



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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<http://www.co.multnomah.or.us/cc/board.html>

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MAY 7, 8 & 9, 2002

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday Financial Overview, CBAC Report and OSCP Budget Work Session
Pg 2	9:30 a.m. Wednesday Non-Departmental Budget Work Session
Pg 4	9:00 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 4	9:15 a.m. Thursday Proclamation Proclaiming Asian Pacific American Heritage Month
Pg 4	10:00 a.m. Thursday Public Safety Group Policy Framework Discussion
Pg 5	Updated County Budget Session Schedule and Cable Coverage Information

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community Television

(503) 491-7636, ext. 333 for further info

or: <http://www.mctv.org>

Tuesday, May 7, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-1 The Board of Commissioners, Auditor, District Attorney, Sheriff and Invited Participants Will Meet to Discuss the Following Multnomah County 2002-2003 Budget Issues Facilitated by John Rakowitz and John Ball. **[Interested Persons are Welcome to Attend this Public Meeting, However Public Testimony Will be Taken During Scheduled Budget Hearings.]**

9:30 a.m. FY 2003 Budget - Financial Overview
10:15 a.m. Citizen Budget Advisory Committee Recommendations
11:00 a.m. Office of School and Community Partnerships

Wednesday, May 8, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-2 The Board of Commissioners, Auditor, District Attorney, Sheriff and Invited Participants Will Meet to Discuss the Following Multnomah County 2002-2003 Budget Issues Facilitated by John Rakowitz and John Ball. **[Interested Persons are Welcome to attend this Public Meeting, However Public Testimony will be taken During Scheduled Budget Hearings.]**

9:30 a.m. Non-Departmental Citizen Budget Advisory Committee
9:40 a.m. Commission on Children, Families and Community
10:00 a.m. Public Affairs Office
10:05 a.m. Citizen Involvement Committee
10:15 a.m. Regional Arts and Culture Council
10:25 a.m. Metropolitan Human Rights Center / Office of Neighborhood Involvement
10:35 a.m. Oregon State University Extension Service
10:45 a.m. Progress Board
10:50 a.m. Elders in Action
10:55 a.m. Soil and Water Districts
11:00 a.m. Questions and Follow up Items with Budget Office

Thursday, May 9, 2002 - **9:00 AM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:00 AM **NON-DEPARTMENTAL**

- C-1 Appointment of America Becerra to the MULTNOMAH COUNTY
COMMUNITY HEALTH COUNCIL

DISTRICT ATTORNEY'S OFFICE

- C-2 Government Contract (190 Agreement) 0210315 with the City of Portland,
Providing for the Dispersal of Assets and Property Subject to Forfeiture
Under Oregon Laws, Relating to Criminal Cases Brought by the District
Attorney's Office

OFFICE OF SCHOOL AND COMMUNITY PARTNERSHIPS

- C-3 Revenue Agreement 0210236 with The Annie E. Casey Foundation,
Providing Funding for the SUN School Initiative through June 30, 2002

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

- C-4 RESOLUTION Authorizing Approval to Allow Repurchase of Tax
Foreclosed Property to the Former Owner, The Estate of Andrew V Houston
Sr
- C-5 Government Contract (190 Agreement) 0110978 with the City of Portland,
Providing Funding for the Morrison Bridge Multi-use Path Public
Involvement and Preliminary Engineering
- C-6 Revenue Agreement 0110979 with the Pacific Salmon Watershed Fund,
Providing Funding for Beaver Creek Fish Ladder Improvements through
December 31, 2002

REGULAR AGENDA - 9:00 AM
PUBLIC COMMENT - 9:00 AM

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes per Person.

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 9:00 AM

- R-1 Second Reading and Possible Adoption of an ORDINANCE Adopting Amendments to Multnomah County Code Chapters 33, 34, and 35 Pertaining to "Lots of Record" and Changes to Other Land Use Standards as Required by Recently Adopted Oregon Administrative Rules for "Rural Residential Areas"
- R-2 RESOLUTION Approving and Consenting to the Issuance by Gilliam County, Oregon, of its Solid Waste Disposal Revenue Bonds for the Purpose of Financing or Refinancing, Among Other Things, the Acquisition, Installation, Construction, Relocating, Equipping and Improving of Certain Solid Waste Disposal Facilities Located in Multnomah County, and Related Matters

NON-DEPARTMENTAL - 9:15 AM

- R-3 PROCLAMATION Proclaiming May 2002 as ASIAN PACIFIC AMERICAN HERITAGE MONTH in Multnomah County, Oregon
- R-4 RESOLUTION: Design of an Asian-Specific Comprehensive Mental Health Services Program

Thursday, May 9, 2002 - 10:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD WORK SESSION

- WS-3 Public Safety Group Policy Framework Discussion. Presented by John Rakowitz, Department of Community Justice Director Joanne Fuller, District Attorney Mike Schrunk, Sheriff Dan Noelle, Invited Department Directors and Staff. 2 HOURS REQUESTED.

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

9:30 AM to 12:00 PM Tuesdays, Wednesdays and Thursdays as Listed Below
Unless otherwise noted, all Sessions held at the Multnomah Building
First Floor Commissioners Boardroom 100, 501 SE Hawthorne Boulevard, Portland

The Board of Commissioners, Auditor, District Attorney, Sheriff and Invited Participants Will Meet to Discuss Multnomah County 2002-2003 Budget Issues. Facilitated by John Rakowitz and Tony Mounts. **[These are Public Meetings and Interested Persons are Welcome to Attend, However Public Testimony Will be Taken During Budget Hearings Scheduled in May and June.]** Thursday Meetings are Broadcast Live on Cable Channel 30 or log onto <http://www.co.multnomah.or.us/cc/board.html> to View Live Broadcast. Tuesday and Wednesday Meetings will be Broadcast Live on Cable Channel 22 (East County subscribers only) and Rebroadcast on Cable Channels 29 and 30 (Countywide subscribers) and Media Streaming beginning Tuesday, May 7, 2002. Cable Schedule included herein. For further budget information, log onto <http://www.co.multnomah.or.us/cc/budget/index.html>.

Tuesday, April 23

9:30-12:00 Health and Human Services Group Policy Framework Discussion

Wednesday, April 24

9:30-11:45 General Government Groups: Library, Business and Community Services, Facilities, Emergency Management, Diversity, Policy Framework Discussion
11:45-12:00 BIT Update

Wednesday, May 1 Board Work Session Cancelled

9:30-12:00 ~~Public Safety Group, Policy Framework Discussion~~

Thursday, May 2

9:30-Regular Board Meeting
Chair Diane Linn 2002-2003 Executive Budget Message, Public Hearing and Consideration of Resolution Approving Executive Budget for Submission to Tax Supervising and Conservation Commission
Public Hearing and Consideration of Approval of the 2002-2003 Dunthorpe Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to the Tax Supervising and Conservation Commission
Public Hearing and Consideration of Approval of the 2002-2003 Mid County Street Lighting Service District No. 14 Proposed Budget for Submittal to the Tax Supervising and Conservation Commission

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

Tuesday, May 7

9:30-10:15	Fiscal Year 2003 Budget – Financial Overview
10:15-11:00	Citizen Budget Advisory Committee Recommendations
11:00-12:00	Office of School and Community Partnerships

Wednesday, May 8

9:30-11:30	Non-Departmental
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Thursday, May 9

10:00-12:00	Public Safety Group, Policy Framework Discussion
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Tuesday, May 14

9:30-10:00	Public Safety Group Overview
10:00-11:00	District Attorney
11:00-12:00	Department of Juvenile and Adult Community Justice
6:00 - 8:00 p.m.	Public Hearing on the 2002-2003 Multnomah County Budget – Portland Community College, Cascade Campus, Student Center Building Cafeteria, 705 N Killingsworth, Portland

Wednesday May 15

9:30-10:00	Health and Human Services Group Overview
10:00-12:00	Department of County Human Services

Thursday, May 16

11:00-12:00	Budget Questions, Responses and Amendment Proposals
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Tuesday, May 21

9:30-10:30	Sheriff's Office
10:30-12:00	Department of Business and Community Services

Wednesday May 22

9:30-10:30	Department of Library Services
10:30-11:30	Health Department
11:30-12:00	Health and Human Services - Issues Discussion

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

Tuesday, May 28

9:30-11:30 Capital Budget Review
11:30-12:00 Auditor's Office
6:00 - 8:00 p.m. **Public Hearing on the 2002-2003 Multnomah County Budget –
Multnomah County East Building, Sharron Kelley Conference
Room, 600 NE 8th Street, Gresham**

Wednesday, May 29

9:30-12:00 Response to Board questions from earlier meetings

Thursday, May 30

11:00-12:00 Budget Questions, Responses and Amendment Proposals

Tuesday, June 4

9:30-12:00 Review Amendments to Fiscal Year 2003 Approved Budget

Wednesday, June 5

9:30-12:00 If needed

Thursday, June 6

10:30-12:00 p.m. **Tax Supervising and Conservation Commission Public Hearing
on the 2002-2003 Multnomah County Budget - Multnomah
Building, Commissioners Boardroom 100, 501 SE Hawthorne
Boulevard, Portland**

Tuesday, June 11

9:30-12:00 Response to Board questions from earlier meetings
6:00 - 8:00 p.m. **Public Hearing on the 2002-2003 Multnomah County Budget –
Multnomah Building, Commissioners Boardroom 100, 501 SE
Hawthorne Boulevard, Portland**

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

Thursday, June 13

9:30-12:00

Regular Board Meeting

Public Hearing and Consideration of Resolution Adopting the 2002-2003 Budget for Multnomah County and Making

Appropriations Thereunder, Pursuant to ORS 294

Resolution Levying Ad Valorem Property Taxes for Multnomah County, Oregon for Fiscal Year 2002-03

Public Hearing and Consideration of Resolution Adopting the 2002-2003 Budget for Dunthorpe Riverdale Sanitary Service

District No. 1 and Making Appropriations

Public Hearing and Consideration of Resolution Adopting the 2002-2003 Budget for Mid County Street Lighting Service

District No. 14 and Making Appropriations

Hearing and Consideration of Resolution Adopting the Mt.

Hood Cable Regulatory Commission 2002-2003 Budget

****Cable Coverage****

Multnomah County 2002-2003 Budget Work Sessions and Hearings

Cable Channel 22 Available to East County Cable Subscribers Only

Cable Channels 29 and 30 Available to Countywide Cable Subscribers

Multnomah County Budget Tuesday Morning Work Sessions

Tue	May 7	9:30 AM	Channel 22 - LIVE
Fri	May 10	8:30 AM	Channel 30 - Replay
Sun	May 12	3:00 PM	Channel 29 - Replay
Tue	May 14	9:30 AM	Channel 22 - LIVE
Fri.	May 17	8:30 AM	Channel 30 - Replay
Sun	May 19	3:00 PM	Channel 29 - Replay
Tue	May 21	9:30 AM	Channel 22 - LIVE
Fri	May 24	8:30 AM	Channel 30 - Replay
Sun	May 26	3:00 PM	Channel 29 - Replay
Tue	May 28	9:30 AM	Channel 22 - LIVE
Fri	May 31	8:30 AM	Channel 30 - Replay
Sun	June 2	3:00 PM	Channel 29 - Replay
Tue	June 4	9:30 AM	Channel 22 - LIVE
Fri	June 7	8:30 AM	Channel 30 - Replay
Sun	June 9	3:00 PM	Channel 29 - Replay

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

Tue	June 11	9:30 AM	Channel 22 - LIVE
Fri	June 14	8:30 AM	Channel 30 - Replay
Sun	June 16	3:00 PM	Channel 29 - Replay

Multnomah County Budget Wednesday Morning Work Sessions

Wed	May 8	9:30 AM	Channel 22 - LIVE
Sun	May 12	5:30 PM	Channel 29 - Replay
Tue	May 14	2:00 PM	Channel 30 - Replay

Wed	May 15	9:30 AM	Channel 22 - LIVE
Sun	May 19	5:30 PM	Channel 29 - Replay
Tue	May 21	2:00 PM	Channel 30 - Replay

Wed	May 22	9:30 AM	Channel 22 - LIVE
Sun	May 26	5:30 PM	Channel 29 - Replay
Tue	May 28	2:00 PM	Channel 30 - Replay

Wed	May 29	9:30 AM	Channel 22 - LIVE
Sun	June 2	5:30 PM	Channel 29 - Replay
Tue	June 4	2:00 PM	Channel 30 - Replay

Wed	June 5	9:30 AM	Channel 22 - LIVE
Sun	June 9	5:30 PM	Channel 29 - Replay
Tue	June 11	2:00 PM	Channel 30 - Replay

Multnomah County Tuesday Evening Budget Hearings

Tue	May 14	6:00 PM	Taped - PCC Cascade Campus Cafeteria
Fri	May 17	11:00 AM	Channel 30 - Replay
Sat	May 18	11:30 PM	Channel 30 - Replay
Sun	May 19	8:00 PM	Channel 29 - Replay

Tue	May 28	6:00 PM	Taped - East County Building
Thu	May 30	6:00 PM	Channel 30 - Replay
Fri	May 31	11:00 AM	Channel 30 - Replay
Sun	June 2	8:00 PM	Channel 29 - Replay

Tue	June 11	6:00 PM	Channel 29 - LIVE - Multnomah Building
Wed	June 12	6:30 PM	Channel 30 - Replay
Fri	June 14	11:00 AM	Channel 30 - Replay
Sat	June 15	6:30 PM	Channel 29 - Replay

MULTNOMAH COUNTY 2002-2003 BUDGET WORK SESSIONS AND HEARINGS

Multnomah County Thursday Board Meetings

Thursdays	9:30 AM	Channel 30 - LIVE - Multnomah Building
Fridays	11:00 PM	Channel 30 - Replay
Saturdays	10:00 AM	Channel 30 - Replay
Sundays	11:00 AM	Channel 30 - Replay

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MEETING DATE: May 8, 2002
AGENDA NO: WS-2
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Non-Departmental Budget Work Session

BOARD BRIEFING: DATE REQUESTED: Wednesday, May 8, 2002
REQUESTED BY: Chair's Office/Budget Office
AMOUNT OF TIME NEEDED: 2.0 Hours

REGULAR MEETING: DATE REQUESTED: _____
AMOUNT OF TIME NEEDED: _____

DEPARTMENT: DBCS DIVISION: Budget & Service Improvement
CONTACT: Tony Mounts TELEPHONE #: 503 988-4185
BLDG/ROOM #: 503/4th Floor

PERSON(S) MAKING PRESENTATION: Bob Jones, Kathy Turner, Gina Mattioda, Ken Ray, David Hudson and/or Cindy Chittenden, Amalia Alarcon-Gaddie, Pat Aune, Gary Blackmer, Becky Wehrl, Eann Rains, Tony Mounts and Julie Neburka

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☒ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Non-Departmental Budget Work Session

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Diane M. Linn

(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

Nondepartmental FY 2003 Budget Hearing Agenda for May 8, 2002, 9:30 a.m.

Multnomah Building Commissioners' Boardroom
501 SE Hawthorne Blvd., Portland, OR

Agency	Name	Time
Nondepartmental CBAC	Bob Jones	9:30 a.m.
Commission on Children, Families, and Community	Kathy Turner, Commission Members	9:40-10:00
Public Affairs Office	Gina Mattioda	10:00-10:05
Citizen Involvement Committee	Ken Ray	10:05-10:15
RACC	David Hudson/Cindy Chittenden	10:15-10:25
MHRC/ONI	Amalia Alarcon-Gaddie	10:25-10:35
OSU Extension	Pat Aune	10:35-10:45
Progress Board	Gary Blackmer	10:45-10:50
Elders in Action	Becky Wehrli	10:50-10:55
Soil & Water Districts	Eann Rains	10:55-11:00
Questions/follow-up items	Budget Office	

NOTE: The Auditor's Office budget presentation will be on May 28th.

Questions? Please call Julie Neburka at (503) 988-5015, x27351, or send a note to:
julie.z.neburka@co.multnomah.or.us

Wednesday, May 8, 2002 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

Chair Diane Linn convenes the meeting at 9:30 a.m., with Vice-Chair Lonnie Roberts and Commissioners Lisa Naito, Serena Cruz and Maria Rojo de Steffey present.

WS-2 The Board of Commissioners, Auditor, District Attorney, Sheriff and Invited Participants Will Meet to Discuss the Following Multnomah County 2002-2003 Budget Issues Facilitated by John Rakowitz and John Ball. [Interested Persons are Welcome to attend this Public Meeting, However Public Testimony will be taken During Scheduled Budget Hearings.]

9:30 a.m. Non-Departmental Citizen Budget Advisory Committee - BOB JONES

9:40 a.m. Commission on Children, Families and Community - KATHY TURNER AND COMMISSION MEMBERS

10:00 a.m. Public Affairs Office - GINA MATTIODA

10:05 a.m. Citizen Involvement Committee - KEN RAY

10:15 a.m. Regional Arts and Culture Council - DAVID HUDSON AND/OR CINDY CHITTENDEN ?

10:25 a.m. Metropolitan Human Rights Center / Office of Neighborhood Involvement - AMALIA ALARCON-GADDIE & DARIO LANE

10:35 a.m. Oregon State University Extension Service - PAT AUNE

10:45 a.m. Progress Board - GARY BLACKMER

10:50 a.m. Elders in Action - BECKY WEHRLI

10:55 a.m. Soil and Water Districts - EANN RAINS

11:00 a.m. Questions and Follow up Items with Budget Office - TONY MOUNTS, JULIE NEBURKA, OTHER BUDGET STAFF



Commission on Children & Families & Community of Multnomah County

FY 03 Budget Briefing
Board of County Commissioners
May 8, 2002



CCFC Budget Principles

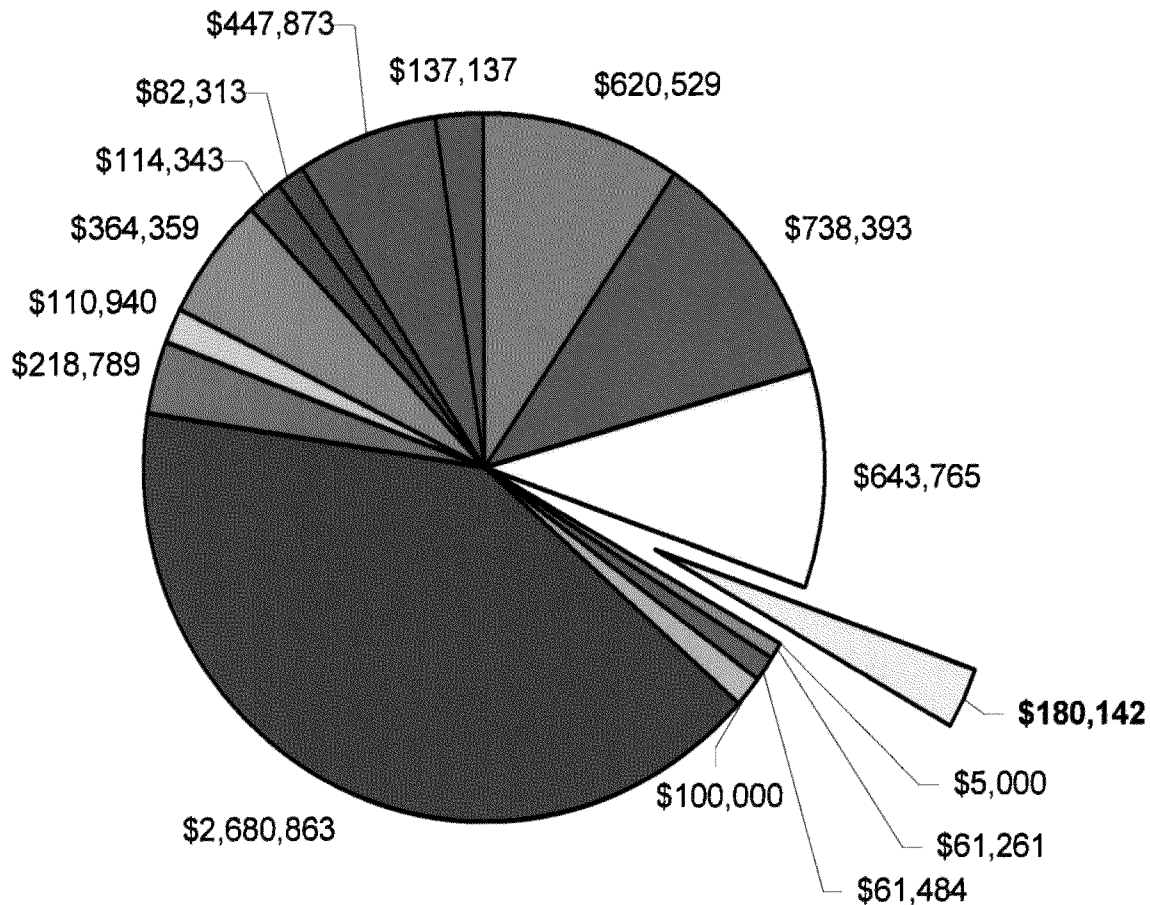
- Refocus on Policy and Planning
 - Core Mission: Comprehensive Plan, Schools Services, Healthy Start Alignment, Poverty
- Balanced Agenda Across Continuum
 - Early Childhood, School Partnerships, Youth and Poverty
- Committed to Supporting Multnomah County's Critical Services
 - Generating interest income
 - CCFC “passes-through” 78% of its revenue to other departments to help fund direct services.



Overview of Funding Streams

• Most Flexible 33% - within age parameters	• \$2,191,098
• Less Flexible 49% - aimed at specific types of services, e.g. home visiting	• \$3,233,337
• Directed 17% - earmarked for a specific program, e.g. CASA	• \$1,146,025
	<hr/>
	\$6,570,460

FY03 Revenues



Total: \$6,570,460

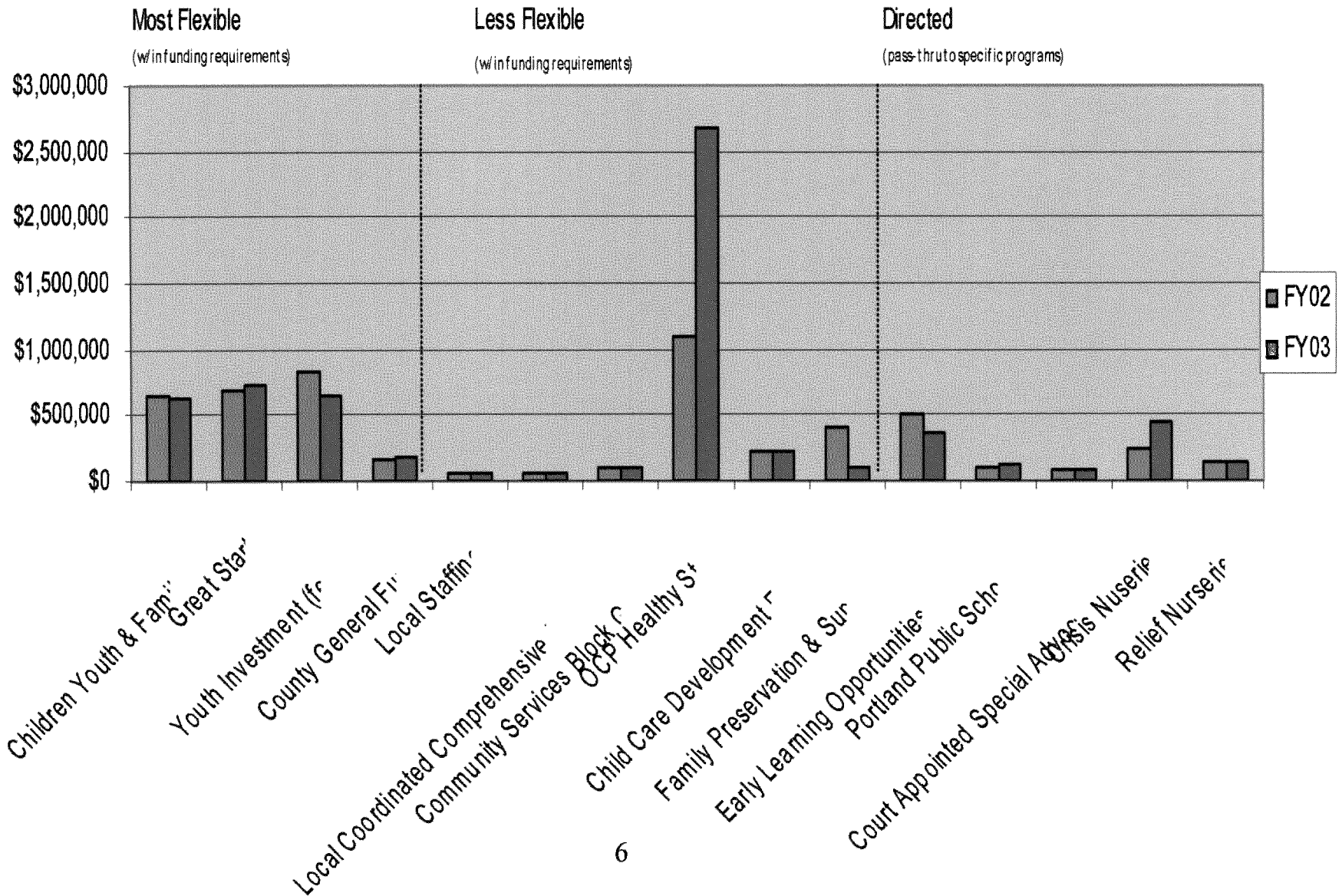
- Children Youth & Families
- Great Start
- Youth Investment
- **County General Fund**
- Miscellaneous
- Local Staffing
- Local Coordinated Comprehensive Planning
- Community Services Block Grant
- OCP Healthy Start
- Child Care Development Fund
- Family Preservation & Support
- Early Learning Opportunities Act
- Portland Public Schools
- Court Appointed Special Advocates
- Crisis Nurseries
- Relief Nurseries



CCFC & County General Fund

- CCFC receives \$163,960 in County General Fund and \$19,451 in Indirect
- County General Fund makes up 10% of CCFC's budget or 3% of their overall revenue.
- Operating Costs, such as, building management, ITO, telecommunications and salaries are covered by general fund as CCFC has maximized the allowable administrative cost limits of its other funding streams.
- CCFC generates interest income for the County General Fund. \$100,000 is anticipated in FY03.

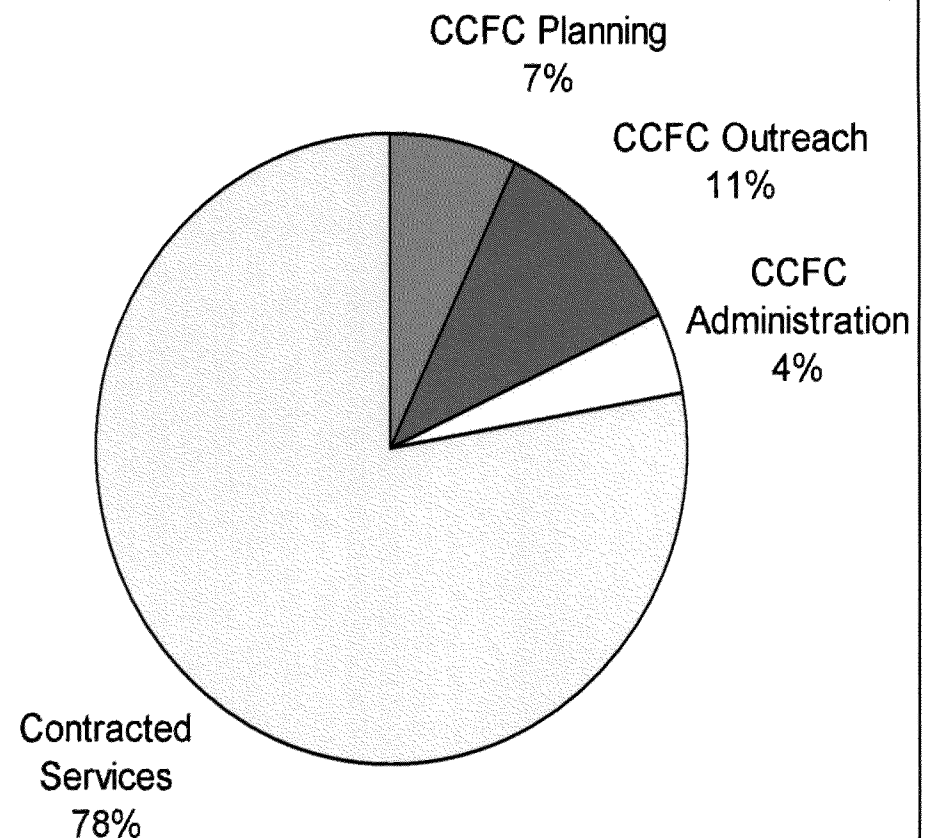
FY02 to FY03 Revenue Comparison





FY03 Budget Percentages

- **CCFC Planning – 7%**
Commission, Local Comprehensive Plan, Early Childhood rollout, School Services Framework, Poverty Framework
- **CCFC Outreach & Innovative Partnerships – 11%**
Asset workshops for schools, Connecting for Kids, Early Childhood Forum, Eligibility Estimator, Youth Advisory Board
- **CCFC Administration – 4%**
Office Support, Fiscal Administration
- **SERVICES - 78%**
Early Childhood, School Partnerships & Youth Services





Reductions and Trade Offs

- Who: Many services had minor reductions to their funding level. The Family Advocate/Community Safety Net (Family Violence Prevention) experienced the highest cuts because of a reduction in the funding stream.
- How: Reductions were minimized by reducing operating costs and reallocating the dollars. Priority was given to direct services.

FY02 - FY03 for BCC 050802

FY03 Estimates		FY02 BUDGET	FY03 Budget	Change	Comments
Managing Resources	FTE:	11.30	12.62	1.32	
Total Personnel per budget		830,935	951,009	120,074	
Sub Total Personnel		830,935	951,009	120,074	
Pass Thru		33,900	20,000	(13,900)	
Professional Services		378,947	148,950	(231,997)	Reduction of contracts to keep more work performed by "in-house" staff
Sub Total Contracts		412,847	166,950	(245,897)	
Printing		47,100	65,689	18,689	
Rentals		13,678	12,450	(1,228)	
Repairs and Maintenance		0	500	500	
Postage		1,300	400	(900)	
Supplies		82,595	43,162	(39,433)	
Education and Training		25,910	41,460	15,550	
Local travel and Mileage		4,400	8,108	3,708	
Dues and Subscriptions		2,650	3,746	1,096	
Telephone		15,629	7,017	(8,612)	
IS Service Fee		19,500	18,930	(570)	
PC flat fee		10,000	10,875	875	
Motor pool		1,193	1,893	700	
Building Mgmt		49,200	69,430	20,230	
Distribution and Postage		9,887	9,553	(334)	
Indirect Costs		36,951	39,952	3,001	
Sub Total Materials & Supplies		319,993	333,163	13,170	
Total Expenditures		1,563,775	1,451,122	(112,653)	
CCFC Pass Thru					
Portland Schools Alliance		59,167	25,000	(34,167)	
Portland Public Schools (School Organizers)		108,290	108,882	592	Funding is provided through a grant from Portland Public Schools
Child Care Improvement Project		0	156,019	156,019	
Parent Child Development Svcs		0	73,803	73,803	
Buckman Community Bldg		40,000	30,000	(10,000)	
Sexual Minority Youth		27,000	22,000	(5,000)	Funding supports both staff to advocacy team and services
Sub Total CCFC Pass Thru		234,457	415,704	181,247	
Oregon Children's Plan					
Oregon Children's Plan - Healthy Start		1,096,681	2,566,823	1,470,142	Resources will be managed by the Health Department
Sub Total Oregon Children's Plan		1,096,681	2,566,823	1,470,142	
Dept of Community Justice					
CASA Program		82,000	82,313	313	
Sub Total Community Justice		82,000	82,313	313	
Mult Co Library					
Early Words - (Deferred Rev) Parent Gifts & Website		71,000	27,180	(43,820)	Grant funding; more start up dollars were expended in the first year.
Early Words - Training & Mentoring		175,000	143,745	(31,255)	
Sub Total Library		246,000	170,925	(75,075)	
Health Dept					
Relief Nursery Support					
Relief Nursery - VOA		274,520	274,520	0	
Relief Nursery - TBD			73,101	73,101	Dollars will be allocated by Health to support gaps
Relief Nursery - Portland Relief Nursery		173,980	173,980	0	
CHW for Relief Nurseries		63,409	63,409	0	
Family Advocate/Violence Prevention Model					
MultCo Health Dept Child Abuse Prev Sys Coord		92,082	0	(92,082)	The funding stream for this program was reduced;
Family Advocate Model (CSN) - Tualatin Valley Center		240,359	186,378	(53,981)	CCFC and Health have prioritized funding direct
Community Safety Net - Morrison Center		30,000	19,586	(10,414)	services with the funds that remain. CCFC has also
MultCo Health Dept Violence Prev Activities		32,500	0	(32,500)	subsidized funding with other funding streams.
Other Supports					
MCHD Early Childhood Community Health Workers		10,000	0	(10,000)	Funded through Oregon Children's Plan
MultCo Health Dept.-CHN/Teen Connections		116,794	113,290	(3,504)	
Sub Total Health Dept		1,033,644	904,264	(129,380)	
OSCP					
Early Childhood Supports					
Peninsula Children's Center Child Care Network		42,420	42,344	(76)	
VOA Child Care Network		42,420	42,345	(75)	
Early Childhood Program Development Coordination		18,000	0	(18,000)	Funded through Oregon Children's Plan
Child Care Sup. Svcs- MetroChild Care Res. & Referral		142,680	134,100	(8,580)	
IRCO-Asian Family Center-PCDS		9,668	9,378	(288)	
Lutheran Family Services- Mid County - PCDS		9,668	9,378	(288)	
Morrison Center East County - PCDS		9,668	9,378	(288)	
Peninsula Affiliates-North Center - PCDS		9,668	9,378	(288)	
Portland Impact-SE Family Center - PCDS		9,668	9,378	(288)	
Volunteers of America-NE Family Center		9,668	9,378	(288)	
West Side Community Svcs-West Side		9,668	9,378	(288)	
Teen Pregnancy Prevention and Support					
Get A Clue		95,000	89,300	(5,700)	
PPS Teen Parent Support Services-ITDC		10,242	0	(10,242)	OSCP is the major funder for this service
School-Linked and School-Based Supports					
SUN Schools Activities		223,534	223,534	0	
Latino Student Retention		22,000	22,000	0	
NAYA Alternative School		32,000	32,000	0	
Youth Services-Prevention					
Janus Youth Programs, Runaway Youth Shelter		264,040	264,040	0	Preventing Youth homelessness
Gift - North Portland		64,000	64,000	0	Gang Prevention for girls and young women
Total OSCP Contracted Services		1,023,988	979,309	(44,679)	
Total to Other County Departments		3,482,313	4,703,634	1,221,321	
Total Combined Budget Estimates		5,280,545	6,570,460	1,289,915	

Gina's Proposed Talking Points for Public Affairs Office Budget Presentation

- Good morning, Gina Mattioda with the Public Affairs Office
- Often the PAO comes in front of the BCC on government affairs matters such as approval of the county's federal agenda or updates on the legislative agenda and more recently, on direction for special session strategy.
- This handout entitled Public Affairs Office - Highlights speaks to specific projects that PAO managed and coordinated this year, which we often do not present to the Board of County Commissioners. Included are community involvement projects, such as ground breakings, grand openings, and siting/public involvement of county owned and leased facilities, media relations, and graphic designs. PAO provides customers with a quarterly report entitled project summary.
- So far this fiscal year, PAO has managed and coordinated more than 70 projects. This handout represents less than 20 percent of our workload. Neither this handout nor the project summary speaks to such activities as media consultation PAO provides to all elected officials and departments on a daily basis. Often this includes responding to a reporter's inquiry, media coaching, and writing either a press release or advisory.
- Similar to the county's attorney's office – who provides legal assistance to all county entities. – Based on the shared service philosophy - No matter where you are in this organization, you can call on the PAO for public affairs assistance. Such examples include:
 - Consulted on content, text, outreach, and media for A and T's property tax information insert.
 - Consulted on message development and developed text for Auditor's Service Efforts and Accomplishments brochure.
 - Designed city/county Diversity Conference logo, program, and brochure
 - Designed Multnomah County Public Safety Coordinating Council logo/look and invitation.
 - Consulted with Land Use Planning on website home page design.
 - Consulted on community outreach strategies and media generation for LPSCC Minority Over-Representation in the Criminal Justice System (ROCS) taskforce
 - Consulted on event planning and coordinated media strategy for the Wapato Jail groundbreaking ceremony
- PAO budget can be viewed in three areas: (1) Staff provided services: which includes staff provided services that our outlined in our project summary and the

handout, (2) contracted provided services that includes 2 intergovernmental agreements and federal legislative liaison program, and (3) materials and supplies.

- In order to meet the constraint figure from the budget office, PAO had to cut \$30,000 (thirty thousand). I met constraint by reviewing these elements in my budget by reducing materials and supplies as well as reducing contracted provided services. I took these selective reductions to minimize impacts to service levels.
- Reduced funding in the IGA with City of Portland Office of Neighborhood Involvement \$29,098.50. (\$910 less than last year)
- Reduced funding in the IGA with City of Gresham \$9,696.50. (\$303 less than last year)
- Reduced the Federal Legislative Liaison Program \$48,482.50. (\$1,517 less than currently under contract)
- Thank you for the opportunity to speak with you this morning. I am happy to answer any questions.



MULTNOMAH
COUNTY

Public Affairs Office
HIGHLIGHTS

**Budget
Presentation
May 8, 2002**

**Public
Affairs
Office
Submitted
Budget**

The Public Affairs Office (PAO) provides public affairs services to citizens, county departments, and the Board of County Commissioners. The Office helps customers communicate key messages in the following manner:

- Create coordinated and consistent communications.
- Assist county entities to build lasting relationships with community organizations and stakeholders.
- Coordinate county stakeholders to present a strong united legislative and federal agenda.

Public Affairs Office

<u>Budget Trends</u>	2000-01 <u>Actual</u>	2001-02 Adopted <u>Budget</u>	2002-03 Approved <u>Budget</u>	<u>Difference</u>
Staffing FTE	6.00	6.00	6.00	0.00
Personal Services	369,513	377,096	385,596	8,500
Contractual Services	40,000	90,000	87,268	(2,732)
Materials & Supplies	110,434	75,674	63,233	(12,441)
Capital Outlay	-	-	-	-
Total Costs	519,947	542,770	536,097	(6,673)

Action Plans:

- The Public Affairs Office will continue to work with our county partners to create a consistent county look for communications.
- The Public Affairs Office will develop and implement a strategic plan, which includes media and legislative training workshops, federal agenda, enhanced MINT site and creation of a web site.

W

From the May 8, 2002
Director

To: Chair Diane Linn and County Commissioners

From: Gina Mattioda, Public Affairs Office

Re: Public Affairs Office FY 2003 Budget Presentation

Public Affairs Office Services:

PAO uses the shared service philosophy to provide a proactive approach to governmental affairs, media relations, management and coordination of the county's public involvement process for siting of county-owned and leased facilities, and graphic design. PAO provides customers with a quarterly report entitled *project summary*, which can be obtained by contacting our office. The project summary is designed to demonstrate the array of services that PAO provides to our customers. The following pages highlight specific projects that PAO managed and coordinated during the 2002 fiscal year. Additional information on PAO services can be viewed at <http://mint/pao/>.

Budget Constraint:

PAO met the 5.4% constraint. As outlined in a March 4, 2002 memo to the Chair's Office, three programs fall slightly below current funding levels. Those include the Intergovernmental Agreements (IGA) between Multnomah County and the Cities of Gresham and Portland, as well as the Federal Legislative Liaison Program.

Specific submitted reductions included:

- IGA with City of Portland Office of Neighborhood Involvement at 5.4% constraint equals \$29,098.50.
- IGA with City of Gresham at 5.4% constraint equals \$9,696.50.
- Federal Legislative Liaison Program at 5.4% constraint equals \$48,482.50.

Personal Interpretation Set:

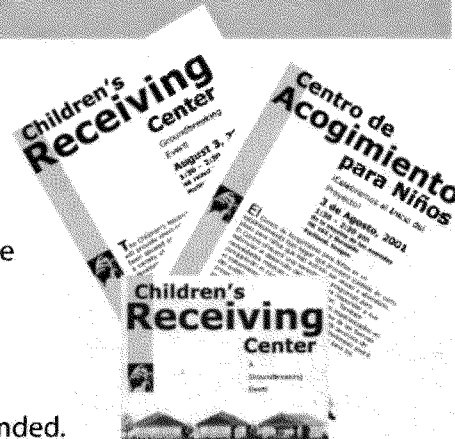
Since July 2001, PAO has served as the custodians for personal interpretation sets. Last year, several departments combined to purchase a personal interpretation system to be used free of charge by both county groups and community organizations. The aim was to better communicate with our non-English speaking public. Over the past year, these sets have been used by many groups, such as Portland Community College Student Government, VOZ Worker's Rights Education Project, and the Asian Family Center. To date, these sets have been used 29 times.

Community Involvement

Children's Receiving Center Groundbreaking Ceremony

The Children's Receiving Center (CRC) Groundbreaking Ceremony, August 3, 2001, celebrated the beginning of construction of the CRC, a residential facility and services complex for abused and neglected children, and acknowledged the years of work and unprecedented collaboration of public and private entities. The outreach for the groundbreaking also served to enhance image and name recognition for future fundraising efforts.

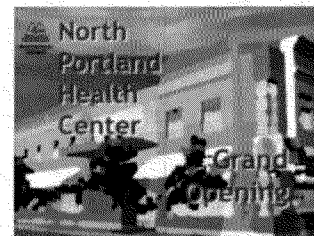
- Over 500 invitations were mailed. Flyers in English and Spanish were distributed with assistance from area neighborhood associations. More than 200 people attended.
- Local retailers donated all food and event supplies. The Sheriff's Office greenhouse contributed flowers.



The North Portland Health Center Grand Opening

The North Portland Health Center Grand Opening was designed to reach out to the many residents of the greater North Portland area, including the community of St. Johns. Many people were welcomed and involved in the planning and preparation, resulting in a well-attended, community and family-oriented event.

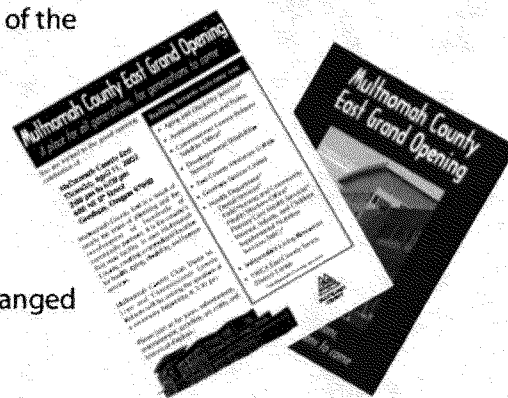
- An estimated 300-400 attended.
- Materials were translated into Spanish, Russian, Vietnamese, and Hmong.
- Public comments were interpreted in Spanish.
- Over 30 local and national businesses contributed time, money, or in-kind donations for the event.
- Seven earned print media pieces were generated.



Multnomah County East Grand Opening

The Multnomah County East Grand Opening was a public celebration of the county's first multi-service center serving the growing East County population. Community advisors contributed to all aspects of the capital project, from the public siting process, building design, building accessibility features, and planning the celebration.

- The grand opening committee was comprised of community residents, representatives of local businesses and agencies, and building tenants. Dozens of volunteers hosted the event, provided entertainment, and created displays. Contributors ranged from Head Start children to senior tour guides and craftspeople from the community.
- Hundreds of flyers in English, Spanish, and Russian were distributed, along with a mailing of over 700 invitations. Flyers and building directories were also created in Braille.
- Over 800 guests visited the building for the grand opening and enjoyed tours in English, Spanish, Russian, Vietnamese, and American Sign Language.
- Sign language interpretation and assistive hearing devices were provided for the dedication ceremony.
- No public funds were spent: all costs were covered by the event sponsors including the building's architect, engineering firm, construction firm, project management firm, and two local retirement centers.
- Earned media included coverage of the groundbreaking, construction tour, and grand opening.



Community Involvement

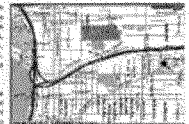
Community Health Programs Siting/Public Involvement Project

The Community Health Programs Siting/Public Involvement Project relocated five Health Department programs into the Dexco Building at 727 NE 24th Avenue. These were Food Handlers, Health Inspections, Immunizations, Lead Poisoning Prevention, and Vital Records. In addition to the public siting process was the need to market the new location to the diverse groups who are their customers.

- Information on the proposed siting was distributed door-to-door to surrounding businesses and neighbors. Many of the community's questions were addressed and potential concerns were allayed in these informal visits.
- Flyers were inserted into the annual license renewal mailing, saving over \$5,000 for the cost of doing a special mailing.
- Newspaper ads announcing the move were placed in The Oregonian, El Hispanic News, Gresham Outlook, Asian Reporter, Chinese Times, and the Skanner.
- Flyers in English and Spanish announcing the move were distributed to all Multnomah County Health Clinics, Libraries, other public buildings, and social service agencies.
- Media releases and Public Service Announcements were distributed to all local media.
- According to the Manager, people seeking Food Handler certification were aware of the new location and their numbers remained consistent following the move. This was attributed to advance advertising and media coverage.

Aviso de Mudanza

El Programa de Manejador de Comida Del Condado de Multnomah se muda en diciembre 3, 2001 a
**727 NE 24th Avenue
Portland, OR 97232**



LUNES, MARTES, JUEVES, VIERNES
10:00 am to 4:00 pm
(último examen 30 min antes de cerrar)
MIÉRCOLES
12:00 pm to 4:00 pm
(último examen 30 min antes de cerrar)
PRIMER MIÉRCOLES DE CADA MES
12:00 pm to 4:00 pm
(último examen 30 min antes de cerrar)



Programa de Manejador de Comida
1-988-5257
Web at www.mchealthinspect.org

76 million people in the U.S. get sick every year from mishandled food.*

Protect yourself and your family. Learn the facts about food safety.

- **Clean:** wash hands and surfaces often
- **Separate:** don't cross-contaminate
- **Cook:** cook to proper temperatures
- **Chill:** refrigerate promptly

Call 503-988-5400 for a free pamphlet or visit our website: www.mchealthinspect.org

A message from the Oregon Department of Health

麥魯瑪縣 食品衛生課程

將於 2001年12月3日搬遷至
**727 NE 24th Avenue
Portland, OR 97232**

歡迎諮詢電話：(503) 988-5257

www.mchealthinspect.org

Preparing Safe Meals

A guide for your home kitchen

Includes recipes, food safety tips, and more.

