

**ANNOTATED MINUTES**

*Tuesday, January 30, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**PLANNING ITEMS**

*Chair Gladys McCoy convened the meeting at 9:30 a.m., with Vice-Chair Gretchen Kafoury, Commissioners Rick Bauman and Sharron Kelley present, and Commissioner Pauline Anderson excused.*

1. *Decision of the Planning Commission of January 8, 1990, reported to the Board for acknowledgement by the County Chair:*

*CU 1-90 Approve, subject to conditions, conditional use approval to allow development the subject site with a non-resource related single family residence, for property located at 38210 SE Howard Road*

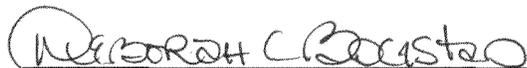
**DECISION READ, NO APPEAL FILE, DECISION STANDS.**

2. *Auto Wrecker's License Renewals as submitted by Planning and Development with recommendation that same be approved as follows: Metro Auto Wrecking and Recycling Company, 28425 SE Orient Drive, Portland; Lucky Brothers Auto Wrecking, 28901 SE Dodge Park Blvd., Gresham*

**UPON MOTION OF COMMISSIONER KAFOURY, SECONDED BY COMMISSIONER KELLEY, THE LICENSE RENEWALS WERE UNANIMOUSLY APPROVED.**

*There being no further business, the meeting was adjourned at 9:35 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**

  
\_\_\_\_\_  
**Deborah L. Bogstad**

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*Tuesday, January 30, 1990, 1:30 PM  
Multnomah County Courthouse, Room 602*

**REGULAR MEETING**

*Chair Gladys McCoy convened the meeting at 1:35 p.m., with Vice-Chair Gretchen Kafoury, Commissioners Rick Bauman and Sharron Kelley present, and*

*Commissioner Pauline Anderson excused.*

**CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER KAFOURY, SECONDED BY COMMISSIONER KELLEY, THE CONSENT CALENDAR (ITEM C-1) WAS UNANIMOUSLY APPROVED.**

**DEPARTMENT OF JUSTICE SERVICES**

- C-1 *Liquor License applications submitted by Sheriff's Office with recommendation that same be approved as follows:*  
a) *Package Store - Renewal for the Bob's Corner Grocery & Deli, 13110 SE Division*

**REGULAR AGENDA**

**NONDEPARTMENTAL**

- R-2 *In the Matter of reappointment of Richard Leonard to the DES Citizen Budget Advisory Committee (CBAC), term expiring September, 1992*
- R-3 *In the Matter of appointment of Jeremy Grand to the Auditor's Citizen Budget Advisory Committee, term expiring September, 1991*

**UPON MOTION OF COMMISSIONER KAFOURY, SECONDED BY COMMISSIONER KELLEY, R-2 AND R-3 WERE UNANIMOUSLY APPROVED.**

- R-4 *Report of Central Citizen Budget Advisory Committee and Departmental CBACS on Operational Planning Reports*

**AT THE REQUEST OF CHAIR McCOY AND UPON MOTION OF COMMISSIONER KAFOURY, SECONDED BY COMMISSIONER KELLEY, IT WAS UNANIMOUSLY APPROVED THAT R-4 BE SET OVER TO 9:30 AM, FEBRUARY 8, 1990.**

- R-5 *Resolution in the Matter of creating a City/County Peace Dividend Task Force*

**COMMISSIONER KAFOURY MOVED AND COMMISSIONER BAUMAN SECONDED, APPROVAL OF R-5. ELIZABETH FURSE, DIANE HESS AND PETER BERGEL TESTIMONY IN SUPPORT. RESOLUTION 90-14 UNANIMOUSLY APPROVED.**

DEPARTMENT OF HUMAN SERVICES

- R-6 *Budget Modification DHS #33 making an appropriation transfer in the amount of \$40,468 from General Fund Contingency to Aging Services and Social Services, to fund the Adult Transfer coordination, and providing personnel support for program*

**UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER KELLEY, IT WAS UNANIMOUSLY APPROVED THAT R-6 BE SET OVER TO FEBRUARY 8, 1990.**

- R-7 *In the Matter of Ratification of Intergovernmental Agreement - Amendment #3 increased by \$3,190.80 - between Social Services Division - Developmental Disabilities Program Area and Oregon Health Sciences University*

**UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER KELLEY, R-7 WAS UNANIMOUSLY APPROVED.**

- R-8 *Budget Modification DHS #34 to reclassify 1.0 FTE Financial Technician with .8 FTE Financial Specialist I in Aging Services. No County General Funds are involved but will decrease Service Reimbursement to the Insurance Fund by \$1,596*

**DUANE ZUSSY AND LLOYD WILLIAMS EXPLANATION AND RESPONSE TO BOARD QUESTIONS. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER KAFOURY, R-8 WAS UNANIMOUSLY APPROVED.**

ORDINANCES - DEPARTMENT OF GENERAL SERVICES

- R-9 *First Reading - An Ordinance amending Exempt Salary Ranges to include two new exempt classifications and a premium pay classification in the 1989-90 Exempt Classification/ Compensation Plan and declaring an emergency*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KAFOURY MOVED AND COMMISSIONER KELLEY SECONDED, TO DELETE THE EMERGENCY CLAUSE AND APPROVE THE FIRST READING. LLOYD WILLIAMS EXPLANATION AND RESPONSE TO BOARD QUESTIONS. NO ONE WISHED TO TESTIFY. FIRST READING WITH EMERGENCY CLAUSE DELETED UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR FEBRUARY 8, 1990.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-10 *Order In the Matter of the Conveyance of a Permanent Easement on County Land to Powell Valley Road Water District*

**UPON MOTION OF COMMISSIONER KAFOURY, SECONDED BY COMMISSIONER KELLEY, ORDER 90-15 WAS UNANIMOUSLY APPROVED.**

R-11 *Resolution Recommending Approval of the Memorandum of Understanding Between Multnomah County and the Cities of Fairview, Gresham, Troutdale and Wood Village for the Purposes of Sharing Road Capital and Maintenance Responsibilities Within Multnomah County, Outside the City of Portland*

**COMMISSIONER KAFOURY MOVED AND COMMISSIONER BAUMAN SECONDED, APPROVAL OF R-11. SUMNER SHARPE EXPLANATION AND RESPONSE TO BOARD QUESTIONS. MR. SHARPE PRESENTED REQUESTED AMENDMENTS TO THE MEMORANDUM OF UNDERSTANDING. COMMISSIONER KAFOURY MOVED AND COMMISSIONER KELLEY SECONDED, TO INCORPORATE LANGUAGE INTO MEMORANDUM OF UNDERSTANDING. RODGER CLAWSON AND PAUL YARBOROUGH TESTIMONY AND RESPONSE TO BOARD QUESTIONS. IT WAS UNANIMOUSLY APPROVED THAT SECTION 1, PAGE 3 OF THE MEMORANDUM OF UNDERSTANDING BE AMENDED TO INCLUDE: "EXCEPTIONS COULD INCLUDE THOSE ARTERIALS WHICH, THOUGH JUDGED TO BE PART OF THE SUBREGIONAL NETWORK, ARE ENTIRELY WITHIN THE CORPORATE LIMITS OF A SPECIFIC JURISDICTION." AND SECTION 7, PAGE 9 BE AMENDED TO INCLUDE: "AT THE TIME THAT THE MEMORANDUM OF UNDERSTANDING IS REVIEWED, CONSIDERATION COULD BE GIVEN TO THE TRANSFER, TO ALL CITIES, OF THOSE SEGMENTS OF THE SUBREGIONAL NETWORK WHICH ARE LOCATED WITHIN A CITY'S LIMITS.". RESOLUTION 90-16 UNANIMOUSLY APPROVED, AS AMENDED.**

R-12 *Budget Modification DES #9 to create additional Maintenance Worker position which will free bridge maintenance mechanics to increase their journeyman level man-hours to better and more productively work in accomplishing established bridge maintenance goals*

**COMMISSIONER KAFOURY MOVED AND**

**COMMISSIONER KELLEY SECONDED, APPROVAL OF  
R-12. LARRY NICHOLAS EXPLANATION AND  
RESPONSE TO BOARD QUESTIONS. R-12  
UNANIMOUSLY APPROVED.**

**R-13 Budget Modification DES #10 in the Amount of \$14,058 From Road Fund  
Contingency to Create Additional Program Development Specialist Position as  
of 2/5/90**

**UPON MOTION OF COMMISSIONER KAFOURY,  
SECONDED BY COMMISSIONER KELLEY, R-13 WAS  
UNANIMOUSLY APPROVED.**

*There being no further business, the meeting was adjourned at 2:30 p.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**



**Deborah L. Bogstad**



# GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse  
1021 S.W. Fourth Avenue  
Portland, Oregon 97204  
(503) 248-3308

## M E M O R A N D U M

TO : Carrie Parkerson  
Debbie Rogers

FROM : Delma Farrell

DATE : 1/23/90

RE : Agenda Submissions  
Week of January 29-February 2, 1990

RECEIVED  
COUNTY ADMINISTRATOR'S OFFICE  
1990 JAN 23 PM 3:51  
MULTNOMAH COUNTY  
OREGON

### INFORMAL

- ✓1. DHS Submitted by Bill Thomas. Metropolitan Community Action (MCA) Administering Board Quarterly Briefing - the impact of the Bicentennial Census on services for homeless and low-income persons.
- ✓2. DHS Submitted by Maggie Gareau. Briefing - SB875 Adult Transfers. Request for preliminary approval for implementation.

### FORMAL

- ✓3. DES Submitted by Harold Holub. Conveyance of permanent easement on County property to Powell Valley Water District.
- ✓4. " Submitted by Larry Nicholas. Memorandum of understanding for road responsibilities - resolution recommending approval of Memo of Understanding between Multnomah County and the Cities of Fairview, Gresham, Troutdale and Wood Village to share road capital and maintenance services, functions and resources.
- ✓5. " Submitted by Susie Lahsene. Bud Mod DES #9 creates additional Maintenance Worker position which will free bridge maintenance mechanics to increase their journeyman level man-hours to better and more productively work in accomplishing established bridge maintenance goals.
- ✓6. " Submitted by Susie Lahsene. DES Bud Mod #10 creates additional Program Development Specialist position which will be utilized in computer support.
- ✓7. DHS Submitted by Susan Clark. Request for ratification of contract amendment #3 between Social Services Division-Developmental Disabilities Program area and OHSU.

Agenda Submission Memorandum  
Carrie Parkerson/Debbie Rogers  
January 23, 1990  
Page Two

- ✓ 8. DHS Submitted by Marie Eighmey. DHS Budget Modification #34 to replace a Financial Technician position with a Financial Specialist 1 position to handle the fiscal responsibilities associated with The Community Action Program.
- ✓ 9. Nond Submitted by John Legry. Report of Central Citizen Budget Advisory Committee and Departmental CBACs on operational planning reports.  
REQUEST FOR TIME CERTAIN AT 9:30 a.m.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

0737C

AGENDA OF  
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
FOR THE WEEK OF  
JANUARY 29 - FEBRUARY 2, 1990

Tuesday, January 30, 1990 - 9:30 AM - Planning Items . . . Page 2  
Informal Briefings . Page 2  
**Immediately following  
Planning**

Tuesday, January 30, 1990 - 1:30 PM - Formal Meeting . . . Page 3

**NOTE: DAY & TIME CHANGE OF FORMAL MEETING**

Tuesday Formal Meeting of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, January 30, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

**PLANNING ITEMS**

1. Decision of the Planning Commission of January 8, 1990, reported to the Board for acknowledgement by the County Chair:

CHAIR  
ACKNOWLEDGED

CU 1-90 Approve, subject to conditions, conditional use approval to allow development the subject site with a non-resource related single family residence, for property located at 38210 SE Howard Road

2. Auto Wrecker's License Renewals as submitted by Planning and Development with recommendation that same be approved as follows: Metro Auto Wrecking and Recycling Company, 28425 SE Orient Drive, Portland; Lucky Brothers Auto Wrecking, 28901 SE Dodge Park Blvd., Gresham
- APPROVED

**INFORMAL BRIEFINGS**

1. Metropolitan Community Action Administering Board Quarterly Briefing - Impact of Bicentennial Census on Services for Homeless and Low-Income Persons - Carol Murdoch, MCA Board Chair
  2. Presentation from DHS on SB 875 Adult Transfers - Request for Preliminary Approval for Implementation - Duane Zussy, Jim McConnell, Gary Smith
  3. Presentation of Analysis of DUII Criminal Justice System Funded by Oregon Traffic Safety Commission and Results of OTSC/County DUII Probation Project - Grant Nelson, Wayne Salvo
- En Salem*

**PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS**

Tuesday, January 30, 1990, 1:30 PM

Multnomah County Courthouse, Room 602

Formal Agenda

CONSENT CALENDAR

DEPARTMENT OF JUSTICE SERVICES

C-1 Liquor License applications submitted by Sheriff's Office with recommendation that same be approved as follows:  
*Approved* a) Package Store - Renewal for the Bob's Corner Grocery & Deli, 13110 SE Division

REGULAR AGENDA

NONDEPARTMENTAL

R-2 In the Matter of reappointment of Richard Leonard to the DES Citizen Budget Advisory Committee (CBAC), term expiring September, 1992  
*Approved*

R-3 In the Matter of appointment of Jeremy Grand to the Auditor's Citizen Budget Advisory Committee, term expiring September, 1991  
*Approved*

R-4 Report of Central Citizen Budget Advisory Committee and Departmental CBACs on Operational Planning Reports  
*will be Resubmitted on 2/8/90* TIME CERTAIN - 9:30 AM

R-5 Resolution in the Matter of creating a City/County Peace Dividend Task Force  
*#00-14* *1 WEEK* *Approved*

DEPARTMENT OF HUMAN SERVICES

R-6 Budget Modification DHS #33 making an appropriation transfer in the amount of \$40,468 from General Fund Contingency to Aging Services and Social Services, to fund the Adult Transfer coordination, and providing personnel support for program - Continued from January 25, 1990  
*Noted?* *Set over 1 week*

R-7 In the Matter of Ratification of Intergovernmental Agreement - Amendment #3 increased by \$3,190.80 - between Social Services Division - Developmental Disabilities Program Area and Oregon Health Sciences University  
*Approved*

R-8 Budget Modification DHS #34 to reclassify 1.0 FTE Financial Technician with .8 FTE Financial Specialist I in Aging Services. No County General Funds are involved but will decrease Service Reimbursement to the Insurance Fund by \$1,596  
*Approved*

PG 18<sup>th</sup> 19  
BOARD RULES

ORDINANCES - DEPARTMENT OF GENERAL SERVICES

TELL  
Gladys R-9  
Check Board  
Rules -  
1st ROG  
EMER clause  
Deleted - 2<sup>nd</sup> ROG 2/8/90  
First Reading - An Ordinance amending Exempt Salary Ranges to include two new exempt classifications and a premium pay classification in the 1989-90 Exempt Classification/ Compensation Plan ~~and declaring an emergency~~ - Continued from January 25, 1990

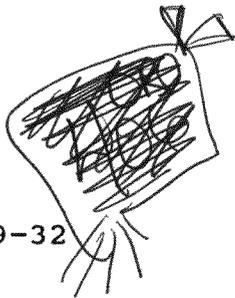
DEPARTMENT OF ENVIRONMENTAL SERVICES

#90-15 R-10 Order In the Matter of the Conveyance of a Permanent Easement on County Land to Powell Valley Road Water District  
Approved

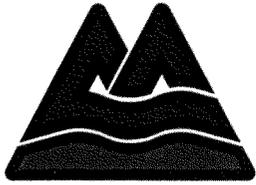
R-11 Resolution Recommending Approval of the Memorandum of Understanding Between Multnomah County and the Cities of Fairview, Gresham, Troutdale and Wood Village for the Purposes of Sharing Road Capital and Maintenance Responsibilities Within Multnomah County, Outside the City of Portland  
#90-16  
Approved  
ADD'L LANGUAGE

TO MOU APPROVED  
R-12 Budget Modification DES #9 to create additional Maintenance Worker position which will free bridge maintenance mechanics to increase their journeyman level man-hours to better and more productively work in accomplishing established bridge maintenance goals  
Approved

R-13 Budget Modification DES #10 in the Amount of \$14,058 From Road Fund Contingency to Create Additional Program Development Specialist Position as of 2/5/90  
Approved



0700C.29-32  
cap



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
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SHARRON KELLEY • DISTRICT 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

**SUPPLEMENTAL AGENDA**

**Tuesday, January 30, 1990 - 1:30 PM**

## Formal Agenda

- R-4 Report of Central Citizen Budget Advisory Committee and Departmental CBACs on Operational Planning Reports - IS BEING WITHDRAWN AND WILL BE RESUBMITTED ON THURSDAY, FEBRUARY 8, 1990

0700C.33  
CAP

DATE SUBMITTED: January 16, 1990

(For Clerk's Use)  
Meeting Date 1/31/90 pm  
Agenda No. C-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only February 1, 1990  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Sergeant Kathy Ferrell TELEPHONE 255-3600

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sergeant Kathy Ferrell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the Package Store liquor license renewal for the Bob's Corner Grocery & Deli, 13110 SE Division, Portland, Oregon 97236. The applicant(s) Do Mun Kim and Kwi Ok Kim have no criminal record and we recommend that the application be approved.

