



Department of County Management

MULTNOMAH COUNTY OREGON

Budget Office

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TO: Board of County Commissioners

FROM: Allegra Willhite, Senior Budget Analyst

DATE: October 7th, 2015

SUBJECT: General Fund Contingency Request of \$300,000 to increase Warming Center Capacity

The Department of County Human Services (DCHS) has requested \$300,000 of General Fund contingency to fund the acquisition of a permanent Homeless Family Warming Center site for families to access emergency shelter services. Funds will provide a loan to a community partner to acquire and renovate a permanent location for the Homeless Warming Center. An opportunity to purchase property to serve this purpose arose after the conclusion of the FY 2016 budget process.

General Fund Contingency Policy Compliance

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the general guidelines and policies for using the General Fund Contingency.

In particular:

- Criterion 1 states contingency requests should be for one-time-only purposes. **This request is for one-time-only funding.**
- Criterion 2 addresses emergencies and unanticipated situations. **This item was not anticipated during the FY 2016 budget process.**
- Criterion 3 addresses items identified in Board Budget Notes. **This item was not identified in a Board Budget Note.**