



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-8 DATE 10/11/12  
MARINA BAKER, ASST BOARD CLERK

## Board Clerk Use Only

Meeting Date: 10/11/12  
Agenda Item #: R.8  
Est. Start Time: 11:10 am  
Date Submitted: 9-25-12

**Agenda Title:** BUDGET MODIFICATION # HD-13-02 –Appropriating \$28,000 in Revenue from Alaska's Department of Health and Social Services.

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

**Requested Meeting Date:** October 11, 2012 **Time Needed:** 5 Minutes

**Department:** Health Department **Division:** Health & Social Justice

**Contact(s):** Lester A. Walker – Budget & Finance Manager

**Phone:** (503) 988-3663 **Ext.** 26457 **I/O Address:** 167/2/210

**Presenter Name(s) & Title(s):** Haiou He, Program Design and Evaluation Services Manager  
Julie Maher, Program Design and Evaluation Director

## General Information

### 1. What action are you requesting from the Board?

Approval to appropriate \$28,000 in revenue from the State of Alaska, Department of Health and Social Services.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Obesity continues to be a serious health concern in Alaska. In 2009, 65% of adults were overweight or obese and the state has high rates of childhood and youth obesity. Overweight and obesity are alarming because both conditions increase the risk for a number of health problems, including chronic diseases, which can lead to reduced quality of life, premature death, and substantial healthcare and productivity-related costs.

The mission of the Alaska Obesity Prevention and Control Program is to prevent and reduce obesity among Alaskans through the promotion of physical activity and good nutrition.

The Multnomah County Health Department's Program Design & Evaluation Services unit (PDES) has been contracted by the State of Alaska Department of Health and Social Services to provide evaluation support to the State of Alaska Obesity Prevention and Control Program, specifically related to its childhood obesity prevention efforts. This includes conducting and reporting on a study of the Body Mass Index (BMI) data from the Kenai Peninsula Borough School District, as well as more general evaluation support for childhood obesity prevention efforts as needed.

This budget modification supports Program Offer 40035: Health Assessment, Planning and Evaluation. PDES is a unique research and evaluation unit within both the Multnomah County Health Department and Oregon Public Health Division. PDES provides ongoing evaluation support to county and state programs, initiates and conducts applied research studies, and contracts with organizations across the country to improve community health, shape public policy, and reduce health disparities.

**3. Explain the fiscal impact (current year and ongoing)**

Approval of this budget modification will increase the Health Department's federal/state FY 2013 budget by \$28,000. There is no impact to the County General Fund.

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

---

**Budget Modification**

---

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$28,000 in FY 2013 as a result of the work performed under this award.

This is not federal revenue.

- **What budgets are increased/decreased?**

The Health Department's budget will have the following changes:

- Temporary budget will increase by \$16,629
- Non Base Fringe budget will increase by \$4,839
- Non Base Insurance budget will increase by \$4,102
- Supplies budget will increase by \$158
- Central Indirect budget will increase by \$535
- Department Indirect budget will increase by \$1,737

- **What do the changes accomplish?**

Through this award the Multnomah County Health Department's Program Design & Evaluation Services unit will assist the Alaska Obesity Prevention and Control Program staff with evaluation of childhood obesity prevention efforts. Work will include development of an evaluation plan, qualitative and quantitative data management and analysis, data interpretation and a technical report of the findings which is suitable for submission to a peer-reviewed journal.

- **Do any personnel actions result from this budget modification? Explain.**

There are no personnel actions associated with this budget modification.

The internal services costs necessary to support any temporary personnel are included in the current FY 2013 budget.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The revenue covers these costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This grant is one-time-only in nature and the project will be completed with the grant funds provided. There is no on-going County commitment past June 30, 2013.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is August 10, 2012 to June 30, 2013.

There are no match requirements or non-standard reporting requirements.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