ACTION REQUESTED:

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

GENERAL FUND

Other \_\_\_\_\_

*Original to SHERIFF'S/CIVIL  
OFFICE 1/31/90*

CLERK OF COUNTY COMMISSIONERS  
1990 JAN 19 AM 10:48  
MULTI-COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: Sgt. K. Ferrell

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



INDIVIDUAL HISTORY

STATE OF OREGON OREGON LIQUOR CONTROL COMMISSION

9079 SE. McLoughlin Blvd. P.O. Box 22297 Portland, Oregon 97222

Page 2 — Application

All blanks must be filled in. If the question does not apply to you, place N/A (Not Applicable) in the space.

OLCC USE ONLY

1. Name Kim (Last) Kwi (First) OK (Middle)
2. Other names used SON (Maiden)
3. Address 3935 S.E. 27TH (Number and Street) PORTLAND (City) OR (State) 97202 (Zip)
4. SSN 541-17-9023 Date of Birth 8-6-49 Age 40
5. Place of Birth KOREA (City) (State or Country)
6. Height 5'6" Weight 125 lbs Color Hair BLACK Color Eyes BROWN
7. Sex F Name of Spouse DO MUN KIM
8. Home Phone (503) 239-5914 Business Phone (503) 961-2530
9. U. S. Citizen: Yes No X If "No" list Alien Reg. No. A 41202986

CRIMINAL RECORD

NOTE: For your information, a criminal records check is made on all liquor license applicants in the normal processing of a license request. Fingerprints may be required.

- 10A. Have you been convicted (including probation, sentencing, or bail forfeiture) of any crime, violation, or infraction of any law? (Do not include minor traffic violations for which a fine or bail forfeiture of \$50 or less was imposed.) Yes No X
10B. Are there presently pending against you any criminal charges, violations or infractions of the law? (Do not include minor traffic violations for which a fine or bail forfeiture of \$50 or less was imposed.) Yes No X
10C. If you have answered "Yes" to 10A or 10B, list below:

Table with columns: Offense, Date, City and State, Result. Entry: NONE

(Attach additional sheet if necessary.)

NOTE: The information listed in 1 through 10 above can protect you from an error in the criminal records check.

EMPLOYMENT AND RESIDENCE HISTORY

- 11. List current and former employers or occupations during the past ten years: (Attach additional sheet if necessary.)

Table with columns: Dates by Month/Year, Employer or Business, Occupation, City and State. Entries: 3/87 to 1/90 WANNER ENTERPRISE INC ASSEMBLER BEAVERTON OR; 12/86 to 3/87 HOUSE WIFE; 12/86 to 12/86 HOUSE WIFE IN KOREA

- 12. List other cities and states where you have lived in the past 10 years other than those noted in question 11 above: (Attach additional sheet if necessary.)

Table with columns: Dates by Month/Year, City and State. Entries: 12/87 to PRESENT 3935 S.E. 27TH PORTLAND OR. 97202; 12/86 to 12/87 1216 S.E. HADGATE BLVD PORTLAND OR 97202; 12/86 to 12/86 IMMIGRATION FROM KOREA

ACTIVITY IN LIQUOR INDUSTRY (Inside or Outside Oregon)

- 13. Are you presently or have you been licensed or employed in the liquor business? Yes No X Where & When?
14. Have you ever received a warning, a notice of violation, suspension, fine, or revocation as a licensee or permittee? Yes No X Where & When?
15. Have you ever been refused a permit or license to sell, serve, or dispense beer, wine, or distilled spirits? Yes No X Where & When?
16. Have you held, or do you presently hold, a gambling or gaming license from any governmental body or a Federal Gambling Tax Stamp? Yes No X Where & When?
17. Have you ever held or do you hold any financial interest in any liquor enterprise: manufacturing, importing, wholesale or retail? Yes No X Where & When?
18. Do you owe money to any manufacturer or distributor of wine, beer, or distilled spirits on account of cash or credit advanced? Yes No X Where & When?
19. Is your spouse or any family member(s) working in any area of the liquor industry? Yes No X If Yes, give:

20. Premises Involved: Trade Name BOB'S CORNER GROCERY & DELI (Name) (Name of Business) (City & State)
Address MULTNOMAH COUNTY Job Title OWNER (City & County) (Mgr., Corp. Officer, etc.)

CAUTION: FALSIFICATION OR INTENTIONAL OMISSIONS OF INFORMATION ON THIS FORM MAY BE GROUNDS TO DENY OR REVOKE YOUR APPLICATION FOR A LICENSE!

Signature: X [Signature] Date: 1-11-90

ID # 4995213 OREGON

INDIVIDUAL HISTORY

STATE OF OREGON OREGON LIQUOR CONTROL COMMISSION

9079 SE. McLoughlin Blvd. P.O. Box 22297 Portland, Oregon 97222

Page 2 — Application

All blanks must be filled in. If the question does not apply to you, place N/A (Not Applicable) in the space.

OLCC USE ONLY

1. Name Kim DO MUM (Last, First, Middle)
2. Other names used NONE
3. Address 3935 S.E. 27TH PORTLAND OK 97202 (Number and Street, City, State, Zip)
4. SSN 541-17-9040 Date of Birth 11-15-46 Age 43
5. Place of Birth KOREA (City, State or Country)
6. Height 5'9" Weight 150 lbs Color Hair BLACK Color Eyes BROWN
7. Sex M Name of Spouse Kwi OK KIM
8. Home Phone (503) 239-5914 Business Phone (503) 761-2530 (Area Code)
9. U.S. Citizen: Yes No X If "No" list Alien Reg. No. A 41202982

CRIMINAL RECORD

NOTE: For your information, a criminal records check is made on all liquor license applicants in the normal processing of a license request. Fingerprints may be required.

- 10A. Have you been convicted (including probation, sentencing, or bail forfeiture) of any crime, violation, or infraction of any law? (Do not include minor traffic violations for which a fine or bail forfeiture of \$50 or less was imposed). Yes No X
10B. Are there presently pending against you any criminal charges, violations or infractions of the law? (Do not include minor traffic violations for which a fine or bail forfeiture of \$50 or less was imposed). Yes No X
10C. If you have answered "Yes" to 10A or 10B, list below:

Table with columns: Offense, Date, City and State, Result. Entry: NONE

(Attach additional sheet if necessary.)

NOTE: The information listed in 1 through 10 above can protect you from an error in the criminal records check.

EMPLOYMENT AND RESIDENCE HISTORY

- 11. List current and former employers or occupations during the past ten years: (Attach additional sheet if necessary.)

Table with columns: Dates by Month/Year, Employer or Business, Occupation, City and State. Entries: 5/87 to 1/90 WANNER ENTERPRISE INC ASSEMBLER BEAVERTON OR; 12/86 to 5/87 KYCO INC ASSEMBLER PORTLAND OR; 3/80 to 12/86 SELF-EMPLOYED KOREA

- 12. List other cities and states where you have lived in the past 10 years other than those noted in question 11 above: (Attach additional sheet if necessary.)

Table with columns: Dates by Month/Year, City and State. Entries: 12/87 to PRESENT 3935 S.E. 27TH, PORTLAND OR 97202; 12/86 to 12/87 1216 S.E. HOLGATE BLVD PORTLAND OR 97202; 12/86 IMMIGRATION FROM KOREA

ACTIVITY IN LIQUOR INDUSTRY (Inside or Outside Oregon)

- 13. Are you presently or have you been licensed or employed in the liquor business? Yes No X Where & When?
14. Have you ever received a warning, a notice of violation, suspension, fine, or revocation as a licensee or permittee? Yes No X Where & When?
15. Have you ever been refused a permit or license to sell, serve, or dispense beer, wine, or distilled spirits? Yes No X Where & When?
16. Have you held, or do you presently hold, a gambling or gaming license from any governmental body or a Federal Gambling Tax Stamp? Yes No X Where & When?
17. Have you ever held or do you hold any financial interest in any liquor enterprise: manufacturing, importing, wholesale or retail? Yes No X Where & When?
18. Do you owe money to any manufacturer or distributor of wine, beer, or distilled spirits on account of cash or credit advanced? Yes No X Where & When?
19. Is your spouse or any family member(s) working in any area of the liquor industry? Yes No X If Yes, give:

20. Premises Involved: Trade Name BOB'S CORNER GROCERY & DELI (Name) Address MULTNOMAH COUNTY (City & County) Job Title OWNER (Mgr., Corp. Officer, etc.)

CAUTION: FALSIFICATION OR INTENTIONAL OMISSIONS OF INFORMATION ON THIS FORM MAY BE GROUNDS TO DENY OR REVOKE YOUR APPLICATION FOR A LICENSE!

Signature: X Do Mum Kim Date: 1-11-90

ODL # 4578089 OREGON

DATE SUBMITTED 1/25/90

(For Clerk's Use)  
Meeting Date JAN 30 1990 pm  
Agenda No. R-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appointment

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only 2/1/90  
(Date)

DEPARTMENT Nondepartmental

DIVISION County Chair's Office

CONTACT Judy Boyer

TELEPHONE 248-3308

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Reappointment of Richard Leonard to the DES Citizen Budget Advisory Committee.  
Term until 9/92.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL  
 FISCAL/BUDGETARY  
     General Fund  
 Other \_\_\_\_\_

1990 JAN 25 AM 10:41  
CLERK OF COUNTY COMMISSIONER  
MULTI-COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Judy Boyer

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

DATE SUBMITTED 1/25/90

(For Clerk's Use)  
Meeting Date JAN 30 1990 pm  
Agenda No. 23

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appointment

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only 2/1/90  
(Date)

DEPARTMENT Nondepartmental DIVISION County Chair's Office

CONTACT Judy Boyer TELEPHONE 248-3308

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Appointment of Jeremy Grand to the Auditor's Citizen Budget Advisory Committee. Term ending 9/91.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL  
 FISCAL/BUDGETARY  
 General Fund  
 Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Judy Boyer

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CLERK OF COUNTY COMMISSIONER  
1990 JAN 25 AM 10:30  
MULTI-COUNTY  
OREGON



MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE  
VOLUNTEER INTEREST FORM

NAME JEREMY GRAND  
 HOME ADDRESS 3707 SW CORONADO ST  
 PLACE OF EMPLOYMENT SAME  
 OCCUPATION COMPUTER CONSULTANT  
 HOME PHONE 245-0546 WORK PHONE 245-0546  
 VOLUNTEER/BOARD/COMMITTEE EXPERIENCE \_\_\_\_\_

OTHER RELATED EXPERIENCE CHAIRMAN, WILLAMETTE VALLEY ASSOC FOR COMPUTING MACHINERY; PRES ASSOC FOR SYSTEMS MGMT; TREASUROR MULT. PLAYSCHOOL; TOASTMASTERS.

AREAS OF INTEREST:  
 Human Services  Youth \_\_\_\_\_  
 Education Justice Services  Aging \_\_\_\_\_  
 Environmental Services \_\_\_\_\_ Health \_\_\_\_\_  
 Planning, Development  Education \_\_\_\_\_  
 Facilities, Transportation \_\_\_\_\_ Other \_\_\_\_\_

OPTIONAL: Age 45 Sex M  
 Ethnicity: African American \_\_\_\_\_ Native American \_\_\_\_\_  
 Hispanic \_\_\_\_\_ Asian/Pacific Islander \_\_\_\_\_ White

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBER OF TWO REFERENCES:  
 1. MATTHIAS KEMONY, 3812 N. MISSISSIPPI, 202-5757  
 2. PAUL AMLIN, 3640 SW CORONADO, 245-4056

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST WITH ANY COUNTY DEPARTMENT? No

SIGNATURE Jeremy Grand

Please mail to: OFFICE OF CITIZEN INVOLVEMENT  
 2115 S.E. MORRISON STREET,  
 PORTLAND, OREGON 97214  
 Telephone: 248-3450



MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE  
VOLUNTEER INTEREST FORM

NAME JEREMY GRAND  
HOME ADDRESS 3707 SW CORONADO ST  
PLACE OF EMPLOYMENT SAME  
OCCUPATION COMPUTER CONSULTANT  
HOME PHONE 245-0546 WORK PHONE 245-0546  
VOLUNTEER/BOARD/COMMITTEE EXPERIENCE \_\_\_\_\_

OTHER RELATED EXPERIENCE CHAIRMAN, WILLAMETTE VALLEY ASSOC FOR COMPUTING MACHINERY; PRES ASSOC FOR SYSTEMS MGMT; TREASURER MULT. PLAYSCHOOL; TOASTMASTERS.

AREAS OF INTEREST:

Human Services	<input checked="" type="checkbox"/>	Youth	_____
Education Justice Services	<input checked="" type="checkbox"/>	Aging	_____
Environmental Services	_____	Health	_____
Planning, Development	<input checked="" type="checkbox"/>	Education	_____
Facilities, Transportation	_____	Other	_____

OPTIONAL: Age 45 Sex M  
Ethnicity: African American \_\_\_\_\_ Native American \_\_\_\_\_  
Hispanic \_\_\_\_\_ Asian/Pacific Islander \_\_\_\_\_ White

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBER OF TWO REFERENCES:

- MATTHIAS KEMONY, 3812 N. MISSISSIPPI, 282-5757
- PAUL AMLIN, 3640 SW CORONADO, 245-4056

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST WITH ANY COUNTY DEPARTMENT? No

SIGNATURE Jeremy Grand

Please mail to: OFFICE OF CITIZEN INVOLVEMENT  
2115 S.E. MORRISON STREET,  
PORTLAND, OREGON 97214  
Telephone: 248-3450

Date 1-30-90

NAME Peter Bergel

ADDRESS 2110 Pioneer

Street

Dallas, OR. 97338

City

Zip

I wish to speak on Agenda Item # R-5  
Subject \_\_\_\_\_

FOR  AGAINST

DATE SUBMITTED January 25, 1990

(For Clerk's Use)  
Meeting Date JAN 30 1990 am  
Agenda No. 2-5

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: City/County Peace Dividend Task Force Resolution

Informal Only\* 1/30/90  
(Date)

Formal Only 2/1/90  
(Date)

DEPARTMENT Nondepartmental

DIVISION County Chair's Office

CONTACT Teri Duffy

TELEPHONE 248-3308

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Terry Anderson, Fred Neal

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution creates a Citizen Task Force, the goal of which would be to involve citizens in public discussion and education about the effects of federal budget reprioritization on local government services.