Available in English and Spanish.

Call 1-988-5257 for more information.

Department of Community Justice Housing Siting/Public Involvement Project

The Department of Community Justice Housing Siting/Public Involvement Project is finalizing a long-term contract with Central City Concern to provide housing for clients currently under community supervision. Central City Concern would provide and manage 60 units of alcohol and drug-free community housing at their building, the Beaver Hotel, now called The Medford, located at 506 NW Fifth Avenue. PAO managed the public siting process in partnership with a variety of county entities.

- The collaboration with Central City Concern allowed the project to move forward with minimal negative community concern, because of their long and positive presence in the neighborhood.
- A workgroup comprised of representatives of the Chair's Office, District 1 staff, District 2 staff, PAO, County Attorney's Office, Department of Community Justice, Facilities & Property Management, and Central City Concern allowed for streamlined communication and planning. The workgroup was able to design the template for this unique partnership, which was supported by the Multnomah County Board of Commissioners, housing advocates, city officials, and numerous neighborhood groups. The long-term lease agreement and on-site services at the now alcohol and drug-free residence benefits clients, Multnomah County, Central City Concern, and the surrounding community.
- A good neighbor agreement was recently signed and the lease negotiations are in the final stages.

Multnomah County Facilities Siting

Public Involvement Process

1. Identify the need for the facility.

2. Develop a preliminary site plan.

3. Conduct a public hearing.

4. Prepare a final site plan.

5. Obtain final approval from the Board of Commissioners.

6. Construct the facility.

7. Operate the facility.

8. Evaluate the facility.

9. Close the project.

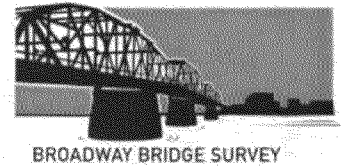
For more information, contact the Office of Community Justice, 506 NW Fifth Avenue, Portland, OR 97208. Phone: 503-988-5257. Fax: 503-988-5258. Email: paos@multnomahcounty.org

Community Involvement

Broadway Bridge Rehabilitation

The Public Affairs Office led outreach and citizen involvement activities during planning for the largest transportation construction project ever managed by the county. The \$23 million project is scheduled for 2003 – 2004. Public notification and citizen input needed to occur in 2001 – 2002 before key decisions were made. Public affairs goals included educating bridge users, neighbors, and stakeholder groups about the project and involving them in major schedule and design decisions. Project outcomes included:

- **Stakeholder Interviews:** Identified and interviewed 21 stakeholders — including businesses, user groups, and public agencies – for input on design and schedule issues. Maintained contact with stakeholders throughout project.
- **Group Presentations:** Spoke to 11 groups – representing nearby businesses, neighborhoods, and travel modes – to inform and gather input.
- **Phone/Internet Survey:** Nearly 1700 people participated in the county's first phone/internet survey, which described the project need and gathered public input on bridge use and construction schedule preferences.
- **Advertising:** The project and citizen survey were publicized in ads in six newspapers and in free radio public service announcements.
- **Media Coverage:** Earned media included coverage of the public survey and board vote by local TV and radio stations and newspapers (at least 10 media outlets).



Public involvement activities helped ensure that bridge users were informed and involved in project decisions prior to the county board's schedule decision on February 14, 2002.

Sauvie Island

In December 2001, severe cracks were discovered in girders supporting the county's Sauvie Island Bridge, the only road link to a large agricultural island. The PAO assisted county commissioners and staff in responding to this local transportation crisis in the following ways:

- **Crisis Response:** Immediately notified island residents, trucking firms, and the news media.
- **Hotline/Website:** Provided regular updates.
- **Public Meetings:** Helped organize and facilitate public meetings on the island.
- **Siting Study:** Served as liaison to citizens and stakeholders during study and facilitated public meetings to gather citizen input and announce study results.
- **Media:** Served as project spokesperson in numerous interviews.



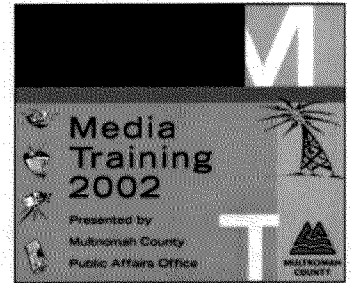
The PAO helped ensure that affected parties were informed and involved in the project, despite serious economic difficulties the bridge problem created for some businesses.

Media Relations

Media Training

Over 100 county employees attended three Media Trainings presented by the Public Affairs Office. Members of the local news media joined former reporters in a panel to share tools of the trade and tips to success. A packet of training materials included information ranging from a flowchart instructing employees how to respond to a reporter's question to tips on how to prepare for an interview. Other highlights of the Media Training include:

- County Attorney Tom Sponsler reviewed Executive Rule #266: Complying with a Public Records Request from the Media.
- Chair's Communication Director Becca Uherbelau shared the county's media practice to clarify roles and responsibilities with news media inquiries.
- A small group exercise encouraged participants to practice what they learned, role playing as both reporter and interviewee in a progression of scenarios developed by the PAO.
- Out of a total of 65 completed evaluations, 61 employees communicated their satisfaction with the training.

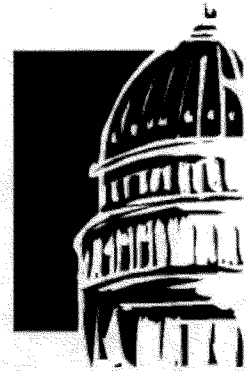


Government Affairs

Multnomah County Federal Legislative Agenda

The Multnomah County Federal Legislative Agenda is managed by the PAO to communicate a coordinated message to the Congressional delegation. A primary goal is to continue the county's aggressive pursuit of leveraging federal funds for key local services. On February 19, 2002, the Board of Commissioners adopted an agenda that reflects the following priorities essential to maintaining the quality of life Oregonians expect.

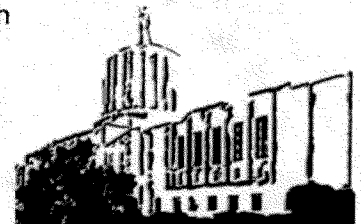
- Maintain and restore the Willamette River Bridges.
- Expand or renovate the Multnomah County Courthouse and related facilities.
- Enhance mental health treatment services.
- Support for public health infrastructure.
- Strong early childhood services to provide a continuum of services for families with young children.



Special Session Strategy

The Special Session Strategy was coordinated by the PAO to minimize the financial impacts of the Legislature's Special Session to Multnomah County programs and services. Components of the strategy included:

- Consistent communication with the 28 members of Multnomah County's delegation.
- Refined analyses of the financial impact of state cuts to county programs and services.
- Educating members of advocacy groups, the Governor's Office, Oregon Legislature, and state agencies of impacts to counties.
- Briefing the Board of Commissioners on a consistent basis.

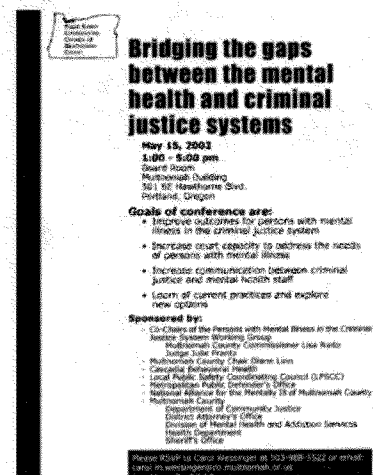
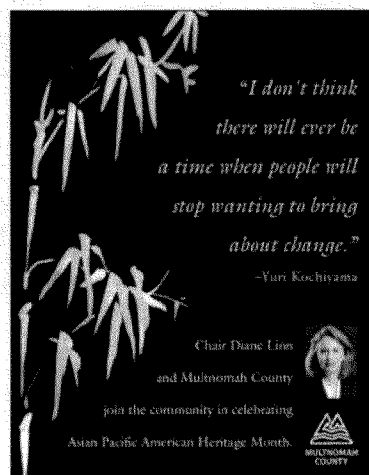
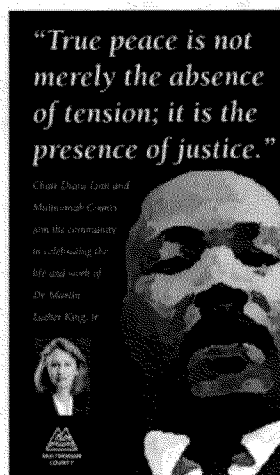
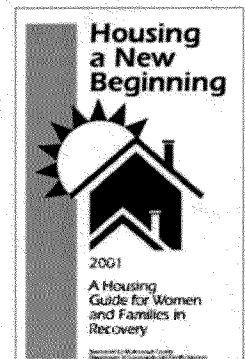
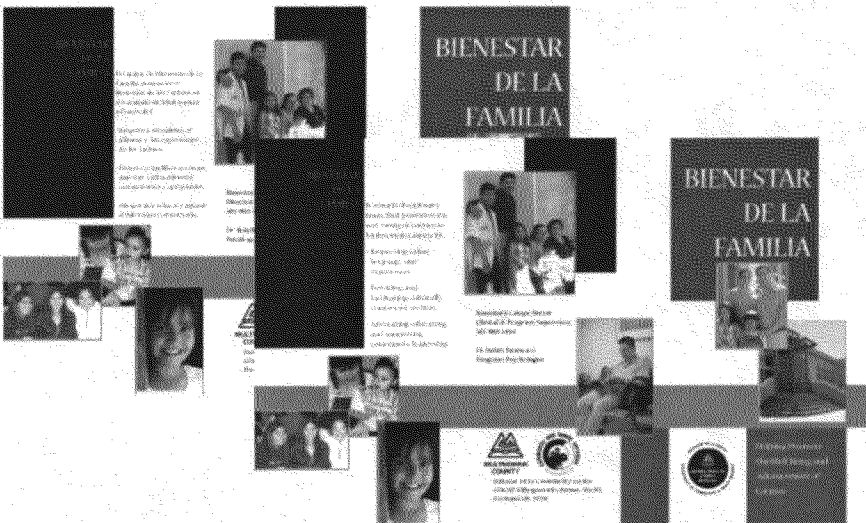
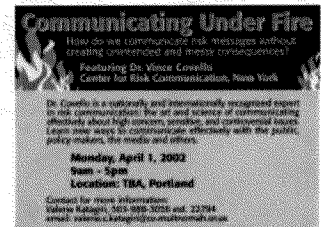
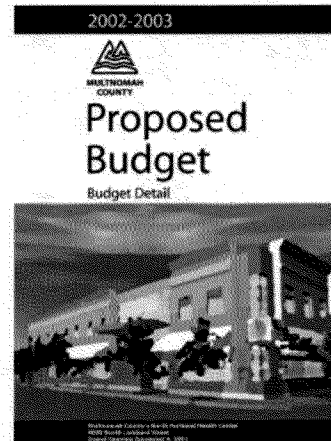
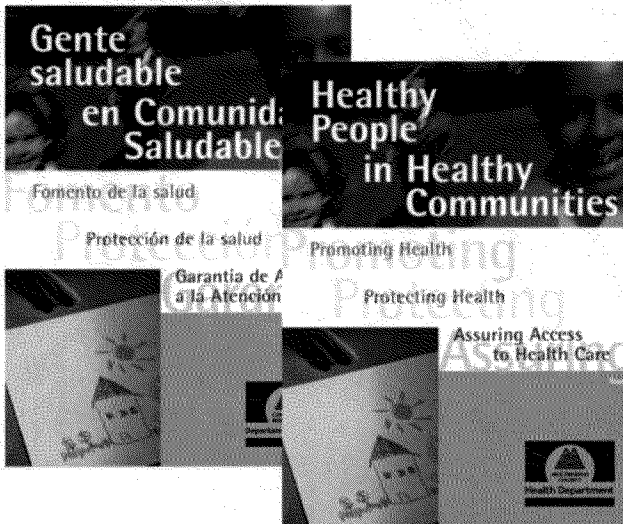


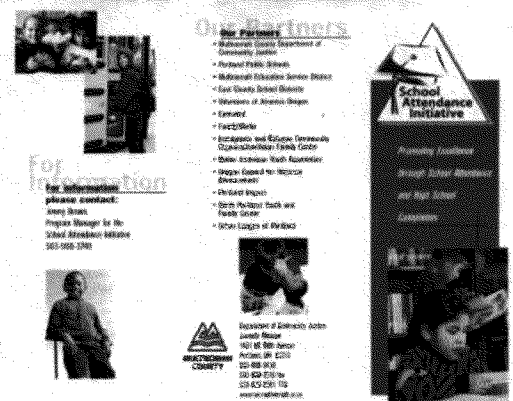
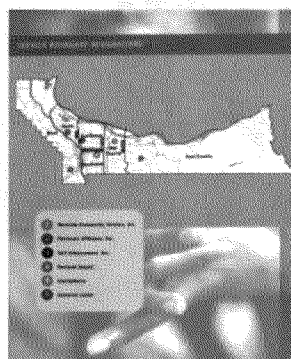
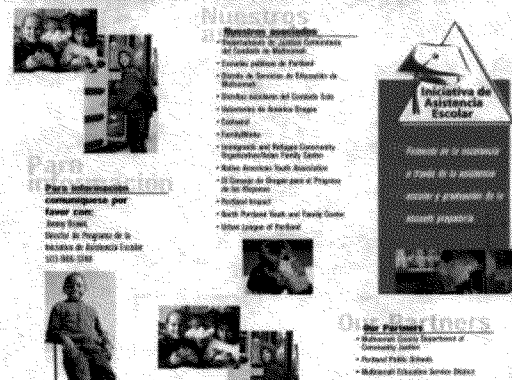
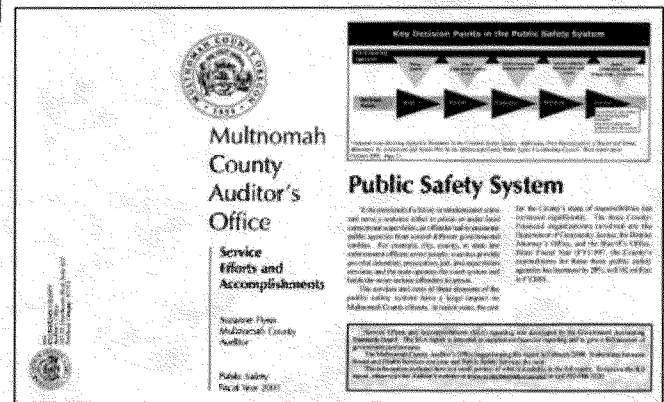
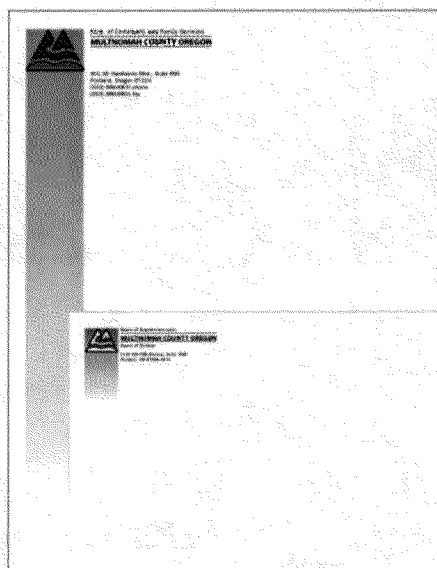
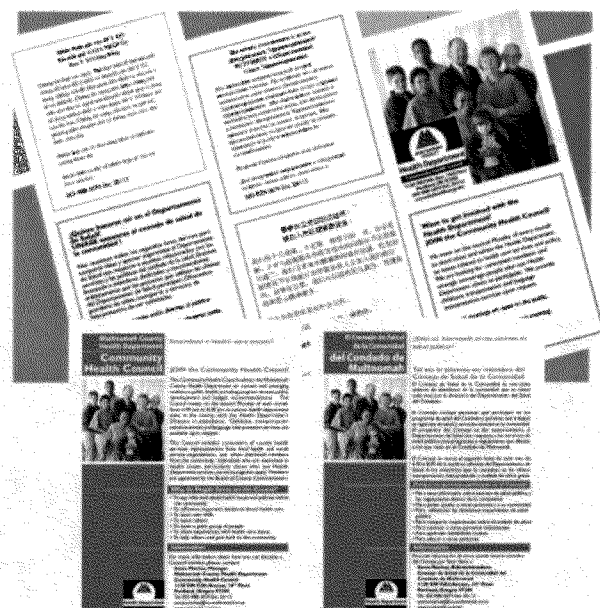
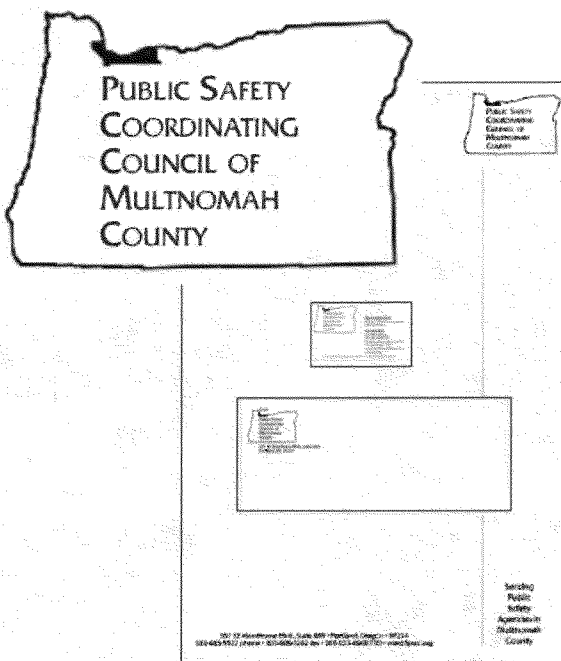
The Governor and state legislature created a balanced budget by filling an \$850 million shortfall. Multnomah County, originally slated to be impacted by an estimated \$12-17 million in the budget rebalance, was directly impacted by \$5 million.

Graphic Design

Project Samples

The Public Affairs Office offers assistance in creating logos that promote individual services while connecting to Multnomah County government. Conceiving the look of a project, program, or service is essential to public and social marketing and citizen outreach. In the past year, the PAO has designed over 65 brochures, reports, and other marketing materials. Some samples are displayed below. Graphic design is a critical component of message development, which is needed to effectively communicate county programs and services.





**Public Testimony of Ken Ray
Vice-Chair, Multnomah County Citizen Involvement Committee
Presented to the Multnomah County Board of Commissioners
May 8, 2002**

Chair Linn and Commissioners:

For the record, my name is Ken Ray, and I am the vice-chair of the Multnomah County Citizen Involvement Committee.

The Citizen Involvement Committee, established in the County's charter by a public vote in 1984, is a semi-autonomous organization made up of citizens from throughout Multnomah County who are enabled to assess, evaluate and promote opportunities for enhancing greater citizen participation in the decision-making processes of all County agencies and departments. This independent, broad-based committee has direct oversight of its office operations and staff.

I use the term, "semi-autonomous", because as this proposed budget makes abundantly clear, you, as the Board of Commissioners, also have wide latitude in determining the extent to which the CIC can be effective and proactive in supporting the principles of citizen involvement that Multnomah County is committed to.

I appreciate the opportunity to appear before you today, on behalf of the Citizen Involvement Committee, to offer a few remarks about the effects of the proposed Executive Budget on the CIC operations, and to talk about what comes next.

As you are aware, the proposed 2002-2003 budget includes, among other cuts in County services, a reduction of \$83,629 from the CIC's approved budget for the 2001-2002 fiscal year. Since the total approved budget for the CIC in 2001-2002 was only \$217,833, this represents a 38.4 percent cut in the CIC's funding.

On Tuesday, M'Lou Christ, the chair of the Central Citizen Budget Advisory Committee, appeared before you and addressed the CIC's budget cuts. In her remarks, M'Lou expressed concerns aired by the Central CBAC about the process, or lack thereof, in addressing the scope of the proposed cuts to the CIC's budget prior to the unveiling of the executive budget. I will not add further to M'Lou's comments other than to say that her concerns are shared by the full Citizen Involvement Committee and staff as well.

You need not study the CIC's budget situation too closely to realize that we were left with no option but to accept regretfully the resignation of our executive

director, John Legry, effective at the end of June. On behalf of the CIC, I want to take this opportunity to thank John publicly for his 12 years of service and dedication to Multnomah County as the executive director of the CIC, as well as for his long and distinguished career of public service at various levels of government. John's leadership will be greatly missed not only at the CIC, but throughout all of the County's departments and advisory committees as well.

The loss of John Legry from the CIC staff leaves two FTE positions. This is the minimum number required under the CIC's enabling ordinance. The CIC is fortunate to have the continued service of Kathleen Todd and Carol Ward in managing the day-to-day activities of the CIC office. Kathleen and Carol have provided tremendous dedication to the CIC, and they share the full confidence, support and assistance of the members of the CIC as they carry forward in the midst of this difficult budgetary situation.

The chair's proposed budget for fiscal year 2003 leaves intact the CIC's requested materials and supplies budget of \$21,695. This budget will cover what we feel is the bare minimum level of service that we are able to provide in sharing information and engaging the public on opportunities for direct citizen action, as well as for our work in supporting the various Citizen Budget Advisory

Committees. The budget will enable us to print and distribute two copies of the CIC's newsletter, the *Conduit*, and address our basic overhead and operational needs – and little else.

In spite of the meager budget picture we face, we at the CIC believe that this presents us with great opportunities – perhaps long overdue – in re-assessing how we go about the business of promoting, enabling and engaging direct citizen involvement in Multnomah County in more a cost-effective and coordinated manner. We very much appreciate the presence of the County Chair and her chief of staff at our May 2 meeting to address some of our concerns about the effects of the proposed budget cuts and to begin what we hope will be a comprehensive, constructive and far-reaching dialogue in assessing how the County can provide the greatest possible commitment to promoting and enhancing citizen involvement.

The CIC will be working extensively throughout the remainder of the spring, as well as the summer and into fall, and in close collaboration with all of you, with all of the departments, and with the public, to evaluate all aspects of the Citizen Involvement program in Multnomah County so as to ensure that we remain committed to providing every opportunity for direct citizen engagement and thus

promote the greatest degree of public confidence and support in our decision-making processes and outcomes.

I thank you for the opportunity to appear before you today, and I will be happy to answer any questions you may have.



Citizen Involvement Committee
MULTNOMAH COUNTY OREGON

2115 SE Morrison, Room 206
Portland, Oregon 97214
(503) 988-3450 phone
(503) 988-5674 fax

March 24, 2002

To: Chair Diane Linn
Commissioner Marie Rojo de Steffey
Commissioner Serena Cruz
Commissioner Lisa Naito
Commissioner Lonnie Roberts

From: M'Lou Christ, Chair
Central Citizen Budget Advisory Committee

Re: Central CBAC 02/03 Budget Recommendations Report

The Central Citizen Budget Advisory Committee (CCBAC) is providing the Board of County Commissioners the findings and recommendations of the Departmental Citizen Budget Advisory Committee (CBAC) Reports.

The CBAC members have examined major critical issues very carefully and formulated their recommendations accordingly. All CBAC committees have squarely faced the additional challenges of the continuing economic woes facing the County and the State. They have crafted thoughtful recommendations despite a shortened timeline due to the mid-year rebalance and the effects of departmental mergers.

As in past years, the Central CBAC continues to support the co-location of services in the community, the preservation of county infrastructure, as well as the continuation of programs that improve the balance of prevention and diversion services.

The Central CBAC wishes to emphasize certain areas of particular concern with respect to the lack of public awareness of County government, budget-reduction methodology, required funding, Rainy Day Fund, experienced worker shortfall, and employee morale.

Comments on Areas of Particular Concern

- Toot Our Horn: The County continues to be the invisible government. There is a compelling need to publicize our community resources, our programs, our partners, our citizen involvement opportunities, and our successes. This can be accomplished through the Public Affairs Office and better utilization of in-house links to the community, such as the Library and Citizen Involvement Committee (CIC) publications.

- Budget-reduction Methodology: The Central CBAC is extremely concerned about once again employing across-the-board cuts. After several years of such uniform budget reductions, most County programs have had all the fat removed and many have suffered cuts into the bone. It is time to face the reality that we cannot do all we would wish and that there are differences of necessity, impact and size among programs which must be acknowledged. Key questions include:

- Which services or portions thereof are mandated?
- Which best serve our primary benchmarks and our most vulnerable populations?
- Which are most effective at breaking negative cycles for long-term improvements?
- Which do not receive matching funds from partnering jurisdictions/agencies?

Rather than bleeding all County programs into ultimate ineffectuality, it is time to identify the core programs and to fund them adequately. It should be a consistent principle that whatever the County takes on should be funded adequately for the task; if that is not possible, we should not allow insufficient half-measures.

- Required Funding: The Central CBAC feels that this is the time to discuss in depth what the County is required to provide and what funding sources are appropriate for those services. Our Key questions include:
 - Should the County be funding housing programs, for example?
 - Should General Funds backfill fees that the legislature has not adjusted for 20 years?
 - Should it be solely responsible for regionally critical bridges?
 - Should it be continuing with jail construction utilizing the approved construction bond when operating funds will require a new operation levy?
 - Should it be continuing to fund pass-through programs/agencies based on past policy rather than current needs?

Since it looks as if the effects of the downturn in the economy will continue to be felt for some time, these questions must be asked, analyzed and answered.

- Rainy-day Fund: The County should continue banking toward its targeted Rainy Day Fund, especially before creating new programs or entering into agreements that will require on-going funding. Failure to consider on-going funding requirements ensures future reliance on the Rainy Day Fund.
- Experienced Workforce Shortfall: Recruitment and retention needs will continue to escalate sharply in the near future due to imminent retirement eligibility of many County employees. Strategies and succession planning need to be put in place now to minimize the effects of these losses.

- Employee Morale: Funding cutbacks without programmatic reductions result in fewer people working harder, and feeling negatively rewarded each time the budget is cut across the board. This affects both the quality of service provided to County residents and the retention and recruitment needs within departments. The County must avoid entering a downward spiral of morale and service delivery.
- Revenue: A number of the individual CBAC reports contain suggestions for new revenue sources, or recommendations that such sources be aggressively sought. The CCBAC supports those recommendations for action by individual departments, and endorses the principle of active revenue enhancement for the County.

Finally, and on a positive note, we appreciate the opportunity to participate and provide our recommendations through this advisory process. We thank the department representatives and the Citizen Involvement staff whose time, efforts and enthusiasm greatly contributed to our efforts on behalf of the citizens of Multnomah County.

Central Citizens Budget Advisory Committee

M'Lou Christ, Chair, Central CBAC
 John Bartley III, Department of Business and Community Services CBAC
 Ric Burger, Department of County Human Services (DSAC) Section CBAC
 Donald Dumont, Department of Business and Community Services CBAC
 Tim Farley, Department of Business and Community Services CBAC
 Bill Hancock, Department of Health Services CBAC
 Susan Hathaway-Marxer, Library CBAC
 Mark Jones, Department of Juvenile & Adult Community Justice CBAC
 Fran Landfair, Department of County Human Services (ADS Section) CBAC
 Jim Lasher, Sheriff's Office CBAC
 Douglas G. Montgomery, Ph.D., Department of County Human Services CBAC &
 Commission on Children, Families, and Community CBAC
 John Mulvey, Non-Departmental CBAC
 Susan Oliver, Department of County Human Services CBAC
 Anne L. Potter, Ph.D., Department of Health Services CBAC
 Dick Wegner, District Attorney's CBAC
 Laura Woodruff, Department of County Human Services (ADS Section) CBAC
 Kathleen Todd, Citizen Involvement Committee Staff

Department of Business and Community Services Citizen's Budget Advisory Committee

To: Central Citizen Budget Advisory Committee

From: Department of Business & Community Services CBAC

Date: March 15, 2002

Subject: Department of Business & Community Services 2002-03 Budget Report

PROCESS:

Representatives from selected departments in the Business and Community Services (BCS) department were made available in three two-hour meetings shortly after the merger of the Departments of Sustainable Community Development and Support Services. Due to this short timeline not all of the information requested by committee members was available. We are hoping to remedy this situation next year by meeting more often and implementing the suggestions outlined under point #1 in the Emerging Issues section of this report.

MAJOR CHANGES:

Elections:

- **Voters Pamphlet:** The plan to eliminate the County Voter's Pamphlet and postage drew mixed reviews from committee members.

Animal Control:

- **Pet License Enforcement:** Animal Control should actively pursue enhanced revenue opportunities, either by more aggressive pet tag renewal strategies or through voter-friendly sympathetic marketing.

During one of our briefings staff noted a five year decline in Animal Control revenues from 2.2M\$ in FY 96-97 to 0.78M\$ in FY 01-02. The majority of this decline is most likely due to the county's decision not to actively pursue pet tag renewals.

Even though the county has this significant decline in revenue no plan has been presented to show how revenues for Animal Control will be boosted, and previous efforts have not been successful in generating added revenue, revenue which must

be obtained to restore services. A renewed effort to enforce or encourage compliance with pet licensing is a logical component of any plan to restore services, one that should be considered given the correlation between the drop in enforcement and the drop in revenue.

If enforcement to assure renewal of expired pet tags or to register unregistered pets is politically undesirable, then a marketing campaign should be considered instead. No marketing campaign has been conducted since the mid-90s, as per staff's remarks of March 11. Committee members have provided detailed written recommendation to staff regarding marketing strategies and opportunities.

- **Shelter Hours:** The later closing times for the shelter in Troutdale are an improvement. However, it is still difficult to reach by mass transit and inconvenient to drive to. With the reduction in total hours open because of lowered staffing levels, it's likely that pets will be left longer in the shelter, leading to increased pet maintenance cost, increased pet euthanizing and increased criticism of the department.

The Internet can be used to reverse that trend. Since 70% of Portland metro area homes have Internet access, and since free public access through libraries, schools and community institutions as well as through ad-sponsored web kiosks in public spaces (e.g., Lloyd Center food court) is becoming more frequent, owners of lost pets or folks wishing to acquire new animal companions could go on the web and see pictures of animals in the shelter. More detailed recommendations for cost-effective expansion of services via the Internet have been provided in writing to staff by committee members.

SERVICE REDUCTION CONCERNS :

1. **Animal Control:** Although some of the information for programs suggested to cut was provided, information on other cuttable programs was not (See handout titled 'BCS CBAC Comments and Questions - March 4, 2002'). For example, the program which inspects pet vendors was never mentioned. This program inspects every pet store operator annually. How much might it save to change that to biannual inspections?
2. **Appraisers and Appraisal Technicians:** It is also a point of concern that appraisers and appraisal technicians were considered for layoff. Each appraiser, costing less than \$70,000/year, generates approximately \$500,000 or more in annual property tax revenue. This seems to be a very small benefit in this year which would have a tremendous cut in revenues in the next year, and therefore penny-wise and pound-foolish. Please do maintain appraisal staffs.

ADD PACKAGE REVIEW:

Office of Diversity, Equity and Affirmative Action: A good case for the Office of Diversity, Equity and Affirmative Action increases was not made. The work for these new positions is already being done by other departments, and given the circumstances of reduced income, this may well be an area best served by the present staffing system rather than making a major expansion in a time of cutbacks. Whether or not the program is dear to other parties is not a helpful datum if genuine public input is truly desired. This opinion, however, was not unanimous among the committee.

EMERGING ISSUES:

1. **Need For More Information Sooner:** As a general issue, for the committee to do meaningful work, we must know of opportunities for triage, which means being presented with more complete information. Just showing us the programs which are suggested for cuts does not allow us, unless we do independent research, to know of other opportunities for cuts. We know the pace of budget revision has been excessively rapid and such information has not been consistently provided for the past two years.

Please consider, before the budget crunch occurs, preparing an overview of programs, their costs and benefits, so when the budget rush occurs, the information describing each department's operations and programs is already prepared, and then need only be accompanied by recommendations for cuts and the implications of those cuts. If this committee is to make meaningful and beneficial recommendations, this information must be provided.

2. **Property Reassessment:** In a committee member's letter and e-mail of 4 March, better coordination was suggested between cities and Property Valuation on building permits to seek out the most effective opportunities for reassessment and thereby generating added property taxes. Private sector contractors, paid on the basis of their successes, may because of the fiscal motivation do a better job of finding properties which should be reassessed, and would not incur PERS liabilities or establish further administrative burdens.

If the cities are not providing complete information from their information systems, private sector firms could also be used to collect this information from the cities, as it is public record. Also, city property inspectors could be provided with pocket-sized pads of postage-pre-paid post card forms, with which they can quickly report inspections where small permits are being used for large jobs where reassessment might bring in added revenue for both the county as well as their city. This may be the most effective strategy for capturing 'stealth'

improvements, where a small improvement is documented but a large improvement is performed.

3. **One Percent for Art:** If we are to look for added revenue everywhere possible the county ordinance mandating one per cent of construction costs of county buildings for art must be repealed. The inappropriateness of a windmill decorating a city that did not rely on windmills just underscores how off-target this concept is. This opinion, however, is not unanimous among the committee.

Spending money on options is nice when we have the money, but art money will be available again and the county can catch up at that time. Until the revenue stream has ended, please pass on the commissioners the suggestion that they repeal that ordinance immediately and use that money to much greater and direct humanitarian benefit.

Citizen Budget Advisory Committee

John E. Bartley, Report Author

Don Dumont

Tim Farley

J. Michael Morris

Steve W. Murray

Iris Newhouse

Marie. Sowers

**DEPARTMENT OF COMMUNITY JUSTICE
CITIZEN BUDGET ADVISORY COMMITTEE**

TO: Central Citizen Budget Advisory Committee

FROM: Community Justice Citizen Budget Advisory Committee (CBAC)

DATE: March 15, 2002

SUBJECT: Department of Community Justice Fiscal Year 2002-03 Report

Process:

The committee met five times between December and March. Materials we reviewed include: FY2002 Adopted Budget, cost information for adult supervision, outcome measures for the first half of 2000 and the list of recommended cuts for FY 2003, and supporting documentation. The Committee also met with several members of the Department. Presenters are listed at the end of the report.

Major Changes:

After two years of cuts, it is the opinion of both the Department and the Committee that few non-essential programs/positions remain. This year's cuts are targeted towards eliminating vacant positions, terminating some contracted services and cutting funds for programs/positions outside the Department's mission. The Committee supports most of the Department's cuts, finding them difficult to swallow but necessary under the circumstances. The Committee strongly opposes three Department cuts, believing the elimination of these services will have a significant impact on the community.

The Committee supports:

- The Department's staffing cuts, including the elimination of a Corrections Technician at intake for restitution tracking, an Office Assistant 2 position in Administration, two Information Services positions, one currently vacant Probation Officer position in the Community Justice Initiative and one Program Administrator position.
- The termination of several contracts, including relapse prevention, employment services, program services at the Juvenile Day Reporting Center and a reduction in the food services contract at Juvenile Detention.
- The Department's decision to eliminate or reduce funding for services outside their central mission, including the administrative positions in the Child Abuse unit and the extensive funding for the School Attendance Initiative(SAI) and associated counselor, nurse and skill development positions.
- The decision to terminate the Juvenile Day Reporting Center lease and the savings to be gained from the delay in opening the Beaver Hotel.

The Committee opposes:

- The decision **not** to cut funding for security at the Mead Building. The Committee supports cutting this service and restoring either Treatment Services or Flex Funds (Juvenile).

- Cutting Flex Funds (Juvenile). These important dollars have an immediate effect on high-risk juveniles.
- Cutting the Treatment Services contract. The Committee strongly supports treatment for offenders and believes supervision without treatment will be far less effective.

Concerns

Cuts in SAI are short sighted and great effort should be made to save this program.

Last year the Committee expressed concern about cuts to innovative and proactive juvenile programs. We have the same concerns this year. We strongly support the School Attendance Initiative and are convinced that in the next three years, Multnomah County will begin reaping the benefits of this program as fewer juvenile offenders enter the system. We understand that the Department cannot subsidize the salaries of school counselors and nurses. However, we strongly recommend that the Department search for alternative ways to use its human resources to keep this program running.

The Child Abuse unit must have administrative support, even if DCJ will not provide it.

The Committee agrees with the need to eliminate funding for administrative positions in the Child Abuse unit. However, we are concerned about the effect on the court and have not received assurance that another Department will step in.

Treatment services are an important part of DCJ's work and should be maintained.

The Committee strongly believes that treatment is essential for getting offenders out of the system, and thus an important responsibility of the Department. We are concerned about cuts to treatment services and their impact on recidivism rates.

Where the safety of the community is concerned, no programs that cannot justify their value can be maintained.

The Committee was disturbed to hear that members of the Department have been trying to cut funding for security at the Mead Building for the last two years, but have been unsuccessful. It is the opinion of the Committee that the contract for security services should be terminated, unless convincing evidence of its value can be shown.

Emerging Issues

The Department should perform cost-benefit analyses on its programs.

At several meetings, committee members requested cost-benefit information on specific programs. While the Department was able to provide some statistics, the Committee believes more emphasis on this kind of information will be very useful in evaluating programs. *(This has been a concern of this committee for the past 3 years.)*

The Department should think creatively in increasing the supervision fees it collects.

The Committee adamantly agrees with the Department's decision to increase emphasis on the collection of supervision fees. We also recommend that new, creative methods for accomplishing this goal be employed.

Committee members

Mark Jones, Chair

Susan Cox

Art Hendricks

Bill Hoffstetter

Marti Frank Tsypin

Hung Vo

Department of Community Justice Staff Presenters

Kathy Treb, Assistant Director, Employee and Community Development

Jim Rood, Assistant Director, Adult Community Justice

Rich Scott, Assistant Director, Juvenile Community Justice

Shaun Coldwell, Business Services Manager

Pat Franck, Senior Administrative Analyst

Scott Keir, Research and Evaluation Manager

Robert Trachtenberg, Senior Program Development Services,
Family Services Unit

Bob Robison, Senior Program Development Services,
Community Justice Initiative

Joanne Fuller, Interim Director

Thuy Vanderlinde, Program Administrator, Juvenile Treatment
Services

Department of County Human Services

DCHS FY 03 CBAC Report for Several of the Organizational Units Included in the Former CFS Budget

Process

On March 7, 2002 the DCHS CBAC for the Developmental Disabilities Division, the Domestic Violence Division, the Mental Health and Addiction Services Division and the Administration Division met to review and make comments on the respective budget requests. The following members were in attendance: Susan Oliver, Robert Gassner and Muriel Goldman.

The CBAC invited the following staff to brief them on the budget requests:

Jim McConnell, Interim DCHS Director, Don Carlson, CHS Business Services Manager, and Les Walker, CHS Finance Unit Manager. The CHS staff presented the following information:

- The **proposed DCHS budget structure** for all units within the department
- The **FY 03 requested budget** for the Disability Services Division
- The **FY 03 requested budget** for the Domestic Violence Division
- The **FY 03 requested budget** for the Mental Health & Addiction Services Division, and
- The **FY 03 requested budget** for the Administration Division (Directors Office, Business Services Unit and the Planning and Evaluation Unit).

Developmental Disability Services Request: The requested FY 03 DD budget totals \$62,635,404 including 105.5 FTE. This is a decrease of approximately \$14.4 million from the current FY 02 Revised Budget. Most of the decrease is attributable to the inclusion of a \$10 million "placeholder" amount in the current year budget for the Staley settlement money which will not be spent in the current fiscal year. The FTE increase reflects the state funding received from the Staley settlement agreement, reallocation of resources in the DD Division and implementation of the county Brokerage program.

Domestic Violence Program Request: The requested FY 03 DV budget totals \$2,091,475 including 3.5 FTE. The major change in this program is the transfer of the domestic violence contract services unit from the new Office of School and Community Program to this DCHS program. The DV program is losing resources from the City of Portland (\$33,966), resources from a Violence Against Women's Grant (\$46,025) and County General Funds (\$46,921). The program is gaining additional resources in a new Byrne Grant (\$81,090), a new OSHA grant (\$15,453) and additional funds in a HUD Horizons grant (\$83,774). Most of the additional resources are for contract services and the unit has experienced a decrease in operating funds. The unit has balanced its budget by partial reductions in staff (two positions are reduced to .80 FTE and one position is reduced to .90 FTE).

Mental Health and Addiction Services Request: The MH&AS FY03 budget request presented at the meeting was not balanced. The revenues estimate for was \$75,379,686 down approximately \$6.6 million from the current year. The expenditure estimate was \$77,416,980 down approximately \$4.6 million from the current year. The budget was out of balance by approximately \$2.0 million. The Committee review information presented by staff, which showed reductions in many of the revenue sources for the division between the current year and FY 03 budget year. Major reasons for the reduction in revenue was the budgeting of approximately \$1.8 million in one-time-only beginning working capital funds during the current fiscal year which will not be available for FY 03 and the loss of approximately \$642K in County General Funds. Staff indicated the MH&AS services budget would be balance by the time it is submitted to the Chairs Office.

Administration Division Request: This division includes the Director's Office, the Business Services unit and the Planning and Evaluation unit. These work units provide shared services to the four operation divisions in the Department. The Admin Division FY 03 budget request totals \$7,559,843. This budget request amounts to approximately 4.1% of the total \$183.6 million Department budget. Information presented at the meeting showed the FTE level for the Administration Division has been reduced from approximately 108 in the current year to 81 in the proposed FY 03 budget request. Based on an initial analysis, of this 27 FTE reduction approximately 17 FTE were transferred to the new Office of School and Community Partnerships, 2 FTE were transferred to other programs in DCHS and the remaining 8 FTE were eliminated from the budget.

Concerns

The Committee expressed concern about the merger of these two departments and the creation of the new Office of Schools and Community partnerships. It is a very complex reorganization and it is bound to have some short-term effects on the public's understanding of who and where services are provided. It is the hope of the Committee that the disruption of services to clients can be minimized.

Recommendation

The Committee recommends approval of the budgets as submitted for their review. The merger appears to have achieved some efficiency based on the reduction in FTE for shared services and the Committee hopes effective service delivery to both external and internal clients can be maintained through the adoption of these budgets.

Department of County Human Services

DCHS Aging and Disability Services CBAC report for FY03

Process

On March 6, 2002 the Disability Services Advisory (DSHS) Council Aging and Disabilities Services CBAC met to review the budget and make recommendations. The following members were in attendance:

Charles Kurtz, Ken Calvin, Theresa Flowers, Ann Dugan, Fran Landfair, Steve Weiss, Jack Benson, Jan Campbell, Ric Burger for Laura Woodruff

The group invited the following staff to brief them on merger and budget issues and answer questions:

Don Carlson, DCHS Budget Director, and Mary Shortall, Division Director for Aging and Disability Services reviewed and discussed

- The **proposed DCHS budget structure** for all units within the department
- The **FY 03 requested budget** for Aging and Disability Services and
- The **proposed FY03 Aging Services Division Budget**.

Caroline Sullivan, Contracts Manager for the Division of ADS, reviewed and discussed the

ADS revenue assumptions including:

- Title XIX
- County General Fund
- Older Americans Act (OAA) and

ADS Expenditure assumptions including:

- Salary Savings @3%
- Community Services personnel at 45% Title XIX
- Emergency Housing funds of \$200,000 reduced from County funds and District Center and Transportation Contracts from City funds.
- No COLA's on contracted services
- Veterans Program would be eliminated if not funded
- .5 FTE I&R Specialist added to East (shared FTE with Health Dept)
- Public Guardian increased the Medicaid split by 4% to a new total of 87% Medicaid.
- Adult Care Home Program continues to be funded at 83% Medicaid.
- ADS Administration calculated at 93% XIX based on Title XIX FTE
- Decreased 3.5 FTE in Long Term Care (Medicaid) for total of \$200,073
- Decreased 5.3 Program Staff (not Long Term Care) for a total of \$376,541.

Major Changes:

The major changes in the budget include:

- Reductions of \$515,543
- Elimination of the Emergency Housing Fund Program
- Potential loss of the Veterans Program (if eliminated by the state) and
- Decreases in program staff

Concerns:

The CBAC felt strongly that the Emergency Housing Fund Program provides services that can mean life or death for the population that it serves, including many individuals with mental health issues unable to be helped through other means.

Also, the CBAC noted that the Veterans Service Outreach Program is providing unique outreach to a needy population many of whom are otherwise distrustful of government and not likely to access the benefits due to them. The program has not been funded by the state. The state has taken a wait-and-see approach to veteran's services saying that Multnomah County must fund the program as a pilot for which the state will reimburse it if the program has saved Medicaid money during a year of operation. If the state does not fund it, Multnomah County will be forced to eliminate this critical service to veterans. The CBAC members feel strongly that the County should develop a coalition of interest through the Association of Counties around having the state commit to funding veteran's services statewide.

Recommendations:

Motion: Weiss/Flowers

To approve the proposed FY03 ADS budget in the amount of \$37,660,873 with 3 priorities:

1. Restoration of the **Emergency Housing Fund** in the amount of \$200,000 and
2. Asking the County to pursue, through the AOC, state commitment to funding the **Veterans Services Outreach Program** throughout the state.
3. The addition of \$50,000 per year in the base ADS budget to pay the YWCA for the annual **rent for space in the new Downtown District Senior Center** to be completed in January 2003. The BCC had supported this request in FY 01 and asked that the request be brought forward in the FY it would be needed (See attached BCC memorandum.)

Carried. Unanimous

Additionally, the CBAC has requested that the Board of County Commissioners adopt the set of **Guiding Principles for the Merger** of Multnomah County Aging and Disability Services Department and Department of Community and Family Services in creating the Department of County Human Services. These principles

ADS CBAC Report - FY 03

reflect our view of the historical strengths and models for excellence used by Multnomah County and its community partnerships (See attached principles.)

ADS CBAC members:

Charles Kurtz

Ken Calvin

Theresa Flowers.

Ann Dugan

Fran Landfair

Hoa Hoang

Helen Stacey

Jan Campbell

Steve Weiss

Jack Benson

Laura Woodruff

Ric Burger



**COMMISSION ON CHILDREN, FAMILIES & COMMUNITY
OF MULTNOMAH COUNTY**

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Making Multnomah County a Great Place to Grow Up and Live

MEMORANDUM

To: Multnomah County Central Citizen Budget Advisory Committee
cc: Susan Oliver, CCFC Commissioner
Fr: Kathy Turner, Commission on Children, Families & Community
Re: FY 2003 submitted budget
Dt: March 18, 2002

Here are highlights of key budget and policy issues for fiscal year 2003. In addition to the memorandum, we have included a summary of submitted budget expenditures, and a comparison to the FY 2002 budget expenditures. This budget, with a few changes due to funding stream restrictions and potential changes in state funding, was submitted to and adopted by the Commission on Children, Families and Community (CCFC) on February 26 2002.

