

Budget Modification ID: **HD-13-09**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-30	1000	40000	0030		401663		60000	60,505	63,056	2,551		Increase Permanent
2	40-30	1000	40000	0030		401663		60130	17,607	18,349	742		Increase Salary Related Expns
3	40-30	1000	40000	0030		401663		60140	19,295	19,512	217		Increase Insurance Benefits
4	40-30	1000	40000	0030		401663		60240	1,500	0	(1,500)		Decrease Supplies
5	40-30	1000	40000	0030		401663		60260	1,500	0	(1,500)		Decrease Travel & Training
6	40-30	1000	40047	0030		401661		60240	6,002	5,492	(510)		Decrease Supplies
7													
8	40-30	1000	40048	0030		403005		60000	312,797	311,470	(1,327)		Decrease Permanent
9	40-30	1000	40048	0030		403005		60130	93,616	93,230	(386)		Decrease Salary Related Expns
10	40-30	1000	40048	0030		403005		60140	87,025	86,912	(113)		Decrease Insurance Benefits
11	40-30	1000	40048	0030		403005		60240	6,500	8,326	1,826		Increase Supplies
12										0			
13	40-47	21640	40013B	0030			4FA23-11-1	60000	380,027	379,685	(342)		Decrease Permanent
14	40-47	21640	40013B	0030			4FA23-11-1	60130	114,437	114,338	(99)		Decrease Salary Related Expns
15	40-47	21640	40013B	0030			4FA23-11-1	60140	107,178	107,149	(29)		Decrease Insurance Benefits
16	40-47	21640	40013B	0030			4FA23-11-1	60240	9,775	10,245	470		Increase Supplies
17													
18	40-90	1000	40041	0030		409200		60000	667,927	675,459	7,532		Increase Permanent
19	40-90	1000	40041	0030		409200		60130	202,197	204,389	2,192		Increase Salary Related Expns
20	40-90	1000	40041	0030		409200		60140	241,888	242,528	640		Increase Insurance Benefits
21	40-90	1000	40041	0030		409200		60110	13,378	5,913	(7,465)		Decrease Overtime
22	40-90	1000	40041	0030		409200		60130	202,197	199,927	(2,270)		Decrease Salary Related Expns
23	40-90	1000	40041	0030		409200		60140	241,888	241,259	(629)		Decrease Insurance Benefits
24										0			
25	72-80	3500		0020		705210		50316	(63,400,918)	(63,401,004)	(86)		Insurance Revenue
26	72-80	3500		0020		705210		60330	1,967,665	1,967,751	86		Offsetting Expenditure
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED				
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	6088	66590	401663	Program Specialist, Senior	713709	(1.00)	(60,505)	(17,607)	(19,295)	(97,407)
1000	6510	66590	401663	Health Policy Analyst Senior	713709	1.00	63,162	18,380	19,521	101,063
20580	9697	65356	4SA76-01-1	Nutrition Supervisor	705110	(1.00)	(70,502)	(21,644)	(20,145)	(112,291)
20580	9361	65356	4SA76-01-1	Program Supervisor	705110	1.00	70,502	21,644	20,145	112,291
1000	9697	65425	4SA76-03-GF	Nutrition Supervisor	705766	(0.80)	(49,674)	(15,250)	(18,374)	(83,298)
1000	9361	65425	4SA76-03-GF	Program Supervisor	705766	0.80	49,674	15,250	18,374	83,298
20580	9697	65357	4SA76-02-1	Nutrition Supervisor	709081	(1.00)	(70,502)	(21,644)	(20,145)	(112,291)
20580	9361	65357	4SA76-02-1	Program Supervisor	709081	1.00	70,502	21,644	20,145	112,291
26000	9025	61203	46650-00-26000	Operations Supervisor	705295	(0.50)	(26,200)	(8,043)	(9,303)	(43,546)
10010	9025	61203	46800-00-10010	Operations Supervisor	705295	(0.50)	(26,200)	(8,043)	(9,303)	(43,546)
26000	9720	61203	46650-00-26000	Operations Administrator	705295	0.50	26,200	8,043	9,303	43,546
10010	9720	61203	46800-00-10010	Operations Administrator	705295	0.50	26,200	8,043	9,303	43,546
1000	6089	66227	403005	Public Affairs Coordinator	712344	(0.80)	(63,798)	(18,565)	(16,745)	(99,108)
21640	6089	66227	4FA23-11-1	Public Affairs Coordinator	712344	(0.20)	(15,949)	(4,641)	(4,186)	(24,776)
1000	6510	66227	403005	Health Policy Analyst Senior	712344	0.80	62,189	18,097	16,608	96,894
21640	6510	66227	4FA23-11-1	Health Policy Analyst Senior	712344	0.20	15,547	4,524	4,151	24,222
1000	9615	61467	404504	Program Manager 1	701008	(1.00)	(94,433)	(28,991)	(22,179)	(145,603)
1000	9364	61467	404504	Manager 2	701008	1.00	94,433	28,991	22,179	145,603
1000	6112	63186	409155	Procurement Analyst	709872	(1.00)	(57,032)	(17,509)	(19,000)	(93,541)
1000	6111	63186	409155	Procurement Analyst Senior	709872	1.00	57,032	17,509	19,000	93,541
1000	9335	61212	409200	Finance Supervisor	702053	(1.00)	(84,023)	(24,451)	(21,294)	(129,768)
1000	9336	61212	409200	Finance Manager	702053	1.00	91,555	26,643	21,934	140,132
TOTAL ANNUALIZED CHANGES						0.00	8,178	2,380	694	11,252

