



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
GLADYS McCOY •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS FOR THE WEEK OF

May 10- 14, 1993

Tuesday, May 11, 1993 - 9:30 AM - Planning Items . . . . . Page 2  
Tuesday, May 11, 1993 - 1:30 PM - Board Briefings. . . . . Page 2  
Tuesday, May 11, 1993 - 2:30 PM - Agenda Review. . . . . Page 2  
Tuesday, May 11, 1993 - 6:00 PM - Joint Meeting. . . . . Page 2  
Thursday, May 13, 1993 - 9:30 AM - Regular Meeting . . . . . Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers  
Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers  
Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers  
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, May 11, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEMS

- P-1 Discuss existing appeal procedures and identify possible alternative appeal models. Presented by R. Scott Pemble and Larry Kressel. 30 MINUTES REQUESTED.
- P-2 Review the Land Conservation and Development Commission's (LCDC) Periodic Review Order and identify issues, work program impacts, and alternative response strategies. Presented by R. Scott Pemble and Larry Kressel. 20 MINUTES REQUESTED.
- P-3 First Reading of a Proposed ORDINANCE Amending those Sections of Multnomah County Code Chapter 11.15 Regulating Land Uses within the Columbia River Gorge National Scenic Area. Presented by Bob Hall. 20 MINUTES REQUESTED.
- 

Tuesday, May 11, 1993 - 1:30 PM

Multnomah County Courthouse, Room 602

BOARD BRIEFINGS

- B-1 Review of Seismic Information and FY 1992-93 Structural Studies. Presented by Jim Emerson, Jean Miley, and Ian Madin (Oregon Dept. of Geology & Mineral Industries). 60 MINUTES REQUESTED.
- 

Tuesday, May 11, 1993 - 2:30 PM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-2 Review of Agenda for Regular Meeting of May 13, 1993
- 

Tuesday, May 11, 1993 - 6:00 - 7:00 PM

Mead Building

421 SW Fifth, Second Floor Conference Room 204

JOINT MEETING

COMMUNITY CHILDREN and YOUTH SERVICES COMMISSION/  
MULTNOMAH COUNTY COMMISSION

- B-3 Joint Board of County Commissioners and Community Children and Youth Services Commission Meeting to Discuss Concerns, Priorities and Specific Issues for Multnomah County's Children and Youth, Including Children's Care Team Proposals.

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF SOCIAL SERVICES

- C-1 RESOLUTION in the Matter of Authorizing Designees of the Mental health Program Director to Direct a Peace Office to Take an Allegedly Mentally Ill Person into Custody 93-161
- C-2 Ratification of an Intergovernmental Revenue Agreement, Contract #104443, between Multnomah County Mental Health, Youth, and Family Services Division and the Children's Services Division to Pay for One Half the Costs of the Kaleidoscope, Inc. Services up to \$2,052.89, for the Period April 15, 1993 through June 30, 1993
- C-3 Ratification of Amendment No. 5 to Intergovernmental Agreement, Contract #100183, between Multnomah County Mental Health, Youth, and Family Services Divisions Mental and Emotional Disabilities Program and the Oregon Health Sciences University to Decrease Non-Residential Adult Services by \$27,294 due to Additional State Assessment for 92 Medicaid Match Effective July 1, 1992 through June 30, 1993

DEPARTMENT OF HEALTH

- C-4 Ratification of Amendment #1 to Intergovernmental Agreement, Contract #103661, between Multnomah County and the Oregon Health Sciences University, School of Medicine to Add the Department of Family medicine to the List of Administrative Units Providing Students to Work in County Clinics per the Affiliation Agreement, for the Period July 1, 1993 through June 30, 1994
- C-5 Ratification of Amendment #1 to Intergovernmental Agreement, Contract #201003, between Multnomah County and Tillamook County Public Health Department to Extend Agreement through June 30, 1993 and Continue Provision of HIV Case Management Services for Persons with Disabling HIV Disease
- C-6 Ratification of Amendment #1 to Intergovernmental Agreement, Contract #200803, between Multnomah County and Clackamas County Public Health Division to Extend Agreement through June 30, 1993 and Continue Provision of HIV Case Management Services for Persons with Disabling HIV Disease
- C-7 Ratification of Amendment #1 to Intergovernmental Agreement, Contract #201013 3between Multnomah County and Clatsop County Public Health Department to Extend Agreement through June 30, 1993 and Continue Provision of HIV Case Management Services for Persons with Disabling HIV Disease

- C-8 Ratification of an Intergovernmental Agreement, Contract #200074, between Multnomah County and the Oregon Health Sciences University to Continue to provide Medical Consultation Services at the TB Clinic, for the Period July 1, 1993 through June 30, 1994

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-9 FINAL ORDER, DENYING CU 22-92, In the Matter of Review of the Hearings Officer Decision Which Denied Conditional Use Approval of a Non-Resource Related Dwelling in the MUF District 93-162
- C-10 ORDER in the Matter of Contract 15742 for the Sale of Certain Real Property to ANIL LAL 93-163
- C-11 ORDER in the Matter of the Execution of Deed D930875 for Certain Tax Acquired Property to SHRIL D. LOMAX & DAVID J. LOMAX 93-164
- C-12 ORDER in the Matter of the Execution of Deed D930871 for Certain Tax Acquired Property to RUBEN J. MENASHE & ELIZABETH L. MENASHE 93-165
- C-13 ORDER in the Matter of the Execution of Deed D930869 for Certain Tax Acquired Property to WESTERN SPECIALTY PRODUCTS, INC. 93-166
- C-14 ORDER in the Matter of the Execution of Deed D930873 for Certain Tax Acquired Property to CHRISTOPHER W. COLES 93-167
- C-15 ORDER in the Matter of the Execution of Deed D930870 for Certain Tax Acquired Property to DAN GARNES 93-168
- C-16 ORDER in the Matter of the Execution of Deed D930885 Upon Complete Performance of Contract to JOHN PAUL BLISS and JORETTA BLISS 93-169
- C-17 ORDER in the Matter of Contract 15735 for the Sale of Certain Real Property to JEFFREY PAUL FISH 93-170
- C-18 ORDER in the Matter of Contract 15727 for the Sale of Certain Real Property to ROBERT HAHN & SHAROLYN McCALLUM 93-171
- C-19 ORDER in the Matter of Contract 15734 for the Sale of Certain Real Property to JEFFREY PAUL FISH 93-172
- C-20 ORDER in the Matter of Contract 15755 for the Sale of Certain Real Property to GARY L. MARTIN & GINA M. MARTIN 93-173
- C-21 ORDER in the Matter of Contract 15733 for the Sale of Certain Real Property to JEFFREY PAUL FISH 93-174
- C-22 ORDER in the Matter of the Execution of Deed D930874 for Certain Tax Acquired Property to CRAIG ANDERSON 93-175
- C-23 ORDER in the Matter of the Execution of Deed D930876 for Certain Tax Acquired Property to HOMER G. BAINBRIDGE & ANITA B. BAINBRIDGE 93-176



C-24 ORDER in the Matter of the Execution of Deed D930877 for Certain Tax Acquired Property to RHYNE, KREIG & KEITH, a PARTNERSHIP 93-177

C-25 ORDER in the Matter of the Execution of Deed D930878 for Certain Tax Acquired Property to RENALDO GRANT 93-178

C-26 ORDER in the Matter of the Execution of Deed D930872 for Certain Tax Acquired Property to CHARLES WILLIAMS & LESLEE WILLIAMS 93-179

REGULAR AGENDA

JUSTICE SERVICES  
SHERIFF'S OFFICE

App R-1 In the Matter of a Request for Exemptions from the Hiring Restriction Policy for Civilian Workers to Hire One Civilian Equipment Manager, Two Warehouse Workers, and One Civilian Property/Commissary/Laundry Manager (Continued from Thursday, May 6, 1993)

NON-DEPARTMENTAL

MANAGEMENT SUPPORT

App R-2 First Reading of a Proposed ORDINANCE Amending Ordinance 660 as Amended by Ordinance 722, the Multnomah County Audit Committee (MCAC) Ordinance by providing for Staggered Terms of the Three Citizen Member of MCAC  
*First Reading App. Second Reading 5-20-93.*

DEPARTMENT OF SOCIAL SERVICES

App R-3 Budget Modification DSS #54 Requesting Authorization to Increase Aging Services Long Term Care Budget by Using County General Funds Used for Increased Indirect Charges, which are Already in the ASD Budget, to match Title XIX Funds

App R-4 Budget Modification DSS #55 Requesting Authorization to Reduce \$23,774 in Older American Act Federal Funds from the Aging Services Division Budget, and \$2,758 in County General Funds for Indirect Costs, due to Reductions in State of Oregon Allocations

App R-5 Budget Modification DSS #56 Requesting Authorization to Reduce a net of \$32,816 in Oregon Project Independence State Funds from the Aging Services Division Budget, Shifts \$14,259 in OPI Funds to Org. 1900, Adds \$5,000 in OPI CEP Client Fees, and Adds Net \$1,324 in County General Funds for Indirect Costs, Due to Reductions in State of Oregon Allocations

App R-6 Budget Modification DSS #57 Requesting Authorization to Provide \$14,325 Title XIX Match to County General Funds Allocated to the Public Guardian for COLA Increases; \$755 in County General Funds are Shifted to Org. 1706 to Provide Match Funds for Title XIX Paid Indirect; and Org. 1706 Serves as the Service Reimbursement Mechanism for Title XIX Funds

- R-7 Budget Modification DSS #58 Requesting Authorization to provide \$17,970 Title XIX Match to County General Funds allocated to the Adult Care Home Program for COLA Increases; \$947 in County General Funds are Shifted to Org. 1706 to Provide Match Funds for Title XIX Paid Indirect; Org. 1706 Serves as the Service Reimbursement Mechanism for Title XIX Funds

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-8 PROCLAMATION for the Purpose of Recognizing National Public Works Week, May 16 - 22, 1993 93-180
- R-9 RESOLUTION in the Matter of Designation of Newspaper for Publication of Notice of Foreclosure of Tax Liens as Shown on the Multnomah County 1993 Foreclosure List 93-181
- R-10 First Reading of a Proposed ORDINANCE in the Matter of Increasing Cemetery Rates for County Cemeteries, Amending Multnomah County Code 5.10.250  
First Reading App. 2nd Reading 5-20-93
- R-11 First Reading of a Proposed ORDINANCE Amending Multnomah County Code Chapter 10.15.110, Park Fees  
First Reading App. 2nd Reading 5-20-93
- R-12 RESOLUTION in the Matter of Accepting the Plan for the 1993 Multnomah County Fair 93-182

NON-DEPARTMENTAL

- R-13 Ratification of Amendment #1 to Intergovernmental Agreement, Contract #4503487, between the Governments of Multnomah and Washington Counties and the City of Portland Expanding The Private Industry Council Board Membership to Increase Representation of Community Based Organizations and/or Organized Labor to Reach a Combined Level of 15% of the Board Membership
- R-14 RESOLUTION in the Matter of Approving The Private Industry Council Job Training Plan 93-183
- R-15 First Reading of a Proposed ORDINANCE Freezing Salaries of Exempt Employees Earning \$60,000 or More Per Year, and Amending Ordinance 742  
First Reading App. 2nd Reading 5-20-93. \* Am-110
- PUBLIC COMMENT
- R-16 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

BOARD OF COUNTY COMMISSIONERS  
FORMAL BOARD MEETING  
RESULTS

MEETING DATE: 5-13-93

Agenda Item #	Motion	Second	APP/NOT APP
<u>C-1 thru</u>	<u>TC</u>	<u>GPH</u>	<u>App</u>
<u>C-26</u>	<u>S</u>	<u>S</u>	<u>S</u>
<u>R-1</u> <i>First Reading App. 5-20-93</i>	<u>SK</u>	<u>TC</u>	<u>App</u>
<u>R-2</u>	<u>1</u>	<u></u>	<u>App</u>
<u>R-3</u>	<u>SK</u>	<u>GPH</u>	<u>App</u>
<u>R-4</u>	<u>GPH</u>	<u>ADS</u>	<u>App</u>
<u>R-5</u>	<u>SK</u>	<u>ADS</u>	<u>App</u>
<u>R-6</u>	<u>SK</u>	<u>ADS</u>	<u>App</u>
<u>R-7</u>	<u>SK</u>	<u>ADS</u>	<u>App</u>
<u>R-8</u>	<u>GPH</u>	<u>TC</u>	<u>App</u>
<u>R-9</u> <i>First Reading App. 5-20-93</i>	<u>SK</u>	<u>TC</u>	<u>App</u>
<u>R-10</u> <i>Second Reading</i>	<u>GPH</u>	<u>TC</u>	<u>App</u>
<u>R-11</u>	<u>GPH</u>	<u>SK</u>	<u>App</u>
<u>R-12</u>	<u>SK</u>	<u>GPH</u>	<u>App</u>

MEETING DATE: 5-13-93 p. 2

MEETING DATE: 5-13-93 p. 2

516C.11

Meeting Date: MAY 13 1993

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Program Initiated Peace Officer Hold Designees

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Social Services DIVISION MHYFSD

CONTACT Lynn Meyo TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Gary Smith

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 3 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Routine Request

No Budget Impact

See Attached Memo

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

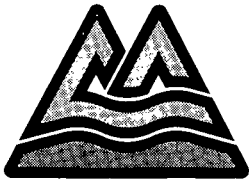
Or

DEPARTMENT MANAGER *[Signature]*

(All accompanying documents must have required signatures)

*Sent Copy of Resolution 93-161  
to Lynn Meyo on 5-18-93.*

1993 MAY -4 AM 9:56  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
MENTAL HEALTH, YOUTH & FAMILY SERVICES DIVISION  
MENTAL AND EMOTIONAL DISABILITIES PROGRAM  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691 FAX (503) 248-3379

GLADYS McCOY  
COUNTY CHAIR

## MEMORANDUM

**TO:** Hank Miggins, Acting Multnomah County Chair

**FROM:** Gary W. Smith, Director  
Mental Health, Youth and Family Services Division

**VIA:** Gary Nakao, Director  
Department of Social Services

**DATE:** April 12, 1993

**SUBJECT:** Ratification of Community Mental Health Program Director Designees  
for Program Initiated Peace Officer Holds

**Recommendation:** That the Board of County Commissioners ratify the changes in the list of designees for program initiated peace officer holds (mental health holds).

**Analysis:** On a quarterly basis, because of staff turnover, new designees should be added to the authorized list.

**Background:** In 1987 the Board of County Commissioners ratified the participation of Multnomah County in the authority to place program initiated peace officer holds. ORS 426.215 enables a designee of the Community Mental Health Program Director (here, the Director of the MHYFSD) to cause police to transport an allegedly mentally ill person dangerous to self or others to local hospitals for investigation prior to a possible court hearing for commitment to the state mental health division.

The use of the mental health hold is progressing well. The Psychiatric Emergency Operations Team, which includes staff from the County, hospitals, law enforcement agencies, and mental health agencies, reviews interorganizational coordination.

In the 1991-92 fiscal year, there were 54 of these holds placed. We are continuing to closely monitor the use of this hold to see if it changes as a result of the centralization of the Involuntary Commitment Program.

6807Y

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

In the matter of Authorizing Designees )  
of the Mental Health Program Director )  
to Direct a Peace Officer ) Resolution  
to Take an Allegedly Mentally Ill Person ) 93-161  
into Custody )

WHEREAS, if authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment for mental illness; and

WHEREAS, there is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody; and

WHEREAS, all the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division; it is therefore

ORDERED that the individuals listed below are hereby authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness:

Added to the list of designees is:

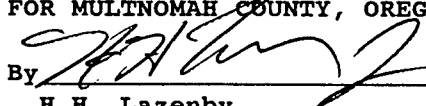
Joelle Gelao, Ryles Center  
Jean Dentinger, MHSW  
Shelley Henle, MHCMHC  
Mary Faith Bonney, MHCMHC  
Diane Selden, MHCMHC  
Rick Sievers, MHCMHC  
Soonie Kim, SEMHN  
Wade Morse, SEMHN

DATED this 13th of May, 1993

BOARD OF COUNTY COMMISSIONERS

By   
Hank Miggins  
Acting Chair, Board of Commissioners

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By   
H.H. Lazenby  
Assistant County Counsel

Meeting Date: MAY 13 1993

Agenda Number: C-2

(Above for Clerk's Office Use Only)

**AGENDA PLACEMENT FORM**  
(For Non-Budgetary Items)

Subject: Ratification of a Revenue Agreement with Children's Services Division

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_  
(date) (date)

Department: Social Services Division: Mental Health, Youth, and Family Services

Contact: Kathy Tinkle Telephone: 248-3691

Person(s) Making Presentation: Dr. Gary Nakao/Gary Smith

**Action Requested**

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 Minutes

Check if you require official written notice of action taken: \_\_\_\_\_

**BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):**

Ratification of a revenue agreement between the Multnomah County Mental Health, Youth, and Family Services Division's Office of Child and Adolescent Mental Health and Children's Services Division effective April 15, 1993 through June 30, 1993. The Children's Services Division will reimburse the Office of Child and Adolescent Mental Health \$2,052.89 toward the cost of trainings which benefited both agencies.

*Sent Originals to Kathy Tinkle  
on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:56  
MULTNOMAH COUNTY  
OREGON

**Signatures**

Elected Official \_\_\_\_\_

OR

Department Director Gary Nakao / DB

(All accompanying documents must have required signatures!)





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691 / FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## M E M O R A N D U M

TO: Henry C. Miggins  
Acting Multnomah County Chair

VIA: Gary Nakao, Director  
Department of Social Services

FROM: Gary Smith, Director  
Mental Health, Youth, and Family Services Division

DATE: April 15, 1993

SUBJECT: Approval of an Agreement with Children's Services Division

RETROACTIVE STATUS: The agreement attached is retroactive to April 15, 1993. The document was originated at Children's Services Division and received by MHYFSD on April 9, 1992 for processing.

RECOMMENDATION: The Mental Health, Youth, and Family Services Division recommends Chair and Board approval of a revenue agreement between the Office of Child and Adolescent Mental Health (OCAMHS) and Children's Services Division effective April 15 through June 30, 1993.

ANALYSIS/BACKGROUND: The Children's Services Division will reimburse the Office of Child and Adolescent Mental Health one half the cost or up to \$2,052.89 toward the training services conducted by Kaleidoscope, Inc. in October 1992.

Two representatives from Kaleidoscope presented a two day seminar for Partners Project management covering Flexible Funding, Inter-Agency Teams, WrapAround Service Models and methods of integrating the Partners Project and CSD Services Delivery System.



MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 1044413Amendment # —

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement REVENUE <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>C-2</u> DATE <u>5/13/93</u> <u>Carrie A. Parkerson</u> <b>BOARD CLERK</b>

Department SOCIAL SERVICES Division MHYFSD Date APRIL 12, 1993

Contract Originator \_\_\_\_\_ Phone \_\_\_\_\_ Bldg/Room \_\_\_\_\_

Administrative Contact KATHY TINKLE Phone 248-3691 Bldg/Room 160/6

Description of Contract An agreement wherein the Children's Services Division will pay for one half the costs of the Kaleidoscope, Inc. services up to \$2,052.89 effective April 15, 1993 through June 30, 1993.

RFP/BID # N/A IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name <u>CHILDREN'S SERVICES DIVISION</u>	Remittance Address _____
Mailing Address <u>Business Services Section, Human Resources Bldg</u>	(If Different) _____
<u>500 Summer St., NE, 4th Floor</u>	
<u>Salem OR 97310</u>	
Phone <u>378-4121</u>	Payment Schedule _____ Terms _____
Employer ID# or SS# <u>N/A</u>	<input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on receipt
Effective Date <u>April 15, 1993</u>	<input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Net 30
Termination Date <u>June 30, 1993</u>	<input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other _____
Original Contract Amount \$ _____	<input type="checkbox"/> Requirements contract - Requisition required.
Total Amount of Previous Amendments \$ _____	Purchase Order No. _____
Amount of Amendment \$ _____	<input type="checkbox"/> Requirements Not to Exceed \$ _____
Total Amount of Agreement \$ <u>2,052.89</u>	

## REQUIRED SIGNATURES:

Department Manager [Signature]

Purchasing Director [Signature]  
(Class II Contracts Only)

County Counsel [Signature]

County Chair / Sheriff [Signature]

Contract Administration [Signature]  
(Class I, Class II Contracts Only)

Encumber: Yes ☐ No ☐

Date 19 April 93

Date \_\_\_\_\_

Date 5.3.93

Date 5/13/93

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1375						Revenue 2315	2,052.89	
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

INTERGOVERNMENTAL AGREEMENT

CSD Contract Number: 2-802

Date: April 6, 1993

This Agreement between the State of Oregon, Department of Human Resources, Children's Services Division, hereinafter referred to as the "Division" and

**MULTNOMAH COUNTY  
OFFICE OF CHILD AND ADOLESCENT MENTAL HEALTH SERVICES**

hereinafter referred to as the "OCAMHS" begins April 15, 1993, and ends June 30, 1993, and include the following which is attached hereto:

Document  
SCHEDULE

Pages  
1

THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES, NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION, OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT.

AGENCY, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

Reviewed by CSD Contracts Officer: Richard Schreiber Date: 4/9/93

AGREED: AGENCY

AGREED: CHILDREN'S SERVICES DIVISION

MULTNOMAH COUNTY

By \_\_\_\_\_

Mental Health, Youth, and Family Services  
Division, Office of Child and Adolescent  
Mental Health

Date: \_\_\_\_\_

By: Gary Smith

Gary Smith, Division Director

Date: 4/15/93

BUDGET: 91-93

By: J. Higgins

Acting Multnomah County Chair

Date: 5-13-93

REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By: Laurence Kressel

Date: 5-3-93

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-2 DATE 5-13-93  
Brian A. Harkness  
BOARD CLERK

## SCHEDULE

AGENCY: MULTNOMAH COUNTY, OCAMHS

DATE: April 6, 1993

### 1. Services

- A. OCAMHS and Division agree to share the cost of the training provided by Kaleidoscope, Inc. an Illinois corporation on October 15 and 16, 1992.
- B. Division will reimburse OCAMHS for half of the total costs of training provided by Kaleidoscope, Inc. on October 15 and 16, 1992.
- C. OCAMHS will pay the total cost of training provided by Kaleidoscope, Inc. on October 15 and 16, 1992.

### 2. Terms

This agreement is effective for the period beginning April 15, 1993, and ending June 30, 1993.

### 3. Consideration

Division shall reimburse OCAMHS an amount not to exceed \$2,052.89 for one half of the costs for training provided by Kaleidoscope, Inc. on October 15 and 16, 1992.

### III. Billing

Billings and a report of the services rendered will be submitted on OCAMHS letterhead to Children's Services Division, Dick Johnson, Human Resources Building - 4th Floor, 500 Summer Street NE, Salem, OR 97310-1017.

### IV. Termination

This Agreement may be terminated by mutual consent of both parties, or by either party upon 30 days written notice, delivered personally or by certified mail.

Meeting Date: MAY 13 1993

Agenda Number: C-3

(Above for Clerk's Office Use Only)

**AGENDA PLACEMENT FORM**  
(For Non-Budgetary Items)

Subject: Ratification of Amendment #5 with Oregon Health Sciences University

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_  
(date) (date)

Department: Social Services Division: Mental Health, Youth, and Family Services

Contact: Kathy Tinkle Telephone: 248-3691

Person(s) Making Presentation: Dr. Gary Nakao/Gary Smith

**Action Requested**

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 Minutes

Check if you require official written notice of action taken: \_\_\_\_\_

**BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):**

Ratification of Amendment #5 between the Multnomah County Mental Health, Youth, and Family Services Divisions Mental and Emotional Disabilities Program and Oregon Health Sciences University effective July 1, 1992 through June 30, 1993. This action reduces Non-Residential Adult Services \$27,294 in State funds to purchase Medicaid match for 1992.

*Sent Originals to Kathy Tinkle  
on 5-18-93.*

**Signatures**

Elected Official \_\_\_\_\_  
OR  
Department Director *[Signature]*

(All accompanying documents must have required signatures!)

CLERK OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:50  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691 / FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
GLADYS MCCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## M E M O R A N D U M

TO: Gladys McCoy  
Multnomah County Chair

VIA: Gary Nakao, Director  
Department of Social Services

FROM: Gary Smith, Director  
Mental Health, Youth, and Family Services Division

DATE: April 12, 1993

SUBJECT: Approval of Amendment #5 with Oregon Health Sciences University

RETROACTIVE STATUS: Amendment #5 is retroactive to July 1, 1992. The changes and date are mandated by State Mental Health Division Grant Amendment #41 which was received in late February. The volume of amendments generated by Amendment #41 prevented a more timely processing.

RECOMMENDATION: The Mental Health, Youth, and Family Services Division recommends Chair and Board approval of Amendment #5 between the Mental and Emotional Disabilities (MED) Program office and Oregon Health Sciences University effective July 1, 1992 through June 30, 1993.

ANALYSIS/BACKGROUND: Amendment #5 decreases Non-Residential Adult Services \$27,294 bringing the net contract total to \$121,389 for FY 92/93.

The amendment attached represents a decrease of State Mental Health funds for Non-Residential Adult Services. Each year a projection of the amount of Medicaid payments each agency will receive is made, and general fund is reduced to pay match on any increase in Medicaid dollars projected. The next fiscal year an interim adjustment is made based on actual payment information to date. This adjustment does not affect the County total, just each agencies share. In the third year, after the time is elapsed when billings are possible, a final redistribution of the original match amount is made, closing the books on that year. This is one of several amendments being processed at this time which represent the interim year redistribution passed down from the State.

Budget Modification DSS #50 is currently in process to adjust the budget to actual contract amounts. This provider is a government agency and is therefore exempt from RFP.

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 100183Amendment # 5

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$25,000	<b>CLASS II</b> <input checked="" type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input type="checkbox"/> Intergovernmental Agreement  <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>C-3</u> DATE <u>5/13/93</u> <u>Carrie A. Parkerson</u> <b>BOARD CLERK</b>
---	---	--

Department SOCIAL SERVICES Division MHYFSD Date APRIL 5, 1993

Contract Originator \_\_\_\_\_ Phone \_\_\_\_\_ Bldg/Room \_\_\_\_\_

Administrative Contact KATHY TINKLE Phone 248-3691 Bldg/Room 160/6

Description of Contract Amendment #5 decreases Non Residential Adult Services (MHS20) \$27,294  
due to additional State assesment for 92 Medicaid match effective July 1, 1992 through  
June 30, 1993.

RFP/BID # N/A IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ ORFContractor Name OREGON HEALTH SCIENCES UNIVERSITY
 Mailing Address 3181 SW Sam Jackson Park Rd, L106  
Portland OR 97201
Phone 494-4854Employer ID# or SS# 93-6001786WEffective Date July 1, 1992Termination Date June 30, 1993Original Contract Amount \$ 212,667Total Amount including Previous Amendments \$ 148,683+Req.Amount of Amendment \$ (27,294)Total Amount of Agreement \$ 121,389**REQUIRED SIGNATURES:**Department Manager [Signature]Purchasing Director  
(Class II Contracts Only) [Signature]County Counsel [Signature]County Chair / Sheriff [Signature]Contract Administration  
(Class I, Class II Contracts Only) \_\_\_\_\_

- ATTN: Marcia Hall

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_**Payment Schedule****Terms**☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt☒ Monthly \$ Allotment ☐ Net 30☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_Encumber: Yes ☐ No ☐Date 19 April 93

Date \_\_\_\_\_

Date 5-3-93Date 5/13/93

Date \_\_\_\_\_

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT		INC/ DEC IND
01.	156	010	1327			6060				(27,294)		
02.												
03.												
* If additional space is needed, attach separate page. Write contract # on top of page.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

MULTNOMAH COUNTY  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
AMENDMENT NUMBER 5

DURATION OF AGREEMENT:	July 1, 1992 TO: June 30, 1993	CONTRACT #:	100183
CONTRACTOR NAME:	Oregon Health Sciences University	TELEPHONE:	494-4854
CONTRACTOR ADDRESS:	3181 S.W. Sam Jackson Park Road	I.R.S. NUMBER:	93-6001786W
	Portland, OR 97201	MEDICAID #:	157883

This amendment to the contract for social services is made between the Multnomah County Mental Health, Youth and Family Services Division referred to as the "COUNTY" and Oregon Health Sciences University, referred to as the "CONTRACTOR." It is understood by the parties that all conditions and agreements in the original contract not superseded in this amendment are still in force and apply to this amendment.

SERVICES UNDER MONTHLY ALLOTMENT

Service Element	Fund Source	Total Annual Amount	Change	Revised Amount	Revised Units	Basis of payment
Non-res. Adult Services	MHS 20 State	\$90,860	(\$27,294)	\$63,566	0	Service Capacity
CTS/A-A	MHS 20 State	\$13,883	\$0	\$13,883	0	Service Capacity
Partners Project:	MHS 37 State	\$43,940	\$0	\$43,940	N/A	Adjusted at year end for actu
Psychiatric Consultation						services hours
		\$148,683	(\$27,294)	\$121,389		
STATE TOTAL:		=====	=====	=====		

MEDICAID BILLING ALLOCATION

Subject to the General Conditions and Special conditions attached hereto and by this reference made part of this agreement, the CONTRACTOR agrees to provide Title XIX services within the service element(s) specified below. CONTRACTOR acknowledges its status as a Performing Provider under OAR 309-16-000 through 115.

Service Element	Fund Source	Total Annual Amount	Number of Change	Revised Amount	Revised Units	Basis of payment
Non-res. Adult	MHS 20 MEDICAID	\$239,057	\$0	\$239,057	0	N/A
Children & Adolescent	MHS 22 MEDICAID	\$3,600	\$0	\$3,600	0	N/A
MEDICAID TOTAL:		\$242,657	\$0	\$242,657		
		=====	=====	=====		

SERVICES UNDER FEE-FOR-SERVICE

Service Element	Fund Source	Type of Unit	Rate per Unit
Special Projects/ Partners	MHS 37 State	Day Treatment	\$91.62/Day of service enrollment
AITP Consultation	MH 22 CGF	Hours of psychiatric consultation	\$75/Hour, up to annual maximum of \$23,400



Oregon Health Sciences University  
Amendment #5

AMMENDMENT NARRATIVE:

State Funding. The following actions are effective July 1, 1992.

(\$6,208) Decrease in MHS 20 Non-Residential Adult Services, due to redistribution (interim adjustment) of General Fund paid for FY 92 Medicaid match. This adjustment is one-time-only and therefore will not be carried forward into FY 94 agreements.

(\$21,086) Decrease in MHS 20 Non-Residential Adult Services, due to additional State assessment, per IGA amendment #41, for FY 92 Medicaid match. This adjustment is one-time-only and therefore will not be carried forward into FY 94 agreements.

This action decreases FY93 State funding .....	:	(\$27,294)
to a revised total of .....	:	\$121,389

OREGON HEALTH SCIENCES UNIVERSITY  
AMENDMENT #5


100183

In witness whereof, the parties hereto have caused this Agreement to be executed by their authorized officers.

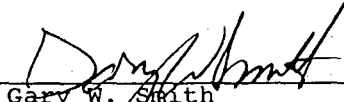
CONTRACTOR:

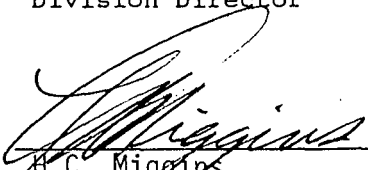
MULTNOMAH COUNTY, OREGON:

By \_\_\_\_\_ Date \_\_\_\_\_  
Agency Board Chairperson

By  4/2/93  
Rex Surface Date  
Program Manager

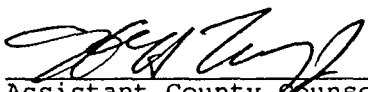
By \_\_\_\_\_ Date \_\_\_\_\_  
Agency Executive Director

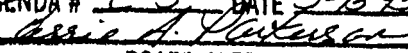
By  4/13/93  
Gary W. Smith Date  
Division Director

By  5-13-93  
H.C. Miggins Date  
Multnomah County Acting Chair

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By  5-3-93  
Assistant County Counsel Date

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-3 DATE 5-13-93  
  
BOARD CLERK

Meeting Date: MAY 13 1993

Agenda Number: C-4

(Above for Clerk's Office Use Only)

### AGENDA PLACEMENT FORM

(For Non-Budgetary Items)

Subject: Ratification of amendment to intergovernmental agreement with Oregon Health Sciences University, School of Medicine

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_  
(date) (date)

Department: Health Division: \_\_\_\_\_

Contact: Fronk Telephone: x4274

Person(s) Making Presentation: Fronk

#### Action Requested

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 minutes or less

Check if you require official written notice of action taken: ☒

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of amendment to intergovernmental agreement with Oregon Health Sciences University, School of Medicine. The amendment will add the Department of Family Medicine to the list of administrative units providing students to work in county clinics per the affiliation agreement. No costs are involved to either party as a result of the agreement.

*Sent Originals to Herman Brame  
on 5-18-93.*

#### Signatures

Elected Official \_\_\_\_\_

OR

Department Director Billie Odegard

(All accompanying documents must have required signatures!)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:56



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 2ND FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3056  
FAX (503) 248-3407

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Bill Odgaard, Director  
Health Department

FROM: Tom Fronk, Business Services Manager  
Health Department

DATE: March 31, 1993

SUBJECT: Amendment to Intergovernmental Agreement with Oregon Health  
Sciences University School of Medicine

Recommendation: The Health Department recommends County Chair approval and Board ratification of this amendment to this Intergovernmental Agreement with the Oregon Health Sciences University School of Medicine for the period July 1, 1993 to and including June 30, 1994.

Analysis: The current affiliation agreement #103661 with Oregon Health Sciences University School of Medicine covers the following administrative units:

- (1) Department of Dermatology
- (2) Department of Obstetrics and Gynecology
- (3) Department of Pediatrics
- (4) Department of Public Health and Preventive Medicine

This amendment will add the Department of Family Medicine to the list of administrative units. No funds are directly involved in the agreement.

Background: A clinical affiliation agreement for the University's medical staff has been in effect with Oregon Health Sciences University since 1979.

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103661Amendment # 1

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$25,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>C-4</u> DATE <u>5/13/93</u> <u>Carrie A. Parkerson</u> BOARD CLERK
---	---	--

Department HEALTH Division \_\_\_\_\_ Date \_\_\_\_\_Contract Originator Brame Phone x2670 Bldg/Room 160/2Administrative Contact Fronk Phone x4274 Bldg/Room 160/7Description of Contract Amend agreement to add Department of Family Medicine to the list of administrative units.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF
 Contractor Name OHSU School of Medicine  
 Mailing Address 3181 S.W. Sam Jackson Pk. Rd., L102  
Portland, Oregon 97201-3098
Phone 279-8311Employer ID# or SS# 93-0692164Effective Date July 1, 1993Termination Date June 30, 1994Original Contract Amount \$ N/A

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ N/A

Total Amount of Agreement \$ \_\_\_\_\_

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt☐ Monthly \$ \_\_\_\_\_ ☐ Net 30☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_**REQUIRED SIGNATURES:**Department Manager Billi OdegaardPurchasing Director  
(Class II Contracts Only) [Signature]County Counsel [Signature]County Chair / Sheriff [Signature]Contract Administration  
(Class I, Class II Contracts Only) \_\_\_\_\_Encumber: Yes ☐ No ☐Date 4/26/93

Date \_\_\_\_\_

Date 5-3-93Date 5/13/93

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	015	710			6110		300		N/A	
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

AMENDMENT NO. 1 TO  
AGREEMENT FOR EDUCATION  
BETWEEN  
THE SCHOOL OF MEDICINE  
OREGON HEALTH SCIENCES UNIVERSITY  
AND  
HEALTH DEPARTMENT OF MULTNOMAH COUNTY

THIS AMENDMENT TO AGREEMENT made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1993, by and between Multnomah County (hereinafter "COUNTY"), and the STATE OF OREGON, acting by and through the Oregon Department of Higher Education, for and on behalf of the School of Medicine (hereinafter called "SCHOOL OF MEDICINE") and University Hospital (hereinafter called "HOSPITAL") of the Oregon Health Sciences University (hereinafter called "UNIVERSITY").

WHEREAS, the COUNTY and UNIVERSITY are parties to a certain Agreement dated January 1, 1991, entitled AGREEMENT FOR EDUCATION BETWEEN THE SCHOOL OF MEDICINE, OREGON HEALTH SCIENCES UNIVERSITY, AND HEALTH DIVISION OF MULTNOMAH COUNTY (hereinafter "Agreement"), and

WHEREAS, the parties mutually desire to amend said Agreement in the manner hereinafter set forth;

NOW, THEREFORE, the parties agree as follows:

Amend section 1.b. to read:

- b. School of Medicine - full-time academic appointees
- (1) Department of Dermatology
  - (2) Department of Obstetrics and Gynecology
  - (3) Department of Pediatrics
  - (4) Department of Public Health and Preventive Medicine
  - (5) Department of Family Medicine

MULTNOMAH COUNTY

By: *Henry C. Higgins*  
Henry C. Higgins,  
Acting County Chair

Date: 5-13-93

OREGON HEALTH SCIENCES UNIVERSITY

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

HEALTH DEPARTMENT

By: *Billi Odegaard*  
Billi Odegaard, Director

Date: 4/26/93

SCHOOL OF MEDICINE

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: *Jennie E. Mahan*  
Jennie E. Mahan,  
Program Manager

Date: 4-21-93

OREGON HEALTH SCIENCES UNIVERSITY HOSPITAL

By: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED MULTNOMAH COUNTY

BOARD OF COMMISSIONERS

AGENDA # C-4 DATE 5-13-93

*Christi A. Harkness*

BOARD CLERK

[08460-y]

Meeting Date: MAY 13 1993

Agenda Number: C-5

(Above for Clerk's Office Use Only)

### AGENDA PLACEMENT FORM

(For Non-Budgetary Items)

Subject: Ratification of amendment to intergovernmental agreement with  
Tillamook County Public Health Department

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_  
(date) (date)

Department: Health Division: \_\_\_\_\_

Contact: Tom Fronk Telephone: x4274

Person(s) Making Presentation: Fronk

#### Action Requested

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 minutes or less

Check if you require official written notice of action taken: ☒

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of amendment to intergovernmental agreement with Tillamook County Public Health Department for provision of HIV case management for persons with disabling HIV disease. The amendment will increase funds and extend the termination date to June 30, 1993.

*Sent Originals to Herman Brance  
on 5-18-93.*

#### Signatures

Elected Official \_\_\_\_\_

OR

Department Director Billi Odgaard

(All accompanying documents must have required signatures!)



# MULTNOMAH COUNTY OREGON

HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676 TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Hank Miggins, Acting  
Multnomah County Chair

VIA: Bill Odegaard, Director  
Health Department

FROM: Tom Fronk, Business Services Manager  
Health Department *TFM*

DATE: April 12, 1993

SUBJECT: Amendment to Agreement with Tillamook County Public Health Department

Recommendation: The Health Department recommends County Chair approval and Board ratification of this amendment to this intergovernmental agreement with Tillamook County Public Health Department for the period upon execution to and including June 30, 1993.

Analysis: The original agreement #201003 expires April 30, 1993. Funds are available to extend the agreement until June 30, 1993. The amendment will provide an additional \$1,834 payable at the rate of \$917 per month (2 months). The contractor will continue to provide HIV case management services for persons with disabling HIV disease.

Background: The agreement is funded by federal Ryan White funds.



**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 201003

Amendment # 1

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement  <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>C-5</u> DATE <u>5/13/93</u> <u>Carrie A. Parkerson</u> <b>BOARD CLERK</b>

Department HEALTH Division \_\_\_\_\_ Date \_\_\_\_\_  
 Contract Originator Brame Phone x2670 Bldg/Room 160/2  
 Administrative Contact Fronk Phone x4274 Bldg/Room 160/7  
 Description of Contract Extend agreement to June 30, 1993 and continue provision HIV case management services for persons with disabling HIV disease.

RFP/BID # Govt. exemp. Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Tillamook County Public Health Dept. (Sue Cameron)  
P.O. Box 489  
 Mailing Address Tillamook, Oregon 97141

Phone 842-3900  
 Employer ID# or SS# N/A  
 Effective Date Upon Execution  
 Termination Date June 30, 1993  
 Original Contract Amount \$ 10,000.00  
 Total Amount of Previous Amendments \$ \_\_\_\_\_  
 Amount of Amendment \$ 1,834.00  
 Total Amount of Agreement \$ 11,834.00

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_  
☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt  
☒ Monthly \$ invoice ☐ Net 30  
☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_  
☐ Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
☐ Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager [Signature]  
 Purchasing Director \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel [Signature]  
 County Chair / Sheriff [Signature]  
 Contract Administration \_\_\_\_\_  
 (Class I, Class II Contracts Only)

Encumber: Yes ☐ No ☐

Date 4/19/93

Date \_\_\_\_\_

Date 5.3.93

Date 5/13/93

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	015	0310			06110		0371		\$1,834.00	
02.						6060					
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

AMENDMENT NO 1 TO  
MULTNOMAH COUNTY AGREEMENT

THIS AMENDMENT TO AGREEMENT made and entered into as of the \_\_\_\_ day  
of \_\_\_\_\_, 1992, by and between MULTNOMAH COUNTY, (hereinafter "COUNTY"), and  
Tillamook County Public Health Department (hereinafter "CONTRACTOR").

W I T N E S S E T H:

WHEREAS, the COUNTY and CONTRACTOR are parties to a certain Agreement dated  
September 28, 1992, entitled Agreement Between Multnomah County and Tillamook  
County Public Health Department (hereinafter "Agreement"); and

WHEREAS, the parties mutually desire to amend said Agreement in the manner  
hereinafter set forth;

NOW, THEREFORE, the parties agree as follows:

Amend section 1. Term to read:

The term of this Agreement shall be from September 1, 1992, to and including  
June 30, 1993, unless sooner terminated under the provisions hereof.

Amend Section 3. Compensation to read:

A. COUNTY agrees to pay CONTRACTOR a maximum of \$11,834.00 based on the  
following terms:

IN WITNESS WHEREOF, the parties have caused this Amendment to Agreement to be  
executed by their duly authorized officers the date first hereinabove written.

TILLAMOOK COUNTY PUBLIC HEALTH DEPARTMENT

By: \_\_\_\_\_

Date: \_\_\_\_\_

93-600-2312W

Contractor I.D. Number

MULTNOMAH COUNTY, OREGON

By: H. C. Miggins  
H. C. Miggins, Acting County Chair

Date: 5-13-93

HEALTH DEPARTMENT

By: Billi Odegaard  
Billi Odegaard, Director

Date: 4/19/93

By: Green Archib  
Program Manager

Date: 4/16/93

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By: LA Kessel

Date: 5-3-97

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-5 DATE 5-13-93  
Carrie A. Peterson  
BOARD CLERK

Meeting Date: MAY 13 1993

Agenda Number: C-6

(Above for Clerk's Office Use Only)

**AGENDA PLACEMENT FORM**  
(For Non-Budgetary Items)

Subject: Ratification of amendment to intergovernmental agreement with Clackamas County Public Health Division

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_  
(date) (date)

Department: Health Division: \_\_\_\_\_

Contact: Tom Fronk Telephone: x4274

Person(s) Making Presentation: Fronk

**Action Requested**

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 minutes or less

Check if you require official written notice of action taken: ☒

**BRIEF SUMMARY** (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of amendment to intergovernmental agreement with Clackamas County Public Health Division for provision of HIV case management for persons with disabling HIV disease. The amendment will increase funds and extend the termination date to June 30, 1993.

*Sent Originals to Herman Brane  
on 5-18-93*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:57

**Signatures**

Elected Official \_\_\_\_\_

OR

Department Director Billi Odegard

(All accompanying documents must have required signatures!)



# MULTNOMAH COUNTY OREGON

HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676 TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Hank Miggins, Acting  
Multnomah County Chair

VIA: Bill Odegaard, Director  
Health Department

FROM: Tom Fronk, Business Services Manager  
Health Department *Tom*

DATE: April 12, 1993

SUBJECT: Amendment to Agreement with Clackamas County Public Health Division

Recommendation: The Health Department recommends County Chair approval and Board ratification of this amendment to this intergovernmental agreement with Clackamas County Public Health Division for the period upon execution to and including June 30, 1993

Analysis: The original agreement #200803 expires April 30, 1993. Funds are available to extend the agreement until June 30, 1993. The amendment will provide an additional \$2,568 payable at the rate of \$1,284 per month (2 months). The contractor will continue to provide HIV case management services for persons with disabling HIV disease.

Background: The agreement is funded by federal Ryan White funds.

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 200803Amendment # 1

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement  <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>C-6</u> DATE <u>5/13/93</u> <u>Carrie A. Parkerson</u> BOARD CLERK

Department HEALTH Division \_\_\_\_\_ Date \_\_\_\_\_  
 Contract Originator Brame Phone x2670 Bldg/Room 160/2  
 Administrative Contact Frank Phone x4274 Bldg/Room 160/7  
 Description of Contract Extend agreement to June 30, 1993 and continue provision of HIV case management services for persons with disabling HIV disease.

RFP/BID # Govt. exemp. Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name <u>Clackamas County Public Health Division</u> Mailing Address <u>1425 Kaen Rd.</u> <u>Oregon City, Oregon (97045)</u> Phone <u>655-8471</u> Employer ID# or SS# <u>N/A</u> Effective Date <u>Upon Execution</u> Termination Date <u>June 30, 1993</u> Original Contract Amount \$ <u>13,999</u> Total Amount of Previous Amendments \$ _____ Amount of Amendment \$ <u>2,568</u> Total Amount of Agreement \$ <u>16,567</u>	Pay \$1,284/ mo. for May & June Remittance Address _____ (If Different) _____ Payment Schedule _____ Terms _____ <input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on receipt <input checked="" type="checkbox"/> Monthly \$ <u>1,555.45</u> <u>upon receipt of</u> <input type="checkbox"/> Other \$ _____ <u>invoice thru April 30th</u> <input type="checkbox"/> Requirements contract - Requisition required. Purchase Order No. _____ <input type="checkbox"/> Requirements Not to Exceed \$ _____
--	--

**REQUIRED SIGNATURES**

Department Manager Bruce Adigaard  
 Purchasing Director \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel [Signature]  
 County Chair / Sheriff [Signature]  
 Contract Administration \_\_\_\_\_  
 (Class I, Class II Contracts Only)

Encumber: Yes ☐ No ☐Date 4/19/93

Date \_\_\_\_\_

Date 5-3-93Date 5/13/93

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	015	0310			6210		037		\$2,568	
02.						6060					
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

AMENDMENT NO 1 TO  
MULTNOMAH COUNTY AGREEMENT

THIS AMENDMENT TO AGREEMENT made and entered into as of the \_\_\_\_ day  
of \_\_\_\_\_, 1993, by and between MULTNOMAH COUNTY, (hereinafter "COUNTY"), and  
Clackamas County Public Health Division (hereinafter "CONTRACTOR").

W I T N E S S E T H:

WHEREAS, the COUNTY and CONTRACTOR are parties to a certain Agreement dated  
October 1, 1992, entitled Agreement Between Multnomah County and Clackamas County  
Public Health Division (hereinafter "Agreement"); and

WHEREAS, the parties mutually desire to amend said Agreement in the manner  
hereinafter set forth;

NOW, THEREFORE, the parties agree as follows:

Amend section 1. Term to read:

The term of this Agreement shall be from September 1, 1992, to and including  
June 30, 1993, unless sooner terminated under the provisions hereof.

Amend Section 3. Compensation to read:

A. COUNTY agrees to pay CONTRACTOR a maximum of \$16,567.00 based on the  
following terms:

IN WITNESS WHEREOF, the parties have caused this Amendment to Agreement to be  
executed by their duly authorized officers the date first hereinabove written.

CLACKAMAS COUNTY PUBLIC HEALTH DIVISION

By: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor I.D. Number

MULTNOMAH COUNTY, OREGON

By: H. C. Miggins  
H. C. Miggins, Acting County Chair

Date: 5-13-93

HEALTH DEPARTMENT

By: Billi Odgaard  
Billi Odgaard, Director

Date: 4/19/93

By: Joan Archole  
Program Manager

Date: 4/16/93

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By: Laurence Kressel

Date: 5-3-93

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-6 DATE 5-13-93  
Chris A. Huberson  
BOARD CLERK

Meeting Date: MAY 13 1993

Agenda Number: C-7

(Above for Clerk's Office Use Only)

### AGENDA PLACEMENT FORM

(For Non-Budgetary Items)

Ratification of intergovernmental agreement with Clatsop  
Subject: County Public Health Department

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_  
(date) (date)

Department: Health Division: \_\_\_\_\_

Contact: Tom Fronk Telephone: x4274

Person(s) Making Presentation: Fronk

#### Action Requested

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 minutes or less

Check if you require official written notice of action taken: ☒

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of amendment to intergovernmental agreement with Clatsop County Public Health Department for provision of HIV case management services for persons with disabling HIV disease. The amendment will increase funds and extend the termination date to June 30, 1993.

*Sent Originals to Herman Brune  
on 5-18-93.*

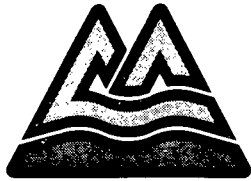
#### Signatures

Elected Official \_\_\_\_\_

OR

Department Director Bruce Odgaard

(All accompanying documents must have required signatures!)



# MULTNOMAH COUNTY OREGON

HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676 TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Hank Miggins, Acting  
Multnomah County Chair

VIA: *B. Odegaard*  
B. Odegaard, Director  
Health Department

FROM: Tom Fronk, Business Services Manager  
Health Department *Tom*

DATE: April 12, 1993

SUBJECT: Amendment to Agreement with Clatsop County Public Health Department

Recommendation: The Health Department recommends County Chair approval and Board ratification of this amendment to this intergovernmental agreement with Clatsop County Public Health Department for the period upon execution to and including June 30, 1993.

Analysis: The original agreement #201013 expires April 30, 1993. Funds are available to extend the agreement until June 30, 1993. The amendment will provide an additional \$1,834 payable at the rate of \$917 per month (2 months). The contractor will continue to provide HIV case management services for persons with disabling HIV disease.

Background: The agreement is funded by federal Ryan White funds.





# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 201013Amendment # 1

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement  APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>C-7</u> DATE <u>5/13/98</u> <u>Carrie A. Parkerson</u> BOARD CLERK

Department HEALTH Division \_\_\_\_\_ Date \_\_\_\_\_Contract Originator Brame Phone x2670 Bldg/Room 160/2Administrative Contact Fronk Phone x4274 Bldg/Room 160/7Description of Contract Extend agreement to June 30, 1993 and continue provision of HIV case management services for persons with disabling HIV disease.RFP/BID # Govt. Exempt. Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name Clatsop County Public Health Dept. \_\_\_\_\_Mailing Address P.O. Box 206  
Astoria, Oregon 97103Phone 325-8500Employer ID# or SS# N/AEffective Date Upon ExecutionTermination Date June 30, 1993Original Contract Amount \$ 10,000.00

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ 1,834.00Total Amount of Agreement \$ 11,834.00Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt☒ Monthly \$ invoice ☐ Net 30☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Bill OdgaardPurchasing Director \_\_\_\_\_  
(Class II Contracts Only)County Counsel [Signature]County Chair / Sheriff [Signature]Contract Administration \_\_\_\_\_  
(Class I, Class II Contracts Only)Encumber: Yes ☐ No ☐Date 4/19/93

Date \_\_\_\_\_

Date 5-3-93Date 5/13/93

Date \_\_\_\_\_

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	015	0310			6110		0371		\$1,834.00		
02.						6060						
03.												
* If additional space is needed, attach separate page. Write contract # on top of page.												

INSTRUCTIONS ON REVERSE SIDE

WHITE CONTRACT ADMINISTRATION CANARY INITIATION PINK FINANCE

AMENDMENT NO 1 TO  
MULTNOMAH COUNTY AGREEMENT

THIS AMENDMENT TO AGREEMENT made and entered into as of the \_\_\_\_ day  
of \_\_\_\_\_, 1993, by and between MULTNOMAH COUNTY, (hereinafter "COUNTY"), and  
Clatsop County Public Health Department (hereinafter "CONTRACTOR").

W I T N E S S E T H:

WHEREAS, the COUNTY and CONTRACTOR are parties to a certain Agreement dated  
September 28, 1992, entitled Agreement Between Multnomah County and Clatsop County  
Public Health Department (hereinafter "Agreement"); and

WHEREAS, the parties mutually desire to amend said Agreement in the manner  
hereinafter set forth;

NOW, THEREFORE, the parties agree as follows:

Amend section 1. Term to read:

The term of this Agreement shall be from September 1, 1992, to and including  
June 30, 1993, unless sooner terminated under the provisions hereof.

Amend Section 3. Compensation to read:

A. COUNTY agrees to pay CONTRACTOR a maximum of \$11,834.00 based on the  
following terms:

IN WITNESS WHEREOF, the parties have caused this Amendment to Agreement to be  
executed by their duly authorized officers the date first hereinabove written.

CLATSOP COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Date: \_\_\_\_\_

93-600-2287

Contractor I.D. Number

MULTNOMAH COUNTY, OREGON

By: H. C. Miggins  
H. C. Miggins, Acting County Chair

Date: 5-13-93

HEALTH DEPARTMENT

By: Billi Odgaard  
Billi Odgaard, Director

Date: 4/19/93

By: Loon Ardo  
Program Manager

Date: 4/16/93

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By: [Signature]

Date: 5-3-93

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-7 DATE 5-13-93  
Carrie H. Jackson  
BOARD CLERK

Meeting Date: MAY 13 1993

Agenda Number: C-8

(Above for Clerk's Office Use Only)

**AGENDA PLACEMENT FORM**  
(For Non-Budgetary Items)

Subject: Ratification of intergovernmental agreement with Oregon Health Sciences University

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_  
(date) (date)

Department: Health Division: \_\_\_\_\_

Contact: Fronk Telephone: x4274

Person(s) Making Presentation: Fronk

**Action Requested**

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 minutes or less

Check if you require official written notice of action taken: ☒

**BRIEF SUMMARY** (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of intergovernmental agreement with Oregon Health Sciences University in which the school will provide physicians "Chest fellows" in training to staff half-day TB clinics to provide diagnosis, treatment, evaluation, and consultation services in COUNTY's TB clinic. The county will pay Oregon Health Sciences University for the service.

*Sent Originals to Herman Brane  
on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:57

**Signatures**

Elected Official \_\_\_\_\_

OR

Department Director Bill Odegard

(All accompanying documents must have required signatures!)



# MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676 TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Hank Miggins  
Acting Multnomah County Chair

VIA: Bill *Bull* Odegaard, Director  
Health Department

FROM: Tom Fronk, Business Services Manager  
Health Department *Tom*

DATE: April 15, 1993

SUBJECT: Contract with Oregon Health Sciences University for Training "Chest Fellows"

Recommendation: The Health Department recommends County Chair approval and Board ratification of this contract with Oregon Health Sciences University for the period July 1, 1993, to and including June 30, 1994.

Analysis: Multnomah County treats tuberculosis patients at its TB clinic and the contractor can schedule physician "chest fellows" in training to staff half-day TB clinics to provide diagnosis, treatment evaluation, and consultation services in county's TB Clinic. County has budgeted \$1,920 for this service in FY ~~92/93~~ 93/94

Background: The contract was in effect during FY 91-92<sup>1</sup> and is being renewed.

*and 1992-93*



# **CONTRACT APPROVAL FORM** (See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 200074

Amendment # \_\_\_\_\_

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement  <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>C-8</u> DATE <u>5/13/93</u> <u>Carrie A. Parkerson</u> <b>BOARD CLERK</b>

Department Health Division \_\_\_\_\_ Date \_\_\_\_\_Contract Originator Brame Phone x2670 Bldg/Room 160/2Administrative Contact Fronk Phone x4274 Bldg/Room 160/7Description of Contract Contractor agrees to continue to provide medical consultation services at TB Clinic.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Oregon Health Sciences University  
Division of Pulmonary and Critical Care  
3181 S.W. Sam Jackson Park Road  
 Mailing Address Portland, Oregon 97201

Phone 494-7680Employer ID# or SS# 93-0692164Effective Date July 1, 1993Termination Date June 30, 1994Original Contract Amount \$ 1,920

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ \_\_\_\_\_

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt☐ Monthly \$ \_\_\_\_\_ ☐ Net 30☒ Other \$ 160 per half day TB Clinic ☐ Other \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_**REQUIRED SIGNATURES:**Department Manager Brian OdegaardPurchasing Director  
(Class II Contracts Only) [Signature]County Counsel [Signature]County Chair / Sheriff [Signature]Contract Administration  
(Class I, Class II Contracts Only) \_\_\_\_\_Encumber: Yes ☐ No ☐Date 4/27/93

Date \_\_\_\_\_

Date 5-3-93Date 5/13/93

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	015	0420					0392		\$1,920	
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

MULTNOMAH COUNTY  
AND  
OREGON HEALTH SCIENCES UNIVERSITY  
TB CLINIC AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT, made and entered into as of the \_\_\_\_ day of \_\_\_\_, 1993, by and between MULTNOMAH COUNTY, a home rule political subdivision of the State of Oregon (hereinafter referred to as "COUNTY"), and the OREGON HEALTH SCIENCES UNIVERSITY, acting by and through Oregon State Board of Higher Education on behalf of the State of Oregon (hereinafter referred to as "STATE").