#### **Required Signature**

For KaRin Johnson

**Elected Official  
or Dept Director:**

*Lillian Shurley*

**Date:**

09/24/2012

**Budget Analyst:**

Althea Gregory /s/

**Date:**

9/25/2012

**Department HR:**

*Kathleen Miller*

**Date:**

9/12/2012



Budget Modification ID: **HD-13-02****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	40-16	32444	40035	0030			4CA152-03-1	50200	-	(28,000)	(28,000)		Increase IG-OP-Other
2	40-16	32444	40035	0030			4CA152-03-1	60100	-	16,629	16,629		Increase Temporary
3	40-16	32444	40035	0030			4CA152-03-1	60135	-	4,839	4,839		Increase Non Base Fringe
4	40-16	32444	40035	0030			4CA152-03-1	60145	-	4,102	4,102		Increase Non Base Insurance
5	40-16	32444	40035	0030			4CA152-03-1	60240	-	158	158		Increase Supplies
6	40-16	32444	40035	0030			4CA152-03-1	60350	-	535	535		Increase Central Indirect
7	40-16	32444	40035	0030			4CA152-03-1	60355	-	1,737	1,737		Increase Dept Indirect
8													
9	40-90	1000	40040	0030		409001		50370	(5,856,884)	(5,858,621)	(1,737)		Dept Indirect Revenue
10	40-90	1000	40040	0030		409001		60100	56,638	58,375	1,737		Dept Indirect Offsetting Exp
11										0			
12	19	1000		0020		9500001000		50310	(6,409,383)	(6,409,918)	(535)		Indirect Reimb Rev in GF
13	19	1000		0020		9500001000		60470	8,743,862	8,744,397	535		CGF Contingency Exp
14										0			
15	72-80	3500		0020		705210		50316	(63,365,261)	(63,369,363)	(4,102)		Insurance Revenue
16	72-80	3500		0020		705210		60330	1,932,008	1,936,110	4,102		Offsetting Expenditure
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

## QUALIFIED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
ID	JOB #	HR ORG	CC/WBS/IO	POSITION TITLE	POSITION NUMBER	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
				<b>TOTAL ANNUALIZED CHANGES</b>		0.00	0	0	0	0

### CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
id	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
				TOTAL CURRENT FY CHANGES		0.00	0	0	0	0

FM Side			PS/CO Side			Cost Element/ Commitment	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	Notes
<b>General Fund Contingency</b>							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
<b>Indirect Central</b>							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
<b>Departmental</b>							
xxx	xxxxx			xxx	xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
<b>Telecommunications</b>							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
78-70	3503	0020		709525		50310	Budgets receipt of reimbursement
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
<b>Data Processing</b>							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
78-70	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
78-70	3503	0020		709000		60240	Budgets offsetting expenditures
<b>Electronic Service Reimbursement</b>							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
78-60	3501	0020		904200		50310	Receipt of Electronics service reimbursement
78-60	3501	0020		904200		60240	Budgets offsetting expenditure
<b>Motor Pool: Use this cost center if you are adding funds for motor pool use.</b>							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
78-30	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
78-30	3501	0020		904150		60240	Budgets offsetting expenditure
<b>Fleet: Use this cost center if you are adding funds for dedicated program cars.</b>							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
78-60	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
78-60	3501	0020		904100		60240	Budgets offsetting expenditure
<b>Building Management</b>							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
78-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
78-50	3505	0020		902575		60170	Budgets offsetting expenditure
<b>Insurance Service Reimbursement</b>							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-80	3500	0020		705210		50316	Insurance Revenue
72-80	3500	0020		705210		60330	Offsetting expenditure
<b>Lease Payments to Capital Lease Retirement Fund</b>							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
<b>Mail &amp; Distribution</b>							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
78-20	3504	0020		904400		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904400		60230	Budgets offsetting expenditure
<b>Records</b>							
xx-xx	xxxxx				xxx	60460	Records expenditure
78-20	3504	0020		904500		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904500		60240	Budgets offsetting expenditure

### ***How are functional areas assigned to cost objects?***

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

<b>Functional Area Assignments ~ Based on Fund</b>		
<b><u>Special Revenue Funds</u></b>		
1501 - Road Fund	Road & Bridges	0080
1502 - Emergency Communications Fund	Community Services	0060
1503 - Bike Path Fund	Community Services	0060
1504 - Recreation Fund	Community Services	0060
1506 - County School Fund	Community Services	0060
1508 - Animal Control Fund	Community Services	0060
1509 - Willamette River Bridges Fund	Roads & Bridges	0080
1510 - Library Fund	Library	0070
1512 - Land Corner Preservation Fund	Roads & Bridges	0080
1518 - Oregon Historical Society Special Levy	Community Services	0060
1519 - Video Lottery	Community Services	0060
<b><u>Capital Project Funds</u></b>		
2504 - Building Project Fund	Community Services	0060
2507 - Capital Improvement Fund	Community Services	0060
2508 - Asset Acquisition Fund	Community Services	0060
2509 - Asset Preservation Fund	Community Services	0060
2511 - Sellwood Bridge Replacement	Roads & Bridges	0080
<b><u>Enterprise Funds</u></b>		
3000 - Dunthorpe-Riverdale Svc Dist #14 Fund	Dunthorpe-Riverdale Svc Dist #14	0500
3001 - Mid County Svc Dist #1 Fund	Mid County Svc Dist #1	0510
3002 - Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

<b>Functional Area Assignments ~ Based on Department (Fund Center)</b>		
Non-Dept (10, except 10-50)	General Government	0020
Non-Dept CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety & Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety & Justice	0050
Sheriff's Office (60)	Public Safety & Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

***If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138***