

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON**

**RESOLUTION NO. 2013-067**

Adopting the Fiscal Year 2014 Budget for Multnomah County and Making Appropriations Thereunder,  
Pursuant to ORS 294.456

**The Multnomah County Board of Commissioners Finds:**

- a. The Multnomah County budget, as prepared by the duly appointed Budget Officer, has been considered and approved by the Board.
- b. A public hearing on this budget was held before the Multnomah County Tax Supervising and Conservation Commission on the 5th day of June, 2013.
- c. The budget is on file in the Office of the Chair of Multnomah County.
- d. The Board has made certain amendments to the above-described budget and those amendments are attached to this resolution as Attachment A.
- e. The appropriations authorized are attached to this resolution as Attachment B.
- f. Board budget notes of actions to be taken during the next year are attached to this resolution as Attachment C.
- g. The Tax Supervising and Conservation Commission has certified the budget; there are no objections and three recommendations, which are addressed in Attachment D.

**The Multnomah County Board of Commissioners Resolves:**

1. The budget, including Attachments A, B, C, and D, is adopted as the budget of Multnomah County, Oregon.
2. The appropriations shown in Attachment B as amended are authorized for the fiscal year July 1, 2013 to June 30, 2014.

**ADOPTED this 6th day of June, 2013.**



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Jeff Cogen, Chair

REVIEWED:  
JENNY M. MADKOUR, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Jenny M. Madkour, County Attorney

SUBMITTED BY: Karyne Kieta, Deputy Director, County Management

**ATTACHMENT A**  
**MULTNOMAH COUNTY**  
**FY 2014 BCC BUDGET AMENDMENTS**  
 Last Updated: June 6, 2013



**Proposed Funding Sources**

| Proposed By                       |        | Prog. # | Program   | Ongoing/OTO | Action | Dept.   | Exec Budget (General Fund) | Proposed Amendment (General Fund) | Available Funding |
|-----------------------------------|--------|---------|---|-------------|--------|---------|----------------------------|-----------------------------------|-------------------|
| 1                                 | n/a    | 95000   | Fund Level Transactions - \$2.1 million to address critical issues  | Ongoing/OTO | n/a    | Overall | 2,100,000                  | 0                                 | \$2,100,000       |
| 2                                 | Health | 95000   | Fund Level Transactions - Electronic Dental Records Ending Balance. <i>Shown on Board Amendment for funding tracking purposes only. (See 14_HD_RA_06)</i> | OTO         | n/a    | Overall | 0                          | 73,694                            | \$73,694          |
| 3                                 | Cogen  | TBD     | Reduce 2.00 Vacant FTE in DCHS and Move Funds to General Fund Contingency for Federal/State Set Aside (see Budget Note)                                   | Ongoing     | n/a    | DCHS    | 0                          | (195,075)                         | \$195,075         |
| 4                                 | Cogen  | 95000   | Fund Level Transactions - FY 2013 Unspent Contingency Balance   | OTO         | n/a    | Overall | 0                          | 187,892                           | \$187,892         |
| TOTAL AVAILABLE TO BALANCE BUDGET |        |         |   |             |        |         |                            |                                   | \$2,556,661       |

**Proposed New Expenditures**

| Proposed By           |        | Prog. # | Program   | Ongoing/OTO | Action                     | Dept.  | Exec Budget (General Fund) | Proposed Amendment (General Fund) | Additional Expenditure |
|-----------------------|--------|---------|---|-------------|----------------------------|--------|----------------------------|-----------------------------------|------------------------|
| City/County Agreement |        |         |   |             |                            |        |                            |                                   |                        |
| 5a                    | Smith  | 25056A  | CATC  |             | City PDX Continues Funding | DCHS   | 597,500                    | 0                                 | \$0                    |
| 5b                    |        | 25145A  | 3 SUN Schools   | OTO         | City of PDX Backfill       | DCHS   | 0                          | 135,380                           | \$135,380              |
| 5c                    |        | 25020A  | Senior Centers  | OTO         | City of PDX Backfill       | DCHS   | 0                          | 353,635                           | \$353,635              |
| 5d                    |        | 25044   | One-Stop Domestic Violence Center at Gateway  | Ongoing     | City of PDX Backfill       | DCHS   | 0                          | 64,300                            | \$64,300               |
| 5e                    |        | 15005B  | DA Victims Advocate Position - 1.00 FTE   | Ongoing     | City of PDX Backfill       | DA     | 0                          | 82,346                            | \$82,346               |
| 5f                    |        | 40011   | Needle Exchange   | Ongoing     | City of PDX Backfill       | Health | 0                          | 65,000                            | \$65,000               |
| 6                     | DCM    | 72008   | Additional payment to City of PDX for BIT collection (as part of City/County agreement). <i>Shown on Board Amendment for funding tracking purposes only. (See 14_DCM_PA_01)</i> | OTO         | City PDX Backfill          | DCM    | 927,801                    | 200,000                           | \$200,000              |
| 7                     | Cogen  | 95000   | Earmarks funds in the General Fund Contingency to address possible passage of Automatic Voter Registration (HB 3521). See proposed Budget Note.                                 | OTO         |                            |        |                            | 30,000                            | \$30,000               |
| 8                     | McKeel | 15019B  | Neighborhood DA - Prostitution & Sex Trafficking 0.50 DDA 2   | Ongoing     | City of PDX Backfill       | DA     | 0                          | 70,000                            | \$70,000               |

| Proposed New Expenditures |          |         |   |             |                         |       |                            |                                   |                        |
|---------------------------|----------|---------|---|-------------|-------------------------|-------|----------------------------|-----------------------------------|------------------------|
| Proposed By               |          | Prog. # | Program   | Ongoing/OTO | Action                  | Dept. | Exec Budget (General Fund) | Proposed Amendment (General Fund) | Additional Expenditure |
| 9                         | McKeel   | 25111B  | Expansion of East County Homeless Outreach - 15 Households  | Ongoing     |                         | DCHS  | 0                          | 60,000                            | \$60,000               |
| 10                        | McKeel   | TBD     | Limited Duration Ombudsman Position for Animal Services   | OTO         |                         | DCS   | 0                          | 120,000                           | \$120,000              |
| 11                        | Smith    | TBD     | Cully Neighborhood Park Capital Construction - Trail Development and Playground Equipment   | OTO         |                         | TBD   | 0                          | 50,000                            | \$50,000               |
| 12                        | Smith    | TBD     | Installation of two turf fields at high needs SUN Community Schools Jefferson and Madison High Schools (\$25K each) - Leveraging private matching funds                       | OTO         |                         | TBD   | 0                          | 50,000                            | \$50,000               |
| 13                        | Shiprack | TBD     | Zenger Farms Urban Grange Capital Construction  | OTO         |                         | TBD   | 0                          | 50,000                            | \$50,000               |
| 14                        | Shiprack | TBD     | 50% Funding for a New SUN School at Lincoln Park Elementary School - David Douglas Schools will Fund Other 50%  | Ongoing     |                         | DCHS  | 0                          | 50,000                            | \$50,000               |
| 15                        | Shiprack | Various | Moves \$2,244,042 of Sheriff's Office overtime to General Fund contingency. Authority to spend the contingency funds will be approved by the Board quarterly. See Budget Note | Ongoing     |                         | MCSO  | 2,992,057 <sup>1/</sup>    | (2,244,043)                       | \$0                    |
| 16                        | Kafoury  | 25047   | DVERT Emergency Response Advocates  | Ongoing     |                         | DCHS  | 188,609                    | 136,000                           | \$136,000              |
| 17                        | Smith    | 50047   | Londer Learning Center GED Tutoring Program - Materials and Administrative Costs  | OTO         |                         | DCJ   | 0                          | 10,000                            | \$10,000               |
| 18                        | Smith    | TBD     | Reaching and Empowering All People (REAP) Summer Leadership Academy   | OTO         |                         | TBD   | 0                          | 10,000                            | \$10,000               |
| 19                        | Cogen    | 25133C  | Street Roots - Additional 40,000 Copies of the Rose City Guide  | OTO         |                         | DCHS  | 20,000                     | 20,000                            | \$20,000               |
| 20                        | Cogen    | 95001   | Federal/State Set Aside   | OTO         | Backfill Fed/State Cuts | TBD   | 0                          | 1,000,000                         | \$1,000,000            |
| TOTAL NEW EXPENDITURES    |          |         |   |             |                         |       |                            |                                   | \$2,556,661            |

