



**Multnomah County Oregon**

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BOARD OF COMMISSIONERS**

**Diane Linn, Chair**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-3308 FAX (503) 988-3093  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

**Maria Rojo de Steffey,**  
**Commission Dist. 1**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-5220 FAX (503) 988-5440  
Email: [district1.@co.multnomah.or.us](mailto:district1.@co.multnomah.or.us)

**Serena Cruz, Commission Dist. 2**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-5219 FAX (503) 988-5440  
Email: [serena@co.multnomah.or.us](mailto:serena@co.multnomah.or.us)

**Lisa Naito, Commission Dist. 3**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-5217 FAX (503) 988-5262  
Email: [lisa.h.naito@co.multnomah.or.us](mailto:lisa.h.naito@co.multnomah.or.us)

**Lonnie Roberts, Commission Dist. 4**

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-5213 FAX (503) 988-5262  
Email: [lonnie.j.roberts@co.multnomah.or.us](mailto:lonnie.j.roberts@co.multnomah.or.us)

**On-line Streaming Media, View Board Meetings**

**<http://www.co.multnomah.or.us/cc/board.html>**

**On-line Agendas & Agenda Packet Material**

**<http://www.co.multnomah.or.us/cc/agenda.html>**

**Americans with Disabilities Act Notice:** If you need this agenda in an alternate format, or wish to participate in a Board Meeting, please call the Board Clerk (503) 988-3277, or Multnomah County TDD Phone (503) 988-5040, for information on available services and accessibility.

**DECEMBER 3 & 5, 2002**

### **BOARD MEETINGS**

### **FASTLOOK AGENDA ITEMS OF INTEREST**

Pg 2	9:00 a.m. Tuesday Elected Officials Budget Work Session Discussion of Key Issues Facing Multnomah County
Pg 2	10:45 a.m. Tuesday Briefing and Resolution Adopting the Multnomah County Community Based Victim Services System Plan
Pg 2	11:30 a.m. Tuesday CCFC & OSCP Executive Summary of School-Aged Services Policy Framework
Pg 5	8:30 a.m. Thursday 3rd Reading of Ordinance Adopting West of Sandy River Rural Plan
Pg 6	9:00 a.m. Thursday Elected Officials Budget Work Session on Mid-Year Rebalance
<b>The December 26, 2002 and January 2, 2003 Board Meetings are Cancelled</b>	

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community Television

(503) 491-7636, ext. 333 for further info

or: <http://www.mctv.org>

Tuesday, December 3, 2002 - 9:00 AM - 10:45 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-1 The Board of Commissioners, Auditor, District Attorney, Sheriff, Department Directors and Invited Participants Will Meet for Discussion of Key Issues Facing Multnomah County; General Themes; Public Safety; Health and Human Services; General Government; and Next Steps. Facilitated by Tony Mounts. **[This is a Public Meeting and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During Budget Hearings Scheduled December 11 and December 19.]**

---

Tuesday, December 3, 2002 - 10:45 AM - 12:15 PM  
**(OR IMMEDIATELY FOLLOWING BUDGET WORK SESSION)**  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BOARD BRIEFINGS**

- B-1 Briefing and Consideration of a RESOLUTION Adopting the Multnomah County Community-Based Victim Services System Plan. Presented by Chiquita Rollins and Caren Baumgart. 45 MINUTES REQUESTED. **[If approved, the Resolution will be ratified at the regular Thursday Board meeting.]**
- B-2 Commission on Children, Families and Community and Office of School and Community Partnerships Executive Summary of School-Aged Services Policy Framework. Presented by Sue Cameron and Lorenzo Poe. 45 MINUTES REQUESTED.

Thursday, December 5, 2002 - 8:30 AM - 9:00 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 8:30 AM**

#### **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-1 Intergovernmental Revenue Agreement 0310346 with Substance Abuse and Mental Health Services Administration (SAMHSA) for Early Childhood's "Incredible Years" Program
- C-2 Budget Modification CHS 10 Recognizes \$190,547 of New Grant Revenue from Substance Abuse and Mental Health Services Administration (SAMHSA) for Early Childhood's "Incredible Years" Program
- C-3 Intergovernmental Revenue Agreement 0210024 Amendment No. 2 with Portland Public Schools for Safe Schools/Healthy Students

#### **DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES**

- C-4 RESOLUTION Authorizing Approval to Allow Repurchase of Certain Tax Foreclosed Property to the Former Owner, BESSIE EPHREM
- C-5 RESOLUTION Authorizing Execution of Deed D031872 for Repurchase of Tax Foreclosed Property to the Former Owner, JACK L FROST
- C-6 RESOLUTION Authorizing a Private Sale of Certain Tax Foreclosed Property to R. SCOTT JOHNSON

#### **SHERIFF'S OFFICE**

- C-7 Revenue Agreement 0210298 with the State of Oregon (Parks and Recreation) and MCSO, Providing Law Enforcement and Emergency Services Support of the Recreation Management of Government Island, McGuire Island and Lemon Island
- C-8 Revenue Agreement 0210299 with U.S. Customs Detailing Reimbursement Procedures for MCSO's Involvement in Anti-Smuggling Activities

- C-9 Full On Premises Sales Liquor License Renewal for BOTTOMS UP TAVERN, 16900 NW St Helens Road, Portland
- C-10 Off Premises Sales Liquor License Renewal for THE CRACKER BARREL GROCERY, 15005 NW Sauvie Island Road, Portland
- C-11 Off Premises Sales Liquor License Renewal for FRED'S MARINA, 12800 NW Marina Way, Portland
- C-12 Full On Premises Sales Liquor License Renewal for PLEASANT HOME SALOON, 31637 SE Dodge Park Boulevard, Gresham
- C-13 Off Premises Sales Liquor License Renewal for ROCKY POINTE MARINA, 23586 NW St Helens Highway, Portland
- C-14 Limited On-Premises Sales Liquor License Renewal for SPRINGDALE TAVERN, 32302 E. Crown Point Highway, Corbett
- C-15 Off Premises Sales Liquor License Renewal for TENLY'S JACKPOT FOODMART, 28210 SE Orient Drive, Gresham
- C-16 Off Premises Sales Liquor License Renewal for WEECE'S MARKET, 7310 SE Pleasant Home Road, Gresham
- C-17 Off Premises Sales AND Limited On Premises Sales Liquor License Renewals for BIG BEAR'S CROWN POINT MARKET, 31815 E Columbia River Highway, Troutdale
- C-18 Full On Premises Sales Liquor License Renewal for MULTNOMAH FALLS LODGE, S/S Scenic Highway and Columbia Gorge, Bridal Veil
- C-19 Off Premises Sales Liquor License Renewal for ORIENT COUNTRY STORE, 29822 SE Orient Drive, Gresham
- C-20 Off Premises Sales Liquor License Renewal for PLAINVIEW GROCERY, 11800 NW Cornelius Pass Road, Portland
- C-21 Limited On Premises Sales Liquor License Renewal for WILDWOOD GOLF COURSE, 21881 NW St. Helens Road, Portland
- C-22 Off Premises Sales Liquor License Renewal for CORBETT COUNTRY MARKET, 36801 E. Historic Columbia River Highway, Corbett



## **DEPARTMENT OF HEALTH**

- C-23 NOTICE OF INTENT to Request Grant Funding from the Environmental Protection Agency to Conduct an Environmental Health Assessment Using the Protocol For Assessing Community Excellence in Environmental Health (PACE EH) Process

## **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-24 Ratification of RESOLUTION Adopting the Multnomah County Community-Based Victim Services System Plan

## **REGULAR AGENDA - 8:30 AM**

## **PUBLIC COMMENT - 8:30 AM**

Opportunity for Public Comment on Non-Agenda Matters. Testimony is Limited to Three Minutes per Person.

## **DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 8:30 AM**

- R-1 RESOLUTION Authorizing Advance Distribution of Funds from the Multnomah County General Fund of Property Taxing Districts as Allowed Under ORS 311.392
- R-2 Third Reading of an ORDINANCE Adopting the West of Sandy River Rural Area Transportation and Land Use Plan and Wildlife Habitat and Stream Corridor ESEE Report as Part of the Multnomah County Comprehensive Framework Plan, Zoning Code Chapter 36 as Part of the Multnomah County Code of Ordinances Volume II: Land Use, and Zoning Map Amendments in Continuation of the County Rural Area Planning Program and the Reorganization Efforts of Ordinance Nos. 910 and 953 to Revise, Amend, Restate, Codify and Repeal Certain Existing Code Provisions, and Declaring an Emergency
- R-3 Amendment Extending to June 30, 2003 the Howard Canyon Quarry Voluntary Agreement in Lieu of a Moratorium

## **NON-DEPARTMENTAL - 8:50 AM**

- R-4 RESOLUTION Authorizing the County to Enter into a Loan Agreement with the Susannah Maria Gurule Foundation

Thursday, December 5, 2002 - 9:00 AM - 11:30 AM  
**(OR IMMEDIATELY FOLLOWING REGULAR AGENDA)**  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-2 The Board of Commissioners, Auditor, District Attorney, Sheriff, Department Directors and Invited Participants Will Meet for Discussion of Key Issues Facing Multnomah County; Overview of Mid-Year Rebalance Strategy; Public Safety Service Area: Sheriff's Office, Community Justice, District Attorney's Office; Health and Human Services Service Area: County Human Services, Office of School and Community Partnerships, Health; and General Government Service Area: Business and Community Services, Library. Facilitated by Tony Mounts. **[This is a Public Meeting and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During Budget Hearings Scheduled December 11 and December 19.]**



Multnomah County Oregon

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **FY 2002-03 MID-YEAR BUDGET REDUCTIONS**

Tuesday, December 3, 2002 - 9:00 AM - 10:45 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

#### **BUDGET WORK SESSION**

WS-1 The Board of Commissioners, Auditor, District Attorney, Sheriff, Department Directors and Invited Participants Will Meet for Discussion of Key Issues Facing Multnomah County; General Themes; Public Safety; Health and Human Services; General Government; and Next Steps. Facilitated by Tony Mounts. **[This is a Public Meeting and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During Budget Hearings Scheduled December 11 and December 19.]**

---

Thursday, December 5, 2002 - 9:00 AM - 11:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

#### **BUDGET WORK SESSION**

WS-2 The Board of Commissioners, Auditor, District Attorney, Sheriff, Department Directors and Invited Participants Will Meet for Discussion of Key Issues Facing Multnomah County; Overview of Mid-Year Rebalance Strategy; Public Safety Service Area: Sheriff's Office, Community Justice, District Attorney's Office; Health and Human Services Service Area: County Human Services, Office of School and Community Partnerships, Health; and General Government Service Area: Business and Community Services, Library. Facilitated by Tony Mounts. **[This is a Public Meeting and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During Budget Hearings Scheduled December 11 and December 19.]**

Tuesday, December 10, 2002 - 9:30 AM - 12:00 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-3 The Board of Commissioners, Auditor, District Attorney, Sheriff and Invited Participants Will Meet for a Report on the 2003-2004 Budget Workshops and Survey Results. Presented by Consultant, Tony Mounts, Invited Others. **[This is a Public Meeting and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During 2002-2003 Budget Rebalance Hearings Scheduled December 11 and December 19.]** 2.5 HOURS REQUESTED.

---

Tuesday, December 10, 2002 - 2:30 PM - 4:30 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-4 **IF NEEDED** Work Session on the Proposed Mid-Year Reductions to the 2002-2003 Multnomah County Budget. Presented by Tony Mounts, Invited Others. **[This is a Public Meeting and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During 2002-2003 Budget Rebalance Hearings Scheduled December 11 and December 19.]** 2 HOURS REQUESTED.

---

Wednesday, December 11, 2001 - 6:00 PM - 8:00 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **PUBLIC BUDGET HEARING**

PH-1 Opportunity for Public Input on Proposed Mid-Year Reductions to the 2002-2003 Multnomah County Budget. Please fill out a speaker form available at the back table and present it to the Clerk. Testimony Limited to Three Minutes per Person.

Tuesday, December 17, 2002 - 9:30 AM - 12:00 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BOARD BRIEFINGS**

- B-1 The Commission on Children, Families and Community, the Office of School and Community Partnerships of Multnomah County and the Multi-Jurisdictional Task Force Presentation of the School-Aged Services Policy Framework and Recommendations. Presented by Sue Cameron, Lorenzo Poe and Task Force Members. 90 MINUTES REQUESTED.
- B-2 **IF NEEDED BRIEFING/WORK SESSION** on the Proposed Mid-Year Reductions to the 2002-2003 Multnomah County Budget. Presented by Tony Mounts, Invited Others. 1 HOUR REQUESTED.
- 

Thursday, December 19 2002 - 10:30 AM - 12:00 PM  
(OR IMMEDIATELY FOLLOWING REGULAR AGENDA)  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **PUBLIC BUDGET HEARING/BOARD VOTE**

- PH-2 Opportunity for Public Input on Proposed Mid-Year Reductions to the 2002-2003 Multnomah County Budget. Please fill out a speaker form available at the back table and present it to the Clerk. Testimony Limited to Three Minutes per Person. Following Public Testimony, the Board will Vote to Implement Mid-Year Reductions to the 2002-2003 Multnomah County Budget.

The **Tuesday** Morning Meetings Listed here are Broadcast Live on Cable  
Channel 29

Thursday Meetings are Broadcast Live on Cable Channel 30

Produced through Multnomah Community Television

(503) 491-7636, ext. 333 for further info

or log onto <http://www.mctv.org>

log onto <http://www.co.multnomah.or.us/cc/board.html> to view Broadcasts

Draft Agenda

**12/3 BCC Budget Presentation**

- 9:00 am                      Issues Facing Multnomah County – *Tony*  
                                    General Themes  
                                    Public Safety  
                                    Health & Human Services  
                                    General Government  
                                    Discussion  
                                    Next Steps
- 10:45 am                      Briefing: Victim Services System Plan
- 11:30                              Briefing: School-Aged Services Policy Framework

**12/5 BCC Budget Presentation**

- 9:00 am                      Overview of Mid-Year Rebalance Strategy - *Tony*  
                                    Overview
- Public Safety Service Area
- 9:15                              MCSO – *Sheriff Elect*
- 9:30                              DCJ – *Joanne Fuller*
- 9:45                              DA – *Mike Schrunk*
- Health & Human Services Service Area
- 10:00                              DCHS – *John Ball*
- 10:15                              OSCP – *Lorenzo Poe*
- 10:30                              Health – *Lillian Shirley*
- General Government Service Area
- 10:45                              BCS – *Cecilia Johnson*
- 11:00                              Library – *Ginnie Cooper/Ruth Metz*
- 11:15                              Q&A

\* Came Late for Public Comment  
Copies to BCC

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 12/5/02  
SUBJECT: Jeff SUN School

AGENDA NUMBER OR TOPIC: Maintaining JHS

FOR: ☒ AGAINST: ☐ THE ABOVE AGENDA ITEM

NAME: SHAFIA M. Monroe

ADDRESS: 4548 N. Michigan

CITY/STATE/ZIP: Portland OR 97217

PHONE: DAYS: 503 988-6657 EVES:

EMAIL: Shafia.m.monroe@co.mt FAX:

SPECIFIC ISSUE: Keep funding JHS SUN School

WRITTEN TESTIMONY: JHS academic achievement  
and prevention services rely on  
the County's SUN mission and  
vision

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

4 CAME LATE for public comment  
copies to BCC

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 12-05-02

SUBJECT: JEFF SUN School

AGENDA NUMBER OR TOPIC: Maintain JHS SUN

FOR: ☒ AGAINST: ☐ THE ABOVE AGENDA ITEM

NAME: Minal Shabazz

ADDRESS: P.O. Box 6742

CITY/STATE/ZIP: Portland OR

PHONE: DAYS: 823-0642 EVES:

EMAIL: Minalshabazz@bigplanet.com FAX:

SPECIFIC ISSUE:

WRITTEN TESTIMONY: As JHS SUN School  
Adm Committee member, I  
support Jefferson High SUN School  
as a stabilizing factor in the  
Jefferson Carrig Community

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.



# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 05, 2002

Bud Mod #:

Agenda Item #: C-1

Estimated Start Time: 8:30 AM

Date Submitted: 11/18/02

---

Requested Date: ASAP

Amount of Time Requested: N/A

Department: County Human Services Division: Mental Health & Addiction Services

Contact/s: Barbara Brady

Phone: 988-5464

Ext.: 24960

I/O Address: 166/6

Presenters: Consent Calendar

---

**Agenda Title:** Approval of a new revenue grant 0310346 from Substance Abuse and Mental Health Services Administration (SAMHSA) for Early Childhood's "Incredible Years" program.

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.)

---

**Please answer all relevant questions; leave others blank. Please do not alter form.**

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

The Department of County Human Services recommends the approval of the SAMHSA Grant for the Incredible Years.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Department of County Human Services received approval from the board of county commissioners for the notice of intent to apply in May 2001. We recently received the official notice of grant award from SAMHSA (1 U79 SM53906-01). The 3-year grant period is from 9/30/2002 to 9/29/2005 for \$254,063 per Federal Fiscal Year (i.e. grant year).

The program is designed to bring critically needed mental health prevention services to vulnerable, at-risk children and their families. The project will specifically address early aggressive behaviors in preschool children, 2-5 years old, by consulting and collaborating with child care providers and providing

evidenced-based mental health prevention services to parents. Portland State University Regional Research Institute will conduct the program evaluation.

**3. Explain the fiscal impact (current year and ongoing).**

Budget modification CHS10 increases the department budget by \$190,547 (\$254,063 grant year prorated by 75%). Expenditures increase by the following: Education & Training \$1,500 (required travel to D.C.); pass through by \$169,440, professional services by \$15,506; and grant paid indirect \$4,102. General Fund contingency increases by \$4,102.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?** New federal grant award
- ❖ **What budgets are increased/decreased?** Mental Health & Addiction Services Divisions Early Childhood program budget increases by \$190,547
- ❖ **What do the changes accomplish?** The budget will reflect the addition of the new grant award.
- ❖ **Do any personnel actions result from this budget modification? Explain.**  
No
- ❖ **Is the revenue one-time-only in nature?** No
- ❖ **If a grant, what period does the grant cover?** 9/30/2002-9/29/2005
- ❖ **When the grant expires, what are funding plans?** None

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

**Required Sign Off (NOTE: electronic check indicates approval)**

**Departmental or Countywide HR ☐ (type name of approver)**

\_\_\_\_\_ (signature)

**County Attorney ☒ Patrick Henry (type name of approver)**

\_\_\_\_\_ (signature)

**Department/Agency Director ☒ John Ball (type name of approver)**

\_\_\_\_\_ (signature)

**Budget Analyst ☐ (type name of approver)**

\_\_\_\_\_ (signature)

**Agenda Review Team ☐ (type name of approver) Date:**

\_\_\_\_\_ (signature)

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

(See Administrative Procedure CON-1)

Contract #: 0310346

Pre-approved Contract Boilerplate (with County Counsel signature) ☐ Attached ☒ Not Attached

Amendment #: 0

Class I	Class II	Class III
<input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<input checked="" type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<input type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue  <p align="center"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p align="center">AGENDA # <u>C-1</u> DATE <u>12-05-02</u> DEB BOGSTAD, BOARD CLERK</p>

Department: County Human Services Division: MHAS Date: November 8, 2002  
 Originator: Barbara Brady Phone: 24960 Bldg/Rm: 166/6  
 Contact: Lynn Ervins & Keith Mitchell (GA) Phone: 26644 & 29373 Bldg/Rm: 166/7

Description of Contract **This grant will fund: "Group 1 - Prevention and Early Intervention Aimed at Infants, Toddlers, Preschool and School-aged Children and Adolescents Cooperative Agreement Awards" This application will target Toddlers (ages 2-5). The three- year grant period is from September 30, 2002 through September 29, 2005 for \$254,063 per Federal Fiscal Year (i.e. grant year). The total award is \$762,189.**

RENEWAL: <input type="checkbox"/>	PREVIOUS CONTRACT #(S):
RFP/BID: <u>N/A</u>	RFP/BID DATE:
EXEMPTION	EXEMPTION EXPIRATION
#/DATE:	DATE:
CONTRACTOR IS: <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> ESB <input type="checkbox"/> QRF <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NONE (Check all boxes that apply)	

Contractor <b>Division of Grants Management, OPS, SAMHSA</b> Address <b>Parklawn Bldg., Rm. 13-103</b> <b>5600 Fishers Lane</b> <b>Rockville, MD 20857</b> Phone <b>301.443.4456</b>	Remittance Address (If different) _____  Payment Schedule / Terms <input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt <input type="checkbox"/> Monthly \$ <u>Invoice</u> <input checked="" type="checkbox"/> Net 30 <input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other <input checked="" type="checkbox"/> Requirements \$ _____
Employer ID# or SS# _____ Effective Date <b>September 30, 2002</b> Termination Date <b>September 29, 2005</b> Original Contract Amount \$ <b>762,189</b> Total Amt of Previous Amendments \$ <b>0</b> Amount of Amendment \$ <b>0</b> Total Amount of Agreement \$ <b>762,189</b>	Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No

## REQUIRED SIGNATURES

Department Manager <u>J. Ball</u>	DATE <u>11/15/02</u>
Purchasing Manager _____	DATE _____
County Counsel <u>Patrick W. Henry</u>	DATE <u>11/20/02</u>
County Chair <u>C. Evans</u>	DATE <u>12.5.02</u>
Sheriff _____	DATE _____
Contract Administration _____	DATE _____

SAP CUSTOMER CODE 300011						DEPT REFERENCE					
LINE #						FM CODE	WBS	AMOUNT	INC	DEC	
01						32065	ECCA EC IY	\$762,189			
02											
03											

3. DATE OF AWARD NOTICE dated / / except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.

4. GRANT NO. 1 U79 SM53906-01

5. ADMINISTRATIVE CODES  
SM-U79 / SP-PI

6. PROJECT PERIOD  
From 09/30/2002 Through 09/29/2005

7. BUDGET PERIOD  
From 09/30/2002 Through 09/29/2003

SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION

NOTICE OF GRANT AWARD

AUTHORIZATION (Legislation/Regulation)  
Section 520A of the PHS Act  
as amended  
Awarded by CMHS

8. TITLE OF PROJECT (OR PROGRAM) (Limit to 56 spaces)  
Multnomah County Incredible Years Program

9. GRANTEE NAME AND ADDRESS  
a. Multnomah County, Oregon  
b. 421 SW 6th Avenue, Suite 700  
c.  
d. Portland e. OR f. 97304

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) (LAST NAME FIRST AND ADDRESS)  
Brady, Barbara  
Multnomah County DCFS/BHD  
421 SW 6th Avenue, Suite 500  
Portland, Or 97304

1. APPROVED BUDGET (Excludes PHS Direct Assistance)

I PHS Grant Funds Only

I Total project costs including grant funds and all other financial participation (Select one and place NUMERAL in box.) I

a. Salaries and Wages	\$	14,335
b. Fringe Benefits	\$	6,339
c. Total Personnel Costs	\$	20,674
d. Consultant Costs		0
e. Equipment		0
f. Supplies		0
g. Travel		2,000
h. Patient Care - Inpatient		0
i. Outpatient		0
j. Alterations and Renovations		0
k. Other		0
l. Consortium/Contractual Costs		225,920
m. Trainee Related Expenses		0
n. Trainee Stipends		0
o. Trainee Tuition and Fees		0
p. Trainee Travel		0
q. TOTAL DIRECT COSTS	\$	248,594
r. INDIRECT COSTS (Rate .00 % of SAWITADC)	\$	5,469
s. TOTAL APPROVED BUDGET	\$	254,063
t. SBIR Fee	\$	
u. Federal Share	\$	254,063
v. Non-Federal Share	\$	0

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

a. Amount of PHS Financial Assistance (from item 11u) \$ 254,063

b. Less Unobligated Balance From Prior Budget Periods \$ 0

c. Less Cumulative Prior Award(s) This Budget Period \$ 0

d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$ \$254,063

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT):

YEAR	TOTAL COSTS (DIRECT and INDIRECT)	YEAR	TOTAL COSTS (DIRECT and INDIRECT)
a. 02	254,063	d.	
b. 03	254,063	e.	
c.	N/A	f.	

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH):

a. Amount of PHS Direct Assistance \$

b. Less Unobligated Balance From Prior Budget Periods \$

c. Less Cumulative Prior Award(s) This Budget Period \$

d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$ N/A

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25, SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: (Select One and Place LETTER in box.)

a. DEDUCTION

b. ADDITIONAL COSTS

c. MATCHING

d. OTHER RESEARCH (Add/Deduct Option)

e. OTHER (See REMARKS) B

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE PHS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

a. The grant program legislation cited above. b. The grant program regulation cited above.

c. The award notice including terms and conditions, if any, noted below under REMARKS.

d. PHS Grants Policy Statement including addenda in effect as of the beginning date of the budget period.

e. 45 CFR Part 74 or 45 CFR Part 92 as applicable.

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

MARKS: (Other Terms and Conditions Attached - ☒ Yes ☐ No)

Recommended future support (Line 13) reflects Total Cost (Direct + Indirect)  
SEE ATTACHED TERMS AND CONDITIONS.

MS: Simpson, Gwen (301) 443-4456 PO: Ritchie, Gail (301) 443-7790

GRANTS MANAGEMENT OFFICER (Signature) (Name-Typed/Print) (Title)  
Stephen J. Hudak, Stephen J. Grants Management Officer

OBJ. CLASS 41.46 18. CRS - EIN 1936002309A1 19. LIST NO:

a. FYCAN 2002C96C128	b. DOCUMENT NO. U9SM53906A	c. ADMINISTRATIVE CODE	d. AMT. ACTION FIN. ASST. \$254,063	e. AMT. ACTION DIR. ASST.
a.	b.	c.	d.	e.
a.	b.	c.	d.	e.

5152-3 (REV. 7/92) (Note: See reverse for payment information.)

**TERMS AND CONDITIONS OF AWARD**  
**GRANT NUMBER: SM53906-01**

**STANDARD TERMS OF AWARD:**

1. This grant is subject to the terms and conditions, included directly, or incorporated by reference on the Notice of Grant Award. Refer to the order of precedence in Block 16 on the Notice of Grant Award.
2. The grantee organization is legally and financially responsible for all aspects of this grant, including funds provided to sub-recipients.
3. Grants funds cannot be used to supplant current funding of existing activities.
4. The recommended future support as indicated on the Notice of Grant Awarded reflects TOTAL costs (direct plus indirect). Funding is subject to the availability of Federal funds, and that matching funds, (if applicable), is verifiable, progress of the grant is documented and acceptable.
5. By law, none of the funds awarded can be used to pay the salary of an individual at a rate in excess of the Executive Level 11, which is \$161,200 annually.
6. "Confidentiality of Alcohol and Drug Abuse Patient Records" regulations (42CFR 2) are applicable to any information about alcohol and other drug abuse patients obtained by a "program" (42 CFR 2.11), if the program is federally assisted in any manner (42 CFR 2.12b).

Accordingly, all project patient records are confidential and may be disclosed and used only in accordance with (42 CFR 2). The grantee is responsible for assuring compliance with these regulations and principles, including responsibility for assuring the security and confidentiality of all electronically transmitted patient material.

7. Accounting Records and Disclosure - Awardees and sub-recipients must maintain records with adequately identify the source and application of funds provided for financially assisted activities. These records must contain information pertaining to grant or subgrant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and income. **The awardee, and all its sub-recipients, should expect that SAMHSA, or its designee, may conduct a financial compliance audit and on-site program review annually on grants with significant amounts of Federal funding.**

8. Per (45 CFR 92.34) and the PHS Grants Policy Statement, any copyrighted or copyrightable works developed under this cooperative agreement/grant shall be subject to a royalty free, nonexclusive and irrevocable license to the government to reproduce, publish, or otherwise use them and to authorize others to do so for Federal Government purposes. Income earned from any copyrightable work developed under this grant must be used a program income.
9. A notice in response to the President's Welfare-to-Work Initiative was published in the Federal Register on May 16, 1997. This initiative is designed to facilitate and encourage grantees and their sub-recipients to hire welfare recipients and to provide additional needed training and/or mentoring as needed. The text of the notice is available electronically on the OMB home page at [www.whitehouse.gov/wh/eop/omb](http://www.whitehouse.gov/wh/eop/omb).
10. The DHHS Appropriations Act requires that to the greatest extent practicable, all equipment and products purchased with funds made available under this award should be American made.
11. Program Income accrued under the award must be accounted for in accordance with (45CFR 74.24) or (45 CFR 92.25) as applicable. Program income must be reported on the Financial Status Report, Standard Form 269 (long form).
  - (a) for grantees (other than for-profit) program income accrued under this award may be used in accordance with the additional costs alternative described in (45 CFR 74.24(b)(1)) or (45 CFR 92.25(g)(2)) as applicable. Program income must be used to further the grant objectives and shall only be used for allowable costs as set forth in the applicable OMB administrative requirements.
  - (b) for grantees that are for -profit organizations, program income accrued under this award must be used in accordance with the deduction alternative described in (45 CFR 74.24(b)(3)).
12. Actions that require prior approval must be submitted in writing to the Grants Management Officer. The request must bear the signature of an authorized business official of the grantee organization as well as the project director. Approval of the request may only be granted by the SAMHSA Grants Management Officer and will be in writing. No other written or oral approval should be accepted and will not be binding on SAMHSA.
13. Any replacement of, or substantial reduction in effort of the Program Director (PD) or other key staff of the grantee or any of the sub-recipients requires the written **prior** approval of the Grants Management Officer (GMO). The GMO must approve the selection of the PD or other key personnel, if the individual being nominated for the position had not been named in the approved application, or if a replacement is needed should the incumbent step down or be unable

to execute the position's responsibilities. A resume for the individual(s) being nominated must be included with the request. Key staff (or key staff positions, if staff has not been selected) are listed below:

Program Director @ 100% level of effort (example only)

14. None of the Federal funds provided under this award shall be used to carry out any program for distributing sterile needles or syringes for the hypodermic injection of any illegal drug.
15. Year 2000 Compliance: Grantee's existing computer systems and all new systems development that are required to interface electronically with SAMHSA and/or SAMHSA's programs computer system, should allow for fault-free performance in the processing of date and date release data (including, but not limited to, calculating, comparing, and sequencing). The system must allow the manipulation of this data with dates prior to, through, and beyond January 1, 2000, in a manner transparent to the user. The Grantee's computer systems are required to be Year 2000 compliant if data is to be transmitted electronically to SAMHSA (or other Federal Government component) directly or indirectly such as through a grantee or contractor.
16. Refer to the back of the Notice of Grant Awarded for information regarding grant payment information (1) and the Health and Human Services Inspector General's Hotline for information concerning fraud, waste or abuse.
17. As the grantee organization, you acknowledge acceptance of the grant terms and conditions by drawing or otherwise obtaining funds from the Payment Management System. In doing so, your organization must ensure that you exercise prudent stewardship over Federal funds and that all costs are allowable, allocable and reasonable.
18. No DHHS funds may be paid as profit (fees) per (45 CFR Parts 74.81 and 92.22(2)).
19. RESTRICTIONS ON GRANTEE LOBBYING (Appropriations Act Section 503).
  - (a) No part of any appropriation contained in this Act shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or video presentation designed to support or defeat legislation pending before the Congress, except in presentation to the Congress itself or any State legislature, except in presentation to the Congress or any State legislative body itself.
  - (b) No part of any appropriation contained in this Act shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence legislation or appropriations pending before the Congress or any State legislature.



**REPORTING REQUIREMENTS:**

1. Financial Status Report, Standard Form 269 ( long form) is due within 90 days after expiration of the budget period, and 90 days after the expiration of the project period on a cumulative basis.
2. Submission of audit reports in accordance with the procedures established in OMB Circular A-133 is required by the Single Audit Act Amendments of 1966 (P.L. 104-156). An audit is required for all entities which expend \$300,000 or more of Federal funds in each fiscal year and is due to the Clearinghouse within 30 days of receipt from the auditor or within nine (9) months of the fiscal year, whichever occurs first, to the following address:

Federal Audit Clearinghouse  
Bureau of the Census  
1201 E. 10th Street  
Jeffersonville, IN 47132

Failure to comply with this requirement may result in DHHS sanctions placed against your organization, i.e., classification as high risk, placed on the departmental Alert List, conversion to a reimbursement method of payment, suspension or termination of award.

**HUMAN SUBJECTS: (If Applicable)**

Under governing regulations, Federal funds administered by the DHHS shall not be expended for, and individuals shall not be enrolled in research involving human subjects without prior approval by the Substance Abuse and Mental Health Administration of the project's procedures for protection of human subjects. This restriction applies to all Multiple Project Assurance grantee institutions and performance sites without human subjects certification. For institutions with a Single Project Assurance, but no certification at time of award, no funds may be expended or individuals enrolled in research without prior approval by the Office for Human Research Protection (OHRP) of an assurance to comply with the requirements of (45 CFR 46) to protect human research subjects.

**INDIRECT COSTS:**

1. Grantees that have never established indirect cost rates are required to submit an indirect cost proposal to the appropriate office **within 90 days from the start date of the project period** of the effective date of the award. If the grantee requests indirect cost reimbursement but does not have an approved rate agreement at the time of award, the grantee shall be limited to a provisional rate equaling one-half of the indirect costs requested, up to a maximum of 10 percent of salaries and wages.

Please contact the appropriate office of the Division of Cost Allocation to begin the process for establishing an indirect cost rate. A list of the offices was included with your application package, and on page 7 of the attached SAMHSA "Welcome Wagon" Notice - Information for New Grantees.

**CONTACTS:**

**Grants Management Specialist:**

Name: Gwendolyn Simpson  
Address: Division of Grants Management  
Parklawn Building, Rm. 13-101  
5600 Fishers Lane, Rockville, MD 20857  
Phone: 301-443-4456  
Fax: 301-594-2336  
E-mail: [gsimpson@samhsa.gov](mailto:gsimpson@samhsa.gov)

**Federal Project Officer:**

Name : Gail Ritchie  
Address: Division of Program Development,  
Special Populations and Projects  
Special Programs Development Branch  
Parklawn Building, Rm. 17C-05  
5600 Fishers Lane, Rockville, MD 20857  
Phone : 301-443-7790  
Fax : 301-443-7912  
E-mail : [gritchie@samhsa.gov](mailto:gritchie@samhsa.gov)

All responses to special terms and conditions of award and postaward requests must be mailed to the Division of Grants Management below:

**For Regular Delivery:**

Division of Grants Management,  
OPS, SAMHSA  
Parklawn Bldg., Rm. 13-103  
5600 Fishers Lane  
Rockville, MD 20857

**For Overnight or Direct Delivery:**

Division of Grants Management,  
OPS, SAMHSA  
Parklawn Bldg., Room 13-103  
5600 Fishers Lane  
Rockville, MD 20857

# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #: CHS10

Agenda Item #: C-2

APPROVED 12.05.02

Estimated Start Time: 8:30 AM

WLB

Date Submitted: 11/01/02

---

Requested Date:

Amount of Time Requested: N/A

Department: County Human Services

Division: Mental Health & Addiction Svcs

Contact/s: Don Carlson/Chris Yager

Phone: 988-3691

Ext.: 83764/26777 I/O Address: 166/7

Presenters: N/A

---

**Agenda Title:** Budget modification CHS10 recognizes \$190,547 of new grant revenue from Substance Abuse & Mental Health Services Administration (SAMHSA) for Early Childhood's "Incredible Years" program.

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.)

---

Please answer all relevant questions; leave others blank. Please do not alter form.

1. What action are you requesting from the Board? What is the department/agency recommendation?

The Department of County Human Services recommends the approval of Budget Modification CHS10.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The Department of County Human Services received approval from the board of county commissioners for the notice of intent to apply in May 2001. We recently received the official notice of grant award from SAMHSA (1 U79 SM53906-01). The 3-year grant period is from 9/30/2002 to 9/29/2005 for \$254,063 per Federal Fiscal Year (i.e. grant year).

The program is designed to bring critically needed mental health prevention services to vulnerable, at-risk children and their families. The project will specifically address early aggressive behaviors in preschool children, 2-5 years old, by consulting and

collaborating with child care providers and providing evidenced-based mental health prevention services to parents. Portland State University Regional Research Institute will conduct the program evaluation.

**3. Explain the fiscal impact (current year and ongoing).**

Budget modification CHS10 increases the department budget by \$190,547 (\$254,063 grant year prorated by 75%). Expenditures increase by the following: Education & Training \$1,500 (required travel to D.C.); pass through by \$169,440, professional services by \$15,506; and grant paid indirect \$4,102. General Fund contingency increases by \$4,102.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?** New federal grant award
- ❖ **What budgets are increased/decreased?** Mental Health & Addiction Services Divisions Early Childhood program budget increases by \$190,547
- ❖ **What do the changes accomplish?** The budget will reflect the addition of the new grant award.
- ❖ **Do any personnel actions result from this budget modification? Explain.** No
- ❖ **Is the revenue one-time-only in nature?** No
- ❖ **If a grant, what period does the grant cover?** 9/30/2002-9/29/2005
- ❖ **When the grant expires, what are funding plans?** None

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

**Required Sign Off (NOTE: electronic check indicates approval)**

Departmental or Countywide HR ☐ (type name of approver)

\_\_\_\_\_(signature)

County Attorney ☐ (type name of approver)

\_\_\_\_\_(signature)

Department/Agency Director ☒ John Ball (type name of approver)

\_\_\_\_\_(signature)

Budget Analyst ☒ Michael D. Jaspin (type name of approver)

\_\_\_\_\_(signature)

Agenda Review Team ☐ (type name of approver) Date:

\_\_\_\_\_(signature)

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR:

(Date)

DEPARTMENT: COUNTY HUMAN SERVICESDIVISION: N/ACONTACT: Chris YagerPHONE: 26777

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD:

Don CarlsonSUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

Budget Modification CHS10 recognizes \$190,547 of new grant revenue from Substance Abuse & Mental Health Services Administration (SAMHSA) for Mental Health & Addiction Services Divisions Early Childhood "Incredible Years" program.

## 2. DESCRIPTION OF MODIFICATION: [Explain the changes being made: What budget does it increase / decrease? What do the changes accomplish? Where does the money come from?]

**[ X ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET**

Budget Modification CHS10 increases the department budget by \$190,547 to reflect SAMHSA grant award 1 U79 SM 53906-01; \$254,063 per year grant award (9/30/2002 to 9/29/2005). Expenditures increase by the following: Education & Training (required travel to D.C.) \$1,500; pass through by \$169,440; professional services by \$15,506; and \$4,102 grant paid indirect. General fund contingency increases by \$4,102.

## 3. REVENUE IMPACT: [Explain revenues being changed and reason for the change]

Add Incredible Years grant	\$190,547
Increase CGF contingency	\$4,102

**TOTAL      \$194,649**

## 4. CONTINGENCY STATUS [To Be Completed by Budget &amp; Planning]

General \_\_\_\_\_ Fund Contingency BEFORE THIS MODIFICATION (as of \_\_\_\_\_): \$ \_\_\_\_\_  
(Specify Fund) AFTER THIS MODIFICATION: \$ \_\_\_\_\_

Originated By: <u>RJD</u>	Date: <u>10/24/02</u>	Department Director: <u>[Signature]</u>	Date: <u>10/29/02</u>
Plan / Budget Analyst:	Date:	Employee Services:	Date:
Board Approval: <u>[Signature]</u>	Date: <u>12.05.02</u>		

# BUDGET MODIFICATION CHS #10

## EXPENDITURES & REVENUES

Budget Fiscal Year: 02/03

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Ln No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
1	20-80	32065			ECCA EC IY	50190	0	(190,547)	(190,547)		IG -OP-Fed thru State
2	20-80	32065			ECCA EC IY	60170	0	15,506	15,506		Professional Services
3	20-80	32065			ECCA EC IY	60260	0	1,500	1,500		Education & Training
4	20-80	32065			ECCA EC IY	60160	0	169,440	169,440		Pass Through
5	20-80	32065			ECCA EC IY	60350	0	4,102	4,102		Indirect @2.2% (Grant Paid)
6											
7	19	1000		9500001000		50310		(4,102)	(4,102)		Svc Reim F/S to General Fund
8	19	1000		9500001000		60470		4,102	4,102		Contingency
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
									0	0	Total - Page 1
									0	0	GRAND TOTAL



# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: C-3

Estimated Start Time: 8:30 AM

Date Submitted: 11/04/02

---

Requested Date:

Time Requested: N/A

Department: County Human Services

Division: MHAS

Contact/s: Rosemary Celaya-Alston and Leslie Goodlow

Phone: 503.988.3999

Ext: 22872 I/O Address: 166/6

Presenters: Rosemary Celaya-Alston and Leslie Goodlow

---

**Agenda Title: Intergovernmental Agreement 0210024 Amendment No. 2 with Portland Public Schools for Safe Schools/Healthy Students Increases Revenue by \$450,098.12. Total revenue \$1,959,866.12.**

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

---

**Please answer all relevant questions; leave others blank. Please do not alter form.**

**1. What action are you requesting from the Board? What is the department/agency recommendation?**

The Department of County Human Services recommends County Chair approval of the attached amended IGA with Portland Public Schools for Safe Schools/Healthy Students Services, for the period November 1, 2000 through September 30, 2002.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Department of County Human Services is amending its IGA with Portland Public Schools for Safe Schools/Healthy Students Services to increase revenue in the amount of \$450,098.12. The total IGA is not to exceed \$1,959,866.12.

**3. Explain the fiscal impact (current year and ongoing).**

This funding brings the Department budget into compliance by paying for previous cost incurred and budgeted in FY00/02. The retroactive contract amendment has no impact on budget as it relates mainly to last county fiscal year. The department is currently working on a budget modification to reduce the Safe Schools budget to reflect the current revenue agreement.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen and/or other government participation that has or will take place.**

This is an ongoing partnership with Portland Public Schools for Safe Schools/Healthy Students Services.

**Required Sign Off (NOTE: electronic check indicates approval)**

**Department/Agency Director ☒ John Ball (type name of approver)**

**Agenda Review Team ☐ By: (type name of approver) Date:**

**Required Sign Off (NOTE: electronic check indicates approval)**

**Departmental or Countywide HR** ☐ Sharon Mackin (type name of approver)

\_\_\_\_\_ (signature)

**County Attorney** ☐ Patrick Henry (type name of approver)

\_\_\_\_\_ (signature)

**Department/Agency Director** ☐ John Ball (type name of approver)

\_\_\_\_\_ (signature)

**Budget Analyst** ☐ Chris Yager (type name of approver)

\_\_\_\_\_ (signature)

**Agenda Review Team** ☐ \_\_\_\_\_ (type name of approver)      **Date:**

\_\_\_\_\_ (signature)

**MULTNOMAH COUNTY CONTRACT APPROVAL FORM**  
(See Administrative Procedure CON-1)

Contract #: **0210024**

Pre-approved Contract Boilerplate (with County Counsel signature) ☐ Attached ☒ Not Attached

Amendment #: **2**

Class I	Class II	Class III
<input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> Expenditure <input checked="" type="checkbox"/> Revenue <b>Non-190 Agreement</b> <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> <b>AGENDA # C-3 DATE 12-05-02</b> <b>DEB BOGSTAD, BOARD CLERK</b>

Department: <u>County Human Services</u>	Division: <u>Mental Health and Addiction Services</u>	Date: <u>October 8, 2002</u>
Originator: <u>Rosemary Celaya-Alston</u>	Phone: <u>22872</u>	Bldg/Rm: <u>166/6</u>
Contact: <u>Lynn Ervins &amp; Keith Mitchell (GA)</u>	Phone: <u>26644 &amp; 29373</u>	Bldg/Rm: <u>166/7</u>

Description of Contract **This amendment increases revenue for Safe Schools/Healthy Students Services by \$450,098.12. Total funding is \$1,959,866.12.**

RENEWAL: ☐ PREVIOUS CONTRACT #(S): 0010703

RFP/BID: NA/IGA RFP/BID DATE: \_\_\_\_\_

EXEMPTION EXEMPTION EXPIRATION \_\_\_\_\_ ORS/AR \_\_\_\_\_

#/DATE: \_\_\_\_\_ DATE: \_\_\_\_\_ # \_\_\_\_\_

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF ☐ N/A ☒ NONE (Check all boxes that apply)

Contractor <b>Portland Public Schools, Child Services Center</b>	Remittance Address _____
Address <b>531 SE 14<sup>th</sup> Avenue</b>	(If different) _____
<b>Portland, OR 97214</b>	
Phone <b>503.916.5840</b>	Payment Schedule / Terms
Employer ID# or SS# <b>93-6000830</b>	<input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt
Effective Date <b>November 1, 2000</b>	<input checked="" type="checkbox"/> Monthly \$ <u>Invoice</u> <input type="checkbox"/> Net 30
Termination Date <b>September 30, 2002</b>	<input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other
Original Contract Amount \$ <b>1,509,768</b>	
Total Amt of Previous Amendments \$ <b>No Fiscal Impact</b>	<input type="checkbox"/> Requirements \$ _____
Amount of Amendment \$ <b>450,098.12</b>	
Total Amount of Agreement \$ <b>1,959,866.12</b>	Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No

**REQUIRED SIGNATURES**

Department Manager <u>[Signature]</u>	DATE <u>11/20/02</u>
Purchasing Manager _____	DATE _____
County Counsel <u>Fatima W. Henry</u>	DATE <u>11/20/02</u>
County Chair <u>[Signature]</u>	DATE <u>12-5-02</u>
Sheriff _____	DATE _____
Contract Administration _____	DATE _____

SAP CUSTOMER CODE 300057A		PREVIOUS DEPT REFERENCE REV 5			
	FY01/02 WBS #		FY01/02 WBS#		FY01/02 WBS#
01	BH PSY SAFE	04	BH ADM SAFE	07	CAAP. SAFE
02	BH E CH PPS GRANT	05	BH CMH ECH SAFE	08	CAAP. ADM. MGCR. SAFE
03	CMH RISK ASSMT SAFE	06	BH SCH MH SAFE		

School District No. 1

SUBMIT TWO ORIGINALS

0210024-2

AMENDMENT # 2 TO**PERSONAL/PROFESSIONAL SERVICE CONTRACT**

DEPUTY CLERK #	BOARD ACTION #

**NOT TO BE USED FOR NON-STANDARD AGREEMENTS**

1. Personal/Professional Services Contract No. 902.14194 between School District No. 1, Multnomah County, (District) and Mult. Co. Dept. Community & Family Services (Contractor) is amended as follows:

2. IN ADDITION TO THE SERVICES DESCRIBED IN THE PERSONAL/PROFESSIONAL SERVICES CONTRACT, CONTRACTOR AGREES TO:  
(Describe additional services to be provided. Be specific as to the additional services, time, number of students/schools/programs served.)

Continue to meet grant initiative needs in providing mental health services to schools and the community;  
Supported classroom services to students enrolled in special education Structured Learning Behavior Center;  
Consultation and assessments for students in non-school based health clinic schools;  
Psychiatric consultation and support to early childhood center programs.

3. DISTRICT AGREES TO PAY CONTRACTOR AN ADDITIONAL AMOUNT OF \$ 450,098.12 FROM CHARTFIELD STRING:

CHART FIELD					
ACCOUNT	FUND	ORG	PROGRAM	SUB-CLS	PRJ / GRT
531100	205	5424	21131	99999	G0092

AMOUNT  
\$ 410,098.12

CHART FIELD					
ACCOUNT	FUND	ORG	PROGRAM	SUB-CLS	PRJ / GRT
531100	205	5424	21191	99999	G0092

AMOUNT  
\$ 40,000.00

WHICH BRINGS THE TOTAL MAXIMUM AMOUNT PAYABLE UNDER THE CONTRACT TO \$ 1,959,866.12  
PAYMENT TERMS: time and materials, net 30 days

4. TERM: ENTER TERM OF THE CONTRACT. BEGINNING AND END DATES.

FOR THE PERIOD 11/01/00, THROUGH 09/30/02

EXCEPT AS EXPRESSLY MODIFIED BY THIS AMENDMENT, ALL OTHER TERMS OF THE CONTRACT REMAIN IN FORCE.

DISTRICT		
ADMINISTRATOR <b>X</b>	DATE	
GRANT AUTHORIZATION (If Applicable) <b>X</b>	DATE	
OTHER AUTHORIZATION (If Applicable including IT) <b>X</b>	DATE	
SENIOR MANAGEMENT LEVEL (If Applicable) <b>X</b>	DATE	
DEPUTY CLERK OR DESIGNEE <b>X</b>	DATE	
CONTACT PERSON (PRINT OR TYPE) Julie McGalliard	SCHOOL/DEPT. Prevention	TELEPHONE NUMBER 503.916.5840

CONTRACTOR			
BUSINESS NAME Multnomah County DCHS			
ADDRESS 421 SW 6th, Suite 500			
CITY Portland,	STATE OR	ZIP 97204-1620	TAX ID NUMBER or SSN on file
AUTHORIZED SIGNATURE <b>X</b> <i>Diane M. Linn</i>			DATE 12.5.02
PRINTED NAME / TITLE DIANE M. LINN, COUNTY CHAIR			
CONTACT PERSON (PRINT OR TYPE)			TELEPHONE NUMBER

REVIEWED:  
THOMAS SPONSER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY

BY *Patrick W. Henry*  
ASSISTANT COUNTY ATTORNEY

DATE 11/20/02

M Rev. 02-19-02

**Indemnification:** Contractor assumes responsibility for and agrees to defend and hold harmless the District, its officers, agents and employees from and against any and all claims, suits and actions of any nature arising out of the negligent acts or omissions of Contractor, Contractor's employees, agents and subcontractors in the performance of this contract.

**Compliance with Applicable Law:** Contractor agrees to comply with all federal, state and local laws applicable to the work under this contract, and all regulations and administrative rules established pursuant to those laws. Contractor specifically agrees to comply with the provisions of ORS 279.312, 279.316, 279.320 and 279.336 pertaining to payment of laborers and hours of labor. Contractor agrees to keep all student records confidential in accordance with state and federal statutes and rules governing confidentiality of student education records. Contractor agrees to comply with all federal and state laws prohibiting discrimination on the basis of race, sex, national origin, religion, age or disability.

**Security:** Contractor agrees to abide by all District rules and regulations while upon District property. Unsupervised access to students will require obtaining identification through School Police Division, which requires fingerprinting and a criminal records check as required by law. Contractor will be responsible for all costs associated with this requirement. If approved access to students is granted, all Contractor personnel shall be required to prominently display this identification while upon District property. All property issued will remain the property of District and upon termination or expiration of contract, Contractor will return identification and other property to District.

**Licenses:** Contractor certifies that it holds all business registration or professional occupation licenses required by law or local government ordinances to conduct the service or business.

**Insurance:** For contracts greater than \$2,000 Contractor shall secure at its own expense and keep in effect during the term of this contract comprehensive liability insurance with a minimum limit of \$1,000,000 per occurrence and auto liability with a minimum limit of \$1,000,000 per occurrence. For contracts less than \$2,000 Contractor shall maintain adequate comprehensive general liability insurance and workers' compensation insurance during the term of this contract. The requirements to maintain workers' compensation insurance does not apply to contractors who perform work without the assistance of any employees.

**Workers' Compensation Insurance:** Contractor, its subcontractors, if any, and all employees providing work, labor or materials under this contract are subject employees under the Oregon Workers' Compensation Law and shall comply with ORS 656.017 which requires them to provide workers' compensation coverage for all their subject workers. Contractor shall require proof of such workers' compensation insurance by receiving and keeping on file a certificate of insurance from each subcontractor or anyone else directly employed by either the Contractor or subcontractor.

**Insurance Certification:** Before Contractor commences work under this contract, Contractor shall furnish to District's Risk Management Department certificate(s) of insurance as evidence of the insurance coverage required by this contract, including workers's compensation. The certificate(s) shall provide that the insurance company will give a 30-day written notice to the District if the insurance is canceled or materially changed.

**Termination:** This contract may be terminated prior to expiration of the agreed-upon term by mutual consent of the parties as the parties agree, or by either party upon 30 days' written notice to the other, delivered by certified mail or in person. Termination shall not affect any right, obligation or liability of Contractor or District, which accrued prior to such termination.

**Ownership of Work:** All work products, including intellectual property, created by the Contractor as part of Contractor's performance under this contract shall be the exclusive property of the District. District shall have no right in any pre-existing work product of Contractor provided to District by Contractor in the performance of this contract except to copy, use or re-use any such work product for District use only.

**Hazardous Chemicals:** Contractor shall notify District prior to using products containing hazardous chemical to which District employees may be exposed. Products containing hazardous chemicals are those products defined by Oregon Administrative Rules, Chapter 437. Upon District's request, Contractor shall immediately provide Materials Safety Data Sheets, as required by OAR 437-155-025, for the products subject to this provision.

**Access to Records:** District's authorized representatives shall have access, upon reasonable request and during regular office hours, to the books, documents, papers and records of Contractor which are directly pertinent to this contract for the purpose of making audits, examinations, excerpts and transcripts.

**Assignment:** Contractor shall not assign or transfer its rights or obligations under this contract without the prior written consent of District.

**Successors in Interest:** The provisions of this Contract shall be binding upon and insure to the benefit of the parties and their successors and approved assigns, if any.

**Attorneys' Fees:** If any action at law or in equity, or an arbitration, is necessary to enforce or interpret the terms of this contract, the prevailing party shall be entitled to reasonable attorneys' fees, costs, and necessary disbursements in addition to any other relief which the party may be entitled.

**Governing Law:** The provisions of this contract shall be construed in accordance with the provisions of the laws of the state of Oregon. Any action or suit involving any question arising under this contract must be brought in the appropriate court in the state of Oregon.

THIS CONTRACT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES AND SUPERSEDES ALL PRIOR AGREEMENTS OR NEGOTIATIONS BETWEEN THE PARTIES. NO AMENDMENT, CONSENT OR WAIVER OF THE TERMS OF THIS CONTRACT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES.

# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: C-4

Est. Start Time: 8:30 AM

Date Submitted: 11/06/02

---

Requested Date: December 5, 2002

Time Requested: Consent

Department: DBCS

Division: Tax Title

Contact/s: Gary Thomas

Phone: 503-988-3590

Ext.: 22591 I/O Address: 503/4/Tax Title

Presenters: Gary Thomas

---

**Agenda Title:** Resolution Authorizing Approval to Allow Repurchase of Tax Foreclosed Property to the Former Owner Bessie Ephrem

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

The Tax Title Section is requesting the Board to approve the repurchase of a tax foreclosed property to Bessie Ephrem. The Department of Business & Community Services recommends that the repurchase be approved.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The subject property was foreclosed on for delinquent tax liens in October 1994. The parcel is a 25' x 100' lot located adjacent to 8101 SE Bush St in Portland. The house was formerly owned by Jack Jr. and Bessie Ephrem and now is owned by Bessie Ephrem. The subject parcel encroaches significantly onto the house at 8101 SE Bush as can be seen by the aerial photo, Exhibit A.

The Ephrems thought they always owned both parcels, the lot with the house and the lot that encroaches onto the lot with the house. They purchased the property in 1966 and the deed includes the description for both parcels. Mr. Ephrem passed away in 1988. Bessie Ephrem applied for and received a Senior Citizen Deferral in 1989 which defers her property taxes until she sells the house or the ownership changes. Unfortunately, the State of Oregon, Department of Revenue only defers property taxes on improved properties, not lots with homes. The subject parcel is shown on the tax roll as a vacant

lot and so deferral status could not be placed on the subject property and it remained taxable.

Our office recently received a letter from Grover Sparkman, a Broker with Fairfield Financial Services, Inc. who is working with the Ephrems, and in particular Bessie Ephrem, on obtaining a loan. In this letter Mr. Sparkman says that the State of Oregon, Dept. of Revenue did not understand that part of Bessie Ephrems house was on the lot listed as vacant by Multnomah County. In addition, Bessie Ephrem does not know how to read and did not understand the content of any of the letters that she received from the State of Oregon or Multnomah County. Consequently, the parcel went through the six year foreclosure process and came into Multnomah County ownership in October 1994.

Bessie Ephrem is in the process of obtaining a loan and her son has requested that Multnomah County allow the repurchase of the property to take place. The property is of no use to anyone else other than Ephrem because the house encroaches substantially onto the parcel. Once the repurchase takes place, Ephrem intends to consolidate the two properties into one, which will allow for the deferral of the entire parcel by the Department of Revenue.

**3. Explain the fiscal impact (current year and ongoing.)**

The Repurchase will allow for the full recovery of delinquent taxes, fees, and expenses. The sale will also reinstate the property on the tax roll (see Exhibit C).

**4. Explain any legal and/or policy issues involved.**

Multnomah County Code Section 7.402 provides for 30 days notice to the former owner of record to repurchase a property foreclosed on for delinquent property taxes. However, if the timeline expires without the former owner repurchasing the property and it has not been otherwise disposed of, there is nothing in the Code that precludes the County from selling the property to the former owner.

**5. Explain any citizen and/or other government participation that has or will take place.**

No citizen or government participation is expected.

**Required Sign Off (NOTE: electronic check indicates approval)**

Department/Agency Director ☒ M. Cecilia Johnson

Agenda Review Team ☐ By: (type name of approver) Date:

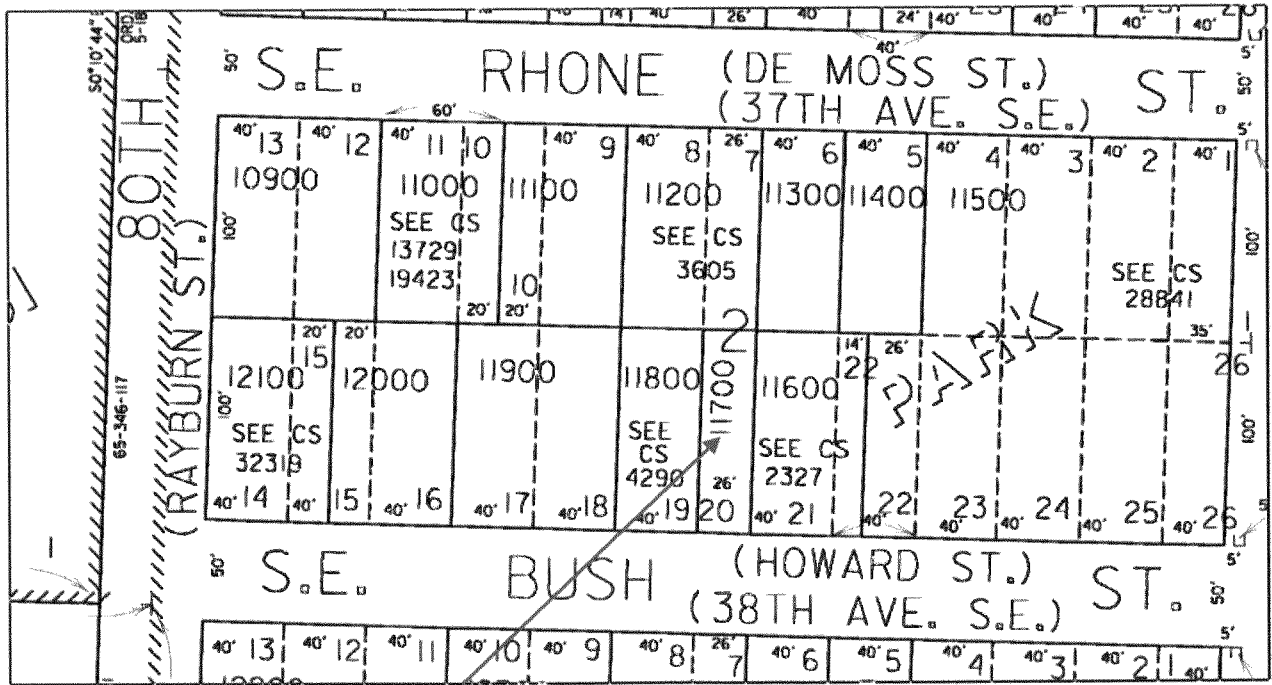
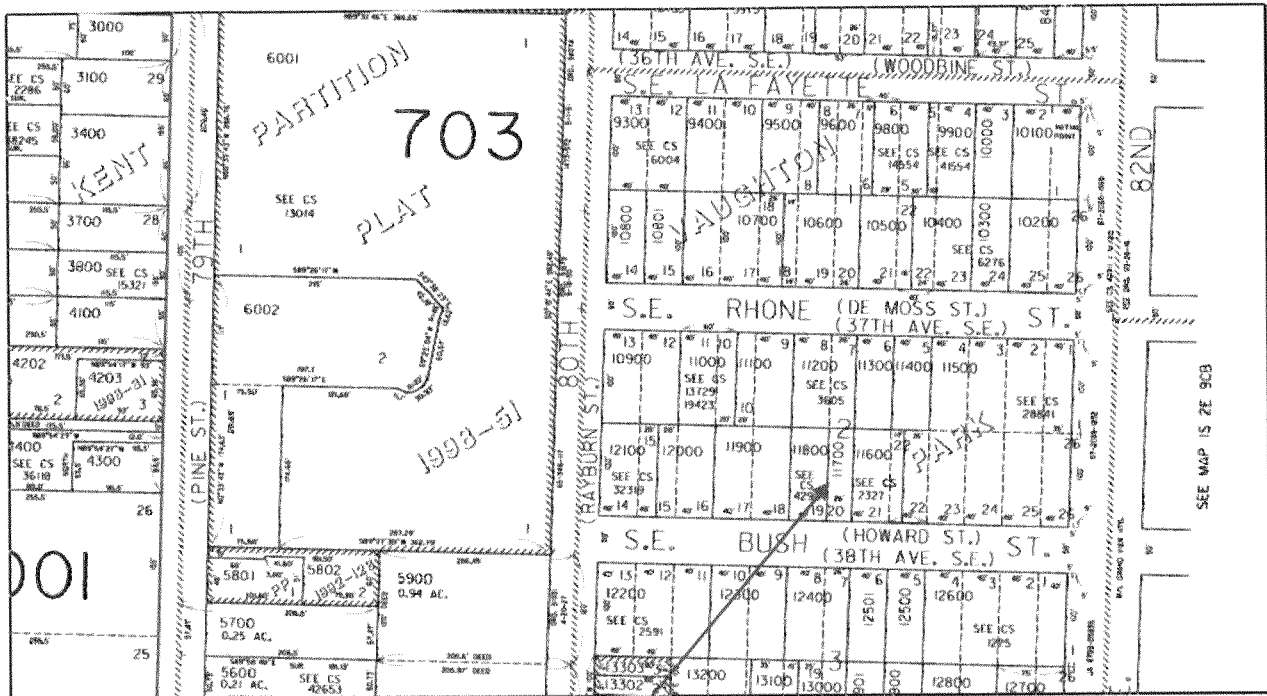


## EXHIBIT "A"



# EXHIBIT "B"

R293406



**"EXHIBIT C"**

**PROPOSED PROPERTY LISTED FOR REPURCHASE  
FISCAL YEAR 2002-03**

**LEGAL DESCRIPTION:**

**R293406**

Lot 20, Block 2, VAUGHTON PARK, in the City of Portland, County of Multnomah and State of Oregon.

<b>ADJACENT PROPERTY ADDRESS:</b>	<b>8101 SE Bush</b>
<b>TAX ACCOUNT NUMBER:</b>	<b>R293406</b>
<b>GREENSPACE DESIGNATION:</b>	<b>None</b>
<b>SIZE OF PARCEL:</b>	<b>26' x 100' – 2,600 square feet</b>
<b>ASSESSED VALUE:</b>	<b>\$4,850.00</b>

<b>ITEMIZED EXPENSES FOR TOTAL PRICE OF REPURCHASE</b>
--

<b>BACK TAXES &amp; INTEREST:</b>	<b>\$1,337.59</b>
<b>TAX TITLE MAINTENANCE COST &amp; EXPENSES:</b>	<b>\$615.85</b>
<b>ADVERTISING COST:</b>	<b>100.00</b>
<b>RECORDING FEE:</b>	<b>24.00</b>
<b>CITY LIENS:</b>	<b>-0-</b>
<b>SUB-TOTAL</b>	<b>\$2,077.44</b>
<b>MINIMUM PRICE REQUEST OF REPURCHASE</b>	<b>\$3,500.00</b>

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Authorizing Approval to Allow Repurchase of Certain Tax Foreclosed Property to the Former Owner,  
BESSIE EPHREM

**The Multnomah County Board of Commissioners Finds:**

- a. Multnomah County acquired the real property described below through the foreclosure of liens for delinquent taxes, and BESSIE EPHREM is the former owner of record.
- b. In accordance with Multnomah County Code Chapter 7, the former owner was provided the opportunity to repurchase the property within the 30 day time frame allowed. Due to extenuating circumstances the former owner, BESSIE EPHREM, was unable to complete the repurchase.
- c. Even though the former owner did not repurchase the property at the original opportunity to do so as explained in finding b. above, MCC Section 7.356 does not preclude the County from offering the former owner the opportunity to do so again.
- d. BESSIE EPHREM has applied to the County to repurchase the property for the amount of \$3,500, which amount is not less than that required by ORS 275.180; and it is in the best interest of the County that the property is sold to the former owner.

**The Multnomah County Board of Commissioners Resolves:**

1. Upon Tax Title's receipt of the payment of \$3,500, the Chair is authorized to execute Deed D031866 as attached, conveying to the former owner the following described real property:

Lot 20, Block 2, VAUGHTON PARK, in the City of Portland, Multnomah County, Oregon.

ADOPTED this 5th day of December, 2002

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane M. Linn, Chair

REVIEWED:  
THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By *Sandra N. Duffy*  
Sandra N. Duffy, Assistant County Attorney

After recording, return to:  
BESSIE EPHREM  
8101 SE BUSH ST  
PORTLAND OR 97206-2334

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to BESSIE EPHREM, Grantee, that certain real property more particularly described as follows:

The true and actual consideration paid for this transfer; stated in the terms of dollars is \$3,500.

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 5th day of December 2002, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

Diane M. Linn, Chair

By Sandra Duffy  
Sandra N. Duffy, Assistant County Attorney

STATE OF OREGON                               )  
   ) ss  
COUNTY OF MULTNOMAH                     )

Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/05

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 02-144**

Authorizing Approval to Allow Repurchase of Certain Tax Foreclosed Property to the Former Owner,  
BESSIE EPHREM

**The Multnomah County Board of Commissioners Finds:**

- a. Multnomah County acquired the real property described below through the foreclosure of liens for delinquent taxes, and BESSIE EPHREM is the former owner of record.
- b. In accordance with Multnomah County Code Chapter 7, the former owner was provided the opportunity to repurchase the property within the 30 day time frame allowed. Due to extenuating circumstances the former owner, BESSIE EPHREM, was unable to complete the repurchase.
- c. Even though the former owner did not repurchase the property at the original opportunity to do so as explained in finding b. above, MCC Section 7.356 does not preclude the County from offering the former owner the opportunity to do so again.
- d. BESSIE EPHREM has applied to the County to repurchase the property for the amount of \$3,500, which amount is not less than that required by ORS 275.180; and it is in the best interest of the County that the property is sold to the former owner.

**The Multnomah County Board of Commissioners Resolves:**

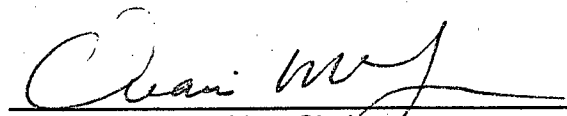
1. Upon Tax Title's receipt of the payment of \$3,500, the Chair is authorized to execute Deed D031866 as attached, conveying to the former owner the following described real property:

Lot 20, Block 2, VAUGHTON PARK, in the City of Portland, Multnomah County, Oregon.

ADOPTED this 5th day of December, 2002

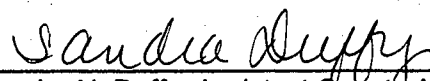


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Sandra N. Duffy, Assistant County Attorney

Until a change is requested, all tax statements shall be sent to the following address:  
BESSIE EPHREM  
8101 SE BUSH ST  
PORTLAND OR 97206-2334

After recording, return to:  
BESSIE EPHREM  
8101 SE BUSH ST  
PORTLAND OR 97206-2334

**Deed D031866**

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to BESSIE EPHREM, Grantee, that certain real property more particularly described as follows:

Lot 20, Block 2, VAUGHTON PARK, in the City of Portland, Multnomah County, Oregon.

The true and actual consideration paid for this transfer; stated in the terms of dollars is \$3,500.

**THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.**

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 5th day of December 2002, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:  
THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy  
Sandra N. Duffy, Assistant County Attorney

STATE OF OREGON                    )  
  ) ss  
COUNTY OF MULTNOMAH        )

This Deed was acknowledged before me this 5th day of December 2002, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

\_\_\_\_\_  
Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/05

Until a change is requested, all tax statements shall be sent to the following address:  
BESSIE EPHREM  
8101 SE BUSH ST  
PORTLAND OR 97206-2334

After recording, return to:  
BESSIE EPHREM  
8101 SE BUSH ST  
PORTLAND OR 97206-2334

**Deed D031866**

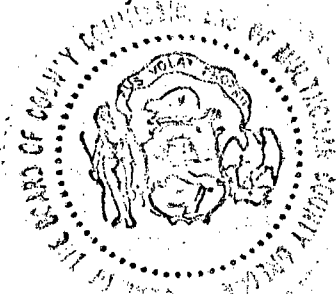
MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to BESSIE EPHREM, Grantee, that certain real property more particularly described as follows:

Lot 20, Block 2, VAUGHTON PARK, in the City of Portland, Multnomah County, Oregon.

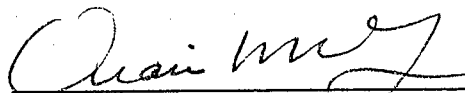
The true and actual consideration paid for this transfer, stated in the terms of dollars is \$3,500.

**THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.**

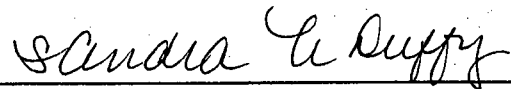
IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 5th day of December 2002, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

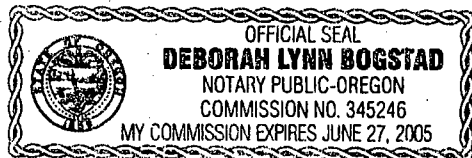
  
Diane M. Linn, Chair

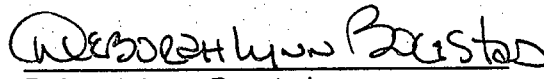
REVIEWED:  
THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Sandra N. Duffy, Assistant County Attorney

STATE OF OREGON                     )  
  ) ss  
COUNTY OF MULTNOMAH         )

This Deed was acknowledged before me this 5th day of December 2002, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.



  
Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/05



# AGENDA PLACEMENT REQUEST

**BUD MOD #:**

**Board Clerk Use Only:**  
**Meeting Date: December 5, 2002**

**Agenda Item #: C-5**  
**Est. Start Time: 8:30 AM**  
**Date Submitted: 11/19/02**

---

**Requested Date:** December 5, 2002

**Time Requested:** Consent Item

**Department:** DCBS

**Division:** Housing/Tax Title

**Contact/s:** Gary Thomas

**Phone:** 503.988.3590

**Ext.:**22591 **I/O Address:** 503/4/Tax Title

**Presenters:** Gary Thomas

---

**Agenda Title:** Resolution Authorizing Approval to Allow Repurchase of Tax Foreclosed Property to the Former Owner JACK L FROST.

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

- 
- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

The Tax Title Section is requesting the Board to approve the repurchase of a tax foreclosed property to the former owner JACK L FROST. The Department of Business & Community Services recommends that the repurchase be approved.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The subject property (As shown in Exhibit A) was foreclosed on for delinquent property taxes and came into county ownership on September 24, 2002. A letter dated October 25, 2002 was sent to the former owners of record, JACK L FROST & DOUGLAS T WATSON, providing them the opportunity to repurchase the property. On November

14<sup>th</sup> JACK L FROST came into the office with a certified check in the amount of \$6,840.14 to repurchase the property.

**3. Explain the fiscal impact (current year and ongoing).**

The Repurchase will allow for the full recovery of delinquent taxes, fees, and expenses. The sale will also reinstate the property on the tax roll (see Exhibit B).

**4. Explain any legal and/or policy issues.**

Upon receipt of recorded property deeds, the Department shall send notices by certified mail to former owners of tax foreclosed properties. The notices shall advise the recipients that within 30 days from the date of the notice the owner may pay in cash the repurchase price established by the department under MCC Section 7.402(C).

**5. Explain any citizen and/or other government participation that has or will take place.**

Jack Frost provided our department with a certified notice of release of city lien in the amount of \$20,455.02.

**Required Signatures:**

**Department/Agency Director:**      *M. Cecilia Johnson*      **Date: 11/20/02**

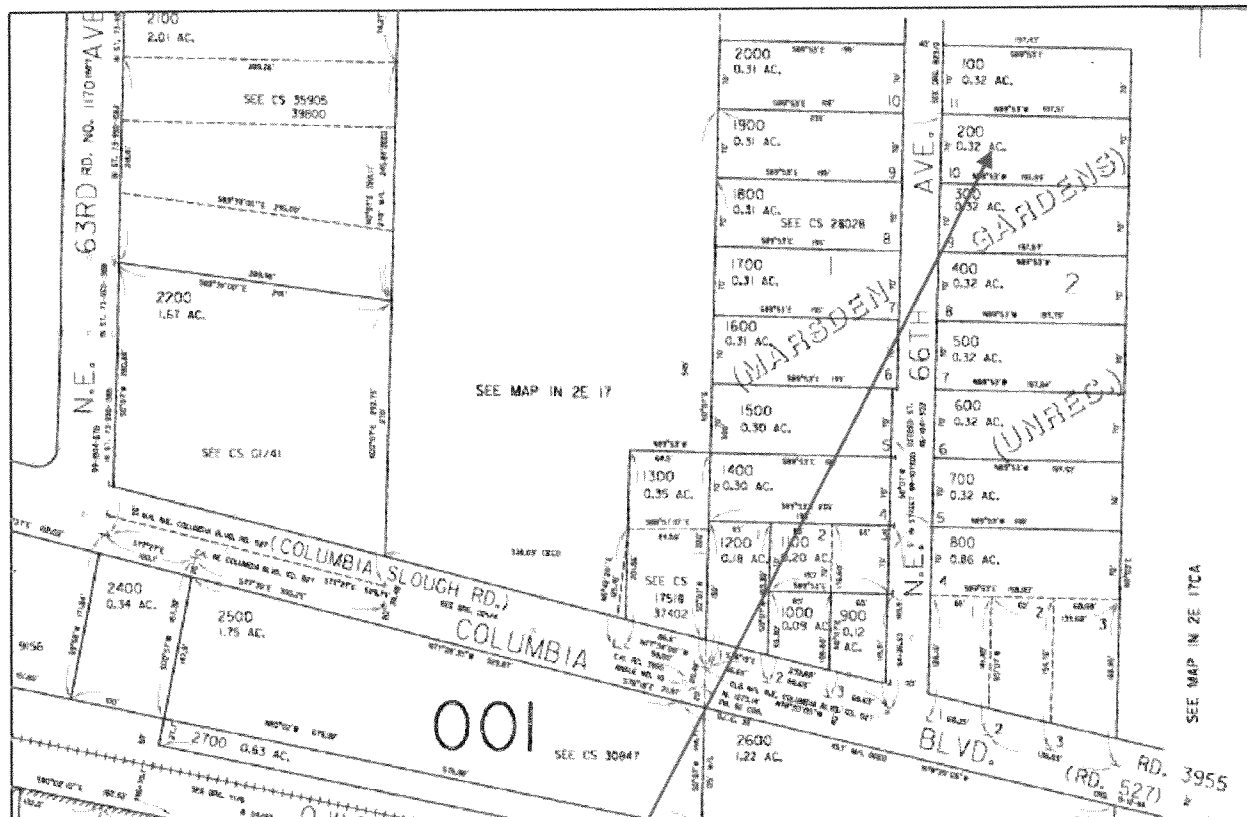
**Budget Analyst**

**By:**      **Date:**

**Dept/Countywide HR**

**By:**      **Date:**

## R317281



**"EXHIBIT B"**

**PROPOSED PROPERTY LISTED FOR REPURCHASE  
FISCAL YEAR 2002-03**

**LEGAL DESCRIPTION:**

A tract of land located in Section 17, Township 1 North, Range 2 East, W.M., Multnomah County, Oregon described as follows:

Beginning at the intersection of the North line of North East Columbia Boulevard and the West line of the Thomas Cully Donation Land Claim in Section 17, Township 1 North, Range 2 East of Willamette Meridian; thence North 0° 07' East along the West line of said Donation Land Claim 500 feet; thence South 89° 53' East 235.0 feet to the true point of beginning, this point being in the East line of North East 66<sup>th</sup> Avenue; thence North 0° 07' East along the East line of North East 66<sup>th</sup> Avenue 70.00 feet; thence South 89° 53' East 197.51 feet; thence South 0° 03' West 70.00 feet; thence North 89° 53' West 197.59 feet to the true place of beginning, in County of Multnomah and State of Oregon.

PROPERTY ADDRESS:	6416 NE 66 <sup>th</sup> Avenue
TAX ACCOUNT NUMBER:	R317281
GREENSPACE DESIGNATION:	None
SIZE OF PARCEL:	13,860 square feet
ASSESSED VALUE:	\$32,910.00

<b>ITEMIZED EXPENSES FOR TOTAL PRICE OF REPURCHASE</b>
--

BACK TAXES, INTEREST, PENALTY, FEES:	\$6,135.13
CURRENT YEARS TAXES:	586.58
ACCRUED INTEREST:	94.43
RECORDING FEE:	24.00
CITY LIENS:	-0-
SUB-TOTAL	\$6,840.14
MINIMUM PRICE REQUEST OF REPURCHASE	\$6,840.14



OFFICE OF  
MULTNOMAH COUNTY ATTORNEY

THOMAS SPONSLER  
*County Attorney*

SCOTT ERIK ASPHAUG  
AGNES SOWLE  
*Deputies*

501 SE. HAWTHORNE, SUITE 500  
PORTLAND, OREGON 97214

FAX 503.988.3377  
503.988.3138

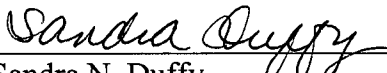
DAVID N. BLANKFELD  
SANDRA N. DUFFY  
SUSAN DUNAWAY  
KATIE GAETJENS  
PATRICK HENRY  
GERALD H. ITKIN  
JENNY M. MORF  
MATTHEW O. RYAN  
KATHRYN A. SHORT  
JOHN S. THOMAS  
JACQUELINE A. WEBER  
*Assistants*


November 19, 2002

REQUEST FOR EXEMPTION FROM AGENDA PROCEDURES

The County Attorney's Office and Tax Title are requesting an exemption from the Agenda Procedures in order to expedite the repurchase of tax-foreclosed property. The repurchasing owner, Jack L. Frost, has paid over \$27,000 in liens on the property and has a pending sale of the property in escrow. The closing on the transaction is anticipated for December 5, 2002.

We are asking that this agenda item come before the Board of County Commissioners on December 5, 2002.

  
Sandra N. Duffy  
Assistant County Attorney

  
Gary Thomas, Tax Title

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Authorizing Execution of Deed D031872 for Repurchase of Tax Foreclosed Property to the Former Owner, JACK L FROST.

**The Multnomah County Board of Commissioners Finds:**

- a) Multnomah County acquired the real property described in Exhibit A through foreclosure of liens for delinquent taxes, and JACK L FROST is the former owner of record.
- b) JACK L FROST has applied to the County to repurchase the property for \$6840.14, which amount is not less than that required by ORS 275.180; and it is in the best interest of the County that the property be sold to the former owner.
- c) The County's Tax Title Division has received \$6840.14 from JACK L FROST.

**The Multnomah County Board of Commissioners Resolves:**

- 1. The Chair is authorized to execute Deed D031872 as attached, conveying to the former owner the following described real property:

See attached Exhibit A.

ADOPTED this 5<sup>th</sup> day of December 2002.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Sandra N Duffy, Assistant County Attorney

## **Exhibit A (Resolution)**

### **Legal Description:**

A tract of land located in Section 17, Township 1 North, Range 2 East, W.M., Multnomah County, Oregon described as follows:

Beginning at the intersection of the North line of North East Columbia Boulevard and the West line of the Thomas Cully Donation Land Claim in Section 17, Township 1 North, Range 2 East of Willamette Meridian; thence North 0° 07' East along the West line of said Donation Land Claim 500 feet; thence South 89° 53' East 235.0 feet to the true point of beginning, this point being in the East line of North East 66<sup>th</sup> Avenue; thence North 0° 07' East along the East line of North East 66th Avenue 70.00 feet; thence South 89° 53' East 197.51 feet; thence South 0° 03' West 70.00 feet; thence North 89° 53' West 197.59 feet to the true place of beginning, in County of Multnomah and State of Oregon.

**Multnomah County Deed No.: D031872**

**Tax Account No.: R317281**

JACK L FROST  
C/O LAWYERS AMERICA  
123 E POWELL BLVD STE 101  
GRESHAM OR 97080

Page 3 of 4 – Resolution Authorizing Repurchase of Tax Foreclosed Property



## **Exhibit A (Deed)**

### **Legal Description:**

A tract of land located in Section 17, Township 1 North, Range 2 East, W.M., Multnomah County, Oregon described as follows:

Beginning at the intersection of the North line of North East Columbia Boulevard and the West line of the Thomas Cully Donation Land Claim in Section 17, Township 1 North, Range 2 East of Willamette Meridian; thence North 0° 07' East along the West line of said Donation Land Claim 500 feet; thence South 89° 53' East 235.0 feet to the true point of beginning, this point being in the East line of North East 66<sup>th</sup> Avenue; thence North 0° 07' East along the East line of North East 66th Avenue 70.00 feet; thence South 89° 53' East 197.51 feet; thence South 0° 03' West 70.00 feet; thence North 89° 53' West 197.59 feet to the true place of beginning, in County of Multnomah and State of Oregon.

**Multnomah County Deed No.: D031872**

**Tax Account No.: R317281**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 02-145**

Authorizing Execution of Deed D031872 for Repurchase of Tax Foreclosed Property to the Former Owner, JACK L FROST

**The Multnomah County Board of Commissioners Finds:**

- a) Multnomah County acquired the real property described in Exhibit A through foreclosure of liens for delinquent taxes, and JACK L FROST is the former owner of record.
- b) JACK L FROST has applied to the County to repurchase the property for \$6840.14, which amount is not less than that required by ORS 275.180; and it is in the best interest of the County that the property be sold to the former owner.
- c) The County's Tax Title Division has received \$6840.14 from JACK L FROST.

**The Multnomah County Board of Commissioners Resolves:**

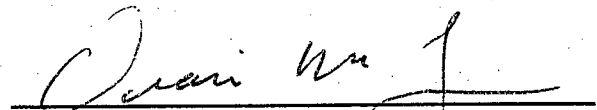
1. The Chair is authorized to execute Deed D031872 as attached, conveying to the former owner the following described real property:

See attached Exhibit A.

ADOPTED this 5th day of December, 2002.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Sandra N Duffy, Assistant County Attorney

## **Exhibit A (Resolution)**

### **Legal Description:**

A tract of land located in Section 17, Township 1 North, Range 2 East, W.M., Multnomah County, Oregon described as follows:

Beginning at the intersection of the North line of North East Columbia Boulevard and the West line of the Thomas Cully Donation Land Claim in Section 17, Township 1 North, Range 2 East of Willamette Meridian; thence North  $0^{\circ} 07'$  East along the West line of said Donation Land Claim 500 feet; thence South  $89^{\circ} 53'$  East 235.0 feet to the true point of beginning, this point being in the East line of North East 66<sup>th</sup> Avenue; thence North  $0^{\circ} 07'$  East along the East line of North East 66th Avenue 70.00 feet; thence South  $89^{\circ} 53'$  East 197.51 feet; thence South  $0^{\circ} 03'$  West 70.00 feet; thence North  $89^{\circ} 53'$  West 197.59 feet to the true place of beginning, in County of Multnomah and State of Oregon.

**Multnomah County Deed No.: D031872**

**Tax Account No.: R317281**

Until a change is requested, all tax statements shall be sent to the following address:

JACK L FROST  
C/O LAWYERS AMERICA  
123 E POWELL BLVD STE 101  
GRESHAM OR 97080

After recording, return to:  
JACK L FROST  
C/O LAWYERS AMERICA  
123 E POWELL BLVD STE 101  
GRESHAM OR 97080

**Deed D031872**

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to JACK L FROST, Grantee, that certain real property, located in the City of Portland, Multnomah County, Oregon more particularly described as follows:

As Described in Attached Exhibit A

The true and actual consideration paid for this transfer, stated in the terms of dollars is \$6840.14.

**THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.**

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 5th day of December 2002, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSER, COUNTY ATTORNEY  
MULTNOMAH COUNTY, OREGON

By

  
Sandra N Duffy, Assistant County Attorney

STATE OF OREGON

)

) ss

COUNTY OF MULTNOMAH

)

This Deed was acknowledged before me this 5th day of December 2002, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

---

Deborah Lynn Bogstad,  
Notary Public for Oregon  
My Commission expires: 6/27/05

## **Exhibit A (Deed)**

### **Legal Description:**

A tract of land located in Section 17, Township 1 North, Range 2 East, W.M., Multnomah County, Oregon described as follows:

Beginning at the intersection of the North line of North East Columbia Boulevard and the West line of the Thomas Cully Donation Land Claim in Section 17, Township 1 North, Range 2 East of Willamette Meridian; thence North 0° 07' East along the West line of said Donation Land Claim 500 feet; thence South 89° 53' East 235.0 feet to the true point of beginning, this point being in the East line of North East 66<sup>th</sup> Avenue; thence North 0° 07' East along the East line of North East 66th Avenue 70.00 feet; thence South 89° 53' East 197.51 feet; thence South 0° 03' West 70.00 feet; thence North 89° 53' West 197.59 feet to the true place of beginning, in County of Multnomah and State of Oregon.