Overall Situation

CCFC relies primarily on State revenues. We expect to see significant changes to revenue streams. We anticipate the increases seen in the FY02 (in the area of youngest children) to be narrowed and the trend toward decreases (in the area of adolescents and education) to continue. The total net impact may well be an increase to the Healthy Start program, although the imbalance of the changes over the differing ages groups continues. No final conclusion can be drawn until after the Legislature approves a budget. The County General Funds continue to be an important source of more flexible dollars, which are important to the success of our programs.

Policy and Planning Focus

The FY03 budget shows a stronger focus on policy and planning, both at the state and local levels. CCFC will be charged with completing planning in several key areas: An anti-poverty platform, a school services policy framework, a home visiting system rollout and alignment process and a third and fourth phase of the state-mandated comprehensive community plan, SB 555.

Comparison of FY 2002 Budget with FY 2003 Submitted Budget

Nearly all categories of CCFC activities project reductions, with the exception of Healthy Start funding to expand home visiting. CCFC operations show a decrease of \$123,000. The Community Safety Net funding stream was reduced and the CCFC allocations to that system have been reduced by \$188,000. The Governor has proposed cutting the second year funding (FY03) to relief nurseries, which would result in a loss of \$585,000 of pass through to those supports.

Please feel free to contact me with any questions or concerns. Thank you.

					Funds sorted by Flexibility		
CCFC Program/Activity	FY02	FY03	Difference	% Diff	Most Flexible	Less Flexible	Directed
Administration							
Personnel		200,655			91,011	69,850	39,794
Materials & Supplies	113,756	199,847			170,783		29,064
Pass Thru/Prof Svcs		55,000			55,000		
Commission	56,100	59,557			59,557		
Unspecified	260,055						
Subtotal Administration	429,911	515,059	85,148	19.81%			
Planning							
Youth Svcs		34,828			34,828		
Early Childhood		32,656			4,211		28,445
Poverty		41,661			19,492		22,169
School Partnerships		58,965			58,965		
General	168,020	56,166			56,166		
Local Comprehensive Plan		64,484					64,484
Subtotal Planning	168,020	288,760	120,740	71.86%			
Outreach							
Youth Svcs	46,809	201,301			201,301		
Early Childhood	217,272	556,994			163,068		393,926
Poverty	100,000	88,911			23,715		65,196
School Partnerships	589,519	118,960			118,960		
General	382,509	93,572			93,572		
Subtotal Outreach	1,336,109	1,059,738	(276,371)	-20.68%			
Contracted with Other Depts							
OCP Healthy Start	1,096,681	2,566,823	1,470,142	134%			2,566,823
CASA	81,619	82,313	694	0.85%			82,313
Early Words	289,574	170,925	(118,649)	-40.97%	40,595		130,330
Relief Nurseries	384,300	585,010	200,710	52.23%			585,010
Family Advocate Model	240,359	186,378	(53,981)	-22.46%	84,027	102,351	
Community Safety Net	30,000	19,586	(10,414)	-34.71%	19,586		
Teen Connections	116,794	113,290	(3,504)	-3.00%	113,290		
SUN Schools	223,534	223,534	0	0.00%	223,534		
Childcare	245,500	218,789	(26,711)	-10.88%		218,789	
Parent Child Development Svcs	67,672	65,646	(2,026)	-2.99%	65,646		
Student Retention	54,000	54,000	0	0.00%	54,000		
Pregnancy Prevention	105,242	89,300	(15,942)	-15.15%	89,300		
Gang Prevention	64,000	64,000	0	0.00%	64,000		
Runaway Shelter	264,040	264,040	0	0.00%	264,040		
Subtotal Other Departments	3,263,315	4,703,634	1,440,319	44.14%			

Note: The budget is organized differently in FY03 than it has been in the past. CCFC is focusing on four major program areas in two basic categories. The categories are Planning and Outreach and the program areas are: Early Childhood, Youth Services, Poverty, and School Partnerships. Because of this change, it is difficult to do a comparison between FY02 and FY03.

District Attorney
Citizen's Budget Advisory Committee
2002/2003 Budget Report

Process

The District Attorney's Office CBAC met during the months of December 2001, January and March of 2002. During the meetings the CBAC met with the District Attorney and his budget staff. The CBAC was briefed on the important issues facing the District Attorney's Office with proposed budget cuts and discussed the challenges in the coming year.

Major
Changes

- **Positions-** The District Attorney's proposed budget reflects the elimination of 17.5 positions within the Office (12 general fund positions and 5.5 grant positions). These reductions mean the elimination of 12 attorney and 5.5 non-attorney positions. These cuts are in addition to the 8.65 general fund position cuts the Office took in the budget cuts last year. If these proposed positions cuts occur, the staffing level will have dropped from 233.25 FTE in fiscal year 2001 to 210.82 in fiscal year 2003.
- **Prosecution-** The District Attorney's Office will continue to aggressively prosecute the most serious person crimes such as child abuse, rape, robbery and murder. However the proposed budget reductions would necessitate reassessment of services the office provides to all the citizens of Multnomah County. The cuts will have a pronounced and highly visible impact on the office's ability to review, issue and prosecute many misdemeanors, quality of life crimes and neighborhood prosecution.
- **Community Court-** Over the past four years the Community Court has proven to be a very effective and efficient method of dealing with misdemeanor quality of life and non-violent crimes in Multnomah County. It has brought needed relief to our court system. The District Attorney's Office has lost the federal funding sources that have traditionally supported this successful program. Unless replacement funding is found, thousands of cases that have been diverted to Community Court will have to be sent back to the regular courts, which are slower, and will find it difficult to absorb the additional caseload.

Concerns

- In the past several years, due to County budget constraints, the District Attorney's Office has absorbed substantial cuts to its personnel budget. Because 75% of its operating budget is comprised of personnel costs, most of the imposed 5.4% constraint will be reflected in the loss of attorney positions. The District Attorney has proposed a cut of 10 general fund attorney positions and 2 general fund non-attorney positions in order to meet this constraint.

Reductions of this magnitude will have a significant impact on services, especially in light of past cuts. The committee is concerned that these proposed cuts would severely limit the office's capacity to review, issue and prosecute a range of crimes, which include misdemeanors, quality of life crimes and non-violent felonies.

- The committee is concerned about the loss of two domestic violence Deputy District Attorney positions as a result of the loss of two Violence Against Women Act grants. In addition to prosecuting domestic violence crimes these positions have made important contributions in assisting Multnomah County citizens, who are victims of domestic violence, access and understanding the legal system.
- The CBAC is concerned that the loss of 12 attorney positions will adversely affect the ability of District Attorney's Office to have a positive impact on the neighborhoods of Multnomah County. The neighborhood District Attorney program, which has been a national model, will be significantly impacted. In addition to prosecution, the neighborhood program has brought neighborhoods together to address community problems. It has been an integral part of many neighborhood associations and partnerships. Its loss will significantly impact our neighborhoods. There will be fewer prosecutors strategically located throughout the county to help identify public safety issues, quality of life problems and to work with local citizens to develop strategies for reducing crime in their neighborhoods.
- Drug enforcement, misdemeanor issuing, auto theft, white-collar crime, juvenile delinquency and dependency will also suffer as a result of these cuts.

Add Package Review

The CBAC understands that this is a difficult budgetary environment, but recommends that the Board of Commissioners consider past budget cuts absorbed by the District Attorney's Office. Citizens and businesses in the urban and suburban neighborhoods of Multnomah County want to feel safe and secure. The existing prosecutorial functions and services are essential to meeting this goal.

The CBAC urges the Board of Commissioners to maintain current service levels within the District Attorney's Office in fiscal year 2003.

Emerging Issues

- **Gresham Court.** In recent years the number of misdemeanor cases scheduled at the Gresham District Court has increased so substantially that expansion of the Courts capacity in Gresham has become an issue. The Court believes that in order to reduce or eliminate the backlog of hearings, the number of courtrooms must be increased soon. The District Attorney's Office has been a proactive partner during the process of relocating the Gresham court and will also need to increase the number of staff assigned to the Gresham Courts in order to accommodate the addition of courtrooms .

- **DA case tracking system (DACTS).** The District Attorney's case tracking system has been on-line since 1993 and is approaching the end of its practical usefulness. Improvements in data base, data storage and interface technologies make replacing DACTS very desirable from both end user and maintenance perspectives. The District Attorney's Office will be choosing a vendor and proceeding to replace DACTS and hopefully complete the District Attorney's Office migration from the county mainframe during fiscal year 2003.
- **Mental Health Court.** National and local trends have shown declining populations in mental hospitals and increasing populations of the mentally ill in the state prisons and local jails. This trend is taxing the current capacity of the criminal justice system to effectively address this population. The District Attorney's Office has been and will continue working with county agencies and other interested community partners to develop the concept of a mental health court system, or incorporating a mental health docket into the Community Court system in Multnomah County.
- **Drug Treatment Court.** Multnomah County has always been a leader in the country for finding ways to get people with drug problems into drug treatment. This year the District Attorney's Office in conjunction with the courts, defense attorneys, community justice and other partners within the criminal justice system have mandated drug treatment for all people charged with possessing controlled substances. The idea is that no one can escape treatment. The court began in March 2002.

Members

Irwin Mandel
 Karen Burrell
 Dave Simpson
 Michael Greenlick
 Robert Pung
 Dick Wegner, Chair

Additional Information

CRIMINAL PROSECUTION

Felonies

In 2001 the District Attorney's Office opened 8,307 felony cases. These cases involved the most serious crimes including rape, homicide, burglary, arson, and robbery. The deputy district attorneys who work on these cases are highly trained and have an average of 10 years of experience as prosecutors,

Targeted Crimes

Measure 11 crimes are the most serious felonies. Since April 1, 1995, when the measure went into effect, 1,070 juveniles and 6,358 adults have been arrested on Ballot Measure 11 offenses. After a careful review of each of the arrests by experienced deputy district attorneys the District Attorney's Office has opened Measure 11 cases on 585 juveniles and 3,781 adults.

Reducing the supply of drugs in the community through aggressive enforcement and prosecution of drug offenses is part of the local drug control strategy. Deputies issued over 3,200 felony drug cases in 2001.

Another aspect of drug control is reducing the demand for drugs. The Circuit Court and the District Attorney's Office sponsor the Drug Court and the S.T.O.P. Program. Every year between 250 and 300 drug offenders are offered treatment and recovery opportunities. The Drug Court balances the concern for protection of society with the rehabilitation of offenders. Successful completion of the treatment program means criminal charges are dropped.

In 2001 plans were developed to increase treatment opportunities for drug defendants. The proposed Expanded Drug Treatment Court, which begins operations in March 2002, will serve all defendants charged with Possession of a Controlled Substance. In this Drug Court all defendants will be ordered to undergo a drug evaluation and treatment. Research supports the view that those who undergo mandatory drug treatment are just as likely to be successful as those who enter treatment voluntarily.

Misdemeanors

There were 10,625 criminal misdemeanor cases opened in 2001. These cases involved crimes of theft, prostitution, assault, harassment, trespass, and other unlawful acts. In addition, 3,280 cases of driving under the influence (DUI) were opened. Though DUI is not always a felony, it can have a lasting impact on its victims. Because of the serious nature of the offense, DUI cases are prosecuted aggressively and are not subject to plea negotiation.

CHILD PROTECTION AND FAMILY JUSTICE

Multidisciplinary Child Abuse Team

Criminal child mistreatment cases continue to be some of the most serious crimes we encounter every year. The Multidisciplinary Child Abuse Team (MDT) is a group of dedicated child and health care professionals, law enforcement officers, and prosecutors committed to providing an immediate response to every child abuse case reported in Multnomah County. In 2001 they reviewed 3,464 cases of suspected child abuse

Support Enforcement

Another aspect of child protection is the enforcement of child support orders. There are 8,472 cases requiring enforcement of child support orders in Multnomah County. Child support collections totaled \$29,159,397 in 2001. This amount exceeded the 2000 collections by almost \$900,000.

Delinquency

Juvenile crime is of special concern to citizens. Recognition of this fact was clearly demonstrated in the fall of 1994 when voters overwhelmingly approved the passage of Ballot Measure 11 and again in 2000 when voters soundly rejected a ballot measure to overturn Measure 11. This measure requires prosecution in adult court of all who are charged with certain offenses, whether they are adults or juveniles, and identifies minimum sentences for those convicted of these specific crimes.

By moving the most serious juvenile offenders to the adult court, greater attention can be given to those juveniles who may be more responsive to the services available through the Multnomah County Juvenile Court. During 2001, there were 1,837 juvenile delinquency cases reviewed for crimes ranging from Arson to Unauthorized Use of a Motor Vehicle.

Dependency

When children are abused or neglected or when parents are unable to care for their children, the state must intervene. In 2001 there were 828 children who required the protection of the state. These children, some of whom may require special care, receive services from the State Office for Services to Children and Families. When efforts to keep a family together are exhausted and families are not able to care for children, the state does intervene by terminating parental rights. In 2001, 163 children were freed for adoption, making it possible to place these children in permanent homes.

Domestic Violence

The District Attorney's staff also gives special attention to victims of domestic violence. In 2001 there were 4,474 reports of domestic abuse referred to the District Attorney's Office from police agencies. In addition to prosecution, emphasis is placed on helping the families involved by referring them to needed services. A six-month treatment program is available for those defendants who are eligible for the deferred prosecution program. Probation officers closely supervise the defendants in this program. Every effort is made to assist and protect the family and to prevent further violence.

NEIGHBORHOOD DA PROGRAM

Begun in November of 1990, this innovative program is designed to assist communities in solving local crime problems. The Neighborhood DA Program uses the tools of the criminal justice system to demonstrate how the rule of law can help neighborhoods become safer and, as a result, has helped reduce problems of drug sales, thefts from cars, illegal camping, and other quality of life offenses in local communities. With financial support from Multnomah County, the City of Portland, federal grants, and Tri-Met, the program covers all neighborhoods in the county and the public transit system. In recognition of the work done by the Neighborhood DA Program the U.S. Department of Justice named it as a National Leadership Site in both 2000 and 2001.

COMMUNITY COURT PROJECT

The Community Court Project opened a third court on the Westside in April 2001. Like the Northeast and Southeast courts, the project is a collaboration of the Multnomah County Circuit Court, Citizen Advisory Committees, the District Attorney's Office, Oregon State Indigent Defense Services, the Multnomah County Sheriff's Office, and the Department of Community Justice. The Community Court focuses on quality of life crimes such as theft, prostitution, and trespass. In return for a guilty plea, defendants receive a sentence of local community service and have access to social services for help in housing, employment, health care, and drug and alcohol treatment.

Since the project began in 1998, 4,035 defendants have been sentenced to perform community service as a sanction at Community Court. This has resulted in neighborhoods receiving 33,024 hours of community service valued at \$214,656. In addition, 420 warrants have been cleared through the Community Court Legal Services Day program, saving thousands of dollars in jail bookings. 20-25 new defendants per month are enrolled in the Community Court Project's Mental Health and/or Chemical Dependency Monitoring Programs. Every month another 126 defendants are referred to social service agencies.

VICTIMS ASSISTANCE PROGRAM

The District Attorney's Victims Assistance Program provides legal information and emotional support for victims of crime. Included in the program is an extensive volunteer network of over 70 individuals. These specially trained volunteers are on call 24 hours a day, 365 days a year, to provide aid and comfort to victims of sexual assaults.

Through the Victims Assistance Program, victims of crime can receive crisis intervention services, counseling, assistance with and information on the criminal prosecution process, and information and referral services. In addition, \$1,638,524.78 in restitution was collected for crime victims during the year. A total of \$20,336,143.55 has been collected and distributed to victims since the restitution program began in 1976.

Multnomah County Health Department CBAC Report 2002

Introduction

The Multnomah County Community Health Council serves as the Health Department's citizens' advisory board. It is an appointed group, including members of the community with an interest in public health, representatives from local health and social service organizations, and most importantly, consumer members who utilize the Health Department's clinic services. The Council works closely with the Director and staff of the Health Department to provide community guidance on a wide variety of public health services, programs and policies affecting Multnomah County residents. One of our most important functions as a Council is approval and monitoring of the Health Department's annual budget.

CBAC Report Preparation

Council and CBAC members are acutely aware of the County's fiscal situation. Given the time constraints and the uncertainties of State funding, we conducted as thorough a consultation with Division Directors and staff as possible. These consultations gave us necessary insight into the formulation of the current budget proposals and the impact of cuts on programs and services.

In preparing this report, the CBAC considered the Department's current financial position. Although the currently proposed budget does not seem to impact the Health Department in a negative way, we do not know what will happen over the course of the year, as the State legislature works its will.

In preparation of this document, we consulted with:

- Lillian Shirley, Department Director,
- Carol Ford, Deputy Director,
- Dan Kaplan, Director of Business Services,
- Gayle Burrows, Acting Director of Corrections Health,
- Dave Houghton, Director of Disease Prevention & Control,
- Vanetta Abdellatif, Director of Primary Care,
- Gordon Empey, Director of Dental Services,
- Consuelo Saragoza, Director of Neighborhood Health,
- Joy Belcourt, Co-Director of Support Services (pharmaceuticals),
- Tom Fronk, Director of Strategic Partnerships,
- Michael Sorensen, Project Director of Communities in Charge,

- Billie Muguercia, Operations Manager, Corrections Health, and
- Ellen Pinney, Director of Oregon Health Action Campaign.

In the past year's rebalance of the budget, the Department reimbursed the County general fund \$2 million from retroactive Medicaid reimbursements. The Department has continued its increased collections of Medicaid reimbursements, maintaining its ability to support its clinical services without increased reliance on the general fund. In pursuing these increases, the Department negotiated with the state on behalf of federally-qualified health centers state-wide to ensure full Federally Qualified Health Center (FQHC) reimbursement. In the future, the Health Department will continue its active opposition to any state limitations on such reimbursement. The Council commends the Department for its innovative and active role in increasing reimbursements not just for itself but for clinics across the entire state. It will enthusiastically support any future efforts in this same direction.

Specific Recommendations

Major Changes

The Health Department's proposed budget includes only minimal changes. Aside from the County's current fiscal constraints, a key factor is the Health Department's strategic planning process. The Health Department is starting its next round of strategic planning. This process will provide a foundation for the Department's future activities. Until that process is finished, the Health Department is not comfortable going ahead with major new initiatives. The Council has been and expects to be a significant participant in that planning process.

Reductions

- Corrections Health. \$200,000 reduction to be achieved through better management of pharmaceutical and professional contract services.
- Centralized Leadership. \$25,000 reduction in training.
- Central Recruitment Advertising. \$25,000 reduction.
- Health Officer. Eliminate research budget to save \$25,000.
- 5 vacant positions held open for first 6 months of fiscal year.
- Redesign after hours dental coverage.
- Postpone hiring of privacy officer for Epic implementation to meet new federal regulations concerning medical confidentiality.

Having in mind the fiscal constraints the County and Department are facing, the Council does not see major impacts on either clinical or general public health services, which is clearly the thing we are most concerned about. The Council commends the Department for maintaining its current service levels and avoiding further staff reductions. At the same time, the Council is aware of the staff reductions made in Corrections Health during the current fiscal year and is concerned about growing pressures on the Department to do more with less. We further question the assumption that service levels will remain the same in Corrections Health, given the proven tendency that more crimes are committed during bad economic times.

We recommend that careful attention be given to any further cuts in recruitment and training budgets.

Add-Packages

These add-on packages do not require additional general fund allocations.

- West Nile Virus Preparedness. \$150,000 to deal with the probable arrival of the West Nile Virus in the current or next year.
- Primary Care Expansion. Addition of 4 provider teams over the course of the fiscal year, adding 13 FTE. One of the provider teams will allow for the creation of a new adolescent clinic in East County. This expansion will result in 6,900 new visits during the fiscal year. As proposed, the expansion will be financed by increased Medicaid funds paid on behalf of new clients.

The Council enthusiastically supports primary care expansion and recognizes the importance of dealing with the West Nile threat.

Emerging Concerns

- State legislative actions, or lack thereof, on health matters.

The Council agrees with the Health Department that this is a risky budget because the legislature may reduce funding levels for Department activities at any time. We are particularly concerned that the increased FQHC reimbursements be maintained and that the Oregon Health Plan (OHP) not be further reduced. We also worry about the probability that there will be more demand for OHP services as a result of the state's difficult economic situation, even further exacerbating the health disparities in our community. We are further concerned that proposed changes to the OHP by the state will reduce Health Department's reimbursements for clinical services, thereby forcing a reduction in those services. We agree fully with the Health Department's expressed intention to carefully monitor the budget situation to head off any shortfalls.

- Clinics & capacity.

The Council has a continued concern about access to health care by both OHP clients and the uninsured. During the past year, we saw a period when clinic services were unavailable to new uninsured people. The Department has partly recovered from that situation. However, given the state's current economic problems and the reduction in the OHP, we are concerned about the Department's ability to serve some of our most vulnerable neighbors in the future.

The Health Department has built an extensive network of community partnerships. Just as the current economic problems are impacting the County's budget, our community partners are also feeling the pressure. The Department's commitment to involve the community to find ways to strengthen its public health efforts will be more important than ever to ensure that the health care needs of the poor and uninsured are met.

- Corrections health.

The Council is concerned that the County's health and safety could be jeopardized by on-going reductions in corrections health. During this fiscal year, several

positions were cut in this area. For example, the Department was unable to continue providing medical services at the Courthouse Jail and Multnomah County Restitution Center. We are concerned that these reductions could be the sign of a developing trend in the decline of appropriate and sufficient services to inmates. The Council recognizes that funding for corrections health is dependent on the general fund, and it hopes that the Board will give serious consideration to a re-evaluation of these dollars.

Submitted following approval at the March 11, 2002 Council meeting.

Members of the Community Health Council:

*Bill Hancock
Donna Sather
*Anne Potter
*Earnie Dory
Vickie Hendricks
Camelle Taylor
Lilia Evangelista
Shaun Wardinsky
Rosemary Sotta
Eric Valkenaar
Kathy Hammock
Donna Scott Munroe
Heidi Milliken
Katy Yen

*indicates a CBAC member



MEMORANDUM

DATE: March 15, 2002

TO: County Chair Diane Linn
Citizen Involvement Committee

FROM: Library Board

SUBJECT: Library FY 02-03 Budget

PROCESS

By the ordinance that established the Library Board in 1990, the Library Board acts as the Library's CBAC (Citizen Budget Advisory Committee). We meet monthly and are regularly briefed about the budget. This report was reviewed at the March Library Board meeting.

MAJOR CHANGES

This budget represents the first year of a five-year replacement levy and assumes that the levy will be approved in the May 2002 election. It also assumes that the County's General Fund support will be received in full.

The proposed budget will provide the following services:

- Maintenance of Central Library and neighborhood libraries current hours;
- Restoration of Monday hours at Central Library and four other big libraries;
- Continuance of library services for young and school-age children - story hours for babies and toddlers, homework help, summer reading and services for children in child care;
- Continuance of special services for adults and seniors such as help for job-seekers and small business owners and home book delivery;
- Maintenance of the library's materials budget at 15% of the operating budget.

The Library Board is pleased that the Board of County Commissioners has placed this levy proposal on the May ballot and appreciates their continued commitment to providing a full level of support from the General Fund.

DECISION PACKAGES

Two other scenarios are being prepared in the event the replacement levy does not pass: one is a cut package based on collecting the 5th year of the current levy and the other will be a narrative outlining how the library system would be affected if a levy were not passed for FY 03-04.

Chair Diane Linn
Citizen Involvement Committee
Re: Library FY 02-03 Budget
March 12, 2002
Page 2

CONCERNS

Of paramount concern to the Library Board is the continued lack of stable funding for the Library. Until such funding is secured, the Library Board, administration, and Board of County Commissioners will continue to ride the serial levy roller coaster, a ride further complicated by the effects of property tax compression. When the levy is successful in May, we recommend the County Board join the Library Board in an effort to find and recommend a new funding source before this next five-year levy expires.

EMERGING ISSUES

If the levy is not successful in May, the primary issue will be how to size, shape and sell a levy on the November ballot. Next year's budget would then depend on the 5th year of the current levy with a shortfall of about \$3 million. Without successful passage of a levy in May or November, the Library's budget for FY 03-04 would be completely dependent on the General Fund and the Library's own non-tax revenues – a total projected to be about \$23 million (compared to the original budget of \$44.7 million for this current year). Obviously, a library system at this level would look far different than the one citizens of Multnomah County enjoy today. We sincerely hope downsizing of this magnitude will not be necessary and this potential situation only strengthens our resolve to find an alternative funding source.

LIBRARY BOARD MEMBERS

Terry McCall, Chair
Susan Hathaway-Marxer, Vice-Chair, CCBAC Representative
Joe Arellano
Robert Brading
Paul Bragdon
Stephen Feltz
Dean Gisvold
Molly Gloss
Rick Gustafson
Gwen Farnham Hyland
Diane McKeel
Alice Meyer
Donna Oden-Orr
Jeffrey Tashman

**Nondepartmental Citizens Budget Advisory Committee
Report and Recommendations – FY03**

March 15, 2002

To: Diane Linn,
Chair, Multnomah County Board of Commissioners

From: Multnomah County Nondepartmental Citizens Budget Advisory Committee
John Mulvey (Chair)
Helen Ellison
Bob Jones
Sarah Bailen
John Shoul

Process

The members of the Nondepartmental CBAC have met between January and March 2002, holding detailed discussions of budget and program issues with many of the program managers within the nondepartmental budget. These included the County Chair's Office; Commissioner Rojo de Steffey, District 1; Citizen Involvement Committee; Public Affairs; the OSU Extension Service; the East and West County Soil and Water Conservation Boards; and the Association for Portland Progress. In meetings with these guests, the NDCBAC investigated each program's effectiveness at advancing Multnomah County's goals and benchmarks as well as each program's plans for maintaining services in light of the difficult issues raised by the County's budget this fiscal year.

The committee appreciates the efforts of all of the program representatives as well as our staff-person Kathleen Todd and the Budget Office's Julie Neburka for their help and cooperation during this process.

Committee Methodology

The Nondepartmental CBAC is responsible for reviewing the budgets of various offices and programs, including centralized administrative functions of the County (e.g., the Chair and Commissioners' Offices, the Auditor, the County Attorney), independent agencies within the County (the Citizen Involvement Committee, the Tax Supervising and Conservation Council, the Public Safety Coordinating Council, and the Commission on Children Families and Community), and other programs in which the funding is essentially nondiscretionary (e.g., the Business Income Tax pass-through to the East County cities, facilities costs for the State Courts, and accounting costs for various

sinking funds outside the County's General Fund). The remainder of the Nondepartmental Budget is in the form of discretionary allocations to the following non-County Agencies: The Metro Human Rights Center, The Portland Multnomah Progress Board, Elders in Action, The Regional Arts and Culture Council, The OSU Extension, The Soil and Water Conservation Districts, The Food Stamp Program, and the Association for Portland Progress. The NDCBAC gave extensive attention to all these budget areas in order to best identify ways to meet the County's overall budget shortfall and maintain the most important County services.

The NDCBAC is very concerned that an across-the-board cut of 5.4% fails to recognize the differences between the various affected programs and particularly impacts the smaller offices. The County's smaller offices will find it particularly difficult or impossible to find administrative efficiencies at the management level.

Although it may be difficult, the Committee strongly urges the Board of Commissioners to take a hard look at eliminating funding to certain programs so as to ensure adequate dollars for those programs and functions that remain. Repeated across the board cuts cause a steady annual erosion of the County's core services. The Committee would greatly prefer that some programs go unfunded in order to spare others. In making such a decisions, those programs mandated by the voters should be maintained at a solid operational level.

Recommendations

1. The Board of Commissioners must resolve the ongoing funding crisis of the Citizen Involvement Committee. Though many programs have felt the effects of the last several budget cycles, none have had their ability to perform their mission so undermined as the CIC. The Committee further urges that at this late date, even a current service level budget is inadequate to meet the CIC's needs. We therefore request that the Board locate a modest amount of additional money to allow the CIC to meet its mandate.

- The CIC has seen its funding eroded over the last ten years, with the few modest increases and service level adjustments eaten up by large increases in facilities and other mandatory charges. As a result, we know of no program that has been asked to sacrifice to the extent of the CIC.
- The CIC has no other sources of funding to cushion the effects of cuts from the County. Many of the programs in the Nondepartmental Budget are partnerships with other levels of government, or are private nonprofits, or have some other source of revenues. The CIC, funded exclusively through the County General Fund, cannot replace dollars cut from its budget.
- The CIC is an office in the County with a proven record of bringing citizen volunteers into the County's processes. Funding for this work leverages almost \$70,000 in volunteer expertise for the County's benefit. With each budget cycle, the need to reach community members and voters with the County's message becomes more urgent. Therefore, strengthening the County's successful effort in this area is particularly prudent.

2. In deciding what programs to eliminate those that have a dubious record of past successes ought to be given special scrutiny. The Board of Commissioners must give close scrutiny to some programs to ensure that spending County dollars in these areas continues to serve the County's goals. The Committee particularly suggests that the Board of Commissioners give a hard look to whether its appropriations to pass-through agencies/offices are being spent well or are meeting any measurable County goals or benchmarks.

**MULTNOMAH COUNTY SHERIFF'S OFFICE
CITIZEN BUDGET ADVISORY COMMITTEE REPORT
*FISCAL YEAR 2002-2003***

PROCESS OVERVIEW:

The Sheriff's Office Citizen Budget Advisory Committee (CBAC) has reviewed the current Sheriff's Office service level budget compared to the 2002-2003 Fiscal Year budget constraints established by the County Budget Office. Our review, including discussions with both Sheriff Noelle and Angela Burdine of the Fiscal Office, shows that the current service level budget is \$91,018,393 compared to the Budget Office constraints of \$84,461,098, thus generating a \$6,557,295 shortfall. The CBAC also discussed with Sheriff Noelle and Ms. Burdine what steps the Sheriff's Office will have to take to achieve a balanced budget for the 2002-2003 Fiscal Year, including increasing revenue and reducing costs.

MAJOR BUDGET CHANGES:

During the last year's FY budget process, the Sheriff's Office reduced its budget expenditures approximately \$4.5 million and staff by 45 positions. This was achieved without major cutbacks in jail beds.

Now the Sheriff is required to reduce the agency's 2002-2003 Fiscal Year budget by approximately \$6 million. To this point, budget cuts have not dramatically jeopardized public safety. However this year, the Sheriff has predicted that 481 of a total 1863 jail beds will be eliminated in order to balance the budget. The result of this 26% reduction then gives the Sheriff's Office 1382 available jail beds. The Sheriff has also stated some serious criminals will be released as well as many criminals will not be arrested. Faced with redefining the incarceration guidelines, the Sheriff has begun talking with local police agencies to determine revised booking criteria.

We agree with the Sheriff that reducing beds does jeopardize public safety. We also reluctantly agree that reducing the number of jail beds is the only means the Sheriff has available to achieve a \$6 million budget cut.

To manage this major budget reduction, the Sheriff's Office has offered a number of strategies to increase revenue, and cut cost. The impact of these strategies should minimize the number of jail bed closures. These strategies include:

1. U. S. MARSHAL AND INS JAIL BED RENTALS

Current: With 1863 available bed capacity, the Sheriff's Office has leased up to an average of 150 beds daily to the U. S. Marshal's Service and up to 70 beds to Immigration and Naturalization (INS). The U. S. Marshal's Service does not always utilize 150 beds and recently the INS has elected not to house their inmates in the Multnomah County facilities.

CBAC Recommendation: The CBAC recommends that the Sheriff's Office only sell vacant bed space to the U. S. Marshal's Service. This may help minimize the cutback of 481 jail beds necessitated by budget reductions.

2. "PAY TO STAY" PROGRAM FOR INMATE LODGING

Current: Under the "Pay to Stay" program that began June, 2001, inmates can be charged up to \$60 in order to recover housing costs. Sheriff's Office employees currently manage this program.

CBAC Recommendation: CBAC supports the "Pay to Stay" program for those inmates who can afford to pay. The Sheriff's Office absorbed this program without additional headcount or budget support. CBAC recognizes an opportunity where volunteers can provide valuable assistance to help the Sheriff's Office manage this program. Therefore, CBAC recommends that volunteers be recruited to assist Sheriff's Office manage this program.

3. RECOGNIZE HISTORICALLY UNSPENT APPROPRIATIONS AS A BUDGET ITEM

Current: The Sheriff's Office plans not to budget salary savings in the 2002-2003 Fiscal Year budget. The County Budget Office takes a different position in this matter.

CBAC Recommendation: The CBAC supports the Sheriff's Office position not to budget salary saving in the 2002-2003 Fiscal Year budget. The Sheriff's Office position represents an appropriate accounting practice.

4. PROGRAM REDUCTIONS

Current: The Sheriff's Office program and staffing reductions has been reviewed by CBAC. Included in these reductions is the elimination of the School Resource Officer at Barlow High School. This concerns the CBAC.

The School Resource Officer (SRO) impact extends far beyond the Gresham educational community. The CBAC believes that future public safety and county health facilities resources should be minimized in the future since SRO's have such a positive impact on teenagers lives. For this reason, the CBAC continues to endorse the SRO program at all Gresham high schools.

CBAC Recommendation: Under current budget constraints, the Sheriff's Office can not fully fund the Barlow High School SRO program. The loss of this program is too great to be overlooked. Therefore, the CBAC suggests that the funding for the Barlow program be shared by the Sheriff's Office and by local government sources to guarantee its continuing positive impact on the teenager population.

OTHER ITEMS:

CBAC also evaluated a number of other items affected by the Sheriff's Office 2002-2003 Fiscal Year budget review. These include:

1 MENTAL HEALTH AND DRUG REHABILITATION

Current: The Sheriff's Office budget currently provides for valuable in-jail inmate health and substance abuse rehabilitation programs. CBAC agrees that these are necessary components during an inmate's rehabilitation process. However, CBAC considers that the Sheriff's Office may not be the most appropriate county agency to manage with these issues, especially when other county agencies provide similar programs outside the jails.

CBAC recommendation: CBAC recommends that inmate mental health and substance abuse programs be transferred to another county agency that currently provide similar services to the general public.

2. CIVIL PROCESS SERVERS

Current: The State of Oregon mandates that the Sheriff's Office serve court order documents and other related papers to Multnomah County residents. In addition, the Sheriff's Office serves other documents and papers (i.e. attorney documents) that are not required by the State of Oregon to be served by a deputy sheriff. In both cases, the Sheriff's Office Civil Unit performs the services.

In many cases, the recipient is not available to be served documents by the Civil Unit. As a result, the Civil Unit is required to make more than one trip. The low service fee, established by the State of Oregon, does not compensate the Civil Unit when more than one trip is required.

CBAC Recommendation: The CBAC recommends that the Civil Unit reestablish the standards under which their duties are performed. Their focus should include utilizing their personnel most effectively, and operating more cost efficiently. Therefore, the CBAC recommends that the Sheriff's Office consider the following two changes: 1) serving only those documents mandated by the State of Oregon; and 2) returning those documents to the sender that can not be served on the first attempt, thus being compensated for each service call.

3. MANDATED AND NON-MANDATED BUDGETED PROGRAMS

Current: The Sheriff's Office is not able to determine the budgeted portion of its mandated programs. CBAC views this information as invaluable especially, during times of budget cuts, the Sheriff should know the dollar value of mandated program that can not be cut.

CBAC Recommendation: The CBAC recommends that the Sheriff's Office Fiscal Unit maintain the dollar value of current mandated programs. Having this information readily available will assist the Sheriff to more quickly and accurately respond to budget reductions.

4. GRESHAM COURT FACILITY SECURITY OFFICERS

Current: The Sheriff's Office provides Facility Security Officers (FSO) to provide protection services at the Multnomah County court in Gresham. CBAC agrees that this is a needed service. However, CBAC believes that the Sheriff's Office should not bear the total expense of this service and suggest that citizens utilizing the Gresham court should fund the FSO service.

CBAC Recommendation: CBAC recommends that the Sheriff's Office not be required to fund the FSO services at the Gresham court. The County should explore funding from other sources in order to support these valuable services.

5. THE EFFECT OF OTHER AGENCY BUDGET CUTS ON THE SHERIFF'S OFFICE

Current: Other County agency budget cuts may have a rippling effect on the Sheriff's Office and the general public. For example, budget cuts in the DA's Office may require reducing the number of attorneys, thus increasing individual workload, that ultimately may result in more successful plea bargain agreements. This may seem like an advantage at first glance, considering the reduced number of jail beds. However a less obvious disadvantage is that many individuals will not receive the necessary mental health and substance abuse treatment had they been incarcerated.

CBAC Recommendation: The Sheriffs' Office and other county agencies should be cognitive of the increasing demand for mental health and substance abuse treatment for individuals out of jail that otherwise would be receiving treatment while incarcerated.

6. MULTNOMAH COUNTY CORRECTIONAL FACILITY

Current: The Multnomah County Correctional Facility in Troutdale, commonly called "The Farm", was mothballed last fall. In addition, the County realizes that the Enforcement Division should be relocated from the current Hansen Building facility at NE 122nd and Glisan.

CBAC Recommendation: CBAC recommends that the County sell both The Farm and the Hansen Building facilities when additional jail bed space comes on line and when the Enforcement Division is permanently moved to another location.

7. INMATE SERVICES

Current: The CBAC reluctantly agrees with the Sheriff that cutting jail beds is the last resort and the only place in the budget where \$6 million of savings can be generated.

On its face value, it seems reasonable that the savings to the County may be \$6 million. However, this shortfall may worsen when inmates are on the street without receiving valuable program services.

CBAC Recommendation: CBAC recommends that the Sheriff's Office determine what types of inmates may be released should jail beds be cut due to budget reductions. Further, CBAC recommends that the Sheriff's Office determine the types of services that may be required outside the jail should jail beds be cut. This information should then be shared with other County agencies.

Citizen Budget Advisory Committee

Jim Lasher, Chair

Gregory Crawford

Malcolm Freund

Nancy Johnson

Vera Robbins

Don Smith

Marvin Woidyla

**CENTRAL CITIZEN BUDGET ADVISORY
COMMITTEE**

and

**CITIZEN BUDGET ADVISORY
COMMITTEES**

**Budget Recommendations
FY 2002 - 2003
&
Dedicated Fund Review**

April 2002

Multnomah County Citizen Involvement Committee
2115 SE Morrison Street - Portland, Oregon 97214
503-988-3450

Central Citizen Budget Advisory Committee

M'lou Christ, Chair
Susan Oliver, CFS CBAC
Anne Potter, Ph.D., Health CBAC
Jim Lasher, MSCO CBAC
Susan Hathaway-Marxer, Library CBAC
Fran Landfair, ADS CBAC
Bill Hancock, Health CBAC
Ric Burger, DSAC

County Human Services

Aging and Disability Services Section

Fran Landfair, CCBAC Rep. Elders in
Action Commission Leadership Team
Laura Woodruff, Ric Burger (alt) CCBAC
Rep. Disability Services Advisory Council,
Elders in Action Commission Leadership
Team & Disability Services Advisory Coun-
cil Members

Community/Family Services Section

Susan Oliver, Chair, CCBAC Rep. Robert
Gassner, Muriel Goldman, Douglas G.
Montgomery, CCBAC Rep. & CCFC
CBAC, Michelle Neal

District Attorney's Office CBAC

Dick Wegner, Chair, CCBAC Rep.
Mike Greenlick, Irwin Mandel, Doug
Menely, Robert Pung, Dave Simpson,
Karen Burrell

Community Justice CBAC

Mark Jones, Chair, CCBAC Rep.
Bill Hoffstetter, Marti Frank, Hung Vo,
Art Hendricks, Susan Cox

Business & Community Services CBAC

Donald Dumont, John Bartley III, Tim
Farley, CCBAC Reps., Steve Murray,
Iris Newhouse, Michael Morris,
Marie Sowers

Dick Wegner, DA CBAC
Donald Dumont, BCS CBAC
John Mulvey ND CBAC
Laura Woodruff, ADS CBAC
Mark Jones, DCJ CBAC
Tim Farley, BCS CBAC
Doug Montgomery, Ph.D., CFS CBAC
John Bartley III, BCS CBAC

Library Budget Committee

Susan Hathaway-Marxer, Chair,
CCBAC Rep., Paul Millius,
Terri Naito,
Library Board Members

Non-Departmental CBAC

John Mulvey, Chair, CCBAC Rep.
John Shoul, Helen Ellison,
Sara Bailen, Robert Jones,
Barrett Anderson

Sheriff's Office CBAC

Jim Lasher, Chair, CCBAC Rep.
Vera Robbins, CCBAC Rep.
Malcolm Freund, Marv Woidyla,
Don Smith, Gregory Crawford,
Nancy Johnson

Health Budget Committee

Bill Hancock, President CHC
Anne Potter, Chair & CCBAC Rep,
Earnie Dory,
Health Council Members

CBAC Staff: Don Carlson, Vickie
Herson, Lucy Baker & Linda Grimes,
CHS; Kathleen Todd, Central CBAC &
ND; Scott Marcy, MCDA; Sammuell
Konadu & Bob Thomas, DBCS; Sonia
Manhas, MCH; Becky Cobb, LS;
Pat Franck, DCJ; Larry Aab & Angela
Burdine, MCSO; Kathy Turner, CCFC

**CENTRAL CITIZEN BUDGET ADVISORY
COMMITTEE**

and

**CITIZEN BUDGET ADVISORY
COMMITTEES**

2002 - 2003

BUDGET RECOMMENDATIONS

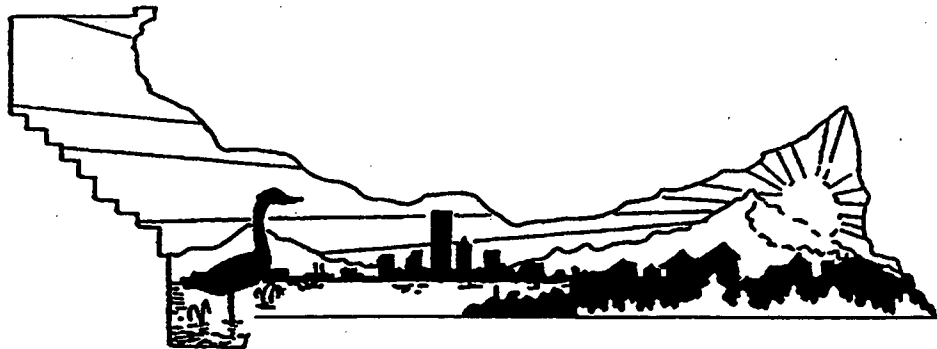


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Central Citizen Budget Advisory
Committee

Budget Recommendations



Citizen Involvement Committee
MULTNOMAH COUNTY OREGON

2115 SE Morrison, Room 206
Portland, Oregon 97214
(503) 988-3450 phone
(503) 988-5674 fax

March 24, 2002

To: Chair Diane Linn
Commissioner Marie Rojo de Steffey
Commissioner Serena Cruz
Commissioner Lisa Naito
Commissioner Lonnie Roberts

From: M'Lou Christ, Chair
Central Citizen Budget Advisory Committee

Re: Central CBAC 02/03 Budget Recommendations Report

The Central Citizen Budget Advisory Committee (CCBAC) is providing the Board of County Commissioners the findings and recommendations of the Departmental Citizen Budget Advisory Committee (CBAC) Reports.

The CBAC members have examined major critical issues very carefully and formulated their recommendations accordingly. All CBAC committees have squarely faced the additional challenges of the continuing economic woes facing the County and the State. They have crafted thoughtful recommendations despite a shortened timeline due to the mid-year rebalance and the effects of departmental mergers.

As in past years, the Central CBAC continues to support the co-location of services in the community, the preservation of county infrastructure, as well as the continuation of programs that improve the balance of prevention and diversion services.

The Central CBAC wishes to emphasize certain areas of particular concern with respect to the lack of public awareness of County government, budget-reduction methodology, required funding, Rainy Day Fund, experienced worker shortfall, and employee morale.

Comments on Areas of Particular Concern

- Toot Our Horn: The County continues to be the invisible government. There is a compelling need to publicize our community resources, our programs, our partners, our citizen involvement opportunities, and our successes. This can be accomplished through the Public Affairs Office and better utilization of in-house links to the community, such as the Library and Citizen Involvement Committee (CIC) publications.

- Budget-reduction Methodology: The Central CBAC is extremely concerned about once again employing across-the-board cuts. After several years of such uniform budget reductions, most County programs have had all the fat removed and many have suffered cuts into the bone. It is time to face the reality that we cannot do all we would wish and that there are differences of necessity, impact and size among programs which must be acknowledged. Key questions include:

- Which services or portions thereof are mandated?
- Which best serve our primary benchmarks and our most vulnerable populations?
- Which are most effective at breaking negative cycles for long-term improvements?
- Which do not receive matching funds from partnering jurisdictions/agencies?

Rather than bleeding all County programs into ultimate ineffectuality, it is time to identify the core programs and to fund them adequately. It should be a consistent principle that whatever the County takes on should be funded adequately for the task; if that is not possible, we should not allow insufficient half-measures.

- Required Funding: The Central CBAC feels that this is the time to discuss in depth what the County is required to provide and what funding sources are appropriate for those services. Our Key questions include:
 - Should the County be funding housing programs, for example?
 - Should General Funds backfill fees that the legislature has not adjusted for 20 years?
 - Should it be solely responsible for regionally critical bridges?
 - Should it be continuing with jail construction utilizing the approved construction bond when operating funds will require a new operation levy?
 - Should it be continuing to fund pass-through programs/agencies based on past policy rather than current needs?

Since it looks as if the effects of the downturn in the economy will continue to be felt for some time, these questions must be asked, analyzed and answered.

- Rainy-day Fund: The County should continue banking toward its targeted Rainy Day Fund, especially before creating new programs or entering into agreements that will require on-going funding. Failure to consider on-going funding requirements ensures future reliance on the Rainy Day Fund.
- Experienced Workforce Shortfall: Recruitment and retention needs will continue to escalate sharply in the near future due to imminent retirement eligibility of many County employees. Strategies and succession planning need to be put in place now to minimize the effects of these losses.

