

ANNOTATED MINUTES

Monday, March 8, 1993 - 9:30 AM AND 1:30 PM
Multnomah County Courthouse, Room 602

BUDGET WORK SESSIONS

- WS-1 Board Discussion on the Budget Request of the Department of Library Services, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Ginnie Cooper and Dave Warren.

BUDGET AND REVENUE FORECAST DISCUSSION WITH DAVE WARREN. BOARD TO SUBMIT BUDGET RECOMMENDATIONS TO CHAIR BY MARCH 19, 1993. DISCUSSION AND RESPONSE TO BOARD QUESTIONS WITH DAVE WARREN, GINNIE COOPER, JEANNE GOODRICH AND JUNE MIKKELSEN. ORGANIZATIONAL CHARTS AND EVALUATION INFORMATION TO BE SUBMITTED TO BOARD BY APRIL 1, 1993. STAFF DIRECTED TO PURSUE SPECIFIC CONTRACT NEGOTIATIONS WITH CLACKAMAS COUNTY PRIOR TO MAY 1, 1993. DISCUSSION OF POLICY DIRECTION CONCERNING IMPLEMENTATION OF REFERENCE LINE FEE. TESTIMONY FROM FRIENDS OF LIBRARY BOARD MEMBER HILDY FORDISE AND FORMER LIBRARIAN MARY JOHNSON.

- WS-2 Board Discussion on the Budget Requests of Management Support Services and Non-Departmental, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Henry C. Miggins and Dave Warren.

DISCUSSION AND RESPONSE TO BOARD QUESTIONS WITH DAVE WARREN, ROBERT PHILLIPS, CHING HAY, PAUL SUNDERLIN, CURTIS SMITH, LILLIE WALKER, HANK MIGGINS, PENNY MALMQUIST, LARRY KRESSEL AND DAVE BOYER. MR. MIGGINS ADVISED THE HISPANIC SERVICES COORDINATOR WILL BE MOVED FROM THE CHAIR'S OFFICE TO COMMUNITY SERVICES. BOARD REQUESTED THAT DEPARTMENTS SPECIFY TRAVEL AND CONFERENCE ATTENDANCE AS CONTINUING EDUCATION/PROFESSIONAL TRAINING WITHIN BUDGET DOCUMENTS. BOARD DIRECTED STAFF TO DEVELOP AND SUBMIT GOALS AND OBJECTIVES FOR HISPANIC SERVICES COORDINATOR, PUBLIC INFORMATION OFFICER AND INTERGOVERNMENTAL RELATIONS OFFICER POSITIONS.

Tuesday, March 9, 1993 - 9:30 AM
Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-1 Review of Agenda for Regular Meeting of March 11, 1993.
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Tuesday, March 9, 1993 - 10:30 AM AND 1:30 PM
Multnomah County Courthouse, Room 602

BUDGET WORK SESSIONS

- WS-3 Board Discussion on the Budget Request of the Department of Community Corrections, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Tamara Holden and Dave Warren.

DISCUSSION AND RESPONSE TO BOARD QUESTIONS
WITH TAMARA HOLDEN AND DAVE WARREN.

- WS-4 Board Discussion on the Budget Request of the Department of Health, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Billi Odegaard and Dave Warren.

DISCUSSION AND RESPONSE TO BOARD QUESTIONS
WITH BILLI ODEGAARD, TOM FRONK, DR. GARY OXMAN,
CHIP LAZENBY, DWAYNE PRATHER, DAVE WARREN, JAN
SINCLAIR, JEANNE GOULD AND MARY LOU HENNRICH.
STAFF DIRECTED TO RESEARCH FEASIBILITY OF
PROVIDING DRUG SCREENING SERVICES FOR OTHER
COUNTY DEPARTMENTS; PROVIDE SPECIFIC
INFORMATION REGARDING LEVEL OF CORRECTIONS
HEALTH CARE AND ACCESSIBILITY TO THE
INCARCERATED VERSUS HEALTH CARE TO THE INDIGENT
POPULATIONS AND COMPARISONS OF CORRECTIONS
HEALTH CARE WITH OTHER COUNTIES; PROVIDE
DEFINITION OF ACCREDITATION; AND PROVIDE
INFORMATION REGARDING THE COSTS PER VISIT TO
SCHOOL BASE CLINICS.

Wednesday, March 10, 1993 - 9:30 AM AND 1:30 PM
Multnomah County Courthouse, Room 602

BUDGET WORK SESSIONS

- WS-5 Board Discussion on the Budget Request of the District Attorney, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Michael Schrunck and Dave Warren.

DISCUSSION AND RESPONSE TO BOARD QUESTIONS
WITH MICHAEL SCHRUNK, DAVE WARREN AND KELLY
BACON. DISTRICT ATTORNEY STAFF TO SHARE
INFORMATION REGARDING INTERPRETERS WITH JAN
SINCLAIR OF THE HEALTH DEPARTMENT. MR. SCHRUNK
DISCUSSION AND RESPONSE TO COMMENTS AND
QUESTIONS FROM CITIZEN BUDGET ADVISORY
COMMITTEE MEMBER AL ARMSTRONG.

- WS-6 Board Discussion on the Budget Request of the Sheriff's Office, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Sheriff Robert Skipper and Dave Warren.

DISCUSSION AND RESPONSE TO BOARD QUESTIONS
WITH LARRY AAB, GARY WALKER, DAVE WARREN AND
LAURA HARRYMAN. STAFF DIRECTED TO PROVIDE WORK
PLAN FOR MULTI-DISCIPLINARY TEAM.

Thursday, March 11, 1993 - 9:30 AM
Multnomah County Courthouse, Room 602

REGULAR MEETING

Commissioner Sharron Kelley convened the meeting at 9:30 a.m., with Commissioners Tanya Collier and Dan Saltzman present and Chair Gladys McCoy and Vice-Chair Gary Hansen excused.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER COLLIER, SECONDED
BY COMMISSIONER SALTZMAN, THE CONSENT CALENDAR
(ITEMS C-1 THROUGH C-11) WAS UNANIMOUSLY
APPROVED.

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-1 Liquor License Application Renewal Submitted by Sheriff's
Office with Recommendation for Approval as Follows:
Retail Malt Beverage for VELVET KEG, 12131 SE HOLGATE,
PORTLAND.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-2 Ratification of Addendum No. 5 to Intergovernmental
Agreement, Contract #300209, Between Multnomah County and
the City of Gresham, Providing Maintenance and
Administration Services for Vance Park, for the Period Upon
Approval through June 30, 1993
- C-3 ORDER in the Matter of Contract 15725 for the Sale of
Certain Real Property to JAMES L. JENKINS and ALLEN R.
JENKINS

ORDER 93-65.

- C-4 ORDER in the Matter of the Execution of Replacement Deed
D90478 Upon Complete Performance of a Contract to JERRY D.
DOBBINS and JANET L. DOBBINS

ORDER 93-66.

- C-5 ORDER in the Matter of the Execution of Replacement Deed
D90480 Upon Complete Performance of a Contract to JERRY D.
DOBBINS and JANET L. DOBBINS

ORDER 93-67.

- C-6 ORDER in the Matter of the Execution of Deed D930844 for
Certain Tax Acquired Property to SUE WILSON

ORDER 93-68.

- C-7 ORDER in the Matter of the Execution of Deed D930850 for Certain Tax Acquired Property to RICHARD BUCKLEY

ORDER 93-69.

- C-8 ORDER in the Matter of the Execution of Deed D930851 for Certain Tax Acquired Property to PAT TWYMAN

ORDER 93-70.

- C-9 ORDER in the Matter of the Execution of Deed D930852 for Certain Tax Acquired Property to KEVIN SCHUYLER and SHEILA SCHUYLER, Husband and Wife

ORDER 93-71.

- C-10 ORDER in the Matter of the Execution of Deed D930854 for Certain Tax Acquired Property to ADRIAN A. ANDEREGG and BARBARA J. ANDEREGG, Husband and Wife

ORDER 93-72.

- C-11 ORDER in the Matter of the Execution of Deed D930858 for Certain Tax Acquired Property to RAJENDRA NATH and PRIYA D. NATH, Husband and Wife

ORDER 93-73.

REGULAR AGENDA

DEPARTMENT OF HEALTH

- R-1 Request for Approval of a NOTICE OF INTENT for the Primary Care Division to Subcontract with Kaiser Center for Health Research with a Grant from the NATIONAL HEART, LUNG AND BLOOD INSTITUTE

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER SALTZMAN, R-1 WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF SOCIAL SERVICES

- R-2 Ratification of Intergovernmental Agreement, Contract #104083, Between Multnomah County and AIM High School, Providing Alternative School Placements for At-Risk Students through the Student Retention Initiative Program, for the Period Upon Execution through June 30, 1993

UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER COLLIER, R-2 WAS UNANIMOUSLY APPROVED.

- R-3 Ratification of Intergovernmental Agreement, Contract #104093, Between Multnomah County and Portland State University, Regional Research Institute, Providing

Evaluation of the SAFAH Long-Term Case Management Program,
for the Period Upon Execution through September 30, 1993

UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED
BY COMMISSIONER COLLIER, R-3 WAS UNANIMOUSLY
APPROVED.