Available Funding From Above  
New Expenditures  
BALANCE FOR CGF CONTINGENCY

\$2,368,769  
\$2,556,661  
(\$187,892)

1/Represents the total General Fund overtime for MCSO.



| Prog. #                                      | Program Name   | Dept(s)            | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|--|--|--------------------|-----------|--------------------|--------------|------------|--|---------------|
| Technical Amendments (GREEN)                 |  |                    |           |                    |              |            |  |               |
| Various                                      | Internal Service Rebalance   | DCA<br>DCM<br>NOND |           |                    |              |            | This amendment accounts for internal service cost changes from other amendments and re-balances internal service funds.  | 14_OVER_TA_01 |
| 50002  | DCJ Business Applications & Technology   | DCJ                | 0         | 10,560             | 0            | 0.00       | This amendment moves \$10,560 from Software Licenses and Fees to the IT Internal Service Reimbursement line. IT will purchase 283 Postini/Zix Encryption Licenses. The software allows DCJ staff to send e-mails containing sensitive information (HIPAA, CJIS, etc.) in a secure manner.  | 14_DCJ_TA_01  |
| 91017  | Sellwood Replacement Project   | DCS                | 0         | 0                  | 0            | 0.00       | This amendment corrects the interest payment for the Sellwood Bridge Project bonds from Interest Expense to Internal Service Reimbursements - Capital Debt Retirement. The amount of this correction \$5,428,100.  | 14_DCS_TA_01  |
| 25050A<br>25080A<br>25086<br>25094<br>25098A | MHASD Administration<br>Adult Addictions Treatment Continuum<br>Addiction Services Alcohol & Drug Prevention<br>Family & Youth Addictions Treatment Continuum<br>Family Involvement Team                                   | DCHS               | 0         | 0                  | 0            | 0.00       | This amendment corrects funding across Addiction Services program offers. Changes by program offer are: <ul style="list-style-type: none"><li>• MHASD Administration: (\$38,604)</li><li>• Adult Addictions Treatment Continuum: \$225,434</li><li>• Addiction Services Alcohol &amp; Drug Prevention: (\$105,741)</li><li>• Family &amp; Youth Addictions Treatment Continuum: (\$101,680)</li><li>• Family Involvement Team: \$20,591</li></ul> There is no net change to service levels, FTE count or the bottom line budget.                         | 14_DCHS_TA_01 |
| 25055A<br>25060A<br>25062<br>25063<br>25088  | Behavioral Health Crisis Services - Base<br>Mental Health Residential Services<br>Mental Health Services for Adults<br>MH Treatment & Medications for the Uninsured<br>Coordinated Diversion for Persons w/ Mental Illness | DCHS               | 0         | 0                  | 0            | 0.00       | This amendment corrects funding across Mental Health program offers. Changes by program offer are: <ul style="list-style-type: none"><li>• Behavioral Health Crisis Services - Base: \$753,408</li><li>• Mental Health Residential Services: (\$639,075)</li><li>• Mental Health Services for Adults: (\$99,539)</li><li>• MH Treatment &amp; Medications for the Uninsured: (\$91,794)</li><li>• Coordinated Diversion for Persons w/ Mental Illness: \$77,000</li></ul> There is no net change to service levels, FTE count or the bottom line budget. | 14_DCHS_TA_02 |

Attachment A - Multnomah County  
**FY 2014 Departmental Amendments**  
 Last Updated: June 6, 2013



| Prog. #   | Program Name  | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|---|---|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Technical Amendments (GREEN) - continued</b> |   |         |           |                    |              |            |  |               |
| 78030<br>78029<br>78028<br>78031                | Motor Pool<br>Fleet Vehicle Replacement<br>Fleet Services<br>Fleet Services Vehicle Replacement Gap | DCA     | 0         | 0                  | 0            | 0.00       | This amendment consolidates vehicle replacement funding and implements a new accounting structure to more clearly separate and track vehicle replacements.<br>Program offer changes are:<br><ul style="list-style-type: none"> <li>• \$353,501 in expenses are moved from Fleet Services to Fleet Vehicle Replacement.</li> <li>• \$3,989,630 in revenue is moved from Fleet Services and Motor Pool into Fleet Services Vehicle Replacement.</li> <li>• A new accounting structure is implemented within Fleet Vehicle Replacement and Fleet Vehicle Replacement Gap.</li> </ul> There is no net change to service levels, FTE count or the bottom line budget. | 14_DCA_TA_01  |
| 78021   | IT Asset Replacement  | DCA     | 0         | 0                  | 0            | 0.00       | This amendment implements a new accounting structure in the IT Fund to more clearly separate and track IT asset replacement dollars. All changes are within the \$2,533,775 program offer.<br>There is no net change to service levels, FTE count or the bottom line budget.   | 14_DCA_TA_02  |
| 78006A<br>78007                                 | Facilities Capital Improvement Fund<br>Facilities Capital Asset Preservation Fund                   | DCA     | 0         | 0                  | 0            | 0.00       | This amendment corrects funding assignments across program offers. It moves \$275,000 of capital projects from the Capital Improvement to Asset Preservation program offer.<br>There is no net change to service levels, FTE count or the bottom line budget.  | 14_DCA_TA_03  |
| 78006A  | Facilities Capital Improvement Fund   | DCA     | 0         | (7,400,000)        | (7,400,000)  | 0.00       | This amendment revises the Health Department Headquarters Capital Project budget:<br><ul style="list-style-type: none"> <li>• - \$5.4 million correction for the One-Time-Only General Fund dollars double counted in the budget.</li> <li>• - \$2.0 million to reflect refined project estimates from \$40.6 million to \$38.6 million.</li> </ul>  | 14_DCA_TA_04  |
| 95000   | Fund Level Transactions<br>General Fund Revenue   | OVER    | 0         | 0                  | 0            | 0.00       | This amendment corrects cash transfer accounting for the \$8,861,646 of One-Time-Only funding for capital projects.  | 14_OVER_TA_01 |



