



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: Oct. 2017)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R.3 DATE 12/13/18  
TAJA NELSON, ASST. BOARD CLERK

### Board Clerk Use Only

Meeting Date: 12/13/18  
Agenda Item #: R.3  
Est. Start Time: 11:10 a.m.  
Date Submitted: 11/28/18

**Agenda Title:** Notice of Intent for Business Oregon Brownfields Integrated Planning Grant for Vance Properties

<b>Requested Date:</b> December 13, 2018	<b>Time Needed:</b> 5 minutes
<b>Department/Division:</b> Community Services and County Assets	<b>Contacts:</b> Jamie Waltz; Brett Taute
<b>Phone:</b> 503-988-3284	<b>Email:</b> <a href="mailto:brett.t.taute@multco.us">brett.t.taute@multco.us</a> ; <a href="mailto:jamie.waltz@multco.us">jamie.waltz@multco.us</a>
<b>Presenters:</b> Brett Taute, Project Manager-Strategic Planning Teams; Jamie Waltz, DCS Deputy Director	

A Notice of Intent is required to obtain approval from the Board of County Commissioners to ensure a competitive grant proposal is in alignment with the County's mission; to receive an indication from the Board of its willingness to commit the necessary County resources to support the grant. A Budget Modification is required to appropriate funds received from a successful grant proposal.

### Notice of Intent Information:

**Department recommendation for consent agenda placement (*must meet all criteria*):**

- Proposal is under \$500,000/ year.
- Proposal does not require cash match as part of the budget.
- Proposal does not commit County to on-going programming following award.
- Proposal adheres to the County's indirect guidelines.
- Proposal is within the Department's strategic direction.
- Proposal does not have policy and/or legal implications that warrant a public dialog.

     *To the best of my knowledge, this proposal adheres to all of the above criteria and may be placed on the Board of County Commissioner's Consent Agenda. I understand the proposal can be moved to the regular Board Agenda for any reason by Commissioners or their staff.*

  X   *To the best of my knowledge, this proposal does not meet criteria for placement on the Consent Agenda and should be placed on the Regular Agenda.*

<b>Granting Agency</b>	Business Oregon
<b>Proposal due date</b>	December 31, 2018
<b>Grant period</b>	FY19 - FY20
<b>Approximate level of funding by year</b>	\$25,000
<b>Program Offer(s) potentially impacted</b>	Program Offer #78224 - Vance Property Master Plan
<b>How do you expect to spend the majority of funds? (check all that apply)</b>	<input type="checkbox"/> Personnel <input checked="" type="checkbox"/> Sub-contracts <input type="checkbox"/> Capital (including equipment)
<b>Does grant require match? If so, describe type (cash, FTE, etc) and %</b>	20% cash match

### **General Information:**

#### **1. Brief overview of grant's purpose and/or impact.**

Business Oregon's Brownfields Program offers grant financing options for cleanup projects on properties impacted by the existence of hazardous substances and for which cleanup is necessary in order for development or redevelopment to occur.

Eligible Projects Assistance is targeted to economic or community development projects showing the greatest need and exhibiting long-term project viability. Examples of eligible redevelopment projects the program will support include business development projects, industrial lands capacity projects, community facility projects and downtown or mixed use revitalization projects. The cleanup project must be associated with redevelopment of the property.

#### **2. Brief overview of how proposal is aligned with Department's strategic direction.**

The Grant funds would be applied to environmental site technical work for the Vance Properties in East County.

The purpose of the Vance Property Project is to develop and implement a feasibility study and a master planning process to propose options and recommendations for any future development and/or disposition of the county-owned parcels in this area.

The outcomes of the planning will prioritize the needs and future uses of the Department of Community Services and other county departments. Stakeholder engagement and multi-jurisdictional partnership is integral to the process.

The grant would cover part of the contract costs of a civil engineering design firm to assess alternatives to address how stormwater is treated on the property. The existing stormwater system will be assessed on the Vance properties compared to the new standards that are being implemented for stormwater by the City of Gresham. This will yield information on the preliminary design and size of a facility, or pair of facilities, that can treat stormwater generated from the Vance and Yeon properties. This information will be used to develop a master plan for the subject properties.

**3. Describe any community and/or government input considered in planning for this grant.**

The Vance Properties Project Team has established a partnership with Oregon's Regional Solutions Team (ORST). The ORST have named the Vance Project as a priority project under their purview. County project staff have participated in four meetings to date with ORST who has been providing County Staff connections to resources and technical guidance.

The City of Gresham, Gresham Redevelopment Commission, University of Oregon, Landscape Architecture Design Studio and the Rockwood Neighborhood Association are all engaged in the project, specifically related to the economic development and future site master planning processes.

**4. What partners may be included in program activities?**

Oregon Regional Solutions Team, City of Gresham, Gresham Redevelopment Commission, Rockwood Neighborhood Association, Centennial Neighborhood Association and Multnomah County Environmental Health.

**5. Generally, what are the grant's reporting requirements?**

There are no set reporting requirements. Funds are disbursed on a cost recovery basis which means that an invoice is included with each disbursement request that is submitted. No deliverable is required other than the invoice.

**Please complete for NOIs on Regular Board Agenda ONLY:**

**6. When the grant expires, will your Department continue to fund the program? If so, how?**

Yes. These grant funds will supplement the one time only funds under Program Offer #78224 - Vance Property Master Plan. If this grant is awarded, then the funds not used for environmental site technical work will be applied toward the master planning portion of the project.

**7. Are 100% of the central and departmental indirect costs recovered? If not, please explain.**

Yes, it's part of the established work program and staff are available to administer.

**8. If the proposal is not aligned with your Department's strategic direction, explain why you are pursuing it at this time.**

This proposal is aligned with the strategic direction.

**9. If the grant requires a cash match, how will you meet that requirement?**

The 20% matching funds will come from the Program Offer #78224 - Vance Property Master Plan.

**10. Are there policy issues and/or legal implications related to this proposal that may warrant a public dialog? If so, please explain.**

No.

**Required Signature:**

Elected Official/  
Department Director:

Kim Peoples /s/

Date:

November 28, 2018

Budget Analyst

Chris Yager /s/

Date:

November 20, 2018

*Note: Please submit electronically. We are no longer using actual signatures. Insert names of your approvers followed by /s/. Please insert date approved.*