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as
the Public Contract Review Board)

- R-4 ORDER in the Matter of Exempting from Public Bidding a
Contract with Josten's Learning Corporation for the
Purchase of "Josten's Learning Invest in the Future Adult
Learning Program" Software and Support Services

UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED
BY COMMISSIONER COLLIER, ORDER 93-74 WAS
UNANIMOUSLY APPROVED.

(Recess as the Public Contract Review Board and reconvene
as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-5 In the Matter of a Request for Exemption from the Vacant
Position Deletion Policy for Certain Support Enforcement
Positions in the District Attorney's Office

UPON MOTION OF COMMISSIONER COLLIER, SECONDED
BY COMMISSIONER SALTZMAN, R-5 WAS UNANIMOUSLY
APPROVED.

- R-6 RESOLUTION in the Matter of Creating a Subcommittee of the
Board of County Commissioners on the Committee for
Government Review

Vice-Chair Gary Hansen arrived at 9:38 a.m.

TESTIMONY FROM JOHN LEGRY, ARLENE COLLINS AND
ROBERT SMITH. BOARD COMMENTS AND DISCUSSION.
UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY
COMMISSIONER COLLIER, R-6 WAS UNANIMOUSLY
TABLED. COMMISSIONER KELLEY ADVISED SHE WILL
BE MEETING WITH CITIZEN'S CONVENTION MEMBERS AT
THE CITIZEN'S INVOLVEMENT OFFICE ON FRIDAY.

- R-7 Budget Modification NOND #24 Requesting Authorization to
Allocate Funds within Commissioner District 1 Budget, to
Purchase Computers and Supplies Necessary for Office
Operations

UPON MOTION OF COMMISSIONER COLLIER, SECONDED
BY COMMISSIONER KELLEY, R-7 WAS UNANIMOUSLY
APPROVED.

- R-8 Budget Modification NOND #25 Requesting Authorization to Transfer Funds from Materials and Services to Equipment, within the Citizen's Involvement Budget, to Purchase a Computer

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, R-8 WAS UNANIMOUSLY APPROVED.

- R-9 First Reading of a Proposed ORDINANCE Amending Ordinance No. 733, in Order to Add and Delete Exempt Salary Ranges

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF THE FIRST READING. HEARING HELD, NO ONE WISHED TO TESTIFY. VOTE ON MOTION UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR 9:30 AM, THURSDAY, MARCH 18, 1993.

- R-10 Second Reading and Possible Adoption of a Proposed ORDINANCE Abolishing the Justice Coordinating Council, MCC 2.30.300(K),(L), Pursuant to Resolution 93-41

COMMISSIONER KELLEY MOVED, SECONDED BY COMMISSIONER COLLIER, APPROVAL OF R-10. PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. HEARING HELD, NO ONE WISHED TO TESTIFY. VOTE ON MOTION UNANIMOUSLY APPROVED. (ORDINANCE 754).

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-11 ORDER in the Matter of the Sale of Surplus County Land at the Multnomah County Farm in Section 26, Township 1 North, Range 3 East, W.M., City of Troutdale, Multnomah County, Oregon

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, ORDER 93-75 WAS UNANIMOUSLY APPROVED.

- R-12 RESOLUTION in the Matter of Adopting the Springwater Corridor Master Plan

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, RESOLUTION 93-76 WAS UNANIMOUSLY APPROVED.

- R-13 Ratification of Intergovernmental Agreement, Contract #301153, Between the City of Gresham and Multnomah County, Providing Maintenance of a Pedestrian Signal Located at SE 209th Avenue and Springwater Trail

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, R-13 WAS UNANIMOUSLY APPROVED.

- R-14 Ratification of Intergovernmental Agreement, Contract #301573, Between Multnomah County and the City of Gresham, Providing Vehicle Maintenance Services, for the Period July 1, 1993 through June 30, 1994

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, R-14 WAS UNANIMOUSLY APPROVED.

- R-15 Ratification of Intergovernmental Agreement, Contract #301653, Between the City of Gresham and Multnomah County, to Formalize a Co-Application for Part 2 of the National Pollutant Discharge Elimination System (NPDES) Permit within the Gresham Urban Services Boundary, for the Period Upon Execution through June 30, 1993

UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER KELLEY, R-15 WAS UNANIMOUSLY APPROVED.

- R-16 Ratification of Intergovernmental Agreement, Contract #301663, Between the City of Portland and Multnomah County, to Formalize a Co-Application for Part 2 of the National Pollutant Discharge Elimination System (NPDES) Permit within the Portland Urban Services Boundary, for the Period Upon Execution through June 30, 1993

UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER KELLEY, R-16 WAS UNANIMOUSLY APPROVED.

PUBLIC COMMENT

- R-17 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

NORTH PORTLAND YOUTH SERVICE CENTER DIRECTOR DIANE FELDT TESTIFIED AND RESPONDED TO BOARD QUESTIONS IN SUPPORT OF CONTINUED COUNTY FUNDED SERVICES FOR YOUTH AND FAMILIES.

There being no further business, the meeting was adjourned at 10:04 a.m.

OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON

By Deborah C. Coates

Thursday, March 11, 1993 - 1:30 PM
Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

- WS-7 Board Discussion on the Budget Request of the Department of

Environmental Services, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Betsy Williams and Dave Warren.

DISCUSSION AND RESPONSE TO BOARD QUESTIONS
WITH BETSY WILLIAMS, WAYNE GEORGE, CRAIG
CALKINS, JIM EMERSON AND SCOTT PEMBLE.

Friday, March 12, 1993 - 9:30 AM AND 1:30 PM
Multnomah County Courthouse, Room 602

BUDGET WORK SESSIONS

WS-8 Board Discussion on the Budget Request of the Department of Social Services, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Gary Nakao and Dave Warren.

DISCUSSION AND RESPONSE TO BOARD QUESTIONS
WITH GARY NAKAO, DAVE WARREN, GARY SMITH, SUSAN
CLARK, NORMA JAEGER AND JIM McCONNELL.

WS-9 Budget Presentation and Board Discussion as Needed. Presented by Dave Warren.



GLADYS McCOY •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

Monday, March 8, 1993 - 9:30 AM AND 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSIONS

- WS-1 Board Discussion on the Budget Request of the Department of Library Services, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Ginnie Cooper and Dave Warren. 9:30 AM STARTING TIME REQUESTED.
- WS-2 Board Discussion on the Budget Requests of Management Support Services and Non-Departmental, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Henry C. Miggins and Dave Warren. 1:30 PM STARTING TIME REQUESTED.
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Tuesday, March 9, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-1 Review of Agenda for Regular Meeting of March 11, 1993.
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Multnomah County Courthouse, Room 602

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- WS-3 Board Discussion on the Budget Request of the Department of Community Corrections, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Tamara Holden and Dave Warren. 10:30 AM STARTING TIME REQUESTED.
- WS-4 Board Discussion on the Budget Request of the Department of Health, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Billi Odegaard and Dave Warren. 1:30 PM STARTING TIME REQUESTED.
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Wednesday, March 10, 1993 - 9:30 AM AND 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSIONS

- WS-5 Board Discussion on the Budget Request of the District Attorney, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Michael Schrunk and Dave Warren. 9:30 AM STARTING TIME REQUESTED.
- WS-6 Board Discussion on the Budget Request of the Sheriff's Office, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Sheriff Robert Skipper and Dave Warren. 1:30 PM STARTING TIME REQUESTED.

Thursday, March 11, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-1 Liquor License Application Renewal Submitted by Sheriff's Office with Recommendation for Approval as Follows:
Retail Malt Beverage for VELVET KEG, 12131 SE HOLGATE, PORTLAND.

DEPARTMENT OF ENVIRONMENTAL SERVICES

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- C-5 ORDER in the Matter of the Execution of Replacement Deed D90480 Upon Complete Performance of a Contract to JERRY D. DOBBINS and JANET L. DOBBINS
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REGULAR AGENDA

DEPARTMENT OF HEALTH

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DEPARTMENT OF SOCIAL SERVICES

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PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-4 ORDER in the Matter of Exempting from Public Bidding a Contract with Josten's Learning Corporation for the Purchase of "Josten's Learning Invest in the Future Adult Learning Program" Software and Support Services

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-5 In the Matter of a Request for Exemption from the Vacant Position Deletion Policy for Certain Support Enforcement Positions in the District Attorney's Office
- R-6 RESOLUTION in the Matter of Creating a Subcommittee of the Board of County Commissioners on the Committee for Government Review
- R-7 Budget Modification NOND #24 Requesting Authorization to Allocate Funds within Commissioner District 1 Budget, to Purchase Computers and Supplies Necessary for Office Operations
- R-8 Budget Modification NOND #25 Requesting Authorization to Transfer Funds from Materials and Services to Equipment, within the Citizen's Involvement Budget, to Purchase a Computer
- R-9 First Reading and PUBLIC HEARING of a Proposed ORDINANCE Amending Ordinance No. 733, in Order to Add and Delete Exempt Salary Ranges
- R-10 Second Reading, PUBLIC HEARING and Possible Adoption of a

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PUBLIC COMMENT

- R-17 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

Thursday, March 11, 1993 - 1:30 PM

Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

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Friday, March 12, 1993 - 9:30 AM AND 1:30 PM

Multnomah County Courthouse, Room 602

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- WS-8 Board Discussion on the Budget Request of the Department of Social Services, Identify Issues to Be Resolved and Hear Answers to Follow-up Questions. Presented by Gary Nakao and Dave Warren. 9:30 AM STARTING TIME REQUESTED.
- WS-9 Budget Presentation and Board Discussion as Needed. Presented by Dave Warren. 1:30 PM STARTING TIME REQUESTED.



