

ANNOTATED MINUTES

Tuesday, February 24, 2004 - 9:30 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFING

Chair Diane Linn convened the meeting at 9:39 a.m., with Vice-Chair Serena Cruz and Commissioners Lisa Naito, Lonnie Roberts and Maria Rojo de Steffey present.

B-1 Public Affairs Office Briefing on the Federal Legislative Agenda. Presented by Gina Mattioda and Stephanie Soden.

GINA MATTIODA AND STEPHANIE SODEN PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION OF THE LIST OF FOUR COUNTY PROJECTS DEVELOPED WITH THE ASSISTANCE OF THE DEPARTMENT EXECUTIVES, FEDERAL LEGISLATIVE LIAISONS, BOARD STAFF AND BOARD, TO BE SUBMITTED FOR FUNDING CONSIDERATION WITHIN THE FISCAL YEAR 2005 CONGRESSIONAL APPROPRIATIONS CYCLE AS FOLLOWS: (1) \$3 MILLION FROM THE DEPARTMENT OF HOMELAND SECURITY FOR IMPROVEMENTS TO THE MULTNOMAH COUNTY SHERIFF RIVER PATROL HEADQUARTERS TO ADDRESS NATIONAL SECURITY RESPONSIBILITIES; (2) \$2 MILLION FROM THE HEALTH CARE AND OTHER FACILITIES PROGRAM IN THE DEPARTMENTS OF LABOR, HEALTH AND HUMAN SERVICES, EDUCATION AND RELATED AGENCIES APPROPRIATIONS TO PROVIDE CARE TO 2,755 UNINSURED OREGONIANS THROUGH EXISTING STAFF WHICH COUNTY IS CURRENTLY UNABLE TO SERVE UNTIL THE ECONOMY IMPROVES; (3) \$2 MILLION FROM THE DEPARTMENTS OF LABOR, HEALTH AND HUMAN SERVICES, EDUCATION

AND RELATED AGENCIES APPROPRIATIONS FOR THE SAFE TO AND SUCCESSFUL KIDS PILOT PROJECT IN CONJUNCTION WITH DESCHUTES COUNTY FOR EARLY HEAD START PROGRAMS; AND (4) \$1 MILLION FROM BRIDGE DISCRETIONARY FUNDS FOR THE SAUVIE ISLAND BRIDGE REPLACEMENT PROJECT. BOARD SIGNED PUBLIC AFFAIRS OFFICE PREPARED LETTERS TO REPRESENTATIVES EARL BLUMENAUER, DARLENE HOOLEY AND DAVID WU, AND SENATORS GORDON SMITH AND RON WYDEN REQUESTING THEIR SUPPORT FOR FEDERAL APPROPRIATION ASSISTANCE FOR THESE FOUR PROJECTS. CHAIR LINN AND COMMISSIONER NAITO ADVISED THEY ARE ATTENDING THE NATIONAL ASSOCIATION OF COUNTIES CONFERENCE IN WASHINGTON, DC NEXT WEEK. COMMISSIONER ROBERTS WILL BE IN WASHINGTON, DC ATTENDING THE NATIONAL ASSOCIATION OF WORKFORCE BOARDS CONFERENCE THE WEEK AFTER.

Commissioner Naito was excused at 9:56 a.m.

PUBLIC AFFAIRS STAFF TO TRACK AND KEEP BOARD POSTED ON ANY POTENTIAL STATE LEGISLATURE ACTIVITIES WHICH MAY IMPACT THE COUNTY'S PERSONAL PROPERTY INCOME TAX, INCLUDING MENTAL HEALTH AND PUBLIC SAFETY ISSUES.

There being no further business, the meeting was adjourned at 10:00 a.m.

Thursday, February 26, 2004 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Diane Linn convened the meeting at 9:30 a.m., with Vice-Chair Serena Cruz and Commissioner Lonnie Roberts present, and Commissioners Lisa Naito and Maria Rojo de Steffey excused.

CHAIR LINN EXPLAINED THAT COMMISSIONER NAITO IS IN ROUTE TO THE NATIONAL ASSOCIATION OF COUNTIES CONFERENCE IN WASHINGTON, DC AND THAT COMMISSIONER ROJO IS HOME ILL TODAY.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER CRUZ, SECONDED BY COMMISSIONER ROBERTS, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-3) WAS UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

- C-1 Appointment of Wendy Rodmacher-Willis to the CITIZEN INVOLVEMENT COMMITTEE

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

- C-2 RESOLUTION Authorizing Private Sale of Certain Tax Foreclosed Property to PERMACOLD ASSOCIATES LLC

RESOLUTION 04-017.

- C-3 Approval of Auto Wrecker License Renewal for ORIENT AUTO PARTS, INC., 28425 SE Orient Drive, Gresham

REGULAR AGENDA
PUBLIC COMMENT

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

NO ONE WISHED TO COMMENT.

SHERIFF'S OFFICE

R-1 NOTICE OF INTENT to Apply for Grant Funds from the US Department of Justice, Office on Violence Against Women

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROBERTS SECONDED, APPROVAL OF R-1. BRUCE MCCAIN AND DAVID HADLEY EXPLANATION AND RESPONSE TO BOARD QUESTIONS. NOTICE OF INTENT UNANIMOUSLY APPROVED.

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

R-2 NOTICE OF INTENT to Apply for Fiscal Year 2004 State Homeland Security Grant Funds

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROBERTS SECONDED, APPROVAL OF R-2. TOM SIMPSON AND BRUCE MCCAIN EXPLANATION. NOTICE OF INTENT UNANIMOUSLY APPROVED.

R-3 BUDGET MODIFICATION COUNTYWIDE #1 Adjusting Budgets for PERS and Medical/Dental Benefit Savings

COMMISSIONER ROBERTS MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-3. MARK CAMPBELL EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF COMMUNITY JUSTICE

R-4 BUDGET MODIFICATION 04_DCJ_BCC_08 Adjusting the Department of Community Justice Budget for Medical, Dental and PERS Benefits

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROBERTS SECONDED, APPROVAL OF R-4. MARK CAMPBELL EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF COUNTY HUMAN SERVICES

- R-5 NOTICE OF INTENT to Apply for Department of Justice, Safe Havens Funding for the Continuation of Safe Visitation Services for Victims/Batters and their Children

**COMMISSIONER CRUZ MOVED AND
COMMISSIONER ROBERTS SECONDED,
APPROVAL OF R-5. CHIQUITA ROLLINS
EXPLANATION AND RESPONSE TO BOARD
QUESTIONS AND COMMENTS IN SUPPORT.
NOTICE OF INTENT UNANIMOUSLY APPROVED.**

NON-DEPARTMENTAL

- R-6 RESOLUTION Expressing Multnomah County's Interest in Hosting the 2010 National Association of Counties Conference and Exposition

**COMMISSIONER ROBERTS MOVED AND
COMMISSIONER CRUZ SECONDED, APPROVAL
OF R-6. ANDY SMITH AND CHAIR LINN
EXPLANATION. RESOLUTION 04-018
UNANIMOUSLY ADOPTED.**

- R-7 Briefing on the Work of the Sustainable Development Commission and Consideration of a RESOLUTION Adopting Sustainability Principles for Multnomah County

**COMMISSIONER ROBERTS MOVED AND
COMMISSIONER CRUZ SECONDED, APPROVAL
OF R-7. KENT SYNDER, BOB WISE AND AMY
JOSLIN PRESENTATIONS AND RESPONSE TO
BOARD QUESTIONS AND COMMENTS IN
SUPPORT. RESOLUTION 04-019 UNANIMOUSLY
ADOPTED.**

There being no further business, the meeting was adjourned at 10:08 a.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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FEBRUARY 24 & 26, 2004

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday Federal Legislative Agenda Briefing
Pg 2	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 3	9:35 a.m. Thursday Notice of Intent to Apply for State Homeland Security Grant Funds
Pg 3	9:55 a.m. Thursday Notice of Intent to Apply for US Department of Justice, Safe Havens Funding
Pg 3	10:00 a.m. Resolution Expressing Interest in Hosting the 2010 National Association of Counties Convention and Exposition
Pg 3	10:10 a.m. Thursday Sustainable Development Commission Briefing and Resolution Adopting Sustainability Principles

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Friday, 11:00 PM, Channel 30
Saturday, 10:00 AM, Channel 30
Sunday, 11:00 AM, Channel 30

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(503) 491-7636, ext. 333 for further info
or: <http://www.mctv.org>

Tuesday, February 24, 2004 - 9:30 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFING

- B-1 Public Affairs Office Briefing on the Federal Legislative Agenda. Presented by Gina Mattioda and Stephanie Soden. 1 HOUR REQUESTED.
-

Thursday, February 26, 2004 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **NON-DEPARTMENTAL**

- C-1 Appointment of Wendy Rodmacher-Willis to the CITIZEN INVOLVEMENT COMMITTEE

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

- C-2 RESOLUTION Authorizing Private Sale of Certain Tax Foreclosed Property to PERMACOLD ASSOCIATES LLC
- C-3 Approval of Auto Wrecker License Renewal for ORIENT AUTO PARTS, INC., 28425 SE Orient Drive, Gresham

REGULAR AGENDA - 9:30 AM **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

SHERIFF'S OFFICE - 9:30 AM

- R-1 NOTICE OF INTENT to Apply for Grant Funds from the US Department of Justice, Office on Violence Against Women

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 9:35 AM

- R-2 NOTICE OF INTENT to Apply for Fiscal Year 2004 State Homeland Security Grant Funds
- R-3 BUDGET MODIFICATION COUNTYWIDE #1 Adjusting Budgets for PERS and Medical/Dental Benefit Savings

DEPARTMENT OF COMMUNITY JUSTICE - 9:50 AM

- R-4 BUDGET MODIFICATION 04_DCJ_BCC_08 Adjusting the Department of Community Justice Budget for Medical, Dental and PERS Benefits

DEPARTMENT OF COUNTY HUMAN SERVICES - 9:55 AM

- R-5 NOTICE OF INTENT to Apply for Department of Justice, Safe Havens Funding for the Continuation of Safe Visitation Services for Victims/Batters and their Children

NON-DEPARTMENTAL - 10:00 AM

- R-6 RESOLUTION Expressing Multnomah County's Interest in Hosting the 2010 National Association of Counties Conference and Exposition
- R-7 Briefing on the Work of the Sustainable Development Commission and Consideration of a RESOLUTION Adopting Sustainability Principles for Multnomah County



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
501 S.E. HAWTHORNE BLVD., Room 600
PORTLAND, OREGON 97204
(503) 988-5217

LISA NAITO • DISTRICT 3 COMMISSIONER

MEMORANDUM

TO: Chair Diane Linn
Commissioner Maria Rojo de Steffey
Commissioner Serena Cruz
Commissioner Lonnie Roberts
Board Clerk Deb Bogstad

FROM: Carol Wessinger
Staff to Commissioner Lisa Naito

DATE: February 11, 2004

RE: Commissioner Naito will be unable to attend the February 26, 2004 Board Meeting.

The Commissioner will be traveling to the NACO Conference in Washington DC.

Thank you,
Carol Wessinger



Maria Rojo de Steffey
Multnomah County Commissioner, District 1

Suite 600, Multnomah Building
501 SE Hawthorne Boulevard
Portland, Oregon 97214

Phone: (503) 988-5220
FAX: (503) 988-5440
Email: district1@co.multnomah.or.us

MEMORANDUM

TO: Chair Diane Linn
Commissioner Serena Cruz
Commissioner Lisa Naito
Commissioner Lonnie Roberts
Clerk of the Board Deb Bogstad

FROM: Matthew Lashua - Staff Assistant to Commissioner Maria Rojo de Steffey

DATE: February 26, 2004

RE: Board Meeting Absence

Due to unexpected illness, Commissioner Rojo de Steffey is unable to attend today's Board Meeting.

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: C-1

Est. Start Time: 9:30 AM

Date Submitted: 02/11/04

Requested Date: 2/26/2004

Time Requested: Consent Agenda

Department: Non-Departmental

Division: Chair's Office

Contact/s: Chair Diane Linn, Delma Farrell

Phone: 503/988-3308

Ext.: 83308

I/O Address: 503/600

Presenters: N/A

Agenda Title: Appointment of Wendy Rodmacher-Willis to the Citizen Involvement Committee

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
- 1. What action are you requesting from the Board? What is the department/agency recommendation?** Request Board approval of appointment of Wendy Rodmacher-Willis to the Citizen Involvement Committee.
 - 2. Please provide sufficient background information for the Board and the public to understand this issue.** The Multnomah County Citizen Involvement Committee (CIC) informs residents of their opportunities and rights in the decision making process of all branches of County government. The CIC creates meaningful citizen involvement opportunities and integrates citizens into the decision making process. There are 15 volunteer members-12 from the specific commission districts and 3 recommended from County Boards and/or civic groups (at large). Nominees are forwarded by the CIC for appointment by the County Chair with the approval of the Board of County Commissioners. CIC appointments are for 3 year terms; members have a 2-term limit. Kathleen Todd, is the Director of the Office of Citizen Involvement.
 - 3. Explain the fiscal impact (current year and ongoing).** No current year/ongoing fiscal impact.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**

- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**

- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

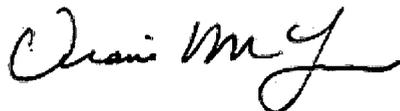
- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

4. **Explain any legal and/or policy issues involved. No legal and/or policy issues involved.**

5. **Explain any citizen and/or other government participation that has or will take place. N/A**

Required Signatures:

Department/Agency Director: _____



Date: 2/11/2004

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: C-2

Est. Start Time: 9:30 AM

Date Submitted: 01/30/04

Requested Date: February 26, 2004

Time Requested: N/A

Department: DBCS

Division: Tax Title

Contact/s: Gary Thomas

Phone: 503-988-3590

Ext.: 22591

I/O Address: 503/4 Tax Title

Presenters: Consent Calendar

Agenda Title: Resolution Authorizing the Private Sale of a Tax Foreclosed Property to PERMACOLD ASSOCIATES LLC.

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. What action are you requesting from the Board? What is the department/agency recommendation?

The Tax Title Section is requesting the Board to approve the private sale of one tax foreclosed property to PERMACOLD ASSOCIATES LLC. The Department of Business and Community Services recommends that the private sale be approved.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The subject property is a triangular shaped strip approximately 16.25' wide at the base and 155.5' on the sides that came into Multnomah County ownership through the foreclosure of delinquent tax liens on September 24, 2002. The base of the strip is adjacent to the Columbia Slough and the parcel is located between two tax lots that are owned by the same business. The party that we propose to enter into a private sale with,

PermaCold LLC owns the two adjacent tax lots. They are the only property owner who would have an interest in the property due to its location.

The attached plat map, Exhibit A, shows the location of the property. The attached Exhibit B is an aerial photo that shows the proximity of the strip to the adjacent properties. The aerial photo shows that the subject may encroach onto the adjacent building but the adjacent property owner said a survey showed it to be otherwise.

Although no written confirmation from the City of Portland was obtained, the Tax Title Division is confident the shape and size of the property, i.e., approximately 16.25' x 155.5' strip make it unsuitable for construction or placement of a dwelling thereon under current zoning ordinances and building codes, as provided under ORS 275.225.

3. Explain the fiscal impact (current year and ongoing).

The Private Sale will allow for a partial recovery of the delinquent taxes, fees, and expenses. The sale will also reinstate the property on the tax roll (see Exhibit C).

4. Explain any legal and/or policy issues.

No legal issues are expected. The parcel will be sold "As Is" without guarantee of clear title.

5. Explain any citizen and/or other government participation that has or will take place.

No citizen or government participation is anticipated.

Required Signatures:



Department/Agency Director:

Date: 01/30/04

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

EXHIBIT B

Aerial Photo

2002 / 2001 / 2000 / 1998 / 1996

6" / 2' / 4' / 10' / 20'

Streets: On / Off

Lots: On / Off

Dot: On / Off



Subject

**EXHIBIT C
PROPOSED PROPERTY LISTED FOR PRIVATE SALE
FISCAL YEAR 2003-04**

LEGAL DESCRIPTION:

A tract of land in the Northwest One-Quarter of Section 13, Township 1 North, Range 1 East of the Willamette Meridian, Multnomah County, Oregon, and being a portion of Lot 19, Ayers Addition, described as follows:

Beginning at the Southeast corner of Lot 15, Ayers Addition; thence North 84° 17' 13" West, a distance of 10.02 feet to the intersection of the West right of way line on N. E. 33rd Drive, County Road No. 3247 and the North right of way line of N. E. Argyle Street; thence along the North right of way line of N. E. Argyle Street, North 84° 17' 13" West, a distance of 218.59 feet to the Southeast corner of that certain tract of land conveyed to R. Barry Menashe by Grady & Harper, a partnership consisting of Durwood R. Grady and William T. Harper by deed recorded October 18, 1989 in Book 2245, page 1976; thence continuing along the North right of way line of N.E. Argyle Street, North 84° 17' 13" West, a distance of 125.63 feet, to the Southwest corner of said Menashe tract; thence leaving the said North right of way line, along the Westerly line of said Menashe tract North 5° 42' 47" East, to the West line of Lot 19, Ayers Addition and the true point of beginning of the tract of land herein described: thence continuing along the West line of said Menashe tract, North 5° 42' 47" West, to the Southerly High Water Line of the Columbia Slough; thence Northwesterly, along said Southerly High Water Line to the West line of said Lot 19, Ayers Addition; thence South, along the West line of said Lot 19 to the point of beginning.

