

# **ANNOTATED MINUTES**

Wednesday, June 12, 1996 - 9:30 AM  
Multnomah County Courthouse, Room 602  
1021 SW Fourth, Portland

## **BUDGET WORK SESSION**

WS-1 The Multnomah County Board of Commissioners May Meet to Discuss the Proposed 1996-97 Multnomah County Budget. Call the Office of the Board Clerk @ 248-3277 Monday, June 10 for Information.

***SESSION CANCELLED.***

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Wednesday, June 12, 1996 - 1:30 PM  
Multnomah County Courthouse, Room 602  
1021 SW Fourth, Portland

## **BUDGET WORK SESSION**

WS-2 The Multnomah County Board of Commissioners May Meet to Discuss the Proposed 1996-97 Multnomah County Budget. Call the Office of the Board Clerk @ 248-3277 Monday, June 10 for Information.

***SESSION CANCELLED.***

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Wednesday, June 12, 1996 - 7:00 PM  
Public Safety and Schools Building, Gresham Council Chambers  
1333 NW Eastman Parkway, Gresham

## **BUDGET HEARING**

*Chair Beverly Stein convened the hearing at 7:00 p.m., with Commissioners Sharron Kelley and Gary Hansen present, and Vice-Chair Dan Saltzman and Commissioner Tanya Collier excused.*

**CHAIR STEIN REPORTED THAT COMMISSIONER COLLIER IS OUT OF THE STATE AND COMMISSIONER SALTZMAN IS ATTENDING ANOTHER MEETING ON BEHALF OF THE COUNTY. CHAIR STEIN EXPLAINED THE PROCESS FOR TESTIMONY AND ANNOUNCED THE MCTV PLAYBACK TIMES FOR THIS HEARING ARE 8:00 PM, THURSDAY, JUNE 13, 4:00 PM, FRIDAY, JUNE 14 AND 7:00 PM, MONDAY, JUNE 17 ON CABLE CHANNEL 30. MELANIE LANSING, AMANDA JENNING AND THOMÁS SEPULVEDA TESTIMONY IN SUPPORT OF LATINO YOUTH INVESTMENT SYSTEM FUNDING AND PROGRAMS AT DAVID DOUGLAS. KARAK ARNETT, DAVID RILEY AND CHRISTY HELLARD TESTIMONY IN SUPPORT OF YOUTH INVESTMENT SYSTEM FUNDING, EAST COUNTY SHELTER AND HARRY'S MOTHER. CLYDE ELLIS OF STATE OFFICE FOR SERVICES TO CHILDREN AND FAMILIES, ED FEASLER AND JOAN RADONICH TESTIMONY IN SUPPORT OF YOUTH INVESTMENT SYSTEM FUNDING AND BOYS AND GIRLS AID SOCIETY, SAFEPLACE, PATHWAYS AND EAST COUNTY SHELTER PROGRAMS. KRIS PUTTLER READ LETTER FROM SAFEPLACE AND PATHWAYS CLIENT DEMEITRA, AND DAWN MERCER READ LETTERS FROM SAFEPLACE CLIENTS LESLIE COX AND JAMIE SMITH IN SUPPORT OF YOUTH INVESTMENT SYSTEM FUNDING. SUE WILLIAMS, PARENT OF PATHWAYS AND MORRISON CENTER CLIENT TESTIMONY IN SUPPORT OF YOUTH INVESTMENT SYSTEM FUNDING. CUONG VAN LO AND CLIENTS TESTIMONY IN SUPPORT OF ASIAN FAMILY CENTER PROGRAM FUNDING. RANDY ZELLER TESTIMONY IN SUPPORT OF BIG BROTHER PROGRAM FUNDING. KATY POZARYCKI, CARRIE CONTE AND DIANE FELDT TESTIMONY IN SUPPORT OF FAMILY CENTERS, YOUTH SHELTER CARE AND SAFEPLACE PROGRAMS AND YOUTH INVESTMENT SYSTEM**

**FUNDING. MATTHEW PENDERGAST, SUSYE BIRD  
AND LEON BIRD TESTIMONY IN SUPPORT OF BIG  
BROTHER PROGRAM FUNDING. JENNIFER  
KHAMVONGSEN TESTIMONY IN SUPPORT OF  
ASIAN FAMILY CENTER PROGRAM FUNDING.**

*There being no further business, the hearing was adjourned at 7:57 p.m.*

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Thursday, June 13, 1996 - 9:30 AM  
Multnomah County Courthouse, Room 602  
1021 SW Fourth, Portland

**REGULAR MEETING**

*Chair Beverly Stein convened the meeting at 9:35 a.m., with Vice-Chair Dan Saltzman, Commissioners Sharron Kelley and Gary Hansen present, and Commissioner Tanya Collier excused.*

**CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER KELLEY,  
SECONDED BY COMMISSIONER HANSEN, THE  
CONSENT CALENDAR (ITEMS C-1 THROUGH C-15)  
WAS UNANIMOUSLY APPROVED.**

**NON-DEPARTMENTAL**

- C-1 Re-Appointment of Jean Haliski to Pool I - School District Pool, of the BOARD OF RATIO REVIEW
- C-2 Re-Appointment of David Eichner to Pool II - Taxing District Pool, of the BOARD OF RATIO REVIEW
- C-3 Re-Appointment of Basil Panaretos to Pool III - County Governing Body Pool, of the BOARD OF RATIO REVIEW
- C-4 Re-Appointments of Robert Correll and Sharon Cowley to Pool IV - Non-Office Holding Pool, of the BOARD OF RATIO REVIEW

- C-5 Re-Appointments of Basil Panaretos, Robert Correll, Sharon Cowley, David Eichner and Jean Haliski to the 1996 BOARD OF RATIO REVIEW
- C-6 Re-Appointments of Basil Panaretos, Paul Bonar, Judy Boyer, Robert Correll, Doug Cowley, Sharon Cowley, Joan Larmirande, Joan Larsell, Esther Lewis, Paul Mackey, Sarah Mahler, Cora Smith and Toni Sunseri to Pool III - County Governing Body Pool, of the 1996 BOARD OF EQUALIZATION
- C-7 Re-Appointments of Paul Bonar, Judy Boyer, Robert Correll, Doug Cowley, Sharon Cowley, Joan Lamirande, Joan Larsell, Esther Lewis, Paul Mackey, Sarah Mahler, Cora Smith, Ray Steed and Toni Sunseri to Pool IV - Non-Office Holding Pool, of the 1996 BOARD OF EQUALIZATION
- C-8 Appointment of David Mackey to Pool IV - Non-Office Holding Pool, of the 1996 BOARD OF EQUALIZATION
- C-9 Re-Appointment of Basil Panaretos as Chair of the 1996 BOARD OF RATIO REVIEW and the BOARD OF EQUALIZATION per ORS 309.020

#### **SHERIFF'S OFFICE**

- C-10 Dispenser Class A Liquor License Change of Ownership Application for THE ROYAL CHINOOK INN, 2609 NE CORBETT HILL ROAD, CORBETT
- C-11 Intergovernmental Agreement 800087 with Metro, Providing Solid Waste Flow Control and General Investigative Police Services to Metro and Providing a Supervised Inmate Work Crew to Clean Up Illegal Dumpsites within Jurisdictional Boundaries of Metro

#### **DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

- C-12 Intergovernmental Agreement 103606 with Oregon Department of Human Resources, Providing Funds for an Integrated Services/Caring Communities Project at Beach Elementary School through June 30, 1997
- C-13 Intergovernmental Agreement 103616 with Oregon Department of Human Resources, Providing Funds for an Integrated Services/Caring Communities Project at Marshall High School through June 30, 1997
- C-14 Intergovernmental Agreement 103626 with Oregon Department of Human Resources, Providing Funds for an Integrated Services/Caring Communities Project at Roosevelt High School through June 30, 1997

## **DEPARTMENT OF HEALTH**

C-15 Intergovernmental Agreement 200087 with City of Portland, Providing Rodent Control Services through June 30, 1997

## **REGULAR AGENDA**

## **PUBLIC COMMENT**

R-1 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

***NO ONE WISHED TO COMMENT.***

## **NON-DEPARTMENTAL**

R-2 PROCLAMATION Supporting the 1996 LESBIAN AND GAY PRIDE PARADE AND FESTIVAL

***COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-2. CHRIS JOHNSON READ PROCLAMATION. BOARD COMMENTS IN SUPPORT. PROCLAMATION 96-106 UNANIMOUSLY APPROVED.***

## **DEPARTMENT OF SUPPORT SERVICES**

R-3 Ratification of an Amendment to the Collective Bargaining Agreement Between Multnomah County, Multnomah County Sheriff's Office and Multnomah County Deputy Sheriff's Association [First Responder Premium]

***UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE AGREEMENT WAS UNANIMOUSLY APPROVED.***

R-4 Second Reading and Adoption of an ORDINANCE Repealing Ordinance No. 778 and No. 820 and Adopting a New Ordinance Relating to Pay Administration for Employees Not Covered by Collective Bargaining Agreement

***ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED***

**AND COMMISSIONER HANSEN SECONDED, APPROVAL OF SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 855 UNANIMOUSLY APPROVED.**

- R-5 Second Reading and Adoption of an ORDINANCE Relating to the Pay Ranges and COLA Increases for Exempt Employees

**ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 856 UNANIMOUSLY APPROVED.**

**DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

- R-6 Budget Modification CFS 12 Requesting \$250,000 from General Fund Contingency to Establish the Risk Reserve for the Children's Capitation Project

**COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-6. KATHY TINKLE EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**DEPARTMENT OF JUVENILE JUSTICE SERVICES**

- R-7 Budget Modification DJJS 10 Requesting Authorization to Reprogram \$71,810 in Personnel Vacancy Savings and Transfer \$15,000 in Temporary Personnel to Professional Services

**COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-7. MEGANNE STEELE EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- R-8 Intergovernmental Agreement 301546 with the City of Troutdale for Improvement of Cherry Park Road Between SE 242nd and SE 257th Avenues and Undergrounding Utilities

**COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-8. JOHN DORST EXPLANATION. AGREEMENT UNANIMOUSLY APPROVED.**

**AT THE REQUEST OF CHAIR STEIN AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, CONSIDERATION OF THE FOLLOWING ITEM WAS UNANIMOUSLY APPROVED.**

- UC-1 Intergovernmental Agreement 301836 with the Oregon Department of Transportation for Acceptance of the Transportation and Growth Management Grant for the Revision of Multnomah County Street Standards

**COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF UC-1. JOHN DORST EXPLANATION AND RESPONSE TO BOARD QUESTIONS. AGREEMENT UNANIMOUSLY APPROVED.**

#### **NON-DEPARTMENTAL**

- R-10 RESOLUTION Adopting the 1996-97 Budget for Multnomah County, Oregon, for Fiscal Year July 1, 1996 to June 30, 1997 and Making the Appropriations Thereunder Per ORS 294.435

**COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-10. DAVE WARREN AND BILL FARVER EXPLANATION OF BOARD AGREEMENT AMENDMENTS. UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER KELLEY, THE BOARD AGREEMENT AMENDMENTS WERE UNANIMOUSLY APPROVED. DAVE WARREN EXPLANATION OF REVENUE AMENDMENTS AND RESPONSE TO BOARD QUESTION. UPON MOTION**

OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE REVENUE AMENDMENTS WERE UNANIMOUSLY APPROVED. DAVE WARREN EXPLANATION OF CARRYOVER AMENDMENTS. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE CARRYOVER AMENDMENTS WERE UNANIMOUSLY APPROVED. DAVE WARREN EXPLANATION OF TECHNICAL AMENDMENTS. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE TECHNICAL AMENDMENTS WERE UNANIMOUSLY APPROVED. IN RESPONSE TO A QUESTION OF DAVE WARREN, BOARD CONSENSUS THERE ARE NO OTHER BOARD AND DEPARTMENT AMENDMENTS. DAVE WARREN AND THE BOARD DISCUSSED POTENTIAL GENERAL FUND CONTINGENCY TRANSFERS THE BOARD WILL ENTERTAIN DURING FISCAL YEAR 1996-97. FOLLOWING DISCUSSION AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE BUDGET NOTES WERE UNANIMOUSLY APPROVED. DAVE WARREN DISCUSSED THE COUNTY RESPONSE TO THE OBJECTIONS AND RECOMMENDATIONS OF THE TAX SUPERVISING AND CONSERVATION COMMISSION AND RESPONDED TO BOARD QUESTIONS REGARDING THE LEGAL OPINION IN CONNECTION WITH THE COUNTY'S PUBLIC SCHOOLS CONTRIBUTIONS, AND THE COUNTY'S APPROPRIATIONS PRACTICES. FOLLOWING DISCUSSION AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, IT WAS UNANIMOUSLY APPROVED THAT THE COUNTY CHANGE ITS METHOD OF APPROPRIATION TO OPTION 1, WITH MODIFICATION ESTABLISHED BY THE BUDGET OFFICE TO ASSURE THE BOARD IS INVOLVED IN PROGRAM CHANGES THAT ALTER SPENDING. RESOLUTION 96-107 UNANIMOUSLY APPROVED, AS AMENDED. BOARD COMMENTS IN SUPPORT AND APPRECIATION.



- R-11 RESOLUTION Levying Ad Valorem Property Taxes For Multnomah County, Oregon For Fiscal Year 1996-97

**DAVE WARREN EXPLANATION. BOARD CONSENSUS TO WAIT UNTIL SEPTEMBER TO LEVY TAXES. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, R-11 WAS UNANIMOUSLY POSTPONED INDEFINITELY.**

- R-12 RESOLUTION Adjusting Salaries for the County Chair and Commissioners per Recommendations of the 1996 Salary Commission and Home Rule Charter Section 4.30

**COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-12. DAVE WARREN AND MULTNOMAH COUNTY SALARY COMMISSION CHAIR MARY ANN WERSCH EXPLANATION. AFSCME PRESIDENT JOE DEVLAE MINCK TESTIMONY IN SUPPORT. AUDITOR GARY BLACKMER TESTIMONY IN APPRECIATION OF WORK OF SALARY COMMISSION, AND IN SUPPORT OF RECOMMENDATIONS, AND RESPONSE TO BOARD QUESTIONS REGARDING CHARTER REQUIREMENTS AND THE BENEFIT OF INDEXING. CHAIR STEIN CLARIFIED THAT THE CHARTER COMMITTEE IS APPOINTED BY THE LEGISLATURE, NOT THE COUNTY. BOARD COMMENTS IN SUPPORT. RESOLUTION 96-108 UNANIMOUSLY APPROVED.**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

- R-9 First Reading of an ORDINANCE Amending the Comprehensive Framework Plan Volume 1 Findings to Include the Howard Canyon Reconciliation Report, as Revised and Amended by the Board, in Fulfillment of the Periodic Review Work Program Tasks for Statewide Planning Goal 5 Resources in the Howard Canyon Area

**ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER SALTZMAN MOVED**

AND COMMISSIONER HANSEN SECONDED, APPROVAL OF FIRST READING. GORDON HOWARD EXPLANATION. KLAUS HEYNE, JOANNA PRIESTLEY, KERRIE OKADA, LYNN LIPPERT AND LORI HANSEN, WITH DAUGHTER LILY CAREY TESTIMONY IN OPPOSITION TO QUARRY NOISE AND TRAFFIC. MR. HOWARD RESPONSE TO TESTIMONY. COMMISSIONER KELLEY ADVISED SHE WILL NOT SUPPORT ORDINANCE. COUNTY COUNSEL SANDRA DUFFY RESPONSE TO CONCERNS OF COMMISSIONER HANSEN REGARDING EXPENDING COUNTY FUNDS FOR MONITORING OR LEGAL FEES FOR COURT CASES, AND COSTS OF NOISE STUDY. SANDRA DUFFY AND GORDON HOWARD RESPONSE TO BOARD QUESTIONS AND DISCUSSION REGARDING NOISE ORDINANCE ENFORCEMENT, REQUIRING APPLICANT TO PERFORM A NOISE STUDY. FOLLOWING DISCUSSION, THE BOARD REQUESTED A FUTURE BRIEFING ON NOISE CONTROL ORDINANCE ENFORCEMENT. FIRST READING APPROVED, WITH COMMISSIONERS HANSEN, SALTZMAN AND STEIN VOTING AYE, AND COMMISSIONER KELLEY VOTING NO. SECOND READING THURSDAY, JUNE 20, 1996.

*There being no further business, the meeting was adjourned at 11:14 a.m.*

OFFICE OF THE BOARD CLERK  
FOR MULTNOMAH COUNTY, OREGON

*Deborah L. Bogstad*

Deborah L. Bogstad



## MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 SW FIFTH AVENUE  
PORTLAND, OREGON 97204  
CLERK'S OFFICE • 248-3277 • 248-5222  
FAX • (503) 248-5262

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN	CHAIR	•248-3308
DAN SALTZMAN	DISTRICT 1	• 248-5220
GARY HANSEN	DISTRICT 2	•248-5219
TANYA COLLIER	DISTRICT 3	•248-5217
SHARRON KELLEY	DISTRICT 4	•248-5213

# AGENDA

## MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS FOR THE WEEK OF

**JUNE 10, 1996 - JUNE 14, 1996**

*Wednesday, June 12, 1996 - 9:30 AM - Budget Work Session.. Page 2*

*Wednesday, June 12, 1996 - 1:30 PM - Budget Work Session.. Page 2*

*Wednesday, June 12, 1996 - 7:00 PM - Budget Hearing..... Page 2*

*Thursday, June 13, 1996 - 9:30 AM - Regular Meeting..... Page 3*

*Thursday Meetings of the Multnomah County Board of Commissioners are \*cablecast\* live and taped and can be seen by Cable subscribers in Multnomah County at the following times:*

*Thursday, 9:30 AM, (LIVE) Channel 30*

*Friday, 10:00 PM, Channel 30*

*Sunday, 1:00 PM, Channel 30*

*\*Produced through Multnomah Community Television\**

**INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.**

**AN EQUAL OPPORTUNITY EMPLOYER**

*Wednesday, June 12, 1996 - 9:30 AM  
Multnomah County Courthouse, Room 602  
1021 SW Fourth, Portland*

**BUDGET WORK SESSION**

*WS-1      The Multnomah County Board of Commissioners May Meet to Discuss  
the Proposed 1996-97 Multnomah County Budget. Call the Office of the  
Board Clerk @ 248-3277 Monday, June 10 for Information.*

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*Wednesday, June 12, 1996 - 1:30 PM  
Multnomah County Courthouse, Room 602  
1021 SW Fourth, Portland*

**BUDGET WORK SESSION**

*WS-2      The Multnomah County Board of Commissioners May Meet to Discuss  
the Proposed 1996-97 Multnomah County Budget. Call the Office of the  
Board Clerk @ 248-3277 Monday, June 10 for Information.*

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*Wednesday, June 12, 1996 - 7:00 PM  
Gresham Council Chambers  
(Single Story Public Safety and Schools Building)  
1333 NW Eastman Parkway, Gresham*

**BUDGET HEARING**

*PH-1      Opportunity for Public Testimony on the Proposed 1996-97 Multnomah  
County Budget. Testimony Limited to Three Minutes Per Person.*

Thursday, June 13, 1996 - 9:30 AM  
Multnomah County Courthouse, Room 602  
1021 SW Fourth, Portland

**REGULAR MEETING**

**CONSENT CALENDAR**

**NON-DEPARTMENTAL**

- C-1      *Re-Appointment of Jean Haliski to Pool I - School District Pool, of the BOARD OF RATIO REVIEW*
- C-2      *Re-Appointment of David Eichner to Pool II - Taxing District Pool, of the BOARD OF RATIO REVIEW*
- C-3      *Re-Appointment of Basil Panaretos to Pool III - County Governing Body Pool, of the BOARD OF RATIO REVIEW*
- C-4      *Re-Appointments of Robert Correll and Sharon Cowley to Pool IV - Non-Office Holding Pool, of the BOARD OF RATIO REVIEW*
- C-5      *Re-Appointments of Basil Panaretos, Robert Correll, Sharon Cowley, David Eichner and Jean Haliski to the 1996 BOARD OF RATIO REVIEW*
- C-6      *Re-Appointments of Basil Panaretos, Paul Bonar, Judy Boyer, Robert Correll, Doug Cowley, Sharon Cowley, Joan Larmirande, Joan Larsell, Esther Lewis, Paul Mackey, Sarah Mahler, Cora Smith and Toni Sunseri to Pool III - County Governing Body Pool, of the 1996 BOARD OF EQUALIZATION*
- C-7      *Re-Appointments of Paul Bonar, Judy Boyer, Robert Correll, Doug Cowley, Sharon Cowley, Joan Lamirande, Joan Larsell, Esther Lewis, Paul Mackey, Sarah Mahler, Cora Smith, Ray Steed and Toni Sunseri to Pool IV - Non-Office Holding Pool, of the 1996 BOARD OF EQUALIZATION*
- C-8      *Appointment of David Mackey to Pool IV - Non-Office Holding Pool, of the 1996 BOARD OF EQUALIZATION*
- C-9      *Re-Appointment of Basil Panaretos as Chair of the 1996 BOARD OF RATIO REVIEW and the BOARD OF EQUALIZATION per ORS 309.020*

## **SHERIFF'S OFFICE**

- C-10      *Dispenser Class A Liquor License Change of Ownership Application for THE ROYAL CHINOOK INN, 2609 NE CORBETT HILL ROAD, CORBETT*
- C-11      *Intergovernmental Agreement 800087 with Metro, Providing Solid Waste Flow Control and General Investigative Police Services to Metro and Providing a Supervised Inmate Work Crew to Clean Up Illegal Dumpsites within Jurisdictional Boundaries of Metro*

## **DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

- C-12      *Intergovernmental Agreement 103606 with Oregon Department of Human Resources, Providing Funds for an Integrated Services/Caring Communities Project at Beach Elementary School through June 30, 1997*
- C-13      *Intergovernmental Agreement 103616 with Oregon Department of Human Resources, Providing Funds for an Integrated Services/Caring Communities Project at Marshall High School through June 30, 1997*
- C-14      *Intergovernmental Agreement 103626 with Oregon Department of Human Resources, Providing Funds for an Integrated Services/Caring Communities Project at Roosevelt High School through June 30, 1997*

## **DEPARTMENT OF HEALTH**

- C-15      *Intergovernmental Agreement 200087 with City of Portland, Providing Rodent Control Services through June 30, 1997*

## **REGULAR AGENDA**

### **PUBLIC COMMENT**

- R-1      *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

## **NON-DEPARTMENTAL**

- R-2      *PROCLAMATION Supporting the 1996 LESBIAN AND GAY PRIDE PARADE AND FESTIVAL*

## **DEPARTMENT OF SUPPORT SERVICES**

- R-3      *Ratification of an Amendment to the Collective Bargaining Agreement Between Multnomah County, Multnomah County Sheriff's Office and Multnomah County Deputy Sheriff's Association [First Responder Premium]*
- R-4      *Second Reading and Adoption of an ORDINANCE Repealing Ordinance No. 778 and No. 820 and Adopting a New Ordinance Relating to Pay Administration for Employees Not Covered by Collective Bargaining Agreement*
- R-5      *Second Reading and Adoption of an ORDINANCE Relating to the Pay Ranges and COLA Increases for Exempt Employees*

## **DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

- R-6      *Budget Modification CFS 12 Requesting \$250,000 from General Fund Contingency to Establish the Risk Reserve for the Children's Capitation Project*

## **DEPARTMENT OF JUVENILE JUSTICE SERVICES**

- R-7      *Budget Modification DJJS 10 Requesting Authorization to Reprogram \$71,810 in Personnel Vacancy Savings and Transfer \$15,000 in Temporary Personnel to Professional Services*

## **DEPARTMENT OF ENVIRONMENTAL SERVICES**

- R-8      *Intergovernmental Agreement 301546 with the City of Troutdale for Improvement of Cherry Park Road Between SE 242nd and SE 257th Avenues and Undergrounding Utilities*
- R-9      *First Reading of an ORDINANCE Amending the Comprehensive Framework Plan Volume 1 Findings to Include the Howard Canyon Reconciliation Report, as Revised and Amended by the Board, in Fulfillment of the Periodic Review Work Program Tasks for Statewide Planning Goal 5 Resources in the Howard Canyon Area*

**NON-DEPARTMENTAL**

- R-10      *RESOLUTION Adopting the 1996-97 Budget for Multnomah County, Oregon, for Fiscal Year July 1, 1996 to June 30, 1997 and Making the Appropriations Thereunder Per ORS 294.435*
- R-11      *RESOLUTION Levying Ad Valorem Property Taxes For Multnomah County, Oregon For Fiscal Year 1996-97*
- R-12      *RESOLUTION Adjusting Salaries for the County Chair and Commissioners per Recommendations of the 1996 Salary Commission and Home Rule Charter Section 4.30*





# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

## BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

Thursday, June 13, 1996 - 9:30 AM  
Multnomah County Courthouse, Room 602  
1021 SW Fourth, Portland

## REGULAR MEETING

### UNANIMOUS CONSENT ITEM

### (IMMEDIATELY FOLLOWING R-8)

**AT THE REQUEST OF CHAIR STEIN AND UPON  
MOTION OF COMMISSIONER , SECONDED BY  
COMMISSIONER , CONSIDERATION OF THE  
FOLLOWING ITEM WAS UNANIMOUSLY  
APPROVED.**

### DEPARTMENT OF ENVIRONMENTAL SERVICES

UC-1      Intergovernmental Agreement 301836 with the Oregon Department of Transportation for Acceptance of the Transportation and Growth Management Grant for the Revision of Multnomah County Street Standards

**COMMISSIONER MOVED AND COMMISSIONER  
SECONDED, APPROVAL OF UC-1. JOHN DORST  
EXPLANATION. AGREEMENT UNANIMOUSLY  
APPROVED.**

TANYA COLLIER  
Multnomah County Commissioner  
District 3



1120 SW Fifth St., Suite 1500  
Portland, OR 97204  
(503) 248-5217

## MEMORANDUM

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TO: Office of the Board Clerk  
Board of County Commissioners

FROM: Michele Fuchs

DATE: May 17, 1996

SUBJECT: Commissioner Collier's absence from Board meetings

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Commissioner Collier will be out of town June 8 thru June 29 and should be excused from any scheduled Board meetings during that time.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
96 MAY 17 PM 12:40

MEETING DATE: JUN 13 1996

AGENDA #: C-1 thru C-9

ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

## AGENDA PLACEMENT FORM

SUBJECT: Appointments to Board of Ratio Review/Board of Equalization

BOARD BRIEFING:

DATE REQUESTED:

REQUESTED BY:

AMOUNT OF TIME NEEDED:

REGULAR MEETING:

DATE REQUESTED: 6/13/96

AMOUNT OF TIME NEEDED: Consent Agenda

DEPARTMENT: Nondepartmental

DIVISION: Chair's Office

CONTACT: Delma Farrell

TELEPHONE #: 248-3953

BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION:

ACTION REQUESTED:

☐ INFORMATIONAL ONLY   ☐ POLICY DIRECTION   ☒ APPROVAL   ☐ OTHER

### SUGGESTED AGENDA TITLE:

Appointments to Pools I, II, III, IV for the Board of Ratio Review and Board of Equalization: Terms of appointment for Pool I and II members is July 1, 1996 through August 20, 1996, Terms of appointment for Pools III and IV is July 1, 1996 through June 30, 1997.

Pool I - School District Pool

Jean Haliski, Education Service District Board member, past Board of Ratio Review member

Pool II - Taxing District (Not a School District) Pool

David Eichner, City Councilor City of Gresham, past Board of Ratio Review member

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
96 JUN - 4 AM 11:37

### Pool III - County Governing Body Pool

Basil Panaretos, president of Panaretos Properties, real estate broker, past Board of Ratio Review and Board of Equalization member

Robert Correll, owner of Mt. Hood Mortgage Company, past Board of Ratio Review and Board of Equalization member

Sharon Cowley, retired Multnomah County Planning Division employee, past Board of Ratio Review and Board of Equalization member

Toni Sunseri, realtor, past Board of Equalization member

Paul Mackey, retired Multnomah County Deputy County Counsel, past Board of Equalization member

Joan Larsell, retired Multnomah County appraiser, past Board of Equalization member

Sarah Mahler, past Ratio Study Analyst for Lane County, appraiser, past Board of Ratio Review and Board of Equalization member

Cora Smith, past Board of Ratio Review and Board of Equalization member

Esther Lewis, retired, past Board of Equalization member

Judy Boyer, temporary employment service manager, past Board of Equalization member

Doug Cowley, retired Multnomah County Planning Division employee, past Board of Ratio Review and Board of Equalization member

Paul (Jim) Bonar, retired Portland policeman, past Board of Equalization member

### Pool IV - Non-Office Holding Pool

Robert Correll

Sharon Cowley

Toni Sunseri

Paul Mackey

Joan Larsell

Sarah Mahler

Cora Smith

Esther Lewis

Judy Boyer

Doug Cowley

Paul Bonar

David Mackey, realtor, new member

Joan Larmirande, retired realtor, past Board of Equalization member

Ray Steed, retired Portland Public School District superintendent, past Board of Ratio Review and Board of Equalization member

### APPOINTMENTS TO BOARD OF RATIO REVIEW for the period July 1, 1996 through August 10, 1996:

Jean Haliski

David Eichner

Basil Panaretos

Robert Correll

Sharon Cowley

APPOINTMENTS TO BOARD OF EQUALIZATION:

Basil Panaretos  
Robert Correll  
Sharon Cowley  
Toni Sunseri  
Paul Mackey  
Joan Larsell  
Sarah Mahler  
Cora Smith  
Esther Lewis  
Judy Boyer  
Doug Cowley  
Paul (Jim) Bonar  
David Mackey  
Joan Lamirande  
Ray Steed

Mr. Basil Panaretos will act as Chair for both the Board of Ratio Review and the Board of Equalization per ORS 309.020.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Steind

(OR)

DEPARTMENT

MANAGER: \_\_\_\_\_

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222

MEETING DATE JUN 13 1996

AGENDA NO. C-10

ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

### AGENDA PLACEMENT FORM

Subject: OLCC License Renewal

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Sergeant Bart Whalen TELEPHONE 251-2431

BLDG/ROOM # 313/124

PERSON(S) MAKING PRESENTATION: Sergeant Bart Whalen

#### ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

#### SUGGESTED AGENDA TITLE:

This is an OLCC Dispenser Class A Change of Ownership Application for:

Royal Chinook Inn  
2609 NE Corbett Hill Rd  
Corbett, OR 97019

The background has been checked on applicant(s):

Leslie E. Schultz  
and no criminal history can be found on the above.

#### SIGNATURES REQUIRED:

6/17/96 ORIGINAL to Sgt. Bart Whalen

ELECTED OFFICIAL: \_\_\_\_\_

**OR**

DEPARTMENT MANAGER: Barton Whalen, Sgt.

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any questions call the Office of the Board Clerk, 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
96 JUN -5 PM 4:15  
MULTNOMAH COUNTY  
OREGON

## APPLICATION

STATE OF OREGON  
OREGON LIQUOR CONTROL COMMISSION

Return To:

## GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

## (THIS SPACE IS FOR OLCC OFFICE USE)

Application is being made for:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> DISPENSER, CLASS A  | <input type="checkbox"/> Add Partner                 |
| <input type="checkbox"/> DISPENSER, CLASS B             | <input type="checkbox"/> Additional Privilege        |
| <input type="checkbox"/> DISPENSER, CLASS C             | <input type="checkbox"/> Change Location             |
| <input type="checkbox"/> PACKAGE STORE                  | <input checked="" type="checkbox"/> Change Ownership |
| <input type="checkbox"/> RESTAURANT                     | <input type="checkbox"/> Change of Privilege         |
| <input type="checkbox"/> RETAIL MALT BEVERAGE           | <input type="checkbox"/> Greater Privilege           |
| <input type="checkbox"/> SEASONAL DISPENSER             | <input type="checkbox"/> Lesser Privilege            |
| <input type="checkbox"/> WHOLESALE MALT BEVERAGE & WINE | <input type="checkbox"/> New Outlet                  |
| <input type="checkbox"/> WINERY                         | <input type="checkbox"/> Other                       |

OTHER: \_\_\_\_\_

Applic. rec'd 06-04-96; \$102.60 process fee paid; Receipt #6722

*James H. Stum*

## (THIS SPACE IS FOR CITY OR COUNTY USE)

NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.

THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY

COURT OF MULTNOMAH COUNTY COMMISSIONERS

(Name of City or County)

RECOMMENDS THAT THIS LICENSE BE: GRANTED X

DENIED \_\_\_\_\_

DATE June 13, 1996BY *Beverly Stein*

(Signature)

TITLE Beverly Stein, County Chair

**CAUTION:** If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

1) THE STRAWBERRY TREE, LTD

3) \_\_\_\_\_

5) \_\_\_\_\_

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name

THE ROYAL CHINOOK INN

3. New Trade Name

SAME

4. Premises address

2609 NE CORBETT HILL ROAD CORBETT MULT. Co. OR 97019  
(Number, Street, Rural Route) (City) (County) (State) (Zip)

5. Business mailing address

SAME

(P.O. Box, Number, Street, Rural Route)

(City)

(State)

(Zip)

6. Was premises previously licensed by OLCC? Yes X No \_\_\_\_\_ Year \_\_\_\_\_7. If yes, to whom: WILLIAM C. NORTHType of license: DISPENSER TYPE A8. Will you have a manager: Yes \_\_\_\_\_ No X Name \_\_\_\_\_

(Manager must fill out Individual History)

9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes \_\_\_\_\_ No X10. What is the local governing body where your premises is located? MULTNOMAH COUNTY

(Name of City or County)

11. OLCC representative making investigation may contact: \_\_\_\_\_

(Name)

(Address)

(Tel. No. — home, business, message)

**CAUTION:** The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature  
(In case of corporation, duly  
authorized officer thereof)

1) *Leslie E. Schults*

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

6) \_\_\_\_\_

DATE 6-4-96

INDIVIDUAL HISTORY  
& TIED HOUSE DISCLOSURE

STATE OF OREGON  
OREGON LIQUOR CONTROL COMMISSION

TRADE NAME THE ROYAL CHINOOK INN  
CITY/COUNTY CORBETT, MULT. COUNTY

You must fill in all the blanks. If the question does not apply write N/A in the space.

1. Name SCHULTZ LESLIE E  
(Last) (First) (Middle)  
2. Other names used N/A  
(Maiden) (Other)  
3. Home Address 16722 SE EVERGREEN HWY VANCOUVER WA 98683  
(Number and Street) (City) (State) (Zip)  
4. SSN 341-32-0445 Place of Birth CHERRYVILLE OR Date of Birth 10-2-32  
5. Sex F Height 5'3 3/4" Weight 115 Hair Color BROWN Eye Color BROWN Age 63  
6. US Citizen: Yes X No \_\_\_\_\_ Alien Reg. # \_\_\_\_\_ Spouse Name N/A  
7. Home phone 360-256-5898 Business phone N/A

CRIMINAL RECORD

OLCC makes a criminal offender records check through the Oregon State Police on all liquor license applicants. ORS 181.555(3) provides that you can contact the Oregon State Police or challenge inaccurate criminal offender information. OLCC may require fingerprints.

8. Have you ever been convicted of any crime, violation, or infraction of any law? Include probation or bail forfeiture. (Include traffic violations for which a fine or bail forfeiture of more than \$50.00 was imposed.)  
Yes X No \_\_\_\_\_  
9. Do you have arrests or citations pending? Yes \_\_\_\_\_ No X  
10. If you have answered "Yes" to 8 or 9 list below:

OFFENSE	DATE	CITY & STATE	RESULT
<u>SPEEDING</u>	<u>9-29-93</u>	<u>CLATSOP CO WA</u>	<u>PAID</u>
<u>SPEEDING</u>	<u>9-27-93</u>	<u>CLATSOP CO WA</u>	<u>PAID</u>
<u>SPEEDING</u>	<u>8-9-92</u>	<u>CLATSOP CO WA</u>	<u>PAID</u>
<u>SPEEDING</u>	<u>3-26-93</u>	<u>CLATSOP CO WA</u>	<u>PAID</u>

DIVERSION/TREATMENT

11. Have you ever entered into a Diversion Agreement? Yes \_\_\_\_\_ No X  
Where and When? N/A  
12. Have you ever been treated or in a treatment program for alcohol or other drug use/abuse? Yes \_\_\_\_\_ No X  
Where and When? N/A

EMPLOYMENT & RESIDENCE HISTORY

13. List current and former employers or occupations during the past ten years:  
Dates by Month/Year Employer or Business Occupation City & State  
From N/A To \_\_\_\_\_  
From N/A To \_\_\_\_\_  
From N/A To \_\_\_\_\_  
14. List other cities and states where you have lived in the past ten years other than those noted in Question 13 above.  
From N/A To 1986 to 1988 City NEWPORT BEACH, CA State CA  
From N/A To \_\_\_\_\_  
(ATTACH ADDITIONAL SHEET IF NECESSARY)

ACTIVITY IN LIQUOR INDUSTRY (INSIDE OR OUTSIDE OREGON)

15. Are you presently or have you been licensed or employed in the liquor business? EAT BOYS PIZZA/ST. HELENS, OR.  
Yes X No \_\_\_\_\_ Where & When? OREGON  
16. Is your spouse or any family member(s) working in any area of the liquor industry?  
Yes \_\_\_\_\_ No X If Yes, give: N/A  
(Name) (Name of Business) (City & State)  
17. Have you ever received a warning, a notice of violation, suspension, fine, or revocation as a licensee or permittee? Yes \_\_\_\_\_ No X Where & When? N/A  
18. Have you ever been refused a permit or license to sell, serve, or dispense beer, wine, or distilled spirits?  
Yes \_\_\_\_\_ No X Where & When? N/A  
19. Is a manufacturer or wholesaler of alcoholic liquor financing or furnishing your business with money or property? Yes \_\_\_\_\_ No X Where & When? N/A  
20. Do you have any right, title, lien, claim, or other interest, financial or otherwise in, upon or to the premises, equipment, business or merchandise of any retailer, wholesaler, or manufacturer of alcoholic liquor?  
(Do not include this business) Yes \_\_\_\_\_ No X Where & When? N/A

CAUTION: OLCC MAY DENY YOUR APPLICATION IF YOU LEAVE OUT INFORMATION OR GIVE FALSE ANSWERS ON THIS FORM.

SIGNATURE: Leslie E. Schultz DATE \_\_\_\_\_  
TITLE (Manager, Owner, Corp. Officer)



MEETING DATE: JUN 13 1996

AGENDA #: C-11

ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: IGA between Metro and the Sheriff's Office

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: \_\_\_\_\_

June 13, 1996

AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: Sheriff's Office

DIVISION: Enforcement

CONTACT: Larry Aab

TELEPHONE #: 251-2489

BLDG/ROOM #: 313/231

PERSON(S) MAKING PRESENTATION: No one - consent item

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL [ ] OTHER

SUGGESTED AGENDA TITLE:

Intergovernmental Agreement between Metro and the Sheriff's Office, contract #800087, to provide solid waste flow control and general investigative police services to Metro and to provide a supervised inmate work crew to clean up illegal dumpsites within jurisdictional boundaries to Metro; effective July 1, 1996 through June 30, 1997. RENEWAL

6/17/96 ORIGINALS to LARRY AAB

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

(OR)

DEPARTMENT MANAGER: X

Peter C. Van der

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222

CONSENT

BOARD OF  
COUNTY COMMISSIONERS  
JUN - 3 PM 3:12  
TROMAH COUNTY  
OREGON

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Contract # 800087

Prior-Approved Contract Boilerplate: ☐ Attached: ☐ Not Attached:

Amendment # \_\_\_\_\_

<p align="center"><b>CLASS I</b></p> <p><input type="checkbox"/> Professional Services under \$25,000</p> <p><input type="checkbox"/> Intergovernmental Agreement under \$25,000</p>	<p align="center"><b>CLASS II</b></p> <p><input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCR Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p align="center"><b>CLASS III</b></p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement over \$25,000</p> <p align="center"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p>AGENDA # <u>C-11</u> DATE <u>6/13/96</u></p> <p align="center"><u>DEB BOGSTAD</u></p> <p align="center">BOARD CLERK</p>
--	--	--

Department: SHERIFF'S OFFICE Division: ENFORCEMENT Date: MAY 22, 1996

Contract Originator: SGT. LANE SAWYER Phone: 797-1837 Bldg/Room: \_\_\_\_\_

Administrative Contact: LARRY AAB Phone: 251-2489 Bldg/Room: 313/231

Description of Contract:

PROVIDE SOLID WASTE FLOW CONTROL AND GENERAL INVESTIGATIVE POLICE SERVICES TO METRO AND TO PROVIDE A SUPERVISED INMATE WORK CREW TO CLEAN UP ILLEGAL DUMPSITES WITHIN THE JURISDICTIONAL BOUNDARIES OF METRO.

RFP/BID #: \_\_\_\_\_ Date of RFP/BID: \_\_\_\_\_ Exemption Expiration Date: \_\_\_\_\_

ORS/AR #: \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

<p>Contractor Name: <u>METRO - Solid Waste Management</u></p> <p>Mailing Address: <u>600 NE GRAND AVE</u></p> <p align="center"><u>PORTLAND OR 97232-2736</u></p> <p>Phone: _____</p> <p>Employer ID# or SS#: _____</p> <p>Effective Date: <u>JULY 1, 1996</u></p> <p>Termination Date: <u>JUNE 30, 1997</u></p> <p>Original Contract Amount: <u>\$ 438,492</u></p> <p>Total Amt of Previous Amendments: \$ _____</p> <p>Amount of Amendment: \$ _____</p> <p>Total Amount of Agreement: \$ _____</p>	<p>Remittance Address (if different): _____</p> <p>_____</p> <p>_____</p> <p>Payment Schedule <span style="float:right">Terms</span></p> <p><input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt</p> <p><input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Net 30</p> <p><input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other</p> <p><input type="checkbox"/> Requirements contract - Requisition Required</p> <p>Purchase Order No. _____</p> <p><input type="checkbox"/> Requirements Not to Exceed \$ _____</p> <p>Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/></p>
---	--

**REQUIRED SIGNATURES:**

Department Manager: Pieter C. Van Slyke

Purchasing Manager: \_\_\_\_\_

(Class II Contracts Only)

County Counsel: \_\_\_\_\_

County Chair: \_\_\_\_\_

Sheriff: X \_\_\_\_\_

Contract Administration: \_\_\_\_\_

(Class I, Class III Contracts Only)

Date: 5-30-96

Date: \_\_\_\_\_

Date: 6/3/96

Date: June 13, 1996

Date: 5/30/96

Date: \_\_\_\_\_

VENDOR CODE				VENDOR NAME				TOTAL AMOUNT: \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB ORG	REPT CATEG	LGFS DESCRIPT	AMOUNT	IN CE EC
01	180	025	3130			2780					
02											
03											

If additional space is needed, attach separate page. Write contract number on top of page.

DISTRIBUTION: Original Signatures - Contract Administration, Initiator, Finance

**INTERGOVERNMENTAL AGREEMENT**

(July 1, 1996, to June 30, 1997)

This Intergovernmental Agreement ("Renewed IGA"), dated as of the last signature date below, is entered into between **MULTNOMAH COUNTY**, a political subdivision of the State of Oregon, by and through the Multnomah County Sheriff's Office (**MCSO**) and **METRO**, a metropolitan service district organized under the laws of the State of Oregon and the 1992 Metro Charter, for the purpose of renewing and extending the original Intergovernmental Agreement ("Original IGA") between Metro and MCSO dated October, 1993, under the terms and conditions set forth below.

1. Pursuant to the Original IGA (as most recently renewed and extended to include the period July 1, 1995, to June 30, 1996), the County, via the MCSO, provided Metro with solid waste flow control and general investigative police service. The Original IGA, plus previous renewals that extended the term of the Original IGA, have been attached as exhibits to this Agreement, and are incorporated herein by this reference.

2. The Original IGA, as last extended and renewed via a July, 1995, Intergovernmental Agreement, will terminate on June 30, 1996. Metro and MCSO agree to renew and extend the term of the Original IGA from July 1, 1996, to June 30, 1997.

3. Amended Exhibit A1 to the Original IGA, which served as the budget for the project for the initial term, is deleted and replaced by the attached Exhibit B ("Solid Waste Enforcement Unit Budget -- FY 1996-1997"), which is incorporated herein by this reference. Exhibit B represents the budget for this project during the extended term July 1, 1996, through June 30, 1997.

4. Paragraphs 18, 18-1, and 18-2 in the Original IGA are hereby deleted as no longer applicable within the context of this Renewed IGA.

5. Metro shall pay MCSO for all costs, services performed and materials delivered during the extended term in a maximum sum not to exceed FOUR HUNDRED THIRTY-EIGHT THOUSAND FOUR HUNDRED NINETY TWO AND NO/100 DOLLARS (\$438,492.00).

6. For the purposes of this Renewed IGA, the parties waive the 90-day notice requirement in section 27 of the Original IGA.

7. Except as otherwise mentioned herein, all other terms of the Original IGA remain in full force and effect.

METRO

By: \_\_\_\_\_

Metro Executive Officer

Date: \_\_\_\_\_

MULTNOMAH COUNTY

By: [Signature]

Chair, Board of County Commissioners

Date: June 13, 1996

By: [Signature]

Sheriff, Multnomah County

Date: 5/30/96

Reviewed:

Laurence Kressel, County Counsel for  
Multnomah County, Oregon

By: [Signature]  
Jacqueline Weber, Assistant Counsel

Date: 6/3/96

s:\share\bf\adamson\drafts\1996mcsos.iga

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-11 DATE 6/13/96  
DEB BOGSTAD  
BOARD CLERK

Solid Waste Enforcement Unit Budget -- FY 1996-97		
		MSCO Contract
Personal Services	FTE	1996-97
Sergeant	1	50,049
Fringe		17,400
Insurance		9,487
Deputy	2	100,099
Fringe		37,499
Insurance		18,975
Overtime		10,519
Fringe		3,718
Insurance		642
Total Personal Services		\$248,388
Materials and Services		
Miscellaneous Professional Services		
Aerial Surveillance		1,800
CIS Data Base		600
Computer Software		
Regional Illegal Dumping Hot Line		
Other		
Total Misc. Professional Service		\$2,400
Printing Services		
Cellular Phones		2,700
Fuel, Repair, & Maintenance of Vehicles		13,000
Repair and Maintenance of Equipment		2,250
Training and Education		1,500
Travel		6,000
Computer Supplies		250
Other Supplies		1,500
Total Materials and Services		\$27,200
Indirect		15,764
Hearings Officer		
Capital Outlay		
Office Furniture		
TOTAL BUDGET INVESTIGATIONS		\$293,752

ILLEGAL DUMP SITE CLEAN-UP		
Personal Services	FTE	1995-96
Corrections Officer	2	84,079
Fringe		29,230
Insurance		17,950
Total Personal Services		\$131,259
Materials and Services		
Inmate Labor		1,100
Fuel, Repair, & Maintenance of Van/Trailer		2,500
Repair and Maintenance of Equipment		500
Clothing & Uniforms		750
Tools & Supplies		800
Total Materials and Services		\$5,650
Indirect		7,831
Tip Fee		
TOTAL BUDGET DUMP SITE CLEAN-UP		\$144,740
TOTAL OF BOTH PROGRAMS		\$438,492

MEETING DATE: JUN 13 1996

AGENDA NO: C-12

(Above space for Board Clerk's Use Only)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Intergovernmental Revenue/Expenditure Agreement Amendment Between State Department of Human Resources and County Department of Community and Family Services, for an Integrated Services/ Caring Communities Project at Beach Elementary School.

**BOARD BRIEFING**

Date Requested: \_\_\_\_\_  
Amount of Time Needed: \_\_\_\_\_

**REGULAR MEETING**

Date Requested: \_\_\_\_\_  
Amount of Time Needed: consent

DEPARTMENT: Community and Family Services  
CONTACT: Lorenzo Poe/Iris Bell

DIVISION: \_\_\_\_\_  
TELEPHONE: 248-3691  
BLDG/ROOM: B166/7th

PERSON(S) MAKING PRESENTATION: Lorenzo Poe/Iris Bell

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Department of Community and Family Services has received a renewal revenue/expenditure contract amendment from the State Department of Human Resources, which funds an Integrated Services/Caring Communities Project at Beach Elementary School. This is an existing site.

The amendment continues an annual provision of \$40,400 local monies to be sent to the State to be matched with federal dollars. The revenues to the County become \$68,000 annually. The \$40,400 matching funds come from the Department of Community and Family Services (\$20,400) and Portland Public School District (\$20,000).

Caring Communities Projects bring together schools, state, local, and private provider agencies to address child and family concerns. Other projects operate out of Roosevelt High, Marshall High, and Centennial and Parkrose School Districts.

6/17/96 ORIGINALS TO CHRIS WHITE  
**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Lorenzo Poe

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222  
S:\ADMIN\CEU\CONT97\DH RBCH97.BCC

BOARD OF  
COUNTY COMMISSIONERS  
96 MAY 31 AM 11:26  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES  
421 SW SIXTH AVENUE, SUITE 700  
PORTLAND, OREGON 97204  
PHONE (503) 248-3691  
FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director *Lorenzo Poe*  
Department of Community and Family Services

DATE: May 28, 1996

SUBJECT: Amendment to Intergovernmental Agreement between Community and Family Services and  
State Department of Human Resources: Beach Elementary School Integrated Services  
Project

**I. Recommendation/Action Requested:** The Department of Community and Family Services recommends Board of County Commissioner approval of the renewal/amendment for the revenue/expenditure contract with Oregon Department of Human Resources, for the period July 1, 1996 through June 30, 1997.

**II. Background/Analysis:** The Department of Community and Family Services has received an amendment to the revenue/ expenditure contract from the State Department of Human Resources, to continue funding the Integrated Services/Caring Communities Project at Beach Elementary School. The amendment allows local funds to continue to be matched with federal funds.

The Caring Communities Projects bring together the school, State offices, and County offices to provide coordinated services to children and families. Most of the Caring Communities Projects in Multnomah County include a school-based site location, to facilitate access to and delivery of services.

**III. Financial Impact:** The contract requires \$40,400 annually of local monies to match the federal funds; federal funds of \$68,000 annually are returned to the County for the project. The \$40,400 is in the County Budget, \$20,000 from PPS; the rest will be added through Budget Modification.

**IV. Legal Issues:** none

**V. Controversial Issues:** none

**VI. Link to Current County Policies:** These Projects address the following benchmarks: Access to Health Care, Drug Free Teens, Teen Pregnancy, High School Graduation Rate, and Basic Student Skills.

**VII. Citizen Participation:** The Leaders Roundtable was instrumental in developing and implementing these sites.

**VIII. Other Government Participation:** This contract is a joint effort of the Portland Public School District, State Department of Human Resources, and the County.



# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

(See Administrative Procedures CON-1)

Renewal [xx]

Contract # 103606

Prior-Approved Contract Boilerplate: Attached; XXXX Not Attached

Amendment # 1

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <input checked="" type="checkbox"/> Intergovernmental Revenue Agreement  <div style="text-align: center;"> <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b>                      AGENDA # <u>C-12</u> DATE <u>6/13/96</u>  <u>DEB BOGSTAD</u>  <b>BOARD CLERK</b> </div>

Department: Community & Family Services

Division: \_\_\_\_\_

Date: May 28, 1996

Administrative Contact: Chris White

Phone: 248-3691 ext 6062

Bldg/Room 166/7th

Description of Contract:

**Funds integrated services/Caring Communities project at Beach Elementary School**

RFP/BID #: \_\_\_\_\_ Date of RFP/BID: \_\_\_\_\_ Exemption Expiration Date: \_\_\_\_\_  
 ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name: <b>Department of Human Resources</b> Mailing Address: <b>500 Summer St, NE Salem, OR 97310-1012</b> Phone: <b>(503)945-5821</b> Employer ID# or SS#: _____ Effective Date: <b>July 1, 1995</b> Termination Date: <b>June 30, 1997</b> Original Expenditure Amount: \$ 40,000 <b>Amendment: \$40,400</b> Original Revenue Amount: \$ 68,000 <b>Amendment: \$68,000</b> <b>Total Amount of Expenditure: \$80,400</b> <b>Total Amount of Revenue: \$136,000</b>	Remittance Address (if different) _____  <table style="width:100%;"> <tr> <th style="text-align: left;">Payment Schedule</th> <th style="text-align: left;">Terms</th> </tr> <tr> <td><input type="checkbox"/> Lump Sum \$ _____</td> <td><input type="checkbox"/> Due on Receipt</td> </tr> <tr> <td><input type="checkbox"/> Monthly \$ _____</td> <td><input type="checkbox"/> Net 30</td> </tr> <tr> <td><input checked="" type="checkbox"/> Other \$ <b>Quarterly</b></td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Requirements contract - Requisition Required</td> </tr> <tr> <td colspan="2">Purchase Order No. _____</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Requirements Not to Exceed \$ _____</td> </tr> <tr> <td colspan="2">Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> </table>	Payment Schedule	Terms	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30	<input checked="" type="checkbox"/> Other \$ <b>Quarterly</b>	<input type="checkbox"/> Other	<input type="checkbox"/> Requirements contract - Requisition Required		Purchase Order No. _____		<input type="checkbox"/> Requirements Not to Exceed \$ _____		Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Payment Schedule	Terms																
<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt																
<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30																
<input checked="" type="checkbox"/> Other \$ <b>Quarterly</b>	<input type="checkbox"/> Other																
<input type="checkbox"/> Requirements contract - Requisition Required																	
Purchase Order No. _____																	
<input type="checkbox"/> Requirements Not to Exceed \$ _____																	
Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/>																	

REQUIRED SIGNATURES:

Department Manager: *Lolando Paez* Date: 5/28/96

Purchasing Director: \_\_\_\_\_ Date: \_\_\_\_\_

(Class II Contracts Only) County Counsel: *Katie Smith* Date: 5/31/96

County Chair/Sheriff: *Timothy Stein* Date: 6/13/96

Contract Administration: \_\_\_\_\_ Date: \_\_\_\_\_

(Class I, Class II Contracts Only)

VENDOR CODE <b>GV1342A</b>				VENDOR NAME				TOTAL AMOUNT: \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPT	AMOUNT	Inc/Dec Ind.
Expenditure Coding: See Attached											
	156	010	1400			2396 Revenue			State DHR	\$68,000	

If additional space is needed, attach separate page. Write contract # on top of page.

DISTRIBUTION: Contracts Administration, Initiator, Finance

S:\ADMIN\CEU\CONT97\DHRCBH97.CAF

## COMMUNITY AND FAMILY SERVICES DEPARTMENT

## CONTRACT APPROVAL FORM SUPPLEMENT

Contractor : OREGON - DEPT OF HUMAN RESOURCES-BEACH SCHOO

5/28/96

Vendor Code : 00027

Fiscal Year : 96/97

Amendment Number : 1

Contract Number : 103606

LINE	FUND	AGEN	ORG CODE	ACTIVITY CODE	OBJECT CODE	REPORTING CATEGORY	LGFS DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT AMOUNT	FINAL AMOUNT	REQT'S ESTIMATE
02	156	010	1400	Y19A	6050	9997L	Integr Svs Pre-Matched Funding Integrated Services Project	\$20,000.00	\$20,000.00	\$40,000.00	
01	156	010	1400	Y19A	6050	9999L	County General Fund Integrated Services Project	\$20,000.00	\$20,400.00	\$40,400.00	
TOTAL								\$40,000.00	\$40,400.00	\$80,400.00	\$0.00

## Agreement #51071-1

Human Resources Building

### AMENDMENT TO INTERGOVERNMENTAL AGREEMENT

1. This agreement is between the State of Oregon, acting by and through its Department of Human Resources, Office of the Director, hereinafter called DHR, and Multnomah County, hereinafter called COUNTY.
2. This is Amendment No. 1 to original Agreement number 51071.
3. Language to be deleted or replaced is in [brackets] and new language is underlined.

4. **II. TERM**

This Agreement begins July 1, 1995 and ends [June 30, 1996] June 30, 1997, unless otherwise terminated or extended in writing.

**IV. CONSIDERATION**

DHR agrees to pay the COUNTY retroactively on a quarterly basis up to \$17,000 per quarter, for a total of [\$68,000] \$136,000.00 for the term of this agreement. Quarterly dates are September 30, 1995, December 31, 1995, March 31, 1996, June 30, 1996, September 30, 1996, December 31, 1996, March 31, 1997, and June 30, 1997. Funding after September 30, 1996 is contingent upon approval of further federal funding.

5. It is understood and agreed that all other terms and conditions of the original Agreement shall remain in effect.



John A. Kitzhaber  
Governor

500 Summer Street NE  
Salem OR 97310-1012  
Salem - (503) 945-5821  
FAX - (503) 378-4324  
TTY - (503) 945-5928

6. Signatures

Lorenz Paez  
Dept. of Community and Family Services  
Multnomah County

5/28/96  
Date

Bev Stein  
Bev Stein, Chair  
Multnomah Co. Board Of Commissioners

June 13, 1996  
Date

Director/Designee  
Department of Human Resources

Date

Reviewed:

Kate Gault  
Multnomah County Counsel

5/31/96  
Date

DHR Contracts  
Toni Peterson  
Toni Peterson  
DHR Service Integration Manager

Date  
4-8-96  
Date

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-12 DATE 6/13/96  
DEB BOGSTAD  
BOARD CLERK

**Attachment A:  
Service Elements and Contract Amounts**

Contractor Name : OREGON - DEPT OF HUMAN RESOURCES-BEACH SCHOO Vendor Code: 00027

Contractor Address :  
500 NE SUMMER ST - 4TH FLOOR  
SALEM OR 97310-1012

Telephone : 945-5821

Fiscal Year : 96/97

Federal ID # :

**Program Office Name : CYF Family Resource Center/Integrated Svc Project**

*Service Element Name : Integrated Services Project (Y19A)*

<u>Mod. #</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Payment Method</u>	<u>Payment Basis</u>	<u># of Units</u>	<u>Unit Description</u>	<u>Unit Rate</u>	<u>Amount</u>
0	7/1/95	6/30/96	Per Invoice	Serv. Capacity	-			\$20,000.00
0	7/1/95	6/30/96	Per Invoice	Serv. Capacity				\$20,000.00
1	7/1/96	6/30/97	Per Invoice	Serv. Capacity				\$20,000.00
1	7/1/96	6/30/97	Per Invoice	Serv. Capacity				\$20,400.00
<b>Total</b>								<b>\$80,400.00</b>

MEETING DATE: JUN 13 1996

AGENDA NO: C-13

(Above space for Board Clerk's Use Only)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Intergovernmental Revenue/Expenditure Agreement Amendment Between State Department of Human Resources and County Department of Community and Family Services, for an Integrated Services/ Caring Communities Project at Marshall High School.

