



## Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R7 DATE 3/19/15  
MARINA BAKER, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 3/19/15  
Agenda Item #: R.7  
Est. Start Time: 10:45 am  
Date Submitted: 3/4/15

Agenda Title: BUDGET MODIFICATION # DCHS-46-15: Increasing the Federal/State appropriation by \$183,425 and 2.00 FTE in DCHS

Requested Meeting Date: 3/19/15 Time Needed: 5 Minutes  
Department: 25 - County Human Services Division: Mental Health & Addiction Services

Contact(s): Neal Rotman

Phone: 503-988-8219 Ext. 88219 I/O Address 167/1/520

Presenter Name(s) & Title(s): Neal Rotman - CMHP Program Manager; Jean Dentinger - Program Manager

### General Information

#### 1. What action are you requesting from the Board?

The Department of County Human Services (DCHS), Mental Health & Addiction Services Division (MHAD) is requesting approval of budget modification DCHS-46-15, which increases MHAD Federal/State fund in FY2015 by \$183,425 and adds two Case Manager 2 positions per class comp requests #2766 and #2768.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Program Offers #25088-15 - Coordinated Diversion for Persons with Mental Illness.

Mental Health & Addiction Services, Addiction Services program was awarded a four year grant from the Substance Abuse & Mental Health Services Administration (SAMHSA). The award period from 9/30/14 – 9/29/18 totals \$1,385,308 of which \$183,425 is budgeted in fiscal year 2015. The grant is for a Behavioral Health Treatment Court Collaborative (BHTCC) program to expand current Diversion Court programming for people involved with the Multnomah County Criminal Justice system that suffer from Severe Mental Illness (SMI), Substance Abuse issues, or a Co-Occurring Disorder.

The SAMHSA Behavioral Health Treatment Court Collaborative (BHTCC) program is designed to promote and improve public health and safety by supporting the treatment and recovery support for people with mental health conditions and/or addictions involved in the criminal justice system. In addition, the program prioritizes the behavioral health needs of Veterans, Military Members and people of color who become involved in the criminal justice system.

The Department of County Human Services – Mental Health & Addition Services Division plans to partner with the local courts, criminal justice, and the treatment provider system to create an integrated, systems-wide approach to reduce recidivism for people with severe mental illness, substance abuse issues, and co-occurring disorders (emphasis on veterans, women, individuals who identify as a member of the LGBTQ community, and other groups vulnerable to health disparities).

The program will focus on strengthening collaboration and planning, increase cross systems training in behavioral health issues, trauma informed care, social justice/ racial equity, increase training in substance disorders and trauma informed care, early identification through screening, and linking to appropriate treatment services. The program will assure all services are client-centered, recovery focused and quality driven.

The program will include the following aspects:

- (1) Creation of a Behavioral Health Court Collaborative Council that will design a unified, integrated system of support for the targeted population of individuals with behavioral health issues involved in the criminal justice system;
- (2) Development of a coordinated referral system that includes a universal assessment tool to ensure people with behavioral health issues within the criminal justice system are rapidly identified and enable to access important services and recovery plans;
- (3) Decrease current disparities experienced by people of color, as well as Veterans/Military Service Members with behavioral health issues involved in the criminal justice system;
- (4) Increase diversion, and alternatives to criminal justice involvement for the targeted population.

Completion of these important goals will ensure that vulnerable people involved in the criminal justice system are supported by a network of collaborating partners, and linked to important services to increase their chance at recovery success, positive reintegration into the community, and overall quality of life.

The award of this grant by DCHS has significantly changed operations and requires two Case Manager positions for the Coordinated Diversion Program; a Systems Navigator and a Mental Health Court Monitor.