ADJACENT PROPERTY ADDRESS: 3005 NE ARGYLE ST

TAX ACCOUNT NUMBER: R110940

GREENSPACE DESIGNATION: None

SIZE OF PARCEL: Approximately 16.25' x 155.5' (approx. 1,264sf)

ASSESSED VALUE: \$3,960.00

ITEMIZED EXPENSES FOR TOTAL PRICE OF PRIVATE SALE

BACK TAXES & INTEREST:	\$1,331.95
TAX TITLE MAINTENANCE COST & EXPENSES:	-0-
ADVERTISING COST:	-0-
RECORDING FEE:	\$26.00
CITY LIENS:	-0-
SUB-TOTAL	\$1,357.95
MINIMUM PRICE REQUEST OF PRIVATE SALE	\$350.00

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY

RESOLUTION NO. _____

Authorizing Private Sale of Certain Tax Foreclosed Property to PERMACOLD ASSOCIATES LLC.

The Multnomah County Board of Commissioners Finds:

- a) Multnomah County acquired the real property described in Exhibit A through the foreclosure of liens for delinquent taxes.
- b) The property has an assessed value of \$3960.00 on the County's current tax roll.
- c) Although no written confirmation from the City of Portland was obtained, the Tax Title Division is confident the shape and size of the property, i.e., approximately 16.25' x 155.5' make the strip unsuitable for construction or placement of a dwelling thereon under current zoning ordinances and building codes, as provided under ORS 275.225.
- d) PERMACOLD ASSOCIATES LLC, have agreed to pay \$350.00, an amount the Board finds to be a reasonable price for the property in conformity with ORS 275.225.

The Multnomah County Board of Commissioners Resolves:

1. Upon Tax Title's receipt of the payment of \$350.00, the Chair, on behalf of Multnomah County, is authorized to execute a deed conveying to PERMACOLD ASSOCIATES LLC, the real property described in Exhibit A.

ADOPTED this 26th day of February 2004.

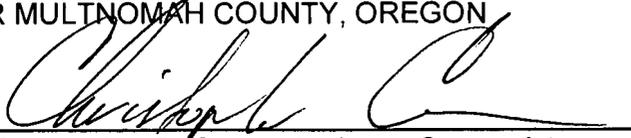
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By



Christopher D. Crean, Assistant County Attorney

EXHIBIT A (RESOLUTION)

Legal Description:

A tract of land in the Northwest One-Quarter of Section 13, Township 1 North, Range 1 East of the Willamette Meridian, Multnomah County, Oregon, and being a portion of Lot 19, Ayers Addition, described as follows:

Beginning at the Southeast corner of Lot 15, Ayers Addition; thence North $84^{\circ} 17' 13''$ West, a distance of 10.02 feet to the intersection of the West right of way line on N. E. 33rd Drive, County Road No. 3247 and the North right of way line of N. E. Argyle Street; thence along the North right of way line of N. E. Argyle Street, North $84^{\circ} 17' 13''$ West, a distance of 218.59 feet to the Southeast corner of that certain tract of land conveyed to R. Barry Menashe by Grady & Harper, a partnership consisting of Durwood R. Grady and William T. Harper by deed recorded October 18, 1989 in Book 2245, page 1976; thence continuing along the North right of way line of N.E. Argyle Street, North $84^{\circ} 17' 13''$ West, a distance of 125.63 feet, to the Southwest corner of said Menashe tract; thence leaving the said North right of way line, along the Westerly line of said Menashe tract North $5^{\circ} 42' 47''$ East, to the West line of Lot 19, Ayers Addition and the true point of beginning of the tract of land herein described: thence continuing along the West line of said Menashe tract, North $5^{\circ} 42' 47''$ West, to the Southerly High Water Line of the Columbia Slough; thence Northwesterly, along said Southerly High Water Line to the West line of said Lot 19, Ayers Addition; thence South, along the West line of said Lot 19 to the point of beginning.

Multnomah County Deed No.: D041943

Tax Account No.: R110940

EXHIBIT A (DEED)

Legal Description:

A tract of land in the Northwest One-Quarter of Section 13, Township 1 North, Range 1 East of the Willamette Meridian, Multnomah County, Oregon, and being a portion of Lot 19, Ayers Addition, described as follows:

Beginning at the Southeast corner of Lot 15, Ayers Addition; thence North $84^{\circ} 17' 13''$ West, a distance of 10.02 feet to the intersection of the West right of way line on N. E. 33rd Drive, County Road No. 3247 and the North right of way line of N. E. Argyle Street; thence along the North right of way line of N. E. Argyle Street, North $84^{\circ} 17' 13''$ West, a distance of 218.59 feet to the Southeast corner of that certain tract of land conveyed to R. Barry Menashe by Grady & Harper, a partnership consisting of Durwood R. Grady and William T. Harper by deed recorded October 18, 1989 in Book 2245, page 1976; thence continuing along the North right of way line of N.E. Argyle Street, North $84^{\circ} 17' 13''$ West, a distance of 125.63 feet, to the Southwest corner of said Menashe tract; thence leaving the said North right of way line, along the Westerly line of said Menashe tract North $5^{\circ} 42' 47''$ East, to the West line of Lot 19, Ayers Addition and the true point of beginning of the tract of land herein described: thence continuing along the West line of said Menashe tract, North $5^{\circ} 42' 47''$ West, to the Southerly High Water Line of the Columbia Slough; thence Northwesterly, along said Southerly High Water Line to the West line of said Lot 19, Ayers Addition; thence South, along the West line of said Lot 19 to the point of beginning.

Multnomah County Deed No.: D041943

Tax Account No.: R110940

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-017

Authorizing Private Sale of Certain Tax Foreclosed Property to PERMACOLD ASSOCIATES LLC

The Multnomah County Board of Commissioners Finds:

- a) Multnomah County acquired the real property described in Exhibit A through the foreclosure of liens for delinquent taxes.
- b) The property has an assessed value of \$3960.00 on the County's current tax roll.
- c) Although no written confirmation from the City of Portland was obtained, the Tax Title Division is confident the shape and size of the property, i.e., approximately 16.25' x 155.5' make the strip unsuitable for construction or placement of a dwelling thereon under current zoning ordinances and building codes, as provided under ORS 275.225.
- d) PERMACOLD ASSOCIATES LLC, have agreed to pay \$350.00, an amount the Board finds to be a reasonable price for the property in conformity with ORS 275.225.

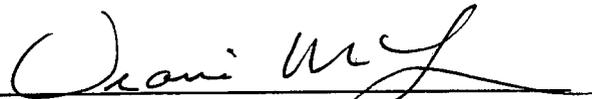
The Multnomah County Board of Commissioners Resolves:

1. Upon Tax Title's receipt of the payment of \$350.00, the Chair on behalf of Multnomah County, is authorized to execute a deed conveying to PERMACOLD ASSOCIATES LLC, the real property described in Exhibit A.

ADOPTED this 26th day of February, 2004.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

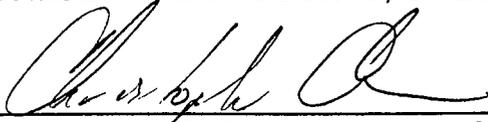
By 
Christopher D. Crean, Assistant County Attorney

EXHIBIT A (RESOLUTION)

Legal Description:

A tract of land in the Northwest One-Quarter of Section 13, Township 1 North, Range 1 East of the Willamette Meridian, Multnomah County, Oregon, and being a portion of Lot 19, Ayers Addition, described as follows:

Beginning at the Southeast corner of Lot 15, Ayers Addition; thence North 84° 17' 13" West, a distance of 10.02 feet to the intersection of the West right of way line on NE 33rd Drive, County Road No. 3247 and the North right of way line of NE Argyle Street; thence along the North right of way line of NE Argyle Street, North 84° 17' 13" West, a distance of 218.59 feet to the Southeast corner of that certain tract of land conveyed to R. Barry Menashe by Grady & Harper, a partnership consisting of Durwood R. Grady and William T. Harper by deed recorded October 18, 1989 in Book 2245, page 1976; thence continuing along the North right of way line of NE Argyle Street, North 84° 17' 13" West, a distance of 125.63 feet, to the Southwest corner of said Menashe tract; thence leaving the said North right of way line, along the Westerly line of said Menashe tract North 5° 42' 47" East, to the West line of Lot 19, Ayers Addition and the true point of beginning of the tract of land herein described: thence continuing along the West line of said Menashe tract, North 5° 42' 47" West, to the Southerly High Water Line of the Columbia Slough; thence Northwesterly, along said Southerly High Water Line to the West line of said Lot 19, Ayers Addition; thence South, along the West line of said Lot 19 to the point of beginning.

Multnomah County Deed No.: D041943
Tax Account No.: R110940

EXHIBIT A (DEED)

Legal Description:

A tract of land in the Northwest One-Quarter of Section 13, Township 1 North, Range 1 East of the Willamette Meridian, Multnomah County, Oregon, and being a portion of Lot 19, Ayers Addition, described as follows:

Beginning at the Southeast corner of Lot 15, Ayers Addition; thence North 84° 17' 13" West, a distance of 10.02 feet to the intersection of the West right of way line on NE 33rd Drive, County Road No. 3247 and the North right of way line of NE Argyle Street; thence along the North right of way line of NE Argyle Street, North 84° 17' 13" West, a distance of 218.59 feet to the Southeast corner of that certain tract of land conveyed to R. Barry Menashe by Grady & Harper, a partnership consisting of Durwood R. Grady and William T. Harper by deed recorded October 18, 1989 in Book 2245, page 1976; thence continuing along the North right of way line of NE Argyle Street, North 84° 17' 13" West, a distance of 125.63 feet, to the Southwest corner of said Menashe tract; thence leaving the said North right of way line, along the Westerly line of said Menashe tract North 5° 42' 47" East, to the West line of Lot 19, Ayers Addition and the true point of beginning of the tract of land herein described: thence continuing along the West line of said Menashe tract, North 5° 42' 47" West, to the Southerly High Water Line of the Columbia Slough; thence Northwesterly, along said Southerly High Water Line to the West line of said Lot 19, Ayers Addition; thence South, along the West line of said Lot 19 to the point of beginning.

Multnomah County Deed No.: D041943

Tax Account No.: R110940

Until a change is requested, all tax statements shall be sent to the following address:
PERMACOLD ASSOCIATES LLC
3005 NE ARGYLE ST
PORTLAND OR 97211-1946

After recording, return to:
MULTNOMAH COUNTY
TAX TITLE DIVISION
503/4

Deed D041943

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to PERMACOLD ASSOCIATES LLC, Grantee, that certain real property, located in the City of Portland, Multnomah County, Oregon more particularly described in the attached Exhibit A.

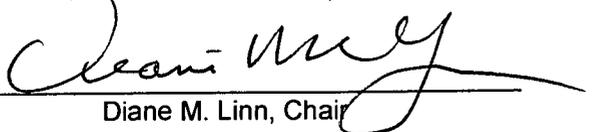
The true and actual consideration paid for this transfer, stated in the terms of dollars is \$350.00.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 26th day of February, 2004, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

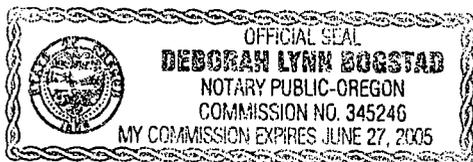
REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Christopher D. Crean, Assistant County Attorney

STATE OF OREGON)
) ss
COUNTY OF MULTNOMAH)

This Deed was acknowledged before me this 26th day of February 2004, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.



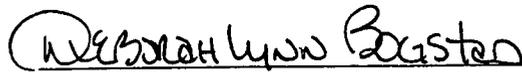

Deborah Lynn Bogstad
Notary Public for Oregon
My Commission expires: 6/27/05

EXHIBIT A (DEED)

Legal Description:

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Multnomah County Deed No.: D041943

Tax Account No.: R110940

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: C-3

Est. Start Time: 9:30 AM

Date Submitted: 02/09/04

Requested Date: February 26, 2004

Time Requested: N/A

Department: Business & Community Services

Division: Land Use & Transportation

Contact/s: Don Kienholz

Phone: 503 988-3043

Ext.: 29270

I/O Address: 455/116

Presenters: Consent Calendar

Agenda Title: Renewal of Wrecker License for June and Rex Davis of Orient Auto Parts

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?** Approval
 2. **Please provide sufficient background information for the Board and the public to understand this issue.** See Staff Report
 3. **Explain the fiscal impact (current year and ongoing).** N/A

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**

- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. **Explain any legal and/or policy issues.** Per MCC 15.200 et. seq., we request a hearing date of February 26, 2004. The wrecker is currently operating with an expired wrecker's license.
5. **Explain any citizen and/or other government participation that has or will take place.** Sheriffs Office conducted background checks per MCC 15.200 et. seq. and Assessment and Taxation verified taxes have been paid in full as per MCC 15.200 et. seq.

Required Signatures:

Department/Agency Director: *Robert A Maestre* Date: 02/09/04

Budget Analyst

By: _____ Date: _____

Dept/Countywide HR

By: _____ Date: _____



Department of Business and Community Services
MULTNOMAH COUNTY OREGON

Land Use and Transportation Program
1600 SE 190th Avenue
Portland, Oregon 97233-5910
(503) 988-3043

Staff Report
Determination of Compliance
2004 Wrecker's License Renewal
Orient Auto Parts, INC
28425 SE Orient Dr

This Staff Report and Determination of Compliance is made pursuant to the requirements specified by Multnomah County Code (MCC) 15.200 et. seq. Wrecker Certificate as authorized by ORS 822.140. An application for renewal of a Wrecker Certificate as required by the State of Oregon Department of Motor Vehicles was submitted by Orient Auto Parts, 28425 SE Orient Drive, Gresham, OR 97080 on December 9, 2003.

I. Conditions of Approval:

1. The applicant shall obtain a Business Certificate as a wrecker of motor vehicles from the Oregon Department of Transportation. Applications for future wrecker's license renewals shall include a copy of the prior years wreckers certificate issued by the Oregon Department of Transportation.
2. If there are any changes to the property during the year prior to renewal of wrecker certification, applications for future wrecker's license renewals shall include submittal of a site plan, drawn to scale, showing the revisions. Expansion of the dimensions of the wrecking yard shall not occur without prior approval of the County.
3. Taxes shall be kept current prior to approval of future wrecker's license renewals.
4. Any application for a wreckers license or renewal must be reviewed by staff and presented to the Board of County Commissioners as required under MCC 15.200 et. seq.

II. Applicable Zoning Considerations:

The applicable zoning considerations as specified in MCC 15.202(B)(3) and (5) are addressed below:

A. Compliance with the requirements of ORS 822.110:

The Oregon Department of Transportation shall issue a wrecker certificate to any person if the person meets all of the following requirements:

- (1) **The person must establish that the area approved under the wrecker certificate for use in a wrecking business meets one of the following:**
 - (a) **The area is more than 1,100 feet from the nearest edge of the right of way of any state highway.**
 - (b) **The business conducted within the area is hidden or adequately screened by the terrain or other natural objects or by plantings, fences or other natural objects or by plantings, fences or other appropriate means, so as not to be visible from the main traveled way of the highway, in accordance with rules adopted by the director.**
 - (c) **The area and the business thereon are located in an area zoned for industrial use under authority of the laws of this state.**
- (2) **The person must pay the fee required under ORS 822.700 for issuance of a wreckers certificate.**
- (3) **The person must complete the application for a wrecker certificate described under ORS 822.115.**
- (4) **The person must deliver to the department any approvals by local governments required under ORS 822.140.**
- (5) **The person must deliver to the department a bond or letter of credit that meets the requirements of ORS 822.120.**

Finding: Recent site inspections by staff demonstrated that both natural vegetation and a fence screen vehicles from adjacent roads consistent with ORS 822.110 (1)(b). Staff has stated that the site is screened by arborvitae, evergreen trees, and high fencing. The applicant has provided a Surety Bond by Contractors Bonding and Insurance Company (CBIC) with a dated effectiveness of January 1, 2004 to December 31, 2004. Compliance with the requirements of ORS 822.110 (2)-(5) will be ensured by obtaining a Wreckers Certificate issued by the Oregon Department of Transportation.

B. Compliance with the business locational provisions of ORS 822.135:

- (1) **A person commits the offense of improperly conducting a wrecking business if the person holds a wrecker certificate issued under ORS 822.110 and the person does any of the following:**
 - (b) **Expands the dimensions of or moves any of the person's places of business or opens any additional places of business without obtaining a supplemental wrecker certificate by the procedure under ORS 822.125.**

Finding: Staff has determined that the dimensions of the wrecking yard have not been expanded beyond that of the existing Wreckers Certificate. The applicant stated that no changes to the wrecking yard have occurred in the last year. This was verified by visual inspection by Land Use Planning Staff on December 19, 2003. The site plan submitted clearly identifies the dimensional boundaries of the wrecking yard (fenced and/or screened areas) in relation to property lines. A new site plan is required if changes are made to the site during the year prior to renewal of wrecker certification. Expansion of the dimensions of the wrecking yard shall not occur without prior approval of the County.

(g) Fails to keep the premises on the outside of the establishment clear and clean at all times.

Finding: The Land Use Planning Section has determined through a site visit on December 19, 2003 that the area outside the establishment is clean and clear. All material and activity relating to the wrecking yard are taking place within the confines of the wrecking yard property and fences and causing no additional external visual impact.

(h) Conducts any wrecking, dismantling or altering of vehicles outside the building, enclosure or barrier on the premises of the business.

Finding: Based on the Land Use Planning Section's site inspections, no dismantling, altering, or storage of wrecked vehicles outside the fenced area of the business was evident.

C. Compliance with zoning regulations:

Finding: The wrecking yard was determined to be a non-conforming use on April 5, 1977 and January 15, 1987. Evidence within the Multnomah County file labeled Auto Wrecking – 28425 SE Orient Drive, contains a record that an auto wrecker business has occupied the site continuously and in compliance with zoning regulations since 1977. Examination of Department land use inventory maps and zoning maps indicates that the business was in existence on the property prior to 1977. The land use map shows the site with a case file MC 1-62 listed for the subject parcel.

III. Notification:

Notice of this application was sent to the Multnomah County Sheriff on December 19, 2003. A recommendation of approval from the County Sheriff's Office was received on February 3, 2004.