**BOARD BRIEFING**

Date Requested: \_\_\_\_\_  
Amount of Time Needed: \_\_\_\_\_

**REGULAR MEETING**

Date Requested: \_\_\_\_\_  
Amount of Time Needed: **consent**

**DEPARTMENT:** Community and Family Services

**DIVISION:** \_\_\_\_\_

**CONTACT:** Lorenzo Poe/Iris Bell

**TELEPHONE:** 248-3691

**BLDG/ROOM:** B166/7th

**PERSON(S) MAKING PRESENTATION:** Lorenzo Poe/Iris Bell

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Department of Community and Family Services has received a renewal revenue/expenditure contract amendment from the State Department of Human Resources, which funds an Integrated Services/Caring Communities Project at Marshall High School. This is an existing site.

The amendment continues the annual provision of \$40,800 local monies to be sent to the State to be matched with federal dollars. The revenues to the County become \$68,000 annually. The \$40,800 matching funds come from the Department of Community and Family Services.

Caring Communities Projects bring together schools, state, local, and private provider agencies to address child and family concerns. Other projects operate out of Roosevelt High, Beach Elementary, and Centennial and Parkrose School Districts.

6/14/96 ORIGINALS to CHRIS WHITE  
**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_

**OR**

**DEPARTMENT MANAGER:** Lorenzo Poe me

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222  
S:\ADMIN\CEU\CONT97\DHRRMAR97.BCC

BOARD OF  
COUNTY COMMISSIONERS  
MAY 31 AM 11:20  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES  
421 SW SIXTH AVENUE, SUITE 700  
PORTLAND, OREGON 97204  
PHONE (503) 248-3691  
FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director *Lorenzo Poe*  
Department of Community and Family Services

DATE: May 28, 1996

SUBJECT: Amendment to Intergovernmental Agreement between Community and Family Services and  
State Department of Human Resources: Marshall High School Integrated Services Project

**I. Recommendation/Action Requested:** The Department of Community and Family Services recommends Board of County Commissioner approval of the renewal/amendment for the revenue/expenditure contract with Oregon Department of Human Resources, for the period July 1, 1996 through June 30, 1997.

**II. Background/Analysis:** The Department of Community and Family Services has received an amendment to the revenue/ expenditure contract from the State Department of Human Resources, to continue funding the Integrated Services/Caring Communities Project at Marshall High School. The amendment allows local funds to continue to be matched with federal funds.

The Caring Communities Projects bring together the school, State offices, and County offices to provide coordinated services to children and families. Most of the Caring Communities Projects in Multnomah County include a school-based site location, to facilitate access to and delivery of services.

**III. Financial Impact:** The contract requires \$40,800 annually of local monies to match the federal funds; federal funds of \$68,000 annually are returned to the County for the project. The \$40,800 is in the County Budget; the rest will be added through Budget Modification.

**IV. Legal Issues:** none

**V. Controversial Issues:** none

**VI. Link to Current County Policies:** These Projects address the following benchmarks: Access to Health Care, Drug Free Teens, Teen Pregnancy, High School Graduation Rate, and Basic Student Skills.

**VII. Citizen Participation:** The Leaders Roundtable was instrumental in developing and implementing these sites.

**VIII. Other Government Participation:** This contract is a joint effort of the Portland Public School District, State Department of Human Resources, and the County.

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

(See Administrative Procedures CON-1)

Renewal [xx]

Contract # 103616

Prior-Approved Contract Boilerplate: Attached; XXXX Not Attached

Amendment # 1

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <input checked="" type="checkbox"/> Intergovernmental Revenue Agreement <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>C-13</u> DATE <u>6/13/96</u> <u>DEB BOGSTAD</u> <b>BOARD CLERK</b>

Department: Community & Family Services

Division: \_\_\_\_\_

Date: May 28, 1996

Administrative Contact: Chris White

Phone: 248-3691 ext 6062

Bldg/Room 166/7th

Description of Contract:

**Funds integrated services/Caring Communities project at Marshall High School**

RFP/BID #: \_\_\_\_\_ Date of RFP/BID: \_\_\_\_\_ Exemption Expiration Date: \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ JMBE ☐ JWB ☐ JQRF

<b>Contractor Name :</b> Department of Human Resources <b>Mailing Address:</b> 500 Summer St, NE <b>Salem, OR 97310-1012</b> <b>Phone:</b> (503)945-5821 <b>Employer ID# or SS#:</b> _____ <b>Effective Date:</b> July 1, 1995 <b>Termination Date:</b> June 30, 1997 <b>Original Expenditure Amount:</b> \$ 40,000 <b>Amendment:</b> \$40,800 <b>Original Revenue Amount:</b> \$ 68,000 <b>Amendment:</b> \$68,000 <b>Total Amount of Expenditure:</b> \$80,800 <b>Total Amount of Revenue:</b> \$136,000	<b>Remittance Address (if different)</b> _____  <table> <tr> <th>Payment Schedule</th> <th>Terms</th> </tr> <tr> <td><input type="checkbox"/> Lump Sum \$ _____</td> <td><input type="checkbox"/> Due on Receipt</td> </tr> <tr> <td><input type="checkbox"/> Monthly \$ _____</td> <td><input type="checkbox"/> Net 30</td> </tr> <tr> <td><input checked="" type="checkbox"/> Other \$ <u>Quarterly</u></td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Requirements contract - Requisition Required</td> </tr> <tr> <td colspan="2">Purchase Order No. _____</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Requirements Not to Exceed \$ _____</td> </tr> <tr> <td colspan="2">Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> </table>	Payment Schedule	Terms	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30	<input checked="" type="checkbox"/> Other \$ <u>Quarterly</u>	<input type="checkbox"/> Other	<input type="checkbox"/> Requirements contract - Requisition Required		Purchase Order No. _____		<input type="checkbox"/> Requirements Not to Exceed \$ _____		Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Payment Schedule	Terms																
<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt																
<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30																
<input checked="" type="checkbox"/> Other \$ <u>Quarterly</u>	<input type="checkbox"/> Other																
<input type="checkbox"/> Requirements contract - Requisition Required																	
Purchase Order No. _____																	
<input type="checkbox"/> Requirements Not to Exceed \$ _____																	
Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/>																	

REQUIRED SIGNATURES:

Department Manager: Lorenzo P. Morris Date: 5/28/96

Purchasing Director: \_\_\_\_\_ Date: \_\_\_\_\_

(Class II Contracts Only) County Counsel: Katie Zup Date: 5/31/96

County Chair/Sheriff: Merely Dean Date: 6/13/96

Contract Administration: \_\_\_\_\_ Date: \_\_\_\_\_

(Class I, Class II Contracts Only)

VENDOR CODE 00028				VENDOR NAME				TOTAL AMOUNT: \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB OBJ	REPT CATEG	LGFS DESCIP	AMOUNT	Inc/Dec Ind.
Expenditure Coding: See Attached											
	156	010	1400			2396 Revenue			State DHR	\$68,000	

If additional space is needed, attach separate page. Write contract # on top of page.

DISTRIBUTION: Contracts Administration, Initiator, Finance

S:\ADMIN\CEU\CONT97\DHRRMAR97.CAF



## COMMUNITY AND FAMILY SERVICES DEPARTMENT

## CONTRACT APPROVAL FORM SUPPLEMENT

5/28/96

Contractor : OREGON - DEPT OF HUMAN RESOURCES-MARSHALL

Vendor Code : 00028

Fiscal Year : 96/97

Amendment Number : 1

Contract Number : 103616

LINE	FUND	AGEN	ORG CODE	ACTIVITY CODE	OBJECT CODE	REPORTING CATEGORY	LGFS DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT AMOUNT	FINAL AMOUNT	REQT'S ESTIMATE
01	156	010	1400	Y19A	6050	9999L	County General Fund Integrated Services Project	\$40,000.00	\$40,800.00	\$80,800.00	
TOTAL								\$40,000.00	\$40,800.00	\$80,800.00	\$0.00

## Agreement #50982-1

### AMENDMENT TO INTERGOVERNMENTAL AGREEMENT

1. This agreement is between the State of Oregon, Department of Human Resources, Office of the Director, hereinafter called DHR, and Multnomah County, hereinafter called COUNTY.
2. This is Amendment No. 1 to original Agreement number 50982.
3. Language to be deleted or replaced is in [brackets] and new language is underlined.

4. **II. TERM**

This Agreement begins July 1, 1995 and ends [June 30, 1996] June 30, 1997, unless otherwise terminated or extended in writing.

**IV. CONSIDERATION**

DHR agrees to pay the COUNTY retroactively on a quarterly basis up to \$17,000 per quarter, for a total of [\$68,000] \$136,000.00 for the term of this agreement. Quarterly dates are September 30, 1995, December 31, 1995, March 31, 1996, June 30, 1996, September 30, 1996, December 31, 1996, March 31, 1997, and June 30, 1997. Funding after September 30, 1996 is contingent upon approval of further federal funding.

5. It is understood and agreed that all other terms and conditions of the original Agreement shall remain in effect.



John A. Kitzhaber  
Governor

500 Summer Street NE  
Salem OR 97310-1012  
Salem - (503) 945-5821  
FAX - (503) 378-4324  
TTY - (503) 945-5928

6. Signatures

Lorenzo Poemas  
Dept. of Community and Family Services  
Multnomah County

5/28/96  
Date

Bev Stein  
Bev Stein, Chair  
Multnomah Co. Board Of Commissioners

June 13, 1996  
Date

\_\_\_\_\_  
Director/Designee  
Department of Human Resources

\_\_\_\_\_  
Date

Reviewed:

Katie Gutz  
Multnomah County Counsel

5/31/96  
Date

\_\_\_\_\_  
DHR Contracts

\_\_\_\_\_  
Date

Toni Peterson  
Toni Peterson  
DHR Service Integration Manager

4-8-96  
Date

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-13 DATE 6/13/96  
DEB BOGSTAD  
BOARD CLERK

**Attachment A:**  
**Service Elements and Contract Amounts**

Contractor Name : OREGON - DEPT OF HUMAN RESOURCES-  
MARSHALL

Vendor Code: 00028

Contractor Address :

500 NE SUMMER ST - 4TH FLOOR  
SALEM OR 97310-1012

Telephone : 945-5821

Fiscal Year : 96/97

Federal ID # :

**Program Office Name : CYF Family Resource Center/Integrated Svc Project**

*Service Element Name : Integrated Services Project (Y19A)*

<u>Mod. #</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Payment Method</u>	<u>Payment Basis</u>	<u># of Units</u>	<u>Unit Description</u>	<u>Unit Rate</u>	<u>Amount</u>
0	7/1/95	6/30/96	Per Invoice	Serv. Capacity				\$40,000.00
1	7/1/96	6/30/97	Per Invoice	Serv. Capacity				\$40,800.00
Total								\$80,800.00

MEETING DATE: JUN 13 1996

AGENDA NO: C-14

(Above space for Board Clerk's Use Only)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Intergovernmental Revenue/Expenditure Agreement Amendment Between State Department of Human Resources and County Department of Community and Family Services, for an Integrated Services/ Caring Communities Project at Roosevelt High School.

**BOARD BRIEFING**

Date Requested: \_\_\_\_\_  
Amount of Time Needed: \_\_\_\_\_

**REGULAR MEETING**

Date Requested: \_\_\_\_\_  
Amount of Time Needed: consent

**DEPARTMENT:** Community and Family Services  
**CONTACT:** Lorenzo Poe/Iris Bell

**DIVISION:** \_\_\_\_\_  
**TELEPHONE:** 248-3691  
**BLDG/ROOM:** B166/7th

**PERSON(S) MAKING PRESENTATION:** Lorenzo Poe/Iris Bell

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Department of Community and Family Services has received a renewal revenue/expenditure contract amendment from the State Department of Human Resources, which funds an Integrated Services/Caring Communities Project at Roosevelt High School. This is an existing site.

The contract amendment continues the annual provision of \$40,800 in local monies to be sent to the State to be matched with federal dollars. The revenues to the County become \$68,000 annually. The \$40,800 matching funds come from the Department of Community and Family Services.

Caring Communities Projects bring together schools, state, local, and private provider agencies to address child and family concerns. Other projects operate out of Marshall High, Beach Elementary, and Centennial and Parkrose School Districts.

6/17/96 ORIGINALS TO CHRIS WHITE  
**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_

**OR**

**DEPARTMENT MANAGER:** \_\_\_\_\_

Lorenzo Poe

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222  
S:\ADMIN\CEU\CONT97\DHROO97.BCC

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
96 MAY 31 AM 11:26



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES  
421 SW SIXTH AVENUE, SUITE 700  
PORTLAND, OREGON 97204  
PHONE (503) 248-3691  
FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director *Lorenzo Poe*  
Department of Community and Family Services

DATE: May 28, 1996

SUBJECT: Amendment to Intergovernmental Agreement between Community and Family Services and  
State Department of Human Resources: Roosevelt High School Integrated Services Project

**I. Recommendation/Action Requested:** The Department of Community and Family Services recommends Board of County Commissioner approval of the renewal/amendment revenue/expenditure contract with Oregon Department of Human Resources, for the period July 1, 1996 through June 30, 1997.

**II. Background/Analysis:** The Department of Community and Family Services has received an amendment to the revenue/ expenditure contract from the State Department of Human Resources, to continue funding the Integrated Services/Caring Communities Project at Roosevelt High School. The amendment allows local funds to continue to be matched with federal funds.

The Caring Communities Projects bring together the school, State offices, and County offices to provide coordinated services to children and families. Most of the Caring Communities Projects in Multnomah County include a school-based site location, to facilitate access to and delivery of services.

**III. Financial Impact:** The contract requires \$40,800 annually of local monies to match the federal funds; federal funds of \$68,000 annually are returned to the County for the project. The \$40,800 is in the County Budget; the rest will be added through Budget Modification.

**IV. Legal Issues:** none

**V. Controversial Issues:** none

**VI. Link to Current County Policies:** These Projects address the following benchmarks: Access to Health Care, Drug Free Teens, Teen Pregnancy, High School Graduation Rate, and Basic Student Skills.

**VII. Citizen Participation:** The Leaders Roundtable was instrumental in developing and implementing these sites.

**VIII. Other Government Participation:** This contract is a joint effort of the Portland Public School District, State Department of Human Resources, and the County.

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

(See Administrative Procedures CON-1)

Renewal [xx]

Prior-Approved Contract Boilerplate: Attached; XXXX Not Attached

Contract # 103626

Amendment # 1

<p style="text-align: center;">CLASS I</p> <p><input type="checkbox"/> Professional Services under \$25,000</p>	<p style="text-align: center;">CLASS II</p> <p><input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p style="text-align: center;">CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p><input checked="" type="checkbox"/> Intergovernmental Revenue Agreement</p> <p style="text-align: center;"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p>AGENDA # <u>C-14</u> DATE <u>6/13/96</u></p> <p style="text-align: center;"><u>DEB BOGSTAD</u> BOARD CLERK</p>
---	---	---

Department: Community & Family Services

Division: \_\_\_\_\_

Date: May 20, 1996

Administrative Contact: Chris White

Phone: 248-3691 ext 6062

Bldg/Room 166/7th

Description of Contract:

## Funds integrated services/Caring Communities project at Roosevelt High School

RFP/BID #: \_\_\_\_\_ Date of RFP/BID: \_\_\_\_\_ Exemption Expiration Date: \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

<p>Contractor Name: <b>Department of Human Resources</b></p> <p>Mailing Address: <b>500 Summer St, NE Salem, OR 97310-1012</b></p> <p>Phone: <b>(503)945-5821</b></p> <p>Employer ID# or SS#: _____</p> <p>Effective Date: <b>July 1, 1995</b></p> <p>Termination Date: <b>June 30, 1997</b></p> <p>Original Expenditure Amount: \$ <b>40,000</b></p> <p style="padding-left: 20px;">Amendment: \$ <b>40,800</b></p> <p>Original Revenue Amount: \$ <b>68,000</b></p> <p style="padding-left: 20px;">Amendment: \$ <b>68,000</b></p> <p><b>Total Amount of Expenditure: \$80,800</b></p> <p><b>Total Amount of Revenue: \$136,000</b></p>	<p>Remittance Address (if different) _____</p> <table style="width:100%;"> <tr> <td style="width:50%;"> <p style="text-align: center;">Payment Schedule</p> <p><input type="checkbox"/> Lump Sum \$ _____</p> <p><input type="checkbox"/> Monthly \$ _____</p> <p><input checked="" type="checkbox"/> Other \$ <b>Quarterly</b></p> <p><input type="checkbox"/> Requirements contract - Requisition Required</p> <p style="padding-left: 20px;">Purchase Order No. _____</p> <p><input type="checkbox"/> Requirements Not to Exceed \$ _____</p> <p style="padding-left: 20px;">Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/></p> </td> <td style="width:50%;"> <p style="text-align: center;">Terms</p> <p><input type="checkbox"/> Due on Receipt</p> <p><input type="checkbox"/> Net 30</p> <p><input type="checkbox"/> Other _____</p> </td> </tr> </table>	<p style="text-align: center;">Payment Schedule</p> <p><input type="checkbox"/> Lump Sum \$ _____</p> <p><input type="checkbox"/> Monthly \$ _____</p> <p><input checked="" type="checkbox"/> Other \$ <b>Quarterly</b></p> <p><input type="checkbox"/> Requirements contract - Requisition Required</p> <p style="padding-left: 20px;">Purchase Order No. _____</p> <p><input type="checkbox"/> Requirements Not to Exceed \$ _____</p> <p style="padding-left: 20px;">Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p style="text-align: center;">Terms</p> <p><input type="checkbox"/> Due on Receipt</p> <p><input type="checkbox"/> Net 30</p> <p><input type="checkbox"/> Other _____</p>
<p style="text-align: center;">Payment Schedule</p> <p><input type="checkbox"/> Lump Sum \$ _____</p> <p><input type="checkbox"/> Monthly \$ _____</p> <p><input checked="" type="checkbox"/> Other \$ <b>Quarterly</b></p> <p><input type="checkbox"/> Requirements contract - Requisition Required</p> <p style="padding-left: 20px;">Purchase Order No. _____</p> <p><input type="checkbox"/> Requirements Not to Exceed \$ _____</p> <p style="padding-left: 20px;">Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p style="text-align: center;">Terms</p> <p><input type="checkbox"/> Due on Receipt</p> <p><input type="checkbox"/> Net 30</p> <p><input type="checkbox"/> Other _____</p>		

### REQUIRED SIGNATURES:

Department Manager: *Lorenzo Paez* Date: 5/28/96

Purchasing Director: \_\_\_\_\_ Date: \_\_\_\_\_

(Class II Contracts Only) County Counsel: *Ruthie G. G...* Date: 5/31/96

County Chair/Sheriff: *William Stein* Date: 6/13/96

Contract Administration: \_\_\_\_\_ Date: \_\_\_\_\_

(Class I, Class II Contracts Only)

VENDOR CODE GV0853B				VENDOR NAME				TOTAL AMOUNT: \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	S UB OBJ	REPT CATEG	LGFS DESCRIP	AMOUNT	Inc/Dec Ind.
<i>Expenditure Coding: See Attached</i>											
	156	010	1400			2396 Revenue			State DHR	\$68,000	

If additional space is needed, attach separate page. Write contract # on top of page.

## COMMUNITY AND FAMILY SERVICES DEPARTMENT

## CONTRACT APPROVAL FORM SUPPLEMENT

5/28/96

Contractor : OREGON - DEPT OF HUMAN RESOURCES-ROOSEVELT

Vendor Code : GV0853B

Fiscal Year : 96/97

Amendment Number : 1

Contract Number : 103626

LINE	FUND	AGEN	ORG CODE	ACTIVITY CODE	OBJECT CODE	REPORTING CATEGORY	LGFS DESCRIPTION	ORIGINAL AMOUNT	AMENDMENT AMOUNT	FINAL AMOUNT	REQT'S ESTIMATE
01	156	010	1400	Y19A	6050	9999L	County General Fund Integrated Services Project.	\$40,000.00	\$40,800.00	\$80,800.00	
TOTAL								\$40,000.00	\$40,800.00	\$80,800.00	\$0.00



## Agreement #50980-1

Human Resources Building

### AMENDMENT TO INTERGOVERNMENTAL AGREEMENT

1. This agreement is between the Department of Human Resources, Office of the Director, hereinafter called DHR, and Multnomah County, hereinafter called COUNTY.
2. This is Amendment No. 1 to original Agreement number 50980.
3. Language to be deleted or replaced is in [brackets] and new language is underlined.

#### 4. II. TERM

This Agreement begins July 1, 1995 and ends [June 30, 1996] June 30, 1997, unless otherwise terminated or extended in writing.

#### IV. CONSIDERATION

DHR agrees to pay the COUNTY retroactively on a quarterly basis up to \$17,000 per quarter, for a total of [\$68,000] \$136,000.00 for the term of this agreement. Quarterly dates are September 30, 1995, December 31, 1995, March 31, 1996, June 30, 1996, September 30, 1996, December 31, 1996, March 31, 1997, and June 30, 1997. **Funding after September 30, 1996 is contingent upon approval of further federal funding.**

5. It is understood and agreed that all other terms and conditions of the original Agreement shall remain in effect.



John A. Kitzhaber  
Governor

500 Summer Street NE  
Salem OR 97310-1012  
Salem - (503) 945-5821  
FAX - (503) 378-4324  
TTY - (503) 945-5928

6. Signatures

Lorenzo Paez  
Dept. of Community and Family Services  
Multnomah County

5/28/96  
Date

Bey Stein  
Bey Stein, Chair  
Multnomah Co. Board Of Commissioners

June 13, 1996  
Date

Director/Designee  
Department of Human Resources

Date

Reviewed:

Katie Gutz  
Multnomah County Counsel

5/31/96  
Date

DHR Contracts

Date

Toni Peterson  
Toni Peterson  
DHR Service Integration Manager

4-8-96  
Date

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-14 DATE 6/13/96  
DEB. BOGSTAD  
BOARD CLERK

**Attachment A:**  
**Service Elements and Contract Amounts**

Contractor Name : OREGON - DEPT OF HUMAN RESOURCES-ROOSEVELT	Vendor Code: GV0853B	
Contractor Address : 500 NE SUMMER ST - 4TH FLOOR SALEM OR 97310-1012		
Telephone : 945-5821	Fiscal Year : 96/97	Federal ID # :

---

**Program Office Name : CYF Family Resource Center/Integrated Svc Project**

---

*Service Element Name : Integrated Services Project (Y19A)*

<u>Mod. #</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Payment Method</u>	<u>Payment Basis</u>	<u># of Units</u>	<u>Unit Description</u>	<u>Unit Rate</u>	<u>Amount</u>
0	7/1/95	6/30/96	Per Invoice	Serv. Capacity				\$40,000.00
1	7/1/96	6/30/97	Per Invoice	Serv. Capacity				\$40,800.00
Total								\$80,800.00

MEETING DATE: JUN 13 1996

AGENDA NO.: C-15

ESTIMATED START TIME: 9:30

(Above space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Intergovernmental Agreement with the City of Portland

BOARD BRIEFING Date Requested:

Requested By:

Amount of Time Needed:

REGULAR MEETING Date Requested:

Amount of Time Needed: 5 minutes or less

DEPARTMENT: Health

DIVISION:

CONTACT: Peter DeChant

TELEPHONE #: x4974

BLDG/ROOM #: 312/Vector

PERSON(S) MAKING PRESENTATION: Tom Fronk

**ACTION REQUESTED:**

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL [ ] OTHER

**SUGGESTED AGENDA TITLE:**

Ratification of Intergovernmental Revenue Agreement 200087 with the City of Portland for the provision of rodent control services.

6/17/96 ORIGINALS TO KAREN GARBER

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL:

Or

DEPARTMENT MANAGER:

Billi Odgaard

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
96 MAY 31 AM 11:24

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222



# MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204-2394  
(503) 248-3674  
FAX (503) 248-3676  
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

DATE: May 22, 1996

TO: Board of County Commissioners

FROM: Bill Odgaard, Director, Health Department

SUBJECT: Contract #200087 with the City of Portland for rodent control in the sewers

- I. Recommendation/Action Requested: The Health Department recommends Board ratification of Contract #200087 with the City of Portland for the period July 1, 1996, through June 30, 1997.
- II. Background/Analysis: This agreement has been renewed annually since July 1991. The City of Portland requires monitoring and control of rats within the City's wastewater collection system. The County's Health Department staff will respond to complaints regarding rat infestations and provide advice to property owners regarding maintenance of their plumbing systems in an effort to eliminate points of rodent ingress and egress to and from the City's wastewater collection system.
- III. Financial Impact: The City will pay the County \$67,999 in quarterly installments of \$16,999.75.
- IV. Legal Issues: None
- V. Controversial Issues: None
- VI. Link to Current County Policies: Continuing to cooperate with other governmental agencies in the provision of public health services.
- VII. Citizen Participation: None
- VIII. Other Government Participation: None

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

(See Administrative Procedures CON-1)

Renewal ☒ [X]

Contract # 200087

Previously Approved Contract Boilerplate: ☐ Attached ☐ Not Attached

Amendment # \_\_\_\_\_

<p style="text-align: center;"><b>CLASS I</b></p> <p><input type="checkbox"/> Professional Services under \$25,000</p> <p><input type="checkbox"/> Intergovernmental Agreement under \$25,000</p> <p><input type="checkbox"/> Expenditure</p> <p><input type="checkbox"/> Revenue</p>	<p style="text-align: center;"><b>CLASS II</b></p> <p><input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCR Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p style="text-align: center;"><b>CLASS III</b></p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement over \$25,000</p> <p><input type="checkbox"/> Expenditure</p> <p><input checked="" type="checkbox"/> Revenue</p> <p style="text-align: center;"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p><b>AGENDA #</b> <u>C-15</u> <b>DATE</b> <u>6/13/96</u></p> <p style="text-align: center;"><b>DEB. BOGSTAD</b></p>
---	---	---

**BOARD CLERK**

Department: Health Division: \_\_\_\_\_ Date: 5/22/96

Contract Originator: Peter DeChant Phone: x4974 Bldg/Room: 312/Vector

Administrative Contact: Karen Garber Phone: x6207 Bldg/Room: 160/7

Description of Contract:

County will provide rodent control services.

RFP/BID #: \_\_\_\_\_ Date of RFP/BID: \_\_\_\_\_ Exemption Expiration Date: \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF ☒ N/A ☐ None

Original Contract No. 102872\* (FOR RENEWALS ONLY) \*Then 200173, 200264, 200435, 202025 and now 200087

<p>Contractor Name: <u>City of Portland</u></p> <p>Address: <u>Bureau of Environmental Services</u></p> <p style="padding-left: 40px;"><u>1120 SW 5th Avenue, Room 400*</u></p> <p style="padding-left: 40px;"><u>Portland, OR 97204-1972</u></p> <p>Phone: _____</p> <p>Employer ID# or SS#: <u>n/a</u></p> <p>Effective Date: <u>July 1, 1996</u></p> <p>Termination Date: <u>June 30, 1997</u></p> <p>Original Contract Amount: \$ <u>65,999</u></p> <p>Total Amt of Previous Amendments: \$ _____</p> <p>Amount of Amendment: \$ _____</p> <p>Total Amount of Agreement: \$ _____</p>	<p>Gayle Luthy 823-7381</p> <p>Remittance Address (if different) _____</p> <p style="padding-left: 20px;">*Send billings to Room 903</p> <hr/> <p>Payment Schedule <span style="float: right;">Terms</span></p> <p><input type="checkbox"/> Lump Sum \$ _____ <span style="float: right;"><input type="checkbox"/> Due on Receipt</span></p> <p><input type="checkbox"/> Monthly \$ _____ <span style="float: right;"><input type="checkbox"/> Net 30</span></p> <p><input checked="" type="checkbox"/> Other \$ <u>16,999.75/quarter</u> <span style="float: right;"><input type="checkbox"/> Other</span></p> <p><input type="checkbox"/> Requirements contract - Requisition Required</p> <p>Purchase Order No. _____</p> <p><input type="checkbox"/> Requirements Not to Exceed \$ _____</p> <p>Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/></p>
---	--

REQUIRED SIGNATURES:

Department Manager: Bill Odegaard Date: 5/30/96

Purchasing Director: \_\_\_\_\_ Date: \_\_\_\_\_

(Class II Contracts Only)

County Counsel: Katie Gait Date: 5/31/96

County Chair/Sheriff: Merely Stein Date: June 13, 1996

Contract Administration: \_\_\_\_\_ Date: \_\_\_\_\_

(Class I, Class II Contracts Only)

VENDOR CODE				VENDOR NAME				TOTAL AMOUNT: \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC DEC
01	100	015	0233			4004		0399	PDX Rat Control		
02											
03											

If additional space is needed, attach separate page. Write contract # on top of page.

DISTRIBUTION: Contract Administration, Finance, HD Contracts Unit, HD Payables/Receivables, HD Program Manager

## INTERGOVERNMENTAL AGREEMENT FOR RODENT CONTROL SERVICES

THIS INTERGOVERNMENTAL AGREEMENT is between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter referred to as "COUNTY," and the CITY OF PORTLAND, a political subdivision of the State of Oregon, hereinafter referred to as "CITY."

WITNESSETH:

WHEREAS, CITY's Bureau of Environmental Services requires services which COUNTY is capable of providing, under terms and conditions hereinafter described, and

WHEREAS, COUNTY's Health Department is able and prepared to provide such services as CITY does hereinafter require, under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM

This Agreement shall become effective July 1, 1996, and shall expire June 30, 1997, unless sooner terminated under the provisions hereof.

2. SERVICES

COUNTY's services under this agreement shall consist of the following:

- A. Monitoring and control of rats within and originating from the CITY's wastewater collection system.
- B. Response to complaints regarding rat infestations originating from CITY's wastewater collection system.
- C. Provision of advice to property owners regarding maintenance of plumbing on their property to eliminate points of rodent ingress and egress to and from CITY's wastewater collection system.
- D. During the term of this Agreement COUNTY estimates that approximately 1,500 phone calls regarding rats associated with the CITY's wastewater collection system will be answered, 1,150 visits will be made to residences in response to rodent problems involving the CITY's wastewater collection system, 170 letters will be sent to property owners advising them about repairing broken sewer lines on their property, and 3,000 manholes will be baited for control of rats in the CITY's wastewater collection system.

3. COMPENSATION

A. CITY agrees to pay COUNTY \$67,999 for the performance of those services provided hereunder, which payment shall be based upon the following terms:

1) CITY will reimburse COUNTY \$16,999.75 per quarter upon receipt of a billing invoice.

2) Payment terms will be net 30 days.

B. CITY certifies that sufficient funds are available and authorized to finance the costs of this Agreement. In the event that funds cease to be available to CITY in the amounts anticipated, either COUNTY or CITY may terminate the Agreement or the parties by mutual agreement may reduce Agreement funding accordingly. CITY will notify COUNTY as soon as it receives such notification from funding source. Reduction or termination will not affect payment for accountable expenses prior to the effective date of such action.



## INTERGOVERNMENTAL AGREEMENT STANDARD CONDITIONS

### 1. INDEPENDENT CONTRACTOR STATUS

COUNTY is an independent contractor and is solely responsible for the conduct of its programs. COUNTY, its employees and agents shall not be deemed employees or agents of CITY.

### 2. INDEMNIFICATION

A. COUNTY shall defend, hold and save harmless CITY, its officers, agents, and employees from damages arising out of the tortious acts of COUNTY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

B. CITY shall defend, hold and save harmless COUNTY, its officers, agents, and employees from damages arising out of the tortious acts of CITY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

### 3. WORKERS COMPENSATION INSURANCE

COUNTY shall maintain workers' compensation insurance coverage for all non-exempt workers, employees, and subcontractors either as a carrier-insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised Statutes.

### 4. TAXPAYER IDENTIFICATION NUMBER

COUNTY shall furnish to CITY its federal employer identification number, as designated by the Internal Revenue Service.

### 5. SUBCONTRACTS AND ASSIGNMENT

COUNTY shall neither subcontract with others for any of the work prescribed herein, nor assign any of COUNTY's rights acquired hereunder without obtaining prior written approval from CITY.

### 6. RECORD CONFIDENTIALITY

COUNTY and CITY agree to keep all client records confidential in accordance with state and federal statutes and rules governing confidentiality.

### 7. ACCESS TO RECORDS

CITY's authorized representatives shall have access, upon reasonable request and during regular office hours, to the books, documents, papers and records of COUNTY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts and transcripts.

8. ADHERENCE TO LAW

In connection with their activities under this Agreement, COUNTY and CITY agree to adhere to all applicable federal, state and local laws, including but not limited to laws, rules, regulations and policies concerning equal employment opportunity, affirmative action, workers' compensation, minimum and prevailing wage requirements, and nondiscrimination in service delivery.

9. MODIFICATION

Any amendments to the provisions of this Agreement, whether initiated by COUNTY or CITY, shall be reduced to writing and signed by both parties.

10. WAIVER OF DEFAULT

Waiver of a default shall not be deemed to be a waiver of any subsequent default. Waiver of any breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the provisions of this Agreement

11. EARLY TERMINATION

- A. This Agreement may be terminated prior to the expiration of the agreed-upon term:
  - 1) Immediately by mutual written consent of the parties or at such time as the parties agree; or
  - 2) By either party upon 30 days written notice to the other, delivered by certified mail or in person
- B. Payment to COUNTY will include all services provided through the day of termination and shall be in full satisfaction of all claims by COUNTY against CITY under this Agreement.
- C. Termination under any provision of this section shall not affect any right, obligation or liability of COUNTY or CITY which accrued prior to such termination.

12. LITIGATION

- A. CITY shall give COUNTY immediate notice in writing of any action or suit filed or any claim made against CITY or any subcontractor of which CITY may be aware which may result in litigation related in any way to this Agreement.
- B. COUNTY shall give CITY immediate notice in writing of any action or suit filed or any claim made against COUNTY or any subcontractor of which COUNTY may be aware which may result in litigation related in any way to this Agreement.

13. OREGON LAW AND FORUM

This Agreement shall be construed and governed according to the laws of the State of Oregon.

14. INTEGRATION

This Agreement contains the entire Agreement between the parties pertaining to its subject matter and supersedes all prior written or oral discussions or agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement, including the Standard Conditions and any attachments incorporated herein, to be executed by their duly authorized officers.

CITY OF PORTLAND

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO FORM:

By \_\_\_\_\_

City Attorney

Date \_\_\_\_\_

MULTNOMAH COUNTY, OREGON

By Beverly Stein

Beverly Stein, Multnomah County Chair

Date June 13, 1996

HEALTH DEPARTMENT

By Billi Odegaard

Billi Odegaard, Director

Date 5/30/96

By [Signature]

Program Manager

Date 5.24.96

REVIEWED:

Laurence B. Kressel, County Counsel for  
Multnomah County, Oregon

By Katie Gaetjens

Katie Gaetjens, Assistant Counsel

Date 5/31/96

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-15 DATE 6/13/96  
DEB BOGSTAD  
BOARD CLERK

MEETING DATE: JUN 13 1996

AGENDA #: R-2

ESTIMATED START TIME: 9:30am

(Above Space for Board Clerk's Use ONLY)

## AGENDA PLACEMENT FORM

SUBJECT: PROCLAMATION

BOARD BRIEFING:

DATE REQUESTED:

REQUESTED BY:

AMOUNT OF TIME NEEDED:

REGULAR MEETING:

DATE REQUESTED: 6/13/96

AMOUNT OF TIME NEEDED: 5 Minutes

DEPARTMENT: Nondepartmental

DIVISION: Chair's Office

CONTACT: Chris Johnson

TELEPHONE #:

BLDG/ROOM #:

PERSON(S) MAKING PRESENTATION:

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [XX] APPROVAL [ ] OTHER

SUGGESTED AGENDA TITLE:

PROCLAMATION of Support for the 1996 Lesbian and Gay Pride Parade and Festival

6/13/96 2 ORIGINALS to MELINDA PETERSEN FOR  
PARADE DISTRIBUTION

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

(OR)

DEPARTMENT

MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
96 JUN - 3 PM 4:35  
MULTNOMAH COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Support for the 1996 Lesbian and ) PROCLAMATION  
Gay Pride Parade and Festival ) 96-106

WHEREAS, Saturday June 22, 1996 marks the date of Portland's 1996 Lesbian and Gay Pride Parade and Festival; and

WHEREAS, the theme of the 1996 parade is "Together for Freedom; United for Justice", signifying the need to identify our commonality and focus on coalition building and solidarity among all diverse community groups; and

WHEREAS, the organizers and participants of the parade and festival ask all Oregonians to stand with them for justice and against hatred and bigotry; and

WHEREAS, the Board of County Commissioners is personally committed to ensuring that all citizens in this community are accorded their dignity, human rights and safety; and

WHEREAS, the Board of County Commissioners supports the efforts of Gay/Lesbian Employees Everywhere (GLEE) to recognize and value diversity within our community and supports all people who struggle for equality and justice.

NOW, THEREFORE, the Board of County Commissioners PROCLAIMS its support for the 1996 Lesbian and Gay Pride Parade and Festival and calls upon all Multnomah County employees and citizens to join together at the parade on Saturday June 22, 1996 in support of GLEE and Oregon's gay and lesbian community.

APPROVED this 13th Day of June, 1996.

MULTNOMAH COUNTY, OREGON

By

  
Beverly Stein, Chair



MEETING DATE: JUN 13 1996

AGENDA #: R-3

ESTIMATED START TIME: 9:35am

(Above Space for Board Clerk's Use ONLY)

### AGENDA PLACEMENT FORM

SUBJECT: Amendment to MCDSA Labor Contract - First Responder Premium

BOARD BRIEFING:

DATE REQUESTED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING:

DATE REQUESTED: June 13, 1996

AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: DSS

DIVISION: Labor Relations

CONTACT: Darrell Murray

TELEPHONE #: 248-5035 x2595

BLDG/ROOM #: B106/1400

PERSON(S) MAKING PRESENTATION: Darrell Murray

#### ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION ☒ APPROVAL [ ] OTHER

#### SUGGESTED AGENDA TITLE:

6/17/96 ORIGINALS TO DARRELL MURRAY

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
96 JUN - 3 PM 4:35

#### SIGNATURES REQUIRED:

ELECTED  
OFFICIAL:  
(OR)  
DEPARTMENT  
MANAGER:

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222



# MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

BUDGET & QUALITY  
PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503) 248-3883

**TO:** Board of County Commissioners

**FROM:** Darrell Murray, Labor Relations

**DATE:** June 3, 1996

**REQUESTED PLACEMENT DATE:** June 13, 1996

**SUBJECT:** Amendment to MCDSA Labor Contract - First Responder Premium

**I. Recommendation/Action Requested:**

Ratification of contract amendment

**II. Background/Analysis:**

This is the culmination of negotiations authorized by the Board of County Commissioners in January 1996.

**III. Financial Impact:**

The estimated ongoing annual cost is \$37,000, although this will increase if the number of trained/assigned first responders increases. The initial cost for FY 95-96 and FY 94-95 will be approximately \$125,000, of this approximately \$85,000 will be a one-time-only cost.

**IV. Legal Issues:**

This will resolve outstanding issues concerning the county's duty to bargain.

**V. Controversial Issues:**

N/A

VI. Link to Current County Policies:

This is a contractual incentive which will facilitate the board's objective of providing swifter emergency medical services in rural areas.

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

N/A



## CONTRACT AMENDMENT

The parties to this contract amendment are Multnomah County, Oregon ("County"), the Multnomah County Sheriff's Office ("Sheriff"), and the Multnomah County Deputy Sheriff's Association (hereafter "Association"). The parties agree that the following section P shall be added to article 16, Compensation, of the 1992-95 collective bargaining agreement, as amended and extended through June 30, 1998:

"P. Emergency Medical Response Program.

1. For purposes of this section P, "First Responder" certification refers to those designations resulting from completion of the initial qualification and on-going maintenance requirements established by the Oregon State Board of Medical Examiners for the First Responder certification level or its successors.
2. The scope of this Emergency Medical Response Program shall be the River Patrol, District Patrol, and the DUII unit unless the Sheriff desires to expand the program to offer such services in other areas. In such event, the Sheriff shall consult with the Association and before implementing the expansion obtain the consent of the Board of County Commissioners in regular public session.
3. Employees may be required to attend First Responder training to obtain and maintain First Responder certification. If the Sheriff requires such attendance, all time spent in class shall be considered time worked for pay purposes. In addition, such employees shall be assigned one and one-half (1.50) hours of out-of-class study time with pay for each assigned classroom hour in initial acquisition of a First Responder certificate. All reasonable amounts of time spent in activities prescribed by the State Board of Medical Examiners to maintain such certifications shall be deemed work time to the extent, if any, maintenance of the certification is required by the Sheriff.

4. Employees certified as a First Responder who are assigned to a work unit within the program scope as described in section P, subsection 3 above, shall be paid a premium equal to three percent (3%) of his or her regular base wage rate (including incentive pay under article 17) for the duration of such assignment. This section shall be effective retroactively to and including April 1, 1995 as it pertains to employees with First Responder certification while they were assigned to the River Patrol, District Patrol or DUII units.

5. For time spent studying for the class outside normal work hours, employees required or authorized by the Sheriff to participate in initial First Responder certification training prior to the effective date of this agreement shall, within ten (10) business days following the signing of this agreement, sign a written election (form attached hereto as Attachment A) choosing to be paid either:

- (a) forty (40) hours of overtime pay based on the base wage rate (including incentive pay under Article 17) in effect at the time the study was performed plus forty (40) hours of compensatory time off in lieu of overtime pay (sixty straight time hours off duty);

- (b) eighty (80) hours of straight time pay.

Time off elected under option (a) above but not taken is compensable upon termination and is not subject to the 80 hour comptime accumulation limitation set out in the labor agreement. Use of time off elected under option (a) is subject to the same scheduling constraints as personal holidays and vacation, including but not limited to the MCSO's "one off at a time" policy.

6. Retroactive payments under subsection (4) and cash payments under either option (a) or (b) of subsection (5) above are lump sum payments, subject to normal payroll deductions and withholding, and shall be paid by separate check no later than at the first pay date occurring after passage of a full


pay period following signing of this contract amendment.

7. Subject to the terms of this subsection 7, employees hired on or after the signing date of the amendment creating this section P who are required to obtain or maintain First Responder certification and who do not successfully complete assigned training during the probationary period for initial qualification or maintenance of First Responder certification may be disciplined or dismissed as provided by Article 18 of this Agreement.

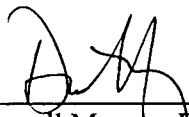
8. Subject to budgetary limitations and any applicable laws and regulations governing the award of public contracts, the Sheriff shall determine the source(s) from which required First Responder training will be obtained. The Sheriff shall consult with the Association President before making or changing his decision.

Done this day, May 30, 1996.

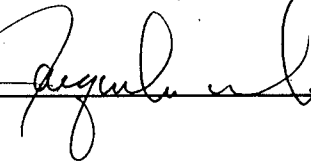
For the Association:

  
Karl Hutchison, President

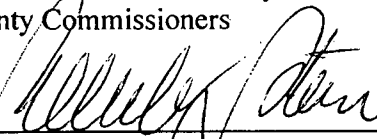
Negotiated For the County and Sheriff:


  
Darrell Murray, Deputy Labor  
Relations Manager

REVIEWED: Laurence Kressel  
Multnomah County Counsel

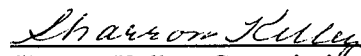
By 

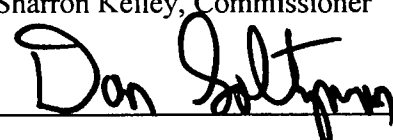
For the Multnomah County Board of  
County Commissioners

  
Beverly Stein, Chair

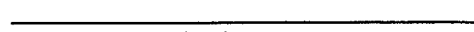
  
Tanya Collier, Commissioner

  
Gary Hansen, Commissioner

  
Sharron Kelley, Commissioner



For the Multnomah County Sheriff's Office:

  
Dan Noelle, Sheriff

ATTACHMENT A

Pursuant to the agreement between the Multnomah County Sheriffs Office, Multnomah County, and the Multnomah County Deputy Sheriffs Association hereby elect:

☐ Option A: 40 hours of overtime and 40 hours of compensatory time off (60 hours off duty at the straight-time rate).

☐ Option B: 80 hours of straight time pay.

I understand that the payment provided by this election is for time allegedly spent by me studying during off-duty hours without compensation for the First Responder certification courses held in 1995.

\_\_\_\_\_  
Employee Name (Printed)

\_\_\_\_\_  
Employee Signature

Date Signed: \_\_\_\_\_

Meeting Date: JUN 0 6 1996 JUN 13 1996  
Agenda No: R-3 R-4  
Estimated Start time: 9:35 9:40

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Pay Administration for Exempt Employees

BOARD BRIEFING Date Requested: \_\_\_\_\_

Requested by: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: June 6, 1996 and June 13, 1996

Amount of Time Needed: 10 minutes

DEPARTMENT: Support Services DIVISION: Employee Services

CONTACT: Curtis Smith TELEPHONE #: 248-3113

BLDG/ROOM #: 106/1430

PERSON(S) MAKING PRESENTATION: Curtis Smith

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUGGESTED AGENDA TITLE:**

An ordinance relating to pay administration for employees not covered by collective bargaining agreement and repealing Ordinance No. 778 and No. 820.

6/14/96 copies to Curtis Smith, Trindly Harris, Dave Boyer  
& Ordinance Distribution List

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Steinger

OR

DEPARTMENT MANAGER: Curtis Smith

BOARD OF  
COUNTY COMMISSIONERS  
96 MAY 21 PM 2:54  
MULTNOMAH COUNTY  
OREGON

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the board Clerk 248-3277/248-5222



# MULTNOMAH COUNTY OREGON

BEVERLY STEIN  
COUNTY CHAIR

EMPLOYEE SERVICES  
FINANCE  
LABOR RELATIONS  
PLANNING & BUDGET  
RISK MANAGEMENT

(503) 248-5015  
(503) 248-3312  
(503) 248-5135  
(503) 248-3883  
(503) 248-3797

(503) 248-5170 TDD

PORTLAND BUILDING  
1120 S.W. FIFTH, 14TH FLOOR  
P.O. BOX 14700  
PORTLAND, OREGON 97214

PURCHASING, CONTRACTS  
& CENTRAL STORES

(503) 248-5111

2505 S.E. 11TH, 1ST FLOOR  
PORTLAND, OREGON 97202

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Curtis Smith, Employee Services Manager

DATE: June 6, 1996

REQUESTED PLACEMENT DATE: June 6, 1996

RE: Pay Administration for Exempt Employees

- I. Recommendation/Action Requested: It is recommended that the Board of County Commissioners adopt the attached ordinance relating to certain revisions in our pay administration policy for exempt employees.
- II. Background/Analysis: Since the implementation of County Ordinance No. 778 (exempt pay and performance management), there has evolved a new spirit and culture in Multnomah County. Leadership direction set by the Board and in various departments has met with enthusiastic acceptance throughout the county. In addition, the recent publication of the RESULTS Roadmap, which urges more systematic thinking about the interrelationship of programs, is inspiring review of the effectiveness of many programs. To support this cultural change, the advisory committee originally assembled to enhance and operationalize Multnomah County's existing performance management system has recognized the need to propose some changes that are in support of our emerging working environment. The committee's detailed analysis and work plan are shown on the following pages. If the reader wishes to see a one paragraph summary of the six changes this ordinance would make, see the Ordinance Fact Sheet on the previous page.

## SYSTEM DESCRIPTION

The purpose of an enhanced **comprehensive performance management system** is to have a system that:

- Supports the vision, values, strategic direction, goals and culture of the County as they are expressed in the RESULTS Roadmap;
- Attracts and retains employees who can make a substantial contribution to the vision and results of the County;
- Recognizes employee performance, growth and development;
- Establishes standards and tools for:
  - Recruitment
  - Selection
  - Orientation
  - Performance Planning (setting expectations)
  - Probationary Practices (interim reviews; deselection)
  - Periodic Coaching
  - Development (training, coaching, rotation, etc.)
  - Performance Reviews
  - Compensation
  - Monetary and non-monetary Recognition Systems
  - Managing Substandard Performance including Discipline

## PHILOSOPHY

A comprehensive performance management system is necessary if the County is to develop a culture that is truly RESULTS-based.

A comprehensive system implies that all of the elements of the system are in alignment with the vision statement in Chapter 3 of the RESULTS Roadmap. For example:

- System elements are congruent and in alignment; e.g., compensation systems are aligned with organizational goals.
- There must be adequate Staff to support the systems; e.g., if the systems require training, there needs to be training staff.
- The organization's Style must be congruent with the values; e.g., managers need to recognize and reward teamwork if that is a goal, while not rewarding individual contributions that undermine the effectiveness of the team effort.
- There must be opportunities for employees to gain the Skills necessary to implement systems in support of the County's culture; e.g., for managers to be effective they must be trained in the performance management system.
- There must be comprehensive, agreed-upon Strategies to get to the Goals; e.g., elements of the system must be tied together; groups working on different elements must be linked together for the components to enhance one another.
- Structures need to support the values.

## CHALLENGES IN THE IMPLEMENTATION OF A COMPREHENSIVE PERFORMANCE MANAGEMENT SYSTEM

Implementing a comprehensive performance management system will have substantial impact on the other systems and processes, and will change how Multnomah County manages its people. It will be important that such a substantial change be carefully integrated into the context of all management change, and that consideration be given to demands on the Human Resource staff and other resources of the County.

The inter-departmental team that is proposing this change is composed of managers who are all very busy committed people; their time is also at a premium and doing a proper job on this project will take time.



## **BENEFITS TO IMPLEMENTING A COMPREHENSIVE PERFORMANCE MANAGEMENT SYSTEM**

However, the benefits are tremendous:

Managers will be more effective because they will have the tools and training to lead and manage within a culture committed to results and cultural competency.

Employees will perceive that the system is fair because:

- It is based upon principles that are in alignment with the stated goals and vision of the County;
- It will be consistent across the county;
- Performance discussions will focus on how the employee met individual goals and contributed to the overall effectiveness of the group.

Elected Officials will have confidence in a system that has clearly established goals, objectives and measurable outcomes, and one in which every employee has a plan to achieve these expectations.

The Public will understand and support a system that is in alignment with carefully planned use of tax monies, and that holds all managers accountable for performance by recognizing and rewarding only effective performance, and by effectively managing poor performance.

## **RECOMMENDATION**

**It is recommended that the County develop a comprehensive performance management system.**

In addition to the enclosed work plan, the following transition actions are recommended to bring the new system about:

- **Continue implementation** of the existing performance planning and compensation system (administrative procedures in support of Ordinance No. 778) **for unclassified exempt employees**; this process is already underway;
- **Implement the performance planning tools for the remaining exempt employees**, on schedule, **but delay the compensation piece** of the current process, until development of a more comprehensive package.

## **RATIONALE TO SUPPORT THE RECOMMENDATIONS**

- **Comprehensive System.**

Effective performance management systems do not consist of stand alone components. Rather, there are coherent, systematic links among recruitment/selection, orientation, performance planning, coaching/training and performance review and compensation. At this time, while efforts are going on in most of these areas at Multnomah County, there is a need for a uniting effort that will tie all of these efforts together, fill in gaps, and align them with the County-wide philosophy about RESULTS, Diversity, and Continuous Quality Improvement.

- **Continue Implementation for all unclassified exempt employees already enrolled in the existing performance planning/compensation practices.**

All department and division level managers have participated in one complete cycle of Ordinance 778's new performance management/compensation program. At this time most unclassified exempt personnel have received training in the process, and have plans in place. To change expectations for this group now could cause participants to feel "jerked around."

- **Implement the performance planning for the remaining exempt personnel, but delay the compensation piece.**

The new performance planning documents for exempt employees are a recognized improvement. Moving all exempt employees to these forms will put the emphasis on results and provide a unified set of managerial skills and expectations.

However, there is philosophical disagreement on the effectiveness of the compensation piece. Base salary increases for exempt employees must be placed at risk in order to have sufficient funds to recognize top performers. In addition, further work is needed to define and balance recognition of individual and team efforts. Finally, we need to develop an approach to team recognition which includes both represented and non-represented employees, because most of our teams will be of this composition.

## EXPECTATIONS, IF THIS PROPOSAL IS ACCEPTED

- A comprehensive performance management system, including but not limited to: recruitment, selection, performance goal setting, coaching, performance reviews, compensation, etc., will be designed and developed in 24 months. Implementation, including the new performance evaluation forms, will be started within this period, but it is not expected that the entire program will be installed for at least three years. Multnomah County is engaged in a major culture change; such comprehensive systems changes take time.
- With the implementation of a comprehensive performance management system, the Board's goals of the highest standard of management performance for Multnomah County will be achieved.

### In the interim...

- Managers will have the ability to recognize high performers. This will be achieved through one-time only incentives provided in the current ordinance.
- Managers will have the ability, and are expected, to deny raises to poor performers.

Enclosure: Work Plan

III. Financial Impact: No new fiscal impact.

IV. Legal Issues: None.

V. Controversial Issues: None.

VI. Link to Current County Policies: Continues County's phased-in approach to pay for performance for exempt employees.

VII. Citizen Participation: None.

VIII. Other Government Participation: Other governments' pay plans have been reviewed by the advisory committee.

Meeting Date	Element	Implementation
April 26, 1996	Scope of Project Revised Time Line	
May 10, 1996	Philosophy of Pay	
May 24, 1996	Memo to Recruit & Select	
June 14, 1996	Memo to Recruit & Select	
June 28, 1996	Hiring mechanics	
July 12, 1996	Other Recognition	
July 26, 1996	Other Recognition	
August 9, 1996	Other Recognition	
August 23, 1996	Catch up if necessary	
Sept. 13, 1996	Orientation to County	
Sept. 27, 1996	Orientation to County	
Oct. 11, 1996	Orientation to Work Unit/Dept.	
Oct. 25, 1996	Orientation to Work Unit/ Dept.	
Nov. 8, 1996	Performance Plan-Setting Goals and expectations	
Nov. 22, 1996	Performance Plan- Setting Goals and expectations	
Dec. 13, 1996	Performance Plan- Setting Goals and expectations	
January 10, 1997	Probation	
January 24, 1997	Probation	
February 14, 1997	Coaching for Performance	
February 28, 1997	Coaching for Performance	
March 14, 1997	Coaching for Performance	

March 28, 1997	Training and Development
April 11, 1997	Training and Development
April 25, 1997	Training and Development
May 9, 1997	Dealing with Substandard Performance
May 23, 1997	Dealing with Substandard Performance
June 13, 1997	Dealing with Substandard Performance
July 11, 1997	Performance Review
July 25, 1997	Performance Review
August 8, 1997	Performance Review
August 22, 1997	Compensation
Sept. 12, 1997	Compensation
Sept. 26, 1997	Compensation
Oct. 10, 1997	Catch up
Oct. 24, 1997	Promotions
Nov. 14, 1997	Promotions
Nov. 28, 1997	Separation
Dec. 12, 1997	Separation
January 9, 1998	Separation
January 23, 1998	Pull together- complete implementation and training plan

## ORDINANCE FACT SHEET

Ordinance Title: An ordinance relating to pay administration for employees not covered by collective bargaining agreement, and repealing Ordinance No. 778 and No. 820.

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefitted, other alternatives explored):

This ordinance reflects the ongoing work of the Advisory Committee on this topic. The ordinance makes the following changes: 1) Finds that the existing performance management system for managers and other exempt employees should be enlarged beyond the issues of annual pay and evaluation forms to include, but not be limited to, employee orientation, coaching for performance, discipline procedures, recognition of employees, and career development; 2) Directs the Ordinance's existing advisory committee to develop such system enhancements, and report recommendations to the Board of County Commissioners when its work plan is completed (estimated for January, 1998); 3) Implements new performance evaluation procedures for all classified managers and supervisors in 1996-97, but retains current pay system (3% annual anniversary raise and Board-determined COLA) pending report from advisory committee; 4) Adjusts, as previously scheduled, the anniversary date of classified managers, supervisors, and all other exempt classified employees to July 1, so data for personal performance evaluations match, and can take advantage of existing fiscal year data collection systems; 5) Allows anniversary merit increase for less than satisfactory exempt employee to be any amount less than 3%, including zero; and 6) Brings forward and consolidates language from two previous ordinances on this topic.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

While full implementation is taking longer than originally expected, we believe we are a leader among employers in this area.

What has been the experience in other areas with this type of legislation?

In spite of extensive research, we have not been able to identify a public agency with a pay for performance system which is working satisfactorily. Hence the need for the Advisory Committee to be thorough in its work, and the need to phase in only those portions of the system about which we have a high degree of confidence. Essentially, Multnomah County is in the position of inventing from scratch a workable pay for performance system.

What is the fiscal impact, if any?

No new fiscal impact.

### SIGNATURES:

Person Filling Out Form: 

Planning & Budget Division (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official:  Beverly Steen, pr

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance relating to pay administration for employees not covered by collective bargaining agreement and repealing Ordinance No. 778 and No. 820.

MULTNOMAH COUNTY ORDAINS AS FOLLOWS:

Section I. Findings and Purpose.

(A) Multnomah County, Oregon employs a variety of individuals in classifications not covered by any collective bargaining agreement.

(B) It is the desire of the Board of County Commissioners (hereinafter "Board") to adopt administrative policies and procedures governing pay administration for exempt employees.

(C) The Board finds that adoption of a consistent pay policy which is not interrupted by pay freezes or furloughs will enhance the level of mutual trust between the Board and exempt employees.

(D) The Board finds that the public's demand for greater accountability makes it reasonable for managers to describe the results they achieve, and for the Board to reward those results with pay and/or other appropriate forms of recognition.