W I T N E S S E T H :

WHEREAS, STATE has the responsibility to train physicians to diagnose and treat pulmonary diseases; and

WHEREAS, COUNTY has the responsibility to operate a Tuberculosis (TB) clinic; and

WHEREAS, it is mutually beneficial to both parties to enter into an agreement under those terms and conditions set forth, now, therefore,

IN CONSIDERATION of those mutual promises and the conditions set forth hereafter, the parties agree as follows:

1. Term.

The term of this Agreement shall be from July 1, 1993, through and including June 30, 1994, subject to earlier termination under Section 14 hereof.

2. Services.

A. COUNTY's services under this Agreement shall consist of the following:

- 1) Administer, fund, staff, and schedule patients for its TB clinic.
- 2) Inform STATE of any changes or modifications to TB Clinic hours.

B. STATE's services under this Agreement shall consist of the following:

Schedule physicians ("chest fellows") in training to staff half-day TB clinics to provide diagnosis, treatment, evaluation, and consultation services in COUNTY's TB Clinic.

3. Compensation.

A. COUNTY agrees to pay STATE for the performance of those services provided hereunder, which payment shall be based upon the following applicable terms:

- 1) \$160 per clinic upon submission of an invoice.
- 2) Payments to STATE shall not exceed \$1,920.

B. COUNTY certifies that either federal, state or local funds are available and authorized to finance the costs of this Agreement. In the event that funds cease to be available to COUNTY in the amounts anticipated, COUNTY may terminate or reduce Agreement funding accordingly. COUNTY will notify STATE as soon as it receives notification from funding source. Reduction or termination will not effect payment for accountable expenses prior to the effective date of such action.

C. All final billings affecting Agreement payments must be received within thirty (30) days after the end of the Agreement period. Agreement payments not triggered or billed within this specified time period will be the sole responsibility of CONTRACTOR.

D. COUNTY will verify clinic hours and send payments quarterly.

4. Contractor is Independent Contractor

A. STATE is an independent contractor and is solely responsible for the conduct of its programs. STATE, its employees and agents shall not be deemed employees or agents of COUNTY.

B. STATE shall indemnify, defend and hold harmless COUNTY, its officers, agents, and employees from damages arising out of the tortious acts of STATE, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

C. COUNTY shall hold and save harmless STATE, its officers, agents, and employees from damages arising out of the tortious acts of COUNTY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

5. Workers Compensation

A. STATE shall maintain Workers' Compensation insurance coverage for all non-exempt workers, employees, and subcontractors either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised Statutes.

6. Contractor Identification

STATE shall furnish to COUNTY its employer identification number, as designated by the Internal Revenue Service.

7. Subcontracts and Assignment

STATE shall neither subcontract with others for any of the work prescribed herein, nor assign any of STATE'S rights acquired hereunder without obtaining prior written approval from COUNTY. COUNTY by this Agreement incurs no liability to third persons for payment of any compensation provided herein to STATE.

8. Access to Records

A. STATE agrees to permit authorized representatives of COUNTY, and/or the applicable Federal or State government audit agency to make such review of the records of the STATE as COUNTY or auditor may deem necessary to satisfy audit and/or program evaluation purposes. STATE shall permit authorized representatives of COUNTY Health Division to site visit all programs covered by this Agreement. Agreement costs disallowed as the result of such audits, review or site visits will be the sole responsibility of STATE. If a Agreement cost is disallowed after reimbursement has occurred, STATE will make prompt repayment of such costs.

9. Waiver of Default.

Waiver of a default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the provisions of this Agreement.

10. Adherence to Law

A. STATE shall adhere to all applicable laws governing its relationship with its employees, including but not limited to laws, rules, regulations and policies concerning workers' compensation, and minimum and prevailing wage requirements.

B. STATE shall not unlawfully discriminate against any individual with respect to hiring, compensation, terms, conditions or privileges or employment, nor shall any person be excluded from participation in, be denied the benefits or, or be subjected to discrimination under any program or activity because of such individual's race, color, religion, sex, national origin, age or handicap. In that regard, STATE must comply with all applicable provisions of Executive Order Number 11246 as amended by Executive Order Number 11375 of the President of the United States dated September 24, 1965, Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000(d)) and Section 504 of the Rehabilitation Act of 1973 as implemented by 45 C.F.R. 84.4., and the Americans with Disabilities Act of 1990, Public Law Number 101-336 and all enacting regulations of the EEOC and Department of Justice. STATE will also comply with all applicable rules, regulations and orders of the Secretary of Labor concerning equal opportunity in employment and the provisions of ORS Chapter 659.

11. Modification

A. In the event that COUNTY's Agreement obligation is amended by a federal or state initiated change, COUNTY shall amend this Agreement through written notification of changes sent to STATE by mail. STATE shall sign the amendment and return to COUNTY within twenty (20) working days of receipt of COUNTY's notification document.

B. Any other amendments to the provisions of this Agreement, whether COUNTY or STATE initiated, shall be reduced to writing and signed by both parties.



12. Integration

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral discussions or Agreements.

13. Record Confidentiality

STATE agrees to keep all client records confidential in accordance with State and Federal statutes and rules governing confidentiality.

14. Early Termination

A. Violation of any of the rules, procedures, attachments, or conditions of this Agreement may, at the option of either party, be cause for termination of the Agreement and, unless and until corrected, of funding support by COUNTY and services by STATE, or be cause for placing conditions on said funding and/or services, which may include withholding of funds. Waiver by either party of any violation of this Agreement shall not prevent said party from invoking the remedies of this paragraph for any succeeding violations of this Agreement.

B. This Agreement may be terminated by either party by sixty (60) days written notice to the other party.

C. Immediate termination or amendment by COUNTY may occur under any of the following conditions; or

1) Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by STATE to provide a service under this Agreement.

2) Upon notice if STATE fails to start-up services on the date specified in this Agreement, or if STATE fails to continue to provide service for the entire Agreement period.

3) Upon notice to COUNTY of evidence that STATE has endangered or is endangering the health and safety of clients/residents, staff, or the public.

D. Payment to STATE will include all services provided through the day of termination and shall be in full satisfaction of all claims by STATE against COUNTY under this Agreement.

E. Termination under any provision of this section shall not affect any right, obligation or liability of STATE or COUNTY which accrued prior to such termination.

15. Litigation.

A. STATE shall give COUNTY immediate notice in writing of any action or suit filed or any claim made against STATE or any subcontractor of which STATE may be aware of which may result in litigation related in any way to this Agreement.

16. Oregon Law and Forum

This Agreement shall be construed according to the law of the state of Oregon.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers the date first written above.


OREGON HEALTH SCIENCES UNIVERSITY

By \_\_\_\_\_

Date \_\_\_\_\_

93-0692164  
Federal I.D. Number

MULTNOMAH COUNTY, OREGON

By   
Henry C. Miggins  
Acting Multnomah County Chair

Date 5-13-93

HEALTH DEPARTMENT

By:   
Bill Odegaard, Director

Date: 4/27/93

By:   
Program Manager

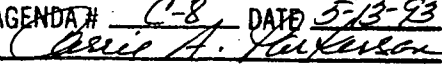
Date: 4/20/93

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
For Multnomah County, Oregon

By: 

Date: 5.3.93

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-8 DATE 5-13-93  
  
BOARD CLERK

Meeting Date: May 13, 1993

Agenda No.: C-9

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Final Order CU 22-92

BCC Informal \_\_\_\_\_ BCC Formal May 13, 1993  
(date) (date)  
DEPARTMENT DES DIVISION Planning  
CONTACT Sharon Cowley TELEPHONE 2610  
PERSON(S) MAKING PRESENTATION Planning Staff

ACTION REQUESTED:

xx DENIAL

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

CU 22-92 In the Matter of Review of the Hearings Officer  
Decision which denied Conditional Use approval  
of a non-resource related dwelling in the MUF  
zoning district - Final Order

*Sent Copy of Order 93-162  
Sharon Cowley on 5-18-93.*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER

*BH Wallen*

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:55

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY**

In the Matter of Review of the Hearings Officer )  
Decision which denied Conditional Use approval of )  
a non-resource related dwelling in the MUF district )

**FINAL ORDER** 93-162  
Denying CU 22-92  
(Kaptur)

On January 4, 1993 the Multnomah County Hearings Officer conducted a public hearing to consider a request for Conditional Use approval for a non-resource related single family residence on property in the Multiple Use Forest district (CU 22-92). On January 14, 1993 the Hearings Officer issued a decision denying the request.

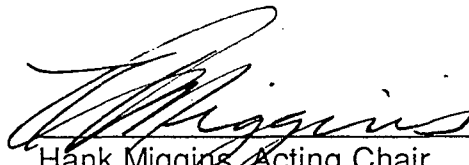
On January 25, 1993 an appeal of the Hearings Officer Decision was filed. The Board of County Commissioners (Board) scheduled a hearing to review the Hearings Officer Decision, the scope of review to be on the record with additional testimony allowed concerning the issue of compatibility of the proposed dwellings with resource activities in the area.

The Board conducted the review hearing on April 27, 1993. After considering evidence and arguments from the appellant's representative and an opponent, the Board, in a 4-1 vote, hereby affirms the Hearings Officer decision denying CU 22-92. In addition, the Board adopts the Findings and Conclusions of the Hearings Officer as set forth in his Decision dated January 14, 1993, with one amendment. Finding #4 of section V. B., Compliance with the Comprehensive Plan, shall be amended to read:

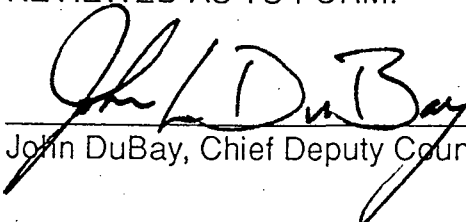
4. The proposal complies with Policy 38 (Facilities) because there is evidence in the record that the applicable school district and the applicable law enforcement agency had an opportunity to review and comment on the proposal. The proposal complies with the policy regarding fire protection and fire district review, based on the written comment from the RFPD chief.

DATED this 13th day of May, 1993.



  
Hank Miggins, Acting Chair

REVIEWED AS TO FORM:

  
John DuBay, Chief Deputy County Counsel

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date MAY 13 1993  
Agenda No. C-10

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Contract to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of contract to highest bidder at public sale held March 29, 1993 as per Board Order 93-42.

Contract # 15742 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: [Signature] BH Willia

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) \_\_\_\_\_

OTHER: Facilities & Property Management [Signature]

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent to Larry Baxter (Order 93-163)  
on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:47

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Contract 15742 )  
for the Sale of Certain Real Property ) ORDER 93-163  
to )  
ANIL LAL )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement as by law provided, offered said property at public sale, and did receive from ANIL LAL a bid for the sum of \$14,700.00, which said sum was the highest and best bid for said property; said bidder offering to pay not less than \$2,940.00 in cash, the remainder to be paid under written agreement in equal monthly installments at the rate of 8 percent per annum; that the Sheriff did deliver to the bidder a certificate containing a description of the property sold, the whole purchase price, the amount paid in cash and the terms by which the balance is to be paid;

It further appearing that the said bidder has surrendered the certificate of purchase, tendered the down payment due under said certificate, and that a contract containing the terms and conditions of said sale should be entered into by Multnomah County;

NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners enter into a contract with ANIL LAL for the sale of the following described real property situated in the County of Multnomah, State of Oregon:

PENINSULAR ADD 2

TL #1 OF LOTS 14-17, BLOCK 28 AS DESCRIBED IN ATTACHED EXHIBIT A

for the sum of \$14,700.00, payable as follows: \$2,940.00 in cash upon the execution of this agreement, and the balance in equal monthly installments of \$166.29 each, over a term of 96 months. Payments to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price accrued at the time of payment of each installment. Each payment to be first applied to interest to the date of payment, the balance to principal. Said contract to contain provisions requiring the Purchaser to pay before delinquency all taxes thereafter assessed against said real property and to discharge before delinquency all municipal assessments and liens assessed thereon; to prevent the use of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555; comply with all laws ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property and prohibit and prevent any act or omission on or about the property that could subject the property or the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

Dated at Portland, Oregon this 13th day of May, 1993

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Miggins  
Acting County Chair

REVIEWED  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

EXHIBIT A

(65522-5630)

A tract of land in Block 28 of PENINSULAR ADD NO. 2, a recorded subdivision, in Multnomah County, State of Oregon described as follows:

All of Lot 14, including that part of vacated N. Endicott Ave inuring therto by City Ordinance 131478, Except that part deeded to the City of Portland for street purposes by deed recorded 6-30-82 in Book 1604 page 435 and Lots 15-17 including vacated street and excepting from Lots 16 & 17 that part lying in North Columbia Blvd. (Co. Rd 3831)

THIS AGREEMENT, made this 13th day of May, 1993 by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter called County, and ANIL LAL hereinafter called Purchaser; the County agrees to sell to Purchaser the property hereinafter described for the price and on the terms and conditions set forth below:

PENINSULAR ADD 2

TL #1 OF LOTS 14-17, BLOCK 28 AS DESCRIBED IN ATTACHED EXHIBIT A

A. Purchase Price.

Purchaser agrees to pay the sum of \$14,700.00, to be paid \$2,940.00 in cash upon the execution of this agreement, receipt whereof is hereby acknowledged, and the balance of said purchase price in equal monthly installments of not less than \$166.29 over a term of 96 months. Payment to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price remaining at the time of payment of each installment. Each payment shall first be applied to interest to date of payment; the balance to principal. First of said installments to be paid on April 15, 1993 and a like payment on the 15th of each and every month thereafter until the entire purchase price, both principal and interest, shall have been paid. Purchaser shall have the privilege of prepayment without penalty.

B. Terms and Conditions.

1. In addition to payment of installments hereinabove provided, Purchaser agrees to pay, before delinquency, all taxes lawfully assessed and levied against said property during the life of this agreement and to pay and discharge, before delinquency, all municipal liens and assessments of any kind and nature lawfully assessed against said property.

2. Purchaser will keep all improvements on the property in at least as good condition and repair as they were on the date of possession by Purchaser and shall not permit any waste or removal of all or part of the improvement.

3. Purchaser will not use or permit others to use any of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555, as those statutes may now or hereafter be amended, supplemented or superseded, or otherwise do or allow any act or omission on or about the property that could subject the property or the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

4. Purchaser will promptly comply with and cause all other persons to comply with all laws, ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property. In this connection, Purchaser shall promptly make all required repairs, alterations and additions. These include, without limitation, any required alteration of the property because of the purchaser's specific use alterations or repairs necessary to comply with, and all applicable federal, state, local laws, regulations, or ordinances pertaining to air and water quality, hazardous materials as defined herein and other environmental zoning, and other land use statutes, ordinances and regulations.

5. Purchaser will not cause or permit any Hazardous Material to be brought upon, kept, or used in or about the property by Purchaser or Purchaser's agents, employees, contractors, or invitees without the prior written consent of the County, which shall not be unreasonably withheld as long as Purchaser demonstrates to County's reasonable satisfaction that such Hazardous Material is necessary to Purchaser's business and will be used, kept, and stored in a manner that complies with all laws regulating any such Hazardous Materials brought upon or used or kept in or about the property;



6. As used in this Agreement, the term Hazardous Material means any hazardous or toxic substance, material, or waste, including, but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR § 172.101), or by the United States Environmental Protection Agency as hazardous substances (40 CFR pt 302) and amendments thereto, petroleum products, or other such substances, materials, and wastes that are or become regulated under any applicable local, state, or federal law.

7a. Purchaser will indemnify, defend, and hold harmless the County, its elected officials, officers, and employees from and against any claims, loss or liability of any kind arising out of or related to any activity on the property occurring while Purchaser is entitled to occupy the property under this or any predecessor agreement, whether or not the property is leased to others.

7b. This indemnification of the County by Purchaser includes, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal, or restoration work required by any federal, state or local governmental agency or political subdivision because of Hazardous Material present in the soil or groundwater or under the property. Without limiting the foregoing, if the presence of any Hazardous Material on property caused or permitted by Purchaser or purchaser's agents or contractors results in any contamination of the property, Purchaser shall promptly take all actions at Purchaser's sole expense as are necessary to return the property to the condition existing prior to the release of any such Hazardous Material onto the property, provided that the County's approval of such action shall first be obtained, and approval shall not be unreasonably withheld, as long as such actions would not potentially have any material adverse long-term or short-term effect on the property. This indemnification by Purchaser includes, without limitation, reimbursement for any diminution in the value of the property and reimbursement for sums paid in settlement of claims, attorney fees, consultant fees, and expert fees. The obligations of paragraph B7a. and B7b. shall survive any termination or cancellation of this agreement for any reason.

8. Purchaser will keep all improvements now existing or which shall hereafter be placed on the property insured against fire and other casualties covered by a standard policy of fire insurance with extended coverage endorsements. The policy shall be written to the full replacement value and loss payable to County and Purchaser as their respective interests may appear, and certificates evidencing the policy shall be delivered to County and shall contain a stipulation providing that coverage will not be canceled or diminished without a minimum of ten days' written notice to the County. In the event of a loss, Purchaser shall give immediate notice to County. County may make proof of loss if Purchaser fails to do so within fifteen days of casualty.

C. Default

Time is the essence of the Agreement; a default shall occur if:

1. Purchaser fails to make any payment within ten days after it is due;
2. Purchaser fails to perform or comply with any condition and does not commence corrective action within ten days after written notice from the County specifying the nature of the default, or, if the default cannot be cured within that time, fails to commence and pursue curative action with reasonable diligence.
3. Purchaser becomes insolvent; a receiver, trustee or custodian is appointed to take possession of all or a substantial part of Purchaser's property or properties; Purchaser makes an assignment for the benefit of creditors or files a voluntary petition in bankruptcy; or Purchaser is subject to an involuntary bankruptcy which is not dismissed within ninety days.
4. Purchaser makes or allows to be made a fraudulent transfer under applicable federal or state law, conceals any of his property from creditors; makes or allows to be made a preference within the meaning of the federal bankruptcy laws; or allows a lien or distraint upon any of his property.

D. Tax Notice

Until a change of address is requested, all tax statements shall be sent to the following address:

2616 N WILLIS BLVD  
PORTLAND OR 97217

E. Assignment

This contract cannot be assigned.

F. Conveyance of Title

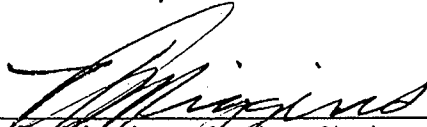
Upon complete performance by Purchaser of all the terms and conditions of this contract, County agrees to convey to Purchaser the title to the aforesaid property by good and sufficient deed of conveyance.

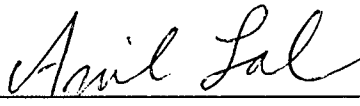
THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN WITNESS WHEREOF, Purchaser has set her hands the year and day first above written, and County has caused these presents to be executed by the Chair of the Multnomah Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON


By

  
H.C. Higgins, Acting Chair  
Multnomah County, Oregon

  
ANIL LAL



By

  
F. Wayne George, Director  
Facilities and Property Management

REVIEWED:

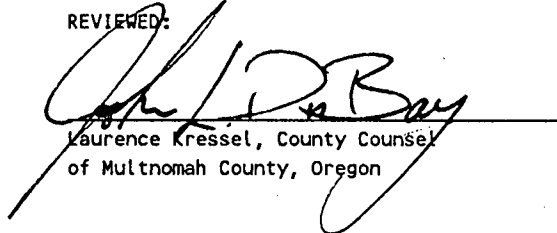
  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

EXHIBIT A

(65522-5630)

A tract of land in Block 28 of PENINSULAR ADD NO. 2, a recorded subdivision, in Multnomah County, State of Oregon described as follows:


All of Lot 14, including that part of vacated N. Endicott Ave inuring therto by City Ordinance 131478, Except that part deeded to the City of Portland for street purposes by deed recorded 6-30-82 in Book 1604 page 435 and Lots 15-17 including vacated street and excepting from Lots 16 & 17 that part lying in North Columbia Blvd. (Co. Rd 3831)

STATE OF OREGON            )  
                                  )  
COUNTY OF MULTNOMAH    )  SS.

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date **MAY 13 1993**  
Agenda No. C-11

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_  
DEPARTMENT Environmental Services DIVISION Facilities & Property Management  
CONTACT Larry Baxter TELEPHONE 248-3590  
\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Deed # D930875 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 Minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: BH Willie

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) \_\_\_\_\_

OTHER: Facilities & Property Management R. Oberst

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-164 to Larry Baxter  
on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:47  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D930875 for Certain Tax )  
Acquired Property to )

ORDER 93-164

SHRIL D. LOMAX )  
& DAVID J. LOMAX )

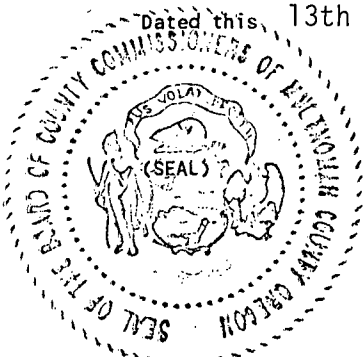
It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from SHRIL D. LOMAX & DAVID J. LOMAX a bid for the sum of \$550.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchasers a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchasers have tendered the amount due and are entitled to a deed to said property;

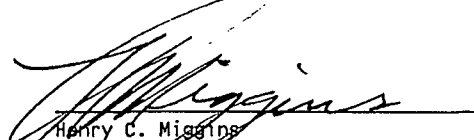
NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchasers the following described real property, situated in the County of Multnomah, State of Oregon:

BARBUR HEIGHTS  
TL #3 OF LOT 1, BLOCK 3 AS DESCRIBED ON ATTACHED EXHIBIT A

Dated this 13th day of May, 1993



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

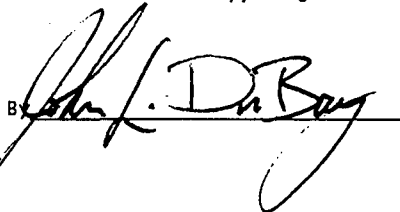
By 

EXHIBIT A

05450-0850

A tract of land in Lot 1, Block 3, BARBUR HEIGHTS a recorded subdivision in Multnomah County, State of Oregon described as follows:

Lot 1, Except part in Street Bk 1884, page 520 and Except that part of Lot 1 described in the following:

All of those portions of Lot 1 and the Easterly 15 feet of Lot 2, lying Northerly of a line which is parallel to and 89.21 feet South of the North line of Lots 1 and 2, excepting those portions lying in S>W> 13th Drive.

DEED

D930875

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to SHRIL D. LOMAX & DAVID J. LOMAX, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

BARBUR HEIGHTS  
TL #3 OF LOT 1, BLOCK 3 AS DESCRIBED ON ATTACHED EXHIBIT A

The true and actual consideration paid for this transfer, stated in terms of dollars is \$550.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the persons acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

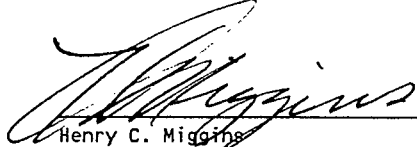
7102 NE 10TH AVE PORTLAND OR 97211

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.

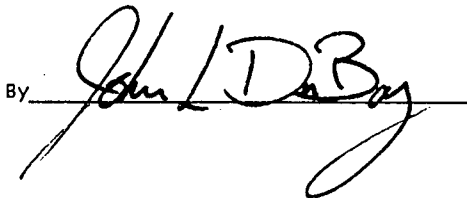


REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management

By 

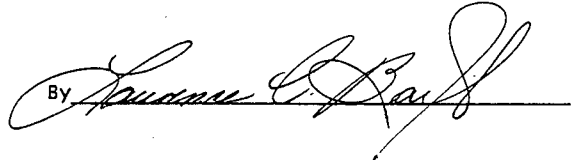
By 



EXHIBIT A

05450-0850

A tract of land in Lot 1, Block 3, BARBUR HEIGHTS a recorded subdivision in Multnomah County, State of Oregon described as follows:

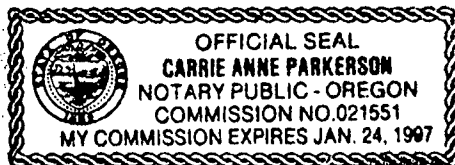
Lot 1, Except part in Street Bk 1884, page 520 and Except that part of Lot 1 described in the following:


All of those portions of Lot 1 and the Easterly 15 feet of Lot 2, lying Northerly of a line which is parallel to and 89.21 feet South of the North line of Lots 1 and 2, excepting those portions lying in S>W> 13th Drive.

STATE OF OREGON            )  
                                  )   ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date MAY 13 1993  
Agenda No. C-102

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Deed # D930871 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 Minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER *July BH Wallia*

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) \_\_\_\_\_

OTHER: Facilities & Property Management *RJ Oberst*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-165 to  
Larry Baxter on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:47

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D930871 for Certain Tax )  
Acquired Property to )

ORDER 93-165

RUBEN J MENASHE )  
& ELIZABETH L. MENASHE )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from RUBEN J MENASHE & ELIZABETH L. MENASHE a bid for the sum of \$200.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchasers a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchasers have tendered the amount due and are entitled to a deed to said property;

NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchasers the following described real property, situated in the County of Multnomah, State of Oregon:

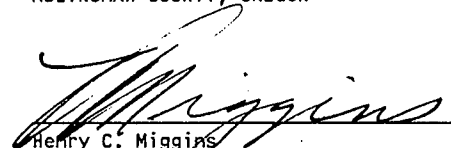
SEC 22, 1N 2E  
TL #13 0.02 AC AS DESCRIBED ON ATTACHED EXHIBIT A

Dated this 13th day of May, 1993



REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Miggins  
Acting County Chair

By

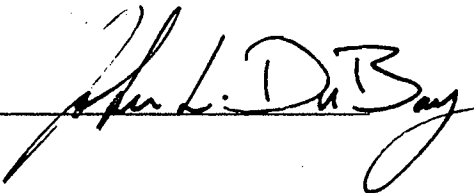


EXHIBIT A

(94222-0130)

Part of Section 22, Township 1 North, Range 2 East of the Willamette Meridian, more particularly described as follows:

Beginning at the Southwest corner of a tract conveyed to Charles W. Merritt and Bessie B. Merritt by deed recorded September 12, 1933, in Book 888 page 463, Deed Records, said beginning place being also 686.30 feet South and 533.04 feet West of the intersection of the former South line of Columbia River Highway and the West line of N.E. 122nd Avenue; thence North along the West line of said Merritt tract to the South line of N.E. Prescott Street; thence Easterly along the South line of N.E. Prescott Street to its intersection with the South line of the said Merritt tract; thence West along the South line of said Merritt tract to the place of beginning.

DEED

D930871

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to RUBEN J MENASHE & ELIZABETH L. MENASHE, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

SEC 22, 1N 2E

TL #13 0.02 AC AS DESCRIBED ON ATTACHED EXHIBIT A

The true and actual consideration paid for this transfer, stated in terms of dollars is \$200.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the persons acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

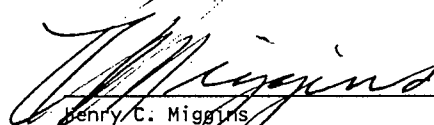
11359 NE HALSEY ST. PORTLAND OR 97220

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.

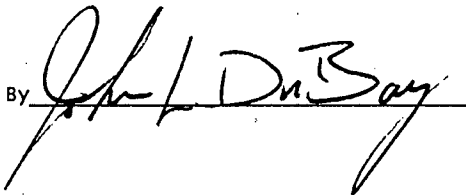


REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Miggins  
Acting County Chair

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management

By 

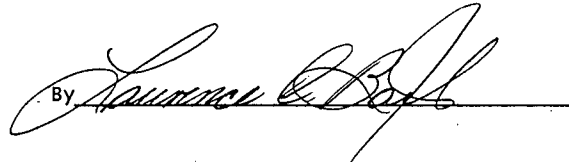
By 

EXHIBIT A

(94222-0130)

Part of Section 22, Township 1 North, Range 2 East of the Willamette Meridian, more particularly described as follows:

Beginning at the Southwest corner of a tract conveyed to Charles W. Merritt and Bessie B. Merritt by deed recorded September 12, 1933, in Book 888 page 463, Deed Records, said beginning place being also 686.30 feet South and 533.04 feet West of the intersection of the former South line of Columbia River Highway and the West line of N.E. 122nd Avenue; thence North along the West line of said Merritt tract to the South line of N.E. Prescott Street; thence Easterly along the South line of N.E. Prescott Street to its intersection with the South line of the said Merritt tract; thence West along the South line of said Merritt tract to the place of beginning.

STATE OF OREGON            )  
                                  )    ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



*Carrie Anne Parkerson*  
Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997



DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date **MAY 13 1993**  
Agenda No. 0-13

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Deed # D930869 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 Minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *[Signature]* BH Willis

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) \_\_\_\_\_

OTHER: Facilities & Property Management *R. Pherst*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-166 to  
Larry Baxter on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:48  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D930869 for Certain Tax )  
Acquired Property to )  
WESTERN SPECIALTY PRODUCTS, INC. )

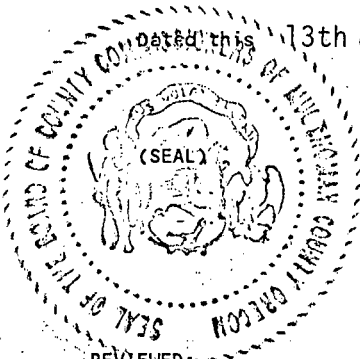
ORDER 93-166

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from WESTERN SPECIALTY PRODUCTS, INC. a bid for the sum of \$3,100.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchaser a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchaser has tendered the amount due and is entitled to a deed to said property;

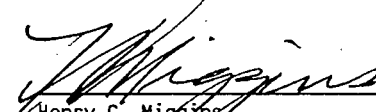
NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchaser the following described real property, situated in the County of Multnomah, State of Oregon:

SECTION 35 1N 1E  
TAXLOT #10 0.29 ACRES AS DESCRIBED ON ATTACHED EXHIBIT A



Dated this 13th day of May, 1993

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

EXHIBIT A

(94135-0100)

Beginning at the Southeast corner of Lot 19, Block "A", Holladay Park Addition; thence South along the South extension of the East line of said Lot 19 to the North line of right of way of O.W.R. & N.; thence East along the North line of right of way to a point where the same is intersected by a South extension of the West line of Lot 15, Block "A"; thence North along said South extension of said West line to the Southwest corner of said Lot 15; thence West along South line of Lots 16, 17 and 18 to beginning. Except 0.36 acres in Tax Lot 57 (1938). Except 0.16 acres in Tax Lot 58 (1941).

DEED

D930869

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to WESTERN SPECIALTY PRODUCTS, INC., Grantee the following described real property, situated in the County of Multnomah, State of Oregon:

SECTION 35 1N 1E

TAXLOT #10 0.29 ACRES AS DESCRIBED ON ATTACHED EXHIBIT A

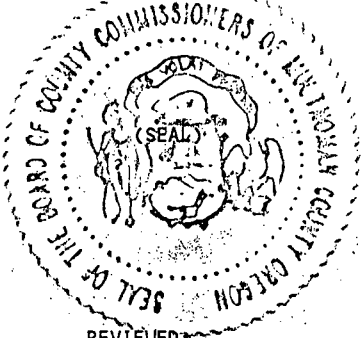
The true and actual consideration paid for this transfer, stated in terms of dollars is \$3,100.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the person acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

1100 NE 21ST AVE PORTLAND OR 97232

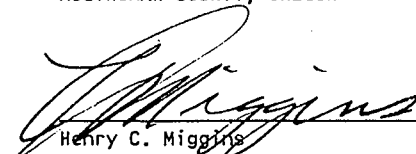
IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.



REVIEWED:

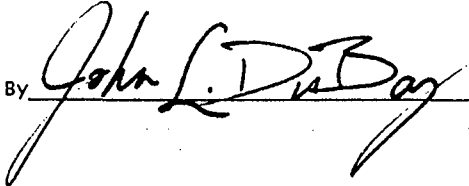
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Miggins  
Acting County Chair

DEED APPROVED:

F. Wayne George, Director  
Facilities and Property Management

BY 

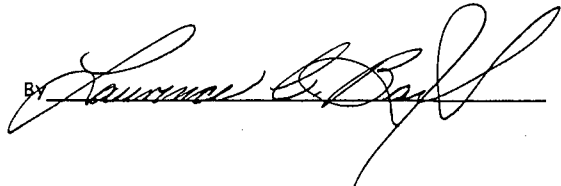
BY 

EXHIBIT A

(94135-0100)

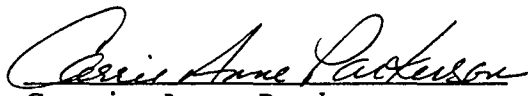
Beginning at the Southeast corner of Lot 19, Block "A", Holladay Park Addition; thence South along the South extension of the East line of said Lot 19 to the North line of right of way of O.W.R. & N.; thence East along the North line of right of way to a point where the same is intersected by a South extension of the West line of Lot 15, Block "A"; thence North along said South extension of said West line to the Southwest corner of said Lot 15; thence West along South line of Lots 16, 17 and 18 to beginning. Except 0.36 acres in Tax Lot 57 (1938). Except 0.16 acres in Tax Lot 58 (1941).

STATE OF OREGON            )  
                                  )    SS  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
My Commission Expires:  
January 24, 1997

0516C

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date **MAY 13 1993**  
Agenda No. C-14

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Deed # D930873 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 Minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *[Signature]* B.H. Willia

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) \_\_\_\_\_

OTHER: Facilities & Property Management *R. Oberit*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-167 to  
Larry Baxter on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:48  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D930873 for Certain Tax )  
Acquired Property to )  
CHRISTOPHER W. COLES )

ORDER 93-167

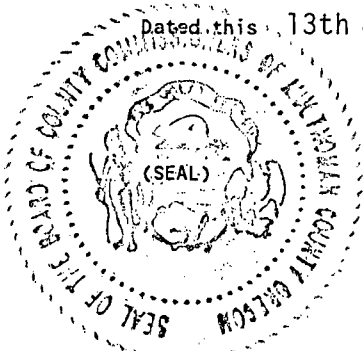
It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from CHRISTOPHER W. COLES a bid for the sum of \$1,500.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchaser a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchaser has tendered the amount due and is entitled to a deed to said property;

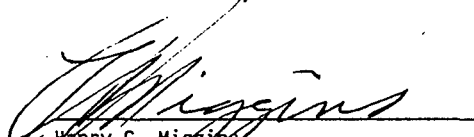
NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchaser the following described real property, situated in the County of Multnomah, State of Oregon:

GOODSELLS ADD  
TL #2 OF LOT 5, BLOCK 7 AS DESCRIBED ON ATTACHED EXHIBIT A

Dated this 13th day of May, 1993



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

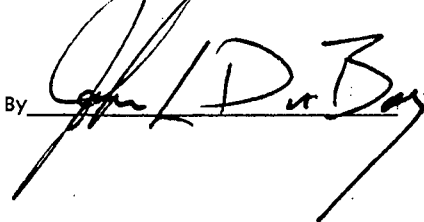
By 



EXHIBIT A

33380-0950

A parcel of land lying in Block 7, GOODELL'S ADDITION TO PORTLAND, Multnomah County, Oregon and being all of that part of Lot 5, Block 7, lying Southerly of South line of that part of Lot 5 deeded to the State of Oregon, by and through its Dept of Transportation, Highway Division by Robert L. and Patsy J. Newton in Book 1540, page 529, recorded July 27, 1981, and being further described as follows:

Beginning at the Southeast corner of said Lot 5, Block 7; thence North along the East line of said Lot 5 a distance of 70 feet to the True Point of Beginning and being a point on said line 30 feet South of the Northeast corner of said Lot 5, thence Southwesterly in a straight line to the Southwest corner of said lot, thence Easterly along the Southline of said Lot 44.45 feet more or less to the Point of Beginning.

DEED

0930873

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to CHRISTOPHER W. COLES, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

GOODSELLS ADD

TL #2 OF LOT 5, BLOCK 7 AS DESCRIBED ON ATTACHED EXHIBIT A

The true and actual consideration paid for this transfer, stated in terms of dollars is \$1,500.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the person acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

8985 N HODGE AVE PORTLAND OR 97203

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.



REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By *John D. Bay*

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Henry C. Miggins*  
Henry C. Miggins  
Acting County Chair

DEED APPROVED:

F. Wayne George, Director  
Facilities and Property Management

By *Laurence Kressel*

EXHIBIT A

33380-0950

A parcel of land lying in Block 7, GOODSSELL'S ADDITION TO PORTLAND, Multnomah County, Oregon and being all of that part of Lot 5, Block 7, lying Southerly of South line of that part of Lot 5 deeded to the State of Oregon, by and through its Dept of Transportation, Highway Division by Robert L. and Patsy J. Newton in Book 1540, page 529, recorded July 27, 1981, and being further described as follows:

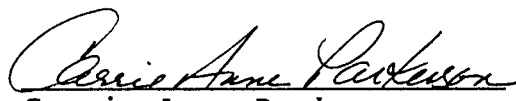
Beginning at the Southeast corner of said Lot 5, Block 7; thence North along the East line of said Lot 5 a distance of 70 feet to the True Point of Beginning and being a point on said line 30 feet South of the Northeast corner of said Lot 5, thence Southwesterly in a straight line to the Southwest corner of said lot, thence Easterly along the Southline of said Lot 44.45 feet more or less to the Point of Beginning.

STATE OF OREGON            )  
                                  )   ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
My Commission Expires:  
January 24, 1997

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date **MAY 13 1993**  
Agenda No. C-15

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993 as per Board Order 93-42.

Deed # D930870 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 Minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *BH Willia*

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) \_\_\_\_\_

OTHER: Facilities & Property Management *R. Albert*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-168 to  
Larry Baxter on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:48

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution  
of Deed D930870 for Certain Tax  
Acquired Property to

DAN GARNES

ORDER 93-168

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from DAN GARNES a bid for the sum of \$200.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchaser a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchaser has tendered the amount due and is entitled to a deed to said property;

NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchaser the following described real property, situated in the County of Multnomah, State of Oregon:

SEC 32, 1N 3E

TL #123 0.02 AC AS DESCRIBED IN ATTACHED EXHIBIT A


Dated this 13th day of May, 1993



REVIEWED

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

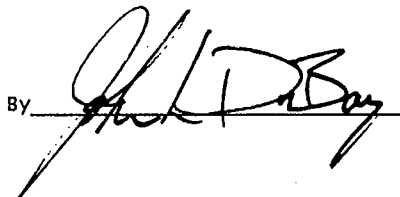
By 

EXHIBIT A

(94332-1230)

The East 16 feet of the following:

A tract of land located in the SW 1/4 of Section 32, Township 1 North, Range 3 East, Willamette Meridian, Multnomah County, Oregon described as follows:

Beginning at a point 1287.42 feet South and 16 1/2 feet West of the Northeast corner of Doc. Hartley DLC No. 49 in Section 32, Township 1 North, Range 3 East, Willamette Meridian, said point being marked with an iron pipe and the intersection of the South line of NE Glisan St. with the East line of a certain 20 acre Tract conveyed by Elisa M. Sales, et al to Margaret A. Sales, by deed dated May 13, 1904 recorded May 14, 1904, in Book 319, page 390; running thence West along the South line of NE Glisan St, 263.4 feet to a point 138 feet East of NE 186th Ave; thence South 110 feet to the true point of beginning; thence West and parallel with the North boundary of said DLC, a distance of 138 feet to a point on the East line of NE 186th Ave; thence South and parallel with the East boundary of said DLC, a distance of 60 feet; thence East and parallel with the North boundary of said DLC, 138 feet; thence North 60 feet to the true point of beginning.

DEED

D930870

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to DAN GARNES, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

SEC 32, 1N 3E  
TL #123 0.02 AC AS DESCRIBED IN ATTACHED EXHIBIT A

The true and actual consideration paid for this transfer, stated in terms of dollars is \$200.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the person acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

18636 NE GLISAN ST PORTLAND OR 97230

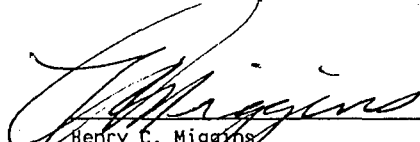
IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.



REVIEWED:

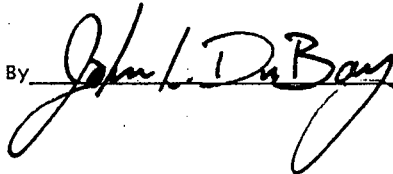
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

DEED APPROVED:

F. Wayne George, Director  
Facilities and Property Management

By 

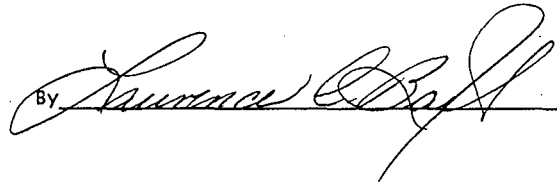
By 



EXHIBIT A

(94332-1230)

The East 16 feet of the following:

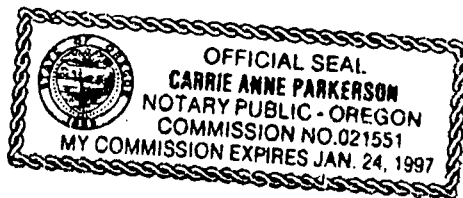
A tract of land located in the SW 1/4 of Section 32, Township 1 North, Range 3 East, Willamette Meridian, Multnomah County, Oregon described as follows:


Beginning at a point 1287.42 feet South and 16 1/2 feet West of the Northeast corner of Doc. Hartley DLC No. 49 in Section 32, Township 1 North, Range 3 East, Willamette Meridian, said point being marked with an iron pipe and the intersection of the South line of NE Glisan St. with the East line of a certain 20 acre Tract conveyed by Elisa M. Sales, et al to Margaret A. Sales, by deed dated May 13, 1904 recorded May 14, 1904, in Book 319, page 390; running thence West along the South line of NE Glisan St, 263.4 feet to a point 138 feet East of NE 186th Ave; thence South 110 feet to the true point of beginning; thence West and parallel with the North boundary of said DLC, a distance of 138 feet to a point on the East line of NE 186th Ave; thence South and parallel with the East boundary of said DLC, a distance of 60 feet; thence East and parallel with the North boundary of said DLC, 138 feet; thence North 60 feet to the true point of beginning.

STATE OF OREGON            )  
                                  )   SS  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
My Commission Expires:  
January 24, 1997

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date MAY 13 1993  
Agenda No. C-16

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of deed to contract purchaser for completion of contract.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of deed to contract purchasers, John Paul & Loretta Bliss upon complete performance of contract #15253

Deed D930885, Board Orders and supporting documentation included.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *[Signature]*

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL:(Ordinances,Resolutions,Agreements,Contract \_\_\_\_\_

OTHER: Facilities & Property Management *R. Oberst*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent copy of Order 93-169  
to Larry Baxter on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:42  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of the Execution of )  
Deed D930885 Upon Complete Performance of ) ORDER 93-169  
a Contract to )  
JOHN PAUL BLISS )  
and LORETTA BLISS )

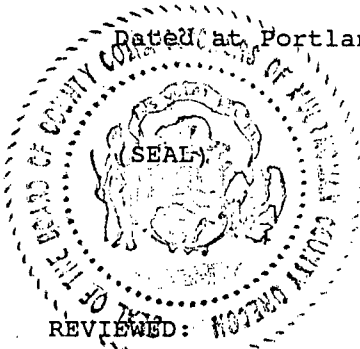
It appearing that heretofore, on May 18, 1983, Multnomah County entered into a contract with JOHN PAUL BLISS and LORETTA BLISS for the sale of the real property hereinafter described; and

That the above contract purchasers have fully performed the terms and conditions of said contract and are now entitled to a deed conveying said property to said purchasers;

NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the contract purchasers the following described real property, situated in the county of Multnomah, State of Oregon:

PENINSULAR ADD #2  
LOTS 24 & 25, BLOCK 21

Dated at Portland, Oregon this 13th day of May, 1993.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Henry C. Miggins*  
Henry C. Miggins, Acting County Chair  
Multnomah County

REVIEWED: NOTED  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By *John D. B...*

DEED D930885

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to JOHN PAUL BLISS and LORETTA BLISS, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

PENINSULAR ADD #2  
LOTS 24 & 25, BLOCK 21

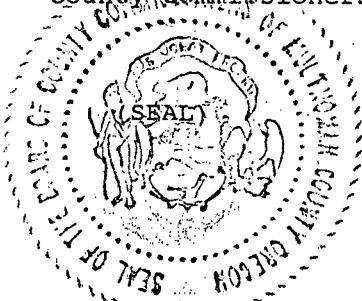
The true and actual consideration paid for this transfer, stated in terms of dollars is \$4,450.00.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.


Until a change is requested, all tax statements shall be sent to the following address:

4011 NE 134TH AVE  
PORTLAND OR 97230

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993, by authority of an Order of the Board of County Commissioners heretofore entered of record.



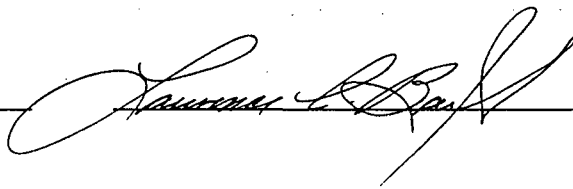
BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins, Acting County Chair  
Multnomah County

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management

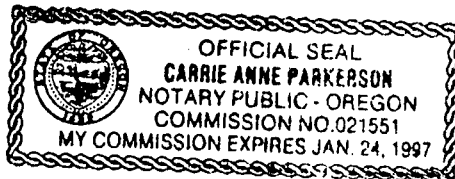


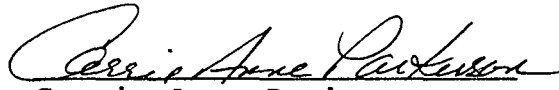


STATE OF OREGON            )  
                                  )   ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997

0516C

FACSIMILE TRANSMITTAL

APRIL 26, 1993

FIRST AMERICAN TITLE INSURANCE  
ATTN: HALI POPE

FAX NUMBER: 249-0325

PLEASE DELIVER THE FOLLOWING INFORMATION CONSISTING OF 1 PAGE TO THE PERSON NAMED ABOVE IMMEDIATELY.

IF YOU DO NOT RECEIVE A COMPLETE COPY OF THIS DOCUMENT PLEASE CALL 248-3590 AS SOON AS POSSIBLE.

-----  
CONTRACT 15253

ESCROW 93130162

LEGAL DESCRIPTION:       PENINSULAR ADD 2  
                              LOTS 24 & 25, BLOCK 21  
                              (65522-3580)

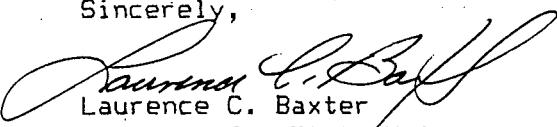
The above mentioned contract has been paid in full and a deed can be issued upon payment in full of all delinquent property taxes.

Please send proof of payment to:

MULTNOMAH COUNTY  
TAX TITLE UNIT  
2505 SE 11TH AVE  
PORTLAND, OR 97202

If you have any questions, please call me at 248-3590.

Sincerely,

  
Laurence C. Baxter  
Manager, Tax Title Unit

**First American Title Insurance Company of Oregon**

An assumed business name of TITLE INSURANCE COMPANY OF OREGON

4127 NE SANDY BLVD., PORTLAND, OR 97212

Phone: (503) 249-0656 • FAX: (503) 249-0325

FAX TRANSMITTAL

Date/Time: 4/20/93

Company: Multnomah County

ATTN: Gwen Maxwell

Phone No: \_\_\_\_\_

FAX No: 248-5082

RE: Bliss - Contract #15,253

From: First American Title Insurance Company of Oregon  
4127 N.E. Sandy Blvd.  
Portland, OR 97212

Phone: (503) 249-0656 FAX: (503) 249-0325

Name: Hali Pope

Escrow No: 93130162

If you have any problems with the transmission of this information, please call this office immediately. Thank you.

Number of Pages Being Transmitted: (Including Cover Letter): 1

Gwen-

As per our conversation, moments ago, will you please fax us a statement that indicates the above contract is paid in full and that you will prepare and record a Fulfillment Deed upon payment in full of all delinquent property taxes.

Thank you in advance to your prompt attention to this request.



DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date **MAY 13 1993**  
Agenda No. C-17

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Contract to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_  
DEPARTMENT Environmental Services DIVISION Facilities & Property Management  
CONTACT Larry Baxter TELEPHONE 248-3590  
\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of contract to highest bidder at public sale held March 29, 1993 as per Board Order 93-42.

Contract # 15735 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: BH William

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) CLD

OTHER: Facilities & Property Management R. Pherst

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:48  
MULTNOMAH COUNTY  
OREGON

*Sent Order 93-170 to  
Larry Baxter on 5-18-93.*

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Contract 15735                    )  
for the Sale of Certain Real Property        )     ORDER 93-170  
to    )  
JEFFREY PAUL FISH                                )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement as by law provided, offered said property at public sale, and did receive from JEFFREY PAUL FISH a bid for the sum of \$7,000.00, which said sum was the highest and best bid for said property; said bidder offering to pay not less than \$1,400.00 in cash, the remainder to be paid under written agreement in equal monthly installments at the rate of 8 percent per annum; that the Sheriff did deliver to the bidder a certificate containing a description of the property sold, the whole purchase price, the amount paid in cash and the terms by which the balance is to be paid;

It further appearing that the said bidder has surrendered the certificate of purchase, tendered the down payment due under said certificate, and that a contract containing the terms and conditions of said sale should be entered into by Multnomah County;

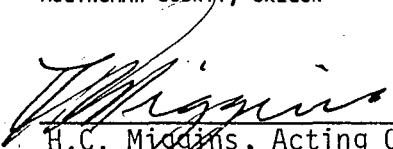
NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners enter into a contract with JEFFREY PAUL FISH for the sale of the following described real property situated in the County of Multnomah, State of Oregon:

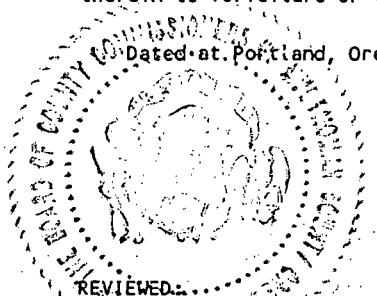
WILLIAMS AVENUE ADD  
LOT 12, BLOCK 7

for the sum of \$7,000.00, payable as follows: \$1,400.00 in cash upon the execution of this agreement, and the balance in equal monthly installments of \$113.57 each, over a term of 60 months. Payments to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price accrued at the time of payment of each installment. Each payment to be first applied to interest to the date of payment, the balance to principal. Said contract to contain provisions requiring the Purchaser to pay before delinquency all taxes thereafter assessed against said real property and to discharge before delinquency all municipal assessments and liens assessed thereon; to prevent the use of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555; comply with all laws ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property and prohibit and prevent any act or omission on or about the property that could subject the property or the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

Dated at Portland, Oregon this 13th day of May, 1993

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Higgins, Acting Chair  
Multnomah County, Oregon

  
REVIEWED.....  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

THIS AGREEMENT, made this 13th day of May, 1993 by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter called County, and JEFFREY PAUL FISH hereinafter called Purchaser; the County agrees to sell to Purchaser the property hereinafter described for the price and on the terms and conditions set forth below:

WILLIAMS AVENUE ADD  
LOT 12, BLOCK 7

A. Purchase Price.

Purchaser agrees to pay the sum of \$7,000.00, to be paid \$1,400.00 in cash upon the execution of this agreement, receipt whereof is hereby acknowledged, and the balance of said purchase price in equal monthly installments of not less than \$113.57 over a term of 60 months. Payment to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price remaining at the time of payment of each installment. Each payment shall first be applied to interest to date of payment; the balance to principal. First of said installments to be paid on April 15, 1993 and a like payment on the 15th of each and every month thereafter until the entire purchase price, both principal and interest, shall have been paid. Purchaser shall have the privilege of prepayment without penalty.

B. Terms and Conditions.

1. In addition to payment of installments hereinabove provided, Purchaser agrees to pay, before delinquency, all taxes lawfully assessed and levied against said property during the life of this agreement and to pay and discharge, before delinquency, all municipal liens and assessments of any kind and nature lawfully assessed against said property.

2. Purchaser will keep all improvements on the property in at least as good condition and repair as they were on the date of possession by Purchaser and shall not permit any waste or removal of all or part of the improvement.

3. Purchaser will not use or permit others to use any of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555, as those statutes may now or hereafter be amended, supplemented or superseded, or otherwise do or allow any act or omission on or about the property that could subject the property or the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

4. Purchaser will promptly comply with and cause all other persons to comply with all laws, ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property. In this connection, Purchaser shall promptly make all required repairs, alterations and additions. These include, without limitation, any required alteration of the property because of the purchaser's specific use alterations or repairs necessary to comply with, and all applicable federal, state, local laws, regulations, or ordinances pertaining to air and water quality, hazardous materials as defined herein and other environmental zoning, and other land use statutes, ordinances and regulations.

5. Purchaser will not cause or permit any Hazardous Material to be brought upon, kept, or used in or about the property by Purchaser or Purchaser's agents, employees, contractors, or invitees without the prior written consent of the County, which shall not be unreasonably withheld as long as Purchaser demonstrates to County's reasonable satisfaction that such Hazardous Material is necessary to Purchaser's business and will be used, kept, and stored in a manner that complies with all laws regulating any such Hazardous Materials brought upon or used or kept in or about the property;

6. As used in this Agreement, the term Hazardous Material means any hazardous or toxic substance, material, or waste, including, but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR § 172.101), or by the United States Environmental Protection Agency as hazardous substances (40 CFR pt 302) and amendments thereto, petroleum products, or other such substances, materials, and wastes that are or become regulated under any applicable local, state, or federal law.

7a. Purchaser will indemnify, defend, and hold harmless the County, its elected officials, officers, and employees from and against any claims, loss or liability of any kind arising out of or related to any activity on the property occurring while Purchaser is entitled to occupy the property under this or any predecessor agreement, whether or not the property is leased to others.

7b. This indemnification of the County by Purchaser includes, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal, or restoration work required by any federal, state or local governmental agency or political subdivision because of Hazardous Material present in the soil or groundwater or under the property. Without limiting the foregoing, if the presence of any Hazardous Material on property caused or permitted by Purchaser or purchaser's agents or contractors results in any contamination of the property, Purchaser shall promptly take all actions at Purchaser's sole expense as are necessary to return the property to the condition existing prior to the release of any such Hazardous Material onto the property, provided that the County's approval of such action shall first be obtained, and approval shall not be unreasonably withheld, as long as such actions would not potentially have any material adverse long-term or short-term effect on the property. This indemnification by Purchaser includes, without limitation, reimbursement for any diminution in the value of the property and reimbursement for sums paid in settlement of claims, attorney fees, consultant fees, and expert fees. The obligations of paragraph B7a. and B7b. shall survive any termination or cancellation of this agreement for any reason.

8. Purchaser will keep all improvements now existing or which shall hereafter be placed on the property insured against fire and other casualties covered by a standard policy of fire insurance with extended coverage endorsements. The policy shall be written to the full replacement value and loss payable to County and Purchaser as their respective interests may appear, and certificates evidencing the policy shall be delivered to County and shall contain a stipulation providing that coverage will not be canceled or diminished without a minimum of ten days' written notice to the County. In the event of a loss, Purchaser shall give immediate notice to County. County may make proof of loss if Purchaser fails to do so within fifteen days of casualty.

#### C. Default

Time is the essence of the Agreement; a default shall occur if:

1. Purchaser fails to make any payment within ten days after it is due;
2. Purchaser fails to perform or comply with any condition and does not commence corrective action within ten days after written notice from the County specifying the nature of the default, or, if the default cannot be cured within that time, fails to commence and pursue curative action with reasonable diligence.
3. Purchaser becomes insolvent; a receiver, trustee or custodian is appointed to take possession of all or a substantial part of Purchaser's property or properties; Purchaser makes an assignment for the benefit of creditors or files a voluntary petition in bankruptcy; or Purchaser is subject to an involuntary bankruptcy which is not dismissed within ninety days.
4. Purchaser makes or allows to be made a fraudulent transfer under applicable federal or state law, conceals any of his property from creditors; makes or allows to be made a preference within the meaning of the federal bankruptcy laws; or allows a lien or distraint upon any of his property.

D. Tax Notice

Until a change of address is requested, all tax statements shall be sent to the following address:

1834 SW 58TH AVE #206  
PORTLAND OR 97221

E. Assignment

This contract cannot be assigned.

