

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

**ORDER NO. 02-025**

Exempting from the Formal Competitive Bid Process a Contract for the Purchase of Twelve Model 6210 Library SelfCheck Machines, Software, First Year Maintenance, Initial Installation, Consulting and Training from 3M

**The Multnomah County Board of Commissioners Finds:**

- a. The Board, acting in its capacity as the Multnomah County Public Contract Review Board to review, pursuant to PCRB Rules AR10.140 and AR20.060, a request from the Department of Library for exemption from the formal competitive bid process a contract for the purchase of twelve Model 6210 SelfCheck machines, software, first year maintenance, initial installation, consulting and training from 3M.
- b. As it appears in the memorandum from Lance Murty, the request for exemption is based upon the fact that The library has acquired eight 3M SelfCheck machines over the course of the past five years and wishes to augment the existing equipment with additional units to be placed in libraries that either have no units, or where circulation volume supports multiple machines.

The library acquired its first 3M SelfCheck machine when the Midland library was opened in the fall of 1996. The 3M equipment was the only equipment available that worked with the library's on-line catalog, DYNA, and was purchased from 3M, the company that manufactures DYNA. Additional machines were then acquired and installed. The 3M equipment has been designed and configured to work with the library's automated library system, DYNA. Because the setup and configuration work has already been accomplished and is well understood by library computer services staff, installation of additional 3M self checkout machines requires no added programming within DYNA, nor any significant staff support.

The additional benefits of a single set of self checkout equipment system-wide include:

- leveraging existing public and staff familiarity and knowledge
- reduced technology support and licensing costs
- use of existing training programs and support services
- ability to share parts and equipment between libraries
- consistency of service at all library locations

3M has offered the library a substantial discount of 17% for the purchase of 10 units and a discount of 10% on the coverage of all units under a hardware and software maintenance contract. The amount of the purchase is approximately \$288,000.

- c. This exemption request is in accord with the requirements of Multnomah County Public Contract Review Board Administrative Rules AR10.140 and AR20.060.

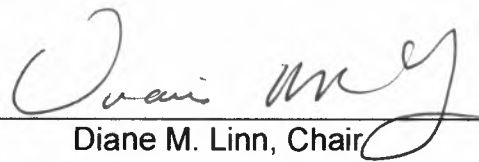
**The Multnomah County Board of Commissioners, Acting as the Public Contract Review Board Orders:**

The Contract to purchase twelve Model 6210 SelfCheck machines, software, first year maintenance, initial installation, consulting and training from 3M be exempted from the formal competitive bid process.

ADOPTED this 7th day of March, 2002.

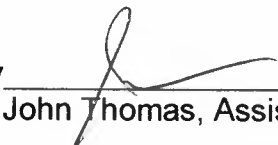


BOARD OF COUNTY COMMISSIONERS FOR  
MULTNOMAH COUNTY, OREGON, ACTING  
AS THE PUBLIC CONTRACT REVIEW BOARD

  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
John Thomas, Assistant County Attorney