The 2003 Wrecker Renewal License was approved with a condition that "Taxes shall be kept current prior to approval of future wrecker's license renewals." As of January 26, 2004, the owners have paid all of their taxes for 2003 as per an email from Multnomah County Assessment and Taxation received February 3, 2004.

IV. Recommendation:

The staff of the Land Use Planning Section respectfully recommends that the above license renewal be approved, subject to conditions, based upon findings that the business satisfies the applicable requirements contained in MCC 15.200 et. seq. and ORS 822.110, ORS 882.135 and continues to retain a non-conforming status

Dated this 4th day of February, 2004,

A handwritten signature in cursive script, appearing to read "Don Kienholz", written over a horizontal line.

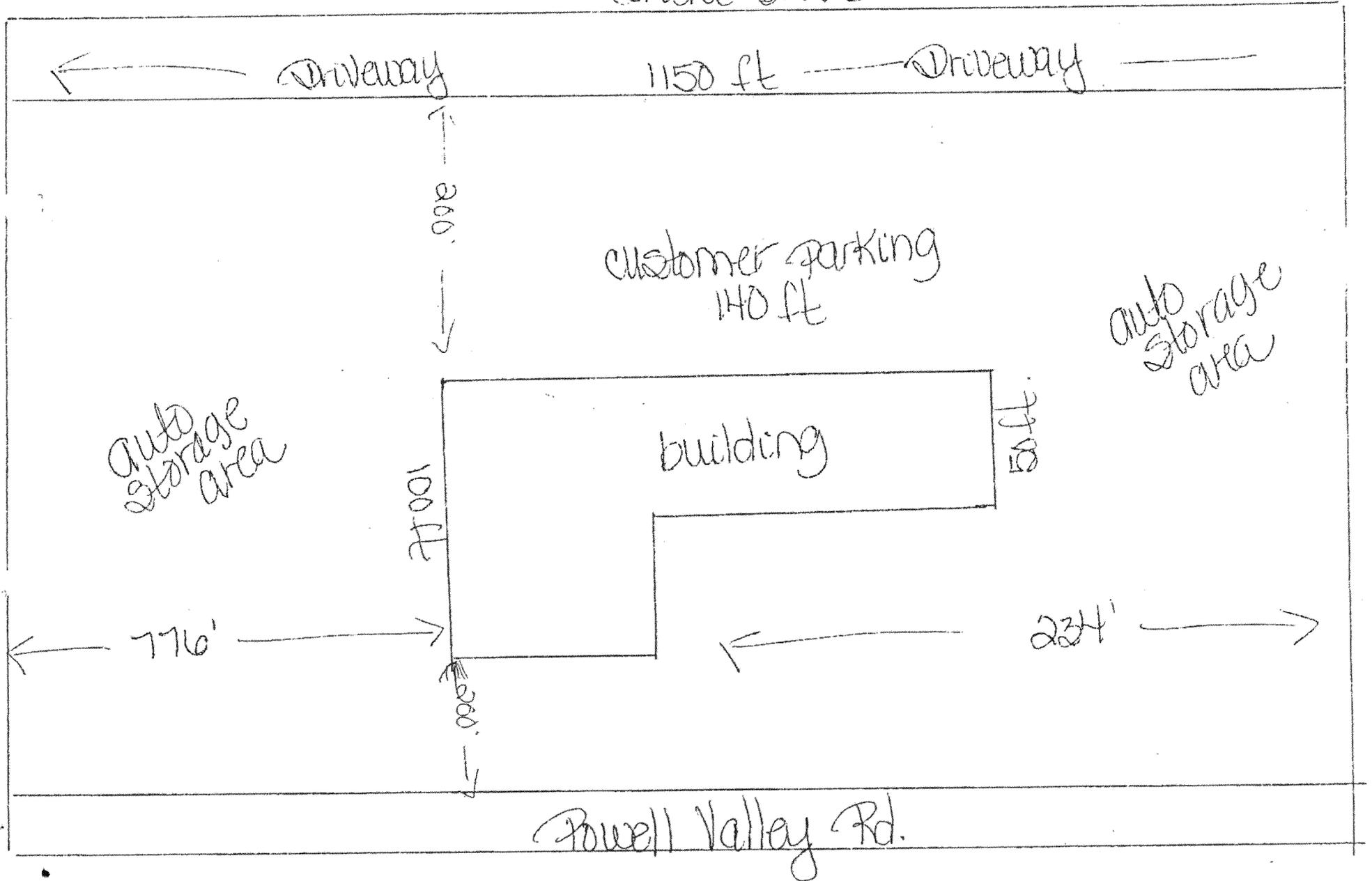
By Don Kienholz, *Planner*

For: Karen Schilling, *Planning Director*

Orient Auto Parts Inc.
28425 SE Orient Dr.
Eresham, OR

east ← → west

Orient Drive





DEPARTMENT OF TRANSPORTATION
DRIVER AND MOTOR VEHICLE SERVICES
1905 LANA AVE NE, SALEM OREGON 97314

APPLICATION FOR BUSINESS CERTIFICATE

AS WRECKER OF MOTOR VEHICLES OR
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER

EXPIRATION DATE

FEE: \$150

ORIGINAL RENEWAL

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

1	LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME) <u>Orient Auto Parts Inc</u>	OREGON REGISTRY NUMBER (IF LLC OR CORPORATION) <u>495683-89</u>	BUSINESS TELEPHONE <u>(503) 663-1909</u>
2	BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME)	OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME)	BUSINESS TELEPHONE ()
3	MAIN BUSINESS LOCATION (STREET AND NUMBER) <u>28425 SE Orient Dr.</u>	CITY <u>Gresham</u>	ZIP CODE <u>97080</u>
4	MAILING ADDRESS <u>28425 SE Orient Dr.</u>	CITY <u>Gresham</u>	STATE <u>Or</u>
			ZIP CODE <u>97080</u>

5 CHECK ORGANIZATION TYPE:
 Individual Partnership LLC Corporation: If corporation, list the state under whose law business is incorporated: Or.

6 What wrecking activities do you intend to perform (as stated in ORS 822.100)?
 Check the applicable box(es).
 Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling and selling used vehicle components thereof.
 Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling or substantially altering the form of motor vehicles.
 Sell at wholesale wrecked, dismantled, disassembled, or substantially altered vehicles.
 Wrecking, dismantling, disassembling, or substantially altering vehicles including crushing, compacting or shredding.

7 a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE 500 ft. X 1150 ft.
 b) ORS 822.115(4) requires applicants to file a **description of the location** of the wrecking yard. Accordingly, please file a plat map or other description of the location of the premises..

8 By signing this application you are also certifying that:
 1. The right of way of any highway adjacent to the area proposed for approval to conduct the wrecking business is used for access to the premises and public parking;
 2. You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the wrecking business;
 3. You will not store any vehicles or vehicle parts or conduct the wrecking business outside of the building, enclosure or barrier except as permitted by ORS 822.135(1) (i) (A) and (B);
 4. The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135(1) (k) (A), and (B), (C).

9 LOCAL GOVERNMENT APPROVAL (CITY / COUNTY)
 By signing this application you are authorizing wrecker business as defined in Line 5 above, to be conducted at the location listed on Line 2 of this application. If wrecker business cannot be conducted here, or if any of the conditions below are not met, do not sign this approval.

I CERTIFY THAT THE GOVERNING BODY OF THE CITY OF _____ HAS:
 COUNTY _____

A) APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A WRECKING YARD OR BUSINESS (ORIGINAL APPLICATIONS ONLY).
 B) DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR LOCATION UNDER OREGON REVISED STATUTE 822.110(1).
 C) DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROHIBITION UNDER OREGON REVISED STATUTE 822.135.
 D) APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER OREGON REVISED STATUTE 822.140.

I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE SEAL OR STAMP OF THE CITY OR COUNTY.

▼ PLACE STAMP OR SEAL HERE ▼

10 NAME _____ TITLE _____ PHONE NUMBER () _____
 11 SIGNATURE _____ DATE _____
 X

SURETY BOND

BOND NUMBER

804327

FAILURE TO COMPLETE THIS FORM WILL CAUSE UNAVOIDABLE DELAY.

LET IT BE KNOWN:

THAT ORIENT AUTO PARTS, INC.

(OWNER, PARTNERS, CORPORATION NAME)

DOING BUSINESS AS _____

(ASSUMED BUSINESS NAME, IF ANY)

HAVING PRINCIPAL PLACE OF BUSINESS AT 28425 SE ORIENT DR GRESHAM, OR 97080

(ADDRESS, CITY, STATE, ZIP CODE)

WITH ADDITIONAL PLACES OF BUSINESS AT _____

(ADDRESS, CITY, STATE, ZIP CODE)

(ADDRESS, CITY, STATE, ZIP CODE)

STATE OF OREGON, AS PRINCIPAL(S), AND

CONTRACTORS BONDING AND INSURANCE COMPANY

(SURETY NAME)

1827 N.E. 44th Ave. Suite 100 Portland, OR 97213

(503) 287-6000

(ADDRESS, CITY, STATE, ZIP CODE)

TELEPHONE NUMBER

A CORPORATION ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF Washington AND AUTHORIZED TO TRANSACT A SURETY BUSINESS IN THE STATE OF OREGON, AS SURETY, ARE HELD AND FIRMLY BOUND UNTO THE STATE OF OREGON IN THE PENAL SUM OF \$2,000 FOR THE PAYMENT OF WHICH WE HEREBY BIND OURSELVES, OUR RESPECTIVE SUCCESSORS AND ASSIGN, JOINTLY AND SEVERALLY, FIRMLY BY THESE PRESENTS.

A CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEN THE ABOVE NAMED PRINCIPAL HAS BEEN ISSUED A CERTIFICATE TO CONDUCT, IN THIS STATE, A BUSINESS WRECKING, DISMANTLING AND SUBSTANTIALLY ALTERING THE FORM OF VEHICLES, SAID PRINCIPAL SHALL CONDUCT SUCH BUSINESS WITHOUT FRAUD OR FRAUDULENT REPRESENTATION, AND WITHOUT VIOLATION OF ANY OF THE PROVISIONS OF THE OREGON VEHICLE CODE SPECIFIED IN ORS 822.120(2) THEN AND IN THAT EVENT THIS OBLIGATION TO BE VOID, OTHERWISE TO REMAIN IN FULL FORCE AND EFFECT UNLESS CANCELED PURSUANT TO ORS 743.755.

THIS BOND IS EFFECTIVE January 1 2004 AND EXPIRES December 31 2004 (BOND MUST EXPIRE ON THE LAST DAY OF THE MONTH.)

-- ANY ALTERATION VOIDS THIS BOND --

IN WITNESS WHEREOF, THE SAID PRINCIPAL AND SAID SURETY HAVE EACH CAUSED THESE PRESENTS TO BE EXECUTED BY ITS AUTHORIZED REPRESENTATIVE OR REPRESENTATIVES AND THE SURETY CORPORATE SEAL TO BE HEREUNTO AFFIXED THIS 3 DAY OF October 2003.

SIGNATURE (OWNER/PARTNER/CORPORATE OFFICER)

SIGNATURE OF SURETY (AUTHORIZED REPRESENTATIVE)

TITLE

TITLE

SURETY'S AGENT OR REPRESENTATIVE MUST COMPLETE THIS SECTION:

PLACE SURETY SEAL BELOW

IN THE EVENT A PROBLEM ARISES CONCERNING THIS BOND, CONTACT:

NAME

CBIC

TELEPHONE NUMBER

(503)287-6000

ADDRESS

1827 N.E. 44th Ave., Suite 100

CITY, STATE, ZIP CODE

Portland, OR 97213

APPROVED BY ATTORNEY GENERAL'S OFFICE



BOGSTAD Deborah L

From: FARMER Stuart L
Sent: Monday, February 09, 2004 1:58 PM
To: ISLEY Sheila L
Cc: BOGSTAD Deborah L
Subject: Wrecker License Renewal - Orient

Sheila, this should be the last wrecker renewal for FY04. Please have Robert sign the APR and forward the hard copies to Deb for the Chair's signature.

Deb – please forward the DMV application and the Surety Bond to the applicant once Diane has signed the Application.

Thank you both.

Stuart



APR-Orient03.doc
(44 KB)



Orient03.PDF (195
KB)



DEPARTMENT OF TRANSPORTATION
DRIVER AND MOTOR VEHICLE SERVICES
1905 LANA AVE NE, SALEM OREGON 97314

APPLICATION FOR BUSINESS CERTIFICATE

AS WRECKER OF MOTOR VEHICLES OR
SALVAGE POOL OPERATOR

CERTIFICATE NUMBER

7ED

EXPIRATION DATE

PH 1:07

- PLEASE TYPE OR PRINT LEGIBLY WITH INK.
- SEE PAGE 4 FOR INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION.
- ANY ALTERATION OF LINE 3 VOIDS LOCATION APPROVAL.

FEE: \$150

ORIGINAL RENEWAL

LEGAL NAME OF APPLICANT (OWNER, PARTNERSHIP, LLC OR CORPORATION NAME) <u>Orient Auto Parts Inc</u>	OREGON REGISTRY NUMBER (IF LLC OR CORPORATION) <u>495683-89</u>	BUSINESS TELEPHONE <u>(503) 663-1909</u>
BUSINESS NAME OF APPLICANT (IF ASSUMED BUSINESS NAME OR TRADE NAME)	OREGON REGISTRY NUMBER (IF USING ASSUMED BUSINESS NAME OR TRADE NAME)	BUSINESS TELEPHONE
MAIN BUSINESS LOCATION (STREET AND NUMBER) <u>28425 SE Orient Dr.</u>	CITY <u>Gresham</u>	ZIP CODE <u>97080</u>
	CITY <u>Gresham</u>	COUNTY <u>Multnomah</u>
MAILING ADDRESS <u>28425 SE Orient Dr.</u>	CITY <u>Gresham</u>	STATE <u>Or</u>
		ZIP CODE <u>97080</u>

CHECK ORGANIZATION TYPE:

Individual Partnership LLC Corporation: If corporation, list the state under whose law business is incorporated: Or.

What wrecking activities do you intend to perform (as stated in ORS 822.100)?

Check the applicable box(es).

- Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling and selling used vehicle components thereof.
- Buy, sell or deal in vehicles for purpose of dismantling, wrecking, disassembling or substantially altering the form of motor vehicles.
- Sell at wholesale wrecked, dismantled, disassembled, or substantially altered vehicles.
- Wrecking, dismantling, disassembling, or substantially altering vehicles including crushing, compacting or shredding.

- a) THE DIMENSIONS OF THE PROPERTY ON WHICH THE BUSINESS IS LOCATED ARE 500 ft. X 1150 ft.
- b) ORS 822.115(4) requires applicants to file a **description of the location** of the wrecking yard. Accordingly, please file a plat map or other description of the location of the premises..

By signing this application you are also certifying that:

- The right of way of any highway adjacent to the area proposed for approval to conduct the wrecking business is used for access to the premises and public parking;
- You maintain a building or enclosure or other barrier at least six feet high for the purpose of conducting the wrecking business;
- You will not store any vehicles or vehicle parts or conduct the wrecking business outside of the building, enclosure or barrier except as permitted by ORS 822.135(1) (i) (A) and (B);
- The business is hidden and adequately screened by the terrain or other natural objects or by plants, fences or other appropriate means so as not to be visible from the main traveled way or the highway except as permitted by ORS 822.135(1) (k) (A), and (B), (C).

LOCAL GOVERNMENT APPROVAL (CITY / COUNTY)

By signing this application you are authorizing wrecker business as defined in Line 5 above, to be conducted at the location listed on Line 2 of this application. **If wrecker business cannot be conducted here, or if any of the conditions below are not met, do not sign this approval.**

I CERTIFY THAT THE GOVERNING BODY OF THE CITY OF _____ COUNTY OF MULTNOMAH HAS:

- APPROVED THE APPLICANT AS BEING SUITABLE TO ESTABLISH, MAINTAIN OR OPERATE A WRECKING YARD OR BUSINESS (ORIGINAL APPLICATIONS ONLY).
- DETERMINED THAT THE LOCATION OR PROPOSED LOCATION MEETS THE REQUIREMENTS FOR LOCATION UNDER OREGON REVISED STATUTE 822.110(1).
- DETERMINED THAT THE LOCATION DOES NOT VIOLATE ANY APPLICABLE PROHIBITION UNDER OREGON REVISED STATUTE 822.135.
- APPROVED THE LOCATION AND DETERMINED THAT THE LOCATION COMPLIES WITH ANY REGULATIONS ADOPTED BY THE JURISDICTION UNDER OREGON REVISED STATUTE 822.140.

▼ PLACE STAMP OR SEAL HERE ▼

I ALSO CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION AND AS EVIDENCE OF SUCH AUTHORITY DO AFFIX HEREON THE SEAL OR STAMP OF THE CITY OR COUNTY.

NAME <u>Diane M. Linn</u>	TITLE <u>County Chair</u>	PHONE NUMBER <u>(503) 988-3308</u>
SIGNATURE <u>X</u> <u>Diane M. Linn</u>	DATE <u>FEBRUARY 26, 2004</u>	

Complete the section(s) below and sign.
 (Be sure to attach a separate sheet to show additional owners.)

- List the primary owner, partners, LLC members or corporate officers below.
- If a member of a limited liability company (LLC) is a corporation, the president must provide information below.
- If a partner of a partnership is a corporation, the president must provide information below.
- If corporation or LLC, then Oregon registered agent name and address required below.