F. Conveyance of Title

Upon complete performance by Purchaser of all the terms and conditions of this contract, County agrees to convey to Purchaser the title to the aforesaid property by good and sufficient deed of conveyance.

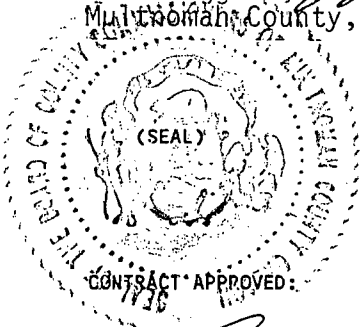
THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN WITNESS WHEREOF, Purchaser has set her hands the year and day first above written, and County has caused these presents to be executed by the Chair of the Multnomah Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By H.C. Miggins  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

Jeffrey Paul Fish  
JEFFREY PAUL FISH



By F. Wayne George  
F. Wayne George, Director  
Facilities and Property Management

REVIEWED:

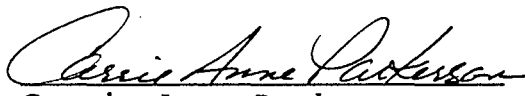
Laurence Kressel  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

STATE OF OREGON            )  
                                  )   ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
  
My Commission Expires:  
January 24, 1997

0516C

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date **MAY 13 1993**  
Agenda No. C-18

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Contract to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of contract to highest bidder at public sale held March 29, 1993 as per Board Order 93-42.

Contract # 15727 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: BH William

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) JLD

OTHER: Facilities & Property Management RWherst

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CLERK OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:48  
MULTNOMAH COUNTY  
OREGON

*Sent Order 93-171 to  
Larry Baxter on 5-18-93.*

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Contract 15727 )  
for the Sale of Certain Real Property ) ORDER 93-171  
to )  
ROBERT HAHN )  
& SHAROLYN MCCALLUM )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement as by law provided, offered said property at public sale, and did receive from ROBERT HAHN & SHAROLYN MCCALLUM a bid for the sum of \$5,500.00, which said sum was the highest and best bid for said property; said bidders offering to pay not less than \$1,100.00 in cash, the remainder to be paid under written agreement in equal monthly installments at the rate of 8 percent per annum; that the Sheriff did deliver to the bidders a certificate containing a description of the property sold, the whole purchase price, the amount paid in cash and the terms by which the balance is to be paid;

It further appearing that the said bidders have surrendered the certificate of purchase, tendered the down payment due under said certificate, and that a contract containing the terms and conditions of said sale should be entered into by Multnomah County;

NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners enter into a contract with ROBERT HAHN & SHAROLYN MCCALLUM for the sale of the following described real property situated in the County of Multnomah, State of Oregon:

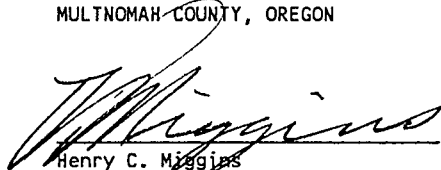
SEC 11, 1S 2E

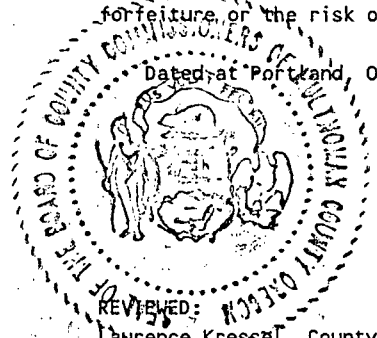
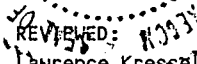
TAXLOT #741 0.20 AC AS DESCRIBED ON ATTACHED EXHIBIT A

for the sum of \$5,500.00, payable as follows: \$1,100.00 in cash upon the execution of this agreement, and the balance in equal monthly installments of \$89.23 each, over a term of 60 months. Payments to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price accrued at the time of payment of each installment. Each payment to be first applied to interest to the date of payment, the balance to principal. Said contract to contain provisions requiring the purchasers to pay before delinquency all taxes thereafter assessed against said real property and to discharge before delinquency all municipal assessments and liens assessed thereon; to prevent the use of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555; comply with all laws ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property and prohibit and prevent any act or omission on or about the property that could subject the property or the County's or Purchasers' interest therein to forfeiture, or the risk of forfeiture.

Dated at Portland, Oregon this 13th day of May, 1993

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

  
REVIEWED:   
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 



EXHIBIT A

(99211-7410)

THAT PART OF THE FOLLOWING LYING IN SECTION 11:

A tract of land situated in the Southeast one-quarter of Section 11 and the Northeast one-quarter of Section 14, Township 1 South, Range 2 East of the Willamette Meridian, in the County of Multnomah and State of Oregon, more particularly described as follows:

Beginning at the Northeast corner of said Section 14; thence South  $0^{\circ} 48' 01''$  West along the East line thereof, a distance of 320.00 feet to a five-eighths inch diameter iron rod; thence North  $89^{\circ} 11' 59''$  West a distance of 179.01 feet to a five-eighths inch diameter iron rod; thence North  $0^{\circ} 48' 01''$  East, parallel with said East line of Section 14, a distance of 9.75 feet to a five-eighths inch diameter iron rod at a point of tangent curvature; thence Northwesterly along the arc of a 290.00 foot radius curve to the left, through a central angle of  $20^{\circ} 03' 15''$ , an arc distance of 101.50 feet (the chord bears North  $9^{\circ} 13' 36''$  West, 100.99 feet) to a five-eighths inch diameter iron rod at a point of tangency; thence North  $19^{\circ} 15' 14''$  West, a distance of 112.06 feet to a point of tangent curvature; thence Northeasterly, along the arc of a 20.00 foot radius curve to the right, through a central angle of  $70^{\circ} 32' 43''$ , an arc distance of 24.62 feet (the chord bears North  $16^{\circ} 01' 06''$  East, 23.10 feet) to a five-eighths inch diameter iron rod at a point of reverse curvature on the Southerly right-of-way line of S.E. Holgate Boulevard; thence Northeasterly, along said Southerly right-of-way line the following courses and distances:

Northeasterly along the arc of 185.00 foot radius curve to the left, through a central angle  $17^{\circ} 26' 29''$ , an arc distance of 56.31 feet (the chord bears North  $42^{\circ} 34' 14''$  East, 56.10 feet) to a five-eighths inch diameter iron rod at a point of tangency; thence North  $35^{\circ} 31' 06''$  East, a distance of 69.82 feet to a five-eighths inch diameter iron rod at a point of tangent curvature; thence Northeasterly, along the arc of a 130.00 foot radius curve to the right, through a central angle of  $52^{\circ} 00' 00''$ , an arc distance of 117.53 feet (the chord bears North  $59^{\circ} 40' 00''$  East, 113.23 feet) to a five-eighths inch diameter iron rod at a point of tangency; thence North  $85^{\circ} 29' 00''$  East, a distance of 56.51 feet to a point in the East line of the said Southeast one-quarter; thence South  $0^{\circ} 34' 15''$  West, along said East line, a distance of 80.90 feet to the point of beginning.

CONTRACT

15727

page 1 of 3

THIS AGREEMENT, made this 13th day of May, 1993 by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter called County, and ROBERT HAHN & SHAROLYN MCCALLUM hereinafter called Purchasers; the County agrees to sell to Purchasers the property hereinafter described for the price and on the terms and conditions set forth below:

SEC 11, 1S 2E

TAXLOT #741 0.20 AC AS DESCRIBED ON ATTACHED EXHIBIT A

A. Purchase Price.

Purchasers agree to pay the sum of \$5,500.00, to be paid \$1,100.00 in cash upon the execution of this agreement, receipt whereof is hereby acknowledged, and the balance of said purchase price in equal monthly installments of not less than \$89.23 over a term of 60 months. Payment to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price remaining at the time of payment of each installment. Each payment shall first be applied to interest to date of payment; the balance to principal. First of said installments to be paid on April 15, 1993 and a like payment on the 15th of each and every month thereafter until the entire purchase price, both principal and interest, shall have been paid. Purchasers shall have the privilege of prepayment without penalty.

B. Terms and Conditions.

1. In addition to payment of installments hereinabove provided, Purchasers agree to pay, before delinquency, all taxes lawfully assessed and levied against said property during the life of this agreement and to pay and discharge, before delinquency, all municipal liens and assessments of any kind and nature lawfully assessed against said property.

2. Purchasers will keep all improvements on the property in at least as good condition and repair as they were on the date of possession by purchasers and shall not permit any waste or removal of all or part of the improvement.

3. Purchasers will not use or permit others to use any of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555, as those statutes may now or hereafter be amended, supplemented or superseded, or otherwise do or allow any act or omission on or about the property that could subject the property or the County's or Purchasers' interest therein to forfeiture or the risk of forfeiture.

4. Purchasers will promptly comply with and cause all other persons to comply with all laws, ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property. In this connection, purchasers shall promptly make all required repairs, alterations and additions. These include, without limitation, any required alteration of the property because of the purchasers' specific use alterations or repairs necessary to comply with, and all applicable federal, state, local laws, regulations, or ordinances pertaining to air and water quality, hazardous materials as defined herein and other environmental zoning, and other land use statutes, ordinances and regulations.

5. Purchasers will not cause or permit any Hazardous Material to be brought upon, kept, or used in or about the property by Purchasers or their agents, employees, contractors, or invitees without the prior written consent of the County, which shall not be unreasonably withheld as long as Purchasers demonstrate to County's reasonable satisfaction that such Hazardous Material is necessary to Purchasers' business and will be used, kept, and stored in a manner that complies with all laws regulating any such Hazardous Materials brought upon or used or kept in or about the property;

6. As used in this Agreement, the term Hazardous Material means any hazardous or toxic substance, material, or waste, including, but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR § 172.101), or by the United States Environmental Protection Agency as hazardous substances (40 CFR pt 302) and amendments thereto, petroleum products, or other such substances, materials, and wastes that are or become regulated under any applicable local, state, or federal law.

7a. Purchasers will indemnify, defend, and hold harmless the County, its elected officials, officers, and employees from and against any claims, loss or liability of any kind arising out of or related to any activity on the property occurring while purchasers are entitled to occupy the property under this or any predecessor agreement, whether or not the property is leased to others.

7b. This indemnification of the County by Purchasers includes, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal, or restoration work required by any federal, state or local governmental agency or political subdivision because of Hazardous Material present in the soil or groundwater or under the property. Without limiting the foregoing, if the presence of any Hazardous Material on property caused or permitted by purchasers or purchasers' agents or contractors results in any contamination of the property, Purchasers shall promptly take all actions at Purchasers' sole expense as are necessary to return the property to the condition existing prior to the release of any such Hazardous Material onto the property, provided that the County's approval of such action shall first be obtained, and approval shall not be unreasonably withheld, as long as such actions would not potentially have any material adverse long-term or short-term effect on the property. This indemnification by Purchasers includes, without limitation, reimbursement for any diminution in the value of the property and reimbursement for sums paid in settlement of claims, attorney fees, consultant fees, and expert fees. The obligations of paragraph B7a. and B7b. shall survive any termination or cancellation of this agreement for any reason.

8. Purchasers will keep all improvements now existing or which shall hereafter be placed on the property insured against fire and other casualties covered by a standard policy of fire insurance with extended coverage endorsements. The policy shall be written to the full replacement value and loss payable to County and Purchasers as their respective interests may appear, and certificates evidencing the policy shall be delivered to County and shall contain a stipulation providing that coverage will not be canceled or diminished without a minimum of ten days' written notice to the County. In the event of a loss, Purchasers shall give immediate notice to County. County may make proof of loss if Purchasers fail to do so within fifteen days of casualty.

C. Default

Time is the essence of the Agreement; a default shall occur if:

1. Purchasers fail to make any payment within ten days after it is due;
2. Purchasers fail to perform or comply with any condition and do not commence corrective action within ten days after written notice from the County specifying the nature of the default, or, if the default cannot be cured within that time, fail to commence and pursue curative action with reasonable diligence.
3. Purchasers become insolvent; a receiver, trustee or custodian is appointed to take possession of all or a substantial part of Purchasers' property or properties; Purchasers make an assignment for the benefit of creditors or file a voluntary petition in bankruptcy; or Purchasers are subject to an involuntary bankruptcy which is not dismissed within ninety days.
4. Purchasers make or allow to be made a fraudulent transfer under applicable federal or state law, conceal any of their property from creditors; make or allow to be made a preference within the meaning of the federal bankruptcy laws; or allow a lien or distraint upon any of their property.

D. Tax Notice

Until a change of address is requested, all tax statements shall be sent to the following address:

4106 4104 NE 10TH AVE PORTLAND OR 97211

E. Assignment

This contract cannot be assigned.

F. Conveyance of Title

Upon complete performance by Purchasers of all the terms and conditions of this contract, County agrees to convey to Purchasers the title to the aforesaid property by good and sufficient deed of conveyance.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSONS ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN WITNESS WHEREOF, Purchasers have set their hand the year and day first above written, and County has caused these presents to be executed by the Chair of the Multnomah Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By

*H.C. Miggins*  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

*Robert Hahn*  
ROBERT HAHN

*Sharolyn McCallum*  
& SHAROLYN MCCALLUM

*F. Wayne George*  
F. Wayne George, Director  
Facilities and Property Management

REVIEWED:

*LD Bay*  
By *LD Bay*  
Lawrence Kressel, County Counsel  
of Multnomah County, Oregon

EXHIBIT A

(99211-7410)

THAT PART OF THE FOLLOWING LYING IN SECTION 11:

A tract of land situated in the Southeast one-quarter of Section 11 and the Northeast one-quarter of Section 14, Township 1 South, Range 2 East of the Willamette Meridian, in the County of Multnomah and State of Oregon, more particularly described as follows:

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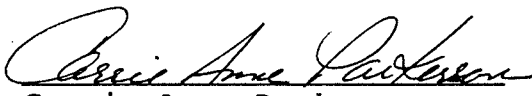
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STATE OF OREGON            )  
                                  )   ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
My Commission Expires:  
January 24, 1997

0516C

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date MAY 13 1993  
Agenda No. C-19

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Contract to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of contract to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Contract # 15734 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *[Signature]* BH Willie

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) *[Signature]* RLD

OTHER: Facilities & Property Management *[Signature]* R/Dberst

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-172 to  
Larry Baxter on 5-18-93*

CLERK OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:49  
MULTNOMAH COUNTY  
OREGON

In the Matter of Contract 15734 )  
for the Sale of Certain Real Property ) ORDER 93-172  
to )  
JEFFREY PAUL FISH )

By



THIS AGREEMENT, made this 13th day of May, 1993 by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter called County, and JEFFREY PAUL FISH hereinafter called Purchaser; the County agrees to sell to Purchaser the property hereinafter described for the price and on the terms and conditions set forth below:

PENINSULAR ADD #2  
INC PT VAC ST, LOTS 11 & 12, BLOCK 34

A. Purchase Price.

Purchaser agrees to pay the sum of \$9,500.00, to be paid \$1,900.00 in cash upon the execution of this agreement, receipt whereof is hereby acknowledged, and the balance of said purchase price in equal monthly installments of not less than \$154.13 over a term of 60 months. Payment to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price remaining at the time of payment of each installment. Each payment shall first be applied to interest to date of payment; the balance to principal. First of said installments to be paid on April 15, 1993 and a like payment on the 15th of each and every month thereafter until the entire purchase price, both principal and interest, shall have been paid. Purchaser shall have the privilege of prepayment without penalty.

B. Terms and Conditions.

1. In addition to payment of installments hereinabove provided, Purchaser agrees to pay, before delinquency, all taxes lawfully assessed and levied against said property during the life of this agreement and to pay and discharge, before delinquency, all municipal liens and assessments of any kind and nature lawfully assessed against said property.

2. Purchaser will keep all improvements on the property in at least as good condition and repair as they were on the date of possession by Purchaser and shall not permit any waste or removal of all or part of the improvement.

3. Purchaser will not use or permit others to use any of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555, as those statutes may now or hereafter be amended, supplemented or superseded, or otherwise do or allow any act or omission on or about the property that could subject the property or the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

4. Purchaser will promptly comply with and cause all other persons to comply with all laws, ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property. In this connection, Purchaser shall promptly make all required repairs, alterations and additions. These include, without limitation, any required alteration of the property because of the purchaser's specific use alterations or repairs necessary to comply with, and all applicable federal, state, local laws, regulations, or ordinances pertaining to air and water quality, hazardous materials as defined herein and other environmental zoning, and other land use statutes, ordinances and regulations.

5. Purchaser will not cause or permit any Hazardous Material to be brought upon, kept, or used in or about the property by Purchaser or Purchaser's agents, employees, contractors, or invitees without the prior written consent of the County, which shall not be unreasonably withheld as long as Purchaser demonstrates to County's reasonable satisfaction that such Hazardous Material is necessary to Purchaser's business and will be used, kept, and stored in a manner that complies with all laws regulating any such Hazardous Materials brought upon or used or kept in or about the property;

6. As used in this Agreement, the term Hazardous Material means any hazardous or toxic substance, material, or waste, including, but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR § 172.101), or by the United States Environmental Protection Agency as hazardous substances (40 CFR pt 302) and amendments thereto, petroleum products, or other such substances, materials, and wastes that are or become regulated under any applicable local, state, or federal law.

7a. Purchaser will indemnify, defend, and hold harmless the County, its elected officials, officers, and employees from and against any claims, loss or liability of any kind arising out of or related to any activity on the property occurring while Purchaser is entitled to occupy the property under this or any predecessor agreement, whether or not the property is leased to others.

7b. This indemnification of the County by Purchaser includes, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal, or restoration work required by any federal, state or local governmental agency or political subdivision because of Hazardous Material present in the soil or groundwater or under the property. Without limiting the foregoing, if the presence of any Hazardous Material on property caused or permitted by Purchaser or purchaser's agents or contractors results in any contamination of the property, Purchaser shall promptly take all actions at Purchaser's sole expense as are necessary to return the property to the condition existing prior to the release of any such Hazardous Material onto the property, provided that the County's approval of such action shall first be obtained, and approval shall not be unreasonably withheld, as long as such actions would not potentially have any material adverse long-term or short-term effect on the property. This indemnification by Purchaser includes, without limitation, reimbursement for any diminution in the value of the property and reimbursement for sums paid in settlement of claims, attorney fees, consultant fees, and expert fees. The obligations of paragraph B7a. and B7b. shall survive any termination or cancellation of this agreement for any reason.

8. Purchaser will keep all improvements now existing or which shall hereafter be placed on the property insured against fire and other casualties covered by a standard policy of fire insurance with extended coverage endorsements. The policy shall be written to the full replacement value and loss payable to County and Purchaser as their respective interests may appear, and certificates evidencing the policy shall be delivered to County and shall contain a stipulation providing that coverage will not be canceled or diminished without a minimum of ten days' written notice to the County. In the event of a loss, Purchaser shall give immediate notice to County. County may make proof of loss if Purchaser fails to do so within fifteen days of casualty.

C. Default

Time is the essence of the Agreement; a default shall occur if:

1. Purchaser fails to make any payment within ten days after it is due;
2. Purchaser fails to perform or comply with any condition and does not commence corrective action within ten days after written notice from the County specifying the nature of the default, or, if the default cannot be cured within that time, fails to commence and pursue curative action with reasonable diligence.
3. Purchaser becomes insolvent; a receiver, trustee or custodian is appointed to take possession of all or a substantial part of Purchaser's property or properties; Purchaser makes an assignment for the benefit of creditors or files a voluntary petition in bankruptcy; or Purchaser is subject to an involuntary bankruptcy which is not dismissed within ninety days.
4. Purchaser makes or allows to be made a fraudulent transfer under applicable federal or state law, conceals any of his property from creditors; makes or allows to be made a preference within the meaning of the federal bankruptcy laws; or allows a lien or distraint upon any of his property.

D. Tax Notice

Until a change of address is requested, all tax statements shall be sent to the following address:

1834 SE 58TH #206  
PORTLAND OR 97221

E. Assignment

This contract cannot be assigned.

F. Conveyance of Title

Upon complete performance by Purchaser of all the terms and conditions of this contract, County agrees to convey to Purchaser the title to the aforesaid property by good and sufficient deed of conveyance.

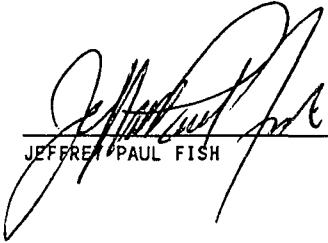
THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN WITNESS WHEREOF, Purchaser has set her hands the year and day first above written, and County has caused these presents to be executed by the Chair of the Multnomah Board of County Commissioners heretofore entered of record.

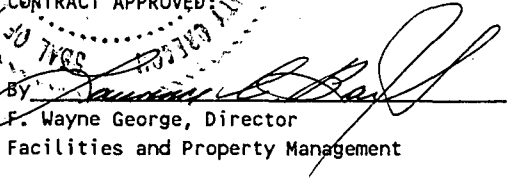
BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

BY

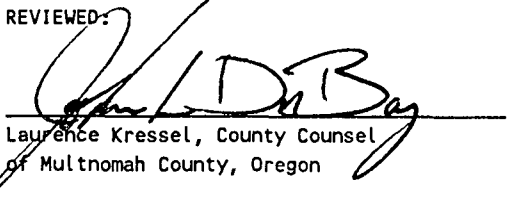
  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

  
JEFFREY PAUL FISH

BY

  
F. Wayne George, Director  
Facilities and Property Management

REVIEWED:

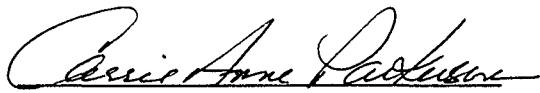
  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

STATE OF OREGON            )  
                                  ) ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date MAY 13 1993  
Agenda No. C-20

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Contract to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of contract to highest bidder at public sale held March 29, 1993 as per Board Order 93-42.

Contract # 15755 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: [Signature] BH William

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) [Signature]

OTHER: Facilities & Property Management [Signature] R. Phurst

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Cedar 93-173 to  
Larry Baxter on 5-18-93.*

CLERK OF  
COUNTY COMMISSIONER  
1993 MAY - 4 PM 3:49  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Contract 15755 )  
for the Sale of Certain Real Property ) ORDER 93-173  
to )  
GARY L. MARTIN )  
& GINA M. MARTIN )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement as by law provided, offered said property at public sale, and did receive from GARY L. MARTIN & GINA M. MARTIN a bid for the sum of \$37,100.00, which said sum was the highest and best bid for said property; said bidders offering to pay not less than \$3,710.00 in cash, the remainder to be paid under written agreement in equal monthly installments at the rate of 10 percent per annum; that the Sheriff did deliver to the bidders a certificate containing a description of the property sold, the whole purchase price, the amount paid in cash and the terms by which the balance is to be paid;

It further appearing that the said bidders have surrendered the certificate of purchase, tendered the down payment due under said certificate, and that a contract containing the terms and conditions of said sale should be entered into by Multnomah County;

NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners enter into a contract with GARY L. MARTIN & GINA M. MARTIN for the sale of the following described real property situated in the County of Multnomah, State of Oregon:

NEWELL PK

EXC PT IN ST LOT 8 BLK 14 EXC PT IN FAIRVIEW AV LOT 9 BLK 14

for the sum of \$37,100.00, payable as follows: \$3,710.00 in cash upon the execution of this agreement, and the balance in equal monthly installments of \$358.94 each, over a term of 180 months. Payments to include interest at the rate of 10 percent per annum on the entire unpaid balance of the purchase price accrued at the time of payment of each installment. Each payment to be first applied to interest to the date of payment, the balance to principal. Said contract to contain provisions requiring the purchasers to pay before delinquency all taxes thereafter assessed against said real property and to discharge before delinquency all municipal assessments and liens assessed thereon; to prevent the use of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555; comply with all laws ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property and prohibit and prevent any act or omission on or about the property that could subject the property or the County's or Purchasers' interest therein to forfeiture or the risk of forfeiture.

Dated at Portland, Oregon this 13th day of May, 1993

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

  
REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

CONTRACT

15755

page 1 of 3

THIS AGREEMENT, made this 13th day of May, 1993 by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter called County, and GARY L. MARTIN, & GINA M. MARTIN, (Husband & Wife), hereinafter called Purchasers; the County agrees to sell to Purchasers the property hereinafter described for the price and on the terms and conditions set forth below:

NEWELL PK

EXC PT IN ST LOT 8 BLK 14 EXC PT IN FAIRVIEW AV LOT 9 BLK 14

A. Purchase Price.

Purchasers agree to pay the sum of \$37,100.00, to be paid \$3,710.00 in cash upon the execution of this agreement, receipt whereof is hereby acknowledged, and the balance of said purchase price in equal monthly installments of not less than \$358.94 over a term of 180 months. Payment to include interest at the rate of 10 percent per annum on the entire unpaid balance of the purchase price remaining at the time of payment of each installment. Each payment shall first be applied to interest to date of payment; the balance to principal. First of said installments to be paid on May 15, 1993 and a like payment on the 15th of each and every month thereafter until the entire purchase price, both principal and interest, shall have been paid. Purchasers shall have the privilege of prepayment without penalty.

B. Terms and Conditions.

1. In addition to payment of installments hereinabove provided, Purchasers agree to pay, before delinquency, all taxes lawfully assessed and levied against said property during the life of this agreement and to pay and discharge, before delinquency, all municipal liens and assessments of any kind and nature lawfully assessed against said property.

2. Purchasers will keep all improvements on the property in at least as good condition and repair as they were on the date of possession by purchasers and shall not permit any waste or removal of all or part of the improvement.

3. Purchasers will not use or permit others to use any of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555, as those statutes may now or hereafter be amended, supplemented or superseded, or otherwise do or allow any act or omission on or about the property that could subject the property or the County's or Purchasers' interest therein to forfeiture or the risk of forfeiture.

4. Purchasers will promptly comply with and cause all other persons to comply with all laws, ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property. In this connection, purchasers shall promptly make all required repairs, alterations and additions. These include, without limitation, any required alteration of the property because of the purchasers' specific use alterations or repairs necessary to comply with, and all applicable federal, state, local laws, regulations, or ordinances pertaining to air and water quality, hazardous materials as defined herein and other environmental zoning, and other land use statutes, ordinances and regulations.

5. Purchasers will not cause or permit any Hazardous Material to be brought upon, kept, or used in or about the property by Purchasers or their agents, employees, contractors, or invitees without the prior written consent of the County, which shall not be unreasonably withheld as long as Purchasers demonstrate to County's reasonable satisfaction that such Hazardous Material is necessary to Purchasers' business and will be used, kept, and stored in a manner that complies with all laws regulating any such Hazardous Materials brought upon or used or kept in or about the property;

6. As used in this Agreement, the term Hazardous Material means any hazardous or toxic substance, material, or waste, including, but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR § 172.101), or by the United States Environmental Protection Agency as hazardous substances (40 CFR pt 302) and amendments thereto, petroleum products, or other such substances, materials, and wastes that are or become regulated under any applicable local, state, or federal law.

7a. Purchasers will indemnify, defend, and hold harmless the County, its elected officials, officers, and employees from and against any claims, loss or liability of any kind arising out of or related to any activity on the property occurring while purchasers are entitled to occupy the property under this or any predecessor agreement, whether or not the property is leased to others.

7b. This indemnification of the County by Purchasers includes, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal, or restoration work required by any federal, state or local governmental agency or political subdivision because of Hazardous Material present in the soil or groundwater or under the property. Without limiting the foregoing, if the presence of any Hazardous Material on property caused or permitted by purchasers or purchasers' agents or contractors results in any contamination of the property, Purchasers shall promptly take all actions at Purchasers' sole expense as are necessary to return the property to the condition existing prior to the release of any such Hazardous Material onto the property, provided that the County's approval of such action shall first be obtained, and approval shall not be unreasonably withheld, as long as such actions would not potentially have any material adverse long-term or short-term effect on the property. This indemnification by Purchasers includes, without limitation, reimbursement for any diminution in the value of the property and reimbursement for sums paid in settlement of claims, attorney fees, consultant fees, and expert fees. The obligations of paragraph B7a. and B7b. shall survive any termination or cancellation of this agreement for any reason.

8. Purchasers will keep all improvements now existing or which shall hereafter be placed on the property insured against fire and other casualties covered by a standard policy of fire insurance with extended coverage endorsements. The policy shall be written to the full replacement value and loss payable to County and Purchasers as their respective interests may appear, and certificates evidencing the policy shall be delivered to County and shall contain a stipulation providing that coverage will not be canceled or diminished without a minimum of ten days' written notice to the County. In the event of a loss, Purchasers shall give immediate notice to County. County may make proof of loss if Purchasers fail to do so within fifteen days of casualty.

C. Default

Time is the essence of the Agreement; a default shall occur if:

1. Purchasers fail to make any payment within ten days after it is due;
2. Purchasers fail to perform or comply with any condition and do not commence corrective action within ten days after written notice from the County specifying the nature of the default, or, if the default cannot be cured within that time, fail to commence and pursue curative action with reasonable diligence.
3. Purchasers become insolvent; a receiver, trustee or custodian is appointed to take possession of all or a substantial part of Purchasers' property or properties; Purchasers make an assignment for the benefit of creditors or file a voluntary petition in bankruptcy; or Purchasers are subject to an involuntary bankruptcy which is not dismissed within ninety days.
4. Purchasers make or allow to be made a fraudulent transfer under applicable federal or state law, conceal any of their property from creditors; make or allow to be made a preference within the meaning of the federal bankruptcy laws; or allow a lien or distraint upon any of their property.



D. Tax Notice

Until a change of address is requested, all tax statements shall be sent to the following address:

142 NE 130TH PLACE      PORTLAND OR 97230

E. Assignment

This contract cannot be assigned.

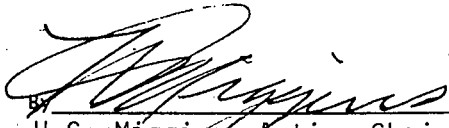
F. Conveyance of Title

Upon complete performance by Purchasers of all the terms and conditions of this contract, County agrees to convey to Purchasers the title to the aforesaid property by good and sufficient deed of conveyance.

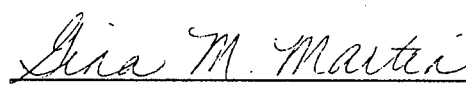
THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSONS ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

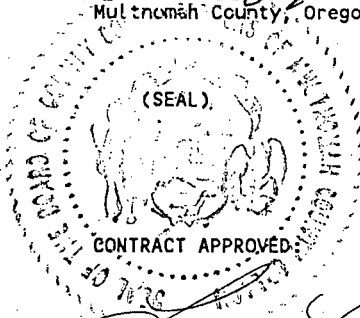
IN WITNESS WHEREOF, Purchasers have set their hand the year and day first above written, and County has caused these presents to be executed by the Chair of the Multnomah Board of County Commissioners heretofore entered of record.

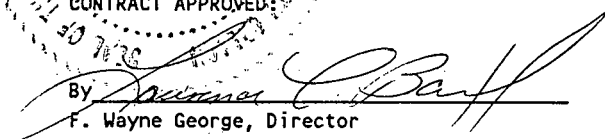
BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

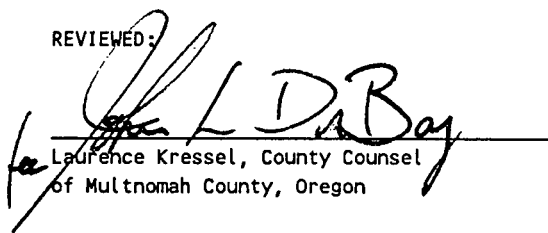
  
GARY L. MARTIN

  
& GINA M. MARTIN

  
(SEAL)  
CONTRACT APPROVED:

By   
F. Wayne George, Director  
Facilities and Property Management

REVIEWED:

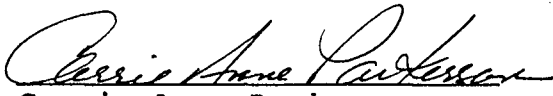
  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

STATE OF OREGON            )  
                                  )    ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
My Commission Expires:  
January 24, 1997

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date **MAY 13 1993**  
Agenda No. C-21

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Contract to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of contract to highest bidder at public sale held March 29, 1993 as per Board Order 93-42.

Contract # 15733 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *Tab BH William*

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) *JLD*

OTHER: Facilities & Property Management *RMDurst*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-174 to  
Larry Baxter on 5-18-93.*

CLERK OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:49  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Contract 15733 )  
for the Sale of Certain Real Property ) ORDER 93-174  
to )  
JEFFREY PAUL FISH )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement as by law provided, offered said property at public sale, and did receive from JEFFREY PAUL FISH a bid for the sum of \$14,000.00, which said sum was the highest and best bid for said property; said bidder offering to pay not less than \$2,800.00 in cash, the remainder to be paid under written agreement in equal monthly installments at the rate of 8 percent per annum; that the Sheriff did deliver to the bidder a certificate containing a description of the property sold, the whole purchase price, the amount paid in cash and the terms by which the balance is to be paid;

It further appearing that the said bidder has surrendered the certificate of purchase, tendered the down payment due under said certificate, and that a contract containing the terms and conditions of said sale should be entered into by Multnomah County;

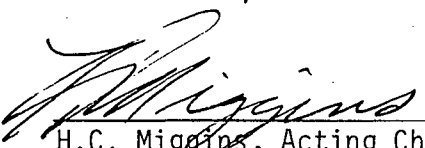
NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners enter into a contract with JEFFREY PAUL FISH for the sale of the following described real property situated in the County of Multnomah, State of Oregon:

KILLINGSWORTH AVENUE ADD  
LOT 19, BLOCK 3

for the sum of \$14,000.00, payable as follows: \$2,800.00 in cash upon the execution of this agreement, and the balance in equal monthly installments of \$158.37 each, over a term of 96 months. Payments to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price accrued at the time of payment of each installment. Each payment to be first applied to interest to the date of payment, the balance to principal. Said contract to contain provisions requiring the Purchaser to pay before delinquency all taxes thereafter assessed against said real property and to discharge before delinquency all municipal assessments and liens assessed thereon; to prevent the use of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555; comply with all laws ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property and prohibit and prevent any act or omission on or about the property that could subject the property or the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

Dated at Portland, Oregon this 13th day of May, 1993.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Higgins, Acting Chair  
Multnomah County, Oregon

  
REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

CONTRACT

15733  
page 1 of 3

THIS AGREEMENT, made this 13th day of May, 1993 by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter called County, and JEFFREY PAUL FISH hereinafter called Purchaser; the County agrees to sell to Purchaser the property hereinafter described for the price and on the terms and conditions set forth below:

KILLINGSWORTH AVENUE ADD  
LOT 19, BLOCK 3

A. Purchase Price.

Purchaser agrees to pay the sum of \$14,000.00, to be paid \$2,800.00 in cash upon the execution of this agreement, receipt whereof is hereby acknowledged, and the balance of said purchase price in equal monthly installments of not less than \$158.37 over a term of 96 months. Payment to include interest at the rate of 8 percent per annum on the entire unpaid balance of the purchase price remaining at the time of payment of each installment. Each payment shall first be applied to interest to date of payment; the balance to principal. First of said installments to be paid on April 15, 1993 and a like payment on the 15th of each and every month thereafter until the entire purchase price, both principal and interest, shall have been paid. Purchaser shall have the privilege of prepayment without penalty.

B. Terms and Conditions.

1. In addition to payment of installments hereinabove provided, Purchaser agrees to pay, before delinquency, all taxes lawfully assessed and levied against said property during the life of this agreement and to pay and discharge, before delinquency, all municipal liens and assessments of any kind and nature lawfully assessed against said property.

2. Purchaser will keep all improvements on the property in at least as good condition and repair as they were on the date of possession by Purchaser and shall not permit any waste or removal of all or part of the improvement.

3. Purchaser will not use or permit others to use any of the property for any "prohibited conduct" as that term is defined in 1989 Or Law Ch 791, § 1-14 and 22, or any "nuisance" as defined in ORS 105.555, as those statutes may now or hereafter be amended, supplemented or superseded, or otherwise do or allow any act or omission on or about the property that could subject the property or the County's or Purchaser's interest therein to forfeiture or the risk of forfeiture.

4. Purchaser will promptly comply with and cause all other persons to comply with all laws, ordinances, regulations, directions, rules and other requirements of all governmental authorities applicable to the use or occupancy of the property. In this connection, Purchaser shall promptly make all required repairs, alterations and additions. These include, without limitation, any required alteration of the property because of the purchaser's specific use alterations or repairs necessary to comply with, and all applicable federal, state, local laws, regulations, or ordinances pertaining to air and water quality, hazardous materials as defined herein and other environmental zoning, and other land use statutes, ordinances and regulations.

5. Purchaser will not cause or permit any Hazardous Material to be brought upon, kept, or used in or about the property by Purchaser or Purchaser's agents, employees, contractors, or invitees without the prior written consent of the County, which shall not be unreasonably withheld as long as Purchaser demonstrates to County's reasonable satisfaction that such Hazardous Material is necessary to Purchaser's business and will be used, kept, and stored in a manner that complies with all laws regulating any such Hazardous Materials brought upon or used or kept in or about the property;

6. As used in this Agreement, the term Hazardous Material means any hazardous or toxic substance, material, or waste, including, but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR § 172.101), or by the United States Environmental Protection Agency as hazardous substances (40 CFR pt 302) and amendments thereto, petroleum products, or other such substances, materials, and wastes that are or become regulated under any applicable local, state, or federal law.

7a. Purchaser will indemnify, defend, and hold harmless the County, its elected officials, officers, and employees from and against any claims, loss or liability of any kind arising out of or related to any activity on the property occurring while Purchaser is entitled to occupy the property under this or any predecessor agreement, whether or not the property is leased to others.

7b. This indemnification of the County by Purchaser includes, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal, or restoration work required by any federal, state or local governmental agency or political subdivision because of Hazardous Material present in the soil or groundwater or under the property. Without limiting the foregoing, if the presence of any Hazardous Material on property caused or permitted by Purchaser or purchaser's agents or contractors results in any contamination of the property, Purchaser shall promptly take all actions at Purchaser's sole expense as are necessary to return the property to the condition existing prior to the release of any such Hazardous Material onto the property, provided that the County's approval of such action shall first be obtained, and approval shall not be unreasonably withheld, as long as such actions would not potentially have any material adverse long-term or short-term effect on the property. This indemnification by Purchaser includes, without limitation, reimbursement for any diminution in the value of the property and reimbursement for sums paid in settlement of claims, attorney fees, consultant fees, and expert fees. The obligations of paragraph B7a. and B7b. shall survive any termination or cancellation of this agreement for any reason.

8. Purchaser will keep all improvements now existing or which shall hereafter be placed on the property insured against fire and other casualties covered by a standard policy of fire insurance with extended coverage endorsements. The policy shall be written to the full replacement value and loss payable to County and Purchaser as their respective interests may appear, and certificates evidencing the policy shall be delivered to County and shall contain a stipulation providing that coverage will not be canceled or diminished without a minimum of ten days' written notice to the County. In the event of a loss, Purchaser shall give immediate notice to County. County may make proof of loss if Purchaser fails to do so within fifteen days of casualty.

C. Default

Time is the essence of the Agreement; a default shall occur if:

1. Purchaser fails to make any payment within ten days after it is due;
2. Purchaser fails to perform or comply with any condition and does not commence corrective action within ten days after written notice from the County specifying the nature of the default, or, if the default cannot be cured within that time, fails to commence and pursue curative action with reasonable diligence.
3. Purchaser becomes insolvent; a receiver, trustee or custodian is appointed to take possession of all or a substantial part of Purchaser's property or properties; Purchaser makes an assignment for the benefit of creditors or files a voluntary petition in bankruptcy; or Purchaser is subject to an involuntary bankruptcy which is not dismissed within ninety days.
4. Purchaser makes or allows to be made a fraudulent transfer under applicable federal or state law, conceals any of his property from creditors; makes or allows to be made a preference within the meaning of the federal bankruptcy laws; or allows a lien or distraint upon any of his property.

D. Tax Notice

Until a change of address is requested, all tax statements shall be sent to the following address:

1834 SW 58TH #206  
PORTLAND OR 97221

E. Assignment

This contract cannot be assigned.

F. Conveyance of Title

Upon complete performance by Purchaser of all the terms and conditions of this contract, County agrees to convey to Purchaser the title to the aforesaid property by good and sufficient deed of conveyance.

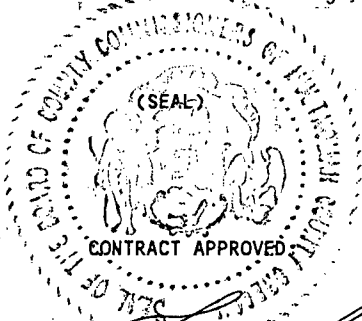
THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN WITNESS WHEREOF, Purchaser has set her hands the year and day first above written, and County has caused these presents to be executed by the Chair of the Multnomah Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By H.C. Miggins  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

By Jeffrey Paul Fish  
JEFFREY PAUL FISH



By F. Wayne George  
F. Wayne George, Director  
Facilities and Property Management

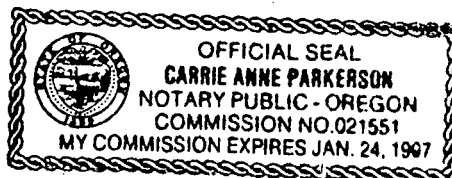
REVIEWED:

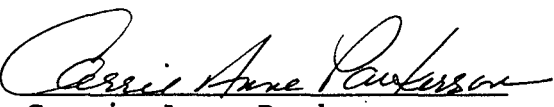
By Laurence Kressel  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

STATE OF OREGON            )  
                                  )   ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
  
My Commission Expires:  
January 24, 1997

0516C



DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date MAY 13 1993  
Agenda No. C-22

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993 as per Board Order 93-42.

Deed # D930874 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: BH Willie

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) CLT

OTHER: Facilities & Property Management R. Hurst

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-175 to  
Larry Baxter on 5-18-93*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:49

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D930874 for Certain Tax )  
Acquired Property to )

ORDER 93-175

CRAIG ANDERSON )

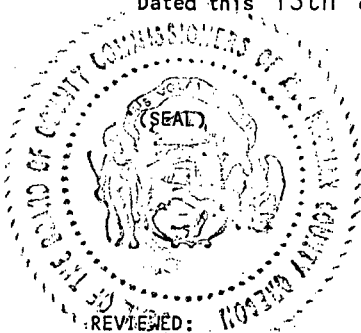
It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from CRAIG ANDERSON a bid for the sum of \$200.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchaser a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchaser has tendered the amount due and is entitled to a deed to said property;

NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchaser the following described real property, situated in the County of Multnomah, State of Oregon:

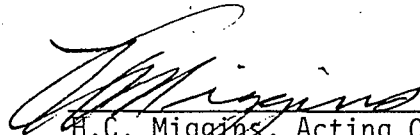
WEST PORTLAND  
NWLY OF SW 45TH DR, LOT 1, BLOCK 11

Dated this 13th day of May, 1993



Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

By 

DEED

D930874

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to CRAIG ANDERSON, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

WEST PORTLAND  
NWLY OF SW 45TH DR, LOT 1, BLOCK 11

The true and actual consideration paid for this transfer, stated in terms of dollars is \$200.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the person acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

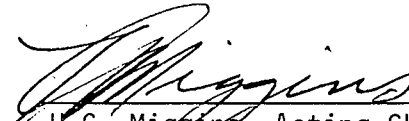
4808 SW MARIGOLD ST PORTLAND OR 97219

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.

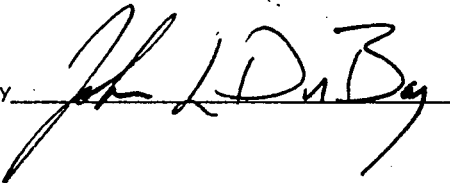


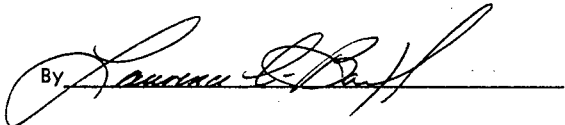
REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management

By 

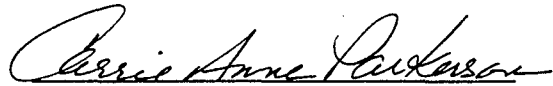
By 

STATE OF OREGON            )  
                                  )    ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
My Commission Expires:  
January 24, 1997

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date MAY 13 1993  
Agenda No. C-23

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of deed to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Deed D930876 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) \_\_\_\_\_

OTHER: Facilities & Property Management \_\_\_\_\_

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-176 to  
Larry Baxter on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:49  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D930876 for Certain Tax )  
Acquired Property to )  
 )  
HOMER G. BAINBRIDGE )  
& ANITA B. BAINBRIDGE )

ORDER 93-176

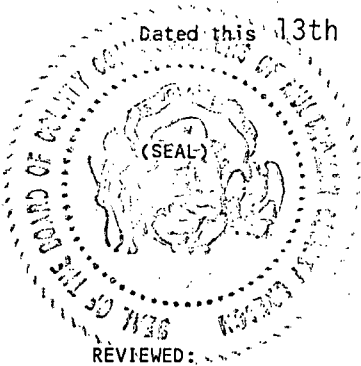
It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from HOMER G. BAINBRIDGE & ANITA B. BAINBRIDGE a bid for the sum of \$4,600.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchasers a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchasers have tendered the amount due and are entitled to a deed to said property;

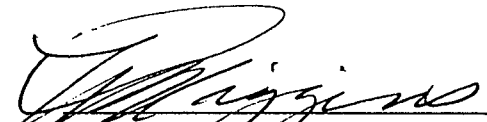
NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchasers the following described real property, situated in the County of Multnomah, State of Oregon:

LOT 6, EDISON,  
EXCEPT THE WEST 136.62 FEET AND THE EAST 100 FEET THEREOF.

Dated this 13th day of May, 1993



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Henry C. Higgins  
Acting County Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

DEED

D930876

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to HOMER G. BAINBRIDGE & ANITA B. BAINBRIDGE, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

LOT 6, EDISON,  
EXCEPT THE WEST 136.62 FEET AND THE EAST 100 FEET THEREOF.

The true and actual consideration paid for this transfer, stated in terms of dollars is \$4,600.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the persons acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

1221 NE 119TH ST. PORTLAND OR 97220

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.



REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

Henry C. Higgins  
Acting County Chair

DEED APPROVED:

F. Wayne George, Director  
Facilities and Property Management

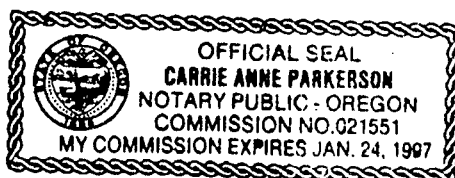
By


By

STATE OF OREGON            )  
                                  )   SS  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon  
My Commission Expires:  
January 24, 1997



DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date MAY 13 1993  
Agenda No. C-24

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Deed # D930877 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *Wade BH William*

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) *FLD*

OTHER: Facilities & Property Management *R. Pherst*

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-177 to  
Larry Baxter on 5-18-93.*

CLERK OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:50  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D930877 for Certain Tax )  
Acquired Property to )

ORDER 93-177

RHYNE, KREIG & KEITH, )  
a Partnership )

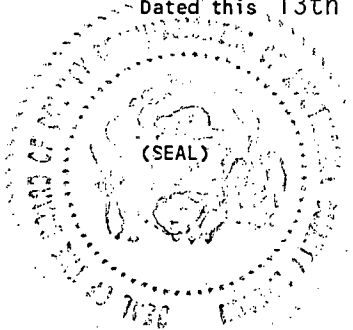
It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from RHYNE, KREIG & KEITH, a Partnership a bid for the sum of \$12,000.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchasers a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchasers have tendered the amount due and are entitled to a deed to said property;


NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchasers the following described real property, situated in the County of Multnomah, State of Oregon:

DARLINGTON  
LOT 1, BLOCK 8

Dated this 13th day of May, 1993



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

DEED

D930877

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to RHYNE, KREIG & KEITH, a Partnership, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

DARLINGTON  
LOT 1, BLOCK 8

The true and actual consideration paid for this transfer, stated in terms of dollars is \$12,000.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the persons acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

7524 SE 52ND AVE PORTLAND OR 97206

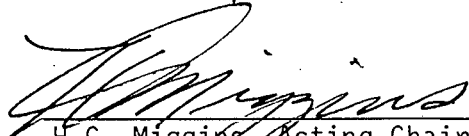
IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.



REVIEWED:

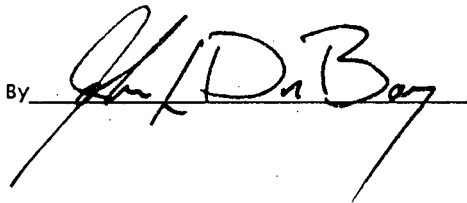
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

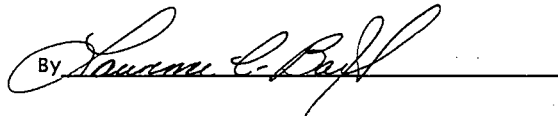
BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

DEED APPROVED:

F. Wayne George, Director  
Facilities and Property Management

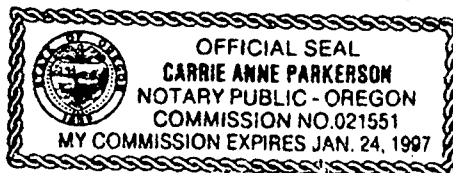
By 

By 

STATE OF OREGON            )  
                                  ) ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



*Carrie Anne Parkerson*  
Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date MAY 13 1993  
Agenda No. C-25

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Deed # D930878 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 Minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: BH William

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) RLD

OTHER: Facilities & Property Management RH Baxter

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-178 to  
Larry Baxter on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
MAY 13 1993  
MULNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 9:50

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D930878 for Certain Tax )  
Acquired Property to )

ORDER 93-178

RENALDO GRANT )

It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from RENALDO GRANT a bid for the sum of \$400.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchaser a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchaser has tendered the amount due and is entitled to a deed to said property;

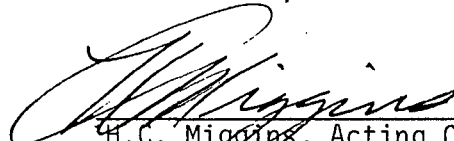
NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchaser the following described real property, situated in the County of Multnomah, State of Oregon:

KINGSGATE  
LOT C

Dated this 13th day of May, 1993

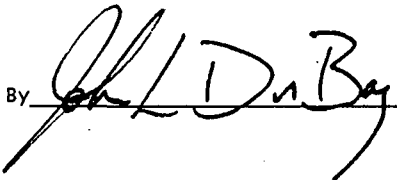


BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

DEED

D930878

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to RENALDO GRANT, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

KINGSGATE  
LOT C

The true and actual consideration paid for this transfer, stated in terms of dollars is \$400.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the person acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

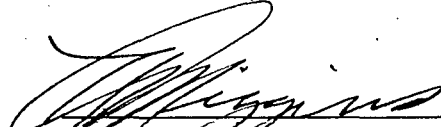
2422 8TH AVE 32 OAKLAND CA 94606

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.

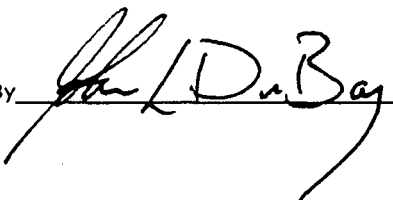


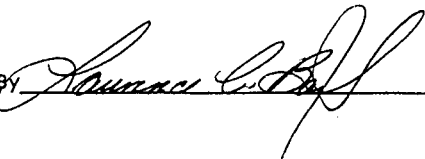
REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management

By 

By 

STATE OF OREGON            )  
                                  )   ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



*Carrie Anne Parkerson*  
Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997



DATE SUBMITTED \_\_\_\_\_

(For Clerk Use)  
Meeting Date **MAY 13 1993**  
Agenda No. C-26

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of Deed to Purchaser.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_  
DEPARTMENT Environmental Services DIVISION Facilities & Property Management  
CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of Deed to highest bidder at public sale held March 29, 1993  
as per Board Order 93-42.

Deed # D930872 and Order attached.

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: BH Willia

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) RLD

OTHER: Facilities & Property Management Robert Christ

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

*Sent Order 93-179 to  
Larry Baxter on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 9:50  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution  
of Deed D930872 for Certain Tax  
Acquired Property to

ORDER 93-179

CHARLES WILLIAMS  
& LESLEE WILLIAMS

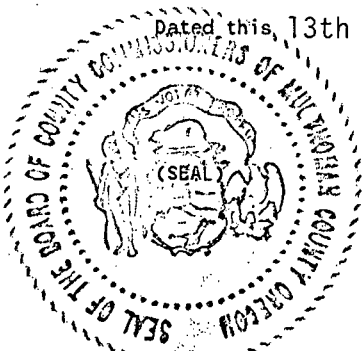
It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at public sale as by law provided, and did receive from CHARLES WILLIAMS & LESLEE WILLIAMS a bid for the sum of \$5,600.00, which said sum was the highest and best bid for said property; that the Sheriff did deliver to the Purchasers a Certificate containing a description of the property sold, the whole purchase price, the amount paid in cash, and the balance to be paid upon delivery of a deed to said property; and

It further appearing that the said purchasers have tendered the amount due and are entitled to a deed to said property;

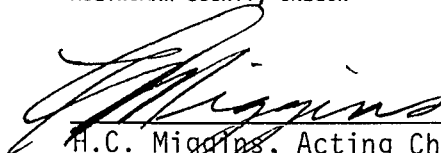
NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchasers the following described real property, situated in the County of Multnomah, State of Oregon:

LESTER PARK  
LOT 1, BLOCK 2

Dated this 13th day of May, 1993

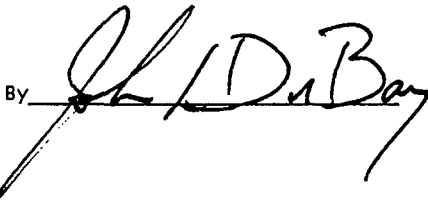


BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Higgins, Acting Chair  
Multnomah County, Oregon

REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By 

DEED

D930872

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to CHARLES WILLIAMS & LESLEE WILLIAMS, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

LESTER PARK  
LOT 1, BLOCK 2

The true and actual consideration paid for this transfer, stated in terms of dollars is \$5,600.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the persons acquiring fee title to the property should check with the appropriate City or County Planning Department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

2421 NE SARATOGA ST PORTLAND OR 97211

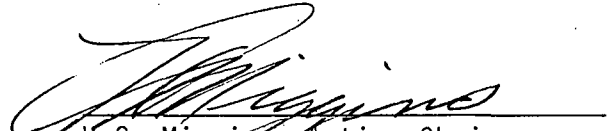
IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 13th day of May, 1993 by authority of an Order of said Board of County Commissioners heretofore entered of record.



REVIEWED:

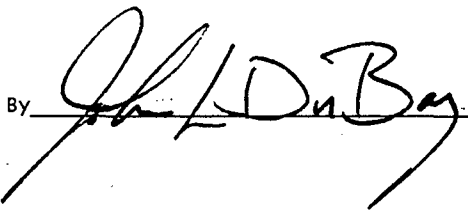
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

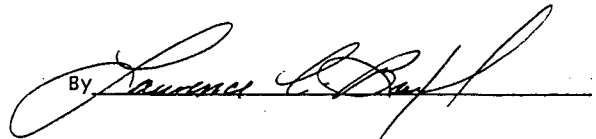
BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
H.C. Miggins, Acting Chair  
Multnomah County, Oregon

DEED APPROVED:

F. Wayne George, Director  
Facilities and Property Management

By 


By 

STATE OF OREGON            )  
                                  )   ss  
COUNTY OF MULTNOMAH    )

On this 13th day of May, 1993, A.D., before me, a Notary Public in and for said County and State, Personally appeared HENRY C. MIGGINS, personally known to me, Acting Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.



  
Carrie Anne Parkerson  
Notary Public for Oregon

My Commission Expires:  
January 24, 1997

Meeting Date:

MAY 06 1993

Agenda No.:

R-6

(Above space for Clerk's Office Use)

MAY 13 1993

R-1

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Civilian Workers Positions

AGENDA REVIEW/  
BOARD BRIEFING

(date)

REGULAR MEETING May 6, 1993

(date)

DEPARTMENT Sheriff's Office

DIVISION Corrections

CONTACT Larry Aab

TELEPHONE 251-2489

PERSON(S) MAKING PRESENTATION Capt. Gary Walker and Larry Aab

ACTION REQUESTED:

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

In the Matter of a Request for Exemptions from the Hiring Restriction Policy for Civilian Workers to hire one Civilian Equipment Manager, two Warehouse Workers, and one Civilian Property/Commissary/Laundry Manager.

(If space is inadequate, please use other space)

SIGNATURES:

ELECTED OFFICIAL

Be Skipper Jr.