ATTACHMENTS WILL BE SIGNED AND PROVIDED BY COUNTY COUNSEL

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 to 30 minutes

IMPACT:

PERSONNEL  
 FISCAL/BUDGETARY  
     General Fund  
 Other Staff Assistance

*Original Resolution  
to Teri Duffy for  
City Signatures 2/1/90  
LETTER & ORIGINAL to City  
AUDITOR PER TERI 2/1/90*

CLERK OF  
COUNTY COMMISSIONER  
1990 JAN 25 AM 10:41  
MULTI-COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Glady's McCoy*

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



1 in 1979 to a proposed \$15.8 billion in 1990, including elimination of  
2 general revenue sharing and urban development action grants, a 54%  
3 reduction in community development block grants, a 67% reduction in  
4 employment and training assistance, and an 83% reduction in clean water  
5 programs, but increased defense spending by 37%, and interest on the  
6 deficit by 224% during the same period; and

7 WHEREAS the results of a decade of federal neglect of the  
8 critical needs of urban America, through budgetary priorities which have  
9 been systematically biased against the productive investment of resources  
10 in domestic, human and capital needs, have been alarming increases in  
11 poverty, homelessness, crime, substance abuse, and the critical plight of  
12 the nation's infrastructure; and

13 WHEREAS the United States Conference of Mayors, the National  
14 League of Cities and the National Association of Counties have issued  
15 reports detailing the effect on local governments of these changing  
16 federal spending priorities; and

17 WHEREAS Portland and Multnomah County have demonstrated a long  
18 history of citizen involvement in assisting government in solving complex  
19 problems; and

20 NOW, THEREFORE, BE IT RESOLVED, that the Portland City Council  
21 and the Multnomah County Board of Commissioners create a City/County task  
22 force comprised of not more than twenty-five (25) community  
23 representatives jointly appointed by the Mayor and the County Chair.  
24 If the Mayor and County Chair do not jointly agree on all appointments,  
25 the Mayor shall appoint not more than thirteen (13) representatives and  
26 the County Chair shall appoint not more than twelve (12)

1 representatives. Members of the Task Force shall represent the following  
2 areas:

3 Academic, Neighborhoods, Trade Civic Organizations, Business,  
4 Youth, Crime Prevention, Environmental Preservation, Human  
5 Services, Labor Education, Public Health, Peace, Community  
6 Development, Children's Concerns, Minorities, Religion and the  
7 Arts;

8 The Peace Dividend Task Force shall conduct a study and report back to  
9 the City Council and the Multnomah County Board of Commissioners in  
10 October, 1990.

11 The Task Force study shall research the following areas:

- 12 1. The decrease of domestic spending as a result of federal budget  
13 priorities on the resources available to the City of Portland  
14 and Multnomah County to provide necessary services.
- 15 2. The amount of dollars currently collected by the federal  
16 government from residents of Portland and Multnomah County, the  
17 percent of these dollars being spent on the military and other  
18 federal spending priorities, and the amount of federal dollars  
19 returning to Portland and Multnomah County for the benefit of  
20 its citizens.
- 21 3. The efforts being made by other local jurisdictions to document  
22 the lack of federal assistance available to address local  
23 service needs.

24 The various Bureaus and Departments of the City of Portland and  
25 Multnomah County shall within reasonable limits assist the Task Force to  
26 insure that the duties assigned to them may be carried out.

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In addition, the Task Force is directed to:

1. Carry out the presentations to community groups and hold a major public hearing or forum to share the above information and seek citizen input as to the priorities for local spending. The purpose of the forums would be to educate citizens, hear their concerns, and generate a public dialogue.
2. Explore citizen-generated options for spending the dollars identified as collected by the federal government in taxes, utilizing the community needs identified through active citizen involvement.
3. Develop recommendations to submit to City Council, the Board of County Commissioners and the Oregon Congressional delegation based on the above research and community process. These recommendations should include:
  - a) Specific strategies to influence federal budget priorities for the benefit of local citizens.
  - b) Recommendations for ongoing citizen participation.
  - c) Recommendations for further study.

1 4. The Task Force will terminate immediately following its  
2 presentation to the City Council and Multnomah County Board of  
3 Commissioners.

4  
5  
6 Adopted this 30th day of January, 1990.

7  
8 CITY OF PORTLAND, OREGON

MULTNOMAH COUNTY, OREGON

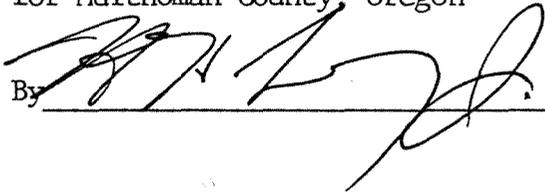
9  
10 By \_\_\_\_\_  
J. E. "Bud" Clark, Mayor

By   
Gladys McCoy, Multnomah County Chair

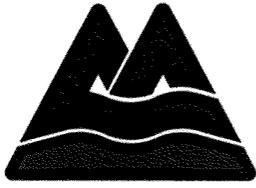
11  
12 APPROVED AS TO FORM:

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

13  
14 By \_\_\_\_\_  
Jeffrey L. Rogers, City Attorney

By   
\_\_\_\_\_

15  
16  
17 (SEAL)



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

February 1, 1990

Ms. Barbara Clark, Auditor  
City of Portland  
1220 S.W. Fifth Avenue, Room 202  
Portland, Oregon 97204

Re: Peace Dividend Task Force

Dear Ms. Clark:

In its regularly scheduled meeting this week, the Multnomah County Board of Commissioners approved the enclosed Resolution in the matter of creating a City/County Peace Dividend Task Force.

We would appreciate your assistance in seeing that the appropriate City action is taken on this matter, and after the City Attorney and Mayor have signed the Resolution, please return the original to this office.

If you have any questions, do not hesitate to call. Thank you for your courtesies.

Sincerely,

Deborah L. Rogers  
Asst. Clerk of the Board

dlr  
enclosure  
0699C

1/25/90

R-20

1-30-90

R-6

SET OVER TO 2/8/90

1. Attachment to Bud Mod No. DHS#33 2. Amount requested from General Fund Contingency: \$ 40,468

3. Summary of request:

If Multnomah County decides to accept the adult transfer of medicaid eligibility for the disabled, it must have the service fully operational by October 1, 1990. Prior to that date a major planning process needs to occur. The Social and Family Services Division (SFSD) will be establishing a new program office, incorporating a totally new type of function, increasing its staff by as many as 65 FTE (a 65% increase), locating four new delivery sites, and coordinating its efforts with Aging Services Division (ASD), consumers, advocates, the state, providers, and with its own internal program offices. SFSD is requesting a program manager position to manage this planning process. The transfer will increase ASD's staff by as many as 15 FTE (a 10% increase), require the incorporation of a new function - the food stamp program, and include coordinating efforts with the state, consumers, advocates, and SFSD, as well as the provision of technical assistance to SFSD. ASD is requesting a program development specialist to assist in these efforts.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

SB 875, which establishes the adult transfer, was passed during the last legislative session. This was after the FY 89-90 budget process had been completed.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

The adult transfer involves a new area of service and DHS does not believe it is appropriate to take monies designated for other activities to fund it. Nor does the department wish to use monies for direct services to fund medicaid eligibility determinations. Planning for this transfer will be a major effort for which new personnel will be required.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

DHS is negotiating with the state to have vacant positions at AFS transferred prior to October 1, 1990. If we are successful, funding for these positions will be used to pay back the contingency fund. Irrespective of these negotiations, ongoing funding of these two positions after October 1, will come from vacant positions transferred from the state.

8. This request is for a (Quarterly X , Emergency ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Duane Tussy WPC  
Signature of Department Head/Elected Official

1/10/90  
Date

BUDGET MODIFICATION NO. DHS#33

(For Clerk's Use) Meeting Date  
Agenda No.

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR Jan. 25, 1990  
(Date)

DEPARTMENT Human Services DIVISION Aging Services/Social Services  
CONTACT Don Keister/Nancy Wilton TELEPHONE 248-3646/248-3691  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS # 33 funds Adult Transfer coordination with \$40,468 from the General Fund Contingency.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification funds the following administrative costs to provide coordination of the Adult Transfer:

5 mths Prog Mgr 1 (SSD)	\$22,099
5 mths Prog Dev Spec (ASD)	15,434
Materials and Services to support positions	<u>2,935</u>
Sub-total	\$40,468
Indirect support	<u>2,792</u>
Total	\$43,260

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increase Cash Transfer from GF to F/S Fund by \$40,468  
Increase Cash Transfer from GF to F/S Fund by \$2,792 (Indirect support)  
Increase Svc Reim from F/S Fund to Insurance Fund \$2,895

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
Maggie Gareau	1-9-90	<i>Duane Zussy</i> (pc)	1/10/90
Budget Analyst	Date	Personnel Analyst	Date

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1100			5100			16,335		Inc Permanent
		156	010	1100			5500			4,126		Inc Fringe
		156	010	1100			5550			1,638		Inc Insurance
											22,099	Sub-total Personnel
		156	010	1100			6230			600		Inc Supplies
		156	010	1100			6330			700		Inc Local Travel
		156	010	1100			7100			1,641		Inc Indirect (@ 6.9%)
		156	010	1100			7150			385		Inc Telephone
											3,326	Sub-total Mat/Svcs
											25,425	Total Org #1100
		156	010	1715			5100			11,318		Inc Permanent
		156	010	1715			5500			2,859		Inc Fringe
		156	010	1715			5550			1,257		Inc Insurance
											15,434	Sub-total Personnel
		156	010	1715			6230			1,250		Inc Supplies
		156	010	1715			7100			1,151		Inc Indirect Cost
											2,401	Sub-total Mat/Svcs
											17,835	Total Org #1715
		100	010	0104			7608			25,425		Cash Trans to F/S
		100	010	0105			7608			17,835		Cash Trans to F/S
		100	045	9120			7700			(43,260)		G/F Contingency
		400	040	7531			6520			2,895		Inc Insurance Fund
////////////////////////////////////// TOTAL EXPENDITURE CHANGE //////////////////////////////////////										46,155	TOTAL EXPENDITURE CHANGE	

REVENUE  
 TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Revenue Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1100			7601			25,425		Cash Transfer from GF
		156	010	1715			7601			17,835		Cash Transfer from GF
		400	040	7531			6602			2,895		Svc Reim to Ins Fund

////////////////////////////////////  
 TOTAL REVENUE CHANGE ////////////////////////////////////// 46,155 TOTAL REVENUE CHANGE

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	A n n u a l i z e d			
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	INSURANCE Increase (Decrease)	TOTAL Increase (Decrease)
1.0	Prog Mgr 1 (SSD)	38,875	9,820	3,899	52,594
1.0	Prog Dev Spec (ASD)	26,936	6,804	3,015	36,755
TOTAL CHANGE (ANNUALIZED)		65,811	16,624	6,914	89,349

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	C u r r e n t F Y			
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	INSURANCE Increase (Decrease)	TOTAL Increase (Decrease)
.42 FTE	Prog Mgr 1 (SSD) as of 2/1/90	16,335	4,126	1,638	22,099
.42 FTE	Prog Dev Spec (ASD) as of 2/1/90	11,318	2,859	1,257	15,434

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date 1/30/90 pm  
Agenda No. R-7

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: \_\_\_\_\_

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Susan Clark

TELEPHONE 248-3691

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of contract amendment #3 between Social Services Division - Developmental Disabilities Program area and OHSU. A client is being transferred to OHSU from another county provider. Funds will be transferred accordingly.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

*Original contracts sent to Susan Clark 1/31/90*

PERSONNEL

FISCAL/BUDGETARY Org. 1250 increases \$3,190.80

-General Fund

Other State

1990 JAN 23 PM 4:02  
 CLERK OF COUNTY  
 OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Deane Rossy (m)*

BUDGET / PERSONNEL 1

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *[Signature]*

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 100980  
Amendment # 3

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;"><b>RATIFIED</b></p> <p style="text-align: center;"><b>Multnomah County Board of Commissioners</b></p> <p style="text-align: center;"><u>R-7 / January 30, 1990</u></p>
--	--	---

Contact Person Susan Clark Phone 3691 Date 1/9/90

Department Human Services Division Social Svcs. Bldg/Room 160/6

Description of Contract Supported Employment is increased \$3,190.80 because one slot is transferred from Goodwill to OHSU.

RFP/BID # N/A - IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name OHSU-CDRC

Mailing Address 3181 Sam Jackson Park /Road L-106  
Portland, OR 97201

Phone 225-8634

Employer ID # or SS # 93-6001786

Effective Date November 1, 1989

Termination Date June 30, 1990

Original Contract Amount \$ 135,795.58

Amount of Amendment \$ 3,190.80

Total Amount of Agreement \$ 138,986.38

Payment Term

 Lump Sum \$ \_\_\_\_\_  
 Monthly \$ Allotment  
 Other \$ \_\_\_\_\_  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

### REQUIRED SIGNATURES:

Department Manager Diane Wussy

Purchasing Director  
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 1/11/90

Date \_\_\_\_\_

Date 1.16.90

Date January 30, 1990

VENDOR CODE <u>PH3773</u>			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1250		DD43	6060		1243		3,190.80	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING    CANARY - INITIATOR    PINK - CLERK OF THE BOARD    GREEN - FINANCE



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

**TO:** Gladys McCoy  
Multnomah County Chair

**VIA:** Duane Zussy *Duane Zussy (pc)*  
Director, Department of Human Services

**FROM:** Gary Smith *DWS*  
Director, Social Services

**DATE:** January 9, 1990

**SUBJECT:** Recommendation to approve OHSU Amendment #3.

**RETROACTIVE STATUS:** The term of this amendment is November 1, 1989 through June 30, 1990. It is necessary to have this retroactive date to avoid an interruption in services to the client involved.

**RECOMMENDATION:** Social Services Division recommends County Chair approval of amendment #3 between the DD Program Office and Oregon Health Sciences University for the period November 1, 1989 through June 30, 1990.

**ANALYSIS:** The amendment increases Supported Employment (DD43) \$3,190.80. The new contract total for DD43 is \$46,266.60 and the net contract total is \$138,986.38.

**BACKGROUND:** The transfer of the client involved is complex. To avoid multiple amendments and paying for unsuccessful services, the DD program decided to wait until the client transfer was successful. Since the transfer is successful, it is necessary to have this amendment retroactive to the date the program began.

[OHSU3]

MULTNOMAH COUNTY SOCIAL SERVICES DIVISION  
 CONTRACT AMENDMENT NUMBER 3

DURATION FROM: 11/01/89 TO: 06/30/90  
 CONTRACTOR NAME: OREGON HEALTH SCIENCES UNIVERSITY TELEPHONE: 225-8634  
 CONTRACTOR ADDRESS: 3181 SAM JACKSON PARK RD L-106 IRS NO.: 93-6001786  
 PORTLAND OR 97201

This AMENDMENT to the Contract for Social Services is made between:  
 The Multnomah County Social Services Division, referred to as the COUNTY, and  
 OREGON HEALTH SCIENCES UNIVERSITY, referred to as the CONTRACTOR.  
 It is understood by the parties that all conditions and agreements in the original  
 Contract not superseded by this AMENDMENT are still in force and apply to this  
 AMENDMENT.

PART I - Financial Summary DATE: 01/04/90

Service Element	Funding Source	Original Amount	Increase (Decrease)	Revised Amount	Payment Basis
1.) DD40 WAC - SMHD Work Activity Center		\$21,811.78	\$0.00	\$21,811.78	Monthly Allotment per Contracted Slots
2.) DD43 SEP - SMHD Supported Employment Program		\$43,075.80	\$3,190.80	\$46,266.60	Monthly Allotment per Enrolled Clients
3.) DD49 FAM - SMHD Family Support Program		\$13,500.00	\$0.00	\$13,500.00	Monthly Allotment with Expenditure Adjustment
4.) DD55 EI - SMHD Early Intervention		\$57,408.00	\$0.00	\$57,408.00	Monthly Allotment per Contracted Slots
TOTALS:		\$135,795.58	\$3,190.80	\$138,986.38	

Above amounts are subject to the Notes and Special Conditions in Part II below.