OREGON REGISTERED AGENT NAME Frank H. Hilton		TELEPHONE NUMBER (503) 224-6440	
OREGON REGISTERED AGENT STREET ADDRESS 851 SW 6th Ave Suite 1500		CITY Portland	STATE ZIP CODE Or 97205
OREGON REGISTERED AGENT MAILING ADDRESS (IF DIFFERENT) same		CITY	STATE ZIP CODE

OWNERSHIP INFORMATION

PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER Rex McDawis		TITLE Pres	RESIDENCE TELEPHONE NUMBER (503) 663-7466	
DATE OF BIRTH 5/25/55	DRIVER LICENSE NUMBER 1784307	STATE OF ISSUANCE Or		
RESIDENCE ADDRESS 39131 SE Hudson Rd.		CITY Sandy	STATE ZIP CODE Or 97055	
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE ZIP CODE	

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 15 ABOVE X Rex M. Dawis	DATE
--	------

PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER June J. Dawis		TITLE shareholder	RESIDENCE TELEPHONE NUMBER (503) 637-6851	
DATE OF BIRTH 6/22/37	DRIVER LICENSE NUMBER 984691	STATE OF ISSUANCE Or		
RESIDENCE ADDRESS 40860 SE Kitzmiller Rd.		CITY Eagle Creek	STATE ZIP CODE Or 97022	
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE ZIP CODE	

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 20 ABOVE X June J. Dawis	DATE
---	------

PRINT NAME OF OWNER / PARTNER / LLC MEMBER / CORPORATE OFFICER		TITLE	RESIDENCE TELEPHONE NUMBER ()	
DATE OF BIRTH	DRIVER LICENSE NUMBER	STATE OF ISSUANCE		
RESIDENCE ADDRESS		CITY	STATE ZIP CODE	
MAILING ADDRESS (IF DIFFERENT)		CITY	STATE ZIP CODE	

CERTIFYING SIGNATURE OF OWNER SHOWN ON LINE 25 ABOVE X	DATE
---	------

Please attach (staple) copies of ALL owners, partners, LLC members or corporate officers official photo ID's (driver license or state issued identification card ONLY). If the residence address on the photo ID is different than the residence address listed on Page 2, submit a statement explaining why the addresses do not match.

Copy must be legible.

False certification is a Class B misdemeanor under ORS 162.085 and is punishable by six months in jail, a fine of up to \$1,000 or both. In addition, DMV sanctions against you or your wrecker certificate may be imposed. With this in mind... I certify that I am the owner, a partner, an LLC member, or a corporate officer of this business and that all information on this application is accurate and true. I certify that the right of way of any highway adjacent to the location listed above is used for access to the premises and public parking.

SURETY BOND

NOTE: TO BE COMPLETED BY BONDING COMPANY. FAILURE TO ACCURATELY COMPLETE THIS FORM WILL CAUSE DELAY. PLEASE TYPE OR PRINT LEGIBLY WITH INK.

LET IT BE KNOWN:

THAT _____ (OWNER, PARTNERS, LLC OR CORPORATION NAME)

DOING BUSINESS AS _____ (ASSUMED BUSINESS NAME, IF ANY)

HAVING PRINCIPAL PLACE OF BUSINESS AT _____ (ADDRESS, CITY, STATE, ZIP CODE)

WITH ADDITIONAL PLACES OF BUSINESS AT _____ (ADDRESS, CITY, STATE, ZIP CODE)

_____ (ADDRESS, CITY, STATE, ZIP CODE)

STATE OF OREGON, AS PRINCIPAL(S), AND _____ (SURETY NAME)

_____ (ADDRESS, CITY, STATE, ZIP CODE) () TELEPHONE NUMBER

A CORPORATION ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF _____, AND AUTHORIZED TO TRANSACT A SURETY BUSINESS IN THE STATE OF OREGON, AS SURETY, ARE HELD AND FIRMLY BOUND UNTO THE STATE OF OREGON IN THE PENAL SUM OF \$2,000 FOR THE PAYMENT OF WHICH WE HEREBY BIND OURSELVES, OUR RESPECTIVE SUCCESSORS AND ASSIGN, JOINTLY AND SEVERALLY, FIRMLY BY THESE PRESENTS.

A CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEN THE ABOVE NAMED PRINCIPAL HAS BEEN ISSUED A CERTIFICATE TO CONDUCT, IN THIS STATE, A BUSINESS WRECKING, DISMANTLING AND SUBSTANTIALLY ALTERING THE FORM OF VEHICLES, SAID PRINCIPAL SHALL CONDUCT SUCH BUSINESS WITHOUT FRAUD OR FRAUDULENT REPRESENTATION, AND WITHOUT VIOLATION OF ANY OF THE PROVISIONS OF THE OREGON VEHICLE CODE SPECIFIED IN ORS 822.120(2) THEN AND IN THAT EVENT THIS OBLIGATION TO BE VOID, OTHERWISE TO REMAIN IN FULL FORCE AND EFFECT UNLESS CANCELED PURSUANT TO ORS 743.755.

THIS BOND IS EFFECTIVE _____ (MONTH, DAY, YEAR) AND EXPIRES _____ (MONTH, DAY, YEAR) (BOND MUST EXPIRE ON THE LAST DAY OF THE MONTH.)

-- ANY ALTERATION VOIDS THIS BOND --

IN WITNESS WHEREOF, THE SAID PRINCIPAL AND SAID SURETY HAVE EACH CAUSED THESE PRESENTS TO BE EXECUTED BY ITS AUTHORIZED REPRESENTATIVE OR REPRESENTATIVES AND THE SURETY CORPORATE SEAL TO BE HEREUNTO AFFIXED

THIS _____ (DAY) DAY OF _____ (MONTH) _____ (YEAR)

SIGNATURE OF OWNER, PARTNER OR CORPORATE OFFICER

TITLE

X
SIGNATURE OF SURETY (AUTHORIZED REPRESENTATIVE)

TITLE

X

SURETY'S AGENT OR REPRESENTATIVE MUST COMPLETE THIS SECTION:

PLACE SURETY SEAL BELOW

IN THE EVENT A PROBLEM ARISES CONCERNING THIS BOND, CONTACT:

NAME TELEPHONE NUMBER

ADDRESS

CITY, STATE, ZIP CODE

APPROVED BY ATTORNEY GENERAL'S OFFICE



DEPARTMENT OF TRANSPORTATION
DRIVER AND MOTOR VEHICLE SERVICES
1905 LANA AVE NE, SALEM OREGON 97314

INSTRUCTIONS FOR COMPLETING A WRECKER APPLICATION FOR A WRECKER CERTIFICATE (Originals and Renewals)

OFFICE HOURS for Business License Unit, in the Salem DMV Headquarters office,
in person are 8:00 – 4:30 p.m., Monday through Friday excluding holidays.

Read all parts of the application before completing it. Your application will be returned to you if any part is incomplete or missing.

Submit your completed application and fees to:

DMV Business License Unit
1905 Lana Ave NE
SALEM OR 97314
Phone: 503-945-5052
Website: www.oregondmv.com

When submitting your application and fees at the customer service counter:

- If paying in cash, please have correct amount since Business License Unit has no way to make change.
- Make copies of your application beforehand for your records and copies of photo ID before you come to the counter.

Legal Name – If your business is a sole proprietorship, list your full name as the legal name. If your business is a partnership, list the full names of each partner or the partnership name. If your business is an LLC, list the name of the limited liability company (includes "LLC") registered with Business Registry. If your business is a corporation, list the name of the corporation (includes: Inc, Corp, etc.) registered with Business Registry.

Business Name – If using an assumed business name or trade name, list the business name registered with Business Registry. Otherwise, your wrecker certificate will be issued using the legal name.

Oregon Registry Numbers – If you do not know your Oregon registry number(s), contact Business Registry at 503-945-2200.

Main Business Location – Business location where wrecking business is (or will be) being conducted.

Type of Organization – Check your organization type and if a corporation, list the state under whose law the business is incorporated.

Wrecking Activities – Complete the section that asks about the wrecking activities you intend to perform as stated in ORS 822.100. Check the applicable box(es).

Description of the location of the wrecking yard – To verify compliance with ORS 822.115(4), ORS 822.115(5), and 822.135(1)(f),(h),(l) and (k), submit a plat map or other acceptable documentation which clearly shows compliance with all of these requirements. The dimensions of the property on which the business is located is also required.

Local Government Approval – An applicant must comply with any regulations established by a city or county under ORS 822.140 and must obtain the approval of the governing body of the city or county. Take your wrecker application to the local city or county office to obtain their approval. Look in the phone book to find the address for your local office. The listing may be under "zoning," "land use" or "permits." Some cities and counties charge a fee for signing the application.

Registered Agent – If your business is an LLC or a corporation, the registered agent's name, street address and mailing address is required

Ownership/Applicant's Certification Signature – Provide name, residence address, mailing address and signature of owner, partners, LLC members or corporate officers on Page 3 (do not list CEOs, Chairs of the Board, General Managers, Directors, et al). Every applicant listed on the application must provide a certifying signature

Photo ID – Attach (staple) copies of each applicant's official photo ID. The copy must be legible. If the residence address on the photo ID and on Page 2 are not the same, attach a statement explaining why they do not match.

Bond – The bond required for a wrecker certificate is for \$2,000 and must be completed, signed and sealed by your bonding company. The owner, a partner, an LLC member or a corporate officer must sign the bond. The legal name, business name and business location on the bond must match the wrecker application. The bond must expire on the last day of the month.

Supplemental locations, business name and/or address changes, ownership changes, or if you have any questions, please contact Business License Unit at (503) 945-5052.

SURETY BOND

03 DEC -9 PM 1804327

FAILURE TO COMPLETE THIS FORM WILL CAUSE UNAVOIDABLE DELAY.
PLANNING SECTION

LET IT BE KNOWN:

THAT ORIENT AUTO PARTS, INC.

(OWNER, PARTNERS, CORPORATION NAME)

DOING BUSINESS AS _____

(ASSUMED BUSINESS NAME, IF ANY)

HAVING PRINCIPAL PLACE OF BUSINESS AT 28425 SE ORIENT DR GRESHAM, OR 97080

(ADDRESS, CITY, STATE, ZIP CODE)

WITH ADDITIONAL PLACES OF BUSINESS AT _____

(ADDRESS, CITY, STATE, ZIP CODE)

(ADDRESS, CITY, STATE, ZIP CODE)

STATE OF OREGON, AS PRINCIPAL(S), AND

CONTRACTORS BONDING AND INSURANCE COMPANY

(SURETY NAME)

1827 N.E. 44th Ave. Suite 100 Portland, OR 97213

(503) 287-6000

(ADDRESS, CITY, STATE, ZIP CODE)

TELEPHONE NUMBER

A CORPORATION ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF Washington AND AUTHORIZED TO TRANSACT A SURETY BUSINESS IN THE STATE OF OREGON, AS SURETY, ARE HELD AND FIRMLY BOUND UNTO THE STATE OF OREGON IN THE PENAL SUM OF \$2,000 FOR THE PAYMENT OF WHICH WE HEREBY BIND OURSELVES, OUR RESPECTIVE SUCCESSORS AND ASSIGN, JOINTLY AND SEVERALLY, FIRMLY BY THESE PRESENTS.

A CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEN THE ABOVE NAMED PRINCIPAL HAS BEEN ISSUED A CERTIFICATE TO CONDUCT, IN THIS STATE, A BUSINESS WRECKING, DISMANTLING AND SUBSTANTIALLY ALTERING THE FORM OF VEHICLES, SAID PRINCIPAL SHALL CONDUCT SUCH BUSINESS WITHOUT FRAUD OR FRAUDULENT REPRESENTATION, AND WITHOUT VIOLATION OF ANY OF THE PROVISIONS OF THE OREGON VEHICLE CODE SPECIFIED IN ORS 822.120(2) THEN AND IN THAT EVENT THIS OBLIGATION TO BE VOID, OTHERWISE TO REMAIN IN FULL FORCE AND EFFECT UNLESS CANCELED PURSUANT TO ORS 743.755.

THIS BOND IS EFFECTIVE January 1 2004 AND EXPIRES December 31 2004 (BOND MUST EXPIRE ON THE LAST DAY OF THE MONTH.)

-- ANY ALTERATION VOIDS THIS BOND --

IN WITNESS WHEREOF, THE SAID PRINCIPAL AND SAID SURETY HAVE EACH CAUSED THESE PRESENTS TO BE EXECUTED BY ITS AUTHORIZED REPRESENTATIVE OR REPRESENTATIVES AND THE SURETY CORPORATE SEAL TO BE HEREUNTO AFFIXED THIS 3 DAY OF October 2003.

SIGNATURE (OWNER/PARTNER/CORPORATE OFFICER)

X [Signature]

TITLE

Pres.

SIGNATURE OF SURETY (AUTHORIZED REPRESENTATIVE)

X [Signature]

TITLE

Attorney-in-Fact

SURETY'S AGENT OR REPRESENTATIVE MUST COMPLETE THIS SECTION:

PLACE SURETY SEAL BELOW

IN THE EVENT A PROBLEM ARISES CONCERNING THIS BOND, CONTACT:

NAME

CBIC

TELEPHONE NUMBER

(503)287-6000

ADDRESS

1827 N.E. 44th Ave., Suite 100

CITY, STATE, ZIP CODE

Portland, OR 97213



APPROVED BY ATTORNEY GENERAL'S OFFICE



Limited Power of Attorney

Home Office:
1213 Valley Street
PO Box 9271
Seattle, WA 98109-0271
(206) 628-7200

KNOW ALL MEN BY THESE PRESENTS that CONTRACTORS BONDING AND INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of Washington, and having its principal office in Seattle, King County, Washington, does by these presents make, constitute and appoint DEBI LEWIS, of Portland, Oregon, its true and lawful Attorney-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver on behalf of the Company any and all bonds and undertakings of suretyship given for any purpose, provided, however, that no Attorney-in-Fact shall be authorized to execute and deliver any bond or undertaking that shall obligate the Company for any portion of the penal sum thereof in excess of \$6,000,000, and provided, further, that no Attorney-in-Fact shall have the authority to issue a bid or proposal bond for any project where, if a contract is awarded, any bond or undertaking would be required with a penal sum in excess of \$6,000,000; and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary; hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions adopted by the Board of Directors of the CONTRACTORS BONDING AND INSURANCE COMPANY on September 8, 1998:

RESOLVED that the President of the Company is authorized to appoint any person as the Company's true and lawful Attorney-in-Fact with power and authority to execute and deliver on behalf of the Company any and all bonds and undertakings of suretyship given for any purpose, subject to such limits as shall be determined by the President of the Company; provided, however, that no such person shall be authorized to execute and deliver any bond or undertaking that shall obligate the Company for any portion of the penal sum thereof in excess of \$10,000,000, and provided, further, that no Attorney-in-Fact shall have the authority to issue a bid or proposal bond for any project where, if a contract is awarded, any bond or undertaking would be required with penal sum in excess of \$10,000,000.

RESOLVED FURTHER that the authority of the Secretary of the Company to certify the authenticity and effectiveness of the foregoing resolution in any Limited Power of Attorney is hereby delegated to the following persons, the signature of any of the following to bind the Company with respect to the authenticity and effectiveness of the foregoing resolutions as if signed by the Secretary of the Company: Donald Sirkin, Steven A. Gaines, John Pieprzny, John D. Minto, Larry A. Byers, Deanna Davis, Kim McCauley, JoAnn Johnson, Pat Dorney, and Tom Dymant.

RESOLVED FURTHER that the signatures (including certification that the Power of Attorney is still in force and effect) of the President, Notary Public and person certifying authenticity and effectiveness, and the corporate and Notary seals appearing on any Limited Power of Attorney containing this and the foregoing resolutions as well as the Limited Power of Attorney itself and its transmission, may be by facsimile; and such Limited Power of Attorney shall be deemed an original in all aspects.

RESOLVED FURTHER that all resolutions adopted prior to today appointing the above named as Attorney-in-Fact for CONTRACTORS BONDING AND INSURANCE COMPANY are hereby superseded.

IN WITNESS WHEREOF, CONTRACTORS BONDING AND INSURANCE COMPANY has caused these presents to be signed by its President and its corporate seal to be hereto affixed this 16th day of June, 2003.

CONTRACTORS BONDING AND INSURANCE COMPANY

By: Steven A. Gaines, President

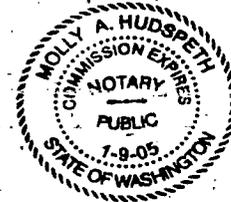


STATE OF WASHINGTON—COUNTY OF KING

On this 16th day of June, 2003, personally appeared STEVEN A. GAINES, to me known to be the President of the corporation that executed the foregoing Limited Power of Attorney and acknowledged said Limited Power of Attorney to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said Limited Power of Attorney.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public in and for the State of Washington, residing at Seattle



The undersigned, acting under authority of the Board of Directors of CONTRACTORS BONDING AND INSURANCE COMPANY, hereby certifies, as or in lieu of Certificate of the Secretary of CONTRACTORS BONDING AND INSURANCE COMPANY, that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and does hereby further certify that the said Power of Attorney is still in force and effect.

GIVEN under my hand at Portland, OR this 3 day of October, 2003

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: R-1

Est. Start Time: 9:30 AM

Date Submitted: 02/18/04

Requested Date: 02/26/04

Time Requested: 5 minutes

Department: MCSO

Division: Executive Office

Contact/s: Lt. Bruce McCain

Phone: 503-988-4325

Ext.: 84325

I/O Address: 503/350

Presenters: Lt. Bruce McCain / Sgt. David Hadley

Agenda Title: NOTICE OF INTENT to Apply for Grant Funds from the US Department of Justice, Office on Violence Against Women

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Authorize the Sheriff through the County to seek \$772,208 in grant funding from the U.S. Department of Justice, Office on Violence Against Women under its *Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program*.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Office on Violence Against Women (OVW) implements the Violence Against Women Act (VAWA) and provides national leadership against domestic violence, sexual assault, and stalking. The primary purpose of the Arrest program is to encourage communities to adopt a coordinated community response (CCR) in the treatment of domestic violence as a serious violation of criminal law.

MCSO intends to create a Protective Order Enforcement Unit, comprised of one (1) MCSO sergeant, one (1) MCSO detective, and two (2) Portland Police Bureau detectives, for a total of 4 FTE's.

