



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 5/24/13)

Board Clerk Use Only

Meeting Date: 12/12/13
Agenda Item #: R.5
Est. Start Time: 10:25 AM
Date Submitted: 11/26/13

Agenda Title: BUDGET REALLOCATION – MID-COUNTY HEALTH HVAC IMPROVEMENT PROJECT (CP10.13.26) - FPM14-02

Note: if Contingency, use that form. If item other than a BudMod, please use different APR. : Title should not be more than 2 lines but sufficient to describe the action requested.

Requested Meeting Date: December 12, 2013
Time Needed: 5 mins.
Department: County Assets
Division: Facilities
Contact(s): John Lindenthal
Phone: 503-988-4213 **Ext.** X84213 **I/O Address:** Bldg. 274/1
Presenter Name(s) & Title(s): John Lindenthal, Greg Hockert

General Information

1. What action are you requesting from the Board?

Request approval of a budget reallocation of FY2014 Capital funds to add \$150,000 to the Mid-County Health HVAC Improvement Project.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This project is a modification of the existing HVAC system to allow variation air flow and temperature to be directed to specific areas in the building based on the needs of the client and how a medical clinic operates. All work has to be completed off hours when the building is not in operation because these HVAC systems along with electrical systems will need to be shut down to perform this work.

This project had been bid and bids came in significantly over the budgeted amount. The procurement was cancelled and the project was reviewed for scope of work and cost estimate. Upon completion of this review it has been determined that the budget requires adjustment to meet the intended project outcome.

This action affects program offer #78007 – Facilities Capital Asset Preservation Fund. The overall program offer is unchanged. The impact is at the individual project budget level.

3. Explain the fiscal impact (current year and ongoing)

The impact is to the individual project budget(s) and will not affect the overall FY2014 Capital Improvement Program (CIP) budget.

Approval of this budget reallocation will result in the following FY2014 Capital budget adjustments:

1. Reallocate \$150,000 from the Asset Preservation Projects Future Asset Preservation Projects line item (CP10.14.2509) to the Mid-County Health HVAC Improvement Project (CP10.13.26). These funds were a part of the FY2014 funds for future projects in the Capital program plan. This budget reallocation will bring the project budget total to \$475,000.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

None.

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**
N/A
- **What budgets are increased/decreased?**
No overall Capital Improvement Program budgets are being changed. The changes are only at the project level within the Capital Improvement Program Asset Preservation Fund budget.
- **What do the changes accomplish?**
Approval of this budget reallocation will correct the individual project budget deficiency.
- **Do any personnel actions result from this budget modification? Explain.**
No.
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**
N/A
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
N/A
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**
N/A

<i>NOTE: Attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i>
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Required Signatures

Facilities Director:	Michael Bowers \s\	Date:	11/22/13
	_____		_____
Budget Director:	Karyne Kieta \s\	Date:	11/14/13
	_____		_____
Chief Financial Officer:	Mark Campbell \s\	Date:	11/22/13
	_____		_____
Countywide HR:	N/A	Date:	_____
	_____		_____