

**ANNOTATED MINUTES**

Tuesday, October 12, 1993 - 1:30 PM  
Multnomah County Courthouse, Room 602

**PLANNING ITEMS**

Chair Beverly Stein convened the meeting at 1:35 p.m., with Vice-Chair Gary Hansen, Commissioners Sharron Kelley and Dan Saltzman present, and Commissioner Tanya Collier excused.

**SCOTT PEMBLE ADVISED OF APPELLANT'S REQUEST TO RESCHEDULE PLANNING ITEM CU 21-93 FROM OCTOBER 26 TO TUESDAY, NOVEMBER 9, 1993. BOARD CONCURRED.**

P-1 **DR 14-93/**  
**CU 5-91a** PUBLIC HEARING, ON THE RECORD, WITH TESTIMONY LIMITED TO 15 MINUTES PER SIDE, in the Matter of the August 20, 1993 Appeal to the Planning and Zoning Hearings Officer of Two Planning Director Administrative Decisions in which the Hearings Officer Affirmed, Subject to a Condition, the Final Design Review Plan, and Affirmed the Determination of Substantial Development to Allow Completion of a Non-Resource Dwelling Authorized by CU 5-91, for Property Located at 6125 NW THOMPSON ROAD

**MARK HESS PRESENTED STAFF REPORT. LARRY EPSTEIN PRESENTED CASE HISTORY AND CRITERIA USED FOR DECISION. JOHN DuBAY RESPONSE TO BOARD QUESTIONS.**

**ARNOLD ROCHLIN PRESENTED TESTIMONY IN OPPOSITION TO HEARINGS OFFICER DECISION. STEVE ABLE PRESENTED TESTIMONY IN SUPPORT OF HEARINGS OFFICER DECISION AND RESPONDED TO BOARD QUESTIONS. REBUTTAL TESTIMONY FROM MR. ROCHLIN. MR. EPSTEIN, MR. HESS AND MR. DuBAY EXPLANATION AND RESPONSE TO BOARD QUESTIONS. MR. DuBAY AND COMMISSIONER KELLEY DISCUSSED HER INTENT TO AFFIRM THE HEARINGS OFFICER DECISION BUT AMEND IT TO REQUIRE A BRIDGE RATHER THAN THE CULVERT.**

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, IT WAS UNANIMOUSLY APPROVED THAT THE BOARD AFFIRM THE HEARINGS OFFICER DECISION, AMEND THE DESIGN REVIEW PLAN TO ADD THE CONDITION THAT A BRIDGE BE A REQUIREMENT, AND DIRECT THAT THE AMENDED DESIGN REVIEW APPLICATION COME BACK TO THE PLANNING DIRECTOR WHO WILL MAKE A DECISION AFTER PROPER NOTICE AND HEARING ABOUT THE DISPOSITION OF THAT AMENDED DESIGN PLAN. MR. HESS AND MR. DuBAY ADVISED THEY WILL PREPARE A FINAL ORDER (93-339) FOR CHAIR STEIN'S SIGNATURE.**

The Board recessed at 2:55 p.m. and reconvened at 3:00 p.m.

C 3-93 PUBLIC HEARING and Consideration of a Proposed RESOLUTION in the Matter of Determining Whether the West Hills are a Goal 5 Significant Scenic Resource

MR. PEMBLE EXPLAINED GOAL 5 PROCESS AND ADVISED STAFF RECOMMENDS 1-A DESIGNATION. SANDY MATHEWSON PRESENTED STAFF REPORT AND EXPLAINED CRITERIA USED IN RECOMMENDING 1-A DESIGNATION.

KARIN HUNT, LIZ CALLISON, RICHARD SHAFFER, CHRIS WRENCH, MATTHEW UDZIELA, DONNA MATRAZZO, NEIL KAGAN, JACK SANDERS, JOHN SHERMAN, LESLIE BLAIZE, LESLIE LUBBE, DAVID MORGAN, ARNOLD ROCHLIN, MICHAEL CARLSON AND JIM SJULIN TESTIFIED IN OPPOSITION TO A 1-A DESIGNATION AND IN SUPPORT OF A 1-C DESIGNATION. DOROTHY COFIELD AND DONIS MCARDLE TESTIFIED IN SUPPORT OF A 1-A DESIGNATION.

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, TO REJECT THE PLANNING COMMISSION'S 1-A DESIGNATION AND TO RECOMMEND DESIGNATION OF THE SCENIC RESOURCES AS 1-C.

COMMISSIONER SALTZMAN COMMENTED IN SUPPORT OF MOTION, SITING SPECIFIC FINDINGS RELATING TO QUALITY, QUANTITY, OUTSTANDING SCENIC FRAMEWORK AND VIEWING AREA IMPORTANCE OF THE WEST HILLS. COMMISSIONER KELLEY COMMENTED IN SUPPORT OF MOTION. MR. PEMBLE ADVISED STAFF WILL HAVE TO REWRITE FINDINGS DOCUMENT TO REFLECT BOARD DIRECTION IN LIGHT OF PUBLIC TESTIMONY AND TO PREPARE A RESOLUTION REFLECTING THE WEST HILLS A 1-C DESIGNATION. COMMISSIONER HANSEN COMMENTED IN SUPPORT OF THE MOTION.

CHAIR STEIN DIRECTED THAT STAFF PREPARE FINDINGS IN SUPPORT OF A 1-C DESIGNATION, CONTAINING SPECIFIC FINDINGS RELATED TO QUALITY, QUANTITY, OUTSTANDING SCENIC FRAMEWORK AND VIEWING AREA IMPORTANCE OF THE WEST HILLS AS DISCUSSED BY THE BOARD FOLLOWING PUBLIC TESTIMONY. COMMISSIONER SALTZMAN ADDED THAT THE \$200,000,000 DECISION MADE BY WEST SIDE LIGHT RAIL TO TUNNEL THROUGH THE SUNSET CANYON RATHER THAN DO A SURFACE ROUTE HINGED ON NO OTHER FACTOR EXCEPT PRESERVING THE AESTHETIC LOOK OF THE CANYON WHICH IS ONLY SEEN BY PEOPLE DRIVING ON HIGHWAY 26 INTO PORTLAND.

MOTION UNANIMOUSLY APPROVED.

MR. PEMBLE ADVISED STAFF WILL BRING A PROPOSED RESOLUTION AND FINDINGS TO THE BOARD'S NOVEMBER 9, 1993 MEETING.

The Board recessed at 4:45 p.m. and reconvened at 4:51 p.m.

C 4-93 PUBLIC HEARING and Consideration of a Proposed  
RESOLUTION in the Matter of Determining the Significance of  
Wildlife Habitat in the West Hills

STAFF EXPLANATIONS FROM MR. PEMBLE AND GORDON  
HOWARD, RECOMMENDING A 1-C DESIGNATION. MR.  
HOWARD DISCUSSED CITIZEN REQUEST TO INCLUDE  
BONNY SLOPE.

TESTIMONY IN SUPPORT OF 1-C DESIGNATION BY  
BRETT SCHULZ, NEIL KAGAN, CHRIS WRENCH, JOHN  
SHERMAN, ARNOLD ROCHLIN, MICHAEL CARLSON AND  
JIM SJULIN. GREG MALINOWSKI TESTIFIED IN  
SUPPORT OF INCLUDING BONNY SLOPE IN THE 1-C  
DESIGNATION. TESTIMONY IN OPPOSITION TO 1-C  
DESIGNATION BY RICHARD SHEPARD, DOROTHY  
COFIELD, DONIS McARDLE AND JOSEPH KABDEBO.

MR. HOWARD RESPONSE TO BOARD QUESTIONS. BOARD  
DISCUSSION.

COMMISSIONER SALTZMAN MOVED, SECONDED BY  
COMMISSIONER KELLEY, TO ADOPT THE STAFF REPORT  
AND PLANNING COMMISSION RECOMMENDATION OF A 1-C  
SIGNIFICANT WILDLIFE HABITAT DESIGNATION, AND  
TO INCLUDE IN THAT 1-C DESIGNATION, THE AREA  
NORTH OF THE BONNY SLOPE SUBDIVISION. BOARD  
COMMENTS. RESOLUTION 93-340 UNANIMOUSLY  
APPROVED.

There being no further business, the meeting was adjourned  
at 5:50 p.m.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON

By DEBORAH C. BOSTON

Thursday, October 14, 1993 - 9:30 AM  
Multnomah County Courthouse, Room 602

REGULAR MEETING

Chair Beverly Stein convened the meeting at 9:35 a.m., with  
Commissioners Sharron Kelley, Tanya Collier and Dan Saltzman  
present.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER KELLEY, SECONDED  
BY COMMISSIONER SALTZMAN, THE CONSENT CALENDAR,  
(ITEMS C-1 THROUGH C-8) WAS UNANIMOUSLY  
APPROVED.

SHERIFF'S OFFICE

- C-1 In the Matter of a Request for Authorization to Transfer \$27,522.00 in Found and/or Unclaimed Money from Sheriff's Office Custody to the Multnomah County General Fund Pursuant to Multnomah County Code 7.70

NON-DEPARTMENTAL

- C-2 In the Matter of the Appointments of E. John Rumpakis, Chair; Sarah Mahler, Member; Donna Kelly, Member; and Basil Panaretos, Alternate, to BOARD 1 of the BOARD OF EQUALIZATION, for the Period January through June, 1994
- C-3 In the Matter of the Appointments of Doug Cowley, Chair; Joan Larsell, Member; William R. Gerald, Member; and Robert Correll, Alternate, to BOARD 2 of the BOARD OF EQUALIZATION, for the Period January through June, 1994
- C-4 In the Matter of the Appointments of Charles Sauvie, Chair; Esther Lewis, Member; Toni Sunseri, Member; and Cora Smith, Alternate, to BOARD 3 of the BOARD OF EQUALIZATION, for the Period January through June, 1994
- C-5 In the Matter of the Appointments of Bill Naito, William Failing, Yvonne Williams, Hilde Peterson-Fordyce, Pat Prendergast, Harriet Sherburne, Bob Forster, Alan Beard and Terry Beard, to the CENTRAL LIBRARY DESIGN AND CONSTRUCTION OVERSIGHT COMMITTEE

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-6 Ratification of Intergovernmental Agreement Contract 300824 Between Multnomah County and Mt. Hood National Forest, for Sponsorship of the 1993 Salmon Festival at Oxbow Park on the Sandy River
- C-7 ORDER in the Matter of the Execution of Deed D940924 Upon Complete Performance of a Contract to James A. Nelson
- ORDER 93-341.
- C-8 ORDER in the Matter of the Execution of Deed D940929 Upon Complete Performance of a Contract to Timothy Maxie for William Maxie and Freddie Maxie

ORDER 93-342.

Vice-Chair Gary Hansen arrived at 9:37 a.m.

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 Certificate of Achievement for Excellence in Financial Reporting Presented to Multnomah County Finance Office for its Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 1992; and Award of Financial Reporting Achievement Presented to Jean Uzelac, Multnomah County Accounting Manager. Presented by Kathy Tri, Government Finance Officers Association Representative



**KATHY TRI PRESENTATION. JEAN UZELAC COMMENTS  
AND STAFF INTRODUCTION. BOARD COMMENTS.**

- R-2 Presentation of the National Association of Counties (NACo) 1993 Achievement Awards to the Following Multnomah County Recipients: Department of Social Services - Vocational Development Project; Department of Social Services - Relocating Seniors in Nursing Homes Program; Department of Environmental Services - Natural Area Protection and Management Plan; Department of Health - Primary Care and Drug Abuse Linkage Program; Department of Community Corrections - Parole Transition Program; Department of Community Corrections - Drug Testing and Evaluation Program; and Department of Health - Innovative Methods in Syphilis Control Program

**LIAISON COMMISSIONER COMMENTS AND PRESENTATION  
OF AWARDS TO PROGRAM REPRESENTATIVES. STAFF  
COMMENTS AND INTRODUCTIONS.**

- R-3 Request for Approval of the 1993-1996 Agreement Between Multnomah County, Oregon, the Multnomah County District Attorney, and Multnomah County Prosecuting Attorneys Association

**KEN UPTON EXPLANATION. UPON MOTION OF  
COMMISSIONER KELLEY, SECONDED BY COMMISSIONER  
SALTZMAN, R-3 WAS UNANIMOUSLY APPROVED.**

**DEPARTMENT OF SOCIAL SERVICES**

- R-4 Ratification of Intergovernmental Agreement Contract 103794 Between Multnomah County and the City of Portland, Establishing the Regional Drug Initiative as a Separate Intergovernmental Organization for the Purpose of Fostering Community Actions, Social Attitudes and Individual Behaviors which will Establish a Community Free from Problems Related to Alcohol or Other Drugs

**CHIP LAZENBY EXPLANATION. UPON MOTION OF  
COMMISSIONER COLLIER, SECONDED BY COMMISSIONER  
HANSEN, R-4 WAS UNANIMOUSLY APPROVED.**

- R-5 Budget Modification DSS #6 Requesting Authorization to Shift Carry-Over Funds within the Partner's Project Budget, Creating a Data Analyst and an Office Assistant 2 Position, and Reclassifying a Program Development Technician to a Data Analyst, within the Mental Health Youth and Family Services Division Budget

**COMMISSIONER KELLEY MOVED AND COMMISSIONER  
SALTZMAN SECONDED, APPROVAL OF R-5. ELLEEN  
DECK EXPLANATION AND RESPONSE TO BOARD  
QUESTIONS. BUDGET MODIFICATION UNANIMOUSLY  
APPROVED.**

- R-6 Budget Modification DSS #7 Requesting Authorization to Reclassify a Juvenile Education Coordinator to a Program Coordinator within the Juvenile Justice Division Budget

**COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-6. SUE LARSEN EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**PUBLIC CONTRACT REVIEW BOARD**

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-7 ORDER in the Matter of an Exemption from Public Bidding for the Purchase of One Passenger Van and Three Mid-Size Cars

**COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-7. LARRY AAB EXPLANATION AND RESPONSE TO BOARD QUESTIONS. ORDER 93-343 UNANIMOUSLY APPROVED.**

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- R-8 RESOLUTION in the Matter of Approval of the Multnomah County Five Year 1992-96 Transportation Capital Improvement Plan and Program

**COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-8. KATHY BUSSE EXPLANATION AND RESPONSE TO BOARD QUESTIONS. RESOLUTION 93-344 UNANIMOUSLY APPROVED.**

- R-9 Ratification of Intergovernmental Agreement Contract 300744 Between Multnomah County and the City of Portland, Whereby \$9,750.00 from the County Bikeway Construction Fund will be Paid to the City for Intersection Improvements at SE 122nd Avenue and Springwater Corridor

**COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-9. DAN LAYDEN EXPLANATION AND RESPONSE TO BOARD QUESTIONS. AGREEMENT UNANIMOUSLY APPROVED.**

- R-10 Budget Modification DES #5 Requesting Authorization to Fully Appropriate Exposition Center and Parks Division Budget Expenditures for the Remainder of Fiscal Year 1993-94

**COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-10. BETSY WILLIAMS EXPLANATION FOR ITEMS R-10 AND R-11. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

- R-11 Budget Modification DES #6 Requesting Authorization to Appropriate the Natural Areas Acquisition Fund for Parks Services Division Budget Expenditures for the Remainder of Fiscal Year 1993-94

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER COLLIER, R-11 WAS UNANIMOUSLY**

**APPROVED.**

- R-12 RESOLUTION in the Matter of Approving a Memorandum of Understanding Between Multnomah County and Metro Regarding the Transfer of Regional Parks, Natural Areas, Golf Courses, Cemeteries and the Expo Center

COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-12. MS. WILLIAMS EXPLANATION. TESTIMONY IN OPPOSITION TO TRANSFER FROM JACK ADAMS AND TOM CROPPER. TESTIMONY IN SUPPORT OF TRANSFER WITH RECOMMENDATION THAT NATURAL AREA ACQUISITION FUND REMAIN WITH COUNTY FROM DONNA MATRAZZO, PAULINE ANDERSON, CHRIS WRENCH, JEAN RIDINGS AND MARTY McCALL. TESTIMONY IN SUPPORT OF TRANSFER FROM RENA CUSMA AND RICHARD DEVLIN. LAURENCE KRESSEL RESPONSE TO BOARD QUESTIONS. BOARD DIRECTED THAT NATURAL AREA ACQUISITION FUND ISSUE BE ADDRESSED IN INTERGOVERNMENTAL AGREEMENT. BOARD DISCUSSION AND COMMENTS. RESOLUTION 93-345 UNANIMOUSLY APPROVED.

- R-13 RESOLUTION in the Matter of Accepting the Report from the Multnomah County Fair Advisory Task Force and Discussion Regarding the 1994 Multnomah County Fair and Establishment of a Citizen Advisory County Fair Board

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-13. HANK MIGGINS EXPLANATION. PRESENTATIONS FROM RICK SANDERS, PAUL SUNDERLAND, SANDI MILLER, RICK PAUL, GREG FLAKUS AND DONALD ERCEG. MR. SANDERS AND MR. MIGGINS RESPONSE TO BOARD QUESTIONS. BOARD COMMENTS. RESOLUTION 93-346 ACCEPTING TASK FORCE REPORT UNANIMOUSLY APPROVED. UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, THE 1994 FAIR WAS UNANIMOUSLY APPROVED. MR. MIGGINS WAS DIRECTED TO PREPARE A LETTER OF SUPPORT FOR BOARD SIGNATURES. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, IT WAS UNANIMOUSLY APPROVED THAT STAFF BE DIRECTED TO SUBMIT RECOMMENDATIONS FOR AN INTERIM FAIR ADVISORY BOARD. CHAIR STEIN DIRECTED MR. MIGGINS TO SUBMIT A PROPOSED 1994 FAIR BUDGET AND A LIST OF PROPOSED FAIR ADVISORY BOARD MEMBERS TO THE BOARD PRIOR TO NOVEMBER 30, 1993.

PUBLIC COMMENT

- R-14 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

STEVE LILLY CAUTIONED AGAINST DOING AWAY WITH THE COMPETITIVE BID PROCESS IN CONNECTION WITH ESTABLISHMENT OF THE CENTRAL LIBRARY DESIGN AND CONSTRUCTION OVERSIGHT COMMITTEE TO OVERSEE

CONSTRUCTION AND DESIGN OF THE MULTNOMAH  
COUNTY CENTRAL LIBRARY AND MIDLAND BRANCH.  
BOARD MEMBERS ASSURED MR. LILLY THE COUNTY  
WOULD PURSUE THE PUBLIC BID PROCESS. MR. LILLY  
RESPONSE TO BOARD COMMENTS.

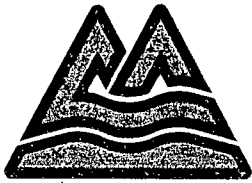
Chair Stein left at 12:20 p.m.

TOM CROPPER ANNOUNCED AND INVITED ATTENDANCE  
AT THE MULTNOMAH COUNTY DEMOCRATIC PLATFORM  
CONVENTION, NOVEMBER 6, 1993, AND ADVISED OF  
UPCOMING PUBLIC MEETINGS.

There being no further business, the meeting was adjourned  
at 12:25 p.m.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON

By Deborah Coister



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR • 248-3308  
DAN SALTZMAN • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
TANYA COLLIER • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277 • 248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

OCTOBER 11 - 15, 1993

Tuesday, October 12, 1993 - 1:30 PM - Planning Items . . . .Page 2

Thursday, October 14, 1993 - 9:30 AM - Regular Meeting . . .Page 2

#### FUTURE MEETING CHANGES AND CANCELLATIONS

Tuesday, November 9	Briefing, Regular Meeting and Planning Items
Thursday, November 11	<u>Holiday/Meeting Cancelled</u>
Tuesday, November 16	<u>AOC Conf/Meeting Cancelled</u>
Thursday, November 18	<u>AOC Conf/Meeting Cancelled</u>
Tuesday, November 23	Regular Meeting and Planning Items
Thursday, November 25	<u>Holiday/Meeting Cancelled</u>

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers

Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, October 12, 1993 - 1:30 PM

Multnomah County Courthouse, Room 602

PLANNING ITEMS

- P-1 DR 14-93/  
CU 5-91a PUBLIC HEARING, ON THE RECORD, WITH TESTIMONY LIMITED TO 15 MINUTES PER SIDE, in the Matter of the August 20, 1993 Appeal to the Planning and Zoning Hearings Officer of Two Planning Director Administrative Decisions in which the Hearings Officer Affirmed, Subject to a Condition, the Final Design Review Plan, and Affirmed the Determination of Substantial Development to Allow Completion of a Non-Resource Dwelling Authorized by CU 5-91, for Property Located at 6125 NW THOMPSON ROAD. 1 HOUR REQUESTED.
- P-2 C 3-93 PUBLIC HEARING and Consideration of a Proposed RESOLUTION in the Matter of Determining Whether the West Hills are a Goal 5 Significant Scenic Resource. 1 HOUR REQUESTED.
- P-3 C 4-93 PUBLIC HEARING and Consideration of a Proposed RESOLUTION in the Matter of Determining the Significance of Wildlife Habitat in the West Hills. 1 HOUR REQUESTED.
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Thursday, October 14, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

SHERIFF'S OFFICE

- C-1 In the Matter of a Request for Authorization to Transfer \$27,522.00 in Found and/or Unclaimed Money from Sheriff's Office Custody to the Multnomah County General Fund Pursuant to Multnomah County Code 7.70

NON-DEPARTMENTAL

- C-2 In the Matter of the Appointments of E. John Rumpakis, Chair; Sarah Mahler, Member; Donna Kelly, Member; and Basil Panaretos, Alternate, to BOARD 1 of the BOARD OF EQUALIZATION, for the Period January through June, 1994
- C-3 In the Matter of the Appointments of Doug Cowley, Chair; Joan Larsell, Member; William R. Gerald, Member; and Robert Correll, Alternate, to BOARD 2 of the BOARD OF EQUALIZATION, for the Period January through June, 1994
- C-4 In the Matter of the Appointments of Charles Sauvie, Chair; Esther Lewis, Member; Toni Sunseri, Member; and Cora Smith, Alternate, to BOARD 3 of the BOARD OF EQUALIZATION, for the Period January through June, 1994

- C-5 In the Matter of the Appointments of Bill Naito, William Failing, Yvonne Williams, Hilde Peterson-Fordyce, Pat Prendergast, Harriet Sherburne, Bob Forster, Alan Beard and Terry Beard, to the CENTRAL LIBRARY DESIGN AND CONSTRUCTION OVERSIGHT COMMITTEE

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-6 Ratification of Intergovernmental Agreement Contract 300824 Between Multnomah County and Mt. Hood National Forest, for Sponsorship of the 1993 Salmon Festival at Oxbow Park on the Sandy River
- C-7 ORDER in the Matter of the Execution of Deed D940924 Upon Complete Performance of a Contract to James A. Nelson
- C-8 ORDER in the Matter of the Execution of Deed D940929 Upon Complete Performance of a Contract to Timothy Maxie for William Maxie and Freddie Maxie

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 Certificate of Achievement for Excellence in Financial Reporting Presented to Multnomah County Finance Office for its Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 1992; and Award of Financial Reporting Achievement Presented to Jean Uzelac, Multnomah County Accounting Manager. Presented by Kathy Tri, Government Finance Officers Association Representative
- R-2 Presentation of the National Association of Counties (NACo) 1993 Achievement Awards to the Following Multnomah County Recipients: Department of Social Services - Vocational Development Project; Department of Social Services - Relocating Seniors in Nursing Homes Program; Department of Environmental Services - Natural Area Protection and Management Plan; Department of Health - Primary Care and Drug Abuse Linkage Program; Department of Community Corrections - Parole Transition Program; Department of Community Corrections - Drug Testing and Evaluation Program; and Department of Health - Innovative Methods in Syphilis Control Program
- R-3 Request for Approval of the 1993-1996 Agreement Between Multnomah County, Oregon, the Multnomah County District Attorney, and Multnomah County Prosecuting Attorneys Association

DEPARTMENT OF SOCIAL SERVICES

- R-4 Ratification of Intergovernmental Agreement Contract 103794 Between Multnomah County and the City of Portland, Establishing the Regional Drug Initiative as a Separate Intergovernmental Organization for the Purpose of Fostering Community Actions, Social Attitudes and Individual Behaviors which will Establish a Community Free from Problems Related to Alcohol or Other Drugs

- R-5 Budget Modification DSS #6 Requesting Authorization to Shift Carry-Over Funds within the Partner's Project Budget, Creating a Data Analyst and an Office Assistant 2 Position, and Reclassifying a Program Development Technician to a Data Analyst, within the Mental Health Youth and Family Services Division Budget
- R-6 Budget Modification DSS #7 Requesting Authorization to Reclassify a Juvenile Education Coordinator to a Program Coordinator within the Juvenile Justice Division Budget

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-7 ORDER in the Matter of an Exemption from Public Bidding for the Purchase of One Passenger Van and Three Mid-Size Cars
- (Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-8 RESOLUTION in the Matter of Approval of the Multnomah County Five Year 1992-96 Transportation Capital Improvement Plan and Program
- R-9 Ratification of Intergovernmental Agreement Contract 300744 Between Multnomah County and the City of Portland, Whereby \$9,750.00 from the County Bikeway Construction Fund will be Paid to the City for Intersection Improvements at SE 122nd Avenue and Springwater Corridor
- R-10 Budget Modification DES #5 Requesting Authorization to Fully Appropriate Exposition Center and Parks Division Budget Expenditures for the Remainder of Fiscal Year 1993-94
- R-11 Budget Modification DES #6 Requesting Authorization to Appropriate the Natural Areas Acquisition Fund for Parks Services Division Budget Expenditures for the Remainder of Fiscal Year 1993-94
- R-12 RESOLUTION in the Matter of Approving a Memorandum of Understanding Between Multnomah County and Metro Regarding the Transfer of Regional Parks, Natural Areas, Golf Courses, Cemeteries and the Expo Center
- R-13 RESOLUTION in the Matter of Accepting the Report from the Multnomah County Fair Advisory Task Force and Discussion Regarding the 1994 Multnomah County Fair and Establishment of a Citizen Advisory County Fair Board

PUBLIC COMMENT

- R-14 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.



MEETING DATE: OCT 14 1993

AGENDA NO: C-1

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: TRANSFER OF FOUND/UNCLAIMED PROPERTY TO GENERAL FUND

BOARD BRIEFING: Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: October 14, 1993

Amount of Time Needed: 5 - 10 minutes

DEPARTMENT: Sheriff's Office

DIVISION: Services

CONTACT: Larry Aab

TELEPHONE #: 251-2489

BLDG/ROOM #: 313/231

PERSON(S) MAKING PRESENTATION: Bob Skipper, Sheriff

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

TRANSFER OF FOUND AND/OR UNCLAIMED MONEY FROM THE SHERIFF'S OFFICE CUSTODY TO THE GENERAL FUND.

10/15/93 Notification of Approval to  
LARRY AAB

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Bob Skipper *2.9.*

OR

DEPARTMENT MANAGER: \_\_\_\_\_

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/5222

0516C/63

6/93

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT - 4 PM 3:46

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM BRIEFING  
STAFF REPORT SUPPLEMENT**

**I. Purpose**

To describe the information needed by the Board of County Commissioners for items submitted for agenda placement. Multnomah County Administrative Procedures #BCC-1 and #BCC-2 describe how to place items on the board agenda and how to format ordinances, resolutions, orders and proclamations. The following is the procedure for preparing staff reports to accompany each agenda item.

**II. Preparation of Staff Reports**

Staff reports are to be consistent with the following example. If one of the items is not applicable, do not leave it out, simply list as N/A. This report is a supplement to the Agenda Placement Form, it is not a substitute.

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**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** BOB SKIPPER, SHERIFF

**TODAY'S DATE:** OCTOBER 1, 1993

**REQUESTED PLACEMENT DATE:** OCTOBER 14, 1993

**RE:** ORDER APPROVING THE TRANSFER OF FOUND AND/OR UNCLAIMED  
MONEY FROM SHERIFF'S OFFICE CUSTODY TO THE GENERAL FUND

**I. Recommendation/Action Requested:**

The Sheriff's Office requests a Board Order authorizing the transfer of \$27,522.00 in found and/or unclaimed money from the Sheriff's custody to the general fund.

**II. Background/Analysis:**

Multnomah County Code 7.70 establishes that any property in the Sheriff's possession after 30 days may be declared unfound and/or unclaimed and either be sold or, if of value to the Multnomah County, placed into use within the County.

All reasonable efforts are made to locate the owners of the property. Certified letters are sent to the last known address. Phone calls, if the number is known, are made, reverse directories are checked, etc. Once these efforts are satisfied, the Board is requested to provide an order to transfer these proceeds to the general fund.

III. Financial Impact:

This order will deposit \$27,522.00 into the general fund.

IV. Legal Issues:

As stated in II above, Multnomah County Code 7.70 establishes the process for disposal of found or unclaimed property.

V. Controversial Issues:

None known.

VI. Link to Current County Policies:

(Consistent/Changes Needed)

VII. Citizen Participation:

I do not anticipate any citizen participation on this issue.

VIII. Other Government Participation:

Upon receipt of a Board Order the Sheriff's Office will prepare a deposit notice and deposit the money in the County General Fund. At that time, Multnomah County Finance will be notified of the deposit.



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

BOB SKIPPER  
SHERIFF

(503) 255-3600

## MEMORANDUM

TO: BEVERLY STEIN  
Chair of the Board of Commissioners

FROM: ROBERT G. SKIPPER  
Sheriff

DATE: September 27, 1993

SUBJECT: FOUND/UNCLAIMED PROPERTY - 93-3

Attached is a listing of found/unclaimed money that has been in the Sheriff's possession for over 30 days. All attempts to establish the rightful owners of the money have proven negative.

To comply with Multnomah County Code 7.70, I am requesting that this listing of property be placed on the Board of County Commissioners' agenda for approval of the transfer of these items to the General Fund as provided for within the listed ordinance.

DL/ej1/371-AEQU

Attachment

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-1 DATE 10/14/93  
DEB BOGSTAD  
BOARD CLERK

**LIST NO. 93-3 MONEY**

<u>CASE NO.</u>	<u>AMOUNT</u>	<u>NAME/ADDRESS</u>	<u>FUND</u>
89-1881	\$ 5.00	Lowe, James R. No Address	General Fund
87-12347	10.00	None	General Fund
87-2124	10.00	Villalobos, J. 1220 SW 66th, Portland	General Fund
84-6784	10.00	Robinson, Wm. J. 16124 SE Alder	General Fund
89-8781	4.13	None	General Fund
88-2695	61.00	Stevens, Harry K. No Address	General Fund
87-12603	110.00	Fisher, Deborah L. 14850 NE Sandy	General Fund
89-1524	7.00	Patton, Scott D. 16954 SE Stark	General Fund
87-11834	962.00	Mendez, Domitila 8310 N. Fowler	General Fund
88-1346	115.00	Bailey, Richard D. 16000 SE Alder	General Fund
89-2798	727.00	Murray, John I. No Address	General Fund
88-3314	1,697.54	Carias, Ronald 6320 NE Hoyt	General Fund
88-655	22.25	Kruger, Glenn No Address	General Fund
88-3046	187.00	Santiago, Rolando 16000 SE Alder	General Fund
88-1286	1.79	Erb, Paul L. No Address	General Fund
87-11928	5.00	No Name	General Fund
89-12065	3.36	No Name	General Fund
88-4231	60.00	Brown, Robert W. 260 NE 197th	General Fund

LIST #93-3  
Page 2

<u>CASE NO.</u>	<u>AMOUNT</u>	<u>NAME/ADDRESS</u>	<u>FUND</u>
88-5567	6.01	Long, Darren L. 14410 SE Division	General Fund
88-1721	175.00	Crossley, Ryand 13710 SE Stark	General Fund
89-11759	13.08	No Name	General Fund
90-7665	.58	No Name	General Fund
90-7605	10.00	Schutz, Rita M. 2710 SE 129th	General Fund
90-6159	8.08	No Name	General Fund
88-6505	240.00	Beachell, Marshall A. 3322 SE 122nd	General Fund
88-7785	2.96	No Name	General Fund
88-10394	.61	No Name	General Fund
88-5616	5.00	Scalf, Dale H. 35215 SE Crescent	General Fund
88-9342	1,250.00	Alcantara, Luis 728 SE 29th	General Fund
88-7151	147.07	Moore, Carolyn J. No Address	General Fund
88-8612	855.00	Smith, Ronald L. The Dunes Motel	General Fund
88-6022	1.27	Wilson, Jerry No Address	General Fund
88-9709	97.00	Lanssies, Barbara L. 12710 SE Ellis	General Fund
90-4020	48.00	Faulds, Robert E. 5530 SE 120th	General Fund
88-9528	82.00	Terpening, Lacey 17007 SE Stark	General Fund
90-9492	3.00	No Name	General Fund
89-122	415.00	Shirley, Roger A.	General Fund

LIST #93-3  
Page 3

<u>CASE NO.</u>	<u>AMOUNT</u>	<u>NAME/ADDRESS</u>	<u>FUND</u>
		3026 NE 122nd	
88-7413	166.00	Goldsberry, Richard 12804 E. Burnside	General Fund
88-11128	221.00	Perry, Kimberly K. 10138 SE Insley	General Fund
88-12083	195.00	Ortiz, Jesse M. 4039 SE Holgate	General Fund
89-2049	.28	Gagnon, Robert R. 16000 SE Alder	General Fund
89-2543	1,279.00	Perez, Guerna L. No Address	General Fund
89-2305	2.82	Turcich, Ronald M. 10523 SE Cora	General Fund
89-3651	71.00	Chavez, Fortino G. 6525 N. Albina	General Fund
89-4805	27.00	Martin, Nicholas N. 111 W. Burnside	General Fund
89-11671	421.00	Sanchez, Victor H. 16836 SE Stark	General Fund
89-5025	600.00	Sanchez, Gonzales J. 347 SW Dennis, Hillsboro	General Fund
91-3467	2.58	No Name	General Fund
89-6664	1.00	No Name	General Fund
89-6761	650.00	No Name 13160 SE McLaughlin	General Fund
89-6449	2.82	Londrom, Chris L. 7100 N. Denver	General Fund
89-6965	450.00	Hurd, Arlow I. 8935 NE Tillamook	General Fund

LIST #93-3  
Page 4

<u>CASE NO.</u>	<u>AMOUNT</u>	<u>NAME/ADDRESS</u>	<u>FUND</u>
89-10115	690.00	Smith, Robby G. 9145 N. Woolsey	General Fund
89-8448	47.00	No Name	General Fund
89-8576	10.00	No Name	General Fund
89-6476	55.87	Guerra, Anselmo R. 9144 N. Chase	General Fund
89-9197	20.00	Staab, Kenneth M. 775 Cascade, Oregon City	General Fund
89-9091	1,060.27	Goodwin, Glen G. 1801 Todd Rd., Vancouver	General Fund
89-9050	392.00	Zepeda, Basulio J. 260 N Freeman, Hillsboro	General Fund
89-8715	1,553.00	No Name No Address	General Fund
88-2696	221.00	Awanden, Adnan No Address	General Fund
89-7150	631.00	Davis, Robert K. No Address	General Fund
89-9703	50.00	Temple, Lawrence D. 3515 SE Lincoln	General Fund
89-10795	1.00	No Name	General Fund
91-8729	18.00	No Name	General Fund
90-599	.92	Yarbour, Bruce No Address	General Fund
89-11926	219.00	No Name	General Fund
87-4544	71.00	Casprovicz, Lester No Address	General Fund
92-26	1.00	No Name	General Fund
89-12044	1.00	Davis, Susan F. 3810 SE 134th	General Fund
89-11389	.24	Haugen, Lloyd	General Fund



LIST #93-3  
Page 5

<u>CASE NO.</u>	<u>AMOUNT</u>	<u>NAME/ADDRESS</u>	<u>FUND</u>
		12246 SE Tibbetts	
91-8884	22.00	No Name	General Fund
88-4242	1,084.00	Medina, Jose R. 5927 SE 97th	General Fund
90-1120	100.00	Grant, Kerry A. No Address	General Fund
88-4178	1,074.00	Ramon, Luis A. 879 N. Lombard	General Fund
88-5193	112.10	Ryan, Froilan C. 13625 SE Stark	General Fund
87-3252	577.00	Shulman, Herbert A. 4601 E. 18th, Vancouver	General Fund
89-2980	125.00	Timmons, Jason C. 3434 SE Francis	General Fund
89-1770	434.00	Mobley, Dana Rae 7533 SE Steel	General Fund
89-4393	1,154.00	Bennett, Kathy L. 6554 NE Killingsworth	General Fund
89-4911	150.00	Albright, Michele 6225 NE Glisan	General Fund
89-6932	94.00	Gilbert, Hugh C. 5904 SE Gladstone	General Fund
89-6259	20.25	Pierce, Wm. A. 8627 N. Seward	General Fund
89-6479	190.00	Reed, Gerald C. 6728 SE Romona	General Fund
92-95	13.25	No Name	General Fund
90-4745	.25	No Name	General Fund
86-2218	295.07	Toledo, Jesse H. 1538 SE 122nd	General Fund
90-5499	143.00	Hernandez, A. 9301 SE Harold	General Fund

LIST #93-3  
Page 6

<u>CASE NO.</u>	<u>AMOUNT</u>	<u>NAME/ADDRESS</u>	<u>FUND</u>
91-4145	320.00	No Name M.C.D.C.	General Fund
90-9119	.50	Barns, Harold B. 2017 SE Hemlock, Hillsboro	General Fund
90-8106	50.00	Meyer, Donald L. 6137 N. Omaha	General Fund
90-8268	405.00	No Name 12900 SE Division	General Fund
90-10299	10.00	No Name	General Fund
90-10852	1.00	No Name	General Fund
90-9228	2.00	Meyers, Ron 1120 SW 3rd	General Fund
90-2877	487.00	Ochoa, Wilmer 1510 NE 72nd	General Fund
92-7900	2.80	No Name	General Fund
90-11735	20.00	No Name	General Fund
89-7319	40.00	Roth, Stan No Address	General Fund
92-8861	1.60	No Name	General Fund
91-1205	20.00	No Name	General Fund
87-6152	533.00	Nitchke, Michael E. 15310 NE Halsey	General Fund
88-6602	53.00	Meibach, Robert G. No Address	General Fund
90-10537	281.00	Abbott, Mark A. 4420 NE 12th	General Fund
91-5157	50.00	Wolfe, Craig No Address	General Fund
91-4423	10.00	Willians, Nicole No Address	General Fund
93-3400	9.50	No Name	General Fund

LIST #93-3  
Page 7

<u>CASE NO.</u>	<u>AMOUNT</u>	<u>NAME/ADDRESS</u>	<u>FUND</u>
91-8345	.12	No Name	General Fund
91-2412	231.00	Perez-Virgene E. 650 SE 162nd Avenue	General Fund
89-5653	.97	No Name	General Fund
88-2251	55.60	Zarth, Myrna L. 6725 SE 74th	General Fund
88-6567	134.00	Taylor, Terrance M. No Address	General Fund
88-7644	152.00	No Name 1925 SE Reedway	General Fund
88-11588	59.44	Beydlee, Terry 21404 NE Sandy	General Fund
89-0273	25.00	Wambold, Rodney G. 306 NE 97th	General Fund
89-2130	146.90	Dillenburg, Boyle L. 16001 NE Halsey	General Fund
89-4410	102.90	No Name	General Fund
89-4908	1,323.00	Chaney, Michael J. 7922 SE Henderson	General Fund
89-9372	50.00	No Name	General Fund
83-25818	214.00	Vargas, Ramon 306 NE Holman	General Fund
89-9168	.73	Davidson, Mary E. 2719 SE 145th	General Fund
89-10609	58.00	No Name	General Fund
91-6068	1.00	No Name	General Fund
90-3489	16.00	Jaha, Roy L. 8054 SE Tolman	General Fund
90-6504	60.10	No Name	General Fund
90-4626	1.38	Cansler, Steven R. 209 NE 141st	General Fund

LIST #93-3  
Page 8

<u>CASE NO.</u>	<u>AMOUNT</u>	<u>NAME/ADDRESS</u>	<u>FUND</u>
90-1066	165.75	Mitchell, James C. No Address	General Fund
90-7518	310.00	Borden, David C. 4848 NE Everett	General Fund
90-11578	146.00	Ruelas, Valdovinos M. No Address	General Fund
<b>TOTAL</b>	<b>27,522.00</b>		

DL/slr/3297

MEETING DATE: OCT 14 1993

AGENDA NO: C-2 thru C-4

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: APPOINTMENTS | REAPPOINTMENTS

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: 10-14-93

Amount of Time Needed: CONSENT AGENDA

DEPARTMENT: Nondepartmental DIVISION: County Chair's Office

CONTACT: Delma Farrell TELEPHONE #: 3953

BLDG/ROOM #: 106 | 1410

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Attached

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT - 6 AM 9:26

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93



# Beverly Stein, Multnomah County Chair

Room 1410, Portland Building  
1120 S.W. Fifth Avenue  
P.O. Box 14700  
Portland, Oregon 97204  
(503) 248-3308

## APPOINTMENTS TO 1993 BOARD OF EQUALIZATION TERMS: January-June 1994

### **BOARD 1:**

E. John Rumpakis, Chair  
Sarah Mahler, Member  
Donna Kelly, Member  
Basil Panaretos, Alternate

Board 1 is comprised of past members of the Board of Ratio Review as mandated by the State.

### **BOARD 2:**

Doug Cowley, Chair  
Joan Larsell, Member  
William R. Gerald, Member  
Robert Correll, Alternate

### **BOARD 3:**

Charles Sauvie, Chair  
Esther Lewis, Member  
Toni Sunseri, Member  
Cora Smith, Alternate



BOARD OF EQUALIZATION POTENTIAL MEMBERS  
Profiles, Neighborhoods

## BOARD 1

E. John Rumpakis, Chair  
Past BOE Member  
Realtor, NEWS Realty  
3524 NE 42nd  
Neighborhood 153, Dist.1

Sarah Mahler, Member  
Past BOE/BORR Member  
Appraiser, Ratio Analyst  
3562 SE Harrison, #4  
Neighborhood 111, Dist.3

Donna Kelly, Member  
Past BORR Member  
Hearing Officer, King County  
3539 N Gantenbein  
Neighborhood 163, Dist.6

Basil Panaretos, Alternate  
Past BOE/BORR Member  
Commercial Realtor  
7735 SE Reed College Place  
Neighborhood 121, Dist.4

## BOARD 3

Charles Sauvie, Chair  
Past BOE Chair,  
Retired Economist  
832 NE Laurelhurst Place  
Neighborhood 114, Dist.2

Esther Lewis, Member  
Previous BOE Member  
2730 NE 77TH Place  
Neighborhood 142, Dist. 1

## BOARD 2

Doug Cowley, Chair  
Past BOE Member  
Retired County Planner  
6507 SW 55th Drive  
Neighborhood 420, Dist.5

Joan Larsell, Member  
Past BOE Member  
20160 NE Interlachen Ln  
Neighborhood 060, Dist. 2

William Gerald, Member  
Past BOE Member  
Retired School Principal  
3514 NE Shaver  
Neighborhood 171, Dist.6

Robert Correll, Alt. (new)  
Comm'l Prop. Loan Ofcr  
10734 NE Shaver  
Neighborhood 072, Dist.1

Toni Sunseri, Member (new)  
20/20 Realtors  
4100 SE 26th Place, Gresham  
Neighborhood 47, Dist. 3

Cora Smith, Alternate \*

Past BOE/BORR Member  
2924 NE Schuyler  
Neighborhood 170, Dist. 1

\* Denotes office-holder, may serve only as an alternate according to statute.

DISTRICT 1, NEIGHBORHOODS 132,141,142 AND ALL OF DISTRICT 2 WERE PHYSICALLY REAPPRAISED THIS TAX YEAR.

Members representing different districts:

District 1. Neighborhoods	72, 142, 153, 170
District 2. Neighborhoods	60, 114
District 3. Neighborhoods	47, 111
District 4. Neighborhoods	121
District 5. Neighborhoods	420
District 6. Neighborhoods	163, 171



PLEASE PRINT LEGIBLY!

MEETING DATE

10/14/93

NAME

Steve Lilly - Kell Construction

ADDRESS

9600 S.W. Oak, Suite 220

STREET

Portland, OR

CITY

97223

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

C-5

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK



MEETING DATE: OCT 14 1993

AGENDA NO: C-5

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** APPOINTMENTS to Central Library Design and Construction Oversight Committee

**BOARD BRIEFING**      **Date Requested:** \_\_\_\_\_

**Amount of Time Needed:** \_\_\_\_\_

**REGULAR MEETING:**      **Date Requested:** October 14, 1993

**Amount of Time Needed:** Consent Agenda

**DEPARTMENT:** Nondepartmental      **DIVISION:** County Chair's Office

**CONTACT:** Delma Farrell      **TELEPHONE #:** X-3953  
**BLDG/ROOM #:** 106/1410

**PERSON(S) MAKING PRESENTATION:** \_\_\_\_\_

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY      ☐ POLICY DIRECTION      ☒ APPROVAL      ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Appointments to Central Library Design and Construction Oversight Committee Per Resolution 93-280:

- 3 Library Board Members - Bill Naito, William Failing, Yvonne Williams
- 1 Representative of the Friends of the Library- Hilde Peterson-Fordyce
- 5 Representatives of the Construction|Design Industry- Pat Prendergast, Prendergast and Assoc.; Harriet Sherburne, Crossing Corp.; Bob Forster, Walsh Construction; Alan Beard, Architect; Terry Beard, Beard Frame Shops

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** Beverly Stein *ss*

**OR**

**DEPARTMENT MANAGER:** \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1993 OCT - 6 AM 9:26  
MULTNOMAH COUNTY  
OREGON

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions:** Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

MEETING DATE: OCT 14 1993

AGENDA NO: C-6

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: IGA Approval - County and Mt. Hood National Forest

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: October 14, 1993

Amount of Time Needed: 5 minutes

DEPARTMENT: Environmental Services DIVISION: Park Services

CONTACT: Julie Weatherby TELEPHONE #: 248-5050 x 6013

BLDG/ROOM #: 425

PERSON(S) MAKING PRESENTATION: Julie Weatherby

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

This is an Intergovernmental Agreement with Mt. Hood National Forest for sponsorship of 1993 Salmon Festival. Sponsorships enable us to offset costs and continue to provide a quality event for the community.

10/10/93 originals to Julie Weatherby

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: cc Betty Williams

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
1993 OCT -5 AM 10:19  
MULTNOMAH COUNTY  
OREGON

TO: Board of County Commissioners  
FROM: Julie Weatherby, Parks Community Programs Planner  
DATE: 9/29/93  
REQUESTED PLACEMENT DATE: October 14, 1993  
RE: IGA Approval with Mt. Hood National Forest and Multnomah County for  
Sponsorship of 1993 Salmon Festival

I. Action Requested: Approval of a five-year Intergovernmental Agreement with Mt. Hood National Forest.

II. Background: This is an IGA with Mt. Hood National Forest to provide sponsorship funds for the Salmon Festival. Sponsorship funds enable Parks to offset costs, enhance festival features and programs, and continue to provide a quality event to the community.

III. Financial Impact: Mt. Hood National Forest will pay us \$4,050.00 in FY 93/94 for sponsorship of the 1993 festival.

IV. N/A

V. Controversial Issues: N/A

VI. Link to current county policies: It is the Park Services Division policy to partner with other governmental agencies on programs and events that enhance the benefit to our community.

VII. Citizen participation: N/A

VIII. Other Government Participation: It affects only the partners to the IGA.

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

Contract # 300824

Amendment # \_\_\_\_\_

MULTNOMAH COUNTY OREGON

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>C-6</u> DATE <u>10/14/93</u> <u>DEB BOGSTAD</u> <b>BOARD CLERK</b>

Department Environmental Services Division Park Services Date 9/1/93Contract Originator Julie Weatherby Phone 6013 Bldg/Room 425Administrative Contact Cathey Kramer Phone 2589 Bldg/Room 425Description of Contract Intergovernmental Agreement with Mt. Hood National Forest for 1993 Salmon Festival sponsorship.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name Mt. Hood National ForestMailing Address 2955 NW Division StGresham OR 97030Phone 666-0605

Employer ID# or SS# \_\_\_\_\_

Effective Date Upon SignatureTermination Date 12/31/97Original Contract Amount \$ 4,050.00

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ 4,050.00Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule

Terms

☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt☐ Monthly \$ \_\_\_\_\_ ☐ Net 30☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_**REQUIRED SIGNATURES:**Department Manager ccmo Betty WalliePurchasing Director  
(Class II Contracts Only) John L. DuBayCounty Counsel Barbara Stein

County Chair / Sheriff \_\_\_\_\_

Contract Administration  
(Class I, Class II Contracts Only) \_\_\_\_\_Encumber: Yes ☐ No ☐Date 9/14/93

Date \_\_\_\_\_

Date 10/14/93Date October 14, 1993

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	330	030	5320									
02.												
03.												
* If additional space is needed, attach separate page. Write contract # on top of page.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

PARTICIPATING AGREEMENT

between

Multnomah County

and

Mt. Hood National Forest

THIS PARTICIPATING AGREEMENT, is made and entered into by and between Multnomah County, hereinafter referred to as the COUNTY, and the Mt. Hood National Forest, U. S. Department of Agriculture, Forest Service, hereinafter referred to as the FOREST SERVICE, under provisions of the Cooperative Funds and Deposits Act, P.L. 94-148, of December 12, 1975.

WITNESSETH:

WHEREAS, the Forest Service manages National Forest lands which include abundant recreation opportunities and provides substantial habitat for salmon species in the Pacific Northwest, and,

WHEREAS, the Forest Service desires to provide environmental education opportunities regarding recreation, salmon life histories, and habitat requirements, and,

WHEREAS, the County promotes identical environmental education opportunities at its annual Salmon Festival at Oxbow Park on the Sandy River, the headwaters of which are located on Mt. Hood National Forest, and,

WHEREAS, it is mutually beneficial for the County, the Forest Service, and other partners, including Portland Audubon Society and Oregon Trout, to work cooperatively to make these opportunities available to the public, and,

WHEREAS, the County and the Mt. Hood National Forest are willing to work cooperatively in this endeavor.

NOW, THEREFORE, in consideration of the above premises, the parties hereto agree as follows:

A. The County shall:

1. Coordinate and manage all elements of the two-day Salmon Festival at Oxbow Park; providing personnel, equipment supplies, promotions, and on-site logistics as displayed in the attached financial project plan (see EXHIBIT A).
2. Bill the Forest Service upon completion of the project for share costs as agreed upon in the financial project plan. Billings shall consist of an itemized statement submitted to:

Forest Supervisor  
Mt Hood National Forest  
2955 NW Division  
Gresham, Oregon 97030

The Forest Service shall remit to Oregon Trout, which is the bookkeeping entity for this event.

3. List the Forest Service as a contributor in printed materials promoting the Salmon Festival.
4. Provide an opportunity for on-site signage in designated areas.
5. Assume all responsibility and liability for any damage incurred to materials, equipment, or injury to non-Forest Service personnel.
6. Give the USDA Forest Service or the Comptroller General, through any authorized representative, access to and the right to examine all record and books, papers or document related to the award.

B. THE FOREST SERVICE SHALL:

1. Reimburse the County the agreed upon cost as provided in the attached financial project plan (see EXHIBIT A).
2. Participate in the Festival, providing education and information regarding fishery and watershed management activities on National Forest lands as relates to salmon. This will occur in the Forest Service booth, and while participating as Salmon Walk leaders and Old Growth walk leaders.
3. Participate in Salmon Festival Committee Meetings, to the extent possible.

C. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE SAID PARTIES THAT:

1. The work under this agreement shall cover a five year period from 1993 through 1997. Beginning in 1994, an annual financial plan will be prepared and signed by each party by April 1 of each year. Work under each annual financial plan shall be completed no later than October 30 of each year.
2. The Forest Service, or the County, in writing, may terminate the agreement in whole, or in part, at any time before the date of expiration, whenever it is determined that the other party(s) has failed to comply with the conditions of this agreement. The other parties shall not incur any new obligations for the terminated portion of the agreement after the effective date, and shall cancel as many obligations as possible. Full credit shall be allowed for the Forest Service share of the obligations incurred to the effective date and all non-cancellable obligations properly incurred by the cooperating party(s) prior to termination. In the event that the festival is not held, both parties agree to terminate the agreement.
3. This agreement may be revised as necessary by mutual consent of both parties, by the issuance of a written amendment, signed and dated by both parties.

4. Any monies that are payable from the United States under this agreement to any person or legal entity not an agency or subdivision of a State or local government may be subject to administrative offset for the collection of any debt the person or legal entity owes to the United States. Information on the person's or legal entity's responsibility for a commercial debt owed the United States shall be disclosed to consumer or commercial credit reporting agencies.
5. The cooperator shall comply with Title VI of the Civil Rights Act of 1964, that no person in the United States shall, on the ground of race, color, handicap or national origin, be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the recipient receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement.
6. This agreement in no way restricts the Forest Service from participating with other public or private agencies, organizations, and individuals or from accepting contributions and/or gifts for the improvement, development, administration, operation, and preservation of this or any other project.
7. No member of, or Delegate to Congress, shall be admitted to any share or part of this agreement, or any benefits that may arise therefrom; but this provision shall not be construed to extend to this agreement if made with a corporation for its general benefit.
8. Nothing herein shall be considered as obligating the Forest Service to expend or as involving the United States in any contract or other obligations for the future payment of money in excess of appropriations authorized by law and administratively allocated for this work.

The parties hereto have executed this agreement as of the last date written below.

Multnomah County Parks Services Division  
(Cooperator)

BY: Charles Cieko

Charles Cieko  
Parks Director

DATE: 9/8/93

USDA Forest Service

BY: Michael S. Edrington

Michael S. Edrington  
Forest Supervisor

DATE: 9/26/93

addendum to signature sheet attached



MULTNOMAH COUNTY

BY Beverly Stein

Multnomah County Chair  
Title

October 14, 1993  
Date

REVIEWED:

J. L. DuBay  
For Multnomah County, Oregon

By: John L. DuBay

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-6 DATE 10/14/93  
DEB BOGSTAD  
BOARD CLERK

## EXHIBIT A

## FINANCIAL PROJECT PLAN

## 1993 SALMON FESTIVAL PARTICIPATING AGREEMENT

	ESTIMATED TOTAL COST	PARTICIPATOR SHARE	FOREST SERVICE SHARE
LABOR	\$ 7,500.	\$ 6,500. <sup>a</sup>	\$ 1,000. <sup>a</sup>
TRAVEL	n/a	n/a	n/a
SUPPLIES	n/a	n/a	n/a
EDUCATIONAL ACTIVITIES	4,200	4,200	-0-
FACILITY SUPPORT			
TENT RENTAL	3,000	-0-	3,000 <sup>b</sup>
GENERATOR & FUEL	450	-0-	450 <sup>b</sup>
PORTABLE RESTROOMS	600	-0-	600 <sup>b</sup>
HEALTH PROMOTION EVENTS	4,000	4,000	-0-
MAIN STAGE ACTIVITIES	4,400	4,400	-0-
PRINTED PROMOTIONS	4,750	4,750	-0-
TOTAL DIRECT COST:	\$28,900.	\$23,850.	\$ 5,050.
INDIRECT COST	n/a	n/a	n/a
TOTAL:	\$28,900.	\$23,850.	\$ 5,050.

<sup>a</sup> Value of contributed labor. Forest Service will have personnel distributing information at the Mt. Hood National Forest Booth and participate in the Environmental Education activities as Salmon Walk leaders.

<sup>b</sup> Reimbursement to Cooperator (\$4,050): If costs for these items are less than the budgeted amount, the remainder may be used against costs for educational field activities. Such activities shall be displayed in an itemized billing statement as described in Section A, Item 2 of this agreement.

MEETING DATE: OCT 14 1993  
AGENDA NO: C-7

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Request Approval of Deed to contract purchaser for completion of contract

BOARD BRIEFING: Date Requested: \_\_\_\_\_.

Amount of Time Needed: \_\_\_\_\_.

REGULAR MEETING: Date Requested: \_\_\_\_\_.

Amount of Time Needed: 5 MINUTES.

DEPARTMENT: Environmental Services DIVISION: Facilities & Property Management

CONTACT: Bob Oberst TELEPHONE #: 248-3590  
BLDG/ROOM #: 421/Second Floor

PERSON(S) MAKING PRESENTATION: Bob Oberst.

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Request approval of Deed to contract purchaser for completion of Contract #15155.

Deed D940924 and Board Orders attached.

10/18/93 original to Beverly Scott 1066/200

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Robert Oberst Betsy Willia

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT -5 AM 10:19

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of the Execution of )  
Deed D940924 Upon Complete Performance of ) ORDER  
a Contract to ) 93-341  
JAMES A. NELSON )

It appearing that heretofore on January 4, 1983, Multnomah County entered into a contract with JAMES A. NELSON for the sale of the real property hereinafter described; and

That the above contract purchaser has fully performed the terms and conditions of said contract and is now entitled to a deed conveying said property to said purchaser;

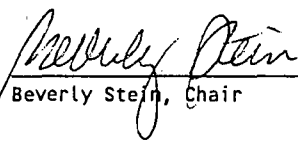
NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the contract purchaser the following described real property, situated in the county of Multnomah, State of Oregon:

GAINSBOROUGH AND PLAT 2  
LOT 17, BLOCK 7

Dated at Portland, Oregon this 14th day of October, 1993.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By   
John L. DuBay

DEED D940924

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to JAMES A. NELSON, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

GAINSBOROUGH AND PLAT 2  
LOT 17, BLOCK 7

The true and actual consideration paid for this transfer, stated in terms of dollars is \$7,991.00.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

Until a change is requested, all tax statements shall be sent to the following address:

2565 NE 28TH AVE  
PORTLAND OR 97212-4917

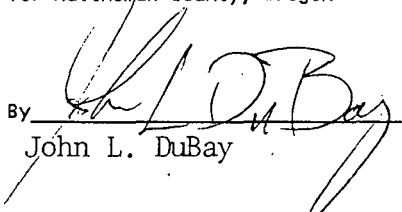
IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 14th day of October, 1993, by authority of an Order of the Board of County Commissioners heretofore entered of record.



REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By

  
John L. DuBay

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

DEED APPROVED:

F. Wayne George, Director  
Facilities and Property Management

By

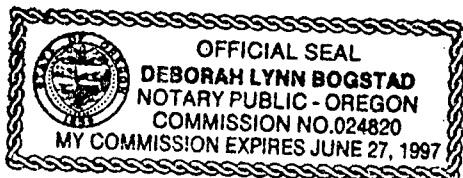


After recording, return to Multnomah County Tax Title, Bldg 421, Second Floor

STATE OF OREGON            )  
                                  ) ss  
COUNTY OF MULTNOMAH    )

On this 14th day of October, 1993, before me, a Notary Public in and for the County of Multnomah and State of Oregon, personally appeared Beverly Stein, Chair, Multnomah County Board of Commissioners, to me personally known, who being duly sworn did say that the attached instrument was signed and sealed on behalf of the County by authority of the Multnomah County Board of Commissioners, and that said instrument is the free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed by official seal the day and year first in this, my certificate, written.



Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/97

MEETING DATE: OCT 14 1993  
AGENDA NO: C-8

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Request Approval of Deed to contract purchaser for completion of contract

BOARD BRIEFING: Date Requested: \_\_\_\_\_.

Amount of Time Needed: \_\_\_\_\_.

REGULAR MEETING: Date Requested: \_\_\_\_\_.

Amount of Time Needed: 5 MINUTES.

DEPARTMENT: Environmental Services DIVISION: Facilities & Property Management

CONTACT: Bob Oberst TELEPHONE #: 248-3590  
BLDG/ROOM #: 421/Second Floor

PERSON(S) MAKING PRESENTATION: Bob Oberst.

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Request approval of Deed to contract purchaser for completion of Contract #15384.

Deed D940929 and Board Orders attached.

10/10/93 original to Beverly Scott & 10/6/200

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT - 4 PM 2:10

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_.

OR

DEPARTMENT MANAGER: Robert Oberst Betty Williams

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of the Execution of	)	
Deed D940929 Upon Complete Performance of	)	ORDER
a Contract to	)	93-342
TIMOTHY MAXIE	)	
FOR WILLIAM MAXIE AND FREDIE MAXIE	)	

It appearing that heretofore, on June 30, 1986, Multnomah County entered into a contract with TIMOTHY MAXIE FOR WILLIAM MAXIE AND FREDIE MAXIE for the sale of the real property hereinafter described; and

That the above contract purchasers have fully performed the terms and conditions of said contract and are now entitled to a deed conveying said property to said purchasers;

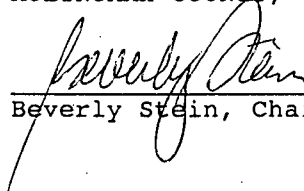
NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the contract purchasers the following described real property, situated in the county of Multnomah, State of Oregon:

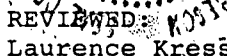
LINCOLN PARK  
LOT 1, BLOCK 6; N 10' OF LOT 2, BLOCK 6

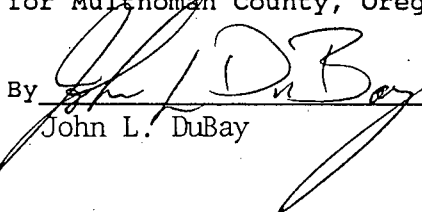
Dated at Portland, Oregon this 14th day of October, 1993.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

REVIEWED:   
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By   
John L. DuBay



DEED D940929

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to TIMOTHY MAXIE FOR WILLIAM MAXIE AND FREDIE MAXIE, Grantees, the following described real property, situated in the County of Multnomah, State of Oregon:

LINCOLN PARK  
LOT 1, BLOCK 6; N 10' OF LOT 2, BLOCK 6

The true and actual consideration paid for this transfer, stated in terms of dollars is \$3,303.26.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

Until a change is requested, all tax statements shall be sent to the following address:

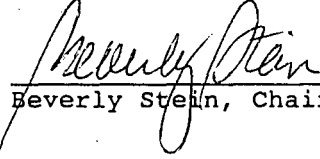
3814 NE 9TH AVE  
PORTLAND OR 97212

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 14th day of October, 1993, by authority of an Order of the Board of County Commissioners heretofore entered of record.

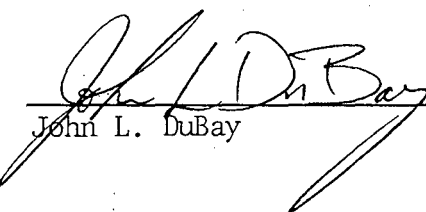


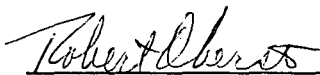
REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Beverly Stein, Chair

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management

  
John L. DuBay

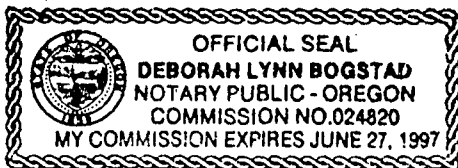


After recording, return to Multnomah County Tax Title (421/2nd floor)

STATE OF OREGON            )  
                                  ) ss  
COUNTY OF MULTNOMAH    )

On this 14th day of October, 1993, before me, a Notary Public in and for the County of Multnomah and State of Oregon, personally appeared Beverly Stein, Chair, Multnomah County Board of Commissioners, to me personally known, who being duly sworn did say that the attached instrument was signed and sealed on behalf of the County by authority of the Multnomah County Board of Commissioners, and that said instrument is the free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed by official seal the day and year first in this, my certificate, written.



Deborah Lynn Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/97

MEETING DATE: OCT 14 1993

AGENDA NO: R-1

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: AWARDS PRESENTATION

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: October 14, 1993

Amount of Time Needed: 10 minutes

*9:30 Time Certain*

DEPARTMENT: Nondepartmental

DIVISION: County Chair's Office

CONTACT: Delma Farrell

TELEPHONE #: 3953

BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: Kathy Tri, Government Finance Officers Association

**ACTION REQUESTED:**

☒ INFORMATIONAL ONLY    ☐ POLICY DIRECTION    ☐ APPROVAL    ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Presentation of Certificate of Achievement for Excellence in Financial Reporting to Multnomah County Finance Office for the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 1992 and

Presentation of Award of Financial Reporting Achievement to Jean Uzelac, Accounting Manager

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT - 4 PM 3:55



GOVERNMENT FINANCE  
OFFICERS ASSOCIATION

180 North Michigan Avenue, Suite 800, Chicago, Illinois 60601  
312/977-9700 • Fax: 312/977-4806

July 10, 1993

Ms. Gladys McCoy  
Chair, Bd. of County Commissioners  
Multnomah County  
P.O. Box 14700  
Portland, OR 97214-0700

Dear Ms. McCoy:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended June 30, 1992 qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement is also presented to the individual designated by the government as primarily responsible for its having earned the certificate. Enclosed is an Award of Financial Reporting Achievement for: Jean Uzelac, Accounting Manager.

The Certificate of Achievement plaque will be shipped under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. To assist with this, a sample news release and the 1992 Certificate Program results are enclosed.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Stephen J. Gauthier  
Director/Technical Services Center

SJG/kas  
Enclosures

WASHINGTON OFFICE

1750 K Street, N.W., Suite 650, Washington, D.C. 20006  
202/429-2750 • Fax: 202/429-2755

PRESENTATION OF THE CERTIFICATE OF ACHIEVEMENT  
FOR EXCELLENCE IN FINANCIAL REPORTING

The Certificate of Achievement for Excellence in Financial Reporting is the highest form of recognition for state and local governments. The Certificate program thereby advocates that recipients be formally recognized for their outstanding accomplishments. If you would like a formal presentation of the Certificate of Achievement plaques, you should contact your GFOA State Representative. Your representative's mailing address and phone number is as follows:

Kathy Tri  
Finance Director  
City of Newberg  
414 E. First Street  
Newberg, OR 97132

503/538-9421

# CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

## Government Finance Officers Association

### 1992 RESULTS

The Certificate of Achievement for Excellence in Financial Reporting is an award designed to recognize and encourage excellence in financial reporting by state and local governments. The attainment of a Certificate of Achievement represents a significant accomplishment for a government and its management.

The Certificate of Achievement for Excellence in Financial Reporting Program (Certificate Program) was established by the Government Finance Officers Association (GFOA) in 1945. The GFOA instituted the program to encourage all government units to prepare and publish an easily readable and understandable comprehensive annual financial report/component unit financial report (CAFR/CUFR) covering all funds and financial transactions of the government during the fiscal year. The GFOA believes that governments have a special responsibility to provide the public with a fair presentation of their financial affairs. CAFRs/CUFRs go beyond the requirements of generally accepted accounting principles (GAAP) to provide the many users of government financial statements with a wide variety of information useful in evaluating the financial condition of a government.

To be eligible for a Certificate of Achievement, a report must be the published CAFR/CUFR of a unit of government or a public employee retirement system. Eligible

CAFRs/CUFRs must include general purpose financial statements presented in conformity with GAAP. These reports are also required to have been audited in accordance with generally accepted auditing standards, with the auditor taking at least "in relation to" responsibility for combining, individual fund and account group presentations. To earn a Certificate of Achievement, a CAFR/CUFR should give a clear and thorough view of the government's finances. Award-winning reports should enhance the reader's understanding of the information required by GAAP for fair presentation of the financial statements, be efficiently organized and adhere to certain generally accepted terminology and formatting conventions. The Certificate Program provides participants with extensive technical reference material on governmental accounting and financial reporting theory. This material provides finance officials with the tools they need to improve their financial reporting techniques.

To participate in the Certificate Program, government units must complete an application form and submit four copies of their CAFR/CUFR, with the appropriate fee, to the GFOA for review by the Certificate Program's Special Review Committee. Applications can be obtained from the GFOA's Certificate Program staff in Chicago (312/977-9700). Submissions must be postmarked within six months of the government's fiscal year end.

### AWARD WINNERS FOR FISCAL YEARS ENDED IN 1991

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#### Alabama

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Alabama State Docks Department  
Auburn  
Birmingham  
Brewton  
Dothan  
Hoover  
Huntsville  
Mobile  
Montgomery  
Tuscaloosa  
Wetumpka

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#### Alaska

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Anchorage  
Anchorage School District  
Bering Strait School District  
Fairbanks North Star Borough  
Fairbanks North Star Borough  
School District  
Homer  
Juneau, City and Borough of  
Kenai Peninsula Borough  
Kenai Peninsula School District  
Ketchikan  
Kodiak Island Borough  
Matanuska-Susitna Borough  
North Slope Borough  
Soldotna  
Valdez

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#### American Samoa

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American Samoa Government  
Employees Retirement Fund

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#### Arizona

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Arizona Department of  
Transportation  
Arizona State Retirement System  
Avondale  
Bullhead City  
Cartwright Elementary School  
District No. 83  
Casa Grande

Casa Grande Elementary School  
 District No. 4  
 Casa Grande Union High School  
 District No. 82  
 Catalina Foothills Unified School  
 District No. 16  
 Cave Creek  
 Chandler  
 Coolidge  
 Cottonwood  
 Creighton Elementary School  
 District No. 14  
 Deer Valley Unified School  
 District No. 97  
 Douglas Unified School District  
 No. 27  
 Eloy  
 Flowing Wells Unified School  
 District No. 8  
 Fort Huachuca Accommodation  
 School District No. 00  
 Gilbert Unified School District  
 No. 41  
 Gilbert  
 Glendale  
 Glendale Elementary School  
 District No. 40  
 Glendale Union High School District  
 Kyrene Elementary School  
 District No. 28  
 Lake Havasu City  
 Lake Havasu Unified School  
 District No. 1  
 Madison Elementary School District  
 No. 38  
 Mammoth/San Manuel Unified  
 School District No. 8  
 Maricopa County  
 Maricopa County Community  
 College District  
 Mesa  
 Mesa Unified School District No. 4  
 Murphy Elementary School  
 District No. 21  
 Page Unified School District No. 8  
 Paradise Valley Unified School  
 District No. 69  
 Peoria  
 Peoria Unified School District  
 No. 11  
 Phoenix  
 Phoenix Employees' Retirement  
 Plan  
 Phoenix Union High School  
 District No. 210  
 Pima County  
 Prescott  
 Prescott Unified School District  
 No. 1

Roosevelt Elementary School  
 District No. 66  
 Sahuarita Unified School  
 District No. 30  
 Santa Cruz County  
 Scottsdale  
 Sierra Vista  
 Sierra Vista Unified School District  
 No. 68  
 Sunnyside Unified School  
 District No. 12  
 Tempe  
 Tempe Elementary School  
 District No. 3  
 Tempe Union High School District  
 No. 213  
 Tucson  
 Tucson Unified School District  
 No. 1  
 Wickenburg  
 Wickenburg Unified School District  
 No. 9  
 Wilson Elementary School District  
 No. 7  
 Yuma  
 Yuma Union High School District  
 No. 70  
 Yuma Elementary School District  
 No. 1

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### Arkansas

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Fayetteville  
 Fort Smith  
 Little Rock  
 Pine Bluff  
 Texarkana

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### California

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Alameda  
 Alameda County  
 Alhambra  
 Anaheim  
 Anderson  
 Antioch  
 Arcadia  
 Azusa  
 Bakersfield  
 Baldwin Park  
 Belmont  
 Benicia  
 Berkeley  
 Beverly Hills  
 Brea  
 Brisbane  
 Buena Park  
 Burbank

Camarillo  
 Campbell  
 Carlsbad  
 Cerritos  
 Chino  
 Claremont  
 Clovis  
 Coalinga  
 Commerce  
 Contra Costa Water District  
 Contra Costa County  
 Corona  
 Costa Mesa  
 Culver City  
 Cypress  
 Daly City  
 Dana Point  
 Downey  
 Dublin  
 El Centro  
 El Segundo  
 El Toro Water District  
 Elsinore Valley Municipal Water  
 District  
 Encinitas  
 Escondido  
 Eureka  
 Fairfield  
 Folsom  
 Fremont  
 Fresno County  
 Fullerton  
 Garden Grove  
 Gardena  
 Glendora  
 Hayward  
 Healdsburg  
 Hermosa Beach  
 Highland  
 Huntington Beach  
 Imperial Beach  
 Indian Wells  
 Irvine  
 La Habra  
 La Mirada  
 La Puente  
 Laguna Beach  
 Lakewood  
 Lancaster  
 Livermore  
 Lompoc  
 Long Beach  
 Long Beach Harbor Department  
 Long Beach Public Transportation  
 Company  
 Long Beach Water Department  
 Los Angeles County  
 Los Angeles County Community  
 Development Commission

Los Angeles County Employees  
 Retirement Association  
 Los Angeles County Sanitation  
 District  
 Los Angeles County Transportation  
 Commission  
 Los Angeles Harbor Department  
 Los Angeles Unified School District  
 Manteca  
 Marin Municipal Water District  
 Menlo Park  
 Milpitas  
 Mission Viejo  
 Modesto  
 Montebello  
 Monterey Park  
 Mountain View  
 Napa  
 National City  
 Newport Beach  
 Northridge Water District  
 Norwalk  
 Oakland  
 Ontario  
 Orange  
 Orange County  
 Orange County Municipal Water  
 District  
 Orange County Transit District  
 Oxnard  
 Palm Springs  
 Palmdale  
 Palos Verdes Estates  
 Paramount  
 Pittsburg  
 Placentia  
 Pleasant Hill  
 Porterville  
 Poway  
 Rancho Cucamonga  
 Rancho Mirage  
 Redding  
 Redding Area Bus Authority  
 Redding Redevelopment Agency  
 Redlands  
 Redwood City  
 Riverside  
 Riverside County  
 Riverside County Flood Control and  
 Water Conservation District  
 Rohnert Park  
 Rosemead  
 Sacramento  
 Sacramento County  
 Sacramento County Department  
 of Airports  
 San Bernardino County  
 San Buenaventura  
 San Clemente

San Diego  
 San Diego County  
 San Fernando  
 San Francisco, City and County of  
 San Gabriel  
 San Juan Capistrano  
 San Jose  
 San Leandro  
 San Luis Obispo  
 San Luis Obispo County  
 San Mateo  
 San Mateo County Transit District  
 Santa Ana  
 Santa Barbara  
 Santa Barbara County  
 Santa Clarita  
 Santa Cruz  
 Santa Maria  
 Santa Monica  
 Santa Rosa  
 Saratoga  
 Simi Valley  
 Solvang  
 South Gate  
 South Pasadena  
 South San Francisco  
 Southern California Rapid Transit  
 District  
 Stanislaus County  
 Stockton  
 Sunnyvale  
 Temecula  
 Thousand Oaks  
 Torrance  
 Tracy  
 Tustin  
 Union City  
 Upland  
 Vacaville  
 Ventura County  
 Visalia  
 Vista  
 Walnut  
 Water Facilities Authority Joint  
 Powers Agency  
 Westlake Village  
 Whittier

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### Colorado

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Adams County  
 Adams County School District  
 No. 12  
 Adams County School District  
 No. 50  
 Adams & Arapahoe Counties Joint  
 District No. 28J  
 Adams & Weld School District  
 No. 27 J

Arapahoe County  
 Arapahoe County School District  
 No. 6  
 Arvada  
 Aspen  
 Aspen School District No. 1 (RE)  
 Aurora  
 Avon  
 Boulder  
 Boulder County  
 Boulder Valley Public Schools  
 Broomfield  
 Canon City  
 Castle Rock  
 Cheyenne Mountain School  
 District No. 12  
 Colorado Public Employees'  
 Retirement Association  
 Colorado Springs  
 Commerce City  
 Craig  
 Denver, City and County of  
 Denver Employees Retirement Plan  
 Denver Housing Authority  
 Denver School District No. 1  
 Denver Water Department  
 Douglas County  
 Douglas County School District  
 No. 1 (RE)  
 Durango  
 El Paso County  
 El Paso County School District  
 No. 11  
 Englewood  
 Estes Park  
 Federal Heights  
 Fort Collins  
 Glendale  
 Golden  
 Grand County  
 Grand Junction  
 Greeley  
 Greenwood Village  
 Jefferson County  
 Jefferson County School District  
 No. R-1  
 La Plata County  
 Lafayette  
 Lakewood  
 Larimer County  
 Littleton  
 Longmont  
 Louisville  
 Loveland  
 Mapleton Public School District  
 No. 1  
 Mesa County  
 Mesa County Valley School  
 District No. 51



Metro Waste Water Reclamation District  
 Montrose  
 Morgan County School District No. 3 (RE)  
 Municipal Subdistrict, Northern Colorado Water Conservancy District  
 Northern Colorado Water Conservancy District  
 Northglenn  
 Parker  
 Pikes Peak Library District  
 Pitkin County  
 Pueblo  
 Regional Transportation District  
 Sheridan School District No. 2  
 Steamboat Springs  
 Sterling  
 Summit County  
 Thompson School District No. R2-J  
 Thornton  
 Urban Drainage and Flood Control District  
 Weld County  
 Weld County School District No. RE 8  
 Western Eagle County Metropolitan Recreation District  
 Westminster  
 Wheat Ridge

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### Connecticut

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Avon  
 Berlin  
 Bethel  
 Bristol  
 Cromwell  
 Danbury  
 Darien  
 East Hartford  
 Enfield  
 Farmington  
 Glastonbury  
 Greater Hartford Transit District  
 Greenwich  
 Greenwich Retirement System  
 Groton  
 Hartford  
 Mansfield  
 Metropolitan District  
 Middletown  
 New London  
 Newington  
 Norwalk  
 Plainville  
 Regional School District No. 19  
 Edwin O. Smith High School

Southington  
 Stamford  
 State of Connecticut  
 Vernon  
 Wallingford  
 West Hartford  
 Wethersfield  
 Winchester  
 Windsor

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### Delaware

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Dover  
 New Castle County  
 Wilmington

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### District of Columbia

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District of Columbia  
 Washington Metropolitan Area Transit Authority

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### Florida

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Alachua County  
 Altamonte Springs  
 Apopka  
 Bay County  
 Belleair  
 Boca Raton  
 Boynton Beach  
 Bradenton  
 Brevard County  
 Broward County  
 Canaveral Port Authority  
 Cape Coral  
 Charlotte County  
 Clay County  
 Clearwater  
 Clermont  
 Cocoa Beach  
 Coconut Creek  
 Collier County  
 Cooper City  
 Coral Gables  
 Coral Springs  
 Dade County School Board  
 Dania  
 Daytona Beach  
 Daytona Beach Shores  
 DeLand  
 Deerfield Beach  
 Delray Beach  
 Dunedin  
 Edgewater  
 Escambia County

Escambia County Utilities Authority  
 Eustis  
 Florida Keys Aqueduct Authority  
 Fort Lauderdale  
 Fort Myers  
 Fort Pierce  
 Fort Walton Beach  
 Gainesville  
 Greater Orlando Aviation Authority  
 Green Cove Springs  
 Greenacres  
 Gulfport  
 Hallandale  
 Hernando County  
 Highland Beach  
 Hillsborough County  
 Holly Hill  
 Hollywood  
 Indian River County  
 Jacksonville  
 Juno Beach  
 Jupiter  
 Key West  
 Kissimmee  
 Kissimmee Utility Authority  
 Lake County  
 Lake Mary  
 Lake Park  
 Lake Worth  
 Lakeland  
 Largo  
 Lauderhill  
 Lee County  
 Leesburg  
 Longboat Key  
 Maitland  
 Manatee County  
 Margate  
 Marion County  
 Melbourne  
 Metro-Dade County  
 Metropolitan Dade County Aviation Department  
 Miami  
 Miami Beach  
 Miami-Dade Water and Sewer Authority Department  
 Miami Department of Off-Street Parking  
 Miami Shores Village  
 Miami Springs  
 Miramar  
 Monroe County  
 Mount Dora  
 Naples  
 New Port Richey  
 New Smyrna Beach  
 New Smyrna Beach Utilities Commission

Niceville  
 North Lauderdale  
 North Miami  
 North Miami Beach  
 North Palm Beach  
 Oakland Park  
 Ocala  
 Ocoee  
 Oldsmar  
 Okaloosa County  
 Opa-locka  
 Orange County  
 Orlando  
 Ormond Beach  
 Osceola County  
 Oviedo  
 Palm Bay  
 Palm Beach  
 Palm Beach County  
 Palm Beach County School Board  
 Palm Beach County Solid Waste  
     Authority  
 Palm Springs  
 Parkland  
 Pasco County  
 Pembroke Pines  
 Pensacola  
 Perry  
 Pierson  
 Pinellas County  
 Pinellas County Juvenile Welfare  
     Board  
 Pinellas Park  
 Polk County  
 Pompano Beach  
 Port Everglades Authority  
 Port Orange  
 Port St. Lucie  
 Punta Gorda  
 Putnam County  
 Royal Palm Beach  
 Safety Harbor  
 Saint Petersburg  
 Sanford  
 Sanibel  
 Sarasota  
 Sarasota County  
 Seminole County  
 South Daytona  
 South Florida Water Management  
     District  
 South Pasadena  
 Southwest Florida Water  
     Management District  
 Tallahassee  
 Tamarac  
 Tampa  
 Tarpon Springs  
 Temple Terrace