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1993 APR 29 PM 3:15  
MULTNOMAH COUNTY  
OREGON



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

ROBERT G. SKIPPER  
SHERIFF

(503) 255-3600

## MEMORANDUM

---

TO: HANK MIGGINS, Acting Chair  
TANYA COLLIER, Commissioner  
DAN SALTZMAN, Commissioner  
GARY HANSEN, Commissioner  
SHARRON KELLEY, Commissioner

cc: Larry Aab, Fiscal Manager

FROM: BOB SKIPPER *Bob*  
Sheriff

DATE: April 30, 1993

SUBJECT: BOARD ITEM FOR 5/6/93 REQUESTING EXEMPTION FROM HIRING  
RESTRICTION FOR CIVILIANIZED POSITIONS

---

On May 6th, the Sheriff's Office is requesting exemption from the hiring restriction for 2 civilianized positions and 1 additional position. This request is based on both recommendation from Public Safety 2000 and direction that was given during the 1993-94 budget process.

One of the two positions that we are currently in the process of converting from a sworn position to a civilian position is the Sergeant, Manager, Property, Commissary/Laundry Unit, Corrections Branch. The other position is the Sergeant, Manager, Equipment Unit, Services Branch. In addition to the two above positions, we have identified the need to hire 2 additional Warehouse Workers in order to complete the conversion.

Our goal is to have this plan implemented by July 1st and have the new employees hired and trained by that time. This will ensure a smooth and orderly transition. Both of this positions are vital to the Sheriff's Office; the manager of the Property/Commissary/Laundry Unit deals directly with Inmate request, coordinates the activities of staff to operate the laundry and commissary; the manager of the Equipment Unit coordinates all of the fleet, repair and maintenance and all purchases for this agency. Attached you will find job descriptions that are more detailed so that you can see that the above mentioned duties are only a few of the necessary and important ones that need to ensure that the Sheriff's Office and County continue to operate in the most efficient and timely manner.

Please do not hesitate to contact Larry, 251-2489, if you would like additional information or have any questions.

Thank you.

# EQUIPMENT UNIT ADMINISTRATOR

Exempt/Unclassified

2/93

## DEFINITION

To manage and direct functions of the Sheriff's Office Equipment Unit, which serves approximately 700 employees and over 1200 inmates in 6 different facilities; purchase supplies and equipment, forecast expenditures and equipment needs, prepare and administer a budget; store supplies, equipment, property, and evidence; manage a fleet of 200 vehicles; and plan and coordinate the daily work activities of support staff assigned to carry out unit goals and objectives.

## SUPERVISION RECEIVED AND EXERCISED

Receives direction from Sheriff's Office management staff.

Exercises supervision over a staff of approximately five to seven (5 - 7) employees, including Warehouse Workers and clerical support staff.

## EXAMPLES OF DUTIES

Duties include, but are not limited to, the following:

Acts as maintenance manager for all facilities and repair coordinator for equipment items; coordinates services with vendors, other departments (i.e., Facilities Management), or outside agencies to ensure timely repairs and modifications are made and services are received.

Develops and monitors unit budget; prepares cost estimates; submits justification for purchase requisitions through appropriate channels; monitors and controls expenditures.

Implements unit goals and objectives; answers questions and provides information about unit policies and procedures, rules and regulations; investigates complaints and recommends corrective action as necessary to resolve problems.

Participates in the selection of staff; directs or oversees work of subordinates; evaluates work products, methods, and procedures and works with employees to correct deficiencies; implements disciplinary procedures.

Evaluates operations of assigned responsibility area; makes decisions that ensure the safety and security of staff, inmates and the public; implements improvements and modifications as needed; ensures compliance with Federal, State, and local regulations; develops accommodations to comply with OSHA and ADA regulations.

Examples of Duties (Continued)

Contacts vendors, obtains and checks price quotes, determines product availability, prepares bid specifications and selects bidder most responsive to County needs; evaluates products and estimates quality standards; maintains records of vendors, purchase orders, and bid quotes.

Negotiates prices and contracts with vendors; ensures cost containment; prepares or oversees preparation of purchase orders; ensures all paperwork is completed and items are delivered in a timely manner; supervises receipt of supplies; verifies shipments for accuracy; authorizes payments to vendors upon receipt of billings.

Purchases, delivers, or stores goods, supplies and equipment items for the Law Enforcement and Corrections Divisions of the Sheriff's Office; anticipates and plans for future equipment, material, and supply needs and frequency with which items will be used; assesses purchase expectations or requirements, makes suggestions when appropriate; determines need for and priority of purchases; reviews items being considered for purchase for quality, safety, and value.

Purchases uniforms for 450+ Corrections and Law Enforcement personnel and clothing and linen for 1200+ inmates; arranges for repair of uniforms.

Researches, evaluates, and prices products; selects for purchase uniforms, radios, cellular phones, chemical products, leather and non-leather gear, ammunition, safety devices, raincoats, emergency and safety equipment for a variety of situations, as well as products needed in the custody environment, for inmate welfare, etc.; maintains Materials Safety Data Sheets on all products purchased and utilizes database for product and warranty tracking.

Responsible for department radio communications; evaluates competing radio systems; selects most cost effective products that meet police and corrections needs and safety requirements (includes hand held radios, car radios, and digital terminals); ensures proper radio coverage to all vehicles and physical locations; arranges for repair of non-functional radio units.

Acts as damage/loss control agent; evaluates losses and their causes; makes recommendations to change policies/procedures.

Acts as logistical back-up for Incident Command System; maintains Hazardous Communications Plan; participates in project planning, such as Video Imaging.

Maintains inventory control system including function of items purchased, location of delivery, and approximate useful life; includes implementation of a variety of computer tracking systems and research on purchase and implementation of a bar-coding system.



Examples of Duties (Continued)

Assists with planning installation and/or installs equipment, furnishings, etc. (i.e., FAX machines, lockers, desks, Herman Miller wall units, etc.); supervises customized work construction to ensure that it meets facility, OSHA, and ADA requirements.

Performs yearly accounting and tracking of all County-owned equipment; ensures equipment has been properly identified and labeled.

Manages, supplies, and equips fleet of approximately 200 vehicles - police and undercover cars, transport vans and buses, motorcycles, supply vehicles, off-road vehicles, search and rescue units, mobile command post units, etc.; oversees routine maintenance or arranges for maintenance of fleet; ensures proper operation of equipment and replacement of worn parts; oversees appearance of vehicles so they meet agency and public expectations; oversees delivery of vehicles to County shops and incident locations; schedules down times for vehicle repair and maintenance.

Determines yearly, based upon needs, what equipment should be purchased and installed in police vehicles (i.e., reviews engine and brake systems, tire types, performance specifications and handling characteristics, light bars, radios, etc.); researches and field tests a variety of competitive vehicles and products prior to purchase or installation.

Oversees the utilization of storage facilities and their contents; utilizes space allocation to maximum benefit to store office supplies, bulk and surplus equipment, evidence property, etc.; ensures that stored items are available and easily accessible for use (or movement) in day to day facility operations; allocates space resources fairly among competing units; plans for future space requirements including remodeling or new locations.

Oversees the identification, labeling, storage, and/or disposal of found, evidence, or seized property; requires knowledge of correct procedures to follow for security, storage, and disposal of some items; fields questions from law enforcement personnel about storage policies/procedures and acts as witness in court situations when legal questions arise.

Acts as backup property control clerk - i.e., responsible on/off duty to respond to police calls for assistance with identification and storage of found, evidence, or seized property items.

Collects and submits requests for form and sign printing to County print shop; controls distribution of forms; reviews new form requests to avoid duplication of existing forms; makes suggestions regarding form use when appropriate.

QUALIFICATIONS

Knowledge of:

Principles, practices, and procedures related to the acquisition of goods, supplies, and services.

Principles, practices, and procedures of supervision, training, and performance evaluation.

Principles, practices, and procedures of Incident Command System set-up and operations.

Investigative techniques for gathering, evaluating, and conveying information to others.

Budgeting and accounting procedures and techniques.

Methods and techniques of negotiation, bid proposals, and contract administration.

Methods and techniques of warehousing, storekeeping, and inventory control; including receipt and storage of specific kinds of equipment, supplies, and property in corrections and law enforcement facilities.

Laws, policies, and procedures as they relate to safety and security of employees, inmates, and the public.

Methods and techniques of loss control and occupational safety/health.

Record-keeping and use of computerized file systems.

Federal, State, and local laws, codes, and regulations governing areas of assigned responsibility.

Building systems and basic maintenance concepts and procedures.

Proper safety practices and procedures related to the operation and maintenance of equipment and a vehicle fleet.

Division goals, values, policies, and procedures.

Ability to:

Understand the organization and structure of the Sheriff's Office, its facilities, and its relationships with outside agencies and the public.

Supervise the organization, stocking, and distribution of equipment and supplies; select and request purchase of materials and supplies; maintain accurate inventory control system.

Interpret and apply Federal, State, and local policies, procedures, laws, and regulations.

Ability to (Continued):

Maximize resources and make sound decisions by collecting, compiling, and analyzing information and data.

Perform strenuous physical activity.

Establish an effective means of evaluating performance of products and systems.

Identify, price, and secure goods, supplies, equipment, and services.

Develop and administer tracking and accounting systems; understand computer equipment and software.

Perform as loss control agent; recommend and implement loss prevention policies and procedures.

Respond to requests and inquiries of management, employees, and the public.

Communicate clearly and concisely orally and in writing; prepare clear and concise reports.

Organize and prioritize the work of subordinate staff; supervise, train, and evaluate staff; deal constructively with conflict and resolution of issues.

Establish cooperative working relationships with those contacted in the course of work.

Evaluate space and equipment needs; prioritize a variety of staff needs and be sensitive to those needs.

Experience and Training:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Four years of increasingly responsible warehouse, purchasing, inventory, and/or fleet maintenance experience, including two years of supervisory experience. Additional electronics, engineering, risk management, accounting, or computer science experience is desirable.

AND

Training:

Equivalent to a Bachelor's degree from an accredited college or university with major coursework in business administration, accounting, economics, public administration, or a related field. Additional law enforcement or corrections experience is highly desirable.

AND

License:

Possession of, or ability to obtain, an appropriate and valid driver's license.

# PROPERTY/COMMISSARY/LAUNDRY UNIT ADMINISTRATOR

Exempt/Unclassified

2/93

## DEFINITION

To plan, organize, and supervise the activities of the Property, Commissary, and Laundry Units of the Sheriff's Office, which are 24 hour, 7 day a week, multi-location operations; and to coordinate activities with other staff in the agency.

## SUPERVISION RECEIVED AND EXERCISED

Receives direction from Sheriff's Office management staff.

Exercises supervision over a staff of approximately fifteen to twenty (15 - 20) employees, including a Laundry Supervisor, Warehouse Workers, and clerical/accounting support staff.

## EXAMPLES OF DUTIES

Duties include, but are not limited to, the following:

Manages, directs, and organizes the work activities of the Property, Commissary, and Laundry facilities, which are 24 hour, seven day a week, multi-location operations; ensures each function operates efficiently, in a safe and healthy manner.

Implements unit goals and objectives; recommends, implements, and administers policies and procedures.

Directs and oversees work plans; assigns work activities, projects and programs; reviews and evaluates work products, methods and procedures; acts as back up worker during personnel shortages if additional help is needed.

Prepares the unit budget; forecasts funds needed for materials, supplies, equipment, etc.; administers the approved budget; monitors and controls expenditures.

Reviews and analyzes policy and procedural problems; investigates complaints and advises others regarding policy and procedure; institutes corrective action to resolve problems.

Participates in the selection of staff; assigns, supervises, and evaluates the work of subordinates; works with employees to correct deficiencies; implements disciplinary procedures.

Oversees the identification, labeling, and storage of property, disposal of contraband, and deposit and receipt of monies for inmates incarcerated in County facilities, as well as release of inmate property when inmates are transferred to other facilities or released from custody.

Examples of Duties (Continued)

Oversees the ordering, purchasing, storing, and selling of commissary items to inmates of Multnomah County Correctional facilities; researches requests for new commissary items to ensure the items won't compromise facility or inmate safety and security; contacts vendors, obtains price quotes, and authorizes payment for billings received.

Oversees reconciliation of inmate accounts and the inmate welfare fund.

Oversees inventory control and computerized accounting systems, daily cash deposits, filing systems, etc.

Oversees operation of the laundry facility and disbursement of clean clothing and linens to each facility; reviews and works with the Equipment Unit to order new clothing and linens when appropriate.

QUALIFICATIONS

Knowledge of:

Principles, practices, and procedures related to the acquisition of goods, supplies, and services.

Principles, practices, and procedures of supervision, training, and performance evaluation.

Budgeting and accounting procedures and techniques, including cash management.

Methods and techniques of storekeeping and inventory control.

Modern office procedures and methods.

Record-keeping and use of computerized file systems.

Federal, State, and local laws, codes, and regulations governing areas of assigned responsibility.

Proper safety practices and procedures related to the operation of laundry and other equipment.

Division goals, values, policies, and procedures.

Ability to:

Understand the organization and structure of the Sheriff's Office, its facilities, and its relationships with inmates, outside agencies, and the public.

Supervise the organization, stocking, and distribution of commissary supplies and laundry; oversee the selection and purchase of commissary and laundry supplies; maintain accurate inventory control system.

Interpret and apply Federal, State, and local policies, procedures, laws, and regulations.

Oversee accounting and inventory control systems; understand computer equipment and software.

Respond to requests and inquiries of management, employees, and the public.

Communicate clearly and concisely orally and in writing; prepare clear and concise reports.

Organize and prioritize the work of subordinate staff; supervise, train, and evaluate staff; deal constructively with conflict and resolution of issues.

Establish cooperative working relationships with those contacted in the course of work.

Experience and Training:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Four years of increasingly responsible warehouse, purchasing, or inventory control experience, including two years of supervisory experience. Additional management, accounting, or computer science experience is desirable.

AND

Training:

Equivalent to an Associate of Arts degree from an accredited college or university with major coursework in business administration, accounting, economics, public administration, or a related field. Additional law enforcement or corrections experience is highly desirable.

AND

License:

Possession of, or ability to obtain, an appropriate and valid driver's license.

Meeting Date: MAY 13 1993  
Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Amending Audit Committee Ordinance No. 660 as amended by Ordinance 772

BCC Informal May 11, 1993 BCC Formal May 13, 1993  
(date) (date)

DEPARTMENT MSS DIVISION Finance

CONTACT Jean Uzelac TELEPHONE 248-3312

PERSON(S) MAKING PRESENTATION Jean Uzelac/Fred Carter

ACTION REQUESTED:

     INFORMATIONAL ONLY      POLICY DIRECTION   X   APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 3-5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN:     

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ordinance 660 created the Multnomah County Audit Committee. However, the three citizen members' terms were not staggered. The lack of staggered terms detrimentally affects the continuity of the Committee. Ordinance 772 changed the membership but did not address the continuity issue. It is necessary to amend the ordinance to reflect this change.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

OR

DEPARTMENT MANAGER DP

(All accompanying documents must have required signatures)

*First Reading Approved, 2nd Reading on 5-20-93.*

MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4  
4:09:57  
COUNTY CLERK

ORDINANCE FACT SHEET

Ordinance Title: Amending Multnomah County Audit Committee Ordinance No. 660  
as amended by Ordinance No. 772

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

Ordinance 660 created the Multnomah County Audit Committee. However, the three citizen members' terms were not staggered. The lack of staggered terms detrimentally affects the continuity of the committee. Ordinance 772 changed the membership but did not address the continuity issue. It is in the best interest of the Committee and the County to amend the Ordinance to reflect this change.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

What has been the experience in other areas with this type of legislation?

What is the fiscal impact, if any?

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: \_\_\_\_\_

Planning & Budget Division (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official: DB



BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance amending Ordinance 660 as amended by Ordinance 722, the Multnomah County Audit Committee (MCAC) Ordinance by providing for staggered terms of the three citizen member of MCAC.

(Language in brackets [ ] is to be deleted; underlined language is new)

Multnomah County Ordains as follows:

Section I. Findings

A. Ordinance 660 created the Multnomah County Audit Committee (MCAC). However, the three citizen members' terms were not staggered.

B. The lack of staggered terms for these members detrimentally affects the continuity of the committee.

C. Ordinance 722 changed the membership of the MCAC but did not address the continuity issue.

D. It is in the best interest of the MCAC and the County to provide for staggered terms.

Section II. Amendment to Ordinance 660 as Amended by Ordinance 722

Section V (A) and (B) of Ordinance 660 as amended by Ordinance 722 is amended to read as follows:

Section V AUDIT COMMITTEE MEMBERSHIP

(A) The membership of the Audit Committee shall be the following:

04/28/93:1

- 1 (1) County Chair or designee
- 2 (2) One County Commissioner appointed by Chair
- 3 (3) County Auditor (Non-Voting Capacity)
- 4 (4) Independent citizen who is a CPA appointed by the
- 5 Chair
- 6 (5) Two independent citizens recommended by the Citizen
- 7 Involvement Committee
- 8 (6) County Finance Director, (Non-Voting Capacity)
- 9 (B) (1) Each citizen member shall serve a three year term
- 10 from the date of appointment except as provided in
- 11 paragraph (B)(2) of this section. No citizen
- 12 member may serve more than two consecutive terms.
- 13 (2) The second terms of the three original citizen
- 14 members initially appointed under paragraphs (A)(4)
- 15 and (A)(5) in September 1990 shall be as follows:
- 16 Fred L. Carter in Position created under (A)(4):
- 17 2 years;
- 18 Thomas Kessler in the first Position created under
- 19 paragraph (A)(5): 3 years;
- 20 Lianne Thompson in the Second Position created under
- 21 paragraph (A)(5): 1 year.

23 ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1993, being

24 the date of its \_\_\_\_\_ reading before the Board of County

25

26

04/28/93:1

Commissioners of Multnomah County, Oregon.

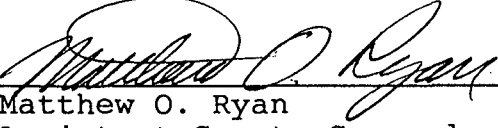
(SEAL)

Hank Miggins, Acting Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By

  
Matthew O. Ryan

Assistant County Counsel

D:\WPDATA\FOURTEEN\MCAC.ORD\dp

04/28/93:1

MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

BUDGET MODIFICATION NO. DSS 54

(ASD9304)

(For Clerk's Use) Meeting Date MAY 18 1993  
Agenda No. R-3

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT: SOCIAL SERVICESDIVISION: AGING SERVICESCONTACT: Kathy GilletteTELEPHONE: 248-3646\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Dr. Gary Nakao/Jim McConnell

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

DSS Budget Modification #54 increases Aging Services Long-term Care budget by using County General Funds used for increased indirect charges, which are already in the ASD budget, to match Title XIX funds. (Rate was increased from 5.03% to 11.6%.) Indirect is then paid by Title XIX funds.

## 2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

ASD will use the funds to pay for temporary personnel to address caseload increases of as much as 20%; to replace vehicles which are 10 to 14 years old; to increase mileage costs, which were increased due to the Local 88 contract required usage provision; and to purchase additional computers so as to lessen caseload paperwork requirements.

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

o Increase Org 1900, Aging Services Division, Long-term Care, by \$276,527 Title XIX funds, and \$601 General Fund Indirect Support.

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) \_\_\_\_\_ Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Date)

After this modification \$ \_\_\_\_\_

Originated By <i>James Lee Connell</i>	Date <i>4/14/93</i>	Department Manager <i>Tom Nakao</i>	Date <i>4/20/93</i>
Finance/Budget <i>Carolee Lewis</i>	Date <i>4/20/93</i>	Employee Relations <i>Susan Daniel</i>	Date <i>4/30/93</i>
Board Approval <i>Carol A. Parker</i>	Date <i>5-13-93</i>		

BCC9304

1993 MAY 18 9:51 AM  
MULTNOMAH COUNTY  
CLERK OF COUNTY

Sent Original to Kathy Dunn on 5-18-93.

## EXPENDITURE

REPLACE CGF ADDL INDIRECT WITH TITLE XIX

PAGE 1 OF 2

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agen.	Org.	Activity	Rept Cat.	Object	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		156	010	1900			5200			60,355		Temporary
		156	010	1900			5500			4,840		Fringe
		156	010	1900			5550			845		Insurance
											66,040	SUBTOTAL, PERSONNEL, 1900
		156	010	1900			6050			85,819		Supplement
		156	010	1900			6110			10,000		Prof. Services
		156	010	1900			6230			5,000		Supplies
		156	010	1900			6330			20,312		Travel
		156	010	1900			6620			2,132		Dues
		156	010	1900			7100			17,825		Indirect
		156	010	1900			7300			45,000		Motor Pool
		156	010	1900			8400			25,000		Equipment
											211,088	SUBTOTAL, MAT. & SERVICES
											277,128	TOTAL, ORG 1900
		100	010	0105			7608			601		Cash Transfer
		400	040	7531			6520			845		Serv. Reimb/Insurance
											1,446	SUBTOTAL, SERV. REIMB.
		401	030	5900			8400			45,000		Equipment - Fleet Mgmt.
											45,000	SUBTOTAL, TRANS. TO FLEET
TOTAL EXPENDITURE CHANGE										323,574		TOTAL EXPENDITURE CHANGE

File Name: ASD9304

## REVENUE

REPLACE CGF ADDL. INDIRECT WITH TITLE XIX

PAGE 2 OF 2

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agen.	Org.	Activity	Rept Cat.	Rev. Code	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		156	010	1900			2609			173,484		TITLE XIX
		156	010	1900			2609			85,819		TITLE XIX - REPLACE CGF IND.
		156	010	1900			2609			17,224		TITLE XIX - NEW INDIRECT
		156	010	1900			7601			601		CGF - INDIRECT ON SUPP.
											277,128	TOTAL, ORG 1900
		100	045	7410			6602			601		Cash Transfer
		400	040	7531			6602			845		Serv. Reimb/Insurance
											1,446	SUBTOTAL, SERV. REIMB.
		401	030	5900			6607			45,000		Serv. Reimb. - Fleet Mgmt.
											45,000	SUBTOTAL, TRANS. TO FLEET
TOTAL REVENUE CHANGE									323,574			TOTAL REVENUE CHANGE

File Name: ASD9304

210  
120-57

PERSONNEL DETAIL FOR BUD MOD NO: DSS #54 (ASD9304)

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of a year.)

A N N U A L I Z E D				
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)

NA - ONE-TIME ONLY TEMPORARY EXPENDITURES

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

C U R R E N T F Y				
Full Time Position Part Time, Overtime or Premium	Explanation of Change	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)

TEMPORARY ONLY	CASE MANAGEMENT POSITIONS TO COVER INCREASED CASELOADS	\$60,355	\$4,840/\$845	\$66,040
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TOTAL CHANGE		<u>\$60,355</u>	<u>\$4,840/\$845</u>	<u>\$66,040</u>
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# LONG TERM CARE BUDGET MODIFICATION

		1905 CHN - #208	1905 PDS - #227	1910 CM2 - MALY	1910 CM SR (prot. serv.)	1915 CHN	1920	1930	1940 SW	TOTAL
5200	TEMPORARY	9,856	8,799	6,703	13,833	13,709			7,455	60,355
5500	FRINGE	790	706	538	1,109	1,099			598	4,840
5550	INSURANCE	138	123	94	194	192			104	845
6050	SUPPLEMENT	85,819								85,819
6110	PROF. SERVICES	10,000								10,000
6230	SUPPLIES - CHAIRS	5,000								5,000
6330	TRAVEL			6,400		4,980	2,224	3,088	3,620	20,312
6620	DUES	2,132								2,132
7100	INDIRECT - XIX - CGF	17,224 601								17,224 601
7300	MOTOR POOL	45,000								45,000
8400	EQUIPMENT	25,000								25,000
	Total	201,560	9,628	13,735	15,136	19,980	2,224	3,088	11,777	277,128

## MILEAGE NOTES:

10 @ 360  
10,000 @ .28

8 @ 360    4 @ 360    5 @ 360    5 @ 360  
7500 @ .28   2800 @ .28   4600 @ .28   6500 @ .28





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
SENIOR HELPLINE: (503) 248-3646 ADMINISTRATION: 248-3620  
TDD: 248-3683 FAX: 248-3656

BOARD OF COUNTY COMMISSIONERS  
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DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Hank Miggins, Acting County Chair

VIA: Dr. Gary Nakao  
Department of Social Services

FROM: Jim McConnell, Director  
Aging Services Division

DATE: April 13, 1993

SUBJECT: DSS Budget Modification #54 : Title XIX increase matching  
increased CGF indirect.

Recommendation: The Aging Services Division recommends Board of County Commissioner approval of the attached DSS Budget Modification #54 .

Analysis: DSS Budget Modification #54 increases the Aging Services Division budget in Long Term Care due to matching County General Fund indirect to provide additional Title XIX funds.

The Budget Modification shows a net increase to Organization 1900, ASD Long Term Care, of \$277,128. Personnel costs are increased by \$66,040, and Material and Services are increased by \$211,088.

Background: The Indirect rate for Aging Services increased this fiscal year from 5.03% to 11.6%. This is paid with County General Funds. Using these funds to leverage additional Title XIX will enable Aging Services to address increased caseloads with temporary personnel, as well as make one-time only purchases of cars and computers to replace obsolete equipment. The Indirect Costs can then be paid with Title XIX funds, and the increased indirect on the additional expenses can also be paid with Title XIX funds, resulting in actual cash increases to the county.

ASD-9304z

BUDGET MODIFICATION NO. DSS 55

ASD9305

(For Clerk's Use) Meeting Date MAY 13 1993  
Agenda No. 2-4

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT: SOCIAL SERVICESDIVISION: AGING SERVICESCONTACT: Kathy GilletteTELEPHONE: 248-3646\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Dr. Gary Nakao/Jim McConnell

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

DSS Budget Modification #55 reduces \$23,774 in Older American Act Federal funds from the Aging Services Division budget, and \$2,758 in County General funds for indirect costs, due to reductions in State of Oregon allocations.

## 2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

DSS Budget Modification #55 reduces Aging Services Division Org 1710, Administration, by \$23,774 in Personnel Costs, and \$2,758 in Indirect costs.

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

- o Reduce Org 1710, Aging Services Division, by \$13,939 Title III-B, \$9,835 in Title III C-1, and \$2,758 County General Funds for indirect.

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) (Date)

(Specify Fund)

After this modification

CLERK OF  
COUNTY COMMISSIONERS  
993 MAY - 4 AM 9:58  
MULTI-NOMINATING COUNTY  
OREGON

Originated By <u>James L. Connell</u>	Date <u>4/14/93</u>	Department Manager <u>Jim Nichols</u>	Date <u>19 April 93</u>
Finance/Budget <u>Robert J. Jones</u>	Date <u>4/30/93</u>	Employee Relations <u>Susan Connell</u>	Date <u>4/30/93</u>
Board Approval <u>Eric A. Parkinson</u>	Date <u>5-13-93</u>		

BCC9305

Sent Original to Kathy Jones on 5-18-93.

## EXPENDITURE

Reduction in position #203, PDS

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agcn.	Org.	Activity	Rept Cat.	Object	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		156	010	1710			5100			(17,328)		Permanent
		156	010	1710			5500			(4,700)		Fringe
		156	010	1710			5550			(1,746)		Insurance
											(23,774)	SUBTOTAL, PERSONNEL, 1905
		156	010	1710			7100			(2,758)		Indirect
											(2,758)	SUBTOTAL, MAT. & SERV.
		100	010	0105			7608			(2,758)		Cash Transfer
		400	040	7531			6520			(1,746)		Serv. Reimb./Insurance
											(4,504)	SUBTOTAL, SERV. REIMB.
TOTAL EXPENDITURE CHANGE										(31,036)		TOTAL EXPENDITURE CHANGE

## REVENUE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agcn.	Org.	Activity	Rept Cat.	Rev. Code	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		156	010	1710			2064			(13,939)		TITLE III B
		156	010	1710			2065			(9,835)		TITLE III C-1
		156	010	1710			7601			(2,758)		CGF - INDIRECT
											(26,532)	TOTAL, ORG 1710
		100	045	7410			6602			(2,758)		Cash Transfer
		400	040	7531			6602			(1,746)		Serv. Reimb./Insurance
											(4,504)	SUBTOTAL, SERV. REIMB.
TOTAL REVENUE CHANGE										(31,036)		TOTAL REVENUE CHANGE

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of a year.)

A N N U A L I Z E D				
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)
(1.00)	Program Dev. Specialist	(\$28,392)	(\$7,700)/(\$2,861)	(\$38,953)
TOTAL CHANGE (ANNUALIZED)				
		(\$28,392)	(\$7,700)/(\$2,861)	(\$38,953)

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

C U R R E N T F Y				
Full Time Position Part Time, Overtime or Premium	Explanation of Change	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)
(.61) Prog. Dev. Spec., Vacant	Federal funding cuts	(\$17,328)	(\$4,700)/(\$1,746)	(\$23,774)
Note: Position has already been reduced by the amount of CGF funds in the position.				
TOTAL CHANGE				
		<u>(\$17,328)</u>	<u>(\$4,700)/(\$1,746)</u>	<u>(\$23,774)</u>



# MULTNOMAH COUNTY OREGON

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## DEPARTMENT OF SOCIAL SERVICES

AGING SERVICES DIVISION

AREA AGENCY ON AGING

421 S.W. 5TH, 3RD FLOOR

PORTLAND, OREGON 97204

SENIOR HELPLINE: (503) 248-3646 ADMINISTRATION: 248-3620

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## BOARD OF COUNTY COMMISSIONERS

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GARY HANSEN • DISTRICT 2 COMMISSIONER

TANYA COLLIER • DISTRICT 3 COMMISSIONER

SHARRON KELLEY • DISTRICT 4 COMMISSIONER

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### MEMORANDUM

TO: Hank Miggins, Acting County Chair

VIA: Dr. Gary Nakao  
Department of Social Services

FROM: Jim McConnell, Director  
Aging Services Division

DATE: April 13, 1993

SUBJECT: DSS Budget Modification #55 : Cuts in State Allocations

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Recommendation: The Aging Services Division recommends Board of County Commissioner approval of the attached DSS Budget Modification #55 .

Analysis: DSS Budget Modification #55 decreases the Aging Services Division budget in Administration due to cuts in state allocations of federal funds.

The Budget Modification shows a net decrease to Organization 1710, ASD Administration, of \$26,532. Personnel costs are decreased by \$23,774, and Indirect is decreased by \$2,758.

Background: Older American Act funds Title B and Title C-1 were reduced in the final fiscal year 1992-1993 allocation from the State of Oregon.

ASD-9305z

BUDGET MODIFICATION NO. DSS 56 ASD9306

(For Clerk's Use) Meeting Date MAY 13 1993  
Agenda No. K-5

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT: SOCIAL SERVICES

DIVISION: AGING SERVICES

CONTACT: Kathy Gillette

TELEPHONE: 248-3646

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Dr. Gary Nakao/Jim McConnell

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

DSS Budget Modification #56 reduces a net of \$32,816 in Oregon Project Independence state funds from the Aging Services Division budget, shifts \$14,259 in OPI funds to Org. 1900, adds \$5,000 in OPI CEP client fees, and adds net \$1,324 in County General funds for indirect costs, due to reductions in State of Oregon allocations.

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

DSS Budget Modification #56 reduces Aging Services Division Org 1750, Community Services, by \$42,075 in Pass-through Costs, and \$330 in Indirect costs. \$14,259 in funds are shifted to Org. 1900 to cover personnel for increased caseloads. Additional OPI CEP funds are added due to the growth in the CEP program, with the funds restricted to pass-through use.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

- Reduce Org 1750, Aging Services Division, by \$47,075 Oregon Project Independence, \$330 in County General Funds for indirect, and add \$5,000 in CEP funds.
- Shifts \$14,259 of OPI funds from Org 1750 to Org. 1900, adds \$1,654 in County General funds for indirect.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) (Date)

After this modification

Originated By <u>James A. McConnell</u>	Date <u>4/14/93</u>	Department Manager <u>Jim Nakao/DK</u>	Date <u>19/7/93</u>
Finance/Budget <u>W. A. McConnell</u>	Date <u>4/30/93</u>	Employee Relations	Date
Board Approval <u>Carrie A. Patterson</u>	Date <u>5-13-93</u>		

BCC9306

Sent Originals to Kathy Jones on 5-18-93.

## EXPENDITURE

Transfer OPI funds to ECDC/cut OPI funds/add CEP funds

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agen.	Org.	Activity	Rept Cat.	Object	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		156	010	1750			6060			(42,075)		Pass-through
		156	010	1750			7100			(330)		Indirect
											(42,405)	SUBTOTAL, ORG. 1750
		156	010	1911			5100			10,420		Permanent
		156	010	1911			5500			2,826		Fringe
		156	010	1911			5550			1,013		Insurance
											14,259	SUBTOTAL, PERSONNEL, 1911
		156	010	1911			7100			1,654		Indirect
											1,654	SUBTOTAL, MAT. & SERV. 1911
											15,913	SUBTOTAL, ORG. 1911
		100	010	0105			7608			1,324		Cash Transfer
		400	040	7531			6520			1,013		Serv. Reimb./Insurance
											2,337	SUBTOTAL, SERV. REIMB.
TOTAL EXPENDITURE CHANGE										(24,155)		TOTAL EXPENDITURE CHANGE

## REVENUE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agen.	Org.	Activity	Rept Cat.	Rev. Code	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		156	010	1750			2387			(47,075)		OPI
		156	010	1750			4035			5,000		CEP PROGRAM INCOME
		156	010	1750			7601			(330)		COUNTY - INDIRECT
											(42,405)	TOTAL, ORG 1750
		156	010	1911			2387			14,259		OPI
		156	010	1911			7601			1,654		COUNTY - INDIRECT
											15,913	TOTAL, ORG 1911
		100	045	7410			6602			1,324		Cash Transfer
		400	040	7531			6602			1,013		Serv. Reimb./Insurance
											2,337	SUBTOTAL, SERV. REIMB.
TOTAL REVENUE CHANGE										(24,155)		TOTAL REVENUE CHANGE

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of a year.)

A N N U A L I Z E D				
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)
1.00	Case Manager 2	\$26,050	\$7,065/\$2,532	\$35,647
TOTAL CHANGE (ANNUALIZED)		\$26,050	\$7,065/\$2,532	\$35,647

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

C U R R E N T F Y				
Full Time Position Part Time, Overtime or Premium	Explanation of Change	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)
.40 Case Mgr. 2	Increase position due to caseload growth	\$10,420	\$2,826/\$1,013	\$14,259
TOTAL CHANGE		<u>\$17,328</u>	<u>\$2,826/\$1,013</u>	<u>\$14,259</u>





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## MEMORANDUM

TO: Hank Higgins, Acting County Chair

VIA: Dr. Gary Nakao  
Department of Social Services

FROM: Jim McConnell, Director  
Aging Services Division

DATE: April 13, 1993

SUBJECT: DSS Budget Modification #56 : Cuts in State Allocations

Recommendation: The Aging Services Division recommends Board of County Commissioner approval of the attached DSS Budget Modification #56 .

Analysis: DSS Budget Modification #56 decreases the Aging Services Division budget in Community Services due to cuts in state allocations of state funds. It also shifts state funds to the East County District Center to cover increased personnel costs due to increased case loads.

The Budget Modification shows a net decrease to Organization 1750, ASD Community Services, of \$42,405. Pass-through costs are decreased by \$42,075, and Indirect is decreased by \$330.

Organization 1911, East County District Center, is increased by \$15,913. \$14,259 is increased personnel costs, and \$1,654 is increased indirect costs.

Background: Oregon Project Independence funds were reduced in the final fiscal year 1992-1993 allocation from the State of Oregon.

ASD-9306z

BUDGET MODIFICATION NO. DSS 57 (ASD9307)

(For Clerk's Use) Meeting Date MAY 13 1993  
Agenda No. R-6

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date)  
DEPARTMENT: SOCIAL SERVICES DIVISION: AGING SERVICES  
CONTACT: Kathy Gillette TELEPHONE: 248-3646  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Dr. Gary Nakao/Jim McConnell  
SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)  
DSS Budget Modification # 57 provides \$14,325 Title XIX match to County General funds allocated to the Public Guardian for COLA increases. \$755 in County General funds are shifted to Org. 1706 to provide match funds for Title XIX-paid indirect. Org. 1706 serves as the service reimbursement mechanism for Title XIX funds.

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET  
DSS Budget Modification # 57 increases Aging Services Division Org 1950, Public Guardian, by \$6,086 in personnel costs for temporary coverage, \$6,448 in supplement, and \$1,036 in other Material and Service expenses. Org. 1706 is increased by \$16,742, in order to provide the mechanism for service reimbursement of Title XIX funds.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)  
☐ Increase Org. 1950, Aging Services Division, by \$14,325 in Service Reimbursement.  
Decrease Org. 1950 by \$755 in County General Funds.  
☐ Increase Org. 1706 by \$755 in County General Funds.  
Increase Org. 1706 by \$15,987 in title XIX funds.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)  
Contingency before this modification (as of \_\_\_\_\_) (Date)  
(Specify Fund) \_\_\_\_\_ After this modification \_\_\_\_\_

Originated By <u>James H. McConnell</u> Finance/Budget <u>Cathy Ann</u> Board Approval <u>Brian A. Peterson</u>	Date <u>4/14/93</u> <u>4/30/93</u> <u>5-13-93</u>	Department Manager <u>Jim Nakao</u> Employee Relations <u>Susan Daniel</u>	Date <u>19 April 93</u> <u>4-30-93</u>
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BCC9307

Sent Original to Kathy Jones on 5-18-93.

## EXPENDITURE

PG - COLA match with Title XIX

TRANSACTION EB [] GM [] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agen.	Org.	Activity	Rept Cat.	Object	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		100	010	1950			5200			5,563		Temporary
		100	010	1950			5500			445		Fringe
		100	010	1950			5550			78		Insurance
											6,086	SUBTOTAL, PERSONNEL
		100	010	1950			6050			6,448		Supplement
		100	010	1950			6110			400		Prof. Services
		100	010	1950			6230			236		Supplies
		100	010	1950			7150			400		Telecommunications
											7,484	SUBTOTAL, MAT. & SERVICES
											13,570	TOTAL - ORG 1950
		156	010	1706			6050			750		County Supplement
		156	010	1706			7100			1,667		Indirect
		156	010	1706			7500			14,325		Other Internal Services
											16,742	TOTAL ORG 1706
		400	040	7531			6520			78		Serv. Reimb./Insurance
											78	TOTAL SERV. REIMB.
TOTAL EXPENDITURE CHANGE										30,390		TOTAL EXPENDITURE CHANGE

## REVENUE

PG - COLA match with Title XIX

TRANSACTION EB [] GM [] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agen.	Org.	Activity	Rept Cat.	Rev. Code	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		100	010	1950			6602			14,325		Service Reimbursement
		100	010	1950			7601			(755)		County General Fund
											13,570	TOTAL, ORG 1950
		156	010	1706			2609			14,325		Title XIX
		156	010	1706			2609			1,662		Title XIX - Indirect
		156	010	1706			7601			750		County General Fund
		156	010	1706			7601			5		County General Fund - Indirect
											16,742	TOTAL, ORG 1950
		400	040	7531			6602			78		Serv. Reimb./Insurance
											78	TOTAL SERV. REIMB.
TOTAL REVENUE CHANGE										30,390		TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO: DSS # 57 (ASD9307)

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of a year.)

A N N U A L I Z E D				
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)
N/A - TEMPORARY ONLY				
TOTAL CHANGE (ANNUALIZED)				

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

C U R R E N T F Y				
Full Time Position Part Time, Overtime or Premium	Explanation of Change	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)
N/A - TEMPORARY ONLY				
TOTAL CHANGE				

ASD9307p



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH, 3RD FLOOR  
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SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Hank Miggins, Acting County Chair

VIA: Dr. Gary Nakao  
Department of Social Services

FROM: Jim McConnell, Director  
Aging Services Division

DATE: April 13, 1993

SUBJECT: DSS Budget Modification #57 : Title XIX increase matching  
increased CGF COLA's.

Recommendation: The Aging Services Division recommends Board of County Commissioner approval of the attached DSS Budget Modification #57 .

Analysis: DSS Budget Modification #57 increases the Aging Services Division budget in the Public Guardian program due to matching County General Fund Cost of Living increases to provide additional Title XIX funds. There is no net impact on County General Funds.

The Budget Modification shows a net increase to Organization 1950, ASD Public Guardian, of \$13,570. Personnel costs are increased by \$6,086, and Material and Services are increased by \$1,036. This will enable the Public Guardian program to cover personnel costs due to increased caseloads. Organization 1706 is also increased, as this Organization serves as the mechanism for service reimbursements for ASD.

Background: ASD funds the Public Guardian program in part with Title XIX funding, due to the number of Medicaid-eligible clients.

ASD-9307z

BUDGET MODIFICATION NO. DSS 58

(ASD9308)

(For Clerk's Use) Meeting Date MAY 13 1993  
Agenda No. R-7

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT: SOCIAL SERVICESDIVISION: AGING SERVICESCONTACT: Kathy GilletteTELEPHONE: 248-3646\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Dr. Gary Nakao/Jim McConnell

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

DSS Budget Modification # 58 provides \$17,970 Title XIX match to County General funds allocated to the Adult Care Home Program for COLA increases. \$947 in County General funds are shifted to Org. 1706 to provide match funds for Title XIX-paid indirect. Org. 1706 serves as the service reimbursement mechanism for Title XIX funds.

## 2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[X] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

DSS Budget Modification # 58 increases Aging Services Division Org 1980, Adult Care Home Program, by \$7,714 in personnel costs for temporary coverage, \$8,087 in supplement, and \$1,222 in other Material and Service expenses. Org. 1706 is increased by \$21,003, in order to provide the mechanism for service reimbursement of Title XIX funds.

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

- o Increase Org. 1980, Aging Services Division, by \$17,970 in Service Reimbursement. Decrease Org. 1980 by \$947 in County General Funds.
- o Increase Org. 1706 by \$947 in County General Funds. Increase Org. 1706 by \$20,056 in Title XIX funds.

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) \_\_\_\_\_ Contingency before this modification (as of \_\_\_\_\_)

(Date)

After this modification

CLERK OF  
COUNTY COMMISSIONERS  
1993 MAY 14 AM 9:58  
MULTNOMAH COUNTY  
OREGON

Originated By <i>James L. McConnell</i>	Date <i>4/14/93</i>	Department Manager <i>Jim Nakao</i>	Date <i>4/14/93</i>
Finance/Budget <i>Carleen Dunn</i>	Date <i>4/30/93</i>	Employee Relations <i>James L. McConnell</i>	Date <i>4-30-93</i>
Board Approval <i>Carri A. Patterson</i>	Date <i>5-13-93</i>		

BCC9308

Sent Original to Kathy Jones on 5-18-93.

## EXPENDITURE

ACHP - COLA match with Title XIX

Page 1 of 2

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agen.	Org.	Activity	Rept Cat.	Object	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		100	010	1980			5200			7,050		Temporary
		100	010	1980			5500			565		Fringe
		100	010	1980			5550			99		Insurance
											7,714	SUBTOTAL, PERSONNEL
		100	010	1980			6050			8,087		Supplement
		100	010	1980			6110			500		Prof. Services
		100	010	1980			6230			722		Supplies
											9,309	SUBTOTAL, MAT. & SERVICES
											17,023	TOTAL - ORG 1950
		156	010	1706			6050			940		County Supplement
		156	010	1706			7100			2,093		Indirect
		156	010	1706			7500			17,970		Other Internal Services
											21,003	TOTAL ORG 1706
		400	040	7531			6520			99		Serv. Reimb./Insurance
											99	TOTAL SERV. REIMB.
TOTAL EXPENDITURE CHANGE										38,125		TOTAL EXPENDITURE CHANGE

File Name: ASD9308

## REVENUE

ACHP - COLA match with Title XIX

Page 2 of 2

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1992-93

Document Number	Action	Fund	Agen.	Org.	Activity	Rept Cat.	Rev. Code	Current Amount	Revised Amount	Increase (Decrease)	Subtotal	Description
		100	010	1980			6602			17,970		Service Reimbursement
		100	010	1980			7601			(947)		County General Fund
											17,023	TOTAL, ORG 1950
		156	010	1706			2609			17,970		Title XIX
		156	010	1706			2609			2,086		Title XIX - Indirect
		156	010	1706			7601			940		County General Fund
		156	010	1706			7601			7		County General Fund - Indirect
											21,003	TOTAL, ORG 1706
		400	040	7531			6602			99		Serv. Reimb./Insurance
											99	TOTAL SERV. REIMB.
TOTAL REVENUE CHANGE										38,125		TOTAL REVENUE CHANGE

File Name: ASD9308



5. <u>ANNUALIZED PERSONNEL CHANGES</u> (Compute on a full year basis even though this action affects only a part of a year.)				
A N N U A L I Z E D				
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)
N/A - TEMPORARY ONLY				
TOTAL CHANGE (ANNUALIZED)				

6. <u>CURRENT YEAR PERSONNEL DOLLAR CHANGES</u> (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)				
C U R R E N T F Y				
Full Time Position Part Time, Overtime or Premium	Explanation of Change	BASE PAY Increase (Decrease)	FRINGE/INSURANCE Increase(Decrease)	TOTAL Increase (Decrease)
N/A - TEMPORARY ONLY				
TOTAL CHANGE				



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
SENIOR HELPLINE: (503) 248-3646 ADMINISTRATION: 248-3620  
TDD: 248-3683 FAX: 248-3656

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Hank Miggins, Acting County Chair

VIA: Dr. Gary Nakao  
Department of Social Services

FROM: Jim McConnell, Director  
Aging Services Division

DATE: April 13, 1993

SUBJECT: DSS Budget Modification #58 : Title XIX increase matching  
increased CGF COLA's.

Recommendation: The Aging Services Division recommends Board of County Commissioner approval of the attached DSS Budget Modification #58 .

Analysis: DSS Budget Modification #58 increases the Aging Services Division budget in the Adult Care Home program due to matching County General Fund Cost of Living increases to provide additional Title XIX funds. There is no net impact on County General Funds.

The Budget Modification shows a net increase to Organization 1980, ASD Adult Care Home Program, of \$17,023. Personnel costs are increased by \$7,714, and Material and Services are increased by \$1,222. This will enable the Adult Care Home Program to cover personnel costs due to a backlog in investigating complaints and holding hearings to resolve those complaints. Organization 1706 is also increased, as this Organization serves as the mechanism for service reimbursements for ASD.

Background: ASD funds the Adult Care Home Program in part with Title XIX funding, due to the number of Medicaid-eligible clients in Adult Foster Care Homes.

ASD-9308z

GLADYS McCOY  
MULTNOMAH COUNTY CHAIR.

Agenda No.: R-8

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

PERSON(S) MAKING PRESENTATION Ed Abrahamson

Sent Original Proclamation 93-180 to Kathy Burre  
~~to Kathy Burre~~ & copy to Betty Williams.  
on 5-8-93.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

For the Purpose of Recognizing	)	P R O C L A M A T I O N
National Public Works Week,	)	93-180
May 16 - 22, 1993	)	

WHEREAS, the public works services provided in Multnomah County are an integral part of the citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs, such as streets, highways, bridge engineering and maintenance, sewers, water, public buildings, parks, and snow removal; and

WHEREAS, it is vital that the citizens of Multnomah County understand and appreciate the public services provided and the value of public works built and maintained in Multnomah County; and

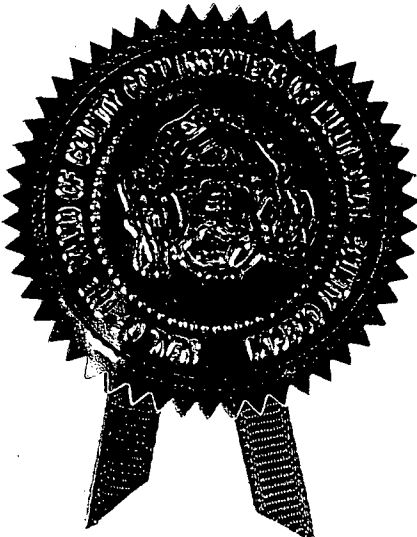
WHEREAS, the health, safety, and comfort of Multnomah County citizens greatly depend on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction are dependent upon the efforts and skills of the public works employees; and

WHEREAS, these efforts are greatly influenced by attitudes of the citizens of Multnomah County and their understanding of the importance of the work performed; now therefore

IT IS HEREBY PROCLAIMED that Multnomah County recognizes May 16-22, 1993, as NATIONAL PUBLIC WORKS WEEK and calls upon the citizens of this community to recognize the contributions that all public works employees make every day to our health, safety, and comfort.

DATED this 13th day of May, 1993.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
H. C. Miggins  
Acting Chair

RECEIVED

APR 27 1993

MULTNOMAH COUNTY CHAIR

Meeting Date:

MAY 13 1993

Agenda No.:

R-9

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: PUBLISHING OF 1993 FORECLOSURES IN THE DAILY JOURNAL OF COMMERCE

BCC Informal

(date)

BCC Formal

May 13, 1993

(date)

DEPARTMENT Environmental Services

DIVISION Assessment & Taxation

CONTACT Kathy Tuneberg

TELEPHONE 248-3330

PERSON(S) MAKING PRESENTATION

Kathy Tuneberg

ACTION REQUESTED:

☐

INFORMATIONAL ONLY

☐

POLICY DIRECTION

☒

APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This is a request to the Board of County Commissioners to consider approving the usage of the Daily Journal of Commerce to publish the 1993 foreclosure listing.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

Or

DEPARTMENT MANAGER

*[Signature]* BH Willia

(All accompanying documents must have required signatures)

*Sent Certified True Copy of Resolution 93-181  
to Kathy Tuneberg & Copy to Betty Williams  
on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 AM 11:57  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

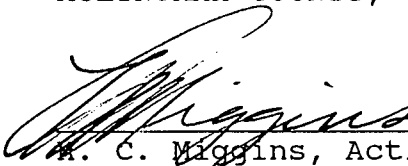
In the Matter of Designation of )  
Newspaper for Publication of Notice of ) RESOLUTION  
Foreclosure of Tax Liens as Shown on ) 93-181  
the Multnomah County 1993 Foreclosure List)

It appears that the Multnomah County Assessor and Tax Collector, with the assistance of the County Counsel for Multnomah County, Oregon, has prepared for filing in the Circuit Court of the State of Oregon for Multnomah County, an application for the foreclosure of liens for delinquent taxes as shown by the Multnomah County 1993 Foreclosure List, and that it is required by law that this Board designate a newspaper of general circulation published in the County in which notice of such foreclosure shall be published; it is, therefore, hereby

ORDERED that the Daily Journal of Commerce, a newspaper of general circulation, published in this County and State be, and the same is hereby, designated as the newspaper in which shall be published notice of foreclosure of tax liens as shown by the Multnomah County 1993 Foreclosure List.

APPROVED this 13th day of May, 1993.

MULTNOMAH COUNTY, OREGON

  
A. C. Miggins, Acting Chair

REVIEWED:  
LAURENCE KRESSEL, COUNTY COUNSEL  
for MULTNOMAH COUNTY, OREGON

By 

Meeting Date MAY 13 1993

Agenda No.: R-10

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Proposed Ordinance Amending MCC 5.10.250 (Grave Prices)

BCC Informal MAY 11 1993  
~~MAY 4 1993~~  
(date)

BCC Formal MAY 13 1993  
~~MAY 6 1993~~  
(date)

DEPARTMENT Environmental Services DIVISION Parks Services

CONTACT Charles Ciecko TELEPHONE 248-5050

PERSON(S) MAKING PRESENTATION Charles Ciecko

ACTION REQUESTED:

/ INFORMATIONAL ONLY

/ POLICY DIRECTION

/X APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Proposed Ordinance amending MCC 5.10.250 (Pioneer Cemetery Grave Prices). Proposed amendment is based on a survey of privately-owned cemeteries in the Portland area and is intended to keep Pioneer Cemeteries competitive with the private sector.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Cc

Or

DEPARTMENT MANAGER BH Williams

(All accompanying documents must have required signatures)

3706V/1933p

*First Reading Approved. Second Reading 5-20-93.*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 4 AM 10:00

ORDINANCE FACT SHEET

Ordinance Title: Proposed Ordinance Amending MCC 5.10.250  
Effective Date June 1, 1993

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, and other alternatives explored).

Increases prices for graves in County-owned Pioneer Cemeteries. Proposal is based upon a survey (attached) of privately-owned cemeteries in the Portland area and intended to keep County prices competitive with the private sector.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

We are unaware of other local jurisdictions in this area which provide this service.

What has been the experience in other areas with this type of legislation?

Based on the survey which was conducted in February 1993, we believe the proposed prices fall on the low end of the price range of available interment plots.

What is the fiscal impact, if any?

This price increase along with proposed service fee increases which are handled administratively will raise additional \$13,000 - \$20,000 annually.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: Charles Ciecko

Planning & Budget Division (if fiscal impact): Shawn Meadows

Department Manager/Elected Official: BH Willie

3706V/1933p





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
2115 S.E. MORRISON  
PORTLAND, OREGON 97214  
(503) 248-5000

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Board of County Commissioners  
Betsy Williams

FROM: Charles Ciecko C

DATE: April 23, 1993

SUBJECT: Proposed Ordinance Amending MCC 5.10.250 (Grave Prices)

Attached, please find the necessary paperwork to bring before the Board a proposal to increase fees for interment sites in the County's Pioneer Cemeteries.

The proposal is based on a survey of privately-owned cemeteries in the Portland area and is intended to keep County rates competitive with the private sector and reduce the subsidy to the cemetery program which is now provided by the Recreation Fund.

The Parks Advisory Committee reviewed and recommended approval of this proposal on April 7, 1993.

Please contact me at 248-5050, if you have any questions or concerns regarding these proposed amendments. Thanks.

CC:rj

Attachments

1933p

# CEMETERY FEE SURVEY, FEBRUARY 1993

	Crescent Grove	Forest Lawn	Lincoln	Mt. Calvary	River- view	Rose City	Skyline	Sunset Hills	Pioneer Cemeteries	Proposed
Grave Prices	300-425	695-850	795-1045	520-920	425-750	735-1470	680-1295	475-1250	300-420	350-
Grave Opening, Closing, Adult Liner/vault	385	395	490	495	425	425	435	425	375	395
Concrete outer container AKA Liner	250	345	365	340	310	290	360	350	250	290
Grave opening, closing cremation	225	95	195	225	225	355	305	200	200	250
Cremation Box	50	95 minimum	175 minimum	65	80	Included	350	Included	Included	Included
Saturday/Sunday overtime	180/Sat 250/Sun	No Fee	No fee	Sat only 195	215 Sat ??? Sun	Sat 180 No Sun/ holiday	240 Sat 360 Sun	610 Sat No Sun	175 Sat 200 Sun	200 Sat 250 Sun
Additional fees. Registration, etc.			35 Registrat- ion fee on all burials			Filing fee 125	Recording fee 45	Recording fee 125		
Basic fee for open/close & using line (not including grave)	635	740	855	835	735	715	795	775	625	685
Same as above with least expensive grave	935	1,495	1,650	1,355	1,160	1,450	1,475	1,250	925	1,035

GRAVES

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS

2 FOR MULTNOMAH COUNTY, OREGON

3 ORDINANCE NO. \_\_\_\_\_

4 An Ordinance in the matter of increasing cemetery rates for county  
5 cemeteries, amending Multnomah County Code 5.10.250.

6 Multnomah County ordains as follows:

7 Section I. Findings

8 (A) A survey of grave sale fees involving eight (8) privately owned  
9 Cemeteries in the Portland Metropolitan Area indicates that County  
10 owned grave plots are under-priced.

11 (B) The proposed increase in grave prices will bring the County in line  
12 with privately owned and operated Cemeteries.

13 Section II. Fees

14 Multnomah County Code 5.10.250 is amended to read as follows:

15 5.10.250 Fees for memorials and cemeteries. For the services of the  
16 Department of Environmental Services in connection with memorials, cemeteries,  
17 and related matters, the grave fees shall be:

18 GRAVES:

19 Grave Price Range [\$300-\$420] \$350 - \$475

20 Cremain Graves [\$200] \$250

21 Child Graves \$150

22  
23 All service fees may be set by the Director of the Environmental Services to  
24 reflect the true cost, plus overhead of the services provided.

1 Ordinance \_\_\_\_\_

2 Section III. Fee Waivers and Exemption

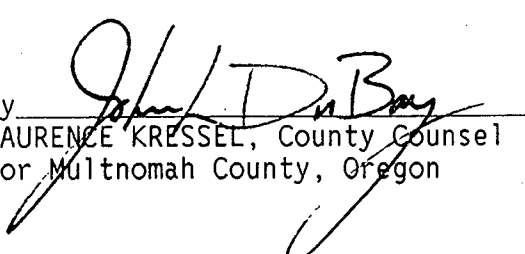
3 The Director of Environmental Services may waive fees for grave sales and  
4 burial services in situations of extreme financial hardship. All waivers or  
5 exemptions shall be by written order, setting forth the facts to justify the  
6 waiver or exemption.