- Employee Morale: Funding cutbacks without programmatic reductions result in fewer people working harder, and feeling negatively rewarded each time the budget is cut across the board. This affects both the quality of service provided to County residents and the retention and recruitment needs within departments. The County must avoid entering a downward spiral of morale and service delivery.
- Revenue: A number of the individual CBAC reports contain suggestions for new revenue sources, or recommendations that such sources be aggressively sought. The CCBAC supports those recommendations for action by individual departments, and endorses the principle of active revenue enhancement for the County.

Finally, and on a positive note, we appreciate the opportunity to participate and provide our recommendations through this advisory process. We thank the department representatives and the Citizen Involvement staff whose time, efforts and enthusiasm greatly contributed to our efforts on behalf of the citizens of Multnomah County.

Central Citizens Budget Advisory Committee

M'Lou Christ, Chair, Central CBAC

John Bartley III, Department of Business and Community Services CBAC

Ric Burger, Department of County Human Services (DSAC) Section CBAC

Donald Dumont, Department of Business and Community Services CBAC

Tim Farley, Department of Business and Community Services CBAC

Bill Hancock, Department of Health Services CBAC

Susan Hathaway-Marxer, Library CBAC

Mark Jones, Department of Juvenile & Adult Community Justice CBAC

Fran Landfair, Department of County Human Services (ADS Section) CBAC

Jim Lasher, Sheriff's Office CBAC

Douglas G. Montgomery, Ph.D., Department of County Human Services CBAC & Commission on Children, Families, and Community CBAC

John Mulvey, Non-Departmental CBAC

Susan Oliver, Department of County Human Services CBAC

Anne L. Potter, Ph.D., Department of Health Services CBAC

Dick Wegner, District Attorney's CBAC

Laura Woodruff, Department of County Human Services (ADS Section) CBAC

Kathleen Todd, Citizen Involvement Committee Staff

Citizen Budget Advisory Committee

for the

Department of
Business & Community Services

Department of Business and Community Services Citizen's Budget Advisory Committee

To: Central Citizen Budget Advisory Committee

From: Department of Business & Community Services CBAC

Date: March 15, 2002

Subject: Department of Business & Community Services 2002-03 Budget Report

PROCESS:

Representatives from selected departments in the Business and Community Services (BCS) department were made available in three two-hour meetings shortly after the merger of the Departments of Sustainable Community Development and Support Services. Due to this short timeline not all of the information requested by committee members was available. We are hoping to remedy this situation next year by meeting more often and implementing the suggestions outlined under point #1 in the Emerging Issues section of this report.

MAJOR CHANGES:

Elections:

- **Voters Pamphlet:** The plan to eliminate the County Voter's Pamphlet and postage drew mixed reviews from committee members.

Animal Control:

- **Pet License Enforcement:** Animal Control should actively pursue enhanced revenue opportunities, either by more aggressive pet tag renewal strategies or through voter-friendly sympathetic marketing.

During one of our briefings staff noted a five year decline in Animal Control revenues from 2.2M\$ in FY 96-97 to 0.78M\$ in FY 01-02. The majority of this decline is most likely due to the county's decision not to actively pursue pet tag renewals.

Even though the county has this significant decline in revenue no plan has been presented to show how revenues for Animal Control will be boosted, and previous efforts have not been successful in generating added revenue, revenue which must

be obtained to restore services. A renewed effort to enforce or encourage compliance with pet licensing is a logical component of any plan to restore services, one that should be considered given the correlation between the drop in enforcement and the drop in revenue.

If enforcement to assure renewal of expired pet tags or to register unregistered pets is politically undesirable, then a marketing campaign should be considered instead. No marketing campaign has been conducted since the mid-90s, as per staff's remarks of March 11. Committee members have provided detailed written recommendation to staff regarding marketing strategies and opportunities.

- **Shelter Hours:** The later closing times for the shelter in Troutdale are an improvement. However, it is still difficult to reach by mass transit and inconvenient to drive to. With the reduction in total hours open because of lowered staffing levels, it's likely that pets will be left longer in the shelter, leading to increased pet maintenance cost, increased pet euthanizing and increased criticism of the department.

The Internet can be used to reverse that trend. Since 70% of Portland metro area homes have Internet access, and since free public access through libraries, schools and community institutions as well as through ad-sponsored web kiosks in public spaces (e.g., Lloyd Center food court) is becoming more frequent, owners of lost pets or folks wishing to acquire new animal companions could go on the web and see pictures of animals in the shelter. More detailed recommendations for cost-effective expansion of services via the Internet have been provided in writing to staff by committee members.

SERVICE REDUCTION CONCERNS :

1. **Animal Control:** Although some of the information for programs suggested to cut was provided, information on other cuttable programs was not (See handout titled 'BCS CBAC Comments and Questions - March 4, 2002'). For example, the program which inspects pet vendors was never mentioned. This program inspects every pet store operator annually. How much might it save to change that to biannual inspections?
2. **Appraisers and Appraisal Technicians:** It is also a point of concern that appraisers and appraisal technicians were considered for layoff. Each appraiser, costing less than \$70,000/year, generates approximately \$500,000 or more in annual property tax revenue. This seems to be a very small benefit in this year which would have a tremendous cut in revenues in the next year, and therefore penny-wise and pound-foolish. Please do maintain appraisal staffs.

ADD PACKAGE REVIEW:

Office of Diversity, Equity and Affirmative Action: A good case for the Office of Diversity, Equity and Affirmative Action increases was not made. The work for these new positions is already being done by other departments, and given the circumstances of reduced income, this may well be an area best served by the present staffing system rather than making a major expansion in a time of cutbacks. Whether or not the program is dear to other parties is not a helpful datum if genuine public input is truly desired. This opinion, however, was not unanimous among the committee.

EMERGING ISSUES:

1. **Need For More Information Sooner:** As a general issue, for the committee to do meaningful work, we must know of opportunities for triage, which means being presented with more complete information. Just showing us the programs which are suggested for cuts does not allow us, unless we do independent research, to know of other opportunities for cuts. We know the pace of budget revision has been excessively rapid and such information has not been consistently provided for the past two years.

Please consider, before the budget crunch occurs, preparing an overview of programs, their costs and benefits, so when the budget rush occurs, the information describing each department's operations and programs is already prepared, and then need only be accompanied by recommendations for cuts and the implications of those cuts. If this committee is to make meaningful and beneficial recommendations, this information must be provided.

2. **Property Reassessment:** In a committee member's letter and e-mail of 4 March, better coordination was suggested between cities and Property Valuation on building permits to seek out the most effective opportunities for reassessment and thereby generating added property taxes. Private sector contractors, paid on the basis of their successes, may because of the fiscal motivation do a better job of finding properties which should be reassessed, and would not incur PERS liabilities or establish further administrative burdens.

If the cities are not providing complete information from their information systems, private sector firms could also be used to collect this information from the cities, as it is public record. Also, city property inspectors could be provided with pocket-sized pads of postage-pre-paid post card forms, with which they can quickly report inspections where small permits are being used for large jobs where reassessment might bring in added revenue for both the county as well as their city. This may be the most effective strategy for capturing 'stealth'

improvements, where a small improvement is documented but a large improvement is performed.

3. **One Percent for Art:** If we are to look for added revenue everywhere possible the county ordinance mandating one per cent of construction costs of county buildings for art must be repealed. The inappropriateness of a windmill decorating a city that did not rely on windmills just underscores how off-target this concept is. This opinion, however, is not unanimous among the committee.

Spending money on options is nice when we have the money, but art money will be available again and the county can catch up at that time. Until the revenue stream has ended, please pass on the commissioners the suggestion that they repeal that ordinance immediately and use that money to much greater and direct humanitarian benefit.

Citizen Budget Advisory Committee

John E. Bartley, Report Author

Don Dumont

Tim Farley

J. Michael Morris

Steve W. Murray

Iris Newhouse

Marie. Sowers

Citizen Budget Advisory Committee

for the

Department of Community Justice

**DEPARTMENT OF COMMUNITY JUSTICE
CITIZEN BUDGET ADVISORY COMMITTEE**

TO: Central Citizen Budget Advisory Committee

FROM: Community Justice Citizen Budget Advisory Committee (CBAC)

DATE: March 15, 2002

SUBJECT: Department of Community Justice Fiscal Year 2002-03 Report

Process:

The committee met five times between December and March. Materials we reviewed include: FY2002 Adopted Budget, cost information for adult supervision, outcome measures for the first half of 2000 and the list of recommended cuts for FY 2003, and supporting documentation. The Committee also met with several members of the Department. Presenters are listed at the end of the report.

Major Changes:

After two years of cuts, it is the opinion of both the Department and the Committee that few non-essential programs/positions remain. This year's cuts are targeted towards eliminating vacant positions, terminating some contracted services and cutting funds for programs/positions outside the Department's mission. The Committee supports most of the Department's cuts, finding them difficult to swallow but necessary under the circumstances. The Committee strongly opposes three Department cuts, believing the elimination of these services will have a significant impact on the community.

The Committee supports:

- The Department's staffing cuts, including the elimination of a Corrections Technician at intake for restitution tracking, an Office Assistant 2 position in Administration, two Information Services positions, one currently vacant Probation Officer position in the Community Justice Initiative and one Program Administrator position.
- The termination of several contracts, including relapse prevention, employment services, program services at the Juvenile Day Reporting Center and a reduction in the food services contract at Juvenile Detention.
- The Department's decision to eliminate or reduce funding for services outside their central mission, including the administrative positions in the Child Abuse unit and the extensive funding for the School Attendance Initiative(SAI) and associated counselor, nurse and skill development positions.
- The decision to terminate the Juvenile Day Reporting Center lease and the savings to be gained from the delay in opening the Beaver Hotel.

The Committee opposes:

- The decision **not** to cut funding for security at the Mead Building. The Committee supports cutting this service and restoring either Treatment Services or Flex Funds (Juvenile).

- Cutting Flex Funds (Juvenile). These important dollars have an immediate effect on high-risk juveniles.
- Cutting the Treatment Services contract. The Committee strongly supports treatment for offenders and believes supervision without treatment will be far less effective.

Concerns

Cuts in SAI are short sighted and great effort should be made to save this program.

Last year the Committee expressed concern about cuts to innovative and proactive juvenile programs. We have the same concerns this year. We strongly support the School Attendance Initiative and are convinced that in the next three years, Multnomah County will begin reaping the benefits of this program as fewer juvenile offenders enter the system. We understand that the Department cannot subsidize the salaries of school counselors and nurses. However, we strongly recommend that the Department search for alternative ways to use its human resources to keep this program running.

The Child Abuse unit must have administrative support, even if DCJ will not provide it.

The Committee agrees with the need to eliminate funding for administrative positions in the Child Abuse unit. However, we are concerned about the effect on the court and have not received assurance that another Department will step in.

Treatment services are an important part of DCJ's work and should be maintained.

The Committee strongly believes that treatment is essential for getting offenders out of the system, and thus an important responsibility of the Department. We are concerned about cuts to treatment services and their impact on recidivism rates.

Where the safety of the community is concerned, no programs that cannot justify their value can be maintained.

The Committee was disturbed to hear that members of the Department have been trying to cut funding for security at the Mead Building for the last two years, but have been unsuccessful. It is the opinion of the Committee that the contract for security services should be terminated, unless convincing evidence of its value can be shown.

Emerging Issues

The Department should perform cost-benefit analyses on its programs.

At several meetings, committee members requested cost-benefit information on specific programs. While the Department was able to provide some statistics, the Committee believes more emphasis on this kind of information will be very useful in evaluating programs. *(This has been a concern of this committee for the past 3 years.)*

The Department should think creatively in increasing the supervision fees it collects.

The Committee adamantly agrees with the Department's decision to increase emphasis on the collection of supervision fees. We also recommend that new, creative methods for accomplishing this goal be employed.

Committee members

Mark Jones, Chair

Susan Cox

Art Hendricks

Bill Hoffstetter

Marti Frank Tsypin

Hung Vo

Department of Community Justice Staff Presenters

Kathy Treb, Assistant Director, Employee and Community Development

Jim Rood, Assistant Director, Adult Community Justice

Rich Scott, Assistant Director, Juvenile Community Justice

Shaun Coldwell, Business Services Manager

Pat Franck, Senior Administrative Analyst

Scott Keir, Research and Evaluation Manager

Robert Trachtenberg, Senior Program Development Services,
Family Services Unit

Bob Robison, Senior Program Development Services,
Community Justice Initiative

Joanne Fuller, Interim Director

Thuy Vanderlinde, Program Administrator, Juvenile Treatment
Services

Citizen Budget Advisory Committee

for the

County Human Services
Department

&

Multnomah Commission on
Children and Families

Department of County Human Services

DCHS Aging and Disability Services CBAC report for FY03

Process

On March 6, 2002 the Disability Services Advisory (DSHS) Council Aging and Disabilities Services CBAC met to review the budget and make recommendations. The following members were in attendance: Charles Kurtz, Ken Calvin, Theresa Flowers, Ann Dugan, Fran Landfair, Steve Weiss, Jack Benson, Jan Campbell, Ric Burger for Laura Woodruff

The group invited the following staff to brief them on merger and budget issues and answer questions:

Don Carlson, DCHS Budget Director, and Mary Shortall, Division Director for Aging and Disability Services reviewed and discussed

- The **proposed DCHS budget structure** for all units within the department
- The **FY 03 requested budget** for Aging and Disability Services and
- The **proposed FY03 Aging Services Division Budget**.

Caroline Sullivan, Contracts Manager for the Division of ADS, reviewed and discussed the

ADS revenue assumptions including:

- Title XIX
- County General Fund
- Older Americans Act (OAA) and

ADS Expenditure assumptions including:

- Salary Savings @3%
- Community Services personnel at 45% Title XIX
- Emergency Housing funds of \$200,000 reduced from County funds and District Center and Transportation Contracts from City funds.
- No COLA's on contracted services
- Veterans Program would be eliminated if not funded
- .5 FTE I&R Specialist added to East (shared FTE with Health Dept)
- Public Guardian increased the Medicaid split by 4% to a new total of 87% Medicaid.
- Adult Care Home Program continues to be funded at 83% Medicaid.
- ADS Administration calculated at 93% XIX based on Title XIX FTE
- Decreased 3.5 FTE in Long Term Care (Medicaid) for total of \$200,073
- Decreased 5.3 Program Staff (not Long Term Care) for a total of \$376,541.

ADS CBAC Report - FY 03

Major Changes:

The major changes in the budget include:

- Reductions of \$515,543
- Elimination of the Emergency Housing Fund Program
- Potential loss of the Veterans Program (if eliminated by the state) and
- Decreases in program staff

Concerns:

The CBAC felt strongly that the Emergency Housing Fund Program provides services that can mean life or death for the population that it serves, including many individuals with mental health issues unable to be helped through other means.

Also, the CBAC noted that the Veterans Service Outreach Program is providing unique outreach to a needy population many of whom are otherwise distrustful of government and not likely to access the benefits due to them. The program has not been funded by the state. The state has taken a wait-and-see approach to veteran's services saying that Multnomah County must fund the program as a pilot for which the state will reimburse it if the program has saved Medicaid money during a year of operation. If the state does not fund it, Multnomah County will be forced to eliminate this critical service to veterans. The CBAC members feel strongly that the County should develop a coalition of interest through the Association of Counties around having the state commit to funding veteran's services statewide.

Recommendations:

Motion: Weiss/Flowers

To approve the proposed FY03 ADS budget in the amount of \$37,660,873 with 3 priorities:

1. Restoration of the **Emergency Housing Fund** in the amount of \$200,000 and
2. Asking the County to pursue, through the AOC, state commitment to funding the **Veterans Services Outreach Program** throughout the state.
3. The addition of \$50,000 per year in the base ADS budget to pay the YWCA for the annual **rent for space in the new Downtown District Senior Center** to be completed in January 2003. The BCC had supported this request in FY 01 and asked that the request be brought forward in the FY it would be needed (See attached BCC memorandum.)

Carried. Unanimous

Additionally, the CBAC has requested that the Board of County Commissioners adopt the set of **Guiding Principles for the Merger** of Multnomah County Aging and Disability Services Department and Department of Community and Family Services in creating the Department of County Human Services. These principles

ADS CBAC Report - FY 03

reflect our view of the historical strengths and models for excellence used by Multnomah County and its community partnerships (See attached principles.)

ADS CBAC members:

<i>Charles Kurtz</i>	<i>Ann Dugan</i>	<i>Helen Stacye</i>	<i>Jack Benson</i>
<i>Ken Calvin</i>	<i>Fran Landfair</i>	<i>Jan Campbell</i>	<i>Laura Woodruff</i>
<i>Theresa Flowers.</i>	<i>Hoa Hoang</i>	<i>Steve Weiss</i>	<i>Ric Burger</i>

Department of County Human Services

DCHS FY 03 CBAC Report for Several of the Organizational Units Included in the Former CFS Budget

Process

On March 7, 2002 the DCHS CBAC for the Developmental Disabilities Division, the Domestic Violence Division, the Mental Health and Addiction Services Division and the Administration Division met to review and make comments on the respective budget requests. The following members were in attendance: Susan Oliver, Robert Gassner and Muriel Goldman.

The CBAC invited the following staff to brief them on the budget requests:

Jim McConnell, Interim DCHS Director, Don Carlson, CHS Business Services Manager, and Les Walker, CHS Finance Unit Manager. The CHS staff presented the following information:

- The **proposed DCHS budget structure** for all units within the department
- The **FY 03 requested budget** for the Disability Services Division
- The **FY 03 requested budget** for the Domestic Violence Division
- The **FY 03 requested budget** for the Mental Health & Addiction Services Division, and
- The **FY 03 requested budget** for the Administration Division (Directors Office, Business Services Unit and the Planning and Evaluation Unit).

Developmental Disability Services Request: The requested FY 03 DD budget totals \$62,635,404 including 105.5 FTE. This is a decrease of approximately \$14.4 million from the current FY 02 Revised Budget. Most of the decrease is attributable to the inclusion of a \$10 million "placeholder" amount in the current year budget for the Staley settlement money which will not be spent in the current fiscal year. The FTE increase reflects the state funding received from the Staley settlement agreement, reallocation of resources in the DD Division and implementation of the county Brokerage program.

Domestic Violence Program Request: The requested FY 03 DV budget totals \$2,091,475 including 3.5 FTE. The major change in this program is the transfer of the domestic violence contract services unit from the new Office of School and Community Program to this DCHS program. The DV program is losing resources from the City of Portland (\$33,966), resources from a Violence Against Women's Grant (\$46,025) and County General Funds (\$46,921). The program is gaining additional resources in a new Byrne Grant (\$81,090), a new OSHA grant (\$15,453) and additional funds in a HUD Horizons grant (\$83,774). Most of the additional resources are for contract services and the unit has experienced a decrease in operating funds. The unit has balanced its budget by partial reductions in staff (two positions are reduced to .80 FTE and one position is reduced to .90 FTE).

Mental Health and Addiction Services Request: The MH&AS FY03 budget request presented at the meeting was not balanced. The revenues estimate for was \$75,379,686 down approximately \$6.6 million from the current year. The expenditure estimate was \$77,416,980 down approximately \$4.6 million from the current year. The budget was out of balance by approximately \$2.0 million. The Committee review information presented by staff, which showed reductions in many of the revenue sources for the division between the current year and FY 03 budget year. Major reasons for the reduction in revenue was the budgeting of approximately \$1.8 million in one-time-only beginning working capital funds during the current fiscal year which will not be available for FY 03 and the loss of approximately \$642K in County General Funds. Staff indicated the MH&AS services budget would be balance by the time it is submitted to the Chairs Office.

Administration Division Request: This division includes the Director's Office, the Business Services unit and the Planning and Evaluation unit. These work units provide shared services to the four operation divisions in the Department. The Admin Division FY 03 budget request totals \$7,559,843. This budget request amounts to approximately 4.1% of the total \$183.6 million Department budget. Information presented at the meeting showed the FTE level for the Administration Division has been reduced from approximately 108 in the current year to 81 in the proposed FY 03 budget request. Based on an initial analysis, of this 27 FTE reduction approximately 17 FTE were transferred to the new Office of School and Community Partnerships, 2 FTE were transferred to other programs in DCHS and the remaining 8 FTE were eliminated from the budget.

Concerns

The Committee expressed concern about the merger of these two departments and the creation of the new Office of Schools and Community partnerships. It is a very complex reorganization and it is bound to have some short-term effects on the public's understanding of who and where services are provided. It is the hope of the Committee that the disruption of services to clients can be minimized.

Recommendation

The Committee recommends approval of the budgets as submitted for their review. The merger appears to have achieved some efficiency based on the reduction in FTE for shared services and the Committee hopes effective service delivery to both external and internal clients can be maintained through the adoption of these budgets.



Beverly Stein, Multnomah County Chair

Room 1515, Portland Building
1120 S.W. Fifth Avenue
Portland, Oregon 97204

Phone: (503) 248-3308
FAX: (503) 248-3093
E-Mail: mult.chair@co.multnomah.or.us

RECEIVED

DEC 29 1999

AGING SERVICES DEPARTMENT

December 28, 1999

Jean DeMaster
Director, YWCA
1111 SW 10th
Portland, Oregon 97204

Dear Jean,

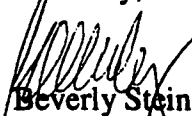
I have received your request for support for your building plan at the Museum Place Project. You have an exciting vision and plan for the integration of services for the elderly, transitional housing services, and expansion of vital services provided by the Y. Your vision offers the opportunity to bring a Senior Center, with its socialization, activities, and nutrition services to downtown Portland.

I understand that you are looking for a commitment from the County to fund the additional rental cost, currently estimated at \$50,000, that Northwest Pilot Project Senior Center will have to pay in the fiscal year 2001-2002. You realize that neither I nor the Board can legally commit to funding in advance. However, I understand that funding for Senior Center facilities in general and the downtown site in particular is the highest priority add of the Elders in Action Commission.

This year promises to be a particularly difficult financial one for Multnomah County. I am enclosing a memo describing the situation that I shared with the Board last month. However, I hope by July of 2001, the County will again be in a position to making small, selective service improvements. Assuming it is financially possible, I will be happy to support this request in my Executive Budget for 2001-2002.

Good luck with your continuing planning.

Sincerely,


Beverly Stein

c. Diane Linn: Jim McConnell: Mary Shortall





**COMMISSION ON CHILDREN, FAMILIES & COMMUNITY
OF MULTNOMAH COUNTY**

421 SW SIXTH, SUITE 10 75 PORTLAND OR 97204

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www.ourcomission.org

Making Multnomah County a Great Place to Grow Up and Live

MEMORANDUM

To: Multnomah County Central Citizen Budget Advisory Committee
cc: Susan Oliver, CCFC Commissioner
Fr: Kathy Turner, Commission on Children, Families & Community
Re: FY 2003 submitted budget
Dt: March 18, 2002

Here are highlights of key budget and policy issues for fiscal year 2003. In addition to the memorandum, we have included a summary of submitted budget expenditures, and a comparison to the FY 2002 budget expenditures. This budget, with a few changes due to funding stream restrictions and potential changes in state funding, was submitted to and adopted by the Commission on Children, Families and Community (CCFC) on February 26 2002.

Overall Situation

CCFC relies primarily on State revenues. We expect to see significant changes to revenue streams. We anticipate the increases seen in the FY02 (in the area of youngest children) to be narrowed and the trend toward decreases (in the area of adolescents and education) to continue. The total net impact may well be an increase to the Healthy Start program, although the imbalance of the changes over the differing ages groups continues. No final conclusion can be drawn until after the Legislature approves a budget. The County General Funds continue to be an important source of more flexible dollars, which are important to the success of our programs.

Policy and Planning Focus

The FY03 budget shows a stronger focus on policy and planning, both at the state and local levels. CCFC will be charged with completing planning in several key areas: An anti-poverty platform, a school services policy framework, a home visiting system rollout and alignment process and a third and fourth phase of the state-mandated comprehensive community plan, SB 555.

Comparison of FY 2002 Budget with FY 2003 Submitted Budget

Nearly all categories of CCFC activities project reductions, with the exception of Healthy Start funding to expand home visiting. CCFC operations show a decrease of \$123,000. The Community Safety Net funding stream was reduced and the CCFC allocations to that system have been reduced by \$188,000. The Governor has proposed cutting the second year funding (FY03) to relief nurseries, which would result in a loss of \$585,000 of pass through to those supports.

Please feel free to contact me with any questions or concerns. Thank you.

					Funds sorted by Flexibility		
CCFC Program/Activity	FY02	FY03	Difference	% Diff	Most Flexible	Less Flexible	Directed
Administration							
Personnel		200,655			91,011	69,850	39,794
Materials & Supplies	113,756	199,847			170,783		29,064
Pass Thru/Prof Svcs		55,000			55,000		
Commission	56,100	59,557			59,557		
Unspecified	260,055						
Subtotal Administration	429,911	515,059	85,148	19.81%			
Planning							
Youth Svcs		34,828			34,828		
Early Childhood		32,656			4,211		28,445
Poverty		41,661			19,492		22,169
School Partnerships		58,965			58,965		
General	168,020	56,166			56,166		
Local Comprehensive Plan		64,484					64,484
Subtotal Planning	168,020	288,760	120,740	71.86%			
Outreach							
Youth Svcs	46,809	201,301			201,301		
Early Childhood	217,272	556,994			163,068		393,926
Poverty	100,000	88,911			23,715		65,196
School Partnerships	589,519	118,960			118,960		
General	382,509	93,572			93,572		
Subtotal Outreach	1,336,109	1,059,738	(276,371)	-20.68%			
Contracted with Other Depts							
OCP Healthy Start	1,096,681	2,566,823	1,470,142	134%			2,566,823
CASA	81,619	82,313	694	0.85%			82,313
Early Words	289,574	170,925	(118,649)	-40.97%	40,595		130,330
Relief Nurseries	384,300	585,010	200,710	52.23%			585,010
Family Advocate Model	240,359	186,378	(53,981)	-22.46%	84,027	102,351	
Community Safety Net	30,000	19,586	(10,414)	-34.71%	19,586		
Teen Connections	116,794	113,290	(3,504)	-3.00%	113,290		
SUN Schools	223,534	223,534	0	0.00%	223,534		
Childcare	245,500	218,789	(26,711)	-10.88%		218,789	
Parent Child Development Svcs	67,672	65,646	(2,026)	-2.99%	65,646		
Student Retention	54,000	54,000	0	0.00%	54,000		
Pregnancy Prevention	105,242	89,300	(15,942)	-15.15%	89,300		
Gang Prevention	64,000	64,000	0	0.00%	64,000		
Runaway Shelter	264,040	264,040	0	0.00%	264,040		
Subtotal Other Departments	3,263,315	4,703,634	1,440,319	44.14%			

Note: The budget is organized differently in FY03 than it has been in the past. CCFC is focusing on four major program areas in two basic categories. The categories are Planning and Outreach and the program areas are: Early Childhood, Youth Services, Poverty, and School Partnerships. Because of this change, it is difficult to do a comparison between FY02 and FY03.

Citizen Budget Advisory Committee

for the

Multnomah County
District Attorney's Office

District Attorney
Citizen's Budget Advisory Committee
2002/2003 Budget Report

Process

The District Attorney's Office CBAC met during the months of December 2001, January and March of 2002. During the meetings the CBAC met with the District Attorney and his budget staff. The CBAC was briefed on the important issues facing the District Attorney's Office with proposed budget cuts and discussed the challenges in the coming year.

Major
Changes

- **Positions-** The District Attorney's proposed budget reflects the elimination of 17.5 positions within the Office (12 general fund positions and 5.5 grant positions). These reductions mean the elimination of 12 attorney and 5.5 non-attorney positions. These cuts are in addition to the 8.65 general fund position cuts the Office took in the budget cuts last year. If these proposed positions cuts occur, the staffing level will have dropped from 233.25 FTE in fiscal year 2001 to 210.82 in fiscal year 2003.
- **Prosecution-** The District Attorney's Office will continue to aggressively prosecute the most serious person crimes such as child abuse, rape, robbery and murder. However the proposed budget reductions would necessitate reassessment of services the office provides to all the citizens of Multnomah County. The cuts will have a pronounced and highly visible impact on the office's ability to review, issue and prosecute many misdemeanors, quality of life crimes and neighborhood prosecution.
- **Community Court-** Over the past four years the Community Court has proven to be a very effective and efficient method of dealing with misdemeanor quality of life and non-violent crimes in Multnomah County. It has brought needed relief to our court system. The District Attorney's Office has lost the federal funding sources that have traditionally supported this successful program. Unless replacement funding is found, thousands of cases that have been diverted to Community Court will have to be sent back to the regular courts, which are slower, and will find it difficult to absorb the additional caseload.

Concerns

- In the past several years, due to County budget constraints, the District Attorney's Office has absorbed substantial cuts to its personnel budget. Because 75% of its operating budget is comprised of personnel costs, most of the imposed 5.4% constraint will be reflected in the loss of attorney positions. The District Attorney has proposed a cut of 10 general fund attorney positions and 2 general fund non-attorney positions in order to meet this constraint.

Reductions of this magnitude will have a significant impact on services, especially in light of past cuts. The committee is concerned that these proposed cuts would severely limit the office's capacity to review, issue and prosecute a range of crimes, which include misdemeanors, quality of life crimes and non-violent felonies.

- The committee is concerned about the loss of two domestic violence Deputy District Attorney positions as a result of the loss of two Violence Against Women Act grants. In addition to prosecuting domestic violence crimes these positions have made important contributions in assisting Multnomah County citizens, who are victims of domestic violence, access and understanding the legal system.
- The CBAC is concerned that the loss of 12 attorney positions will adversely affect the ability of District Attorney's Office to have a positive impact on the neighborhoods of Multnomah County. The neighborhood District Attorney program, which has been a national model, will be significantly impacted. In addition to prosecution, the neighborhood program has brought neighborhoods together to address community problems. It has been an integral part of many neighborhood associations and partnerships. Its loss will significantly impact our neighborhoods. There will be fewer prosecutors strategically located throughout the county to help identify public safety issues, quality of life problems and to work with local citizens to develop strategies for reducing crime in their neighborhoods.
- Drug enforcement, misdemeanor issuing, auto theft, white-collar crime, juvenile delinquency and dependency will also suffer as a result of these cuts.

Add Package Review

The CBAC understands that this is a difficult budgetary environment, but recommends that the Board of Commissioners consider past budget cuts absorbed by the District Attorney's Office. Citizens and businesses in the urban and suburban neighborhoods of Multnomah County want to feel safe and secure. The existing prosecutorial functions and services are essential to meeting this goal.

The CBAC urges the Board of Commissioners to maintain current service levels within the District Attorney's Office in fiscal year 2003.

Emerging Issues

- **Gresham Court.** In recent years the number of misdemeanor cases scheduled at the Gresham District Court has increased so substantially that expansion of the Courts capacity in Gresham has become an issue. The Court believes that in order to reduce or eliminate the backlog of hearings, the number of courtrooms must be increased soon. The District Attorney's Office has been a proactive partner during the process of relocating the Gresham court and will also need to increase the number of staff assigned to the Gresham Courts in order to accommodate the addition of courtrooms .

- **DA case tracking system (DACTS).** The District Attorney's case tracking system has been on-line since 1993 and is approaching the end of its practical usefulness. Improvements in data base, data storage and interface technologies make replacing DACTS very desirable from both end user and maintenance perspectives. The District Attorney's Office will be choosing a vendor and proceeding to replace DACTS and hopefully complete the District Attorney's Office migration from the county mainframe during fiscal year 2003.
- **Mental Health Court.** National and local trends have shown declining populations in mental hospitals and increasing populations of the mentally ill in the state prisons and local jails. This trend is taxing the current capacity of the criminal justice system to effectively address this population. The District Attorney's Office has been and will continue working with county agencies and other interested community partners to develop the concept of a mental health court system, or incorporating a mental health docket into the Community Court system in Multnomah County.
- **Drug Treatment Court.** Multnomah County has always been a leader in the country for finding ways to get people with drug problems into drug treatment. This year the District Attorney's Office in conjunction with the courts, defense attorneys, community justice and other partners within the criminal justice system have mandated drug treatment for all people charged with possessing controlled substances. The idea is that no one can escape treatment. The court began in March 2002.

Members

Irwin Mandel
 Karen Burrell
 Dave Simpson
 Michael Greenlick
 Robert Pung
 Dick Wegner, Chair

Additional Information

CRIMINAL PROSECUTION

Felonies

In 2001 the District Attorney's Office opened 8,307 felony cases. These cases involved the most serious crimes including rape, homicide, burglary, arson, and robbery. The deputy district attorneys who work on these cases are highly trained and have an average of 10 years of experience as prosecutors,

Targeted Crimes

Measure 11 crimes are the most serious felonies. Since April 1, 1995, when the measure went into effect, 1,070 juveniles and 6,358 adults have been arrested on Ballot Measure 11 offenses. After a careful review of each of the arrests by experienced deputy district attorneys the District Attorney's Office has opened Measure 11 cases on 585 juveniles and 3,781 adults.

Reducing the supply of drugs in the community through aggressive enforcement and prosecution of drug offenses is part of the local drug control strategy. Deputies issued over 3,200 felony drug cases in 2001.

Another aspect of drug control is reducing the demand for drugs. The Circuit Court and the District Attorney's Office sponsor the Drug Court and the S.T.O.P. Program. Every year between 250 and 300 drug offenders are offered treatment and recovery opportunities. The Drug Court balances the concern for protection of society with the rehabilitation of offenders. Successful completion of the treatment program means criminal charges are dropped.

In 2001 plans were developed to increase treatment opportunities for drug defendants. The proposed Expanded Drug Treatment Court, which begins operations in March 2002, will serve all defendants charged with Possession of a Controlled Substance. In this Drug Court all defendants will be ordered to undergo a drug evaluation and treatment. Research supports the view that those who undergo mandatory drug treatment are just as likely to be successful as those who enter treatment voluntarily.

Misdemeanors

There were 10,625 criminal misdemeanor cases opened in 2001. These cases involved crimes of theft, prostitution, assault, harassment, trespass, and other unlawful acts. In addition, 3,280 cases of driving under the influence (DUI) were opened. Though DUI is not always a felony, it can have a lasting impact on its victims. Because of the serious nature of the offense, DUI cases are prosecuted aggressively and are not subject to plea negotiation.

CHILD PROTECTION AND FAMILY JUSTICE

Multidisciplinary Child Abuse Team

Criminal child mistreatment cases continue to be some of the most serious crimes we encounter every year. The Multidisciplinary Child Abuse Team (MDT) is a group of dedicated child and health care professionals, law enforcement officers, and prosecutors committed to providing an immediate response to every child abuse case reported in Multnomah County. In 2001 they reviewed 3,464 cases of suspected child abuse

Support Enforcement

Another aspect of child protection is the enforcement of child support orders. There are 8,472 cases requiring enforcement of child support orders in Multnomah County. Child support collections totaled \$29,159,397 in 2001. This amount exceeded the 2000 collections by almost \$900,000.

Delinquency

Juvenile crime is of special concern to citizens. Recognition of this fact was clearly demonstrated in the fall of 1994 when voters overwhelmingly approved the passage of Ballot Measure 11 and again in 2000 when voters soundly rejected a ballot measure to overturn Measure 11. This measure requires prosecution in adult court of all who are charged with certain offenses, whether they are adults or juveniles, and identifies minimum sentences for those convicted of these specific crimes.

By moving the most serious juvenile offenders to the adult court, greater attention can be given to those juveniles who may be more responsive to the services available through the Multnomah County Juvenile Court. During 2001, there were 1,837 juvenile delinquency cases reviewed for crimes ranging from Arson to Unauthorized Use of a Motor Vehicle.

Dependency

When children are abused or neglected or when parents are unable to care for their children, the state must intervene. In 2001 there were 828 children who required the protection of the state. These children, some of whom may require special care, receive services from the State Office for Services to Children and Families. When efforts to keep a family together are exhausted and families are not able to care for children, the state does intervene by terminating parental rights. In 2001, 163 children were freed for adoption, making it possible to place these children in permanent homes.

Domestic Violence

The District Attorney's staff also gives special attention to victims of domestic violence. In 2001 there were 4,474 reports of domestic abuse referred to the District Attorney's Office from police agencies. In addition to prosecution, emphasis is placed on helping the families involved by referring them to needed services. A six-month treatment program is available for those defendants who are eligible for the deferred prosecution program. Probation officers closely supervise the defendants in this program. Every effort is made to assist and protect the family and to prevent further violence.

NEIGHBORHOOD DA PROGRAM

Begun in November of 1990, this innovative program is designed to assist communities in solving local crime problems. The Neighborhood DA Program uses the tools of the criminal justice system to demonstrate how the rule of law can help neighborhoods become safer and, as a result, has helped reduce problems of drug sales, thefts from cars, illegal camping, and other quality of life offenses in local communities. With financial support from Multnomah County, the City of Portland, federal grants, and Tri-Met, the program covers all neighborhoods in the county and the public transit system. In recognition of the work done by the Neighborhood DA Program the U.S. Department of Justice named it as a National Leadership Site in both 2000 and 2001.

COMMUNITY COURT PROJECT

The Community Court Project opened a third court on the Westside in April 2001. Like the Northeast and Southeast courts, the project is a collaboration of the Multnomah County Circuit Court, Citizen Advisory Committees, the District Attorney's Office, Oregon State Indigent Defense Services, the Multnomah County Sheriff's Office, and the Department of Community Justice. The Community Court focuses on quality of life crimes such as theft, prostitution, and trespass. In return for a guilty plea, defendants receive a sentence of local community service and have access to social services for help in housing, employment, health care, and drug and alcohol treatment.

Since the project began in 1998, 4,035 defendants have been sentenced to perform community service as a sanction at Community Court. This has resulted in neighborhoods receiving 33,024 hours of community service valued at \$214,656. In addition, 420 warrants have been cleared through the Community Court Legal Services Day program, saving thousands of dollars in jail bookings. 20-25 new defendants per month are enrolled in the Community Court Project's Mental Health and/or Chemical Dependency Monitoring Programs. Every month another 126 defendants are referred to social service agencies.

VICTIMS ASSISTANCE PROGRAM

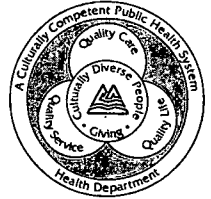
The District Attorney's Victims Assistance Program provides legal information and emotional support for victims of crime. Included in the program is an extensive volunteer network of over 70 individuals. These specially trained volunteers are on call 24 hours a day, 365 days a year, to provide aid and comfort to victims of sexual assaults.

Through the Victims Assistance Program, victims of crime can receive crisis intervention services, counseling, assistance with and information on the criminal prosecution process, and information and referral services. In addition, \$1,638,524.78 in restitution was collected for crime victims during the year. A total of \$20,336,143.55 has been collected and distributed to victims since the restitution program began in 1976.

Citizen Budget Advisory Committee
for the
Multnomah County Health Department



COMMUNITY HEALTH COUNCIL
An Appointed Citizens' Board



MULTNOMAH COUNTY OREGON

HEALTH DEPARTMENT
1120 SW FIFTH AVE., 14TH FLOOR
PORTLAND, OREGON 97204
(503) 988-3674
FAX (503) 988-3283
TDD (503) 988-3816

BOARD OF COUNTY COMMISSIONERS

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SERENA CRUZ	• DISTRICT 2 COMMISSIONER
LISA NAITO	• DISTRICT 3 COMMISSIONER
LONNIE ROBERTS	• DISTRICT 4 COMMISSIONER

Multnomah County Health Department CBAC Report 2002

Introduction

The Multnomah County Community Health Council serves as the Health Department's citizens' advisory board. It is an appointed group, including members of the community with an interest in public health, representatives from local health and social service organizations, and most importantly, consumer members who utilize the Health Department's clinic services. The Council works closely with the Director and staff of the Health Department to provide community guidance on a wide variety of public health services, programs and policies affecting Multnomah County residents. One of our most important functions as a Council is approval and monitoring of the Health Department's annual budget.

CBAC Report Preparation

Council and CBAC members are acutely aware of the County's fiscal situation. Given the time constraints and the uncertainties of State funding, we conducted as thorough a consultation with Division Directors and staff as possible. These consultations gave us necessary insight into the formulation of the current budget proposals and the impact of cuts on programs and services.

In preparing this report, the CBAC considered the Department's current financial position. Although the currently proposed budget does not seem to impact the Health Department in a negative way, we do not know what will happen over the course of the year, as the State legislature works its will.

In preparation of this document, we consulted with:

- Lillian Shirley, Department Director,
- Carol Ford, Deputy Director,
- Dan Kaplan, Director of Business Services,
- Gayle Burrows, Acting Director of Corrections Health,
- Dave Houghton, Director of Disease Prevention & Control,
- Vanetta Abdellatif, Director of Primary Care,
- Gordon Empey, Director of Dental Services,
- Consuelo Saragoza, Director of Neighborhood Health,
- Joy Belcourt, Co-Director of Support Services (pharmaceuticals),
- Tom Fronk, Director of Strategic Partnerships,
- Michael Sorensen, Project Director of Communities in Charge,

- Billie Muguercia, Operations Manager, Corrections Health, and
- Ellen Pinney, Director of Oregon Health Action Campaign.

In the past year's rebalance of the budget, the Department reimbursed the County general fund \$2 million from retroactive Medicaid reimbursements. The Department has continued its increased collections of Medicaid reimbursements, maintaining its ability to support its clinical services without increased reliance on the general fund. In pursuing these increases, the Department negotiated with the state on behalf of federally-qualified health centers state-wide to ensure full Federally Qualified Health Center (FQHC) reimbursement. In the future, the Health Department will continue its active opposition to any state limitations on such reimbursement. The Council commends the Department for its innovative and active role in increasing reimbursements not just for itself but for clinics across the entire state. It will enthusiastically support any future efforts in this same direction.

Specific Recommendations

Major Changes

The Health Department's proposed budget includes only minimal changes. Aside from the County's current fiscal constraints, a key factor is the Health Department's strategic planning process. The Health Department is starting its next round of strategic planning. This process will provide a foundation for the Department's future activities. Until that process is finished, the Health Department is not comfortable going ahead with major new initiatives. The Council has been and expects to be a significant participant in that planning process.

Reductions

- Corrections Health. \$200,000 reduction to be achieved through better management of pharmaceutical and professional contract services.
- Centralized Leadership. \$25,000 reduction in training.
- Central Recruitment Advertising. \$25,000 reduction.
- Health Officer. Eliminate research budget to save \$25,000.
- 5 vacant positions held open for first 6 months of fiscal year.
- Redesign after hours dental coverage.
- Postpone hiring of privacy officer for Epic implementation to meet new federal regulations concerning medical confidentiality.

Having in mind the fiscal constraints the County and Department are facing, the Council does not see major impacts on either clinical or general public health services, which is clearly the thing we are most concerned about. The Council commends the Department for maintaining its current service levels and avoiding further staff reductions. At the same time, the Council is aware of the staff reductions made in Corrections Health during the current fiscal year and is concerned about growing pressures on the Department to do more with less. We further question the assumption that service levels will remain the same in Corrections Health, given the proven tendency that more crimes are committed during bad economic times.

We recommend that careful attention be given to any further cuts in recruitment and training budgets.

Add-Packages

These add-on packages do not require additional general fund allocations.

- West Nile Virus Preparedness. \$150,000 to deal with the probable arrival of the West Nile Virus in the current or next year.
- Primary Care Expansion. Addition of 4 provider teams over the course of the fiscal year, adding 13 FTE. One of the provider teams will allow for the creation of a new adolescent clinic in East County. This expansion will result in 6,900 new visits during the fiscal year. As proposed, the expansion will be financed by increased Medicaid funds paid on behalf of new clients.

The Council enthusiastically supports primary care expansion and recognizes the importance of dealing with the West Nile threat.

Emerging Concerns

- State legislative actions, or lack thereof, on health matters.

The Council agrees with the Health Department that this is a risky budget because the legislature may reduce funding levels for Department activities at any time. We are particularly concerned that the increased FQHC reimbursements be maintained and that the Oregon Health Plan (OHP) not be further reduced. We also worry about the probability that there will be more demand for OHP services as a result of the state's difficult economic situation, even further exacerbating the health disparities in our community. We are further concerned that proposed changes to the OHP by the state will reduce Health Department's reimbursements for clinical services, thereby forcing a reduction in those services. We agree fully with the Health Department's expressed intention to carefully monitor the budget situation to head off any shortfalls.

- Clinics & capacity.

The Council has a continued concern about access to health care by both OHP clients and the uninsured. During the past year, we saw a period when clinic services were unavailable to new uninsured people. The Department has partly recovered from that situation. However, given the state's current economic problems and the reduction in the OHP, we are concerned about the Department's ability to serve some of our most vulnerable neighbors in the future.

The Health Department has built an extensive network of community partnerships. Just as the current economic problems are impacting the County's budget, our community partners are also feeling the pressure. The Department's commitment to involve the community to find ways to strengthen its public health efforts will be more important than ever to ensure that the health care needs of the poor and uninsured are met.

- Corrections health.

The Council is concerned that the County's health and safety could be jeopardized by on-going reductions in corrections health. During this fiscal year, several

positions were cut in this area. For example, the Department was unable to continue providing medical services at the Courthouse Jail and Multnomah County Restitution Center. We are concerned that these reductions could be the sign of a developing trend in the decline of appropriate and sufficient services to inmates. The Council recognizes that funding for corrections health is dependent on the general fund, and it hopes that the Board will give serious consideration to a re-evaluation of these dollars.

Submitted following approval at the March 11, 2002 Council meeting.

Members of the Community Health Council:

*Bill Hancock

Donna Sather

*Anne Potter

*Earnie Dory

Vickie Hendricks

Camelle Taylor

Lilia Evangelista

Shaun Wardinsky

Rosemary Sotta

Eric Valkenaar

Kathy Hammock

Donna Scott Munroe

Heidi Milliken

Katy Yen

*indicates a CBAC member

Citizen Budget Advisory Committee

for the

Department of Library Services

MULTNOMAH COUNTY
LIBRARY



205 N.E. Russell Street Portland, OR 97212-3796 • PHONE: 503.988.5402 • FAX: 503.988.5441

Ginnie Cooper, Director of Libraries

MEMORANDUM

DATE: March 15, 2002
TO: County Chair Diane Linn
Citizen Involvement Committee
FROM: Library Board
SUBJECT: Library FY 02-03 Budget

PROCESS

By the ordinance that established the Library Board in 1990, the Library Board acts as the Library's CBAC (Citizen Budget Advisory Committee). We meet monthly and are regularly briefed about the budget. This report was reviewed at the March Library Board meeting.