3. Explain the fiscal impact (current year and ongoing).

The grant period is 24 months, with no match requirement. The requested \$772,208 covers personnel costs for MCSO and PPB for the 24-month grant period. The grant budget also includes some travel, training, and equipment costs, but the majority of the budget is to fund four FTE positions. MCSO will create two new FTE positions: one Sergeant and one Deputy Sheriff under this grant (similar to the current Tri-Met unit funded by that agency).

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**

Office on Violence Against Women
U.S. Department of Justice
810 7th Street, NW
Washington, DC 20531

- ❖ **Specify grant requirements and goals.**

The grant requires collaboration with nonprofit, private victim services programs. Its goals are to challenge victim advocates, police officers, pre-trial service personnel, prosecutors, judges and other court personnel, probation and parole officers, and community leaders to work together to craft solutions to overcome the problem of domestic violence.

❖ **Explain grant funding detail – is this a one time only or long term commitment?**

The grant is one-time only funding, with no guarantee of continuing funding.

❖ **What are the estimated filing timelines?**

The grant application deadline is (2:30 p.m. PST) February 25, 2004. All applications and supporting documents are filed electronically via the Grants Management System (GMS) or faxed to (202) 354-4147.

❖ **If a grant, what period does the grant cover?**

24 months from funding date.

❖ **When the grant expires, what are funding plans?**

The grant is clear that these funds are discretionary and may or may not be renewed by Congress. The Sheriff understands and agrees that the two MCSO FTE positions created under this grant may be lost if future continuing grant funding is not available.

❖ **How will the county indirect and departmental overhead costs be covered?**

The County's central indirect, human resources and finance charges will be charged against the grant. MCSO will waive their department indirect and manage any administrative costs within existing resources.

4. Explain any legal and/or policy issues involved.

The grant requires the parties to enter into a Memorandum of Understanding explaining the roles of each participant.

5. Explain any citizen and/or other government participation that has or will take place.

The grant will involve the Portland Police Bureau, the District Attorney, the Domestic Violence Coordinator of Multnomah County Department of Human Services, Volunteers of America, Raphael House, El Programa Hispano.

Required Signatures:



Department/Agency Director: _____

Date: 02/18/04

Budget Analyst



By: _____

Date: 02/24/04

BOGSTAD Deborah L

From: BOGSTAD Deborah L
Sent: Tuesday, February 24, 2004 11:40 AM
To: SOWLE Agnes; BELL Iris D; LINN Diane M; NAITO Lisa H; ROBERTS Lonnie J; ROJO DE STEFFEY Maria; CRUZ Serena M
Cc: ELKIN Christian; DARGAN Karyne A; MCCAIN Bruce R; AAB Larry A; HADLEY David L; FARRELL Delma D; SMITH Andy J; WESSINGER Carol M; COMITO Charlotte A; KIRK Christine A; MARTIN Chuck T; MARTINEZ David; WALKER Gary R; BELL Iris D; PHELAN Judy; GORDON Kathy; TURNER Kathy G; WEST Kristen; CARROLL Mary P; LASHUA Matthew; ROMERO Shelli D; FLYNN Suzanne J; NAITO Terri W
Subject: RE: R-1 on the February 26, 2004 agenda - Possible Consideration of a Notice of Intent
Importance: High

Attached is the final reviewed and clarified and reviewed and clarified and signed off agenda placement request for the Sheriff's Office Notice of Intent to apply for grant funds from the US Department of Justice, Office on Violence Against Women for Board consideration under R-1 on this Thursday's meeting agenda. It is also posted to your G drive and to the web. Thank you.

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>

-----Original Message-----

From: BOGSTAD Deborah L
Sent: Wednesday, February 18, 2004 6:19 PM
To: SOWLE Agnes; BELL Iris D; Diane Linn; Lisa Naito; Lonnie Roberts; Maria ROJO DE STEFFEY; Serena Cruz
Cc: ELKIN Christian; DARGAN Karyne A; MCCAIN Bruce R; AAB Larry A; HADLEY David L; FARRELL Delma D; Andy Smith; Carol WESSINGER; Charlotte Comito; Christine KIRK; Chuck Martin; David Martinez; Gary Walker; Iris BELL; Judy PHELAN; Kathryn GORDON; Kathy TURNER; Kristen WEST; Mary Carroll; Matthew LASHUA; Shelli Romero; Suzanne FLYNN; Terri Naito
Subject: R-1 on the February 26, 2004 agenda - Possible Consideration of a Notice of Intent

This is to let you know the Sheriff's Office submitted a notice of intent for next week's agenda this morning, not realizing it had to be reviewed and signed off by our Budget Office. Upon review, the Budget Office requested that MCSO provide additional fiscal clarity in a few areas and MCSO staff is in the process of complying, however t will be Thursday before they can finalize the submission and get it to the Budget Office for review.

Since I am going to take the rest of this week off to get well, and it is easier to remove something from the agenda than put it on, I went ahead and placed R-1 as "possible consideration . . ." to cover our agenda notice requirements, and provided you with a "draft" APR. By copy of this email, I am asking that Christian Elkin, Senior Budget

2/24/2004

Analyst for MCSO, provide you with the final version of the NOI if she is able to do so before I return on Monday.

Thank you.

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>

BOGSTAD Deborah L

From: ELKIN Christian
Sent: Tuesday, February 24, 2004 11:15 AM
To: MCCAIN Bruce R
Cc: BOGSTAD Deborah L
Subject: RE: MCSO_APR VAWA Grant

Hi Bruce-

I was going to change the APR for the VAWA grant with the information you provided yesterday, I just wanted to make sure everything is kosher?

You wrote, "Well, I guess under the indirect section, just delete the waiver language and say the county will charge indirect based on its current rates"

Thanks

Christian Elkin
Senior Budget Analyst
Multnomah County Budget Office
501 SE Hawthorne - 4th Floor
Portland, Oregon 97214
p. 503.988.5015 Ext. 29841
t. 503.988.4570

-----Original Message-----

From: BOGSTAD Deborah L
Sent: Tuesday, February 24, 2004 11:06 AM
To: ELKIN Christian
Subject: FW: MCSO_APR VAWA Grant

What is happening - is this version (sent at 10:27 Monday morning) the one I use for Thursday????
Thank you.

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>

2/24/2004

-----Original Message-----

From: MCCAIN Bruce R
Sent: Monday, February 23, 2004 10:27 AM
To: BOGSTAD Deborah L
Cc: ELKIN Christian
Subject: MCSO_APR VAWA Grant

Deb:

Please find attached the revised APR for the VAWA grant. I believe this answer's Christian's legitimate budget questions. If not, please let me know.

The short answer to Christian's inquiries is that this is a 24-month grant for four FTE positions: two MCSO and two PPB. MCSO will create two new FTE's (one Sergeant and one Deputy Sheriff). The Sheriff and Chief Deputy Graham understand and agree that these FTE's may be lost if continuing grant funding is unavailable. (Lee views this similar to the Tri-Met detail). The partnering private, non-profit agencies have their own budgets distinct from this one.

Thanks for your patience on such short notice.

<<APR_MCSO_Feb23.doc>>

Lt. Bruce McCain
Executive Staff
Multnomah County Sheriff's Office
501 SE Hawthorne Blvd., Suite 350
Portland, OR 97214
Tel. 503-988-4325
Fax. 503-988-4316
bruce.mccain@mcsos.us

2/24/2004

BOGSTAD Deborah L

From: MCCAIN Bruce R
Sent: Monday, February 23, 2004 1:51 PM
To: FARRELL Delma D; ELKIN Christian; #AGENDA REVIEW TEAM; MCCAIN Bruce R
Cc: BOGSTAD Deborah L
Subject: RE: MCSO_APR VAWA Grant

We surrender. We will include the county's indirect (which MCSO has historically waived for its grants) if that is what is holding this up. The grant says the following about indirect costs:

Indirect Cost Rate Agreement

"If your organization is requesting indirect costs for this project, please include a copy of your current, signed indirect cost rate agreement."

The amount requested is \$772,208 before indirect. We will apply .56% to Personnel; 1.71% to M&S; and .27% to the total.

-----Original Message-----

From: FARRELL Delma D [mailto:delma.d.farrell@co.multnomah.or.us]
Sent: Monday, February 23, 2004 1:16 PM
To: ELKIN Christian; #AGENDA REVIEW TEAM; MCCAIN Bruce R
Cc: BOGSTAD Deborah L
Subject: RE: MCSO_APR VAWA Grant

ART - Please note Christian's question below. Bruce - would you please clarify the Administrative indirect question? Thank you.

-----Original Message-----

From: ELKIN Christian
Sent: Monday, February 23, 2004 1:10 PM
To: FARRELL Delma D
Cc: BOGSTAD Deborah L
Subject: FW: MCSO_APR VAWA Grant

FYI- I have a follow-up question regarding administrative indirect for the Grant. At this point I haven't heard back from MCSO. I am not comfortable signing the NOI until I hear how this is going to be handled.

Thank you.

Christian Elkin
Senior Budget Analyst
Multnomah County Budget Office
501 SE Hawthorne - 4th Floor
Portland, Oregon 97214
p. 503.988.5015 Ext. 29841
t. 503.988.4570

-----Original Message-----

2/23/2004

From: ELKIN Christian
Sent: Monday, February 23, 2004 10:36 AM
To: MCCAIN Bruce R
Subject: RE: MCSO_APR VAWA Grant

Hi Bruce-

Thanks for your quick follow-up, I really appreciate your responsiveness. I still have some concerns about the administrative/indirect waivers.

I guess it isn't clear to me why we would waive indirect for administrative costs (both internally in MCSO and externally in BCS) and how those would be funded? It is not the County's policy to do so and I don't see how MCSO will be able to absorb these costs with all of the reductions that are occurring right now.

Thanks again for your help.

Christian Elkin
Senior Budget Analyst
Multnomah County Budget Office
501 SE Hawthorne - 4th Floor
Portland, Oregon 97214
p. 503.988.5015 Ext. 29841
t. 503.988.4570

-----Original Message-----

From: MCCAIN Bruce R
Sent: Monday, February 23, 2004 10:27 AM
To: BOGSTAD Deborah L
Cc: ELKIN Christian
Subject: MCSO_APR VAWA Grant

Deb:

Please find attached the revised APR for the VAWA grant. I believe this answer's Christian's legitimate budget questions. If not, please let me know.

The short answer to Christian's inquiries is that this is a 24-month grant for four FTE positions: two MCSO and two PPB. MCSO will create two new FTE's (one Sergeant and one Deputy Sheriff). The Sheriff and Chief Deputy Graham understand and agree that these FTE's may be lost if continuing grant funding is unavailable. (Lee views this similar to the Tri-Met detail). The partnering private, non-profit agencies have their own budgets distinct from this one.

2/23/2004

Thanks for your patience on such short notice.

<<APR_MCSO_Feb23.doc>>

Lt. Bruce McCain
Executive Staff
Multnomah County Sheriff's Office
501 SE Hawthorne Blvd., Suite 350
Portland, OR 97214
Tel. 503-988-4325
Fax. 503-988-4316
bruce.mccain@mcsos.us

BOGSTAD Deborah L

From: BOGSTAD Deborah L
Sent: Wednesday, February 18, 2004 6:19 PM
To: SOWLE Agnes; BELL Iris D; Diane Linn; Lisa Naito; Lonnie Roberts; Maria ROJO DE STEFFEY; Serena Cruz
Cc: ELKIN Christian; DARGAN Karyne A; MCCAIN Bruce R; AAB Larry A; HADLEY David L; FARRELL Delma D; Andy Smith; Carol WESSINGER; Charlotte Comito; Christine KIRK; Chuck Martin; David Martinez; Gary Walker; Iris BELL; Judy PHELAN; Kathryn GORDON; Kathy TURNER; Kristen WEST; Mary Carroll; Matthew LASHUA; Shelli Romero; Suzanne FLYNN; Terri Naito
Subject: R-1 on the February 26, 2004 agenda - Possible Consideration of a Notice of Intent

This is to let you know the Sheriff's Office submitted a notice of intent for next week's agenda this morning, not realizing it had to be reviewed and signed off by our Budget Office. Upon review, the Budget Office requested that MCSO provide additional fiscal clarity in a few areas and MCSO staff is in the process of complying, however it will be Thursday before they can finalize the submission and get it to the Budget Office for review.

Since I am going to take the rest of this week off to get well, and it is easier to remove something from the agenda than put it on, I went ahead and placed R-1 as "possible consideration . . ." to cover our agenda notice requirements, and provided you with a "draft" APR. By copy of this email, I am asking that Christian Elkin, Senior Budget Analyst for MCSO, provide you with the final version of the NOI if she is able to do so before I return on Monday.

Thank you.

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>

2/18/2004

DRAFT

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: R-1

Est. Start Time: 9:30 AM

Date Submitted: 02/18/04

Requested Date: 02/26/04

Time Requested: 5 minutes

Department: MCSO

Division: Executive Office

Contact/s: Lt. Bruce McCain

Phone: 503-988-4325

Ext.: 84325

I/O Address: 503/350

Presenters: Lt. Bruce McCain / Sgt. David Hadley

Agenda Title: NOTICE OF INTENT to Apply for Grant Funds from the US Department of Justice, Office on Violence Against Women

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Authorize the Sheriff through the County to seek \$700,000 in grant funding from the U.S. Department of Justice, Office on Violence Against Women under its *Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program*.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Office on Violence Against Women (OVW) implements the Violence Against Women Act (VAWA) and provides national leadership against domestic violence, sexual assault, and stalking. The primary purpose of the Arrest program is to encourage communities to adopt a coordinated community response (CCR) in the treatment of domestic violence as a serious violation of criminal law.

DRAFT

MCSO intends to create a Protective Order Enforcement Unit, comprised of MCSO detectives, Portland Police detectives, domestic violence agencies, and nonprofit, private victim services programs.

3. Explain the fiscal impact (current year and ongoing).

The grant period is 24 months, with no match requirement.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**

U.S. Department of Justice, Office on Violence Against Women

- ❖ **Specify grant requirements and goals.**

The grant requires collaboration with nonprofit, private victim services programs. Its goals are to challenge victim advocates, police officers, pre-trial service personnel, prosecutors, judges and other court personnel, probation and parole officers, and community leaders to work together to craft solutions to overcome the problem of domestic violence.

- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**

The grant is one-time only funding, with no guarantee of continuing funding.

- ❖ **What are the estimated filing timelines?**

The grant application deadline is February 25, 2004. All applications and supporting documents are filed electronically via the Grants Management System (GMS).

DRAFT

❖ **If a grant, what period does the grant cover?**

24 months from funding date.

❖ **When the grant expires, what are funding plans?**

The grant is clear that these funds are discretionary and may or may not be renewed by Congress.

❖ **How will the county indirect and departmental overhead costs be covered?**

The partnering agencies will waive indirect and state so in the application.

4. Explain any legal and/or policy issues involved.

The grant requires the parties to enter into a Memorandum of Understanding explaining the roles of each participant.

5. Explain any citizen and/or other government participation that has or will take place.

The grant will involve the Portland Police Bureau, the District Attorney, the Domestic Violence Coordinator of Multnomah County Department of Human Services, Volunteers of America, Raphael House, El Programa Hispano.

Required Signatures:



Department/Agency Director: _____

Date: 02/18/04

Budget Analyst

By: _____

Date:

Dept/Countywide HR

By: _____

Date:

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: R-2

Est. Start Time: 9:35 AM

Date Submitted: 02/02/04

Requested Date: February 26, 2004

Time Requested: 5 minutes

Department: Business and Community Svcs.

Division: Emergency Management

Contact/s: Tom Simpson

Phone: 988-4233

Ext.: 84233

I/O Address: 503/6

Presenters: Tom Simpson, Scott Salmon, Bruce McCain

Agenda Title: Notice of Intent to Apply for FY04 State Homeland Security Grant

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

- 1. What action are you requesting from the Board? What is the department/agency recommendation?** Approval to apply for FY04 State Homeland Security Grant funds.
- 2. Please provide sufficient background information for the Board and the public to understand this issue.** The State Homeland Security Grant Program is primarily focused on providing funds to equip first responder organizations. Multnomah County and its municipalities and special districts received \$5.2 million in the combined FY02/03 grant award. These funds are being distributed to a variety of agencies including the Sheriff, Health Department and Transportation, the Cities of Portland, Gresham, Fairview, Troutdale, the Port of Portland and others.

The FY04 grant program has three components. The State Homeland Security Grant funds equipment for first responders. The Law Enforcement Terrorism Prevention Program funds equipment, training, exercises and planning for law enforcement agencies. Citizen Corps is a program to engage citizens in homeland security, community preparedness and family safety. We anticipate submitting a grant application from each of these categories.

The total amount available statewide for all three parts is \$32 million.

3. **Explain the fiscal impact (current year and ongoing).** This program is geared toward one-time-only expenditures. It primarily buys equipment and some supplies for first responders agencies. There are small parts of it that allow for the expenditure of funds for administration or management grants but since they have to be directly tied to the funds received, no ongoing costs are anticipated. The State of Oregon is using its share of the funds to conduct planning, training and exercises for the entire state.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**

- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**

- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?** Department of Homeland Security through the State of Oregon/Oregon State Police/Criminal Justice Services Division
- ❖ **Specify grant requirements and goals.** See above.
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?** One time funds for equipment and/or supplies.
- ❖ **What are the estimated filing timelines?** Grant application is due February 27, 2004.
- ❖ **If a grant, what period does the grant cover?** April 1, 2004 through October 31, 2005.
- ❖ **When the grant expires, what are funding plans?** None since it is equipment only.
- ❖ **How will the county indirect and departmental overhead costs be covered?** The grant allows for 3% administration cost recovery.

4. Explain any legal and/or policy issues involved. None.
5. Explain any citizen and/or other government participation that has or will take place. The County's grant application will be a joint application with multiple County departments and agencies, Troutdale, Fairview and other governmental agencies.