Tequesta  
 Titusville  
 Treasure Island  
 Venice  
 Vero Beach  
 Volusia County Council of  
     Governments  
 Walton County  
 West Melbourne  
 West Palm Beach  
 Winter Haven  
 Winter Park

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### Georgia

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Albany  
 Alpharetta  
 Americus  
 Athens-Clarke County  
 Atlanta  
 Atlanta Regional Commission  
 Bibb County  
 Calhoun  
 Canton  
 Cartersville  
 Cedartown  
 Chatham County  
 Clayton County  
 Clayton County Water Authority  
 Cobb County  
 Cobb County School District  
 Columbus Consolidated  
     Government  
 DeKalb County  
 Dublin  
 East Dublin  
 Fairburn  
 Fayette County  
 Fayette County Water System  
 Floyd County  
 Forest Park  
 Fulton County  
 Gainesville  
 Georgia Environmental Facilities  
     Authority  
 Georgia Teachers' Retirement  
     System  
 Glynn County  
 Gwinnett County  
 LaFayette  
 LaGrange  
 Laurens County  
 Macon  
 Marietta  
 Marietta City School System  
 Milledgeville  
 Muscogee County School District  
 Peachtree City  
 Powder Springs

Rockmart  
 Rome  
 Roswell  
 Savannah  
 Smyrna  
 Thomaston  
 Thomasville  
 Toccoa  
 Troup County  
 Tyrone  
 Union City  
 Upson County  
 Valdosta

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### Hawaii

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Hawaii County  
 Hawaii Employees' Retirement  
     System  
 Honolulu, City and County of  
 Maui County  
 State of Hawaii

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### Idaho

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Ada County  
 Canyon County  
 Idaho Falls  
 Idaho Public Employee Retirement  
     System  
 Lewiston  
 Nampa  
 School District No. 25

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### Illinois

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Addison  
 Addison Park District  
 Arlington Heights  
 Arlington Heights Park District  
 Barrington  
 Bartlett  
 Bloomingdale  
 Bloomington  
 Bloomington Firemen's Pension  
     Fund  
 Bloomington Police Pension Fund  
 Bolingbrook  
 Buffalo Grove  
 Burr Ridge  
 Carol Stream  
 Champaign  
 Champaign County  
 Chicago Firemen's Annuity and  
     Benefit Fund  
 Chicago Laborers' Retirement Board  
     and Employees' Annuity and  
     Benefit Fund

Chicago Municipal Employees'  
 Annuity and Benefit Fund  
 Chicago Policemen's Annuity  
 and Benefit Fund  
 Chicago Public School Teachers'  
 Pension and Retirement Fund  
 Clarendon Hills  
 Community Consolidated School  
 District No. 59  
 Community Consolidated School  
 District No. 93  
 Country Club Hills  
 Crystal Lake  
 Darien School District No. 61  
 Decatur  
 Deerfield  
 DeKalb County  
 Des Plaines  
 Downers Grove  
 Downers Grove Park District  
 DuPage County  
 DuPage County Forest Preserve  
 District  
 Elgin  
 Elk Grove Village  
 Elmhurst  
 Evanston  
 Flossmoor  
 Frankfort  
 Geneva Community Unit School  
 District No. 304  
 Glen Ellyn  
 Glen Ellyn Park District  
 Glencoe  
 Glendale Heights  
 Glenview  
 Hanover Park  
 Hazel Crest  
 Highland Park  
 Highland Park Park District  
 Hillside  
 Hoffman Estates  
 Homewood  
 Homewood-Flossmoor Park District  
 Illinois Employees' Retirement  
 System  
 Illinois General Assembly Retire-  
 ment System  
 Illinois Judges Retirement System  
 Illinois Municipal Retirement Fund  
 Illinois Teachers' Retirement System  
 Illinois Toll Highway Authority  
 Illinois Universities Retirement  
 System  
 Intergovernmental Risk Manage-  
 ment Agency  
 Johnsburg Community Unit School  
 District No. 12  
 Lake County

Lake County Forest Preserve District  
 Lake Forest  
 Lake Zurich  
 Lincolnshire  
 Lisle Woodridge Fire Protection  
 District  
 Lombard  
 Macon County  
 Madison County  
 Matteson  
 McHenry Community High School  
 District No. 156  
 McLean County  
 Metropolitan Water Reclamation  
 District of Greater Chicago  
 Morton Community College District  
 No. 527  
 Morton Grove  
 Morton Grove Park District  
 Mount Prospect  
 Naperville Park District  
 New Lenox  
 Niles  
 Normal  
 North Riverside  
 Northbrook  
 Northwest Water Commission  
 Oak Brook  
 Oak Lawn  
 Oak Park  
 Oakton Community College  
 District - 535  
 Orland Park  
 Palatine  
 Palos Hills  
 Palwaukee Municipal Airport  
 Commission  
 Park District Risk Management  
 Agency  
 Park Ridge  
 Park Ridge Recreation and Park  
 District  
 Peoria County  
 Rantoul  
 River Trails School District No. 26  
 Riverside  
 Rock Island  
 Rockford  
 Rolling Meadows  
 Roselle  
 St. Charles  
 Schaumburg, Township of  
 Schaumburg, Village of  
 Skokie  
 Springfield  
 State of Illinois  
 Streamwood  
 Streator  
 Urbana

Valley View Public Schools  
 Vernon Hills  
 Villa Park  
 Waukegan  
 Wheaton  
 Wheaton Park District  
 Wheeling  
 Wheeling Community Consolidated  
 School District No. 21  
 Will County  
 Willowbrook  
 Wilmette  
 Winnebago County  
 Winnebago County Forest Preserve  
 District  
 Wood Dale  
 Woodridge  
 Woodstock

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### Indiana

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Bloomington  
 Capital Improvement Board of  
 Managers  
 Concord Community Schools  
 East Chicago  
 Elkhart  
 Fishers  
 Fort Wayne  
 Fort Wayne-Allen County Airport  
 Authority  
 Hamilton County  
 Hammond  
 Indianapolis  
 Indianapolis Airport Authority  
 Indianapolis -Marion County Public  
 Library  
 Indianapolis Public Transportation  
 Corporation  
 Marion County  
 Marion County Health and Hospital  
 Corporation  
 Mishawaka  
 Noblesville  
 Northwestern Indiana Regional  
 Planning Commission  
 Saint Joseph County Airport  
 Authority  
 South Bend

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### Iowa

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Ames  
 Bettendorf  
 Cedar Falls  
 Cedar Rapids  
 Clinton Community School District  
 Davenport

Des Moines  
 Dubuque  
 Hawarden  
 Iowa City  
 Iowa Falls  
 Le Mars  
 Linn County  
 Mapleton  
 Mason City  
 North Scott Community School  
 District  
 Onawa  
 Orange City  
 Scott County  
 Sioux Center  
 Sioux City  
 Urbandale  
 West Des Moines Community  
 School District

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### Kansas

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Andover  
 Derby Unified School District  
 No. 260  
 El Dorado  
 Emporia  
 Harvey County  
 Hesston  
 Johnson County  
 Junction City  
 Kansas City Board of Public Utilities  
 Kansas Department of  
 Transportation  
 Kansas Eastern Region Insurance  
 Trust  
 Lawrence  
 Lenexa  
 McPherson County  
 Newton  
 Olathe  
 Overland Park  
 Prairie Village  
 Sedgwick County  
 Wichita

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### Kentucky

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Bowling Green  
 Commissioners of the Sinking Fund  
 Commonwealth of Kentucky  
 Danville  
 Elizabethtown  
 Jefferson County Fiscal Court  
 Kentucky Teachers' Retirement  
 System  
 Louisville

Louisville and Jefferson County  
 Metropolitan Sewer District  
 Madisonville  
 Owensboro  
 Paducah

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### Louisiana

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Baton Rouge, Parish of East Baton  
 Rouge  
 Bossier City  
 Bossier Parish School Board  
 Caddo Parish Commission  
 Caddo Parish School Board  
 Calcasieu Parish Police Jury  
 Calcasieu Parish School Board  
 DeSoto Parish School Board  
 East Baton Rouge Parish School  
 Board  
 Iberville Parish School Board  
 Jefferson Parish  
 Jefferson Parish Public School  
 System  
 Lake Charles  
 Lake Charles Harbor and Terminal  
 District  
 Louisiana Teachers' Retirement  
 System  
 New Orleans Sewerage and Water  
 Board  
 Orleans Parish School Board  
 Ouachita Parish School Board  
 Rapides Parish School Board  
 Saint Charles Parish School Board  
 Saint Tammany Parish School  
 Board  
 Shreveport  
 Slidell  
 State of Louisiana  
 Tangipahoa Parish School Board

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### Maine

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Lewiston

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### Maryland

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Annapolis  
 Anne Arundel County  
 Anne Arundel County Board of  
 Education and Public Schools  
 Baltimore  
 Baltimore County  
 Baltimore Elected Officials' Retire-  
 ment System  
 Baltimore Employees' Retirement  
 System

Baltimore Fire and Police  
 Employees' Retirement System  
 Bowie  
 Carroll County  
 Cecil County  
 College Park  
 Frederick  
 Frederick County  
 Gaithersburg  
 Greenbelt  
 Harford County  
 Howard County  
 Maryland State Retirement and  
 Pension System  
 Maryland-National Capital Park and  
 Planning Commission  
 Montgomery County  
 New Carrollton  
 Ocean City  
 Prince George's County  
 Prince George's County Board of  
 Education  
 Rockville  
 State of Maryland  
 Takoma Park  
 University of Maryland System

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### Massachusetts

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Cambridge  
 Commonwealth of Massachusetts

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### Michigan

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Adrian  
 Alma  
 Ann Arbor  
 Bay County  
 Big Rapids  
 Birmingham  
 Burton  
 Cadillac  
 Canton Charter Township  
 Dearborn  
 East Lansing  
 Fenton  
 Garden City  
 Genesee County  
 Grand Blanc  
 Grand Rapids  
 Grosse Pointe Woods  
 Ingham County  
 Isabella County  
 Jackson  
 Kent County  
 Lansing  
 Macomb County

Marquette  
 Michigan Municipal Employees  
 Retirement System  
 Michigan Public School Retirement  
 System  
 Michigan State Employees  
 Retirement System  
 Midland  
 Midland County  
 Mount Clemens  
 Mount Pleasant  
 Muskegon  
 Muskegon County  
 Oakland County  
 Ottawa County  
 Port Huron  
 Port Huron Area School District  
 Portage  
 Rochester Hills  
 Romulus  
 Saginaw  
 Saginaw County  
 Saint Clair County  
 Southfield  
 State of Michigan  
 Sterling Heights  
 Washtenaw County  
 Wayne  
 Wyoming  
 Zeeland

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### Minnesota

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Albert Lea  
 Anoka  
 Anoka County  
 Austin  
 Blaine  
 Bloomington  
 Blue Earth County  
 Breckenridge  
 Brooklyn Center  
 Brooklyn Park  
 Champlin  
 Chaska  
 Columbia Heights  
 Coon Rapids  
 Cottage Grove  
 Dakota County  
 Detroit Lakes  
 Duluth  
 Eagan  
 Eden Prairie  
 Elk River  
 Fairmont  
 Falcon Heights  
 Faribault  
 Fergus Falls

Fridley  
 Golden Valley  
 Goodview  
 Hennepin County  
 Hopkins  
 Inver Grove Heights  
 Lakeville  
 Mahtomedi  
 Mankato  
 Maple Grove  
 Maplewood  
 Metropolitan Council of the Twin  
 Cities Area  
 Metropolitan Transit Commission  
 Metropolitan Waste Control Com-  
 mission  
 Minneapolis  
 Minneapolis Employees Retirement  
 Fund  
 Minneapolis Fire Department Relief  
 Association  
 Minneapolis Library Board  
 Minneapolis-Saint Paul Metropolitan  
 Airports Commission  
 Minnesota Public Employees Retire-  
 ment Association  
 Minnetonka  
 Moorhead  
 Mora  
 Morris  
 Mound  
 Mounds View  
 New Brighton  
 New Hope  
 North Mankato  
 North Saint Paul  
 Oakdale  
 Olmsted County  
 Orono  
 Plymouth  
 Ramsey County  
 Rice County  
 Richfield  
 Robbinsdale  
 Rochester  
 Roseville  
 Saint Cloud  
 Saint Louis County  
 Saint Louis Park  
 Saint Paul  
 Saint Paul Housing and Redevelop-  
 ment Authority  
 Shakopee  
 Shoreview  
 State of Minnesota  
 Stearns County  
 Stillwater  
 Suburban Hennepin Regional Park  
 District

Wadena  
 Waseca  
 Washington County  
 Wayzata  
 West Saint Paul  
 Western Lake Superior Sanitary  
 District  
 White Bear Lake  
 Willernie  
 Winona  
 Worthington

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### Mississippi

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Jackson  
 McComb  
 Mississippi Public Employees'  
 Retirement System  
 State of Mississippi

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### Missouri

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Arnold  
 Belton  
 Berkeley  
 Blue Springs  
 Boone County  
 Bridgeton  
 Chesterfield  
 Clayton  
 Cole County  
 Columbia  
 Columbia Public School District  
 Crestwood  
 Eldon  
 Ferguson  
 Fulton  
 Gladstone  
 Grandview  
 Independence  
 Jackson County  
 Joplin  
 Kansas City  
 Kansas City School District  
 Kirksville  
 Kirkwood  
 Lee's Summit  
 Liberty  
 Little Blue Valley Sewer District  
 Manchester  
 Maryland Heights  
 Metropolitan Saint Louis Sewer  
 District  
 Mexico  
 Mid-America Regional Council  
 Missouri Local Government  
 Employees Retirement System

Missouri State Employees' Retirement System  
O'Fallon  
Richmond Heights  
Saint Charles  
Saint Charles County  
Saint Joseph  
Saint Louis  
Saint Louis Board of Education  
Saint Louis County  
Saint Peters  
Springfield  
University City

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### Montana

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Billings  
Bozeman  
Bozeman School District No. 7  
Butte-Silver Bow, City and  
County of  
Helena  
Missoula County  
State of Montana  
Yellowstone County

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### Nebraska

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Beatrice  
Bellevue  
Lincoln  
Norfolk  
State of Nebraska  
University of Nebraska

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### Nevada

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Boulder City  
Carson City  
Clark County  
Clark County Department of  
Aviation  
Clark County Sanitation District  
Clark County School District  
Colorado River Commission of  
Nevada  
Henderson  
Las Vegas  
Las Vegas-Clark County Library  
District  
Las Vegas Convention & Visitors  
Authority  
Las Vegas Valley Water District  
Nevada Public Employees Retirement System

North Las Vegas  
Regional Transportation  
Commission  
Reno  
Reno-Sparks Convention & Visitors  
Authority  
Sparks  
State of Nevada  
Washoe County  
Washoe County Airport Authority

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### New Hampshire

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Laconia  
New Hampshire Retirement System  
Somersworth

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### New Jersey

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Borough of Oakland

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### New Mexico

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Albuquerque  
Los Alamos County  
Santa Fe

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### New York

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Amherst  
Binghamton  
Buffalo Sewer Authority  
Cheektowaga  
Cortlandt  
Eden  
Erie County  
Evans  
Greenburgh  
Hamburg, Town of  
Hamburg, Village of  
Hornell  
Mount Kisco  
Nassau County  
New Rochelle  
New Rochelle City School  
District  
New York City  
New York City Board of Education  
Retirement System, Qualified  
Pension  
New York City Employees' Retirement System and Group Life  
Insurance Plan  
New York City Fire Department  
Pension Fund, Article 1B

New York City Police Pension Fund,  
Article 2  
New York City Teachers' Retirement System and New York City  
Teachers' Group Term Life  
Insurance  
Orchard Park  
Port Authority of New York and  
New Jersey  
Putnam County  
Rochester  
Rochester City School District  
Rockland County  
Rockville Centre Village  
Rye  
South Orangetown Central School  
District  
State of New York  
Suffolk County  
Sullivan County  
Wayne County  
White Plains  
White Plains City School District  
Yonkers

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### North Carolina

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Alamance County  
Asheboro  
Asheville  
Asheville City Schools  
Beaufort County Board of Education  
Buncombe County  
Burlington City Schools  
Cabarrus County  
Carteret County Schools  
Cary  
Catawba County  
Chapel Hill  
Charlotte  
Charlotte-Mecklenburg Board of  
Education  
Chatham County  
Concord  
Craven County  
Cumberland County  
Dare County  
Dare County Board of Education  
Davidson County  
Durham  
Durham County  
Durham County School System  
ElectriCities of North Carolina, Inc.  
Elizabeth  
Forsyth County  
Garner  
Goldsboro  
Greensboro

Greenville  
 Guilford County  
 Harnett County Board of Education  
 Havelock  
 Henderson  
 Henderson County  
 Hendersonville  
 Hickory City Board of Education  
 High Point  
 Iredell County  
 Jacksonville  
 Kannapolis  
 Kill Devil Hills  
 Kings Mountain District Schools  
 Kinston  
 Lenoir  
 Lincolnton  
 Lumberton  
 Martin County  
 Mecklenburg County  
 Moore County  
 Morehead  
 Morganton  
 Nash County  
 Neuse River Council of Govern-  
   ments  
 New Hanover County  
 Newton  
 Onslow County  
 Orange County  
 Person County  
 Pine Knoll Shores  
 Pineville  
 Pitt County  
 Raleigh  
 Randolph County  
 Reidsville City Schools  
 Rockingham County  
 Rutherford County  
 Salisbury  
 Sanford  
 Southern Pines  
 Stanly County  
 Statesville  
 Tarboro  
 Transylvania County  
 Wake County  
 Wake County Board of Education  
 Wake Forest  
 Wilmington  
 Wilson  
 Winston-Salem  
 Yancey County

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### North Dakota

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Bismarck  
 Grand Forks  
 Minot

### State of North Dakota

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### Ohio

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Akron  
 Ashtabula  
 Ashtabula County  
 Athens County  
 Avon  
 Avon Lake City School District  
 Barberton  
 Beachwood City School District  
 Beavercreek  
 Bedford  
 Bedford Heights  
 Bellefontaine  
 Belmont County  
 Berea  
 Berea City School District  
 Blue Ash  
 Brecksville  
 Brook Park  
 Brooklyn  
 Brunswick  
 Buckeye Local School District  
 Butler County  
 Central Ohio Transit Authority  
 Chillicothe  
 Cincinnati  
 Clermont County  
 Cleveland  
 Cleveland City School District  
 Cleveland Heights  
 Cleveland Heights University  
   Heights Public Library  
 Columbus  
 Columbus City School District  
 Columbus Metropolitan Library  
 Crawford County  
 Cuyahoga County  
 Cuyahoga Falls  
 Cuyahoga Falls City School District  
 Dayton  
 Dover  
 Dublin  
 Eaton  
 Elyria  
 Erie County  
 Euclid  
 Fairborn  
 Fairfield  
 Fairfield County  
 Findlay  
 Findlay City School District  
 Forest Park  
 Four County Joint Vocational  
   School District  
 Franklin

Franklin County  
 Franklin County Alcohol, Drug  
   Addiction and Mental Health  
   Services Board  
 Fremont  
 Geauga County  
 Great Oaks Joint Vocational School  
   District  
 Greater Cleveland Regional Transit  
   Authority  
 Green Village  
 Greene County  
 Grove City  
 Hamilton City School District  
 Hilliard  
 Huron County  
 Kent  
 Kenton  
 Kettering  
 Knox County  
 Lake County  
 Lake Metroparks  
 Lakewood  
 Lancaster  
 Lancaster City School District  
 Lebanon  
 Lorain County Joint Vocational  
   School District  
 Louisville  
 Lucas County  
 Mansfield  
 Maple Heights  
 Marion County  
 Medina County  
 Mentor  
 Miami County  
 Miamisburg  
 Mid-Ohio Regional Planning  
   Commission  
 Middletown  
 Middletown City School District  
 Montgomery County  
 Moraine  
 Mount Vernon  
 Muskingum County  
 Newark  
 North Canton  
 North Olmsted City School District  
 North Royalton  
 Ohio Police and Firemen's  
   Disability and Pension Fund  
 Ohio Public Employees Deferred  
   Compensation Program  
 Ohio Public Employees Retirement  
   System  
 Ohio School Employees Retirement  
   System  
 Ohio State Highway Patrol  
   Retirement System

Ohio Teachers Retirement System  
 Oxford  
 Painesville  
 Parma  
 Pioneer Joint Vocational School  
 District  
 Piqua  
 Preble County  
 Regional Income Tax Agency  
 Reynoldsburg  
 Richland County  
 Rocky River  
 Rocky River City School District  
 Ross County  
 Sandusky  
 Seneca County  
 South Euclid  
 South-Western City School District  
 Southwest Ohio Regional Transit  
 Authority  
 Springboro  
 Springfield  
 Springfield City School District  
 Springfield Local School District  
 State of Ohio  
 Summit County  
 Talawanda City School District  
 Toledo  
 Toledo City School District  
 Troy  
 Tuscarawas County  
 Upper Arlington  
 Upper Arlington City School District  
 Board of Education  
 Urbana  
 Vandalia  
 Wapakoneta  
 Warren County  
 Wayne County  
 Westerville  
 Westlake  
 Willard  
 Willoughby  
 Wooster  
 Xenia

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### Oklahoma

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Cherokee Nation of Oklahoma  
 Citizen Band Potawatomi Indians of  
 Oklahoma  
 Edmond  
 Norman  
 Oklahoma City  
 Oklahoma Turnpike Authority  
 Sand Springs  
 Stillwater  
 Tulsa

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### Oregon

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Albany  
 Ashland  
 Ashland Parks and Recreation  
 Commission  
 Astoria  
 Barlow/Gresham Union High  
 School District No. U2-20JT  
 Bear Creek Valley Sanitary Authority  
 Beaverton  
 Beaverton School District No. 48J  
 Benton County  
 Brookings Harbor Health District  
 Central Point  
 Clackamas County  
 Clackamas County School District  
 No. 108  
 Clackamas Water District  
 Columbia County Administrative  
 School District No. 5J  
 Corvallis  
 Corvallis School District No. 509J  
 Cottage Grove  
 Dallas  
 Deschutes County Administrative  
 School District No. 1  
 David Douglas School  
 District/Multnomah County  
 School District No. 40  
 Douglas County  
 Eugene  
 Gold Hill  
 Grants Pass  
 Gresham  
 Gresham Grade School District No. 4  
 Hermiston  
 Hillsboro Elementary School  
 District No. 7  
 Jackson County  
 Jackson County School District 549C  
 Job Council  
 Klamath Falls  
 Lane County School District No. 4J  
 Lincoln County School District  
 Linn County  
 Marion County  
 Marion County School District  
 No. 24J  
 Marion Education Service District  
 McMinnville  
 Medford  
 Milton-Freewater  
 Milwaukie  
 Multnomah County  
 Multnomah County School District  
 No. 1

Multnomah County School District  
 No. 7  
 North Bend  
 Oregon Consortium  
 Oregon Public Employees Retirement  
 System  
 Portland  
 Portland Development Commission  
 Redmond  
 Redmond School District No. 2J  
 Rogue River  
 Sandy  
 Sherwood School District No. 88J  
 South Lane School District No. 45J3  
 Springfield  
 Tigard  
 Tigard-Tualatin School District  
 No. 23J  
 Tillamook County  
 Troutdale  
 Tualatin  
 Tualatin Valley Fire and Rescue  
 Tualatin Valley Water District  
 Wasco County School District  
 No. 12  
 Washington County  
 Washington County  
 Unified Sewerage Agency  
 West Linn

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### Pennsylvania

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Allegheny County Sanitary  
 Authority  
 Allegheny County and Allegheny  
 County Institution District  
 Allentown  
 Bucks County  
 Bucks County Water and Sewer  
 Authority  
 Carlisle Borough  
 Chester County  
 Chichester School District  
 Commonwealth of Pennsylvania  
 Commonwealth of Pennsylvania  
 Public School Employees'  
 Retirement System  
 Cumberland County  
 Erie  
 Great Valley School District  
 Harrisburg  
 Lancaster County  
 Lehigh County Authority  
 Lower Allen Township  
 Lycoming County  
 Mount Lebanon  
 Mount Lebanon School District  
 Neshaminy School District



Northampton County  
Penn Hills  
Pennsylvania Municipal Retirement  
System  
Pennsylvania Turnpike Commission  
Perkiomen Valley School District  
Peters Township  
Philadelphia  
Philadelphia School District  
Upper Saint Clair  
Westmoreland County  
Whitehall  
York County

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### Rhode Island

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Bristol  
Cranston  
Foster  
Narragansett  
North Kingstown  
North Providence  
South Kingstown

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### South Carolina

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Abbeville  
Beaufort County School District  
Charleston  
Charleston City Commissioners of  
Public Works  
Charleston County  
Clemson  
Clinton  
Columbia  
Conway  
Forest Acres  
Georgetown  
Grand Strand Water and Sewer  
Authority  
Greenville  
Greenville County  
Greenville County School District  
Greenwood County  
Hilton Head Island  
Horry County  
Lancaster  
Lexington County  
Lexington County School District  
No. 2  
Mount Pleasant  
Myrtle Beach  
Newberry  
North Augusta  
North Charleston  
North Myrtle Beach  
Orangeburg County  
Richland County

Richland County School District  
No. 1  
Richland County School District  
No. 2  
Rock Hill  
South Carolina Retirement Systems  
Spartanburg  
State of South Carolina  
Sumter County  
Surfside Beach  
West Columbia  
York County

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### South Dakota

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Sioux Falls  
Watertown  
Yankton

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### Tennessee

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Bartlett  
Brentwood  
Cleveland  
Collierville  
Franklin  
Germantown  
Hamilton County  
Hendersonville  
Knoxville  
Johnson City  
Memphis  
Memphis-Shelby County Airport  
Authority  
Metropolitan Nashville Airport  
Authority  
Nashville and Davidson County  
Metropolitan Government  
Oak Ridge  
Shelby County  
Smyrna  
State of Tennessee  
Tennessee Consolidated Retirement  
System  
White House

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### Texas

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Abilene  
Abilene Regional Center Mental  
Health- Mental Retardation Center  
Addison  
Alamo Area Council of Governments  
Alice  
Alief Independent School District  
Alvin  
Amarillo  
Andrews

Arlington  
Arlington Independent School  
District  
Austin Independent School District  
Beaumont  
Bee County  
Bell County  
Bellaire  
Belton  
Benbrook  
Bexar County  
Big Spring  
Birdville Independent School  
District  
Boerne  
Brazos County  
Brazos River Authority  
Brazos River Harbor Navigation  
District (Port of Freeport)  
Brenham  
Brownsville  
Bryan  
Burleson  
Cameron County  
Canadian  
Capital Area Planning Council  
Carrollton  
Carrollton Farmers Branch  
Independent School District  
Carthage  
Cedar Hill  
Cedar Hill Independent School  
District  
Central Texas Council of Govern-  
ments  
Cibolo  
Cleburne  
College Station  
Colleyville  
Collin County  
Colony  
Conroe Independent School District  
Coppell  
Copperas Cove  
Copperas Cove Independent School  
District  
Corpus Christi  
Corpus Christi Regional  
Transportation Authority  
Dallas  
Dallas County  
Dallas Fort Worth International  
Airport Board  
Dallas Independent School District  
DeSoto  
DeWitt County  
Deer Park  
Del Rio  
Denton

Denton County  
 Denton Independent School District  
 Duncanville  
 Eagle Lake  
 Eagle Pass  
 Ector County  
 Ector County Independent School District  
 Edinburg  
 Edgewood Independent School District  
 El Paso County  
 Ennis  
 Euless  
 Farmers Branch  
 Flower Mound  
 Fort Bend County  
 Fort Bend Independent School District  
 Fort Worth  
 Fort Worth Independent School District  
 Friendswood  
 Gainesville  
 Galveston  
 Garland  
 Garland Independent School District  
 Georgetown  
 Grand Prairie  
 Grapevine  
 Grapevine-Colleyville Independent School District  
 Grayson County  
 Greater Texoma Utility Authority  
 Greenville  
 Groves  
 Guadalupe-Blanco River Authority  
 Gulf Coast Waste Disposal Authority  
 Haltom City  
 Harlingen  
 Harris County  
 Harris County Appraisal District  
 Harris County Children's Protective Services  
 Harris County Metropolitan Transit Authority  
 Highland Park  
 Highland Park Independent School District  
 Highland Village  
 Houston Firemens Relief and Retirement Fund  
 Houston-Galveston Area Council  
 Houston Independent School District  
 Howard County  
 Humble Independent School District  
 Huntsville  
 Hurst

Ingleside  
 Irving  
 Irving Independent School District  
 Jasper  
 Jim Welis County  
 Johnson County  
 Katy  
 Katy Independent School District  
 Keller  
 Kerrville  
 Killeen  
 Killeen Independent School District  
 Kingsville  
 La Porte  
 Lake Dallas Independent School District  
 Lancaster  
 Lancaster Independent School District  
 Laredo  
 League City  
 Lewisville  
 Livingston  
 Longview  
 Lubbock  
 Lubbock Independent School District  
 Mansfield  
 McAllen  
 McKinney  
 McLennan County  
 Mesquite  
 Midland  
 Milam County  
 Missouri City  
 Montgomery County  
 Mount Pleasant  
 New Braunfels  
 New Braunfels Utilities  
 New Caney Independent School District  
 North Central Texas Council of Governments  
 North East Independent School District  
 North Richland Hills  
 North Texas Municipal Water District  
 Northside Independent School District  
 Odessa  
 Palestine  
 Pampa  
 Panhandle Regional Planning Commission  
 Pearland  
 Perryton  
 Plano  
 Plano Independent School District

Port Arthur  
 Port Lavaca  
 Port Neches  
 Port of Corpus Christi Authority of Nueces County  
 Port of Houston Authority of Harris County  
 Potter County  
 Raymondville  
 Richardson  
 Richardson Independent School District  
 Rockwall  
 Rosenberg  
 Round Rock  
 Round Rock Independent School District  
 Rusk County  
 Sabine River Authority of Texas  
 Saginaw  
 San Antonio  
 San Antonio Independent School District  
 San Antonio River Authority  
 San Felipe Del Rio Consolidated Independent School District  
 San Marcos  
 San Patricio County  
 San Patricio County Drainage District  
 Schertz  
 Seabrook  
 Sherman  
 Snyder  
 Southlake  
 South Padre Island  
 South Plains Association of Governments  
 Spring Independent School District  
 State of Texas  
 Stephenville  
 Sugar Land  
 Sulphur Springs  
 Sweetwater  
 Tarrant Appraisal District  
 Tarrant County  
 Tarrant County Mental Health and Mental Retardation Center  
 Temple  
 Terrell  
 Texarkana  
 Texas Employees Retirement System  
 Texas Municipal Retirement System  
 Texas Teacher Retirement System  
 Tomball  
 Travis County  
 Tyler  
 University Park

Uvalde  
 VIA Metropolitan Transit  
 Victoria  
 Waco  
 Watauga  
 Weatherford  
 Weatherford Independent School  
 District  
 Webb County  
 Webster  
 West University Place  
 Wharton  
 Wharton County  
 White Settlement  
 Wichita Falls  
 Willacy County  
 Wylie

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### Utah

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Alpine School District  
 Bountiful  
 Brigham City Corporation  
 Davis County School District  
 Granite School District  
 Jordan School District  
 Murray City Corporation  
 Ogden  
 Orem  
 Park City Municipal Corporation  
 Roy  
 Saint George  
 Salt Lake City Corporation  
 Salt Lake City School District  
 Salt Lake County  
 Sandy City  
 Sevier School District  
 South Jordan  
 State of Utah  
 Utah Retirement Systems  
 Weber County  
 West Jordan  
 West Valley City

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### Virginia

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Albemarle County Service Authority  
 Alexandria  
 Arlington County  
 Ashland  
 Blacksburg  
 Capital Regional Airport  
 Commission  
 Charlottesville  
 Charlottesville-Albemarle Airport  
 Authority  
 Chesapeake

Chesterfield County  
 Colonial Heights  
 Commonwealth of Virginia  
 Danville  
 Fairfax  
 Fairfax County  
 Frederick County  
 Fredericksburg  
 Front Royal  
 Hampton  
 Hampton Roads Sanitation District  
 Hanover County  
 Henrico County  
 Herndon  
 Hopewell  
 James City County  
 James City Service Authority  
 Leesburg  
 Loudoun County  
 Loudoun County Sanitation  
 Authority  
 Manassas  
 Manassas Park  
 Metropolitan Washington Airports  
 Authority  
 Montgomery County  
 Newport News  
 Norfolk  
 Poquoson  
 Portsmouth  
 Prince William County  
 Prince William County Park  
 Authority  
 Prince William County Service  
 Authority  
 Pulaski  
 Rapidan Service Authority  
 Richmond  
 Richmond City School Board  
 Richmond Retirement System  
 Rivanna Solid Waste Authority  
 Rivanna Water & Sewer Authority  
 Roanoke  
 Roanoke County  
 Roanoke Pension Plan  
 Rockingham County  
 Salem  
 Stafford County  
 Staunton  
 Suffolk  
 Upper Occoquan Sewage Authority  
 Vienna  
 Virginia Beach  
 Virginia Retirement System  
 Williamsburg  
 York County

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### Washington

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Auburn  
 Bellevue  
 Camas  
 Clark County  
 Clark County Public Transportation  
 Benefit Area Authority  
 Community Transit  
 Edmonds  
 Everett  
 Federal Way  
 Hazel Dell Sewer District  
 Intercity Transit  
 Kennewick  
 King County  
 Kitsap County  
 Lewis County  
 Longview  
 Lynnwood  
 Olympia  
 Pierce County  
 Pierce Transit  
 Port of Tacoma  
 Port of Vancouver  
 Puyallup  
 Redmond  
 Renton  
 Richland  
 SeaTac  
 Seattle  
 Seattle City Employees' Retirement  
 System  
 Seattle School District No. 1  
 Shelton  
 Skagit County  
 Snohomish County  
 State of Washington  
 Tacoma  
 Tacoma Employees' Retirement  
 System  
 Tacoma Metropolitan Park District  
 Tacoma School District No. 10  
 Thurston County  
 Tukwila  
 Vancouver  
 Washington State Lottery  
 Yakima  
 Yakima County  
 Yakima Public Schools

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### West Virginia

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Parkersburg Sanitary Board  
 West Virginia Parkways, Economic  
 Development and Tourism  
 Authority

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### Wisconsin

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Appleton  
Ashwaubenon  
Dane County  
Eau Claire  
Germantown  
Green Bay  
Green Bay Metropolitan Sewerage  
District  
Manitowoc County  
Marathon County  
Milwaukee County

Milwaukee Metropolitan Sewerage  
District  
Neenah  
Outagamie County  
Sheboygan  
Shorewood  
Waukesha County  
Waukesha County Area Vocational,  
Technical and Adult Education  
District  
Winnebago County

**Wyoming**  
Casper  
Cheyenne  
Cheyenne Board of Public Utilities  
Jackson  
Laramie  
Natrona County  
Riverton  
Teton County  
Uinta County

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Gregory S. Allison - Assistant Director  
North T. Jersild - Assistant Director  
James M. Falconer - Manager  
Karen Rakestraw - Senior Program Associate  
Roscoe C. Stelford - Senior Program Associate  
Janie C. Beck - Program Associate  
Douglas M. Haywood - Program Associate

Doug J. Hegenauer - Program Associate  
Jim C. Lau - Program Associate  
James A. Phillips - Program Associate  
Dorothy D. Ray - Secretary  
Kathleen Schultz - Secretary  
Delores Smith - Secretary  
Yung W. Oh - Intern

### Special Review Committee Members

At the End of Calendar Years 1992, 1991, 1990, 1989, 1988, and 1987

	<u>1992</u>	<u>1991</u>	<u>1990</u>	<u>1989</u>	<u>1988</u>	<u>1987</u>
<b>Government</b>						
Comptroller	48	41	28	22	25	22
Finance Director	103	92	78	60	56	40
Assistant Finance Director	43	37	30	20	18	14
Accounting Department	63	52	49	43	39	35
Internal Audit Department	25	20	18	17	12	8
Other	<u>64</u>	<u>67</u>	<u>52</u>	<u>50</u>	<u>43</u>	<u>31</u>
<b>Total Government</b>	<b>346</b>	<b>309</b>	<b>255</b>	<b>212</b>	<b>193</b>	<b>150</b>
<b>CPA Firms</b>						
Partner	154	139	128	113	114	104
Principal	9	7	5	6	5	5
Manager	124	118	106	94	75	60
Supervisor	15	9	14	13	11	12
Other	<u>2</u>	<u>16</u>	<u>3</u>	<u>13</u>	<u>7</u>	<u>8</u>
<b>Total CPA Firms</b>	<b>304</b>	<b>289</b>	<b>256</b>	<b>239</b>	<b>212</b>	<b>189</b>
Accounting Professors	20	20	22	20	17	17
Other	33	8	20	11	11	11
<b>Total SRC Members</b>	<b>703</b>	<b>626</b>	<b>553</b>	<b>482</b>	<b>433</b>	<b>367</b>

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## **SPECIAL REVIEW COMMITTEE MEMBERS BY STATE**

As of December 31, 1992

\*Between five and ten years on the committee

\*\*More than ten years on the committee

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Arizona

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Phoenix, Arizona

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Pima County, Tucson, Arizona

**Carl E. Remus**, Fund Accounting Manager, Pima County  
Finance, Tucson, Arizona

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P.C., Phoenix, Arizona

**James H. Saunders**, James H. Saunders, CPA,  
Eagar, Arizona

**Gene Strizek**, Assistant Finance Director, City of South  
Tucson, Arizona

**Gary J. Wood**, President, Gary J. Wood, P.C., Phoenix,  
Arizona

### **Arkansas**

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Rock, Arkansas

**Rachel K. Fletcher**, Partner, Kremer & Associates, Ltd.,  
Little Rock, Arkansas

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\*\*Thomas W. Snow, Partner, KPMG Peat Marwick, Los Angeles, California  
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Alex E. C. Yuen, Associate Professor of Accounting, San Francisco State University, San Francisco, California

## Colorado

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Kay Arbogast, Assistant Director/Accounting Department, Arapahoe County, Littleton, Colorado  
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\*Larry R. Beardsley, CPA - Audit Principal, Van Schooneveld and Co., Inc. CPA's, Englewood, Colorado  
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Tom Breed, Partner/CPA Practice, Haley & Breed CPA's, Durango, Colorado

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Colorado Springs, Colorado

C. Don Cole, Assistant Director for Systems & Finance,  
Denver Employees Retirement Plan, Denver, Colorado

Mary Bower Cottrell, Manager, Yale & Seffinger, P.C.,  
Denver, Colorado

Jon Dennig, Finance Director, Regional Transportation  
District, Denver, Colorado

Michael L. Dixon, CPA, Director of Finance, Morgan  
County, Fort Morgan, Colorado

\*James M. Golden, Director of Finance, City of  
Longmont, Colorado

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P.C., Denver, Colorado

Kim Higgins, Partner, Bondi & Co., CPA's, Englewood,  
Colorado

Dean H. Johnson, Partner, Johnson, Holscher, Plutt & Co.,  
P.C., Englewood, Colorado

\*Dana L. Klausmeyer, Controller, Larimer County,  
Fort Collins, Colorado

Mary Schweers, Controller, City of Greeley, Colorado

Bart A. Skidmore, Controller, Douglas County School  
District Re 1, Castle Rock, Colorado

Glenn W. Smith, Treasurer, City of Aurora, Colorado

David W. Sparkman, Audit Manager, Coopers & Lybrand,  
Denver, Colorado

Jeannie K. Tacker, Fiscal Officer, Weld County Div. of  
Human Resources, Evans, Colorado

James R. Tansey, Accounting Manager, City of Central,  
Colorado

Michael Varnet, Fiscal Officer, Pikes Peak Library District,  
Colorado Springs, Colorado

Timothy Dean Wallendorff, Shareholder, Dorney &  
Associates, P.C. CPA's, Monte Vista, Colorado

James M. Williamson, Aurora, Colorado

Scott C. Wright, Audit Manager, Bondi & Company,  
Denver, Colorado

### Connecticut

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Plainville, Connecticut

\*Edward B. Gomeau, Director, Fiscal Management &  
Operations, North Haven Public Schools,  
Old Saybrook, Connecticut

\*Patrick F. Hardiman, Partner, Deloitte & Touche,  
Wilton, Connecticut

Glenn S. Klocko, Director of Finance, Town of Avon,  
Connecticut

\*\*John S. Pavlik, Partner, Kostin, Ruffkess & Company,  
West Hartford, Connecticut

\*\*James S. Remis, Partner, Federman & Lally, CPA's,  
Farmington, Connecticut

Regina Rentz, Senior Manager, Kostin, Ruffkess &  
Company, West Hartford, Connecticut

Robert V. Stout, Finance Director, City of Ridgefield,  
Connecticut

### Delaware

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Dover, Delaware

\*Ronald A. Morris, Budget & Accounting Manager, New  
Castle County, Wilmington, Delaware

\*Janis C. Nesterak, Partner, Faw, Casson & Co., Dover,  
Delaware

### District of Columbia

Patricia Anduze, Controller, D.C. Department of Consumer  
& Regional Affairs, Washington, D.C.

Robert Bloom, Manager, Coopers and Lybrand,  
Washington, DC

Hazel Broadnax, Controller, District of Columbia  
Government, Washington, D.C.

\*\*Bert T. Edwards, Partner, Arthur Andersen & Co.,  
Washington, D.C.

\*\*Irwin T. David, Deputy Chief Financial Officer,  
U.S. Department of Agriculture, Washington, D.C.

Stuart L. Graff, Director/Financial Reporting & Technical  
Issues, U.S. Department of Education, District of  
Columbia, Washington, D.C.

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David M. Schoen, Senior Principal, American Manage-  
ment Systems, Inc., New York, New York  
\*David A. Shulman, Partner, Bennett, Kielson, Storch  
& Co., White Plains, New York  
\*\*Peggy J. Smith, Consultant, Troy, New York  
\*Les Storch, Partner, Bennett, Kielson, Storch &  
Co., White Plains, New York  
Nancy Valley, Senior Manager, KPMG Peat Marwick,  
Albany, New York  
Paul Wilkes, Director of Financial Reporting, New York  
State Office of the State Comptroller, Albany, New York

### North Carolina

Andrew J. Atkinson, Director of Finance, New Hanover  
County, Wilmington, North Carolina

Davin W. Brown, Partner, Eilers, Jones & Brown, P.A.,  
Raleigh, North Carolina  
Eddie Burke, Partner, Cherry, Bekaert & Holland, CPA's,  
Fayetteville, North Carolina  
Loris R. Colclough, Director of Finance, City of Winston-  
Salem, North Carolina  
\*\*S. Grady Fullerton, Assistant Director, University of  
North Carolina, Chapel Hill, North Carolina  
\*Paul L. Fulton, Jr., Assistant Finance Director, Forsyth  
County, Winston-Salem, North Carolina  
Charles M. Hicks, Partner, Dixon, Odom & Co.,  
HighPoint, North Carolina  
Michael B. Hicks, General Accounting Supervisor,  
City of Charlotte/Finance - Accounting, North Carolina  
Timothy T. Inch, Finance Director, City of Lumberton,  
North Carolina  
\*H. Hilton L'Orange, Finance Officer, Charlotte-  
Mecklenburg Board of Education, Charlotte,  
North Carolina  
Alfred L. Liner, Financial Planning & Reporting  
Manager, Mecklenburg County Finance Department,  
Charlotte, North Carolina  
Paul F. Lucas, Associate, McGladrey & Pullen, CPAs,  
Greensboro, North Carolina  
Morris R. Marshburn, Supervisor, McGladrey & Pullen,  
New Bern, North Carolina  
Cheryl G. Richie, Cumberland County, Fayetteville,  
North Carolina  
\*Samuel R. Rose, III, Partner, McGladrey & Pullen,  
Wilmington, North Carolina  
Robert K. Spear, Assistant Professor of Accounting,  
University of North Carolina at Charlotte, Charlotte,  
North Carolina  
Jeffery Wayne Turpin, Senior Audit Manager, Deloitte &  
Touche, Charlotte, North Carolina  
J. Harry Weatherly, Jr., Director of Finance, Mecklenburg  
County, Charlotte, North Carolina

## **North Dakota**

John A. Grettum, Audit Manager, North Dakota State  
Auditor's Office, Fargo, North Dakota  
Marv Heinert, CPA, Partner-In-Charge, Orser, Olson &  
St. Peter, CPAs, Bismarck, North Dakota  
Edwin J. Nagel, Jr., Director/Division of State Audit,  
Office of the State Auditor, Bismarck, North Dakota  
Jean Senger, Accountant, City of Minot, North Dakota  
David Stende, Partner, Eide Helmeke & Company,  
Fargo, North Dakota  
Ronald I. Tolstad, Jr., Technical Specialist, North Dakota  
State Auditor's Office, Bismarck, North Dakota

## **Ohio**

Barbara Amatos, Accounting Manager I, Auditor of State  
of Ohio, Columbus, Ohio

Edward G. Appleyard, Accountant, City of Wooster,  
Ohio  
\*Forrest Kenneth Betcher, City Accountant, City of  
Dayton, Ohio  
Rose A. Bowman, CPA, Financial Reporting Accountant,  
State of Ohio, Columbus, Ohio  
Aleisa K. Bugbee, Deputy Auditor, Knox County Auditor,  
Mt. Vernon, Ohio  
\*Mark A. Carnabuci, Assistant Auditor-Quality  
Assurance, Auditor of State of Ohio, Mentor, Ohio  
Stacey L. Chapin, Accountant, City of Wooster, Ohio  
Debora E. Cooper, Accounting and Budget Manager,  
City of Springfield, Ohio  
Chris S. Costin, CPA, Costin & Company, North  
Ridgeville, Ohio  
Loren S. Crisp, Director of Financial Operations, Clermont  
County, Batavia, Ohio  
John C. Davis, Partner, Coopers & Lybrand, Columbus,  
Ohio  
\*James E. Davis, Finance Manager, Dayton International  
Airport, Vandalia, Ohio  
\*\*Frank A. Dawson, Director of Finance, City of  
Cincinnati, Ohio  
Robbie L. DeCoske, CPA, Costin & Company,  
North Ridgeville, Ohio  
Ben E. Diepenbrock, District Audit Manager, Auditor of  
State of Ohio, Lima, Ohio  
John W. Frank, Director of Accounting & Control, School  
Employees Retirement System of Ohio, Columbus, Ohio  
W. Michael Fritz, Audit Partner, Deloitte & Touche,  
Columbus, Ohio  
\*Frank C. Gambosi, Director of Finance, City of Bedford,  
Ohio  
Chalmers H. Glover, Finance Director, City of Willoughby,  
Ohio  
Donna Carrington Hairston, Financial Reporting  
Accountant, Ohio Office of Budget & Management,  
Gahanna, Ohio  
Greg Hanfbauer, Internal Audit Manager, City of  
Cincinnati, Ohio  
James A. Hanson, Director of Finance, City of Fairfield,  
Ohio  
Valerie J. Harry, Quality Assurance Representative,  
Auditor of State of Ohio, Cleveland, Ohio  
Robert R. Hinkle, CPA, Assistant Auditor, Auditor of  
State of Ohio, Mt. Gilead, Ohio  
Mark S. Hullman, Partner, Levis & Huliman Co.,  
Elyria, Ohio  
Yvette M. Ittu, Accounting Supervisor, City of Cleveland,  
Ohio  
Dana J. Kavander, CPA, Internal Auditor, City of Berea,  
Ohio  
\*\*Edward M. Klasny, Consultant, Pepper Pike, Ohio  
Kenneth E. Kleppel, Finance Director, Lake Metroparks,  
Concord Township, Ohio  
\*Frederick R. Kruse, Audit Manager, Coopers & Lybrand,  
Cross City, Ohio  
John T. Lyons, Finance Director, City of Middletown,  
Ohio

Gregory A. Mason, Assistant Deputy Auditor,  
Auditor of State of Ohio, Columbus, Ohio  
Terri L. Mayle, Financial Analysis Supervisor, City of  
Dayton, Ohio  
Donald T. McIntosh, Assistant Auditor of State of Ohio,  
Auditor of State of Ohio, Byesville, Ohio  
\*Timothy I. Murphy, Deputy Director for State  
Accounting, Office of Budget & Management, State  
of Ohio, Columbus, Ohio  
\*Dan M. Patrick II, Finance Director, City of Olmsted  
Falls, Ohio  
Virginia Price, Accountant, City of Wooster, Ohio  
\*\*James B. Pyers, Director of Finance, City of Wooster,  
Ohio  
\*\*William J. Reidy, Partner, Coopers & Lybrand,  
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Laurence A. Rush, Assistant Finance Director, City of  
Westlake, Avon Lake, Ohio  
Mary C. Saunders, Director of Finance, City of Lakewood,  
Ohio  
Jane A. Schmitz, Financial Reporting Manager, State of  
Ohio, Columbus, Ohio  
\*William C. Severns, Director of Special Projects, Office  
of Auditor of State, Columbus, Ohio  
Thomas R. Severns, Comptroller, Police & Firemen  
Disability Pension Plan of Ohio, Columbus, Ohio  
Steven D. Sherer, Treasurer, New Philadelphia City  
School District, New Philadelphia, Ohio  
\*Robert A. Slater, Chief Financial Officer, Teachers  
Retirement System of Ohio, Columbus, Ohio  
Daniel N. Smith, Finance Director, City of Fairborn, Ohio  
Mark Snodgrass, Assistant Director - Controller, Public  
Employees Retirement System, Columbus, Ohio  
Kevin L. Snyder, Director of Quality Control &  
Government Services, Brott, Kusmits, Mardis & Co.,  
Akron, Ohio  
Joel E. Sofranko, Chief Financial Officer, Ohio School  
Employees Retirement System, Columbus, Ohio  
Paul D. Strickfaden, Chief Deputy Auditor, Erie County,  
Sandusky, Ohio  
Christine M. Syrianoudis, Assistant Director of Quality  
Assurance, Auditor of State of Ohio, Columbus, Ohio  
Mark S. Weatherman, Principal, Clark, Schaefer, Hackett  
& Co., Springfield, Ohio  
\*\*James M. Williams, Partner, Ernst & Young, Cleveland,  
Ohio  
\*Harold I. Zeidman, Partner, KPMG Peat Marwick,  
Columbus, Ohio

## Oklahoma

Larry D. Clements, CPA, Oklahoma State Department of  
Education, Oklahoma City, Oklahoma  
\*Mike Crawford, President, Michael A. Crawford, Inc.,  
Oklahoma City, Oklahoma  
\*Larry L. Gibson, Partner, Stanfield & O'Dell, Tulsa,  
Oklahoma

Catharine A. Howell, Accounting Superintendent, City of  
Oklahoma City, Oklahoma  
\*Robert A. Lewis, Assistant Finance Director, City of  
Oklahoma City, Oklahoma  
\*\*Daniel E. Schultz, Jr., Partner, Coopers & Lybrand,  
Tulsa, Oklahoma  
Donald A. Williams, Audit Director, Deloitte & Touche,  
Tulsa, Oklahoma

## Oregon

\*L. Parry Ankersen, CPA, Portland, Oregon  
Gerald W. Burns, Owner, Gerald W. Burns, CPA,  
Medford, Oregon  
Sylvia J. Colbert, Director of Business Services, Marion  
Education Service District, Salem, Oregon  
\*John L. Dethman, Partner, Coopers & Lybrand, Portland,  
Oregon  
Larry L. Dickson, Partner, Isler & Co., Medford, Oregon  
Don R. Doerr, Partner, Coopers & Lybrand, Eugene,  
Oregon  
Neil S. Erickson, Manager, Grant Thornton, Portland,  
Oregon  
\*\*Roger A. Korvola, Partner, Talbot, Korvola & Warwick,  
Portland, Oregon  
Chris Robuck, University of Oregon, Eugene, Oregon  
\*Mary Alice Seville, Assistant Professor of Accounting,  
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Charles A. Swank, Director, Deloitte & Touche, Portland,  
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## Pennsylvania

\*Kevin P. Boland, Manager, KPMG Peat Marwick,  
Pittsburgh, Pennsylvania  
\*Fay K. Boland, Pittsburgh, Pennsylvania  
\*Richard S. Carlin, Manager, KPMG Peat Marwick,  
Philadelphia, Pennsylvania  
\*\*Irvin R. Davis, Managing Director, School District of  
Philadelphia Pennsylvania  
\*Mary Anne Gaffney, Associate Professor, Temple  
University, Philadelphia, Pennsylvania  
Regis P. Garriss, Jr., Deputy County Controller,  
Westmoreland County, Greensburg, Pennsylvania  
Steven Handzel, Accounting Manager-Controller's Office,  
County of Chester, West Chester, Pennsylvania  
\*Daniel L. Kovlak, Partner, KPMG Peat Marwick,  
Harrisburg, Pennsylvania  
Robert S. Lent, Jr., Principal, Maher Duessel, CPAs,  
Pittsburgh, Pennsylvania  
Charles E. Linderman, Director of Business Affairs,  
Great Valley School District, Devault, Pennsylvania  
Kenneth J. Mabe, Accounting Manager, City of  
Philadelphia, Pennsylvania  
John Marcarelli, Business Manager, Eastern Montgomery  
County Area Vocational School, Willow Grove,  
Pennsylvania

Alan R. Miller, Harrisburg, Pennsylvania  
 \*Gerald L. Santilli, General Accounting Manager, School District of Philadelphia, Pennsylvania  
 Albert F. Scaperotto, Deputy City Auditor, City of Philadelphia, Pennsylvania  
 John C. Stillwaggon, Supervisor, McKonley & Asbury, Camp Hill, Pennsylvania  
 \*\*Marcia L. Taylor, Assistant Manager, Mt. Lebanon, Pittsburgh, Pennsylvania

### **Rhode Island**

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 Leah E. Edge, Manager, Parmelee, Bacon & Edge, Cranston, Rhode Island  
 \*John A. Parmelee, Partner, Parmelee, Bacon & Edge, Cranston, Rhode Island  
 James J. Prescott, Principal, Cayer, Prescott Associates, Inc., Providence, Rhode Island  
 \*Michael R. Saunders, Saunders & Associates, Newport, Rhode Island  
 James D. Wilkinson, Jr., Manager, Cayer, Prescott Associates, Inc., Providence, Rhode Island

### **South Carolina**

\*Steven L. Blake, Shareholder, Cline, Brandt, Kochenower & Co., P.A., Gaffney, South Carolina  
 J. Robert Calliham, Chairman/Audit Division Director, Smith, Sapp, Crumpler & Calliham, P.A., Myrtle Beach, South Carolina  
 Robert B. Chestnut, Director of Financial Services, Richland County School District One, Columbia, South Carolina  
 William J. Condon, Jr., Director of Administration, Housing Authority/City of Charleston, South Carolina  
 Thomas E. Garbett, Partner, William F. Muckenfuss & Assoc. CPAs, Mt. Pleasant, South Carolina  
 Robert A. Keisler, Partner, Burkett, Burkett & Burkett, CPA's, P.A., Cayce-West Columbia, South Carolina  
 Gregory P. McLain, Partner, McLain, Moise & Associates, P.C., Charleston, South Carolina  
 Wesley Ropp, Administrator of Finance, Commissioners of Public Works, Charleston, South Carolina  
 Carl W. Short, Director of Finance & Management Information Systems, Pawleys Island, South Carolina  
 Sherri C. Strickland, Principal, Lowrance & Wildman, Columbia, South Carolina  
 Thomas Leon Wagner, Jr., Director of State Audits, South Carolina State Auditor's Office, Columbia, South Carolina

### **Tennessee**

Hal W. Canary, Jr., Canary Consulting, Inc.,

Memphis, Tennessee  
 Steven L. Curry, Director of TCRS, State of Tennessee, Nashville, Tennessee  
 Albert Kiser, Director of Accounting, Hamilton County Government, Chattanooga, Tennessee  
 Dianne Mitchell, Technical Review/Research, State of Tennessee, Nashville, Tennessee  
 \*Richard V. Norment, Director of County Audit, Comptroller of Treasury, State of Tennessee, Nashville, Tennessee  
 \*Clyde Phillips, Financial Director, Department of Finance & Administration, Nashville, Tennessee  
 \*\*Robert E. Powell, Certified Public Accountant, Robert Powell & Associates, Gatlinburg, Tennessee  
 \*Barbara K. White, Assistant Director, State of Tennessee Nashville, Tennessee  
 Michael A. Wood, Senior Manager, Deloitte & Touche, Memphis, Tennessee

### **Texas**

Kathleen M. Archambault, Finance Director, City of Mineral Wells, Texas  
 Donald Ashmore, Stockholder, Davis, Kinard & Co., P.C., Abilene, Texas  
 Robert Belt, Manager, Lairson, Stephens & Reimer, Houston, Texas  
 \*Ronald D. Bertel, 1st Assistant County Auditor, Tarrant County, Fort Worth, Texas  
 Linda R. Breazeale, County Auditor, Montgomery County, Conroe, Texas  
 \*Becky L. Brooks, City Auditor, City of Arlington, Texas  
 Darrell R. Brooks, CPA, Audit Manager, Alexander & Clark, P.C., Lampasas, Texas  
 Melani D. Carey, Senior Accountant, Richardson Independent School District, Richardson, Texas  
 \*George C. Casey, President, Spectrum Consulting Group, San Antonio, Texas  
 \*\*Donald H. Cormie, Partner, Padgett, Stratemann & Company, San Antonio, Texas  
 \*A. Lewis Crain, Partner, Lewis Crain, CPA, Arlington, Texas  
 Sara S. Culbreth, Assistant City Manager-Finance, City of Jasper, Texas  
 \*Gary W. Davis, West Davis, Austin, Texas  
 Carl M. Deaton, Partner, Hankins, Powers, Eastup, Deaton & Tonn, Denton, Texas  
 \*\*William B. Dillon, Partner, Arthur Andersen & Co., Dallas, Texas  
 Angela T. Doucette, Assistant City Controller II, City of Houston, Texas  
 \*Max S. Duplant, Stockholder/Officer, Charles E. Reed & Associates, P.C., Port Arthur, Texas  
 \*Jerry L. Gaither, Partner, Weaver and Tidewell, CPAs, Dallas, Texas  
 David D. Garza, Richard J. Garza & Associates, P.C., Alice, Texas



Gary M. Gillette, Senior Manager, Ernst & Young, Fort Worth, Texas

Gary L. Gratzner, CPA, Stockholder, Gratzner, Clem & Company, P.C., Lake Jackson, Texas

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Bill Hanley, Senior Manager, KPMG Peat Marwick, Dallas, Texas

Raul Hernandez, CPA, Richard J. Garza & Associates, P.C., Alice, Texas

Walter H. Ince, Chief Accountant, City of Bellaire, Texas

Sui-Kwan Rebecca Koo, Manager of Financial Reporting, City of Dallas, Texas

Johnny Lacy, Vice President-Shareholder, Brown, Graham & Company, P.C., Georgetown, Texas

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\*John F. McGranè, Director of Finance, City of Denton, Texas

Gary J. Miglicco, Partner, KPMG Peat Marwick, Corpus Christi, Texas

Craig Alan Milacek, Senior Manager, Deloitte & Touche, Dallas, Texas

Perwez A. Moheet, Financial Manager, Water & Wastewater Utility, Austin, Texas

Jerry T. Murrish, Manager of Accounts, City of Mesquite, Texas

Charles O. Paul, Manager, Weaver & Tidewell, Fort Worth, Texas

Norma M. Quinn, Director of Finance, City of Bellaire, Texas

Rick Reynoso, Senior Manager, KPMG Peat Marwick, Corpus Christi, Texas

Chris Rutledge, Fort Worth, Texas

Ronald C. Sassen, Senior Assistant State Auditor, Texas State Auditor's Office, Austin, Texas

\*Jim D. Schultz, Senior Manager, Price Waterhouse, Fort Worth, Texas

\*George A. Scott, Partner, Deloitte & Touche, Fort Worth, Texas

Robert B. Scott, Director of Finance, City of Carrollton, Texas

Sampaguita (Sam) Simeon, Chief Accountant, Fort Bend County, Sugar Land, Texas

\*Brady E. Snellgrove, Chief Accountant, Town of Addison, Texas

Carole Soegaard, Manager, Deloitte & Touche, Dallas, Texas

\*Charles William Stanley, Assistant Professor of Accounting, Baylor University, Waco, Texas

Jim Terry, Financial Planning Officer, North East Independent School District, San Antonio, Texas

\*Walter Thomas, Director of Finance, City of Port Arthur, Texas

Stephen W. Van Manen, Partner, Harrison, Waldrop & Uherek, Victoria, Texas

Douglas M. Vanderslice, Director of Finance, City of Farmers Branch, Texas

Sherman L. Vinyard, Senior Assistant State Auditor, State Auditor's Office, Austin, Texas

Wallace S. Vosloh, Accountant, Goose Creek Consolidated Independent School District, Baytown, Texas

Tom Waggoner, Director of Accounting, Harris County Auditor's Office, Houston, Texas

Calvin E. Webb II, Arthur Andersen & Co., Dallas, Texas

James A. Wells, Denton County Auditor, Denton County, Denton, Texas

Fred L. Werner, Director of Finance, City of Wichita Falls, Texas

Karen Wiesman, Partner, Davis, Trant & Wiesman, CPAs, Kingsville, Texas

Charles G. Yapple, Principal, Null & Associates, Houston, Texas

## Utah

\*\*Wayne R. Bryner, Sole Practitioner, Logan, Utah

Larry H. Criddle, Accounting Manager, Park City Municipal Corporation, Park City, Utah

MacRay A. Curtis, Manager Local Government Division, Utah State Auditor, Salt Lake City, Utah

Gregory P. Holbrook, Assistant Business Official-Director of Accounting, Alpine School District, American Fork, Utah

\*Auston G. Johnson, Director of State Audit, Utah State Auditor's Office, Salt Lake City, Utah

Philip R. Peterson, Finance Director, City of St. George, Utah

Reese J. Roberts, Accounting Director, Davis County School District, Farmington, Utah

Stephen G. Spencer, Director of Accounting & Operations, Salt Lake County Auditor, Salt Lake City, Utah

\*Mark W. Stevens, Partner, Deloitte & Touche, Salt Lake City, Utah

Ross L. Youngberg, Stockholder, Hansen Barnett & Maxwell, Salt Lake City, Utah

## Virginia

Paul N. Arnett, Deputy Director of Financial Services, County of Loudoun, Leesburg, Virginia

Patsy J. Brown, Assistant Director of Accounting, Chesterfield County, Chesterfield, Virginia

\*Edward J. Cawley, Jr., Finance Director, City of Fairfax, Virginia

\*Michael B. Cooke, Shareholder, Michael B. Cooke, CPA, P.C., Blacksburg, Virginia

\*Paul J. Cumiskey, Manager, Coopers & Lybrand, Arlington, Virginia

Mary Beth Cunigan, CPA, Controller, Metro Washington Airports Authority, Alexandria, Virginia

Clarence C. Daniel Jr., Accounting Division Director, County of Henrico, Richmond, Virginia

Mourad H. Ewees, Accounting Section Manager,  
County of Henrico, Richmond, Virginia

\*J. Irvin Farmer, Jr., Principal, Robinson, Farmer, Cox  
Assoc., CPAs, Charlottesville, Virginia

Elizabeth S. Gantnier, Senior Manager-Audit, KPMG Peat  
Marwick, Newport News, Virginia

Lynn Hampton, Chief Financial Officer, Metropolitan  
Washington Airport Authority, Alexandria, Virginia

Cary Hevener, CPA/Manager, McGladrey & Pullen,  
Harrisonburg, Virginia

\*William B. Hoffman, Deputy Finance Director, Prince  
William County, Prince William, Virginia

\*Jesse W. Hughes, Associate Professor, Old Dominion  
University, Hampton, Virginia

John C. Jacoby, Senior Audit Manager, Deloitte &  
Touche, Richmond, Virginia

\*Steven R. Kanehl, Accounting Supervisor, Newport  
News School Board, Newport News, Virginia

Mary C. Kemp, Director of Finance, Town of Blacksburg,  
Virginia

\*Dennis W. Kerns, Manager, Management and Budget,  
County of Henrico, Richmond, Virginia

Kirk B. Knott, Anderson, White & Knott, P.C.,  
Staunton, Virginia

\*Mary Lou Lyle, Director of Accounting, County of  
Chesterfield, Virginia

\*James L. Mavredes, Jr., Controller, Department of  
Information Technology, Richmond, Virginia

Joseph W. Morris, Comptroller, James City County,  
Newport News, Virginia

Nina Myers, Audit Manager, Coopers & Lybrand,  
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\*Michael J. Polesnak, Senior Audit Manager, Deloitte &  
Touche, Richmond, Virginia

Norma J. Reavis, Controller, City of Portsmouth, Virginia

Sandra T. Watson, Audit Manager, Coopers & Lybrand,  
Richmond, Virginia

Raymond J. Welch, Jr., Financial Reporting Supervisor,  
City of Alexandria, Virginia

## Washington

Daniel A. Allen, Chief Accountant, Thurston County  
Auditor's Office, Olympia, Washington

Frederick W. Bateman, Director of Finance &  
Administration, Clark County PTBA, Vancouver,  
Washington

Barbara E. Bonham, Accounting Technical Services  
Specialist, State of Washington, Olympia, Washington

Wendell J. Bowerman, Director of Accounting Services,  
City of Seattle, Washington

Michael L. Cheney, Chief, State Financial Policies, State  
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Randal J. Finden, Systems Manager, Office of State  
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Robert L. Gillespie, Manager, Government Services  
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Daniels, Yakima, Washington

\* Steven P. Houchens, Chief Accountant, Clark County,  
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Waldo W. Johns, CPA, Accounting Personnel, State of  
Washington, Olympia, Washington

Kenneth W. Johnson, Accounting Manager, Snohomish  
County, Everett, Washington

Jan M. Jutte, Assistant Chief Examiner, State Auditor's  
Office, Olympia, Washington

Narinder Kumar, James W. Herman, CPA, P.C.,  
White Salmon, Washington

Kathryn Longfellow, Chief Accountant Internal Auditor,  
Skagit County, Mount Vernon, Washington

\*Steven A. Marcotte, Assistant Finance Director,  
City of Tacoma, Washington

Matthew G. Medlin, Manager, Arthur Andersen & Co.,  
Seattle, Washington

Steven G. Miller, CPA, Partner, Deloitte & Touche,  
Seattle, Washington

Joan M. Smith, Accounting Supervisor, City of Camas,  
Washington

Debra S. Tarry, Administration Services Manager,  
LINK, Wenatchee, Washington

Russell L. Whiteaker, Regional Audit Manager,  
Washington State Auditor, Richland, Washington

Mary Jo Ziemann, Financial Program Manager, Clark  
County, Vancouver, Washington

## West Virginia

Dorothy V. Yeager, Manager, Public Practice, Deloitte &  
Touche, Charleston, West Virginia

## Wisconsin

\*William Dunsmoor, Accounting Supervisor, Green Bay  
Metropolitan Sewage District, Green Bay, Wisconsin

Maryanne Groat, Supervisor, Clifton Gunderson &  
Company, Stevens Point, Wisconsin

\*Steven J. Henke, Senior Manager, Deloitte & Touche,  
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John A. Knepel, Senior Manager, Conley McDonald &  
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## Wyoming

\*\*James B. Dodson, Audit Partner, Porter, Muirhead,  
Comia & Howard, Casper, Wyoming

Barbara Dorr, Director of Accounting, Cheyenne,  
Wyoming

Patrick C. McGuire, Partner, McGladrey & Pullen,  
Cheyenne, Wyoming

**Reports Submitted and Certificates Awarded  
For Fiscal Years Ended in 1991, 1990 and 1989  
Special Review Committee and Members  
at December 31, 1992 and 1991**

	FY 91 Reports Processed in 1992		FY 90 Reports Processed in 1991		FY 89 Reports Processed in 1990		SRC 1992	SRC 1991
	Submissions	Awards	Submissions	Awards	Submissions	Awards	Members	Members
Alabama	12	11	12	10	10	9	1	1
Alaska	15	15	18	15	14	13	3	5
American Samoa	1	1	1	1	1	-	-	-
Arizona	65	62	56	52	48	44	18	12
Arkansas	5	5	5	5	6	5	2	-
California	189	172	167	153	145	134	50	49
Colorado	82	79	75	72	67	64	26	23
Connecticut	33	33	30	29	27	24	8	8
Delaware	3	3	3	3	4	3	3	3
District of Columbia	2	2	2	2	2	2	12	10
Florida	158	153	149	143	140	136	81	71
Georgia	58	54	58	53	54	48	20	21
Hawaii	5	5	5	5	4	4	2	2
Idaho	8	7	6	5	5	4	4	4
Illinois	140	132	129	122	112	108	37	29
Indiana	21	21	21	21	22	19	7	10
Iowa	24	23	24	23	20	20	7	7
Kansas	22	20	20	18	19	18	5	5
Kentucky	15	12	12	11	12	9	3	2
Louisiana	26	25	21	20	18	17	7	5
Maine	3	1	1	1	2	1	3	2
Maryland	30	29	28	28	28	27	12	12
Massachusetts	2	2	2	2	1	1	8	7
Michigan	52	50	49	44	42	39	9	7
Minnesota	87	86	79	77	70	70	33	29
Mississippi	5	4	4	4	5	3	1	1
Missouri	46	45	43	43	45	43	19	17
Montana	8	8	8	8	8	8	5	5
Nebraska	6	6	4	3	4	2	7	1
Nevada	21	21	22	22	18	18	11	8
New Hampshire	4	3	3	2	4	2	1	-
New Jersey	2	1	2	1	2	-	5	5
New Mexico	3	3	3	2	2	2	1	1
New York	42	38	41	38	36	34	27	23
North Carolina	86	82	73	64	54	50	18	17
North Dakota	5	4	3	3	3	3	6	5
Ohio	145	142	118	114	100	97	56	49
Oklahoma	11	9	9	9	8	8	7	7
Oregon	71	69	64	60	58	54	11	14
Pennsylvania	41	33	32	28	28	23	17	18
Rhode Island	8	7	7	7	5	3	6	4
South Carolina	41	39	36	30	32	29	11	8
South Dakota	3	3	3	3	4	4	0	-
Tennessee	22	20	22	20	20	17	9	7
Texas	235	223	225	212	206	187	57	51
Utah	24	23	23	20	22	21	10	7
Vermont	0	0	-	-	-	-	-	-
Virginia	63	61	63	61	59	56	27	26
Washington	47	45	45	42	38	36	20	19
West Virginia	3	2	1	1	-	-	1	1
Wisconsin	22	18	18	17	22	20	6	5
Wyoming	9	9	9	9	9	9	3	3
<b>TOTAL</b>	<b>2031</b>	<b>1921</b>	<b>1854</b>	<b>1738</b>	<b>1665</b>	<b>1548</b>	<b>703</b>	<b>626</b>

**Certificates Awarded**  
**For Reporting Entity Fiscal Years Ended in 1991**  
**and Processed by GFOA in Calendar Year 1992**

	<u>Municipal</u>	<u>County</u>	<u>School District</u>	<u>Enterprises</u>	<u>Council of Government</u>	<u>State</u>	<u>PERS</u>	<u>Other</u>	<u>Colleges and Univ.</u>	<u>Total</u>
Alabama	10	-	-	1	-	-	-	-	-	11
Alaska	5	6	4	-	-	-	-	-	-	15
American Samoa	-	-	-	-	-	-	1	-	-	1
Arizona	21	3	34	-	-	-	2	1	1	62
Arkansas	5	-	-	-	-	-	-	-	-	5
California	135	14	1	9	-	-	1	12	-	172
Colorado	36	14	18	3	-	-	2	6	-	79
Connecticut	28	-	1	-	-	1	1	2	-	33
Delaware	2	1	-	-	-	-	-	-	-	3
Dist. of Columbia	-	-	-	1	-	1	-	-	-	2
Florida	108	28	2	7	1	-	-	7	-	153
Georgia	32	14	3	3	1	-	1	-	-	54
Hawaii	1	2	-	-	-	1	1	-	-	5
Idaho	3	2	1	-	-	-	1	-	-	7
Illinois	77	10	9	5	-	1	13	15	2	132
Indiana	10	2	1	5	1	-	-	2	-	21
Iowa	18	2	3	-	-	-	-	-	-	23
Kansas	12	4	1	2	-	-	-	1	-	20
Kentucky	7	1	-	1	-	1	1	1	-	12
Louisiana	5	3	13	1	-	1	1	1	-	25
Maine	1	-	-	-	-	-	-	-	-	1
Maryland	11	9	2	-	-	1	4	1	1	29
Massachusetts	1	-	-	-	-	1	-	-	-	2
Michigan	32	13	1	-	-	1	3	-	-	50
Minnesota	64	10	-	4	1	1	3	3	-	86
Mississippi	2	-	-	-	-	1	1	-	-	4
Missouri	32	5	3	2	1	-	2	-	-	45
Montana	3	3	1	-	-	1	-	-	-	8
Nebraska	4	-	-	-	-	1	-	-	1	6
Nevada	7	2	1	2	-	1	1	7	-	21
New Hampshire	2	-	-	-	-	-	1	-	-	3
New Jersey	1	-	-	-	-	-	-	-	-	1
New Mexico	2	1	-	-	-	-	-	-	-	3
New York	19	7	4	1	-	1	5	1	-	38
North Carolina	38	30	12	1	1	-	-	-	-	82
North Dakota	3	-	-	-	-	1	-	-	-	4
Ohio	74	29	23	3	1	1	6	5	-	142
Oklahoma	8	-	-	1	-	-	-	-	-	9
Oregon	28	9	20	2	2	-	1	7	-	69
Pennsylvania	11	9	6	3	-	1	2	1	-	33
Rhode Island	7	-	-	-	-	-	-	-	-	7
South Carolina	21	9	5	2	-	1	1	-	-	39
South Dakota	3	-	-	-	-	-	-	-	-	3
Tennessee	13	3	-	2	-	1	1	-	-	20
Texas	127	28	35	8	7	1	4	13	-	223
Utah	13	2	6	-	-	1	1	-	-	23
Vermont	-	-	-	-	-	-	-	-	-	-
Virginia	29	14	1	12	-	1	3	1	-	61
Washington	21	9	3	8	-	1	2	1	-	45
West Virginia	-	-	-	2	-	-	-	-	-	2
Wisconsin	8	7	1	1	-	-	-	1	-	18
Wyoming	5	3	-	1	-	-	-	-	-	9
<b>TOTAL</b>	<b><u>1105</u></b>	<b><u>308</u></b>	<b><u>215</u></b>	<b><u>93</u></b>	<b><u>16</u></b>	<b><u>24</u></b>	<b><u>66</u></b>	<b><u>89</u></b>	<b><u>5</u></b>	<b><u>1921</u></b>

**Statement of Operations**  
**Reports Submitted and Certificates Awarded**  
**For Fiscal Years Ended in 1991, 1990, 1989, and 1988**

<b>By Type of Government</b>	<b>FY 91 Reports Processed in 1992</b>		<b>FY 90 Reports Processed in 1991</b>		<b>FY 89 Reports Processed in 1990</b>		<b>FY 88 Reports Processed in 1989</b>	
	<b>Submissions</b>	<b>Awards</b>	<b>Submissions</b>	<b>Awards</b>	<b>Submissions</b>	<b>Awards</b>	<b>Submissions</b>	<b>Awards</b>
Municipal	1173	1105	1090	1017	984	908	916	810
County	322	308	303	283	275	263	239	217
School District	227	215	190	177	170	155	131	124
Enterprise	98	93	86	85	84	80	64	60
Council of Govts.	16	16	14	14	13	12	12	12
State	26	24	24	22	20	18	16	15
PERS	67	66	59	59	53	50	44	38
Universities	6	5	-	-	-	-	-	-
Other	<u>96</u>	<u>89</u>	<u>88</u>	<u>81</u>	<u>66</u>	<u>62</u>	<u>63</u>	<u>57</u>
<b>TOTAL REPORTS</b>	<b><u>2031</u></b>	<b><u>1921</u></b>	<b><u>1854</u></b>	<b><u>1738</u></b>	<b><u>1665</u></b>	<b><u>1548</u></b>	<b><u>1485</u></b>	<b><u>1333</u></b>
<b>By Fiscal Year End</b>								
January	0	0	-	-	-	-	-	-
February	8	8	8	8	8	8	7	6
March	12	9	10	9	9	7	7	4
April	79	74	70	67	63	61	60	55
May	8	7	8	7	5	4	5	4
June	942	882	842	776	739	675	644	567
July	5	5	5	4	6	3	4	2
August	52	49	48	45	42	39	34	31
September	360	345	344	327	323	302	297	277
October	4	4	1	1	1	1	-	-
November	7	7	7	7	6	6	5	5
December	<u>554</u>	<u>531</u>	<u>511</u>	<u>487</u>	<u>463</u>	<u>442</u>	<u>422</u>	<u>382</u>
<b>TOTAL REPORTS</b>	<b><u>2031</u></b>	<b><u>1921</u></b>	<b><u>1854</u></b>	<b><u>1738</u></b>	<b><u>1665</u></b>	<b><u>1548</u></b>	<b><u>1485</u></b>	<b><u>1333</u></b>

### Total Governmental Units and Submitters

Total cities and counties per 1987 census of governments*	38,932
Total submissions by cities and counties for fiscal years ended in 1991	1,501
Percentage of total cities and counties submitting	3.86%

Population	Cities			Counties		
	Units	Submit	Percent	Units	Submit	Percent
1 - 9,999	32,514	189	0.58%	698	2	0.29%
10,000 - 24,999	2,008	355	17.68%	943	13	1.38%
25,000 - 49,999	791	279	35.27%	615	28	4.55%
50,000 - 99,999	353	208	58.92%	387	67	17.31%
100,000 - 249,999	148	96	64.86%	230	97	42.17%
250,000 or more	<u>76</u>	<u>51</u>	67.11%	<u>169</u>	<u>116</u>	68.64%
<b>Total</b>	<b>35,890</b>	<b>1,178</b>	<b>3.28%</b>	<b>3,042</b>	<b>323</b>	<b>10.62%</b>
	% of all cities over 250,000		67.11%	% of all counties over 250,000		68.64%
	% of all cities over 100,000		65.63%	% of all counties over 100,000		53.38%
	% of all cities over 50,000		61.53%	% of all counties over 50,000		35.62%
	% of all cities over 25,000		46.35%	% of all counties over 25,000		21.98%
	% of all cities over 10,000		29.30%	% of all counties over 10,000		13.69%
	% of all cities		3.28%	% of all counties		10.62%

\*The term "cities" includes cities, municipalities, villages and townships.

**City and County Reports Submitted (including ineligible reports) for Fiscal Years Ended in 1991  
Compared to Total Cities and Counties**

	Cities			Counties		
	Units*	Submitters	% Submit	Units*	Submitters	% Submit
Alabama	436	11	2.52	67	0	0
Alaska	149	5	3.36	9	6	66.67
Arizona	81	23	28.40	15	3	20.00
Arkansas	483	5	1.04	75	0	0
California	442	149	33.71	57	16	28.07
Colorado	266	38	14.29	62	14	22.58
Connecticut	180	28	15.56	0	0	0
Delaware	57	2	3.51	3	1	33.33
Florida	390	109	27.95	66	30	45.45
Georgia	532	35	6.58	158	15	9.49
Hawaii	1	1	100.00	3	2	66.67
Idaho	198	4	2.02	44	2	4.55
Illinois	2713	81	2.99	102	10	9.80
Indiana	1575	10	.63	91	2	2.20
Iowa	955	19	1.99	99	2	2.02
Kansas	1987	13	.65	105	4	3.81
Kentucky	437	10	2.29	119	1	.84
Louisiana	301	6	1.99	61	3	4.92
Maine	493	3	.61	16	0	0
Maryland	155	12	7.74	23	9	39.13
Massachusetts	351	2	.57	12	0	0
Michigan	1776	34	1.91	83	13	15.66
Minnesota	2653	65	2.45	87	10	11.49
Mississippi	293	3	1.02	82	0	0
Missouri	1255	33	2.63	114	5	4.39
Montana	128	3	.02	54	3	5.56
Nebraska	988	4	.40	93	0	0
Nevada	18	7	38.89	16	2	12.50
New Hampshire	234	3	1.28	10	0	0
New Jersey	567	1	.18	21	0	0
New Mexico	98	2	2.04	33	1	3.03
New York	1547	22	1.42	57	9	15.79
North Carolina	495	41	8.28	100	30	30.00
North Dakota	1721	4	.23	53	0	0
Ohio	2258	74	3.28	88	29	32.95
Oklahoma	591	8	1.35	77	1	1.30
Oregon	240	28	11.67	36	9	25.00
Pennsylvania	2570	15	.58	66	11	16.67
Rhode Island	39	8	20.51	0	0	0
South Carolina	269	22	8.18	46	10	21.74
South Dakota	1293	3	.23	64	0	0
Tennessee	334	15	4.49	94	3	3.19
Texas	1156	134	11.59	254	31	12.20
Utah	225	14	6.22	29	2	6.90
Vermont	292	0	0	14	0	0
Virginia	229	32	13.97	95	14	14.74
Washington	266	23	8.65	39	9	23.08
West Virginia	230	0	0	55	0	0
Wisconsin	1848	9	.49	72	8	11.11
Wyoming	95	5	5.26	23	3	13.04
<b>TOTAL</b>	<b>35,890</b>	<b>1178</b>	<b>3.28</b>	<b>3,042</b>	<b>323</b>	<b>10.62</b>

\*Source: 1987 Census of Governments

Cities include cities, municipalities, villages and townships.

**CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING PROGRAM  
SPECIAL REVIEW COMMITTEE  
APPLICATION FORM**

The Certificate of Achievement Program is recruiting qualified individuals to serve as Special Review Committee (SRC) members. Candidates should have prepared or audited an award winning CAFR/CUFR, or have demonstrated a superior understanding of accounting and financial reporting principles for state and local governments.\* Full year SRC members review seven to ten reports over a twelve-month period while half-year SRC members review five to six reports over a six-month period. Candidates interested in joining the SRC should complete this tear-out application form and return it to the GFOA.

(Please type or print)

1. Name \_\_\_\_\_
2. Position \_\_\_\_\_
3. Employer \_\_\_\_\_
4. Street address (for mailing reports)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Phone number (     ) \_\_\_\_\_  
City State Zip
6. Please indicate level of interest (2, 3, 4 or 5; 2 highest, 5 lowest)

_____ Large Municipalities	_____ Enterprise Entities
_____ Small Municipalities	_____ Council of Governments
_____ Large Counties	_____ States
_____ Small Counties	_____ Public Employee Retirement Systems
_____ School Districts	_____ Special Districts/Others
_____ Colleges/Universities	
7. Are you a CPA?     YES     NO
8. Are you applying for a full year or half year?  
\_\_\_\_\_ Full year     \_\_\_\_\_ Half year
9. If half-year, please indicate the six month period you will be available to review reports \_\_\_\_\_
10. Indicate the names and fiscal year-ends of comprehensive annual financial reports that you have recently been associated with that have received the Certificate of Achievement.  
\_\_\_\_\_  
\_\_\_\_\_
11. Attach any other relevant statements of your qualifications.

DATE

SIGNATURE

\*Each report requires an average of 4-8 hours to review.



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Attn: Certificate of Achievement



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**Government Finance Officers Association  
180 North Michigan Avenue, Suite 800  
Chicago, IL 60601-9564**



MEETING DATE: OCT 14 1993

AGENDA NO: R-2

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: 1993 NACo AWARDS PRESENTATIONS

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: October 14, 1993

Amount of Time Needed: 15 minutes

DEPARTMENT: Nondepartmental

DIVISION: County Chair's Office

CONTACT: Delma Farrell

TELEPHONE #: X-3953

BLDG/ROOM #: 106|1410

PERSON(S) MAKING PRESENTATION: Chair Stein

**ACTION REQUESTED:**

☒ INFORMATIONAL ONLY    ☐ POLICY DIRECTION    ☐ APPROVAL    ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Presentation of awards to 1993 NACo Achievement Award Recipients:

- 1) Vocational Development Project|DSS|Dennis Adams
- 2) Relocating Seniors in Nursing Homes|DSS|Julie Bergstrom
- 3) Natural Area Protection and Management Plan|DES|Nancy Chase
- 4) Primary Care and Drug Abuse Linkage|HD|Jeanne Gould
- 5) Parole Transition Program|DCC|Tamara Holden
- 6) Drug Testing and Evaluation (DTE)|DCC|Tamara Holden
- 7) Innovative Methods in Syphilis Control|HD|Gary Oxman

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT -5 AM 10:19



# Beverly Stein, Multnomah County Chair

Room 1410, Portland Building  
1120 S.W. Fifth Avenue  
P.O. Box 14700  
Portland, Oregon 97204  
(503) 248-3308

## 1993 NACo ACHIEVEMENT AWARD RECIPIENTS

Program:	Vocational Development Project
Applicant:	Department of Social Services Dennis Adams
Program:	Relocating Seniors in Nursing Homes
Applicant:	Department of Social Services Julie Bergstrom
Program:	Natural Area Protection and Management Plan
Applicant:	Department of Environmental Services Charles Ciecko, Nancy Chase
Program:	Primary Care and Drug Abuse Linkage
Applicant:	Department of Health Jeanne Gould
Program:	Parole Transition Program
Applicant:	Department of Community Corrections Tamara Holden
Program:	Drug Testing and Evaluation (DTE)
Applicant:	Department of Community Corrections Tamara Holden
Program:	Innovative Methods in Syphilis Control
Applicant:	Department of Health Dr. Gary Oxman



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# NATIONAL ASSOCIATION *of* COUNTIES

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440 First St. NW, Washington, DC 20001  
202/393-6226

## 1993 NACo ACHIEVEMENT AWARD RECIPIENTS

This year, **181 counties** from **30 states** were recognized by the National Association of Counties for developing and implementing effective county government programs.

The NACo Achievement Award Program is a non-competitive program that recognizes counties for improving the organization, management, services, and functions of county government. Since its inception 20 years ago, the Achievement Award program has served not only to recognize counties and their employees, but also to provide the Association and its membership with an extensive databank of successful county programs.

Since 1987, the program has been fully automated allowing programs to be accessed by geographic region, state, individual county, program category and key index words. By contacting the NACo Research Department, member counties have access to the largest databank of new and significant county programs in the country. In addition to benefitting individual counties by recognizing them for their achievements, the Achievement Award program benefits all counties by providing a central source of information on effective county programs.

Below is a list of the 1993 NACo Achievement Award recipients. The Award certificates will be presented at the NACo Annual Conference in Cook County, Chicago, in July.

---

# 1993 Achievement Awards

Baldwin	-	1
Houston	-	1
Madison	-	5
Tuscaloosa	-	1
<hr/>		
ALABAMA	-	8
<hr/>		
Maricopa	-	81
Pima	-	1
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ARIZONA	-	82
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El Dorado	-	1
Kern	-	1
Los Angeles	-	50
Marin	-	1
Orange	-	4
San Bernardino	-	13
San Diego	-	52
San Mateo	-	2
Sierra	-	1
Stanislaus	-	3
Ventura	-	4
<hr/>		
CALIFORNIA	-	132
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Adams	-	10
Boulder	-	8
El Paso	-	1
Jefferson	-	8
Larimer	-	2
Summit	-	2
Weld	-	1
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COLORADO	-	32
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New Castle	-	2
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DELAWARE	-	2
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Brevard	-	1
Broward	-	10
Citrus	-	5
Collier	-	21
Dade	-	58
Hernando	-	2
Hillsborough	-	2
Lee	-	16
Manatee	-	19
Orange	-	7
Pasco	-	3
St. Johns	-	2
Seminole	-	1
Volusia	-	13
<hr/>		
FLORIDA	-	160
<hr/>		
De Kalb	-	2

# 1993 Achievement Awards

Fulton	-	3
Muscogee	-	1
<hr/>		
GEORGIA	-	6
<hr/>		
Champaign	-	1
Cook	-	3
Du Page	-	5
Lake	-	14
McLean	-	2
Madison	-	1
Peoria	-	2
St. Clair	-	1
Tazewell	-	1
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ILLINOIS	-	30
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Vanderburgh	-	1
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INDIANA	-	1
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Cerro Gordo	-	1
Emmet	-	1
Johnson	-	1
Scott	-	1
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IOWA	-	4
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Edwards	-	1
Johnson	-	7
Sedgwick	-	6
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KANSAS	-	14
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Jefferson	-	5
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KENTUCKY	-	5
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Anne Arundel	-	8
Baltimore	-	22
Carroll	-	2
Charles	-	1
Frederick	-	3
Harford	-	3
Howard	-	1
Montgomery	-	18
Prince George's	-	17
Washington	-	1
Baltimore City	-	3
<hr/>		
MARYLAND	-	79
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Ingham	-	1
Kalamazoo	-	4
Kent	-	5
Macomb	-	35
Midland	-	1
Muskegon	-	6

# 1993 Achievement Awards

Newaygo	-	2
Oakland	-	6
Ottawa	-	1
Saginaw	-	1
<hr/>		
MICHIGAN	-	62
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Dakota	-	6
Hennepin	-	18
Renville	-	1
Scott	-	1
Washington	-	4
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MINNESOTA	-	30
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Jackson	-	1
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MISSISSIPPI	-	1
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Clark	-	22
Washoe	-	3
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NEVADA	-	25
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Atlantic	-	2
Burlington	-	1
Gloucester	-	8
Hudson	-	3
Middlesex	-	8
Morris	-	1
Somerset	-	1
Union	-	12
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NEW JERSEY	-	36
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Broome	-	4
Dutchess	-	4
Erie	-	8
Monroe	-	4
Nassau	-	6
Onondaga	-	10
Orange	-	28
Orleans	-	1
Oswego	-	2
Rockland	-	5
Suffolk	-	17
Ulster	-	21
Westchester	-	26
<hr/>		
NEW YORK	-	136
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Burke	-	2
Catawba	-	5
Cumberland	-	1
Forsyth	-	1
Gaston	-	3
Guilford	-	2
Mecklenburg	-	9

# 1993 Achievement Awards

Moore	-	2
Onslow	-	3
Orange	-	2
Rockingham	-	1
Sampson	-	1
Union	-	1
Wake	-	4
-----		
NORTH CAROLINA	-	37
Cuyahoga	-	1
Franklin	-	3
Greene	-	2
Hamilton	-	6
Montgomery	-	3
-----		
OHIO	-	15
Clackamas	-	11
Lane	-	1
Marion	-	7
Multnomah	-	7
Tillamook	-	1
Washington	-	4
-----		
OREGON	-	31
Allegheny	-	3
Beaver	-	8
Chester	-	9
Delaware	-	1
Lackawanna	-	1
Lancaster	-	2
Lehigh	-	2
Mercer	-	5
Tioga	-	1
Westmoreland	-	2
York	-	4
-----		
PENNSYLVANIA	-	38
Charleston	-	8
Spartanburg	-	1
-----		
SOUTH CAROLINA	-	9
Hamilton	-	5
Lawrence	-	2
Shelby	-	9
-----		
TENNESSEE	-	16
Fort Bend	-	1
-----		
TEXAS	-	1
Salt Lake	-	8
San Juan	-	1



# 1993 Achievement Awards

UTAH	-	9
Arlington	-	2
Augusta	-	7
Chesterfield	-	20
Fairfax	-	4
Hanover	-	1
Henrico	-	32
James City	-	6
Prince George	-	8
Prince William	-	23
Rockingham	-	1
Stafford	-	2
Surry	-	1
York	-	4
VIRGINIA	-	111
Clark	-	2
King	-	5
Kitsap	-	1
Snohomish	-	1
WASHINGTON	-	9
Brown	-	1
Eau Claire	-	6
Kenosha	-	6
Marinette	-	1
Milwaukee	-	5
Racine	-	3
Sheboygan	-	1
Winnebago	-	5
WISCONSIN	-	28
Campbell	-	1
Fremont	-	1
WYOMING	-	2

# 1993 NACo ACHIEVEMENT AWARD ENTRY FORM

COUNTY: MULTNOMAH  
Note: NACo member counties only.

STATE: OREGON

POPULATION: 600,000

1992 COUNTY BUDGET: \$473.5 million

## TITLE OF PROGRAM TO BE CONSIDERED FOR ACHIEVEMENT AWARD

(Please limit title to 60 characters. Do not include county name in the program title. Indicate the title of the program to be considered for an Achievement Award using the exact wording you would like to appear on the certificate should your entry win.)

VOCATIONAL DEVELOPMENT PROJECT

## CATEGORIES Entries must be made in the following categories. Check only ONE category for this entry.

- |  |  |
|--|--|
| <input type="checkbox"/> Community Development                               | <input type="checkbox"/> Land Use and Land Planning              |
| <input type="checkbox"/> Computerization                                     | <input type="checkbox"/> Labor Issues and Employee Benefits      |
| <input type="checkbox"/> Criminal Justice                                    | <input type="checkbox"/> Mental Health                           |
| <input type="checkbox"/> Community Services                                  | <input type="checkbox"/> Media Relations                         |
| <input type="checkbox"/> County Administration and Management                | <input type="checkbox"/> Older Americans                         |
| <input type="checkbox"/> Drunken Driving Deterrence and Seat Belt Safety     | <input type="checkbox"/> Parks and Recreation                    |
| <input type="checkbox"/> Employment and Training                             | <input type="checkbox"/> Public Safety/Emergency Management      |
| <input type="checkbox"/> Energy and Environment                              | <input type="checkbox"/> Rural Programs                          |
| <input type="checkbox"/> Fiscal Management and Use of Federal or State Funds | <input type="checkbox"/> Substance Abuse Control and Initiatives |
| <input type="checkbox"/> Health  | <input type="checkbox"/> Transportation                          |
| <input checked="" type="checkbox"/> Human Services                           | <input type="checkbox"/> Taxation and Finance                    |
| <input type="checkbox"/> Juvenile Justice                                    | <input type="checkbox"/> Youth Programs                          |

**1993 Special Focus: If your program addresses issues in the areas of either Health Care or Budget Shortfall Reduction Strategies, please indicate so by checking the appropriate box below:**

☐ Health Care

☒ Budget Shortfall Reduction Strategies

NOTE: Our list includes two general categories - Human Services and Community Services. We are looking for the following information under those categories:

**HUMAN SERVICES** - Programs that primarily benefit the individual, such as: food assistance programs; programs for the homeless; programs that improve the service/administration of welfare or general assistance programs; child care; improvements in the management/administration of human services programs.

**COMMUNITY SERVICES** - Programs that primarily benefit the community such as: infrastructure improvement; programs promoting the enhancement of the community; programs that give citizens more input in county government.

Name, title, mailing address and phone number of county's Chief Elected Official- the county's board chair, president, or elected county official- and his or her signature authorizing this entry.

Name: GLADYS MCCOY  
Title: MULTNOMAH COUNTY CHAIR  
Address: 1120 S.W. FIFTH, 14TH FLOOR  
City: PORTLAND, State: OR  
Zip Code: 97204 Phone: 248-3308

Signature: 

Name, title, department, division, mailing address & phone number of the program contact- a person able to provide more information to inquiring jurisdictions. The division must be specified.

Name: DENNIS ADAMS  
Title: DEVELOPMENTAL DISABILITIES PROGRAM MANAGER  
Department: SOCIAL SERVICES  
Division: MENTAL HEALTH, YOUTH & FAMILY SERVICES  
Address: 426 S.W. STARK, 5TH FLOOR

City: PORTLAND State: OR  
Zip Code: 97204 Phone: (503) 248-3658

EACH ENTRY MUST BE SUBMITTED WITH A PHOTOCOPY OF THE ENTIRE APPLICATION  
PLEASE CONFORM TO THE SPACE LIMITATIONS GIVEN. DO NOT SUBMIT ATTACHMENTS.  
DO NOT FOLD APPLICATION.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**EXECUTIVE SUMMARY** (Provide a summary of the program that does not exceed 200 words. Briefly describe the problem that was addressed, how it was addressed, the costs involved, and the results.)

NOTE: This section must follow the following format:

- 200 words or less
- 75 characters or less per line
- straight text: no bolded, underlined or italicized text
- submit the original (not photocopied) text

In an effort to most effectively meet the needs of the individuals served in an area of shrinking resources, the Multnomah County Developmental Disabilities Program created the Vocational Development Project. This innovative project, organized in April, 1992, is based on the concept of targeted vocational case management.

The Multnomah County Developmental Disabilities Program serves more than 1,400 adults with developmental disabilities. Of that number, approximately 500 have no residential or vocational services, and little likelihood of receiving such services; given the crisis-driven nature of the system. In response to the need to serve these individuals in a new and creative manner, therefore, case management resources were reallocated so as to focus on the development of natural, community supports which do not depend on ongoing government funding.

The Vocational Development Project consists of two full-time Service Coordinators-Vocational Specialists (Case Managers) who each work with only 35 individuals. The limited number of persons in the project allows for truly individualized services and the achievement of specific outcomes. In the nine months that the Project has been in operation, it has proved to be dramatically successful, assisting 30 individuals to find and maintain jobs in the community.

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## **1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY**

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PROBLEM/CONCERN (Describe the problem, need, or concern in your county/department that prompted the development of the program.)

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The Multnomah County Developmental Disabilities Program provides, coordinates, and advocates for services that will enhance the lives of persons with developmental disabilities. In addition to accessing community resources wherever possible, the Program subcontracts with individuals and agencies to provide a wide array of residential and vocational services.

At this time, however, despite contracts which exceed \$17,000,000.00, approximately 500 adults with developmental disabilities remain without these essential services. The names of the majority of these individuals are on wait lists for residential and vocational supports, yet placements are almost always made to persons in crisis rather than through the wait list. Moreover, impending statewide budget cuts over the next two bienniums threaten to eliminate vocational services to all adults and residential services to more than 125 adults in Multnomah County.

Service coordination (case management) for adults with developmental disabilities in Multnomah County is based on the values of personal choice, individualized supports, and full inclusion in the community. At the same time, the realities of funding constraints, large caseloads, and crisis needs make time-intensive, proactive work extremely difficult. Also, the traditional case management emphasis on developing and monitoring individual support plans further detracted from the focus on those already without services.

In the spring of 1992, the Developmental Disabilities Program undertook a major reorganization in order to focus significant time and resources on those persons without residential or vocational services. Separate units were formed to enable Service Coordinators to work exclusively with either adults in contract services or adults without services, rather than having to balance the needs of the two groups as in the past.

The Vocational Development Project is a key element of the reorganization and a powerful tool for providing supports in a new and creative way. The two FTE Service Coordinator - Vocational Specialist positions dedicated to this project work with not more than 35 individuals each, and are expected to provide service to each of these individuals on a monthly basis; in this way, these positions help to "pay for themselves" by utilizing County general fund money as a Medicaid match for increased case management services.

The specific objective of the Vocational Development Project is for each Vocational Specialist to help 12 individuals over the course of a year to find and maintain employment in the community. It is expected that Specialists will work closely with the Vocational Rehabilitation Division and any other appropriate resources as part of the placement process, but that the jobs obtained will depend on natural supports and require no ongoing government funding.

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## **1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY**

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**SOLUTION** (Describe the steps that were taken by the county/department to remedy the problem or to address the concern. Explain how the program's objectives were met.)

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Over a period of several months, staff in the Developmental Disabilities Program engaged in an intensive planning process to prepare for the reorganization and the creation of the Vocational Development Project. Input and support were obtained from the county Mental Health, Youth, and Family Services Division and from the state Mental Health and Developmental Disability Services Division.

Two FTE positions were designated for the Vocational Development Project. These positions were filled after a careful recruitment of individuals committed to the concept of doing business in a different and creative way.

During the first several weeks of the project, the two Service Coordinator - Vocational Specialists spent considerable time with other Service Coordinators in the office, soliciting suitable referrals for the program, and meeting, interviewing, and selecting the candidates. They worked together to organize and facilitate a weekly Job Club, and become familiar with the needs and interests of the participants. In addition, they made many contacts with local Vocational Rehabilitation Division offices to establish close working relationships and a streamlined referral process.

Throughout the nine months that the project has been in operation, the Vocational Specialists have maintained contact with each individual served on a frequent basis. They have worked closely with the participants, family members, advocates, Vocational Rehabilitation Division counselors, and other parties to carefully assess each person's vocational desires and develop an effective job search strategy.

Of the 55 participants in the project, as of January, 1993, 30 are currently employed in stable job situations. Nine other individuals are working in volunteer positions, and at least 10 others are enrolled in training or evaluation programs at this time. The objective for the year has already been exceeded, and further placements are anticipated before the end of the year.

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**COUNTY ROLE** (Describe the county support or input. Describe the specific resources - time, money, personnel - that were used by the county to implement the program and how they were used.)

---

Given an environment of current funding constraints, inadequate existing resources, and further anticipated budget cuts, Multnomah County and the Developmental Disabilities Program took the initiative to plan and implement some creative action in forming the Vocational Development Project. Two FTE positions in the Developmental Disabilities Program are dedicated to this project, which requires no additional County funds because of the use of Medicaid match.

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**COSTS** (Describe in exact numbers the amount of money used to fund or operate the program. List all sources of funding.)

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The total operating cost of the Vocational Development Project is \$78,966.00. This amount includes \$53,290.00 for staff salaries, \$21,176.00 for fringe benefits, and \$4,500.00 for supplies and support. The funding sources are as follows: 37% County general funds and 63% Medicaid match.

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## **1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY**

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**RESULTS** (Describe the tangible results of the program: cost savings, service improvements, etc. Tell how the program benefitted the county or community.)

---

The results achieved through the Vocational Development Project over the course of the first nine months of its operation have been overwhelmingly positive. As a direct result of an innovative program which has expended no additional County general funds, significant benefits have resulted for the individuals served, the Developmental Disabilities Program and Multnomah County, and the larger community.

First, and perhaps most important, an essential service has been provided to consumers for whom there were no other resources available. These individuals would have been unable to find or maintain jobs without the support provided by this project, and are now gainfully employed in meaningful jobs in their community.

The Developmental Disabilities Program and Multnomah County have also benefitted from the success of the Vocational Development Project. Both the Program and the County have been strengthened by the addition of this project to the array of services provided. In particular, the perception among consumers that they are receiving a concrete and valuable service, and among the public that creative efforts are undertaken at no added expense is critical in an era of diminishing resources and confidence in government.

Finally, the community has benefitted no less from the success of this project. The employment and integration of these individuals with disabilities has enriched the community itself in countless ways, and will continue to do so on a larger scale as more people participate in projects such as this.

**INDEXING IDENTIFIERS** List 5 words or phrases that best describe your program and can be used to index your program. These words should be different than those used in your program title. If your program addresses issues in the areas of Health Care or Budget Shortfall Reduction Strategies, please include either phrase in your indexing identifiers.

- (1) Budget Shortfall Reduction Strategies
- (2) Community Employment
- (3) Developmental Disabilities
- (4) Natural Supports
- (5) Targeted Case Management

## 1993 NACo ACHIEVEMENT AWARD ENTRY FORM

COUNTY: Multnomah  
Note: NACo member counties only.

STATE: Oregon

POPULATION: 600,000

1992 COUNTY BUDGET: \$473.5 million

### TITLE OF PROGRAM TO BE CONSIDERED FOR ACHIEVEMENT AWARD

(Please limit title to 60 characters. Do not include county name in the program title. Indicate the title of the program to be considered for an Achievement Award using the exact wording you would like to appear on the certificate should your entry win.)

Relocating Seniors in Nursing Homes

**CATEGORIES** Entries must be made in the following categories. Check only ONE category for this entry.

- |  |  |
|--|--|
| <input type="checkbox"/> Community Development                               | <input type="checkbox"/> Land Use and Land Planning              |
| <input type="checkbox"/> Computerization                                     | <input type="checkbox"/> Labor Issues and Employee Benefits      |
| <input type="checkbox"/> Criminal Justice                                    | <input type="checkbox"/> Mental Health                           |
| <input type="checkbox"/> Community Services                                  | <input type="checkbox"/> Media Relations                         |
| <input type="checkbox"/> County Administration and Management                | <input type="checkbox"/> Older Americans                         |
| <input type="checkbox"/> Drunken Driving Deterrence and Seat Belt Safety     | <input type="checkbox"/> Parks and Recreation                    |
| <input type="checkbox"/> Employment and Training                             | <input type="checkbox"/> Public Safety/Emergency Management      |
| <input type="checkbox"/> Energy and Environment                              | <input type="checkbox"/> Rural Programs                          |
| <input type="checkbox"/> Fiscal Management and Use of Federal or State Funds | <input type="checkbox"/> Substance Abuse Control and Initiatives |
| <input type="checkbox"/> Health  | <input type="checkbox"/> Transportation                          |
| <input checked="" type="checkbox"/> Human Services                           | <input type="checkbox"/> Taxation and Finance                    |
| <input type="checkbox"/> Juvenile Justice                                    | <input type="checkbox"/> Youth Programs                          |

**1993 Special Focus:** If your program addresses issues in the areas of either Health Care or Budget Shortfall Reduction Strategies, please indicate so by checking the appropriate box below:

☐ Health Care

☐ Budget Shortfall Reduction Strategies

NOTE: Our list includes two general categories - Human Services and Community Services. We are looking for the following information under those categories:

**HUMAN SERVICES** - Programs that primarily benefit the individual, such as: food assistance programs; programs for the homeless; programs that improve the service/administration of welfare or general assistance programs; child care; improvements in the management/administration of human services programs.

**COMMUNITY SERVICES** - Programs that primarily benefit the community such as: infrastructure improvement; programs promoting the enhancement of the community; programs that give citizens more input in county government.

Name, title, mailing address and phone number of county's Chief Elected Official- the county's board chair, president, or elected county official- and his or her signature authorizing this entry.

Name: Gladys McCoy  
Title: Chair Multnomah County  
Address: 1120 SW 5th Ave.  
Suite 1410  
City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3308  
Signature: Gladys McCoy

Name, title, department, division, mailing address & phone number of the program contact- a person able to provide more information to inquiring jurisdictions. The division must be specified.

Name: Julie Bergstrom  
Title: Administrative Analyst  
Department: Social Services  
Division: Aging Services  
Address: 421 SW Fifth  
Portland, OR  
City: 97203 State: OR  
Zip Code: 97203 Phone: (503) 248-3620

EACH ENTRY MUST BE SUBMITTED WITH A PHOTOCOPY OF THE ENTIRE APPLICATION  
PLEASE CONFORM TO THE SPACE LIMITATIONS GIVEN. DO NOT SUBMIT ATTACHMENTS.  
DO NOT FOLD APPLICATION.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**EXECUTIVE SUMMARY** (Provide a summary of the program that does not exceed 200 words. Briefly describe the problem that was addressed, how it was addressed, the costs involved, and the results.)  
NOTE: This section must follow the following format:

- 200 words or less
- 75 characters or less per line
- straight text: no bolded, underlined or italicized text
- submit the original (not photocopied) text

### NACo Award Submission

Title: Relocating Seniors in Nursing Homes

#### 1) Executive Summary

In January 1991, nursing home caseloads had sky-rocketed in Multnomah County; approximately 1,600 seniors were living in the county's nursing homes. This trend represented a major threat to the aging services system.

A team case managers was established to develop a system to relocate clients to less restrictive/less costly settings. They became experts in placement alternatives, reviewed every option available to relocation candidates, and learned what needs could be met with current resources, what program limitations were and how to access services from a variety of sources.

Multnomah County responded quickly to the increase in nursing home utilization. They recognized and supported the desire of seniors to live at home, or in a similar setting. They also recognized that community based care is less expensive than institutional care.

Staff time was diverted from other activities to support this relocation effort; no additional funding was required to support this program.

The nursing home caseload count has been decreased by 11%. Approximately 165 seniors have been able to move from nursing homes to environments where they have more choices and greater independence. Aging Services Division has experienced significant savings that is passed on to serve greater numbers of other needy seniors.



## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**PROBLEM/CONCERN** (Describe the problem, need or concern in your county/department that prompted the development of the program. Describe the objectives of the program.)

Nationally, the population of persons age 65+ is growing at an unprecedented rate. In January 1991, nursing home caseloads had sky-rocketed in Multnomah County; approximately 1,600 seniors were living in the county's nursing homes. A trend was emerging at this time which, if left unchecked, represented a major threat to the aging services system, and would mark the beginning of a vicious cycle. Due to the fact that care provided in nursing homes is so expensive, expenditures for this care threatened to leave seniors remaining in the community without adequate supportive services. Without intervention and adequate support of those seniors living in the community, still more seniors would be forced into accepting nursing home care.

In addition, most older persons, even when quite frail, prefer to live in their own home, retaining as much of their independence as possible. They consider placement in a nursing home to be a last resort.

**SOLUTION** (Describe the steps that were taken by the county/department to remedy the problem or to address the concern. Explain how the program's objectives were met.)

In January 1991, a team of four highly skilled case managers was established. They developed a system to flag clients who had potential to be relocated into a less restrictive and less costly setting. Nursing homes cases were reviewed weekly by the team and seniors, who were considered appropriate for relocation, along with their family members, were involved in establishing new care plans.

The team worked with all five of Aging Services Division's branch offices. They became experts in all placement alternatives. They reviewed every option available to relocation candidates. They put care packages together, collaborating with home health professionals, day care operators, private providers and an assortment of other providers of senior housing. They learned what needs could be met with the current resources, what program limitations were and how to be creative in accessing services from a variety of sources.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

### SOLUTION (continued)

**COUNTY ROLE** (Describe the county support or input. Describe the specific resources- time, money, personnel- that were used by the county to implement the program and how they were used.)

Multnomah County management and staff responded quickly to the dramatic increase in nursing home utilization. They recognized and supported the desire that most seniors have to live in their own home, or in a similar setting. They also recognized early-on that community based care is considerably less-expensive than institutional care and encouraged creative thinking among staff to curtail this problem. This issue was given top priority by staff at all levels of the organization. Solution to the problem has been a team effort.

**COSTS** (Describe in exact numbers the amount of money used to fund or operate the program. List all sources of funding.)

Staff time was diverted from other activities to support this relocation effort; no additional funding was required to support this program.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**RESULTS** (Describe the tangible results of the program: cost savings, service improvements, etc. Tell how the program benefited the county or community.)

The nursing home caseload count has gone from 1,600 in January 1991 to 1,435 as of January 1993; a decrease of over 11%. This means that approximately 165 seniors have been able to move from the nursing home environment to an environment where they have more choices about their daily lives and greater independence. It also means that Aging Services Division has experienced significant savings which it is able to pass on to serve greater numbers of other needy seniors.

While the relocation effort and nursing home diversion effort has been successful, it will continue to demand the attention of relocation team and Multnomah County Aging Services Division management.

### Indexing Identifiers

- |                                    |                     |
|------------------------------------|---------------------|
| 1) Nursing Home Relocation Team    | 4) Cost Containment |
| 2) Reducing Nursing Home Caseloads | 5) Client Choice    |
| 3) Creative Case Management        |                     |

### INDEXING IDENTIFIERS

List 5 words or phrases that best describe your program and can be used to index your program. These words should be different than those used in your program title.

*If your program addresses issues in the areas of Health Care or Budget Shortfall Reduction Strategies, please include either phrase in your indexing identifiers.*

For example, a program entitled "Prenatal Care Access" where a county, in conjunction with private organizations, created a system to improve access to prenatal care, might consist of the following identifiers:

- (1) Health Care Reform
- (2) Coordination of Health Care Services
- (3) Public-Private Partnership
- (4) Obstetrical Care
- (5) Health & Nutrition Education

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

(4) \_\_\_\_\_

(5) \_\_\_\_\_

# 1993 NACo ACHIEVEMENT AWARD ENTRY FORM

COUNTY: Multnomah  
Note: NACo member counties only.

STATE: Oregon

POPULATION: 600,000

1992 COUNTY BUDGET: \$473.5 million

## TITLE OF PROGRAM TO BE CONSIDERED FOR ACHIEVEMENT AWARD

(Please limit title to 60 characters. Do not include county name in the program title. Indicate the title of the program to be considered for an Achievement Award using the exact wording you would like to appear on the certificate should your entry win.)

Natural Area Protection and Management Plan

## CATEGORIES Entries must be made in the following categories. Check only ONE category for this entry.

- |  |  |
|--|--|
| <input type="checkbox"/> Community Development                               | <input type="checkbox"/> Land Use and Land Planning              |
| <input type="checkbox"/> Computerization                                     | <input type="checkbox"/> Labor Issues and Employee Benefits      |
| <input type="checkbox"/> Criminal Justice                                    | <input type="checkbox"/> Mental Health                           |
| <input type="checkbox"/> Community Services                                  | <input type="checkbox"/> Media Relations                         |
| <input type="checkbox"/> County Administration and Management                | <input type="checkbox"/> Older Americans                         |
| <input type="checkbox"/> Drunken Driving Deterrence and Seat Belt Safety     | <input checked="" type="checkbox"/> Parks and Recreation         |
| <input type="checkbox"/> Employment and Training                             | <input type="checkbox"/> Public Safety/Emergency Management      |
| <input type="checkbox"/> Energy and Environment                              | <input type="checkbox"/> Rural Programs                          |
| <input type="checkbox"/> Fiscal Management and Use of Federal or State Funds | <input type="checkbox"/> Substance Abuse Control and Initiatives |
| <input type="checkbox"/> Health  | <input type="checkbox"/> Transportation                          |
| <input type="checkbox"/> Human Services                                      | <input type="checkbox"/> Taxation and Finance                    |
| <input type="checkbox"/> Juvenile Justice                                    | <input type="checkbox"/> Youth Programs                          |

**1993 Special Focus: If your program addresses issues in the areas of either Health Care or Budget Shortfall Reduction Strategies, please indicate so by checking the appropriate box below:**

☐ Health Care

☐ Budget Shortfall Reduction Strategies

NOTE: Our list includes two general categories - Human Services and Community Services. We are looking for the following information under those categories:

**HUMAN SERVICES** - Programs that primarily benefit the individual, such as: food assistance programs; programs for the homeless; programs that improve the service/administration of welfare or general assistance programs; child care; improvements in the management/administration of human services programs.

**COMMUNITY SERVICES** - Programs that primarily benefit the community such as: infrastructure improvement; programs promoting the enhancement of the community; programs that give citizens more input in county government.

Name, title, mailing address and phone number of county's Chief Elected Official- the county's board chair, president, or elected county official- and his or her signature authorizing this entry.

Name: Gladys McCoy  
Title: Chair/Board of County Commissioners  
Address: 1120 SW Fifth Ave., Room 1410

City: Portland State: OR

Zip Code: 97201 Phone: 248-3308

Signature: Gladys McCoy

Name, title, department, division, mailing address & phone number of the program contact- a person able to provide more information to inquiring jurisdictions. The division must be specified.

Name: Nancy Chase  
Title: Senior Planner  
Department: Environmental Services  
Division: Park Services  
Address: 1620 SE 199th Ave.

City: Portland State: OR

Zip Code: 97233 Phone: (503) 248-5050

EACH ENTRY MUST BE SUBMITTED WITH A PHOTOCOPY OF THE ENTIRE APPLICATION  
PLEASE CONFORM TO THE SPACE LIMITATIONS GIVEN. DO NOT SUBMIT ATTACHMENTS.  
DO NOT FOLD APPLICATION.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**EXECUTIVE SUMMARY** (Provide a summary of the program that does not exceed 200 words. Briefly describe the problem that was addressed, how it was addressed, the costs involved, and the results.)

NOTE: This section must follow the following format:

- 200 words or less
- 75 characters or less per line
- straight text: no bolded, underlined or italicized text
- submit the original (not photocopied) text

Multnomah County recognized that natural areas in and around the metropolitan area are essential to maintaining the quality of life associated with a healthy community. The disappearance and degradation of these natural areas was the problem faced by the County.

The solution was the creation of a Natural Area fund and the development of a Natural Area Protection and Management Plan.

The fund does not depend on tax dollars. Monies from the sale of unrestricted surplus county lands are set aside in an interest bearing account.

The Plan focuses on maintaining and restoring healthy natural area systems within an urbanized area. Management and protection of these areas is in the form of policy directives and work tasks to the division of land use planning, parks, transportation, property management, and citizen involvement.

Cost:	1/2 time Planner	\$18,525
	Professional Services	18,000

Results: Development of an Educational/Interpretive Program to encourage appreciation of natural areas and wise stewardship of the land.

Assist a "friends" group in the purchase of old growth forest.  
Develop a management plan for a 400 acre wetland site.

Assist in a regional analysis of lands which warrant environmental protection.

Set up a challenge grant to train "at risk youth" in natural area restoration.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**PROBLEM/CONCERN** (Describe the problem, need or concern in your county/department that prompted the development of the program. Describe the objectives of the program.)

The disappearance and degradation of natural areas in the urban and rural areas coupled with the fact that these natural areas system transcend political boundaries.

The problem could not be addressed without establishing a permanent funding base. It was also recognized that acquisition could only be a partial solution given the scope of the problem. The goal of the program was to make Multnomah County a community where both people and nature flourish.

The objective was to develop a funding source and a plan by which the goal could be met.

**SOLUTION** (Describe the steps that were taken by the county/department to remedy the problem or to address the concern. Explain how the program's objectives were met.)

An acknowledgment of the 20th anniversary of Earth Day, Multnomah County passed a resolution which created a Natural Area Acquisition and Protection Fund. This is an interest bearing account the proceeds of which are derived from the sale of non-restricted county lands (50%). The creation of this fund coincided with the dedication of Multnomah County's first wildlife refuge, Beggars Tick Marsh, a 20 acre wetland in the urban areas.

A Natural Area Protection and Management Plan was also developed as a conscious effort in the County to be proactive rather than reactive towards the protection of natural areas.

The purpose of this plan was to create a framework to select natural areas for acquisition by the County and to identify means to preserve, protect, and enhance natural resource values on such lands. Because natural areas often transcend political boundaries, the county must work cooperatively with other agencies to protect biologically functional systems in natural areas.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

### SOLUTION (continued)

A critical element in the long-term protection of viable natural area system was the creation of a comprehensive environmental education and interpretation program for the county residents and visitors. The program promotes the wise use and enjoyment of natural areas and informed decisions regarding environmental issues facing the region.

### COUNTY ROLE (Describe the county support or input. Describe the specific resources- time, money, personnel- that were used by the county to implement the program and how they were used.)

The County dedicated 50% of the proceeds from the sale of non-restricted County land. To date that amount has totaled \$190,000

- Provided the services of a 1/2 time Senior Planner \$18,600 year
- Provided the services of a full time Naturalist \$25,00 year

### COSTS (Describe in exact numbers the amount of money used to fund or operate the program. List all sources of funding.)

- 1/2 time Senior Planner \$19,000 year\*
- Full time Park Naturalist \$25,000 year\*
- Land acquisition \$190,000\*\*

\* General fund  
\*\* Dedicated source

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**RESULTS** (Describe the tangible results of the program: cost savings, service improvements, etc. Tell how the program benefited the county or community.)

- Cost savings through multi-government sponsored inventory of natural areas.
- Cost savings through a multi-agency purchase of a 400 acre wetland
- Development of an Educational/Interpretive Program for the public to encourage appreciation and enjoyment of natural areas and wise stewardship of the land. The program averages over 12,000 contact hours per year staff person.
- Fund dollars have been used to:
  - assist a "friends" group in the purchase of an old growth forest.
  - develop a management plan for 400 acre wetland site.
  - assist in a regional analysis of lands which warrant environmental protection.
  - set up a challenge grant to educate and train "at risk youth" in natural area restoration.
- Established management plans for two islands in the Columbia Gorge and a 20 acre wetland site.
- Restoration of two wetland sites.

### INDEXING IDENTIFIERS

List 5 words or phrases that best describe your program and can be used to index your program. These words should be different than those used in your program title.

*If your program addresses issues in the areas of Health Care or Budget Shortfall Reduction Strategies, please include either phrase in your indexing identifiers.*

For example, a program entitled "Prenatal Care Access" where a county, in conjunction with private organizations, created a system to improve access to prenatal care, might consist of the following identifiers:

- (1) Health Care Reform
- (2) Coordination of Health Care Services
- (3) Public-Private Partnership
- (4) Obstetrical Care
- (5) Health & Nutrition Education

- (1) Natural Area Protection and Management
- (2) Coordination of Government Responsibilities
- (3) Environmental Education/Interpretive Program
- (4) Natural Area Acquisition Fund
- (5) Natural Area Restoration

DO NOT SUBMIT ATTACHMENTS WITH THIS APPLICATIONS FORM



# 1993 NACo ACHIEVEMENT AWARD ENTRY FORM

COUNTY: MULTNOMAH  
Note: NACo member counties only.

STATE: OREGON

POPULATION: 600,000

1992 COUNTY BUDGET: \$473.5 Million

## TITLE OF PROGRAM TO BE CONSIDERED FOR ACHIEVEMENT AWARD

(Please limit title to 60 characters. Do not include county name in the program title. Indicate the title of the program to be considered for an Achievement Award using the exact wording you would like to appear on the certificate should your entry win.)

PRIMARY CARE AND DRUG ABUSE LINKAGE

## CATEGORIES Entries must be made in the following categories. Check only ONE category for this entry.

- |  |  |
|--|--|
| <input type="checkbox"/> Community Development                               | <input type="checkbox"/> Land Use and Land Planning              |
| <input type="checkbox"/> Computerization                                     | <input type="checkbox"/> Labor Issues and Employee Benefits      |
| <input type="checkbox"/> Criminal Justice                                    | <input type="checkbox"/> Mental Health                           |
| <input type="checkbox"/> Community Services                                  | <input type="checkbox"/> Media Relations                         |
| <input type="checkbox"/> County Administration and Management                | <input type="checkbox"/> Older Americans                         |
| <input type="checkbox"/> Drunken Driving Deterrence and Seat Belt Safety     | <input type="checkbox"/> Parks and Recreation                    |
| <input type="checkbox"/> Employment and Training                             | <input type="checkbox"/> Public Safety/Emergency Management      |
| <input type="checkbox"/> Energy and Environment                              | <input type="checkbox"/> Rural Programs                          |
| <input type="checkbox"/> Fiscal Management and Use of Federal or State Funds | <input type="checkbox"/> Substance Abuse Control and Initiatives |
| <input checked="" type="checkbox"/> Health                                   | <input type="checkbox"/> Transportation                          |
| <input type="checkbox"/> Human Services                                      | <input type="checkbox"/> Taxation and Finance                    |
| <input type="checkbox"/> Juvenile Justice                                    | <input type="checkbox"/> Youth Programs                          |

**1993 Special Focus: If your program addresses issues in the areas of either Health Care or Budget Shortfall Reduction Strategies, please indicate so by checking the appropriate box below:**

☒ Health Care

☐ Budget Shortfall Reduction Strategies

NOTE: Our list includes two general categories - Human Services and Community Services. We are looking for the following information under those categories:

**HUMAN SERVICES** - Programs that primarily benefit the individual, such as: food assistance programs; programs for the homeless; programs that improve the service/administration of welfare or general assistance programs; child care; improvements in the management/administration of human services programs.

**COMMUNITY SERVICES** - Programs that primarily benefit the community such as: infrastructure improvement; programs promoting the enhancement of the community; programs that give citizens more input in county government.

Name, title, mailing address and phone number of county's Chief Elected Official- the county's board chair, president, or elected county official- and his or her signature authorizing this entry.

Name: Gladys McCoy  
Title: Chair, Board of County Commissioners  
Address: 1120 SW 5th, Suite 1410

City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3308

Signature: Gladys McCoy

Name, title, department, division, mailing address & phone number of the program contact- a person able to provide more information to inquiring jurisdictions. The division must be specified.

Name: Jeanne Gould  
Title: HIV Program Manager  
Department: Health Department  
Division: HIV  
Address: 426 SW Stark, 8th floor

City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3674

EACH ENTRY MUST BE SUBMITTED WITH A PHOTOCOPY OF THE ENTIRE APPLICATION  
PLEASE CONFORM TO THE SPACE LIMITATIONS GIVEN. DO NOT SUBMIT ATTACHMENTS.  
DO NOT FOLD APPLICATION.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**EXECUTIVE SUMMARY** (Provide a summary of the program that does not exceed 200 words. Briefly describe the problem that was addressed, how it was addressed, the costs involved, and the results.)

NOTE: This section must follow the following format:

- 200 words or less
- 75 characters or less per line
- straight text: no bolded, underlined or italicized text
- submit the original (not photocopied) text

Three problems were identified in the County in 1989: 1) a large IV drug using population; 2) inadequate health care for drug users; 3) inadequate linkage between drug treatment and health care.

In response to these problems, the Health Department developed a service model that located health care in drug treatment agencies. The Department requested and was awarded first year funds in the amount of \$450,000 from the National Institute on Drug Abuse and the Bureau of Health Care Delivery and Assistance. Multnomah County contributed an additional \$25,000. The total project cost was \$475,000. The multi-year project began on October 1, 1989 and has been extended to September 30, 1993. Clinics staffed by nurse practitioners and nurses were set up in four drug treatment agencies. Drug users and their family members were eligible for service. All patients receiving care were given HIV/AIDS prevention and education, and offered HIV testing. They were given access to all Health Department services, including laboratory, x-ray, dental and pharmacy. Drug treatment coupons were issued to IV drug users not yet in treatment. These coupons pay for drug treatment at participating agencies. Primary care staff and drug treatment staff were cross-trained to improve continuity of care.

By the end of year three, 1,486 persons had received 2,008 clinical visits, 551 field visits and 384 drug treatment coupons had been redeemed.

HIV Seroprevalence in IV drug users remains low.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

### **PROBLEM/CONCERN** (Describe the problem, need or concern in your county/department that prompted the development of the program. Describe the objectives of the program.)

We recognized three problems, all of which were interrelated: 1) the county had a high incidence of drug use, and in particular, IV drug use. The population of IV drug users also had a high prevalence of unsafe sex; and a high prevalence of needle-sharing. The HIV virus was in the drug-using community, but was not as yet widespread. Given the presence of the virus, the prevalence of drug use, and the prevalence of unsafe behaviors among the drug-using population, there was no doubt that widespread HIV transmission was only a matter of time unless there was quick and effective intervention. 2) A 1987 survey had shown an alarming unmet need for primary health care services (that at least an additional 50,000 visits per year were needed). This unmet need was a problem in and of itself, and it meant that the needed intervention for IV drug users probably could not come from the existing primary care health system. 3) There was also an unmet need for drug treatment services. Most public treatment agencies had waiting lists, and a survey showed a need for at least an additional 1,000 treatment slots per year. This meant that any intervention with IV drug users that targeted treatment as a way to reduce the risk of HIV infection likely would not be effective in the existing system.

The problem was, then, 1) a large population of IV drug users, who were at high risk for HIV transmission; 2) a lack of primary health care and prevention services in general, and specifically for the at-risk drug using population; 3) a lack of drug treatment services; and 4) a lack of coordination between health care providers and drug treatment providers.

Our program objectives were: 1) to increase the availability of primary care services, including prevention services, to the IV drug-using population; 2) to increase the availability of drug treatment services to IV drug users; 3) to increase compliance and appropriate utilization of both drug treatment and health care through linkage of service programs; and 4) to limit the spread of HIV infection in the population of IV drug users.

### **SOLUTION** (Describe the steps that were taken by the county/department to remedy the problem or to address the concern. Explain how the program's objectives were met.)

As a way of reaching drug using persons, we decided to place primary care health clinics on site at drug treatment agencies. We set up primary care clinics in four drug treatment agencies. The clinics are staffed by two nurse practitioners, two clinical nurses, and two nurse case managers. Drug-using persons and their families are eligible to receive services at these primary care sites. Entry of the person into the primary care substance abuse clinic also gives persons access to the full range of clinic services offered through the County Health Department--including laboratory services, x-ray services, dental, and pharmacy. All primary care substance abuse clinic patients receive HIV/AIDS prevention and education services, and are offered HIV testing as well as screenings for other sexually transmitted diseases and TB. Patients do not have to be in drug treatment to receive health care services, but drug treatment is encouraged and promoted. To address the issue of insufficient drug treatment capacity, funds were allocated to a "coupon" drug treatment system. Clients identified by nurse case managers as IV drug users, who were not in treatment, could be given coupons to enter one of the participating drug treatment programs.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

### SOLUTION (continued)

We increased the availability of primary care services to drug users by creating four new clinics at drug treatment sites. We increased the availability of drug treatment by issuing coupons that would pay on a fee-for-service basis for drug treatment. We hoped to reduce the prevalence of HIV among this population by engaging them in primary care services, providing HIV prevention, education, and testing services, and providing treatment resources. We increased provider effectiveness through cross training of health care and drug treatment providers and through frequent consultation and case confluencing.

### COUNTY ROLE (Describe the county support or input. Describe the specific resources- time, money, personnel- that were used by the county to implement the program and how they were used.)

With the awareness of the problem in the community, and the realization that County resources were not sufficient to respond adequately to the problem, County Health Department Grants Management Staff requested funds from the Bureau of Health Care Delivery and Assistance (BHCDA) in 1989, through a Request for Proposals issued by that agency. The Health Department was awarded a collaborative grant from BHCDA, the National Institute on Drug Abuse, and the Alcohol, Drug Abuse and Mental Health Administration. The original grant award period was from October 1, 1989 through September 30, 1992, and since has been extended for one additional year. We then implemented the program, including hiring and training staff; and developing cooperative agreements with drug treatment agencies.

The Health Department operates the four primary care substance abuse clinics. The drug treatment agencies donate space and reception services.

### COSTS (Describe in exact numbers the amount of money used to fund or operate the program. List all sources of funding.)

The program is primarily funded through federal Bureau of Health Care Delivery and Assistance (BHCDA) funds.

<u>First Year Funding</u>	<u>Amount</u>
BHCDA/NIDA	\$450,000
Third party fees	3,000
Multnomah County funds	22,000
TOTAL BUDGET	\$475,000

Drug treatment agency contributions are valued at \$25,000.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**RESULTS** (Describe the tangible results of the program: cost savings, service improvements, etc. Tell how the program benefited the county or community.)

We have entered our fourth year of operation of the four primary care clinics located in drug treatment agencies. The four clinics remain open, and an evening clinic was begun to provide additional service hours. In the second year of operation, follow-up was provided to all clients who failed health care appointments, as a way of keeping clients engaged in treatment. Cross-training of drug treatment and primary care staff has proven very beneficial. Staff of all participating drug treatment agencies have received (and continue to receive) training from clinic nurses regarding common health problems associated with chronic substance abuse. Multiple sessions have covered HIV/AIDS, STDs, viral hepatitis, cardiovascular disease, liver dysfunction, respiratory disease, and depression. This training has allowed treatment agency staff to better respond to client medical conditions, and to make better referrals to the primary care clinics.

In addition, all primary care staff have received training in recognizing addiction symptoms, and in drug treatment intervention strategies from the Oregon State Alcohol and Drug Office. This training has improved communication between primary care and treatment agency staff, and has given primary care staff better tools for intervening with their patients' addictions.

In the first year of operation a total of 231 persons received primary care services in one of the four clinics. By the end of the third year, 1,486 individual clients had received 2,008 visits, additionally 551 visits were provided by the community health field nurses. All of these clients became connected to the larger County Health Department Primary Care system through their entry into the primary care substance abuse clinics. All of these clients also received HIV education/prevention services. The majority of these individuals had not previously utilized the County primary health care system, and would not have gotten HIV prevention education without the primary care substance abuse clinics.

Utilization of drug treatment coupons has increased steadily over the last three years. Many clients have not been ready to enter drug treatment when they first connected with the clinics, but by keeping clients engaged in health care treatment, and continuing intervention techniques to encourage entry into treatment, more and more clients are entering drug treatment. By the end of year three, 384 drug treatment coupons had been redeemed for reimbursement.

HIV seroprevalence has remained low (3-4%) among injection drug users in Portland. Similarly sized cities in neighboring states have seen a significantly higher increase in positivity rates in the drug using population.

### INDEXING IDENTIFIERS

List 5 words or phrases that best describe your program and can be used to index your program. These words should be different than those used in your program title.

*If your program addresses issues in the areas of Health Care or Budget Shortfall Reduction Strategies, please include either phrase in your indexing identifiers.*

- (1) Health Care Reform
- (2) HIV Prevention
- (3) Drug Treatment Enhancement
- (4) Comprehensive Service Linkages
- (5) Managed Care

For example, a program entitled "Prenatal Care Access" where a county, in conjunction with private organizations, created a system to improve access to prenatal care, might consist of the following identifiers:

- (1) Health Care Reform
- (2) Coordination of Health Care Services
- (3) Public-Private Partnership
- (4) Obstetrical Care
- (5) Health & Nutrition Education

**DO NOT SUBMIT ATTACHMENTS WITH THIS APPLICATIONS FORM**

# 1993 NACo ACHIEVEMENT AWARD ENTRY FORM

COUNTY: Multnomah  
Note: NACo member counties only.

STATE: Oregon

POPULATION: 600,000

1992 COUNTY BUDGET: \$473.5 million

## TITLE OF PROGRAM TO BE CONSIDERED FOR ACHIEVEMENT AWARD

(Please limit title to 60 characters. Do not include county name in the program title. Indicate the title of the program to be considered for an Achievement Award using the exact wording you would like to appear on the certificate should your entry win.)

PAROLE TRANSITION PROGRAM

## CATEGORIES Entries must be made in the following categories. Check only ONE category for this entry.

- |  |  |
|--|--|
| <input type="checkbox"/> Community Development                               | <input type="checkbox"/> Land Use and Land Planning              |
| <input type="checkbox"/> Computerization                                     | <input type="checkbox"/> Labor Issues and Employee Benefits      |
| <input checked="" type="checkbox"/> Criminal Justice                         | <input type="checkbox"/> Mental Health                           |
| <input type="checkbox"/> Community Services                                  | <input type="checkbox"/> Media Relations                         |
| <input type="checkbox"/> County Administration and Management                | <input type="checkbox"/> Older Americans                         |
| <input type="checkbox"/> Drunken Driving Deterrence and Seat Belt Safety     | <input type="checkbox"/> Parks and Recreation                    |
| <input type="checkbox"/> Employment and Training                             | <input type="checkbox"/> Public Safety/Emergency Management      |
| <input type="checkbox"/> Energy and Environment                              | <input type="checkbox"/> Rural Programs                          |
| <input type="checkbox"/> Fiscal Management and Use of Federal or State Funds | <input type="checkbox"/> Substance Abuse Control and Initiatives |
| <input type="checkbox"/> Health  | <input type="checkbox"/> Transportation                          |
| <input type="checkbox"/> Human Services                                      | <input type="checkbox"/> Taxation and Finance                    |
| <input type="checkbox"/> Juvenile Justice                                    | <input type="checkbox"/> Youth Programs                          |

**1993 Special Focus: If your program addresses issues in the areas of either Health Care or Budget Shortfall Reduction Strategies, please indicate so by checking the appropriate box below:**

☐ Health Care

☐ Budget Shortfall Reduction Strategies

NOTE: Our list includes two general categories - Human Services and Community Services. We are looking for the following information under those categories:

**HUMAN SERVICES** - Programs that primarily benefit the individual, such as: food assistance programs; programs for the homeless; programs that improve the service/administration of welfare or general assistance programs; child care; improvements in the management/administration of human services programs.

**COMMUNITY SERVICES** - Programs that primarily benefit the community such as: infrastructure improvement; programs promoting the enhancement of the community; programs that give citizens more input in county government.

Name, title, mailing address and phone number of county's Chief Elected Official- the county's board chair, president, or elected county official- and his or her signature authorizing this entry.

Name: Gladys McCoy  
Title: Chair of the Board of County Commissioners  
Address: 1120 S.W. 5th Ave.

City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3308

Signature: Gladys McCoy

Name, title, department, division, mailing address & phone number of the program contact- a person able to provide more information to inquiring jurisdictions. The division must be specified.

Name: Tamara Holden  
Title: Director, Dept. of Comm. Corrections  
Department: Community Corrections  
Division: Diagnostic + Program Development  
Address: 421 S.W. 5th Ave., Suite 600

City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3701

EACH ENTRY MUST BE SUBMITTED WITH A PHOTOCOPY OF THE ENTIRE APPLICATION  
PLEASE CONFORM TO THE SPACE LIMITATIONS GIVEN. DO NOT SUBMIT ATTACHMENTS.  
DO NOT FOLD APPLICATION.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**EXECUTIVE SUMMARY** (Provide a summary of the program that does not exceed 200 words. Briefly describe the problem that was addressed, how it was addressed, the costs involved, and the results.)

NOTE: This section must follow the following format:

- 200 words or less
- 75 characters or less per line
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The Parole Transition Program was created in response to the high parole revocation rate occurring during the immediate sixty day period following inmate institutional release.

The Parole Transition Program located two parole officers at institutions to begin parole transition planning; to arrange stable, structured, drug-free housing and to assist the offender in treatment or training. Also created was a central reporting office for all subsidy eligible offenders being paroled to Multnomah County. Housed at the reporting office were parole officers, an A&D/Mental Health evaluation specialist, resource coordinator and clerical staff. Contracts for structured drug-free housing were established and a subsidy fund created to address the food, clothing, medical transportation and other immediate need expenses of the offender.

The Parole Transition Program operates with a \$559,537 budget. Funding is both from the County General Fund and the (State of Oregon) Community Corrections Act.

First year results show much better linkages established between the offender and; local resources; rehabilitation program enrollment; and training opportunities. Working relationships are established at the institution up to sixty days prior to release. Parole Officers report a much improved paper flow accompanying the offender when he is transferred to the field.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**PROBLEM/CONCERN** (Describe the problem, need or concern in your county/department that prompted the development of the program. Describe the objectives of the program.)

The parole revocations rate in Multnomah County has increased significantly in recent years from an average of 50 per month in 1988 to 73 per month during the first six months of 1991. Local data suggested, and parole officers told us, that the 60 days immediately following institutional release of the parolee are decisive in the successful supervision of the offender.

A 1983 study of parole and probation revocation reports in Multnomah County revealed that 44% of the parole revocation recommendations were prepared on offenders under supervision for less than two months, compared to 13% of the probation revocation recommendations.

During the first month following institutional release, 24% of the parole revocation recommendations were prepared on clients under supervision for less than one month compared to 7% of the probation revocation recommendations.

Officers noted that early parole failures were often due to inadequate and unrealistic transition planning, a lack of structured drug-free housing or a lack of stable housing, and a lack of opportunity to participate in rehabilitative planning.

The Parole Transition Program was designed to address those issues by:

1. Providing a central intake and assessment center for targeted parolees to streamline the initial reporting, case planning, and data collection processes.
2. Developing appropriate transition plans prior to offender release to avoid the gaps and delays in programming that contribute to early parole failure.
3. Insuring that safe, healthy, supervised drug-free housing facilitates the participation of parolees in their required rehabilitative programs.
4. Providing resource support aimed at enhancing stability in the community for parolees at risk of failure due to mental health or substance abuse problems.

**SOLUTION** (Describe the steps that were taken by the county/department to remedy the problem or to address the concern. Explain how the program's objectives were met.)

An office was identified at the County Courthouse as the central reporting point for all targeted inmates being paroled to Multnomah County. This office houses the transitional parole officers, an A&D/MH evaluation specialist, a resource coordinator, and clerical staff. Parolees are received by their transitional parole officer, who arranges for necessary clinical assessments, referrals, and subsidy, assisted by evaluation and resource specialists.

In addressing the problem of making assessable the opportunity for the offender to participate in his post incarceration case planning, the Parole Transition Program detailed two parole officers to work closely with institutional counselors in developing initial parole case plans for inmates paroling to Multnomah County. The parole officers meet with the individual inmate sixty days prior to release. Issues related to housing and treatment were individually addressed.



## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

### SOLUTION (continued)

Contracts were let for a monthly total of 43 beds in a structured drug-free housing environment. Thirty parolees per month are provided with one month of housing. An additional thirteen beds are available for parolees needing a second month of structured drug-free housing. Criteria for housing includes the need for stable housing while participating in treatment or training programs.

Recognizing that many parolees have food, clothing, medical, transportation, and other expenses not covered by current institutional subsidy, a Service Fund was established. It is administered by this program and is used when resources in the community cannot be accessed by traditional means. Service fund is accessible by offenders enrolled in this program.

### COUNTY ROLE (Describe the county support or input. Describe the specific resources- time, money, personnel- that were used by the county to implement the program and how they were used.)

Multnomah County has contributed to the Parole Transition Program through the following:

1. Funding of the Program Administrator position.
2. Funding of the additional 30-day subsidized housing opportunity.
3. Provision of office space.
4. Planning of the program to include feasibility studies, analysis of population, coordination and realignment of service provision.
5. Political support through Community Corrections Plan amendment.

### COSTS (Describe in exact numbers the amount of money used to fund or operate the program. List all sources of funding.)

County General Fund.....	\$175,164.
Community Corrections Act.....	\$384,373
Total.....	\$559,537

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**RESULTS** (Describe the tangible results of the program: cost savings, service improvements, etc. Tell how the program benefited the county or community.)

This program has just entered its second year of operation. The first year results have been impressive. During the first 12 months over 1900 clients were served in this program and 484 clients were housed in structured drug-free housing. Those services have included interviews and service evaluations at institutions, follow-up interviews, drug/alcohol/mental health evaluations, and further programming at the Parole Transition Program office, enrollment in structured drug-free housing, provision of basic need items through the Service Fund, referral to community resources such as medical, employment, drug and alcohol treatment, clothing and day care.

Field parole officers have also benefitted by this program by enjoying a continuous supervision of the offender from the time he/she is discharged from the institution until the first supervision contact is made by the parole officer. The case is up-to-date, the action plan is completed, the offender is enrolled in suitable housing and is enrolled in a treatment/training program. All relevant materials have been located and included in the case record.

### INDEXING IDENTIFIERS

List 5 words or phrases that best describe your program and can be used to index your program. These words should be different than those used in your program title.

*If your program addresses issues in the areas of Health Care or Budget Shortfall Reduction Strategies, please include either phrase in your indexing identifiers.*

- (1) Community Corrections
- (2) Transition Planning
- (3) Subsidy Services
- (4) Offender Programming
- (5) Institutional Discharge

For example, a program entitled "Prenatal Care Access" where a county, in conjunction with private organizations, created a system to improve access to prenatal care, might consist of the following identifiers:

- (1) Health Care Reform
- (2) Coordination of Health Care Services
- (3) Public-Private Partnership
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- (5) Health & Nutrition Education

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Note: NACo member counties only.

STATE: Oregon

POPULATION: 600,000

1992 COUNTY BUDGET: \$473.5 million

## TITLE OF PROGRAM TO BE CONSIDERED FOR ACHIEVEMENT AWARD

(Please limit title to 60 characters. Do not include county name in the program title. Indicate the title of the program to be considered for an Achievement Award using the exact wording you would like to appear on the certificate should your entry win.)

DRUG TESTING & EVALUATION (DTE)

## CATEGORIES Entries must be made in the following categories. Check only ONE category for this entry.

- |  |  |
|--|--|
| <input type="checkbox"/> Community Development                               | <input type="checkbox"/> Land Use and Land Planning              |
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| <input type="checkbox"/> Energy and Environment                              | <input type="checkbox"/> Rural Programs                          |
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| <input type="checkbox"/> Health  | <input type="checkbox"/> Transportation                          |
| <input type="checkbox"/> Human Services                                      | <input type="checkbox"/> Taxation and Finance                    |
| <input type="checkbox"/> Juvenile Justice                                    | <input type="checkbox"/> Youth Programs                          |

**1993 Special Focus: If your program addresses issues in the areas of either Health Care or Budget Shortfall Reduction Strategies, please indicate so by checking the appropriate box below:**

- ☐ Health Care      ☐ Budget Shortfall Reduction Strategies

NOTE: Our list includes two general categories - Human Services and Community Services. We are looking for the following information under those categories:

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Name: Gladys McCoy  
Title: Chair of the Brd. of County Commissioners  
Address: 1120 SW 5th Ave.

City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3308

Signature: 

Name, title, department, division, mailing address & phone number of the program contact- a person able to provide more information to inquiring jurisdictions. The division must be specified.

Name: M. Tamara Holden  
Title: Director, Dept. of Comm. Corrections  
Department: Community Corrections  
Division: Specialized Programs+ Services  
Address: 421 SW 5th Ave., Suite 600

City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3701

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## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**EXECUTIVE SUMMARY.** (Provide a summary of the program that does not exceed 200 words. Briefly describe the problem that was addressed, how it was addressed, the costs involved, and the results.)

NOTE: This section must follow the following format:

- 200 words or less
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- submit the original (not photocopied) text

Multnomah County Community Corrections Department, in recognizing the need to develop comprehensive drug intervention services, implemented the Drug Testing and Evaluation program in January of 1991. Multnomah County's Drug Use Forecasting data indicated significant use of illegal drugs by the criminal population. The client drug testing and treatment referrals done by the parole and probation officers lacked uniformity across the department, and did not enhance the opportunity for early client intervention. There was no apparent indications of drug testing and treatment interventions were being tracked between pre-trial and post-sentence supervision.

The Drug Testing and Evaluation Program was started with an 18 month Bureau of Justice Administration grant in September, 1990 for \$684,461. The grant has been extended through June, 1993. The program provides early intervention through randomized drug testing and standardized drug testing to pre-trial clients, probationers, and parolees. Preliminary results indicate improvements in proper chain of custody, consistent monitoring of drug use, allowing probation officers more time to perform other duties, and stronger client interventions between the pre-trial division and probation. There has been an improvement in the notification time of test results. This has led to a faster response by probation officers and earlier implementation of drug use deterrents.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**PROBLEM/CONCERN** (Describe the problem, need or concern in your county/department that prompted the development of the program. Describe the objectives of the program.)

Multnomah County Drug Use Forecasting data as well as the results of a previous pre-trial drug testing program (DMDA program) showed that a significant percentage of drug use among offenders booked into Multnomah County jails. The results of the 18 month DMDA study showed that of the detainees 37% tested positive for cocaine, 13% tested positive for opiates, and 14% tested positive for amphetamines. About 50% of the detainees tested positive for at least one of these drugs. Drug Use Forecasting results have been similar to these results. There is also a strong correlation between drug use and crime. In response to a survey of the department's parole and probation officers in 1988, results indicate that 41% of the department's clients exhibited alcohol and drug problems. A more recent survey indicated that approximately 75% of the clients classified as high risk were drug involved.

Due to limited funding and the lack of an established random testing system, urine samples were collected by parole and probation officers through "spot checking" clients for possible drug use. This inconsistent method of testing did not effectively track clients over long periods of time. There were also problems with the utilization of available funds. This led to the exhaustion of resources before the end of the budgeted time period. There was also a problem with continued drug use by many of the clients due to the lack of random drug testing.

The Drug Testing and Evaluation Program was designed to implement a more uniform and effective method to monitor client drug use and evaluate the need for client drug treatment. The program's goals are:

1. Early identification of drug abusing clients who pose the greatest risk to the community.
2. Early assessment through professional substance abuse evaluations with treatment recommendations based on principles of client-treatment matching.
3. Early treatment intervention.
4. Use of drug test results to determine compliance with release conditions and risk to the community.
5. An information and intervention bridge between pre- and post-trial systems.

**SOLUTION** (Describe the steps that were taken by the county/department to remedy the problem or to address the concern. Explain how the program's objectives were met.)

Consistent drug testing was completed through assigning every client enrolled in the program a test code number. By using a recorded message that is changed daily, clients are instructed to phone to find out if their UA test number is announced. The code numbers are arranged in a random fashion throughout the days of the month. On those days where the client's is announced he/she is instructed to report for testing. Drug Testing and Evaluation (DTE) staff are located at the probation offices to collect the specimens. This allows clients to report to their "home" branch which assist those clients who have transportation problems. In addition, the onsite DTE staff to have direct interactions with probation officers on program matters or if a client problem arise. The issue of consistent chain of custody has been addressed through narrowing specimen collection to specified DTE staff who have been given intense training through the Bureau of Justice Assistance and the local drug testing laboratory.

The program has been utilized by pre-trial services, parole, probation, residential treatment and outpatient for female probationers, as well as a residential intermediate sanctions program.

The drug test results are available to the supervising probation officers within 24 hours or less of the time of collection. This is an improvement from the prior "turnaround" time of three to four days. This has led to earlier identification of drug use, and the opportunity for more expedient responses for the supervising officers.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

### SOLUTION (continued)

The three DTE drug evaluators are all trained in using the Addiction Severity Index. This instrument designed to measure the degree of chemical dependency in quantifiable terms. This allows for reliability among the evaluators, and lends to more consistent treatment matching with clients. DTE drug evaluators located at the pre-trial services division, probation intake division, and field services division. This design has fostered direct drug evaluation referrals, many times beginning prior to adjudication. The result has been earlier identification of drug dependency problems and referral treatment. Not only has the time delay for drug evaluation referrals been cut from weeks to a matter of days, the turnaround time from the time the client has been evaluated to the time the probation officer received the report has been cut down to a maximum of three days. This has also led to faster identification of drug dependency problems and referrals to treatment.

All the pre-trial clients involved in the program are released to the custody of the pre-trial supervision program while they await trial. As a condition of their release, they must agree to remain drug free. Through random weekly drug testing authorities can accurately monitor their compliance to this condition. In cases where repeated drug use occurs, the pre-trial client is returned to custody.

Since all DTE client data is stored in the program computer, the opportunity to bridge the transmission drug test and evaluation data is easily accomplished. In addition, printouts of pre-trial DTE information is made available to the Court, the district attorney's office, and the client's attorney at the time of sentencing. Another copy of the client's DTE test results and evaluation are provided to the probation intake division. The end result is a system of communication that lends to a stronger continuum of care and case management among the pre-trial clients served by DTE. Thus, bridging pre-trial and post-trial services.

**COUNTY ROLE** (Describe the county support or input. Describe the specific resources- time, money, personnel- that were used by the county to implement the program and how they were used.)

Multnomah County's contribution to the Drug Testing and Evaluation Program has been as follows:

Multnomah County's investment in the DTE program has been significant since the beginning of the project. A considerable amount of resources have been contributed in the form of personnel, funds, managerial support, and technical support from all elements of the Community Corrections Department.

Additional support has been displayed through the interdepartmental agreements shared by the Courts, the Sheriff's office, and the District Attorney's office. Without their cooperation, the program would have met with minimal success.

**COSTS** (Describe in exact numbers the amount of money used to fund or operate the program. List all sources of funding.)

September 1990 through February 1992:

Bureau of Justice Assistance Grant	\$684,461
Multnomah County	\$2,064,323

March 1992 through June 1993:

Bureau of Justice Assistance Grant	\$499,947
Multnomah County	\$142,840

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**RESULTS** (Describe the tangible results of the program: cost savings, service improvements, etc. Tell how the program benefited the county or community.)

A primary benefit provided by DTE to Multnomah County has been through community safety. The regular testing of clients in the community has increased the surveillance abilities of probation officers, and allowed them to take appropriate steps with drug using clients in a more expedient manner. Through the use of specifically trained personnel collecting the specimens, probation officers are able to concentrate on other duties of their job.

Since its beginning in January 1991, the program has served 5,381 clients through the testing program, collected 69,199 drug assays analyzed, and has evaluated 611 clients.

The early identification and referral to treatment of drug dependent clients benefits the community through lowering the possibility continued crimes by individuals who are under the influence of drugs, or committing new offenses to support their drug use. Of equal importance is the element of human suffering that is shortened for the client and those they come in contact with through early intervention strategies.

The program has assisted in improving the system integration of case management between pre-trial, the Courts, and post-trial supervision. This has led to lowering the number of service duplications, and has strengthen case management as clients go through the County's criminal justice system.

### INDEXING IDENTIFIERS

List 5 words or phrases that best describe your program and can be used to index your program. These words should be different than those used in your program title.

*If your program addresses issues in the areas of Health Care or Budget Shortfall Reduction Strategies, please include either phrase in your indexing identifiers.*

- (1) Urinalysis
- (2) Substance Abuse
- (3) Offender Surveillance
- (4) Early Interventions in Probation
- (5) Pre-trial Monitoring

For example, a program entitled "Prenatal Care Access" where a county, in conjunction with private organizations, created a system to improve access to prenatal care, might consist of the following identifiers:

- (1) Health Care Reform
- (2) Coordination of Health Care Services
- (3) Public-Private Partnership
- (4) Obstetrical Care
- (5) Health & Nutrition Education

## 1993 NACo ACHIEVEMENT AWARD ENTRY FORM

COUNTY: MULTNOMAH

Note: NACo member counties only.

STATE: OREGON

POPULATION: 600,000

1992 COUNTY BUDGET: \$473.5 Million

### TITLE OF PROGRAM TO BE CONSIDERED FOR ACHIEVEMENT AWARD

(Please limit title to 60 characters. Do not include county name in the program title. Indicate the title of the program to be considered for an Achievement Award using the exact wording you would like to appear on the certificate should your entry win.)

INNOVATIVE METHODS IN SYPHILIS CONTROL

### CATEGORIES Entries must be made in the following categories. Check only ONE category for this entry.

- |  |  |
|--|--|
| <input type="checkbox"/> Community Development                               | <input type="checkbox"/> Land Use and Land Planning              |
| <input type="checkbox"/> Computerization                                     | <input type="checkbox"/> Labor Issues and Employee Benefits      |
| <input type="checkbox"/> Criminal Justice                                    | <input type="checkbox"/> Mental Health                           |
| <input type="checkbox"/> Community Services                                  | <input type="checkbox"/> Media Relations                         |
| <input type="checkbox"/> County Administration and Management                | <input type="checkbox"/> Older Americans                         |
| <input type="checkbox"/> Drunken Driving Deterrence and Seat Belt Safety     | <input type="checkbox"/> Parks and Recreation                    |
| <input type="checkbox"/> Employment and Training                             | <input type="checkbox"/> Public Safety/Emergency Management      |
| <input type="checkbox"/> Energy and Environment                              | <input type="checkbox"/> Rural Programs                          |
| <input type="checkbox"/> Fiscal Management and Use of Federal or State Funds | <input type="checkbox"/> Substance Abuse Control and Initiatives |
| <input checked="" type="checkbox"/> Health                                   | <input type="checkbox"/> Transportation                          |
| <input type="checkbox"/> Human Services                                      | <input type="checkbox"/> Taxation and Finance                    |
| <input type="checkbox"/> Juvenile Justice                                    | <input type="checkbox"/> Youth Programs                          |

**1993 Special Focus: If your program addresses issues in the areas of either Health Care or Budget Shortfall Reduction Strategies, please indicate so by checking the appropriate box below:**

☒ Health Care

☐ Budget Shortfall Reduction Strategies

NOTE: Our list includes two general categories - Human Services and Community Services. We are looking for the following information under those categories:

**HUMAN SERVICES** - Programs that primarily benefit the individual, such as: food assistance programs; programs for the homeless; programs that improve the service/administration of welfare or general assistance programs; child care; improvements in the management/administration of human services programs.

**COMMUNITY SERVICES** - Programs that primarily benefit the community such as: infrastructure improvement; programs promoting the enhancement of the community; programs that give citizens more input in county government.

Name, title, mailing address and phone number of county's Chief Elected Official- the county's board chair, president, or elected county official- and his or her signature authorizing this entry.

Name: Glady's McCoy  
Title: Chair, Board of County Comm.  
Address: 1120 SW 5th, 14th  
City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3308

Signature: *Glady's McCoy*

Name, title, department, division, mailing address & phone number of the program contact- a person able to provide more information to inquiring jurisdictions. The division must be specified.

Name: Gary Oxman, MD  
Title: Health Officer  
Department: Health Department  
Division: Regulatory Health Division  
Address: 426 SW Stark, 8th Floor  
City: Portland State: OR  
Zip Code: 97204 Phone: (503) 248-3674

EACH ENTRY MUST BE SUBMITTED WITH A PHOTOCOPY OF THE ENTIRE APPLICATION  
PLEASE CONFORM TO THE SPACE LIMITATIONS GIVEN. DO NOT SUBMIT ATTACHMENTS.  
DO NOT FOLD APPLICATION.



## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**EXECUTIVE SUMMARY** (Provide a summary of the program that does not exceed 200 words. Briefly describe the problem that was addressed, how it was addressed, the costs involved, and the results.)

NOTE: This section must follow the following format:

- 200 words or less
- 75 characters or less per line
- straight text: no bolded, underlined or italicized text
- submit the original (not photocopied) text

Beginning in the fourth quarter of 1986, Multnomah County (Oregon) was confronted by an epidemic of syphilis. The disease was occurring among men and women in a small area within the city of Portland. Persons of Color, particularly African-American men and women were most heavily affected.

Utilizing existing county health resources, supplemented by new resources from the state of Oregon and the federal Centers for Disease Control, the county launched an innovative control program to deal with this epidemic. The program utilized:

- ° Behavioral and cultural research within the effected population;
- ° Traditional and innovative approaches to outreach on the part of county staff;
- ° Focused community publicity; expansion of clinic services; and heavy involvement of community-based organizations. Under this control program, the county has achieved essentially complete resolution of the epidemic. Case rates have fallen to pre-epidemic levels. The decrease in syphilis has been most pronounced within the African-American community which had the highest levels of disease at the peak of the epidemic.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

### **PROBLEM/CONCERN** (Describe the problem, need or concern in your county/department that prompted the development of the program. Describe the objectives of the program.)

In late 1986, county sexually transmitted disease (STD) staff noted a sudden upswing in syphilis cases. The disease was occurring primarily in a small area in the city of Portland, and disproportionately involved people of color, particularly African-American men and women. By 1988, case rates among African-Americans rose to levels 9 times higher than baseline. Initial evaluation by county staff revealed that many of the individuals involved in the epidemic were involved with the use of illicit drugs, drugs for sex trading, and traditional prostitution. Along with adult cases, there was a sudden upswing in syphilis among newborn babies. Prior to the epidemic, the county had not experienced a case of congenital syphilis in the proceeding several years.

The objectives of the program were:

- To reduce the incidents of adult syphilis by 50% within 24 months;
- To decrease incidents by 75% within 36 months;
- To decrease congenital syphilis incidents by 50% within 36 months;
- To develop a variety of effective methods to reach the affected population.

### **SOLUTION** (Describe the steps that were taken by the county/department to remedy the problem or to address the concern. Explain how the program's objectives were met.)

With financial support from the state of Oregon and the federal Centers for Disease Control, the county launched a comprehensive syphilis control program. This program revolved around four major elements;

- Initial and ongoing epidemiologic, behavioral, and cultural research methods were used to help define the scope of the problem and potential intervention;
- Community education was carried out through community organizations, community leaders, and the media;
- Wide scale screening was conducted through county clinics, other health facilities in the area, and community-based organizations;
- Notification of individuals at risk was carried out by county staff utilizing traditional notification techniques. Also, new approaches to notification were attempted, including notification of social contacts felt to be at risk and use of financial incentives to improve contact notification;

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

### SOLUTION (continued)

- ° A variety of intervention and prevention strategies were carried out by community-based organizations under contract with the county. These strategies were based on the knowledge, experience, and credibility of these organizations in working with members of the community. Techniques included a variety of innovative outreach, education, and community information strategies.

### COUNTY ROLE (Describe the county support or input. Describe the specific resources- time, money, personnel- that were used by the county to implement the program and how they were used.)

The County Health Officer and County STD Control Program staff provided leadership, coordination, support, and evaluation of the program. Through the project, County General Funds supported involvement of the County Health Officer, other management staff, and two full-time outreach workers. The operations of the county's STD clinic were modified to meet the challenge of this epidemic. In addition, the network of seven primary clinics operated by the county were utilized to provide testing, treatment, and education services to the community.

### COSTS (Describe in exact numbers the amount of money used to fund or operate the program. List all sources of funding.)

This project was funded with a combination of federal/CDC, state, and county General Fund monies as follows:

	Federal	State	County
89-90 Year 1	212,073	83,860	13,699
90-91 Year 2	281,347	89,436	10,337
91-92 Year 3	343,015	91,306	10,555
Total	836,435	264,602	34,591

Project total (all sources): \$1,135,628

Only easily-allocatable personnel costs are included in the county amount.

## 1993 NACo ACHIEVEMENT AWARD PROGRAM SUMMARY

**RESULTS** (Describe the tangible results of the program: cost savings, service improvements, etc. Tell how the program benefited the county or community.)

The program resulted in both measurable reductions in the incidence of syphilis and in development of valuable relationships between the county and community-based organizations.

The County's wide scale screening program resulted in testing 35,331 individuals at risk of syphilis. This figure represents approximately 12% of the reproductive aged population within the county (using 1990 Census data, 15-44 years old). The program also achieved a high level of penetrance in the geographically and ethnically defined communities at risk.

By 36 months into the project, cases were reduced by 77%, with African-Americans again experiencing the largest reduction in disease. Congenital syphilis cases also fell with a reduction of 69% at 36 months after program implementation.

Through the program the county developed a network of relationships with a variety of community-based organizations within the African-American community. In effect, these relationships created an infrastructure for ongoing work in a variety of health related issues. Through these efforts, the county was able to overcome much of the denial and resistance initially present in the community. By the end of the project, a variety of community-based organizations developed leadership roles for sexually transmitted disease prevention within the community.

### INDEXING IDENTIFIERS

List 5 words or phrases that best describe your program and can be used to index your program. These words should be different than those used in your program title.