Multnomah County Social Services Division  
Contract AMENDMENT Number 3

CONTRACTOR:  
OREGON HEALTH SCIENCES UNIVERSITY

DATE: 01/04/90

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Part II - Notes and Special Conditions

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Notes:

- 
- 2.) DD43 SEP Supported Employment funding is increased due to the transfer of 1 slot @ \$398.85/mo from another County contractor (Goodwill) effective 11/1/89 through 6/30/90, increasing the slot count to 11.

Special Conditions:

---

All existing Special Conditions remain in effect, and the following are added:

NONE

CONTRACTOR: Oregon Health Sciences University  
Amendment #3

In witness whereof, the parties hereto have caused this Agreement to be executed by their authorized officers.

CONTRACTOR:

MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
Agency Executive Director Date

By Susan Clark 1/8/90  
Program Manager Date

By \_\_\_\_\_  
Agency Board Chairperson Date

By Dary W. Smith 1/9/90  
Social Services Division Date  
Director

By Gladys McCoy 1/30/90  
Gladys McCoy Date  
Multnomah County Chair

**RATIFIED**  
**Multnomah County Board**  
**of Commissioners**  
January 30, 1990

REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By [Signature] 1.16.90  
Deputy County Counsel Date

BUDGET MODIFICATION NO. DHS # 34

(For Clerk's Use) Meeting Date 1/31/90  
Agenda No. R-8

REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date)

DEPARTMENT Human Services DIVISION Aging Services  
CONTACT Marie Eighmey TELEPHONE 248-3646  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Quane Zussy

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

DHS Budget Modification # 34, to replace a Financial Technician position with a Financial Specialist 1 position to handle the fiscal responsibilities associated with the Community Action program.

(Estimated Time Needed on the Agenda)

DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification replaces a full-time Financial Technician position with a .8 FTE Financial Specialist 1 position for the current fiscal year. (The Fin Spec 1 position would be annualized to a full-time position in the forthcoming fiscal year).

No County General Funds are involved.

Employee Relations has approved this reclassification.

CLERK OF COUNTY COMMISSION  
1990 JAN 23 PM 4:02  
MULTI-COUNTY  
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Decreases service reimbursement to the Insurance Fund by \$1,596.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By <u>Jim McConnell by me</u>	Date <u>1/9/90</u>	Department Manager <u>Quane Zussy (me)</u>	Date <u>1/11/90</u>
Budget Analyst <u>THOMAS J. SMITH</u>	Date <u>1/16/90</u>	Personnel Analyst <u>Susan Daniel</u>	Date <u>1/12/90</u>
Board Approval <u>REGORAH C. ROGERS</u>		Date <u>January 30, 1990</u>	

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1715			5100	652,109	653,383	1,274		Increases Permanent
		156	010	1715			5500	168,243	168,565	322		Increases Fringe
		156	010	1715			5550	88,216	86,620	(1,596)		Decreases Insurance
											0	SUBTOTAL PERS SVCS
		400	040	7531			6520			(1,596)	(1,596)	Decreases Ins Fund

//////  
 TOTAL EXPENDITURE CHANGE (1,596) TOTAL EXPENDITURE CHANGE

EVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		400	040	7531			6602			(1,596)	(1,596)	Dec SR to Ins Fund

//////  
 TOTAL REVENUE CHANGE (1,596) TOTAL REVENUE CHANGE

**PERSONNEL DETAIL FOR BUD MOD NO. DHS#34**

**5. ANNUALIZED PERSONNEL CHANGES** (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
(1.0)	Financial Technician	(21,589)	(5,453)	(3,381)	(30,423)
1.0	Financial Specialist 1	28,579	7,219	2,231	38,029
TOTAL CHANGE (ANNUALIZED)		6,990	1,766	(1,150)	7,606

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES** (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
(1.0) FTE	ORG 1715 - Convert Financial Tech position to Fin Spec 1:				
	a. Delete Fin Tech	(21,589)	(5,453)	(3,381)	(30,423)
	b. Add Fin Spec 1	22,863	5,775	1,785	30,423
.8 FTE	TOTAL	+ 1,274	+ 322	(1,596)	0

REQUEST TO CREATE/RECLASSIFY A POSITION

1. List the proposed duties of the position:

a. SEE ATTACHED

b.

c.

d.

Use the reverse side or attach additional sheets, if needed.

2. State the proposed classification title:

Financial Specialist 1, reclassified from vacant Financial Technician

3. Is this a new position?  YES  NO

4. If no, is this position occupied?  YES  NO

5. If yes, state the name of the incumbent:

6. Proposed effective date of change: January, 1990

Hiring Manager: Thomas H. Eighmey

Date: 1/5/90 Dept/Div: Aging Services Division

Approved: James McConnell  
James McConnell, Director

Date

EMPLOYEE RELATIONS DIVISION USE ONLY

Action:  Approved as submitted

Approved for classification title

Denied (for Reclassification Requests only)

Analyst Name: Susan Daniel Date: 1/8/90

MULTNOMAH COUNTY OREGON  
AGING SERVICES DIVISION  
JOB DESCRIPTION

NAME: VACANT (to be filled by  
current Fin Spec, Jim Koby)  
TITLE: FINANCIAL SPECIALIST 1  
WORK UNIT: ASD CENTRAL OFFICE

GENERAL STATEMENT OF DUTIES: The person filling this position performs professional accounting and fiscal technical and management tasks, primarily those duties related to the financial transactions which take place in the Division's Community Action program. (The C.A. program is a complex unit with a budget of approx. \$5 million and 20+ different revenue sources, many operating on fiscal year periods which differ from Multnomah County's). The person is a member of the ASD Business Services section and, as such, participates in and supports the efforts of the the fiscal and computer operations which are an integral part of that section.

PRIMARY RESPONSIBILITIES:

1. Assists in the development, implementation and operation of new accounting and other fiscal subsystems and/or modifications to existing systems. Ensures that general accounting standards & governmental regulations are met.
2. Prepares and performs fiscal processes to track and manage revenues and expenditures; makes deposits and prepares payments.
3. Coordinates collection of fiscal information and prepares fiscal reporting to federal, state & local governments and internal management; reconciles accounts, including LGFS, and handles year-end closings.
4. Develops and manages job costing & other financial processes related to subcontracting; prepares fiscal information for contracts and conducts assessments of contractor agencies.
5. Assists in developing and maintaining budgets; prepares and processes budget modifications as needed.
6. Assumes accountability for accuracy and completeness of fiscal files.
7. Prepares financial and system-related documentation, procedures and reports upon request and/or as needed to meet audit and internal requirements; assists external auditors in review of fiscal matters.
8. Provides technical training to other staff as needed.
9. Performs additional financial related tasks as assigned.

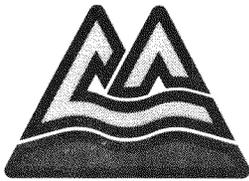
**EMPLOYEE'S IMMEDIATE SUPERVISOR:** Financial Supervisor.

**SUPERVISORY DUTIES ASSIGNED TO THIS POSITION:** Employee may be assigned to supervise the activities of other fiscal staff.

**WORKING CONDITIONS:** Office Environment. Limited, if any, travel and then only to attend meetings or conferences or conduct on-site assessments of contractos.

**SPECIAL SKILLS:** Accounting degree preferred; accounting and personal computer experience (including experience with financial spreadsheet software); ability to communicate effectively both orally and in writing.

**EQUIPMENT:** Personal computer; calaculator.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646  
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

**TO:** Gladys McCoy, Chair  
Multnomah County Board of Commissioners

**VIA:** Duane Zussy, Director *Duane Zussy (pc)*  
Department of Human Services

**FROM:** Jim McConnell, Director *Jim McConnell by mg*  
Aging Services Division

**DATE:** January 9, 1990

**SUBJECT:** Budget Modification To Replace Financial Technician With  
Financial Specialist 1 Position To Handle Community Action Fiscal  
Responsibilities

**RECOMMENDATION:** The Aging Services Division recommends County Board approval of the attached budget modification.

**ANALYSIS:** This budget modification replaces a full-time Financial Technician with a .8 FTE Financial Specialist 1 position. The .8 FTE will be annualized to a full-time position in the forthcoming year. The FS1 reflects more accurately than a Fin Tech position the degree of fiscal responsibility involved in managing the \$5 million Community Action program. Employee Relations has approved this reclassification.

The position is funded by Community Action program's weatherization, department of energy and county general funds.

**BACKGROUND:** The Community Action program is funded by more than 20 different revenue sources, a number of which have fiscal year periods other than the July through June period followed by Multnomah County. Tracking and monitoring the revenues and expenditures, conducting assessments of contractors, and establishing fiscal systems to handle the unique aspects of the program are recognized by Employee Relations to exceed the responsibilities associated with current Financial Technician duties.

A current staff member, now underfilling a Fin Spec 2 position in our Division, will assume the responsibilities of the Fin Spec 1 position established by this modification.

SUBSTITUTE AMENDMENT

DATE SUBMITTED 1-12-90

(For Clerk's Use)  
Meeting Date 1/30/90 pm  
Agenda No. R-9

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Amend Ordinance #617 - Exempt Class/Comp Plan

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only 1-25-90  
(Date)

DEPARTMENT D.G.S. DIVISION Employee Services

CONTACT Colette Umbras TELEPHONE 248-5015

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Lloyd Williams

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

To add two new exempt classifications and a premium pay option in the 1989-1990 Exempt Classification/Compensation Plan.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Zinda Alexander <sup>br</sup>

BUDGET / PERSONNEL Thomas S. [Signature] | Colette Umbras

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) Sandra [Signature]

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

ORDINANCE FACT SHEET

Title Amending Ordinance #617 Effective Date December 1, 1989

Brief Statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

To add two new exempt classifications and a premium pay option in the 1989-1990

Exempt Classification/Compensation Plan.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

N/A

What has been the experience in other areas with this type of legislation?

N/A

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

Home Rule Charter; Multnomah County Code, Title 3, Chapter 3.10.120

Fiscal Impact Analysis

N/A

(If space is inadequate, please use other side)

SIGNATURES:

Office of County Counsel

Sandra Buff

Department Head

Jinda Alexander

Liaison Commissioner

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance amending Exempt Salary Ranges to include two new exempt classifications and a premium pay classification in the 1989-90 Exempt Classification/Compensation Plan.

Multnomah County ordains as follows:

Section 1. Findings

1. Multnomah County has determined that its Exempt Salary Ranges, as set out in Ordinance 617, need updating because:

- a) The County is in the process of a job classification study and has determined that a new exempt classification of Warehouse Supervisor is needed at this time within the job classifications in the County.
- b) An Employment Relations Board decision requires that the position of Regional Parks Supervisor be added to the Exempt Classifications.

2. It was also determined that a premium pay was appropriate for physician employees assigned additional responsibilities for medical direction in a specified program (correctional facility, tuberculosis clinic, etc.).

Section 2. Amendment of Exhibit A to Ordinance 617.

The July 1, 1989, Exempt Salary Ranges, adopted by Section 1, Ordinance No. 617 are repealed. The exempt salary

ranges in Exhibit A ("Amended Exempt Salary Ranges Effective December 1, 1989"), which is hereby incorporated herein by reference, are adopted.

Section 3. Emergency Clause.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, an emergency is declared, and the Ordinance shall take effect upon its execution by the County Chair, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1989.

(SEAL)

By \_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By: Sandra Duffy  
Sandra Duffy  
Assistant County Counsel

9483F/lb

EXHIBIT A  
 AMENDED EXEMPT SALARY RANGES  
 EFFECTIVE JANUARY 1, 1990

JOB CLASS NUMBER	FEDERAL CODE	JOB TITLE			
9006	14	ADMINISTRATIVE ASSISTANT	10.56	12.16	13.74
9330	02	ADMINISTRATIVE SPECIALIST 2	14.26	16.40	18.54
9210	01	CASE MANAGEMENT SUPERVISOR	11.33	13.02	14.72
9007	02	CHAPLAIN	10.22	11.77	13.29
9003	00	CLERK OF THE BOARD	12.24	14.11	15.98
9002	00	CLERK OF THE BOARD/ASSISTANT	10.56	12.16	13.74
9004	14	CLERK/BOARD OF EQUALIZATION	10.56	12.16	13.74
9160	01	COMPUTER OPERATIONS SUPERVISOR	13.01	15.00	16.93
9200	01	CORRECTIONS COUNSELING SUPERVISOR	14.26	16.40	18.54
9404	01	CORRECTIONS PROGRAM MANAGER 1	17.37	19.98	22.57
9455	01	CORRECTIONS PROGRAM MANAGER 2	19.06	21.95	24.81
9510	00	COUNTY COUNSEL	24.71	28.43	32.15
9131	01	DATA PROCESSING MANAGER 1	16.26	18.69	21.14
9132	01	DATA PROCESSING MANAGER 2	19.06	21.95	24.81
9500	01	DENTAL HEALTH OFFICER	22.45	25.82	29.19
9390	02	DENTIST 1	16.26	18.69	21.14
9430	01	DENTIST 2	19.06	21.95	24.81
9285	00	DEPUTY AUDITOR	16.26	18.69	21.14
9060	02	DEPUTY COUNTY COUNSEL 1	12.27	14.11	15.95
9190	02	DEPUTY COUNTY COUNSEL 2	14.26	16.40	18.54
9440	02	DEPUTY COUNTY COUNSEL 3	17.97	20.66	23.36
9445	02	DEPUTY COUNTY COUNSEL 4	19.06	21.95	24.81
9465	00	DEPUTY DIST. ATTY/FIRST ASST.	0	0	0
9450	00	DEPUTY DISTRICT ATTORNEY/CHIEF	23.18	26.66	30.13
9402	01	ELECTRICAL SUPERVISOR	18.57	19.97	21.34
9350	02	ENGINEER/STRUCTURAL	17.30	19.89	22.49
9230	02	ENGINEER/TRAFFIC	17.30	19.89	22.49
9460	00	EXECUTIVE ASSISTANT	0	0	0
9530	00	EXECUTIVE PROGRAM DIRECTOR	24.71	28.43	32.15
9045	02	FACILITIES COORDINATOR	12.27	14.11	15.95
9046	01	FACILITIES SUPERVISOR	14.26	16.40	18.54
9035	01	FINANCE OPERATIONS SUPERVISOR	13.01	15.00	16.93
9340	02	FINANCE SPECIALIST 2	14.26	16.40	18.54
9335	01	FINANCE SPECIALIST SUPERVISOR	13.01	15.00	16.93
9550	00	HEALTH OFFICER	27.20	31.28	35.35
9520	01	HEALTH OFFICER/ASSISTANT	24.71	28.43	32.15
9406	01	HUMAN SERVICES MANAGER	17.90	20.58	23.27
9105	01	HUMAN SERVICES SPECIALIST	14.75	16.97	19.18
9220	01	JUVENILE COUNSELING SUPR	14.26	16.40	18.54
9435	01	LABOR RELATIONS MANAGER	19.06	21.95	24.81
9024	01	LAUNDRY SUPERVISOR	12.27	14.11	15.95
9055	02	LAW CLERK	10.56	12.16	13.74
9001	00	LEGISLATIVE/ADMIN SECRETARY	0	0	0
9139	01	MAINTENANCE OPERATIONS SUPR	13.01	15.00	16.93
9140	01	MAINTENANCE SUPR/ROADS	13.01	15.00	16.93
9090	02	MANAGEMENT ANALYST	12.27	14.11	15.95
9384	02	MANAGEMENT ASSISTANT	16.26	18.69	21.14
9022	00	OFFICE MANAGER/AUDITOR	10.15	11.66	13.18
9021	00	OFFICE MANAGER/CHAIR	10.15	11.66	13.18
9010	00	OPERATIONAL AUDITOR 1	10.15	11.66	13.18
9120	00	OPERATIONAL AUDITOR 2	12.95	14.21	15.45
9280	00	OPERATIONAL AUDITOR 3	14.26	16.40	18.54
9156	01	OPERATIONS MANAGER	14.26	16.40	18.54
9025	01	OPERATIONS SUPERVISOR 1	10.56	12.16	13.74
9155	01	OPERATIONS SUPERVISOR 2	12.69	14.60	16.49
9360	01	PHARMACIST SUPERVISOR	16.26	18.69	21.14
9355	02	PHARMACIST/CLINIC	14.26	16.40	18.54
*9490	02	PHYSICIAN	24.71	28.43	32.15
9141	01	PLANT MAINTENANCE SUPERVISOR	13.01	15.00	16.93
9115	01	PROGRAM DEVELOPMENT SPEC/SR	14.26	16.40	18.54
9375	01	PROGRAM MANAGEMENT SPECIALIST	16.26	18.69	21.14
9320	01	PROGRAM MANAGER 1	16.26	18.69	21.14
9420	01	PROGRAM MANAGER 2	19.06	21.95	24.81
9480	01	PROGRAM MANAGER 3	21.53	24.75	27.99
9145	01	PROGRAM SUPERVISOR	14.26	16.40	18.54
9154	01	PROGRAM/STAFF ASSISTANT	14.26	16.40	18.54
9425	01	PUBLIC SAFETY MANAGER	19.06	23.52	27.99
9400	00	STAFF ASSISTANT	0	0	0
9135	01	REGIONAL PARKS SUPERVISOR	11.67	12.80	13.93
9365	01	WAREHOUSE SUPERVISOR	11.33	13.02	14.72

NOTE: Salary for elected officials' staff to be determined by respective elected official pursuant to Ord 438 Section 4.B.