MAJOR CHANGES

This budget represents the first year of a five-year replacement levy and assumes that the levy will be approved in the May 2002 election. It also assumes that the County's General Fund support will be received in full.

The proposed budget will provide the following services:

- Maintenance of Central Library and neighborhood libraries current hours;
- Restoration of Monday hours at Central Library and four other big libraries;
- Continuance of library services for young and school-age children - story hours for babies and toddlers, homework help, summer reading and services for children in child care;
- Continuance of special services for adults and seniors such as help for job-seekers and small business owners and home book delivery;
- Maintenance of the library's materials budget at 15% of the operating budget.

The Library Board is pleased that the Board of County Commissioners has placed this levy proposal on the May ballot and appreciates their continued commitment to providing a full level of support from the General Fund.

DECISION PACKAGES

Two other scenarios are being prepared in the event the replacement levy does not pass: one is a cut package based on collecting the 5th year of the current levy and the other will be a narrative outlining how the library system would be affected if a levy were not passed for FY 03-04.

Chair Diane Linn
Citizen Involvement Committee
Re: Library FY 02-03 Budget
March 12, 2002
Page 2

CONCERNS

Of paramount concern to the Library Board is the continued lack of stable funding for the Library. Until such funding is secured, the Library Board, administration, and Board of County Commissioners will continue to ride the serial levy roller coaster, a ride further complicated by the effects of property tax compression. When the levy is successful in May, we recommend the County Board join the Library Board in an effort to find and recommend a new funding source before this next five-year levy expires.

EMERGING ISSUES

If the levy is not successful in May, the primary issue will be how to size, shape and sell a levy on the November ballot. Next year's budget would then depend on the 5th year of the current levy with a shortfall of about \$3 million. Without successful passage of a levy in May or November, the Library's budget for FY 03-04 would be completely dependent on the General Fund and the Library's own non-tax revenues – a total projected to be about \$23 million (compared to the original budget of \$44.7 million for this current year). Obviously, a library system at this level would look far different than the one citizens of Multnomah County enjoy today. We sincerely hope downsizing of this magnitude will not be necessary and this potential situation only strengthens our resolve to find an alternative funding source.

LIBRARY BOARD MEMBERS

Terry McCall, Chair
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Joe Arellano
Robert Brading
Paul Bragdon
Stephen Feltz
Dean Gisvold
Molly Gloss
Rick Gustafson
Gwen Farnham Hyland
Diane McKeel
Alice Meyer
Donna Oden-Orr
Jeffrey Tashman

Non-Departmental
Citizen Budget Advisory Committee

**Nondepartmental Citizens Budget Advisory Committee
Report and Recommendations - FY03**

March 15, 2002

To: Diane Linn,
Chair, Multnomah County Board of Commissioners

From: Multnomah County Nondepartmental Citizens Budget Advisory Committee
John Mulvey (Chair)
Helen Ellison
Bob Jones
Sarah Bailen
John Shoul

Process

The members of the Nondepartmental CBAC have met between January and March 2002, holding detailed discussions of budget and program issues with many of the program managers within the nondepartmental budget. These included the County Chair's Office; Commissioner Rojo de Steffey, District 1; Citizen Involvement Committee; Public Affairs; the OSU Extension Service; the East and West County Soil and Water Conservation Boards; and the Association for Portland Progress. In meetings with these guests, the NDCBAC investigated each program's effectiveness at advancing Multnomah County's goals and benchmarks as well as each program's plans for maintaining services in light of the difficult issues raised by the County's budget this fiscal year.

The committee appreciates the efforts of all of the program representatives as well as our staff-person Kathleen Todd and the Budget Office's Julie Neburka for their help and cooperation during this process.

Committee Methodology

The Nondepartmental CBAC is responsible for reviewing the budgets of various offices and programs, including centralized administrative functions of the County (e.g., the Chair and Commissioners' Offices, the Auditor, the County Attorney), independent agencies within the County (the Citizen Involvement Committee, the Tax Supervising and Conservation Council, the Public Safety Coordinating Council, and the Commission on Children Families and Community), and other programs in which the funding is essentially nondiscretionary (e.g., the Business Income Tax pass-through to the East County cities, facilities costs for the State Courts, and accounting costs for various

sinking funds outside the County's General Fund). The remainder of the Nondepartmental Budget is in the form of discretionary allocations to the following non-County Agencies: The Metro Human Rights Center, The Portland Multnomah Progress Board, Elders in Action, The Regional Arts and Culture Council, The OSU Extension, The Soil and Water Conservation Districts, The Food Stamp Program, and the Association for Portland Progress. The NDCBAC gave extensive attention to all these budget areas in order to best identify ways to meet the County's overall budget shortfall and maintain the most important County services.

The NDCBAC is very concerned that an across-the-board cut of 5.4% fails to recognize the differences between the various affected programs and particularly impacts the smaller offices. The County's smaller offices will find it particularly difficult or impossible to find administrative efficiencies at the management level.

Although it may be difficult, the Committee strongly urges the Board of Commissioners to take a hard look at eliminating funding to certain programs so as to ensure adequate dollars for those programs and functions that remain. Repeated across the board cuts cause a steady annual erosion of the County's core services. The Committee would greatly prefer that some programs go unfunded in order to spare others. In making such a decisions, those programs mandated by the voters should be maintained at a solid operational level.

Recommendations

1. The Board of Commissioners must resolve the ongoing funding crisis of the Citizen Involvement Committee. Though many programs have felt the effects of the last several budget cycles, none have had their ability to perform their mission so undermined as the CIC. The Committee further urges that at this late date, even a current service level budget is inadequate to meet the CIC's needs. We therefore request that the Board locate a modest amount of additional money to allow the CIC to meet its mandate.

- The CIC has seen its funding eroded over the last ten years, with the few modest increases and service level adjustments eaten up by large increases in facilities and other mandatory charges. As a result, we know of no program that has been asked to sacrifice to the extent of the CIC.
- The CIC has no other sources of funding to cushion the effects of cuts from the County. Many of the programs in the Nondepartmental Budget are partnerships with other levels of government, or are private nonprofits, or have some other source of revenues. The CIC, funded exclusively through the County General Fund, cannot replace dollars cut from its budget.
- The CIC is an office in the County with a proven record of bringing citizen volunteers into the County's processes. Funding for this work leverages almost \$70,000 in volunteer expertise for the County's benefit. With each budget cycle, the need to reach community members and voters with the County's message becomes more urgent. Therefore, strengthening the County's successful effort in this area is particularly prudent.

2. In deciding what programs to eliminate those that have a dubious record of past successes ought to be given special scrutiny. The Board of Commissioners must give close scrutiny to some programs to ensure that spending County dollars in these areas continues to serve the County's goals. The Committee particularly suggests that the Board of Commissioners give a hard look to whether its appropriations to pass-through agencies/offices are being spent well or are meeting any measurable County goals or benchmarks.

Citizen Budget Advisory Committee

for the

Multnomah County Sheriff's Office

**MULTNOMAH COUNTY SHERIFF'S OFFICE
CITIZEN BUDGET ADVISORY COMMITTEE REPORT
FISCAL YEAR 2002-2003**

PROCESS OVERVIEW:

The Sheriff's Office Citizen Budget Advisory Committee (CBAC) has reviewed the current Sheriff's Office service level budget compared to the 2002-2003 Fiscal Year budget constraints established by the County Budget Office. Our review, including discussions with both Sheriff Noelle and Angela Burdine of the Fiscal Office, shows that the current service level budget is \$91,018,393 compared to the Budget Office constraints of \$84,461,098, thus generating a \$6,557,295 shortfall. The CBAC also discussed with Sheriff Noelle and Ms. Burdine what steps the Sheriff's Office will have to take to achieve a balanced budget for the 2002-2003 Fiscal Year, including increasing revenue and reducing costs.

MAJOR BUDGET CHANGES:

During the last year's FY budget process, the Sheriff's Office reduced its budget expenditures approximately \$4.5 million and staff by 45 positions. This was achieved without major cutbacks in jail beds.

Now the Sheriff is required to reduce the agency's 2002-2003 Fiscal Year budget by approximately \$6 million. To this point, budget cuts have not dramatically jeopardized public safety. However this year, the Sheriff has predicted that 481 of a total 1863 jail beds will be eliminated in order to balance the budget. The result of this 26% reduction then gives the Sheriff's Office 1382 available jail beds. The Sheriff has also stated some serious criminals will be released as well as many criminals will not be arrested. Faced with redefining the incarceration guidelines, the Sheriff has begun talking with local police agencies to determine revised booking criteria.

We agree with the Sheriff that reducing beds does jeopardize public safety. We also reluctantly agree that reducing the number of jail beds is the only means the Sheriff has available to achieve a \$6 million budget cut.

To manage this major budget reduction, the Sheriff's Office has offered a number of strategies to increase revenue, and cut cost. The impact of these strategies should minimize the number of jail bed closures. These strategies include:

1. U. S. MARSHAL AND INS JAIL BED RENTALS

Current: With 1863 available bed capacity, the Sheriff's Office has leased up to an average of 150 beds daily to the U. S. Marshal's Service and up to 70 beds to Immigration and Naturalization (INS). The U. S. Marshal's Service does not always utilize 150 beds and recently the INS has elected not to house their inmates in the Multnomah County facilities.

CBAC Recommendation: The CBAC recommends that the Sheriff's Office only sell vacant bed space to the U. S. Marshal's Service. This may help minimize the cutback of 481 jail beds necessitated by budget reductions.

2. "PAY TO STAY" PROGRAM FOR INMATE LODGING

Current: Under the "Pay to Stay" program that began June, 2001, inmates can be charged up to \$60 in order to recover housing costs. Sheriff's Office employees currently manage this program.

CBAC Recommendation: CBAC supports the "Pay to Stay" program for those inmates who can afford to pay. The Sheriff's Office absorbed this program without additional headcount or budget support. CBAC recognizes an opportunity where volunteers can provide valuable assistance to help the Sheriff's Office manage this program. Therefore, CBAC recommends that volunteers be recruited to assist Sheriff's Office manage this program.

3. RECOGNIZE HISTORICALLY UNSPENT APPROPRIATIONS AS A BUDGET ITEM

Current: The Sheriff's Office plans not to budget salary savings in the 2002-2003 Fiscal Year budget. The County Budget Office takes a different position in this matter.

CBAC Recommendation: The CBAC supports the Sheriff's Office position not to budget salary saving in the 2002-2003 Fiscal Year budget. The Sheriff's Office position represents an appropriate accounting practice.

4. PROGRAM REDUCTIONS

Current: The Sheriff's Office program and staffing reductions has been reviewed by CBAC. Included in these reductions is the elimination of the School Resource Officer at Barlow High School. This concerns the CBAC.

The School Resource Officer (SRO) impact extends far beyond the Gresham educational community. The CBAC believes that future public safety and county health facilities resources should be minimized in the future since SRO's have such a positive impact on teenagers lives. For this reason, the CBAC continues to endorse the SRO program at all Gresham high schools.

CBAC Recommendation: Under current budget constraints, the Sheriff's Office can not fully fund the Barlow High School SRO program. The loss of this program is too great to be overlooked. Therefore, the CBAC suggests that the funding for the Barlow program be shared by the Sheriff's Office and by local government sources to guarantee its continuing positive impact on the teenager population.

OTHER ITEMS:

CBAC also evaluated a number of other items affected by the Sheriff's Office 2002-2003 Fiscal Year budget review. These include:

1 MENTAL HEALTH AND DRUG REHABILITATION

Current: The Sheriff's Office budget currently provides for valuable in-jail inmate health and substance abuse rehabilitation programs. CBAC agrees that these are necessary components during an inmate's rehabilitation process. However, CBAC considers that the Sheriff's Office may not be the most appropriate county agency to manage with these issues, especially when other county agencies provide similar programs outside the jails.

CBAC recommendation: CBAC recommends that inmate mental health and substance abuse programs be transferred to another county agency that currently provide similar services to the general public.

2. CIVIL PROCESS SERVERS

Current: The State of Oregon mandates that the Sheriff's Office serve court order documents and other related papers to Multnomah County residents. In addition, the Sheriff's Office serves other documents and papers (i.e. attorney documents) that are not required by the State of Oregon to be served by a deputy sheriff. In both cases, the Sheriff's Office Civil Unit performs the services.

In many cases, the recipient is not available to be served documents by the Civil Unit. As a result, the Civil Unit is required to make more than one trip. The low service fee, established by the State of Oregon, does not compensate the Civil Unit when more than one trip is required.

CBAC Recommendation: The CBAC recommends that the Civil Unit reestablish the standards under which their duties are performed. Their focus should include utilizing their personnel most effectively, and operating more cost efficiently. Therefore, the CBAC recommends that the Sheriff's Office consider the following two changes: 1) serving only those documents mandated by the State of Oregon; and 2) returning those documents to the sender that can not be served on the first attempt, thus being compensated for each service call.

3. MANDATED AND NON-MANDATED BUDGETED PROGRAMS

Current: The Sheriff's Office is not able to determine the budgeted portion of its mandated programs. CBAC views this information as invaluable especially, during times of budget cuts, the Sheriff should know the dollar value of mandated program that can not be cut.

CBAC Recommendation: The CBAC recommends that the Sheriff's Office Fiscal Unit maintain the dollar value of current mandated programs. Having this information readily available will assist the Sheriff to more quickly and accurately respond to budget reductions.

4. GRESHAM COURT FACILITY SECURITY OFFICERS

Current: The Sheriff's Office provides Facility Security Officers (FSO) to provide protection services at the Multnomah County court in Gresham. CBAC agrees that this is a needed service. However, CBAC believes that the Sheriff's Office should not bear the total expense of this service and suggest that citizens utilizing the Gresham court should fund the FSO service.

CBAC Recommendation: CBAC recommends that the Sheriff's Office not be required to fund the FSO services at the Gresham court. The County should explore funding from other sources in order to support these valuable services.

5. THE EFFECT OF OTHER AGENCY BUDGET CUTS ON THE SHERIFF'S OFFICE

Current: Other County agency budget cuts may have a rippling effect on the Sheriff's Office and the general public. For example, budget cuts in the DA's Office may require reducing the number of attorneys, thus increasing individual workload, that ultimately may result in more successful plea bargain agreements. This may seem like an advantage at first glance, considering the reduced number of jail beds. However a less obvious disadvantage is that many individuals will not receive the necessary mental health and substance abuse treatment had they been incarcerated.

CBAC Recommendation: The Sheriffs' Office and other county agencies should be cognitive of the increasing demand for mental health and substance abuse treatment for individuals out of jail that otherwise would be receiving treatment while incarcerated.

6. MULTNOMAH COUNTY CORRECTIONAL FACILITY

Current: The Multnomah County Correctional Facility in Troutdale, commonly called "The Farm", was mothballed last fall. In addition, the County realizes that the Enforcement Division should be relocated from the current Hansen Building facility at NE 122nd and Glisan.

CBAC Recommendation: CBAC recommends that the County sell both The Farm and the Hansen Building facilities when additional jail bed space comes on line and when the Enforcement Division is permanently moved to another location.

7. INMATE SERVICES

Current: The CBAC reluctantly agrees with the Sheriff that cutting jail beds is the last resort and the only place in the budget where \$6 million of savings can be generated.

On its face value, it seems reasonable that the savings to the County may be \$6 million. However, this shortfall may worsen when inmates are on the street without receiving valuable program services.

CBAC Recommendation: CBAC recommends that the Sheriff's Office determine what types of inmates may be released should jail beds be cut due to budget reductions. Further, CBAC recommends that the Sheriff's Office determine the types of services that may be required outside the jail should jail beds be cut. This information should then be shared with other County agencies.

Citizen Budget Advisory Committee

Jim Lasher, Chair

Gregory Crawford

Malcolm Freund

Nancy Johnson

Vera Robbins

Don Smith

Marvin Woidyla

**Status Report on
Central Citizen Budget Advisory Committee**

and

**Citizen Budget Advisory Committees
Budget Recommendations FY 2002**

October, 2001

Status Report on CCBAC FY 2002 Budgetary Recommendations

Dept.	CBAC Concerns	Status
DA	The CBAC is concerned that large cuts in the District Attorney's budget will significantly harm the progress and ability to continue reaching out into the community with these valuable programs	\$399,000 was restored which will allow important programs within the DA's Office to continue during the fiscal year.
	The CBAC is concerned that the District Attorney's Office will absorb a disproportionate cut and that too many functions may be effected. The District Attorney's budget currently uses only 2% of the overall county general fund, but depends on general fund dollars for 74% of its overall budget. The budget constraint proposed will cut deeper into the basic operating budget of the District Attorney's Office than other county agencies who rely to a lesser degree on general fund revenues.	The CBAC has an ongoing concern regarding the number of and size budget cuts the DA Office has absorbed in the past few years and the detrimental effects of any constraints required in future budget cycles.
	The CBAC believes that the District Attorney's Office, its functions and programs should be viewed as a priority in the county and that budget decisions should be based on merit and value to the tax payers. The 7% across the board constraint, while offering a simpler less complex methodology, results in cuts the committee feels are too large and effect too many functions especially in light of previous years reductions within the District Attorney's Office	The across the board reduction, was just the first step in developing the executive budget. As the cut information was analyzed, restorations were made not only to the District Attorney's Office, but to other county programs as well.
	The process of electing a new County Chair during this crucial time in the budget process is concerning to the CBAC. Making decisions that effect the operational funding of a large governmental organization are always complex. The anticipated shortfall in general fund revenue for FY 2002 intensifies the difficulty, complexity, and care with which the budget decisions should be made. The committee believes that those County officials, who have a public mandate to make the decisions, must be allotted sufficient time to study the relevant issues in order to	The adoption of the budget was postponed two weeks to allow the newly elected officials additional time to study the issues. Oregon Budget Law mandated that the county budget must be adopted by June 30.

Status Report on CCBAC FY 2002 Budgetary Recommendations

	make informed budgetary decisions	
Library	The Library is approaching full operations in all locations while also approaching the end of the five-year levy. The challenge is to sustain library operations for these operational needs through the fifth and final year of the levy. Revenue reductions made in this and in an earlier budget year may have an impact on the Library's ability to provide current service levels in the final year of the levy (2002-03). The highest priority is to maintain the commitment made to the voters by the Library and the County in the 1997 levy	Library Director is committed in keeping the library board (CBAC) informed of how they are doing as they move through the year and into the fifth year of the levy.
CCBAC /Chair	<u>Co-location of Services:</u> Placing multiple community-based services in a common location enhances access by the public. This approach improves service delivery as well as community support and understanding of County-funded programs	The chair is fully supportive of this concept and will look for ongoing opportunities to co-locate services.
	<u>Infrastructure Preservation:</u> Protecting County infrastructure by providing sufficient capital investment is a sound fiscal policy. This minimizes future costs, protects citizens' investments, and ensures that County properties retain their program and financial value	This is a priority and included in the County's financial policies. Targets for asset preservation will be set for the FY03 budget.
	<u>Improving the Balance of Prevention and Diversion Services:</u> To load the justice system in one area or make cuts in another can bring unforeseen imbalances in future years. The Central CBAC continues to support diversion and follow-up/monitoring programs because they provide cost savings by reducing arrests and diverting individuals from County defense, prosecution, and incarceration resources. Therefore, we are very concerned about the drastic reduction in Juvenile Justice, especially the cutbacks in and loss of several excellent early intervention programs, and the loss of FTEs in the District Attorney's Office. We are also not convinced that the number and type of jail beds in existence and on-line will match future needs or leasing (income) possibilities.	This policy priority is hared and was reflected in the FY02 Rebalancing strategy. The commitment to open the expanded drug court and support services in FY02 will be fulfilled.

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	<p><u>Budget-reduction Methodology:</u> Especially in times of constraint budgets the County should concentrate on what it does well and fund accordingly. Across-the-board cuts fail to recognize the differences between programs, offices, and departments and it impacts the smaller of these disproportionately. After several years of such uniform cost-reduction methodology there's little fat in any programs; we're now cutting to the bone in many General Fund-dependent critical areas. It's time to prioritize which services or portions thereof:</p> <ul style="list-style-type: none"> • are mandated. • best serve our primary benchmarks and our most vulnerable populations. • are getting best results. • leverage outside funding. • promote future savings or revenues. • continue to receive matching funds from partnering jurisdictions/agencies. • are/can be/or should be provided by another agency or jurisdiction. <p>The County will undoubtedly have to stop funding some programs in order to continue those that meet higher priorities</p>	<p>The process used to rebalance the FY02 Budget reflects the Chair's desire to move in this direction. Rather than assign across-the-board reductions, the Board first met to clarify goals, review the Strategic Benchmarks and identify service priorities. The rebalancing strategy was developed in a very open, inclusive process and resulted in a plan that will preserve vital services. We will build on this approach as we address the challenges presented by the State Legislature's special session during preparation of the FY03 Budget.</p>
	<p><u>Revenue Projections/ Energy Cost Increases:</u> Based on the past, we believe the current Business Income Tax projections are too optimistic and should be projected at a lower level. Likewise, we are concerned that energy cost increases will exceed current allowances</p>	<p>The process used to rebalance the FY02 Budget reflects the Chair's desire to move in this direction. Rather than assign across-the-board reductions, the Board first met to clarify goals, review the Strategic Benchmarks and identify service priorities. The rebalancing strategy was developed in a very open, inclusive process and resulted in a plan that will preserve vital services. We will build on this approach as we address the challenges presented by the State Legislature's special session during preparation of the FY03 Budget.</p>

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	<p><u>Rainy Day Fund:</u> The County should continue banking toward its targeted Rainy Day Fund, especially before creating new programs that will require on-going funding—unless they replace a program of lower priority or productivity</p>	<p>The Chair's Office is committed to rebuilding the General Fund reserves. A specific target for FY03 will be set as a budget constraint.</p>
	<p><u>Impacts on Morale:</u> Staff throughout the County look to the Commissioners' Offices to match their departments' reduction compliance. This is especially true this year, when departments have deleted training and merit increases and slashed various support services and supplies. Individual and co-located Commissioner cutbacks do not appear to have met current budget cutback requirements and we feel this will add to the morale impact on other General Fund staff. We also believe communication and awareness would be improved if the Commissioners were more directly familiar with departments, as in the past when each Commissioner served as a liaison to the Board for specific departments.</p>	<p>The Chair and Commissioners' offices are in transition to new structures and processes for leading and managing the County organization. Opportunities for efficiencies and cost savings will be pursued as they arise.</p>
	<p><u>Seek Uncollected and Potential Funds:</u> The following are our suggestions (County employees may know of others):</p> <ul style="list-style-type: none"> • Implement an aggressive effort to collect fines and judgements that are owing to the prevailing parties and the County; • Strengthen efforts to enact the guidelines for Federal Title 19 funding (This will greatly benefit the Departments of Health, Community Justice, and Children and Family Services); • Charge back to the State of Oregon any un-funded mandates, beginning with the cost difference due to Senate Bill 1145; • Institute the Sheriff's revenue generating proposals, such as bed fees to those who can afford to pay; • Increase fees where possible to cover service costs; • Collect administrative overhead on Federal dollars wherever possible; 	<p>In addition to these suggestions, the team supporting the FY02 Rebalancing process received a wide variety of ideas from employees and citizens. These will be evaluated in the coming months to determine their potential for additional revenue and/or service efficiencies.</p>

Status Report on CCBAC FY 2002 Budgetary Recommendations

	<ul style="list-style-type: none"> • Provide grant-writing expertise as needed to capture potential funds for worthy County programs; • Continue to press for reimbursement of funding lost due to Urban Renewal Districts; • Determine Commissioner/Department opportunities to attract new business to the County and assist existing businesses that need to expand/relocate within the County. (Call Columbia Sportswear and seek a decision on what support is necessary to remain in Multnomah County.) 	
	<p><u>Establish More Links within County-backed Services:</u> To fill gaps left by cutting services and programs that impact our most fragile and vulnerable population, additional links should be established between Community Justice, the Health Department, Department of Children and Family Services, Commission on Children, Families and Community, Caring Communities, the Library's Web Camp, the SUN School programs, the Citizen Involvement Committee, and others.</p>	<p>The reorganization of ADS and DCFS, as well as the establishment of the Office of Community School Partnerships, seek just these type of linkages.</p>
	<p><u>Cost-Benefit Analysis:</u> A cost-benefit analysis should be commenced to determine if there are any savings to be gained in the consolidation of the Commission on Children, Families and Community with other programs. Absent those results, freeze any further effort on this proposed consolidation</p>	<p>A current priority of the Chair is the establishment of the Office of Community School Partnerships under the policy umbrella of the Commission on Children, Families and Community. This integration will allow us to better coordinate services designed to improve school success.</p>
	<p><u>Experienced Workforce Shortfall:</u> Recruitment and retention needs will escalate sharply in the near future due to imminent retirement eligibility of many County employees. Cross-agency or centralized strategies need to be put in place now to minimize the effects of these losses everywhere</p>	<p>The Human Resources Division of the Department of Support Services is currently working on developing such a strategy.</p>

Status Report on CCBAC FY 2002 Budgetary Recommendations

	<u>IT Experience Shortfall:</u> Likewise, cutbacks and private sector competition threaten the viability of County IT services. Strategies need to be put in place now to minimize the effects of these losses	This pressure has eased somewhat in recent months.
	<u>Interns:</u> The County should expand its efforts to have local high school, college, and university students serve as interns. This not only provides self-esteem, awareness of County services and work experience for students, it will provide the County with immediate assistance and potential County employees in the near future. Publicize these successful efforts	This idea will be considered during the development of the Workforce strategy.
	<u>Centralization and Optimization:</u> There is a need to take a look at streamlining internal services in the light of consistency and equity. We look forward to the results of this recently ordered analysis	The consolidation of the Departments of Support Services and Sustainable Community Development will provide a number of opportunities for streamlined service. In addition, the centralized Information Technology organization (ITO) and Human Resources function are proceeding.
	<u>Toot Our Horn:</u> The County continues to be a somewhat invisible government. There is a compelling need to publicize our community resources, our programs, our citizen-involvement opportunities, and our successes. This can be accomplished through the Public Affairs Office and better utilization of in-house links to the community, such as the Library and Citizen Involvement Committee (CIC) publications, brown-bag events with employees, the media, and the elected officials on success in the County.	The Chair agrees and will continue to look for opportunities to involve and education citizens about the County's services.

Status Report on CCBAC FY 2002 Budgetary Recommendations

ADS	<p>ADS CBAC supports a current service level budget, and opposes cuts to programs and staff positions for the following reasons:</p> <ul style="list-style-type: none"> • Cuts in field positions (case managers and related support staff) mean an increase in caseloads that are already too high. This reduces attention to at risk clients and is a danger to their safety and security. • Reductions in OPI will threaten the independent living of almost 500 seniors. These cuts also reduce case management at the District Senior Centers. • The issue of caseload growth in both elderly and disability populations without additional staff support puts the lives of people in jeopardy. It also raises the question of whether the system has the capacity to meet demand and expectations. 	<p>The Chair's Proposed Budget included a cut of 13.50 FTE due to limited funding to cover staff salaries and anticipated COLAs once union contracts were signed. However, the final Adopted budget added 2.50 FTE back by increasing budgeted salary savings. Another 2.00 FTE of nurses were added for the MDT teams. These 4, half-time positions were cut in the Health Department, but were able to be restored in ADS.</p> <p>OPI is a state funded program that was slated for cuts, but was restored in the State's Adopted budget. The County's Adopted budget assumed a partial restoration of this program and ADS will submit a budget modification during the fiscal year to add the fully restored program back.</p> <p>The County is concerned about caseload growth not only for elderly and disability populations, but also populations served by other County departments. However, the County must operate within its fiscal constraints.</p>
CCFC	<p>No conclusion can be drawn until after the Legislature approves a budget agreeable to the Governor months from now. Private investments from foundations, businesses and other community partners remain a small but growing source of revenue. The County General Funds dollars are important to the success of our programs so that any reduction in projected cuts will strengthen our activities.</p>	<p>CBAC concerns were mostly that conclusions can't be drawn until legislature and OCCF allocations are completed. The private and foundation grants are probably smaller this year than they were last, but the intent was to actively seek more this year. The ECCEC has a Federal grant application pending that could bring a small amount of staffing dollars, as well as program dollars to the Library, and at least three non-profits. The County General Fund reduction in CCFC was 25%. General Fund is</p>

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		needed to supplement Administration where the OCCF Grant funds are so strictly limited per OAR's.
DSS	Develop shared grant writing resources within County to pursue funding, particularly for IT, elections.	No plans to pursue this for DSS alone. Discussions are under way to deal with relations between the County as an entity and all grantors with the goal of establishing consistent application and reporting practices.
	Continue support for the Tax Supervising Commission. Bringing its function in house is likely to increase costs and complexity to the public with no benefit to the public	No change in TSCC status is contemplated.
	Develop County information exchange within and between agencies by establishing a USENET newsgroup server	The County has Web Conference Board technology implemented on our intranet (the MINT) and within Microsoft Outlook, enabling both online chat and newsgroup functionality. For assistance in establishing newsgroups, contact web administrator Chuck Powers at 988-3749 x22629.
	Explore availability of news services, list serves and other no-cost information sharing tools for County employees to fill gaps in training and subscriptions budgets	A number of groups are now using news services and list serves and sharing these with others. For example, MERLIN Team and HR Forum regularly distribute information among their groups and to others from professional news and resource sources. DSS MINT Site overhaul will take advantage of available no-cost sources of information as linked to data provided in-house.
	Reconsider shift to Exchange 2000 and upgrade of other Microsoft back office products dependent on Windows 2000 servers. Reports show unexpectedly high hidden costs in migration. Other sources are more capable, scalable and secure (e.g. Solaris).	Given the County's investment in Microsoft software, servers, and technical staff training/certification, conversion to a different platform (e.g. Solaris) would be more costly than upgrading to Microsoft's 2000 products.

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		Implementation of Win2000 servers is being controlled by each department to minimize impact on the department's business. A countywide email upgrade to Exchange 2000 is being considered because of improved security features and the ability to consolidate servers reducing ongoing maintenance and support costs. For more information, contact DIO Rick Jacobson at 988-4037.
	Seek a nonpartisan nonprofit to take over or share expense of the successful 18th-birthday register to vote cards for local high school students	The 18 th birthday registration program was restored to Elections in the Executive Budget.
	Consider adding security goals in public bids for wireless phone use given sensitivity of some County services (Justice, health, etc). Pending cutover from TDMA to GSM provides a window to adopt a more secure, faster system. (Four countywide operators: MCI, Qwest, Sprint, Verizon)	<p>The Board has approved, at least the last two years, an exemption to the bid process for wireless services due to phone number portability. Approximately 50% of our wireless customers have had their cell or pager number for several years, and the change would cause great disruption to the quality of their services to clients. Examples are the Health Department, DA's office, probation and field Nurses.</p> <p>As to security, there is no such thing as a totally secure wireless network no matter what the marketing folks may say about their services. Using digital phones, no matter what the protocol of the wireless network, is the best option at this point. Our telecommunications staff are keeping a close eye on the market. For more information, contact Telecommunications Manager Terrie Walker at 988-5300.</p>

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	Establish, with citizen input, direction for e-government and Web-based County services	
	Continue donating out-of-use computers to non profits and explore technology-based agencies that can achieve technology training objectives while rebuilding	<p>The County continues to donate surplus equipment to other Public agencies and qualifying non-profit groups based on PCRB sections 10.047 and 10.048, (soon to be moved into County Administrative Procedures MM-1). ISD maintains a list of previous donations and unfilled requests. Any non-profit organization can be added to the list by filling out request form and providing documentation of eligibility. Departments determine the recipients from that list and/or other known sources of qualified organizations.</p> <p>The County's administrator for this program contacted the organization mentioned by a CBAC member, Freegeek, and provided them the documentation needed to get them on the donation list. The paperwork has not yet been returned. For more information, contact Carrie White at 988-3749 x27038</p>
	Investigate options for contracting property assessment exception analysis work on a contingency fee basis, subject to doubled rebate to county in the event of a successful challenge. Consider also lobbying for legislation to broaden scope of contracting available for the function.	No plans to follow up on this. Past experience researched by A&T indicates quality control and cost issues.
	Change processes for Voters Pamphlet for two key groups: overseas--provide Web-based Voters Pamphlet only or permit individuals to opt out; sight-limited—utilize Oregon Public Broadcasting's blind reader program services rather than tape production	The pamphlet is already on the web. Tracking who opts in/out is an administrative problem for a number of reasons. DSS will not implementing that approach.

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		<p>OPB was contacted and they said that their program was not structured to be used this way. They evidently have a program that is dedicated to reading books but they said it would not be something that could be used for the voters' pamphlet.</p>
	<p>Capture growth curve on learning from MERLIN project and build learning culture into County</p>	<p>DSS conducted post-project debrief in Summer 2000 and reported the outcomes. Conducted six-month review in January 2001; reported outcomes and action steps were prioritized. Updates on action steps reported monthly to Executive Team. Update to Operating Council scheduled for September 24. "SWAT Teams" will begin within the month to focus on departmental needs associated with MERLIN. The team will conduct an assessment of needs and concerns then develop and implement action steps to meet those needs. Actions will be customized to the department's needs, but shared with other departments whenever appropriate. Employee development strategy near completion. Performance and development plans will be supported for all employees. Classes are under development which will tie together MERLIN transactions, policy and business processes. An example is the budget and financial class being developed now. Next steps in management development include informal learning groups in addition to classes.</p>

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	Improve coordination across all departmental HR services to ensure County workforce mirrors County population and labor questions can better be addressed within divisions	The County has contracted for an evaluation of decentralized HR and that report will be made available to the CBAC upon completion.
	Consider online training courses to be bundled with PCs	Have reduced classroom computer software training. Will base plans for additional training on wait lists and the employee development planning process (above).
Non-D	The proposed budgets of those programs and offices that met their constraint figures should be approved as submitted.	All Nond budgets were approved as submitted, with the exceptions of: <ul style="list-style-type: none"> • Watermaster: requested \$8,000; received constraint figure of \$4,813 instead. • District 2: submitted budget at constraint; received increase equal to 3% in Chair's budget, to bring all BCC district budgets to the same amount
	In order to ensure its continued viability, the Citizen Involvement Committee's funding should be maintained at current levels	CIC budget was adopted as submitted, at the constraint level. No restorations were approved.
	The Board of Commissioners should eliminate funding to the Metropolitan Human Right Center, Elders in Action, and the OSU Extension Service	Funding for these organizations was included at the constraint level in the adopted budget. There is a budget note, though, to review funding for the Nond pass-through agencies during the FY 2003 budget process. The Board is particularly concerned with the OSU Extension Service.
DSCD	The committee does have concerns that the Commissioners decision to focus on sustainability should be more than mere rhetoric. The Department must be given the resources to implement green building practices, to provide leadership in the	In April 2001, the Board adopted the Local Action Plan on Global Warming. The Chair's Office and the Board recognized the need to adequately staff the County's new program responsible for

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	housing area, and to implement the natural step concepts into all of its activities. Without a financial commitment from the county, the new emphasis may prove to be simply a change in name alone. While well intentioned, this could result in a discrediting of the important ideas contained in the concept of sustainable development. We urge the county to follow through with funding in future years to ensure that the emphasis on sustainability is a success.	implementing this plan. After the CBAC recommendations had been made, DSCD was able to budget for one more FTE in FY 2002 and add some professional services and supplies (\$10,000 total) for the County's new Sustainability Program.
	<p>The Committee once again recommends full funding of Animal Control. It is our understanding that the Department will be proposing approximately \$150,000 in budget cuts for this primarily general fund funded program. If there is any way possible, this \$150,000 should be restored. If the cuts are implemented, the cuts will come from three areas -- reduction in a field officer position, reduction in contracted medical services and elimination of after hours services. If this amount of cut is necessary, the committee agrees that these are the best of the worst areas to cut.¹ However, the committee believes that any cuts are unnecessary, send the wrong message to the Division, and are in conflict with the County's new emphasis on sustainability.</p> <ul style="list-style-type: none"> ▪ Cuts are unnecessary; ▪ Send the wrong message; ▪ Cuts Conflict With Emphasis on Sustainability 	In February 2001, DSCD believed it would need to cut approximately \$150,000 in Animal Control services in FY 2002, due to budget constraints. Working with the Chair's Office and the Budget Office, Animal Control was able to develop a proposal including increased user fees used to restore services in FY 2002.
	The committee renews its call for a plan for funding necessary maintenance on the county bridges. It is vitally necessary that funding be allocated now to ensure that the county is able to	During the FY 2002 Capital Budget Hearing, DSCD stressed again to the Board the need to identify County resources needed to provide local matching

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	obtain Federal matching transportation funds. Once again, the bridges are a vital part of the infrastructure of our community. The County leadership must make a commitment to its continued funding	dollars to several federal aid projects on the Willamette River Bridges beginning in November 2002. Working with the Chair's Office, the department will return to the Board in the Fall (2001) to gain policy direction and discuss possible solutions.
MCSO	Increase revenue from U.S. Marshal for rental of jail beds. The Sheriff's Office currently leases an average of 150 beds per day to the US Marshal's Office for the housing of federal prisoners. A new daily rate has been negotiated which will increase revenues by \$706,275. The CBAC agrees with this revenue increase.	The new rate has been applied and billings are occurring monthly.
	Increase revenue from Immigration and Naturalization Service (INS) for rental of jail beds. This revenue is based on re-establishing a rental of 70 beds per day to the INS. However, the only way this can work without reducing beds to local prisoners is to re-direct prisoners sentenced under SB 1145 to community sanctions. Currently the Sheriff houses 500 SB 1145 prisoners per day but is paid by the state for 330. By working closely with the Department of Community Corrections in reducing this over-capacity problem through alternative sanctions, sufficient beds will be made available for these rentals. This will increase revenues by \$2,900,000. The CBAC agrees with this revenue increase as long as it does not displace local prisoners from the jail system	Through a cooperative agreement between the D.A., the Department of Community Justice and other criminal justice providers, sufficient beds have been freed up in the system to re-establish a rental agreement with the INS. Representatives from Multnomah County are now meeting to determine if a rental agreement can be re-established.
	Implement a new "Pay to Stay" program for inmate lodging. Oregon law allows the recovery of housing costs from prisoners up to \$60 per day. Jurisdictions throughout the US have had success in this cost recovery. This revenue is predicted to increase revenues by \$1,000,000 on a 10% return on inmate population. The CBAC agrees with this revenue increase. However, the CBAC recommends careful monitoring of the	Pay to Stay has been implemented in the Sheriff's Office. The Sheriff's Office estimates that they will collect about \$800,000 per year in pay to stay fees. The Central Budget Office revenue collection estimates are significantly lower.

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	program to ensure that it does not impose an undue economic hardship on the inmate's families	
	Submit funding information for State Criminal Alien Assistance Program (SCAAP). The SCAAP program is a federal payment program that reimburses eligible jurisdictions for costs associated with housing undocumented aliens. The Sheriff's Office has historically received about \$300,000 per year. The CBAC agrees with this revenue increase.	The SCAAP program application was submitted in early July. MCSO is currently awaiting notification of award.
	Recognize historically unspent appropriations as a budget item: The Sheriff's Office normally under spends its budget by about \$3,000,000 per year. This is due to delays in hiring, unanticipated revenues, and other unspent appropriations. The Sheriff intends to designate \$1,000,000 of this under spending in order to help bridge the shortfall. The CBAC agrees with this strategy. In past years the Sheriff has adopted a policy of not re-appropriating under spending for purposes of funding programs. However, the Sheriff has no intention of re-applying historical savings to program costs. A strategy of setting and predicting year-end spending limits is sound policy and not inconsistent with the Sheriff's budget policy.	The Sheriff's Office has identified 17 vacant positions to keep open in order to meet their \$1,000,000 goal. They are monitoring overtime and other personnel expenditures in order to ensure that salary savings are not offset by other expenditures.
DCJ	<u>Departmental Effectiveness and Organization</u> <ul style="list-style-type: none"> A cost analysis is needed to determine whether centralized administration is cost effective. (This has been a concern for the past two years.) Are an appropriate number of management cuts being made in proportion to line staff cuts? 	<ul style="list-style-type: none"> Chair Diane Linn's Office is currently reviewing County centralized services. Current focus is on the ITO, which has centralized information services programs from various County departments. The current service level budget full time equivalents (FTE) included a percentage of management to line staff of 14% management and 86% line staff. The position cuts to meet the budget request constraint level were also

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	<ul style="list-style-type: none"> ▪ The juvenile system is taking a proportionately higher level of cuts than the adult system. ▪ SPIN and JIN Information Technology efforts should be continued but the committee would like to do a review of this progress over the next year, including how they are integrated with the state system 	<p>14% management and 86% line staff, maintaining the same proportion. (Management positions cut 7.50 FTE; staff positions cut 47.00 FTE). Positions added back since the budget request include 2.00 FTE management positions and 16.00 FTE line staff.</p> <ul style="list-style-type: none"> • The general fund cuts were proportional by division; the Juvenile Justice budget from 2000-01 included over 52% of the total departmental general fund budget, so the dollars in general funds cut was larger than Adult Justice, which had 32% of the general fund. A large share of Juvenile cuts in the original budget request was due to the early estimates of the loss of OYA Cap Management grant funds. Those grant funds were restored later in the legislative session. • Noted. This review can be added to the DCJ CBAC's agenda for the coming year.
	<p><u>Evaluation and Performance</u></p> <ul style="list-style-type: none"> ▪ The Department needs to relate budget decisions to key results and other performance measures and research findings. 	<ul style="list-style-type: none"> • Key results are shared with the Management Team annually before the budget is developed to understand how the department is doing in terms of performance. Key results measures (KRM's) were revisited last year to make sure the measures focused on outcomes (versus utilization). Many were revised and some were eliminated to demonstrate the new focus.

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	<ul style="list-style-type: none">▪ The committee would like to see continued support for research and evaluation functions.▪ The Department should continue to develop objectives and effectiveness measures for programs and contracts.▪ Program evaluations should include cost-benefit analyses of programs and practices.	<p>(Caution needs to be exercised in using KRMs to determine program success or failure as they are <i>only indicators</i> of potential strengths or weaknesses. More comprehensive evaluation is needed to determine whether a program should be preserved, altered, or eliminated and not just KRM figures.)</p> <ul style="list-style-type: none">• We have converted a database analyst position to a research and evaluation analyst position. In the three grant proposals recently submitted, 2.5 positions were dedicated to R&E positions. This is an indicator that management and staff support and think about research and the ability to increase our capacity in this area.• The R&E Unit is working closely with the Contracts Unit to ensure that every contracted service has at least one performance indicator included in the contract for which the provider is responsible. As of yet, no cost-benefit analyses have been conducted as we are trying to make sure all contracts have an appropriate measure.
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	<p><u>Continuum of Services</u></p> <ul style="list-style-type: none"> ▪ With the number of reductions being taken in prevention programs, there is a concern that the continuum of services is being compromised. ▪ There is a great deal of concern about the cuts in the School Attendance Initiative program. Although the Committee supports the full funding of the School Attendance Initiative, it feels that the proposed cuts have been made in an appropriate and thoughtful manner. ▪ The Department may also need to look at changes in its philosophy as a result of the cuts. Are prevention and use of best practices still a priority? ▪ Is it wise to cut proven best practices programs such as Multisystemic Family Therapy? ▪ The Committee supports the Department in vigorously pursuing the restoration of Oregon Youth Authority cuts. 	<ul style="list-style-type: none"> • DCJ was able to restore some prevention programs with OYA Cap Management Gang Transition money, including the Multisystemic Therapy (MST) program. The County also added Treatment Foster Care and Mentorship programs. • The SAI program restored \$200,000 to their program out of total cuts of \$949,059. This will enable the program to undergo program redesign, improving services to students in targeted schools with focus on attendance and school achievement. • Best Practices are still a priority with the department. The County restored the MST and Treatment Foster Care Blueprint programs, and added the Mentorship Program. • The MST program was restored using one-time-only general funds during the budget process. When the State legislature added back the OYA Cap Management funds at the end of the session, DCJ used some of that allocation for MST, freeing up the general fund. • The Oregon Youth Authority cuts in Cap Management were restored late in the legislative session.
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	<p><u>Community Impact</u></p> <ul style="list-style-type: none">▪ The proposed cuts may have a disproportionate impact on minority communities and in Northeast and Southeast Portland. Does the department have a strategy to deal with these concerns?▪ There is concern also about the impact on the continuum of alcohol and drug services.	<ul style="list-style-type: none">• The OYA Cap Management restoration included \$219,000 for a 5-bed shelter bed contract with Outfront house for high-risk post-adjudicated youth, and \$525,434 in other Gang Transition Services contracted services. Decisions on GTS contracted services will result from a planning process to include County leadership, legislators and NE service providers.• The Adopted Budget anticipated \$750,000 in federal Local Law Enforcement Block grant funds, and an additional \$125,000 in general fund, to expand the Drug Treatment Court. Since the adoption of the budget, the LLEBG funds have been adjusted to \$254,000 for the nine months of this fiscal year, beginning October 1, 2001. DCJ hopes to add a SAMHSA grant (Substance Abuse and Mental Health Services Administration) to target medium and high risk property offenders with underlying drug problems. The expanded drug treatment court would include a majority of the offenders convicted of Possession of a Controlled Substance (PCS). The budget also includes the RAD Unit (Residential Alcohol and Drug Treatment) which targets youth that have significant substance abuse issues in a residential level of treatment, as well as the Juvenile Treatment Court, which deals with high-risk adjudicated youth with serious substance abuse issues.
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	<ul style="list-style-type: none"> ▪ The Committee recognizes the efforts the adult system in particular has made to cut costs by looking for efficiencies instead of cutting services and entire programs. ▪ The depth of the budget cuts will mean a new era for the Department. How will DCJ communicate to the community an understanding of how the system works? 	<ul style="list-style-type: none"> • Adult Community Justice is implementing Phase II of the Adult Redesign, and took the budget cuts as an opportunity to review and prioritize program service delivery. • Since the CBAC recommendations were presented to the Board before budget hearings began, there have been many changes to the DCJ budget, including additional State Department of Corrections funding of approximately \$618,000, and the restoration of the OYA Cap Management funds of \$1.3 million. The Chair also added over \$3.4 million to the Proposed Budget.
	<p><u>Early Intervention and Prevention</u></p> <ul style="list-style-type: none"> ▪ The Committee supports early intervention efforts and believes that the Department should make strong efforts to work with community partners to continue and strengthen these efforts in the future. ▪ The Committee is supportive of the continued development of the Transitional Services Unit as another example of preventive services the Department provides. 	<ul style="list-style-type: none"> • Under the requirements of Senate Bill 555, the department is involved in a state-wide comprehensive planning effort to integrate services to youth, working with County and State partners. As a part of this process, the department is including community partners in updating the Juvenile Strategic Plan. • The department continues to be supportive of transitional services, including adding transitional housing beds and expanded employment transition services within the corrections facilities.