*If your program addresses issues in the areas of Health Care or Budget Shortfall Reduction Strategies, please include either phrase in your indexing identifiers.*

For example, a program entitled "Prenatal Care Access" where a county, in conjunction with private organizations, created a system to improve access to prenatal care, might consist of the following identifiers:

- (1) Health Care Reform
- (2) Coordination of Health Care Services
- (3) Public-Private Partnership
- (4) Obstetrical Care
- (5) Health & Nutrition Education

- (1) Sexually transmitted diseases
- (2) Public - Community-based organization partnerships
- (3) Formative evaluation in program design
- (4) Outreach to at risk populations
- (5) Health services delivery

DO NOT SUBMIT ATTACHMENTS WITH THIS APPLICATIONS FORM

MEETING DATE: OCT 14 1993

AGENDA NO: R-3

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** 1993-1966 Agreement between Multnomah County and the Multnomah County Prosecuting Attorneys Association

**BOARD BRIEFING**      **Date Requested:** \_\_\_\_\_

**Amount of Time Needed:** \_\_\_\_\_

**REGULAR MEETING:**      **Date Requested:** October 14, 1993

**Amount of Time Needed:** 5 minutes

**DEPARTMENT:** MSS      **DIVISION:** Labor Relations

**CONTACT:** Kenneth Upton      **TELEPHONE #:** 248-5053  
Labor Relations Manager      **BLDG/ROOM #:** 106/1400

**PERSON(S) MAKING PRESENTATION:** Kenneth Upton

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY      ☐ POLICY DIRECTION      ☒ APPROVAL      ☐ OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

See attached memorandum.

10/15/93 original signature pages  
X9 to Ellen - Labor Relations

BOARD OF  
COUNTY COMMISSIONERS  
1993 OCT - 6 AM 10:57  
MULTNOMAH COUNTY  
OREGON

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_

**OR**

**DEPARTMENT MANAGER:** Kenneth Upton

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Office of the Board Clerk 248-3277/248-5222**

0516C/63

6/93



# MULTNOMAH COUNTY OREGON

BEVERLY STEIN  
COUNTY CHAIR

EMPLOYEE SERVICES  
FINANCE  
LABOR RELATIONS  
PLANNING & BUDGET  
RISK MANAGEMENT

(503) 248-5015  
(503) 248-3312  
(503) 248-5135  
(503) 248-3883  
(503) 248-3797

(503) 248-5170 TDD

PORTLAND BUILDING  
1120 S.W. FIFTH, 14TH FLOOR  
P.O. BOX 14700  
PORTLAND, OREGON 97214

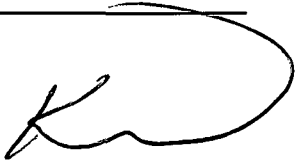
PURCHASING, CONTRACTS  
& CENTRAL STORES

(503) 248-5111

2505 S.E. 11TH, 1ST FLOOR  
PORTLAND, OREGON 97202

## MEMORANDUM

TO: Board of County Commissioners

FROM: Kenneth Upton, Labor Relations Manager 

TODAY'S DATE: October 1, 1993

REQUESTED  
PLACEMENT DATE: October 14, 1993

SUBJECT: 1993-1996 Agreement between Multnomah County and  
Multnomah County Prosecuting Attorneys Association  
(MCPAA)

### I. Action Request

Approval of the collective bargaining agreement as cited above.

### II. Background Analysis

The above collective bargaining agreement was tentatively agreed upon by the chief spokespersons of the County and MCPAA. The contents of the Agreement are in accord with the direction of the Board in executive session as modified by the Mediator's recommendation as summarized in a memorandum to the Board dated September 3, 1993 and discussed with each Commissioner's Office. The particulars of potential policy interest are:

- July 1, 1993 3.25% Rate and range increase.
- July 1, 1994
  - CPI Clause Minimum 2.5%  
Maximum 4.5%
  - "Blow Out" Clause of one half of  
any CPI increase over 7% as per  
their current contract for the  
July 1, 1992 increase. For  
example, if inflation were 7.5%,  
employees would receive a  
4.75% increase.

- July 1, 1995
  - CPI Clause      Minimum 2.5%  
                                 Maximum 4.5%
  - "Blow Out" Clause.
- Health and Welfare      Restructuring of the Medical and Dental Program to match the exempt program, including Vantage PPO and Domestic Partner provisions.
- Vacation      Pay out of vacation at termination increased from 100 to 120 hours.

III. Financial Impact

The Budget Manager has been consulted. A budget modification will be prepared transferring the monies for this settlement from General Fund contingency in the approximate amount of \$120,350 for the 3.25% wage settlement. No significant cost change for this small group is anticipated in Health and Welfare costs for the January 1, 1993 changes cited above.

IV. Legal Issues

This contract is entered into subject to the requirement of the Public Employees Collective Bargaining Act to engage in good faith bargaining regarding matters of wages, hours, and working conditions.

V. Controversial Issues

The controversial domestic partner provisions of this contract are consistent with the policy direction given to the Chief Spokesperson by the Board beginning with the Local 88 contract. Media inquires to this office and to Merrie Ziady, Employee Benefits Manager, have continued.

VI. Link to Current County Policies

The Board policy direction in Health and Welfare regarding movement to the PPO concept and Domestic Partner coverage continues in this Agreement.

VII. Citizen Participation

No citizen participation to date. Remarks are infrequent at Board meetings regarding collective bargaining agreements except regarding controversial issues such as V above.

Board of County Commissioners  
October 1, 1993  
Page 3

VIII. Other Government Participation

None.

c: Melinda Petersen  
Maria Rojo de Steffey  
Dave Warren  
Merrie Ziady

N:\DATA\WPCENTER\LABREL\LDKU050



**1993 - 1996**

**Agreement  
between**

**Multnomah County, Oregon,**

**The Multnomah County District Attorney,**

**and**

**Multnomah County Prosecuting  
Attorneys Association**

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1 A G R E E M E N T

2 Between

3 MULTNOMAH COUNTY, OREGON,

4 THE MULTNOMAH COUNTY DISTRICT ATTORNEY,

5 and

6 MULTNOMAH COUNTY PROSECUTING ATTORNEYS ASSOCIATION

---

7  
8  
9 ARTICLE 1

10 PREAMBLE

11 This Agreement is entered into by Multnomah  
12 County, Oregon, hereinafter referred to as the County,  
13 The Multnomah County District Attorney, hereinafter  
14 referred to as the District Attorney, and The Multnomah  
15 County Prosecuting Attorneys Association, hereinafter  
16 referred to as the Association.

17 The purpose of this Agreement is to set forth  
18 those matters pertaining to compensation and working  
19 conditions subject to limitations of ORS 8.610 to 8.850  
20 as is consistent with the County's objective of providing  
21 services to the public of Multnomah County.

22 The parties agree as follows:  
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1. Grievance Procedure.

A. Any grievance or dispute which may arise between the District Attorney and individual members of the Association involving the promotion, demotion, rotation, or assignment of any member shall be settled in the following manner:

Step II: If the grievance has not been answered or resolved, it may be presented in writing by the employee or his representative to the Chief Deputy within ten (10) working days after the response is due from the Unit Manager. The Chief Deputy shall respond to the employee or his representative, in writing, within five (5) working days.



1           Step III: If the grievance has not been  
2 answered or resolved at Step II, it may be  
3 presented, in writing, by the grievant to the  
4 District Attorney within ten (10) working days  
after the response of the Chief Deputy is due.  
The District Attorney shall be the final  
arbiter of any grievance.

5           B. Interpretation. This article is not intended  
6 to limit any remedy at law available to the Association,  
7 any of its members, the District Attorney, or Multnomah  
8 County to enforce the terms of this contract.

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PROVIDED, that in the event said index increases by more than seven percent (7%), wages shall be increased an additional amount equal to one-half (1/2) the percentage increase in excess of seven percent (7%). In no event, however, shall the wage increase under the terms of this subsection exceed seven and one-half percent (7.5%). For example:

If the March 1993 to March 1994 CPI increase is:	The July 1, 1994 wage increase is:
2.0%	2.5%
3.0%	3.0%
6.0%	4.5%
6.5%	4.5%
7.0%	4.5%
7.5%	4.75%
9.0%	5.5%
10.0%	6.0%

The consumer price index utilized in this subsection shall be the National Urban Wage Earners and Clerical Index, March 1993 to March 1994.

c. July 1, 1995. Effective July 1, 1995, the rates and ranges of employees who are members of this bargaining unit shall be increased in accordance with the following formula:

( % increase in )	( % increase )
( wage rates )	( in Consumer )
( ) is equal to	( Price Index )

Minimum increase: 2.5%  
Maximum increase: 4.5%

1                    PROVIDED, that in the event said  
2                    index increases by more than seven percent  
3                    (7%), wages shall be increased an additional  
4                    amount equal to one-half (1/2) the percentage  
5                    increase in excess of seven percent (7%). In  
6                    no event, however, shall the wage increase  
7                    under the terms of this subsection exceed seven  
8                    and one-half percent (7.5%). For example:

9                    If the March 1994 to 10 <u>March 1995 CPI increase is:</u>	The July 1, 1995 <u>wage increase is:</u>
2.0%	2.5%
3.0%	3.0%
6.0%	4.5%
6.5%	4.5%
7.0%	4.5%
7.5%	4.75%
9.0%	5.5%
10.0%	6.0%

15                    The consumer price index utilized in  
16                    this subsection shall be the National Urban Wage Earners  
17                    and Clerical Index, March 1994 to March 1995.

18                    d.    Reopeners.

19                    (1)    July 1, 1994. If the County's  
20                    estimated general fund resources in the executive  
21                    budget for FY 1994-95 fall fifteen percent (15%) or  
22                    more below the estimated general fund resources in  
23                    the preceding year's executive budget due to  
24                    passage of property tax limitation measures, the  
25

1 terms of Subsection A.2.b. above shall not be  
2 implemented and negotiations will commence on or  
3 before April 15, 1994 for substitute terms for  
4 Article 7, Subsection A.2.b.

5 (2) July 1, 1995. If the County's  
6 estimated general fund resources in the executive  
7 budget for FY 1995-96 fall fifteen percent (15%) or  
8 more below the estimated general fund resources in  
9 the preceding year's executive budget due to  
10 passage of property tax limitation measures, the  
11 terms of Subsection A.2.c. above shall not be  
12 implemented and negotiations will commence on or  
13 before April 15, 1995 for substitute terms for  
14 Article 7, Subsection A.2.c.

15 3. Salary Administration. The District  
16 Attorney shall have sole responsibility for determining  
17 future allocation of bargaining unit members to the  
18 salary matrix and for determining the rate of advancement  
19 subject to the following guidelines:

20 a. Responsibility levels set forth in  
21 Addendum B shall serve as a guide in determination  
22 of the allocation of individuals to Levels I, II,  
23 III, or IV of the salary matrix.

1                   b. Advancement from Level I-A to I-B  
2 and from I-B to I-C shall be after six (6) months'  
3 performance at each step, unless determined upon  
4 evaluation by the District Attorney that the  
5 performance level is unsatisfactory.

6                   c. Advancement to all other steps shall  
7 be guided by normal improvement in knowledge,  
8 ability, performance, tenure in office, and  
9 maintenance of high-level professional and office  
10 demeanor. A Deputy's job performance shall be  
11 reviewed by the District Attorney within forty-five  
12 (45) days before or after his or her hiring  
13 anniversary date. Each Deputy may expect to be  
14 advanced in salary to a higher step at that time or  
15 given a written explanation for the reason(s)  
16 advancement has been denied.

17                   Nothing herein is intended to  
18 prevent more frequent job performance review or  
19 reallocation by the District Attorney.

20                   It is recognized that the County  
21 retains the right to decide as to the frequency of  
22 payment to employees, e.g. biweekly, twice monthly,  
23 or monthly, upon sixty (60) days notice to the  
24 Association.

1                   4.     Budgeting. The County shall budget funds  
2 sufficient to provide for the salaries and anticipated  
3 normal advancement, as set forth in Paragraphs 2 and 3 of  
4 this section. Monies appropriated for salaries and  
5 normal advancement may be used only for such purpose.

6                   In the event of a change in the budgeted  
7 staffing levels for Deputy District Attorneys covered by  
8 this Agreement, it is understood that appropriations for  
9 salaries and normal advancement shall be increased or  
10 decreased in proportion to the increase or decrease in  
11 budgeted staffing requirements.

12                   5.     Promotions, Rotations, and Demotions.

13                   a.     Definitions.

14                   (1)   Promotion. An advancement in  
15 responsibility intended to be of a permanent  
16 duration.

17                   (2)   Rotation. A temporary change  
18 in responsibility for a designated period of time  
19 after which the deputy will resume his or her  
20 original responsibilities.

21                   (3)   Demotion. A reduction in  
22 responsibility intended to be of a permanent  
23 duration.



1           b. Promotions. A promotion in level  
2 shall be accompanied by an increase in pay to a  
3 salary step on the new level which is higher than  
4 the salary rate immediately prior to the promotion.

5           c. Rotations. Should the District  
6 Attorney institute a program of temporary rotation  
7 in level of responsibilities, he shall provide  
8 notice of intent to institute a temporary placement  
9 in writing to those deputies affected. A deputy  
10 who is temporarily assigned to a lower level of  
11 responsibility shall be continued at a salary level  
12 the equivalent of that he or she received at his or  
13 her higher level of responsibility. A deputy who  
14 is assigned full time to a higher level of  
15 responsibility for a period of time in excess of  
16 thirty (30) calendar days shall be paid at the  
17 lowest step in the salary range of the higher  
18 classification which will result in an increase in  
19 pay, or at his or her election may maintain his or  
20 her former salary level.

21           d. Demotions. Should a Deputy be  
22 demoted to a lower level of job responsibility, his  
23 salary may be reduced according to the degree of  
24 demotion consistent with the salary matrix. The  
25 District Attorney shall give notice of intent to  
26 demote in writing to the affected Deputy.

1 B. Benefits.

2 1. Annual Leave.

3 a. Accrual. Each employee shall accrue  
4 vacation in accordance with the below cited  
5 schedule. Vacation time on the books of the  
6 District Attorney's office as of June 30, 1987,  
7 from prior system conversions shall be honored and  
8 shall not be applied to the cumulation maximums  
9 cited below.

10 (1) Less than two years (4,176  
11 hours) of County service: .0385 hours per hour  
12 worked (ten days per year), cumulative to a maximum  
13 of 160 hours.

14 (2) Two years (4,176 hours) but  
15 less than five years (10,440 hours) of County  
16 service: .0577 hours per hour worked (three weeks  
17 per year), cumulative to a maximum of 240 hours.

18 (3) Five years (10,440 hours) but  
19 less than eight years (16,704 hours) of County  
20 service: .0769 hours per hour worked (four weeks  
21 per year), cumulative to a maximum of 320 hours.

22 (4) Eight years (16,704 hours) or  
23 more of County service: .0961 hours per hour  
24 worked (five weeks per year), cumulative to a  
25 maximum of 400 hours.

1                   b.    Part-time.    Part-time permanent  
2 employees shall accrue vacation based on service  
3 years in accordance with the above schedule, e.g.,  
4 a five-year employee working half time would be  
5 eligible for approximately 80 hours per year.

6                   Determination of service years shall  
7 be in accordance with the specific terms or  
8 practice applied to exempt employees.

9                   c.    Leave of Absence Accrual.    Vacation  
10 leave shall not accrue during a leave of absence  
11 without pay.

12                  d.    Payoff.    After 1,040 hours of County  
13 service, unused accrued earned vacation time shall  
14 be paid to the employee at his or her regular rate  
15 of pay at the time of separation from service,  
16 provided that the maximum payoff shall be one  
17 hundred and twenty (120) hours except for vacation  
18 accrued and available prior to the implementation  
19 of the entitlement program and still unused at the  
20 time of the employee's termination.

21                  e.    Death Benefit.    Regardless of length  
22 of County service, in the event of death of an  
23 employee, unused accrued vacation time shall be  
24 paid the employee's heirs at his or her regular  
25 rate of pay.    Except as otherwise provided by  
26 Oregon Law, such payment shall be paid directly to  
27

an employee's beneficiary as designated on the employee's Life Insurance enrollment card.

2. Sick Leave.

a. Accrual. Employees shall accrue sick leave at the rate of .0461 hours for each hour worked. Sick leave may be accrued on an unlimited basis.

b. Unused Entitlements. Employees shall, in addition to any accruals earned, be entitled to any unused entitlement which may be on the books of the District Attorney's Office as of June 30, 1990, from prior system conversions.

c. Holiday Conversion. Full-time employees who have worked the twelve (12) months preceding July 1, 1993 and each fiscal year thereafter, may at their option, convert accrued unused sick leave to personal holiday time to be taken at the discretion of the employee with consent of the supervisor in accordance with the following schedule:

Hours of Sick Leave Used in 26 Pay Periods Pre- ceding July 1 of Any Year	Allowable Additional Personal Holidays
None	3 days
0.1 - 8 hours	2 days
8.1 - 16 hours	1 day

1                   In the event twice monthly payroll  
2                   is implemented, the hours of sick leave used shall  
3                   be for the 24 pay periods preceding July 1 of any  
4                   year, or some reasonable proration if the new  
5                   payroll system is implemented during a fiscal year.

6                   d.   Workers' Compensation  
7                   Supplement. In the event an employee suffers an  
8                   occupational injury, illness, or disease, salary  
9                   continuation shall only be paid in an amount equal  
10                  to the difference between the Workers' Compensation  
11                  payment and 100% of the employee's biweekly net  
12                  take-home pay. The terms and limitations of such  
13                  payment shall be in accordance with the Local 88  
14                  Agreement regarding this matter in effect at the  
15                  time of injury.

16                  3.   Bereavement Leave. An employee shall be  
17                  granted not more than five (5) days leave of absence with  
18                  full pay in the event of a death in the immediate family  
19                  of the employee to make household adjustments or to  
20                  attend funeral services. If such funeral is beyond 500  
21                  miles, the employee may be granted up to three (3)  
22                  additional days with pay. For purposes of bereavement  
23                  leave, an employee's immediate family shall be defined as  
24                  spouse, parents, children, brother, sister, grandparents,  
25                  father-in-law,     mother-in-law,     sister-in-law,     or  
26                  brother-in-law. In relationships other than those set

1 forth above, under exceptional circumstances, such leave  
2 of absence may be granted by the District Attorney upon  
3 request.

4 4. Holidays. The following days shall be  
5 recognized and observed as paid holidays:

- 6 • Any day the President of the United States and/or  
7 the Governor of Oregon declares a holiday for all  
employees employed in the public sector.
- 8 • New Year's Day (January 1st).
- 9 • Rev. Dr. Martin Luther King's Birthday (3rd Monday  
10 in January).
- 11 • Washington's Birthday (3rd Monday in  
February).
- 12 • Memorial Day (last Monday in May).
- 13 • Independence Day (July 4).
- 14 • Labor Day (1st Monday in September).
- 15 • Veteran's Day (November 11).
- 16 • Thanksgiving Day (4th Thursday in November).
- 17 • Christmas Day (December 25).
- 18 • 2 Personal Holidays\*.

19 \*Personal holidays may be used at the discretion of the  
20 employee with the consent of the District Attorney's  
21 designee; provided, however, an employee must be employed  
22 for at least three (3) months before the first personal  
holiday may be used and must be employed for at least  
23 nine (9) months before the second personal holiday may be  
used. In all cases, personal holidays must be taken by  
the end of each fiscal year (June 30).

24 5. Parental Leave and Child Care.

25 a. Parental Leave. The parties agree  
26 that sick leave and vacation may be utilized for  
27 parental leave purposes in accordance with the

1 terms and limitations of Resolution #89-111 of the  
2 Board of County Commissioners, dated June 1, 1989,  
3 or its successor. Due to the unusual nature of  
4 prosecutorial work, upon employee request and  
5 approval by the District Attorney, an employee may  
6 begin such leave as would be authorized by  
7 Resolution #89-111, or its successor, within ninety  
8 (90) days of birth or custody.

9 b. Dependent Care. To the degree  
10 allowable by law, salary reduction shall be  
11 allowable under the terms of this Agreement for any  
12 employee participating in the County Dependent Care  
13 Assistance Plan.

14 6. Health and Welfare. The terms for a  
15 Health and Welfare Plan provided in the 1990-1993  
16 Agreement between the parties shall remain in full force  
17 and effect until the first day of the month subsequent to  
18 sixty (60) days from the execution of this Agreement. On  
19 this date, the following plan shall become effective:

20 a. Medical-Hospital. The County agrees  
21 to contribute monthly on behalf of each full-time  
22 eligible employee the monthly premium for one of  
23 the health plans offered by the County as follows:

24 (1) Kaiser. The Kaiser Foundation  
25 Health Plan of Oregon for exempt employees, Group  
26 No. 1569-008, in effect as of January 1, 1992; or  
27

1                               (2) Indemnity Plan.       The self  
2 funded comprehensive plan, effective January 1,  
3 1992 for Exempt Employees Group No. 9401.

4                               b. Dental Plan.   The County agrees to  
5 contribute monthly on behalf of each full-time  
6 eligible employee the monthly premium for the  
7 Kaiser Dental plan previously in effect or the  
8 Indemnity Dental Plan as provided in Contract No.  
9 3600 for exempt employees, effective January 1,  
10 1992. The Dentacare option will be simultaneously  
11 eliminated.

12                              c. Coverage.

13                              (1) Who is Covered.   Coverage for  
14 the medical and dental plans shall include the  
15 employee and his or her immediate family, i.e.,  
16 wife/husband and eligible dependent children. The  
17 employee must choose either the Kaiser or the  
18 Indemnity Plan coverage as provided above.  
19 Additionally, in lieu of spouse coverage an  
20 employee may enroll his or her domestic partner  
21 with whom he or she has a domestic partnership, as  
22 defined in Addendum C, and the partner's eligible  
23 dependents for coverage subject to the terms set  
24 forth in the Affidavit attached hereto as  
25 Addendum C and by this reference incorporated  
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herein. As a further precondition of coverage, all employees enrolling for new or changed coverage after the signing date of this Agreement, whether married or with a domestic partner, shall be required to complete, sign, and submit to the Employee Services Division a copy of the Affidavit attached hereto as Addendum C. Employees whose marriage or domestic partnership terminates must complete, sign, and file with the Employee Services Division a copy of the Statement of Termination of Marriage/Domestic Partnership set forth in Addendum D of this agreement. Enrollment times and other procedures for administration of the medical and dental insurance plans shall be applied to employees with domestic partners in the same manner as to married employees.

(2) Commencement of Coverage:

Coverage under Section 6.a. commences on the first of the calendar month following the calendar month in which the employee commences work following hire or rehire, unless the employee commences work on the first calendar day of the calendar month in which case coverage commences at the time the employee commences work. Coverage under Section 6.b. commences on the first of the calendar month following completion of six (6) months of

1 continuous County service following hire or rehire.  
2 After initial qualification for coverage,  
3 termination and recommencement of coverage (toward  
4 which the County contributes) shall be governed as  
5 follows:

6 (3) Coverage at Termination: If  
7 the employee's last regularly scheduled work day is  
8 worked or spent on sick, vacation, or personal  
9 holiday leave and it falls on or before the  
10 fifteenth (15th) day of the calendar month in which  
11 the employee's County employment terminates, that  
12 employee's coverage toward which the County has  
13 contributed will lapse at the conclusion of that  
14 calendar month. If such work day falls after the  
15 fifteenth (15th) of the calendar month in which the  
16 employee's County employment has terminated,  
17 coverage toward which the County has contributed  
18 will lapse at the end of the immediately succeeding  
19 calendar month. (Example: Employee A resigns  
20 effective July 15. Employee A's coverage toward  
21 which the County has contributed will lapse  
22 July 31. Employee B resigns July 16. Employee B's  
23 coverage toward which the County has contributed  
24 will lapse August 31.)  
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1 (4) Coverage when Going on Unpaid

2 Leave: If the employee's last regularly scheduled  
3 work day is worked or spent on sick, vacation, or  
4 personal holiday leave and it falls on or before  
5 the fifteenth (15th) day of the calendar month in  
6 the calendar month in which the employee's  
7 authorized leave without pay commences, coverage  
8 toward which the County has contributed will lapse  
9 at the conclusion of the calendar month in which  
10 the leave commences. If such day falls after the  
11 fifteenth (15th) day of the calendar month in which  
12 such unpaid leave commences, coverage toward which  
13 the County has contributed will lapse at the end of  
14 the immediately succeeding calendar month.

15 (Example: Employee A's last regularly scheduled  
16 work day worked is July 15, and his or her unpaid  
17 leave commences July 16. Employee A's coverage  
18 toward which the County has contributed will lapse  
19 July 31. Employee B's last regularly schedule work  
20 day worked is July 17. Employee B's coverage  
21 toward which the County has contributed will lapse  
22 August 31.)

23 (5) Coverage Upon Return from

24 Unpaid Leave: If the employee is scheduled to and  
25 returns from an authorized unpaid leave of absence  
26 on or before the fifteen (15th) day of the calendar

1 month the employee's coverage toward which the  
2 County shall make its normal contribution shall be  
3 effective on the first day of that calendar month.  
4 If the employee is scheduled to and returns from  
5 such leave without pay after the fifteenth (15th)  
6 day of the calendar month, the employee's coverage  
7 toward which the County contributes will be  
8 effective on the first day of the immediately  
9 succeeding calendar month. (Example: Employee A's  
10 unpaid leave commences July 1 and ends July 15.  
11 Employee A's coverage toward which the County  
12 contributes does not lapse. Employee B's unpaid  
13 leave commences July 1 and ends August 7. Owing to  
14 the combination of subsection b. above and this  
15 subsection, Employee B's coverage will not lapse.  
16 Employee C's unpaid leave commences July 1 and  
17 terminates August 16. Employee C's coverage toward  
18 which the County contributes lapses July 31 and  
19 recommences September 1.)

20 d. Part-time Employees. Part-time  
21 employees, i.e., those who are employed at least 20  
22 but less than 32 hours a week, may receive full  
23 Medical and Dental benefits upon payment of fifty  
24 percent (50%) of the monthly premium by the  
25 employee to the County. Employee-paid premium  
26  
27

1 contributions toward the County's medical and  
2 dental plans will be paid with pre-tax dollars  
3 through payroll deduction according to guidelines  
4 for premium conversion set forth in Internal  
5 Revenue Code, Section 125. Part-time employees  
6 shall be eligible for County-paid medical-hospital  
7 coverage and dental plan on the first day of the  
8 month following appointment via status change  
9 notice to full-time permanent employment.

10 e. Eligibility and Limitations. Effec-  
11 tive the execution date of this Agreement, medical  
12 or dental coverage upon hire, termination or in  
13 connection with a Leave of Absence Without Pay  
14 shall be the same as for Local 88 employees.

15 f. Flexible Spending Accounts. To the  
16 extent permitted by law, Flexible Spending Accounts  
17 (FSA), which allow employees to pay for deductibles  
18 and unreimbursed medical, dental, and vision  
19 expenses with pre-tax wages, will be available  
20 according to the terms of the Multnomah County  
21 Medical Expense Reimbursement Plan dated January 1,  
22 1992. Furthermore, each non-smoking employee who  
23 enrolls between the first day of the month, 60 days  
24 from execution of this Agreement and December 31,  
25 1993 will be given a \$45 credit to his/her  
26 reimbursement account.

g. Opt-Out: Cash in Lieu of Benefits.

(1) Employees who certify themselves as covered under a non-County medical/vision plan may elect to waive medical/vision benefits. Full-time employees electing waiver will receive an amount equivalent to 33% of the highest two-party medical/vision premium. Part-time employees electing waiver will receive one-half of 33% of the highest two-party medical/vision premium. Employees may waive medical/vision coverage and still elect County dental coverage if no other dental coverage is available to them. Part-time employees retaining dental coverage must pay 50% of the premium for such coverage as required under Subsection d. above.

(2) If an employee who has waived County coverage through "Opt out" loses his or her non-County coverage, he or she may enroll in the County plan within thirty (30) days of losing the non-County coverage without waiting for Open Enrollment.

(3) Except as may be required to maintain conformity with the Internal Revenue Code, the County and its agents will administer the

1 "Opt-out" plan described in this Section  
2 (Subsection g.) solely in accordance with the  
3 provisions of the draft plan document entitled  
4 "Multnomah County, Oregon, Cafeteria Plan" dated  
5 February 21, 1992, which was provided to the Union  
6 in the course of the bargaining process.

7 h. Successor Plan.

8 The County may change the above  
9 insurance plans subject to the following terms and  
10 limitations:

11 (1) If the County chooses to change  
12 from a plan which is still available, the County  
13 agrees to provide to affected employees a  
14 substitute plan of the same service delivery type  
15 at substantially the same or better benefit level  
16 as assessed by the aggregate value of benefits in  
17 the plan.

18 (2) If the County changes from a  
19 plan because it is no longer available, the County  
20 agrees to provide a substitute plan of the same  
21 service delivery type, if available, at  
22 substantially the same or a better benefit level as  
23 assessed by the aggregate of benefits in the plan.  
24 If a plan is discontinued and no substitute plan is

1 available of the same service delivery type, the  
2 employee will be offered the option to enroll in an  
3 alternative service delivery plan subject to  
4 carrier approval. If such enrollment is delayed,  
5 the employee will be reimbursed for each month of  
6 missed coverage in the amount of the monthly  
7 payment normally made to Kaiser for the missed form  
8 of coverage.

9 7. Retirement.

10 a. Each eligible employee shall be a  
11 member of the Oregon Public Employee Retirement  
12 System subject to the terms and conditions of the  
13 Integration Agreement between PERS and the County.  
14 The County shall continue to "pick up" the employee  
15 contribution to PERS (6%) as permitted by ORS  
16 237.075.

17 b. For retirement purposes, sick leave  
18 in application to final average salary under the  
19 terms of ORS 237.153 shall be applied to members of  
20 this bargaining unit.

21 c. Employees who retire from the County  
22 shall be entitled to maintain their group medical  
23 insurance benefits subject to timely payment of  
24 fifty percent (50%) of the premium for such  
25 coverage until such time as the person is eligible  
26



1 for Medicare, subject to the specific terms and  
2 limitations of Ordinance 629 applying to exempt  
3 employees or its successor.

4 8. Deferred Compensation. The County will  
5 make available to members of the Association a deferred  
6 compensation plan.

7 9. Life Insurance. The County agrees to  
8 provide each employee covered by this Agreement with term  
9 life insurance in the amount of twenty thousand dollars  
10 (\$20,000). Retirees of Multnomah County with at least  
11 ten (10) years of service with the Office of the District  
12 Attorney (Multnomah County) will be provided with two  
13 thousand dollars (\$2,000) term life insurance coverage  
14 during the period of time they receive pension benefits.  
15 Employees will designate their beneficiaries. Employees,  
16 at their option, may purchase from the same life  
17 insurance carrier supplemental term life insurance by  
18 payroll deduction with premiums varying according to age  
19 of the employee. Insured employees will be provided a  
20 certificate evidencing such insurance.

21 10. MCPAA Association Activities. An  
22 Association officer, negotiator, or any designated  
23 representative who attends or performs necessary  
24 Association meetings or activities during regular office  
25 hours which cannot be performed at any other time shall  
26 not be required to forfeit vacation time, sick pay, or

1 personal holidays for time so spent. Any person who  
2 utilizes office time in such a manner shall be required  
3 to provide prior notification to the Chief Deputy and,  
4 upon approval, shall further be required to make up such  
5 work loss after regular office hours. A written list of  
6 hours lost and hours compensated shall be provided to the  
7 Chief Deputy within two (2) weeks of the Association  
8 activity.

9 11. Bar Dues. In order to enhance  
10 recruitment, the parties agree that the annual Bar Dues  
11 of all employees in this bargaining unit as of the date  
12 of the annual bar billing shall be employer-paid. Such  
13 payment is made in recognition that:

14 a. Bar membership is a condition of  
15 employment for all employees in the bargaining  
16 unit; and

17 b. Employees are prohibited by statute  
18 from practicing law except as Deputy District  
19 Attorneys.

20 12. Mileage. Employees shall be reimbursed  
21 for mileage in accordance with the same terms and  
22 limitations as exempt employees.

23 13. Disability.

24 a. Short-Term. Any full-time or  
25 part-time employee covered by this Agreement may  
26 participate consistent with carrier contract(s) in  
27

1 the County's short-term disability insurance  
2 program, the monthly premium to be paid by the  
3 employee through payroll deduction.

4 b. Long-Term. The County will provide  
5 long-term disability insurance to all members of  
6 the bargaining unit who are regularly scheduled to  
7 work at least half-time. The coverage will be the  
8 same as provided by the Standard Insurance Company  
9 in group policy number 607217 dated November 23,  
10 1989, which applies to the Multnomah County  
11 Corrections Officers Association.  
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1           The Board of County Commissioners agrees to  
2     include in its annual budget amounts sufficient to fund  
3     the compensation and benefits provided by this Agreement,  
4     but makes no guarantee as to the certification of such  
5     budget pursuant to established budget procedures under  
6     Oregon law.

7           In the event of a delay in such certification,  
8     the County will make every reasonable effort to correct  
9     whatever budget deficiencies that exist, if any, in order  
10    to obtain certification. Retroactive monetary adjustment  
11    shall be made if any scheduled economic improvement is  
12    delayed due to a delay in certification, unless otherwise  
13    precluded by State or Federal law or administrative  
14    regulation.

ARTICLE 10

TERMINATION

This Agreement shall be effective as of July 1, 1993 unless otherwise provided herein, and shall remain in full force and effect until the 30th day of June, 1996, and shall be automatically renewed from year-to-year thereafter, unless either party shall notify the other in writing no later than January 1, 1996, that it wishes to modify the contract for any reason. The contract shall remain in full force and effect during the period of negotiations.

1 IN WITNESS WHEREOF, the parties hereto have set  
2 their hands this \_\_\_\_ day of \_\_\_\_, 1993.

3  
4 MULTNOMAH COUNTY  
DISTRICT ATTORNEY

5 Michael Scaunt

6  
7 MULTNOMAH COUNTY  
PROSECUTING ATTORNEYS  
8 ASSOCIATION

9 [Signature]  
President

10 [Signature]  
Vice-President

11 [Signature]  
Secretary-Treasurer

12 [Signature]  
13 [Signature]  
14 DISTRICT COURT NEGOTIATOR

15 Amy Holmes Hein

16 [Signature]

17 NEGOTIATED FOR THE COUNTY BY:

18 [Signature]  
19 KENNETH UPTON

20 Labor Relations Manager  
Multnomah County, Oregon

21 REVIEWED:

22 [Signature]  
23 Laurence Kressel  
24 County Counsel  
25 Multnomah County, Oregon

26 N:\DATA\WPCENTER\LABREL\LDKU\MCPAA2

MULTNOMAH COUNTY, OREGON  
BOARD OF COMMISSIONERS

[Signature]  
Chair

BY [Signature]  
Commissioner

BY [Signature]  
Commissioner

BY [Signature]  
Commissioner

By [Signature]  
Commissioner



ADDENDUM A

Effective July 1, 1993

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<u>LEVELS</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>
I	13.96	15.22	16.71	17.81	18.70	19.64		
II	17.81	18.70	19.64	20.61	21.66	22.73		
III	19.64	20.61	21.66	22.73	23.86	25.08	26.32	27.63
IV	22.73	23.86	25.08	26.32	27.65	29.10	30.55	32.09

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1           6. Were mentally competent to contract when the  
2 domestic partnership began;

3           7. Are each other's sole domestic partner; and

4           8. Are jointly responsible for each other's common  
5 welfare including "basic living expenses." For purposes of  
6 this affidavit, "basic living expenses" means the cost of  
7 basic food, shelter, and any other expenses of a member of the  
8 domestic partnership which are paid at least in part by a  
9 program or benefit for which the partner qualified because of  
10 domestic partnership. The individuals need not contribute  
11 equally or jointly to the cost of these expenses as long as  
12 they agree that both are responsible for the cost.

13  
14 This affidavit terminates upon the death of the signing  
15 employee's spouse or domestic partner or by a change in  
16 circumstances attested to in this affidavit. The signing  
17 employee must notify the Employee Services Division within  
18 thirty (30) days after such death or change by filing a  
19 Statement of Termination of Marriage/Domestic Partnership.  
20 After filing of a Statement of Termination of Marriage/  
21 Domestic Partnership, the employee may not file a new  
22 Statement of Marriage/Domestic Partnership for the purpose  
23 of enrolling a new domestic partner for six (6) months from  
24 the date such statement is received by the Employee Services  
25 Division.

1 NOTICE: Signing this affidavit may or may not have legal  
2 implications affecting relations between domestic partners  
3 beyond the extension of medical or dental insurance coverage  
4 for which it is intended. If you desire further information  
5 concerning the possible legal consequences of signing this  
6 form, please consult an attorney.

7  
8 I attest that the certification I have provided herein is  
9 true and correct to the best of my knowledge.

10  
11 \_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

12  
13 Received By: \_\_\_\_\_

Employee Services Div. Rep.

\_\_\_\_\_  
Date

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MARRIAGE OR DOMESTIC PARTNERSHIP

\_\_\_ Dissolution of marriage.  
\_\_\_ Termination of domestic partnership.  
\_\_\_ Death of spouse/domestic partner.

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_

Received By: \_\_\_\_\_ Date \_\_\_\_\_  
Employee Services Div. Rep.

MEETING DATE: OCT 14 1993

AGENDA NO: R-4

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Intergovernmental Agreement to officially establish the Regional Drug Initiative

**BOARD BRIEFING** Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

**REGULAR MEETING:** Date Requested: October 7, 1993

Amount of Time Needed: 10 minutes

**DEPARTMENT:** Social Services **DIVISION:** Mental Health, Youth and Family

**CONTACT:** Norma D. Jaeger **TELEPHONE #:** 6436  
**BLDG/ROOM #:** 160 / 6

**PERSON(S) MAKING PRESENTATION:** Norma D. Jaeger, Chip Lazenby, Carol Stone  
294-7074

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

By approving the Intergovernmental Agreement the County will maintain and formalize the community partnership with the City of Portland and with business, education, neighborhood advocates, the faith community and other interested citizens to continue efforts to reduce and prevent problems related to drugs and alcohol and provide formal, legal structure for the Regional Drug Initiative. There is no fiscal commitment required of the County and the resulting organization will purchase its own liability insurance, providing for appropriate protection to both the City and County.

The new organization will be empowered to continue to contract with the County to provide personnel management / administration for its staff.

10/18/93 originals to Kathy  
TPK/LE

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** 12/16/93 copy to TEO Falk per Chip L

OR

**DEPARTMENT MANAGER:** \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions:** Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT -5 AM 10:19



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
MENTAL HEALTH, YOUTH AND FAMILY SERVICES DIVISION  
ALCOHOL AND DRUG PROGRAM OFFICE  
426 S.W. STARK STREET, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3696 / FAX (503) 248-3379  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
HENRY C. MIGGINS • ACTING CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Board of County Commissioners

FROM: Susan Clark, Acting Director *slc*  
Mental Health, Youth and Family Services

DATE: September 29, 1993

REQUESTED PLACEMENT DATE: October 14, 1993

RE: MULTNOMAH COUNTY - CITY OF PORTLAND INTERGOVERNMENTAL AGREEMENT  
ESTABLISHMENT OF REGIONAL DRUG INITIATIVE AS AN INTERGOVERNMENTAL  
ORGANIZATION

### I. Action Requested:

Approval of intergovernmental agreement (Attached)

### II. Background/Analysis:

Attached is a proposed Intergovernmental Agreement, which has been approved by the City Council and is now to be placed on the Agenda for approval by the Board of County Commissioners. The purpose of the Intergovernmental Agreement is to formally establish the Regional Drug Initiative (RDI) as an Intergovernmental Organization. The purpose of this organization is to foster community actions, social attitudes and individual behaviors which will establish a community free from problems related to alcohol or other drugs.

The Regional Drug Initiative has been working for seven years as a voluntary organization with close involvement of Multnomah County and the City of Portland, along with substantial participation and collaboration of business, education, neighborhood advocates, alcohol and drug treatment professionals, the faith community and others to pursue the goal of reducing alcohol and drug related problems. It has been the recipient of Federal grants and contributions from a variety of community organizations, administered through the City of Portland. During the past year, RDI has reexamined its structure, reorganized several of its committees and identified the need for a more formal legal structure. After considering several options, the decision was made to seek intergovernmental organization status.



H.H. (Chip) Lazenby, Jr., Assistant County Counsel and Norma Jaeger, Alcohol and Drug Program Administrator were integrally involved in the Committee who recommended the Intergovernmental Organization structure and in drafting the proposed agreement. This agreement provides for a clear legal structure and clear lines of authority and liability. It further assures that local government as well as other key community sectors will remain integrally involved in the policy setting and program planning for this important and increasingly recognized national model of community alcohol and drug abuse prevention partnership.

Attached are additional documents which provide further information on RDI, its membership, activities and accomplishments.

### III. Financial Impact:

The Intergovernmental Agreement does not require financial commitment from the County. However, the County has previously provided approximately \$30,000 to \$40,000 per year for support of RDI efforts and will have the opportunity to do so in the future.

### IV. Legal Issues:

County Counsel was involved in drafting the Intergovernmental Agreement assuring it was in compliance with relevant statute and regulations.

### V. Controversial Issues:

It is important to maintain the County's involvement in RDI as an important community policy advocate and consensus defining organization around alcohol and drug policy and programs.

### VI. Link to Current County Policies:

Continued involvement and support to RDI is a consistent policy plus supportive of new initiatives for local jurisdictional joint efforts and partnerships with the private sector.

### VII. Citizen Participation:

RDI has enjoyed extensive citizen involvement both on its 75 member Task Force and in numerous other subcommittees and activities.

### VIII. Other Government Participation:

RDI has a wide variety of government representatives from within the County Community Corrections, Health Department, Social Services Department but also from Metro Housing Authority of Portland, City of Gresham, Washington and Clackamas Counties, Portland Public Schools, David Douglas School District and key Federal agencies to name a few.

All members of the RDI Task Force are aware of and the Task Force formally approved seeking intergovernmental organization status.



MULTNOMAH COUNTY OREGON

# CONTRACT APPROVAL FORM (See Administrative Procedure #2106)

Contract # 103794  
Amendment # \_\_\_\_\_

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>R-4</u> DATE <u>10/14/93</u> <u>DEB BOGSTAD</u> <b>BOARD CLERK</b>

Department SOCIAL SERVICES Division MHYFSD Date SEPT 30, 1993

Contract Originator \_\_\_\_\_ Phone \_\_\_\_\_ Bldg/Room \_\_\_\_\_

Administrative Contact KATHY TINKLE Phone 248-3691 Bldg/Room 160/6

Description of Contract An agreement to organize the Regional Drug Initiative (RDI) as a separate intergovernmental entity.

RFP/BID # N/A IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ ORF

Contractor Name CITY OF PORTLAND-REGIONAL DRUG INITIATIVE

Mailing Address 1220 SW 5th, Room 303

PORTLAND OR 97204

Phone 823-4270

Employer ID# or SS# N/A

Effective Date Upon Execution

Termination Date Until Terminated by all Parties

Original Contract Amount \$ \_\_\_\_\_

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ -0-

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule	Terms
<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on receipt
<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other _____
<input type="checkbox"/> Requirements contract - Requisition required.	

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Susan Clark mcs

Purchasing Director \_\_\_\_\_  
(Class II Contracts Only)

County Counsel [Signature]

County Chair / Sheriff [Signature]

Contract Administration \_\_\_\_\_  
(Class I, Class II Contracts Only)

Encumber: Yes ☐ No ☐

Date 10/14/93

Date \_\_\_\_\_

Date 10-4-93

Date October 14, 1993

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	NO FISCAL IMPACT										
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

## MULTNOMAH COUNTY, OREGON

### CITY OF PORTLAND

#### INTERGOVERNMENTAL AGREEMENT

This Agreement is entered into by and between Multnomah County, Oregon, hereinafter "COUNTY" and the City of Portland, hereinafter "CITY" pursuant to the authority of ORS Chapter 190.

#### I. RECITALS

The parties recognize the following reasons for entering into this agreement:

- A. Cooperative efforts of a community consortium to combat drug abuse have been underway since 1987 as an informal organization under the name "Regional Drug Initiative (RDI)." The purpose of this Agreement is to make these efforts permanent and give them a formal structure.
- B. The Regional Drug Initiative has been governed by a Task Force, the present members of which are attached as Exhibit A. For times prior to the effective date hereof, the term "Task Force" refers to the body that has been managing the consortium efforts of Regional Drug Initiative; for times after the effective date hereof, the term "Task Force" refers to the Task Force described in Section 2.1 below.
- C. On January 15, 1993, the Task Force directed an analysis of the legal structure of RDI. On April 16, 1993, based on recommendations from a special work group appointed by the Executive Committee, the Task Force approved the development of an intergovernmental agreement to create a new entity. On June 25, 1993, the Executive Committee of the Task Force recommended approval of this Agreement to the Task Force, which approved this Agreement on July 16, 1993.
- D. This Agreement is entered into by the City of Portland, Oregon, a municipal corporation in the State of Oregon ("City"), and Multnomah County, Oregon, a political subdivision of the State of Oregon ("County").
- E. The City enters into this Agreement pursuant to the authority granted by Section 2-105(a) (4) of its city charter and ORS 190.010(5). The County enters into this Agreement pursuant to the authority granted by Section 2.10 of its charter and ORS 190.010(5).
- F. City, County and RDI are sometimes referred to herein as the "Parties." The Parties intend by this Agreement to create an intergovernmental organization that is a legal entity pursuant to ORS 190.010(5), referred to herein as the "Entity." The terms

"Regional Drug Initiative" and "RDI" refer herein to the organization described in Recital A, for times prior to the effective date hereof, and to the Entity, for times at and after the effective date hereof.

## A G R E E M E N T

### 1. GENERAL

1.1 Name and Duration. The name of the Entity shall be "Regional Drug Initiative" and its duration shall be perpetual.

1.2 Purpose and Mission. The purpose and mission of the Entity shall be to foster the community actions, social attitudes and individual behaviors which will establish a community free from alcohol or other drug problems.

1.3 Statutes applicable.

1.3.1 The Entity shall be governed by the provisions that govern public benefit corporations without members created under the Oregon Nonprofit Corporation Act, ORS Chapter 61, or successor statute ("Nonprofit Corporation Act"), except as otherwise provided herein or in the Bylaws of the Entity or as specifically required by law.

1.3.2 Except as required by law, the Bylaws of the Entity may specify whether the public meetings law, public records law, public bidding law, and other laws governing public entities apply to the Entity.

### 2. GOVERNANCE

2.1 Task Force.

2.1.1 The Task Force of the Entity shall have the authority of, and shall be governed by the procedures applicable to, a board of directors under the Nonprofit Corporation Act

2.1.2 The Bylaws of the Entity may contain provisions governing the maximum and minimum size of, membership on, nomination for, election to, term of, vacancies in, removal from, and meetings of the Task Force.

2.2 Executive Committee.

2.2.1 The Entity shall have an Executive Committee which may act for the Task Force, subject to any limitations which the Bylaws may impose. The Executive Committee of the Entity shall be governed by the provisions of the Nonprofit Corporation Act that apply to a "committee of the board."

2.2.2 The Bylaws of the Entity may contain provisions governing the size of, membership on, nomination for, election to, term of, vacancies in, removal from, and meetings of the Executive Committee.

2.3 Bylaws. The Entity shall have Bylaws which the Task Force shall adopt.

### 3. FINANCIAL MATTERS

3.1 Fiscal Agent. The City shall act as fiscal agent for RDI. The terms of such fiscal agency may be specified by the provisions of any contract or trust agreement into which the City and RDI enter from time to time or of the restrictions attached by any grantor or donor to any contribution which the City receives on behalf of RDI. RDI and not the City shall be considered the owner of any assets of RDI, including accounts for which the City acts as fiscal agent. RDI may compensate the City for the reasonable cost of services rendered in connection with such fiscal agency. All payments on behalf of RDI shall be disbursed in accordance with City policies.

3.2 Contributions of the Parties Subject to the Availability of Funds. The City and County each may make an annual contribution to RDI. However, nothing in this Agreement shall obligate either the City or the County to make such contribution. Contributions are subject to the availability of funds.

3.3 Contracting for Services. RDI may contract with the City, the County or any other person for such services as RDI finds necessary or desirable.

### 4. LIABILITIES

#### 4.1 Indemnification by RDI.

4.1.1 RDI shall indemnify and hold harmless its Task Force, its committee members, its officers, its employees, its agents pursuant to contract expressly providing for indemnification, the City and the County, all to the extent permitted of a nonprofit corporation under the Nonprofit Corporation Act. Such indemnification shall include acts on behalf of RDI that occurred before the Entity was created.

4.1.2 Except as specified otherwise in the Bylaws, any indemnification by RDI shall follow the procedures of the Nonprofit Corporation Act.

4.2 City and County Responsibility For Liabilities. Except for actions of agents of the City or County, including actions by the City as fiscal agent of RDI or by the City or County as contractor furnishing services to RDI, neither the City nor the County shall have any responsibility for any liabilities of RDI. RDI shall not be considered an agent of the City or County.

4.3 Tort Claims Act. The Parties intend that the Entity shall be a "public body" within the meaning of ORS 30.260(4) or successor statute and shall be subject to and have the benefit of the Oregon Tort Claims Act, ORS 30.260 to 30.300 or successor statute.

4.4 Insurance. The Entity shall purchase such liability insurance as is reasonably available from time to time.

## 5. TRANSITIONAL MATTERS

5.1 RDI as Successor Entity. The informal organization known as Regional Drug Initiative is hereby abolished, and the new formal Entity (which shall continue to be called the Regional Drug Initiative) is hereby created as the successor thereto.

5.2 Assets and Liabilities. The title to all property of RDI shall vest in the Entity without reversion or impairment, subject to any and all conditions to which the property was subject prior to the effective date hereof. Any bequest, devise, gift, grant or promise contained in a will or other instrument of donation, subscription or conveyance, which was made to RDI and which takes effect or remains payable after the effective date hereof inures to the Entity unless the will or other instrument otherwise specifically provides. The Entity assumes all the liabilities and obligations of Regional Drug Initiative prior to the effective date hereof.

5.3 Task Force, Executive Committee and Officers. The initial Task Force shall be the individuals designated in Exhibit A hereto. The initial officers and Executive Committee shall be the individuals designated in Exhibit B hereto.

5.4 Committees. The initial members of the committees of the Entity other than the Executive Committee shall be the individuals composing those committees on effective the date hereof.

5.5 Assignment of Lease and Contracts. The rights and obligations of RDI under RDI's lease for office space, RDI's contract with the County for employees and automobile services, and any other leases or contracts shall be assigned to and assumed by the Entity.

### 5.6 Fiscal Agent.

5.6.1 The City shall assign to the Entity all assets, liabilities, accounts, budgets and other items previously administered by the City as fiscal agent for RDI.

5.6.2 Notwithstanding the actual effective date of this Agreement, the City shall prepare an opening financial statement and list of assets and liabilities of the Entity as of July 1, 1993.

5.7 Effectiveness. This Agreement is effective immediately upon execution and delivery by the City, County and RDI. Execution and delivery on behalf of RDI may be performed by any officer of RDI following approval of this Agreement by the Task Force.

6. AMENDMENT, TERMINATION AND DISSOLUTION

6.1 Amendment.

6.1.1 This Agreement may be amended through a writing which states that it is an amendment hereto and which is executed and delivered on behalf of the City, the County and RDI under authority of its Task Force.

6.1.2 The Bylaws may be amended by the Task Force.

6.2 Termination and Dissolution.

6.2.1 This Agreement may be terminated or the Entity dissolved at any time by notice delivered on behalf of the City, County or Task Force. Termination of this Agreement without substitution of any successor agreement shall dissolve the Entity.

6.2.2 If the Entity is dissolved, its affairs shall be liquidated pursuant to the provisions of the Nonprofit Corporation Act. Upon dissolution or final liquidation, after payment or provision for payment of all liabilities and obligations of the Entity, the remaining assets of the Entity shall be distributed to such charitable corporation or governmental body as the Task Force shall determine will use such assets for purposes similar to those of RDI.

7. MISCELLANEOUS.

7.1 Interpretation. The terms and provisions of this Agreement shall be liberally construed in accordance with its general purpose.

7.2 Notices. All written notices under this Agreement shall be sent to the following addresses:

CITY:

*OFFICE OF THE MAYOR*  
~~Mayor Vera Katz~~  
City Hall  
1220 SW Fifth  
Portland, Oregon 97204

COUNTY:

Multnomah County Alcohol & Drug Program Manager  
426 SW Stark, 6th Floor  
Portland, Oregon 97204

REGIONAL DRUG INITIATIVE:

Regional Drug Initiative  
 522 NW Fifth Avenue, Suite 1310  
 Portland, OR 97294  
 Attention: Executive Director

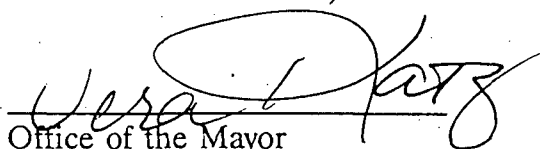
Either Party may change such address for notices by notice to the other Parties.

7.3 Severability. If any provision of this Agreement is illegal or unenforceable, the remaining provisions shall be given effect.

7.4 Integration. This Agreement is the entire agreement of the Parties relating to the subject matter hereof.

IN WITNESS hereof, each Party has caused this Agreement to be executed and delivered by its duly authorized representative.

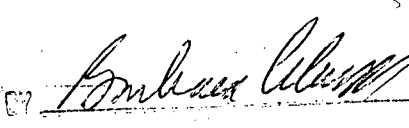
**CITY OF PORTLAND, OREGON**

  
 Office of the Mayor  
 City of Portland

Date: September 22, 1993

**REVIEWED:**

Jeffrey Rogers,  
 City Counsel

By:   
Jeffrey Rogers, Deputy

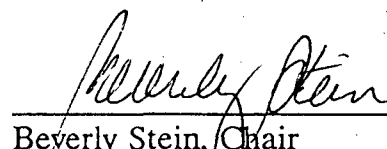
Date: 9/17/93

**REGIONAL DRUG INITIATIVE**

  
 John Trachtenberg  
 Vice Chair

Date: \_\_\_\_\_

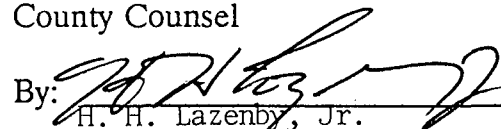
**MULTNOMAH COUNTY**

  
 Beverly Stein, Chair  
 Board of County Commissioners

Date: October 14, 1993

**REVIEWED:**

Laurence Kressel  
 County Counsel

By:   
H. H. Lazenby, Jr.

Date: 10-4-93

**REVIEWED:**

Lane Powell Spears Lubersky

By: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED MULTNOMAH COUNTY  
 BOARD OF COMMISSIONERS  
 AGENDA # R-4 DATE 10/14/93  
DEB BOGSTAD  
 BOARD CLERK



Exhibits:

- A: Task Force
- B: Officers and Executive Committee

D:\WPDATA\EIGHT\RD1.IGA\dp

## REGIONAL DRUG INITIATIVE TASK FORCE

*\*Honorable Vera Katz, Chair*  
Mayor  
City of Portland  
1220 S.W. 5th, Room 303  
Portland, OR 97204  
823-4120 Fax 823-3588

*Dr. Judith Albert*  
Director  
The Foundation and Volunteer Services  
Mt. Hood Medical Center  
24800 S.E. Stark  
Gresham, OR 97030  
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*Drug Abusers*  
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*239-8400*

Rev. September 8, 1993

# ORDINANCE No. 166965

\*Authorize Intergovernmental Agreement With Multnomah County to Create a Legal Entity to Continue the Work of the Regional Drug Initiative (RDI). (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. Prior to the creation of the entity known as "Regional Drug Initiative" (RDI), by the agreement described below, RDI acted as a voluntary association, the purpose of which is to foster the community actions, social attitudes and behaviors which will establish a community free from alcohol or other drug problems.
2. The persons who have acted as a task force to govern RDI in the past, together with representatives of the City and County, have determined that it would best serve the purposes of RDI to create a new entity pursuant to ORS 190.010(5).
3. A proposed intergovernmental agreement between the City and the County, to establish the legal entity, is attached to this ordinance, marked Exhibit A.

NOW, THEREFORE, the Council directs:

- a. The Mayor and the Auditor to execute the intergovernmental agreement in substantially the form set forth in Exhibit A, attached to this ordinance, in order to establish the Regional Drug Initiative as a legal entity pursuant to ORS 190.010(5).

Section 2. The Council declares that an emergency exists in that it is necessary that there be no interruption of RDI's activities; therefore, this ordinance shall be in full force and effect from and after its passage.

Passed by the Council, SEP 22 1993

Mayor Vera Katz  
TRWilliams:krl  
September 13, 1993

BARBARA CLARK  
Auditor of the City of Portland

By

*[Signature]* Deputy

police\rdi.trw\ord

BUDGET MODIFICATION NO.

DSS #6

(For Clerk's Use) Meeting Date **OCT 14 1993**Agenda No. **R-5**

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

DEPARTMENT Social ServicesCONTACT Elleen Deck/David Bogucki

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

(Date)

DIVISION MHYFSDTELEPHONE 248-4047SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

**Budget Modification DSS #6 shifting carry-over funds within the Partner's Project budget, creating a Data Analyst and a Office Assistant 2 positions, and reclassifying a Program Development Technician to a Data Analyst.**

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

**Budget Modification DSS #6 moves \$69,902 in Partners Project Carry over funds from contracted services to Personal Services, creates a Data Analyst and a Office Assistant 2 positions, and reclassifies a Program Development Technician to a Data Analyst.**

The clerical position will provide support for Managed Care Coordinators as they enroll and manage care for Group 2 clients, the project's control group which will be used to evaluate the effectiveness of various components of the managed care project. The new Data Analyst will analyze utilization and care outcomes of Group 1 and Group 2 clients, analysis the information system needs of moving all children mental health services to a managed care, capitated model, and train staff in the use of information systems.

The reclassification is for the position responsible for the supervision, maintenance, and upgrading of the current information system, administration of the LAN network, administration of client enrollment and records, and coordination of contractor payments and contract administration.

## 3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

FY 93-94 Revenues will not be impacted.

CLERK OF  
COUNTY CLERK'S  
1993 OCT - 4 PM 2:09  
MULTIOMAH COUNTY  
OREGON

## 4. CONTINGENCY STATUS

(to be completed by Budget &amp; Planning)

Fund Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
Date \_\_\_\_\_  
After this modification \$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employed Services

Date

Board Approval

Date

*Wendy C. Boast* 10/14/93

# PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

## 5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

		ANNUALIZED			
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
1.00	Data Analyst	30,841	8,309	5,205	44,355
1.00	Data Analyst	32,317	8,708	3,307	44,332
1.00	Office Assistant 2	19,773	5,328	4,629	29,730
(1.00)	Program Development Technician	(29,030	(7,822)	(5,129	(41,981
2.00	TOTAL CHANGE (ANNUALIZED)	53,901	14,523	8,012	76,436

## 6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

		CURRENT FY			
Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
1.00	Data Analyst (reclass)	30,841	8,309	5,205	44,355
1.00	Data Analyst (new)	32,317	8,708	3,307	44,332
0.78	Office Assistant 2 (new)	15,324	4,129	3,743	23,196
(1.00)	Program Develop Tech (Reclass)	(29,030	(7,822)	(5,129	(41,981
TOTAL CURRENT FISCAL YEAR CHANGES		49,452	13,324	7,126	69,902

**DSS #6**

93-94

93-94

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	1370			7601			5,243		CGF Indirect
											5,243	
		400	050	7040			6602			7,126		F/S Svc Reimb to Ins Fund
		100	045	7410			6602			5,243		Svc Reimb F/S to Gen Fund
											12,369	
<b>TOTAL REVENUE CHANGE</b>										<b>17,612</b>	<b>17,612</b>	



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
421 S.W. FIFTH AVENUE, SUITE 600  
PORTLAND, OREGON 97204  
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FAX: (503) 248-3828

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DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Beverly Stein, Multnomah County Chair  
Board of County Commissioners

VIA: Dr. Gary Nakao  
Director, Department of Social Services

FROM: Elleen Deck, Partners Project  
David Bogucki, DSS Director's Office

DATE: September 27, 1993

RE: **Budget Modification DSS #6: Partners Project**

---

**RECOMMENDATION:** The Mental Health Youth and Family Services Division recommends approval of Budget Modification DSS #6, which would appropriate \$69,902 in Partners carry over funds to create two positions and reclassify another.

**BACKGROUND/ANALYSIS:** The Partners Project is entering the second phase of the pilot project to evaluate the relative effectiveness of managed care alternatives for children mental health services. The clerical position will provide support for Managed Care Coordinators as they enroll and manage care for Group 2 clients, the project's control group. The new Data Analyst will analyze utilization and care outcomes of Group 1 and Group 2 clients, analyze information system needs of moving all children mental health services to a managed care, capitated model, and train staff in the use of information systems.

The reclassification is for the position responsible for the supervision, maintenance, and upgrading of the current information system, administration of the LAN network, administration of client enrollment and records, and coordination of contractor payments and contract administration.

**FINANCIAL IMPACT:** These personnel changes will use Partners carryover funds, which by agreement of the Partners agencies will be used for project purposes. The County's General Fund will not be impacted.

**OTHER GOVERNMENT PARTICIPATION:** The Partner Project is a intergovernmental effort of the State's Children Services Division, Mental Health and Developmental Disability Services Division, and Office of Medical Assistance Projects; Portland Public Schools and

Centennial School District; and Multnomah County. The Robert Wood Johnson Foundation provides grant funding for this demonstration project for providing children mental health services in managed care, capitated system.

BUDGET MODIFICATION NO. DSS #7

(For Clerk's Use) Meeting Date

Page 1

OCT 14 1993

Agenda No. R-6

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT: Social Services DIVISION: Juvenile Justice

CONTACT: Marie Eighmey

TELEPHONE: 248-3550

\*NAME OF PERSON MAKING PRESENTATION TO BOARD: Lorenzo Poe

SUGGESTED AGENDA TITLE:

Budget Modification DSS # 7 reclassifies a Juvenile Education Coordinator to a Program Coordinator.

(Estimated Time Needed On The Agenda)

2. DESCRIPTION OF MODIFICATION:

{X} PERSONNEL CHANGES.

This budget modification reclassifies a Juvenile Education Coordinator in the County General Fund program to a Program Coordinator. The increase in permanent personnel cost for the remainder of this fiscal year is transferred from Temporary personnel, resulting in a net change of zero to the Personnel budget.

The reclassification will be annualized for FY94-95.

3. REVENUE IMPACT: N/A.

4. CONTINGENCY STATUS: N/A.

BOARD OF  
COUNTY COMMISSIONERS  
1993 OCT - 4 PM 2:09  
MULTNOMAH COUNTY  
OREGON

Originated By	Date	Department Manager	Date
X <u>Harold Ogden</u>	<u>9/20/93</u>	<u>Jerry Nakao/DB</u>	<u>21 Sept 93</u>
Budget Analyst	Date	Personnel Analyst	Date
<u>David Bracken</u>	<u>10/5/93</u>	<u>C. R. Umbrao</u>	<u>9/22/93</u>
Board Approval	Date		
<u>Dorothy Coarso</u>	<u>10/14/93</u>		

me/bdmdjimi.sep



## EXPENDITURE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

DOC. NUMBER	ACTION	FUND	AGENCY	ORG	ACT.	REPT CATEG	OBJ	CURR AMT	REV AMT	CHANGE	TOTAL	DESCRIPTION
100			010	2511			5200			(5,128)		Dec Temporary
100			010	2511			5500			(417)		Dec Fringe
100			010	2511			5550			(93)		Dec Insurance
											(5,638)	Subtotal, Org 2511
100			010	2542			5100			3,197		Inc Permanent
100			010	2542			5500			861		Inc Fringe
100			010	2542			5550			1,580		Inc Insurance
											5,638	Subtotal, Org 2542
400			040	7531			6520			1,487	1,487	Insurance Fund
											1,487	TOTAL EXPENSE

## REVENUE

TRANSACTION RB [ ]

DOC. NUMBER	ACTION	FUND	AGENCY	ORG	ACT.	REPT CATEG	REV SOURCE	CURR AMT	REV AMT	CHANGE	TOTAL	DESCRIPTION
400			040	7531			6600				1,487	Svc Reimb CG/F to Ins
											1,487	TOTAL REVENUE

## 5. ANNUALIZED PERSONNEL CHANGES:

FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
1.00	Program Coordinator	32,882	8,859	7,167	48,908
-1.00	Juvenile Education Coordinator	(28,620)	(7,711)	(5,060)	(41,391)
0.00	Annualized Total	4,262	1,148	2,107	7,517

## 6. CURRENT YEAR PERSONNEL DOLLAR CHANGES:

FTE	EXPLANATION OF CHANGE	BASE PAY	FRINGE	INSURANCE	TOTAL
0.75	Program Coordinator	24,662	6,644	5,375	36,681
-0.75	Juvenile Education Coordinator	(21,465)	(5,783)	(3,795)	(31,043)
0.00	Subtotal	3,197	861	1,580	5,638
0.00	Temporary	(5,128)	(417)	(93)	(5,638)
0.00	Total	(1,931)	444	1,487	0



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
JUVENILE JUSTICE DIVISION  
1401 N.E. 68TH  
PORTLAND, OREGON 97213  
(503) 248-3460

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Beverly Stein  
Multnomah County Chair

VIA: Dr. Gary Nakao *[Signature]*  
Director, Department of Social Services

FROM: Harold Ogburn *[Signature]*  
Director, Juvenile Justice Division

DATE: September 21, 1993

SUBJECT: Budget Modification DSS # 7, To Reclassify A Juvenile Education Coordinator Position To A Program Coordinator Position.

RECOMMENDATION: The Juvenile Justice Division recommends Board of County Commissioners' approval of a request to reclassify a Juvenile Education Coordinator position to a Program Coordinator.

BACKGROUND/ANALYSIS: This modification reclassifies a Juvenile Education Coordinator position to a Program Coordinator position for the remainder of this fiscal year. The reclassified position would be annualized in FY94-95. The higher level of duties would include curriculum development in Street Law and skill building, supervision of volunteers and classroom training of youth, and coordination of the Program Alternative Weekend (P.A.W.) training classes held for youth. It also would include the coordination and tracking of the Division's employment referrals to the Private Industry Council.

FINANCIAL IMPACT: The reclassification costs an additional \$5,683 and is covered by a transfer of dollars from temporary to permanent employee expense. The net change to the Division's budget, therefore, is zero. The position is located in the County General Fund program.

me/jimicovr.sep

MEETING DATE: OCT 14 1993

AGENDA NO: R-7

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Request an exemption from formal competitive bid process to purchase vehicles for the Sheriff's Office

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: Thursday, October 14, 1993

Amount of Time Needed: 5 - 10 MINUTES

DEPARTMENT: MSS DIVISION: Purchasing

CONTACT: Lillie Walker/Larry Aab TELEPHONE #: 248-5111/251-2489

BLDG/ROOM #: 421/1st / 313/231

PERSON(S) MAKING PRESENTATION: Bob Skipper, Sheriff

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Request of the Board of County Commissioners for an exemption from the formal competitive bid process to allow the Sheriff's Office to purchase vehicles as part of an Intergovernmental contract between Metro and the Sheriff's Office. Metro will reimburse the County for the cost of these vehicles.

10/7/93 COPIES OF NOTICE OF HEARING & APPLICATION TO  
PERC LIST, LILLIE WALKER & LARRY AAB  
10/15/93 COPIES OF NOTICE OF APPROVAL & ORDER  
TO PERC LIST, LILLIE WALKER & LARRY AAB

**SIGNATURE REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Lillie M. Walker

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM BRIEFING  
STAFF REPORT SUPPLEMENT

TO: BOARD OF COUNTY COMMISSIONERS  
FROM: Lillie Walker, Purchasing Director  
TODAY'S DATE: October 6, 1993  
REQUESTED PLACEMENT DATE: October 14, 1993  
  
RE: Exemption request from formal competitive bid process for the Sheriff's Office to purchase vehicles.

I. Recommendation/Action Requested:

The Sheriff's Office has requested an exemption from the formal competitive bid process to purchase one passenger van and three Mid-size vehicles.

II. Background/Analysis:

Recently the Sheriff's Office entered into a contract with Metro to provide solid waste flow control and general investigative police services and to provide an inmate work crew for clean up of illegal dumpsites within the jurisdictional boundaries of Metro.

Due to the Sheriff's Office stated urgency to place this request on the BCC Agenda, Purchasing was unable to perform a competitive bid/quote process.

III. Financial Impact:

The purchase of these vehicles are funded by the intergovernmental contract between Metro and the Sheriff's Office.

IV. Legal Issues:

The Sheriff's Office states that these vehicles are needed to comply with contract conditions.

V. Controversial Issues:

N/A

VI. Link to Current County Policies:

Current County policies require competitive bidding for the purchase of equipment, materials and supplies that exceed \$1,000.00.

Based on the number and variety of vehicles requested and the Sheriff's Office stated time limitations an exemption is being sought from the competitive bid process which would take approximately 30 days.

VIII. Other Government Participation:

Purchasing checked the State of Oregon price agreements for vehicles and found that they will not be available until January, 1994. The Sheriff's Office also discussed this purchase with Multnomah County Fleet Division.

BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM BRIEFING  
STAFF REPORT SUPPLEMENT

TO: BOARD OF COUNTY COMMISSIONERS

FROM: LARRY AAB, FISCAL MANAGER

TODAY'S DATE: October 4, 1993

REQUESTED PLACEMENT DATE: October 14, 1993

RE: *Exemption request from formal competitive bid process  
for the Sheriff's Office to purchase vehicles*

I. Recommendation/Action Requested:

Exempt the Sheriff's Office from formal competitive bid process in order to purchase 3 vehicles and 1 passenger van.

II. Background/Analysis:

Recently the Sheriff's Office entered into a contract with Metro to provide solid waste Flow Control and general investigative police services and to provide an inmate work crew for clean up of illegal dumpsites within the jurisdictional boundaries of Metro.

At this time the Sheriff's Office needs to purchase one passenger van and three mid-size vehicles. In discussing this issue with Tom Guiney, Fleet Division, he has suggested to request an exemption since the time frame is short and cannot be met within the normal county process.

III. Financial Impact:

The purchase of these vehicles are funded by the intergovernmental contract between Metro and the Sheriff's Office.

IV. Legal Issues:

These vehicles are needed in order to comply with the obligations and services outlined in the contract.

V. Controversial Issues:

N/A

VI. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

The Sheriff's Office has discussed this issue with Multnomah County Fleet Division.





# Multnomah County Sheriff's Office

BOB SKIPPER  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

## MEMORANDUM

TO: LILLIE WALKER, Director, Purchasing, Contracts and  
Central Stores

cc: Larry Aab, Fiscal Manager

FROM: BOB SKIPPER, Sheriff *Bob Skipper*

DATE: October 5, 1993

SUBJECT: REVISED EXEMPTION REQUEST TO PURCHASE VEHICLES

This memorandum is to provide additional information as requested and to revise the previous exemption request.

As stated in the earlier request the Sheriff's Office recently entered into a one year contract with Metro to provide solid waste Flow Control and general investigative police services and to provide an inmate work crew for clean up of illegal dumpsites within the jurisdictional boundaries of Metro.

The Sheriff's Office is in need to purchase one passenger van and three mid-size vehicles. One utility trailer is deleted from the exemption request due to the fact that the Fleet Division is now available to build the trailer.

This request is for exemption from the formal competitive bid process due to the time frame of the contract. The Sheriff's Office has completed an informal competitive bid process and obtained three (3) quotes (attached). In obtaining the three quotes the Sheriff's Office has shown no favoritism to any one vendor and through this process the best price is obtained.

Also included with the three quotes is a letter from Weston Pontiac regarding availability of a 9 passenger 1 ton van. The cost associated with these vehicles are as follows:

■ one passenger van	\$21,491
■ three mid-size cars:	
1992 Chev Beretta	10,000
1990 Bronco, Eddie Bauer	15,000
1992 Buick LeSabre Limited	<u>12,500</u>
	\$58,991

Memorandum  
Lillie Walker  
October 5, 1993  
Page 2

Continued funding for this project is contingent upon the success rate and in order to provide the services, these vehicles need to be purchased in the most timely and efficient manner.

Again, I would like to stress the importance of this project and feel this exemption should be placed on the agenda for Board of County Commissioners meeting next Thursday, October 14, 1993. Please contact Larry Aab, 251-2489 or Ruth Nutting, 251-2432 for assistance with this request.

Thank you for your assistance and attention regarding this issue.

RECEIVED  
PURCHASING SECTION

93 OCT -6 PM 12:42

MULTNOMAH COUNTY



# Multnomah County Sheriff's Office

BOB SKIPPER  
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

## MEMORANDUM

TO: LILLIE WALKER, Director, Purchasing, Contracts and  
Central Stores

cc: Bev Stein, Chair, Multnomah County Commissioners  
Larry Aab, Fiscal Manager

FROM: BOB SKIPPER, Sheriff *Bob Skipper*

DATE: September 27, 1993

SUBJECT: EXEMPTION REQUEST TO PURCHASE VEHICLES

Recently the Sheriff's Office entered into a contract with Metro to provide solid waste Flow Control and general investigative police services and to provide an inmate work crew for clean up of illegal dumpsites within the jurisdictional boundaries of Metro.

At this time the Sheriff's Office needs to purchase one passenger van, three mid-size vehicles and one utility trailer. In discussing this issue with Tom Guiney, Fleet Division, he has suggested to us to request an exemption since the time frame is short and cannot be met within the normal county process by his shop.

The cost associated with these vehicles are as follows:

one passenger van	\$25,000
three mid-size cars @ \$12,500	37,500
one utility trailer	<u>5,000</u>
	67,500

In order to comply with the obligations outlined in the contract and ensure that the services are provided, these vehicles need to be purchased in the most timely and efficient manner.

Therefore due to the importance of this issue, I feel this item should be placed on the Board Of County Commissioners meeting this Thursday, September 30, 1993 by unanimous consent. Please contact Larry Aab, 251-2489 to assist you with this request.

Thank you for your consideration and attention to this matter.

Quote Date: \_\_\_\_\_

Quote #: \_\_\_\_\_

(To be assigned by Purchasing)

**REQUEST FOR QUOTATIONS**

- This is not an Order -

- Request All Quotes To Be FOB Destination
- Attach This Completed Form To The Requisition

VENDOR #1	VENDOR #2	VENDOR #3
Company: Jim Weston	Company: N/A	Company: N/A
Address: 22555 SE Stark St Gresham, OR 97030	Address:	Address:
Phone #: (503) 665-2166	Phone #:	Phone #:
Fax #: (503) 665-3705	Fax #:	Fax #:
Contact Person: Bob Nichols	Contact Person:	Contact Person:
FOB: N/A	FOB: N/A	FOB: N/A
Terms: N/A	Terms: N/A	Terms: N/A
Delivery Date: N/A	Delivery Date: N/A	Delivery Date: N/A

**Comments/Specifications:** See attached letter regarding the 9 passenger 1 ton van.

Item No.	Description	Quantity	Vendor 1 Unit Price	Vendor 1 Total Price	Vendor 2 Unit Price	Vendor 2 Total Price	Vendor 3 Unit Price	Vendor 3 Total Price
1	1993 GMC 1 ton van	1	21,491	21,491		0		0
<b>TOTAL PRICE</b>				<b>\$21,491</b>		<b>0.00</b>		<b>0.00</b>

Dept./Office/Div.: Sheriff's OfficePrepared by: Dennis FitzDate: 10-5-93

Name (please print)

Phone: 251-2511

# **WESTON** PONTIAC BUICK GMC

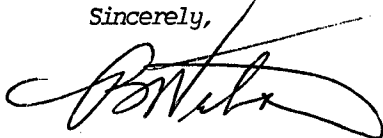
September 30, 1993

Multnomah County Sheriff's Office  
12240 NE Glisan  
Portland, Oregon 97230

To Whom It May Concern:

Re: 1993 or 1994 Ford 1 ton 460 V8 9 passenger van with extra cargo space, per your request for location of the above vehicle, I have researched thru Seattle Dist. locator for same and there are none available. I also checked for Chevrolet and GMC vehicle meeting requirements and did find 1 GMC 1 ton 9 pass. van in the state of Washington at this time.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Bob Nichols', written in dark ink.

Bob Nichols

Quote Date: \_\_\_\_\_

Quote #: \_\_\_\_\_

(To be assigned by Purchasing)

**REQUEST FOR QUOTATIONS**

- This is not an Order -

- Request All Quotes To Be FOB Destination
- Attach This Completed Form To The Requisition

<b>VENDOR #1</b>	<b>VENDOR #2</b>	<b>VENDOR #3</b>
Company: Jim Weston	Company: Murray Chevrolet	Company: Ron Tonkin
Address: 22555 SE Stark St	Address: 1980 E Powell	Address: 122 NE 122nd
Gresham, OR 97030	Gresham, Oregon	Portland, Or
Phone #: (503) 665-2166	Phone #: (503) 661-2222	Phone #: (503) 255-4100
Fax #: (503) 665-3708	Fax #:	Fax #:
Contact Person: Bob Nichols	Contact Person: Wayne Kierstead	Contact Person: Rick Kirby
FOB: N/A	FOB: N/A	FOB: N/A
Terms: N/A	Terms: N/A	Terms: N/A
Delivery Date: N/A	Delivery Date: N/A	Delivery Date: N/A

Comments/Specifications: Vendor # 2 and Vendor # 3 had none in stock.

Item No.	Description	Quantity	Vendor 1 Unit Price	Vendor 1 Total Price	Vendor 2 Unit Price	Vendor 2 Total Price	Vendor 3 Unit Price	Vendor 3 Total Price
1	1992 Chev Beretta	1	10,000	10,000	none	none	none	none
<b>TOTAL PRICE</b>				10,000.00		0.00		0.00

Dept./Office/Div.: Sheriff's OfficePrepared by: Dennis FitzDate: 10-1-93

Name (please print)

Phone: 251-2511

Quote Date: \_\_\_\_\_

Quote #: \_\_\_\_\_

(To be assigned by Purchasing)

**REQUEST FOR QUOTATIONS**

- This is not an Order -

- Request All Quotes To Be FOB Destination
- Attach This Completed Form To The Requisition

<b>VENDOR #1</b>	<b>VENDOR #2</b>	<b>VENDOR #3</b>
Company: Jim Weston	Company: Gresham Ford	Company: Suburban Ford
Address: 22555 SE Stark St	Address: 24300 SE Powell	Address: 39831 Hwy 26
Gresham, OR 97030	Gresham, OR 97030	Sandy, OR 97055
Phone #: (503) 665-2166	Phone #: (503) 665-0101	Phone #: (503) 668-5511
Fax #: (503) 665-3708	Fax #:	Fax #:
Contact Peron: Bob Nichols	Contact Person: Steve Harris	Contact Person: Jerry Carlson
FOB: N/A	FOB: N/A	FOB: N/A
Terms: N/A	Terms: N/A	Terms: N/A
Delivery Date: N/A	Delivery Date: N/A	Delivery Date: N/A

**Comments/Specifications:** Vendor # 2 had a 1989 Bronco, but was not the Eddie Bauer model. Vendor # 3 had none in stock.

Item No.	Description	Quantity	Vendor 1 Unit Price	Vendor 1 Total Price	Vendor 2 Unit Price	Vendor 2 Total Price	Vendor 3 Unit Price	Vendor 3 Total Price
1	1990 Bronco, Eddie Bauer	1	15,000	15,000	none	none	none	none
	<b>TOTAL PRICE</b>			15,000.00		0.00		0.00

Dept./Office/Div.: Sheriff's OfficePrepared by: Dennis FitzDate: 10-1-93

Name (please print)

Phone: 251-2511



Quote Date: \_\_\_\_\_

Quote #: \_\_\_\_\_

(To be assigned by Purchasing)

**REQUEST FOR QUOTATIONS**

- This is not an Order -

- Request All Quotes To Be FOB Destination
- Attach This Completed Form To The Requisition

<b>VENDOR #1</b>	<b>VENDOR #2</b>	<b>VENDOR #3</b>
Company: Jim Weston	Company: John Link	Company: Bill Copps
Address: 22555 SE Stark St	Address: 1404 Main	Address: 901 C
Gresham, OR 97030	Oregon City, OR	Vancouver, Wa
Phone #: (503) 665-2166	Phone #: (503) 656-5285	Phone #: (503) 283-5945
Fax #: (503) 665-3708	Fax #:	Fax #:
Contact Person: Bob Nichols	Contact Person: Larry Poe	Contact Person: Lee Soder
FOB: N/A	FOB: N/A	FOB: N/A
Terms: N/A	Terms: N/A	Terms: N/A
Delivery Date: N/A	Delivery Date: N/A	Delivery Date: N/A

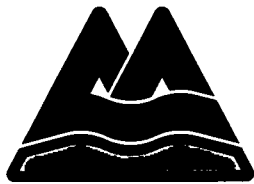
**Comments/Specifications:** Vendor # 2 and Vendor # 3 had none in stock.