\* Premium pay up to 10% over base salary when physician is assigned extra responsibilities for program medical direction. ATTY6.58/mw



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY  
PAULINE ANDERSON  
GRETCHEN KAFOURY  
RICK BAUMAN  
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING  
1120 SW FIFTH, 14TH FLOOR  
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR  
EMPLOYEE SERVICES (503) 248-3303  
FINANCE (503) 248-5015  
LABOR RELATIONS (503) 248-3312  
PLANNING & BUDGET (503) 248-5135  
(503) 248-3883

AT OTHER LOCATIONS:

ADMINISTRATIVE SERVICES (503) 248-5111  
ASSESSMENT & TAXATION (503) 248-3345  
ELECTIONS (503) 248-3720  
INFORMATION SERVICES (503) 248-3749

## MEMORANDUM

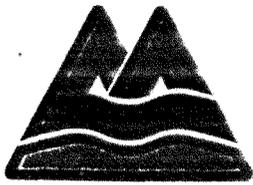
TO: Lloyd Williams  
FROM: Colette Umbras *CU*  
DATE: January 25, 1990  
SUBJECT: Additional Information on Amendment to Exempt Class/Comp

Sometime during the first week of January I mentioned to Denise Chuckovich that the two exempt compensation issues (Warehouse Supervisor and Physician premium pay) for DHS would be going to the Board in the near future. At that time I was still waiting for County Counsel to draft the language to amend the Ordinance. She said that she didn't know anything about either one of these changes, and that she didn't think Duane Zussy did, either. I told her that the requests had come from Susan Daniell, who had been working with the Health Division managers on these issues, and that if Duane really knew nothing about them he (or Denise) should contact either Susan or Billie Odegard.

At that time I also told Denise that there was one other classification for DES, and they were in a hurry to get theirs approved. I indicated that I hoped to get the request for placement to the Chair's office by January 8, but if not, it would be going to the Chair by the 15th, to be heard by the Board on the 25th of January.

I sent the request for placement to the Chair's Office (via Hank Miggins) on Friday, January 12th. On either January 12th or 16th I sent both Betsy Williams and Denise Chuckovich a copy of the amended ordinance and all the attendant material. You also have an entire set of the material.

I never heard another word about this matter (even though I had informed Susan that same day of my conversation with Denise) until Barbara Simon informed me on Monday that the item had been pulled because Duane Zussy said he didn't know anything about it.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY  
PAULINE ANDERSON  
GRETCHEN KAFOURY  
RICK BAUMAN  
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING  
1120 SW FIFTH, 14TH FLOOR  
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR  
EMPLOYEE SERVICES (503) 248-3303  
FINANCE (503) 248-5015  
LABOR RELATIONS (503) 248-3312  
PLANNING & BUDGET (503) 248-5135  
(503) 248-3883

AT OTHER LOCATIONS:

ADMINISTRATIVE SERVICES (503) 248-5111  
ASSESSMENT & TAXATION (503) 248-3345  
ELECTIONS (503) 248-3720  
INFORMATION SERVICES (503) 248-3749

## MEMORANDUM

TO: Lloyd Williams

FROM: Colette Umbras *Cu*

DATE: January 25, 1990

SUBJECT: Background Information on Amendment to Exempt Class/Comp

In December of 1989 I began work on an amendment to the Exempt Classification/Compensation Plan (Ordinance #617). The amendment was necessary in order to add two new exempt classifications and their pay ranges to the Ordinance, plus add a premium pay clause for one current classification. The reasons for the additions are as follows.

- In November, 1989, the Employment Relations Board issued a decision on the status of the classification of Regional Park Supervisor. This was formerly a non-exempt classification, which the County felt had developed to the point that it now met the criteria for exemption from the union based on supervisory responsibilities. The ERB decided that it did meet the necessary criteria for exemption, which makes it necessary for the County to create an exempt salary range for the new classification of Regional Park Supervisor.
- During the Classification/Compensation Study it came to the attention of Personnel Staff that a Chief Warehouse position in the Health Services Division was mis-classified, in that this employee was supervising a staff of ten (10) and had been given responsibilities which met the criteria for exempt status. Management staff requested Personnel to reclassify this position at this time, rather than waiting for implementation of the Study. There being no comparable current classification which described these duties and responsibilities adequately, Personnel created the classification of Warehouse Supervisor and established a salary range.

In order to implement these reclassifications, it is necessary to add them in the Exempt Classification/Compensation Plan by amendment to Ordinance #617.

- In addition, during the last year there has been discussion of the difficulties of the Health Services Division to recruit and retain physicians who are willing to work in the County's correctional facilities. Premium pay for physicians who work in these institutions treating inmates was recommended as a way to recognize and compensate the physician for working with difficult clients under hazardous conditions. In order to implement premium pay of ten percent for physicians working in correctional facilities, it is necessary to amend Ordinance #617 to reflect this.

I hope that this additional background information on the request to amend the Exempt Classification/Compensation Plan is helpful.

DATE SUBMITTED 1-12-90

(For Clerk's Use)  
Meeting Date 1/25/90  
Agenda No. R-10

REQUEST FOR PLACEMENT ON THE AGENDA

1-30-90  
R-9

Subject: Amend Ordinance #617 - Exempt Class/Comp Plan

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only 1-25-90  
(Date)

DEPARTMENT D.G.S.

DIVISION Employee Services

CONTACT Colette Umbras

TELEPHONE 248-5015

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Lloyd Williams

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

To add two new exempt classifications and a premium pay option in the 1989-1990 Exempt Classification/Compensation Plan.

*held over - 1 week*

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Zinda Alexander<sup>br</sup>

BUDGET / PERSONNEL Thomas S. ... Colette Umbras

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) Candra ...

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

ORDINANCE FACT SHEET

Title Amending Ordinance #617 Effective Date December 1, 1989

Brief Statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

To add two new exempt classifications and a premium pay option in the 1989-1990 Exempt Classification/Compensation Plan.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

N/A

What has been the experience in other areas with this type of legislation?

N/A

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

Home Rule Charter; Multnomah County Code, Title 3, Chapter 3.10.120

Fiscal Impact Analysis

N/A

(If space is inadequate, please use other side)

SIGNATURES:

Office of County Counsel Sandra Duffy

Department Head Sandra Alexander

Liaison Commissioner \_\_\_\_\_

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance amending Exempt Salary Ranges to include two new exempt classifications and a premium pay classification in the 1989-90 Exempt Classification/Compensation Plan.

Multnomah County ordains as follows:

Section 1. Findings

1. Multnomah County has determined that its Exempt Salary Ranges, as set out in Ordinance 617, need updating because:

- a) The County is in the process of a job classification study and has determined that a new exempt classification of Warehouse Supervisor is needed at this time within the job classifications in the County.
- b) An Employment Relations Board decision requires that the position of Regional Parks Supervisor be added to the Exempt Classifications.

2. It was also determined that a premium pay was appropriate for physician employees assigned to work in a correctional facility in the County.

Section 2. Amendment of Exhibit A to Ordinance 617.

The July 1, 1989, Exempt Salary Ranges, adopted by Section 1, Ordinance No. 617 are repealed. The exempt salary

ranges in Exhibit A ("Amended Exempt Salary Ranges Effective December 1, 1989"), which is hereby incorporated herein by reference, are adopted.

Section 3. Emergency Clause.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, an emergency is declared, and the Ordinance shall take effect upon its execution by the County Chair, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1989.

(SEAL)

By \_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By: Sandra Duffy  
Sandra Duffy  
Assistant County Counsel

9483F/lb

EXHIBIT A  
 AMENDED EXEMPT SALARY RANGES  
 EFFECTIVE DECEMBER 1, 1989

JOB CLASS NUMBER	FEDERAL CODE	JOB TITLE			
9006	14	ADMINISTRATIVE ASSISTANT	10.56	12.16	13.74
9330	02	ADMINISTRATIVE SPECIALIST 2	14.26	16.40	18.54
9210	01	CASE MANAGEMENT SUPERVISOR	11.33	13.02	14.72
9007	02	CHAPLAIN	10.22	11.77	13.29
9003	00	CLERK OF THE BOARD	12.24	14.11	15.98
9002	00	CLERK OF THE BOARD/ASSISTANT	10.56	12.16	13.74
9004	14	CLERK/BOARD OF EQUALIZATION	10.56	12.16	13.74
9160	01	COMPUTER OPERATIONS SUPERVISOR	13.01	15.00	16.93
9200	01	CORRECTIONS COUNSELING SUPERVISOR	14.26	16.40	18.54
9404	01	CORRECTIONS PROGRAM MANAGER 1	17.37	19.98	22.57
9455	01	CORRECTIONS PROGRAM MANAGER 2	19.06	21.95	24.81
9510	00	COUNTY COUNSEL	24.71	28.43	32.15
9131	01	DATA PROCESSING MANAGER 1	16.26	18.69	21.14
9132	01	DATA PROCESSING MANAGER 2	19.06	21.95	24.81
9500	01	DENTAL HEALTH OFFICER	22.45	25.82	29.19
9390	02	DENTIST 1	16.26	18.69	21.14
9430	01	DENTIST 2	19.06	21.95	24.81
9285	00	DEPUTY AUDITOR	16.26	18.69	21.14
9060	02	DEPUTY COUNTY COUNSEL 1	12.27	14.11	15.95
9190	02	DEPUTY COUNTY COUNSEL 2	14.26	16.40	18.54
9440	02	DEPUTY COUNTY COUNSEL 3	17.97	20.66	23.36
9445	02	DEPUTY COUNTY COUNSEL 4	19.06	21.95	24.81
9465	00	DEPUTY DIST. ATTY/FIRST ASST.	0	0	0
9450	00	DEPUTY DISTRICT ATTORNEY/CHIEF	23.18	26.66	30.13
9402	01	ELECTRICAL SUPERVISOR	18.57	19.97	21.34
9350	02	ENGINEER/STRUCTURAL	17.30	19.89	22.49
9230	02	ENGINEER/TRAFFIC	17.30	19.89	22.49
9460	00	EXECUTIVE ASSISTANT	0	0	0
9530	00	EXECUTIVE PROGRAM DIRECTOR	24.71	28.43	32.15
9045	02	FACILITIES COORDINATOR	12.27	14.11	15.95
9046	01	FACILITIES SUPERVISOR	14.26	16.40	18.54
9035	01	FINANCE OPERATIONS SUPERVISOR	13.01	15.00	16.93
9340	02	FINANCE SPECIALIST 2	14.26	16.40	18.54
9335	01	FINANCE SPECIALIST SUPERVISOR	13.01	15.00	16.93
9550	00	HEALTH OFFICER	27.20	31.28	35.35
9520	01	HEALTH OFFICER/ASSISTANT	24.71	28.43	32.15
9406	01	HUMAN SERVICES MANAGER	17.90	20.58	23.27
9105	01	HUMAN SERVICES SPECIALIST	14.75	16.97	19.18
9220	01	JUVENILE COUNSELING SUPR	14.26	16.40	18.54
9435	01	LABOR RELATIONS MANAGER	19.06	21.95	24.81
9024	01	LAUNDRY SUPERVISOR	12.27	14.11	15.95
9055	02	LAW CLERK	10.56	12.16	13.74
9001	00	LEGISLATIVE/ADMIN SECRETARY	0	0	0
9139	01	MAINTENANCE OPERATIONS SUPR	13.01	15.00	16.93
9140	01	MAINTENANCE SUPR/ROADS	13.01	15.00	16.93
9090	02	MANAGEMENT ANALYST	12.27	14.11	15.95
9384	02	MANAGEMENT ASSISTANT	16.26	18.69	21.14
9022	00	OFFICE MANAGER/AUDITOR	10.15	11.66	13.18
9021	00	OFFICE MANAGER/CHAIR	10.15	11.66	13.18
9010	00	OPERATIONAL AUDITOR 1	10.15	11.66	13.18
9120	00	OPERATIONAL AUDITOR 2	12.95	14.21	15.45
9280	00	OPERATIONAL AUDITOR 3	14.26	16.40	18.54
9156	01	OPERATIONS MANAGER	14.26	16.40	18.54
9025	01	OPERATIONS SUPERVISOR 1	10.56	12.16	13.74
9155	01	OPERATIONS SUPERVISOR 2	12.69	14.60	16.49
9360	01	PHARMACIST SUPERVISOR	16.26	18.69	21.14
9355	02	PHARMACIST/CLINIC	14.26	16.40	18.54
*9490	02	PHYSICIAN	24.71	28.43	32.15
9141	01	PLANT MAINTENANCE SUPERVISOR	13.01	15.00	16.93
9115	01	PROGRAM DEVELOPMENT SPEC/SR	14.26	16.40	18.54
9375	01	PROGRAM MANAGEMENT SPECIALIST	16.26	18.69	21.14
9320	01	PROGRAM MANAGER 1	16.26	18.69	21.14
9420	01	PROGRAM MANAGER 2	19.06	21.95	24.81
9480	01	PROGRAM MANAGER 3	21.53	24.75	27.99
9145	01	PROGRAM SUPERVISOR	14.26	16.40	18.54
9154	01	PROGRAM/STAFF ASSISTANT	14.26	16.40	18.54
9425	01	PUBLIC SAFETY MANAGER	19.06	23.52	27.99
9400	00	STAFF ASSISTANT	0	0	0
9135	01	REGIONAL PARKS SUPERVISOR	11.67	12.80	13.93
9365	01	WAREHOUSE SUPERVISOR	11.33	13.02	14.72

NOTE: Salary for elected officials' staff to be determined by respective elected official pursuant to Ord 438 Section 4.B.

\* Premium pay of 10% over base salary when physician is assigned to work in a correctional institution.

ATTY6.58/mw

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date 1/31/90 pm

Agenda No. R-12

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Conveyance of permanent easement on County property to Powell Valley Water District

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Environmental Services

DIVISION Facilities and Property Mgmt.

CONTACT Harold Holub

TELEPHONE 3851

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Harold Holub

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request approval of conveyance of permanent easement to Powell Valley Water Dist. on County property at 12710 S E Division St ( Mid-County Health Clinic site) in order for the Dist. to install a 6" water line.

Said conveyance and installation will enhance water quality in the area, and will provide better fire protection to the Clinic.

Installation will be done by the District at no cost to the County.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Five (5) Minutes

IMPACT: NONE

*Copy to Dutch 1/31/90*

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER N.L. Holub Property mgmt.  
(Purchasing, Facilities Management, etc.)