The purpose of the Systems Navigator Case Manager is to link defendants with mental health, chemical dependency, and co-occurring disorders to the appropriate treatments and services. This Case Manager will provide diversion alternatives to jail by providing engagement, transition, and community support services. Duties include client level support, including interviewing, screening, and determining level of mental health, chemical dependency, social services and suitability of community treatment, providing and facilitating referrals, and providing interim crisis support as needed; meetings and partnerships, including serving as liaison between the client, behavioral health and the court system; documentation and records, including maintaining all documentation required to complete reports and forms; and data collection and analysis.

The purpose of the Mental Health Court Monitor will assist clients in accessing treatment and services, provide engagement, transition and monitoring of community support services while providing progressive reports to the court. Duties include client level support, including interviewing, screening, and determining level of mental health, chemical dependency, social services, and suitability of community treatment, providing and facilitating referrals, and providing

interim crisis support as needed; meetings and partnerships, including serving as liaison between the client, behavioral health and the court system; documentation and records, including producing reports for the courts and maintaining all documentation required to complete reports and forms; treatment recommendation and consolation; and data collection and analysis.

**3. Explain the fiscal impact (current year and ongoing).**

The FY2015 fiscal year budget for Mental Health & Addiction Services will increase by a total of \$183,425.

Program Offer #25088 - Coordinated Diversion for Persons with Mental Illness will increase by \$183,425; \$74,667 in personnel costs, \$86,634 in contracted expenses and \$13,406 in material & service expenses. Central Indirect and Department Indirect will increase by \$4,088 and \$4,630, respectively. Subsequent fiscal year personnel merit and COLA increases and will be absorbed within the division's budget.

Service reimbursement to the Risk Management fund will increase by \$14,382.

Service reimbursement to the General Fund will increase by \$4,088.

The professional services budget in the DCHS's Director's Office - Program Offer #25000 will increase by \$4,630.

The balance of the award will be budgeted over the next four fiscal years.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen or other government participation.**

The project will partner with Municipal Judges, District Attorney, Department of Community Justice, Multnomah County Health Department, system partners and, mental health and addictions service providers.

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The FY 2015 Mental Health & Addiction Services Federal/State funding will increase by \$183,425. The CFDA# is 93.243.

**7. What budgets are increased/decreased?**

The fiscal year 2015 budget for the Mental Health & Addiction Services Division will increase by \$183,425.

DCHS Director's Office supplies budget will increase by \$4,630 (department indirect revenue).

Total service reimbursement to the general fund contingency will increase by \$4,088 (central indirect revenue).

Service reimbursement to the Risk Management fund will increase by \$14,382.

**8. What do the changes accomplish?**

This budget modification authorizes the implementation of the SAMHSA Behavioral Health Treatment Court Collaborative (BHTCC) program designed to promote and improve public health and safety by supporting the treatment and recovery support for people with mental health conditions and/or addictions involved in the criminal justice system.

**9. Do any personnel actions result from this budget modification?**

Yes, this revenue will support 10% of the personnel expenses of an existing Program Manager and two new full-time Case Manager 2 positions. The State funding currently supporting the 10% of the Program Manager position will be reallocated for additional contracted services within the program.

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Yes, central and department indirect are 100% recovered.

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is a four year grant award. Ultimately, the program is to be financially self sustaining.

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

This grant award period is from September 30, 2014 through September 29, 2018.

The Grantor requires an Annual Progress Report, as well quarterly, annual, and final Federal Financial Reports.

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**Required Signature**

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**Elected Official or  
Dept. Director:** Liesl Wendt /s/