Item No.	Description	Quantity	Vendor 1 Unit Price	Vendor 1 Total Price	Vendor 2 Unit Price	Vendor 2 Total Price	Vendor 3 Unit Price	Vendor 3 Total Price
1	1992 Buick LeSabre Limited	1	12,500	12,500	none	none	none	none
	<b>TOTAL PRICE</b>			12,500.00		0.00		0.00

Dept./Office/Div.: Sheriff's OfficePrepared by: Dennis FitzDate: 10-1-93

Name (please print)

Phone: 251-2511



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR • 248-3308  
DAN SALTZMAN • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
TANYA COLLIER • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277 • 248-5222

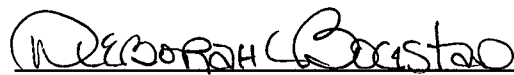
## NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on Thursday, October 14, 1993, at 9:30 a.m. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, in the Matter of an Exemption from Public Bidding, for the Purchase of One Passenger Van and Three Mid-Size Cars.

A copy of the application is attached.

For additional information, please contact Multnomah County Purchasing Director Lillie Walker, 248-5111 or the Office of the Board Clerk, 248-3277.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

  
Deborah Bogstad  
Office of the Board Clerk

0044C/1/db  
enclosure  
cc: Lillie Walker  
Larry Aab  
10/7/93

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of an Exemption From Public )  
Bidding, for the purchase of one passenger )  
van and three mid-size cars )

A P P L I C A T I O N

Application to the Public Contract Review Board on behalf of a request from the Sheriff's Office is hereby made pursuant to the Board's Administrative Rule AR 10.140, and adopted under the provisions of ORS 279.015, for an order of exemption to purchase one passenger van and three mid-size cars from Weston Pontiac for \$58,991.00.

This Exemption Request is due to the following facts:

1. The Sheriff's Office entered into a contract with Metro to provide solid waste flow control and general investigative police services and to provide an inmate work crew for clean up of illegal dumpsites within the jurisdictional boundaries of Metro. One of the contract conditions is that the Sheriff's Office purchase one passenger van and three mid-size cars.
2. The Sheriff's Office contacted three other auto dealers in the area but none were able to supply the vehicles specified within the time requirements.
3. Due to the stated urgency to make this purchase, Purchasing does not have time to conduct a competitive bid process.

The Sheriff's Office will purchase these vehicles with County funds and will then be reimbursed by Metro.

Dated this 7<sup>th</sup> day of October, 1993.

  
Lillie Walker, Director  
Purchasing, Contracts, & Central Stores

Attachments



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR • 248-3308  
DAN SALTZMAN • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
TANYA COLLIER • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277 • 248-5222

## NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Thursday, October 14, 1993, at 9:30 a.m. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, and approved Order 93-343 in the Matter of an Exemption from Public Bidding for the Purchase of One Passenger Van and Three Mid-Size Cars.

A copy of the Order is attached.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Deborah Bogstad  
Office of the Board Clerk

0044C/4/db  
enclosure  
cc: Lillie Walker  
Larry Aab  
10/15/93

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of an Exemption from Public )  
Bidding for the purchase of one passenger ) 93-343  
van and three mid-size cars. ) O R D E R

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Contract Review Board, to review, pursuant to ORS 279.015 and AR 10.140, a request from the Sheriff's Office to purchase one passenger van and three mid-size cars from Weston Pontiac for \$58,991.00.

It appearing to the Board that the request for exemption, as it appears in the application, is based upon the fact that the Intergovernmental agreement with Metro for the Sheriff's Office to provide solid waste flow control and general investigative police services and provide an inmate work crew for clean-up of illegal dumpsites requires that these vehicles be purchased. The immediate need to purchase these vehicles does not allow sufficient time to conduct a competitive bid process. The purchase amount will be reimbursed by Metro.

It appearing to the Board that this request for an exemption is in accord with the requirements of ORS 279.015 and PCRB Rule AR 10.140; it is therefore

**ORDERED** that the purchase of the above listed vehicles be exempted from the requirement of formal competitive bid process.

Dated this 14th day of October, 1993.



LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By John L. DuBay  
Assistant County Counsel  
John L. DuBay

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT  
REVIEW BOARD:

By Beverly Stein  
Beverly Stein, County Chair

MEETING DATE: OCT 14 1993

AGENDA NO: R-8

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Multnomah County 1992-96 Transportation Capital Improvement Plan and Program

BOARD BRIEFING Date Requested: October 5, 1993

Amount of Time Needed: 10 Minutes

REGULAR MEETING: Date Requested: October 7, 1993

Amount of Time Needed: 10 Minutes

DEPARTMENT: Environmental Services DIVISION: Transportation

CONTACT: Ed Pickering TELEPHONE #: 248-3636  
BLDG/ROOM #: Bldg. 425

PERSON(S) MAKING PRESENTATION: Ed Pickering

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The 1992-96 Transportation Capital Improvement Program establishes capital improvement priorities and rankings by functional classification. Capital improvement projects are programmed for construction, matching the highest ranking projects with available revenue.

10/18/93 copy to ED Pickering

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Betsy H. Wallia

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT - 5 AM 10:20



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVE.  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Larry Nicholas *LB*  
Transportation Division

TODAY'S DATE: September 27, 1993

REQUESTED PLACEMENT DATE: October 7, 1993

RE: Resolution Approving County 1992-1996 Transp. Capital Improvement Program

I. Recommendation/Action Requested:

It is recommended that the Board of County Commissioners adopt the Resolution No. \_\_\_ approving the Multnomah County 1992-1996 Transportation Capital Improvement Program (TCIP).

II. Background/Analysis:

The TCIP forecasts available transportation revenue through 1996 and programs funds to the highest priority capital projects. Projects have been identified and ranked in the previously approved Capital Improvement Plan (Resolution 93-11). Recommended projects have been coordinated with cities and recommended by the East Multnomah County Transportation Committee. Projects include improvements to roads, bikeways and sidewalks, intersection, and non-Willamette River bridges.

III. Financial Impact:

An estimated \$18,735,000 in new transportation capital project funding has been programmed through 1996. A total of 39 projects are programmed, including 11 new projects and 28 carryover projects. Capital project expenditures are programmed annually as input to the annual budget process.

IV. Legal Issues:

Transportation system capital planning and programming is guided by Policy 32: Capital Improvements of the Multnomah County Comprehensive Framework Plan.

V. CONTROVERSIAL ISSUES:

There are no known controversies. General consensus exists among cities in the county, through the East Multnomah County Transportation Committee supporting the recommended program. Public input was actively sought, in coordination with the cities, with a series of six informational meetings held in rural and urban locations. Meeting notices were mailed to each address in the county, outside of Portland, to increase public awareness.

VI. Link to Current County Policies:

See Item IV. The Capital Improvement Program is consistent with current county policy.

VII. Citizen Participation:

See Item V.

VIII. Government Participation:

See Item V. County improvement projects are coordinated with other scheduled projects sponsored by cities or the Oregon Dept. of Transportation, special districts, and utilities. The TCIP will be widely distributed upon adoption.



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

<u>In the Matter of Approval of the</u>	)	
<u>Multnomah County Five Year</u>	)	RESOLUTION
<u>1992-96 Transportation Capital</u>	)	93-344
<u>Improvement Plan and Program</u>	)	

WHEREAS, the Board of County Commissioners recognizes the need for a safe and efficient street system that satisfies travel needs of county residents and the region; and

WHEREAS, the goal of the Multnomah County Transportation Capital Improvement Plan and Program is to promote and enhance a balanced transportation system; and

WHEREAS, the Multnomah County Transportation Division has instituted a capital improvement plan and program process following the guidelines established in the Multnomah County Comprehensive Framework Plan for Capital Improvements and Trafficways; and

WHEREAS, affected neighborhood groups and local governments were involved in the identification of needed transportation improvements; and

WHEREAS, the Capital Improvement Plan and Program process ensures that transportation improvements having the greatest need will be constructed first; and

WHEREAS, the Multnomah County Transportation Capital Improvement Plan and Program will be updated every two years to ensure the safe and reliable use of the county road system;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Multnomah County approve the Multnomah County Five-Year 1992-96 Transportation Capital Improvement Plan and Program for the purpose of guiding the investment of the County's capital resource for road and road relate purposes over the next five year period.

ADOPTED this 14th day of October, 1993.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By

BEVERLY STEIN  
Chair

REVIEWED:

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By

JOHN DUBAY  
Assistant County Counsel



**Multnomah County**

**Department of Environmental Services**

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**Multnomah County**

**1992-96 Transportation**

**Capital Improvement Program**

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**August 1993**

**Prepared by**  
**Multnomah County**  
**Transportation Division**  
**Planning & Program Development Section**



# MULTNOMAH COUNTY 1992-1996 TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM

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## INTRODUCTION

### The Capital Plan and Program

Multnomah County Transportation Division has instituted a capital improvement plan (CIP) process. This process follows guidelines established in the 1983 County Comprehensive Framework Plan: Physical Support System Policies. The objective of the Capital Improvement Plan is to identify and prioritize road and related improvements necessary to maintain and enhance the County transportation system.

The capital improvement process involves two major work elements: development of the Capital Improvement Plan (CIP), followed by development of the Transportation Capital Improvement Program (TCIP). The Capital Plan identifies capital needs for specific projects based on various information including traffic safety, road capacity and system deficiencies, economic development and community concerns. Once the inventory of capital needs has been identified, the Plan ranks the projects using objective criteria to determine the relative importance of future improvements.

Capital planning identifies segments of the county road system that have not been improved to County standards. The Capital Program implements the CIP by assigning available revenue to the highest ranked capital projects. A schedule is established of ranked and funded projects for each year from 1992 to 1996 (see Page 22). Capital programming schedules resources over the

five-year period to bring portions of the system up to standards. Future revenue is estimated and allocated to the highest ranked projects until estimated revenue is fully allocated. A number of constraints influence this schedule, which may change the order in which projects are constructed. (See Development Constraints, Appendix II.)

### **Capital Projects**

Capital improvements are projects to improve county road or bridge facilities where either substantial reconstruction or new construction is required. Examples of capital projects include:

- Road reconstruction
- Extensive guardrail replacement
- Sidewalk construction
- Extensive drainage improvements
- New signals and upgrades to existing signals
- Intersection improvements
- Road widening and the construction of new roadways

Road maintenance projects such as crack sealing, pavement overlays, striping and signing are not funded by the Transportation Capital Improvement Program. Maintenance is funded separately in the Transportation Division Operations and Maintenance Budget.

### **Transportation Funding Strategy**

County Comprehensive Framework Plan: Policy #34: Transportation, provides guidance to the Division in developing the County transportation system.

The adopted County policy is to develop a safe and efficient trafficway system using the existing road network, and by:

- (1) Improving streets to the standards established by the road classification system;
- (2) Placing priority on maintaining existing trafficways; and
- (3) Making improvements to the existing system which maximizes its capacity rather than constructing new facilities.

This policy establishes the overall capital improvement funding strategy: to enhance the existing road system before constructing new facilities. Consequently, road maintenance requirements are funded prior to funding capital needs. Capital projects are scheduled for construction which address the most critical transportation needs based on the objective evaluation process.



## 1992-1996 CIP

The total capital need identified in the Capital Improvement Plan is \$140 million, for 150 candidate projects. Needed facility improvements are ranked by facility type and include:

- Arterial Streets
- Collector Streets
- Local Streets
- Bridges (other than Willamette River Bridges)
- Intersections
- Sidewalks

Bikeways are identified and funded in the Multnomah County improvements to Bikeways Capital Improvement Plan. Willamette River Bridges are scheduled in the Willamette River Bridges Capital Improvement Plan.

The CIP includes Priority 1, 2, and 3 project needs as immediate or intermediate or long-term development. The transportation capital funding capability of Multnomah County for the next five year period is approximately \$18,735,000 with approximately \$121 million in projects unfunded. Thus, projects with the most critical need and no development constraints are programmed for priority one development.

Of the 150 current CIP candidate projects, 11 new projects are scheduled in the Capital Improvement Program for development during 1992-1996. Twenty-eight carryover projects from prior capital improvement programs are also scheduled during 1992-1996. Completion of these 28 projects requires approximately \$6.7 million.

## TCIP Organization

The Transportation Capital Improvement Program presented in the following sections summarizes various sources of funds. Projects recommended for funding are determined in the Project Schedule section. Estimated costs and funding sources for each project, and the schedule for project implementation or development constraints are also identified.

The TCIP Process section describes in general terms the relationship between the Capital Plan and the Capital Program. The capital programming process is described in greater detail.

The Funding section discusses assumptions used to develop revenue forecasts, and provides a general description of revenue sources utilized by the Multnomah County Transportation Division to fund capital improvements.

The Conclusion section provides a summary of transportation capital needs and funding capabilities.

The final Project Schedule section describes project categories and the capital improvement schedule. Project detail sheets describe each proposed improvement. This section represents the culmination of the CIP and TCIP process.



## THE CAPITAL PROGRAMMING PROCESS

The Transportation Capital Improvement Program implements necessary transportation improvements identified in the CIP. The Plan has identified the array of capital needs on the County system and established priorities among these future capital projects. The process developed to implement the Plan is illustrated in the CIP Flow Chart, Page 8. Implementing the capital plan requires budgeting available revenue to the most critical and highest ranked transportation projects.

The first step in this process is to prepare revenue forecasts. The revenue forecast is based on future projections with data regarding population growth trends, number of registered motor vehicles, road miles in the County system, gas tax revenue, and federal forest receipts. (See Transportation Funding section for a complete explanation of revenue sources.)

The second step is to determine constraints to project development. Priority one CIP projects are compared with other public and private projects occurring in County road rights-of-way. This comparison will determine if a County CIP project will conflict with other non-CIP projects. The purpose of reviewing possible development constraints is to: 1) establish the earliest date that construction could begin for each CIP project; and, 2) coordinate development activities within road rights-of-way; and, 3) reduce the costs of implementing individual projects. Coordination of construction activities in road rights-of-way can reduce costs of individual projects, but may delay construction of the road project to accommodate the other projects. Development constraints reviewed include:

1. Local jurisdictions' capital programs for sewer, water, and storm sewer systems may delay a road project.
2. The Mt. Hood Parkway environmental impact evaluation will delay several County projects along the Parkway corridor until an alternative is selected.
3. Projects funded from outside revenue sources may require an environmental analysis, or other planning and decision processes that could delay a project.
4. Utility construction (water, power, sewers and communication) are coordinated with each city or utility district or utility company for each County project.
5. Right-of-way acquisition is assumed to require one year to complete.

The Development Constraints schedule (Appendix II) indicates the earliest date to begin project construction. Project dates take into account all of the known development constraints.

After revenue forecasts are prepared and the earliest construction dates are identified, the next step is to schedule projects for construction. The highest ranked projects with the earliest start dates are assigned available revenue.

Two or more projects are often combined into a single project when convenient or economical. For example, a signal safety project may be incorporated with a road improvement when they coincide. However, where a priority intersection project would be significantly delayed by a road project, the intersection project will remain independent of the road project.

Scheduling of County projects can also be effected by scheduling and funding of other related projects. The County's 207th Ave. Connector project, for example, is being scheduled in coordination with state construction of the new 207th Ave. interchange at I-84.

The Capital Plan and Program for Multnomah County roads, signals, sidewalks and bridges (other than Willamette River Bridges) are reviewed and approved at a public hearing before the Board of County Commissioners. Prior to public hearings, East County cities have the opportunity to review draft documents and suggest changes or resolve differences. The East Multnomah County Transportation Committee will review the recommended plan and program, and make its recommendation to County Commissioners. Upon Board approval, the first two years of the program will be budgeted in the Transportation Division's annual budgets (Multnomah County Road Fund Budget). Projects scheduled for the third through fifth years of the program may change as the result of the biennial update of the CIP.

#### Updating the CIP

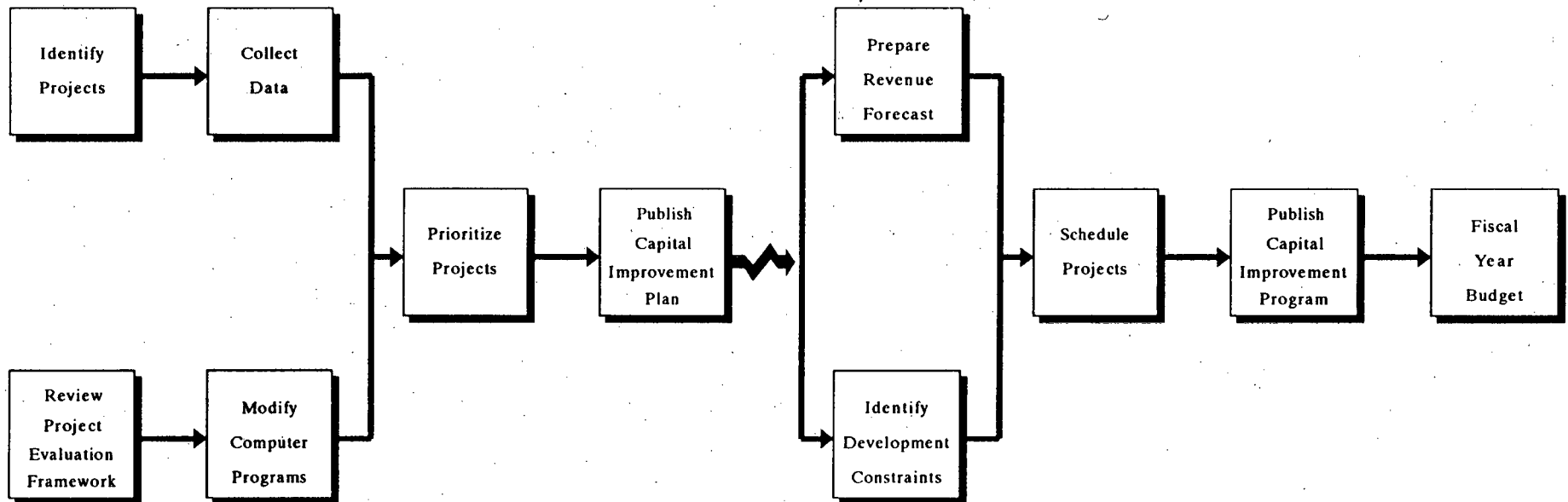
The Multnomah County CIP process is continuous and open, allowing citizen input at any time. The County transportation system is dynamic, changing in response to land use decisions and infrastructure life cycles. Consequently, the Capital Improvement Plan and Program must be updated regularly.

The Capital Improvement Plan and Program is reviewed by Transportation Division staff annually. Changing transportation needs plus community concerns, project delays, escalating project cost and changes in revenue sources will invariably alter the County's capital program. A full update process involving all interested parties is scheduled every two years and reviewed by the East Multnomah County Transportation Committee.

The annual staff review and the biennial full review will ensure that limited resources for capital projects will be allocated to the most critical capital needs. An "Annual Supplemental Schedule" will be distributed at the beginning of each fiscal year to update the program.

# CAPITAL IMPROVEMENT PLAN & PROGRAM

## *Flow Chart*



*Capital Improvement Plan*

*Capital Improvement Program*





## TRANSPORTATION FUNDING

### Introduction

Multnomah County funds its transportation responsibilities from the Road Fund which is a dedicated revenue source comprised primarily of user fees. State Highway Trust Funds, Federal Forest Receipts and County Gasoline Tax are the primary sources of revenue. Road funds are restricted by county ordinance or the state constitution for road purposes only. These sources can be used for planning, engineering, constructing and maintaining facilities within road rights-of-way.

The total capital need identified in the CIP is \$140 million. The funding capability identified in the County Transportation Capital Improvement Program for the five-year period is estimated at \$18,735,000. Limited revenue resources, and additional requirements do not allow all projects to be completed in an ideal time-frame. The capital program will be modified as revenue forecasts and capital needs change.

Revenue and cost estimates are based on historical records and the best available current information. No assumptions have been made concerning potential changes in state and federal sharing of transportation funding.

The Transportation Funding section explains: 1) where road fund revenues (which pay for capital improvements) are derived, 2) what kind of outside funds can be used for capital improvements, and 3) requirements of Multnomah County in allocating funds including: the Portland Intergovernmental Agreement (Portland Agreement), Willamette River Bridges requirements, road maintenance and the Bike Fund. Finally, assumptions used in developing the revenue forecasts for the CIP are discussed.

### Revenue Sources

#### Road Fund Sources

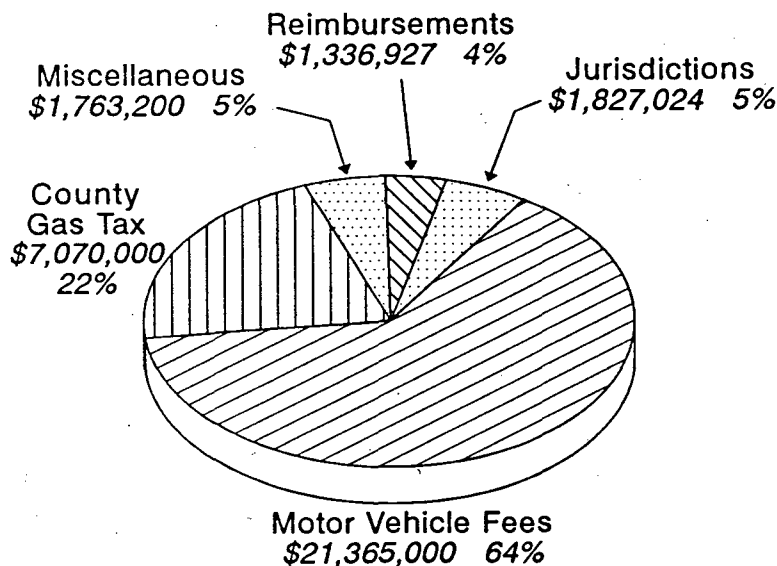
Road fund revenues for Multnomah County are derived primarily from three sources:

1. State Highway Trust Fund: Revenue from this source includes the State gasoline tax, weight/mile tax, and vehicle registration fees which are each constitutionally dedicated to road-related uses. The State Highway Trust Fund is distributed to the State, counties and cities at a rate of 60%, 24% and 16% respectively, after funding the Department of Motor Vehicles. Multnomah County is expected to receive \$21,365,000 in FY 93-94 in gross revenue (before distribution to the city of Portland per the 1983 Portland Agreement). One percent is dedicated to bikeways and pedestrian facilities.

2. **Federal Forest Receipts:** These revenues derive from timber cut in National Forests within Multnomah County. Under Oregon Revised Statute (ORS) 293.560, the funds received are allocated at a rate of 75% to the Road Fund and 25% to the School Fund. Annual revenue to the Road Fund is estimated at \$600,000.
3. **County Gasoline Tax:** Established under MCC 5.30.030 as a business license fee for Multnomah County, the one cent per gallon tax was imposed in 1977, and increased to three cents per gallon in 1981. Today, the three cents raises approximately \$7 million annually.

Other revenue in the Road Fund includes service reimbursements including fees related to new development, and interest on investments. The following pie chart depicts Road Fund revenue sources as a percentage of the total revenue available for road related capital projects.

## Road Fund Revenues FY 1993-94



<b>Total New Revenue</b>	<b>\$33,362,161</b>
<b>Total BWC</b>	<b>\$9,004,638</b>
<b>Bikeway Fund BWC</b>	<b>\$348,000</b>
<b>Corner Preservation Fund BWC</b>	<b>\$310,000</b>
<b>General Fund</b>	
▶ Surveyor	<b>\$87,840</b>
▶ NPDES & Tualatin River Basin Project	<b>\$310,000</b>

Adopted June, 1993

## Outside Funds

There are two primary sources of federal funds used by Multnomah County to fund road improvements: Surface Transportation Program (STP) funds and Highway Bridge Repair and Replacement (HBRR) funds.

Congress passed the Intermodal Surface Transportation Efficiency Act (ISTEA) in 1991. This act substantially modifies the way federal transportation funds are used for transportation purposes. Congress created the broad and flexible STP revenue category to replace more restrictive road funding categories. A percentage of these funds is distributed to the metropolitan region by the state. These dollars are available competitively to Multnomah County and other agencies for alternative transportation projects, as well as road projects.

Competitive federal bridge funds (HBRR) are available to Oregon based upon a formula defining the relative condition of bridges throughout the state. State funds are also available for safety improvement projects which are deemed eligible based on historical accident data. The Transportation Division applies for those funds when specific projects qualify.

## Revenue Requirements

### Capital Program

Annual allocations are made from the Road Fund for the Willamette River Bridges, the Bike Fund, and road maintenance plus the Portland Agreement. Remaining funds are then allocated to road capital projects. Estimated Road Fund monies for the current capital program are shown on Page 22.

Fiscal Year 1992-93 includes carryover projects, outside funded projects, and \$815,000 for new capital projects allocated from the Road Fund. Fiscal Year 1993-94 revenue available for new capital projects is projected to be \$1,100,000. Revenue available for new capital projects in FY 1994-95, 1995-96 and 1996-97 is estimated to average \$5 million each year. Projects not completed in prior years will modify total capital outlay each year by the amount of carryover.

### Portland Agreement

In 1984 the city of Portland and Multnomah County entered into an intergovernmental agreement to share revenues and road responsibilities related to the City's annexation of unincorporated Multnomah County. County maintained roads within the city limits of Portland were transferred to the City in conjunction with a share of the County's road fund dollars. The formula for sharing County road funds with the City provided for an increased share of revenue based on roads transferred and population increases from annexation.

The Portland Agreement was amended in 1989 so that all user fee revenues received by the County and City are shared based solely on proportional road mileage of the City and County systems. Additionally, the agreement sets forth a requirement that a minimum of \$6 million over ten years will be spent by the County on urban transition projects; \$300,000/year for improvements inside the urban service boundary and \$300,000/year on transit streets. While the agreement resulted in a decrease in road funds available to the County, the amendment has offset the decrease. County Road Fund revenue estimated to be transferred to the City of Portland in 1992-93 is \$13,617,000, and \$13,943,082 in 1993-94 (approximately 43% of the County's transportation budget).

#### Willamette River Bridges

In the Portland Agreement, yearly allocations of funds for capital construction and maintenance on the six County-maintained Willamette River Bridges is specified. These bridges are: the Sellwood, Hawthorne, Morrison, Burnside, Broadway, and Sauvie Island. A portion of this money is set aside (through the Portland Transfer) and subtracted from the County road funds prior to administration of the sharing formula. Another portion is subtracted from the City's allocation. (Please refer to the City of Portland Intergovernmental Agreement, amended August, 1984 for more detailed information.) Programming funds for capital construction of the Willamette River Bridges is done under the County's *Capital Improvement and Capital Maintenance Program for the Willamette River Bridges*, published separately.

#### Road Maintenance

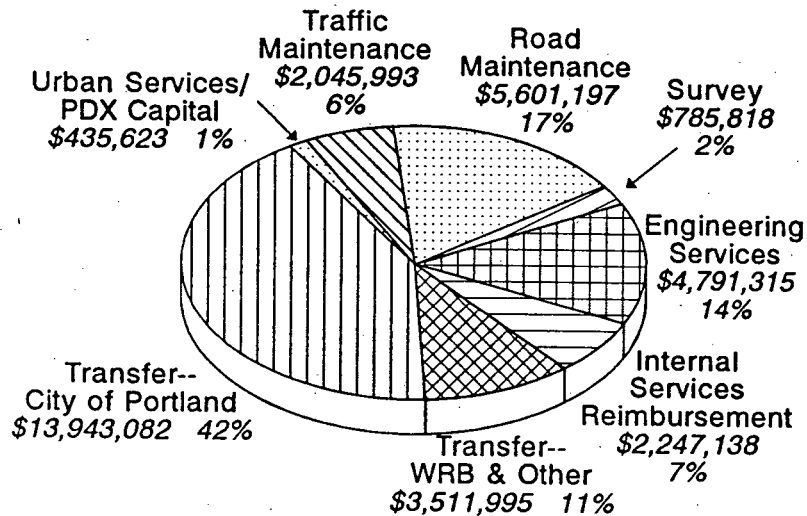
Historically, Multnomah County has put great emphasis on maintenance of its road system. Each budget year, the maintenance programs for the County road network and bridge system are fully funded. As a result, the County does not have a maintenance backlog for the surface street system.

#### Bike Fund

Under ORS 366.514, one percent of the State Highway Trust funds received by the County are to be spent on bicycle facilities or footpaths. Multnomah County has established a separate fund for bicycle facility development. These resources are programmed under the Bicycle Capital Program.

The pie chart on Page 13 depicts the percentage allocation of the Road Fund to each of the requirements.

# Budget FY 1993-94



<b>Total New Revenue</b>	<b>\$33,362,161</b>
<b>Total BWC</b>	<b>\$9,004,638</b>
<b>Bikeway Fund BWC</b>	<b>\$348,000</b>
<b>Corner Preservation Fund BWC</b>	<b>\$310,000</b>

Adopted June, 1993

## Revenue Forecast Assumptions

The following assumptions are used to develop revenue forecasts for the Transportation Capital Improvement Program.

- State Trust Fund monies to be received by the County are forecast from a County model which assumes a base revenue developed from historical data.
  1. The 2¢ per gallon per year gas tax increase allowed by state legislation is assumed to raise the same amount of revenue each year.
  2. The base revenue is shared with counties and cities at an average percentage rate of 24.38% and 15.57% respectively.

3. Multnomah County's share of all counties' share of the State Highway Fund is 18.2815% (number of registered vehicles in Multnomah County/number of registered vehicles Statewide).
  4. Portland's share of Trust Fund monies is 25.6250% of the cities' share which is based on a population formula.
- The Multnomah County gasoline tax raises about \$7 million annually.
  - Willamette River Bridges maintenance costs and a portion of capital costs are taken off the top of the County's share of the State Highway Trust Fund and County Gas Tax. An additional portion for capital is taken from the City of Portland's share per the Portland Agreement.
    1. Willamette River Bridge maintenance costs are \$1,735,899 in 1992-93 and estimated to be \$1,879,113 in 1993-94.
    2. The annual bridge capital requirement is \$1,500,000; \$1,060,000 from County share, with the remainder from Federal Forest Receipts and city of Portland.
  - Federal Forest receipts are retained by the County and are not factored into the sharing formula for the Portland Agreement. Projected revenue is \$600,000/year in 1993-94 and decreasing annually by 5 percent.
  - Total revenue for sharing with the city of Portland is comprised of:
    - State Highway Trust Fund for the County
    - + County Gasoline Tax (less Willamette River Bridge allocations)
    - + State Highway Trust Funds to the City.
    1. Revenue is shared based on the percentage of city road miles and county road miles.
    2. Portland annexations will not be complete by the end of the program year. County will retain approximately 400 miles in the road system.
  - Subtracted from the City's allocation of shared revenue are: money for road improvements in the unincorporated area of the Portland urban services area, and a portion of Willamette River Bridges (WRB) capital budget. These revenue are given to the County.
  - County's user fee allocation of the Road Fund includes:
    - County allocation of shared revenue
    - + Urban service and WRB set asides from Portland
    - + Federal Forest receipts
    - + Funds taken off the top for WRB maintenance and capital.



## CONCLUSION

The Transportation Capital Improvement Program has been developed to implement the capital plan. The capital plan identifies projects of greatest need on the Multnomah County road system. The capital program identifies funding sources and schedules the priority one projects for construction.

Priority one projects represent capital needs that should be constructed within the program period. Priority two projects are improvements of lesser need, to be reconsidered following implementation of priority one projects. Priority three projects are identified capital needs that can be deferred and will be considered for long-range improvement.

The CIP schedules 150 Priority 1, 2, and 3 projects. Total estimated liability for all 150 projects is approximately \$140 million in 1992 dollars. Anticipated revenue in budget years 1992 - 1996 is \$18,735,000. Funding requirements for Priority 1 projects is \$40 million which exceeds available revenue.

The capital planning and programming process is designed to ensure that limited resources for transportation capital projects will be allocated to the most critical transportation needs. The priority ranking system developed in the Plan recognized 41 priority one projects. Eleven of these projects have been scheduled for development in this TCIP. Also scheduled are 28 carryover projects identified in the previous capital improvement program which are under construction. These 39 projects (11 new plus 28 carryover) are shown in the Projects/Schedule section.

The 30 unfunded Priority 1 projects amount to approximately \$27 million and will be reconsidered for funding in 1994-96. The 44 unfunded Priority 2 capital projects total over \$36 million, and the 65 unfunded Priority 3 long-term capital needs total almost \$62 million in 1993 dollars.

Constantly changing community needs will alter County transportation program priorities over time before all 150 projects can be constructed. The Transportation Capital Improvement Program is reviewed by Transportation Division on an annual basis, and fully revised including public input biannually. The current CIP is based on the best available revenue and cost information and by clear and objective means, sets forth a strategy for addressing the highest priority transportation needs.



1992-1996 CAPITAL IMPROVEMENT PROGRAM  
NEW CAPITAL ALLOCATION SUMMARY  
BY CATEGORY AND PRIORITY

	Liability*	Program (FY 93/94)
Priority 1		
ARTERIAL	\$ 20,580,000	\$12,915,000
BRIDGES	1,580,000	-0-
COLLECTOR	14,855,000	2,800,000
LOCAL	350,000	-0-
SIGNAL SAFETY	2,393,000	1,010,000
CARRYOVER & OTHER	N/A	6,447,216
SIDEWALKS	174,800	70,000
SUBTOTAL	\$ 39,932,800	\$23,242,216
Priority 2		
ARTERIAL	\$ 17,870,000	-0-
BRIDGES	2,435,000	-0-
COLLECTOR	11,985,000	-0-
LOCAL	1,270,000	-0-
SIGNAL SAFETY	3,210,000	-0-
SIDEWALKS	64,500	-0-
SUBTOTAL	\$ 36,834,500	
Priority 3		
ARTERIAL	\$ 28,990,000	-0-
BRIDGES	-0-	-0-
COLLECTOR	31,297,000	-0-
LOCAL	1,500,000	-0-
SIGNAL SAFETY	1,530,000	-0-
SIDEWALKS	66,500	-0-
SUBTOTAL	\$ 63,383,500	
TOTAL	\$140,150,800	\$23,242,216

\* As identified in the 1992-1996 Transportation Capital Improvement Plan



## Project Categories

The Capital Improvement Program consists of ten funding categories: Arterial, Collector, Local, Signal Safety, Bridges, Development Support, Drainage, Guardrail, Sidewalk, and Safety Improvements. A separate category, Carryover, includes Transportation Capital Improvement Program projects which fall under one or more of these funding categories as previously allocated, but not completed in the prior year.

## Funding Category Definitions

### Arterial Streets

Arterial streets carry the highest volumes of traffic in the county road system, are four to five lanes, and are the regional traffic arteries of the East County road system. Arterial streets continue to be the most critical need on the county road system.

Arterial streets carry the most traffic between cities and provide direct connection between regional activity centers. Development of a multi-modal arterial system not only insures an efficient transportation network, it also reduces the negative effects of through traffic using neighborhood streets. Consequently, the highest priority, aside from maintaining the existing system, is to make necessary improvements to the arterial streets.

### Collector Streets

Collector streets are the next highest priority and carry area traffic between neighborhoods and the arterial system. Collectors are not intended to serve through traffic.

### Signal Safety

Traffic signals and turn lanes at intersections facilitate traffic flow and safety. Intersection and signal improvements can be developed independent of a road project. The improvement of lane geometry, signal timing, or adding lanes at intersections can provide additional capacity and safety for an entire road segment.

### Bridges

Bridges in this CIP, excluding Willamette River Bridges, are integral to the County road system should be improved as roadways are improved. For example, narrow railroad bridges over the existing roadway will need to be widened. Willamette River Bridges under Multnomah County jurisdiction are processed separately under the *Capital Improvement Plan and Program for the Willamette River Bridges*.

### Local Streets

Local streets provide access to private property and do not serve through traffic. Consequently, local streets usually carry the lowest volume of traffic and are a relatively low priority for capital improvements.

### Development Support

These funds are used in coordination with private road development projects e.g., shopping centers and subdivisions, by providing right-of-way and additional improvements for the benefit of the public.

### Drainage

Storm sewers, sump systems, and other drainage improvements are constructed in conjunction with road improvement projects or where a drainage problem exists. Drainage projects are generally funded in conjunction with road improvement projects.

A drainage issue funded under this category could include (1) measures to properly drain an existing roadway (e.g. where standing water is found), and (2) measures to relieve adjoining property from roadway runoff impacts.

### Guardrail

Guardrail installation and repair is usually funded as part of the road safety program. Guardrails are sometimes included in conjunction with a rural road project.

New guardrail or a replacement guardrail projects that are independent of a road project are funded in this category.

### Sidewalk

New sidewalk construction is included in arterial, collector and local road projects.

Sidewalk segments needed to connect schools, residential areas, and shopping areas are funded from this category.

### Safety Improvements

Monies are set aside for unanticipated traffic hazards requiring immediate attention to minimize hazards, e.g., to repair a washed out roadway, and are funded from this category.

Traffic signal preemption devices for emergency vehicles are funded from monies set aside in this category or are included in designated intersection improvement projects. Specific intersections have been identified for

preemption devices and are listed on Page 21. Preemption devices involving Light Rail Services (Tri-Met involvement) at certain intersections require more investigation before committing funds to those devices.

### Carryover

The Capital Improvement Program must include a carryover category because some road projects take more than one year to complete. Carryover funds from the previous fiscal year, and the status of projects are shown in the (revised) 1992-96 Transportation Capital Improvement Program. The program for Carryover projects is based on best available information.

### **CIP Project Schedule**

The five-year Capital Improvement Program schedule is shown in the 1992-1996 Capital Improvement Program on Page 22. Projects are listed in order of highest ranking within each category and priority. The schedule displays by year monies allocated for right-of-way acquisition and/or construction for each programmed project. A Project Detail Sheet provides greater information on the scope of work intended for each scheduled project.

### **Project Detail Sheets**

Project Detail Sheets describe the transportation projects scheduled for construction within the Capital Improvement Program for 1992-1996. Project detail description are organized by order of project ranking, scheduled to be completed within the five-year period.

Information on the Project Detail Sheets include:

- \* Project Name (street name and from - to termini points);
- \* Page Number (page number of project in this section of the Program);
- \* Map Number (the identification number on the CIP and Program Map);
- \* Project Number (a unique number assigned for cost accounting purposes for budgeted projects, if available);
- \* Project Description (brief description of the planned improvements);
- \* Detail Map of Project Area (highlighting project location).

The marked boxes of the project detail sheet indicate what is included as part of the project. Funding sources and costs are allocated per budget year, and totaled.

# SIGNALIZED INTERSECTIONS IDENTIFIED FOR PREEMPTION DEVICES

<u>Intersection</u>	<u>Installation Year</u>	<u>Funding Category</u>
181st/Glisan	92/93	\$8,000 safety improvement
223rd/Glisan	95/96	\$8,000 safety improvement
Stark/202nd	93/94	In conjunction with Federal Aide signal safety project
181st/Stark	93/94	\$18,000 safety improvement
162nd/Halsey	92/93	(Under contract)
172nd/Glisan	95/96	In conjunction with signal safety project
182nd/Division	93/94	\$18,000 safety improvement
174th/Stark	94/95	In conjunction with signal safety project
182nd/Tibbetts	95/96	\$18,000 safety improvement
185th/Stark	94/95	\$8,000 safety improvement
162nd/Stark	94/95	In conjunction with signal safety project
190th/Division	93/94	In conjunction with 190th Avenue Improvement
257th/Cherry Parkway	93/94	\$8,000 safety improvement
257th/Columbia	94/95	\$8,000 safety improvement
181st/Burnside		Requires further analysis
Stark/Burnside		Requires further analysis
188th/Burnside		Requires further analysis
197th/Burnside		Requires further analysis
172nd/Burnside		Requires further analysis
162nd/Burnside		Requires further analysis
190th/Stark		Requires further analysis

**MULTNOMAH COUNTY**  
**DEPARTMENT OF ENVIRONMENTAL SERVICES, TRANSPORTATION DIVISION**  
**1992-96 CAPITAL IMPROVEMENT PROGRAM**

PROJECT NAME:	92 - 93	93 - 94	94 - 95	95 - 96	96 - 97
<b>Category: ARTERIAL</b>					
N.E. 207th Connector					
Phase 1 (I-84 - Halsey)	\$815,000 R	\$1,100,000 C	\$1,000,000 C		
Phase 2 (Halsey - Glisan/223rd)			\$2,150,000 R	\$3,000,000 C	
S.E. Stark St. (257th - Troutdale)			\$1,300,000 C		
N.E. Glisan (202nd - 223rd)				\$2,000,000 C	
N.E. Halsey (190th - 201st)	\$41,100 R	\$34,691 R			\$1,200,000 C
N.E. 223rd (Glisan - Halsey)					\$350,000 R
<b>Category: COLLECTOR</b>					
Arata Rd. (223rd - 238th)			\$100,000 R	\$960,000 C	
Hensley Rd. (262nd - Troutdale)			\$260,000 C		
Troutdale Rd. (Strebin - Stark)			\$130,000 R		\$1,350,000 C
<b>Category: SIGNAL</b>					
SE Orient Dr. / SE 282nd Ave.			\$310,000 C		
Halsey / 238th			\$350,000 C		
Burnside / 242nd			\$100,000 R	\$250,000 C	
Sub Totals:	\$856,100	\$1,134,691	\$5,700,000	\$6,210,000	\$2,900,000
<b>Category: DEVELOPMENT SUPPORT</b>	\$160,000	\$810,000	\$150,000	\$150,000	\$150,000
<b>Category: DRAINAGE</b>	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
<b>Category: SIDEWALKS</b>	\$70,000	\$70,000	\$100,000	\$100,000	\$100,000
<b>CAPITAL BUDGET:</b>	<b>\$1,116,100</b>	<b>\$2,044,691</b>	<b>\$5,980,000</b>	<b>\$6,490,000</b>	<b>\$3,180,000</b>
<b>Category: SAFETY IMPROVEMENT</b>					
S.E. Powell Valley Rd.	\$250,000 D	\$250,000 C	\$50,000	\$50,000	\$50,000
N.E. Halsey / 162nd Signal	\$117,680 C	\$15,915 C			
<b>Category: CARRYOVER*</b>					
N.W. Cornell Rd.	\$1,000 Rs		Cp		
S.E. Division / 235th Ave. Signal	\$1,000 Rs		Cp		
E. Burnside - Phase II.	\$1,000 Rs	\$1,000 Rs			
221st / 223rd - Road & Bridge	\$1,000 Rs	\$1,000 Rs			
S.E. Stark (242nd - 257th)	\$2,000 Rs	\$2,000 Rs			
S.E. Stark (223rd - 242nd)**	\$26,146 R	\$26,146 R			
N.W. Cornelius Pass Rd./Skyline Blvd.	\$1,000 Rs		Cp		
N.W. Cornelius Pass Rd./Skyline Blvd. (Const.)	\$2,500 Rs		Cp		
N.E. 257th Ave. (Columbia - Stark)	\$1,000 Rs		Cp		
S.E. Cleveland (Division - Powell)	\$1,000 Rs	\$1,000 Rs			
S.E. 190th (Yamhill southerly)	\$300,000 C		Cp		
S.E. 174th / Division St. **	\$1,675 R	\$1,675 R			
S.E. 162nd (Burnside - Glisan) **	\$74,500 R	\$74,500 R			
N.E./S.E. 223rd (Stark - Glisan) **	\$4,000 R	\$4,000 R			
Corbett Hill Rd.	\$1,000 Rs		Cp		
N.E. Halsey (190th - 201st)	\$41,100 R	\$34,691 R			
S.E. Foster (122nd - 136th)	\$1,200,000 C	\$2,000,000 C			
S.E. Bull Run (Burnside - 257th)	\$16,050 R	\$9,476 R			
S.E. 242nd (Hall - Division)	\$1,175,000 C	\$1,175,000 C			
Gordon Creek Rd.	\$190,000 R	\$16,700 R			
N.E. Halsey / 223rd Ave.	\$300,000 R	\$106,000 R			
N.W. Cornelius Pass Rd. - Curve Realign.	\$305,000 C	\$600,000 C			
S.E. Orient / 257th Ave.	\$450,000	\$450,000 C			
S.E. Stark / 202nd Signal	\$47,400 C	\$41,838 C			
S.E. Hogan (Johnson Cr. Bridge)	\$1,000,000 C	\$1,150,000 C			
N.E. 238th/242nd (Oregon - Glisan)	\$200,000 Cp		Cp		
Palmer Mill Rd. - Slide Repair	\$60,000 C		Cp		
E. Burnside Landscaping	\$25,000 C		Cp		
257th Landscaping	\$10,000 C	\$5,000 C			

Project Status Codes: C=Construction, Cp=Complete, Cn=Cancel, D=Delay, R=R/W, Rs=Reserve Funds for Project Close Out

\* Carryover funds have been budgeted in previous fiscal years and are continued until project is complete. They are not cumulative between fiscal years.

\*\* Construction is complete, only R/W acquisition remains.

## 1992-96 Project Detail Sheets - Index

1. NE 207th Connector
  - 1a. Phase 1 (I-84 - Halsey Street)
  - 1b. Phase 2 (Halsey Street - Glisan Street/223rd Avenue)
2. SE Stark Street (257th Drive - Troutdale Road)
3. NE Glisan Street (202nd Avenue - 223rd Avenue)
4. NE Halsey Street (190th Avenue - 201st Avenue)
5. NE 223rd Avenue (Glisan Street - Halsey Street)
6. Arata Road (223rd Avenue - 238th Drive)
7. SW Hensley Road (SW 262nd Avenue - SE Troutdale Road)
8. SE Troutdale Road (SE Strebin Road - SE Stark Street)
9. SE Orient Drive/SE 282nd Avenue (signal)
10. NE Halsey Street/NE 238th Drive (signal)
11. SE Burnside Road/SE 242nd Drive (signal)
12. SE Powell Valley Road safety improvements
13. NE Halsey Street/NE 162nd Avenue (signal safety)
14. SE 190th Avenue (SE Yamhill Street southerly)
15. SE Foster Road (122nd Avenue - 136th Avenue)
16. SE Bull Run Street (SE Burnside Street - SE 257th Drive)
17. SE 242nd Drive (SE Hall Street - SE Division Street)
18. Gordon Creek Road
19. NE Halsey Street/NE 223rd Avenue (signal)
20. NW Cornelius Pass Road - Curve Realignment
21. SE Orient Drive/SE 257th Drive (signal)
22. SE Stark Street/SE 202nd Avenue (signal)
23. SE Hogan Drive Avenue (Johnson Creek Bridge)
24. NE 238th Drive/NE 242nd (NE Oregon Street - NE Glisan Street)
25. Palmer Mill Road - Slide Repair
26. E Burnside Street - Landscaping
27. SE 257th Drive Landscaping



☒ Carryover

## PROJECT DETAIL

Page No. 1a

☒ New Project

Map No. 421

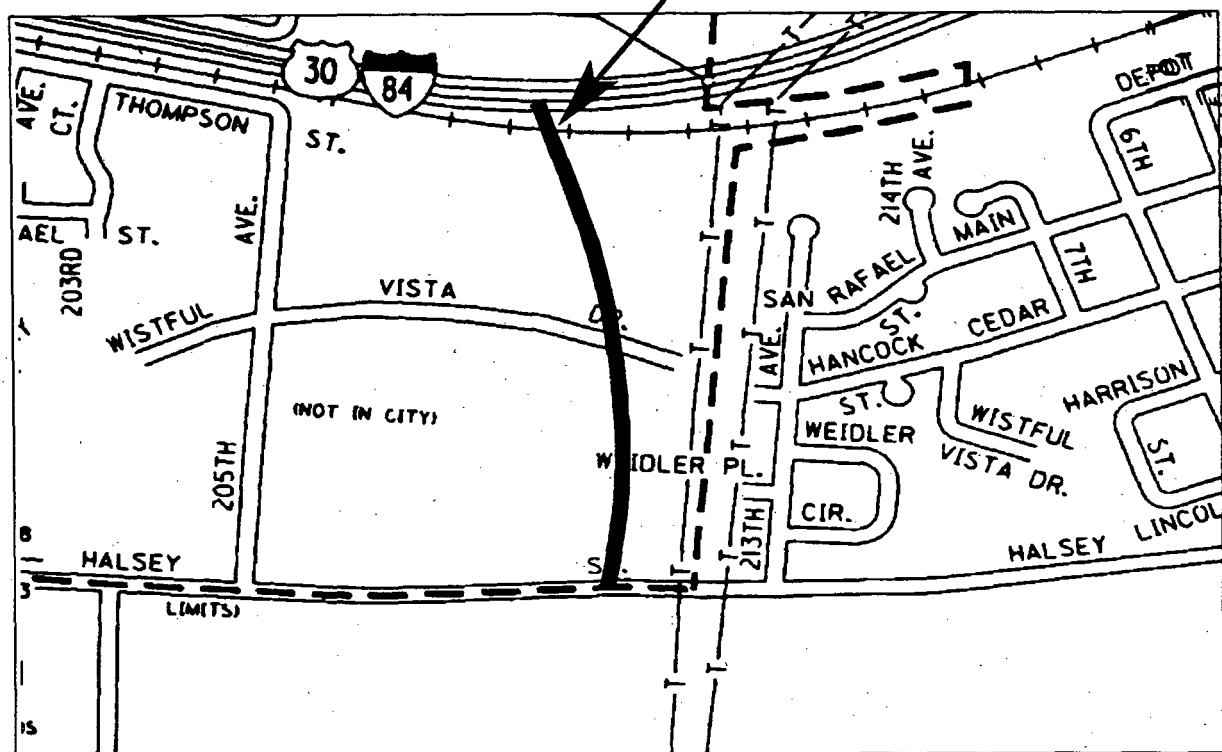
Program:  
Transportation Capital

Project:  
NE 207th Connector: NE Halsey St, I-84

Project # CO275

**Project Description:** Construct five lane roadway with sidewalk, curb, bikepath, drainage, illumination, and traffic signals connecting with ODOT interchange at I-84 and NE 207th Avenue.

### CONST. SITE



☐ STRUCTURES

☒ ROAD CONSTRUCTION

☒ ILLUMINATION

☒ SIGNAL

☒ INTERSECTION IMPROVEMENT

☐ BRIDGES

☒ BICYCLE/PEDESTRIAN

☒ DRAINAGE

☒ SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$815,000	\$212,300	\$200,000			\$1,227,300
FEDERAL		\$1,257,700	\$1,065,000			\$2,322,700
TOTAL	\$815,000	\$1,470,000	\$1,265,000			\$3,550,000
COST						
RIGHT-OF-WAY	\$815,000					\$815,000
CONSTRUCTION		\$1,470,000	\$1,265,000			\$2,735,000
TOTAL	\$815,000	\$1,470,000	\$1,265,000			\$3,550,000

☒ Carryover

## PROJECT DETAIL

Page No. 1b

☒ New Project

Map No. 421

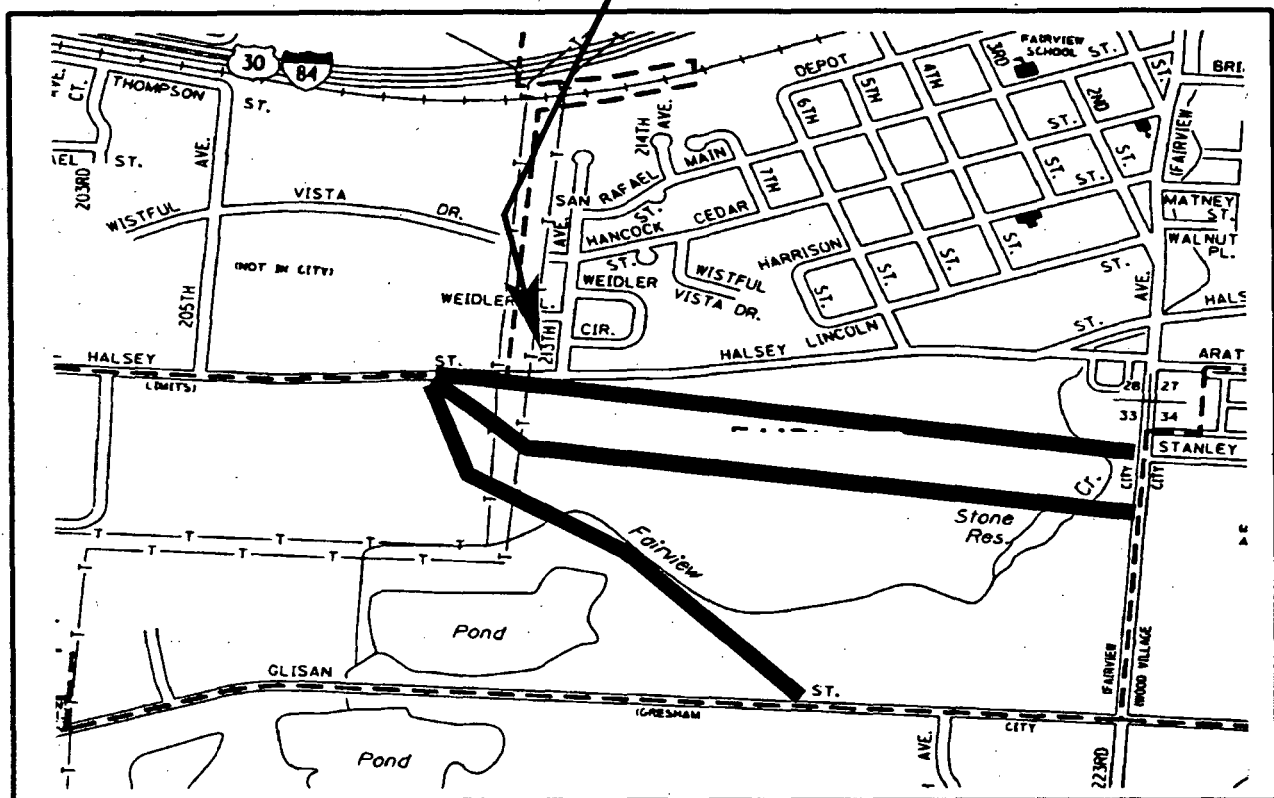
Program:  
Transportation Capital

Project:  
NE 207th Connector : NE Halsey St. to NE Glisan St., 223rd Ave.

Project #

**Project Description:** Construct five lane roadway with sidewalk, curb, bikepath, drainage, illumination, and traffic signals connecting with ODOT interchange at I-84 and NE 207th Avenue.

### CONST. SITE



☐ STRUCTURES  
☒ ROAD CONSTRUCTION  
☒ ILLUMINATION

☒ SIGNAL  
☒ INTERSECTION IMPROVEMENT  
☐ BRIDGES

☒ BICYCLE/PEDESTRIAN  
☒ DRAINAGE  
☒ SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY			\$218,500	\$400,000		\$618,500
FEDERAL			\$1,831,500	\$2,600,000		\$4,431,500
TOTAL			\$2,050,000	\$3,000,000		\$5,050,000
COST						
RIGHT-OF-WAY			\$2,050,000			\$2,050,000
CONSTRUCTION				\$3,000,000		\$3,000,000
TOTAL			\$2,050,000	\$3,000,000		\$5,050,000

Carryover

# PROJECT DETAIL

Page No. 2

X New Project

Map No. 409

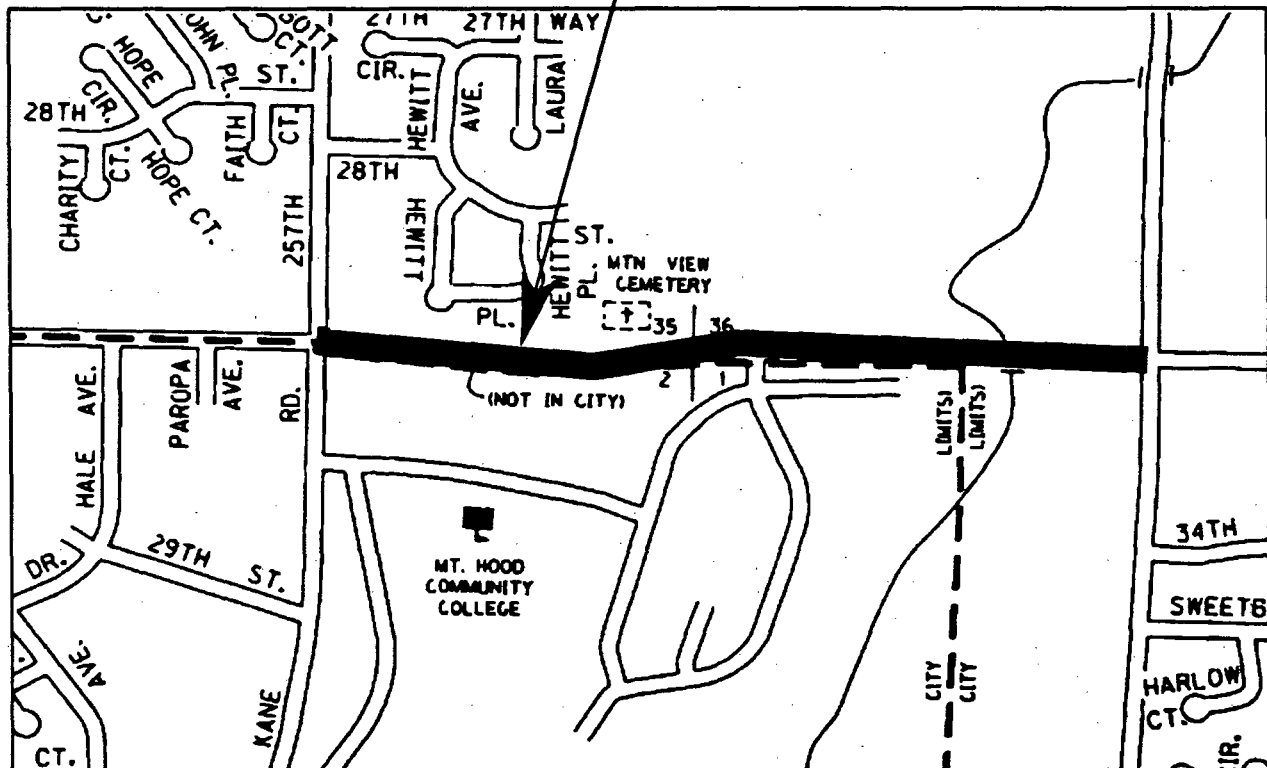
Program:  
Transportation Capital

Project:  
SE Stark St. ( 257th Ave. to Troutdale Rd. )

Project #

**Project Description:** Improve SE Stark St. to arterial standards by widening the existing two lanes to provide for four traffic lanes, a continuous left turn lane, bike lanes and sidewalks.

## CONST. SITE



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input checked="" type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input type="checkbox"/> INTERSECTION IMPROVEMENT	<input type="checkbox"/> DRAINAGE
<input type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input type="checkbox"/> OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY			\$1,300,000			\$1,300,000
FEDERAL						
TOTAL			\$1,300,000			\$1,300,000
COST						
RIGHT-OF-WAY			\$1,300,000			\$1,300,000
CONSTRUCTION			\$1,300,000			\$1,300,000
TOTAL			\$1,300,000			\$1,300,000

Carryover

Page No. 3

## PROJECT DETAIL

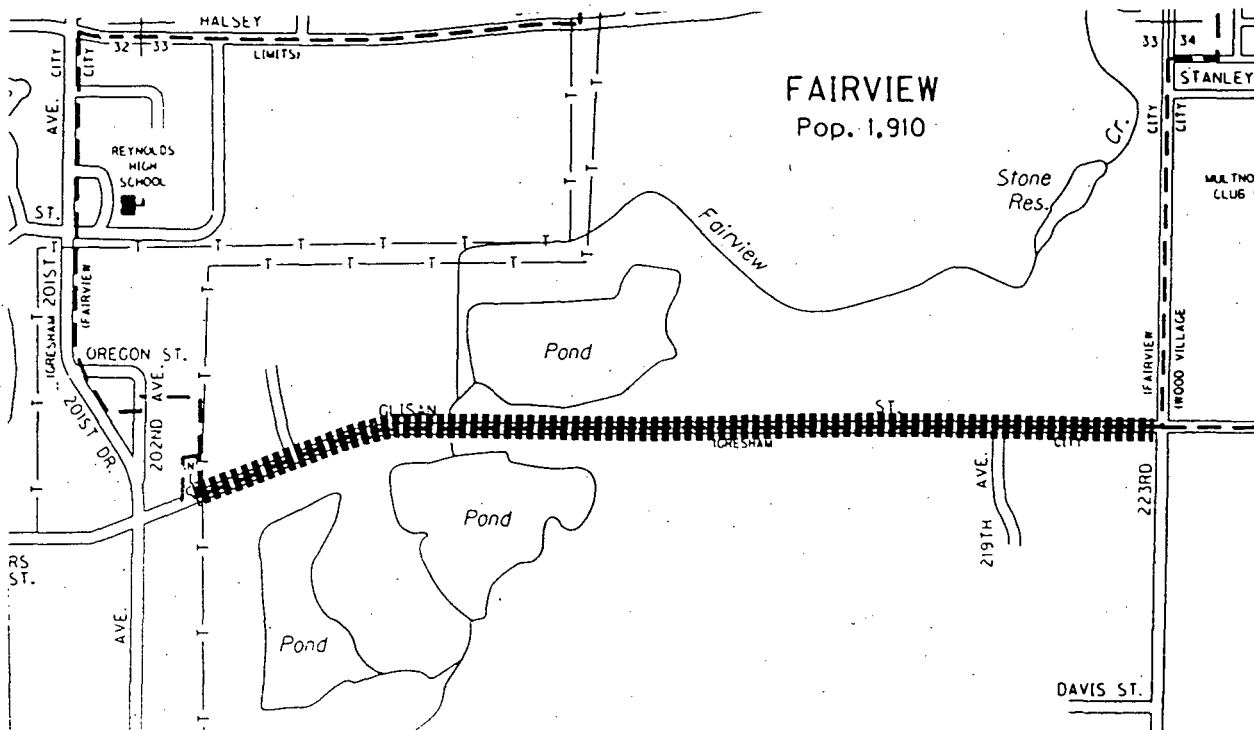
X New Project

Map No. 407

Program:  
Transportation CapitalProject:  
NE Glisan St. ( 202nd Ave. to 223rd Ave. )

Project #

**Project Description:** Improve NE Glisan St. to arterial standards by widening the existing two lane road to include four traffic lanes, a continuous left turn lane, bike lanes and sidewalks, and intersection improvements. The existing drainage ditch will be upgraded with a storm sewer. Additional improvements will occur if the Glisan St. alignment for the 207th Connector is selected.



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input checked="" type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input checked="" type="checkbox"/> INTERSECTION IMPROVEMENT	<input checked="" type="checkbox"/> DRAINAGE
<input type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input type="checkbox"/> OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY				\$2,000,000		\$2,000,000
FEDERAL						
TOTAL				\$2,000,000		\$2,000,000
COST						
RIGHT-OF-WAY				\$2,000,000		\$2,000,000
CONSTRUCTION				\$2,000,000		\$2,000,000
TOTAL				\$2,000,000		\$2,000,000

## PROJECT DETAIL

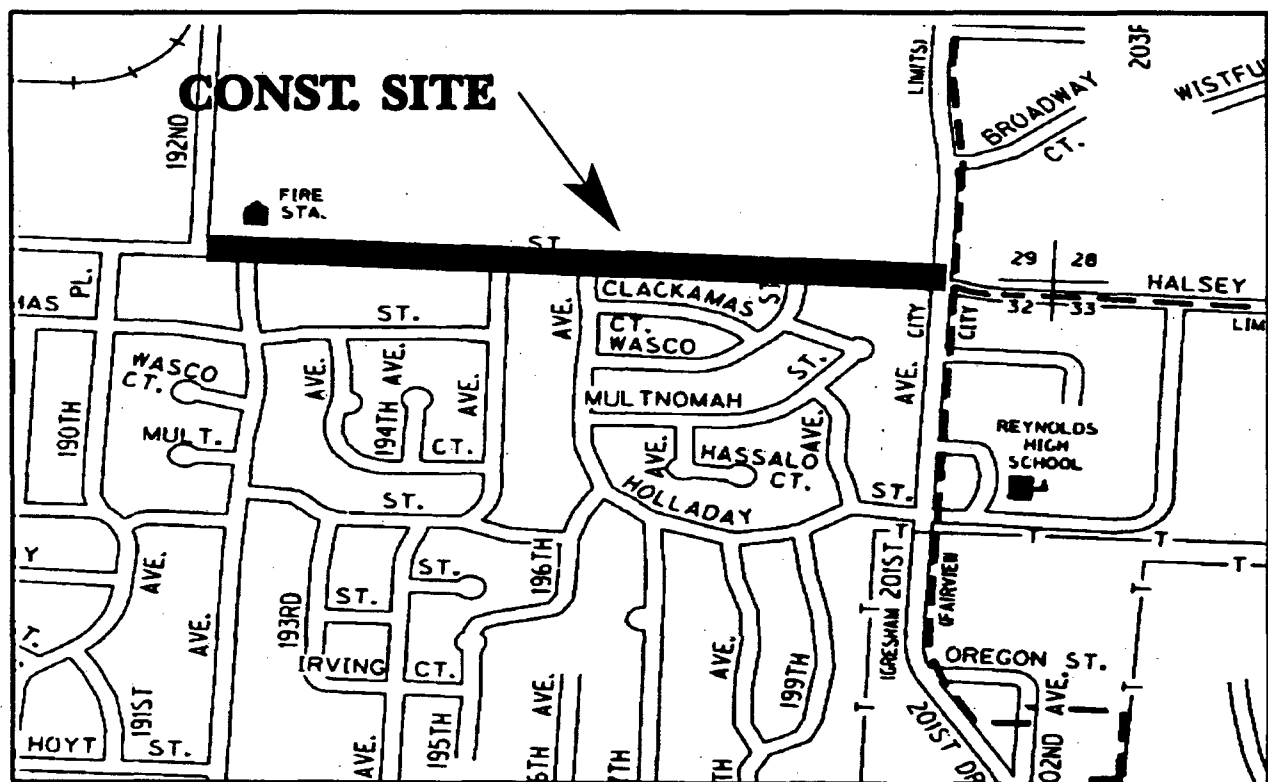
X New Project

Map No. 200

Program:  
Transportation CapitalProject:  
NE Halsey St. (190th Ave. to 201st Ave.)

Project #

**Project Description:** Improve NE Halsey St. to arterial standards by widening existing two lanes to include four travel lanes, a continuous left turn lane, signals, intersection improvements, sidewalks, bike lanes, and street lights. Ditch drainage will be upgraded to storm sewers.



<input type="checkbox"/> STRUCTURES	<input checked="" type="checkbox"/> SIGNAL	<input checked="" type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input checked="" type="checkbox"/> INTERSECTION IMPROVEMENT	<input checked="" type="checkbox"/> DRAINAGE
<input checked="" type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input type="checkbox"/> OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
<b>FUNDING SOURCES</b>						
COUNTY	\$41,100	\$34,691			\$1,200,000	\$1,275,791
FEDERAL						
<b>TOTAL</b>	\$41,100	\$34,691			\$1,200,000	\$1,275,791
<b>COST</b>						
RIGHT-OF-WAY	\$41,100	\$34,691				\$75,791
CONSTRUCTION					\$1,200,000	\$1,200,000
<b>TOTAL</b>	\$41,100	\$34,691			\$1,200,000	\$1,275,791

Carryover

# PROJECT DETAIL

Page No. 5

X New Project

Map No. 423

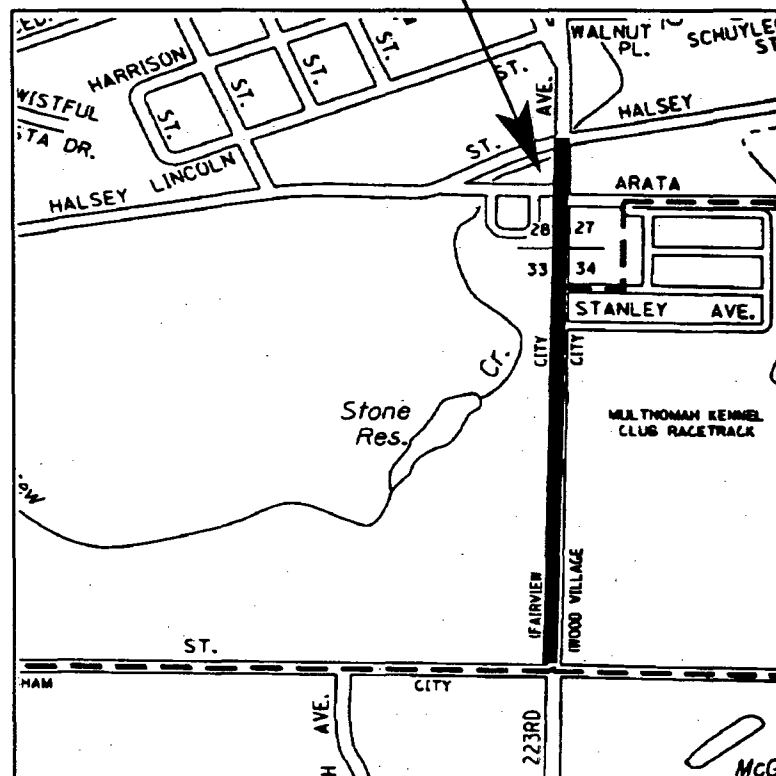
Program:  
Transportation Capital

Project:  
NE 223rd Ave. ( Glisan St. to Halsey St. )

Project #

**Project Description:** Improve NE 223rd Ave to 3 lanes north of the to be determined 207th Connector (refer to project detail, page 1b) and five lanes on the 223rd Ave section of the 207th Connector. Include a continuous left turn lane, bike lanes and sidewalks, and intersection improvements.

## CONST. SITE



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input checked="" type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input checked="" type="checkbox"/> INTERSECTION IMPROVEMENT	<input type="checkbox"/> DRAINAGE
<input type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input type="checkbox"/> OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY					\$350,000	\$350,000
FEDERAL						
TOTAL					\$350,000	\$350,000
COST						
RIGHT-OF-WAY					\$350,000	\$350,000
CONSTRUCTION					\$350,000	\$350,000
TOTAL					\$350,000	\$350,000

Carryover

## PROJECT DETAIL

Page No. 6

X New Project

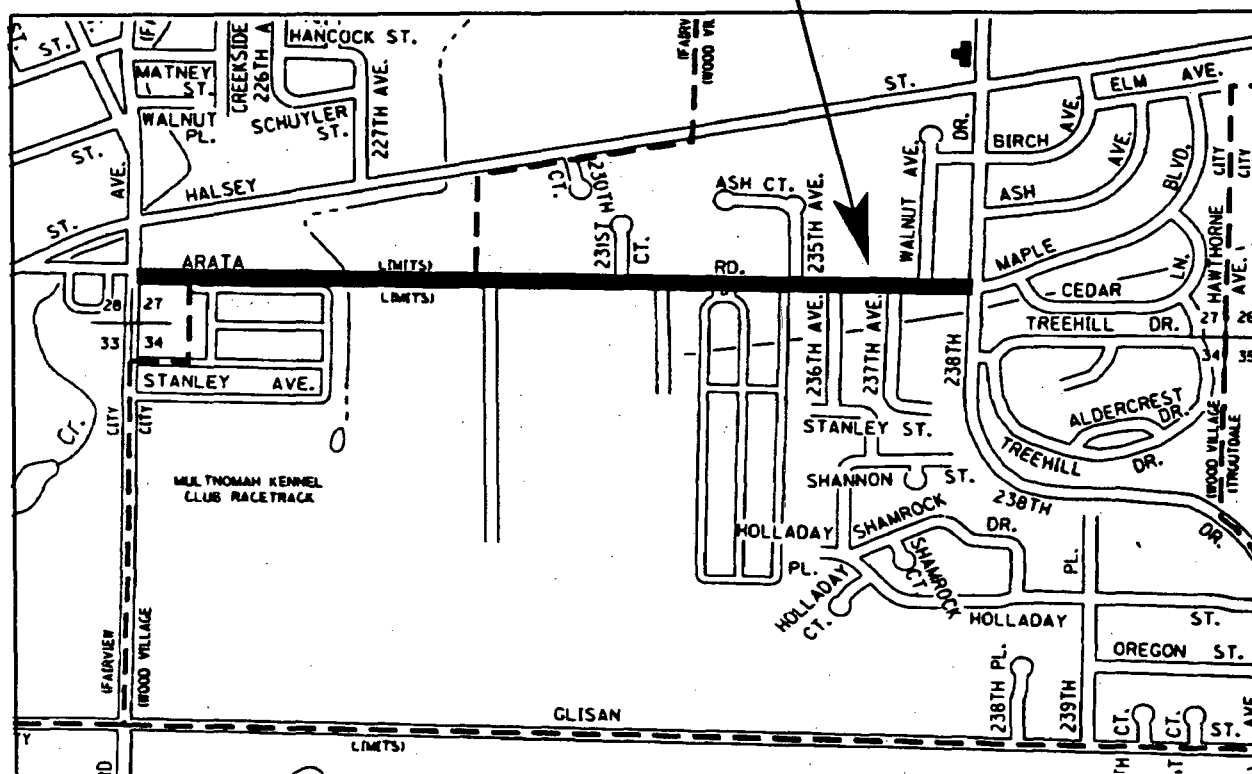
Map No. 430

Program:  
Transportation CapitalProject:  
Arata Rd. ( 223rd Ave. to 238th Dr. )

Project #

**Project Description:** Improve NE Arata Road from a two lane roadway to collector standards with two traffic lanes, a continuous left turn lane, intersection improvements and sidewalks. Drainage improvements include storm drains.

## CONST. SITE



<input type="checkbox"/>	STRUCTURES	<input type="checkbox"/>	SIGNAL	<input checked="" type="checkbox"/>	BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/>	ROAD CONSTRUCTION	<input checked="" type="checkbox"/>	INTERSECTION IMPROVEMENT	<input checked="" type="checkbox"/>	DRAINAGE
<input type="checkbox"/>	ILLUMINATION	<input type="checkbox"/>	BRIDGES	<input type="checkbox"/>	OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY			\$100,000	\$960,000		\$1,060,000
FEDERAL			\$100,000	\$960,000		\$1,060,000
TOTAL						
COST						
RIGHT-OF-WAY			\$100,000	\$960,000		\$1,060,000
CONSTRUCTION			\$100,000	\$960,000		\$1,060,000
TOTAL						



Carryover

## PROJECT DETAIL

Page No. 7

X New Project

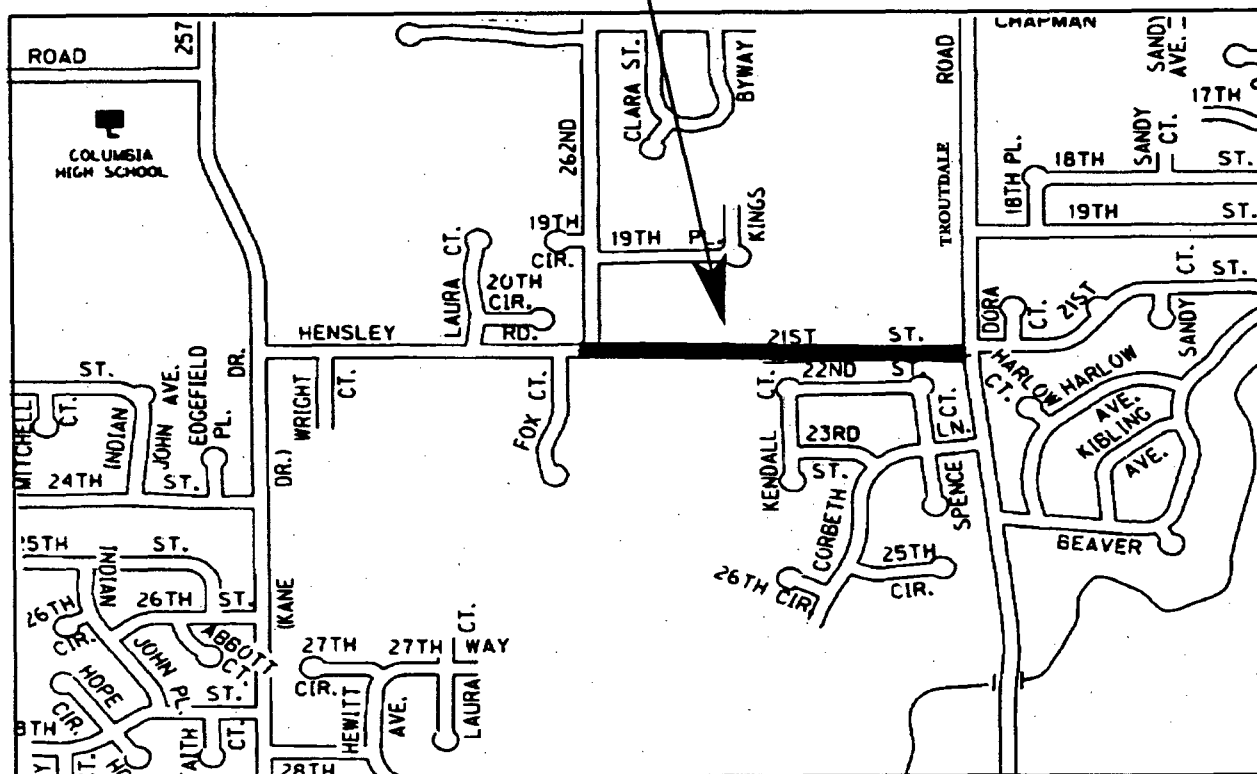
Map No. 440

Program:  
Transportation CapitalProject:  
Hensley Road ( 262nd Ave. to Troutdale Rd. )

Project #

**Project Description:** NE Hensley Road will be developed to neighborhood collector standards to include two traffic lanes, a continous center left turn lane, sidewalks and intersection improvements and storm drains will be installed.

## CONST. SITE



STRUCTURES



SIGNAL



BICYCLE/PEDESTRIAN



ROAD CONSTRUCTION



INTERSECTION IMPROVEMENT



DRAINAGE



ILLUMINATION



BRIDGES



OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY			\$260,000			\$260,000
FEDERAL						
TOTAL			\$260,000			\$260,000
COST						
RIGHT-OF-WAY			\$260,000			\$260,000
CONSTRUCTION			\$260,000			\$260,000
TOTAL			\$260,000			\$260,000



Carryover

## PROJECT DETAIL

Page No. 8

X New Project

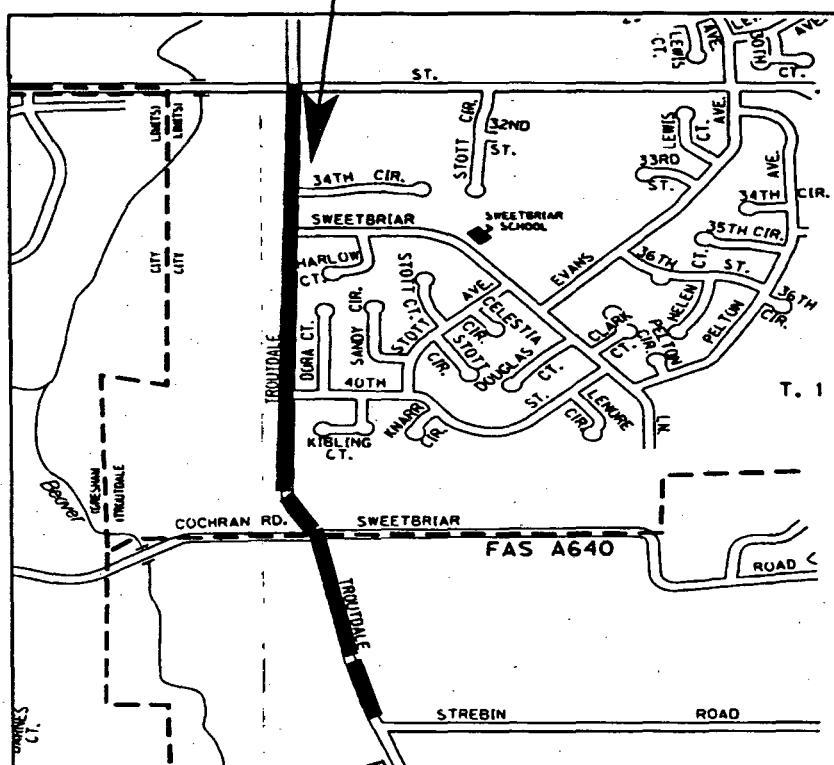
Map No. 434

Program:  
Transportation CapitalProject:  
Troutdale Rd. ( Strebin Rd. to Stark St. )

Project #

**Project Description:** Improve SE Troutdale Road from two lanes to collector standards with two traffic lanes, a center left turn lane, bike lanes and sidewalks. Intersection improvements and storm drainage are included.