GLADYS McCOY, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO: Vice Chair Gary Hansen
Commissioner Dan Saltzman
Commissioner Sharron Kelley
Commissioner Tanya Collier
Office of the Board Clerk

FROM: Gladys McCoy
Multnomah County Chair *GM*

DATE: March 4, 1993

RE: March Schedule

For the next couple of weeks, I will be concentrating on preparing the Executive Budget. I will be working from my home. While I will not be present in the Board room, I will listen in from time to time over the telephone.

I understand you will be sending me your written comments and recommendations via Hank for my consideration as I prepare the Executive Budget. I appreciate and look forward to your input.

The after effects of my treatment are more than I anticipated, but I am regaining my strength and am looking forward to returning to the Board room. I appreciate you keeping me in your thoughts and prayers.

GM:mrj
9963G

BOARD OF
COUNTY COMMISSIONERS
1993 MAR - 4 PM 3:30
MULTNOMAH COUNTY
OREGON

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

MEMORANDUM

TO: Board of County Commissioners
Office of the Clerk of the Board

FROM: Tanya Collier *Tan*

DATE: March 8, 1993

RE: Late arrival for the March 9, BCC 9:30 a.m. Meeting

I will be absent from the 9:30 BCC agenda review tomorrow morning.

I shall be arriving late for the 10:30 DCC Work Session.

I will be in Salem testifying before the Legislature on SB 21.

1993 MAR -9 AM 8:52
MULTNOMAH COUNTY
OREGON
CLERK OF
COUNTY COMMISSIONERS

Meeting Date: MAR 09 1993

Agenda No: WS-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM

(For Non-Budgetary Items)

Subject: Board Budget Work Session

AGENDA REVIEW/
BOARD BRIEFING

REGULAR MEETING

DEPARTMENT Nondepartmental DIVISION Planning & Budget

PERSON(S) MAKING PRESENTATION Dave Warren 248-3883

Information Only

☐

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 hours

CHECK IF YOU REQUIRE OFFICIAL NOTICE OF ACTION TAKEN:

☐

BRIEF SUMMARY: (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

On Tuesday March 9, 1993, the Board of County Commissioners will hold a worksession to review the budget of the Department of Community Corrections, at 10:30 a.m., in Room 602, Multnomah County Courthouse, 1021 SW 5th Avenue, Portland, Oregon.

(If space is inadequate, please use other side)

SIGNATURES:

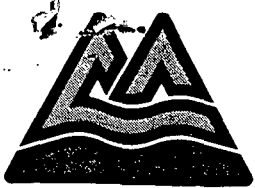
ELECTED OFFICIAL: _____

Or

DEPARTMENT MANAGER: Dave C. Warren

(all accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
1993 MAR - 3 AM 11:05
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204-2394
(503) 248-3674
FAX (503) 248-3676
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Billi Odegaard, Director
Health Department

Tamara Holden, Director
Department of Community Corrections

FROM: Gary Sawyer, MS, HD Laboratory Manager
Health Department

Cary Harkaway, Manager, Division of Diagnostic & Program Development
Department of Community Corrections

DATE: March 9, 1993

SUBJECT: EXPLANATION OF URINE DRUG TESTING IN DEPARTMENT OF COMMUNITY
CORRECTIONS AND FEASIBILITY/ADVISABILITY OF THE HEALTH DEPARTMENT
CONDUCTING THE LAB TESTS

The Department of Community Corrections has been using Urine Drug Testing as a method of monitoring probation requirements for a number of years. This program began with Federal Grant Money and is now being funded by State Community Corrections dollars. There are currently between 1800 and 2000 probationers who are part of this project. Each of these persons may have their urine tested for "street drugs" once a week or once every two weeks. The average number of individual drug assays performed is 3700 per month at a cost of \$2.70 per assay--approximately \$10,000 per month in contracted laboratory costs. The current provider of service is TASC of Oregon who has been the supplier of this service since the inception of the project. They provide pick-up and delivery services to the various Community Corrections Units where the urine specimens are collected. They provide all the materials required for "legal collection" of the specimens and provide "chain-of-evidence" for the specimens. They also provide, at the stated price, confirmation of positive specimens when required. The direct laboratory costs are approximately \$120,000 per year.

The Health Department Laboratory is capable of being licensed as a "Drug Testing Laboratory" by the State and has the technical ability to perform this kind of testing. This was considered when the Sheriff's Office was initiating drug testing at the Restitution Center. At MCRC, the legal requirements and logistics did not lend themselves to having the HD do this testing. Turn-

Memorandum to Billi Odegaard
Tamara Holden
Re: Urine Drug Testing
March 9, 1993

Page Two

around time, chain-of-evidence requirements and cost were the major obstacles. After considerable time assessing the pro's and con's of having the Health Department do the testing for MCRC, it was decided to contract the services to a local provider of drug testing.

As is the case above, the Health Department Laboratory could provide this service for the Department of Community Corrections. However, many factors would have to be considered. Among those being the acquisition of equipment that would be capable of processing the large volume of specimens (approx. \$125,000); obtaining licensing (set up and training time); testing personnel (at least 1.0 FTE at \$45,000); re-agents and materials (\$1.75-\$2.00/assay = approx. \$80-\$95,000); pick-up and delivery personnel having to provide chain-of-evidence (0.5 FTE + vehicle + associated costs); contracting with a local provider for the confirmation testing (it would be cost ineffective to buy confirmation equipment and maintain the ability and quality assurance for the few positive specimens that would need to be confirmed); and clerical support (0.5 FTE). It is clearly cost ineffective in the short run for the County to have the Health Department to do this work. If this project is to be continued over the next few years (at least five), then amortization of the needed equipment, combining the needs of the Sheriff's Office with those of Community Corrections and working out some of the initial obstacles might make it cost effective for the County to perform these tests itself.

Please let us know if you want us to continue to analyze this project.

