



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 08/02/10)

Board Clerk Use Only

Meeting Date: 3/17/11

Agenda Item #: R-2

Est. Start Time: 9:35 am

Date Submitted: 3/1/11

BUDGET MODIFICATION: DCS - 04

BUDGET MODIFICATION # DCS-04 to Make ADA Upgrades to the
Agenda Multnomah County Elections Building with a Grant from the Help America
Title: Vote Act (HAVA) through the Oregon Secretary of State.

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: March 10, 2011 **Amount of Time Needed:** 5 minutes
Department: Community Services **Division:** Elections
Contact(s): Jerry Elliott
Phone: (503) 988-4624 **Ext.** 84624 **I/O Address:** 455/2/224
Presenter Name(s) & Title(s): Jerry Elliott, DCS Business Manager and Tim Scott, Director of Elections

General Information

1. What action are you requesting from the Board?

The Department is requesting the Board approve budget modification DCS-04 for HAVA funds through the Oregon Secretary of State for ADA upgrades to the County Elections Building.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Under HAVA, federal money is allocated to states for improvements to voting systems and access for people with disabilities. Section 261 of HAVA identifies 4 categories of improvements for which HAVA grants can be used. Category 1 is provided to make polling places accessible, including the path of travel, entrances, exits, and voting areas, to voters with all ranges of disabilities. With Vote by Mail there is only one polling place in Multnomah County and that is the County Elections office so the office is eligible for category 1 funds. A 2007 accessibility study conducted by Environmental Access Inc. for the Elections office identified several "path of travel" issues: the door at the corner of SE Morrison and SE 11th does not meet ADA requirements for

accessibility; the ramps inside the elections office are too steep and therefore do not meet ADA requirements; there are no ADA accessible height customer service counters. The county Elections Division has received a \$41,300 from the Secretary of State for the following: Removal of 11th and Morrison door to be glassed in to match existing façade; removal of non-ADA compliant ramps; replace single 11th Ave. door with a double power assist door; replace existing customer service counters with accessible height counters.

3. Explain the fiscal impact (current year and ongoing)

This budget modification will add \$41,300 in revenue and expense to the current year budget. No future fiscal impacts are anticipated.

4. Explain any legal and/or policy issues involved.

This grant will remove existing impediments for people with disabilities and improve their opportunity to vote.

5. Explain any citizen and/or other government participation that has or will take place.

HAVA is a federal program administered by the State.

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Increase Federal through State revenue to offset additional expense. The revenue is from CFDA #93-617.

- **What budgets are increased/decreased?**

Revenue and expenses are both increased by \$41,300. Since this work is related to the facility, Facilities Management will oversee the project and all charges will be processed through their budget.

- **What do the changes accomplish?**

Increase budgeted revenue and expenses in FY11 to allow the work outline in the grant to be performed.

- **Do any personnel actions result from this budget modification? Explain.**

No

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Yes

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The grant is one-time-only and the function is one-time-only.

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If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?

The period of performance is January 23, 2011 through December 31, 2011. The grant is one-time-only and the function is one-time-only. The grant does not have any particular stipulations.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: 2/25/11

Budget Analyst:



Date: 2/22/11

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