## CONST. SITE

☐ STRUCTURES☒ SIGNAL☒ BICYCLE/PEDESTRIAN☒ ROAD CONSTRUCTION☒ INTERSECTION IMPROVEMENT☒ DRAINAGE☐ ILLUMINATION☐ BRIDGES☐ OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY			\$130,000		\$1,350,000	\$1,480,000
FEDERAL						
TOTAL			\$130,000		\$1,350,000	\$1,480,000
COST						
RIGHT-OF-WAY			\$130,000			\$130,000
CONSTRUCTION					\$1,350,000	\$1,350,000
TOTAL			\$130,000		\$1,350,000	\$1,480,000

Carryover

# PROJECT DETAIL

Page No. 9

X New Project

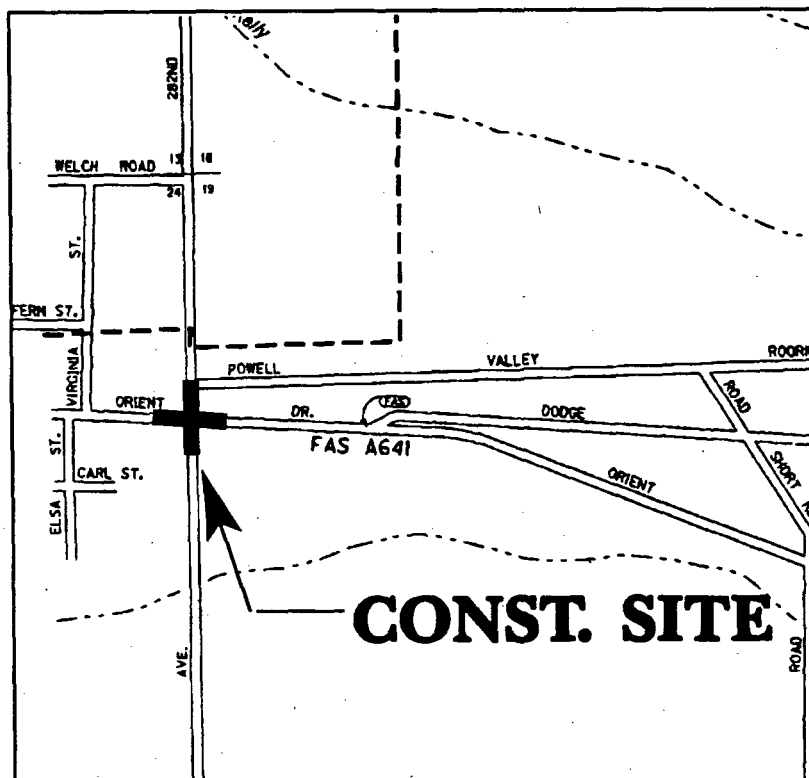
Map No.

Program:  
Transportation Capital

Project:  
SE Orient Dr./SE 282nd Ave.

Project #

Project Description: Install new traffic signals, left turn lanes, paved shoulders and ditch drainage improvements.



STRUCTURES



SIGNAL



BICYCLE/PEDESTRIAN



ROAD CONSTRUCTION



INTERSECTION IMPROVEMENT



DRAINAGE



ILLUMINATION



BRIDGES



OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY			\$310,000			\$310,000
FEDERAL						
TOTAL			\$310,000			\$310,000
COST						
RIGHT-OF-WAY			\$310,000			\$310,000
CONSTRUCTION			\$310,000			\$310,000
TOTAL			\$310,000			\$310,000

Carryover

# PROJECT DETAIL

Page No. 10

X New Project

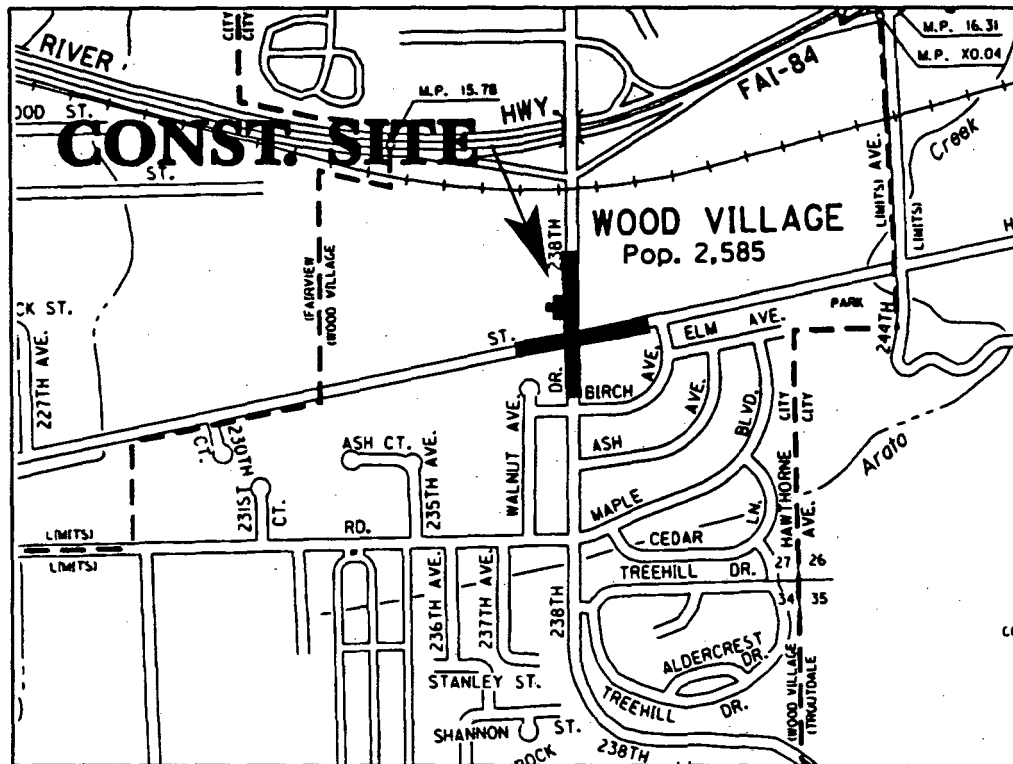
Map No. 451

Program:  
Transportation Capital

Project:  
Halsey St. / 238th Dr.

Project #

**Project Description:** Install new traffic signals at the intersection of NE Halsey St. and 238th Dr., including new sidewalks, turn lane improvements, and street lights.



<input type="checkbox"/> STRUCTURES	<input checked="" type="checkbox"/> SIGNAL	<input type="checkbox"/> BICYCLE/PEDESTRIAN
<input type="checkbox"/> ROAD CONSTRUCTION	<input checked="" type="checkbox"/> INTERSECTION IMPROVEMENT	<input type="checkbox"/> DRAINAGE
<input checked="" type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input checked="" type="checkbox"/> SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY			\$350,000			\$350,000
FEDERAL						
TOTAL			\$350,000			\$350,000
COST						
RIGHT-OF-WAY			\$350,000			\$350,000
CONSTRUCTION			\$350,000			\$350,000
TOTAL			\$350,000			\$350,000

Carryover

# PROJECT DETAIL

Page No. 11

X New Project

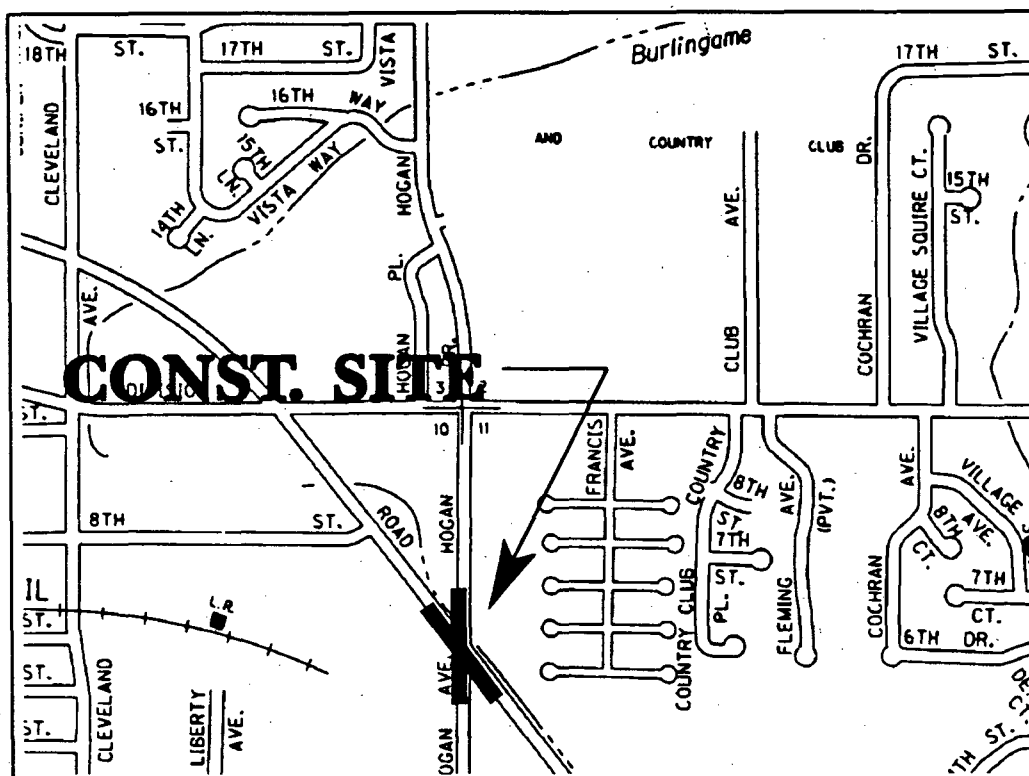
Map No. 559

Program:  
Transportation Capital

Project:  
Burnside Rd. / 242nd Ave.

Project #

Project Description: Improve traffic signals at the intersection of Burnside Rd. and 242nd Ave. and add left turn lanes.



<input type="checkbox"/>	STRUCTURES	<input checked="" type="checkbox"/>	SIGNAL	<input type="checkbox"/>	BICYCLE/PEDESTRIAN
<input type="checkbox"/>	ROAD CONSTRUCTION	<input checked="" type="checkbox"/>	INTERSECTION IMPROVEMENT	<input type="checkbox"/>	DRAINAGE
<input type="checkbox"/>	ILLUMINATION	<input type="checkbox"/>	BRIDGES	<input type="checkbox"/>	SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY			\$100,000	\$250,000		\$350,000
FEDERAL						
TOTAL			\$100,000	\$250,000		\$350,000
COST						
RIGHT-OF-WAY			\$100,000			\$100,000
CONSTRUCTION				\$250,000		\$250,000
TOTAL			\$100,000	\$250,000		\$350,000

## PROJECT DETAIL

**X New Project**

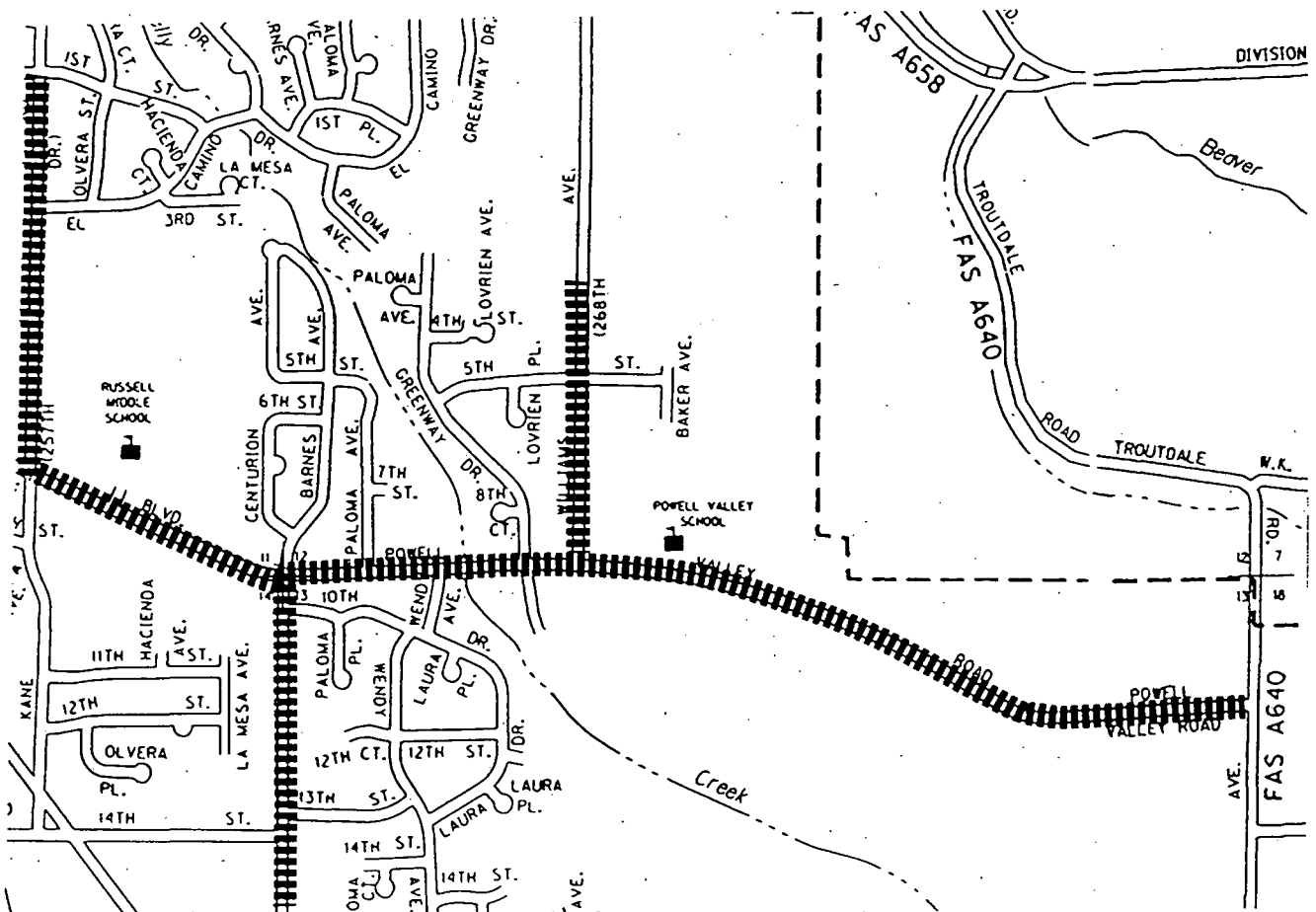
**Map No.**

**Program:**  
**Transportation Capital**

**Project:**  
Shoulder Improvements – Various Locations

Project #

**Project Description:** Widen and pave minimum four foot wide shoulders on:  
Powell Valley Road, Williams Road, 257th Ave. and 262nd Ave.



<input type="checkbox"/>	STRUCTURES	<input type="checkbox"/>	SIGNAL	<input checked="" type="checkbox"/>	BICYCLE/PEDESTRIAN
<input type="checkbox"/>	ROAD CONSTRUCTION	<input type="checkbox"/>	INTERSECTION IMPROVEMENT	<input type="checkbox"/>	DRAINAGE
<input type="checkbox"/>	ILLUMINATION	<input type="checkbox"/>	BRIDGES	<input type="checkbox"/>	SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY		\$250,000				\$250,000
FEDERAL						
TOTAL		\$250,000				\$250,000
COST						
RIGHT-OF-WAY						
CONSTRUCTION		\$250,000				\$250,000
TOTAL		\$250,000				\$250,000

Carryover

# PROJECT DETAIL

Page No. 13

X New Project

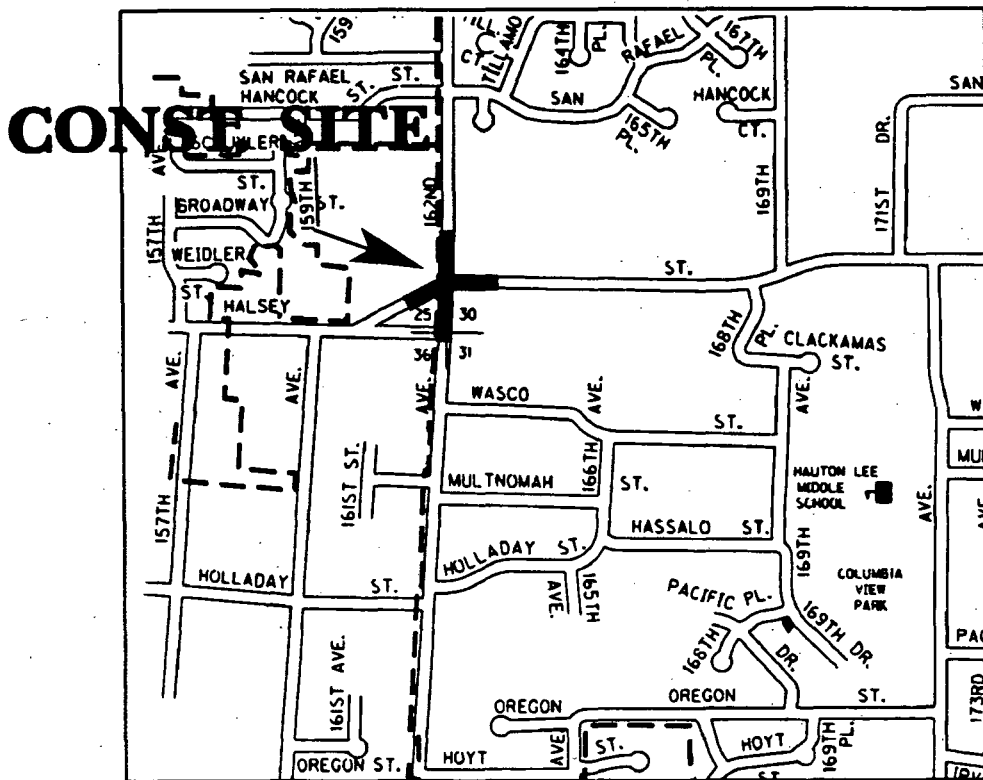
Map No.

Program:  
Transportation Capital

Project:  
NE Halsey St. / NE 162nd Ave.

Project # S0213

Project Description: Install new signals, modify curb returns and reconstruct drainage facilities.



<input type="checkbox"/>	STRUCTURES	<input checked="" type="checkbox"/>	SIGNAL	<input type="checkbox"/>	BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/>	ROAD CONSTRUCTION	<input checked="" type="checkbox"/>	INTERSECTION IMPROVEMENT	<input checked="" type="checkbox"/>	DRAINAGE
<input type="checkbox"/>	ILLUMINATION	<input type="checkbox"/>	BRIDGES	<input type="checkbox"/>	SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$117,680	\$15,915				\$133,595
FEDERAL						
TOTAL	\$117,680	\$15,915				\$133,595
COST						
RIGHT-OF-WAY						
CONSTRUCTION	\$117,680	\$15,915				\$133,595
TOTAL	\$117,680	\$15,915				\$133,595

☒ Carryover

## PROJECT DETAIL

Page No. 14

☐ New Project

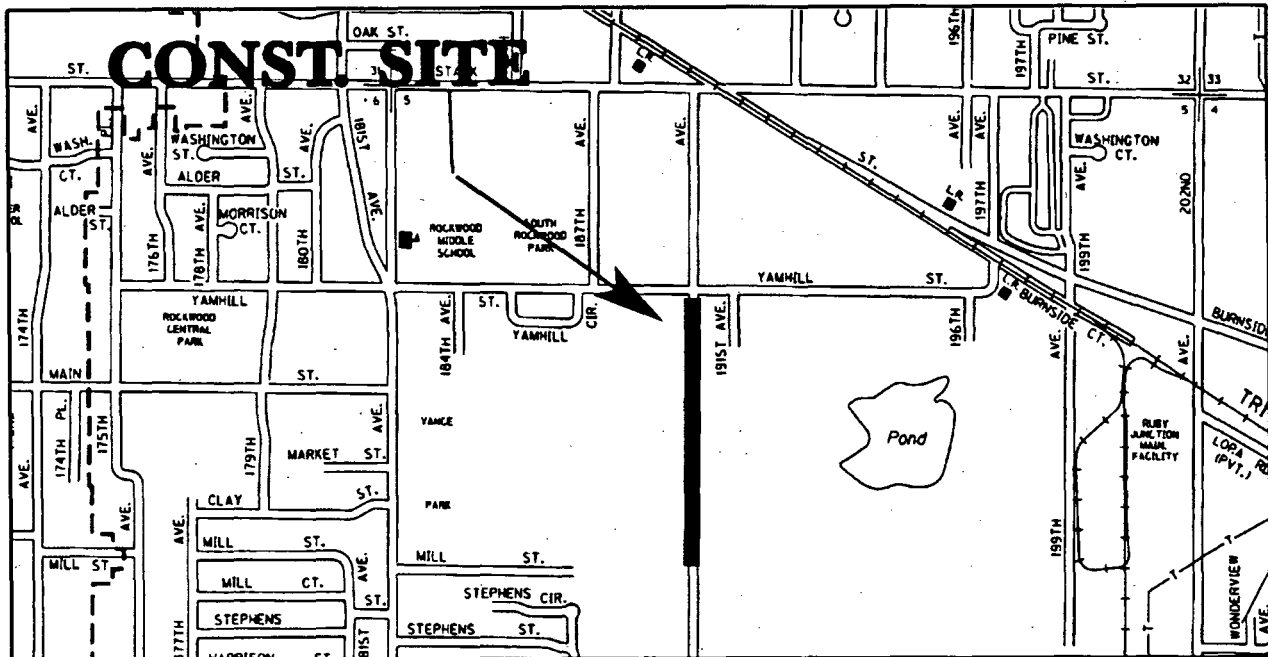
Map No. 220

Program:  
Transportation Capital

Project:  
SE 190th Ave. ( Yamhill St. Southerly )

Project # CO278

**Project Description:** Improve SE 190th Avenue to collector standards from Yamhill Street southerly as far as sanitary sewers have been completed. Further southerly improvements will depend on completion of sanitary sewers from Division Street to Vance vicinity.



STRUCTURES



ROAD CONSTRUCTION



ILLUMINATION



SIGNAL



INTERSECTION IMPROVEMENT



BRIDGES



BICYCLE/PEDESTRIAN



DRAINAGE



SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$300,000					\$300,000
FEDERAL						
TOTAL	\$300,000					\$300,000
COST						
RIGHT-OF-WAY						
CONSTRUCTION	\$300,000					\$300,000
TOTAL	\$300,000					\$300,000



☒ Carryover

## PROJECT DETAIL

Page No. 15

☒ New Project

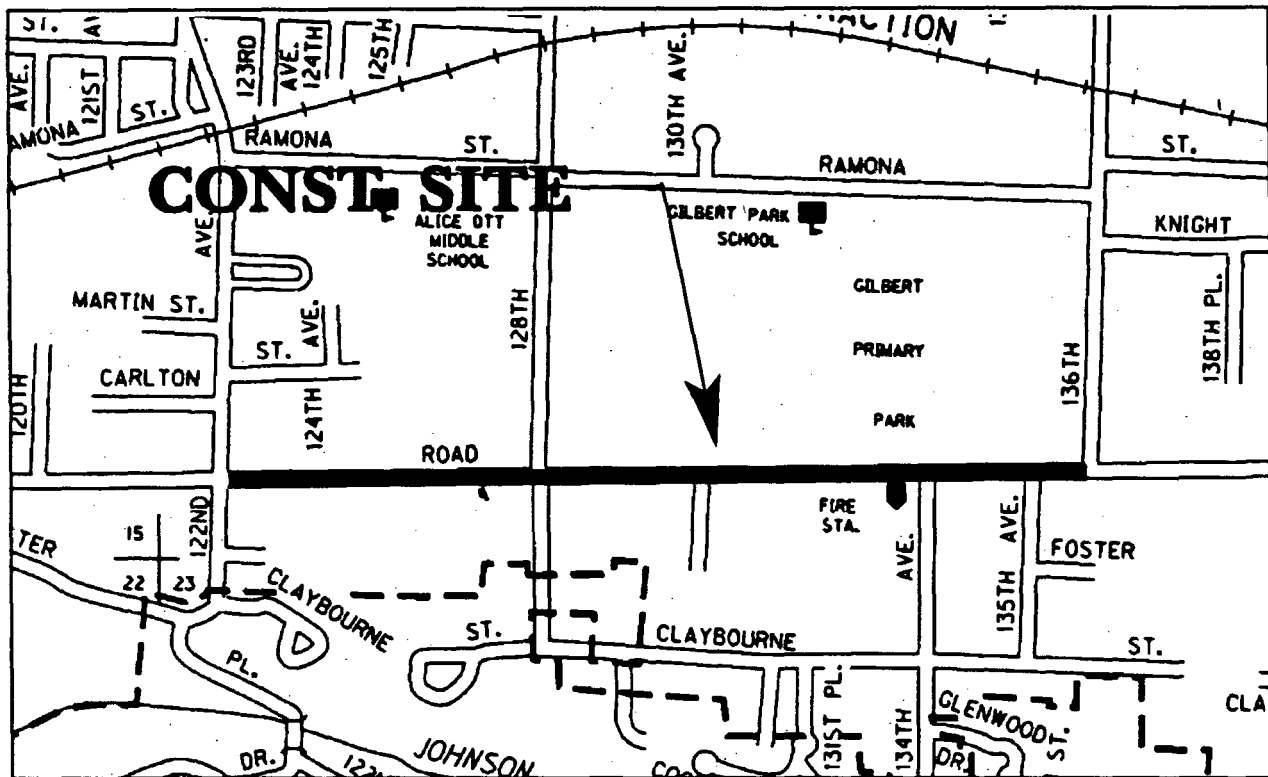
Map No. 303

Program:  
Transportation Capital

Project:  
SE Foster Rd. ( 122nd Ave. - 136th Ave. )

Project # CO289

**Project Description:** Widen SE Foster Road from two lanes to collector street standards with two lanes, a continuous left turn lane, bicycle lanes and sidewalks.



☐ STRUCTURES  
☒ ROAD CONSTRUCTION  
☐ ILLUMINATION

☒ SIGNAL  
☒ INTERSECTION IMPROVEMENT  
☐ BRIDGES

☒ BICYCLE/PEDESTRIAN  
☒ DRAINAGE  
☒ SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$1,200,000	\$2,000,000				\$3,200,000
FEDERAL						
TOTAL	\$1,200,000	\$2,000,000				\$3,200,000
COST						
RIGHT-OF-WAY						
CONSTRUCTION	\$1,200,000	\$2,000,000				\$3,200,000
TOTAL	\$1,200,000	\$2,000,000				\$3,200,000



☒ Carryover

## PROJECT DETAIL

Page No. 16

☐ New Project

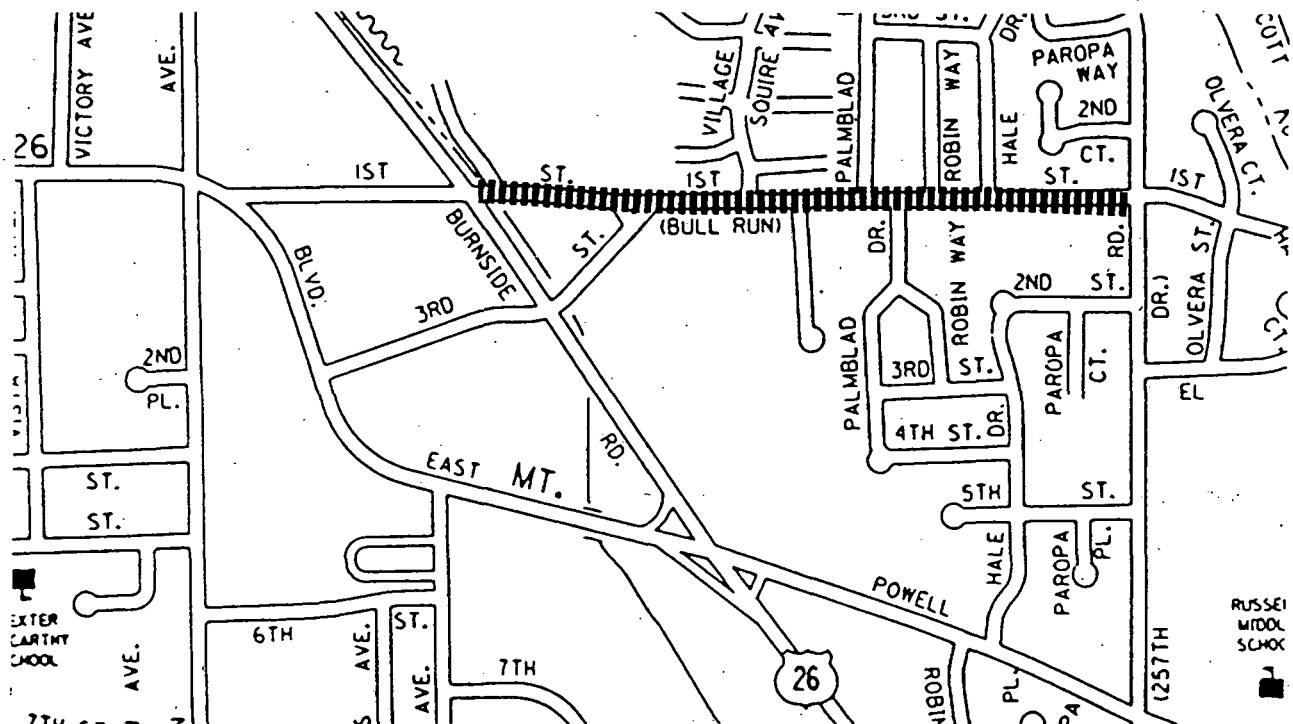
Map No. 521

Program:  
Transportation Capital

Project:  
SE Bull Run St. ( Burnside Rd. - 257th Ave. )

Project #

**Project Description:** Reconstruct and widen Bull Run Street from existing 24 ft. roadway to 44 ft. paved width to include two travel lanes, left turn lanes at intersections, sidewalks, bike lanes and street lights. Existing drainage ditch will be upgraded to storm sewer system.



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input checked="" type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input checked="" type="checkbox"/> INTERSECTION IMPROVEMENT	<input checked="" type="checkbox"/> DRAINAGE
<input checked="" type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input checked="" type="checkbox"/> OTHER: SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$16,050	\$9,476				\$25,526
FEDERAL						
TOTAL	\$16,050	\$9,476				\$25,526
COST						
RIGHT-OF-WAY	\$16,050	\$9,476				\$25,526
CONSTRUCTION						
TOTAL	\$16,050	\$9,476				\$25,526

☒ Carryover

## PROJECT DETAIL

Page No. 17

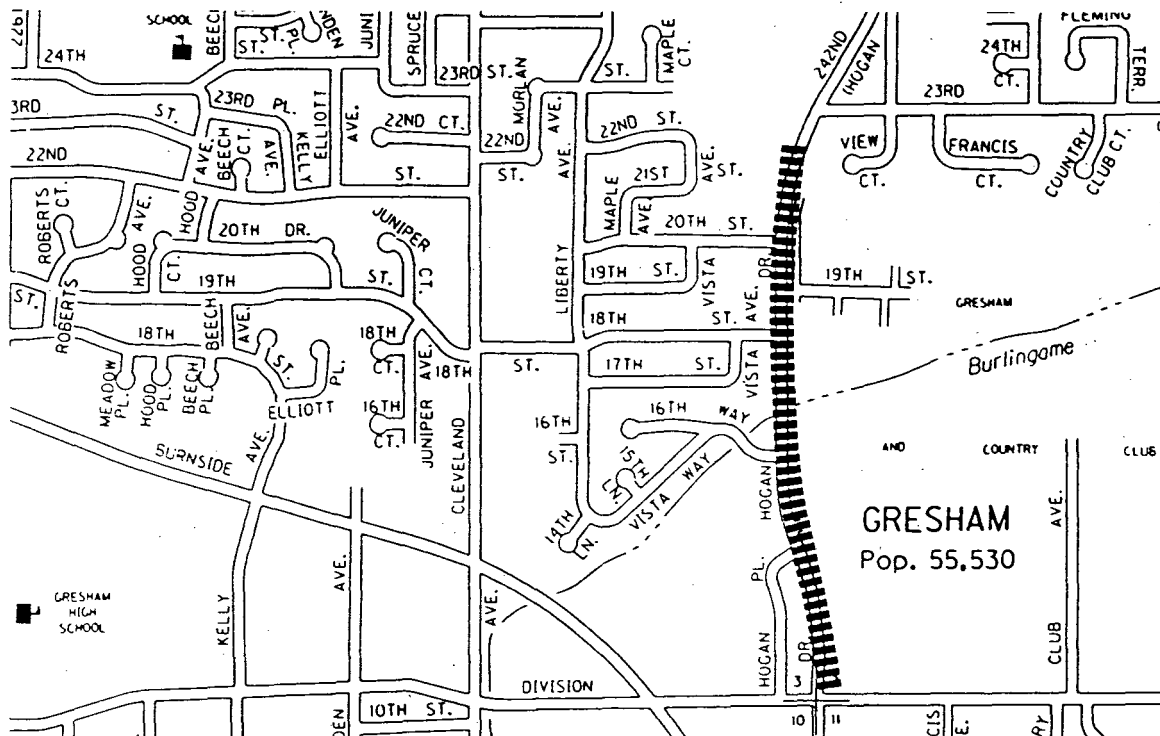
☒ New Project

Map No. 462

Program: **Transportation Capital** Project: **SE 242nd Ave. ( Hall Rd.to Division St. )**

Project # **CO275**

**Project Description:** Reconstruct the existing two lane roadway to provide for a 66 ft. paved road with four travel lanes, a continuous left turn lane, sidewalks, street lights and bike lanes. Existing ditch drainage will be upgraded to storm sewers.



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input checked="" type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input type="checkbox"/> INTERSECTION IMPROVEMENT	<input checked="" type="checkbox"/> DRAINAGE
<input checked="" type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input type="checkbox"/> OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY		\$1,175,000				\$1,175,000
FEDERAL						
TOTAL		\$1,175,000				\$1,175,000
COST						
RIGHT-OF-WAY		\$1,175,000				\$1,175,000
CONSTRUCTION		\$1,175,000				\$1,175,000
TOTAL		\$1,175,000				\$1,175,000

☒ Carryover

## PROJECT DETAIL

Page No. 18

☒ New Project

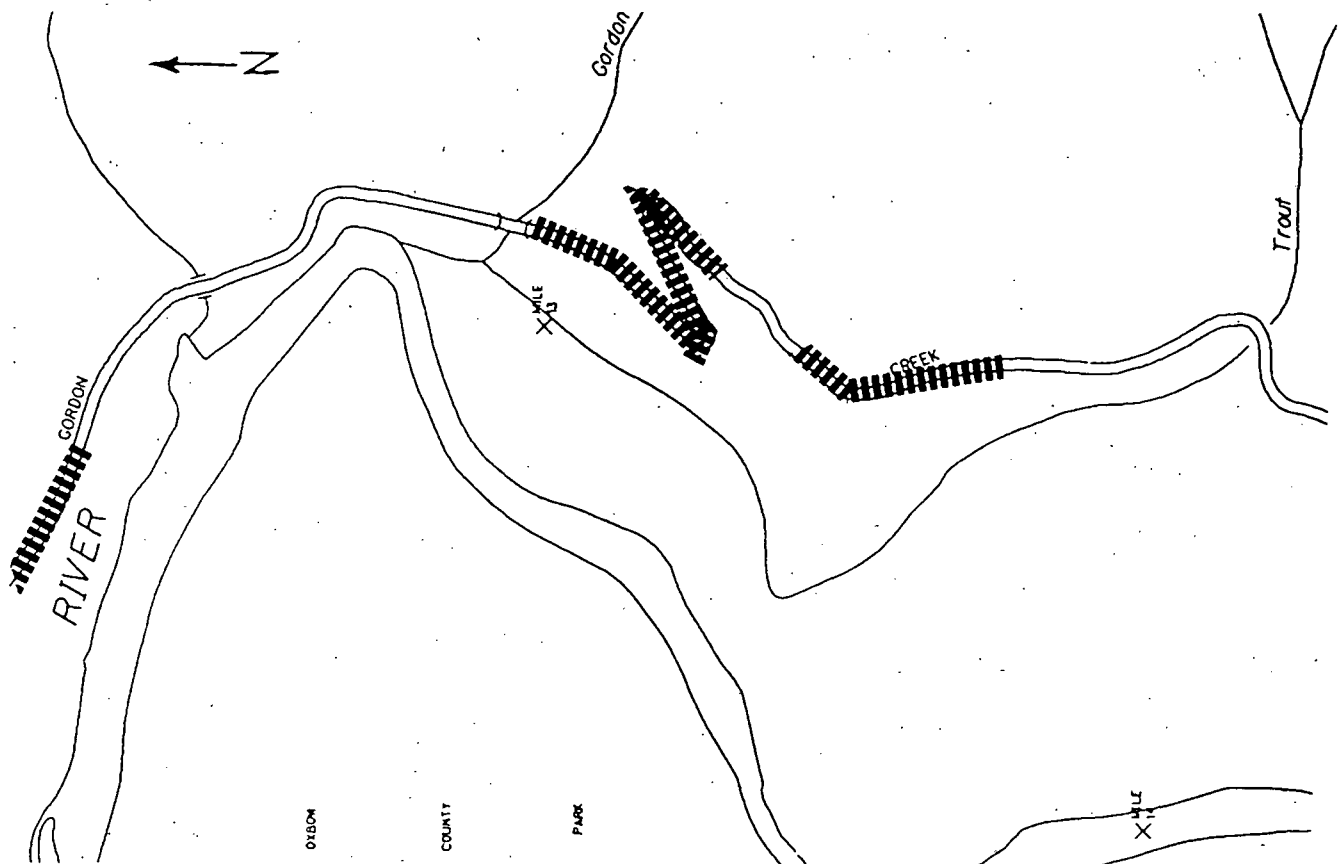
Map No. 600

Program:  
Transportation Capital

Project:  
SE Gordon Creek Rd.

Project # CO267

Project Description: Construct retaining walls, widen shoulders and construct guardrail where existing shoulders have become unsafe, due to erosion and minor slides.



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input type="checkbox"/> INTERSECTION IMPROVEMENT	<input type="checkbox"/> DRAINAGE
<input type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input checked="" type="checkbox"/> SILLER IMPRVMT

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$190,000					\$190,000
FEDERAL						
TOTAL	\$190,000					\$190,000
COST						
RIGHT-OF-WAY	\$190,000					\$190,000
CONSTRUCTION	\$90,000					\$90,000
TOTAL	\$280,000					\$280,000

☒ Carryover

## PROJECT DETAIL

Page No. 19

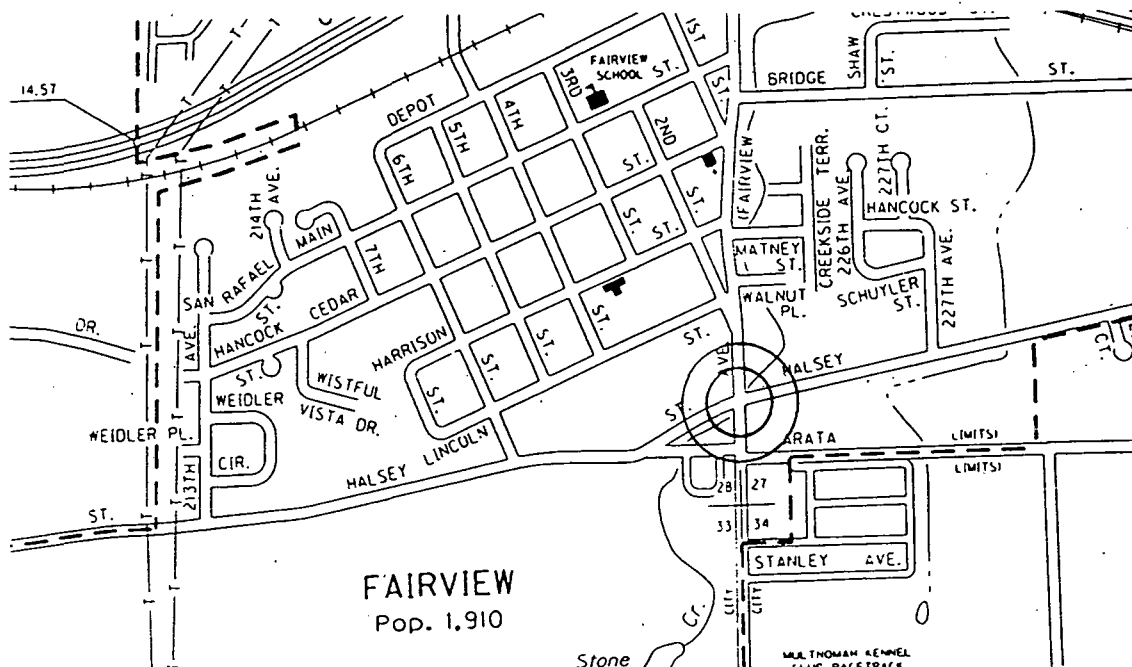
☒ New Project

Map No. 454

Program: Transportation Capital  
Project: NE Halsey St. / 223rd Ave

Project # CO568

Project Description: Improve intersection of 223rd Avenue and Halsey Street for traffic safety; including left turn lanes, signals, sidewalks and bike lanes. Upgrade existing drainage ditch to storm sewer.



<input type="checkbox"/> STRUCTURES	<input checked="" type="checkbox"/> SIGNAL	<input type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input checked="" type="checkbox"/> INTERSECTION IMPROVEMENT	<input checked="" type="checkbox"/> DRAINAGE
<input type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input type="checkbox"/> OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$300,000					\$300,000
FEDERAL						
TOTAL	\$300,000					\$300,000
COST						
RIGHT-OF-WAY	\$300,000					\$300,000
CONSTRUCTION						
TOTAL	\$300,000					\$300,000

☒ Carryover

## PROJECT DETAIL

Page No. 20

☐ New Project

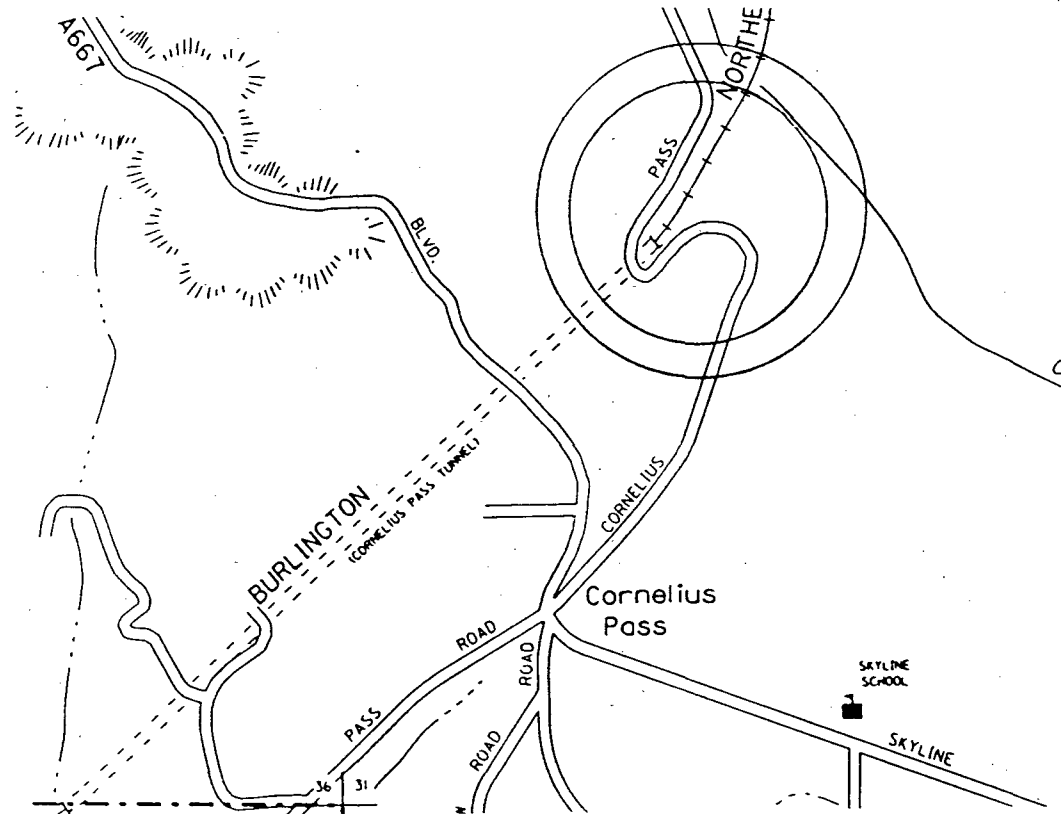
Map No. 103

Program:  
Transportation Capital

Project:  
NW Cornelius Pass Rd. ( curve realignment )

Project # CO253

**Project Description:** Improve safety on Cornelius Pass Road by widening roadway into hill sides, provide paved shoulders and new guard rail. Improve alignment at switchback curve above railroad tunnel portal.



☐ STRUCTURES  
☒ ROAD CONSTRUCTION  
☐ ILLUMINATION

☐ SIGNAL  
☐ INTERSECTION IMPROVEMENT  
☐ BRIDGES

☐ BICYCLE/PEDESTRIAN  
☒ DRAINAGE  
☒ OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY		\$600,000				\$600,000
FEDERAL						
TOTAL		\$600,000				\$600,000
COST						
RIGHT-OF-WAY		\$600,000				\$600,000
CONSTRUCTION		\$600,000				\$600,000
TOTAL		\$600,000				\$600,000

☒ Carryover

Page No. 21

☒ New Project

## PROJECT DETAIL

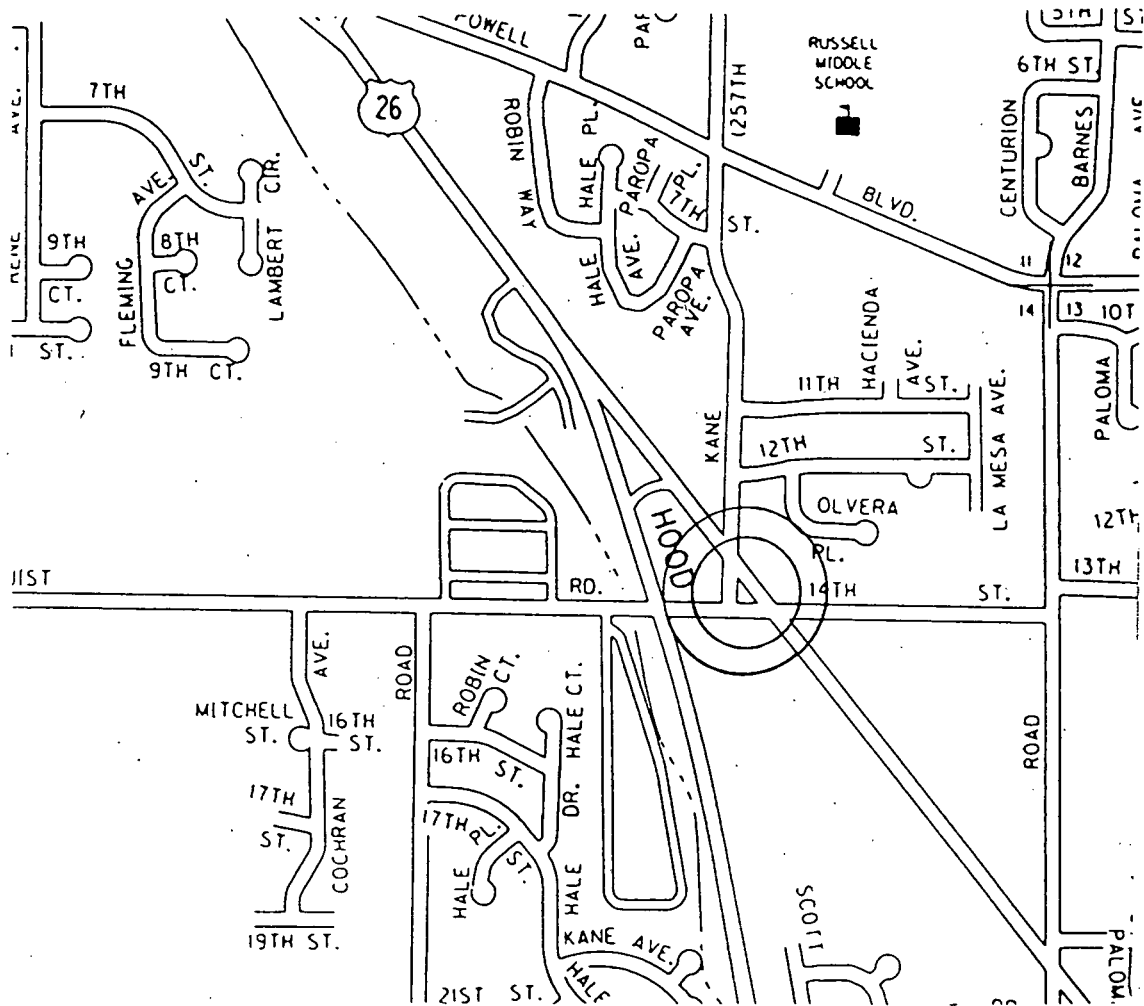
Map No. 552

Program:  
Transportation Capital

Project:  
SE Orient Ave. / 257th Ave.

Project # SO210

**Project Description:** Install new traffic signals at the intersection of SE Orient Drive and 257th Avenue, including sidewalks, lights and turn lane improvement.



<input checked="" type="checkbox"/> STRUCTURES	<input checked="" type="checkbox"/> SIGNAL	<input type="checkbox"/> BICYCLE/PEDESTRIAN
<input type="checkbox"/> ROAD CONSTRUCTION	<input checked="" type="checkbox"/> INTERSECTION IMPROVEMENT	<input type="checkbox"/> DRAINAGE
<input checked="" type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input checked="" type="checkbox"/> SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY		\$450,000				\$450,000
FEDERAL						
TOTAL		\$450,000				\$450,000
COST						
RIGHT-OF-WAY		\$450,000				\$450,000
CONSTRUCTION		\$450,000				\$450,000
TOTAL		\$450,000				\$450,000

☒ Carryover

## PROJECT DETAIL

Page No. 22

☒ New Project

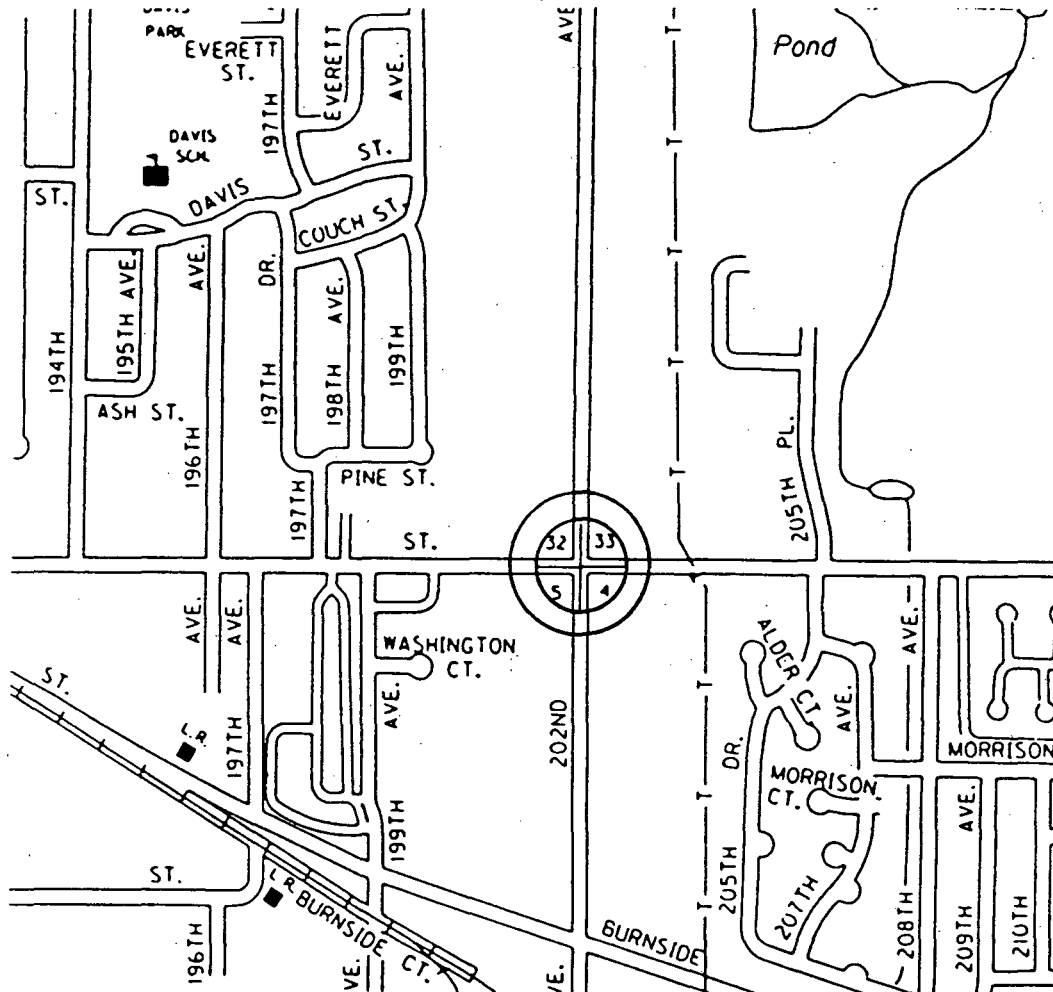
Map No. 262

Program:  
Transportation Capital

Project:  
SE Stark St. / SE 202nd Ave.

Project # SO202

**Project Description:** Improve traffic signals at the intersection of Stark Street and 202nd Avenue, include turn lanes and sidewalks.



<input type="checkbox"/> STRUCTURES	<input checked="" type="checkbox"/> SIGNAL	<input type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input checked="" type="checkbox"/> INTERSECTION IMPROVEMENT	<input type="checkbox"/> DRAINAGE
<input checked="" type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input checked="" type="checkbox"/> SIDEWALKS

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY		\$41,838				\$41,838
FEDERAL						
TOTAL		\$41,838				\$41,838
COST						
RIGHT-OF-WAY		\$41,838				\$41,838
CONSTRUCTION		\$41,838				\$41,838
TOTAL		\$41,838				\$41,838

☒ Carryover

## PROJECT DETAIL

Page No. 23

☒ New Project

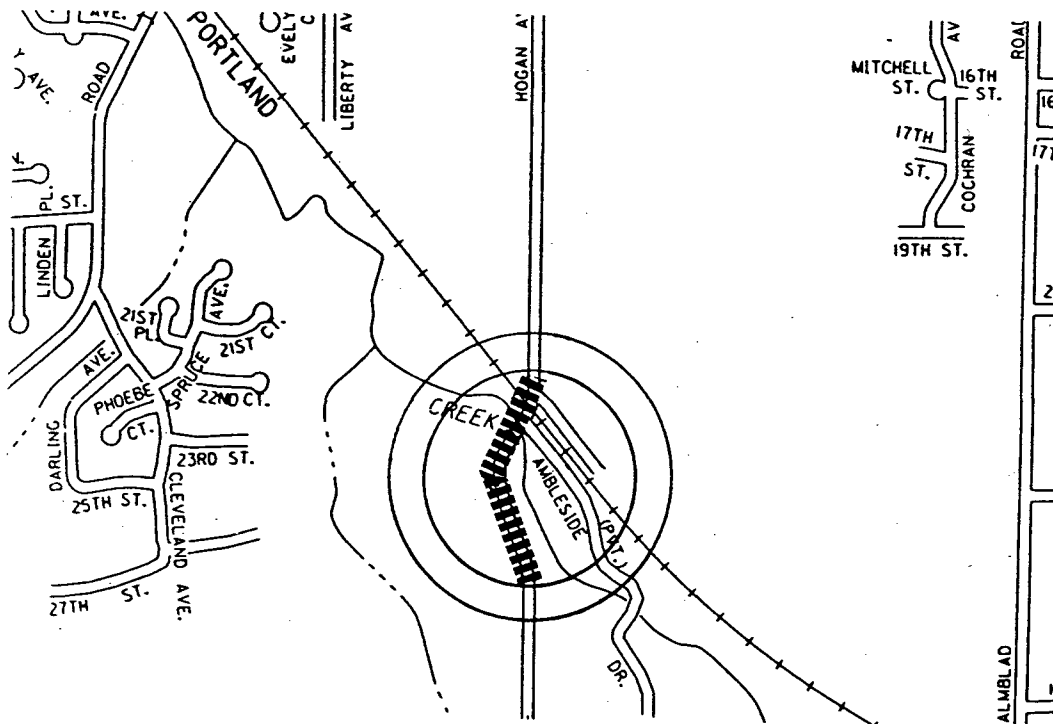
Map No. 511

Program:  
Transportation Capital

Project:  
SE Hogan Rd. (Johnson Creek Bridge)

Project # B0050

**Project Description:** Realign Hogan Rd. to eliminate dangerous curves at a high accident location. Replace bridge over Johnson Creek.



☒ STRUCTURES

☒ ROAD CONSTRUCTION

☐ ILLUMINATION

☐ SIGNAL

☐ INTERSECTION IMPROVEMENT

☒ BRIDGES

☒ BICYCLE/PEDESTRIAN

☒ DRAINAGE

☐ OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY		\$1,150,000				\$1,150,000
FEDERAL						
TOTAL		\$1,150,000				\$1,150,000
COST						
RIGHT-OF-WAY						
CONSTRUCTION		\$1,150,000				\$1,150,000
TOTAL		\$1,150,000				\$1,150,000



FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
<b>FUNDING SOURCES</b>						
COUNTY	\$200,000					\$200,000
FEDERAL						
<b>TOTAL</b>	\$200,000					\$200,000
<b>COST</b>						
RIGHT-OF-WAY						
CONSTRUCTION	\$200,000					\$200,000
<b>TOTAL</b>	\$200,000					\$200,000

☒ Carryover

## PROJECT DETAIL

Page No. 25

☐ New Project

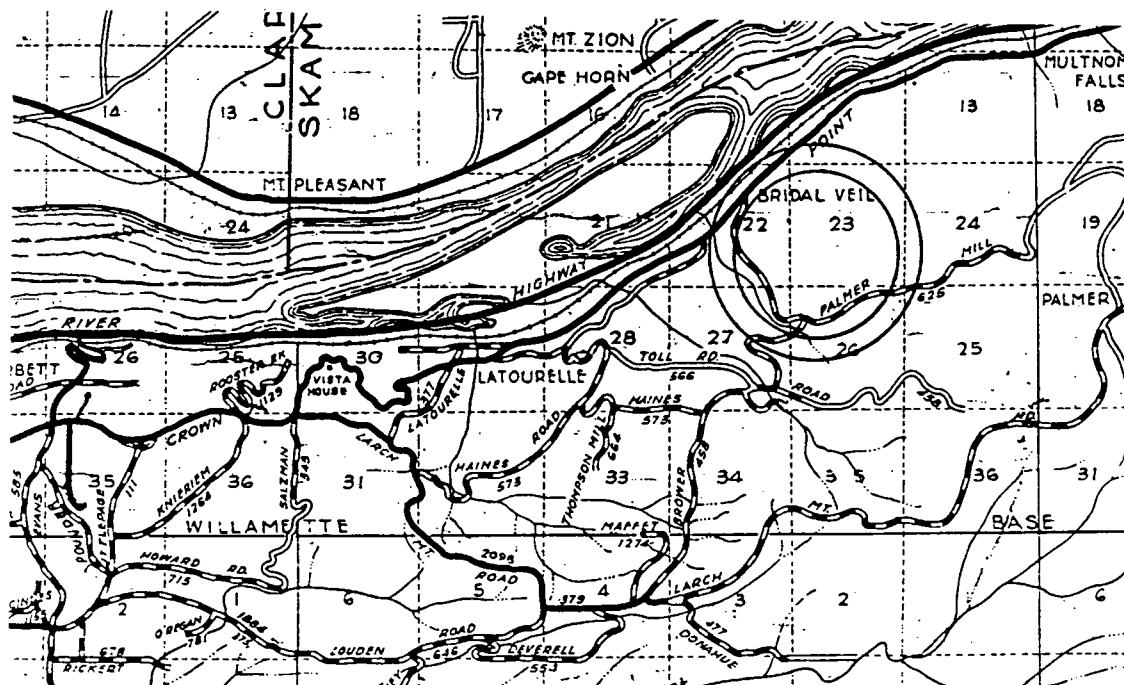
Map No. \_\_\_\_\_

Program:  
Transportation Capital

Project:  
Palmer Mill Rd. - Slide Repair

Project # CO296

**Project Description:** Move existing roadway into uphill side to overcome embankment failure on downhill side of roadway. Roadway will be widened to allow two-way traffic where roadway is now less than two lanes wide.



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input type="checkbox"/> BICYCLE/PEDESTRIAN
<input checked="" type="checkbox"/> ROAD CONSTRUCTION	<input type="checkbox"/> INTERSECTION IMPROVEMENT	<input checked="" type="checkbox"/> DRAINAGE
<input type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input type="checkbox"/> OTHER

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$60,000					\$60,000
FEDERAL						
TOTAL	\$60,000					\$60,000
COST						
RIGHT-OF-WAY	\$60,000					\$60,000
CONSTRUCTION	\$60,000					\$60,000
TOTAL	\$60,000					\$60,000

☒ Carryover

☐ New Project

## PROJECT DETAIL

Page No. 26

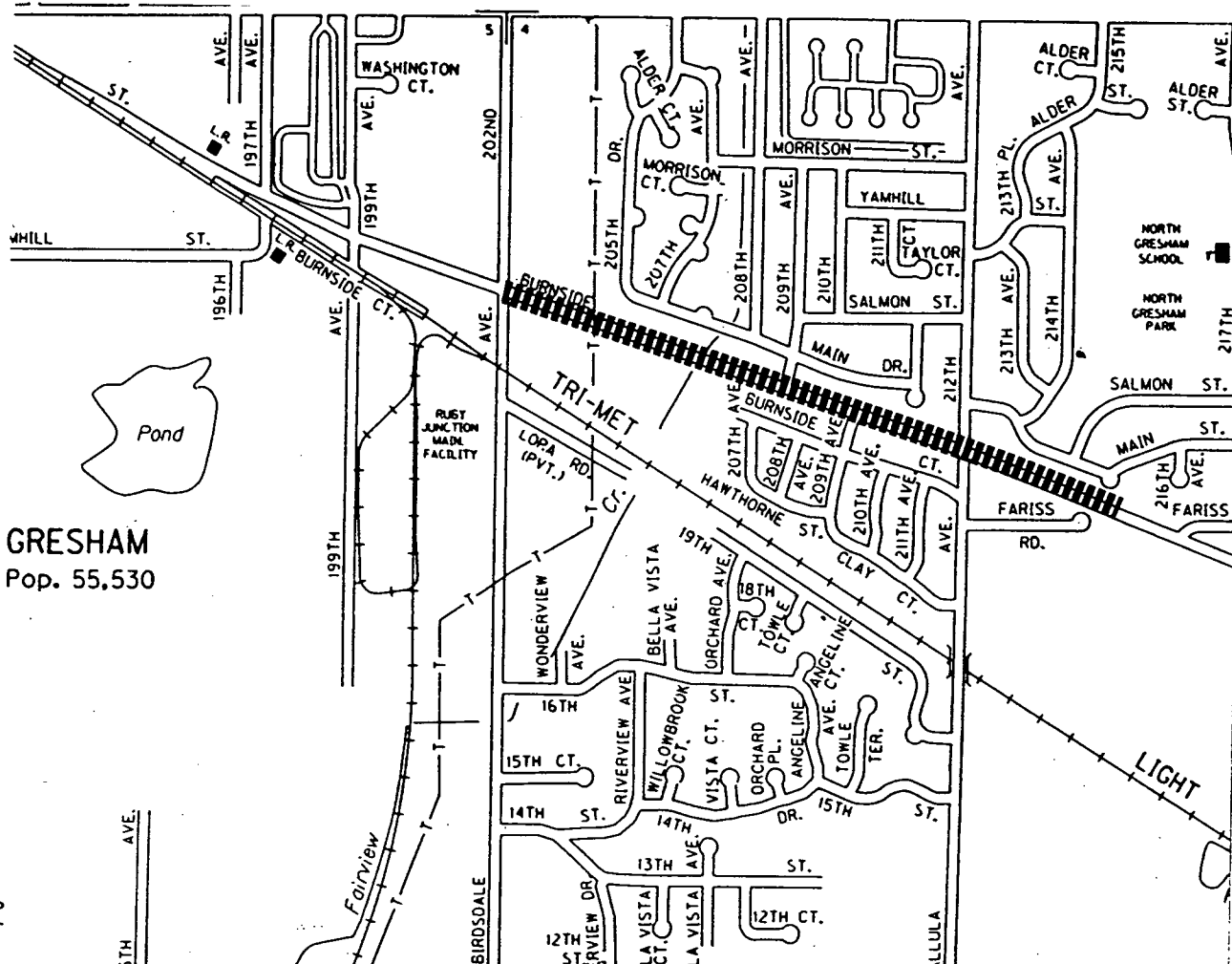
Map No.

Program:  
Transportation Capital

Project:  
E. Burnside Rd. Landscaping

Project # CO304

Project Description: Maintain or replace landscaping as required.



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input type="checkbox"/> BICYCLE/PEDESTRIAN
<input type="checkbox"/> ROAD CONSTRUCTION	<input type="checkbox"/> INTERSECTION IMPROVEMENT	<input type="checkbox"/> DRAINAGE
<input type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input checked="" type="checkbox"/> LANDSCAPE MNTNCE

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY	\$25,000					\$25,000
FEDERAL						
TOTAL	\$25,000					\$25,000
COST						
RIGHT-OF-WAY	\$25,000					\$25,000
CONSTRUCTION	\$25,000					\$25,000
TOTAL	\$25,000					\$25,000

☒ Carryover

## PROJECT DETAIL

Page No. 27

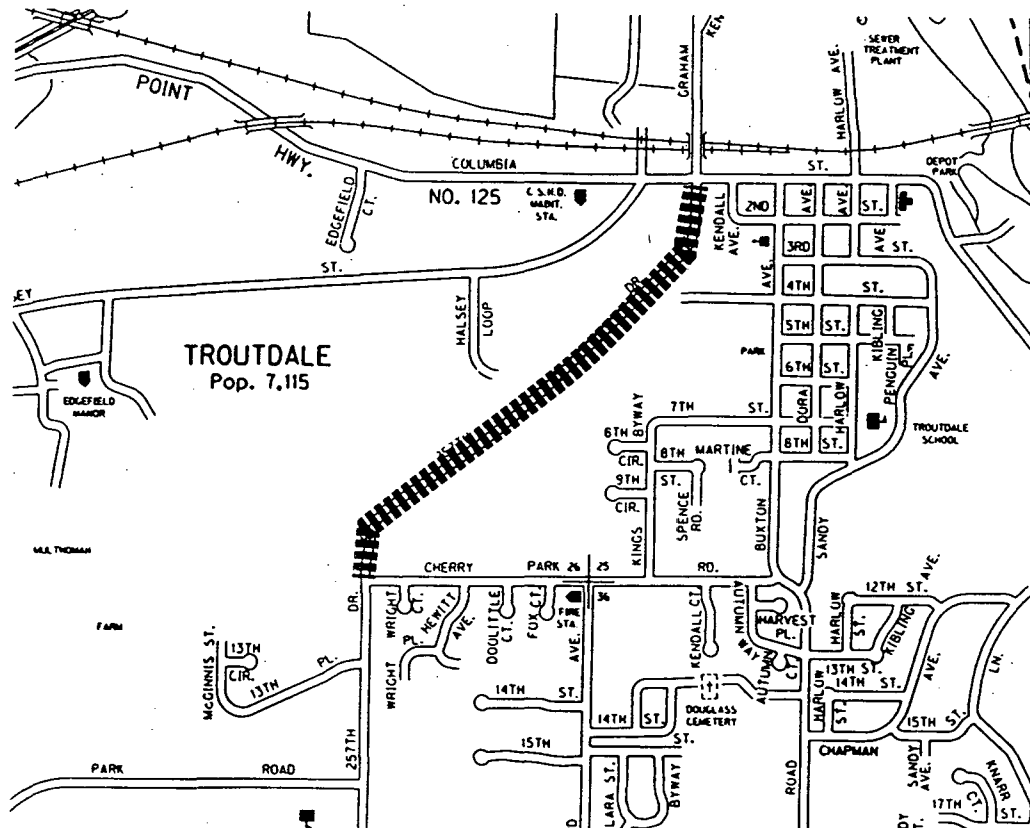
☐ New Project

Map No. \_\_\_\_\_

Program: **Transportation Capital** Project: **NE 257th Dr. (Landscaping)**

Project # **CO306**

Project Description: Maintain or replace landscaping as required.



<input type="checkbox"/> STRUCTURES	<input type="checkbox"/> SIGNAL	<input type="checkbox"/> BICYCLE/PEDESTRIAN
<input type="checkbox"/> ROAD CONSTRUCTION	<input type="checkbox"/> INTERSECTION IMPROVEMENT	<input type="checkbox"/> DRAINAGE
<input type="checkbox"/> ILLUMINATION	<input type="checkbox"/> BRIDGES	<input checked="" type="checkbox"/> LANDSCAPE MNTNCE

FISCAL YEAR	92-93	93-94	94-95	95-96	96-97	TOTALS
FUNDING SOURCES						
COUNTY		\$5,000				\$5,000
FEDERAL						
TOTAL		\$5,000				\$5,000
COST						
RIGHT-OF-WAY		\$5,000				\$5,000
CONSTRUCTION		\$5,000				\$5,000
TOTAL		\$5,000				\$5,000



APPENDIX I  
CAPITAL IMPROVEMENT PLAN  
PROJECT EVALUATION FRAMEWORK

Street Hierarchy

Priority 1 Streets (Greatest Need)

1. Need reconstruction within first two years of the planning period; or,
2. Existing level of Service E or below; or,
3. A hazardous condition which results in a high accident rate (critical location); or,
4. Substantial increases of traffic anticipated within first two years of the planning period that would result in a level of Service E or below; or,
5. The construction of a new arterial or collector street project would logically extend the street system and is needed to serve an area that will develop within the first two years of the planning period; or,
6. Projects that have outside funding committed.

Priority 2 Streets (Need)

1. Need reconstruction within the 3rd through 5th years of the planning period; or,
2. A hazardous condition exist; or,
3. Substantial increases in traffic are anticipated within the 3rd through 5th years of the planning period that would result in a level of Service E or below; or,
4. The construction of a new arterial or collector street project would logically extend the street system and is needed to serve an area that will develop within the 3rd through 5th years of the planning period.

Priority 3 Streets (No Immediate Need)

1. Level of Service D or above; and
2. No reconstruction needed within the five year planning period; and
3. Low accident rate; and
4. No traffic increases are anticipated within the 5 year planning period which would result in an E or below level of service; or,
5. Meets street standards.





**CIP 1992-1996 PROJECT CONSTRAINTS  
MULTNOMAH COUNTY DES, TRANSPORTATION DIVISION**

PRIORITY 1 PROJECTS		Rank Order	CONSTRAINTS						Early Start
			Sewer Projects	Water Projects	Storm Projects	Assoc Project	EIS, EA Corridor Study Req.	R/W Req.	
CATEGORY:									
ARTERIAL STREETS									
Stark St. (257th-Troutdale)	1								'94
Glisan St. (202nd-223rd)	2								
Foster Rd. (122nd-136th)	3			93-94					
257th Ave. (Bull Run-Division)	4				93-94		94-95+		
Halsey St. (190th-201st)	5								
207th Connector (Interchg-Glisan /223rd)	6								
223rd Ave. (Glisan-Halsey)	7								
Foster Rd. (136th-800' E of 145th)	8								
242nd Ave. (Powell-Burnside)	9								
162nd Ave. (Glisan-Halsey)	10		96-97	98-99+					
257th Ave. (Powell Valley-Bull Run)	11								
COLLECTOR STREETS									
Arata Rd. (223rd-238th)	1								
136th Ave. (Foster-Powell)	2		95-96						
201st Ave. (Halsey-Sandy)	3						97-98		
Main St. (162nd-174th)	4								
Hensley Rd. (262nd-Troutdale)	5								95
Troutdale Rd. (Strebin-Stark)	6								95
174th Ave. (Division-Stark)	7		97-98	98-99					
174th Ave. (450' N of Powell-Division)	8		97-98	98-99					
190th Ave. (Division-2400' S of Yamhill)	9		95-96						
Jenne Rd. (2050' N of Foster-800' S of Powell)	10								
201st Ave. (Glisan-Halsey) & RR Bridge	11								
Bull Run Rd. (Burnside-257th)	12			94-95					
202nd Ave. (Stark-Glisan)	13								
Hensley Rd. (257th-262nd)	14								

**CIP 1992-1996 PROJECT CONSTRAINTS  
MULTNOMAH COUNTY DES, TRANSPORTATION DIVISION**

PRIORITY 1 PROJECTS		Rank Order	CONSTRAINTS						Early Start
			Sewer Projects	Water Projects	Storm Projects	Assoc Project	EIS, EA Corridor Study Req.	R/W Req.	
CATEGORY:									
LOCAL STREETS									
Stark St. (Troutdale-Evans)	1								
BRIDGES (NON-WILLAMETTE RIVER)									
201st Ave. (RR at I-84)	1								
223rd Ave. (RR-I-84)	2								
SIGNALS/INTERSECTIONS									
Stark St./Troutdale Rd.	1								
Halsey St./238th Ave.	2					94-95			
Halsey St./201st Ave.	3			96-97					
Foster Rd./136th Ave.	4								
Burnside Rd./242nd Ave.	5								
Powell Blvd./Walters Rd.	6								
172nd Ave./Foster Rd.	7								
162nd Ave./Stark St.	8								
Division St./168th Ave.	9								
Orient Dr./282nd Ave.	10								



MEETING DATE: OCT 14 1993

AGENDA NO.: R-9

(Above Space for Board Clerk's Use Only)

**AGENDA PLACEMENT FORM**

SUBJECT: IGA with the city of Portland regarding the Springwater Corridor

BOARD BRIEFING Date Requested: September 21, 1993

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: September 23, 1993 - 10 minutes

DEPARTMENT: Environmental Services DIVISION: Transportation

CONTACT: Ed Pickering TELEPHONE #: x3636  
BLDG/ROOM #: 425

PERSON(S) MAKING PRESENTATION: Ed Pickering

**ACTION REQUESTED:**

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL [ ] OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Intergovernmental Agreement with the City of Portland. Agreement will commit the County to pay the City \$9,750.00 for intersection improvements at SE 122nd Avenue and the Springwater Trail. The City will design and construct the improvements. The County will review and approve all plans and construction drawings.

*10/18/93 originals to ED PICKERING*

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL \_\_\_\_\_

OR

DEPARTMENT MANAGER *Betsy Williams*

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BOARD OF  
MULTNOMAH COUNTY  
OREGON  
1993 OCT -5 AM 10:11:33



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVE.  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Larry Nicholas, Director *L. Nicholas*  
Transportation Division

TODAY'S DATE: September 28, 1993

REQUESTED PLACEMENT DATE: October 7, 1993

RE: Intergovernmental Agreement between City of Portland and County  
for Improvements at SE 122nd Avenue and Springwater Corridor

I. Recommendation/Action Requested:

It is recommended that the Board of Commissioners approve the intergovernmental agreement between the city of Portland and Multnomah County authorizing payment for improvements at the intersection of SE 122nd Avenue and Springwater Corridor.

II. Background/Analysis:

Springwater Corridor is owned by the city of Portland and is a popular recreational trail paralleling Johnson Creek in Multnomah County. With increased pedestrian and bicycle traffic on the trail, there is need for traffic controls where the trail intersects SE 122nd Avenue. City of Portland will perform engineering and construction administration for intersection improvements on County's SE 122nd Avenue right of way. The county will pay \$9,750 to the city for these services, which is also a portion of the local match for a federal grant to improve the trail between the cities of Gresham and Milwaukie. The city will pay for the actual construction improvements.

III. Financial Impact:

The county Bikeway Construction Fund, a fund dedicated to bikeway and pedestrian improvements, will be reduced by \$9,750.

IV. Legal Issues:

There are no known legal issues.

V. CONTROVERSIAL ISSUES:

There are no known controversies. Improvements to be made will be consistent with county standards and the Springwater Master Plan which was approved by the Board (Resolution No. 93-76).

VI. Link to Current County Policies:

The Springwater Corridor is identified in the Multnomah County Bicycle Master Plan as a bikeway facility. Development of the Corridor is consistent with Master Plan objectives, policies, and implementation strategies concerning safe and efficient bicycle travel, and development of off-road bicycle and pedestrian facilities.

VII. Citizen Participation:

The city has worked with the Friends of Springwater Corridor in preparing the Master Plan. This group of committed citizens is active in the use, maintenance, and development of the trail.

VIII. Other Government Participation:

The county contribution of local match monies for the Federal Enhancement Fund grant is one of many public and private contributions in this effort.

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 300744

Amendment # \_\_\_\_\_

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>R-9</u> DATE <u>10/14/93</u> <u>DEB BOGSTAD</u> BOARD CLERK

Department Environmental Services Division Transportation Date 9/17/93Contract Originator Ed Pickering Phone X 3636 Bldg/Room #425Administrative Contact Ed Pickering Phone X 3636 Bldg/Room #425

Description of Contract Intergovernmental Agreement with the City of Portland whereby Multnomah County Transportation will pay \$9,750.00 for design of intersection improvements at SE 122nd Avenue and the Springwater Trail Corridor.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name City of Portland Parks & RecreationMailing Address 1120 SW 5th Avenue, Room 1302  
Portland, OR 97204

Phone \_\_\_\_\_

Employer ID# or SS# \_\_\_\_\_

Effective Date Upon signatureTermination Date 30 days after executionOriginal Contract Amount \$ 9,750.00

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ 9,750.00**REQUIRED SIGNATURES:**Department Manager [Signature]Purchasing Director (Class II Contracts Only) [Signature]County Counsel [Signature]County Chair / Sheriff [Signature]

Contract Administration (Class I, Class II Contracts Only) \_\_\_\_\_

Remittance Address \_\_\_\_\_  
(If Different) \_\_\_\_\_

Payment Schedule	Terms
<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on receipt
<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30
<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other _____
<input type="checkbox"/> Requirements contract - Requisition required.	

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_Encumber: Yes ☐ No ☐Date 9/25/93

Date \_\_\_\_\_

Date 10/6/93Date October 14, 1993

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	154	030	6220			6101					
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

## INTERGOVERNMENTAL AGREEMENT

This Agreement is entered into by and between Multnomah County, Oregon, a home rule political subdivision of the State of Oregon (County) and the City of Portland, Oregon, a municipal corporation (City).

### R E C I T A L S

1. City is developing the Springwater Corridor, a multi-use recreational trail and alternative transportation corridor within the former right-of-way of the Portland Traction Company.

2. City has developed the Springwater Corridor Master Plan to guide development of Springwater Corridor. The Springwater Corridor Master Plan was adopted by City on November 12, 1992.

3. County Board of Commissioners adopted the Springwater Corridor Master Plan by Resolution No. 93-76 on March 11, 1993.

4. The Springwater Corridor intersects County-owned right-of-way at S.E. 122nd Avenue. City and County have determined that the intersection will require improvements to enhance safety and enjoyment of Springwater Corridor and users of 122nd Avenue.

5. County finds it is appropriate for County to contribute to City's engineering and construction administration costs for the intersection improvements.



NOW, THEREFORE, the parties agree as follows:

I. City's Responsibilities

1. City shall design and construct the following improvements to the intersection of the Springwater Corridor and S.E. 122nd Avenue (Improvements).

- a. pedestrian and bicyclist activated crossing signals.
- b. pedestrian crosswalk.
- c. signage in the right-of-way.
- d. curb cut ramp access to S.E. 122nd Avenue.

2. City shall construct the Improvements according to the Springwater Corridor Master Plan and plans approved by County in accordance with minimum design standards recommended by the American Association of State Highway Transportation Officials (AASHTO) or design standards otherwise approved by the State of Oregon Department of Transportation.

3. City shall obtain and comply with all necessary construction permits.

4. City shall submit final plans and any subsequent modifications thereof to County for review and approval. Final plans shall be approved by County prior to advertising for construction bids.

5. City shall make all improvements at no cost to County.

6. City shall administer all construction contracts and inspect construction to assure workmanship and improvements are consistent with approved plans.

II. County Responsibilities

1. County shall pay \$9,750.00 to City for the cost of engineering and construction administration for the intersection improvements within thirty (30) days following County's execution of this Agreement. This contribution shall constitute County's portion of the required local match of Federal Highway Administration ISTEA Enhancement Funds, for Phase I improvements as defined by the Springwater Corridor Master Plan. A copy of the Springwater Corridor Master Plan is attached hereto as Exhibit 1 and which is hereby incorporated by reference.

2. County shall review City's intersection improvement plans. County shall approve or reject the plans within twenty-one (21) days of receipt. If County rejects City plans, County agrees to timely confer with City to resolve any issues and finalize approval of the plans.

3. County grants to City the right to construct the County approved intersection improvements on County property. County agrees to permit City or its designees access to County property to construct the Improvements.

4. County grants to City the right to install any approved signage or other facilities required by the approved plans.

5. County shall maintain the Improvements constructed by City in accordance with approved plans on County property after completion of construction.