| Prog. #                    | Program Name  | Dept(s)   | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|----------------------------|---|---|-----------|--------------------|--------------|------------|--|---------------|
| Staffing Amendments (BLUE) |   |   |           |                    |              |            |  |               |
| Various                    | Job Class Updates   | DCA<br>DCHS<br>DCJ<br>DCM<br>DCS<br>LIB<br>MCHD<br>NOND | 0         | 500                | 500          | 0          | This amendment updates the job class of 34 positions that the Board has approved for reclassification in FY 2013, but are not shown with the updated job class in the Approved Budget. This includes the reclass of 10 positions from the Program Communications Class/Comp study in 2013. The \$500 increase is an internal service reimbursement for salary related benefits.  | 14_Over_SA_01 |
| 40022<br>40029<br>40034A   | Mid County Health Clinic<br>Rockwood Community Health Clinic<br>Quality Assurance   | MCHD  | 0         | 530                | 530          | 0.00       | This amendment changes the classification of four positions due to Class/Comp decisions made after the budget was submitted. In Mid County Health Clinic (40022) and Rockwood Community Health Clinic (40029), each program has 1.00 FTE Clinic Medical Assistant reclassified to 1.00 FTE Licensed Community Practical Nurse. In Quality Assurance (40034A), 1.00 FTE Data Analyst is reclassified to 1.00 FTE Data Analyst Senior, and 1.00 FTE Office Assistant Senior is reclassified to 1.00 FTE Program Technician. The \$530 increase is an internal service reimbursement for salary related benefits. | 14_HD_SA_01   |
| 78025<br>78027             | IT Data and Reporting Services<br>IT Enterprise, Web & Library Application Services | DCA   | 0         | (2,646)            | (2,646)      | 0.00       | This amendment implements a budget neutral Class/Comp reclassification of an IT Manager/Senior to a Deputy Chief Information Officer; corrects a job classification on a position from an IT Supervisor to a Development Analyst Sr.; and corrects the program offer assignment for a Database Administrator Sr. The corrected job classification results in a \$2,646 decrease to the internal service reimbursement for salary related benefits.   | 14_DCA_SA_01  |

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| Prog. #  | Program Name   | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|--|--|---------|-----------|--------------------|--------------|------------|---|---------------|
| Staffing Amendments (BLUE) - continued                               |  |         |           |                    |              |            |   |               |
| 80001<br>80002<br>80003<br>80007<br>80014<br>80015<br>80016<br>80019 | Regional Libraries<br>Neighborhood Libraries<br>School-Age Services<br>Library Director's Office<br>Library Books - Acquisition & Processing<br>Youth Services Management<br>Neighborhood Libraries Management<br>System Access Services | LIB     | 0         | 8,970              | 8,970        | (0.25)     | This amendment reclassifies four positions as a result of Class/Comp decisions made after the budget was submitted and redistributes positions to address new hours and service requirements. The reclassifications are: 1.00 FTE Administrator reclassified to a 1.00 FTE Manager in Regional Libraries (Belmont); 1.0 FTE Program Specialist Sr. reclassified to a 1.00 FTE Management Assistant in the Library Director's Office; 1.00 FTE Program Coordinator reclassified to a 1.00 FTE Librarian in Library Books – Acquisition & Processing; and 1.00 FTE Librarian reclassified to a 1.00 FTE Business Process Consultant in System Access Services. The redistributions are: 0.25 FTE in the clerk classification at Albina by reducing a 0.75 FTE position to 0.50 FTE and increasing a 0.75 FTE position to 1.00 FTE; 0.50 FTE in the page classification at Belmont by eliminating a 0.50 FTE position while increasing two 0.50 FTE positions to 0.75 FTE each; 0.50 FTE in the page classification at Fairview by eliminating a 0.50 FTE position and increasing another 0.50 FTE position to 1.00 FTE; 0.50 FTE in the page classification at Gresham by combining two 0.50 FTE positions into a single 1.00 FTE position; and 0.25 FTE in the page classification at North Portland and Rockwood by, for each library, reducing one 0.75 FTE position to 0.50 FTE and increasing one 0.75 FTE position to 1.00 FTE. In School Age Services, two 0.50 FTE job share Librarian positions are reduced to one 0.75 FTE position, resulting in a net reduction of 0.25 FTE. The \$8,970 increase is an internal service reimbursement for salary related benefits. | 14_LIB_SA_01  |
| 25002<br>25053   | Business Services<br>Mental Health Quality Management & Protective Services  | DCHS    | 0         | (1,165)            | (1,165)      | 0.00       | This amendment changes 1.00 FTE from a Budget Analyst to a Finance Specialist Sr. in Business Services and 1.00 FTE from a Research Evaluation Analyst Sr. to a Mental Health Consultant in Mental Health Quality Management & Protective Services due to Class/Comp decisions made after the budget was submitted. These reclassifications result in a net decrease of \$1,165 to the internal service reimbursement for salary related benefits.  | 14_DCHS_SA_01 |



| Prog. #                                | Program Name  | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|--|---|---------|-----------|--------------------|--------------|------------|---|---------------|
| Staffing Amendments (BLUE) - continued |   |         |           |                    |              |            |   |               |
| 25023A                                 | ADS Long Term Care Program  | DCHS    | 0         | 2,808              | 2,808        | 0.20       | This amendment adds 0.20 FTE of a Program Manager that will better meet case management needs at the Aging & Disabilities Long Term Care East branch. The 0.20 FTE requires an additional \$1,531 for base salary and related benefits that is offset with a corresponding decrease in non-personnel dollars. The Other Funds increase of \$2,808 is for an internal service reimbursement for salary related benefits.                           | 14_DCHS_SA_02 |
| 25053<br>25000A                        | Mental Health Quality Management & Protective Services<br>Director's Office | DCHS    | 0         | 13,171             | 13,171       | 0.60       | This amendment adds 0.60 FTE of a Program Specialist Sr. that will better meet staffing needs for HIPAA compliance in Mental Health Quality Management & Protective Services. The 0.60 FTE requires an additional \$61,183 for base salary and related benefits that is offset with a corresponding decrease in non-personnel dollars. The Other Funds increase of \$13,171 is for an internal service reimbursement for salary related benefits. | 14_DCHS_SA_03 |
| 25053                                  | Mental Health Quality Management & Protective Services                      | DCHS    | 0         | 5,390              | 5,390        | 0.30       | This amendment adds 0.30 FTE of a Data Technician that will better meet staffing needs for financial transaction processing and reporting. The 0.30 FTE requires an additional \$8,207 for base salary and related benefits that is offset with a corresponding decrease in non-personnel dollars. The Other Funds increase of \$5,390 is for an internal service reimbursement for salary related benefits.                                      | 14_DCHS_SA_04 |



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|------------------------------------|---|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Revenue Amendments (YELLOW)</b> |   |         |           |                    |              |            |  |               |
| 10018B                             | Office of Sustainability - Beginning Urban Farmer Program | NOND    | 432       | 20,000             | 20,432       | 0.00       | This amendment appropriates \$20,000 of revenues from the East County Soil & Water Conservation District. The funding will reimburse the County for training materials and supplies for the Beginning Urban Farmer Program. The funding expires on October 31, 2013. The General Fund increase of \$432 is from indirect reimbursement.  | 14_NOND_RA_01 |
| 60065                              | River Patrol  | MCSO    | 0         | 242,000            | 242,000      | 0.00       | This amendment appropriates \$242,000 in the Federal/State Fund from the Oregon Office of Domestic Preparedness Urban Area Security Initiative Grant (UASI). These funds will be used to purchase a 30 ft. Munson Landing Craft for the River Patrol Unit, specifically for the SWAT and DIVE team support. This boat will be a new addition to the Sheriff's fleet.   | 14_MCSO_RA_01 |
| 60067A                             | Special Investigations Unit                               | MCSO    | 4,326     | 61,279             | 65,605       | 0.00       | This amendment appropriates \$60,000 in the Federal/State Fund for federal High Intensity Drug Trafficking Areas (HIDTA) grant funding to be used in drug investigations, including: drug "buy" money; compensating confidential informant expenses; and Sheriff's detective overtime. The purpose of the program is to reduce drug trafficking and production in the United States. The \$4,326 General Fund change is from indirect; the additional Other Funds change of \$1,279 is from an internal service reimbursement for salary related benefits. | 14_MCSO_RA_02 |
| 60065                              | River Patrol  | MCSO    | 0         | 85,000             | 85,000       | 0.00       | This amendment appropriates \$85,000 in the Federal/State fund from the Oregon Marine Board and the sale of boats supplied by the Oregon Marine Board for the purchase of a replacement boat for the River Patrol. The funding will not cover the entire purchase of a new boat, which is estimated at \$120,000. The type of boat needed is still being explored.   | 14_MCSO_RA_03 |