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	<ul style="list-style-type: none"> ▪ This Committee supports the need for a full range of alcohol and drug treatment options for juveniles. ▪ The Committee supports the continued development of a Family Unit within the Department to identify and develop common approaches to dealing with families who are involved with both the adult and juvenile sides of the department. ▪ The Department should continue to work with school partners to identify the high risk pupils who, if provided services, may be diverted from the criminal justice system. 	<ul style="list-style-type: none"> • The Adopted Budget includes the RAD Unit (Residential Alcohol and Drug Treatment) which targets youth that have significant substance abuse issues in a residential level of treatment, as well as the Juvenile Treatment Court, which deals with high-risk adjudicated youth with serious substance abuse issues. • The Family Services Unit (FSU) is now in operation. Caseloads have been identified and are in transition to FSU, which will be working with community partners in providing services. • Several avenues have been identified through the strategic planning process to provide services to these high-risk students.
	<p><u>Departmental Organization</u></p> <ul style="list-style-type: none"> ▪ The Committee supports the ACJ Phase II redesign with continued evaluation of its effectiveness. ▪ The Committee supports the continued evaluation of the department re-organization and also supports more cross-over of services between the adult and juvenile divisions. 	<ul style="list-style-type: none"> • The Phase II Redesign evaluation is continuing to collect and analyze data. The projected completion date of this evaluation report is June, 2002. • The department continues to look for opportunities to integrate juvenile and adult services.

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Health	<p>Director's Office: The Council has reviewed Multnomah County's 2001 Legislative Agenda and concurs with the priority placed on the Oregon Health Plan and its goal of expanding universal health care access through a prioritization of services, rather than limiting eligibility. The Council opposes measures that attempt to weaken the plan and encourages the County to support efforts that focus on the long-term stability of safety net clinics. In particular, the Council would like to draw your attention to the efforts of the Committee on Health Care Safety Net Support whose goal is to ensure that both local communities and the State support and sustain the health care safety net as an integral component of the health care system. The Committee has asked for \$26 million of the tobacco settlement dollars to support the health care safety net. The Health Department has demonstrated that local contributions combined with state and federal dollars and returned to communities in Oregon will provide and improve access to health care for those who need it through a strong safety net. This \$26 million of State support combined with \$11 million local match could generate an additional \$36.5 million of Federal support for the statewide health care safety net system. To coordinate local planning and match efforts, the committee hopes to work with the State's reorganized Department of Human Services to identify key safety net functions. The Council agrees that the work of the Committee serves to support local government partnerships and community initiatives where local funds can be matched with State and Federal dollars. The Council encourages the Board of Commissioners to support the work of the Committee and urge the Department of Human Services to establish the needed key functions to insure a stable, sustainable, and expanded health care safety net system.</p>	<p>The Legislature approved \$2.2 million in additional funding for Safety Net Clinics. The Health Department continues to participate in the Committee on Health Care Safety Net Support in attempting to develop an allocation plan for the funds.</p>
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	<p>Office of Planning and Development: The Office of Planning and Development provides a variety of services to the Health Department including grant development, data analysis, research and evaluation and management of department-wide community initiatives. The Council recognizes that funding in this Office must be sustained so that the Health Department can strengthen its own capacities and infrastructure as well as ensure Health Department programs are based on research that demonstrates quality outcomes</p>	<p>In FY 2002, the Office of Planning and Development has added grant-funded positions to meet required data and evaluation activities. Grant development efforts are being maximized by thorough early analysis of grant possibilities; staff resources are focused on grants with which we are most likely to be successful.</p>
	<p>Office of the County Health Officer: In January 2001, the Health Department received additional funding from the Robert Wood Johnson Foundation for <i>Communities in Charge</i>. During the last year's planning process, <i>Communities in Charge</i> has been successful in developing goals and objectives for the tri-county <i>Communities in Charge</i> project in partnership with a variety of community leaders. At the request of our community partners, <i>Communities in Charge</i> will become a tri-county effort. Currently, there are approximately 90,000 low-income uninsured people in the tri-county area. Over the next three years, <i>Communities in Charge</i> will implement a collaborative process designed to establish a new system for delivering and financing high quality, affordable, culturally competent health care for the medically uninsured and underserved populations of Multnomah, Washington and Clackamas Counties. The Council encourages and supports the Department in assuming a leadership role in increasing access for the most vulnerable members of our communities whose only resources are the safety net clinics</p>	<p>The Health Department continues to lead the <i>Communities in Charge</i> efforts through work with the Chair's Office and with regional partners. Grant funding has allowed us to hire a staff person to lead the development of new outreach strategies for health care access in the Multnomah, Clackamas and Washington County region.</p>
	<p>Corrections Health: State law requires that inmates cannot access or utilize the Oregon Health Plan; thus, the Health Department provides acute and chronic medical and dental care to Multnomah County's incarcerated population. The incarcerated population has a higher incidence of medical and</p>	<p>Corrections Health and the Health Department Budget Manager are working with the Sheriff's Office, Community Justice and the County Budget Office on refining the budgets for the new Wapato corrections facility. This is to ensure appropriate</p>

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	<p>mental health problems than the general population due to life style, social economic level and neglect. Since 1994, the number of mentally ill identified at booking has increased 41%, while 80% have chemical substances in their systems. In addition, the incarcerated population is aging, requiring more expensive and continual treatments. The Council is concerned that as new jails are being built and populated, there will be a larger impact on the County's general fund in order to meet health care needs.</p>	<p>levels of service and cost efficiency.</p>
	<p>Dental Services: Despite the expansion of the Oregon Health Plan, there is an estimated 250,000 County residents without dental insurance. Oregon children have a higher tooth decay rate than the national average; moreover, minority children have much higher rates than the average child. Multicare Managed Dental Care Organization under the Oregon Health Plan currently has 23,000 enrollees, representing approximately 20% of those eligible in Multnomah County. The Council supports the expansion of the Dental Division early childhood cavities prevention program within the Health Department's Primary Care Services and Neighborhood Health Services Divisions.</p> <p>Fluoridation is a part of the State's current legislative session. If approved, there may be financial implications for both the County and City. The Council will stay aware of this pending legislative issue and support the Department's efforts to educate the community about the health benefits of fluoridation</p>	<p>Fluoridation legislation was not approved.</p>
	<p>Disease Prevention and Control: Although the Council recognizes that the overall number of newly diagnosed infection rates is down for Hepatitis C and HIV, we are concerned that this may not hold true for all groups, particularly among women, heterosexuals and communities of color. We believe that this</p>	<p>The Lead Poisoning Information Line has been established to provide the public with access to information. Disease Prevention and Control Division is working with the Primary Care and Neighborhood Health Divisions to develop programs</p>

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	<p>issue demands on-going vigilance</p> <p>Lead Poisoning Prevention Program: We are concerned that lack of treatment combined with cuts in prevention will become a significant emerging issue for Multnomah County. We are particularly concerned that the elimination of education, outreach and lead remediation services by the City will only exacerbate ethnic and racial health disparities.</p>	<p>to increase lead screening for children through other clinical services.</p>
	<p>Neighborhood Health: Field Team Services-Despite efforts to prioritize triage, Council is concerned that the sustainability of quality home visiting services will be diminished by these cuts, as caseloads increase and workers burn out.</p> <p>The Council is concerned about the impact of State cuts on other programs within Neighborhood Health. For example, State cuts have resulted in a 25% reduction in the number of students/schools served by the STARS program, a key effort to educate students about the potential risks and ramifications of sex. Further, State cuts as well as grant reductions in the Breast and Cervical Cancer Program will limit the number of low-income and uninsured women over the age of forty who access screening and diagnostic services. This will also diminish the Health Department's broader educational efforts, outreach, recruitment, and partnerships with other agencies to spread the word about the need for early detection. We are concerned that lack of treatment combined with cuts in prevention will become a significant emerging issue as the population of women increases and ages.</p>	<p>To offset the impact of reduced grant funding, the Neighborhood Health Division reorganized Field Services to continue to provide Healthy Birth Initiative services.</p> <p>4.50 FTE Community Health Workers in anticipation of state revenues from the Oregon Children's Plan.</p>

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<p>Primary Care: The Primary Care Division is currently working on reducing costs and improving customer service by the redesign of client visits and the central appointment system. The goal of this redesign is to reduce the time the client is in the clinic, decrease delays for routine primary care appointments and achieve at least 90% satisfaction ratings for patients, staff and providers. Currently, four clinics are participating in the redesign, with full implementation planned for June 2002. Contingent on the successful completion of the redesign, cuts to Primary Care have been restored. The Council, particularly its consumer members, applauds any efforts to increase access through the redesign of the central appointment system and encourages the Health Department to closely monitor the cost effectiveness of the redesign process. Furthermore, the Council encourages the Health Department to keep aware of population trends, including a 20% increase of non-English speaking clients.</p>	<p>Redesign of client visits and central appointment system are still underway. As we start to get data from the clinics that have completed redesign, we will have a better projection of increases in access and cost efficiencies.</p> <p>The Department has developed policies and strategic goals regarding cultural competency in delivering services and addressing disparities in health status, health outcomes and access to health services based on race, ethnicity or cultural affiliation. These will guide department resource allocation and operational decisions.</p>
<p>Support Services: Support Services has acknowledged the need to find new solutions to the ever-increasing costs of prescription drugs. For example, it has introduced a formulary system, begun group purchasing through the Minnesota Multistate Contract Alliance for Pharmaceuticals, accessed special "best price" national contracts, and increased revenues by billing third party payers such as CareOregon. The Council is very concerned that as these unregulated and unsubstantiated drug costs increase, prescription drugs will continue to be a long term and significant drain on the County's general fund. We recognize that this is a societal issue requiring a nationally coordinated response; however, these rising costs have a specific impact on our local communities. There is clearly a need to mobilize our communities to hold the pharmaceutical companies accountable to values of social responsibility.</p>	<p>The Health Department continues to participate in efforts to address staggering increases in prescription drug prices.</p>

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<p>CFS</p>	<p>DCFS was required to make \$3.4 million in County General Fund cuts to balance their budget. The proposed cuts will reduce staffing by 12.04 FTE (full time equivalent) if the Department realizes the projected Federal Finance Participation Funds but could be reduced up to 29.74 FTE should those funds not materialize. We also encouraged conservative projections of the FFP funds to avoid overspending and additional cuts. The majority of the staffing cuts were made to administrative and support positions, with minimal cuts to direct service staff. With no increase in County General Fund to cover the cost of living increase in addition to no cost of living funding from Federal and State sources, cuts were required in all areas of the department. The DCFS Citizen Budget Advisory Board appreciates the openness of the Department as it struggled with these difficult decisions and fully supports the approach the Department took to minimize program and service cuts. We appreciated their hard work since managers at all levels were involved in planning cuts in working programs. Senior management and their staff worked particularly well with uncomfortable decisions. We stress the need for full support of this budget by the Board of County Commissioners</p>	<p>The Department cut 14 positions as a result of the CGF reduction. Another 9 positions were cut because expired grant funding. A total of 23 positions were cut resulting in 8 layoffs, transfers, or demotions. The remaining 15 positions were cut from vacancies. Sixty percent of the CGF reductions came from Administration or efficiencies.</p> <p>Seven direct service positions were restored with \$1.1 million in new Federal Financial Participation revenue (FFP-Federal Medicaid Match) and another 10 positions were restored based on new fees for DUII. The department will need to review the success of these new revenue sources in September. The services and positions restored may need to be cut mid year if the revenue is not meeting the budget goal.</p>
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**CENTRAL CITIZEN BUDGET ADVISORY
COMMITTEE**

**DEDICATED FUND
REVIEW
2001/2002**

**Multnomah County Health Department
Department of Library Services
Non-Departmental**

Multnomah County Citizen Involvement Committee
2115 SE Morrison Street - Portland, Oregon 97214
503-988-3450

Central Citizen Budget Advisory Committee

M'Lou Christ, Chair, Central CBAC
John Bartley III, DBCS CBAC
Ric Burger, DCHS(DSAC) Section CBAC
Donald Dumont, DBCS CBAC
Tim Farley, DBCS CBAC
Bill Hancock, DHS CBAC
Susan Hathaway-Marxer, DLS CBAC
Mark Jones, DCJ CBAC
Fran Landfair, DCHS (ADS Section) CBAC
Jim Lasher, MCSO CBAC
Douglas G. Montgomery, Ph.D., DCHS CBAC
John Mulvey, ND CBAC
Susan Oliver, DCHS CBAC
Anne L. Potter, Ph.D., DHS CBAC
Dick Wegner, MCDA CBAC
Laura Woodruff, DCHS (ADS Section) CBAC
Kathleen Todd, CIC Staff

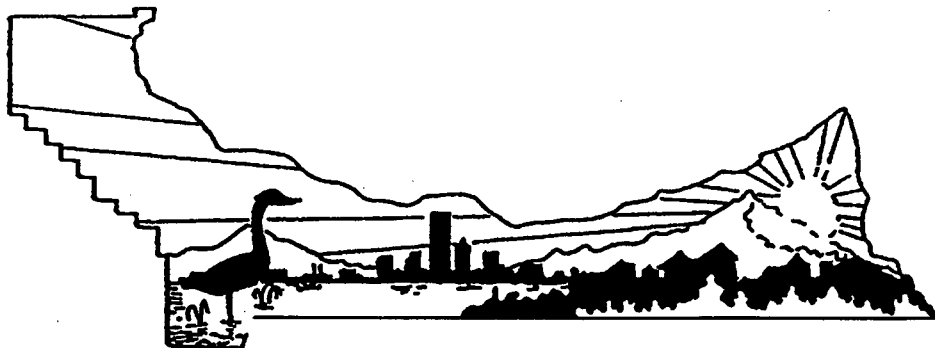
Dedicated Fund Review Sub-Committee

John Mulvey - Chair, ND CBAC
M'Lou Christ - Central CBAC
Gregory Crawford - MCSO CBAC
Susan Hathaway- Marxer - DLS CBAC
Iris Newhouse - DBCS CBAC
Susan Oliver - DCHS CBAC
Don Smith - MCSO CBAC

Central Citizen Budget Advisory Committee

Dedicated Fund Review Recommendations 2001- 2002

**Multnomah County Health Department
Department of Library Services
Non-Departmental**



Multnomah County Citizen Involvement Committee
2115 SE Morrison Street - Portland, Oregon 97214
503-988-3450

Dedicated Fund Review 2001

The Dedicated Fund Review Committee (DFR) has reviewed the dedicated funds administered by Non-Departmental organizations, the Library Services Department, and the Health Department as directed by resolution 88-86 adopted May 26, 1988.

The resolution provides that these funds be reviewed every four years by the Central Citizen Budget Advisory Committee (CCBAC) to determine if the purpose for which the fund is dedicated is being met, whether the level of funds is reasonable for the purpose, and whether the need for the fund has increased or decreased. The Central CBAC accepted the DFR's Report with a few minor changes. These changes have been incorporated into the text of this review.

The DFR Committee has reviewed the following funds for 2001.

Non-Departmental:

- County School Fund (1506)
- Special Excise Tax Fund (1511)
- General Reserve Fund (1517)
- Reserve Bond Fund (2001)
- Capital Debt Retirement Fund (2002)
- General Obligation Bond Sinking Fund (2003)
- PERS Pension Bond Fund (2503)
- Equipment Acquisition Fund (2503)
- Capital Acquisition Fund (2508)
- Strategic Investment Program (140)

Department of Library Services:

- Library Construction Fund (2406)
- Library Fund (1510)

Multnomah County Health Department:

- Jail Levy Fund (169) (Review of the Health Department's portion of this fund was conducted.)

Methodology

For this review, the Central Citizen Budget Advisory Committee created a Dedicated Fund Review Sub-Committee (DFR) made up of interested volunteers from Multnomah County Citizen Budget Advisory Committees (CBAC). Members were John Mulvey, Chair and Non Departmental CBAC;

M'Lou Christ, Central CBAC; Susan Oliver, Department of County Human Services CBAC; Iris Newhouse, Department of Business and Community Services CBAC; Don Smith and Gregory Crawford, Sherriff's Office CBAC. The DFR Sub-Committee met with Mindy Harris from Finance; Becky Cobb from the Department of Library Services; Steve Pearson from the Strategic Investment Program; and Dan Kaplan and Gayle Burrow from the Multnomah County Department of Health.

General Findings/ Recommendations:

1. The DFR Committee found the funds to be well managed. The funds are acceptable and no major changes are required currently. The Multnomah County personnel interviewed were both knowledgeable of the funds and able to explain details.
2. The Central CBAC recommends that the current internal controls and audit schedule remain in place.
3. The County should continue to seek-out, create, and publicize partnership opportunities that improve services to the community. The partnerships that the Strategic Investment Program has created are good examples of current collaborative efforts.
4. All revenue enhancement ideas should be explored in order to stretch County support where possible.

Specific Findings/Recommendations:

County School Fund (Fund 1506)

Background

This fund accounts for Forest Reserve Yield revenues received from the State of Oregon as required by ORS 328.005 – 328.035.

The fund was first mandated in the early 1900's as a source of revenue for County schools.

These funds are distributed to all Multnomah County School districts.

Findings/Recommendations

1. The DFR Committee again recommends that the County ask the school districts what services they provide with these funds
2. The DFR Committee again recommends the County Counsel determine whether these funds could be better matched to the many specific services that the County provides or wants to provide to county school age children, such as the school-based health clinics.
3. Continue to charge the fund for services the County provides.

Special Excise Tax Fund (Fund 1511)

Background

This fund accounts for a portion of the County's transient lodging tax collected from all hotels and motels in the County and motor vehicle rental tax collected from rental agencies.

Expenditures are to be used for Convention Center, visitor development, and regional arts and culture purposes. Previous names for this fund have been the Convention Center Fund and the Transient Lodging Tax Fund.

The enabling Ordinance states who gets what in straight dollars (Metro, POVA, Regional Arts and the Regional Arts & Culture Council). The split of funds was determined in 1997. Money in FY 97-98 was split as follows: \$3,800,000 to Convention Center Operations, \$1,200,000 to the Portland Center for Performing Arts, \$200,000 to Portland Oregon Visitor's Association for cultural tourism, up to \$200,000 to the Regional Arts & Culture Council. Any remaining funds go to the operator of the Convention Center. This arrangement is reviewed by the County Board every five years.

This tax was increased in 2001 to fund the Oregon Convention Center Expansion and the Civic Stadium remodel.

Ending balance on June 30, 2001 was \$1,989,000 with \$16.5 M having passed through this fund as required by Multnomah County Code 11.300 and 11.400.

Portland, Troutdale, Fairview, and Wood Village collect this tax for the County and send it in quarterly. The County bills the hotels/motels in Gresham directly.

Findings/Recommendations:

Staff should explore whether it is appropriate for the Convention Center to continue receiving the largest portion of this fund (What criteria determined the current split? Are criteria & results still valid?)

General Reserve Fund (1517)**Background:**

This fund accounts for a reserve maintained separate from the General Fund. This fund is to be maintained at approximately 5% of the total budgeted revenues of the General Fund.

This Fund will be created during FY 2002. TSCC hearing is scheduled for April 18, 2002.

The General Reserve Fund balance will be maintained by cash transfers from the General Fund. This reserve fund is to be used for extreme emergencies. Extreme Emergencies is defined as uses for disaster relief, essential services or expenditures that are related to public life and safety issues.

Findings/Recommendations:

The DFR supports the formation of this fund & criteria/process for tapping it. The County should start banking toward its targeted Reserve Fund, especially before creating new programs or entering into or renewing agreements that will require on-going funding.

Revenue Bond Sinking Fund (2001)**Background:**

This fund accounts for the principal and interest payments on bonds issued to acquire and construct non-profit facilities that are being financed in partnership with the County.

Revenues for this fund are derived from the leasing of the facilities constructed with bond proceeds and from the pledge of the Motor Vehicle Rental Tax that is a General Fund Revenue. The Edgefield Children's Center Inc. is an example of fund projects.

Findings/Recommendations:

This fund appears to be operating as intended and funding is currently adequate for the purpose.

Capital Debt Retirement Fund (2002)

Background:

This fund accounts for lease/purchase principal and interest payments for buildings, land, and major pieces of equipment acquired by issuance of Certificates of Participation, limited tax obligation bonds or other lease/purchase arrangements. Revenues consist of service reimbursements and cash transfers from other County funds.

Certificates of Purchase are sold by brokers and are used by the County to purchase real property and high-cost equipment. There is no out-of-pocket expense to the County. Leases are secured by the property. The Title is held in escrow until the lease is paid. The County currently has an AA rating on Certificates of Participation.

Findings/Recommendations:

1. This fund appears to be operating as intended and funding is currently adequate for the purpose.
2. The Finance Director should continue to take advantage of changing market rates.

General Obligation Sinking Bond Fund (2003)

Background:

This fund accounts for the retirement of General Obligation Bonds approved in May 1993 and in May 1996 to repair the Central Library and construction of the Midland Library.

In addition, the fund also accounts for the retirement of General Obligation Bonds approved by the voters in May 1996 to construct or acquire public safety capital. Proceeds are derived from property taxes and interest earned on the cash balances.

The Library Sinking Fund 1993 (226), Public Safety Sinking Fund (228), and Library Sinking Fund (227) have been discontinued and are all now combined in fund # 2003.

Voters approved bonds of \$79,700,000 plus interest for public safety projects. The interest repays the service fee for purchasing the bonds. Public safety projects included the expansion of Inverness Jail, the construction on the new

jail facilities, upgrades of other jail facilities, and funding of major data processing linkages in the Corrections system.

The bonds mature in 2006.

Findings/Recommendations:

This fund was found to be meeting its objectives and is managed in a very efficient manner.

Equipment Acquisition Fund (2503)

Background:

This fund accounts for expenditures for long-term lease/purchases of equipment. Resources are derived from Certificates of Participation proceeds and other lease/purchase agreements and General Fund service reimbursements.

This fund will be discontinued in FY 2003 with the final purchase of equipment in FY 2002.

Professional Services charged to this fund include the initial start-up cost for underwriting and agent costs.

Findings/Recommendations:

The DFR recommends the continuation of charging professional services related to long-term lease/purchases of equipment to this fund until the fund is discontinued.

PERS Pension Bond Fund (2004)

Background:

This fund accounts for the principal and interest payments on pension obligation revenue bonds issued to retire the County's PERS unfunded actuarial accrued liability.

The revenues are derived from charge-backs to departments based on their departmental personnel cost.

This fund was created in FY 99/00 and the Bonds are scheduled for retirement in 2030.

Findings/Recommendations:

This fund appears to be operating as intended and funding is currently adequate for the purpose.

Capital Acquisition Fund (2508)**Background:**

This fund accounts for purchases of computer equipment and other items with economic payoffs of less than 5 years .

The initial startup for this fund was in 1996/1997 with a transfer from the discontinued Natural Areas Acquisition and Protection Fund of \$325,317. Additional dollars for this fund will come from sale of County property and the flat fee formula for computer replacement.

A department can borrow internally from this fund and pay back with interest for specific capital purchases.

Expenditures will be reimbursed over time by service reimbursements charged to the budgets of programs for which equipment is purchased and by service reimbursement charges for the purchase

Findings/Recommendations:

1. This fund appears to be operating as intended and should be continued.
2. The Flat Fee program should be reevaluated to determine if the formula and replacement timeline are appropriate.
3. The DFR Committee recommends that the name of the fund be changed to the Capital Acquisition Loan Fund. This would state more clearly the purpose of this fund.

Strategic Investment Program Fund (Fund 140)**Background:**

This fund accounts for revenues from large corporations receiving property tax abatements and paying fees to the County for specific purposes as part of the agreement by which those taxes were reduced. Expenditures are partly restricted by contractual obligations, and otherwise at the discretion of the County for Community Service Fees. The statutorily-required payment by

the companies equals one-fourth of the annual tax savings enjoyed by the company.

In 1995 Multnomah County and the City of Gresham entered into Strategic Investment agreements with LSI Logic Corporation and Fujitsu Microelectronics Incorporated. These agreements granted to the companies tax abatements on designated new manufacturing plant development (beyond the first \$100 million of assessed value) for a fixed period of time and provided access to Oregon Industrial Revenue Bonds.

The SIP is a comprehensive economic development policy aimed at attracting family-wage jobs for County residents or creating a full spectrum of jobs for residents who are unemployed or underemployed, with a clear career track from entry-level to family-wage jobs.

Agreements also ensure environmental protection, protection against adverse impacts on the public infrastructure, a community service fee equal to $\frac{1}{4}$ of the abated taxes, additional fees aimed at increasing the supply of affordable housing, and encourage local purchase of goods and services.

The SIP is a Community Partnership, which includes Multnomah County, City of Gresham, LSI Logic, the Portland Development Commission, Mt. Hood Community College, the Outer Southeast Workforce Development Center, and the East County One Stop Career Center.

Due to conditions in the semiconductor industry both Fujitsu and LSI Logic announced delays in construction during 1996. Fujitsu requested to be released from their contract and are no longer part of the Program.

Since 1997 LSI Logic has met or exceeded all performance goals in the SIP agreement. There are currently 800 employees at the site in Gresham. Approximately $\frac{1}{3}$ of these represent the County "target populations" (unemployed, underemployed, Adult and Family Services) and have been recruited for LSI Logic and trained through the community-based workforce training system.

Findings/Recommendations:

1. Continue to monitor this program to ensure that it continues to accomplish the goal of creating living wage jobs for the residents of our community.
2. The DFR supports the need for this program and encourages the County to look for other such opportunities.

3. Continue the use of these funds to ensure environmental protection and to abate the adverse impacts of development on community services.

Library Construction Fund (2506)

Background:

This Capital Project Fund accounts for the renovation of branch libraries, and upgrades to Library computer systems and linkages. Proceeds are derived from the sale of General Obligation Bonds approved by the voters in May of 1996 and interest earned on these proceeds.

The first new branches to open in 29 years were the Fairview Columbia and the Northwest Library.

The Hollywood and Hillsdale Branches will be the last ones built under these bonds. The Bonds were issued early because deferred maintenance is not an allowable expense under Measure 47/50. The Bond total for this fund is \$29,000,000.

Capital Projects Funds operate until the capital project is completed. Upon completion, any remaining cash is transferred to the Debt Service Fund to retire debt associated with the construction or acquiring of designated fixed assets or to the originating source of funds.

Findings/Recommendations:

This fund appears to be operating as intended and funding is currently adequate for the purpose.

Library Fund (1510)

Background:

Operations for the Multnomah County Public Library System are accounted for in this fund. Property taxes collected from a three-year serial levy and transfers from the General Fund are the principle sources of revenue.

The current Operating Levy, passed in November 1997, is 59.47 cents per thousand for five years. This levy is scheduled to expire after FY 2003. It is hoped that it will be replaced by the passage of a new levy in May or November.

The County library system provides resources to a large number of day care providers. These resources include training on how to do an effective storytime.

New programs since the last fund review are LIBROS, First Words, and the Teen Internship Initiative.

Benchmarks include: Improve Service to Children, Prepare Children for School, Provide Early Childhood Resources, High School Completion.

The library system involves a growing number of volunteers as well as local companies and corporations.

The public wants the libraries to be open more often, with an eye toward moving back toward the library as the center of the community. However, the passage of operating levies is no longer certain..

Findings/Recommendations:

1. Long-term stable funding for the library system is still a concern of the DFR Committee. Options to address funding should continue to be pursued.
2. Additional revenue source options should be explored to help keep our libraries open as much as possible in order to serve our community
3. The DFR Committee recommends that the library continue to improve and expand its volunteer program.
4. The current level of support from local companies and corporations is commendable and should be continued. The library system should continue to pursue sponsorships for special events.

Jail Levy Fund (Fund 169) (Health Department)

Background:

This fund accounts for the three-year Public Safety Levy originally approved by the voters in 1989, and renewed in May of 1993 and May of 1996. Revenues are to be used for the Operation of Inverness Jail and related corrections programs.

Property taxes are the principle source of revenue for this fund. The Levy sets aside monies annually for health care at the Inverness Jail. The amount for FY 2001-2002 is \$4.91 million.

The Corrections Health Division of the Multnomah County Health Department provides medical, dental and mental health care to 44,000 adults and juveniles incarcerated annually in the County's six correctional facilities. The National Commission on Correctional Health Care accredits the Division.

The fund provides an infirmary to provide medical and psychiatric evaluation and diagnosis. Health care is available around-the-clock. Inmates are charged for medications if they have funds in their inmate trust account. However, medications are still a major cost to this fund.

A big budget issue for this fund is that Health Insurance coverage stops for individuals while they are incarcerated. This includes Medicaid. In most cases, the County is footing the entire medical bill. This includes continuing medication and care for preexisting conditions.

The professional services budget is spent mainly on medical care purchased on behalf of inmates from outside providers, primarily hospitals and specialists. "Other materials and services" include facilities, data processing, telecommunications and other operational costs.

Drug abuse is one of the main problems in the jail population. There are prevention programs in place and staff is continuing to offer them to inmates.

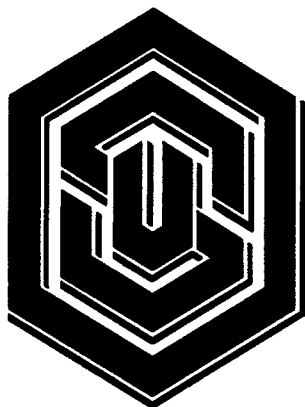
Staff is continuing to link inmates with health care providers while in jail. This is particularly important for pregnant female inmates.

The impact of recent budget cuts will decrease client services and increase workload on other staff. Additionally, program cuts are being planned in the 2002-2003 fiscal year. Two discharge planners, the Deputy Director, a full-time psychiatric nurse practitioner and a part-time physician position are being eliminated to reduce costs.

The Jail Levy has ended as a separate levy. Corrections Health costs at Inverness were carried in the fund in FY 2001-2. Costs will shift to the General fund starting in FY 2002-3.

Findings/Recommendations:

1. The DFR again recommends that health records be computerized and that inmates be tracked for three years to determine if they are receiving proper follow-up care. Computerizing records could speed up processing, improve efficiency and decrease the number of legal claims due to errors.
2. The Jail Levy has ended as a separate levy. Corrections Health costs at Inverness were carried in the fund in FY 2001-2 even though technically the levy no longer existed. All costs will shift to the General Fund starting in FY 2002-3. The DFR is very concerned about the additional \$5,000,000 bite this will mean to the General Fund. Inmate medical costs are rising and are a mandated service for the County. There is a need to look at all possible avenues to cut costs. Medical services possibly could be charged to health care insurance providers. Medicaid as a provider for inmates maybe another resource to be pursued aggressively through appropriate channels. See also The Health Department CBAC Review for additional recommendations concerning the operations of Corrections Health.
3. Continue/increase using nursing students for special projects. This frees up staff and provides a learning experience for students.





OREGON STATE UNIVERSITY

EXTENSION SERVICE

MULTNOMAH COUNTY

- Educating citizens to solve local problems, develop leadership, and manage resources.




- 
- Multnomah County annually provides \$200,000 to open the doors for OSU Extension.
 - OSU Extension brings to county citizens over \$1,416,000. in education programs and resources.
 - A \$7.00 return on every \$1.00 invested.
- 

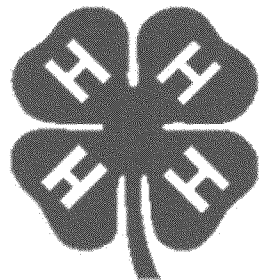
2002 Funding

● County funds	13%
● State funds	32%
● Federal funds	50%
● Fees & Sales	2%
● Grants/contracts	3%



Multnomah County 2001

- Faculty and staff had educational contacts with 47,471 citizens.
 - 1,409 trained volunteer educators had 703,258 educational contacts.
- 



4-H Youth Development

7,627 youth participated



4-H Wildlife Stewards

43 schools worked with 4-H Wildlife Stewards and students to develop wildlife green spaces.



4-H Fish Stewards

- 35 teachers and 2,785 students developed critical thinking skills about our land and water resources.



4-H Hermandad Latina



- A mentoring program for middle school students.
- Latina students recognize the importance of staying in school.

Food and Nutrition

- Eat for good health
- Stretch food dollars
- Develop skills
- Develop confidence
- Avoid food borne illness



Spend \$1 on Education to
Save \$3.63 in Health Care



Consumer Horticulture and Master Gardeners™



- Trained Master Gardener™ volunteers provide research based, environmentally sound gardening information to over 53,000 citizens annually.

Horticulture Programs



- Retail Garden centers, nurseries, pest control operators, Portland Park Bureau, Landscapers and Metro benefit from sustainable practices workshops and technical support.

Home and Family

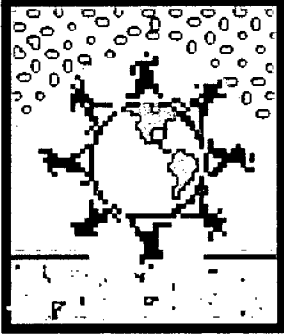


- Stay healthy
- Become financially secure
- Keep family and home together
- Understand poverty

Waste Reduction and Recycling

- Master Recyclers motivate people to reduce waste in their home and workplaces through outreach and education.






Master Recyclers

- 261 trained volunteers
- Contributed 6,500 hours to community education
- Volunteer at clean-up events, fix-it fairs, hazardous waste collections, farmers markets and more!




Small Farm and Agriculture

- Provides practical research-based information to small farm enterprises.
 - Program issues include food systems and environmental stewardship.
- 



Aquatic Ecosystem Health

- The issues include habitat protection, water pollution, salmon and watershed restoration, oil spills, and invasive non-native plants and animals.
 - Master Watershed Stewards volunteers extend critical information.
- 



North Willamette Research and Extension Center

- Provides research and education to commercial agriculture
 - Nursery Crops and Viticulture
 - Environmental Stewardship
 - Business development & marketing
- 




Farm Gate Value

- Multnomah County agriculture commodity sales for all crops and livestock totals over \$64,435,000.






2002-2003 Emerging Issues

- Coping skills for unemployed and under-employed, money management.
 - Food security and food systems.
 - Health issues, diabetes, obesity, physical activity, mold in homes and buildings.
 - School readiness and retention.
 - Environment and sustainability.
- 




Multnomah County OSU Extension

- 12 faculty members
 - 8 education assistants
 - 6 support staff
 - 1409 trained volunteers
- 




Why is Extension Education in the City?

- Extension's life-long learning pattern and practical information based on university research helps citizens cope and improve their daily life.
 - Strong partnerships provide efficient and economical ways to deliver education.
 - Extension programs are designed to meet local needs.
- 



Why County Dollars?

- The county/state/federal fiscal partnership makes programs possible.
 - The county provides a home base.
 - County dollars lead to more rapid response to the needs of county citizens.
- 



Exceptional Value

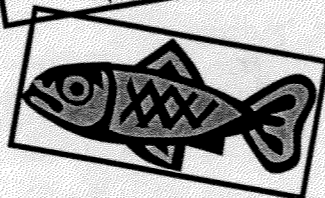
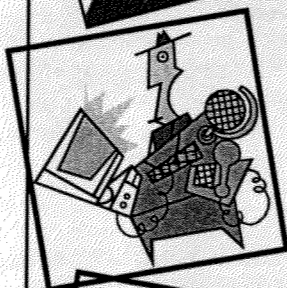
- Extension education is a bargain to Multnomah County. For every dollar invested the county receives over seven dollars in program.

$\$1 + \$7 = \text{better educated citizens}$

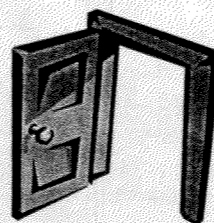


Oregon State University Extension Service MULTNOMAH COUNTY

Learning
Together
to Build a
Better
Community



Oregon State University Extension Service Multnomah County



**The front door to the university
Enriching the lives of Oregonians**

**We do outreach and education for youth
and adults through:**

OSU community based faculty and staff
OSU academic resources and research

We train volunteers:

4H Leader/Teachers
Master Recyclers
Master Gardeners™
Master Food Preservers
Food and Nutrition Educators
Master Wildlife Stewards
Master Woodland Managers

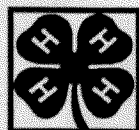


OREGON STATE UNIVERSITY
EXTENSION SERVICE
MULTNOMAH COUNTY

OSU Extension Service offers educational programs, activities, and material - without regard to race, color, religion, sex, sexual orientation, national origin, age, marital status, disability, and disabled veteran or Vietnam-era veteran status - as required by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973. OSU Extension Service is an Equal Opportunity Employer.

OSU Extension Service

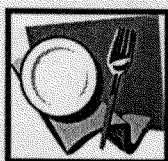
4-H Youth Development



Learning and fun go hand-in-hand in 4-H programs designed for youth from kindergarten through college. 4-H programs and activities include wildlife stewardship, hatching baby chicks in the classroom, developing cooking skills, teen mentoring, leadership experiences, club meetings, summer camps, international exchanges, county fairs, and more.

Youth, parents, and other caring adults learn and develop skills together in the 4-H club program. Trained adults teach and coach youth as they complete their projects with class materials provided by the Extension Service. During 2001, over 7,500 youth in Multnomah County came from the city, suburb, small towns, and farms to participate in 4-H.

Food and Nutrition

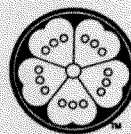


Eating for good health and stretching food dollars is the focus of our nutrition education effort. OSU faculty, staff, and volunteers teach food and nutrition, food safety, and food preservation programs throughout the county.

Classes are offered where adults and youth learn how to prepare easy, low-cost meals and snacks, keep food safe, store and preserve available foods. We reach more than 9,000 adults and 4,000 youth.

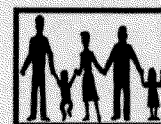
Your Front Door to the University

Consumer Horticulture Master Gardener™



We serve the home gardener as well as the retail garden center, nursery, and landscape maintenance industries. Our outreach education emphasizes the maintenance of a healthy environment by protecting soil and water resources and reducing the use of pesticides. We accomplish this through classes, workshops, plant clinics, exhibits, publications, radio, television, and news articles in Multnomah and surrounding counties. Over 53,000 citizens received consumer horticulture information in 2001.

Home and Family



We partner with schools, churches, community centers, agencies and individuals to improve the quality of life for children, especially those living in poverty. We teach and train others to teach family finance, healthy homes (clean, safe, free of molds and mildew), parenting, coping with job loss, and other important issues facing families in our community. We are changing the future of families.

North Willamette Research and Extension Center



OSU Extension faculty and staff based in Aurora provide education to growers throughout the North Willamette Valley on issues affecting commercial agriculture, production, the environment, and natural resources. Call 503-678-1264 for more information.

Small Farm and Agriculture



The Metro Small Farms program focuses on the special needs of smaller acreage landowners and producers. Traditional and specialty farm options with an emphasis on sustainable agriculture and environmental stewardship are the focus of this program. Call 503-655-8631 for more information.

Sea Grant/Aquatic Ecosystem Health



Water resources and threatened fish are important Oregon issues. Our Aquatic Ecosystem Health program helps people and communities care for watersheds in the Portland metro area. Education and volunteer programs emphasize preventing water pollution, enhancing aquatic habitats, and reducing the impacts from invasive species. We can all make a difference if we learn more and get involved. Call 503-655-8631 for more information.

Waste Reduction and Recycling



The OSU Master Recycler Program motivates people to reduce solid waste at home and on the job. Interested community members participate in an eight-week class, offered twice a year. Topics include: reducing household hazardous waste, waste reduction for businesses, construction sites, and homes; composting, and recycling processes. Master Recyclers set up community exhibits and displays, speak to groups, and help at recycling events. Waste reduction videos, brochures, and speakers are available.

Extension Directory for Multnomah County

General Office Information.....	503-725-2000
Master Gardener Help Line	503-725-2033
Food Safety & Preservation Help ..	503-725-2042
4-H Youth Development	503-725-2044
Food & Nutrition Programs	503-725-2028
Food & Nutrition (Spanish)	503-249-2061
Family Finance	503-725-2022
Home and Family.....	503-725-2040
Consumer Horticulture	503-725-2031
Waste Reduction Program.....	503-725-2035
Parenting & Human Development ..	503-725-2121
Agriculture/Small Farms	503-655-8631
Aquatic Health/Sea Grant	503-655-8631
Forestry.....	503-655-8631
Wood Products	503-725-2123

OSU Extension Service Multnomah County

211 SE 80th Avenue

Portland, Oregon 97215-1597

Phone: 503-725-2000; Fax: 503-725-2020
<http://oregonstate.edu/extension/multnomah/>

Office Hours: Monday-Friday
8 a.m. to 12 Noon; 1 to 5 p.m.

Located between Stark and Burnside on SE 80th Avenue

OSU Extension 4-H Office

404 SE 80th Avenue

Portland, Oregon 97215-1528

Phone: 503-725-2044; Fax: 503-258-0231

Office Hours: Monday - Thursday
9 a.m. - 12 Noon; 1 to 4 p.m.

OSU Extension Hispanic Office

5300 NE Cully #59, Portland, Oregon

Phone: 503-249-2061; Fax: 503-249-2872

*Mailing address: 211 SE 80th Avenue,
Portland, Oregon 97215-1597

Revised 02-14-02 /pb

Call 503-725-2000

<http://oregonstate.edu/extension/multnomah/>

Call 503-725-2000



OREGON STATE UNIVERSITY
EXTENSION SERVICE
MULTNOMAH COUNTY

Program Highlights for 2001
February 27, 2002

In 2001, Extension faculty and staff had 47,471 educational contacts in the primary programs of Food and Nutrition, 4-H Youth Development, Consumer Horticulture, Waste Reduction and Recycling, and Family and Community Development. Trained volunteer educators (1,409) had 703,258 educational contacts.

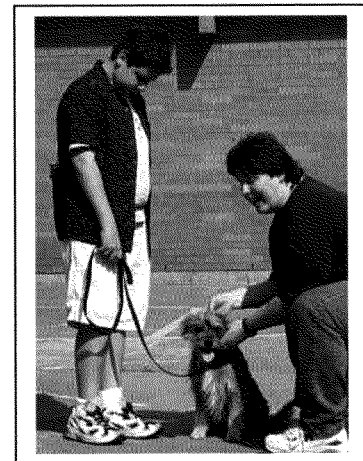
Extension education reaches every region in Multnomah County and most cultural and economic groups with volunteers and staff providing practical, research-based information to the residents through classes, workshops, exhibits and displays, telephone information systems, and web-based and printed information.

Multnomah County Extension Educators hosted nine educational satellite conferences, produced 58 news releases, were on 10 radio programs and 16 television programs, distributed 27,781 newsletters, and tabulated 80 website hits.

4-H Youth Development

Issues addressed: school completion, water quality standards, environmental stewardship, workforce preparation, volunteerism, leadership, life skills, and human development.

- 7,627 youth participated.
- 213 Extension trained adult volunteers.
- Multnomah County youth enrolled in over 64 different 4-H education projects focused to home and life skills, expressive arts, natural sciences, animal science, horticulture science, engineering, leadership, and citizenship development.
- Hispanic youth participated in a mentor-training program, 4-H Hermandad Latina, with 28% reporting improvement in their leadership skills.



4-H Wildlife Stewards



- The National Science Foundation in fall 2001 awarded \$750,000 to be used for a three-year project to expand this award-winning program into other Oregon Counties.
- Wildlife Habitat in the Portland Metro area improved

as the result of 42 schoolyard habitats developed and sustained in this volunteer program.

- Over 10,000 youth were involved in projects led by 120 Wildlife Steward volunteers.
- Twenty middle/high schools, (35 teachers) participated in the eight-week 4-H Fish Stewards water quality education program involving 2,785 students in raising fish eggs to fry stage and analyzing the streams where the fish were released.

Food and Nutrition Education

Issues addressed: preparing children for school, healthy babies, emergency preparedness through knowledge and skill-building in food resource management, healthy eating practices, food preparation, and food safety.



- **Spend \$1 on nutrition education to save \$3.63 in future health care costs.** Oregon research using 1999-2000 data proved that skill building leading to behavior change in adults makes a profound difference in health outcomes.
- Home Skills classes were taught along with workforce training reaching 963 welfare to work recipients.
- Women in transition (18 at a drug and alcohol rehab site) were equipped through nutrition and food-safety classes to practice cooking at the residence to prepare them for re-entry to their family homes.
- Food bank volunteers (240) were trained to share food preparation, and safety and nutrition information at their respective food bank sites, impacting 7,200 food box recipients.
- Hispanic community program volunteers were trained in Spanish to share food and

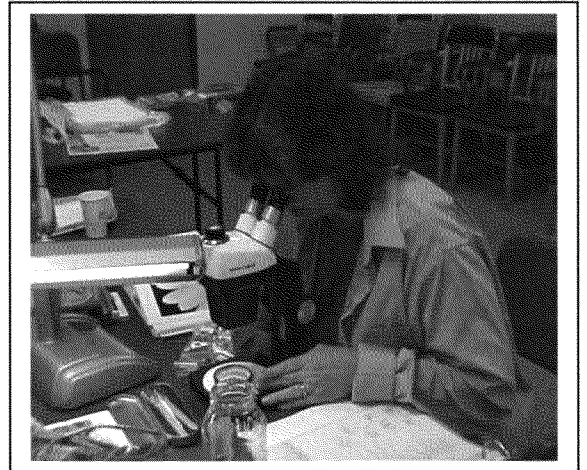
nutrition information with other Spanish speaking families, (those affected by domestic violence).

- Each month 90-140 families living in NE Portland participate in the distribution of 3,000 pounds of fresh produce from the Oregon Food Bank. Extension educators show the families how to store and use unfamiliar produce and alert participants to health concerns such as lead poisoning.
- Master Food Preservers (112 trained volunteers) provided over 2,270 hours of community education reaching 5,287 participants in 36 educational programs and 15,000 people were reached with educational displays and exhibits.