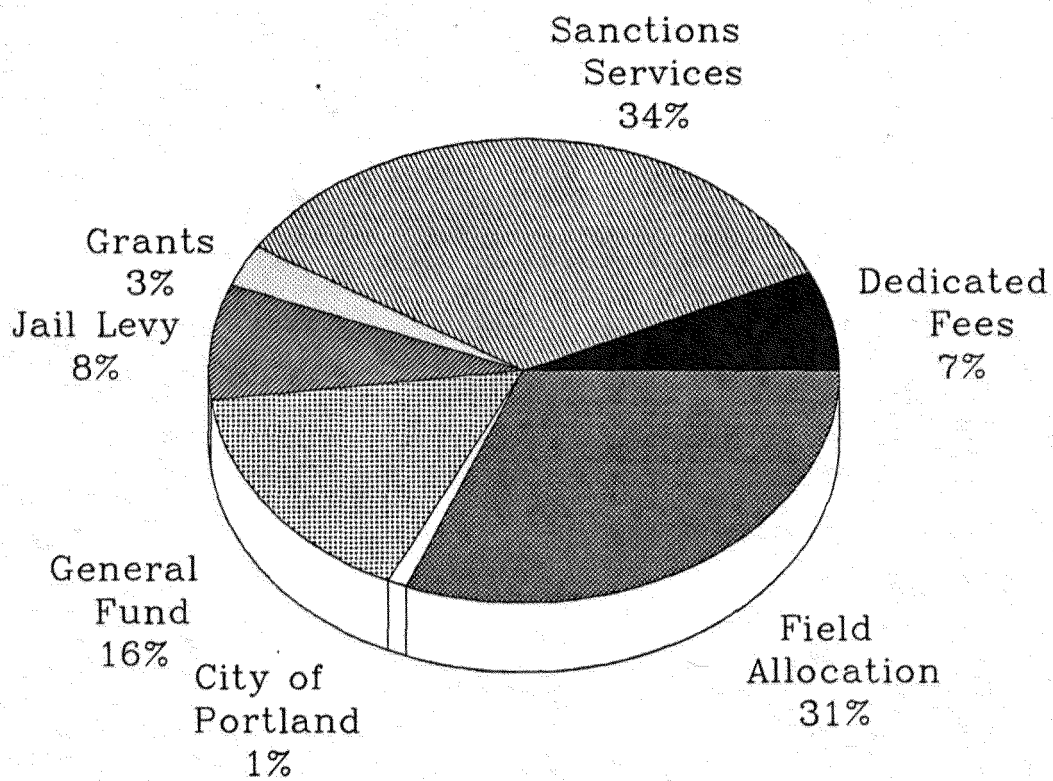
MULTNOMAH COUNTY

DEPARTMENT OF COMMUNITY CORRECTIONS

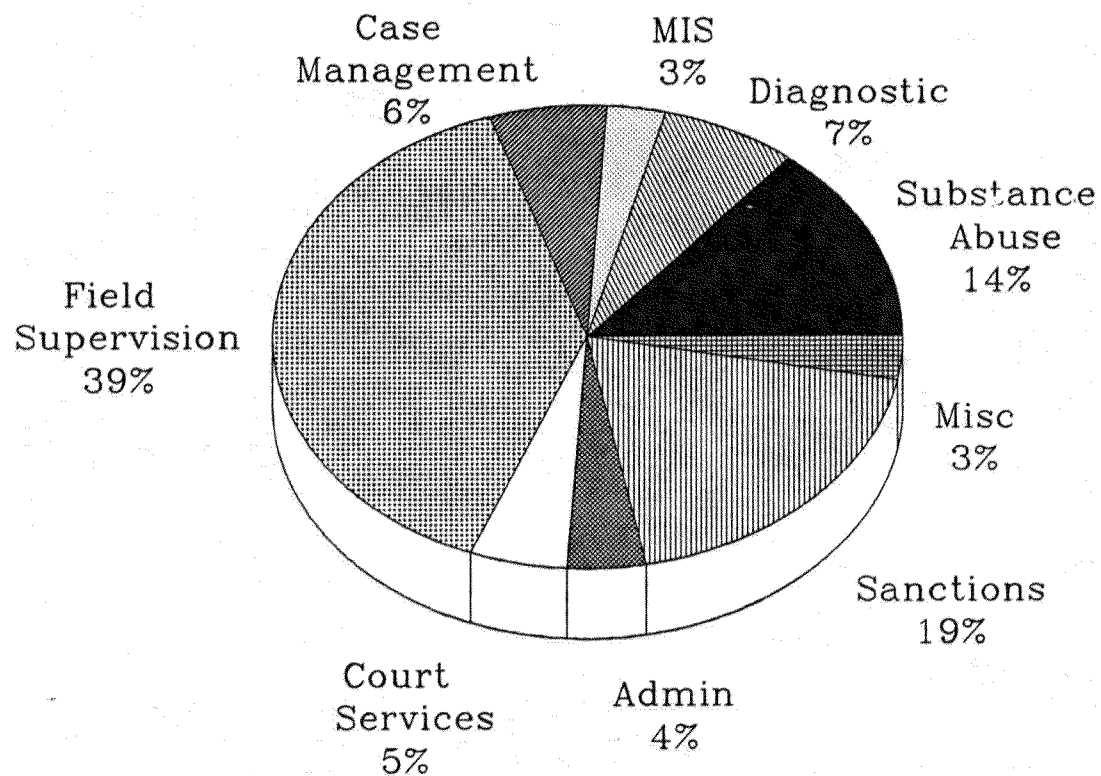
1993 - 1994

BUDGET PROPOSAL

DEPARTMENT OF COMMUNITY CORRECTIONS FUNDING SOURCES



DEPARTMENT OF COMMUNITY CORRECTIONS BALANCED SERVICE DELIVERY PLAN



Misc= Literacy, Mental Health
and Transitional Housing

1993 - 1994 PROPOSED BUDGET

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TOTAL BUDGET**\$21,134,171**

SUBSTANCE ABUSE SERVICES

CLIENT ASSESSMENT

Mission: To provide accurate and timely information for the Courts, Probation and Parole Officers, and other staff regarding offender substance abuse issues and treatment planning.

Objectives:

- 1,000 to 1,500 assessments per year
- Assessments will be based on the Addiction Severity Index
- Assessments will make specific treatment recommendations

Staff: 3.0 FTE

Budget:

43,208	(GF)
<u>102,671</u>	(Levy)
145,879	TOTAL

DRUG DIVERSION (STOP PROGRAM)

Mission: To provide an early intervention program in support of the Circuit Court's drug diversion program, including acupuncture, outpatient group treatment, and urinalysis.

Objectives:

- Serve 600 defendants per year
- Program will include weekly acupuncture, counseling and drug tests
- Maintain a successful completion rate of 60%

Staff: 0 (Grant management, contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget:

297,915	(State)
100,000	(City of Portland)not currently in budget
<u>99,305</u>	(GF)
497,220	TOTAL

Presently contracted to InAct, Inc.

OUTPATIENT TREATMENT

Mission: To provide corrections-oriented outpatient A&D treatment programs, consistent with Oregon Administrative Rules, and based on an understanding of the processes of addiction, relapse, and recovery.

Objectives:

- Serve 175 offenders per year
- Maintain a 60% successful completion rate

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget: 65,000 (State)

Presently contracted to TASC of Oregon, Inc.

INTENSIVE OUTPATIENT TREATMENT

Mission: To provide a more intensive corrections-oriented outpatient intervention for offenders who require additional structure to overcome their addictions while remaining at home or in transitional housing.

Objectives:

- Serve 170 offenders per year (including 70 women in a gender-specific component)
- Maintain a successful completion rate of 60%

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget:

36,000	(GF)
<u>65,000</u>	(Levy)
101,000	TOTAL

Presently contracted to ASAP Treatment Services, Inc.

RESIDENTIAL TREATMENT

Mission: To provide corrections-oriented A&D treatment in a structured environment (modified therapeutic community) incorporating process, cognitive, and support components.

Objectives:

- Provide medically supervised detox for 80 offenders per year

- Provide residential treatment for 250 offenders per year, including 80 women (with their children) in a gender-specific program
- Provide aftercare for offenders completing the program
- Maintain a successful completion rate of 60%

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget: 236,000 (State)
1,545,000 (Levy)
 1,781,000 TOTAL

Presently contracted to Volunteers of America - Oregon, Inc., CODA, Inc., and DePaul Treatment Centers, Inc.

DRUG TESTING

Mission: To provide a managed, random testing program for high risk offenders with the goal of monitoring compliance and treatment progress, and intervening before drug-related problems escalate.

Objectives:

- To involve 2,500 offenders per year in a random testing program
- To process 65,400 assays (21,800 specimens) per year
- To provide POs with test results within 24 hours
- To use specially trained staff to collect, store, and ship specimens consistent with approved chain of custody
- To cooperate with The Urban Institute and BOTEC Analysis in an evaluation of the program

Staff: 6.0 FTE

Budget: 436,731 (State)

Laboratory services presently contracted to TASC of Oregon, Inc.

TOTAL BUDGET FOR SUBSTANCE ABUSE SERVICES: 3,043,916

Includes contract indirect:

11,270 (GF)
 2,085 (Federal)
3,731 (State)
 17,086 TOTAL

MENTAL HEALTH SERVICES

ASSESSMENT

Mission: To provide timely diagnostic mental health information for the Courts and POs, including psychometric examination, clinical impression, assessment of risk, and amenability to treatment.

Objectives:

- To complete 120 psychological evaluations per year
- To complete 120 sex offender evaluations per year
- To complete all evaluations within 11 days for custody cases or 15 days for non-custody cases

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget:

36,000 (State)
<u>36,000 (GF)</u>
72,000 TOTAL

Presently contracted to David Myers, Ph.D., and Frank Colistro, D.Ed.

MENTAL HEALTH INTERVENTIONS

Mission: To provide MH services at our district offices, including evaluation, consultation, medication monitoring, and therapy group facilitation.

Objectives:

- To provide approximately 1,400 to 1,600 hours of service per year
- To have 50% of those who participate in treatment groups show clinical progress

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget: 64,000 (State)

New program; RFP pending

SEX OFFENDER TREATMENT

Mission: To provide long-term treatment, including individual and group counseling, aversion therapy, behavioral control, relapse prevention, education, family therapy, and communication skills.

Objectives: - Provide treatment for 20 sex offenders per year
- Maintain a successful completion rate of 50%

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget: 43,000 (GF)

Presently contracted to Barry Maletzky, M.D.

POLYGRAPH EXAMINATIONS

Mission: To provide polygraph examinations in support of sex offender supervision and treatment.

Objectives: - To complete 100 examinations per year

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget: 9,500 (State)

Presently contracted to Jerry Owsley, M.Ed.

TOTAL BUDGET FOR MENTAL HEALTH SERVICES: 188,500

CASE MANAGEMENT

WOMEN'S TRANSITION SERVICES

Mission: To plan, coordinate, operate, and evaluate services for female offenders to help them become law-abiding, self-supporting and able to provide appropriate care for their dependent children .

Objectives:

- Provide training to at least six community agencies working with female offenders
- Together with the Alcohol and Drug Program, sponsor twelve networking breakfasts for professionals working with women in recovery
- Provide support, referrals, and case management for 75 female offenders and their families

Staff: 4.0 FTE

Budget: 251,577 (GF)

ADAPT PROGRAM

Mission: To promote the involvement and coordinated participation of multiple organizations in the delivery of comprehensive services for substance abusing, pregnant and post-partum women and their children.

Objectives:

- Provide 100 women with integrated care from a primary team including Community Corrections Case Managers, Community Health Nurses, and drug treatment providers.
- Provide prenatal care to 100 substance abusing women in jail, with continuing services after their release
- Coordinate housing for 10 families with HAP and REACH
- Access substance abuse treatment for 50 women

Staff: 4.5 FTE

Budget:

45,486	(Federal)
<u>213,781</u>	(GF)
259,267	TOTAL

PAROLE TRANSITION PROJECT

Mission: To develop appropriate transition plans for inmates being paroled to Multnomah County by working with inmates and institution staff prior to the release date.

Objectives:

- To coordinate parole planning for 1,500 inmates
- To coordinate transitional housing for 500 parolees
- To provide a central intake for parolees
- To jointly develop more effective pre-release and release procedures with CRCI staff

Staff: 5.0 FTE

Budget: 278,921 (State)

RESOURCE COORDINATION

Mission: To provide emergency and other services for indigent offenders by identifying appropriate community resources and managing DCC resource funds.