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|--|---|---------|-----------|--------------------|--------------|------------|---|--------------|
| <b>Revenue Amendments (YELLOW) - continued</b>                       |   |         |           |                    |              |            |   |              |
| 50035  | Assessment and Referral Center  | DCJ     | 10,961    | 109,256            | 120,217      | 0.00       | This amendment adds the Promoting Evidence Integration in Sex Offender Management: Circles of Support and Accountability (COSA) grant. The COSA model is a supervision strategy involving the use of community volunteers to provide support to an individual sex offender. The grant amount is \$107,112. The funding will pay support costs and a contracted Project Coordinator to recruit, develop and manage training, supervise COSA volunteers, and manage on-going monitoring and data gathering of COSA volunteers and COSA Circles. The \$10,961 General Fund change is from indirect; the additional Other Funds change of \$2,144 is for motor pool and telecommunications. | 14_DCJ_RA_01 |
| 91007  | Animal Services Animal Care   | DCS     | 50,000    | 94,990             | 144,990      | 0.00       | This amendment allocates an Animal Services donation of \$94,000 that was received after the budget was submitted. \$35,000 will be pooled with other recipients to fund the Animal Shelter Alliance of Portland. The remaining \$59,000 will fund relief veterinarians and relief Certified Vet Techs (temporary employees) to supplement the veterinary medical team to provide special medical services, treatments, surgery, etc. It also moves \$50,000 in expenditures and revenues to the General Fund. The additional Other Funds change of \$990 is from an internal service reimbursement for salary related benefits.  | 14_DCS_RA_01 |
| 80003<br>80004<br>80005<br>80007<br>80008<br>80009<br>80013<br>80015 | School-Age Services<br>Early Childhood Services<br>Programming & Community Outreach<br>Library Director's Office<br>Marketing & Communications<br>Business Services<br>Library Book Budget<br>Youth Services Management | LIB     | 14,322    | 780,878            | 795,200      | 4.00       | This amendment appropriates \$708,075 to the Library Fund from the Multnomah County Library District, due to a Library Foundation grant to the District for program and collection enhancements, and adds 4.00 FTE. The Library Foundation provides support raised from private donors, foundations, and corporations to enhance the programs and collections of Multnomah County Library. An annual appropriation is requested each fiscal year. The \$14,322 General Fund change is from indirect; the additional Other Funds change of \$72,803 is from an internal service reimbursement for salary related benefits.   | 14_LIB_RA_01 |

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|--|--|---------|-----------|--------------------|--------------|------------|--|-------------|
| <b>Revenue Amendments (YELLOW) - continued</b> |  |         |           |                    |              |            |  |             |
| 40031  | Pharmacy   | MCHD    | 572       | 12,208             | 12,780       | 0.00       | This amendment increases the Federal/State fund by \$12,000 to recognize a revenue agreement with Care Oregon's Care Support and System Innovation (CSSI) Program. The Health Department has been selected to participate in the Pharmacy Collaborative project, which aims to provide clinical pharmacy services to seriously ill clients in order to ensure effective drug therapy management. Collaborative partners include OHSU, Richmond, Legacy Emanuel, Virginia Garcia, and neighborhood Health Center. The \$572 General Fund change is from indirect; the additional Other Funds change of \$208 is from an internal service reimbursement for salary related benefits.   | 14_HD_RA_01 |
| 40035A   | Health Assessment, Planning and Evaluation           | MCHD    | 16,531    | 224,381            | 240,912      | 1.40       | This amendment increases the Federal/State fund by \$197,000 as a result of a contract award to provide evaluation support to the State of Alaska Obesity Prevention and Control Program, specifically related to its childhood obesity prevention efforts. This includes conducting and reporting on a study of the Body Mass Index (BMI) data from the Kenai Peninsula Borough School District, as well as more general evaluation support for childhood obesity prevention efforts as needed. Adds 0.45 FTE to an existing Principal Investigator position (currently at 0.55 FTE), a new 0.85 FTE Research Evaluation Analyst 2 position, and 0.10 FTE to an existing Principal Investigator position (currently at 0.64 FTE). The \$16,531 General Fund change is from indirect; the additional Other Funds change of \$27,381 is from an internal service reimbursement for salary related benefits. | 14_HD_RA_02 |
| 40037  | Environmental Health Education, Outreach and Housing | MCHD    | 1,916     | 40,242             | 42,158       | 0.00       | This amendment increases the Federal/State fund by \$40,242 in order to reconcile the amount of revenue estimated in the submitted budget with the actual State grant award received under the Tobacco Prevention and Education Program (TPEP), which enforces the Indoor Clean Air Act and conducts education and outreach in public settings. With this amendment, the total funding is \$363,399. The \$1,916 General Fund change is from indirect reimbursements.  | 14_HD_RA_03 |



| Prog. #                                 | Program Name   | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment # |
|---|--|---------|-----------|--------------------|--------------|------------|--|-------------|
| Revenue Amendments (YELLOW) - continued |  |         |           |                    |              |            |  |             |
| 40011                                   | STD/HIV/Hep C Community Prevention Program           | MCHD    | 2,662     | 31,714             | 34,376       | 0.00       | This amendment increases the Federal/State fund by \$31,714 to reconcile the amount of revenue estimated in the submitted budget with the actual grant award received under the HIV Prevention Block Grant. This Federal grant supports confidential and anonymous HIV counseling, testing, and referral services, as well as other evidence-based prevention services that are effective for high-risk populations within the County. With this amendment, the total funding is \$853,964. The \$2,662 General Fund change is from indirect reimbursements.   | 14_HD_RA_04 |
| 40037                                   | Environmental Health Education, Outreach and Housing | MCHD    | 2,181     | 26,429             | 28,610       | 0.00       | This amendment increases the Federal/State fund by \$26,000 to reconcile the amount of revenue estimated in the submitted budget to include an extended grant period. Environmental Health is partially funded by a grant that supports the Community Asthma Inspection and Referral (CAIR) program, which provides medical intervention, environmental assessments and physical remediation to low income families with health issues who live in Multnomah County. After the budget was submitted, the CAIR program received a no-cost extension that will allow Environmental Health to continue the work, with existing grant funds, until September 2013. The \$2,181 General Fund change is from indirect; the additional Other Funds change of \$429 is from an internal service reimbursement for salary related benefits. | 14_HD_RA_05 |
| 95000<br>95001                          | Fund Level Transactions<br>General Fund Revenue      | MCHD    | 73,694    | 73,694             | 147,388      | 0.00       | This amendment returns \$73,694 of unspent funds to contingency in the County General Fund. In FY 2012, \$1,756,458 in beginning working capital (BWC) was appropriated for implementation of an electronic dental records (EDR) system. The EDR installation was completed in the spring of 2013 at a total cost of \$1,485,779. Of the remaining \$270,679 BWC, \$196,985 will be used to complete the funding of the capital budget for the construction of the Southeast Health Center, which opened in April 2013. The remaining balance is being returned to General Fund contingency. The \$73,694 difference in Total Change is due to a cash transfer from the Federal/State Fund to the General Fund.  | 14_HD_RA_06 |