(E) Employees are the most vital resource of Multnomah County. As a result, the effectiveness of employee performance is crucial to the delivery of public services in an era of increasing service needs and constricted funding. Therefore, this evaluation system for measuring the performance of exempt employees should become a model for other public employees, both within and outside Multnomah County.

(F) Research and experience have shown that the County should develop a more comprehensive performance management system which goes beyond the issues of annual pay and evaluation forms, to include, but not be limited to, employee orientation, coaching for

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS

2 FOR MULTNOMAH COUNTY, OREGON

3 ORDINANCE NO. 855

4 Repealing Ordinance No. 778 and No. 820, and adopting a new ordinance relating  
5 to pay administration for employees not covered by collective bargaining agreement.

6 MULTNOMAH COUNTY ORDAINS AS FOLLOWS:

7 Section I. Findings and Purpose.

8 (A) Multnomah County, Oregon employs a variety of individuals in classifications  
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24 (F) Research and experience have shown that the County should develop a more  
25 comprehensive performance management system which goes beyond the issues of annual pay  
26 and evaluation forms, to include, but not be limited to, employee orientation, coaching for  
27



performance, discipline procedures, recognition of employees, and career development.

Section II. Definitions.

(A) Appointing Manager. A County manager to whom authority has been delegated to make appointments to positions.

(B) Classified Employee. An employee who is not exempt from the classified service pursuant to MCC 3.10.100.

(C) Confidential Employee. An employee who is exempt from collective bargaining solely because of the confidential nature of the work pertaining to collective bargaining performed by his/her position.

(D) County. Multnomah County, Oregon.

(E) Current Performance Appraisal System. The system in effect on the date this Ordinance was adopted.

(F) Exempt Employee. An employee in a classification not covered by a collective bargaining agreement, except for any confidential employee.

(G) Elected Official. Chair, Commissioner, Auditor, Sheriff and District Attorney.

(H) Elected Officials Staff. Employees in positions which report directly to and serve at the pleasure of a County elected official and serve as such official's immediate secretary, administrative, legislative, or other immediate or first-line aide as defined in Section 701(f) of the Equal Employment Opportunity Act of 1972.

(I) Personnel Officer. The County Chair, except as otherwise provided by State law or County ordinance.

(J) Promotion. Movement of an employee to a classification that has a higher maximum rate than the employee's current classification.

(K) Reclassification. Assignment of an employee from one classification to another classification.

1 (L) Unclassified Employee. An employee who is exempt from the classified  
2 service pursuant to MCC 3.10.100.

3 Section III. Policy.

4 It is the policy of Multnomah County to establish an exempt compensation plan that  
5 provides such pay as necessary for the County to recruit, select, and retain qualified  
6 management, supervisory, administrative, and professional employees; that recognizes  
7 employee performance, growth, and development; that maintains an appropriate internal  
8 relationship among classifications and employees based on job responsibilities, qualifications,  
9 and authority; and that maintains parity between equivalent exempt and non-exempt positions.

10 Section IV. Scope.

11 This policy covers all County employees who are in a classification not covered by  
12 a collective bargaining agreement, with the following exceptions:

13 (A) Any confidential employee shall be governed by the provisions governing  
14 employees in his/her equivalent classification in the applicable collective bargaining agreement.

15 (B) Elected Officials Staff shall be excluded from the provisions of this Ordinance.  
16 The pay rates, performance appraisal system, and pay administration policies for Elected  
17 Officials Staff shall be determined by the respective elected officials, within the limits set by  
18 funds allotted for the various positions in this category.

19 (C) Exempt employees who are regularly scheduled to work less than 20 hours  
20 per week shall not be governed by this Ordinance.

21 Section V. Compensation Plan.

22 (A) The compensation plan for exempt employees shall include a pay range  
23 consisting of a minimum and a maximum base rate for each exempt classification. The ranges  
24 and any changes thereto shall be approved by the Board of County Commissioners.

25 (B) The Personnel Officer shall be responsible for developing and presenting  
26 annual compensation plan adjustment recommendations to the Board of County  
27

Commissioners. These recommendations shall be based on periodic surveys of comparable employers, internal classification relationships, financial constraints, and/or actual or anticipated pay adjustments for non-exempt employees.

Section VI. Performance Appraisal Systems.

The Personnel Officer shall develop and implement performance appraisal systems for permanent exempt employees. The system to be phased out by this Ordinance shall be known as the "current performance appraisal system." The new system established by this Ordinance shall be known as the "results-oriented merit evaluation system".

Section VII. Current Performance Appraisal System.

(A) Until exempt employees are covered by the results-oriented merit evaluation system, they shall be covered by the current performance appraisal system.

(B) Performance Appraisal Schedule. Appraisals shall be made at the first six months of service within a classification, at the first twelve months of service within a classification, and at each succeeding twelve months of service within a classification. Each employee who receives a performance appraisal of "Needs Improvement" shall be reappraised in writing three months later.

(C) Anniversary Date Computation.

(1) An exempt employee under the current performance appraisal system may be eligible for a merit increase under Section VII Part D of this Ordinance on his/her anniversary date as determined under Executive Order No. 195 Personnel Rules.

(2) The anniversary date as determined under the Personnel Rules will be adjusted as follows:

(a) If the anniversary date of an exempt employee falls between the 1st and 15th of the month, it shall be treated as though it fell on the 1st of the month.

(b) If the anniversary date of an exempt employee falls between the 16th and the end of the month, it shall be treated as though it fell on the 16th of the month.

1 (D) Merit Increase.

2 (1) A merit increase is an increase in base pay equal to three percent (3%)  
3 or to the maximum of the range, whichever is lesser.

4 (2) Each exempt employee who receives a performance appraisal other than  
5 "Needs Improvement" shall receive a merit increase, effective on that employee's anniversary  
6 date.

7 (3) No exempt employee who receives an appraisal of "Needs Improvement"  
8 shall receive a merit increase. If the second appraisal after a "Needs Improvement" appraisal,  
9 as required above, results in a rating other than "Needs Improvement", the employee shall  
10 receive a merit increase, effective three months after that employee's anniversary date.

11 Section VIII. Results-Oriented Merit Evaluation System.

12 (A) Description. Performance objectives and measurements for each covered  
13 employee shall be established prior to the beginning of each fiscal year. Performance  
14 objectives and measurements will be mutually agreed upon by the employee and his/her  
15 supervisor. Department managers excepted, if the evaluator and the evaluatee are unable to  
16 agree on the evaluatee's performance objectives or degree of achievement, the next manager  
17 to whom they report will facilitate an agreement.

18 (B) Implementation Rules. The Personnel Officer shall be responsible for  
19 establishing rules and procedures to implement the results oriented merit evaluation system.

20 (C) Evaluation Schedule. Each employee will be evaluated at the end of the fiscal  
21 year based on the results achieved toward meeting the established performance objectives.  
22 Evaluations shall be completed by October 1 following the end of the fiscal year for which the  
23 performance objectives were established.

24 (D) Definitions.

25 (1) "Department managers" mean the Directors of the following: Department  
26 of Community Corrections, Department of Environmental Services, Department of Community  
27

1 and Family Services, Department of Aging Services, Department of Juvenile Justice Services,  
2 Health Department, Department of Support Services, and Library.

3 (2) "Division managers and equivalent positions" mean those positions so  
4 designated by a department manager, the Sheriff, the District Attorney, and the County Chair  
5 within his/her area of authority.

6 (3) "Remaining managers and supervisors" mean employees occupying any  
7 other exempt position where the job title includes any of the following terms: "manager,"  
8 "supervisor," "administrator," "officer," or "chief." The category also includes members of the  
9 Sheriff's Office Command Staff. Remaining managers and supervisors may occupy either  
10 classified or unclassified positions.

11 (E) Phase-In Plan. The results-oriented merit evaluation system shall cover all  
12 exempt employees within the scope of this Ordinance and shall be phased in using the  
13 following schedule:

14 (1) The performance of department managers, division managers and  
15 equivalent positions will be evaluated in terms of performance objectives beginning fiscal year  
16 1994-95.

17 (2) The performance of remaining unclassified managers and supervisors  
18 will be evaluated in terms of performance objectives beginning fiscal year 1995-96.

19 (3) The performance of remaining classified managers and supervisors will  
20 be evaluated in terms of performance objectives beginning fiscal year 1996-97.

21 (4) The performance of all remaining exempt employees covered by this  
22 Ordinance will be evaluated in terms of performance objectives beginning fiscal year 1997-98.

23 (5) On his/her anniversary date during the first fiscal year for which  
24 performance objectives have been established, each exempt employee to be phased into the  
25 results oriented merit evaluation system shall be eligible to receive a merit increase as defined  
26 in Section VII Part (D). This shall be his/her final merit increase under the "current  
27  
28

1 performance appraisal system," as that term is defined in this Ordinance.

2 (F) Merit Increases.

3 (1) The Personnel Officer shall be responsible for developing and presenting  
4 an annual recommendation to the Board of County Commissioners regarding the allocation of  
5 money to be used for merit pay for unclassified employees covered by the results-oriented  
6 merit evaluation system. The allocation of money adopted by the Board shall be no less than  
7 the sums that would have gone toward cost of living increases plus merit increases under the  
8 "current performance appraisal system," as that term is defined in this Ordinance.

9 (2) Effective July 1 of each year, each unclassified exempt employee  
10 covered by the results-oriented merit evaluation system may be awarded merit pay based on  
11 his/her accomplishment of the performance objectives established for the prior fiscal year.

12 (3) Effective July 1 of each year, each classified exempt employee covered  
13 by the results-oriented merit evaluation system may be awarded a merit increase in base pay  
14 equal to three percent (3%) or to the maximum of the range, whichever is less; provided  
15 however, that each classified exempt employee who receives a performance appraisal of less  
16 than satisfactory, in the opinion of his/her evaluator, shall receive no increase in base pay, or  
17 an amount that is less than 3% increase in base pay.

18 (4) In addition, incentive payments as defined in Section IX Part F are an  
19 integral part of the merit pay system.

20 (F) Cost of Living Increases.

21 (1) Unclassified exempt employees covered by the results-oriented merit  
22 evaluation system are not eligible for cost of living increases.

23 (2) Classified exempt employees covered by the results-oriented merit  
24 evaluation system may be eligible for cost of living increases, as approved by the Board.

25 (G) Advisory Committee.

26 The Employee Services Manager shall chair an advisory committee of exempt  
27  
28

1 employees to monitor the phase-in of the results oriented merit evaluation system and to  
2 develop a more comprehensive performance management system. When the work plan is  
3 complete, the advisory committee shall present recommendations to the Board of County  
4 Commissioners.

5 Section IX. Pay Administration.

6 (A) No exempt employee shall be paid at a base rate which is less than the  
7 minimum or more than the maximum base rate for the employee's classification.

8 (B) Appointment.

9 (1) All new hires, promotions, and reclassifications to exempt positions may  
10 be made at a base rate up to the midpoint of the employee's range, at the discretion of the  
11 appointing manager. New hires, promotions, and reclassifications at a base rate above the  
12 midpoint may be made with the approval of the appropriate elected official.

13 (2) When a new hire or promotion to an exempt vacancy is made at a base  
14 rate which is less than the mid-point of the appropriate salary range, the appointing manager  
15 may, based on performance of the appointee during a trial service period, provide a pay  
16 adjustment to the appointee. Such adjustment shall not raise the base rate above the mid-  
17 point of the appropriate pay range and must occur within one year of the appointment date.  
18 This adjustment shall not affect the anniversary date.

19 (C) Range Adjustments. Whenever the Board of County Commissioners adopts  
20 changes in the compensation plan for an exempt classification, the implementing Ordinance  
21 shall specify the effect upon employees in that classification.

22 (D) Incentive Payments. Incentive payments are an integral part of the merit pay  
23 system. Upon recommendation, an elected official may authorize an incentive payment to an  
24 individual employee or a team of employees under the official's authority. An incentive  
25 payment shall be for outstanding professional contributions to Multnomah County during the  
26 evaluation period in order to carry out Multnomah County's policy of exempt compensation  
27

1 administration as stated in Section III of this Ordinance. Incentive payments under this section  
2 shall not be added to an exempt employee's base pay rate.

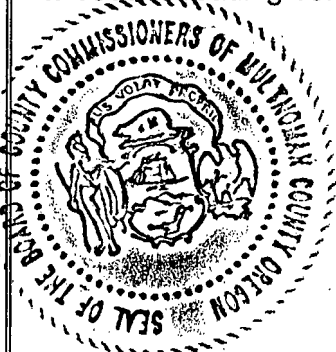
3 Section X. Explanatory Chart.

4 The explanatory chart attached to this ordinance as Exhibit A is adopted. Any conflict  
5 between the chart and the ordinance text shall be resolved in favor of the text.

6 Section XI. Repeal.

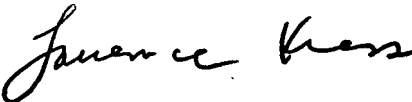
7 Ordinance No. 778 and Ordinance No. 820 are hereby repealed.

8 ADOPTED the 13th day of June, 1996, being the date of  
9 its second reading before the Board of County Commissioners of Multnomah County, Oregon.



By   
Beverly Stein, Chair  
MULTNOMAH COUNTY, OREGON

15 REVIEWED:

16   
17  
18 Laurence Kressel, County Counsel  
of Multnomah County, Oregon

19 N:\DATA\EMP\SERW\PD\DATA\ISJA293



# EXHIBIT A

## TIMELINE FOR EXEMPT EMPLOYEE PHASE-IN

	Date	Dept. & Division Managers	Other Unclassified Managers	Classified Managers and Supervisors	Other Exempt
Year 1 94-95	7/1/94 7/1/94 7/94-6/95 7/94-6/95 6/30/95	COLA Est. 94-95 Objectives. Collect Evaluation Data. Last 3% Anniversary Raise. End of Evaluation Year.	COLA  3% Anniversary Raise.	COLA  3% Anniversary Raise.	COLA  3% Anniversary Raise.
Year 2 95-96	7/1/95 7/1/95 7/95-6/96 7/95-6/97 8/95 9/1/95  10/1/95  6/30/96	Est. 95-96 Objectives. Collect Evaluation Data.  Evaluate 94-95. Send Evaluation & Data Form to Employee Services. Merit Increases Effective 7/1/95 for Year 1 Results. End of Evaluation Year.	COLA Est. 95-96 Objectives. Collect Evaluation Data. Last 3% Anniversary Raise.     End of Evaluation Year.	COLA  3% Anniversary Raise.	COLA  3% Anniversary Raise.
Year 3 96-97	7/1/96 7/1/96 7/96-6/97 7/96-6/97 8/96 9/1/96  10/1/96  6/30/97	Est. 96-97 Objectives. Collect Evaluation Data.  Evaluate 95-96. Send Evaluation & Data Form to Employee Services. Merit Increases Effective 7/1/96 for Year 2 Results. End of Evaluation Year.	Est. 96-97 Objectives. Collect Evaluation Data.  Evaluate 95-96. Send Evaluation & Data Form to Employee Services. Merit Increases Effective 7/1/96 for Year 2 Results. End of Evaluation Year.	COLA Est. 96-97 Objectives. Collect Evaluation Data. Last 3% Anniversary Raise.    End of Evaluation Year.	COLA  3% Anniversary Raise.
Year 4 97-98	7/1/97 7/1/97 7/97-6/98 7/97-6/98 8/97 9/1/97  10/1/97  6/30/98	Est. 97-98 Objectives. Collect Evaluation Data.  Evaluate 96-97. Send Evaluation & Data Form to Employee Services. Merit Increases Effective 7/1/97 for Year 3 Results. End of Evaluation Year.	Est. 97-98 Objectives. Collect Evaluation Data.  Evaluate 96-97. Send Evaluation & Data Form to Employee Services. Merit Increases Effective 7/1/97 for Year 3 Results. End of Evaluation Year.	COLA Est. 97-98 Objectives. Collect Evaluation Data.  Evaluate 96-97. Send Evaluation & Data Form to Employee Services. 0-3% Merit Increases Effective 7/1/97  End of Evaluation Year.	COLA Est. 97-98 Objectives. Collect Evaluation Data. Last 3% Anniversary Raise.   End of Evaluation Year.

Meeting Date: JUN 8 6 1996 JUN 13 1996  
Agenda No: R-4 R-5  
Estimated Start time: 9:45 9:45

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Pay Ranges and COLA increases for exempt employees

BOARD BRIEFING Date Requested: \_\_\_\_\_

Requested by: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: June 6, June 13

Amount of Time Needed: 10 minutes

DEPARTMENT: Support Services DIVISION: Employee Services

CONTACT: Curtis Smith TELEPHONE #: 248-3313

BLDG/ROOM #: 106/1430

PERSON(S) MAKING PRESENTATION: Curtis Smith

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUGGESTED AGENDA TITLE:**

An ordinance relating to the pay ranges and COLA increases for exempt employees.

6/13/96 copies to TRINITY HARRIS, Curtis Smith, Dave  
Boyer & ordinance distribution list

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Steind

OR

DEPARTMENT MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
96 MAY 28 PM 3:23  
MULTNOMAH COUNTY  
OREGON

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the board Clerk 248-3277/248-5222



# MULTNOMAH COUNTY OREGON

BEVERLY STEIN  
COUNTY CHAIR

EMPLOYEE SERVICES  
FINANCE  
LABOR RELATIONS  
PLANNING & BUDGET  
RISK MANAGEMENT

(503) 248-5015  
(503) 248-3312  
(503) 248-5135  
(503) 248-3883  
(503) 248-3797

(503) 248-5170 TDD

PORTLAND BUILDING  
1120 S.W. FIFTH, 14TH FLOOR  
P.O. BOX 14700  
PORTLAND, OREGON 97214

PURCHASING, CONTRACTS  
& CENTRAL STORES

(503) 248-5111

2505 S.E. 11TH, 1ST FLOOR  
PORTLAND, OREGON 97202

TO: BOARD OF COUNTY COMMISSIONERS

FROM:

Curtis Smith

*Curtis Smith by SGA*

DATE: May 28, 1996

REQUESTED PLACEMENT DATE: June 6, 1996

RE: Pay ranges and COLA increases for exempt employees.

- I. Recommendation/Action Requested: Adoption of Ordinance to apply a general adjustment to exempt pay ranges, and to increase the pay of eligible exempt employees.
- II. Background/Analysis: This Ordinance reflects routine updating of the exempt employee compensation plan to keep it current.

Section II of the Ordinance increases all the pay ranges in the exempt compensation plan by 2.8%, effective July 1, 1996. This is equal to the percentage COLA that is being processed for bargaining unit employees, according to their contracts.

Section III of the Ordinance increases the pay for most exempt employees by 2.8%. There are two types of exceptions: a) Elected Officials' staff members, whose pay is determined by the appropriate elected officials; and b) Department and Division managers and other unclassified managers and supervisors, who were included in the first and second year phase-in to the results-oriented merit evaluation system.

Section IV of the Ordinance sets the pay for the Sheriff. The Board customarily acts each July 1 on the Sheriff's pay. This recommended pay rate represents a 5.8% increase from his current rate. This increase is in lieu of, and equivalent to, the COLA increase and an annual merit increase.

- III. Financial Impact: This COLA increase will cost \$1,013.615, all funds, including "rollups." This money is already included in the FY 96/97 budget. Please see attached memo from Planning & Budget for details.

Board of County Commissioners

May 28, 1996

Page 2

IV. Legal Issues: None.

V. Controversial Issues: None.

VI. Link to Current County Policies: The exempt employee salary administration ordinance requires that the exempt compensation plan be kept current.

VII. Citizen Participation: None.

VIII. Other Government Participation: None.

N:\DATA\EMP\SER\WP\DATA\ISJA301



# MULTNOMAH COUNTY, OREGON

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**BOARD OF COUNTY COMMISSIONERS**

BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

PLANNING & BUDGET  
PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503)248-3883

---

TO: Susan Ayers

FROM: Dave Warren *DCW*

DATE: May 28, 1996

SUBJECT: Cost of Living Adjustment for Exempt Employees, July 1, 1996

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The overall cost of a cost of living adjustment for Exempt employees effective July 1, 1996 will be \$1,013,615 based on the amounts included in the 1996-97 Budget. The following table shows the amounts by Fund.

Fund	EXEMPT	
	Approved Budget	2.8% COLA plus "Rollup" Costs
<b>100</b>	9,876,849	327,248
<b>All Other</b>	20,715,577	686,367
	<u>30,592,426</u>	<u>1,013,615</u>
140	52,223	1,730
150	1,053,859	34,917
156	11,965,718	396,459
158	55,745	1,847
161	255,302	8,459
162	2,163,527	71,684
168	78,500	2,601
169	754,506	24,999
175	1,330,018	44,067
180	98,156	3,252
362	48,071	1,593
390	259,064	8,584
395	147,696	4,894
400	764,055	25,315
401	179,598	5,951
402	63,627	2,108
403	716,974	23,755
404	40,190	1,332
410	688,747	22,820

A cost of living adjustment of 3.1% is already budgeted for 1996-97, that is, the 2.8% amount shown in the third column in the above table is included in the first column.

## ORDINANCE FACT SHEET

Ordinance Title: An ordinance relating to the pay ranges and COLA increases for exempt employees

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefitted, other alternatives explored):

Proposed 2.8% COLA for exempt employees would be effective July 1, 1996. Most union contracts provide for a 2.8% COLA on that date. The County's policy has been to provide a COLA on July 1, usually in the same amount as the unions.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

A COLA increase is a common pay policy.

What has been the experience in other areas with this type of legislation?

A COLA has historically been a satisfactory alternative to such private sector pay strategies as profit sharing, bonuses, gain sharing, and the like.

What is the fiscal impact, if any?

The total 96/97 cost will be \$1,013,615, all funds, including "rollups." This money is currently budgeted.

(If space is inadequate, please use other side)

### SIGNATURES:

Person Filling Out Form: Curtis Smith by SGA

Planning & Budget Division (if fiscal impact): David C. Warren

Department Manager/Elected Official: Beverly H. Hines

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY OREGON

ORDINANCE NO. 856

An ordinance relating to the pay ranges and COLA increases for exempt employees.

MULTNOMAH COUNTY ORDAINS AS FOLLOWS:

Section I. Findings.

(A) Multnomah County, Oregon employs a variety of individuals excluded from any collective bargaining agreement referred to as "exempt" employees.

(B) It is the County's policy to establish an exempt compensation plan that provides such pay as necessary for the County to recruit, select, and retain qualified management, supervisory, administrative, and professional employees; that recognizes employee performance, growth, and development; that maintains an appropriate internal relationship among classifications and employees based on job responsibilities, qualifications, and authority; and that maintains parity between equivalent exempt and non-exempt positions.

(C) The Personnel Officer is responsible for developing and recommending compensation plan adjustments to the Multnomah County Board of Commissioners.

Section II. General Adjustments.

The pay ranges of the exempt compensation plan shall be increased by 2.8%, effective July 1, 1996. These pay ranges are shown in Exhibit A to this Ordinance and are adopted.

Section III. Effect on Employees.

(A) Employees in positions described below shall receive no pay adjustment as a result of Section II of this Ordinance, unless an increase is necessary to meet the requirement to pay each exempt employee at least the minimum rate for his/her pay

1 range. Such increases shall be limited to the amount necessary to bring an employee  
2 to the minimum rate of his/her pay range.

3 (1) Elected Officials' Staff (marked with a triple asterisk (\*\*\*) on Exhibit  
4 A); and

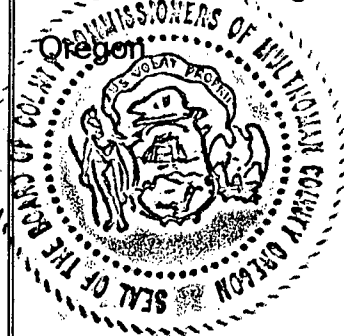
5 (2) All department and division managers and other unclassified  
6 managers and supervisors (marked with a plus sign (+) on Exhibit A).

7 (B) Except as provided in (A) above, each employee in a classification listed in  
8 Exhibit A shall have his/her pay increased by 2.8%, effective July 1, 1996.

9 Section IV. Pay Rate for Sheriff.

10 Effective July 1, 1996, the Sheriff shall be paid \$94,675.68 annually (\$3,944.82  
11 semimonthly).

12 ADOPTED the 13th day of June, 1996, being the date of  
13 its second reading before the Board of County Commissioners of Multnomah County,



14  
15  
16 By Beverly Stein  
17 Beverly Stein, Chair  
18 MULTNOMAH COUNTY, OREGON

19 REVIEWED:

20 Laurence Kressel for  
21 Laurence Kressel, County Counsel  
22 of Multnomah County, Oregon

23 N:\DATA\EMP\SERI\WPD\DATA\EXCOLA



**EXHIBIT A**  
**EXEMPT PAY RANGES - Effective July 1, 1996**

JOB TITLE	ANNUAL		
	Min	Mid	Max
A & T Manager/Senior */+	60,737	72,884	85,032
AA/EEO Officer */+	49,966	59,959	69,952
Accounts Payable Supervisor	41,121	49,345	57,569
Administrative Analyst	33,827	40,592	47,358
Administrative Analyst/Senior	37,303	44,765	52,225
Administrative Serv Officer	43,162	51,795	60,427
Adult Housing Administrator	41,121	49,345	57,569
Aging Services Branch Admin	41,121	49,345	57,569
Aging Services Program Manager */+	52,479	62,975	73,470
Animal Control Manager */+	52,479	62,975	73,470
Appraisal Supervisor/Commercial	37,303	44,765	52,225
Appraisal Supervisor/Personal Prop	37,303	44,765	52,225
Appraisal Supervisor/Residential	37,303	44,765	52,225
Assessment Info Resource Mgr */+	49,966	59,959	69,952
Asst County Counsel 1 *	39,156	46,987	54,819
Asst County Counsel 2 *	43,162	51,795	60,427
Asst County Counsel/Chief */+	57,845	69,414	80,983
Asst County Counsel/Senior *	49,966	59,959	69,952
Background Investigator	29,235	35,082	40,928
Benefits Administrator	45,316	54,379	63,442
Board of Equalization Admin	33,827	40,592	47,358
Bridge Maintenance Supervisor	37,303	44,765	52,225
Bridge Operations Supervisor	25,247	30,296	35,345
Bridge Services Manager */+	49,966	59,959	69,952
Budget Analyst	35,527	42,632	49,738
Budget Analyst/Principal	45,316	54,379	63,442
Budget & Quality Manager */+	57,845	69,414	80,983
Captain */+	65,506	72,054	78,603
Captain/Corrections */+	60,586	66,644	72,703
Cartography Supervisor	33,827	40,592	47,358
Case Management Supervisor	37,303	44,765	52,225
Cataloging Administrator	47,584	57,101	66,617
Central Library Coordinator	47,584	57,101	66,617
Central Stores Supervisor	41,121	49,345	57,569
CFS Administrator	47,584	57,101	66,617
CFS Manager */+	52,479	62,975	73,470
CFS Manager/Senior */+	60,737	72,884	85,032
CFS Specialist	35,527	42,632	49,738
CFS Supervisor	41,121	49,345	57,569
Chaplain *	32,220	38,664	45,108
Chief Appraiser/Commercial	47,584	57,101	66,617
Chief Appraiser/Residential	45,316	54,379	63,442
Circulation Administrator	37,303	44,765	52,225
Civil Process Supervisor	37,303	44,765	52,225
Clinical Supervisor	39,156	46,987	54,819
Commander */+	67,466	74,211	80,957
Comm Corrections Program Admin	43,162	51,795	60,427
Community Services Admin	43,162	51,795	60,427
Computer Operations Admin	41,121	49,345	57,569
Construction Projects Admin	47,584	57,101	66,617
Contracts Administrator	41,121	49,345	57,569

**EXHIBIT A**  
**EXEMPT PAY RANGES - Effective July 1, 1996**

JOB TITLE	ANNUAL		
	Min	Mid	Max
Corrections Program Admin	41,121	49,345	57,569
County Counsel */+	70,015	84,018	98,021
County Surveyor */+	43,162	51,795	60,427
D A Investigator/Chief	35,527	42,632	49,738
D A Operations Manager */+	41,121	49,345	57,569
Data Analyst/Senior	37,303	44,765	52,225
Data Base Administrator	45,316	54,379	63,442
Data Systems Administrator	41,121	49,345	57,569
Data Systems Manager */+	45,316	54,379	63,442
Dental Health Officer */+	80,367	87,064	93,762
Dentist **	62,975	68,223	73,471
Dentist/Senior	69,414	75,199	80,983
Department Director */+	70,015	84,018	98,021
Deputy Director/CFS */+	60,737	72,884	85,032
Deputy Director/DCC */+	52,479	62,975	73,470
Deputy Director/DES */+	52,479	62,975	73,470
Deputy Director/JJD */+	60,737	72,884	85,032
Deputy Director/Library */+	60,737	72,884	85,032
Deputy Dist Atty/First Asst */***	0	0	0
Deputy District Attorney/Chief */***	0	0	0
Dir/Comm on Children & Family */+	45,316	54,379	63,442
Distribution Supervisor	32,220	38,664	45,108
District Manager/DCC */+	49,966	59,959	69,952
Elections Administrator	39,156	46,987	54,819
Elections Manager */+	52,479	62,975	73,470
Emergency Management Admin+	43,162	51,795	60,427
Employee Services Manager */+	52,479	62,975	73,470
Employee Services Specialist 1	32,220	38,664	45,108
Employee Services Specialist 2	37,303	44,765	52,225
Employee Services Spec/Senior	39,156	46,987	54,819
EMS Medical Director */+	102,531	120,233	137,935
Engineering Services Admin	41,121	49,345	57,569
Engineering Services Manager */+	49,966	59,959	69,952
Equipment Unit Administrator	41,121	49,345	57,569
Executive Assistant */***	0	0	0
Facilities Maintenance Manager */+	49,966	59,959	69,952
Facilities Maintenance Supr	39,156	46,987	54,819
Facilities Manager/Senior */+	57,845	69,414	80,983
Facilities Refurbishment Admin	45,316	54,379	63,442
Family Services Manager */+	49,966	59,959	69,952
Finance Manager */+	55,105	66,126	77,147
Fiscal Officer/Sheriff's Office	52,479	62,975	73,470
Fiscal Specialist Supervisor	41,121	49,345	57,569
Fiscal Specialist/Senior	37,303	44,765	52,225
Fleet Maintenance Supervisor	39,156	46,987	54,819
Fleet/Support Serv Manager */+	52,479	62,975	73,470
Foreclosed Property Coordinator	35,527	42,632	49,738
General Accounting Admin	45,316	54,379	63,442
Health Information Supervisor	30,690	36,828	42,965
Health Officer */+	92,637	108,874	125,111
Health Operations Supervisor	30,690	36,828	42,965

**EXHIBIT A**  
**EXEMPT PAY RANGES - Effective July 1, 1996**

JOB TITLE	ANNUAL		
	Min	Mid	Max
Health Services Administrator	47,584	57,101	66,617
Health Services Manager */+	52,479	62,975	73,470
Health Services Manager/Senior */+	60,737	72,884	85,032
Health Services Specialist	35,527	42,632	49,738
Information Serv Manager/Sr */+	57,845	69,414	80,983
Information Systems Manager */+	49,966	59,959	69,952
Information Technology Mgr/Senior */+	60,737	72,884	85,032
Inmate Programs Manager */+	55,105	66,126	77,147
Juvenile Justice Administrator	47,584	57,101	66,617
Juvenile Justice Manager */+	52,479	62,975	73,470
Juvenile Justice Mgr/Senior */+	60,737	72,884	85,032
Juvenile Justice Specialist	35,527	42,632	49,738
Juvenile Justice Supervisor	41,121	49,345	57,569
Labor Relations Manager */+	49,966	59,959	69,952
Labor Relations Manager/Deputy */+	47,584	57,101	66,617
Labor Relations Specialist	35,527	42,632	49,738
Laundry Supervisor	30,690	36,828	42,965
Law Clerk *	32,220	38,664	45,108
Legislative/Admin Secretary */***	0	0	0
Library Administrator/Branch	45,316	54,379	63,442
Library Administrator/Central	45,316	54,379	63,442
Library Automated System Admin	47,584	57,101	66,617
Library Director */+	70,015	84,018	98,021
Library Entrepreneurial Activities Coord */+	45,316	54,379	63,442
Library Manager/Branch	49,966	59,959	69,952
Library Manager/Central	49,966	59,959	69,952
Library Manager/Senior */+	55,105	66,126	77,147
Library Supervisor/Branch	37,303	44,765	52,225
Library Supervisor/Central	37,303	44,765	52,225
Library Support Services Admin */+	45,316	54,379	63,442
Library Technical Supervisor	32,220	38,664	45,108
Library Youth Services Coord */+	47,584	57,101	66,617
Lieutenant	61,220	67,345	73,470
Lieutenant/Corrections	56,617	62,279	67,941
Litigation Counsel *	55,105	66,126	77,147
Loss Control Specialist	35,527	42,632	49,738
Management Assistant */+	45,316	54,379	63,442
Management Auditor 1 *	30,690	36,828	42,965
Management Auditor 2 *	33,827	40,592	47,358
Management Auditor/Senior *	37,303	44,765	52,225
MCSO Corrections Program Admin	41,987	50,385	58,782
MCSO Office Operations Supr	33,827	40,592	47,358
MCSO Personnel Administrator	45,316	54,379	63,442
Medical Director */**/+	92,637	108,874	125,111
Office Automation Admin	45,316	54,379	63,442
Operations Administrator	37,303	44,765	52,225
Operations Supervisor	30,690	36,828	42,965
Operations/Telecomm Manager */+	49,966	59,959	69,952
Payroll Supervisor	41,121	49,345	57,569
Pharmacist	49,345	53,456	57,569
Physician **	84,018	98,748	113,479

**EXHIBIT A**  
**EXEMPT PAY RANGES - Effective July 1, 1996**

JOB TITLE	ANNUAL		
	Min	Mid	Max
Planner/Principal	43,162	51,795	60,427
Planning & Program Dev Manager */+	49,966	59,959	69,952
Principal Investigator	57,845	69,414	80,983
Probation/Parole Supervisor	41,121	49,345	57,569
Program Development Spec/Sr	39,156	46,987	54,819
Property Management Supervisor	37,303	44,765	52,225
Property/Commissary/Laundry Admin	37,303	44,765	52,225
Public Affairs Coordinator	39,156	46,987	54,819
Public Guardian	43,162	51,795	60,427
Public Relations Coordinator */+	45,316	54,379	63,442
Purchasing Supervisor	41,121	49,345	57,569
Records Administrator	43,162	51,795	60,427
Risk Manager */+	47,584	57,101	66,617
Road Maint Systems Admin	41,121	49,345	57,569
Road Maintenance Manager */+	49,966	59,959	69,952
Road Maintenance Supervisor	35,527	42,632	49,738
Safety Spec/Transportation	35,527	42,632	49,738
Selection/Acquisition Admin	47,584	57,101	66,617
Sheriff's Operations Admin	37,303	44,765	52,225
Stack Services Supervisor	32,220	38,664	45,108
Staff Assistant */***	0	0	0
Systems Administrator	45,316	54,379	63,442
Tax Collection/Records Admin	45,316	54,379	63,442
Tax Collection/Records Manager */+	55,105	66,126	77,147
Technical Support Manager */+	49,966	59,959	69,952
Telecommunications Admin	45,316	54,379	63,442
Traffic Aids Manager */+	49,966	59,959	69,952
Traffic Aids Supervisor	35,527	42,632	49,738
Training Administrator	45,316	54,379	63,442
Trans Planning Admin	41,121	49,345	57,569
Transportation Manager/Senior */+	60,737	72,884	85,032
Transportation Support Svc Mgr */+	47,584	57,101	66,617
Treasury Administrator	45,316	54,379	63,442
Valuation Manager */+	55,105	66,126	77,147
Victim Services Administrator	41,121	49,345	57,569
Volunteer Prog/Bookstore Admin	45,316	54,379	63,442
Worker's Compensation Spec	35,527	42,632	49,738

\* Unclassified, non-Civil Service position pursuant to MCC 3.10.100.

\*\*Premium pay up to 10% over base pay when Physician or Medical Director is assigned extra responsibility for medical program or for in-patient hospital care; premium pay up to 10% when Physician or Dentist assigned to one of the correctional facilities.

\*\*\* Pay for elected official's staff to be determined by respective elected official.

+ Not eligible for COLA increase.

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR:

(Date)

DEPARTMENT: COMMUNITY AND FAMILY SERVICES

DIVISION: N/A

CONTACT: KATHY TINKLE

PHONE: 3691

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: SUSAN CLARK / KATHY TINKLE

SUGGESTED AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification CFS# 12 Requests one time only \$ 250,000 from County General Fund Contingency to fund the required risk reserve for Children's Capitation Project, CAPCare.

## 2. DESCRIPTION OF MODIFICATION: [Explain the changes being made: What budget does it increase / decrease? What do the changes accomplish? Where does the money come from?

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

As previously agreed by the Board of County Commissioners, this budget modification requests to transfer \$250,000 from County General Fund contingency to fund the Children's Capitation Project risk reserve. This transfer is necessary to allow for an ending balance in the Federal State fund of \$250,000 at year end, which will be transferred to the new Enterprise Fund, Fund 395 Children's Capitation, to establish the reserve for FY 96/97.

BOARD OF  
COUNTY COMMISSIONERS  
96 JUN - 4 PM 4:16  
MULTNOMAH COUNTY  
OREGON

## 3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

Increase County General Fund Support

\$250,000

TOTAL \$250,000

## 4. CONTINGENCY STATUS [to be completed by Budget &amp; Planning]

(Specify Fund)

Fund Contingency BEFORE THIS MODIFICATION (as of \_\_\_\_\_):

\$

AFTER THIS MODIFICATION:

\$

Originated By:

Date:

Department Director:

Date:

Plan / Budget Analyst:

Date:

Employee Services:

Date:

Board Approval:

Date:

**CFS# 12**

## EXPENDITURES

TRANS DATE:

ACCTING PERIOD: \_\_\_\_\_

Budget Fiscal Year: 95/96

[illegible]

**CFS# 12**

TRANS EB GM

TRANS DATE:

ACCTING PERIOD: \_\_\_\_\_

[illegible]

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. CFS #12.      2. Amount requested from General Fund Contingency: \$250,000

3. Summary of request:

As previously agreed by the Board of County Commissioners, this budget modification requests to transfer \$250,000 from County General Fund contingency to fund the Children's Capitation Project risk reserve. This transfer is necessary to allow for an ending balance in the Federal State fund of \$250,000 at year end, which will be transferred to the new Enterprise Fund, Fund 395 Children's Capitation, to establish the reserve for FY 96/97.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO      If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?  
These expenditures were not included in the FY 95/96 adopted budget because that were unanticipated.

6. What efforts have been made to identify funds from another source within the Department to cover this expenditure? Why are no other Departmental sources of funds available?

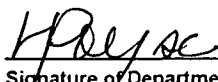
7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

It has been determined that the establishment of this reserve is to be paid back to the General Fund, from the Children's Capitation fund over time.


8. This request is for a (Quarterly \_\_\_\_\_) (Emergency \_\_\_\_\_) review.

9. For emergency requests only: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments which you feel would be helpful.



Signature of Department Head / Elected Official



Date





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES  
421 SW SIXTH AVENUE, SUITE 700  
PORTLAND, OREGON 97204  
PHONE (503) 248-3691  
FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director *L. Poe*  
Department of Community and Family Services

DATE: June 3, 1996

SUBJECT: Budget Modification CFS #12

**I. RECOMMENDATION/ACTION REQUESTED:** The Department of Community and Family Services recommends the approval of Budget Modification CFS #12. This modification requests a one time only transfer from County General Fund contingency in the amount of \$250,000 to establish the Children's Capitation Project restricted reserve fund.

**II. BACKGROUND/ANALYSIS:** The State Mental Health and Developmental Disabilities Service Division requires that the Children's Capitation Project (CAPCare) hold a risk reserve of the \$250,000 at all times. This modification requests to transfer \$250,000 from County General Fund Contingency to allow for an ending balance at year end in the Federal State fund, which will be transferred to a new Enterprise fund, Fund 395 Children's Capitation Project, to establish the reserve for FY 96/97.

**III. FINANCIAL IMPACT:** This budget modification requests a one time only transfer of \$250,000 from County General Fund Contingency. It was determined that the establishment of this reserve would require that the funds are paid back to the General Fund, from the Capitation fund over time.

**IV. LEGAL ISSUES:** Establishment of this reserve is a requirement of the I.A. with the State.

**V. CONTROVERSIAL ISSUES:** N/A

**VI. LINK TO CURRENT COUNTY POLICY:** Access to services; good government.

**VII. CITIZEN PARTICIPATION:** N/A

**VIII. OTHER GOVERNMENT PARTICIPATION:** N/A  
(06039602/kt)



# MULTNOMAH COUNTY, OREGON

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BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

---

BUDGET & QUALITY OFFICE  
PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503) 248-3883

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TO: Board of County Commissioners

FROM: Chris Tebben 

DATE: June 3, 1996

SUBJECT: Budget Modification CFS #12

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I have reviewed Budget Modification CFS #12, which requests contingency funding of \$250,000 to establish the risk reserve for the Children's Capitation project. This request is consistent with the Board's commitment to loan the Children's Capitation project \$250,000 from the General Fund, which was agreed to when the intergovernmental agreement with the State was approved.

During the current year, the risk reserve has been maintained within the Federal State fund without requiring a specific outlay of General Fund. However, the project will be budgeted in a separate Enterprise fund next year, and that will require the transfer of General Fund to be maintained as a reserve within the Enterprise fund.

This request is consistent with the requirement that contingency requests be one-time-only in nature. It also meets the requirement that the expense not be foreseeable at the time the Department's 1995-96 budget was prepared.

BUDGET MODIFICATION NO. DJJS10

(For Clerk's Use) Meeting Date JUN 13 1996  
Agenda No. R-7

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR: \_\_\_\_\_

(Date)

DEPARTMENT: Juvenile Justice Services

CONTACT: Joanne Fuller

DIVISION: Director's Office/Comm/Crt Svcs

TELEPHONE: 306-5599

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Joanne Fuller

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

The Juvenile Justice Division Budget Modification DJJS #10 reprograms \$71,810 vacancy savings and transfers \$15,000 Temporary Personnel to Professional Services.

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase: What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space).

This budget modification transfers \$71,180 personnel vacancy savings to cover increased Telecommunications expense in the new Juvenile Justice Complex, \$18,715; underbudgeted Local Travel expense, \$27,845; and to support the purchase of personal computers for the integrated Microsoft Office Suite implementation, \$25,250. The vacancy savings resulted from delayed hiring of management staff earlier in the year.

The modification also transfers \$15,000 in Temporary personnel to Professional Services to reflect the hiring of budget preparation assistance from a professional financial service.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

- Decreases Insurance by (\$9,387).

BOARD OF  
COUNTY COMMISSIONERS  
JUN - 5 PM 3:05  
MULTNOMAH COUNTY  
OREGON

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification \$ \_\_\_\_\_

Francis H. Eghmy 5/30/96 Joanne Fuller 5/31/96  
Originated By Date Department Manager Date  
Christina Lee 6/4/96 CRumbas 6/4/96  
Finance/Budget Date Employee Relations Date  
REGOROTH (Boasted) 6/13/96  
Board Approval Date

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANS DATE \_\_\_\_\_ ACCT'G PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_  
DOCUMENT NUMBER ACTION

[illegible]

## REVENUE

FUND	AGENCY	ORG	ACT.	REPT CATEG.	REV SOURCE	CURR AMT	REV AMT	CHANGE	TOTAL	DESCRIPTION
100	012	2705			7601			(35,040)		General Fund Cash Transfer
									(35,040)	SUBTOTAL ORG 2705
100	012	2712			7601			25,250		General Fund Cash Transfer
									25,250	SUBTOTAL ORG 2710
100	012	2741			7601			(18,055)		General Fund Cash Transfer
100	012	2746			7601			27,845		General Fund Cash Transfer
									9,790	TOTAL, ORG 2740
									0	TOTAL ORG 2700
400	050	7040			6600			(9,387)		Insurance.
									(9,387)	TOTAL INTERNAL
									(9,387)	TOTAL REVENUE

## 5. ANNUALIZED PERSONNEL CHANGES:

ORG      FTE      JCN      POSITION TITLE      BASE PAY      FRINGE      INSURANCE      TOTAL

			Not applicable. Vacancy savings				0
			and temporary personnel transfer.				
	0.00		Annualized Total	0	0	0	0

## 6. CURRENT YEAR PERSONNEL DOLLAR CHANGES:

ORG      FTE      JCN      POSITION TITLE      BASE PAY      FRINGE      INSURANCE      TOTAL

2705			Vacancy savings	(40,031)	(7,033)	(6,691)	(53,755)
2713			Temporary personnel	(12,377)	(2,174)	(449)	(15,000)
2741			Vacancy savings	(13,446)	(2,362)	(2,247)	(18,055)
	0.00		Total	(65,854)	(11,569)	(9,387)	(86,810)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF JUVENILE JUSTICE SERVICES  
1401 N.E. 68TH  
PORTLAND, OREGON 97213  
(503) 248-3460  
TDD 248-3561

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Board of County Commissioners

FROM: Elyse Clawson, Director  
Department of Juvenile Justice Services

DATE: May 30, 1996

RE: Approval of Budget Modification DJJS #10, Which Reprograms \$71,810 in Vacancy Savings and Transfers \$15,000 Temporary Personnel to Professional Services.

I. **Recommendation/Action Requested:** The Department of Juvenile Justice Services recommends Board of County Commissioners' approval of a modification to reprogram \$71,810 in personnel vacancy savings and \$15,000 in Temporary Personnel.

II. **Background/Analysis:** This modification transfers vacancy savings from Personnel to Materials & Services to cover the following additional expense: (1) \$18,715 increase in Telecommunications in the new Juvenile Justice Complex; (2) \$27,845 underbudgeted expense in Local Travel & Mileage, a budget line item which also supports juvenile bus ticket transportation needs; (3) \$25,250 for the purchase of additional computer hardware/software to support the forthcoming implementation of the integrated Microsoft Office Suite. The vacancy savings result from the delayed hirings of the Planning & Budget Manager, the Program Development & Evaluation Administrator, and the Counseling Manager.

The modification also transfers \$15,000 Temporary personnel to Professional Services to reflect the hiring of budget preparation assistance from a professional financial service.

III. **Financial Impact:** This modification decreases Insurance by (\$8,938).

IV. **Legal Issues:** N/A

V. **Controversial Issues:** N/A

VI. **Link To Current County Policies:** A portion of the vacancy savings support the County-wide integration of computer hardware and software.

VII. **Citizen Participation:** N/A

VIII. **Other Government Participation:** N/A

me c:\wp51\data\bm10covr.may

MEETING DATE: JUN 13 1996

AGENDA NO: R-8

ESTIMATED START TIME: 9:55am

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Intergovernmental Agreement with City of Troutdale for Undergrounding Utilities in connection with road construction on Cherry Park Road

BOARD BRIEFING Date Requested: \_\_\_\_\_

Requested by: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: June 13, 1996

Amount of Time Needed: 10 Minutes

DEPARTMENT: Environmental Services DIVISION: Transportation & Land Use Planning

CONTACT: John Dorst TELEPHONE #: 3599

BLDG/ROOM #: 425

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Request for approval of an Intergovernmental Agreement with the City of Troutdale to incorporate utility undergrounding by the City of Troutdale with the County contract for road improvements to Cherry Park Road. This will facilitate construction and minimize expenses to both parties. Troutdale will reimburse Multnomah County for utility cost.

6/17/96 ORIGINALS TO CATHERINE KRAMER

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Kenneth E. Nicholas

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
96 MAY 31 AM 11:25  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION AND LAND USE PLANNING DIVISION  
1620 SE 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** Larry F. Nicholas, P.E., Director, Dept. of Environmental Services

John Dorst, Engineering Services Administrator 

**TODAY'S DATE:** May 22, 1996

**REQUESTED PLACEMENT DATE:** June 6, 1996

**RE:** Intergovernmental Agreement with the City of Troutdale for Improvement of Cherry Park Road (between SE 242nd Avenue and SE 257th Avenue) and Undergrounding Utilities.

**I. Recommendation/Action Requested:**

Transportation Division requests that the Chair of the Board of County Commissioners be authorized to execute the attached Intergovernmental Agreement.

**II. Background/Analysis:**

This intergovernmental Agreement with the City of Troutdale is needed to satisfy Troutdale's requirements for undergrounding utilities when developing a road and is in cooperation with the Multnomah County construction contract for the Cherry Park Road improvement.

**III. Financial Impact:**

The County will initially pay for the undergrounding of utilities (estimated cost \$165,000) in connection with the SE Stark Street project, but the City of Troutdale will reimburse the County over a three-year period in the amount of \$55,000.00, plus interest on August 1 of the years 1997, 1998, and 1999.

By coordinating the undergrounding of utilities with our road project, we will incur savings, avoid citizen conflicts, and citizen inconvenience should be reduced.



IV. Legal Issues:

This Agreement may be amended by mutual written agreement by Multnomah County and the City of Troutdale. The Agreement has been reviewed by County Counsel, and no legal issues or amendments to this Agreement are anticipated.

V. Controversial Issues:

None.

VI. Link to Current County Policies:

This Intergovernmental Agreement is consistent with Multnomah County's policy of cooperation with affected jurisdictions regarding improvement to county roads.

VII. Citizen Participation:

During planning for the road project, staff met with the neighborhood residents to discuss the various aspects and timing of the improvements.

VIII. Other Government Participation:

The Troutdale City Council has met and approved the Agreement, and the Mayor of the City of Troutdale has executed this Agreement.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION AND LAND USE PLANNING DIVISION  
1620 SE 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

April 23, 1996

Jim Galloway  
City of Troutdale  
104 SE Kibling St.  
Troutdale OR 97060

Re: Intergovernmental Agreement between Troutdale and Multnomah County  
for Improvement of Cherry Park Road (SE 242nd Ave.-SE 257th Ave.)

Dear Mr. Galloway:

Enclosed is the above-referenced Intergovernmental Agreement in triplicate.

Please have the mayor sign all three originals and return all three to Multnomah County (Attn: Cathey Kramer, at the above address) to be forwarded for Board approval.

An executed original will be returned to Troutdale for your records.

If you have any questions about the contract, please call John Dorst, Engineering Services Administrator, at 248-3599. Thank you.

Sincerely,

ROBERT C. THOMAS  
Transportation Support Svcs. Manager

Cathey M. Kramer  
Operations Supervisor

Enclosures (3 originals)

5902.LTR



# CITY OF TROUTDALE

MAY 15, 1996

Cathey Kramer  
Department of Environmental Services  
Transportation and Land Use Planning Division  
1620 SE 190th Avenue  
Portland, OR 97233

**RE: IGA FOR IMPROVEMENT OF CHERRY PARK ROAD**

Dear Ms. Kramer:

Forwarded as requested are three originals of the proposed Intergovernmental Agreement between the City of Troutdale and Multnomah County for the improvement of Cherry Park Road between 242nd Avenue and 257th Avenue. The Mayor has signed each copy on behalf of the City.

After the Agreements have been signed by the County, please return one original to us for our records.

Sincerely,

CITY OF TROUTDALE

James E. Galloway  
Public Works Director

C:\PWMAY96

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

(See Administrative Procedures CON-1)

Renewal [ ]

Contract # 301546

Prior-Approved Contract Boilerplate: Attached X Not Attached

Amendment # \_\_\_\_\_

<p style="text-align: center;"><b>CLASS I</b></p> <p>[ ] Professional Services under \$25,000</p> <p>[ ] Intergovernmental Agreement under \$25,000</p>	<p style="text-align: center;"><b>CLASS II</b></p> <p>[ ] Professional Services over \$25,000 (RFP, Exemption)</p> <p>[ ] PCRB Contract</p> <p>[ ] Maintenance Agreement</p> <p>[ ] Licensing Agreement</p> <p>[ ] Construction</p> <p>[ ] Grant</p> <p>[ ] Revenue</p>	<p style="text-align: center;"><b>CLASS III</b></p> <p>[X] Intergovernmental Agreement over \$25,000</p> <p style="text-align: center;"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p>AGENDA # <u>R-8</u> DATE <u>6/13/96</u></p> <p style="text-align: center;"><u>DEB BOGSTAD</u> <b>BOARD CLERK</b></p>
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Department: Environmental Services Division: Transportation and Land Use Planning Date: 5/21/96

Contract Originator: John Dorst Phone: 3599 Bldg/Room: 425

Administrative Contact: Cathey Kramer Phone: 2589 Bldg/Room: 425

Description of Contract: Intergovernmental Agreement with the City of Troutdale for improvement of Cherry Park Road (between SE 242nd Avenue and SE 257th Avenue) and undergrounding of utilities. The County will initially pay for the project, but the City of Troutdale will reimburse the County 55,000.00, plus Local Government Interest Rate on August 1 of 1997, 1998, and 1999.

RFP/BID #: \_\_\_\_\_ Date of RFP/BID: \_\_\_\_\_ Exemption Expiration Date: \_\_\_\_\_

ORS/AR # \_\_\_\_\_ (Check all boxes that apply) Contractor is [ ] MBE [ ] WBE [ ] QRF [ ] N/A [ ] None

Original Contract No. \_\_\_\_\_ (ONLY FOR ORIGINAL RENEWALS)

<p>Contractor Name: <u>City of Troutdale</u></p> <p>Mailing Address: <u>104 SE Kibling</u> <u>Troutdale, OR 97060</u></p> <p>Phone: <u>(503) 665-5175</u></p> <p>Employer ID# or SS#: _____</p> <p>Effective Date: <u>Upon Execution</u></p> <p>Termination Date: <u>Upon Completion</u></p> <p>Original Contract Amount: \$ _____</p> <p>Total Amt of Previous Amendments: \$ _____</p> <p>Amount of Amendment: \$ _____</p> <p>Total Amount of Agreement: \$ <u>165,000.00</u></p>	<p>Remittance Address (if different) _____</p> <p>_____</p> <p>_____</p> <p>Payment Schedule Terms</p> <p>[ ] Lump Sum \$ _____ [ ] Due on Receipt</p> <p>[ ] Monthly \$ _____ [ ] Net 30</p> <p>[X] Other \$ <u>see above</u> [ ] Other</p> <p>[ ] Requirements contract - Requisition Required</p> <p>Purchase Order No. _____</p> <p>[ ] Requirements Not to Exceed \$ _____</p> <p>Encumber: Yes [ ] No [ ]</p>
--	---

**REQUIRED SIGNATURES:**

# Department Manager: *Lawrence Nicholas* Date: 5/28/96

Purchasing Manager: \_\_\_\_\_ Date: \_\_\_\_\_

(Class II Contracts Only)

County Counsel: *Spencer Duffy* Date: 5-30-96

County Chair/Sheriff: *Marty Dean* Date: June 13, 1996

Contract Administration: \_\_\_\_\_ Date: \_\_\_\_\_

(Class I, Class II Contracts Only)

VENDOR CODE				VENDOR NAME				TOTAL AMOUNT: \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPT	AMOUNT	INC DEC
01	150	030	6165			2775					
02											
03											

If additional space is needed, attach separate page. Write contract # on top of page.

**INTERGOVERNMENTAL AGREEMENT  
FOR THE CHERRY PARK ROAD PROJECT  
BETWEEN MULTNOMAH COUNTY AND THE CITY OF TROUTDALE**

This Agreement is entered into on \_\_\_\_\_, 1996, between the City of Troutdale, Oregon (City), and Multnomah County, Oregon (County), pursuant to the authority granted in ORS Chapter 190.

**RECITALS**

WHEREAS, the purpose of this Agreement is to detail the responsibilities, compensation and services to be provided by both Multnomah County and the City of Troutdale regarding the improvement of Cherry Park Road between SE 242nd Avenue and SE 257th Avenue, including the undergrounding of utilities in the same area; and

WHEREAS, the Board of County Commissioners and the Troutdale City Council both recognize the need to improve Cherry Park Road; and

WHEREAS, the City of Troutdale has requested undergrounding of utilities with the development of the road and recognizes the responsibility to pay for said undergrounding; and

WHEREAS, the City of Troutdale and the County have agreed that it is desirable to incorporate the needed utility undergrounding in the County contract for the Cherry Park Road improvement to facilitate construction and minimize current and future expenses to both parties.

NOW, THEREFORE, the parties do mutually agree as follows:

**I. SCOPE OF WORK**

A. The County agrees to perform the following services:

1. Complete project design plans and specifications, prepare contract and bidding documents, and call for bids. The Contractor performing the utility undergrounding work shall be previously qualified by the County in utility construction to the estimated budgeted amount shown in this document.
2. Submit construction bids to the City for their approval, prior to the award of the construction contract.
3. Award the contract for construction of the project and administer the contract.

4. Confer with the City on a regular basis and promptly respond to any inquiries from City personnel in regard to this project.
5. Provide all necessary survey services to install the utility undergrounding.

B. The City hereby agrees to perform the following services:

1. The City will provide a copy of relevant specifications upon signing of this agreement.
2. Review and return the bidding documents prior to bid within seven (7) calendar days from date of receipt from the County.

## II. TIME OF PERFORMANCE/SCHEDULE

- A. The County shall advertise the contract for bid by June 1996, issue a Notice to Proceed by July 1996, and complete the undergrounding of utilities by September 1996.
- B. In the event of unforeseen circumstances beyond the control of the County, the "Time of Performance" may be amended as set forth in Section VII, "Amendment of Agreement."

## III. EFFECTIVE AND TERMINATION DATES

- A. This Agreement shall be effective as of the signing of this agreement, and shall terminate as of August 1, 1999.

## IV. ESTIMATED COST

- A. The estimated cost for the undergrounding of utility facilities is \$165,000.00.

## V. COMPENSATION BY CITY

- A. The City shall pay the County based on actual bid prices per items of work shown in the contract proposal, including any necessary change orders plus actual cost for project management and administration, directly related to the undergrounding of the utilities.

- B. The County shall keep itemized records of services performed under this Agreement in sufficient detail to allow the City to monitor work progress in relation to compensation claimed.