Required Signatures:

Department/Agency Director: Robert A Maestra Date: 02/02/04

Budget Analyst

By:  Date: 02/02/04

Dept/Countywide HR

By: _____ Date: _____

AGENDA PLACEMENT REQUEST

BUD MOD #: COUNTYWIDE #1

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-3 DATE 02.26.04
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: R-3

Est. Start Time: 9:40 AM

Date Submitted: 02/17/04

Requested Date: February 26, 2004

Time Requested: 10 Minutes

Department: DBCS

Division: Budget Office

Contact/s: Mark Campbell

Phone: 503 988-5015

Ext.: 24213

I/O Address: 503/4

Presenters: Karyne Dargan and Mark Campbell

Agenda Title: Budget Modification COUNTYWIDE #1 Adjusting Budgets for PERS and Medical/Dental Benefit Savings

1. What action are you requesting from the Board? What is the department/agency recommendation?

Approval of budget modification COUNTYWIDE #1 and acceptance of the Budget Office recommendation that programs outside the General Fund be allowed to retain their estimated savings.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The FY 03-04 budget was developed before final PERS rates were known to the County. Budgets were prepared assuming about a 4% increase in PERS rates from the previous year. Bills passed during the 2003 legislative session had the impact of essentially eliminating the forecast rate increase.

Likewise, Medical/Dental benefits did not increase as forecast for FY 03-04. As a result of the Employee Benefits Board (EBB) decision to "buy down" rate increases departments can expect savings of approximately \$268 per FTE from the budgeted medical/dental rate.

The calculation is shown as follows:

Estimated FY 03-04	\$7,932
After EBB "Buy Down"	\$7,664

The budgets for these costs can be reduced because the planned expenditures will not occur. The Budget Office recommends that savings attributable to the General Fund be placed in contingency with the intent that those funds be used to increase the General Fund reserve. The Board has established a policy to maintain a 5% reserve in the General Fund. The Adopted Budget included a reserve equal to about 3.7% of basic revenues. If the Board agrees with the Budget Office recommendation the reserve will be right around 4% at the end of the year.

The Budget Office further recommends that savings in dedicated funds (i.e.; Road Fund, Federal/State Fund) be retained within those funds. Particularly with regard to the Federal/State Fund, those savings can be used to offset potential Measure 30 cuts that may occur in this fiscal year. The exception to this recommendation is the Library Fund and programs funded by the temporary Personal Income Tax. We are recommending that the Library's savings be placed in the Library Fund contingency in order to partially offset reduced Property Tax collections from the local option levy. ITAX savings are similar to savings in the Federal/State Fund because they may be used as a buffer against Measure 30 reductions.

Finally, this budget modification shifts 2.6% of payroll costs originally budgeted as PERS payments to a stabilization reserve that has been established in the PERS Bond Fund. Dave Boyer has provided a briefing to the Board on the status of that reserve.

3. Explain the fiscal impact (current year and ongoing).

- Moves the 4.65% PERS bond budget from cost element 60140 Insurance to 60130 Salary-Related expenses. The latter cost element 60130 is where the actual charge is recorded.
- Decreases PERS cost element 60130 by 3.6%.
- Increases the PERS Bond by 2.6%, (from 4.65% to 7.25%).
- The net change results in a 1% savings from budgeted PERS costs.
- Reduces benefit costs by \$22/FTE/month or \$268/FTE annualized.

Total savings estimated in the current fiscal year:

General Fund	\$1,260,406
Library Fund	\$ 311,445
All Other Funds	\$1,628,250
PERS Bond Reserves	\$5,544,704

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

❖ **What revenue is being changed and why?**

The Insurance service reimbursement is reduced by (\$613,819) due to reduced costs of medical/dental benefits. This represents the savings from the GF and Library only.

The PERS Bond Fund is increased by \$5,544,704 as a result of the rate increase (from 4.65% to 7.25% of payroll) charged to departments.

❖ **What budgets are increased/decreased?**

General Fund and Library Fund are reduced for lower PERS and medical/dental costs.

The Risk Management Fund is reduced by the amount of medical/dental cost savings.

❖ **What do the changes accomplish?**

The changes bring the budget more in line with actual medical/dental and PERS related costs and provide one-time-only savings for reprogramming by departments with other funds budgets.

❖ **Do any personnel actions result from this budget modification? Explain.**

No.

❖ **Is the revenue one-time-only in nature? N/A**

❖ **If a grant, what period does the grant cover? N/A**

❖ **When the grant expires, what are funding plans? N/A**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

4. **Explain any legal and/or policy issues.**
5. **Explain any citizen and/or other government participation that has or will take place.**

Required Signatures:

Department/Agency Director: David A. Boyer

Date: 02/18/04

Budget Analyst



By: _____

Date: 02/18/04

Dept/Countywide HR

By: _____

Date:

= CC already updated by DCJ Internal 08

Budget Mo COUNTYWIDE #1

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
	10 Total				(34,207)		NOND
	15 Total				(109,643)		DA
	19 Total				1,571,851		Countywide
	20 Total				(22,216)		DCHS
	21 Total				(11,895)		OSCP
	26 Total				0		
	30 Total				(15,611)		DCHS
	40 Total				(126,430)		HD
	50 Total				(183,743)		DCJ
	60 Total				(542,157)		MCSO
	70 Total				(173,587)		BCS
	80 Total				(311,445)		Lib
	90 Total				(40,917)		BCS
	Grand Total				(0)		
					(0)		GRAND TOTAL

AGENDA PLACEMENT REQUEST

BUD MOD #: 04_DCJ_BCC_08

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 02.26.04
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: R-4

Est. Start Time: 9:50 AM

Date Submitted: 12/22/03

Requested Date: February 26, 2004

Time Requested: 5 mins

Department: Community Justice

Division: Adult Community Svcs

Contact/s: Shaun Coldwell

Phone: 503 988-3961

Ext.: 83961

I/O Address: 503/250

Presenters: Shaun Coldwell

Agenda Title: Budget Modification 04_DCJ_BCC_08 adjusts the Department of Community Justice budget for Medical, Dental and PERS Benefits

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?**

The Department of community Justice (DCJ) requests approval of a budget modification to reduce Medical, Dental and PERS benefits and reserve the state-funded savings for future reprogramming.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The state-funded budget for Medical, Dental and PERS benefits can be reduced due to lower costs.

3. **Explain the fiscal impact (current year and ongoing).**

- Moves the 4.65% PERS bond budget from cost element 60140 Insurance to 60130 Salary-Related expenses. The latter cost element 60130 is where the actual charge is recorded.
- Decreases PERS cost element 60130 by the rate of 3.6%.
- Increases the PERS Bond by the rate of 2.6%, i.e. from 4.65% to 7.25%.
- The net change of the decrease and increase results in a 1% savings.
- Reduces Medical by \$22/FTE/month or \$264/FTE annualized in the state fund.
- The amendment reserves the \$112,360 one-time-only savings in Professional Services for subsequent reprogramming.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

❖ **What revenue is being changed and why?**

The Insurance service reimbursement is reduced by (\$359,826) due to the movement of the PERS bond fund from Insurance (60140) to Salary Related Savings (60130).

❖ **What budgets are increased/decreased?**

The Department's budget is unchanged because the savings are transferred to Professional Services.

❖ **What do the changes accomplish?**

The changes bring the budget more in line with actual Medical/Dental and PERS related costs and provide one-time-only savings for reprogramming by the Department.

❖ **Do any personnel actions result from this budget modification? Explain.**

No.

❖ **Is the revenue one-time-only in nature? N/A**

❖ **If a grant, what period does the grant cover? N/A**

❖ **When the grant expires, what are funding plans? N/A**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.
5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures:

Department/Agency Director:



Date: 12/22/03

Budget Analyst

By:



Date: 12/30/03

Dept/Countywide HR

By:



Date: 12/22/03

Budget Modification: 04_DCJ_BCC_08

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
1										ACJ Benefits Recon	
4	50-10	1505		504400		60130	169,416	189,501	20,085	Incr Sal-Rel, Med/DDS/Pers recon.	
5	50-10	1505		504400		60140	170,247	141,090	(29,157)	Decr Ins, Med/DDS/Pers recon.	
	50-10	1505		504400		60350	18,891	18,707	(184)	Decr Central Ind, (\$9072) x 2.03%.	
	50-10	1505		504400		60355	48,670	48,196	(474)	Decr Dept Ind, (9072) x 5.23%.	
9								0	(9,730)	Total Cctr 504400 West DOC	
11	50-10	1505		503100		60130	181,366	203,197	21,831	Incr Sal-Rel, Med/DDS/Pers recon.	
12	50-10	1505		503100		60140	190,948	159,120	(31,828)	Decr Ins, Med/DDS/Pers recon.	
	50-10	1505		503100		60350	20,509	20,306	(203)	Decr Central Ind, (\$9997) x 2.03%.	
	50-10	1505		503100		60355	52,838	52,315	(523)	Decr Dept Ind, (\$9997) x 5.23%.	
16								0	(10,723)	Total Cctr 503100 Mid-County DOC	
18	50-10	1505		504601		60130	25,777	28,937	3,160	Incr Sal-Rel, includes Med/DDS/Pers rec.	
19	50-10	1505		504601		60140	25,841	21,287	(4,554)	Decr Ins, includes Med/DDS/Pers recon	
21	50-10	1505		504601		60350	2,816	2,788	(28)	Decr Central Ind, (\$1394) x 2.03%.	
22	50-10	1505		504601		60355	7,254	7,181	(73)	Decr Dept Ind, (\$1394) x 5.23%.	
23								0	(1,495)	Total Cctr 504601 DV DOC	
25	50-10	1505		505600		60130	60,373	68,419	8,046	Incr Sal-Rel, Med/DDS/Pers rec.	
26	50-10	1505		505600		60140	69,127	57,325	(11,802)	Decr Ins, Med/DDS/Pers recon	
28	50-10	1505		505600		60350	8,312	8,236	(76)	Decr Central Ind, (\$3756) x 2.03%.	
29	50-10	1505		505600		60355	21,414	21,218	(196)	Decr Dept Ind, (\$3756) x 5.23%.	
									(4,028)	Total Cctr 505600 ACS Comm Ct DOC	
									(25,976)	Total - Page 1	
									0	GRAND TOTAL	

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
38	50-10	1505		503200		60130	141,923	159,878	17,955		Incr Sal-Rel, Med/DDS/Pers rec.
39	50-10	1505		503200		60140	152,428	126,304	(26,124)		Decr Ins, Med/DDS/Pers recon
41	50-10	1505		503200		60350	16,566	16,400	(166)		Decr Central Ind , (\$8169) x 2.03%.
42	50-10	1505		503200		60355	42,680	42,258	(422)		Decr Dept Ind, (\$8169) x 5.23%.
43								0		(8,757)	Total Cctr 503200 Gresham DOC
45	50-10	1505		502100		60130	228,341	256,686	28,345		Incr Sal-Rel, Med/DDS.Pers rec.
46	50-10	1505		502100		60140	242,562	201,279	(41,283)		Decr Ins, Med/DDS/Pers recon
48	50-10	1505		502100		60350	27,044	26,781	(263)		Incr Central Ind, (\$12938) x 2.03%.
49	50-10	1505		502100		60355	69,676	68,999	(677)		Incr Dept Ind, (\$12938) x 5.23%.
50								0		(13,878)	Total Cctr 502100 Intake DOC
52	50-10	1505		503300		60130	272,033	305,503	33,470		Incr Sal-Rel, Med/DDS/Pers rec.
53	50-10	1505		503300		60140	265,666	217,668	(47,998)		Decr Ins, Med/DDS/Pers recon
55	50-10	1505		503300		60350	30,630	30,335	(295)		Decr Central Ind , (\$14528) x 2.03%.
56	50-10	1505		503300		60355	78,912	78,152	(760)		Decr Dept Ind, (\$14528) x 5.23%.
57								0		(15,583)	Total Cctr 503300 Central DOC
									(38,218)	(38,218)	Total - Page 2
									0	0	GRAND TOTAL
60	50-10	1505		504500		60130	27,626	31,174	3,548		Incr Sal-Rel, Med/DDS/Pers rec.
61	50-10	1505		504500		60140	26,557	21,509	(5,048)		Decr Ins, Med/DDS/Pers recon
63	50-10	1505		504500		60350	3,309	3,279	(30)		Decr Central Ind, (\$1500) x 2.03%.
64	50-10	1505		504500		60355	8,525	8,447	(78)		Decr Dept Ind, (\$1500) x 5.23%.
65								0		(1,608)	Total Cctr 504500 DUII DOC
66	50-10	1505		505500		60130	87,694	99,458	11,764		Incr Sal-Rel, Med/DDS/Pers rec.
67	50-10	1505		505500		60140	95,399	78,319	(17,080)		Decr Ins, Med/DDS/Pers recon
70	50-10	1505		505500		60350	13,439	13,331	(108)		Decr Central Ind, (\$5316) x 2.03%.
71	50-10	1505		505500		60355	34,625	34,347	(278)		Decr Dept Ind, (\$5316) x 5.23%.
72								0		(5,702)	Total Cctr 505500 Londer Lrn Ctr DOC
81	50-10	1505		505400		60130	112,197	127,221	15,024		Incr Sal-Rel, Med/DDS/Pers rec.
82	50-10	1505		505400		60140	119,628	97,911	(21,717)		Decr Ins, Med/DDS/Pers recon
0	50-10	1505		505400		60350	15,048	14,912	(136)		Decr Central Ind, (\$6693) x 2.03%.
85	50-10	1505		505400		60355	38,767	38,417	(350)		Decr Dept Ind, (\$6693) x 5.23%.
86								0		(7,179)	Total Cctr 505400 DRC DOC
									(14,489)	(14,489)	Total - Page 3
									0	0	GRAND TOTAL

Budget Modification: 04_DCJ_BCC_08

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
89	50-10	1505		504100		60130	467,323	517,278	49,955		Incr Sal-Rel, Med/DDS/Pers rec.
90	50-10	1505		504100		60140	469,740	396,448	(73,292)		Decr Ins, Med/DDS/Pers recon
92	50-10	1505		504100		60350	52,082	51,608	(474)		Decr Central Ind, (\$23337) x 2.03%.
93	50-10	1505		504100		60355	134,183	132,962	(1,221)		Decr Dept Ind, (\$23337) x 5.23%.
94								0		(25,032)	Total Cctr 504100 North DOC
102	50-10	1505		502301		60130	75,001	84,436	9,435		Incr Sal-Rel, Med/DDS/Pers recon.
103	50-10	1505		502301		60140	77,475	63,832	(13,643)		Decr Ins, Med/DDS/Pers recon.
104	50-10	1505		502301		60350	9,479	9,394	(85)		Decr Central Ind, (\$4,208) x 2.03%.
105	50-10	1505		502301		60355	24,423	24,203	(220)		Decr Dept Ind, (\$4,208) x 5.23%.
106								0		(4,513)	Total Cctr 502301 PSI DOC
107	50-10	1505		502401		60130	40,922	46,034	5,112		Incr Sal-Rel, Med/DDS/Pers recon.
108	50-10	1505		502401		60140	48,349	40,745	(7,604)		Decr Ins, Med/DDS/Pers recon.
110	50-10	1505		502401		60350	5,165	5,114	(51)		Decr Central Ind, (\$2,492) x 2.03%.
111	50-10	1505		502401		60355	13,308	13,178	(130)		Decr Dept Ind, (\$2,492) x 5.23%.
112								0		(2,673)	Total Cctr 502401 Hearings DOC
									(32,218)	(32,218)	Total - Page 4
									0	0	GRAND TOTAL

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
88	50-10	1505		502600		60130	96,446	108,669	12,223		Incr Sal-Rel, Med/DDS/Pers recon.
89	50-10	1505		502600		60140	102,516	84,752	(17,764)		Decr Ins, Med/DDS/Pers recon.
90	50-10	1505		502600		60350	11,430	11,318	(112)		Decr Central Ind, (\$5,541) x 2.03%.
91	50-10	1505		502600		60355	29,448	29,158	(290)		Decr Dept Ind, (\$5,541) x 5.23%.
92								0		(5,943)	Total Cctr 502600 Local Control DOC
93	50-10	1505		502801		60130	34,163	38,312	4,149		Incr Sal-Rel, Med/DDS/Pers recon.
94	50-10	1505		502801		60140	37,981	31,862	(6,119)		Incr Ins, Med/DDS/Pers recon.
96	50-10	1505		502801		60350	2,705	2,665	(40)		Decr Central Ind, (\$1970) x 2.03%.
97	50-10	1505		502801		60355	6,968	6,865	(103)		Decr Dept Ind, (\$1970) x 5.23%.
98								0		(2,113)	Total Cctr 502801 Clean Court DOC
99	50-10	1505		503112		60130	26,187	29,551	3,364		Incr Sal-Rel, Med/DDS/Pers recon.
100	50-10	1505		503112		60140	26,000	21,187	(4,813)		Decr Ins, Med/DDS/Pers recon.
101	50-10	1505		503112		60350	3,160	3,131	(29)		Decr Central Ind, (\$1,449) x 2.03%.
102	50-10	1505		503112		60355	8,142	8,066	(76)		Decr Dept Ind, (\$1,449) x 5.23%.
103								0		(1,554)	Total Cctr 503112 SST DOC
105	50-10	1505		501001		60170	29,722	142,082	112,360		Incr Prof Sv, benefits savings.
106	50-10	1505		501001		60350	604	2,884	2,280		Incr Central Ind, \$112,360 x 2.03%.
107	50-10	1505		501001		60355	1,554	7,425	5,871		Incr Dept Ind, \$112,360 x 5.23%.
108								0		120,511	Total, Cctr 501001 ACJ Mgmt DOC
109								0			
110	70-01	3500		705210		60330		(359,826)	(359,826)	(359,826)	Offsetting Insurance expense
	70-01	3500		705210		50316		359,826	359,826	359,826	Insurance revenue
								0			
								0			
								0			
111								0			
112								0			
113								0			
114								0			
115								0			
116								0			
								110,901	110,901		Total - Page 5
								0	0		GRAND TOTAL

