



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R.13 DATE 6-28-12
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 6/28/12
Agenda Item #: R.13
Est. Start Time: 10:30
Date Submitted: 6/13/12

SUPPLEMENTAL BUDGET #3

Agenda Title: **SUPPLEMENTAL BUDGET #3 - Increasing General Fund Appropriation and Decreasing Federal/State Fund Appropriation by \$1,100,000 to Reflect Change in the Health Department's Payor Mix.**

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: June 28, 2012 **Amount of Time Needed:** 5 minutes
Department: Health Department **Division:** Integrated Clinical Services
Contact(s): Lester A. Walker – Budget & Finance Manager
Phone: (503) 988-3663 **Ext.** 26457 **I/O Address:** 167/2/210
Presenter(s): Lester A. Walker, Budget & Finance Manager

General Information

1. What action are you requesting from the Board?

Approval to increase the General Fund, Medicaid Wraparound Sub-fund appropriation and decrease the Federal/State Fund appropriation by \$1,100,000 to reflect a change in the payor mix.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

A supplemental budget is the vehicle allowed by ORS Chapter 294 (commonly known as "Oregon Budget Law") for the Board to address changes in financial conditions not anticipated at the time the budget was adopted. This supplemental budget increases the General Fund appropriation and decreases the Federal/State Fund appropriation by \$1,100,000 in intergovernmental revenue to bring the department's budget in line with estimated revenue. No new appropriation is added to the Health Department budget as a result of this transaction.

In the FY 2012 supplemental budget #2, \$24.6 million in Federally Qualified Health Center (FQHC) Medicaid wraparound revenue related to the Health Department was transferred into the General Fund to comply with the Governmental Accounting Standards Board (GASB) statement #54. Based

on current FY 2012 revenue estimates, the Department expects to collect more Medicaid wraparound revenue than Medicaid fee-for-service revenue. This is due to the change in the payor mix with the Department serving more clients enrolled in managed care plans and serving fewer DMAP open card clients. A budget adjustment is needed to ensure adequate appropriation in the General Fund to avoid a possible budget violation by spending more than the appropriated amount.

This supplemental budget affects Program Offers 40022: Mid County Health Clinic, and 40023: East County Health Clinic.

3. Explain the fiscal impact (current year and ongoing).

Approval of this supplemental budget will decrease the Health Department's federal/state FY 2012 budget by \$1,100,000 and increase the Health Department's general fund FY 2012 budget by \$1,100,000.

4. Explain any legal and/or policy issues involved.

Without this supplemental budget the Health Department would likely violate Oregon Budget law by spending more than the appropriated amount. This supplemental budget is necessary to keep this from occurring.

5. Explain any citizen and/or other government participation that has or will take place.

This supplemental budget modification was noticed per Oregon Budget Law, with a Notice appearing in the Oregonian at least 5 days before this hearing.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This supplemental budget increases the FQHC Wraparound revenue and decreases Medicaid fee-for-service revenue due to a change in the payor mix. The Health Department's federal/state revenue budget will decrease by \$1,100,000 and the general fund budget will increase by \$1,100,000 in FY 2012 as a result of this budget adjustment.

- **What budgets are increased/decreased?**

There will be no net change to the Health Department's budget. The Health Department's budget will show a decrease of \$1,100,000 in the federal/state fund and an equivalent increase in the general fund.

- **What do the changes accomplish?**

By increasing the General Fund appropriation and decreasing the Federal/State Fund appropriation, these changes allow the Health Department to avoid a likely violation of Oregon Budget law that would result from spending more than the appropriated amount.

- **Do any personnel actions result from this budget modification? Explain.**

No FTE changes will result from this transaction.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The existing revenue currently covers these costs.

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This revenue is the result of an ongoing function.

- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?

This supplemental budget is not grant-related.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: Supplemental Budget #3

Required Signatures

Elected Official or
Department/
Agency Director:

Lillian Shirley

Date: 6/6/12

Budget Analyst:

Althea Gregory /s/

Date: 6/13/12

Department HR:

Kathleen Fuller

Date: 6/6/12

Budget Modification ID: **Supp. Budget #3****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2012