VI. BILLING PROCEDURES AND PAYMENT

- A. The County will initially pay for the undergrounding of utility facilities as part of the Cherry Park Road project.
- B. The City will reimburse the County over a period of three (3) years. Payment in the amount of \$55,000.00 plus interest shall be made August 1st of years 1997, 1998, and 1999. Interest shall be computed at the Local Governmental Interest Rate.

VII. AMENDMENT OF AGREEMENT

- A. The City and the County may amend this agreement from time to time by mutual written agreement.

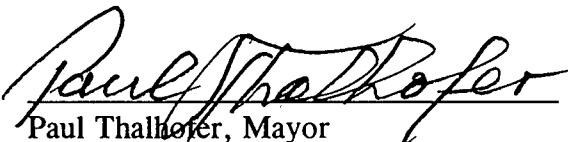
VIII. NON-APPROPRIATION CLAUSE

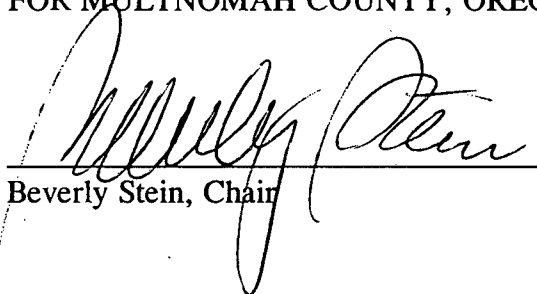
This Agreement is subject to to future appropriations by any future City Council or Board of County Commissioners.

Dated this 13th day of June, 1996.

CITY OF TROUTDALE, OREGON

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Paul Thallhofer, Mayor

  
Beverly Stein, Chair

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County Oregon

  
Deputy County Counsel

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-8 DATE 6/13/96  
DEB BOGSTAD  
BOARD CLERK

MEETING DATE: JUN 13 1996

AGENDA NO: LC-1

ESTIMATED START TIME: 10:00 am

(Above Space for Board Clerk's Use ONLY)

## AGENDA PLACEMENT FORM

SUBJECT: Intergovernmental Agreement with the State of Oregon Accepting a Transportation and Growth Management Grant for Street Design Standards Revision

BOARD BRIEFING Date Requested: \_\_\_\_\_

Requested by: John Dorst

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: June 13, 1996

Amount of Time Needed: 10 minutes

DEPARTMENT: Environmental Services DIVISION: Transportation & Land Use Pln.

CONTACT: John Dorst TELEPHONE #: 248-3599

BLDG/ROOM #: 425/Yeon

PERSON(S) MAKING PRESENTATION: John Dorst

### ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

6/17/96 ORIGINALS to CATHY KRAMER, FAX COPY to  
ED ABRAHAMSON

### SUGGESTED AGENDA TITLE:

Ratification of an Intergovernmental Agreement with the State of Oregon - ODOT for acceptance of the a Transportation and Growth Management Grant for the Revision of Multnomah County Street Standards.

### SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: \_\_\_\_\_

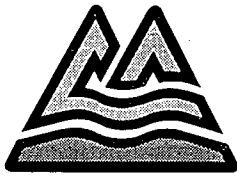
Leah E. Nicholas

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
96 JUN 10 PM 102





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION AND LAND USE PLANNING DIVISION  
1620 SE 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:**  Larry F. Nicholas, Director  
Environmental Services

**TODAY'S DATE:** May 31, 1996

**REQUESTED PLACEMENT DATE:** June 13, 1996

**RE:** Intergovernmental Agreement with the State of Oregon through the Oregon Department of Transportation (ODOT) for the acceptance of a Transportation and Growth Management (TGM) Grant for Street Design Standards Revision

**I. Recommendation/Action Requested**

Entering into the attached agreement is recommended by the Transportation and Land Use Planning Division.

**II. Background/Analysis:**

The Multnomah County Street Standards-Code and Rules, the standards by which roads are designed and built, were last revised in 1987. The Transportation Planning Rule requires cities and counties to re-evaluate street standards for improvements to streets. The expected growth in Multnomah County will create a need for expanding the transportation system in coordination with urban growth for an efficient multi-modal transportation system.

The TGM Program includes a program of grants for local governments for planning projects. The objectives of these projects are to better integrate transportation and land use planning and develop new ways to manage growth to achieve compact pedestrian, bicycle, and transit-friendly urban development.

This agreement, accepting the TGM Grant, will assign funding for the purpose of revising the Multnomah County Street Standards. The purpose of the revision is to reduce the cost of streets, make more efficient use of urban land, and to improve transit, bike and pedestrian circulation.

III. Financial Impact:

The Transportation and Growth Management Program is financed with federal Intermodal Surface Transportation Efficiency Act (ISTEA), Oregon Lottery, and local government funds. Lottery funds are used as match for ISTEA funds.

The grant amount is limited to \$47,000, which is the sum of the grantee amount and the personal services contract amount. The maximum amount reimbursable to Multnomah County is limited to \$18,350. The personal services contract amount is the maximum amount payable by ODOT to a personal service contractor and is limited to \$28,650. The required grantee (Multnomah County) matching cost is limited to \$5,379.

IV. Legal Issues:

Pursuant to ORS 190.110 and 283.110, state agencies may enter into agreements with units of local government or other state agencies to perform any functions and activities that either party to the agreement, its officers, or agents have the authority to perform. Multnomah County as Grantee is legally able to enter into this agreement.

V. Controversial Issues:

There are no controversial issues associated with this agreement.

VI. Link to Current County Policies:

This intergovernmental agreement links directly to the fundamental reasoning behind many of the policies in the Comprehensive Framework Plan for Multnomah County. Updating the County Street Standards to improve transit, bike, and pedestrian circulation, makes more efficient use of urban land, and reduces the cost of streets through an interactive process with our stakeholders in accordance with statewide planning goals and upholds defined strategy beginning with Policy 1, Plan Relationships. Policy 3 is directly implemented through Citizen Involvement, as well as Policy 4, Intergovernmental Coordination. Updating street standards begins an improvement consistent with strategy in Multnomah County's Physical Support Systems Policies 32 through 37, using methodology set forth in the Community Development and Design Process portion of the Comprehensive Framework Plan.

VII. Citizen Participation:

From identified stakeholders and interested agencies, Technical and Citizen Advisory Committees will be appointed. The Technical Advisory Committee will include at a minimum representatives from ODOT, Metro, each of the cities of Multnomah County, emergency service providers and Tri-Met. The Citizen Advisory Committee will include at a minimum representatives from the Bicycle Transportation Alliance, Willamette Pedestrian Coalition, AAA, developers, and trucking interests.

VIII. Other Government Participation:

This project is partially funded by a grant from the Transportation and Growth Management (TGM) Program, a joint program of the Oregon Department of Transportation and the Oregon Department of Land Conservation and Development. TGM grants rely on federal Intermodal Surface Transportation Efficiency Act and Oregon Lottery funds.

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

(See Administrative Procedures CON-1)

Renewal [ ]

Contract # 301836

Prior-Approved Contract Boilerplate: \_\_\_\_\_ Attached \_\_\_\_\_ X Not Attached

Amendment # \_\_\_\_\_

<p style="text-align: center;"><b>CLASS I</b></p> <p><input type="checkbox"/> Professional Services under \$25,000</p> <p><input type="checkbox"/> Intergovernmental Agreement under \$25,000</p>	<p style="text-align: center;"><b>CLASS II</b></p> <p><input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p style="text-align: center;"><b>CLASS III</b></p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement over \$25,000</p> <p style="text-align: center;"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p><b>AGENDA # UC-1 DATE 6/13/96</b></p> <p style="text-align: center;"><b>DEB BOGSTAD</b></p> <p style="text-align: center;"><b>BOARD CLERK</b></p>
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Department: Environmental Services Division: Transportation & Land Use Planning Date: May 31, 1996

Contract Originator: John Dorst Phone: 248-3599 Bldg/Room: #425/Yeon

Administrative Contact: Cathy Kramer Phone: 248-5050 X2589 Bldg/Room: #425/Yeon

Description of Contract: Ratification of an Intergovernmental Agreement with the Oregon State Department of Transportation for acceptance of a Transportation and Growth Management (TGM) Grant for the revision of Multnomah County Street Standards.

RFP/BID #: \_\_\_\_\_ Date of RFP/BID: \_\_\_\_\_ Exemption Expiration Date: \_\_\_\_\_

ORS/AR # \_\_\_\_\_ (Check all boxes that apply) Contractor is ☐ JMBE ☐ JWBE ☐ JQRF ☒ XJN/A ☐ None

Original Contract No. \_\_\_\_\_ (ONLY FOR ORIGINAL RENEWALS)

<p>Contractor Name: <u>Oregon Dept. of Transportation</u></p> <p>Mailing Address: <u>1175 Court Street, NE</u></p> <p style="text-align: center;"><u>Salem OR 97310-0590</u></p> <p style="text-align: center;"><u>Attn: Lidwien Rahman</u></p> <p>Phone: <u>(503) 373-0050</u></p> <p>Employer ID# or SS#: _____</p> <p>Effective Date: <u>Upon Execution</u></p> <p>Termination Date: <u>June 30, 1997</u></p> <p>Original Contract Amount: \$ _____</p> <p>Total Amt of Previous Amendments: \$ _____</p> <p>Amount of Amendment: \$ _____</p> <p>Total Amount of Agreement: \$ <u>47,000.00</u></p>	<p>Remittance Address (if different) _____</p> <p>_____</p> <p>_____</p> <table style="width:100%;"> <tr> <td style="width:50%;">Payment Schedule</td> <td style="width:50%;">Terms</td> </tr> <tr> <td><input type="checkbox"/> Lump Sum \$ _____</td> <td><input type="checkbox"/> Due on Receipt</td> </tr> <tr> <td><input type="checkbox"/> Monthly \$ _____</td> <td><input type="checkbox"/> Net 30</td> </tr> <tr> <td><input checked="" type="checkbox"/> Other \$ _____</td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Requirements contract - Requisition Required</td> </tr> <tr> <td colspan="2">Purchase Order No. _____</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Requirements Not to Exceed \$ _____</td> </tr> <tr> <td colspan="2">Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> </table>	Payment Schedule	Terms	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30	<input checked="" type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other	<input type="checkbox"/> Requirements contract - Requisition Required		Purchase Order No. _____		<input type="checkbox"/> Requirements Not to Exceed \$ _____		Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/>	
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Purchase Order No. _____																	
<input type="checkbox"/> Requirements Not to Exceed \$ _____																	
Encumber: Yes <input type="checkbox"/> No <input type="checkbox"/>																	

**REQUIRED SIGNATURES:**

Department Manager: *Lawrence E. Nicholas* Date: 6/5/96

Purchasing Manager: \_\_\_\_\_ Date: \_\_\_\_\_

(Class II Contracts Only)

County Counsel: *Matthew D. Ryan* Date: 6/5/96

County Chair/Sheriff: *William J. Carr* Date: June 13, 1996

Contract Administration: \_\_\_\_\_ Date: \_\_\_\_\_

(Class I, Class II Contracts Only)

VENDOR CODE				VENDOR NAME				TOTAL AMOUNT: \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIP	AMOUNT	INC DEC
01	150	030	6104			6110					
02											
03											

If additional space is needed, attach separate page. Write contract # on top of page.

**INTERGOVERNMENTAL AGREEMENT**  
*Multnomah County, Street Design Standards Revision*

THIS AGREEMENT is made and entered into by and between THE STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "ODOT"; and Multnomah County, hereinafter referred to as "Grantee".

**RECITALS**

1. The Transportation and Growth Management Program, hereinafter referred to as the "TGM Program", is a joint program of ODOT and the Oregon Department of Land Conservation and Development.
2. The TGM Program includes a program of grants for local governments for planning projects. The objectives of these projects are to better integrate transportation and land use planning and develop new ways to manage growth to achieve compact pedestrian, bicycle, and transit friendly urban development.
3. The Transportation and Growth Management Program is financed with federal Intermodal Surface Transportation Efficiency Act (ISTEA), Oregon Lottery, and local government funds. Lottery funds are used as match for ISTEA funds.
4. Per ORS 190.110 and 283.110, state agencies may enter into agreements with units of local government or other state agencies to perform any functions and activities that either party to the agreement, its officers, or agents have the authority to perform. Grantee is legally able to enter into this agreement.
5. Funding Assignments/Definitions:
  - a. The **grant amount** is the sum of the **grantee amount** and the **personal services contract** amount. The grant amount is limited to \$47,000.
  - b. The **grantee amount** is the maximum amount reimbursable to Grantee. It is limited to \$18,350 for the work described in Exhibit A, attached hereto and which by this reference is made a part hereof;
  - c. The **personal services contract amount** is the maximum amount payable by ODOT to a personal service contractor or contractors. It is limited to \$28,650 for the work described in Exhibit A. Contractor shall be under contract with ODOT;
  - d. Grantee **matching cost** is 10.27% of the total cost of the project described in Exhibit A. The required grantee matching cost is limited to \$5,379.

- PS
- e. The **total project cost** is the sum of qualified costs, including **matching costs**, incurred by the Grantee for this project plus qualified costs incurred by any consultant(s) engaged by ODOT for this project.
  - f. **Qualified costs** are direct project costs, including matching costs, incurred by the grantee between the beginning and ending date of this agreement. Councils of government that have federally approved indirect cost plans may charge indirect costs.
  - g. **Direct project costs** are limited to costs directly associated with the project. These may include salary and benefits of personnel assigned to the project, supplies, postage, travel, and printing. General administrative costs, capital costs, and overhead are not direct project costs.
6. The beginning date of this agreement is that date on which all parties have signed. The ending date is ~~April~~ <sup>June</sup> 30, 1997. *more PS*

The parties agree as follows:

#### GRANTEE OBLIGATIONS

1. Grantee shall perform the work and provide the products described in Exhibit A.
2. Grantee shall present cost reports, reimbursement requests, progress reports, and work products to ODOT's grant manager no less than every other month. Grantee shall not submit requests for reimbursement that exceed the **grantee amount**. Generally accepted accounting principles and definitions of ORS 294.311 shall be applied to clearly document verifiable costs that are incurred.
3. Grantee agrees to cooperate with ODOT grant manager. At the request of the grant manager, Grantee agrees to:
  - a. Meet with the Grant Manager;
  - b. Form a project steering committee to oversee the project;
  - c. Include the Grant Manager on the project steering committee.
4. Grantee agrees to keep cost records for three years following the date of final reimbursement pertaining to the work covered by this agreement available for inspection by representatives of ODOT. Grantee shall give copies of such records to ODOT, when requested.
5. Grantee shall not enter into any subcontracts to accomplish work described in Exhibit A, except when written approval is first obtained from ODOT.

6. If ODOT engages a personal services contractor to accomplish work described in Exhibit A, Grantee shall perform the following:
  - a. Provide ODOT's grant manager with the opportunity to participate in the personal services contractor selection.
  - b. Select personal services contractor(s) in accord with ODOT procedures, and advise ODOT of Grantee's recommendation;
  - c. Provide ODOT's grant manager with the opportunity to review and approve personal services contractor's work, billings and progress reports; and,
  - d. Provide a project manager to:
    - i. be the Grantee's principal contact person for the ODOT grant manager and the personal services contractor;
    - ii. monitor and coordinate the work of the personal services contractor;
    - iii. review billings and progress reports submitted by the contractor; and
    - iv. advise ODOT's grant manager regarding payments to the personal services contractor.
7. Grantee shall be responsible for nonqualifying costs associated with the work described in Exhibit A and any costs above the grantee amount.
8. Grantee may copyright materials developed under this agreement. ODOT reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, the work for governmental purposes.
9. Grantee shall ensure that products produced under this grant include the following statement:

This project is partially funded by a grant from the Transportation and Growth Management (TGM) Program, a joint program of the Oregon Department of Transportation and the Oregon Department of Land Conservation and Development. TGM grants rely on federal Intermodal Surface Transportation Efficiency Act and Oregon Lottery funds.

The contents of this document do not necessarily reflect views or policies of the State of Oregon.

10. Grantee shall submit two copies of all final products produced in accord with this agreement to ODOT's grant manager, unless otherwise specified in Exhibit A. Grantee shall also submit to ODOT's grant manager all final products produced using generally available word processing or graphics programs for personal computers via e-mail or on IBM-compatible 3.5" computer diskettes. The Oregon

Department of Land Conservation and Development may display appropriate products on its "home page".

11. Grantee shall submit to ODOT's grant manager all reimbursement claims within 60 days after the agreement ending date.
12. Within 60 days after the agreement ending date, Grantee shall provide, in a format provided by ODOT, a completion report. The report shall contain:
  - a. A summary of qualified costs incurred for the project, including reimbursable costs, matching costs, and personal services contract costs;
  - b. The intended location of records (which may be subject to audit); and,
  - c. A list of final products.
13. Within 60 days after the agreement ending date, Grantee will pay to ODOT 10.27% of the **total cost of the project**, less reported qualifying **matching cost**. ODOT will use any funds paid to it under this paragraph to substitute for an equal amount of federal ISTEA funds used for the project.
14. Grantee shall be liable for all pension and employee welfare costs, applicable taxes and withholdings, plus all other amounts and will be subject to state laws (ORS 279.312, 279.314, 279.320 and 279.555).
15. Grantee and its employees are subject to civil rights laws, including Title II of the Americans with Disabilities Act (PL No. 101-336) and ORS 659.425.
16. Grantee, and all employers working under this agreement are subject employers under the Oregon Workers' Compensation law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers.
17. Grantee agrees to comply with applicable federal, state, and local laws and ordinances.

#### **ODOT OBLIGATIONS**

1. ODOT shall reimburse Grantee for **qualified costs** for work described in Exhibit A, up to the **grantee amount**. ODOT reserves the right to withhold final payment equal to 10% of the total grantee amount until all required work is completed and accepted by the ODOT's grant manager.



2. ODOT shall limit reimbursement of travel claims in accordance with current State of Oregon Accounting Manual General Travel Rules, effective the date this agreement is completely signed.
3. ODOT certifies that funds are authorized for expenditure to finance costs of ODOT's portion of this agreement within appropriation or limitation of current biennial budget.
4. ODOT will provide Grantee the statements of proposals for the grantee's project that meet the minimum requirements of the *Request for Proposals: Transportation and Growth Management Grant Projects, January 1996*.
5. If ODOT engages a personal services contractor to perform work described in Exhibit A, it agrees to pay personal service contractor, up to the **personal services contract amount**.
6. ODOT will assign a grant manager for this agreement. The Grant Manager shall be ODOT's principal contact person regarding administration of this agreement.
7. If ODOT engages a personal service contractor to complete work shown in Exhibit A, the Grant Manager shall:
  - a. At his/her discretion, participate in selection of a personal services contractor, monitor personal services contractor's work, and review and correct personal services contractor billings and progress reports;
  - b. Prepare a contract and supporting exhibits on forms provided by ODOT.

## GENERAL PROVISIONS

1. Minor adjustments may be made to the work program specified in Exhibit A with the written consent of ODOT's grant manager. A minor adjustment is one that does not materially alter the objectives or products of the grant project. Budget modifications and major adjustments in the work program must be processed as an amendment to the agreement.
2. This agreement may be terminated by mutual consent of both parties, or by either party upon 30 days' notice, in writing and delivered by certified mail or in person. ODOT may terminate this agreement effective upon delivery of written notice to Grantee, or at such later date as may be established by ODOT under, but not limited to, any of the following conditions:
  - a. Failing to complete work tasks in Exhibit A within the time specified in this agreement, including extensions;
  - b. Failing to perform any of the provisions of this agreement;

- c. Failing to correct stated above failures within 10 days of receipt of written notice, or date specified by ODOT in written notice, if granted an extension of time to perform adequately according to ODOT's desires.
3. ODOT, the Secretary of State's Office of the State of Oregon, the federal government, and their duly authorized representatives shall have access to the books, documents, papers, and records of the Grantee which are directly pertinent to the specific grant for the purpose of making audit, examination, excerpts, and transcripts for a period of three (3) years after final reimbursement. Copies of applicable records shall be made available upon request. ODOT will reimburse the cost of copies.
4. As federal funds are involved in this grant, EXHIBITS B and C are attached hereto and by this reference made a part of this agreement and are hereby certified to by grantee's representative.
5. All agreement provisions were approved as to legal sufficiency on January 19, 1996, by Dale K. Hormann, Assistant Attorney General.

On April 12, 1995, the Oregon Transportation Commission adopted Delegation Order 2, which became effective May 1, 1995. The Order grants authority to the Branch Managers to approve and execute agreements for work in the current Statewide Transportation Improvement Program or approved work plan budget.

**GRANTEE**

Multnomah County

By

(Official's Signature)

Beverly Stein, County Chair

(Printed Name of Official)

Date: June 13, 1996

**ODOT**

STATE OF OREGON, by and through  
its Transportation Development Branch

By

Ron Schaadt, Interim Manager

Date:

January 12, 1996

**APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS**

**AGENDA # UC-1 DATE 6/13/96**

**DEB BOGSTAD**

**BOARD CLERK**

**REVIEWED**

By

MULTNOMAH COUNTY COUNCIL

## MULTNOMAH COUNTY DESIGN STANDARDS REVISION

### 1. Background

Multnomah County maintains 410 miles of roadways, 40% are located inside the urban area (within the Cities of Gresham, Wood Village, Fairview and Troutdale) and 60% are rural. The County owns and operates the regional arterial system in East Multnomah County. The East County area is predicted to increase in population by over 50% and in employment by over 100% by 2015. This growth will create a need for expanding the transportation system in coordination with urban growth for an efficient multi-modal transportation system. The Multnomah County STREET STANDARDS - CODE AND RULES, last revised in 1987, are the standards by which roads are designed and built. The Transportation Planning Rule requires cities and counties to re-evaluate street standards for improvements to streets. The purpose of the revision is to reduce the cost of streets, make more efficient use of urban land, and to improve transit, bike and pedestrian circulation.

Revising the County STREET STANDARDS is needed to clearly address provisions for pedestrians, bicycles, transit and automobiles within the County's multimodal transportation facilities. The Pedestrian Master Plan for Multnomah County, developed through a TGM grant, will soon be adopted providing guidance for pedestrian facilities requirements that need to be specified in the STREET STANDARDS. The Bicycle Master Plan (adopted in 1990) addresses safe provisions for bicyclists that also need to be incorporated into the STREET STANDARDS. The revision to STREET STANDARDS ensures that Multnomah County will continue to provide a safe and efficient multi-modal transportation system, consistent with the Oregon TPR. The TGM grant is meant to focus on those urban areas of the County.

### 2. Project Objectives

Revise the Multnomah County street design standards and procedures in order to:

- ensure a transportation system that is safe and efficient for all modes
- comply with the Transportation Planning Rule, including OAR 660-045(3) (b) (B) and (7)
- improve transit, bike and pedestrian circulation by providing for safe, direct and convenient bicycle and pedestrian travel along and across County roads
- implement the recommendations of the 1995 Pedestrian Master Plan and the 1990 Bicycle Master Plan
- be consistent with the regional street design and performance standards currently being developed by Metro
- ensure compatibility between County and City street standards
- reduce street construction and maintenance costs
- make more efficient use of urban land

- provide for emergency vehicle access
- encourage traffic volumes and speeds that are appropriate to the functional classification of roads
- accommodate traffic calming techniques and define where application of such techniques is appropriate
- allow implementation of neo-traditional design concepts
- simplify administrative procedures

### 3. Work Program

#### Task 1: Project Startup

- 1.1 County staff will select a consultant in accordance with TGM consultant selection procedures, and will negotiate a consultant scope of work in coordination with the TGM grant manager.
- 1.2 County staff, with input from the consultant, will identify stake holders and interested agencies; appoint Technical and Citizen Advisory Committees; and draft a document establishing TAC and CAC roles and responsibilities and preliminary meeting schedule. The TAC will include at a minimum representatives from ODOT, Metro, each of the cities of Multnomah County, emergency service providers and TriMet. The CAC will include representatives from the Bicycle Transportation Alliance, Willamette Pedestrian Coalition, AAA, developers, and trucking interests.
- 1.3 Consultant will refine the project goals and objectives defined in this work program, and based on those, will draft criteria for evaluating the recommended street standards and procedures, with input from County Transportation Division staff. TAC/CAC will review proposed goals and criteria. Consultant will refine based on input received.

**PRODUCTS:** TAC and CAC membership list, roles and responsibilities document, and preliminary meeting schedule; project goals, objectives and evaluation criteria.

Staff Time: 180 hours

Cost: \$7,768

Consultant Time: 90 Hours

Cost: \$6,750

#### Task 2: Research

- 2.1 Consultant and County staff will identify critical street design elements to be studied, including design speeds, street geometry, lane width, number of lanes, right-of-way width, curb radius, access control, pedestrian crossing design and spacing, intersection design, signalization, driveway design and spacing, sidewalk width and placement, on-street parking, bicycle facility design, utility placement and design, etc.

Consultant will do an assessment of the impact of various standards for each of these elements on each of the travel modes, i.e. automobiles, trucks and buses, bicycles, pedestrians, emergency vehicles.

- 2.2 Consultant will collect and review existing Multnomah County Standards as well as those of all East Multnomah County cities, City of Portland, City of Lake Oswego, Washington and Clackamas Counties. The research will include a review of the proposed new local street design standards and background research prepared by Washington County, and will be coordinated with the street design standards work underway in Clackamas County and Metro.
- 2.3 Consultant will identify other model street design standards and related literature, especially those intended to accommodate multiple modes of transportation, traffic calming and neo-traditional design concepts. This will include a review of recent ITE, AASHTO and other applicable national standards, and a review of the Oregon Bicycle and Pedestrian Plan and TriMet Planning and Design for Transit Handbook.
- 2.4 Consultant and County staff will evaluate existing County standards and standards collected in tasks 2.2 and 2.3 against the criteria identified in task 1.3 to determine County standards that need revision.
- 2.5 Consultant and County staff will present research and evaluation findings to TAC and CAC at one or more workshops and will revise report based on input received.

**PRODUCT:** Consultant report summarizing the research, evaluating existing County standards, identifying County standards that should be considered for revision, and compiling comments received at the CAC and TAC workshops.

Staff Time: 134 hours	Cost: \$4,496
Consultant Time: 120 hours	Cost: \$9,000

**Task 3: Evaluate Administrative Procedures**

- 3.1 Consultant and County staff will identify administrative procedures affecting transportation facilities that need to be evaluated for internal consistency, ease of implementation, compliance with the Transportation Planning Rule, and consideration of impact to alternative modes. This may include development requirements, application requirements and procedures, variances, consolidated review of land use decisions required to permit transportation project, permits for special events and road closures, etc. Staff will seek input from developers, transportation agencies, County land use planners and others in identifying procedures that are considered problematic.
- 3.2 County staff will draft proposed revisions to administrative procedures identified in task 3.1. Consultant will provide input to assist staff with these revisions.

- 3.3 County staff will present proposed revisions to TAC/CAC and revise the draft based on input received.

PRODUCT: Staff report recommending proposed amendments to administrative procedures and compiling comments received from TAC/CAC.

Staff Time: 104 hours	Cost: \$4,120
Consultant Time: 52 hours	Cost: \$3,900

Task 4: Recommend Revised Street Design Standards

- 4.1 Consultant and County staff will develop a set of prototype street sections and standards which meet the objectives and criteria defined in task 1.3, for each type of street as defined by the functional classification. This may be more than one prototype of design standard for each functional class e.g. to recognize different modal functions and land use environments.
- 4.2 Consultant will document the evaluation of each of the proposed standards against the project criteria. This evaluation will include an analysis of the impact of the proposed standards on commonly accepted traffic performance criteria such as level of service, speed, safety, traffic operations, potential for diversion, etc., and equivalent measures for each travel mode and cost implications.
- 4.3 Consultant with County staff will evaluate the recommended standards to identify possible legal, institutional or other obstacles to implementation, and will recommend ways to resolve such obstacles.
- 4.4 Consultant will recommend appropriate areas of application of each proposed prototype. This may be done in the form of a county wide map or in the form of case studies representing a variety of functional classes, modal accommodations and land use settings.
- 4.5 Consultant will recommend Comprehensive Plan policy amendments necessary to support the new standards.
- 4.6 Consultant and County staff will present proposed new standards and policy language, along with the evaluation, to the TAC and CAC and will revise them based on input received.

PRODUCT: Proposed revised street standards with illustrations; documentation of the evaluation of the proposed standards against the project criteria; compilation of comments received from TAC and CAC.

Staff Time: 230 hours	Cost: \$9,640
Consultant Time: 120 hours	Cost: \$9,000

Outside of TGM Grant Scope of Work:

Task 5: Adoption

- 5.1 Staff will prepare staff recommendation and findings and recommended plan and ordinance amendment language and will present these to the County Planning Commission and Board of Commissioners for adoption.

4. County Staff

Project Manager: John Dorst, Engineering Services Administrator

The project manager will be responsible for consultant selection and administration of the consultant contract, as well as directing the work to be performed by County staff. Project manager is also responsible for complying with TGM grant reporting requirements, such as reporting on consultant progress, submitting County invoices and match reports, submitting draft and final products to the TGM grant manager, and submitting a close-out report.

Other Staff:

Chuck Henley, Engineering Services Manager - Involvement will include the review of the prototype street standards, policy and adoption phases.

Roy Morrison, Engineering Construction Administrator - Involvement will include the review of the prototype street standards and policy phases.

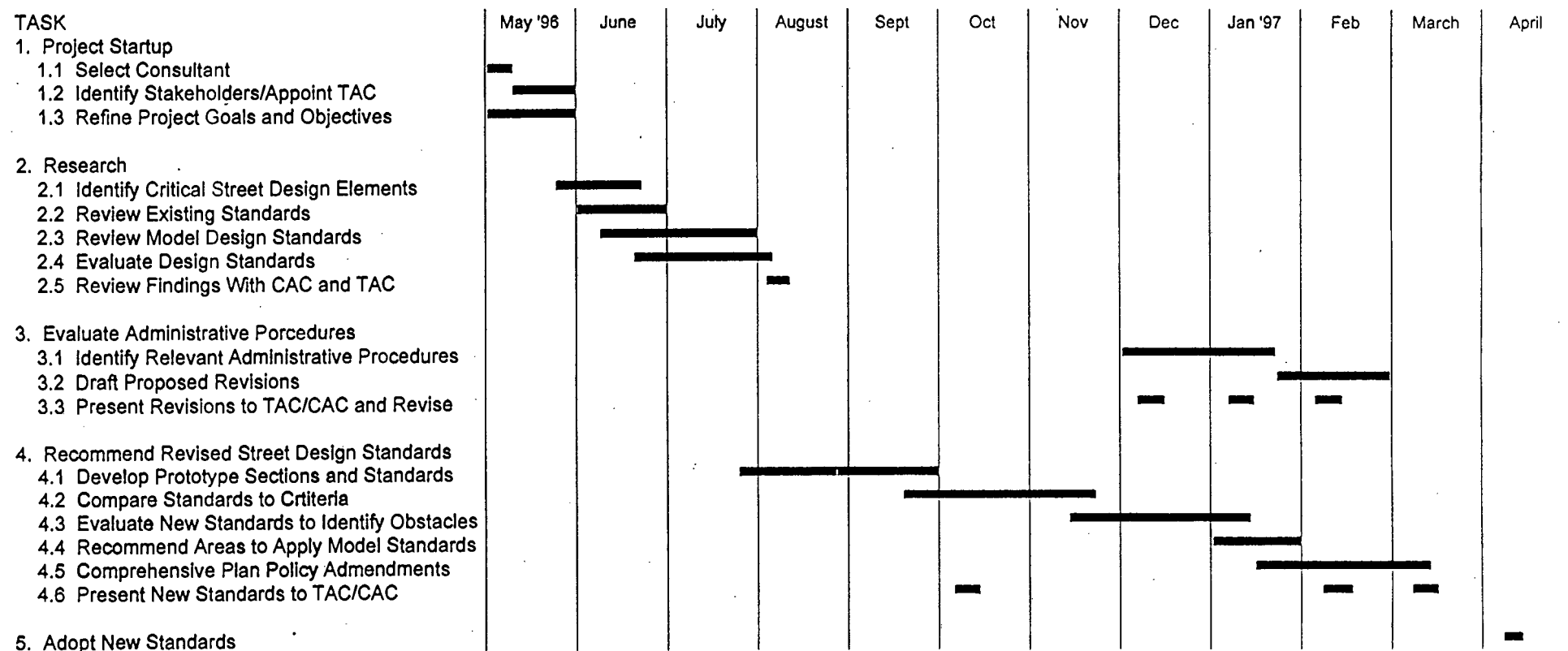
Ed Abrahamson, Transportation Planning Specialist - Involvement will include the stakeholder citizen involvement and technical advisory process, prototype street standards and policy sections.

Ed Pickering, Transportation Planning Administrator - Involvement will include the consultant selection, policy, prototype street sections and stakeholder citizen involvement and TAC process.

5. Timeline

See following page.

## DESIGN STANDARDS TGM GRANT TIMELINE





**BUDGET BY PERSONNEL BY TASK**  
**DESIGN STANDARDS REVISION**  
Multnomah County, Oregon

Task Number	Personnel	Hours	Billing Rate	Estimated Cost
1. Project Startup	Transp. Planning Admin	16	\$50	\$800
	Engr Serv Admin	80	\$52	\$4,160
	Engr Tech	32	\$33	\$1,056
	Transp Plan Spec	40	\$36	\$1,440
	Word Processing	12	\$26	\$312
	Consultant	90	\$75	\$6,750
	Subtotal			\$14,518
2. Research	Transp. Planning Admin	8	\$50	\$400
	Engr Serv Admin	48	\$52	\$2,496
	Engr Tech	16	\$33	\$528
	Transp Plan Spec	24	\$36	\$864
	Word Processing	8	\$26	\$208
	Consultant	120	\$75	\$9,000
	Subtotal			\$13,496
3. Evaluate Administrative Procedures	Transp. Planning Admin	16	\$50	\$800
	Engr Serv Admin	24	\$52	\$1,248
	Engr Tech	24	\$33	\$792
	Transp Plan Spec	24	\$36	\$864
	Word Processing	16	\$26	\$416
	Consultant	52	\$75	\$3,900
	Subtotal			\$8,020
4. Policy	Transp. Planning Admin	16	\$50	\$800
	Engr Serv Admin	90	\$52	\$4,680
	Engr Tech	48	\$33	\$1,584
	Transp Plan Spec	60	\$36	\$2,160
	Word Processing	16	\$26	\$416
	Consultant	120	\$75	\$9,000
	Subtotal			\$18,640
<b>COUNTY</b>				
Transportation Planning Admin		56	\$50	\$2,800
Engineering Services Admin		242	\$52	\$12,584
Engineering Tech		120	\$33	\$3,960
Transportation Planning Spec		148	\$36	\$5,328
Word Processing		52	\$26	\$1,352
<b>TOTAL PERSONAL SERVICES</b>		618		\$26,024
Supplies				\$150
Printing				\$500
<b>TOTAL OTHER EXPENSES</b>				\$650
<b>CONSULTANT</b>		382	\$75	\$28,650
<b>TOTAL BUDGET</b>				<b>\$55,324</b>

## EXHIBIT B (Local Agency or State Agency)

### CONTRACTOR CERTIFICATION

Contractor certifies by signing this contract that Contractor has not:

- (a) Employed or retained for a commission, percentage, brokerage, contingency fee or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this contract,
- (b) agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or
- (c) paid or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant), any fee, contribution, donation or consideration of any kind for or in connection with, procuring or carrying out the contract, except as here expressly stated (if any):

Contractor further acknowledges that this certificate is to be furnished to the Federal Highway Administration, and is subject to applicable State and Federal laws, both criminal and civil.

### AGENCY OFFICIAL CERTIFICATION (ODOT)

Department official likewise certifies by signing this contract that Contractor or his/her representative has not been required directly or indirectly as an expression of implied condition in connection with obtaining or carrying out this contract to:

- (a) Employ, retain or agree to employ or retain, any firm or person or
- (b) pay or agree to pay, to any firm, person or organization, any fee, contribution, donation or consideration of any kind except as here expressly stated (if any):

Department official further acknowledges this certificate is to be furnished to the Federal Highway Administration, and is subject to applicable State and Federal laws, both criminal and civil.

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## EXHIBIT C

### Federal Provisions Oregon Department of Transportation

#### I. CERTIFICATION OF NONINVOLVEMENT IN ANY DEBARMENT AND SUSPENSION

Contractor certifies by signing this contract that to the best of its knowledge and belief, it and its principals:

- 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
- 2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or

contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default.

Where the Contractor is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

List exceptions. For each exception noted, indicate to whom the exception applies, initiating agency, and dates of action. If additional space is required, attach another page with the following heading: Certification Exceptions continued, Contract Insert.

#### EXCEPTIONS:

Exceptions will not necessarily result in denial of award, but will be considered in determining Contractor responsibility. Providing false information may result in criminal prosecution or administrative sanctions.

The Contractor is advised that by signing this contract, the Contractor is deemed to have signed this certification.

#### II. INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS-PRIMARY COVERED TRANSACTIONS

1. By signing this contract, the Contractor is providing the certification set out below.
2. The inability to provide the certification required below will not necessarily result

in denial of participation in this covered transaction. The Contractor shall explain why he or she cannot provide the certification set out below. This explanation will be considered in connection with the Oregon Department of Transportation determination to enter into this transaction. Failure to furnish an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the Department determined to enter into this transaction. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government or the Department may terminate this transaction for cause of default.
4. The Contractor shall provide immediate written notice to the Department to whom this proposal is submitted if at any time the Contractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the Department's Program Section (Tel. (503) 986-3400) to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The Contractor agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transactions with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction,

unless authorized by the Department or agency entering into this transaction.

7. The Contractor further agrees by submitting this proposal that it will include the Addendum to Form FHWA-1273 titled, "Appendix B--Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions", provided by the Department entering into this covered transaction without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List published by the U. S. General Services Administration.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government or the Department may terminate this transaction for cause or default.

### III. ADDENDUM TO FORM FHWA-1273, REQUIRED CONTRACT PROVISIONS

This certification applies to subcontractors, material suppliers, vendors, and other lower tier participants.

- Appendix B of 49 CFR Part 29 -

#### Appendix B--Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions

##### Instructions for Certification

1. By signing and submitting this contract, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this contract is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agreed by submitting this contract that it will include this clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction", without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the nonprocurement list.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation

in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

#### Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions

- a. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### IV. EMPLOYMENT

1. Contractor warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this contract and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Contractors, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranting, Department shall have the right to annul this contract without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.
2. Contractor shall not engage, on a full or part-time basis or other basis, during the period of the contract, any professional or technical personnel who are or have been

at any time during the period of this contract, in the employ of Department, except regularly retired employees, without written consent of the public employer of such person.

3. Contractor agrees to perform consulting services with that standard of care, skill and diligence normally provided by a professional in the performance of such consulting services on work similar to that hereunder. Department shall be entitled to rely on the accuracy, competence, and completeness of Contractor's services.

## V. NONDISCRIMINATION

During the performance of this contract, Contractor, for himself, his assignees and successors in interest, hereinafter referred to as Contractor, agrees as follows:

1. Compliance with Regulations. Contractor agrees to comply with Title VI of the Civil Rights Act of 1964, and Section 162(a) of the Federal-Aid Highway Act of 1973 and the Civil Rights Restoration Act of 1987. Contractor shall comply with the regulations of the Department of Transportation relative to nondiscrimination in Federally assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are incorporated by reference and made a part of this contract. Contractor, with regard to the work performed after award and prior to completion of the contract work, shall not discriminate on grounds of race, creed, color, sex or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. Contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contract covers a program set forth in Appendix B of the Regulations.
2. Solicitation for Subcontractors, including Procurement of Materials and Equipment. In all solicitations, either by competitive bidding or negotiations made by Contractor for work to be performed under a subcontract, including procurement of materials and equipment, each potential subcontractor or supplier shall be notified by Contractor of Contractor's obligations under this contract and regulations relative to nondiscrimination on the grounds of race, creed, color, sex or national origin.
3. Nondiscrimination in Employment (Title VII of the 1964 Civil Rights Act). During the performance of this contract, Contractor agrees as follows:
  - a. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this nondiscrimination clause.
  - b. Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex or national origin.
4. Information and Reports. Contractor will provide all information and reports required by the Regulations or orders and instructions issued pursuant thereto, and will permit access to his books, records, accounts, other sources of information, and his facilities as may be determined by

Department or FHWA as appropriate, and shall set forth what efforts he has made to obtain the information.

5. Sanctions for Noncompliance. In the event of Contractor's noncompliance with the nondiscrimination provisions of the contract, Department shall impose such agreement sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
  - a. Withholding of payments to Contractor under the agreement until Contractor complies; and/or
  - b. Cancellation, termination or suspension of the agreement in whole or in part.
6. Incorporation of Provisions. Contractor will include the provisions of paragraph 1 through 6 of this section in every subcontract, including procurement of materials and leases of equipment, unless exempt from Regulations orders or instructions issued pursuant thereto. Contractor shall take such action with respect to any subcontractor or procurement as Department or FHWA may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event Contractor becomes involved in or is threatened with litigation with a subcontractor or supplier as a result of such direction, Department may, at its option, enter into such litigation to protect the interests of Department, and, in addition, Contractor may request Department to enter into such litigation to protect the interests of the State of Oregon.

#### VI. DISADVANTAGED BUSINESS ENTERPRISE (DBE) POLICY

In accordance with Title 49, Code of Federal Regulations, Part 23 or as may be amended (49 CFR 23), Contractor shall agree to abide by and take all necessary and reasonable steps to comply with the following statement:

#### DBE POLICY STATEMENT

**DBE Policy.** It is the policy of the Oregon Department of Transportation (Department) that Disadvantaged Business Enterprises as defined in 49 CFR 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds. Consequently, the DBE requirements of 49 CFR 23 apply to this contract.

**DBE Obligations.** Contractor agrees to ensure that Disadvantaged Business Enterprises as defined in 49 CFR 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds. In this regard, Contractor shall take all necessary and reasonable steps in accordance with 49 CFR 23 to ensure that Disadvantaged Business Enterprises have the maximum opportunity to compete for and perform contracts. Contractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of federally-assisted contracts.

The DBE Policy Statement shall be included in all subcontracts entered into under this contract.

**Records and Reports.** Contractor shall provide monthly documentation to Department that it is subcontracting with or purchasing materials from the DBEs identified to meet contract goals. Contractor shall notify Department and obtain its written approval before replacing a DBE or making any change in the DBE participation listed. If a DBE is unable to fulfill the original obligation to the contract, Contractor must demonstrate to Department the Affirmative Action steps taken to replace the DBE with another DBE. Failure to do so will result in withholding payment on those items. The monthly documentation will not be required after the DBE goal commitment is satisfactory to Department.

Any DBE participation attained after the DBE goal has been satisfied should be reported to the Departments.

**DBE Definition.** Only firms certified by the State of Oregon, Department of Consumer & Business Services, Office of Minority, Women & Emerging Small Business, may be utilized to satisfy this obligation.

#### CONTRACTOR'S DBE CONTRACT GOAL

DBE GOAL 0 %

By signing this contract, Contractor assures that good faith efforts have been made to meet the goal for the DBE participation specified in the Request for Proposal/Qualification for this project as required by ORS 200.045.

#### VII. LOBBYING

The Contractor certifies, by signing this agreement to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor also agrees by signing this agreement that he or she shall require that the language of this certification be included in all lower tier subagreements, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.



#1

**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

<sup>13</sup>  
6-14-96

**NAME**

KLAUS HEYWE

**ADDRESS**

**STREET**

41101 SE Lander Rd

**CITY**

Carbondale

**ZIP**

OR 97001

**I WISH TO SPEAK ON AGENDA ITEM NO.**

129

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

NOISE ISSUE CONCERNS

#2

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 6-<sup>13</sup>~~14~~-96

**NAME**

JOANNA PRIESTLEY

**ADDRESS**

200 SALZMAN ROAD

**STREET**

Corbett OR 97019

**CITY**

**ZIP**

**I WISH TO SPEAK ON AGENDA ITEM NO.**

R-9

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

#3

**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

1/13/96

**NAME**

KERRIE OKADA

**ADDRESS**

37925 E. KNIERIEM RD

**STREET**

CORBETT, OR 97019

**CITY**

**ZIP**

NOISE CONCERNS

**I WISH TO SPEAK ON AGENDA ITEM NO.**

R-9

**SUPPORT**

**OPPOSE**

X

**SUBMIT TO BOARD CLERK**

#4

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 6/13/88

**NAME**

Lynn Lippert

**ADDRESS**

42800 SE Trout Creek Rd

**STREET**

Corbett OR 97019

**CITY**

**ZIP**

NOISE ISSUE CONCERNS

**I WISH TO SPEAK ON AGENDA ITEM NO.** R-9

**SUPPORT** \_\_\_\_\_

**OPPOSE** X

**SUBMIT TO BOARD CLERK**

#5

**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

6/13/96

**NAME**

**ADDRESS**

Lori Hansen & Tilly Carey

**STREET**

37925 E. Knieriem St.

**CITY**

**ZIP**

Corbett, OR 97019

NOISE ISSUE CONCERNS

**I WISH TO SPEAK ON AGENDA ITEM NO.**

R-9

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

Meeting Date: JUN 13 1995

Agenda No: R-9

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: First Reading of an Ordinance adopting changes to the Howard Canyon Reconciliation Report. C 2-94b.

BOARD BRIEFING Date Requested:

Amount of Time Needed:

REGULAR MEETING Date Requested: June 13, 1995

Amount of Time Needed: 30 minutes

DEPARTMENT: DES

DIVISION: Transportation & Land Use Planning -  
- Planning & Program Development Section

CONTACT: Gordon Howard

TELEPHONE: 248-3043

BLDG /ROOM: 412/Plan

PERSON(S) MAKING PRESENTATION: Gordon Howard

**ACTION REQUESTED**

☐ Informational Only ☐ Policy Direction ☒ Approval ☐ Other

Summary (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Amendment to the Howard Canyon Reconciliation Report in order to implement an order from the Oregon Land Conservation and Development Commission. The changes concern the area of significant mineral and aggregate resources, noise impacts, and the traffic management plan. There are no personnel or fiscal/budgetary impacts at this time.

**SIGNATURES REQUIRED:**

Elected Official: \_\_\_\_\_

OR

Department Manager: KB Louie E. Wickstrom

BOARD OF  
COUNTY COMMISSIONERS  
MILLER  
JUN - 3 PM 3:12  
OREGON

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM BRIEFING  
ORDINANCE SUPPLEMENT**

**To:** Multnomah County Board of Commissioners

**FROM:** Planning Staff

**TODAY'S DATE:** June 3, 1996

**REQUESTED**

**PLACEMENT DATE:** June 13, 1996

**SUBJECT:** First Reading on Amendment to Howard Canyon Reconciliation Report to make changes as directed by the Oregon Land Conservation and Development Commission.

**I. RECOMMENDATION / ACTION REQUESTED:**

Adopt the amended Howard Canyon Reconciliation Report which will revise the Multnomah County Comprehensive Framework Plan to reflect changes directed by the Oregon Land Conservation and Development Commission on March 7, 1996 (Work Task Approval Order 96-WKTASK-00588 attached). The Commission directed Multnomah County to 1) add back the western-most 1,000 feet of the site into the area found to be a significant aggregate site, 2) remove language from the report requiring periodic noise studies by conducted by the mine operator in order to verify compliance with DEQ noise standards, and 3) remove language giving discretion to the County Engineer to make additions to the required traffic management plan studies associated with any request to remove aggregate material from the site.. If Multnomah County adopts this change, we will have completed periodic review for the West Hills area and the Land Conservation and Development Commission will make no further review of the County's periodic review work task.

**II. BACKGROUND / ANALYSIS:**

**ISSUE # 1 -- ADD BACK WESTERN 1,000 FEET TO SIGNIFICANT RESOURCE SITE**

In September 1994, when the Howard Canyon Reconciliation Report was first adopted, the Board of Commissioners found that the western-most 1,000 feet of the proposed mineral and aggregate resource site had the greatest impacts upon adjacent residents and properties, and thus should not be protected for future mining activities. The Department of Land Conservation and Development (DLCD) did not believe that the County's findings were adequate to automatically

exclude this area from future mining activities, especially if the proposed mining activity could be shown to meet Oregon Department of Environmental Quality (DEQ) standards for noise and dust emissions. In response, Multnomah County reviewed the evidence and determined, in September, 1995, that in fact the western-most 1,000 feet of the site had not been shown by the property owner to be significant, since none of the supporting data appeared to include this part of the site in its analysis. However, the Land Conservation and Development Commission, in March 1996, rejected this determination as well and directed the County to add the western-most 1,000 feet of the area back into the significant aggregate site. The Commission's rationale was that the County had already determined significance back in 1994, and to then remove it in 1995 was, in the words of the DLCD staff report, "unprecedented."

With the western-most 1,000 feet of the site returned to the area of significance and protected for future aggregate operations, Multnomah County will review impacts to surrounding residences and properties as part of a future Conditional Use Permit for mining and require mitigation of impacts to DEQ standards.

## ISSUE # 2 -- REMOVE PERIODIC NOISE STUDIES REQUIREMENT

In September 1994, when the Howard Canyon Reconciliation Report was first adopted, the Board of Commissioners found that concerns over noise from the site, coupled with the fact that the Oregon Department of Environmental Quality (DEQ) had no staff to enforce its own noise standards, meant that the quarry on the site would be required to conduct and pay for periodic noise studies to show compliance with DEQ standards. The Department of Land Conservation and Development did not agree with this methodology for meeting noise standards. In response, the September 1995 revision to the Howard Canyon Reconciliation Report included some revisions to the requirement and additional evidence regarding its necessity. However, in March, 1996, the Land Conservation and Development Commission directed Multnomah County to remove the requirement for periodic on-going noise studies of the quarry, stating that noise studies of the site showed that quarrying on the site could meet DEQ standards, and that there was not substantial evidence to presume future violation of those standards.

Therefore, staff recommends deleting the requirement for on-going noise studies. Replacement language requires the proposed quarry to show a mining plan which meets the standards set forth in a 1990 noise study of the site prepared by Daly-Standlee and Associates. That study did not consider mining on the western-most 1,000 feet of the site, and thus the applicant must provide a noise analysis of mining on this portion of the site prior to any approval of mining in this area. Once Multnomah County has approved a Conditional Use Permit and mining has commenced, the County will need to either prepare a noise analysis ourselves in response to any complaints, or press DEQ or the Department of Geology and Mineral Industries (DOGAMI) to investigate the complaint.



Since the staff recommended language regarding the noise issue does not simply delete the requirement, but rather modifies it, staff provided a copy of this language to the Department of Land Conservation and Development staff. In the assigned staff member's opinion, this language meets the intent of the Land Conservation and Development Commission's decision.

### ISSUE # 3 – REMOVE COUNTY ENGINEER DISCRETION LANGUAGE

The adopted Howard Canyon Reconciliation Report includes a detailed requirement for a traffic management plan to address off-site road impacts from the proposed quarry site. Despite the quarry owner's strong objections, the Land Conservation and Development Commission (LCDC), in March 1996, upheld Multnomah County's ability to require such a traffic management plan, at a considerable level of detail. The only change the LCDC requires is removal of several lines of text within the language detailing the necessary components of an applicant-prepared traffic management plan which state, "Provide other information as determined and directed by the Transportation Division." This language was found to be too "open-ended" in the level of discretion it would give to the County Engineer to require significant new amounts of information -- and thus violate the "clear and objective standards" test set forth in Goal 5 of the Statewide Planning Program.

Therefore, staff recommends deletion of this statement where it appears in the text of the Howard Canyon Reconciliation Report. Since the requirements set forth in the traffic management plan are already very detailed, this deletion will most likely not significantly affect preparation of the future traffic management plan.

### III. FINANCIAL IMPACT:

No fiscal impact to the County has been identified at this time. There may be a future fiscal impact if, in response to complaints, the County initiates a noise study of the site to determine whether the quarry exceeds DEQ standards for noise, but the need for such a study is conjectural at this point.

### IV. LEGAL ISSUES:

Failure to amend the Howard Canyon Reconciliation Report as ordered by the Oregon Land Conservation and Development Commission would have significant legal impacts upon Multnomah County. The Commission could adopt an enforcement order requiring Multnomah County to make these changes. Alternatively, Multnomah County could challenge the action of the Land Conservation and Development Commission in the courts. Either action would result in legal costs, with no certainty that Multnomah County would prevail.

**V. CONTROVERSIAL ISSUES:**

The Howard Canyon quarry site has been a controversial issue since the beginning of the County's Periodic Review of our Comprehensive Framework Plan in 1987. All three of the changes described above have the potential to be controversial, with opponents of the quarry potentially objecting to all three items listed under Background/Analysis, and the quarry operator potentially objecting to Item #2.

**VI. LINK TO CURRENT COUNTY POLICIES:**

This action would be the final step of the work to implement Goal 5 of the Oregon Statewide Planning Program (protection of natural resources) for significant streams and mineral and aggregate resources in the vicinity of the Howard Canyon quarry site in the East of Sandy River Rural Area. The Goal 5 work, in turn, is a portion of Multnomah County's periodic review work order, originally begun in 1987.

**VII. CITIZEN PARTICIPATION:**

Notice of this hearing was mailed to the owner of the quarry property owner, his attorney, all property owners within the defined "impact area" (1,000 feet from the aggregate site), and all property owners along Salzman, Howard, Knieriem, and Littlepage Roads who may be most affected by future quarry operations. Notice was also mailed to all members of the East of Sandy River Rural Area Plan Citizens' Advisory Committee, for their information.

**VIII. OTHER GOVERNMENT PARTICIPATION:**

No other agencies have commented on the proposed amendments to the Howard Canyon Reconciliation Report.

## ORDINANCE FACT SHEET

### **Ordinance Title:**

An Ordinance amending the Comprehensive Framework Plan Volume 1 Findings -- Howard Canyon Reconciliation Report in fulfillment of the Periodic Review Work Program tasks for Statewide Planning Goal 5 resources in the vicinity of the Howard Canyon quarry site.

### **Give a brief statement of the purpose of the ordinance including rationale for adoption, description of persons benefited, alternatives explored:**

This ordinance will revise the Howard Canyon Reconciliation Report to reflect changes directed by the Oregon Land Conservation and Development Commission on March 7, 1996 (Work Task Approval Order 96-WKTASK-00588 attached). The Commission directed Multnomah County to 1) add back the western-most 1,000 feet of the site into the area found to be a significant aggregate site, 2) remove language from the report requiring periodic noise studies by conducted by the mine operator in order to verify compliance with DEQ noise standards, and 3) remove language giving discretion to the County Engineer to make additions to the required traffic management plan studies associated with any request to remove aggregate material from the site.. If Multnomah County adopts this change, we will have completed periodic review for the Howard Canyon area and the Land Conservation and Development Commission will make no further review of the County's periodic review work task.

The changes are fully described in the Background/Analysis section of the attached Agenda Report - Ordinance Supplement.

The only alternative to this proposed action would be refusal to follow the order approved by the Oregon Land Conservation and Development Commission. This would result in significant legal issues and problems for Multnomah County.

### **What other local jurisdictions have enacted similar legislation?**

All local jurisdictions are required to inventory significant natural and environmental resources within their boundaries pursuant to Goal 5 of the Oregon Statewide Planning Program.

### **What is the fiscal impact, if any?**

No fiscal impact to the County has been identified as a result of this action. There is a potential for future fiscal impact on the County if, in response to code enforcement complaints, the County conducts a noise analysis of the quarry operations to measure compliance with state standards. Failure to enact the order approved by the Oregon Land Conservation and Development Commission would result in legal costs to Multnomah County of an undetermined amount.

### SIGNATURES

Person filling out form: \_\_\_\_\_

*Donald H. Hancock*

Planning and Budget (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official: \_\_\_\_\_

*Robert E. Nicholas*

## 1                   BEFORE THE BOARD OF COUNTY COMMISSIONERS

## 2                   FOR MULTNOMAH COUNTY, OREGON

3                   ORDINANCE NO. \_\_\_\_\_

4  
5           An Ordinance amending the Comprehensive Framework Plan Volume 1 Findings to include the  
6 Howard Canyon Reconciliation Report, as revised and amended by the Board, in fulfillment of the  
7 Periodic Review Work Program tasks for Statewide Planning Goal 5 resources in the Howard Canyon  
8 area..

9  
10          Multnomah County Ordains as follows:

11  
12   Section I. Findings.

13  
14          (A) On September 22, 1994, the Multnomah County Board of Commissioners adopted  
15 Ordinance #798, which adopted the "Howard Canyon Reconciliation Report" as part of the Multnomah  
16 County Comprehensive Framework Plan.

17  
18          (B) The "Howard Canyon Reconciliation Report" includes significance determinations, ESEE  
19 analyses, protection programs, and other requirements for implementing Goal 5 of the Oregon  
20 Statewide Planning Program specified in ORS 660-16 Division 33 in regards to three significant  
21 streams, Big Creek, Knierem Creek, and Howard Canyon Creek in the East of Sandy River rural area.

22  
23          (C) On October 21, 1994, this ordinances were transmitted to the Oregon Department of Land  
24 Conservation and Development for their consideration in fulfilling the requirements of Periodic  
25 Review.

1 (D) On February 7, 1995, the Director of the Oregon Department of Land Conservation and  
2 Development issued a report citing specific deficiencies in Multnomah County's submitted ordinance.

3

4 (E) On February 28, 1995, the Director of the Oregon Department of Land Conservation and  
5 Development issued a supplemental report which, after considering Multnomah County's responses to  
6 the issues raised in the February 7, 1995 report, maintained that the County's ordinance was deficient in  
7 meeting the requirements of Periodic Review.

8

9 (F) Multnomah County agreed to postpone consideration of the Howard Canyon Reconciliation  
10 Report by the Land Conservation and Development Commission in order to consider amendments  
11 which would address the Oregon Land Conservation and Development Commission's objections to the  
12 Report.

13

14 (G) As a result, Multnomah County adopted Ordinance No. 833 on September 7, 1995, which  
15 amended the Howard Canyon Reconciliation Report in order to address the deficiencies identified by  
16 the Department of Land Conservation and Development.