Objectives:

- Manage parole subsidy funds to assist inmates returning to Multnomah County
- Manage Indigent Crisis Project to meet emergency needs of probationers
- Work with POs to meet individual client needs

Staff: 2.0 FTE

Budget: 261,970 (State)

CASE MANAGEMENT CONTRACT

Mission: To meet the treatment and subsistence needs of homeless and chronically mentally ill offenders including A&D treatment, mental health counseling, and transitional housing, with a strong Hispanic component.

Objectives:

- Provide case management services for 100 offenders per year
- Provide emergency and transitional housing for up to 50 offenders
- Maintain a successful completion rate of 60%

Staff: 0 (Contract administration, technical assistance,
and program evaluation provided by Program
Development & Evaluation staff)

Budget: 99,000 (State)
59,000 (GF)
158,000 TOTAL

Presently contracted to Transition Projects, Inc.

TOTAL BUDGET FOR CASE MANAGEMENT SERVICES: 1,209,735

TRANSITIONAL HOUSING

PAROLE TRANSITION HOUSING

Mission: To provide supervised, safe, drug-free housing for parolees.

Objectives:

- Provide 30-60 days of housing for 500 parolees in 46 contract beds
- Successfully transition 60% of clients to satisfactory housing

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget: 115,000 (State)

TRANSITIONAL HOUSING FOR WOMEN

Mission: To provide housing and support services for female offenders.

Objectives:

- Provide housing for seven women and their children
- Teach and model basic living skills to residents
- Coordinate case planning for residents with primary case manager, community health nurse, drug treatment, etc.

Staff: 1.0 FTE

Budget:

94,250 (Fees)
<u>868 (GF)</u>
95,118 TOTAL

TOTAL BUDGET FOR TRANSITIONAL HOUSING: 213,118

Includes contract indirect:
3,000 (State)

LITERACY

Mission: To provide a PC-based integrated learning system for offenders, including individually paced lessons in reading, computation, pre-employment , and life skills.

Objectives:

- Identify offenders below eighth grade reading level through the use of a standardized assessment instrument
- Enroll 200 offenders in the program
- Bring 65% of participants to at least an eighth grade reading level

Staff: 1.0 FTE (Program will use volunteers and contract staff)

Budget: 199,520 (Federal)

TOTAL BUDGET FOR LITERACY: 199,520

COURT SERVICES**PRETRIAL SERVICES (RECOG/INTAKE, PRSP)**

Mission: To interview and investigate inmates booked into jail to establish their eligibility for release and assure efficient use of custody resources. To provide supervision for a population of pretrial releasees.

Objectives:

- Provide 24 hour per day, 7 days per week coverage to interview arrestees
- Interview 24,000 pretrial detainees and render a release decision or recommendation in all cases
- Release 45% of those interviewed prior to arraignment under release authority delegated by the Presiding Judge pursuant to ORS 135.235
- Provide supervision for 4,000 pretrial releasees for an average of 90 days
- Maintain a successful completion rate for pretrial supervision of 70%

Staff: 14.80 FTE

Budget: 282,750 (Fees)
261,733 (GF)
544,483 TOTAL

MARRIAGE AND FAMILY SERVICES

Mission: To provide marriage counseling, mediation services, visitation evaluations, and counseling for families experiencing problems as a result of family disruption.

Objectives:

- Provide mandatory mediation for divorcing parents
- Provide conciliation (marriage counseling) for any County resident requesting that service
- Conduct custody and visitation studies as ordered by the Court

Staff: 9.0 FTE

Budget: 471,517 (Fees)

PROBATE COURT

Mission: To provide for the costs related to ORS 426.307 and the fees for evaluation of a person for commitment or continued commitment to a mental health institution.

Objectives: - Establish reimbursement rate with adjoining counties that reflects the actual costs of evaluation and competency services

Staff: 0

Budget: 47,000 (GF)
3,000 (Fees)
50,000 TOTAL

TOTAL BUDGET FOR COURT SERVICES: 1,066,000

DIAGNOSTIC CENTER**PRESENTENCE INVESTIGATIONS**

Mission: To provide the Courts, POs and case managers with accurate and timely analysis of a defendant's criminal, social, familial, and psychological history. To make sentencing recommendations based on individual risk and need factors, consistent with Sentencing Guidelines.

Objectives:

- Complete of 60-70 PSIs per month
- Meet Court due dates for all PSIs
- Refer appropriate cases for psychological, sex offender, or substance abuse evaluations

Staff: 13.0 FTE

Budget: 849,615 (State)

INTAKE

Mission: To serve as the central location in our system to receive new cases and cases transferring to Multnomah County from other jurisdictions. To assess client risk and need factors in assigning cases to our district offices and programs.

Objectives:

- Interview 290-330 offenders per month; assess risk and need; assign to district offices and programs
- Assure that case files include all necessary documentation for supervising PO
- Supervise 400-600 cases per month pending their transfer to other jurisdictions

Staff: 10.0 FTE

Budget: 367,697 (State)
94,482 (GF)
462,179 TOTAL

PAROLE HEARINGS

Mission: To conduct parole hearings consistent with statutes, Oregon Administrative Rules, and Revocation Guidelines.

Objectives:

- Conduct an average of 230 hearings per month
- Within 14 days of parole violator arrest, provide offender with notice of rights and impose intermediate sanction (per Agreement with Parole Board), thereby reducing the number of jail bed-days used

Staff: 4.0 FTE

Budget: 170,440 (State)
59,103 (GF)
229,543 TOTAL

TOTAL BUDGET FOR DIAGNOSTIC CENTER: 1,541,337

FIELD SUPERVISION**SCI TRANSITION PROGRAM**

Mission: To provide a comprehensive system of services for African-American parolees who are identified as high risks for recidivism and drug use.

Objectives:

- Provide 6-9 months of intensive supervision for 40 parolees
- Coordinate the drug treatment for 100% of participants
- Work with cooperating agencies to meet housing and employment needs of participants

Staff: 0.5 FTE

Budget: 27,453 (Federal)

DOMESTIC VIOLENCE DEFERRED SENTENCING PROGRAM

Mission: To provide a structured combination of supervision and counseling designed to reduce the likelihood of violence on the part of defendants participating in the Court's deferred sentencing program.

Objectives:

- Provide a 6 month program targeting personal responsibility, alternatives to battering, family/interpersonal communication, personal support systems, anger management, and other areas
- Serve 75 clients per year
- Maintain a successful completion rate of 80%

Staff: 1.0 FTE

Budget: (Not currently listed in proposed county budget, total annual cost with General Fund monies = 71,050)

Counseling component currently contracted to ASAP Treatment Services, Inc.

TRAFFIC OFFENDER/DUII UNIT

Mission: To provide probation supervision for serious and repeat traffic offenders to lessen their threat to public safety.

Objectives:

- Supervise 850 cases
- Maintain a successful completion rate of 80%

Staff: 11.0 FTE

Budget: 544,591 (GF)

INTENSIVE SURVEILLANCE

Mission: To provide close supervision of non-compliant probationers and parolees, those who pose the greatest risk to the community, and those who refuse to cooperate with other program interventions.

Objectives:

- Identify and train a team of two POs at each of our district offices to supervise targeted cases
- Provide 4-6 months of intensive surveillance for approximately 500 offenders
- Successfully transition 65% of the clients back to general caseloads

Staff: 21.0 FTE

Budget: 1,251,612 (State)

GENERAL SUPERVISION

Mission: To supervise offenders in the community consistent with our mission to enhance public safety and in accordance with the Oregon Case Management System.

Objectives:

- Achieve an increased percentage of positive case closures
- Achieve an increased amount of time in the community prior to revocation
- Achieve a decreased percentage of offenders convicted of new crimes while under supervision
- Develop specialized supervision for sex offenders, gang-involved offenders, and

substance abusing offenders in cooperation with
community based treatment programs

Staff:	98.5	FTE
Budget:	5,076,520	(State)
	624,000	(Fees)
	<u>802,529</u>	(GF)
	6,503,049	TOTAL

TOTAL BUDGET FOR FIELD SUPERVISION: 8,326,705

SANCTION PROGRAMS

ALTERNATIVE COMMUNITY SERVICE

Mission: To provide the Courts with a viable sentencing option to be used in lieu of or in conjunction with incarceration, probation, or fines. To provide an intermediate sanction for parole and probation violators. To provide offenders with an opportunity to make restitution to the community by performing uncompensated labor through public service or non-profit agencies.

Objectives:

- Provide a sentencing alternative for 4,000 offenders
- Provide a sanction for 200 parole and probation violators
- Provide 120,000 hours of service to the community
- Provide supervision to two Portland Parks Bureau crews and one state-funded crew performing landscaping and maintenance in the parks
- Maintain a successful completion rate of 70%

Staff: 9.0 FTE

Budget:

331,292	(State)
107,952	(City)
<u>27,420</u>	(Fees)
466,664	TOTAL

FOREST PROJECT

Mission: To provide the Courts and POs with a residential, intermediate sanction option that involves intensively supervised community service work for male offenders in the National Forests.