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR				
Fund	Job #	HR Org	CC/WBS/O	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	6088	66590	401663	Program Specialist, Senior	713709	(0.96)	(58,085)	(16,903)	(18,523)	(93,511)
1000	6510	66590	401663	Health Policy Analyst Senior	713709	0.96	60,636	17,645	18,740	97,021
20580	9697	65356	4SA76-01-1	Nutrition Supervisor	705110	(0.83)	(58,517)	(17,965)	(16,720)	(93,202)
20580	9361	65356	4SA76-01-1	Program Supervisor	705110	0.83	58,517	17,965	16,720	93,202
1000	9697	65425	4SA76-03-GF	Nutrition Supervisor	705766	(0.66)	(40,981)	(12,581)	(15,158)	(68,720)
1000	9361	65425	4SA76-03-GF	Program Supervisor	705766	0.66	40,981	12,581	15,158	68,720
20580	9697	65357	4SA76-02-1	Nutrition Supervisor	709081	(0.83)	(58,517)	(17,965)	(16,720)	(93,202)
20580	9361	65357	4SA76-02-1	Program Supervisor	709081	0.83	58,517	17,965	16,720	93,202
26000	9025	61203	46650-00-26000	Operations Supervisor	705295	(0.36)	(18,864)	(5,791)	(6,698)	(31,353)
10010	9025	61203	46800-00-10010	Operations Supervisor	705295	(0.36)	(18,864)	(5,791)	(6,698)	(31,353)
26000	9720	61203	46650-00-26000	Operations Administrator	705295	0.36	18,864	5,791	6,698	31,353
10010	9720	61203	46800-00-10010	Operations Administrator	705295	0.36	18,864	5,791	6,698	31,353
1000	6089	66227	403005	Public Affairs Coordinator	712344	(0.66)	(52,633)	(15,316)	(13,814)	(81,763)
21640	6089	66227	4FA23-11-1	Public Affairs Coordinator	712344	(0.17)	(13,557)	(3,945)	(3,558)	(21,060)
1000	6510	66227	403005	Health Policy Analyst Senior	712344	0.66	51,306	14,930	13,701	79,937
21640	6510	66227	4FA23-11-1	Health Policy Analyst Senior	712344	0.17	13,215	3,846	3,529	20,590
1000	9615	61467	404504	Program Manager 1	701008	(0.71)	(67,047)	(20,583)	(15,747)	(103,377)
1000	9364	61467	404504	Manager 2	701008	0.71	67,047	20,583	15,747	103,377
1000	6112	63186	409155	Procurement Analyst	709872	(1.00)	(57,032)	(17,509)	(19,000)	(93,541)
1000	6111	63186	409155	Procurement Analyst Senior	709872	1.00	57,032	17,509	19,000	93,541
1000	9335	61212	409200	Finance Supervisor	702053	(1.00)	(84,023)	(24,451)	(21,294)	(129,768)
1000	9336	61212	409200	Finance Manager	702053	1.00	91,555	26,643	21,934	140,132
TOTAL CURRENT FY CHANGES						0.00	8,414	2,449	715	11,578

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx			xxx	xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
78-70	3503	0020		709525		50310	Budgets receipt of reimbursement
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
78-70	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
78-70	3503	0020		709000		60240	Budgets offsetting expenditures
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
78-60	3501	0020		904200		50310	Receipt of Electronics service reimbursement
78-60	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
78-30	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
78-30	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
78-60	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
78-60	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
78-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
78-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-80	3500	0020		705210		50316	Insurance Revenue
72-80	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
78-20	3504	0020		904400		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
78-20	3504	0020		904500		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904500		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
<u>Special Revenue Funds</u>		
1501 - Road Fund	Road & Bridges	0080
1502 - Emergency Communications Fund	Community Services	0060
1503 - Bike Path Fund	Community Services	0060
1504 - Recreation Fund	Community Services	0060
1506 - County School Fund	Community Services	0060
1508 - Animal Control Fund	Community Services	0060
1509 - Willamette River Bridges Fund	Roads & Bridges	0080
1510 - Library Fund	Library	0070
1512 - Land Corner Preservation Fund	Roads & Bridges	0080
1518 - Oregon Historical Society Special Levy	Community Services	0060
1519 - Video Lottery	Community Services	0060
<u>Capital Project Funds</u>		
2504 - Building Project Fund	Community Services	0060
2507 - Capital Improvement Fund	Community Services	0060
2508 - Asset Acquisition Fund	Community Services	0060
2509 - Asset Preservation Fund	Community Services	0060
2511 - Sellwood Bridge Replacement	Roads & Bridges	0080
<u>Enterprise Funds</u>		
3000 - Dunthorpe-Riverdale Svc Dist #14 Fund	Dunthorpe-Riverdale Svc Dist #14	0500
3001 - Mid County Svc Dist #1 Fund	Mid County Svc Dist #1	0510
3002 - Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Dept (10, except 10-50)	General Government	0020
Non-Dept CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety & Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety & Justice	0050
Sheriff's Office (60)	Public Safety & Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138