17

18 (H) On March 7, 1996, the Oregon Land Conservation and Development Commission  
19 acknowledged the Howard Canyon Reconciliation Report as consistent with Statewide Planning Goal  
20 5, except that the Commission directed a revision to the report to 1) add back the western-most 1,000  
21 feet of the site into the area found to be a significant aggregate site, 2) remove language from the report  
22 requiring periodic noise studies by conducted by the mine operator in order to verify compliance with  
23 DEQ noise standards, and 3) remove language giving discretion to the County Engineer to make addi-  
24 tions to the required traffic management plan studies associated with any request to remove aggregate  
25 material from the site.

26

(i) As a result, Multnomah County must revise the Howard Canyon Reconciliation Report to reflect the Land Conservation and Development Commission's direction.

Section II Amendment of Framework Plan Text

Multnomah County Comprehensive Framework Plan Volume 1 Findings is hereby amended to include the changes to the Howard Canyon Reconciliation Report. These changes are shown in strike-out/underline form as Exhibit A, attached.

ADOPTED THIS 20th day of June, 1996, being the date of its second reading before the Board of County Commissioners of Multnomah County.


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

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Beverly Stein, Chair

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
MULTNOMAH COUNTY, OREGON

  
Sandra N. Duffy, Chief Assistant

# EXHIBIT “A”

the Reconciliation Report development.

The last chapter of the "Reconciliation Report" is the "Conflict Resolution and Protection Program". This chapter reconciles conflicts between each Goal 5 resource and other uses and/or other Goal 5 resources. The chapter also reaches conclusions concerning the appropriate level of protection and suggests specific protection strategies. Subsection "B" discusses previously identified ESEE consequences for each conflicting use and reconciles any differences to reach conclusions concerning whether conflicting uses should be allowed. Subsection "C", "Resource Protection", determines the level of protection and discusses a protection program for each of the Goal 5 resources.

The "Reconciliation Report" is considered an amendment to the Multnomah Comprehensive Framework Plan. The "Reconciliation Reports" include both findings and policy recommendations. Policy recommendations will be incorporated into the Comprehensive Framework Plan by separate actions by the Multnomah County Planning Commission and Board of County Commissioners pursuant to the Multnomah County Code and state statutes. Also, some subsequent Planning Commission and Board actions may be required to implement the full set of strategies outlined in the protection programs.

The "Reconciliation Report" is intended to satisfy in part the requirements of the Land Conservation and Development Commission's Remand Order 93-RA-876 and satisfies all other statewide goal requirements of the county's work program approved by the Commission, WKPROG - 0038.

On October 21, 1994, Multnomah County transmitted the completed Reconciliation Report to the Department of Land Conservation and Development. The Department received one objection to the Howard Canyon Reconciliation Report, from an attorney representing the Howard Canyon Quarry. On February 7, 1995, the Director of the Department of Land Conservation & Development issued a report which found flaws in the Howard Canyon Reconciliation Report. In response to County and objector comments, the Director issued a revised report on February 28, 1995, which did not change the staff recommendation regarding the Howard Canyon Reconciliation Report.

~~The attached document contains revisions intended to respond to the objections raised by the Department of Land Conservation & Development to this report. It was adopted by the Multnomah County Board of Commissioners on September 7, 1995~~

In response to the Director's report, Multnomah County made changes to the Howard Canyon Reconciliation Report, in an effort to respond to the DLCD's criticisms. On September 7, 1995, the Multnomah County Board of Commissioners adopted a revised Howard Canyon Reconciliation Report. However, the attorney representing the Howard Canyon quarry filed seven objections to the County's revised document. After review, the Land Conservation and Development Commission concurred with two of these seven objections and, along with an additional minor change, directed Multnomah



County, on March 7, 1996, to make specific changes to the Howard Canyon Reconciliation Report related to the area of significance, monitoring of on-going noise issues, and County Engineer discretion. The attached document contains revisions which comply with the LCDC direction.

## A. AGGREGATE RESOURCE SIGNIFICANCE DETERMINATION

### 1. BACKGROUND

This first portion of this revised analysis is the determination of significance. The procedure for this determination is given in Oregon Administrative Rules (OAR) 660-16-000 (1) through (5). The rule directs the local government to determine whether there is sufficient information on the location, quality and quantity of the resource at a particular site. Then, based on that evidence, the local government must decide if the site is significant. The County's Comprehensive Plan will then reflect that conclusion. The prior determination of significance for this site was adopted on March 27, 1990 and concluded that the Howard Canyon site was significant and the site was included in the significant (important) site inventory. The following significance determination report is a redraft ~~and review~~ of the 1990 analysis to more closely follow the administrative rule requirements ~~and more closely determine the proven area of the significant aggregate resource.~~

### 2. LOCATION

The potential aggregate resource identified by the property owner is a cleared ridge top which runs in an east-west orientation along the section line between Section 36, Township 1 North, Range 4 East and Section 1, T. 1 S., R. 4 E., WM. The resource is a Boring Lava Formation that comprises the ridge between Knieriem / Ross Creek on the north and Howard Canyon Creek on the south. The formation covers portions of tax lots 25, 71, and 13 in Section 36 and tax lots 16, 17, 2 and 1 in Section 1.

The extent of the potential resource is shown on a map submitted by the property owner and confirmed by 31 test pits dug by both the property owner and the consulting firm of H. G. Schlicker & Associates, Geologists and Engineers. Maps in this Goal 5 report have been prepared by County staff, but are based upon the map submitted by the property owner. The location of the test pits are shown on the property owner's map and on a map in the appendix of a January 9, 1989 report entitled "Geologic Reconnaissance, Howard Canyon Quarry, East Multnomah County, Oregon," Project #88-416, prepared by H.G. Schlicker & Associates, Inc., Geologists and Engineers, 235 NE 122nd Avenue, Suite 315 [now 300], Portland, Oregon, 97230. ~~Unfortunately, the test pit sites on these two maps do not match.~~ The 22 page Schlicker report is incorporated in its entirety by reference as findings. That report did not map the boundary of the resource, only the location of the test pits. The westernmost test pit, as shown on the Schlicker report test pit map, is actually about 1000 feet from the western boundary of the resource as drawn on the property owner's map, ~~which shows the western most test pit to be approximately 1,300 feet from the western boundary of the resource.~~ Except for the exact westerly extent of the resource, Multnomah County accepts and believes the aggregate resource location information cited ~~although the test pit sites on the two maps do not match, they cover the same general areas.~~ However, lacking any conflicting information, the property owner's boundary will be used for this Goal 5 analysis. ~~the western boundary of the proven aggregate resource is approximately 1,000 feet easterly of the potential resource boundary claimed by the property owner.~~

### 3. QUANTITY

On page three of the January 9, 1989 Schlicker report it reads:

#### Quantity

The basalt occupies the upper 50 feet or more of the ridge crest except for the thin Loess overburden. The ridge rock deposit is more than 4200 feet long and 350 feet wide and contains at least 33 acres of ground. The volume of rock in place is then  $(4200' \times 350' \times 40') / 27 = 2,177,778$  cu yards. When rock is crushed it expands about 25% therefore the deposit will produce more than 2.7 million tons of crushed basalt.

Because the lava is believed to occupy an old stream valley and the center of the valley should be much deeper, the deposit should be thicker than it appears and an estimate of an additional 30% of rock is not unreasonable.

This additional rock would bring the total to 3.5 million tons. ...

On page one of the same report it was stated that the 31 test pits that were dug showed that, on average, there was a little over seven feet of overburden on top of the rock. The top two feet of the rock is highly weathered and is considered to also be overburden (page three). These two depths are conservatively added together to total ten feet of overburden.

At the time of the Schlicker report there had not been any drillings to determine the depth of the resource. However, from the rock exposures in the existing quarry face and the geologic knowledge of this formation there is confidence in the continuity of the resource depth across the ridgetop.

The above cited DOGAMI on-site inspection report of December 8, 1986 notes that at that time of the inspection the DOGAMI Reclamationist also believed the layer of hard rock to be approximately 40 feet thick. The report is incorporated by reference as findings.

Multnomah County accepts the above as sufficient findings in determining the quantity of aggregate material at the resource site. ~~However, the stated length of the resource site in the Schlicker Report (more than 4,200 feet) is less than the sealed length of the resource site as shown on the property owner's map (approximately 5,200 feet). This difference of 1,000 feet corresponds to the 1,000 foot differential between the most westerly test pit and the western boundary of the resource site as shown on the property owner's map. Therefore, it appears that the Schlicker report did not consider this additional 1,000 feet in their calculations of resource quantity.~~

There is only one other aggregate site in unincorporated Multnomah County for which there is sufficient information on quantity to meet Goal 5 OAR requirements. That site is the Angell Brothers Quarry which is located west of the City of Portland. Angell Brothers is estimated to contain approximately 220 million cubic yards of very good aggregate material

depleted and converted to other land uses); 15.5 - 23.3 percent for rock from Rogers Construction; and no information for rock from Gresham Sand and Gravel.

The quality of the aggregate from the Howard Canyon site is less than the one other site in unincorporated Multnomah County and is less than the closest sites in the City of Gresham. However, the Howard Canyon resource is significant when the following is considered: the aggregate does meet the State of Oregon Highway Department wear requirements, the site is the only one in unincorporated East Multnomah County with sufficient known information on quality of the resource, and there is some uncertainty regarding future production potential from the City of Gresham sites.

## **5. SIGNIFICANCE CONCLUSIONS**

~~Most of t~~This site is a significant Goal 5 Mineral and Aggregate resource site based upon the above description of the location, quantity and quality. ~~However, the area of the site west of the most westerly test pit, located approximately 1,000 feet east of the western boundary of the resource on the property owner's map, is found to be not significant, due to lack of information in the Schlicker Report and from the property owner about the resource in this area.~~

## **B. AGGREGATE RESOURCE ANALYSIS**

### **1. DESCRIPTION OF THE RESOURCE**

#### **a. Summary of Statewide Planning Goal 5 Administrative Rules**

Goal 5 requires local governments to inventory certain natural resources and develop programs to protect the resources that are determined to be significant. The Howard Canyon aggregate resource was determined to be significant in the preceding section A "Significance Determination." This Resource Analysis section is the second portion of the revised Goal 5 work on the Howard Canyon aggregate resource. The requirements for this analysis are given in OAR 660-16-005 and 660-16-010. An additional guide in the process is a May, 1990 technical bulletin entitled "Planning for Mineral and Aggregate Resources Under Statewide Planning Goal 5" by the Oregon Department of Land Conservation and Development (DLCD).

This section will address the part of the administrative rules which direct the local government to: (1) identify land uses which would conflict with the resource, (2) analyze the economic, social, environmental, and energy consequences of allowing, limiting or prohibiting the mining and the conflicting uses, and (3) determine the level of protection for the resource. The last task, the determination of the level of protection will not be fully resolved in this section B, but will be concluded in Chapter IV which will also include other Goal 5 resources.

#### **b. Site Description**

This aggregate resource is a cleared ridge top which runs in an east-west orientation along the section line between Section 36, Township 1 North, Range 4 East and Section 1, T. 1 S., R. 4 E., WM. The resource is a Boring Lava Formation that comprises the ridge between the canyons of Big Creek and Knieriem/Ross Creek on the north and Howard Canyon on the south. The formation covers portions of tax lots 25, 71, and 13 in Section 36 and tax lots 16, 17, 2 and 1 in Section 1. The extent of the resource is shown on a map submitted by the property owner ~~(except for the western most 1,000 feet of length as shown on that map)~~ and confirmed by 31 test pits dug by the applicant and the consulting firm of H. G. Schlicker & Associates, Geologists and Engineers.

The geologic process that resulted in this ridge top formation occurred from basalt lava pouring from boring vents into and filling stream valleys that existed about 2 million years ago. Since that time streams have cut new channels and valleys into the softer "Troutdale Formation" that is between the lava filled valleys. As a result, the former valleys are today's ridge tops.<sup>1</sup>

The basalt lava resource occupies the upper 50 feet or more of the ridge crest and is more than 350 feet in width. The width of the entire ridge is approximately 700 feet and the ground surface ranges from 780 feet to 860 feet in elevation. Access to the resource area is by two private drives, one connecting with Knieriem Road on the north side of the ridge and one connecting with Howard Road on the south side.

### **c. Existing and Anticipated Mining Activities**

- (i) Existing Mining Activities. The following description of the existing mining activities at the Howard Canyon site is from a site inspection report written by Allen H. Throop, Reclamationist with the Oregon Department of Geology and Mineral Industries (DOGAMI):

This inspection was conducted to determine if this site remains qualified for a Grant of Total Exemption. The total exemption remains valid until such time as commercial production exceeds 5,000 cubic yards per year.

... The site was active at the time of the visit. Two locations are being worked. The biggest disturbance is a two-acre area near the northeast corner of Section 1. Approximately one acre is an extraction area of diced basalt. The other acre has been used to store overburden which has been stripped off of the basalt. Mr. Muck was ripping some of this basalt for later crushing at the time of this visit. According to the owner and operator, most of the crushed material is used on-site for the logging road construction on contiguous parcels owned or being logged by Mr. Muck. Such production is exempt from the 5,000 yard limit under on-site construction exemption.

The second site being actively mined is an outcrop of columnar basalt

this operation as it is a hilltop removal project. ...

The rock deposit should be easy to reclaim providing the topsoil resource is properly stored and then replaced over the mine area. Once an adequate area is opened up for mining, which will be approximately five acres, topsoil stripped from the expansion areas will be directly reapplied to the mined out pit.<sup>4</sup>

## **2. IMPACT AREA**

Identification of an impact area surrounding the resource is required by OAR 660-16-000(2). The impact area is the area in which specific conflicting uses may adversely affect the resource. However, aggregate resources, which are "protected" for eventual extraction, are different from other Goal 5 resources in this part of the analysis. Not only must the impact area include an area that includes uses that could adversely affect the resource, but the impact area must also encompass those land uses which could be affected by the presence of the aggregate resource (expected extraction activities).

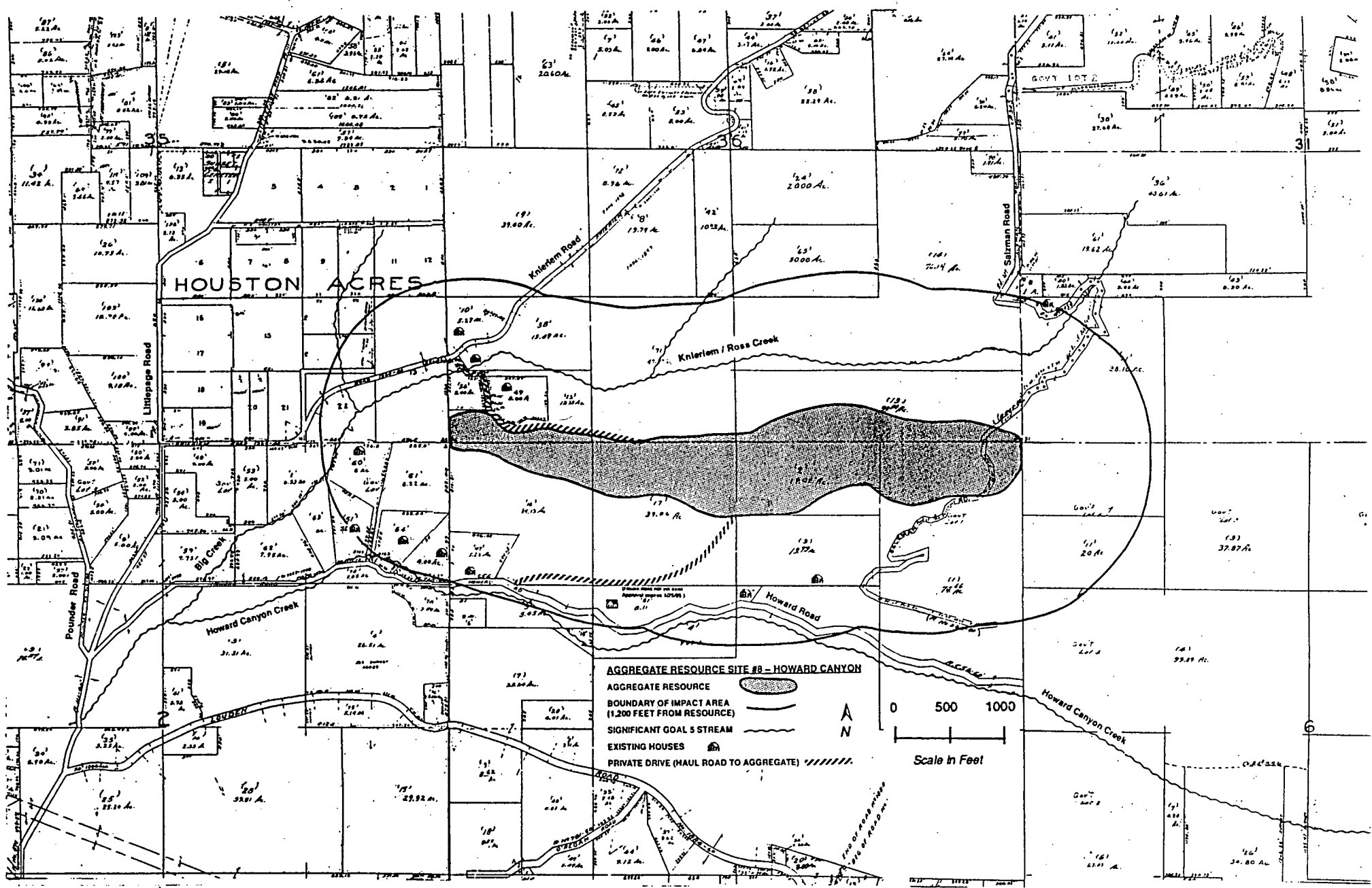
The description of the impact area for this resource falls into two categories. The first impact area is a mapped distance surrounding the entire known aggregate resource. The second impact area is a description of specific points and segments in the transportation network of East Multnomah County.

### **a. Impact Area Description**

In the process of mapping an impact area for an aggregate resource a very important consideration must be in the forefront: the larger the area, the more properties that will receive restrictions on future permitted future land uses if the aggregate site is, in the later stages of the Goal 5 analysis, determined to meet the standards for protection. Therefore, an impact area that extends farther than the distance in which conflicts will actually occur, results in unnecessary development restriction on some property owners.

Noise, dust, and blasting associated with extraction and processing of aggregate resources may adversely affect surrounding land uses. Conversely, complaints expressed by surrounding property owners about those effects, as well as complaints about visual concerns and traffic may influence how aggregate is mined. In addition, there are Goal 5 inventoried "Significant Streams" to the north and south of the subject aggregate resource for which extraction and processing activities may conflict. To address these potential impacts, Multnomah County believes that an impact area of 1,200 feet is appropriate.

A noise assessment study of this site, prepared for the aggregate property owner, has been submitted to the County. A map of the area surveyed as part of the noise analysis is shown on Page III-49 (it is Figure 2 in the original noise analysis report). As indicated by the map, the noise analysis did not consider impacts from mining on the western-most 1,000 feet of the proposed aggregate site. At seven different distant locations, predictions of noise levels were made based upon the mining equipment located in the center of the



resource on both the north and south sides. Typical mining equipment sound levels used in the test were those for a dozer, front end loader, jaw crusher, screens, cone crusher, and generator set. At receiver point number 4 the sound level, without any mitigation methods such as berms, exceeded the DEQ noise standard. At receiver point number 5 the sound levels, again without berms, did not exceed the DEQ noise standard.<sup>5</sup> Using the scale shown on a map within the report, County staff has estimated that the distances between the noise source and the receiving points were about 1,000 feet for number 4 and about 1,200 feet for number 5. The 1,200 foot distance is thus determined to be valid estimate of the range of noise conflicts because it is the distance in which DEQ standards could be met without berms – a distance greater than necessary if berms were in place. Noise from blasting was addressed in a subsequent March 13, 1990 addendum to the February 19, 1990 noise study by the same consultant. The report concluded:

We have found at other quarry sites similar in layout to that at Howard Canyon that blasting related sound can be reduced effectively by using berms. If a berm were located around the initial start-up area to barrier residences to the south, blasting noise could be reduced to meet DEQ standards at all residences. Once the quarry operation is moved into the mountain, the natural barrier provided by the rock formation will be adequate to insure DEQ standards are met at all residences without the need for a man-made barrier.

State DEQ noise standards do not apply to trucks engaged in interstate commerce but would apply to trucks and equipment that were permanently on-site during extraction and processing activity. For a further justification of the impact area chosen see section C.2.b.

The 1,200 foot distance also includes the drainages from the aggregate resource area down to the Howard Canyon Creek, Big Creek, and Knieriem/Ross Creeks. ~~These creeks flow into Big Creek.~~ The 1,200 foot distance includes all three ~~the two upper creeks~~ at least in part. The stream lengths that fall within the impact area are sufficient to address all conflicts that could occur between the aggregate resource and the stream resources – any erosion problem into one portion of the stream is also a conflict downstream.

There is confidence that the chosen distance is a reasonable balance between resolving potential conflicts and not burdening more property owners than necessary with additional land use regulations. The difference in elevation of the resource and the surrounding lands could result in extraction activities, over time, to progress into the ridge to where they would take place in a modified "bowl" below the ridge top. In this situation, impacts associated with noise, dust, blasting, and visibility of the operation would be lessened for surrounding properties.

#### **b. Area Road Limitations on Resource Protection**



(iii.) Traffic Volumes: Multnomah County has no information on existing traffic volumes for Knieriem, Howard, or Littlepage Roads in the vicinity of the proposed mine. Local roads are designed to carry up to 2,000 trips per day (1,000 per lane) at an acceptable level of service. They are not intended to carry heavy commercial traffic. Evans Road and Gordon Creek road to the west of the site are rural collectors, with a capacity of up to 6,000 trips per day (3,000 per lane) at an acceptable level of service. Recent traffic counts for Gordon Creek Road south of Rickert Road show 800 trips per day. Recent traffic counts for Evans Road south of Pounder Road show 370 trips per day.

In conclusion, the following problems exist regarding area roadways surrounding the Howard Canyon quarry site:

- (i.) Access to the quarry site are from local roads which are not designed to carry significant amounts of commercial traffic. Since these roads run through areas designated for Commercial Forest Use, they do contain intermittent levels of commercial forestry traffic. However, the proposed quarry would most likely result in a much higher and more consistent level of commercial traffic.
- (ii.) Existing traffic counts on adjacent local roads are unknown (however, given traffic counts on nearby rural collector roads, it appears that these local roads are not operating at or near their capacity for traffic).
- (iii.) Knieriem Road and part of Littlepage Road are designated bikeway routes. Significant commercial truck traffic could pose problems for bicyclists on these roadways since existing improvements are inadequate.
- (iv.) Existing structural sections on adjacent local roadways appear to be inadequate to handle projected amounts of commercial truck traffic.
- (v.) Significant constraints for commercial truck traffic exist on bridges and viaducts exiting the rural community East of the Sandy River.

### 3. CONFLICTING USES

The Goal 5 Rule requires identification of conflicting uses. A conflicting use is one which, if allowed, could adversely affect a Goal 5 resource site. Identifying conflicting uses is primarily done by examining uses authorized by zoning districts within the impact area.

There are two zoning districts within the impact area (the resource site plus a 1,200 foot deep perimeter area): Commercial Forest Use (CFU) and Exclusive Farm Use (EFU). The CFU zoned portion covers approximately ~~five-sixths~~ ~~nine-tenths~~ of the total impact area with EFU zoning on the remainder. Both zoning districts require a minimum parcel size of 80 acres for the creation of new parcels.

- (i) CFU District. The following uses allowed by the Commercial Forest Use district within the impact area may conflict with or be impacted by mining activities on the resource site:

- Residential uses including the following as provided by the Administrative Rules:

Forestland dwellings

Alteration, restoration or replacement of a lawfully established dwelling

A mobile home in conjunction with an existing dwelling as a temporary use for the term of a hardship suffered by the existing resident or a relative

Private accommodations for fishing occupied on a temporary basis

Private seasonal accommodations for fee hunting operations

Residences are defined by the Oregon Department of Environmental Quality (DEQ) as "noise sensitive property." OAR 340-35-015(38) reads:

"Noise Sensitive Property" means real property normally used for sleeping, or normally used as schools, churches, hospitals or public libraries. Property used in industrial or agricultural activities is not Noise Sensitive Property unless it meets the above criteria in more than an incidental manner.

In the CFU zoned portion of the impact area there are six existing residences and one unexpired approval for a residence. The closest residences to the aggregate resource are two houses north of the west end of the resource. The two houses are approximately 400 and 500 feet away from the aggregate resource and are located along the private access drive connecting to Knieriem Road.

The CFU zoned portion of the impact area covers portions or all of ~~thirteen~~ sixteen different tax lots that do not contain a dwelling. More than one-half of those tax lots are under the same ownership. Under the OAR provisions adopted by LCDC on February 18, 1994, only one dwelling is allowed per "tract." A "tract" means all contiguous parcels under the same ownership. There appears to be a maximum potential for seven more houses. The more realistic estimate may actually be only four more houses when considering the various new OAR approval criteria. Regardless, the existing and potential residential uses both impact and are impacted by aggregate extraction activities.

- (ii) EFU District.

- Residential uses including the following as provided by the Administrative Rules:

Dwelling customarily provided in conjunction with farm use

A dwelling on property used for farm use occupied by relative whose assistance in management of the farm is required by farm operator

One single-family dwelling on a lawfully created lot or parcel (optional provision using date of ownership, soil productivity ratings, and other criteria)  
A mobile home in conjunction with an existing dwelling as a temporary use for the term of a hardship suffered by the existing resident or a relative  
Single family residential dwelling, not provided in conjunction with farm use  
Seasonal farmworker housing as defined in ORS 197.675  
Alteration, restoration or replacement of a lawfully established dwelling

All of the above residential uses are "noise sensitive property" [OAR 340-35-015(38)]. In the EFU zoned portion of the impact area there ~~is one~~ are five existing residences. This closest residence is approximately 850 feet away from the aggregate resource.

There ~~is one~~ are two tax lots within the EFU zoned portion of the impact area that do not contain a residence. The existing and potential residential uses both impact and are impacted by aggregate extraction activities.

#### e. Other Goal 5 Resources

The following Goal 5 resources are within the impact area:

(i.) Big Creek

(ii) Knieriem/Ross Creek

(iii) Howard Canyon Creek

These inventoried significant Goal 5 streams are within the impact area. Harm to fish habitat could result if there was inadequate soil erosion control measures associated with mining activities because drainages from the ridgetop aggregate resource location flow to the north and west into the Big and Knieriem/Ross Creek and to the south into the Howard Canyon Creek. Consequently, extraction activities are considered to be a conflict with these Goal 5 resources.

#### 4. ESEE ANALYSIS

*OAR 660-16-005 (2) Determine the Economic, Social, Environmental, and Energy Consequences: If conflicting uses are identified, the economic, social, environmental and energy consequences of the conflicting uses must be determined. Both the impacts on the resource site and on the conflicting use must be considered in analyzing the ESEE consequences. The applicability and requirements of other Statewide Planning Goals must also be considered, where appropriate, at this stage of the process. A determination of the ESEE consequences of identified conflicting uses is adequate if it enables a jurisdiction to provide reasons to explain why decisions are made for specific sites.*

resulting economic effect will also be higher costs for this material for most of the unincorporated East Multnomah County.

- Big Knieriem/Ross and Howard Canyon Creeks

If the interpretation of "fully allowed" for these conflicting significant Goal 5 resources was "zero tolerance" of any adverse drainage impacts from an extraction operation, then the resulting economic effect on the aggregate resource would most likely be total prohibition of extraction activities. This concept is, however, unrealistic and improperly selective in not considering that several other land uses along the creeks such as forestry and farming practices, and residentially associated activities, like runoff from driveways, contribute some amount of erosion into the waters entering the creeks.

Staff from the Department of Geology and Mineral Industries and the Department of Environmental Quality have verified that they are confident that there is enough separation between the extraction area and these significant Goal 5 streams to accommodate holding ponds that would catch enough soil to ensure that the drainage that leaves the ponds would meet applicable water quality control standards.

The resulting economic effect of "zero tolerance" or severely strict erosion control standards would be the same as found in (a) above.

(ii) Economic Effect on Conflicting Uses if Development of the Aggregate Resource is Fully Allowed

- Residential Uses

During public hearings in 1990 there were strong opinions expressed by several property owners near this aggregate site that the value of their homes would be reduced due to operation of the quarry so close to their property. Also, on record in the County Planning Offices are letters from four property owners on Howard Road within the 1,200 foot impact area who commented on the property value issue. In each of the four letters the property owner stated that they have "no doubt" that "definite" and "significant" reduction in property values will result from extraction and rock transport activities. The basis for the residents concerns were primarily about the noise and dust from a mining operation and noise and safety concerns about truck traffic passing their properties on the inadequately improved Howard Road.

Even though the property owners were sincere in their feeling that the resale value of their homes would be significantly affected, there exists no convincing evidence in support of that position (ie. studies, reduction in appraised valuation or Board of Equalization petitions). See LCDC Remand Order Issue #2 and section C.2.h. of this chapter. In addition to the evidence requirement in Remand

important to Multnomah County.

A protection program to allow full development of the aggregate resource may have the economic effect of prohibiting new residential uses to be built over or near the resource area and require new residences in the impact area to assume a portion of the obligation to mitigate conflicts. Mitigating surface mining impacts typically involves building design and orientation considerations, sound insulation, and visual and noise screening. The costs of such measures will impact the builder of a new home in the impact area.

- Big Knieriem/Ross and Howard Canyon Creeks

The County has no knowledge of any adverse economic impact that a mineral extraction operation would have on these streams if all extraction and processing activities met State operational requirements.

## **b. Social Effects**

### **(i) Social Effect on Use of the Aggregate Resource if Conflicting Uses are Fully Allowed**

- Residential Uses

The addition of approximately nine new residences in the impact area would increase the potential for complaints to the mining operator regarding noise, dust, vibration, etc. (The number of potential residences cannot be definite because of the complexity of the new OAR's for farm and forest lands; the potential may actually be fewer.) If the new residences were located on top of or too near the aggregate resource the result would either be severe modification of mining operations or outright prohibition of mining.

- Big Knieriem/Ross and Howard Canyon Creeks

Any mining must be conducted in a manner that does not impact these Significant Goal 5 resources.

### **(ii) Social Effect on Conflicting Uses if Development of the Aggregate Resource is Fully Allowed**

- Residential Uses

For the ~~six~~ dozen existing residences in the impact area the social consequences resulting from full development could be a perceived reduction in the quality of home life from any noise and dust produced during mining operating hours.

Registered Professional Engineer (acoustical) Mr. Standlee has determined that noise from blasting, machinery and rock crushing will be well within DEQ standards as measured at existing dwellings in the area. Mr. Standlee's testimony was contracted for by the aggregate operator. The County-accepts the State of Oregon DEQ standards as providing an appropriate basis for determining whether or not noise is an adverse social impact. DEQ has established noise standards which are measured at the point of reception and, therefore, we conclude they are designed to protect adjacent properties. It is understood that DEQ standards are designed to meet the legislative policy to protect the health, safety and welfare of Oregon citizens. Because DEQ standards will be met by the proposed use at the quarry, it is concluded that social impacts of the resource are minimal on the conflicting use.

Crushing equipment previously used at the site has a DEQ air contaminant discharge permit which requires the crushing machinery to control dust. DEQ permit limits are designed to protect the health, safety and welfare of the citizens of Oregon and, therefore, it is concluded that DEQ standards present an appropriate basis for determining whether the impact would have an adverse effect on the conflicting use.

Dust can be expected to be produced from aggregate truck traffic on either of the long unpaved private access drives that connect the public road and the resource site. To ensure minimal dust effects on homes in the impact area, concerns regarding truck traffic speed limits on the drive and the type of driveway improvements would be appropriate issues to address in developing any operational standards for the site. Measures, such as retention of vegetative buffers, and watering, oiling, or paving the private drive that is used are options to be considered to minimize dust.

The County received testimony from adjacent residents expressing concern about the adequate enforcement of noise and dust standards, and the ability or willingness of the mine operator to obey such standards. Therefore, an effective enforcement program to ensure that noise and dust standards are met by the quarry operation is important to Multnomah County.

The social effect on new residential uses in the impact area if the aggregate resource is developed fully would also include the above discussion. In addition, the new residences, under full resource use (protection), may not be permitted to build and live at this location at all or at least will have fewer choices on home location, orientation, design, and views.

- Big Knieriem/Ross and Howard Canyon Creeks

There may be some social perception that the "natural state" of the stream is compromised by noise arriving from extraction and processing activities, but that noise, at expected levels, will have no impact on fish habitat.

### c. Environmental Effects

#### (i) Environmental Effect on Use of the Aggregate Resource if Conflicting Uses are Fully Allowed

- Residential Uses

The addition of approximately nine new residences in the impact area, if sited in a manner that causes the quarry to violate noise control standards, would force a mining operator to either make severe modifications in mining operations or would result in an outright prohibition of mining. The result of these situations are discussed above as economic consequences.

- Big Knieriem/Ross and Howard Canyon Creeks

"Allowing fully" these Significant Goal 5 creeks is accepted to mean maintaining the attributes of the creeks that qualified them as "Class 1 waters" as defined in the State Forest Practices Act. The effect on the aggregate resource is the requirement to put operational measures in place to ensure the fish habitat will not be adversely affected. Multnomah County can request that mining operation plans at the application stage with DOGAMI also be reviewed by other state agencies such as the Oregon Fish and Wildlife.

#### (ii) Environmental Effect on Conflicting Uses if Development of the Aggregate Resource is Fully Allowed

- Residential Uses

Fully allowing development of the mineral resource could result in increased noise, dust and vibration. The majority of the existing conflicting residential uses that would experience these effects are located at the western end of the resource site. Such development, however, would have to be conducted in compliance with environmental control standards. The consequences of those effects are discussed above as social issues. No adverse environmental impacts, that cannot be operationally mitigated, are foreseen.

- Big Knieriem/Ross and Howard Canyon Creeks

There would be no adverse environmental effect on the creeks to the south, west, and north of the aggregate resource by an "allowed fully" mining activity if the mining were conducted under current state environmental control measures. The larger the mining extraction activities occurring at one time, the more difficult it would be to meet those environmental standards. Based upon submitted expert testimony there is confidence that mining at this site, at least at a rate of

county, or locations in the county where material is transshipped from outside the county. These longer distance deliveries use additional energy that would not be consumed if material was available from the Howard Canyon resource.

- Big, Knieriem/Ross, and Howard Canyon Creeks

Energy effects of allowing fully (protection) these creeks will be the energy the operator will expend in meeting State DEQ water quality and erosion standards.

(ii) Energy Effect on Conflicting Uses if Development of the Aggregate Resource is Fully Allowed

- Residential Uses

Operation of the aggregate resource on the site is not expected to increase or decrease energy consumption for existing residential uses.

Allowing full development of the aggregate resource, besides prohibit some homes from occurring, could require new homes that are approved to expend energy in constructing buffering measures such as earthen berms or require more energy in the need for additional sound insulation in the construction of the home.

- Big, KnieriemRoss, and Howard Canyon Creeks

No energy effects are foreseen.

**e. Other Applicable Statewide Planning Goals**

OAR 660-16-005(2): " ... The applicability and requirements of other Statewide Planning Goals must also be considered, where appropriate, at this stage of the process. ..." The following additional Statewide Planning Goals apply to this ESEE analysis:

(i) Goal 3 – Agricultural Land

Goal 3 applies to those lands zoned Exclusive Farm Use: Tax lots 16 and 43, Section 1, T. 1 S., R. 4 E.; and tax lots 1, 51, 55, 60, 61, 63, and 64, Section 2, T. 1 S., R. 4 E., WM. Only tax lot 16 in Section 1, on which a small portion of the aggregate resource is mapped, is of sizable acreage (34 acres). All of the other tax lots range in area from 4 to 8 acres and can not be expected to be any more than part-time farm endeavors by the property owners.

Counties may authorize those nonfarm uses defined by commission rule that will not have significant adverse effects on accepted farm or forest practices. The review standards for aggregate mining are given in OAR 660-33-130(5)(a)&(b). Mining



III-49

Howard Canyon Aggregate

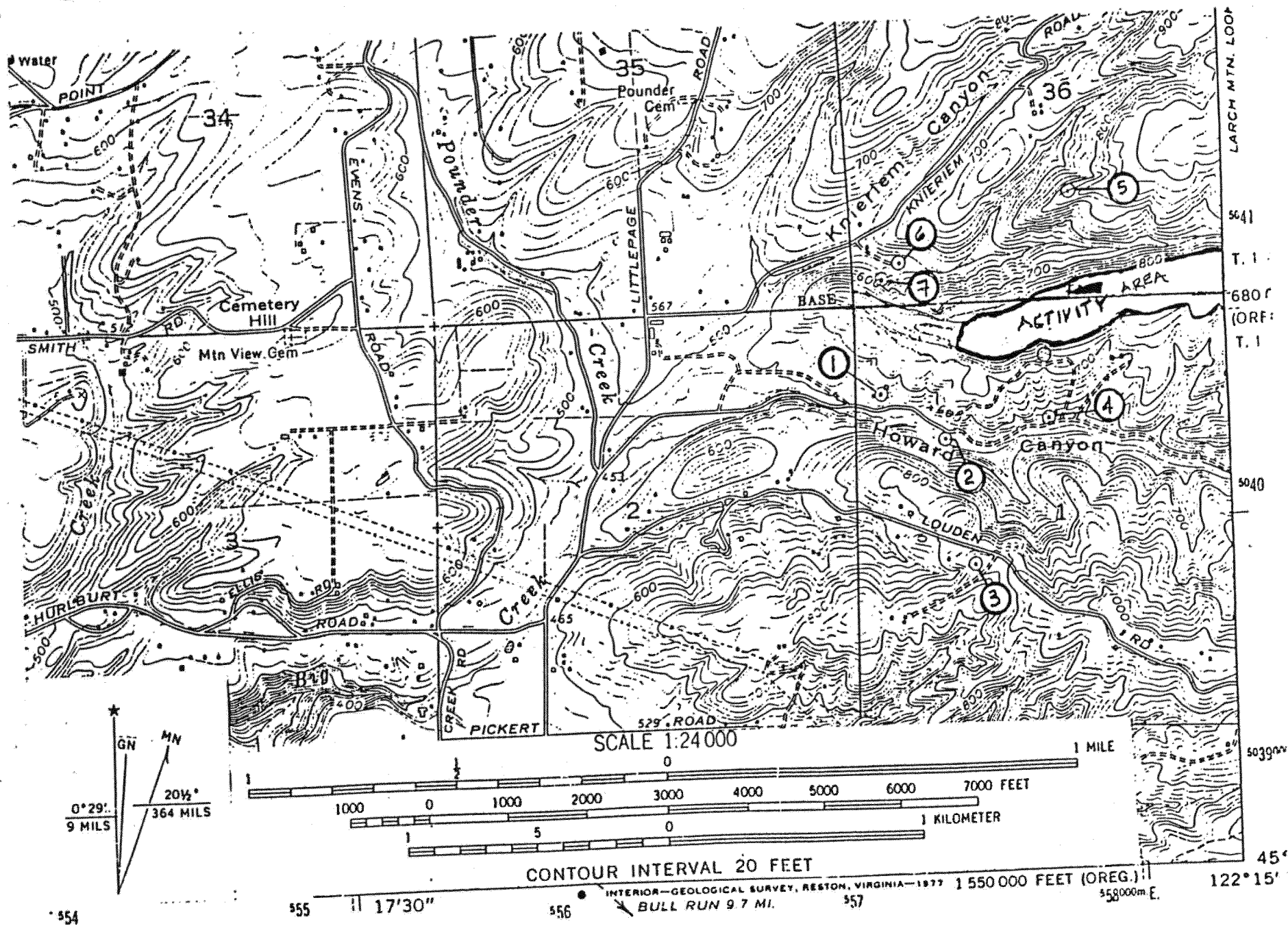


Figure 2  
Vicinity Map

- Parks, including Private parks, playgrounds, hunting and fishing preserves and campgrounds and Parks, playgrounds or community centers owned and operated by a governmental agency or a nonprofit community organization
- A winery as described in ORS 215.452

**d. Program to Achieve the Goal** – OAR 660-16-010 requires, based on the determination of the economic, social, environmental and energy consequences, that a jurisdiction must "develop a program to achieve the Goal." Following is the program for protection of the Howard Canyon aggregate resource in accordance with the determination to "Limit Conflicting Uses" (3C level of resource protection).

- (i) Comprehensive Framework Plan Policy 16-B and the Zoning Code shall be amended to include items required by the LCDC Remand Order.
- (ii) Multnomah County shall amend Comprehensive Framework Plan Policy 16-B to identify the Howard Canyon aggregate resource as 3C and acknowledge the impact area identified in the ESEE Analysis as the appropriate area for regulation of conflicting uses. All of the following quarry development conditions shall also be made a part of the Plan Policy language specific to this site and shall supercede corresponding less restrictive provisions in the Zoning Code (MCC 11.15).
- (iii) A mapped plan designation and overlay zoning district "extraction zone" shall be adopted to protect the aggregate resource area that is appropriate to mine. Within this area only aggregate extraction and processing, land reclamation, farming and forestry activities would be permitted.

The extraction area for the Howard Canyon site shall be the mapped area of the aggregate resource ~~(note—this does not include the westerly 1,000 feet of the area shown on the applicant's map of the resource, since this area was found not to be significant in Chapter III).~~

- (iv) A plan designation and overlay zoning district "impact area" extending 1,200 feet around the "extraction zone" shall be adopted. Within the "impact area" overlay zone some future conflicting uses would not be allowed and other conflicting uses such as new homes would be required to address certain setbacks and orientation requirements so as not to cause approved mining activities within the "extraction zone" to violate State standards for noise levels, air quality, etc.
- (v) For the area of the aggregate resource site subject to an Oregon Department of Geology and Mineral Industries (DOGAMI) operational permit, Multnomah County deems Oregon Department of Environmental Quality (DEQ) standards for noise levels, air quality, and water quality to be appropriate to protect the health, safety and welfare of citizens and to be appropriate to protect the land and water resources within the impact area. The County will request participation by DEQ and the Oregon Department of Fish and Wildlife in the review of any DOGAMI operational min-

ing permit at this site. No nonexempt mining operation shall commence without DOGAMI approval of the proposed permit, after incorporating the comments and conditions suggested by DEQ and ODF&W in their review.

(vi) Phasing. At the Conditional Use review and approval of any proposed mining plan for this site the Approval Authority shall establish conditions of phased development in the amount of aggregate extracted within certain time periods. Multnomah County shall not require the number of phases between the start of mining and the eventual production cap proposed by the applicant to be greater than four. The timing between phases and the amount of aggregate extracted are directly related to the factors listed in program requirements, (vi), (vii), and (xvi).

- All of the nearby roads and the roads serving the aggregate site are rural local roads that are inadequate in construction for certain levels of heavy truck service. [See III.B.2.b. and III.B.4.e.(vii).] The ability of the roads to safely handle certain numbers and weights of trucks will directly determine the extraction limits of each phase. The findings of the Traffic Management Plan outlined in (xvi) and subsequent review and findings of the County Engineer will be the basis for the necessary information to establish the phase limits.
- ~~The Oregon Department of Environmental Quality no longer contains noise enforcement staff and, therefore, before approval of an increase to the next higher extraction total it shall be demonstrated that DEQ noise standards are satisfied at the existing extraction level allowed by the approved phase. The studies shall be by an independent consultant and paid for by the mine operator. The mine operator and the Planning Director shall agree on the cost and scope of the studies and the Planning Director shall select the consultant. In the event that the Planning Director and the mine operator do not agree on the cost and scope of the studies, the Planning Director shall make this determination. After the approval of the phase with the highest extraction total noise studies shall be conducted on an annual basis until, based upon the mining plan approved as part of the conditional use permit, intervening topography precludes the need for any further noise mitigation measures. If DEQ hires noise enforcement staff and informs the Planning Director that its staff will be able to effectively monitor noise levels at the quarry site, then the County shall discontinue separate noise studies. If mining is conducted on the portion of the site studied for noise impacts as part of the Daly-Standlee Report (see map on Page III-49) in a manner which is consistent with the manner described in the report, then no further noise analysis is necessary. For the portion of the site not considered in the Daly-Standlee Report (approximately the western 1,000 feet of the site), the mining applicant shall demonstrate through a noise study that mining in this area can meet DEQ standards for noise levels prior to approval of the Conditional Use application which allows mining activities in this area.~~
- Drainage from this hilltop aggregate site flows into Goal 5 Significant Streams which all flow into the highest rated Goal 5 Significant River, the Sandy River.

tions:

- A. Multnomah County Department of Environmental Services Rules for Street Standards
- B. AASHTO Policy on Geometric Design of Highways and Streets
- C. AASHTO Guide for Design of Pavement Structures
- D. AASHTO Standard Specifications for Highway Bridges and Manual for Maintenance Inspections of Bridges
- E. AASHTO Guide for the Development of Bicycle Facilities
- F. ODOT Standard Specifications for Highway Construction
- G. FHWA and OR Supplement Manual on Uniform Traffic Control Devices

- II. The consultant shall perform the following studies and produce preliminary and final engineering, design, and economy reports that show the results of data collection, provide roadway system characteristics, information, and factors, analyze and evaluate the effects of the proposed resource development on County Roads, and identify recommended improvements and relative cost responsibilities to accommodate local and resource development traffic. The report outline below is considered a guide; revisions to the plan may be necessary. The reports will be submitted to the County Engineer for review and approval. At a minimum, the reports must have the following components:

A. Traffic Study Section

- 1. Collect field data of existing traffic conditions;
- 2. Provide physical and operating characteristics of vehicles attending the resource development;
- 3. Provide traffic volumes forecasted by the resource development for each stage of expansion;
- 4. Identify roadways, bikeways, and walkways impacted by resource development traffic;
- 5. Identify and map resource development vehicular haul routes east of the Sandy River; and
- 6. ~~Provide other information as determined and directed by the Transportation Division.~~

B. Operational Study Section

- 1. Collect field data of existing geometric and traffic control conditions for roadways, bikeways, and walkways;
- 2. Analyze and evaluate the effect of resource development traffic on the safety of roadway, bikeway, and walkway users;
- 3. Analyze and evaluate the adequacy of existing roadway, and bridge geometries to accommodate resource development traffic; and

4. ~~Provide other information as determined and directed by the Transportation Division.~~

C. Pavement and Other Structures Study Section

1. Collect field data of existing structure conditions and perform a condition survey of pavement, bridge, and culvert structures on roadways identified as haul routes;
2. Perform survey and testing of pavement deflections on roadways identified as haul routes using non-destructive methods;
3. Analyze and evaluate the structural adequacy of existing roadways, culverts, and bridges;
4. Analyze and evaluate the effects of resource development traffic on the structural adequacy of existing roadways, culverts, and bridges; and
5. ~~Provide other analyses and evaluations as determined and directed by the Transportation Division.~~

D. System Condition Conclusions and Improvement Alternatives Analysis Section

1. Provide assessment of the adequacy of existing roadways and structures to accommodate traffic for the life of the proposed resource development **ignoring** the effects of resource development traffic;
2. Identify limitations of the existing roadways, culverts, and bridges to accommodate resource development traffic for each stage of development expansion including startup;
3. Identify and provide alternatives analysis of roadway geometry and traffic control changes for safety improvements where necessitated by the physical and operating characteristics of the proposed resource development traffic;
4. Identify and provide alternatives analysis of measures to strengthen and/or rehabilitate pavements, culverts, and bridges to adequately withstand the stress repetition loading and other detrimental effects of resource development traffic; and
5. ~~Provide other assessments and recommendations as determined and directed by the Transportation Division.~~

E. Economy/Cost Responsibility Study Section

1. Provide cost estimates to rehabilitate existing roadways for the life of the proposed development **ignoring** the effects of resource development traffic;
2. Determine and provide cost estimates of alternatives provided in Section D-3 above with respect to each stage of development expansion, considering and accommodating resource development traffic for the expected life of the proposed development;
3. Determine and provide cost estimates of alternatives provided

in Section D-4 above with respect to each stage of development expansion, considering and accommodating resource development traffic for the expected life of the proposed development;

4. ~~Provide other cost estimates as determined and directed by the Transportation Division."~~

NOTE: AT ANY POINT DURING THIS ANALYSIS, THE MINE OPERATOR MAY PRECLUDE STUDY OR IMPROVEMENT OF ANY POTENTIALLY AFFECTED ROADWAY BY DECLARING THAT TRUCK TRAFFIC FROM THE MINE SITE WILL NOT USE THE AFFECTED ROADWAY EXCEPT FOR LOCAL DELIVERIES TO A SITE LOCATED ON THE AFFECTED ROADWAY, AND WILL BE LIMITED TO ALTERNATIVE ROUTES. SUCH A DECLARATION WILL BE ENFORCED THROUGH CONDITIONS OF THE CONDITIONAL USE PERMIT FOR THE MINE.

### 3. CONCLUSION

- a. The aggregate resource at the Howard Canyon site is being designated to be protected for future aggregate expansion, subject to the limitations set forth above in subsection 2 of section C, Chapter IV. These limitations include 1) prohibition of certain conflicting uses on the aggregate site itself, 2) requiring construction of new noise sensitive uses within the "impact area" to demonstrate that they will not conflict with mining operations to extract the aggregate resource, 3) determination at conditional use review of any mining operation application of an appropriate phasing of annual extraction amounts using attainment and maintenance of certain noise, water quality, and dust standards and the findings of a Traffic Management Plan as the basis for the phasing amounts and 4) various other standards.
- b. The three significant streams in the Howard Canyon area which would be affected by the Howard Canyon quarry operation are being designated to be protected from degradation, subject to the conditions set forth above in subsection 1 of section C, Chapter IV. These limitations involve regulating conflicting uses in the riparian zone of the stream in order to maintain and enhance stream and stream bank economic, educational, public safety, recreational, and fish & wildlife habitat values.
- c. In weighing the relative merits of the Howard Canyon quarry aggregate resource and the streams resources, the Program to Achieve the Goal would protect both resources. The potential impacts to streams from the quarry site would be eliminated by the protection measures, which include 1) verification that DEQ standards relating to water quality which protect the health, safety and welfare of Oregonians are met for mine runoff into the streams, and 2) prohibition of holding pond construction (holding ponds are used to reduce pollutants from mine runoff to acceptable levels) within the riparian zone of either Knieriem or Howard Canyon Creeks.

SPEAKER # 3

June 12, 1996

Board of County Commissioners  
Multnomah County  
Re: C2-94b

Dear Commissioners,

I am writing in regard to C2-94b on the proposed changes in the Howard Canyon Report.


It is appalling to me that this proposal is even being reconsidered. I live at 37925 E. Knieriem RD in Corbett, Oregon. We have been to previous hearings which found there to be problems with road management, noise levels, proximity to significant streams, as well as the affect on the property values and liveability of the area. Nothing has changed since last year. The roads and bridges still cannot handle the truck traffic. The noise level should not be monitored by the owner of this quarry, as this is definitely not a fair assessment. The run-off and leaching is still bound to affect Knieriem Creek and Howard Canyon Creek.

The County should still be involved in monitoring this project. I am afraid that big business will once again "buy" the rights to a project that is neither supported by the community nor viable with the regulations in place.

Corbett is a beautiful area and this project is on the edge of the spectacular Scenic Columbia Gorge. An expansion to the magnitude projected will also affect the "playground" of the nearby metropolitan Portland area.

Please reject this proposal once again. Thank you.

Respectfully yours,

  
Kerrie Okada  
37925 E. Knieriem Rd.  
Corbett, Oregon 97019

June 11, 1996

Board of County Commissioners  
Multnomah County Courthouse, Room 602  
1021 SW 4th Ave.  
Portland, OR

Attention: Sharron Kelley

Re: Notice of Public Hearing Scheduled for June 13th at 9:30  
a.m.; Regarding Considered Changes to the Howard  
Canyon Reconciliation Report

Dear Sharron,

We are against any changes that are being proposed to the above report. We have expressed our concerns in the past at previous hearings and continue to support those concerns. In brief, those concerns are, safety for our children, noise and dust levels being measured accurately, transportation problems throughout the community, and protection of our investments in our homes.

We ask that you and the rest of the board support our concerns as well, by not accepting the proposed changes to the Howard Canyon Reconciliation Report.

Sincerely,

*Susan Fry*  
*Penny Rossmore*  
*Deanna D. Oye*  
*Arthur R. Johnson*



June 11, 1996

Board of County Commissioners  
Multnomah County Couthouse, Room 602  
1021 SW 4th Ave.  
Portland, OR

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We ask that you and the rest of the board support our concerns as well, by not accepting the proposed changes to the Howard Canyon Reconciliation Report.

Sincerely,

*Nave Black*

*Lisa Stone*

2025 SE Littlepage Rd.  
Corbett, OR. 97019-9718

June 11, 1996

Board of County Commissioners  
Multnomah County Couthouse, Room 602  
1021 SW 4th Ave.  
Portland, OR

Attention: Sharron Kelley

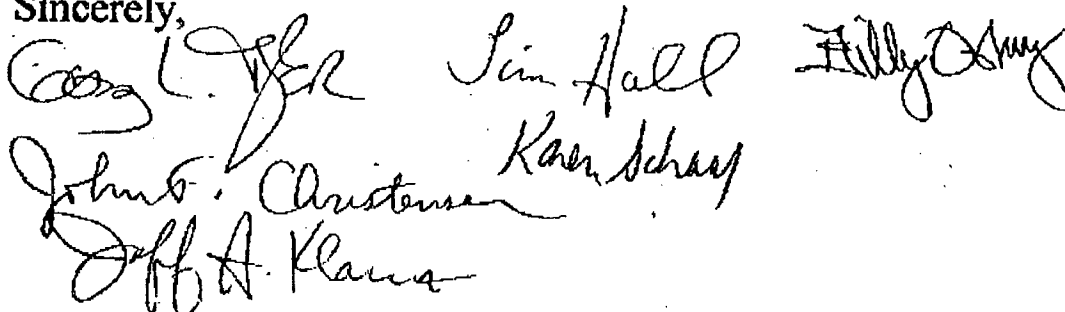
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Sincerely,

The block contains five handwritten signatures. From left to right, they are: a signature that appears to be 'Craig L. J. R.', 'Jim Hall', 'Hilly D. King', 'John B. Christensen', and 'Jeff A. Klaus'. The signatures are written in black ink and are somewhat overlapping.

June 11, 1996

Post-It Fax Note 7671		Date 6-13-96	# of pages 4
To Sharron Kelley	From Jane Anderson		
Co/Dept County Commission	Co.		
Phone # 248-5213	Phone # 695-2629		
Fax # 248-5262	Fax # 695-3611		

Board of County Commissioners  
Multnomah County Couthouse, Room 602  
1021 SW 4th Ave.  
Portland, OR

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We ask that you and the rest of the board support our concerns as well, by not accepting the proposed changes to the Howard Canyon Reconciliation Report.

Sincerely,

*James D. Anderson*  
James D. Anderson  
Jane Anderson

MEETING DATE: JUN 13 1996

AGENDA #: R-10

ESTIMATED START TIME: 10:35am

(Above Space for Board Clerk's Use ONLY)

## AGENDA PLACEMENT FORM

SUBJECT: Adopting the 1996-97 Multnomah County Budget

BOARD BRIEFING:

DATE REQUESTED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING:

DATE REQUESTED: June 13, 1996

AMOUNT OF TIME NEEDED: 30 minutes

DEPARTMENT: Support Services

DIVISION: Budget and Quality

CONTACT: Dave Warren

TELEPHONE #: 248-3822

BLDG/ROOM #: 106/1400

PERSON(S) MAKING PRESENTATION: Dave Warren

### ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

### SUGGESTED AGENDA TITLE:

Resolution adopting the 1996-97 Multnomah County Budget, making appropriations, and responding to the recommendations of the Tax Supervising and Conservation Commission as required by ORS 294.435.

6/28/96 copies to Bill Farver, BCC, Trudy Harris, Dave Warren,  
Robert Trachtenberg;  
CERTIFIED TRUE COPIES TO DAVE WARREN, DAVE  
BOYER, JEAN DZELAC, Courtney Wilton

### SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

(OR)

DEPARTMENT MANAGER: \_\_\_\_\_

*Devery Blair*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
96 JUN - 5 PM 5:29

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222



# MULTNOMAH COUNTY, OREGON

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BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

PLANNING & BUDGET  
PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503)248-3883

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TO: Board of County Commissioners

FROM: Dave Warren, Principal Budget Analyst *DCW*

TODAY'S DATE: June 5, 1996

REQUESTED PLACEMENT DATE: June 13, 1996

SUBJECT: Adopting the 1996-97 Budget

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## I. Recommendation / Action Requested:

Adopt the Budget. At the time of adoption, the Board can amend the budget to include anything up to a 10% increase in any fund.

## II. Background / Analysis:

Adoption of the budget sets the upper limit on departmental spending during the next year. Numerous amendments will be proposed that will alter the spending plan in the existing document. Most of these amendments are technical in nature (correct errors, reclassify positions, move appropriations between organizations or line items without changing programs), add unbudgeted revenues, carry over expenditures authorized in 1995-96 where the item could not be delivered by June 30 or the project cannot be completed. The technical, revenue, and carryover amendments, I recommend the Board approve as a block.

A number of amendments affect program content. The program amendments should be voted on individually. I believe that a set of program amendments already has informal approval by the Board. A list of these amendments will be in your hands Friday. Moving approval of that list, adding amendments to it, then voting on the amended list is as simple a process as I can come up with for dealing with the programmatic changes.

## III. Financial Impact:

## IV. Legal Issues:

Tax Supervising has indicated that they have several recommendations and objections to which the Board must respond at the time of adopting the budget. Some of those responses involve amendments. I will include the amendments required to satisfy the Tax Supervising recommendations and objections in the list of Technical Amendments.

V. Controversial Issues:

In addition to the normal discussions that surround funding decisions, I think it is possible that we may be asked to address the question of our legal authority to provide funding for schools.

VI. Link to Current County Policies:

The budget complies with the County's financial policies.

VII. Citizen Participation:

Citizen comment has been made on the budget at several hearings. Citizens may wish to testify as the document is adopted.