**Date:** 2/27/15

**Budget Analyst:** Jennifer Unruh /s/

**Date:** 3/4/15

**Department HR:** Chris Radzom /s/

**Date:** 2/24/15

**Countywide HR:** Susan Mullett /s/

**Date:** 2/25/15

## Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-46-15

### Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	25000A-15	1000	20-80	0040	CHSDO.IND1000	50370 - Dept Indirect Rev	(891,155)	(895,785)	(4,630)	
2	25000A-15	1000	20-80	0040	CHSDO.IND1000	60170 - Professional Svcs	209,591	214,221	4,630	
1000 Total										0
20-80 Total										0
Program Offer Number 25000A-15 Total										0
3	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	50170 - IG-OP-Direct Fed	0	(183,425)	(183,425)	
4	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60000 - Permanent	0	45,624	45,624	
5	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60100 - Temporary	0	10,000	10,000	
6	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60130 - Salary Related Expns	0	14,415	14,415	
7	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60140 - Insurance Benefits	0	15,934	15,934	
8	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60160 - Pass-Thru & Pgm Supt	0	75,328	75,328	
9	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60240 - Supplies	0	6,372	6,372	
10	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60260 - Travel & Training	0	7,034	7,034	
11	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60350 - Central Indirect	0	4,088	4,088	
12	25088-15	32678	20-80	0040	MA AD CO DIVERT MBHTC	60355 - Dept Indirect	0	4,630	4,630	
32678 Total										0
13	25088-15	82037	20-80	0040	MA AD CO DIVERT FL37	60000 - Permanent	467,745	460,461	(7,285)	
14	25088-15	82037	20-80	0040	MA AD CO DIVERT FL37	60130 - Salary Related Expns	151,838	149,370	(2,468)	
15	25088-15	82037	20-80	0040	MA AD CO DIVERT FL37	60140 - Insurance Benefits	134,882	133,329	(1,553)	
16	25088-15	82037	20-80	0040	MA AD CO DIVERT FL37	60160 - Pass-Thru & Pgm Supt	139,775	151,081	11,306	
82037 Total										0

**Exp/Rev/FTE - Budget Modification**

Budget Year: 2015

Budget Modification: DCHS-46-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
	20-80 Total									0
					Program Offer Number 25088-15 Total					0
17	72020-15	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(67,749,953)	(67,764,335)	(14,382)	
18	72020-15	3500	72-80	0020	705210	60330 - Claims Paid	4,753,510	4,767,892	14,382	
	3500 Total									0
	72-80 Total									0
					Program Offer Number 72020-15 Total					0
19	95000-15	1000	19	0020	9500001000	60470 - Contingency	9,698,465	9,702,553	4,088	
	1000 Total									4,088
	19 Total									4,088
					Program Offer Number 95000-15 Total					4,088
20	95001-15	1000	19	0020	9500001000	50310 - Intl Svc Reimburse	(7,257,349)	(7,261,437)	(4,088)	
	1000 Total									(4,088)
	19 Total									(4,088)
					Program Offer Number 95001-15 Total					(4,088)

## Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCHS-46-15

### Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

							Annualized			
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
714554	9615	Program Manager 1	66296	82037	MA AD CO DIVERT FL37	(0.08)	(7,285)	(2,468)	(1,553)	(11,306)
714554	9615	Program Manager 1	66296	32678	MA AD CO DIVERT MBHTC	0.08	7,285	2,468	1,553	11,306
New-25-054	6297	Case Manager 2	66296	32678	MA AD CO DIVERT MBHTC	1.00	46,007	14,336	17,257	77,600
New-25-055	6297	Case Manager 2	66296	32678	MA AD CO DIVERT MBHTC	1.00	46,007	14,336	17,257	77,600
Total Annualized Changes:						2.00	\$92,014	\$28,672	\$34,515	\$155,200

### Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

							Current Year			
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
714554	9615	Program Manager 1	66296	82037	MA AD CO DIVERT FL37	(0.08)	(7,285)	(2,468)	(1,553)	(11,306)
714554	9615	Program Manager 1	66296	32678	MA AD CO DIVERT MBHTC	0.08	7,285	2,468	1,553	11,306
New-25-054	6297	Case Manager 2	66296	32678	MA AD CO DIVERT MBHTC	0.42	19,170	5,973	7,191	32,333
New-25-055	6297	Case Manager 2	66296	32678	MA AD CO DIVERT MBHTC	0.42	19,170	5,973	7,191	32,333
Total Current FY Changes:						0.83	\$38,339	\$11,946	\$14,381	\$64,667