**Multnomah County Deed No.: D031872**

**Tax Account No.: R317281**

JACK L FROST  
C/O LAWYERS AMERICA  
123 E POWELL BLVD STE 101  
GRESHAM OR 97080

**Deed D031872**


MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to JACK L FROST, Grantee, that certain real property, located in the City of Portland, Multnomah County, Oregon more particularly described as follows:

The true and actual consideration paid for this transfer, stated in the terms of dollars is \$6840.14.

**THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.**

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 5th day of December 2002, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.



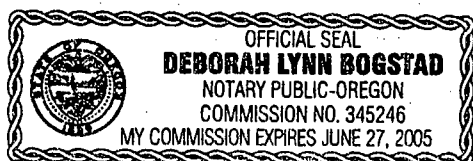
  
Diane M. Linn, Chair

THOMAS SPONSLER, COUNTY ATTORNEY  
MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy  
Sandra N Duffy, Assistant County Attorney

STATE OF OREGON )  
 ) ss  
COUNTY OF MULTNOMAH )

This Deed was acknowledged before me this 5th day of December 2002, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.



Deborah Lynn Bogstad  
Deborah Lynn Bogstad,  
Notary Public for Oregon  
My Commission expires: 6/27/05

## **Exhibit A (Deed)**

### **Legal Description:**

A tract of land located in Section 17, Township 1 North, Range 2 East, W.M., Multnomah County, Oregon described as follows:

Beginning at the intersection of the North line of North East Columbia Boulevard and the West line of the Thomas Cully Donation Land Claim in Section 17, Township 1 North, Range 2 East of Willamette Meridian; thence North  $0^{\circ} 07'$  East along the West line of said Donation Land Claim 500 feet; thence South  $89^{\circ} 53'$  East 235.0 feet to the true point of beginning, this point being in the East line of North East 66<sup>th</sup> Avenue; thence North  $0^{\circ} 07'$  East along the East line of North East 66th Avenue 70.00 feet; thence South  $89^{\circ} 53'$  East 197.51 feet; thence South  $0^{\circ} 03'$  West 70.00 feet; thence North  $89^{\circ} 53'$  West 197.59 feet to the true place of beginning, in County of Multnomah and State of Oregon.

**Multnomah County Deed No.: D031872**

**Tax Account No.: R317281**

# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: C-6

Est. Start Time: 8:30 AM

Date Submitted: 11/06/02

---

Requested Date: December 5, 2002

Time Requested: Consent Item

Department: DBCS

Division: Tax Title

Contact/s: Gary Thomas

Phone: 503-988-3590

Ext.: 22591 I/O Address: 503/4/Tax Title

Presenters: Gary Thomas

---

**Agenda Title:** Resolution Authorizing a Private Sale of certain Tax Foreclosed Property to R. Scott Johnson

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

The Tax Title Section is requesting the Board to approve the private sale of a tax foreclosed property to R. Scott Johnson. The Department of Business & Community Services recommends that the private sale be approved.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The subject property was foreclosed on for delinquent tax liens in June 1941. The parcel is a 25.73' x 100.08' vacant lot located adjacent to 8977 N Haven St in Portland. The parcel is in maintained lawn area and appears to be in the yard of the adjacent property. According to a letter obtained from the City of Portland, the lot is suitable for the construction or placement of a dwelling.

The property was offered for sale at public auctions in 1997 and on February 26 of 2002. No offers to purchase the property were received at either auction. The adjacent property owner has been contacted each time an auction has been held informing them of the availability of the property. The same property owner was contacted recently about the availability of the property but no response was received.

ORS 275.200 (2) states that after the sheriff has unsuccessfully attempted to sell real property of the county as provided in ORS 275.120 to 275.160, the county court may sell



such lands, or any part thereof, or any interest therein less than the whole fee, at private sale, without further notice but for not less than the largest amount bid therefore at any such sale, or, if no bid therefore was made, at such price as the county court deems reasonable, but at a price no less than 15 percent of the minimum bid set under ORS 275.110 for the sheriff's sale. The minimum price that the subject property was offered for sale at the 2/26/02 auction was \$2,500. The amount offered to purchase the property is \$1,200. This amount is higher than the minimum allowed per the ORS and reimburses the county for the back taxes, interest and expenses charged against the property.

Exhibit B, a plat map, shows the location and shape of the property. Exhibit C is a photo of the subject property.

**3. Explain the fiscal impact (current year and ongoing.)**

The Private Sale will allow for the full recovery of delinquent taxes, fees, and expenses. The sale will also reinstate the property on the tax roll (see Exhibit A).

**4. Explain any legal and/or policy issues involved.**

No legal issues are expected. This parcel will be sold "AS IS" without guarantee of clear title. This property conforms to those policies as outlined in Multnomah County Code Chapter 7.

**5. Explain any citizen and/or other government participation that has or will take place.**

No citizen or government participation is anticipated.

**Required Sign Off (NOTE: electronic check indicates approval)**

**Department/Agency Director ☒ M. Cecilia Johnson**

**Agenda Review Team ☐ By: (type name of approver) Date:**

**"EXHIBIT A"**

**PROPOSED PROPERTY LISTED FOR PRIVATE SALE  
FISCAL YEAR 2002-03**

**LEGAL DESCRIPTION:**

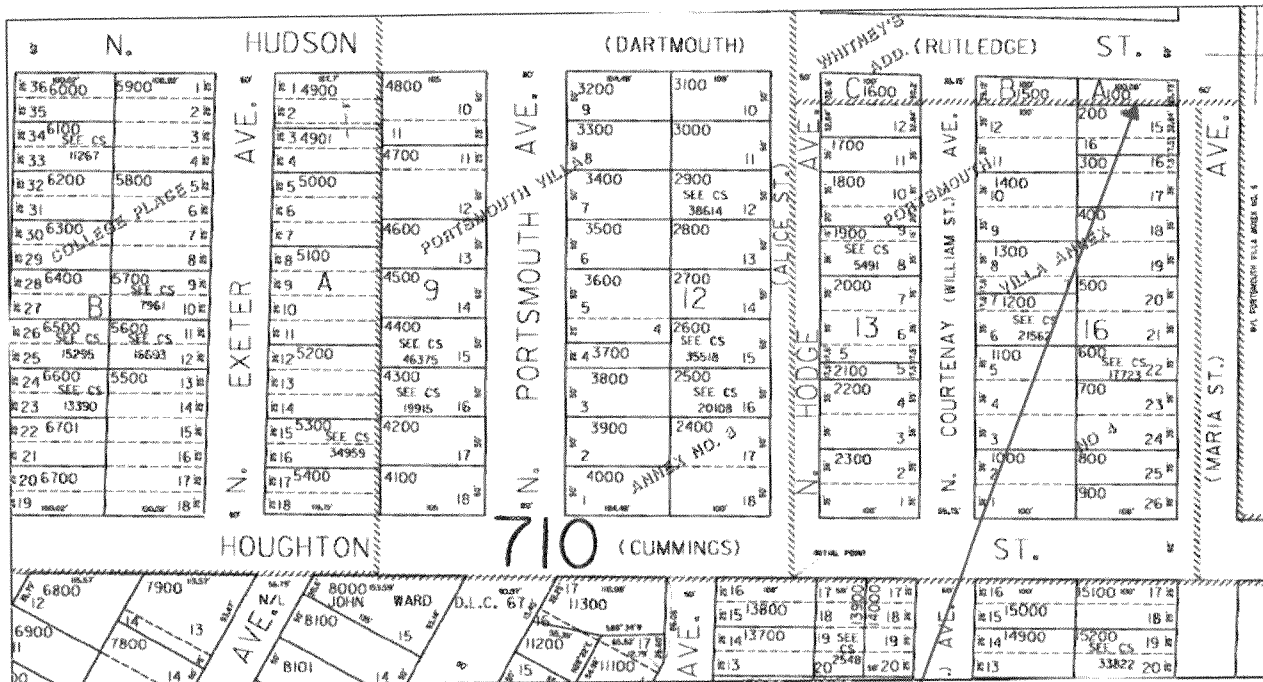
**LOT A, WHITNEY'S ADDITION**

<b>ADJACENT PROPERTY ADDRESS:</b>	<b>8977 N HAVEN</b>
<b>TAX ACCOUNT NUMBER:</b>	<b>R305496</b>
<b>GREENSPACE DESIGNATION:</b>	<b>None</b>
<b>SIZE OF PARCEL:</b>	<b>25.73' X 100.08' – 2,575 SQUARE FEET</b>
<b>ASSESSED VALUE:</b>	<b>\$5,840.00</b>

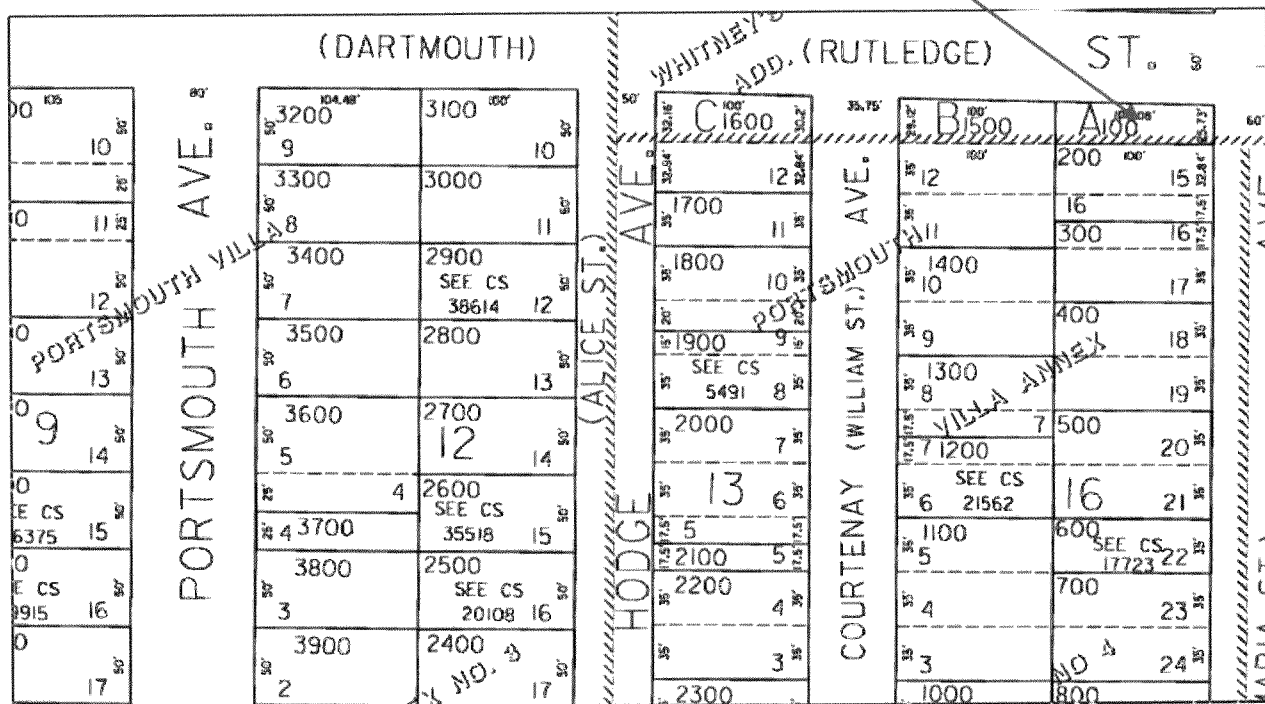
**ITEMIZED EXPENSES FOR TOTAL PRICE OF PRIVATE SALE**

<b>BACK TAXES &amp; INTEREST:</b>	<b>\$172.70</b>
<b>TAX TITLE MAINTENANCE COST &amp; EXPENSES:</b>	<b>\$818.24</b>
<b>ADVERTISING COST:</b>	<b>-0-</b>
<b>RECORDING FEE:</b>	<b>24.00</b>
<b>CITY LIENS:</b>	<b>-0-</b>
<b>SUB-TOTAL</b>	<b>\$914.94</b>
<b>MINIMUM PRICE REQUEST OF PRIVATE SALE</b>	<b>\$1,200.00</b>

# "EXHIBIT B"



R305496



**“EXHIBIT C”**



**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY**

**RESOLUTION NO. \_\_\_\_\_**

Authorizing Private Sale of Certain Tax Foreclosed Property to R SCOTT JOHNSON.

**The Multnomah County Board of Commissioners Finds:**

- a) Multnomah County acquired the real property described below through the foreclosure of liens for delinquent taxes.
- b) The property has an assessed value of \$5,840 on the County's current tax roll.
- c) After the sheriff has unsuccessfully attempted to sell real property of the county as provided in ORS 275.120 to 275.160, the county court may sell such lands, or any part thereof, or any interest therein less than the whole fee, at private sale without further notice but for not less than the largest amount bid therefore at any such sale, or, if no bid therefore was made, at such price as the county court deems reasonable, but at a price no less than 15 percent of the minimum bid set under ORS 275.110 for the sheriff's sale.
- d) The property was offered for sale at public auction in 1997 and on February 26 of 2002. No offers to purchase the property were received at either auction. The minimum price that the subject property was offered for sale at the 2/26/02 auction was \$2,500. The amount offered to purchase the property is \$1,200. This amount is higher than the minimum allowed pursuant to ORS 275.110 and reimburses the county for the back taxes, interest and expenses charged against the property.
- e) R SCOTT JOHNSON has agreed to pay \$1,200 in total, an amount the Board finds to be a reasonable price for the property in conformity with ORS 275.200(2).
- f) The County's Tax Title Section has received \$1,200 from R Scott Johnson.

**The Multnomah County Board of Commissioners Resolves:**

1. The Chair is authorized to execute Deed D031866 as attached, conveying to R SCOTT JOHNSON the following described real property:

Lot A, WHITNEY'S ADDITION, in the City of Portland, Multnomah County, Oregon.

ADOPTED this 5th day of December 2002.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane M. Linn, Chair

REVIEWED:  
THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By Sandra Duffy  
Sandra N. Duffy, Assistant County Attorney

After recording, return to:  
R SCOTT JOHNSON  
2839 SE DANNA CT  
MILWAUKIE OR 97267

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to R SCOTT JOHNSON, Grantee, that certain real property, located in the City of Portland, Multnomah County, Oregon more particularly described as follows:

The true and actual consideration paid for this transfer; stated in the terms of dollars is \$1,200.

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 5th day of December 2002, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

Diane M. Linn, Chair

THOMAS SPONSER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By Sandra Duffy  
Sandra N. Duffy, Assistant County Attorney

STATE OF OREGON                               )  
  ) ss  
COUNTY OF MULTNOMAH                     )

This Deed was acknowledged before me this 5th day of December 2002, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/05

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Authorizing Private Sale of Certain Tax Foreclosed Property to R SCOTT JOHNSON

**The Multnomah County Board of Commissioners Finds:**

- a) Multnomah County acquired the real property described below through the foreclosure of liens for delinquent taxes.
- b) The property has an assessed value of \$5,840 on the County's current tax roll.
- c) After the sheriff has unsuccessfully attempted to sell real property of the county as provided in ORS 275.120 to 275.160, the county court may sell such lands, or any part thereof, or any interest therein less than the whole fee, at private sale without further notice but for not less than the largest amount bid therefore at any such sale, or, if no bid therefore was made, at such price as the county court deems reasonable, but at a price no less than 15 percent of the minimum bid set under ORS 275.110 for the sheriff's sale.
- d) The property was offered for sale at public auction in 1997 and on February 26 of 2002. No offers to purchase the property were received at either auction. The minimum price that the subject property was offered for sale at the 2/26/02 auction was \$2,500. The amount offered to purchase the property is \$1,200. This amount is higher than the minimum allowed pursuant to ORS 275.110 and reimburses the county for the back taxes, interest and expenses charged against the property.
- e) R SCOTT JOHNSON has agreed to pay \$1,200 in total, an amount the Board finds to be a reasonable price for the property in conformity with ORS 275.200(2).
- f) The County's Tax Title Section has received \$1,200 from R Scott Johnson.

**The Multnomah County Board of Commissioners Resolves:**

- 1. The Chair is authorized to execute Deed D031866 as attached, conveying to R SCOTT JOHNSON the following described real property:

Lot A, WHITNEY'S ADDITION, in the City of Portland, Multnomah County, Oregon.

ADOPTED this 5th day of December 2002.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Sandra N. Duffy, Assistant County Attorney



**R SCOTT JOHNSON**  
2839 SE DANNA CT  
MILWAUKIE OR 97267

After recording, return to:  
R SCOTT JOHNSON  
2839 SE DANNA CT  
MILWAUKIE OR 97267

**Deed D031867**

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to R SCOTT JOHNSON, Grantee, that certain real property, located in the City of Portland, Multnomah County, Oregon more particularly described as follows:

**Lot A, WHITNEY'S ADDITION**

The true and actual consideration paid for this transfer; stated in the terms of dollars is \$1,200.

**THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.**

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 5th day of December 2002, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

**BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON**

**Diane M. Linn, Chair**

REVIEWED:

THOMAS SPONSER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy, Assistant County Attorney

STATE OF OREGON )  
 ) ss  
COUNTY OF MULTNOMAH )

This Deed was acknowledged before me this 5th day of December 2002, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/05

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 02-146**

Authorizing Private Sale of Certain Tax Foreclosed Property to R SCOTT JOHNSON

**The Multnomah County Board of Commissioners Finds:**

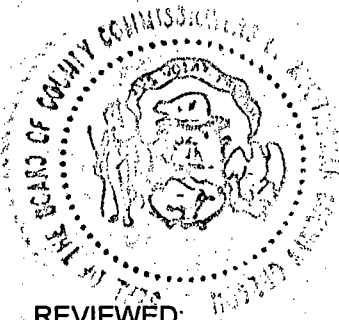
- a) Multnomah County acquired the real property described below through the foreclosure of liens for delinquent taxes.
- b) The property has an assessed value of \$5,840 on the County's current tax roll.
- c) After the sheriff has unsuccessfully attempted to sell real property of the county as provided in ORS 275.120 to 275.160, the county court may sell such lands, or any part thereof, or any interest therein less than the whole fee, at private sale without further notice but for not less than the largest amount bid therefore at any such sale, or, if no bid therefore was made, at such price as the county court deems reasonable, but at a price no less than 15 percent of the minimum bid set under ORS 275.110 for the sheriff's sale.
- d) The property was offered for sale at public auction in 1997 and on February 26 of 2002. No offers to purchase the property were received at either auction. The minimum price that the subject property was offered for sale at the 2/26/02 auction was \$2,500. The amount offered to purchase the property is \$1,200. This amount is higher than the minimum allowed pursuant to ORS 275.110 and reimburses the county for the back taxes, interest and expenses charged against the property.
- e) R SCOTT JOHNSON has agreed to pay \$1,200 in total, an amount the Board finds to be a reasonable price for the property in conformity with ORS 275.200(2).
- f) The County's Tax Title Section has received \$1,200 from R Scott Johnson.

**The Multnomah County Board of Commissioners Resolves:**

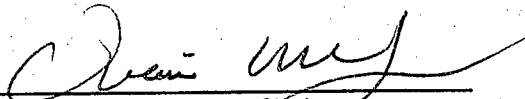
- 1. The Chair is authorized to execute Deed D031866 as attached, conveying to R SCOTT JOHNSON the following described real property:

Lot A, WHITNEY'S ADDITION, in the City of Portland, Multnomah County, Oregon.

ADOPTED this 5th day of December 2002.




BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Sandra N. Duffy, Assistant County Attorney

After recording, return to:  
R SCOTT JOHNSON  
2839 SE DANNA CT  
MILWAUKIE OR 97267

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to R SCOTT JOHNSON, Grantee, that certain real property, located in the City of Portland, Multnomah County, Oregon more particularly described as follows:

The true and actual consideration paid for this transfer; stated in the terms of dollars is \$1,200.

**THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.**

**BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON**

REVIEWED:

By Sandra N. Duffy  
Sandra N. Duffy, Assistant County Attorney

This Deed was acknowledged before me this 5th day of December 2002, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

Page 2 of 2- Resolution and Deed Authorizing Private Sale

Until a change is requested, all tax statements shall be sent to the following address:  
R SCOTT JOHNSON  
2839 SE DANNA CT  
MILWAUKIE OR 97267

After recording, return to:  
R SCOTT JOHNSON  
2839 SE DANNA CT  
MILWAUKIE OR 97267

**Deed D031867**

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to R SCOTT JOHNSON, Grantee, that certain real property, located in the City of Portland, Multnomah County, Oregon more particularly described as follows:

Lot A, WHITNEY'S ADDITION

The true and actual consideration paid for this transfer; stated in the terms of dollars is \$1,200.

**THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.**

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 5th day of December 2002, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

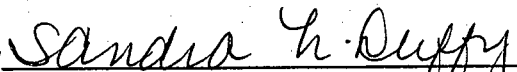


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

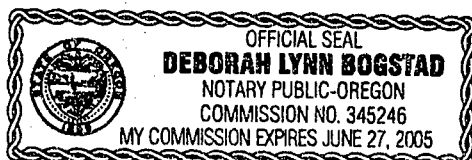
By   
Sandra N. Duffy, Assistant County Attorney

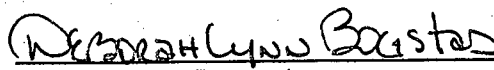
STATE OF OREGON )

COUNTY OF MULTNOMAH )

) ss

This Deed was acknowledged before me this 5th day of December 2002, by Diane M. Linn, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.



  
Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/05

## AGENDA PLACEMENT REQUEST

**BUD MOD #:**

**Board Clerk Use Only:**

**Meeting Date: December 5, 2002**

**Agenda Item #: C-7**

**Est. Start Time: 8:30 AM**

**Date Submitted: 11/12/02**

---

**Requested Date:** December 5, 2002

**Time Requested:** N/A

**Department:** Sheriff's Office

**Division:** Enforcement

**Contact/s:** Dave Braaksma

**Phone:** 988-4415

**Ext.:** 84415

**I/O Address:** 503/350

**Presenters:** Consent Calendar

---

**Agenda Title:** Approval of IGA between the State of Oregon (Parks & Recreation) and MCSO to provide law enforcement and emergency services support of the recreation management of Government Island, McGuire Island and Lemon Island.

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

- 
- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Approval of government contract.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

MCSO provides two deputy sheriffs to patrol Government Island, McGuire Island and Lemon Island beginning the Friday of Memorial Day weekend and continuing until the Monday of Labor Day weekend. Such service has been supplied by the Sheriff's Office since at least 1995, which is the extent of our archived contract records.

**3. Explain the fiscal impact (current year and ongoing).**

Oregon Parks and Recreation Department agrees to pay MCSO an amount not to exceed \$16,000 each year for the performance of this agreement. \$5,000 will be paid for the period from Memorial Day to June 30, and \$11,000 for the period July 1 through the Labor Day weekend. This revenue was anticipated and is included within the current fiscal year budget.

**4. Explain any legal and/or policy issues.**

The County Attorney's Office has reviewed the contract. In addition, this contract is perpetual. Any changes to revenue reimbursement or level of service provided will only require amendments to the existing agreement.

**5. Explain any citizen and/or other government participation that has or will take place.**

None.

**Required Signatures:**

**Department/Agency Director: Dan Noelle, Sheriff**

**Date: 11/12/02**

**Budget Analyst**

**By:**

**Date:**

**Dept/Countywide HR**

**By:**

**Date:**

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Counsel signature) ☐ Attached ☐ Not Attached Contract #: 0210298  
Amendment #: \_\_\_\_\_

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<input type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue  <p style="text-align: center;"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p>AGENDA # <u>C-7</u> DATE <u>12-05-02</u>                      DEB BOGSTAD, BOARD CLERK</p>

Department: Sheriff's Office Division: ENF Date: 10/30/02  
 Originator: Sgt. David Hadley Phone: 288-6788 Bldg/Rm: 313/RPU  
Dave Braaksma Phone: 988-4415 Bldg/Rm: 503/350

Description of Contract: Provide summer patrol team for Govt. Island, Lemon Island & McGuire Island  
 RENEWAL: ☐ PREVIOUS CONTRACT #(S): 800819,0110255, 0210234  
 RFP/BID: \_\_\_\_\_ RFP/BID DATE: \_\_\_\_\_  
 EXEMPTION #/DATE: \_\_\_\_\_ EXEMPTION EXPIRATION DATE: \_\_\_\_\_ ORS/AR #: \_\_\_\_\_  
 CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF ☐ N/A ☐ NONE (Check all boxes that apply)

Contractor <u>Oregon Parks &amp; Recreation Dept</u>		Remittance address _____
Address <u>Rooster Rock State Park</u>		(If different) _____
<u>P O Box 100</u>		
<u>Corbett, OR 97019</u>		
Attn: <u>Jan Jones, Senior Contract Administrator</u>		
Phone <u>503-378-4168 ext. 309</u>	Payment Schedule / Terms	
Employer ID# or SS# _____	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt
Effective Date <u>Upon execution</u>	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
Termination Date <u>In Perpetuity</u>	<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other
Original Contract Amount \$ <u>16,000 / yr</u>	<input type="checkbox"/> Requirements Not to Exceed \$ _____	
Total Amt of Previous Amendments \$ _____	Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount of Amendment \$ _____		
Total Amount of Agreement \$ <u>16,000/yr</u>		

## REQUIRED SIGNATURES:

Department Manager Peter C. Van Lee DATE 10/30/02  
 Purchasing Manager \_\_\_\_\_ DATE \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel [Signature] DATE 11/5/02  
 County Chair [Signature] DATE 12/5/02  
 Sheriff [Signature] DATE 10/31/02  
 Contract Administration \_\_\_\_\_ DATE \_\_\_\_\_  
 (Class I, Class II Contracts only)

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/ REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01											
02											
03											

Exhibit A, Rev. 3/25/98 DIST: Originator, Accts Payable, Contract Admin - Original If additional space is needed, attach separate page. Write contract # on top of page.

## **INTERGOVERNMENTAL AGREEMENT**

This agreement is between the State of Oregon, acting by and through its Parks and Recreation Department, hereinafter called OPRD, and Multnomah County Sheriff's Office, hereinafter called Contractor.

The purpose of this agreement is to provide intergovernmental mutual assistance in providing law enforcement and emergency services in support of the recreation management of Government Island, McGuire Island and Lemon Island, in Multnomah County.

This agreement is entered into under OPRD's authority of ORS 190.003-010, ORS 390.140 and OAR 736.10.010-020, and the delegated authority of the OPRD Commission. This agreement is further authorized under the provisions of a ground lease with the Port of Portland to OPRD for the management of the recreational use of the islands.

This agreement shall be in effect from the date of final signature executing the agreement until such time when either of the parties wish to terminate the agreement. Termination shall be in compliance with Section XII of this agreement.

### **I. Statement of Work**

A. Contractor agrees to accomplish the following work under this agreement:

1. Contractor agrees to provide a patrol team hereinafter "assigned personnel", consisting of two deputy sheriffs, which shall patrol Government Island, Lemon Island and McGuire Island (hereinafter known as the "islands"), during the hours mutually agreed upon by Contractor and OPRD beginning the Friday of Memorial Day weekend and continuing through Monday of the Labor Day weekend each year. If river and safety conditions warrant, Contractor may, in their professional judgment, cancel a scheduled patrol.
2. Contractor may assign one or more Reserve Deputy Sheriffs to a patrol team as long as at least one member of each patrol team is a regular, sworn Deputy Sheriff serving under compensation.
3. Contractor agrees to provide to OPRD a bimonthly activity report with their invoice. Reports shall include the time periods from the Friday of Memorial Day weekend through June 30, and from July 1 through the Monday of Labor Day weekend. Reports are due no more than 14 days from the end of the reporting period.

B. Contractor agrees to the following delivery schedule for the work described in Paragraph A above.

1. Contractor shall provide assigned personnel for a minimum of five (5) hours per day for weekends (Friday/Saturday/Sunday) during the period of this agreement and extended coverage of at least a total of 20 hours each holiday weekend: Memorial Day, 4<sup>th</sup> of July and Labor Day.

### **II. Consideration**



- A. OPRD AGREES TO PAY contractor an amount not to exceed \$16,000 for performance of this agreement. This payment shall be the sole monetary obligation of the OPRD and the OPRD's obligation to pay is limited by the provisions of Section XII, Termination. Payment of all operating costs, federal, state, county or city taxes/assessments and any other charges imposed by law upon employers shall be the responsibility of Contractor.
- B. Interim payments shall be made to Contractor. Interim payments will be made on the basis of requests for payment submitted with bimonthly reports, according to the following schedule:
  - 1. OPRD shall make payments:
    - a. \$5,000 for the period beginning Friday of Memorial Day weekend to June 30 of the agreement year.
    - b. \$11,000 for the period July 1 through the Monday of the Labor Day weekend.
- C. Contractor agrees to submit a final invoice for work completed under this agreement, not later than 45 days after the final scheduled patrol of the season. Due to restrictions imposed by the funding agency, the Oregon Parks and Recreation Department may be unable to pay invoices presented later than 45 days after the final scheduled patrol of the season.
- D. All requests for payment shall be submitted to
 

**Kevin W. Price, Assistant Area Manager**  
**Rooster Rock State Park**  
**PO Box 100**  
**Corbett, OR 97019**
- E. All requests for payment must include documentation of expenditures, for OPRD to determine conformance with the terms of the agreement; the budget and those expenditures which are allowable.
- F. All payments are contingent upon satisfactory progress or completion of work to date, as determined by OPRD. All requests for payment are subject to the approval of OPRD. Final payment will be made after final acceptance of all work.

### III. Travel

- A. Travel and other expenses of the Contractor shall not be reimbursed by OPRD.

### IV. Project Manager

OPRD has designated Kevin W. Price, Assistant Area Manager as Project Manager for this agreement.

### V. Subcontracts

Contractor shall not enter into any subcontracts for any of the work scheduled under this agreement without obtaining prior written approval from OPRD.

### VI. Publicity

Any publicity or advertising regarding the work performed under this agreement must be approved by the Project Manager and must acknowledge the support of the Oregon Parks and Recreation Department, and if applicable any other grantor agency.

VII. Indemnity

- a) Contractor shall defend, save and hold harmless the State of Oregon and OPRD, its officers, agents, employees and members, from all claims, suits or actions of whatever nature resulting from or arising out of the activities of Contractor or its subcontractors, agents or employees under this agreement.
- b) State of Oregon and OPRD shall defend, save and hold harmless Contractor, its officers, agents, employees and members, from all claims, suits or actions of whatever nature resulting from or arising out of the activities of the State of Oregon and OPRD or its subcontractors, agents or employees under this agreement.

VIII. Excuses for Nonperformance

Neither party shall be held responsible for delay or failure to perform when such a delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, unusually severe weather, legal acts of public authorities, or delays or defaults caused by public carriers, which cannot reasonably be foreseen or provided against. Either party may terminate the agreement, effective with the giving of written notice, after determining such delay or failure will reasonably prevent successful performance in accordance with the terms of the agreement.

IX. Changes

No changes to or waivers of provisions of this agreement will be valid until they have been reduced to writing, approval and signed by both parties.

X. Retention of Records and Reports

Contractor agrees to maintain records of costs and services provided to document the Project and full support billings. All books, records and other documents relevant to this agreement shall be retained for:

- A. Three years after the end of the fiscal year during which they were created; or
- B. Any longer period which may be required to complete any audit or to resolve any pending audit findings.

XI. Access to Records

OPRD, the Secretary of State's Office of the State of Oregon, the Federal Government, and their duly authorized representatives shall have access to the books, documents, papers, and records of Contractor and any subcontractors which are directly pertinent to this contract for the purpose of making audit, examination, excerpts and transcripts.

XII. Termination

- A. This agreement may be terminated by mutual consent of both parties or by either party for any reason whatsoever.
- B. OPRD may terminate this agreement effective upon delivery of written notice to Contractor, or at such later date as may be established by OPRD, under any of the following conditions:

If OPRD funding from federal, state or other sources is not obtained and continued at levels sufficient to allow for purchases of the indicated quantity of services. When possible, and when agreed upon, the agreement may be modified to accommodate a reduction in funds.

- C. Any termination under paragraph A or B above of this Section shall be without prejudice to any obligations or liabilities or either party already accrued prior to such termination.
- D. OPRD by written notice of default to Contractor may terminate the whole or any part of this agreement.
  - 1. If Contractor fails to provide services called for by this agreement within the time specified herein or any extension thereof; or
  - 2. If Contractor fails to perform any of the other provisions of this agreement, or so fails to pursue the work as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from OPRD, fails to correct such failures within ten (10) days or such longer period as OPRD may authorize.


### XIII. Nondiscrimination

Contractor agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

XIV. Funds Available and Authorized

OPRD certifies at the time the agreement is written that sufficient funds are available and authorized for expenditures to finance costs of this agreement within OPRD current appropriation or limitation. Continuation of this agreement after the current budget period is contingent on legislative approval of funding for this purpose.

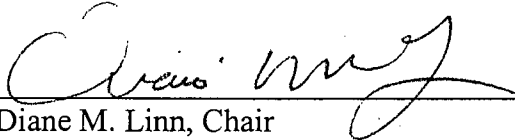
MULTNOMAH COUNTY

OREGON PARKS &  
RECREATION DEPT.

Dan Noelle, Sheriff

11/4/02

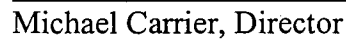
Date



Diane M. Linn, Chair

12.5.02

Date



Michael Carrier, Director

Date

Reviewed,  
Thomas Sponsler, Attorney for  
Multnomah County

BY: 

Assistant County Attorney

Date

11/5/02

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # C-7 DATE 12.05.02  
DEB BOGSTAD, BOARD CLERK

# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: C-8

Estimated Start Time: 8:30 AM

Date Submitted: 11/12/02

---

Requested Date: December 5, 2002

Time Requested: N/A

Department: Sheriff's Office

Division: Enforcement

Contact/s: Dave Braaksma

Phone: 988-4415

Ext.: 84415 I/O Address: 503/350

Presenters: Consent Calendar

---

Agenda Title: Revenue government contract with U.S. Customs detailing reimbursement procedures for MCSO's involvement in anti-smuggling activities

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.)

---

Please answer all relevant questions; leave others blank. Please do not alter form.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Approval of Government contract.

2. Please provide sufficient background information for the Board and the public to understand this issue.

This agreement establishes the procedures and responsibilities of both the Sheriff's Office and the U.S. Customs Service for the reimbursements relating to MCSO participation in Custom's Anti-Smuggling Unit. The term of this agreement is from October 1, 2002 through September 30, 2005. This is the second agreement with U.S. Customs for reimbursement for services rendered. The first agreement was only for one year, and was effective until September 30 of this year.

**3. Explain the fiscal impact (current year and ongoing).**

**Under the terms of this agreement, U.S. Customs will reimburse MCSO for overtime costs and expenses up to a maximum of \$15,000 per year for the 3 years the contract is active. A budget modification will be forthcoming and submitted as a separate Board agenda item at a later date.**

**4. Explain any legal and/or policy issues involved.**

**The County Attorney has reviewed this agreement.  
This Agreement supports the County's goals of good government and public safety.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**None**

**Required Sign Off (NOTE: electronic check indicates approval)**

**Department/Agency Director ☒ Sheriff Dan Noelle (type name of approver)**

**Agenda Review Team ☐ By: (type name of approver) Date:**

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Counsel signature) ☐ Attached ☐ Not Attached Contract #: 0210299  
Amendment #: \_\_\_\_\_

<p align="center"><b>CLASS I</b></p> <p><input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption)</p> <p><input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption)</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000</p> <p><input type="checkbox"/> Expenditure</p> <p><input checked="" type="checkbox"/> Revenue</p> <p><input type="checkbox"/> Architectural &amp; Engineering not to exceed \$10,000 (for tracking purposes only)</p>	<p align="center"><b>CLASS II</b></p> <p><input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)</p>	<p align="center"><b>CLASS III</b></p> <p><input type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000</p> <p><input type="checkbox"/> Expenditure</p> <p><input type="checkbox"/> Revenue</p> <p align="center"><b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b></p> <p align="center">AGENDA # <u>C-8</u> DATE <u>12.05.02</u></p> <p align="center">DEB BOGSTAD, BOARD CLERK</p>
---	---	--

Department: Sheriff Division: Enforcement Date: 05/13/02  
 Originator: Sgt. David Hadley Phone: 288-6788 Bldg/Rm: 313 / RPU  
 Contact: Dave Braaksma Phone: 988-4415 Bldg/Rm: 503/350  
 Description of Contract: Joint Operation providing anti-smuggling unit support  
 RENEWAL: ☐ PREVIOUS CONTRACT #(S): 0210289  
 RFP/BID: \_\_\_\_\_ RFP/BID DATE: \_\_\_\_\_  
 EXEMPTION #/DATE: \_\_\_\_\_ EXEMPTION EXPIRATION DATE: \_\_\_\_\_ ORS/AR #: \_\_\_\_\_  
 CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF ☐ N/A ☒ NONE (Check all boxes that apply)

Contractor <u>U.S. Customs</u> Address <u>P.O. Box 55580</u> <u>Portland, OR 97238</u> ATTN: <u>Dave Ferguson</u> Phone <u>503-326-2873</u> Employer ID# or SS# _____ Effective Date <u>10-1-02</u> Termination Date <u>9-30-05</u> Original Contract Amount \$ <u>15,000</u> / <u>gr</u> Total Amt of Previous Amendments \$ _____ Amount of Amendment \$ _____ Total Amount of Agreement \$ <u>15,000</u>	Remittance address _____ (If different) _____ Payment Schedule / Terms <input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt <input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Net 30 <input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other <input type="checkbox"/> Requirements Not to Exceed \$ _____ Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

REQUIRED SIGNATURES:

Department Manager <u>Peter C. Vaghe</u>	DATE <u>102802</u>
Purchasing Manager _____	DATE _____
County Counsel _____	DATE <u>11/4/02</u>
County Chair _____	DATE <u>12.5.02</u>
Sheriff <u>Dan Noelle</u>	DATE <u>10/29/02</u>
Contract Administration _____	DATE _____

(Class I, Class II Contracts only)

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/ REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01											
02											
03											

Exhibit A, Rev. 3/25/98 DIST: Originator, Accts Payable, Contract Admin - Original If additional space is needed, attach separate page. Write contract # on top of page.

**AGREEMENT BETWEEN TREASURY LAW ENFORCEMENT AGENCIES  
and  
LOCAL, COUNTY AND STATE LAW ENFORCEMENT AGENCIES  
FOR THE REIMBURSEMENT OF EXPENSES  
\*\*\*\*\***

This agreement is entered into by the **Multnomah County Sheriff's Office** and the U.S. Customs Service for the purpose of receiving reimbursable costs incurred by the **Multnomah County Sheriff's Office** in providing resources to joint operations/task forces.

Payments may be made to the extent they are included in the Treasury law enforcement agencies Fiscal Year Plan, and the monies are available within the Treasury Forfeiture Fund to satisfy the request(s) for reimbursable overtime expenses.

**I. LIFE OF THIS AGREEMENT**

This agreement is effective on the date it is signed by both parties to this agreement and terminates on the last day of the current Fiscal Year. Agreements are required on a Fiscal Year basis and must be renewed, if appropriate, by September 30th of each Fiscal Year for the following Fiscal Year.

**II. AUTHORITY**

This agreement is established pursuant to the provisions of 31 U.S.C. 9703, the Treasury Forfeiture Fund Act of 1992 which provides for the reimbursement of certain expenses of local, county and state law enforcement agencies incurred as participants in joint operations/task forces with a Department of the Treasury law enforcement agency.

**III. PURPOSE OF THIS AGREEMENT**

This agreement establishes the procedures and responsibilities of both the **Multnomah County Sheriff's Office** and the U.S. Customs Service for the reimbursement of certain overtime and other expenses pursuant to 31 U.S.C. 9703.

**IV. NAME OF JOINT OPERATION / TASK FORCE**

The Name of this Joint Operation is: **Anti-Smuggling Unit Support**  
Projected dates of Operation: October 1, 2002 to September 30, 2005.



## V. CONDITIONS AND PROCEDURES

### A. Assignment of the Multnomah County Sheriff's Office

To the maximum extent possible, the **Multnomah County Sheriff's Office** shall assign dedicated officer(s) to the task force.

Within 10 days of the effective date of this agreement, the **Multnomah County Sheriff's Office** shall provide the U.S. Customs Service with the names, titles, badge or ID numbers of the officer(s) assigned to the task force. Further, the **Multnomah County Sheriff's Office** shall provide the hourly overtime wage rate of the officer(s) assigned to the task force.

### B. Requests for Reimbursement of Overtime Expenses

1. The **Multnomah County Sheriff's Office** may request reimbursement for payment of overtime expenses directly related to work performed by its officer(s) assigned as members of a Joint Task Force with the U.S. Customs Service for the purpose of conduction official Treasury Investigations.
2. The **Multnomah County Sheriff's Office** shall provide the U.S. Customs Service within 10 days of signing of this agreement, with the contact name, title, telephone number and address where the law enforcement agency wants the check for reimbursable overtime costs mailed to. The **Multnomah County Sheriff's Office** shall also provide the name to whom the check should be payable and the taxpayer's identification number.
3. The State and Local Law Enforcement Agency officer sign-in sheets will be maintained at the port offices. The monthly reimbursement requests will be completed using the sign in sheets as a basis. The port will prepare the reimbursement requests and provide them to the state and local law enforcement agency for review and signature. The monthly reimbursement requests will be forwarded through the CMC office to Headquarters.
4. The **Multnomah County Sheriff's Office** will submit all requests for reimbursable payments, together with appropriate documentation, to the U.S. Customs Service, Attn: **Chief Inspector, U.S. Customs Port of Portland, P.O. Box 55580, Portland, Oregon 97238 / contact number: 503-326-2873**. The **Multnomah County Sheriff's Office** shall certify that the request is for overtime expenses incurred by the **Multnomah County Sheriff's Office** for participation with the U.S. Customs Service. The **Multnomah County Sheriff's Office** shall also certify that requests for reimbursement of overtime expenses have not been made to other Federal law enforcement agencies who may also be participating with the task force.

The **Multnomah County Sheriff's Office** acknowledges that they remain fully responsible for their obligations as the employer of the officer(s) assigned to the task force and are responsible for the payment of overtime earnings, withholdings, insurance coverage and all other requirements by law, regulation, ordinance or contract regardless of the reimbursable overtime charges incurred.

5. All requests for reimbursement of costs incurred by the **Multnomah County Sheriff's Office** must be approved and certified by the U.S. Customs Service. The Treasury law enforcement agency shall countersign the invoices for payment.
6. The maximum reimbursement entitlement for overtime worked on behalf of the **Multnomah County Sheriff's Office** is set at **\$ 13,000.00 per officer** for the Fiscal Year period. However, you may not exceed the maximum funds set aside for this agreement. The **Multnomah County Sheriff's Office** is entitled to a maximum of **\$15,000.00 per year**. The maximum reimbursement may be adjusted at the request of the U.S. Customs Service. The **Multnomah County Sheriff's Office** will be notified of any adjustment to the maximum reimbursement amount.

#### VI. PROGRAM AUDIT

This agreement and its procedures are subject to audit by the U.S. Customs Service, the Department of the Treasury-Office of Inspector General, the General Accounting Office, and other government designated auditors. The **Multnomah County Sheriff's Office** agrees to permit such audits and agrees to maintain all records relating to these transactions for a period of not less than three years; and in the event of an on-going audit, until the audit is completed.

These audits may include reviews of any and all records, documents, reports, accounts, invoices, receipts or expenditures relating to this agreement; as well as the interview of any and all personnel involved in these transactions.

#### VII. REVISIONS

The terms of this agreement may be amended upon the written approval of both the **Multnomah County Sheriff's Office** and the U.S. Customs Service. The revision becomes effective upon the date of approval.

#### VIII. INDEMNIFICATION

U.S. CUSTOMS SERVICE agrees to indemnify, defend and hold harmless the MULTNOMAH COUNTY SHERIFF'S OFFICE and its officers, agents and employees against all liability, loss and costs arising from actions, suits, claims or demands attributable solely and exclusively to acts or omissions of U.S. CUSTOMS SERVICE, and U.S. CUSTOMS SERVICE officers, agents and employees, in performance of this contract.

Subject to the limitations of the Oregon Tort Claims Act and the Oregon Constitution, MULTNOMAH COUNTY SHERIFF'S OFFICE agrees to indemnify, defend and hold harmless the U.S. CUSTOMS SERVICE and its officers, agents and employees against all liability, loss and costs arising from actions, suits, claims or demands attributable solely and exclusively to acts or omissions of MULTNOMAH COUNTY SHERIFF'S OFFICE, and MULTNOMAH COUNTY SHERIFF'S OFFICE officers, agents and employees, in performance of this contract.

**IX. NO PRIVATE RIGHT CREATED**

This is an internal government agreement between a Treasury Law Enforcement Agency and a Local/County/State Law Enforcement Agency and is not intended to confer any right or benefit to any private person or party.

\*\*\*\*\*

Multnomah County

U.S. Customs Service

By: Dan Noelle Date: 10/29/02 By: \_\_\_\_\_ Date: \_\_\_\_\_

**Dan Noelle, Multnomah County Sheriff**  
**501 S.E. Hawthorne Blvd., Suite 350**  
**Portland, OR 97214**

(PRINT/TYPE NAME, TITLE, LOCATION)

By: Diane Linn Date: 12/5/02

**Diane Linn, Chair, Multnomah County**  
**501 S.E. Hawthorne Blvd., Suite 600**  
**Portland, OR 97214**

REVIEWED:

**Thomas Sponsler, County Attorney**  
**For Multnomah County**

By: Thomas Sponsler Date: 11/5/02  
 Assistant County Attorney

APPROVED MULTNOMAH COUNTY  
 BOARD OF COMMISSIONERS  
 AGENDA # C-8 DATE 12-05-02  
 DEB BOGSTAD, BOARD CLERK

Name Title Date  
 (U.S. Customs Service Headquarters Office Approval)

## AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: December 5, 2002

Agenda Item #: C-9

Est. Start Time: 8:30 AM

Date Submitted: 11/18/02

---

Requested Date: December 5, 2002

Time Requested: N/A

Department: Sheriff's Office

Division: Inspections Unit

Contact/s: Deputy Susan Lambert-Gates

Phone: (503) 988-4300

Ext.: 84444

I/O Address: 313/1

Presenters: Consent Calendar

---

**Agenda Title:** Full On Premises Sales Liquor License Renewal for BOTTOMS UP TAVERN, 16900 NW St Helens Road, Portland

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 16900 NW St. Helens Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

**Department/Agency Director:** *Sheriff Dan Noelle*

**Date:** 11/18/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 8, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Bottoms Up Tavern  
16900 NW St. Helens Road  
Portland, OR 97231

Subject: Liquor License Application  
Full-On Premises Sales

Owner: Anderson, Glen  
DOB: 03-23-67  
16900 NW St. Helens Road  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 16900 NW St. Helens Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", written over a horizontal line.

**DAN NOELLE**  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 8, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Bottoms Up Tavern  
16900 NW St. Helens Road  
Portland, OR 97231

Subject: Liquor License Application  
Full-On Premises Sales

Owner: Anderson, Glen  
DOB: 03-23-67  
16900 NW St. Helens Road  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 16900 NW St. Helens Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff

Exemplary service for a safe, livable community



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED Lambert-Gates LICENSE TYPE FOPS

BUSINESS NAME Bottoms Up

BUSINESS ADDRESS 16900 NW St Helens Rd PDX, OR 97231

CORPORATE NAME (IF APPLICABLE) \_\_\_\_\_

CORPORATE/MAILING ADDRESS SAA

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Glen Anderson</u>	<u>3-23-67</u>	<u>538-64-3180</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-8-02

### INVESTIGATORS SIGNATURE

S. Lambert-Gates

DPSST # 19765 DATE 11-8-02



# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Anderson Glen  
(last) (first) (middle)
2. Name & address of business Bottoms up Tavern 16900 NW St Helens Rd
3. Your title Owner  
(owner, co-owner, president, manager, etc.)
4. Residence address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_
5. Driver's License # and Issuing State 8972623 (OR)
6. Contact Phone # 621-9844 Business Phone Same Fax # \_\_\_\_\_
7. Social Security # 538-44-3180 Date of Birth 3-23-67

8. **ARREST RECORD (This is not the same information asked on the OLCC application).** The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444



**BOTTOMS UP TAVERN**

16900 ST. HELENS RD.  
PORTLAND, OR 97231  
503-621-9844

8557

24-22/1230 3266

DATE 10-31-02

PAY  
TO THE  
ORDER OF

Dept. Susan Lambert-Hater

\$ 35.00

thirty-five Dollars + 00/100

DOLLARS



Security  
Features  
Details on  
Back.



Five Star Service Guaranteed

www.usbank.com

FOR

license # 27084

[Signature]

MP

⑈008557⑈ ⑆ 123000220⑆ 153607265508⑈

## GATES Susan I

---

**From:** HUFF Deborah R  
**Sent:** Wednesday, November 06, 2002 11:12 AM  
**To:** GATES Susan I  
**Subject:** RE: OLCC Liquor License Renewal

Bottoms Up Tavern is in compliance with A&T

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Wednesday, November 06, 2002 11:08 AM  
**To:** HUFF Deborah R  
**Subject:** OLCC Liquor License Renewal

Hi Deborah:

I'm Deputy Susan Lambert-Gates and I am now doing the background checks for OLCC liquor licensing. The below business has requested an OLCC Liquor License Renewal license. COuld you please inform our office if the business is in compliance with Assessment and Taxationn.

Thank you,

Sue

Bottoms Up Tavern  
16900 NW St. Helens Rd.  
Portland, OR 97231

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Friday, November 08, 2002 1:02 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: Bottoms Up Tavern

-----Original Message-----

**From:** BARBER Adam T  
**Sent:** Friday, November 08, 2002 11:54 AM  
**To:** GATES Susan I  
**Subject:** Bottoms Up Tavern

Sue,

Your request concerning compliance of the Bottoms Up Tavern (16900 NW St. Helens Rd.) with current Land Use Ordinances was forwarded by Derrick Tokos in my department.

In 1997, the Land Use Division provided a land use signoff for building permits for a change to the tavern sign. We would have checked the legal status at that time and would not have provided the stamp if there was a problem with the tavern.

You would need to verify that the tavern hasn't closed down for two or more consecutive years since 1997 as this would create problems with compliance to our current zoning ordinance laws.

Assuming there has not been more than a two year hiatus in use as a tavern; after reviewing our records, the Land Use Planning Division has no objection to the issuance of a Liquor License renewal for the business listed below:

Bottoms Up Tavern  
16900 NW St. Helens Rd.  
Portland, Oregon 97231

Sincerely,  
Adam Barber  
Planner

**Oregon Liquor Control Commission**  
**PO Box 22297, Milwaukee, OR 97269 1-800-452-6522**  
**License Renewal Application**

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.**

**License Type: FULL ON-PREMISES SALES District: 1 License: 27084 Premises: 2213 Code: 225**

**CGR INC Licensee(s) CGR INC**  
**16900 NW ST HELENS RD**  
**PORTLAND OR 97231**

**Server Education Designee(s) Tradename**  
**ANDERSON, GLENN - 10-22-00 BOTTOMS UP TAVERN**  
**16900 NW ST HELENS RD**  
**PORTLAND OR 97231**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

Operational Questions:	Responses:
(1) Is there a change in your Server Education Designee? If yes, please list their name and date of birth.	Name <u>GLENN ANDERSON</u> DOB <u>3-23-67</u>
(2) Please list a daytime phone number.	Phone Number: _____
(3) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	Name <u>U/A</u> Offense _____ Date _____ City/State _____ Result _____
(4) Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of NO LESS THAN \$300,000. Please list Insurance/Bonding Company, Policy/ID # and Insurance agent's phone number.	Insurance/Bonding Company <u>SCHAUERMAN INSURANCE</u> Policy # <u>LS12585R136</u> Insurance Agent's Phone # <u>357-7111</u>
(5) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN: _____
(6) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN: _____
(7) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN: _____

**NOV 3 2002**

**LINDA PAGE-THOMAS**

Please proceed to back side.

License: 71945 402.60 LC  
 Revenue: 180380 11/01/2002

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$402.60
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$502.60
If completed renewal application is received after 12/31/2002 please pay this amount.	\$562.60

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

### MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER

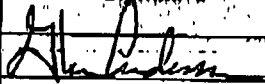
Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature - Please have each licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
Print Name	Social Security Number	Date of Birth	Date	Signature	SSN Authorization
GLEN ANDERSON	538-64-3110	3-23-67	10-31-02		<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

# AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: December 5, 2002

Agenda Item #: C-10

Est. Start Time: 8:30 AM

Date Submitted: 11/18/02

---

Requested Date: December 5, 2002

Time Requested: N/A

Department: Sheriff's Office

Division: Inspections Unit

Contact/s: Deputy Susan Lambert-Gates

Phone: (503) 988-4300

Ext.: 84444

I/O Address: 313/1

Presenters: Consent Calendar

---

**Agenda Title:** Off Premises Sales Liquor License Renewal for THE CRACKER BARREL GROCERY, 15005 NW Sauvie Island Road, Portland

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 15005 NW Sauvie Island Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

**Department/Agency Director:** *Sheriff Dan Noelle*

**Date:** 11/18/02





# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 13, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Cracker Barrel Grocery  
15005 NW Sauvie Island Road  
Portland, OR 97231

Subject: Liquor License Application  
Off Premises Sales

Owner:	Yom, Chong S	Yom, Kae M
	DOB: 01-17-40	DOB: 07-24-41
	2235 NW 16th Av	2235 NW 16th Av
	Beaverton, OR 97006	Beaverton, OR 97006

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 15005 NW Sauvie Island Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", with a stylized flourish at the end.

**DAN NOELLE**  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 13, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Cracker Barrel Grocery  
15005 NW Sauvie Island Road  
Portland, OR 97231

Subject: Liquor License Application  
Off Premises Sales

Owner:	Yom, Chong S	Yom, Kae M
	DOB: 01-17-40	DOB: 07-24-41
	2235 NW 16th Av	2235 NW 16th Av
	Beaverton, OR 97006	Beaverton, OR 97006

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 15005 NW Sauvie Island Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff

Exemplary service for a safe, livable community



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED Lambert-Gates LICENSE TYPE Off Premises

BUSINESS NAME Cracker Barrel Grocery

BUSINESS ADDRESS 15005 NW Sauvie Island Rd

CORPORATE NAME (IF APPLICABLE) Same

CORPORATE/MAILING ADDRESS Same

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Yom, Chong S</u>	<u>1-17-40</u>	<u>541-04-2665</u>
2. <u>Yom, Kae M</u>	<u>7-24-41</u>	<u>540-60-1925</u>
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE ✓

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-13-02

### INVESTIGATORS SIGNATURE

S. Lambert-Gates

DPSST # 19765 DATE 11/13/02

Exemplary service for a safe, livable community.

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name YOM Chong S  
(last) (first) (middle)
2. Name & address of business Cracker Barrel
3. Your title \_\_\_\_\_  
(owner, co-owner, president, manager, etc.)
4. Residence address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_
5. Driver's License # and Issuing State \_\_\_\_\_
6. Contact Phone # \_\_\_\_\_ Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_
7. Social Security # 541-04-2605 Date of Birth 1-17-40

8. **ARREST RECORD (This is not the same information asked on the OLCC application).** The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name YOM KAE M  
(last) (first) (middle)
2. Name & address of business Cracker Barrel Grocery  
15005 NW. Saville Isl. Rd. Portland, OR 97231
3. Your title owner  
(owner, co-owner, president, manager, etc.)
4. Residence address 2235 NW. 160th Ave  
City, State, ZIP Beaverton, OR 97006
5. Driver's License # and Issuing State ODL 3951949
6. Contact Phone # 621-3960 Business Phone 621-3960 Fax # \_\_\_\_\_
7. Social Security # 540-06-1925 Date of Birth 07-24-1941

8. **ARREST RECORD (This is not the same information asked on the OLCC application).** The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none"**.

NONE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature [Signature] Date 11/7/2002

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Friday, November 08, 2002 1:01 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC LIQUOR LICENSE RENEWAL

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Thursday, November 07, 2002 12:42 PM  
**To:** GATES Susan I  
**Subject:** RE: OLCC LIQUOR LICENSE RENEWAL

Only current year taxes are owing which are due on 11/15/02. This business is in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Thursday, November 07, 2002 12:36 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC LIQUOR LICENSE RENEWAL

The below business has requested an OLCC Liquor License Renewal license. Could you please inform our office if the business is in compliance with Assessment and Taxation.

Thanks!!

Cracker Barrell Grocery  
15005 NW Sauvie Island Rd  
Portland OR 97231

**BOGSTAD Deborah L**

---

**From:** GATES Susan I  
**Sent:** Wednesday, November 13, 2002 8:09 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC LIQUOR LICENSE RENEWAL

Deb ~ FYI

-----Original Message-----

**From:** ESTRIN Lisa M  
**Sent:** Wednesday, November 13, 2002 8:08 AM  
**To:** GATES Susan I  
**Subject:** OLCC LIQUOR LICENSE RENEWAL

In response to your request, and after having reviewed our records, the Land Use Planning Division has no objection to the issuance of an OLCC Renewal for "OFF PREMISES SALES" for the business listed below.

Cracker Barrel Grocery

15005 NW Sauvie Island Rd

Portland OR 97231

Please feel free to contact us if you require any further assistance on this matter.

Sincerely,

Lisa Estrin

Land Use Planner

11/19/2002

19170

THE CRACKER BARRELL GROCERY

15005 NW SAUVIE ISLAND RD.  
PORTLAND, OR 97231

DATE 11.7.2002 <sup>24-680</sup>3248  
1230

PAY  
TO THE  
ORDER OF

Multnomah County

\$ 35.00

Thirty five and 00/100

DOLLARS  Security Features  
Included.  
Details on Back.



Wells Fargo Bank Northwest, N.A.  
8334 North Denver Avenue  
Portland, OR 97217  
www.wellsfargo.com

FOR

 NP

⑈019170⑈+⑈123006800⑈0177051521⑈



**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.**

License Type: <b>OFF-PREMISES SALES</b>	District: <b>1</b>	License: <b>27826</b>	Premises: <b>281</b>	Code: <b>227</b>
---	--------------------	-----------------------	----------------------	------------------

**YOM, CHONG S**  
**15005 NW SAUVIE ISLAND RD**  
**PORTLAND OR 97231**

*Licensee(s)*

**YOM, CHONG S**  
**YOM, KAE M**

*Tradename*

**CRACKER BARREL GROCERY**  
**15005 NW SAUVIE ISLAND RD**  
**PORTLAND OR 97231**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

<b><u>Operational Questions:</u></b>	<b><u>Responses:</u></b>																				
(1) Please list a daytime phone number.	Phone Number: <b>503-621-3960</b>																				
(2) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <b>not liquor related</b> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 25%;">Offense</th> <th style="width: 25%;">Date</th> <th style="width: 25%;">City/State</th> <th style="width: 20%;">Result</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name	Offense	Date	City/State	Result															
Name	Offense	Date	City/State	Result																	
(3) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:																				
(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:																				
(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:																				
(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? <b>Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES																				

**Please proceed to back side.**

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$100.00
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$125.00
If completed renewal application is received after 12/31/2002 please pay this amount.	\$140.00

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

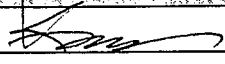
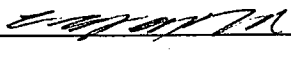
Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). **Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.**

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature – Please have <u>each</u> licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>Date of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
Yom, Kae Mun	540-06-1925	7-24-41	11-7-02		<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
Yom, Chong Su	541-04-2665	1-17-40	11-7-02		<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

## AGENDA PLACEMENT REQUEST

BUD MOD #:

**Board Clerk Use Only:**

**Meeting Date: December 5, 2002**

**Agenda Item #: C-11**

**Est. Start Time: 8:30 AM**

**Date Submitted: 11/18/02**

---

**Requested Date: December 5, 2002**

**Time Requested: N/A**

**Department: Sheriff's Office**

**Division: Inspections Unit**

**Contact/s: Deputy Susan Lambert-Gates**

**Phone: (503) 988-4300**

**Ext.: 84444**

**I/O Address: 313/1**

**Presenters: Consent Calendar**

---

**Agenda Title:** Off Premises Sales Liquor License Renewal for FRED'S MARINA, 12800 NW Marina Way, Portland

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

---

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 12800 NW Marina Way is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

**Department/Agency Director:** *Sheriff Dan Noelle*

**Date:** 11/18/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

DAN NOELLE  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 19, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Fred's Marina  
DBA Frevach Land Co.  
12800 NW Marina Way  
Portland, OR 97231

Subject: Liquor License Application  
Off Premises Sales

Owner: Cheri Sprando  
DOB: 05-09-50  
12800 NW Marina Way  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 12800 NW Marina Way is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink that reads "Dan Noelle".

DAN NOELLE  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 19, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Fred's Marina  
DBA Frevach Land Co.  
12800 NW Marina Way  
Portland, OR 97231

Subject: Liquor License Application  
Off Premises Sales

Owner: Cheri Sprando  
DOB: 05-09-50  
12800 NW Marina Way  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 12800 NW Marina Way is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED SLambert-Gates LICENSE TYPE Off. Premises Sales

BUSINESS NAME Fred's Marina

BUSINESS ADDRESS 12800 NW Marina Way

CORPORATE NAME (IF APPLICABLE) Fre vach Land co

CORPORATE/MAILING ADDRESS Same as above

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Aprando, Cherie</u>	<u>5-9-50</u>	<u>542-52-5643</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-19-02

### INVESTIGATORS SIGNATURE

S. Lambert-Gates DPSST # 19765 DATE 11-19-02

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Sprando Chase  
(last) (first) (middle)
2. Name & address of business Fred's Marina
3. Your title \_\_\_\_\_  
(owner, co-owner, president, manager, etc.)
4. Residence address 12800 NW Marina Way  
City, State, ZIP Portland, OR 97231
5. Driver's License # and Issuing State (OR) 1144603
6. Contact Phone # 307-2212 Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_
7. Social Security # 542-52-5643 Date of Birth 5-9-50

8. **ARREST RECORD (This is not the same information asked on the OLCC application).** The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444



**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Tuesday, November 12, 2002 3:58 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

fyi ~

Sue

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Tuesday, November 12, 2002 3:16 PM  
**To:** GATES Susan I  
**Subject:** RE:

Only current year taxes are owing. This business is in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Tuesday, November 12, 2002 3:12 PM  
**To:** HUFF Deborah R  
**Subject:**

Hi Deborah:

The following business has requested an OLCC Liquor License Renewal. COuld you please inform our office if the business is in compliance with Assessment and Taxation.

Thanks!!

Sue

Fred's Marina  
12800 NW Marina Way  
Portland OR 97231

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Tuesday, November 19, 2002 7:43 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

Deb: FYI

-----Original Message-----

**From:** TOKOS Derrick I  
**Sent:** Monday, November 18, 2002 3:08 PM  
**To:** GATES Susan I  
**Subject:** RE:

Sue,

After reviewing our records, the Land Use Planning Division has found that there are unresolved zoning violations at Fred's Marina (ZV 99-023) and ZV 00-007). The property owner is working with us to resolve these violations, and they are unrelated to the sale of alcohol. Our office has no objection to the renewal of a liquor license.

Fred's Marina  
DBA Frevach Land Company  
12800 NW Marin Way  
Portland OR 97231

Please contact us if you require any further assistance on this matter.

Sincerely,

*Derrick I. Tokos*

Derrick I. Tokos, AICP  
Senior Planner

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Tuesday, November 12, 2002 3:11 PM  
**To:** TOKOS Derrick I  
**Subject:**

Hi Derrick:

The following business has requested an OLCC Liquor License Renewal. Could you please inform our office if the business is in compliance with current Land Use Ordinances.

Thanks!!

Sue

Fred's Marina  
12800 NW Marin Way  
Portland OR 97231

032305 123000220153601387324

THIS CHECK IS DELIVERED IN CONNECTION WITH THE FOLLOWING ACCOUNT (S)		
DATE		AMOUNT
5002		
2503		
August		
September		
Renewal		
fee		

**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.**

License Type: OFF-PREMISES SALES	District: 1	License: 27358	Premises: 6953	Code: 227
----------------------------------	-------------	----------------	----------------	-----------

**FREVACH LAND CO**  
12800 NW MARINA WY  
PORTLAND OR 97231

Licensee(s)

**FREVACH LAND CO**

Tradename

**FRED'S MARINA**  
12800 NW MARINA WY  
PORTLAND OR 97231

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

Operational Questions:	Responses:																				
(1) Please list a daytime phone number.	Phone Number: <u>503-307-2212</u>																				
(2) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 20%;">Offense</th> <th style="width: 20%;">Date</th> <th style="width: 20%;">City/State</th> <th style="width: 20%;">Result</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name	Offense	Date	City/State	Result															
Name	Offense	Date	City/State	Result																	
(3) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				
(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				
(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				
(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? <b>Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES																				

**Please proceed to back side.**

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$100.00
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$125.00
If completed renewal application is received after 12/31/2002 please pay this amount.	\$140.00

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature – Please have <u>each</u> licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>Date of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
CHERIE SPRANDO	542-52543	5/9/50	11/7/02	<i>Cherie Sprando</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

# AGENDA PLACEMENT REQUEST

**BUD MOD #:**

**Board Clerk Use Only:**  
**Meeting Date: December 5, 2002**

**Agenda Item #: C-12**  
**Est. Start Time: 8:30 AM**  
**Date Submitted: 11/18/02**

---

**Requested Date: December 5, 2002**

**Time Requested: N/A**

**Department: Sheriff's Office**

**Division: Inspections Unit**

**Contact/s: Deputy Susan Lambert-Gates**

**Phone: (503) 988-4300**

**Ext.: 84444**

**I/O Address: 313/1**

**Presenters: Consent Calendar**

---

**Agenda Title:** Full On Premises Sales Liquor License Renewal for PLEASANT HOME SALOON, 31637 SE Dodge Park Boulevard, Gresham

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

---

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 31637 SE Dodge Park Boulevard is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

3. Explain the fiscal impact (current year and ongoing).

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

**Required Signatures:**

Department/Agency Director: Sheriff Dan Noelle

Date: 11/18/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 8, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Pleasant Home Saloon  
31637 SE Dodge Park Boulevard  
Gresham, OR 97030

Subject: Liquor License Application  
Full-On Premises Sales

Owner: Loftin, Clifford W  
DOB: 04-21-43  
31637 SE Dodge Park Boulevard  
Gresham, OR 97030

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 31637 SE Dodge Park Boulevard is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", with a stylized flourish at the end.

**DAN NOELLE**  
Sheriff





# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 8, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Pleasant Home Saloon  
31637 SE Dodge Park Boulevard  
Gresham, OR 97030

Subject: Liquor License Application  
Full-On Premises Sales

Owner: Loftin, Clifford W  
DOB: 04-21-43  
31637 SE Dodge Park Boulevard  
Gresham, OR 97030

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 31637 SE Dodge Park Boulevard is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff

Exemplary service for a safe, livable community



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED Lambert-Gates LICENSE TYPE FOPS

BUSINESS NAME Pleasant Home Saloon

BUSINESS ADDRESS 31637 SE Dodge Park Rd

CORPORATE NAME (IF APPLICABLE) CW Loftin Inc

CORPORATE/MAILING ADDRESS SAA

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Clifford Loftin</u>	<u>4-21-43</u>	<u>543-42-2650</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-8-02

### INVESTIGATORS SIGNATURE

S. Lambert-Gates

DPSST # 19765 DATE 11-8-02

Exemplary service for a safe, livable community.

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Loffin Clifford W  
(last) (first) (middle)
2. Name & address of business Pleasant Home Saloon
3. Your title Owner  
(owner, co-owner, president, manager, etc.)
4. Residence address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_
5. Driver's License # and Issuing State \_\_\_\_\_
6. Contact Phone # 603-2626 Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_
7. Social Security # 543-42-2650 Date of Birth 4-21-43

8. **ARREST RECORD (This is not the same information asked on the OLCC application).** The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Friday, November 08, 2002 1:00 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Wednesday, November 06, 2002 3:06 PM  
**To:** GATES Susan I  
**Subject:** RE:

This business only owes taxes for the current year which are due on 11/15/02. As far as we are concerned they are in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Wednesday, November 06, 2002 2:58 PM  
**To:** HUFF Deborah R  
**Subject:** FW:

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Wednesday, November 06, 2002 2:55 PM  
**To:** HUFF Deborah R  
**Subject:**

Hi Deborah ~

The following business has requested an OLCC Liquor License Renewal license. Could you please inform our office if the business is in compliance with Assessment and Taxation

Thanks!!

Sue

I guess it would help to know what business I'm talking about.....

Pleasant Home Saloon  
31637 SE Dodge Park Rd  
Gresham OR 97080

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Friday, November 08, 2002 1:03 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: Pleasant Home Saloon

-----Original Message-----

**From:** BARBER Adam T  
**Sent:** Friday, November 08, 2002 9:35 AM  
**To:** GATES Susan I  
**Subject:** RE: Pleasant Home Saloon

No problem. I am also working on your Bottoms Up Tavern inquiry. The address 16900 NW St. Helens Rd. doesn't work in our system? Do you have the tax account R number or maybe a Township, Section Range and Tax lot?

Adam

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Friday, November 08, 2002 9:30 AM  
**To:** BARBER Adam T  
**Subject:** RE: Pleasant Home Saloon

They have been in business as far back as I can remember so I think we are good to go.  
Thank you for your help!

-----Original Message-----

**From:** BARBER Adam T  
**Sent:** Friday, November 08, 2002 9:28 AM  
**To:** GATES Susan I  
**Subject:** Pleasant Home Saloon

Sue,

Your request concerning compliance of the Pleasant Home Saloon (31637 SE Dodge Park Rd.) with current Land Use Ordinances was forwarded by Derrick Tokos in my department.

In 1997, the Land Use Division provided a land use signoff for building permits for a porch for the Tavern. We would have checked the legal status at that time and would not have provided the stamp if there was a problem with the tavern.

You would need to verify that the tavern hasn't closed down for two or more consecutive years since 1997 as this would create problems with compliance to our current zoning ordinance laws.

Assuming there has not been more than a two year hiatus in use as a tavern; after reviewing our records, the Land Use Planning Division has no objection to the issuance of a Liquor License renewal for the business listed below:

Pleasant Home Saloon  
31637 SE Dodge Park Rd.  
Gresham, Oregon 97080

Sincerely,  
Adam Barber  
Planner

**Oregon Liquor Control Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT:** Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.

License Type: <b>FULL ON-PREMISES SALES</b>	District: <b>1</b>	License: <b>27088</b>	Premises: <b>14183</b>	Code: <b>225</b>
---	--------------------	-----------------------	------------------------	------------------

**C.W. LOFTIN INC**  
**31637 SE DODGE PARK BLVD**  
**GRESHAM OR 97030**

Licensee(s)

**C.W. LOFTIN INC**

Server Education Designee(s)  
**LOFTIN, CLIFFORD 12/17/2003**

Tradename

**PLEASANT HOME SALOON**  
**31637 SE DODGE PARK BLVD**  
**GRESHAM OR 97030**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due **before December 11, 2002 to avoid late fees.**

<b>Operational Questions:</b>	<b>Responses:</b>										
(1) Is there a change in your Server Education Designee? If yes, please list their name and date of birth.	Name DOB										
(2) Please list a daytime phone number.	Phone Number: <b>(503) 663-2626</b>										
(3) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result					
Name	Offense	Date	City/State	Result							
(4) Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> . Please list Insurance/Bonding Company, Policy/ID # and Insurance agent's phone number.	Insurance/Bonding Company <b>Interstate Indemnity Co.</b> Policy # <b>CBP 9020629</b> Insurance Agent's Phone # <b>(503) 661-3646</b>										
(5) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(6) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(7) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										

**Please proceed to back side.**

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$402.60
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$502.60
If completed renewal application is received after 12/31/2002 please pay this amount.	\$562.60

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature - Please have each licensee sign below. An authorized officer with a commission, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>Month of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>Authorization</b>
Clifford W. Loftin	543-42-2650	4/21/43	4/02	Clifford W. Loftin	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

## AGENDA PLACEMENT REQUEST

BUD MOD #:

**Board Clerk Use Only:**

**Meeting Date:** December 5, 2002

**Agenda Item #:** C-13

**Est. Start Time:** 8:30 AM

**Date Submitted:** 11/18/02

---

**Requested Date:** December 5, 2002

**Time Requested:** N/A

**Department:** Sheriff's Office

**Division:** Inspections Unit

**Contact/s:** Deputy Susan Lambert-Gates

**Phone:** (503) 988-4300

**Ext.:** 84444

**I/O Address:** 313/1

**Presenters:** Consent Calendar

---

**Agenda Title:** Off Premises Sales Liquor License Renewal for ROCKY POINTE MARINA, 23586 NW St Helens Highway, Portland

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 23586 NW St Helens Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.



**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

**Department/Agency Director:** *Sheriff Dan Noelle*

**Date:** 11/18/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

DAN NOELLE  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 19, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Rocky Pointe Marina  
23586 NW St. Helens Hwy.  
Portland, OR 97231

Subject: Liquor License Application  
Off Premises Sales

Owner: Richard H. Tonneson  
DOB: 02-20-37  
23586 NW St. Helens Highway  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 23586 NW St. Helens Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", written over a horizontal line.

DAN NOELLE  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 19, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Rocky Pointe Marina  
23586 NW St. Helens Hwy.  
Portland, OR 97231

Subject: Liquor License Application  
Off Premises Sales

Owner: Richard H. Tonneson  
DOB: 02-20-37  
23586 NW St. Helens Highway  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 23586 NW St. Helens Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S. Lambert-Dates LICENSE TYPE Off-Premises

BUSINESS NAME Rocky Pointe Marina

BUSINESS ADDRESS 23586 NW St Helens Hwy 97231

CORPORATE NAME (IF APPLICABLE) Same

CORPORATE/MAILING ADDRESS \_\_\_\_\_

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Tonnison, Richard H</u>	<u>2-20-37</u>	<u>540-38-6303</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE \_\_\_\_\_

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-19-02

### INVESTIGATORS SIGNATURE

S. Lambert-Dates DPSST # 19705 DATE 11-19-02

Exemplary service for a safe, livable community.

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Tenneson Richard H  
(last) (first) (middle)
2. Name & address of business Rocky Pointe Marina, 23586 NW St Helens Hwy
3. Your title Owner  
(owner, co-owner, president, manager, etc.)
4. Residence address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_
5. Driver's License # and Issuing State 826187 (OR)
6. Contact Phone # 543 7003 Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_
7. Social Security # 540-38-6303 Date of Birth \_\_\_\_\_

8. **ARREST RECORD (This is not the same information asked on the OLCC application).**  
The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Wednesday, November 13, 2002 11:39 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC renewals

fyi

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Wednesday, November 13, 2002 11:25 AM  
**To:** GATES Susan I  
**Subject:** RE: OLCC renewals

Both of these businesses are in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Wednesday, November 13, 2002 11:12 AM  
**To:** HUFF Deborah R  
**Subject:** OLCC renewals

Hi Deborah:

The following businesses have applied for their OLCC Liquor License Renewal. Could you please inform our office if the businesses are in compliance with Assessment and Taxation.

Tenly's Jackpot Foodmart  
28210 SE Orient Dr.  
Gresham OR 97080

Rocky Pointe Marina  
23586 NW St. Helens Hwy.  
Portland OR 97231

Thank you very much!

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Tuesday, November 19, 2002 12:53 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC

Here's another one

-----Original Message-----

**From:** PLUMMER George A  
**Sent:** Tuesday, November 19, 2002 11:54 AM  
**To:** GATES Susan I  
**Subject:** RE: OLCC

Sue,

In response to your request, and after having reviewed our records, while there may be some zoning use issues in regard to the property they are issues not related the the Liquor License, the Land Use Planning Division has no objection to the issuance of a Liquor License renewal for Off Premises Sales for the business listed below.

Rocky Pointe Marina  
23586 NW St. Helens Hwy.  
Portland OR 97231

Please feel free to contact us if you require any further assistance on this matter.

Respectfully,

George A. Plummer,  
Planner



23586 NW SAINT HELENS HWY  
PORTLAND, OREGON 97231  
(503) 543-7003

ST. HELENS COMMUNITY  
FEDERAL CREDIT UNION  
SCAPPOSE, OREGON 97056

11734

96-7634/3232

11/11/2002

PAY

TO THE  
ORDER OF

LOCAL GOVERNMENT

\*\*35.00

Thirty-Five and 00/100\*\*\*\*\*

DOLLARS

LOCAL GOVERNMENT  
DEPT. SUSAN LAMBERT-GATES  
12240 NE GLISAN  
PORTLAND, OR. 97230

VOID AFTER 60 DAYS

MEMO

LICENSE # 27712

*R. H. [Signature]*

AUTHORIZED SIGNATURE

Security features: Details on back

⑈011734⑈ ⑆323276346⑆ 732900456465⑈



**Oregon Liquor Control Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT:** Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.

License Type: **OFF-PREMISES SALES** District: **1** License: **27712** Premises: **26109** Code: **227**

**ROCKY POINTE MARINA LLC**  
**23586 NW ST HELENS HWY**  
**PORTLAND OR 97231**

Licensee(s)

**ROCKY POINTE MARINA LLC**

Tradename

**ROCKY POINTE MARINA**  
**23586 NW ST HELENS HWY**  
**PORTLAND OR 97231**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

**Operational Questions:**

**Responses:**

(1) Please list a daytime phone number.

Phone Number: **503-543-2003**

(2) Please list all arrests or convictions for any crime, violation, or infraction of any law during the last 18 months even if they are not liquor related for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.

Name	Offense	Date	City/State	Result
<i>None</i>				

(3) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.

☒ NO ☐ YES ☐ EXPLAIN:

(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?

☒ NO ☐ YES ☐ EXPLAIN:

(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?

☒ NO ☐ YES ☐ EXPLAIN:

(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.

☒ NO ☐ YES

**Please proceed to back side.**

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$100.00
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$125.00
If completed renewal application is received after 12/31/2002 please pay this amount.	\$140.00

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

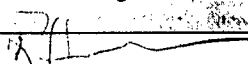
Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.211 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature – Please have <u>each</u> licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>Date of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
x Richard H. Tonnesen	54038-6707	1/20/37	11-18-02		<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

## AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Agenda Item #: C-14  
Est. Start Time: 8:30 AM  
Date Submitted: 11/18/02

---

Requested Date: December 5, 2002

Time Requested: N/A

Department: Sheriff's Office

Division: Inspections Unit

Contact/s: Deputy Susan Lambert-Gates

Phone: (503) 988-4300

Ext.: 84444

I/O Address: 313/1

Presenters: Consent Calendar

---

**Agenda Title:** Limited On-Premises Sales Liquor License Renewal for SPRINGDALE TAVERN, 32302 E. Crown Point Highway, Corbett

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 32302 E. Crown Point Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

**Department/Agency Director:** *Sheriff Dan Noelle*

**Date:** 11/18/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 20, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 9214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Springdale Tavern  
32302 E. Crown Point Hwy.  
Corbett, OR 97019

Subject: Liquor License Application  
Limited On-Premises Sales

Owner: Wayne H. Lewis  
DOB: 09-15-36  
32302 E. Crown Point Highway  
Corbett, OR 97019

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 32302 E. Crown Point Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of the owner's raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", with a stylized flourish at the end.

**DAN NOELLE**  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 20, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 9214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Springdale Tavern  
32302 E. Crown Point Hwy.  
Corbett, OR 97019

Subject: Liquor License Application  
Limited On-Premises Sales

Owner: Wayne H. Lewis  
DOB: 09-15-36  
32302 E. Crown Point Highway  
Corbett, OR 97019

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 32302 E. Crown Point Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of the owner's raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED A. Lambert-Dates LICENSE TYPE Limited on-Premises

BUSINESS NAME Springdale Tavern

BUSINESS ADDRESS 32302 E Crown Pt. Hwy

CORPORATE NAME (IF APPLICABLE) \_\_\_\_\_

CORPORATE/MAILING ADDRESS Same as above

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Lewis, Wayne</u>	<u>9-15-36</u>	<u>540-36-1674</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-20-02

### INVESTIGATORS SIGNATURE

A. Lambert-Dates

DPSST # 19765 DATE 11-20-02

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name LEWIS WAYNE H  
(last) (first) (middle)
2. Name & address of business SPRINGDALE TAVERN 32302 E. CR. NE Hwy CORBETT, OR 97019
3. Your title RESTAURANT OWNER  
(owner, co-owner, president, manager, etc.)
4. Residence address STANF  
City, State, ZIP
5. Driver's License # and Issuing State \_\_\_\_\_
6. Contact Phone # 503-695-2636 Business Phone 503-26716 Fax # \_\_\_\_\_
7. Social Security # 540-36-1674 Date of Birth 9-15-36

8. **ARREST RECORD (This is not the same information asked on the OLCC application).** The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444



**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Tuesday, November 12, 2002 3:59 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

FYI - Sue

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Tuesday, November 12, 2002 3:17 PM  
**To:** GATES Susan I  
**Subject:** RE:

This business is in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Tuesday, November 12, 2002 11:46 AM  
**To:** HUFF Deborah R  
**Subject:**

Hi Deborah ~

The following business has requested an OLCC Liquor License Renewal. Could you please inform our office if the business is in compliance with Assessment and Taxation.

Springdale Tavern  
32302 E. Crown Point Hwy.  
Corbett or 97019

Thanks!!

Sue

**GATES Susan I**

---

**From:** PLUMMER George A  
**Sent:** Tuesday, November 19, 2002 3:55 PM  
**To:** GATES Susan I  
**Subject:** RE: OLCC

Sue,

In response to your request, and after having reviewed our records, the Land Use Planning Division has no objection to the issuance of a Liquor License renewal for Limited On Premises Sales for the business listed below.

Springdale Tavern  
32302 E Crown Pt Hwy.  
Corbett OR 97019

Please feel free to contact us if you require any further assistance on this matter.

Respectfully,

George A. Plummer,  
Planner

8235

W. H. LEWIS  
SPRINGDALE TAVERN

32302 E CROWN POINT HWY.  
CORBETT, OR 97019

24-680  
1230 3232


DATE 11-12-02

PAY  
TO THE  
ORDER OF

MULTNOMAH COUNTY

\$ 35.00

Thirty Five & 00/100

DOLLARS  Security Features  
Included.  
Details on Back.



Wells Fargo Bank Northwest, N.A.  
110 Northeast Roberts  
Gresham, OR 97030  
www.wellsfargo.com

FOR

lic.

W.H. Lewis

MP

⑈008235⑈ + ⑈123006800⑈ ⑈0177460334⑈

**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT:** Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.

License Type: <b>LIMITED ON-PREMISES SALES</b>	District: <b>1</b>	License: <b>28119</b>	Premises: <b>283</b>	Code: <b>226</b>
--	--------------------	-----------------------	----------------------	------------------

**LEWIS, WAYNE H**  
**32302 E CROWN PT HWY**  
**CORBETT OR 97019**

Licensee(s)

**LEWIS, WAYNE H 01/26/2005**

Server Education Designee(s)

Tradename

**SPRINGDALE TAVERN**  
**32302 E CROWN PT HWY**  
**CORBETT OR 97019**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

Operational Questions:	Responses:										
(1) Is there a change in your Server Education Designee? If yes, please list their name and date of birth. <div style="text-align: right;"><i>N/C</i></div>	Name _____ DOB _____										
(2) Please list a daytime phone number.	Phone Number: <i>503-695-2676</i>										
(3) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th><th>Offense</th><th>Date</th><th>City/State</th><th>Result</th></tr> </thead> <tbody> <tr> <td colspan="5"><i>NONE</i></td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	<i>NONE</i>				
Name	Offense	Date	City/State	Result							
<i>NONE</i>											
(4) Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> . Please list Insurance/Bonding Company, Policy/ID # and Insurance agent's phone number.	Insurance/Bonding Company <i>PRCA FINANCING SPECIALISTS</i> <i>PO BOX 8097 PORTLAND</i> Policy # <i>C 000 6545</i> <i>Todd Yost 256-4217 239-4116</i> Insurance Agent's Phone # <i>254 8654</i>										
(5) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN: <i>Yes 254 8654</i>										
(6) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:										
(7) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:										

Please proceed to back side.