Objectives:

- Provide services at capacity of 28 offenders per week, for a total of about 350 offenders per year
- Provide a positive work and living environment in which offenders can meet their sanction obligation while learning life and work skills
- Maintain a successful completion rate of 70%

Staff: 8.0 FTE

Budget:

498,035	(State)
<u>3,000</u>	(Reimbursement)
501,035	TOTAL

DAY REPORTING CENTER

Mission: To provide an intermediate sanction for parole and probation violators that can be accessed by Department staff; to provide the services needed to help offenders comply with their release conditions.

Objectives:

- Provide an intermediate sanction for 800 offenders
- Provide A&D group counseling for 300 offenders
- Conduct random weekly drug tests on participants in conjunction with the Drug Testing Program
- Place 300 offenders in community service in conjunction with Alternative Community Service

Staff: 12.0 FTE

Budget: 818,175 (State)

WOMEN'S RESIDENTIAL CENTER

Mission: To provide a residential/work release intermediate sanction for female offenders.

Objectives:

- Provide a 60-90 day program for 40 women per year
- Provide in-house counseling for substance abuse, parenting, abusive relationships, and other issues
- Maintain a successful completion rate of 60%

Staff: 0 (Contract administration, technical assistance, and program evaluation provided by Program Development & Evaluation staff)

Budget: 157,000 (State)

Presently contracted to YWCA.

PAROLE/PROBATION VIOLATION CENTER

Mission: To provide a custodial sanction for parole and probation violators consistent with State revocation guidelines.

Objectives:

- Provide an 85-bed custodial sanction that can be directly accessed by staff

- Sanction about 1,000 offenders per year with an average length of stay of 30 days

Staff: 0 (No detail in current county budget, listed in CCA Plan 1993 - 1995. Funds exist in current Governor' budget.)

Budget: 1,658,385 (State)

RESTITUTION CENTER

Mission: To provide an intermediate work release sanction for parole and probation violators in cooperation with the Sheriff's Office.

- Objectives:
- Provide a work release sanction for 475 offenders per year
 - In cooperation with the Sheriff's Office, develop a 40-bed capacity for parole and probation violators
 - In cooperation with the Sheriff's Office, develop procedures to facilitate DCC access to the program
 - Maintain a successful completion rate of 80%

Staff: Capacity purchased from Sheriff's Office

Budget: 337,199 (State)

SHERIFF'S INTENSIVE SUPERVISION

Mission: To provide a close supervision/home detention sanction for parole and probation violators.

- Objectives:
- Surveillance of 200-220 offenders per year for an average of 30 days
 - Surveillance will include random curfew checks on all clients
 - Maintain a successful completion rate of 80%

Staff: 1.0 FTE in Sheriff's Office

Budget: 62,100 (State)

TOTAL BUDGET FOR SANCTION PROGRAMS: 4,000,558

ADMINISTRATION

DEPARTMENT ADMINISTRATION

Mission: To provide overall management and coordinate the Department's activities with both state and federal agencies. To use a strategic planning process as a model for rational decision making in a complex and dynamic criminal justice system. To work with the Board of County Commissioners, the District Attorney, the Sheriff, and other departments to develop policy options and facilitate an integrated delivery of services.

Objectives:

- Provide leadership and direction for the Department
- Institutionalize the strategic planning process
- Create an organization which values diversity
- Develop a community corrections agenda for the year 2000

Staff: 3.0 FTE

Budget: 26,127 (Reimbursement from State)
217,337 (GF)
243,464 TOTAL

PERSONNEL AND FISCAL MANAGEMENT

Mission: To provide central administrative support for the Department, including fiscal management, payroll/personnel oversight, budget development and expenditure projections, and training.

Objectives:

- Coordinate the development of fiscal management and budget processes for new service districts
- Facilitate on-line data entry with payroll, general ledger, and accounts payable
- Monitor and coordinate mandatory skill building training and maintain training files
- Develop promotion and training plan

Staff: 4.0 FTE

Budget: 115,982 (State)
190,674 (GF)
306,656 TOTAL

MANAGEMENT INFORMATION SERVICES

Mission: To develop and administer a system that meets the Department's need for timely access to client and system data for case management, program evaluation, operational control, and strategic planning.

Objectives:

- Oversee the implementation of State AS400 and ISIS connectivity at all worksites
- Develop computer repair, maintenance, and replacement plan

Staff: 3.0 FTE

Budget:

451,759	(State)
<u>136,935</u>	(GF)
588,694	TOTAL

PROGRAM DEVELOPMENT AND EVALUATION

Mission: To coordinate program development, including needs assessments, grant writing, requests for proposals, provision of technical assistance, contract monitoring, and program evaluation to assure cost effective delivery of services.

Objectives:

- Conduct at least two site reviews for each contract program
- Assure that all contracts meet expectations; take corrective action and offer technical assistance as indicated
- Coordinate preparation of Annual Report
- Develop proposals for federal, state, and local funding
- Develop procedures for evaluating program impacts and coordinate efforts of outside evaluators involved in ongoing and planned studies (The Urban Institute, BOTEK Analysis, RAND Corp., American University, Northwest Professional Consortium, and National Development and Research Institutes)

Staff: 4.0 FTE

Budget:

45,245	(Levy)
<u>160,723</u>	(GF)
205,968	TOTAL

TOTAL BUDGET FOR ADMINISTRATION: 1,344,782

ADD / CHANGE PACKAGE

Program Transitional Housing Package # 2
Fund 100 Agency 021 Org 2822

Offsetting Cuts (if any) _____ DCC Packages 1, 2, 3, 4, 5
DCC CAME IN UNDER TARGET

Description of Proposed Change

Expand current capacity to serve 4 additional women and their children in assisted living cooperative.

Program Impact (Clients affected, service changed)

Pregnant drug addicted and mothers on probation/parole.

Personnel Changes

FTE	Position	Job Class	Base	5500	5550	Total
.5	Corrections Tech.	6266				16,383
	Permanent	5100				
	Temporary	5200				
	Overtime	5300				
	Premium	5400				
		TOTAL				16,383

M&S / Capital Outlay Changes

Object	Line Item	Description of Change	Total
6110	Professional Serv.	Moving costs, child care for clients	11,000
6170	Rent	Cost of rent for displaced office	26,000
6130	Supplies	Misc. house supplies for residence	3,000
6230	Travel	Additional bus passes for clients	1,116
7150	Telephone	Installation and moves	7,000
8300	Other improvements	Renovation landlord will not cover	8,000
8400	Equipment	Van for trans. of all clients (3 houses)	25,000
		TOTAL CHANGE	81,116

Cash Transfer Change

Transfer	Description of Change	Total
	TOTAL CHANGE	

TOTAL REQUIREMENT CHANGE

REVENUE CHANGE

Code	Revenue	Description of Change	Total
		TOTAL REVENUE CHANGE	

NET GENERAL FUND (SAVINGS) / COST

Total Requirement Change Plus Total Revenue Change	97,499
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PROGRAM SUMMARY

Program Clients Pregnant or with children
Female Offenders

	FTE	PS	M&S	CO	CT	Total	Revenue
1992-93 Budget							

Proposed Add Packages							
Number	Description						
.5	Corrections Tech	.5	16,383	81,116		97,499	0

CURRENT SERVICE LEVEL BUDGET FOR 1993-94							
--	--	--	--	--	--	--	--

Proposed Cut Packages							
Number	Description						
Subtotal Cuts							

TARGET FIGURE FOR 1993-94							
---------------------------	--	--	--	--	--	--	--

ADD / CHANGE PACKAGE

Program Domestic Violence Package # 4
Fund 100 Agency 021 Org 2825

Offsetting Cuts (if any) _____

DCC CAME IN UNDER TARGET BUDGET

Description of Proposed Change

Add contract providing A & D treatment for clients in Domestic Violence Diversion Program.

Program Impact (Clients affected, service changed)

60 offenders per year receive service under this contract.

(Note: Domestic Violence counseling contract remains in effect. Only the contract providing A & D treatment for the same population is affected.)

Personnel Changes

FTE	Position	Job Class	Base	5500	5550	Total
	Permanent	5100				
	Temporary	5200				
	Overtime	5300				
	Premium	5400				
		TOTAL				

M&S / Capital Outlay Changes

Object	Line Item	Description of Change	Total
		Add contract providing A & D treatment for offenders in Domestic Violence Diversion Program.	26,000
		TOTAL CHANGE	26,000

Cash Transfer Change

Transfer	Description of Change	Total
	TOTAL CHANGE	

TOTAL REQUIREMENT CHANGE**REVENUE CHANGE**

Code	Revenue	Description of Change	Total
		TOTAL REVENUE CHANGE	

NET GENERAL FUND (SAVINGS) / COST

Total Requirement Change Plus Total Revenue Change	26,000
--	--------

ADD / CHANGE PACKAGE

Program WERC Package # 5
Fund 100 Agency 021 Org 2300

Offsetting Cuts (if any) _____

DCC CAME IN UNDER TARGET BUDGET

Description of Proposed Change

Contract with Willamette Employment Resource Center serves 185 unempliyed offenders per year. Program provides pre-employment training, life skills workshops, and placement assistance.

Program Impact (Clients affected, service changed)

DCC will have no contracts with employment services for offender population.