Attachment A - Multnomah County  
**FY 2014 Departmental Amendments**  
 Last Updated: June 6, 2013



| Prog. #  | Program Name  | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|--|---|---------|-----------|--------------------|--------------|------------|---|---------------|
| <b>Revenue Amendments (YELLOW) - continued</b> |   |         |           |                    |              |            |   |               |
| 25085<br>25098A                                | Addiction Services Gambling Treatment & Prevention<br>Family Involvement Team                                     | DCHS    | 0         | 237,788            | 237,788      | 0.00       | This amendment increases the Federal/State Fund by \$237,778 to correct coding errors in State Mental Health Grant funding in two program offers. Changes by program offer are:<br><ul style="list-style-type: none"> <li>Addiction Services Gambling Treatment &amp; Prevention: increase of \$259,495 from \$521,505 to \$781,000.</li> <li>Family Involvement Team: decrease of (\$21,707) from \$997,111 to \$975,404.</li> </ul>   | 14_DCHS_RA_01 |
| 25012<br>25013<br>25014<br>25016               | DD Services for Adults<br>DD Services for Children<br>DD Abuse Investigations<br>DD Eligibility & Intake Services | DCHS    | 0         | 506,065            | 506,065      | 0.00       | This amendment increases the Federal/State fund by \$418,164 to recognize State Mental Health Grant funds beginning working capital (BWC) estimates. It adds resources for abuse investigations, case management, eligibility services and rent assistance. The additional BWC results in changes in the budgets of individual program offers. Changes by program offer are:<br><ul style="list-style-type: none"> <li>DD Services for Adults: \$79,414 from \$3,675,260 to \$3,754,674 (+2%)</li> <li>DD Services for Children: \$157,852 from \$3,435,719 to \$3,593,571 (+5%)</li> <li>DD Abuse Investigations: \$87,065 from \$1,030,960 to \$1,118,025 (+8%)</li> <li>DD Eligibility &amp; Intake Services: \$93,833 from \$889,858 to \$983,691 (+11%)</li> </ul> The additional Other Funds change of \$87,901 is an internal service reimbursement for salary related benefits. | 14_DCHS_RA_02 |
| 25020A   | ADS Access & Early Intervention Services  | DCHS    | 8,246     | 447,844            | 456,090      | 0.00       | This amendment increases the Federal/State fund by \$420,533 to appropriate the FY 2014 portion of the Community Based Care Transitions grant. This will fund support services for individuals who are transitioning out of hospitals with the goal of reducing unnecessary hospital and emergency readmissions. The \$8,246 General Fund change is from indirect; the additional Other Funds change of \$27,311 is from an internal service reimbursement for salary related benefits.   | 14_DCHS_RA_03 |

Attachment A - Multnomah County  
**FY 2014 Departmental Amendments**  
 Last Updated: June 6, 2013



| Prog. #  | Program Name                                 | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|--|--|---------|-----------|--------------------|--------------|------------|--|---------------|
| <b>Revenue Amendments (YELLOW) - continued</b> |  |         |           |                    |              |            |  |               |
| 25020A   | ADS Access & Early Intervention Services     | DCHS    | 0         | 30,000             | 30,000       | 0.00       | This amendment increases the Federal/State fund by \$30,000 to appropriate the FY 2014 portion of the Enhanced Aging & Disability Resource Connection (ADRC) grant. This will support options counseling to help clients make informed decisions about their long term care and further develop ADRC models and standards.                     | 14_DCHS_RA_04 |
| 25040A   | Domestic Violence Victims Services Continuum | DCHS    | 1,701     | 48,455             | 50,156       | 0.00       | This amendment increases the Federal/State fund \$39,257 to appropriate unspent funds from the Defending Childhood Initiative grant due to late hiring of program staff. The \$1,701 General Fund change is from indirect; the additional Other Funds change of \$9,198 is from an internal service reimbursement for salary related benefits. | 14_DCHS_RA_05 |
| 78006A   | Facilities Capital Improvement Fund          | DCA     | 0         | 2,000,000          | 2,000,000    | 0.00       | This amendment adjusts projected BWC revenue estimates in the Capital Improvement Fund after a review of the payment and project schedules and obligations. The additional funds will be applied across ~75 different projects that will carry forward into FY 2014.   | 14_DCA_RA_01  |
| 78007  | Facilities Capital Asset Preservation        | DCA     | 0         | 1,015,040          | 1,015,040    | 0.00       | This amendment adjusts projected BWC revenue estimate in the Asset Preservation Fund after a review of the payment and project schedules and obligations. The additional funds will be applied across ~45 different projects that will carry forward into FY 2014.   | 14_DCA_RA_02  |
| 78013A   | IT Innovation & Investment Fund              | DCA     | 0         | 480,000            | 480,000      | 0.00       | This amendment adjusts projected BWC revenue estimate in the IT fund and applies the funding to the network convergence and new budget system projects that will carry forward into FY 2014.   | 14_DCA_RA_03  |
| 95000<br>95001                                 | General Fund Revenues                        | OVER    | (413,691) | 0                  | (413,691)    | 0.00       | This amendment adjusts General Fund BWC to its correct level and reduces an offsetting amount in the General Fund Contingency. This amount reflects the 'additional contingency' amount and has no impact on Board direct contingency policy levels or programs.   | 14_OVER_RA_01 |



| Prog. #   | Program Name                        | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description   | Amendment #   |
|---|-------------------------------------|---------|-----------|--------------------|--------------|------------|---|---------------|
| Carryover Amendments (SALMON) - There are NO Carryover Amendments |                                     |         |           |                    |              |            |   |               |
| Program Amendments (PURPLE)                                       |                                     |         |           |                    |              |            |   |               |
| 72008   | FRM Treasury and Tax Administration | DCM     | 200,000   | 0                  | 0            | 0.00       | This amendment increases the City of Portland BIT Administrative fee by \$200,000 (from \$927,801 to \$1,127,801). The increased cost to the County is a result of a cut included in the City of Portland's FY 2014 budget. The funding is One-Time-Only and will allow staff time to analyze the County's options and make recommendations for any next steps for FY 2015.   | 14_DCM_PA_01  |
| 40024   | School Based Health Centers         | MCHD    | 0         | 500,000            | 500,000      | 0.00       | This amendment increases the Federal/State fund by \$500,000 as a result of a grant award from the Health Resources and Services Administration (HRSA) for a School Based Health Center (SBHC) renovation project at Centennial High School. The proposed renovations will transform a currently unused space in the high school into a clinic that includes a reception area, lab, restroom, staff office, break room, mental health room, a resource room, and three exam rooms. Clinical and non-clinical equipment will also be purchased for the clinic. Upon completion of renovations, the Centennial SBHC will provide access to all school age youth in the East County area, not just those in attendance in the Centennial School District. The Department anticipates that the SBHC will provide services to around 600 school age youth per year. The project is expected to be completed in the spring of 2014. If the Board decides to relocate East County Teen Clinic to Centennial SBHC, then the Department anticipates opening Centennial SBHC in the spring of 2014. If the Board decides instead to keep the East County Teen Clinic in addition to Centennial SBHC, the Department would need additional resources for operations. | 14_HD_PA_01   |
| 25145A  | SUN Community Schools               | DCHS    | 0         | 14,869             | 14,869       | 0.50       | This amendment recognizes an additional \$5,000 in revenue from "All Hands Raised" and replaces contract consulting services with a 0.50 FTE Program Specialist to provide coordination and support for the SUN Service System Coordinating Council and the Communities Supporting Youth Collaborative. The remaining \$9,869 of the increase is an internal service reimbursement for salary related benefits, due to moving this function from professional services to a part-time permanent staff person.   | 14_DCHS_PA_01 |