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$202.60
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$252.60
If completed renewal application is received after 12/31/2002 please pay this amount.	\$282.60

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). **Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.**

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature – Please have <u>each</u> licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>Date of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
WAYNE LEWIS	540-36-1674	9/15/36	11-7-02	W/H. Lewis	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

# AGENDA PLACEMENT REQUEST

BUD MOD #:

**Board Clerk Use Only:**

**Meeting Date:** December 5, 2002

**Agenda Item #:** C-15

**Est. Start Time:** 8:30 AM

**Date Submitted:** 11/18/02

---

**Requested Date:** December 5, 2002

**Time Requested:** N/A

**Department:** Sheriff's Office

**Division:** Inspections Unit

**Contact/s:** Deputy Susan Lambert-Gates

**Phone:** (503) 988-4300

**Ext.:** 84444

**I/O Address:** 313/1

**Presenters:** Consent Calendar

---

**Agenda Title:** Off Premises Sales Liquor License Renewal for TENLY'S JACKPOT FOODMART, 28210 SE Orient Drive, Gresham

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 28210 SE Orient Drive is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

3. Explain the fiscal impact (current year and ongoing).

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

**Required Signatures:**

Department/Agency Director: Sheriff Dan Noelle

Date: 11/18/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

DAN NOELLE  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 18, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Tenly's Jackpot Foodmart  
28210 SE Orient Drive  
Gresham, OR 97080

Subject: Liquor License Application  
Off Premises Sales

Owner:	Le, Ly Hien	Le, Ly My	Le, Ly Phuong
	DOB: 02-04-73	DOB: 05-07-59	DOB: 09-15-70
	3129 SE 22 <sup>nd</sup> Av	28032 SE Orient Dr	16422 NE Fremont
	Portland, OR 97202	Gresham, OR 97080	Portland, OR 97230

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 28210 SE Orient Drive is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", written over a horizontal line.

DAN NOELLE  
Sheriff





# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 18, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Tenly's Jackpot Foodmart  
28210 SE Orient Drive  
Gresham, OR 97080

Subject: Liquor License Application  
Off Premises Sales

Owner:	Le, Ly Hien	Le, Ly My	Le, Ly Phuong
	DOB: 02-04-73	DOB: 05-07-59	DOB: 09-15-70
	3129 SE 22 <sup>nd</sup> Av	28032 SE Orient Dr	16422 NE Fremont
	Portland, OR 97202	Gresham, OR 97080	Portland, OR 97230

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 28210 SE Orient Drive is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff

Exemplary service for a safe, livable community



Dan Noelle  
Sheriff

## MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

### LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S. Lambert-States LICENSE TYPE Off-Premises

BUSINESS NAME Tenly's Jackpot Food Mart

BUSINESS ADDRESS 28210 SE Orient Dr. Gresham, OR 97080

CORPORATE NAME (IF APPLICABLE) \_\_\_\_\_

CORPORATE/MAILING ADDRESS \_\_\_\_\_

#### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Le, Ly H</u>	<u>2-4-73</u>	<u>542-37-9105</u>
2. <u>Le, Ly M</u>	<u>5-7-59</u>	<u>542-37-7829</u>
3. <u>Le, Ly P</u>	<u>9-15-70</u>	<u>542-37-9132</u>

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE ✓

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-18-02

#### INVESTIGATORS SIGNATURE

S. Lambert-States DPSST # 19765 DATE 11-18-02

Exemplary service for a safe, livable community.

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Le Ly H  
(last) (first) (middle)
2. Name & address of business 28210 SE Omint Dr. Grusham OR 97080
3. Your title \_\_\_\_\_  
(owner, co-owner, president, manager, etc.)
4. Residence address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_
5. Driver's License # and Issuing State 5846032
6. Contact Phone # \_\_\_\_\_ Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_
7. Social Security # 542-37-9165 Date of Birth 2-4-73

8. **ARREST RECORD (This is not the same information asked on the OLCC application).**  
The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none"**.

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Le Ly M  
(last) (first) (middle)
2. Name & address of business \_\_\_\_\_
3. Your title \_\_\_\_\_  
(owner, co-owner, president, manager, etc.)
4. Residence address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_
5. Driver's License # and Issuing State 55115710 OR
6. Contact Phone # \_\_\_\_\_ Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_
7. Social Security # 542-37-7829 Date of Birth 5-7-59

8. **ARREST RECORD (This is not the same information asked on the OLCC application).** The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

# MULTNOMAH COUNTY SHERIFF'S OFFICE LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Le, Ly P  
(last) (first) (middle)
2. Name & address of business \_\_\_\_\_
3. Your title \_\_\_\_\_  
(owner, co-owner, president, manager, etc.)
4. Residence address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_
5. Driver's License # and Issuing State 5511575
6. Contact Phone # \_\_\_\_\_ Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_
7. Social Security # 542-37-9732 Date of Birth 9-15-70

8. **ARREST RECORD (This is not the same information asked on the OLCC application).**  
The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none"**.

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Wednesday, November 13, 2002 11:39 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC renewals

fyi

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Wednesday, November 13, 2002 11:25 AM  
**To:** GATES Susan I  
**Subject:** RE: OLCC renewals

Both of these businesses are in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Wednesday, November 13, 2002 11:12 AM  
**To:** HUFF Deborah R  
**Subject:** OLCC renewals

Hi Deborah:

The following businesses have applied for their OLCC Liquor License Renewal. Could you please inform our office if the businesses are in compliance with Assessment and Taxation.

Tenly's Jackpot Foodmart  
28210 SE Orient Dr.  
Gresham OR 97080

Rocky Pointe Marina  
23586 NW St. Helens Hwy.  
Portland OR 97231

Thank you very much!

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Monday, November 18, 2002 1:37 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC

fyi

-----Original Message-----

**From:** PLUMMER George A  
**Sent:** Monday, November 18, 2002 1:08 PM  
**To:** GATES Susan I  
**Subject:** RE: OLCC

Sue,

In response to your request, and after having reviewed our records, the Land Use Planning Division has no objection to the issuance of a Liquor License renewal for Off Premises Sales for the business listed below.

Tenly's Jackpot Foodmart  
28210 SE Orient Dr.  
Gresham OR 97080

Please feel free to contact us if you require any further assistance on this matter.

Respectfully,

George A. Plummer,  
Planner

TENLY'S JACKPOT FOODMART

28210 SE ORIENT DR  
GRESHAM, OR 97080  
PH. 503-663-2931

6292

24-22/1230 3134

© HARLAND BLUE MARBLE XMB

Date 11/12/02



Pay to the  
Order of

Multh. County - Sheriff's Office

\$ 35.00

Thirty-five and 00/100

Dollars



Security  
Features  
Details on  
Back



www.usbank.com

Five Star Service Guaranteed

For

OLCC renewal licence fee

*YJ*

MP

⑈006292⑈ ⑆123000220⑆ 153601780601⑈



# Oregon Liquor Control Commission

PO Box 22297, Milwaukie, OR 97269 1-800-452-6522

## License Renewal Application

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.**

License Type: OFF-PREMISES SALES	District: 1	License: 27868	Premises: 19229	Code: 227
----------------------------------	-------------	----------------	-----------------	-----------

LE, LY H  
28210 SE ORIENT DR  
GRESHAM OR 97080

Licensee(s)

LE, LY H  
LE, LY M  
LE, LY P

Tradename

TENLY'S JACKPOT FOODMART  
28210 SE ORIENT DR  
GRESHAM OR 97080

### Instructions:

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

Operational Questions:	Responses:
(1) Please list a daytime phone number.	Phone Number: 503 663 2931
(2) Please list all arrests or convictions for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	Name    Offense    Date    City/State    Result N/A
(3) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES    EXPLAIN:
(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES    EXPLAIN:
(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES    EXPLAIN:
(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? <b>Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES

Please proceed to back side.

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$100.00
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$125.00
If completed renewal application is received after 12/31/2002 please pay this amount.	\$140.00

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

#### MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature - Please have <u>each</u> licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
Print Name	Social Security Number	Date of Birth	Date	Signature	SSN Authorization
LE, LY H	542379165	02/04/73	11/06/02		<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
LE, LY M	542377829	05/07/59	11/05/02		<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
LE, LY P	542379732	09/15/70	11/05/02		<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

## AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Agenda Item #: C-16

Est. Start Time: 8:30 AM

Date Submitted: 11/25/02

---

Requested Date: December 5, 2002

Time Requested: N/A

Department: Sheriff's Office

Division: Inspections Unit

Contact/s: Deputy Susan Lambert-Gates

Phone: (503) 988-4300

Ext.: 84444

I/O Address: 313/1

Presenters: Consent Calendar

---

**Agenda Title:** Off-Premises Sales Liquor License Renewal for WEECE'S MARKET, 7310 SE Pleasant Home Road, Gresham

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 7310 SE Pleasant Home Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

**Department/Agency Director:** *Sheriff Dan Noelle*

**Date:** 11/25/02





## *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 26, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Weece's Market  
7310 SE Pleasant Home Road  
Gresham, OR 97080

Subject: Liquor License Application  
Off Premises Sales

Owner: Kim, Young Ran  
DOB: 07-29-68  
110 NE Greenway Drive  
Gresham, OR 97080

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 7310 SE Pleasant Home Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", written over a horizontal line.

**DAN NOELLE**  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 26, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Weece's Market  
7310 SE Pleasant Home Road  
Gresham, OR 97080

Subject: Liquor License Application  
Off Premises Sales

Owner: Kim, Young Ran  
DOB: 07-29-68  
110 NE Greenway Drive  
Gresham, OR 97080

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 7310 SE Pleasant Home Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED A. Lambert-Gates LICENSE TYPE Off Premises Sales

BUSINESS NAME Wine's Market

BUSINESS ADDRESS 7310 SE Pleasant Home Rd

CORPORATE NAME (IF APPLICABLE) N/A

CORPORATE/MAILING ADDRESS N/A

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Kim, Young Ran</u>	<u>7-29-68</u>	<u>540-19-6309</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-26-02

### INVESTIGATORS SIGNATURE

A. Lambert-Gates

DPSST # 19705 DATE 11-26-02

Exemplary service for a safe, livable community.

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Kim Young Ran  
(last) (first) (middle)
2. Name & address of business Wee's Market
3. Your title Owner  
(owner, co-owner, president, manager, etc.)
4. Residence address 110 NE Greenway Dr.  
City, State, ZIP Gresham OR 97030
5. Driver's License # and Issuing State 4795389-Oregon
6. Contact Phone # 663-3141 Business Phone Same Fax # \_\_\_\_\_
7. Social Security # 540-19-6309 Date of Birth 7-29-68

8. **ARREST RECORD (This is not the same information asked on the OLCC application).**  
The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444



**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:58 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC Liquor License Renewals

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Monday, November 25, 2002 11:56 AM  
**To:** GATES Susan I  
**Subject:** RE: OLCC Liquor License Renewals

Both are in compliance. Sorry that took so long.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Monday, November 18, 2002 2:23 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Liquor License Renewals

Hi Deborah -

The following businesses have applied for their OLCC Liquor License Renewal. Could you please inform our office if the businesses are in compliance with Assessment and Taxation.

Thank you very much!

Weece's Market  
7310 SE Pleasant Home Rd  
Gresham OR 97080

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland OR 97231

**BOGSTAD Deborah L**

---

**From:** GATES Susan I  
**Sent:** Tuesday, November 26, 2002 8:26 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC license

Here's another one

-----Original Message-----

**From:** ESTRIN Lisa M  
**Sent:** Tuesday, November 26, 2002 8:00 AM  
**To:** GATES Susan I  
**Subject:** OLCC license

Sue,

In response to your request, and after reviewing our records, the Land Use Planning Division has no objections to the issuance of the liquor license renewal for the business listed below:

Weece's Market  
7310 SE Pleasant Home Road  
Gresham, OR 97080

Please feel free to contact us if you require any further assistance on this matter.

Respectfully,

Lisa Estrin  
Planner

11/26/2002

WEEZE'S MKT  
7310 S.E. Pleasant Home Rd  
Gresham, OR 97030  
803-663-3141

19-854-3090  
1250

DATE 11-12-02

PAY  
TO THE  
ORDER OF

Multnomah County

\$ 35.00/KA

Thirty-five dollars & no/100

DOLLARS  Security Features  
included.  
Details on back.



Wells Fargo Bank Northwest, N.A.  
13717A Southeast Mill Plain Boulevard  
Vancouver, WA 98684  
www.wellsfargo.com

FOR OLC

*[Signature]*

⑆ 1 250085471 50 1 202826 1 ⑆

*COPY*

<b>Oregon Liquor Control Commission</b> PO Box 22297, Milwaukie, OR 97269 1-800-452-6522 <b>License Renewal Application</b>
---

**IMPORTANT:** Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.

License Type: <b>OFF-PREMISES SALES</b>	District: <b>1</b>	License: <b>27964</b>	Premises: <b>277</b>	Code: <b>227</b>
---	--------------------	-----------------------	----------------------	------------------

**KIM, YOUNG R**  
**7310 SE PLEASANT HOME RD**  
**GRESHAM OR 97080**

Licensee(s)

**KIM, YOUNG R**

Tradename

**WEECF'S MARKET**  
**7310 SE PLEASANT HOME RD**  
**GRESHAM OR 97080**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

<b><u>Operational Questions:</u></b>	<b><u>Responses:</u></b>										
(1) Please list a daytime phone number.	Phone Number:										
(2) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%;"><thead><tr><th style="width: 15%;">Name</th><th style="width: 15%;">Offense</th><th style="width: 15%;">Date</th><th style="width: 15%;">City/State</th><th style="width: 15%;">Result</th></tr></thead><tbody><tr><td colspan="5" style="text-align: center;"><i>NA</i></td></tr></tbody></table>	Name	Offense	Date	City/State	Result	<i>NA</i>				
Name	Offense	Date	City/State	Result							
<i>NA</i>											
(3) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? <b>Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES										

Please proceed to back side.

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$100.00
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$125.00
If completed renewal application is received after 12/31/2002 please pay this amount.	\$140.00

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

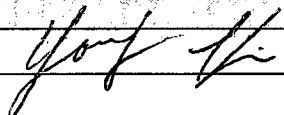
Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). **Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.**

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature – Please have each licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>Date of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
Young Ran KIM	540-19-6309	7/29/68	11/14/02		<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

## AGENDA PLACEMENT REQUEST

**BUD MOD #:**

**Board Clerk Use Only:**  
**Meeting Date: December 5, 2002**

**Agenda Item #: C-17**

**Est. Start Time: 8:30 AM**

**Date Submitted: 11/25/02**

---

**Requested Date: December 5, 2002**

**Time Requested: N/A**

**Department: Sheriff's Office**

**Division: Inspections Unit**

**Contact/s: Deputy Susan Lambert-Gates**

**Phone: (503) 988-4300**

**Ext.: 84444**

**I/O Address: 313/1**

**Presenters: Consent Calendar**

---

**Agenda Title:** Off Premises Sales AND Limited On Premises Sales Liquor License Renewals for BIG BEAR'S CROWN POINT MARKET, 31815 E Columbia River Highway, Troutdale

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

---

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 7310 31815 E Columbia River Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

Department/Agency Director: Sheriff Dan Noelle

Date: 11/25/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
www.sheriff-mcso.org

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Big Bear's Crown Point Market  
31815 E. Columbia River Hwy  
Troutdale, OR 97060

Subject: Liquor License Application  
Off-Premises Sales

Owners: Phillip J. DuFresne  
DOB: 11-28-44  
1550 NE Brower Road  
Corbett, OR 97060

Judy K. DuFresne  
DOB: 09-19-45  
1550 NE Brower Road  
Corbett, OR 97060

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 31815 E. Columbia River Hwy. is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", written over a horizontal line.

**DAN NOELLE**  
Sheriff





## *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-meso.org](http://www.sheriff-meso.org)

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Big Bear's Crown Point Market  
31815 E. Columbia River Hwy  
Troutdale, OR 97060

Subject: Liquor License Application  
Limited On-Premises Sales

Owners: Phillip J. DuFresne  
DOB: 11-28-44  
1550 NE Brower Road  
Corbett, OR 97060

Judy K. DuFresne  
DOB: 09-19-45  
1550 NE Brower Road  
Corbett, OR 97060

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 31815 E. Columbia River Hwy. is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dan Noelle".

**DAN NOELLE**  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Big Bear's Crown Point Market  
31815 E. Columbia River Hwy  
Troutdale, OR 97060

Subject: Liquor License Application  
Off-Premises Sales

Owners:	Phillip J. DuFresne	Judy K. DuFresne
	DOB: 11-28-44	DOB: 09-19-45
	1550 NE Brower Road	1550 NE Brower Road
	Corbett, OR 97060	Corbett, OR 97060

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 31815 E. Columbia River Hwy. is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Big Bear's Crown Point Market  
31815 E. Columbia River Hwy  
Troutdale, OR 97060

Subject: Liquor License Application  
Limited On-Premises Sales

Owners:	Phillip J. DuFresne	Judy K. DuFresne
	DOB: 11-28-44	DOB: 09-19-45
	1550 NE Brower Road	1550 NE Brower Road
	Corbett, OR 97060	Corbett, OR 97060

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 31815 E. Columbia River Hwy. is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff

Exemplary service for a safe, livable community



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S Lambert-Gates LICENSE TYPE Off-Premises Sales

BUSINESS NAME Big Bear's Crown Pt Market

BUSINESS ADDRESS 31815 E Columbia River Hwy Troutdale, OR 97060

CORPORATE NAME (IF APPLICABLE) \_\_\_\_\_

CORPORATE/MAILING ADDRESS \_\_\_\_\_

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>DuFresne, Phillip J.</u>	<u>11-28-44</u>	<u>543-48-9303</u>
2. <u>DuFresne, Judy K</u>	<u>9-19-45</u>	<u>543-54-1223</u>
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-27-02

### INVESTIGATORS SIGNATURE

S Lambert-Gates

DPSST # 19765 DATE 11-27-02

Exemplary service for a safe, livable community.



Dan Noelle  
Sheriff

## MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

### LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S Lambert-Gates LICENSE TYPE Limited on Premises sales  
BUSINESS NAME Big Bear's Crown Pt Market  
BUSINESS ADDRESS 31815 E Columbia River Hwy Troutdale, OR 97060  
CORPORATE NAME (IF APPLICABLE) \_\_\_\_\_  
CORPORATE/MAILING ADDRESS \_\_\_\_\_

#### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>DuFresne, Phillip J</u>	<u>11-28-44</u>	<u>543-48-9303</u>
2. <u>DuFresne, Judy K</u>	<u>9-19-45</u>	<u>543-54-1223</u>
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X  
FAVORABLE WITH CONCERNS \_\_\_\_\_  
UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-27-02

#### INVESTIGATORS SIGNATURE

S Lambert-Gates DPSST # 19765 DATE 11-27-02

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name DuFresne, Phillip J  
(last) (first) (middle)
2. Name & address of business Big Bear's Crown Pt Mkt 31815 E. Col Rvr Hwy  
Troutdale OR 97060
3. Your title Owner-President  
(owner, co-owner, president, manager, etc.)
4. Residence address 31804 NE Ward Rd  
City, State, ZIP Troutdale, OR 97060
5. Driver's License # and Issuing State 1052172
6. Contact Phone # 695-5812 Business Phone 695-2255 Fax # \_\_\_\_\_
7. Social Security # 543-48-4303 Date of Birth 11-28-44

8. **ARREST RECORD (This is not the same information asked on the OLCC application).**  
The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. If none, write "none".

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name DuFresne Judy K  
(last) (first) (middle)
2. Name & address of business Big Bear's Crown Pt Mkt 31815 E. Col Rvr. Hwy  
Troutdale OR 97060
3. Your title Co-owner  
(owner, co-owner, president, manager, etc.)
4. Residence address 31804 NE Ward Rd  
City, State, ZIP Troutdale OR 97060
5. Driver's License # and Issuing State 860424
6. Contact Phone # 695-5812 Business Phone 695-2255 Fax # \_\_\_\_\_
7. Social Security # 543-54-1223 Date of Birth 11-9-1945

8. **ARREST RECORD (This is not the same information asked on the OLCC application).**  
The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:58 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

Now we're crusing!!

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Monday, November 25, 2002 11:57 AM  
**To:** GATES Susan I  
**Subject:** RE:

All are in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:30 AM  
**To:** HUFF Deborah R  
**Cc:** BOGSTAD Deborah L  
**Subject:**

Hi Deborah:

The following bussinesses have applied for their OLCC Liquor License Renewal. Could you please inform our office if the businesses are in compliance with Assessment and Taxation.

Thanks a lot!!

Sue

Orient Country Store  
29822 SE Oreint Drive  
Gresham OR 97080

Wildwood golf Course  
21881 NW St. Helens Rd  
Portland OR 97231

Big Bear's Crown Point Market  
31815 E Columbia River Hwy  
Troutdale OR 97060

Multnomah Falls Lodge  
S/S Scenic Hwy and Columbia Gorge  
Bridal Veil OR 97010

I'm also waiting for a response on Weece's Market and Plainview Grocery



**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Wednesday, November 27, 2002 10:21 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC license

-----Original Message-----

**From:** KIENHOLZ Don D  
**Sent:** Wednesday, November 27, 2002 9:45 AM  
**To:** GATES Susan I  
**Subject:** OLCC license

Susan

In response to your request, and after reviewing our records, the Land Use Planning Division has no objections to the issuance of a liquor license for the business listed below:

Big Bear's Crown Point Market  
31815 E Columbia River Hwy  
Troutdale, OR 97060

Respectfully,

Don Kienholz  
Planner  
Multnomah County Land Use Planning

**BIG BEAR'S CROWN POINT MARKET**

31815 E.H. COLO. R. HWY. 503-695-2255  
TROUTDALE, OR 97060

6430

24-7660/3232

DATE 14 Apr 2002

PAY  
TO THE  
ORDER OF

Multnomah County

\$ 35.00

Thirty five & 00/100

DOLLARS

Security features  
are included.  
Details on back.

**Mountain View**



P.O. Box 1500  
Gresham, Oregon 97030  
(503) 665-8185

FEDERAL CREDIT UNION

FOR

license 27950

Judy Na Fusne

⑈006430⑈ ⑆323276605⑆00003001502135⑈

**BIG BEAR'S CROWN POINT MARKET**

31815 E.H. COLO. R. HWY. 503-695-2255  
TROUTDALE, OR 97060

6431

24-7660/3232

DATE 14 Nov 2002

PAY  
TO THE  
ORDER OF

Multnomah County  
Thirty five <sup>00</sup>/<sub>100</sub>

\$ 35.00

DOLLARS

Security features  
are included.  
Details on back.

**Mountain View**

P.O. Box 1500  
Gresham, Oregon 97030  
(503) 665-8185

FEDERAL CREDIT UNION

FOR

lease # 29951

Judy Du Fresno

⑈006431⑈ ⑆323276605⑆00003001502135⑈

**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.**

License Type: <b>OFF-PREMISES SALES</b>	District: <b>1</b>	License: <b>27951</b>	Premises: <b>236</b>	Code: <b>227</b>
---	--------------------	-----------------------	----------------------	------------------

**BIG BEARS CROWN POINT MARKET INC**  
31815 E COLUMBIA RIVER HWY  
TROUTDALE OR 97060

Licensee(s)

**BIG BEARS CROWN POINT MARKET INC**

Tradename

**BIG BEAR CROWN POINT MARKET**  
31815 E COLUMBIA RIVER HWY  
TROUTDALE OR 97060

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

<b><u>Operational Questions:</u></b>	<b><u>Responses:</u></b>																				
(1) Please list a daytime phone number.	Phone Number: <u>503-695-2255</u>																				
(2) Please list all arrests or convictions for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Name</th> <th style="width: 15%;">Offense</th> <th style="width: 15%;">Date</th> <th style="width: 15%;">City/State</th> <th style="width: 40%;">Result</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name	Offense	Date	City/State	Result															
Name	Offense	Date	City/State	Result																	
(3) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				
(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				
(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				
(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? <b>Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES																				

**Please proceed to back side.**

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	<b>\$100.00</b>
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	<b>\$125.00</b>
If completed renewal application is received after 12/31/2002 please pay this amount.	<b>\$140.00</b>

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature – Please have <u>each</u> licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
Print Name	Social Security Number	Date of Birth	Date	Signature	SSN Authorization
Philip J. DuFresne	543-48-9303	1/28/49	11/8	<i>Philip J. DuFresne</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
Judy K. DuFresne	543-54-1223	9/19/45	11/8	<i>Judy K. DuFresne</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT:** Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.

License Type: <b>LIMITED ON-PREMISES SALES</b>	District: <b>1</b>	License: <b>27950</b>	Premises: <b>236</b>	Code: <b>226</b>
--	--------------------	-----------------------	----------------------	------------------

**BIG BEARS CROWN POINT MKT INC**  
31815 E COLUMBIA RIVER HWY  
TROUTDALE OR 97060

Licensee(s)

**BIG BEARS CROWN POINT MKT INC**

Server Education Designee(s)  
**DUFRESNE, PHILLIP J 10/25/2004**

Tradename

**BIG BEAR CROWN POINT MARKET**  
31815 E COLUMBIA RIVER HWY  
TROUTDALE OR 97060

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

Operational Questions:	Responses:																				
(1) Is there a change in your Server Education Designee? If yes, please list their name and date of birth. <div style="text-align: center; font-size: 1.5em;">NO</div>	Name _____ DOB _____																				
(2) Please list a daytime phone number. <b>503-695-2255</b>	Phone Number: <b>503-695-2255</b>																				
(3) Please list all arrests or convictions for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 20%;">Offense</th> <th style="width: 10%;">Date</th> <th style="width: 20%;">City/State</th> <th style="width: 30%;">Result</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name	Offense	Date	City/State	Result															
Name	Offense	Date	City/State	Result																	
(4) Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> . Please list Insurance/Bonding Company, Policy/ID # and Insurance agent's phone number. <div style="text-align: center; font-size: 1.5em;">Melody</div>	Insurance/Bonding Company <b>Continental Western</b> Policy # <b>CW P 2315945</b> Insurance Agent's Phone # <b>503-695-2255</b>																				
(5) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES * EXPLAIN:																				
(6) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year? <div style="text-align: center; font-size: 1.5em;">NO</div>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES * EXPLAIN:																				
(7) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling? <div style="text-align: center; font-size: 1.5em;">NO</div>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES * EXPLAIN:																				



<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$202.60
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$252.60
If completed renewal application is received after 12/31/2002 please pay this amount.	\$282.60

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

**Signature - Please have each licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.**

Print Name	Social Security Number	Date of Birth	Date	Signature	SSN Authorization
Phillip J. Dufresne	543-48-4303	11/28/44	11/08/02	Phillip J. Dufresne	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
Judy K. Dufresne	543/54/1223	7/14/45	11/08/02	Judy K. Dufresne	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

# AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Agenda Item #: C-18

Est. Start Time: 8:30 AM

Date Submitted: 11/25/02

---

Requested Date: December 5, 2002

Time Requested: N/A

Department: Sheriff's Office

Division: Inspections Unit

Contact/s: Deputy Susan Lambert-Gates

Phone: (503) 988-4300

Ext.: 84444

I/O Address: 313/1

Presenters: Consent Calendar

---

**Agenda Title:** Full On Premises Sales Liquor License Renewal for MULTNOMAH FALLS LODGE, S/S Scenic Highway and Columbia Gorge, Bridal Veil

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of Scenic Highway and Columbia Gorge, Bridal Veil is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.



3. Explain the fiscal impact (current year and ongoing).

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

**Required Signatures:**

Department/Agency Director: Sheriff Dan Noelle

Date: 11/25/02



# Multnomah County Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

DAN NOELLE  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
www.sheriff-mcso.org

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Multnomah Falls Lodge  
S/S Scenic Hwy and Columbia Gorge  
Bridal Veil, OR 97010

Subject: Liquor License Application  
Full On-Premises Sales

Owner: Richard A. Buck  
DOB: 08-06-50  
511 SE 15<sup>th</sup> St  
Gresham, OR 97080

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of S/S Scenic Hwy and Columbia Gorge is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dan Noelle".

DAN NOELLE  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Multnomah Falls Lodge  
S/S Scenic Hwy and Columbia Gorge  
Bridal Veil, OR 97010

Subject: Liquor License Application  
Full On-Premises Sales

Owner: Richard A. Buck  
DOB: 08-06-50  
511 SE 15<sup>th</sup> St  
Gresham, OR 97080

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of S/S Scenic Hwy and Columbia Gorge is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff

Exemplary service for a safe, livable community



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S Lambert Gales LICENSE TYPE FOPS

BUSINESS NAME Multnomah Falls Co. Inc

BUSINESS ADDRESS PO Box 367 Troutdale, OR 97060

CORPORATE NAME (IF APPLICABLE) 915 Scenic Hwy & Clonka Grq

CORPORATE/MAILING ADDRESS \_\_\_\_\_

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Richard A Buck</u>	<u>08-06-50</u>	<u>543-60-8826</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-27-02

### INVESTIGATORS SIGNATURE

S Lambert Gales

DPSST # 19765 DATE 11-27-02

Exemplary service for a safe, livable community.

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Buck Richard A  
(last) (first) (middle)
2. Name & address of business PO Box 3107
3. Your title Owner  
(owner, co-owner, president, manager, etc.)
4. Residence address 511 SE 15th  
City, State, ZIP Gresham OR 97080
5. Driver's License # and Issuing State 4045748 (OR)
6. Contact Phone # 695-2376 x301 Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_
7. Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

8. **ARREST RECORD (This is not the same information asked on the OLCC application).**  
The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. **If none, write "none".**

---

---

---

---

---

---

---

---

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:58 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

Now we're crusing!!

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Monday, November 25, 2002 11:57 AM  
**To:** GATES Susan I  
**Subject:** RE:

All are in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:30 AM  
**To:** HUFF Deborah R  
**Cc:** BOGSTAD Deborah L  
**Subject:**

Hi Deborah:

The following bussinesses have applied for their OLCC Liquor License Renewal. Could you please inform our office if the businesses are in compliance with Assessment and Taxation.

Thanks a lot!!

Sue

Orient Country Store  
29822 SE Oreint Drive  
Gresham OR 97080

Wildwood golf Course  
21881 NW St. Helens Rd  
Portland OR 97231

Big Bear's Crown Point Market  
31815 E Columbia River Hwy  
Troutdale OR 97060

Multnomah Falls Lodge  
S/S Scenic Hwy and Columbia Gorge  
Bridal Veil OR 97010

I'm also waiting for a response on Weece's Market and Plainview Grocery

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Wednesday, November 27, 2002 10:11 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC License

and yet another one.....

-----Original Message-----

**From:** KIENHOLZ Don D  
**Sent:** Wednesday, November 27, 2002 9:45 AM  
**To:** GATES Susan I  
**Subject:** OLCC License

Susan,

In response to your request, and after reviewing our records, the Land Use Planning Division has no objections to the issuance of a liquor license for the business listed below:

Multnomah Falls Lodge  
S/S Scenic Hwy and Columbia Gorge  
Bridal Veil, OR 97010

Respectfully,

Don Kienholz  
Planner  
Multnomah County Land Use Planning

35733

**MULTNOMAH FALLS CO., INC.**

P.O. BOX 367 PH. 503-695-2376  
TROUTDALE, OR 97060

**THE MERCHANTS BANK**  
GRESHAM, OR 97030  
96-663-1232

11/14/02

PAY TO THE  
ORDER OF

MULTNOMAH COUNTY SHERIFF

\*\*35.00

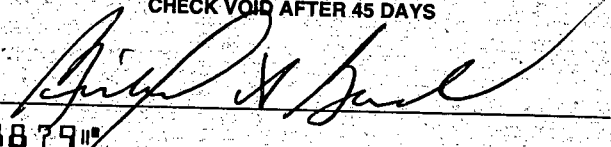
Thirty-Five and 00/100\*\*\*\*\*

\$

DOLLARS

MULTNOMAH COUNTY SHERIFF  
ATTN: SUSAN LAMBERT-GATES  
12240 NE OLISAN  
PORTLAND, OR 97230

MULTNOMAH FALLS CO., INC.  
CHECK VOID AFTER 45 DAYS



MEMO

MU06

⑈035733⑈ ⑆123206639⑆ 01 013879⑈

Details on back  
Security Features Included



**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT:** Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.

License Type: FULL ON-PREMISES SALES	District: 1	License: 27565	Premises: 8370	Code: 225
--------------------------------------	-------------	----------------	----------------	-----------

MULTNOMAH FALLS CO INC  
PO BOX 367  
TROUTDALE OR 97060

Licensee(s)

MULTNOMAH FALLS CO INC

Server Education Designee(s)  
BUCK, RICHARD 10/25/2005

**POSTED**  
Trade Name

MULTNOMAH FALLS LODGE  
S/S SCENIC HWY & CLMBA GRG  
BRIDAL VEIL OR 97010

\$402.60

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

Operational Questions:	Responses:
(1) Is there a change in your Server Education Designee? If yes, please list their name and date of birth.	Name DOB
(2) Please list a daytime phone number.	Phone Number: 503-695-2376 EXT 201
(3) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	Name    Offense    Date    City/State    Result  NONE
(4) Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> . Please list Insurance/Bonding Company, Policy/ID # and Insurance agent's phone number.	Insurance/Bonding Company AMERICAN STATES INSURANCE CO. Policy # 01CE9173371 John Sankstrom, SI Insurance Agent's Phone # 503-417-9230
(5) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES & EXPLAIN: HAROLD BUCK & KYLE SMITH
(6) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES & EXPLAIN: KATHERYN LUMAN → DECEASED
(7) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:

Please proceed to back side.

Mult  
County  
Sheriff

attach  
35.00  
yellow  
copy

<b>License Fees - Please make check or money order to OLCC - Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$402.60
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$502.60
If completed renewal application is received after 12/31/2002 please pay this amount.	\$562.60

**Local Government- Send Payment to local government listed below.**

Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?

☐ NO ☒ YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

POSTED

**Signature - Please have each licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.**

<b>Print Name</b>	<b>Social Security Number</b>	<b>Date of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
Filled out on		original			<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

# AGENDA PLACEMENT REQUEST

BUD MOD #:

<b>Board Clerk Use Only:</b>	
<b>Meeting Date:</b>	<b>December 5, 2002</b>
<b>Agenda Item #:</b>	<b>C-19</b>
<b>Est. Start Time:</b>	<b>8:30 AM</b>
<b>Date Submitted:</b>	<b>11/25/02</b>

---

**Requested Date:** December 5, 2002

**Time Requested:** N/A

**Department:** Sheriff's Office

**Division:** Inspections Unit

**Contact/s:** Deputy Susan Lambert-Gates

**Phone:** (503) 988-4300

**Ext.:** 84444

**I/O Address:** 313/1

**Presenters:** Consent Calendar

---

**Agenda Title:** Off Premises Sales Liquor License Renewal for ORIENT COUNTRY STORE, 29822 SE Orient Drive, Gresham

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 29822 SE Orient Drive is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

3. Explain the fiscal impact (current year and ongoing).

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

**Required Signatures:**

Department/Agency Director: Sheriff Dan Noelle

Date: 11/25/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

DAN NOELLE  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Orient Country Store  
29822 SE Orient Drive  
Gresham, OR 97080

Subject: Liquor License Renewal  
Off Premises Sales

Owner: Lim, Yong Mi  
DOB: 08-28-58  
13135 Rogers Road  
Lake Oswego, OR 97035

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 29822 SE Orient Drive is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dan Noelle".

DAN NOELLE  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Orient Country Store  
29822 SE Orient Drive  
Gresham, OR 97080

Subject: Liquor License Renewal  
Off Premises Sales

Owner: Lim, Yong Mi  
DOB: 08-28-58  
13135 Rogers Road  
Lake Oswego, OR 97035

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 29822 SE Orient Drive is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S Lambert-Matus LICENSE TYPE Off Premises Sales

BUSINESS NAME Orient Country Store

BUSINESS ADDRESS 29822 SE Orient Dr. Gresham, OR 97080

CORPORATE NAME (IF APPLICABLE) Lim Asset Holding Corp.

CORPORATE/MAILING ADDRESS Same

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Lim, Yong mi</u>	<u>8-28-58</u>	<u>355-58-8996</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-27-02

### INVESTIGATORS SIGNATURE

S Lambert-Matus

DPSST # 19765 DATE 11-27-02

Exemplary service for a safe, livable community.

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:58 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

Now we're crusing!!

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Monday, November 25, 2002 11:57 AM  
**To:** GATES Susan I  
**Subject:** RE:

All are in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:30 AM  
**To:** HUFF Deborah R  
**Cc:** BOGSTAD Deborah L  
**Subject:**

Hi Deborah:

The following bussinesses have applied for their OLCC Liquor License Renewal. Could you please inform our office if the businesses are in compliance with Assessment and Taxation.

Thanks a lot!!

Sue

Orient Country Store  
29822 SE Oreint Drive  
Gresham OR 97080

Wildwood golf Course  
21881 NW St. Helens Rd  
Portland OR 97231

Big Bear's Crown Point Market  
31815 E Columbia River Hwy  
Troutdale OR 97060

Multnomah Falls Lodge  
S/S Scenic Hwy and Columbia Gorge  
Bridal Veil OR 97010

I'm also waiting for a response on Weece's Market and Plainview Grocery



**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Wednesday, November 27, 2002 9:40 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC License

Here you go.

-----Original Message-----

**From:** KIENHOLZ Don D  
**Sent:** Wednesday, November 27, 2002 9:39 AM  
**To:** GATES Susan I  
**Subject:** OLCC License

Susan,

In response to your request, and after reviewing our records, the Land Use Planning Division has no objections to the issuance of a liquor license for the business listed below:

Orient Country Store  
29822 SE Orient Drive  
Gresham, OR 97080

ORIENT COUNTRY STORE  
29822 SE. ORIENT DR. (503) 663-3930  
GRESHAM, OR 97080

License Number 27503  
Premises 297

17968

DATE 11-7-02 24-201/1230

PAY  
TO THE  
ORDER OF

Multnomah County

\$ 35.00

Thirty five and

DOLLARS

KEYBANK NATIONAL ASSOCIATION  
GRESHAM, OREGON 97030  
1-800-KEY2YOU

FOR

OLCC  
License Processing Fee

⑈017968⑈ ⑆12300201⑆ 370251003486⑈

**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.**

License Type: <b>OFF-PREMISES SALES</b>	District: <b>1</b>	License: <b>27503</b>	Premises: <b>297</b>	Code: <b>227</b>
---	--------------------	-----------------------	----------------------	------------------

**LIM ASSET HOLDING CORP**  
**29822 SE ORIENT DR**  
**GRESHAM OR 97080**

Licensee(s)

**LIM ASSET HOLDING CORP**

Tradename

**ORIENT COUNTRY STORE**  
**29822 SE ORIENT DR**  
**GRESHAM OR 97080**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

<b><u>Operational Questions:</u></b>	<b><u>Responses:</u></b>										
(1) Please list a daytime phone number.	Phone Number: <b>(503) 663-3930</b>										
(2) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%;"><thead><tr><th>Name</th><th>Offense</th><th>Date</th><th>City/State</th><th>Result</th></tr></thead><tbody><tr><td colspan="5" style="text-align: center;"><b>N/A</b></td></tr></tbody></table>	Name	Offense	Date	City/State	Result	<b>N/A</b>				
Name	Offense	Date	City/State	Result							
<b>N/A</b>											
(3) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES <b>EXPLAIN: Husband</b>										
(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <b>EXPLAIN:</b>										
(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <b>EXPLAIN:</b>										
(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES										

**APPROVED**

**NOV 15 2002**

**LIN A PAGE THOMAS**

License: 72271      100.00 LC  
Revenue: 181389      11/14/2002

**Please proceed to back side.**

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	<b>\$100.00</b>
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	<b>\$125.00</b>
If completed renewal application is received after 12/31/2002 please pay this amount.	<b>\$140.00</b>

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**


Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature – Please have each licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>Date of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
YONG MI LIM	355-58-8996	8-28-58			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

# AGENDA PLACEMENT REQUEST

**BUD MOD #:**

**Board Clerk Use Only:**  
**Meeting Date: December 5, 2002**

**Agenda Item #: C-20**

**Est. Start Time: 8:30 AM**

**Date Submitted: 11/25/02**

---

**Requested Date: December 5, 2002**

**Time Requested: N/A**

**Department: Sheriff's Office**

**Division: Inspections Unit**

**Contact/s: Deputy Susan Lambert-Gates**

**Phone: (503) 988-4300**

**Ext.: 84444**

**I/O Address: 313/1**

**Presenters: Consent Calendar**

---

**Agenda Title:** Off-Premises Sales Liquor License Renewal for PLAINVIEW GROCERY, 11800 NW Cornelius Pass Road, Portland

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

---

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 11800 NW Cornelius Pass Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

**Department/Agency Director:** *Sheriff Dan Noelle*

**Date:** 11/25/02



## *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

DAN NOELLE  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 26, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Plainview Grocery  
11800 NW Cornelius Pass Road  
Portland, OR 97231

Subject: Liquor License Application  
Off Premises Sales

Owner: Linden, Steven A  
DOB: 03-12-47  
11796 NW Cornelius Pass Road  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 11800 NW Cornelius Pass Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle".

DAN NOELLE  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 26, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Plainview Grocery  
11800 NW Cornelius Pass Road  
Portland, OR 97231

Subject: Liquor License Application  
Off Premises Sales

Owner: Linden, Steven A  
DOB: 03-12-47  
11796 NW Cornelius Pass Road  
Portland, OR 97231

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license renewal. Assessment and Taxation reported that the address of 11800 NW Cornelius Pass Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to the renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed, the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff





Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S. Lambert-Matis LICENSE TYPE Off-Premises Sales

BUSINESS NAME Plainview Grocery

BUSINESS ADDRESS 11800 NW Cornelius Pass Rd

CORPORATE NAME (IF APPLICABLE) N/A

CORPORATE/MAILING ADDRESS Same

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Linden, Steven A</u>	<u>3-12-47</u>	<u>540-52-9329</u>
2. _____	_____	_____
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-26-02

### INVESTIGATORS SIGNATURE

S. Lambert-Matis

DPSST # 19705 DATE 11-26-02

Exemplary service for a safe, livable community.

# MULTNOMAH COUNTY SHERIFF'S OFFICE

## LIQUOR APPLICATION & PERSONAL HISTORY FORM

Important instructions. Please read before completing form. All persons who are anticipated to have financial interest in the business and key personnel must complete a personal history form. All blanks must be filled in. Please use full names, no initials. If the question does not apply to you, place N/A (Not Applicable) in the space. If additional space is needed to answer any question, use additional paper or the reverse side of this form. The Investigator may make an unfavorable recommendation based on an incomplete application, and or false or misleading information.

1. Applicant name Linden Steven A.  
(last) (first) (middle)
2. Name & address of business Plainview Grocery 11800 NW Cornelius Pass Rd
3. Your title Owner  
(owner, co-owner, president, manager, etc.)
4. Residence address 11796 NW Cornelius Pass Rd  
City, State, ZIP Portland Or 97231
5. Driver's License # and Issuing State 865689
6. Contact Phone # 503-645-1697 Business Phone 503-645-1697 Fax # \_\_\_\_\_
7. Social Security # 540-52-9329 Date of Birth 3-12-47

8. **ARREST RECORD (This is not the same information asked on the OLCC application).**  
The background investigation requires that you include all arrests, including all traffic tickets, citations and arrests of any kind. Please indicate the penalties imposed for violations of any laws, including liquor regulations. State the nature of the charge, jurisdiction, date, and final disposition. If none, write "none".

None

A false answer and/or omission of any information requested on this form may result in an unfavorable recommendation or denial.

Signature Steven A. Linden Date 11-18-02

Mail to: Multnomah County Sheriff's Office  
(att: Inspections Unit)  
501 SE Hawthorne Blvd. Suite 350  
Portland, Oregon 97214  
(503) 988-4300 ext: 84444

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:58 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC Liquor License Renewals

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Monday, November 25, 2002 11:56 AM  
**To:** GATES Susan I  
**Subject:** RE: OLCC Liquor License Renewals

Both are in compliance. Sorry that took so long.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Monday, November 18, 2002 2:23 PM  
**To:** HUFF Deborah R  
**Subject:** OLCC Liquor License Renewals

Hi Deborah -

The following businesses have applied for their OLCC Liquor License Renewal. Could you please inform our office if the businesses are in compliance with Assessment and Taxation.

Thank you very much!

Weece's Market  
7310 SE Pleasant Home Rd  
Gresham OR 97080

Plainview Grocery  
11800 NW Cornelius Pass Rd  
Portland OR 97231

**BOGSTAD Deborah L**

---

**From:** GATES Susan I  
**Sent:** Tuesday, November 26, 2002 8:26 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC License

-----Original Message-----

**From:** ESTRIN Lisa M  
**Sent:** Tuesday, November 26, 2002 8:00 AM  
**To:** GATES Susan I  
**Subject:** OLCC License

Sue,

In response to your request, and after reviewing our records, the Land Use Planning Division has no objections to the issuance of the liquor license renewal for the business listed below:

Plainview Grocer  
11800 NW Cornelius Pass Road  
Portland, OR 97080

Please feel free to contact us if you require any further assistance on this matter.

Respectfully,

Lisa Estrin  
Planner

11/26/2002

**PLAINVIEW GROCERY**

PH 503-645-1697  
11800 NW. CORNELIUS PASS RD.  
PORTLAND, OR 97231

1964

24-22/1230 3125

DATE 11-18-02

PAY TO THE  
ORDER OF

Malt Co.

Thirty five & 00/100

\$ 35.00

DOLLARS  Security features  
included.  
Details on back.

**usbank.**

Anytime, Anywhere Access  
(503) US BANKS  
www.usbank.com

FOR

Steven D. Kinder

⑆ 1 230002 201 153601 387670 ⑈ 1964

© HARLAND

**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.**

<i>License Type:</i> <b>OFF-PREMISES SALES</b>	<i>District:</i> <b>1</b>	<i>License:</i> <b>27504</b>	<i>Premises:</i> <b>285</b>	<i>Code:</i> <b>227</b>
--	---------------------------	------------------------------	-----------------------------	-------------------------

**LINDEN, STEVEN A**  
**11800 NW CORNELIUS PASS RD**  
**PORTLAND OR 97231**

*Licensee(s)*

**LINDEN, STEVEN A**

*Tradename*

**PLAINVIEW GROCERY**  
**11800 NW CORNELIUS PASS RD**  
**PORTLAND OR 97231**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return **completed** renewal application along with the appropriate license fee due **before December 11, 2002 to avoid late fees.**

<b><u>Operational Questions:</u></b>	<b><u>Responses:</u></b>																				
(1) Please list a daytime phone number.	Phone Number:																				
(2) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <b><u>not liquor related</u></b> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th><u>Name</u></th><th><u>Offense</u></th><th><u>Date</u></th><th><u>City/State</u></th><th><u>Result</u></th></tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	<u>Name</u>	<u>Offense</u>	<u>Date</u>	<u>City/State</u>	<u>Result</u>															
<u>Name</u>	<u>Offense</u>	<u>Date</u>	<u>City/State</u>	<u>Result</u>																	
(3) Will anyone share in the profits that is not a licensee <u>of this business</u> ? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:																				
(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:																				
(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:																				
(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? <b>Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES																				

**Please proceed to back side.**

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$100.00
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$125.00
If completed renewal application is received after 12/31/2002 please pay this amount.	\$140.00

<b>Local Government- Send Payment to local government listed below.</b>	
Local government <b>Dept. Susan Lambert-Gates</b> located at <b>12240 NE Glisan ; Portland, OR 97230</b> requires a <b>\$35.00</b> processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input type="checkbox"/> YES

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature – Please have <u>each</u> licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>Date of Birth</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
Steven A. Linden	540-529324	3-12-47	11-18-02	<i>Steven A. Linden</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
		3-12-47			<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

# AGENDA PLACEMENT REQUEST

BUD MOD #:

**Board Clerk Use Only:**  
**Meeting Date: December 5, 2002**

**Agenda Item #: C-21**

**Est. Start Time: 8:30 AM**

**Date Submitted: 11/25/02**

---

**Requested Date: December 5, 2002**

**Time Requested: N/A**

**Department: Sheriff's Office**

**Division: Inspections Unit**

**Contact/s: Deputy Susan Lambert-Gates**

**Phone: (503) 988-4300**

**Ext.: 84444**

**I/O Address: 313/1**

**Presenters: Consent Calendar**

---

**Agenda Title:** Limited On Premises Sales Liquor License Renewal for WILDWOOD GOLF COURSE, 21881 NW St. Helens Road, Portland

**NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.**

---

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 21881 NW St. Helens Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.



**3. Explain the fiscal impact (current year and ongoing).**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

**Required Signatures:**

**Department/Agency Director:** *Sheriff Dan Noelle*

**Date:** 11/25/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

DAN NOELLE  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Wildwood Golf Course  
21881 NW St. Helens Road  
Portland OR 97231

Subject: Liquor License Application  
Limited On-Premises Sales

Owners: Kay D. O'Meara  
DOB: 07-26-61  
21881 NW St. Helens Rd.

William F. O'Meara  
DOB: 09-06-60  
21881 NW St. Helens Rd.

Paul J. Van Domelen  
DOB: 07-02-59  
940 NE Birchaire Ln.

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 21881 NW St. Helens Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", written over a horizontal line.

DAN NOELLE  
Sheriff

Exemplary service for a safe, livable community



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

November 27, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Wildwood Golf Course  
21881 NW St. Helens Road  
Portland OR 97231

Subject: Liquor License Application  
Limited On-Premises Sales

Owners:	Kay D. O'Meara	William F. O'Meara
	DOB: 07-26-61	DOB: 09-06-60
	21881 NW St. Helens Rd.	21881 NW St. Helens Rd.

Paul J. Van Domelen  
DOB: 07-02-59  
940 NE Birchaire Ln.

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 21881 NW St. Helens Road is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff

Exemplary service for a safe, livable community



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S. Lambert-Matis LICENSE TYPE Limited-On Premises

BUSINESS NAME Wildwood Golf Course

BUSINESS ADDRESS 21881 NW St Helens Rd Portland, OR 97231

CORPORATE NAME (IF APPLICABLE) Same

CORPORATE/MAILING ADDRESS \_\_\_\_\_

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Kay O'mara</u>	<u>7-26-61</u>	<u>542-76-5554</u>
2. <u>Bill O'mara</u>	<u>9-6-60</u>	<u>542-84-1135</u>
3. <u>Paul Van Dornen</u>	<u>7-2-59</u>	<u>543-58-5084</u>

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X

FAVORABLE WITH CONCERNS \_\_\_\_\_

UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 11-27-02

### INVESTIGATORS SIGNATURE

S. Lambert-Matis

DPSST # 19765 DATE 11-27-02

Exemplary service for a safe, livable community.

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:58 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

Now we're crusing!!

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Monday, November 25, 2002 11:57 AM  
**To:** GATES Susan I  
**Subject:** RE:

All are in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 11:30 AM  
**To:** HUFF Deborah R  
**Cc:** BOGSTAD Deborah L  
**Subject:**

Hi Deborah:

The following businesses have applied for their OLCC Liquor License Renewal. Could you please inform our office if the businesses are in compliance with Assessment and Taxation.

Thanks a lot!!

Sue

Orient Country Store  
29822 SE Oreint Drive  
Gresham OR 97080

Wildwood golf Course  
21881 NW St. Helens Rd  
Portland OR 97231

Big Bear's Crown Point Market  
31815 E Columbia River Hwy  
Troutdale OR 97060

Multnomah Falls Lodge  
S/S Scenic Hwy and Columbia Gorge  
Bridal Veil OR 97010

I'm also waiting for a response on Weece's Market and Plainview Grocery

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Wednesday, November 27, 2002 9:55 AM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: OLCC License

Here's another one!

-----Original Message-----

**From:** KIENHOLZ Don D  
**Sent:** Wednesday, November 27, 2002 9:45 AM  
**To:** GATES Susan I  
**Subject:** OLCC License

Susan,

In response to your request, and after reviewing our records, the Land Use Planning Division has determined that the property listed below contains potential land division violations. However, these violations do not relate to the sale or distribution of alcohol on the premises.

Wildwood Golf Course  
21881 NW St. Helens Road  
Portland, OR 97231

Respectfully,

Don Kienholz  
Planner  
Multnomah County Land Use Planning

16217

**WILDWOOD GOLF COURSE**

21881 NW ST. HELENS ROAD  
PORTLAND, OR 97231  
PH. 503-621-3402 FAX 503-621-1056

U.S. BANK  
24-22-1230

11/15/2002

PAY TO THE  
ORDER OF

**Multnomah County Sheriff's Office**

\$ \*\*35.00

**Thirty-Five and 00/100\*\*\*\*\***

DOLLARS

**Multnomah County Sheriff's Office  
PO Box 92153  
Portland, Or 97292**

BILL & KAY O'MEARA

MEMO

**permit for Alarm 309797**

*Kay O'meara*

⑈016217⑈ ⑆123000220⑆153607275721⑈

Details on back. Security Features Included.

**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT:** Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.

License Type: <b>LIMITED ON-PREMISES SALES</b>	District: <b>1</b>	License: <b>27984</b>	Premises: <b>20457</b>	Code: <b>226</b>
--	--------------------	-----------------------	------------------------	------------------

**WILDWOOD GOLF COURSE INC**  
21881 NW ST HELENS RD  
PORTLAND OR 97231

Licensee(s)

**WILDWOOD GOLF COURSE INC**

Server Education Designee(s)  
**VAN DOMELEN, PAUL 08/04/2004**

Tradename

**WILD WOOD GOLF COURSE**  
21881 NW ST HELENS RD  
PORTLAND OR 97231

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

Operational Questions:	Responses:																				
(1) Is there a change in your Server Education Designee? If yes, please list their name and date of birth.	Name _____ DOB _____																				
(2) Please list a daytime phone number.	Phone Number: _____																				
(3) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 20%;">Offense</th> <th style="width: 20%;">Date</th> <th style="width: 20%;">City/State</th> <th style="width: 20%;">Result</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name	Offense	Date	City/State	Result															
Name	Offense	Date	City/State	Result																	
(4) Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> . Please list Insurance/Bonding Company, Policy/ID # and Insurance agent's phone number.	Insurance/Bonding Company <u>Clackamas Insurance Agency</u> Policy # <u>CO1-15-32-19</u> Insurance Agent's Phone # <u>503-655-2035</u>																				
(5) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				
(6) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				
(7) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:																				

**Please proceed to back side.**



<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$202.60
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$252.60
If completed renewal application is received after 12/31/2002 please pay this amount.	\$282.60

<b>Local Government- Send Payment to local government listed below.</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

#### MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature -- Please have each licensee sign below. An authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
Print Name	Social Security Number	Date of Birth	Date	Signature	SSN Authorization
Kay O'Meara	542-76-5554	7-26-61	11-15-02	Kay O'Meara	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
Bill O'Meara	542-84-1135	9-6-60	11-15-02	Bill O'Meara	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
Paul VanDomelen	543-58-5084	7-2-59	11-15-02	Paul VanDomelen	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

## AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Agenda Item #: C-22  
Est. Start Time: 8:30 AM  
Date Submitted: 11/25/02

---

Requested Date: December 5, 2002

Time Requested: N/A

Department: Sheriff's Office

Division: Inspections Unit

Contact/s: Deputy Susan Lambert-Gates

Phone: (503) 988-4300

Ext.: 84444

I/O Address: 313/1

Presenters: Consent Calendar

---

**Agenda Title:** Off Premises Sales Liquor License Renewal for CORBETT COUNTRY MARKET, 36801 E. Historic Columbia River Highway, Corbett

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Board approval of liquor license application

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 36801 E. Historic Columbia River Highway is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

3. Explain the fiscal impact (current year and ongoing).

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

**Required Signatures:**

Department/Agency Director: Sheriff Dan Noelle

Date: 11/25/02



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
SHERIFF

Phone: (503) 988-4300  
TTY: (503) 988-4500  
www.sheriff-mcso.org

December 3, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Corbett Country Market  
36801 E. Historic Columbia River Hwy.  
Corbett, OR 97019

Subject: Liquor License Renewal  
Off Premises Sales

Owner: Susan D. Larsen Leigh  
1805 NE Brower Rd.  
Corbett, OR 97019

William O. Leigh  
1805 NE Brower Rd.  
Corbett, OR 97019

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 36801 E. Historic Columbia River Hwy. is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Noelle", written over a horizontal line.

**DAN NOELLE**  
Sheriff



# *Multnomah County Sheriff's Office*

12240 NE Glisan  
Portland, OR 97230  
(503) 235-3600 Phone  
(503) 251-2484 TTY

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500  
[www.sheriff-mcso.org](http://www.sheriff-mcso.org)

December 3, 2002

Board of County Commissioners  
501 SE Hawthorne Boulevard, Suite 600  
Portland, OR 97214-3587

Oregon Liquor Control Commission  
9079 SE McLoughlin Boulevard  
Portland, OR 97222-7355

Regarding: Corbett Country Market  
36801 E. Historic Columbia River Hwy.  
Corbett, OR 97019

Subject: Liquor License Renewal  
Off Premises Sales

Owner: Susan D. Larsen Leigh  
1805 NE Brower Rd.  
Corbett, OR 97019

William O. Leigh  
1805 NE Brower Rd.  
Corbett, OR 97019

The Multnomah County Sheriff's Office has completed its investigation for the above liquor license Renewal. Assessment and Taxation reported that the address of 36801 E. Historic Columbia River Hwy. is in compliance with the Assessment and Taxation Office. The Land Use Planning Division reported that they have no objection to renewal of the liquor license. Nothing in the background check of owner/s raised any questions or concerns.

With the investigation completed the Multnomah County Sheriff's Office forwards a **FAVORABLE RECOMMENDATION** for the Liquor License Renewal.

Sincerely,

**DAN NOELLE**  
Sheriff



Dan Noelle  
Sheriff

MULTNOMAH COUNTY

# Sheriff's Office

12240 NE Glisan  
Portland, OR 97230  
(503) 255-3600 phone  
(503) 251-2484 TTY  
www.sheriff-mcso.org

## LIQUOR LICENSE INVESTIGATION

DEPUTY ASSIGNED S Lambert-Matus LICENSE TYPE Off Premises Sales  
BUSINESS NAME Corbett Country Market  
BUSINESS ADDRESS 36801 E. Historic Columbia Rvr. Hwy  
CORPORATE NAME (IF APPLICABLE) Larsen Leigh Enterprises Inc  
CORPORATE/MAILING ADDRESS PO Box 374 Corbett, OR 97019

### PRINCIPAL/LICENSEE

NAME	DOB	SSN
1. <u>Susan D. Larsen Leigh</u>	<u>3-19-53</u>	<u>540-68-2601</u>
2. <u>William O. Leigh</u>	<u>9-5-58</u>	<u>542-80-4391</u>
3. _____	_____	_____

OTHER LICENSED OUTLETS \_\_\_\_\_

RECOMMENDATION: FAVORABLE X  
FAVORABLE WITH CONCERNS \_\_\_\_\_  
UNFAVORABLE \_\_\_\_\_

DATE COMPLETED 12-3-02

### INVESTIGATORS SIGNATURE

S Lambert-Matus DPSST # 19765 DATE 12-3-02

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 2:17 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

Here's another one

-----Original Message-----

**From:** HUFF Deborah R  
**Sent:** Monday, November 25, 2002 1:49 PM  
**To:** GATES Susan I  
**Subject:** RE:

This business is in compliance with A&T.

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Monday, November 25, 2002 1:11 PM  
**To:** HUFF Deborah R  
**Cc:** BOGSTAD Deborah L  
**Subject:**

The below business has requested an OLCC Renewal. Could you please inform this office if the business is in compliance with Assessment and Taxation.

Thank you!  
Corbett Country Market  
36801 E. Historic Columbia River Hwy  
Corbett OR 97019

**BOGSTAD Deborah L**

**From:** GATES Susan I  
**Sent:** Tuesday, December 03, 2002 3:49 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW: Corbett Country Market

Here you go. I will be hand delivering this shortly so it will be ready for the next Board Meeting.

-----Original Message-----

**From:** PLUMMER George A  
**Sent:** Tuesday, December 03, 2002 3:48 PM  
**To:** GATES Susan I  
**Subject:** Corbett County Market

Sue,

In response to your request, and after having reviewed our records, the Land Use Planning Division has no objection to the issuance of a Liquor License renewal for "Off Premises Sales" for the business listed below.

Corbett Country Market  
36801 E. Historic Columbia River Hwy  
Corbett OR 97019

Please feel free to contact us if you require any further assistance on this matter.

Respectfully,

George A. Plummer, Planner



## **GATES Susan I**

---

**From:** PLUMMER George A  
**Sent:** Tuesday, December 03, 2002 1:50 PM  
**To:** GATES Susan I  
**Subject:** RE: can't find other renewal for Corbett Market

Could you fax us any documents for those renewals, copies of emails from our staff, or other documents? Our fax # 503-988-3389.

thanks

-----Original Message-----

**From:** GATES Susan I  
**Sent:** Tuesday, December 03, 2002 1:43 PM  
**To:** PLUMMER George A  
**Subject:** RE: can't find other renewal for Corbett Market

Yes - they renewed last year. The Licensee name is Larsen Leigh Enterprises, inc. Tradename is Corbett Country Market. I hope this helps.

-----Original Message-----

**From:** PLUMMER George A  
**Sent:** Tuesday, December 03, 2002 1:42 PM  
**To:** GATES Susan I  
**Cc:** TOKOS Derrick I  
**Subject:** can't find other renewal for Corbett Market

Susan:

I couldn't find any record of prior OLCC renewals for the Corbett County Market in our file. Do you have any records for previous renewals for this store.

Corbett Country Market  
36801 E. Historic Columbia River Hwy  
Corbett OR 97019

George

LARSEN LEIGH ENTERPRISES, INC.  
DBA CORBETT COUNTRY MARKET  
SUSAN D. LARSEN, LEIGH, PRESIDENT  
36801 E. HISTORIC COLUMBIA RIVER HWY. 695-2234  
P.O. BOX 374 CORBETT, OR 97019

The Merchants Bank  
P.O. BOX 504  
GRESHAM, OR 97030

1493

96-663/1232

11/22/2002

PAY TO THE  
ORDER OF MULTNOMAH COUNTY

\$ \*\*35.00

Thirty-Five and 00/100\*\*\*\*\*

DOLLARS

MULTNOMAH COUNTY

MEMO OLCC PERMIT

*Susan D. Larsen*

*leigh*

0001493 123206639 01 004753

**Oregon Liquor Control Commission**  
PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**IMPORTANT:** Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. Your license expires December 31, 2002.

License Type: <b>OFF-PREMISES SALES</b>	District: <b>1</b>	License: <b>27482</b>	Premises: <b>351</b>	Code: <b>227</b>
---	--------------------	-----------------------	----------------------	------------------

**LARSEN LEIGH ENTERPRISES INC**  
PO BOX 374  
CORBETT OR 97019

Licensee(s)

**LARSEN LEIGH ENTERPRISES INC**

Tradename

**CORBETT COUNTRY MARKET**  
**36801 E HIST CLMBA RVR HWY**  
**CORBETT OR 97019**

**Instructions:**

1. Answer all questions completely on the renewal application.
2. Each licensee listed above must sign the renewal application. If any licensee is a legal entity (Corporation, LLC, etc.) an authorized person must sign for the entity.
3. Submit annual processing fee to your local governing body.
4. Return completed renewal application along with the appropriate license fee due before December 11, 2002 to avoid late fees.

<b>Operational Questions</b>																					
(1) Please list a daytime phone number.	Phone Number: <b>503 645 2234</b>																				
(2) Please list all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for anyone who holds a financial interest in the licensed business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name	Offense	Date	City/State	Result															
Name	Offense	Date	City/State	Result																	
(3) Will anyone share in the profits that is not a licensee of this business? If yes, please give name(s) and explain.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES • EXPLAIN:																				
(4) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES • EXPLAIN:																				
(5) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES • EXPLAIN:																				
(6) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacture? Note: You may not conduct tastings if your establishment sells gasoline or other fuel products.	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES																				

Please proceed to back side.

<b>License Fees - Please make check or money order to OLCC. Do not mail cash. Send payment to OLCC.</b>	<b>Dollar Amount (\$)</b>
If completed renewal application is received by 12/11/2002 please pay this amount.	\$100.00
If completed renewal application is received after 12/11/2002 but on or before 12/31/2002 please pay this amount.	\$125.00
If completed renewal application is received after 12/31/2002 please pay this amount.	\$140.00

<b>Local Government- Send Payment to Local Government listed below:</b>	
Local government Dept. Susan Lambert-Gates located at 12240 NE Glisan ; Portland, OR 97230 requires a \$35.00 processing fee. Have you paid this processing fee?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES

#### MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above.

You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature - Please have each licensee sign below with authorized officer with a corporation, a member of an LLC, or a partner of a limited partnership must sign for a legal entity.</b>					
<b>Print Name</b>	<b>Social Security Number</b>	<b>DOB</b>	<b>Date</b>	<b>Signature</b>	<b>SSN Authorization</b>
Ston D. Larsen Leigh	540 68 2601	3/19/53	11/22/02	Ston Leigh	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
William O. Leigh	542 80 4391	9-5-58	11/22/02	William Leigh	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES
					<input type="checkbox"/> NO <input type="checkbox"/> YES

# AGENDA PLACEMENT REQUEST

**BUD MOD #:**

**Board Clerk Use Only:**  
**Meeting Date:** December 5, 2002  
**Agenda Item #:** C-23  
**Est. Start Time:** 8:30 AM  
**Date Submitted:** 11/06/02

---

**Requested Date:** 12/05/02

**Time Requested:** 5 minutes

**Department:** Health

**Division:** Director's Office

**Contact/s:** Tricia Tillman-Reardon

**Phone:** 503-988-3674

**Ext.:** 29087

**I/O Address:** 106/14

**Presenters:** Tricia Tillman Reardon, Christine Bernsten, Tom Waltz

---

**Agenda Title:** Notice of Intent to request grant funding from the Environmental Protection Agency to conduct an environmental health assessment using the Protocol For Assessing Community Excellence in Environmental Health (PACE EH) process.

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.)

---

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Authorize the Director of the Health Department to seek grant funding from the Environmental Protection Agency.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

We know from examining local health data that environmental degradation has resulted in adverse health consequences, and we know that there are vulnerable residents who are disproportionately affected by environmental degradation. For example, (1) breathing contaminated air can aggravate asthma conditions (in fact asthma effects children throughout Portland); (2) exposure to lead-based paints can cause learning disabilities in young children (in fact more than 70 percent of the homes in Portland have composite lead dust levels that exceed federal standards, and the blood lead levels of 5 out of

every 100 children screened are high enough to cause health problems); (3) consuming drinking water that contains volatile organic compounds (VOCs) can cause cancer (several public ground water wells in northeast Portland are contaminated by VOCs); and (4) contact with contaminated surface waters (either directly or indirectly) can cause a variety of different illnesses in individuals (each year millions of gallons of untreated wastewater is diverted directly into the Willamette River where local residents swim, boat and fish).

Since February 2002, the Multnomah County Health Department has been meeting with individuals, community groups, faith-based organizations, private enterprises, and public agencies to discuss emerging needs associated with environmental health. From these meetings, the Department has found that (1) the community is ready to assess the impact of environmental health and environmental justice issues; (2) participants acknowledge that efforts to improve environmental conditions can best be achieved through a collective understanding of values, roles, and resources; and (3) there is general agreement among stakeholders that a collaborative effort is the most effective way to identify and implement strategies to protect the public's health from the consequences of environmental degradation.

This project will integrate a data-driven analysis of environmental health conditions with the values and perceptions of local communities in order to prioritize future actions. It is modeled after a process developed by environmental health experts from across the country under the direction of the National Association of County and City Health Officials, and the Centers for Disease Control and Prevention. The Health Department has received input from throughout the community ensure that the project's design is responsive to local concerns, and to assure its accountability to the populations vulnerable to environmental degradation.

**3. Explain the fiscal impact (current year and ongoing).**

Conducting the PACE environmental health assessment will be funded through a combination of government and foundation grants (notices of intent to apply for foundation grant funding will follow this NOI). The resulting action plan will be implemented in stages to reflect the highest priority items and will follow the establishment of a foundation funding strategy.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**

Environmental Protection Agency

- ❖ **Specify grant requirements and goals.**

This project incorporates three phases: (1) the establishment of a coalition to support a community-driven decision-making process; (2) the development of an environmental health assessment to determine the range of environmental health issues and the populations affected; and (3) the establishment of an environmental action plan and funding strategy to address issues identified during the assessment phase.

The key outcome resulting from PACE EH – Multnomah County will be to address environmental health and environmental justice issues using strategies that reflect community values and priorities. Additional outcomes associated with this project include the following:

- Establishment of a broad-based coalition to oversee the project, participate in the assessment and prioritization of environmental issues, and implement the action plan.
- Documentation of environmental health and environmental justice issues, and the populations affected by environmental degradation.
- Identification of public policies and personal behaviors that may influence health impact(s) associated with environmental degradation.
- Development and prioritization of strategies to address environmental health issues.
- Establishment of an action plan and a funding strategy to address environmental health concerns.
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**

EPA offers competitive grant funding to address environmental health/justice issues on an annual basis. The maximum grant amount (and amount of this application) is \$15,000. EPA funds will be leveraged with funding from private foundations to support an \$185,000 project. The Department recently received \$20,000 from the National Association of County and City Health Officials (October 2002) to support this effort. Future applications will be submitted in accordance with individual foundation guidelines. Additional potential funders include Beldon Fund, Surdna Foundation, Public Welfare Foundation, and Northwest Health Foundation.

- ❖ **What are the estimated filing timelines?**

This application is due on December 18, 2002.

- ❖ **If a grant, what period does the grant cover?**

12 months from date of grant award.

❖ **When the grant expires, what are funding plans?**

Plans are to establish a funding strategy as a part of the assessment process. This strategy will focus on private foundation sources (several foundations have been identified as funding prospects for general implementation of the environmental health action plan).

❖ **How will the county indirect and departmental overhead costs be covered?**

Indirect can be charged as a grant expense.

**4. Explain any legal and/or policy issues involved.**

No obvious legal or policy issues related to PACE process have been identified. However, such issues will be addressed as a component of the project.

**5. Explain any citizen and/or other government participation that has or will take place.**

The PACE EH process requires broad community participation (individuals, Community-Based Organizations, Faith-Based Organizations, businesses, government, etc. Examples of community partners, including the following:

- Environmental Justice Action Group
- Physicians for Social Responsibility
- Friends of Trees
- Oregon Environmental Council
- City of Portland
- American Lung Association
- Portland State University
- Oregon Department of Environmental Quality
- Oregon Department of Human Services - Health Services
- Others

**Required Signatures:**

Department/Agency Director: Lillian Shirley Date: 11/06/02

County Attorney

By: \_\_\_\_\_ Date:

Budget Analyst

By: Julie Neburka Date: 11/12/02

Dept/Countywide HR

By: \_\_\_\_\_ Date:



# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: C-24

Estimated Start Time: 8:30 AM

Date Submitted: 11/08/02

---

Requested Date: December 5, 2002

Amount of Time Requested: N/A

Department: DCHS

Division: Domestic Violence

Contact/s: Chiquita Rollins

Phone: 503 988-4112

Ext.: 84112

I/O Address: 166/7

Presenters: Chiquita Rollins, Caren Baumgart

---

**Agenda Title:** Resolution Adopting the Multnomah County Community-Based Victim Services System Plan

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

**Please answer all relevant questions; leave others blank. Please do not alter form.**

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

To pass a resolution to adopt the Multnomah County Community Based Victim Services System Plan. The Multnomah County Domestic Violence Coordinator's Office and the Department of County Human Services recommends adopting the resolution.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The community-based victim services system has expanded significantly in the last 8-10 years, and has become more diverse. Because of this and discussions during the 1999 Multnomah County Request For Proposal (RFP) planning process, the need for a more comprehensive plan was recognized and stakeholders made the commitment to develop such a plan. This proposed plan would provide the framework for the further development of the system. The plan is based on a year-long process, on prior reports from a variety of organizations and on the Family Violence Coordinating Council (FVCC) report Multnomah County Community-Based Victim Services System Assessment (2002).

**3. Explain the fiscal impact (current year and ongoing).**

Adoption of this plan has no immediate fiscal impact to the county. The plan will be used in the future to direct the development and funding of this system through a variety of funding sources, County, private and state. And thus may have a fiscal impact in future years as the County increases funding to this system.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

The County, as one of the most significant government funders also has an interest in the adoption of such a plan, because it can be used to provide policy and fiscal direction in future years.

**5. Explain any citizen and/or other government participation that has or will take place.**

A significant number of people and organizations were invited to participate in the development of the plan and to comment on various parts of the plan as it was developed and on the final draft version of the plan. Those individuals and agencies included the following: representatives of the community-based victim services

programs, culturally specific programs, community partners such as Portland and Gresham Police, Multnomah County Court, DHS Child Welfare, parent child development centers, family centers, and health care providers. In addition, county departments participated, including MCSO, Aging Disabilities Services, Developmental Disabilities, and Community Justice. A complete list of those participating and informed is included in the document.

**Required Sign Off (NOTE: electronic check indicates approval)**

**Department/Agency Director ☒ John Ball (type name of approver)**

**Agenda Review Team ☐ By: (type name of approver) Date:**

# **Multnomah County Community Based Victim Services System Plan**

## **Executive Summary**

**November 2002**

**Developed by the Multnomah County Domestic Violence  
Coordinator's Office  
In partnership with  
Tri-County Domestic and Sexual Violence Intervention  
Network and Other Community Agencies**

*For additional information contact:*

*Chiquita Rollins*

*Multnomah County Domestic Violence Coordinator*

*421 SW 6<sup>th</sup>, Suite 700*

*Portland, OR 97204*

*503-988-4112*

*503-988-5563 (fax)*

*[Chiquita.m.Rollins@co.multnomah.or.us](mailto:Chiquita.m.Rollins@co.multnomah.or.us)*

*<http://www.co.multnomah.or.us/dcfs/dv/index.html>*

# Multnomah County Community Based Victim Services System Plan

## *Introduction and Purpose*

Domestic violence has received increased attention in the last ten years. This has led to increased calls by victims for services, a broader interest and understanding of domestic violence in the community, the development of new services, and increased funding for intervention. During the same ten years or more, the community based victim services system has shown itself to be an effective but under-funded system. It has increased its capacity to respond, adding services or programs as new funding or resources became available or as new needs were identified. However, there are still significant unfilled needs for services to victims of domestic violence.

There is now an opportunity to develop a true system of community-based services for victims based on the current strong foundation of services. This plan provides the framework for the further development of the system. The plan is based on the process described below and on information from the Family Violence Coordinating Council (FVCC) report *Multnomah County Community-Based Victim Services System Assessment* and other documents.<sup>1</sup>

### **In 2001**

- 8,000 police reports of domestic violence
- 10,200 requests for shelter
- 3,500 Restraining Orders issued
- Four women killed by their intimate partners in Multnomah County.

## *Foundations of the Plan*

The plan is based on the following facts or assumptions:

1. Services are as **responsive as possible to the needs** of individual victims.
2. **Alignment to a long-range plan** can assist in making decisions regarding funding, program development, collaborative agreements, development of new resources, and ultimately be more responsive to the needs of victims and their children.
3. The plan is **built on a foundation of existing core services** and augment the level and quality of them. There are 16 programs in the County (Appendix A) that provide domestic violence intervention or prevention services specifically relating to domestic violence.
  - a. Receive 20,000 calls to the eight County crisis lines in the Tri-County area;
  - b. Provide shelter or transitional housing to 5,000 women and children, and turn away many more;
  - c. Assist 2,000 victims in obtaining restraining orders at the courthouse;
  - d. Provide almost 1,000 victims and their children with outreach services such as case management, support groups, transportation and assistance in accessing other services; and
  - e. Provide culturally specific/population specific services to almost 1,000 victims and their children. Services include co-case management, outreach, support and other services to victims from specific populations.

<sup>1</sup> The City Club of Portland *Domestic Violence -- Everybody's Business*, Multnomah County Department of Community and Family Services *Domestic Violence Victim Services and School-Based Prevention Programs* and the Multnomah County Health Department *Domestic Violence in Multnomah County*, and 1998 Oregon Needs Assessment published by the Governor's Council on Domestic Violence.

4. This plan calls for a **Regional Centralized Resource For Information, Referral And Intake**. Victim-centered services begin with an effective and easily accessed system of services. The FVCC Assessment found that there was a clear need for an improved access system. Additional surveys and focus groups found that the existing crisis lines are frequently busy, provide limited information and do not provide “warm” hand offs to other services/referrals.
5. This plan includes **On-Site Collaborative Services** (advocates on site at other service sites including health care, DHS Self-Sufficiency and Child Welfare, mental health, A&D treatment, criminal justice system, etc.). On-site services have been shown to be effective and needed:
  - a. Victims are more likely to access other social services rather than domestic violence services.<sup>2</sup> Frequently, these other services have limited expertise or capacity to respond to the full range of needs of domestic violence victims.
  - b. Geographically based services in Multnomah County, such as Family Centers, Health Care clinics, Touchstone and others, have been shown to be effective.
  - c. Collaborative partnerships in providing services to victims of domestic violence have also been shown to be effective. Examples include the advocate/officer teams of the Portland Police Bureau Domestic Violence Intervention Teams and victim advocates placed in DHS Child Welfare offices locally and in other parts of the state.
6. This plan includes **Multi-disciplinary, Domestic Violence Walk-In Centers**. Victims have complex, overlapping needs and “one-stop” service centers have been successfully used in job programs locally and in domestic violence intervention in other parts of the county. In particular, collaborative service centers have been developed with co-located services specifically geared to be responsive to domestic violence issues in Colorado Springs, Phoenix and Mesa, Arizona. These “one-stop” centers can include law enforcement, district attorney, welfare, child welfare, victim advocacy, legal assistance and in some cases civil court personnel.
7. This plan includes **Advocacy for Appropriate/Effective Response By Community Partners**. Because victims seek support and assistance from family, friends, co-workers, employers, health care professionals<sup>3</sup>, law enforcement, courts and social services, these individuals and organizations need to be prepared to provide appropriate and effective assistance. The victim services system has significant expertise and relationships to provide this advocacy, but must balance provision of services with limited resources for this Advocacy work.
8. This plan was developed primarily for Multnomah County. However, because many victims move across county lines and/or utilize services in more than one County, it can be used to encourage collaboration and the development of new services, to better align services or to develop regional services in the **Tri-County region**.

---

<sup>2</sup> *Domestic Violence in Multnomah County, and 1998 Oregon Needs Assessment*

<sup>3</sup> The 1998 *Oregon Needs Assessment* found that 98% of victims of domestic violence had received health care in the last year.

## *Assessment of the Community Based Victim Services System*

In the May, 2002, the Multnomah County Family Violence Coordinating Council found<sup>4</sup>:

### **STRENGTHS OF THE COMMUNITY-BASED VICTIM SERVICES SYSTEM**

- There is a well-established and diverse system of victim services in Multnomah County.
- There are strong inter-agency collaborations with information sharing, cross-training and established opportunities for this collaboration.
- There is a depth of understanding of the needs, barriers and special considerations which victims of domestic violence and their children face.
- Services for specific cultural or racial communities, for people with disabilities, sexual minorities or other populations have greatly expanded in the last three years.
- One of its greatest strengths is the commitment, dedication and passion of those who work in the system at all levels.

### **GAPS AND BARRIERS**

- There is insufficient funding, poor wages and as a result, high staff turnover, insufficient basic services, inexperienced staff, loss of expertise, reduced capacity to establish collaborative relationships, and in some cases instability of their infrastructure.
- There is a shortage of services for victims and their children, including civil/legal services and longer-term services and an overall shortage of basic services such as shelters and outreach services, services to specific populations and accessible affordable housing and flexible funds for victim's needs.
- There has been increasing complexity of the needs of clients. Typically, women needing services have many concurrent issues and they come from a variety of locations and service systems. They may have alcohol or drug addiction, criminal justice convictions, long-term mental health or health problems or disabilities.
- Women of color sometimes face barriers due to cultural differences, language, immigration problems, requirements and structure of general domestic violence services, community pressures to not seek services and isolation within/from their communities.
- There is a need for additional on-going training both within agencies and across agencies.
- There is also a need for better communication about and utilization of existing services among service providers, improved access, information and referral, and a comprehensive clearinghouse about basic domestic violence services.

Based on the findings in the *Assessment*, the Multnomah County Family Violence Coordinating Council recommends that the following be prioritized:

- Regional Centralized Information and Referral Resource
- Community-based system planning efforts to provide framework for future development of the system and for priorities in times of budget cutting.
- Development of new services/connections, including additional mobile advocates and advocates at many points of entry, increase in or maintenance of current funding at the state and county level, additional shelter and transitional housing, increased civil legal representation, increased long-term services and follow-up, and additional services for children affected by domestic violence.

---

<sup>4</sup> Family Violence Coordinating Council *Assessment of the Community Based Victim Services System*, May 2002  
November, 2002 4

### ***Planning Process and Scope***

This plan was developed in conjunction with members of the Tri-County Domestic and Sexual Violence Intervention Network and others in the community, through a planning process begun in September 2001. It is intended to provide a framework for future funding and development of services, programs, partnerships and procedures. Its scope and specific elements recognize the complex needs of victims, their use of other social services, and successes from existing services.

This plan proposes a model of community-based victim services system. This model is built on a core set of existing countywide services, expansion of those services and development of new elements of the system, including geographically dispersed services. The plan presents a comprehensive framework for an expanded more adequately funded system. Some parts of this plan can be implemented through improvements in existing services and some through reallocation of funds; however, implementation of the majority of the plan requires substantial new on-going funding. Individual agencies or programs, consortiums or other collaborative project endeavors, policy-makers and funders, including foundations, state and local governments and United Way can use this plan to assist in decisions regarding maintenance/expansion of existing or development of new services in Multnomah County and the Tri-County Region.

### ***Description of the Community-Based Victim Services System***

There are now almost 20 community-based agencies providing services to victims in the Tri-County area. Fifteen are contracted by Multnomah County to provide some services to victims of domestic violence, including eight that provide population specific services.

The community-based victim services system in includes those programs that have a primary mission to provide services to victims of domestic violence, are part of the existing coordinated community response to domestic violence, or contract with Multnomah County Department of County Human Services for domestic violence victim services (Appendix A).

#### ***Definition of Domestic Violence***

Conscious pattern of coercive behavior used by one person to control or subordinate another, generally an intimate partner. It includes physical, sexual, psychological, emotional and economic tactics used to engender fear and to enforce compliance. It crosses all cultural, religious, ethnic, age, economic, sexual orientations and social boundaries. Children who witness domestic violence often suffer emotional and psychological harm as a result and they are subject to the consequences of such violence.

In general, this system provides help to victims of intimate partner violence and their children, including current or former spouses, boyfriends, girlfriends, parent of minor children or dating partners. They also assist victims who are abused by their adolescent children or by other family members or adult relatives.

Services provided by this system historically have focused on women and children and were developed specifically to address violence against women. Women are the primary victims of and are victims of more serious violence perpetrated by intimate partners. They need specialized services and responses. Women, especially women with children, frequently have access to



fewer resources when attempting to leave a violent relationship. The social context within which domestic violence occurs has specific impacts on women and children.

Funding for the victim services system comes from a complex, piecemeal set of federal, state and local government sources, foundations, private donations and United Way funding. These multiple streams require substantial administrative time in terms of writing proposals, reporting, and tracking differing requirements. The agencies and programs included in this report have budgets totaling approximately \$7 million. Approximately one-third of the funds come from government sources, including \$1.3 million from four different State offices (Oregon State Police, Department of Justice, Department of Human Services and Department of Housing and Community Development) in 2001 and \$1.8 million from Multnomah County Department of County Human Services in 2001. United Way funding in 2002 for Multnomah County programs was significantly reduced from over \$350,000 to less than \$200,000 due to changes in their funding priorities.

### *Existing Core Services*

**General programs** are those that provide services to a range of populations in ways that are intended to be culturally competent, but not designed for a specific population. **Culturally specific programs** provide services designed to fit the needs of survivors and their children from specific populations and/or cultures (See APPENDIX A).

**Residential Services** include emergency shelter and transitional housing, with associated supportive services. The maximum capacity of the five shelters in Multnomah County is 89 beds, and the functional capacity is closer to 70 beds per night. Clackamas and Washington County shelters provide another 40 beds. The services generally associated with residential services include case management, support groups, services for children and partnership with population specific programs. Currently, these services are most often provided by general programs, but may also be provided by culturally specific programs.

### **Non-Residential Services/General**

Non-residential services include crisis intervention, direct client assistance, case management, support groups, legal assistance/representations, and linkages to other services. The non-residential services provided by an agency will vary depending on their mission and their capacity.

### **Culturally or Population Specific Services**

The population specific services that are currently available are mostly non-residential services based in providing case management for specific populations or connection to other services including general domestic violence programs. The system currently provides specific services to the following populations: Hispanic, African American, Russians, prostituted women, sexual minorities, Native Americans, Middle Eastern, South Asian, and immigrants or refugees, in particular SE Asian, Eastern European, African/Caribbean. Services provided in addition to case management include, urban skills training, transportation, access to affordable housing, coordination between service providers and access to general services.

## ***System Goals, Values and Vision for Social Change***

### **Goals**

1. Assist victims of domestic violence and their children to achieve safety, stability, healing and the freedom to make their own choices
2. Change the social norms and institutions that contribute to or promote domestic violence.
3. Eliminate domestic violence.

### **Values**

- All people have the right to live free from domestic violence or the threat of such violence.
- Services must be culturally appropriate, based in respect for all individuals and a desire to build a rich multicultural community.
- Services should be part of a coordinated community response to domestic violence, which includes the victim services system, law enforcement, the criminal and civil justice system, health care, social services, the workplace, faith communities and public and school-based education and prevention.
- Intervention and prevention strategies must hold perpetrators responsible for and accountable for the abuse and not blame the survivors for either the effects of the abuse or for the actions of the abuser.
- Women and children have the right to make their own choices, to counter the strategies of the abuser, to develop a social support system, and to heal from the abuse.
- Eliminating domestic violence is the responsibility of each community member, individually and collectively.