Personnel Changes

FTE	Position	Job Class	Base	5500	5550	Total
	Permanent	5100				
	Temporary	5200				
	Overtime	5300				
	Premium	5400				
		TOTAL				

M&S / Capital Outlay Changes

Object	Line Item	Description of Change	Total
		Adds contract for employment services	110,000
		TOTAL CHANGE	110,000

Cash Transfer Change

Transfer	Description of Change	Total
	TOTAL CHANGE	

TOTAL REQUIREMENT CHANGE**REVENUE CHANGE**

Code	Revenue	Description of Change	Total
		TOTAL REVENUE CHANGE	

NET GENERAL FUND (SAVINGS) / COST

Total Requirement Change Plus Total Revenue Change

110,000

PROGRAM SUMMARY

Program Clients 185 unemployed offenders

	FTE	PS	M&S	CO	CT	Total	Revenue
1992-93 Budget			120,000				,20,000

Proposed Add Packages							
Number	Description						
# 5	Adds employment services contract serving 185 offenders.		110,000				110,000

CURRENT SERVICE LEVEL BUDGET FOR 1993-94		110,000				110,000
--	--	---------	--	--	--	---------

Proposed Cut Packages							
Number	Description						
Subtotal Cuts							

TARGET FIGURE FOR 1993-94							
---------------------------	--	--	--	--	--	--	--

ADD / CHANGE PACKAGEProgram Prostitution Altern. Package # 6
Fund 100 Agency 021 Org 2300Offsetting Cuts (if any) DCC CAME IN UNDER TARGET BUDGET**Description of Proposed Change** Add 80,000 GF contributions to Council for Prostitution Alternatives Contract.**Program Impact (Clients affected, service changed)** Program provides case management services for about 60 women per year who are attempting to end their involvement with prostitution. It is not clear whether program would continue without GF.

Personnel Changes						
FTE	Position	Job Class	Base	5500	5550	Total
	Permanent	5100				
	Temporary	5200				
	Overtime	5300				
	Premium	5400				
		TOTAL				

M&S / Capital Outlay Changes			
Object	Line Item	Description of Change	Total
		Add GF portion of contract with the Council for Prostitution Alternatives. Contract is funded by DCC contribution of 80,000 and City of Portland contribution of 95,632.	80,000
		TOTAL CHANGE	80,000

Cash Transfer Change		
Transfer	Description of Change	Total
	TOTAL CHANGE	

TOTAL REQUIREMENT CHANGE

REVENUE CHANGE			
Code	Revenue	Description of Change	Total
		TOTAL REVENUE CHANGE	

NET GENERAL FUND (SAVINGS) / COSTTotal Requirement Change Plus Total Revenue Change 80,000

Program Clients 60 women leaving
prostitution

Proposed Add Packages							
Number	Description						
6	Add GF portion of contract with Council for Prostitution Alternatives		80,000			80,000	

[illegible]

gsum.wk3

Date Submitted 02/12/93

MAR 09 1993
Meeting Date
Agenda No. WS-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject **Board Budget Work Sessions**

Informal Only

Formal Only

DEPARTMENT **Nondepartmental**

DIVISION **Planning & Budget**

CONTACT **Dave Warren**

TELEPHONE **248-3822**

Brief Summary

On 03/09/93, the Board of County Commissioners will hold a work session to discuss the budget request of the Health Department, identify issues to be resolved, and hear the answers to follow up questions. The session will begin at 1:30 p.m..

Action Requested:

☐ Information Only ☐ Preliminary Approval ☐ Policy Direction ☐ Approval

Estimated Time Needed on Agenda 3 and 1/2 hours

IMPACT:

☐ Personnel
☐ Fiscal/Budgetary
☐ General Fund
☐ Other

SIGNATURES

Department Manager

Budget/Personnel

County Counsel

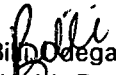
Other

David C. Warren

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1993 FEB 16 AM 8:47

MEMORANDUM

TO: Gladys McCoy, Chair
Commissioner Tanya Collier
Commissioner Sharron Kelley
Commissioner Gary Hanson
Commissioner Dan Saltzman

FROM:  Bill Odegaard, Director
Health Department

DATE: March 9, 1993

SUBJECT: BOARD BUDGET QUESTIONS

At our Budget Briefing on March 3 you posed several questions that we were unable to answer "on the spot". Following are the questions, as we understood them, and responses to date.

QUESTION The FTE count in the Adopted 1993 budget is 691.73. The Current Service Level request is 710.72. Please explain this difference.

Attachment No. 1 details changes in our FTE count during the fiscal year. As you can see, the Department has had many changes since July 1, most of them caused by changes in grant funding.

QUESTION Could/should the County charge for prescription drugs?

Attachment 2 is a memo from H. Lazenby, County Counsel, addressing legal questions around the advisability of charging for pharmaceuticals purchased at government rates.

Currently, the Department charges a \$6 per prescription administrative fee. If additional charges were imposed for our low income clients, we are doubtful that a significant increase in actual collections would follow.

QUESTION Would it be feasible/advisable for the Department to conduct drug screens for clients of Community Corrections?

Attachment 3 is a memo in response to this question from Gary Sawyer, Lab Manager, and Cary Harkaway, a manager with the Department of Community Corrections. Analysis to date suggests that if savings would be available from this transfer of responsibilities, they would be long term. Short term savings would require some initial capital investment by the County for testing equipment and licensure.

QUESTION What is the role of the Department with the Multi-Disciplinary Child Abuse Team?

Attachment 4 is a brief summary of this involvement.

QUESTION Should fees be increased for duplication of Medical Records?

Attachment 5 addresses this issue. The current \$10 fee plus \$0.75/page for more than 10 pages adequately covers the cost of duplication. We raise about \$17,600 annually from these fees, and it is included in the 1994 budget proposal.

QUESTION Could the Corrections Division do laundry for the Health Department.

We are investigating this issue, and will bring you the results at a later date.

HEALTH DEPARTMENT - TRACKING FROM 1993 TO 1994

	CDC Lead Grant	HIV RISK Subst Abuser CSAT Grant	Homeless & Homeless Kids Grant	Family Svc Center/CISS Grant	NIDA Out- reach Grant	Substance Abuse PC Grant	NWRPCA/ SSA Grant	CDC HIV Risk Redux Grant	September County Cuts	Occupational Health Revenues	CDC Syphilis Epi Grant	State Sero Well Program	Language Services Addition	General Cuts not in Cut Package	Total Proposed FTE	
07-Mar-93																
Administrative Secretary															3.80	
Asst Health Officer/Medical Dir															0.70	
Chemical Appl Opr															1.00	
Chief Dep Medical Examiner															1.00	
Child Development Specialist															4.00	
Clerical Unit Supervisor															1.00	
Community Health Nurse			1.00	3.00		-1.95			-1.00	1.00				-2.70	171.12	
Data Analyst					-0.41										2.00	
Dental Assistant/Receptionist														-0.80	20.30	
Dental Health Officer															1.00	
Dental Hygienist															3.60	
Dentist															4.00	
Department Director															1.00	
Deputy Medical Examiner															5.00	
Eligibility Specialist							1.60								8.00	
Fiscal Asstistant/Senior															10.00	
Fiscal Specialist 1 a															5.00	
Health Assistant													10.20		66.20	
Health Educator															5.60	
Health Info Specialist 1															5.00	
Health Info Specialist 2		4.80	1.00	2.00	-3.54			1.50				0.50		1.00	29.10	
Health Info Specialist/Sr											-0.50				9.00	
Health Officer															1.00	
Health Operations Supervisor															11.90	
Health Supply Administrator			0.80		-0.08									-1.20	1.00	
Health Svcs Administrator		1.00		0.20		-0.75				-0.60					38.15	
Health Svcs Manager															5.00	
Health Svcs Spec	1.00														1.00	
Lab Assistant, Tech															15.00	
Licensed Comm Practical Nurse			0.70			-0.68									15.92	
Medical Records Technician															1.50	
Nurse Practitioner			0.60			-0.60								-0.50	33.55	
Nutritionist															9.20	
Office Assistant 1															1.50	
Office Assistant 2	1.00	1.10	1.00	1.00	-0.50	-0.83	0.60			0.75		0.50		-0.50	114.34	
Patholgist's Assistant															2.00	
Pharmacist															8.00	
Pharmacy Technician															4.00	
Physician															14.91	
Physician's Assistant						-0.60									2.28	
Program Dev Specialist					-0.30					-0.17	-0.25			-0.20	10.76	
Program Dev Technician															1.80	
Purchasing Specialist 1															1.00	
Sanitarian														-1.00	18.00	
Senior Data Analyst															1.00	
Senior Dentist															5.20	
Senior Financial Specialist															2.00	
Senior Health Svcs Mgr															5.00	
Senior Office Assistant															16.50	
Social Worker			0.80												1.80	
Warehouse Worker															1.00	
Word Processing Operator															4.00	
Word Processing Supervisor															1.00	
Xray Technician															4.00	
ADOPTED 1993:	691.73	2.00	6.90	5.90	6.20	-4.83	-5.41	2.20	1.50	-1.00	0.98	-0.75	1.00	10.20	-5.90	710.72

Attachment 1



MULTNOMAH COUNTY OREGON

Attachment 2

Tom F.