7 Adopted this \_\_\_\_ day of \_\_\_\_\_, 1993, being the date of  
8 its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah  
9 County, Oregon and shall become effective on June 1, 1993.

10  
11 BOARD OF COUNTY COMMISSIONERS  
12 FOR MULTNOMAH COUNTY, OREGON

13  
14 REVIEWED:

15 By \_\_\_\_\_  
16 Henry C. Miggins, Acting Chair

17 By   
18 LAURENCE KRESSEL, County Counsel  
19 for Multnomah County, Oregon  
20  
21  
22  
23  
24  
25  
26

Meeting Date MAY 13 1993

Agenda No.: R-11

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Proposed Ordinance Amending MCC 10.15.110 (Park Fees)

BCC Informal MAY 1 1993 May 4, 1993 (date) BCC Formal MAY 13 1993 ~~May 6 1993~~ (date)

DEPARTMENT Environmental Services DIVISION Parks Services

CONTACT Charles Ciecko TELEPHONE 248-5050

PERSON(S) MAKING PRESENTATION Charles Ciecko

ACTION REQUESTED:

/ / INFORMATIONAL ONLY / / POLICY DIRECTION /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Proposed Ordinance amending MCC 10.15.110 (Park Fees). Proposed amendments are based on surveys of fees charged by other jurisdictions for similar services and the need to enhance revenue generation to keep pace with rising costs associated with labor and inflation.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER cc BH William

(All accompanying documents must have required signatures)

3706V/2188p

*First Reading Approved. Second Reading 5-20-93.*

1993 MAY -4 AM 9:58  
MULTI-COUNTY  
OREGON

ORDINANCE FACT SHEET

Ordinance Title: Proposed Ordinance Amending MCC 10.15.110  
Effective Date June 1, 1993

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, and other alternatives explored).

Increases fees associated with the use of County-owned/operated parks. Proposal is based on surveys of fees charged by other jurisdictions for similar services at similar facilities (attached). Affected fees included entry fees, camping fees and picnic reservation fees. Approval of this proposal will allow Parks Services to maintain services at the 92-93 level.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Although all jurisdictions do not charge entry fees--all charge fees for special services. Clackamas and Washington Counties charge entry fees as does state at some metro parks. ODFW charges day use fees at Sauvie Island Wildlife Refuge.

What has been the experience in other areas with this type of legislation?

As noted in findings, most citizens are willing to pay for outdoor recreation and special services when fees are utilized to support these programs.

What is the fiscal impact, if any?

Combined impact is estimated at \$70,000 to \$90,000 additional revenue on annual basis. Fee increase at Boat Ramps will result in reduction of State Assistance approximately \$3,400 annually.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: Charles Ciecko

Planning & Budget Division (if fiscal impact): Thompson

Department Manager/Elected Official: BH Williams

3706V/2188p



OFFICE MEMORANDUM ... DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Board of County Commissioners  
Betsy Williams

FROM: Charles Ciecko

DATE: April 23, 1993

SUBJECT: Proposed Ordinance Amending MCC 10.15.110 (Park Fees)

Attached, please find the necessary paperwork to bring before the Board, a proposal to increase certain fees associated with the use of County Parks.

Our proposal is based on surveys of fees charged by other jurisdictions for similar services and facilities and the need to enhance revenue generation to keep pace with rising costs. These surveys are attached to the Ordinance Fact Sheet for your review.

The following table summarizes current status and changes as proposed in the Ordinance.

<u>General Descriptions</u>	<u>Current Status</u>	<u>Proposed Change</u>
1) Reservation fees reduced during periods of low demand	Weekday fees reduced by 20%	Reduced fees by 50% during entire non-peak season
2) Alcohol Permit and Picnic Reservations refundable damage deposit	\$35.00 refundable	Change to non-refundable
3) Camping Fees	\$8.00/night/site	\$9.00/night/site
4) Federal Golden Age Pass	Holder entitled to 50% discount on camp fees	Eliminate
5) Definition of "Summer" and "Winter" season	Summer-May 15 through September 30 Winter-October 1 through May 14	Summer-May 15 through October 31 Winter-November 1 through May 14

<u>General Descriptions</u>	<u>Current Status</u>	<u>Proposed Change</u>
6) Entry fees-Blue Lake and Oxbow Parks	Summer-\$3.00/vehicle weekends and holidays \$2.00/vehicle on weekdays Winter-\$2.00/vehicle all days	Summer-\$3.00/vehicle on all days Winter-\$3.00/vehicle on weekends and holidays \$2.00/vehicle on weekdays
7) Busses	Same as other vehicles	\$6.00 all season
8) Boat Ramp Fees	\$2.00/vehicle all days	\$3.00/vehicle all days
9) Service fees for special events	Set by DES Director	DES Director or designee
10) Group Camp Fees	\$1.00/person/night; \$20.00 minimum; \$200.00 maximum	\$2.00/person/night on Friday, Saturday, and night preceding holiday  Increases or reduces minimum fees depending on time of use, establishes reservation fee/ "down payment"

The Parks Advisory Committee reviewed and recommended approval of this proposal on April 7, 1993.

Please contact me at 248-5050 if you have any questions or concerns regarding these proposed amendments. Thanks.

CC:rj

Attachments

2188p



## ENTRY FEES

### Blue Lake \*

Weekdays \$ 2.00  
Weekends \$ 3.00

### Oxbow \*

Weekdays \$ 2.00  
Weekends \$ 3.00

Oregon State Parks \$3.00

Clackamas County \$ 2.00  
650-3379  
Season Pass \$20.00

Roslyn Lake \$ 2.00 (Project increase in Spring '93)  
PGE 464-8515

Lane County \$ 3.00 (Memorial Day to Labor Day)  
341-6940  
Season Pass \$30.00

Jackson County \$ 2.00  
776-7001  
Season Pass \$20.00

Clark County \$ 2.00 Entry Lewisville Park  
(206) 699-2467  
\$ 6.00 buses

Washington County \$ 3.00 Entry Hagg Lake  
\$ 3.50 car/boat  
\$ 3.00 for each additional 8 people  
Season Pass \$25.00/vehicle  
\$30.00 car/boat  
\$20.00 Senior Citizen



OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

BOAT RAMP FEE SURVEY

2-10-93

CITY PARKS

CITY OF PORTLAND (796-3232)

(Will.R.)	1. Cathedral Park	No Charge
(Will.R.)	2. Willamette Park	\$2.00/Vehicle (Mem.-Labor Day)
(Will.R.)	3. Sellwood Park	\$2.00/Vehicle (Mem.-Labor Day)
(Slough)	4. Kelly Point	No Charge

PORT OF PORTLAND (731-7509)

(Lagoon)	1. Swan Island	No Charge
----------	----------------	-----------

CITY OF WEST LINN (656-9651)

(Will.R.)	1. Cedar Oak	No Charge
(Will.R.)	2. Bernert Landing	No Charge

CITY OF TUALATIN (692-2000)

(Tual.R.)	1. Tualatin City Park	No Charge
-----------	-----------------------	-----------

CITY OF TIGARD (639-4141)

(Tual.R.)	1. Cook Park	No Charge
-----------	--------------	-----------

CITY OF GLADSTONE (656-5225)

(Will.R.)	1. Meldrum Bar	No Charge
-----------	----------------	-----------

CITY OF OREGON CITY (657-8299)

(Will.R.)	1. Clackamette Park	No Charge
(Will.R.)	2. Sportcraft Landing	No Charge

Boat Ramp Fee Survey  
N.Chase/Page 2

CITY OF VANCOUVER ((206) 696-8171)

(Col.R.)	1. Marine Park	\$2.50/Vehicle (Mem.-Labor Day) \$25.00/Season Pass
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PORT OF CAMAS-WASHOUGAL ((206) 835-2196)

(Col.R.)	1. Parkers Landing	\$3.00/Vehicle (Year-round) \$40.00/Pass (Non-resident) \$25.00/Pass (Resident)
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COUNTY PARKS

MULTNOMAH COUNTY (248-5050)

(Col.R.)	1. M.James Gleason	\$2.00/Vehicle \$35.00/Season Pass
(Col.R.)	2. Chinook Landing	\$2.00/Vehicle \$35.00/Season Pass
(Mult.Ch.)	3. Burlington (S.I.)	No Charge
(Sandy R.)	4. Oxbow Park	\$2.00/Vehicle (Weekdays) \$3.00/Vehicle (Weekends) \$35.00/Season Pass <u>*Drift boats only</u>

CLARK COUNTY ((206) 699-2467)

(Lewis R.)	1. Day Break	No Charge
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NORTH CLACKAMAS PARKS & RECREATION DISTRICT (794-8002)

(Will.R.)	1. Jefferson St. (Milwaukie)	No Charge
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Boat Ramp Fee Survey  
N.Chase/Page 3

CLACKAMAS COUNTY (655-8521)

(Clack.R.) 1. Barton Park

(Clack.R.) 2. Carver Park

(Will.R.) 3. Hebb Park

(Clack.R.) 4. Riverside Park

(Will.R.) 5. Boones Ferry Landing

(Will.R.) 6. Oak Grove

TILLAMOOK COUNTY (322-3477)

(Till.Bay) 1. Memaloose

\$2.00/Vehicle

\*Do not charge at  
any other ramps.

STATE PARKS\*

(Col.R.) 1. Rooster Rock

\$3.00/Vehicle (Mem.-Labor Day)

(Clack.R.) 2. Mc Iver

\$3.00/Vehicle (Mem.-Labor Day)

(Sandy R.) 3. Lewis & Clark

No Charge

(Sandy R.) 4. Dabney

\$3.00/Vehicle (Mem.-Labor Day)

\*Closed winter

\*Drift boats only

Mol.R.) 5. Molalla River

No Charge

\* Above to be implemented for 93 summer season per decision of State Parks  
Commission

**REGIONAL CAMPING CHARGES**  
**FEBRUARY 1993**

FACILITIES:	SITE SIZE: # of persons allowed	SITE DEVELOPMENT:	COST: (per night)	EXTRA CHARGES:	
OREGON STATE PARKS 378-6305 or 731-3283	8 persons	Full Moderate	\$18 Full \$14 Tent \$ 9 Primitive \$15 Electrical	\$5/Extra Car +\$6.00 Reservation Fee	Showers, electricity & water available to most sites, free seasonal interpretive programs at some selected sites. Day use entry 28 parks \$3.00 May-Sept. \$20.00 Annual Pass.
CLACKAMAS COUNTY PARKS 655-8521 or 650-3379	No established limits	Full Moderate	All Sites \$9 \$11/Weekend/ Holidays	None	Showers, water to each site, flush toilets.
JACKSON COUNTY PARKS 776-7001	2 Adults plus own children under 16	Moderate	\$14 Full \$11 Primitive \$13 w/electric	\$2 each more than 2 adults	Showers, flush toilets, water in or near each site, no water or sewer hookups.
JOSEPHINE COUNTY PARKS 474-5285	6 persons	Full Moderate Primitive	F = \$13 P = \$8	\$5/car. extra + \$2 for reservations	Showers, and flush toilets available except at primitive sites.
LANE COUNTY 341-6940	Tent	Primitive	\$9		
DOUGLAS COUNTY PARKS 440-4500	8 persons	Full Moderate	F = \$10 M = \$8	\$3/extra car	Pay showers, flush toilets, discount card available free to county residents (cost \$5) allows \$2 off non-hookup sites, \$3 off full hookup sites, showers \$1.
WASHINGTON STATE PARK 206-753-2029 or 206-753-5757	8 persons	Full Moderate	F = \$14 M = \$10/ tent sites	+ \$5/resident \$4/extra car \$1 for popular parks	Fee change in process. Pay showers, flush toilets, free interpretive programs at selected sites.
USFS/Bend/Fort Rock/ 388-2715 or 383-5664	12 persons	Full Moderate Primitive	F=\$8 M=\$7 P=\$6	F=\$4/Extra Car M=\$3.50/Extra Car P=\$3/Extra Car	Water near each site, no electricity, no showers (1991).
USFS/MT HOOD NATIONAL FOREST 666-0700	8 persons	Moderate Primitive	M=\$8 P=\$6	\$3/Extra Car	Vault toilets, no showers, no electricity, water near each site. (Glenn Sackett) Concession.
OXBOW PARK	8	Moderate*	\$8.00*	+ Vehicle entry fee frist day of entry +2 extra car	Pit toilets, no showers, no electricity, water in or near each site, no pets, some interpretative programs available.
ZIG ZAG RANGER DISTRICT	8 persons	Moderate } Primitive	M=\$10,\$8 P=\$6,\$4	None	Possible concession - out to bid for 93 season. Some have water in sites, most have water nearby, no electrical or sewer, prices based on desirability of site as determined by Park Manager.
MT HOOD R.V. VILLAGE (PRIVATE) 253-9445	6 persons max	Full	\$21/full \$13 electric only \$16 tent or dry site	\$2 Each person extra Over 6 years old ( )	Showers, pay laundry, store, game room, pay cable, activities. Health Center.

FACILITIES:	SITE SIZE: # of persons allowed	SITE DEVELOPMENT:	COST: (per night)	EXTRA CHARGES:	
PORTLAND FAIRVIEW R.V. (PRIVATE) 661-1047	2 persons	Full	\$18.02 \$16.32	\$2	Good Sam discount \$1.70 per night, seasonal pool, pay laundry, cable included with "Full Development" jacuzzi summer.
KOA CASCADE LOCKS (PRIVATE) 374-8668	2 persons	Full	\$17 \$15.50 electric \$13/tents	\$2 Each person extra	Showers, laundry, hot tub (1991).
CROWN POINT R.V. (PRIVATE) 695-5209	2 persons	Full	All sites \$11	\$1 Each person extra	Pay showers, pay laundry.
CAMPFIRE BOYS & GIRLS CAMP NAMANU 224-7800	(group use) ± 275 persons	Full	\$5 per youth Summer \$175/ week \$10/person	\$5 tent sites per person	Registered clubs only, for use of lodge spring & fall. Day use outside also camp non-profit. Sept-May 15
BIG FUR CAMPGROUND & R.V. (east fork of Lewis River) 206-887-8970	2 adults plus 3 children	Full Moderate	F=\$13 M=\$10 tent sites	\$2 per person/night \$2 extra person \$2 extra car \$1 pull through	Pay showers, water near tent sites, flush toilets, store, recreation equipment, rental movies. Lodge: Weddings \$750 all 13 hours and insurance ± 270 persons.
BOYS SCOUTS (SCOUTERS MOUNTAIN) 226-3423	± 275 (group use)	Moderate	Non Scouts \$6.00 per person \$5.00 per scout	None	No electricity, no showers, group camping in meadow.
ROLLING HILLS R.V. PARK (PRIVATE) 666-7282	Tent/R.V 2 persons	Full	\$17.96 \$10.60 tent sites (Apr-Aug)	Tent sites additional 1.00 for each person over 2	Good Sam discount, includes garbage, sewer (except tent sites), water, telephone hookup, cable, seasonal pool, recreation room, pay laundry and showers.
EAGLE FERN PARK EAGLE CREEK (Church owned) 630-4978	None (150)	Full	\$13.00 per person \$900 Minimum	None	Non-profit groups only - includes full use of facilities, dorm style sleeping cabins (10 beds 1/2 bath each) lodge, full kitchen, shower buildings, 100 acres, sports fields w/equipment available, some overflow tent camping at same cost available.

1                               BEFORE THE BOARD OF COMMISSIONERS

2                               FOR THE COUNTY OF MULTNOMAH

3                               ORDINANCE NO. \_\_\_\_\_

4  
5           An ordinance amending Multnomah County Code Chapter 10.15.110, Park Fees.  
6   Multnomah County ordains as follows:

7   Section 1 Findings

- 8   A.   As a result of the elimination of general fund support for Park and  
9       Cemetery programs, it is necessary to recover a greater percentage of  
10      operation/maintenance costs through user fees.
- 11   B.   The proposed fees are an important component in the proposed FY 93/94  
12      budget for the Parks Division.
- 13   C.   Most citizens are willing to pay for outdoor recreation opportunities  
14      when fees are utilized to support park maintenance and operations.
- 15   D.   Park fees have not been increased since April, 1991. Fees charged by  
16      Multnomah County have, in some cases, fallen behind fees charged by other  
17      jurisdictions at similar facilities for similar services.
- 18   E.   The Parks Services Division utilizes strategies which reduce the  
19      potential of excluding the economically disadvantaged by providing  
20      minimal cost annual passes and considering written requests for fee  
21      waiver at non-peak times.

1 Ordinance \_\_\_\_\_

2 Section 2 Amendments

3 MCC 10.15.110 Park fees. The following fees shall be amended, charged,  
4 collected by Multnomah County for and prior to the following park uses and  
5 activities:

6 A. Fees for shelters and reservable picnic areas, at Blue Lake Park shall be  
7 set forth in Appendix "A" Chapter 10.15. However, reservation fees for  
8 weekday events (except holidays) between May 15 and October 31 shall be  
9 reduced by 20%. Reservation fees for events held between November 1 and May  
10 14 shall be reduced by 50%.

11 B. Alcohol permits at Blue Lake Park shall be as follows:

- 12 1. \$150.00 [with \$35.00 refundable ]for areas with capacity of 100 or more.  
13 2. \$85.00 [with \$35.00 refundable ]for areas with capacity of less than 100.

14 C. Overnight camping fees at Oxbow Park: [~~\$8.00~~]\$9.00 per site per night.

15 Permit must be displayed. Each additional vehicle: \$2.00 per night.

16 [Federal Golden Age Passes will be honored for overnight fees only.] Each  
17 vehicle must pay entry fee on initial day of entry.

18 D. Entry fees at Blue Lake Park and Oxbow Park: Summer fees (May 15 to  
19 [~~September 30~~]October 31): [~~\$2.00~~]\$3.00 per motorized vehicle on [weekdays;  
20 \$3.00 per motorized vehicle on weekends and holidays]all days.

21 Winter fees ([~~October 1~~]November 1 to May 14): \$2.00 per motorized vehicle  
22 on [~~all days~~]weekdays. \$3.00 per motorized vehicle on weekends and  
23 holidays. Busses shall pay an entry fee of \$6.00 regardless of day or  
24 season. A vehicle with seating for more than 15 passengers shall be  
25 considered a bus.

26



1 Ordinance \_\_\_\_\_

2 E. Boat Launching and/or Parking Fees at the 43rd Street Boat Ramp and  
3 Chinook Landing Marine Park: [~~\$2.00~~]\$3.00 per motorized vehicle on all  
4 days.

5 F. Service fees for special events shall be set by the director of the  
6 Department of Environmental Services or her/his designee.

7 G. [~~All~~] Non-profit and Youth Organization fees for use of Overnight Group  
8 Camps at Oxbow Park shall be: [~~\$1.00/person with \$20.00 minimum and~~  
9 ~~\$200.00 maximum~~]

10 Friday night, Saturday night and night preceeding holiday:

11 \$2.00 per person per night.

12 Minimum fee for Group Camp 1: \$40.00

13 Minimum fee for Group Camps 2 and 3: \$20.00.

14 All other nights: \$1.00 per person per night.

15 Minimum fee for Group Camp 1: \$25.00

16 Minimum fee for Group Camps 2 and 3: \$12.00

17 A reservation fee consisting of the first night's fee shall be collected  
18 to confirm a reservation. (This does not include the vehicle entry fee.)

19 H. Picnic fees at Oxbow Park (does not include vehicle entry fees):

20 Area A - [~~\$175.00 plus \$35.00 refundable deposit=~~]\$210.00

21 Area B - [~~\$ 95.00 plus \$35.00 refundable deposit=~~]\$130.00

22 Area C - [~~\$125.00 plus \$35.00 refundable deposit=~~]\$160.00

23 Area D - [~~\$ 75.00 plus \$35.00 refundable deposit=~~]\$110.00

24 However, reservation fees for weekday events (except holidays) between May 14  
25 and October 31 shall be reduced by 20%. Reservation fees for events held  
26 between November 1 and May 14 shall be reduced by 50%.

1 Ordinance \_\_\_\_\_

2 I. Annual passes in lieu of daily entrance fees, launching and/or parking fees at  
3 Blue Lake Park, Oxbow Park, Chinook Landing, and 43rd Street Boat Ramp:

4 Regular - \$35.00 per year (October 1 through September 30).

5 Handicapped/Seniors \$25.00 per year (October 1 through September 30) and

6 Low Income - \$10.00.

7 J. Entrance fees at Blue Lake Park and Oxbow Park shall be waived for any  
8 police officer who presents valid identification at the park entrance.

9 K. Except for use by Multnomah County, rental fees along with \$100.00 refundable  
10 deposit, for "The Lake House" at Blue Lake Park shall be:

11 1. Friday evenings, Weekends and Holidays--April 1 to October 30

12 10:00 am to 4:00 pm - \$500.00

13 6:00 pm to midnight - \$500.00

14 10:00 am to 10:00 pm - \$800.00

15 2. Friday evenings, Weekends and Holidays--November 1 to March 30

16 10:00 am to 4:00 pm - \$400.00

17 6:00 pm to midnight - \$400.00

18 10:00 am to 10:00 pm - \$700.00

19 3. Weekdays

20 \$35.00 per hour plus \$100.00 refundable deposit;

21 three hour minimum charge

22

23

24

25

26

FEE SCHEDULE  
BLUE LAKE PARK

AREA	GROUP SIZE	SECTION FEE	ENTIRE AREA FEE
11A	100	\$ 50.00	
11B	50	\$ 75.00	\$125.00
12A (1/2 with Canopy)	100	\$ 90.00	
12B	50	\$ 35.00	
12C	50	\$ 35.00	
12D	50	\$ 35.00	\$195.00
13A	50	\$ 35.00	
13B	50	\$ 35.00	
13C	100	\$ 50.00	
13D	50	\$ 35.00	\$155.00
14A	100	\$ 50.00	
14B (Canopy)	50	\$ 75.00	
14C	50	\$ 35.00	
14D	100	\$ 50.00	
14E	50	\$ 35.00	\$245.00
Celilo Shelter*			
A	54	\$100.00	
B	54	\$100.00	\$200.00
Chinook Shelter*			
A	125	\$160.00	
B	125	\$160.00	\$320.00
17A	100	\$ 50.00	
17B	100	\$ 50.00	
17C	100	\$ 50.00	
17D	100	\$ 50.00	\$200.00
18A*	100	\$ 50.00	
18B*	100	\$ 50.00	\$100.00
19	100	\$ 50.00	\$ 50.00
Multnomah Shelter*			
A	54	\$100.00	
B	54	\$100.00	
C	54	\$100.00	
D	54	\$100.00	\$400.00
Shahala Shelter*			
A	125	\$160.00	
B	125	\$160.00	\$320.00
Clatsop Shelter*			
A	125	\$160.00	
B	125	\$160.00	\$320.00
Bandstand*	200	\$125.00	

\* Alcohol allowed in these areas only, and an alcohol permit must be obtained from Parks Services for an additional fee.

PLEASE NOTE: The cost of a reservation does not include the entry fee.

1 Ordinance \_\_\_\_\_

2

3 ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1993, being the date of  
4 its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah  
5 County and shall become effective on June 1, 1993.

6

7

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

8

9

By \_\_\_\_\_  
Henry C. Miggins, Acting Chair

10

11 REVIEWED:

12 LAURENCE KRESSEL, COUNTY COUNSEL  
13 FOR MULTNOMAH COUNTY, OREGON

14

15

By   
John L. DuBay  
Assistant County Counsel

16

17

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4/20/93

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✓  
**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

5/13

**NAME**

RICK SANDERS

**ADDRESS**

8708 N.W. KAISER RD.

**STREET**

PORTLAND

**CITY**

97231

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #**

R 12

**SUPPORT**

X

**OPPOSE**

**SUBMIT TO BOARD CLERK**

MAY 13 1993

Meeting Date: \_\_\_\_\_

Agenda No.: \_\_\_\_\_

*R-12*

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Report from Multnomah County Fair Task Force

BCC Informal May 11, 1993  
(date)

BCC Formal May 13, 1993  
(date)

DEPARTMENT Environmental Services

DIVISION Administration/Fair

CONTACT Maria Rojo de Steffey

TELEPHONE X5001

PERSON(S) MAKING PRESENTATION Rick Sanders, Task Force Member  
Maria Rojo de Steffey, DES Staff

ACTION REQUESTED:

☒ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 20 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

Report to the Board of County Commissioners on the 1993 Fair  
presented by the Multnomah County Fair Task Force.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER

*Maria Rojo de Steffey for BCC*

(All accompanying documents must have required signatures)

*Copies of Resolution 93-182 sent to Maria Rojo de Steffey,  
Betty Williams + Bill McKinley on 5-18-93.*

BOARD OF  
COUNTY COMMISSIONERS  
1993 MAY - 4 PM 2:47  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

IN THE MATTER OF ACCEPTING THE PLAN ) RESOLUTION  
FOR THE 1993 MULTNOMAH COUNTY FAIR ) 93-182

WHEREAS, the Board of County Commissioners established the Multnomah County Fair Task Force; and

WHEREAS, the Task Force was asked to develop a plan and seek out sponsors and participants for the Multnomah County Fair; and

WHEREAS, the Task Force has developed said plan.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners accepts the Multnomah County Task Force Plan for the 1993 Multnomah County Fair.

APPROVED this 13th day of May 1993.

MULTNOMAH COUNTY, OREGON

By



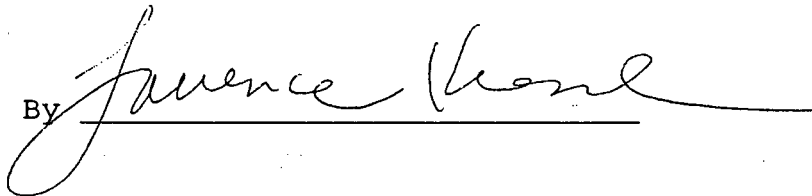
H. C. Miggins, Acting Chair



REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
for Multnomah County, Oregon

By



REPORT TO THE BOARD OF COUNTY COMMISSIONERS

MAY 13, 1993

SUBMITTED BY: THE MULTNOMAH COUNTY FAIR TASK FORCE  
"Committed to the Community"

At the request of the Multnomah County Board of County Commissioners, a group of interested citizens met on April 2, 1993, to discuss the creation of a Task Force and a potential Resolution by the Commissioners. An evaluation was made at that time of the outline of purpose, ideas and mission of the group, should it support the resolution.

The numerous people in attendance discussed the issues of the present and previous years, and ultimately decided to support the Resolution. Task Force volunteers then put forth their names.

This group has been meeting weekly and will continue to meet through the 1993 Fair and prepare a report to the Commissioners on future fairs for a presentation by October 31, 1993.

Pursuant to the Resolution adopted by the Commissioners, the Task Force has developed a plan for the 1993 County Fair. This plan is budgeted on the reduced racing revenue from the Multnomah Kennel Club and does not include any state funds.

Seven sub-committees have been formed for the 1993 Fair. They include:

1. Entertainment and Advertising
2. Open Class
3. 4H
4. Awards and Premiums
5. Promotion
6. Layout and Design
7. Sponsorship

Each of these groups meet separately and report at the weekly meeting of the Task Force or Steering Committee. Some actions taken by these committees are:

- . a point person was chosen to solicit sponsorship and other support,
- . an entertainment coordinator was appointed,
- . the budgets have been reviewed and will continue to be reviewed in detail, with special attention to 1993 expenses.
- . admission, parking and exhibit space prices have been set,



Report to the Commissioners  
Page Two

- . possibilities have been defined,
- . and cost saving ideas are being investigated and some have been implemented.

An additional group has been officially formed as "Friends of the Multnomah County Fair". All those presently volunteering their time automatically become members. We are currently soliciting new members. The purpose of this group is to create eventual long term support for the Fair.

The Task Force is absolutely unified in its commitment to and belief in the 1993 Multnomah County Fair, and also to the continuance of the Multnomah County Fair.

This group of community volunteers has a deep interest in the benefits of the Fair to the community-at-large. It has representatives from the Grange, the 4H, Open class, Expo, County Government and other interested citizens. All of these organizations have a deep desire to increase the benefits to the community.

The emphasis, this year, is on real family education and entertainment. We may attract the public with a bit of glitz, but the underlying message is knowledge and familiarity with our county and region and awareness of the origin of those things that touch us in our every day life. We want to share a feeling of understanding concerning the rich spectrum of raw materials, labor and products that are found in our region.

The 1993 Multnomah County Fair is dedicated to Gladys McCoy who was always an avid supporter. The memory of her contributions will live on. Her photograph will be featured in the Fair's premium book, there will be a display showing photographs and other mementos from her administration and a plaque will be mounted at the Expo Center in her memory.

Big name (expensive) entertainment will not be a part of this year's Fair, not only for budget reasons, but to accomplish the more family oriented product we hope to deliver.

All Task Force members have submitted sponsorship possibilities that will be followed up by the Task Force members. The sponsorship appeal will be made by "Friends of the Multnomah County Fair". A brochure, "A Winning Tradition", for sponsors has been printed. In addition, a 20+ page sponsorship prospectus detailing all sponsorship opportunities, demographics, profile of the Fair and the sponsorship benefits has been prepared. Discount tickets for sponsors have also been produced.

Report to the Commissioners  
Page Three

The following list of sponsorship opportunities for private companies provides an overview of the new Fair:

1. Main Entertainment Stage
2. Rodeo and Arena
3. Special Company Day Sponsors\*
4. Livestock Show
5. Community Stage
6. Advance Sale Admission\*
7. Advance Sale Carnival\*
8. 4H Horse Show
9. Petting Zoo
10. Hay and Castle Maze
11. Daily Parade\*
12. Special Events: OMSI Reptile Show, jugglers, bands
13. Childrens' Day\*
14. Directional Mapboards\*

\*These items may not be part of the Fair unless a specific sponsor can be found.

This is in addition to the livestock exhibits and shows, the carnival, food booths, exhibits, and all other open class judging. This year we are making a special appeal, through "Friends of the Multnomah County Fair" to industry and non profit organizations to exhibit what is happening in the region. Non-profits are given free booth space in many cases. Our "Community involvement" plan should include County Government. We would like the County to staff a booth that includes educational displays about County programs. In addition, we would like a County Commissioner in this booth part of each day. We are also inviting the Commissioners to act as Grand Marshals of our daily parades.

The creativity and ability of your appointed Task Force is evident in its scope of projects and its desire to hit the ground running. All members of this group plan to volunteer their time not only to help solicit sponsors but to also assist in the 1993 Fair.

The County Board of Commissioners should understand that this is a very time consuming and involved project and is a labor of love on behalf of the volunteers. A love of, not only, a specific special interest, but also, a love of the idea of what community based fairs give to the populace. A love of the remembrances of childhood, parenthood, and grand-parenthood. A love of the sense of community and even grace that can only be found in an atmosphere that is truly community involved. If this group felt that the county did not support an ongoing fair, it would not be here.

Future Fairs

The Task Force involvement in this Fair is excellent exposure for planning for future fairs. The vast majority of the Task Force members have years of experience. Some even have generations of experience with Fairs.

To be sure, each interested group has a slate to be fulfilled. There is sentiment that past and potential future issues must be place on the table for discussion. No one questions the good faith of the people involved, but there are questions about the ability of the process and the bureaucracy to even recognize inequities or things that simply are not working. Indeed, discussions in the near future are assured to be spirited but the goal of increased awareness, community education, and concern for things that touch us in our every day lives (especially for those in our region), and the abilities of our region are without question.

You, as County Commissioners, should look at this as a golden opportunity. This Fair is a marketing vehicle for Multnomah County and it offers an opportunity for a strong return on investment to its residents in quality and community character. Please keep in mind that virtually all community Fairs, in Oregon, with community involvement, make a financial profit. Consequently, we would like the commissioners to allow us to budget all available funds and guarantee a possible loss.

We do not expect a loss, but having to budget for an exact amount brings the spending ceiling lower than will allow the kind of success that is necessary. Profit from the 1993 Fair is a Task Force objective. We want this as seed money for 1994. Also, it is a point of pride for the group - we want to demonstrate this ability.

We also would like the commissioners to know that we continue to voice concern over indirect costs charged to the Fair and cash transfers that have been made over the years with Fair funds. The committee will be looking at this issue over the next few months and include a recommendation in the November report.

The Task Force looks forward to submitting a recommendation on future county fairs and a fair board by the October 31, 1993 deadline.

Respectfully Submitted,

The Multnomah County Task Force

MULTNOMAH COUNTY FAIR TASK FORCE

Linda Brown  
17320 NW. Lucy Reeder Rd.  
Portland, OR 97231  
621-3147

Salon Spencer  
2835 SE Palmquist Rd.  
Gresham, OR 97080  
665-8531

Sam Philip  
7930 SW 84th  
Portland, OR 97223  
244-4276

Jack Adams  
28027 SE Orient Dr.  
Gresham, OR. 97080  
663-4660

Rick Paul  
16240 SE Baxter  
Portland, OR 97236

Rick Sanders  
8708 NW Kaiser Rd.  
Portland, OR. 97231  
289-4464

Judy Salerno  
1829 SW 13th Ct.  
Gresham, OR 97080  
666-7857

Tom Alton  
23200 NE Sandy #67  
Troutdale, OR. 97060  
669-0598

Mary Trupp  
27662 NW Sauvie Is. Rd.  
Portland, OR. 97231  
621-3969

Lillian Adams  
16430 SE Powell  
Portland, OR. 97236  
761-7577

Frank Knapp  
23200 NE Sandy Blvd.  
Troutdale, OR. 97060  
661-2608

Joe Evers  
14735 NW Sellers Rd.  
Banks, OR. 97106  
324-7332

Maureen Hosty  
211 SE 80th  
Portland, OR 97214  
254-1500

Sandy Miller  
5120 SE 128th  
Portland, OR 97236  
(w) 230-1111, (h) 760-2793

Paul Sunderland  
OSU Extension Service  
211 SE 80th  
Portland, OR. 97215  
254-1500

## **A WINNING TRADITION**

The Multnomah County Fair has an 87 year history of family oriented entertainment attracting more than 100,000 fairgoers each year. The Fair is a fun-filled, five day event with entertainment for everyone.

The focus on the Fair and the Fair's location within the metropolitan area give sponsors a chance to spotlight their product and company image in a favorable setting.

## **DEMOGRAPHICS**

Based on a survey conducted in 1990, statistics show that 54% of all fairgoers were female. The age of the average fair visitor was 29 years old. Thirteen to seventeen years old comprised the largest age grouping (19%). The profile shows that families comprised the largest group attending the Fair (52%). The median income was \$35,750. Another large grouping consisted of clusters of friends (26%), while the remainder were either alone (12%), with an organized group (5%), or with a mixture of friends and family (5%).

## **SPONSORSHIP VS. ADVERTISING**

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Consumers are constantly bombarded with messages enticing them to buy certain products. But there is no personal contact. With a sponsorship in the Multnomah County Fair, you have the opportunity to deal directly with the consumer through coupons, sampling, face-to-face contact and publicly displayed signs.

Since your sponsorship will be tied to a particular attraction or event, you can be included in Fair-purchased advertising. In a sense, we provide you with the benefit of leveraging the Fair's advertising dollars. Last year, the Multnomah County Fair spent more than \$80,000.00 on various forms of advertising.

Sponsorship can be creative, versatile and cost effective. It provides long term gains, while advertising is primarily geared toward short term returns. Sponsorship is lasting. A banner placed over your event at the Multnomah County Fair remains for a full five days and cannot be ignored by turning a page or leaving a room. Advertising, in the case of radio and television, lasts only 30 to 60 seconds or, with print media, the day of delivery.

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Your close association with the Multnomah County Fair allows you the opportunity to align your company with an event that has endured for more than 87 years.

## **REAL FAMILY ENTERTAINMENT**

Art

Craft

Floral & Garden

Foods

Needle Crafts

Photography

Livestock

Rabbits, Poultry, Pigeons, Sheep

4H

Carnival

Rodeo

Exhibits

**FUN!!**

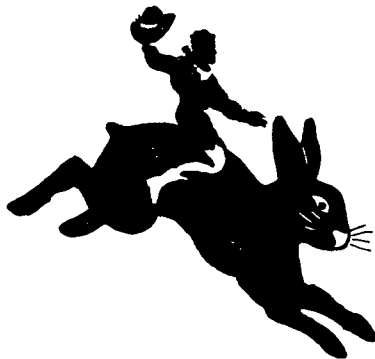
## **MULTNOMAH COUNTY FAIR**

2060 N. Marine Drive  
Portland, OR 97217  
(503) 285-7756

# **A WINNING TRADITION**



2060 N. Marine Drive  
Portland, OR 97217  
(503) 285-7756



*Agenda Review*  
5-11-93  
R-12  
Handout #1

**FRIENDS  
OF THE  
MULTNOMAH  
COUNTY  
FAIR**

2060 N. Marine Dr.  
Portland, OR 97217  
(503) 285-7756

Dear Share Holder:

It may come as a surprise that you are a share holder in the Multnomah County Fair, but you are! Every year, the Fair promotes what is good about Multnomah County and its region to a very large audience. It showcases the region's people, values and abilities.

This is not a one time deal or a new festival; it is a tradition that started in 1907. It has always been a free service to its share holders but now we want you to increase your stake and get an even greater return!

What does that mean? You receive the benefit of showing off your organization at a great fair and for every \$1.00 you invest, you receive \$1.00 back in the form of discount tickets which you can give to your employees and customers.

It is an opportunity to participate in an all new approach to the Multnomah County Fair - a place to not just show support for your community but also demonstrate what your organization means to the community and an opportunity to showcase your goods and services.

**STEERING COMMITTEE**

*Lillian Adams*  
*Secretary, Treasurer*

*Joe Evers*

*Frank Knapp*

*Sandy Miller*

*Sam Philip*

*Rick Sanders*

*Mary Trupp*

A special exhibit area with its own VIP room is being set aside at this year's fair for the Companies, Clubs and Associations exclusively from your own service region. The VIP area will allow your key staff a place to relax with their guests and to network with other VIP exhibitors.

Company, Club and Association participation works this way:

- (1) Non-Profit Groups: Reduced fee or possibly no charge, 10'x10' booth and 200 discount tickets.
- (2) Multnomah County Fair Participant: \$500 minimum fee, 10'x10' booth and 500 discount tickets.
- (3) Multnomah County Fair Sponsor: \$1,000 minimum fee, booth and discount tickets vary. We have an excellent selection of sponsorship opportunities, participation and publicity. Detailed sponsorship profiles are available now.

Fees, in some cases, can be in-kind services or supplies. Also, if you do not want to staff a booth you could sponsor another activity such as an entertainment act and receive publicity as well as use of the VIP area and discount tickets.

The discount tickets allow \$1.00 off of general admission prices. A family of four can save \$4.00 using the tickets your organization gives them!

The Multnomah County Fair wants you to participate this year and we are willing to make it a great investment. Call us now for your space or more information!

**ADDITIONAL MEMBERS**

*Jack Adams*

*Tom Alton*

*Linda Brown*

*Christopher Erceg*

*Kent Frutiger*

*Mr. Garrigues*  
*5th Grade Class,*  
*Skyline School*

*Maureen Hosty*

*Bruce Kerr*

*Rick Paul*

*Joe Prinz*

*Judy Salerno*

*Solon Spencer*

*Paul Sunderland*

*David Torres, Jr.*

MULTNOMAH COUNTY FAIR

A WINNING TRADITION

JULY 21-25, 1993

SPONSORSHIP PROSPECTUS

APRIL, 1993



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## MULTNOMAH COUNTY FAIR

### A WINNING TRADITION

The Multnomah County Fair is located in the largest Metro area for 150 miles around and part of the agriculturally rich Willamette Valley. The Fair is located in Portland, Oregon's largest city. The Willamette Valley and Portland have a population of 2.79 million which is 64% of the State's total population.

The Multnomah County Fair attracts approximately 100,000 people over the five (5) day Fair. Fairgoers are from the Portland, Willamette Valley and Southwest Washington areas. Following is a breakdown of the population in the Portland and Willamette Valley markets:

#### Total Population\*

Portland	1,141,550
Willamette Valley	742,600

### PROFILE OF THE FAIR GUEST - DEMOGRAPHIC INFORMATION

Based on a survey conducted in 1990, statistics show that 54% of all fairgoers were female. The age of the average fair visitor was 29 years old. Thirteen to seventeen years old comprised the largest age grouping (19%). The profile shows that families comprised the largest group attending the Fair (52%). The median income was \$35,750. Another large grouping consisted of clusters of friends (26%), while the remainder were either alone (12%, with an organized group (5%), or with a mixture of friends and family (5%).

\* Source: Official Population Estimates for Oregon Counties and Cities (1980-1989) Center for Population Research and Census, PSU (Fe. 1990)

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## THE MULTNOMAH COUNTY FAIR SPONSORSHIP PROGRAM

### An Overview:

The Multnomah County Fair is a highly visible, wholesome family event which attracts approximately 100,000 people. We are covered by all the major television stations, radio stations and newspapers in the Portland region. Our fair guests have indicated we are a unique experience which cannot be found elsewhere in the State of this large a scale. As a sponsor of the Multnomah County Fair, you will be viewed as a supporter of a wholesome family event which serves the best interests of the region's citizens and your potential customers.

### Targeting Your Promotional Needs:

Most companies have a defined objective when they decide to sponsor a portion of the Fair. Their objectives may deal with such things as increasing sales, increasing traffic through their retail outlets, improving awareness of their product or company, community participation or a combination of both. Our first step with any sponsor is to sit down and determine what they want from the sponsorship. Then we decide the general areas which may fit those needs and be compatible with the overall image of the product or company. Following is a chart of our basic sponsorship packages and the potential objectives the packages meet. Please remember this list is a very basic list; the Multnomah County Fair will customize the sponsorship package to meet your individual needs if they are not covered with our basic packages.

Corporate Objective Match				
	Increase Sales	Retail Traffic	Awareness	Community
Entertainment Stages	X		X	X
Rodeo and Arena			X	X
Livestock Show	X		X	X
Day Sponsor	X	X	X	X
Special Day Sponsors	X	X	X	X
Daily Parade			X	X
Pre-Sale Tickets		X	X	X
4-H Horse Show	X		X	X
Petting Zoo			X	X
4-H Hay Castle/Maze			X	X
Specialty Events			X	X
Directional Mapboards	X		X	X

## SPONSORSHIP PROGRAM (continued)

Sponsorship Package/Target Market Match					
	Ages:	1-10	11-17	18-54	55+ Families
Entertainment Stages		X	X	X	X
Rodeo and Arena		X	X	X	X
Livestock Show		X	X	X	X
Day Sponsor		X	X	X	X
Special Day Sponsors		X	X	X	X
Daily Parade		X	X	X	X
Pre-Sale Tickets		X	X	X	X
4-H Horse Show		X	X	X	X
Petting Zoo		X	X	X	X
4-H Hay Castle/Maze		X			X
Specialty Events		X	X	X	X
Directional Mapboards		X	X	X	X

### Customizing the Sponsorship to Fit the Sponsor's Objectives

#### Customizing a Basic Package

Many sponsors like the benefits of the basic sponsorship packages but we want to put some additional pizzazz in the program to meet their individual needs.

Some sponsors are looking for a program that will meet their unique objectives. For example, a company new to the area may want to use an attraction at the Fair to promote their product or to simply advertise the company's name.

As a potential sponsor, you tell us what your company's goal will be and we are committed to finding the arrangement that is right for you.

## RODEO AND ARENA

The Multnomah County Fair Rodeo is the largest in the county and is an important part of the Fair. The arena is situated at the south side of the fairgrounds. It hold a maximum of 2,200 spectators per performance over three rodeo and two arena event days. The layout of the arena allows for excellent signage opportunity.

In addition to the sponsor's association with the Multnomah County Fair Rodeo, the sponsor will also receive the following benefits:

- The arena will be named in the sponsor's honor.
- Exposure to approximately 100,000 fair patrons, with increased exposure to western enthusiasts.
- Sponsor will be listed as the title sponsor whenever rodeo events are mentioned in fair newspaper ads.
- A sponsor booth or exhibit area in or close to the arena.
- Sponsorship mention whenever rodeo events are listed in the fair program.
- The sponsor's banners will be placed on the front of the arena, the chutes and apron of the announcer's booth, with other areas possible. Banners will only be allowed on days sponsored.
- Reserved seating for one day's entertainment at the Multnomah County Fair Entertainment Stage, 10 seats per show, two shows per day.
- 100 general admission tickets.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

Sponsorship Cost: \$10,000 Cash and \$5,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair Rodeo prior to the event.



## **LIVESTOCK SHOW**

The Multnomah County Fair hosts a show that attracts thousands of owners and enthusiasts and all types of farm animals and exotics. The livestock show is staged in one of our largest covered areas next to the commercial exhibit hall. This allows for excellent signage opportunities within the livestock arena and the surrounding areas.

If your target market is the community at large, these areas will be where you will want your corporate name! In addition to the sponsor's association with these wonderful family interest exhibits and shows, the sponsor will also receive the following benefits:

- The livestock arena will be named in the sponsor's honor.
- Exposure to approximately 100,000 fair patrons, with increased exposure to animal enthusiasts.
- A sponsor booth or exhibit area in or close to the livestock arena.
- Sponsorship mention whenever livestock events are listed in the fair program.
- The sponsor's banners will be placed on the inside and outside (if desired) of the livestock arena.
- Reserved seating for one day's entertainment at the Multnomah County Fair Entertainment Stage, 10 seats per show, two shows per day.
- 100 general admission tickets.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

Sponsorship Cost: \$5,000 Cash and \$3,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event. Co-Sponsors will be considered.

## DAY SPONSOR

Sponsoring a day at the Multnomah County Fair can meet the promotional objective of any sponsor. If the sponsor wants to increase awareness, product sales or traffic through their retail outlet, the weekday sponsor program will accomplish one or all of these objectives. The Multnomah County Fair Marketing staff will work cooperatively with the sponsor to mutually develop a customized promotional program for the day.

In addition to the customized promotional program, the sponsor will receive:

- The day named in honor of the sponsor (will share with overall fair title sponsor).
- A sponsorship booth will be provided for the sponsor to conduct promotional activities on the sponsorship day.
- Sponsor's name will appear in the program as the Day Sponsor for the sponsorship day.
- The sponsor's banners will be placed in prominent locations throughout the fairgrounds on the sponsored day.
- Reserved seating for one day's entertainment at the Multnomah County Fair Entertainment Stage, 10 seats per show, two shows per day.
- 100 general admission tickets.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.
- Breakfast with the Director of the Multnomah County Fair

Sponsorship Cost: \$5,000 Cash and \$3,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event.

## COMMUNITY STAGE

The Community Stage, daily performances off of the main entertainment stage, features a variety of amateur talent - anything from ballerinas to rock bands and encompassing any kind of community participation organization. Entertainment is recruited from all over the region.

The Community Stage Sponsorship is an excellent way for a company to show support, while gaining awareness by residents of the region. Placing a sponsorship booth close to the stage, a sponsor can distribute corporate information, product samples and service/product coupons to be redeemed at retail outlets. The marketing Staff at the Multnomah County Fair will help you custom fit the program to fit your objectives.

In addition to the customized sponsorship, the sponsor of the Community Stage will receive the following features:

- Sponsor's banner will be placed on the front of the Community Stage for performance times.
- A sponsorship booth will be provided for the sponsor to conduct promotional activities.
- Sponsor's name will appear in the daily programs as the sponsor of the Community Stage.
- Exposure to approximately 100,000 people, primarily from the Portland/Vancouver market.
- 100 general admission tickets.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

Sponsorship Cost: \$3,000 Cash and \$2,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event. Co-Sponsors will be considered.

## ADVANCE SALE ADMISSION TICKETS

This is a great first time opportunity to secure the advance ticket sales rights for this and future fairs. You will be offered first right of refusal for next year's fair. The advance admission ticket sale program will be advertised by the Fair during the weeks prior to the Fair. We will require the sponsor to support this program not only with cash and/or advertising dollars but also with an enormous amount of enthusiasm. Advance sales will end July 20, the day before Opening. This program should really bring the customers into your retail outlet.

The sponsor will receive the following features and benefits:

- Named as the sole distributor of pre-sale admission tickets.
- Listed in the Fair brochure as the distributor of pre-sale admission tickets.
- Sponsor's name listed as the location for ticket sales in advertising promotions for the Fair.
- 50 daily admission tickets.
- A discounted ticket price to be negotiated.

The sponsor will be required to:

- Provide support and a high degree of enthusiasm.
- Actively sell tickets from July 1, 1993 until July 20, 1993. Tickets will not be sold after July 20, 1993.
- Provide an accurate accounting of all sales and advertising support. Pay the Multnomah County Fair full pre-sale price for all pre-sale tickets not returned to the Multnomah County Fair on July 21, 1993.
- Sign a contract no later than May 31, 1993.

Sponsorship Cost: \$15,000 Cash/Advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, flyers which will increase awareness and attendance at the Multnomah County Fair.

## 4-H HORSE SHOW

A few years ago, the 4-H horse exhibitors developed a show to precede the Fair dates which is conducted at the Mt. Hood Equestrian Center in Boring, Oregon. For the first time, we are offering the opportunity for a sponsor to capture that audience by sponsoring the horse show.

In addition to customized sponsorship, the sponsor of the horse show will receive the following features:

- 4-H sponsor's banners will be placed at the Mt. Hood Equestrian Center during the show and two will be placed in the 4H barn at the fairgrounds
- A sponsorship booth will be provided for the sponsor to conduct promotional activities.
- Sponsor's name will appear in the daily programs as the sponsor of the 4-H Horse Show.
- 50 general admission tickets.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

Sponsorship Cost: \$1,000 Cash and \$1,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event. Co-Sponsors will be considered.

## PETTING ZOO

One of our most popular places on the fairgrounds, for both young and old, is the Petting Zoo. Fair patrons are allowed in the pen to pet and play with a variety of baby farm animals. If you are a sponsor who is targeting young families, the Petting Zoo is for you! A banner can be placed on one or more sides of the pen, allowing for high visibility. In addition, if the sponsor so chooses, a booth can be placed close to the Petting Zoo entrance so corporate brochures, product information, product samples and coupons can be distributed.

The pen is closely supervised by the staff of the Petting Zoo. These animal (and people) handlers have successfully participated in the Multnomah County Fair in past years for the enjoyment of fairgoers of all ages.

Included in the Petting Zoo sponsorship are the following items:

- A sponsor booth located close to the entry to the Zoo.
- Signage placed on the pen
- Sponsor's name listed in the fair program when the Petting Zoo is mentioned
- 50 fair admission tickets
- Exposure to approximately 100,000 Fair patrons, with the Zoo attracting a high percentage of young families
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

Sponsorship Cost: \$4,000 Cash and \$2,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event. Co-Sponsors will be considered.

## 4-H HAY CASTLE AND MAZE

In 1993, a new area will be developed for the enjoyment of young fairgoers and their parents. The 4-H Hay Castle will be an incredible medieval facade within which will be a fantastic hay bale maze designed by 4-H kids and constructed by farmers. This is an area where parents with young children can go to rest while their kids are exploring the delights of playing in the huge expanse of hay and being challenged by the maze. Although plans are not yet fixed, it is possible that the 4-H will have wholesome snacks within the castle grounds, with a break from cotton candy and snow cones. 4-H members and parents will be on hand to assist children safely through the maze. It will be a quiet an oasis amongst the razzle-dazzle and excitement of the Fair.

If you are targeting very young fairgoers and their parents, the 4-H Hay Castle and Maze is the place to be!

The 4-H Castle and Maze sponsor will receive the following features:

- Signage on the 4-H Hay Castle.
- An area to display product or corporate information.
- Corporate name listed in the fair program whenever the 4-H Castle and Maze are mentioned
- Exposure to 100,000 Fair patrons with a special attraction to young children and their parents
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

Sponsorship Cost: \$3,000 Cash and \$2,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event. Co-Sponsors will be considered.

## DAILY PARADE

In 1993, the Multnomah County Fair will start the Daily parade, which has been so successful at other fairs that we are determined to make it a tradition at ours. Each day we will have a band, a grand marshal, a variety of livestock and other open class exhibitors, 4-H kids and their animals, sponsors' mascots, everything which makes a parade fun. We hope to have fire engines and/or police cars in this year's parades. This will give our fairgoers a glimpse of the down-home excitement a fair parade has to offer. The parade will occur every day during the fair, so if you want widespread exposure over five days of the fair, the Daily Parade is where you will want to invest your effort and money.

The Daily Parade sponsor will receive the following features:

- Allowed to place a banner at the forefront of each day's parade. The fair staff will arrange for someone to carry the banner each day.
- Corporate name listed in the fair program whenever the Daily Parade is mentioned.
- Exposure to 100,000 fair guests.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

Sponsorship Cost: \$3,000\* Cash and \$2,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event. Co-Sponsors will be considered.

\*A portion of these funds will be used to enhance open class and 4-H premiums and provide a small fee to bands to reward them for their parade participation.



## SPECIALTY EVENTS

Many sponsors choose to support a specialty event which gives them high visibility three to four times per day over the entire run of the Fair. The sponsor is allowed to place signage on or around the event indicating their sponsorship.

If the sponsor so chooses, a sponsor booth can be located close to the act. This will allow the sponsor to distribute samples, coupons, product information and corporate information.

If the sponsor wants to gain contact lists, they could also conduct a contest which would require the fair patron to fill in an entry blank. Following are specialty acts and events which have indicated interest in performing at the Multnomah County Fair.

OMSI Reptile Show      Jest In Time Theatricks      Broken Top Lumberjack Show

Sponsorship Costs: Cost of these sponsorships is highly dependent upon the cost of the act or event.

The Multnomah County Fair Marketing Department will be more than happy to check on individual prices and availability and then develop a custom program to fit your needs.

The Specialty Events sponsors will receive the following features:

- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

## CHILDREN'S DAY

Opening Day - Wednesday, July 21, will be Children's Day at the 1993 Multnomah County Fair. It will target kids from ages 1-16 and their parents. We will be concentrating most of the activities towards the younger set. In addition, the carnival contractor will be offering coupon specials for savings on rides and midway games.

By sponsoring Children's Day, we can customize the program to assist you in increasing your product awareness, product sales or traffic through your retail outlet. This is an exciting program and will be mutually beneficial to all parties involved, especially our fair guests!

The Children's Day sponsor will receive the following:

- The day named in honor of the sponsor (may share billing with fair title sponsor).
- A sponsorship booth will be provided for the sponsor to conduct promotional activities.
- Sponsor's name will appear in the daily programs as the sponsor of Children's Day.
- The sponsor's banners will be placed in prominent locations throughout the fairgrounds on the sponsored day.
- Reserved seating for one day's entertainment at the Multnomah County Fair Entertainment Stage, 10 seats per show, two shows per day.
- 100 general admission tickets.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.
- Breakfast with the Director of the Multnomah County Fair.

Sponsorship Cost: \$5,000 Cash and \$5,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event. Co-Sponsors will be considered.

## HONORED CITIZENS DAY

Closing Day - Sunday, July 25, will be Honored Citizens Day at the 1993 Multnomah County Fair. It will target those who are young at heart (60+) as well as the entire family.

By sponsoring Honored Citizens Day, we can customize the program to assist you in increasing your product awareness, product sales or traffic through your retail outlet. This is an exciting program and will be mutually beneficial to all parties involved, especially our fair guests!

The Honored Citizens Day sponsor will receive the following:

- The day named in honor of the sponsor (may share billing with fair title sponsor).
- A sponsorship booth will be provided for the sponsor to conduct promotional activities.
- Sponsor's name will appear in the daily programs as the sponsor of Honored Citizens Day.
- The sponsor's banners will be placed in prominent locations throughout the fairgrounds on the sponsored day.
- 50 general admission tickets.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

Sponsorship Cost: \$1,000 Cash and \$1,000 in advertising support.

Advertising support includes but is not limited to tagging of product/corporate ads, in-store promotions, pre-fair promotions, direct mail which mentions the Multnomah County Fair prior to the event. Co-Sponsors will be considered.

## **DIRECTIONAL MAPBOARDS**

The Multnomah County Fair is planning to place directional signboards throughout the fairgrounds to direct fair patrons to the different attractions. These signboards will be in place throughout the run of the fair and may possibly be useable year after year with limited changes. The Multnomah County Fair is a very popular event and any sponsor who contributes a sponsorship fee to this program will gain awareness of their program throughout the fair duration.

Sponsorship Cost: \$3,000 in cash will provide signage which is visible by Fair and non-fair patrons for the duration of the fair.

Included in the Directional Mapboards sponsorship are the following features:

- 50 general admission tickets.
- Passes to the VIP area for key employees or friends of your organization.
- A limited number of \$1.00 discount coupons for admission to the Fair.

