MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
(Revised: 09/23/13)

Agenda Title: FY 2015 Budget Work Session – Department of County Assets with CBAC Report

Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.

Requested Meeting Date:	May 20th, 2014	**Time Needed:**	60 min
Department:	County Management	**Division:**	Budget Office
Contact(s):	Karyne Kieta		
Phone:	503-988-7968 **Ext.** 87968	**I/O Address:**	503/5/531
Presenter Name(s) & Title(s):	Sherry Swackhamer, Director, Dept. of County Assets and Interim Director, Dept. of County Management and invited others		

General Information

1. **What action are you requesting from the Board?**

   No action – this work session will provide the Board, acting in its capacity as the budget committee pursuant to ORS 294.423, with a budget overview of the Department of County Assets. The Board will first hear from the Citizen Budget Advisory Committee (CBAC) about its work and recommendations on the FY 2015 budget. There are no decisions to be made. Board members may propose budget notes or amendments at any time in the process during a public work session.

2. **Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

   After the Chair's Proposed Budget is approved for submission to the Tax Supervising and Conservation Commission (TSCC), the Board may begin deliberations on it. This work session will be the first opportunity for the Board to hear from the Department of County Assets. The Board will have the opportunity to ask clarifying questions and to deliberate on the approved budget.

   The Department will generally follow the Budget Presentation format below:

   ## FY 2015 Approved Budget
   ## Departmental Budget Presentation Format

   Introductions

Department Overview
- Mission, Vision, Values
- CBAC Recommendations
- Organizational Chart and Span of Control Ratio

Overview of FY 2015 Proposed Budget
- Budget by Division by Fund w/ FTE
- Budget by Spending Category
- Budget by Funding Source
- General Fund Budget Programs
- Vacancies
- Reductions
- One-time-only, innovative, new, restructured/redesign/expansions, backfill
- State & Federal Impacts (if applicable)
- Issues, Risks & Challenges
- Other

Questions?

3. Explain the fiscal impact (current year and ongoing).

The work session provides information to assist the Board in reaching its final decisions regarding the FY 2015 budget. Adopting the budget will set the legal limits for spending during FY 2015 and is required to comply with Oregon Budget Law.

4. Explain any legal and/or policy issues involved.

The Board, acting in its capacity as the budget committee, approved the Chair's Executive Budget on April 24th and submitted the Approved Budget to the Tax Supervising and Conservation Commission (TSCC). After the budget has been submitted, no Fund may be increased by more than 10% in total revenue, and no property tax greater than the amounts included in the Approved Budget may be levied.

5. Explain any citizen and/or other government participation that has or will take place.

Three evening public hearings are scheduled on April 30th, May 7th, and May 14th to collect public input on the budget. Citizen Budget Advisory Committees have reviewed the program offers and will make presentations with recommendations to the Board of County Commissioners. Transmitting the Executive Budget to the TSCC allows the public and Board further time to review the Chair's Budget before final adoption.

Required Signature

Elected Official or Department Director: _Karyne Kieta /s/_   **Date:** _5/7/2014_

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.