



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/9/2014)

Board Clerk Use Only

Meeting Date: 4/30/15
Agenda Item #: R.2
Est. Start Time: 9:35 am
Date Submitted: 4/14/15

Agenda Title: **Public Hearing and Consider Approval of the 2015-2016 Dunthorpe-Riverdale Sanitary Service District No. 1 Proposed Budget and Other Administrative Matters.**

Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.

Requested

Meeting Date: April 30, 2015 **Time Needed:** 15 minutes

Department: Community Services **Division:** Director's Office

Contact(s): Tom Hansell

Phone: (503) 988-0223 **Ext.** **I/O Address:** 425/1

Presenter

Name(s) &

Title(s): Tom Hansell, Business Services Manager

General Information

1. What action are you requesting from the Board?

Convene as the Budget Committee of the Dunthorpe-Riverdale Service District to:

- Select presiding officer from among budget committee members present;
- Hear budget message;
- Open a Public Hearing to consider any testimony presented by the public about the proposed budget; and
- Vote and approve the budget for submittal to the Tax Supervising and Conservation Commission (TSCC).

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Dunthorpe-Riverdale Sanitary Service District (District) was created under the provisions of the Oregon Revised Statutes (ORS) Chapter 451 to provide construction and operation of sanitary sewer systems in the County. The Multnomah County Board of Commissioners serves as the governing body of the District and today convenes as the District budget committee. The budget committee's role today is to ask questions, comment, and vote on the budget.

The annual budget for the District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services serves as the budget officer for the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

The actions taken by the District Budget Committee fulfill the requirements of Oregon's Local Budget Law (ORS Chapter 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the District.

Multnomah County's Departments of County Management and Community Services provide financial and administrative services, respectively, to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as external auditing and administration, and financial management provided by both departments are met with revenue from sewer user charges, connection fees, and/or assessments to real property within the service District.

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 567 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain District lines and treat the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the District's facilities.

3. Explain the fiscal impact (current year and ongoing).

The District has a proposed total budget of \$2,484,000 for fiscal year 2016. The proposed budget shows a \$27,500 increase for general operations, a \$275,000 increase in planned capital, and a \$125,500 decrease to unappropriated fund balance. These significant changes are necessary to respond to forecasted rate increases for contracted treatment services, planned capital projects, and sustained need in managing the District's fund reserve for future programmed capital.

The District's capital program will increase to \$1,100,000 to complete the replacement of a pressure force main, and \$25,000 for miscellaneous pipe repairs throughout the District. In anticipation of future capital, the proposed budget includes an unappropriated fund balance of \$754,000. Future capital needs are identified in the District's Sanitary System Facility Plan. This plan helps to guide our decision making, looks at a 20-year planning horizon, and assists in developing the District's capital funding strategies.

The current service charge is \$130.00 per month per property. For FY 2016, the District proposes no change to the rate. The assessment provides the necessary operating resources to meet the District's proposed requirements.

4. Explain any legal and/or policy issues involved.

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published two Notices of Public Hearing for the Budget Committee Meeting. The District continues to work directly with City of Portland BES personnel to coordinate the capital budget needs of both current and future projects.

Required Signature

**Elected
Official or
Department
Director:**

Kim Peoples /s/

Date:

4/14/15

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.