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
1	40-70	26030	40022	0030			47550-00-26030	50236	(1,157,135)	(606,925)	550,210		Decrease IG-Charges for Svcs
2	40-70	26030	40022	0030			47550-00-26030	60000	670,155	352,672	(317,483)		Decrease Permanent
3	40-70	26030	40022	0030			47550-00-26030	60130	190,015	97,628	(92,387)		Decrease Salary Related Expsns
4	40-70	26030	40022	0030			47550-00-26030	60140	192,382	97,686	(94,696)		Decrease Insurance Benefits
5	40-70	26030	40022	0030			47550-00-26030	60350	26,894	14,184	(12,710)		Decrease Central Indirect
6	40-70	26030	40022	0030			47550-00-26030	60355	69,155	36,221	(32,934)		Decrease Dept Indirect
7										-			
8	40-70	10010	40022	0030			47550-00-10010	50236	(4,922,816)	(5,473,026)	(550,210)		Increase IG-Charges for Svcs
9	40-70	10010	40022	0030			47550-00-10010	60000	2,845,372	3,162,855	317,483		Increase Permanent
10	40-70	10010	40022	0030			47550-00-10010	60130	860,500	952,887	92,387		Increase Salary Related Expsns
11	40-70	10010	40022	0030			47550-00-10010	60140	806,716	901,412	94,696		Increase Insurance Benefits
12	40-70	10010	40022	0030			47550-00-10010	60350	114,414	127,124	12,710		Increase Central Indirect
13	40-70	10010	40022	0030			47550-00-10010	60355	294,210	327,144	32,934		Increase Dept Indirect
14										-			
15	40-70	26030	40023	0030			47500-00-26030	50236	(1,603,614)	(1,053,824)	549,790		Decrease IG-Charges for Svcs
16	40-70	26030	40023	0030			47500-00-26030	60000	828,613	519,737	(308,876)		Decrease Permanent
17	40-70	26030	40023	0030			47500-00-26030	60130	250,951	156,880	(94,071)		Decrease Salary Related Expsns
18	40-70	26030	40023	0030			47500-00-26030	60140	250,142	150,760	(99,382)		Decrease Insurance Benefits
19	40-70	26030	40023	0030			47500-00-26030	60310	6,695	4,861	(1,834)		Decrease Drugs
20	40-70	26030	40023	0030			47500-00-26030	60350	37,250	24,545	(12,705)		Decrease Central Indirect
21	40-70	26030	40023	0030			47500-00-26030	60355	95,825	62,903	(32,922)		Decrease Dept Indirect
22										-			
23	40-70	10010	40023	0030			47500-00-10010	50236	(4,372,898)	(4,922,688)	(549,790)		Increase IG-Charges for Svcs
24	40-70	10010	40023	0030			47500-00-10010	60000	2,466,293	2,775,169	308,876		Increase Permanent
25	40-70	10010	40023	0030			47500-00-10010	60130	737,532	831,603	94,071		Increase Salary Related Expsns
26	40-70	10010	40023	0030			47500-00-10010	60140	778,429	877,811	99,382		Increase Insurance Benefits
27	40-70	10010	40023	0030			47500-00-10010	60310	6,646	8,480	1,834		Increase Drugs
28	40-70	10010	40023	0030			47500-00-10010	60350	101,577	114,282	12,705		Increase Central Indirect
29	40-70	10010	40023	0030			47500-00-10010	60355	261,303	294,225	32,922		Increase Dept Indirect
										-			Total - Page 1
										-			GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
26030	6314		47550-00-26030	Nurse Practitioner	713668	(0.90)	(93,271)	(27,142)	(21,470)	(141,883)
26030	6012		47550-00-26030	Clinic Medical Assistant	714177	(1.00)	(36,606)	(10,652)	(16,654)	(63,912)
26030	6314		47550-00-26030	Nurse Practitioner	714236	(1.00)	(97,884)	(28,484)	(21,862)	(148,230)
26030	6295		47550-00-26030	Clinical Services Specialist	714238	(1.00)	(54,685)	(15,913)	(18,190)	(88,788)
26030	6012		47550-00-26030	Clinic Medical Assistant	94075502	(1.00)	(35,037)	(10,196)	(16,520)	(61,753)
										0
10010	6314		47550-00-10010	Nurse Practitioner	713668	0.90	93,271	27,142	21,470	141,883
10010	6012		47550-00-10010	Clinic Medical Assistant	714177	1.00	36,606	10,652	16,654	63,912
10010	6314		47550-00-10010	Nurse Practitioner	714236	1.00	97,884	28,484	21,862	148,230
10010	6295		47550-00-10010	Clinical Services Specialist	714238	1.00	54,685	15,913	18,190	88,788
10010	6012		47550-00-10010	Clinic Medical Assistant	94075502	1.00	35,037	10,196	16,520	61,753
										0
26030	6303		47500-00-26030	Licensed Comm Practical Nurse	701383	(0.80)	(42,812)	(13,143)	(17,181)	(73,136)
26030	6333		47500-00-26030	Laboratory Technician	701722	(1.00)	(47,085)	(13,702)	(17,544)	(78,331)
26030	6315		47500-00-26030	Community Health Nurse	702165	(0.80)	(60,084)	(18,446)	(18,649)	(97,179)
26030	6001		47500-00-26030	Office Assistant 2	702297	(1.00)	(38,336)	(11,769)	(16,801)	(66,906)
26030	9361		47500-00-26030	Program Supervisor	702467	(1.00)	(79,008)	(24,255)	(20,258)	(123,521)
26030	6314		47500-00-26030	Nurse Practitioner	702492	(0.40)	(41,551)	(12,756)	(8,949)	(63,256)
										0
10010	6303		47500-00-10010	Licensed Comm Practical Nurse	701383	0.80	42,812	13,143	17,181	73,136
10010	6333		47500-00-10010	Laboratory Technician	701722	1.00	47,085	13,702	17,544	78,331
10010	6315		47500-00-10010	Community Health Nurse	702165	0.80	60,084	18,446	18,649	97,179
10010	6001		47500-00-10010	Office Assistant 2	702297	1.00	38,336	11,769	16,801	66,906
10010	9361		47500-00-10010	Program Supervisor	702467	1.00	79,008	24,255	20,258	123,521
10010	6314		47500-00-10010	Nurse Practitioner	702492	0.40	41,551	12,756	8,949	63,256
										0
										0
				TOTAL ANNUALIZED CHANGES		0.00	0	0	0	0