### III. Both Parties' Responsibilities

1. This Agreement becomes effective upon execution of the Agreement by both parties, and, except for County's maintenance of Improvements, which shall be ongoing, shall terminate upon completion of Improvements by City.

2. City and County agree to consult and cooperate regarding any subsequent modifications, beyond those contemplated by this Agreement, to the intersection, so as to implement those modifications in conformance with the Springwater Corridor Master Plan and plans approved by County in accordance with minimum design standards recommended by AASHTO or otherwise approved by the State of Oregon Department of Transportation.

3. Each party shall be solely responsible for its own activities under this Agreement. The City and County agree to hold harmless, defend and indemnify each other, their officers, agents and employees, against any claims, demands, actions or suits (including attorney fees and costs) brought against them arising out of or relating to each party's responsibilities under this Agreement.

4. Neither party shall assign any part of its rights and duties under this Agreement without the written consent of the other.

5. The parties have caused this Agreement to be executed by their duly appointed officers.

6. All right to ownership and control of the property and any improvements thereon of the Springwater Corridor shall remain with the City. All right of ownership and control of 122nd Avenue and the Improvements shall remain with County.

CITY OF PORTLAND, OREGON

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Deputy City Attorney

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By: *Preverly Stein*

Title: County Chair

Date: October 14, 1993

REVIEWED:

LAURENCE KRESSEL, COUNTY  
COUNSEL FOR MULTNOMAH COUNTY

*John DuBay*  
John DuBay  
Assistant County Counsel

nancya.wrk\multco.iga

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-9 DATE 10/14/93  
DEB BOGSTAD  
BOARD CLERK

BUDGET MODIFICATION NO.

DES #5

OCT 14 1993

(For Clerk's Use) Meeting Date

Agenda No.

R-10

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

(Date)

DEPARTMENT Environmental ServicesDIVISION Exposition Center/ParksCONTACT Betsy WilliamsTELEPHONE 248-5012

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

9 Month appropriation of Exposition Center Budget and Parks Services.

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ Personnel changes are shown in detail on the attached sheet

This budget modification fully appropriates Parks and Exposition Center expenditures for the remainder of fiscal year 1993-94. Present appropriation was planned under the assumption that Parks and Exposition Center would be transferred to Metro by October 1, 1993.

## 3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

Revenue has already been fully appropriated for the Recreation Fund, however, this modification increases revenues in the insurance fund, the telephone fund, the fleet fund, the distribution fund, and the general fund.

## 4. CONTINGENCY STATUS

(to be completed by Budget &amp; Planning)

Fund Contingency before this modification (as of

Date

\$

After this modification

\$

Originated By

Date

04-Oct-93

Department Director

Date

04-Oct-93

Plan/Budget Analyst

Date

10/4/93

Employee Services

Date

10-4-93

Board Approval

Date

10/14/93

DES #5

## EXPENDITURE

TRANSACTION EB GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		See Attached Budget Spreadsheets for information										
		150	030	9120			7700			22,675		Road Fund Contingency
		400	050	7531			6520			157,642		Insurance Fund
		100	045	9120			7700			13,528		General Fund Contingency
TOTAL EXPENDITURE CHANGE										193,845		

REVENUE

TRANSACTION EB GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

[illegible]

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

DES #5

5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

		ANNUALIZED			
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
1.00	Office Assistant 2	23,365	6,295	7,406	37,066
1.00	Administrative Analyst	32,252	8,690	9,287	50,229
4.00	Expo Operations Worker	96,528	26,010	26,563	149,101
1.00	Expo Manager	54,638	14,722	8,333	77,693
1.00	Expo Operations Supervisor	43,265	11,657	8,930	63,852
1.00	Office Assistant /Sr.	25,494	6,868	7,732	40,094
1.00	Planner	32,119	8,654	4,072	44,845
0.50	Planner/Sr.	20,911	5,795	3,953	30,659
1.00	Parks Manager	54,203	14,284	10,044	78,531
1.00	Arborist	30,234	8,146	7,758	46,138
1.00	Gardener	24,116	6,497	5,809	36,422
1.00	Gardener/Sr.	27,499	7,409	7,567	42,475
1.00	Parks Maint Supervisor	44,382	11,952	7,308	63,642
10.00	Park Ranger	278,837	75,010	70,180	424,027
1.00	Program Coordinator	31,830	8,576	4,404	44,810
1.00	Community Information Spec.	28,940	7,610	6,254	42,804
2.00	Regional Park Supervisor	71,461	19,006	15,215	105,682
12.5	TOTAL CHANGE (ANNUALIZED)	413,009	111,121	94,078	618,208

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

		CURRENT FY			
Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
.75 FTE	9 Months Office Assistant 2	17,524	4,721	5,555	27,800
.75 FTE	9 Months Administrative Analyst	24,189	6,518	6,965	37,672
3.0 FTE	9 Months x 4 Expo Operations Workers	72,396	19,508	19,922	111,826
.75 FTE	9 Months Expo Manager	40,979	11,042	6,250	58,270
.75 FTE	9 Months Expo Operations Supervisor	32,449	8,743	6,698	47,889
Overtime	Overtime for 9 months of FTE's	2,500	448	118	3,066
Permanent	Bill McKinley's Retirement Payoff	6,048	1,829	480	8,357
.25 FTE	Savings from 3 Mo. Vacancy OA II	(5,841)	(1,574)	(1,852)	(9,267)
.25 FTE	Savings from transition of Expo Mgr.	(299)	(1,079)	40	(1,338)
.75 FTE	9 Mo. Office Assistant/Sr.	19,121	5,150	5,799	30,070
.75 FTE	9 Mo. Planner	24,089	6,491	3,054	33,634
.75 FTE	9 Mo. Planner/Sr.	15,683	4,346	2,965	22,994
.75 FTE	9 Mo. Parks Manager	40,652	10,713	7,533	58,898
.75 FTE	9 Mo. Arborist	22,676	6,110	5,819	34,605
.75 FTE	9 Mo. Gardener	18,087	4,873	4,357	27,317
.75 FTE	9 Mo. Gardener/Sr.	20,624	5,557	5,675	31,856
.75 FTE	9 Mo. Parks Maint Supervisor	33,287	8,964	5,481	47,732
7.5 FTE	9 Mo. Parks Ranger	209,130	56,256	52,638	318,024
1.5 FTE	9 Mo. Regional Parks Supervisor	53,596	14,254	11,411	79,261
.75 FTE	9 Mo. Program Coordinator	23,873	6,431	3,303	33,607
.75 FTE	9 Mo. Community Info Spec.	21,705	5,708	4,691	32,104
Overtime	9 Months Overtime for Parks	9,308	2,431	683	12,422
Premium	9 Months Premium for Parks	797	215	60	1,072
TOTAL CURRENT FISCAL YEAR CHANGES		702,571	187,654	157,645	1,047,870

**BUD 1**  
**12 Months of**  
**FY 93/94**  
**BUDGET**  
**MODIFICATION**

AGENCY:  
**ENVIRON SERVICES**

ORGANIZATION:  
**Expo Center**

PREPARED BY:  
**Hank Miggins**

LGFS CODE      FUND:      AGENCY:      ORG NUMBER:      DATE:  
                          330                   030                   5100                   04-Oct-93

OBJECT DETAIL	FY 92-93	93-94 Full- Year Request	Three Month Request	Budget Modification
5100 Permanent	250,511	250,048	62,605	187,443
5200 Temporary	8,000	12,000	12,000	0
5300 Overtime	4,200	5,500	3,000	2,500
5400 Premium Pay	0	0	0	0
5500 Fringe	69,720	68,799	18,644	50,155
<b>DIRECT PERSONNEL COSTS</b>	<b>332,431</b>	<b>336,347</b>	<b>96,249</b>	<b>240,098</b>
5550 Insurance Benefits	64,336	60,878	16,702	44,176
<b>TOTAL PERSONAL SERVICES</b>	<b>396,767</b>	<b>397,225</b>	<b>112,951</b>	<b>284,274</b>
6050 County Supplements	0	0	641,286	(641,286)
6060 Pass Through Payments	0	0	0	0
6110 Professional Services	29,400	35,000	58,500	(23,500)
6120 Printing	3,400	5,000	700	4,300
6130 Utilities	195,000	180,000	25,000	155,000
6140 Communications	12,000	10,000	1,500	8,500
6170 Rentals	6,000	0	0	0
6180 Repair and Maintenance	35,000	35,000	5,000	30,000
6190 Maintenance Contracts	95,000	85,000	13,000	72,000
6200 Postage	0	0	0	0
6230 Supplies	25,000	32,000	12,000	20,000
6270 Food	0	0	0	0
6310 Education & Training	2,000	2,000	0	2,000
6320 Conferences	0	0	0	0
6330 Travel	550	550	250	300
6520 Insurance	0	0	0	0
6530 External Data Processing	0	0	0	0
6550 Drugs	0	0	0	0
6610 Awards & Premiums	0	0	0	0
6620 Dues & Subscriptions	1,000	1,500	400	1,100
7810 Debt Retirement	0	0	0	0
7820 Interest	0	0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>404,350</b>	<b>386,050</b>	<b>757,636</b>	<b>(371,586)</b>
7100 Indirect Cost	33,916	29,330	29,421	(91)
7150 Telephone Services	2,400	2,500	600	1,900
7200 Data Processing Services	0	0	0	0
7300 Motor Pool Services	17,200	17,900	3,500	14,400
7400 Bldg. Mgt. Services	0	9,000	2,000	7,000
7500 Other Internal Services	11,250	8,000	600	7,400
7550 Capital Lease Retirement	0	0	0	0
7560 Distribution/Postage	3,000	3,200	750	2,450
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>67,766</b>	<b>69,930</b>	<b>36,871</b>	<b>33,059</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>472,116</b>	<b>455,980</b>	<b>794,507</b>	<b>(338,527)</b>
8100 Land	0	0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements	353,653	297,974	215,400	82,574
8400 Equipment	12,500	12,500	8,400	4,100
<b>TOTAL CAPITAL OUTLAY</b>	<b>366,153</b>	<b>310,474</b>	<b>223,800</b>	<b>86,674</b>
<b>DIRECT BUDGET</b>	<b>1,102,934</b>	<b>1,032,871</b>	<b>1,077,685</b>	<b>(44,814)</b>
<b>TOTAL BUDGET</b>	<b>1,235,036</b>	<b>1,163,679</b>	<b>1,131,258</b>	<b>32,421</b>
<b>Effect on Recreation Fund Contingency</b>		<b>(32,421)</b>		<b>(32,421)</b>



**BUD 1  
FY 93/94  
AMENDED  
BUDGET**

AGENCY: ENVIRON SERVICES ORGANIZATION: PARKS SERVICES DIVISION

PREPARED BY: Charles Ciecko

FUND: 330 AGENCY: 030 ORG NUMBER: 5300 DATE: 04-Oct-93  
LGFS CODE

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent	598,030	670,026	167,507	502,519
5200 Temporary	176,499	227,856	227,856	0
5300 Overtime	14,664	12,412	3,102	9,310
5400 Premium Pay	1,664	1,993	1,196	797
5500 Fringe	179,789	202,136	64,633	137,503
<b>DIRECT PERSONNEL COSTS</b>	<b>970,646</b>	<b>1,114,423</b>	<b>464,294</b>	<b>650,129</b>
5550 Insurance Benefits	157,343	163,570	50,104	113,466
<b>TOTAL PERSONAL SERVICES</b>	<b>1,127,989</b>	<b>1,277,993</b>	<b>514,398</b>	<b>763,595</b>
6050 County Supplements	0	0	1,254,595	(1,254,595)
6060 Pass Through Payments	101,000	113,327	98,000	15,327
6110 Professional Services	300,282	290,653	132,948	157,705
6120 Printing	18,549	21,940	10,600	11,340
6130 Utilities	64,530	59,340	23,435	35,905
6140 Communications	3,289	0	0	0
6170 Rentals	16,537	27,950	17,000	10,950
6180 Repair and Maintenance	6,495	6,800	3,350	3,450
6190 Maintenance Contracts	0	0	0	0
6200 Postage	0	0	0	0
6230 Supplies	56,795	78,796	29,800	48,996
6270 Food	3,950	4,700	0	4,700
6310 Education & Training	4,570	6,597	2,500	4,097
6320 Conferences	0	0	0	0
6330 Travel	200	200	200	0
6520 Insurance	0	0	0	0
6530 External Data Processing	0	0	0	0
6550 Drugs	0	0	0	0
6610 Awards & Premiums	0	0	0	0
6620 Dues & Subscriptions	265	265	100	165
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>576,462</b>	<b>610,568</b>	<b>1,572,528</b>	<b>(961,960)</b>
7100 Indirect Cost	67,471	72,821	68,202	4,619
7150 Telephone Services	3,155	10,517	3,300	7,217
7200 Data Processing Services	0	0	0	0
7300 Motor Pool Services	169,000	159,500	47,525	111,975
7400 Bldg. Mgt. Services	0	0	0	0
7500 Other Internal Services	62,020	72,499	52,625	19,874
7560 Distribution/Postage	5,539	5,539	1,175	4,364
7601 Transfer to General Fund	0	0	0	0
7699 Transfer to Recreation Fund	0	0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>307,185</b>	<b>320,876</b>	<b>172,827</b>	<b>148,049</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>883,647</b>	<b>931,444</b>	<b>1,745,355</b>	<b>(813,911)</b>
8100 Land	0	0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements	271,492	105,597	49,452	56,145
8400 Equipment	18,575	0	0	0
<b>CAPITAL OUTLAY</b>	<b>290,067</b>	<b>105,597</b>	<b>49,452</b>	<b>56,145</b>
<b>DIRECT BUDGET</b>	<b>1,837,175</b>	<b>1,830,588</b>	<b>2,086,274</b>	<b>(255,686)</b>
<b>TOTAL BUDGET</b>	<b>2,301,703</b>	<b>2,315,034</b>	<b>2,309,205</b>	<b>5,829</b>
<b>Effect on Recreation Fund Contingency</b>				<b>(5,829)</b>

**BUD 1  
FY 93/94  
AMENDED  
BUDGET**

ORGANIZATION:  
ENVIRON SERVICES ADMIN/PLANNING

PREPARED BY:  
Charles Ciecko

FUND: 330 AGENCY: 030 ORG NUMBER: 5310 DATE: 04-Oct-93  
LGFS CODE

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent	0	132,727	33,182	99,545
5200 Temporary	0	0	0	0
5300 Overtime	0	0	0	0
5400 Premium Pay	0	0	0	0
5500 Fringe	0	35,601	8,900	26,701
<b>DIRECT PERSONNEL COSTS</b>	<b>0</b>	<b>168,328</b>	<b>42,082</b>	<b>126,246</b>
5550 Insurance Benefits	0	25,801	6,450	19,351
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>194,129</b>	<b>48,532</b>	<b>145,597</b>
6050 County Supplements	0	0	161,073	(161,073)
6060 Pass Through Payments	0	0	0	0
6110 Professional Services	0	2,720	637	2,083
6120 Printing	0	2,500	1,500	1,000
6130 Utilities	0	2,490	500	1,990
6140 Communications	0	0	0	0
6170 Rentals	0	0	0	0
6180 Repair and Maintenance	0	60	0	60
6190 Maintenance Contracts	0	0	0	0
6200 Postage	0	0	0	0
6230 Supplies	0	600	300	300
6270 Food	0	0	0	0
6310 Education & Training	0	997	700	297
6320 Conferences	0	0	0	0
6330 Travel	0	200	200	0
6520 Insurance	0	0	0	0
6530 External Data Processing	0	0	0	0
6550 Drugs	0	0	0	0
6610 Awards & Premiums	0	0	0	0
6620 Dues & Subscriptions	0	265	100	165
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>0</b>	<b>9,832</b>	<b>165,010</b>	<b>(155,178)</b>
7100 Indirect Cost	0	7,696	7,696	0
7150 Telephone Services	0	2,890	800	2,090
7200 Data Processing Services	0	0	0	0
7300 Motor Pool Services	0	3,150	525	2,625
7400 Bldg. Mgt. Services	0	0	0	0
7500 Other Internal Services	0	3,290	600	2,690
7560 Distribution/Postage	0	2,901	725	2,176
7560 Transfer to General Fund	0	0	0	0
7699 Transfer to Recreation Fund	0	0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>0</b>	<b>19,927</b>	<b>10,346</b>	<b>9,581</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>0</b>	<b>29,759</b>	<b>175,356</b>	<b>(145,597)</b>
8100 Land	0	0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements	0	0	0	0
8400 Equipment	0	0	0	0
<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIRECT BUDGET</b>	<b>0</b>	<b>178,160</b>	<b>207,092</b>	<b>(28,932)</b>
<b>TOTAL BUDGET</b>	<b>0</b>	<b>223,888</b>	<b>223,888</b>	<b>(0)</b>
Effect on Recreation Fund Contingency		0		0

**BUD 1**  
**FY 93/94**  
**AMENDED**  
**BUDGET**

AGENCY: ENVIRON SERVICES ORGANIZATION: OPER/MAINT SUPPORT

PREPARED BY: Charles Ciecko

FUND: 330 AGENCY: 030 ORG NUMBER: 5311 DATE: 04-Oct-93  
LGFS CODE

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent		126,231	31,558	94,673
5200 Temporary		24,961	24,961	0
5300 Overtime		0	0	0
5400 Premium Pay		0	0	0
5500 Fringe		36,036	10,533	25,503
<b>DIRECT PERSONNEL COSTS</b>	<b>0</b>	<b>187,228</b>	<b>67,052</b>	<b>120,176</b>
5550 Insurance Benefits		29,780	8,449	21,332
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>217,008</b>	<b>75,500</b>	<b>141,508</b>
6050 County Supplements		0	188,699	(188,699)
6060 Pass Through Payments		0	0	0
6110 Professional Services		7,650	7,230	420
6120 Printing		1,200	400	800
6130 Utilities		3,800	700	3,100
6140 Communications		0	0	0
6170 Rentals		0	0	0
6180 Repair and Maintenance		500	200	300
6190 Maintenance Contracts		0	0	0
6200 Postage		0	0	0
6230 Supplies		12,005	4,500	7,505
6270 Food		0	0	0
6310 Education & Training		960	500	460
6320 Conferences		0	0	0
6330 Travel		0	0	0
6520 Insurance		0	0	0
6530 External Data Processing		0	0	0
6550 Drugs		0	0	0
6610 Awards & Premiums		0	0	0
6620 Dues & Subscriptions		0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>0</b>	<b>26,115</b>	<b>202,229</b>	<b>(176,114)</b>
7100 Indirect Cost		10,634	10,634	0
7150 Telephone Services		915	300	615
7200 Data Processing Services		0	0	0
7300 Motor Pool Services		35,721	10,000	25,721
7400 Bldg. Mgt. Services		0	0	0
7500 Other Internal Services		17,400	10,240	7,160
7560 Distribution/Postage		1,560	450	1,110
7560 Transfer to General Fund		0	0	0
7699 Transfer to Recreation Fund		0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>0</b>	<b>66,230</b>	<b>31,624</b>	<b>34,606</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>0</b>	<b>92,345</b>	<b>233,853</b>	<b>(141,508)</b>
8100 Land			0	0
8200 Buildings	0	0	0	0
8300 Other Improvements		0	0	0
8400 Equipment		0	0	0
<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIRECT BUDGET</b>	<b>0</b>	<b>213,343</b>	<b>269,281</b>	<b>(55,938)</b>
<b>TOTAL BUDGET</b>	<b>0</b>	<b>309,353</b>	<b>309,353</b>	<b>(0)</b>
Effect on Recreation Fund Contingency		0		0

**BUD 1  
FY 93/94  
AMENDED  
BUDGET**

AGENCY: ENVIRON SERVICES ORGANIZATION: MARINE FACILITIES

PREPARED BY: Charles Ciecko

FUND: 330 AGENCY: 030 ORG NUMBER: 5313 DATE: 04-Oct-93  
LGFS CODE

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent	48,149	54,216	13,554	40,662
5200 Temporary	16,621	17,620	17,620	0
5300 Overtime	2,159	2,268	567	1,701
5400 Premium Pay	0	0	0	0
5500 Fringe	14,667	16,492	5,199	11,294
<b>DIRECT PERSONNEL COSTS</b>	<b>81,596</b>	<b>90,596</b>	<b>36,940</b>	<b>53,657</b>
5550 Insurance Benefits	14,466	13,108	3,985	9,123
<b>TOTAL PERSONAL SERVICES</b>	<b>96,062</b>	<b>103,704</b>	<b>40,925</b>	<b>62,780</b>
6050 County Supplements	0	0	96,600	(96,600)
6060 Pass Through Payments	0	0	0	0
6110 Professional Services	0	6,600	0	6,600
6120 Printing	2,500	2,500	1,200	1,300
6130 Utilities	14,320	7,800	2,000	5,800
6140 Communications	0	0	0	0
6170 Rentals	2,842	2,500	1,500	1,000
6180 Repair and Maintenance	1,620	2,275	1,000	1,275
6190 Maintenance Contracts	0	0	0	0
6200 Postage	0	0	0	0
6230 Supplies	8,900	12,450	4,000	8,450
6270 Food	0	0	0	0
6310 Education & Training	1,120	1,120	400	720
6320 Conferences	0	0	0	0
6330 Travel	0	0	0	0
6520 Insurance	0	0	0	0
6530 External Data Processing	0	0	0	0
6550 Drugs	0	0	0	0
6610 Awards & Premiums	0	0	0	0
6620 Dues & Subscriptions	0	0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>31,302</b>	<b>35,245</b>	<b>106,700</b>	<b>(71,455)</b>
7100 Indirect Cost	5,386	5,487	5,451	36
7150 Telephone Services	0	0	0	0
7200 Data Processing Services	0	0	0	0
7300 Motor Pool Services	9,000	9,000	3,000	6,000
7400 Bldg. Mgt. Services	0	0	0	0
7500 Other Internal Services	5,000	6,175	3,500	2,675
7560 Distribution/Postage	0	0	0	0
7560 Transfer to General Fund	0	0	0	0
7699 Transfer to Recreation Fund	0	0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>19,386</b>	<b>20,662</b>	<b>11,951</b>	<b>8,711</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>50,688</b>	<b>55,907</b>	<b>118,651</b>	<b>(62,744)</b>
8100 Land	0	0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements	0	0	0	0
8400 Equipment	2,325	0	0	0
<b>CAPITAL OUTLAY</b>	<b>2,325</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIRECT BUDGET</b>	<b>115,223</b>	<b>125,841</b>	<b>143,640</b>	<b>(17,799)</b>
<b>TOTAL BUDGET</b>	<b>149,075</b>	<b>159,611</b>	<b>159,576</b>	<b>36</b>

Effect on Recreation Fund Contingency

(36)

(36)

**BUD 1  
FY 93/94  
AMENDED  
BUDGET**

AGENCY: ENVIRON SERVICES ORGANIZATION: PIONEER CEMETERIES

PREPARED BY: Charles Ciecko

FUND: 330 AGENCY: 030 ORG NUMBER: 5315 DATE: 04-Oct-93  
LGFS CODE

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent		60,331	15,083	45,248
5200 Temporary		46,980	46,980	0
5300 Overtime		4,358	1,090	3,269
5400 Premium Pay		0	0	0
5500 Fringe		21,253	8,181	13,072
<b>DIRECT PERSONNEL COSTS</b>	<b>0</b>	<b>132,922</b>	<b>71,334</b>	<b>61,589</b>
5550 Insurance Benefits		14,887	5,610	9,277
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>147,809</b>	<b>76,944</b>	<b>70,865</b>
6050 County Supplements		0	186,060	(186,060)
6060 Pass Through Payments		0	0	0
6110 Professional Services		96,990	24,247	72,743
6120 Printing		1,850	500	1,350
6130 Utilities		745	135	610
6140 Communications		0	0	0
6170 Rentals		0	0	0
6180 Repair and Maintenance		250	0	250
6190 Maintenance Contracts		0	0	0
6200 Postage		0	0	0
6230 Supplies		5,895	2,000	3,895
6270 Food		0	0	0
6310 Education & Training		320	0	320
6320 Conferences		0	0	0
6330 Travel		0	0	0
6520 Insurance		0	0	0
6530 External Data Processing		0	0	0
6550 Drugs		0	0	0
6610 Awards & Premiums		0	0	0
6620 Dues & Subscriptions		0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>0</b>	<b>106,050</b>	<b>212,942</b>	<b>(106,892)</b>
7100 Indirect Cost		10,836	9,733	1,103
7150 Telephone Services		1,495	500	995
7200 Data Processing Services		0	0	0
7300 Motor Pool Services		41,629	12,000	29,629
7400 Bldg. Mgt. Services		0	0	0
7500 Other Internal Services		6,325	2,000	4,325
7560 Distribution/Postage		1,078	0	1,078
7560 Transfer to General Fund		0	0	0
7699 Transfer to Recreation Fund		0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>0</b>	<b>61,363</b>	<b>24,233</b>	<b>37,130</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>0</b>	<b>167,413</b>	<b>237,175</b>	<b>(69,762)</b>
8100 Land		0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements		0	0	0
8400 Equipment		0	0	0
<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIRECT BUDGET</b>	<b>0</b>	<b>238,972</b>	<b>284,276</b>	<b>(45,304)</b>
<b>TOTAL BUDGET</b>	<b>0</b>	<b>315,222</b>	<b>314,119</b>	<b>1,103</b>
Effect on Recreation Fund Contingency		(1,103)		(1,103)

**BUD 1  
FY 93/94  
AMENDED  
BUDGET**

AGENCY:  
ENVIRON SERVICES

ORGANIZATION:  
OXBOW PARK

PREPARED BY:  
Charles Ciecko

LGFS CODE                      FUND:                      AGENCY:                      ORG NUMBER:                      DATE:  
330                                      030                                      5320                                      04-Oct-93

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent	134,338	149,363	37,341	112,022
5200 Temporary	38,110	54,850	54,850	0
5300 Overtime	4,532	3,892	972	2,920
5400 Premium Pay	713	823	494	329
5500 Fringe	40,694	45,693	14,849	30,843
<b>DIRECT PERSONNEL COSTS</b>	<b>218,387</b>	<b>254,621</b>	<b>108,506</b>	<b>146,115</b>
5550 Insurance Benefits	34,224	37,626	11,633	25,993
<b>TOTAL PERSONAL SERVICES</b>	<b>252,611</b>	<b>292,247</b>	<b>120,139</b>	<b>172,108</b>
6050 County Supplements	0	0	235,725	(235,725)
6060 Pass Through Payments	0	0	0	0
6110 Professional Services	16,850	18,600	15,000	3,600
6120 Printing	5,550	7,500	4,000	3,500
6130 Utilities	13,560	13,780	4,500	9,280
6140 Communications	1,064	0	0	0
6170 Rentals	8,985	17,450	12,500	4,950
6180 Repair and Maintenance	1,300	1,300	650	650
6190 Maintenance Contracts	0	0	0	0
6200 Postage	0	0	0	0
6230 Supplies	16,069	23,575	8,000	15,575
6270 Food	3,950	4,700	0	4,700
6310 Education & Training	1,600	1,600	400	1,200
6320 Conferences	0	0	0	0
6330 Travel	0	0	0	0
6520 Insurance	0	0	0	0
6530 External Data Processing	0	0	0	0
6550 Drugs	0	0	0	0
6610 Awards & Premiums	0	0	0	0
6620 Dues & Subscriptions	0	0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>68,928</b>	<b>88,505</b>	<b>280,775</b>	<b>(192,270)</b>
7100 Indirect Cost	12,118	15,092	14,746	346
7150 Telephone Services	0	2,650	800	1,850
7200 Data Processing Services	0	0	0	0
7300 Motor Pool Services	27,000	25,000	7,000	18,000
7400 Bldg. Mgt. Services	0	0	0	0
7500 Other Internal Services	0	15,524	14,000	1,524
7560 Distribution/Postage	0	0	0	0
7560 Transfer to General Fund	0	0	0	0
7699 Transfer to Recreation Fund	0	0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>39,118</b>	<b>58,266</b>	<b>36,546</b>	<b>21,720</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>108,046</b>	<b>146,771</b>	<b>317,321</b>	<b>(170,550)</b>
8100 Land	0	0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements	0	0	0	0
8400 Equipment	1,600	0	0	0
<b>CAPITAL OUTLAY</b>	<b>1,600</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIRECT BUDGET</b>	<b>288,915</b>	<b>343,126</b>	<b>389,281</b>	<b>(46,155)</b>
<b>TOTAL BUDGET</b>	<b>362,257</b>	<b>439,018</b>	<b>437,460</b>	<b>1,558</b>
Effect on Recreation Fund Contingency		(1,558)		(1,558)

**BUD 1**  
**FY 93/94**  
**AMENDED**  
**BUDGET**

AGENCY: ENVIRON SERVICES ORGANIZATION: BLUE LAKE PARK

PREPARED BY: Charles Ciecko

FUND: 330 AGENCY: 030 ORG NUMBER: 5330 DATE: 04-Oct-93  
LGFS CODE

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent	130,906	147,158	36,790	110,369
5200 Temporary	63,864	78,720	78,720	0
5300 Overtime	4,127	1,894	474	1,421
5400 Premium Pay	951	1,170	702	468
5500 Fringe	41,551	46,676	16,585	30,091
<b>DIRECT PERSONNEL COSTS</b>	<b>241,399</b>	<b>275,618</b>	<b>133,270</b>	<b>142,348</b>
5550 Insurance Benefits	39,857	42,115	13,724	28,391
<b>TOTAL PERSONAL SERVICES</b>	<b>281,256</b>	<b>317,733</b>	<b>146,994</b>	<b>170,739</b>
6050 County Supplements	0	0	307,446	(307,446)
6060 Pass Through Payments	0	0	0	0
6110 Professional Services	120,842	148,259	80,000	68,259
6120 Printing	6,899	6,390	3,000	3,390
6130 Utilities	29,200	30,440	15,500	14,940
6140 Communications	1,325	0	0	0
6170 Rentals	1,310	800	800	0
6180 Repair and Maintenance	2,075	2,015	1,500	515
6190 Maintenance Contracts	0	0	0	0
6200 Postage	0	0	0	0
6230 Supplies	16,296	20,691	10,000	10,691
6270 Food	0	0	0	0
6310 Education & Training	1,600	1,600	500	1,100
6320 Conferences	0	0	0	0
6330 Travel	0	0	0	0
6520 Insurance	0	0	0	0
6530 External Data Processing	0	0	0	0
6550 Drugs	0	0	0	0
6610 Awards & Premiums	0	0	0	0
6620 Dues & Subscriptions	0	0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>179,547</b>	<b>210,195</b>	<b>418,746</b>	<b>(208,551)</b>
7100 Indirect Cost	16,979	21,245	18,405	2,840
7150 Telephone Services	0	2,567	900	1,667
7200 Data Processing Services	0	0	0	0
7300 Motor Pool Services	38,000	45,000	15,000	30,000
7400 Bldg. Mgt. Services	0	0	0	0
7500 Other Internal Services	0	21,285	21,285	0
7560 Distribution/Postage	0	0	0	0
7560 Transfer to General Fund	0	0	0	0
7699 Transfer to Recreation Fund	0	0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>54,979</b>	<b>90,097</b>	<b>55,590</b>	<b>34,507</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>234,526</b>	<b>300,292</b>	<b>474,336</b>	<b>(174,044)</b>
8100 Land	0	0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements	22,400	6,145	0	6,145
8400 Equipment	11,850	0	0	0
<b>CAPITAL OUTLAY</b>	<b>34,250</b>	<b>6,145</b>	<b>0</b>	<b>6,145</b>
<b>DIRECT BUDGET</b>	<b>455,196</b>	<b>491,958</b>	<b>552,016</b>	<b>(60,058)</b>
<b>TOTAL BUDGET</b>	<b>550,032</b>	<b>624,170</b>	<b>621,330</b>	<b>2,840</b>
Effect on Recreation Fund Contingency		(2,840)		(2,840)

**BUD 1  
FY 93/94  
AMENDED  
BUDGET**

AGENCY: ENVIRON SERVICES ORGANIZATION: PARKS DEVELOPMENT

PREPARED BY: Charles Ciecko

LGFS CODE FUND: 330 AGENCY: 030 ORG NUMBER: 5350 DATE: 04-Oct-93

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent	0	0	0	0
5200 Temporary	0	0	0	0
5300 Overtime	0	0	0	0
5400 Premium Pay	0	0	0	0
5500 Fringe	0	0	0	0
<b>DIRECT PERSONNEL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5550 Insurance Benefits	0	0	0	0
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6050 County Supplements	0	0	50,000	(50,000)
6060 Pass Through Payments	0	0	0	0
6110 Professional Services	63,900	0	0	0
6120 Printing	0	0	0	0
6130 Utilities	0	0	0	0
6140 Communications	0	0	0	0
6170 Rentals	0	0	0	0
6180 Repair and Maintenance	0	0	0	0
6190 Maintenance Contracts	0	0	0	0
6200 Postage	0	0	0	0
6230 Supplies	0	0	0	0
6270 Food	0	0	0	0
6310 Education & Training	0	0	0	0
6320 Conferences	0	0	0	0
6330 Travel	0	0	0	0
6520 Insurance	0	0	0	0
6530 External Data Processing	0	0	0	0
6550 Drugs	0	0	0	0
6610 Awards & Premiums	0	0	0	0
6620 Dues & Subscriptions	0	0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>63,900</b>	<b>0</b>	<b>50,000</b>	<b>(50,000)</b>
7100 Indirect Cost	0	0	0	0
7150 Telephone Services	0	0	0	0
7200 Data Processing Services	0	0	0	0
7300 Motor Pool Services	0	0	0	0
7400 Bldg. Mgt. Services	0	0	0	0
7500 Other Internal Services	0	0	0	0
7560 Distribution/Postage	0	0	0	0
7560 Transfer to General Fund	0	0	0	0
7699 Transfer to Recreation Fund	0	0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>63,900</b>	<b>0</b>	<b>50,000</b>	<b>(50,000)</b>
8100 Land	0	0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements	143,398	99,452	49,452	50,000
8400 Equipment	0	0	0	0
<b>CAPITAL OUTLAY</b>	<b>143,398</b>	<b>99,452</b>	<b>49,452</b>	<b>50,000</b>
<b>DIRECT BUDGET</b>	<b>207,298</b>	<b>99,452</b>	<b>99,452</b>	<b>0</b>
<b>TOTAL BUDGET</b>	<b>207,298</b>	<b>99,452</b>	<b>99,452</b>	<b>0</b>
Effect on Recreation Fund Contingency		0		0



**BUD 1**  
**FY 93/94**  
**AMENDED**  
**BUDGET**

AGENCY:  
ENVIRON SERVICES

ORGANIZATION:  
GLENDOVER

PREPARED BY:  
Charles Ciecko

FUND: 330 AGENCY: 030 ORG NUMBER: 5360 DATE: 04-Oct-93  
LGFS CODE

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent	0	0	0	0
5200 Temporary	3,850	4,725	4,725	0
5300 Overtime	0	0	0	0
5400 Premium Pay	0	0	0	0
5500 Fringe	309	385	385	0
<b>DIRECT PERSONNEL COSTS</b>	<b>4,159</b>	<b>5,110</b>	<b>5,110</b>	<b>0</b>
5550 Insurance Benefits	218	253	253	0
<b>TOTAL PERSONAL SERVICES</b>	<b>4,377</b>	<b>5,363</b>	<b>5,363</b>	<b>0</b>
6050 County Supplements	0	0	28,992	(28,992)
6060 Pass Through Payments	101,000	113,327	98,000	15,327
6110 Professional Services	6,000	9,834	5,834	4,000
6120 Printing	0	0	0	0
6130 Utilities	275	285	100	185
6140 Communications	0	0	0	0
6170 Rentals	3,400	7,200	2,200	5,000
6180 Repair and Maintenance	0	400	0	400
6190 Maintenance Contracts	0	0	0	0
6200 Postage	0	0	0	0
6230 Supplies	3,425	3,580	1,000	2,580
6270 Food	0	0	0	0
6310 Education & Training	0	0	0	0
6320 Conferences	0	0	0	0
6330 Travel	0	0	0	0
6520 Insurance	0	0	0	0
6530 External Data Processing	0	0	0	0
6550 Drugs	0	0	0	0
6610 Awards & Premiums	0	0	0	0
6620 Dues & Subscriptions	0	0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>114,100</b>	<b>134,626</b>	<b>136,126</b>	<b>(1,500)</b>
7100 Indirect Cost	580	1,831	1,537	294
7150 Telephone Services	0	0	0	0
7200 Data Processing Services	0	0	0	0
7300 Motor Pool Services	0	0	0	0
7400 Bldg. Mgt. Services	0	0	0	0
7500 Other Internal Services	2,000	2,500	1,000	1,500
7560 Distribution/Postage	0	0	0	0
7560 Transfer to General Fund	0	0	0	0
7699 Transfer to Recreation Fund	0	0	0	0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>2,580</b>	<b>4,331</b>	<b>2,537</b>	<b>1,794</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>116,680</b>	<b>138,957</b>	<b>138,663</b>	<b>294</b>
8100 Land	0	0	0	0
8200 Buildings	0	0	0	0
8300 Other Improvements	105,694	0	0	0
8400 Equipment	0	0	0	0
<b>CAPITAL OUTLAY</b>	<b>105,694</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIRECT BUDGET</b>	<b>223,953</b>	<b>139,736</b>	<b>141,236</b>	<b>(1,500)</b>
<b>TOTAL BUDGET</b>	<b>226,751</b>	<b>144,320</b>	<b>144,026</b>	<b>294</b>

Effect on Recreation Fund Contingency

(294)

(294)

## BUDGET MODIFICATION NO.

DES #6

(For Clerk's Use) Meeting Date

OCT 14 1993

Agenda No.

R-11

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

DEPARTMENT Environmental ServicesCONTACT Betsy Williams

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

(Date)

DIVISION Parks ServicesTELEPHONE 248-5012

## SUGGESTED

## AGENDA TITLE

9 Month appropriation of Natural Areas Acquisition Fund for Park Services

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION

Personnel changes are shown in detail on the attached sheet

This budget modification changes the Parks Services Division's portion of the Natural Areas Acquisition Fund appropriation from three months of fiscal year 1993-94 to the full fiscal year.

These changes allow the Parks Services Division to continue to operate until such time as it is transferred to Metro.

## 3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

No revenue impact.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 OCT - 4 PM 2:09

## 4. CONTINGENCY STATUS

(to be completed by Budget &amp; Planning)

Fund Contingency before this modification (as of

Date

After this modification

\$

\$

Originated By

Date

04-Oct-93

Department Director

Date

04-Oct-93

Plan/Budget Analyst

Date

10/14/93

Employee Services

Date

10-4-93

Board Approval

Date

10/14/93

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

DES # 6

5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

FTE Increase (Decrease)	POSITION TITLE	ANNUALIZED				Location
		BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)	
			Fringe	Ins.		
	No Personnel	0	0	0	0	
0.00	TOTAL CHANGE (ANNUALIZED)	0.00	0.00	0.00	0.00	

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	CURRENT FY				TOTAL Increase (Decrease)	Location
		BASE PAY Increase (Decrease)	Increase/(Decrease)				
			Fringe	Ins.			
	No personnel.	0	0	0	0		
TOTAL CURRENT FISCAL YEAR CHANGES		0	0	0	0		

DES #6

BUDGET FY

REVENUE  
TRANSACTION EB GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

BUDMOD2.WK3

**BUD 1  
FY 93/94  
AMENDED  
BUDGET**

AGENCY: ENVIRON SERVICES ORGANIZATION: NATURAL AREAS PROGRAM

PREPARED BY: Charles Ciecko

FUND: 153 AGENCY: 030 ORG NUMBER: 5659 DATE: 04-Oct-93  
LGFS CODE

OBJECT DETAIL	FY 92-93	Full Year Request	Adopted Budget	Budget Modification
5100 Permanent		0	0	0
5200 Temporary		0	0	0
5300 Overtime		0	0	0
5400 Premium Pay		0	0	0
5500 Fringe		0	0	0
<b>DIRECT PERSONNEL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5550 Insurance Benefits		0	0	0
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6050 County Supplements		0	35,659	(35,659)
6060 Pass Through Payments	40,000	5,000	0	5,000
6110 Professional Services		25,000	25,000	0
6120 Printing		0	0	0
6130 Utilities		0	0	0
6140 Communications		0	0	0
6170 Rentals		0	0	0
6180 Repair and Maintenance		0	0	0
6190 Maintenance Contracts		0	0	0
6200 Postage		0	0	0
6230 Supplies		5,000	5,000	0
6270 Food		0	0	0
6310 Education & Training		0	0	0
6320 Conferences		0	0	0
6330 Travel		0	0	0
6520 Insurance		0	0	0
6530 External Data Processing		0	0	0
6550 Drugs		0	0	0
6610 Awards & Premiums		0	0	0
6620 Dues & Subscriptions		0	0	0
<b>DIRECT MATERIALS &amp; SERVICES</b>	<b>40,000</b>	<b>35,000</b>	<b>65,659</b>	<b>(30,659)</b>
7100 Indirect Cost		0	0	0
7150 Telephone Services		0	0	0
7200 Data Processing Services		0	0	0
7300 Motor Pool Services		0	0	0
7400 Bldg. Mgt. Services		0	0	0
7500 Other Internal Services		19,000	19,000	0
7560 Distribution/Postage		0	0	0
7601 Transfer to General Fund		30,000	30,000	0
7699 Transfer to Recreation Fund		30,659	0	30,659
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>0</b>	<b>79,659</b>	<b>49,000</b>	<b>30,659</b>
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>40,000</b>	<b>114,659</b>	<b>114,659</b>	<b>0</b>
8100 Land	50,000	247,019	247,019	0
8200 Buildings	0	150,000	150,000	0
8300 Other Improvements	100,000	110,000	110,000	0
8400 Equipment		0	0	0
<b>CAPITAL OUTLAY</b>	<b>150,000</b>	<b>507,019</b>	<b>507,019</b>	<b>0</b>
<b>DIRECT BUDGET</b>	<b>190,000</b>	<b>542,019</b>	<b>572,678</b>	<b>(30,659)</b>
<b>TOTAL BUDGET</b>	<b>190,000</b>	<b>621,678</b>	<b>621,678</b>	<b>0</b>
Effect on Nat. Areas Fund Contingency		0		0

#1

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 10/14/93

**NAME** Jack Adams

**ADDRESS** 28027 SE Orient Dr  
**STREET**  
Grasham 97080  
**CITY** **ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** R-12

**SUPPORT** \_\_\_\_\_ **OPPOSE** X  
**SUBMIT TO BOARD CLERK**

#2

PLEASE PRINT LEGIBLY!

MEETING DATE 10.14.93

NAME DONNA MATRAZZO

ADDRESS 19300 NW SAHULE ISLAND RD  
STREET  
PORTLAND 97231  
CITY ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R-12

SUPPORT ✓ OPPOSE                       
SUBMIT TO BOARD CLERK

#3

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 10-14-93

**NAME** Darlene Pederson

**ADDRESS** #11 Reg. Yacht Club

**STREET**

Norwalk

**CITY**

97202

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** R12

**SUPPORT** X **OPPOSE** \_\_\_\_\_  
**SUBMIT TO BOARD CLERK**



#4

PLEASE PRINT LEGIBLY!

MEETING DATE

10/14/93

NAME

RENA CUSMA

ADDRESS

METRO  
STREET

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

R-12

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

PLEASE PRINT LEGIBLY!

MEETING DATE 10-14-93

NAME RICHARD DEURIN

ADDRESS METRO  
STREET

CITY ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R12

SUPPORT \_\_\_\_\_ OPPOSE \_\_\_\_\_  
SUBMIT TO BOARD CLERK

#6  
**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

Oct. 14/93

**NAME**

CHRIS WRENCH

**ADDRESS**

3103 NW Wilson

**STREET**

PH.

97210

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #**

R 12

**SUPPORT**

X

**OPPOSE**

**SUBMIT TO BOARD CLERK**

#7  
**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 10-14-93

**NAME** Jean M Ridings

**ADDRESS** 21510 NE Blue Lake Rd  
**STREET**

Mountlake Park OR 97060  
**CITY** **ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** R-12

**SUPPORT** ✓ **OPPOSE** \_\_\_\_\_  
**SUBMIT TO BOARD CLERK**

#8

PLEASE PRINT LEGIBLY!

Tom CRAPPER MEETING DATE Oct 14, 1993

NAME

~~Jack Adams~~

ADDRESS

PO Box 18025

STREET

Portland OR 97213

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

R-12 ✓

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

Change from R-13  
please!

#9

**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

10-14-93

**NAME**

Marty McCall

**ADDRESS**

01325 SW Platine Hill Rd

**STREET**

Portland, OR 97219

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #**

R-12

**SUPPORT**

X

**OPPOSE**

**SUBMIT TO BOARD CLERK**

MEETING DATE: OCT 14 1993

AGENDA NO: R-12

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

**SUBJECT:** RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN MULTNOMAH COUNTY AND METRO FOR TRANSFER OF PARKS AND EXPO CENTER TO METRO

**BOARD BRIEFING**      **Date Requested:** \_\_\_\_\_

**Amount of Time Needed:** \_\_\_\_\_

**REGULAR MEETING:** **Date Requested:** OCTOBER 14, 1993

**Amount of Time Needed:** 15 Minutes

**DEPARTMENT:** DES      **DIVISION:** Administration

**CONTACT:** Betsy Williams      **TELEPHONE #:** X 5012

**BLDG/ROOM #:** 412/206

**PERSON(S) MAKING PRESENTATION:** Betsy Williams

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY    ☐ POLICY DIRECTION    ☒ APPROVAL    ☐ OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

This Resolution approves a Memorandum of Understanding (MOU) between Multnomah County and Metro, to transfer the County's Parks system, less neighborhood parks, and the Expo Center to Metro, in a two-phased transfer agreement. This Resolution further authorizes staff to develop an implementing intergovernmental agreement with Metro, based upon the principles set forth in the Memorandum of Understanding.

10/18/93 COPIES TO Betsy Williams, Hank Tricaginos & Charles Czeko. Original x3  
MOU to Betsy Williams

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_

OR

**DEPARTMENT MANAGER:** Betsy H. Williams

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

**Any Questions: Call the Office of the Board Clerk 248-3277/248-5222**

0516C/63

6/93

The Fund shall be maintained intact, and added to as property is sold, until the acquisition/protection criteria in the Natural Areas Plan are met, at which time, appropriate expenditures from the Fund may be made by Kootenai County.



# 10th Salmon Festival set for Oxbow Park this weekend

□ Numerous activities scheduled to captivate young and old alike

by LYNN NAKVASIL  
of The Outlook staff

Ten years ago, Charles Ciecko, then regional parks director for the county, was chatting with some friends about people harassing the salmon as they headed up the Sandy River past Oxbow Park.

They did a little networking and threw together several guided walks for salmon watching at the park to promote education and stewardship. With only minimal publicity, they were astonished that 120 people came, he said.

Over the decade, the Salmon Festival has spawned more and more interest, last year drawing 10,000 people.

No longer small fry, the event now includes ancient forest walks, Native American craft and cultural performances, music, storytelling, kids programs, free wagon rides, a 10K volkswalk, a speakers forum, food booths

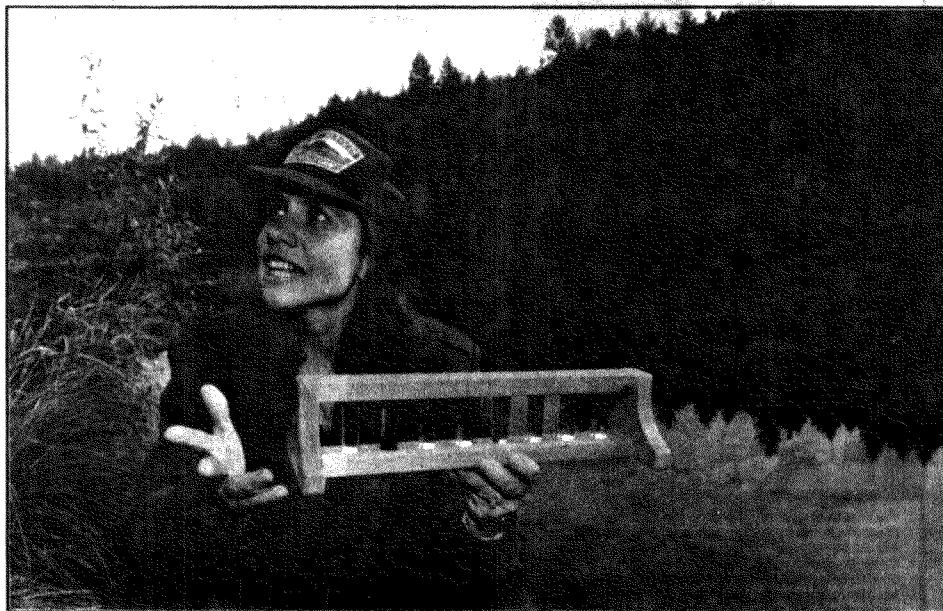
Events on both Saturday and Sunday of the 1993 Salmon Festival will run as follows:

- 9 a.m. to 1 p.m. Registration for 10K Volkswalk.
- 10 a.m.-5 p.m. Arts and crafts exhibits, environmental displays, food booths, hands-on pets, children's crafts and activities, hay rides.
- 10:30 a.m. Ronn Wilson, oral historian, Northwest Coast Legends.
- 11 a.m.-4 p.m. Guided Salmon Viewing Walks every half hour. Children's School of Fish.
- 11:30 a.m. Beggars-Tick String Band.
- Noon. Warm Springs Unity Indian Dancers. Ancient Forest Walk.
- 1 p.m. Will Hornyak, story telling and drumming.
- 2 p.m. Salmon forum.
- 3 p.m. Ed Edmo, Columbia River legends.
- 4 p.m. Warm Springs Unity Indian Dancers. Ancient Forest Walk. Finish of 10K Volkswalk.

and 50 environmental exhibit booths.

This year's event runs on Saturday and Sunday from 10 a.m. to 4 p.m. at Oxbow Park, 3010 S.E. Oxbow Park Way. To reach the park, take Division Street east from Gresham and follow the signs.

Turn to FESTIVAL, Page 2A.



MARGARET M. DUNNE/The Outlook

Backed by the Sandy River, Deb Scrivens shows the development of a salmon egg in a portable exhibit. Scrivens, a county parks employee, trained about 100 volunteers for the Salmon Festival at Oxbow Park this weekend.

Ciecko, now the director of Multnomah County Parks Services Division, has become head of the festival salmon bake — a 2,000-meal affair. His wife, Terry, is a longtime volunteer at the event — this year serving as volunteer coordinator.

Since it is mid-October, Ciecko stressed that the show will go on, rain or shine.

"The festival is on, and good Oregonians don't let rain deter them from good events," he said. "Dress for the weather and come."

Although the festival has added several events, Ciecko said he was glad an estimated 4,500 last year went on a salmon-viewing walk last year. The department added walks for the weekends before and after the festival to accommodate demand.

Deb Scrivens, the regional parks naturalist, also offers walks during the weeks on an availability basis, Ciecko said. This time a year, she heads about 100 volunteers who work solely on the education and the walks. About 600 people total are volunteering at this year's event, she said.

The salmon season runs between Sept. 27 and Nov. 11, Scrivens said. There are 11 runs of salmon on the Sandy River, including both hatchery runs that now naturally return and

wild runs.

Besides showing visitors where the salmon journey and spawn, tour guides have close-up samples enclosed in glass of salmon eggs at various stages of development.

Guides explain the differences between species of salmon, the obstacles fish face in reaching the ocean and returning home to spawn, and ways of walking through the forest without disturbing other wildlife. Some of the information can be disconcerting — for example, out of 3,000 eggs, as few as four will make it to the ocean and two will reach home to spawn.

"It's an eye opener, and I always conclude talks to emphasize how peo-

ple can get involved," Scrivens said. "Government cannot solve it. It's too big and too diverse a project, and a lot of hard work is needed to restore habitat."

Both she and Ciecko expressed both concern and hope for the future of salmon in the Sandy River.

"Up through the mid '80s there were much heavier runs than the past four years," Ciecko said. "It is a cause for a great deal of concern. Most people in this agency are in tune with the resources ... I haven't given up hope."

Scrivens works year around on environmental education, something that many county parks departments don't offer, Ciecko said.

"We believe the quality of experi-

ence people have in our parks is dependent on the quality of natural resources," Ciecko said. "We want to encourage stewardship — everybody is a part owner."

JEAN RIDINGS

## MEMORANDUM OF UNDERSTANDING

### Memorandum of Understanding

### Regarding Transfer of Regional Parks,

### Natural Areas, Golf Courses, Cemeteries,

### and Trade/Spectator Facilities

### Presently Owned and Operated by Multnomah County and Metro.

The purpose of this Memorandum of Understanding is to provide for a two-phase consolidation of operation, management, and ownership of all park facilities, natural areas, and trade/spectator facilities presently owned and operated by Multnomah County, including but not limited to Glendoveer Golf Course, Pioneer Cemeteries, and the Portland Exposition Center (EXPO), into the mix of natural spaces and trade/spectator facilities currently owned or operated by Metro. The first phase of consolidation is expected to be of limited duration pending full consolidation, including transfer of ownership of the County facilities to Metro, with the exception of any neighborhood parks. The first phase of consolidation is a management and operation agreement for all County facilities managed and operated within the current Multnomah County Recreation Fund. It is understood between County and Metro that the second phase of consolidation, including transfer of ownership, is of critical importance, and that phase one consolidation of operation and management is merely intended to promote a smooth and harmonious transfer of those County facilities to Metro that are of "metropolitan concern."

This Memorandum of Understanding sets forth the principles on which a two-phased consolidation agreement will be forwarded to the governing bodies of Multnomah County and Metro. The intent of this Memorandum of Understanding is to express the understanding of the terms and conditions that will be formalized as soon as possible and presented to the Metro Council and the County Commission for ratification. By ratifying this Memorandum of Understanding the Metro Council and Executive Officer and the Multnomah County Commission express their intent to approve a consolidation agreement. It is expressly agreed, however, that this Memorandum of Understanding does not constitute a binding intergovernmental agreement in and of itself, but is intended to form the basis for an eventual intergovernmental agreement between Metro and the County. This Memorandum of Understanding is not intended to benefit any individual, employee, group of employees, corporation, or other legal entity other than METRO and COUNTY. This Memorandum of Understanding shall not be deemed to vest any rights in, nor shall it be deemed to be enforceable by, any third party in any proceeding whatsoever.

## **I. PHASE I CONSOLIDATION**

### **A. Transfer of Operation and Management**

On January 1, 1994, COUNTY shall transfer all operational and management rights and responsibilities for the following programs, activities, properties and/or facilities currently budgeted in the Multnomah County Recreation Fund, along with all funds and revenues related to these programs, to METRO:

1. All park facilities and natural areas currently owned or operated by COUNTY, with the exception of Vance Park;

2. Glendoveer Golf Course;
3. Pioneer Cemeteries, and;
4. EXPO.

5. Any new acquisitions of natural areas by COUNTY, to be transferred to METRO under this Agreement, shall be made with the joint concurrence of the COUNTY and METRO.

A complete list of all properties contemplated for transfer is attached and incorporated herein as Exhibit 1.

These programs, activities, and facilities shall henceforth be referred to in this agreement as the COUNTY FACILITIES, but, all said facilities other than any neighborhood parks identified in Exhibit 1 will be identified exclusively as Metro-operated Facilities to the public and to users of those facilities, effective January 1, 1994. METRO shall have full power and authority to organize, manage, and operate the COUNTY FACILITIES as METRO deems appropriate.

B. Maintenance of Effort

METRO agrees to exert its best efforts to operate and maintain the Expo Center, cemeteries, parks, recreation facilities, natural areas, established cultural and educational programs, natural and cultural resources, and all related appurtenances being transferred as part of this Memorandum of Understanding in a manner which assures sustainable and continuous public use, safety and enjoyment at a level at least equal to that maintained by the COUNTY prior to the transfer. Provided, however, that METRO may

suspend swimming or other water-related activities in Blue Lake Park whenever METRO determines that such a suspension would be prudent for health or safety reasons.

C. Real and Personal Property

1. Effective January 1, 1994, COUNTY shall transfer to METRO the right to beneficial use of all real and personal property comprising the COUNTY FACILITIES, including any personal property associated with the management or operation of the COUNTY FACILITIES. COUNTY shall not take any action with regard to the real property comprising the COUNTY FACILITIES that would interfere with management and operation of the COUNTY FACILITIES by METRO.

2. During PHASE I of this agreement, COUNTY shall provide Multnomah County Fleet and Electronics service to provide maintenance and upkeep on all equipment associated with the COUNTY FACILITIES. COUNTY shall provide a standard of maintenance and upkeep at least equal to the standard previously kept by COUNTY for said equipment. COUNTY shall bill METRO for the cost of such services, in the same manner and at the same rate as charged to other County areas for comparable services. At METRO'S option, such services and billing shall continue during PHASE II consolidation.

D. Contracts and Licenses

1. Effective January 1, 1994, COUNTY shall assign to METRO all contracts, permits, rental agreements, and licenses to which COUNTY is a party and which are assignable without the consent of other parties. After January 1, 1994, these contracts, permits, rental agreements, and licenses shall be subject to management and control by METRO.

2. Effective January 1, 1994, COUNTY shall assign to METRO all contracts, permits, rental agreements, and licenses to which COUNTY is a party, the assignment to be effective January 1, 1994, or upon obtaining the consent of the other parties thereto, whichever occurs later. Upon assignment, these contracts, permits, rental agreements, and licenses shall be subject to the management and control of METRO.

E. Multnomah County Recreation Fund

All funds less current obligations contained within the Multnomah County Recreation Funds generated by, or attributed to the COUNTY FACILITIES shall be transferred to METRO. COUNTY represents, and warrants, that all funds currently contained within the Multnomah County Recreation Fund are properly contained within that fund in full compliance with all applicable laws and regulations. By way of example and not as a limitation, transfer of funds under this agreement shall include the current balances of special trust funds held by the Parks Division, including the Blue Lake Outdoor Performing Arts Stage fund, the Oxbow Park Nature Center fund, the Willamina Farmer Trust Fund, and the Tibbetts Flower fund, provided, however, that those funds shall be used exclusively for their dedicated purposes, and in accordance with the terms of any applicable trust documents. The Natural Areas Acquisition and Protection fund shall remain the sole responsibility of Multnomah County.

F. Metro Regional Parks/Expo Fund

1. METRO shall establish a new recreation fund as part of the Metro budget, known as the Metro Regional Parks/Expo Fund. All funds formerly in the Multnomah County Recreation Fund shall be transferred to the Metro Regional Parks/Expo

Fund. All revenues generated by the COUNTY FACILITIES shall be placed within the Metro Regional Parks/Expo Fund, and shall be spent only on the operation, management, marketing, maintenance, and improvement of the COUNTY FACILITIES, including any overhead or central services charges which METRO attributes to the COUNTY FACILITIES for provision of services by METRO.

2. In no event shall METRO be required to fund and/or subsidize the COUNTY FACILITIES or the Metro Regional Parks/Expo Fund with funds from any other METRO program, activity, or fund, provided, however, that METRO may, in its sole discretion, transfer METRO funds to the COUNTY FACILITIES or the Metro Regional Parks/Expo Fund, whenever it determines that it is in the regional interest to do so. In the event that METRO does transfer METRO funds to the COUNTY FACILITIES on the Metro Regional Parks/Expo Fund, METRO may transfer such funds back to METRO whenever and in such a manner as it sees fit. METRO may charge a reasonable rate of interest for METRO funds transferred to the COUNTY FACILITIES or the Metro Regional Parks/Expo Fund. METRO may transfer funds from one COUNTY facility to another as it sees fit. However, no funds from any other Metro program, activity or fund shall be used for maintenance and operation of any neighborhood parks identified in Exhibit 1.

G. EXPO/Multnomah County Fair

1. EXPO shall be managed and operated by METRO by and through its Metropolitan Exposition-Recreation Commission, subject to whatever changes the Metro Council may from time to time make in the management, operation, or existence of its Metropolitan Exposition-Recreation Commission.

2. METRO shall implement the EXPO master plan, dependent upon METRO's determination of the availability of resources to implement the plan.

3. Multnomah County represents and warrants to METRO (a) that the current arrangements surrounding the Multnomah County Fair, the Multnomah County Fair Board, and Multnomah County, which, inter alia, require the Fair to pay a fee for the use of EXPO, are lawful, proper, and in full compliance with the provisions of any agreements, deeds, duties, or contracts, express or implied, which exist regarding the Fair or EXPO, and (b) that Multnomah County has full authority to enter into this Memorandum of Understanding and any subsequent intergovernmental agreements insofar as EXPO and the Multnomah County Fair are concerned. The provisions of Section L(1) shall include any claims made by or on behalf of the Multnomah County Fair, the Multnomah County Fair Board, any users of the Fair, or any parties claiming contractual rights, including claims of any third party beneficiaries, with respect to EXPO, the Fair or the COUNTY'S actions with respect to EXPO or the Fair. The Multnomah County Fair shall continue to be the sole and exclusive responsibility of COUNTY. METRO shall continue to make EXPO space and expertise available for the Multnomah County Fair, through a contract(s) with the Multnomah County Fair Board. COUNTY may specify the dates for the fair.

4. Both the COUNTY and METRO recognize the value of the County Fair to the community and are committed to the future success of the County Fair. Based on its historical relationship to the Expo Center, special considerations may be granted to the Multnomah County Fair, upon the joint concurrence of both the COUNTY and METRO.



Continuation of such special considerations shall be jointly reviewed by the COUNTY and METRO within three years of the transfer of COUNTY FACILITIES.

H. Park Facilities, Cemeteries, Natural Areas, and Glendoveer Golf Course

All park facilities, natural areas, cemeteries, and golf courses transferred pursuant to this Memorandum of Understanding shall be incorporated into a new Metropolitan Parks and Greenspaces Department, to be established, operated, and managed by METRO; provided, however, that these facilities may be combined for operations purposes with other programs, projects, or operations, as determined to be appropriate by METRO, provided that METRO shall notify COUNTY prior to any major realignments or reorganizations.

I. Personnel

All staff presently budgeted in the County Recreation Fund shall be transferred to METRO pursuant to ORS 236.610 et seq. METRO agrees that all COUNTY employees transferred to METRO by this agreement shall be held harmless from any layoffs or reductions in force directly related to the City of Portland/METRO/OAC agreement. All COUNTY employees transferred to METRO by this Memorandum of Understanding shall be permitted to transfer any accrued vacation time and any accrued sick time with them to METRO. COUNTY shall be responsible for any obligations which might exist with respect to accrued compensation time. COUNTY shall pay to METRO an amount determined to be the cash equivalent of the amount of vacation leave transferred by each employee. METRO shall provide space in its new Metro Regional Center for the Parks administrative staff transferred as part of this Memorandum of Understanding. This Memorandum of

Understanding is not intended to benefit any individual, employee, group of employees, corporation, or other legal entity other than METRO and COUNTY. This Memorandum of Understanding shall not be deemed to vest any rights in, nor shall it be deemed to be enforceable by, any third party in any proceeding whatsoever. It is the specific intention of the COUNTY and METRO that the rights of any employees transferred under this Memorandum of Understanding shall be governed exclusively by ORS 236.610 to 236.650 and adjudicated via the procedures provided by those statutes and no other.

J. User Fees

METRO shall have the sole responsibility and authority to set user fees for any or all of the COUNTY FACILITIES except that METRO shall not increase user fees for COUNTY FACILITIES prior to July 1, 1994, without the joint agreement of the COUNTY and METRO.

K. Excise Tax

METRO shall have the sole responsibility and authority to exact an excise tax on all programs and activities comprising, or taking place at, the COUNTY FACILITIES, except that METRO shall not increase or impose such an excise tax prior to July 1, 1994, without the joint agreement of the COUNTY and METRO. Any excise tax receipts shall not be restricted to the benefit of the COUNTY FACILITIES, but shall be used for any public purpose deemed appropriate by METRO.

L. Indemnification

1. COUNTY, to the maximum extent permitted by law and subject to and within the limits of the Oregon Tort Claims Act, ORS 30.260 to 30.300, shall defend,

indemnify and save harmless METRO, the Metropolitan Exposition-Recreation Commission, and their officers, employees, and agents from and against any and all liabilities, damages, claims, demands, judgments, losses, costs, expenses, suits, and actions, whether arising in tort, contract, or by operation of any statute, including the Workers' Compensation laws, including but not limited to attorneys' fees and expenses at trial and on appeal, relating to or resulting from any claim based on any act or occurrence that takes place prior to January 1, 1994, arising from the operations of the County Facilities.

2. METRO, to the maximum extent permitted by law, subject to and within the limits of the Oregon Tort Claims Act, ORS 30.260 to 30.300, shall defend, indemnify and save harmless COUNTY, and its officers, employees, and agents from and against any and all liabilities, damages, claims, demands, judgments, losses, costs, expenses, suits and actions, whether arising in tort, contract, or by operation of any statute, including the Workers' Compensation laws, including but not limited to attorneys' fees and expenses at trial and on appeal, relating to or resulting from any claim based on any act or occurrence that takes place on or after January 1, 1994, arising from the operations of the COUNTY FACILITIES by METRO or Metro ERC. Provided, however, that during PHASE I of this Agreement, METRO'S duties of indemnification and defense shall be limited to the amount transferred by COUNTY to METRO as provided in subsection I(F)(1).

3. The foregoing indemnification, defense, and hold harmless provisions are for the sole and exclusive benefit and protection of METRO, Metropolitan Exposition-Recreation Commission, and COUNTY, and their respective officers, employees, and agents, and are not intended, nor shall they be construed, to confer any rights on or liabilities to any

person or person other than METRO, COUNTY, and their respective officers, employees, and agents.

M. County Ordinances/Services

1. All COUNTY resolutions, executive orders, procedures, or rules governing, restricting, or regulating the use of the COUNTY FACILITIES in force and effect on September 1, 1993, shall remain in force and effect with regard to the COUNTY FACILITIES until superseded or repealed by any ordinance, resolution, executive order, procedure or rule duly adopted or promulgated by METRO, subject, however, to any restrictions contained in paragraphs J and K. In the case of EXPO, METRO may delegate its authority to supersede or repeal previous COUNTY directives to the Metropolitan Exposition-Recreation Commission. COUNTY shall cooperate and assist METRO in the implementation of any METRO action to supersede or repeal previous COUNTY directives that may require COUNTY action to amend COUNTY ordinances.
2. METRO shall have full power and authority to enforce any COUNTY ordinances, resolutions, executive orders, procedures, or rules governing, restricting, or regulating the use of the COUNTY FACILITIES, to the full extent that COUNTY possesses such authority. In the case of EXPO, METRO may delegate its enforcement authority to the Metropolitan Exposition-Recreation Commission.
3. Notwithstanding any other provisions herein, COUNTY shall continue to provide any health-related or law enforcement services that it has previously provided to the COUNTY FACILITIES, including but not limited to the provision of inmate labor services, in at least the same manner and to the same extent that such services were provided

prior to transfer. COUNTY may bill METRO for the cost of such services only to the extent that COUNTY bills other COUNTY programs for the cost of such services. In addition, the COUNTY shall continue to pay property assessments on COUNTY FACILITIES and shall continue its annual contribution to the Oregon Historical Society, for the operation of the Bybee-Howell House, until implementation of PHASE II (transfer of ownership). Provided, however, that METRO shall pay the impending sewer assessment and property taxes for Glendoveer Golf Course out of the County Recreation Funds transferred to METRO.

N. Transition Team

To ensure a smooth transition of services, a transition team will be established consisting of the Director of Environmental Services from Multnomah County, the Deputy Executive Officer of METRO, and the Manager of the Metro ERC facilities. This team will be responsible for information sharing among the agencies, resolution of minor contract disputes, and coordination of services. This transition team will meet as needed until PHASE II of this Agreement.

O. Reporting Requirements.

METRO shall provide the Director of Environmental Services with a written report on activities within the COUNTY FACILITIES on a quarterly basis. This report shall include a financial status on the COUNTY programs, a summary of activity level at each facility, and a brief narrative of unusual or important issues or situations that have occurred during the reporting period. This report is due to the COUNTY no later than October 25, January 25, April 25 and July 25.

In addition, METRO shall advise the Director of Environmental Services in writing immediately in the event of fee changes, ordinance revisions, significant organizational changes within COUNTY programs, and/or major changes in policy which affect COUNTY FACILITIES or programs.

P. Termination.

The parties shall negotiate a mutually agreeable termination procedure in the intergovernmental agreement which the parties' intend to enter into, based on this Memorandum of Understanding.

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## II. PHASE II CONSOLIDATION

Effective no later than July 1, 1996, COUNTY shall transfer to METRO full ownership of those of the above facilities which METRO has determined are public cultural, trade, convention, exhibition, sports, entertainment, or spectator facilities, or parks, open spaces, or recreational facilities of "metropolitan concern," provided that, at METRO'S option, transfer may be delayed pending acquisition by METRO of an appropriate regional funding base. Neighborhood parks identified in Exhibit 1 are intended to be transferred to the City of Portland during Phase I. Any such parks not transferred shall remain in COUNTY ownership. Effective no later than July 1, 1996, the provisions of PHASE I CONSOLIDATION shall no longer apply, except for those provisions which by their specific terms go beyond PHASE I.

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BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Approving a       )  
Memorandum of Understanding    )  
Between Multnomah County        )  
and Metro Regarding the         )  
Transfer of Regional Parks,       )  
Natural Areas, Golf Courses,     )  
Cemeteries and the Expo Center )

RESOLUTION  
93 - 345

**WHEREAS**, the Board of County Commissioners adopted a resolution in October of 1991 supporting the regionalization of certain County services and inviting Metro to enter into discussions on the feasibility of such action; and

**WHEREAS**, subsequent to these discussions, the Board of County Commissioners adopted a resolution in April of 1992 endorsing the transfer of the County's parks and Expo Center to Metro and directing the Director of the Department of Environmental Services to begin negotiations with Metro to effect such as transfer; and

**WHEREAS**, the appointed negotiating teams for Multnomah County and Metro have successfully developed a Memorandum of Understanding (MOU) that sets forth the principles for a two-phased transfer agreement of the County's current parks system, less the neighborhood parks, and the Expo Center to Metro; and

**WHEREAS**, this transfer proposal has received considerable public review and comment, including the Dept. of Environmental Services Citizen Budget Advisory Committee, the Multnomah County Citizen Involvement Committee, the 1992 Multnomah County Citizen's Convention, the Multnomah County Fair Advisory Task Force, the Metro Policy Advisory Committee, and others; and

**WHEREAS**, it is understood that this MOU does not constitute a binding intergovernmental agreement, but it intended as an expression of intent, and to form the basis for an eventual intergovernmental agreement between Multnomah County and Metro; and

**WHEREAS**, the Governmental Affairs Committee of the Metro Council approved Resolution No. 93-1849 on September 16, 1993, which recommends approval of the MOU by the full Metro Council and authorizes staff to draft an intergovernmental agreement for the purpose of implementing the principles set forth in the MOU.



NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS AS FOLLOWS:

That the Board of Commissioners **approves** the attached Memorandum of Understanding, and authorizes staff to draft an intergovernmental agreement for the purpose of implementing the principles set forth in the Memorandum of Understanding.

ADOPTED this 14th day of October, 1993.



MULTNOMAH COUNTY, OREGON

By *Beverly Stein*  
Beverly Stein  
Multnomah County Chair

REVIEWED:  
LAURENCE KRESSEL, COUNTY COUNSEL  
for Multnomah County, Oregon

By *John L. DuBay*  
John L. DuBay  
Chief Deputy Counsel

## MEMORANDUM OF UNDERSTANDING

### Memorandum of Understanding

### Regarding Transfer of Regional Parks,

### Natural Areas, Golf Courses, Cemeteries,

### and Trade/Spectator Facilities

### Presently Owned and Operated by Multnomah County and Metro.

The purpose of this Memorandum of Understanding is to provide for a two-phase consolidation of operation, management, and ownership of all park facilities, natural areas, and trade/spectator facilities presently owned and operated by Multnomah County, including but not limited to Glendoveer Golf Course, Pioneer Cemeteries, and the Portland Exposition Center (EXPO), into the mix of natural spaces and trade/spectator facilities currently owned or operated by Metro. The first phase of consolidation is expected to be of limited duration pending full consolidation, including transfer of ownership of the County facilities to Metro, with the exception of any neighborhood parks. The first phase of consolidation is a management and operation agreement for all County facilities managed and operated within the current Multnomah County Recreation Fund. It is understood between County and Metro that the second phase of consolidation, including transfer of ownership, is of critical importance, and that phase one consolidation of operation and management is merely intended to promote a smooth and harmonious transfer of those County facilities to Metro that are of "metropolitan concern."

This Memorandum of Understanding sets forth the principles on which a two-phased consolidation agreement will be forwarded to the governing bodies of Multnomah County and Metro. The intent of this Memorandum of Understanding is to express the understanding of the terms and conditions that will be formalized as soon as possible and presented to the Metro Council and the County Commission for ratification. By ratifying this Memorandum of Understanding the Metro Council and Executive Officer and the Multnomah County Commission express their intent to approve a consolidation agreement. It is expressly agreed, however, that this Memorandum of Understanding does not constitute a binding intergovernmental agreement in and of itself, but is intended to form the basis for an eventual intergovernmental agreement between Metro and the County. This Memorandum of Understanding is not intended to benefit any individual, employee, group of employees, corporation, or other legal entity other than METRO and COUNTY. This Memorandum of Understanding shall not be deemed to vest any rights in, nor shall it be deemed to be enforceable by, any third party in any proceeding whatsoever.

## **I. PHASE I CONSOLIDATION**

### **A. Transfer of Operation and Management**

On January 1, 1994, COUNTY shall transfer all operational and management rights and responsibilities for the following programs, activities, properties and/or facilities currently budgeted in the Multnomah County Recreation Fund, along with all funds and revenues related to these programs, to METRO:

1. All park facilities and natural areas currently owned or operated by COUNTY, with the exception of Vance Park;

2. Glendoveer Golf Course;

3. Pioneer Cemeteries, and;

4. EXPO.

5. Any new acquisitions of natural areas by COUNTY, to be transferred to METRO under this Agreement, shall be made with the joint concurrence of the COUNTY and METRO.

A complete list of all properties contemplated for transfer is attached and incorporated herein as Exhibit 1.

These programs, activities, and facilities shall henceforth be referred to in this agreement as the COUNTY FACILITIES, but, all said facilities other than any neighborhood parks identified in Exhibit 1 will be identified exclusively as Metro-operated Facilities to the public and to users of those facilities, effective January 1, 1994. METRO shall have full power and authority to organize, manage, and operate the COUNTY FACILITIES as METRO deems appropriate.

B. Maintenance of Effort

METRO agrees to exert its best efforts to operate and maintain the Expo Center, cemeteries, parks, recreation facilities, natural areas, established cultural and educational programs, natural and cultural resources, and all related appurtenances being transferred as part of this Memorandum of Understanding in a manner which assures sustainable and continuous public use, safety and enjoyment at a level at least equal to that maintained by the COUNTY prior to the transfer. Provided, however, that METRO may

suspend swimming or other water-related activities in Blue Lake Park whenever METRO determines that such a suspension would be prudent for health or safety reasons.

C. Real and Personal Property

1. Effective January 1, 1994, COUNTY shall transfer to METRO the right to beneficial use of all real and personal property comprising the COUNTY FACILITIES, including any personal property associated with the management or operation of the COUNTY FACILITIES. COUNTY shall not take any action with regard to the real property comprising the COUNTY FACILITIES that would interfere with management and operation of the COUNTY FACILITIES by METRO.

2. During PHASE I of this agreement, COUNTY shall provide Multnomah County Fleet and Electronics service to provide maintenance and upkeep on all equipment associated with the COUNTY FACILITIES. COUNTY shall provide a standard of maintenance and upkeep at least equal to the standard previously kept by COUNTY for said equipment. COUNTY shall bill METRO for the cost of such services, in the same manner and at the same rate as charged to other County areas for comparable services. At METRO'S option, such services and billing shall continue during PHASE II consolidation.

D. Contracts and Licenses

1. Effective January 1, 1994, COUNTY shall assign to METRO all contracts, permits, rental agreements, and licenses to which COUNTY is a party and which are assignable without the consent of other parties. After January 1, 1994, these contracts, permits, rental agreements, and licenses shall be subject to management and control by METRO.

2. Effective January 1, 1994, COUNTY shall assign to METRO all contracts, permits, rental agreements, and licenses to which COUNTY is a party, the assignment to be effective January 1, 1994, or upon obtaining the consent of the other parties thereto, whichever occurs later. Upon assignment, these contracts, permits, rental agreements, and licenses shall be subject to the management and control of METRO.

E. Multnomah County Recreation Fund

All funds less current obligations contained within the Multnomah County Recreation Funds generated by, or attributed to the COUNTY FACILITIES shall be transferred to METRO. COUNTY represents, and warrants, that all funds currently contained within the Multnomah County Recreation Fund are properly contained within that fund in full compliance with all applicable laws and regulations. By way of example and not as a limitation, transfer of funds under this agreement shall include the current balances of special trust funds held by the Parks Division, including the Blue Lake Outdoor Performing Arts Stage fund, the Oxbow Park Nature Center fund, the Willamina Farmer Trust Fund, and the Tibbetts Flower fund, provided, however, that those funds shall be used exclusively for their dedicated purposes, and in accordance with the terms of any applicable trust documents. The Natural Areas Acquisition and Protection fund shall remain the sole responsibility of Multnomah County.

F. Metro Regional Parks/Expo Fund

1. METRO shall establish a new recreation fund as part of the Metro budget, known as the Metro Regional Parks/Expo Fund. All funds formerly in the Multnomah County Recreation Fund shall be transferred to the Metro Regional Parks/Expo

Fund. All revenues generated by the COUNTY FACILITIES shall be placed within the Metro Regional Parks/Expo Fund, and shall be spent only on the operation, management, marketing, maintenance, and improvement of the COUNTY FACILITIES, including any overhead or central services charges which METRO attributes to the COUNTY FACILITIES for provision of services by METRO.

2. In no event shall METRO be required to fund and/or subsidize the COUNTY FACILITIES or the Metro Regional Parks/Expo Fund with funds from any other METRO program, activity, or fund, provided, however, that METRO may, in its sole discretion, transfer METRO funds to the COUNTY FACILITIES or the Metro Regional Parks/Expo Fund, whenever it determines that it is in the regional interest to do so. In the event that METRO does transfer METRO funds to the COUNTY FACILITIES on the Metro Regional Parks/Expo Fund, METRO may transfer such funds back to METRO whenever and in such a manner as it sees fit. METRO may charge a reasonable rate of interest for METRO funds transferred to the COUNTY FACILITIES or the Metro Regional Parks/Expo Fund. METRO may transfer funds from one COUNTY facility to another as it sees fit. However, no funds from any other Metro program, activity or fund shall be used for maintenance and operation of any neighborhood parks identified in Exhibit 1.

G. EXPO/Multnomah County Fair

1. EXPO shall be managed and operated by METRO by and through its Metropolitan Exposition-Recreation Commission, subject to whatever changes the Metro Council may from time to time make in the management, operation, or existence of its Metropolitan Exposition-Recreation Commission.

2. METRO shall implement the EXPO master plan, dependent upon METRO's determination of the availability of resources to implement the plan.

3. Multnomah County represents and warrants to METRO (a) that the current arrangements surrounding the Multnomah County Fair, the Multnomah County Fair Board, and Multnomah County, which, inter alia, require the Fair to pay a fee for the use of EXPO, are lawful, proper, and in full compliance with the provisions of any agreements, deeds, duties, or contracts, express or implied, which exist regarding the Fair or EXPO, and (b) that Multnomah County has full authority to enter into this Memorandum of Understanding and any subsequent intergovernmental agreements insofar as EXPO and the Multnomah County Fair are concerned. The provisions of Section L(1) shall include any claims made by or on behalf of the Multnomah County Fair, the Multnomah County Fair Board, any users of the Fair, or any parties claiming contractual rights, including claims of any third party beneficiaries, with respect to EXPO, the Fair or the COUNTY'S actions with respect to EXPO or the Fair. The Multnomah County Fair shall continue to be the sole and exclusive responsibility of COUNTY. METRO shall continue to make EXPO space and expertise available for the Multnomah County Fair, through a contract(s) with the Multnomah County Fair Board. COUNTY may specify the dates for the fair.

4. Both the COUNTY and METRO recognize the value of the County Fair to the community and are committed to the future success of the County Fair. Based on its historical relationship to the Expo Center, special considerations may be granted to the Multnomah County Fair, upon the joint concurrence of both the COUNTY and METRO.



Continuation of such special considerations shall be jointly reviewed by the COUNTY and METRO within three years of the transfer of COUNTY FACILITIES.