## SPONSORSHIP PRICE LIST

<u>SPONSORSHIP OPPORTUNITY</u>	<u>SPONSORSHIP FEE</u>	<u>ADVERTISING SUPPORT</u>
Rodeo and Arena	\$10,000	\$5,000
Livestock Show	%5,000	\$3,000
Day Sponsor	\$5,000	\$3,000
Community Stage	\$3,000	\$2,000
Advance Sale Admission Tickets	\$15,000	combined w/Sponsor fee
4-H Horse Show	\$1,000	\$1,000
Petting Zoo	\$4,000	\$2,000
4-H Hay Castle and Maze	\$3,000	\$2,000
Daily Parade	\$3,000	\$5,000
Specialty Events	Negotiable	Negotiable
Children's Day	\$5,000	\$5,000
Honored Citizens Day	\$1,000	\$1,000
Directional Mapboards	\$3,000	---

## MULTNOMAH COUNTY FAIR HISTORY

### COUNTY FAIR HISTORY OF MULTNOMAH COUNTY

The idea of a Multnomah County Fair was started in the year 1907 in Gresham. In the beginning it was known as the Grange Fair. It all started in the mid-1890's by several members of Gresham Grange #270 and Multnomah Grange #71. On July 13, 1907 the Master and helpers from each Grange in Multnomah County and Clackamas County agreed to cooperate with Multnomah #71, Gresham #270 and Pomona Grange #15 in promoting a Grange Fair in Multnomah County.

The location which the Grangers had selected for the fair was unsuitable. After a search, arrangements were made to hold the Fair on a tract of land that had been intended for a park. It was on that site that the Grange Fair started. The first Fair Office was housed in the old Gresham Grange #270 in Gresham.

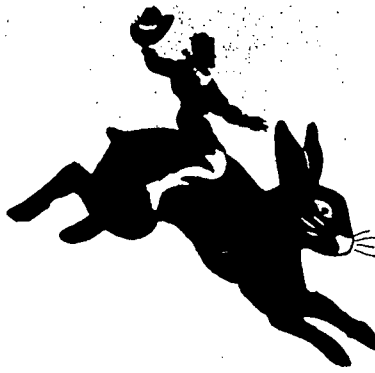
On September 11, 1909, the Grange voted to appoint a committee of three to make arrangements for a restaurant for the Grange Fair. By a vote of the members September 10, 1910 a building for the Restaurant was built and operated by Grange members until the Fair control changed hands.

In 1912 the Grange voted to change the name of the Fair from Grange Fair to Multnomah County Fair, and operated as such until the early 1960's when the Pomona Grange, at a public ceremony, presented to Multnomah County the Deed to the property of the Multnomah County Fair Grounds. The County operated the Fair from the original site until it was sold. In 1966, the Multnomah County Fair Grounds where the Fair had started in Multnomah County was sold and the present site of the Expo Center was purchased. However, it took a few years of work to complete the new site, so the County continued to hold the Fair in Gresham until 1968 when the last County Fair was held on the original site after 61 years.

The Granges in Multnomah County are proud to be a part of the Multnomah County Pomona Grange #15 in its work and perseverance in starting the original Grange County Fair and we continue in supporting the meaning of the County Fair where every Man, Woman and Child has a chance to exhibit their skill in Agriculture, Livestock, Hobby or Crafts for everyone to see and a chance to unite people in all walks of life in harmony.

Submitted by Tom Alton

## MULTNOMAH COUNTY FAIR MAP



**FRIENDS  
OF THE  
MULTNOMAH  
COUNTY  
FAIR**

2060 N. Marine Dr.  
Portland, OR 97217  
(503) 285-7756

## Greetings To Our Friends:

This letter is to inform you that something wonderful is happening right here in your community - the 1993 Multnomah County Fair, July 21-25, 1993 and there is a place for your involvement.

The goal of this committee is to bring the focus of the fair back to four basic elements • Family • Community • Agriculture • Horticulture • and have the event be something fun for everyone.

This brings an exciting opportunity to your organization - an effective way to let the public know about your business. If your organization has a product to market, bring it to the Fair to display. Let us know if it needs to be an inside display or if it can be displayed outside. We are willing to make it work for you.

Does this idea interest you? Contact us at 285-7756 for more information.

## Come Join Us At The Fair!

### **STEERING COMMITTEE**

*Lillian Adams  
Secretary, Treasurer*

*Joe Evers*

*Frank Knapp*

*Sandy Miller*

*Sam Philip*

*Rick Sanders*

*Mary Trupp*

### **ADDITIONAL MEMBERS**

*Jack Adams*

*Tom Alton*

*Linda Brown*

*Christopher Erceg*

*Kent Frutiger*

*Mr. Garrigues*

*5th Grade Class,  
Skyline School*

*Maureen Hosty*

*Bruce Kerr*

*Rick Paul*

*Joe Prinz*

*Judy Salerno*

*Solon Spencer*

*Paul Sunderland*

*David Torres, Jr.*

**Friends of the Fair**  
2060 N. Marine Drive  
Portland OR 97217





**FRIENDS  
OF THE  
MULTNOMAH  
COUNTY  
FAIR**

2060 N. Marine Dr.  
Portland, OR 97217  
(503) 285-7756

## Greetings To Our Friends

This letter is to inform you that something wonderful is happening right here in your community - the 1993 Multnomah County Fair, July 21-25, 1993 and there is a place for your involvement.

The goal of this committee is to bring the focus of the fair back to four basic elements • Family • Community • Agriculture • Horticulture • and have the event be something fun for everyone.

This brings an exciting opportunity to you and/or your group - an opportunity to organize a planting area of the fair • be as creative as you can be keeping the fair theme in mind • and have your display judged. Cash prizes to be awarded will be for 1st place, 2nd place and 3rd place. We are excited about this concept and want to see you display your skills. There is no charge for the space we provide to you. Do not hesitate to call us with questions - we are willing to make it work for you.

### **STEERING COMMITTEE**

*Lillian Adams*  
*Secretary, Treasurer*  
*Joe Evers*  
*Frank Knapp*  
*Sandy Miller*  
*Sam Philip*  
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*5th Grade Class,*  
*Skyline School*  
*Maureen Hosty*  
*Bruce Kerr*  
*Rick Paul*  
*Joe Prinz*  
*Judy Salerno*  
*Solon Spencer*  
*Paul Sunderland*  
*David Torres, Jr.*

Does this idea interest you? Contact us at 285-7756 for more information.

**Come Join Us At The Fair!**

**Friends of the Fair**  
**2060 N. Marine Drive**  
**Portland OR 97217**



**FRIENDS  
OF THE  
MULTNOMAH  
COUNTY  
FAIR**

2060 N. Marine Dr.  
Portland, OR 97217  
(503) 285-7756

The Friends of the Multnomah County Fair (FMCf) is a group of citizens who all believe in community Fairs, in particular the Multnomah County Fair. It is dedicated not only to the improvement and life of this Fair but to the community benefits.

The display of agricultural life, products and activities in a way that brings to mind the importance of their relationship to the community.

A forum and showplace for all products and services of the local economic region including an affordable opportunity for non-profit groups and neighborhood associations.

An event designed for family entertainment in a wholesome, friendly environment. A place where tradition, character and quality has an equal footing with current popular trends.

A setting that is clean, safe, exciting and educational with opportunities to see and find things you might otherwise miss in life.

As a member of FMCf you will be entitled to some discounts and privileges, but the real value is in what the Friends can do for the Fair with your support.

You can be a 1993 member of FMCf for a \$25 minimum donation or by volunteering your time. Consider purchasing a membership for your child or grandchild or their school class.

Please fill out the information below and return it to your sponsor with your check or mail it to FMCf. Your membership card will be mailed to you.

Thank You!

**STEERING COMMITTEE**

*Lillian Adams  
Secretary, Treasurer  
Joe Evers  
Frank Knapp  
Sandy Miller  
Sam Philip  
Rick Sanders  
Mary Trupp*

**OTHER MEMBERS**

*Jack Adams  
Tom Alton  
Linda Brown  
Christopher Erceg  
Kent Grutiger  
Mr. Garrigues  
5th Grade Class,  
Skyline School  
Maureen Hosty  
Bruce Kerr  
Rick Paul  
Joe Prinz  
Judy Salerno  
Solon Spencer  
Paul Sunderland  
David Torres, Jr.*

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Donation \_\_\_\_\_ Sponsor \_\_\_\_\_

Can we list your name on our letterhead to show your support? YES \_\_\_\_\_ NO \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Meeting Date: MAY 13 1993

Agenda No.: R-13

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: INTERGOVERNMENTAL AGREEMENT AMENDMENT - TPIC

BCC Informal \_\_\_\_\_ (date) \_\_\_\_\_ BCC Formal 5/13/93 (date) \_\_\_\_\_

DEPARTMENT Nondepartmental DIVISION Chair's Office

CONTACT Ardys Craghead TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Ardys Craghead

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2-3 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Amendment to Intergovernmental Agreement between the governments of Multnomah and Washington Counties and the City of Portland expanding TPIC Board Membership to increase representation of Community Based Organizations and/or Organized Labor to reach a combined level of 15% of the Board Membership. Requires adding one of each category to current Board. Will also require adding one more private sector representative to keep the majority of the Board representing the private sector.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
MAY - 6 AM 11:35

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL H. C. Higgins

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

*Sent Originals to Ardys Craghead on 5-18-93.*

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 4503487Amendment # 1

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$25,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement  <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>R-13</u> DATE <u>5/13/93</u> <u>Carrie A. Parkerson</u> <b>BOARD CLERK</b>
---	---	--

Department Nondepartmental Division Chair's Office Date 5/5/93Contract Originator Ardys Craghead Phone 248-3308 Bldg/Room 106/1410Administrative Contact Ardys Craghead Phone 248-3308 Bldg/Room 

Description of Contract Amends Agreement between the governments of Multnomah and Washington Counties and the City of Portland expanding TPIC Board Membership to increase representation of Community Based Organizations and/or Organized Labor to reach a combined level of 15%

RFP/BID #  Date of RFP/BID  Exemption Exp. Date ORS/AR #  Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name The Private Industry CouncilMailing Address 720 SW Washington, Ste. 250Portland, Oregon 97205Phone (503) 241-4600Employer ID # or SS # Effective Date Upon ExecutionTermination Date Original Contract Amount \$ Amount of Amendment \$ Total Amount of Agreement \$ Remittance Address   
(If Different)Payment Schedule  Terms ☐ Lump Sum \$  ☐ Due on receipt☐ Monthly \$  ☐ Net 30☐ Other \$  ☐ Other ☐ Requirements contract - Requisition required.Purchase Order No. ☐ Requirements Not to Exceed \$ **REQUIRED SIGNATURES:**Department Manager Ardys CragheadPurchasing Director  
(Class II Contracts Only) County Counsel County Chair/Sheriff Contract Administration  
(Class I, Class II contracts only) Encumber: Yes ☐ No ☐Date 5-5-93Date Date 5-6-93Date 5/13/93Date 

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION  
421/1st Flr

CANARY - INITIATION

GREEN - FINANCE  
106/1430

## CONTRACT AMENDMENT

Intergovernmental Agreement between the governments of Multnomah and Washington Counties and the City of Portland is amended as follows:

### Section I.

Article II of the Agreement dated October 16, 1986 between Multnomah and Washington Counties and the City of Portland, Oregon (the "Agreement"), is amended to read as follows:

#### ARTICLE II: GOVERNANCE

1. The PIC shall be governed by its Board of Directors consisting of thirty-three (33) members appointed in the following manner:
  - a. Seventeen (17) private sector representatives shall be appointed by the appropriate governments in accordance with the Appointment Chart marked as Attachment "A" to this Agreement.
  - b. Thirteen (13) non-private sector representatives shall be appointed in accordance with the Appointment Chart marked as Attachment "A" to this Agreement.
  - c. Three (3) local elected officials (as defined by the JTPA) shall be appointed in accordance with the Appointment Chart marked as Attachment "A" to this Agreement, one each from Multnomah County, Washington County, and the City of Portland.

### Section II.

Attachment A to the Agreement is amended as set forth on Attachment A to this Agreement.

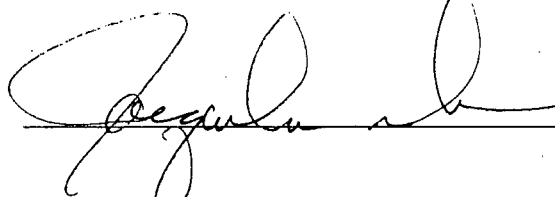
All other terms and conditions of the Agreement remain the same.

MULTNOMAH COUNTY, OREGON



WASHINGTON COUNTY, OREGON


LEGAL COUNSEL  
MULTNOMAH COUNTY, OREGON



LEGAL COUNSEL  
WASHINGTON COUNTY, OREGON

CITY OF PORTLAND, OREGON

LEGAL COUNSEL  
CITY OF PORTLAND, OREGON

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-13 DATE 5-13-93  
  
BOARD CLERK

AMENDMENT  
MULTNOMAH COUNTY CONTRACT NUMBER: 4503487

## ATTACHMENT A

The Private Industry Council Board of Directors shall be made up of thirty-three (33) members, at least seventeen (17) of whom shall represent the private sector; at most thirteen (13) of whom shall represent the public sector; and, three (3) of whom shall represent the local elected officials of each jurisdiction.

### I. PRIVATE SECTOR APPOINTMENTS

The private sector appointments shall be made by the local elected officials of the appropriate jurisdiction in the manner established in the Job Training Partnership Act. In establishing the private sector representation for each jurisdiction, the percent share of the total population and of the economically disadvantaged population are being used as reference points.

The current figures are:

	PORTLAND	BALANCE OF MULTNOMAH	WASHINGTON	SDA
Total Population	458,750	153,750	351,000	963,500
Total Economically Disadvantaged Population	77,254	14,106	29,300	120,660
% of SDA	48	16	36	100
# of Private Sector Appts.	9	3	5	17

### II. PUBLIC SECTOR APPOINTMENTS

The public sector appointments shall be made jointly by the three local elected officials representing the three jurisdictions of the Service Delivery Area. Initial recommendations shall be made to the Service Delivery Area according to the Job Training Partnership Act.

The public sector representation shall be:

EDUCATION

four (4) Representatives for the Service Delivery Area

LABOR

two (2) Representatives for the Service Delivery Area

EMPLOYMENT SERVICE

one (1) Representative for the Service Delivery Area

ECONOMIC DEVELOPMENT

one (1) Representative for the Service Delivery Area

VOCATIONAL REHABILITATION

one (1) Representative for the Service Delivery Area

WELFARE

one (1) Adult and Family Services Representative for the Service Delivery Area

COMMUNITY-BASED ORGANIZATION

three (3) Representatives from the Service Delivery Area

III. LOCAL ELECTED OFFICIALS

Each jurisdiction (Multnomah County, Washington County, and City of Portland) shall be represented by its local elected officials.



Meeting Date: MAY 13 1993

Agenda No.: R-14

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: RESOLUTION-The Private Industry Council

BCC Informal \_\_\_\_\_ (date) BCC Formal 5/13/93 (date)

DEPARTMENT Nondepartmental DIVISION Chair's Office

CONTACT Ardys Craghead TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Ardys Craghead

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2-3 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

RESOLUTION in the Matter of Approving The Private Industry Council Job Training Plan

Plan summary attached. Complete copy of the Plan available from Office of the Board Clerk.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

A.C. Mezzini, etc

Or

DEPARTMENT MANAGER 4

(All accompanying documents must have required signatures)

Sent Copy of Resolution 93-183 to Ardys Craghead  
on 5-18-93.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 MAY - 6 AM 11:35



# The Private Industry Council

April 27, 1993 *Serving Multnomah and Washington Counties and the City of Portland*

Hank Miggins  
Chair, Multnomah County Board of Commissioners  
Room 1410 Portland Building  
1120 S.W. Fifth Avenue  
Portland, Oregon 97204

Dear Chair Miggins:

The Private Industry Council (TPIC) is seeking your support on several very important issues facing the PIC's Board of Directors. For your information, TPIC was formed in 1987 by the City of Portland, Multnomah County, and Washington County agreeing to work together in a single service delivery area for the delivery of programs under the Job Training Partnership Act and several other employment and training programs. As the administrative entity for JTPA programs in TPIC's service delivery area, the Board of TPIC requests your review and support the following proposals.

1. Approval of the Job Training Plan

The Job Training Plan (JTP) is the grant document which is submitted to the State of Oregon for the Governor's signature and further submission to the U.S. Department of Labor. Normally, the JTP is submitted for a two-year period, however because of the significant amendments to the JTPA beginning July 1, 1993, we are required to submit a new JTP in the middle of the current two-year cycle.

As indicated in the attached executive summary, there are some important changes which the amendments require, including the expansion of representation on the PIC Board, identifying specific barriers to employment, and adding more detail on the type of assessment intended for new enrollments into TPIC programs. Also included in the JTP are the anticipated service levels and very general budgets, both of which are based upon the allocation of JTPA funds to TPIC.

The draft JTP, which is the result of several months of staff and Board Committees policy and resource allocation planning, has been made available to the public for comment as well as review and approval by the full TPIC Board and the Multnomah Washington Regional Workforce Quality Committee.

TPIC staff is making changes to the plan as suggested by those reviewing the JTP. If you have any questions or comments TPIC staff is available to respond. As the chief elected official of Multnomah County, your signature is requested so that the JTP can be submitted to the state. One signature page for the chief elected officials' signatures will be prepared.

2. Amend Intergovernmental Agreement to Reflect Required Board of Directors Membership Representation

Included in the amendments to the JTPA and now in the JTP is an expansion of PIC Board membership to increase representation of Community Based Organizations and/or Organized Labor to reach a combined level of 15% of the Board membership. This requires adding one of each category to our current Board. This will also require adding one more private sector representative to keep the majority of the Board representing the private sector.

The attached listing of TPIC Board membership, which currently stands at thirty (30) shows that there are:

- 16 Private Sector members (8 from Portland, 5 from Washington County and 3 from Multnomah County)
- 3 Local Elected Officials (1 each from Multnomah and Washington Counties and the City of Portland)
- 4 Education representatives (2 Community College Presidents, 1 Education Service District Superintendent, 1 Kindergarten through Grade 12 School District)
- 2 Community Based Organizations representatives (Currently, 1 Urban League and 1 Oregon Human Development Corporation)
- 1 Employment Division representative
- 1 Adult and Family Services representative
- 1 Vocational Rehabilitation representative
- 1 Economic Development representative
- 1 Organized Labor representative

The Public Sector representatives are agreed to by all three jurisdictions whereas the Private Sector representatives are appointed by their respective Chief Elected Official.

Attachment A of the Intergovernmental Agreement presents the actual composition of the PIC board. This Attachment needs to be amended to add the three new members as well Section 1., in Article II, of the Agreement itself. Language to reflect the additional Board representation has been added to the Agreement. One signature page for the chief elected officials' signatures will be prepared.

3. Appointments to the Expanded PIC Board of Directors

To fill the two additional Public Sector Board membership slots, it is recommended:

- a. The additional Community Based Organization representative be solicited from either the International Refugee Council Organization (IRCO) or Portland Opportunities Industrialization Center (Portland OIC).
- b. The additional Labor representative be solicited from the Northwest Oregon Labor Council.

To fill the additional Private Sector Board membership slot, a business person, either living or working in the City of Portland, will be appointed by the Mayor of Portland.

4. Appointments to Fill Current Board Member Vacancies.

In addition to the new positions in Item 3 above, there are several vacancies on TPIC's board, there are no private sector vacancies in Multnomah County.

5. Reappointments of Current Board Members Whose Terms Expire in June, 1993.

Private Sector

Mary Zoe Petersen, Petersen Optical, Multnomah County (Currently Chair of the Adult Committee of the Board)

Public Sector

Harold (Rick) Adams  
Carpenters Local 247  
Labor representative

Jan Burreson  
Portland Development Commission  
Economic Development representative

Lazaro (Larry) Sanchez  
Oregon Human Development Corporation  
Community Based Organization representative

Chair Hank Miggins  
April 27, 1993  
Page 4

It has always been a goal of the TPIC to work with its appointing elected officials to obtain a diverse Board membership. Currently, the make up of the board is:

White Male	38.5%
White Female	38.5%
Black Male	3.9%
Black Female	7.8%
Hispanic Male	7.8%
Native American	3.9%

It would be helpful to consider appointing members who represent the diversity of the clients we serve as well as representatives from the targeted industries which offer good potential careers for our service population.

In summary, the following actions are requested:

1. Approval of TPIC's Job Training Plan
2. Amend Intergovernmental Agreement to Reflect Required Board of Directors Membership
3. Appointments to the Expanded PIC Board of Directors
4. Reappointments of Current Board Members Whose Terms Expire in June, 1993.

I look forward to working with you to complete this process.

Sincerely,



Dennis Cole  
President

Enclosures:

Program Year 1994 Job Training Plan Executive Summary  
Draft Program Year 1994 Job Training Plan  
Intergovernmental Agreement  
TPIC Board Membership

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Approving The )  
Private Industry Council Job ) RESOLUTION  
Training Plan ) 93-183

WHEREAS The Private Industry Council (TPIC) was formed in 1987 by the City of Portland, Multnomah County, and Washington County agreeing to work together in a single service delivery area for the delivery of programs under the Job Training Partnership Act (JTPA) and several other employment and training programs; and

WHEREAS the Job Training Plan (JTP) is the grant document which is submitted to the State of Oregon for the Governor's signature and further submission to the U.S. Department of Labor; and

WHEREAS, normally, the JTP is submitted for a two-year period, but because of the significant amendments to the JTPA beginning July 1, 1993, TPIC is required to submit a new JTP in the middle of the current two-year cycle; and

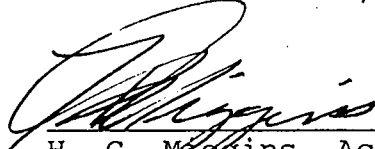
WHEREAS, the JTP is the result of several months of state and Board Committee policy and resource allocation planning and has been made available to the public for comment as well as review and approval by the full TPIC Board and the Multnomah Washington Regional Workforce Quality Committee; and

WHEREAS, the JTP requires approval by the Board of County Commissioners prior to being submitted to the State.

NOW, THEREFORE, IT IS RESOLVED that the Board of County Commissioners approve the July 1, 1993 to June 30, 1994 Job Training Plan of The Private Industry Council and recommend that the same be forwarded to the Governor of the State of Oregon for signature.

APPROVED this 13th day of May, 1993.

MULTNOMAH COUNTY, OREGON

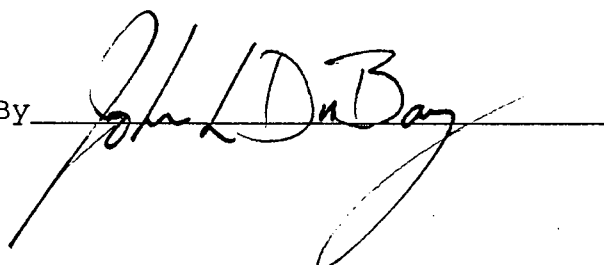


H. C. Miggins, Acting Chair



LAURENCE KRESSEL, COUNTY COUNSEL  
for MULTNOMAH COUNTY, OREGON

By



# **PROGRAM YEAR 1994 JOB TRAINING PLAN**

## **EXECUTIVE SUMMARY**

### **INTRODUCTION**

The entire JTPA system in the United States is based upon a series of agreements within each local area which determine how a private industry council is to be formed and how it is to function in any particular area. The Job Training Partnership Act allows for an incredible variety of arrangements within service delivery areas. In Multnomah and Washington Counties, including the City of Portland, an agreement among the three jurisdictions formed The Private Industry Council and assigned to it responsibilities for the planning of how the JTPA funds will be used in its area; for applying for and receiving the JTPA funds; and administering the programs authorized under the JTPA.

As part of its responsibilities, TPIC must prepare the Job Training Plan (JTP) which is the official plan and grant document submitted to the State and included in the State's plan submitted by the Governor to the Department of Labor. Normally, the JTP is submitted every two years with slight modifications submitted in the interim. This year, because of the new Amendments to the JTPA, extensive modifications to the JTP are required even though this is the middle of the two-year cycle.

The JTP is a collection of answers to questions asked by the State Job Training Administration and is broken down into several sections.

### **SECTION I**

This section presents how the PIC board is constituted by agreement among the Local Elected Officials. For TPIC, that is the Mayor of Portland and the Chairs of the Boards of Commissioners of Multnomah and Washington Counties. It further lists the membership of the PIC as well as the changes that have occurred in that membership in the past year. Finally, this section includes the Program Goals for the Adult and the Youth Programs.

#### **Changes:**

The Intergovernmental Agreement is changed to add two members to the board. This is in response to the amendments which require 15% of the board represent Community Based Organizations and Organized Labor. This also requires an additional business representative to keep the majority of the board membership from the Private Sector.

Page 16 describes the changes to the membership in the past year.

#### **Highlights:**

Pages 17 and 18 are the Youth and Adult Program Goals which drive who will be served and what will be the overall emphasis of the programs.

## **SECTION II**

This section describes how TPIC will provide services to applicants and how it will administer the various programs and systems required as the administrative entity for the service delivery area.

### **Changes:**

Page 21-22 include the new emphasis on training and placing women in Non-Traditional Employment, which is a new addition to the JTPA.

Pages 23-27 include the new processes required by the amendments to standardize assessment and documentation of the service strategies. This section includes the barriers to employment which must be documented and also includes the special additional barriers selected by TPIC which are: Limited English Speaking for Adults, and Gang-Affected and Gang-Involved for Youth.

Pages 32-36 address the increased procurement requirements.

### **Highlights:**

Page 50 is the planned demographic service levels which are essentially the same as last year.

Pages 51-56 explain why TPIC serves minority populations at rates higher than their incidence in the population.

Page 59 is a functional organization chart for TPIC.

## **SECTION III**

This section explains Title II-A and is a brief discussion of services to adults.

### **Changes:**

Page 65 shows the financial resources available. They are approximately 21% less than in PY 92.

Page 66 is the actual performance plan which shows fewer people to be served in 1993 because of the focus on the harder to serve. The performance standards remain the same as the previous year.



## **SECTION IV**

This section explains Title II-C and is a brief discussion of year-round services to youth.

### **Changes:**

The expenditure and performance pages are not included at this point because we do not know how much money will be available until the summer funding is known. It has therefore not been possible to finalize II-C allocations or numbers to be served. However, a cost per participant has been developed (p. 27) which will be used to calculate the number of youth to be served once the allocation amount is known. We intend to convert as much as is possible to year around IIC.

### **Highlights:**

Pages 69-71 describe the TPIC youth competency system.

## **SECTION V**

This section discusses the JTPA Older Worker funds. This includes performance and expenditure pages (p .78-79)

### **Changes:**

The new amendments focus more on the coordination of JTPA with the Older Americans Act funds. Since we are a national leader in such coordination, the description is of what already exists.

## **SECTION VI**

This section will be the summer youth plan for next summer which will be submitted in February of 1994.

## **SECTION VII**

This section regards the use of the money we will receive for achieving the performance standards and is to be used only if an SDA plans to carry out a separate program rather than folding the funds into ongoing programs.

## **SECTION VIII**

This section regards the use of funds for Technical Assistance and Capacity Building. Official allocations have not been developed; this section will be completed at a later date.

## **SECTION IX**

This section describes the JTPA Dislocated Worker Program. There are very few changes in this section from the previous year.

### **Highlights:**

Pages 98-99 are the performance and demographic plans for the Dislocated Worker Program.

## **SECTION X**

This section is an expenditure plan section which details all the JTPA administrative funds received by TPIC. Because the Title II-C allocation has not yet been finalized, we cannot complete the forms.

## **SECTION XI**

This section will include a certification that TPIC does not carry out lobbying activities.

## **SECTION XII**

This section addresses each of the Oregon Benchmarks in the Oregon Workforce Development Strategy and how TPIC will help achieve the benchmarks.

## ADDENDUM

The following is a summary of the planned numbers and outcomes in the Plan using the information we have. This is the same information as presented in the forms in the Plan.

### TITLE II-A 77% ADULT

Allocation (incl. admin)	\$ 2,133,791
Number Served	875
Total Terminations	656
Entered Employment	446
Participant Carryover	219
Follow-up Employment Rate	62%
Welfare Follow-up ER	51%
Average Weekly Earnings	\$228
Welfare Ave. Weekly Earnings	\$207

### TITLE II-C YOUTH

Allocation (incl. admin. & II-B transf.)	\$ 1,735,362
Number Served	956
Terminations	683
Entered Employment	221
Youth Enhancements	430
Participant Carryover	273
Entered Employment Rate	45%
Enhancement Rate	63%

## **TITLE II-A 5% OLDER WORKER**

Allocation (incl. admin)	\$ 138,558
Number Served	73
Total Terminations	50
Entered Employment	33
Participant Carryover	23
Follow-up Employment Rate	51%
Average Weekly Earnings	\$207

## **TITLE III DISLOCATED WORKERS (EDWAA)**

Allocation (incl. admin. and carry-in)	\$ 832,677
Number Served	250
Total Terminations	220
Entered Employment	140
Participant Carryover	30
Entered Employment Rate	64%
Follow-up Employment Rate	68%

### Process and Timelines

Review and approval of the Plan is a lengthy process beginning with committees' review and full board approval of the draft and concluding with the Governor's signature in June. An open review process has occurred, during which the public and interested parties have been able to comment. The final Job Training Plan is due at the State on May 3, before the May Board meeting.

Because of the lateness of planning, as explained above, Committees may not have full information to review. Staff are anticipating having full information in hand, with the draft Plan completed, before the Board meeting on April 14. Following Board approval of the draft, the local elected officials, Mayor Katz, Commissioner Hays and Commissioner McCoy will be asked to approve the Plan. The approved Plan is then submitted to the State for approval by the SJTCC before presentation to the Governor for final signature.

**DRAFT**

# **JOB TRAINING PLAN**

---

**For the Service Delivery Area**

**Comprised of**

**Multnomah and Washington Counties**

**and the**

**City of Portland**

**For the Period of July 1, 1993 to June 30, 1994**

**For more information contact:**

**Dennis Cole, President  
The Private Industry Council, Inc.  
720 S.W. Washington, Suite 250  
Portland, Oregon 97205-3504  
(503) 241-4600**



# The Private Industry Council

*Serving Multnomah and Washington Counties and the City of Portland*

It is the mission of the Private Industry Council, Inc. to promote individual self-sufficiency and a skilled workforce by eliminating barriers to productive employment.

# **SECTION I**

## **Private Industry Council**

---

AGREEMENT

between

THE PRIVATE INDUSTRY COUNCIL

and the Governments of

MULTNOMAH COUNTY, WASHINGTON COUNTY

and the

CITY OF PORTLAND

WHEREAS the Job Training Partnership Act (20 USC et seq. PL 97-300, 96 Stat. 1322) (hereinafter "JTPA"), authorizes the expenditure of Federal funds for job training programs in locally determined Service Delivery Areas (SDAs); and

WHEREAS the Governor of the State of Oregon has designated Multnomah County, Washington County and the City of Portland as a single Service Delivery Area; and

WHEREAS the parties to this Agreement are committed to maximum efficiency in a climate of limited and diminishing resources; and

WHEREAS The Private Industry Council has established administrative and financial control systems meeting the requirements of the JTPA, and other Federal and State laws and regulations; and

WHEREAS the intent of the JTPA is to involve the private sector to the greatest extent possible and yet provide local elected officials the opportunity to represent the citizens within their jurisdictions; and

WHEREAS the JTPA requires that The Private Industry Council and the local elected officials enter into an Agreement outlining the responsibilities of each in establishing plans to implement the JTPA;

NOW, THEREFORE, in consideration for the services to be performed by The Private Industry Council (hereinafter referred to as "PIC") and by Multnomah County, Washington County, and the City of Portland (hereinafter referred to as "Governments"), the parties agree as follows:



## Article I

### Authorities and Responsibilities of the PIC

- A. The PIC and the Governments jointly designate The PIC as the JTPA grant recipient and administrative entity for the single service delivery area comprising all of the geographic area consisting of the City of Portland and all of Multnomah and Washington Counties.
- B. The PIC will incorporate under Chapter 61 of the Oregon Revised Statutes and will operate in compliance with the applicable Federal, State and local statutes, ordinances, rules and regulations. The PIC shall also operate in compliance with this service delivery area's Job Training Plan, and The PIC's Articles of Incorporation and bylaws, which shall not be inconsistent with this Agreement.
- C. The PIC shall oversee job training, placement, and other activities leading to unsubsidized employment and economic self-sufficiency for service delivery area residents who face employment barriers, and shall have all other powers necessary to perform its duties pursuant to this Agreement.
- D. The PIC shall develop, approve and administer the Job Training Plan, subsequent Plan modifications, and other documents relating to JTPA activities within the service delivery area. The PIC shall submit the Job Training Plan and material modifications to the Governments for review and approval prior to submission to the Governor.
- E. The PIC shall have the authority to solicit and accept public and private funds, and to enter into agreements with any public or private organization(s) to carry out its functions in the area of training and employment.
- F. The PIC will cooperate with and will initiate economic development activities within the service delivery areas and will develop and maintain linkages with the Governments' economic development agencies.
- G. The PIC shall be responsible for compliance with all applicable State and Federal laws and regulations governing activities over which it has direct responsibility pursuant to the terms of this Agreement. In particular, The PIC shall be responsible for the development and maintenance of an accounting system which will conform to the requirements of the JTPA, and applicable regulations promulgated thereunder.

H. The PIC shall: 1) approve training contracts, personal service contracts and purchases and leases; 2) provide program oversight; 3) track grant expenditures; 4) establish and maintain a system for tracking participant enrollment and placement data; 5) oversee the proper collection and disposition of program income generated by program activities; 6) maintain a system to hear and resolve grievances brought by participants, vendors, and other interested parties as required by the JTPA. The PIC shall provide for independent comprehensive financial and compliance audits of all funds and accounts as required by the JTPA and the Comptroller General of the United States. Audit cost shall be The PIC's responsibility. Copies of audit reports shall be furnished to the Governments and to the State of Oregon.

I. The PIC shall assume all rights, privileges, assets, responsibilities, obligations, and liabilities of the former Portland Private Industry Council, Inc. and the Multnomah-Washington Private Industry Council, Inc.

J. The PIC shall ensure that JTPA services are locally available to service delivery area residents and shall honor existing service delivery area contracts entered into by the two consolidated Private Industry Councils.

K. The new PIC corporation as grant recipient and administrative entity will ensure that an equitable share of JTPA grant funds is allocated for service delivery in each County and in the City of Portland in accordance with the Grant Fund Allocation Chart marked as Attachment "A" to this Agreement.

L. The new PIC corporation as grant recipient and administrative entity will ensure that equitable services are provided to all target groups, including racial minorities, in each County and in the City of Portland.

## Article II

### Government's Powers and Responsibilities

A. The Governments shall appoint the Board of Directors of The PIC in accordance with the requirements of the JTPA, PIC bylaws, and the Intergovernmental Agreement.

B. The Governments shall have the authority to review and approve the Job Training Plan. Any objections to the Plan shall be communicated to The PIC in writing and in a timely manner including suggestions for changes and the reasons supporting such suggestions. Any disagreements between the Governments concerning the Plan shall be resolved under their Intergovernmental Agreement.

## Article III

### General Provisions

#### A. Liability

1. The PIC and the Governments recognize that each party bears its own responsibility for compliance with the JTPA, together with applicable rules and regulations promulgated thereunder, in accordance with the division of duties and responsibilities established by this Agreement. Pursuant to this understanding, The PIC agrees to indemnify and hold the Governments harmless from any liability which the Governments may incur as a result of an order of an administrative agency or a court of competent jurisdiction that The PIC failed to comply with the provision of the JTPA, or applicable rules and regulations promulgated thereunder. Similarly, the Governments agree to indemnify and hold harmless The PIC from any liability which The PIC may incur as the result of an order of an administrative agency or a court of competent jurisdiction that the Governments failed to comply with the requirements of the JTPA, or applicable rules or regulations promulgated thereunder.

2. The PIC agrees to assume any financial obligations and liabilities of the Portland Private Industry Council, Inc. and the Multnomah-Washington Private Industry Council, Inc.

#### B. Amendment

This Agreement may be amended from time to time by written consent of The PIC and the Governments.

#### C. Duration

1. This Agreement shall become effective on July 1, 1987, and shall remain in effect until terminated in accordance with paragraph 2 below.

2. A party desiring to withdraw from this Agreement shall give to each of the other participating parties notice of intent to terminate the Agreement not less than 120 days prior to the beginning of The PIC program/fiscal year next following notice of termination. After timely notice has been given, the withdrawing party shall not be covered or bound by the terms and conditions of this Agreement.

3. Withdrawal from this Agreement by any of the parties shall not affect the participation of the remaining parties.

4. This Agreement shall be executed by The PIC and each of the Governments before taking effect.

E. Severability

If any portion of this Agreement is held invalid by order of an administrative agency or court of competent jurisdiction, the remainder of the Agreement shall remain in effect.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 198\_\_.

For Multnomah County:

*Gladys McElroy*

For Washington County:

*[Signature]*

For City of Portland:

*F. Bill Clark*

For The Private Industry Council:

*Charles D. McClellan*

*[Signature]*

picleo.agt

AS TO FORM

*[Signature]*

ATTORNEY

GRANT FUND ALLOCATION CHART

A. JTPA Title IIA (78%) and Title IIB.

Allocated by jurisdiction according to the basic formula.

B. JTPA Title III, TITLE IIA (8%, 6%, 3%)

\* Allocations Service Delivery Area wide.

C. Definitions

1. Title IIA

a. 78% allocated for year round training services for disadvantaged youth and adults.

b. 8% allocated for vocational education services through cooperative agreements between the State Education Agency, local education agencies and the Service Delivery Area.

c. 3% allocated for training programs for older workers (age 55+).

d. 6% allocated as incentive funds for Service Delivery Areas exceeding performance standards; excess will be used to provide technical assistance to Service Delivery Areas that do not qualify for incentive funds.

2. Title IIB

\* Funds for summer youth activities.

3. Title III

\* Funds for dislocated workers.

THE PRIVATE INDUSTRY COUNCIL  
Portland, Oregon

Board Member Roster - 1993

PRIVATE SECTOR

PHIL CONTI (503/286-5372)  
CEO  
LWO Corporation  
3841 N. Columbia (P.O. Box 17125)  
Portland, OR 97217

ED COOPER (503/224-8057)  
Owner  
People of Every Stripe  
P.O. Box 12505  
Portland, OR 97212

JIM MCALLISTER, Board Vice Chair (503/287-0577)  
President  
MCA Company  
2410 N.E. Hancock  
Portland, OR 97212

CHERYL NICKERSON (503/671-2666)  
Employee Relations Manager  
NIKE, Inc.  
One Bowerman Drive  
Beaverton, OR 97005

MARY ZOE PETERSEN (503/667-2424)  
Co-Owner  
Gresham Optical  
24900 S.E. Stark, Suite 101  
Gresham, OR 97030

VERN RYLES (503/239-3792)  
President  
Poppers Supply Company  
340 S.E. Seventh Avenue  
Portland, OR 97214

PRIVATE SECTOR, Cont.

MICHAEL R. SANDOVAL  
Attorney at Law  
1400 Security Pacific Plaza  
1001 S.W. Fifth Avenue  
Portland, OR 97204

(503/221-1332)

WILLIAM C. SCOTT, Board Chair  
President  
Pacific Development, Inc.  
825 N.E. Multnomah, Suite 1275  
Portland, OR 97232

(503/233-5871)

BARBARA SWETT  
Vice President  
Lazerquick  
27375 S.W. Parkway Avenue  
Wilsonville, OR 97070

(503/682-1322)

PATIENCE F. TALCOTT  
President  
Northwest Temporary Services, Inc.  
522 S.W. Fifth Avenue, Suite 603  
Portland, OR 97204

(503/242-0611)

DAVID THAYER  
Owner  
Thayer Optical  
1075 S.E. Baseline Rd.  
Hillsboro, OR 97124

(503/648-5236)

LIZ WARMAN  
Public Relations  
The Boeing Company  
19000 N.E. Sandy Blvd. (P.O. Box 20487)  
Portland, OR 97230

(503/667-8733)

SHARON WYLIE  
Private Consultant  
1265 S.E. Roberts Road  
Gresham, OR 97080

(503/666-1859)

LABOR

HAROLD (Rick) ADAMS (503/289-9632)  
Business Manager  
Carpenters Local 247  
2205 N. Lombard Street  
Portland, OR 97217

EDUCATION

PAUL KREIDER (503/667-7211)  
President  
Mt. Hood Community College  
26000 S.E. Stark Street  
Gresham, OR 97030

FRANK MCNAMARA (503/249-2000)  
Manager, Intergovernmental Relations x415  
Portland Public Schools  
501 N. Dixon Street (P.O. Box 3107(97208-3107))  
Portland, OR 97227

DANIEL MORIARTY (503/244-6111)  
President  
Portland Community College  
12000 S.W. 49th Avenue  
Portland, OR 97219

JOHN YOUNG (503/690-5401)  
Superintendent  
Washington County Education Service Dist.  
17705 N.W. Springville Rd.  
Portland, OR 97229

EMPLOYMENT DIVISION

JERRY FUGERE (503/280-6004)  
Manager, North Portland Branch  
Oregon State Employment Division  
30 N. Webster, Suite E  
Portland, OR 97217



VOCATIONAL REHABILITATION

BRET WESTWOOD (503/731-3210)  
Branch Manager  
Vocational Rehabilitation Division  
3945 S.E. Powell Blvd.  
Portland, OR 97202

COMMUNITY BASED ORGANIZATIONS

LAZARO (Larry) SANCHEZ (503/245-2600)  
Program Manager  
Oregon Human Development Corporation  
9620 S.W. Barbur Blvd., Suite 110  
Portland, OR 97219

GINA WOOD (503/1-373-1283)  
Regional Coordinator  
Oregon Community Children and  
Youth Services Commission  
8040C S.W. Brookridge  
Portland, OR 97225

WELFARE

JEAN STRYKER (503/229-5236)  
Adult and Family Services  
1430 S.W. Broadway  
Portland, OR 97201

ECONOMIC DEVELOPMENT

JAN BURRESON (503/823-3316)  
Director, Economic Development  
Portland Development Commissions  
1120 S.W. Fifth Avenue, 11th Floor  
Portland, OR 97204

LOCAL ELECTED OFFICIALS

GRETCHEN KAFOURY (503/823-3026)  
Commissioner, City of Portland  
City Hall, Room 211  
1220 S.W. Fifth Avenue  
Portland, OR 97204

SHARRON KELLEY (503/248-5213)  
Commissioner, Multnomah County  
Room 1500, Portland Building  
1120 S.W. Fifth Avenue  
Portland, OR 97204

LINDA PETERS (503/648-8681)  
Commissioner, Washington County  
Washington County Administration Office, Room 300  
155 North First Street  
Hillsboro, OR 97124

Mailing Address:

LINDA PETERS (503/280-6198)  
Talented and Gifted Education Dept.  
Portland Public Schools  
716 N. E. Marine Drive  
Portland, OR 97211

# TPIC BOARD MEMBERSHIP

Date: February, 1993

Name	Term Expires	JURISDICTION	LOCAL ELECTED OFFICIALS	BUSINESS	SMALL BUSINESS	MINORITY BUSINESS	LABOR	EDUCATION	REHABILITATION AGENCIES	COMMUNITY BASED ORGANIZATIONS	EMPLOYMENT DIVISION	ECONOMIC DEVELOPMENT	OTHER (SPECIFY)
1. Wylie, Sharon	June 30, 1994	M		X	X								
2. Young, John	June 30, 1994	A						X					
3. City of Portland - Vacancy	June 30, 1994	P		X	X								
4. Moriarty, Dan	June 30, 1994	A						X					
5. Washington County Vacancy	June 30, 1994	W		X									
6. Scott, William C.	June 30, 1994	P		X									
7. Ryles, Vern	June 30, 1994	P		X	X								
8. Conti, Phil	June 30, 1994	P		X	X								
9. Krieder, Paul	June 30, 1994	A						X					
10. Cooper, Edward	June 30, 1995	P		X	X	X							
11. Fugere, Jerry	June 30, 1995	A									X		
12. Sandoval, Michael	June 30, 1995	P		X									
13. Westwood, Bret	June 30, 1995	A							X				
14. Warman, Elizabeth J.	June 30, 1995	M		X									
15. Talcott, Patience	June 30, 1995	P		X									
16. Wood, Gina	June 30, 1995	A								X			
17. Stryker, Jean	June 30, 1995	A											AFS X
18. McNamara, Frank	June 30, 1995	A						X					
19. Adams, Harold (Rick)	June 30, 1993	A					X						
20. Nickerson, Cheryl	June 30, 1993	W		X									
21. Swett, Barbara	June 30, 1995	W		X									
22. Petersen, Mary Zoe	June 30, 1993	M		X	X								
23. Washington County - Vacancy	June 30, 1993	W		X									
24. Sanchez, Larry	June 30, 1993	A								X			
25. Thayer, David	June 30, 1993	W		X	X								
26. McAllister, Jim	June 30, 1993	P		X	X								
27. Burreson, Jan	June 30, 1993	A										X	
28. Kafoury, Gretchen	N/A	A	X										
29. Kelley, Sharron	N/A	A	X										
30. Peters, Linda	N/A	A	X										

M = Multnomah County  
P = City of Portland

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W = Washington County  
A = All Jurisdictions - Pubic Sector

g:\members.brd

# PY 92-93 JOB TRAINING PLAN

## Changes in TPIC Board Membership

<u>Position</u>	<u>Appointment Date</u>	<u>Member</u>	<u>Resignation Date</u>	<u>Jurisdiction</u>
2	1/92	John Young replaced Lee Christiansen	10/91	All Jurisdictions, Education
3		Vacancy - Lolita Burnett resignation	7/92	City of Portland, Private Sector
5		Vacancy - Rex Bybee resignation	5/92	Washington County, Private Sector
12	5/92	Michael Sandoval replaced Gail Hill	1/92	City of Portland, Private Sector
15	5/92	Patience Talcott replaced Humberto Reyna	2/92	City of Portland, Private Sector
21	12/92	Barbara Swett replaced Richard Small		Washington County, Private Sector
23		Vacancy - Tim Weyer resignation		Washington County, Private Sector



PY '93 - 94 Job Training Plan  
The Private Industry Council, Inc.  
Section I  
Page \_\_\_\_\_ of \_\_\_\_\_  
Revised: \_\_\_\_\_ Effective: \_\_\_\_\_  
Modification No.: \_\_\_\_\_

# The Private Industry Council

*Serving Multnomah and Washington Counties and the City of Portland*

## THE PRIVATE INDUSTRY COUNCIL

### YOUTH PROGRAM/PURPOSE/GOALS

#### PROGRAM YEAR 1993

**MISSION:** To promote individual self-sufficiency and a skilled workforce by eliminating barriers to productive employment.

**PURPOSE:** The purpose of TPIC's Youth Programs is to assist low income youth in developing self-sufficiency skills that will lead to the attainment of individual education goals and productive employment.

**GOALS:** To accomplish our purpose the goals and objectives of the Youth Program will be:

1. To manage Youth Programs as a single, comprehensive program and funding pool.
2. To sustain and create strategic partnerships and to pursue, leverage and/or maintain additional resources, in the climate of Measure 5 cutbacks, all of which will enhance the program's capacity to accomplish its goals and to meet TPIC's mission.
3. To utilize diminishing resources for maximum impact on low income targeted populations:
  - African Americans, Hispanics, Native Americans, Asians
  - Dropouts
  - Potential Dropouts
  - Welfare Recipients
  - Gang Involved/Affected Youth
4. To develop and implement strategies that ensure a coordinated approach to case management.
5. To further the Development and implementation of long-term preventive strategies for low income, at-risk youth.



PY '93 -94 Job Training Plan  
The Private Industry Council, Inc.  
Section I  
Page \_\_\_\_\_ of \_\_\_\_\_  
Revised: \_\_\_\_\_ Effective: \_\_\_\_\_  
Modification No.: \_\_\_\_\_

# The Private Industry Council

*Serving Multnomah and Washington Counties and the City of Portland*

## THE 'PRIVATE INDUSTRY COUNCIL

### ADULT PROGRAM PURPOSE AND GOALS

#### PROGRAM YEAR 1993-1994

**MISSION:** To promote individual self-sufficiency and a skilled workforce by eliminating barriers to productive employment.

**PURPOSE:** The purpose of TPIC's Adult Program is to provide effective employment and training strategies and services for low-income and dislocated worker adults that lead to self-sufficiency through productive employment.

**GOALS:** To accomplish this purpose the goals of the Adult Program will be:

1. To utilize diminishing resources for maximum impact on targeted populations:
  - African Americans, Hispanics, Native Americans, Asians
  - Dropouts
  - Welfare Recipients
  - Older Workers
  - Dislocated Workers
  - Limited English Speaking
2. To provide appropriate comprehensive services which will remove barriers to long-term employment and self-sufficiency.
3. To develop and implement strategies that ensure a coordinated approach to case management.
4. To sustain and create strategic partnerships and to pursue and to leverage additional resources to enhance the program's capacity to accomplish its goals and to meet TPIC's mission.

## **SECTION II**

### **General Description of Services and Management Systems**

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SECTION II                      General Description of Services and  
Management Systems

Background: The purpose of this section is to present an overview of the service and management systems of all JTPA programs administered by the sub-recipient.

A.    Description of Goals

1.    **Description of the goals for the training and placement of adult hard-to-serve/most in need individuals.**

Goal 1

To provide an adequate foundation to assist the hard to serve/most in need population who are able to benefit from TPIC services to identify and utilize available resources to position themselves for opportunities that will lead ultimately to economic self sufficiency, by:

- Stabilizing the situation of the hard to serve through treatment, housing, and basic living; on a referral, advocacy or intervention basis; and
- Focusing specifically on assessment, life and basic skills, job/career track plan development, provision of coordinated case management, support services, and substantive training.

Goal 2

To work actively with an identified employer base, agencies, partners and other institutions to match and place willing, competent and qualified clients into positions that will encourage and continue their development, on the way to economic self-sufficiency, by:

- Maintaining focus on issues and concerns relative to the hard to serve/most in need when working with current and prospective employers;
- balancing the workplace needs of the employer and the special needs of clients;
- encouraging employer participation through support groups and employer advisory groups; and
- Continuing to provide leadership, support, coordination and advocacy for both employer and



employee clients; emphasizing and building on the benefits that these groups hold for each other.

**2. Description of the goals for the training and placement of youth hard-to-serve/most in need individuals.**

The purpose of TPIC's Youth Programs is to assist hard-to-serve, low income youth in developing self-sufficiency skill that will lead to the attainment of individual education goals and productive employment.

To accomplish our purpose the goals of the Youth Program will be:

Goal 1

To provide/support programming that encourages returning to school

Goal 2

To provide/support programming which will;

- promote school retention and completion;
- provide opportunities for improvement in academic performance, including mathematics and reading comprehension;
- foster development of employability skills.

**3. Description of the goals for the training and employment of women in nontraditional occupations.**

- a. Description of the goals for the number of women trained and placed in training-related employment or apprenticeships in nontraditional occupations as compared to the number of women trained and placed in all occupations.

**Title II-A:**

TPIC has established the goal of fifteen percent (15%).

**Title II-C:**

TPIC has established the goal of fifteen percent (15%).

- b. Description of the goals for the number of women trained in nontraditional occupations as compared

to the number of women trained in all occupations.

**Title II-A:**

The Private Industry Council has established the goal for training of women in nontraditional occupations as compared to women trained in all occupations at twenty-five percent (25%).

**Title II-C:**

The Private Industry Council has established the goal for training of women in nontraditional occupations as compared to women trained in all occupations at twenty-five percent (25%).

- c. **Description of the steps that will be taken to increase awareness of training and placement opportunities for all women entering all JTPA programs.**

During the intake, assessment, orientation and in our Life Skills and Pre-Employment Work Maturity Training we will disseminate information to female participants about the option of pursuing nontraditional training and employment as their career path. TPIC will utilize videotapes, course outlines, and employment outlook information in this education process.

- d. **Description of the efforts that will be undertaken to achieve the above goals.**

TPIC will target potential employers and utilize its Business Advisory Committee in developing worksites for women trained in nontraditional occupations. TPIC will develop job sites that will provide either on-the-job training or work experience for women in nontraditional occupations.

4. **Brief description of how the programs will contribute to the economic self-sufficiency of the participants, and the productivity of the local area and the Nation. Areas that may be addressed include: the provision of services that will result in increased employment and earnings, increased educational and occupational skills, and decreased welfare dependency.**

TPIC recently undertook a study to measure the program benefit of its programs. The purpose of the study was

to draw conclusions about the financial benefits to individual participants and the community resulting from participation in adult Title II-A programs. Participant data was gathered by comparing intake information with information gleaned from 13-week follow-up interviews. Participants were enrolled in a variety of activities including basic skills training and occupational skill training, with the goal of being placed in jobs.

The study revealed several salient facts. For the randomly selected group of participants, employment increased by 61%, and total weekly earnings rose by over 600%. The use of welfare and food stamp benefits declined significantly; it was estimated that the annual savings resulting from the decreased public dependency was nearly \$ 4 million.

This annualized savings in benefits, coupled with the projected tax contribution of the new workers resulted in the workers repaying the costs of their training in about one and one-half months. These findings have obvious implications for the benefits of employment and training programs not just for the local community and the participants themselves, but for the nation as a whole.

B. Description of Services and Efforts to Achieve Program Goals

1. **Description of the program design to be implemented under this Job Training Plan. Flow chart(s) are helpful to illustrate program design, in addition to narrative descriptions.**

Please see Activities Flow Chart, Attachment I to this section.

- a. **Description of the outreach and recruitment procedures including descriptions of how these efforts will identify the hard-to-serve and expand their awareness of training and placement opportunities. Include, as appropriate, descriptions of procedures that may vary for youth and adults.**

In order to create/maintain a regular participant outreach system which includes contractor and centralized recruitment, information will be disseminated to potentially-eligible populations by:

- establishing strong linkages with potential

applicant sources including but not limited to governmental agencies, service clubs, other service providers, public schools, community-based organizations and employers.

- informing the public about the availability of services via press releases, public service announcements, advertisements, posters, flyers, mailings, speaking engagements and other printed and audio/video material.

Youth and adult recruitment will differ only in their targeting, e.g., which media, clubs, organizations, agencies and other sources used.

**b. Description of the assessment process that will identify participant skill levels, occupational abilities, educational, training, employment, and social service needs.**

- 1) Include a discussion of the assessment instruments and approaches used.**
- 2) Also discuss the point(s) at which objective assessment occurs.**

TPIC views assessment in three different stages;

1. Pre-assessment or Suitability Screening.  
This is done prior to enrollment to determine if the applicant is suitable and eligible for further consideration. This will be done through an oral interview process asking pertinent and applicable questions as to the eligibility status, career goals training needs, etc.
2. Objective Assessment. This begins with eligibility determination and enrollment. The objective assessment will, by an examination of the capabilities, needs, and vocational potential of a participant, be used to develop a service strategy and employment goal.

Such assessment is to be a client-centered, diagnostic evaluation of a participant. This assessment will focus on the following; 1) Family Situation; 2) Work History; 3) Education; 4) Occupational Skills; 5) Interests; 6) Aptitudes; 7) Work Attitudes;

8) Motivation; 9) Behavior Patterns; 10) Financial Resources and Needs; 11) Supportive Services; 12) Personal Employment Goal. Tools for the objective assessment may include: 1) Structured Interviews; 2) Paper and Pencil Tests; 3) Performance/Skill Tests; 4) Behavioral Observations; 5) Interest/Attitude Inventories; 6) Career Guidance Instruments; 7) Aptitude Tests; 8) Basic Skills Tests.

3. On-going Assessment. As a participant achieves original goals identified through the initial assessment, new goals may need to be established. As additional relevant information relating to a participant becomes available, it will be reviewed and considered as appropriate.

**c. Description of how the results of the objective assessment are used to develop the Individual Service Strategy.**

TPIC is developing an individual Self-Sufficiency Plan (SSP) which fulfills the functions of the ISS as described in the JTPA.

Through information gathered by the objective assessment an individual SSP will be developed. The SSP will contain attainable goals within a defined timeline needed to be met in order to attain employment and/or high school completion. These goals may include; educational needs, vocational training needs, elimination of barriers, need for supportive services, etc.

**d. Description of the process for providing information and referrals for applicants and participants relating to appropriate programs and service providers.**

TPIC will maintain an updated list of service providers throughout the SDA, who provide services not available through TPIC programs and which a client may need. Referral to an outside service provider may be made at any point through the three stages of assessment identified above.

**e. Description of how the SDA will ensure that its service providers refer eligible applicants, who they cannot serve, back to the SDA for further assessment, as necessary, and suitable referral to other appropriate programs.**

TPIC will provide to our service providers and other partners the same list of organizations providing services in the SDA. Through our monitoring process we will be able to determine if TPIC service providers are making appropriate referrals to either TPIC or other agencies.

**f. Description of the SDA's mechanism for assessing applicants referred by its service providers.**

For applicants referred by partner providers the same process as described in B.1.b., regarding assessment will be used.

**g. Description of the procedure(s) for determining how participants will be selected for participation in various activities.**

Based on the results of the objective assessment and the development of the SSP, trainees will participate in a single or combination of activities which will help them to obtain their individual goals.

