



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C.1 DATE 9-27-12
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 9/27/12
Agenda Item #: C.1
Est. Start Time: 9:30 am
Date Submitted: 9-12-12

NOTICE OF INTENT for Health Department to submit an application to the National Association of County and City Health Officials (NACCHO) Agenda for up to \$15,000 from the two-tiered civilian Medical Reserve Corps Title: (MRC) Capacity-Building Award (CBA).

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: 9/27/2012 Time Needed: N/A; Consent Agenda
Department: Health Division: OD-EP
Contact(s): Zumana Rios; Laurel Bentley
Phone: 503-988-3674 Ext. 26115; I/O Address: 160/8; 160/9
Presenter Name(s) & Title(s): N/A, Consent Agenda.

General Information

1. What action are you requesting from the Board?

Authorization for the Director of the Health Department to submit an application for up to \$15,000 from the National Association of County and City Health Officials (NACCHO) to engage in activities to support the capacity of the Multnomah County civilian medical reserve corps. This application process is part of a two-tiered process: one application for \$5,000 to a non-competitive applicant pool and one application for \$10,000 to a competitive applicant pool.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Medical Reserve Corp (MRC) units are community-based and function as a way to locally organize and utilize volunteers who want to donate their time and expertise to prepare for and respond to emergencies and promote healthy living throughout the year. MRC volunteers supplement existing emergency and public health resources. MCHD MRC volunteers include medical and public health professionals such as physicians, nurses,

pharmacists, dentists, veterinarians, and epidemiologists. Many community members—interpreters, chaplains, office workers, legal advisors, and others—also fill key support positions.

For FY2012-13, the Office of the Surgeon General (OSG), Division of the Civilian Volunteer Medical Reserve Corps (DCVMRC), in collaboration with the National Association of County and City Health Officials (NACCHO), is conducting a two-tiered Capacity-Building Award (CBA) process for MRC units, to include a non-competitive award and a competitive award. MRC units may apply for one or both awards. There are two applications, one application for each award type. Multnomah County Health Department (MCHD) plans to apply to both awards; \$5,000 for the non-competitive award and \$10,000 for the competitive award.

A non-competitive award is available to all MRC units that meet basic eligibility and application requirements. This award is designed to provide funding for all eligible MRC units to enhance their unit capacity. MCHD intends to apply to this award and also to submit an application for the competitive award, which is designed to fund projects that (1) enhance the capacity of MRC units; (2) demonstrate innovation in addressing unit or community needs; and (3) demonstrate return on investment, direct impact, and/or value-added benefits at the local level. In order to meet baseline eligibility, MRC units CBA must be registered with the DCVMRC by August 27, 2012. MCHD is currently well established with DCVMRC and has been registered since September, 2002.

MCHD plans to apply for non-competitive grant funds to support the cost of health department staff time used for MRC unit trainings and conferences, including travel costs. Competitive grant funds will go to support activities and staff time to increase recruitment and training of skilled civilian volunteers with the intention of better organizing and streamlining volunteer recruits. Increasing the number of volunteers who have received various levels of MRC trainings will increase the capacity of Multnomah county MRC units.

3. Explain the fiscal impact (current year and ongoing).

If funded, the grant will provide up to \$5,000 for the non-competitive award and \$10,000 for the competitive award, or \$15,000 total for the purposes of expanding the capacity of MCHD MRC.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

MRC are citizen volunteers that work with MCHD emergency preparedness staff. This grant may increase the number of citizen volunteers and/or enhance the level of training and work capacity for current MRC volunteers.

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**
NACCHO is the granting agency.

- **Specify grant (matching, reporting and other) requirements and goals.**

MCHD MRC must continue to fully update online MRC unit profile on the MRC website quarterly in alignment with the Federal fiscal calendar (Q1: October 1- December 31, Q2: January 1- March 31, Q3: April 1- June 30, Q4: July 1- September 30), participate in a Technical Assistance Assessment, when requested to do so by a MRC Regional Coordinator, and use funds only for MRC-related activities that assist in the development of the unit's capacity and sustainability and/or promote community resilience. If awarded, MCHD must submit a final budget along with two signed copies of the contract and Certificate of Non-Debarment or Suspension. NACCHO is very specific in declaring that funding may not be used to purchase promotional items or food and beverages. Funded MRC units may be asked to participate in any forthcoming MRC network evaluation projects (i.e., National Profile of the MRC, capacity-building award utilization/impact review).

- **Explain grant funding detail – is this a one time only or long term commitment?**

The NACCHO MRC CBA is a one time funding opportunity.

- **What are the estimated filing timelines?**

The application is due September 28th, 2012.

- **If a grant, what period does the grant cover?**

Grant funds are available for a project period beginning March 29, 2013. MRC CBA funds are not set to expire.

- **When the grant expires, what are funding plans?**

Funds are available during an ongoing period. When funds expire this project will be completed.

- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**

Yes.

Required Signatures

Elected Official
or Department/
Agency Director:

Lillian Shirley

Date: 9/11/2012

Budget Analyst:

Althea Gregory /s/

Date:

9/12/2012