1990 JAN 23 PM 3:58  
CLERK OF COUNTY  
OREGON

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Conveyance of a )  
Permanent Easement on County Land to )  
Powell Valley Road Water District )

O R D E R #90-15

It appearing that the Powell Valley Road Water District has requested a permanent easement on County property at 12710 S.E. Division Street (Mid-County Health Clinic site) for the purpose of installing a 6" water line; and

It appearing that such installation will enhance the water quality in the area with positive circulation by eliminating a dead-end line at S.E. Clinton Court; and

It appearing that such installation will also enhance fire protection for the Clinic; and

It appearing that the installation of the 6" line on County property will be done by the District without cost to Multnomah County; and

It appearing that the granting of the easement and installation of the water line is in the best interests of the Public and Multnomah County; and

It appearing that the conveyance of the easement will have little or no effect on the future use of the land; and

The Board being fully advised in the matter, it is

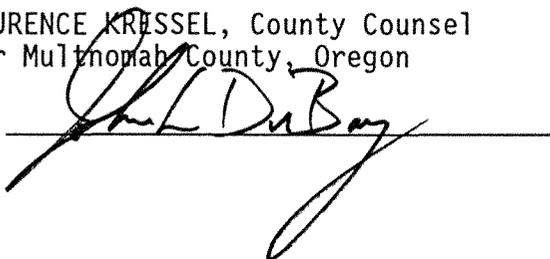
ORDERED that Multnomah County execute the Permanent Easement before the Board this date, and that the County Chair be and she is hereby authorized and directed to execute the same on behalf of Multnomah County.

Dated this 30th day of January, 1990.

REVIEWED:

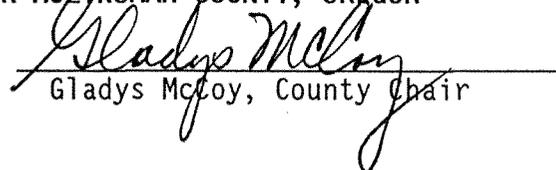
LAURENCE KRISSEL, County Counsel  
for Multnomah County, Oregon

By



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By

  
Gladys McCoy, County Chair

(SEAL)

HLH:CLS  
122989

## EASEMENT

MULTNOMAH COUNTY, a Political Subdivision of the State of Oregon, Grantor, conveys to Powell Valley Road Water District, Grantee, a permanent 15 foot easement for the construction and maintenance of a 6 inch water pipeline across the following described real property:

An easement reserved for the purpose of constructing and perpetually maintaining underground water facilities, located in the Northwest one-quarter of Section 11, Township 1 South, Range 2 East of the Willamette Meridian, Multnomah County, Oregon, and being a part of that parcel of land conveyed to Multnomah County and recorded on June 28, 1989 in Book 2215, Page 1903, record of deeds Multnomah County, Oregon. Said easement being 15.00 feet in width, 7.50 feet on each side of the following described centerline.

Beginning at a point on the northerly line of said Section 11 at a point that is South 88°50'00" East a distance of 1,444.17 feet from the Northwest corner of said Section 11; thence South 01°10'00" West a distance of 45.00 feet to a point on the southerly right-of-way line of Southeast Division Street, said point being 7.50 feet westerly of when measured at right angles to the easterly line of said Multnomah County property, said point also being the true point of beginning of the parcel of land herein described.

Thence South 00°46'35" East, parallel with and 7.50 feet westerly of said easterly line a distance of 589.41 feet; thence North 88°50'00" West, parallel with the northerly line of said Section 11 a distance of 124.78 feet to a point on the westerly line of said Multnomah County property, said point terminating the centerline herein described.

Grantee agrees to indemnify and save harmless Grantor from any and all claims and damages resulting from the granting or exercise of this easement.

Grantor reserves the right to use the premises at any time in any manner and for any purpose not inconsistent with the full use and enjoyment by the Grantee of the rights herein granted.

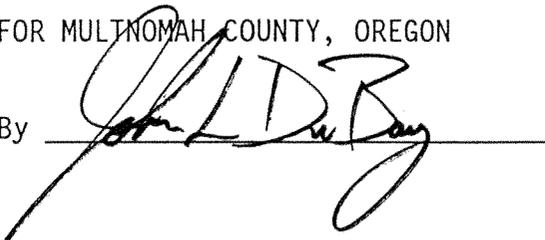
The true and actual consideration paid for this conveyance, stated in terms of dollars is Zero and no/100 (\$0.00).

IN WITNESS WHEREOF, Multnomah County has caused these presents to be executed by its County Chair this 30th day of January , 1990, by authority of an Order of the Board of County Commissioners heretofore entered of record.

REVIEWED:

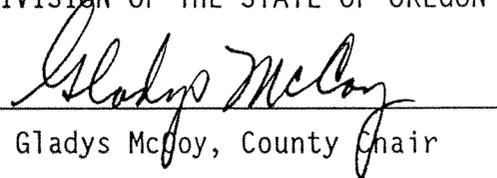
LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By



MULTNOMAH COUNTY, A POLITICAL  
SUBDIVISION OF THE STATE OF OREGON

By

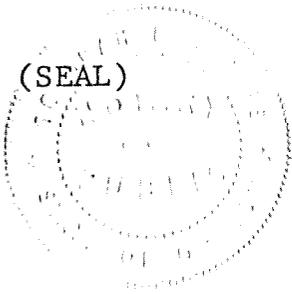
  
Gladys McCoy, County Chair

(SEAL)

STATE OF OREGON            )  
                                  )  
COUNTY OF MULTNOMAH    )    ss

On this 30th day of January, 1990, A.D., before me, a Notary Public in and for the County and State, personally appeared GLADYS McCOY, to me personally known, County Chair of Multnomah County, Oregon, to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and said GLADYS McCOY acknowledged said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand, affixed my official seal, the day and year first in this, my certificate, written.

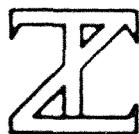
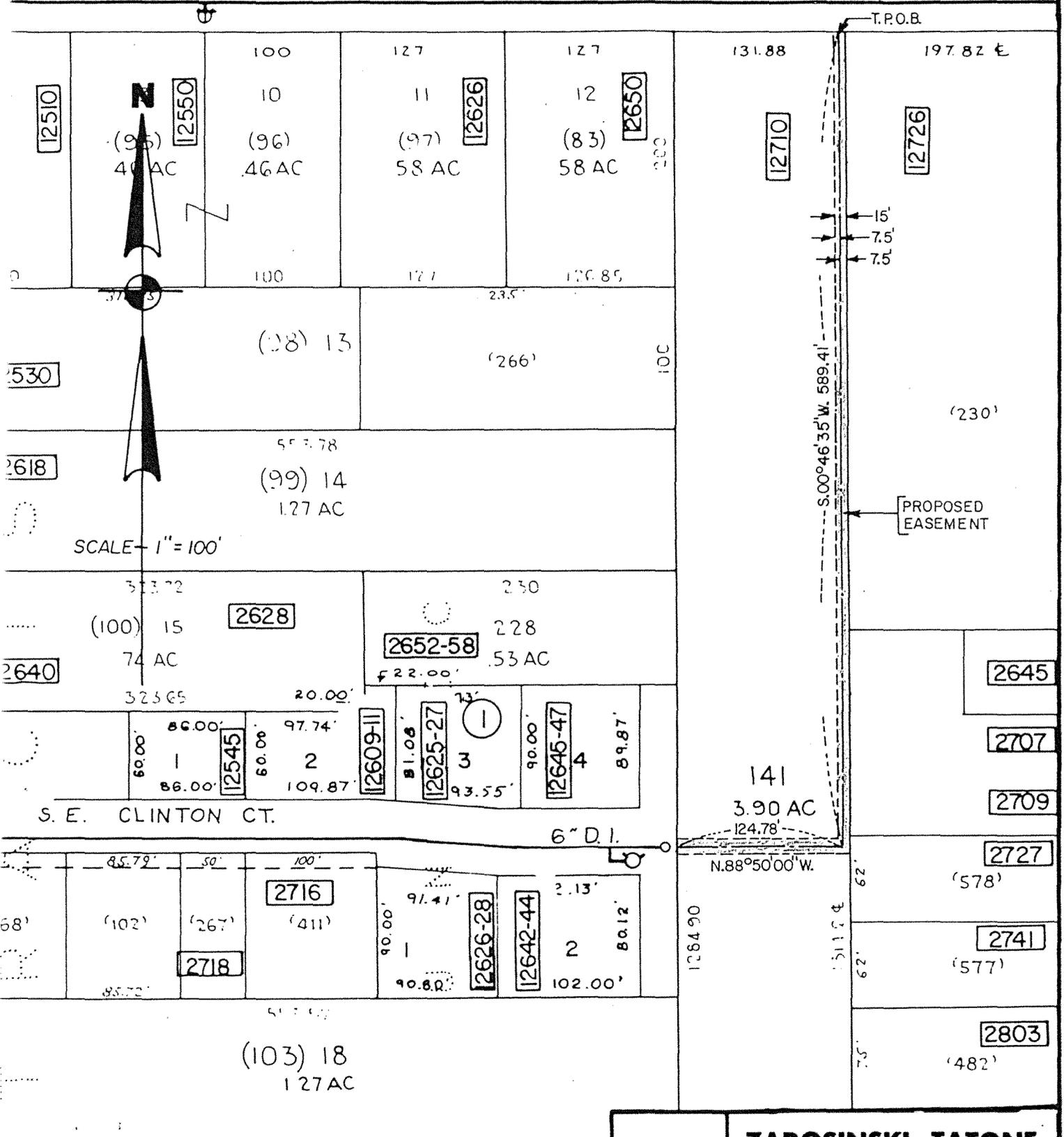


Reborah Rogers  
Notary Public for Oregon  
My Commission Expires 6/27/93

# POWELL VALLEY ROAD WATER DISTRICT

PROPOSED WATER LINE EASEMENT IN TAX LOT 141  
N.W. 1/4 OF SEC. 11, T.1S, R.2E, W.M.

S E ----- DIVISION -----



**ZAROSINSKI - TATONE  
ENGINEERS, INC.**

3737 S. E. 8TH AVE. W. PORTLAND, OREGON 97204

PHONE: (503) 238-8798

(104) 19

(443)

Date

1/30

NAME

Rodger Clawson

ADDRESS

1333 N.W. EASTMAN

Street

GRESHAM

City

OR

97030

Zip

I wish to speak on Agenda Item #

R-11

Subject

MOU

       FOR

X

AGAINST

PLEASE WRITE LEGIBLY!

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date 1/31/90 pm  
Agenda No. R-11

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Memorandum of Understanding for road responsibilities

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only January 25, 1990  
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Larry Nicholas

TELEPHONE 248-5050

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Paul Yarborough, Larry Nicholas  
Sumner Sharpe

BRIEF SUMMARY

Resolution recommending approval of the Memorandum of Understanding between Multnomah County and the Cities of Fairview, Gresham, Troutdale and Wood Village to share road capital and maintenance services, functions and resources.

ACTION REQUESTED:

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

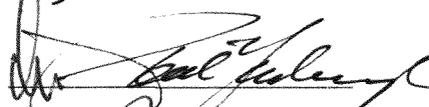
General Fund

Other \_\_\_\_\_

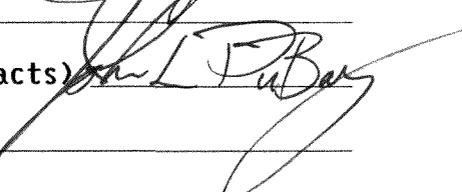
*Copies of Resolution 90-16  
sent to Yarborough, Nicholas  
& Sumner Sharpe 1/31/90  
Mr Sharpe preparing MOU  
with additional language to  
submit for Chair signature  
2/1/90 (BCC approved 1/30/90)*

1990 JAN 29 PM 3:59  
CLERK OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: 

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) 

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

January 8, 1990

Gladys McCoy, Chair  
Board of County Commissioners  
1021 SW Fourth Ave.  
Portland, OR 97204

RE: Resolution Recommending Approval of Memo of Understanding between  
Multnomah County and East County Cities for Sharing Road Responsibilities

Dear Commissioner McCoy:

Enclosed please find a resolution recommending approval of the Memo of Understanding between Multnomah County and the cities of Fairview, Gresham, Troutdale, and Wood Village for sharing road responsibilities in East Multnomah County. The Memo of Understanding seeks to provide the basis for sharing responsibilities for road capital and maintenance services, functions, and resources between the county and cities.

The open process to develop the Memo of Understanding resulted in four objectives with respect to improving coordination for capital improvements and three recommendations regarding maintenance of the county retained system.

Following the adoption of the Memo of Understanding by each jurisdiction and completion of work elements, a separate intergovernmental agreement will need to be developed between the county and the cities of Fairview, Gresham, Troutdale, and Wood Village.

If I can answer any questions, please call me.

Sincerely,

Paul Yarborough  
Director

PY:cmk

Enclosure

6957V

THE PENTHOUSE  
10 NORTHWEST 10TH  
PORTLAND, OREGON 97209  
503/225-0192  
FAX 503/225-0224

COGAN  
SHARPE  
COGAN

PLANNING,  
COMMUNICATIONS,  
GOVERNMENTAL AND  
COMMUNITY RELATIONS

December 27, 1989

Commissioner Gladys McCoy, Chair  
Multnomah County Board of County Commissioners  
1220 SW Fifth Avenue  
Portland, OR 97204

Dear Gladys:

Attached is the final version of the interjurisdictional memorandum of understanding (MOU) dealing with the transfer of responsibilities for the east Multnomah County roads.

This revised version takes into account the discussions held at Blue Lake.

The following steps are recommended to bring this phase of the discussion to a point where we can proceed with the intergovernmental negotiations/agreements.

1. Please review this revised MOU and call me before January 12 if you are concerned with the revisions. I have tried to capture the essence of the Blue Lake meeting and have resisted putting in details which are more appropriate for the intergovernmental agreement discussions.
2. Please initiate a time schedule for adoption of the MOU by a resolution of your jurisdiction's governing body. I would appreciate knowing about the schedule as soon as you decide how to proceed.
3. Please let me know if you wish to have me attend any local discussions concerning the MOU, either at informal or formal meetings of your jurisdiction's governing body. I am available and willing to meet with them to discuss the MOU.

Thank you for your efforts to date. I look forward to hearing from you during January and hope that we can complete this part of the process early in February.

Best wishes for the new year!

Sincerely,



Sumner Sharpe

SS:aid 89231d27

cc: Commissioner Pauline Anderson  
Commissioner Sharron Kelly  
Commissioner Gretchen Kafoury  
Commissioner Rick Bauman  
Paul Yarborough  
Larry Nicholas

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**MULTNOMAH COUNTY**  
**AND THE CITIES OF**  
**FAIRVIEW, GRESHAM, TROUTDALE AND WOOD VILLAGE**  
**FOR THE PURPOSES OF**  
**SHARING ROAD CAPITAL AND MAINTENANCE FUNCTIONS**  
**WITHIN MULTNOMAH COUNTY, OUTSIDE THE CITY OF**  
**PORTLAND**

**DECEMBER 26, 1989**

## PURPOSE

The purpose of this memorandum of understanding (MOU) is to provide the bases for sharing responsibilities for road capital and maintenance services, functions and resources between Multnomah County; the cities of Fairview, Gresham, Troutdale and Wood Village; and the State of Oregon Highway Department.

Once adopted and signed by the County and the four cities, the MOU will become the basis for developing separate intergovernmental agreements (IGAs) between the County and each of the cities and the State. These IGAs will become effective not later than July 1, 1991. At the same time, a separate IGA will be negotiated between the State, the County and the four cities.

## OBJECTIVES

The following objectives have emerged during the six months of discussions preceding this MOU:

1. Reduce the level of actual and potential conflicts that occur between jurisdictions for road construction and maintenance by shifting responsibilities between the jurisdictions. Most of these shifts will be from the County to each of the cities;
2. In shifting responsibilities, ensure that adequate resources (budget, equipment, and/or personnel) are transferred to permit the cities to maintain the level of maintenance that the County has provided;
3. Maintain the sub-regional network of major inter-city roads as a County responsibility;
4. Retain the County's ability to continue to efficiently utilize the Yeon Shops for equipment and fleet maintenance, the sign shop, radio maintenance, and County road offices;
5. Define inter-jurisdictional roles with respect to planning for capital improvements and road maintenance responsibilities in east Multnomah County.

