



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

Board Clerk Use Only

Meeting Date:	<u>6/28/12</u>
Agenda Item #:	<u>R.1</u>
Est. Start Time:	<u>9:30 am</u>
Date Submitted:	<u>6/20/12</u>

Agenda Title: **Approving A Lease Of Real Property For Property Located At 847 NE 19th Avenue, Portland, Oregon For Relocation Of Environmental Health Program And Authorizing County Chair To Execute Appropriate Documents To Complete The Transaction.**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>June 28, 2012</u>	Amount of Time Needed:	<u>5 min</u>
Department:	<u>County Assets</u>	Division:	<u>Facilities & Property Mgmt</u>
Contact(s):	<u>Carla Bangert, Facilities & Property Management</u>		
Phone:	<u>(503) 988-4128</u>	Ext.	<u>84128</u>
Presenter Name(s) & Title(s):	<u>Carla Bangert, F&PM</u>		
I/O Address:	<u>FPM / 274</u>		

General Information

1. What action are you requesting from the Board?

Approving a lease of real property for property located at 847 NE 19th Avenue, Portland, Oregon for relocation of Environmental Health program and authorizing County Chair to execute appropriate documents to complete the transaction.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Environmental Health program is being required to relocate their offices due to the remodel of County's Southeast health Center that is scheduled to being in October 2012.

3. Explain the fiscal impact (current year and ongoing).

Appropriate space of approximately 8,323 usable square feet of office space and approxiamtely 200 usable square feet of storage area has been located and a lease has been

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negotiated with American Property Management for this space. Primary term for this lease will be for five (5) years with annual rent for the first year at \$153,414.00. The leased space will be provided in a turn key condition.

4. Explain any legal and/or policy issues involved.

None

5. Explain any citizen and/or other government participation that has or will take place.

None

Required Signature

**Elected Official or
Department/
Agency Director:**

M. Cecilia Collier /s/

Date: 6/20/12

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