Med/DDS & PERS Reconciliation for DOC-funded Personnel Positions As revised 9/17/03												
Actions:												
# 1 Reduce Insurance, Cost Element 60140 by (\$22)/month/FTE Med/DDS reduction and by transfer of PERS Bond to Sal-Rel Cost Element 60130.												
# 2. Change Sal-Related Cost Element 60130 by transfer in of PERS Bond from Insurance, increase of PERS Bond by 2.60 % decrease to PERS Regular cost by (3.65) %, and decrease to PERS Uniform cost by (3.60) %												
NOTE 1: Salary Savings has reduced Salary Base proportional to FTE distribution between regular and uniformed personnel positions.												
NOTE 2: Salary Base has been reduced by 2% COLA reduction on exempt positions as reflected in bud mod INT-03.												
				Col. 1-a	Col. 1-b	Col. 2	Col. 3-a	Col. 3-b	Col. 3-c	Col. 3-d	Col. 4	Col. 5
				Reduce	Reduce	Col. 1-a + 1-b =	Increase	Increase	Decrease	Decrease	Col. 3-a + 3-b, 3-c, 3-d	Col. 5
				Cost El. 60140	Cost El. 60140	Total reduction	Cost El. 60130	Cost El. 60130	Cost El. 60130	Cost El. 60130	= Total increase	(Col. 2+Col.4)-1
				By \$22/Month/FTE	by 4.65 % PERS	To Insurance,	by 4.65 % PERS	by 2.60 % PERS	by (3.65) %	by (3.60) %	To Salary-Related	= DOC Savings
				or \$264 /FTE	Bond xfr out	Cost. El. 60140	Bond xfr in.	Bond Increase	PERS Reg red.	PERS Unif red.	Cost El. 60130	To Repgm
												[\$7,492 = Ind.]
Program Name	Cost Ctr	FTE	Salary Base									
Centralized Intake	502100											
PERS Regular		8	244828						-8936			
PERS Uniformed		11	535101							-19264		
Subtotal		19	779929	-5018	-36267	-41283	36267	20278			28345	12938
PSI	502301											
PERS Regular		2	61730						-2253			
PERS Uniformed		4	197604							-7114		
Subtotal		6	259334	-1584	-12059	-13643	12059	6743			9435	4208
Hearings	502401											
PERS Regular		2	55207						-2015			
PERS Uniformed		2	85619							-3082		
Subtotal		4	140826	-1056	-6548	-7604	6548	3661			5112	2492
Local Control	502600											
PERS Regular		4	124215						-4534			
PERS Uniformed		4	212381							-7646		
Subtotal		8	336596	-2112	-15652	-17764	15652	8751			12223	5541
Clean Court	502801											
PERS Regular		2	64595						-2358			
PERS Uniformed		1	49971							-1799		
Subtotal		3	114566	-792	-5327	-6119	5327	2979			4149	1970
MidCounty	503100											
PERS Regular		3	86886						-3171			
PERS Uniformed		12	512432							-18448		
Subtotal		15	599318	-3960	-27868	-31828	27868	15582			21831	9997
SST	503112											
PERS Regular		0	0						0			
PERS Uniformed		2	92144							-3317		
Subtotal		2	92144	-528	-4285	-4813	4285	2396			3364	1449
Gresham	503200											
PERS Regular		4	127911						-4669			
PERS Uniformed		8	365769							-13168		
Subtotal		12	493680	-3168	-22956	-26124	22956	12836			17955	8169
Central	503300											
PERS Regular		4	122993						-4489			
PERS Uniformed		16	795683							-28645		
Subtotal		20	918676	-5280	-42718	-47998	42718	23886			33470	14528

Program Name	Cost Ctr	FTE	Salary Base	Col. 1-a	Col. 1-b	Col. 2	Col. 3-a	Col. 3-b	Col. 3-c	Col. 3-d	Col. 4	Col. 5
				Reduce Cost El. 60140	Reduce Cost El. 60140	Col. 1-a + 1-b = Total reduction To Insurance, Cost. El. 60140	Increase Cost El. 60130	Increase Cost El. 60130	Decrease Cost El 60130	Decrease Cost El 60130	Col. 3-a + 3-b, 3-c, 3-d = Total Increase To Salary-Related Cost El. 60130	(Col. 2+Col.4)-1 = DOC Savings To Repgm [\$7,492 = Ind.]
				By \$22/Month/FTE or \$264 /FTE	by 4.85 % PERS Bond xfr out		by 4.65 % PERS Bond xfr In.	by 2.60 % PERS Bond Increase	by (3.65) % PERS Reg red.	by (3.60) % PERS Unif red.		
North	504100											
PERS Regular		7	230525							-8414		
PERS Uniformed		29	1141251							-41085		
Subtotal		36	1371776	-9504	-63788	-73292	63788	35666			49955	23337
West	504400											
PERS Regular		4	216587							-7905		
PERS Uniformed		9	336642							-12119		
Subtotal		13	553229	-3432	-25725	-29157	25725	14384			20085	9072
DUII	504500											
PERS Regular		0	0							0		
PERS Uniformed		2	97205							-3499		
Subtotal		2	97205	-528	-4520	-5048	4520	2527			3548	1500
DV	504601											
PERS Regular		0	0							0		
PERS Uniformed		2	86589							-3117		
Subtotal		2	86589	-528	-4026	-4554	4026	2251			3160	1394
DRC	505400											
PERS Regular		8	315517							-11516		
PERS Uniformed		1	100425							-3615		
Subtotal		9	415942	-2376	-19341	-21717	19341	10814			15024	6693
Learning Center	505500											
PERS Regular		6.3	261134							-9531		
PERS Uniformed		1	64731							-2330		
Subtotal		7.3	325865	-1927	-15153	-17080	15153	8472			11764	5316
ACS	505600											
PERS Regular		4.5	156990							-5730		
PERS Uniformed		1	65593							-2361		
Subtotal		5.5	222583	-1452	-10350	-11802	10350	5787			8046	3756
TOTAL		163.80	6,808,258	-43243	-316583	-359826	316583	177013	-75521	-170609	247,466	112,360

5. ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED								
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRNGE	NSUR	TOTAL						
50-10	See West,	DOC Med-DDS-Pers Recon spread					20,085	(29,157)	(9,072)	Total West	0	20,085	(29,157)	(9,072)	
50-10	See MidC0,	DOC Med-DDS-Pers Recon spread					21,831	(31,828)	(9,997)	Total MidC	0	21,831	(31,828)	(9,997)	
50-10	See DV,	DOC Med-DDS-Pers Recon spread					3,160	(4,554)	(1,394)	Total DV	0	3,160	(4,554)	(1,394)	
50-10	See ACS,	DOC Med-DDS-Pers Recon spread					8,046	(11,802)	(3,756)	Total ACS		8,046	(11,802)	(3,756)	
50-10	See Gresh,	DOC Med-DDS-Pers Recon spread					17,955	(26,124)	(8,169)	Total Gres	0	17,955	(26,124)	(8,169)	
50-10	See Intake,	DOC Med-DDS-Pers Recon spread					28,345	(41,283)	(12,938)	Total Intak	0	28,345	(41,283)	(12,938)	
50-10	See Central,	DOC Med-DDS-Pers Recon spread					33,470	(47,998)	(14,528)	Total Cent		33,470	(47,998)	(14,528)	
50-10	See DUIL,	DOC Med-DDS-Pers Recon spread					3,548	(5,048)	(1,500)	Total DUIL	0	3,548	(5,048)	(1,500)	
50-10	See LLC,	DOC Med-DDS-Pers Recon spread					11,764	(17,080)	(5,316)	Total LLC	0	11,764	(17,080)	(5,316)	
50-10	See DRC,	DOC Med-DDS-Pers Recon spread					15,024	(21,717)	(6,693)	Total DRC	0	15,024	(21,717)	(6,693)	
50-10	See North,	DOC Med-DDS-Pers Recon spread					49,955	(73,292)	(23,337)	Total Nor	0	49,955	(73,292)	(23,337)	
50-10	See PSI,	DOC Med-DDS-Pers Recon spread					9,435	(13,643)	(4,208)	Total PSI		9,435	(13,643)	(4,208)	
50-10	See Hear'gs,	DOC Med-DDS-Pers Recon spread					5,112	(7,604)	(2,492)	Total Hrsgs		5,112	(7,604)	(2,492)	
50-10	See Loc Ctl,	DOC Med-DDS-Pers Recon spread					12,223	(17,764)	(5,541)	Total Loc		12,223	(17,764)	(5,541)	
50-10	See CI Cr,	DOC Med-DDS-Pers Recon spread					4,149	(6,119)	(1,970)	Total CICr	0	4,149	(6,119)	(1,970)	
50-10	See SST,	DOC Med-DDS-Pers Recon spread					3,364	(4,813)	(1,449)	Total SST		3364	(4,813)	(1,449)	
						0									
TOTAL ANNUALIZED CHANGES						0.00	0	247,466	(359,826)	(112,360)		0	247466	-359826	-112360

6. CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR								
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY, 60000	FRNGE, 60130	NSUR, 60140	TOTAL						
50-10	See West,	DOC Med-DDS-Pers Recon spread					20,085	(29,157)	(9,072)	Total West	0	20,085	(29,157)	(9,072)	
50-10	See MidC0,	DOC Med-DDS-Pers Recon spread					21,831	(31,828)	(9,997)	Total MidC	0	21,831	(31,828)	(9,997)	
50-10	See DV,	DOC Med-DDS-Pers Recon spread					3,160	(4,554)	(1,394)	Total DV	0	3,160	(4,554)	(1,394)	
50-10	See ACS,	DOC Med-DDS-Pers Recon spread					8,046	(11,802)	(3,756)	Total ACS		8,046	(11,802)	(3,756)	
50-10	See Gresh,	DOC Med-DDS-Pers Recon spread					17,955	(26,124)	(8,169)	Total Gres	0	17,955	(26,124)	(8,169)	
50-10	See Intake,	DOC Med-DDS-Pers Recon spread					28,345	(41,283)	(12,938)	Total Intak	0	28,345	(41,283)	(12,938)	
50-10	See Central,	DOC Med-DDS-Pers Recon spread					33,470	(47,998)	(14,528)	Total Cent		33,470	(47,998)	(14,528)	
50-10	See DUIL,	DOC Med-DDS-Pers Recon spread					3,548	(5,048)	(1,500)	Total DUIL	0	3,548	(5,048)	(1,500)	
50-10	See LLC,	DOC Med-DDS-Pers Recon spread					11,764	(17,080)	(5,316)	Total LLC	0	11,764	(17,080)	(5,316)	
50-10	See DRC,	DOC Med-DDS-Pers Recon spread					15,024	(21,717)	(6,693)	Total DRC	0	15,024	(21,717)	(6,693)	
50-10	See North,	DOC Med-DDS-Pers Recon spread					49,955	(73,292)	(23,337)	Total Nor	0	49,955	(73,292)	(23,337)	
50-10	See PSI,	DOC Med-DDS-Pers Recon spread					9,435	(13,643)	(4,208)	Total PSI		9,435	(13,643)	(4,208)	
50-10	See Hear'gs,	DOC Med-DDS-Pers Recon spread					5,112	(7,604)	(2,492)	Total Hrsgs		5,112	(7,604)	(2,492)	
50-10	See Loc Ctl,	DOC Med-DDS-Pers Recon spread					12,223	(17,764)	(5,541)	Total Loc		12,223	(17,764)	(5,541)	
50-10	See CI Cr,	DOC Med-DDS-Pers Recon spread					4,149	(6,119)	(1,970)	Total CICr	0	4,149	(6,119)	(1,970)	
50-10	See SST,	DOC Med-DDS-Pers Recon spread					3,364	(4,813)	(1,449)	Total SST		3364	(4,813)	(1,449)	
						0									
TOTAL CURRENT FY CHANGES						0.00	0	247,466	(359,826)	(112,360)		0	247466	-359826	-112360

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: R-5

Est. Start Time: 9:55 AM

Date Submitted: 01/29/04

Requested Date: February 26, 2004

Time Requested: 10 mins

Department: DCHS

Division: DV

Contact/s: Chiquita Rollins

Phone: 503-988-4112 **Ext.:** 84112

I/O Address: 166/7

Presenters: Chiquita Rollins, Caren Baumgart

Agenda Title: NOTICE OF INTENT to Apply for Department of Justice - Safe Havens Funding for the Continuation of Safe Visitation Services for Victims/Batters and their Children. (Reapplication)

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Multnomah County Department of County Human Services (DCHS) is requesting approval to apply for funds from US Department of Justice Office on Violence Against Women, Safe Havens Supervised Visitation and Safe Exchange Grant Program for continuation funds for the Safety Matters program that presently provides safe visitation and exchange for children of Domestic Violence victims. This application will provide funding for the 3rd year and 4th year of the grant project.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program (Supervised Visitation Program) provides an opportunity for communities to support the supervised visitation and safe exchange of children, by and between parents, in situations involving domestic violence, child abuse, sexual assault, or stalking. Studies have shown that the

risk of violence is often greater for victims of domestic violence and their children after separation from an abusive situation. Even after separation, batterers often use visitation and exchange of children as an opportunity to inflict additional emotional, physical, and/or psychological abuse on victims and their children. The Family Violence Coordinating Council Civil Court Committee had identified the development of supervised visitation as one of its top priorities. In 2002, DCHS received funding from DOJ Safe Haven to develop and implement a supervised visitation program at the Gateway Children's Campus primarily for families involved in restraining order procedures.

This NOI requests approval to apply for renewal of the grant for services during the third and fourth year of the project. During the first two years, a supervised visitation program was planned and implemented. In November 2002, a community stakeholders advisory group was formed, which included victim services providers, court personnel, experts in child custody evaluation and supervised visitation, Child Welfare, community members, survivors, batterers intervention program and legal aid. This group created Program Policy and Procedures, Safety Assessments, and other required elements for implementation. Start up of visitation occurred in May, 2003, after resolving several problems including difficulty in procuring a community based provider of visitation supervision, court referral mechanism and standards, and space and safety issues at the Gateway facility. The YWCA of Greater Portland, Safety Matters Program, has provided visitation supervision and safe exchange since July 2003. In addition, victim services have been provided by Russian Oregon Social Services, El Programa Hispano and Portland Women's Crisis Line.

3. **Explain the fiscal impact (current year and ongoing).**

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?** US Department of Justice, Office on Violence Against Women
- ❖ **Specify grant requirements and goals.** Safe Havens Supervised Visitation and Safe Exchange Program. This grant provides funding to support programs that offer supervised visitation and exchange of children whose parents have a history of domestic violence.
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?** This funding provides a maximum of \$350,000 for a 2-year period to provide all services, including coordination. Our request will fund a part-time Project Coordinator (county staff), contracted services for victim advocacy, and visitation and exchange supervision, and space, supplies, travel and training. There is no guarantee of funding beyond this renewal period. The project's advisory committee will be working with the contractor to develop a sustainability plan during the next two years.
- ❖ **What are the estimated filing timelines?** Deadline for filing is March 4, 2004
- ❖ **If a grant, what period does the grant cover?** October 1, 2004 through September 30, 2006.
- ❖ **When the grant expires, what are funding plans?** Implementation plans include a sliding fee scale that will allow for some level of self-sufficiency by the agency

providing services. Additional funding will require research during the grant period of other options to increase the ability of the service to become self-sufficient. An advisory committee that presently meets monthly will be utilized to address and research this issue.

- ❖ **How will the county indirect and departmental overhead costs be covered?** The grant will pay the project's portion of staff space, phones, and other Materials and Supplies. It covers federal indirect costs, direct costs and minimal supervision costs.

4. Explain any legal and/or policy issues.

None.

5. Explain any citizen and/or other government participation that has or will take place.

This project has an advisory committee made up of community stakeholders and partners. Presently the membership includes law enforcement, judicial membership, attorneys, DV service providers, batter's intervention service providers, supervised visitation service providers (both funded by the grant and independent providers), DCHS and DHS staff and community members with a past history of domestic violence or a strong desire to implement social change that will reduce domestic violence.

The grant is a partnership with The YWCA of Greater Portland, Catholic Charities - El Programa Hispano, Ecumenical Ministries - Russian Oregon Social Services and previously with PWCL. The partnership with PWCL will be transferred to VOA Family Center for this grant renewal process.

Required Signatures:

Department/Agency Director:



Date: 01/29/04

Budget Analyst



Date: 01/29/04

Dept/Countywide HR



Date: 01/29/04

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: R-6

Est. Start Time: 10:00 AM

Date Submitted: 02/17/04

Requested Date: 02/26/04

Time Requested: 10 min

Department: Non-Departmental

Division: Chair's Office

Contact/s: Andy Smith

Phone: 503 988-3308

Ext.: 85772

I/O Address: 503/600

Presenters: Andy Smith

Agenda Title: RESOLUTION Expressing Multnomah County's Interest in Hosting the 2010 National Association of Counties Conference and Exposition

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. What action are you requesting from the Board? What is the department/agency recommendation?

The Chair's office is asking the Board to support efforts to submit a bid to recruit the 2010 National Association of Counties (NACo) Annual Conference and Exposition to Portland, Oregon in partnership with Portland Oregon Visitors Association (POVA).

2. Please provide sufficient background information for the Board and the public to understand this issue.

NACo is a national non-profit service association that represents the interests of County government at the federal level. Multnomah County is one of 2000 member counties.

In May of 2003 Chair Linn authorized POVA to submit a letter of intent to proceed with the bid process. POVA is coordinating the proposal. **POVA staff was informed that other cities had been selected for 2008 and 2009, but that Portland could resubmit for 2010.**

One of the components to a successful bid for the NACo conferences is a resolution from the County Commission agreeing to assume the financial responsibilities of the conference.