| Prog. #                                 | Program Name         | Dept(s) | GF Change | Other Funds Change | Total Change | FTE Change | Amendment Description  | Amendment #   |
|---|----------------------|---------|-----------|--------------------|--------------|------------|--|---------------|
| Program Amendments (PURPLE) - continued |                      |         |           |                    |              |            |  |               |
| 10027                                   | GO Bond Sinking Fund | NonD    | 0         | 0                  | 0            | 0.00       | This amendment responds to TSCC's recommendation #1 regarding the appropriate GO Bond Fund ending balance and associated GO Bond debt levy. It lowers the estimated BWC by \$492,053 and unappropriated balance by \$1,488,925. These changes result in the GO debt levy (after applying a discount and delinquency factor) being reduced from \$7.8 million to \$6.8 million. | 14_NonD_PA_01 |
| TOTAL                                   |                      |         | (26,147)  | (279,750)          | (305,897)    | 6.75       |  |               |



Attachment B  
**Appropriations Schedule**  
 Multnomah County, Oregon  
 Fiscal Year July 1, 2013 to June 30, 2014

| <b>GENERAL FUND (1000)</b>                   |                                  |                    |
|--|----------------------------------|--------------------|
| Nondepartmental                              |                                  | 22,685,213         |
| District Attorney                            |                                  | 20,662,201         |
| County Human Services                        |                                  | 58,361,275         |
| Health                                       |                                  | 97,519,412         |
| Community Justice                            |                                  | 57,664,709         |
| Sheriff                                      |                                  | 107,390,092        |
| County Management                            |                                  | 31,441,211         |
| County Assets                                |                                  | 5,728,174          |
| Community Services                           |                                  | 12,344,246         |
| <b>All Agencies</b>                          |                                  | <b>413,796,533</b> |
| Cash Transfers                               | Capital Improvement Fund         | 8,586,646          |
|  | Asset Preservation Fund          | 275,000            |
|  | Asset Replacement Revolving Fund | 226,000            |
|  | Fleet Management Fund            | 1,203,958          |
|  | Information Technology Fund      | 1,500,000          |
| <b>Total Cash Transfers</b>                  |                                  | <b>11,791,604</b>  |
| <b>Contingency</b>                           |                                  | <b>10,521,353</b>  |
| <b>Total Appropriation</b>                   |                                  | <b>436,109,490</b> |
| <b>ROAD FUND (1501)</b>                      |                                  |                    |
| Community Services                           |                                  | 48,107,569         |
| <b>Total Appropriation</b>                   |                                  | <b>48,107,569</b>  |
| <b>BICYCLE PATH CONSTRUCTION FUND (1503)</b> |                                  |                    |
| Community Services                           |                                  | 75,000             |
| <b>Contingency</b>                           |                                  | <b>409,575</b>     |
| <b>Total Appropriation</b>                   |                                  | <b>484,575</b>     |
| <b>RECREATION FUND (1504)</b>                |                                  |                    |
| County Management                            |                                  | 102,160            |
| <b>Total Appropriation</b>                   |                                  | <b>102,160</b>     |
| <b>FEDERAL STATE FUND (1505)</b>             |                                  |                    |
| Nondepartmental                              |                                  | 2,312,048          |
| District Attorney                            |                                  | 6,094,950          |
| County Human Services                        |                                  | 116,405,697        |
| Health                                       |                                  | 67,882,011         |
| Community Justice                            |                                  | 26,435,273         |
| Sheriff                                      |                                  | 10,168,748         |
| Community Services                           |                                  | 41,037             |
| <b>All Agencies</b>                          |                                  | <b>229,339,764</b> |
| Cash Transfers                               | General Fund                     | 1,103,294          |
| <b>Total Appropriation</b>                   |                                  | <b>230,443,058</b> |
| <b>COUNTY SCHOOL FUND (1506)</b>             |                                  |                    |
| Nondepartmental                              |                                  | 20,000             |
| <b>Total Appropriation</b>                   |                                  | <b>20,000</b>      |
| <b>ANIMAL CONTROL FUND (1508)</b>            |                                  |                    |
| Community Services                           |                                  | 572,655            |
| Cash Transfers                               | General Fund                     | 1,827,500          |
| <b>Contingency</b>                           |                                  | <b>27,307</b>      |
| <b>Total Appropriation</b>                   |                                  | <b>2,427,462</b>   |

Attachment B  
 Appropriations Schedule  
 Multnomah County, Oregon  
 Fiscal Year July 1, 2013 to June 30, 2014

|   |  |                   |
|---|--|-------------------|
| <b>WILLAMETTE RIVER BRIDGES FUND (1509)</b>           |  |                   |
| <i>Community Services</i>                             |  | 17,261,714        |
| <b>Total Appropriation</b>                            |  | <b>17,261,714</b> |
| <b>LIBRARY FUND (1510)</b>                            |  |                   |
| <i>Library</i>  |  | 67,188,579        |
| <i>Contingency</i>                                    |  | 5,598,059         |
| <b>Total Appropriation</b>                            |  | <b>72,786,638</b> |
| <b>SPECIAL EXCISE TAXES FUND (1511)</b>               |  |                   |
| <i>Nondepartmental</i>                                |  | 27,329,500        |
| <b>Total Appropriation</b>                            |  | <b>27,329,500</b> |
| <b>LAND CORNER PRESERVATION FUND (1512)</b>           |  |                   |
| <i>Community Services</i>                             |  | 1,429,376         |
| <i>Contingency</i>                                    |  | 1,255,124         |
| <b>Total Appropriation</b>                            |  | <b>2,684,500</b>  |
| <b>INMATE WELFARE FUND (1513)</b>                     |  |                   |
| <i>Community Justice</i>                              |  | 500               |
| <i>Sheriff</i>  |  | 1,328,729         |
| <i>All Agencies</i>                                   |  | 1,329,229         |
| <b>Total Appropriation</b>                            |  | <b>1,329,229</b>  |
| <b>JUSTICE SERVICES SPECIAL OPERATIONS (1516)</b>     |  |                   |
| <i>District Attorney</i>                              |  | 40,000            |
| <i>Community Justice</i>                              |  | 2,874,021         |
| <i>Sheriff</i>  |  | 3,402,215         |
| <i>All Agencies</i>                                   |  | 6,316,236         |
| <b>Total Appropriation</b>                            |  | <b>6,316,236</b>  |
| <b>OREGON HISTORICAL SOCIETY LEVY FUND (1518)</b>     |  |                   |
| <i>Nondepartmental</i>                                |  | 1,744,253         |
| <b>Total Appropriation</b>                            |  | <b>1,744,253</b>  |
| <b>VIDEO LOTTERY FUND (1519)</b>                      |  |                   |
| <i>Nondepartmental</i>                                |  | 968,698           |
| <i>County Human Services</i>                          |  | 1,925,297         |
| <i>Community Justice</i>                              |  | 2,311,982         |
| <i>Community Services</i>                             |  | 60,000            |
| <i>All Agencies</i>                                   |  | 5,265,977         |
| <i>Contingency</i>                                    |  | 785,387           |
| <b>Total Appropriation</b>                            |  | <b>6,051,364</b>  |
| <b>CAPITAL DEBT RETIREMENT FUND (2002)</b>            |  |                   |
| <i>Nondepartmental</i>                                |  | 2,122             |
| <i>Cash Transfer</i> Asset Replacement Revolving Fund |  | 250,000           |
| <i>Debt Service</i>                                   |  | 20,753,560        |
| <b>Total Appropriation</b>                            |  | <b>21,005,682</b> |
| <b>GENERAL OBLIGATION BOND SINKING FUND (2003)</b>    |  |                   |
| <i>Debt Service</i>                                   |  | 8,160,800         |
| <b>Total Appropriation</b>                            |  | <b>8,160,800</b>  |