These objectives serve as guides for the following recommended actions and for the IGAs to be developed in conformance with this MOU.

## RECOMMENDATIONS

### Capital Improvements

There are four key recommendations with respect to improving coordination and clarifying relationships with respect to capital improvements, i.e. road expenditures for other than ongoing maintenance.

#### 1. Define the Sub-Regional Network

Objective: To clearly identify which of the major inter-city roadways will remain under the County's jurisdiction for future capital improvements and maintenance.

Description: Those arterials or collectors which are essential to serving more than the needs of a single jurisdiction comprise the sub-regional network and will be the County's responsibility. This includes arterials/collectors which may now be under the State's or Gresham's jurisdiction or new inter-city roads added to the system. The cities have the option of assuming responsibility for any roads that are determined not to be part of the defined sub-regional network.

To help clarify that roads within the sub-regional network are the County's ongoing responsibility, the County should develop a system of signage which clearly identifies these roadways.

Approach: All jurisdictions are to be involved in the determination of the sub-regional network -- Multnomah County, the State Highway Department and the cities of Fairview, Gresham, Troutdale and Wood Village. Staff members from each of these jurisdictions should participate in discussions as part of the IGA process. In defining the sub-regional network, the road system should be viewed as a hierarchy of roadways, ranging from major inter-city arterials and collectors, to those totally within and serving a jurisdiction, such as a minor collector.

Criteria to be used to guide the definition of the subregional network include:

- o Generally, the notion of a hierarchy of roads implies that the State will be responsible for State Highways and major interstate arterials; the County will be responsible for the major inter-jurisdictional arterials and collectors; and the cities will be responsible for local roads and minor collectors.
- o In defining the subregional network, it is expected that certain mitigating factors shall be considered in resolving jurisdictional responsibilities for specific roadways which may be in dispute, e.g. 181st and 202nd. Such mitigating factors may include, but are not limited

to, the functional values a specific roadway serves in meeting the needs of the subregional network, such as access, and trip origination and destination information.

The discussions between the jurisdictions should result in identification of those roads which are clearly of inter-city importance, those which are clearly within Gresham (or the other cities), and those which may be in dispute. It is anticipated that resolution of responsibility for the disputed roadways will be achieved by agreement to exceptions or other potential trade-offs, utilizing mitigating factors to help reach agreement. Exceptions could include those arterials which, though judged to be part of the subregional network, are entirely within the corporate limits of a specific jurisdiction.

Result: Maps and descriptions of roads to be included in the sub-regional network and those to be transferred between jurisdictions should be included in the IGAs.

## 2. Capital Improvement Program (CIP)

Objective: To involve the cities, on a continuing basis, in the development of the County's CIP.

Description: Because County capital expenditures for construction, reconstruction or major maintenance of roads in the sub-regional network may affect the scheduling and budgeting decisions of the cities, the CIP process should be modified to provide cities with the opportunity to participate in the CIP process on an ongoing (annual) basis. To assist in this review process, the CIP should identify projects and the schedule for capital improvements by jurisdiction. The East Multnomah County Transportation Committee should be renamed as the East Multnomah Transportation Coordinating Committee (EMCTCC) also provides an opportunity for all CIP discussions, including those of the cities.

The East Multnomah County Transportation Coordinating Committee (EMCTCC) should be the forum for achieving an enhanced intergovernmental review process. The bylaws of the EMCTC should be reviewed, and revised if needed, to permit the cities to be part of the review and recommendation process on the County's CIP for the sub-regional network. This effort specifically includes timely review of the annual CIP program, prior to its submission to the Board of County Commissioners. This will provide cities with an early opportunity to identify and comment on potential scheduling conflicts for County roads which pass through a jurisdiction.

To ensure that this annual review receives appropriate consideration, it is recommended that a technical advisory committee (TAC) be established for the EMCTCC; representatives of the State Highway department and affected public and

to, the functional values a specific roadway serves in meeting the needs of the subregional network, such as access, and trip origination and destination information.

The discussions between the jurisdictions should result in identification of those roads which are clearly of inter-city importance, those which are clearly within Gresham (or the other cities), and those which may be in dispute. It is anticipated that resolution of responsibility for the disputed roadways will be achieved by agreement to exceptions or other potential trade-offs, utilizing mitigating factors to help reach agreement.

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To ensure that this annual review receives appropriate consideration, it is recommended that a technical advisory committee (TAC) be established for the EMCTCC; representatives of the State Highway department and affected public and private utilities should be invited to serve on the TAC. The TAC should review both the CIP and the annual programs and

suggest changes, before consideration by the elected officials who represent their jurisdictions on the EMCTCC.

Approach: Each of the jurisdictions should review the current organization and operating principles (by-laws) of the EMCTCC. The County should take the lead, working with the cities, to make organizational and operational modifications in accord with this MOU. A revised statement of purpose, description of the EMCTCC and by-laws should be referenced in each IGA and be attached thereto.

Result: Improvements in the CIP process to ensure opportunities to reduce potential conflicts, to enhance coordination and improve interjurisdictional transportation planning.

### 3. Coordination of Schedules

Objective: To provide the cities and the County with the opportunity to further reduce conflicts or misunderstandings resulting from scheduling and other changes affecting construction, reconstruction or major maintenance activities.

Description: Implementation of construction, reconstruction, or major maintenance activities are not always carried out in accord with the proposed schedules or the project definition presented in the CIP of each jurisdiction. For a variety of reasons, decisions are made to delay, speed up, add or omit certain activities. These changes may create problems for other jurisdictions who have planned community events, capital improvements or other activities which may be affected by these changes.

To ensure that coordination problems are kept to a minimum, a process of early notification of changes is recommended for review by the TAC. The TAC should meet on a regular basis, not less than quarterly, to review and discuss schedules for capital improvements. If conflicts or problems arise due to scheduling or other changes, the jurisdiction affected by a change can exercise a veto but has the responsibility to suggest alternative solutions which are consistent with the budget and work program of the jurisdiction which initiated the change in the first place. (Veto authority over State projects is excluded.)

To further ensure that all jurisdictions are informed, each jurisdiction has the responsibility to notify the others of specific actions in advance, e.g. mailing of bid notices to other jurisdictions for comment and notification of letting of contracts. Again, if problems that have not been identified during the CIP process and TAC review arise, the jurisdiction affected by the proposed action can request a change, but must also suggest a way to resolve the problem which is consistent

with the budget and other planned activities of the jurisdiction which initiated the proposal.

**Approach:** During the IGA process, a staff committee with representatives from all jurisdictions should meet and define a timely and appropriate notification/review process. The agreed-upon process should be referenced in each IGA and attached thereto.

**Result:** Three opportunities to improve coordination and reduce conflicts: during CIP review, regularly scheduled TAC meetings and discussions, and advance notice of actions to proceed with a planned capital improvement.

#### 4. Development Review

**Objective:** To permit cities to coordinate development activities within their boundaries which affect roads which are the responsibility of other jurisdictions, e.g. roads which are part of the County's sub-regional network which pass through a city.

**Description:** Private developments generate traffic impacts on roadways which are evaluated during the development review process. At present, the jurisdiction which is responsible for the road has the final say on the improvements that may occur which affect the functioning of the roadway. This can create confusion, delays in the permitting process, and inter-jurisdictional conflicts.

Therefore, it is recommended that the cities have the option of assuming responsibility for development review on all County roads within their boundaries, regardless of who has the ongoing capital and maintenance responsibilities. (The State's development review authority is specifically excluded from this recommendation.)

In assuming the development review responsibility, the city must abide by certain principles, as follows: 1) the level of service (LOS) will be maintained during peak a.m./p.m. periods; 2) agreed upon road and development standards; 3) consideration of current and future off-site and cumulative network effects; and 4) timely notice to the County with opportunity to comment as the County will have ongoing maintenance responsibility for the road will be given. The County can comment, on the record, on the proposed improvements in terms of the principles identified above and the effect that the proposed improvements may have on the County's maintenance responsibilities. The County may give notice to other cities affected by the development request and those cities may also decide to comment during the review process.

If, in the future, it is felt that development reviews are not providing an appropriate balance between sub-regional network and local development needs, discussion of the principles underlying this transfer of development review responsibilities can be discussed, and modified if needed, at the EMCTC.

**Approach:** During the IGA process each city should have the option of deciding whether it wants to assume responsibility for development review on County roads within its boundaries. Each IGA should specify whether the jurisdiction has exercised this option and how the city will provide the County with an opportunity for timely review and opportunity to comment, consistent with the city's review and permitting schedules. The IGA should also identify whether some transfer of resources is appropriate, given any reductions in the County's responsibilities for development review.

**Result:** Streamlining of development reviews while maintaining the ability of the sub-regional network to operate in a manner consistent with inter-city transportation needs.

### Maintenance

Three recommendations affect the ongoing maintenance of east County roads which are not part of the sub-regional network.

#### **1. Transfer of Responsibilities for Maintenance**

**Objective:** To transfer maintenance responsibilities for all roads which are not part of the sub-regional network from the County to the cities.

**Description:** Roads which are entirely within a jurisdiction's boundaries should be the responsibility of that jurisdiction. Therefore, all local roads including those not included in the County's sub-regional network, should be transferred to the respective cities. A city can then decide if it wants to provide maintenance or contract for the service.

**Approach:** Each IGA should include maps and descriptions of the roads that will be transferred from the County to the city.

**Result:** Clarification of maintenance responsibilities; the County will maintain the sub-regional network and the cities will be responsible for maintenance of local roads.

## 2. Transfer of Road Maintenance Resources

**Objective:** To ensure that the cities have adequate resources to provide, at a minimum, the same level of maintenance on the local roads which the County has provided.

**Description:** In transferring responsibility for road maintenance to the cities, the County has a public responsibility to ensure that the roads now under its jurisdiction are adequately maintained in the future. Therefore, resources sufficient to provide a continuing level of maintenance for these roads will be transferred from the County to the cities, commensurate with the characteristics of the roads being transferred.

These resources may include funds, equipment or personnel (filled or vacant positions). The initial level of resources transferred to the cities will be the basis for annual transfers, plus increases due to inflation or other identified factors. If actual personnel transfers occur, the accepting jurisdiction shall ensure that the individual(s) salary level, seniority position and benefits are protected.

Each jurisdiction can then determine how it wants to provide maintenance services, either by undertaking such activities in-house or through contracts for maintenance services.

**Approach:** During the IGA process, the County shall reach agreement with each jurisdiction on the level and type of resources and assets to be transferred to each city and whether or not the County's equity in the Yeon Shops should be shared with the jurisdictions, and if so, how this is to be accomplished. Specific agreements and provision for annual transfers shall be specified in each IGA.

**Result:** Improved coordination of maintenance activities within jurisdictions and continuing capacity to provide adequate maintenance.

## 3. Sharing of County Shops and Equipment

**Objective:** To ensure that all east County jurisdictions can provide ongoing maintenance services without excessive additional costs.

**Description:** In recommending the changes described in this MOU, it is recognized that the resulting shifts may create some problems and/or opportunities with respect to space and equipment needs of the jurisdictions. Therefore, the County shall provide the cities with the option of utilizing or sharing the County's resources at its Yeon shops. This shall include: access to specialized or large equipment owned by the County; sign services; radio and equipment

maintenance/repair services; joint purchase of maintenance materials; and vehicle storage. This sharing of Yeon Shop resources is subject to availability, including, when appropriate, personnel to perform these services.

Cities can enter into purchase of service agreements with the County, following review of costs for alternative methods of providing these services. It is assumed that cities would not contract with the County if the County's rates are not competitive. It should be noted that the County presently has such sharing or service provision arrangements with Portland and Fairview.

Approach: Each IGA should specify that the County is willing to enter into a purchase of service or sharing agreements with the cities. Exercise of this agreement will be up to each city, subject to due diligence analysis of the service to be provided and the resultant costs.

Result: Assuming availability of these resources and that the County's rates are competitive, sharing of these resources can reduce overall public costs for maintenance of east County roads as new equipment purchases and added personnel costs can be delayed or rendered unnecessary.

**IMPLEMENTATION**

1. Revisions and preparation of the final MOU and jurisdictional resolutions of support and signing of the MOU by early February 1990.
2. Preparation of IGAs between the County and the cities and the County and State Highway department from February to September 1990.
4. Signing of IGAs not later than September 1990.
5. Implementation of IGAs starting July 1991.
6. During the second year of the IGAs (1992-93), an independent evaluation of the effectiveness of the agreements will be undertaken, jointly financed by the County and any city interested in participating. This evaluation will review the effectiveness of the agreements in terms of the level of resources, capacity to provide road services, and the level of improved intergovernmental communications and coordination. Based on this evaluation, the terms of the IGAs could be modified. These modifications would go into effect during fiscal year 1993-94.
7. This MOU shall be in effect for a minimum of five years. During the fifth year, or at an earlier time if all signatories agree, the terms of the MOU shall be reviewed and modified and/or reconfirmed. At the time that the MOU is reviewed, consideration could be given to the transfer, to all cities, of those segments of the subregional network which are located within a city's limits.

## IMPLEMENTATION

1. Revisions and preparation of the final MOU and jurisdictional resolutions of support and signing of the MOU by early February 1990.
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7. This MOU shall be in effect for a minimum of five years. During the fifth year, or at an earlier time if all signatories agree, the terms of the MOU shall be reviewed and modified and/or reconfirmed.

AGREED TO BY THE PARTIES SIGNED BELOW:

\_\_\_\_\_  
Multnomah County Date \_\_\_\_\_

\_\_\_\_\_  
City of Fairview Date \_\_\_\_\_

\_\_\_\_\_  
City of Gresham Date \_\_\_\_\_

\_\_\_\_\_  
City of Troutdale Date \_\_\_\_\_

\_\_\_\_\_  
City of Wood Village Date \_\_\_\_\_



Resolution  
Page Two

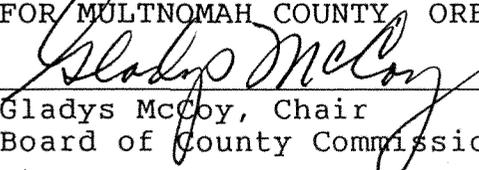
WHEREAS, the Cities of Fairview, Gresham, Troutdale and Wood Village, and the Oregon Highway Department have reviewed the Memorandum of Understanding; and

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Multnomah County accept the Memorandum of Understanding between Multnomah County and the Cities of Fairview, Gresham, Troutdale and Wood Village for the purposes of sharing road capital and maintenance functions and responsibilities within Multnomah County.

Adopted this 30th day of January, 1990.

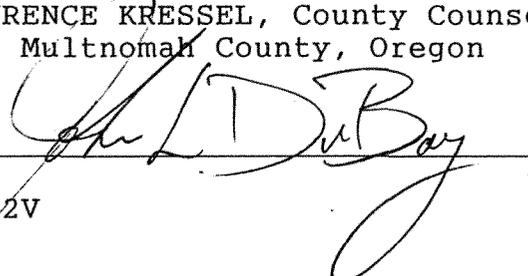
(SEAL)

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Gladys McCoy, Chair  
Board of County Commissioners

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By   
\_\_\_\_\_

6932V

# BUDGET MODIFICATION NO. DES #9

(For Clerk's Use) Meeting Date 1/31/90 pm  
Agenda No. R/2

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Susie Lahsene

TELEPHONE 248-3636

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Susie Lahsene

### SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Create additional Maintenance Worker position which will free bridge maintenance mechanics to increase their journeyman level man-hours to better and more productively work in accomplishing established bridge maintenance goals.