VIII. Other Government Participation:

N/A



# MULTNOMAH COUNTY, OREGON

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**BOARD OF COUNTY COMMISSIONERS**

BEVERLY STEIN

DAN SALTZMAN

GARY HANSEN

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SHARRON KELLEY

**BUDGET & QUALITY**

PORTLAND BUILDING

1120 S.W. FIFTH - ROOM 1400

P. O. BOX 14700

PORTLAND, OR 97214

PHONE (503)248-3883

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TO: Board of County Commissioners

FROM: Dave Warren *DCW*

DATE: June 11, 1996

SUBJECT: Amendments to 1996-97 Budget and Future Contingency Requests

BOARD OF  
COUNTY COMMISSIONERS  
96 JUN 11 PM 2:22  
MULTNOMAH COUNTY  
OREGON

Attached are several pages of amendments proposed to be included in the 1996-97 budget when it is adopted.

The amendments are categorized as follows:

Agreement – Amendments agreed to informally by Commissioners at the June 5 work session, including the \$10 million contribution to schools, the offsetting changes to the Approved Budget (reduced reserves and contingency, increased revenue estimates, delayed startup of new programs, lower COLA, delayed hiring of new positions, and transfers from other funds pending receipt of SIP Community Service Fee revenue, etc.). The list also includes increased DCC work crews, the Gresham Holding Facility, construction in the McCoy Building for OIB, an Animal Control Officer for leash law enforcement, Youth Investment program backfill for lost external funding, and relapse training for A&D contractors.

Revenue Amendments – Amendments that are essentially appropriation of dedicated revenues the amount of which was not known when the budget was originally submitted. This group of amendments does not include the increased estimates of BIT, Motor Vehicle Rental Tax, Beginning Working Capital, etc., which have been used to offset the \$10 million contribution to schools. That amendment is included in the list titled "Agreement" discussed above.

Carryover Amendments – Requests to carry into 1996-97 appropriations originally budgeted in 1995-96 where projects will not be completed or equipment delivered before June 20.

Technical Amendments – Shifts of positions, reclassifications, movements of items between funds, correction of errors – with no significant program impact.

Department Program Amendments – Amendments proposed by departments that were not moved forward by a Commissioner during the budget hearings

Board Amendments – Amendments proposed by Commissioners during the budget hearings.

Because the Board seems to have reached consensus, I recommend that the Agreement list be passed as a single item

June 11, 1996

Similarly, I recommend that the Board approve the Revenue Amendments, Carryover Amendments, Technical Amendments, as single items much as the Board approves the consent agenda. If Commissioners have concerns about an item on these lists, I recommend that they be pulled off and voted on separately as the Board occasionally does with consent agenda items.

If Commissioners want to propose other amendments, either from the Board Amendment list, the Department Program Amendment list, or new amendments, I recommend that they be proposed and voted on individually.

Also attached to this memo is my attempt to list the items that Commissioners have suggested could be transferred from Contingency during the year, if and when spending plans have been put together, even though they might not meet the normal Contingency use criteria. If this list reflects the Board's intentions, I will include it in the Adopted Budget document. If Commissioners would like the list changed, let me know and I will circulate a revised document, or propose the changes on June 13.

If there are any questions, my phone number is 248-3822.

Attachment

- c. Department Heads
  - Sheriff
  - District Attorney
  - Auditor



# BOARD AGREEMENT

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<b><u>BOARD AGREEMENT</u></b>						
Saltzman	22-May	DCC 3 a	Increase the number of work crews by 5	316,930	5.00	(316,930)
Kelley	23-May	SO 1	Gresham Holding Facility to full annualized amount	108,728	2.11	(108,728)
Saltzman	8-May	DES 1	Construction of OIB training center in McCoy	38,515	0.00	(38,515)
Collier	15-May	DES 2	Add Animal Control Officer for Leash Law enforcement and van	83,827	1.00	(55,000)
Kelley	2-May	Nond 01	Supplement County Schools	10,000,000	0.00	(10,000,000)
Stein	5-Jun	Nond 31	Eliminates COP payment for Juvenile expansion	(203,000)	0.00	203,000
Stein	5-Jun	CFS 26	Youth Investment backfill	160,000	0.00	(160,000)
Kelley	22-May	DCC 1	Add \$1,000 for training each substance abuse contractor, (4 in DCC, 25 in CFS)	29,000	0.00	(29,000)
Stein	5-Jun	Nond 12a	Revenue increases based on May forecast	0	0.00	3,684,482
Budget	7-Jun	Nond 12b	Passes BIT through to E. County cities	202,464	0.00	(202,464)
Stein	5-Jun	Nond 25	Reduce Financial Policy Reserve Account	0	0.00	3,400,000
Stein	5-Jun	Nond 26a	Delay hiring of new positions supported by GF	(413,546)	0.00	413,546
Stein	5-Jun	Nond 26b	Delay program startups	(624,447)	(2.95)	602,747
Stein	5-Jun	Nond 27	Transfer balances from Facilities to CIP Fund, reduce Information Technology spending, reduce GF transfer to DP and CIP Funds pending reimbursement from SIP Community Service Fee.	(200,000)	0.00	1,500,000
Stein	5-Jun	Nond 28	Reduce Reserve held for Public Safety Levy	0	0.00	500,000
Stein	5-Jun	Nond 29	Reduce COLA to contractual amount (2.8%)	(184,000)	0.00	184,000
Stein	5-Jun	Nond 30	Reduce Contingency for major uncosted problems	0	0.00	N/A - produces a \$500,000 reduction in Contingency bottom line
<b>TOTAL BOARD PROGRAM AGREEMENT</b>				<b>9,314,471</b>	<b>5.16</b>	<b>(422,862)</b>

# REVENUE AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<b>REVENUE AMENDMENTS</b>						
CFS	7-Jun	CFS 12	State Mental Health Grant / Adult Mental Health reduction	(81,039)	0.00	0
CFS	7-Jun	CFS 13	Social Security Admin 10 month funding of A&D assessment and case management	330,830	6.71	15,668
CFS	7-Jun	CFS 14	Reductions in HUD, Home Award grants in Comm Dev.	(74,515)	0.00	0
CFS	7-Jun	CFS 15	Increases LIEAP, decreases USDOE weatherization grants	(49,669)	0.00	0
CFS	7-Jun	CFS 16	Reduces Portland Sewer on Site grant to reflect actual award	(103,200)	0.00	0
CFS	7-Jun	CFS 17	Adds PDS, PDT, reclassifies other positions, increases pass through in Community Action, based on several revenue source changes, primarily increases in LIEAP and City Emergency Funds and decreases in HUD/CDBG	383,371	2.00	0
CFS	7-Jun	CFS 19	Adds Portland Parks/Recreation revenue to enhance Roosevelt Family Resource Center	4,410	0.00	0
CFS	7-Jun	CFS 21	Reduced Portland Public Schools DD contract	(127,976)	(2.80)	0
CFS	7-Jun	CFS 22	State Mental Health Grant / DD pass through contracts	1,097,230	0.00	0
CFS	7-Jun	CFS 25	Decreases State Mental Health A&D revenue, reduces prevention funding	(35,146)	0.00	0
CFS	7-Jun	CFS 6	State Mental Health Grant / DD (held in Dept. Mgmt until State defines use)	1,013,475	0.00	0
CFS	7-Jun	CFS 7	Adult Mental Health Provider Refunds	42,624	0.00	0
CFS	7-Jun	CFS 8	Managed care administration for A&D and Substance Abuse - adds OA2	37,900	1.00	(265)
Aging	7-Jun	ASD 2	Splits out East County branch, cuts Op Sup, adds OA2 and OA Sr.	23,623	1.00	379
Aging	7-Jun	ASD 3	Increases Title 19 and adds M&S	973	0.00	14
Aging	7-Jun	ASD 4	Adds Gresham/Fairview contribution, reduces OPI	1,500	0.00	61

# REVENUE AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
Aging	7-Jun	ASD 5	Adds dedicated fees and fines to Adult Care Home Budget for M&S	35,160	0.00	324
DJJS	6-Jun	DJJS 1	Adds \$21,000 from OJJDP for girls services planning	22,134	0.00	1,134
DJJS	6-Jun	DJJS 2	Adds \$25,000 from Oregon Youth Authority for client services.	25,175	0.00	0
DJJS	6-Jun	DJJS 3	Adds \$12,657 from Portland Public Schools for Counselor for PAX	13,380	0.25	0
Health	7-Jun	HD 3	Increases RWJohnson grant, for Whitaker school based clinic	107,000	1.95	3,011
Health	7-Jun	HD 5	Increases Medicaid revenue to CareOregon Fund based on higher enrollment than assumed	3,950,000	3.00	14,492
Health	7-Jun	HD 8	Homeless Grant increase, adds 0.5 Hlth Svc Asst, 0.1 OA2	38,128	0.60	1,173
DA	7-Jun	DA 6	Increase CAMI grant	72,985	0.00	511
MCSO	7-Jun	SO 15	Increase Target Cities grant, add Corrections Deputies, reclass Resource Placement Spec to A&D Eval Spec Lead	151,696	1.90	12,895
MCSO	7-Jun	SO 16	Reduce HAP contract for Col. Villa	(100,768)	(1.50)	(8,566)
MCSO	7-Jun	SO 19	Reduce Truck Inspection grant	(129,503)	0.00	0
DES	7-Jun	DES 23	Transp: Adjusts project amounts and recognizes additional revenue due to reimbursement for flood-response activity.	2,183,286	0.00	0
DES	7-Jun	DES 26	Recognizes BWC in AC Fund and transfers to GF	0	0.00	121,173
Saltzman	7-Jun	Nond 11	Cable Franchise fee for wiring in jails	13,000	0.00	0
Library	7-Jun	Lib 1	grant revenue originally received in 95-6	96,714	0.58	3,420
Library	7-Jun	Lib 7	Oregon Reference Link revenue	38,820	0.00	0
Library	7-Jun	Lib 8	LSCA grant	19,450	0.00	0
<b>TOTAL ALL REVENUE AMENDMENTS</b>				<b>9,001,048</b>	<b>14.69</b>	<b>165,424</b>

CARRYOVER AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>CARRYOVER AMENDMENTS</u>						
CFS	7-Jun	CFS 23	A&D prevention/education contract	5,000	0.00	0
CFS	7-Jun	CFS 3	CAPCare startup costs (mostly printing)	126,051	0.00	0
DJJS	6-Jun	DJJS 4	Carries over revenues from Oregon Youth Authority, Metro and in Inmate Welfare Fund.	52,216	0.00	1,214
Health	7-Jun	HD 2	Carries over capital in school clinics	157,000	0.00	0
Health	7-Jun	HD 4	Handheld computers for Health Inspections	24,900	0.00	0
DA	7-Jun	DA 5	Imaging system	20,000	0.00	0
MCSO	7-Jun	SO 20	Wiring costs at MCDC	10,000	0.00	0
Budget	7-Jun	CFS 24	Carries over Crisis Triage Startup and holds in Contingency pending a plan	0	0.00	400,000
DES	7-Jun	DES 03	Road Fund carryover equipment & pass thru	137,237	0.00	0
DES	7-Jun	DES 04	Carries forward contractually obligated professional services for Planning Hearing Officer and Scoping Reports for two Rural Area Plans.	32,700	0.00	0
DES	7-Jun	DES 12	Fleet: C/O of funds for equipment that will not be delivered before 7/1/96. Includes: fuel tank upgrades (90k); prison transport bus (94.868k); 3 station wagons (44.3k); one ton cargo van (16.463k); 2 passenger vans (34.329k); 1 excavator (167.95k);	496,517	0.00	0
DES	7-Jun	DES 17	FM: CIP carryover adjustments	951,870	0.00	0
DES	7-Jun	DES 21	Elections: carries forward contractually obligated equipment purchases which will not be delivered and installed after July 1, 1996.	85,253	0.00	0
DES	7-Jun	DES 22	Directors Ofc: carries forward contractually obligated professional services for the County Facility Siting Policy project which will not be completed until after July 1, 1996.	15,800	0.00	0
MCCF	7-Jun	Nond 10	Furniture, facilitation, and summer intern	9,023	0.00	0
Auditor	7-Jun	Nond 16	Prof svcs and salary savings for possible court study and to keep on audit schedule	73,000	0.00	0
Chair	7-Jun	Nond 17	Columbia Gorge signage grant	23,262	0.00	612
Chair	7-Jun	Nond 18	Computers	11,500	0.00	0

# CARRYOVER AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
SIP	7-Jun	Nond 21	SIP First Source and Community Service dedicated revenues	270,000	0.00	729
SIP	7-Jun	Nond 22	SIP professional services for reporting, evaluation , and data management systems	22,916	0.00	0
MCCF	7-Jun	Nond 32	Allocation for Transformational Planning	53,500	0.00	375
DSS	7-Jun	DSS 02	Carryover DP Spec. Approp. projects	415,558	0.42	0
DSS	7-Jun	DSS 05	Carryover remainder of new voice mail system	195,000	0.00	0
DSS	7-Jun	DSS 07	Carryover other DP Spec. Approp. projects	110,690	0.00	0
DSS	7-Jun	DSS 09	Carryover RESULTS training money	158,495	0.00	0
DSS	7-Jun	DSS 10	Carryover Director's Office set-up money	50,000	0.00	0
DSS	7-Jun	DSS 12	Carryover Contracts/Equip for Budget Office	34,652	0.00	0
DSS	7-Jun	DSS 13	Carryover Emer Mgmt	12,595	0.00	0
Library	7-Jun	Lib 2	Furniture at Central Library	111,044	0.00	0
Library	7-Jun	Lib 5	Dedicated revenues for spending on library materials	61,566	0.00	0
<b>TOTAL ALL CARRYOVER AMENDMENTS</b>				<b>3,727,345</b>	<b>0</b>	<b>402,930</b>

# TECHNICAL AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<b>TECHNICAL AMENDMENTS</b>						
CFS	7-Jun	CFS 04	Reclassifications in Children's Capitation Fund	2,892	1.10	0
CFS	7-Jun	CFS 05	Transfers PDS in Children's Capitation Fund	0	0.00	0
CFS	7-Jun	CFS 09	Shifts CASA/Mainstream from CFS to Juvenile	0	0.00	0
CFS	7-Jun	CFS 10	Reclassifications approved since February	0	0.10	0
CFS	7-Jun	CFS 11	Reduces RDI pass-through, adds .6 PDS	0	0.6	0
CFS	7-Jun	CFS 18	Shifts expenditures in SHAC budget	7,837	0.00	0
CFS	7-Jun	CFS 20	Changes PDT salary in Youth and Family program	0	0.00	0
DJJS	6/6/96	DJJS 5	Shifts PAX from personnel to contractual services.	0	(0.25)	0
Health	7-Jun	HD 01	Shifts positions among dental clinics, adds .9 Dentist and 1 Op Sup by decreasing Prof. Svcs and Temporary	0	1.10	0
Health	7-Jun	HD 06	Increases Pharmacist, decreases Pharmacy Tech	0	(0.05)	0
Health	7-Jun	HD 07	Reclass Health Info Spec 2 to Prog Dev Spec, buy computer	0	(0.20)	(809)
Health	7-Jun	HD 09	Shifts and reclassifies positions within Primary Care clinics	0	1.61	0
Health	7-Jun	HD 10	Correct Target Cities Revenue	0	0.00	67,959
DA	7-Jun	DA 2	Reclassifications (clerical staff)	0	0.00	0
DA	7-Jun	DA 3	Creates intern from Insurance on intern wages	0	0.75	0
DA	7-Jun	DA	Shifts Neighborhood DA legal assistant eligible for SED reimbursement from General Fund to Federal State Fund	0	0.00	0
MCSO	7-Jun	SO 10	Reclassifications (clerical staff), moves 13,307 to supplies	0	0.00	0
MCSO	7-Jun	SO 11	Moves Op Sup from Office Automation to Police Records	0	0.00	0
MCSO	7-Jun	SO 12	Allocate laundry cost from facilities budgets to Property/Commissary	0	0.00	0
MCSO	7-Jun	SO 13	Shifts GF River Patrol into F/S Fund	73,125	0.00	0
MCSO	7-Jun	SO 14	Moves 1.5 SOT's from Corrections Records to Classification to revise matrix process	0	0.00	0

# TECHNICAL AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
MCSO	7-Jun	SO 21	Corrects Levy budget to recognize lower Tax Title Work Crew funding	(89,499)	(1.50)	0
DES	7-Jun	DES 05	Moves \$1,632 from professional services to personal services to adjust for a missed step increase for one employee.	46	0.00	0
DES	7-Jun	DES 06	A&T:To correct the number of FS1 & FS2 positions as shown in preliminary budget. FS1 (3 in budget, change to 2.5); FS2 (1.5 in budget, change to 2).	0	0.00	0
DES	7-Jun	DES 07	A&T:Correct/ update job titles with job numbers [Job # 9691 replaces 9752 & 9752 replaces 9753].	0	0.00	0
DES	7-Jun	DES 08	A&T:Add back 1.00 FTE OA2 position inadvertently left out of Tax Collections Section Budget.	(203)	1.00	0
DES	7-Jun	DES 09	A&T:To correct number of Data Analysts and Data Analysts/Senior positions as show in preliminary budget [Data analyst from 2.33 to 1.33 & Data Analyst Senior from 3 to 4];	0	0.00	0
DES	7-Jun	DES 10	Fleet:Reallocates expenditures to match customer initiated changes shown in the Approved Budget Motor Pool service reimbursements.	0	0.00	0
DES	7-Jun	DES 11	Distr: adjusts operational expenditures to reflect service reimbursement revenue changes included in the Approved Budget. The position deletion reflects the impact of service charges requested by the Health Department.	(2,831)	(1.00)	0
DES	7-Jun	DES 14	FM:Lead/Non-leadT.	0	0.00	0
DES	7-Jun	DES 15	FM:Adjust CIP section to account for changes as a result of the new construction projects, and other administrative cost adjustments. Project Manager for projects less than \$25,000 is moved to the Op & Maint.	11,852	0.00	0

# TECHNICAL AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
DES	7-Jun	DES 16	FM: Personnel changes in the operation & Maintenance section: Converts temporary hours to permanent positions; Converts Electrician service contract to permanent position; Adjusts salary for Facilities Maintenance Worker	17,521	3.00	0
DES	7-Jun	DES 18	FM: Adds a contract specialist for Facilities and Property Management to generate and process all contracts for the division.	7,703	1.0	0
DES	7-Jun	DES 19	FM: reorganization of administrative staff.	0	1.0	0
DES	7-Jun	DES 24	Transportation:miscellaneous personnel corrections	157	0.05	0
DES	7-Jun	DES 25	Reimburse CIP fund for expenditures incurred on public safety facilities in FY 1995/96.	0	0.00	0
Budget	7-Jun	Nond 13	Corrects duplicate payment to PMCoA	(11,640)	0.00	11,640
TSCC	7-Jun	Nond 14	Corrects classifications in TSCC	0	0.00	0
Budget	7-Jun	Nond 15	Corrects County Counsel Class	0	0.00	0
TSCC	7-Jun	Nond 19	Shifts repayment for Juvenile expansion from Bond fund to CLRF	0	0.00	0
TSCC	7-Jun	Nond 20	Shifts paying agent fees from bond sinking to bond funds	0	0.00	0
TSCC	7-Jun	Nond 23	Decreases contingencies and increases unappropriated balances	0	0.00	0
Finance	7-Jun	Nond 24	Increases payment to retire debt from energy loan	12,301	0.00	0
DSS	7-Jun	DSS 01	Reclassify FS1 to FS2 in Payroll. Absorb \$ Chg.	0	0.00	0
DSS	7-Jun	DSS 03	Eliminate two vacant perm programmers, substitute Prof svcs	(14,006)	(2.0)	0
DSS	7-Jun	DSS 04	ISD:Lead/Non-Lead	0	0.00	0
DSS	7-Jun	DSS 06	Move technology portions of bond funds from Fac. Mgmt. into appropriate divisions.	0	0.00	0
DSS	7-Jun	DSS 08	Increase OA2 to 1.0 FTE in Risk Mgmt	2,382	0.5	0
DSS	7-Jun	DSS 11	Reclass Word Proc Oper. Absorb \$ Chg.	0	0.00	0
Library	7-Jun	Lib 3	Removes lead classification	0	0.00	0
Library	7-Jun	Lib 4	Reclassifications	(907)	0.00	0



# TECHNICAL AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
Library	7-Jun	Lib 6	Transfer Entrepreneurial Activities Fund revenue and expenditure to Library Fund	0	0.00	0
TOTAL ALL TECHNICAL AMENDMENTS				16,730	6.81	16,737

BOARD AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency	Dept	Type
<b><u>BOARD AMENDMENTS</u></b>								
Saltzman	7-May	CFS 1	Cut \$100,000 for mini-grants	(100,000)	0.00	100,000	010	BA
Saltzman	7-May	CFS 2	Fund Signage for Family Centers	30,000	0.00	(30,000)	010	BA
Hansen	14-May	ASD 1	Addition of Ethnic Outreach Worker	69,430	1.00	(69,430)	011	BA
Kelley	22-May	DCC 1	Add \$1,000 for training each substance abuse contractor, (4 in DCC, 25 in CFS)	29,000	0.00	(29,000)	021	BA
Kelley	22-May	DCC 2	Transfer evaluation component of DCC substance abuse contracts to CFS	?	0.00	0	021	BA
Saltzman	22-May	DCC 3 a	Increase the number of work crews by 5	316,930	5.00	(316,930)	021	BA
Saltzman	22-May	DCC 3 b	Increase the number of work crews by 10	633,860	10.00	(633,860)	021	BA
Saltzman	5-Jun	DA 1	Domestic Violence Team	155,000	3.00	(155,000)	023	BA
Kelley	23-May	SO 1	Gresham Holding Facility to full annualized amount	108,728	2.11	(108,728)	025	BA
Kelley	23-May	SO 2	Reserve 50,000 in contingency for evaluation at booking	0	0.00	0	025	BA
Kelley	23-May	SO 3	Reserve 50,000 in contingency for developing programs instead of TV in jail	0	0.00	0	025	BA
Kelley	23-May	SO 4	Provide funding for Scheduling Unit	110,371	2.00	(110,371)	025	BA
Kelley	23-May	SO 5	Provide funding for Matrix Unit, reclasses SOT's to Corr. Techs	60,209	1.50	(60,209)	025	BA
Kelley	23-May	SO 6	Increase funding for Sheriff's fleet to add vehicles	208,000	0.00	(208,000)	025	BA
Kelley	23-May	SO 7	Fund mandated expenses not included in Sheriff's budget	69,046	0.00	(69,046)	025	BA
Collier	23-May	SO 8	Transfer recruitment effort within Levy funding from 1997-98 to 1996-97	100,000	0.00	0	025	BA
Hansen	23-May	SO 9	Spanish Immersion program (without travel)	40,000	0.00	(40,000)	025	BA
Saltzman	8-May	DES 1	Construction of OIB training center in McCoy	38,515	0.00	(38,515)	030	BA
Collier	15-May	DES 2	Add Animal Control Officer for Leash Law enforcement and van	83,827	1.00	(55,000)	030	BA
Kelley	2-May	Nond 01	Supplement County Schools	10,000,000	0.00	(10,000,000)	050	BA

BOARD AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency	Dept	Type
Collier	5-Jun	Nond 08	CIC staff for one month	3,416	0.00	(3,416)	050	BA
Collier	5-Jun	Nond 09	Implement Salary Commission recommendation	23,944	0.00	(23,944)	050	BA
Stein	5-Jun	Nond 12a	Revenue increases based on May forecast	0	0.00	3,684,482	050	
Budget	7-Jun	Nond 12b	Passes BIT through to E. County cities	202,464	0.00	(202,464)	050	
Stein	5-Jun	Nond 25	Reduce Financial Policy Reserve Account	0	0.00	3,400,000	050	
Stein	5-Jun	Nond 26a	Delay hiring of new positions supported by GF	(413,546)	0.00	413,546	050	
Stein	5-Jun	Nond 26b	Delay program startups	(624,447)	(2.95)	602,747	050	
Stein	5-Jun	Nond 27	Transfer balances from Facilities to CIP Fund, reduce Information Technology spending, reduce GF transfer to DP and CIP Funds pending reimbursement from SIP Community Service Fee.	(200,000)	0.00	1,500,000	050	
Stein	5-Jun	Nond 28	Reduce Reserve held for Public Safety Levy	0	0.00	500,000	050	
Stein	5-Jun	Nond 29	Reduce COLA to contractual amount (2.,8%)	(184,000)	0.00	184,000	050	
Stein	5-Jun	Nond 30	Reduce Contingency for major uncosted problems	0	0.00	N/A - produces a \$500,000 reduction in Contingency bottom line	050	
Stein	5-Jun	Nond 31	Eliminates COP payment for Juvenile expansion	(203,000)	0.00	203,000	050	
Kelley	2-May	Nond 02	Reduce Financial Policy Reserve Account	0	0.00	4,500,000	075	BA
Kelley	2-May	Nond 04	Receive advance of SIP Community Service Fees	0	0.00	1,500,000	075	BA
Kelley	2-May	Nond 06	Delete reserve for future jail levy support	0	0.00	500,000	075	BA

# BOARD AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency	Dept	Type
Kelley	2-May	Nond 07	Reduce General Fund Contingency	0	0.00	N/A - produces a \$500,000 reduction in Contingency bottom line	075	BA
Kelley	2-May	Nond 3	Delay all Chair's program adds 6 months	(2,500,000) ?		2,500,000	all	BA
Kelley	2-May	Nond 5	Cut OTO allocations in Chair budget, except schools or Health OTO.	(500,000) ?		500,000	all	BA

# DEPARTMENT PROGRAM AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<b>DEPARTMENTAL PROGRAM AMENDMENTS</b>						
MCSO	7-Jun	SO 23	Contract to study sites for Sheriff's Admin office	50,000	0.0	(50,000)
MCSO	7-Jun	SO 24	Contract for Sheriff's post-factor study	25,000	0.0	(25,000)
MCSO	7-Jun	SO 22	Recruitment funds to hire Corrections Deputies	100,000	0.00	0
<b>TOTAL DEPARTM,ENTAL PROGRAM AMENDMENT REQUESTS</b>				175,000	0.0	(75,000)

## POTENTIAL CONTINGENCY TRANSFERS THE BOARD WILL ENTERTAIN DURING 1996-97

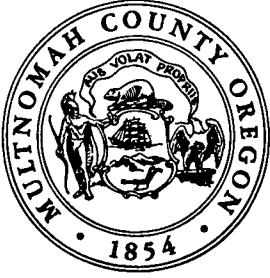
### **GENERAL FUND CONTINGENCY**

The Board will consider requests for transfer from General Fund contingency during 1996-97 to address the following issues. At the time the budget was adopted, the Board was not prepared to allocate resources to deal with these problems either because the cost was not known at that time or because the Board was not satisfied that the actions proposed were in a form final enough to be approved.

- Mental Health Triage Center - Possible requirement to increase funding
- Children's Mental Health Capitation - Possible reserve requirements
- Infrastructure support for workforce development - In addition to SIP funding
- Youth Investment Program- Backfill lost Federal and State revenue
- Alcohol and Drug Assessment - Streamline and consolidate assessment methodologies on intake into jail
- In Jail programs - Pilot project to replace daytime TV with counseling and education programs
- Community Health Clinics Coalition - Grant process to address niche populations not adequately served by OHP and to stimulate fundraising efforts.

### **PUBLIC SAFETY LEVY CONTINGENCY**

The Board will consider a transfer from the Levy Fund contingency during 1996-97 to implement a hiring process for additional Corrections Officers and staff, after reviewing the Sheriff's recruitment plan emphasizing enhanced minority and female recruitment efforts at the local level. The Board will also consider a transfer to cover the cost of early hires of Corrections staff associated with opening new beds in facilities under construction.



## Beverly Stein, Multnomah County Chair

Room 1515, Portland Building  
1120 S.W. Fifth Avenue  
Portland, Oregon 97204

Phone: (503) 248-3308  
FAX: (503) 248-3093  
E-Mail: MultChair@aol.com

TO : Board of County Commissioners  
FROM : Beverly Stein *hs*  
DATE : June 6, 1996  
RE : \$10,000,000 to Schools Proposal

96 JUN 12 AM 11:45  
MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS

I have been working in cooperation with the Budget and Quality and Financial Services offices to develop a draft proposal for your consideration. I have been guided by the following goals:

- minimize long term damage to the County's financial integrity
- minimize long term program impact on our clients
- stabilize our assistance to functions related to supporting children and families involved with the schools

As the following listing shows, we have been able to come up with the resources to address the goal of providing schools \$10 million on a one-time-only basis.

### SUMMARY OF PROPOSAL

Schools Contribution		10,000,000
Steps toward target:		
	Reduce Reserves	(3,400,000)
	Additional Revenue	(3,450,000)
	Delay Hiring and Program Start Up	( 1,020,000)
	Strategic Investment Program/Community Service Fee - Year 1 (First Year Transfer from Facilities, CIP, IS Funds)	(1,500,000)
	Eliminate Levy/Share Reserve	( 500,000)
	Lower COLA	( 130,000)
Subtotal		(10,00,000)



## **I. COUNTY RESERVE FUND**

**\$3,400,000**

In the Chair's proposed budget, we were able to allocate one time only resources to fully fund the Board policy goal of a 5% General Fund reserve - \$9.5 million in 1966-97. By reducing that amount to \$6,100,000 the Board will remain consistent with the practice of the past three years of adding \$1,500,000 to the reserve each year. This is in line with the current financial policy and should not negatively impact the County's bond rating. In fact, there is a chance that this continuing commitment to building the reserves would result in a slightly improved bond rating when we issue new debt associated with the public safety and library bonds. This is your Auditor's recommendation.

## **II. NEW REVENUES**

**\$3,450,000**

Our review of YTD revenue collections indicates that we will end FY95-96 with about \$1.9 million more than we forecast in the Chair's budget proposal. This will add to the 1996-97 Beginning Balance and be available for appropriation next year. We anticipate that these same revenue sources will also generate an additional \$1.550 million next year and that revenue will also be available for spending.

The original revenue forecast assumed that Business Income Tax (BIT) revenue in FY95-96 would grow by 10% over the previous year. Similarly, Motor Vehicle Rental Tax was forecast to grow in FY95-96 by about 11% over FY94-95 actual revenue. Our experience through the end of April indicates that these two revenue sources are growing at much faster rates than we anticipated.

The collection cycle for these two revenue sources dictates a conservative forecasting approach. About 55% of their receipts come in April, May, and June. We typically adjust the forecast throughout the year to reflect our actual experience. The quarterly BIT payment that was due on April 15 was more than 15% higher than the previous year. Likewise, Motor Vehicle Rental Tax receipts in April were nearly 20% higher than in the previous year.

## **III. LATE HIRING AND PROGRAM START UP**

**\$ 1.020,000**

### **HIRING DELAY**

**\$ 415,000**

This will delay the hire of all new full year general fund supported positions in add packages by three months.



### **PROGRAM DELAY**

**\$ 605,000**

Some of the programs reviewed by the Wellness group were scheduled for a delayed start up in the submitted budget. Others cannot be delayed because they are a continuation of current programs.

I have mixed feelings about this recommendation because of the direct client impact of these delays. However, a delay has the advantage of providing additional planning time and offer the Board more of an opportunity to review individual program goals and objectives. Below please find a list of new programs, the Board review date, the projected program start up date, and the anticipated savings from a delayed start up (because many of the programs will be contracted the savings are not a duplication of the hiring delays described above) .

Delay of STARS/WYN	\$28,000
Delay of Innovative Grants Expansion	\$50,000

#### **November Board Review / January start**

Expansion of Mental health services to headstarts	\$ 54,000
Friends of Children	\$105,000
Expansion of Parent Child Development services	\$138,000
Community Leadership Institute	\$ 25,000
Expansion of Brentwood/Darlington Community Health Model	\$ 50,000

#### **February Board Review / April start**

Girls Empowerment	\$ 70,000
Family Advocates	\$ 35,000
Transitional Housing (Richmond Place)	\$ 50,000

### **IV. STRATEGIC INVESTMENT PROGRAM/COMMUNITY SERVICE FEE \$1,500,000 (FIRST YEAR) - LOAN FROM COUNTY FUNDS**

Gresham has agreed to a process for considering options for the first year's community service fee. The process should be complete this summer.

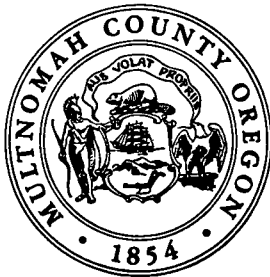
Because these funds will not come to the County until 1997-8, the transactions will show as a \$1,500,000 transfer from the Capital Improvement Fund (\$500,000), the Facilities Fund, (\$800,000) and from Information Services (\$200,000). These funds will have to be restored next year.

**V. REDUCING SET-ASIDE FOR FUTURE LEVY SHARE \$500,000**

In addition to setting aside the policy-directed 5% reserve, the Chair's Proposed Budget also included \$500,000 held in reserve to support the public safety levy in the event that we cannot levy our full authorized rate in future years. If we stay within our share of the \$10 cap, and if property values grow 9%, 7.2%, and 6.8% in the next three years, our public safety levy revenue will fall \$5.9 million short of the costs (\$1.9 million in 97-98, \$4 million short in 98-9). Using this set-aside in 1996-97 for schools will require us to find \$1.9 million in 1997-98 rather than \$1.4 million (if property values grow no more than the current estimate) or will require negotiation with Portland and the other property taxing jurisdictions for a larger share of the \$10 cap.

**VI. SAVINGS FROM LOWER COLA \$130,000**

Our labor agreements tie the cost of living increase to the consumer price index. The amount set aside in budget planning was greater than the amount that will be needed to meet our contractual obligations. (This represents about 2/3 of the savings).



## Beverly Stein, Multnomah County Chair

Room 1515, Portland Building  
1120 S.W. Fifth Avenue  
Portland, Oregon 97204

Phone: (503) 248-3308  
FAX: (503) 248-3093  
E-Mail: MultChair@aol.com

To : Board of County Commissioners  
From : Beverly Stein *hes*  
Date : June 6, 1996  
Re : Budget Amendments

BOARD OF  
COUNTY COMMISSIONERS  
96 JUN 12 AM 11:45  
MULTNOMAH COUNTY  
OREGON

In addition to resolving the \$10 million to schools issue, we need to finalize the 1996-7 County budget. In the course of developing the proposal for schools, I identified two funding sources that I believe are appropriate for funding priority add packages of the Board.

The funding sources are \$500,000 from additional contingency, \$200,000 from eliminating the need for a juvenile justice COP payment, and \$50,000 from reduced COLA. I will explain the sources and provide recommendations for add packages.

### REDUCING CONTINGENCY

\$500,000

In building the 1996-97 budget, we tried to prudently anticipate areas or programs that might need additional assistance during the next year. These areas include the Mental Health Triage Center, Children's Mental Health Capitation, and additional infrastructure support for workforce development. We held aside \$1 million additional in contingency pending resolution of these issues. Possibly none of the problems will require us to allocate additional funding. If we decide to address them during the year, we could still rely on the normal \$1.25 million contingency account.

I recommend reducing the \$1 million set aside to \$500,000. In the last two weeks we have all become aware of the potential impact of program cuts at the State level to the Youth Investment Level 7 program. I recommend leaving \$500,000 in contingency to give us some capacity to address this issue. (see the amendments for more detail)

### JUVENILE C.O.P. PAYMENT FOR NEW BEDS

\$200,000

Prior to Board decisions about what would be included in the Public Safety bond measure, Juvenile included \$200,000 in their budget to cover the cost



of amortizing COP's paying for the new beds at JDH. Passage of the bond measure will allow us to recapture that appropriation.

**REDUCTION IN COLA \$50,000**

This is the rest of the savings from the reduced COLA.

Based on conversations with you, I recommend the Board approve the following:

**ADD PACKAGES**

**SO1 Gresham Holding Facility \$108,691**

The Sheriff's top additional priority. Will guarantee full funding for 1996-7 and an opportunity to fully evaluate the facility's use by Gresham, the NE Cities, and by Portland, who has not fully utilized its potential to date.

**CFS 3 (new) Youth Investment System (Level 7) \$160,000**

Recent notification of federal reductions to the state and state decision on how to reallocate resources has resulted in the potential of over \$800,000 in cuts to the Youth Investment System. This system was designed through an extensive community planning process to serve youth 13 to 17 who are chronically acting out and running away from home. Services include emergency and transitional shelter, longer term housing, 24 hour crisis calls, family mediation, support groups, HIV prevention, counseling and intensive case management.

This would restore 20% of that funding. The Commission on Children and Families is expected to approach the E Board on June 19/20 for another partial request. The exact additional need will not be known until the end of the month, but the money will not all be restored by state government.

**DCC 3a Expansion of Alternative Community Service crews \$266,651(October start)**

The additional of three Community works leaders, one community placement specialist and one office assistant will expand program capacity by adding 572 work crews, allowing 8000 more offenders to perform community service. This will assist Community Corrections in addressing the backlog of 3000 offenders wanting to perform this service.

DES 2 Animal Control Officer and Van \$55,000 (October start)

An additional officer will give Animal Control capacity to expand community enforcement of current laws. Some additional enforcement will be directed at violations of the leash law in selected parks. Any long term solution to the leash law violations will also have to involve the City of Portland assuming greater responsibility for enforcement.

Oregon Institute for the Blind \$38,000 OTO

This one time only contribution will allow the Oregon Institute for the Blind to work with Facilities Management and the Health Department to design and operate a snack shop within the McCoy Building which will provide training opportunities for the workers. Details of the operation and lease arrangement will be negotiated with Facilities.

DCC 1 Relapse Training for Contracted Alcohol/Drug Providers \$29,000

This will provide training in dealing with client relapse for providers working with alcohol and drug clients in the criminal justice system.

NON D (new) Salary Commission \$24,000

This will begin the phase in of the salary commission recommendations for the Chair and Board.

**AMENDMENTS TO DISCUSS LATER  
POTENTIALLY FUNDED FROM CONTINGENCY**

SO2; SO3: SO9 Alcohol and Drug Improvements and Spanish Language Training. (requests to be considered from contingency)

These amendments represent relatively recent requests to address the ability of the justice system to evaluate and treat alcohol and drug problems, and the capacity of law enforcement and corrections officers to communicate with Hispanic clients. They raise implementation issues and labor relations issues that would best be dealt with outside of the context of the budget process.. The Board will consider more specific proposals for each of these items during 1996-7.

Health 1 (new) Community Health Clinics Coalition (request to be considered from contingency)

The Health Department will return to the Board with a proposal to establish a challenge grant fund available for all Community Health

Clinics to deal with needs arising in part from the implementation of the Oregon health plan on their agencies

**CFS 4 (new) Domestic Violence Restorations**

This should allow the Domestic Violence program to continue current services in the event they suffer reductions from state grants.

**S0 8 Recruitment (\$100,000 funded from levy)**

The Budget office advises that the Sheriff can fund recruitment from the public safety levy. The Sheriff will return to the Board with a recruitment plan emphasizing recruitment for people of color and women from local communities.

**SO6 Fleet Study**

With the final realignment of law enforcement functions within the Sheriff's office, now is an excellent time to do the often mentioned fleet study. Tom Guiney of FREDs can assist the Sheriff's office in defining their needs and expected costs.

**ADDITIONAL AMENDMENTS**

Gresham Booking Facility	\$	108,000
Youth Investment System	\$	160,000
Alternative Community Service Crews	\$	266,000
Animal Control Officer	\$	55,000
Oregon Institute for the Blind	\$	38,000
Training for Alcohol and Drug Providers	\$	29,000
Salary Commission Recommendations	\$	24,000
Restoration to Contingency	\$	70,000
<b>Total</b>	<b>\$</b>	<b>750,000</b>

DRAFT

ATTACHMENT C

The Board makes the following responses to the objections and recommendations of the Tax Supervising and Conservation Commission contained in the letter certifying the 1996-97 County budget.

Objection:

*1.a Adjustments to Debt Service Funds – remove paying agent fees and / or contingency.*

The appropriations for the General Obligation Bond Debt Service Funds are adjusted to exclude paying agent fees and to record unused property tax revenues as Unappropriated Balance..

*1.b Payment of Short Term Debt for the Juvenile Justice Construction Project.*

The reimbursement of this debt is appropriated as a transfer of \$7.4 million from the Public Safety Bond Fund to the Capital Lease Retirement Fund.

Recommendations

*2. Use of dedicated resources.*

The Finance Office will make the County's external auditors aware of the dedicated revenues about which the Tax Supervising and Conservation Commission is concerned. The auditors will review the documentation of their use.

*3. Levy Uncertainties / Necessity of Extension and Tax Coordination..*

The County will request an extension of time to file the required LB-50 and M-5 forms for the property tax levy amounts. By requesting this extension, the County will be able to levy property taxes at a level closer to the authorized rate but not infringe on the levying authority of any other local government. The Board understands that receipts in excess of the annual amounts cited in the ballot measures for the levies cannot be spent in the fiscal year they were levied, but can be carried over to become resources for following fiscal years. The County also appreciates the offer of Tax Supervising to assist in coordinating the amounts levied by Multnomah County and Portland once property values are known.

*4. Public Schools Contributions.*

Legal counsel advises that the Attorney General opinion does not raise any legal roadblocks to the County giving grants to the schools. The Attorney General agrees the County has the authority to give such grants. While the Attorney General concludes that the County cannot give grants to benefit out-of-county students (as would occur in the Gresham-Barlow district, for example), our legal counsel believes the County can articulate a County public purpose in funding such students. The Attorney General noted a problem of categorizing funds for measure 5 purposes but that can be avoided by denoting in all relevant documents that the grants to schools are from non-property tax revenue.

*5. Method of Appropriation.*

The Board understands the issue that limiting spending as the County has traditionally done increases the possibility that spending will inadvertently exceed appropriations.

OPTION I – The Board agrees with the recommendation of the Tax Supervising Commission and the appropriation schedule authorizes spending at the fund/department level.

OPTION II – However, the current and past practice of making appropriations by major category, fund, and department provides spending limitations the Board wishes to continue.

6. *Expenditure Estimates – Assumed Position Vacancies.*

The salary savings estimated by departments will be monitored by departments during the fiscal year to make certain they do not violate the appropriation limit authorized by the Board. The five year financial forecast has been constructed on the assumption that the vacancy savings will reduce the average unspent percentage in each year. As the County becomes more experienced at using and living with these savings, the estimate may be revised again, depending on what the results are.



# BOARD AGREEMENT

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<b><u>BOARD AGREEMENT</u></b>						
Stein	5-Jun	CFS 26	Youth Investment backfill	160,000	0.00	(160,000)
Kelley	22-May	DCC 1	Add \$1,000 for training each substance abuse contractor, (4 in DCC, 25 in CFS)	29,000	0.00	(29,000)
Saltzman	22-May	DCC 3 c	Increase the number of work crews by 5 (October start)	266,651	5.00	(266,651)
Saltzman	8-May	DES 1	Construction of OIB training center in McCoy	38,515	0.00	(38,515)
Collier	15-May	DES 2	Add Animal Control Officer for Leash Law enforcement and van	83,827	1.00	(55,000)
Kelley	2-May	Nond 01	Supplement County Schools	10,000,000	0.00	(10,000,000)
Collier	5-Jun	Nond 08	CIC staff for one month	3,416	0.00	(3,416)
Collier	5-Jun	Nond 09	Implement Salary Commission recommendation	23,944	0.00	(23,944)
Stein	5-Jun	Nond 12a	Revenue increases based on May forecast	0	0.00	3,684,482
Budget	7-Jun	Nond 12b	Passes BIT through to E. County cities	202,464	0.00	(202,464)
Stein	5-Jun	Nond 25	Reduce Financial Policy Reserve Account	0	0.00	3,400,000
Stein	5-Jun	Nond 26a	Delay hiring of new positions supported by GF	(413,546)	0.00	413,546
Stein	5-Jun	Nond 26b	Delay program startups	(624,447)	(2.95)	602,747
Stein	5-Jun	Nond 27	Transfer balances from Facilities to CIP Fund, reduce Information Technology spending, reduce GF transfer to DP and CIP Funds pending reimbursement from SIP Community Service Fee.	(200,000)	0.00	1,500,000
Stein	5-Jun	Nond 28	Reduce Reserve held for Public Safety Levy	0	0.00	500,000
Stein	5-Jun	Nond 29	Reduce COLA to contractual amount (2.8%)	(184,000)	0.00	184,000
Stein	5-Jun	Nond 30	Reduce Contingency for major uncoded problems	0	0.00	N/A - produces a \$500,000 reduction in Contingency bottom line
Stein	5-Jun	Nond 31	Eliminates COP payment for Juvenile expansion	(203,000)	0.00	203,000
Kelley	23-May	SO 1	Gresham Holding Facility to full annualized amount	108,728	2.11	(108,728)
<b>TOTAL BOARD PROGRAM AGREEMENT</b>				<b>9,291,552</b>	<b>5.16</b>	<b>(399,943)</b>

REVENUE AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>REVENUE AMENDMENTS</u>						
CFS	7-Jun	CFS 12	State Mental Health Grant / Adult Mental Health reduction	(81,039)	0.00	0
CFS	7-Jun	CFS 13	Social Security Admin 10 month funding of A&D assessment and case management	330,830	6.71	15,668
CFS	7-Jun	CFS 14	Reductions in HUD, Home Award grants in Comm Dev.	(74,515)	0.00	0
CFS	7-Jun	CFS 15	Increases LIEAP, decreases USDOE weatherization grants	(49,669)	0.00	0
CFS	7-Jun	CFS 16	Reduces Portland Sewer on Site grant to reflect actual award	(103,200)	0.00	0
CFS	7-Jun	CFS 17	Adds PDS, PDT, reclassifies other positions, increases pass through in Community Action , based on several revenue source changes, primarily increases in LIEAP and City Emergency Funds and decreases in HUD/CDBG	383,371	2.00	0
CFS	7-Jun	CFS 19	Adds Portland Parks/Recreation revenue to enhance Roosevelt Family Resource Center	4,410	0.00	0
CFS	7-Jun	CFS 21	Reduced Portland Public Schools DD contract	(127,976)	(2.80)	0
CFS	7-Jun	CFS 22	State Mental Health Grant / DD pass through contracts	1,097,230	0.00	0
CFS	7-Jun	CFS 25	Decreases State Mental Health A&D revenue, reduces prevention funding	(35,146)	0.00	0
CFS	7-Jun	CFS 6	State Mental Health Grant / DD (held in Dept. Mgmt until State defines use)	1,013,475	0.00	0
CFS	7-Jun	CFS 7	Adult Mental Health Provider Refunds	42,624	0.00	0
CFS	7-Jun	CFS 8	Managed care administration for A&D and Substance Abuse - adds OA2	37,900	1.00	(265)
Aging	7-Jun	ASD 2	Splits out East County branch, cuts Op Sup, adds OA2 and OA Sr.	23,623	1.00	379
Aging	7-Jun	ASD 3	Increases Title 19 and adds M&S	973	0.00	14
Aging	7-Jun	ASD 4	Adds Gresham/Fairview contribution, reduces OPI	1,500	0.00	61

# REVENUE AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
Aging	7-Jun	ASD 5	Adds dedicated fees and fines to Adult Care Home Budget for M&S	35,160	0.00	324
DJJS	6-Jun	DJJS 1	Adds \$21,000 from OJJDP for girls services planning	22,134	0.00	1,134
DJJS	6-Jun	DJJS 2	Adds \$25,000 from Oregon Youth Authority for client services.	25,175	0.00	0
DJJS	6-Jun	DJJS 3	Adds \$12,657 from Portland Public Schools for Counselor for PAX	13,380	0.25	0
Health	7-Jun	HD 3	Increases RWJohnson grant, for Whitaker school based clinic	107,000	1.95	3,011
Health	7-Jun	HD 5	Increases Medicaid revenue to CareOregon Fund based on higher enrollment than assumed	3,950,000	3.00	14,492
Health	7-Jun	HD 8	Homeless Grant increase, adds 0.5 Hlth Svc Asst, 0.1 OA2	38,128	0.60	1,173
DA	7-Jun	DA 6	Increase CAMI grant	72,985	0.00	511
MCSO	7-Jun	SO 15	Increase Target Cities grant, add Corrections Deputies, reclass Resource Placement Spec to A&D Eval Spec Lead	151,696	1.90	12,895
MCSO	7-Jun	SO 16	Reduce HAP contract for Col. Villa	(100,768)	(1.50)	(8,566)
MCSO	7-Jun	SO 19	Reduce Truck Inspection grant	(129,503)	0.00	0
DES	7-Jun	DES 23	Transp: Adjusts project amounts and recognizes additional revenue due to reimbursement for flood-response activity.	2,183,286	0.00	0
DES	7-Jun	DES 26	Recognizes BWC in AC Fund and transfers to GE	0	0.00	121,173
Saltzman	7-Jun	Nond 11	Cable Franchise fee for wiring in jails	13,000	0.00	0
Library	7-Jun	Lib 1	grant revenue originally received in 95-6	96,714	0.58	3,420
Library	7-Jun	Lib 7	Oregon Reference Link revenue	38,820	0.00	0
Library	7-Jun	Lib 8	LSCA grant	19,450	0.00	0
<b>TOTAL ALL REVENUE AMENDMENTS</b>				<b>9,001,048</b>	<b>14.69</b>	<b>165,424</b>

# CARRYOVER AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<u>CARRYOVER AMENDMENTS</u>						
CFS	7-Jun	CFS 23	A&D prevention/education contract	5,000	0.00	0
CFS	7-Jun	CFS 3	CAPCare startup costs (mostly printing)	126,051	0.00	0
DJJS	6-Jun	DJJS 4	Carries over revenues from Oregon Youth Authority, Metro and in Inmate Welfare Fund.	52,216	0.00	1,214
Health	7-Jun	HD 2	Carries over capital in school clinics	157,000	0.00	0
Health	7-Jun	HD 4	Handheld computers for Health Inspections	24,900	0.00	0
DA	7-Jun	DA 5	Imaging system	20,000	0.00	0
MCSO	7-Jun	SO 20	Wiring costs at MCDC	10,000	0.00	0
Budget	7-Jun	CFS 24	Carries over Crisis Triage Startup and holds in Contingency pending a plan	0	0.00	400,000
DES	7-Jun	DES 03	Road Fund carryover equipment & pass thru	137,237	0.00	0
DES	7-Jun	DES 04	Carries forward contractually obligated professional services for Planning Hearing Officer and Scoping Reports for two Rural Area Plans.	32,700	0.00	0
DES	7-Jun	DES 12	Fleet: C/O of funds for equipment that will not be delivered before 7/1/96. Includes: fuel tank upgrades (90k); prison transport bus (94.868k); 3 station wagons (44.3k); one ton cargo van (16.463k); 2 passenger vans (34.329k); 1 excavator (167.95k);	496,517	0.00	0
DES	7-Jun	DES 17	FM: CIP carryover adjustments	951,870	0.00	0
DES	7-Jun	DES 21	Elections: carries forward contractually obligated equipment purchases which will not be delivered and installed after July 1, 1996.	85,253	0.00	0
DES	7-Jun	DES 22	Directors Ofc: carries forward contractually obligated professional services for the County Facility Siting Policy project which will not be completed until after July 1, 1996.	15,800	0.00	0
MCCF	7-Jun	Nond 10	Furniture, facilitation, and summer intern	9,023	0.00	0
Auditor	7-Jun	Nond 16	Prof svcs and salary savings for possible court study and to keep on audit schedule	73,000	0.00	0
Chair	7-Jun	Nond 17	Columbia Gorge signage grant	23,262	0.00	612
Chair	7-Jun	Nond 18	Computers	11,500	0.00	0

CARRYOVER AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
SIP	7-Jun	Nond 21	SIP First Source and Community Service dedicated revenues	270,000	0.00	729
SIP	7-Jun	Nond 22	SIP professional services for reporting, evaluation , and data management systems	22,916	0.00	0
MCCF	7-Jun	Nond 32	Allocation for Transformational Planning	53,500	0.00	375
DSS	7-Jun	DSS 02	Carryover DP Spec. Approp. projects	415,558	0.42	0
DSS	7-Jun	DSS 05	Carryover remainder of new voice mail system	195,000	0.00	0
DSS	7-Jun	DSS 07	Carryover other DP Spec. Approp. projects	110,690	0.00	0
DSS	7-Jun	DSS 09	Carryover RESULTS training money	158,495	0.00	0
DSS	7-Jun	DSS 10	Carryover Director's Office set-up money	50,000	0.00	0
DSS	7-Jun	DSS 12	Carryover Contracts/Equip for Budget Office	34,652	0.00	0
DSS	7-Jun	DSS 13	Carryover Emer Mgmt	12,595	0.00	0
Library	7-Jun	Lib 2	Furniture at Central Library	111,044	0.00	0
Library	7-Jun	Lib 5	Dedicated revenues for spending on library materials	61,566	0.00	0
<b>TOTAL ALL CARRYOVER AMENDMENTS</b>				<b>3,727,345</b>	<b>0</b>	<b>402,930</b>

# TECHNICAL AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<b>TECHNICAL AMENDMENTS</b>						
CFS	7-Jun	CFS 04	Reclassifications in Children's Capitation Fund	2,892	1.10	0
CFS	7-Jun	CFS 05	Transfers PDS in Children's Capitation Fund	0	0.00	0
CFS	7-Jun	CFS 09	Shifts CASA/Mainstream from CFS to Juvenile	0	0.00	0
CFS	7-Jun	CFS 10	Reclassifications approved since February	0	0.10	0
CFS	7-Jun	CFS 11	Reduces RDI pass-through, adds .6 PDS	0	0.6	0
CFS	7-Jun	CFS 18	Shifts expenditures in SHAC budget	7,837	0.00	0
CFS	7-Jun	CFS 20	Changes PDT salary in Youth and Family program	0	0.00	0
DJJS	6/6/96	DJJS 5	Shifts PAX from personnel to contractual services.	0	(0.25)	0
Health	7-Jun	HD 01	Shifts positions among dental clinics, adds .9 Dentist and 1 Op Sup by decreasing Prof. Svcs and Temporary	0	1.10	0
Health	7-Jun	HD 06	Increases Pharmacist, decreases Pharmacy Tech	0	(0.05)	0
Health	7-Jun	HD 07	Reclass Health Info Spec 2 to Prog Dev Spec, buy computer	0	(0.20)	(809)
Health	7-Jun	HD 09	Shifts and reclassifies positions within Primary Care clinics	0	1.61	0
Health	7-Jun	HD 10	Correct Target Cities Revenue	0	0.00	67,959
DA	7-Jun	DA 2	Reclassifications (clerical staff)	0	0.00	0
DA	7-Jun	DA 3	Creates intern from Insurance on intern wages	0	0.75	0
DA	7-Jun	DA	Shifts Neighborhood DA legal assistant eligible for SED reimbursement from General Fund to Federal State Fund	0	0.00	0
MCSO	7-Jun	SO 10	Reclassifications (clerical staff), moves 13,307 to supplies	0	0.00	0
MCSO	7-Jun	SO 11	Moves Op Sup from Office Automation to Police Records	0	0.00	0
MCSO	7-Jun	SO 12	Allocate laundry cost from facilities budgets to Property/Commissary	0	0.00	0
MCSO	7-Jun	SO 13	Shifts GF River Patrol into F/S Fund	73,125	0.00	0
MCSO	7-Jun	SO 14	Moves 1.5 SOT's from Corrections Records to Classification to revise matrix process	0	0.00	0

# TECHNICAL AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
MCSO	7-Jun	SO 21	Corrects Levy budget to recognize lower Tax Title Work Crew funding	(89,499)	(1.50)	0
DES	7-Jun	DES 05	Moves \$1,632 from professional services to personal services to adjust for a missed step increase for one employee.	46	0.00	0
DES	7-Jun	DES 06	A&T:To correct the number of FS1 & FS2 positions as shown in preliminary budget. FS1 (3 in budget, change to 2.5); FS2 (1.5 in budget, change to 2).	0	0.00	0
DES	7-Jun	DES 07	A&T:Correct/ update job titles with job numbers [Job # 9691 replaces 9752 & 9752 replaces 9753].	0	0.00	0
DES	7-Jun	DES 08	A&T:Add back 1.00 FTE OA2 position inadvertently left out of Tax Collections Section Budget.	(203)	1.00	0
DES	7-Jun	DES 09	A&T:To correct number of Data Analysts and Data Analysts/Senior positions as show in preliminary budget [Data analyst from 2.33 to 1.33 & Data Analyst Senior from 3 to 4].	0	0.00	0
DES	7-Jun	DES 10	Fleet:Reallocates expenditures to match customer initiated changes shown in the Approved Budget Motor Pool service reimbursements.	0	0.00	0
DES	7-Jun	DES 11	Distr: adjusts operational expenditures to reflect service reimbursement revenue changes included in the Approved Budget. The position deletion reflects the impact of service charges requested by the Health Department.	(2,831)	(1.00)	0
DES	7-Jun	DES 14	FM:Lead/Non-leadT	0	0.00	0
DES	7-Jun	DES 15	FM:Adjust CIP section to account for changes as a result of the new construction projects, and other administrative cost adjustments. Project Manager for projects less than \$25,000 is moved to the Op & Maint.	11,852	0.00	0

# TECHNICAL AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
DES	7-Jun	DES 16	FM: Personnel changes in the operation & Maintenance section: Converts temporary hours to permanent positions; Converts Electrician service contract to permanent position; Adjusts salary for Facilities Maintenance Worker	17,521	3.00	0
DES	7-Jun	DES 18	FM: Adds a contract specialist for Facilities and Property Management to generate and process all contracts for the division.	7,703	1.0	0
DES	7-Jun	DES 19	FM: reorganization of administrative staff.	0	1.0	0
DES	7-Jun	DES 24	Transportation:miscellaneous personnel corrections	157	0.05	0
DES	7-Jun	DES 25	Reimburse CIP fund for expenditures incurred on public safety facilities in FY 1995/96.	0	0.00	0
Budget	7-Jun	Nond 13	Corrects duplicate payment to PMCoA	(11,640)	0.00	11,640
TSCC	7-Jun	Nond 14	Corrects classifications in TSCC	0	0.00	0
Budget	7-Jun	Nond 15	Corrects County Counsel Class	0	0.00	0
TSCC	7-Jun	Nond 19	Shifts repayment for Juvenile expansion from Bond fund to CLRF	0	0.00	0
TSCC	7-Jun	Nond 20	Shifts paying agent fees from bond sinking to bond funds	0	0.00	0
TSCC	7-Jun	Nond 23	Decreases contingencies and increases unappropriated balances	0	0.00	0
Finance	7-Jun	Nond 24	Increases payment to retire debt from energy loan	12,301	0.00	0
DSS	7-Jun	DSS 01	Reclassify FS1 to FS2 in Payroll. Absorb \$ Chg.	0	0.00	0
DSS	7-Jun	DSS 03	Eliminate two vacant perm programmers, substitute Prof svcs	(14,006)	(2.0)	0
DSS	7-Jun	DSS 04	ISD:Lead/Non-Lead	0	0.00	0
DSS	7-Jun	DSS 06	Move technology portions of bond funds from Fac. Mgmt. into appropriate divisions.	0	0.00	0
DSS	7-Jun	DSS 08	Increase OA2 to 1.0 FTE in Risk Mgmt	2,382	0.5	0
DSS	7-Jun	DSS 11	Reclass Word Proc Oper. Absorb \$ Chg.	0	0.00	0
Library	7-Jun	Lib 3	Removes lead classification	0	0.00	0
Library	7-Jun	Lib 4	Reclassifications	(907)	0.00	0



# TECHNICAL AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
Library	7-Jun	Lib 6	Transfer Entrepreneurial Activities Fund revenue and expenditure to Library Fund	0	0.00	0
TOTAL ALL TECHNICAL AMENDMENTS				16,730	6.81	16,737

BOARD AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency	Dept	Type
<b>BOARD AMENDMENTS</b>								
Saltzman	7-May	CFS 1	Cut \$100,000 for mini-grants	(100,000)	0.00	100,000	010	BA
Saltzman	7-May	CFS 2	Fund Signage for Family Centers	30,000	0.00	(30,000)	010	BA
Hansen	14-May	ASD 1	Addition of Ethnic Outreach Worker	69,430	1.00	(69,430)	011	BA
Kelley	22-May	DCC 1	Add \$1,000 for training each substance abuse contractor, (4 in DCC, 25 in CFS)	29,000	0.00	(29,000)	021	BA
Kelley	22-May	DCC 2	Transfer evaluation component of DCC substance abuse contracts to CFS	?	0.00	0	021	BA
Saltzman	22-May	DCC 3 a	Increase the number of work crews by 5	316,930	5.00	(316,930)	021	BA
Saltzman	22-May	DCC 3 b	Increase the number of work crews by 10	633,860	10.00	(633,860)	021	BA
Saltzman	5-Jun	DA 1	Domestic Violence Team	155,000	3.00	(155,000)	023	BA
Kelley	23-May	SO 1	Gresham Holding Facility to full annualized amount	108,728	2.11	(108,728)	025	BA
Kelley	23-May	SO 2	Reserve 50,000 in contingency for evaluation at booking	0	0.00	0	025	BA
Kelley	23-May	SO 3	Reserve 50,000 in contingency for developing programs instead of TV in jail	0	0.00	0	025	BA
Kelley	23-May	SO 4	Provide funding for Scheduling Unit	110,371	2.00	(110,371)	025	BA
Kelley	23-May	SO 5	Provide funding for Matrix Unit, reclasses SOT's to Corr. Techs	60,209	1.50	(60,209)	025	BA
Kelley	23-May	SO 6	Increase funding for Sheriff's fleet to add vehicles	208,000	0.00	(208,000)	025	BA
Kelley	23-May	SO 7	Fund mandated expenses not included in Sheriff's budget	69,046	0.00	(69,046)	025	BA
Collier	23-May	SO 8	Transfer recruitment effort within Levy funding from 1997-98 to 1996-97	100,000	0.00	0	025	BA
Hansen	23-May	SO 9	Spanish Immersion program (without travel)	40,000	0.00	(40,000)	025	BA
Saltzman	8-May	DES 1	Construction of OIB training center in McCoy	38,515	0.00	(38,515)	030	BA
Collier	15-May	DES 2	Add Animal Control Officer for Leash Law enforcement and van	83,827	1.00	(55,000)	030	BA
Kelley	2-May	Nond 01	Supplement County Schools	10,000,000	0.00	(10,000,000)	050	BA

BOARD AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency	Dept	Type
Collier	5-Jun	Nond 08	CIC staff for one month	3,416	0.00	(3,416)	050	BA
Collier	5-Jun	Nond 09	Implement Salary Commission recommendation	23,944	0.00	(23,944)	050	BA
Stein	5-Jun	Nond 12a	Revenue increases based on May forecast	0	0.00	3,684,482	050	
Budget	7-Jun	Nond 12b	Passes BIT through to E. County cities	202,464	0.00	(202,464)	050	
Stein	5-Jun	Nond 25	Reduce Financial Policy Reserve Account	0	0.00	3,400,000	050	
Stein	5-Jun	Nond 26a	Delay hiring of new positions supported by GF	(413,546)	0.00	413,546	050	
Stein	5-Jun	Nond 26b	Delay program startups	(624,447)	(2.95)	602,747	050	
Stein	5-Jun	Nond 27	Transfer balances from Facilities to CIP Fund, reduce Information Technology spending, reduce GF transfer to DP and CIP Funds pending reimbursement from SIP Community Service Fee.	(200,000)	0.00	1,500,000	050	
Stein	5-Jun	Nond 28	Reduce Reserve held for Public Safety Levy	0	0.00	500,000	050	
Stein	5-Jun	Nond 29	Reduce COLA to contractual amount (2.8%)	(184,000)	0.00	184,000	050	
Stein	5-Jun	Nond 30	Reduce Contingency for major uncosted problems	0	0.00	N/A - produces a \$500,000 reduction in Contingency bottom line	050	
Stein	5-Jun	Nond 31	Eliminates COP payment for Juvenile expansion	(203,000)	0.00	203,000	050	
Kelley	2-May	Nond 02	Reduce Financial Policy Reserve Account	0	0.00	4,500,000	075	BA
Kelley	2-May	Nond 04	Receive advance of SIP Community Service Fees	0	0.00	1,500,000	075	BA
Kelley	2-May	Nond 06	Delete reserve for future jail levy support	0	0.00	500,000	075	BA

# BOARD AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency	Dept	Type
Kelley	2-May	Nond 07	Reduce General Fund Contingency	0	0.00	N/A - produces a \$500,000 reduction in Contingency bottom line	075	BA
Kelley	2-May	Nond 3	Delay all Chair's program adds 6 months	(2,500,000)	?	2,500,000	all	BA
Kelley	2-May	Nond 5	Cut OTO allocations in Chair budget, except schools or Health OTO.	(500,000)	?	500,000	all	BA

# DEPARTMENT PROGRAM AMENDMENTS

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<b>DEPARTMENTAL PROGRAM AMENDMENTS</b>						
MCSO	7-Jun	SO 23	Contract to study sites for Sheriff's Admin office	50,000	0.0	(50,000)
MCSO	7-Jun	SO 24	Contract for Sheriff's post-factor study	25,000	0.0	(25,000)
MCSO	7-Jun	SO 22	Recruitment funds to hire Corrections Deputies	100,000	0.00	0
<b>TOTAL DEPARTM,ENTAL PROGRAM AMENDMENT REQUESTS</b>				<b>175,000</b>	<b>0.0</b>	<b>(75,000)</b>

## POTENTIAL CONTINGENCY TRANSFERS THE BOARD WILL ENTERTAIN DURING 1996-97

### **GENERAL FUND CONTINGENCY**

The Board will consider requests for transfer from General Fund contingency during 1996-97 to address the following issues. At the time the budget was adopted, the Board was not prepared to allocate resources to deal with these problems either because the cost was not known at that time or because the Board was not satisfied that the actions proposed were in a form final enough to be approved.