- **Consumer Horticulture**

Issues addressed: improved neighborhood livability and water quality through maintaining a healthy environment, protecting our soil and water resources, and teaching sustainable gardening practices.

- Master Gardeners (268 trained volunteers) provided 11,884 education contacts.
- Plant clinics are conducted throughout the metro area, at 40 clinic locations providing over 143 actual clinic days.
- Continued use and adaptation of the horticulture therapy program encourages our aging population to continue gardening despite physical and emotional difficulties.
- Landscaping for Home Security is being updated for use in neighborhood watch programs, libraries, and an AARP program called, "victim call back". It will be included with other information mailed to victims of property crimes.
- Urban Watershed training prepared over 160 volunteers to share information about reduced pesticide use and sustainable gardening techniques.



Waste Reduction and Recycling

Issues addressed: reducing solid waste in the landfill by bridging the gap between awareness and action by motivating people to reduce waste in their home and workplaces.

- Reduced solid waste in the landfill is accomplished through educational activities conducted by 160 trained Master Recyclers reporting over 6,500 educational contacts in 56 different activities and classes.
- The Business Waste Prevention video has been completed and is being shared throughout the metro area.

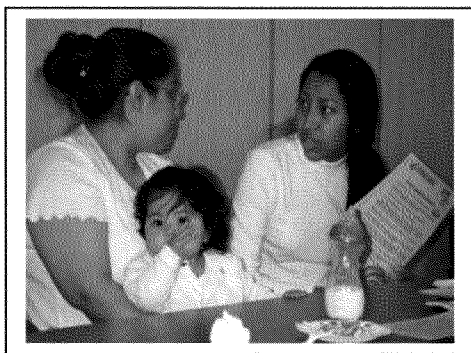
Environmental Stewardship in Agriculture and Aquatic Ecosystem

Issues addressed: improve water quality, reduce small business failures, and increased business development.

- Multnomah County agriculture commodity sales for all crops and livestock farm gate total over \$64,435,000. Extension faculty based at the North Willamette Research and Extension Center work with the agriculture industry to improve practices.
- Over 200 people are accessing small farm information on a web page and listserv created by small farm faculty member.
- Aquatic nuisance species, watershed education, and pollution sources are the focus of the Aquatic Ecosystem Health program.

Emerging or Priority Issues for 2002-2003

- Family financial management resources focused to newly unemployed, under-employed, and working poor.
- Food systems and food security issues as families cope with lower incomes and our food systems become more global.
- Health issues affecting individuals and families; diabetes, obesity, physical activity, and mold and mildew in buildings.
- School readiness and retention.
- Environmental and sustainability issues.
- Poverty, its impact on families, service providers, and the community.



Summary developed by: Pat Aune, Interim Staff Chair
Phone: 503-725-2023
E-mail: pat.aune@oregonstate.edu

092



**OREGON STATE UNIVERSITY
EXTENSION SERVICE**

Multnomah County Office

[Multnomah Extension Home](#) | [First Things First](#) | [Taking Stock](#) | [Decision Point](#) | [Taking Control](#) | [Events](#)

Family Finance Management



Helping families in financial crisis



Recently unemployed? Facing financial uncertainty? Feeling that your financial future is out of control? Our Family Finance Management Program was established to guide families to the best resources available for navigating these tough times.

Initially a Web-based resource, our program may soon include on-site programs, training, and support groups at Family Resource Centers throughout Multnomah and the surrounding counties.

At Oregon State University we are faculty and staff of the College of Health and Human Sciences, [Extension Family and Community Development Program](#).

This website provides research-based resources from the OSU Extension Service and Extension services in other states, as well as information from other public and private agencies.

We hope that the resources below will help guide you.

1. [First Things First](#) - Adapting to Sudden Loss of Income or Occupation
2. [Taking Stock](#) - Financial Assessment
3. [Decision Point](#) - Trouble-shooting Your Financial Picture
4. [Taking Control](#) - Financial Management

Research and Community Collaboration

- **Poverty Simulation Workshops:** Initiated with funds from the B.E. Knudson Endowment, [OSU Family Policy Program](#), these workshops are funded by the Public Issues Initiative of the OSU Extension Service. They are designed to increase understanding of poverty issues. In Multnomah County, they are offered in collaboration with the [CCFC of Multnomah County](#).
- **Work Force Fair:** In February, 2002, the City of Gresham, U.S Senator Ron Wyden D-Oregon, and Laborers Community Services organized a fair of state, county and private agencies to address the needs of the recently unemployed in Multnomah County. Browse the list of [participating providers](#) (PDF) for phone numbers.

OSU EXTENSION
SERVICE

MULTNOMAH COUNTY
Office



OREGON
STATE
UNIVERSITY

211 SE 80th Avenue
Portland, 97215-1597

Tel: (503) 725-2000

Fax: (503) 725-2020

March 1, 2002

Julie Neburka, Budget Analyst
Multnomah County Budget and Quality Office
Portland, Oregon

Dear Julie;

Enclosed is our budget request and related materials for FY2003 for the Oregon State University/Multnomah County Extension Service. The county's continued investment in and support of Cooperative Extension Education as an integral part of county services is appreciated.

The cooperative partnership with Oregon State University and the United States Department of Agriculture provides a base for total operation of Extension Education programs serving Multnomah County Citizens. As an integral part of county services Extension faculty work closely with local citizens to address local issues.

For every dollar Multnomah County invests, Extension brings an additional eight dollars in educational effort. The county dollars are used to leverage program dollars from the state and federal government as well as private foundations. Strong community partnerships and well-trained volunteers allow us to extend our education resources efficiently and effectively. We train and support 1,409 volunteer educators working in every program area in all regions of Multnomah County,

I regret that this budget reflects decreased public access due to county and state budget constraints. Beginning July 1, 2002 the offices will be closed to the public one-day per week. There will be no support staff (clerical) overtime pay or the hiring of temporary workers thus faculty and teaching assistants will adjust programs to accommodate less clerical support.

Currently there are 12 faculty located in the Multnomah County Extension Education Center, 4-H Office and the Hispanic Office. An additional 16 faculty provide educational programs in Multnomah County. Their base offices are at the OSU North Willamette Research and Extension Center.

I appreciate your continued budget support. I look forward to the time when we can address issues pro-actively and develop budgets that better meet the Extension Education needs of Multnomah County citizens.

Sincerely,

Patricia E. Aune
Interim Staff Chair

e-mail: pat.aune@oregonstate.edu

phone: 503-725-2023

Oregon State University/Multnomah County Extension Service
Operating Budget Actual and Projected
March 1, 2002, Pat Aune, Interim Staff Chair

Operating Budget	FY2002 Actual	Percent	FY2003 Projected	Percent
County Funds				
Salaries, 3 FTE	\$140,697		\$143,511	
Office Rental	20,000		25,524	
Extension Center	32,000		17,449	
Program support	<u>12,000</u>		<u>12,000</u>	
Total	\$204,697	13 %	\$198,484	14%
State Funds				
Faculty Salaries				
4-H assistants	\$492,504	32%	\$422,000*	30%
Federal Special Projects	\$786,751	50%	\$716,000*	51%
Nutrition Education				
Wildlife Stewards				
Program Fees and Publication Sales	\$30,000	2%	\$30,000	2%
Other Grants/Contracts	\$50,000	3%	\$50,000	3%
Recycling program				
Totals	\$1,563,952	100%	\$1,416,484	100%

*\$422,000 reflects the loss of one faculty position during FY2003 if the state budget loses only 5%. Increased budget losses could affect other faculty positions.

*\$716,000 reflects the loss of in-kind match from the faculty position affected by state budget.

**Expenditure of County Funds for FY2003
In Support of
Oregon State University/Multnomah County Extension Service**

	FY2002 current budget	Percent	FY2003 proposed	Percent
Salaries for 3FTE support staff	\$140, 697	69%	\$143,511	72%
Offsite offices	20,000	10%	25,524	13%
Extension Center	32,000	15%	17,449	9%
Program Development and Delivery	12,000	6%	12,000	6%
Total	\$204,697	100%	\$198,484	100%

- Beginning July 1, 2002 the Multnomah County Extension Offices will be closed to the public one day per week to accommodate the increased work-loads for clerical support staff. There will be no overtime pay or hiring of temporary staff.
- Citizens and our 1,400 volunteer educators will have decreased access to the teaching resources and publications.
- Faculty members and teaching assistants will have increased clerical responsibility thus fewer hours for educational efforts in the county.
- Maintenance and repair of the current office facility has been delayed and/or minimized.
- At the current spending level with no emergency repairs and with continued spending levels for office equipment, supplies, and telecommunications we will face major program cuts in FY2005.
- Our contribution to the Extension Agriculture programs serving Multnomah County and based at the OSU North Willamette Research and Extension Center will be reduced. It has been shown that knowledge gained by producers from applied research and Extension education programs impacts the agricultural economy in the county by 2.9 million dollars.
- Extension budgets for program travel, printing, and other costs will be reduced. The present budget does not cover all program costs. All faculty are expected to supplement their program budgets through program fees and grants. Faculty will have less flexibility to work within the community to address issues rapidly for "right time" learning.

OREGON STATE UNIVERSITY EXTENSION SERVICE MULTNOMAH COUNTY OFFICE Budget Support-Organizational Chart 2-12-02				Funding Sources County Federal only State, Federal, and other		
Interim Chair, Patricia Aune		Office Manager, Carol Ivey				
PROGRAM AREAS AND AGENTS RESPONSIBLE						
Family, Health and Home	Consumer Horticulture	Commercial Agriculture NWREC & area assignments	4-H Youth	Nutrition Education	Sea Grant/aquatic Ecosystem Health	Waste Reduction and Recycling
Caroline Cannon (Other locations) Marge Braker Terry Hadlock	Jan McNeilan	Robert McReynolds Diane Kaufman Richard Regan Robin Roseta James Altland Anne Connelly Ulrich Orth Sven Svenson Wei Qiang Yang Area Assignments Mike Gangwer Scott Leavengood Mike Robotham Chal Landgren	Maureen Hosty Terry Palmer Shari Exo Joan Engeldinger Area Assignment Maureen Hosty	Janice Smiley Renee Carr Beverly Klock Lynn Steele Anne Hoisington	Paul Heimowitz Serves Columbia River Basin housed in Clackamas County	Megan Cogswell
PROGRAM ASSISTANTS, (PA) NUTRITION ASSISTANTS, (NA) AND VOLUNTEERS						
Extension Study Groups (300) MFP Food Safety & Preservation (112) Food Nutrition Educators (80)	Jordis Yost (PA) Master Gardeners (619)		4-H Leaders (217) School coordinators (18) Wildlife Stewards (120) Erika Johnson (PA) Vacant position((PA)	Maureen Quinn (NA) Eurelene Reid (NA) Luz Lores (NA) Lyn Imamura (NA) Marina Boyko (NA) 2 vacant positions		Master Recyclers (261)
CLERICAL STAFF						
Patty Bristow	Joyce Orr Doris Graeger(.4fte)		Lee Ila Lewis Susan Wieske(.5fte)	Clara Tedrow Carolyn Martin(.5fte)		
PROGRAM COSTS						
Mileage Printing Phone Office	Mileage Printing Phone Office	Mileage Printing Phone Office	Mileage Printing Phone Office	Mileage Printing Phone Office		Mileage Printing Phone Office

Portland Multnomah Progress Board

Mission

The Portland Multnomah Progress Board identifies, monitors, and reports on indicators (named Benchmarks) for important community-wide goals. The Board identifies major trends in the community and acts as a catalyst for government, business, and community groups to improve the performance of the benchmarks.

Two-thirds of the 75 Benchmarks are measured at the scale of Multnomah County, and over half are directly related to County services.

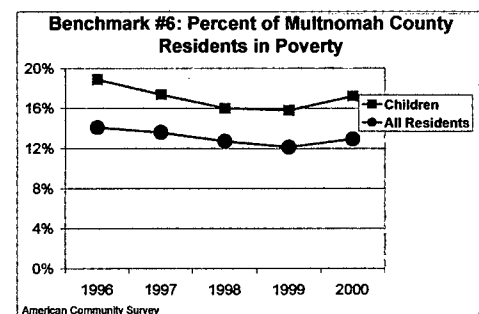
Recent Accomplishments / On-going efforts

- **Analysis of Regional Migration.** To assist a Portland Public Schools Facility Task Force effort the Board pioneered a new method of analyzing Internal Revenue Service tax return data. The method tracks migration between Multnomah County, the other counties in the region, and the rest of the U.S. In a follow-up study the Board conducted a survey of migrating households, seeking to understand their reasons for moving. As a result, Portland Housing leaders are focussing more on retaining families.
- **Census Affiliate.** As an Affiliate, the Progress Board disseminates Census data and offers technical assistance to City and County agencies, other government organizations and the community. This spring the Board is conducting a "Census Forum" for community leaders featuring the former director of the U.S. Census and several local experts. The Forum will provide insights into how the rapidly changing nature of the County's population will affect services.

Five years ago the Progress Board was instrumental in having Multnomah County chosen as one of four U.S. test sites for the American Community Survey (ACS). The Board has developed ACS data for analyzing several Benchmarks. For example, staff recently found a significant difference in the educational attainment of new arrivals to the County versus long-term residents and has begun tracking it.

Progress Board staff were recently invited by the Census Bureau to show how the American Community Survey is used in Multnomah County. This provided an opportunity to speak with several members of Congress and 60 congressional staff in Washington D.C.

- **K-12 Educational Improvement.** The Progress Board's report *Educational Success for Youth* is being used to spearhead a major third-grade reading improvement initiative by the Leader's Roundtable. The Board is currently extending its involvement through development of a database to analyze needs and track the initiative's results in each elementary school in the County. For example, Board staff recently used the database to help the Multnomah County Library allocate reading improvement grant funds efficiently.
- **Ready-to-Learn.** *Children's Readiness to Learn: Strategies for Improvement*, is a Progress Board Benchmark report based primarily upon a new survey of state Kindergarten teachers. The report has helped galvanize community support for this critical concern. Board staff are currently working on a plan to increase the survey response rate in the County, and produce more useful information from the data.
- **Domestic Violence.** *Domestic Violence in Multnomah County* was produced in partnership with the County Health Department, Portland Police Bureau, and the County's Domestic Violence Coordinator's Office.
- **General Support.** The Progress Board provides ongoing information, analysis and technical support to many agencies and organizations, including: County Budget and Quality, Auditor's Office, Commission on Children, Families and Community, GIS, Library, the Annie E. Casey Foundation, Leader's Roundtable and the Portland Budget Office.



Co-Chair Vera Katz, Portland Mayor © Co-Chair Diane Linn, Multnomah County Chair © Daniel Bernstine, PSU President © Jess Carreon, PCC President © Sho Dozono, President Azumano Travel © David Lohman, Director of Planning, Port of Portland © Lawrence J. Norvell, President United Way © Nina Regor Assistant Gresham City Manager © Charles Rosenthal Principal, Engineering Consultants © Luther Sturtevant, Pastor, Ecumenical Ministries of Oregon © Duncan Wyse President, Oregon Business Council © Joseph Zelayeta, Executive Vice President, LSI Logic

www.p-m-benchmarks.org

Vera Katz, Portland Mayor and
Diane Linn, Multnomah County Chair invite you
or a chosen representative of your organization to:

Sponsored by the:



Our Community Portrait

May 10th, 2002

1:30 to 4:00 pm

Hoffman Hall, Portland State
University

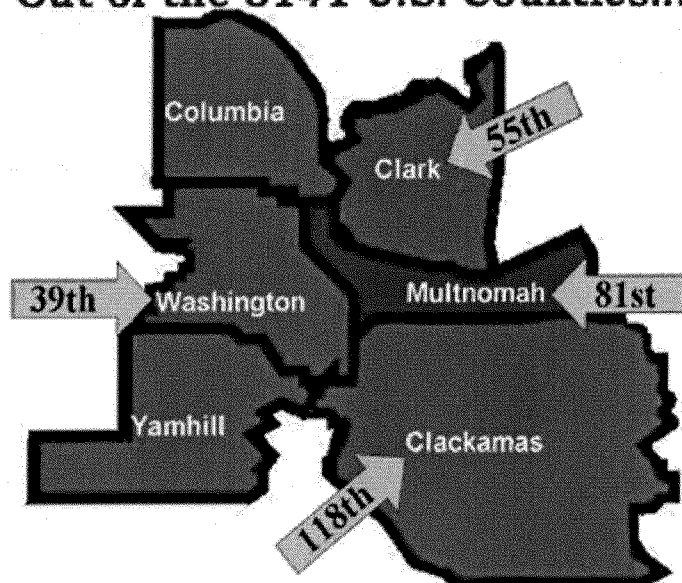


and the
PSU Population
Research Center

*Here are some numbers
to describe a change we
are experiencing...*

*Multnomah County's
population increased by
76,600 in the decade,
placing it 81st in growth
among all U.S. counties.*

Population Growth 1990-2000* Out of the 3141 U.S. Counties...



*Rank order by increase in the number of residents

Does our economy have the capacity to sustain this growth?
Will we have the growth to sustain our economy?
Who are these newcomers and where do they hail from?

You'll hear much more about our changing population and its effects from these national and local experts.

Featuring **Martha Farnsworth Riche**, demographer and former Director of the U.S. Census Bureau.



Read some of her articles on the internet ([*Adobe Acrobat files**](#)):

[America's Diversity & Growth: Signposts for the 21st Century](#)

[The Implications of Changing U.S. Demographics for Housing Choice & Location in Cities](#)

[Read her comments from The Newshour with Jim Lehrer, May 28, 2001](#)

[The Demographics of Tomorrow's Workplace](#)

And panelists:

Serena Cruz, Multnomah County Commissioner
Barry Edmonston, Director, Population Research Center, Portland State University

Ethan Seltzer, Director, Institute of Portland Metropolitan Studies, PSU

Noell Webb, Member, Portland Development Commission

Duncan Wyse, President, Oregon Business Council

This is a FREE event and the seating is limited so, if a leader from your organization hasn't already reserved a place, please RSVP soon!

To RSVP contact: PMPB@ci.portland.or.us or call 503-823-3504 or 503-823-3562.

We'll send you a confirmation and a [map](#)...

To unsubscribe, see below.

April 18, 2002

[*Click here if you need to download a copy of Adobe Acrobat viewer.](#)

Nondepartmental Budget Hearing Testimony: Multnomah Soil and Water Conservation Districts

My name is Eann Rains. I am the District Administrator for the East Multnomah Soil and Water Conservation District. I have been asked to speak on behalf of both the East Multnomah and the West Multnomah Soil and Water Conservation Districts. My remarks will describe how the districts utilize the funds they receive from the County.

East Multnomah SWCD

County funds = 16% of the District's total budget projected for FY 02-03
41% of District operations budget
50% of operations funding that East expects to receive next year

West Multnomah SWCD

County funds = 6% of District's total budget
19% of District operations budget
52% of operations funding that West expects to receive next year

Funds are used for:

Administrative positions which perform the functions of:

- Fiscal management
- Program reporting
- Grant writing
- Contract writing
- Strategic planning
- Program development
- Board and committee support
- Staff recruitment and supervision
- Risk management
- Development of partnerships with other districts, watershed councils, government agencies, community organizations

The soil and water conservation districts provide **information and technical assistance to urban residents, small acreage landowners, public agencies, and agricultural producers.**

The work we do helps the County meet its conservation goals regarding water quality improvement, pollution reduction, and natural resource management throughout the county.

The County funds are leveraged to raise **program** funds from other sources, to increase the **districts' capacity** to serve our constituents, and to substantially increase the **federal and state conservation dollars** that come into the county. For example, over the past couple of years, the USDA Natural Resources Conservation Service, in cooperation with the soil and water conservation districts, has brought over half a million dollars into Multnomah County for conservation practices. This next year, it has the potential to go over a million dollars.

The soil and water conservation districts are a good investment.

Thank you, Commissioners, for your continued support.

BUDGET FOR FY 2002-03
EAST MULTNOMAH SOIL & WATER CONSERVATION DISTRICT
\$202,802

EMSWCD DISTRICT OPERATIONS/ADMINISTRATION

Fiscal tracking, grants management, program development, fostering of partnerships, support of District Board and staff, enhancement of District capacity

Revenue

Carryover from FY 01-02	15,000
Multnomah Co. ND-CBAC funds	32,581
Oregon Dept of Agriculture admin' grant	8,000
Native plant sale	1,500
Interest	750
Admin fees from program grants	10,950
Funds to be raised	<u>10,500</u>
Total funds	79,281

Expenses

Personnel	58,600
Operating costs	12,181
Board development	1,000
Office rent, phone	7,000
Fairview Creek Watershed Council	<u>500</u>
Total expenses	79,281

NATURESCAPING FOR CLEAN RIVERS PROGRAM

NCR does homeowner outreach and education on natural landscaping and water-friendly gardening.

Revenue

City of Portland BES	22,000
Oregon DEQ	41,400
Workshop sponsor agencies	3,750
Sale of books, native plants	2,500
Train the Trainers conference	<u>1,000</u>
Total funds	70,650

Expenses

Personnel	51,000
Contracted services	5,375
Materials & services	8,500
Fiscal admin (EMSWCD)	<u>5,775</u> from DEQ grant & workshop sponsors
Total expenses	70,650

CONSERVATION PLANNING AND IMPLEMENTATION PROGRAM

Serves small acreage landowners and urban/rural homeowners in Multnomah, Clackamas, and Washington counties.

Revenue

Oregon Dept of Agriculture	17,000
OWEB grant	24,000
Old small grant (for materials only)	<u>2,821</u>
Total funds	43,821

Expenses

Personnel	36,796
Materials & services	3,300
Fiscal admin (EMSWCD)	<u>3,725</u> from ODA & OWEB grants
Total expenses	43,821

AGRICULTURAL WATER QUALITY MANAGEMENT PROGRAM

Committee work under guidance from Oregon Dept of Agriculture -- to develop a plan for improving water quality in agricultural areas and to do landowner outreach/education regarding practices

Revenue

Oregon Dept of Agriculture	<u>16,000</u>
Total funds	16,000

Expenses

Personnel	12,550
Materials & services	2,000
Fiscal admin (EMSWCD)	<u>1,450</u>
Total expenses	16,000

CRCC CONSORTIUM COORDINATION

Coordination of group of 5 SWCDs in 4 counties in OR and WA

Revenue

NRCS funds carried over to FY 02-03	<u>4,000</u>
Total funds	4,000

Expenses

Personnel	3,000
Materials & services	<u>1,000</u>
Total expenses	4,000

West Multnomah Soil & Water Conservation District

To: Multnomah County Board of Commissioners
From: Jim Robison
CC: West Multnomah SWCD Board
Date: 5/7/2002
Re: Budget Summary, Multnomah County Funding

Level of Funding

In Fiscal Years 1999-2000, 2000-2001, and 2001-2002 West Multnomah Soil & Water Conservation District received from Multnomah County \$9,533. Because the District operates on a small total budget, this amount is a significant portion of the Districts operating budget. For Fiscal Year 2002-2003 the District is requesting \$9,244 which reflects the across the board reduction in budgets requested by the County Commission Chair.

The following table illustrates what percentage of the Districts total budget and general fund come from the County allocation. Note that the total budget includes all grants and money dedicated to specific projects. Total resources also include unappropriated funds carried over from the previous year. West Multnomah SWCD currently has approximately \$23,000 which has been maintained as an emergency reserve. During the previous and current fiscal years the District has spent down a portion of the reserve balance in order to maintain the functions of the District. The District expects to also spend down a portion of this balance in the next fiscal year.

	FY 1999-2000	FY 2000-2001	FY 2001-2002	FY 2002-2003
Multnomah County Portion of Total Budget Resources	7.5%	5.3%	6.1%	6.2%
Multnomah County Portion of General Fund Resources	15.8%	16.1%	18.6%	19.4%
Multnomah County Portion of General Fund Resources excluding cash on hand from previous year (current resources)	44.4%	51.6%	58.4%	52.2%

Funds received from the County are combined with funds received from the Oregon Department of Agriculture to pay for the part time administrative staff and receptionist as well as outreach and board expenses for the District. The receptionist and office space are shared with NRCS and East Multnomah SWCD, and the two districts are able to work cooperatively on many projects. Funds from the County help ensure that West Multnomah SWCD is able to have the administrative support necessary to provide services to landowners and complete projects for which specific grants are received.

Attachments: Budget Summary (7 pages)

EXPENDITURE SUMMARY
General Fund

Historical Data			Expenditure Description
Second Preceeding Year 1999-00	Actual First Preceeding Year 2000-01	Adopted Budget This Year 2001-02	
			PERSONAL SERVICES
\$4,361.42	\$5,846.71	\$8,400.00	1. Administrator
\$2,835.12	\$3,127.91	\$4,200.00	2. Receptionist
\$645.00	\$376.25	\$650.00	3. Workers Compensation (SDAO)
\$2,790.90	\$3,997.71		4. Payroll Taxes
\$60.00	\$166.25	\$200.00	5. Staff Training
			6.
\$10,692.44	\$13,514.83	\$13,450.00	7. TOTAL PERSONAL SERVICES
			MATERIALS AND SERVICES
	\$503.81	\$500.00	8. Annual Meeting
		\$100.00	Awards
\$1,157.25	\$1,032.46	\$2,800.00	9. Board Education
	\$606.05	\$3,000.00	10. Community Education
\$250.00		\$2,000.00	11. Conservation Planning
	\$806.43		DOT Erosion Control Tours
			Event Expenses/Presentations
\$125.00	\$250.00	\$125.00	12. Insurance
\$776.82	\$4,196.35	\$2,820.00	13. Office expenses
\$330.00	\$337.93	\$400.00	Postage and Deliver
\$877.08	\$629.37	\$600.00	Printing/Reproduction/Notices
\$248.55	\$256.60	\$500.00	Professional Fees
\$1,845.00	\$1,870.00	\$1,895.00	Professional Organization Dues
	\$38.56		Travel & Misc
\$5,609.70	\$10,527.56	\$14,740.00	14. TOTAL MATERIALS AND SERVICES
			CAPITAL OUTLAY
			15.
			16.
			21. TOTAL CAPITAL OUTLAY
			TRANSFERRED TO OTHER FUNDS
\$0.00	\$56.18	\$696.48	22. Equine Turnout Demonstration Project
\$650.00	\$0.00	\$0.00	23. Ash Creek Plan
\$1,434.00	\$212.71	\$0.00	24. Landowner Workshops
\$0.00	\$0.00	\$166.50	Technical Assistance Project
\$990.00	\$0.00	\$1,200.00	Tryon Creek Watershed Assessment
			25. General Operating Contingency
\$3,074.00	\$268.89	\$2,062.98	26. TOTAL TRANSFERS & CONTINGENCIES
\$19,376.14	\$24,311.28	\$30,252.98	27. TOTAL EXPENDITURES
\$40,844.13	\$35,014.19	\$21,094.21	28. UNAPPROPRIATE ENDING FUND BALANCE
\$60,220.27	\$59,325.47	\$51,347.19	29. TOTAL

Budget for
Next Year
2002-03

Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
			PERSONAL SERVICES
\$8,800.00			1.
\$4,400.00			2.
\$376.25			3.
			4.
\$400.00			5.
			6.
\$13,976.25	\$0.00	\$0.00	7.
			MATERIALS AND SERVICES
\$400.00			1.
\$100.00			
\$1,500.00			
\$600.00			
\$500.00			2.
\$100.00			
\$125.00			3.
\$4,030.00			4.
\$400.00			5.
\$600.00			6.
\$400.00			
\$1,895.00			
\$10,650.00	\$0.00	\$0.00	7.
			CAPITAL OUTLAY
			1.
			2.
			7.
			TRANSFERRED TO OTHER FUNDS
\$240.00	\$0.00	\$0.00	1.
\$0.00	\$0.00	\$0.00	2.
\$0.00	\$0.00	\$0.00	3.
\$0.00	\$0.00	\$0.00	
\$0.00	\$0.00	\$0.00	
			4.
\$240.00	\$0.00	\$0.00	5.
\$24,866.25	\$0.00	\$0.00	6.
\$13,951.96	\$47,724.00	\$0.00	7.
\$38,818.21	\$47,724.00	\$0.00	

RESOURCES
General Fund

Historical Data			Resource Description	Budget for Next Year 2002-03		
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceeding Year 1999-00	First Preceeding Year 2000-01	Adopted Budget This Year 2001-02				
			Beginning Fund Balance:			
\$38,736.37	\$40,844.13	\$35,014.19	1. Available cash on hand* (cash basis), or	\$21,094.21	\$30,000.00	1.
			2. Net working capital* (accrual basis)			2.
			3. Previously levied taxes estimate to be received			3.
\$1,223.90	\$1,147.50	\$800.00	4. Interest	\$480.00	\$480.00	4.
			5. Other Resources			5.
\$9,533.00	\$9,533.00	\$9,533.00	6. Multnomah County	\$9,244.00	\$9,244.00	6.
\$10,727.00	\$7,800.00	\$6,000.00	7. ODA (Admin Funds)	\$8,000.00	\$8,000.00	7.
	\$0.84		8. Misc. Contributions			8.
\$60,220.27	\$59,325.47	\$51,347.19	32. TOTAL RESOURCES	\$38,818.21	\$47,724.00	\$0.00 32.
*Includes Unappropriated Balance budgeted last year						

General Fund	Actual Data 2000-01	Adopted Budget 2001-02	Approved Budget 2002-03
Total Personal Services	\$11,814.83	\$13,450.00	\$13,976.25
Total Materials and Services	\$9,454.65	\$14,740.00	\$10,650.00
Total Capital Outlay			
Total Debt Service			
Total Transfers	\$212.71	\$3,053.50	\$0.00
Total Contingencies			
Total All Other Expenditures and Requirements			
Total Unappropriated Ending Fund Balance	\$34,593.28	\$22,582.78	\$23,097.75
Total Requirements	\$21,482.19	\$31,243.50	\$24,626.25
Total Resources	\$56,075.47	\$53,826.28	\$47,724.00

Equine Demonstration Project	Actual Data 2000-01	Adopted Budget 2001-02	Approved Budget 2002-03
Total Personal Services			
Total Materials and Services	\$5,056.18	\$576.48	\$240.00
Total Capital Outlay			
Total Debt Service			
Total Transfers			
Total Contingencies			
Total All Other Expenditures and Requirements			
Total Unappropriated Ending Fund Balance	\$189.32	-\$387.16	-\$627.16
Total Requirements	\$5,056.18	\$576.48	\$240.00
Total Resources	\$5,245.50	\$189.32	-\$387.16

Ash Creek Plan	Actual Data 2000-01	Adopted Budget 2001-02	Approved Budget 2002-03
Total Personal Services			
Total Materials and Services			
Total Capital Outlay			
Total Debt Service			
Total Transfers			
Total Contingencies			
Total All Other Expenditures and Requirements	\$9,000.00		
Total Unappropriated Ending Fund Balance	\$0.00		
Total Requirements	\$9,000.00		
Total Resources	\$9,000.00		

Landowner Workshops	Actual Data 2000-01	Adopted Budget 2001-02	Approved Budget 2002-03
Total Personal Services			\$300.00
Total Materials and Services	\$2,207.71		\$2,700.00
Total Capital Outlay			
Total Debt Service			
Total Transfers			
Total Contingencies			
Total All Other Expenditures and Requirements			
Total Unappropriated Ending Fund Balance	\$0.00	\$0.00	\$0.00
Total Requirements	\$2,207.71	\$0.00	\$3,000.00
Total Resources	\$2,207.71	\$0.00	\$3,000.00

Sturgeon Lake	Actual Data 2000-01	Adopted Budget 2001-02	Approved Budget 2002-03
Total Personal Services			
Total Materials and Services			
Total Capital Outlay			
Total Debt Service			
Total Transfers			
Total Contingencies			
Total All Other Expenditures and Requirements			
Total Unappropriated Ending Fund Balance	\$69,411.35	\$70,157.17	\$70,957.17
Total Requirements	\$0.00	\$0.00	\$0.00
Total Resources	\$69,411.35	\$70,157.17	\$70,957.17

Technical Assistance	Actual Data 2000-01	Adopted Budget 2001-02	Approved Budget 2002-03
Total Personal Services	\$1,700.00	\$1,950.00	\$2,520.00
Total Materials and Services	\$4,487.98	\$13,162.02	\$22,680.00

Total Capital Outlay			
Total Debt Service			
Total Transfers			
Total Contingencies			
Total All Other Expenditures and Requirements			
Total Unappropriated Ending Fund Balance	\$10,812.02	\$0.00	\$0.00
Total Requirements	\$6,187.98	\$15,112.02	\$25,200.00
Total Resources	\$17,000.00	\$15,112.02	\$25,200.00

Tryon Creek Watershed Assessment	Actual Data 2000-01	Adopted Budget 2001-02	Approved Budget 2002-03
Total Personal Services	\$0.00		
Total Materials and Services	\$341.39	\$22,335.71	
Total Capital Outlay			
Total Debt Service			
Total Transfers			
Total Contingencies			
Total All Other Expenditures and Requirements			
Total Unappropriated Ending Fund Balance	\$19,282.21	\$0.00	
Total Requirements	\$341.39	\$22,335.71	
Total Resources	\$19,623.60	\$22,335.71	

Transfers from General Fund to:			
Tryon Creek Watershed Assessment		\$3,053.50	
Landowner Workshops	\$212.71		
Total Transfers from General Fund	\$212.71	\$3,053.50	\$0.00

Summary of all Funds	Actual Data 2000-01	Adopted Budget 2001-02	Approved Budget 2002-03
Total Personal Services	\$13,514.83	\$15,400.00	\$16,796.25
Total Materials and Services	\$21,547.91	\$50,814.21	\$36,270.00
Total Capital Outlay	\$0.00	\$0.00	\$0.00
Total Debt Service	\$0.00	\$0.00	\$0.00
Total Transfers	\$212.71	\$3,053.50	\$0.00
Total Contingencies	\$0.00	\$0.00	\$0.00
Total All Other Expenditures and Requirements	\$9,000.00	\$0.00	\$0.00
Total Unappropriated Ending Fund Balance	\$134,288.18	\$92,352.79	\$93,427.76
Total Requirements	\$44,275.45	\$69,267.71	\$53,066.25
Total Resources	\$178,563.63	\$161,620.50	\$146,494.01

SPECIAL FUND RESOURCES AND REQUIREMENTS Equine Turnout Demonstration Project						
Historical Data Actual			Resource Description	Budget for Next Year 2002-03		
Second Preceding Year 1999-00	First Preceding Year 2000-01	Adopted Budget This Year 2001-02		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Beginning Fund Balance:						
	\$0.00	\$0.00	1. Cash on hand* (cash basis), or	\$0.00		1.
			4. Earning from temporary investments			4.
	\$56.18	\$696.48	5. Transferred from other funds: GENERAL	\$240.00		5.
	\$5,000.00		6. ODA Small Grant			6.
			7.			7.
			8.			8.
\$0.00	\$5,056.18	\$696.48	12. TOTAL RESOURCES	\$240.00	\$0.00	\$0.00 12.
			REQUIREMENTS			
	\$4,810.68	\$516.48	1. Materials/Production			1.
	\$245.50		2. Project Administration			2.
		\$180.00	3. Water Quality Analysis	\$240.00		3.
			4.			4.
			5.			5.
			6.			6.
			7.			7.
\$0.00	\$0.00	\$0.00	16. UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00 16.
	\$5,056.18	\$696.48	17. TOTAL REQUIREMENTS	\$240.00	\$0.00	\$0.00 17.
*Includes Unappropriated Balance budgeted last year						

SPECIAL FUND RESOURCES AND REQUIREMENTS Ash Creek Plan						
Historical Data Actual			Resource Description	Budget for Next Year 2002-03		
Second Preceding Year 1999-00	First Preceding Year 2000-01	Adopted Budget This Year 2001-02		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Beginning Fund Balance:						
	\$0.00	\$0.00	1. Cash on hand* (cash basis), or	\$0.00		1.
			4. Earning from temporary investments			4.
\$650.00			5. Transferred from other funds: GENERAL			5.
	\$9,000.00		6. OCF Foundation Grant			6.
			7.			7.
			8.			8.
\$650.00	\$9,000.00	\$0.00	12. TOTAL RESOURCES	\$0.00	\$0.00	\$0.00 32.
			REQUIREMENTS			
\$600.00			1. Community Education			1.
\$50.00			2. Printing/Reproduction/Notices			2.
	\$9,000.00		3. Return of OCF Foundation Grant			3.
			4.			4.
			5.			5.
			6.			6.
			7.			7.
\$0.00	\$0.00	\$0.00	16. UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00 16.
\$650.00	\$9,000.00	\$0.00	17. TOTAL REQUIREMENTS	\$0.00	\$0.00	\$0.00 17.
*Includes Unappropriated Balance budgeted last year						

SPECIAL FUND RESOURCES AND REQUIREMENTS Landowner Workshops						
Historical Data Actual			Resource Description	Budget for Next Year 2002-03		
Second Preceding Year 1999-00	First Preceding Year 2000-01	Adopted Budget This Year 2001-02		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Beginning Fund Balance:						

	\$0.00	\$0.00	1. Cash on hand* (cash basis), or	\$0.00			1.
			4. Earning from temporary investments				4.
\$1,434.00	\$212.71		5. Transferred from other funds: GENERAL				5.
	\$1,995.00		6. ODA/OWEB Landowner Workshop Grants	\$3,000.00			6.
			7.				7.
			8.				8.
\$1,434.00	\$2,207.71	\$0.00	12. TOTAL RESOURCES	\$3,000.00	\$0.00	\$0.00	12.
REQUIREMENTS							
\$189.00	\$398.76		1. Event Expenses/Presentations	\$2,700.00			1.
	\$185.63		2. Postage & Delivery				2.
\$1,245.00	\$733.30		3. Printing/Reproduction/Notices				3.
	\$667.77		4. Program Expense				4.
	\$222.25		5. Project Administration	\$300.00			5.
			6.				6.
			7.				7.
\$0.00	\$0.00	\$0.00	16. UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	16.
\$1,434.00	\$2,207.71	\$0.00	17. TOTAL REQUIREMENTS	\$3,000.00	\$0.00	\$0.00	17.
*Includes Unappropriated Balance budgeted last year							

SPECIAL FUND RESOURCES AND REQUIREMENTS Sturgeon Lake							
Historical Data			Resource Description	Budget for Next Year 2002-03			
Second Preceeding Year 1999-00	Actual First Preceeding Year 2000-01	Adopted Budget This Year 2001-02		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
			Beginning Fund Balance:				
\$65,296.96	\$67,364.44	\$69,411.35	1. Cash on hand* (cash basis), or	\$71,511.35			1.
\$2,067.48	\$2,046.91	\$2,100.00	4. Earning from temporary investments	\$800.00			4.
			5. Transferred from other funds:				5.
			6.				6.
			7.				7.
			8.				8.
\$67,364.44	\$69,411.35	\$71,511.35	12. TOTAL RESOURCES	\$72,311.35	\$0.00	\$0.00	12.
			REQUIREMENTS				
			1.				1.
			2.				2.
			3.				3.
			4.				4.
			5.				5.
			6.				6.
			7.				7.
\$67,364.44	\$69,411.35	\$71,511.35	16. UNAPPROPRIATED ENDING FUND BALANCE	\$72,311.35	\$0.00	\$0.00	16.
\$0.00	\$0.00	\$0.00	17. TOTAL REQUIREMENTS	\$0.00	\$0.00	\$0.00	17.
*Includes Unappropriated Balance budgeted last year							

SPECIAL FUND RESOURCES AND REQUIREMENTS Technical Assistance Project						
Historical Data			Resource Description	Budget for Next Year 2002-03		
Second Preceding Year 1999-00	Actual First Preceding Year 2000-01	Adopted Budget This Year 2001-02		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Beginning Fund Balance:						
	\$0.00	\$12,778.50	1. Cash on hand* (cash basis), or	\$0.00		1.
			4. Earning from temporary investments			4.
		\$166.50	5. Transferred from other funds: GENERAL			5.
	\$17,000.00	\$4,300.00	6. ODA Technical Assistance Grant	\$25,200.00		6.
			7.			7.
			8.			8.
\$0.00	\$17,000.00	\$17,245.00	12. TOTAL RESOURCES	\$25,200.00	\$0.00	\$0.00 12.
REQUIREMENTS						
			1. Conservation Planning	\$22,680.00		1.
	\$3,750.00	\$12,550.00	2. Contracted Services			2.
	\$405.00	\$95.00	3. Equipment			3.

		\$1,000.00	4. Production Costs				4.
		\$2,100.00	5. Project Administration	\$2,520.00			5.
	\$66.50	\$1,000.00	6. Supplies/Materials				6.
		\$500.00	7. Travel & Misc				7.
\$0.00	\$12,778.50	\$0.00	16. UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	16.
	\$4,221.50	\$17,245.00	17. TOTAL REQUIREMENTS	\$25,200.00	\$0.00	\$0.00	17.
			*Includes Unappropriated Balance budgeted last year				

SPECIAL FUND
RESOURCES AND REQUIREMENTS
Tryon Creek Watershed Assessment

Historical Data			Resource Description	2002-03		
Actual		Adopted		Proposed By	Approved By	Adopted By
Second	First	Budget This		Budget	Budget	Governing
Preceeding Year	Preceeding	Year 2001-02		Officer	Committee	Body
1999-00	Year 2000-01					
			Beginning Fund Balance:			
	\$0.00	\$19,282.21	1. Cash on hand* (cash basis), or	\$0.00		1.
			4. Earning from temporary investments			4.
\$990.00		\$1,200.00	5. Transferred from other funds: GENERAL			5.
	\$19,623.60	\$2,180.40	6. OWEB Grant			6.
			7.			7.
			8.			8.
\$990.00	\$19,623.60	\$22,662.61	12. TOTAL RESOURCES	\$0.00	\$0.00	\$0.00 12.
			REQUIREMENTS			
		\$11,450.00	1. Contracted Services			1.
		\$1,500.00	2. Data Compilation/Analysis			
	\$32.00	\$968.00	3. Event Expenses/Presentation			2.
		\$1,900.00	4. Hydrologist			3.
		\$800.00	5. Intern			4.
\$990.00			6. Printing/Reproduction/Notices			5.
	\$309.39	\$1,672.61	7. Project Administration			6.
		\$950.00	Sampling/Testing/Field Equipment			7.
		\$422.00	Travel			
		\$3,000.00	Water Quality Analysis			
\$0.00	\$19,282.21	\$0.00	16. UNAPPROPRIATED ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00 16.
\$990.00	\$341.39	\$22,662.61	17. TOTAL REQUIREMENTS	\$0.00	\$0.00	\$0.00 17.
			*Includes Unappropriated Balance budgeted last year			

*Includes Unappropriated Balance budgeted last year

West Multnomah Soil & Water Conservation District 2000-2001 Annual Report



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BACKGROUND ON THE DISTRICT

Comprising a little over 80,000 acres of land west of the Willamette River to the Washington and Clackamas County boundaries, West Multnomah SWCD includes unincorporated rural lands, the highly urbanized Portland downtown and suburbs, and rural Sauvie Island. It is roughly one-fourth the size and population of East Multnomah SWCD.

West Multnomah geography follows the rocky southern spine of the Tualatin Mountain range. Numerous small streams originate in the rocky heights. Rock Creek, as well as Balch, Tryon, Miller, McCarthy and Stephens Creeks, the many small tributaries of Fanno Creek, the Gilbert River, Sturgeon and Virginia Lakes, the Multnomah Channel, and many other streams all contribute to the beauty and wildlife diversity of the West Multnomah District.

THE MILLENNIUM YEAR

Community involvement was West Multnomah Soil and Water Conservation District's theme for 2000-2001. The District hosted an unprecedented number of large public meetings and classes, which were attended by neighbors, students and teachers, horse ranchers and farmers. Two of the most popular events were the Willow Workshop and the Equine Management Workshop which drew 90 to 200 enthusiastic participants.

Guided by the Governor's Healthy Streams Initiative and the Oregon Plan for Salmon Recovery which emphasize voluntary efforts, we have tried to increase our support for community and individual landowner education.

Though our SWCD has a small budget, we worked hard in 2000-2001 to augment our financial base with state and federal funding for conservation. The District Board submitted applications to the state for additional funding for conservation work such as watershed assessments, educational programs and environmental

curriculum support for teachers.

The diligence of part-time district staffer Douglas Weir was greatly appreciated by our board for his grant writing and other work. However, for several months in early 2000, and then again for several months in early 2001, the board had no paid administrative staff. Board Chairman Liz Callison managed our office and several new board projects in 2000-01, as well as helping to train administrative staff.

The East and West Multnomah Districts and the field office of the National Resource Conservation Service share office space in East Multnomah County. Receptionist Lenora Johnson has been a faithful employee for over ten years, helping to provide continuity to both boards and the field office of the National Resource Conservation Service.

Meeting Challenges in our Community

West Multnomah Soil and Water Conservation District has a seven-position Board. Elected by the voters of West Multnomah County, our directors serve without pay. The District is divided into five areas or "zones."

The zones represent specific geographical areas, and the zone representative is required to own or manage at least ten acres of land or to have served at least one prior year as a board director. Additionally, two board positions are for at-large representatives who must reside in West Multnomah County but who are not required to own acreage there. As a conservation district, one of our responsibilities is to help landowners to get into compliance with state statutes for natural resource conservation.

Directors in service during 2000-2001 included Nancy Park (zone 5), Treasurer Kim Peterson (zone 1), Chairman Elizabeth Callison (at large), Brian Lightcap (zone 3), Vice Chairman Jere Retzer (at large) and Secretary George Sowder (zone 4). Three directors live in southwest Portland, two live in the unincorporated northwest hills and one lives on Sauvie Island. Our SWCD has been operating with less than an optimal number of directors, however, usually only six for the past several years. Zone 2 on Sauvie Island has been unrepresented for the past three years.

CONSTRAINTS

The prevalence of new small acreage "hobby farms" in rural zones, as well as the rapid urbanization of formerly low-density suburbs during the past decade have stressed natural resources and greatly increased the district's conservation needs.

Many of the district's streams are listed by the Oregon Department of Environmental Quality as failing to meet minimum state standards for water quality. The Portland Harbor of the Willamette River was listed as a federal Superfund site in 2000, due to concentrations of contaminated sediments.

West Multnomah SWCD directors recognize that greater efforts are needed throughout our district to meet the challenges of the federal Clean Water Act and Endangered Species Act.