Attachment B  
 Appropriations Schedule  
 Multnomah County, Oregon  
 Fiscal Year July 1, 2013 to June 30, 2014

|   |                                 |                    |
|---|---------------------------------|--------------------|
| <b>PERS BOND SINKING FUND (2004)</b>              |                                 |                    |
| <i>Nondepartmental</i>                            |                                 | 25,000             |
|   | <i>Debt Service</i>             | 18,036,600         |
| <b>Total Appropriation</b>                        |                                 | <b>18,061,600</b>  |
| <b>ASSET REPLACEMENT REVOLVING FUND (2503)</b>    |                                 |                    |
| <i>County Assets</i>                              |                                 | 476,000            |
| <b>Total Appropriation</b>                        |                                 | <b>476,000</b>     |
| <b>FINANCED PROJECTS FUND (2504)</b>              |                                 |                    |
| <i>County Management</i>                          |                                 | 3,441,875          |
| <b>Total Appropriation</b>                        |                                 | <b>3,441,875</b>   |
| <b>CAPITAL IMPROVEMENT FUND (2507)</b>            |                                 |                    |
| <i>County Assets</i>                              |                                 | 66,153,530         |
| <b>Total Appropriation</b>                        |                                 | <b>66,153,530</b>  |
| <b>ASSET PRESERVATION FUND (2509)</b>             |                                 |                    |
| <i>County Assets</i>                              |                                 | 11,809,000         |
| <b>Total Appropriation</b>                        |                                 | <b>11,809,000</b>  |
| <b>SELLWOOD BRIDGE REPLACEMENT FUND (2511)</b>    |                                 |                    |
| <i>Community Services</i>                         |                                 | 142,564,649        |
| <b>Total Appropriation</b>                        |                                 | <b>142,564,649</b> |
| <b>BEHAVIORAL HEALTH MANAGED CARE FUND (3002)</b> |                                 |                    |
| <i>County Human Services</i>                      |                                 | 46,009,716         |
|   | <i>Contingency</i>              | 14,017,238         |
| <b>Total Appropriation</b>                        |                                 | <b>60,026,954</b>  |
| <b>RISK MANAGEMENT FUND (3500)</b>                |                                 |                    |
| <i>Nondepartmental</i>                            |                                 | 4,092,735          |
| <i>County Management</i>                          |                                 | 94,136,142         |
|   | <i>All Agencies</i>             | 98,228,877         |
|   | <i>Contingency</i>              | 14,695,328         |
| <b>Total Appropriation</b>                        |                                 | <b>112,924,205</b> |
| <b>FLEET FUND (3501)</b>                          |                                 |                    |
| <i>County Assets</i>                              |                                 | 10,111,594         |
|   | <i>Contingency</i>              | 660,000            |
| <b>Total Appropriation</b>                        |                                 | <b>10,771,594</b>  |
| <b>INFORMATION TECHNOLOGY FUND (3503)</b>         |                                 |                    |
| <i>County Assets</i>                              |                                 | 46,318,853         |
|   | <i>Contingency</i>              | 669,510            |
| <b>Total Appropriation</b>                        |                                 | <b>46,988,363</b>  |
| <b>MAIL DISTRIBUTION FUND (3504)</b>              |                                 |                    |
| <i>County Assets</i>                              |                                 | 3,052,395          |
|   | <i>Contingency</i>              | 486,510            |
| <b>Total Appropriation</b>                        |                                 | <b>3,538,905</b>   |
| <b>FACILITIES MANAGEMENT FUND (3505)</b>          |                                 |                    |
| <i>County Assets</i>                              |                                 | 41,896,050         |
| <i>Cash Transfers</i>                             | <i>Capital Improvement Fund</i> | 338,109            |
|   | <i>Asset Preservation Fund</i>  | 266,201            |
|   | <b>Total Cash Transfers</b>     | <b>604,310</b>     |
|   | <i>Contingency</i>              | 525,000            |
| <b>Total Appropriation</b>                        |                                 | <b>43,025,360</b>  |

## Attachment C - FY 2014 Budget Notes

Last Updated: June 6, 2013

|   |  |
|---|--|
| <b>Library Outreach Services (Kafoury)</b>  | <p>As the rate of homelessness and poverty has increased in our community, so has the number of individuals experiencing homelessness, mental illness, or social isolation who spend their days at the library. Some engage in library services and others use the facility as a defacto day-shelter – a warm, safe place with access to facilities.</p> <p>The challenges presented by those using the library as shelter have stretched library staff beyond their skill set, as they work to keep the library a safe and welcoming place for all patrons. This phenomenon is not unique to Multnomah County. Some cities have embraced this as an opportunity to engage individuals when they are at the library to help them address their fundamental needs for food, shelter, hygiene, medical attention, substance abuse and mental health services.</p> <p>The Library, DCHS’s Community Services and Mental Health and Addictions are reviewing programs in other public libraries and surveying those who use Multnomah County libraries to determine what type of services would best suit our community. We would like this workgroup to report back to the Board by the end of August with the results of that survey and provide recommendations to the Board on how the County can best address the needs of those using our libraries and at the same time, support our library staff.</p> |
| <b>Automatic Voter Registration (Cogen)</b> | <p>HB 3521 automatically registers anyone with a DMV record and an electronic signature who meets eligibility requirements. This change would apply to anyone who currently meets these requirements; as well, as any new DMV customers who meet these requirements.</p> <p>There are additional ongoing annual costs associated with increasing registered voters including printing ballots, envelopes for mailing and postage. The initial registration surge from retroactively adding DMV customers who meet requirements would add approximately 90,000 new voters and take approximately 1,500 hours to process. The work would be done by permanent Elections staff as well as temporary staff.</p> <p>If HB 3521 is passed by the legislature, the Department of Community Services will return to the Board and report on the impacts. The Board will earmark \$30,000 in the General Fund contingency to address the impacts to implement the program.</p>  |