**1) A discussion of the selection of non-economically disadvantaged individuals and any barriers to employment used in the selection process.**

It is the policy of TPIC to utilize the 10% window for Title II enrollees who may be determined eligible for other reasons than being economically disadvantaged, i.e., who have one or more serious barriers to employment. TPIC will utilize the ten percent (10%) window and provide services to non-economically disadvantaged individuals who are:

Basic skills deficient,  
School dropouts,  
Recipients of cash welfare payments,  
    including recipients under the JOBS  
    program,  
Offenders,  
Individuals with Disabilities,  
Homeless,  
Limited English speaking individuals  
    [a category established under Section  
    203 (d)],  
Gang affected or involved individuals

[a category established under Section  
263 (d)],  
Displaced homemakers  
Teenage parents  
Older workers (55+)  
Battered and abused women  
Lacking in work experience  
Potential dropouts

The use of the 10% window is dependent upon  
a) identification of the barrier(s) to  
employment prior to enrollment, and b)  
individual approval of the 10% window by the  
President of TPIC or his/her designee.

2. **Description of the activities into which participants will be enrolled under Titles II-A, II-B, II-C and III. A matrix may be used to facilitate this description.**

Please see Participant Activities, Attachment II to this section.

3. **Identification of the estimated duration of service and estimated training cost per participant for adult and youth programs for Titles II-A, II-B, II-C and for Title III.**

Title II-A: The estimated average enrollment length for adult training programs is 6 months. The cost per II-A participant is \$2,808. The estimated length of enrollment for the 5% Older Worker training program is 6 months. The cost per II-A 5% Older Worker participant is \$1,898.

Title II-B: The estimated average enrollment length for youth training programs is 9 weeks. The cost per II-B youth participant is \$1,585.

Title II-C: The estimated average enrollment for youth training programs is up to three years for in-school youth; and 9-12 months for out-of-school youth. The cost per II-C youth participant is \$1,815.

Title III: Title III estimated length of enrollment differs for each of its major activities: retraining and readjustment. The estimated average enrollment length for retraining services is 26 weeks. The estimated average enrollment length for readjustment services is 13 weeks. The cost per Title III participant is \$3,330.

**4. Identification of the major occupational areas in which training will take place.**

TPIC will use the Business and Employment Outlook, employer surveys, and employer needs including information presented by each program's Employer Advisory Group and the Annual Industry Review by the Portland Development Commission to identify those occupations in high demand and accessible to the population served. Individual trainee needs, as assessed, also are used.

In addition, TPIC is targeting participant target groups and employers with marketing studies which will identify specific participant needs related to employment, employment opportunities in occupational areas, and job matches for target groups.

**5. Description of any incentive and bonus payment system utilized for Title II-C youth participants; include a description of the formula and procedure for the provision of such a payment.**

Title II-C youth enrolled in Pre-Employment Training, Basic Skills Training and Vocational Exploration who complete certain pre-specified program objectives (e.g., completion of GED or attainment of youth competencies) may be given an incentive. Incentives may be in several forms including cash, movie passes, certificates, etc. Each program will have a written, TPIC approved, defined system for determining the payment of incentives.

**6. Description of any needs-based payment system utilized for Titles II-A, B and C participants; include a description of the formula and procedure for the provision of such a payment.**

Eligibility for needs based payments will be determined after a person is certified for JTPA. Participants whose level of income is below that which would be provided if on welfare will be eligible for needs based payments. When determining eligibility for needs based payments, income for the last six months will be calculated to include all forms of income, even those forms of income excluded when determining program eligibility. The six month amount will then be annualized.



Any individuals who are supported by their families, but are treated as a family of one for eligibility (such as youth with disabilities), will use the total family income to determine needs based payments.

Exceptions to this policy with respect to requests for redetermination of eligibility or waiver of the six month income determination period may be made by the designated manager.

After eligibility for needs based payments is determined, receipt of such payments by participants may depend upon the individual achievement of a percent of attendance or other performance measures. In addition, during the summer months, needs based payments are made to all youth enrolled in education components based on their participation in classroom activities.

**7. Identification of the types of participant support services that will be made available to participants.**

- \* Needs based payments (Exception: Title III)
- \* Child Care
- \* Medical, dental, optical
- \* Tools, clothing, uniforms, certifications, licenses
- \* Emergency assistance
- \* Transportation
- \* Relocation assistance (Title III only)
- \* Retention services

**8. Description of the procedures for determining who will receive, and the amount of, supportive services.**

POLICY: Supportive Services provide assistance to The Private Industry Council (TPIC) trainees to overcome specific barriers to enrolling in training activities which are preparing them for jobs and self sufficiency.

- \* Support Services will be provided by TPIC only when no other resources are available.
- \* Supportive Services costs must be reasonable.
- \* Supportive Services must be equitable; trainees must have equal access to these services.

No applicant will be denied service from TPIC because of the need for support services as defined in this policy.

C. Follow-Up

1. **Description of the procedure(s) for the collection of post program participant data. The description should include, at a minimum, the following:**

- a. **The terminee populations for which interviews will be attempted. (i.e., 100 percent of a II-A Adult Terminees, 100 percent of II-A Adult Welfare Terminees, etc.)**

**Population.** The Private Industry Council attempts to contact 100% of trainees in the following categories for post program follow-up:

- (1) Title II-A;
- (2) Title II-A Welfare;
- (3) Title III All Trainees; and
- (4) Title II-C, ages 16 and older out of school (not required by State of Oregon or DOL)

- b. **Who will be responsible for the oversight and/or collection of follow-up data.**

**Supervision.** Post Program Follow-up is supervised by the MIS supervisor who in turn is supervised by the Administrative Services Manager. A Follow-up Interviewer does the actual terminee contact.

- c. **The method(s) and/or procedure(s) that will be used to:**

- 1) **Notify participants of subsequent post program contact and requirements.**

Trainees are notified at the time of the intake interview, and are reminded of post program contact at the exit interview.

- 2) **Identify/select appropriate terminees to be contacted.**

A Follow-up Master list is generated by TPIC's Management Information System for a specific termination week. A pre-notification letter is then sent notifying terminees of the pending follow-up contact.

- 3) **Contact, record, and enter data for subsequent transmission to the State host system (how, when, where).**

Beginning the 14th week, telephone contact is attempted with all terminees. Attempts to contact terminees continue through the 17th week and may include use of a second letter, either asking the terminee to call or complete a mail questionnaire.

At the end of the 17th week after termination, Survey Coding forms and Call Records are grouped by termination week and turned over to the Coordinator. A final tally sheet is completed for the group. Group and overall contact statistics are compiled and reviewed.

At 18 weeks after termination, follow-up data is turned over to data entry to be entered into the MIS system.

- 4) **Record and maintain information regarding participant contacts and contact attempts.**

All post program follow-up documents are maintained in a filing system that is indexed by the program year and by the week of termination. This information includes pre-notification letters, code sheets, and call records.

D. Management Systems

1. **Attached are copies of the following:**

- a. **Organizational charts for the administrative entity, sub-recipient, and PIC structure (including committees).**

See attachment III to this section.

- b. **Organizational chart which illustrates the relationship between the administrative entity, sub-recipient, PIC and LEOs.**

See attachment IV to this section.

E. Service Deliverer Procurement and Selection

1. **Identification of whether the SDA, SSG, and/or Administrative Entity will provide services with its own staff; the extent of the services to be provided; and whether any part of the services to be provided will be through contracted service providers.**

TPIC will provide services with its own staff including comprehensive services to adults and youth in Multnomah County, to older workers SDA-wide, and may include other services developed during the Program Year. TPIC will utilize contracted service providers for many of the above service categories, for comprehensive services to adults and youth in Washington County, for a Dislocated Worker Program, and for other services which may be developed during the Program Year.

2. **Brief description of the process(es) used by the subrecipient to identify and contract with service deliverers and subcontractors, including:**

- a. **Methods for assuring non-duplication of facilities or services;**

Though coordination with service providers on the federal, state and local level TPIC is able to stay abreast of the services available throughout the SDA, and is able to identify service providers that provide similar services. TPIC carries out continuous assessment of services offered in the SDA. The knowledge gained through this assessment will be utilized in program planning to avoid duplication of services. Using these two processes (coordination and services assessment) TPIC can ensure that service already being delivered are not duplicated.

In order to avoid internal duplication of facilities or services within contracted programs, cost allocation plans will be required and analyzed during negotiations with service providers.

- b. **Methods for assuring full and open competition;**

All TPIC service deliverer selection transactions will provide for open and free competition. Services will be selected whenever possible through competitive solicitation, i.e., a Request For Proposals (RFP) process to obtain the best possible price and/or service. TPIC's competitive

bid process will ensure that programs will meet TPIC's standards and are not duplicating programs already in existence. Appropriate businesses, training agencies, labor organizations, community-based organizations and education institutions will be included in the process.

- 1) A Request for Qualifications (RFQ) process has been established in order to assess the administrative qualifications of potential service providers, to pre-qualify responding organizations to offer specific program services to TPIC, and to gauge the interest of potential providers to offer services. The RFQ will be widely advertised and publicly made available. The RFQ process will result in the development of a List of Qualified Providers. Only those organizations on the List of Qualified Providers will be eligible to compete to be service providers. Potential providers may be added to this list throughout the Program Year in order to maintain an open and up-to-date procurement system.
- 2) If an RFP is utilized for service deliverer selection, all potential providers pre-qualified to provide the specific desired program(s) or those organizations on the List of Qualified Providers will be notified of the availability of the RFP.
- 3) A non-competitive negotiation process has been established for instances where non-competitive service deliverer selection is the appropriate alternative.

**c. Procedures for avoiding conflict of interest;**

A proposal evaluation panel composed of TPIC staff will make recommendations to TPIC's President and/or Board of Directors for final approval of procurement and for approval to begin contract negotiations. Each staff person on the evaluation committee will be asked to declare any conflict of interest that they may have with a potential contractor.

The TPIC Board of Directors has procedures in place to avoid conflict of interest in decisions discussed or approved before the Board.

**d. Procedures for determining appropriate use of methods of procurement;**

TPIC will establish a procurement policy which will detail allowable, appropriate and desirable procurement methods in different circumstances.

**e. Methods of cost or price analysis;**

TPIC will carry out a detailed cost analysis of each program or service element procured, whether competitive or non-competitive. A pre-bid estimate of the cost of each procured service will be prepared prior to the receipt of proposals (competitive procurement), or the beginning of negotiations (non-competitive procurement) using known cost factors such as catalog price, market value, and TPIC experience. Similar cost analysis is done during the evaluation of proposals and during negotiations with potential service providers. Documentation of such cost analysis is maintained in the procurement file.

**f. Procedures for handling and resolving disputes relating to procurements;**

A hierarchical grievance procedure will be established utilizing increasingly higher levels of involvement. This procedure will be for the purpose of determining if a procedural error was made in the selection process or that a violation of the JTPA or its implementing regulations has occurred. Grievances must be submitted in writing within five days of the alleged occurrence. A written response will be made within ten days of receipt of the grievance. If the dispute is not resolved at this point, a hearing will be held. The levels of involvement will begin with the staff review committee and, if disputes are not resolved at lower levels, will conclude with a decision by the TPIC Board of Directors.

**g. Procedures for maintaining records sufficient to detail the significant history of a procurement.**

A file is maintained for each procurement which contains the complete record of that procurement process. A similar procurement file is maintained for each service contract developed.

**3. Description of the process for giving primary consideration to agencies or organizations with**

**demonstrated performance including the points to be considered when assessing the demonstrated performance of service providers including the subrecipient when it will provide services itself.**

The primary consideration in selecting agencies or organizations to deliver services, including TPIC when it will provide services itself, will be the effectiveness in delivering comparable services based on demonstrated performance. In the evaluation criteria of a competitive procurement process, points are awarded to those organizations able to demonstrate prior successful performance. Points to be considered include, but are not limited to: types of services provided, length of time providing services, numbers of participants served, service activities, degree of meeting or exceeding service objectives, and efficient and productive use of funds.

- 4. Description of how community based organizations will be given proper consideration in the selection process.**

The open RFQ process gives access to all organizations, including community based organizations. In the evaluation criteria of a competitive procurement process, points are awarded to community based organizations.

- 5. Description of the means for involving labor organizations and community-based organizations in the provision of services.**

TPIC program delivery sites maintain consistent contact with labor organizations to take advantage of cross-referral arrangements such as facilitating the entrance of trainees into apprenticeships. Coordination is especially strong with the Northwest Oregon Labor Council and the Columbia Pacific Building Trades Council. In the Title III program, linkages are very important, including the co-locating of a labor liaison at the DWP site.

The involvement of community based organizations takes many forms, including contracting with such organizations for service provision, coordination for the purpose of client access, and/or cross-referral for services.

#### **F. Fiscal Control**

- 1. Description of the process used to initiate, manage, and approve disbursement of JTPA funds.**

The objective of the fiscal management system is to maintain adequate controls as described in the comprehensive Fiscal Procedures Manual. The Administrative Services Manager has oversight responsibilities over this system.

All obligations/disbursements of funds must have at least supervisory/manager level approval. Expenditures of \$300 or more require the approval of the President. Management is furnished monthly fiscal reports (or at other intervals on request) to enable them to maintain budgetary control, detect coding errors, and to manage cost limitations and program income.

**2. Identification of the unit that receives funds from the State.**

The Accounting Department of TPIC prepares the drawdown and accounts for the receipt of JTPA funds.

**3. Identification of the unit that is responsible for the disbursement of funds.**

The Accounting Department of TPIC disburses all funds through the payroll and accounts payable functions. Adequate separation of duties exists to ensure good internal control over the receipt and disbursement of cash.

**4. Identification of whether the subrecipient is required to follow local budget and accounting laws.**

The Private Industry Council, Inc. is a private not-for-profit corporation and therefore is not subject to statutory budgetary and accounting requirements. However, TPIC is subject to an annual independent audit and to governmental accounting regulations. In order to be in compliance with these external reviews, TPIC's accounting records are maintained in accordance with generally accepted accounting standards (promulgated by the AICPA) and receive an unqualified opinion from external auditors conducting reviews in accordance with generally accepted auditing standards and governmental auditing standards issued by the Comptroller General of the United States.

**5. Description of the audit, audit resolution, and debt collection procedures.**

Audit and audit resolution procedures:



TPIC contracts annually for the provision of the annual independent audit.

Findings in audits generally revolve around the following issues: unallowable costs, undocumented costs, unapproved costs and unreasonable costs. Determining if questioned costs have been incurred involves a great deal of judgment on the part of the auditor. This judgment is clearly shaped by the documentation being reviewed in order to reach a determination of the nature of the cost. If the auditor suspects a questioned cost, TPIC will research the issue and furnish all relevant documentation available to support the cost and resolve the issue.

It is unlikely that any undocumented costs would be incurred due to the highly integrated processes in place. From eligibility determination through final payment, there are checks and balances throughout our systems to ensure proper documentation is in place.

If TPIC is unable to satisfy an auditor as to the reasonableness and appropriateness of a cost and/or our systems through proper documentation, we would have a questioned cost, which would be resolved between TPIC and the funding source.

Debt collection:

Through prudent selection of funding sources and partners in service delivery TPIC has never had a debt collection problem. TPIC does not extend credit, although it has made some minor advances to contractors who would otherwise not be able to provide services. The contract language has specifically provided for these advanced sums to be charged ratably over the life of the contract and this has worked well.

Regarding disallowed contractor costs, TPIC policy is to recover any amounts paid from subsequent billings due. Regarding ineligible participants discovered subsequent to the incurrence of expenses. TPIC pursues debt collection directly from the individual when appropriate.

If a situation did warrant it, TPIC would take whatever action was necessary to recover sums owed to it.

**6. Description of the procedures for managing cost limitations, including those related to Economic Dislocation and Worker Adjustment Assistance (EDWAA) Act needs-related payments/support services and retraining services.**

TPIC has developed a cost center account numbering system to track the required cost categories related to EDWAA, other JTPA titles, and other special requirements. This produces reports compared with a budget developed in conformity to the specific cost category limitations which enables us to monitor compliance to the rules and regulations surrounding the cost limitations. These reports are produced monthly and/or on request.

**7. Description of the procedures for managing program income.**

TPIC has generated a small level of program income from activities at our level, as well as from subcontractors. TPIC's monthly reporting system identifies program income and it is managed as prescribed in State Policy 123-6-5-3.15. The financial system has the capability to track the program income to ensure it would be spent within the time and purpose constraints, or returned.

Subcontractors are required to utilize generally accepted fund accounting procedures to track actual project expenditures necessary to achieve contract goals, and must report such expenditures to TPIC at or before the contract close-out date. If contract revenues exceed actual expenditures, the difference cannot be spent without advance TPIC approval.

**8. Summary of the cost allocation plan.**

To the greatest extent possible, non-administrative costs are classified as direct, such as those operational costs that are performed directly and exclusively for a single program or grant, or (in proportion to the benefits received) when a distribution is reasonably determinable.

For those costs for which a direct component is not reasonably determinable, TPIC has a multi-tiered cost allocation system with differing allocation bases for

four cost pools. Pools are established to permit the collection of costs that are of a like character and to allocate costs incurred for more than one program or grant.

Each pool uses one allocation base that measures the relative benefits provided to each function sharing those costs. These pools are 1) organization-wide joint costs, 2) YEI joint costs, 3) eligibility costs, and 4) administrative costs. Costs are allocated monthly or quarterly, depending on the cost pool, and are adjusted on a cumulative basis to even cyclical patterns of spending and staffing and to charge proportional amounts to those funds that do not operate for an entire fiscal year.

G. Participant Records

1. **Description of the eligibility determination process. Include:**

a. **The agency responsible for eligibility determination and completion of Eligibility Determination Forms;**

TPIC is responsible for eligibility determination and completion of all eligibility forms for the entire SDA.

In addition to performing eligibility determination at TPIC offices, TPIC's eligibility unit also determines the eligibility of applicants throughout the SDA at various intake and service delivery sites.

b. **How information on eligibility is verified and the agency responsible for verifying it, including the type of eligibility determination system used (quarterly, upfront);**

TPIC will verify eligibility items at the time of application if at all possible. However, self certification of eligibility requirements will be allowable at the time of eligibility determination if an applicant is unable to verify all eligibility items at this time. Services may be provided to income eligible homeless individuals who cannot prove residency within the Service Delivery Area as allowed by the JTPA.

A ten percent (10%) random sample of all new JTPA enrollees will be verified each quarter in accordance with State JTPA policy.

For quarterly verification, self-certification will only be acceptable after attempts to secure hard documentation and collateral contacts have been attempted and documented as having failed. A written letter or form signed and dated which addresses the specific item(s) being certified will be used in this process.

- c. **A description of how the serious barriers to employment will be documented, if non-economically disadvantaged individuals will be served; and**

TPIC identifies the existence of barriers to employment of non-economically disadvantaged individuals by obtaining (when possible) documentation from the best source available to establish the specific barrier, e.g., students in danger of dropping out of school will have their specific condition verified by a school district; or disabilities verified by an agency that serves populations with disabilities, etc. Only under extreme conditions might a non-economically disadvantaged individual be self-certified for services.

- d. **The process utilized to assure the timely and accurate receipt of data when eligibility determination or service delivery is subcontracted.**

Eligibility determination will not be subcontracted.

TPIC will determine the eligibility of those persons referred by the subcontractor of service delivery, on a pre-arranged schedule. At the completion of the eligibility interview, the applicant and the subcontractor will receive a copy of the TPIC Certification Status Form, indicating the applicant's current eligibility status. If all applicant eligibility documentation is available at the time of the eligibility interview, the applicant file will be completed and forwarded for review and entry into TPIC's MIS system. If applicant eligibility

documentation is incomplete, the TPIC Certification Status Form will indicate what documentation is needed to complete the eligibility determination.

The service delivery subcontractor will receive official eligibility determination notification from TPIC within ten (10) calendar days of the completed eligibility determination interview. At no time will trainees receive JTPA service before eligibility has been determined.

To assure timely receipt of service delivery data, and to meet JTPA Administration data transmission schedules, TPIC requires of subcontractors that all MIS data be received by TPIC by the Thursday of the week following the event recorded.

#### H. Monitoring

**1. Description of the subrecipient's monitoring and oversight plan. Include:**

**a. Frequency and methods of fiscal and compliance monitoring for subcontractors and for internal activities.**

TPIC will contract for services only with responsible organizations capable of executing the terms of the contract, accounting for funds, and complying with applicable laws, regulations and policies. A thorough program monitoring system will be in place as well. Site visits of all programs, both in-house and contracted will be made by TPIC's staff a minimum of once during the program year and more often if possible, with frequent telephone contact.

Areas addressed in the visits include, but are not necessarily limited to:

- \* Are administrative, record-keeping and fiscal systems in place and functioning effectively?
- \* Does actual program performance meet planned performance?
- \* Is contractor in compliance with TPIC policies and JTPA rules and regulations?

- \* Is the training program operated in compliance with the contract or internal plan?

Monitoring results are shared with program operators and positive steps are taken to address issues that may have surfaced during the monitoring visit.

- b. Corrective action procedures including the timely resolution of identified problems.**

Programs requiring corrective action are notified in writing within specific timeliness identified for the completion of corrective action. TPIC staff work with the program to follow through and complete corrective action plans with a timely manner by providing any necessary technical assistance throughout the corrective action plan implementation.

- 2. Description of how PIC members and LEOs are involved in monitoring the program. What is the role of the PIC and LEOs in the oversight process including:**

- a. program and service provider performance;**
- b. reviewing reports (MIS, fiscal, audit and monitoring);**
- c. equitable service to those with employment barriers and target groups;**
- d. participant activities and outcomes;**
- e. coordination and collaboration.**

For all of the above: PIC members review reports on the results of provider performance; MIS, fiscal, audit and monitoring reports; demographic information; participant activities and outcomes; and coordination and collaboration on a monthly, quarterly or annual (audit) basis through regular reports. The normal committee process allows time for careful consideration of reports through a formal process.

LEOs are informed of TPIC's programs through informal and formal contact. LEOs also are given quarterly reports and may provide comments where appropriate.

I. Procedures for Preparation and Submission of an Annual Report

1. Description of how the following information will be provided to the State as required by Section 104(b)(13) of the Act:
  - a. A description of activities conducted during the program year;
  - b. Characteristics of participants;
  - c. The extent to which the activities exceeded or failed to meet the respective performance standards.;
  - d. Information on the extent to which the service delivery area has met the goals of the area for the training and training-related placement of women in nontraditional employment and apprenticeships; and
  - e. A statistical breakdown of women trained and placed in nontraditional occupations, including information regarding:
    - (1) the type of training received, by occupation;
    - (2) whether the participant was placed in a job or apprenticeship, and, if so, the occupation and wage at placement;
    - (3) the age of the participant;
    - (4) the race of the participant; and
    - (5) retention of the participant in nontraditional employment.

All of the above information will be provided to the State as required by:

- a. a description of activities conducted during the program year
- b. pertinent data collected throughout the year reflecting specific participant information

- c. The extent to which the activities exceeded or failed to meet the respective performance standards.

The report will include all State/DOL required data elements and will conform to the required State data/reporting format.

J. Coordination

1. **Description of the linkages with each of the below listed agencies/programs: (indicate if a financial agreement is in place)**

The following agencies are represented on The Private Industry Council, Inc. Board of Directors which shares in the planning and development of this plan prior to approval:

- \* Carpenters Local 247 (Labor)
- \* Portland Community College (Education)
- \* Mount Hood Community College (Education)
- \* Portland Public Schools (Education)
- \* Employment Division
- \* Vocational Rehabilitation Division
- \* Adult and Family Services
- \* Oregon Human Development Corporation
- \* Oregon Community Children and Youth Services  
Commission
- \* Portland Development Commission (Economic  
Development)

For detailed answers to coordination efforts by agency, please see matrix, Attachment V to this section.

2. **TPIC shares a single labor market with other SDAs. Description of the steps to ensure coordination of the following activities:**

Early in JTPA, the service delivery areas in the Portland metropolitan area entered into a Memorandum of Agreement for coordinating services. Since that time, two of the service delivery areas consolidated into a single Private Industry Council. The Job Net Agreement has been signed by Employment Training and Business Services and The Private Industry Council, current efforts are being made to expand this agreement throughout the PSMA. At present, regional planning has been vested in the Regional Workforce Quality



Committee. TPIC will participate on the RWQC to address all issues.

- a. assessing needs and problems in the labor market that form the basis for program planning,**

SDAs use common planning data. SDAs are contacted for problem solving. The process has been developed to accept referrals from other SDAs if resources and needs are appropriate.

- b. ensuring that program participants in each SDA will have access to skill training and employment opportunities throughout the entire labor market,**

RWQC planning will be utilized. The basis for the development of an agreement which includes all SDAs located within the PMSA is to:

1. Provide and assure equal access for all PMSA residents to training and employment opportunities.
2. To fulfill and respond to employer needs in an appropriate and timely fashion.

The residence requirement is waived when appropriate.

- c. coordinating or jointly implementing job development, placement and employer outreach activities;**

TPIC's objective in pursuing regional planning will be to establish a procedure which will outline job development, placement and employer outreach in a manner that will insure a smooth single point of contact for employers in need of JTPA services.

- d. any agreement(s) or contract(s) with other SDAs to pay or share the cost of educating, training, or placing individuals participating in JTPA programs, including the provision of supportive services. State whether such agreement(s) or contract(s) have been approved by the participating PICS.**

An agreement, approved by the two SDA directors, has been in effect since January of 1987 with Clackamas County ETBS under which TPIC provides

Title V services to older workers enrolled in the ETBS 3% (now 5%) program. It has been the practice of TPIC to waive the residence requirement for those older workers who wish to participate in vocational training provided through TPIC JTPA 3% funds, as well.

**3. Description of how your agency will coordinate JTPA training activities with Oregon Economic Development Department (OEDD) efforts including:**

**a. Workforce 2000 II (pilot site supporting education reform)**

TPIC works with all area high schools. In some high schools, including Roosevelt (Pilot Site) TPIC carries out in-school programs such as Bridge or STEP which are mutually supportive of Workforce 2000 II. If more funding is added to the program, TPIC is already working with non-funded applicants whose sites may be added.

**b. Targeted Training**

TPIC has taken the lead in these projects in the past, but at present TPIC participates as a partner in Targeted Training Projects. Working with other agencies, specifically the Portland Development Commission and Job Net, TPIC assists with the recruitment of participants and provides training as appropriate.

**c. Regional Strategies**

TPIC participates in economic development strategies with the potential to serve JTPA populations. Current strategies include the Blazer Arena Project and Westside Light Rail. TPIC is a member of the Advisory Committee on the Development of Economic Opportunities which reports periodically to the Exposition-Recreation Committee. TPIC also participates in discussions with the Association of General Contractors and local labor organizations regarding these projects, with the goal of continuing to advocate for the training and hiring of JTPA-eligible people.

The Private Industry Council utilizes the data made available by the State Employment Service (BEO) and has regular contact with the OEDD's

contact to coordinate economic development activities.

K. Waivers and Special Conditions (Title II Programs)

**Exceptions will be made to the residency requirement, other than in situations described in Item J.2. above; indication of the approximate percent of enrollees who may be non-residents and the circumstances under which exceptions will be made.**

A limited number of enrollees (fewer than 5%) will be granted residency waivers when the applicant would benefit from training opportunities that are not available in the applicant's SDA of residence.

L. Public Notice

**Attached is a copy of the public notice announcement for the Job Training Plan review process. Identification of when and where it was posted and/or published.**

Please see attached public notice announcement, Attachment X to this section. This announcement was published in the *Oregonian* on Monday, March 1, 1993 and in the following weekly newspapers that week: *Tigard Times*, *Beaverton Times*, *Gresham Outlook*, *Portland Skanner*, and *El Hispanic*. The notice was also sent to Metro as the regional clearinghouse, to the Northwest Oregon Labor Council, and to both community colleges and each school district in the SDA.

M. Assurances

A copy of the Assurances is located in Section XI of these instructions.

N. Statement of Concurrence

Attached is a signed copy of the signature page to the beginning of this Plan.

O. Demographic Service Plan

Attached is a copy of the demographic service plan for Title II, (Form #93-03).

P. Certification Regarding Lobbying

Inserted into Section XI is a copy of Form #93-05 combining

Title II and III.

Q. Disclosure of Lobbying Activities

Inserted into Section XI is a copy of Form #93-06 combining  
Title II and III.

# DEMOGRAPHIC SERVICE PLAN

TITLE: II

PY '93 -94 Job Training Plan  
The Private Industry Council, Inc.  
Section II  
Page \_\_\_\_ of \_\_\_\_  
Revised:\_\_\_\_ Effective:\_\_\_\_  
Modification No.:\_\_\_\_

PY' 92

DEMOGRAPHICS			INCIDENCE IN ELIGIBLE POPULATION	ALTERNATIVE DATA	PLANNED SERVICE LEVEL
SEX	Male		39%		39%
	Female		61%		61%
AGE	14-21		21%		40%
	22-54		52%		56%
	55 & Over		28%	* Att.	4%
RACE	White (Not Hispanic)		81%	* Att.	54%
	Black		9%		27%
	Hispanic		4%		12%
	Amer. Ind/ Alaskan Native		1%		2%
	Asian/Pacific Islander		5%		5%
*	Jobs (AFDC)		3%		25%
	High School Dropouts		23%		30%
OTHER					

PY' 93

DEMOGRAPHICS			INCIDENCE IN ELIGIBLE POPULATION	ALTERNATE DATA	PLANNED SERVICE LEVEL
SEX	Male		44%		44%
	Female		56%		56%
AGE	14-21		20%		40%
	22-54		59%		59%
	55 & Over		21%	* Att.	1%
RACE	White (Not Hispanic)		80%		54%
	Black		9%		27%
	Hispanic		4%		12%
	Amer. Ind/ Alaskan Native		1%		2%
	Asian/Pacific Islander		5%		5%
*	Jobs (AFDC)		2%		25%
	High School Dropouts		23%		30%
OTHER					

- B. Indicate the data source(s) used for the establishment of planned services levels.  
C. Describe how the alternative data meets the criteria established for determining statistical reliability.  
D. Provide justification and rationale for adjustments to the BEO Planning Table(s).

## JUSTIFICATION OF VARIANCE FROM BEO DATA

### Services to Minorities

The Private Industry Council has traditionally "over-served" three minority populations, i.e., has provided services at a rate higher than the incidence in the local population for these groups. African Americans, Hispanics, and Native Americans have all demonstrated unusually high rates of unemployment, elevated high school dropout rates, and high incidence of poverty. All risk factors, including the presence of multiple barriers to employment indicate that members of these groups are at a very high risk of being chronically underemployed or unemployed.

Preliminary 1990 census data indicate that the population of all minorities has increased dramatically in the State of Oregon since 1980. The African American population has increased 24.9%, Hispanics 71.2% and Native Americans 40.9%. Although the population increases are dramatic the actual percentages in the state's overall population is relatively small: African Americans 1.6%, Hispanics 4.0%, and Native Americans 1.4%.

The State of Oregon Employment Division does not gather unemployment data for specific minority groups. The Division was able to quote from the Bureau of Labor Statistics, "Employment Statistics as of February, 1992" that the national unemployment rate was 8.1 percent, that for Whites the rate was 7.3 percent, that for African Americans the rate was 14.4 percent, and for Hispanics the rate was 12.4 percent.

At the suggestion of the Employment Division we have reviewed other national data that also has indicated that membership in one of these minority groups increases the likelihood of being in poverty and being chronically unemployed.

The attached Table 12 shows the percentage of all African Americans verses all Whites who were employed for selected years. The highest rate of African American employment (1989, 56.9%) is lower than the lowest rate for Whites (1982, 48.8%). The next table on that page, Unemployment Rates, indicates that in 1989 African Americans were over 2.5 times more likely to be unemployed than Whites. Tables 6 and 7, also attached, illustrate poverty rates for African Americans compared to Whites for selected years. These tables show that over the years African Americans are 3 times as likely to be in poverty than Whites.

The national poverty rate stayed constant for the 1980s, about 13 percent. For Whites the poverty rate is a little more than 10 percent; the poverty rate for African Americans is 31 percent; and the Hispanic poverty rate is 26 percent. Whites make up 81 percent of the population but only 59 percent of the population that is at or below the poverty rate. African Americans make up percent 12 of the population and 27 percent of those individuals below the poverty line. Hispanics make up 8 percent of the population and 16 percent of all individuals below the poverty line.

TPIC and the TPIC Board of Directors recognize the existence of an "underclass" of economically disadvantaged living in the Portland metropolitan area. This group is characterized by long term unemployment, poverty, and crime. Members of the underclass are more likely to be a racial minority, have little education, and to have ceased to seek employment. These persons may not be counted in the census and defy being counted in normal statistical counts because they do not participate in activities where statistics are normally gathered. This group is the truly hard-to-serve and whom TPIC seeks to serve.

Because of the disproportionally high (in comparison to the rest of the state) incidence of minorities in the JTPA-eligible population in this SDA, TPIC experiences a proportionally high number of minority applicants. Historically, The Private Industry Council has provided services to trainees that are assessed as "most in need and able to benefit" from services, without discrimination. Being located in a metropolitan area with a diverse population, TPIC is keenly aware of providing service to all segments of our eligible public. Providing services to significant segments of our population is accomplished by targeting our recruitment of individuals rather than through exclusion of members of any specific group.

As a goal, the TPIC Board of Directors has tripled the incidence in population of the largest minority groups identified as being historically disadvantaged (African Americans and Hispanics) to arrive at planned service levels for these groups, and has doubled the incidence in population to arrive at a service level to Native Americans (other JTPA services are available to this group). This increase of service levels to specific racial minorities brings TPIC service levels more in line with national statistics of incidence of poverty and unemployment rates for these groups (including Whites). This is the TPIC Board of Directors' method of providing equitable service in light of the economic and social inequalities suffered by these racial minorities.

#### **Services to Youth and Adults**

The Private Industry Council maintains a 60/40 percent split of allocations and services to adults and youth as mandated by PL 97-300 Sec.203 (b)(1) which requires "....not less than 40 percent of the funds available for such services shall be expended to provide such services for eligible youth". The actual percentage of economically disadvantaged youth in the SDA is 21%.

#### **Services to Older Adults**

Besides through JTPA Title II-A 3%, TPIC provides services to older workers through Title V funds from State and private sources. The total numbers of older workers planned to be served (Title V and JTPA) exceeds their incidence in the SDA population.

**Table 12**  
**Civilian Employment—Population Ratio**  
**By Race, Sex, and Age**  
**Selected Years**

	Total Population		
	Black	White	Black / White
1989*	56.9	63.8	0.892
1988	56.3	63.1	0.892
1987	55.6	62.3	0.892
1985	53.4	61.0	0.875
1982	49.4	58.8	0.840
1980	52.3	60.0	0.872
1970	53.7	57.4	0.936
Men (20 and Over)			
1989*	67.1	75.5	0.889
1988	67.0	75.1	0.892
1987	66.4	74.1	0.889
1985	64.6	74.3	0.870
1982	61.4	73.0	0.841
1980	65.8	75.6	0.870
1978	69.1	77.2	0.895
1972	73.0	79.0	0.924
Women (20 and Over)			
1989*	54.8	54.9	0.998
1988	53.9	54.0	0.998
1987	53.0	53.1	0.998
1985	51.0	51.0	1.000
1982	47.5	48.4	0.981
1980	49.1	47.8	1.027
1978	49.3	46.1	1.069
1972	46.5	40.6	1.145
Both Sexes (16 to 19)			
1989*	28.3	51.4	0.551
1988	27.5	51.0	0.539
1987	27.1	49.4	0.549
1985	24.6	48.5	0.507
1982	19.0	45.8	0.415
1980	23.9	50.7	0.471
1978	25.2	52.4	0.481
1972	25.2	46.4	0.543

\*Average of first three quarters of 1989.

Source: Bureau of Labor Statistics, *Handbook of Labor Statistics*, June 1985, pp. 46, 47; *Employment and Earnings*, January 1989 and October 1989.

**Table 13**  
**Unemployment Rates**  
**By Sex, Race, and Age**  
**Selected Years**

	Total Population		
	Black	White	Black / White
1989*	11.3	4.5	2.511
1988	11.7	4.7	2.489
1987	13.0	5.3	2.453
1985	15.1	6.2	2.435
1982	18.9	8.6	2.198
1980	14.3	6.3	2.270
1978	12.8	5.2	2.462
1972	10.4	5.1	2.039
Men (20 Years Old and Over)			
1989*	9.8	3.9	2.513
1988	10.1	4.1	2.463
1987	11.1	4.8	2.313
1985	13.2	5.4	2.444
1982	17.8	7.8	2.282
1980	14.5	5.3	2.736
1978	9.3	3.7	2.514
1972	7.0	3.6	1.944
Women (20 Years Old and Over)			
1989*	9.7	4.0	2.425
1988	10.4	4.1	2.537
1987	11.6	4.6	2.522
1985	13.1	5.1	2.298
1982	15.4	7.3	2.110
1980	14.0	5.6	2.500
1978	11.2	5.2	2.154
1972	9.0	4.9	1.837
Both Sexes (16 to 19 Years Old)			
1989*	32.7	12.6	2.595
1988	32.5	13.1	2.481
1987	33.4	13.3	2.511
1985	40.2	15.7	2.561
1982	48.0	20.4	3.353
1980	38.5	15.5	2.484
1978	38.7	15.5	2.484
1972	35.4	14.2	2.493

\*Average of first three quarters of 1989.

Source: Bureau of Labor Statistics, *Handbook of Labor Statistics*, June 1985, pp. 69, 71, 72, and 73; *Employment and Earnings*, January 1989 and October 1989.



**Table 6**  
**Poverty Rates for Selected Years**  
**(Percent of Population)**

	All Persons			All Persons Poverty Gap
	Black	White	B/W	
1988	31.6	10.1	3.13	6.4 Million
1987	33.1	10.5	3.15	6.6 Million
1986	31.1	11.0	2.83	5.8 Million
1982	35.6	12.0	2.97	6.4 Million
1980	32.5	11.4	2.85	5.6 Million
1978	30.6	8.7	3.52	5.5 Million
1970	33.5	9.9	3.38	5.5 Million

	Related Children Under 18			Children's Poverty Gap
	Black	White	B/W	
1988	44.1	14.1	3.06	2.9 Million
1987	45.1	15.0	3.01	•
1986	42.7	15.3	2.79	•
1982	47.3	16.5	2.87	•
1978	41.2	11.0	3.75	•
1970	41.5	10.5	3.95	•

	Female-Headed Families			Female-Headed Families Poverty Gap
	Black	White	B/W	
1988	49.0	26.5	1.85	725 Thousand
1987	53.8	26.4	2.04	•
1986	52.9	27.9	1.90	•
1982	57.4	28.7	2.00	•
1970	58.8	31.4	1.87	•

\*Not calculated.

Source: U.S. Department of Commerce, Bureau of the Census, *Money Income and Poverty Status in 1987*, Table 17.

**Table 7**  
**Poverty Rates for Regions: Selected Years**

	NORTHEAST			MIDWEST		
	Black	White	Blk/Wht	Black	White	Blk/Wht
1988	22.9	8.4	2.7	34.8	8.7	4.0
1987	28.8	8.9	3.2	36.6	9.9	3.7
1986	24.0	8.9	2.7	34.5	10.6	3.3
1984	32.2	10.7	3.0	37.9	11.5	3.3
1980	30.7	8.9	3.4	33.3	8.9	3.7
1978	29.1	8.2	3.5	24.8	7.4	3.4
1970	20.0	7.7	2.6	25.7	8.9	2.9

	SOUTH			WEST		
	Black	White	Blk/Wht	Black	White	Blk/Wht
1988	34.3	11.6	3.0	23.6	11.3	2.1
1987	34.5	11.5	3.0	24.3	11.5	2.1
1986	33.6	11.8	2.8	21.7	12.3	1.8
1984	33.6	12.0	2.8	26.6	11.8	2.3
1980	35.1	12.2	2.9	19.0	10.4	1.8
1978	34.1	10.2	3.3	26.1	8.9	2.9
1970	42.6	12.4	3.4	20.4	10.6	1.9

Source: U.S. Department of Commerce, Bureau of the Census, *Money Income and Poverty Status . . . 1987, 1988*, and Bureau of the Census, *Current Population Reports Series P-60, Characteristics of the Population Below Poverty Level, 1984, 1978, 1970*.

EXPLANATION OF  
DEVIATION OF PLANNED SERVICE LEVELS  
FROM INCIDENCE IN THE POPULATION

- \* White (not Hispanic) is lower than the incidence in the population because the incidence of unemployment and the discouraged unemployed (those who have never worked or have given up hope of working) is disproportionately higher among racial minorities than Whites. Source: *USDOL News Bureau of Statistics and Demographic Profiles*.

Robert Masao Jiohu, in *Ethnicity and Inequality*, State University of New York Press, 1990, states:

"...if ethnicity made no difference to socioeconomic status, then we would expect the number of each group in each socioeconomic category to be proportionate to the group's size. This number, called the "expected" number, can be compared to the actual number of the group in the category.

"...Blacks are especially underrepresented in the professional, managerial, technical, and craft categories, but overrepresented in service, labor, and the underclass. In the underclass in particular, the figure is 134%, or more than twice that of any other group.

"If these percentages divide along any criterion, it is white-nonwhite. Most white groups are underrepresented or at parity in the lower strata while most nonwhite groups are overrepresented. In the underclass alone, five of the six overrepresented groups are nonwhite while eleven of the thirteen underrepresented groups are white. Except for Asians, the lowest socioeconomic categories contain the greatest disproportion of nonwhites." (See Table 2.9)

Socioeconomic Inequality

TABLE 2.9

Estimated Inequality: Percent Above or Below Parity\*

<i>Ethnic Group</i>	<i>P</i>	<i>M</i>	<i>T</i>	<i>C</i>	<i>S</i>	<i>L</i>	<i>U</i>
British	24	27	5	6	-21	-19	-20
Dutch	0	20	7	9	-6	-3	-51
French	5	5	8	-4	-12	-6	-28
German	8	13	5	14	-11	-6	-43
Irish	4	16	14	-10	-4	-13	-16
Norwegian	37	20	18	-15	-8	-20	-46
Swede	17	74	10	13	-9	-37	-72
<i>Total Western European</i>	14	20	7	5	-13	-12	-29
Czech	14	31	12	-13	-10	-9	-37
Pole	13	16	20	-10	-20	-5	-44
Russian	125	57	26	-27	-33	-64	-72
<i>Total Western European</i>	43	29	20	-15	-22	-21	-51
Italian	-4	12	15	-4	-1	-9	-29
Spanish	-48	-17	4	-41	38	26	37
Asian	69	-24	2	-44	33	-3	-24
Afro American	-39	-62	-34	-41	74	37	134
Mexican	-54	-57	-46	64	31	31	59
Native American	-66	-43	-9	47	-3	35	3
<i>Total Nonwhite</i>	-33	-55	-31	-12	54	31	90
Anglo American	-49	-27	-6	16	-5	29	28
Other Hispanic	-47	-42	-23	-24	15	49	100
Other Nonwhite	-31	-58	-28	0	41	27	86
Other White	50	36	1	-14	-21	-13	-29
Missing	-23	-25	1	6	1	10	23
<i>Total Other and Missing</i>	-18	-19	-5	3	0	14	25

\*Parity: the number expected based on group size. A negative number indicates below parity, a positive number indicates above parity.

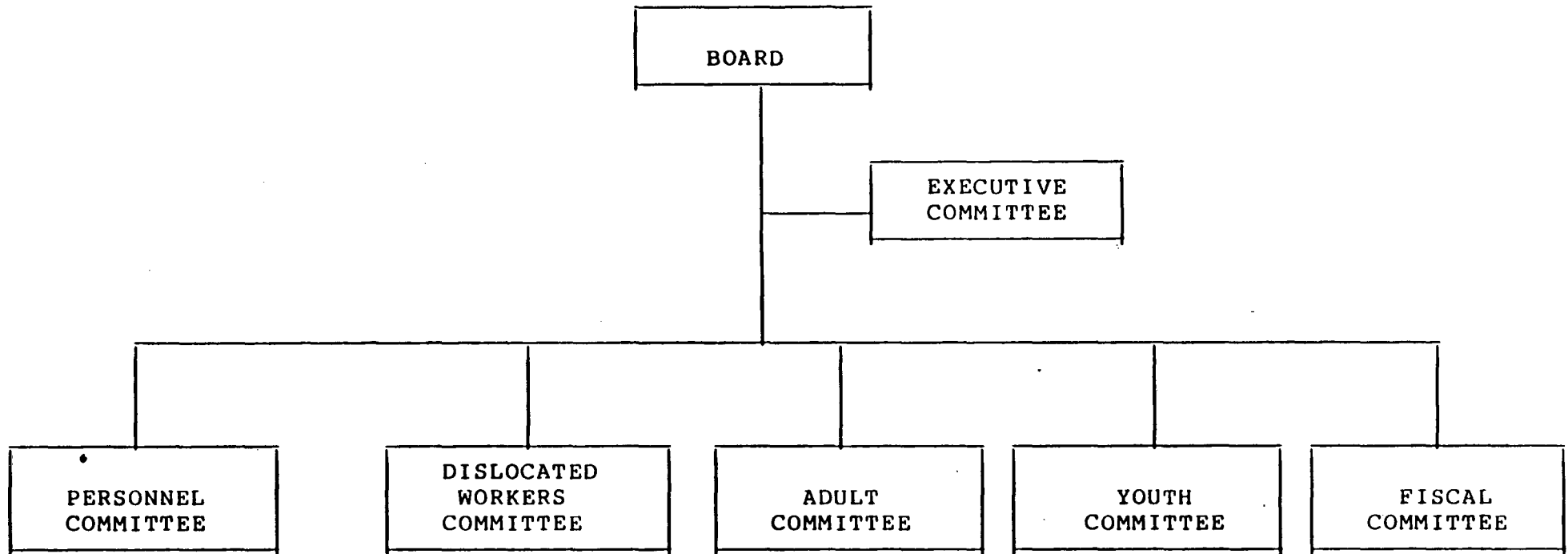
Legend: P: professional; M: managerial; T: technical, C: craft, S: service, L: labor, U: underclass

Jiobu "operationalizes" the underclass by defining it as those persons in poverty and long-term unemployed (1979), 16 years of age and older, excluding those in full-time school and in institutions.

## PARTICIPANT ACTIVITIES

	TITLE II-A	TITLE II-C	TITLE III
Holding	✓	✓	✓
Vocational Skill Training	✓	✓	✓
Basic Education Skill Training	✓	✓	✓
On the Job Training (OJT)	✓		
Work Experience	✓	✓	
Limited Work Experience			
Assesment/Employability Development	✓	✓	✓
Individualized Job Search	✓	✓	✓
Life Skills/Work Maturity	✓	✓	
Vocational Exploration		✓	
Occupational Specific Training	✓	✓	✓
On-Site Training	✓	✓	
Entry Employment Experience/Tryout		✓	
Summer Youth Enrollee Pool			
Basic Workplace Skills Training	✓	✓	✓
English as a Second Language	✓	✓	✓
Non-JTPA Work Assignment	✓	✓	✓
Case Coordination Training	✓	✓	✓
Case Coordination Services	✓	✓	✓
Mentorship	✓	✓	
Job Entry		✓	✓
Counseling/Support Services	✓	✓	✓
Limited Internship		✓	

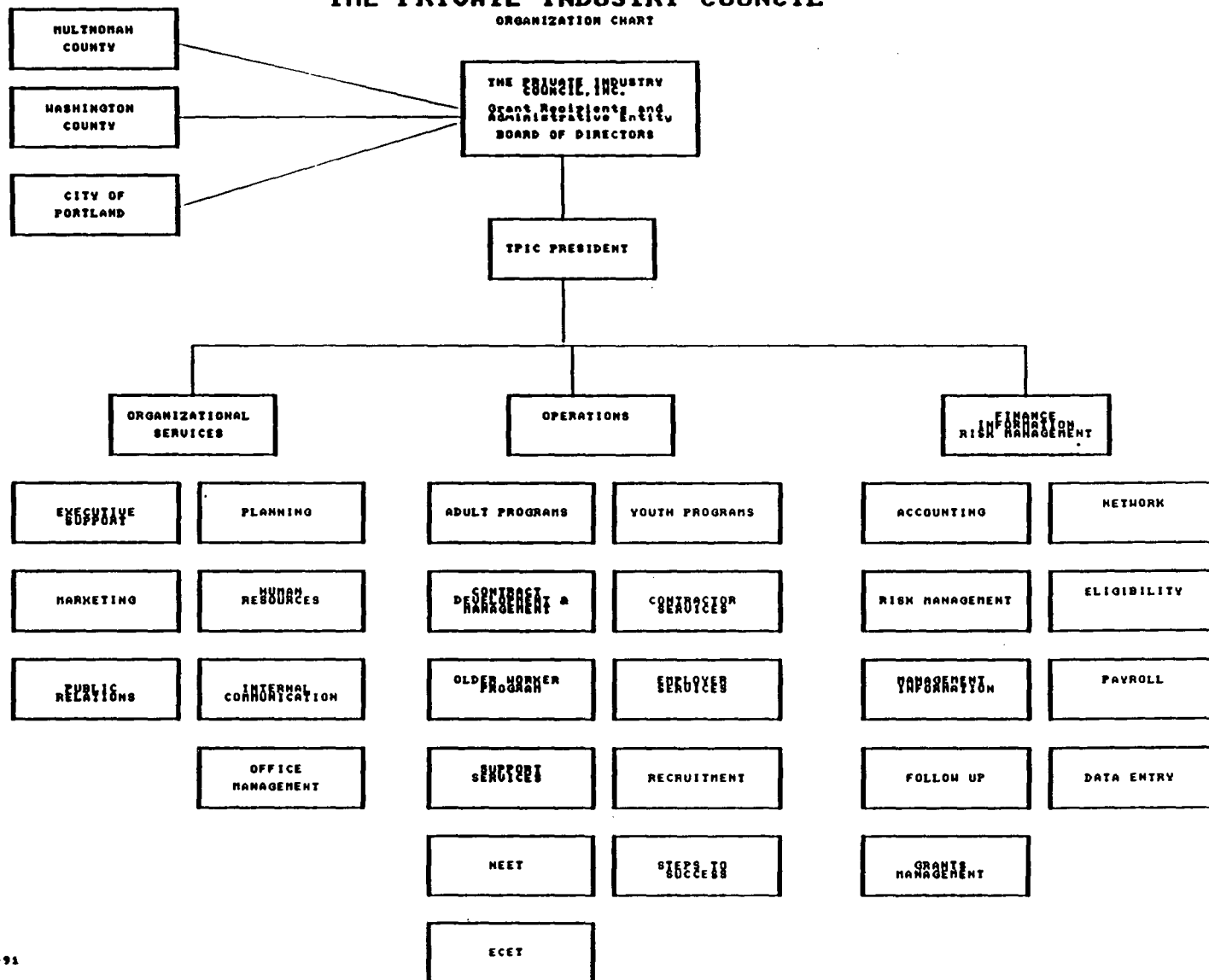
THE PRIVATE INDUSTRY COUNCIL, INC.



Attachment III

# THE PRIVATE INDUSTRY COUNCIL

## ORGANIZATION CHART



FUNC2-91

ATTACHMENT 11

COORDINATION LINKAGES	TPIC Provides Information	Referral of Eligible Clients to TPIC	Documentation of Eligibility	Specialized Assessment	Specialized Services	Development of JTP	Utilization of Existing Programs	Access to Support Services	Minimizing Duplication in Providing Services	Employment Opportunities	Jobs Created Through Use of Public Incentives	Financial Agreement
Vocational Rehabilitation Div.	✓	✓	✓	✓	✓		✓	✓	✓	✓		
Employment Division	✓	✓	✓			✓	✓		✓	✓		✓
State Department of Education	✓	✓	✓		✓	✓	✓		✓			✓
Adult and Family Services	✓	✓	✓			✓	✓	✓	✓	✓		
JOBS Program	✓	✓	✓		✓		✓	✓	✓	✓		✓
Veteran Programs	✓	✓	✓		✓		✓	✓	✓	✓		✓
Post Secondary Education	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Workers' Compensation Division	✓	✓					✓					
Corrections Department	✓	✓	✓		✓		✓	✓	✓	✓		✓
Programs providing drug treatment and counseling	✓	✓		✓	✓		✓	✓		✓		
Agencies providing services to the homeless	✓	✓	✓		✓		✓	✓		✓		✓
Agencies providing services under the US Housing Act of 1937	✓	✓			✓		✓	✓	✓	✓	✓	✓
Local Economic Development Agencies	✓				✓	✓	✓		✓	✓	✓	
Senior Services Programs	✓	✓			✓		✓	✓	✓	✓		✓
Oregon State Dislocated Worker Program	✓	✓	✓	✓	✓		✓	✓	✓	✓		✓
Children's Services Division	✓	✓			✓		✓	✓	✓	✓		
Apprenticeship & Training Programs	✓				✓		✓	✓	✓	✓		
Title V (Older Americans Act)	✓	✓	✓		✓		✓	✓	✓	✓		✓
Head Start Programs	✓	✓					✓	✓	✓	✓		
Job Corps Programs	✓	✓					✓	✓	✓	✓		
Other locally selected agencies												
Secondary Schools	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓
Labor Organizations	✓	✓			✓	✓	✓	✓	✓	✓		✓



Attachment VI

# The Private Industry Council

*Serving Multnomah and Washington Counties and the City of Portland*

## PUBLIC NOTICE

The Private Industry Council, serving Multnomah and Washington Counties and the city of Portland, will submit a draft of the second year of its two-year job training plan to the State of Oregon Job Training Partnership Administration on March 26, 1993. The Private Industry Council will seek approval of its job training plan at its April 10, 1993, board meeting. The April 10, 1993, 7:30 AM meeting of The Private Industry Council Board of Directors is open to the public and oral comments concerning the job training plan are welcome. The Private Industry Council is authorized to administer the Job Training Partnership Act (JTPA), allowable under Title IIA and EDWAA (Dislocated Workers) as defined in the Act.

A mix of activities, including basic skills training, classroom training, customized training and on-the-job training, will provide approximately 2,500 low-income youth and adults who are residents of Multnomah and Washington Counties and the City of Portland who face significant barriers to employment with the skills needed as defined by employers, to obtain long-term employment and economic self-sufficiency.

Funding for Title IIA and IIC for the program year beginning July 1, 1993, and ending June 30, 1994 will be \$3,496,471 and \$797,427 for EDWAA.

A copy of the draft plan may be obtained after March 26, 1993, by calling or writing The Private Industry Council, 720 SW Washington, Suite 250, Portland, Oregon, 97205, (503)241-4600, FAX (503) 241-4622, TDD (503) 241-4632. Written comments concerning the job training plan will be accepted until April 9, 1993.

The Private Industry Council, Inc. is an equal opportunity employer/program, and auxiliary aids are available upon request to persons with disabilities.

h:pubnote.gr



## **SECTION III**

### **Title II-A Adult Training Program**

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SECTION III

Title II-A Adult Training Program

The general description of services and management systems for this program is located in Section II of this Job Training Plan. Additional information specific to this title is included in this Section.

- A. Identification of any PIC established Goals and Objectives for the program, if different from those described in Section I (Private Industry Council) and Section II.A. (General Description of Services and Management Systems - Description of Goals).**

TPIC has not established any goals or objectives outside those established in Section II of this plan. TPIC will utilize performance standards established by the United States Department of Labor.

- B. Description of any variances from the General Description of Services and Management Systems in Section II.**

Services provided under this section will not vary from services described in Section II of this plan.

- C. Hard-to-Serve Categories**

- 1. Identification of which hard-to-serve category(ies) [from section 203(b) Hard-To-Serve Individuals] your program will target.**

TPIC will target all of the hard-to-serve categories, i.e., individuals who are:

Basic skills deficient,  
School dropouts,  
Recipients of cash welfare payments,  
including recipients under the JOBS  
program,  
Offenders,  
Individuals with Disabilities, and  
Homeless.

- 2. Identification of the additional hard-to-serve category (203(d)) the SDA will serve, if there will be one.**

TPIC will serve the additional hard-to-serve category of Limited English Speaking Individuals.

**D. Non-Economically Disadvantaged (10% Window)**

- 1. The percentage of non-economically disadvantaged persons to be served.**

The percentage of non-economically disadvantaged persons to be served will not exceed five (5) percent.

- 2. The serious barriers to employment that will apply to those non-economically disadvantaged to be served.**

The serious barriers to employment will not vary from those identified in Section II of this plan.

**E. Indication of whether basic skills training will be provided under Title IIA, and description of how it links with the workplace and is integrated with occupational skills training.**

Basic skills training will be provided under Title IIA as a part of preparing clients for participation in any future training, both during and after program participation. The connection with occupational skills training and the workplace comes as a result of our knowledge of workplace needs and skills training providers to insure that clients enter with workplace ready to contribute to their employers as a result of having participated in our programs.