Historically, the Federal Environmental Protection Agency and the State Department of Environmental Quality have supported the Portland and Lake Oswego municipal sewer bureaus to be the lead management agencies for local streams. However, many of the streams and creeks are used by Portland and Lake Oswego bureaus as rights of way for urban storm water conveyance and sanitary sewer pipes. The results of this usage are a matter of continuing concern to some district residents.

CONSORTIUM CONSERVATION

The Consortium is a four-district effort administered by East Multnomah SWCD in which West Multnomah SWCD participates. West Multnomah SWCD contributed a share of support for the work of Consortium conservation planner and wildlife biologist, Clare Klock, to assist small-acreage owners and agricultural producers. Clair's dedication and expertise set the standard of excellence in this work through his outreach to landowners regarding their best options for land management.

During the past several years Clair visited granges, farmers' markets and feed stores, setting up meetings with neighborhood groups and individual landowners. As an operator of his own family blueberry farm, he well understands the needs of small crop producers. Loosely coordinated with Clair's work was the tri-county Naturescaping program, which provides workshops to urban residents for backyard garden design for enhancement of wildlife habitat and water conservation. The district added the part time services of two new consultants, Christine Perala and John Gardiner, to help with Clair's work load in early 2001.

HELPING TEACHERS

The District sponsored several cooperative efforts with local schools and colleges. The District granted funds to an alternative high school, Open Meadow Learning Center, to help in distributing an original video produced by the students which focused on Willamette River water quality. Open Meadow Learning Center is distributing the videos to local schools and libraries.

The District sponsored a small scholarship for a graduate education student from Lewis and Clark College to attend an Oregon Department of Fish and Wildlife training for teachers in riparian and watershed curriculum development. Also last summer, the District paid for school bus transportation for two middle school classes to attend the water providers' Watersheds 2000 conference for school children.

ROADSIDE EROSION CONTROL

Our District sponsored two tours of highway projects to review the effectiveness of erosion control and revegetation practices by highway agencies. Invited by West Multnomah district director Brian Lightcap, approximately 25 transportation agency staff members from five counties and the City of Portland met to tour and discuss 12 different transportation department projects. The Oregon Department of Transportation, Oregon Department of Fish and Wildlife and Marion County also sent staff representatives.

On the tours, the agency participants discussed examples of landslide repairs, culverts, and replanting. A goal of the group was to encourage water quality-friendly practices. District staffer Douglas Weir took color photos for the tours and compiled participants' evaluations of the project sites into the form of a Report, which we later circulated to all the participating agencies and several other interested groups.

Initiating Our Team Effort- 2000 Annual Meeting

CONSERVATION PANEL PRESENTATION

The theme for the 2001 Annual Meeting was landscape and backyard planning for healthy watersheds. The District had recently initiated small contracts with several professional hydrologist/geomorphologists in order to improve our technical advisory services to landowners.

To introduce our program, we organized an evening buffet highlighted by presentations from a panel of speakers who were also available for consultation or advice. Our speakers included Dr. John Gardner, Dr. Christine Peralá, Conservationist Clair Klock, hydrogeologist Craig Fanshier, RC & D staff Dave Dickens, watershed educator Elizabeth Elliott, and WM-SWCD board director Brian Lightcap. The meeting was coordinated by Board Chairman Liz Callison.

Held at the historic Portland Central Library, the meeting was well publicized, and the speakers enjoyed the discussion as much as the audience of approximately 40 students, agency staffers, educators and landowners. We described how the conservation planning process works for the individual landowner, and what types of advice and services our consultants can provide.

LANDSCAPE-SCALE CONSERVATION PLANNING

West Multnomah SWCD continued to print and distribute two preliminary planning-level technical evaluations of two small urban subbasins, Tryon and Fanno Creek. The evaluations were commissioned to primarily address hydrology, earthquake hazard potential and land conservation potential of the small watershed areas in urban southwest Portland. The evaluations were reviewed and endorsed by a coalition of 19 neighborhood and business associations in southwest Portland, Southwest Neighborhoods, Inc.

The Reports recommended improvements in watershed planning, and provided map of specific priority conservation areas suggested for public acquisition and/or voluntary open space zoning and conservation easements. The Fanno Creek watershed hydrological report was presented by consultant Kevin Coulton, senior hydrologist at Philip Williams & Associates, at a public event sponsored by the District in November, 2001. This event was attended by more than 40 people. It received a half-page write up with photos in The Oregonian, and was featured in news articles in two other community newspapers, the Southwest Community Connection and the Multnomah Village Post.

Project coordinator Liz Callison submitted the Reports to the Portland Planning Commission, Bureaus of Planning and Environmental Services, as well as to Metro's Growth Management and Greenspaces Departments. The large size priority conservation lands maps have been displayed at numerous district events.

RIPARIAN PROTECTION

In March, 2000 the District adopted policy supporting a 200 ft. riparian reserve on perennial streams. The District also established a Greenway Committee, to research riparian restoration issues and opportunities. The Greenway Committee met twice during 2000-01, and brought together staff from several natural resource agencies, a state legislator, an economist, and several watershed planners and other volunteers to discuss potential incentives for a riparian restoration project, the question of the real costs to the public of urbanization of riparian areas, and future options for financing restoration.

Another early-2000 effort to encourage riparian conservation on public lands, was the District's political intervention against a Port of Portland sale of 15 acres of its publically-owned Willamette River waterfront land to a private speculator for commercial and residential development.

The district chairman argued before the Port Commission that after 50 years of virtually free use of the waterfront, it was time for the Port to either cooperate with the district in a management plan for restoration and clean up, or to provide the property to the district so that we could initiate a riparian restoration effort. We received some pro-bono advice from a local economist regarding possible means of funding a restoration, which strongly contrasted with what the Port wants the public to pay for partial clean up in order to hand the land over to a private developer.

Our position was in keeping with the spirit of Statewide Goal 15 to establish and protect a Willamette River Greenway. By contrast, the City of Portland's "greenway" code consists of only a 25 ft. wide, trail easement, which is not sufficient for conservation of riparian functional values.

Our SWCD interacted in several other land use processes, including the North Macadam District Plan for a new urban renewal zone along the southern end of the Portland Harbor. The district advocated for a 200 ft. riparian reserve to encourage the process of repairing 100 years of industrial impacts to the Willamette River bank. The City of Portland advocated instead for over \$150 million in public subsidies for infrastructure and other land improvements to help private development corporations build several thousand new apartments, condominiums and retail/office units on the riverbank.

The district sent in comments to the U.S. Army Corps of Engineers in opposition to a 12-ft. double-wide, double sewer line proposed by the Washington County sewer bureau to be excavated in a local creek bed. The creek's headwaters are in Multnomah County. This sewer proposal was opposed by the federal Fish and Wildlife Service and Environmental Protection Agency.

Public Workshops

COMMUNITY AND LANDOWNER EDUCATION

Willow Workshop -

In September, 2000 the District held a Willow Workshop – which was a special event on riparian and wetland restoration planning at the community landscape scale and for the backyard gardener.

Presenters at the workshop shared ideas for some interesting uses for woody, vining plants such as willow, dogwood and wisteria. The event received a lot of free publicity in the Oregonian and several community newspapers, and it attracted over 300 phone calls—more than three times the number of participants it could accommodate.

Even so, nearly 90 people participated, and we kept records of hopeful participants for a future event. The highlight of the day was a three-hour demonstration of willow furniture making, presented by a husband and wife team from Mill City, Oregon. Award-winning furniture makers Brian and Mary Phillips donated their time and materials for the training in ecologically-sound collecting and construction techniques.

Other presenters were landscaper Dean Apostle, and fish biologist/botanist Roy Beaty, who ran the morning session on native plants and their application in the landscape, as well as an afternoon demonstration of transplanting techniques at a nearby nature park. The district hosted lunch as the event lasted six hours. The workshop was managed by board director Liz Callison, with able assistance from district staffers Douglas Weir and Lenora Johnson. The event was funded by a grant from the Oregon Department of Agriculture.

Equine Management Workshops -

The prevalence of small-acreage horse farms in the steep, wet, unincorporated west hills of Multnomah County has resulted in muddy eroded streams and wetlands, as well as health problems for the horses themselves. Former board director Karin Hunt obtained Oregon Department of Agriculture/Oregon Watershed Enhancement Board funds through district sponsorship, to construct a system of winter paddocks for her rural west hills horse ranch operation.

The turnouts were part of her effort to institute conservation best management practices on her farm and she was assisted in her pasture management and design of the turnouts, by specialists from the Natural Resources Conservation Service (Steve Fedje, Larry Brewer and Lee Ko), as well as SWCD Consortium Conservationist Clair Klock.

Oregon Department of Agriculture education advisor Craig Schellsmidt, in conjunction with SWCD staffers Doug Weir (West Multnomah) and Matt Dunnahoe (Washington County), Board Director George Sowder and Mrs. Hunt, then organized two Equine Management Workshops and tours of the Hunt Farm.

SAUVIES ISLAND: STURGEON LAKE, DAIRY CREEK

The district board discussed possibly renewing an earlier project for Dairy Creek on the eastern side of Sauvies Island. About ten years ago, the board had an administrative role in Dairy Creek channel clearing and in the design of a rock jetty and riprap at the mouth of the creek to control siltation of the creek. Recently, several directors have revived interest in resuming work on the Creek and possibly completing a new jetty.

The earlier project began about 10 years ago as an interagency effort with several cooperating landowners along the creek, and the Department of Fish and Wildlife, Department of Environmental Quality and the U.S. Army Corps of Engineers. It was intended to help maintain water circulation from the Columbia River into Sturgeon Lake via Dairy Creek. Sturgeon Lake is landlocked within the wildlife refuge owned by the Oregon Department of Fish and Wildlife. The Lake is a magnet for thousands of migratory birds, as well as for another several thousand bird hunters and bird watchers.

Dairy Creek's inexorable siltation problem likely results from activities in the Columbia River such as channel deepening, upriver dams and bank erosion due to large ships' wakes. Without water circulation from tiny Dairy Creek, Sturgeon Lake likely will completely silt up.

Sturgeon Lake historically was fed by the Gilbert River which runs through the center of the Island. The Gilbert, however, is now so heavily used by agricultural producers that it does not circulate sufficient water to the Lake. The earlier Dairy Creek project mainly was funded by the U.S. Army Corps of Engineers under its "1135" program, as mitigation for earlier Corps' dredging onto Island beaches and for impacts from the Corps' upriver dams.

NATIVE PLANT SALVAGE WORKSHOPS

The District hired local fish biologist/botanist Roy Beaty to teach several workshops on native plant identification and proper methods for salvaging and transplanting. Our District organized several of these workshops during 2000 -- providing hands on training to private landowners as well as to graduate students from Professor Kip Ault's watershed education courses at Lewis and Clark College. Two of the landowners' workshops were held in the agricultural forest community of the unincorporated northwest hills.

The workshops were particularly useful in helping people identify, salvage, and transplant native plants from areas being cleared for urban housing development. We received very positive feedback from people who had attended the workshops. Funding of the booklet and the field workshops was from two small Oregon Department of Agriculture education grants. District staffer Doug Weir and project manager Liz Callison coordinated the series of workshops.

Emphasizing Native Plants

A LOCAL GUIDEBOOK ON NATIVE PLANTS

The District commissioned and published an original booklet, "Native Assets -- Your Native Plant Community," which was written for us by specialist Roy Beaty. The booklet is a guide to identification, salvaging, collecting, and propagating native plants. The District provides this booklet free to the public at its educational events, and has mailed it to several special interest groups and other conservation districts.

AGRICULTURAL WATER QUALITY PLANNING

In late 2000, the District started participating in the Oregon Department of Agriculture's implementation of the North Coast Basin Agricultural Water Quality Management Plan. The North Coast Basin Plan was one of the means chosen by ODA to bring agricultural areas up to the state's minimum standards for water quality.

The North Coast Basin Plan area extends through the four Oregon counties which border the lower Columbia River. The Plan's easternmost section includes flood-prone Sauvies Island. Sauvies Island is partially in Columbia County, but by special agreement the entire Island is within the West Multnomah Conservation District. Sauvies Island contains approximately 30 percent of Multnomah County's agricultural land base.

To help acquaint Island crop and livestock producers with the newly adopted North Coast Basin Plan, our SWCD organized a luncheon and informational session on Sauvies Island in November, 2000. Our meeting on the Island was a five-hour gathering at the local Grange Hall. The Grange members donated use of their hall.

We hosted the lunch, and the very interesting talks by Oregon Department of Agriculture Liaison Clinton Reeder and NCB Planner Mike Powers, as well as a one-hour tour of the Oregon Department of Fish and Wildlife Refuge led by Refuge Manager Mark Nebeker. We very much appreciated Mr. Reeder's visiting us from Pendleton. Approximately 40 people attended the meeting and enjoyed the discussion, lunch, and especially the homemade fruit pies baked the night before the event by the Sauvies Island Grange Women's Auxiliary.

Sauvies Island once was home to large Indian populations. However Indians were decimated more than a century ago as a result of influenza and other epidemics spread by early 19th century settlers.

The Island is an archeological resource site. It also has a historic park property owned by Metro regional government -- the Bybee-Howell House -- which was built in the mid 19th Century. The House and grounds are modest in size, and in need of conservation, treatment, and maintenance, but Howell

Park attracts weekend visitors and is the site of a popular fall event, the Wintering-In festival.

The Island and its river beaches and farms are a popular recreational destination for adjacent city dwellers especially families who come to pick fruits and vegetables, bicycle, or hike on the public lands. The Island provides not only agricultural products such as cattle, sheep, grains and berries, it also encompasses a state-owned wildlife refuge.

Approximately half the entire Island is owned by the Oregon Department of Fish and Wildlife, which manages it as habitat for game birds and some livestock, and for the use of hunters, hikers and birdwatchers, retriever dog clubs, and other visitors. The east side of the Island was heavily flooded during the 1996-97 heavy rains.



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Typical urban problem:

A Lake Oswego municipal storm drain pours untreated runoff from streets, parking lots and industry directly into lower Tryon Creek. The pipe is four feet in diameter. Unfortunately, Oregon Department of Fish and Wildlife approved the project as an "enhancement" for fish habitat (1998).

Financial Statement

Income	
General Income	
Beginning Balance	40,845.97
ODA Funding	7,800.00
Multnomah County	9,533.00
Interest	1,147.50
Subtotal - District Income	18,481.34
Total General District Funds	\$59,327.31

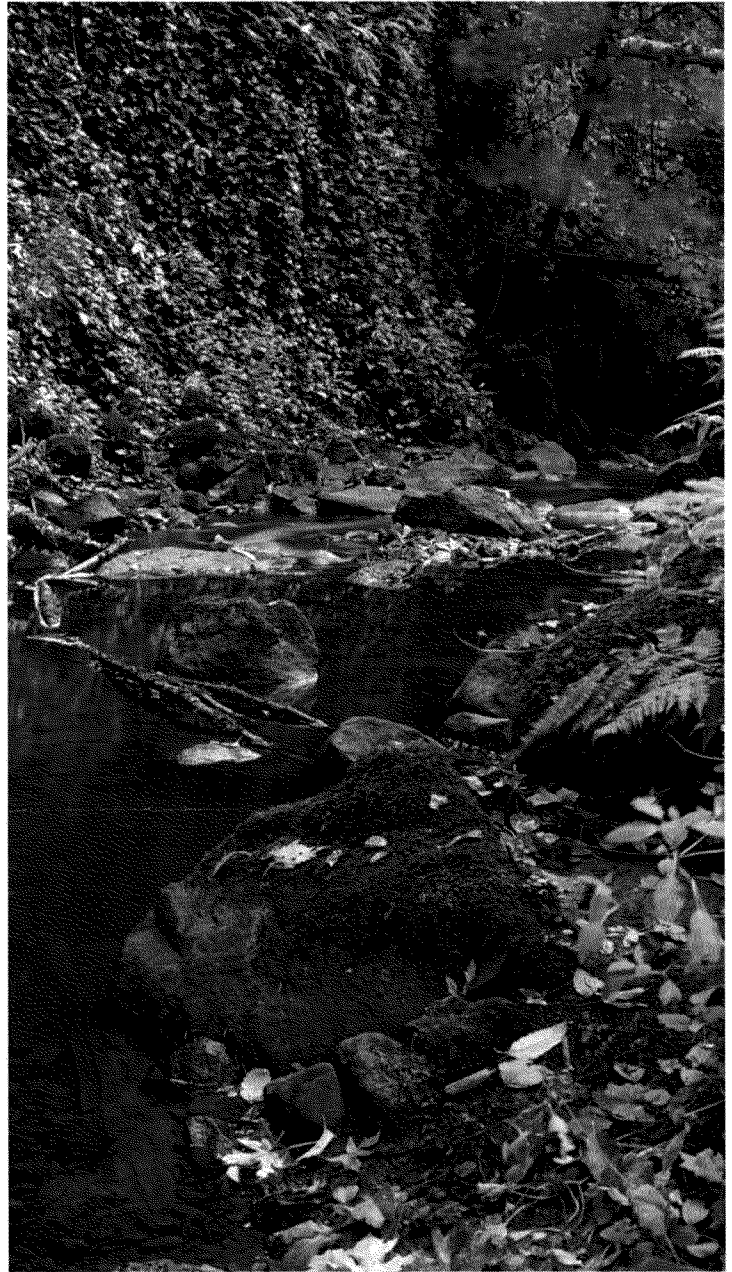
General Expenses	
Annual Meeting	503.81
Board Education	1,032.46
Community Education	606.05
Insurance	626.25
Office	4,196.35
Personnel	13,138.58
Postage and Mailing	337.93
Printing/Reproduction/Notices	629.37
Professional Fees	256.60
Professional Dues	1,870.00
Travel & Misc	38.56
Subtotal - District Expenses	\$23,235.96

Special Projects

	Income	Expenses
Equine Management Project	5,245.50	5,056.18
189.32 carries over to next fiscal year		
Landowner Technical Assistance	16,754.50	4,221.50
12,533.00 carries over to next fiscal year		
North Coast Basin Water		
Quality Workshop	795.00	1,038.89
Roadway Erosion		
Management Tours	0.00	806.43
Tryon Basin Assessment	19,623.60	341.39
19,282.21 carries over to next fiscal year		
Willow Workshop	1,200.00	1,168.82
(\$189 spent in previous year)		
Ash Creek Plan Project	9,000.00	9,000.00
*(9,000 returned to grantor)		
Subtotal - Special Projects	\$52,618.60	21,633.21

Sturgeon Lake Fund

Beginning Balance	67,364.44	
Interest Income	2,046.91	
Total Funds	69,411.35	0.00
Grand Total	181,355.42	44,869.17
Ending Balance	136,486.25	



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Board of Directors

OUR DIRECTORS

Zone Directors: George Sowder, Kim Peterson,

Nancy Kelley Park, Brian Lightcap

At Large Directors: Jere Retzer, Elizabeth Callison

Chairman Liz Callison (Director at large)

This was a busy and productive year for our conservation district. With this year's public events for district residents, we had occasions to hear what many people had to say about management of our shared natural resources. I enjoyed seeing the high level of enthusiasm for improving land use practices to better protect our water quality and wildlife habitat.

One of our greatest challenges is to help empower community residents to be effective in natural resource issues. The watersheds in our district cross urban and rural jurisdictions. We know that restoration efforts need consistency, regardless of where artificial political boundary lines are drawn. Residents are becoming more densely packed due to high levels of immigration into the state, but if we pay attention to our opportunities, we can make room for nature and safeguard our children's chances for a high quality of life.

Vice Chairman Jere Retzer (Director at large)

Secretary George Sowder (Zone 3)

As an inhabitant of the Northwest Hills / Tualatin Mountains, my zone in Multnomah County is CFU80 (Commercial Forest - 60 acres minimum) with residential use not allowed outright. I feel that this zoning is appropriate for this area as it is primarily a Forest Zone area with forest use as its designated best use although the area in which I live also has small areas of a zone called RR5 (Rural Residential 5 acres).

However this area also presents many challenges as the headwaters to many creeks draining into the Multnomah Channel and it constitutes the upper reaches of the Rock Creek Drainage which flows into the Tualatin Valley and ultimately into the Tualatin River. It also encompasses a wildlife reservoir with connectivity to Forest Park.

My hope is to develop programs and incentives to preserve wildlife habitat and protect stream corridors and riparian habitat, and to mitigate the effects of logging on these streams.

Treasurer Kimberley Peterson (Zone 2)

I run a 250 acre hay and vegetable crop farm on Sauvie Island. It started out as a family dairy farm in the 1940s. The vegetable crops are leased out. My dad, Elmer, was on this board as one of the founders in the 40s and stayed on for over 50 years. I took over for him as a board member and Treasurer for the group a couple of years ago.

Nancy Kelley Park (Zone 5)

In the Spring of 2000 I was pleased to be asked to consider being a Director of the West Multnomah Soil and Water Conservation District. Voters elected me in November, 2000.

I have lived on my private forested acreage for over 50 years and am continuing my efforts to maintain that land in conditions which turned out to be the very conditions WM-SWCD recommends. My land is adjacent to Tryon Creek State Park I look forward to continuing to participate in the Board's progress.

Brian Lightcap (Zone 4)

I have been on the District Board for 18 years and I operate a 54 acre agro forestry operation that includes sheep management in NW Multnomah County. I have college degrees in forestry and worked as a wetland ecologist for the Corps of Engineers for 25 years. I retired from the Corps in December, 2000 and plan to spend more time volunteering on conservation projects.

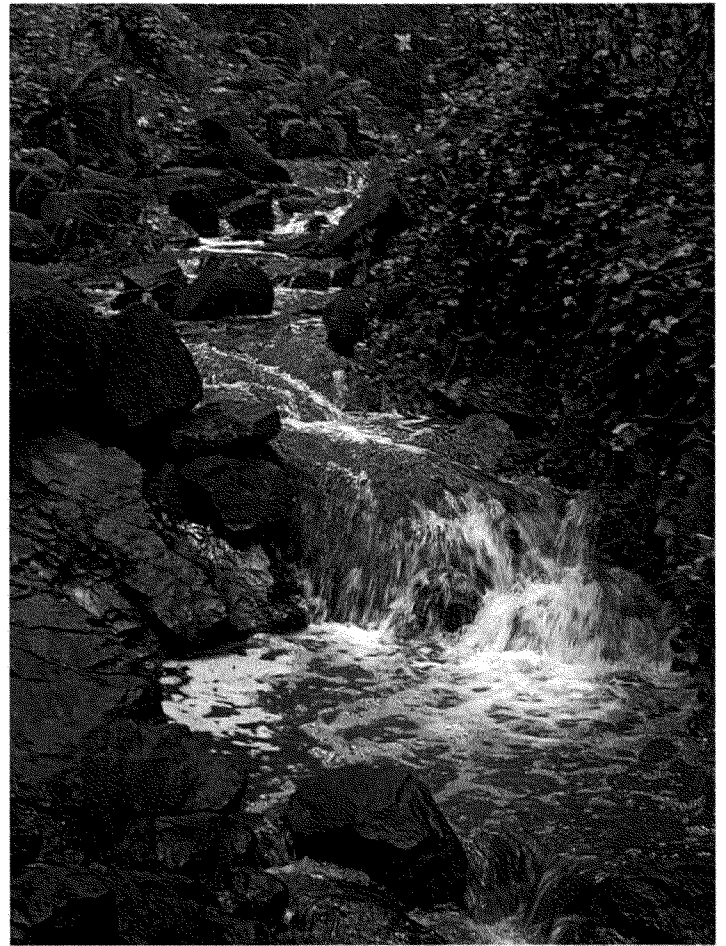
In the past year, my priority has been encouraging better communication and information sharing among city, county, and state highway departments in order to promote erosion protection projects that are more fish and vegetation friendly. This involved the use of tours that encouraged the exchange of knowledge and experience. My current environmental ambition is to support State agency and landowner desires to restore the Burlington Bottoms ecosystem and to improve salmon habitat and migration through the Bottoms and the spawning areas in McCarty Creek, near Cornelius Pass Road.

BOARD EDUCATION AND TRAINING

During 2000 and 2001, several directors attended intensive trainings in government contract writing, cooperative federal/state agency strategic planning, and fundamentals in the legal and financial responsibilities of state special district board members. The entire board gave up several Saturdays and evenings in 2000 to start work on a business plan.

West Multnomah SWCD's directors are involved in a number of local and regional citizens advisory committees, neighborhood associations, and professional organizations. Our directors bring to their positions on the Board local knowledge and their commitment to community service.

Upper Tryon Creek - an urban stream in southwest Portland impacted by polluted runoff from streets and sewer pipes. Invasive English Ivy chokes the bank. The District is currently managing a Watershed Assessment for this stream system in cooperation with the Tryon Creek Watershed Council and other agencies.



Liz Callison

**West Multnomah Soil & Water Conservation District
2115 S E Morrison, Rm 201
Portland, OR 97214**

EAST MULTNOMAH SOIL & WATER CONSERVATION DISTRICT

ANNUAL REPORT JULY 2000 - JUNE 2001

Community Resources Conservation Center
2115 SE Morrison St., Suite 201
Portland, OR 97214

Phone: 503/231-2270
Fax: 503/231-2271

SERVICE TO URBAN AND RURAL COMMUNITIES

DISTRICT PROGRAMS

During fiscal year 2000-01, East Multnomah Soil and Water Conservation District started a new program, devolved another, and worked with numerous partners to carry out community education and natural resources conservation work. Through District programs and as fiscal agent for two watershed councils (Columbia Slough Watershed Council and Johnson Creek Watershed Council), the District performed outreach and education, provided technical assistance to landowners, restored wildlife habitat, and supported public involvement on issues of importance to citizens and the watersheds in which they live. Integral to this work are the partnerships the District has established with many federal, state, and local entities.

CRCC CONSORTIUM

A few years ago, five districts in the Portland area formed the Community Resources Conservation Center Consortium. Members are the East Multnomah, West Multnomah, Clackamas, Washington County, and Clark County (Washington) districts. Representatives of these districts meet to discuss common issues and ways to work together and share resources.

LOWER WILLAMETTE BASIN

SWCDs and USDA NRCS staff work cooperatively throughout the Basin. The Basin includes districts and NRCS offices in Multnomah, Clackamas, Washington, Yamhill, Polk, and Marion counties. Sharing ideas and resources has enhanced communication and understanding among the districts and NRCS.



DISTRICT DIRECTORS (left to right):

Xander Patterson	Treasurer
Clifton Deal	Vice Chair
Harold Williams	Director
Dianna Pope	Chair
Jim Barrett	Director

Administrative Oversight	At Large
Program Oversight	At Large
Fund Development	Zone 1
Personnel Oversight	Zone 3
Technical Info Gathering	Zone 2

ASSOCIATE DIRECTORS (not pictured)

Marty Mitchell	Assoc. Director
Pete Smith	Assoc. Director

Marketing, Fund Development
Rep to Fairview Creek Watershed Council

NATURESCAPING FOR CLEAN RIVERS PROGRAM

Naturescaping for Clean Rivers (NCR) is a collaborative effort of EMSWCD and the City of Portland Bureau of Environmental Services (BES). Workshop participants learn the benefits of natural landscapes using native plants and water-friendly gardening practices. Workshops are free of charge, and each participant goes home with a resource notebook and a free native plant. NCR holds basic and advanced workshops and events, utilizing the expertise of local resource people and NCR staff. Workshops are hosted by neighborhood groups, and are held around the Portland area.

ACTIVITIES THIS YEAR INCLUDED:

- 14 Basic Naturescaping Workshops with a total of 324 participants (average of 23 per workshop):
10 were held in the City of Portland. 4 were held in Beaverton, Clackamas, Gresham, and Hillsboro.
- 4 Site Planning Workshops: 63 total participants (average of 16 per workshop)
3 in Portland, 1 in Gresham.
- Site Plan Feedback Sessions
- Co-sponsor with Metro: 3rd annual "Gardens of Natural Delights" tour of natural gardening techniques:
Over 200 volunteers and about 1500 visitors. Most visited 3-6 of the 22 participating residential yards.

Workshop facilitator Lisa Albert left the program during the summer of 2000. Betty McArdle was hired to take her place. Local landscape designer Mary Jaron Kelley continues as a workshop presenter.

In April 2001, the BES mailed a Follow-up Survey to almost everyone who has attended the basic workshop since the program began in 1995. This request for feedback received strong response, especially for a mail survey. The survey responses included many favorable comments. One of the more unusual was by an 84-year old man who said, "Believe it or not, I attended a workshop held at the University of Portland. I believe the workshop helped slow down the aging process."

FUNDING:

Naturescaping for Clean Rivers received funding in FY 00-01 from the City of Portland Bureau of Environmental Services, the Oregon Watershed Enhancement Board, and local workshop sponsors, including the City of Gresham and CleanWater Services (formerly known as the Unified Sewerage Agency). As the fiscal year (and the program's OWEB grant) drew to a close in June 2001, the program learned that it had been awarded a new two-year grant by the Oregon Dept of Environmental Quality, under the Oregon 319 Nonpoint Source Water Quality Program. This will enable us to continue the program in the suburban areas as well as in the City of Portland, plus try some new outreach techniques.

CONTACT:

- Naturescaping for Clean Rivers Coordinator: Linda Robinson
- Address: c/o EMSWCD
- Phone: 503/ 797-1842 or 503/ 261-9566
- Fax: 503/ 261-9577
- E-mail: naturescaping@yahoo.com or lrobin@pacifier.com
- Web: <http://community.oregonlive.com/cc/naturescaping>



East Multnomah Soil & Water Conservation District Mission:

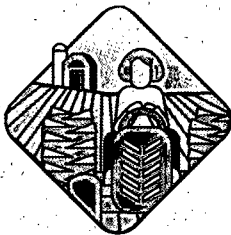
To conserve, protect, and enhance soil, water and other
natural resources to achieve a healthy environment
for the people, fish and wildlife of Multnomah County.

SMALL ACREAGE AND BACKYARD CONSERVATION PLANNING & IMPLEMENTATION PROGRAM

Conservation Planner Clair Klock divided his time (30 hours/week) among the four SWCDs serving Multnomah, Clackamas, and Washington counties. Clair's emphasis in FY 00-01 was to follow up on conservation visits that he had been doing since 1998, assisting small acreage landowners and urban and rural homeowners with technical guidance.

As we look down the roads of East Multnomah County, we are reminded that our large numbers of small acreage parcels can have a profound effect on water quality. The work of planners such as Clair helps landowners understand how their actions can make a difference.

In December 2001, Clair took a position with Clackamas SWCD. Ag Water Quality Specialist Julie DiLeone has taken on the conservation planning duties for our district. The planners for the four SWCDs work cooperatively to serve small acreage landowners and urban and rural homeowners.



STORY OF A CONSERVATION VISIT By Clair Klock

I was contacted late in the spring by a person saying, "I just bought an acreage. It is overgrazed and has lots of Himalayan blackberries. I would like to grow something. What can I do? Can you come visit?"

I sent the landowner wildlife and livestock conservation information and gave immediate options (mechanical, hand and chemical) for control of Himalayan blackberry. I also referred her to other information sources. I visited the property about three weeks later. We talked about the management of her pasture, roof water, manure, and mud if she wants to have livestock. We also discussed the problems of growing crops in this uneven ground with an intense wind and water erosion factor.

About two months later, she reported back to me that the person who cut and baled the hay told her it was the best hay he had seen all summer. The landowner also expressed amazement at how well the grass was growing in the area where Himalayan blackberry had been removed.

People like this landowner are the best examples of what the SWCD can do to assist landowners in water quality maintenance and improvements. There are other fine examples of people acting on the information they have obtained through on-site conservation visits and pasture and livestock management seminars.

FUNDING:

This program was funded during FY 00-01 by the Oregon Dept. of Agriculture and the Oregon Watershed Enhancement Board. The four CRCC Consortium districts in Oregon that are involved in the program also support the work through funding and/or in-kind contributions.

Looking forward to FY 01-02, East Multnomah SWCD has been awarded a grant from the National Fish & Wildlife Foundation that will enable the four CRCC districts to provide limited cost share assistance to qualified landowners who wish to implement their conservation plans.

CONTACT:

- Conservation Planner: Julie DiLeone
- Address: c/o EMSWCD
- Phone: 503/ 231-2270 x 105
- Fax: 503/ 231-2271
- E-mail: julie-dileone@or.nacdnat.org

COLUMBIA SLOUGH WATERSHED COUNCIL HIGHLIGHTS

The mission: to foster action to protect, enhance, restore & revitalize the Columbia Slough and its watershed.

During FY 00-01, numerous activities took place. Most notably, the Council was able to hire a program assistant, Sarah Murphy, to assume some of the workload of the Coordinator, Jay Mower. Sarah has implemented several longstanding Council goals, including: developing a member's handbook; producing a brochure about the Council; and developing a new website for the Council: www.columbiaslough.org. The website lists a calendar of upcoming events, meeting agendas, meeting minutes, and information about the Slough.

IMPROVEMENTS IN THE WATERSHED: In early 2001, the City of Portland completed on time and under budget the Columbia Slough Consolidated Conduit Project – otherwise known as the Big Pipe Project. The Big Pipe Project now captures all 13 Combined Sewer Overflow outfalls into the Slough and sends the mixture of stormwater and sewage to the Columbia Boulevard Wastewater Treatment Plant for treatment. As a result, for the first time in over 100 years, there is no more sewage in the Slough. This is a major accomplishment. Also, the Port of Portland completed a major component of its deicing stormwater management strategy. A new reservoir was completed off of NE Cornfoot Road that will capture and treat deicing-laden stormwater from the airport before it enters the Slough. This is another major accomplishment. Through these large-scale public projects and many individual efforts by businesses, landowners, homeowners and others in the community, the Columbia Slough watershed continues to improve. Clean water and healthy habitats for people, plants, fish and wildlife is the goal.

CSWC PUBLIC OUTREACH AND EDUCATION ACTIVITIES:

- July 2000: 6th Annual Columbia Slough Small Craft Regatta: attracted 200 people. Each year more boats turn out for this event.
- "Soup on the Slough" series: 18-20 community members are invited to Whitaker Ponds natural area (and home to the CSWC office) for a short tour, lunch, and brief discussion. Co-produced by the City of Portland BES, this is geared to acquaint business owners, neighbors, and interested parties with the Slough, Whitaker Ponds and the Watershed Council. We held 6 events with a total of 102 attendees.
- January 2001: 2nd annual Awards Celebration & Dinner. CSWC honored 8 deserving recipients for their leadership and achievements in the watershed; 76 attended.
- March: workshop titled *Slough 101: Rains, Drains, and City Streams*; 47 attended.
- April: first-ever workshop about wetland fundamentals, *Wetlands 101*. An information-packed evening class followed by a weekend visit to a wetland to see actual conditions; 56 attended.
- May and June: two *Canoe the Slough* outings.
- CSWC quarterly newsletter.

FUNDING: The bulk of funding is from OWEB, the Oregon Watershed Enhancement Board, followed by substantial support from local jurisdictions. The City of Portland, the Port of Portland, and the Multnomah Drainage District each provide both cash and in-kind services. The East Multnomah SWCD is the fiscal agent for the Council and employs Jay Mower, Council Coordinator. Smaller donations are received from businesses and individuals. All Council members are dedicated volunteers. During the year the CSWC applied for two OWEB grants. The Council received an OWEB Council Support Grant, which pays for personnel and operating expenses. Also an OWEB Action Plan grant to produce a comprehensive watershed action plan. The action plan will be completed by March 2003. Regrettably, OWEB found it necessary to reduce Council Support Grants to every watershed council in the Willamette Basin due to high demand and finite funds. This news was unexpected. Willamette Basin watershed councils, including CSWC, have had to modify their operations accordingly.

CONTACT:

- CSWC Coordinator: Jay Mower
- Program Assistant: Sarah Murphy
- 7040 NE 47th Ave., Portland, OR 97218
- Phone: 503/ 281-1132
- Fax: 503/ 281-5187
- E-mail: jay.mower@columbiaslough.org
- E-mail: sarah.murphy@columbiaslough.org

JOHNSON CREEK WATERSHED COUNCIL: CATALYST FOR CHANGE



FY 00-01 was an especially active year for the Johnson Creek Watershed Council.

Kim Hatfield, brought on as the new Council Coordinator at the end of August 2000, helped to facilitate the Council incorporation as a non-profit corporation in the State of Oregon and designation as a 501 (c) (3) organization recognized as tax-exempt by the Internal Revenue Service. This accomplishment enabled the Council to become a separate organization, independent from East Multnomah SWCD, as of July 1, 2001. The two organizations will continue to work together to improve the health of the Johnson Creek Watershed.

This year also saw the completion of the Crystal Springs Restoration Project by the Council and its community partners. A "grand opening" event was held with local media attention focused on the completed fishway, installed to overcome a significant fish passage barrier on Eastmoreland golf course. The project site is used by David Douglas High School students, who contributed 1350 hours to an ongoing temperature and water quality monitoring program.

The Johnson Creek Watershed Council was one of several key organizers of the third annual Johnson Creek Summit. Council staff served on Summit planning committees, and recruited area residents, businesses, community organizations, and agencies for the event. Staff prepared and presented an oral history of Johnson Creek at the Summit. Council volunteers also took part in the organization, conduct, and follow-up of the event. The 2000 Johnson Creek Summit drew over 200 citizens, business owners, agency representatives, and elected officials. The Summit provided the forum for community interests to give recommendations to policymakers, and for policymakers to respond in turn and offer recommendations and commitments. The attendees participated in two town hall discussion topic sessions and accessed information at the Summit Resource Fair, which included 34 booths.

The Council also held another annual Watershed Wide event to engage and educate watershed stakeholders through restoration and clean-up activities throughout the watershed. This event drew ~200 participants who contributed ~800 hours of effort at Crystal Springs Lake (Portland), Beggar's Tick Marsh (Portland), Errol Heights Park (Portland), Brookside Wetland (Portland), and Hogan Cedars (Gresham). Volunteers combined their efforts by doing invasive species removal, debris removal, educational presentations, and site tours, making a significant contribution to the restoration efforts at these sites.

In January, 2001, David Reid joined the Council staff as Outreach Coordinator. He has done a great job of increasing the Council's visibility and organizing volunteers.

FUNDING:

In addition to project-specific grants, the Johnson Creek Watershed Council receives funding from the Oregon Watershed Enhancement Board; the cities of Portland, Gresham, and Milwaukie; Multnomah County; Water Environment Services in Clackamas County; JCWC memberships; and local donations.

CONTACT:

- JCWC Coordinator: Kim Hatfield
- JCWC Outreach Coordinator: David Reid
- Office location: 8300 SE McLoughlin Blvd.
- Mailing address: PO Box 82584, Portland, OR 97282-0584
- Phone: 503/ 239-3932
- Fax: 503/ 239-3946
- E-mail: kim@jcwc.org or david@jcwc.org

AGRICULTURAL WATER QUALITY MANAGEMENT PROGRAM: A NEW ROLE FOR THE DISTRICT

Since 1993, the Oregon Department of Agriculture (ODA) has been working with local soil and water conservation districts to develop Agricultural Water Quality Area Plans and Rules for the different subbasins in the state. This work springs from legislation known as Senate Bill 1010. The East Multnomah Soil and Water Conservation District will be coordinating the development of the Agricultural Water Quality Area Plan and Rules for the Lower Willamette Subbasin. This area is made up of watersheds in Multnomah and Clackamas counties and a small portion of Washington County that are not included in other area plans.

Under the guidance of ODA, a Local Advisory Committee (LAC) is being formed to develop the Area Plan and Rules. The majority of the committee members will be affected landowners. The Plan and Rules will "identify measures and strategies necessary for landowners to prevent and control water pollution resulting from agricultural activities." The intent of both the Plan and Rules is to give landowners flexibility in meeting water quality standards and to encourage water quality improvements through voluntary conservation whenever possible. This program will also have educational and outreach components to help agricultural and rural land users meet the water quality goals of the Plan and Rules.



FUNDING:

The Agricultural Water Quality Management Program is funded by the Oregon Department of Agriculture

CONTACT:

- Agricultural Water Quality Management Program Specialist: Julie DiLeone
- Phone: 503/ 231-2270 x 105
- Fax: 503/ 231-2271
- Email: julie-dileone@or.nacdn.net

IMPROVEMENTS MADE IN DISTRICT POLICIES & PROCEDURES: DIRECTORS TAKE ON NEW RESPONSIBILITIES

This year, the District Board and staff made a commitment to increase the District's capacity to support its programs and serve its constituents. Utilizing the services of Beth Bown, a local accountant, the District's fiscal policy and procedures were revised. Included in the policy is a system for tracking expenses by program name, program activity, funding source, and nature of expense. For the first time, District staff record their activities on their timesheets in a way that shows the time spent on each job activity as well as which funding source(s) should be charged for the time. The same goes for non-personnel expenses. Also included in the fiscal policy are more clearly defined deadlines for submitting timesheets, bills, and reimbursement requests. Under the direction of District Treasurer Xander Patterson, the District's books and payroll functions are now managed using QuickBooks Pro. These changes should enable East Multnomah Soil and Water Conservation District to generate more complete information for the purposes of financial tracking and program/operations planning. Bringing the bookkeeping in house should save money as well.

This spring, the Board contracted with the Executive Service Corps to conduct an organizational analysis. Retired executive George Hoyt interviewed Board members, staff, and community partners and developed a set of recommendations to improve District functioning. As a result, each Director and Associate Director has assumed an area of responsibility in addition to his/her duties as a Board member or officer. The assignment of these responsibilities to Board members has improved communication between Board and staff, increased Board members' personal knowledge of District programs and operations, and resulted in our utilizing the talents of the Board and staff more fully. We think this new role for Board members will allow us to accomplish more work, since we have such a small, though dedicated, staff.

The District Board and staff plan to devote substantial time and energy next year to increasing District visibility, developing a more comprehensive business plan, and pursuing stable funding for programs and operations.

NRCS: PRIMARY FOCUS ON AGRICULTURE

The USDA Natural Resources Conservation Service (NRCS) shares its Portland field office with East Multnomah and West Multnomah SWCDs. The office is also known as the Community Resources Conservation Center (CRCC).

NRCS continued its Lower Willamette Basin-wide approach to conservation assistance. With mandated programs and tightening budgets, most assistance went to production agriculture enterprises. However, we were more organized as a basin and managed to get some non-ag and small ag activities in this year.

Work continues on the various Wildlife Habitat Incentives Program (WHIP) and Environmental Quality Incentives Program (EQIP) projects. The Farm Service Agency is looking for landowners along creeks and rivers to enroll in the Conservation Reserve Enhancement Program (CREP). It is a great deal financially for these lucky folks and, if interested, you can call 503-655-3144 #2 to get information on the program. With no WHIP money this year, the assistance to new projects was in the form of technical assistance only. Prior projects got off to a slow start while we waited for Endangered Species Act consultations or help from biologists. The SWCD came to the rescue again with the help of the Conservation Planner.

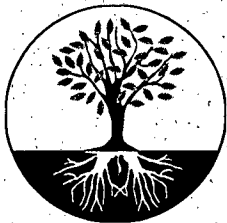
Anyone interested in tracking the progress of the field office can access the information at: <http://www.nrcs.usda.gov/prms>. Click on the 'reports' button and follow the prompts. Call if you need assistance in accessing or interpreting the information.

CONTACT:

District Conservationist: Steve Fedje

- Address: same as EMSWCD
- Phone: 503/ 231-2270 x 102
- Voicecom: 503/ 414-3245 #1255
- Fax: 503/ 231-2271
- Email: steve.fedje@or.usda.gov

Lower Willamette Basin Engineer: Position is vacant
Engineer Vinh Hoang now works for NRCS in Idaho



NON-DISCRIMINATION STATEMENT

USDA, NRCS and EMSWCD prohibit discrimination in their programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital and family status. Persons with disabilities who require alternative means for communication of USDA program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202/ 720-2600 (V/TDD).

To file a complaint of discrimination on the part of EMSWCD, contact the EMSWCD office at 503/ 231-2270. To file a complaint of discrimination on the part of USDA, write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th & Independence Ave. SW, Washington, DC 20250-9410. Or call 202/ 720-5964 (V/TDD).

EMSWCD and USDA are equal opportunity providers and employers.

EMSWCD DISTRICT OPERATIONS

East Multnomah Soil and Water Conservation District serves all of Multnomah County east of the Willamette River. The Board of Directors is elected by voters at the general election.

To achieve District goals, the Board:

- Meets monthly. These meetings are open to the public.
- Holds an annual meeting, also open to the public.
- Develops a Long-Range Plan and an Annual Work Plan.
- Interacts with community leaders and organizations to accomplish mutual goals.
- Develops working agreements and memoranda of understanding with local, state, and federal agencies to define working relationships, outline tasks, and identify the best ways to utilize resources and provide service while avoiding duplication of efforts.
- Represents the District at local and state conservation association meetings.
- Seeks and effectively uses available funding, technical assistance, and volunteers.

THE PUBLIC IS INVITED TO PARTICIPATE IN DISTRICT ACTIVITIES

ADMINISTRATIVE STAFF:

Eann Rains District Administrator 503/ 231-2270 x 104
Email: eann-rains@or.nacdnet.org

Lenora Johnson District Clerk 503/ 231-2270 x 100
Email: send c/o Eann



EMSWCD FINANCIAL REPORT FOR FY 2000-01

(Accrual Method)

	Beginning Balance 7/1/00	Revenues	Expenditures	Transfers In (+) Out (-)	Ending Balance 6/30/01
District General Operating Fund	52,808	44,698	50,540	-24,308	22,658
Columbia Slough Watershed Council	4,154	96,800	95,174	11,586	17,366
CRCC Consortium	5,501	0	27	0	5,474
Conserv. Planning & Implementation (CPI)	0	37,209	34,578	4,598	7,229
Watershed Technical Assistance (now CPI)	1,650	0	0	-1,650	0
Ag Water Quality Management	0	11,000	4,424	0	6,576
Naturescaping for Clean Rivers	2,986	57,400	51,673	0	8,713
Johnson Creek Watershed Council	8,694	104,123	92,062	6,222	26,977
StreamWorks	-3,552	0	0	3,552	0
RC&D grant for tree-planting guide	-600	0	0	600	0
TOTAL	71,641	351,230	328,478	600	94,993

A copy of the full professional audit of the FY 2000-01 finances, conducted by Grove, Mueller & Swank, P.C., is on file at the District office. For more information, phone the District office at 503-231-2270 x 104.