## Attachment C - FY 2014 Budget Notes

Last Updated: June 6, 2013

|   |   |
|---|---|
| <b>Sheriff's Office<br/>Overtime<br/>(Shiprack)</b> | <p>The Multnomah County Board of Commissioners and the Sheriff remain concerned that the Multnomah County Sheriff's Office (MCSO) actual overtime costs exceed budgeted amounts which has been an historical issue for MCSO. The Board has provided additional funding in FY 2012 and FY 2013 to help the MCSO address the issue through increased hiring and training to fill vacant correction posts and with the intent to reduce overtime costs. Overtime costs have not decreased.</p> <p>The Board has provided the first quarter of the MCSO's requested General Fund overtime budget to the MCSO adopted budget. The remaining amount of \$2,244,042 will be placed in the General Fund contingency. The budget authority to spend the contingency funds will be approved by the Board quarterly. Typically, this will be the 2<sup>nd</sup> or 3<sup>rd</sup> Board meeting of the first month of the quarter (e.g., in October, January, and April). The quarterly amount will be \$748,014.</p> <p>Before the Board releases the quarterly amounts, MCSO shall provide a Board briefing and report with the following information:</p> <ol style="list-style-type: none"><li>1. A list of vacant positions by division</li><li>2. A list of positions filled during the past quarter by division</li><li>3. The number of retirements in the past quarter by division</li><li>4. Report out on total overtime hours, comp time, and sick time for the quarter</li><li>5. Report out on how overtime hours are being driven by:<ol style="list-style-type: none"><li>a. Sick Time</li><li>b. Comp Time</li><li>c. Vacation</li><li>d. Vacancies</li><li>e. Training</li><li>f. Other</li></ol></li><li>6. A list of the top ten amounts paid to overtime recipients for the quarter and fiscal year to date and information related to contractual obligations governing wages and overtime pay.</li><li>7. What active steps are being taken to manage and reduce overtime, and how many hours have been reduced? What are the next steps to make more progress to reduce overtime for next quarter?</li></ol> |
|---|---|

## Attachment C - FY 2014 Budget Notes

Last Updated: June 6, 2013

|  |  |
|--|--|
| Voter Registration<br>– HB 3521<br>(Smith) | Should House Bill 3521 be signed into law, the Board directs the Elections Division to return to the Board of County Commissioners in August 2013 with a presentation that briefs the Board about the impacts of this legislation and the process that Elections has put in place to ensure the integrity of the voter roll.   |
| Bridgeview<br>Housing<br>(Kafoury)         | Federal cuts to the PATH program (Projects for Assistance in Transition from Homelessness) will eliminate funding for ten beds at the Bridgeview Transitional Supportive Housing Program, operated by Luke Dorf. These beds are an important resource that the County has invested time and dollars to develop and the Board intends to continue to fund. DCHS will be finalizing their funding projections from the state and the federal government over the summer. Once completed, if full funding is not available for the Bridgeview, we direct DCHS to present funding options to the Board.  |
| Federal/State<br>Set-Aside<br>(Cogen)      | <p>To prepare for federal and state cuts to vital county safety-net programs, a \$1.0 million appropriation will be earmarked in the General Fund contingency fund. The earmark will be made up of the \$800,000 remaining in the current sequestration set-aside and \$200,000 from vacant positions in the Department of County Human Services.</p> <p>The Budget Office will work with departments to gather and analyze information on the federal and state cuts as it becomes available with a tentative plan to return to the Board of Commissioners in August. The Budget Office and departments will brief the Board of Commissioners on the specific cuts and impacts, and provide prioritized recommendations to mitigate the impacts. If it is determined by the Board that the contingency fund must be tapped to prevent safety-net cuts, the Budget Office will work with departments to bring a package of budget modifications for Board consideration.</p> |

## Attachment C - FY 2014 Budget Notes

Last Updated: June 6, 2013

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|-------------------------------------|--|
| Rural Area Plan Updates<br>(McKeel) | <p>Department of Community Services staff will evaluate the capacity needed and the cost of doing updates to the Comprehensive Framework Plan and the rural overlay plans.</p> <p>Staff will report back to the Board of County Commissioners with a briefing by the end of the calendar year on a potential plan for updating the rural area plans.</p> |
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## **ATTACHMENT D**

### **Adopted June 6, 2013**

The Board makes the following response to the recommendations made by the Tax Supervising and Conservation Commission (TSCC), which is contained in the letter certifying the FY 2014 County budget.

#### **1. Recommendation – Property Tax Levy Higher Than Allowed by Law**

The General Obligation Debt Service Fund included an unappropriated ending fund balance that exceeds the amount allowed by ORS 294.368(3)(a)(A). This resulted in a property tax levy that is higher than what is needed. The Budget Office has noted this error and has prepared an amendment to the budget which will be incorporated at the time the budget is adopted by the Board of County Commissioners (BOC). The amendment will reduce the amount of the unappropriated ending fund balance from \$8,029,200 to \$6,540,275 which then reduces the amount required from current year property taxes to balance the fund from \$7,800,000 to \$6,311,075. The property tax levy necessary to raise the reduced amount of current year property taxes, using a collection factor of .946, to be adopted by the BOC will be \$6,671,327. It is recommended that the BOC pay particular attention to the adoption resolutions, including levying and categorizing the property tax levies, to ensure that these changes are made correctly and that the levy to repay general obligation bonds that is excluded from the limitations of Measure 5 is no more than \$6,671,327.

#### ***Response –***

The Board has approved amendment 14\_NOND\_PA\_01 to address TSCC's recommendation and will approve a reduced General Obligation Debt Levy. While lower than in the Approved Budget, the debt levy is higher than recommended by TSCC due to a lower estimated beginning balance for FY 2014. The ending balance does match TSCC's recommendation and complies with ORS 294.368(3)(a)(A).

#### **2. Recommendation - Budget Committee Meeting Not Properly Noticed**

The notice published on the district's Internet website was available April 24, 2013, the same day as the newspaper publication. ORS 294.426 requires that notice on a website be posted 10 days prior to the meeting date. While the newspaper publication was timely for the May 2, 2013 meeting, the notice on the website was provided only 8 days prior to the meeting.

Public participation in the discussion of financial policy and program funding is one of the tenets of Local Budget Law. Care needs to be taken to ensure that public notice is adequately provided so that participation is not limited.

#### ***Response –***

The County agrees that public participation is essential, and adequate public notice is important to ensuring such participation. For the sake of efficiency, the website notice was timed to appear on the same day as the newspaper publication. For newspapers, the law requires that notice be published no more than 30 days before and not less than 5 days before the public meeting. There is, however, different timing required under the law for website notice, which must appear at least 10 days before the meeting date. In the future, the Central Budget Office will target an earlier publication date, so that posting the website notice at the same time as newspaper publication will meet both legal timelines.



### **3. Recommendation – Expenditures Exceeded Appropriations**

The audit for Fiscal Year 2011-12 noted the following over-expenditure:

Behavioral Healthcare Fund - Department of Human Services;      \$148,000

Local Budget Law does not allow for the expenditure of funds above approved appropriation levels. Care needs to be taken to ensure that spending is within approved limits or that budget adjustments are authorized prior to the expenditure of funds.

#### ***Response –***

The Board formally acknowledged receipt of the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2012 on January 17, 2013, via Resolution 2013-005, finding:

- Expenditures in the Behavioral Health Managed Care Fund exceeded appropriations by \$148,000.
- The over expenditure was due, in part, to changes made to the Oregon Health Plan at the State level which impacted the mental health services provided by County Human Services. Higher year-end liabilities for claims incurred but not reported for these services resulted in higher expenditures in the Behavioral Health Managed Care Fund.
- The over expenditure was funded by available fund balance.

In order to prevent future instances of noncompliance, DCHS management will perform a quarterly analysis to review and evaluate expenditures incurred to date compared to the total final adopted DCHS budget. Any over expenditures will be further analyzed and if necessary discussed with the Central Budget Office.