- Mental Health Triage Center - Possible requirement to increase funding
- Children's Mental Health Capitation - Possible reserve requirements
- Infrastructure support for workforce development - In addition to SIP funding
- Youth Investment Program- Backfill lost Federal and State revenue
- Alcohol and Drug Assessment - Streamline and consolidate assessment methodologies on intake into jail
- In Jail programs - Pilot project to replace daytime TV with counseling and education programs
- Community Health Clinics Coalition - Grant process to address niche populations not adequately served by OHP and to stimulate fundraising efforts.

### **PUBLIC SAFETY LEVY CONTINGENCY**

The Board will consider a transfer from the Levy Fund contingency during 1996-97 to implement a hiring process for additional Corrections Officers and staff, after reviewing the Sheriff's recruitment plan emphasizing enhanced minority and female recruitment efforts at the local level. The Board will also consider a transfer to cover the cost of early hires of Corrections staff associated with opening new beds in facilities under construction.

**TAX SUPERVISING & CONSERVATION COMMISSION**  
**MULTNOMAH COUNTY, OREGON**

724 Mead Building      421 S.W. Fifth Avenue

June 6, 1996      Portland, Oregon 97204-2189      Voice (503) 248-3054  
FAX (503) 248-3053      E Mail TSCC@aol.com

Board of County Commissioners  
Multnomah County  
1510 Portland Building  
Portland, Oregon 97204

Dear Board Members:

The Tax Supervising and Conservation Commission met on June 6, 1996, to review, discuss and conduct a public hearing on the Multnomah County 1996-97 Annual Budget. This hearing was conducted pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support the efficient and economical administration of the district.

The 1996-97 budget, filed May 14, 1996, is hereby certified by majority vote of members of the Commission with the following objection and recommendations. Aside from the exceptions noted, estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with the law.

***Objection:***

***1. Adjustments to Debt Service Funds***

***-General Obligation Bond Debt Service Funds***

Library and Public Safety Bond Sinking fund expenditures include paying agent fees and /or a contingency. Property tax debt service levies are limited only to payment of General Obligation bond principal and interest. Please adjust out the unrelated expenditures. Fund requirements can remain the same by offsetting the adjustment into the unappropriated balance.

***-Juvenile Justice 1995 Short Term Debt***

The reimbursement of this debt with bond proceeds should be budgeted with a \$7.4m transfer from the Public Safety Bond fund to the Capital Lease Retirement fund.

***Recommendations:***

***2. Use of Dedicated Revenues***

-The use of certain dedicated revenues should be well documented. Areas of special note include the use of Road and Tax Title funds for inmate work crews, the use of General Obligation Bond funds for certain administrative expenses, asset forfeiture and remaining video poker resources for District Attorney capital improvements, and the redirect of Natural Areas Acquisition and Protection fund resources. We are not questioning the propriety of these expenditures, but rather simply recommending you thoroughly document their use.

---

**Commissioners**  
**Richard Anderson, Anthony Jankans, Roger McDowell,**  
**Charles Rosenthal, Ann Sherman**

**3. *Levy Uncertainties / Necessity of Extension and Tax Coordination***

-The following levy totals are budgeted, though contingent upon future occurrences:

<u>Levy Type</u>	<u>Amount</u>	<u>Contingency</u>
A. Public Safety Serial Levy	\$29,472,786	AV growth of 9% /City Share Agreement
B. Library Serial Levy	\$15,250,541	AV growth of 9%
C. New G/O Bond Levies		
-Library	\$2,649,050	Actual debt service totals will vary
-Public Safety	\$7,373,545	Actual debt service totals will vary

The County should request an extension of time to file its LB-50 and M-5 forms. The extensions give it the ability to reduce budgeted property tax totals if circumstances change between time of adoption and September 15<sup>th</sup>, the approximate extended due date. For example, current G/O bond debt service levies are estimated, based upon the assumption that the full authority will be levied. Actual debt service schedules will differ. Also, Library serial levy dollar totals will be reduced if assessed values do not grow by 9%. And, it's our understanding that the Public Safety serial levy total will be decreased significantly in September, once assessed valuations are known, so to stay within the pro rata share of the general government \$10 operating limit agreed to with the City of Portland. The anticipated offset amount should be budgeted as unappropriated. We support your coordination efforts, and volunteer our assistance to facilitate necessary year end adjustments once assessed valuations become known.

**4. *Public School Contributions***

Attached is a copy of correspondence received from the Commission's legal counsel. Discussed within are various issues to consider prior to effecting public school contributions.

**5. *Method of Appropriation***

The County's 94/95 audit noted that several department expenditures were in excess of appropriations in the 1994-95 year. Most of these were within object level classifications such as personal services, materials and services, capital outlay, etc. We suggest you consider appropriating by department level within each fund, thus avoiding the sub-category appropriations and leaving more flexibility with the budget. You can still control expenditures at the major expenditure category administratively.

**6. *Expenditure Estimates -Assumed Position Vacancies***

Approximately \$1.3m in personal service savings were included in the 96/97 approved budget. The assumed savings effectively give operating departments less maneuvering room to meet unanticipated demands. We realize that the budgeted vacancy rates are less than those experienced in recent history. We recommend you track actual vacancies as they relate to the plan. You may also wish to adjust your five year forecast to reflect the lower "turnback" rates that will likely result from this change.



Budget estimates and levy amounts certified are identified on the attached schedule. Please file a copy of the adopted budget and supporting documentation within 15 days of adoption. This filing should include a copy of the budget, a copy of each LB form, proof of publication and the adopting resolution. Responses to Commission recommendations should be included in either the adopting resolution, or within an accompanying letter.

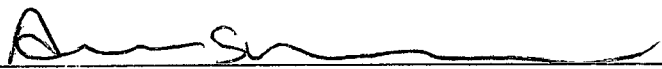
The quality of the County's budget document remains excellent. It's absolutely packed with relevant information including discussion of significant issues, trends, service descriptions, graphics etc.


Please give us a call if we can assist.

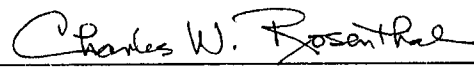
Yours very truly,

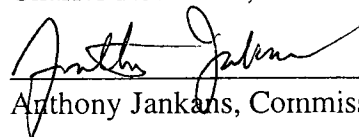
TAX SUPERVISING & CONSERVATION COMMISSION

  
\_\_\_\_\_  
Roger McDowell, Commissioner

  
\_\_\_\_\_  
Ann Sherman, Commissioner

  
\_\_\_\_\_  
Richard Anderson, Commissioner

  
\_\_\_\_\_  
Charles Rosenthal, Commissioner

  
\_\_\_\_\_  
Anthony Jankans, Commissioner

CW:sp

Multnomah County 1996-97 Budget Certification  
Schedule of Funds and Budget Estimates

Budget Estimates:	Unappropriated <u>Balances</u>	Fund Totals <u>Certified</u>
General Fund		\$202,784,159
Unappropriated Balance	\$ (10,540,000)	
Strategic Investment Program Fund		1,592,419
Road Fund		45,311,975
Emergency Communications Fund		102,005
Federal State Fund		195,676,345
County School Fund		1,584,950
Tax Title Fund		1,220,750
Animal Control Fund		1,183,200
Library Serial Levy Fund		23,761,001
Fair Fund		44,444
Convention Center Fund		5,428,000
Inmate Welfare Fund		1,147,891
Jail Levy Fund		23,918,038
Assessment & Taxation Fund		10,960,386
Justice Services Special Operating Fund		3,761,066
Land Corner Preserve Fund		1,138,097
Willamette River Bridge Fund		6,941,021
Natural Areas Acquisition Fund		1,378,900
Bicycle Path Construction Fund		178,261
Equipment Lease Purchase Fund		1,472,528
Lease Purchase Project Fund		12,701,810
Edgefield Children's Center Construction Fund		2,148,000
SB 1145 Funds		43,425,000
Library Construction Fund		47,200,000
Capital Improvement Fund		7,098,004
Capital Acquisition Fund		178,900
Children's Capitation Project Fund		12,012,959
Insurance Fund		30,889,055
Fleet Fund		6,139,119
Telephone Fund		3,842,073
Facilities Management Fund		24,757,083
Data Processing Fund		10,352,756
Distribution Fund		1,414,641
Capital Lease Retirement Fund		20,482,374
Unappropriated Balance	(1,005,000)	

Multnomah County 1996-97 Budget Certification  
Schedule of Funds and Budget Estimates - Continued:

	Unappropriated <u>Balances</u>	Fund Totals <u>Certified</u>
Library Bond Sinking Fund (96 Bonds)	(1,673,352)	2,543,352
Library Bond Sinking Fund (93 Bonds)		4,250,279
Unappropriated Balance	(1,778,395)	
CareOregon Fund		40,737,612
Library Entrepreneurial Initiative Fund		117,326
Justice Bond Project Fund		80,300,000
Public Safety Bond Sinking Fund	(4,647,000)	7,038,000
Revenue Bond Sinking Fund		587,000
Unappropriated Balance	(295,000)	
Recreation Fund		366,300
Trust & Agency Funds		2,101,000
Total Budget Estimates		<u>\$890,268,079</u>
Total Unappropriated Balance	<u>(\$19,938,747)</u>	

Tax Levy:

General Fund - Tax Base	\$108,400,187
Debt Service Levies - Not Subject to Limit:	
Public Safety Bond Sinking Fund	7,373,545
Library Bond Sinking Fund (93 Bonds)	2,388,557
Library Bond Sinking Fund (96 Bonds)	2,649,050
Jail Levy - Outside Tax Base - Serial Ending 1998-99	29,472,786 *
Library Levy - Outside Tax base - Serial Ending 1998-99	<u>15,250,541 *</u>
Total Tax Levy	\$165,534,666

\* Maximum dollar amounts that may be levied. Actual amounts are contingent upon the 1996-97 Multnomah County assessed value and voluntary compliance with tax coordination agreement.

**Appropriations Schedule**  
Approved Budget  
Multnomah County, Oregon  
Fiscal Year July 1, 1996 to June 30, 1997

**GENERAL FUND (100)**

Aging Services	1,953,838
Juvenile Justice	16,775,867
Health Department	8,437,014
Community Corrections	3,435,296
District Attorney	10,952,075
Sheriff	44,226,470
Environmental Services	8,454,723
NonDepartmental	10,821,499
Support Services	8,725,823
<i>All Agencies</i>	<i>113,782,605</i>
<i>Cash Transfers</i> SIP Fund	<i>122,419</i>
Recreation Fund	10,300
Federal/State Fund	54,629,992
County School Fund	1,382,950
Library Fund	6,347,887
Assessment & Taxation Fund	8,127,517
Justice Services Ops. Fund	140,647
Lease/Purchase Project Fund	350,000
Capital Improvement Fund	2,350,000
Care Oregon Fund	297,420
Children's Capitation Project Fund	323,121
Data Processing Fund	1,602,600
Mail/Distribution Fund	500
Facilities Management Fund	1,200
<i>Total Cash Transfers</i>	<i>75,686,553</i>
<i>Contingency</i>	<i>2,775,000</i>
<b>Total Appropriation</b>	<b>192,244,158</b>

# Appropriations Schedule

Approved Budget  
Multnomah County, Oregon  
Fiscal Year July 1, 1996 to June 30, 1997

## GENERAL FUND (100)

<i>Aging Services</i>	Personal Services	1,265,905
	Materials & Services	683,933
	Capital Outlay	4,000
	<i>Agency Total</i>	<u>1,953,838</u>
<i>Juvenile Justice</i>	Personal Services	10,259,582
	Materials & Services	6,464,285
	Capital Outlay	52,000
	<i>Agency Total</i>	<u>16,775,867</u>
<i>Health Department</i>	Personal Services	6,483,479
	Materials & Services	1,937,035
	Capital Outlay	16,500
	<i>Agency Total</i>	<u>8,437,014</u>
<i>Community Corrections</i>	Personal Services	2,834,935
	Materials & Services	600,361
	<i>Agency Total</i>	<u>3,435,296</u>
<i>District Attorney</i>	Personal Services	8,745,673
	Materials & Services	2,192,963
	Capital Outlay	13,439
	<i>Agency Total</i>	<u>10,952,075</u>
<i>Sheriff</i>	Personal Services	33,739,928
	Materials & Services	10,360,823
	Capital Outlay	125,719
	<i>Agency Total</i>	<u>44,226,470</u>
<i>Environmental Services</i>	Personal Services	4,565,855
	Materials & Services	3,837,154
	Capital Outlay	51,714
	<i>Agency Total</i>	<u>8,454,723</u>
<i>NonDepartmental</i>	Personal Services	3,139,009
	Materials & Services	7,119,524
	Debt Service	550,000
	Capital Outlay	12,966
	<i>Agency Total</i>	<u>10,821,499</u>
<i>Support Services</i>	Personal Services	5,138,448
	Materials & Services	3,504,075
	Capital Outlay	83,300
	<i>Agency Total</i>	<u>8,725,823</u>
<i>All Agencies</i>	Personal Services	76,172,814
	Materials & Services	36,700,153
	Debt Service	550,000
	Capital Outlay	359,638
	<i>Agency Totals</i>	<u>113,782,605</u>

# Appropriations Schedule

Approved Budget

Multnomah County, Oregon

Fiscal Year July 1, 1996 to June 30, 1997

<i>Cash Transfers</i>	SIP Fund	122,419
	Recreation Fund	10,300
	Federal/State Fund	54,629,992
	County School Fund	1,382,950
	Library Fund	6,347,887
	Assessment & Taxation Fund	8,127,517
	Justice Services Ops. Fund	140,647
	Lease/Purchase Project Fund	350,000
	Capital Improvement Fund	2,350,000
	Care Oregon Fund	297,420
	Children's Capitation Project Fund	323,121
	Data Processing Fund	1,602,600
	Mail/Distribution Fund	500
	Facilities Management Fund	1,200
	<i>Total Cash Transfers</i>	<i>75,686,553</i>
	<i>Contingency</i>	<i>2,775,000</i>
<b>Total Appropriation</b>		<b>192,244,158</b>

## ROAD FUND (150)

<i>Sheriff</i>	Materials & Services	188,587
<i>Environmental Services</i>	Personal Services	7,432,545
	Materials & Services	22,546,006
	Capital Outlay	11,691,997
	<i>Agency Total</i>	<i>41,670,548</i>
<i>All Agencies</i>	Personal Services	7,432,545
	Materials & Services	22,734,593
	Capital Outlay	11,691,997
	<i>Agency Totals</i>	<i>41,859,135</i>
<i>Cash Transfers</i>	Bicycle Path Construction Fund	48,284
	Willamette River Bridges Fund	3,366,887
	<i>Total Cash Transfers</i>	<i>3,415,171</i>
	<i>Contingency</i>	<i>37,669</i>
<b>Total Appropriation</b>		<b>45,311,975</b>

## EMERGENCY COMMUNICATIONS FUND (151)

<i>Sheriff</i>	Materials & Services	102,005
<b>Total Appropriation</b>		<b>102,005</b>

## NATURAL AREAS ACQUISITION/PROTECTION FUND (153)

<i>Environmental Services</i>	Materials & Services	1,200,000
	<i>Agency Total</i>	<i>1,200,000</i>
<i>Cash Transfers</i>	Capital Acquisition Fund	178,900
<b>Total Appropriation</b>		<b>1,378,900</b>



# MULTNOMAH COUNTY, OREGON

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**BOARD OF COUNTY COMMISSIONERS**

BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

**BUDGET & QUALITY**

PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503)248-3883

TO: Board of County Commissioners  
FROM: Dave Warren *DCW*  
DATE: June 20, 1996  
SUBJECT: Budget Notes Approved June 13

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Attached is a draft of the budget notes I believe the Board approved when the budget was adopted last week. It is labeled "Draft" because I want to make sure you all understand that changes to the language can still be made without any difficulty.

Please look at them, and send me any changes you think I should make. If I get such changes, I will rewrite and recirculate these notes until you all agree they incorporate your intentions.

Thanks for your help.

96 JUN 20 PM 12:31  
BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON

# DRAFT

## **POTENTIAL CONTINGENCY TRANSFERS THE BOARD WILL ENTERTAIN DURING 1996-97**

### **GENERAL FUND CONTINGENCY**

The Board will consider requests for transfer from General Fund contingency during 1996-97 to address the following issues. At the time the budget was adopted, the Board was not prepared to allocate resources to deal with these problems either because the cost was not known at that time or because the Board was not satisfied that the actions proposed were in a form final enough to be approved.

- Mental Health Triage Center - Possible requirement to increase funding
- Children's Mental Health Capitation - Possible reserve requirements
- Infrastructure support for workforce development - In addition to SIP funding
- Youth Investment Program- Backfill lost Federal and State revenue
- Alcohol and Drug Assessment - Streamline and consolidate assessment methodologies on intake into jail
- In Jail programs - Pilot project to replace daytime TV with counseling and education programs
- Community Health Clinics Coalition - Grant process to address niche populations not adequately served by OHP and to stimulate fundraising efforts.
- Domestic Violence
- Programs to deal with adolescent girls
- Courthouse consultant

### **PUBLIC SAFETY LEVY CONTINGENCY**

The Board will consider a transfer from the Levy Fund contingency during 1996-97 to implement a hiring process for additional Corrections Officers and staff, after reviewing the Sheriff's recruitment plan emphasizing enhanced minority and female recruitment efforts at the local level. The Board will also consider a transfer to cover the cost of early hires of Corrections staff associated with opening new beds in facilities under construction.

## **BRIEFING REQUESTED BY THE BOARD DURING 1996-97**

Both the Library and Aging Services provide telephone access to citizens, a reference line in the Library and the Senior Helpline in Aging Services. The Board requests Aging Services and the Library to provide a joint briefing about the potential of linking these programs to save money and provide enhanced service.



BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR  
MULTNOMAH COUNTY

( In the matter of the adoption of the	)	
( 1996-97 Budget for Multnomah County,	)	
( Oregon, for the Fiscal Year July 1, 1996	)	RESOLUTION
( to June 30, 1997 and making the appropriations	)	96-107
( thereunder, pursuant to ORS 294.435	)	

WHEREAS the above entitled matter is before the Board to consider the adoption of the budget for Multnomah County for the fiscal year July 1, 1996 to June 30, 1997; and

WHEREAS the Multnomah County budget as prepared by the duly appointed Budget Officer has been considered and approved by the Board and a public hearing has been held before the Multnomah County Tax Supervising and Conservation Commission on the 6th day of June 1996, and

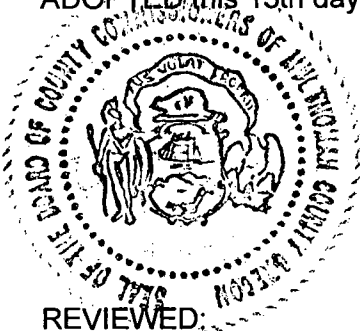
WHEREAS said budget is on file in the Office of the Chair of Multnomah County and the appropriations authorized therein are attached to this resolution as Attachment A; and

WHEREAS the Board has made certain amendments to the above-described budget, which amendments are attached to this Resolution as Attachment B;

WHEREAS the Tax Supervising and Conservation Commission has certified the above-described budget and the Board responses to the recommendations and objections of the Tax Supervising and Conservation Commission are attached to the Resolution as Attachment C;

NOW THEREFORE IT IS RESOLVED that the budget, including Attachments A, B, and C, is hereby adopted as the budget of Multnomah County, Oregon, and the attached appropriations are authorized for the fiscal year July 1, 1996 to June 30, 1997; and

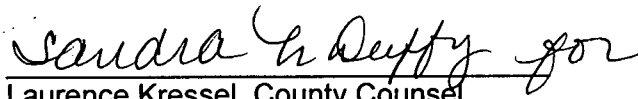
ADOPTED this 13th day of June 1996.



Board of County Commissioners  
Multnomah County, Oregon

By

  
Beverly Stein, Chair

  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

# Attachment A

## Appropriations Schedule Multnomah County, Oregon Fiscal Year July 1, 1996 to June 30, 1997

### GENERAL FUND (100)

<i>Aging Services</i>	1,972,023
<i>Juvenile Justice</i>	16,540,460
<i>Health Department</i>	8,445,807
<i>Community Corrections</i>	3,427,911
<i>District Attorney</i>	10,948,801
<i>Sheriff</i>	43,461,424
<i>Environmental Services</i>	8,662,104
<i>NonDepartmental</i>	21,136,149
<i>Support Services</i>	8,850,127
<b>All Agencies</b>	<b>123,444,806</b>
<i>Cash Transfers</i> SIP Fund	122,419
Recreation Fund	10,300
Federal/State Fund	55,351,830
County School Fund	1,382,950
Library Fund	6,351,234
Assessment & Taxation Fund	8,093,808
Justice Services Ops Fund	140,647
Lease/Purchase Project Fund	350,000
Capital Improvement Fund	1,101,315
Care Oregon Fund	322,778
Children's Capitation Fund	455,124
Data Processing Fund	1,402,600
Mail/Distribution Fund	500
Facilities Management Fund	1,200
<b>Total Cash Transfers</b>	<b>75,086,705</b>
<b>Contingency</b>	<b>2,999,662</b>
<b>Total Appropriation</b>	<b>201,531,173</b>

### STRATEGIC INVESTMENT PROGRAM FUND (140)

<i>NonDepartmental</i>	1,742,419
<b>Total Appropriation</b>	<b>1,742,419</b>

### ROAD FUND (150)

<i>Sheriff</i>	188,587
<i>Environmental Services</i>	43,986,289
<b>All Agencies</b>	<b>44,174,876</b>
<i>Cash Transfers</i> Bicycle Path Construction Fund	48,284
Willamette River Bridges Fund	3,366,887
<b>Total Cash Transfers</b>	<b>3,415,171</b>
<b>Contingency</b>	<b>37,669</b>
<b>Total Appropriation</b>	<b>47,627,716</b>

### EMERGENCY COMMUNICATIONS FUND (151)

<i>Sheriff</i>	102,005
<b>Total Appropriation</b>	<b>102,005</b>

### NATURAL AREAS PROTECTION FUND (153)

<i>Environmental Services</i>	1,200,000
<i>Cash Transfers</i> Capital Acquisition Fund	178,900
<b>Total Appropriation</b>	<b>1,378,900</b>

# Attachment A

## Appropriations Schedule

Multnomah County, Oregon

Fiscal Year July 1, 1996 to June 30, 1997

### BICYCLE PATH CONSTRUCTION FUND (154)

<i>Environmental Services</i>	178,261
<b>Total Appropriation</b>	<b>178,261</b>

### RECREATION FUND (155)

<i>Environmental Services</i>	366,300
<b>Total Appropriation</b>	<b>366,300</b>

### FEDERAL STATE FUND (156)

<i>Community &amp; Family</i>	88,066,086
<i>Aging Services</i>	16,253,818
<i>Juvenile Justice</i>	3,926,705
<i>Health Department</i>	58,431,495
<i>Community Corrections</i>	22,574,140
<i>District Attorney</i>	2,916,025
<i>Sheriff's Office</i>	2,544,185
<i>Environmental Services</i>	100,000
<i>NonDepartmental</i>	3,928,541
<i>Support Services</i>	218,905
<b>All Agencies</b>	<b>198,959,900</b>
<i>Cash Transfers Children's Capitation Fund</i>	250,000
<b>Total Appropriation</b>	<b>199,209,900</b>

### COUNTY SCHOOL FUND (157)

<i>NonDepartmental</i>	1,584,950
<b>Total Appropriation</b>	<b>1,584,950</b>

### TAX TITLE FUND (158)

<i>Environmental Services</i>	1,220,750
<b>Total Appropriation</b>	<b>1,220,750</b>

### ANIMAL CONTROL FUND (159)

<i>Cash Transfers General Fund</i>	1,301,027
<b>Total Appropriation</b>	<b>1,301,027</b>

### WILLAMETTE RIVER BRIDGES FUND (161)

<i>Environmental Services</i>	6,941,021
<b>Total Appropriation</b>	<b>6,941,021</b>

### LIBRARY SERIAL LEVY FUND (162)

<i>Library Department</i>	24,071,287
<i>Contingency</i>	201,956
<b>Total Appropriation</b>	<b>24,273,243</b>

### FAIR FUND (164)

<i>Environmental Services</i>	44,444
<b>Total Appropriation</b>	<b>44,444</b>

### CONVENTION CENTER FUND (166)

<i>NonDepartmental</i>	5,428,000
<b>Total Appropriation</b>	<b>5,428,000</b>

# Attachment A

## Appropriations Schedule

Multnomah County, Oregon  
Fiscal Year July 1, 1996 to June 30, 1997

### LAND CORNER PRESERVATION FUND (167)

<i>Environmental Services</i>	557,527
<i>Contingency</i>	580,570
<b>Total Appropriation</b>	<b>1,138,097</b>

### INMATE WELFARE FUND (168)

<i>Juvenile Justice</i>	55,286
<i>Sheriff's Office</i>	1,112,605
<i>All Agencies</i>	1,167,891
<b>Total Appropriation</b>	<b>1,167,891</b>

### PUBLIC SAFETY LEVY FUND (169)

<i>Health Department</i>	2,211,762
<i>Community Corrections</i>	1,828,419
<i>Sheriff's Office</i>	17,376,065
<i>All Agencies</i>	21,416,246
<i>Contingency</i>	2,501,792
<b>Total Appropriation</b>	<b>23,918,038</b>

### ASSESSMENT & TAXATION FUND (175)

<i>Environmental Services</i>	10,929,677
<b>Total Appropriation</b>	<b>10,929,677</b>

### JUSTICE SERVICES SPECIAL OPERATIONS (180)

<i>Community Corrections</i>	629,369
<i>District Attorney</i>	540,836
<i>Sheriff's Office</i>	2,131,955
<i>All Agencies</i>	3,302,160
<i>Cash Transfers Capital Improvement Fund</i>	458,905
<b>Total Appropriation</b>	<b>3,761,065</b>

### REVENUE BOND SINKING FUND (224)

<i>NonDepartmental</i>	292,000
<b>Total Appropriation</b>	<b>292,000</b>

### CAPITAL LEASE RETIREMENT FUND (225)

<i>Non Departmental</i>	14,116,708
<i>Contingency</i>	5,479,939
<b>Total Appropriation</b>	<b>19,596,647</b>

### LIBRARY BOND SINKING FUND/93 BONDS (226)

<i>Non Departmental</i>	2,471,884
<i>Contingency</i>	15,000
<b>Total Appropriation</b>	<b>2,486,884</b>

### LIBRARY BOND SINKING FUND/96 BONDS (227)

<i>Non Departmental</i>	870,000
<i>Contingency</i>	15,000
<b>Total Appropriation</b>	<b>885,000</b>

# Attachment A

## Appropriations Schedule

Multnomah County, Oregon  
Fiscal Year July 1, 1996 to June 30, 1997

### PUBLIC SAFETY BOND FUND (228)

NonDepartmental	2,391,000
Contingency	25,000
<b>Total Appropriation</b>	<b>2,416,000</b>

### JUSTICE BOND PROJECT FUND (230)

Environmental Services	71,859,274
Support Services	7,440,726
All Agencies	79,300,000
Cash Transfers Capital Improvement Fund	1,000,000
<b>Total Appropriation</b>	<b>80,300,000</b>

### EDGEFIELD CHILDREN'S PROJECT FUND (231)

Environmental Services	2,148,000
<b>Total Appropriation</b>	<b>2,148,000</b>

### SB 1145 FUND (232)

Environmental Services	43,425,000
<b>Total Appropriation</b>	<b>43,425,000</b>

### EQUIPMENT LEASE/PURCHASE FUND (234)

NonDepartmental	1,472,528
<b>Total Appropriation</b>	<b>1,472,528</b>

### LEASE/PURCHASE PROJECT FUND (235)

Environmental Services	13,906,810
<b>Total Appropriation</b>	<b>13,906,810</b>

### LIBRARY CONSTRUCTION FUND (236)

Environmental Services	27,350,000
Support Services	15,500,000
All Agencies	42,850,000
Contingency	2,500,000
<b>Total Appropriation</b>	<b>45,350,000</b>

### CAPITAL IMPROVEMENT FUND (240)

Environmental Services	7,801,467
<b>Total Appropriation</b>	<b>7,801,467</b>

### CAPITAL ACQUISITION FUND (245)

NonDepartmental	178,900
<b>Total Appropriation</b>	<b>178,900</b>

### CARE OREGON FUND (390)

Health Department	44,772,089
<b>Total Appropriation</b>	<b>44,772,089</b>

### CHILDREN'S CAPITATION PROJECT FUND (395)

Community & Family	11,894,962
Contingency	250,000
<b>Total Appropriation</b>	<b>12,144,962</b>

# Attachment A

## Appropriations Schedule

Multnomah County, Oregon

Fiscal Year July 1, 1996 to June 30, 1997

### INSURANCE FUND (400)

Non Departmental	765,598
Support Services	22,316,997
All Agencies	23,082,595
Contingency	7,932,905
Total Appropriation	31,015,500

### FLEET FUND (401)

Environmental Services	5,728,423
Contingency	991,821
Total Appropriation	6,720,244

### TELEPHONE FUND (402)

Support Services	4,093,644
Contingency	500
Total Appropriation	4,094,144

### DATA PROCESSING FUND (403)

Support Services	10,225,448
Cash Transfers Library Serial Levy Fund	78,639
Contingency	189,956
Total Appropriation	10,494,043

### DISTRIBUTION FUND (404)

Environmental Services	1,321,073
Contingency	82,847
Total Appropriation	1,403,920

### FACILITIES MANAGEMENT FUND (410)

Environmental Services	22,711,828
Cash Transfers Capital Improvement Fund	1,550,000
Contingency	355,816
Total Appropriation	24,617,644

**ATTACHMENT B**  
**AMENDMENTS TO 1996-97 BUDGET**

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
<b><u>CARRYOVER AMENDMENTS</u></b>						
CFS	7-Jun	CFS 23	A&D prevention/education contract	5,000	0.00	0
CFS	7-Jun	CFS 3	CAPCare startup costs (mostly printing)	126,051	0.00	0
DJJS	6-Jun	DJJS 4	Carries over revenues from Oregon Youth Authority, Metro and in Inmate Welfare Fund.	52,216	0.00	1,214
Health	7-Jun	HD 2	Carries over capital in school clinics	157,000	0.00	0
Health	7-Jun	HD 4	Handheld computers for Health Inspections	24,900	0.00	0
DA	7-Jun	DA 5	Imaging system	20,000	0.00	0
MCSO	7-Jun	SO 20	Wiring costs at MCDC	10,000	0.00	0
Budget	7-Jun	CFS 24	Carries over Crisis Triage Startup and holds in Contingency pending a plan	0	0.00	400,000
DES	7-Jun	DES 03	Road Fund carryover equipment & pass thru	137,237	0.00	0
DES	7-Jun	DES 04	Carries forward contractually obligated professional services for Planning Hearing Officer and Scoping Reports for two Rural Area Plans.	32,700	0.00	0
DES	7-Jun	DES 12	Fleet: C/O of funds for equipment that will not be delivered before 7/1/96. Includes: fuel tank upgrades (90k); prison transport bus (94.868k); 3 station wagons (44.3k); one ton cargo van (16.463k); 2 passenger vans (34.329k); 1 excavator (167.95k);	496,517	0.00	0
DES	7-Jun	DES 17	FM: CIP carryover adjustments	455,000	0.00	0
DES	7-Jun	DES 21	Elections: carries forward contractually obligated equipment purchases which will not be delivered and installed after July 1, 1996.	85,253	0.00	0
DES	7-Jun	DES 22	Directors Ofc: carries forward contractually obligated professional services for the County Facility Siting Policy project which will not be completed until after July 1, 1996.	15,800	0.00	0
MCCF	7-Jun	Nond 10	Furniture, facilitation, and summer intern	9,023	0.00	0
Auditor	7-Jun	Nond 16	Prof svcs and salary savings for possible court study and to keep on audit schedule	73,000	0.00	0
Chair	7-Jun	Nond 17	Columbia Gorge signage grant	23,262	0.00	612
Chair	7-Jun	Nond 18	Computers	11,500	0.00	0

**ATTACHMENT B**  
**AMENDMENTS TO 1996-97 BUDGET**

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
SIP	7-Jun	Nond 21	SIP First Source and Community Service dedicated revenues	120,000	0.00	405
SIP	7-Jun	Nond 22	SIP professional services for reporting, evaluation , and data management systems	22,916	0.00	22,916
MCCF	7-Jun	Nond 32	Allocation for Transformational Planning	53,500	0.00	375
DSS	7-Jun	DSS 02	Carryover DP Spec. Approp. projects	415,558	0.42	0
DSS	7-Jun	DSS 05	Carryover remainder of new voice mail system	195,000	0.00	0
DSS	7-Jun	DSS 07	Carryover other DP Spec. Approp. projects	110,690	0.00	0
DSS	7-Jun	DSS 09	Carryover RESULTS training money	158,495	0.00	0
DSS	7-Jun	DSS 10	Carryover Director's Office set-up money	50,000	0.00	0
DSS	7-Jun	DSS 12	Carryover Contracts/Equip for Budget Office	34,652	0.00	0
DSS	7-Jun	DSS 13	Carryover Emer Mgmt	12,595	0.00	0
Library	7-Jun	Lib 2	Furniture at Central Library	111,044	0.00	0
Library	7-Jun	Lib 5	Dedicated revenues for spending on library materials	61,566	0.00	0

<b>TOTAL ALL CARRYOVER AMENDMENTS</b>	<b>3,080,475</b>	<b>0</b>	<b>425,522</b>
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<b>REVENUE AMENDMENTS</b>						
CFS	7-Jun	CFS 12	State Mental Health Grant / Adult Mental Health reduction	(81,039)	0.00	0
CFS	7-Jun	CFS 13	Social Security Admin 10 month funding of A&D assessment and case management	330,830	6.71	15,668
CFS	7-Jun	CFS 14	Reductions in HUD, Home Award grants in Comm Dev.	(74,515)	0.00	0
CFS	7-Jun	CFS 15	Increases LIEAP, decreases USDOE weatherization grants	(49,669)	0.00	0
CFS	7-Jun	CFS 16	Reduces Portland Sewer on Site grant to reflect actual award	(103,200)	0.00	0
CFS	7-Jun	CFS 17	Adds PDS, PDT, reclassifies other positions, increases pass through in Community Action , based on several revenue source changes, primarily increases in LIEAP and City Emergency Funds and decreases in HUD/CDBG	383,371	2.00	0



ATTACHMENT B  
AMENDMENTS TO 1996-97 BUDGET

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
CFS	7-Jun	CFS 19	Adds Portland Parks/Recreation revenue to enhance Roosevelt Family Resource Center	4,410	0.00	0
CFS	7-Jun	CFS 21	Reduced Portland Public Schools DD contract	(127,976)	(2.80)	0
CFS	7-Jun	CFS 22	State Mental Health Grant / DD pass through contracts	1,097,230	0.00	0
CFS	7-Jun	CFS 25	Decreases State Mental Health A&D revenue, reduces prevention funding	(35,146)	0.00	0
CFS	7-Jun	CFS 6	State Mental Health Grant / DD (held in Dept. Mgmt until State defines use)	1,013,475	0.00	0
CFS	7-Jun	CFS 7	Adult Mental Health Provider Refunds	42,624	0.00	0
CFS	7-Jun	CFS 8	Managed care administration for A&D and Substance Abuse - adds OA2	37,900	1.00	(265)
Aging	7-Jun	ASD 2	Splits out East County branch, cuts Op Sup, adds OA2 and OA Sr.	23,623	1.00	379
Aging	7-Jun	ASD 3	Increases Title 19 and adds M&S	973	0.00	14
Aging	7-Jun	ASD 4	Adds Gresham/Fairview contribution, reduces OPI	1,500	0.00	61
Aging	7-Jun	ASD 5	Adds dedicated fees and fines to Adult Care Home Budget for M&S	35,160	0.00	324
DJJS	6-Jun	DJJS 1	Adds \$21,000 from OJJDP for girls services planning	22,134	0.00	1,134
DJJS	6-Jun	DJJS 2	Adds \$25,000 from Oregon Youth Authority for client services.	25,175	0.00	0
DJJS	6-Jun	DJJS 3	Adds \$12,657 from Portland Public Schools for Counselor for PAX	13,380	0.25	0
Health	7-Jun	HD 3	Increases RWJohnson grant, for Whitaker school based clinic	107,000	1.95	3,011
Health	7-Jun	HD 5	Increases Medicaid revenue to CareOregon Fund based on higher enrollment than assumed	3,950,000	3.00	14,492
Health	7-Jun	HD 8	Homeless Grant increase, adds 0.5 Hlth Svc Asst, 0.1 OA2	38,128	0.60	1,173
DA	7-Jun	DA 6	Increase CAMI grant	72,985	0.00	511
MCSO	7-Jun	SO 15	Increase Target Cities grant, add Corrections Deputies, reclass Resource Placement Spec to A&D Eval Spec Lead	151,696	1.90	12,895

**ATTACHMENT B**  
**AMENDMENTS TO 1996-97 BUDGET**

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
MCSO	7-Jun	SO 16	Reduce HAP contract for Col. Villa	(100,768)	(1.50)	(8,566)
MCSO	7-Jun	SO 19	Reduce Truck Inspection grant	(129,503)	0.00	0
DES	7-Jun	DES 23	Transp: Adjusts project amounts and recognizes additional revenue due to reimbursement for flood-response activity.	2,183,286	0.00	0
DES	7-Jun	DES 26	Recognizes BWC in AC Fund and transfers to GF	0	0.00	89,000
Saltzman	7-Jun	Nond 11	Cable Franchise fee for wiring in jails	13,000	0.00	0
Library	7-Jun	Lib 1	grant revenue originally received in 95-6	96,714	0.58	3,420
Library	7-Jun	Lib 7	Oregon Reference Link revenue	38,820	0.00	0
Library	7-Jun	Lib 8	LSCA grant	19,450	0.00	0
<b>TOTAL ALL REVENUE AMENDMENTS</b>				<b>9,001,048</b>	<b>14.69</b>	<b>133,251</b>

**TECHNICAL AMENDMENTS**

CFS	7-Jun	CFS 04	Reclassifications in Children's Capitation Fund	2,892	1.10	0
CFS	7-Jun	CFS 05	Transfers PDS in Children's Capitation Fund	0	0.00	0
CFS	7-Jun	CFS 09	Shifts CASA/Mainstream from CFS to Juvenile	0	0.00	0
CFS	7-Jun	CFS 10	Reclassifications approved since February	0	0.10	0
CFS	7-Jun	CFS 11	Reduces RDI pass-through, adds .6 PDS	0	0.6	0
CFS	7-Jun	CFS 18	Shifts expenditures in SHAC budget	7,837	0.00	0
CFS	7-Jun	CFS 20	Changes PDT salary in Youth and Family program	0	0.00	0
DJJS	6/6/96	DJJS 5	Shifts PAX from personnel to contractual services.	0	(0.25)	0
Health	7-Jun	HD 01	Shifts positions among dental clinics, adds .9 Dentist and 1 Op Sup by decreasing Prof. Svcs and Temporary	0	1.10	0
Health	7-Jun	HD 06	Increases Pharmacist, decreases Pharmacy Tech	0	(0.05)	0
Health	7-Jun	HD 07	Reclass Health Info Spec 2 to Prog Dev Spec, buy computer	0	(0.20)	(809)
Health	7-Jun	HD 09	Shifts and reclassifies positions within Primary Care clinics	0	1.61	0
Health	7-Jun	HD 10	Correct Target Cities Revenue	0	0.00	67,959

ATTACHMENT B  
AMENDMENTS TO 1996-97 BUDGET

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
DA	7-Jun	DA 2	Reclassifications (clerical staff)	0	0.00	0
DA	7-Jun	DA 3	Creates intern from Insurance on intern wages	0	0.75	0
DA	7-Jun	DA	Shifts Neighborhood DA legal assistant eligible for SED reimbursement from General Fund to Federal State Fund	0	0.00	0
MCSO	7-Jun	SO 10	Reclassifications (clerical staff), moves 13,307 to supplies	0	0.00	0
MCSO	7-Jun	SO 11	Moves Op Sup from Office Automation to Police Records	0	0.00	0
MCSO	7-Jun	SO 12	Allocate laundry cost from facilities budgets to Property/Commissary	0	0.00	0
MCSO	7-Jun	SO 13	Shifts GF River Patrol into F/S Fund	73,125	0.00	0
MCSO	7-Jun	SO 14	Moves 1.5 SOT's from Corrections Records to Classification to revise matrix process	0	0.00	0
MCSO	7-Jun	SO 21	Corrects Levy budget to recognize lower Tax Title Work Crew funding	(89,499)	(1.50)	0
DES	7-Jun	DES 05	Moves \$1,632 from professional services to personal services to adjust for a missed step increase for one employee.	46	0.00	0
DES	7-Jun	DES 06	A&T:To correct the number of FS1 & FS2 positions as shown in preliminary budget. FS1 (3 in budget, change to 2.5); FS2 (1.5 in budget, change to 2).	0	0.00	0
DES	7-Jun	DES 07	A&T:Correct/ update job titles with job numbers [Job # 9691 replaces 9752 & 9752 replaces 9753].	0	0.00	0
DES	7-Jun	DES 08	A&T:Add back 1.00 FTE OA2 position inadvertently left out of Tax Collections Section Budget.	(203)	1.00	0
DES	7-Jun	DES 09	A&T:To correct number of Data Analysts and Data Analysts/Senior positions as show in preliminary budget [Data analyst from 2.33 to 1.33 & Data Analyst Senior from 3 to 4].	0	0.00	0

ATTACHMENT B  
AMENDMENTS TO 1996-97 BUDGET

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
DES	7-Jun	DES 10	Fleet:Reallocates expenditures to match customer initiated changes shown in the Approved Budget Motor Pool service reimbursements.	0	0.00	0
DES	7-Jun	DES 11	Distr: adjusts operational expenditures to reflect service reimbursement revenue changes included in the Approved Budget. The position deletion reflects the impact of service charges requested by the Health Department.	(2,831)	(1.00)	0
DES	7-Jun	DES 14	FM:Lead/Non-leadT	0	0.00	0
DES	7-Jun	DES 15	FM:Adjust CIP section to account for changes as a result of the new construction projects, and other administrative cost adjustments. Project Manager for projects less than \$25,000 is moved to the Op & Maint.	11,852	0.00	0
DES	7-Jun	DES 16	FM: Personnel changes in the operation & Maintenance section: Converts temporary hours to permanent positions; Converts Electrician service contract to permanent position; Adjusts salary for Facilities Maintenance Worker	17,521	3.00	0
DES	7-Jun	DES 18	FM: Adds a contract specialist for Facilities and Property Management to generate and process all contracts for the division.	7,703	1.0	0
DES	7-Jun	DES 19	FM: reorganization of administrative staff.	0	1.0	0
DES	7-Jun	DES 24	Transportation:miscellaneous personnel corrections	157	0.05	0
DES	7-Jun	DES 25	Reimburse CIP fund for expenditures incurred on public safety facilities in FY 1995/96.	0	0.00	0
Budget	7-Jun	Nond 13	Corrects duplicate payment to PMCoA	(11,640)	0.00	11,640
TSCC	7-Jun	Nond 14	Corrects classifications in TSCC	0	0.00	0
Budget	7-Jun	Nond 15	Corrects County Counsel Class	0	0.00	0
TSCC	7-Jun	Nond 19	Shifts repayment for Juvenile expansion from Bond fund to CLRF	0	0.00	0
TSCC	7-Jun	Nond 20	Shifts paying agent fees from bond sinking to bond funds	0	0.00	0

**ATTACHMENT B**  
**AMENDMENTS TO 1996-97 BUDGET**

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
TSCC	7-Jun	Nond 23	Decreases contingencies and increases unappropriated balances	0	0.00	0
Finance	7-Jun	Nond 24	Increases payment to retire debt from energy loan	12,301	0.00	0
DSS	7-Jun	DSS 01	Reclassify FS1 to FS2 in Payroll. Absorb \$ Chg.	0	0.00	0
DSS	7-Jun	DSS 03	Eliminate two vacant perm programmers, substitute Prof svcs	(14,006)	(2.0)	0
DSS	7-Jun	DSS 04	ISD:Lead/Non-Lead	0	0.00	0
DSS	7-Jun	DSS 06	Move technology portions of bond funds from Fac. Mgmt. into appropriate divisions.	0	0.00	0
DSS	7-Jun	DSS 08	Increase OA2 to 1.0 FTE in Risk Mgmt	2,382	0.5	0
DSS	7-Jun	DSS 11	Reclass Word Proc Oper. Absorb \$ Chg.	0	0.00	0
Library	7-Jun	Lib 3	Removes lead classification	0	0.00	0
Library	7-Jun	Lib 4	Reclassifications	(907)	0.00	0
Library	7-Jun	Lib 6	Transfer Entrepreneurial Activities Fund revenue and expenditure to Library Fund	0	0.00	0
<b>TOTAL ALL TECHNICAL AMENDMENTS</b>				<b>16,730</b>	<b>6.81</b>	<b>16,737</b>

**BOARD AGREEMENT**

Stein	5-Jun	CFS 26	Youth Investment backfill	160,000	0.00	(160,000)
Kelley	22-May	DCC 1	Add \$1,000 for training each substance abuse contractor, (4 in DCC, 25 in CFS)	29,000	0.00	(29,000)
Saltzman	22-May	DCC 3 c	Increase the number of work crews by 5 (October start)	266,651	5.00	(266,651)
Saltzman	8-May	DES 1	Construction of OIB training center in McCoy	38,515	0.00	(38,515)
Collier	15-May	DES 2	Add Animal Control Officer for Leash Law enforcement and van	83,827	1.00	(55,000)
Kelley	2-May	Nond 01	Supplement County Schools	10,000,000	0.00	(10,000,000)
Collier	5-Jun	Nond 08	CIC staff for one month	3,416	0.00	(3,416)
Collier	5-Jun	Nond 09	Implement Salary Commission recommendation	23,944	0.00	(23,944)
Stein	5-Jun	Nond 12	Revenue increases based on May forecast	0	0.00	3,684,482
Budget	7-Jun	Nond 12	Passes BIT through to E. County cities	202,464	0.00	(202,464)

**ATTACHMENT B**  
**AMENDMENTS TO 1996-97 BUDGET**

Proposed by	Date	Dept & Number	Topic	Change in Cost	FTE	Increase (Decrease) GF Contingency
Stein	5-Jun	Nond 25	Reduce Financial Policy Reserve Account	0	0.00	3,400,000
Stein	5-Jun	Nond 26	Delay hiring of new positions supported by GF	(413,546)	0.00	413,546
Stein	5-Jun	Nond 26	Delay program startups	(624,447)	(2.95)	602,747
Stein	5-Jun	Nond 27	Transfer balances from Facilities to CIP Fund, reduce Information Technology spending, reduce GF transfer to DP and CIP Funds pending reimbursement from SIP Community Service Fee.	(200,000)	0.00	1,500,000
Stein	5-Jun	Nond 28	Reduce Reserve held for Public Safety Levy	0	0.00	500,000
Stein	5-Jun	Nond 29	Reduce COLA to contractual amount (2.,8%)	(184,000)	0.00	184,000
Stein	5-Jun	Nond 30	Reduce Contingency for major uncosted problems	0	0.00	N/A - produces a \$500,000 reduction in Contingency bottom line
Stein	5-Jun	Nond 31	Eliminates COP payment for Juvenile expansion	(203,000)	0.00	203,000
Kelley	23-May	SO 1	Gresham Holding Facility to full annualized amount	108,728	2.11	(108,728)
<b>TOTAL BOARD PROGRAM AGREEMENT</b>				<b>9,291,552</b>	<b>5.16</b>	<b>(399,943)</b>

## ATTACHMENT C

The Board makes the following responses to the objections and recommendations of the Tax Supervising and Conservation Commission contained in the letter certifying the 1996-97 County budget.

### Objection:

#### *1.a Adjustments to Debt Service Funds – remove paying agent fees and / or contingency.*

The appropriations for the General Obligation Bond Debt Service Funds are adjusted to exclude paying agent fees and to record unused property tax revenues as Unappropriated Balance.

#### *1.b Payment of Short Term Debt for the Juvenile Justice Construction Project.*

The reimbursement of this debt is appropriated as a transfer of \$7.4 million from the Public Safety Bond Fund to the Capital Lease Retirement Fund.

### Recommendations

#### *2. Use of dedicated resources.*

The Finance Office will make the County's external auditors aware of the dedicated revenues about which the Tax Supervising and Conservation Commission is concerned. The auditors will review the documentation of their use.

#### *3. Levy Uncertainties / Necessity of Extension and Tax Coordination..*

The County will request an extension of time to file the required LB-50 and M-5 forms for the property tax levy amounts. By requesting this extension, the County will be able to levy property taxes at a level closer to the authorized rate but not infringe on the levying authority of any other local government. The Board understands that receipts in excess of the annual amounts cited in the ballot measures for the levies cannot be spent in the fiscal year they were levied, but can be carried over to become resources for following fiscal years. The County also appreciates the offer of Tax Supervising to assist in coordinating the amounts levied by Multnomah County and Portland once property values are known.

#### *4. Public Schools Contributions.*

Legal counsel advises that the Attorney General opinion does not raise any legal roadblocks to the County giving grants to the schools. The Attorney General agrees the County has the authority to give such grants. While the Attorney General concludes that the County cannot give grants to benefit out-of-county students (as would occur in the Gresham-Barlow district, for example), our legal counsel believes the County can articulate a County public purpose in funding such students. The Attorney General noted a problem of categorizing funds for measure 5 purposes but that can be avoided by denoting in all relevant documents that the grants to schools are from non-property tax revenue.

## ATTACHMENT C (continued)

### *5. Method of Appropriation.*

The Board understands the issue that limiting spending as the County has traditionally done increases the possibility that spending will inadvertently exceed appropriations.

The Board agrees with the recommendation of the Tax Supervising Commission and the appropriation schedule authorizes spending at the fund/department level. However, the Board wishes to retain the capacity to oversee program changes that might have required formal budget modifications under the appropriation methodology the County has previously used. As a result, the Budget and Quality Office has been requested to develop administrative processes assuring that the Board is involved in program changes that alter spending.

### *6. Expenditure Estimates – Assumed Position Vacancies.*

The salary savings estimated by departments will be monitored by departments during the fiscal year to make certain they do not violate the appropriation limit authorized by the Board. The five year financial forecast has been constructed on the assumption that the vacancy savings will reduce the average unspent percentage in each year. As the County becomes more experienced at using and living with these savings, the estimate may be revised again, depending on what the results are.