### ***Vision for Social Change***

In addition to services, the victim services system also provides system advocacy. This system advocacy seeks to assure that victims are supported wherever they seek help and to change the social structures and beliefs that contribute to this violence. This vision of social change includes several components:

1. **Changing Social Attitudes Relating to Domestic Violence:** A variety of social attitudes contribute to domestic violence and devaluation of the victims/survivors of domestic violence, including blaming the victim for the violence, failing to respect the victim and her needs and strengths, lack of understanding of specific cultures and cultural issues, and discounting the danger to the victim. Social change also includes recognizing and responding to social injustice and disparities.
2. **Assuring/Developing Sufficient Resources for Victims and Children:** In addition to changing social attitudes, the system works with the community to increase the level of resources available to victims and their children, including shelter, money or food, and a wider range of services to address domestic violence that are accessible to all victims and provided by staff with a high level of domestic violence expertise.
3. **Develop Service Systems that Respond to and Respect the Specific Needs of Victims and their Children:** Victims and children are often helped at non-domestic violence agencies, such as health care, DHS Self-Sufficiency, housing and mental health counseling. These

services and providers need to be effective in addressing the needs of victims and their children so that they are easily accessible, responsive to all of the victim's needs, holistic, least disruptive to victim and children, provided by staff with a high level of expertise about domestic violence, able to address social injustice that create barriers to victims, recognize the lack of resources available and are coordinated across disciplines and agencies.

### ***Model System of Response to Victims***

The following describes a model community based victim services system that is effective and addresses the multiple needs of victims and their children.

1. **Incorporate the goals, values and the vision of social change:** The Model System should be non-intrusive, culturally appropriate and/or culturally or population specific, easily accessible, having both a single easily accessible point of entry and multiple points of entry, when possible be provided in person by well-trained, professional staff; and be augmented by partnerships among responding agencies (such as police, advocates, court and others).
2. **Build on a strong foundation:** The Model System depends on maintaining the existing set of core countywide services. Core services include telephone crisis intervention and access, emergency shelter and transitional housing, non-residential services, including support groups, legal representation and advocacy, outreach, and culturally or population specific services. Services included need to have a proven track record of success.
3. **Increase the level of existing core services:** Several organizations or agencies have documented a significant lack of services for victims of domestic violence. Additional non-residential outreach services, emergency shelter beds, transitional housing, crisis intervention, bilingual staff and culturally or population specific services are needed. Specific populations identified include people with developmental disabilities, young women/unemancipated minors, and Middle Eastern women, male victims (gay and heterosexual), and transsexuals.
4. **Develop New Services:** The Model System identifies four new services that are not well-established in the region, but have been shown to be successful elsewhere or have small pilot projects awaiting expansion:
  - Regional Centralized Resource For Information, Referral And Intake,
  - On-site Collaborative Services placed at offices of other social services, such as mental health counseling, Oregon DHS Self-Sufficiency and Child Welfare, health care providers, hospitals, Family Centers, and other geographically sited agencies, and
  - Multi-disciplinary Domestic Violence Walk-In Centers
  - Increased advocacy for a coordinated community response to domestic violence.

The **Regional Centralized Resource For Information, Referral And Intake** facility will provide telephone-based information and referral to victims of domestic violence and to professionals working with victims. It will assist victims in contacting and accessing specific services. It will build on the existing Byrne funded project to develop a regional information and referral resource. In this model, staff will provide a pre-screening for victims seeking shelter, a "warm" handoff or transfer directly to an agency staff person, screening information to the

agency staff person with permission of the victim, and expanded access for victims from specific populations. In some cases, they may make additional phone calls to find appropriate services for the caller.

**On-Site Collaborative Services** are services that are dispersed geographically throughout the county in established social service/health care offices. For example, a victim advocate may be co-located full or part time at a DHS Integrated Services Office, at a health clinic, a mental health agency or parent-child development center. The advocate would provide direct services to victims accessing these other services and consultation to the caseworkers on site, and would advocate for more effective services. Geographically based service systems have been shown to be very successful as Health Clinics, Parent-Child Development Centers, Family Centers, Caring Communities and Oregon Department of Human Services Integrated services and at schools. In addition, On-site Collaborative domestic violence services have been shown to be effective at the Portland Police Domestic Violence Intervention Team and DHS Child Welfare Offices.

**The Multi-disciplinary, Domestic Violence Walk-In Centers** are envisioned to provide services 24 hours a day, 7 days a week to victims of domestic violence and their children. It will house domestic violence victim advocates, legal assistance, services for children who witness domestic violence, culturally specific services and other needed services such as welfare, health care, mental health counseling, and law enforcement assistance. Support groups, parenting skills classes, and other services may also be available on site. Several sites have been suggested to house a walk-in center, including the Gateway Children's Center with the Portland Police Bureau Family Services Division, hospitals, and victim center at the Washington County courthouse. Management of the Walk-In Centers needs to retain the focus on domestic violence and victim advocacy, rather than take on the goals and objectives of the site where it is co-located.

**Increased Advocacy for an Appropriate/Effective Response by Community Partners** will focus on changing social attitudes, developing sufficient resources and developing systems that responds to the needs of victims and their children. In the planning process several specific examples were raised including the following:

- The need for emergency restraining order hearings at multiple sites in the county;
- Foster care homes specifically for victims with disabilities or for seniors;
- Trained and available translators and interpreters to assist in court and health care settings;
- Mental health counseling for victims of domestic violence and their children by specialists in trauma, abuse and domestic violence.
- Changing policies and/or procedures that unintentionally endanger, disadvantage or do not take into account the needs of victims and their children.
- Increased affordable housing.
- The need for universal screening and appropriate response in health care settings and appropriate response to domestic violence by employers and schools.

### ***Implementation of the Model System***

The implementation of this Model System will require a long-term commitment by funders, community based victim services agencies, policy-makers, commissions on children and families, and community leaders. Implementation can be staged and use creative collaboration and financing.

This plan identifies the following priorities for development in the early stages:

**Augmentation of existing core services**

- Culturally specific or population specific programs for (\$300,000) to fund domestic violence specific services for 3-4 new populations (Middle Eastern, South Asian, women with disabilities and sexual minorities), to increase the number and types of services already funded, and to help build infrastructure in smaller organizations.
- Stability and quality of existing general programs (\$300,000)
- Additional 50 new emergency shelter beds (2 new shelters) for the following populations: Spanish-speaking and women with significant drug or alcohol addiction. (\$800,000)
- Two new scattered site transitional housing case managers with rent assistance funds (\$200,000). Together with motel voucher funds, this type of service can expand the emergency shelter capacity.
- **Regional Centralized Resource For Information, Referral And Intake** developed using information and planning funded by the Byrne Grant to the Domestic Violence Coordinator's Office and in partnership with existing crisis or I&R line to provide infrastructure and space. It is estimated that together with current funding and resources, approximately \$250,000 would provide full-time staffing and volunteers.
- **On-site Collaborative Services**, as a starting point, this plan recommends funding 1 FTE from victim services system agencies in each of the 9 County geographic areas/Caring Communities to be placed in existing social service agencies. (\$450,000).
- **Multi-disciplinary, Domestic Violence Walk-In Center**, Phase I in conjunction with an existing facility. Again, to maximize on-site expertise and minimize overhead and administrative costs, the Walk-In Center could be co-located with an existing facility. One possible co-location site would be the Gateway Children's Center social services building (law enforcement, district attorney's building). \$100,000 in funding would provide two victim advocates to assist in providing services.
- **Advocacy for Appropriate/Effective Response By Community Partners**, Phase I would provide victim services system agencies and the Multnomah County Domestic Violence Coordinator's Office with additional resources to provide training and technical assistance, develop collaborative projects, assist in the development of protocols, and participate in on-going coordination and collaboration efforts. (\$50,000).

Phase I implementation described above requires \$2.45 million. Implementation of the full Model System could cost as much as \$12-14 million.

## Appendix A

### Community-Based Victim Services System Existing Core Services

Shelter	Transitional	Non-residential/ general	Non-residential/ specific populations
<ul style="list-style-type: none"> <li>• Bradley-Angle House (BAH)</li> <li>• *Clackamas Women's Services (CWS)</li> <li>• *Domestic Violence Resource Center/Washington County (DVRC)</li> <li>• Raphael House (RH)</li> <li>• V of A Family Center (VoAFC)</li> <li>• Salvation Army's West Women's and Children's Shelter (West)</li> <li>• YWCA Yolanda House (YWCA)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Facility-based:</b> BAH Andrea Lee, CWS, West, RH</li> <li>• <b>Scattered-site housing (HUD Horizon):</b> BAH, CPA/Lotus, El Programa Hispano, VofAFC</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Children's programs:</b> All emergency shelters and transitional housing facilities have specialized services for the children of the women in the residential facility. VoAFC provides groups for children in the community. Community Advocates provides intervention in a school-based setting</li> <li>• <b>Court house advocates:</b> Multnomah, Washington and Clackamas Counties all have volunteers or staff</li> <li>• <b>Crisis intervention/ immediate needs:</b> BAH, CWS, DVRC, RH, VoAFC, West, YWCA, PWCL</li> <li>• <b>Legal Aid/assistance:</b> LASO, Lewis and Clark Legal Clinic, Immigration Services</li> <li>• <b>Outreach services:</b> VofAFC</li> <li>• <b>Phone support/ problem solving and safety planning:</b> All agencies</li> <li>• <b>Support groups:</b> BAH, VofAFC, PWCL, CWS, DVRC</li> <li>• <b>Mobile Outreach Services:</b> RH, VofAFC</li> </ul>	<ul style="list-style-type: none"> <li>• African American Providers Network</li> <li>• LOTUS (was Council for Prostitution)</li> <li>• El Programa Hispano (EPH)</li> <li>• IRCO Refugee and Immigrant Family Strengthening Project (RIFS)</li> <li>• Native American Youth Association Healing Circle (NAYA)</li> <li>• Hispanic Access Programa de Mujeres (Mujeres)</li> <li>• Russian Oregon Social Services (ROSS)</li> <li>• South Asian Women's Empowerment and Resource Association (SAWERA)</li> <li>• Safe and Strong</li> <li>• Coalition Against of Abuse of People with Disabilities (formerly It's My Right)</li> <li>• Middle Eastern Women's Empowerment (MEWERA)</li> </ul>

\* Programs sited in Washington or Clackamas Counties and primarily providing services to those population

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

**Adopting the Multnomah County Community-Based Victim Services System Plan**

**The Multnomah County Board of Commissioners Finds:**

- a. Domestic violence is a pervasive and serious problem in Multnomah County. Our recent study found that one in seven adult women were assaulted either physically or sexually by their partner in 1999. Fifteen percent of children witnessed domestic violence; most were under 5 years old. Young women, 18 to 24 are particularly at risk of assault by their young male partners. Although national research has shown that women are more likely to be victims of abuse, especially intimate partner abuse, men can also be abused.
- b. Multnomah County currently funds an array of services to intervene in or prevent domestic violence, including victim services and prosecution, probation supervision, and incarceration of offenders.
- c. The County contracts \$1.8 million through the Department of County Human Services for community-based victim services. There is now an opportunity to develop a true system of community-based services for victims based on the current strong foundation of services. This plan provides the framework for the further development of the system.
- d. The County recognizes the following:
  - a. Services need to be responsive to the needs of individual victims and their children.
  - b. Adoption and alignment to a long-range plan can assist in making decisions regarding funding, program development, collaborative agreements, development of new resources, and in developing services that more completely meet the needs of victims and their children.
  - c. The system needs to be built on a core set of existing services and develop new services, including those designed to meet the unique needs of specific populations, a centralized resource for information and referral, on-site collaborative services, multi-disciplinary walk-in domestic violence centers, and increased advocacy for community-wide responses to domestic violence.

**The Multnomah County Board of Commissioners Resolves:**

1. To adopt the attached Multnomah County Community Based Victim Services System Plan, November 2002.
2. To utilize this plan in future policy, contracting and funding decisions.
3. The Board, acting through the Chair, directs the Domestic Violence Coordinator to work with the Board, other funders, community based domestic violence programs, and other service providers to implement this plan to the extent possible.

ADOPTED this 5th day of December, 2002.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Patrick Henry, Assistant County Attorney



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 02-147**

**Adopting the Multnomah County Community-Based Victim Services System Plan**

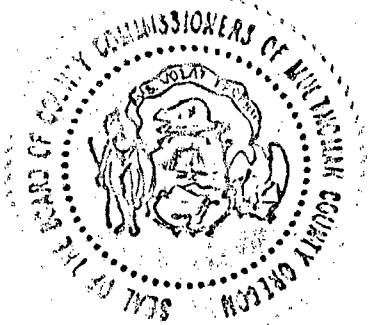
**The Multnomah County Board of Commissioners Finds:**

- a. Domestic violence is a pervasive and serious problem in Multnomah County. Our recent study found that one in seven adult women were assaulted either physically or sexually by their partner in 1999. Fifteen percent of children witnessed domestic violence; most were under 5 years old. Young women, 18 to 24 are particularly at risk of assault by their young male partners. Although national research has shown that women are more likely to be victims of abuse, especially intimate partner abuse, men can also be abused.
- b. Multnomah County currently funds an array of services to intervene in or prevent domestic violence, including victim services and prosecution, probation supervision, and incarceration of offenders.
- c. The County contracts \$1.8 million through the Department of County Human Services for community-based victim services. There is now an opportunity to develop a true system of community-based services for victims based on the current strong foundation of services. This plan provides the framework for the further development of the system.
- d. The County recognizes the following:
  - a. Services need to be responsive to the needs of individual victims and their children.
  - b. Adoption and alignment to a long-range plan can assist in making decisions regarding funding, program development, collaborative agreements, development of new resources, and in developing services that more completely meet the needs of victims and their children.
  - c. The system needs to be built on a core set of existing services and develop new services, including those designed to meet the unique needs of specific populations, a centralized resource for information and referral, on-site collaborative services, multi-disciplinary walk-in domestic violence centers, and increased advocacy for community-wide responses to domestic violence.

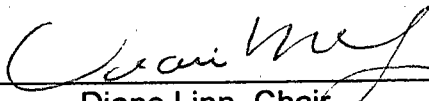
**The Multnomah County Board of Commissioners Resolves:**

1. To adopt the attached Multnomah County Community Based Victim Services System Plan, November 2002.
2. To utilize this plan in future policy, contracting and funding decisions.
3. The Board, acting through the Chair, directs the Domestic Violence Coordinator to work with the Board, other funders, community based domestic violence programs, and other service providers to implement this plan to the extent possible.

ADOPTED this 5th day of December, 2002.

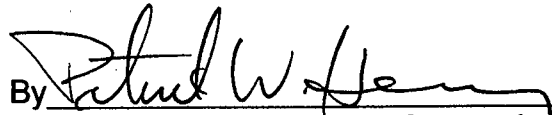


**BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON**

  
\_\_\_\_\_  
Diane Linn, Chair

**REVIEWED:**

**THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON**

By   
\_\_\_\_\_  
Patrick Henry, Assistant County Attorney

# **Multnomah County Community Based Victim Services System Plan**

**November 2002**

**Developed by the Multnomah County Domestic Violence  
Coordinator's Office  
In partnership with  
Tri-County Domestic and Sexual Violence Intervention  
Network and Other Community Agencies**

*For additional information contact:*

*Chiquita Rollins*

*Multnomah County Domestic Violence Coordinator*

*421 SW 6<sup>th</sup>, Suite 700*

*Portland, OR 97204*

*503-988-4112*

*503-988-5563 (fax)*

*[Chiquita.m.Rollins@co.multnomah.or.us](mailto:Chiquita.m.Rollins@co.multnomah.or.us)*

*<http://www.co.multnomah.or.us/dcfs/dv/index.html>*

*November, 2002*

*Victim Services System Plan*

## **Table of Contents**

<b>Introduction and Purpose.....</b>	<b>3</b>
<b>Planning Process and Scope.....</b>	<b>3</b>
<b>Definition of Domestic Violence .....</b>	<b>4</b>
<b>Assessment of the Community Based Victim Services System.....</b>	<b>5</b>
<b>Description of the Community-Based Victim Services System .....</b>	<b>6</b>
<b>Vision for Social Change.....</b>	<b>11</b>
<b>Prior Recommendations from Community Organizations .....</b>	<b>12</b>
<b>Foundations of the Plan .....</b>	<b>15</b>
<b>Components of a Model Victim Services System .....</b>	<b>16</b>
<b>Description of Proposed New Services .....</b>	<b>18</b>
<b>Implementation of the Model System .....</b>	<b>20</b>
<b>Appendices</b>	
<b>A. Participants Invited to Planning Meetings.....</b>	<b>22</b>
<b>B. Service Needs of Victims of Domestic Violence .....</b>	<b>24</b>
<b>C. Victim Service System Services .....</b>	<b>27</b>
<b>D. Recommended Services to be Provided in Core Service.....</b>	<b>30</b>
<b>E. 2001 Government Funding Sources .....</b>	<b>32</b>

# Multnomah County Community Based Victim Services System Plan

## *Introduction and Purpose*

Domestic violence has received increased attention in the last ten years. This has led to increased calls by victims for services, a broader interest and understanding of domestic violence in the community, the development of new services, and increased funding for intervention. During the same ten years or more, the community based victim services system has shown itself to be an effective but under-funded system. It has increased its capacity to respond, adding services or programs as new funding or resources became available or as new needs were identified. However, there are still significant unfilled needs for services to victims of domestic violence.

There is now an opportunity to develop a true system of community-based services for victims based on the current strong foundation of services. This plan provides the framework for the further development of the system. The plan is based on the process described below and on information from the Family Violence Coordinating Council (FVCC) report *Multnomah County Community-Based Victim Services System Assessment* and other documents.<sup>1</sup>

### **In 2001**

- 8,000 police reports of domestic violence
- 10,200 requests for shelter
- 3,500 Restraining Orders issued
- Four women killed by their intimate partners in Multnomah County.

## *Planning Process and Scope*

During the 1999 Multnomah County Request For Proposal (RFP) planning process, participants recognized the need for a more comprehensive plan and made a commitment to come back together to develop such a plan. Thus, the following document represents the efforts of many people and organizations. The plan itself is intended to assist in the modification of existing and development of new programs, policies, procedures or training guidelines. It is envisioned that it will useful to:

- Individual agencies or programs;
- A consortium, network or collaborative project;
- Policy-makers and
- Funders.

A community planning process was initiated in September 2001. See Appendix A for a complete list of those invited, those who attended meetings or provided comment or suggestions during the process. The group met monthly to develop the elements of this plan including definition of domestic violence and the victim services system, review scenarios from the perspective of a victim seeking services, and from those scenarios develop goals, values and components of the

<sup>1</sup> The City Club of Portland *Domestic Violence -- Everybody's Business*, Multnomah County Department of Community and Family Services *Domestic Violence Victim Services and School-Based Prevention Programs* and the Multnomah County Health Department *Domestic Violence in Multnomah County*, and 1998 Oregon Needs Assessment published by the Governor's Council on Domestic Violence.

Model System. Appendix B lists the services of victims developed from scenarios. Attendees at planning meetings included victim services system programs, law enforcement jurisdictions, culturally specific programs, other social service providers or government representatives, health care providers and representatives from Washington and Clackamas Counties.

This plan proposes a model community-based victim services system built on a core set of existing county-wide services, augmented by geographically placed "partnership services." The plan can be used to develop a longer-term vision of an expanded more adequately funded system. Some parts of this plan can be implemented through improvements in existing services and some through reallocation of funds; however, implementation of the majority of the plan requires substantial new on-going funding.

In addition to the planning process described above, this plan utilized the following documents:

- *Multnomah County Community-Based Victim Services System Assessment*<sup>2</sup>
- *Domestic Violence -- Everybody's Business*,<sup>3</sup>
- *Domestic Violence Services in the Portland Metropolitan Area*<sup>4</sup>
- *Domestic Violence Victim Services and School-Based Prevention Programs*<sup>5</sup> and
- *Domestic Violence in Multnomah County*.<sup>6</sup>

This plan was developed primarily for Multnomah County. However, because many victims move across county lines and/or utilize services in more than one County, it can be used to encourage collaboration and the development of new services, to better align services or to develop regional services in the **Tri-County region**.

### ***Definition of Domestic Violence***

Domestic violence is a conscious pattern of coercive behavior used by one person to control or subordinate another, generally an intimate partner. This system of control includes physical, sexual, psychological, emotional and economic tactics used to engender fear to enforce compliance. Blaming the victim of violence is another form of violence toward that person and significantly contributes to a community tolerance of domestic violence. Domestic violence crosses all cultural, religious, ethnic, age, economic, and social boundaries. It can occur in gay, lesbian and bi-sexual relationships, as well as heterosexual relationships.

Children who witness domestic violence often suffer emotional and psychological harm as a result of domestic violence and they are subject to the consequences of such violence, such as poverty, broken social connection, homelessness, and potential injury. Children who live in homes in which domestic violence occurs are also more likely to be victims of child abuse. Providing safety for the mothers of such children is very frequently the best way to provide safety, stability and healing for these children.

---

<sup>2</sup> Family Violence Coordinating Council, May 2002

<sup>3</sup> City Club of Portland, July 1997

<sup>4</sup> Meyer Memorial Trust, 2000

<sup>5</sup> Domestic Violence RFP Planning Committee, June 1999

<sup>6</sup> Multnomah County Health Department, 2000

## *Assessment of the Community Based Victim Services System*

In the May, 2002, the Multnomah County Family Violence Coordinating Council found<sup>7</sup>:

### **STRENGTHS OF THE COMMUNITY-BASED VICTIM SERVICES SYSTEM**

- There is a well-established and diverse system of victim services in Multnomah County.
- There are strong inter-agency collaborations with information sharing, cross-training and established opportunities for this collaboration.
- There is a depth of understanding of the needs, barriers and special considerations which victims of domestic violence and their children face.
- Services for specific cultural or racial communities, for people with disabilities, sexual minorities or other populations have greatly expanded in the last three years.
- One of its greatest strengths is the commitment, dedication and passion of those who work in the system at all levels.

### **GAPS AND BARRIERS**

- There is insufficient funding, poor wages and as a result, high staff turnover, insufficient basic services, inexperienced staff, loss of expertise, reduced capacity to establish collaborative relationships, and in some cases instability of their infrastructure.
- There is a shortage of services for victims and their children, including civil/legal services and longer-term services and an overall shortage of basic services such as shelters and outreach services, services to specific populations and accessible affordable housing and flexible funds for victim's needs.
- There has been increasing complexity of the needs of clients. Typically, women needing services have many concurrent issues and they come from a variety of locations and service systems. They may have alcohol or drug addiction, criminal justice convictions, long-term mental health or health problems or disabilities.
- Women of color sometimes face barriers due to cultural differences, language, immigration problems, requirements and structure of general domestic violence services, community pressures to not seek services and isolation within/from their communities.
- There is a need for additional on-going training both within agencies and across agencies.
- There is also a need for better communication about and utilization of existing services among service providers, improved access, information and referral, and a comprehensive clearinghouse about basic domestic violence services.

Based on the findings in the *Assessment*, the Multnomah County Family Violence Coordinating Council recommends that the following be prioritized:

- Centralized Information and Referral Resource
- Community-based system planning efforts to provide framework for future development of the system and for priorities in times of budget cutting.
- Development of new services/connections, including additional mobile advocates and advocates at many points of entry, increase in or maintenance of current funding at the state and county level, additional shelter and transitional housing, increased civil legal representation, increased long-term services and follow-up, and additional services for children affected by domestic violence.

---

<sup>7</sup> Family Violence Coordinating Council *Assessment of the Community Based Victim Services System*, May 2002

### ***Description of the Community-Based Victim Services System***

For the purposes of this plan, the community-based victim services system in Multnomah County is defined as those community-based agencies or programs which:

- Participate in the ongoing coordination and planning for victim's services and a coordinated community response AND meet one of the following criteria:
  - Have a primary mission of the organization to provide services to victims of domestic violence,
  - Have dedicated domestic violence units or departments whose primary mission is to provide domestic violence services to victims of,
  - Contract with Multnomah County Department of County Human Services for domestic violence victim services, or
  - Are collaborative endeavors between agencies or programs and provide specific services to victims of domestic violence.

It is important to acknowledge that there are several significant partners that do not fall under this definition:

- Domestic violence units of law enforcement; District Attorneys (including victim assistants) and community corrections;
- Other governmental agencies such as Department of Human Services, Adult Protective Services; and
- Other social service agencies that provide some specific services to domestic violence victims, but do so in the context of a broader mission, such as Family Centers.

For a complete list of agencies or programs included in this system, see the table of existing services below or Appendix C.

#### **Populations served:**

In general, the victim services system provides help to victims of intimate partner violence and their children in Multnomah County. Intimate partners include current or former spouses, ex-spouses, boyfriends, girlfriends, parent of minor children or dating partners. The victim services system also assists victims who are abused by their adolescent children or by other family members or adult relatives.

Perpetrators of domestic violence may have other types of relationships with victims than those listed above: adult children, caretakers, other relatives or others may abuse elderly people; and caregivers, relatives, and staff/residents of institutions may abuse people with disabilities. Since these populations have significant systems of response already in place, the domestic violence victim services system has focused on providing services to victims of intimate partner violence. For example, elders and people with disabilities receive services, including Adult Protective Services, funded by both the state and the county.

Services provided by the victim services system historically have focused on women and children. This system focus has been for the following reasons:



- Women are the primary victims of and are victims of more serious violence perpetrated by intimate partners. Women are 17 times more likely to be injured and 10 times more likely to be “beaten up” by an intimate partner than are men (Thoennes and Tjaden).<sup>8</sup>
- Women and children need different kinds of and specialized services and response than do men. Thus, the victim services system has developed extensive expertise, knowledge and resources to respond specifically to the needs of women and children.
- Women, especially women with children, frequently have access to fewer resources when attempting to leave a violent relationship than do most men.
- The social context within which domestic violence occurs has specific impacts on women and children. Gender roles, the pressure for women to be in a intimate relationship, male violence, and the economic status of women all have a bearing on the impact and meaning of domestic violence against women. Therefore, the victim services for women and children address the unequal power of men over women that is prevalent in intimate relationships and other social structures.
- Historically, services for victims of domestic violence were developed for women and children by women, many of whom were survivors of domestic violence themselves, and were developed specifically to address violence against women.

Although, domestic violence crosses all socio-economic lines, the current victim services system most often provides services and support to women with fewer resources and more barriers in obtaining safety, stability and healing.

### **Existing Services**

The following table<sup>9</sup> provides an overview of the types of services currently provided by the community-based victim services system in the Tri-County area. Services are divided into two large categories: General and Culturally Specific and then further divided into residential and non-residential services. These divisions are not absolute and in some cases overlapping definitions may apply to the services below. Appendices C and D provide a list of recommended services to be provided in each of these categories.

**General programs** are those that provide services to a range of populations in ways that are intended to be culturally competent, but not designed for a specific population. A significant proportion of survivors accessing general programs are women of color, are immigrants or refugees, or come from a specific culture. In some cases, a general program may have augmented services for a specific population, such as Native American or Hispanic women.

### **Non-Residential Services/General:**

The non-residential services provided by an agency will vary depending on their mission and their capacity. Some agencies provide only one or two very specialized services, such as legal representation, while other agencies provide an array of victim services. Non-residential services include, but are not limited to:

---

<sup>8</sup> *Extent, Nature and Consequences of Intimate Partner Violence: Findings from the National Violence Against Women Survey*, Patricia Tjaden and Nancy Thoennes for the National Institute of Justice and the Centers for Disease Control, 1998.

<sup>9</sup> See Page 10 below for a complete listing of the agencies and abbreviations presented in this table.

- Telephone crisis intervention
- Legal assistance/representation, courthouse advocates to assist with restraining orders
- Support groups
- Children's services
- Partnership with population specific programs
- Case management/Advocacy
  - Crisis counseling
  - Safety planning
  - Comprehensive needs assessment/case plan and assistance in achieving individual goals
  - Job preparation and referral to job training programs
  - Assistance in navigating complex systems of service
  - Transportation from danger to safety
- Direct Client Assistance
- Alcohol and drug screening, referral and advocacy for services/treatment
- Links to and information and referral to other needed services
  - Services for pets
  - Job training
  - Police
  - Parenting skills education
  - Permanent housing
  - Economic supports, and
  - Mental health services.

**Culturally specific programs** provide services designed to fit the needs of survivors and their children from specific populations and/or cultures. Staff is usually bi-cultural and bi-lingual (if appropriate); programs provide outreach to their specific communities; and the program design incorporates cultural values and ways of acting.

### **Residential Services (Emergency Shelter and Transitional Housing)**

Residential services include emergency shelter and transitional housing, with associated supportive services. The maximum capacity of the five shelters in Multnomah County is 89 beds, and the functional capacity is closer to 70 beds per night. Clackamas and Washington County shelters provide another 40 beds to the regional capacity. As indicated below, these services are comprised of emergency shelter and transitional housing, with associated supportive services. Currently, there are no culturally specific emergency shelter facilities, but there are four programs that provide culturally specific scattered site transitional housing services. The services generally associated with residential services include, but are not limited to:

- Support groups
- Children's services
- Partnership with population specific programs
- Case management/Advocacy
  - Crisis counseling
  - Safety planning
  - Comprehensive needs assessment/case plan and assistance in achieving individual goals
  - Job preparation and referral to job training programs
  - Assistance in navigating complex systems of service and transportation.

### **Culturally Specific Services**

The population specific services that are currently available are mostly non-residential services based in providing case management for specific populations or connection to other services including general domestic violence programs. In addition, these programs provide education about their culture/population to general programs and the public and education about domestic violence to their specific communities. These populations include:

- Hispanic
- African American
- Immigrant or refugees, in particular SE Asian, Eastern European, African
- Russians
- Prostituted women
- Sexual minorities
- Native American
- Middle Eastern,\* and
- South Asian\*

Services provided in addition to case management include, but are not limited to:

- Urban skills training, money management and other basic life skills
- Transportation: danger to safety, child exchange, for appointments, public transportation
- Emergency housing, such as hotel vouchers, safe homes esp. bi-lingual/bi-cultural
- Limited monetary assistance, especially for those not eligible for public assistance
- Childcare during groups
- Legal assistance
- Provide advocacy/interpreting in medical and other settings
- Job preparation and referral to job training
- Provide limited assistance with education (GED test costs, etc.)

Collaborations and coordination between these service providers

System advocacy

Access services for specific populations to general services

Technical assistance to the domestic violence intervention system.

Information and referral to other needed services

- ESL classes
- Schools/education
- Childcare, safe exchange/visitation
- Medical attention
- Job training
- Parenting skills education
- Permanent housing support

---

\* Services for this population are not currently funded by Multnomah County.

## Community-Based Victim Services System Existing Services:

Shelter	Transitional	Non-residential/ general	Non-residential/ specific populations
<ul style="list-style-type: none"> <li>• Bradley-Angle House (BAH)</li> <li>• Clackamas Women's Services (CWS)</li> <li>• Domestic Violence Resource Center/Washington County (DVRC)</li> <li>• Raphael House (RH)</li> <li>• V of A Family Center (VoAFC)</li> <li>• Salvation Army's West Women's and Children's Shelter (West)</li> <li>• YWCA Yolanda House (YWCA)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Facility-based:</b> BAH Andrea Lee, CWS, West, RH</li> <li>• <b>Scattered-site housing (HUD Horizon):</b> BAH, CPA/Lotus, El Programa Hispano, VofAFC</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Children's programs:</b> All emergency shelters and transitional housing facilities have specialized services for the children of the women in the residential facility. VoAFC provides groups for children in the community. Community Advocates provides intervention in a school-based setting</li> <li>• <b>Court house advocates:</b> Multnomah, Washington and Clackamas Counties all have volunteers or staff</li> <li>• <b>Crisis intervention/ immediate needs:</b> BAH, CWS, DVRC, RH, VoAFC, West, YWCA, PWCL</li> <li>• <b>Legal Aid/assistance:</b> LASO, Lewis and Clark, Immigration Services</li> <li>• <b>Outreach services:</b> VofAFC</li> <li>• <b>Phone support/ problem solving and safety planning:</b> All agencies</li> <li>• <b>Support groups:</b> BAH, VofAFC, PWCL, CWS, DVRC</li> <li>• <b>Mobile Outreach Services:</b> RH, VofAFC</li> </ul>	<ul style="list-style-type: none"> <li>• El Programa Hispano (EPH)</li> <li>• IRCO Refugee and Immigrant Family Strengthening Project (RIFS)</li> <li>• LOTUS (was Council for Prostitution)</li> <li>• Native American Youth Association Healing Circle (NAYA)</li> <li>• NIA (formerly African American Providers Network)</li> <li>• Hispanic Access Programa de Mujeres (Mujeres)</li> <li>• Russian Oregon Social Services (ROSS)</li> </ul> <p>These are relative new programs not fully integrated into the system:</p> <ul style="list-style-type: none"> <li>• South Asian Women's Empowerment and Resource Association (SAWERA)</li> <li>• Safe and Strong</li> <li>• Coalition Against Abuse of People with Disabilities (formerly It's My Right)</li> <li>• Middle Eastern Women's Empowerment (MEWERC)</li> <li>• Desarrollo Integral de la Familia</li> </ul>

For more detailed information/different format see Appendix C

### **Funding for the Victim Services System**

Funding for the victim services system comes from a complex, piecemeal set of federal, state and local government sources, foundations, private donations and United Way funding. These multiple streams require substantial administrative time in terms of writing proposals, reporting, and tracking differing requirements.

The agencies and programs included in this report have budgets totaling approximately \$7 million. Approximately one-third of the funds come from government sources, including \$1.3 million from four different State offices (Oregon State Police, Department of Justice, Department of Human Services and Department of Housing and Community Development) in 2001, and \$1.8 million from Multnomah County Department of County Human Services in 2001. Funding for Multnomah County programs from United Way in 2002 was significantly reduced from approximately \$350,000 to \$200,000 due to changes in their funding priorities. In addition, budget constraints within Multnomah County funding resulted in a reduction of approximately \$40,000 in the 2002-03 budget. See Appendix E for details regarding FY2001-02 government funding.

The relatively low level of government funding for victim services leads to instability, loss of experienced highly competent staff to better funded systems, high turn-over, as described above. In addition, several agencies/programs are relatively new (developed in the last three years) and have additional significant needs for technical assistance, support from the community, and development of infrastructure to support stable on-going funding. At this time, two agencies are recovering from a significant reorganization and possible loss of funding, and one agency has had to seek administrative oversight by a more established agency.

### ***Vision for Social Change***

The victim services system not only provides services to victims and survivors of domestic violence, but also works to change the social structures and beliefs that contribute to this violence. This vision of social change includes several components.

#### **1. Changing Social Attitudes Relating to Domestic Violence**

A variety of social attitudes contribute to domestic violence and devaluation of the victims/survivors of domestic violence. These social values need to be replaced by ones that:

- Place responsibility for the violence on the perpetrator, not the victim;
- Place responsibility for stopping the violence on the perpetrator and on the criminal justice system or the community;
- Believe and listen to the victim, and name the violence/abuse;
- Respect the individual's process and to honor victims/survivors for their survival, successes and strength;
- Increase the understanding of who is responsible for abuse, how the community is responsible for safety of victims, and the need to change how relationships between men and women are viewed;
- Understand specific cultures and cultural issues and how domestic violence is viewed within those cultures;

- Recognize social injustice and disparities between privileged and disadvantaged people and how our systems may not be responsive to the needs of disadvantaged people;
- Respond to the context of the victim/survivor's whole life, not just to the victimization;
- Consistently give batterers the message that violence/control is not acceptable and they will be held accountable; and
- Social change also includes recognizing and responding to social injustice and disparities.

## **2. Assuring/Developing Sufficient Resources for Victims and Children:**

In addition to changing social attitudes, the victim services system works with the community to increase the level of resources available to victims and their children. These include resources that:

- Are needed for survival, such as shelter, money or food;
- Provide more options and a wider range of services to address domestic violence, so that there is time for the victim to "regroup" and to follow her own process, not one enforced by others or by limited services;
- Are accessible to all victims wherever they go;
- Are provided by staff with a high level of expertise regarding domestic violence;
- Include adequate housing, financial support/economic options, resources for children who witness domestic violence; and
- Address abusers to encourage them to stop the abuse or limit their access to the victim.

## **3. Develop Service Systems that Respond to and Respect the Specific Needs of Victims and their Children**

The victim services system works with their partners in assuring that services are effective in addressing the needs of victims and their children. To do so, these services must be:

- Easily available and accessible so that victims get help at their first attempt from someone who speaks her own language, understands her culture and domestic violence in that cultural context;
- Responsive to all of the victim's needs in a way that is holistic and takes her whole life into account;
- Least disruptive to victim and children, so victims aren't forced out of her house, job, school, community or support network, and don't lose their children;
- Provided by staff with a high level of expertise about domestic violence, who are well compensated and given the time to address their own traumatization, regardless of the service system;
- Able to address social injustice and recognize the lack of resources available;
- Coordinated across disciplines and agencies; and
- Proactive, not reactive

### ***Prior Recommendations from Community Organizations***

Several agencies and organizations have made extensive recommendations for expansion and improvement of the victim services system. All of them made the same over-all recommendation for an increase in the number and types of services offered for victims and an increase in funding to provide those services.

The following are recommendations from reports by other organizations that relate to the system design and recommendations in this document.

**Health Department: Domestic Violence in Multnomah County, 2000**

General recommendations:

- Use a comprehensive and coordinated approach
- Honor and expand on the work that local domestic violence advocates and services providers have carried out over the past 30 years
- Work with the many different segments of community to develop and put in place new approaches
- Increase public and private funding to prevent domestic violence and address its impacts.

Responding to children who witness domestic violence:

- Ensure that people who work with children know how to identify children exposed to domestic violence, take steps to increase the safety of these children, know what services and resources are appropriate to help address the negative impacts
- Expand services to address the emotional developmental needs of children exposed to domestic violence

Expand services for victims:

- Enhance the availability and variety of services for victims of domestic violence
- Develop prevention and intervention approaches that take advantage of natural community networks and systems – friends and family, employers, health care providers, places of worship and other community institutions

**City Club of Portland: Domestic Violence – Everybody's Business, July 1997**

- Double the emergency shelter capacity and services for victims of domestic violence
- Require health care and social service professionals to provide information to suspected victims of domestic violence concerning their rights, remedies and services
- Increase public awareness of domestic violence and provide training for professionals
- Increase services for domestic violence victims
- Stabilize and increase victim resources:
  - City/County funding level for domestic violence services should increase as follows from 1997 level of \$1.2 million (does not include HUD)
    - On-going victim services \$450,000
    - Non-shelter based services \$225,000 – specifically attached to health care, religious organizations and community centers
    - New emergency shelter operations \$200,000
    - Restraining order advocacy \$25,000
    - Legal representation for low-income domestic violence victims \$80,000
    - Transitional housing services for victims and children \$100,000
    - Address the needs of different ethnic and cultural backgrounds
    - Total: \$1.8 million
- In addition, a one-time \$1.6 million expenditure is needed to build or purchase and remodel two buildings: one for transitional housing and one for emergency shelter

**Family Violence Coordinating Council: *Harassment to Homicide II*, February 1994**

- Create a multi-disciplinary response team to act as victims' advocates throughout the system.
- Coordinate between national, state, and local government for funding. Raise money in the private sector as well.
- Raise money to stabilize funding for existing shelter services and potential expansion
- Explore and develop additional transitional housing resources for victims
- Seek stable, committed funding for on-going shelter operations; then expand bedspace
- Implement a program for large corporations to help provide/develop funding for an "adopted shelter."
- Support efforts to recruit attorneys and law students to assist victim in restraining order cases.

**Multnomah County Department of Community and Family Services *Domestic Violence Victim Services And School-Based Prevention Programs*, June, 1999**

During the planning process, several issues were raised which appeared to be beyond the time available and scope of this planning process. The Planning committee recommends that future discussions and planning be held to address the following issues:

- How AFS clients can be better served and service coordinated
- Improving access to the system, considering the high number of women and children turned away from shelter
- What are the barriers and needs and how can they be met, by populations that don't have access to mainstream resources, such as food stamps
- Mental health and alcohol and drug treatment – collaboration, relationship building, more efficient use of existing programs, cultural competency
- Screening tools for mental health and alcohol and drug issues
- Need for mainstream agencies to collaborate and build competency in working with cultural groups that do not receive funding for specific services.
- Develop a more holistic approach to victim services
- Building a better relationship between the County funding entity and the victim services programs.
- Teen dating violence
- Methods to track multi-racial heritage among domestic violence service recipients
- Development of a plan for an "ideal system" of victim services/prevention.

**Meyer Memorial Trust, *Domestic Violence Services in the Portland Metropolitan Area* by Marlene Farnum**

- The major challenges facing the system are:
  - A lack of an adequate, stable source of funding
  - Domestic violence agencies are under funded and staff underpaid
  - Women who need shelter services have much more complex issues that they face, such as alcohol and drug abuse, mental health issues, poverty, and racial and ethnic barriers
  - Affordable housing is limited



- Understaffed agencies have limited resources to put toward participation in a coordinated community response and the necessary collaboration and training.

### ***Foundations of the Plan***

The foundations of this plan span a wide variety of documents and concepts. It utilizes the prior recommendations and the findings of the Multnomah County Family Violence Coordinating Council, both listed above, and the knowledge, experience and expertise of the participants in the planning process.

As a starting point to guide the development of the system and description of services, the planning committee created the following Goals and Values for the victim services system.

#### **Goals**

1. Assist victims of domestic violence and their children to achieve safety, stability, healing and the freedom to make their own choices
2. Change the social norms and institutions that contribute to or promote domestic violence.
3. Eliminate domestic violence.

#### **Values**

- All people have the right to live free from domestic violence or the threat of such violence.
- Services must be culturally appropriate, based in respect for all individuals and a desire to build a rich multicultural community.
- Services should be part of a coordinated community response to domestic violence, which includes the victim services system, law enforcement, the criminal and civil justice system, health care, social services, the workplace, faith communities and public and school-based education and prevention.
- Intervention and prevention strategies must hold perpetrators responsible for and accountable for the abuse and not blame the survivors for either the effects of the abuse or for the actions of the abuser.
- Women and children have the right to make their own choices, to counter the strategies of the abuser, to develop a social support system, and to heal from the abuse.
- Eliminating domestic violence is the responsibility of each community member, individually and collectively.

In addition, the planning committee identified several other key facts or assumptions that should be taken into account in the development of this system, including:

1. The goal is to be as **responsive as possible to the needs** of individual victims.
2. An understanding that **alignment to a long-range plan** can assist in making decisions regarding funding, program development, collaborative agreements, development of new resources, and ultimately be more responsive to the needs of victims and their children.
3. This plan is **built on a foundation of existing core services** and augments the level and quality of them. There are 16 programs in Multnomah County (see Appendix C) that provide

domestic violence intervention or prevention services specifically relating to domestic violence and participate in on-going planning for and coordination of the system. Together they

- a. Receive 20,000 calls to the eight County crisis lines in the Tri-County area;
  - b. Provide shelter or transitional housing to 5,000 women and children, and turn away many more;
  - c. Assist 2,000 victims in obtaining restraining orders at the courthouse;
  - d. Provide almost 1,000 victims and their children with outreach services such as case management, support groups, transportation and assistance in accessing other services; and
  - e. Provide culturally specific/population specific services to almost 1,000 victims and their children. Services include co-case management, outreach, support and other services to victims from specific populations.
4. The planning committee also recognizes the strong **need for specialized services for specific populations**, including those victims and children:
- Whose native language is not English
  - Have mental health or alcohol and drug problems
  - Whose culture and ethnicity are not that of the dominant culture
  - Are immigrants, refugees, asylees or undocumented
  - Are marginalized, such as prostituted women or have long familial histories of abuse or poverty
  - Are sexual minorities
  - Have disabilities, including developmental disabilities.
5. **The mode of service delivery** should:
- Be flexible, non-intrusive and provide minimal disruption to meet the expressed needs and desires of the victim;
  - Be easily accessible, having both a single easily accessible point of entry and multiple points of entry;
  - Be provided in person when possible by well-trained, professional staff; and
  - Be augmented by partnerships among responding agencies (such as police, advocates, court and others).

### ***Components of a Model Community-Based Victim Services System***

A model community-based victim services would have the following characteristics and elements:

**1. Incorporate the goals, values and the vision of social change:**

The Model System should be non-intrusive, culturally appropriate and/or culturally or population specific, easily accessible, having both a single easily accessible point of entry and multiple points of entry, when possible be provided in person by well-trained, professional staff; and be augmented by partnerships among responding agencies (such as police, advocates, court and others).

## **2. Built on a strong foundation/expansion of existing core services**

The ideal system plan depends on having a set of core services that have a solid foundation, both in terms of funding and in terms of the level and quality of services provided. The existing services listed above to a large extent represent the core services needed. Core services include telephone crisis intervention and access, emergency shelter and transitional housing, non-residential services, including support groups, legal representation and advocacy, outreach, and culturally or population specific services.

As indicated above, several reports have documented a significant lack of services for victims of domestic violence. There is a particular need to expand the following:

- Non-residential outreach services, including long-term follow-up services, mental health services for survivors and their children
- Culturally or population specific services,
- Bi-lingual and/or bi-cultural staff at general programs,
- Emergency shelter beds, in particular for victims who have on-going severe or current alcohol and drug abuse problems, speak Spanish or are in the East County area
- Transitional housing and
- Crisis intervention.

## **3. Increase the level of existing core services:**

Several organizations or agencies have documented a significant lack of services for victims of domestic violence. Additional non-residential outreach services, culturally or population specific services, emergency shelter beds, transitional housing and crisis intervention are needed.

Services for additional specific populations are needed. The following populations currently have few or no services specifically designed to meet their special needs.

- People with developmental disabilities,
- Young women/unemancipated minors,
- Middle Eastern women,
- Male victims (gay and heterosexual), and
- Transsexuals

## **4. Develop New Services:** The Model System identifies four new services that are not well-established in the region, but have been shown to be successful elsewhere or have small pilot projects awaiting expansion (described below):

- Regional Centralized Resource For Information, Referral And Intake,
- On-site Collaborative Services placed at offices of other social services, such as mental health counseling, Oregon Department of Human Services Self-Sufficiency and Child Welfare, health care providers, hospitals, Family Centers, and other geographically sited agencies, and
- Multi-disciplinary Domestic Violence Walk-In Centers
- Increased advocacy for a coordinated community response to domestic violence.

### ***Description of Proposed New Services***

The **Regional Centralized Resource For Information, Referral And Intake** facility will provide telephone-based information and referral to victims of domestic violence and to professionals working with victims. In addition, it will assist victims in contacting and accessing specific services. The Centralized Resource will build on the existing Byrne funded project to develop a regional information and referral resource. Ultimately staff will provide a pre-screening for victims seeking shelter; they will provide a "warm" handoff, so that the victim is transferred directly to an agency staff person; and provide screening information to the agency staff person with permission of the victim. In some cases, they may make additional phone calls to find appropriate services for the caller.

**On-Site Collaborative Services** are geographically based services that are dispersed throughout the county in established social service/health care offices. For example, a victim advocate may be co-located full or part time at a DHS Integrated Services Office, at a health clinic, a mental health agency or parent-child development center. The advocate would provide direct services to victims accessing these other services and consultation to the caseworkers on site, and would advocate for more effective services. Geographically based service systems have been shown to be very successful as Health Clinics, Parent-Child Development Centers, Family Centers, Caring Communities and Oregon Department of Human Services Integrated services and at schools. On-site Collaborative domestic violence services have been shown to be effective at the Portland Police Domestic Violence Intervention Team and DHS Child Welfare Offices.

Two to four case managers would be assigned per geographic area (based on Caring Community map), and two to four Portland Police Bureau precincts (5), Gresham Police Department, if appropriate to work with their Community Safety Specialist, and Sheriff's law enforcement unit. In addition, advocates would be assigned to Juvenile/dependency court, civil court to expand these services, jail/correctional facilities, and to work with Department of Community Justice.

#### **Possible service programs for placement of Advocates include:**

- DHS integrated offices
- Community Centers
- Caring Communities
- Homeless Family programs
- Parent child development centers
- Family Resource Centers
- Health clinics
- Mental Health walk-in clinics or other offices
- Probation Domestic Violence Unit and Family Services Unit
- Juvenile/dependency court
- Civil court; restraining order advocacy, expanded
- Jail/correctional facilities

#### **Caring Community/DHS districts**

- West (New Market Theater)

- N. Portland
- Jefferson
- Grant Madison
- Inner SE
- Franklin
- Outer SE
- Mid-County
- East County

**The Multi-disciplinary, Domestic Violence Walk-In Centers** are envisioned to provide services 24 hours a day, 7 days a week to victims of domestic violence and their children. It will house domestic violence victim advocates, legal assistance, services for children who witness domestic violence, culturally specific services and other needed services such as welfare, health care, mental health counseling, and law enforcement assistance. Support groups, parenting skills classes, and other services may also be available on site. In particular, collaborative service centers have been developed with co-located services specifically geared to be responsive to domestic violence issues in Colorado Springs, San Diego, Phoenix, and Mesa, Arizona. These "one-stop" centers include law enforcement, district attorney, welfare, child welfare, victim advocacy, legal assistance and in some cases civil court personnel. Several sites have been suggested to house such a walk-in center. These include co-location at Gateway Children's Center with the Portland Police Bureau Family Services Division, hospitals, and victim center at the Washington County courthouse. Management of the Walk-In Centers needs to retain the focus on domestic violence and victim advocacy, rather than take on the goals and objectives of the site where it is located.

**Increased Advocacy for an Appropriate/Effective Coordinated Community Response** will focus on changing social attitudes, developing sufficient resources and developing systems that respond to the needs of victims and their children. Because victims seek support and assistance from family, friends, co-workers, employers, health care professionals, law enforcement, courts, and social services, these individuals and organizations need to be prepared to provide appropriate and effective assistance. The victim service system has significant expertise and relationships to provide this advocacy, but must balance provision of services with limited resources for this advocacy work. In the planning process several specific examples were raised including the following:

- The need for emergency restraining order hearings at multiple sites in the county;
- Foster care homes specifically for victims of domestic violence with developmental or physical disabilities or for seniors;
- Translators and interpreters who are well-trained and available to assist victims of domestic violence in court and health care settings;
- Mental health counseling for victims of domestic violence and their children by specialists in trauma, abuse and domestic violence; services in Spanish for children who witnessed domestic violence are particularly needed.
- Changing policies and/or procedures that unintentionally endanger, disadvantage, or do not take into account the needs of victims and their children. An example of policies that unintentionally can disadvantage victims is the recent emphasis on responding to children who witness domestic violence without having services for their abused mothers.

- Increased affordable housing.
- The need for universal screening and appropriate response in health care settings including appropriate response to domestic violence by employers and schools.
- More trained response teams that include domestic violence advocates working as a partner with law enforcement, responding to domestic violence situations.

### ***Implementation of the Model System***

The implementation of this model system will require changes in current procedures and service delivery in some cases, increase in the level of existing services and development of new services. Implementing this model will require a significant increase in the level of funding for services to victims of domestic violence as well as collaborative agreements between the victim services system agencies and other organizations and creative financing and solutions.

Because of the complexity and cost of implementing this model, the planning committee recommends that its implementation be staged. The following is a description of the first stage implementation recommended by the committee. It is expected that this first stage will require approximately five years to realize.

#### **Augmentation of existing core services**

- Culturally specific or population specific programs for (\$300,000) to fund domestic violence specific services for 3-4 new populations (Middle Eastern, South Asian, women with disabilities, and sexual minorities), to increase the number and types of services already funded, and to help build infrastructure in smaller organizations.
- Stability and quality of existing programs (\$300,000)
- Additional 50 new emergency shelter beds (2 new shelters) for the following populations: Spanish-speaking and women with significant drug or alcohol addiction. (\$800,000)
- Two new scattered site transitional housing case managers with rent assistance funds (\$200,000). Together with motel vouchers funds, this type of service can expand the emergency shelter capacity.

**Total for existing core services, first stage**

**\$1,600,000**

**Regional Centralized Resource For Information, Referral And Intake** developed using information and planning funded by the Byrne Grant to the Domestic Violence Coordinator's Office and in partnership with existing crisis or Information and Referral line to provide infrastructure and space. A discussion with the Mental Health Centralized Intake Line staff has indicated support for co-locating contracted domestic violence program staff with the expanded Centralized Intake Line staffed with County employees. Such a partnership would provide 24-hour staffing, mental health and domestic violence expertise on site, a reduction in infrastructure, computer and database costs to the Domestic Violence Centralized Access Line. It is estimated that together with current funding and resources, approximately \$250,000 would provide full-time staffing and volunteers.

**Total for Regional Centralized I&R Resource, first stage**

**\$250,000**

**On-site Collaborative Services**, as a starting point, this plan recommends funding 1 FTE from victim services system agencies in each of the 9 County geographic areas/Caring Communities to be placed in existing social service agencies. One role of the staff would be to advocate for appropriate/effective response by the host site. (\$450,000).

**Total for Collaborative Services, first stage** **\$450,000**

**Multi-disciplinary, Domestic Violence Walk-In Center**, Phase I in conjunction with an existing facility. Again, to maximize on-site expertise and minimize overhead and administrative costs, the Walk-In Center could be co-located with an existing facility. One possible co-location site would be the Gateway Children's Center social services building (law enforcement, district attorney's building). \$100,000 in funding would provide two victim advocates to assist in providing services.

**Total for Walk Center, first stage:** **\$150,000**

**Advocacy for Appropriate/Effective Response By Community Partners**, Phase I would provide victim services system agencies and the Multnomah County Domestic Violence Coordinator's Office with additional resources to provide training and technical assistance, develop collaborative projects, assist in the development of protocols, and participate in on-going coordination and collaboration efforts. (\$50,000).

**Total for Advocacy, first stage:** **\$50,000**

**Total first stage implementation cost:** **\$2,450,000**

A re-assessment of the system will be necessary to determine which areas have been most fully developed, most successful and most cost effective before further full implementation of the model is undertaken. However, it is estimated that the full model will cost approximately \$12 million to implement. Only at that time will all victims of domestic violence have easily accessible, effective services available to them and their children.

## ***APPENDIX A: Participants Invited to Planning Meetings***

<b>NAME</b>	<b>AGENCY</b>
BADE, Susan	YWCA Yolanda House
BARRERA, Patricia	Lola Greene Baldwin Foundatio
BAUMGART, Caren	DV Coordinators Office
BIDNICK, Cindy	Court Operations Supervisor
BILLHARDT, Kris	Volunteers of America Family Center
BRAETIGAM, Bonnie Jean	DHS Child Welfare
BRAY, Doug	Court Administrator
BRIDGES, Laura M	Chairs Office
CAMERON, Deborah	Domestic Violence Resource Center
CAMPBELL, Lorena	East County Caring Community
CLARK, Ron	Communities Against DV
CONNELLY, Lorena	Desarrollo Intergral de la Fam
CURRY, Mary Ann	School of Nursing SN 5S
DARCY, Nathalie	Metropolitan Public Defenders
DILLARD, Delcia	Raphael House
DIMICK-BUCH, Ginny	IRCO
DUKE, Rachel	Housing Authority of Portland
ELLIS, Erin	Sexual Assault Resource Center
ERVINS, Lynn	Multnomah County DCHS
FELDMAN, Dr. Virginia	Kaiser East Interstate
FORESTER, Diana	Aging Services NE Branch
GARCIA, Angela	Tualatin Valley Centers
GENAUER, Gabrielle	Domestic Violence Resource Center
GLANTZ, Betty	Aging Services/Coalition to S
GOODEN RICE, Carol	Portland Women's Crisis Line
GUERRERO, Theresa	OCADSV
HALL, Joyce M	MCIJ Corrections Counselor
HANSEN, Yelena	Russian Oregon Social Services
HEYWORTH, Stacy J	District Attorney's Office
HUFFINE, Chris	Mens Resource Center
HUNT, Wendy	Gresham DV Unit
INGRAM, Amy	Human Solutions
JAMES, Sharon E	Family Court Services
JARAMILLO, Linda M	Multnomah County Health Department
KURSHNER, Hon. Paula J	Circuit Court Judge
LEHR, Angela	Washington Co. DVIC
LINK, Aaron	Outside In
LYONS, Heather	BHCD
MASON, Guruseva	Salvation Army
MAXWELL, Joyce	LOTUS
MAZHAR, Pari	MEWERA
MCFARLAND, Karla	Bradley-Angle House



MCKAY, Lana S  
MCNEFF, Lizzi  
MOHR, Pat  
MONTANO, Carmen

MOORE, Kathy  
MOORE, Valerie  
NEAL, Annie  
OPPERMAN, Craig  
OSBORN, Denise R  
PEATOW, Rebecca  
PENDERGRAFT, Katy  
PITTS, Cecile  
RAMIREZ-MCKEE, Lupe  
RATCLIFF, Captain Larry  
RICHMOND, John  
ROCKHILL, Anna  
RUTOVA, Karina  
SALINAS, Virginia Q  
SANCHEZ, Tawna  
SANTOS, Aimee  
SCHRADER, Carol  
SCOP, Jonathon  
SCOTT, Laura  
SELIG, Robin  
SHACKELFORD, Donna  
SLAUSON, Sgt. Dan  
STORY, Mark  
SWANSON, Patti  
SWEETEN-LOPEZ, Oscar  
VASOLI, Theresa  
WARD, Rev. Renee  
WILDER, Renee  
WILSON, Cate  
WOLLEN, Kristin  
WRIGHT, Terry  
WRIGHT, Thomas

Dept of Community Justice  
OHSU Center on Self-Determination  
West Women's Shelter  
Portland Police/DVIT, Domestic Violence Coordinator's  
Office  
Clackamas Women's Services  
InAct  
Multnomah County Domestic Violence Coordinator's Office  
Christie School  
Multnomah County DDSD  
Guide Line  
Hope For Families  
Multnomah County OSCP  
Programa de Mujeres  
PPB Family Services Division  
DHS Child Abuse Hotline  
PSU Regional Research Institute  
Russian Oregon Social Services  
Multnomah County OSCP  
NAYA  
OR Dept of Human Services Health Division  
Community Advocates  
Catholic Charities Immigration Services  
IRCO Family Law Ed Program  
Legal Aid Services of Oregon  
Multnomah County OSCP  
PPB DVRU  
Raphael House  
Eastwind Center  
OHDC/Hispanic Access Center  
El Programa Hispano  
NIA  
SAWERA  
Oregon Medical Assn  
Friendly House  
Lewis & Clark Legal Clinic  
American Research  
Ecumenical Ministries

**Appendix B: Service Needs of Victims of Domestic Violence**

	<b>VSS Currently provides</b>	<b>VSS Should Provide</b>	<b>VSS link/ partner</b>	<b>Available in community</b>	<b>Advocate for</b>
<b>Culturally specific domestic violence services</b>	X (not sufficient for need)	X	X	X	X
<b>Case Management</b> that would include <ul style="list-style-type: none"> <li>• Training or assistance with money matters, urban and life skills</li> <li>• Linkage to job training/one-stops, permanent housing, A&amp;D assessments and treatment, mental health services</li> <li>• Assist a client in overcoming barriers to services and to jobs</li> <li>• Crisis intervention/counseling; immediate advocacy</li> <li>• Safety planning</li> <li>• Coordination with police or other service provider</li> <li>• Assistance in obtaining a Restraining Order</li> <li>• Links to housing/emergency shelter</li> <li>• Links to long-term services</li> <li>• Assessment for A&amp;D, mental health or other specific needs</li> <li>• Domestic violence education</li> </ul>	X	X	X		X
<b>Referral</b> to a wide variety of services, such as : <ul style="list-style-type: none"> <li>• ESL classes</li> <li>• Money management, life and urban skills training</li> <li>• Schools or other job preparation program</li> <li>• Child care</li> <li>• Legal assistance</li> <li>• Services for dependents (pets)</li> </ul>	X	X	X	X	X
<b>Monetary or direct client assistance</b> (flexible funds) <ul style="list-style-type: none"> <li>• Especially for those not eligible for current self-sufficiency programs</li> <li>• Job assistance, tools, transportation</li> <li>• Rent assistance or other housing related costs, changing locks</li> <li>• Medical attention, with links to services that provide language and culturally appropriate services</li> <li>• Transportation</li> <li>• Child care</li> </ul>	X Need More	X	X		X
<b>Co-case management</b> with general domestic violence	X	X			X

	VSS Currently provides	VSS Should Provide	VSS link/ partner	Available in community	Advocate for
programs					
<b>Emergency housing</b> <ul style="list-style-type: none"> <li>hotel vouchers, safe homes, or shelter</li> <li>linkage and co-case management with existing general shelter program</li> </ul>	X	X Services for clients with D&A issues	X	X	X Low income housing
<b>Services for children</b> who have witnessed domestic violence in conjunction with or services for victims	X	X	X	X	X
<b>Collaborations and coordination</b> between these service providers	X	X	X		X
<b>System advocacy</b>	X	X			X
<b>Legal Representation</b> specifically for immigration matters.	X	X	X St. Andrews Catholic Charities	X	X
<b>General Services</b>					
<b>Immediate advocacy</b> , to include: <ul style="list-style-type: none"> <li>Crisis counseling</li> <li>Safety planning</li> <li>Linkage to police, if appropriate for lethality assessment, panic button and batterer intervention</li> <li>Assistance in obtaining restraining order</li> <li>Transportation from danger to safety</li> </ul>	X	X	X		X
<b>Case Management/Advocacy</b> <ul style="list-style-type: none"> <li>Comprehensive needs assessment/case plan and assistance in achieving individual goals</li> <li>Domestic violence awareness education and support groups</li> <li>Mental health screening, referral, and advocacy for services/treatment – have a strong need for cultural specific services for children that are language specific and child specific.</li> <li>Alcohol and drug screening, referral and advocacy for services or treatment evaluation</li> <li>Employment support</li> <li>Information and referral to other needed services</li> </ul>	X	X	X		X
<b>Flexible funding/direct client assistance</b> (Locks changes, transportation, medical care, documents, especially for women without children)	X Need much more	X	X	X	X
<b>Follow up within twenty-four hours</b> of referral from police, emergency room, health care provider or other		X	X		X

	VSS Currently provides	VSS Should Provide	VSS link/ partner	Available in community	Advocate for
emergency care provider					
<b>Referral to:</b> <ul style="list-style-type: none"> <li>Permanent housing support, referral</li> <li>Ready to rent classes</li> <li>Schools or job preparation</li> <li>Child care, legal assistance, services for pets</li> </ul>	X	X	X	X	X
<b>Emergency Shelter/ safe homes</b> – bed nights, case management hours, support groups, children’s services, direct client assistance	X Need at least 50 beds more	X	X Link to Family System		X
<b>Transitional housing</b> – bed nights, case management hours, support groups, children’s services, direct client assistance	X Very little	X	X	X More low income housing	X
<b>Legal representation</b> – representation in a variety of civil family law cases and immigration assistance (advice and information to battered immigrant women about immigration resources and issues and coordination of family law representation with a woman’s immigration attorney and/or advocate).	X	X	X	X	X
<b>Long-term follow-up services</b> – up to two years					
<ul style="list-style-type: none"> <li>ESL classes</li> <li>Money management, life and urban skills training</li> <li>Translators available at health care providers, court, criminal justice system, welfare, etc. who are trained and sensitive concerning domestic violence issues.</li> <li>Schools or other job preparation program</li> <li>Child care (affordable, emergency, for sick children)</li> <li>Legal assistance</li> <li>Services for dependents (pets)</li> <li>Permanent housing support, referral</li> <li>Ready to rent classes</li> <li>Health care providers who are sensitive to the issue of domestic violence</li> </ul>	X	X	X	X	X
<ul style="list-style-type: none"> <li>A&amp;D Treatment – NO, but formal linkage to treatment</li> <li>Mental health counseling – NO, but formal linkage to treatment</li> </ul>			X	X	X

**Appendix C: Victim Service System Services**

<b>SERVICE</b>	<b>EXISTING</b> * Partial County funding	<b>CAPACITY</b>	<b>NEEDS</b>
CENTRALIZED I&R/CRISIS LINE RESOURCE	*Eight existing crisis 24/7 lines throughout the county presently are in existence in addition to at least two culturally specific lines that are not 24/7.	PWCL – 20,000 calls a year; 5 shelter lines with varying capacity.	A single access line that allows victims access to immediate straightforward crisis intervention and shelter or other services. The documented need for central access is being explored through a existing Byrne grant.
CRISIS INTERVENTION	*Is provided at all DV service agencies on some level	Undefined	More centrally accessible intervention services
EMERGENCY SHELTER-SINGLES	*SA West Women *Raphael House *Bradley Angle House *Yolanda House *VOA Family Shelter	10 beds 2 beds 4 beds 4 beds No dedicated beds	More; capacity for women under the influence/in need of A&D tx; on-site mental health services; language/culture specific; accessible to people with disabilities or to males; sited in East County.
EMERGENCY SHELTER-FAMILIES	*SA West Women *Raphael House *Bradley Angle House *Yolanda House *VOA Family Shelter	2 units /5 beds 10 units /31 beds 1 dorm/11 beds 7 units/15 beds 4 units/12 beds	More; capacity for women under the influence/in need of A&D tx; on-site mental health services; language/culture specific; accessible to people with disabilities or to males; sited in East County.
TRANSITIONAL HOUSING- FACILITY BASED	*Bradley Angle House Raphael House YWCA SA West Women's	9 units/18 beds 8 units 8 units 20 single beds-3 flex units & 3 two-family apartments	
TRANSITIONAL HOUSING- SCATTERED SITE	*Bradley Angle House *VOA Family Center *LOTUS *Catholic Charities-El Programa Hispano	10 families 10 families 10 families 10 families	More; useful model together with vouchers to expand "emergency shelter" capacity – see comments under Emergency Shelter above
VOUCHERS/ SHELTER	*A DV pool of approximately \$32,000 annually is available	Provides about 128 weeks of shelter	Frequently over-spent, indicates need for more funding in this area, plus need for accessible voucher sites
RENT ASSISTANCE	*Six DV agencies have set aside funding for rent assistance about	Serves about 20 families a year	

<b><u>SERVICE</u></b>	<b>EXISTING</b> * Partial County funding	<b>CAPACITY</b>	<b>NEEDS</b>
	\$12,000 annually		
<b>CULTURALLY SPECIFIC SERVICES</b> (Includes, crisis intervention, advocacy, case management, basic needs, etc.)	*African American/Caribbean/ African *Prostitution/Sex Industry *Latina *East European/Asian *Russian *Native American *Sexual Minorities	40 clients 40 clients 80 clients 40 clients 60 clients 40 clients 20 clients	Additional populations identified include Middle Eastern, South Asian, and women with disabilities and sexual minorities; increase services/capacity for other populations
<b>GENERAL NON-RESIDENTIAL SERVICES</b>	*Courthouse advocacy  *Civil legal representation  *Support groups  *Outreach services  *Children's programs   Outreach services:  Phone support/ problem solving and safety planning:	Multnomah, Washington and Clackamas Counties  LASO, Lewis and Clark, Immigration Services  BAH, VofA  VofA  All emergency shelters and transitional housing. VoAFC provides groups for children in the community. Community Advocates provides intervention in a school-based setting  VofAFC  All agencies	Increase language and follow-up capacity  Increased need for restraining orders (contested and initial hearing), custody, visitation, INS

<b><u>SERVICE</u></b>	<b>EXISTING</b> * Partial County funding	<b>CAPACITY</b>	<b>NEEDS</b>
	Support groups:	BAH, VofAFC, PWCL, CWS, DVRC	
ON-SITE COLLABORATIVE SERVICES	Child Welfare Offices  Jail support groups  Mobile Outreach Service/police:	VofA part-time; CWS  VofA  RH, VofAFC	No other on-site collaborative services have been developed or funded. Need for these services at agencies that provide services to homeless families/women, DHS Self-Sufficiency and Child Welfare, health care clinics, mental health facilities, jail, probation, and other sites.
WALK-IN ADVOCACY CENTER	None currently exist		Need for 3-4 centrally located sites, with a multi-disciplinary approach to domestic violence intervention.
ADVOCACY FOR APPROPRIATE/EFFEC TIVE RESPONSE BY COMMUNITY PARTNERS	All agencies do this to some extent, together with the Family Violence Coordinating Councils of Multnomah, Clackamas and Washington counties	Undefined	Need dedicated funding to provide time for victim services system agencies to develop the relationships, participate in planning or other activities.

#### ***Appendix D: Recommended Services to be Provided in Each Type of Core Service***

Note that in some cases, each agency is expected to provide the full list of services (Residential Programs), and in other the services should be provided in the system as a total, but each agency is not expected to provide all the services listed (for example General non-residential services).

##### **Residential (Emergency and Transitional Housing)**

- Support groups
- Children's services
- Partnership with population specific programs
- Case management/Advocacy
  - Crisis counseling
  - Safety planning
  - Comprehensive needs assessment/case plan and assistance in achieving individual goals
  - Job preparation and referral to job training programs
  - Assistance in navigating complex systems of service and Transportation.

##### **General non-residential services**

- Telephone crisis intervention
- Monetary or direct client assistance
- Legal assistance/representation, courthouse advocates to assist with restraining orders
- Support groups
- Children's services
- Partnership with population specific programs
- Case management/Advocacy
  - Crisis counseling
  - Safety planning
  - Comprehensive needs assessment/case plan and assistance in achieving individual goals
  - Job preparation and referral to job training programs
  - Assistance in navigating complex systems of service
  - Transportation from danger to safety
- Direct Client Assistance
- Alcohol and drug screening, referral and advocacy for services/treatment
- Links to and information and referral to other needed services
  - Services for pets
  - Job training
  - To police for panic buttons, lock changes
  - Parenting skills education
  - Permanent housing
  - Economic Supports
  - Mental Health services



**Population specific non-residential services**

- Urban skills training, money management and other basic life skills
- Transportation: danger to safety, child exchange, for appointments, Public transportation
- Housing: Emergency (i.e. hotel vouchers, safe homes esp. bi-lingual/bi-cultural)
- Limited monetary assistance, esp. for those not AFS eligible (flexible funds)
- Child care during groups
- Legal assistance
- Provide advocacy/interpreting in medical and other settings
- Job preparation and referral to job training
- Provide limited assistance with education (GED test costs, etc.)
- Collaborations and coordination between these service providers
- System advocacy
- Access services for specific populations to general services
- Technical assistance to the domestic violence intervention system.
- Information and referral to other needed services
  - ESL classes
  - Schools/education
  - Childcare, safe exchange/visitation
  - Medical attention
  - Job training
  - Parenting skills education
  - Permanent housing support

**APPENDIX E. Summary of Government Funding to Victim Services Programs in the Tri-County Area**

FY 2001-02												
Agency	MLT	CFAA	VOCA	VOCA	VOCA	VAWA	VAWA	CFAA	FVPSA	Mult Co	Mult Co	Total
		D V	Basic	D V	SA	D V	SA	SA				
<b>Culturally Specific Programs</b>												
AAPN	4,344	12,321							9441	58,000		84,106
DIF					37,500			20,244				57,744
EPH	4,344	24,642				19,426			9441	50,000	91,701	199,554
IRCO RIFS	4,344	12,321							9441	82,200		108,306
Lotus/CPA	4,344	24,642				19,426		12,720	9441	55,209	108,980	234,762
NAYA	4,344	12,321				17,663			9441	42,600		86,369
OHDC/PdM	4,344	24,642				19,426			9441	52,188		110,041
ROSS	4,344	12,321		23,000					9441	92,782		141,888
SAWERA				37,500								37,500
BAHouse										10,000	88,673	98,673
VofA FC											76,773	76,773
<b>Sub-Total</b>	<b>30,408</b>	<b>123,210</b>	<b>-</b>	<b>60,500</b>	<b>37,500</b>	<b>75,941</b>	<b>-</b>	<b>32,964</b>	<b>66,087</b>	<b>442,979</b>	<b>366,127</b>	<b>1,060,270</b>
<b>General Programs</b>												
BAHouse	17,364	24,642	32,911	19,603		19,426			18,882	230,390		363,218
Comm Adv	4,344	24,642							9,441			38,427
CWS	17,364	24,642	51,069			19,426			18,882			131,383
DVRC	17,364	24,642	32,911			19,426			18,882			113,225
PWCL	17,364	24,642	34,352					31,800	18,882	36,487		163,527
Raphael House	17,364	24,642	23,633			19,426			18,882	154,309		258,256
SARC			45,629		74,680		17,663	36,768				174,740
VofA FC	17,364	24,642	12,367	37,689		19,443			18,882	149,584		279,971
West Women's	17,364	24,642	27,412			19,443			18,882	167,615		275,358
YWCA Yolanda	17,364	24,642	26,038			19,426			18,882	152,575		258,927
Legal Aid										66,000		66,000
<b>Sub-Total</b>	<b>143,256</b>	<b>221,778</b>	<b>286,322</b>	<b>57,292</b>	<b>74,680</b>	<b>136,016</b>	<b>17,663</b>	<b>68,568</b>	<b>160,497</b>	<b>956,960</b>	<b>-</b>	<b>2,123,032</b>
<b>Total</b>	<b>173,664</b>	<b>344,988</b>	<b>286,322</b>	<b>117,792</b>	<b>112,180</b>	<b>211,957</b>	<b>17,663</b>	<b>101,532</b>	<b>226,584</b>	<b>1,399,939</b>	<b>366,127</b>	<b>3,183,302</b>

*Italicized numbers designate services sub-contracted through eligible programs*

MLT: Administered by Oregon Department of Human Services, Oregon Marriage License Tax

CFAA/D V: Administered by Oregon Department of Human Services, Oregon Criminal Fines and Assessment, domestic violence

CFAA SA: Administered by Oregon Department of Human Services, Oregon Criminal Fines and Assessment, sexual assault

FVPSA: Administered by Oregon Department of Human Services, Federal Family Violence Prevention and Services Act funds, 9 months of funding 10/01-6/02

VOCA Basic: Administered by Oregon Department of Justice, 10/01-9/02

VOCA D V: Administered by Oregon Department of Justice, domestic violence specific funds, 10/01-9/02

VOCA SA: Administered by Oregon Department of Justice, sexual assault specific funds, 10/01-9/02

VAWA: Administered by Oregon State Police, Federal Violence Against Women Act funds for domestic violence

VAWA SA: Administered by Oregon State Police, Federal Violence Against Women Act funds for sexual assault

Mult Co: Administered by Multnomah County, includes General Funds and State EHA, SHAP

Mult Co: Administered by Multnomah County, HUD funding

# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: R-1

Estimated Start Time: 8:30 AM

Date Submitted: 11/05/02

---

Requested Date: 12/5/02

Time Requested: 2 minutes

Department: DBCS

Division: Finance

Contact/s: Dave Boyer

Phone: 503 988-3903

Ext.: 83903

I/O Address: 503/4

Presenters: Dave Boyer

---

**Agenda Title:**

Resolution Authorizing Advance Distribution of Property Tax Funds to Districts Receiving \$50,000 or less

---

**Please answer all relevant questions; leave others blank. Please do not alter form.**

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Adopt Resolution authorizing the advance distribution of property tax levies that are \$50,000 or less.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

Under ORS 311.392, the County is authorized to pay, in advance, the total property tax levies, less the 3% discount, to districts if it is more economical to do so.

The County has historically used the provision to advance pay districts. We have determined that it reduces administrative costs and is more efficient to pay all districts with a levy of \$50,000 or less rather than maintain separate accounts for each district for the next nine to ten years.

The current fiscal year's advance payment impacts 15 taxing districts. The total levy amount of \$134,636 is reduced by \$4,309 (3% discount) for a total advance of \$130,597.

- 3. Explain the fiscal impact (current year and ongoing).**

No financial impact to the County. The \$130,597 property tax advance will be collected by the County. Historically, we collect about 94-96% of the amount advanced in the first year.

4. **Explain any legal and/or policy issues involved.**  
None
5. **Explain any citizen and/or other government participation that has or will take place.**  
None

---

**Required Approvals (typed names indicate approval)**

**Department/Agency Director (type name of approver):** M. Cecilia Johnson

**Agenda Review Team**

**By: (type name of approver):**

**Date:**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. \_\_\_\_\_

Authorizing Advance Distribution of Funds from the Multnomah County General Fund of Property Taxing Districts as Allowed Under ORS 311.392

**The Multnomah County Board of County Commissioners Finds:**

- a. ORS 311.392 allows for the advance distribution of property tax monies from the County General Fund to taxing districts if, in the discretion of the County, it is more economical to do so.

**The Multnomah County Board of Commissioners Resolves:**

1. The Director of Finance is authorized and directed to distribute funds prior to December 1 each year, in advance, to those various tax levying districts whose annual levies are \$50,000 or less, commencing in the fiscal year 2002-03 and thereafter. In addition, the Director of Finance is ordered to deduct from the levy the three percent discount, which would have been given had all the taxes been paid by November 15, 2002.
2. All taxes advanced by the Multnomah County General Fund will be allocated to the Multnomah County General Fund when collected.

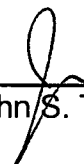
ADOPTED this 5th day of December, 2002.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By  \_\_\_\_\_  
John S. Thomas, Assistant County Attorney

Prepared by: Deanna Meyer Date: 10/23/02

**JOB NAME FV 50**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Tax Year 2002/03</b>			
<b>DISTRICT NAME</b>	<b>Taxing District Code on Summary</b>	<b>FV System District Code</b>	<b>Levy Amount</b>
Multnomah County	170	0010	179,241,958.52
Multnomah County Advance Recovery	170	0020	134,635.53
Personal & Ind Prop Penalties (511,512,513 & LFP)	511	0030	805,057.87
Multnomah County Library Local Option	770	0101	20,188,587.52
Multnomah County General Obligation Debt Levy	270	0104	10,041,025.43
Dunthorpe Riverdale Service District	530	0160	248,036.61
Mid-County Street Lighting	561	0200	240,691.40
Port of Portland	101	1001	2,905,658.57
Metro Service District	143	1100	3,955,101.68
Metro Service District Bonds	243	1102	7,846,767.85
Tri Met Bonds	298	1152	5,204,726.80
City of Fairview	125	2000	1,214,485.45
City of Fairview Sewer Liens	525	2003	3,453.74
City of Gresham	126	2050	18,437,420.77
City of Gresham Bonds	226	2052	1,573,872.51
City of Gresham Delinquent Sewer	524	2051	56,975.05
City of Lake Oswego	127 & 192	2100	1,134,716.23
City of Lake Oswego Bonds	227 & 292	2102	182,736.64
City of Lake Oswego Urban Renewal	191	2103	15,601.48
City of Milwaukie	129	2150	48,703.16
City of Milwaukie Bonds	229	2152	2,041.06
City of Portland	130	2201	222,389,627.39
City of Portland Bonds	230	2206	6,911,738.18
City of Portland Urban Renewal	171	2222	39,058,857.77
City of Portland Urban Renewal Special	173	2223	14,410,793.36
City of Troutdale	131	2250	2,873,148.26
City of Troutdale Bonds	231	2252	497,480.24
City of Wood Village	132	2300	500,574.48
Mult County ESD (Elem & High combined)	304	3100	18,949,683.76
Portland School District #1	311	4010	147,114,017.86
Portland School District #1 Local Option	611	4011	16,789,671.08
Portland School District #1 - Bonds	411	4012	35,210,078.69

Tax Year 2002/03			
DISTRICT NAME	Taxing District Code on Summary	FV System District Code	Levy Amount
Parkrose School District #3	312	4031	11,312,782.01
Parkrose School Dist #3 Bonds	412	4032	4,095,695.50
Gresham School District #4 Bonds	413	4042	2,907,842.32
Orient School District #6 Bonds	419	4062	156,524.89
Reynolds School District #7	314	4071	15,809,795.43
Reynolds School District #7 Bonds	414	4072	5,614,796.35
Scappoose School District 1J #9	320	4090	899,041.83
Scappoose School District 1J #9 Bonds	485	4092	12,264.07
Sauvie Island & Scappoose 1J Bonds	420	4094	44,596.70
Gresham-Barlow School District #10	310	4101	14,722,229.27
Gresham-Barlow School District #10 Bonds	410	4102	4,532,456.25
Centennial School District #28	321	4281	6,974,043.63
Centennial School District #28 Bonds	421	4282	3,378,654.05
Corbett School District #39	316	4391	1,069,198.30
Corbett School District #39 1994 Bonds	467	4393	587,321.77
Corbett School District #39 Bonneville Bonds	468	4394	22,334.82
David Douglas School District #40	317	4401	9,873,297.08
David Douglas School District #40 Bonds	417	4402	4,486,686.34
Beaverton School District #48	322	4480	334,000.59
Beaverton School District #48 Bonds	422	4482	133,269.16
Riverdale School District #51	323	4511	1,688,700.74
Riverdale School District #51 Bonds	423	4512	1,003,375.35
Lake Oswego School District #57	324	4570	84,055.25
Lake Oswego School District #57 Bonds	424	4572	22,112.11
Mt Hood Community College	308	4901	6,368,553.24
Mt Hood Community College Bonds	408	4902	326,086.05
Portland Community College	309	4950	8,129,538.91
Portland Community College Bonds	409	4952	6,207,897.36
Burlington Water District	145	5100	78,170.02
Corbett Water District	147	5250	104,425.89
Valley View Water District	161	5750	65,807.75
Multnomah Fire Protection District #10	136	6100	1,150,944.68
Riverdale Fire Protection District #11JT	137	6110	603,132.59

Tax Year 2002/03			
DISTRICT NAME	Taxing District Code on Summary	FV System District Code	Levy Amount
Corbett Fire Protection District #14	139	6140	284,695.07
Sauvie Island Fire Protection District #30	142	6210	92,964.01
Sauvie Island Fire Protection Distr #30 Bonds	242	6212	27,517.06
Scappoose Fire Protection District #31	177	6310	71,568.93
Oregon Dept of Forestry (Fire Patrol NW & East)	509 & 510	6510	66,087.57
Tualatin Fire Protection District #1JT	134	6910	939,458.96
Tualatin Fire Protection District #1JT Bonds	234	6912	24,026.01
Multnomah County Drainage #1	502	7000	1,448,289.41
Multnomah County Drainage #1 Bonds	552	7002	688,287.50
Peninsula Drainage #1	503	7050	108,239.04
Peninsula Drainage #2	504	7060	335,360.11
Sandy Drainage Improvement Co	555	7100	127,970.00
Sauvie Drainage Improvement Co	556	7150	181,077.88
<b>Total Levy 2002-2003</b>		9999	<b>875,383,096.79</b>

### **2002/03 Tax Year Notes:**

#### **a. Taxing District Distribution codes deleted for 2002/03**

Sauvie Island School District #19 Bonds	415
Port of Portland Bonds	201

#### **b. New Taxing District Distribution codes for 2002/03**

City of Lake Oswego Urban Renewal	191
Scappoose Fire Protection District #31	177
City of Fairview Sewer Liens	525

#### **c. Changes**

- none -



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 02-148**

Authorizing Advance Distribution of Funds from the Multnomah County General Fund of Property Taxing Districts as Allowed Under ORS 311.392

**The Multnomah County Board of County Commissioners Finds:**

- a. ORS 311.392 allows for the advance distribution of property tax monies from the County General Fund to taxing districts if, in the discretion of the County, it is more economical to do so.

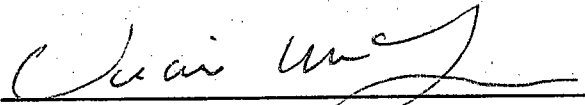
**The Multnomah County Board of Commissioners Resolves:**

1. The Director of Finance is authorized and directed to distribute funds prior to December 1 each year, in advance, to those various tax levying districts whose annual levies are \$50,000 or less, commencing in the fiscal year 2002-03 and thereafter. In addition, the Director of Finance is ordered to deduct from the levy the three percent discount, which would have been given had all the taxes been paid by November 15, 2002.
2. All taxes advanced by the Multnomah County General Fund will be allocated to the Multnomah County General Fund when collected.

ADOPTED this 5th day of December, 2002.




BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
John S. Thomas, Assistant County Attorney

Prepared by: Deanna Meyer Date: 10/23/02**JOB NAME FV 50**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Tax Year 2002/03</b>			
<b>DISTRICT NAME</b>	<b>Taxing District Code on Summary</b>	<b>FV System District Code</b>	<b>Levy Amount</b>
Multnomah County	170	0010	179,241,958.52
Multnomah County Advance Recovery	170	0020	134,635.53
Personal & Ind Prop Penalties (511,512,513 & LFP)	511	0030	805,057.87
Multnomah County Library Local Option	770	0101	20,188,587.52
Multnomah County General Obligation Debt Levy	270	0104	10,041,025.43
Dunthorpe Riverdale Service District	530	0160	248,036.61
Mid-County Street Lighting	561	0200	240,691.40
Port of Portland	101	1001	2,905,658.57
Metro Service District	143	1100	3,955,101.68
Metro Service District Bonds	243	1102	7,846,767.85
Tri Met Bonds	298	1152	5,204,726.80
City of Fairview	125	2000	1,214,485.45
City of Fairview Sewer Liens	525	2003	3,453.74
City of Gresham	126	2050	18,437,420.77
City of Gresham Bonds	226	2052	1,573,872.51
City of Gresham Delinquent Sewer	524	2051	56,975.05
City of Lake Oswego	127 & 192	2100	1,134,716.23
City of Lake Oswego Bonds	227 & 292	2102	182,736.64
City of Lake Oswego Urban Renewal	191	2103	15,601.48
City of Milwaukie	129	2150	48,703.16
City of Milwaukie Bonds	229	2152	2,041.06
City of Portland	130	2201	222,389,627.39
City of Portland Bonds	230	2206	6,911,738.18
City of Portland Urban Renewal	171	2222	39,058,857.77
City of Portland Urban Renewal Special	173	2223	14,410,793.36
City of Troutdale	131	2250	2,873,148.26
City of Troutdale Bonds	231	2252	497,480.24
City of Wood Village	132	2300	500,574.48
Mult County ESD (Elem & High combined)	304	3100	18,949,683.76
Portland School District #1	311	4010	147,114,017.86
Portland School District #1 Local Option	611	4011	16,789,671.08
Portland School District #1 - Bonds	411	4012	35,210,078.69

Tax Year 2002/03			
DISTRICT NAME	Taxing District Code on Summary	FV System District Code	Levy Amount
Parkrose School District #3	312	4031	11,312,782.01
Parkrose School Dist #3 Bonds	412	4032	4,095,695.50
Gresham School District #4 Bonds	413	4042	2,907,842.32
Orient School District #6 Bonds	419	4062	156,524.89
Reynolds School District #7	314	4071	15,809,795.43
Reynolds School District #7 Bonds	414	4072	5,614,796.35
Scappoose School District 1J #9	320	4090	899,041.83
Scappoose School District 1J #9 Bonds	485	4092	12,264.07
Sauvie Island & Scappoose 1J Bonds	420	4094	44,596.70
Gresham-Barlow School District #10	310	4101	14,722,229.27
Gresham-Barlow School District #10 Bonds	410	4102	4,532,456.25
Centennial School District #28	321	4281	6,974,043.63
Centennial School District #28 Bonds	421	4282	3,378,654.05
Corbett School District #39	316	4391	1,069,198.30
Corbett School District #39 1994 Bonds	467	4393	587,321.77
Corbett School District #39 Bonneville Bonds	468	4394	22,334.82
David Douglas School District #40	317	4401	9,873,297.08
David Douglas School District #40 Bonds	417	4402	4,486,686.34
Beaverton School District #48	322	4480	334,000.59
Beaverton School District #48 Bonds	422	4482	133,269.16
Riverdale School District #51	323	4511	1,688,700.74
Riverdale School District #51 Bonds	423	4512	1,003,375.35
Lake Oswego School District #57	324	4570	84,055.25
Lake Oswego School District #57 Bonds	424	4572	22,112.11
Mt Hood Community College	308	4901	6,368,553.24
Mt Hood Community College Bonds	408	4902	326,086.05
Portland Community College	309	4950	8,129,538.91
Portland Community College Bonds	409	4952	6,207,897.36
Burlington Water District	145	5100	78,170.02
Corbett Water District	147	5250	104,425.89
Valley View Water District	161	5750	65,807.75
Multnomah Fire Protection District #10	136	6100	1,150,944.68
Riverdale Fire Protection District #11JT	137	6110	603,132.59

Tax Year 2002/03			
DISTRICT NAME	Taxing District Code on Summary	FV System District Code	Levy Amount
Corbett Fire Protection District #14	139	6140	284,695.07
Sauvie Island Fire Protection District #30	142	6210	92,964.01
Sauvie Island Fire Protection Distr #30 Bonds	242	6212	27,517.06
Scappoose Fire Protection District #31	177	6310	71,568.93
Oregon Dept of Forestry (Fire Patrol NW & East)	509 & 510	6510	66,087.57
Tualatin Fire Protection District #1JT	134	6910	939,458.96
Tualatin Fire Protection District #1JT Bonds	234	6912	24,026.01
Multnomah County Drainage #1	502	7000	1,448,289.41
Multnomah County Drainage #1 Bonds	552	7002	688,287.50
Peninsula Drainage #1	503	7050	108,239.04
Peninsula Drainage #2	504	7060	335,360.11
Sandy Drainage Improvement Co	555	7100	127,970.00
Sauvie Drainage Improvement Co	556	7150	181,077.88
<b>Total Levy 2002-2003</b>		9999	<b>875,383,096.79</b>

### **2002/03 Tax Year Notes:**

#### **a. Taxing District Distribution codes deleted for 2002/03**

Sauvie Island School District #19 Bonds	415
Port of Portland Bonds	201

#### **b. New Taxing District Distribution codes for 2002/03**

City of Lake Oswego Urban Renewal	191
Scappoose Fire Protection District #31	177
City of Fairview Sewer Liens	525

#### **c. Changes**

- none -

# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: R-2

Estimated Start Time: 8:32 AM

Date Submitted: 10/02/02

---

Requested Date: 12/05/02

Amount of Time Requested: 15 mins.

Department: DBCS

Division: Land Use & Transportation

Contact/s: April Siebenaler / Chuck Beasley

Phone: 503-988-3043 Ext.: 29637 / 22610 I/O Address: 455/116

Presenters: April Siebenaler & Chuck Beasley

---

Agenda Title: Third Reading of an Ordinance adopting the West of the Sandy River Rural Area Transportation and Land Use Plan, and Declaring an Emergency

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

Please answer all relevant questions; leave others blank. Please do not alter form.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Action requested includes hearing and adoption of the West of Sandy River Rural Area Transportation and Land Use Plan, and implementing ordinances. The five elements which need to be adopted are:

The West of Sandy River Rural Area Transportation and Land Use Plan and Policies;

The Wildlife Habitat and Stream Corridor ESEE Report;

The zoning ordinance for the area, Chapter 36 of the Multnomah County Code;

The Significant Environmental Concern Overlay Zone map;

The zoning map for the Orient and Pleasant Home Rural Communities.

The Multnomah County Planning Commission and staff recommend adoption of the plan and implementing ordinances. The Planning Commission Resolution which contains the recommendation is included in this packet. Please see the attached Planning Commission Resolution PC- 01-007.

2. Please provide sufficient background information for the Board and the public to understand this issue.

The West of Sandy River Rural Area Transportation and Land Use Plan is an integrated land use and transportation plan that contains specific policy direction and implementation measures for the West of Sandy River rural area. It is the 4th in the series of 5 area plans envisioned by the Board of Commissioners to plan for the unique needs of the rural communities of Multnomah County. It is a combined transportation and land use plan with the objective to take both policies and implementing ordinances through the plan formulation and adoption process together.

The plan includes significant programs for the rural communities of Orient and Pleasant Home, includes protection for riparian corridors and wildlife habitat, proposes measures intended to protect farming in the area, and it includes the Transportation System Plan for the area. These programs address state mandates to plan for rural communities, to protect significant wildlife habitat, to plan the transportation system, and are intended to carry out the community vision. For more information about the West of Sandy River area and plan, please see the Executive Summary on pages ii and iii of the plan document.

3. Explain the fiscal impact (current year and ongoing).

**No identified fiscal impact**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant-funding detail – is this a one-time only or long-term commitment?

- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

**4. Explain any legal and/or policy issues involved.**

**The plan policies and zoning ordinance limit nonfarm uses in EFU and MUA-20 zones in order to minimize new conflicts with farming and to support the farm economy of the plan area. The plan policies and zoning code approval criteria contain a provision to limit nonfarm uses to a type and scale to primarily serve the needs of the rural area.**

**The plan does not provide for public and private parks in the EFU zone due to the high potential for disruption of farming. Regional trails are required to be considered through a master plan process in order to ensure broad public participation for any potential trail through the area.**

**The plan extends Metro Title III water quality protection measures to the entire area in order to have one set of regulations for the plan area. This includes the east approximately one-third of the plan area that is outside of Metro's Jurisdictional Boundary.**

**The protection measures for fish and wildlife habitat in the SEC ordinance set up an overlay zone that includes forested areas and land within 200' on either side of area streams. This is a watershed approach that extends to small intermittent streams as well as larger streams in order to help ensure that a fuller range of watershed functions is protected. This approach is driven in part by the presence of ESA listed fish in both the Johnson Creek and Sandy River/Beaver Creek systems.**

**The plan includes a new zoning code and map for the unincorporated rural communities of Orient and Pleasant Home. These were developed in part to meet state mandated planning requirements for existing unincorporated communities that are located in rural areas but that contain development densities that are urban. Compliance with these requirements will allow the county to continue to permit development of residential uses on one acre parcels, and allow limited rural service commercial or rural industrial uses.**

**The plan also includes a Transportation System Plan in compliance with state transportation planning mandates. The plan consists of an inventory of area roads, traffic volumes both now and in the future, descriptions of needed system improvements, and policies to guide future decisions.**

**Notification of the scheduled hearing date of October 24, 2002 is being provided as required by state law. Notice of the hearing has been mailed to 1,244 individual property owners, and arrangements for publication of a notice in a newspaper of general circulation at least 10 days before the hearing has been made.**

5. Explain any citizen and/or other government participation that has or will take place.

**Citizen Participation:**

The plan was developed at 16 citizen Task Force (TF) meetings. The TF was made up of 14 people including area residents, a watershed council representative, and Planning Commission and Board of Commissioner liaisons. The meetings were open to the public and time was reserved at each meeting for public comments. Meeting announcements and agendas were sent to a list that grew to over 210 people by the end of the process. TF meeting notices were also provided to area newspapers for printing prior to meetings.

Two general Open House meetings were conducted after notification to all property owners in the plan area. In addition, owners of property potentially affected by the riparian corridor planning were notified of two open house opportunities for them to see the proposed stream maps and ask questions. Finally, an open house for Orient and Pleasant Home business owners was held to provide them a chance to hear about the proposed new zoning and to ask questions.

In addition to the above, three area wide notices to all property owners were provided during the five Planning Commission hearings, along with newspaper notice and individual notice to hearings participants.

Staff anticipates that citizens will attend the October 24, 2003 hearing on this matter.

**Other Government Participation:**

The plan benefited from technical assistance received at three Technical Advisory Committee meetings that were held during plan formulation. Some of the agencies that participated include: the Department of Land Conservation and Development, Natural Resources Conservation Service, Oregon Department of Fish and Wildlife, Sandy River Basin Watershed Council, East Multnomah County Soil and Water Conservation District, Metro, City of Gresham, Oregon Parks and Recreation, City of Sandy. A complete list of agencies notified is in the appendix of the plan.

**Meetings Calendar:**

October 1998 - Community Open House

October 1998 – February 1999, PSU Study of Orient RC, including two open house meetings.

January 1999 - Scoping Report Adopted by Board of Commissioners

September 1999 - First of 16 Task Force meetings was held.

March 2001 - Land Use Technical Advisory Committee Meeting for Rural Communities, farm, forest, parks, and exception lands.

May and June 2001 – Two Open House meetings for property owners impacted by Goal 5 resource protection plan.

June 2001 - Land Use Technical Advisory Committee Meeting for Goal 5

June 2001 - Community Open House

July 2001 - Orient and Pleasant Home Business Owners Meeting.

August – November 2001 - Plan preparation, final Task Force meeting.

January – September, 2002 Five Planning Commission Hearings on WSR.



**Attachments to the Agenda Placement Request:  
Planning Commission Resolution PC-01-007  
Ordinance adopting the West of Sandy River Rural Area Transportation and Land  
Use Plan and Exhibits:**

**Exhibit A. The West of Sandy River Rural Area Transportation and Land  
Use Plan and Transportation System Plan.**

**Exhibit B. The Wildlife Habitat and Stream Corridor ESEE Report.**

**Exhibit C. Chapter 36 on the Multnomah County Code of Ordinances.**

**Exhibit D. SEC Overlay Zone Map.**

**Exhibit E. Orient and Pleasant Home Zone Map.**

**Required Sign Off (NOTE: electronic check indicates approval)**

**Department/Agency Director ☒ M. Cecilia Johnson**

**Agenda Review Team ☐ By: (type name of approver) Date:**

November 6, 2002

✓  
DoB, AS  
**RECEIVED**

NOV 08 2002

DIANE LINN  
MULTNOMAH COUNTY CHAIR

✓ Chuck Beasley, Land Use Planner

✓ Diane Linn, Ch. – Multnomah County Bd. Of Com.

Maria Rojo de Steffey – District #1

Serena Cruz - " #2

Lisa Naito - " #3

Lonnie Roberts - " #4

### WEST OF SANDY RIVER TRANSP. & LAND USE PLAN

We want to thank Mr. Beasley for his phone call last week further discussing the above Plan.

The drainage ditch on our property (also referred to as Riparian Stream) in question is no more than a natural draw for precipitational runoff and also a runoff from adjacent farmers using wells to water their crops. The ditch begins about a half mile away near Barlow High School.

There are not, and have never been any fish in this drainage ditch, due to the fact that it's too shallow, too weed-infested, and virtually dry from July to October (November this year) except for a series of stagnant puddles and holes.

Moreover, there is no "aquatic" life in the ditch, unless you count mosquito larva that are probable future carriers of West Nile Virus, and as such will need to be dealt with as a matter of public health when West Nile becomes a problem in Western Oregon next summer.

In short the ditch is no more important to water quality in the Sandy River basin than the hundreds of street storm drains in the Troutdale and Gresham neighborhoods that ultimately dump into the Sandy system, because that's essentially what it is. The main difference is the ditch doesn't get much used motor oil on it from rain water runoff.

Which is not to say that storm water runoff isn't important to water quality, it's just completely impractical to have a 400 ft. Riparian setback around every storm drain.

We also have a 20 ft. wide pipeline easement (as do many people in the "West of the Sandy River" area) which lies directly underneath this natural drainage way and follows it, as the water system is a gravity-flow type that runs from Bull Run Reservoir to Mt. Tabor. The men who engineered this water supply system for City of Portland would never have even considered constructing such a pipeline under any viable waterway whatsoever.

As we have said before, the 400 ft. Riparian setback would take away a large chunk of our 668' property depth. Should the urban growth boundary be moved to include us, we

won't have any land left to sell for development. This is pure and simple a "land takings."

Please consider the above supporting statements which substantiate our opposition to the proposed regulatory Plan.

Yours truly,

A handwritten signature in black ink that reads "Warren + Christine H." with a stylized flourish at the end.

Warren & Christine Howell  
29014 SE Lusted Rd.  
Gresham, OR 97080

P.S. – It is our understanding that the National Marine Fisheries Service is now in the process of considering delisting salmon under the Endangered Species Act which is a further reason not to use salmon concerns to justify imposing regulatory restrictions.



**MULTNOMAH COUNTY**  
**LAND USE PLANNING DIVISION**  
1600 SE 190<sup>TH</sup> Avenue Portland, OR 97233  
PH: 503-988-3043 FAX: 503-988-3389  
<http://www.co.multnomah.or.us/dscd/landuse>

## Memorandum

November 22, 2002

To: Multnomah County Board of Commissioners

From: Chuck Beasley, Planner

Subject: West of Sandy River Plan December 5, 2002 Hearing Memorandum

---

The purpose of this memorandum is to respond to issues or concerns raised during the hearings to date, and to describe changes and decision points to complete the adoption process. The memorandum is organized into four parts. Part A. includes issues or concerns, staff responses and, where appropriate, code changes related to the Significant Environmental Concern (SEC) ordinance. Part B. includes issues or concerns about plan elements that are not SEC related. Part C. is a list of technical corrections that are intended to correct citations or remove notes from earlier ordinance drafts. Part D. contains proposed map changes as a result of site visits by staff. These will be provided to the Board and public at the hearing on December 5. Staff will also provide a "mandates chart" for the Board's information at the hearing.

As a preliminary matter, staff is recommending that the Board adopt the Ordinance to implement the West of Sandy River Plan as an emergency in order to meet the 2040 Plan compliance deadline of December 31, 2002, as stated in Section 10 of the Ordinance. Without the emergency procedure, the Ordinance would not take effect until January 12, 2003. Staff believes that since there are 50 days between the first reading on October 24, and the fourth reading on December 12, that acting to meet the 2040 compliance deadline is reasonable.

### **Part A.**

The following are staff responses to concerns raised about the proposed Significant Environmental Concern (SEC) overlay zone.

**1. Issue or Comment:** Why are we adding the SEC regulations, and what would happen if we didn't adopt them now? What are the problems it is intended to fix?

**Staff Response:** The County's practice has been to address Statewide Planning Goal 5 during the Rural Area Planning process for the different areas of the county. The result is

that the West Hills, Sauvie Island, and East of Sandy River all have Goal 5 habitat protection programs in place. There is no Goal 5 protection program in the West of Sandy River area other than for the Wild and Scenic Sandy River. The proposed SEC overlay zone implements both a Statewide Planning Goal 5 program, and along with the amended Grading and Erosion Control and Flood Hazard ordinance, satisfies Metro's Title 3 requirements for protection of water quality. This area should already have a Goal 5 plan in place, and the County is working under a compliance extension from Metro for Title 3. If the County does not adopt a program to address Goal 5, there will not be protection of the proposed fish and wildlife habitat under that goal until the next Periodic Review, or until Metro's Goal 5 requirements become effective. The consequences for not complying with a Metro Functional Plan requirement are unclear to staff.

The reason for habitat protection mandates from the federal, state, and regional governments are to arrest and/or reverse what has been describes as a historic, long-term decline in fish and wildlife populations. Goal 5 states that conservation of resources is "for present and future generations. These resources promote a healthy environment and natural landscape that contributes to Oregon's livability."

**2. Issue or Comment:** Why is the SEC-wr overlay zone 200' wide (each side of stream)?

**Staff Response:** The 200' stream buffer or impact area was determined by the environmental consultants as described in the Wildlife Habitat and Stream Corridor Economic Social Environmental, and Energy (ESEE) report that is Exhibit B. Pages 36, and 56 through 58 contain the rationale for this distance. They found that the analysis and distance is consistent with Metro at that time based on their analysis of the science of riparian corridor functions and values. Elements taken into account in determining the width include:

- Habitat needs of both fish and terrestrial wildlife

- Title 3 protection requirements

- Metro data about the potential tree height for Multnomah County

At the end of the ESEE report there are two tables that summarize the different studies that have been done for Aquatic Habitat and for Terrestrial Habitat and the buffer widths needed.

**3. Issue or Comment:** Why does the SEC-wr propose a 200' buffer when this isn't required by the State of Oregon?

**Staff Response:** The State Administrative Rule for Goal 5 does provide a minimum level of protection for riparian corridors as a "Safe Harbor" that could be applied to any county in the state. These rules do not result in a protection program that complies with Metro Title 3. The rules were also developed prior to listing of salmon in several areas of the state, and are not included in any of the Federal listing decisions as meeting ESA rules for species protection or recovery.

**4. Issue or Comment:** What can be done on property within the SEC-wr area?

**Staff Response:** The SEC overlay zone contains requirements that apply in the mapped areas when development is proposed. Landowners are not required to change how these areas are used unless they propose development.

Staff understands that the concerns raised are in part about what limits are placed on the use of land within the 400' wide SEC-wr overlay zone that is mapped along streams in the plan area. The proposed ordinance states at 36.4515(A) that all uses that are permitted under the provisions of the underlying district are allowed on lands in the SEC, but that development is subject to the SEC permit. The term "development" is defined at 36.4510. The potential outcomes of the permit process can be that development would need to occur in a location that is not the preferred one, or that the property owner would need to spend money on re-vegetation (mitigation) within the SEC.

**5. Issue or Comment:** The proposed SEC overlay zone covers farmland that produces \$12,000 to \$15,000 per acre per year in crops. How are farmers going to be compensated?

**Staff Response:** The SEC exempts farming practices and agricultural use under 36.4520(A). This means that crop management is not development and therefore not subject to these rules. New buildings for farm use are subject to the rules because they are not farm practices. No compensation for lost crop areas is proposed or needed (also see issue 7).

**6. Issue or Comment:** The proposed SEC overlay places the burden on those causing the least harm, residential property owners. The effects of runoff from roads and farms has a greater effect on streams.

**Staff Response:** All of these uses, development, transportation system, and farms can and do impact fish and wildlife habitat. The impacts to fish habitat and water quality from roads has been recognized by the County, and programs to reduce those impacts are in place in some areas such as ditch maintenance, and are developing in others such as culvert/passage improvements. Multnomah County has successfully completed a significant fish passage project on Beaver Creek this year. The WSR plan proposes to not regulate farms for fish habitat, and is not allowed to regulate farm practices for water quality. The Oregon Department of Agriculture is the agency responsible for water quality from farms, and is working to implement a voluntary farm water quality management plan program. Habitat protection and recovery will require long-term effort on the part of all user groups, and the relative effort of those groups will vary.

**7. Issue or Comment:** The proposed SEC overlay zone is a "taking" of landowner's property rights.

**Staff Response:** Federal takings law as it relates to ordinances has been evolving since the early 1900's as cases are appealed through the judicial process. To date, judicial decisions have not found that regulations which limit the location, or design, or which impose reasonable development requirements for permits are takings. Recent takings case law related to this issue continues to find that substantial reduction in value by government regulation is necessary for a taking to occur. Staff has been advised by the Assessor's office that for most parcels, the substantial value is in the dwelling right and the developed area of the parcel.

**8. Issue or Comment:** The conservation easement requirement for mitigation areas in 36.4555(E)(2)(g) is also a "taking."

**Staff Response:** This section of the proposed ordinance is intended to implement a provision in the Metro Title 3 Model Ordinance to ensure that mitigation areas for off-site mitigation are protected in perpetuity. Protection of mitigation areas both on and off-site should be an element of the ordinance, and they need to be memorialized in a way that potential future buyers of the property can find out about the requirement. However, it is not necessary that this be in the form of a conservation easement, and the ordinance does not require use of conservation easements.

**Recommendation:** Amend section 36.4555(E)(2)(g) to mirror the provision in the Metro Title 3 Model Ordinance for off-site mitigation by continuing to require a deed restriction. Require that approvals that entail on-site mitigation be recorded in the deed records of the County. The method of recording the decision is a tool that is used in the Columbia River Gorge National Scenic area, and accomplishes the objective of ensuring that mitigation areas are of record.

(g) In order to ensure that on-site mitigation areas are established and maintained, the property owner shall record the mitigation plan approval in the deed records of Multnomah County. In order to ensure that off-site the mitigation areas will be protected in perpetuity, the owner shall cause a deed restriction ~~or other preservation measure, such as a conservation easement,~~ to be placed on the property where the mitigation is required. The deed restriction ~~or other measure~~ shall be irrevocable unless a statement of release is signed by an authorized representative of Multnomah County.

**9. Issue or Comment:** Why does the SEC protect small creeks that dry up in summer and/or that do not have fish?

**Staff Response:** A discussion of riparian corridors that includes intermittent streams is included in the ESEE report on page 13. Headwater areas can dry up in summer and are areas that can be important for fish and wildlife habitat because they provide:

Water quality – pollutant and sediment removal  
Insect and organic material

The ESEE report contains a summary of the rationale for the significance determination of area streams on page 8. It states that all streams are tributaries of either the Sandy River or Johnson Creek, which both contain salmon listed under the Federal Endangered Species Act. The tributaries all have the potential to provide fish habitat or to affect fish habitat downstream, and they were therefore given a "high" significance rating for fish habitat (also see Fish Habitat on pages 14 and 15 of the ESEE report). The ESEE report also finds that small streams are important to wildlife habitat, and connectivity or the linkage of one stream segment to other stream segments.

**10. Issue or Comment:** A vote taken during the Planning Commission hearings showed that 95% of the people were opposed to the West of Sandy River Plan. People in the affected area should be allowed to vote on the proposed zoning ordinance.

**Staff Response:** Staff does not agree that the statement regarding the Planning Commission vote is correct. The only informal vote of citizens that was taken by the Planning Commission was about whether MUA-20 zoned property owners wanted to be rezoned EFU. The vote was not about the entire plan. This vote is reflected in the minutes of the May 6 and Sept. 9 Planning Commission hearings. The process for plan amendments such as the West of Sandy River plan do not require a vote, and voting on zoning plans is uncommon in this state.

**11. Issue or Comment:** During the Planning Commission hearing process, if someone missed the first two hearings, they were no longer notified by mail of further Planning Commission hearings.

**Staff Response:** The Planning Commission conducted five hearings on the West of Sandy River plan between January and September of 2002. Notice to all property owners of record in the plan area was mailed for the January, and May hearings. Notice to all property owners potentially affected by the proposed SEC overlay zone was mailed for the June hearing. Notice of the October 24, 2002 Board hearing was provided to all property owners of record in the area.

**12. Issue or Comment:** Staff is not telling the whole story about what the SEC ordinance does regarding; a) non-native plants, there has been no statement that non-native plants would need to be removed outside of a mitigation area, b) A 400 sq. ft. addition to a house cannot go wherever a person wants – its limited, and c) Casualty loss dwellings cannot be replaced in the same area.

**Staff Response:** Staff has provided copies of all of the documents and maps that are under consideration to the Board and the public. Staff continues to try and verbally summarize the proposed regulations in a way that is understandable and fair.



a) Non-native plants, nuisance plants: There may be some confusion about the requirements for non-native plants and nuisance plants. The term “non-native plants” should not be used to describe SEC requirements without adding the word “invasive.” The SEC ordinance uses the terms, “invasive non-native or nuisance species,” and “native plant” (both in Table 2), and “nuisance plants” (36.4560(5) SEC-h). The table below is intended to clarify these terms and the requirements for them in the SEC.

<b>Term Used in SEC</b>	<b>Location of Term in SEC Ord.</b>	<b>Action Required</b>
Non-native	Not used	None
Invasive non-native	SEC-wr Table 2, page 5-28	Remove from mitigation areas.
Nuisance	SEC-wr 36.4550(C), pg 5-22	Not used in approved landscape plantings in SEC-wr or SEC-h.
	SEC-wr 36.4555(D)(6), pg5-24	May be removed at any time, replace with non-nuisance plants prior to next growing season.
	SEC-wr 36.4540(7), pg 5-20	Inventory of nuisance plants required.
	SEC-h 36.4560(5), pg 5-30	Not allowed as approved landscaping, control required in cleared areas.
Native	SEC-wr Table 2, pg 5-28	Must be used for mitigation plan.

Other important information about nuisance plants:

- Both native plants and nuisance plants are addressed in the code.
- The approach to nuisance plants is the same as in the West Hills RAP.
- The code requires that they not be used as landscape plantings in the SEC-h and SEC-wr overlay zone under 36.4550(C) (page 5-22), and that nuisance plants must be controlled in cleared areas at 36.4560(5).
- In the SEC-wr overlay, nuisance plants are required to be replaced with native plants in the development area under 36.4555(D)(6).
- Nuisance plants only become an issue when a permit for development is requested.

b) Addition of 400 Square Feet to an Existing Structure: An addition of this size is exempt from an SEC permit under 36.4525(A)(2), unless the addition is proposed to be closer to the protected water feature pursuant to 36.4525(D). In most cases, this gives the applicant choices of designing the house to avoid the permit by not locating closer to the stream, or going through the SEC permit process. If there is no alternative design that would avoid further encroachment, then the applicant would need to meet the Alternatives Analysis provisions of 36.4555(B). The objective of these provisions is in keeping with the overall intent of the SEC Existing Uses section, which is to allow limited improvements or replacement of existing structures under reduced standards in recognition of the pre-existing

status. It is also in keeping with the broader objective of the resource protection program, which is to allow a limited amount of development in SEC-wr areas in exchange for mitigation that restores vegetation to stream areas.

c) Casualty Loss Dwellings: When a dwelling is destroyed by fire or other casualty, it can be replaced within the same foundation lines without an SEC permit under 36.4525(B). This provision also allows expansion of up to 400 square feet from the pre-casualty size.

**13. Issue or Comment:** What is the relationship between the nuisance plants on Table 1 and the plants regulated by the State of Oregon?

**Staff Response:** The plants on the Nuisance Plant List in Table 1. (page 5-22), which was developed for the West Hills RAP, number 46 and include some of the species found on both the Metro Native Plant List and on the Oregon Department of Agriculture Noxious Weed List. It is illegal to sell, offer to sell, purchase, or transport plants on this list. Table 1 contains only 10 of the 100 plants on the Noxious Weed list. The table also does not include all of the nuisance or harmful plants on the Metro Native Plant List. Staff recommends revising the SEC to include the plants on both lists and at the same time clarify the meaning of the terms listed in issue 13 above. This can be accomplished by adding a definition to the SEC definitions section, and including the defined plants along with Table 1.

**Recommendation:** Adopt the following definition into 36.4510(B), and re-designate the definitions following in that section as (C) and (D) accordingly.

**(B) Nuisance, invasive non-native and native plants:** Nuisance and invasive non-native plants include the those plants listed in the latest edition of the Metro Nuisance Plant List and the Prohibited Plant List, and include those plants listed in the latest edition of the State of Oregon Noxious Weed List. Native plants are those listed in the latest edition of the Metro Native Plant List.

Adopt the following change into the requirements to 36.4550(C) for approved landscaping plans in the SEC-wr and SEC-h.

**(C) The following nuisance plants, in addition to the nuisance plants defined in 36.4510,** shall not be used as landscape plantings within the SEC-wr and SEC-h Overlay Zone:

**14 Issue or Comment:** We should look at how close they are building to Kelly Creek in the City of Gresham. Look how close they are building to the streams in the UGB.

**Staff Response:** City of Gresham staff has advised County staff that the City has only adopted Title 3 requirements as of this fall. Development that is under way at this time has not been subject to Title 3. The City has also not completed the Goal 5 process for streams within its jurisdiction.

**15. Issue or Comment:** The Planning Commission Resolution does not address changes to Chapter 29. The proposed 10 yard limit will be exceeded by just ordering a truck load of gravel which is probably 12 cubic yards.

**Staff Response:** Changes to the Grading and Erosion Control and Flood Hazard ordinances have been made to comply with Metro Title 3.

## **Part B**

This section contains a summary of issues or comments received that are not SEC related. Staff response follows the comment summary.

**1. Issue or Comment:** Metro Parks and Greenspaces October 24, 2002 letter states that the Planning Commission recommendation would require Metro to complete a master plan/comprehensive plan amendment followed by Conditional Use approval for any proposed trail. Metro indicates that the Planning Commission concern for a higher level of public involvement for these uses could be achieved in a more efficient way by only requiring review through the Conditional Use process after notification of a larger area at an earlier time than is otherwise required by the Conditional Use process.

**Staff Response:** First, staff notes that the requirement for master planning in EFU and MUA-20 zones applies to regional trails rather than to a new trail on a parcel that has an existing park use. These trails can extend for miles, cross or pass many different properties, and intersect roads. The potential and observed impacts from regional trails, and the circumstances under which they should be considered on farmland (EFU and MUA-20 zones) in the WSR plan area were discussed at length by the Planning Commission at their 9/9/02 hearing. A summary of the Planning Commission discussion that is the basis of the proposed language in 36.2630(C) for the EFU zone, and 36.2830(A)(1) for the MUA-20 zone is provided here.

**P.C. Action:** The trails discussion covered a number of issues including; that there have been situations where the Springwater Trail has had impacts on surrounding land uses, they can attract large numbers of people to unregulated (and uncontrollable i.e. no parking enforcement \$) parking areas, opens up new access points to private property (trespass), trails should be subject to the type and scale consistent with rural area – need to limit a parking area so it doesn't attract 20,000 people per year- want to make sure that there is a process so that people who are affected by the masses don't get overwhelmed. Metro identified a trail corridor in the Beaver Creek area to connect to Oxbow that should have thorough review.

The approach of not allowing accessory uses to trails, parking, in EFU unless it was necessary/alternatives test for the use was suggested. (This was incorporated into the code.)

The consensus was to allow trails in EFU and exception zones only through the master planning process because this is a plan amendment process that gives the best citizen input. CU would then be required for development. Accessory uses to trails must meet a necessary/no alternatives test to be located in EFU. If found to be necessary, the facilities must be of a size and scale consistent with the rural character of the area. In MUA (and other exception zones) accessory uses are allowed when they are of a size and scale consistent with the rural character.

Staff also notes that the County does prepare master plans for bicycle and pedestrian improvements. The transportation portion of the WSR plan includes an updated map of the bikeway and walkway system planned for the area. When adopted, this plan will become part of the County's Comprehensive Framework Plan. The County has not required a conditional use permit for transportation uses within existing road right-of-ways.

Providing a trail alignment through this area should include thorough review. There are not only farming and residential impacts to consider but also significant safety implications at each location where a trail crosses a road. Trail alignments and the location of roadway crossings are critical considerations to provide a safe facility. Cyclists of all ages and abilities use trails and they are often presumed to be the safest type of bikeway, however, accident data shows that without careful consideration for roadway crossings, trails can be far more dangerous than on road bikeways. With travel speeds in the area typically 55 MPH or "base speed rule," meaning they are not posted, trail crossings are particularly critical. The master planning process and subsequent conditional use permit would provide the County with the opportunity to ensure that a safe alignment, and ultimately roadway crossings are developed for the trail.

After discussion with Metro staff, it appears that development of master plans for trails as well as for other park facilities is common in this area. Staff does not recommend reducing the level of review due to the potential impacts discussed above.

#### Alternatives for review and approval of Regional Trails:

- a. Master Plan adopted into the Comprehensive plan followed by Conditional Use approval, and development permits, Design Review, SEC, GEC or Hillside Development. This is the existing proposal.
- b. Conditional Use using the master plan standards in the Parks OAR as supplementary approval criteria, followed by development permits.
- c. Conditional Use subject to the existing Conditional Use approval criteria, followed by development permits.
- d. Master Plan adopted into the Comprehensive plan, omit the Conditional Use hearing, move Regional Trails to the administrative Review Uses section, followed by development permits including Design Review, SEC, GEC or Hillside Development.

**Recommendation:** Staff recommends the Board adopt alternative d. This would ensure broad public participation, would allow the Planning Commission and Board to be the decision-makers, while at the same time would shorten the process. Staff will bring the necessary code amendments to the December 5 hearing.

**2. Issue or Comment:** Metro Parks and Greenspaces October 24, 2002 letter expresses concern about the potential for a precedent to be set for other areas of the county or the region by not allowing state and regional parks on farmland in the WSR plan area. The letter requests reconsideration of the Planning Commission recommendation, or at minimum, amendment of policies 11 and 14 to clarify that the limitation to parks on farmland in WSR is not intended to mean they are inappropriate in other areas of Multnomah County.

**Staff Response:** The provisions in the plan to limit non-farm uses, including private and public parks, are intended to minimize conflicts to a major farming area of the county from the impacts of nearby urban development. The unique circumstances of the West of Sandy area in terms of the scale of agriculture in the area, the way the agriculture is organized, and the impacts from the urban area are well documented in the plan. The structure of the existing Framework Plan limits applicability of policies developed for the West of Sandy River plan area to that area only. This information is already in the plan, but it can be emphasized by incorporating a statement at the beginning of the plan policies section.

**Staff Recommendation:** Add the following language as a preamble to the West of Sandy River Plan Policies:

The policies and strategies incorporated into the West of Sandy River Transportation and Land Use Plan are only applicable to the West of Sandy River planning area. In case of land use actions where any conflict occurs between the Framework Plan and the West of Sandy River Plan policies, the West of Sandy River policies will prevail.

**3. Issue or Comment:** State regulations that do not recognize the unique pattern of farming on parcels less than 80 acres that are also not in Exclusive Farm Use zones, do not recognize the importance of these lands to farming. Instead, these lands are relegated to a “secondary lands” category that places them in the highest category for urbanization. The County should look for ways to protect these lands for farm use.

**Staff Response:** Staff agrees and believes there is an opportunity, at the state level, for Multnomah County to take a leadership role in addressing this issue. We suggest the Board direct us to prepare a white paper on this subject to circulate for discussion with individual Board members and explore opportunities, through coordination with our Public Affairs Office, for addressing the issue of protecting valuable farmland on the urban edge.

### **Part C**

Technical Corrections. The recommended code changes below are to correct citations that are incorrect, and to remove notes that were placed into early drafts of the code and are no longer needed.

1. Refer to 36.4510 (B) on page 5-16. Omit unneeded parenthetical note “(Title 3).”
2. Refer to 6.4510 (C) on page 5-16. Omit parenthetical note “(Title 3, OAR 141-85-010(2)).”
3. Refer to 36.4520 (E) on page 5-17. Omit note “PC 9/9/02.”
4. Refer to 36.4525(C) on page 5-18. Change (1) to (B) to correct reference to casualty loss structures.
5. Refer to 36.4555(E) on page 5-25. Change (2) to 1. through 5. to correct reference to the required mitigation sequence.
6. Refer to 36.4560 on page 5-30. Renumber (C) to (B) in order to maintain numbering sequence.
7. Refer to Table 2 pages 5-28 and 5-29. Change the parenthetical note under Marginal Corridor and Degraded Corridor to read: ( Restoration ~~Enhancement~~ up to “good” corridor required ~~regardless of planned impact or not~~)

### **Part D**

Map Revisions to SEC-h and SEC-wr overlay zones (Exhibit D), and to the Orient zoning map (Exhibit E): Staff will bring a set of map changes to the Board for the December 5 hearing. These are being proposed for individual sites in response to public comment.



**MULTNOMAH COUNTY**  
**LAND USE PLANNING DIVISION**  
1600 SE 190<sup>TH</sup> Avenue Portland, OR 97233  
PH: 503-988-3043 FAX: 503-988-3389  
<http://www.co.multnomah.or.us/dscd/landuse>

## Memorandum

December 4, 2002

To: Multnomah County Board of Commissioners

From: Chuck Beasley, Planner

Subject: Hearing Memorandum Part B Issue 1: Alternatives for Review of Regional Trails

---

This memorandum contains the zoning code changes necessary to implement the recommended alternative (alternative d.) identified in Part B Issue 1. on page 9 of the November 22, 2002 Hearing Memorandum for considering regional trails.

Alternative d. recommends:

A Master Plan to be adopted into the Comprehensive plan, while omitting the Conditional Use hearing, and moving Regional Trails to the administrative Review Uses section, and requiring development permits including Design Review, SEC, GEC or Hillside Development.

**Zoning Code Change:** The changes necessary to implement alternative d. entail removing the use from the Conditional Use section of each of the three zoning districts involved, and re-numbering those code sections. The trails use will then be added to the Review Use section of the zoning districts. Removal of the use from the Conditional Use sections and renumbering of Exhibit C. will be completed for the fourth reading. The language below will be added to the Review Uses sections in each of the listed zones of Exhibit C.

**Exclusive Farm Use (EFU)**

36.2625(R) 36.2630(C) State or regional trail for which a master plan that is consistent with OAR Division 34 State and Local Park Planning has been adopted into the comprehensive plan. Development of the trail and accessory facilities shall be subject to the provisions for Design Review in 36.7000 through 36.7060, and any other applicable zoning code requirements; approval criteria in 36.6010(A) through (H); and

- (1) Accessory facilities including but not limited to parking areas, may only be allowed in the EFU zone if there is no alternative location in another zone and;
- (2) Accessory facilities which must be located in the EFU zone shall be of a size and scale that is consistent with the rural character of the area.

## Multiple Use Agriculture Zone (MUA-20)

36.2825(G) 36.2830(A)(1) State or regional trail for which a master plan that is consistent with OAR Division 34 State and Local Park Planning has been adopted into the comprehensive plan. Development of the trail and accessory facilities shall be subject to the provisions for Design Review in 36.7000 through 36.7060, and any other applicable zoning code requirements. ~~approval criteria in 36.6010(A) through (H).~~ Accessory facilities shall be of a size and scale that is consistent with the rural character of the area.

## Rural Residential Zone (RR)

36.3125(G) 36.3130(A)(1) State or regional trail for which a master plan that is consistent with OAR Division 34 State and Local Park Planning has been adopted into the comprehensive plan. Development of the trail and accessory facilities shall be subject to the provisions for Design Review in 36.7000 through 36.7060, and any other applicable zoning code requirements. ~~the approval criteria in 36.6010(A) through (H).~~ Accessory facilities shall be of a size and scale that is consistent with the rural character of the area.



# National, State and Regional Mandates Influencing the West of Sandy River Rural Area Plan

Federal regulations affecting the policies and strategies in the West of Sandy River Rural Area that protect our environment for the health and welfare of all people.

**Clean Water Act**  
**National Environmental Protection Act**  
**American with Disabilities Act**

**Clean Air Act**  
**Wild and Scenic Act**  
**Endangered Species Act**

19 Statewide Planning Goals have certain economic, social and environmental mandates that local governments must implement to preserve the livability of Oregon.

Those most directly influencing the plan include:

**Goal 1** Citizen Involvement  
**Goal 5** Riparian Corridors and Wildlife Habitat  
**Goal 11** Public Facilities and Services  
**Goal 12** Transportation  
**Goal 14** Urbanization

Metro coordinates some Federal and State mandates to ensure we are working together with the two other Counties and 24 cities in the region.

**Title 3** Water Quality Protection  
(Habitat pending)

**Goals, rules and titles that Multnomah County is currently out of compliance with or compliance is required at the next periodic review:**

Goal 5  
Goal 12  
Unincorporated Communities Rule  
Title 3



**MULTNOMAH COUNTY**  
**LAND USE PLANNING DIVISION**  
1600 SE 190<sup>TH</sup> Avenue Portland, OR 97233  
PH: 503-988-3043 FAX: 503-988-3389  
<http://www.co.multnomah.or.us/dscd/landuse>

## **Memorandum**

December 2, 2002

To: Multnomah County Board of Commissioners

From: Chuck Beasley, Planner

Subject: Hearing Memorandum Part D: Map Revision Recommendations for  
Individual Properties

---

The following are staff responses to requests for map changes from property owners, and in response to site specific testimony about the plan from the 10/24/02 and 10/28/02 Board hearings. Section 1 of this memorandum includes recommended SEC overlay zone map changes. Section 2 contains staff responses to testimony about individual sites where a map change was not requested. Section 3 contains a recommended map change to the Orient zoning map in response to the property owner's request. In summary, there were seven site visits that resulted in the five map changes recommended here. Four of the changes are adjustments to the SEC overlay zone map which is Exhibit D. of the ordinance, and one is a change to the Orient zoning map in Exhibit E.

This memorandum represents Part D. of the November 22, 2002 Hearing Memorandum. Approval of these changes is intended to amend Exhibits A., B., D. and E. of the West of Sandy River Plan adopting ordinance.

Key to Figures: In the figures below, changes to the stream location are indicated by a heavy dashed line. The original stream location and overlay zone remains on the map for reference. Approval of these changes will result in adjustment of the SEC-wr overlay zone boundary to 200' from the new beginning point of the stream. The areas of the SEC-h overlay zone change and the Orient zone change are shown within dashed lines.

### **SECTION 1- Recommended Changes to the SEC Overlay Zone Map Exhibit D.**

**Site #1:** Jim Craft

**Property Location:** 7320 SE Telford Rd.

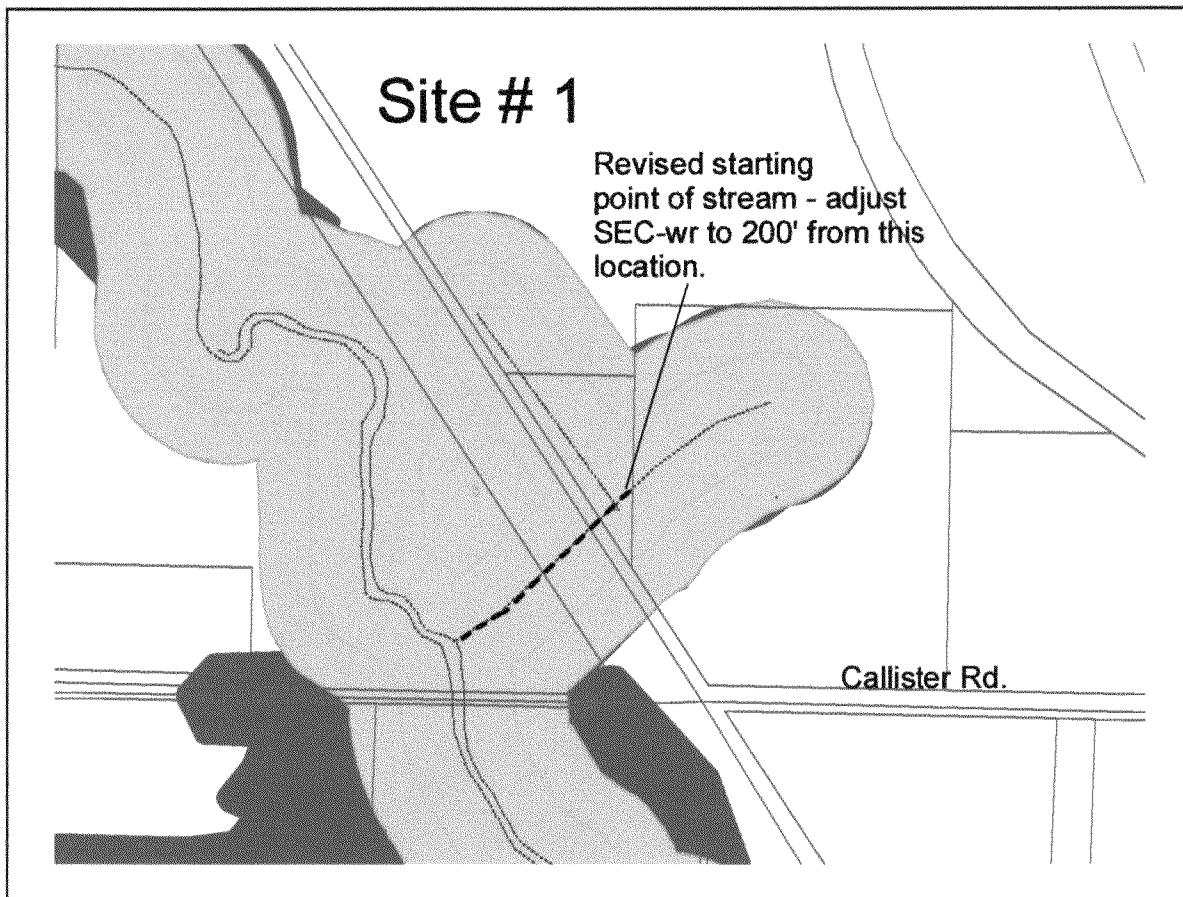
**Property id:** R993230030

**Zone:** Exclusive Farm Use

**Issue:** Mr. Craft is concerned that the creek that is mapped on his property is really a “man-made” drainage ditch and should not be mapped as a stream. He requests removal from SEC overlay zone.

**Staff Response:** Staff met with Mr. Craft on the property 10/30/02. The subject property is at the bottom of a gently sloping hillside that had a drainage area which continued into the Hwy 26 right-of-way prior to construction of the highway. The existing ditch or stream is within a defined drainage swale which feeds into a short section of roadside ditch along Telford Rd. and then to Johnson Creek approximately 350’ west. There is a group of shrubs and small trees approximately 75’ east of the Telford right-of-way, and well developed herbaceous plants along the stream bed and in the ditch. It is not possible to tell exactly where the original stream channel started given the stated alteration of the swale, it is clear that at this time that the area starting at the group of shrubs qualifies as a stream and is connected to Johnson Creek.

**Recommended Action:** Staff recommends that the Board of County Commissioners adopt the proposed amendment to Exhibits A., B., and D. to change the beginning of the stream to a point that is 75’ northeast of the property line as shown on Site #1 below. Mr. Craft indicated that this was acceptable to him.



**Site #2:** Gus Miller

**Property Location:** Jackson Rd. east of SE 302nd

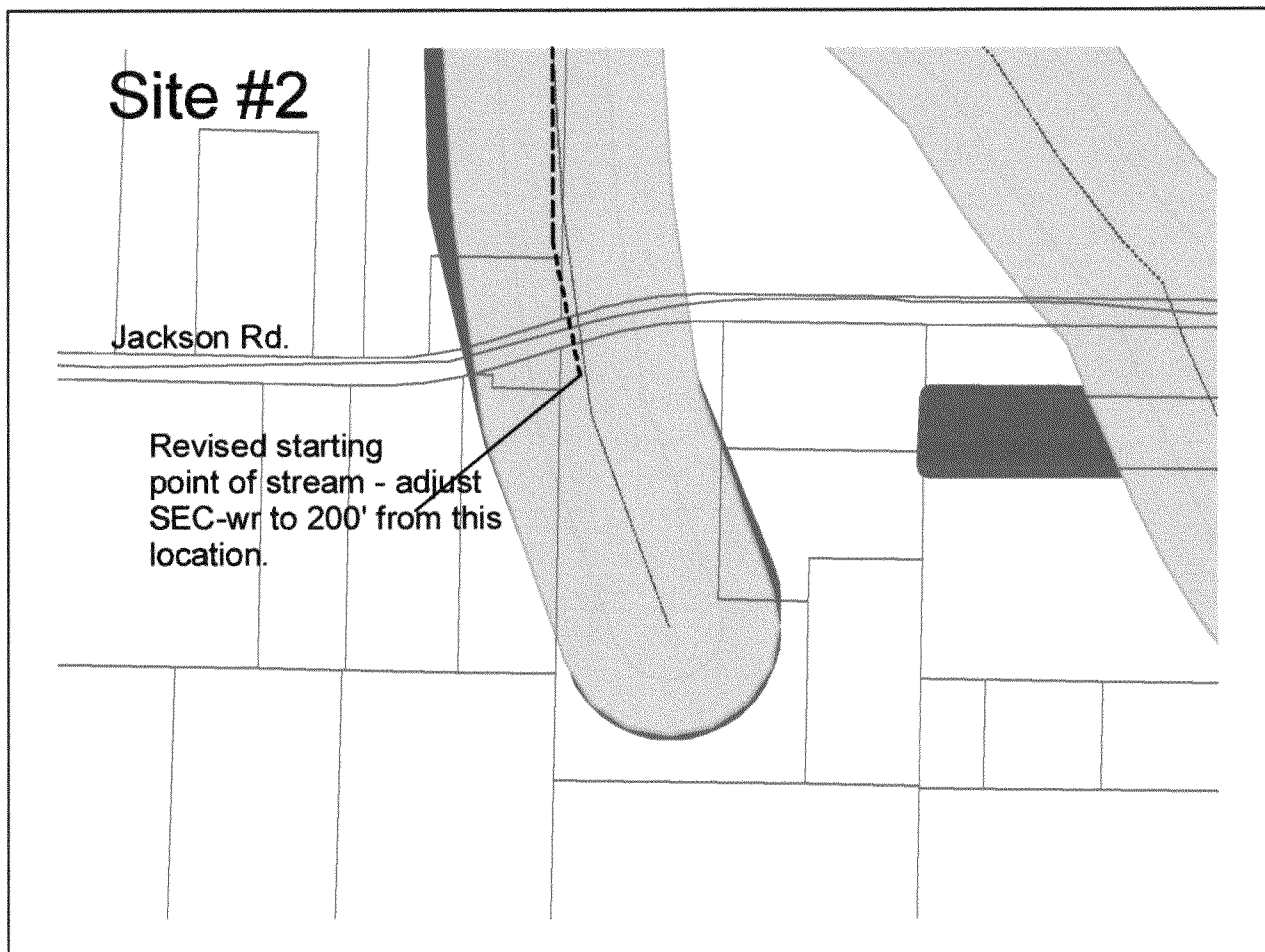
**Property id:** R994201730

**Zone:** Multiple Use Agriculture-20

**Issue:** Mr. Miller asked for a reassessment of the SEC-wr overlay zone on his property.

**Staff Response:** Staff visited the property on 10/30/02. The property is cleared and has a swale running from south to north. This swale is mapped as a stream which begins approximately 285' from the south property line. The water drains to a catch basin under Jackson Road, and forms an incised channel approximately 100' north of the right-of-way. There is a defined channel 30' south of the property line on the subject property.

**Recommended Action:** Staff recommends that the Board of County Commissioners adopt the proposed amendment to Exhibits A., B., and D. to change the beginning of the stream to a point that is 30' south of the property line as shown on Site #2 below.



**Site #3:** John Hall

**Property Location:** 2946 SE 302<sup>nd</sup> Ave.

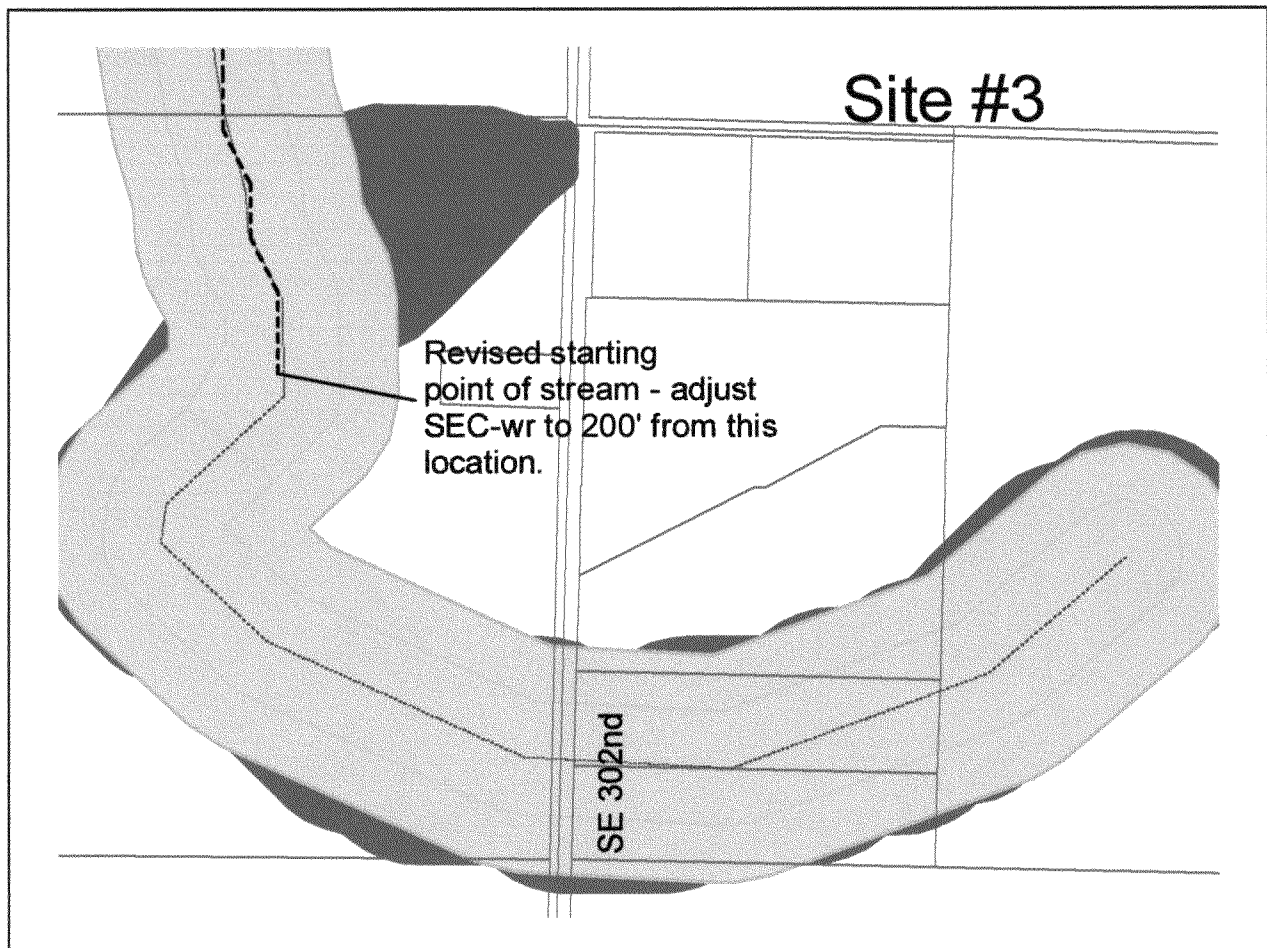
**Property id:** R994080290

**Zone:** Exclusive Farm Use

**Issue:** Mr. Hall stated at the 10/28/02 Board hearing that the stream on the property is intermittent.

**Staff Response:** Staff met with James Burns who is the adjacent property owner to the west on 10/30/02. The area that includes Mr. Burns and Mr. Hall's properties is at the top of a ridge and has slopes that are generally less than 5% in most areas. The stream is not a defined channel in this area perhaps due to the cultivation of the ground for farming and the gentle slopes, but appears to flow in a broad swale. An incised stream channel does begin 500' north of the north property line of the Burns parcel on the south side of the farm access road. Staff and Mr. Burns agreed that this is where the stream should start. This would remove the overlay zone from Mr. Hall's property.

**Recommended Action:** Staff recommends that the Board of County Commissioners modify the SEC-wr overlay zone and adopt the proposed amendment to Exhibits A., B., and D. as shown on Site #3 below.



**Site #4:** John Winters

**Property Location:** 4306 SE 322<sup>nd</sup> Ave.

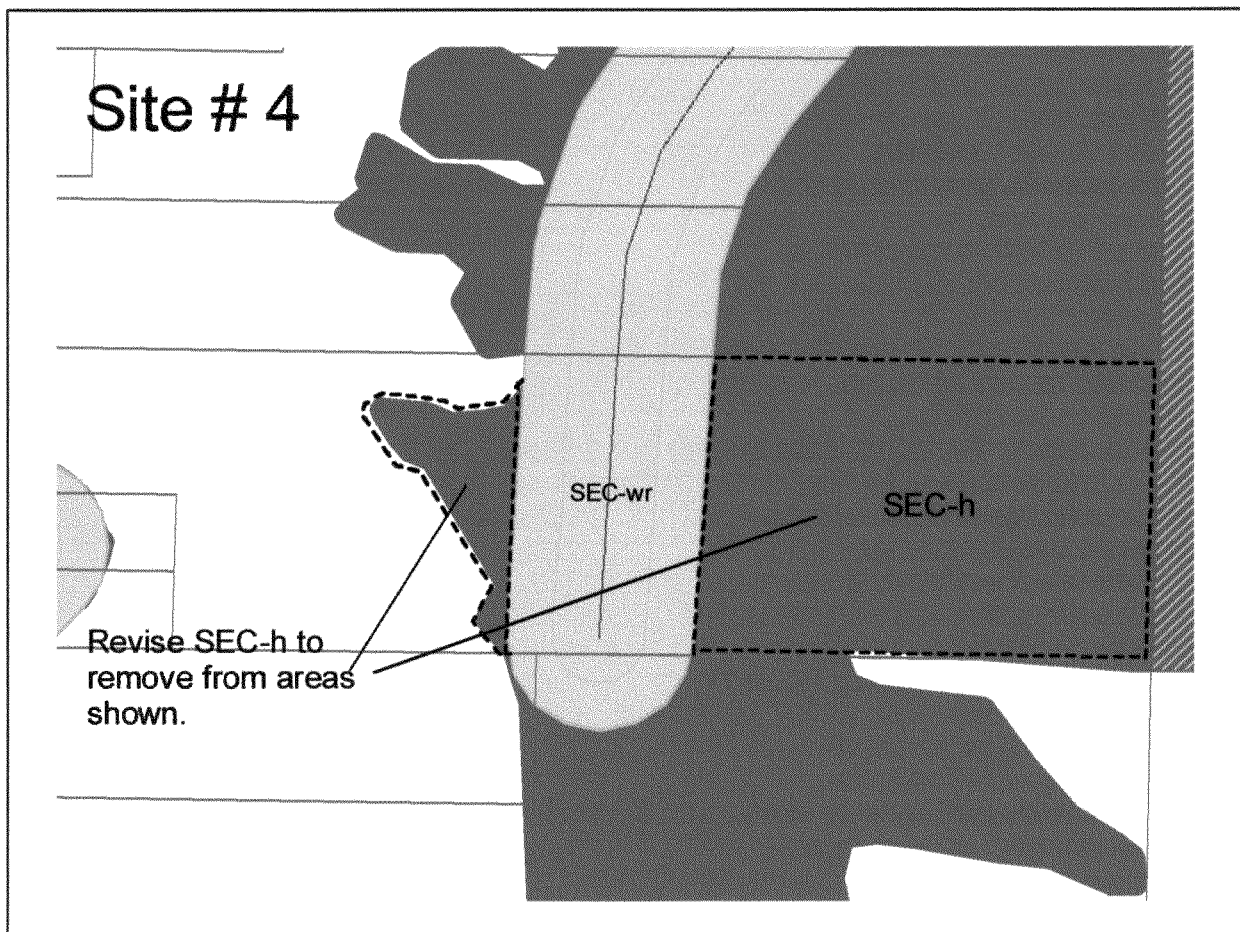
**Property id:** R994090120

**Zone:** Exclusive Farm Use

**Issue:** Mr. Winters requested earlier in the process that the Planning Commission remove the SEC-h overlay from this property because he had recently cleared the property and converted it to farming. The Planning Commission deferred a decision to the Board pending evidence the property had been converted.

**Staff Response:** Staff met Mr. Winters on the property 10/30/02. The property has been cleared of trees and stumps and a subsurface field drain system was in the process of being installed at that time. Substantial investment has been made to convert this property to farm use.

**Recommended Action:** Staff recommends that the Board of County Commissioners adopt the proposed amendment to Exhibits A., B., and D. to remove the SEC-h overlay zone from the subject parcel.



## **SECTION 2- SEC Related Site Visits Not Involving a Map Change Request**

**Property Owner:** Dave Ferron

**Property Location:** 34038 SE Francis Rd.

**Property id:** R994090290

**Zone:** Rural Residential

**Issue:** Mr. Ferron requested a site visit for an assessment of how the SEC-wr overlay would affect his property and his future development plans.

**Staff Response:** Staff met him on the property 10/30/02, and discussed how the proposed SEC-wr overlay would affect his property. The stream is within an incised corridor that contains a range of native over story and under story plants. English ivy is encroaching into the property from the northeast portion. The mapped resource area does meet the significance criteria, and the owner does not contest that. No change to the SEC overlay zone was requested or recommended for this property.

**Property Owner:** Warren & Christine Howell  
Lusted Rd.

**Property Location:** 29014 SE

**Property id:** R994181030

**Zone:** MUA-20

**Issue:** Mr. and Mrs. Howell submitted a letter indicating that the mapped stream on their property is a "drainage ditch" that begins approximately ½ mile away at Barlow High School.

**Staff Response:** Staff met the owners on the property on November 11 for the purpose of assessing the water feature. Staff found that there was a substantial amount of water running in the creek at that time. The creek is within a narrow treed corridor that contains a mix of native and invasive understory vegetation. Staff finds that the stream contributes to downstream water quality and is significant under the significance criteria in the ESEE. No change to the SEC overlay zone was requested or recommended.

### **SECTION 3- Recommended Change to the Orient Zoning Map Exhibit E.**

**Site #5:** Susan Lorain

**Property Location:** 1S4E20CB -01100

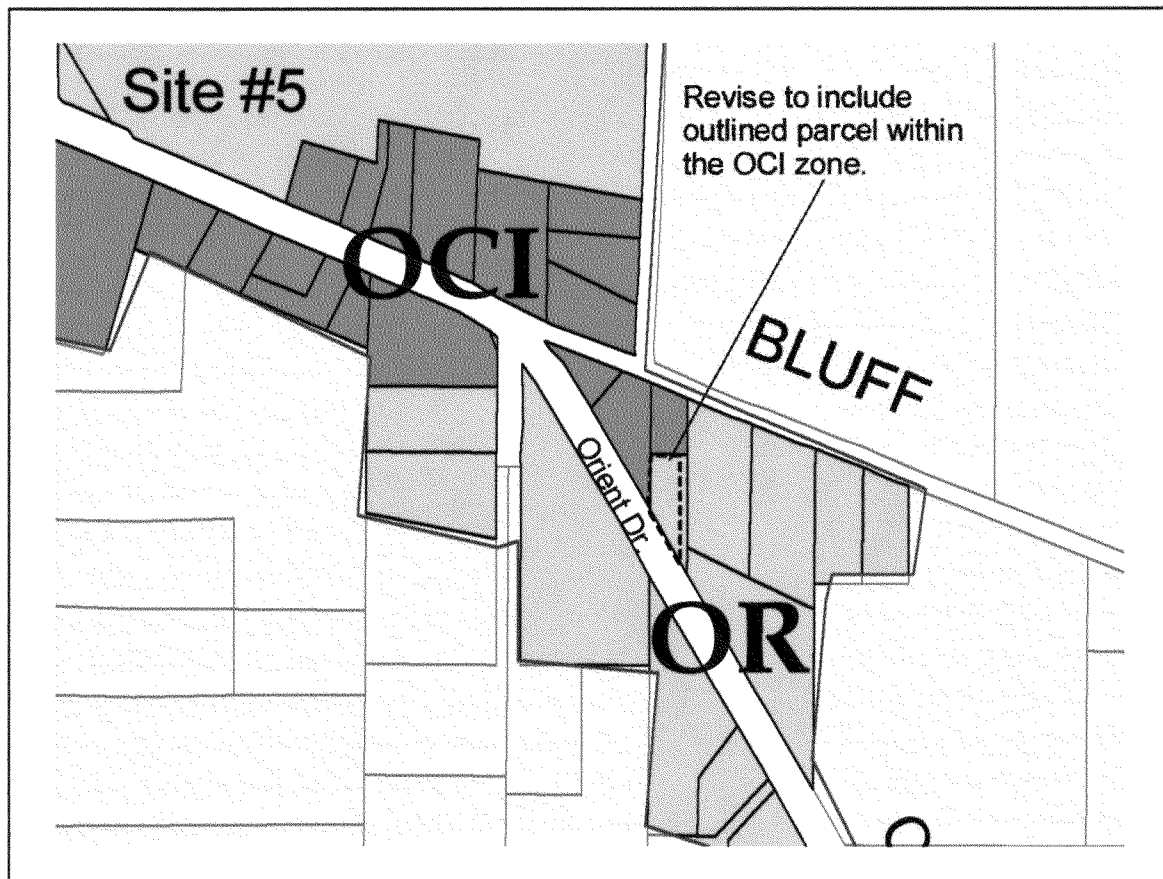
**Property id:** R994201010

**Zone:** Proposed OR Orient Residential

**Issue:** Ms. Lorain requested a change on the parcel from proposed residential to Orient Commercial/Industrial (OCI). Her reasons are that the parcel is .37 acres in size, has failed a soil test for on-site sanitation, and is adjacent on the west and north to a group of small parcels that are proposed to be zoned OCI.

**Staff Response:** Staff agrees that this parcel by itself, is not likely to be suitable for a use, and together with the adjacent small parcels proposed for OCI zoning might support a commercial use as intended for this location.

**Recommended Action:** Staff recommends that the Board of County Commissioners adopt the proposed amendment to Exhibit E. below to add the parcel indicated to the OCI zone.





BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. \_\_\_\_\_**

Adopting The West Of Sandy River Rural Area Transportation And Land Use Plan And Wildlife Habitat And Stream Corridor ESEE Report As Part Of The Multnomah County Comprehensive Framework Plan, Zoning Code Chapter 36 As Part Of The Multnomah County Code Of Ordinances Volume II: Land Use, And Zoning Map Amendments In Continuation Of The County Rural Area Planning Program And The Reorganization Efforts Of Ordinance Nos. 910 And 953 To Revise, Amend, Restate, Codify And Repeal Certain Existing Code Provisions, And Declaring An Emergency

**The Multnomah County Board of Commissioners Finds:**

a. Chapter 11.05 Planning Authority was adopted by Ordinance 133 on October 19, 1976 [and as subsequently amended].

b. Chapter 11.10 Comprehensive Plan was adopted by Ordinance 147 on September 6, 1977 [and as subsequently amended].

c. Chapter 11.12 Annexation Policy was adopted by Ordinance 163 on May 11, 1978 [and as subsequently amended].

d. Chapter 11.15 Zoning Regulations. Multnomah County first adopted zoning regulations on May 26, 1953, on an interim basis. A permanent ordinance was enacted for the North-Central portion of the County on April 19, 1955, and successive geographic areas were added until the entire unincorporated County had permanent zoning on December 11, 1958. (Interim regulations, adopted August 15, 1955, applied to those areas awaiting permanent zoning). On November 15, 1962, the permanent zoning ordinance was re-enacted for the entire unincorporated County as Ordinance No. 100. Ordinance No. 100 underwent several amendments over the years, the last of which was its codification as Chapter 11.15 of the Multnomah County Code on March 23, 1982 through Ordinance No. 300. Since that date, Chapter 11.15 has undergone amendments, in which various sections and subsections have been added, repealed, modified, or renumbered.

e. Chapter 11.45 Land Division was adopted by Ordinance 174 on September 19, 1978 [and as subsequently amended].

f. 1990 Code. The last periodic comprehensive review of code provisions relating to zoning and land use occurred in 1990 (1990 Code). On February 2, 1990, Ordinances 641, 642 and 643 were adopted amending MCC Chapters 11.05, 11.45 and 11.15 respectively, to comply with the periodic review requirements of the Oregon Department of Land Conservation and Development.

g. Ordinance No. 910 adopted on June 25, 1998, enacted a revision of Multnomah County Codes and Ordinances that established a Volume I: General Code and set up the framework for a future Volume II: Land Use within a renumbered and reformatted Code of Ordinances. The extensive organization and numbering changes that were necessary to adapt the existing land use code chapters into a new Volume II prompted the initiation of a proposal to further reorganize

Volume II into a format that recognized and further implemented the Rural Plan Area Planning Program.

h. Ordinance No. 953 adopting Volume II: Land Use on November 30, 2000, in consideration of the Rural Area Planning Program, contains separate Zoning Ordinances for each of the recognized Rural Area Plans: Chapter 33 West Hills; Chapter 34 Sauvie Island / Multnomah Channel; Chapter 35 East of Sandy River; Chapter 38 Columbia River Gorge National Scenic Area; and provides for Chapter 36 West of Sandy River.

i. This ordinance adopts the new Chapter 36 West of Sandy River Rural Area Plan that replaces Chapter 11.15 for the West of Sandy River area in continuation of this Zoning Code reorganization effort.

j. For the remaining time that Multnomah County has jurisdictional planning responsibility for a few discrete unincorporated urban areas within the Urban Growth Boundary MCC 11.05 Planning Authority, 11.10 Comprehensive Plan, 11.12 Annexation Policy, 11.15 Zoning Ordinance and 11.45 Land Division (all 1990 Code) will continue to be applicable to those areas only.

**The Multnomah County Board of Commissioners Ordains as Follows:**

**Section 1.** The West of Sandy River Rural Area Transportation and Land Use Plan attached as Exhibit A., which contains the Transportation System Plan for the area and land use policies is adopted as a portion of the Multnomah County Comprehensive Framework Plan.

**Section 2.** The Wildlife Habitat and Stream Corridor ESEE Report attached as Exhibit B., which contains the inventory of wildlife resources in the plan area, the analysis of the potential impacts to those resources from development, and that supports the decision to limit conflicting uses, is adopted into the Multnomah County Comprehensive Framework Plan.

**Section 3.** Chapter 36, West of Sandy River Rural Plan Area of the Multnomah County, Oregon Code of Ordinances, Volume II: Land Use attached as Exhibit C. is enacted as the general and permanent land use law of Multnomah County applicable to the geographic area of that rural area plan.

**Section 4.** The following Sectional Zoning Maps are amended to apply the SEC overlay zone in order to protect the significant riparian corridors and wildlife habitat as described in the ESEE Report, and as shown on Map 1 therein, and as shown on the Significant Environmental Concern Overlay Zone Map in Exhibit D: 543, 544 & 545, 597 & 598, 603 & 604, 610, 624 – 628, 630 – 634, 651, 671 – 674, 679, 683 – 686, 688 – 691, 692 – 699, 700 & 701, and 703 – 717.

**Section 5.** The following Sectional Zoning Maps are amended by replacing the RC designation with the designations of OR and OCI in the Orient community, and PH-RC in the Pleasant Home community as shown on the zoning map attached as Exhibit E: 628, and 703 – 709.

**Section 6.** Except as provided in Section 7, all prior ordinances and codes relating to land use in the West of Sandy River Rural Plan geographic area are repealed from the effective date of this ordinance, except as they are included and reenacted in whole or in part in this Code. This repeal shall not affect any offense committed or penalty incurred or any right established prior to the effective date of this ordinance. This repeal shall not affect any other ordinance of special nature or pertaining to subject not contained in or covered by the Code.

**Section 7.** Until repealed, replaced, or superceded by subsequent code chapter provisions adopted after this ordinance, the existing Multnomah County Land Use Ordinances, also known as 1990 Code Chapters 11.05 Planning Authority, 11.10 Comprehensive Plan, 11.12 Annexation Policy, 11.15 Zoning Ordinance, and 11.45 Land Division shall remain in effect except Chapter 37 shall apply for all properties within the unincorporated area of Multnomah County within the Urban Growth Boundary, for all Columbia River Islands within the planning jurisdiction of Multnomah County that are outside the Columbia River Gorge National Scenic Area.

**Section 8.** The Code shall be presumptive evidence in all courts and places of the ordinances and all provisions, sections, penalties and regulations contained therein, and of the date of enactment. The Code also shall be presumptive evidence that it has been properly enacted, signed, attested and published, and that all public notices and hearings requirements have been met.

**Section 9. Time extension for submittal of applications for Design Review, Hillside Development Permits, and Grading and Erosion Control Permits for certain Type II and III decisions.** A time extension until January 1, 2004 shall be allowed for submitting applications for Design Review, Hillside Development Permits, and Erosion Control Permits under the applicable provisions of MCC 11.15 and MCC 29.300. Those applications shall be "follow-up applications" to developments already approved as Type II or III decisions in which application for the development was submitted prior to January 1, 2003 and the approval has not expired under the provisions of MCC 37.0690, 37.0700, or 37.0750.

**Section 10.** An emergency is declared in order to comply with the intergovernmental agreement with Metro to be in compliance with the 2040 Plan by December 31, 2002. Under section 5.50 of the Charter of Multnomah County, this ordinance will take effect on January 1, 2003.

FIRST READING:	<u>October 24, 2002</u>
SECOND READING:	<u>October 31, 2002</u>
THIRD READING	<u>December 5, 2002</u>
FOURTH READING AND ADOPTION:	<u>December 12, 2002</u>

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy  
Sandra N. Duffy, Assistant County Attorney

(L) Minor betterment of existing public roads and highway related facilities such as maintenance yards, weigh stations and rest areas, within a right-of-way existing as of July 1, 1987, and contiguous public-owned property utilized to support the operation and maintenance of public roads and highways;

(M) A lookout tower for forest fire protection;

(N) A water intake facility, canal and distribution lines for farm irrigation and ponds;

(O) A temporary forest labor camp;

(P) Exploration for mineral and aggregate resources as defined in ORS Chapter 517;

(Q) Exploration for geothermal resources;

(R) A site for the disposal of solid waste that has been ordered to be established by the Environmental Quality Commission under ORS 459.049, together with equipment, facilities or buildings necessary for its operation;

(S) Type A home occupations pursuant to the definition and restrictions of MCC 36.0005 (H) (6) (a) and 36.2045. Home occupations as defined by MCC 36.0005 (H) (6) (a) do not allow the level of activity defined in ORS 215.448;

(T) Other structures or uses determined by the Planning Director to be customarily accessory or incidental to any use permitted or approved in this district.

(U) Actions taken in response to an emergency/disaster event as defined in MCC 36.0005 pursuant to the provisions of MCC 36.0535.

(V) Wildlife Habitat Conservation and Management Plan pursuant to ORS 215.800 to 215.802 and ORS 215.806 to 215.808. (Note: A proposed single family dwelling in conjunction with a wildlife habitat conservation and management plan is not authorized by this section.) Ord 977 2/7/02.

#### § 36.2025 REVIEW USES.

(A) Replacement of an existing lawfully established habitable dwelling on the same lot, subject to the following:

(1) The existing dwelling is removed, demolished or converted to an allowable non-residential use within three months of the completion of the replacement dwelling;

(2) The location of the replacement dwelling shall satisfy the dimensional requirements of MCC 36.2060 and the development standards of MCC 36.2105.

(B) Restoration or replacement of a lawfully established habitable dwelling on the same lot when the restoration or replacement is made necessary by fire, other casualty or natural disaster, subject to the following:

(1) Restoration or replacement shall be commenced within one year from the occurrence of the fire, casualty or natural disaster; and

(2) A replacement dwelling located more than 200 feet from the prior dwelling, location shall satisfy the dimensional requirements of MCC 36.2060 and the development standards of MCC 36.2105.

(3) A replacement dwelling located within 200 feet of the original dwelling location shall satisfy the dimensional requirements of MCC 36.2060, and the fire protection standards in MCC 36.2105(A)(5)(c) and (B).

(C) A mobile home, in conjunction with an existing dwelling, upon obtaining an annual Temporary Health Hardship Permit pursuant to MCC 36.0515 and 36.2045.

(D) An asphalt and concrete batch plant accessory to a specific highway project pursuant to MCC 36.2045.

(E) A mobile home during the construction or reconstruction of a residence allowed under

MCC 36.2020 (D), 36.2025 (B), or 36.2030 (A) or (B) or (C) provided that the mobile home is removed, demolished or converted to an allowable nonresidential use within three months of the completion of the dwelling pursuant to MCC 36.2045.

(F) Signs, pursuant to the provisions of MCC 36.7400 through 36.7505.

(G) Off-street parking and loading as required by MCC 36.4100 through 36.4215.

(H) Lot Line Adjustment pursuant to the provisions of MCC 36.2070.

(I) Placement of structures necessary for continued public safety, or the protection of essential public services or protection of private or public existing structures, utility facilities, roadways, driveways, accessory uses and exterior improvements damaged during an emergency/disaster event. This includes replacement of temporary structures erected during such events with permanent structures performing an identical or related function. Land use proposals for such structures shall be submitted within 12 months following an emergency/disaster event. Applicants are responsible for all other applicable local, state and federal permitting requirements.

(J) Wireless communications facilities when found to satisfy the requirements of MCC 36.6175 through 36.6188.

#### **§ 36.2030 CONDITIONAL USES.**

The following uses may be permitted when found by the approval authority to satisfy the applicable standards of this Chapter:

(A) A Large Acreage Dwelling pursuant to the provisions of MCC 36.2035 and 36.2105.

(B) A Template Dwelling pursuant to the provisions of MCC 36.2040 (A) and 36.2105.

(C) A Heritage Tract Dwelling pursuant to the provisions of MCC 36.2040 (B) and 36.2105.

(D) The following Community Service Uses pursuant to the applicable provisions of MCC 36.2045, 36.2105, 36.6000 through 36.6020. The applicable criteria of 36.6010 shall be limited to (A) through (H) for uses in this section.

(1) Campground.

(2) Cemetery.

(3) Fire station for rural and forest fire protection.

(4) Aid to navigation and aviation.

(5) Water intake facility, related treatment facility, pumping station, and distribution line. The term “distribution line” includes water conduits and water transmission lines.

(6) Reservoir and water impoundment.

(7) New distribution line (e.g., gas, oil, geothermal) with a right-of-way 50 feet or less in width or new electric transmission line with a right-of-way width of up to 100 feet as specified in ORS 772.210.

(8) Forest management research and experimentation facility as defined by ORS 526.215.

(9) Park, including a public or private wildlife and fisheries resources conservation area with accessory structures for educational or instructional use.

(10) Utility facility for the purpose of generating power provided the facility not preclude more than 10 acres from use as a commercial forest operation unless an exception is taken pursuant to OAR 660, Division 4.

(11) Radio and television transmission towers subject to the definitions, restrictions

and standards in MCC 36.6010, 36.6015 (A) (8) and 36.6100 through 36.6130 and wireless communications facilities when found to satisfy the requirements of MCC 36.6175 through 36.6188.

(12) Refuse dump or sanitary landfill for which the Department of Environmental Quality has granted a permit under ORS 459.245, together with equipment, facilities or buildings necessary for its operation.

(13) Regional Sanitary Landfill for which the Department of Environmental Quality has granted a permit under ORS 459.245, together with equipment, facilities or buildings necessary for its operation subject to the definitions, restrictions and standards in MCC 36.6200 through 36.6230.

(14) Private hunting and fishing operation without any lodging accommodations.

(15) Private seasonal accommodations for a fee hunting operation or fishing, provided:

(a) Accommodations are limited to no more than 15 guest rooms as that term is defined in the Oregon Structural Specialty Code;

(b) Only minor incidental and accessory retail sales are permitted;

(c) Accommodations are occupied temporarily for the purpose of hunting during game bird and big game hunting seasons or fishing during fishing seasons authorized by the Oregon Fish and Wildlife Commission; and

(d) Accommodations for fishing must be located within 1/4 mile of fish bearing Class I waters.

(16) Mining, processing and production of geothermal resources.

(E) The following uses pursuant to the applicable provisions of MCC 36.2045, 36.2105, 36.6300 through 36.6335, and 36.6500 through

36.6535. The applicable criteria of 36.6315 shall be limited to (1) through (7) for the uses in this section;

(1) Mining and processing of aggregate and other mineral or subsurface resources as defined in ORS Chapter 517;

(2) Permanent facility for the primary processing of forest products;

(3) Permanent logging equipment repair and storage;

(4) Log scaling and weigh stations;

(5) Construction of additional passing and travel lanes requiring the acquisition of right of way but not resulting in the creation of new land parcels;

(6) Reconstruction or modification of public roads and highways involving the removal or displacement of buildings but not resulting in the creation of new land parcels;

(7) Improvement of public roads and highway related facilities, such as maintenance yards, weigh stations and rest areas, where additional property or right of way is required but not resulting in the creation of new land parcels; and

(8) Expansion of aircraft landing areas auxiliary to forestry practices, notwithstanding the provisions of MCC 36.4010 through 36.4035.

(F) Type B home occupations pursuant to MCC 36.6650 through 36.6660 and provided:

(1) That no sale of merchandise is made from the premise; and

(2) That noise, odor smoke, gasses, fallout, vibration, heat or glare resulting from the activity is not detectable at any property line.

**§ 36.2035 LARGE ACREAGE DWELLING.**

A large acreage dwelling may be sited on a tract, subject to the following:

(A) The lot or lots in the tract meet(s) the lot of record standards of MCC 35.2075 (A) and (B);

(B) The property consists of:

(1) A single tract of at least 160 contiguous acres in one ownership within Multnomah County and all zoned for forest use; or,

(2) Two or more tracts of at least 200 combined acres in one ownership that are not contiguous, but are in Multnomah County or adjacent counties, and all zoned for forest use;

(C) There is no other dwelling on the tract and no other dwellings are allowed on other lots (or parcels) that make up the tract,

(D) The dwelling will be located outside a big game winter habitat area as defined by the Oregon Department of Fish and Wildlife, or that agency has certified that the impacts of the additional dwelling, considered with approvals of other dwellings in the area since acknowledgment of the Comprehensive Plan in 1980, will be acceptable.

(E) A statement has been recorded with the Division of Records that the owner and the successors in interest acknowledge the rights of owners of nearby property to conduct forest operations consistent with the Forest Practices Act and Rules, and to conduct accepted farming practices;

(F) Proof of a long-term road access use permit or agreement shall be provided if road access to the dwelling is by a road owned and maintained by a private party or by the Oregon Department of Forestry, the Bureau of Land Management, or the United States Forest Service. The road use permit may require the applicant to agree to accept responsibility for road maintenance;

(G) A condition of approval requires the owner of the tract to plant a sufficient number of trees on the tract to demonstrate that the tract is reasonably expected to meet Department of Forestry stocking requirements at the time specified in Department of Forestry administrative rules, provided, however, that:

(1) The planning department shall notify the county assessor of the above condition at the time the dwelling is approved;

(2) The property owner shall submit a stocking survey report to the county assessor and the assessor will verify that the minimum stocking requirements have been met by the time required by Department of Forestry rules. The assessor will inform the Department of Forestry in cases where the property owner has not submitted a stocking survey report or where the survey report indicates that minimum stocking requirements have not been met;

(3) Upon notification by the assessor the Department of Forestry will determine whether the tract meets minimum stocking requirements of the Forest Practices Act. If the department determines that the tract does not meet those requirements, the department will notify the owner and the assessor that the land is not being managed as forest land. The assessor will then remove the forest land designation pursuant to ORS 321.359 and impose the additional tax pursuant to ORS 321.372;

(H) Evidence is provided, prior to the issuance of a building permit, that the covenants, conditions and restrictions form adopted as "Exhibit A" to the Oregon Administrative Rules (OAR), Chapter 660, Division 6 (December, 1995) has been recorded with the county Division of Records;

(1) The covenants, conditions and restrictions as specified in "Exhibit A" above shall specify that it is not lawful to use the acre-

closure, or 80 square feet of basal area per acre, of trees 11 inches DBH and larger, or an area which is being reforested pursuant to Forest Practice Rules of the Department of Forestry. A non-forested "cleared" area is defined as an area which does not meet the description of a forested area and which is not being reforested pursuant to a forest management plan.

(3) Location and width of existing driveways within 200 feet of the subject parcel's boundaries on all adjacent parcels;

(4) Existing and proposed type and location of all fencing on the subject property and on adjacent properties and on properties entirely or partially within 200 feet of the subject property.

**§ 36.4545 CRITERIA FOR APPROVAL OF SEC-SW PERMIT - SCENIC WATERWAY.**

The SEC-sw designation shall apply to those wild and scenic waterways that are designated SEC on Multnomah County sectional zoning maps. An application shall not be approved unless it contains the information in 36.4540(A) and (B). Any proposed activity or use requiring an SEC-sw permit shall be subject to the following:

(A) Submittal of a letter from the Oregon Parks and Recreation Department which indicates that the proposed development has been reviewed and is, or can be, consistent with the provisions of the Oregon Scenic Waterways Management Plan.

(B) The maximum possible landscaped area, scenic and aesthetic enhancement, open space or vegetation shall be provided between any use and a river, stream, lake, or floodwater storage area.

(C) Agricultural land and forest land shall be preserved and maintained for farm and forest use.

(D) A building, structure, or use shall be located on a lot in a manner which will balance func-

tional considerations and costs with the need to preserve and protect areas of environmental significance.