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All park facilities, natural areas, cemeteries, and golf courses transferred pursuant to this Memorandum of Understanding shall be incorporated into a new Metropolitan Parks and Greenspaces Department, to be established, operated, and managed by METRO; provided, however, that these facilities may be combined for operations purposes with other programs, projects, or operations, as determined to be appropriate by METRO, provided that METRO shall notify COUNTY prior to any major realignments or reorganizations.

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All staff presently budgeted in the County Recreation Fund shall be transferred to METRO pursuant to ORS 236.610 et seq. METRO agrees that all COUNTY employees transferred to METRO by this agreement shall be held harmless from any layoffs or reductions in force directly related to the City of Portland/METRO/OAC agreement. All COUNTY employees transferred to METRO by this Memorandum of Understanding shall be permitted to transfer any accrued vacation time and any accrued sick time with them to METRO. COUNTY shall be responsible for any obligations which might exist with respect to accrued compensation time. COUNTY shall pay to METRO an amount determined to be the cash equivalent of the amount of vacation leave transferred by each employee. METRO shall provide space in its new Metro Regional Center for the Parks administrative staff transferred as part of this Memorandum of Understanding. This Memorandum of

Understanding is not intended to benefit any individual, employee, group of employees, corporation, or other legal entity other than METRO and COUNTY. This Memorandum of Understanding shall not be deemed to vest any rights in, nor shall it be deemed to be enforceable by, any third party in any proceeding whatsoever. It is the specific intention of the COUNTY and METRO that the rights of any employees transferred under this Memorandum of Understanding shall be governed exclusively by ORS 236.610 to 236.650 and adjudicated via the procedures provided by those statutes and no other.

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METRO shall have the sole responsibility and authority to set user fees for any or all of the COUNTY FACILITIES except that METRO shall not increase user fees for COUNTY FACILITIES prior to July 1, 1994, without the joint agreement of the COUNTY and METRO.

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L. Indemnification

1. COUNTY, to the maximum extent permitted by law and subject to and within the limits of the Oregon Tort Claims Act, ORS 30.260 to 30.300, shall defend,

indemnify and save harmless METRO, the Metropolitan Exposition-Recreation Commission, and their officers, employees, and agents from and against any and all liabilities, damages, claims, demands, judgments, losses, costs, expenses, suits, and actions, whether arising in tort, contract, or by operation of any statute, including the Workers' Compensation laws, including but not limited to attorneys' fees and expenses at trial and on appeal, relating to or resulting from any claim based on any act or occurrence that takes place prior to January 1, 1994, arising from the operations of the County Facilities.

2. METRO, to the maximum extent permitted by law, subject to and within the limits of the Oregon Tort Claims Act, ORS 30.260 to 30.300, shall defend, indemnify and save harmless COUNTY, and its officers, employees, and agents from and against any and all liabilities, damages, claims, demands, judgments, losses, costs, expenses, suits and actions, whether arising in tort, contract, or by operation of any statute, including the Workers' Compensation laws, including but not limited to attorneys' fees and expenses at trial and on appeal, relating to or resulting from any claim based on any act or occurrence that takes place on or after January 1, 1994, arising from the operations of the COUNTY FACILITIES by METRO or Metro ERC. Provided, however, that during PHASE I of this Agreement, METRO'S duties of indemnification and defense shall be limited to the amount transferred by COUNTY to METRO as provided in subsection I(F)(1).

3. The foregoing indemnification, defense, and hold harmless provisions are for the sole and exclusive benefit and protection of METRO, Metropolitan Exposition-Recreation Commission, and COUNTY, and their respective officers, employees, and agents, and are not intended, nor shall they be construed, to confer any rights on or liabilities to any

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3. Notwithstanding any other provisions herein, COUNTY shall continue to provide any health-related or law enforcement services that it has previously provided to the COUNTY FACILITIES, including but not limited to the provision of inmate labor services, in at least the same manner and to the same extent that such services were provided

prior to transfer. COUNTY may bill METRO for the cost of such services only to the extent that COUNTY bills other COUNTY programs for the cost of such services. In addition, the COUNTY shall continue to pay property assessments on COUNTY FACILITIES and shall continue its annual contribution to the Oregon Historical Society, for the operation of the Bybee-Howell House, until implementation of PHASE II (transfer of ownership). Provided, however, that METRO shall pay the impending sewer assessment and property taxes for Glendoveer Golf Course out of the County Recreation Funds transferred to METRO.

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To ensure a smooth transition of services, a transition team will be established consisting of the Director of Environmental Services from Multnomah County, the Deputy Executive Officer of METRO, and the Manager of the Metro ERC facilities. This team will be responsible for information sharing among the agencies, resolution of minor contract disputes, and coordination of services. This transition team will meet as needed until PHASE II of this Agreement.

O. Reporting Requirements.

METRO shall provide the Director of Environmental Services with a written report on activities within the COUNTY FACILITIES on a quarterly basis. This report shall include a financial status on the COUNTY programs, a summary of activity level at each facility, and a brief narrative of unusual or important issues or situations that have occurred during the reporting period. This report is due to the COUNTY no later than October 25, January 25, April 25 and July 25.

In addition, METRO shall advise the Director of Environmental Services in writing immediately in the event of fee changes, ordinance revisions, significant organizational changes within COUNTY programs, and/or major changes in policy which affect COUNTY FACILITIES or programs.

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The parties shall negotiate a mutually agreeable termination procedure in the intergovernmental agreement which the parties' intend to enter into, based on this Memorandum of Understanding.

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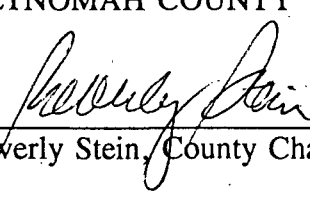
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APPROVED AS TO FORM

  
Multnomah County Counsel

MULTNOMAH COUNTY

By:   
Beverly Stein, County Chair

APPROVED AS TO FORM

  
Metro General Counsel

METRO

By: \_\_\_\_\_  
Rena Cusma,  
Executive Officer

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APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-12 DATE 10/14/93  
DEB BOGSTAD  
BOARD CLERK

MEETING DATE: OCT 14 1993

AGENDA NO: R-13

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: RESOLUTION

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: 10-14-93

Amount of Time Needed: 45 minutes

DEPARTMENT: Environmental Services DIVISION: EXPO Center and Fair

CONTACT: Hank Miggins TELEPHONE #: 285-7756  
BLDG/ROOM #: B375

PERSON(S) MAKING PRESENTATION: Hank Miggins, Rick Sanders

**ACTION REQUESTED:**

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

**SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):**

Resolution in the Matter of Accepting the Report of the Multnomah County Fair Advisory Task Force and discussion regarding the 1994 Multnomah County Fair and establishment of a Citizen Advisory County Fair Board

10/18/93 copies to Hank Miggins (x2),  
Rick Sanders & Betsy Williams  
8708 NW Kaiser Rd  
Portland, OR 97231

BOARD OF  
COUNTY COMMISSIONERS  
1993 OCT - 6 AM 9:25  
MULTNOMAH COUNTY  
OREGON

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER:  Betsy Williams

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93





2060 N. MARINE DRIVE  
PORTLAND, OREGON 97217  
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## PORTLAND EXPOSITION CENTER

(A Division of Multnomah County)



### BOARD OF COUNTY COMMISSIONERS

GLADYS MCCOY	• CHAIR OF THE BOARD
DAN SALTZMAN	• DISTRICT 1 COMMISSIONER
GARY HANSEN	• DISTRICT 2 COMMISSIONER
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## MEMORANDUM

**TO:** Beverly Stein . Chair  
Dan Saltzman . Commissioner  
Gary Hansen . Commissioner  
Tanya Collier . Commissioner  
Sharron Kelley . Commissioner

**FROM:** H. C. Miggins  
Expo Center

**DATE:** September 30, 1993

**SUBJECT:** Multnomah County Fair Advisory Task Force Report - Board Agenda  
9/29/93.

### I Recommendation: Staff recommends:

- The acceptance of the Task Force Report.
- Approval of the 1994 County Fair.
- The appointment of an interim Fair Board to stage the 1994 County Fair. Actual nominations for this interim Fair Board will be forwarded at a later date. For future fairs, an appointment of a permanent citizen advisory Fair Board.
- Instruct the interim advisory Fair Board and the Expo administrator to develop and submit a 1994 County Fair budget by November 30, 1993.

### II Background:

The Multnomah County Fair Advisory Task Force was established by Resolution 93-104, April 8, 1993, to develop a plan for the 1993 County Fair and to make recommendations on future County Fairs and a Fair

Board. Board Resolution 93-104 requires the Task Force to report their recommendations to the Board of County Commissioners no later than October 31, 1993. Because the Task Force is recommending that a 1994 County Fair be staged, the recommendations are being submitted as early as possible to allow planning time for the 1994 Fair.

The Advisory Task Force presented the 1993 Fair plan to the Commissioners on May 13, 1993. The Board approved the 1993 Fair which was held during July 1993.

### III Financial Impact:

The Task Force report does not provide a definitive financial impact, however, it does suggest that the 1994 County Fair anticipates a net income. It also notes funding requirements for future fairs and offers suggestions for acquiring the necessary money.

Because the 1994 fair budget has not been developed there is no reliable financial impact at this time. We are able to approximate the fiscal condition as of the end of the 1993 Fair. In the current Fair Fund there is a beginning working capital of \$78,450 from the 1993 Fair. In addition, there is an expected allocation from the State Fair Fund of \$1,000-\$5,000 and Lottery funding of approximately \$34,722 for a total of \$114,172-\$118,172 available for the 1994 Fair.

Rental charges and personnel costs were waived for the 1993 Fair, resulting in a total County subsidy of \$112,410. Had these charges been applied, the 1993 County Fair would have had a deficit of \$33,960 instead of an apparent profit of \$78,450 (attachment #1).

Until the 1994 County Fair is approved by the Board and a budget is developed, Staff is unable to accurately forecast the financial impact.

### IV Legal Issues:

Legal issues of major concern are; (1) the establishment of a Citizen Fair Board and the authority granted to it and (2) whether the County is required to establish and maintain a Fair Fund in accordance with ORS 565. These questions were referred to County Counsel for an opinion and are presently being researched.

The Task Force expressed some concerns about whether a Citizen Fair Board would be appointed and given authority in accordance with ORS 565.

The basic issue is whether such a Fair Board would be a policy board or an advisory board.

Relative to the Fair Fund, the issue raised by the Task Force is whether or not all receipts generated from the Exposition Center are to be deposited into such a fund.

The Fair Advisory Task Force did consider and reject the possibility of seeking non-profit status.

#### V Controversial Issues:

The issue of whether the County should continue to hold a County Fair is controversial. Specifically:

- (1) The Board of County Commissioners role in future Fair Administration.
- (2) Ownership of the physical facilities at 2060 N. Marine Drive, Portland, Oregon.
- (3) Financial support of future Fairs by the "County".
- (4) The continued availability of the Expo Center for future County Fairs.

#### VI Link to Current County Policies:

The current County policy relating to this issue is embodied in Resolution #93-104 which charges the Task Force to develop a plan for the 1993 County Fair and to make recommendations on future County Fairs and a Fair Board.

#### VII Citizen Participation:

This report is the result of the work of the Citizen Multnomah County Fair Advisory Task Force. The Task Force report will be made by the Chair of the Advisory Task Force.

#### VIII Other Government Participation:

With the transfer of the Expo Center to Metro, the County Fair will be directly affected both in terms of facility use and staff support. This issue is addressed in the Parks & Expo Center transfer Memorandum Of Understanding (MOU). Depending on the Board of County Commissioners action concerning future fairs, the County Fair may be further addressed in the Intergovernmental Agreement (IGA) transferring management of the Expo Center to Metro.

IX Conclusion:

The Fair Advisory Task Force report raises some policy questions which are not fully addressed at this time. Resolution of these questions (see paragraph IV & V) rest with County Counsel's opinion and direction from the Board of County Commissioners.



REPORT OF THE MULTNOMAH COUNTY FAIR  
ADVISORY TASK FORCE

Presented before the Multnomah County  
Board of County Commissioners  
October 14, 1993

TASK FORCE MEMBERS

Rick Sanders, Chair  
Jack Adams  
Lillian Adams  
Tom Alton  
Linda Brown  
Joe Evers  
Maureen Hosty  
Frank Knapp  
Sandy Miller  
Rick Paul  
Sam Philip  
Judy Salerno  
Solon Spencer  
Paul Sunderland  
Mary Trupp

RECOMMENDATIONS TO THE  
MULTNOMAH COUNTY COMMISSIONERS CONCERNING  
THE FUTURE OF THE MULTNOMAH COUNTY REGIONAL FAIR  
AND RECOMMENDING A COUNTY FAIR BOARD EXACTLY  
AS PROVIDED BY ORS CHAPTER 565

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## MISSION OF THE FAIR

### OUR MISSION STATEMENT

*Establish a place for the region to celebrate its COMMUNITY --  
where every group and individual has a chance to share their  
story.*

Provide an event which involves youth, community, industry, schools, neighborhood groups and has a broad multi-cultural base. Preserve County resources for future County fairs. Establish a base of assets and income to perpetuate the Fair.

We want the Fair to be of such quality that Commissioners and other citizens can say "If you want to see what is great about Multnomah County, go to the Fair".

### WHAT THAT MEANS

The Multnomah County Fair affirms the rural/urban interdependence of the community, displays the values of an agricultural heritage, provides wholesome, universally accepted activities for youth and people of all ages and cultures to demonstrate skills and knowledge while participating in a supportive, educational social experience.

### THE MULTNOMAH COUNTY SERVICE REGION

The Service region encompasses the areas whose raw materials, labor, products and marketing networks predominantly are elaborated in the county, and whose commercial and industrial are predominantly served by the county.

The areas include the Columbia Inland Empire, Central and Northeast Oregon, the Willamette Valley, the lower Columbia River and the major portion of the Oregon Coast. Their land area exceeds that of Arizona and their population exceeds two million.

In addition to Agriculture, products of the Service Region include computer hardware and software, electric energy, natural gas, heavy trucks, gold, fish, steel, textiles, pharmaceuticals, flower bulbs, grass seeds, Christmas trees, raw logs, lumber, lime, aluminum, paper, aircraft parts. And many more.

### THE ROLE OF MULTNOMAH COUNTY

The people of Multnomah County primarily process, market and consume these products and supply the producers with consumer goods and services.

International trade for the region almost exclusively funnels through the county. The county is the major terminus for ocean



and river transportation, and the Portland International Airport links the region to the outside world.

WHAT THIS HAS TO DO WITH THE FAIR

Conforming to the stated purposes and objects of the fair, we need to educate the public about the richness and diversity of the region. We need to offer the stakeholder of the region opportunity to showcase their goods and services.

GOAL

Become a large regional event that promotes commerce and community, and at the same time agriculture will be featured at least at its present level. Be the premier event that features health, social services, and other community programs and support.

## SITE

In the foreseeable future the Fair should continue to be located at its present site at the Expo Center. Since the Fair is a benefit to Multnomah County and held in a period of relatively light activity, they should have use of the Expo facilities and staff for at least 14 days prior to the event and 7 days after the event.

This minimum number of days can be negotiated by representatives of Expo and the Multnomah County Fair to their mutual satisfaction each year at least four months in advance of the minimum dates. The Fair will always occupy the last full week in the month of July.

The Task Force recommends that the fair have permanent agreement for use of the facility - rent free, and that the Fair retain all revenues generated by the Fair in all categories such as parking and concessions.

In addition, Expo shall provide Fair setup, event maintenance, Fair tear-down and prop renovation.

FUTURE SITES

Well over 90% of the 180 Fairs that make up the membership of the Western Fairs Association have their own fairgrounds. Almost always these grounds are used for exposition purposes also, but they have and develop fair like improvements that give the public the feeling that they have come to a Fair and fairgrounds. The MCF does not have that feeling and people time and again mention that.

The MCF needs a place for strolling and watching. A place for open air buildings and entertainment areas surrounded by grass. A place supported by community participation and this demonstrated by improvements donated by citizen groups and individuals with plaques that say so. A place that reflects history, character, community values and participation.

This concept has long been gone from the MCF and with it went the attendant citizen interest and support. The Task Force recommends that be reinvented at the MCF.

As a first step, develop the 17 acres of the Expo site that was purchased specifically for County Fair purpose. Give the Fair this ground for conversion to primarily grass and eventually fair-like improvements that do not require hard surfaces; use the wetlands, flood plain, and Force Lake backdrops to improve the Fair and give it more of a country-like atmosphere.

Use this new Fairgrounds area in conjunction with the Expo properties for overflow at Expo functions. This would offer a new dimension to Expo that would include grass and open spaces.

The County Board of Commissioners and the proposed Fair Board should also consider other County properties such as Blue Lake Park or Bybee-Howell Historical Site for possible use as a future site.

Such a site should be developed with fair-like improvements including grass. It would be managed by the proposed Fair Board as an asset and become income-producing property. Possibly this property can be adjacent to other property that can be used during fair time.

### FUNDING AND ACCOMMODATIONS

The following is a list of existing funding sources as well as suggestions for making up the lost state and pari-mutuel racing revenues. The County would make contributions in return for the Fair featuring the positives things about life and commerce in Multnomah County. The Fair would also make current county government issues and programs a key part of the Fair's mission.

Funds required would include:

- A reserve fund
- An operations fund
- A capital fund

#### Existing State and Pari-mutuel Revenues

The Fair would receive any funds set aside by the State of Oregon for County Fairs.

The Fair will receive any proceeds from the 12 non-profit race days that belong to the Fair.

#### Funding alternatives to be considered by Multnomah County

- 1) Use fifteen percent (15%) of the gross revenue from the Expo Center as permanent funding for the Fair.
- 2) Four percent (4%) of the Expo Center's gross revenue should be dedicated for fair use. These funds would support programs which serve youth and community. The Fair Board will provide an annual accounting, in the Fair budget, specifying which mission programs these funds benefit.
- 3) Consider the use of the "Hotel/Motel" tax as do many other Fairs and events in the western states.
- 4) Lift the prohibition on the sale of beer and wine at the County Fair. Allow a beer/wine concession to be professionally operated for the Fair or a non-profit group. The outside professional management would provide insurance and security that would still ensure a family atmosphere.

Beer sponsorships are not available to the Multnomah County Fair because of this prohibition and these companies are sponsorship participants in the majority of Fairs. The MCF is the only fair in the state of Oregon with this restriction. Tasting competitions for micro breweries and wineries are impossible under this ban. (Estimated eventual annual proceeds \$10,000 to \$30,000).

- 5) Consider a ten cent (\$.10) per head excise tax for the Fair on all those that attend events at Expo. The head count for each

event will be approximated in advance by the Expo manager and added into the cost of every Expo rental contract. This excise tax will be placed in a dedicated fund for the exclusive use of the Fair. The specific uses would be determined by the Fair Board. (Estimated annual proceeds \$50,000).

6) The County should provide all fair staff at no cost to the fair. (The County staff would have to approximate this cost based on the reduced staff requirement created by the addition of volunteer Board members and Segment Directors.)

7) Replace lost State and pari-mutuel revenues, indexed on 1991 levels. (appx. cost \$170,000 annually)

## OTHER POTENTIAL REVENUE

### Event Underwriting

Use promotions in conjunction with local and/or regional companies to underwrite events that are usually paid for out of the Fair budget. This isn't simply sponsorship but involves business agreements whereby the underwriter receives specific benefit in addition to advertising and at the same time is required to underwrite a portion of the gate.

In the beginning at least, professional promoters should sell these events. The event underwriter possibly could be made responsible for all costs, promotions and entertainment support expenses relating to that event.

This can include items such as Main Stage entertainment and the Rodeo. The agreements are much like those used in the industry to contract with the carnival operators. Charity tie-ins are a possibility.

(this could amount to a \$150,000 savings and substantially reduce the financial risk to the County.)

### Sponsorship

Approach local and regional businesses about sponsoring portions of the fair, all of the fair, or specific events or segments of the fair. Sponsorship is big business, and the obvious companies are called upon by everyone. It takes a truly professional sales staff to successfully sell sponsorships.

Sponsorships are for the most part cash awards and possibly cooperative advertising. When pre-sold, these sponsorships go towards covering expenses before the first day of the fair. It takes a truly professional sales staff to successfully sell sponsorships.

(sponsorships are projected at \$10,000 for the 1994 Fair)

## FAIR MANAGEMENT

### Why change the Fair management?

Fairs should not be run by Counties or County Departments. Fairs today must be a capitalistic enterprise, run for the benefit of the community. They must also compete with other events for the community citizen's entertainment dollar. A very difficult and entrepreneurial task.

Virtually all other non-profit events use citizen involvement to staff and promote. This approach requires a buy-in by the volunteers and normally a Board of Directors that sets policy engenders this buy-in.

### Why a Policy making Fair Board is preferred.

The Task Force feels that if a policy making Fair Board can be appointed, the Fair will have a much better chance of success. An Advisory Fair Board does not have the responsibility or authority to feel much of a buy-in. It leaves the County in the County Fair business and makes the management of this small enterprise indirect, cumbersome and less efficient than it could be.

A policy making board would have authority with the Fair Administrator by having a role in the hiring and firing of that Administrator. The Administrator would report to the Fair Board, whose responsibility it is to run a successful fair, as opposed to the County Chair. The Administrator would be the primary liaison with County Government.

A policy making Fair Board has a much better chance of attracting better business and professional people as members. These individuals in turn have a better chance of attracting the best entrepreneurs, promoters and organizers as segment directors.

A policy making Fair Board may be difficult to set up in County Government, but due to the fact that this board must act like a business and attract the best people this may be an area where government needs to be re-invented.

### Fair Board Members

A Fair Board of five persons shall be established and appointed by the County Chair. Any member appointed to serve on the Fair Board who misses more than three (3) meetings in a calendar year shall be replaced. An Interim Fair Board shall be appointed and effective 11/1/93. They shall be appointed pending the appointment of a permanent Fair Board. The interim Fair Board is necessary immediately to put the 1994 Fair plan in motion. The interim Fair Board shall work through the 1994 Fair.

Future additions to the Fair Board should come, in part, from recommendations submitted by the Fair Board and Segment Directors.

The Fair Board members shall include when possible:

- A member from the Pomona Grange
- A member with strong finance and budget background
- A member strong leadership background
- A member with strong promotional background
- A member with high standing in the education community
- A member from the County Board of Commissioners
- A member with strong ties to minority communities

Other desirable characteristics of Fair Board members are the ability to get the community involved, ability to raise funds, the ability to achieve goals and consensus. It is not desirable to have a representative of a constituency, other than the representative of the Pomona Grange which represents agriculture and the traditions of community fairs.

#### Fair Administrator

The Fair Administrator would be a County employee appointed by the Board of Commissioners from a list of recommendations submitted by the Fair Board.

The Administrator would report to the Fair Board but be the primary liaison to County Government. As liaison, this Administrator would make sure the Fair was operated in a way that insures adherence to County rules and regulations.

The Administrator would be responsible for all day-to-day business of the fair and approve all expenses along with or at the direction of the Fair Board. All Segment Directors would report to the Fair Administrator to carry out policy set by the Fair Board.

The Administrator differs from a Fair Manager in that many of the operational responsibilities of Fair management are spread or delegated to Board members and Segment Directors. This should allow for an Administrator to be compensated less than a typical Fair Manager.

#### Segment Directors

Fairs such as the Deschutes County Fair have not only a five-member board required by State statute, but also a number of Fair Directors who are responsible for specific operations.

A 15-25 member group of Segment Directors shall be formed at MCF. These directors shall be selected by the Fair Board and the Administrator. They would be responsible to the Fair Board for operational functions.



Typical Segments:

Entertainment/Revenue

- Main Stage
- Rodeo
- Grounds Acts, Community Stage, Other entertainment,
- Carnival, Concessions, Admissions & Parking

Competition

- Food
- Photography
- Art, Crafts, Needle Craft
- Livestock
- Floral
- Youth
- 4 H

Mission related

- Cultural
- Community (health and human services)
- Agricultural
- Business and Industry
- Non-profit, service clubs

Administrative

- Funding
- Facilities
- Advertising and Promotion

Mission related segments specifically promote the County agenda and carry out our new mission statement. Each of the Mission segments represents a totally new Fair feature that will have a specific area set aside and within that area entertain and educate according to its purpose..

Staffing

The County should provide adequate administrative/support through out the year and during a three month period prior to the Fair opening and increased support should be provided to ensure the successful production of the Fair.

Job Descriptions

Details of responsibilities for the Fair Board, Board President, Secretary, Treasurer, Administrator, Committee Chairs, and Segment Directors are part of the appendix.

## RELATIONSHIP TO COUNTY

Although the Fair Administrator is the every day liaison with County government, the Administrator reports to the Fair Board and the Fair Board reports to the County Board of Commissioners.

The County will continue to underwrite this event, but the Fair Board is charged with the task of finding ways to constantly insure the County Commissioners that the Fair be run like a profit-making business.

The County will not take assets, profits, or income from the Fair Fund except as the County Commissioners and Fair Board mutually agree. The Commissioners understand that the Fair Board's mission is to perpetuate the Fair by the use of its assets and income-making ability.

The Fair will promote programs, exhibits and attractions that are representative of current social issues and needs in Multnomah County.

The County would provide free, on-going storage for Fair props on the site the Fair is held and would also provide permanent office space for future full time staff and occasional staff. This would be an area that is exclusive for Fair use and on the site the Fair is held.

### Pass an Ordinance

The State Statutes (ORS Chapter 565) governing Fairs and Exhibitions offer a framework for all Oregon fairs to work under. These statutes have been in existence since 1911. They are designed to protect Fairs and give them some of the autonomy necessary to succeed as an entity and a business. This Task Force recommends that the MCF be covered by these same principals.

State statutes allow Multnomah County Commissioners to act in lieu of the Fair board (this is unique among 180 Fairs in the western United States and Canada) and does not specifically require a Fair fund. The Task Force recommends that an ordinance be passed that requires a Fair Board and Fair Fund exactly like those specified in ORS 565 for counties under 400,000 population.

### UNRESOLVED ISSUES

Based on the instructions and feelings this Task Force has received from the County Commissioners and Staff, and on the opinion of the County Counsel dated 3/15/93, this Task Force has based its recommendations on the assumption that the fair has no funds or assets other than the profits from the 1993 Fair.

That assumption is not held by some other groups and individuals in the community. Members of the Task Force in some cases are members of those groups and in some cases are those individuals.

Consequently, the Task Force encourages those Commissioners, who feel they should know more about those issues, to read the "Summary of the History of the MCF Fairgrounds, Fair Funds and Assets", compiled by the Friends of the Multnomah County Fair.

### **APPENDICES**

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Appendix III - History Summary from FMCF.....	Pages 1-5

# **APPENDIX I**

Job description for...

A MEMBER OF THE FAIR BOARD

1. A board must assure that the organization meets the needs of the community and fair attendees.
2. A board sets policies for the administrator to implement and achieve.
3. A board has responsibility for the financial success of the entire fair.
4. A board should play an active role in selling services, lobbying, fund-raising and other revenue generation. Individual board members will support the fair with their personal resources and involvement.
5. A board selects and evaluates a fair administrator who in turn becomes their manager. The board can remove the administrator.
6. A board must allow the administrator to make day-to-day management and marketing decisions without interference. Individual board members will support the administrator with consulting skills when asked.
7. A board will make a written plan for the long-term future of the organization (2-10 years).
8. Individual board members will attend board meetings and actively participate, including service on committees and as officers.
9. Each board member may be assigned as the board liaison for one or more fair segment directors.
10. The Chairperson of the Fair Board reports to the County Chairperson.

*The Board/Administrator/Director/Staff team....*

- \* The board sets the direction--how to serve the community and fair attendees with what service.
- \* The fair administrator implements the policies and reports to the board.
- \* The directors manage special business segments in lieu of the administrator.
- \* Staff delivers services to fair attendees and the community and achieves goals set by the administrator.
- \* The fair attendees and the community are the focus of all efforts by the board, administrator, directors and staff.

Job description for...

# FAIR ADMINISTRATOR

*The fair administrator is the delegated representative of the board, and in that capacity should:*

- \* Be directly responsible to the board.
- \* Be the primary liaison with the County Board of Commissioners.
- \* Initiate and direct the development of policies for board approval.
- \* Have the power to make rules (not in conflict with the law or board policy) and decide all matters of administrative and supervisory detail in connection with the operation and maintenance of the fair.
- \* Prepare the agenda for regular board meetings (with assistance of board president).
- \* Attend all board meetings and board committee meetings.
- \* Be granted the privilege of taking part in board and committee meeting discussions.
- \* Provide the board with adequate information to help them reach sound decisions and establish policies.
- \* Supervise the implementation of all board policies.
- \* Hire, fire, evaluate and supervise all staff.
- \* Direct administrative staff in their assignments and duties.
- \* Through administrative staff, direct all other staff in the performance of their duties.
- \* Direct preparation of the annual budget and submit it to the board for approval.
- \* Approve and direct purchases and expenditures within the limits of the board-approved budget.
- \* Provide information to the board regarding purchases and expenditures.
- \* Represent the organization as its chief executive officer in all dealings with other organizations, individuals and the general public.
- \* Promote good public relations in the community.
- \* Develop short-range (one-year) goals for the organization.

- \* Work with the board to prepare a long-range plan for the organization.
- \* Report regularly to the board about progress toward organizational objectives, financial status of the organization and other issues of concern to the board.

*The Board/Administrator/Director/Staff team....*

- \* The board sets the direction--how to serve the community and fair attendees with what service.
- \* The fair administrator implements the policies and reports to the board.
- \* The directors manage special business segments in lieu of the administrator.
- \* Staff delivers services to fair attendees and the community and achieves goals set by the administrator.
- \* The fair attendees and the community are the focus of all efforts by the board, administrator, directors and staff.

Job description for...

## FAIR SEGMENT DIRECTOR

*The segment Directors direct specific segments of the Fair. They must act like entrepreneurs in causing the success of their segment. If their segment has staff, they co-ordinate the staff and can make recommendations to the Fair Administrator for hiring and firing.*

- 1) A Director must assure that the segment meets the needs of the Fair Administrator.
- 2) The Fair Board sets policies for the Directors to implement and achieve.
- 3) A Director has responsibility for the financial success of their segment. They must submit a budget of expected income and expenses to be approved by the Fair Board, no later than December 31, each year. Use of Fair funds must be approved by the Fair Administrator.
- 4) Directors must play the primary role in co-ordinating services, lobbying, fund raising and other revenue generation for their specific segment. Individual Directors will support the Fair segment with their personal resources and involvement.

Funds raised by the Director for this segment from sponsors or donors must be used to promote and benefit the next Fair. The Director can use these funds with the concurrence of the Fair Administrator.

- 5) The Fair Board selects and evaluates the Directors. They may also replace or eliminate Directors.
- 6) The Directors report to the Fair Administrator for normal business decisions, day to day management and marketing decisions. The extent of this relationship is at the discretion of the Fair Administrator.
- 7) Directors must make a written plan for the purpose, mission and implementation of the segment they are responsible for to be approved by the Fair Board, by December 31, each year.
- 8) Directors will prepare a post-Fair analysis of their segment for the Fair Board to use in compiling their annual report.
- 9) Individual Directors will attend meetings as requested.

*The Board/Administrator/Director/Staff team....*

- \* The board sets the direction--how to serve the community and fair attendees with what service.
- \* The fair administrator implements the policies and reports to the board.
- \* The directors manage special business segments in lieu of the administrator.



- \* Staff delivers services to fair attendees and the community and achieves goals set by the administrator.
- \* The fair attendees and the community are the focus of all efforts by the board, administrator, directors and staff.

Job description for...

BOARD PRESIDENT

*Just as any board member only has authority while acting with the whole board, so the president only has power as granted by the whole board:*

- \* Preside at meetings.
- \* Appoint standing and special committees.
- \* Act as ex officio member of all committees.
- \* Co-sign warrants, drafts and contracts.
- \* Exercise other temporary assignments and powers given by the board.
- \* Work with the administrator to develop meeting agendas.
- \* Act of the board in emergencies if action must be taken before the board can meet (such actions are subject to ratification at the next board meeting).
- \* Report to the County Chairperson

Job description for...

VICE PRESIDENT OF THE BOARD

1. Perform the duties of the president in the absence of the president or if the president is unable to serve.
2. Chair at least one major committee.
3. Serve on the executive committee.
4. Learn the duties of the president.
5. Work closely as consultant and advisor to the president.
6. Carry out special project assignments for the president.

Job description for...

SECRETARY OF THE BOARD

1. Act as any secretary would for a "boss".
2. Keep safe a copy of all the official papers of the board; originals to be held at the fair office.
3. Record all actions of board meetings in the minutes and distribute them to board members, the administrator and others as approved by the board.
4. Obtain information from records and minutes (to be used in board decision-making).
5. Pass on all official documents to the next board secretary.
6. Dispose of old board documents only with approval of your professional consultants and board.

Job description for...

TREASURER OF THE BOARD

The fair board treasurer will:

1. In conjunction with county officials oversee preparation and distribution of financial audits by an accountant or financial professional.
2. Make sure all the board's financial polices are being followed.
3. Give regular reports to the board as to the financial health of the fair.
4. Chair the finance committee.
5. Assist the fair administrator in the preparation of the budgets.
6. Review financial documents of the organization.

Job description for...

#### BOARD COMMITTEES

1. Joint committees include board members, staff and interested community members. These committees are ultimately responsible to the administrator in management areas such as public relations, personnel, buildings and grounds, and fund-raising. An area such as public relations is a management--not a board--responsibility. Through joint committees, talented board members are given the opportunity to volunteer their skills for the good of the organization without infringing on the administrator's turf.
2. Standing Board Committees are the more traditional board committees established through bylaws--composed of board members only.

Only the Finance standing committee is directly responsible to the board--not to the administrator. Why? The finance committee assists the board in carrying out its primary responsibilities to secure funding and assure the financial well-being of the organization.

Joint committee members cannot implement change on their own.

- \* If they have a recommendation which involves a procedural change, it's routed to the administrator.
- \* If a recommendation involves a policy change, its taken all the way through the administrator to the board--which makes the final decision.
- \* If it involves funding, it's routed through the administrator and Finance Committee to the board.

Job description for

THE CHAIRPERSON OF A BOARD COMMITTEE

1. You're a facilitator. Your job is to help the committee function, not do the work yourself. Call meetings, set the agenda, stimulate discussion and record decisions and recommendations. Don't meet if there's nothing to do!
2. Know what the board or administrator has asked your committee to do. Regularly remind your members of objectives. For committees that report to the board, power to take action must come from the full board. Otherwise, your role is advisory only. Limit work to that delegated by the board.

Advisory committees that work for the administrator must work as volunteers and observe the management chain of command. Even though you're a board member, you're under the direction of the administrator.

3. The administrator should be an ex officio member of all committees (ex officio means "by virtue of one's office or position," not "nonvoting").
4. Be sure committee members support your decisions before you report to the administrator or board. Remind members of their obligation to support majority decisions.

Job description for...

#### THE BOARD FINANCE COMMITTEE

One of the major responsibilities of a nonprofit board is to ensure the financial integrity of the organization. To handle that important responsibility, most boards have a finance committee.

Membership on the Finance Committee: Members should include the president of the board, administrator, business manager, board treasurer and other qualified parties.

The Fair Board will regularly rotate members on and off this committee for two reasons:

1. Everyone should get a first-hand look at the financial structure and
2. There's a built-in safety factor when making people look at the books.

Responsibilities of the Finance Committee: Three major areas-- (1) oversee the budget; (2) oversee the investments of the organization, and (3) plan and oversee the financial stability and integrity of the organization.

Specifically, the finance committee should work with the administrator to:

- \* Make and regularly update a long-range financial plan for the organization.
- \* Develop an annual budget for presentation to the Fair Board and county and seek board approval of the budget.
- \* Personally and actively support the budget to funding sources. Provide needed figures and lobby for funding approval.
- \* Keep the Fair Board regularly informed of the general financial status of the organization.
- \* Arrange for an annual financial audit by an outside accounting firm or county government. The committee should not perform the audit.

Cautions: The finance committee will not raise money. That's the job of the fund-raising committee and the Fair Board. Establishing a finance committee does not relieve other board members of the responsibility. Every board member has a responsibility for the financial well-being of your organization.

The finance committee, like all committees, does footwork for the full board. Then the committee presents an easy-to-understand financial picture to the board.



Job description for...

#### THE BOARD NOMINATING COMMITTEE

The nominating committee determines the fate of our fair. The people it selects for the Fair Board will influence every key decision our organization makes in the years ahead. This committee makes recommendations to the Multnomah County Board of Commissioners.

How often should a nominating committee meet? With such an important assignment, the nominating committee should be a full standing committee that functions all year to fill board vacancies.

The Cheshire Cat in "Alice's Adventures in Wonderland" could have been talking about the process of nominating nonprofit board members when it said, "If you don't know where you're going, any road will get you there."

Without a well-established mission, it doesn't matter what kind of board members you select. But if your board has taken the time to plan where you want to go, it becomes crucial that you select the right board members who can help you accomplish your plan.

"We've learned to base board recruitment on the talents needed to address our plans," says Administrator Richard Edwards (Richmond, Indiana). "We imagine a candidate to fill the bill and then begin to match the names with the slot."

Where does a nominating committee start? Make careful analysis of current board strengths and weaknesses. Then determine what kinds of board members you need to beef up the weak spots. The nominating process is an opportunity to improve the board--not just a desperate search for warm bodies to fill chairs.

How do you find names of prospective board members? Finding prospects is the responsibility of all board members. When you've determined what kind of new people you need, put the full board to work looking for prospects.

How do you recruit someone you've selected? Ask an appropriate board member -- business acquaintance, friend, someone with something in common with the prospect--to persuade him or her to run for election.

What's your administrator's role? As with all board committees, be sure your administrator is part of the nominating and recruiting process. After all, future board members will be your administrator's working partners.

Who serves on the nominating committee? Friends of the Multnomah County Fair, the Fair Administrator, the five fair board members, and three directors (who are selected by the Fair Board).

Job description for...

#### THE BOARD MEMBER CONSULTANT

Nonprofits are recruiting more board members who have special skills. But when board members use those special skills for the organization, they're acting in a consulting role. There's a crucial difference between the board member function and the volunteer consultant function that every board member should know.

First, board members are volunteers who assist the organization by making policy decisions. Yet many board members want to contribute additional skills to their organization. An accountant might offer to help with financial record keeping, or a secretary might volunteer to help with typing.

Second, it's important for board members to know that when they volunteer as staff-level advisors or consultants, they must immediately change roles. Only when they sit on the board are they policy makers. When they volunteer to help at the staff level, they become volunteer workers and should be treated no differently than any other consultant, staff member or volunteer.

Sometimes an administrator is placed in a difficult position when a board member volunteers to help out in areas such as bookkeeping, public relations or office work. The board has given the administrator the complete authority to manage the organization. therefore, a board member who becomes a volunteer staffer should remember his or her "temporary boss" is the administrator.

A helpful rule-of-thumb is this: When you sit as a board, you volunteer as a policy maker. When you work in a staff capacity, you volunteer as a worker. The two roles as volunteers are completely separate. To avoid problems, the roles should not be mixed.

How can a board member share his or her technical expertise and avoid confusion over which "hat" to wear? Here are some comments from board members who also volunteer as staff "consultants"...

Jean Harrison, board member and public relations consultant to her nonprofit in Luverne, Minnesota--

"It would be ridiculous for an agency to pay a great sum of money to an outside firm to provide the same information a board member can provide at no expense. On the other hand, there are risks to acting as a consultant. The relationship between the board member and the administrator is at risk if the project produced by the board member/consultant has to be rejected.

"The key in our successful use of board members as consultants has been the establishment of a line of authority. From the beginning, we established that the administrator would treat whatever we do as consultants just as though an outside firm is doing it. The administrator has the final word."

William O'Donnel, board member and marketing consultant to his agency in Logansport, Indiana--

"When I get involved in this kind of project, it is done only as requested by the executive director. I make it very clear that if I'm given any line of authority, it will be temporary, spelled out very clearly, and with the support of the executive director.

"In the latest project, I conducted marketing research for an agency name change. My background is marketing research for an advertising agency, so I am very conscious of lines of authority.

"But in the corporate world, there are few times when you move back and forth between consultant and board member, so there is no model for this kind of thing. I worked very hard to communicate to everyone what we were doing and why. I made sure my activity was not a threat to the administrator, staff or other board members.

"When it came to reporting on this project at board meetings, I had to change hats and report as a consultant in conjunction with the staff who were working on the project with me. I worked hard to be sure there was communication and participation at all levels, knowing the potential for problems whenever you move into someone else's field of authority."

Priscilla Matthews, board member and volunteer coordination consultant to her nonprofit in Ft. Myers, Florida--

"The line of communication with the executive director is most important. You have the contacts in the community and can do a lot of the little things, but he has the professional outlook to know what the agency needs.

"We have a procedure that staff can communicate directly with me about needed volunteer activities, but all projects are still cleared through the executive director or the board."

(Source: "Board and Administrator" newsletter)

## **APPENDIX II**

## FUNDING SEGMENT

Includes State Revenue, Paramutual Revenue,  
Donor/Sponsor Revenue, Dedicated Revenue Sources

### Mission

Establish a secure funding base for each Fair and for future Fairs

### Purpose

Understand all existing income sources (other than operations),  
their rules, possibilities and politics.

### Implementation

Develop relationships with all existing fund sources. Help fair  
management, the Board and segment directors obtain funding.

With the fair administrator, coordinate sponsorships so that the  
fair has a "clearing house" to prevent segment directors, and/or  
contractors and our advertising agency to prevent conflicts and  
compromising situations.

Make sure our sponsors are well rewarded and given appreciation.

### Director

Greg Flakus

## MAIN STAGE ENTERTAINMENT SEGMENT

### Mission

Present a wide selection of entertainment which compliments the theme of the Fair and supports the values and interests of the community.

Make the community burst with pride over this celebration of great community.

### Purpose

To attract a larger component of the community. Bring enjoyment to every fair attendee. Show the purpose of community and its importance to humankind.

### Implementation

Partner with local, regional and national sponsors.

Use entertainers that are among the best in the region or the United States.

Raise all funds necessary for the expenses of producing and promoting this show.

In the region, advertise the event, arrange feature stories in print and electronic media. Coordinate with the advertising agency and the Advertising and Promotion Segment.

Target to draw an additional 15,000 fair attendees.

Return \$10,000 in cash and \$15,000 in advertising to the fair thru the Main Stage Entertainment contract.

### Director

## FINANCE SEGMENT

(FAIR BUDGET, INCOME AND ASSET MANAGEMENT)

### Mission

Take the quality level of the fair to regional status. Include a diverse range of public interest as well as specific offerings that offer opportunities for all levels and ages of the community.

Make the community burst with pride over this celebration of great community.

### Purpose

Coordinate and manage all segment budgets as well as all other income and revenue. Maintain three budgets:

- 1) Operating Budget
- 2) Reserve Budget
- 3) Capital Budget

### Implementation

Use financial consultants that are among the best in the region.

Help develop a long range plan for the fair.

Help develop long-term income sources.

Investigate and develop existing income sources.

Understand all expense items.

### Director

Treasurer of the Fair Board

## CARNIVAL, CONCESSIONS, ADMISSION AND PARKING SEGMENT

### Mission

Ensure smooth operation of these components while providing safe and efficient attractions and service.

Make the community burst with pride over this celebration of great community.

### Purpose

Cause our fair to run smoothly through the administration of these crucial contracts and services. Bring enjoyment to every fair attendee.

### Implementation

Review all contracts and determine how existing and future contracts can be utilized for the greatest profit without sacrificing necessary utility and quality. Set standards of performance for each vendor.

Ask each vendor to submit their tentative plan for the next Fair no later than December 1 of each year, in writing, along with specific suggestions for improvement and saving cost.

Inform contractors that their assistance will be expected with promotion in the region, advertising the event, and arranging feature stories in print and electronic media.

Determine the fixed and variable costs of each contract. Make recommendations for savings and project budgets for total attendance of 40,000 and 60,000.

Consult with other fairs to know how they deal with and compensate similar contractors.

Determine how to monitor the contractors cash and get an improved return for the fair.

Target to draw an additional 3,000+ fair attendees.

### Director



OTHER ENTERTAINMENT SEGMENT  
(GROUP ACTS, COMMUNITY STAGE, ETC.)

Mission

To give the community of all ages the opportunity to showcase and demonstrate local skills, talents and multi-cultural performances.

Make the community burst with pride over this celebration of great community.

Purpose

Illustrate the diversity of the metro area and provide an area for public enjoyment. Bring enjoyment to every fair attendee.

Implementation

Seek participation by partnering with organizations such as the Portland Music Society to bring high quality talent.

Use talent that is among the best in the region.

Raise at least \$3,000 for the expenses of producing and promoting this show.

Hold specific competitions that feature groups from the region.

In the region, advertise the event, arrange feature stories in print and electronic media.

Target to draw an additional 4,000+ fair attendees.

Director

## ART, CRAFT, NEEDLE CRAFT, OPEN CLASS SEGMENT

### Mission

Take the quality level of the competition to regional or national status. Include a diverse range of public interest as well as specific subcompetitions that offer opportunities for the most skilled.

Make the community burst with pride over this celebration of great art and craft.

### Purpose

Reward the skills of up and coming artisans and crafts people. Cause our young people to understand ambition, creativity and the fruits of hard work. Portray art and craft in a way that is challenging and understandable. Bring visual enjoyment to every fair attendee. Show the purpose of Art and Craft and its importance to humankind.

### Implementation

Propose entry fees for all levels of competition. Review all competition categories and add, consolidate, remove or eliminate classes and/or lots. Increase premium levels on the most meaningful by eliminating the least meaningful. Make sure themes meet today's interests and needs. Represent as large a sample of exhibitor citizens as possible.

Partner with organizations like the Contemporary Crafts Gallery, local museums, Oregon School of Arts & Crafts.

Use judges that are among the best in the region or the United States. Consider Juried competition for the most skilled classes.

Raise at least \$1,500 for the expenses of producing and promoting this show.

Hold an unusual competition that captures the attention of regional residents.

In the region, advertise the event, arrange feature stories in print and electronic media. Possibly hold mini-shows and openings prior to the show at the 1994 fair. Start promotion in march 1994.

Target to draw an additional 1,000+ fair attendees.

By September 1, write a post fair review that addresses results of categories, entries and premiums. Address purpose, implementation goal results and recommendations for next year.

### Director

1993 ART, CRAFT, NEEDLE CRAFT, OPEN CLASS RESULTS

					1994 Premiums
	<u>Categories</u>	<u>Exhibitors</u>	<u>Entries</u>	<u>Premiums</u>	<u>Budgeted</u>
Art	85	57	129	\$879	\$600
Crafts	129	80	133	\$821	\$500
Needlecraft	820	124	458	\$818	\$500

1993 Superintendents

Art	Dorothy Soule	282-4978
Crafts	Cheryl Sabala	661-6381
Needlecraft	Judy Salerno	666-7857

## LIVESTOCK OPEN CLASS SEGMENT

(Including Beef and Dairy Cattle, Rabbits,  
Poultry, Pigeon and Sheep)

### Mission

Take the quality level of the competition to regional status. Include a diverse range of public interest as well as specific competitions that offer opportunities for keen public interest.

Send forward to the Oregon State Fair, excellent competitors from Multnomah County.

### Purpose

Cause our young people to understand animal husbandry, ambition, pride, and the fruits of hard work. Portray the every day beauty and subtle treasures of animal husbandry. Bring visual enjoyment to every fair attendee. Show the relationship of agriculture to urban population. Show the purpose and its importance to humankind.

### Implementation

Propose entry fees for all levels of competition. Review all competition categories and add, consolidate, remove or eliminate classes and/or lots. Increase premium levels on the most meaningful by eliminating the least meaningful. Make sure themes meet today's interests and needs. Represent as large a sample of exhibitor citizens as possible.

Partner with the State and National Livestock Associations and the State Agricultural Extension.

Use judges that are among the best in the region.

Raise at least \$2,000 for the expenses of producing and promoting this show.

Stage specific events, such as birthing, for fair goers.

In the region, advertise the event, arrange feature stories in print and electronic media.

Target to draw an additional 2,000+ fair attendees.

By September 1, write a post fair review that addresses results of categories, entries and premiums. Address purpose, implementation goal results and recommendations for next year.

### Director

Lillian Adams

1993 LIVESTOCK OPEN CLASS RESULTS

					1994 Premiums
<u>Categories</u>	<u>Exhibitors</u>	<u>Entries</u>	<u>Premiums</u>	<u>Budgeted</u>	
Dairy Cattle	561	6	112		
Beef Cattle	343	14	71	\$10,861	\$7,000
Sheep	363	14	128	\$ 1,244	800
Rabbits, Poultry, Pigeons	208	17	115	\$ 170	170

1993 Superintendents

Beef/Dairy Cattle	Jim Massey	1-509-676-4454
Sheep	Bonnie Henny	1-503-792-3448
Rabbits, Poultry, Pigeons	Julie Hughs	1-503-397-3870

## FOOD OPEN CLASS SEGMENT

### Mission

Take the quality level of the competition to regional or national status. Include a diverse range of public interest as well as specific subcompetitions that offer opportunities for all levels and ages.

Make the community burst with pride over this celebration of great food.

### Purpose

Cause our young people to understand ambition, creativity and the fruits of hard work. Portray the every day beauty and subtle treasures of life. Bring visual enjoyment to every fair attendee. Show the art of food. Show the purpose and its importance to humankind.

### Implementation

Propose entry fees for all levels of competition. Review all competition categories and add, consolidate, remove or eliminate classes and/or lots. Increase premium levels on the most meaningful by eliminating the least meaningful. Make sure themes meet today's interests and needs. Represent as large a sample of exhibitor citizens as possible.

Partner with organizations like the Portland Chefs de Cuisine Society

Use judges that are among the best in the region or the United States.

Raise at least \$1,000 for the expenses of producing and promoting this show.

Hold an unusual competition that captures the attention of regional residents.

Consider Juried competition for the most skilled classes.

Consider Micro brewery and/or Winery Competition and a higher level.

In the region, advertise the event, arrange feature stories in print and electronic media. Hold mini-shows prior to the show at the 1994 fair.

Target to draw an additional 3,000+ fair attendees.

By September 1, write a post fair review that addresses results of categories, entries and premiums. Address purpose, implementation goal results and recommendations for next year.

### Director

1993 FOOD OPEN CLASS RESULTS

1994

Premiums

	<u>Categories</u>	<u>Exhibitors</u>	<u>Entries</u>	<u>Premiums</u>
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Budgeted

\$500	\$725	82	372	\$776
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1993 SUPERINTENDENT

Verla Krebs

1-503-266-2916

## FLORAL OPEN CLASS SEGMENT

### Mission

Take the quality level of the competition to regional status. Include a diverse range of public interest as well as specific subcompetitions that offer opportunities for the best competitors.

Make the community burst with pride over this celebration of great community.

Cause our young people to understand ambition, creativity and the fruits of hard work. Portray the every day beauty and subtle treasures of horticulture. Bring visual enjoyment to every fair attendee. Show the art of arrangement. Show the purpose and its importance to humankind.

### Implementation

Propose entry fees for all levels of competition. Review all competition categories and add, consolidate, remove or eliminate classes and/or lots. Increase premium levels on the most meaningful by eliminating the least meaningful. Make sure themes meet today's interests and needs. Represent as large a sample of exhibitor citizens as possible.

Partner with horticultural societies, nurseries and farmers markets.

Use judges that are among the best in the region.

Raise at least \$500 for the expenses of producing and promotion of this show.

Create a category whose entires can be placed around the fairgrounds. This will enhance the site and place floral entries before the public.

Hold an unusual competition that captures the attention of regional residents.

In the region, advertise the event, arrange feature stories in print and electronic media. Possibly hold mini-shows and openings prior to the show at the 1994 fair.

Target to draw an additional 500+ fair attendees.

By September 1, write a post fair review that addresses results of categories, entries and premiums. Address purpose, implementation goal results and recommendations for next year.

### Director



1993 FLORAL OPEN CLASS RESULTS

1994

Premiums

	<u>Categories</u>	<u>Exhibitors</u>	<u>Entries</u>	<u>Premiums</u>
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Budgeted

\$400

725

48

217

\$614

1993 SUPERINTENDENT

Pat Swonger

## FAIR PHOTOGRAPHY SEGMENT

### Mission

Take the quality level of the competition to regional or national status. Include a diverse range of public interest as well as specific subcompetitions that offer opportunities for all levels and ages of photographer.

Make the community burst with pride over this celebration of great photography.

### Purpose

Cause our young people to understand ambition, creativity and the fruits of hard work. Portray the every day beauty and subtle treasures of life. Bring visual enjoyment to every fair attendee. Show the art of photography. Show the purpose and its importance to humankind.

### Implementation

Propose entry fees for all levels of competition. Review all competition categories and add, consolidate, remove or eliminate classes and/or lots. Increase premium levels on the most meaningful by eliminating the least meaningful. Make sure themes meet today's interests and needs. Represent as large a sample of exhibitor citizens as possible.

Partner with organizations like the Portland Art Museum.

Use judges that are among the best in the region or the United States.

Raise at least \$5,000 for the expenses of producing and promoting this show.

Hold a specific competition that features Multnomah County.

In the region, advertise the event, arrange feature stories in print and electronic media. Hold mini-shows and openings prior to the show at the 1994 fair.

Target to draw an additional 3,000+ fair attendees.

By September 1, write a post fair review that addresses results of categories, entries and premiums. Address purpose, implementation goal results and recommendations for next year.

### Director

Donald Erceg  
4240 SW Melville  
Portland, OR 97201  
226-3602  
FAX 226-3605

1993 FAIR PHOTOGRAPHY RESULTS

1994

Premiums

Budgeted

\$400

Categories

77

Exhibitors

42

Entries

293

Premiums

\$504

1993 SUPERINTENDENT

Paul Blixt

774-2025

## YOUTH OPEN CLASS SEGMENT

### Mission

Take the quality level of the competition to regional or national status. Include a diverse range of public interest as well as specific subcompetitions that offer opportunities for the most skilled.

Make the community burst with pride over this celebration of the great talent of its youth.

### Purpose

Cause our young people to understand ambition, creativity and the fruits of hard work. Portray the every day beauty and subtle treasures of life. Bring visual enjoyment to every Fair attendee. Show cultural diversity.

### Implementation

Propose entry fees for all levels of competition. Review all competition categories and add, consolidate, remove or eliminate classes and/or lots. Increase premium levels on the most meaningful by eliminating the least meaningful. Make sure themes meet today's interests and needs. Represent as large a sample of exhibitor citizens as possible.

Partner with organizations such as the Interstate Fire House, Multnomah Art Center, Portland Schools and Children's Museum, schools and museums (public & private) in Multnomah County

Use judges that are among the best in the region.

Raise at least \$1,000 for the expenses of producing and promoting this show.

Hold a specific competition that features Multnomah County.

Use special interest exhibits, displays of competitions with facsinating community drawing power such as: models, trains, art, photography, RC airplanes and boats, sculpture.

In the region, advertise the event, arrange feature stories in print and electronic media. Hold mini-shows and openings prior to the show at the 1994 fair.

Target to draw an additional 1,500+ fair attendees.

By September 1, write a post fair review that addresses results of categories, entries and premiums. Address purpose, implementation goal results and recommendations for next year.

### Director

Mark Bornowski/Margarita Leon

1993 YOUTH OPEN CLASS RESULTS

1994

Premiums

Budgeted

Categories

Exhibitors

Entries

Premiums

\$400

311

95

278

\$561

1993 SUPERINTENDENT

Ethyl Fox

235-3417

## FACILITIES SEGMENT

(Including layout, decorating, stages, toilets, passes, security, catering, animal bedding, arenas, etc.)

### Mission

To coordinate and plan these services, functions and activities carefully to better serve the participants and attending public and present the best overall image of the Fair.

Make the community burst with pride over this celebration of great community.

### Purpose

Cause our fair to run smoothly through the administration of these crucial contracts and services. Bring enjoyment to every fair attendee.

### Implementation

Review all contracts and determine how existing and future contracts can be utilized for the greatest profit without sacrificing necessary utility and quality. Set standards of performance for each vendor.

Ask each vendor to submit their tentative plan for the next Fair no later than December 1 of each year, in writing, along with specific suggestions for improvements in any area they care to comment about.

Inform contractors that their assistance will be expected with promotion in the region, advertising the event, and arranging feature stories in print and electronic media.

Determine the fixed and variable costs of each contract. Make recommendations for savings and project budgets for crowds of 40,000 and 60,000 so flexible Fair budgets can be compiled.

Consult with other fairs to know how they deal with and compensate similar contractors.

Determine how to monitor the contractors' cash.

Target to draw an additional 3,000+ fair attendees.

### Director

Sam Philip

## AGRICULTURE SEGMENT

### Mission

Increase involvement by agricultural elements in the community to a much higher level. Bring in clubs, associations, and companies who represent the best of our region's agriculture. Include a diverse range of public interest as well as specific features that offer opportunities for education and entertainment for all levels and ages.

Make the community burst with pride over this celebration of the great agricultural community.

### Purpose

Cause our young people to understand the source of their foodstuffs, apparel and building materials. Portray various aspects of agriculture. Bring visual enjoyment to every fair attendee. Show the delicate balance and interrelationships of agriculture to urban residents. Show the purpose and its importance to humankind.

### Implementation

Partner with organizations like implement manufacturers; biotechnical companies, animal and growers associations, farmers associations, nurserymen's associations.

Use organizations that are among the best in the region or the United States.

Raise at least \$2,000 for the expenses of producing and promotion of this show.

Hold a specific event that features offerings and opportunities from within the region.

Obtain demonstrations like the steam engine societies, draft horse associations, logging equipment.

Try to obtain contests that relate to this segment.

In the region, advertise the event, arrange feature stories in print and electronic media. Start publicizing in March 1994.

Target to draw an additional 3,000+ fair attendees.

Have lots of fun.

### Director

Paul Sunderland

## BUSINESS AND INDUSTRY SEGMENT

### Mission

Increase involvement by business and industry elements in the community to a much higher level. Bring in associations and companies who represent the best of our region's business and industry. Include a diverse range of public interest as well as specific features that offer opportunities for education and entertainment for all levels and ages.

Make the community burst with pride over this celebration of the great business community.

### Purpose

Cause our young people to understand the source and mechanisms of the services, machines and products they use in everyday life. Portray various aspects of business and industry. Bring visual enjoyment to every fair attendee. Show the dependence of large urban areas on business and industry. Show the region's participation in the global market place. Show the purpose and its importance to humankind.

### Implementation

Partner with organizations like OMSI, Oregon Biotechnology Assoc., Oregon Gourmet Foods Assoc., Oregon Remodelers Assoc., NW Food Processors Assoc., Assoc. for Portland Progress, industry associations, chambers of commerce, large local employers, national and international businesses, large manufacturers, service businesses, professional businesses,

Use organizations that are among the best in the region or the United States.

Raise at least \$3,000 for the expenses of producing and promotion of this show.

Hold specific events that feature offerings and opportunities from within the region.

Obtain demonstrations of manufacturing, service and professional businesses.

Try to obtain events and competitions that relate to this segment such as "Made in Oregon," "Made in Multnomah County", wine or beer tasting, food sampling, product research/market surveys.

In the region, advertise the event, arrange feature stories in print and electronic media. Start publicizing in March 1994.

Target to draw an additional 3,000+ fair attendees.  
Have lots of fun.

### Director

Rick Paul



## CULTURAL SEGMENT

### Mission

Increase involvement by cultural elements in the community to a much higher level. Bring in groups, organizations and individuals who represent our region's diverse cultural mix. Include a diverse range of public interest as well as specific features that offer opportunities for major cultural impact/emphasis for all levels and ages.

Make the community burst with pride over this celebration of cultural community.

### Purpose

Cause our young people to understand different cultures, creativity and backgrounds. Portray cultures and their importance. Bring visual enjoyment to every fair attendee. Show ethnic and religious diversity. Show its importance to humankind.

### Implementation

Partner with organizations like the Jewish Community Centers, Buddhist societies, NAACP Chinese associations, German Aid Society, Intertribal Council, Oregon Multicultural Educational Association, YMCA, YWCA, Celtic Societies, etc.

Use organizations that are the best in the region.

Raise at least \$3,000 for the expenses of producing and promoting this show.

Hold specific events that feature offerings and opportunities from within the region, on specific days.

In the region, advertise the event, arrange feature stories in print and electronic media. Start publicizing in March 1994.

Target to draw an additional 4,000+ fair attendees.

Have lots of fun

### Director

Rick Sanders

## 4H SEGMENT

### Mission

Cause our young people to understand ambition, creativity and the fruits of hard work. Portray the everyday beauty and subtle treasures of life. Bring visual enjoyment to every fair attendee. Show the purpose and its importance to humankind.

### Purpose

Enhance the presentation of the 4H program in the region to attract much more interest in urban 4H activities.

### Implementation

Propose entry fees for all levels of competition. Review all competition categories and add, consolidate, remove or eliminate classes and/or lots. Increase premium levels on the most meaningful by eliminating the least meaningful. Make sure themes meet today's interests and needs. Represent as large a sample of exhibitor citizens as possible.

Partner with organizations like Portland Public Schools, YMCA, YWCA, neighborhood youth service centers.

Use judges that are among the best in the region.

Raise at least \$2,000 for the expenses of producing and promoting this show.

Hold specific competitions that feature urban skills and needs.

In the region, advertise the event, arrange feature stories in print and electronic media. Hold mini-shows and openings prior to the show at the 1994 fair.

Target to draw an additional 2,000+ fair attendees.

By September 1, write a post fair review that addresses results of categories, entries and premiums. Address purpose, implementation goal results and recommendations for next year.

### Director

## ADVERTISING AND PROMOTION SEGMENT

### Mission

Increase public awareness regarding the Fair through advertising and promotional activities including, but not limited to, newspaper, television, in-store advertising with sponsor(s), and other media. Make the region aware that this diverse and educational event is the best buy around.

### Purpose

Cause our young people to understand ambition, creativity and the fruits of hard work. Show the purpose and its importance to humankind.

### Implementation

Determine which of these duties is best done or shared with the fair's advertising agency.

Network and establish a sharing relationship with other advertising and promotions staff from the various community and governmental gencies such as law enforcement, public health, Tri-Met, city and county governments.

Develop a model press kit and press release for use by the segment directors.

Work with fair administrator and funding director to coordinate sponsorship and advertising to avoid conflict with other fair segments.

Keep current, on computer, the fair's media contact list.

Develop publicity stunts such as skydivers or ferris wheel weddings, special contests, etc. and coordinate these with the Agency and other Segment Directors

In the region, advertise the event, arrange feature stories in print and electronic media. Blitz the media via FAX, letter and personal calls, immediately prior to the fair opening or major promotional event.

### Director

## NONPROFIT SEGMENT

### Mission

Increase involvement by nonprofit groups in the community to a much higher level. Bring in service clubs and organizations who represent the best of our region. Include a diverse range of public interest as well as specific features that offer opportunities for education and entertainment for all levels and ages.

Make the community burst with pride over this celebration of the great community.

### Purpose

Cause our community to be more aware of the groups and the opportunity for membership. Portray various aspects of nonprofit organizations. Bring visual enjoyment to every fair attendee. Show the purpose and its importance to humankind.

### Implementation

Partner with organizations like the Grange, Rotary, Lions, Kiwanis, Shriners, Urban League.

Use organizations that are among the best in the region.

Raise at least \$1,000 for the expenses of producing and promotion of this show.

Hold specific events that features offerings and opportunities from within the region.

Obtain demonstrations from the programs of these nonprofit groups.

In the region, advertise the event, arrange feature stories in print and electronic media. Start publicizing in March 1994.

Target to draw an additional 3,000+ fair attendees.

Have lots of fun.

### Director

Frank Knapp

## COMMUNITY SEGMENT

(Increase involvement by different community groups to a much higher degree.)

### Mission

Increase involvement by different community groups to a much higher degree. Include a diverse range of public interest as well as specific features that offer opportunities for education and entertainment for all levels and ages.

Make the community burst with pride over this celebration of great community.

### Purpose

Cause our community to be more aware of social and human needs. Portray life, worth and quality of our region. Bring visual enjoyment to every fair attendee. Show the purpose of community and its importance to humankind.

### Implementation

Partner with organizations like the Heart Association, hospitals, preventative care organizations, neighborhood associations, social service providers (governmental and private), community health organizations and medical societies, nurses associations, alcoholics anonymous. Also involve those who will enliven the offering of this segment like the Society for Creative Anachronism, the Opera, the Symphony Association, Audubon Society, the Zoo, Campfire, BSA, etc.

Use organizations that are the best in the region.

Raise at least \$4,000 for the expenses of producing and promotion of this show.

Hold specific events that feature offerings and opportunities from within the region.

Obtain health, testing/administering projects. Demonstrations of social service access and payoffs.

Try to obtain events and competitions that relate to this segment such as the hay castle, service fair, etc.

In the region, advertise the event, arrange feature stories in print and electronic media. Hold mini-shows and openings prior to the show at the 1994 fair. Start publicizing in March 1994.

Target to draw an additional 6,000+ fair attendees.

### Director

## RODEO SEGMENT

### Mission

Take the quality level of the Rodeo to national status. Include a range of public interest as well as specific events that fit the theme of the fair and the goals of the Fair and county government.

Make the community burst with pride over this celebration of great community.

### Purpose

Cause our region's families to attend the fair, where they can also begin to understand ambition, creativity, and the fruits of hard work. Bring enjoyment to every fair attendee. Show the purpose of Rodeo and its importance to humankind.

### Implementation

Partner with local, regional and national sponsors.

Attract participants that are among the best in the region or the United States.

Raise all funds necessary for the expenses of producing and promoting this show.

In the region, advertise the event, arrange feature stories in print and electronic media.

Target to draw an additional 8,000 fair attendees.

Return \$5,000 in cash and \$10,000 in advertising to the fair thru the Rodeo contract.

### Director

## **APPENDIX III**

## SUMMARY OF THE HISTORY OF THE MULTNOMAH COUNTY FAIR, FAIRGROUNDS, FAIRFUNDS & ASSETS

This summary was compiled by the "Friends of the Multnomah County Fair" and is supported by a 25 page compendium with bold face editorial comments. This compendium is in turn supported by a collection of newspaper articles, Multnomah County Board of Commissioners minutes, board orders various letters, etc.. All items are dated for chronological reference and copies of the original documents are in a binder.

Copies of the compendium are available and the document binder is available on loan. Contact The Friends of the Multnomah County Fair, Mary Trupp, Secretary, 503-621-3969, 16430 Powell Blvd. Portland, OR 97236.

Fairs in general have a history that goes back thousands of years. It can be only imagined how they started, but what is known is that they have always been celebrations of their community.

In the Western United States, this manifested itself in the late spring and early summer meetings of the fur trappers, hunters, explorers and native Americans. Contests, trading and celebration were the format and the functions.

The purpose of fairs in the 1860's was described by the Oregon Agriculture Society on April 10, 1865 as "...To examine and study the improvements over the previous year; new gains for the increase of commerce; fruit and garden products for the table and luxury; floral introductions to beautify our homes; stock to increase the value of our herds; arts to decorate our dwellings, cultivate the eye for the beautiful, and introduce numberless articles of utility; machinery to lessen the toils of farming and household..." This could have been said 1,000 years ago and it still applies today but often combined with themes that fit a more urban need.

In fairs centered around areas of higher population density such as cities, the commerce side played a larger role, although agriculture has always been there. Fairs in the Twentieth Century, have established formats that included racing, games, excellence in craft, food, homemaking skills and so on. All of our "blue ribbon" and "first place" "gold medal" references used by manufacturers emanated from fairs. All of the best is represented at fairs.

The Multnomah County Fair had its beginnings as a grange fair in the late 1880s. The Grange ran the fair until 1912 when the



name was changed to the Multnomah County Fair and the County Fair Association was formed. In 1929, after the fair had financial problems it was assisted by the county, although the fair association continued to run the fair. Stock certificates were actually sold to county residents to support the fair, although they received no actual ownership.

In the 1950s, the fair association and the county government clashed over how the funds were managed. There was court action and then both parties got together to form an interim group to run the fair.

Purportedly in 1960 the county took over management of the fair. In fairs throughout the West, the counties typically own the county fairground, although the management of the fair, in all cases except Multnomah County, is by a fair board that reports to county government. Fair managers usually report to the county fair boards.

In Oregon in the early part of the Twentieth Century state statutes began to formulate to tell county governments how to administer these fairs. When they did this they took into consideration previous relationships that agricultural societies had with fairs in their communities. In 1911, the Oregon state legislature authorized each county to appropriate \$2,000 a year for an agricultural fair. At that time the act gave full control of fair management to the county governing body. That management authority changed in 1913 when the legislature directed the county fair boards to manage the fairs and fair property. However, according to ORS Chapter 565, all fairs must have a fair board, with the exception of Multnomah County, which was able to insert into the state language in 1961 that counties over 400,000 in population could use the Board of County Commissioners in lieu of a fair board.

The State statutes also require all counties with less than 400,000 population to have fair funds. Although this language seems to exclude Multnomah County from being required to have a fair fund, the language is ambiguous and other parts of State statute seem to require that it does have a fair fund. In addition, other parts of the State statute give fairs and fair boards special powers and restricts the use of the monies raised by fairs.

In the early 1950s the Commissioners in Multnomah County and in counties throughout the United States began to see the rise in trade shows or "interim events," events happening at times other than the actual fair. These events typically happened at fairs because of their large amount of exhibit space undercover, kitchens, restrooms, and other facilities that are necessary for trade show-like events.

Multnomah County commissioned a number of reports and

investigations into the trade show business culminating in a report that cost \$45,000 and was completed February 26, 1965. This report lays out in pictures and text, the "Multnomah County Fair and Exposition." This would be in conjunction with the Portland Meadows racetrack (the fair had always had its own racetrack). The study also dealt in depth with the subject of the Pacific International Livestock building and considered incorporating that in the exposition center. There were difficulties because of the size of the PI show, a massive show of livestock of over 3,000 head.

Ironically, the Pacific International Livestock Exposition was in such financial trouble then that it appealed to the State Legislature for assistance. The State Legislature in mid 1965 gave the PI \$250,000 which it had to pay back over ten years. They required the PI to turn its facilities over to Multnomah County and pay rent to Multnomah County for the use of the facilities. They were given a ten-year contract. Multnomah County then was responsible for the maintenance of the facility.

At this point the commissioners, who were pushing for a Fair and Exposition complex, decided that it did not make economic sense to own both the PI and a Fair and Exposition site. Consequently, they made the decision to move the fair to the PI buildings. The move actually did not take place until the first fair at the new site in 1970.

The fair staff, funds and assets were co-mingled starting in 1965. All of the fair assets, including a \$900,000 fair fund and \$400,000 from the sale of the fair property, what buildings could be moved and all accoutrements, staff and equipment were moved from the Gresham County Fairgrounds to the new Multnomah County Fair and Exposition.

Early on, the commissioners were still very excited about pursuing their plan. In these days of early interest, the commissioners were involved in actively developing the facility. As time went on, however, and commissioners changed, the management of the facility changed. The old fair director was no longer in place and the new fair director reported to a department head who reported to the county commission. For various reasons public support in the form of a fair association had fallen away. The fair now became something that the county did once a year. It continued as a 12-day event, then 10-day, 6-day, and eventually a 5-day event.

The fair had always been profitable when its racing revenues were added in. The racing revenues are from two sources, one from the State Fairs Commission which until recently has been about \$56,000, and another through the Racing Commission which allows all county fairs to run ten days of non-profit racing at any racetrack within their county. This has in recent years been about \$175,000 or \$225,000 total of the two. Recently, because of

the negative effects of video poker and Measure 5, the contributions from these two sources will total somewhere between \$35,000 and \$70,000. The fair industry across the United States has seen this coming and has done many things to replace or protect these racing revenues.

The Multnomah County Fair has also had a series of setbacks based on not maintaining a fair like atmosphere. Starting in the mid-seventies, the rodeo arena and livestock barns were eliminated. Although new buildings were erected, the floor surfaces are extremely slippery cement. Consequently, all livestock shows, with the exception of the fair, have left the facility. Livestock are at the county fair but no less than 20 animals each fair fall on these surfaces, some are injured. The 4H horse show will no longer perform at expo because of the dangers to horse and rider.

No new fair-like buildings have been built. All the fair's profits and assets were put into the County General Fund which in turn has invested about \$2,000,000 in maintenance and additions to the Expo facility over the years. That is not much considering that this facility grosses about \$1,800,000 and nets between \$600,000 and \$800,000 per year. The managers have been required to be primarily exposition managers, and the fair has taken second place.

In early 1993, because of the loss of some racing revenues, there was talk of no longer having a Multnomah County Fair because funds were not available. This talk immediately brought fair supporters out of the woodwork, people who were not involved in the stewardship or success or perpetuation of the fair. There was no role for people outside of county government in the fair. All staff was hired. Although the fair budget was slashed by over \$200,000, citizen involvement helped the fair show a profit in 1993.

These people that came forward were recognized by the County Commissioners as the people that would be more likely than others to perpetuate the fair if it was to have any future at all. They were asked to propose a plan for the 1993 fair and make a recommendation on the future of the Multnomah County Fair and a potential fair board.

The greatest problem facing the task force was one of how to recommend financing the fair. Immediately a number of interested parties stated that there had been agreements between the county and the grange and other documents that indicated that the Exposition Center was really as it was originally called, the Multnomah County Fair and Exposition Center, i.e., a fairgrounds, and that the profits of the fairgrounds should be available to the fair. However, the county also has a 1985 state attorney general opinion that Expo is not a fairgrounds.

Officials of county government indicated that the facility most likely was going to be turned over to Metro along with a golf course and county parks. The Expo profits would support the total package. Metro most likely would like this package and the county commissioners would probably like to be out of the parks and exposition business and into the health and social services business.

This, of course, alarmed the supporters of the fair because they saw this as the one tangible asset that the fair has for its survival.

These individuals point to the various facts in the compendium of information that show:

1. The fair was "consolidated and merged" with the Expo facility
2. That land was condemned specifically "for county fair purposes"
3. That \$1,300,000 of initial assets and all fair profits have gone to the county's general fund which in turn has reinvested in Expo.

The facility became an exposition facility in 1980, according to a later county audit. In about 1983 or 1984, the profits from the exposition side started to outreach the profits of the county fair. Up until that time, however, the facility would not have been viable without the fair and its cash flow assets and profits. In essence, it appears that beyond the assets and profits of the county fair there are very few (if any) other funds that have gone into the Exposition Center for its acquisition or improvements. Indeed, it does not appear that the county paid any monies for the acquisition of the facility.

In a business merger, when it comes time to separate the assets, a great deal of consideration is given to the assets that the each entity separately brought to the venture. Another analogy is that of a young married couple, one of whom goes off to college and must be supported by the other for years while it gets its education and gets established in business. Then the established and educated party decides that it no longer wants to be part of the union. They find to their surprise that the party who supported them expects a reasonable return on their investment in the educated and established partner.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of Accepting}  
the report from the           }  
Multnomah County Fair       }  
Task Force                    }

RESOLUTION  
93-346

WHEREAS, the BOARD OF COUNTY COMMISSIONERS appointed the Multnomah County Fair Task Force to assist in developing the 1993 Fair and to make recommendations for future Fairs and,

WHEREAS, the Multnomah County Fair Task Force assisted in producing a successful 1993 Fair and,

WHEREAS, the Multnomah County Fair Task Force has produced a report making recommendations for future Fairs;

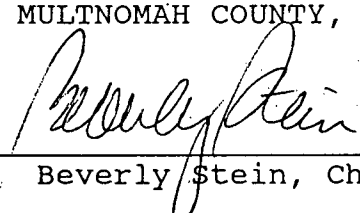
NOW, THEREFORE, BE IT RESOLVED that the BOARD OF COUNTY COMMISSIONERS wishes to express its appreciation for the work produced by this task force, and accepts the Multnomah County Fair Task Force's report.

ADOPTED this 14th day of October, 1993.

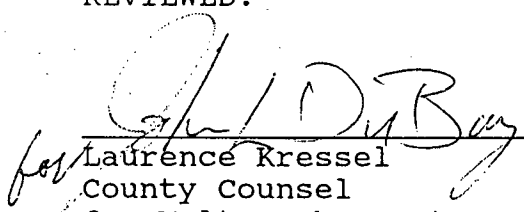


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

BY

  
Beverly Stein, Chair

REVIEWED:

  
for Laurence Kressel  
County Counsel  
for Multnomah County, Oregon

**EXECUTIVE SUMMARY OF RECOMMENDATIONS  
TO THE  
MULTNOMAH COUNTY BOARD OF  
COMMISSIONERS**

**FROM THE  
MULTNOMAH COUNTY FAIR TASK FORCE,  
FOR PRESENTATION, OCTOBER 14, 1993**

\* Indicates items critical to the planning and budgeting of the 1994 MCF

## **A Celebration of Community**

The Task Force feels that the Multnomah County Fair can be a premier summer family event, hosted for the entire region. The MCF will feature community involvement, health awareness and issues, social service features of the region, community programs and business partnerships.

### **The Task Force Recommends**

#### **A. General**

- 1.)\* The acceptance of the Task Force report.
  - 2.)\* Approval of the 1994 MCF scheduled for July 27 to 31, 1994.
  - 3.) Selection and appointment of a paid Fair Administrator to work with the Expo Manager to produce the 1994 MCF.
  - 4.)\* Extension of the Task Force, if necessary, to:
    - a.) continue the planning to the 1994 Fair until the interim Fair Board is appointed by the County Commissioners.
    - b.) develop, with the Fair Administrator and/or the Expo Manager, the budget to be submitted for approval
- 11/30/93

#### **B. Site and use**

- 1.)\* Ongoing free use of the Expo facility
- 2.)\* Retain all revenues generated from the result of the annual Fair.
- 3.) Use 17 acres for County Fair purposes, grass and open air features.
- 4.) Explore new sites for the Fair's future.

#### **C. Funding**

The following would allow the Fair to build a special Fair Fund that would include:

- A Reserve Fund
- A Capital Fund
- An operations Fund

Pari-mutuel and State funding to the MCF has dropped about \$195,000 per year over the last two year period. 1994 Fair plans are already proceeding with measures that will substantially reduce the cash outlay and financial risk to the Fair. The 1993 MCF was a community success as well as a financial success because of citizen involvement for the first time in many years (it's expenses were more than \$200,000 less than 1992).

The Fair must build for it's future and we recommend that some of the following suggestions be considered as possible revenue sources.

- 1.) Use 15% of Expo Gross revenues for permanent Fair Funding.
- 2.) Use 4% of Expo Gross revenues for specific Fair programs that support youth and community.
- 3.) Explore the use of the hotel/motel tax.
- 4.) Allow tightly controlled beer and wine sales. This would also allow the financial participation by major traditional Fair sponsors.
- 5.) A 10 cent (\$.10) per head tax on all attendees to Expo events.
- 6.)\* Fair staff provided to the Fair by the county at no expense to the fair.
- 7.) Replace lost State and pari-mutuel revenues in funds or indirect services, indexed on 1991 levels.

#### **D. Other potential revenue**

- 1.)\* Encourage event underwriting.
- 2.)\* Encourage event and services sponsorships.

#### **E. Fair Management**

- 1.) Appoint a policy making Fair Board.
- 2.)\* A Fair Board of 5 persons.
- 3.)\* An interim Fair Board, if necessary, to serve through the 1994 Fair.
- 4.)\* Volunteer Fair Segment Directors to organize and promote specific aspects of the Fair.

#### **F. Relationship to the County**

- 1.) Administrator reports to the Fair Board and the Fair Board reports to the Commissioners.
- 2.)\* The County underwrite the event at this time.
- 3.) The Fair Fund not be used except as stated in ORS Chapter 565.
- 4.)\* The Fair will promote current social needs and issues of Multnomah County.
- 5.)\* The County provide storage and office space for the Fair.

#### **G. Pass an Ordinance**

- 1.) The Fair Board and Fair Funds be governed by ORS Chapter 565 like all other Oregon Fairs.





**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

Oct 14, 1993

**NAME**

Tom CROPPER

**ADDRESS**

PO Box 18025

**STREET**

Portland OR 97218

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM**

**#**

Open

**SUPPORT**



**OPPOSE**

**SUBMIT TO BOARD CLERK**

Mult. County Demo. Platform Convention

# 1992-96 CAPITAL IMPROVEMENT PLAN & PROGRAM PROJECT LOCATION MAP



MULTNOMAH COUNTY  
DEPARTMENT OF ENVIRONMENTAL SERVICES

TRANSPORTATION DIVISION

1620 S.E. 190th Ave. PORTLAND, ORE.



SCALE: 1" = 3000'

## LEGEND

- (241) Capital Improvement Plan Project Number
- (440) Capital Improvement Program Project Number
- ▨ Road Project
- Intersection Project
- Bridge Project