POVA is confident that Multnomah County would be successful in receiving financial assistance from the Visitor Development Fund to help defray financial obligations with any additional costs to be covered by finding outside funders. POVA has committed to assisting the County through the bid process as well as the conference planning process and is in the position of offering resources to help the County that may include finding other partners that may include AOC, other Oregon counties, other tourism focused associations, and private businesses. If Multnomah County is awarded the conference and it is determined the County can't spare the resources (financially or in manpower) the County can turn down the offer to host.

Multnomah County has a successful track record of hosting NACo. In 1998 with the primary support of POVA, Multnomah County put together a group of partner counties that included Clackamas, Marion, and Washington Counties and successfully submitted a proposal to host the conference in Portland. Once the bid was secured each County passed a resolution committing financial and staff resources to organizing the conference. With the balance of the counties providing smaller contributions to support the conference. The four host counties formed NACo 98, a 501c3 organization to fundraise and coordinate the conference. The host counties entered into a Memorandum of Understanding to ensure roles and responsibilities were clear.

3. Explain the fiscal impact (current year and ongoing).

There is no current fiscal commitment at this time however it is estimated that it would cost over \$500,000 to host the conference. POVA predicts that the VDF could potentially contribute \$175,000, hotel rebates could cover \$50,000 with a balance of \$350,000-\$450,000 to be covered by outside sponsorship dollars and other partner counties.

The conference is expected to generate \$2.6 million in immediate impact (hotel, restaurants/meals/drinks, etc.) and may generate over \$17 million overall.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

If Multnomah County successfully wins the bid we will be exploring the successful partnerships and MOUs that we entered into in 1995/1998 to host the 1998 conference. These entities will include the other Oregon counties, POVA, AOC, Tri-County Lodging, and private businesses.

Required Signatures:

Department/Agency Director:



Date: 02/17/04

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Expressing Multnomah County's Interest in Hosting the 2010 National Association of Counties Convention and Exposition

The Multnomah County Board of Commissioners Finds:

- a. The National Association of Counties (NACo) is a non-profit service organization representing more than 40,000 elected and appointed policy making county officials of which Multnomah County is a member of good standing.
- b. Other counties in Oregon are active members of NACo, and County officials from Oregon currently hold and have held leadership positions in NACo and its affiliated organizations.
- c. NACo holds an annual meeting for its membership in July with a projected attendance of 4,500 including the members of its affiliated organizations, which meet in conjunction with the Conference.
- d. Multnomah County successfully hosted the 1998 NACo Conference and Exposition and has the experience and local facilities needed to host a conference of this magnitude.
- e. Hosting the 2010 NACo Conference and Exposition will stimulate tourism and is expected to generate over \$ 17 million in revenue for tourist related businesses in the region.
- f. The 2010 NACo Conference and Exposition will raise awareness of the important role of counties in Oregon and the Pacific Northwest.

The Multnomah County Board of Commissioners Resolves:

1. The Board of County Commissioners of Multnomah County in partnership with Portland Oregon Visitors Association will submit a proposal to host the 2010 NACo Conference and Exposition.

ADOPTED this 26th day of February 2004.

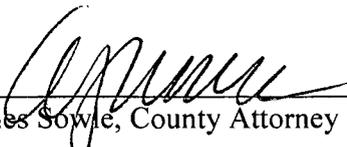
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____


Agnes Sowle, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-018

Expressing Multnomah County's Interest in Hosting the 2010 National Association of Counties Convention and Exposition

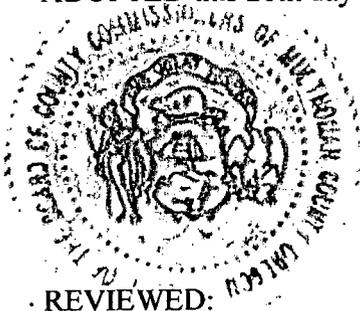
The Multnomah County Board of Commissioners Finds:

- a. The National Association of Counties (NACo) is a non-profit service organization representing more than 40,000 elected and appointed policy making county officials of which Multnomah County is a member of good standing.
- b. Other counties in Oregon are active members of NACo, and County officials from Oregon currently hold and have held leadership positions in NACo and its affiliated organizations.
- c. NACo holds an annual meeting for its membership in July with a projected attendance of 4,500 including the members of its affiliated organizations, which meet in conjunction with the Conference.
- d. Multnomah County successfully hosted the 1998 NACo Conference and Exposition and has the experience and local facilities needed to host a conference of this magnitude.
- e. Hosting the 2010 NACo Conference and Exposition will stimulate tourism and is expected to generate over \$ 17 million in revenue for tourist related businesses in the region.
- f. The 2010 NACo Conference and Exposition will raise awareness of the important role of counties in Oregon and the Pacific Northwest.

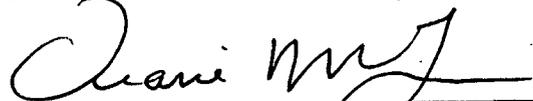
The Multnomah County Board of Commissioners Resolves:

1. The Board of County Commissioners of Multnomah County in partnership with Portland Oregon Visitors Association will submit a proposal to host the 2010 NACo Conference and Exposition.

ADOPTED this 26th day of February 2004.

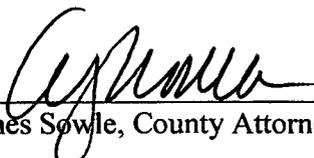


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

Agnes Sowle, County Attorney

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: February 26, 2004

Agenda Item #: R-7

Est. Start Time: 10:10 AM

Date Submitted: 02/18/04

Requested Date: 2/26/04

Time Requested: 20 minutes

Department: Non-Departmental

Division: Commissioner Maria Rojo de Steffey

Contact/s: Shelli Romero

Phone: 503 988-4435

Ext.: 84435

I/O Address: 503/600

Presenters: Kent Snyder and Amy Joslin

Agenda Title: Sustainable Development Commission Update Including a Resolution to Adopt Sustainability Principles for Multnomah County

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

- 1. What action are you requesting from the Board? What is the department/agency recommendation?** The Sustainable Development Commission (SDC) is requesting the Board adopt sustainability principles to guide decision-making at Multnomah County, incorporating these principles into countywide training for elected officials and Multnomah County employees.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.** Multnomah County's sustainability initiative works with the advice and input of the Sustainable Development Commission, a citizen advisory group to both the City of Portland and Multnomah County on sustainability. SDC recognizes that the most successful local government sustainability initiatives include guiding principles for sustainability as well as education on how to apply these principles. These principles were developed after reviewing sustainability principles adopted by other businesses, non-profit groups and government agencies. They are intended to provide a vision for actions that would lead towards a more sustainable future for Multnomah County.

3. Explain the fiscal impact (current year and ongoing). None

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain: N/A

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**

- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain: N/A

- ❖ **Why was the expenditure not included in the annual budget process?**

- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**

- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain: N/A

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

4. Explain any legal and/or policy issues involved. There are no legal and/or policy issues involved that I am aware of. This action supports Multnomah County's policy commitment to sustainability.

5. Explain any citizen and/or other government participation that has or will take place. This Resolution was developed with active participation of the Sustainable Development Commission, a citizen advisory Board to Multnomah County and the City of Portland. City of Portland staff participated by sharing their experience with sustainability principles adopted by Portland City Council. Staff from Metro also



Sustainable Development Commission

721 NW 9th Ave #350 • Portland OR 97209
503-823-7222 • www.sustainableportland.org
Dan Saltzman City Commissioner • Maria Rojo de Steffey County Commissioner
Susan Anderson, Director



February 4, 2004

TO: Multnomah County Board of Commissioners
Portland City Council

FROM: Kent Snyder, Bob Wise, SDC co-chairs

SUBJECT: UPDATE FROM THE SUSTAINABLE DEVELOPMENT COMMISSION

Portland City Council and the Multnomah County Board of Commissioners have charged the Sustainable Development Commission to articulate a vision for sustainable communities and to assist city and county personnel in the coordination of policies and actions to create sustainable communities. In fulfilling this charge, we have focused on four critical themes: healthy communities, energy, food, and government operations. For each of these areas, we have provided an update on our accomplishments and identified areas where your support is needed.

Healthy Communities

The inclusion of Multnomah County in the SDC opened the door to a discussion of issues where the environment and community health go hand in hand. To address these issues locally, the SDC established a Health and Environment committee, focused on finding solutions and reviewing successful models for addressing environmental health problems at the local level. A major component of the committee's current focus is reducing community exposure to environmental toxins. SDC's health committee is working to identify the local impact of toxics on health and the environment, and to identify ways that the City and County can effect positive change and avoid costs related to negative health and environmental consequences.

- Last year, the committee was invited to organize "Making the Health-Environment Connection," a conference track for the Oregon Sustainability Forum, held in Portland. Sessions educated participants on lifestyle and chronic diseases, health effects of persistent toxins on community health and children, and how the changing environment impacts infectious disease.
- The committee is currently collaborating with a national network of environmental health organizations to co-sponsor a one-day workshop on the precautionary principle, a policy framework for preventing harm to human health or the environment from exposure to toxics, utilized by the City of San Francisco, City of Seattle, and others. This workshop will help to educate Portland and Multnomah County employees and members of the community on commonly-used precautionary approaches, provide success stories of local reduction of toxic exposure, and initiate a dialog between the public and public agencies on proactive solutions for City of Portland and Multnomah County government.
- The committee is also developing a resource guide for local health care providers of information that they can use with their patients to help them stay active, eat well, and utilize local programs to benefit their health. The guide will also help providers to minimize environmental impacts of their clinical practice.

Food

You heard a full report from the Food Policy Council in October. Since then, the group has continued its work, implementing the recommendations in its report.

- FPC continues to reach out to the community. It has made presentations to Metro Council, the Agri-Business Council, Oregon Tilth and at Ecumenical Ministries of Oregon's food security workshops. Presentations are scheduled for the Portland Planning Commission and staff within the Bureau of Planning.

- The group worked with the City of Portland's Office of Sustainable Development to create a new award recognizing businesses that demonstrate innovation and leadership in creating a sustainable food system. This will be part of the long-standing Businesses for an Environmentally Sustainable Tomorrow (BEST) Awards program.
- We've secured FPC's first outside funding, a \$9,000 grant from Drake University and the US Department of Agriculture. This will provide an intern to support FPC's work, particularly the projects of the land use and farmers' markets committees. Funding will also be used to conduct a multi-lingual direct marketing workshop on March 2nd of 2004 to reach disadvantaged farmers as well as to support starting a group to look at agricultural easements.

Government Operations

The City and County need clear strategies to promote sustainability throughout their operations. All agencies can benefit from focusing on sustainable development opportunities. At the state level, for example, Governor Kulongoski directed 20 state agencies to submit sustainability plans.

- A first step is formally adopting sustainability principles as a guide for decision making. This past year, we worked with County staff to develop a set of sustainability principles, similar to those previously adopted by Portland. We urge the County to adopt these principles.
- SDC developed a resource guide to assist agencies in preparing sustainable development plans. We encourage agencies to use the guide and the SDC as resources when they are developing sustainability plans, projects or programs. This provides a link that improves interagency coordination. Our review activities include:
 - Advising Portland Development Commission in the development of its economic development plan and sustainability initiative
 - Reviewing the work of the City's sustainable infrastructure team. We feel this is a priority area and are currently organizing an exchange to learn from similar efforts in Seattle and Vancouver BC.
 - Consulting with the County's sustainability and pollution prevention programs.
- A special focus for SDC has been the City-County sustainable purchasing program. This has resulted in new cooperation – a combined City-County bid for copy paper bid that has reduced paper prices.

Energy

The Sustainable Development Commission feels that energy efficiency and renewable energy can do a lot more than protect the environment; it can produce jobs in the northwest and improve our quality of life. In 2001, the City and County adopted a *Local Action Plan on Global Warming*, which sets a goal of reducing greenhouse gas emissions by 10% by the year 2010. Our Energy Committee, with representatives from utilities and Oregon Office of Energy, has begun to investigate strategies that could lead to a more ambitious target, an economy based entirely on renewable energy.

- To investigate potential local energy strategies, we interviewed a number of energy experts for their ideas on policy and technology issues. Next, we will be seeking broader public input on the ideas we're identifying. This public discussion of energy options will kick off at an Oregon Natural Step breakfast on April 29.
- The committee enlisted the help of Net Impact, a volunteer group of business school alumni. The volunteers are compiling research on other jurisdictions, inventorying current initiatives, and creating presentation materials to engage the public on sustainable energy topics.
- The Commission plans to work with City Council and County Board to develop an agenda and specific proposals for actions that can lead to a renewable energy economy by 2040.

For each of our focus areas, we plan to return to you with status reports and recommendations of strategies you can use to further progress towards sustainable communities. We appreciate your support and we invite you as well as City and County agencies to use the SDC as a resource as you explore sustainable development opportunities.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving Sustainability Principles for Multnomah County.

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County has a responsibility to future generations to prevent negative impacts to the natural environment, recognizing future generations will inherit the consequences of our decisions.
- b. Environmental quality, economic health, and social well-being are interconnected. Action in one of these areas impacts all other areas.
- c. A healthy environment is integral to meeting Multnomah County's vision of healthy people in healthy communities.
- d. By making thoughtful decisions and taking necessary precautions at the local level, Multnomah County also supports the future of our regional, national and global community.
- e. For sustainability to be successfully integrated into Multnomah County, commitment to action is required at all levels.
- f. Previous action by Multnomah County with the adoption of the Local Action Plan on Global Warming (Resolution 01-052), a Sustainable Procurement Strategy (Resolution 02-058), and the report of the Food Policy Council (Resolution 03-146) demonstrates County commitment to sustainability. Adopting sustainability principles is the next step in building a strong foundation for Multnomah County.
- g. The Sustainable Development Commission, a citizen advisory group to both the City of Portland and Multnomah County, recommends the following guiding principles be adopted to guide Multnomah County government now and in the future:
 - (1) Create a future where communities, commerce and nature thrive together in harmony.
 - (2) Consider long-term impacts of decisions in order to achieve multiple benefits for the economy, environment and community.
 - (3) Ensure healthy communities by celebrating diversity and providing safe neighborhoods, a living wage, and access to education for all ages and socioeconomic sectors.
 - (4) Build community awareness, responsibility, involvement, and education as key elements of successful policies and programs.

- (5) Protect and restore air, water and land to preserve biological diversity and environmental health while providing a natural resource base for future generations.
- (6) Take necessary precautions to prevent toxic pollution and waste through proactive measures.
- (7) Ensure that ecosystem impacts and the costs of protecting the environment do not unfairly burden any one geographic or socioeconomic sector of Multnomah County.
- (8) Use County resources efficiently by recognizing the interconnections among community well being, land use, building, transportation, affordable housing, food systems, and the natural environment and by adopting a holistic long term view of our investments which includes social and environmental costs

The Multnomah County Board of Commissioners Resolves:

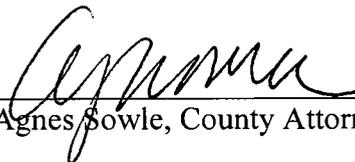
1. To promote a sustainable future that meets today's needs without compromising the ability of future generations to meet their needs.
2. To adopt the above sustainability principles, incorporating these principles into countywide training for elected officials and Multnomah County employees.
3. To direct all County employees and officials to take the sustainability principles and related performance measures into consideration as a guide in decision-making.

ADOPTED this 26th day of February, 2004.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:
AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
Agnes Sowle, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 04-019

Adopting Sustainability Principles for Multnomah County

The Multnomah County Board of Commissioners Finds:

- a. Multnomah County has a responsibility to future generations to prevent negative impacts to the natural environment, recognizing future generations will inherit the consequences of our decisions.
- b. Environmental quality, economic health, and social well-being are interconnected. Action in one of these areas impacts all other areas.
- c. A healthy environment is integral to meeting Multnomah County's vision of healthy people in healthy communities.
- d. By making thoughtful decisions and taking necessary precautions at the local level, Multnomah County also supports the future of our regional, national and global community.
- e. For sustainability to be successfully integrated into Multnomah County, commitment to action is required at all levels.
- f. Previous action by Multnomah County with the adoption of the Local Action Plan on Global Warming (Resolution 01-052), a Sustainable Procurement Strategy (Resolution 02-058), and the report of the Food Policy Council (Resolution 03-146) demonstrates County commitment to sustainability. Adopting sustainability principles is the next step in building a strong foundation for Multnomah County.
- g. The Sustainable Development Commission, a citizen advisory group to both the City of Portland and Multnomah County, recommends the following guiding principles be adopted to guide Multnomah County government now and in the future:
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 - (2) Consider long-term impacts of decisions in order to achieve multiple benefits for the economy, environment and community.
 - (3) Ensure healthy communities by celebrating diversity and providing safe neighborhoods, a living wage, and access to education for all ages and socioeconomic sectors.
 - (4) Build community awareness, responsibility, involvement, and education as key elements of successful policies and programs.

- (5) Protect and restore air, water and land to preserve biological diversity and environmental health while providing a natural resource base for future generations.
- (6) Take necessary precautions to prevent toxic pollution and waste through proactive measures.
- (7) Ensure that ecosystem impacts and the costs of protecting the environment do not unfairly burden any one geographic or socioeconomic sector of Multnomah County.
- (8) Use County resources efficiently by recognizing the interconnections among community well being, land use, building, transportation, affordable housing, food systems, and the natural environment and by adopting a holistic long term view of our investments which includes social and environmental costs.

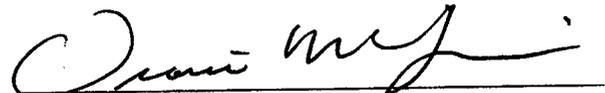
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1. To promote a sustainable future that meets today's needs without compromising the ability of future generations to meet their needs.
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3. To direct all County employees and officials to take the sustainability principles and related performance measures into consideration as a guide in decision-making.

ADOPTED this 26th day of February, 2004.

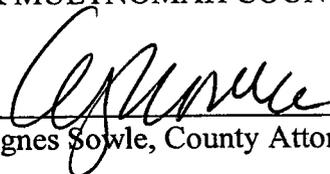


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Agnes Sowle, County Attorney