RECEIVED BY  
CLERK OF BOARD OF  
MULTI-COUNTY  
OREGON  
1990 JAN 23 PM 4:00

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By <u>Paul Yarbrough</u>	Date <u>12/22/89</u>	Department Manager <u>Paul Yarbrough</u>	Date <u>1/8/89</u>
Budget Analyst <u>Shawn McLawrence</u>	Date <u>1/18/90</u>	Personnel Analyst <u>Shawn McLawrence</u>	Date <u>1/22/90</u>
Board Approval <u>Deborah Rogers</u>		Date <u>January 30, 1990</u>	



**PERSONNEL DETAIL FOR BUD MOD NO. \_\_\_\_\_**

**5. ANNUALIZED PERSONNEL CHANGES** (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
1	Maintenance Worker	19,251	4,863	3,311	27,425
TOTAL CHANGE (ANNUALIZED)					

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES** (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
1 Permanent Position	Create Maintenance Worker as of 2/5/89	7,376	1,863	1,361	10,600

REQUEST TO CREATE/RECLASSIFY A POSITION

- 1. List the proposed duties of the position (please do not copy from the class specification):

General bridge maintenance including:

- Operating various hand and power tools and equipment.
- Lubricate bridge machinery bearings and gears.
- Assist in demolition and repair of concrete structures.
- Assist in removal, replacement and repair of various bridge components.

RECEIVED  
 DEC 21 1989  
 EMPLOYEE SERVICES

Use the reverse side or attach additional sheets, if needed.

- 2. State the proposed classification title:

Bridge Maintenance Worker

- 3. Is this a new position?  YES  NO

- 4. If this is an existing position, state the name of the incumbent:

- 6. Proposed effective date of change: \_\_\_\_\_

Hiring Manager: Bart Bonney

Date: 12/19/89 Dept/Div: Environmental Services, Transportation

EMPLOYEE RELATIONS DIVISION USE ONLY

Action:  Approved as submitted

Approved for classification title

Maintenance Worker

Denied (for Reclassification Requests only)

Analyst Name: Donald Heckenley

Date: 12/21/89

R-12



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Chair  
FROM: <sup>SL</sup><sub>vw</sub> Susie Lahsene, Program Staff Assistant  
DATE: January 25, 1990  
SUBJECT: Budget Modifications to Create Positions  
in the Transportation Division

1990 JAN 25 11:20  
MULTNOMAH COUNTY  
OREGON

R-13

Two positions are requested to be created through budget modifications. The Program Development Specialist position will be used to support our 27 computer users in the Transportation Division. The position is to be funded from the Transportation Division road fund contingency at a total cost of \$14,058 for FY 89-90.

R-12

The second position is a Bridge Maintenance Worker planned to relieve the bridge maintenance mechanics to do required mechanical work. This position will be funded by decreasing the operating supplies appropriation in materials and services by \$10,600. These funds are from the road fund allocated to the Willamette River Bridges.

SL:vw

**BUDGET MODIFICATION NO.** DES #10

(For Clerk's Use) Meeting Date 1/18/90

Agenda No. R-13

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Susie Lahsene

TELEPHONE 248-3636

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Susie Lahsene

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Create additional Program Development Specialist position which will be utilized in computer support. As computers and their uses become more sophisticated, we find we have need for trained personnel for training, writing programs, troubleshooting, and related tasks.

1990 JAN 23 PM 4:00  
COUNTY COMMISSIONERS  
MULTI-COUNTY  
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

<u>Road</u> Contingency before this modification (as of <u>1/19/90</u> )	\$ <u>195,636</u>
(Specify Fund)	(Date)
	After this modification
	\$ <u>181,578</u>

Originated By <u>Robert C. Nicholas</u>	Date <u>12/28/89</u>	Department Manager <u>[Signature]</u>	Date <u>1-18-90</u>
Budget Analyst <u>[Signature]</u>	Date <u>1/19/90</u>	Personnel Analyst <u>Donald H. Winkley</u>	Date <u>1-22-90</u>
Board Approval <u>[Signature]</u>		Date <u>January 30, 1990</u>	

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		150	030	6101			5100			10072		Increase appropriation
		150	030	6101			5500			2544		" "
		150	030	6101			5550			1442		" "
										<u>14,058</u>		
		150	030	9120			7700			<14,058>		R.F. Contingency

//////  
**TOTAL EXPENDITURE CHANGE** 14058 **TOTAL EXPENDITURE CHANGE**

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description

//////  
**TOTAL REVENUE CHANGE** **TOTAL REVENUE CHANGE**

**PERSONNEL DETAIL FOR BUD MOD NO. \_\_\_\_\_**

**5. ANNUALIZED PERSONNEL CHANGES** (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
1	Program Development Specialist	26,288	6,640	3,522	36,450
TOTAL CHANGE (ANNUALIZED)					

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES** (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
1 Permanent Position	Create Program Dev Spec effective 2/5/90	10,072	2,544	1,442	14,058

REQUEST TO CREATE/RECLASSIFY A POSITION

1. List the proposed duties of the position (please do not copy from the class specification):
  - a. PROGRAM ADMINISTRATION - Assist in policy development, planning and budget preparation, monitor system implementation. Provide technical advice to managers and interface with other agencies.
  - b. TRAINING AND PROGRAMMING ASSISTANCE - Foster the continued growth of computer knowledge by formal and informal training and programming assistance.
  - c. COMPUTER MAINTENANCE AND TROUBLE SHOOTING
  - d. PURCHASING - Research available technologies for possible solutions to the Division's computer needs. Write specifications, track purchase orders, and implement new systems.

Use the reverse side or attach additional sheets, if needed.

2. State the proposed classification title:

Program Development Specialist

3. Is this a new position?  / YES  / NO

4. If this is an existing position, state the name of the incumbent:

\_\_\_\_\_

6. Proposed effective date of change: February 5, 1989

Hiring Manager: Larry Nicholas

Date: 12/20/89 Dept/Div: Environmental Services, Transportation

\_\_\_\_\_

EMPLOYEE RELATIONS DIVISION USE ONLY

Action:  Approved as submitted

Approved for classification title

Denied (for Reclassification Requests only)

Analyst Name: Donald Heimbrey Date: 12/21/89



OFFICE MEMORANDUM . . . DEPARTMENT OF ENVIRONMENTAL SERVICES

TO: Paul Yarborough

DATE: January 12, 1990

FROM: Larry Nicholas *ln*

SUBJECT: Request for Additional Position  
Program Development Specialist for Computer Support

In less than three and one-half years we have increased the number of computers in the Division from five with a handful of knowledgeable users to twenty-nine with two mainframe terminals. There are now twenty-seven employees who spend approximately 50% or more of their day on computers. There are thirteen occasional users and up to five temporary employees who use the system (see attached list of users and output).

The dramatic increase in the number of users and computers, the degree of sophistication we have reached in computing as well as the inherent complexity of doing engineering work on a computer all increase the need for more computer support. This year in particular we are in the process of developing some long needed databases which require complex programming and management unavailable elsewhere.

The computer support responsibilities can be broken down into five basic functions; administration, teaching, troubleshooting/maintenance, programming and purchasing. Administration entails providing input to managers on policy and budgeting decisions, program direction, problem identification, managing computer projects and supervising other computer support personnel. Purchasing entails research of possible technological solutions, developing specifications, getting price quotes, tracking purchase orders and supervising installation. The other three functions are self-explanatory.

We currently have one full time position that is filled by two people job-sharing. Their time is spent in the following manner.

<u>Employee 1</u>	<u>Employee 2</u>
25% Managing computer projects	20% Programming
10% Administration	10% Teaching
10% Troubleshooting/Maintenance	15% Troubleshooting/Maintenance
5% Teaching	5% Purchasing

Paul Yarborough  
January 12, 1990  
Page 2

In addition, we have utilized a computer trained temporary employee to pick up additional responsibilities of the program. His position ends the 1st of February.

Temporary Employee

50% Research/Purchasing  
25% Programming  
20% Administrative Assistance  
5% Data Entry

We find our needs for computer support outweigh the positions currently available and for that reason request an additional full time position at the program development specialist classification.

LFN:SL/vw

Multnomah County, Transportation Division  
DIVISION COMPUTER/USER LIST

#	OFFICE	SEC	USER	TYPE of COMPUTER
1	Administration	ADM	Corthel	Wang/IBM compatible
2	Administration	ADM	Hardy	Wang/IBM compatible
3	Administration	ADM	Howell	Wang terminal
4	Administration	ADM	Justice	Wang terminal
5	Administration	ADM	Kramer	Wang PC (none IBM)
6	Administration	ADM	Kramer	Wang VS6E Mini comp
7	Administration	ADM	Spillane	Wang/terminal
8	Administration	ADM	Webster	Wang/IBM compatible
9	Bridge Capital	ADM	Strubb	Compaq 386 Worksta.
10	Bridge Maintenance	BM	Erickson	AST AT
11	Road Eng./Drafting	DC	Philips	Compaq 386 Worksta.
12	Road Eng./Drafting	DC	Shigo	Compaq 386 Worksta.
13	Road Eng./Design	DC	Rd.Engineers	HP 217 (old)
14	Road Eng./Design	DC	Rd.Engineers	HP 217 (old)
15	Right of Way Permits	DC	Dorst	IBM AT
16	Documentation Center	DC	Newell	IBM AT
17	Documentation Center	DC	Howard, T.	IBM AT
18	Oper/Plan/Support (Computer)	OPS	Robbins/Quan	IBM PC
19	Parks	PK	Swartz	Tandy 1000
20	Road Maintenance	RM	Giltsdorf	Compaq Portable
21	Road Maintenance	RM	Giltsdorf	Apple IIe
22	Survey	SV	Russell	IBM AT
23	Transportation Planning	TP	Pemble	IDS AT
24	Traffic	TR	Taylor	IBM XT
25	Oper/Plan/Support (Computer)	OPS	Robbins/Quan	NEC Portable
26	Street Lighting District	LT	Howard, D.	Compaq 286E (AT)
27	Road Eng./Design	DC	Rd.Engineers	HP 340 (new)
28	Traffic	TR	Taylor	Spark XT Laptop
29	Traffic	TR	Swenson	Epson 286 LT Laptop

Multnomah County, Transportation Division  
 LISTING OF ROUTINE COMPUTER OUTPUT  
 11/27/89

#	SEC	OUTPUT	SYSTEM	COMPUTER USED
1	ADM	Records Management	MNGT,DC	01,02
2	ADM	County Real Property Inventory	MNGT	02
3	ADM	Word Processing	ALL	01,02,03,04,05
4	ADM	Deeds of Dedication	DC	07
5	ADM	Employee Skill Bank	MNGT	08
6	ADM	Division Training Budget Reports	MNGT,ACT	08
7	ADM	Personnel Information Files	MNGT	08
8	ADM	Staff Vacation Schedule	MNGT	08
9	ADM	Division Newsletter	MNGT	08
10	BC	Project Management	MNGT	16
11	BC	Bridge Drawings/Maps Index	BC,BM	9
12	BC	Bridge Computer Aided Drafting	BC,BM	9
13	BM	Bridge Structures Records	BM,BC	10
14	BM	Bridge Structures Preventitive Maintenance System	BM	10
15	BM	Bridge Maintenance Accounting System	ACT	10
16	DC	Project Management	DC,MNGT	16
17	DC	Road Computer Aided Drafting	DC	11,12
18	DC	Traverse Closure for Deeds and Property Descriptions	DC	11,12,13,14
19	DC	Road Design	DC	13,14,27
20	DC	Reduction of Electronic Data Collector Field Data	DC	13,14
21	DC	Monthly Construction Pay Estimates	DC,ACT	16,17
22	DC	Scale Tickets tracking and calculations	DC	16,17
23	DC	Road Design Checks (grades, quantities)	DC	16,17,13,14
24	DC	Survey Stakeout Grades	DC	16,17
25	DC	Quarterly Expenditures Report	ACT	16
26	DC	Sewer Inventory	DC	16,17,18,20
27	DC	Scale Ticket Printing	DC	16,17
28	DC	Division Employee Time Keeping	ACT	17
29	DC	Contractor Force Account Work Tracking	DC	16,17,18,20,25
30	DC	Contract Change Orders Tracking	DC	16,17,18,20,25
31	DC	Tracking Punitive Actions on Contracts	DC	16,17,18,20,25
32	DC	Division Organization Charts	MNGT	17
33	DC	Misc. Presentation Graphics Output	MNGT,DC	16,17,18,11,12
34	DC	Construction Materials Testing Results	DC	16
35	DC	Map Location of Projects Agreements	DC	16,17,18,20
36	RM	Road Maintenance Work Backlog	RM,CIP	20
37	RM	Road Master List	RM,CIP	Mainframe

#: is a reference number only.  
 SEC: Division Section computer output was generated for.  
 ALL=All sections; ADM=Administration; BC=Bridge Capital; BM=Bridge Maintenance  
 DC=Road Design/Construction; RM=Road Maintenance; SV=Surveying;  
 TP=Transportation Planning; TR=Traffic; OPS=Operations/Planning/Support  
 SYSTEM: the Information Systems that this output is a part of.  
 the abbreviations are the same as SEC above with the addition of:  
 ACT=Accounting Reports; MNGT=Management Reports; CIP=Capital Improvement Plan  
 COMPUTER: the computer/s that output is routinely generated on. (see attached Division Compute.

LISTING OF ROUTINE COMPUTER OUTPUT  
11/27/89

#	SEC	OUTPUT	SYSTEM	COMPUTER USED
38	SV	Government Survey Corners Preservation System	SV	22
39	SV	Survey Traverse Calculations	SV,DC	22
40	SV	Co. Surveyors Subdivision Plat list	SV	Mainframe
41	TP	Transportation Capital Improvements Program	CIP	20
42	TP	Transportation Planning (Metro Connection)	CIP	23
43	TP	Bike Path Inventory	CIP,BP	20
44	TR	Milepost Mapping System	TR	Mainframe
45	TR	Sign Inventory	TR	Mainframe
46	TR	Traffic Accidents Database	CIP	24,Mainframe
47	TR	Pavement Striping	TR	Mainframe
48	TR	Pavement Markings	TR	18
49	TR	Traffic Signal Maintenance Records	TR	24
50	TR	PGE Power Usage Records	ACT	24
51	TR	High Traffic Accident Location Priority List	CIP,TR	Mainframe
52	TR	Traffic Volume Counter Database	CIP	24
53	TR	Traffic Volume Counter Field Data Dump	TR	28
54	TR	Signal and Multiple Stop Warrent Analysis	CIP	24
55	TR	Traffic Speed Sampling Analysis	CIP	24
56	TR	Sight Distance Determination Analysis	TR	24
57	TR	Public Request for Traffic Investigation Tracking	CIP	24
58	OPS	Computer Program Development	MNGT	18,25
59	OPS	Strategic Planning Gantt Charts	MNGT	23
60	OPS	Division Computer Hardware/Software Inventory	MNGT	18,25
61	OPS	CNET Reports	MNGT	18,25
62	OPS	Computer Purchasing - Specifications & Quote sheets	MNGT	18,25
63	ALL	Assessment and Taxation files	DC	Mainframe
64	ALL	DES Cost Accounting (for DC,RM,TR)	ACT	Mainframe
65	ALL	LGFS Accounting	ACT	Mainframe

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 TP=Transportation Planning; TR=Traffic; OPS=Operations/Planning/Support  
 SYSTEM: the Information Systems that this output is a part of.  
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 ACT=Accounting Reports; MNGT=Management Reports; CIP=Capital Improvement Plan  
 COMPUTER: the computer/s that output is routinely generated on. (see attached Division Computer

R-13



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Chair  
FROM: <sup>SL</sup><sub>vw</sub> Susie Lahsene, Program Staff Assistant  
DATE: January 25, 1990  
SUBJECT: Budget Modifications to Create Positions  
in the Transportation Division

1990 JAN 29 11:20  
CLERK OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON

Two positions are requested to be created through budget modifications. The Program Development Specialist position will be used to support our 27 computer users in the Transportation Division. The position is to be funded from the Transportation Division road fund contingency at a total cost of \$14,058 for FY 89-90.

The second position is a Bridge Maintenance Worker planned to relieve the bridge maintenance mechanics to do required mechanical work. This position will be funded by decreasing the operating supplies appropriation in materials and services by \$10,600. These funds are from the road fund allocated to the Willamette River Bridges.

SL:vw