## Beverly Stein, Multnomah County Chair

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TO: Central Citizen Budget Advisory Committee,  
Citizen Budget Advisory Committees

FROM: Beverly Stein, Chair *Bes*

DATE: July 30, 1996

SUBJECT: Response to CBAC Recommendations

BOARD OF  
COUNTY COMMISSIONERS  
96 AUG - 1 AM 8:47  
MULTNOMAH COUNTY  
OREGON

What follows responds to the recommendations made by the CBACs in the 1996-97 budget process. The responses are in the same order as the March 1996 BUDGET RECOMMENDATIONS and DEDICATED FUND REVIEW document supplied to the Board in April.

### Central CBAC

- Chair should convene a citizen committee to investigate the tax structure and devise resolution of inequities
  1. provide stable funding for libraries and jails, rather than levies
  2. find a funding source for capital (bridges and buildings) acceptable to public and business community

RESPONSE: The Board of County Commissioners is sympathetic to this recommendation and is considering appropriate timing to present the issues to voters.

- Monitor programs that are federal and state funded, determine which ones should be continued when funding is withdrawn

RESPONSE: The Board's November Long Range Planning Retreat will address this issue, as well as other issues related to programs funded by other governments.

- Monitor changing funding picture for health care to be able to react to changes because the County has high risk as provider of last resource if the funding is not adequate.

RESPONSE: Health Department began a major primary care strategic planning effort in June to operationalize an enrollment system for fee for service clients that is customer friendly, culturally sensitive, and quality driven and achieves financial goals of the Department. Phase 1 of this planning process is scheduled for completion in November 1996. This process involves clarifying roles, setting service priorities, designing service packages, collecting fees and trying to minimize service disruption. Consumer and community members of the Health Department's



CBAC Response  
July 30, 1996

Community Health Council (CBAC) sit on this committee. The Council is updated at its monthly meetings on the progress of this effort and invited to give feedback as the plan evolves. Future plans to solicit consumer and community input include a focus group to gather information and feedback. This process should partially address the issue raised by the Central CBAC.

- Increase neighborhood involvement in facility siting, collocate programs where possible.

RESPONSE: A siting process for general County buildings is under development by Larry Nicholas; Sheriff Dan Noelle is developing a similar process for siting correctional facilities. They are coordinating their efforts so that they do not conflict. Neither is ready to bring forward at this point. Note that the Health Department has held an "Information Fair" in May discussing the construction of the North Portland Clinic. Health is also working to collocate field services in multi-service sites.

- Support the SPIT process and put it in place, including the "flat fee. Make sure departments adhere to standards and participate in centralized purchasing.

RESPONSE: The Board adopted the policy recommendations of the SPIT committee. Although the Sheriff and District Attorney did not include the flat fee funding in their original constraint requests, the Adopted Budget provides for them to pay the flat fee like every other County program. The purchasing of replacement and upgrade equipment, partially funded by the flat fee, has begun. The standard software agreements with Microsoft are in the final days of negotiation and should be in place by the end of July.

- Provide computer and software training in-house or with a single provider contract.

RESPONSE: The Information Technology Council (computer staff from all departments) is working on a recommendation for a training program. They believe, at this time, that about \$300,000 of General Fund computer infrastructure support is available for training. They appear to be moving toward a heavy in-house component supplemented by contractual support, but their thinking is still in preliminary stages.

- Adopt a comprehensive waste management strategy.

RESPONSE: In the late 1980's, the Board passed a policy direction to recycle a number of materials. As a result of that resolution Facilities Management recycles paper and cardboard, light bulbs, tin, glass, hydraulic fluid, copper, building materials, etc. Fleet Management recycles oil and rubber. These efforts would obviously be part of a larger strategy. This is an issue we will try to address during the next year.

Budget Issues

1. Make departments submit complete budgets on time - RESPONSE: The proposed budget plan and schedule for next fiscal year addresses this issue.
2. Show salary savings at the department level, rather than program level RESPONSE: The issue has not yet been addressed. There are difficulties with the recommendation in that each program appears to have authorization to spend everything in its budget, but the department has to reach the reduced spending level. There are pluses and minuses to the proposal, and we will consider it.
3. Make constraint closer to actual cost increase. RESPONSE: Constraints for next year have not been discussed yet. Assuming that a department has a call on the same level of County support each year, without requiring each manager to look for ways to reduce costs, makes budgeting easier, but it does not necessarily encourage sound operational practices. The proposed new budget process will change the way constraints are allocated among departments and we intend that it will do a better job than constraints of identifying what should be preserved and what can be reduced.
4. Emphasize and highlight private contributions in programs RESPONSE: This appears to be a good idea; we need to consider how to do it.

5. Continue CBAC process. RESPONSE: In the spirit of continuous improvement, the Chair will continue to work with CBACs to assure CBAC members are satisfied and add value to the process.

## Community Corrections

### Countywide Recommendations

- 1 Use outside performance evaluations of County contractors.  
RESPONSE: We use a variety of evaluation methods now. Outside evaluation is often appropriate, however, it can also be an expensive way of doing business. Internal evaluation is not necessarily less effective than having external help, and it can further the process of continuous quality improvement by increasing the focus of employees on the ways their outputs are measured. We will continue to make the call about what kind of evaluation to use on the basis of individual circumstances.
- 2 Consider out-sourcing data management services to the private sector, economies of scale may make data management less expensive if it is done by firms who are directed at that function.  
RESPONSE: This is one of the issues the new Manager of Information Technology will consider. He will begin work on August 5, 1996.
- 3 Adopt a comprehensive waste prevention strategy to save on supplies and garbage fees.  
RESPONSE: In the late 1980's, the Board passed a policy direction to recycle a number of materials. As a result of that resolution Facilities Management recycles paper and cardboard, light bulbs, tin, glass, hydraulic fluid, copper, building materials, etc. Fleet Management recycles oil and rubber. These efforts would obviously be part of a larger strategy. This is an issue we will try to address during the next year.
- 4 Provide a written response to CBAC recommendations  
RESPONSE: This summary describes the actions taken in the 1996-97 Budget.
- 5 Adopt clear policies, procedures, and guidelines for siting facilities.  
RESPONSE: A siting process for general County buildings is under development by Larry Nicholas; Dan Noelle is developing a similar process for siting correctional facilities. They are coordinating their efforts so that they do not conflict. Neither is ready to bring forward at this point
- 6 Adopt a two year process.  
RESPONSE: This was considered by the Board last year and the decision was to defer a two-year process until other ways of addressing their issues with the one-year process were tried. Among the primary reasons for the Board to consider a two-year budget process was to focus on policy review and direction outside the annual spring budget. Late last year, and again this fall, performance reports, benchmark discussions, and strategic planning sessions have involved the Board and the Board wanted to see the impact of these deliberations on guiding the budget process before proceeding with a changed budget process. The subject will be revisited in the future.

### Add Packages

- Support the MIS staff and six LANs with further review of staffing levels, and review of the recommendation to replace computers on a four year schedule. - RESPONSE: Staff and funding included in the Budget.
- Do not include civil representation for domestic violence victims in DCC budget, put it somewhere else. - RESPONSE: Funding for civil representation for domestic violence victims is included in the DCC

CBAC Response  
July 30, 1996

budget. Further experience may suggest a different location, but at this time Community Corrections seems as logical a location for the appropriation as any other.

- Increase Parole and Probation supervision of domestic violence perpetrators - RESPONSE: Not included in the Budget.
- Add clerical support for five work units but do some baseline evaluation before the positions are filled to see what the baseline workload is and how the addition actually affects it. RESPONSE: Not included in the Budget
- Support program for male African American parolees. - RESPONSE: Included in the Budget.
- Support a circulating assistance team to reduce overtime and out-of-class work. - RESPONSE: Not included in the Budget.

### Health Department

Concerned with the loss of staff and the closure of Burnside clinic.

RESPONSE: The transition from operating a satellite clinic to using Westside Health Center as a home base for staff who now deliver services in community settings such as homeless shelters in the Burnside service area has proceeded smoothly. More patients from the Burnside area are coming now to the Westside clinic in the McCoy building and more patients are being service in the community by taking the services to them. A focus group of Burnside clients, including Community Health Council members, helped with the transition from the closure of the Burnside Clinic to a more community-based delivery system in the Burnside area. Burnside clients now have immediate access to lab, x-ray, pharmacy and TB clinic services in the McCoy Building, which they like.

There were no layoffs. Potential staff cuts were covered by attrition or new programs.

Another part of the transition plan involves the new Westside Team's medical social worker meeting with such Burnside agencies as Mental Health Services West, Transition Projects, etc., to maintain our visibility in the community and facilitate referrals for Burnside area patients to the Westside Health Center.

Supported the \$821,000 support for the primary care clinic system

RESPONSE: The restoration of part of this add package is a one-time-only allocation intended to give time for Health to do strategic planning about the role of the County in Primary Care, the service priorities of the system, how to minimize service disruption and collect additional fees from clients without creating barriers to access to essential services for county residents without insurance. The expectation is that the Health Department will be able to collect \$200,000 during the Fiscal Year 1996-97.

### Recommended funding

- Teen pregnancy prevention -- \$385,900 - RESPONSE: Partial funding for STARS / WYN in schools with delayed startups for expansions.
- Two new school-based health center sites -- \$433,799 in 97, \$600,782 in 98 - RESPONSE: Not included in Budget. Receipt of a new Robert Wood Johnson grant will fund one new clinic at Whitaker School this year -- a new middle school site. The Department continues to seek other sources of collaborative funding and to pursue contracts with prepaid health care organizations for them to pay for some of the services to their clients at County school based health centers.
- Continuation of Brentwood Darlington program -- \$194,000 - RESPONSE: Included in the Budget
- Dental equipment OTO -- \$92,000 - RESPONSE: Included in the Budget.

## **Community and Family Services**

### Add Packages

- Health Services Specialist: CY&F -- \$26,406 (A) - RESPONSE: Included in the budget
- Vouchers -- \$136,954 (A) - RESPONSE: Included in the Budget
- Acupuncture Treatment Services -- \$78,834 (C) - RESPONSE: Included in the Budget.
- Administrative Analyst: BH -- \$52,514 (B) - RESPONSE: Included in the Budget.
- Office Assistant 2: DM -- \$10,000 (B) - RESPONSE: Included in the Budget
- Program Development Specialist: RMU -- \$34,122 (B) - RESPONSE: Included in the Budget
- Program Services Administrator: DD -- \$71,390 (B) - RESPONSE: Included in the Budget.
- Childrens Crisis / Crisis Triage -- \$400,000 (A) - RESPONSE: Partial funding (\$270,000) for the Crisis Triage Center.
- Domestic Violence Supportive Services -- \$225,000 (A) - RESPONSE: Included in the Budget.
- Domestic Violence Intervention Plan -- \$10,000 (A) - RESPONSE: Included in the Budget
- Managed Care System Development -- \$250,000 (A) - RESPONSE: \$200,000 placed in ISD budget on a one-time-only basis; links to other departments will be included in the final system.
- Singles Homeless Assessment Center -- \$150,000 (A) - RESPONSE: Included in the Budget.
- Bridgeview Service for Homeless -- \$175,000 (B) - RESPONSE: Not included in the Budget. The housing component of Bridgeview continues.
- Expansion of Jail Diversion Project -- \$135,000-276,000 (B) - RESPONSE: Not included in the Budget.

## **Library Services**

### Add Packages

- Additional Service Hours at Branches \$541,500 - RESPONSE: Included in the Budget at a modified level consistent with levy funding available.
- Additional Service Hours at Central \$229,400 - RESPONSE: Included in the Budget.
- Increase Books and Materials Budget \$466,440 - RESPONSE: Included in the Budget at a modified level consistent with levy funding available.
- Branch in Northwest Portland (in third year of levy) - RESPONSE: Not included in 1996-97, although if a site is secured, the County will make every effort to implement the program.
- Parkrose High School Cooperative Project \$63,660 - RESPONSE: Included in the Budget.
- Early Childhood Resources Family Child Care Outreach \$55,003 - RESPONSE: Included in the Budget.
- Technology Tutors Computer Lab \$50,000 - RESPONSE: Pilot program included in the Budget.

### Concerns

- Find stable, sufficient funding for the Library  
RESPONSE: The Board, during the next year, will be looking at how and when to roll the serial levies into the tax base.
- Find some way to portray salary savings differently

CBAC Response  
July 30, 1996

RESPONSE: The issue will be addressed this fall. There are difficulties with the recommendation in that each program appears to have authorization to spend everything in its budget, but the department has to reach the reduced spending level. However, the recommendation will be reviewed.

Emerging Issues

- Address the ever increasing demand for books and other library services, rather than address a decreasing crime rate through the construction of more jail spaces.

RESPONSE: This is an important issue of tradeoffs which the Board will continue to struggle with.

- Adequate staffing to train other staff and the general public how to maximize the value of new technologies.

RESPONSE: The Library recognizes that the value of new technologies will only be realized if people know how to access and use them. To help meet this need, we added a 1.0 trainer position to the Automation Services budget, which gives us a total of 1.5 FTE technology trainers. These trainers will coordinate and provide training for the library staff, patrons, and the general public. We are also seeking grant funds to add additional trainers to our training staff.

- Expand branch locations only within the context of an overall plan for facility location.

RESPONSE: The Library is currently developing a Community Services Development Plan to be presented both to the Library's citizen advisory board and to the Board of County Commissioners. This plan should be complete before the end of the year, outlining the areas in Multnomah County where additional library services are needed and providing criteria for evaluating public requests for additional library service. The start-up costs for a joint use school-public library at Parkrose High School are included in this year's budget because this is a time-critical project that has the greatest potential for success if planned and executed during the planning and construction of the new school library facility. This is an excellent opportunity to test this joint use concept in Multnomah County in a facility designed specifically to serve both school and public library functions.

**Juvenile Justice**

Add Packages

- Building capacity to automate work systems and evaluate outcomes (1) - RESPONSE: Not included in the Budget.
- Support Expeditor Position from General Fund (2) - RESPONSE: Included in the Budget.
- Support PAX program from General Fund (3) - RESPONSE: Included in the Budget on a one-time-only basis.
- Increase DJJS training funds (4) - RESPONSE: Included in the Budget.
- Restore Admissions Groupworker position (5) - RESPONSE: Included in the Budget
- Office support for N. District and Central offices (6) - RESPONSE: Included in the Budget.
- Relocate GRIT office (7) - RESPONSE: If a location is found, the Department can return to the Board for a Contingency transfer.

CBAC Response  
July 30, 1996

COLA for contract providers was not ranked because it appears to be a countywide issue. - RESPONSE: Not included in the Budget

Three "Wellness" add packages were ranked

- Restore full funding for the "Flexible Fund" service (1) - RESPONSE: Included in the Budget.
- Expand Community Service and Payback programs (2) - RESPONSE: Included in the Budget. Of the total \$91,248, ongoing funding is \$55,248 and \$36,000 is one-time-only.
- Create new computer education program in Detention (3) - RESPONSE: Included in the Budget at a higher level than the original request.

Concerns:

- Continue increased emphasis on a working relationship between the community at large and the DJJS

RESPONSE: The Department of Juvenile Justice Services is working hard on this issue and it is a priority for them.

- Increase activities that promote utilizing non-institutional community resources, including youth (who are natural community helpers)

RESPONSE: This the direction of the Department of Juvenile Justice Services.

- Continue and expand individualized family-involved wraparound service approaches based on models from around the US and other countries.

RESPONSE: The Budget restored \$43,000 to the Flex Fund, provides for a grant-funded position to plan specialized services for girls, and the Department of Juvenile Justice is exploring ways to secure Federal support for client-directed programs.

- Cuts in school district funding will impact the education services in detention.

RESPONSE: The County has provided \$10 million to school districts to help bridge their funding shortfall in 1996-97. The County will advocate a funding solution at the Legislature, and four Commissioners have pledged to increase the Business Income Tax on a temporary basis if the Legislature does not implement such a solution prior to the 1997-98 school year.

Emerging Issue

Measure 11 and SB 1 continue to have an ongoing impact on the department and there is a strong possibility of new initiatives that could further reduce revenue. The County and DJJS, together with community resources, should address these issues.

RESPONSE: This is a continuing discussion at the cross-department Ballot Measure 11 meetings and will be part of our educational work at the legislature.

**Environmental Services**

Add Packages

- Highest Priority

- DES 9 Restore Personal Property Appraisal - RESPONSE: Included in the Budget effective October.

CBAC Response  
July 30, 1996

- DES 11 Restore ISD Computer Support to Assessment and Taxation - RESPONSE: Not included in the Budget.
- DES 15 Collection of delinquent taxes - RESPONSE: Included in the Budget effective October.
- DES 14 PC and LAN support in Assessment and Taxation. - RESPONSE: Included in the Budget effective October
- Recommended and Revenue Neutral Packages (support contingent on offsetting funding becoming available)
  - DES 2 Provide for animal control services in city parks and in off leash areas (Portland support) - RESPONSE: Included one Animal Control Officer in the Budget using Animal Control revenues. No funding from Portland.
  - DES 8 Provide additional detention electronics technician (Jail Levy support) - RESPONSE: Included in the Budget supported by the Public Safety Bond.
  - DES 4 Increase hours at the Clackamas Pet Adoption Center (Animal Control revenue) - RESPONSE: Included in the Budget.
  - DES 21 Construction of Yeon Shops Annex (COPs to be repaid by Road Fund) - RESPONSE: Included in the Budget.
- Medium Priorities (worth considering because they will increase service quality)
  - DES 11 Replace Animal Control emergency equipment - RESPONSE: Included in the Budget on a one-time-only basis.
  - DES 1 Expand the Spay and Neuter Subsidy program - RESPONSE: Included in the Budget within constraint.
  - DES 17 Increase Division administrative support. - RESPONSE: Included in A&T Budget effective October.
- Lower Priorities
  - DES 6 Animal Control study (perhaps in partnership with another government or a University project) - RESPONSE: Intern hired to conduct study.
  - DES 6 Archival Processing (microfilm current records and address the backlog at a future time. - RESPONSE: Included in the Budget on a one-time-only basis.

Emerging Issues

1. Funding for Assessment and Taxation -- decrease in level of state grant support. County will need to look for alternative funding.  
RESPONSE: This is very important and the County will be discussing this over the next year. It will be part of the November Long Range Planning Retreat
2. Migrating A&T systems from the mainframe to division-based client server system -- brings into question the value of continuing the mainframe if other systems migrate.



CBAC Response  
July 30, 1996

RESPONSE: We have large applications that will always require centralized access and support. They will not go away in the foreseeable future. But this is an issue the Manager of Information Technology will address.

3. Countywide GIS -- someone should take a leadership role on this issue.

RESPONSE: The ISD budget includes staff to begin to pull the County's various GIS initiatives together, and to educate County departments about the potential and standards for GIS technology.

4. Court Space -- CIC should explore the possibility of conducting a forum or leading a community discussion on this subject.

RESPONSE: The Chair is working with judges for a short-term solution to court space needs. We have continued interest in building a courthouse but it is on hold now. CIC could play an important role in this issue.

Non Emerging Issue

~~We need a long-term solution for all the County's space needs and funding for the Willamette River bridges.~~

RESPONSE: The Facilities Client Team is reviewing space issues and will make recommendations during the next quarter about County space. JPACT, a multi-government transportation consortium, considers the bridges during its deliberations. Commissioner Collier has been very active in keeping the issue before JPACT.

**Support Services**

Consolidating the services into a department, coupled with the internal changes in the budget, will help the County improve overall service delivery and productivity. The CBAC is concerned about the provision of certain computer services and the commitment to Emergency Management.

Add Packages

• Must be funded

- Hearings officer for Civil Service Commission \$15,000 - RESPONSE: Included in the Budget on a one-time-only basis.
- Data Analyst for DSS LAN \$50,242 - RESPONSE: Included in the Budget effective October.
- MBE/WBE disparity study \$78,417 - RESPONSE: Included in the Budget.

• Should be funded

- Information Services: planning and research \$97,014 - RESPONSE: Included in the Budget effective October.
- Information Services: develop a countywide data model \$224,562 - RESPONSE: Partial funding included in the Budget, effective October and January.

CBAC Response  
July 30, 1996

- GIS support \$263,738 (but do not duplicate Metro's services) - RESPONSE: Partial funding included in the Budget, effective October and January.
- Will be done without added funding (worth the additional funding if money is available)
  - Facilitator to review Employee Services processes \$16,400 - RESPONSE: Included in the Budget on a one-time-only basis.
  - Cultural Diversity Conference \$7,395 - RESPONSE: Included in the Budget.

Concerns

1. Flat fee: should include training and support services as well as equipment and software upgrade and replacement. Would support an add package to cover the cost of basic training in standard software.

RESPONSE: The Board adopted the policy recommendations of the SPIT committee. The flat fee has not been adjusted to cover training. A \$1.4 million General Fund supplement to the flat fee pot will address both the upgrade of equipment and installation of LANs needed to implement SPIT recommendations and some training for staff in the use of the standard software systems. The scope and nature of this training has not been decided yet.

2. Emergency Management -- Should be located in the Chair's Office, should receive more funding. Consolidation is an excellent direction, but more funding should be provided.

RESPONSE: The 1996-97 Budget includes a van for the program. During the next year it will be collocated with other emergency management programs in Gresham. It will be budgeted under the new Department of Support Services.

3. Affirmative Action -- Mandatory unpaid overtime is unacceptable. CBAC wants either an expanded staff or reduced workload and wants further information before making a recommendation.

RESPONSE: It appears that the overtime experienced in Affirmative Action in the first few months of 1996 resulted primarily from vacancies in budgeted positions. Affirmative Action has taken steps to monitor overtime more closely and will address workload problems that drive excessive overtime if it occurs again.

Emerging Issue

The use of mainframe computers versus desktop PCs and LANs -- Strongly recommend reviewing all custom software run on mainframe systems, weighing the potential of converting to off-the-shelf software running on a LAN based system. Savings in annual maintenance contract fees could be significant.

RESPONSE: This issue will be referred to the new Manager of Information Technology.

**District Attorney**

The constraint forced reductions in the Neighborhood DA program, and the CBAC is concerned.

RESPONSE: The Budget includes funding for the Neighborhood DA positions that were cut in the initial constraint request.

CBAC Response  
July 30, 1996

Grant funding ending for FINVEST, GANG OCN Violence Enforcement, and AmeriCorps grants are all expiring or in jeopardy and the CBAC is concerned about the consequences.

RESPONSE: Relying on funding from other governments has many shortcomings. Individual grants must be evaluated as part of the budget process. If dedicated revenue declines, programs must be weighed against other uses of County discretionary money. With Federal cutbacks, the problem is likely to increase. It will be part of the discussions at the November Long Range Planning Retreat.

Add Packages

- Urgent Restorations

- Neighborhood DA and staff \$103,732 - RESPONSE: Included in the Budget.
- Senior DA at ROCN \$78,481 (drug law enforcement capacity is too important to lose) - RESPONSE: Included in the Budget.

- Caseload Relief

- Property crimes Legal Assistant and Drug Unit Legal Assistant \$91,810. (Attorneys should do legal work and legal assistants free their time to do that) - RESPONSE: Not included in the Budget.
- Juvenile Trial DA \$75,189 (offset impact of Measure 11 on prosecution of adults which has shifted a DA to the courthouse) - RESPONSE: Not included in the Budget.
- SED caseload \$27,205 - RESPONSE: Included in the Budget.

- Programmatic Enhancements

- Personal computer fee \$156,556 OR:
- Additional computers \$62,336 - RESPONSE: The personal computer flat fee is included in the Budget.
- SED PACT program \$12,438 - RESPONSE: Not included in the Budget.
- Domestic Violence enhancement \$155,684 (uncertain about the need given the focus on domestic violence by other units in the DA's office and the fact that the request is a response to urging by another department) - RESPONSE: Not included in the Budget.

Concerns and Emerging Issues

1. Measure 11 impact is still hard to nail down. Trial rate is higher and arrest to trial time may have increased. Juvenile Court staff has been shifted. More monitoring is needed.

RESPONSE: Ballot Measure 11 Committees continue to monitor this impact. The Local Public Safety Coordinating Committee will be developing a long range plan to confront the situation as it develops.

CBAC Response  
July 30, 1996

2. Impact of property crime initiatives is still unclear. Workload may precede the date the legislation takes effect because conviction of previous offenses may affect future sentences on subsequent convictions.

RESPONSE: The County will track this as it develops.

3. Do not sacrifice the excellent potential for crime prevention represented by the Neighborhood DA program.

RESPONSE: The Board continues to support this program. The District Attorney has just received a grant for \$ to expand the program.

4. Courthouse renovation should continue until the 8th floor project is completed.

RESPONSE: The next stage of the project is included in the Capital Improvement Program budget, partly funded by Forfeitures revenue.

### **Sheriff**

Add Packages should all be funded, with this being the priority order of the CBAC

1. Mandatory cost increases (Sheriff 1) - RESPONSE: The personal computer flat fee, \$162,580, is included in the Budget. The rest of the request is not in the Budget.
2. Staff to manage female inmates at MCRC (Sheriff 3) - RESPONSE: Included in the Public Safety Levy portion of the Budget.
3. Two data analysts for network upgrade (Sheriff 2) - RESPONSE: Included in the Budget effective October.
4. Evaluation of staff (Sheriff 5) - RESPONSE: Not included in the Budget.
5. Gresham Transfer Holding (Sheriff 4) - RESPONSE: Included in the Budget.

### **Concerns**

CBAC opposes the possible reductions in the Community Resource Deputy program.

RESPONSE: The Sheriff will work closely with communities to ensure that reasonable alternatives are identified including working with the appropriate jurisdiction police agency for continued service delivery.

### **Nondepartmental**

CBAC commends the Chair for developing a Countywide Information and Referral system in the Clerk's Office.

RESPONSE: Hiring for the unit is underway and should be completed this Fall. The unit will coordinate with the Department of Support Services.

CBAC Response  
July 30, 1996

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CBAC Response  
July 30, 1996

Add Packages

- Auditor \$9,000 carryover -recommended - RESPONSE: Included in the Budget.
- CIC 1 salary and benefits for existing staff \$3,416 - recommended. Not recommended is \$2,000 for painting and cleaning CIC offices. - RESPONSE: The salary and benefits portion of the request is included in the Budget.
- CIC 2 increased citizen contact \$10,700 - not recommended. Existing budget should cover the activities listed. - RESPONSE: Not included in the Budget.
- CIC 3 countywide Conduit \$35,325 recommended on a one time basis. - RESPONSE: Not included in the Budget.
- OSU Extension 4-H Youth Development Program enhancement \$29,000 - recommended - RESPONSE: Not included in the Budget.
- County Counsel 1 reclassify CC I to CC II \$7,537 - recommended. - RESPONSE: Included in the Budget.
- County Counsel 2 new copier \$1,366 - recommended. - RESPONSE: Included in the Budget.
- County Counsel 3 law library enhancement \$2,204 - recommended. - RESPONSE: Included in the Budget.
- County Counsel 4 software training \$1,765 - recommended. - RESPONSE: Included in the Budget.

Concerns

1. County Commissioners requests were over constraint by less than \$40,000 and this sends an unfortunate message to the other budgeting units.

RESPONSE: The Commissioners faced the kind of difficulty with the 2% constraint target that other small organizations also faced. In total, their budget requests were less than \$9,000 above the constraint target, about 1% of the total Board budget, and we believe that the proposed budget process will help small organizations avoid difficult inherent in an across the board constraint target.

2. Portland Multnomah Commission on Aging change to non-profit status is a good idea, but the existing funding level should be sufficient.

RESPONSE: The County expects to maintain the same level of funding in the future.

3. The office copy agreement with the City of Portland should be reviewed. The needs of County organizations and the flexibility to meet those needs are not met by the existing agreement.

RESPONSE: Although this is a worthwhile recommendation, it is not a project to undertake lightly. It took five months of negotiations with the City in 1990 to arrive at the contract under which we now operate. The new Director of Support Services will be asked to look into the possibility of renegotiating the agreement.

4. Computer training in-house should be explored for the standard software package.

RESPONSE: This will be one of the items referred to the Manager of Information Technology for review. The Information Technology Committee is developing a proposal for training, and this will be a part of the proposal.

CBAC Response  
July 30, 1996

5. The East and West Soil and Water Conservation Districts should be combined. The staff time and effort spent on duplicate processes for two committees could be better spent on the activities of the program. If the merger cannot take place this year, then the funding formula should be reviewed.

RESPONSE: We will be looking at this during the next year and will discuss it with the East and West Soil and Water Conservation Districts.

6. Commission on Children and Families did not submit budget information and could not be reviewed.

RESPONSE: This will not happen again.

Emerging Issues

Agencies changing to non-profit status results in new questions about funding and oversight. Continuing the same level of funding while losing oversight is questionable. The Board should define policies on the relationship between the County and such newly independent agencies, especially with regard to financial support, services to be supplied, and supervision from the County.

RESPONSE: The County will continue to strive to improve its contracts, including those with independent agencies, to make sure that they specify the outputs that the County needs.

- c. Board of County Commissioners  
Sheriff Dan Noelle  
District Attorney Mike Schrunk  
Auditor Gary Blackmer

MEETING DATE: JUN 13 1996

AGENDA #: R-11  
ESTIMATED START TIME: 11:05

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: 1996-97 Property Tax Levies

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: June 13, 1996

AMOUNT OF TIME NEEDED: 3 minutes

DEPARTMENT: Support Services DIVISION: Budget and Quality

CONTACT: Dave Warren TELEPHONE #: 3822

BLDG/ROOM #: \_\_\_\_\_

PERSON(S) MAKING PRESENTATION: Dave Warren

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Process for levying ad valorem property taxes for Multnomah County in Fiscal Year 1996-97

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

(OR)

DEPARTMENT MANAGER: Bill Fowler

BOARD OF  
COUNTY COMMISSIONERS  
96 JUN - 6 PM 3:29  
MULTNOMAH COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222





# MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

BUDGET AND QUALITY  
PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503)248-3883

TO: Board of County Commissioners

FROM: Dave Warren

TODAY'S DATE: June 6, 1996

REQUESTED PLACEMENT DATE: June 13, 1996

SUBJECT: Levying Ad Valorem Taxes for 1996-97

---

## I. Recommendation / Action Requested:

Take no action at this time.

## II. Background / Analysis:

In all prior years, the County has levied Ad Valorem Property Taxes at the time it adopts the budget. In 1996-97, it will be important to wait until property values are final (in September) in order to levy as much as possible without interfering with the levying capacity of the various cities within the County. As a result, the tax levies will be delayed until late September.

## III. Financial Impact:

The purpose of delaying the levy amounts is to make a Public Safety Levy that comes as close to covering the three year cost of the levy programs as possible without interfering with city levies. If property value estimates are as projected, the General Fund will need to subsidize Public Safety Levy programs by \$1.9 million in 1997-98 and \$4 million in 1998-99. It might be possible to reduce this subsidy by collecting more in the first of the three years of the levy.

## IV. Legal Issues:

This strategy will require Assessment and Taxation to grant an extension to the County so that the amount to extend on the tax rolls can be changed in September. The City of Portland has followed this procedure for the last three years. There should not be any major impediment.

V. Controversial Issues:

None

VI. Link to Current County Policies:

Not applicable

VII. Citizen Participation:

Not applicable

VIII. Other Government Participation:

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 6-13-86

**NAME**

**ADDRESS**

**STREET**

**CITY**

**ZIP**

**I WISH TO SPEAK ON AGENDA ITEM NO.** R12

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

MEETING DATE: JUN 13 1996

AGENDA #: R-12  
ESTIMATED START TIME: 11:08

(Above Space for Board Clerk's Use ONLY)

### AGENDA PLACEMENT FORM

SUBJECT: Elected Officials Salary Increase

BOARD BRIEFING: DATE REQUESTED:

REQUESTED BY:

AMOUNT OF TIME NEEDED:

REGULAR MEETING: DATE REQUESTED: June 13, 1996

AMOUNT OF TIME NEEDED: 10 minutes

DEPARTMENT: Nondepartmental DIVISION:

CONTACT: TELEPHONE #:

BLDG/ROOM #:

PERSON(S) MAKING PRESENTATION:

#### ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

#### SUGGESTED AGENDA TITLE:

Accepting the Recommendations of the Salary Commission and Phasing the Increases in over a Three Year Period for the Board and a Five Year Period for the Chair.

4/4/96 COPIES TO TRINDY HARRIS, GARY BLACKMER, DAVE WARREN,  
Commissioners, DAVE BOYER, Curtis Smith & Delma Farrell

#### SIGNATURES REQUIRED:

ELECTED  
OFFICIAL:  
(OR)  
DEPARTMENT  
MANAGER:

*Trindy Harris*

BOARD OF  
COUNTY COMMISSIONERS  
96 JUN 11 AM 8:08  
MULTNOMAH COUNTY  
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222



# MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

BUDGET AND QUALITY  
PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503)248-3883

TO: Board of County Commissioners

FROM: Dave Warren

TODAY'S DATE: June 10, 1996

REQUESTED PLACEMENT DATE:

SUBJECT: Accepting the Recommendations of the Auditor's Salary Commission

---

## I. Recommendation / Action Requested:

Accept the recommendations of the Salary Commission to index the salaries of the Chair and Commissioners to other salaries and implement the salary increases over a three year period for Commissioners and a five year period for the Chair.

## II. Background / Analysis:

The Salary Commission must review the salaries of the Chair and Commissioners every two years. The last Salary Commission and the current Salary Commission both have recommended increases in the salaries of the Chair and Board. The current Commission has, in addition, recommended indexing the Chair's salary to the mid-point of Department Directors' pay range, and indexing the Commissioners' salaries to 75% of a District Court Judge's salary. The report, which accompanies this resolution, explains the reasoning of the Salary Commission.

## III. Financial Impact:

The 1996-7 cost of the phased-in increases will be \$23,944

	<u>Budget</u>	<u>Proposed</u>	<u>Increase</u>	<u>Plus Rollups</u>
Chair	59,415	63,702	4,287	5,230
Board	202,137	217,476	<u>15,339</u>	<u>18,714</u>
Total			19,626	23,944

IV. Legal Issues:

None. The Salary Commission has met and made its report as required by Home Rule Charter 4.30.

V. Controversial Issues:

Any salary increase by the Board has a potential for drawing criticism.

VI. Link to Current County Policies:

The indexing recommendation is consistent with the Charter provision indexing the Sheriff's salary to the highest paid subordinate in his Office as well as our salary administration policy of placing the Sheriff in the ranges for department managers, and with the Charter provision indexing the Auditor's salary to the salary of District Court Judge.

VII. Citizen Participation:

The Commission is a citizen group.

VIII. Other Government Participation:

N/A



## Multnomah County Salary Commission

Mary Ann Wersch, Chair  
William Beavers  
Mark Englizian  
Ron McGee  
Eric Wilson

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June 5, 1996

To: Beverly Stein, Chair, Board of County Commissioners  
Dan Saltzman, Commissioner, District 1  
Gary Hansen, Commissioner, District 2  
Tanya Collier, Commissioner, District 3  
Sharron Kelley, Commissioner, District 4

From 1996 Salary Commission

Re: 1996 Multnomah County Salary Commission Report

Under the authority of Section 4.30 of the Multnomah County Home Rule Charter as amended November 6, 1990, the 1996 Multnomah County Salary Commission (Commission) was appointed by the County Auditor and convened to consider and recommend salary levels for the positions of Multnomah County Commissioner (Commissioner) and Chair of the Board of County Commissioners (Chair).

### Executive Summary

1. From FY 1983-84 through FY 1992-93, the Multnomah County Chair and Commissioners did not receive an increase in salary. Current salary levels continue to reflect that loss of income. The Chair's current annual salary is \$57,684 and the Commissioners' current annual salary is \$49,386.
2. In measuring the Chair's and Commissioners' salaries against a number of factors and criteria, the salary level for these positions is significantly lower by any standard.
3. The Chair has County-wide operational and fiscal responsibility including supervising County Department Directors; Commissioners do not have this same level of operational and fiscal responsibility.
4. It is the opinion of the Salary Commission that the relevant comparators for the Chair differ from those for the Commissioners.

5. The Chair's annual salary should be indexed to the mid-point of the salary range for the Chair's direct reports, Department Directors. Currently, the mid-point of this salary range is \$81,730. The FY 1996-97 Department Directors' salary midpoint is yet to be determined.
6. The Commissioner's salaries should be indexed to 75% of the current salary of a District Court Judge. For FY 1996-97, 75% of the judge's salary is \$61,200.
7. The Chair's and Commissioners' salaries for FY 1996-97 and FY 1997-98 should be indexed as defined above.

Respectfully submitted this 5th day of June, 1996.

Mary Ann Wersch, Chair  
William Beavers  
Mark Englizian  
Ron McGee  
Eric Wilson



## **Introduction**

The Multnomah County Home Rule Charter defines the method for setting the salaries of the Chair and Commissioners. In part the Charter states that the County Auditor is to appoint a five member commission, composed of qualified people with personnel experience by January 1st of each even year.

The County Auditor appointed the following people to serve on the 1996 Salary Commission:

- William Beavers, Senior Compensation Analyst, Legacy Health System
- Mark Englizian, Director, Compensation and Benefits, Red Lion Hotels, Inc.
- Ron McGee, Vice President, Human Resources and Travel, AAA Oregon
- Mary Ann Wersch, Director of Human Resources, Reed College
- Eric Wilson, President, HR Integrated Solutions

Both William Beavers and Mary Ann Wersch served on the 1994 Salary Commission. Mary Ann Wersch was selected Chair of the Commission.

The Commission members held five meetings, all of which were in compliance with the Oregon public meetings laws. No member of the public attended any of the meetings.

## **Methodology and Findings**

The Commission collected and analyzed data from a number of sources. The data is summarized below:

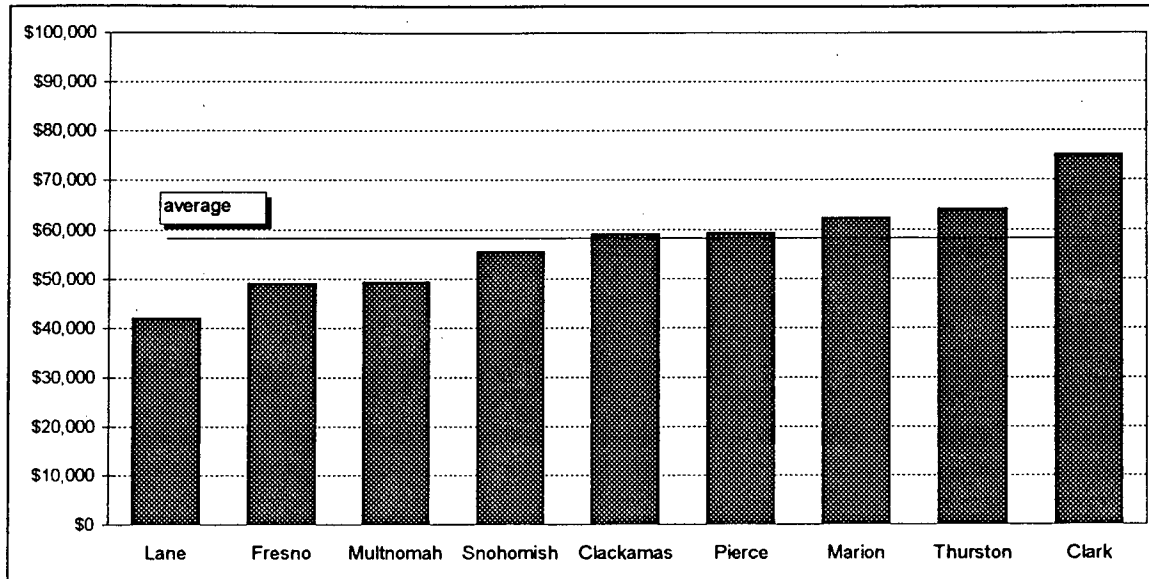
### **1. Information collected by prior Salary Commissions:**

In reviewing the minutes and reports of prior Commissions, it is evident that comparability among county and other jurisdictions is difficult to measure and compare. However, the 1994 Commission determined that the following counties shared some measure of comparability with Multnomah: Clackamas OR, Clark WA, Fresno CA, Lane OR, Marion OR, Pierce WA, Snohomish WA, Thurston WA, and Washington OR.

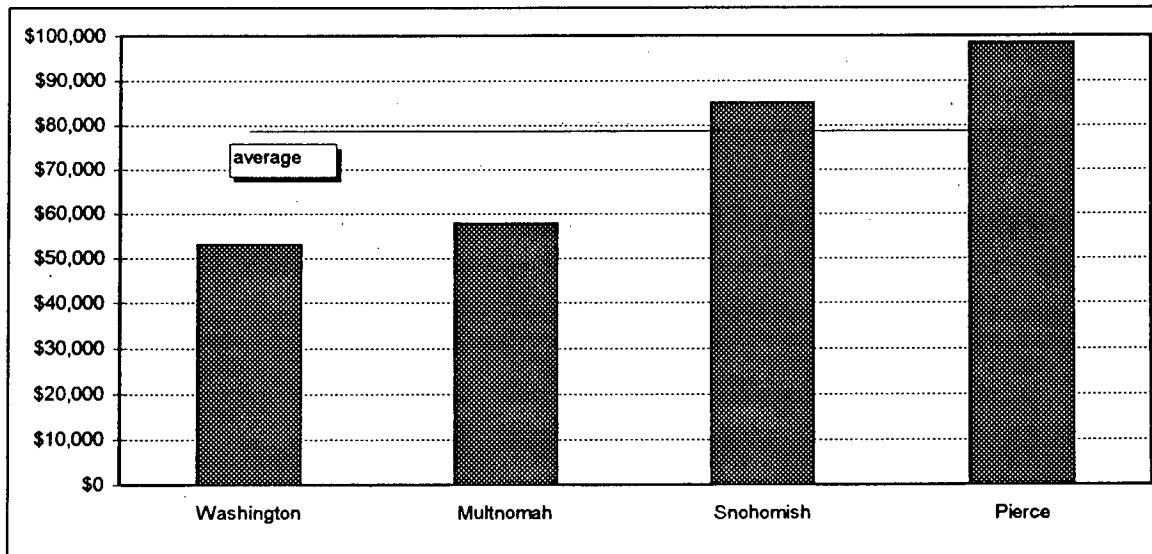
### **2. Current salary data from the 9 counties defined above:**

The 1996 Commission surveyed these comparable counties for current salary data and the process they use to set salaries for commissioners and the county executive, if they have one. In addition, a comparison of cost of living factors among the geographical areas compared with Multnomah County showed that they are all relatively comparable.

### Exhibit A: Commissioner salaries of other counties



### Exhibit B: Counties with comparable executive salaries



All nine counties have commissioners; the average salary for a commissioner is \$58,220 (Exhibit A). Only three counties have a comparable county executive; the average salary is \$78,820 (Exhibit B).

3. Salary comparison data with state legislators, regional councils, and local boards:

A review of these jurisdictions showed very little justification for asserting comparability. However, Metro uses a methodology that appears to have

some merit. They base salaries for their executive, presiding officer, and councilor on a district court judge salary which is set by the state legislature. (See Exhibit C below)

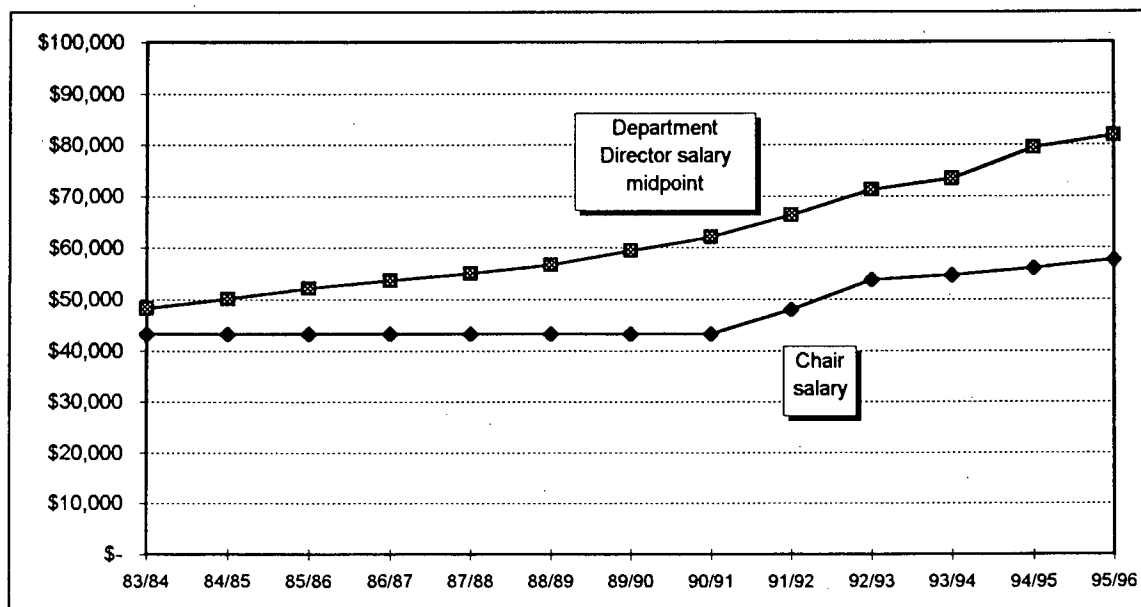
#### Exhibit C: Comparison with Metro salaries

Position	Salary	Other
Metro Councilor	\$26,167	1/3rd of district court judge salary; less than full-time
County Commissioner	\$49,386	full-time
Metro Presiding Officer	\$52,333	2/3rds of district court judge salary; full-time
County Chair	\$57,684	full-time; 8 direct-report managers
Metro Executive	\$78,500	100% of district court judge salary; full-time; 8 direct report managers

#### 4. Comparability between the Chair and County department directors:

The Chair has County-wide operational and fiscal responsibilities, which the Commissioners do not, and eight department directors report directly to the Chair. The FY 1995-96 salary range for department director is \$68,108-\$95,352. Currently, most of the department heads have salaries above the midpoint of the range.

#### Exhibit D: Comparison of Chair's salary with Department Director's midpoint salary



5. County compensation administration:

Discussions with Curtis Smith and Susan Ayers in the Employee Services Division for Multnomah County indicate that the County's compensation program and pay practices are professionally administered and based on empirical data. This is particularly impressive given the lack of a compensation unit or staff devoted to this area within the Division.

Salary recommendations for exempt employees, including department directors, are based on movement of the midpoints of County exempt pay ranges toward the midpoints of equivalent salaries paid in the combined public and private sector labor market, adjusted to account for any difference in value between County benefits and labor market benefits (see Curtis Smith report to the Board dated May 18, 1995, subject Exempt Employee Labor Market Briefing). In a follow up report dated December 14, 1995, Curtis Smith indicates that the exempt employee midpoints are approximately equal to the midpoint of the defined labor market.

6. Comparability with other County elected officials:

The Multnomah County Home Rule Charter specifies that the county sheriff's salary shall be fixed by the Board in an amount which is not less than that for any member of the sheriff's office.

The County auditor's salary is indexed at 80% of a district court judge's salary.

7. CPI considerations:

CPI data has been incorporated into our decision process. This Salary Commission believes that indexing is the best approach. CPI data is an integral part of the information base to which we are indexing.

## **Recommendations**

It was the conclusion of the Commission that the authority and responsibility of the Chair is significantly different from the Commissioners. Therefore, it is appropriate to develop different criteria for establishing an equitable salary for the Chair as opposed to the Commissioners.

Similar counties and other jurisdictions have limited comparability to Multnomah County for either the Chair or Commissioner positions. Furthermore, people who run for these elected positions are not recruited outside the metropolitan area, so salary comparability as a recruitment tool is simply not a factor.

In considering the salary of the Chair, the Commission has determined that the most relevant comparator is the County's own internal salary data. There are several reasons for this:

1. The Chair is equivalent to a chief executive officer in the County with a number of direct reports;
2. The compensation program for County managers is based on valid and current data;
3. The Chair should be paid at least as much, if not more, than his/her direct reports;
4. There is precedent within the County for a manager to be paid no less than his/her direct reports (see Home Rule Charter regarding sheriff's salary);
5. It should also be noted that the Department Director's salary midpoint is comparable to the average of the county executives' salaries in other jurisdictions (see Exhibit A).
6. Exhibit D shows the relationship of the Chair's salary to the midpoint of the County Department Director's salary over time.

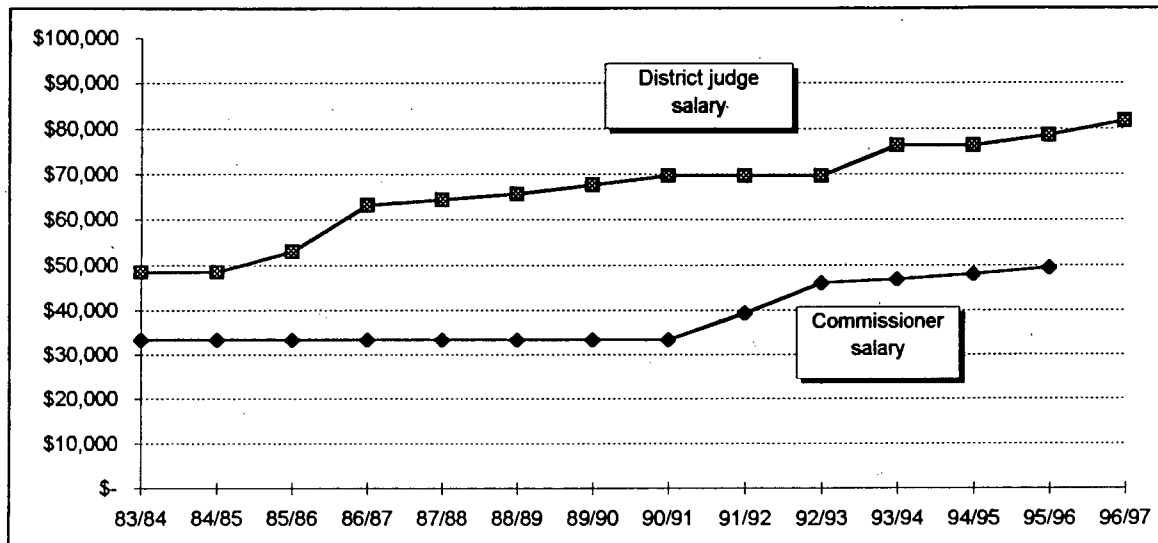
Therefore, the 1996 Salary Commission recommends that the Chair's salary be equivalent to the midpoint of the County's Department Director. Effective July 1, 1996, the Chair's salary should increase to the midpoint of the Department Director's salary range in effect at that time. Should the midpoint increase on or before July 1, 1997, the Chair's salary would increase proportionately effective July 1, 1997. For FY 1995-96, the mid-point of this salary range is \$81,730.

In considering the salary of the Commissioners, the Commission has determined that the most relevant comparator is a district court judge's salary. There are several reasons for this:

1. Other jurisdictions and officials use this index (Fresno County, Metro, and the County auditor salaries are determined using this methodology);
2. Since the judge's salary is determined by the state legislature, commissioners would have no influence over their own salary increases;
3. It should be noted that the average of the commissioners' salaries in other comparable jurisdictions (\$58,220) is almost exactly equivalent to 75% of a district court judge's salary (\$58,875).

Exhibit E shows the relationship of the Commissioner's salary to the District Court Judge's salary over time.

**Exhibit E: Comparison of Commissioner and District Court Judge salaries**



Therefore, the 1996 Salary Commission recommends that the Commissioner's salary be equivalent to 75% of a district court judge's salary. The Commissioner's salary should increase to this rate effective July 1, 1996.

Should the judge's salary increase on or before July 1, 1997, the Commissioner's salary would increase proportionately effective July 1, 1997. For FY 1996-97, 75% of the judge's salary is \$61,200.

**Further Considerations**

Prior Salary Commissions have strongly urged the Board of County Commissioners to approve appropriate pay levels for Board members. If the County is to continue to maintain high quality leadership, fair and appropriate pay is important (refer to prior Salary Commission reports). This Commission strongly urges the same.

If the Board is willing to consider this Commission's recommendations, but wishes to implement the recommendations over some period of time rather than immediately, the Commission strongly urges the Board to phase in the implementation over a period of no more than three years. Exhibit F shows a recommended two- and three-year phase in program.

**Exhibit F: Recommended 2- and 3-year phase-in plan**

Chair				Commissioner		
Year	Implementation			Implementation		
	Index*	2-Year	3-Year	Index*	2-Year	3-Year
95/96	\$81,730	\$57,684	\$57,684	\$58,875	\$49,386	\$49,386
96/97	\$84,182	\$72,196	\$68,225	\$60,641	\$55,923	\$54,369
97/98	\$86,707	\$86,707	\$78,766	\$62,460	\$62,460	\$59,352
98/99	\$89,309		\$89,309	\$64,334		\$64,334
*Assumes index annual growth of 3%						

This Commission also requests that the Board of County Commissioners ask the next-appointed Charter Review Commission to make a recommendation regarding an approved methodology for determining salaries for Board members. This Commission believes that the methodology used in this process and the indexing of both the Chair's and Commissioners' salaries as stated in this report is an appropriate long term methodology that could and should be adopted. Using this methodology, future salary commissions, should they be necessary, could simply review the data in relation to the stated methodology and make the appropriate recommendation. It is evident that past Salary Commissions, and certainly the current one, have struggled to find the appropriate methodology, and in some cases revisit the same issues only to find they are not relevant.

Lastly, the members of the Commission were impressed with the professionalism and quality of work by the members of the Employee Services Division with whom we spoke, Curtis Smith and Susan Ayers. We were surprised to learn that neither the Employee Services Division nor the Labor Relations Section has a compensation unit, and they both serve an organization of over 4,000 employees. Although not part of our charge, we would recommend the County reconsider their compensation management staffing in order to maintain and enhance the quality and professionalism that already exists.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY

( Adjusting Salaries for the County Chair )	
( and Commissioners as Recommended )	RESOLUTION
( by the 1996 Multnomah County Salary )	96-108
( Commission, Phased-In Over Three )	
( and Five Years )	

WHEREAS, Home Rule Charter Section 4.30 requires that, not later than January 1 of each even numbered year, the Auditor appoint a five member Salary Commission to recommend salary adjustments for the Board of County Commissioners and Chair; and

WHEREAS, Home Rule Charter Section 4.30 also requires that salaries for the Chair and the Commissioners shall not exceed the salaries recommended by the salary commission; and

WHEREAS, the Auditor has appointed five qualified people with personnel experience to the Salary Commission pursuant to Charter Section 4.30; and

WHEREAS, on June 5, 1996 the Salary Commission submitted a report to the Board making recommendations as to the salaries of the Chair and the Commissioners; and

WHEREAS, the County establishes salaries based on internal equity, external parity (in relation to the market), and ability to pay; and

WHEREAS, the salaries of other elected officials employed by Multnomah County are: County Auditor \$65,280, Sheriff \$89,572, and District Attorney \$84,760 (including State contribution); and

WHEREAS, the salaries of full-time elected officials employed by other governments in the region are:

City of Portland Mayor \$90,039,  
Metro Executive Officer \$78,500  
City of Portland Commissioners \$75,830,  
Non-Multnomah County Commissioners (current average of comparable counties)  
\$58,220

WHEREAS, the current salary for the Multnomah County Chair is \$57,684 and the current salary for a Multnomah County Commissioner is \$49,386, and

WHEREAS, the Salary Commission recommended that the Chair's annual salary should be indexed to the mid-point of the salary range for the Chair's direct reports, Department Directors; and

WHEREAS, the Salary Commission recommended that the Commissioners' salaries should be indexed to 75% of the current salary of a District Court Judge; and

WHEREAS, the Salary Commission presented three options for implementing their recommended salary levels, a single year increase, a two-year phase-in, and a three-year phase-in; and



WHEREAS, the Board intends to implement the Salary Commission's recommended three-year phase-in option for Commissioners' salaries and in that option the salary of a Commissioner would be \$54,369 effective July 1, 1996, and

WHEREAS, the Board intends to implement a five-year phase-in to implement the indexing recommended by the Salary Commission for the Chair's salary and in such an option the salary of the Chair would be \$63,702 effective July 1, 1996,

RESOLVED that the Board accepts the report of the 1996 Salary Commission, and

FURTHER RESOLVED that effective July 1, 1996 the salary of the Chair shall be \$63,702 and the salaries of Commissioners shall be \$54,369, and

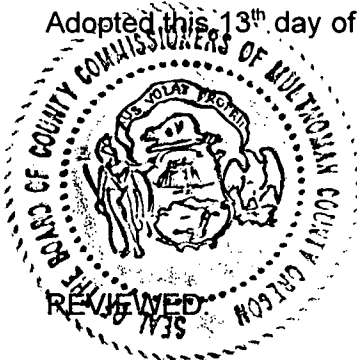
FURTHER RESOLVED that the salaries of the Commissioners shall be increased automatically to reduce the difference between Commissioners' salaries and the Index Amount (75% of a District Court Judge Salary) as follows: July 1, 1997 increased by half the difference, July 1, 1998 increased to eliminate the difference, and

FURTHER RESOLVED that effective each July 1 thereafter the salaries of the Commissioners shall be increased automatically by an amount that will bring the Commissioners' salary to 75% of a District Court Judge's salary, so long as that increase does not result in a salary exceeding the compensation recommended by the most current Salary Commission, and

FURTHER RESOLVED that the salary of the Chair shall be increased automatically to reduce the difference between Chair's salary and the Index Amount (the mid- 6point of the salary range for Department Director) as follows: July 1, 1997 increased by one fourth the difference, July 1, 1998 increased by one third the difference, July 1, 1999 increased by one half the difference, July 1, 2000 increased to eliminate the difference, and

FURTHER RESOLVED, that effective each July 1 thereafter the salary of the Chair shall be increased automatically by an amount that will bring the Chair's salary to the mid-point of Department Directors' salary range so long as that increase does not result in a salary exceeding the compensation recommended by the most current Salary Commission.

Adopted this 13<sup>th</sup> day of June, 1996



*Candice Duffy for*  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

Board of County Commissioners  
Multnomah County, Oregon

By

*Beverly Stein*  
Beverly Stein, Chair