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
26030	6314		47550-00-26030	Nurse Practitioner	713668	(0.90)	(93,271)	(27,142)	(21,470)	(141,883)
26030	6012		47550-00-26030	Clinic Medical Assistant	714177	(1.00)	(36,606)	(10,652)	(16,654)	(63,912)
26030	6314		47550-00-26030	Nurse Practitioner	714236	(1.00)	(97,884)	(28,484)	(21,862)	(148,230)
26030	6295		47550-00-26030	Clinical Services Specialist	714238	(1.00)	(54,685)	(15,913)	(18,190)	(88,788)
26030	6012		47550-00-26030	Clinic Medical Assistant	94075502	(1.00)	(35,037)	(10,196)	(16,520)	(61,753)
										0
10010	6314		47550-00-10010	Nurse Practitioner	713668	0.90	93,271	27,142	21,470	141,883
10010	6012		47550-00-10010	Clinic Medical Assistant	714177	1.00	36,606	10,652	16,654	63,912
10010	6314		47550-00-10010	Nurse Practitioner	714236	1.00	97,884	28,484	21,862	148,230
10010	6295		47550-00-10010	Clinical Services Specialist	714238	1.00	54,685	15,913	18,190	88,788
10010	6012		47550-00-10010	Clinic Medical Assistant	94075502	1.00	35,037	10,196	16,520	61,753
										0
26030	6303		47500-00-26030	Licensed Comm Practical Nurse	701383	(0.80)	(42,812)	(13,143)	(17,181)	(73,136)
26030	6333		47500-00-26030	Laboratory Technician	701722	(1.00)	(47,085)	(13,702)	(17,544)	(78,331)
26030	6315		47500-00-26030	Community Health Nurse	702165	(0.80)	(60,084)	(18,446)	(18,649)	(97,179)
26030	6001		47500-00-26030	Office Assistant 2	702297	(1.00)	(38,336)	(11,769)	(16,801)	(66,906)
26030	9361		47500-00-26030	Program Supervisor	702467	(1.00)	(79,008)	(24,255)	(20,258)	(123,521)
26030	6314		47500-00-26030	Nurse Practitioner	702492	(0.40)	(41,551)	(12,756)	(8,949)	(63,256)
										0
10010	6303		47500-00-10010	Licensed Comm Practical Nurse	701383	0.80	42,812	13,143	17,181	73,136
10010	6333		47500-00-10010	Laboratory Technician	701722	1.00	47,085	13,702	17,544	78,331
10010	6315		47500-00-10010	Community Health Nurse	702165	0.80	60,084	18,446	18,649	97,179
10010	6001		47500-00-10010	Office Assistant 2	702297	1.00	38,336	11,769	16,801	66,906
10010	9361		47500-00-10010	Program Supervisor	702467	1.00	79,008	24,255	20,258	123,521
10010	6314		47500-00-10010	Nurse Practitioner	702492	0.40	41,551	12,756	8,949	63,256
										0
				TOTAL ANNUALIZED CHANGES		0.00	0	0	0	0

FM Side			PS/CO Side			Cost Element/Commitment Item	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		Notes
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
72-60	3503	0020		709525		50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
72-60	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
				between 709201 & 709211			
72-60	2508	0020		709211 between 709201 & 709211		50310	Budgets receipt of PC Flat Fee
72-60	2508	0020		709201 & 709211		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement						60140 or 60145	Departmental Insurance expenditure
xx-xx	xxxxx					50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
72-10	3500	0020		705210			
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure
							Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138