



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 8/18/11)

Board Clerk Use Only

Meeting Date: 4/19/12
 Agenda Item #: R.2
 Est. Start Time: 9:40 am
 Date Submitted: 4/2/12

Agenda Title: Public Hearing and Consideration of Approval of the 2012-2013 Mid-County Street Lighting Service District No. 14 Proposed Budget for Submittal to Tax Supervising and Conservation Commission

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: April 19, 2012 **Time Needed:** 10 minutes
Department: Community Services **Division:** Budget & Operations
Contact(s): Tom Hansell
Phone: (503) 988-5050 **Ext.** 29833 **I/O Address:** 425/2
Presenter Name(s) & Title(s): Tom Hansell, Program Manager

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Mid-County Service District to:

- Appoint Erich Mueller, to serve a three-year term as a budget committee member;
- Select presiding officer from among budget committee members present;
- Hear budget message;
- Open Public Hearing to consider any testimony presented by the public about the proposed budget, and
- Vote and approve on the budget for submittal to Tax Supervising and Conservation Commission

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service District operates under the provisions of Chapter 451 of the Oregon Revised Statutes to provide street lighting in particular areas of the County. The

Multnomah County Board of Commissioners serves as the governing body of the District. The budget committee for the District consists of the members of the Board of County Commissioners and resident(s) of the District. Budget committee member Erich Mueller joins the Board of County Commissioners as a District resident holding equal authority with the governing body during the budget committee process to ask questions, comment, and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as budget officer and administrator of the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS Chapter 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the District.

Multnomah County's Departments of County Management and Community Services provide financial, administrative, and illumination engineering services to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as administration and fiscal services, are met with revenue received from a tax assessment to real property within the street lighting service District.

The District was organized to provide street lighting in the unincorporated areas of Multnomah County and the cities of Maywood Park, Troutdale, and Fairview.

3. Explain the fiscal impact (current year and ongoing).

The District proposes a total budget of \$638,600 for fiscal year 2013. This budget represents a \$44,450 or 7.5% increase above the current adopted budget. The entire increase is associated with a planned future LED equipment replacement project the District is looking to start once Portland General Electric (PGE) provides rates. For routine maintenance and operations, the budget remains unchanged from the current year. PGE has indicated rates will remain flat, and any power increases will be offset through system efficiencies.

The District continues to manage equipment replacement of streetlights which have reached end of life and soon will be provided the option to replace the current high pressure sodium street lights with a light emitting diode (LED) model. The District is working with PGE to evaluate LED replacement strategies that will best serve the community and the environment. This proposed budget will maintain appropriations at the current year amounts and will continue to work to build a fund reserve in anticipation of PGE's release of the LED streetlights. The District continues to work with the cities in supporting lighting system improvement projects which respond to vehicular and pedestrian conflict areas and improving pedestrian safety.

The revenues necessary to support the operations of the District are collected through user fees and special assessments collected through the property tax system. The District's current assessment is \$50.00 per property per year. For FY 2013, the District proposes no change to the rate.

4. Explain any legal and/or policy issues involved.

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published two Notices of Public Hearing for the Budget Committee Meeting.

Required Signature

**Elected
Official or
Department
Director:**

Cecilia M. Collier /s/

Date:

4/2/2012