(E) The natural vegetation along rivers, lakes, wetlands and streams shall be protected and enhanced to the maximum extent practicable to assure scenic quality and protection from erosion

(F) Archaeological areas shall be preserved for their historic, scientific, and cultural value and protected from vandalism or unauthorized entry.

(G) Areas of erosion or potential erosion shall be protected from loss by appropriate means. Appropriate means shall be based on current Best Management Practices and may include restriction on timing of soil disturbing activities.

(H) The design, bulk, construction materials, color and lighting of buildings, structures and signs shall be compatible with the character and visual quality of areas of significant environmental concern.

(I) An area generally recognized as fragile or endangered plant habitat or which is valued for specific vegetative features, or which has an identified need for protection of the natural vegetation, shall be retained in a natural state to the maximum extent possible.

**§ 36.4550 GENERAL REQUIREMENTS FOR APPROVAL IN AREAS DESIGNATED AS SEC-WR OR SEC-H.**

The requirements in this section shall be satisfied for development in the SEC-wr and SEC-h areas in addition to the provisions of 36.4555 or 36.4560 as applicable.

(A) Areas of erosion or potential erosion shall be protected from loss by appropriate means. Appropriate means shall be based on current Best Management Practices and may include restriction on timing of soil disturbing activities.

(B) Outdoor lighting shall be of a fixture type and shall be placed in a location so that it does not shine directly into undeveloped water re-



source or habitat areas. Where illumination of a water resource or habitat area is unavoidable, it shall be minimized through use of a hooded fixture type and location. The location and illumination area of lighting needed for security of utility facilities shall not be limited by this provision.

(C) The following nuisance plants shall not be used as landscape plantings within the SEC-wr and SEC-h Overlay Zone:

Table 1  
Nuisance Plant List

Common Name	Scientific
Lesser celandine	<i>Chelidonium majus</i>
Canada Thistle	<i>Cirsium arvense</i>
Common Thistle	<i>Cirsium vulgare</i>
Western Clematis	<i>Clematis ligusticifolia</i>
Traveler' s Joy	<i>Clematis vitalba</i>
Poison hemlock	<i>Conium maculatum</i>
Field Morning-glory	<i>Convolvulus arvensis</i>
Night-blooming Morning-glory	<i>Convolvulus nyctagineus</i>
Lady' s nightcap	<i>Convolvulus seppium</i>
Pampas grass	<i>Cortaderia selloana</i>
Hawthorn, except native species	<i>Crataegus sp. except C. douglasii</i>
Scotch broom	<i>Cytisus scoparius</i>
Queen Ann' s Lace	<i>Daucus carota</i>
South American Waterweed	<i>Elodea densa</i>
Common Horsetail	<i>Equisetum arvense</i>
Giant Horsetail	<i>Equisetum telemateia</i>
Crane' s Bill	<i>Erodium cicutarium</i>
Robert Geranium	<i>Geranium roberianum</i>
English Ivy	<i>Hedera helix</i>
St. John' s Wort	<i>Hypericum perforatum</i>
English Holly	<i>Ilex aquafolium</i>
Golden Chain Tree	<i>Laburnum watereri</i>
Duckweed, Water Lentil	<i>Lemna minor</i>
Fall Dandelion	<i>Loentodon autumnalis</i>
Purple Loosestrife	<i>Lythrum salicaria</i>
Eurasian Watermilfoil	<i>Myriophyllum spicatum</i>
Reed Canary grass	<i>Phalaris arundinacea</i>
Annual Bluegrass	<i>Poa annua</i>

Common Name	Scientific
Swamp Smartweed	<i>Polygonum coccineum</i>
Climbing Binaweed	<i>Polygonum convolvulus</i>
Giant Knotweed	<i>Polygonum sachalinense</i>
English, Portugese Laurel	<i>Prunus laurocerasus</i>
Poison Oak	<i>Rhus diversiloba</i>
Himalayan Blackberry	<i>Rubusdiscolor</i>
Evergreen Blackberry	<i>Rubus laciniatus</i>
Tansy Ragwort	<i>Senecio jacobaea</i>
Blue Bindweed	<i>Solanum dulcamara</i>
Garden Nightshade	<i>Solanum nigrum</i>
Hairy Nightshade	<i>Solanum sarrachoides</i>
Common Dandelion	<i>Taraxacum oficinale</i>
Common Bladderwort	<i>Ultricularia vulgaris</i>
Stinging Nettle	<i>Urtica dioica</i>
Periwinkle (large leaf)	<i>Vinca major</i>
Periwinkle (small leaf)	<i>Vinca minor</i>
Spiny Cocklebur	<i>Xanthium spinoseum</i>
Bamboo sp.	<i>various genera</i>

#### § 36.4555 CRITERIA FOR APPROVAL OF SEC-WR PERMIT -WATER RESOURCE

Except for the exempt uses listed in MCC 36.4520 and the existing uses pursuant to 36.4525, no development shall be allowed within a Water Resource Area unless the provisions of section (A) or (B) or (C) below are satisfied. An application shall not be approved unless it contains the site analysis information required in 36.4540(A) and (C), and meets the general requirements in 36.4550.

(A) Development on Low Impact Sites - Development on parcels in locations that would have low impacts on Water Resource Areas may be exempt from the Alternatives Analysis in (B) below. Development on sites that meet the following criterion may be allowed pursuant to the other applicable requirements of this district including the Development Standards of (D) and the provisions for Mitigation in (E):

- (1) The development site is at least one hundred (100) feet from top of bank or top

of ravine, which ever results in a greater distance from the Protected Water Feature.

Top of ravine is the break in the > 25% slope. Slope should be measured in 25-foot increments away from the water feature until the slope is less than 25% (top of ravine), up to a maximum distance of 200' from the water feature. Where multiple resources are present (e.g., stream with wetlands along banks), the starting point for measurement should be whichever offers greatest resource protection.

(B) Alternatives Analysis - Development proposed within a Water Resource Area may be allowed if there is no alternative, when the other requirements of this district including the Development Standards of (D) and the provisions for Mitigation in (E) are met. The applicant shall prepare an alternatives analysis which demonstrates that:

- (1) No practicable alternatives to the requested development exist that will not disturb the Water Resource Area; and
- (2) Development in the Water Resource Area has been limited to the area necessary to allow for the proposed use;
- (3) Development shall occur as far as practically possible from the stream; and
- (4) The Water Resource Area can be restored to an equal or better condition; or
- (5) Any net loss on the property of resource area, function and/or value can be mitigated.

(C) Buffer Averaging - Development may be allowed to encroach into the 200' SEC-wr overlay zone or "buffer" when the provisions of (1) through (6) below are satisfied. These provisions are intended to allow development to extend a specific amount into the edges of the overlay zone without an alternatives analysis in exchange for increasing the area of vegetated corridor on the property that is in good condition.

(1) Site assessment information pursuant to 36.4540(A) and (C) has been submitted.

(2) The riparian/vegetated corridor is certified to be in a marginal or degraded condition pursuant to Table 2. Buffer averaging is not allowed to encroach in areas certified to be in good condition.

(3) The maximum encroachment does not exceed 20% of the frontage length of the vegetated corridor by 20% of the required width.

(4) The entire remaining vegetated corridor on the project site or the first 50 feet closest to the stream (whichever is less) will be enhanced to "good" condition pursuant to Table 2.

(5) The area of encroachment will be replaced with added buffer area at a 1:1 ratio.

(6) The replacement area will be incorporated into the remaining vegetated corridor on the project site and meet the "good" condition pursuant to Table 2, regardless of its distance from the resource area.

(D) Development Standards- Development within the Water Resource Area shall comply with the following standards:

(1) Development of trails, rest points, viewpoints, and other facilities for the enjoyment of the resource must be done in such a manner so as to minimize impacts on the natural resource while allowing for the enjoyment of the natural resource.

(2) Development in areas of dense standing trees shall be designed to minimize the numbers of trees to be cut. No more than 50 percent of mature standing trees (of 6-inch DBH greater ) shall be removed without a one-for-one replacement with comparable species. The site plan for the proposed activity shall identify all mature standing trees by type, size, and location, which are proposed for removal, and the location and type of replacement trees.

(3) Areas of standing trees, shrubs, and natural vegetation will remain connected or contiguous, particularly along natural drainage courses, so as to provide a transition between the proposed development and the natural resource, to provide food, water, and cover for wildlife, and to protect the visual amenity values of the natural resource.

(4) The Water Resource Area shall be restored to "good condition" and maintained in accordance with the mitigation plan pursuant to (E) below and the specifications in Table 2.

(5) To the extent practicable, existing vegetation shall be protected and left in place. Work areas shall be carefully located and marked to reduce potential damage to the Water Resource Area. Trees in the Water Resource Area shall not be used as anchors for stabilizing construction equipment.

(6) Where existing vegetation has been removed, or the original land contours disturbed, the site shall be revegetated, and the vegetation shall be established as soon as practicable. Nuisance plants, as identified in Table 1, may be removed at any time. Interim erosion control measures such as mulching shall be used to avoid erosion on bare areas. Nuisance plants shall be replaced with non-nuisance plants by the next growing season.

*[Figure 1 on next page]*

<p>Degraded Corridor Combination of native trees, shrubs, and groundcovers covering is less than 50% of the area and/or Less than 25% tree canopy exists (aerial measure) and/or Greater than 10% of the area is covered by invasive, non-native species (Enhancement up to "good" corridor required regardless of planned impact or not)</p>	<p>Provide certification, pursuant to the procedures provided by the Planning Director, by a professional ecologist/biologist that the riparian/vegetated corridor meets condition criteria. Remove any invasive non-native or nuisance species and debris and noxious materials within the corridor by hand or mechanically as appropriate. Provide County with a native plant revegetation plan appropriate to the site conditions developed by an ecologist/biologist or landscape architect to restore to a good corridor condition. See Planning Director procedures. Vegetate corridor to establish "good" corridor conditions</p>
---	--

**§ 36.4560 CRITERIA FOR APPROVAL OF SEC-H PERMIT -WILDLIFE HABITAT.**

Development within areas designated SEC-h shall comply with the provisions of this section. An application shall not be approved unless it contains the information in 36.4540(A) and (D).

**(A) Development standards:**

(1) Where a parcel contains any non-forested "cleared" areas, development shall only occur in these areas, except as necessary to provide access and to meet minimum clearance standards for fire safety.

(2) Development shall occur within 200 feet of a public road capable of providing reasonable practical access to the developable portion of the site.

(3) The access road/driveway and service corridor serving the development shall not exceed 500 feet in length.

(4) Fencing within a required setback from a public road shall meet the following criteria:

(a) Fences shall have a maximum height of 42 inches and a minimum 17 inch

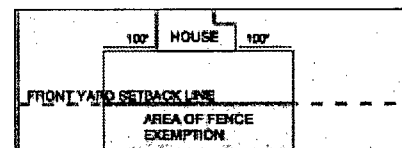
gap between the ground and the bottom of the fence.

(b) Wood and wire fences are permitted. The bottom strand of a wire fence shall be barbless. Fences may be electrified, except as prohibited by County Code.

(c) Cyclone, woven wire, and chain link fences are prohibited.

(d) Fences with a ratio of solids to voids greater than 2:1 are prohibited.

(e) Fencing standards do not apply in an area on the property bounded by a line along the public road serving the development, two lines each drawn perpendicular to the principal structure from a point 100 feet from the end of the structure on a line perpendicular to and meeting with the public road serving the development, and the front yard setback line parallel to the public road serving the development.



**FIGURE 36.4570A FENCE EXEMPTION AREA**

(f) Fencing standards do not apply where needed for security of utility facilities.

(5) The nuisance plants listed in Table 1 shall not be planted as landscaping and shall be controlled within cleared areas of the subject property.

(B) Wildlife Conservation Plan. An applicant shall propose a wildlife conservation plan if one of two situations exist.

(1) The applicant cannot meet the development standards of Section (B) because of physical characteristics unique to the property. The applicant must show that the wildlife conservation plan results in the minimum departure from the standards required in order to allow the use; or

(2) The applicant can meet the development standards of Section (B), but demonstrates that the alternative conservation measures exceed the standards of Section (B) and will result in the proposed development having a less detrimental impact on forested wildlife habitat than the standards in Section (B).

(3) The wildlife conservation plan must demonstrate the following:

(a) That measures are included in order to reduce impacts to forested areas to the minimum necessary to serve the proposed development by restricting the amount of clearance and length/width of cleared areas and disturbing the least amount of forest canopy cover.

(b) That any newly cleared area associated with the development is not greater than one acre, excluding from this total the area of the minimum necessary accessway required for fire safety purposes.

(c) That no fencing will be built outside of areas cleared for the site develop-

ment except for existing cleared areas used for agricultural purposes.

(d) That revegetation of existing cleared areas on the property at a 2:1 ratio with newly cleared areas occurs if such cleared areas exist on the property.

(e) That revegetation and enhancement of disturbed stream riparian areas occurs along drainages and streams located on the property.

(4) For Protected Aggregate and Mineral (PAM) resources within a PAM subdistrict, the applicant shall submit a Wildlife Conservation Plan which must comply only with measures identified in the Goal 5 protection program that has been adopted by Multnomah County for the site as part of the program to achieve the goal.

**PART 6 –  
STANDARDS FOR COMMUNITY SERVICE  
USES and CONDITIONAL USES**

**COMMUNITY SERVICE, CS**

**§ 36.6000- PURPOSE.**

MCC 36.6010 through 36.6230 provides for the review and approval of the location and development of special uses which, by reason of their public convenience, necessity, unusual character or effect on the neighborhood, may be appropriate as specified in each district.

**§ 36.6005 GENERAL PROVISIONS.**

(A) Community Service approval shall be for the specific use or uses approved together with the limitations or conditions as determined by the approval authority.

(B) Uses authorized pursuant to this section shall be subject to Design Review approval under MCC 36.7000 through 36.7060.

(C) A Community Service approval shall not be construed as an amendment of the Zoning Map, although the same may be depicted thereon by appropriate color designation, symbol or short title identification.

**§ 36.6010 APPROVAL CRITERIA.**

In approving a Community Service use, the approval authority shall find that the proposal meets the following approval criteria, except for transmission towers, which shall meet the approval criteria of MCC 36.6100 through 36.6125, wireless communications facilities, subject to the provisions of MCC 36.6176, and except for regional sanitary landfills which shall comply with MCC 36.6200 through 36.6230.

(A) Is consistent with the character of the area;

(B) Will not adversely affect natural resources;

(C) Will not conflict with farm or forest uses in the area;

(D) Will not require public services other than those existing or programmed for the area;

(E) Will be located outside a big game winter habitat area as defined by the Oregon Department of Fish and Wildlife or that agency has certified that the impacts will be acceptable;

(F) Will not create hazardous conditions;

(G) Will satisfy the applicable policies of the Comprehensive Plan;

(H) Will satisfy such other applicable approval criteria as are stated in this Section.

(I) The use is limited in type and scale to primarily serve the needs of the rural area.

**§ 36.6015 USES.**

(A) Except as otherwise limited in the EFU and CFU districts, the following Community Service Uses and those of a similar nature, may be permitted in any district when approved at a public hearing by the approval authority

Allowed Community Service Uses in the EFU and CFU districts are limited to those uses listed in each respective district.

(1) Church.

(2) Group care facility.

(3) Kindergarten or day nursery.

(4) Library.

(5) Park, playground, sports area, golf course or recreational use of a similar nature.

(6) Utility facilities, subject to the approval criteria in Section 36.6010(A) through (H).

(7) Private club, fraternal organization, lodge.

(8) Radio and television transmission towers.

(a) VHF and UHF television towers, FM radio towers, two-way radio, common carrier, and cellular telephone towers, and fixed point microwave towers are permitted in any district, provided only self-supporting structures are permitted in the Exclusive Farm Use district.

(b) Low-power television towers, satellite ground stations, AM radio towers, and building-mounted towers are permitted in any district except urban residential districts, provided only self-supporting structures are permitted in the Exclusive Farm Use district.

(c) Ham radio, amateur sole source emitters, Citizen Band transmitters, and structures to support them are permitted in any district as an accessory use and do not require a Community Service use designation if used for non-commercial purposes only. Any such tower shall comply with the regulations of the district in which it is located. Non-amateur sole source emitters shall also comply with the registration requirements of MCC 36.6125 (B).

(d) Receive-only facilities in conjunction with a permitted use are exempt from the provisions of this section, but shall comply with all other requirements of MCC 36.6015 (A) (8) and 36.6100 through 36.6125.

(9) Recycling collection center.

(10) Riding academy or the boarding of horses for profit.

(11) School, private, parochial or public; educational institution.

(12) Transit station.

(13) Waste collection, transfer, processing, or recovery facility.

(14) Museum.

(15) Ambulance Service Substation.

(16) Mining and processing of geothermal resources.

(17) Accessory uses to the above.

(B) Approval of a Community Service Use shall be deemed to authorize associated public utilities, including energy and communication facilities.

#### **§ 36.6020 RESTRICTIONS.**

A building or use approved under MCC 36.6015 through 36.6050 shall meet the following requirements:

(A) Minimum yards in EFU, CFU, MUA-20, RR, OCI, OR and PH-RC, Districts:

(1) Front yards shall be 30 feet.

(2) Side yards for one-story buildings shall be 20 feet; for two-story buildings, 25 feet.

(3) Rear yards shall be as required in the district.

(B) Minimum yards in other districts shall be as required in the district.

(C) Minimum Site Size:

(1) A day nursery or kindergarten shall provide not less than 100 square feet per child, of outdoor play area located other than in a required front yard.

(2) Primary (kindergarten through fourth grade), private and parochial schools shall be on sites of one acre for each 90 pupils or one acre for each three classrooms, whichever is greater.

West of Sandy  
Ch 36 Ordian  
EX C  
replacement  
rep  
4-25-4-xx  
4-5-15-5-30  
per 12/5/02  
reading



housing), there is no other dwelling on the subject tract; and

(c) The dwelling will be occupied by a person or persons who produced the commodities which grossed the income in subsection (a) of this subsection;

In determining the gross income required by subsection (a) of this subsection, the cost of purchased livestock shall be deducted from the total gross income attributed to the tract.

(E) An accessory farm help dwelling, including a mobile or modular home customarily provided in conjunction with farm use if:

(1) The accessory farm help dwelling will be occupied by a person or persons who will be principally engaged in the farm use of the land and whose assistance in the management of the farm use is or will be required by the farm operator; and

(2) The accessory help dwelling shall be located:

(a) On the same lot or parcel as the dwelling of the principal farm dwelling; or

(b) On the same tract as the principal farm dwelling when the lot or parcel on which the accessory dwelling will be sited is consolidated into a single parcel with all other contiguous lots and parcels in the tract; or

(c) On a lot or parcel on which the principal farm dwelling is not located, when:

1. The accessory farm dwelling is a manufactured dwelling; and

2. A deed restriction is filed with the county clerk. The deed restriction shall require the manufactured dwelling to be removed when the

lot or parcel is conveyed to another party.

(d) An accessory farm dwelling approved pursuant to this rule may not be occupied by a person or persons who will not be principally engaged in the farm use of the land and whose assistance in the management of the farm use is not or will not be required by the farm operator. The manufactured dwelling may remain if it is reapproved; and

(3) There is no other dwelling on the lands designated for exclusive farm use owned by the farm operator that is vacant or currently occupied by persons not working on the subject farm or ranch and that could reasonably be used as an accessory farm dwelling; and

(4) The principal farm dwelling to which the proposed dwelling would be accessory, meets one of the following:

(a) On land not identified as high-value farmland, the principal farm dwelling is located on a farm or ranch operation that is currently employed for farm use, as defined in ORS 215.203, and produced in the last two years or three of the last five years the lower of the following:

1. At least \$40,000 (1994 dollars) in gross annual income from the sale of farm products. In determining the gross income, the cost of purchased livestock shall be deducted from the total gross income attributed to the tract; or

2. Gross annual income of at least the midpoint of the median income range of gross annual sales for farms in the county with the gross annual sales of \$10,000 or more according to the 1992 Census of Agriculture, Oregon. In determining the gross income, the cost of purchased livestock shall be deducted from the

total gross income attributed to the tract; or

(b) On land identified as high-value farmland, the principal farm dwelling is located on a farm or ranch operation that is currently employed for farm use, as defined in ORS 215.203, and produced at least \$80,000 (1994 dollars) in gross annual income from the sale of farm products in the last two years or three of the last five years. In determining the gross income, the cost of purchased livestock shall be deducted from the total gross income attributed to the tract.

The approval authority shall not approve any proposed division of a lot or parcel for an accessory farm dwelling approved pursuant to this section. If it is determined that an accessory farm dwelling satisfies the requirements of MCC 36.2625 (D), a parcel may be created consistent with the minimum parcel size requirements in MCC 36.2660.

(F) Notwithstanding the same ownership grouping requirements of the Lot of Record section, a single family heritage tract dwelling may be allowed on land not identified as high-value farmland when:

(1) The lot or parcel meets the following requirements:

(a) A deed or other instrument creating the lot or parcel was recorded with the Department of General Services, or was in recordable form prior to January 1, 1985; and

(b) The lot or parcel satisfies all applicable laws when the lot or parcel was created; and

(c) The lot or parcel is held under the same ownership and which was ac-

quired by the present owner prior to January 1, 1985; and

(2) The tract on which the dwelling will be sited does not include a dwelling; and

(3) The proposed dwelling is not prohibited by, and will comply with, the requirements of the Comprehensive Plan, land use regulations, and other provisions of law; and

(4) The lot or parcel on which the dwelling will be sited does not lie within an area designated by the Comprehensive Plan as a Big Game habitat area; and

(5) The lot or parcel on which the dwelling will be sited is part of a tract, the remaining portions of the tract shall be consolidated into a single parcel when the dwelling is allowed; and

(6) The County Assessor shall be notified when the permit is approved.

(7) Approval of the dwelling would not:

(a) Exceed the facilities and service capabilities of the area; and

(b) Materially alter the stability of the overall land use pattern of the area; and

(c) Create conditions or circumstances that are found to be contrary to the purpose or intent of the Comprehensive Plan or MCC Chapter 36.

(8) For purposes of this subsection, and of dwellings considered under MCC 36.2630 (J) and (K), the following definitions apply:

(a) Owner includes a person who acquired the lot or parcel by devise or intestate succession from a person who acquired the lot or parcel prior to January 1, 1985.

(b) Date of Creation and Existence. When a lot, parcel or tract is reconfigured pursuant to applicable law after November 4, 1993, the effect of which is to qualify a lot, parcel or tract for the siting of a dwelling, the date of the reconfiguration is the date of creation or existence. Reconfigured means any change in the boundary of the lot, parcel or tract.

(G) Seasonal farmworker housing as defined in ORS 197.675 when found to meet the following requirements:

(1) The housing will be occupied by a person or persons who will be principally engaged in the farm use of the land and whose assistance in the management of the farm use is or will be required by the farm operator; and

(2) The seasonal farmworker housing is located on the same parcel, lot or tract as the principal farm dwelling which houses the farm operator; and

(3) The principal farm dwelling is located on a farm or ranch operation that is currently employed for farm use, as defined in ORS 215.203, and produced at least \$80,000 (1994 dollars) in gross annual income from the sale of farm products in the last two years or three of the last five years; and

(4) The seasonal farmworker housing can only be occupied for 273 days per calendar year.

(H) Facilities wholly within an EFU district used for the breeding, kenneling and training of greyhounds for racing may be maintained, enhanced or expanded except no new facilities may be authorized on high value farmland and provided that the following requirements are satisfied:

(1) MCC 36.6420 (A) and (B); and

(2) MCC 36.7450; and

(3) MCC 36.7000 through MCC 36.7060; and

(4) Minimum Dimensional standards:

(a) Area: Two acres.

(b) Width: Two hundred fifty feet.

(c) Depth: Two hundred fifty feet.

(d) Setback from all lot lines: One hundred feet.

(I) Farm Stands when found that:

(1) The structures are designed and used for the sale of farm crops or livestock grown on the farm operation, or grown on the farm operation and other farm operations in the local agricultural area, including the sale of retail incidental items, and fee-based activity to promote the sale of farm crops or livestock sold at the farm stand if the annual sale of incidental items and fees from promotional activity do not make up more than 25 percent of the total annual sales of the farm stand; and

(2) The farm stand does not include structures designed for occupancy as a residence or for activities other than the sale of farm crops and livestock and does not include structures for banquets, public gatherings or public entertainment.

(J) A winery, as described in ORS 215.452.

(K) Signs, pursuant to the provisions of MCC 36.7400 through 36.7505.

(L) Off-street parking and loading pursuant to MCC 36.4100 through 36.4215.

(M) Lot Line Adjustment pursuant to the provisions of MCC 36.2670.

(N) Placement of Structures necessary for continued public safety, or the protection of essential public services or protection of private or

public existing structures, utility facilities, roadways, driveways, accessory uses and exterior improvements damaged during an emergency/disaster event. This includes replacement of temporary structures erected during such events with permanent structures performing an identical or related function. Land use proposals for such structures shall be submitted within 12 months following an emergency/disaster event. Applicants are responsible for all other applicable local, state and federal permitting requirements.

(O) A facility for the processing of farm crops located on a farm operation that provides at least one-quarter of the farm crops processed at the facility. The building established for the processing facility shall not exceed 10,000 square feet of floor area exclusive of the floor area designated for preparation, storage or other farm use or devote more than 10,000 square feet to the processing activities within another building supporting farm uses. A processing facility shall comply with all applicable siting standards but the standards shall not be applied in a manner that prohibits the siting of the processing facility.

(P) One manufactured dwelling in conjunction with an existing dwelling as a temporary use for the term of a hardship suffered by the existing resident or a relative of the resident. A manufactured dwelling allowed under this provision is a temporary use for the term of the hardship suffered by the existing resident or relative as defined in ORS Chapter 215. The manufactured dwelling shall use the same subsurface sewage disposal system used by the existing dwelling, if that disposal system is adequate to accommodate the additional dwelling. If the manufactured home will use a public sanitary sewer system, such condition will not be required. The Planning Director shall review the permit authorizing such manufactured homes every two years. Within three months of the end of the hardship, the Planning Director shall require the removal of such manufactured homes. A temporary residence approved under this section is not eligible for replacement under MCC 36.2620(J),

(L), and (M). Oregon Department of Environmental Quality review and removal requirements also apply. As used in this subsection "hardship" means a medical hardship or hardship for the care of an aged or infirm person or persons.

(1) The health hardship will not:

- (a) Force a significant change in accepted farm or forest practices on surrounding lands devoted to farm or forest; or
- (b) Significantly increase the cost of accepted farm or forest practices on surrounding lands devoted to farm or forest use; and

(2) As a condition of approval, the landowner shall sign and record in the deed records for the county a document binding the landowner, and the landowner's successors in interest, prohibiting them from pursuing a claim for relief or cause of action alleging injury from farming practices for which no action or claim is allowed under ORS 30.936 or 30.937.

(Q) Parking of no more than seven log trucks shall be allowed in an exclusive farm use zone notwithstanding any other provision of law except for health and safety provisions, unless the log truck parking will:

- (1) Force a significant change in accepted farm or forest practices on surrounding lands devoted to farm or forest; or
- (2) Significantly increase the cost of accepted farm or forest practices on surrounding lands devoted to farm or forest use; and

(R) State or regional trail for which a master plan that is consistent with OAR Division 34 State and Local Park Planning has been adopted into the comprehensive plan. Development of the trail and accessory facilities shall be subject to the provisions for Design Review in 36.7000

through 36.7060, and any other applicable zoning code requirements; and

(1) Accessory facilities including but not limited to parking areas, may only be allowed in the EFU zone if there is no alternative location in another zone and;

(2) Accessory facilities which must be located in the EFU zone, shall be of a size and scale that is consistent with the rural character of the area.

### § 36.2630 CONDITIONAL USES.

The following uses may be permitted when found by the approval authority to satisfy the applicable provisions in MCC 36.6300 to 36.6335 or the criteria listed for the use:

(A) Commercial activities that are in conjunction with a farm use, except for facilities for processing crops that meet the standards for crop source, building size, and other applicable siting standards pursuant to 36.2625(O) above. Uses under this provision shall be subject to the approval criteria in MCC 36.6315(1) through (7).

(B) Operations conducted for:

(1) Mining and processing of geothermal resources as defined by ORS 522.005 and oil and gas as defined by ORS 520.005 not otherwise permitted under this section; and

(2) Mining, crushing or stockpiling of aggregate and other mineral and other subsurface resources subject to ORS 215.298.

(C) Community centers owned by a governmental agency or a nonprofit community organization and operated primarily by and for residents of the local rural community.

(D) Type B home occupation as provided for in MCC 36.6650 and provided:

(1) That no sale of merchandise is made from the premise; and

(2) That noise, odor, smoke, gases, fallout, vibration, heat or glare resulting from the activity is not detectable at any property line.

(3) A home occupation located on high-value farmland may employ only residents of the home.

(E) A facility for the primary processing of forest products, provided that such facility is compatible with farm uses described in ORS 215.203 (2). Such a facility may be approved for a one-year period which is renewable. These facilities are intended to be only portable or temporary in nature.

The primary processing of a forest product, as used in this section, means the use of a portable chipper or stud mill or other similar methods of initial treatment of a forest product in order to enable its shipment to market.

Forest products, as used in this section, means timber grown upon a parcel of land or contiguous land where the primary processing facility is located.

(F) Transmission towers over 200 feet in height subject to the requirements of MCC 36.6100 through MCC 36.6130.

(G) Dog kennels not described in section MCC 36.2625 (H). Existing facilities wholly within an EFU district may be maintained, enhanced or expanded, subject to other requirements of law. New facilities may be allowed only on non-high-value lands.

(H) The propagation, cultivation, maintenance and harvesting of aquatic species subject to the approval criteria in MCC 36.6315(A) through (H).

(I) Public road and highway projects subject to the approval criteria in MCC 36.6010(A) through (H) including;

(1) Reconstruction or modification of public roads and highways involving the removal

or displacement of buildings but not resulting in the creation of new land parcels; and

(2) Improvement of public road and highway related facilities, such as maintenance yards, weigh stations and rest areas, where additional property or right of way is required but not resulting in the creation of new land parcels.

(J) Notwithstanding the same ownership grouping requirements of the Lot of Record section, a single family heritage tract dwelling may be allowed on land identified as high-value farmland when:

(Note: MCC 36.6315 Conditional Use Approval Criteria does not apply)

(1) The lot or parcel meets the requirements of MCC 36.2625 (F) (1) through (8); and

(2) The lot or parcel cannot practicably be managed for farm use by itself or in conjunction with other land due to extraordinary circumstances inherent in the land or its physical setting that do not apply generally to other land in the vicinity; and

(3) The dwelling will not:

(a) Force a significant change in accepted farm or forest practices on surrounding lands devoted to farm or forest; or

(b) Significantly increase the cost of accepted farm or forest practices on surrounding lands devoted to farm or forest use; and

(4) The dwelling will not materially alter the stability of the overall land use pattern of the area.

(K) Notwithstanding the same ownership grouping requirements of the Lot of Record section, a single family heritage tract dwelling may be al-

lowed on land identified as high-value farmland when:

(Note: MCC 36.6315 Conditional Use Approval Criteria does not apply)

(1) The lot or parcel meets the requirements of MCC 36.2625 (F) (1) through (8); and

(2) The tract on which the dwelling will be sited is:

(a) Not composed predominately of irrigated or non-irrigated soils classified prime, unique, Class I or Class II; and

(b) Less than twenty-one acres in size; and

(c) Is bordered on at least 67% of its perimeter by tracts that are smaller than 21 acres, and at least two such tracts had dwellings on January 1, 1993; or

(d) Is bordered on at least 25% of its perimeter by tracts that are smaller than 21 acres, and at least four dwellings existed on January 1, 1993, within one-quarter mile of the center of the subject tract. Up to two of the four dwellings may lie within an urban growth boundary, but only if the subject tract abuts an urban growth boundary.

#### **§ 36.2660 DIMENSIONAL REQUIREMENTS.**

(A) Except as provided in MCC 36.2675, the minimum lot size for new parcels shall be 80 acres in the EFU district.

(B) That portion of a street which would accrue to an adjacent lot if the street were vacated shall be included in calculating the size of such lot.

## (C) Minimum Yard Dimensions - Feet

Front	Side	Street Side	Rear
30	10	30	30

Maximum Structure Height - 35 feet

Minimum Front Lot Line Length - 50 feet.

(D) The minimum yard requirement shall be increased where the yard abuts a street having insufficient right-of-way width to serve the area. The Planning Commission shall determine the necessary right-of-way widths and additional yard requirements not otherwise established by Ordinance.

(E) Structures such as barns, silos, windmills, antennae, chimneys or similar structures may exceed the height requirement if located at least 30 feet from any property line.

(F) On-site sewage disposal, storm water/drainage control, water systems unless these services are provided by public or community source, shall be provided on the lot.

(1) Sewage and stormwater disposal systems for existing development may be off-site in easement areas reserved for that purpose.

(2) Stormwater/drainage control systems are required for new impervious surfaces. The system shall be adequate to ensure that the rate of runoff from the lot for the 10 year 24-hour storm event is no greater than that before the development.

(G) Grading and erosion control measures sufficient to ensure that visible or measurable erosion does not leave the site shall be maintained during development. A grading and erosion control permit shall be obtained for development that is subject to MCC Chapter 29.300.

### § 36.2665 EXCEPTIONS TO LOT SIZE FOR SPECIFIC USES.

(A) Lots less than the minimum lot size specified in MCC 36.2660 (A) may be created for uses listed in MCC 36.2625 (A) and MCC 36.2630 (C) based upon:

- (1) The site size needs of the proposed use;
- (2) The nature of the proposed use in relation to its impact on nearby properties; and
- (3) Consideration of the purposes of this district.

(B) Except as otherwise provided by MCC 36.2675, no sale or conveyance of any portion of a lot, for other than a public purpose, shall leave a structure on the remainder of the lot with less than the minimum lot or yard requirements or result in a lot with less than the area or width requirements of this district.

### § 36.2670 LOT LINE ADJUSTMENT.

(A) An adjustment of the common lot line between contiguous Lots of Record may be authorized based on a finding that:

- (1) All dwellings that were situated on the same lot prior to the adjustments must remain together on the reconfigured lot; and
- (2) The dimensional requirements of MCC 36.2660 (A) and (C) are met; or
- (3) The reconfigured lot areas will each retain the same lot area that existed prior to the exchange.

### § 36.2675 LOT OF RECORD.

(A) In addition to the Lot of Record definition standards in MCC 36.0005, for the purposes of this district a Lot of Record is either:

- (1) A parcel or lot which was not contiguous to any other parcel or lot under the same ownership on February 20, 1990, or

(2) A group of contiguous parcels or lots:

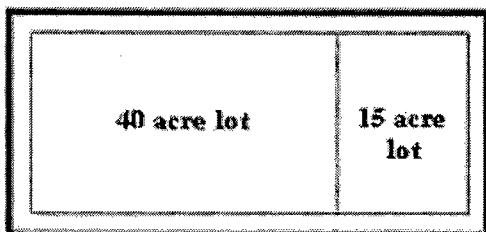
(a) Which were held under the same ownership on February 20, 1990; and

(b) Which, individually or when considered in combination, shall be aggregated to comply with a minimum lot size of 19 acres, without creating any new lot line.

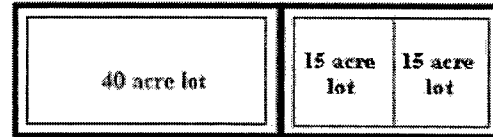
1. Each Lot of Record proposed to be segregated from the contiguous group of parcels or lots shall be a minimum of 19 acres in area using existing legally created lot lines and shall not result in any remainder individual parcel or lot, or remainder of contiguous combination of parcels or lots, with less than 19 acres in area.

2. An exception to the 19 acre minimum lot size requirement shall occur when the entire same ownership grouping of parcels or lots was less than 19 acres in area on February 20, 1990, and then the entire grouping shall be one Lot of Record.

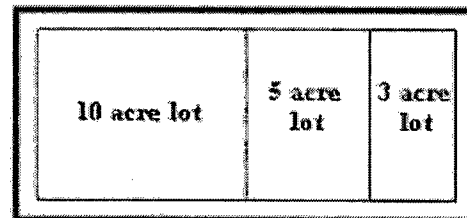
3. Three examples of how parcels and lots shall be aggregated are shown below with the solid thick line outlining individual Lots of Record:



**Example 1:**  
**One 55 acre Lot of Record**



**Example 2:**  
**One 40 acre Lot of Record and**  
**one 30 acre Lot of Record**



**Example 3:**  
**One 18 acre Lot of Record**

(3) Exception to the standards of (A)(2) above:

(a) Where approval for a "Lot of Exception" or a parcel smaller than 19 acres under the "Lot size for Conditional Uses" provisions has been given by the Hearing Authority and the parcel was subsequently lawfully created, then the parcel shall be a Lot of Record that remains separately transferable, even if the parcel was contiguous to another parcel held in the same ownership on February 20, 1990.

(B) In this district, significant dates and ordinances applicable for verifying zoning compliance may include, but are not limited to, the following:

(1) July 10, 1958, F-2 zone applied;

(2) December 9, 1975, RL-C zone applied, F-2 minimum lot size increased, Ord. 115 & 116;

(3) October 6, 1977, MUA-20 and EFU-38 zones applied, Ord. 148 & 149;



(4) August 14, 1980, zone change from MUA-20 to EFU-38 for some properties, Ord. 236 & 238;

(5) February 20, 1990, lot of record definition amended, Ord. 643;

(6) April 5, 1997, EFU zone repealed and replaced with language in compliance with 1993 Oregon Revised Statutes and 1994 Statewide Planning Goal 3 Oregon Administrative Rules for farmland, Ord. 876;

(7) May 16, 2002, Lot of Record section amended, Ord. 982;

(C) A Lot of Record which has less than the minimum lot size for new parcels, less than the front lot line minimums required, or which does not meet the access requirements of MCC 36.2690 may be occupied by any allowed use, review use or conditional use when in compliance with the other requirements of this district.

(D) The following shall not be deemed a Lot of Record:

(1) An area of land described as a tax lot solely for assessment and taxation purposes;

(2) An area of land created by the foreclosure of a security interest;

(3) A Mortgage Lot.

(4) An area of land created by court decree.

**§ 36.2690 ACCESS.**

Any lot in this district shall abut a street, or shall have other access determined by the Hearings Officer to be safe and convenient for pedestrians and for passenger and emergency vehicles.



**MULTIPLE USE AGRICULTURE - 20, MUA-20****§ 36.2800- PURPOSE.**

The purposes of the Multiple Use Agriculture District are to conserve those agricultural lands not suited to full-time commercial farming for diversified or part-time agriculture uses; to encourage the use of non-agricultural lands for other purposes, such as forestry, outdoor recreation, open space, low density residential development and appropriate Conditional Uses, when these uses are shown to be compatible with the agricultural uses and character of the area, and the applicable County policies.

**§ 36.2805 AREA AFFECTED.**

MCC 36.2800 to 36.2885 shall apply to those lands designated MUA-20 on the Multnomah County Zoning Map.

**§ 36.2815 USES.**

No building, structure or land shall be used and no building or structure shall be hereafter erected, altered or enlarged in this district except for the uses listed in MCC 36.2820 through 36.2830 when found to comply with MCC 36.2855 through 36.2885.

**§ 36.2820 ALLOWED USES.**

(A) A single-family detached dwelling on a Lot of Record, including a home built on or off-site. A home that has been constructed off-site shall meet the following requirements:

- (1) Construction shall comply with the standards of the Uniform Building Code or as prescribed in ORS 446.002 through 445.200 relating to mobile homes;
- (2) The dwelling shall be attached to a foundation for which a building permit has been obtained;
- (3) The dwelling shall have a minimum floor area of 600 square feet.

(B) Farm uses, as defined in ORS 215.203 (2) (a) for the following purposes only:

(1) Raising and harvesting of crops;

(2) Raising of livestock and honeybees; or,

(3) Any other agricultural or horticultural purpose or animal husbandry purpose or combination thereof, except as provided in MCC 36.2830 (B);

(C) The propagation or harvesting of forest products;

(D) Public and private conservation areas and structures for the protection of water, soil, open space, forest and wildlife resources.

(E) Type A home occupations pursuant to the definition and restrictions of MCC 36.0005 (H) (8) (a).

(F) Other structures or uses customarily accessory or incidental to any use permitted or approved in this district.

(G) Family Day Care.

(H) Actions taken in response to an emergency/disaster event as defined in MCC 36.0005 pursuant to the provisions of MCC 36.0536.

**§ 36.2825 REVIEW USES.**

Uses listed in this section may be permitted after required review as Type II decisions pursuant to MCC 37.0510 through 37.0800, or as specified for the use.

(A) Temporary uses when approved pursuant to MCC 36.0510 and 36.0515.

(B) Wholesale or retail sales of farm or forest products raised or grown on the premises or in the immediate vicinity, subject to the following condition:

The location and design of any building, stand or sign in conjunction with wholesale or retail sales shall be subject to approval of the Planning Director on a finding that the location and design are compatible with the character of the area; provided that the decision of the Planning

Director may be appealed to the approval authority, pursuant to the provisions of MCC Chapter 37.

(C) Signs, pursuant to the provisions of MCC 36.7400 through 36.7505.

(D) Property Line Adjustment pursuant to the provisions of MCC 36.2860.

(E) Placement of structures necessary for continued public safety, or the protection of essential public services or protection of private or public existing structures, utility facilities, roadways, driveways, accessory uses and exterior improvements damaged during an emergency/disaster event. This includes replacement of temporary structures erected during such events with permanent structures performing an identical or related function. Land use proposals for such structures shall be submitted within 12 months following an emergency/disaster event. Applicants are responsible for all other applicable local, state and federal permitting requirements.

(F) Wireless communications facilities when found to satisfy the requirements of MCC 36.6175 through 36.6188.

(G) State or regional trail for which a master plan that is consistent with OAR Division 34 State and Local Park Planning has been adopted into the comprehensive plan. Development of the trail and accessory facilities shall be subject to the provisions for Design Review in 36.7000 through 36.7060, and any other applicable zoning code requirements. Accessory facilities shall be of a size and scale that is consistent with the rural character of the area.

#### **§ 36.2830 CONDITIONAL USES.**

The following uses may be permitted when found by the approval authority to satisfy the applicable ordinance standards.

(A) The Community Service Uses listed in 36.6015 pursuant to the provisions of MCC 36.6000 through 36.6230;

(B) The following Conditional Uses pursuant to the provisions of MCC 36.6300 through 36.6660:

(1) Operations conducted for the mining and processing of geothermal resources as defined by ORS 522.005; or exploration, mining and processing of aggregate and other mineral or subsurface resources;

(2) Commercial processing of agricultural products primarily raised or grown in the region;

(3) Raising any type of fowl or processing the by-products thereof for sale at wholesale or retail;

(4) Feed lots;

(5) Raising of four or more swine over four months of age;

(6) Raising of fur bearing animals for sale at wholesale or retail;

(7) Commercial dog kennels; and

(8) Commercial processing of forest products primarily grown in the region.

(C) The following Conditional Uses may be permitted on lands not predominantly of Agricultural Capability Class I, II or III soils:

(1) Planned developments for single-family residences, as provided in MCC 36.4300 through 36.4360 and the applicable current "planned unit developments" standards within the Oregon Administrative Rules Chapter 660, Division 004;

(D) Type B home occupation as provided for in MCC 36.6650 through 36.6660.

(E) Large Fills as provided for in MCC 36.6700 through 36.6720.

(F) Lots of Exception pursuant to the provisions of MCC 36.2860.

**§ 36.2855 DIMENSIONAL STANDARDS  
AND DEVELOPMENT  
REQUIREMENTS.**

All development proposed in this district shall comply with the applicable provisions of this section.

(A) Except as provided in MCC 36.2860, 36.2870, 36.2875, and 36.4300 through 36.4360, the minimum lot size shall be 20 acres.

(B) That portion of a street which would accrue to an adjacent lot if the street were vacated shall be included in calculating the area of such lot.

(C) Minimum Yard Dimensions - Feet

Front	Side	Street Side	Rear
30	10	30	30

Maximum Structure Height - 35 feet

Minimum Front Lot Line Length - 50 feet.

(D) The minimum yard requirement shall be increased where the yard abuts a street having insufficient right-of-way width to serve the area. The Planning Commission shall determine the necessary right-of-way widths and additional yard requirements not otherwise established by ordinance.

(E) Structures such as barns, silos, windmills, antennae, chimneys or similar structures may exceed the height requirement if located at least 30 feet from any property line.

(F) On-site sewage disposal, storm water/drainage control, water systems unless these services are provided by public or community source, required parking, and yard areas shall be provided on the lot.

(1) Sewage and stormwater disposal systems for existing development may be off-site in easement areas reserved for that purpose.

(2) Stormwater/drainage control systems are required for new impervious surfaces. The system shall be adequate to ensure that the rate of runoff from the lot for the 10 year 24-hour storm event is no greater than that before the development.

(G) Grading and erosion control measures sufficient to ensure that visible or measurable erosion does not leave the site shall be maintained during development. A grading and erosion control permit shall be obtained for development that is subject to MCC Chapter 29.300.

(H) New, replacement, or expansion of existing dwellings shall minimize impacts to existing farm uses on adjacent land by:

(1) Recording a covenant that implements the provisions of the Oregon Right to Farm Law in ORS 30.936 where the farm use is on land in the EFU zone; or

(2) Where the farm use does not occur on land in the EFU zone, the owner shall record a covenant that states he recognizes and accepts that farm activities including tilling, spraying, harvesting, and farm management activities during irregular times, occur on adjacent property and in the general area.

**§ 36.2860 LOTS OF EXCEPTION AND  
PROPERTY LINE  
ADJUSTMENTS.**

(A) Lots of Exception

An exception to permit the creation of a parcel of less than 20 acres, out of a Lot of Record, may be authorized when in compliance with the requirements of MCC 36.2855(C) to (E). Any exception shall be based on the following findings:

(1) The Lot of Record to be divided has two or more permanent habitable dwellings;

(2) The permanent habitable dwellings were lawfully established on the Lot of Record before October 4, 2000;

(3) Each new parcel created by the partition will have at least one of the habitable dwellings; and

(4) The partition will not create any vacant parcels on which a new dwelling could be established.

**(B) Property Line Adjustment**

Pursuant to the applicable provisions in the Multnomah County Land Division Ordinance, the approval authority may grant a property line adjustment between two contiguous Lots of Record upon finding that the approval criteria in (1) and (2) are met. The intent of the criteria is to ensure that the property line adjustment will not increase the potential number of lots or parcels in any subsequent land division proposal over that which could occur on the entirety of the combined lot areas before the adjustment.

(1) No additional lot or parcel is created; and

(2) One of the following situations occurs:

(a) The lot or parcel proposed to be reduced in area is larger than 20 acres prior to the adjustment and remains 20 acres or larger in area after the adjustment, or

(b) The lot or parcel proposed to be enlarged in area is less than 40 acres in area prior to the adjustment and remains less than 40 acres in area after the adjustment.

**§ 36.2870 LOT OF RECORD.**

(A) In addition to the Lot of Record definition standards in MCC 36.0005, for the purposes of this district the significant dates and ordinances for verifying zoning compliance may include, but are not limited to, the following:

(1) July 10, 1958, SR zone applied;

(2) July 10, 1958, F-2 zone applied;

(3) December 9, 1975, F-2 minimum lot size increased, Ord. 115 & 116;

(4) October 6, 1977, MUA-20 zone applied, Ord. 148 & 149;

(5) October 13, 1983, zone change from EFU to MUA-20 for some properties, Ord. 395;

(6) May 16, 2002, Lot of Record section amended, Ord. 982.

(B) A Lot of Record which has less than the minimum lot size for new parcels or lots, less than the front lot line minimums required, or which does not meet the access requirement of MCC 36.2885, may be occupied by any allowed use, review use or conditional use when in compliance with the other requirements of this district.

(C) Except as otherwise provided by MCC 36.2860, 36.2875, and 36.4300 through 36.4360, no sale or conveyance of any portion of a lot, other than for a public purpose, shall leave a structure on the remainder of the lot with less than minimum lot or yard requirements or result in a lot with less than the area or width requirements of this district.

(D) The following shall not be deemed to be a lot of record:

(1) An area of land described as a tax lot solely for assessment and taxation purposes;

(2) An area of land created by the foreclosure of a security interest.

(3) An area of land created by court decree.

**§ 36.2875 LOT SIZES FOR CONDITIONAL USES.**

The minimum lot size for a Conditional Use permitted pursuant to MCC 36.2830, except subpart (C)(1) thereof, shall be based upon the requirements below. Parcels created to support a conditional use shall not be less than two acres in size, and the remainder parcel shall be not less than five acres.

(A) The site size needs of the proposed use;

(B) The nature of the proposed use in relation to its impact on nearby properties; and

(C) Consideration of the purposes of this district.

**§ 36.2880 OFF-STREET PARKING AND LOADING.**

Off-Street parking and loading shall be provided as required by MCC 36.4100 through 36.4215.

**§ 36.2885 ACCESS.**

Any lot in this district shall abut a street or shall have other access determined by the approval authority to be safe and convenient for pedestrians and for passenger and emergency vehicles.





**RURAL RESIDENTIAL, RR****§ 36.3100- PURPOSE.**

The purposes of the Rural Residential District are to provide areas for residential use for those persons who desire rural living environments; to provide standards for rural land use and development consistent with desired rural character, the capability of the land and natural resources; to manage the extension of public services; to provide for public review of non-residential use proposals and to balance the public's interest in the management of community growth with the protection of individual property rights through review procedures and flexible standards.

**§ 36.3105 AREA AFFECTED.**

MCC 36.3100 through 36.3185 shall apply to those lands designed RR on the Multnomah County Zoning Map.

**§ 36.3115 USES.**

No building, structure or land shall be used and no building or structure shall be hereafter erected, altered or enlarged in this district except for the uses listed in MCC 36.3120 through 36.3130 when found to comply with MCC 36.3155 through 36.3185.

**§ 36.3120 ALLOWED USES.**

(A) Residential use, consisting of a single family dwelling constructed off-site, including a mobile or modular home placed on a Lot of Record, subject to the following conditions:

- (1) Construction shall comply with the standards of the Building Code or as prescribed in ORS 446.002 through 446.200, relating to mobile homes.
- (2) The dwelling shall be attached to a foundation for which a building permit has been obtained.
- (3) The dwelling shall have a minimum floor area of 600 square feet.

(B) Farm use, as defined in ORS 215.203 (2) (a) for the following purposes only:

- (1) Raising and harvesting of crops;
- (2) Raising of livestock and honeybees; or
- (3) Any other agricultural or horticultural purpose or animal husbandry purpose or combination thereof, except as provided in MCC 36.3130 (B).

(C) The propagation or harvesting of forest products;

(D) Residential use consisting of a single family dwelling constructed on a Lot of Record ; and,

(E) Public and private conservation areas and structures for the protection of water, soil, open space, forest and wildlife resources.

(F) Type A home occupations pursuant to the definition and restrictions of MCC 36.0005 (H) (8) (a); and,

(G) Other structures or uses customarily accessory or incidental to any use permitted or approved in this district; and

(H) Family Day Care.

(I) Actions taken in response to an emergency/disaster event as defined in MCC 36.0005 pursuant to the provisions of MCC 36.0536.

**§ 36.3125 REVIEW USES.**

Uses listed in this section may be permitted after required review as Type II decisions pursuant to MCC 37.0510 through 37.0800, or as specified for the use.

(A) Temporary uses when approved pursuant to MCC 36.0510 and 36.0515.

(B) Wholesale or retail sales, limited to those products raised or grown on the premises, subject to the following condition:

The location and design of any building, stand or sign in conjunction with wholesale or retail sales shall be subject to approval of the Planning Director on a finding that the location and design are compatible with the character of the area; provided that the decision of the Director may be appealed to the Hearings Officer pursuant to the provisions of MCC Chapter 37.

(C) Signs, pursuant to the provisions of MCC 36.7400 through 36.7505.

(D) Property Line Adjustment pursuant to the provisions of MCC 36.3160.

(E) Placement of Structures necessary for continued public safety, or the protection of essential public services or protection of private or public existing structures, utility facilities, roadways, driveways, accessory uses and exterior improvements damaged during an emergency/disaster event. This includes replacement of temporary structures erected during such events with permanent structures performing an identical or related function. Land use proposals for such structures shall be submitted within 12 months following an emergency/disaster event. Applicants are responsible for all other applicable local, state and federal permitting requirements.

(F) Wireless communications facilities when found to satisfy the requirements of MCC 36.6175 through 36.6188.

(G) State or regional trail for which a master plan that is consistent with OAR Division 34 State and Local Park Planning has been adopted into the comprehensive plan. Development of the trail and accessory facilities shall be subject to the provisions for Design Review in 36.7000 through 36.7060, and any other applicable zoning code requirements.. Accessory facilities shall be of a size and scale that is consistent with the rural character of the area.

#### § 36.3130 CONDITIONAL USES.

The following uses may be permitted when found by the Hearings Officer to satisfy the applicable Ordinance standards:

(A) The Community Service Uses listed in 36.6015 pursuant to the provisions of MCC 36.6000 through 36.6230.

(B) The following Conditional Uses under the provisions of MCC 36.6300 through 36.6660:

(1) Operations conducted for the mining and processing of geothermal resources as defined by ORS 522.005 or exploration, mining and processing of aggregate and other mineral or subsurface resources;

(2) Commercial processing of agricultural products, primarily raised or grown in the region;

(3) Raising of any type of fowl, or processing the by-products thereof, for sale at wholesale or retail;

(4) Feed lots;

(5) Raising of four or more swine more than four months of age;

(6) Raising of fur-bearing animals for sale at wholesale or retail;

(7) Commercial dog kennels;

(8) Planned Developments for single family residences as provided in MCC 36.4300 through 36.4360 and the applicable current "planned unit developments" standards within the Oregon Administrative Rules Chapter 660, Division 004;

(C) Type B home occupation as provided for in MCC 36.6650 through 36.6660.

(D) Large Fills as provided for in MCC 36.6700 through 36.6720.

(E) Lots of Exception pursuant to the provisions of MCC 36.3160.

**§ 36.3155      DIMENSIONAL STANDARDS  
AND DEVELOPMENT  
REQUIREMENTS.**

All development proposed in this district shall comply with the applicable provisions of this section.

(A) Except as provided in MCC 36.3160, 36.3170, 36.3175 and 36.4300 through 36.4360, the minimum lot shall be five acres. For properties within one mile of the Urban Growth Boundary, the minimum lot size shall be as currently required in the Oregon Administrative Rules Chapter 660, Division 004.

(B) That portion of a street which would accrue to an adjacent lot if the street were vacated shall be included in calculating the area of such lot.

(C) Minimum Yard Dimensions - Feet

Front	Side	Street Side	Rear
30	10	30	30

Maximum Structure Height - 35 feet

Minimum Front Lot Line Length - 50 feet.

(D) The minimum yard requirement shall be increased where the yard abuts a street having insufficient right-of-way width to serve the area. The Planning Commission shall determine the necessary right-of-way widths and additional requirements not otherwise established by Ordinance.

(E) Structures such as barns, silos, windmills, antennae, chimneys, or similar structures may exceed the height requirement if located at least 30 feet from any property line.

(F) On-site sewage disposal, storm water/drainage control, water systems unless these services are provided by public or community

source, required parking, and yard areas shall be provided on the lot.

(1) Sewage and stormwater disposal systems for existing development may be off-site in easement areas reserved for that purpose.

(2) Stormwater/drainage control systems are required for new impervious surfaces that are greater than 400 square feet in area. The system shall be adequate to ensure that the rate of runoff from the lot for the 10 year 24-hour storm event is no greater than that before the development.

(G) Grading and erosion control measures sufficient to ensure that visible or measurable erosion does not leave the site shall be maintained during development. A grading and erosion control permit shall be obtained for development that is subject to MCC Chapter 29.300.

(H) New, replacement, or expansion of existing dwellings shall minimize impacts to existing farm uses on adjacent land by:

(1) Recording a covenant that implements the provisions of the Oregon Right to Farm Law in ORS 30.936 where the farm use is on land in the EFU zone; or

(2) Where the farm use does not occur on land in the EFU zone, the owner shall record a covenant that states he recognizes and accepts that farm activities including tilling, spraying, harvesting, and farm management activities during irregular times, occur on adjacent property and in the general area.

**§ 36.3160      LOTS OF EXCEPTION AND  
PROPERTY LINE  
ADJUSTMENTS.**

(A) Lots of Exception

An exception to permit creation of a parcel of less than five acres, out of a Lot of Record, may be authorized when in compliance with the dimensional requirements of MCC 36.3155(C)

through (E). Any exception shall be based on the following findings:

- (1) The Lot of Record to be divided has two or more permanent habitable dwellings ;
- (2) The permanent habitable dwellings were lawfully established on the Lot of Record before October 4, 2000;
- (3) Each new parcel created by the partition will have at least one of the habitable dwellings; and
- (4) The partition will not create any vacant parcels on which a new dwelling could be established.(

**(B) Property Line Adjustment**

Pursuant to the applicable provisions in the Multnomah County Land Division Ordinance, the approval authority may grant a property line adjustment between two contiguous Lots of Record upon finding that the approval criteria in (1) and (2) are met. The intent of the criteria is to ensure that the property line adjustment will not increase the potential number of lots or parcels in any subsequent land division proposal over that which could occur on the entirety of the combined lot areas before the adjustment.

- (1) No additional lot or parcel is created; and
- (2) At least one of the following situations occurs:
  - (a) The lot or parcel proposed to be reduced in area is larger than 5 acres prior to the adjustment and remains 5 acres or larger in area after the adjustment, or
  - (b) The lot or parcel proposed to be enlarged in area is less than 10 acres in area prior to the adjustment and remains less than 10 acres in area after the adjustment.

**§ 36.3170 LOT OF RECORD.**

(A) In addition to the Lot of Record definition standards in MCC 36.0005, for the purposes of this district the significant dates and ordinances for verifying zoning compliance may include, but are not limited to, the following:

- (1) July 10, 1958, SR zone applied;
- (2) July 10, 1958, F-2 zone applied;
- (3) December 9, 1975, F-2 minimum lot size increased, Ord. 115 & 116;
- (4) October 6, 1977, RR zone applied, Ord. 148 & 149;
- (5) October 13, 1983, zone change from MUF-19 to RR for some properties, Ord. 395;
- (6) October 4, 2000, Oregon Administrative Rules Chapter 660 Division 004, 20 acre minimum lot size for properties within one mile of Urban Growth Boundary;
- (7) May 16, 2002, Lot of Record section amended, Ord. 982.

(B) A Lot of Record which has less than the minimum lot size for new parcels or lots, less than the front lot line minimums required, or which does not meet the access requirement of MCC 36.3185, may be occupied by any allowed use, review use or conditional use when in compliance with the other requirements of this district.

(C) Except as otherwise provided by MCC 36.3160, 36.3175, and 36.4300 through 36.4360, no sale or conveyance of any portion of a lot other than for a public purpose shall leave a structure on the remainder of the lot with less than minimum lot or yard requirements or result in a lot with less than the area or width requirements of this district.

***SIGNIFICANT ENVIRONMENTAL CONCERN,  
SEC***

**§ 36.4500- PURPOSES.**

The purposes of the Significant Environmental Concern Overlay Zone subdistrict are to protect, conserve, enhance, restore, and maintain significant natural features which are of public value, including among other things, river and stream corridors, streams, lakes and islands, flood water storage areas, natural shorelines and unique vegetation, wetlands, wildlife and fish habitats, significant geological features, archaeological features and sites, and scenic views and vistas, and to establish criteria, standards, and procedures for the development, change of use, or alteration of such features or of the lands adjacent thereto.

**§ 36.4505 AREA AFFECTED.**

The SEC overlay zone shall apply to those lands designated SEC-sw, SEC-wr, and SEC-h on the Multnomah County Zoning Map.

(A) The approval criteria that apply to uses in areas designated SEC-sw, SEC-wr, and SEC-h shall be based on the type of protected resources on the property, as indicated by the subscript letter in the zoning designation, as follows:

zoning designation	approval criteria-MCC
SEC-sw (scenic waterway)	36.4545
SEC-wr (water resource)	36.4550 and 36.4555
SEC-h (wildlife habitat)	36.4550 and 36.4560

(B) SEC - Scenic Waterway (SEC-sw) - Land areas that are contained within the Sandy River Scenic Waterway as shown on the zoning maps adopted in (Ord and date).

(C) SEC-Water Resource Area (SEC-wr) - Protected water features, riparian/vegetated corridors and the adjacent impact areas, that are identified as significant resources in the Goal 5 Inventory, and as established by these defini-

tions, are the areas included within the SEC-wr Overlay Zone Subdistrict.

**(1) Protected Water Features shall include:**

(a) Wetlands that provide a water quality benefit - Wetlands of metropolitan concern as shown on the Metro Water Quality and Flood Management Area Map and other wetlands which meet any one of the following criteria. Wetlands do not include artificially constructed and managed stormwater and water quality treatment facilities.

1. The wetland is fed by surface flows, sheet flows or precipitation, and has evidence of flooding during the growing season, and has 60 percent or greater vegetated cover, and is over one-half acre in size;

2. The wetland qualifies as having "intact water quality function" under the 1996 Oregon Fresh water Wetland Assessment Methodology;

3. The wetland is in the Flood Management Area, and has evidence of flooding during the growing season, and is five acres or more in size, and has a restricted outlet or no outlet;

4. The wetland qualifies as having "intact hydrologic control function" under the 1996 Oregon Freshwater Wetland Assessment Methodology; or

5. The wetland or a portion of the wetland is within a horizontal distance of less than one-fourth mile from a water body which meets the Department of Environmental Quality definition of "water quality limited water body" in OAR Chapter 340, Division 41 (1996).

(b) Rivers, streams, and drainages downstream from the point at which 50-

acres or more are drained to the water feature (regardless of whether it carries year-round flow); and

(c) Streams carrying year-round flow; and

(d) Streams designated as significant in the Goal 5 inventory; and

(e) Springs which feed stream and wetlands and have year-round flow; and

(f) Natural lakes.

(2) Riparian/Vegetated Corridors and Impact Area - The standard width of the riparian/vegetated corridor for all Protected Water Features shall be two hundred (200) feet from the top of bank.

(3) The zoning maps used to designate the SEC-wr zoning subdistrict were created digitally by interpreting various data sources and maps contained in the West of Sandy River Goal 5 ESEE report. Care was taken in the creation of the maps, but in some instances mapping inaccuracies have occurred during the process. For those areas included in the West of Sandy River Plan, the SEC-wr zoning subdistrict shall be interpreted to be the text defined Water Resource Area.

(D) SEC-Habitat (SEC-h)- Includes nonriparian and nonwetland natural resource sites that contain habitat values such as wooded areas and areas with rare or endangered flora and fauna, as identified by the Goal 5 Inventory. Habitat areas include the significant Goal 5 habitat resource and a 25 foot buffer to protect the root zone of the vegetation. The boundaries of Significant Habitat Areas, which are designated as SEC-h, are established by the Goal 5 Natural Resource Inventory and include:

(1) Those areas identified on the map as "Riparian Corridor/Wildlife Habitat and Impact Area" that do not otherwise meet the

definition of Water Resource Area in (C) above; and

(2) Those areas identified on the map as "Isolated Upland Wildlife Habitat" that do not otherwise meet the definition of Water Resource Area, above.

#### § 36.4510 DEFINITIONS.

(A) **Development:** Any manmade change defined as buildings or other structures, mining, dredging, paving, filling, or grading in amounts greater than ten (10) cubic yards on any lot or excavation. Any other activity that results in the removal of more than 10 percent of the existing vegetation in the Water Resource Area or Habitat Area on a lot or parcel.

(B) **Nuisance, invasive non-native and native plants:** Nuisance and invasive non-native plants include the those plants listed in the latest edition of the Metro Nuisance Plant List and the Prohibited Plant List, and include those plants listed in the latest edition of the State of Oregon Noxious Weed List. Native plants are those listed in the latest edition of the Metro Native Plant List.

(C) **Practicable, Practical:** As in No Practicable Alternative. Available and capable of being done after taking into consideration cost, existing technology, and logistics in light of overall project purposes.

(D) **Top of Bank:** The same as "bankfull stage" which means the stage or elevation at which water overflows the natural banks of streams or other waters of this state and begins to inundate the upland. In the absence of physical evidence, the two-year recurrence interval flood elevation may be used to approximate the bankfull stage.

#### § 36.4515 USES - SEC PERMIT REQUIRED.

(A) All uses permitted under the provisions of the underlying district are permitted on lands designated SEC; provided, however, that devel-

opment, including but not limited to, the location and design of any use, or change, replacement or alteration of a use, except as provided in MCC 36.4520, shall be subject to an SEC permit.

(B) Any excavation or any removal of materials of archaeological, historical, prehistorical or anthropological nature shall be conducted under the conditions of an SEC permit, regardless of the zoning designation of the site.

(C) Activities proposed for lands designated as Scenic Waterways under the Oregon Scenic Waterways System shall be subject to an SEC-sw permit in addition to approval from the Oregon Parks and Recreation Department.

(D) Applications that are subject to an SEC permit shall be processed as Type II land use decisions as provided for in MCC Chapter 37, unless the proposed use is subject to another Type II, III, or IV decision, in which case the SEC application shall be considered in combination with the other action.

#### **§ 36.4520 EXCEPTIONS.**

An SEC permit shall not be required for the following:

(A) Farming practices as defined in ORS 30.930 and agricultural use as defined in OAR 603-095-0010, except that buildings and other development associated with farm practices and agricultural uses are subject to the requirements of this district;

(B) The propagation of timber or the cutting of timber for public safety or the cutting of timber in accordance with the State Forest Practices Act;

(C) Customary dredging and channel maintenance and the removal or filling, or both, for the maintenance or reconstruction of structures such as dikes, levees, groins, riprap, drainage ditch, irrigation ditches and tile drain systems as allowed by ORS 196.905 (6);

(D) The placing, by a public agency, of signs, markers, aids, etc., to serve the public;

(E) Routine repair and maintenance of structures, roadways, driveways, utility facilities, and lawns that were in existence prior to the effective date of this ordinance;

(F) Alteration, repair, or replacement of septic system drainfields;

(G) The expansion of capacity, or the replacement, of existing communication or energy distribution and transmission systems, except substations;

(H) The maintenance and repair of existing flood control facilities;

(I) All Type A Home Occupations;

(J) Type B Home Occupations that require the addition of less than 400 square feet of ground coverage to the structure;

(K) Stream enhancement or restoration projects limited to removal by hand of invasive vegetation and planting of any native vegetation on the Metro Native Plant List;

(L) Enhancement or restoration of the riparian corridor for water quality or quantity benefits, or for improvement of fish and wildlife habitat, pursuant to a plan that does not include placement of buildings or structures and does not entail grading in an amount greater than 10 cubic yards. This exemption is applicable to plans that are approved by Soil and Water Conservation District, the Natural Resources Conservation District, or the Oregon Department of Fish and Wildlife under the provisions for a Wildlife and Habitat Conservation Plan, and submitted to the County;

(M) Work necessary to protect, repair, maintain, or replace existing structures, utility facilities, service connections, roadways, driveways, accessory uses and exterior improvements in response to emergencies pursuant to the provisions of MCC 36.0535 Responses to and Emergency/Disaster Event, provided that after the

emergency has passed, adverse impacts are mitigated.

#### **§ 36.4525 EXISTING USES.**

Uses that legally existed on the effective date of this ordinance that are not included as Exceptions in section 36.4520, may utilize the provisions of this section. This section is intended to define the circumstances under which existing development can be improved or replaced under limited requirements in recognition of the pre-existing status. The SEC provisions are also not intended to make existing uses non-conforming. However, approval of proposals for alteration of uses that were non-conforming prior to the SEC ordinance, must obtain an SEC permit in addition to demonstrating compliance with the non-conforming use provisions of this Chapter.

(A) Change, expansion, or alteration of existing uses shall require an SEC permit as provided in 36.4500 through 36.4560, except for changes to a structure as described in Sections (1) or (2) below;

(1) In areas subject to the provisions of the SEC-sw, change, or alteration of existing uses which do not require any modification to the exterior of the structure;

(2) Within the SEC-wr and SEC-h - addition of less than 400 square feet of ground coverage to the structure. This provision is intended to allow a maximum of 400 square feet of additional coverage to the structure that existed on the effective date of this ordinance.

(B) Replacement or restoration of existing structures, that were unintentionally destroyed by fire or other casualty, or natural disaster within the same foundation lines shall not require an SEC permit. The redevelopment must be commenced within one year from the date of the loss, and may include addition of a maximum 400 square feet of ground coverage. Structures which are expanded up to 400 square feet under

this provision, may not subsequently expand under the provision in (A)(2) above.

(C) Within the SEC-wr, lawfully established structures that do not meet the casualty loss provisions of (B) above may be replaced within the same foundation lines or area of ground coverage when the entire remaining vegetated corridor on the project site, or the first 50 feet closest to the stream, or an area equal to the ground coverage of the building and attached structures and paved areas, whichever is less, is enhanced to "good" condition pursuant to Table 2. Replacement shall be processed as a Type II review.

(D) If development under this section is proposed to be located closer to a protected water feature, approval of a permit under the provisions of 36.4540 through 36.4555 shall be obtained.

#### **§ 36.4530 BUILDABLE LOT ENCROACHMENT.**

Where a parcel is partially or wholly inside the SEC-wr Overlay Zone, the property owner may apply for encroachment in lieu of meeting the requirements in MCC 36.4555(A), (B), or (C) for development in the SEC- wr. The applicant shall demonstrate that:

(A) Without the proposed encroachment, the owner would be denied economically viable use of the subject property. To meet this criterion, the applicant must show that no other application could result in approval of an economically viable use of the subject property. Evidence to meet this criterion shall include a list of uses allowed on the subject property.

(B) The proposed encroachment is the minimum necessary to allow for the requested use, however not more than 1 acre of the site, including access roads and driveways, and areas necessary for utilities and facilities, is disturbed;

(C) The proposed encroachment will comply with MCC 36.4555 (E) Mitigation; and



(D) The proposed use complies with the standards of the base zone.

#### **§ 36.4535 SCOPE OF CONDITIONS.**

(A) Conditions of approval of an SEC permit, if any, shall be designed to bring the application into conformance with the applicable criteria of MCC 36.4545 through 36.4560 and any other requirements specified in the Goal 5 protection program for the affected resource. Conditions may relate to the locations, design, and maintenance of existing and proposed improvements, including but not limited to buildings, structures and use areas, parking, pedestrian and vehicular circulation and access, natural vegetation and landscaped areas, fencing, screening and buffering, excavations, cuts and fills, signs, graphics, and lighting, timing of construction and related activities, and mitigation.

(B) Approval of an SEC permit shall be deemed to authorize associated public utilities, including energy and communication facilities.

(C) The approval criteria for an SEC permit shall be used to determine the most appropriate location, size and scope of the proposed development in order to ensure that it meets the purposes of this subdistrict, but shall not be used to deny economically viable use or be used to require removal or relocation of existing physical improvements to the property.

#### **§ 36.4540 APPLICATION FOR SEC PERMIT.**

A decision on an application for an SEC permit shall be based upon findings of consistency with the purposes of the SEC district and with the applicable criteria for approval specified in MCC 36.4545 through 36.4560. An application for a use on a property containing more than one protected resource shall address the approval criteria for all of the designated resources on the property. In the case of conflicting criteria, approval shall be based on the ability of the proposed development to comply as nearly as possible with the criteria for all designated resources that would be affected.

(A) General SEC: All applications for SEC permits shall include the information listed in this section in sufficient detail for County staff to evaluate the impacts of the proposal. The applicant is responsible for providing all of the required information. In addition to the information listed in this section, the application shall contain the supplemental information that is listed for the resource area in which the development is proposed.

(1) A written description of the proposed development and how it complies with the requirements applicable to the resource area in which development is proposed as listed in SECsw, SECwr, SECh.

(2) A map of the property drawn to scale showing;

(a) Boundaries, dimensions, and size of the subject parcel;

(b) Location and size of existing and proposed structures;

(c) Contour lines and topographic features such as ravines or ridges;

(d) Location of natural drainageways, springs, seeps, and wetlands on the site. The Planning Director may require the applicant to provide the location of the SEC-wr boundary, topography, or the location of development as determined by a registered professional surveyor or engineer;

(e) Proposed fill, grading, site contouring or other landform changes;

(f) Location and predominant species of existing vegetation on the parcel, areas where vegetation will be removed, and location and species of vegetation to be planted, including landscaped areas;

(g) Location and width of existing and proposed roads, driveways, parking and maneuvering areas, and service corridors and utilities.

(3) A scaled drawing of the building design and elevations that show the relationship between the building and existing and finished grades and existing or proposed vegetation.

(4) Application for a flood hazard permit, erosion control permit, and/or other required natural hazards permit for the proposed development;

(B) SEC-Scenic Waterway: In addition to the information in 36.4540(A), an application in the SEC-sw overlay area shall include a letter from the Oregon Parks and Recreation Department which indicates that the proposed development as shown on the site map and scaled drawing required in (A)(2) and (3) above has been reviewed and is, or can be, consistent with the provisions of the Oregon Scenic Waterways Management Plan.

(1) For areas within the SEC-sw overlay, the building design shall also include a description of the exterior materials and proposed exterior colors including roofing.

(C) SEC-Water Resource: In addition to the information requirements listed in MCC 36.4540(A) above, the following information shall be submitted for applications within the SEC-wr overlay.

(1) A topographic map of the development area and adjacent areas of the site at contour intervals of five feet or less showing a delineation of the Water Area or Habitat Area as determined by a documented field survey, the location of all existing and proposed watercourses, drainageways, storm-water facilities, and utility installations;

(2) The location of wetlands;

(3) Information for the site from the adopted West of Sandy River Wildlife Habitat and Stream Corridor ESEE Report, the County Goal 5 Inventory;

(4) Preparation of plans and surveys - Inventories, assessment of existing conditions, and mitigation or restoration plans shall be prepared by a qualified professional such as a fish or wildlife biologist at the discretion of the Planning Director. Wetlands shall be identified and delineated by a qualified wetland specialist as set forth in the 1987 Corps of Engineers Wetland Delineation Manual;

(5) The applicant shall provide evidence that when federal or state requirements apply, that the agency has been contacted, and shall provide an assessment of whether the project can meet the requirements based on the agency response;

(6) An assessment of the existing condition of the Water Resource Area in accordance with Table 2 Riparian/Vegetated Corridor Standards;

(7) An inventory of vegetation, including percentage ground and canopy coverage, and location of nuisance plants listed in Table 1;

(8) A detailed Mitigation Plan as described in 36.4555(E), if required;

(9) The location of all existing trees of a caliper greater than six (6) inches in diameter at breast height (DBH);

(10) A description and map of soil types in the proposed development area and the locations and specifications for all proposed draining, filling, grading, dredging, and vegetation removal, including the amounts and methods.

(D) SEC Wildlife Habitat: In addition to the information required in MCC 36.4540(A) above, an application to develop in SEC-h areas shall also include:

(1) An area map showing all properties which are adjacent to or entirely or partially within 200 feet of the proposed develop-

ment, with the following information, when such information can be gathered without trespass:

(2) Location of all existing forested areas (including areas cleared pursuant to an approved forest management plan) and non-forested "cleared" areas. For the purposes of this section, a forested area is defined as an area that has at least 75 percent crown closure, or 80 square feet of basal area per acre, of trees 11 inches DBH and larger, or an area which is being reforested pursuant to Forest Practice Rules of the Department of Forestry. A non-forested "cleared" area is defined as an area which does not meet the description of a forested area and which is not being reforested pursuant to a forest management plan.

(3) Location and width of existing driveways within 200 feet of the subject parcel's boundaries on all adjacent parcels;

(4) Existing and proposed type and location of all fencing on the subject property and on adjacent properties and on properties entirely or partially within 200 feet of the subject property.

**§ 36.4545 CRITERIA FOR APPROVAL OF SEC-SW PERMIT - SCENIC WATERWAY.**

The SEC-sw designation shall apply to those wild and scenic waterways that are designated SEC on Multnomah County sectional zoning maps. An application shall not be approved unless it contains the information in 36.4540(A) and (B). Any proposed activity or use requiring an SEC-sw permit shall be subject to the following:

(A) Submittal of a letter from the Oregon Parks and Recreation Department which indicates that the proposed development has been reviewed and is, or can be, consistent with the provisions of the Oregon Scenic Waterways Management Plan.

(B) The maximum possible landscaped area, scenic and aesthetic enhancement, open space or vegetation shall be provided between any use and a river, stream, lake, or floodwater storage area.

(C) Agricultural land and forest land shall be preserved and maintained for farm and forest use.

(D) A building, structure, or use shall be located on a lot in a manner which will balance functional considerations and costs with the need to preserve and protect areas of environmental significance.

(E) The natural vegetation along rivers, lakes, wetlands and streams shall be protected and enhanced to the maximum extent practicable to assure scenic quality and protection from erosion

(F) Archaeological areas shall be preserved for their historic, scientific, and cultural value and protected from vandalism or unauthorized entry.

(G) Areas of erosion or potential erosion shall be protected from loss by appropriate means. Appropriate means shall be based on current Best Management Practices and may include restriction on timing of soil disturbing activities.

(H) The design, bulk, construction materials, color and lighting of buildings, structures and signs shall be compatible with the character and visual quality of areas of significant environmental concern.

(I) An area generally recognized as fragile or endangered plant habitat or which is valued for specific vegetative features, or which has an identified need for protection of the natural vegetation, shall be retained in a natural state to the maximum extent possible.

**§ 36.4550 GENERAL REQUIREMENTS FOR APPROVAL IN AREAS DESIGNATED AS SEC-WR OR SEC-H.**

The requirements in this section shall be satisfied for development in the SEC-wr and SEC-h areas in

addition to the provisions of 36.4555 or 36.4560 as applicable.

(A) Areas of erosion or potential erosion shall be protected from loss by appropriate means. Appropriate means shall be based on current Best Management Practices and may include restriction on timing of soil disturbing activities.

(B) Outdoor lighting shall be of a fixture type and shall be placed in a location so that it does not shine directly into undeveloped water resource or habitat areas. Where illumination of a water resource or habitat area is unavoidable, it shall be minimized through use of a hooded fixture type and location. The location and illumination area of lighting needed for security of utility facilities shall not be limited by this provision.

(C) The following nuisance plants, in addition to the nuisance plants defined in 36.4510, shall not be used as landscape plantings within the SEC-wr and SEC-h Overlay Zone:

Table 1  
Nuisance Plant List

Common Name	Scientific
Lesser celandine	<i>Chelidonium majus</i>
Canada Thistle	<i>Cirsium arvense</i>
Common Thistle	<i>Cirsium vulgare</i>
Western Clematis	<i>Clematis ligusticifolia</i>
Traveler' s Joy	<i>Clematis vitalba</i>
Poison hemlock	<i>Conium maculatum</i>
Field Morning-glory	<i>Convolvulus arvensis</i>
Night-blooming Morning-glory	<i>Convolvulus nyctagineus</i>
Lady' s nightcap	<i>Convolvulus sepium</i>
Pampas grass	<i>Cortaderia selloana</i>
Hawthorn, except native species	<i>Crataegus sp. except C. douglasii</i>
Scotch broom	<i>Cytisus scoparius</i>
Queen Ann' s Lace	<i>Daucus carota</i>
South American Waterweed	<i>Elodea densa</i>
Common Horsetail	<i>Equisetum arvense</i>
Giant Horsetail	<i>Equisetum telemateia</i>

Common Name	Scientific
Crane' s Bill	<i>Erodium cicutarium</i>
Robert Geranium	<i>Geranium robertianum</i>
English Ivy	<i>Hedera helix</i>
St. John' s Wort	<i>Hypericum perforatum</i>
English Holly	<i>Ilex aquafolium</i>
Golden Chain Tree	<i>Laburnum watereri</i>
Duckweed, Water Lentil	<i>Lemna minor</i>
Fall Dandelion	<i>Loentodon autumnalis</i>
Purple Loosestrife	<i>Lythrum salicaria</i>
Eurasian Watermilfoil	<i>Myriophyllum spicatum</i>
Reed Canary grass	<i>Phalaris arundinacea</i>
Annual Bluegrass	<i>Poa annua</i>
Swamp Smartweed	<i>Polygonum coccineum</i>
Climbing Binaweed	<i>Polygonum convolvulus</i>
Giant Knotweed	<i>Polygonum sachalinense</i>
English, Portugese Laurel	<i>Prunus laurocerasus</i>
Poison Oak	<i>Rhus diversiloba</i>
Himalayan Blackberry	<i>Rubus discolor</i>
Evergreen Blackberry	<i>Rubus laciniatus</i>
Tansy Ragwort	<i>Senecio jacobaea</i>
Blue Bindweed	<i>Solanum dulcamara</i>
Garden Nightshade	<i>Solanum nigrum</i>
Hairy Nightshade	<i>Solanum sarrachoides</i>
Common Dandelion	<i>Taraxacum officinale</i>
Common Bladderwort	<i>Utricularia vulgaris</i>
Stinging Nettle	<i>Urtica dioica</i>
Periwinkle (large leaf)	<i>Vinca major</i>
Periwinkle (small leaf)	<i>Vinca minor</i>
Spiny Cocklebur	<i>Xanthium spinosum</i>
Bamboo sp.	various genera

#### § 36.4555 CRITERIA FOR APPROVAL OF SEC-WR PERMIT -WATER RESOURCE

Except for the exempt uses listed in MCC 36.4520 and the existing uses pursuant to 36.4525, no development shall be allowed within a Water Resource Area unless the provisions of section (A) or (B) or (C) below are satisfied. An application shall not be approved unless it contains the site analysis information required in 36.4540(A) and (C), and meets the general requirements in 36.4550.

(A) Development on Low Impact Sites - Development on parcels in locations that would have low impacts on Water Resource Areas may be exempt from the Alternatives Analysis in (B) below. Development on sites that meet the following criterion may be allowed pursuant to the other applicable requirements of this district including the Development Standards of (D) and the provisions for Mitigation in (E):

- (1) The development site is at least one hundred (100) feet from top of bank or top of ravine, whichever results in a greater distance from the Protected Water Feature.

Top of ravine is the break in the > 25% slope. Slope should be measured in 25-foot increments away from the water feature until the slope is less than 25% (top of ravine), up to a maximum distance of 200' from the water feature. Where multiple resources are present (e.g., stream with wetlands along banks), the starting point for measurement should be whichever offers greatest resource protection.

(B) Alternatives Analysis - Development proposed within a Water Resource Area may be allowed if there is no alternative, when the other requirements of this district including the Development Standards of (D) and the provisions for Mitigation in (E) are met. The applicant shall prepare an alternatives analysis which demonstrates that:

- (1) No practicable alternatives to the requested development exist that will not disturb the Water Resource Area; and
- (2) Development in the Water Resource Area has been limited to the area necessary to allow for the proposed use;
- (3) Development shall occur as far as practically possible from the stream; and
- (4) The Water Resource Area can be restored to an equal or better condition; or

- (5) Any net loss on the property of resource area, function and/or value can be mitigated.

(C) Buffer Averaging - Development may be allowed to encroach into the 200' SEC-wr overlay zone or "buffer" when the provisions of (1) through (6) below are satisfied. These provisions are intended to allow development to extend a specific amount into the edges of the overlay zone without an alternatives analysis in exchange for increasing the area of vegetated corridor on the property that is in good condition.

- (1) Site assessment information pursuant to 36.4540(A) and (C) has been submitted.

- (2) The riparian/vegetated corridor is certified to be in a marginal or degraded condition pursuant to Table 2. Buffer averaging is not allowed to encroach in areas certified to be in good condition.

- (3) The maximum encroachment does not exceed 20% of the frontage length of the vegetated corridor by 20% of the required width.

- (4) The entire remaining vegetated corridor on the project site or the first 50 feet closest to the stream (whichever is less) will be enhanced to "good" condition pursuant to Table 2.

- (5) The area of encroachment will be replaced with added buffer area at a 1:1 ratio.

- (6) The replacement area will be incorporated into the remaining vegetated corridor on the project site and meet the "good" condition pursuant to Table 2, regardless of its distance from the resource area.

(D) Development Standards- Development within the Water Resource Area shall comply with the following standards:

- (1) Development of trails, rest points, viewpoints, and other facilities for the enjoyment of the resource must be done in such a manner so as to minimize impacts on the natural

resource while allowing for the enjoyment of the natural resource.

*[Figure 1 on next page]*

(2) Development in areas of dense standing trees shall be designed to minimize the numbers of trees to be cut. No more than 50 percent of mature standing trees (of 6-inch DBH greater ) shall be removed without a one-for-one replacement with comparable species. The site plan for the proposed activity shall identify all mature standing trees by type, size, and location, which are proposed for removal, and the location and type of replacement trees.

