Multnomah County Budget Deliberations Schedule

***All sessions to be in held in the Multnomah Building,
Commissioners Boardroom 100, 501 SE Hawthorne
Boulevard, except as noted***

Tue, May 29, 2001	1:30 to 4:00 p.m.	Discussion, Follow-up Info, Review Budget Amendments Work Session
Wed, May 30, 2001	9:30 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Wed, May 30, 2001	1:30 to 4:00 p.m.	Discussion, Follow-up Info, Review Budget Amendments Work Session
Thur, June 7, 2001	1:30 to 3:00 p.m.	Tax Supervising and Conservation Commission Public Hearing and Testimony on Multnomah County Budget (quorum of BCC to attend)
Thur, June 7, 2001	6:00 to 8:00 p.m.	Public Hearing and Testimony on the Multnomah County Budget
Tue, June 12, 2001	9:30 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Tue, June 19, 2001	9:00 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Tue, June 19, 2001	1:30 to 4:00 p.m.	Discussion, Follow-up Info, Review Budget Amendments Work Session
Thur, June 21, 2001	9:30 to noon	Public Hearing and Testimony and Adoption of Budget and Amendments and Regular Board Meeting