OFFICE OF COUNTY COUNSEL
1120 S.W. FIFTH AVENUE, SUITE 1530
P.O. BOX 849
PORTLAND, OREGON 97207-0849
(503) 248-3138
FAX 248-3377

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
RICK BAUMAN
GARY HANSEN
SHARRON KELLEY

MEMORANDUM

TO: Dwayne Prather, Director, (160/8th)
Support Services
Department of Health

FROM: H. H. Lazenby, Jr. (106/1530) *HL*
Assistant County Counsel

DATE: March 8, 1993

SUBJECT: Charging Patients for Prescriptions

COUNTY COUNSEL
LAURENCE KRESSEL
CHIEF ASSISTANT
JOHN L. DU BAY

ASSISTANTS
J. MICHAEL DOYLE
SANDRA N. DUFFY
GERALD H. ITKIN
H.H. LAZENBY, JR.
STEVEN J. NEMROW
MATTHEW O. RYAN
JACQUELINE A. WEBER

Over the past year and a half, we have had discussions regarding a proposal to change the way the County charges patients in our clinics for prescription drugs. At the present time, the County charges patients a flat fee per prescription. The proposal would establish a fee structure where the patient would pay the actual cost of the drug and a small administrative fee to cover County dispensing costs. The net effect of the proposal would be to make the pharmaceutical portion of the program self-sustaining.

In reviewing several U. S. Supreme Court cases relating to the anti-trust implications of such a practice, I conclude that, under certain circumstances, the change is allowed. How one crafts such a system is critical since the anti-trust penalties include treble damages and attorney fees.

The principal case in the area is Jefferson County Pharmaceutical Association, Inc. v. Abbott Laboratories, 460 US 150, 74 L Ed 2d 882 (1983). In that case retail druggists sued drug manufacturers and the state under anti-trust statutes alleging that the companies sold drugs to the state at cheaper prices and the state, in turn, competed in the general retail market with an unfair advantage. The state argued that the anti-trust laws did not apply to government when acting on its own behalf and performing "traditional governmental functions".

Prescription Policy
March 8, 1993
Page 2

A divided Court (5-4) held that if a state or local government chooses to compete in the private retail market, it is subject to the anti-trust regulations.

To further complicate matters, the Court left open the precise question presented by this proposal. In a footnote the Court stated:

"Special solicitude for the plight of indigents is a traditional concern of state and local governments. If, in special circumstances, sales were made by a State to a class of indigents, the question presented, that we need not decide, would be whether such sales are in 'direct competition' with private enterprise."¹ (Emphasis added)

The Court, elsewhere, seems to indicate that this determination will be made on a case-by-case basis. More importantly the Court determined that the "retail sale of pharmaceutical drugs is not 'indisputedly' an attribute of state sovereignty."²

The narrow question then becomes: when does a governmental supplier cross the line and begin competing in the private retail market?

I think it is clear that you can use the new fee structure for our patients filling prescriptions given them by our doctors in our clinics. If we open our pharmacies to the general public, I think we'll be subject to the provisions of the anti-trust laws. I think it is less clear whether and to what extent you can provide refills or continuing medication for patients who may have the ability to purchase these drugs on the open market. It would be better if the fee structure was tied to the indigency of the patients.

It is very hard to tell you exactly how to set up this fee structure because the case law is not consistent and leaves too many questions unanswered. Further, after ten years, it is difficult to predict how the present court would rule on this issue. Of the five justices in the majority, only one, Justice White, remains on the bench. The dissent, which would have continued the exemption for government services, was led by Justices O'Connor and Stevens.

¹ Jefferson County, 460 US at 154, n.7

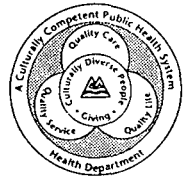
² Id , n.6

Prescription Policy
March 8, 1993
Page 3

CONCLUSIONS AND SUMMARY

Under the current law, great care must be taken to avoid competing with the private sector using the discount that government gets on pharmaceutical purchases. The proposed change in price structure for clinic pharmaceuticals must be limited, as much as possible, to providing lower cost drugs for indigent patients. It must not be open to the general public and should probably be limited to filling first-time prescriptions from our medical providers. Please keep in mind that this is extremely cautious advise. This does not represent a discussion of all the factors that combine to determine if there is unfair price discrimination. Please contact me with further questions.

D:\NPDATA\RIGHT\DRUGSALE.MEM\dp

**MULTNOMAH COUNTY OREGON**

HEALTH DEPARTMENT
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204-2394
(503) 248-3674
FAX (503) 248-3676
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Billi Odegaard, Director
Health Department

Tamara Holden, Director
Department of Community Corrections

FROM: Gary Sawyer, MS, HD Laboratory Manager
Health Department

Cary Harkaway, Manager, Division of Diagnostic & Program Development
Department of Community Corrections

DATE: March 9, 1993

SUBJECT: EXPLANATION OF URINE DRUG TESTING IN DEPARTMENT OF COMMUNITY
CORRECTIONS AND FEASIBILITY/ADVISABILITY OF THE HEALTH DEPARTMENT
CONDUCTING THE LAB TESTS

The Department of Community Corrections has been using Urine Drug Testing as a method of monitoring probation requirements for a number of years. This program began with Federal Grant Money and is now being funded by State Community Corrections dollars. There are currently between 1800 and 2000 probationers who are part of this project. Each of these persons may have their urine tested for "street drugs" once a week or once every two weeks. The average number of individual drug assays performed is 3700 per month at a cost of \$2.70 per assay--approximately \$10,000 per month in contracted laboratory costs. The current provider of service is TASC of Oregon who has been the supplier of this service since the inception of the project. They provide pick-up and delivery services to the various Community Corrections Units where the urine specimens are collected. They provide all the materials required for "legal collection" of the specimens and provide "chain-of-evidence" for the specimens. They also provide, at the stated price, confirmation of positive specimens when required. The direct laboratory costs are approximately \$120,000 per year.

The Health Department Laboratory is capable of being licensed as a "Drug Testing Laboratory" by the State and has the technical ability to perform this kind of testing. This was considered when the Sheriff's Office was initiating drug testing at the Restitution Center. At MCRC, the legal requirements and logistics did not lend themselves to having the HD do this testing. Turn-

Memorandum to Billi Odegaard
Tamara Holden
Re: Urine Drug Testing
March 9, 1993

Page Two

around time, chain-of-evidence requirements and cost were the major obstacles. After considerable time assessing the pro's and con's of having the Health Department do the testing for MCRC, it was decided to contract the services to a local provider of drug testing.

As is the case above, the Health Department Laboratory could provide this service for the Department of Community Corrections. However, many factors would have to be considered. Among those being the acquisition of equipment that would be capable of processing the large volume of specimens (approx. \$125,000); obtaining licensing (set up and training time); testing personnel (at least 1.0 FTE at \$45,000); re-agents and materials (\$1.75-\$2.00/assay = approx. \$80-\$95,000); pick-up and delivery personnel having to provide chain-of-evidence (0.5 FTE + vehicle + associated costs); contracting with a local provider for the confirmation testing (it would be cost ineffective to buy confirmation equipment and maintain the ability and quality assurance for the few positive specimens that would need to be confirmed); and clerical support (0.5 FTE). It is clearly cost ineffective in the short run for the County to have the Health Department to do this work. If this project is to be continued over the next few years (at least five), then amortization of the needed equipment, combining the needs of the Sheriff's Office with those of Community Corrections and working out some of the initial obstacles might make it cost effective for the County to perform these tests itself.

Please let us know if you want us to continue to analyze this project.

ROLE OF MULTNOMAH COUNTY HEALTH DEPARTMENT

WITH

MULTI-DISCIPLINARY CHILD ABUSE TEAM

The Health Department has been a participant in the Multi-Disciplinary Child Abuse Team since the first meetings in November, 1989. Health Department protocols are part of the MDT protocol notebook and we are a signed participant to the MDT agreement.

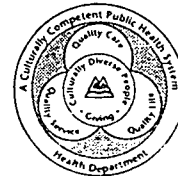
A community health nurse from the Southeast Field team regularly attends the twice a month MDT staffings. The nurse provides the health perspective to the staffing and assists with developing the case plan. System issues that may be identified at the MDT meeting are brought by the CHN to the Field Manager to be discussed and resolved by the managers. CHN involvement in the MDT has assisted in improving working relationships between the HD and the other MDT agencies. We have received referrals from the staffing and assisted families to obtain needed health care.

The Health Department also participates in the quarterly Child Fatality Review Committee. The Medical Examiner has responsibility to identify appropriate deaths for review and bring relevant medical examiner investigation information. Program staff bring relevant clinical information and participate in the review and decision making for action as needed.



MULTNOMAH COUNTY OREGON

Attachment 5 Tm F



HEALTH DEPARTMENT
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204-2394
(503) 248-3674
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RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Dwayne Prather
FROM: Valerie Whelan
SUBJECT: Medical Record Fees
DATE: March 5, 1993

CULTURAL DIVERSITY IS OUR STRENGTH

The following is in response to your questions regarding increasing medical record fees.

1. Adjusting fees

ORS 192.440 (2) The public body may establish fees reasonably calculated to reimburse it for its actual cost in making such records available.

The existing fees are \$10 flat fee (or minimum) plus \$.75 per page for more than ten pages.

2. SSI and disability

Over half our chargeable fees are from either SSI or Disability.

3. Nonchargeable photocopying

There are two groups we do not charge for photocopies: indigent clients and medical providers.

Most of our clients are unable to pay. The provider issue is a community standard which definitely works to our advantage. We request many more records than are requested of us.

4. Revenue last Fiscal Year from Medical Records

Through June 30, 1992 \$17,666

c: Tom Fronk

[0764o-y]