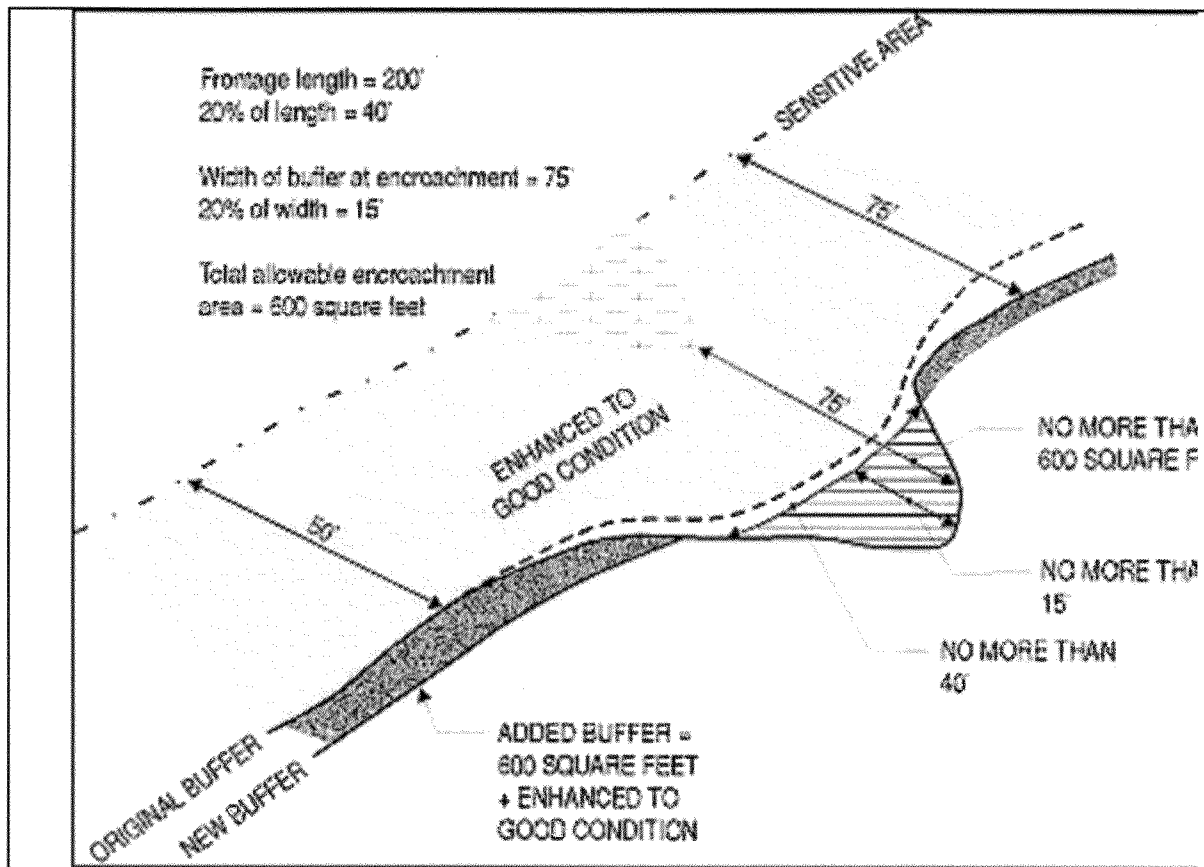
(3) Areas of standing trees, shrubs, and natural vegetation will remain connected or contiguous, particularly along natural drainage courses, so as to provide a transition between the proposed development and the natural resource, to provide food, water, and cover for wildlife, and to protect the visual amenity values of the natural resource.

(4) The Water Resource Area shall be restored to "good condition" and maintained in accordance with the mitigation plan pursuant to (E) below and the specifications in Table 2.

(5) To the extent practicable, existing vegetation shall be protected and left in place. Work areas shall be carefully located and marked to reduce potential damage to the Water Resource Area. Trees in the Water Resource Area shall not be used as anchors for stabilizing construction equipment.

(6) Where existing vegetation has been removed, or the original land contours disturbed, the site shall be revegetated, and the vegetation shall be established as soon as practicable. Nuisance plants, as identified in Table 1, may be removed at any time. Interim erosion control measures such as mulching shall be used to avoid erosion on bare areas. Nuisance plants shall be replaced with non-nuisance plants by the next growing season.

Figure 1



(7) Prior to construction, the Water Resource Area shall be flagged, fenced or otherwise marked and shall remain undisturbed except as otherwise allowed by this district. Such markings shall be maintained until construction is complete.

(8) Stormwater quantity control and quality control facilities:

(a) Stormwater management shall be conducted in a manner that does not increase the flow of stormwater to the stream above pre-development levels.

(b) The stormwater quantity control and quality control facility may only encroach a maximum of 25 feet into the outside boundary of the Water Resource Area of a primary water feature; and

(c) The area of encroachment must be replaced by adding an area equal in size and with similar functions and values to the Water Resource Area on the subject property.

(E) Mitigation - Mitigation shall be required to offset the impacts of development within the SEC-wr. This section establishes how mitigation can occur.

(1) Mitigation Sequence. Mitigation includes avoiding, minimizing or compensating for adverse impacts to regulated natural resource areas.

(a) When a proposed use or development activity could cause adverse impacts to a natural resource area, the preferred sequence of mitigation as defined in 1. through 5. below shall be followed unless the applicant demonstrates that

an overriding public benefit would warrant an exception to this preferred sequence.

1. Avoiding the impact altogether by not taking a certain action or parts of actions on that portion of the site which contains the regulated natural resource area;
2. Minimizing impacts by limiting the degree or magnitude of the action and its implementation;
3. Compensating for the impact by repairing, rehabilitating, or restoring the affected environment;
4. Compensating for the impact by replacing, enhancing or providing substitute resources or environments on-site.
5. Compensating for the impact by replacing, enhancing or providing substitute resources or environments off-site.

(b) When evaluating potential impacts to the natural resource, the County may consider whether there is an overriding public benefit, given:

1. The extent of the public need for the proposed development ;
2. The functional values of the Water Resource Area that may be affected by the proposed development;
3. The extent and permanence of the adverse effects of the development on the Water Resource Area, either directly or indirectly;
4. The cumulative adverse effects of past activities on the Water Re-

source Area, either directly or indirectly; and

5. The uniqueness or scarcity of the Water Resource Area that may be affected.

(2) Compensatory Mitigation: General Requirements. As a condition of any permit or other approval allowing development which results in the loss or degradation of regulated natural resource areas, or as an enforcement action, compensatory mitigation shall be required to offset impacts resulting from the actions of the applicant or violator.

(a) Any person who alters or proposes to alter regulated natural resource areas shall restore or create natural resource areas equivalent to or larger than those altered in order to compensate for resource losses.

(b) The following ratios apply to the creation or restoration of natural resource areas. The first number specifies the amount of natural resource area to be created and the second specifies the amount of natural resource area to be altered or lost.

Creation (off-site) 2:1  
 Restoration (off-site) 1.5:1  
 Creation (on-site) 1.5:1  
 (Restoration (on-site) 1:1

(c) Only marginal or degraded water resource areas as described in Table 2 may be the subject of a restoration project proposed as part of a Mitigation Plan.

(d) Highest priority sites for mitigation are marginal or degraded corridors that are closest to a natural drainage, and areas which will increase contiguous areas of standing trees, shrubs, and natural vegetation along drainages.



(e) The off-site mitigation shall be as close to the development as is practicable above the confluence of the next downstream tributary, or if this is not practicable, within the watershed where the development will take place or as otherwise specified by the County.

(f) Compensation shall be completed prior to initiation of development where possible.

(g) In order to ensure that on-site mitigation areas are established and maintained, the property owner shall record the mitigation plan approval in the deed records of Multnomah County. In order to ensure that off-site mitigation areas will be protected in perpetuity, the owner shall cause a deed restriction to be placed on the property where the mitigation is required. The deed restriction shall be irrevocable unless a statement of release is signed by an authorized representative of Multnomah County.

(3) Mitigation Plan Standards - Natural resource mitigation plans shall contain the following information:

(a) A description of adverse impacts that could be caused as a result of development.

(b) An explanation of how adverse impacts to resource areas will be avoided, minimized, and/or mitigated.

(c) A list of all responsible parties including, but not limited to, the owner, applicant, contractor or other persons responsible for work on the development site.

(d) A map drawn to scale, showing where the specific mitigation activities will occur.

(e) An implementation schedule, including timeline for construction, mitiga-

tion, mitigation maintenance, monitoring, reporting and a contingency plan. All in-stream work in fish-bearing streams must be done in accordance with the Oregon Department of Fish and Wildlife in-stream timing schedule.

*[Table 2 on next page]*

Table 2  
Riparian/Vegetated Corridor Standards

Existing Riparian/Vegetated Corridor Condition	Requirements of Riparian/Vegetated Corridor Protection, Enhancement, and/or Mitigation
<p>Good Corridor</p> <p>Combination of native trees, shrubs, and groundcover covering greater than 80% of the area and Greater than 50% tree canopy exists (aerial measure)</p>	<p>Provide certification, pursuant to the procedures provided by the Planning Director, by a professional ecologist/biologist that the riparian/ vegetated corridor meets condition criteria.</p> <p>Remove any invasive non-native or nuisance species and debris and noxious materials within the corridor by hand.</p> <p>Provide the County with a native plant revegetation plan appropriate to the site conditions developed by an ecologist/biologist or landscape architect to restore condition and mitigate any habitat or water quality impacts related to development. See Planning Director procedures.</p> <p>Revegetate impacted area per approved plan to re-establish “good” corridor conditions</p>
<p>Marginal Corridor</p> <p>Combination of native trees, shrubs, and groundcovers covering 50%-80% of the area and/or 26-50% tree canopy exists (aerial measure) (Restoration up to “good” corridor required)</p>	<p>Provide certification, pursuant to the procedures provided by the Planning Director, by a professional ecologist/biologist that the riparian/vegetated corridor meets condition criteria.</p> <p>Remove any invasive non-native or nuisance species and debris and noxious materials within the corridor by hand or mechanically with small equipment, as appropriate to minimize damage to existing native vegetation.</p> <p>Provide County with a native plant revegetation plan appropriate to the site conditions developed by an ecologist/biologist or landscape architect to restore to a good corridor condition. See Planning Director procedures.</p> <p>Vegetate corridor to establish “good” corridor conditions</p>

Existing Riparian/Vegetated Corridor Condition	Requirements of Riparian/Vegetated Corridor Protection, Enhancement, and/or Mitigation
<p>Degraded Corridor</p> <p>Combination of native trees, shrubs, and groundcovers covering is less than 50% of the area</p> <p>and/or</p> <p>Less than 25% tree canopy exists (aerial measure)</p> <p>and/or</p> <p>Greater than 10% of the area is covered by invasive, non-native species</p> <p>(Restoration up to "good" corridor required)</p>	<p>Provide certification, pursuant to the procedures provided by the Planning Director, by a professional ecologist/biologist that the riparian/vegetated corridor meets condition criteria.</p> <p>Remove any invasive non-native or nuisance species and debris and noxious materials within the corridor by hand or mechanically as appropriate.</p> <p>Provide County with a native plant revegetation plan appropriate to the site conditions developed by an ecologist/biologist or landscape architect to restore to a good corridor condition. See Planning Director procedures.</p> <p>Vegetate corridor to establish "good" corridor conditions</p>

**§ 36.4560 CRITERIA FOR APPROVAL OF SEC-H PERMIT -WILDLIFE HABITAT.**

Development within areas designated SEC-h shall comply with the provisions of this section. An application shall not be approved unless it contains the information in 36.4540(A) and (D).

**(A) Development standards:**

(1) Where a parcel contains any non-forested "cleared" areas, development shall only occur in these areas, except as necessary to provide access and to meet minimum clearance standards for fire safety.

(2) Development shall occur within 200 feet of a public road capable of providing reasonable practical access to the developable portion of the site.

(3) The access road/driveway and service corridor serving the development shall not exceed 500 feet in length.

(4) Fencing within a required setback from a public road shall meet the following criteria:

(a) Fences shall have a maximum height of 42 inches and a minimum 17 inch gap between the ground and the bottom of the fence.

(b) Wood and wire fences are permitted. The bottom strand of a wire fence shall be barbless. Fences may be electrified, except as prohibited by County Code.

(c) Cyclone, woven wire, and chain link fences are prohibited.

(d) Fences with a ratio of solids to voids greater than 2:1 are prohibited.

(e) Fencing standards do not apply in an area on the property bounded by a line along the public road serving the development, two lines each drawn perpendicular to the principal structure from a point 100 feet from the end of the structure on a line perpendicular to and meeting with the public road serving the development, and the front yard setback line parallel to the public road serving the development.

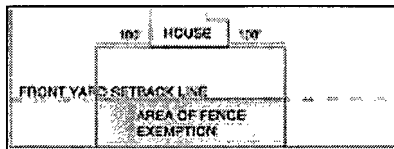


FIGURE 36.4570A FENCE  
EXEMPTION AREA

(f) Fencing standards do not apply where needed for security of utility facilities.

(5) The nuisance plants listed in Table 1 shall not be planted as landscaping and shall be controlled within cleared areas of the subject property.

(B) Wildlife Conservation Plan. An applicant shall propose a wildlife conservation plan if one of two situations exist.

(1) The applicant cannot meet the development standards of Section (B) because of physical characteristics unique to the property. The applicant must show that the wildlife conservation plan results in the minimum departure from the standards required in order to allow the use; or

(2) The applicant can meet the development standards of Section (B), but demonstrates that the alternative conservation measures exceed the standards of Section (B) and will result in the proposed development having a less detrimental impact on forested wildlife habitat than the standards in Section (B).

(3) The wildlife conservation plan must demonstrate the following:

(a) That measures are included in order to reduce impacts to forested areas to the minimum necessary to serve the proposed development by restricting the amount of clearance and length/width of cleared areas and disturbing the least amount of forest canopy cover.

(b) That any newly cleared area associated with the development is not greater than one acre, excluding from this total the area of the minimum necessary accessway required for fire safety purposes.

(c) That no fencing will be built outside of areas cleared for the site development except for existing cleared areas used for agricultural purposes.

(d) That revegetation of existing cleared areas on the property at a 2:1 ratio with newly cleared areas occurs if such cleared areas exist on the property.

(e) That revegetation and enhancement of disturbed stream riparian areas occurs along drainages and streams located on the property.

(4) For Protected Aggregate and Mineral (PAM) resources within a PAM subdistrict, the applicant shall submit a Wildlife Conservation Plan which must comply only with measures identified in the Goal 5 protection program that has been adopted by Multnomah County for the site as part of the program to achieve the goal.

**BOGSTAD Deborah L**

**From:** MUIR Susan L  
**Sent:** Monday, December 09, 2002 3:32 PM  
**To:** CRUZ Serena M; ROBERTS Lonnie J; NAITO Lisa H; ROJO DE STEFFEY Maria; LINN Diane M  
**Cc:** SIEBENALER April S; OSWALD Michael L; BEASLEY Charles H; DUFFY Sandra N; NAITO Terri W; ROMERO Shelli D; SMITH Andy J; CARROLL Mary P; BOGSTAD Deborah L; PAINE Robert E; SCHRAEDER Heather M; MARTIN Chuck T  
**Subject:** West of Sandy River Trails Issue

Chair Linn and Commissioners - We have prepared the attached memo regarding our recommendation for processing regional trails. As you recall, you asked us to try and streamline the approval process for regional trails at the first reading on the West of Sandy River ordinance. At the third reading, we brought back what we believed to be a compromise and suggested changing the approval process from: master plan + conditional use to: master plan + administrative review. I have spoken with Dick Benner and provided him with our reasoning (outlined in the attached memo).

Chuck, April and I will be there on Thursday if you would like us to respond to any questions or issues. At this time, we have not had any direction to draft new language for any changes or modifications to the motion read last week. Please don't hesitate to contact one of us if you need additional information or assistance.

Thank you for all of your help on this plan, we know this is a difficult time and appreciate your commitment to completing this plan.

Susan



Regional Trails.PDF  
(118 KB)

x83182



**MULTNOMAH COUNTY**  
**LAND USE PLANNING DIVISION**  
1600 SE 190<sup>TH</sup> Avenue Portland, OR 97233  
PH: 503-988-3043 FAX: 503-988-3389  
<http://www.co.multnomah.or.us/dscd/landuse>

## Memorandum

Date: December 9, 2002

To: Multnomah County Board of Commissioners

From: Chuck Beasley, Planner *CB*  
April Siebenaler, Transportation Planner *AS*

Subject: Review of Regional Trails

---

This memorandum is intended to more fully explain the staff recommendation that regional trails should be considered through the master plan and comprehensive plan amendment process rather than as a conditional use in the West of Sandy River Plan (WSR) area. One of the fundamental objectives of the WSR plan is to protect the farm economy of this unique area from conflicting non-farm uses. The zoning code attempts to further this policy choice by limiting non-farm uses to a type and scale needed to serve the rural area, and to not allow other uses due to their expected impacts on farming. Regional trails have been included in the list of uses which might be able to be located in farming areas of WSR in a manner that farming is not further disrupted.

At the first reading of the Ordinance, the Board heard testimony from Metro that they would like the County to consolidate the master plan and Conditional Use (CU) process into one, so that only one public hearing would be required to approve regional trails. At the third reading, the staff made a recommendation that we believed to be a compromise that serves the County's and Metro's interests. That compromise is detailed in the December 4, 2002 memo, and is a streamlined process that provides for one public hearing process and one administrative (staff) review.

The process recommended by staff is for a comprehensive plan amendment which includes a public hearing before the Planning Commission and a public hearing before the Board. This is the same process we follow for other plan amendments. The second step of the process recommended by County staff involves administrative review where the Planning Director issues the initial decision. This could be appealed to a hearings officer, and then to the state Land Use Board of Appeals (LUBA). County staff believes an appeal from an administrative decision is less likely if adequate public involvement occurs during the development of the Master Plan.

The circumstances and issues outlined below are what lead staff to believe that consideration of regional trails in WSR is best done with the kind of public involvement and exercise of policy judgment inherent in the plan amendment process.

- **Rural Representation** - Metro has testified that their public process to adopt the Master Plan should suffice for public involvement. However, rural property owners and communities outside the Metro jurisdictional boundary do not have representation on the Metro Council. Involving the Multnomah County Board in the Master Plan approval process will give representation to the affected rural communities and residents. It is also important to remember that the Board has been removed from the appeal process for Conditional Use permits, therefore the County Hearings Officer would be the only local decision maker.
- **Broad Scope** - Regional trails are unique in that they may cross multiple property lines and provide new access points for the general public where none had been before. That is distinctly different from other examples of actions that are processed as conditional uses. Consider for example, the establishment of a regional trail of several miles in length versus changing a building from a commercial feed store to a restaurant (which would only require a CU hearing). Regional trails also impact more residents of the area and have an impact on the County's liability on our roadways.
- **Safety** - Regional trails are likely to cross roadways. At a minimum the County traffic engineer needs to be involved in the process to help evaluate proposed locations where the trail will cross County roadways. Road width, grade, sight distance, and signing issues are best addressed prior to property being purchased to ensure that a safe crossing can be provided and that no undue expenses will be incurred by the County to change its roads to accommodate the trail crossing.
- **Off Site Facilities** - There will undoubtedly be some demand for parking at trailheads. If parking is not provided on a lot, there could be a demand for parking along the shoulder of the county road. The County already has an issue on Gordon Creek Road across the river from Oxbow Park. We have almost ½ mile of shoulder posted for no parking. Will we end up with that at every road crossing?
- **Staff** has discussed the process used in both Clackamas County and Washington County with representatives of those agencies. Neither county has yet approved a regional trail through EFU that isn't on a predefined right-of-way (like an old rail corridor). Staffs from both agencies believe that for trails in new corridors, a Master Plan must be prepared and then followed by development permits.

Clarify the motion just read and what it does:

This motion results in the changes described in the four parts (A through D) of the November 22, 2002 Hearing Memorandum:

- adoption as Emergency with a 1/1/03 effective date
- the map changes to the SEC overlay zone in Part D.
- the map change to the Orient Zoning Map in Part D.
- the zoning code language changes in Part A. and C.
- the zoning code and plan language changes in Part B., incorporating alternative d. to change regional trails requirements to master plan + review use.)



#1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

---

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 12/5/02

SUBJECT: West of Sandy River Plan

---

AGENDA NUMBER OR TOPIC: \_\_\_\_\_

FOR: \_\_\_\_\_ AGAINST: ☒ THE ABOVE AGENDA ITEM

NAME: Christine P. Howell

ADDRESS: 29014 SE Lusted Rd

CITY/STATE/ZIP: Gresham, OR 97080

PHONE: \_\_\_\_\_ DAYS: 503 663 7001 EVES: Same

EMAIL: crishowell@aol.com FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

---

WRITTEN TESTIMONY: \_\_\_\_\_

---

---

---

---

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#2

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP**

---

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 12/5/02

SUBJECT: West Sandy River Rural Area Plan

---

AGENDA NUMBER OR TOPIC: \_\_\_\_\_

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: RICHARD BANNER - Office of Metro General Counsel

ADDRESS: Metro, 600 NE Grand Ave.

CITY/STATE/ZIP: Portland, OR 97232

PHONE: \_\_\_\_\_ DAYS: \_\_\_\_\_

EVE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

---

WRITTEN TESTIMONY: \_\_\_\_\_

---

---

---

---

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: R-3

Estimated Start Time: 8:45 AM

Date Submitted: 10/28/02

---

Requested Date: 12/5/02

Time Requested: 5 Minutes

Department: DBCS

Division: Land Use and Transportation

Contact/s: Kim Peoples

Phone: 503 988-3043

Ext.: 26797

I/O Address: 455-116

Presenters: Kim Peoples

---

Agenda Title: Howard Canyon Quarry Extension to Agreement in Lieu of a Moratorium

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

---

Please answer all relevant questions; leave others blank. Please do not alter form.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Staff is requesting agreement by the Board to extend the Contract Affecting a Fee Interest in Land (Agreement) between the County and the Howard Canyon Quarry owners, Raymond Smith and Shirlee Lenske and operator, Jerry Cates, Interstate Rock Products, Inc., that was entered into December 18, 2001. The requested extension is for six (6) months, to expire June 30, 2003.

2. Please provide sufficient background information for the Board and the public to understand this issue.

In November 2001, the County entered into a legally binding agreement in lieu of imposing a moratorium on the expansion of the Howard Canyon Quarry. The intent of the agreement is to provide the parties an alternative means to achieve the same objective as the proposed moratorium, which the County believes, conforms to ORS 197.505 to 197.540 and all other legal requirements. That objective is to provide the County the opportunity to accomplish its State Planning Goal 5 analysis as well as address issues raised by the County Board of Commissioners regarding the protection of the Lower Columbia River Steelhead, and other species, and their critical habitat and the need for improved stream and water quality protection and also resolve the zoning status of the subject properties. The mutually agreed upon terms of this agreement

reflect an interest to conduct both the County's obligations as well as the Owners and Interstate Rock's obligations in good faith. The County does not intend the moratorium to affect any authorized, existing operation in conformance with OAR 632-030-0016 grant of Total Exemption as administered and required by the Oregon Department of Geology and Mineral Industries currently occurring on the property.

The term of the agreement expires December 31, 2002 unless extended by the agreement of the parties. Over the course of the year, Land Use Planning staff has been engaged in the Goal 5 planning process. A public Open House was conducted in May to present preliminary findings to the community. A Planning Commission work session was held in August. Staff met with the quarry owner and members of the community, to discuss issues relating to current and potential impacts to the community in the event quarry activity were to increase. At a recent public hearing before the Planning Commission, Winterbrook Planning, the County's consultant, presented a draft revision to the 1996 Howard Canyon Reconciliation Report. A great deal of public testimony was heard. In view of the complexity of the issues and the need for staff to thoroughly address the issues raised, as well as to work with both the quarry owner and operator and the community, staff recommends to extend the Agreement between the County and the quarry owner and operator. The quarry owners' representative indicated to the Planning Commission that the quarry owner and operator would be amenable to an extension in the spirit of resolving the planning process.

**3. Explain the fiscal impact (current year and ongoing). N/A**

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**

- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

**4. Explain any legal and/or policy issues involved.**

The Agreement by its terms expires December 31, 2002 unless extended by the agreement of the parties. Without the agreement in place, there is less certainty that the County could complete the Goal 5 planning process before an application for the expansion of the quarry is submitted. The alternative to provide certainty would be the adoption of a moratorium.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

---

**Required Approvals (typed names indicate approval)**

**Department/Agency Director (type name of approver):**

Department of Business and Community Services - Director, Cecilia Johnson

Land Use and Transportation - Director, Kathy Busse

County Counsel – Sandra Duffy

*[Handwritten signatures and dates]*  
*Cecilia Johnson*  
*Kathy Busse*  
*Sandra Duffy*  
*10/28/02*

**Agenda Review Team**

**By: (type name of approver):**

**Date:**

EXTENSION OF CONTRACT AFFECTING A FEE INTEREST IN LAND

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2002, to extend the Contract Affecting a Fee Interest in Land as described in and attached hereto as Exhibit A, for a period of six (6) months.

This Extension to the Agreement shall be effective when signed by all parties and shall remain in effect until the effective date of the County's final action adopting the Comprehensive Plan Amendment revising the Howard Canyon Reconciliation Report unless sooner terminated under the terms of this Agreement or by mutual agreement of the parties. In any event this agreement shall terminate June 30, 2003 unless extended by the agreement of the parties.

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

Date: 12.5.02

By: Sandra N. Duffy  
Sandra N. Duffy, Assistant County Attorney

\_\_\_\_\_  
Raymond Smith

Date: \_\_\_\_\_

\_\_\_\_\_  
Personal Representative of the  
Estate of Reuben Lenske

Date: \_\_\_\_\_

INTERSTATE ROCK PRODUCTS, INC.,  
A corporation of Washington

\_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-3 DATE 12.05.02  
DEB ROGSTAD, BOARD CLERK

STATE OF OREGON                    )  
  ) ss  
County of Multnomah County        )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_ 2002, the above-named Raymond Smith, who, being duly sworn, acknowledged said instrument to be his voluntary act and deed.

\_\_\_\_\_  
NOTARY PUBLIC for Oregon

My Commission Expires: \_\_\_\_\_

STATE OF OREGON                    )  
  ) ss  
County of Multnomah County        )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_ 2002, the above-named Shirlee Lenske, who, being duly sworn, did say that she is the Personal Representative of the Estate of Reuben Lenske, and that said instrument was signed on behalf of the Estate of Reuben Lenske; and acknowledged said instrument to be her voluntary act and deed.

\_\_\_\_\_  
NOTARY PUBLIC for Oregon

My Commission Expires: \_\_\_\_\_

STATE OF OREGON                    )  
  ) ss  
County of Multnomah County        )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_ 2002, the above-named \_\_\_\_\_, who, being duly sworn, did say he is a member of Interstate Rock Products, Inc., a corporation of Washington, and that said instrument was signed on behalf of said corporation by authority of its Board of Directors; and acknowledged said instrument to be his voluntary act and deed.

\_\_\_\_\_  
NOTARY PUBLIC for Oregon

My Commission Expires: \_\_\_\_\_

EXHIBIT A

After recording return to: Kathy Busse  
Planning Director  
Department of Sustainable Community Development  
Land Use Planning Division  
Rita Magionos PLU 12/28/01

CONTRACT AFFECTING A FEE INTEREST IN LAND

This agreement is entered into between Multnomah County, a political subdivision of the State of Oregon ("County"); Raymond Smith, Shirlee Lenske, as personal representative of the estate of Reuben Lenske (Smith and the Lenske estate are collectively referred to as "Owners"); and Interstate Rock Products, Inc., a corporation of Washington ("Interstate").

RECITALS

- a. Owners own property in Multnomah County, Oregon where a rock quarry known as the Howard Canyon Quarry has been operating and continues to operate. Specifically, Smith and the Lenske estate, either jointly or separately own the following real property:

1S4E, Sec 1A, Tax Lots 100 (R341075)(R994010010)

1S4E, Sec 1A, Tax Lot 200 (R341076)(R994010020)

1S4E, Sec. 1B, Tax Lot 100 (R341090)(R994010170)

1N4E, Sec. 36D, Tax Lot 500 (R322815)(R944360130);and

1S4E, Sec. 1B, Tax Lot 1000 (R341089)(R994010160)

The mineral and mining rights to real property described as 1N4E, Sec. 36C, Tax Lot 200 (R322815)(R944360710).

The legal description for all the property is attached hereto as Exhibit A and incorporated by this reference.

- b. Interstate operates the Howard Canyon Quarry.
- c. County has land use jurisdiction over the Howard Canyon Quarry.
- d. County's Planning Commission conducted a duly noticed public hearing on October 15, 2001 and has recommended to the County Board of Commissioners that a moratorium on expansion of the existing quarry use be adopted by emergency. The Resolution by the Planning Commission is attached as Exhibit B and incorporated by this reference.
- e. The intent of this agreement is to provide the parties an alternative means to achieve the same objective as the proposed moratorium, which the County believes, conforms to ORS 197.505 to 197.540 and all other legal requirements. That objective is to provide the County the opportunity to accomplish its State

Recorded in the County of Multnomah, Oregon

C. Swick, Deputy Clerk  
Total : 0.00

2001-209069 12/28/2001 08:20:10am ATEB

A17 4 NF  
0.00

4



Planning Goal 5 analysis as well as address issues raised by the County Board of Commissioners regarding the protection of the Lower Columbia River Steelhead, and other species, and their critical habitat and the need for improved stream and water quality protection and also resolve the zoning status of the subject properties. The mutually agreed upon terms of this agreement reflect an interest to conduct both the County's obligations as well as the Owners and Interstate's obligations in good faith. County does not intend the moratorium to affect any authorized, existing operation in conformance with OAR 632-030-0016 grant of Total Exemption as administered and required by the Oregon Department of Geology and Mineral Industries currently occurring on the property.

#### AGREEMENT TERMS

1. The County Board of Commissioners shall continue the hearing on the proposed moratorium until a date certain. The hearing may be continued to a Board of Commissioners meeting in six months or any other scheduled meeting unless the County has received written notice that Owners or Interstate intends to file for a land use pre-application conference as required by the County zoning code or other land use application with Multnomah County.
2. In exchange for County's commitment to continue the moratorium hearing and to not take any action on the moratorium, Owners and Interstate agree to not file any land use application on the subject property without additionally providing written notice of an intent to schedule a pre-application conference to the County Planning Director at least 60 days before scheduling a pre-application conference. Owners agree not to file or consent to the filing of any land use application. In the event of such notice or receipt of a pre-application request or application, the County shall immediately exercise its right to proceed with the adoption of the moratorium.
3. All parties agree that this Agreement covers actions that have a direct effect on real property and on the authority of the County and that monetary damages would not be an adequate remedy for the County. Therefore, the parties agree that the County is entitled to specific performance in case of a breach by Owners or Interstate and that the County is also entitled to a declaration, injunction or other judicial order declaring void and without effect any land use application filed by Owners (or any of them) or Interstate in violation of this Agreement.
4. The parties further agree that this Agreement runs with the land and shall be recorded.
5. This agreement shall be governed by Oregon law and the parties agree that any lawsuit relating to this agreement shall be brought in the Multnomah County Circuit Court and challenges to the moratorium can only be brought to the Land Use Board of Appeals. The parties further agree that in the event of Circuit Court litigation, the

prevailing party shall be entitled to an award of reasonable attorney fees at any stage of any litigation (including arbitration) or appeal as determined by the court.

6. Owners and Interstate agree, that in exchange for the County suspending adoption of the moratorium, they will cooperate fully with the County to provide information regarding the proposed mining operation, allow the County and their consultants on the property, and provide the documentation of any expert reports upon request.
7. County agrees to provide the Owners and Interstate copies of expert reports which will be produced upon request.
8. The parties have read this Agreement carefully. They fully understand its content and fully understand that no other consideration or payment of any kind will be made and that there is no other agreement, promise or inducement of any kind whatsoever for this Release other than that which is herein expressed.
9. This Agreement contains the entire agreement between the parties hereto and the terms of this Agreement are contractual and not a mere recital.
10. This Agreement shall be effective when signed by all parties and shall remain in effect until the effective date of the County's final action adopting the Comprehensive Plan Amendment revising the Howard Canyon Reconciliation Report unless sooner terminated under the terms of this Agreement or by mutual agreement of the parties. In any event this agreement shall terminate December 31, 2002 unless extended by the agreement of the parties.

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

Date: 12.18.01

By: Sandra N. Duffy  
Sandra N. Duffy, Deputy County Attorney

Raymond Smith  
Raymond Smith

Date: Dec 10 01

Reuben Lenske  
Personal Representative of the  
Estate of Reuben Lenske

Date: \_\_\_\_\_

INTERSTATE ROCK PRODUCTS, INC.,  
A corporation of Washington

James R. Katz  
By: President

Date: Dec 18/01

Its: \_\_\_\_\_

$$\left. \begin{array}{l} ) \\ ) \\ ) \end{array} \right\} \text{SS}$$

)

OFFICIAL SEAL  
**JULIA CARPENTER**  
 NOTARY PUBLIC-OREGON  
 COMMISSION NO. 342519  
 MY COMMISSION EXPIRES JAN. 30, 2005

My Commission Expires: 01-30-2005

)  
) **SS**  
)

) )

 OFFICIAL SEAL  
**JULIA CARPENTER**  
NOTARY PUBLIC-OREGON  
COMMISSION NO. 342519  
MY COMMISSION EXPIRES JAN. 30, 2005

My Commission Expires: 01-30-2005

SS

)

 OFFICIAL SEAL  
**FRAN W. CHANDLER**  
NOTARY PUBLIC-OREGON  
COMMISSION NO. 338079  
MY COMMISSION EXPIRES OCT. 28, 2004

My Commission Expires: 10-28-2005

# AGENDA PLACEMENT REQUEST

Board Clerk Use Only:  
Meeting Date: December 5, 2002

Bud Mod #:

Agenda Item #: R-4

Estimated Start Time: 8:50 AM

Date Submitted: 11/06/02

---

Requested Date: December 5, 2002

Amount of Time Requested: 10 minutes

Department: Non-Departmental

Division: Commissioners Maria Rojo de Steffey,  
Serena Cruz and Chair Diane Linn

Contact/s: Shelli Romero

Phone: 503 988-4435

Ext.: 84435 I/O Address: 503/600

Presenters: Dave Boyer, Multnomah County Finance Director and Bob Durston,  
Executive Assistant to Portland City Commissioner Erik Sten

---

Agenda Title: RESOLUTION Authorizing the County to Enter into a Loan Agreement  
with the Susannah Maria Gurule Foundation

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other  
submissions, provide clearly written title.)

---

Please answer all relevant questions; leave others blank. Please do not alter form.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Approval of the resolution. Finance Director, Dave Boyer has reviewed the financial statements for the SMG Foundation and recommends a 15-year loan in an amount not to exceed \$450,000.

2. Please provide sufficient background information for the Board and the public to understand this issue.

This loan will allow for the purchase of property located at the 1200 SE Morrison to be sold to the SMG Foundation. The building will serve as the organization's headquarters and to establish a hub for Latino community based and community governed organizations.

The Susannah Maria Gurule (SMG) Foundation is a private non-profit 501c3 organization with a mission of providing research, leadership and services to

empower Oregon's Latino community to attain and improve individual and community wellness. The SMG Foundation was formed in order to address health and wellness prevention, intervention and education to the Latino community in the Portland Metropolitan area. The organization will also work on health policy issues and dedicate efforts to health research specific to the Latino population. The Foundation has developed successful partnerships with local government, foundations non-profit organizations and local health and human service providers to enhance outreach to the Latino community in the areas of health and wellness.

The planned 8,260 approximate square foot building is located at 1200 SE Morrison. Long term strategic planning for enhancing capacity and establishing new partners is in process. To date, three non-profit organizations have expressed interest in co-locating with the SMG Foundation and will lease space. These organizations include the Latino Network, EDUCATE YA (HIV/AIDS prevention organizations and leadership development) and the Multi-Cultural HIV/AIDS Alliance of Oregon (MHAAO).

The total amount needed to purchase the property is \$660,000. To move this project forward, the Portland Development Commission will reduce the loan amount by approximately \$48,000. The County will finance the loan from the Capital Acquisitions Fund in the amount of \$450,000. Provisions in the County's loan agreement will allow for a repayment of the outstanding loan balance without penalty. The Enterprise Foundation currently owns the property and is willing to re-cast the loan to the SMG Foundation for a term of two to three years for the remaining balance of approximately \$162,000.

The purchase of the building at 1200 SE Morrison allows the SMG Foundation to take the next step in its evolution. The Foundation is in its start-up phase, having first secured program dollars. To date, the SMG Foundation has received funding from the State of Oregon and the Substance Abuse and Mental Health Services Administration (SAMSHA) and three-year funding from the Legacy Foundation for program development for a total of approximately \$500,000.

### 3. Explain the fiscal impact (current year and ongoing).

The financial impact to the County will be the initial outlay of \$450,000. The Capital Acquisition Fund was created to provide up-front assistance in providing capital funds to programs or services that lacked the initial financial resources to invest in capital. The services provided by the SMG Foundation are consistent with the County's mission to provide health and wellness to the public. The loan is to be repaid by in full no later than fifteen years after the loan documents are executed. The 4.00% interest rate

is the approximate current rate that the County is receiving on its investments.

The County will ensure that its financial risks are reduced by requiring the property to secure the loan.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

**If a budget modification, explain:**

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

**If grant application/notice of intent, explain:**

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

**4. Explain any legal and/or policy issues involved.**

The County and the Susannah Maria Gurule Foundation will enter into a promissory loan agreement as negotiated by the finance director and approved by the County attorney.

**5. Explain any citizen and/or other government participation that has or will take place.**

The SMG Foundation is currently working in partnership with Commissioner Erik Sten, Enterprise Foundation and the Portland Development Commission to move this project forward.

The SMG Foundation also works with the Multnomah County Health Department to enhance healthcare access for all County residents with an emphasis on those uninsured and under-insured.

**Required Sign Off (NOTE: electronic check indicates approval)**

**Department/Agency Director** ☒ **Maria Rojo de Steffey (type name of approver)**

**Agenda Review Team** ☐ **By:** **(type name of approver)** **Date:**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Authorizing the County to Enter into a Loan Agreement with the Susannah Maria Gurule Foundation

**The Multnomah County Board of Commissioners Finds:**

- a) In August, 2002, Clara Padilla Andrews, founder of the Susannah Maria Gurule Foundation ("SMG") requested that the County assist SMG by providing a capital loan in the amount of \$450,000 to purchase property to establish an office.
- b) SMG was formed to address health and wellness prevention, intervention and education to the Latino community in the Portland Metropolitan area. SMG also will work on health policy issues and dedicate efforts to health research specific to the Latino population.
- c) SMG has developed successful partnerships with local government, foundations, non-profit organizations and local health and human service providers to enhance outreach to the Latino community in the areas of health and wellness.
- d) SMG is requesting development funds in order to assist SMG in financing the purchase of a building to serve as headquarters for the organization. The building will serve as a hub for Latino community based and community governed organizations.
- e) The planned 8,260 approximate square foot building will be located at 1200 SE Morrison. Long term strategic planning for enhancing capacity and establishing new partners is in process.
- f) The total project cost is estimated to be approximately \$660,000. SMG has a goal of raising the entire cost of the building from foundation sources and currently has grant applications pending with the Bill & Melinda Gates, The Kresge and Collins Foundations, The Paul Allen Foundation and the MJ Murdock Charitable Trust.
- g) The Enterprise Foundation currently owns the property and is willing to loan SMG approximately \$162,000 for a term of two to three years. The Enterprise Foundation has also agreed to a reduction in the sale price of the property of approximately \$48,000.
- h) The County's \$450,000 loan and Enterprise Foundation's reduction in the purchase price of approximately \$48,000 will demonstrate to private donors that the public sector stakeholders are committed to the efforts of SMG.



- i) The County has sufficient funds in the Capital Acquisition fund to assist SMG with this capital loan.

**The Multnomah County Board of Commissioners Resolves:**

1. The County will loan \$450,000 to SMG to assist in the purchase of the building located at 1200 SE Morrison to establish a headquarters for the organization.
2. The loan shall bear interest at 4% per annum and shall be payable over a term not to exceed 15 years. The Finance Director is authorized to negotiate other terms of the loan agreement. The Finance Director shall ensure that the loan is fully secured.
3. The Chair is authorized to execute appropriate loan documents approved by the County Attorney's Office.

ADOPTED this 5th day of December, 2002.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
John S. Thomas, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 02-149**

Authorizing the County to Enter into a Loan Agreement with the Susannah Maria Gurule Foundation

**The Multnomah County Board of Commissioners Finds:**

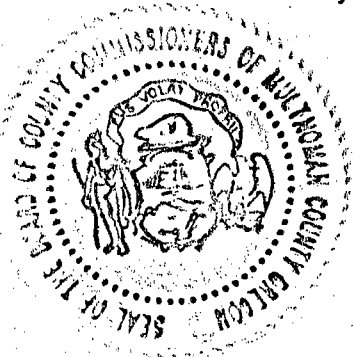
- a) In August, 2002, Clara Padilla Andrews, founder of the Susannah Maria Gurule Foundation ("SMG") requested that the County assist SMG by providing a capital loan in the amount of \$450,000 to purchase property to establish an office.
- b) SMG was formed to address health and wellness prevention, intervention and education to the Latino community in the Portland Metropolitan area. SMG also will work on health policy issues and dedicate efforts to health research specific to the Latino population.
- c) SMG has developed successful partnerships with local government, foundations, non-profit organizations and local health and human service providers to enhance outreach to the Latino community in the areas of health and wellness.
- d) SMG is requesting development funds in order to assist SMG in financing the purchase of a building to serve as headquarters for the organization. The building will serve as a hub for Latino community based and community governed organizations.
- e) The planned 8,260 approximate square foot building will be located at 1200 SE Morrison. Long term strategic planning for enhancing capacity and establishing new partners is in process.
- f) The total project cost is estimated to be approximately \$660,000. SMG has a goal of raising the entire cost of the building from foundation sources and currently has grant applications pending with the Bill & Melinda Gates, The Kresge and Collins Foundations, The Paul Allen Foundation and the MJ Murdock Charitable Trust.
- g) The Enterprise Foundation currently owns the property and is willing to loan SMG approximately \$162,000 for a term of two to three years. The Enterprise Foundation has also agreed to a reduction in the sale price of the property of approximately \$48,000.
- h) The County's \$450,000 loan and Enterprise Foundation's reduction in the purchase price of approximately \$48,000 will demonstrate to private donors that the public sector stakeholders are committed to the efforts of SMG.

- i) The County has sufficient funds in the Capital Acquisition fund to assist SMG with this capital loan.

**The Multnomah County Board of Commissioners Resolves:**

1. The County will loan \$450,000 to SMG to assist in the purchase of the building located at 1200 SE Morrison to establish a headquarters for the organization.
2. The loan shall bear interest at 4% per annum and shall be payable over a term not to exceed 15 years. The Finance Director is authorized to negotiate other terms of the loan agreement. The Finance Director shall ensure that the loan is fully secured.
3. The Chair is authorized to execute appropriate loan documents approved by the County Attorney's Office.

ADOPTED this 5th day of December 2002.

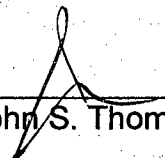


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By  \_\_\_\_\_  
John S. Thomas, Assistant County Attorney

# AGENDA PLACEMENT REQUEST

BUD MOD #:

**Board Clerk Use Only:**  
**Meeting Date:** December 5, 2002  
**Agenda Item #:** WS-2  
**Est. Start Time:** 9:00 AM  
**Date Submitted:** 11/25/02

---

**Requested Date:** December 3, 2002

**Time Requested:** 2.5 hours

**Department:** DBCS

**Division:** Budget & Service Improvement

**Contact/s:** Tony Mounts

**Phone:** (503) 988-4185

**Ext.:** 84185

**I/O Address:** 503/4

**Presenters:** Tony Mounts

---

**Agenda Title:** Discussion of Key Issues Facing Multnomah County

**NOTE:** If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.)

---

1. **What action are you requesting from the Board? What is the department/agency recommendation?**

No Action, Discussion Only.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Chair and Board have requested a discussion with the other elected officials and department heads, about the key issues facing the County over the next three to five years. This discussion will provide context for the service reduction decisions facing the Board during the balance of FY 2003 and in FY 2004.

3. **Explain the fiscal impact (current year and ongoing).** No fiscal impact.

**NOTE:** If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

**If a budget modification, explain:**

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

**NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)**

**If a contingency request, explain:**

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

**If grant application/notice of intent, explain:**

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**
- ❖ **How will the county indirect and departmental overhead costs be covered?**

**4. Explain any legal and/or policy issues involved.**

No legal issues. The discussion may touch on a number of policy areas.

**5. Explain any citizen and/or other government participation that has or will take place.** Interviews of County elected officials and department heads will be the source of the issues discussed.

**Required Signatures:**

**Department/Agency Director:** \_\_\_\_\_

**Date:**

**County Attorney**

**By:** \_\_\_\_\_

**Date:**

**Budget Analyst**

**By:** \_\_\_\_\_

**Date:**

**Dept/Countywide HR**

**By:** \_\_\_\_\_

**Date:**

Draft Agenda

**12/3 BCC Budget Presentation**

- 9:00 am                Issues Facing Multnomah County – *Tony*  
                          General Themes  
                          Public Safety  
                          Health & Human Services  
                          General Government  
                          Discussion  
                          Next Steps
- 10:45 am                Briefing: Victim Services System Plan
- 11:30                    Briefing: School-Aged Services Policy Framework

**12/5 BCC Budget Presentation**

- 9:00 am                Overview of Mid-Year Rebalance Strategy - *Tony*  
                          Overview
- Public Safety Service Area
- 9:15                    MCSO – *Sheriff Elect*
- 9:30                    DCJ – *Joanne Fuller*
- 9:45                    DA – *Mike Schrunk*
- Health & Human Services Service Area
- 10:00                    DCHS – *John Ball*
- 10:15                    OSCP – *Lorenzo Poe*
- 10:30                    Health – *Lillian Shirley*
- General Government Service Area
- 10:45                    BCS – *Cecilia Johnson*
- 11:00                    Library – *Ginnie Cooper/Ruth Metz*
- 11:15                    Q&A

# FY03 Budget Rebalance Summary

12/5/2002

	Reduction Target		Reduction Proposal			
	As Of 10/02	Revised Target	OTO*	Ongoing*	Total	Diff Revised
NonD	\$ 185,000	\$ 35,000	35,000	\$ -	35,000	0
Library	\$ -	\$ 257,000	125,000	\$ 132,000	257,000	0
Business & Community	1,829,000	2,729,000	1,935,450	793,772	2,729,222	222
<b>Subtotal - General Government</b>	<b>\$ 2,014,000</b>	<b>\$ 3,021,000</b>	<b>\$ 2,095,450</b>	<b>\$ 926,772</b>	<b>\$ 3,021,222</b>	
OSCP	\$ 1,252,000	\$ 2,449,700	\$ 1,320,201	\$ 1,164,499	2,484,700	35,000
Human Services	1,287,000	1,340,081	121,113	1,245,434	1,366,547	26,466
Health *	3,013,000	5,088,750	2,593,053	2,237,750	4,830,803	(257,947)
<b>Subtotal - Health &amp; Human Services</b>	<b>\$ 5,552,000</b>	<b>\$ 8,878,531</b>	<b>\$ 4,034,367</b>	<b>\$ 4,647,683</b>	<b>\$ 8,682,050</b>	
District Attorney	\$ 1,054,000	\$ 823,659	\$ 322,397	\$ 501,262	823,659	(0)
Community Justice	2,873,000	2,761,033	152,923	2,321,298	2,474,221	(286,812)
Sheriff	6,507,000	5,000,000	0	2,352,904	2,352,904	(2,647,096)
<b>Subtotal - Public Safety</b>	<b>\$ 10,434,000</b>	<b>\$ 8,584,692</b>	<b>\$ 475,320</b>	<b>\$ 5,175,464</b>	<b>\$ 5,650,784</b>	<b>(2,933,908)</b>
<b>Total - Entire General Fund</b>	<b>\$ 18,000,000</b>	<b>\$ 20,484,223</b>	<b>\$ 6,605,137</b>	<b>\$ 10,748,919</b>	<b>\$ 17,354,056</b>	<b>(2,933,908)</b>
Other Issues:						
Federal/State Fund BWC Shortfall	1,000,000					
Transition	1,500,000					
Revised Target	20,500,000					

\* Information as of 12/4, changes will occur prior to final

**MCSO Mid-Year Budget Reduction Exercise**  
**Proposed Reductions Commencing Mid-Year FY 02/03**

All Numbers Annualized					
Expenditure & Revenue Cuts:			FTE	New Bed Loss	Current Bed Loss
Multnomah County Restitution Center	(1)	\$3,334,339	34	160	
Loss of Room & Board Revenue for MCRC	(2)	(\$600,000)			
(Total GF Budget allocation, including revenue from inmates)					
MCCF & 1 Floor at MCDC	(1)	\$1,768,280	17	156	190
Would eliminate FTE's to reopen floor of MCDC					
Work Crew (External including Laundry & Dedicated)	(1)	\$1,556,580	17		
Dedicated Revenue such as ODOT, HAP, etc		(\$321,153)			
Revenue from Facilities for Janitorial & Landscaping		(\$394,116)			
Loss of external revenue and revenue for Janitorial & Landscaping	(2)	Subtotal (\$715,269)			
Laundry for 1,534 beds (Estimate based on market rate)	(2)	(\$618,122)			
Landscaping at MCSO Buildings	(2)	(\$20,000)			
Includes contracting out laundry services and loss of revenue. (including dedicated funds)					
Courthouse					70
Total expenditures and Revenue Cuts		<b>\$4,705,808</b>	<b>68</b>	<b>316</b>	<b>260</b>
				MCRC/MCDC	MCCF/CHJ

Total Revenue - sum of (2)	(\$1,953,391)
Total Expenditures - sum of (1)	\$6,659,199
Total Annualized Expenditures and Revenue Costs	<b>\$4,705,808</b>

Lost Income and Other Expenses to be Incurred:	General Fund	County	OTO	Other
<b>Loss of Income</b>				
Lost Restitution to Victims				(A)
VOITIS Grant (Electronics Upgrade)			(\$2,000,000)	
Capital Construction to meet fire Code in MCDC				
<b>Incurred Expenses</b>				
Landscaping & Janitorial				
Estimate based on cost prior to MCSO doing		(\$884,180)		
Estimate net of Facilities Revenue		(\$490,064)		
Increased bed days for sentenced work groups	(A)			
Due to lack of "work time" credit				
Bed rate increase	(A)			
Cost per jail bed will increase due to fewer beds in system				
Total of lost income and incurred expenses	(A)	(\$1,374,244)	(\$2,000,000)	(A)

Potential Annualized Savings to MCSO	<b>\$4,705,808</b>
Potential Annualized Costs to County (not including victims)	(\$1,374,244)
Potential One Time Only Cost to Capital Construction for MCDC	(\$2,000,000)

<b>Reduction of FTE</b>	
Corrections Deputies	51.86
Corrections Sergeant	3.60
Total MCOA Represented FTE's	<b>55.46</b>
Corrections Counselor's	10.50
Fiscal Specialist	1.00
Total Local 88 Represented FTE's	<b>11.50</b>
Corrections Captain	1.00
Total Exempt Employees	<b>1.00</b>
Total FTE's to be cut *	<b>67.96</b>

(A) The additional losses or cost cannot be determined at this point in time

\* Subsequent Reductions in Support Personnel not yet available

Proposal To County Chair December 2, 2002





**MICHAEL D. SCHRUNK**, District Attorney for Multnomah County

1021 SW Fourth Avenue • Room 600 • Portland, OR 97204-1193

Phone: 503 988-3162 • Fax: 503 988-3643 • [www.co.multnomah.or.us/da/](http://www.co.multnomah.or.us/da/)

December 4, 2002

Diane Linn, County Chair  
Multnomah County Commissioners  
501 S. E. Hawthorne Blvd. Suite 600  
Portland, OR 97214

Serena Cruz  
Multnomah County Commissioners  
501 S. E. Hawthorne Blvd. Suite 600  
Portland, OR 97214

Lonnie Roberts  
Multnomah County Commissioners  
501 S. E. Hawthorne Blvd. Suite 600  
Portland, OR 97214

Maria Rojo de Steffey  
Multnomah County Commissioners  
501 S. E. Hawthorne Blvd. Suite 600  
Portland, OR 97214

Lisa Naito  
Multnomah County Commissioners  
501 S. E. Hawthorne Blvd. Suite 600  
Portland, OR 97214

Dear Commissioners:

I am keenly aware of the difficult decisions confronting you. If times were better we would all be making different choices. My commitment as the elected District Attorney for Multnomah County is to provide a continuum of prosecution services and to protect the most vulnerable of crime victims, particularly the young and the elderly, and ensure the highest quality of life possible for the citizens of Multnomah County. It is clear that the magnitude of the proposed cuts, which are shown in the attached budget, will affect services across the entire prosecution continuum.

The District Attorney's Office serves as a gatekeeper to the court system. No other agency or organization can perform the functions of the prosecutor. We are a small but labor-intensive organization with personnel costs accounting for almost 80% of the budget. Because of the size of our organization the number of staff who will be laid off may appear small in number. However, they represent over 10% of the deputy district attorneys. This means we will have a reduced presence across the continuum of prosecution and we will not be as efficient or as timely in delivering services to this community. Our presence in the Multidisciplinary Child Abuse Team, Juvenile Court and in felony and misdemeanor person and property crimes will be diminished. There will be delays in the Medical Examiner removing dead bodies and notifying family members of deaths.

December 4, 2002

The Chair has partially restored funding for prosecution of drug possession and community courts. I appreciate and support the Chair's desire to maintain drug treatment and the community courts. These restorations benefit the community. I will attempt to honor the Chair's wishes in these areas and keep as strong a presence in the prosecution of possession of controlled substances cases and low level misdemeanor and violation cases as resources allow.

Even in these most difficult of times it is important to keep our core values, to protect the most vulnerable, and to maintain consistency and fairness in the prosecution continuum. To avoid any further erosion of felony prosecution my priorities for any possible restorations are person felony crimes, including MDT, Juvenile Court and thefts from the elderly.

The attached information shows the proposed reductions, the modified budget based on discussions with the Chair's Office, and charts showing changes in the number of deputy district attorneys and caseloads over the past few years. This is provided so that you have a clear understanding of the choices we have. The men and women in the District Attorney's Office are dedicated professionals. We remain committed to doing the most professional job we can with the resources available.

Very truly yours,

  
MICHAEL D. SCHRUNK  
District Attorney

MDS:plc  
Enclosure

# District Attorney's Office

**General Fund Position Cuts FY03: Target \$1,054,000.00**

## FELONY DIVISION

<u>Unit</u>	<u>Position</u>	<u>Cost</u>	<u>FTE</u>	<u>Prosecution Impact Estimates</u>	<u>Potential Impacts</u>
Unit(B)	DDA2-Drug Prosecution	\$161,339.50	4	<p>Unable to prosecute PCS &amp; Att. PCS cases, approx. 2,200 cases. This would result in the elimination of the STOP and CLEAN courts.</p> <p>Leaves 4 DDAs in the Drug Unit and limits issuing capability to only serious manufacturing and delivery cases, approx. 900 cases per year. This will reduce the Drug Unit by 75% in an 18-month period.</p>	<p>Affects DCJ by eliminating case stream and probation caseload for drug treatment courts.</p> <p>Affects courts by reducing court dockets. Potential impacts on police enforcement and on MCSO bookings and possibly jail drug treatment programs.</p> <p>Anticipated increase in street drug sales in neighborhoods, Old Town and Downtown.</p> <p>Less enforcement leads to increases in criminal activity, esp. property crimes.</p>
Unit(B)	OA2-Drug Prosecution	\$ 41,425.00	2		
Unit (A)	DDA2-Auto Theft Task Force	\$ 47,441.50	1	<p>Eliminate approximately 350 felony theft cases including auto thefts.</p> <p>Eliminate specialization in auto theft.</p> <p>Eliminate an estimated 100 – 120 white-collar crime cases or 150 – 200 theft related felonies. Affected case types include fraud, embezzlement, identity theft and scams against the elderly.</p>	<p>Minimal reduction in court dockets and MCSO bookings.</p> <p>Impacts DCJ probation and police effectiveness.</p> <p>Negative reaction from businesses and the general public.</p>
Unit (A)	DDA3 –White Collar Crime	\$56,820.00	1		
Unit (C)	DDA3-Person Crimes	\$56,800.00	1	<p>Limited ability to respond to after hours crime scene call outs.</p> <p>Eliminate issuing of:</p> <p>Robbery III cases except for those involving physical injury and/or elderly and disabled victims,</p> <p>Felony animal abuse cases unless circumstances are aggravating.</p>	<p>Diminishes ability to coordinate with and make most effective use of law enforcement personnel.</p>
Unit(D)	DDA3-Person Crime	\$56,820.00	1	<p>Unable to prosecute Assault III, Assault on a Public Safety Officer, Custodial Interference, and Failure to Register as a Sex Offender cases as felonies, thereby increasing misdemeanor intake.</p>	<p>Reduces enforcement efforts with these crimes. May reduce ability to participate in East County Major Crimes Team.</p>

## FAMILY & COMMUNITY JUSTICE

<u>Unit</u>	<u>Position</u>	<u>Cost</u>	<u>FTE</u>	<u>Impact Estimates</u>	<u>Potential Impacts</u>
Juvenile Prosecution	DDA2-Juvenile	\$ 40,877.00	1	Eliminate participation in approximately 1,620 dependency review and permanency hearings.	Reduced ability to coordinate needed services.
MDT	DDA3	\$ 56,800.00	1	Eliminate participation in Child Planning Conferences, substantially reduced dependency reviews, eliminate community education on mandatory child abuse reporting.	Potential impact on coordinating activities with police and State Human Services agency.
Neighborhood	DDA3-Westside	\$56,800.00	1	Eliminates focus on community safety and quality of life offenses in Portland's Downtown and Westside. Loss of Legal Assistant provided by Portland Business Alliance will reduce intake capacity. Loss of the Westside NDA along with the May '03 expiration of the grant funding the NDA in N/NE Portland will result in the elimination of review of Misdemeanor theft cases, 2,399 Theft II cases and 1,711 Theft III cases annually.	Eliminates major case stream for Community Courts. Eliminates criminal court involvement in misdemeanor theft cases. Negative impact on business community.
Misdemeanor Trials	LA-Gresham Court	\$ 27,486.00	1	Issuing functions and data entry for Gresham cases, approximately 2,127 annually, move to Misdemeanor Intake Unit. Increases Intake Unit workload. Eliminates clerical support for DDA in Gresham.	Eliminates clerical support for the court in Gresham.
Community Court	Interns	\$ 16,500.00	1.5	Elimination of prosecution in N/NE, SE and Westside Community Courts.	Affects MCSO by eliminating need for Facility Security Officers at N/NE and SE Court.
Community Court	Office Assistant 2	\$ 10,500.00	.5		Affects DCJ by eliminating the need for Alternative Community Service Program at N/NE and SE Cr.
Community Court	Materials and Services	\$ 10,653.00		Eliminates all materials and services support for the community courts.	Affects Indigent Defense contractors for defense Representation at all Courts. Affects Portland Business Alliance which provides Alternative Community Service at the Westside Community Court. Affects State Courts which provides judicial support Affects DHS which provides case management services for Community Court defendants. Overall negative impact on businesses and the community.

## FAMILY & COMMUNITY JUSTICE

<u>Unit</u>	<u>Position</u>	<u>Cost</u>	<u>FTE</u>	<u>Impact Estimates</u>	<u>System Impact Estimates</u>
Community Court	LA	\$ 7000.00	0.25	Partial clerical support for Community Courts eliminated. Unable to fulfill contractual obligations with three Weed and Seed Committees. Approximately 6,000 misdemeanor cases will return to downtown arraignment court. Will result in need for a DDA to cover the additional arraignment docket.	Affects Weed and Seed sites. Major impact on courts expanding the downtown arraignment docket beyond current capacity.
Domestic Violence	DDA 2	\$ 42,156.00	1	Reduce capacity in DV unit.	Eliminates ability to participate in the Domestic Violence Intervention Team at PPB.

## MEDICAL EXAMINER

<u>Unit</u>	<u>Position</u>	<u>Cost</u>	<u>FTE</u>		
Medical Examiner	Deputy ME	\$ 42,185.00	1	Caseload has increased 10% from 2001, 3,600 to 3,900 cases bringing each investigator's caseload to 660 cases. The proposed reduction raises each caseload to 792. This also increases response time to death scenes. Police and Fire must remain on site until the ME arrives which adds to overtime costs for those departments. Increases medical examiner overtime.	Increases overtime for police and fire personnel who must remain on site at death scenes until arrival of ME.

**TOTAL CUTS**                      **\$731,603.00**    **18.25**

**One time only constraint savings**    **322,397.00**

**Total**                                      **\$1,054,000.00**

**Target**                                      **\$1,054,000.00**

**DISTRICT ATTORNEY'S OFFICE REMAINING CUTS**

Dept-Pckg #	Package Name	Description	Impact		FY 03	FY 03	FY 03	FY 03	Total	Total FTE
					Mid-Yr	Mid-Yr	Mid-Yr	Mid-Yr		
					OTO	Ongoing	Net	FTE	CCF	
					CGF	CGF	CGF			
					Saving	Saving	Change	Change	restored	restored
MidYr-DA-01 (After the Chairs restoration)	Drug Prosecution	DDA2-Drug Prosecution	Reduce prosecution of PCS & Att. PCS cases to approx. 1,200 cases. This will reduce the case stream to the STOP and CLEAN courts by approximately 1,000 cases. Leaves 6 DDAs in the Drug Unit. Limits issuing capability to selected PCS cases and approximately 900 serious manufacturing and delivery cases per year.			80,670	80,670	2.0	80,670	2
		OA2-Drug Prosecution				20,713	20,713	1.0	20,713	1
MidYr-DA-02	Person/Property Crimes	DDA3-White Crime	Collar Unable to prosecute an estimated 100 to 120 white-collar crime cases or 150 - 200 theft related felonies. Eliminates almost all white-collar crime prosecutions.			56,820	56,820	1.0	0	0
		DDA 2-Auto Theft Task Force	limits ability to prosecute approximately 350 auto theft cases or other theft related felonies.			47,442	47,442	1.0	0	0
		DDA3-Person Crimes Unit C	Discontinue issuing Assault III, Assault on a Public Safety Officer, Custodial Interference and Failure to register as a Sex Offender cases as felonies, thereby increasing misdemeanor Intake.			56,800	56,800	1.0	0	0
		DDA3- Person Crime Unit D	Unable to prosecute some Robbery III, Assault on a Public Safety Officer, Custodial Interference, and Failure to Register as a Sex Offender cases as felonies, thereby increasing Misdemeanor intake.			56,800	56,800	1.0	0	0
		Deputy ME	Caseload has increased 10% from 2001, 3,600 to 3,900 cases bringing each Investigator's caseload to 660 cases. The proposed reduction raises each caseload to 720. This also increases response time to death scenes. Police and Fire must remain on site until the ME arrives which adds to overtime costs for those departments. Boosts caseloads to 792 per Investigator. Further impacts response time to death scenes which also impacts family members.			42,185	42,185	1.0	0	0

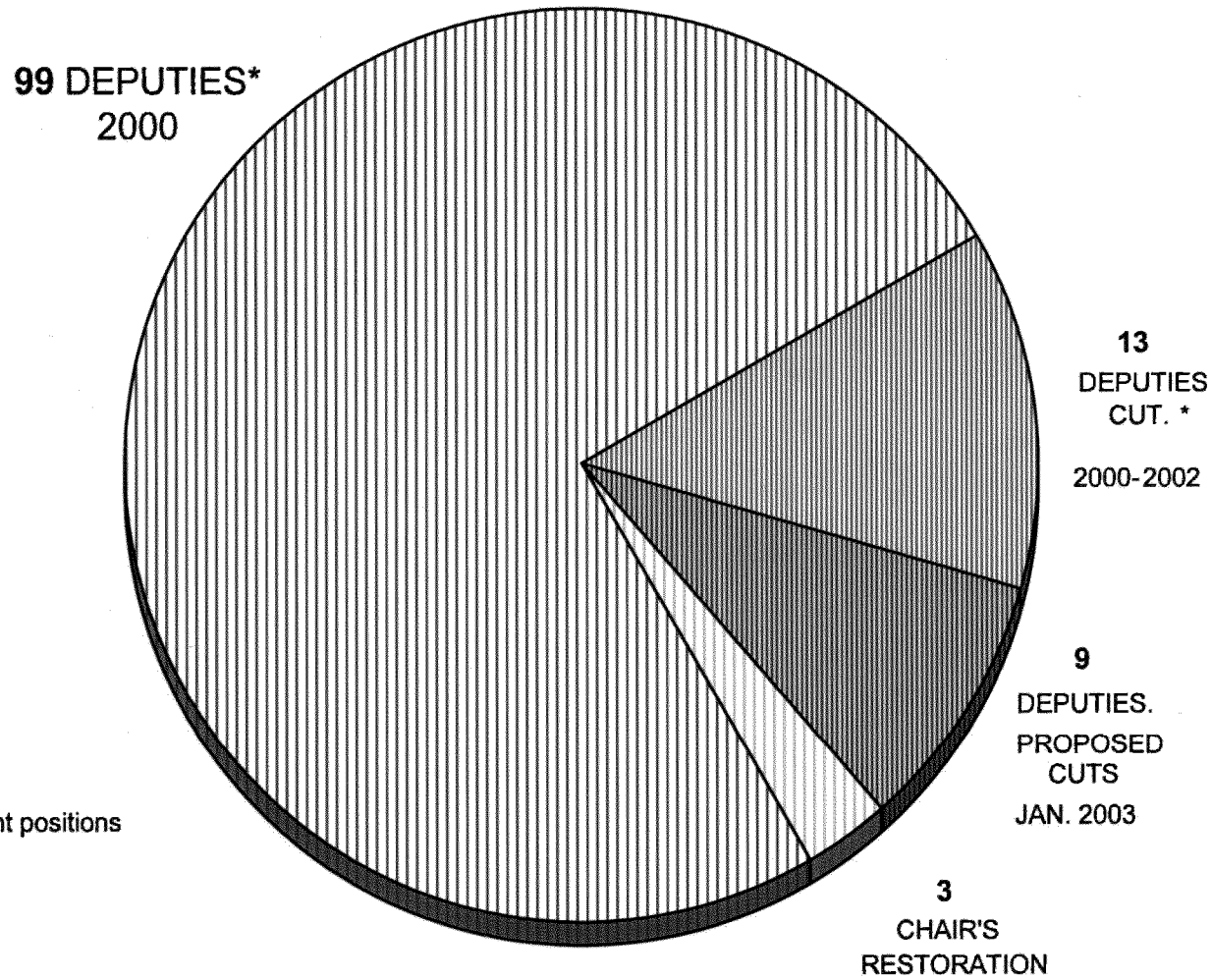
Dept-Pckg #	Package Name	Description	Impact	FY 03	FY 03	FY 03	FY 03	Total	Total FTE
				Mid-Yr OTO CGF Saving	Mid-Yr Ongoing CGF Saving	Mid-Yr Net CGF Change	Mid-Yr FTE Change	CCF restored	restored
MidYr-DA-03	Family Justice	MDT- DDA 3 Multi- Interdisciplinary Task Force	Unable to participate in Child Planning Conferences, substantially reduced dependency reviews, unable to provide community education on mandatory child abuse reporting.		56,800	56,800	1.0	0	0
		DDA2-Juvenile	Unable to participate in dependency review hearings and permanency hearings. Limit misdemeanor prosecutions to gun and sex cases. Unable to participate in delinquency PV and probation reviews. Unable to provide legal sufficiency reviews of divertible misdemeanor cases. Unable to participate in schools and in committees and system improvement efforts.		40,877	40,877	1.0		
		Domestic Violence DDA 2	Unable to participate in the Domestic Violence Intervention Team.		42,156	42,156	1.0	0	0
MidYr-DA-04	Community Prosecution	Gresham Court- LA	Issuing functions and data entry for Gresham cases move to Misdemeanor Intake Unit.		0	0	0.0	27,486	1
(After the Chairs restorations)		Nbrhd DA West- DDA3	Unable to focus on community safety and quality of life offenses in Portland's Downtown and Westside, loss of a Legal Assistant provided by Portland Business Alliance. Loss of the Westside NDA along with the elimination of the grant funded NDA in N/NE Portland will result in the elimination of review of misdemeanor theft		0	0	0.0	56,800	1
		Community Court- Interns	Elimination of support for all three Community Courts and materials and services for the courts.		0	0	0.0	16,500	1.5
		Community Court- LA *	Partial clerical support for Community Courts eliminated.		0	0	0.0	7,000	0.25
		Community Court- OA2	Approximately 6,000 misdemeanor cases will return to arraignments in JC4, expanding the docket in JC4 beyond current capacity. Will result in need for a DDA to cover the additional docket.		0	0	0.0	10,500	0.5
MidYr-DA-05	Current Year Estimates - OTO	Community Court- M&S One time only savings spending level at approximately 97.6%.	Eliminates all materials and services support for the community courts	322,397		322,397	0.0	10,653	
Total District Attorney				322,397	501,262	823,659	11.0	230,322	7.25

District Attorney's Rebalance Cut List FY03				Chair's Restorations				Remaining Midyear Cuts	
Packages	Position Felony	Funding	FTE Cut	Packages	Positions Felony	Funding Restored	FTE Restored	Funding	FTE
Drug Prosecution \$202,764.50	Unit B-Drug DDA2 Unit B-OA2	\$161,339.50 \$41,425.00	4 2	Drug Prosecution 1/2 restored= \$101,383	Unit B-Drug DDA2 Unit B-OA2	\$80,670.00 \$20,713.00	2 1	\$80,670.00 \$20,713.00	2 1
Person/Property \$260,086.50	Unit A- ATTF DDA2 WCC DDA3 Unit C-person crimes DDA3 Unit D-DDA3	\$47,441.50 \$56,820.00 \$56,800.00 \$56,820.00	1 1 1 1	Person/Property \$0.00	Unit A- ATTF DDA2 WCC DDA3 Unit C-person crimes DDA3 Unit D-DDA3	\$0.00 \$0.00 \$0.00 \$0.00	0 0 0 0	\$47,441.50 \$56,820.00 \$56,800.00 \$56,820.00	1 1 1 1
	Medical Examiner Deputy ME	\$42,185.00	1		Medical Examiner Deputy ME	\$0.00	0	\$42,185.00	1
	Family Justice				Family Justice				
Family Justice \$139,833	MDT- DDA3 Juvenile DDA 2 Domestic Violence VAWA	\$56,800.00 \$40,877.00 \$42,156.00	1 1 1	Family Justice \$0	MDT- DDA3 Juvenile DDA 2 Domestic Violence VAWA	\$0.00 \$0.00 \$0.00	0 0 0	\$56,800.00 \$40,877.00 \$42,156.00	1 1 1
Community Prosecution \$128,939	Gresham Court- LA Nbrhd DA West- DDA3 Community Court- Interns Community Court- LA * Community Court-OA2 Community Court- M&S	\$27,486.00 \$56,800.00 \$16,500.00 \$7,000.00 \$10,500.00 \$10,653.00	1 1 1.5 0.25 0.5	Community Prosecution full restored \$128,939	Gresham Court- LA Nbrhd DA West- DDA3 Community Court- Interns Community Court- LA * Community Court-OA2 Community Court- M&S	\$27,486.00 \$56,800.00 \$16,500.00 \$7,000.00 \$10,500.00 \$10,653.00	1 1 1.5 0.25 0.5	0 0 0 0 0 0	0 0 0 0 0 0
OTO savings \$322,397	One time only savings	322,397.00		OTO savings \$0	One time only savings	0.00		322,397.00	
<b>Total Cuts</b>		<b>\$1,054,000.00</b>	<b>18.25</b>	<b>Total Restored</b>		<b>\$230,322.00</b>	<b>7.25</b>	<b>\$823,679.50</b>	<b>11</b>

4-Dec-02

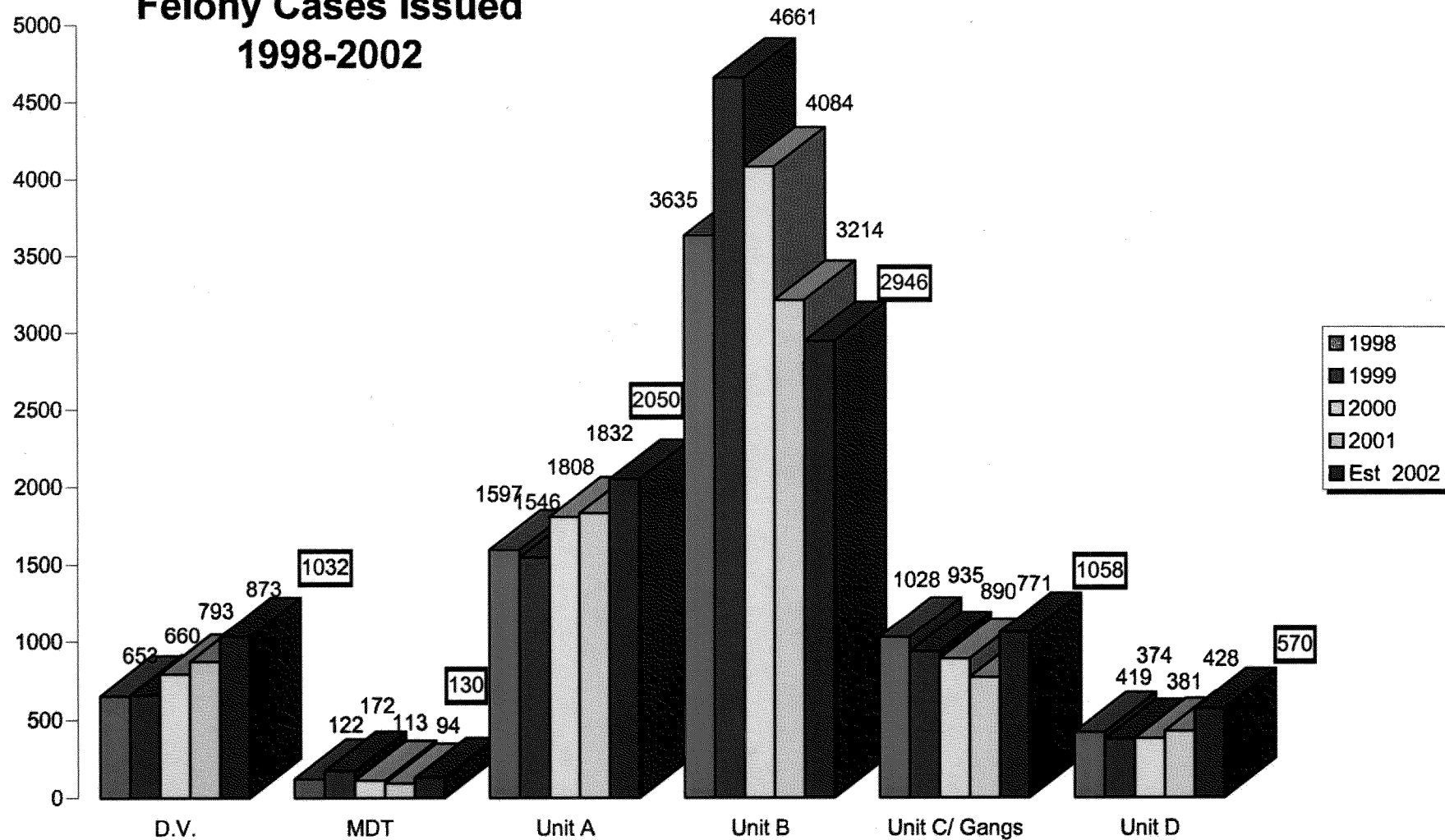


**NUMBER OF DEPUTIES SINCE 2000\***



\* Includes grant positions

## Felony Cases Issued 1998-2002



## Department of Community Justice

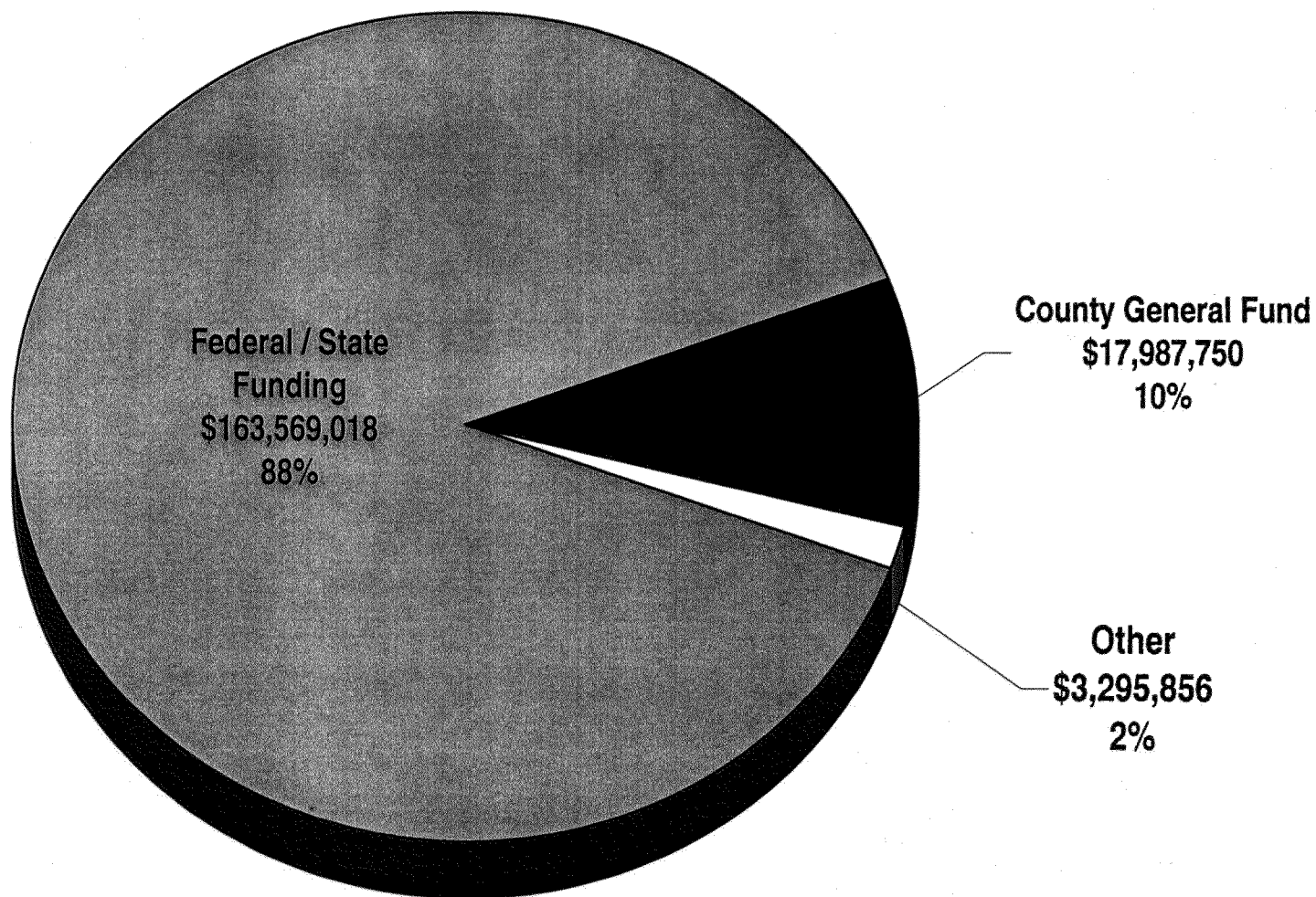
Package Name	Description	Impact	One Time Savings	Ongoing Savings	Total FY03 Reduction	FTE Reduction
1 DUII Services	Vacate 4 FTE for Jan. thru June to capture salary savings	Reduces DUII services and moves some offenders to lowest level of supervision/reporting by phone/mail.	0	114,089	114,089	4.0
2 Contract Svcs For Women & Girls Leaving Prostitution	Cut Tualatin Valley New Options contract services Jan. thru June.	50% of the women and girls leaving prostitution are not involved in criminal justice system. Service to the remainder, medium and high risk offenders will be discontinued.	0	100,000	100,000	0.0
3 Reduce RDSS Svcs	Cut Cascadia Project OASIS contract services	Reduces relapse prevention housing, increases sex offender consultation & training	0	37,500	37,500	0.0
4 MST Oversight Contract	Cut MST South Carolina oversight contractual services Jan. thru June.	The main MST program staff in South Caroline agree that routine consultation no longer is necessary.	0	17,000	17,000	0.0
5 CSAT ADES Support to DCHS	Cut support to DCHS for CSAT ADES for Jan. thru June.	These staff positions are expected to be funded with FQHC funds next year.	0	51,000	51,000	0.0
6 Personnel Savings	Vacate 14 staff positions for Jan. thru June to capture salary savings. Reduce Criminal Justice Initiative Opportunity Fund by (\$20,000)	Eight of these positions currently are filled, the remainder are vacant. One Time Savings are generated by using state Gang Transition grant funds in this biennium.	289,709	578,026	867,735	14.0
7 Flex Funds	School-Aged Svs reduction	Reduces Flex funds for SAI		20,000	20,000	
8 Marshall Counselor	Cuts contract with Marshall	This position provides crisis intervention, information and referral, and limited transportation (e.g. bus tickets) assistance to students referred by teachers and school counselors. Total number of students assisted annually is unknown.		43,000	43,000	
9 FAST Program	Cuts FAST Program	This program is scheduled to serve ten families with at-risk youth, from Whittaker Middle School, and provides parent training, family strengthening activities, and pro-social activities for kids. The program has not commenced operation during the current school year.		35,000	35,000	

# Department of Community Justice

Package Name	Description	Impact	One Time Savings	Ongoing Savings	Total FY03 Reduction	FTE Reduction
10 Safe Schools	Cuts 1/2 year position	Approximately 24 youth (primarily "year two" freshmen) are served each semester at Franklin High School. A Juvenile Court Assistant delivers the "Reconnecting Youth" curriculum to these students who are referred by teachers, counselors and other students. This service previously was funded by a federal Safe Schools grant, funding ended September 2002. The same program is in operation at Roosevelt and Marshall high schools and continues to receive federal Safe Schools grant funding through PPS, although this grant ends June 2003.		25,000	25,000	1.0
11 OCHA - Retention	School-Aged Svs reduction	This program, administered by OCHA consists of 2 case managers who work with Latino youth at Madison and Marshall high schools, providing assistance primarily to incoming and "year two" freshmen. Each case manager works with approximately 70 youth per year with the goal of retaining these youth in high school		57,500	57,500	
12 Administrative reductions and CYE	Cuts Sr Admin Analyst, Business Services analyst and UA Testing funds to meet balance of School Age Svs target		122,174	37,945	160,119	2.0
13 Close Interchange				1,000,000	1,000,000	21.0
			411,883	2,116,060	2,527,943	42.0