**F. Indication of any employment competencies which will be used in adult programs (Basic Skills, Job Specific Skills). Description of the competency levels to be achieved as a result of program participation. Description also of the procedures for evaluating the progress of participants in achieving competencies.**

Through TPIC's service model process adult employment competencies are being developed.

**G. Copies of the following forms for this program are attached:**

1. Expenditure Plan, Form 93-01
2. Performance Plan, Form 93-02

**TITLE II-A ADULT - EXPENDITURE PLAN**

PY'				PY' 93		
FUND SOURCE	ALLOCATION	ADMIN.	PROGRAM	ALLOCATION	ADMIN.	PROGRAM
1. TITLE II-A Adult				2,133,791	426,758	1,707,033
2. Title II-A Incentive						
3. Transfer from II-C				0	0	0
4. Transfer to II-C	< >	< >	< >	< 0>	< 0>	< 0>
5. Carry-in				0	0	0
6. Total Available				2,133,791	426,758	1,707,033
7. Planned Costs				2,133,791	426,758	1,707,033
a. Direct Training						
b. Training Related/ Sup. Serv.						
8. Planned Carry-out				0	0	0

PERFORMANCE PLAN  
TITLE: IIA

PY '93 - 94 Job Training Plan  
The Private Industry Council, Inc.  
Section III  
Page \_\_\_\_\_ of \_\_\_\_\_  
Revised: \_\_\_\_\_ Effective: \_\_\_\_\_  
Modification No.: \_\_\_\_\_

I. Participation and Termination Summary

PY' (CY) <u>92</u>	TOTAL	ADULT WELFARE	ADULT	YOUTH
A. Total Participants		281	840	
B. Total Terminations		208	622	
C. Total Entered Employments		114	423	
D. Total Youth Enhancement Terminations				
E. Participant Carryover		73	281	

PY' (CY) <u>93</u>	TOTAL	ADULT WELFARE	ADULT	YOUTH
A. Total Participants		293	875	
B. Total Terminations		220	656	
C. Total Entered Employments		121	446	
D. Total Youth Enhancement Terminations				
E. Participant Carryover		73	219	

II. Performance Standards (Goals)

	PY' (CY) <u>92</u>	
A. Adults (Title III-E)	STANDARD	PLAN
Entered Employment Rate		
B. Youth (Title II-A)		
Entered Employment Rate		
Employability Enhancement Rate		
C. Follow-up (Title II-A)		
Adult Employment Rate	62%	62%
Adult Welfare Employment Rate	51%	51%
Adult Average Weekly Earnings	\$228	\$228
Average Welfare Weekly Earnings	\$207	\$207

	PY' (CY) <u>93</u>	
	STANDARD	PLAN

III. Other Measurable Performance Goals/Standards (including State Council goals/standards and PIC established goals/standards)

	GOAL/STANDARD	PLAN
Title III - Retention at 13-weeks	64%	
Older Worker Entered Employment	55%	

GOAL	PLAN

## **SECTION IV**

### **Title II-C Youth Training Program**

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SECTION IV

Title II-C Youth Training Program

The general description of services and management systems for this program is located in Section II of this Job Training Plan. Additional information specific to this title is included in this Section.

- A. Identification of any PIC established Goals and Objectives for the program, if different from those described in Section I (Private Industry Council) and Section II.A. (General Description of Services and Management Systems - Description of Goals).**

TPIC has not established any goals or objectives outside those established in Section II of this plan. TPIC will utilize performance standards established by the United States Department of Labor.

- B. Description of any variances from the General Description of Services and Management Systems in Section II.**

Services provided under this section will not vary from services described in Section II of this plan.

- C. Identification of training activities to be provided to 14 - 15 year olds, if any.**

14-15 year olds may be offered all activities as described in Section 264 (c) of the Act, which are modified to accommodate local conditions.

- D. Hard-to-Serve Categories**

- 1. Which hard-to-serve category(ies) [from section 263(b) Hard-To-Serve Individuals] your program will target.**

TPIC will target all of the hard-to-serve categories, i.e., individuals who are:

- a. Individuals who are basic skills deficient.
- b. Individuals with educational attainment that is 1 or more grade levels below the grade level appropriate to the age of the individuals (in-school youth); or
- c. Individuals who are school dropouts (out-of-school youth).
- d. Individuals who are pregnant or parenting.

- e. Individuals with disabilities, including a learning disability.
- f. Individuals who are homeless or run-away youth.
- g. Individuals who are offenders.

**2. The additional hard-to-serve category (203(d)) the SDA will serve, if there will be one.**

TPIC will serve the additional hard-to-serve category of Gang Involved/Affected/At-risk Youth [definition provided by Northeast Rescue Plan Committee (NERPAC)].

**E. Non-Economically Disadvantaged (10% Window)**

**1. The percentage of non-economically disadvantaged persons to be served.**

The percentage of non-economically disadvantaged persons to be served will not exceed five (5) percent.

**2. The serious barriers to employment that will apply to those non-economically disadvantaged to be served.**

The serious barriers to employment will not vary from those identified in Section II of this plan.

**F. Description of any plan to conduct schoolwide projects.**

TPIC is not planning to conduct schoolwide projects at this time.

**G. Youth Employment Competencies**

**a. Indication of the youth employment competencies (i.e., Pre-Employment Training/Work Maturity, Basic Skills, Job Specific Skills) that will be utilized.**

**b. List of the specific competencies (measurable competency statements only) which will be taught in each competency area (Pre-Employment Training/Work Maturity, Basic Skills, Job Specific Skills) that will be utilized. Included are the levels of achievement required by the PIC to attain a competency completion in each competency area.**



a) and b):

Youth competencies established by The Private Industry Council as positive terminations may include the following areas:

- (1) Pre-Employment and Work Maturity Skills which demonstrate successful completion and certification of identified specific competencies including:

(a) Self-Assessment

- \* Identify areas of employment interest.
- \* Identify individual aptitudes and abilities as they related to employment interest.
- \* Identify personal values and attitudes and how they relate to the world of work.
- \* Identify and set employment/ occupational goals and establish an individual employment plan to achieve these goals.

(b) Job Search Skills

- \* Demonstrate an ability to complete a job application.
- \* Demonstrate an ability to identify and use resources as a part of the individualized employment plan.
- \* Demonstrate an ability to complete a job interview appropriately.
- \* Demonstrate an ability to make telephone contacts with employers.
- \* Develop written job search tools appropriate to the individual employment plan.

(c) Work Maturity Skills

- \* Demonstrate an understanding of employer expectations.

- \* Demonstrate knowledge of safety practices in the work and/or training environment.
  - \* Demonstrate a positive attitude in a work and/or training environment.
  - \* Demonstrate appropriate communication skills with peers and supervisors.
  - \* Demonstrate appropriate punctuality and attendance.
  - \* Demonstrate appropriate problem solving skills and an understanding of choices and consequences.
- (2) Basic Skills/Workskills achieve a minimum of five (5) point upgrade, in the basic skill areas (reading and/or math) assessed as deficient as determined by the workskills pre- and post-assessments.
- (3) Job Specific Skills achieve a minimum of one point overall gain as determined by the pre and post assessments. The skills attained will be applicable to a specific job or occupation.

Please see attachment II-A to this section for further youth competency information.

**c. Description of the assessment process used to determine and document:**

**1) participant deficiencies at program entry**

TPIC utilizes a combination of personal interviews and academic pre-testing for in-school youth, academic achievement is documented with testing and through school records. Out-of-school youth are tested using BASIS and/or Workskills.

A Self Sufficiency Plan which documents barriers in relationship to the trainee's occupational goal is developed within two weeks of program entry.

**2) progress during the program, and**

- (a) Self-sufficiency Plan with a minimum of two updates per program year.

- (b) Checklist for specific competency areas, such as interview application, cold call, etc.
- (c) Work Maturity evaluation by trainer/employer.
- (d) Basic Skills are measured through bench mark testing.

**3) the level of competence (achievement) attained at program completion.**

- (a) Standardized post-tests for pre-employment training, basic skills, and GED attainment.
- (b) Employer evaluation for work maturity and job specific skills.
- (c) competency checklist.

**d. Description of the competency levels to be achieved as a result of program participation.**

Pre-Employment/Work Maturity. Achieve competency in all eleven competency areas.

Basic Skills/Workskills achieve a minimum of five (5) point upgrade, in the basic skill areas (reading and/or math) assessed as deficient as determined by the workskills pre- and post- assessments.

Job Specific Skills. Achieve a minimum of one point overall gain as determined by the pre- and post-assessments. The skills attained will be applicable to a specific job or occupation.

**e. Description of how the Youth Employment Competencies are managed and the location of the responsibility within the program.**

Primary responsibility for the management of the YEC system resides with the Youth Program Managers. A competency development team is responsible for research and writing of the competency system. They provide training to subcontractors and The Private Industry Council staff in pre-employment training, basic skills, and job specific competencies.

The Private Industry Council's Program Liaisons and Program Supervisors are responsible for providing curriculum advice and monitoring of files. Program Liaisons and Supervisors also provide technical

TITLE II-C YOUTH - EXPENDITURE PLAN

PY '92				PY '93		
FUND SOURCE	ALLOCATION	ADMIN.	PROGRAM	ALLOCATION	ADMIN.	PROGRAM
1. TITLE II-C Youth				1,362,680	272,536	1,090,144
2. Title II-C Incentive						
3. Transfer from II-A						
4. Transfer from II-B				161,229	28,215	133,014
5. Transfer to II-A	< >	< >	< >	< >	< >	< >
6. Carryin						
7. Total Available				1,523,909	300,751	1,223,158
8. Planned Costs				1,523,909	300,751	1,223,158
a. Direct Training						
b. Training Related/ Sup. Serv.						
9. Planned Carryout				0	0	0

# PERFORMANCE PLAN

TITLE: II-C

## I. Participation and Termination Summary

PY' 92 II-A Youth		TOTAL	ADULT WELFARE	ADULT	YOUTH
A.	Total Participants	1,015			1,015
B.	Total Terminations	706			706
C.	Total Entered Employments	229			229
D.	Total Youth Enhancement Terminations	444			444
E.	Participant Carryover	309			309

PY' 93		TOTAL	ADULT WELFARE	ADULT	YOUTH
A.	Total Participants	840			840
B.	Total Terminations	588			588
C.	Total Entered Employments	191			265
D.	Total Youth Enhancement Terminations	370			370
E.	Participant Carryover	118			118

## II. Performance Standards (Goals)

PY'		STANDARD	PLAN
A. Adults (Title III-E)			
Entered Employment Rate			
B. Youth (Title II-A)			
Entered Employment Rate		45%	45%
Employability Enhancement Rate		33%	63%
C. Follow-up (Title II-A)			
Adult Employment Rate			
Adult Welfare Employment Rate			
Adult Average Weekly Earnings			
Average Welfare Weekly Earnings			

PY' 93		STANDARD	PLAN
		45%	45%
		33%	55%

## III. Other Measurable Performance Goals/Standards (including State Council goals/standards and PIC established goals/standards)

PY'		GOAL/STANDARD	PLAN
Program			
Title III - Retention at 13-Weeks		64%	
Older Worker Entered Employment		55%	

PY'		GOAL	PLAN

assistance in helping subcontractors meet plan goals and reporting requirements.

Each subcontract/program is responsible for reporting competency completions to MIS. MIS records positive terminations and program objectives met.

- f. Description of the ongoing process to evaluate and refine the YECs systems and identify the location of the responsibility within the program.**

The Competency Development Team and Program Managers meet periodically to evaluate, re-evaluate, and update competency materials. The complete competency system is approved by the TPIC Board of Directors, when the plan JTPA plan is approved or updated. One Program Manager is designated as the primary contact with the State Job Training Partnership Administration.

**H. Copies of the following forms for this program are attached:**

1. Expenditure Plan, Form 93-01
2. Performance Plan, Form 93-02

## **SECTION V**

### **Title II-A Older Worker Employment and Training Program**

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SECTION V            Title II-A Older Worker Employment and Training Program

The general description of service and management systems is found in Section II of this Job Training Plan. Information specific to this program is contained in this Section.

**A.    Identification of any PIC established goals and objectives for the program, if different from those described in Section I (Private Industry Council) and Section II.A. (General Description of Services and Management Systems).**

TPIC has not established any goals or objectives outside those established in Sections I and II of this plan. TPIC has consistently met or exceeded all performance standards and goals for services to older workers.

**B.    Description of the local strategies for your SDA for increasing services to minorities and women in PY' 93-94.**

Strategies for increasing services to minorities. TPIC will increase services to minorities by; 1) placing newspaper ads for recruitment in targeted neighborhood newspapers and in newspapers having circulation in minority communities, e.g., *Portland Skanner*, *El Hispanic*; 2) soliciting referrals from agencies that serve minority populations, such as IRCO, the Urban League, and OCHA; and 3) Establish formal working relationships with the agencies identified above to act as ongoing referral sources as well as work experience sites.

Strategies for increasing services to women. TPIC does not plan to increase services to women; the TPIC Older Worker Program currently serves 64 percent women.

**C.    Description of the system for providing training and placement of older individuals in employment opportunities with private businesses.**

The following forms of job development assistance will be available to participants in the Older Worker Employment and Training Program:

1. Pre employment training seminars which include training on self-marketing techniques, information interviewing, applications, resumes, interview preparation, and taped mock interviews. Seminars will be targeted to the needs and issues of older workers.



2. Participation in The Private Industry Council's Job Club activities which includes:

- \* Follow-up and practical application of the material covered in pre employment training.
- \* Resume preparation.
- \* Referral to appropriate job orders coming to the marketing unit directly from local employers or from Job Net.
- \* Access to job club resources which include: career guidance materials, phone bank, typewriters, word processing stations, labor market information, job openings, newspaper want ads.
- \* Trainees will be screened for possible placement in private sector employment.

3. Skill training.

The Private Industry Council will provide a variety of skill training options to older workers to prepare for jobs which meet their needs in accordance with the industries identified by OEDD and the State Employment Service.

4. Private Sector Linkages.

Ongoing linkages with private sector employers are developed by The Private Industry Council through active relationships with Portland Development Commission, Chambers of Commerce throughout the SDA and the Employment Service job listings. Staff will actively work to educate employers about the benefits of hiring older workers.

**D. Description of efforts to integrate JTPA Older Worker Employment and Training with Title V of the Older Americans Act programs (Green Thumb, American Association of Retired Persons, U.S. Forest Service, National Council on Aging).**

TPIC is a current grantee for State of Oregon Senior and Disabled Services Division Title V funding and is also a National Council on the Aging grantee. These programs are well integrated into TPIC service delivery.

All of the Title V programs and TPIC actively participate in the local coalition for Older Worker Employment. A process

has been established for AARP, Green Thumb and the Forest Service to refer trainees to TPIC for skill training, support services and co-case- management. Co-enrollment in JTPA and in the services of these Title V contractors has resulted. The contractors have agreed to develop a referral form. The TPIC representative to the Coalition has presented information and printed material on JTPA services available at TPIC.

**E. Description of any variances from the General Description of Services and Management Systems in Section II.**

Coordination (II, J.) with the Children's Services Division does not apply to Title II-A 5%.

**F. Identify any measurable success measures in addition to the Title II performance standards to be used.**

No additional measures of success will be identified at this time.

**G. Non-Economically Disadvantaged (10% Window)**

**1. Identify the percentage of non-economically disadvantaged persons to be served.**

The percentage of non-economically disadvantaged persons to be served will be up to 10 percent.

**2. Identify the serious barriers to employment that will apply to those non-economically disadvantaged to be served.**

The serious barriers to employment will not vary from those identified in Section II of this plan, with the exception of the addition of Title V Eligible.

**H. The following forms are attached for this program:**

1. Expenditure Plan, form 93-01
2. Performance Plan, form 93-02

**TITLE II-A 5% OLDER WORKER - EXPENDITURE PLAN**

PY' 92 3%				PY' 93		
FUND SOURCE	ALLOCATION	ADMIN.	PROGRAM	ALLOCATION	ADMIN.	PROGRAM
1. TITLE II-A 5%	110,199	16,530	93,669	138,558	27,711	110,847
2. Carryin	42,969	0	42,969	0	0	0
3. Total Available	153,168	16,530	136,638	138,558	27,711	110,847
4. Planned Costs	153,168	16,530	136,638	138,558	27,711	110,847
a. Direct Training			116,143			69,279
b. Training Related/ Sup. Serv.			20,495			41,568
5. Planned Carryout	0	0	0	0	0	0

## PERFORMANCE PLAN

TITLE: II-A 5% Older Worker

## I. Participation and Termination Summary

PY' 92 3%		TOTAL	ADULT WELFARE	ADULT	YOUTH
A.	Total Participants	73		73	
B.	Total Terminations	50		50	
C.	Total Entered Employments	33		33	
D.	Total Youth Enhancement Terminations	N/A		N/A	
E.	Participant Carryover	23		23	

PY' 93		TOTAL	ADULT WELFARE	ADULT	YOUTH
A.	Total Participants	73		73	
B.	Total Terminations	40		40	
C.	Total Entered Employments	26		26	
D.	Total Youth Enhancement Terminations	N/A		N/A	
E.	Participant Carryover	33		33	

## II. Performance Standards (Goals)

PY' 92		
A. Adults (Title III-E)	STANDARD	PLAN
Entered Employment Rate		
B. Youth (Title II-A)		
Entered Employment Rate		
Employability Enhancement Rate		
C. Follow-up (Title II-A)		
Adult Employment Rate		
Adult Welfare Employment Rate		
Adult Average Weekly Earnings		
Average Welfare Weekly Earnings		

[illegible]

III. Other Measurable Performance Goals/Standards (including State Council goals/standards and PIC established goals/standards)

		PY' 92
Program	GOAL/STANDARD	PLAN
Title III - Retention at 13-Weeks	64%	
Older Worker Entered Employment	55%	65%

PY' 93	
GOAL	PLAN
55%	65%

## **SECTION VI**

### **Summer Youth Employment Training Program**

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## **SECTION VII**

### **Incentive Funds**

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## **SECTION VIII**

### **Technical Assistance/Capacity Building Plan**

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## **SECTION IX**

### **Title III Employment and Training Assistance for Dislocated Workers (EDWAA)**

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SECTION IX

Title III Employment and Training Assistance  
for Dislocated Workers (EDWAA)

- A. Description of the process used to coordinate with and inform the State JTPA Administration Dislocated Worker Unit regarding any actual or potential WARN or non-WARN layoffs and closures. Included is how information about the impending layoff shall be shared, who will make initial contact to the employer and rapid response team representatives, and when or if an onsite visit to the employer will be made.**

The State Dislocated Worker Coordinator notifies TPIC and the Dislocated Worker Project (DWP), TPIC's contracted Title III service provider, of all WARN notices received and TPIC does the same. When TPIC or DWP receives a notice of any non-WARN layoffs or closures that might warrant DWU involvement, TPIC or DWP notifies the State DWU and the State DWU does the same. The process involves either mail, fax or telephone messages.

- 1. Description of how the response to a plant closure or mass layoff will be coordinated in the absence of any involvement by the State Dislocated Worker Unit (DWU).**

The TPIC Dislocated Worker Project (DWP) provides an immediate response to a plant closure or mass layoff. The TPIC DWP will contact the appropriate members of the local Workforce Redevelopment Committee (WRC) which is made up of members representing the Employment Division offices, TRA/TAA, labor, economic development, education, TPIC and both County governments. The WRC also meets regularly to review substate closure and layoff activities, resolve delivery concerns and plan appropriate responses. The State TRA/TAA coordinator and the State DWU Coordinator sit on this committee.

- 2. Description of the process for ascertaining the availability of resources for providing services recommended by rapid response teams for eligible dislocated workers within your area.**

The TPIC DWP will provide early intervention services in a manner appropriate with procedures established by the State JTPA Administration. Current funding will be allocated to address plant closures. If funding is insufficient, TPIC will work with the State JTPA to apply for funds or to assist in making funds available to the service provider.

**B.. Description of the system for responding expeditiously to worker dislocation where the rapid response assistance required by Section 314(b) of the JTPA is inappropriate, including worker dislocation in sparsely populated areas. The system may include (but is not limited to):**

**1. Development and delivery of widespread outreach mechanisms;**

TPIC DWP maintains a continual capacity to outreach via partnerships with organized labor, community colleges and the State Employment Division. TPIC DWP maintains an extensive network of business and industry contacts. TPIC DWP and the State Dislocated Worker Unit maintain active outreach networks. TPIC DWP maintains high visibility in the community at large via the media and among human service providers through strong coordination efforts. The capacity to provide early intervention services enables direct services to companies and workers in transition.

**2. Provision of financial evaluation and counseling (where appropriate) to dislocated workers to assist in determining eligibility for services and the types of services needed;**

Brief one-on-one screening at the time of the orientation session will identify financial and counseling needs as well as other types of services needs. If eligible and interested in services, the worker will be placed on a waiting list for the assessment workshop.

**3. Initial assessment and referral for further basic adjustment and training services; and**

Brief one-on-one screening at orientations enable project staff to meet with interested individuals. If eligible, dislocated workers will be put on a list for services as available. Individuals are informed of any special Trade Adjustment Act (TAA) services, and/or referred to other appropriate services.

**4. Establishment of regional centers for the purpose of providing such outreach, assessment, and early readjustment assistance.**

TPIC serves the Multnomah and Washington Counties Substate Area. Due to the population density and economic activity, TPIC is able to maintain the dislocated workers services as a discrete service for

the Title III population. TPIC is willing to cooperate in the establishment of regional centers. Our ability to cooperate will depend on the availability of funds. The number and location of additional substate area offices depends on the availability of funds and demonstrated need. If other grant opportunities surface, TPIC will consider additional offices.

**C. Description of the services and activities to be provided by your program for dislocated workers in your substate area. Include in the description the following areas:**

**1. The provision of early intervention services prior to enrollment.**

The provision of early intervention services correspond to rapid response services and the orientation sessions.

**2. The provision of basic readjustment services in accordance with Section 314(c) of the JTPA;**

**(a) the procedures to assess participants' current education skill levels and occupational abilities;**

The participants are tested with a variety of tests which may include BASIS, COPS/CAPS, Meyers-Briggs, depending on their individual needs. There also are a variety of self-assessment instruments and exercises presented in the assessment/job search workshops.

**(b) procedures to assess participants' needs, including educational, training, employment, and social services;**

The assessment/job search workshops are conducted in order to assess and assure that participants' needs, including educational, training, employment and social services, are met. One-on-one EDP development sessions with trainer/counselors provide additional information necessary to assure quality in the services selected and to move towards successful performance.

**(c) number of planned enrollments to receive basic readjustment services;**

The number of planned new and carry-in enrollments to receive basic readjustment services is 290.

**3. The provision of retraining services in accordance with Section 314(d) of the JTPA;**

Retraining services are provided in accordance with Section 314(d) of the JTPA and include but are not limited to classroom training, occupational skill training, relocation, basic and remedial education, literacy and English for non-English speakers, entrepreneurial training and customized training directly related to appropriate employment opportunities.

**(a) number of planned enrollments for retraining services;**

The number of planned enrollments for retraining services is 225.

**4. The provision of needs related payments in accordance with Section 314(d) of the JTPA, including a description of the system for determining who will receive needs-related payments.**

N/A

**D. Description of the processes used to identify, select, and verify the eligibility of program participants. Included is the Substate Area's "most in need" policy including, but not limited to, definitions, target groups, and skill levels of workers who are eligible for dislocated worker services.**

Participant Identification. Recruitment and outreach activities are aimed at individuals who have been laid off through closures and mass layoffs. Recruitment methods include, but are not limited to, media advertising, public service announcements, direct contact with businesses and labor organizations which have individuals in layoff status, specifically including companies undergoing Worker Adjustment and Retraining Notification Act (WARN) reductions, and Employment Division Unemployment Compensation records. Recruitment and orientation activities also will take place in-plant prior to a plant closure or substantial layoff and may be coordinated as appropriate with the State Job Training Partnership Administration Rapid Response team.

Participant Selection. The orientation to DWP and available services occurs before eligibility and allows for self-selection into JTPA. The orientation also includes an initial screening for staff to use in determining appropriateness. Appropriateness is based on information

relating to the individual's need for and ability to benefit from two or more of the following services: job search training; career education/training; industry specific training; entrepreneurial training, and basic skills/ABE/GED training.

"Most in Need" Policy.

DRAFT -- The Workforce Redevelopment Committee is meeting on 3/26/93 to discuss this issue.

TPIC Title III participants will conform to JTPA eligibility characteristics. Preference will be given to workers dislocated due to plant closures or mass layoffs. Within this population, TPIC will assess most-in-need according to various factors which are barriers to reemployment.

Eligibility Verification. TPIC maintains an eligibility unit which functions in the same way for Title III as it does for all other titles.

**E. Identification of and description of any PIC established goals and objectives for the dislocated worker program.**

TPIC meets or exceeds performance standards established by the State of Oregon, and has adopted those standards.

**F. Description of the procedures, consistent with section 107, for selecting service providers which take into account past performance in job training or related activities, fiscal accountability, and ability to meet performance standards.**

There is no deviation from the procedures described in Section II.E. of the JTP.

**G. Description of the coordination with the following programs, services, and systems that facilitate services to participants. Indication if a financial agreement is in place:**

**1. Description of any local coordination of dislocated worker programs with the Employment Service/Unemployment Insurance, including the following:**

- a. Description of the process and procedures which have been set up in the substate area to assure effective communication. The description includes the exchange of information regarding demand occupations for retraining and access to vocational educational programs by JTPA

**participants as well as representation on each other's decision or policy boards.**

The Workforce Redevelopment Committee, comprised of members representing the Employment Division and its TRA/TAA staff, as well as other important substate agencies and interests, meets regularly to share information regarding layoffs, closures and potential business openings and job creation. Frequent informal communication related to closures, layoffs or individual companies or clients occurs among all the players when needed and within existing confidentiality policies. Information regarding demand occupations for retraining is obtained from the State Employment Division.

The Employment Service does not have vocational education programs available for JTPA participants. One of the five local Employment Office managers is designated to serve on TPIC's Board. The TPIC Board has review responsibility for the Wagner-Peyser Plan of Service and provides input on local decisions and policies in this way. In addition, the TPIC Dislocated Workers Project subcontracts with the Employment Division (MHCC subcontract) for one staff person who is located at the project site.

- b. Description of how the substate area will disseminate information to potential dislocated workers regarding the local availability of program services and training activities.**

The TPIC DWP will contact employers when they learn of potential layoffs and request a meeting to inform potential dislocated workers of the services. If a meeting is denied, distribution of brochures is urged. The TPIC DWP and TRA/TAA representatives from the local Employment Offices respond as a "rapid response" team to WARN notices, along with the State DWU Coordinator, to offer services and to encourage management to allow information to be given to potential dislocated workers prior to layoffs and closures. Local Unemployment Insurance and TRA/TAA staff have information to provide to laid off workers about services. The TPIC DWP mails service information to workers who have been collecting UI for eight weeks or more through an arrangement with the Employment Division.

- c. **Description of how dislocated workers will be identified and referred to the appropriate organization from any point of entry into the Employment Service, Unemployment Insurance, or the JTPA systems.**

TPIC will identify and refer dislocated workers to Title III services through the eligibility determination process. Due to the subcontractual relationship and ongoing partnership with the Employment Division (MHCC subcontract), as well as their significant involvement on the WRC, E.D employees are made aware of TPIC's Dislocated Worker Program and are able to refer dislocated workers to the program.

- d. **Description of how dislocated workers will be identified and referred to the State funded Choices & Options program.**

The Employment Division identifies and refers potential Choices and Options participants to the program. TPIC DWP staff also refers individuals potentially eligible for Choices and Options to Employment Division staff for eligibility determination.

- e. **Description of the local process for notification of plant closure or layoffs to the Oregon Employment Division central office and the JTPA Administration. Identify staff and their responsibilities in this process.**

The TPIC staff member assigned to the Dislocated Worker Program will be responsible for notifying the State DWU Coordinator of plant closures or layoffs via phone calls or facsimile transmission. The service delivery subcontractor also will notify the State DWU Coordinator and TPIC staff of closures or mass layoffs that they know about. Local Office Managers from the Employment Division will be responsible for notifying their central office.

2. **Description of the process for involving labor organizations in the development and implementation of services for dislocated workers;**

A labor liaison, under subcontract (MHCC subcontract) with AFL-CIO's Community Services is located at the DWP site. The Northwest Oregon Labor Council reviews

program activities and direction. The Private Industry Council coordinates with specific local unions when applicable due to specific closures.

**3. Description of coordination with LEOs and PICs in the dislocated worker programs;**

Local Elected Officials approve all appointments to TPIC's Board of Directors, sit on the Board as voting members, review and approve the Job Training Plan, set policy and provide oversight of all programs, including the Dislocated Worker Program.

**4. Description of coordination with local government in the delivery of WARN notifications to your agency;**

Local units of government are requested to forward WARN notices to both the TPIC office and the Dislocated Workers Unit (DWU) at the State Job Training Partnership Administration. The Private Industry Council has agreed to keep these organizations informed as to the services provided to the dislocated workers.

**5. Description of coordination with JTPA Title II programs; e.g., basic skills/literacy training, job club activities, etc.;**

During orientations and outreach, JTPA Title II services are presented as options to low income individuals not eligible for EDWAA services or who might be better served in a Title II program. All partners/contractors of TPIC maintain a variety of communications through various methods that have developed over the last ten (10) years, which keep the partners, contractors and TPIC staff in contact.

**6. Description of any other coordination efforts/agreements utilized in the delivery of services to dislocated workers (if not addressed in Section II), including veteran's programs.**

N/A

**H. Description of the EDWAA/TAA coordination and indicate if your substate area has an EDWAA/TAA local coordination agreement. Your local EDWAA/TAA Coordination Agreement may be attached and referenced. The following should be addressed:**

An EDWAA/TAA local coordination agreement is in place. Please see attachment.



1. **Description of how Title III services and TAA services will be coordinated so as to avoid duplication and fragmented delivery of services to eligible dislocated workers;**

Title III services and TAA services are coordinated through the WRC and through close cooperation with the TRA/TAA staff, both locally and at the state level. Staff have become comfortable working with each other and fragmented delivery of services is avoided.

2. **Description of coordination of the intake, referral, and assessment processes;**

Individuals who are TAA eligible may have already received JTPA intake. This information, with their permission, is passed on to the TAA case manager to assure planning continuity when they begin to receive TAA services. If the person has been enrolled in JTPA, staff will decide mutually if the individual should return to JTPA at the end of training or receive Employment Division placement services. Once the participant is employed, the TAA staff will inform DWP. If the person became eligible for TAA prior to JTPA participation, the person will not be enrolled in JTPA and will become a TAA trainee until employed inasmuch as the training benefits are greater than JTPA's. Because of the close working relationships developed between TRA/TAA and the TPIC DWP staff, individuals can be referred easily to the services deemed most beneficial to them.

3. **Description of how decisions will be made to maximize the financial and programmatic resources of both programs regarding services to the dislocated worker based on the assessment;**

If an individual is TAA eligible and wants to access training services, TAA services will be provided. If the assessment indicates that JTPA has a service or a special training that is needed by an individual and it cannot be provided through TAA, contact will be made with the TPIC DWP and resources negotiated within the limits of the budget and staff resources.

4. **Discussion of how the progress of a mutual or shared client will be monitored through the training process;**

For mutual clients, the case managers will communicate with each other in the most beneficial way - telephone, personal visits - throughout the training process. The

case management responsibility rests with the TAA staff person through placement unless it is decided that JTPA would have greater success at placement for the individual. Because of the contractual obligations of the DWP subcontractor to TPIC for placement, the subcontractor may prefer to provide the placement services for a mutual client. However, because of the close relationship of TRA/TAA to the TPIC DWP, there is little likelihood of a client getting lost in any cracks; "cracks" have been minimized.

5. **Needs related payments will not be available to participants.**
6. **Description of efforts at coordination of placement services after training;**

ED computers are located on site at the DWP office. TPIC DWP or ED will provide placement services as appropriate.

7. **Discussion of how and when evaluation of the effectiveness of EDWAA/TAA coordination activities in the substate area will be done. Included are how the evaluation results are used and any changes made to your EDWAA/TAA agreement as a result of this evaluation.**

Effectiveness will be assessed at periodic meetings of the agencies and the WRC and problems will be resolved by and among the involved staff.

- I. **Description of the system for assuring an 85 percent accrued expenditure rate, including procedures used to assure timely submission of billings from subcontractors.**

The subcontractor will be required to submit billings and verifiable accrual information on a monthly basis. TPIC Operations and Finance staff will review monthly submissions as well as quarterly reports to assure compliance. Program improvement plans will be implemented if expenditures fall below the required expenditure rate or if billings are not timely.

- J. **Description of the system utilized for issuing certificates of continuing eligibility. Indication of whether certificates of continuing eligibility issued by other Substate Grantees (both within Oregon and by other states) will be redeemed in your substate area.**

In accordance with State Policy 123.6.5.4.11 Certificates of Continuing Eligibility may be issued to eligible dislocated workers.

TPIC does not redeem CCEs from other Substate Grantees.

**K. Description of services to be provided to displaced homemakers, including:**

**1. How such service will be integrated into ongoing programs and activities under Title III;**

No services for Displaced Homemakers under Title III are planned. Mount Hood and Portland Community Colleges maintain Carl Perkins funded displaced homemaker programs throughout the SDA.

**2. The mechanism for managing the number of displaced homemakers served to ensure that the delivery of services to displaced workers will not be adversely affected.**

Displaced Homemakers will not be served through The Private Industry Council's Title III programs (Please see part D, #1).

**L. Description of any variances from the general services and management systems in Section II.**

There will be no variances from the general services and management systems in Section II.

**M. Information showing the amount of EDWAA funds supporting substate staff and EDWAA staffing levels of your organization.**

Approximately \$75,450 will support 1.5 program FTE.

**N. Waiver:**

- 1. The Private Industry Council will reapply for a waiver of the 50% requirement for retraining services.**
- 2. Two EDWAA expenditure plans are attached: (1) one plan reflecting the waiver request; and (2) a non-waiver expenditure plan.**

**XXX NOTE:** Submit waiver separately from Plan document in accordance with the JTPA Policy 123-6-5-3.17 instructions and timelines regarding waiver application/reapplication.

O. Attached are copies of the following forms for this program:

1. EDWAA Expenditure Plan (Form #93-01) - one plan for each program year.
2. Performance Plan (Form #93-02), including the 64% entered employment rate, and the 68% retention at the 13 week follow up.
3. Demographic Service Plan (Form #93-03).

BUDGET PLAN  
EDWAA TITLE III-E  
PY 1993 Substate Plan  
WITHOUT WAIVER

	PROGRAM	ADMIN	TOTAL PLAN EXPENDED
	-----	-----	-----
I. A. Carry-in	29,963	5,288	35,250
B. PY'93 Allocation	677,813	119,614	797,427
C. Total Available	707,775	124,902	832,677
II. Quarter Ending September 30, 1993:			
A. Basic Readjustment Services	30,185		30,185
(Excl. Supportive Services)			0
B. Retraining Services	60,369		60,369
C. Needs-Related Payment	12,074		12,074
and Supportive Services			0
D. Administration		18,111	18,111
E. Total	102,627	18,111	120,738
III. Quarter Ending December 31, 1993:			
A. Basic Readjustment Services	84,309		84,309
(Excl. Supportive Services)			0
B. Retraining Services	168,617		168,617
C. Needs-Related Payment	33,723		33,723
and Supportive Services			0
D. Administration		50,585	50,585
E. Total	286,649	50,585	337,234
IV. Quarter Ending March 31, 1994:			
A. Basic Readjustment Services	138,433		138,433
(Excl. Supportive Services)			0
B. Retraining Services	276,865		276,865
C. Needs-Related Payment	55,373		55,373
and Supportive Services			0
D. Administration		83,060	83,060
E. Total	470,671	83,060	553,730
V. Quarter Ending June 30, 1994:			
A. Basic Readjustment Services	176,944		176,944
(Excl. Supportive Services)			0
B. Retraining Services	353,888		353,888
C. Needs-Related Payment	70,778		70,778
and Supportive Services			0
D. Administration		106,166	106,166
E. Total	601,609	106,166	707,775
VI. Planned Carry-out	106,167	18,735	124,902
GRAND TOTAL	707,776	124,901	832,677

BUDGET PLAN  
EDWAA TITLE III-E  
PY 1993 Substate Plan  
WITH WAIVER

	PROGRAM	ADMIN	TOTAL PLAN EXPENDED
	-----	-----	-----
I. A. Carry-in	29,963	5,288	35,250
B. PY'93 Allocation	677,813	119,614	797,427
C. Total Available	707,775	124,902	832,677
II. Quarter Ending September 30, 1993:			
A. Basic Readjustment Services	48,295		48,295
(Excl. Supportive Services)			0
B. Retraining Services	36,221		36,221
C. Needs-Related Payment	18,111		18,111
and Supportive Services			0
D. Administration		18,111	18,111
E. Total	102,627	18,111	120,738
III. Quarter Ending December 31, 1993:			
A. Basic Readjustment Services	134,894		134,894
(Excl. Supportive Services)			0
B. Retraining Services	101,170		101,170
C. Needs-Related Payment	50,585		50,585
and Supportive Services			0
D. Administration		50,585	50,585
E. Total	286,649	50,585	337,234
IV. Quarter Ending March 31, 1994:			
A. Basic Readjustment Services	221,492		221,492
(Excl. Supportive Services)			0
B. Retraining Services	166,119		166,119
C. Needs-Related Payment	83,060		83,060
and Supportive Services			0
D. Administration		83,060	83,060
E. Total	470,671	83,060	553,730
V. Quarter Ending June 30, 1994:			
A. Basic Readjustment Services	283,110		283,110
(Excl. Supportive Services)			0
B. Retraining Services	212,333		212,333
C. Needs-Related Payment	106,166		106,166
and Supportive Services			0
D. Administration		106,166	106,166
E. Total	601,609	106,166	707,775
VI. Planned Carry-out	106,167	18,735	124,902
GRAND TOTAL	707,776	124,901	832,677

# PERFORMANCE PLAN

TITLE: III

## I. Participation and Termination Summary

PY' 92	TOTAL	ADULT WELFARE	ADULT	YOUTH
A. Total Participants	333		333	
B. Total Terminations	288		288	
C. Total Entered Employments	184		184	
D. Total Youth Enhancement Terminations				
E. Participant Carryover	45		45	

PY' 93	TOTAL	ADULT WELFARE	ADULT	YOUTH
A. Total Participants	250		250	
B. Total Terminations	220		220	
C. Total Entered Employments	160		160	
D. Total Youth Enhancement Terminations				
E. Participant Carryover	30		30	

## II. Performance Standards (Goals)

PY' 92			PY' 93	
A. Adults (Title III-E)	STANDARD	PLAN	STANDARD	PLAN
Entered Employment Rate	64%	64%	64%	64%
B. Youth (Title II-A)				
Entered Employment Rate				
Employability Enhancement Rate				
C. Follow-up (Title II-A)				
Adult Employment Rate				
Adult Welfare Employment Rate				
Adult Average Weekly Earnings				
Average Welfare Weekly Earnings				

## III. Other Measurable Performance Goals/Standards (including State Council goals/standards and PIC established goals/standards)

PY' 92			PY' 93	
Program	GOAL/STANDARD	PLAN	GOAL	PLAN
Title III - Retention at 13-Weeks	64%			64%
Older Worker Entered Employment	55%			

# DEMOGRAPHIC SERVICE PLAN

TITLE: III

PY '93 -94 Job Training Plan  
The Private Industry Council, Inc.  
Section IX  
Page \_\_\_\_\_ of \_\_\_\_\_  
Revised: \_\_\_\_\_ Effective: \_\_\_\_\_  
Modification No.: \_\_\_\_\_

PY' 92

A.

DEMOGRAPHICS			INCIDENCE IN ELIGIBLE POPULATION	ALTERNATIVE DATA	PLANNED SERVICE LEVEL
SEX	Male	66%			66%
	Female	34%			34%
AGE	14-21	3%			3%
	22-54	88%			88%
	55 & Over	9%			9%
RACE	White (Not Hispanic)	85%			85%
	Black	5%			5%
	Hispanic	4%			4%
	Amer. Ind/ Alaskan Native	1%			1%
	Asian/Pacific Islander	4%			4%
*	Jobs (AFDC)				
	High School Dropouts				
OTHER					

PY' 93

DEMOGRAPHICS			INCIDENCE IN ELIGIBLE POPULATION	ALTERNATE DATA	PLANNED SERVICE LEVEL
SEX	Male	67%			67%
	Female	33%			33%
AGE	14-21	3%			3%
	22-54	88%			88%
	55 & Over	9%			9%
RACE	White (Not Hispanic)	84%			84%
	Black	6%			6%
	Hispanic	4%			4%
	Amer. Ind/ Alaskan Native	1%			1%
	Asian/Pacific Islander	4%			4%
*	Jobs (AFDC)				
	High School Dropouts				
OTHER					

- B. Indicate the data source(s) used for the establishment of planned services levels.  
C. Describe how the alternative data meets the criteria established for determining statistical reliability.  
D. Provide justification and rationale for adjustments to the BEO Planning Table(s).

**PLEASE NOTE: In the BEO Planning Categories, under race, "other" is one percent.**



# **SECTION X**

## **Administrative Cost Pool Backup**

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PY '93 - 94 Job Training Plan  
The Private Industry Council, Inc.  
Section X  
Page 1 of 1  
Revised:\_\_\_\_\_ Effective:\_\_\_\_\_  
Modification No.:\_\_\_\_\_

SECTION X ADMINISTRATIVE COST POOL BACKUP

This section will be completed when final allocations and expenditure plans are developed.

## **SECTION XI**

### **Certification Regarding Lobbying**

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PY '93 - 94 Job Training Plan  
The Private Industry Council, Inc.  
Section XI  
Page 1 of 1  
Revised:\_\_\_\_\_ Effective:\_\_\_\_\_  
Modification No.:\_\_\_\_\_

SECTION XI

Cert Re. Lobbying

TO BE PROVIDED

## **SECTION XII**

### **Oregon Workforce Development Strategy**

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## SECTION XII

### Oregon Workforce Development Strategy

**Description of how the SDA's programs contribute to Oregon's workforce development strategy, related to the applicable benchmarks (listed below):**

TPIC participated in the various task forces and planning efforts for each of the JTPA titles. These task forces kept the benchmarks of the Workforce Development Strategy as paramount goals.

As in the first year of this plan, TPIC continues to organize its efforts around the Workforce Development Strategy of the State of Oregon. The measurable incremental success of TPIC participants documents their movement along the mobility continuum or their achievement of one or more of the benchmarks.

#### **A. Adult Program Benchmarks**

**Percentage of 25 year-olds with a certificate granted in non-baccalaureate education and training programs (A.A degree or journey-person card) (#40) - WQC priority #6**

In order to help meet this goal, TPIC will enroll 840 adults in IIA education and training activities. Youth are encouraged to complete school and enroll in training. TPIC carries out short-term vocational training and develops linkages with educational institutions and financial aid programs as well as with labor organizations for apprenticeship training. These training and education programs are an important means to help realize the goal of long-term employment.

**Adult formal education - percentage of adults who have completed:**

- **high school or an equivalent program (#43).**

TPIC's adult programs provide basic skills training for participants who are assessed as needing the training, with the measurable goal of attaining a GED. This attainment helps participants realize their goals of entering and remaining in employment.

- **at least one year of post-secondary education or training (#44) WQC priority #5.**

TPIC plans to enroll at least 15% of adults in IIA basic skills education. GED programs and basic skills upgrade programs operated by TPIC are a significant step in preparation for employment.

- **an associate degree in professional-technical education (#45).**

TPIC carries out short-term vocational training and develops linkages with educational institutions and financial aid programs. Program completers are encouraged to continue their educational efforts which may lead to the attainment of an associate degree. However, TPIC's overriding adult goals remain entering and retaining employment.

- **a certified apprenticeship program (journeyperson card) #48 - WQC priority #10.**

TPIC has developed and is expanding linkages with apprenticeship programs. Participants are referred according to assessed needs. Linkages have been developed with organized labor at the NEET center to facilitate entrance by participants into apprenticeships. Linkages are also especially strong in the Title III program. Entrance of participants into apprenticeships greatly enhances their opportunities to gain and maintain employment.

**Percentage of adults proficient at prose, document and quantitative literacy skills (#52-#54) - WQC priorities #7, 8 and 9.**

TPIC provides basic skills and GED training; this is at the "basic" level or below. All enrollees are assessed as to basic skills level. TPIC either directly provides or refers to training. The acquisition of basic skills helps participants realize their goals of entering and remaining in employment.

**Employment in historically under-represented occupations (e.g., management, professional, and technical occupations) - African-Americans, American Indians, Asians, Hispanics, Whites, Women (#84)**

TPIC targets a high percentage of minorities in its employment training and placement programs, and this SDA has the highest minority population in Oregon. TPIC is also implementing goals for the training and placement of women into non-traditional employment. TPIC carries out employer education and consistently advocates for the employment of

minorities and women in historically underrepresented occupations and has had considerable success in this area. As a consequence, TPIC is making a substantial contribution to the achievement of this benchmark and the movement of participants along the mobility continuum.

**Percentage of Oregon seniors who are employed and/or volunteer at least 15 hours per week (#90).**

Through a combination of JTPA and other funds TPIC is able to place a substantial number of Older workers into paid work experience and unsubsidized employment.

**Percentage of Oregonians with mental illness who are employed (#94)**

While TPIC does not have specific goals in this area, many participants who are experiencing mental illness are served through referral to specialized providers and subsequent enrollment into JTPA with the goal of long-term employment.

**Percentage of Oregonians with development disabilities who are employed (#97).**

TPIC does not have specific goals in this area. However, participants with development disabilities are served in TPIC adult programs with the goal of long-term employment. This benchmark is better addressed by TPIC youth programs; a specific summer program for in-school youth with disabilities has been developed.

**Percentage of Oregonians with physical disabilities who are employed (#100).**

TPIC addresses this benchmark for adults through its Older worker Program. TPIC has received additional resources to serve participants over the age of 45 with disabilities. This program is well integrated into TPIC programs, and has resulted in the purchase of a TDD and in an effort to educate employers about the benefits of hiring persons with disabilities and the implications of the Americans with Disabilities Act. As with other adult programs, the goal is to place participants in employment and assist them in maintaining that employment. Again, this benchmark is also addressed by TPIC's youth programs.



B. Youth Program Benchmarks

**The following benchmarks relate to youth programs. Urgent benchmarks:**

**Percentage of students who achieve established skill levels in eleventh grade composite reading and math skills and composite writing skills (#20 and #21)**

TPIC In-school programs, such as STEP, have a positive effect on at risk youth, enabling them to stay in school and to graduate. The measurable JTPA outcomes for the success of these programs are Remained in School, Returned to School, and High School Completion.

**Percentage of high school students with significant involvement in professional-technical, and entrepreneurial education programs (#35) - WOC priority #1.**

TPIC has no program with the specific goal of enrolling high school students in vocational programs. However, it is the goal of TPIC in-school programs to keep at risk youth in school so that they can take advantage of the education and training programs offered by the schools.

**Percentage of disabled high school students moving directly from high school to competitive or supported employment (#37).**

TPIC serves high school students with disabilities in its summer programs, and to a lesser extent in its ongoing in-school programs. A specific summer program for in-school youth with disabilities has been developed. All TPIC programs have employment or employment-related youth competencies as a goal.

**Other youth benchmarks:**

**Percentage of high school students enrolled in structured work experience programs (#36).**

Work Experience is a major component of TPIC in-school youth programs. One of the most serious barriers to employment for young people is the lack of work experience. TPIC addresses this barrier through its summer and year-round in-school youth programs.

**High school graduation rate (#38).**

TPIC in-school programs have the measurable JTPA outcome of High School Completion.

C. Dislocated Worker Program Benchmarks:

**The following benchmarks are related to dislocated worker programs.**

**Urgent dislocated worker program benchmarks:**

**Percentage of displaced workers re-employed with 24 months and earning at least 90% of previous income (#51.a) - WQC priority #4.**

- **All workers**
- **Lumber and wood products workers**

The TPIC Dislocated Worker Program, operated through a subcontract with Mt. Hood Community College, has the expressed goal of assuring the re-employment of dislocated workers (from any industry) within 12 months.

TPIC also has the goal of reemployment at at least the wage of the last job, through the counseling and training the program provides. The actual achievement of this goal is difficult, considering that dislocated workers are changing careers, and depends upon many factors, such as the labor market at the time of placement. TPIC's current average wage at placement in the Dislocated Worker Program is \$8.66, which is an estimated 65% of the average last wage received. For those participants not placed at or above the last wage received, the presence of a career ladder and opportunity for advancement are a part of the job placement decision.

**Other dislocated worker program benchmarks:**

**Percentage of displaced workers actively engaged in job retraining programs or educational programs (#51.b)**

- **All workers**
- **Lumber and wood products workers**

The TPIC Dislocated Worker Program provides job retraining and/or educational programs to all enrollees who are assessed as being in need of those services.

✓  
**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

5/13/99

**NAME:**

HAROLD T. Amick

**ADDRESS**

12240 NE. 122nd

**STREET**

Portland

**CITY**

97230

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #**

R-15

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

Meeting Date: MAY 13 1993

Agenda No.: R-15

(Above Space for Clerk's Office Use)

MAY 20 1993

AGENDA PLACEMENT FORM

SUBJECT: An Ordinance freezing salaries of exempt employees earning \$60,000 or more per year, and amending Ordinance 742.

BCC Informal May 11, 1993 BCC Formal May 13, 1993  
(date) (date)

DEPARTMENT Nondepartmental DIVISION Commissioner Kelley

CONTACT Robert Trachtenberg TELEPHONE 248-5213

PERSON(S) MAKING PRESENTATION: Sharron Kelley

ACTION REQUESTED

       INFORMATIONAL ONLY        POLICY DIRECTION   X   APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 6 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: yes

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Rationale is stated in the Ordinance findings. General fund savings will be at least \$127,500.

(If space is inadequate, please use other side)

SIGNATURES

ELECTED OFFICIAL Sharron Kelley

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)  
1/90

1517L - 55  
*First Reading Approved as Amended. Second Reading 5-20-93.*

CLERK OF  
COUNTY CLERK  
1993 MAY - 6 AM 11:29  
MULTNOMAH COUNTY  
OREGON

ORDINANCE FACT SHEET

Ordinance Title: An Ordinance freezing salaries of exempt employees earning \$60,000 or more per year, and amending Ordinance 742.

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

Rationale is stated in the findings. Extending freeze to all exempt employees was considered but felt to be unfair due to wage level overlap with represented employees. Issues relating to merit pay have been removed from this ordinance have been segregated for more lengthy finetuning through a committee process.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Metro Executive Budget and Metro Budget Committee did not fund merit increases for any non-represented employees. Metro Council will review the budget on May 4.

What has been the experience in other areas with this type of legislation?

Unknown. Pay freezes are common in private sector when profits are not forthcoming.

What is the fiscal impact, if any?

General fund savings will be at least \$127,500.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: *Det. Frank*

Planning & Budget Division (if fiscal impact): *David C. Warren*

Department Manager/Elected Official: *Sharon Kelley / yea*

1/90

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance freezing annual base pay rates of exempt employees earning \$60,000 or more per year, and amending Ordinance 742.

MULTNOMAH COUNTY ORDAINS AS FOLLOWS:

Section I. Findings.

(A) Multnomah County, Oregon (hereinafter "County") employs a variety of individuals not covered by collective bargaining agreement (hereinafter "exempt employees").

(B) In order to maintain funding of county programs while absorbing cost increases arising from the implementation of federal disabilities mandates and the settlement of litigation concerning juvenile detention, the Board needs to hold off on certain salary increases that were previously anticipated.

(C) Employees earning \$60,000 or higher are for the present time being sufficiently compensated and will not incur undue hardships from not receiving previously anticipated pay increases.

(D) The absolute levels and rate of increase of base pay at the top of the pay scale are interfering with taxpayer willingness to fund government services.

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1 Section II. Salary Freeze for Certain Exempt Employees.

2 (A) For purposes of this section, "upper level exempt  
3 employee" means an exempt employee whose annual base pay is \$60,000  
4 or more for full time employees, or a proportionately reduced rate  
5 for any employee regularly scheduled to work less than 1.0 FTE.  
6 For example, any half time employee whose annual pay rate is  
7 \$30,000 or more is included in this definition.

8 (B) Except as provided in this section the base pay for  
9 each upper level exempt employee shall be frozen as of June 30,  
10 1993. After June 30, 1993, no such employee shall receive a  
11 cost-of-living adjustment or a merit increase in base pay.

12 (C) In the event an exempt employee is scheduled to  
13 receive a Cost of Living Adjustment (COLA) or merit increase that  
14 would raise the base pay of the employee to an annual base pay rate  
15 above \$60,000, the scheduled adjustment or increase shall be  
16 reduced so that the employee's annual base pay rate does not exceed  
17 \$60,000.

18  
19 Section III. Amendment.

20 Ordinance No. 742, Section VII, is amended to read as  
21 follows:

22 Section VII. Pay Administration.

23 (A) No exempt employee shall be paid at a base rate  
24 which is less than the minimum or more than the maximum base rate  
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1 for the employee's classification.

2 (B) Appointment.

3 (1) All new hires, promotions, and  
4 reclassifications to exempt positions may be made at a base rate up  
5 to the midpoint of the employee's range, at the discretion of the  
6 appointing manager. New hires, promotions, and reclassifications  
7 at a base rate above the midpoint may be made with the approval of  
8 the appropriate elected official.

9 (2) When a new hire to an exempt vacancy is made at  
10 a base rate which is less than the mid-point of the appropriate  
11 salary range, the appointing manager may, based on performance of  
12 the appointee during a trial service period, provide a pay  
13 adjustment to the appointee. Such adjustment shall not raise the  
14 base rate above the mid-point of the appropriate pay range and must  
15 occur within one year of the appointment date. This adjustment  
16 shall not affect the anniversary date. This section applies only  
17 to persons hired after the date of adoption of [this] ordinance No.

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19 (C) Merit Increase.

20 (1) A merit increase is an increase in base pay  
21 equal to three percent (3%) or to the maximum of the range,  
22 whichever is lesser.

23 (2) Except as limited by Section II of Ordinance  
24 No. \_\_\_\_\_, each exempt employee who receives a performance

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1 appraisal other than "Needs Improvement" shall receive a merit  
2 increase, effective on that employee's anniversary date.

3 (3) No exempt employee who receives an appraisal of  
4 "Needs Improvement" shall receive a merit increase. If the second  
5 appraisal after a "Needs Improvement" appraisal, as required above,  
6 results in a rating other than "Needs Improvement", the employee  
7 shall receive a merit increase, effective three months after that  
8 employee's anniversary date, except as limited by section II of  
9 Ordinance No. \_\_\_\_\_.

10 (D) Range Adjustments. Whenever the Board of County  
11 Commissioners adopts changes in the compensation plan for an exempt  
12 classification, the implementing Ordinance shall specify the effect  
13 upon employees in that classification.

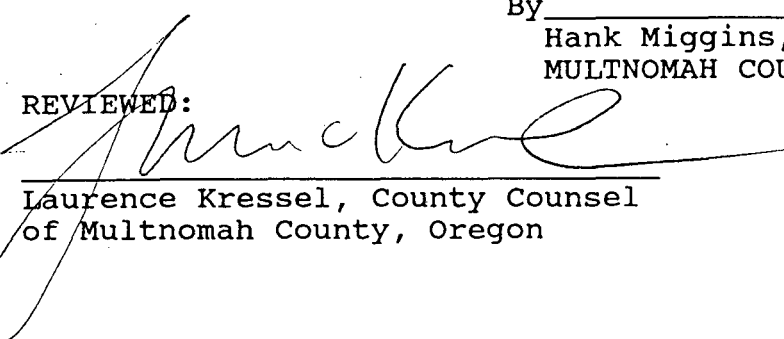
14 (E) Other Pay Adjustments. An elected official may  
15 authorize a merit bonus to an individual exempt employee on a  
16 selective basis. A merit bonus shall be for outstanding  
17 professional contributions to Multnomah County during the  
18 employee's evaluation period, provided the money is available in  
19 the elected official's baseline budget, in order to carry out  
20 Multnomah County's policy of exempt compensation administration as  
21 stated in Section II. of this Ordinance. Merit bonus pay  
22 adjustments under this section shall not be added to an exempt  
23 employee's base rate.

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ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1993,  
being the date of its second reading before the Board of County  
Commissioners of Multnomah County, Oregon.

By \_\_\_\_\_  
Hank Miggins, Acting Chair  
MULTNOMAH COUNTY, OREGON

REVIEWED:

  
\_\_\_\_\_  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

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Proposed amendment to Ordinance on the Board of County Commissioners agenda as No. R-15:

Section III. Advisory Committee

An advisory committee is hereby established for the purpose of recommending to the Board of County Commissioners an alternative pay system for upper level exempt employees. The advisory committee members shall be appointed by the Chair of the Board of County Commissioners.

(Redesignate following Sections in sequence)

Id: 720