**Department of County Human Services**  
**FY03 Revenue Budget**

**Total Revenue: \$184,852,624\***

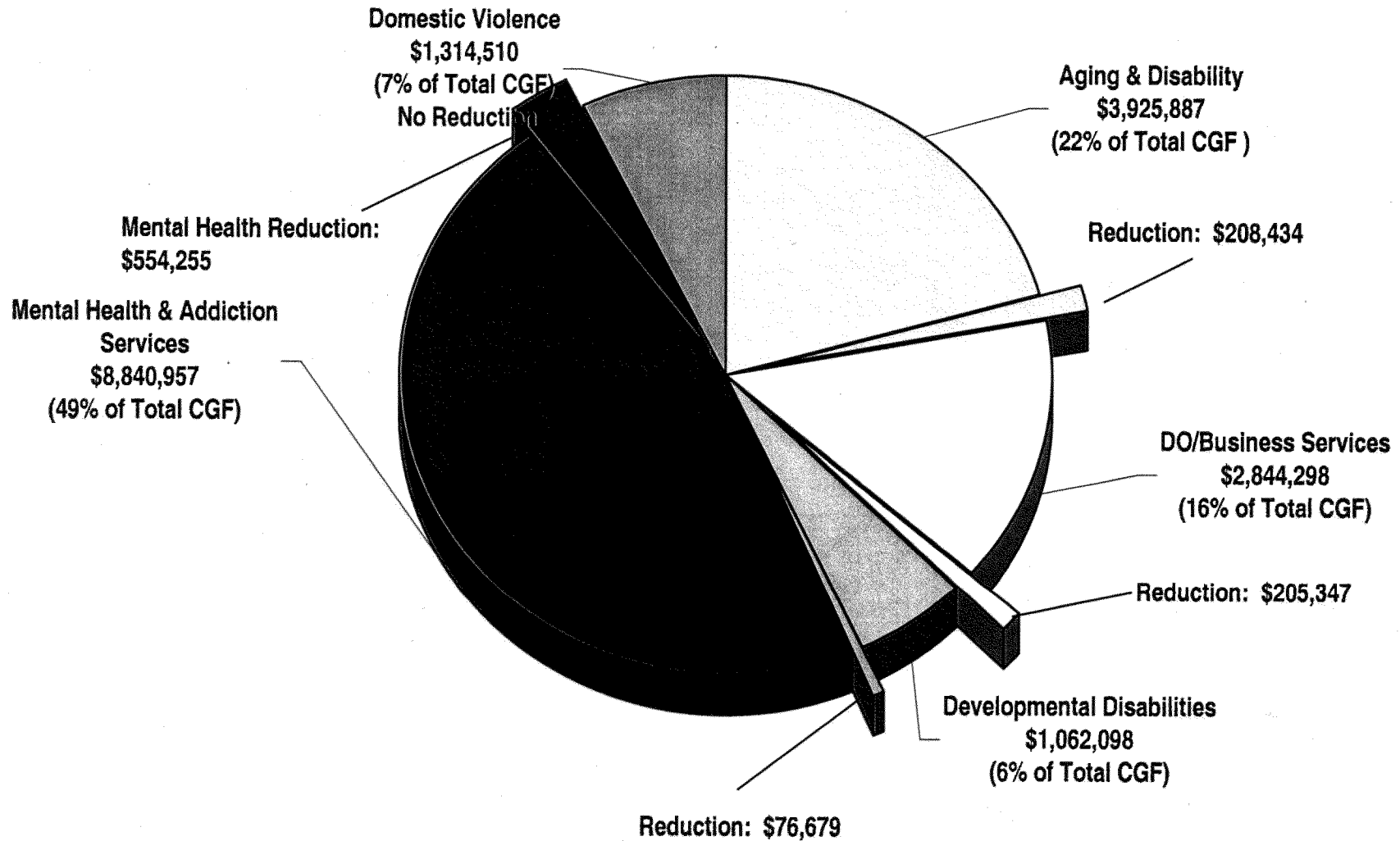


\* Excluding County General Fund Indirect

**Department of County Human Services**  
**County General Fund - FY03 Budget By Division**

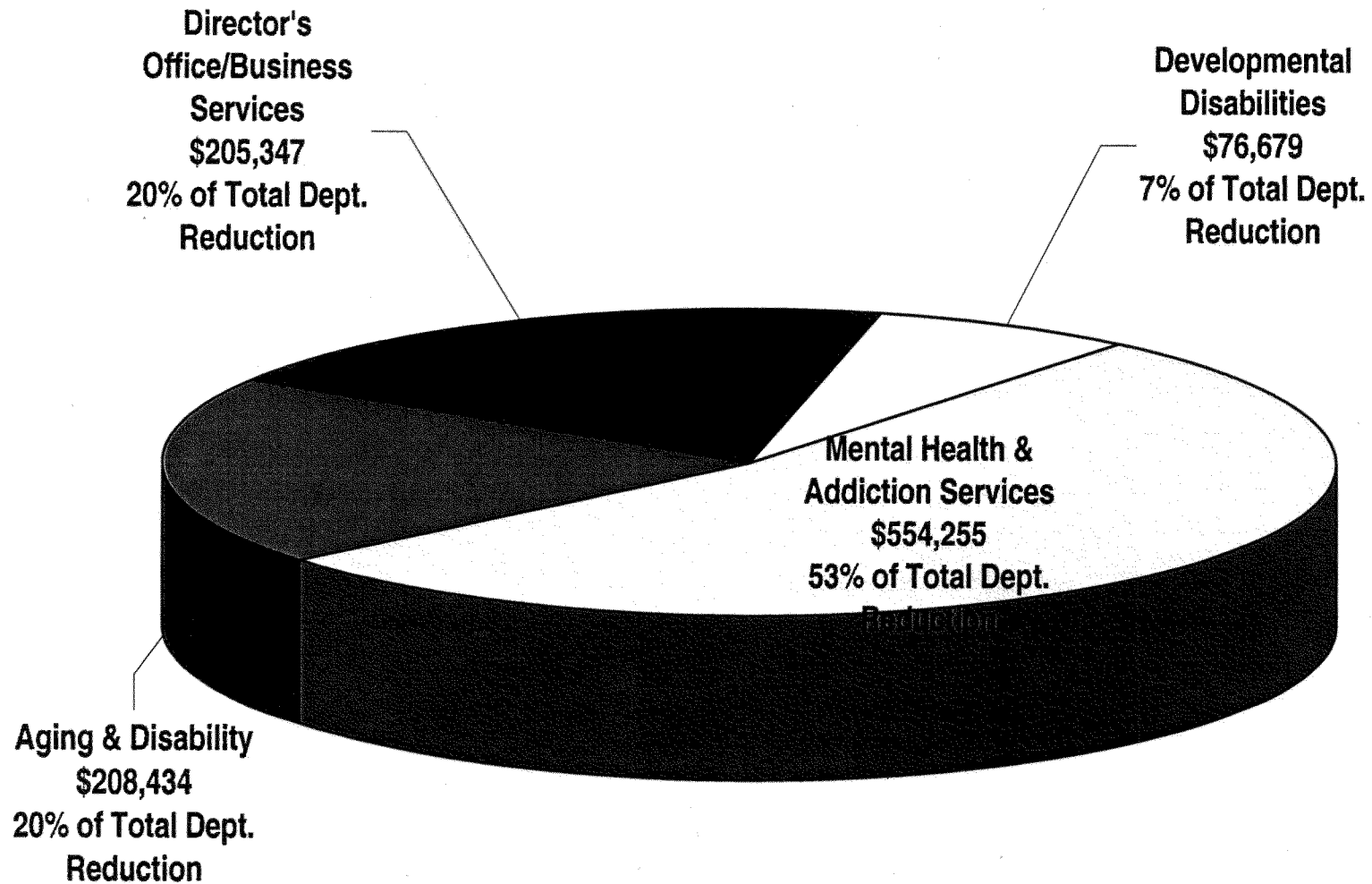
Total Budget: \$17,987,750

Total Mid Year Reduction: \$1,044,715 (5.8% of Total)



**Department of County Human Services**  
**County General Fund Mid Year Reduction by Division**

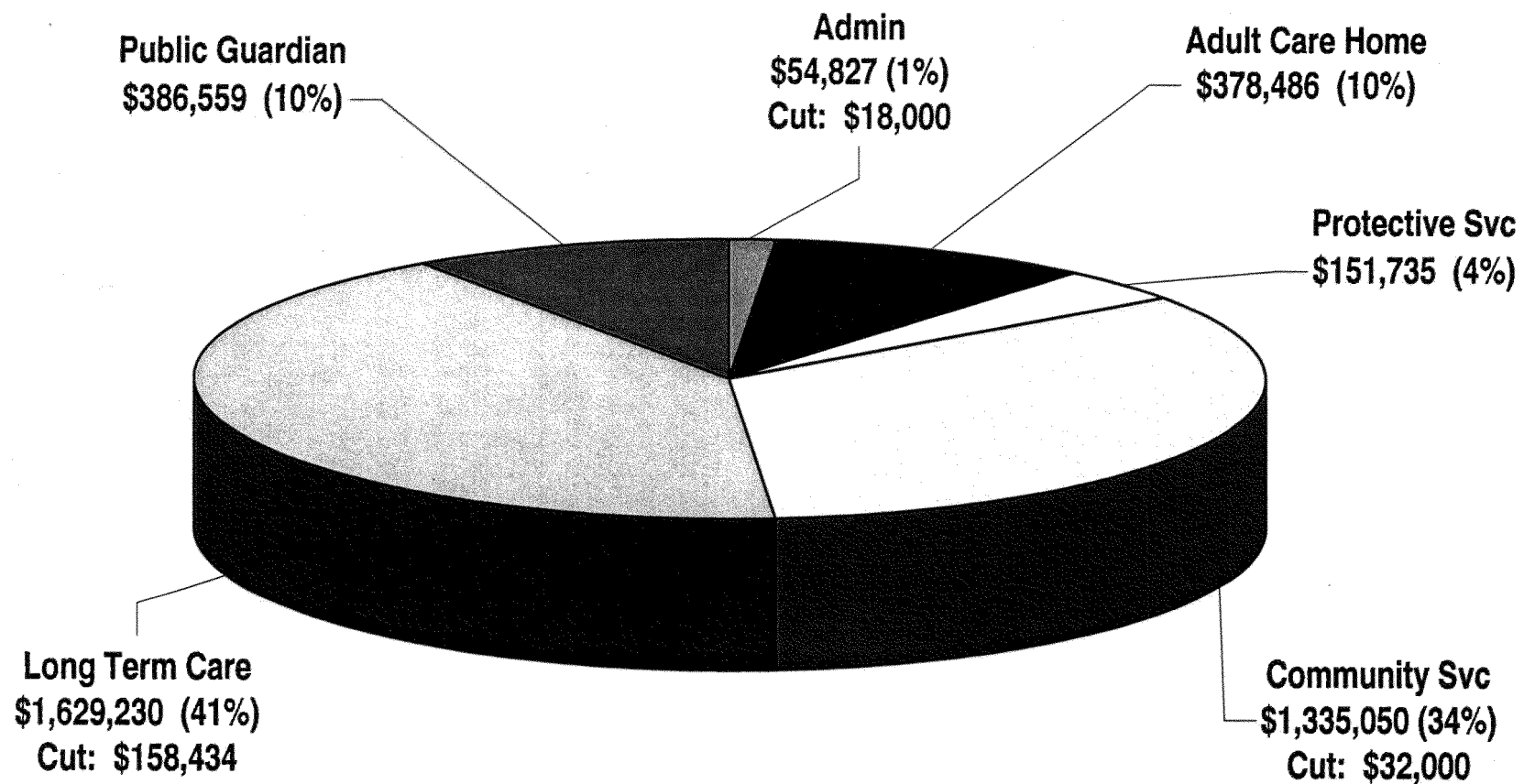
Total Mid-Year Reductions: \$1,044,715



**Aging & Disability Services**  
**County General Fund - FY03 Budget By Program**

Total Budget: \$3,925,887

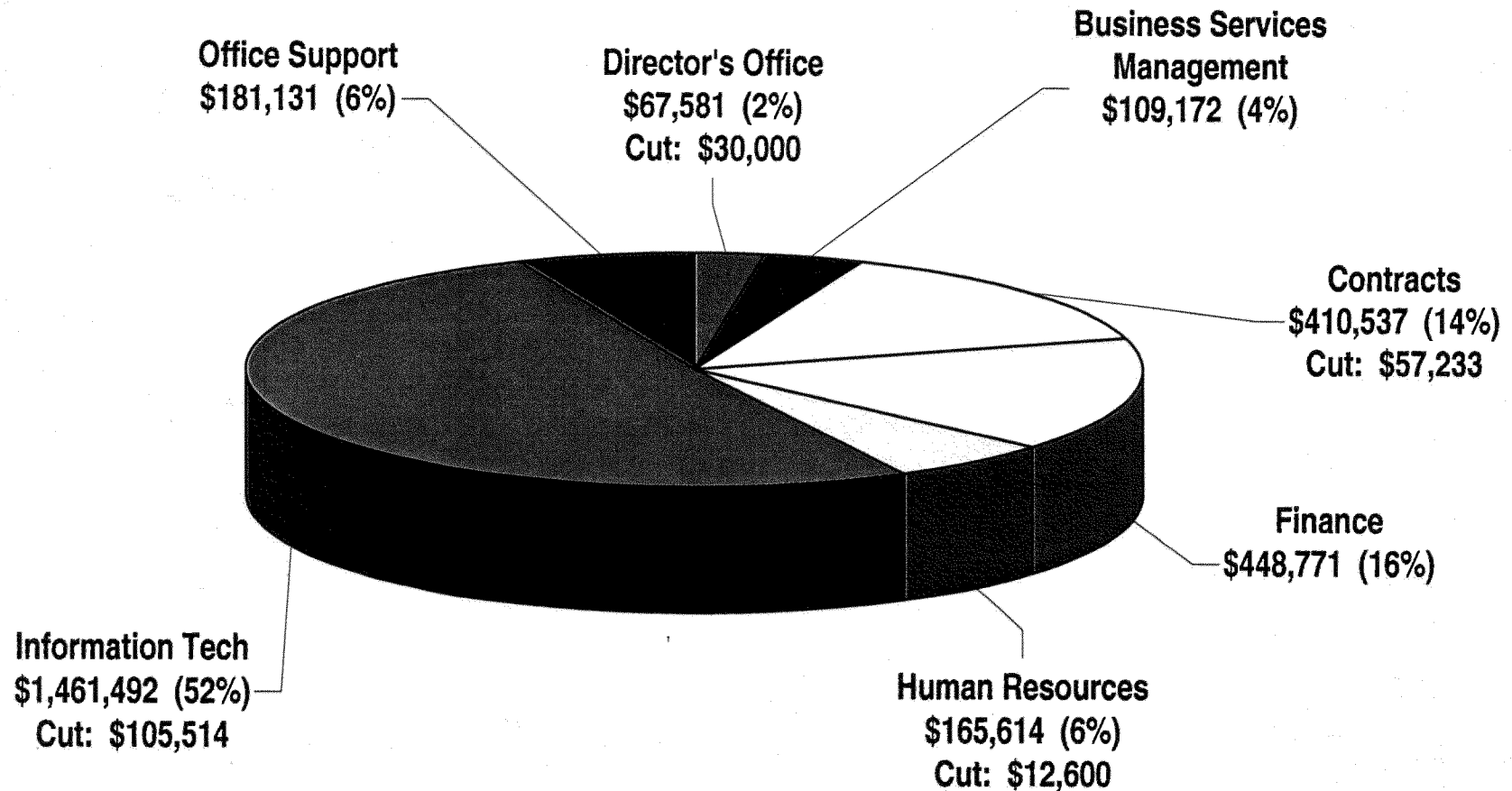
Total Reduction: \$208,434





**Director's Office / Business Services**  
**County General Fund - FY03 Budget By Program**

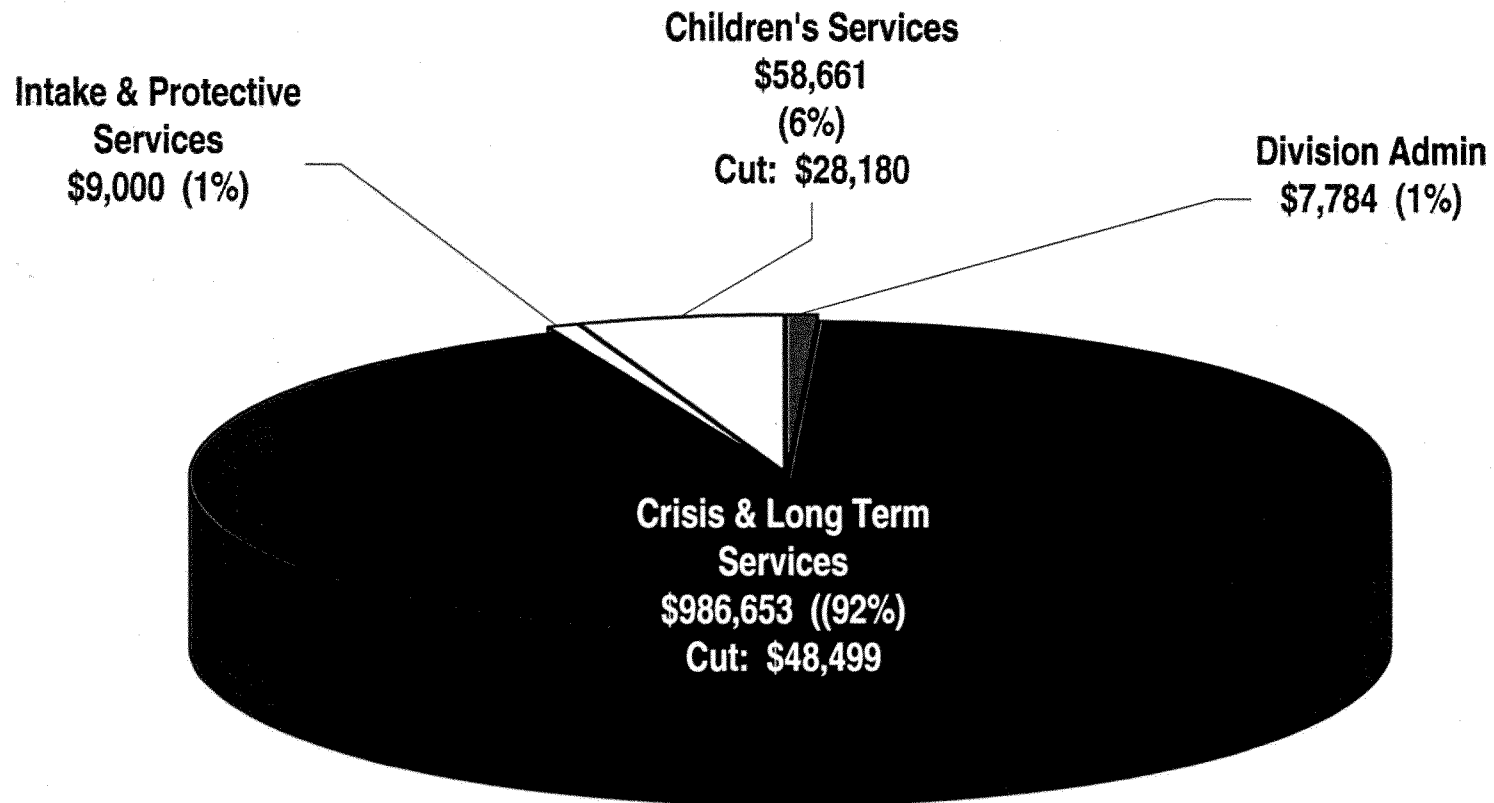
Total Budget: \$2,844,298  
Total Reduction: \$205,347



**Developmental Disabilities Services**  
**County General Fund - FY03 Budget By Program**

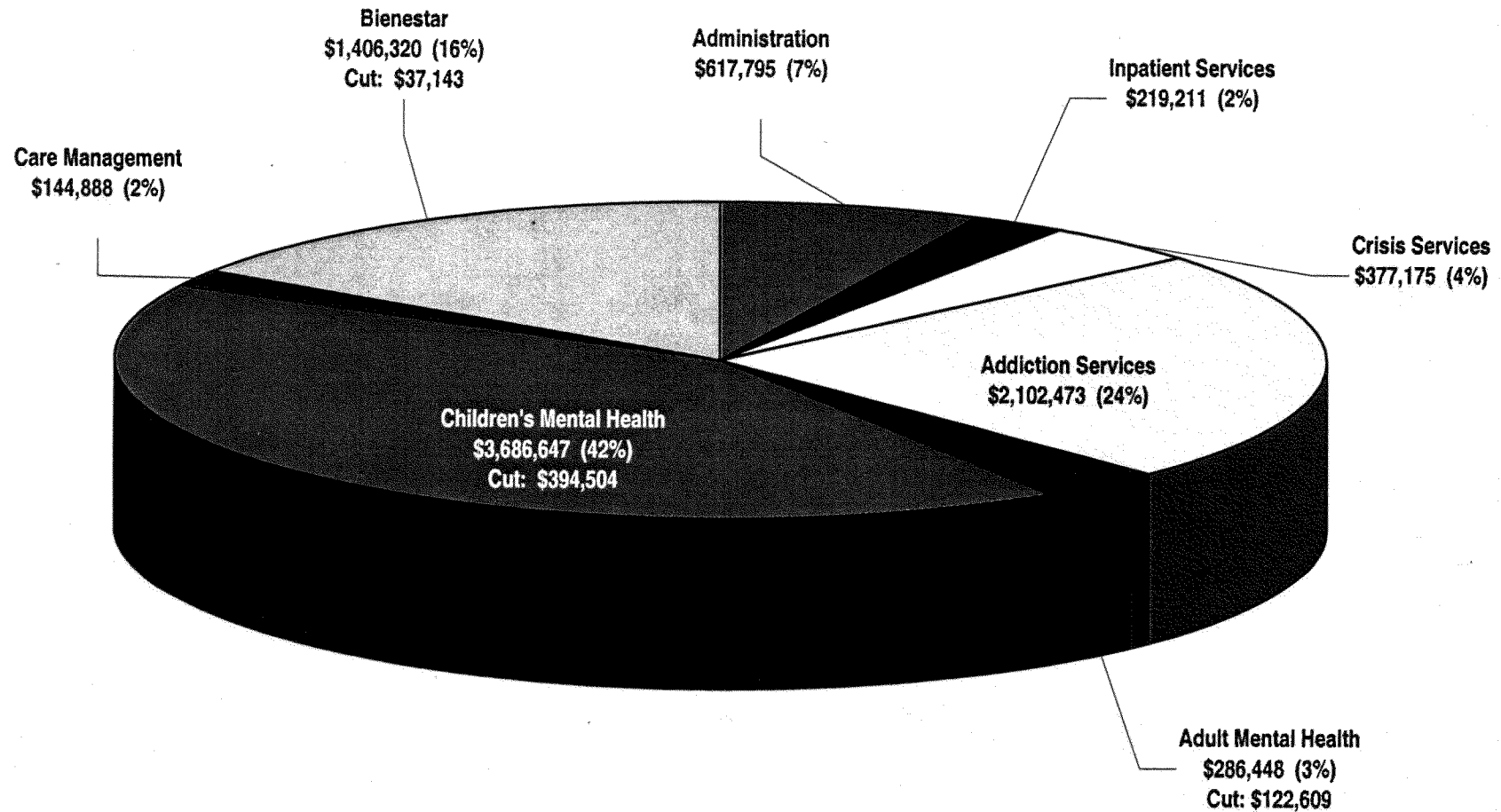
Total Budget: \$1,062,098

Total Reduction: \$76,679



**Mental Health & Addiction Services**  
**County General Fund - FY03 Budget By Program**

Total Budget: \$8,840,957  
Total Reduction: \$554,255



**Department of County Human Services  
Mid-Year FY03 Reductions**

**General Fund Cuts for FY03**

**Division:      Developmental Disabilities**

<u>Program</u>	<u>Position</u>	<u>CGF</u>	<u>Match</u>	<u>Total Cut</u>	<u>FTE</u>	<u>Description</u>	<u>Estimated Impact</u>
Bienestar	Case Manager	\$28,180		\$28,180	1.00	Elimination of one Case Manager currently providing DD Case Management and other services at Bienestar.	This position currently serves a caseload of 35 DD individuals and provides school-based services not related to the DD population. The current average DD caseload ratio is 90/1. Elimination of this position minimizes the impact on caseload ratios and the loss of Title XIX match. Individuals with developmental disabilities served by this position would be reassigned to another case manager.
Crisis & Long-Term Services	Program Development Tech	\$26,156		\$26,156	1.00	Elimination of a Program Development Technician that currently assists with coordination of transportation services.	The loss of this position would negatively affect 199 clients currently receiving transportation services and our capacity to support a \$1.2 million contract with Tri-Met.
Division Administration	Office Assistant	\$22,343		\$22,343	1.00	Reduce general clerical and reception support to the Division and the termination of temporary staff hired to prepare for the Federal audit.	This will further reduce the capacity of the clerk team in DD. The division has only nine clerical positions in a division of 108 FTE. Higher classifications will have to take on additional clerical functions.
<b>Total</b>		<b>\$76,679</b>	<b>\$0</b>	<b>\$76,679</b>	<b>3.00</b>		

**Division:      Aging and Disabilities**

<u>Program</u>	<u>Position</u>	<u>CGF</u>	<u>Match</u>	<u>Total Cut</u>	<u>FTE</u>	<u>Description</u>	<u>Estimated Impact</u>
Administration		\$18,000	\$24,444	\$42,444		Eliminate rent subsidy to Elders in Action.	Elders in Action and other not for profit groups that receive county funded rent assistance will be asked to pay full rent costs. They will need to increase fund raising, or reduce the budget for direct services. These organizations are co-located with county programs to enhance access to services. The increased rent costs may precipitate their moves to other locations distant from county services.
Community Services		\$32,000		\$32,000		Eliminate remainder of transportation grants to Tri Met.	County funds are used in combination with federal Older American's Act funds to provide transportation services for people who cannot afford to get to meal sites, doctors appointments, legal appointments etc. The contract with TriMet would be reduced and 5,665 round trip rides would be lost. 1,125 elderly persons would be affected; half of these would lose their link to vital nutrition services.
Long Term Care	Case Manager	\$15,000	\$33,333	\$48,333	1.00	Eliminate one of five Client Employed Provider coordinators.	These positions are essential to obtain high quality in-home services from in-home workers. The program was created 3 years ago to improve identification of potential in-home workers, to provide orientation and training for them, and to encourage their career development. We have 3,300 clients who receive in-home care. There are over 3,000 active part time and full time in-home workers in the county. Without this position, there is likely to be a rise in exploitation or abuse from caregivers, and a lowered quality of services and satisfaction of clients receiving in-home care. This reduction will undermine quality services for the most vulnerable clients.
One Time Only Savings		\$143,434	\$317,778	\$461,212		One time only reduction of CGF used for match.	Losing these county funds will impact DCHS/ADS' ability to draw down additional federal Medicaid funds to provide valuable early intervention services for people who are at risk.
<b>Total</b>		<b>\$208,434</b>	<b>\$375,555</b>	<b>\$583,989</b>	<b>1.00</b>		

**Department of County Human Services  
Mid-Year FY03 Reductions**

**Division:**      **Mental Health**

<b><u>Program</u></b>	<b><u>Position</u></b>	<b><u>CGF</u></b>	<b><u>Match or Other Revenue</u></b>	<b><u>Total Cut</u></b>	<b><u>FTE</u></b>	<b><u>Description</u></b>	<b><u>Estimated Impact</u></b>
Outpatient		\$75,000		\$75,000		This contract with NAMI is to promote the advocacy and involvement of families in the delivery of mental health services. The provider will create a family advisory council of parents with youth receiving mental health services, provide advocacy training	No impact on direct services, but patient advocacy will be reduced.
Outpatient		\$47,609		\$47,609		Cut a Geriatric Mental Health Specialist. The position provides assessment, brief treatment and consultation to persons age 60 or over who are referred to the specialist by members of the MDT teams. This funding is an enhancement of the State General Fund MHS35 which is supporting MDT Geriatric Mental Health Specialist positions.	Though this could result in a partial reduction of this service (1FTE Geriatric Mental Health Specialist), the program would continue through the State General Funds available. The capitation could be used by the Provider, Cascadia, to fund all or part of the services of this 1FTE Geriatric Mental Health Specialist for Verity members and Verity Plus eligibles.
Outpatient		\$121,547		\$121,547		Reduce the number of Multnomah County Day Treatment (DART) slots from approximately 30 slots to 20 slots (net decrease of 10 slots). These slots are at Morrison Center; contract is held by the State. This arrangement was a negotiation between the County and the State to leverage Medicaid dollars with CGF match funds.	This reduction would result in the loss of approximately 10 Day Treatment (DART) slots in Multnomah County at Morrison Center's Hand-in-Hand day treatment program. This loss can be mitigated by increasing the availability of Therapeutic School services for early childhood age and early school age children who are Verity and Verity Plus or OMAP Open Card eligible. However, this alternative service may not be available to all privately insured or uninsured children who do not meet the Verity Plus eligibility requirements. The Early Childhood Therapeutic School is an all-inclusive treatment package and should not be substantially different from a day treatment slot.
Early Childhood and Child Abuse		\$25,000		\$25,000		Cut case enhancements to Morrison Center for outpatient mental health treatment services for children (0-5 years) referred by the County Early Childhood Mental Health Consultants.	The case enhancements provide additional, more in-depth services and additional flexibility in services to children, such as on-site and in home treatment service, consultations, psychiatric care as needed and other case management functions. Since these services should be provided as part of the service package to Verity and Verity Plus members, it will only reduce Morrison Centers overall capacity, by reducing revenue.
Child and Adolescent Treatment	Mental Health Consultant	\$126,756	\$33,500	\$160,256	3.80	Eliminates Family Enhancement Program.	These staff provide a continuum of mental health services to more than 100 families a year who are at significant risk of child abuse. This is one of the few home based mental health treatment program that serves parents who do not seek services through a traditional mental health provider. A significant number of these parents are dually diagnosed and have involvement in the criminal justice system. The elimination of this program would impact public safety and decrease access to treatment.

**Department of County Human Services  
Mid-Year FY03 Reductions**

Child and Adolescent Treatment	Mental Health Consultant	\$44,650	\$2,000	\$46,650	1.00	Reduce CARES staffing by 1.0 FTE for a total of \$71,477 and reduce assessments contract by \$17,822.	Reduction of services for 175 children/families by the family support team. Reduction of services for 25 clients by contract. Cut in staffing will reduce FQHC revenue. Partners impacted CARES NW, Legacy, OHSU, Washington County, Kaiser Health Systems.
Child and Adolescent Treatment		\$59,408				Cut CARES contract w/Legacy	
Child and Adolescent Treatment	Mental Health Consultant	\$17,143		\$17,143	0.50	Cut .50 Mental Health Consultant from Early Childhood	
Special Projects		\$20,000				Mentorship contracts	
Special Projects		\$17,143			0.25	0.25 MHC for a full year	
<b>Total</b>		<b>\$554,255</b>	<b>\$35,500</b>	<b>\$493,204</b>	<b>5.30</b>		

**Division:** Director's Office, Business Services, Human Resources and Information Services

<u>Program</u>	<u>Position</u>	<u>CGF</u>	<u>Match</u>	<u>Total Cut</u>	<u>FTE</u>	<u>Description</u>	<u>Estimated Impact</u>
Business Services	Administrator	\$57,233		\$57,233	1.00	Hold Contracts Manager position vacant, cut supplies and training in Business Services	The work of the Contracts Manager will have to be picked up by other staff in Business Services.
Human Resources	Office Assistant	\$12,600		\$12,600	1.00	Cut the only clerical support in the HR unit.	Clerical functions will have to be absorbed by hirer classifications.
Director's Office		\$30,000				Cut Professional Services contracts.	No impact as they are uncommitted at this time.
Information Services		\$105,514				Undetermined at this time. Will need to assess the impact of service cuts on IS staffing.	
<b>Total</b>		<b>\$205,347</b>	<b>\$0</b>	<b>\$69,833</b>	<b>2.00</b>		

<b>Revised Total</b>	<b>\$1,044,715</b>	<b>\$411,055</b>	<b>\$1,223,705</b>	<b>11.30</b>
----------------------	--------------------	------------------	--------------------	--------------

**Additional Cuts Proposed**

<u>Program</u>	<u>Position</u>	<u>CGF</u>	<u>Match</u>	<u>Total Cut</u>	<u>FTE</u>	<u>Description</u>
Domestic Violence		\$94,902	\$440,000	\$94,902	1.25	Reduce culturally specific programs.

**Estimated Impact**

This cut scenario focuses on making an across the board cut to all culturally specific services. It requires a cut of 40% for the second half of the fiscal year. The following programs would all receive cuts: El Programa Hispano, LOTUS, ROSS, IRCO Refugee and Immigrant Family Services Program, Native American Youth Association, Programa de Mujeres, African American Services (NIA), and Bradley Angle House (sexual minority services). At least 250 victims and their children would be denied services because of these cuts. Additionally, these cuts would result in the loss of \$400,000 a year in continued renewable funding from HUD Horizons to culturally specific populations.

**Department of County Human Services  
Mid-Year FY03 Reductions**

Child and Adolescent Treatment	\$71,918	\$71,918	Cut contract for child sex offender services (SOAP/RAPP.)	36% reduction of sex offender services including assessment and treatment. Partners impacted Morrison Center, Caremark and DCJ.
--------------------------------	----------	----------	---	---

<u>Program</u>	<u>Position</u>	<u>CGF</u>	<u>Match</u>	<u>Total Cut</u>	<u>FTE</u>	<u>Description</u>	<u>Estimated Impact</u>
Community Services		\$75,000		\$75,000		Eliminate the remainder of the Emergency Housing fund in Community Service. 500 clients will not receive services.	50 people per month will not have access to emergency housing services. 300 people in the last 6 months of the fiscal year will be at greater risk of becoming homeless. This pool of funds is used to address short term needs such as rent deposits, moving costs, or other similar issues that might affect housing stability. Policies have been developed to assure that county housing funds are used as a last resort, and that other federal or state programs are tapped first. This cut is likely to increase the amount of homelessness in the county, and will provide more stress on the law enforcement system.
<b>Total</b>		<b>\$241,820</b>	<b>\$440,000</b>	<b>\$241,820</b>	<b>1.25</b>		
Original CGF Target for MidYear		\$1,286,534	\$851,055	\$1,465,524	12.55		

**Additional Mental Health Division Cuts Proposed to Balance CGF Shortfall in Child and Adolescent Treatment**

<u>Program</u>	<u>Position</u>	<u>CGF</u>	<u>Match</u>	<u>Total Cut</u>	<u>FTE</u>	<u>Description</u>	<u>Estimated Impact</u>
Child and Adolescent Treatment	Mental Health Consultant	\$101,672	\$2,000	\$103,672	1.30	Cut Kaleidoscope program.	
Child and Adolescent Treatment	Mental Health Consultant	\$106,283			2.90	SBHC Team cut by 2.9 FTE for 1/2 year	
<b>Total</b>		<b>\$207,955</b>	<b>\$2,000</b>	<b>\$103,672</b>	<b>1.30</b>		

**Office of School and Community Partnerships  
FY03 Midyear Rebalance**

**How decisions were made for Midyear Rebalance:**

We used several filters to screen the reductions -

Areas where we could swap out grant dollars to the maximum possible extent.

Non-direct services

Program that were proposed to be eliminated in FY04

Services outside of the proposed framework

Minimum direct service impact

Total CGF Reduction at Midyear	<b>\$2,484,700</b>
--------------------------------	--------------------

Total CGF in OSCP Annual Budget	<b>\$16,432,682</b>
---------------------------------	---------------------

If annualized, CGF Midyear reduction is	<b>30%</b>
---	------------

OSCP Administrative and Staff Reductions	<b>7.50 FTE</b>
--	-----------------

Percentage of OSCP Staff	<b>9.8%</b>
--------------------------	-------------

**After Mid Year Reductions - what is left in Fiscal Year 2002-2003?**

CGF Funding for:

- 90% funding of Early Childhood/Headstart
- 90% funding of Learn Links program
- 90% of Gang Outreach Services
- 90% of the Homeless Youth System
- 95% funding of Clearinghouse Emergency Vouchers
- \$100,000 SIP funding for Long Term Mentoring
- Caring Communities
- Community and Family Service Centers
  - 90% funding of Client Assistance
  - 90% funding of Case Management
  - Parent Child Development Services
  - Information and Referral
  - Transitional Housing
  - Kelly Community House
- Court Care Leveraging funds
- FRC at Columbia Villa and Clara Vista
- GIFT
- Girls Initiative Network - Direct Services
- Harry's Mother
- Student Attendance Initiative
- SUN at Marshall High School
- SUN Core Services
- Touchstone services at 20 school sites, Columbia Villa and Clara Vista
- Winter Shelter
- Youth Investment Service Access Resources



**Office of School and Community Partnerships  
FY02/03 County General Fund Mid Year Reduction Target Proposal  
Summary**

<b>Proposed Reduction</b>	<b>FTE</b>	<b>Amount</b>	<b>Service Impact</b>
Projected Salary Savings - One time Only		\$45,684	One time only salary savings generated by vacant positions since July 1, 2002. All OSCP positions are currently filled so we do not anticipate generation of additional savings beyond this amount.
Elimination of Management/Supervisory Positions as of January 1st	1.50	\$40,283	To achieve additional management efficiencies we plan to move a broader supervisory responsibility to our higher management level staff. With this shift in supervision we are able to cut a total of 1.50 FTE Supervisory positions.
Eliminate Shared Services Agreement for Evaluation as of January 1st		\$100,000	For FY04 we proposed to eliminate the shared services agreement with DBCS for evaluation services. This will accelerate that elimination to January 1, 2003.
M&S Savings (10% reduction of non-Internal Services)		\$18,555	Projected County General Fund savings in materials and services, excluding all internal service reimbursements such as IT, Telephone, Facilities Management, etc.
Contracted Services		\$1,949,951	See attached detail.
CSBG Revenue Exchange for CGF in CFSC System		\$20,000	Replaces CGF in the Community and Family Service Center budget with available, uncontracted Community Services Block Grant (CSBG) flexible funds.
Clearinghouse Voucher Reduction		\$42,137	Reduces CGF available to fund Clearinghouse Emergency Vouchers. This is a 23% reduction of CGF, but less than a 5% reduction of total funds available. OSCP has proposed to eliminate the entire \$182,085 CGF subsidy of this program as of July 1, 2003, leaving the grant funds (currently at \$880,000) remaining.
Touchstone Site Reduction - 3 sites as of January 1, 2003	3.00	\$91,698	Touchstone staff are located in specific schools to provide case management to students and families who have been referred by school personnel. Typically, a Touchstone worker carries a caseload of 20 households at a given time. Additionally, they hold skill building groups, and facilitate information and referral to families who need one-time only service. Removal of the program would totally eliminate all of those services from the 3 affected sites.
Touchstone Client Assistance Funds		\$22,500	For the current fiscal year, Touchstone sites were allocated \$4000 per site in client assistance funds. The money is used for a variety of client needs such as food, diapers, eyeglasses, identification cards, bus tickets, personal hygiene supplies etc. The proposed reduction would reduce the current allocation by an average of \$520 per site and as a consequence, clients who have emergency needs would be unserved.
FRC/SUN Site Reduction @ Jefferson & Roosevelt as of January 1, 2003	2.00	\$72,500	Roosevelt and Jefferson are current SUN Schools that have been converted from an FRC designation to a SUN School in budget year 2001. The SUN School designation at these two high schools includes a person to do services and coordination, but no resources for additional programming for students. It is anticipated that the School Aged Policy Framework will incorporate Roosevelt and Jefferson within the new model for fiscal year 02-03. Service coordination and activities will be affected from January to June 30 of 2003 if these mid year cuts occur.
SAI Reduction		\$54,000	Detail of this reduction are to be determined once OSCP has the opportunity to review the detailed SAI budget.
Elimination of a Program Development Specialist position as of January 1, 2003	1.00	\$27,392	This reduction would accelerate the elimination of 1.0 FTE Program Development Specialist which was proposed to be cut for FY04. The actual position to be eliminated is dependant upon the outcome of the contracted services cuts. Once those are determined we will reassess the workload of all PDS staff and make the reduction in the most appropriate area to minimize the impact as much as possible in contract planning, processing and monitoring.
<b>Total Reduction</b>	<b>7.50</b>	<b>\$2,484,700</b>	

**OSCP FY03 MidYear Contract Reductions Detail**

	Total CGF contracted by Service	Amount of Individual CGF Cut	Total CGF Cut by Service	Agency Name	Service Description	Type of Service and Impact of Cut
1	\$257,496	\$107,290	\$107,290	Tualatin Valley Centers	Alcohol and Drug Assessment	* Elimination of A & D screening, assessment, treatment and outreach to youth and their families will end as of February 1, 2003 affecting approximately 290 youth.
2	\$20,000	\$2,000	\$2,000	Open Meadow	Alternative School	10% reduction in hours for mental health counselor and anger management groups which results in no service or reduced service for 10 to 15 clients.
3	\$63,572	\$26,488	\$26,488	PPS	Alternative School - Mt. Scott	Elimination of support services for youth in the alternative school classroom as of February 1, 2003.
4			\$8,604	Case Management Total Reduction		10% reduction of case management services for youth and families in areas such as life skills, housing stabilization, and recreation.
	\$30,620	\$3,062		ALMAS	Case Management	
	\$55,420	\$5,542		IRCO	Case Management	
5			\$9,500	Client Assistance Total Reduction		10% reduction in flexible client assistance funds to supports to youth and families in areas such as camp scholarships, school supplies and clothing and emergency needs.
	\$5,000	\$500		ALMAS	Client Assistance	
	\$50,000	\$500		IRCO	Client Assistance	
	\$22,500	\$2,250		Lutheran Community Services	Client Assistance	
	\$30,000	\$3,000		Peninsula Affiliates	Client Assistance	
	\$32,500	\$3,250		Morrison Center	Client Assistance	
6			\$163,616	Community Engagement Total Reduction		Eliminates Community Engagement as of February 1, 2003. Community Engagement activities include community based planning, service coordination and collaboration, and advocacy and outreach. These efforts work to educate the community about poverty, while strengthening relationships with service providers. Not a direct client service.
	\$9,640	\$4,017		AMA	Community Engagement	
	\$24,400	\$10,167		Volunteers of America	Community Engagement	
	\$29,610	\$12,338		ALMAS	Community Engagement	
	\$35,284	\$14,702		Self Enhancement, Inc.	Community Engagement	
	\$40,000	\$16,667		Peninsula Affiliates	Community Engagement	
	\$40,000	\$16,667		Portland Impact	Community Engagement	
	\$40,000	\$16,667		Westside Community Service	Community Engagement	
	\$45,686	\$19,036		Lutheran Community Services	Community Engagement	
	\$60,913	\$25,380		Morrison Center	Community Engagement	
	\$67,140	\$27,975		IRCO	Community Engagement	
7			\$210,375	Diversion Total Service Reduction		* Elimination of Diversion services as of February 1, 2003. The Diversion program is a partnership with DCJ as a community alternative for youth to meet their accountability agreement. As many as 352 youth may be affected by this program elimination. OSCP will work with DCJ to transition the program.
	\$22,500	\$9,375		Westside Community Service	Diversion	*
	\$50,400	\$21,000		Portland Impact	Diversion	*
	\$67,500	\$28,125		Morrison Center	Diversion	*
	\$72,000	\$30,000		Peninsula Affiliates	Diversion	*
	\$90,000	\$37,500		Lutheran Community Services	Diversion	*
	\$202,500	\$84,375		Self Enhancement, Inc.	Diversion	*

**OSCP FY03 MidYear Contract Reductions Detail**

	Total CGF contracted by Service	Amount of Individual CGF Cut	Total CGF Cut by Service	Agency Name	Service Description	Type of Service and Impact of Cut
8	\$35,000	\$3,500	\$3,500	Albina Head Start	Early Childhood Education	10% reduction in services effective February 1, 2003, which will reduce the registered nurse to a .45 FTE. This means less parent education and child wellness supports.
9	\$146,658	\$61,108	\$61,108	Multnomah Education Service District	Early Intervention Screening - DD	* Eliminates the contract effective February 1, 2003. As many as 104 young children will not be screened for developmental delays
10			\$25,505	Gang Outreach Total Service Reduction		* 10% reduction in gang outreach services such as public education, special event coverage, crisis response and case management for primarily Latino youth in east County.
	\$35,448	\$3,545		Catholic Charities	Gang Outreach	* Services primarily to Latino youth in East County.
	\$103,930	\$10,393		Morrison Center	Gang Outreach	* Services focused primarily in East County.
	\$115,674	\$11,567		House of Umoja	Gang Outreach	* Services primarily within the city of Portland to African American youth.
11	\$101,195	\$41,748	\$41,748	Metropolitan Family Services	GEARS	* Elimination of GEARS program at Lane Middle School as of February 1, 2003 which eliminates county funding for mentoring, coaching and advocacy at that school site.
12	\$260,532	\$108,555	\$108,555	Self Enhancement, Inc.	School Based Case Management	Elimination of school based case management services for African American youth in the Albina neighborhood. Services effective February 1, 2003 resulting in a reduction of as many as 3,800 service hours to youth in schools throughout NE Portland.
13			\$59,283	Girls Initiative Total Service Reduction		Elimination as of February 1, 2003 of case management, community linkages and community development and participation in countywide Girls Initiative Network (GIN) which will have a direct impact on as many as 130 youth.
	\$47,427	\$19,761		Cascadia	Girls Initiative	
	\$47,427	\$19,761		IRCO	Girls Initiative	
	\$47,427	\$19,761		Morrison Center	Girls Initiative	
14	\$143,136	\$59,640	\$59,640	Lewis & Clark	Girls Leadership Training	* Elimination of funding supporting the annual Girls Summit and ongoing girls leadership development activities (in conjunction with direct services for these young women). As many as 1,285 Girls (ages 8-20) will not participate in Summit with this reduction.
15	\$51,120	\$21,300	\$21,300	Community Transitional School	Homeless Children	* This eliminates County funding for the transitional school for children whose families are homeless. This program reduction results in 42 - 1 month slots of alternative education for homeless children.
16			\$261,112	Homeless Youth Total Reduction		10% reduction in County funding for the Homeless Youth System. OSCP intends to work with the Homeless Youth System providers to identify systems efficiencies that could be implemented which would allow for the least impact on the direct services to youth served in each of the agencies.
	\$396,099	\$44,902		NAFY	Homeless Youth	*
	\$437,771	\$81,186		Outside In	Homeless Youth	*
	\$1,557,334	\$135,024		JANUS	Homeless Youth	*
17	\$94,720	\$9,472	\$9,472	Volunteers of America	Access to Services	10% reduction in access services, including information and referral, for clients seeking services through the NE Community and Family Service Center system.
18	\$30,000	\$3,000	\$3,000	YWCA Learnlinks	Learn Links	10% reduction in after school support services for children whose families are homeless, effective February 1, 2003. This could mean up to 4 fewer hours per week of these services.
19	\$50,000	\$25,000	\$25,000	Friends of Children	Long Term Mentoring	* Eliminates County General Fund for this program, effective February 1, 2003. Contract still contains \$100,000 in SIP funds remaining.
20	\$28,250	\$2,825	\$2,825	Resolutions NW	Mediation	10% reduction in funding, effective February 1, 2003. This results in the loss of one month or more of mediation services; and as many as 60-80 hours of family mediation would be eliminated.
21	\$46,634	\$4,664	\$4,664	Portland Impact	Richmond Place Reserves	10% reduction, effective February 1, 2002. CGF funds the reserve portion of the Richmond Place transitional housing facility, per the agreement between HAP, Portland Impact and the County.
22			\$467,348	Skill Building Total Reduction		Eliminates skill building activities for youth and their families, effective February 1, 2003. Skill building includes prevention, education and life skills development groups and workshops. Topics vary depending on client and community need.
	\$12,467	\$4,125		NARA	Skill Building	
	\$20,316	\$14,923		Peninsula Affiliates	Skill Building	

### OSCP FY03 MidYear Contract Reductions Detail

	Total CGF Contracted by Service	Amount of Individual CGF Cut	Total CGF Cut by Service	Agency Name	Service Description	Type of Service and Impact of Cut
	\$59,842	\$20,627		Self Enhancement, Inc.	Skill Building	
	\$63,180	\$23,689		ALMAS	Skill Building	
	\$69,769	\$42,881		Westside Community Service	Skill Building	
	\$155,243	\$63,452		Morrison Center	Skill Building	
	\$277,900	\$127,110		Lutheran Community Services	Skill Building	
	\$425,473	\$170,541		Portland Impact	Skill Building	
23			\$141,008	Student Retention & Retrieval Total Reduction		Eliminates Student Retention & Retrieval Program at several middle and high schools throughout the County.
	\$84,245	\$35,102		Catholic Charities	Student Retention	Eliminates Latino Student Retention Program at Haughton Lee and Reynolds Middle Schools and Reynolds High School. The agency would lose .81 FTE. Service elimination affects ongoing services for as many as 65 youth at these schools; students and their parents participate in on site tutoring, conflict resolution, translation and parenting education services.
	\$85,684	\$35,702		NAYA	Student Retention	Eliminates Native American Student Retention services at NAYA's school site on North Mississippi. The agency would lose funding for approximately .83 FTE. The program provides as many as 45 students with tutoring, cultural activities and recreational activities for Native American youth.
	\$168,490	\$70,204		OCHA	Student Retention & Retrieval	Eliminates Latino Student Retention services for youth at Lane, Binnsmead, Floyd Light and Centennial Middle Schools, and Marshall, David Douglas and Centennial High Schools. The agency would lose funding for 1.6 FTE. Services affects ongoing retention activities for as many as 190 students; students and their parents participate in on site tutoring, conflict resolution, translation and parenting education services.
24		\$5,399	\$5,399	Grant funds to replace CGF	SUN Core Services	OCCF carryover used to free up CGF for cut and reduce the impact of the 10% CGF reduction
25	\$132,322	\$55,134	\$55,134	PPS	Teen Parents - Childcare	Elimination of funding for Head Start child care slots at Monroe High School. The program provides day care services while teen mothers attend school at Monroe. This reduction translates into 45 - 1 month day care slots.
26	\$64,832	\$6,483	\$6,483	Neighborhood House	Turning Point	10% reduction to funds supporting the Turning Point Transitional Housing facility. This will affect the following areas: maintenance work on the property may be delayed, resulting in a decline in the building and grounds that will result in more expensive repairs in the future.
27	\$27,167	\$27,167	\$27,167	Human Solutions	Willow Tree	Elimination of funds, effective February 1, 2003. These funds support homeless families living in the Willow Tree Transitional Housing facility. Funds support case management and direct client assistance for program participants. As many as 10 fewer client apartments would result from this reduction.
28	\$20,000	\$1,006	\$1,006	YWCA Safehaven	Winter Shelter	10% reduction to Winter Shelter bed nights at the north Portland homeless family facility. This reduction means 12.3 fewer winter shelter bed nights.
29			\$31,821	Youth Investment System Total Reduction		10% reduction in the Youth Investment System in areas of youth and family support through case management, family mediation, and support group services. Also includes systemwide coordination, training, and client service funds. Overarching goal is to ensure school participation, stable living situation and assist youth to avoid participation in the Juvenile Justice System.
	\$42,711	\$4,271		Self Enhancement, Inc.	Youth Investment	10% reduction in case management support services for African American youth, aged 13-17 years old, via the Youth Investment System. This reduction means 4 fewer clients will receive services for the remainder of the year.
	\$43,000	\$4,300		Catholic Charities	Youth Investment	10% reduction in case management support services for Latino youth, aged 13-17 years old, via the Youth Investment System. This reduction means 4 fewer clients will receive services for the remainder of the year.
	\$73,000	\$5,333		IRCO	Youth Investment	Elimination of the Youth Investment Small Grants project for the Asian Community. Small grants are provided to organizations and youth groups who provide activities to promote Asian culture and heritage activities. Not a direct service reduction per se.
	\$43,000	\$17,917		Morrison Center	Youth Investment System Coordination	* Eliminates system coordination for the Youth Investment System. No direct service impact per se, but the system's visibility and coordinated efforts would be impacted.
		\$1,949,951	\$1,949,951	Total Pass Through and Professional Services Reduction		
		Note:	*	indicates area where reduction/elimination is also proposed for FY04.		



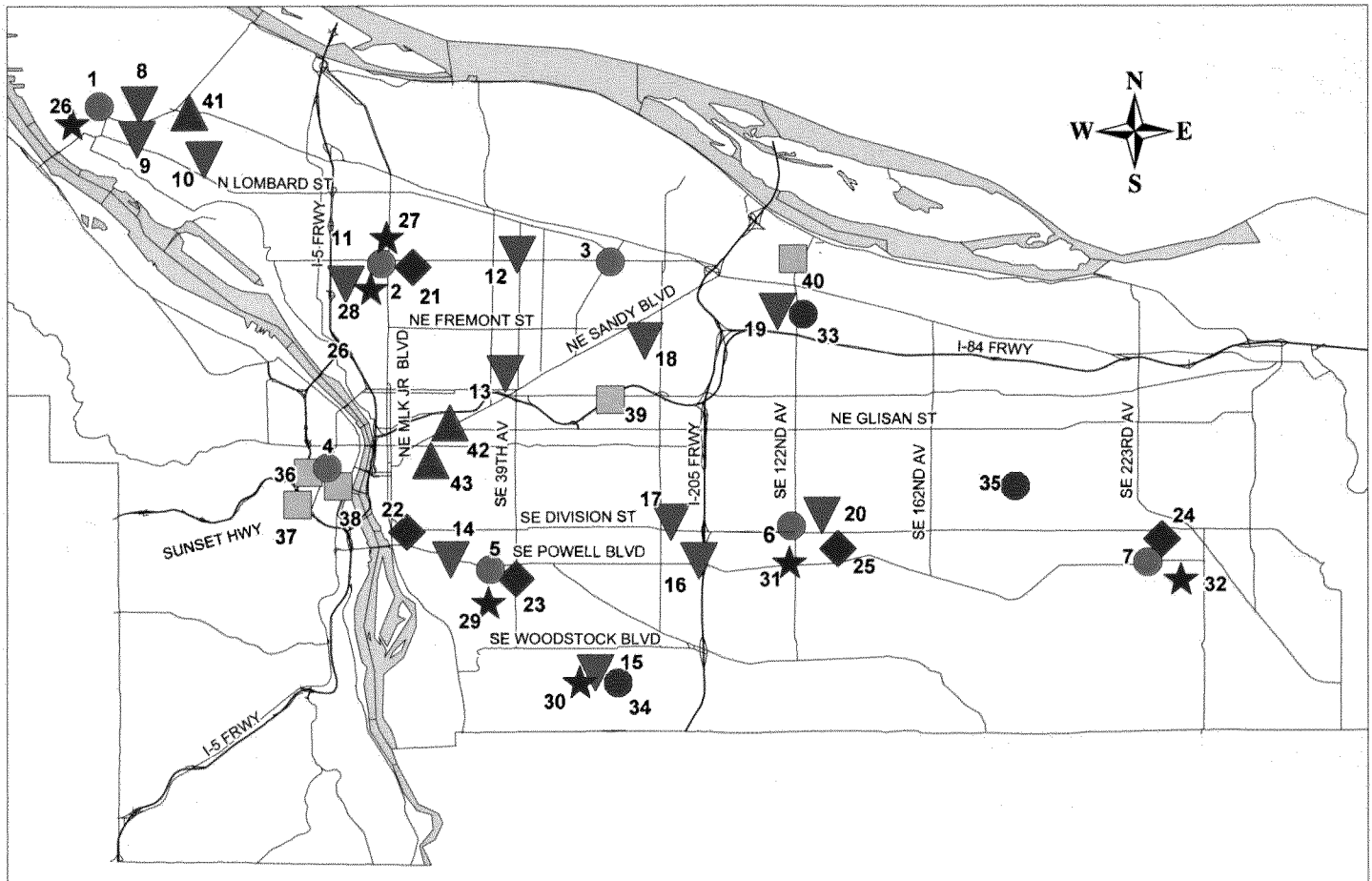
OSCP MidYear Reduction  
Contracted Services Sorted by Provider

	Amount of Individual Cut	Cut Total by Provider	Agency Name	Service Description
1	\$ 3,500	\$ 3,500	Albina Head Start	Early Childhood Education
	\$ 3,062		ALMAS	Case Management
	\$ 500		ALMAS	Client Assistance
	\$ 12,338		ALMAS	Community Engagement
	\$ 23,689		ALMAS	Skill Building
2		\$ 39,589	ALMAS Total Reduction	
3	\$ 4,017	\$ 4,017	AMA	Community Engagement
4	\$ 19,761	\$ 19,761	Cascadia	Girl's Initiative
	\$ 3,545		Catholic Charities	Gang Outreach
	\$ 35,102		Catholic Charities	Student Retention
	\$ 4,300		Catholic Charities	Youth Investment
5		\$ 42,947	Catholic Charities Total Reduction	
6	\$ 21,300	\$ 21,300	Community Transitional School	Homeless Children
7	\$ 25,000	\$ 25,000	Friends of Children	Long Term Mentoring
8	\$ 11,567	\$ 11,567	House of Umoja	Gang Outreach
9	\$ 27,167	\$ 27,167	Human Solutions	Willow Tree
	\$ 5,542		IRCO	Case Management
	\$ 500		IRCO	Client Assistance
	\$ 27,975		IRCO	Community Engagement
	\$ 19,761		IRCO	Girl's Initiative
	\$ 5,333		IRCO	Youth Investment
10		\$ 59,111	IRCO Total Reduction	
11	\$ 135,024	\$ 135,024	JANUS	Homeless Youth
12	\$ 59,640	\$ 59,640	Lewis & Clark	Girls Leadership Training
	\$ 37,500		Lutheran Community Services	Diversion
	\$ 2,250		Lutheran Community Services	Client Assistance
	\$ 19,036		Lutheran Community Services	Community Engagement
	\$ 127,110		Lutheran Community Services	Skill Building
13		\$ 185,896	Lutheran Community Services Total Reduction	
14	\$ 61,108	\$ 61,108	MESD	Early Intervention Screening - DD
15	\$ 41,748	\$ 41,748	Metropolitan Family Services	GEARS
	\$ 3,250		Morrison Center	Client Assistance
	\$ 25,380		Morrison Center	Community Engagement
	\$ 28,125		Morrison Center	Diversion
	\$ 10,393		Morrison Center	Gang Outreach
	\$ 19,761		Morrison Center	Girl's Initiative
	\$ 63,452		Morrison Center	Skill Building
	\$ 17,917		Morrison Center	Youth Investment System Coordination
16		\$ 168,278	Morrison Center Total Reduction	
17	\$ 44,902	\$ 44,902	NAFY	Homeless Youth
18	\$ 4,125	\$ 4,125	NARA	Skill Building

OSCP MidYear Reduction  
Contracted Services Sorted by Provider

	Amount of Individual Cut	Cut Total by Provider	Agency Name	Service Description
19	\$ 35,702	\$ 35,702	NAYA	Student Retention
20	\$ 6,483	\$ 6,483	Neighborhood House	Turning Point
21	\$ 70,204	\$ 70,204	OCHA	Student Retention & Retrieval
22	\$ 2,000	\$ 2,000	Open Meadow	Alternative School
23	\$ 81,186	\$ 81,186	Outside In	Homeless Youth
	\$ 30,000		Peninsula Affiliates	Diversion
	\$ 3,000		Peninsula Affiliates	Client Assistance
	\$ 16,667		Peninsula Affiliates	Community Engagement
	\$ 14,923		Peninsula Affiliates	Skill Building
24		\$ 64,590	Peninsula Affiliates Total Reduction	
	\$ 16,667		Portland Impact	Community Engagement
	\$ 4,664		Portland Impact	Richmond Place Reserves
	\$ 170,541		Portland Impact	Skill Building
	\$ 21,000		Portland Impact	Diversion
25		\$ 212,872	Portland Impact Total Reduction	
	\$ 26,488		PPS	Alternative School - Mt. Scott
	\$ 55,134		PPS	Teen Parents - Childcare
26		\$ 81,622	PPS Total Reduction	
27	\$ 2,825	\$ 2,825	Resolutions NW	Mediation
	\$ 14,702		Self Enhancement, Inc.	Community Engagement
	\$ 84,375		Self Enhancement, Inc.	Diversion
	\$ 108,555		Self Enhancement, Inc.	School Based Case Management
	\$ 20,627		Self Enhancement, Inc.	Skill Building
	\$ 4,271		Self Enhancement, Inc.	Youth Investment
28		\$ 232,530	Self Enhancement, Inc. Total Reduction	
	\$ 107,290		Tualatin Valley Centers	Alcohol and Drug Assessment
29		\$ 107,290	Tualatin Valley Centers Total Reduction	
	\$ 10,167		Volunteers of America	Community Engagement
	\$ 9,472		Volunteers of America	Information and Referral
30		\$ 19,639	Volunteers of America Total Reduction	
	\$ 16,667		Westside Community Service	Community Engagement
	\$ 42,881		Westside Community Service	Skill Building
	\$ 9,375		Westside Community Service	Diversion
	\$ -		Westside Community Service	
31		\$ 68,923	Westside Community Service Total Reduction	
32	\$ 3,000	\$ 3,000	YWCA LearnLinks	Learn Links
33	\$ 1,006	\$ 1,006	YWCA Safehaven	Winter Shelter
34	\$ 5,399	\$ 5,399	Various SUN Sites	CCFC Carryover
	\$ 1,949,951	\$ 1,949,951	Total Pass Through and Professional Services Reduction	

# Current Multnomah County Health Department Service Sites



## ● Health Centers

1. North Portland  
9000 N Lombard St
2. Northeast  
5329 NE MLK Jr. Blvd
3. LaClinica  
5300 NE Cully Blvd
4. Westside  
426 SW Stark St  
Administration, 8th flr.  
Primary Care, 5th flr.  
TB Clinic, 3rd flr.  
HIV Clinic, 4th flr.  
STD Clinic, 6th flr.
5. Southeast  
3653 SE 34th Ave
6. Mid-county  
12710 SE Division St
7. East County  
600 NE 8th St.,  
Gresham

## ▼ School-based Health Centers

8. George Middle School  
10000 N Burr St
9. Roosevelt High School  
6941 N Central St.

## School-based Health Centers (cont.)

10. Portsmouth Middle School  
5103 N Willis Blvd
11. Jefferson High School  
5210 N Kerby Ave
12. Whitaker Middle School  
5700 NE 39th Ave
13. Grant High School  
2245 NE 36th Ave
14. Cleveland High School  
3400 SE 26th Ave
15. Lane Middle School  
7200 SE 60th Ave
16. Marshall High School  
3905 SE 91st Ave
17. Binnsmead Middle School  
2225 SE 87th Ave
18. Madison High School  
2735 NE 82nd Ave
19. Parkrose High School  
11717 NE Shaver St
20. Lincoln Park Elementary  
13200 SE Lincoln St

## ◆ Dental Offices

21. Northeast  
5329 NE MLK Jr. Blvd
22. School Community Dental Health Program  
2505 SE 11th Ave

## Dental Offices (cont.)

23. Southeast -  
3653 SE 34th Ave
24. East County  
600 NE 8th St
25. Mid-county  
12710 SE Division St
- ★ Field Team Offices
26. North Portland  
9000 N Lombard St
27. Northeast Portland  
5329 NE MLK Jr. Blvd
28. Healthy Birth Initiative  
5329 NE MLK Jr. Blvd.
29. Southeast/Westside  
3653 SE 34th Ave
30. Brentwood/Darlington  
7200 SE 60th Ave
31. Mid-county  
12710 SE Division St
32. East County  
600 NE 8th St., Gresham

## ● Neighborhood Access Sites

33. Parkrose Resource Center  
11717 NE Shaver St

## Neighborhood Access Sites (cont.)

34. Brentwood/Darlington Neighborhood Center  
7200 SE 60th Ave
35. Rockwood Neighborhood Center  
800 SE 181st Ave

## ■ Corrections Health Facilities

36. County Restitution Center (MCRC)  
1115 SW 11th Ave
37. Courthouse Jail (CHJ)  
1021 SW 5th Ave
38. County Detention Center (MCDC)  
1120 SW 3rd Ave
39. Juvenile Justice Division (JJD)  
1401 NE 68th Ave
40. Inverness Jail (MCIJ)  
11540 NE Inverness Dr

## ▲ Other Health Dept. Offices

41. Vector Control  
5235 N Columbia Blvd
42. Marleen Bldg./HIV Outreach  
20 NE 10th Ave
43. Food Handler's Cards Birth & Death Certificates  
727 NE 24th Ave

## MCHD FY02-03 Rebalancing Proposed Cuts

### 1st Wave

- New One-time Only Revenue: \$2.25 million
- Clinical Productivity Increases: \$0.21 million
- Minimum PC Self Pay Rate Up to \$15: \$37,000
- Telecommunications Savings \$20,000
- Voluntary Management Furlough \$0.25 million

Total First Wave Savings \$2.7 million



MCHD FY02-03 Rebalancing Proposed Cuts

## 2nd Wave – Services to Inmates

- Corrections Health Administration/Support
- Medical Requests Triage
- Provider Program
- Pharmacy Program

Total:	\$455,000
FTE:	10

MCHD FY02-03 Rebalancing Proposed Cuts

## 3<sup>rd</sup> Wave – Services at Schools

• Head Lice Program (1.3 FTE)	\$ 70,000
• Dental Van (0.5 FTE)	\$ 23,000
• School Based Health Centers (0 FTE)	\$ 28,000
Total (1.8 FTE)	\$121,000

## MCHD FY02-03 Rebalancing Proposed Cuts

### 4<sup>th</sup> Wave

- Practice Management Transaction Costs \$105,000
- Minimum PC Self Pay Rate Up to \$25 \$ 45,000
- Eliminate VP Program in MCHD (2 FTE) \$ 84,000
- Reduce Coalition Community Health Clinics \$ 20,000
- Dental Access Program (1 FTE) \$ 20,000
- Care to 665 Uninsured Primary Care Clients \$200,000
- WIC Sites (10 FTE) \$300,000
- Five Middle School Clinics (12 FTE) \$295,000
- Brent-wood Darlington NHA Site (5 FTE) \$183,000
- Neighborhood Health Field Teams (6 FTE) \$248,000

Total (36 FTE)

12-04-02

\$1.5 mil

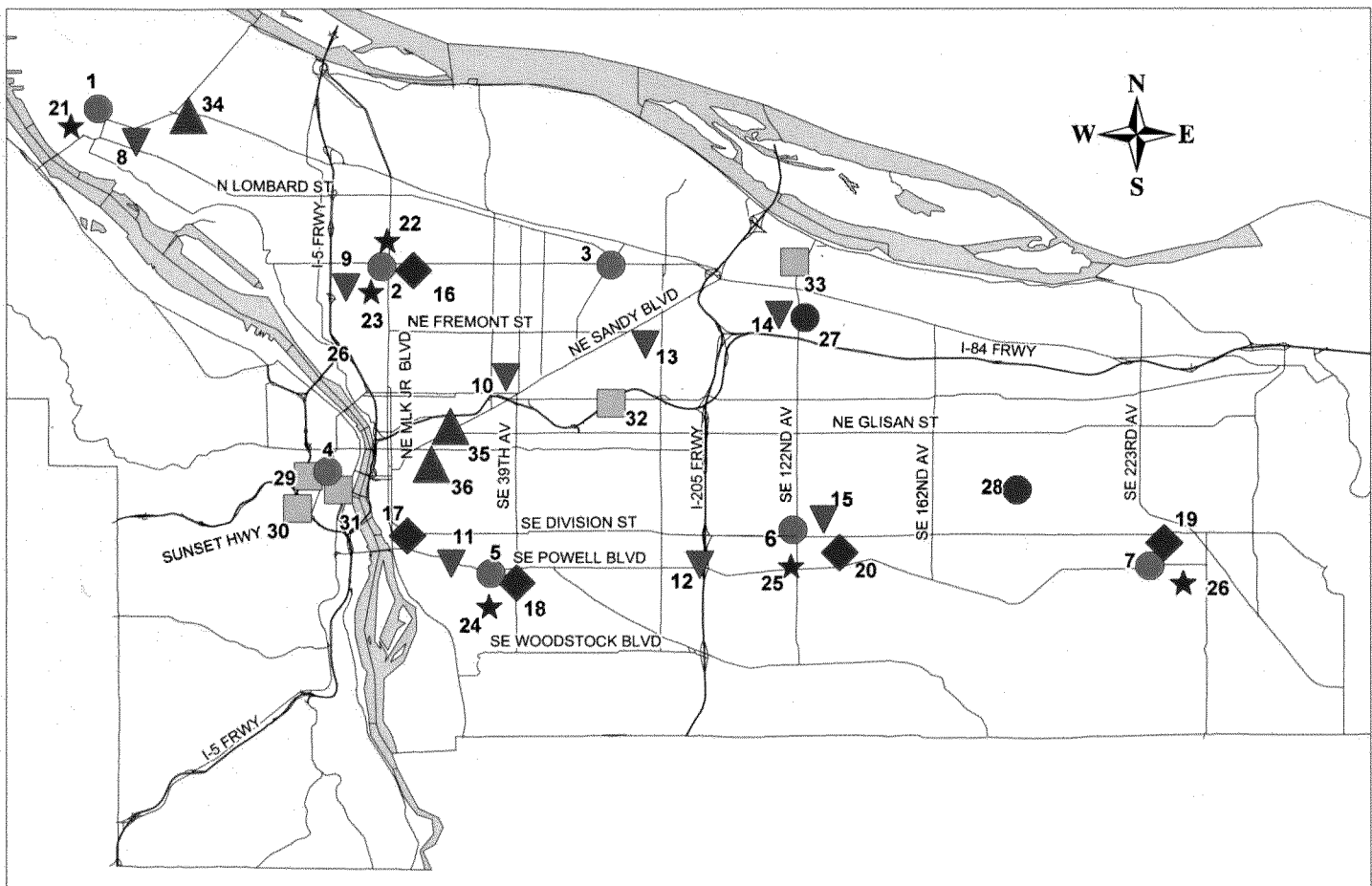
Dept-Pckg #	Package Name	Description	Impact	FY 03 Mid-Yr OTO CGF Saving	FY 03 Mid-Yr Ongoing CGF Saving	FY 03 Mid-Yr CGF Rev	FY 03 Mid-Yr Net CGF Change	FY 03 Mid-Yr FTE Change
<b>Health Department</b>								
MidYr-HD-01	Medicaid Enhancements	Net of revised estimate for FY02 wraparound payment (increase) and revised estimate for CY2000 retrospective payments (decrease)		1,402,256	0	0	1,402,256	0
MidYr-HD-02	Epic Implementation Retrospective Match	MCHD is working with OCHIN, CareOregon and OMAP to claim retroactive match on the costs of implementing the new Epic practice management system		750,000	0	0	750,000	0
MidYr-HD-03	Medicare Settlement	Cost-based settlement from Medicare for services previously delivered		102,000			102,000	0
MidYr-HD-04	Ongoing revenue improvement	Increase productivity in Dental, Primary Care and HIV Clinics; raise minimum charge for self-pay clients from \$10 to \$15 per visit		0	247,000	0	247,000	0
MidYr-HD-05	Management Furlough	One-week unpaid furlough for exempt employees		233,797		0	233,797	0
MidYr-HD-06	Telecommunications Streamlining	MCHD will revise its policy on allocating lines to reduce telecommunications costs			20,000		20,000	0
MidYr-HD-08	Head Lice Program	The Head Lice Resource Team is a partnership between the county and Multnomah Education Service District. The goal of the program is to prevent the spread of head lice and minimize the number of school days lost. The team provides education, training and consultation to parents, health professionals, child care providers, human service agencies and school staff.	Head lice clinics and home visits provide education and head checks. In FY 2001-02 the three- person team provided phone consultation to 821 persons, 98 clinic visits, 82 home visits and training/presentations that reached 4000 people. A total of 133 agencies, organizations, schools, child care providers and churches collaborated with the team.		70,000		70,000	
MidYr-HD-09	Dental Van - Rockwood	The Rockwood Dental Van is a collaborative project with the Multnomah Education Service District (MESD), Northwest Medical Teams (NWT), and Multnomah County Health Department. The project provides clinical dental treatment for uninsured children in East County.	The van travels to 8-10 elementary schools with high numbers of children from disadvantaged households. Urgent, preventive and some restorative services are provided. On-site dental visits (including such services as examination, triage, x-ray, cleanings, dental sealants, fillings, extractions and medications) are provided to approximately 200 school children per year.		23,000		23,000	

Dept-Pckg #	Package Name	Description	Impact	FY 03 Mid-Yr OTO CGF Saving	FY 03 Mid-Yr Ongoing CGF Saving	FY 03 Mid-Yr CGF Rev	FY 03 Mid-Yr Net CGF Change	FY 03 Mid-Yr FTE Change
MidYr-HD-10	School Based Health Clinic - Middle School	This cut eliminates the amount of GF needed to fund one of MCHD's five middle school based health centers. State cuts are anticipated (unless the surcharge passes) that will eliminate funding for two to three more.	On average, a middle school SBHC provides 1800 visits per year. 42% were with clients who had no health insurance. 49% of clients reported ethnicity other than Caucasian. The most frequent diagnosis in the middle school clinics was related to mental health. Pregnancy prevention, vaccinations, health education and outreach, and primary care follow in order of diagnosis frequency. Many middle school students served through SBHCs have not had health care since they received infant immunizations through the County. Many of these students will not receive any healthcare when clinics close; their families are not connected to systems of care, or are debilitated by poverty, violence, joblessness, and drugs.		28,000		28,000	
MidYr-HD-11	Practice Management Transaction Costs		MCHD is in the process of implementing a new medical practice management system. It had budgeted money to pay transaction costs from February. We are however pushing back our go-live date. Based on the revised schedule, we will need less money for transaction costs this fiscal year. This is a one-time only savings.	105,000			105,000	
MidYr-HD-12	Increase Minimum Primary Care Charge	In a previous round of cuts, MCHD proposed increasing minimum visit charges to \$15. Here the Department is proposing increasing these charges to \$25, consistent with other clinics serving this population.				45,000	45,000	
MidYr-HD-13	Eliminate Violence Prevention Program	This cut will stop all administration and coordination of violence prevention pass through grants to community CBO's.	These pass through dollars/grants/contracts will revert to the County Commission on Children and Families for management, data collection and monitoring. This cut eliminates training of community providers to screen and identify family abuse and community outreach for families of color.		84,000		84,000	2
MidYr-HD-14	Coalition of Community Health Clinics	This cut eliminates money for quality assurance work and money that was budgeted for a clinic that has ceased operations (Neighborhood Health Clinics, Inc.); this money has not yet been redistributed to other clinics in the coalition.			20,000		20,000	

Dept-Pckg #	Package Name	Description	Impact	FY 03 Mid-Yr	FY 03 Mid-Yr	FY 03 Mid-Yr	FY 03 Mid-Yr	FY 03 Mid-Yr
				OTO CGF	Ongoing CGF	CGF Rev	Net CGF	FTE Change
				Saving	Saving		Change	
MidYr-HD-15	Dental Access Program	DAP recruits volunteer dentists to see uninsured clients, screens calls from potential clients, makes triage decisions to assure scarce resources are available for the most serious need, and provides information and advice to clients who will not receive appointments. Volunteer dentists provide 700 visits to uninsured clients annually.	This cut will reduce the amount of time the DAP line is available to the public, significantly reduce our ability to communicate with non-English speakers, reduce our ability to recruit volunteer dentists, and increase calls to both our own I&R system and to clinics throughout the region.		20,000		20,000	1
MidYr-HD-16	Uninsured Primary Care Services		This cut will reduce the Department's capacity to serve uninsured primary care clients by 665.		200,000		200,000	
MidYr-HD-17	WIC Closures	Close two of four WIC sites	In the short run, this proposal will cause the closure of two of the four existing WIC sites. This will reduce the availability of WIC services in the County. In the longer term, MCHD believes it likely that the state will pull the program from the Department and seek another service provider within the county's borders.		300,000		300,000	10
MidYr-HD-18	Close Middle School Clinics		There are currently five middle school clinics. These are at Binnsmead, George, Whitaker, Portsmouth and Lane. A portion of the funds for one clinic was cut in a previous round of cuts. Here the remaining CGF supporting middle school clinics will be eliminated, and the five middle school clinics closed.		295,000		295,000	12
MidYr-HD-19	Neighborhood Health Access Sites		Neighborhood Health Access sites provide preventive healthcare in a neighborhood setting. The Department has sites in the Brentwood-Darlington, Rockwood and Parkrose neighborhoods. This cut will close the Brentwood-Darlington site.		183,000		183,000	5
MidYr-HD-20	Outreach services to At-Risk Pregnant Women & Families w/Children		This cut eliminates the capacity to do 2,200 visits to 500 high risk pregnant women and families with infants and young children.		248,000		248,000	6
MidYr-HD-21	Corrections Health - Admin & Program Support	Reduces 5 positions in administration providing recruitment, staffing and records mgmt	Increases response time for medical records requests, inability to complete recruitments will result in increased mandatory overtime		144,750		144,750	5
MidYr-HD-22	Corrections Health - Medical Request Triage	1.5 FTE reduction in nursing services	Requests for medical care will be picked up once per day and only the most serious complaints will be evaluated. May cause emergencies and serious medical conditions to develop		52,500		52,500	1.5

Dept-Pckg #	Package Name	Description	Impact	FY 03 Mid-Yr OTO CGF Saving	FY 03 Mid-Yr Ongoing CGF Saving	FY 03 Mid-Yr CGF Rev	FY 03 Mid-Yr Net CGF Change	FY 03 Mid-Yr FTE Change
MidYr-HD-23	Corrections Health - Provider Program	Decreases medical, mental health, nurse practitioner and dental specialist availability	Decreased provider availability may result in more emergency room visits and outside specialist appointments		112,500		112,500	2.4
MidYr-HD-24	Corrections Health - Pharmacy	Close one pharmacy and shuttle prescriptions and stock meds to jails with daily courier service	Delay issuing medications may escalate medical conditions. Will increase issuance of meds directly to inmates with supply on person.		145,000		145,000	1
<b>Total Health</b>				<b>2,593,053</b>	<b>2,192,750</b>	<b>45,000</b>	<b>4,830,803</b>	<b>46</b>

# Proposed 2002-2003 Budget Rebalancing Multnomah County Health Department Service Sites



- |   |   |   |   |
|---|---|---|---|
| ● Health Centers  | ▼ School-based Health Centers                     | ◆ Dental Offices  | ● Neighborhood Access Sites   |
| 1. North Portland<br>9000 N Lombard St  | 8. Roosevelt High School<br>6941 N Central St.    | 16. Northeast<br>5329 NE MLK Jr. Blvd                             | 27. Parkrose Resource Center<br>11717 NE Shaver St                        |
| 2. Northeast<br>5329 NE MLK Jr. Blvd  | 9. Jefferson High School<br>5210 N Kerby Ave      | 17. School Community Dental<br>Health Program<br>2505 SE 11th Ave | 28. Rockwood Neighborhood Center<br>800 SE 181st Ave                      |
| 3. LaClinica<br>5300 NE Cully Blvd  | 10. Grant High School<br>2245 NE 36th Ave         | 18. Southeast<br>3653 SE 34th Ave                                 | ■ Corrections Health Facilities   |
| 4. Westside<br>426 SW Stark St<br>Administration, 8th flr.<br>Primary Care, 5th flr.<br>TB Clinic, 3rd flr.<br>HIV Clinic, 4th flr.<br>STD Clinic, 6th flr. | 11. Cleveland High School<br>3400 SE 26th Ave     | 19. East County<br>600 NE 8th St                                  | 29. County Restitution Center<br>(MCRC)<br>1115 SW 11th Ave               |
| 5. Southeast<br>3653 SE 34th Ave  | 12. Marshall High School<br>3905 SE 91st Ave      | 20. Mid-county<br>12710 SE Division St                            | 30. Courthouse Jail (CHJ)<br>1021 SW 5th Ave                              |
| 6. Mid-county<br>12710 SE Division St   | 13. Madison High School<br>2735 NE 82nd Ave       | ★ Field Team Offices  | 31. County Detention Center<br>(MCDJ)<br>1120 SW 3rd Ave                  |
| 7. East County<br>600 NE 8th St.,<br>Gresham  | 14. Parkrose High School<br>11717 NE Shaver St    | 21. North Portland<br>9000 N Lombard St                           | 32. Juvenile Justice Division<br>(JJD)<br>1401 NE 68th Ave                |
|   | 15. Lincoln Park Elementry<br>13200 SE Lincoln St | 22. Northeast Portland<br>5329 NE MLK Jr. Blvd                    | 33. Inverness Jail (MCIJ)<br>11540 NE Inverness Dr                        |
|   |   | 23. Healthy Birth Initiative<br>5329 NE MLK Jr. Blvd.             | ▲ Other Health Dept. Offices  |
|   |   | 24. Southeast/Westside<br>3653 SE 34th Ave                        | 34. Vector Control<br>5235 N Columbia Blvd                                |
|   |   | 25. Mid-county<br>12710 SE Division St                            | 35. Marleen Bldg./HIV Outreach<br>20 NE 10th Ave                          |
|   |   | 26. East County<br>600 NE 8th St., Gresham                        | 36. Food Handler's Cards<br>Birth & Death Certificates<br>727 NE 24th Ave |



# BCS FY 2003 Reductions Plan

Initial FY 2003 Reduction Target for BCS	\$ (1,829,000)
Additional reductions requested November 25th	\$ (900,000)
<b>Revised Target for BCS</b>	<b>\$ (2,729,000)</b>

<u>Current year estimates</u>	(GF Savings or Reduction)		Annualized FY 2003 FTE Reduction	Comments	Ongoing FY 04
Department-wide savings (Current Year Estimate)	\$ (672,207)	OTO		CYE is at Current Service Level for General Fund programs through June 30, 2003, some direct allocation to other funds, and some postponable project savings also included	\$ -
Department-wide Estimated Revenue above Budget	\$ (537,221)	OTO		General Fund Program Revenue CYE as of November 12, 2002	\$ (70,000)
<b><u>Reductions below in addition to current year savings shown above</u></b>					
Reduce Cash Transfer to Data Processing Fund	\$ (446,815)	OTO		Increased BWC for Data Processing and Telecommunications Funds used to decrease Cash Transfer from General Fund for debt service	\$ -
BCS Director's Office	\$ (20,000)	OTO		Decrease consulting services, training and other specialized professional services	\$ -
Budget & Service Improvements	\$ (70,000)	OTO		Professional Services reduction - Elimination of County-wide computer training	\$ -
Emergency Management	\$ (14,056)	OTO		Reduces the number of sessions Emergency Mgmt provides for County-wide Incident Command Training	\$ -
Sustainability	\$ (8,328)	OTO		Reduces County-wide waste audit by 45% this year, reduces contribution to Sustainable Development Commission and reduces county-wide Green Team Supplies	\$ -
FREDS Records (County Archives)	\$ (9,171)	OTO		Greatly reduces the volume of microfilm preserved. Reduces volume of records that can go to State Archives	\$ -
Human Resources	\$ (36,320)	OTO		Salary Savings, Materials and Services reduction - professional services	\$ -
Finance Operations	\$ (43,772)	OTO and Ongoing	(1.00)	Eliminate vacant position in Treasury Operations and reduce professional services in Purchasing and Contract Procurement	\$ (68,786)
Animal Control service reductions	\$ (121,956)	OTO and Ongoing	(3.00)	Reduced animal shelter operation (reduced from 7 days to 5 days) - Eliminate 3 FTE (this includes 2 vacancies), increase salary savings. Eliminate after hours emergency animal services.	\$ (119,355)
Facilities Management reductions	\$ (750,000)	OTO		Reduce custodial contracts \$500,000 (service reduced from three to one day per week), reduce maintenance contracts \$250,000 (duct cleaning, plumbing and electrical services).	
<b>Total Reductions Shown Above</b>	<b>\$ (2,729,846)</b>		<b>(4.00)</b>		<b>\$ (258,141)</b>

**LIBRARY BUDGET REVIEW**  
**For Board of County Commissioners, 12/5/02**

**FY 01-02**

\$1.2 million mid-year reduction

- Reduced book budget, program budget, 5.5 FTE, salary savings, Corbett School district payment, proposed North Interstate library

Made another \$1 million in reductions to create a beginning working balance for year five of the current levy (02-03)

- Mandatory one-week work reduction for exempt staff and voluntary work reductions by represented staff
- Released 33 probationary employees
- Closed libraries that had been open on Mondays

**FY 02-03**

Reductions made or continued in the FY 02-03 budget to meet the revenue limits of the 5<sup>th</sup> year of the current levy:

- Continuation of Monday closures
- Continued reduced book budget (from 15% to 12.5%)
- Closed the Parkrose Cooperative Library
- Eliminated the teen intern program

Recent revenue projections show a reduction in the amounts expected from both the General Fund (fossil levy) and the current levy based on lower property tax values and a higher rate of compression:

- General Fund: reduction of \$ 658,500
- Library Levy: reduction of \$1,101,619

Total revenue reduction: \$1,760,119

**Mid-Year Cut Proposal**

<u>Dept Pkg #</u>	<u>Package Name</u>	<u>Description</u>	<u>Ongoing/OTO</u>
Library-01	Juvenile Justice Outreach	School-Aged Svs Reduction	\$ 50,000 – Ongoing
Library-02	School Corps	School-Aged Svs Reduction	\$ 82,000 – Ongoing
Library-03	Retirement Fund Transfer	Reduces XFR to Library Fund By the amount of the XFR to the Retirement Fund. Retirement is Fully funded and XFR not needed.	\$125,000 – OTO
TOTAL			\$257,000

**FY 03-04**

See five-year projection

## Library Forecast Summary

Updated To Reflect Actual FY 02-03 Assessed Value

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	Totals
Forecast Expenditures - June, 2002	\$ 50,198,671	\$ 51,934,898	\$ 54,550,976	\$ 57,288,897	\$ 59,398,531	\$ 273,371,973
Add'l Expenditures (PERS Increase)	759,848	781,124	802,436	826,509	851,304	4,021,220
<b>Total Expenditures</b>	<b>\$ 50,958,519</b>	<b>\$ 52,716,021</b>	<b>\$ 55,353,412</b>	<b>\$ 58,115,406</b>	<b>\$ 60,249,835</b>	<b>\$ 277,393,193</b>
Forecast Revenue - June, 2002	\$ 48,441,271	\$ 50,248,966	\$ 52,384,230	\$ 54,737,803	\$ 57,185,101	\$ 262,997,371
Reduction in General Fund Contribution	(960,386)	(1,148,931)	(1,302,511)	(1,467,275)	(1,586,051)	(6,465,155)
Reduction for Urban Renewal ( <i>Estimated</i> )	(249,782)	(255,310)	(265,344)	(276,207)	(288,066)	(1,334,710)
Reduction in Local Option Revenue	(323,220)	(391,036)	(543,178)	(732,714)	(879,538)	(2,869,687)
<b>Total Revenue</b>	<b>\$ 46,907,882</b>	<b>\$ 48,453,689</b>	<b>\$ 50,273,196</b>	<b>\$ 52,261,607</b>	<b>\$ 54,431,445</b>	<b>\$ 252,327,819</b>
<b>Estimated Annual Shortfall</b>	<b>\$ (4,050,636)</b>	<b>\$ (4,262,332)</b>	<b>\$ (5,080,216)</b>	<b>\$ (5,853,799)</b>	<b>\$ (5,818,390)</b>	<b>\$ (25,065,374)</b>

### Assumptions:

PERS Increase - 4% of Payroll; Consistent w/ Budget Planning Estimates - Actual Rate Will Not Be Known Until January, 2003

Assessed Value Growth Lower Than Originally Estimated (See Below)

- Reduces Revenue Available to Transfer From General Fund
- Reduces Gross Revenue Forecast From Local Option Levy
- Estimated Loss to Compression Increases From 21.5% to 23% of Total Local Option Revenue

Parks Levy, Children's Levy and Library Levy Take Effect 7/1/03; Public Safety Levy Passes in May, 2004 to Take Effect 7/1/04

Additional Local Option Levies Will Increase % of Local Option Revenue Lost to Compression

Assessed Value Growth		
	June '02	Nov '02
02-03	4.00%	<b>1.46%</b>
03-04	4.00%	3.00%
04-05	4.25%	3.50%
05-06	4.25%	3.75%
06-07	4.50%	4.00%
07-08	4.50%	4.25%